



BOARD OF DIRECTORS REGULAR MEETING AGENDA

Monday, April 17, 2023 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT WILL HOLD ITS REGULAR MEETING(S) ON THE DATE LISTED ABOVE. THE BOARD WILL MEET IN PERSON AT 66575 SECOND STREET, DESERT HOT SPRINGS.

THE PUBLIC IS PERMITTED TO ATTEND THIS MEETING IN PERSON OR VIRTUALTY USING THE ZOOM LINK BELOW.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/8220655340?from=addon>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. CALL TO ORDER
2. ANNOUNCEMENT AND VERIFICATION OF REMOTE MEETING PARTICIPATION PURSUANT TO AB 2449 OR GC 54953(b)
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. RULES OF PROCEDURE
6. PUBLIC INPUT
*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

EMPLOYEE RECOGNITION

7. HUMAN RESOURCES REPORT

ACTION ITEMS**8. PUBLIC HEARING (MONDAY, 4/17/2023)****RESOLUTION 2023-06 - TO COLLECT SEWER FEES ON TAX ROLL**

It is recommended to adopt Resolution 2023-06, electing to collect sewer user fees on the tax roll under California Health and Safety Code Section 5470 et. seq.

9. RESOLUTION 2023-07 - REQUEST BOARD AUTHORIZATION TO MOVE FROM LEVEL 2 TO LEVEL 1 OF THE MSWD WATER SHORTAGE CONTINGENCY PLAN

It is recommended to adopt Resolution 2023-07, authorizing the District to move from Level 2 to Level 1 of the MSWD Water Shortage Contingency Plan.

10. ACCEPT SINGLE AUDIT REPORT FOR THE YEAR ENDED JUNE 30, 2022

It is recommended to review and accept the audited single audit report as presented by Rogers, Anderson, Malody & Scott, LLP.

DISCUSSION ITEMS**11. NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE****12. CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE****CONSENT AGENDA**

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

13. APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

March 16, 2023 - Study Session

March 20, 2023 - Board Meeting

14. REGISTER OF DEMANDS

The register of demands totaling \$7,737,223.05

15. ACCEPTANCE OF THE ROOF REPAIRS, PLUMBING IMPROVEMENTS, AIR CONDITIONING AND ELECTRICAL UPGRADES FOR THE NORTH BUILDING IMPROVEMENT PROJECT AT THE HORTON WASTEWATER TREATMENT PLANT

It is recommended to accept the Roof Repairs, Plumbing Improvements, Air Conditioning and Electrical Upgrades for the North Building Improvement Project at the Horton Wastewater Treatment plant as complete and authorize the release of retention money held for PuroClean the the amount of \$1,624.00, Southwest Plumbing in the amount of \$1,820.25, Hi-Desert Air in the amount of \$912.50 and Cove Electric in the amount of \$1,797.28, thirty-five days after filing the Notice of Completion (NOC).

REPORTS

16. DIRECTOR'S REPORTS

17. GENERAL MANAGER'S REPORT

Included in this report are the following oral reports:

- A. Financial Report
- B. Public Affairs Report

COMMENTS

18. DISTRICT COUNSEL COMMENTS

19. DIRECTOR COMMENTS

CLOSED SESSION

20. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957

Title: General Manager

21. REPORT ON ACTION TAKEN DURING CLOSED SESSION

22. ADJOURN

If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.

ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT WWW.MSWD.ORG/MEETINGS. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.

CERTIFICATION OF POSTING

I certify that on or before April 14, 2023, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



Arden Wallum
Secretary of the Board of Directors

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETINGS

MEETING DATE(S): APRIL 13 & 17, 2023

FROM: ORIANA HOFFERT-HUMAN
RESOURCES MANAGER



HUMAN RESOURCES REPORT

PERSONNEL ACTIVITY FOR THE PERIOD MARCH 1-31, 2023

NEW HIRES

Julio Martinez Field Operations Technician II

ANNIVERSARIES

Adam Wagner	Water Production Operator I	1 Year
Jacob Mosqueda	Wastewater Treatment Plant Operator I	1 Year
Lisa Pelton	Customer Service Rep II	20 Years
Don Mathein	Field Services Supervisor	27 Years

PROMOTIONS

None

CERTIFICATIONS/EDUCATIONAL ACCOMPLISHMENTS

None

AGENDA STAFF REPORT



MEETING NAME: REGULAR BOARD MEETING(S)

MEETING DATE(S): APRIL 13 & 17, 2023

FROM: ARTURO CEJA – DIRECTOR OF FINANCE

FOR: ACTION X DIRECTION _____ INFORMATION _____

PUBLIC HEARING RESOLUTION 2023-06 – TO COLLECT SEWER FEES ON TAX ROLL

STAFF RECOMMENDATION

Adopt Resolution 2023-06, electing to collect sewer user fees on the tax rolls under California Health and Safety Code Section 5470 et. seq.

SUMMARY

The Board, staff and the Citizens Advisory Committee discussed collecting sewer fees on the tax rolls as a way to most effectively collect these charges. **THIS DOES NOT CHANGE ANY SEWER RATES, MERELY THE WAY THE DISTRICT COLLECTS THEM.**

ANALYSIS

The sewer charges for approximately 9,000 accounts (residential only) are proposed to be added to the annual property tax rolls and collected from the County of Riverside along with the property taxes. These charges will be received by the District from the County annually in January and May.

FISCAL IMPACT

As much as \$80,000 of labor that is currently used to deal with and collect delinquent accounts will be more effectively allocated to other priorities of the District.

ATTACHMENTS

- Resolution 2023-06
- Exhibit A
- Public Hearing Notice

RESOLUTION NO. 2023-06

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
MISSION SPRINGS WATER DISTRICT ADOPTING THE REPORT
OF THE ANNUAL SEWER USER FEES AND DIRECTING THE
SECRETARY OF THE DISTRICT TO FILE SAID REPORT WITH
THE RIVERSIDE COUNTY AUDITOR AND REQUEST THE
AUDITOR PLACE THE FISCAL YEAR 2022-2023
SEWER USER FEES ON THE TAX ROLL**

THE BOARD OF DIRECTORS of the Mission Springs Water District hereby finds and declares as follows:

WHEREAS, a report (the "Report"), a copy of which is available in the District office has been filed with the Secretary of the District describing each parcel of real property subject to the Sewer User Fees and amount of the Sewer User Fees to be imposed thereon for Fiscal Year 2023-2024; and

WHEREAS, the Secretary of the District has caused notice of the filing of the Report proposing to have such charges for the forthcoming fiscal year collected on the tax roll and of the time and the date of hearing to consider such Report to be published in the newspaper in accordance with California Health and Safety Code section 5473.1; and

WHEREAS, the Secretary of the District has caused notice of the filing of the Report proposing to have such charges for the forthcoming fiscal year collected on the tax roll and of the time and the date of hearing to consider such Report to be mailed in accordance with California Health and Safety Code section 5473.1; and

WHEREAS, the Board of Directors has heard and considered all objections and protests to the Report and has determined and hereby finds that protests have not been made by the owners of a majority of the separate parcels or property described in the Report; and

WHEREAS, the District has determined to adopt the Report and collect the User Fees, any delinquent User Fees and any penalties on the tax roll, which User Fees shall constitute a lien against the parcel or parcels of land described in the Report, all in accordance with California Health and Safety Code Sections 5470 *et seq.*;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE MISSION SPRINGS WATER DISTRICT AS FOLLOWS:**

Section 1. The Board of Directors hereby finds and determines that the Recitals are true and correct and are incorporated herein.

Section 2. The Board of Directors of the District hereby adopts the Report. On or before the 30th day of June 2023, the Secretary is hereby directed to file a copy of the Report with the Riverside County Auditor, together with a statement endorsed thereon over his/her signature that the Report has been adopted by the Board of Directors and shall request that the User Fees be collected on the tax bills for the taxable parcels in the District identified in the Report. Such User Fees shall be collected at the same time and in the same manner and by the same persons as, together with and not separately from, the general taxes for the District, and shall be delinquent at the same time and thereafter be subject to the same delinquency penalties which shall be levied on and collected from the owners of said parcels as permitted by Health and Safety Code Section 5473.7.

ADOPTED this ___ day of April 2023, by the following vote:

- Ayes:
- Noes:
- Abstain:
- Absent

Russ Martin
 President of Mission Springs Water District
 and its Board of Directors

ATTEST:

Arden Wallum
 Secretary of Mission Springs Water District
 and its Board of Directors

TAX YEAR	APN	CUSTNO	AS	USER	SEWER RATE	EDU	SEWER	TAX	PROP_TAX
2023	6672900660	26-000215-10	A	101	H	1.00	603.90	43.92	647.82
2023	6672900671	26-000834-10	A	101	H	1.00	603.90	43.92	647.82
2023	6672900682	26-000212-18	A	101	H	1.00	603.90	43.92	647.82
2023	6672900693	26-100021-18	A	101	H	1.00	603.90	43.92	647.82
2023	6672900703	26-100028-10	A	101	H	1.00	603.90	43.92	647.82
2023	6672900714	26-100016-11	A	101	H	1.00	603.90	43.92	647.82
2023	6672900725	26-000213-11	A	101	H	1.00	603.90	43.92	647.82
2023	6672900736	26-100014-10	A	101	H	1.00	603.90	43.92	647.82
2023	6672900747	26-100048-12	A	101	H	1.00	603.90	43.92	647.82
2023	6672900758	26-000214-13	A	101	H	1.00	603.90	43.92	647.82
2023	6672900769	26-000758-11	A	101	H	1.00	603.90	43.92	647.82
TOTAL							6,325,303.50	386,627.76	6,711,931.26
9072 records listed									

MISSION SPRINGS WATER DISTRICT - 15:02:27 04-04-23
(PUB322:FUB7000) LIST OF CUSTOMER SEWER CHARGES ON TAX ROLL

TAX YEAR	APN	CUSTNO	AS	USER	SEWER RATE	EDU	SEWER	TAX	PROP_TAX
2023	656420015	26-019268-11	A	101	H	1.00	603.90	43.92	647.82
2023	656470013	26-046612-10	A	101	H	1.00	603.90	43.92	647.82
2023	656470017	26-046252-10	A	101	H	1.00	603.90	43.92	647.82
2023	656470018	26-046250-10	A	101	H	1.00	603.90	43.92	647.82
2023	656470020	26-046243-10	A	101	H	1.00	603.90	43.92	647.82
2023	656470023	26-046220-10	A	101	H	1.00	603.90	43.92	647.82
2023	656470032	26-046260-10	A	101	H	1.00	603.90	43.92	647.82
2023	656470037	26-046255-10	A	101	H	1.00	603.90	43.92	647.82
2023	656470038	26-046219-10	A	101	H	1.00	603.90	43.92	647.82
2023	656470039	26-046216-10	A	101	H	1.00	603.90	43.92	647.82
2023	656470040	26-046215-10	A	101	H	1.00	603.90	43.92	647.82
2023	656470041	26-046214-10	A	101	H	1.00	603.90	43.92	647.82
2023	656480002	26-046201-10	A	101	H	1.00	603.90	43.92	647.82
2023	656480003	26-046202-10	A	101	H	1.00	603.90	43.92	647.82
2023	656480004	26-046203-10	A	101	H	1.00	603.90	43.92	647.82
2023	656480005	26-046205-10	A	101	H	1.00	603.90	43.92	647.82
2023	656480008	26-046212-10	A	101	H	1.00	603.90	43.92	647.82
2023	656480009	26-046213-10	A	101	H	1.00	603.90	43.92	647.82
2023	656480010	26-046221-10	A	101	H	1.00	603.90	43.92	647.82
2023	656480014	26-046231-10	A	101	H	1.00	603.90	43.92	647.82
2023	656480016	26-046233-10	A	101	H	1.00	603.90	43.92	647.82
2023	656480017	26-046234-10	A	101	H	1.00	603.90	43.92	647.82
2023	656480018	26-046235-10	A	101	H	1.00	603.90	43.92	647.82
2023	656480035	26-046345-10	A	101	H	1.00	603.90	43.92	647.82
2023	656480036	26-046344-10	A	101	H	1.00	603.90	43.92	647.82
2023	656480037	26-046341-10	A	101	H	1.00	603.90	43.92	647.82
2023	656480038	26-046342-1	A	101	H	1.00	603.90	43.92	647.82
2023	656490015	26-046242-10	A	101	H	1.00	603.90	43.92	647.82
2023	656490029	26-046244-10	A	101	H	1.00	603.90	43.92	647.82
2023	656490030	26-046247-10	A	101	H	1.00	603.90	43.92	647.82
2023	661460024	26-338486-11	A	101	H	1.00	603.90	43.92	647.82
2023	661490018	26-900562-10	A	101	H	1.00	603.90	43.92	647.82
2023	661490019	26-900651-10	A	101	H	1.00	603.90	43.92	647.82
2023	661490020	26-900652-10	A	101	H	1.00	603.90	43.92	647.82
2023	661490021	26-900653-10	A	101	H	1.00	603.90	43.92	647.82



PROOF OF PUBLICATION

**STATE OF CALIFORNIA SS.
COUNTY OF RIVERSIDE**

MISSION SPRINGS WATER DIST- LG
66575 2ND ST

DESERT HOT SPRINGS CA 92240

**MISSION SPRINGS WATER DISTRICT
NOTICE OF PUBLIC HEARING**

**NOTICE OF FILING OF REPORT OF THE ANNUAL SEWER USER FEES AND REQUEST
THAT THE AUDITOR PLACE THE FISCAL YEAR 2023-2024 SEWER USER FEES ON
THE REAL PROPERTY TAX ROLLS**

A report ("Report") will be filed by the Secretary of the Mission Springs Water District ("District") with the Board of Directors of the District describing each residential parcel of real property subject to the sewer user fee ("Sewer User Fee") and the amount of the Sewer User Fee to be imposed thereon for Fiscal Year 2023-2024.
The District will propose to adopt the Report and collect the Sewer User Fee, any delinquent Sewer User Fees and any penalties, on the real property tax roll of the District, which Sewer User Fees shall constitute a lien against the parcel or parcels of land described in the Report in accordance with California Health and Safety Code sections 5470 et seq.
This matter will be considered and voted upon at a public hearing scheduled for Monday, April 17, 2023 at 3:00 p.m. The public may attend and participate either in person at 66575 Second Street, Desert Hot Springs, CA or via Zoom. The link to attend via Zoom will be listed on the April 17th Agenda. Please contact Dori Petee at dpetee@mswd.org for further instructions on how to participate in this meeting. This Notice is published in compliance with California Health and Safety Code section 5473.1 and California Government Code section 6006.

Date: 3/27/2023

/s/ Arden Wallum
Secretary, Mission Springs Water District
Published: 3/31, 4/7/2023

I am over the age of 18 years old, a citizen of the United States and not a party to, or have interest in this matter. I hereby certify that the attached advertisement appeared in said newspaper (set in type not smaller than non pariel) in each and entire issue of said newspaper and not in any supplement thereof of the following issue dates, to wit:

03/31/2023, 04/07/2023

I acknowledge that I am a principal clerk of the printer of The Desert Sun, published weekly in the City of Palm Springs, County of Riverside, State of California. The Desert Sun was adjudicated a Newspaper of general circulation on March 24, 1988 by the Superior Court of the County of Riverside, State of California Case No. 191236.

I certify under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.. Executed on this 7th of April 2023 in Green Bay, WI, County of Brown.

DECLARANT

Ad#:0005646252

P O :

This is not an invoice

of Affidavits: 1

AGENDA STAFF REPORT



MEETING NAME: REGULAR BOARD MEETING(S)

MEETING DATE(S): APRIL 13 & 17, 2023

FROM: MARION CHAMPION – GOVERNMENT & PUBLIC AFFAIRS MANAGER

FOR: ACTION X DIRECTION INFORMATION

REQUEST BOARD AUTHORIZATION TO MOVE FROM LEVEL 2 TO LEVEL 1 OF THE MSWD WATER SHORTAGE CONTINGENCY PLAN

STAFF RECOMMENDATION

Staff recommends the Board of Directors adopt the proposed resolution authorizing the District to move from Level 2 to Level 1 of the District's Water Shortage Contingency Plan effective immediately following the action by the State Water Resources Control Board to amend its May 24, 2022 Emergency Regulation.

SUMMARY

On March 24, 2023, after an extremely wet winter, Governor Gavin Newsom announced that he was easing drought emergency restrictions with an updated Executive Order. With this Order, the Governor's directive for water agencies to be at Level 2 of their Water Shortage Contingency Plans is no longer in place, and his call for Californians to cut water use by 15 percent has been eased.

As of this writing, staff anticipates the State Water Resources Control Board will follow the Governor's directive and amend its May 24, 2022, Emergency Regulation allowing agencies to return to Level 1 of their Water Shortage Contingency Plans.

Across the Coachella Valley, Level 2 includes certain prohibitions on potable water use, including the use of sprinklers during daylight hours and restaurants serving water to guests unless they request it. Under Level 1, water conservation is still encouraged, and the following water waste remains prohibited:

- Applying any water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures is prohibited.
- Using water in a fountain or other decorative water feature is prohibited, unless the water recirculates.
- Applying water to driveways, sidewalks, concrete or asphalt is prohibited unless it addresses immediate health and safety needs. Reasonable pressure washer or water broom use is permitted.

- Spray irrigation of outdoor landscapes during and within 48 hours after rainfall of 0.10 inches is prohibited.
- Using a hose to wash a vehicle, windows, or solar panels is prohibited unless an automatic shut-off nozzle or pressure washer is used.
- Broken sprinklers shall be repaired within five business days of notification by agency, and leaks shall be repaired as soon as practical.
- Draining and refilling of private swimming pools is discouraged, unless necessary for health and safety or leak repair.
- Hotels will provide guests the option of choosing not to have towels and linens laundered daily.
- Agency shall discourage overseeding.
- Agency shall provide rebates for landscape efficiency.
- Agency shall offer water use surveys/audits.
- Agency shall provide rebates on plumbing fixtures and devices.

ANALYSIS

Staff is prepared to implement the provisions outlined in Level 1 of the Water Shortage Contingency Plan immediately following the State Water Resources Control Board's action.

ATTACHMENTS

MSWD Resolution 2023-07

Governor Newsom's March 24, 2023, Executive Order N-5-32

State Water Resources Control Board Emergency Regulation No. 2022-0018

MSWD Water Shortage Contingency Plan

RESOLUTION NO. 2023-07

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MISSION SPRINGS WATER DISTRICT, ADOPTING STAGE 1
RESTRICTIONS AS OUTLINED IN THE DISTRICT'S WATER
SHORTAGE CONTINGENCY PLAN**

THE BOARD OF DIRECTORS of the Mission Springs Water District ("District") hereby finds and declares as follows:

WHEREAS, on April 12, 2021, May 10, 2021, July 8, 2021, and October 19, 2021, Governor Newsom proclaimed states of emergency across all counties of California, due to extreme and expanding drought conditions; and

WHEREAS, on March 28, 2022, Governor Newsom reaffirmed these provisions and directed the State Water Resources Control Board to consider adopting emergency regulations that would lead to enhanced water conservation and improve drought resiliency; and

WHEREAS, on May 24, 2022, the State Water Resources Control Board adopted Emergency Regulation No. 2022-0018 to Reduce Water Demand and Improve Water Conservation to respond to emergency conditions and facilitate statewide urban water conservation; and

WHEREAS, on June 1, 2022, Mission Springs Water District invoked the Demand Reduction Actions outlined in Level 2 of its Water Shortage Contingency Plan to be consistent with State Water Resources Control Board Resolution No. 2022-0018, and

WHEREAS, on March 24, 2023, after an extremely wet winter, Governor Gavin Newsom announced the easing of drought restrictions with updated Executive Order, N-5-23, including the reversal of the directive that all water agencies adopt Level 2 demand reduction actions from their agency's Water Shortage Contingency Plan, and

WHEREAS, the Mission Springs Water District is an urban water supplier, as defined in Water Code section 10617; and

WHEREAS, pursuant to Water Code section 10632, on June 21, 2021, the District adopted Resolution No. 2021-13, adopting the 2021 Water Shortage Contingency Plan ("Plan"); and

WHEREAS, Level 1 of the Water Shortage Contingency Plan requires the following Demand Reduction Actions, as set forth in Table 4 (Demand Reduction Actions) of the Plan, as follows:

- 1.1 Applying any water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures is prohibited.
- 1.2 Using any water in a fountain or other decorative water feature is prohibited, unless the water recirculates.
- 1.3 Applying water to driveways, sidewalks, concrete or asphalt is prohibited unless to address immediate health and safety needs. Reasonable pressure washer or water broom use is permitted.
- 1.4 Spray irrigation of outdoor landscapes during and within 48 hours after rainfall of 0.10 inches is prohibited.
- 1.5 Using a hose to wash a vehicle, windows, or solar panels is prohibited unless an automatic shut-off nozzle or pressure washer is used.
- 1.6 Broken sprinklers shall be repaired within five business days of notification by agency, and leaks shall be repaired as soon as practical.
- 1.7 Draining and refilling of private swimming pools is discouraged, unless necessary for health and safety or leak repair.
- 1.8 Hotels will provide guests the option of choosing not to have towels and linens laundered daily.
- 1.9 Agency shall discourage overseeding.
- 1.10 Agency shall provide rebates for landscape efficiency.
- 1.11 Agency shall offer water use surveys/audits.
- 1.12 Agency shall provide rebates on plumbing fixtures and devices.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The District rescinds resolution No. 2022-16 and implements Level 1 of its Water Shortage Contingency Plan (“Plan”) as outlined in the Demand Reduction Actions set forth in Table 4 of the Plan, to take effect immediately upon the State Water Resources Control Board amending its Emergency Regulation No. 2022-0018 in a manner that allows a return to Level 1 of the Plan.

ADOPTED this ____ day of April 2023, by the following vote:

Ayes:
Noes:
Abstain:
Absent

ATTEST:

Russ Martin

President of Mission Springs Water
District and its Board of Directors

Arden Wallum

Secretary of Mission Springs Water
District and its Board of Directors

EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA

EXECUTIVE ORDER N-5-23

WHEREAS on April 21, 2021, May 10, 2021, July 8, 2021, and October 19, 2021, I proclaimed States of Emergency to exist due to drought conditions; and

WHEREAS the multi-year nature of the current drought, which began three years after the record-setting drought of 2012-2016, continues to have significant, immediate impacts on communities across California with vulnerable water supplies, farms that rely on irrigation to grow food and fiber, and fish and wildlife that rely on stream flows and cool water; and

WHEREAS the March 3, 2023, snow survey conducted by the Department of Water Resources and partner agencies found that most regions of the Sierra Nevada are above average for snow water content, and some regions are nearing record amounts of snow, and snow and rain has fallen across many regions of the state since then, with more precipitation forecasted; and

WHEREAS improved conditions have helped rehabilitate surface water supplies, but have not abated the severe drought conditions that remain in some parts of the State, including the Klamath River basin and the Colorado River basin, and many groundwater basins throughout the State remain depleted from overreliance and successive multi-year droughts; and

WHEREAS continued action by the State is needed to address ongoing consequences of the drought emergency, including groundwater supply shortages, domestic well failures, and drought-related harm to native fishes in the Klamath River and Clear Lake watersheds; and

WHEREAS the drought emergency has required a dynamic and flexible response from the State, and several provisions in my prior Proclamations and Orders have been terminated or superseded already, specifically Paragraphs 4 and 8 of my State of Emergency Proclamation dated April 21, 2021, Paragraphs 2, 4, and 7 of my State of Emergency Proclamation dated May 10, 2021, Paragraphs 3, 4, 5, 6, and 10 of my State of Emergency Proclamation dated July 8, 2021, and Paragraph 9 of Executive Order N-7-22; and

WHEREAS improved conditions warrant an even more targeted State response to the ongoing drought emergency and certain provisions in my State of Emergency Proclamations dated April 21, 2021, May 10, 2021, July 8, 2021, and October 19, 2021, and in Executive Orders N-10-21, N-7-22, and N-3-23 provide authority that is no longer needed to mitigate the effects of the drought conditions or direct actions by state agencies, departments, and boards that have already been completed; and

WHEREAS notwithstanding the rescission of certain emergency authorities for emergency drinking water action, state agencies have existing legal authority and funding to continue expedited work to advance the human right to water, and state agencies will continue all ongoing drought resilience planning work, including through coordination with local agencies and tribes; and

WHEREAS next winter's hydrology is uncertain and the most efficient way to preserve the State's improved surface water supplies is for Californians to continue their ongoing efforts to make conservation a way of life; and

WHEREAS to protect public health and safety, it is critical the State take certain immediate actions without undue delay to prepare for and mitigate the effects of the drought conditions, and under Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this Order would prevent, hinder, or delay the mitigation of the effects of the drought conditions.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes, including the California Emergency Services Act, and in particular, Government Code sections 8567, 8571, and 8627, do hereby issue the following Order to become effective immediately:

IT IS HEREBY ORDERED THAT:

1. The orders and provisions contained in my State of Emergency Proclamations dated April 21, 2021, May 10, 2021, July 8, 2021, and October 19, 2021, and Executive Orders N-7-22 (March 28, 2022), N-3-23 (February 13, 2023), and N-4-23 (March 10, 2023), remain in full force and effect, except as modified by those Proclamations and Orders and herein. State agencies shall continue to implement all directions from those Proclamations and Orders and accelerate implementation where feasible.
2. The following provisions of my State of Emergency Proclamation dated April 21, 2021, are terminated:
 - a. Paragraph 2;
 - b. Paragraphs 5-7; and
 - c. Paragraphs 9-14.
3. The following provisions of my State of Emergency Proclamation dated May 10, 2021, are terminated:
 - a. Paragraph 1;
 - b. Paragraph 3;
 - c. Paragraph 5; and
 - d. Paragraphs 9-10.
4. The following provisions of my State of Emergency Proclamation dated July 8, 2021, are terminated:
 - a. Paragraph 2;
 - b. Paragraphs 7-8, except those portions of paragraph 7 withdrawing provisions of prior orders;
 - c. Paragraphs 11-12.


5. The following provisions of my State of Emergency Proclamation dated October 19, 2021, are terminated:
 - a. Paragraph 2;
 - b. Paragraphs 4-5;
 - c. Paragraph 8; and
 - d. Paragraph 10.
6. The following provisions of Executive Order N-10-21 are terminated:
 - a. Paragraph 1; and
 - b. Paragraph 3
7. The following provisions of Executive Order N-7-22 are terminated:
 - a. Paragraphs 1-3;
 - b. Paragraph 6; and
 - c. Paragraphs 14-15.
8. The following provisions of Executive Order N-3-23 are terminated:
 - a. Paragraph 1; and
 - b. Paragraph 3, except those portions of the paragraph withdrawing provisions of prior orders.
9. Paragraph 6 of my State of Emergency Proclamation dated May 10, 2021, and Paragraph 9 of my State of Emergency Proclamation dated July 8, 2021, are withdrawn and replaced with the following text:

To ensure critical instream flows for species protection in the Klamath River and Clear Lake watersheds, the State Water Resources Control Board (Water Board) and Department of Fish and Wildlife shall evaluate the minimum instream flows and other actions needed to protect salmon, steelhead, the Clear Lake Hitch, and other native fishes in critical streams systems in these watersheds and work with water users, tribes, and other parties on voluntary measures to implement those actions. To the extent voluntary actions are not sufficient, the Water Board, in coordination with the Department of Fish and Wildlife, shall consider emergency regulations to establish minimum instream flows to mitigate the effects of the drought conditions. For purposes of state agencies carrying out or approving any actions contemplated by this paragraph, Public Resources Code, Division 13 (commencing with Section 21000) and regulations adopted pursuant to that Division are suspended. Nothing in this Paragraph affects or limits the validity of actions already taken in the Klamath and Clear Lake watersheds or ongoing under Paragraph 6 of my State of Emergency Proclamation dated May 10, 2021, or Paragraph 9 of my State of Emergency Proclamation dated July 8, 2021.

IT IS FURTHER ORDERED that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 24th day of March 2023.



GAVIN NEWSOM
Governor of California

ATTEST:

SHIRLEY N. WEBER, PH.D.
Secretary of State

**STATE WATER RESOURCES CONTROL BOARD
RESOLUTION NO. 2022-0018**

TO ADOPT AN EMERGENCY REGULATION
TO REDUCE WATER DEMAND AND IMPROVE WATER CONSERVATION

WHEREAS:

1. On April 21, May 10, July 8, and October 19, 2021, Governor Newsom issued proclamations that a state of emergency exists statewide due to severe drought conditions and directed state agencies to take immediate action to preserve critical water supplies and mitigate the effects of drought and ensure the protection of health, safety, and the environment.
2. These proclamations urge Californians to reduce their water use.
3. On March 28, 2022, Governor Newsom signed an Executive Order directing the State Water Resources Control Board (State Water Board or Board) to consider adopting emergency regulations to increase water conservation. The Executive Order includes a request that the Board require urban water suppliers to implement Level 2 of their water shortage contingency plans, establish water shortage response actions for urban water suppliers that have not submitted water shortage contingency plans, taking into consideration model actions that the Department of Water Resources, and establish a ban on the irrigation of non-functional turf by entities in the commercial, industrial, and institutional sectors.
4. Many Californians and urban water suppliers have taken bold steps over the years to reduce water use; nevertheless, the severity of the current drought requires additional conservation actions from urban water suppliers, residents, and the commercial, industrial, and institutional sectors.
5. Water conservation is the easiest, most efficient, and most cost-effective way to quickly reduce water demand and extend limited water supplies through this summer and into the next year, providing flexibility for all California communities. Water saved is water available next year, giving water suppliers added flexibility to manage their systems effectively over time. The more water that is conserved now, the less likely it is that a community will experience dire shortages that may require water rationing or other emergency actions.
6. Most Californians use more water outdoors than indoors. In many areas, 50 percent or more of daily water use is for irrigation of lawns and outdoor landscaping irrigation. Outdoor water use is generally discretionary, and many irrigated landscapes would not suffer greatly from receiving a decreased amount of water.

7. The use of potable water to irrigate turf on commercial, industrial, or institutional properties that is not regularly used for human recreational purposes or for civic or community events can be reduced in commercial, industrial, and institutional areas to protect local water resources and enhance water resiliency.
8. Public information and awareness are critical to achieving conservation goals, and the Save Our Water campaign (SaveOurWater.com), run jointly by the Department of Water Resources (DWR) and the Association of California Water Agencies, is an excellent resource for conservation information and messaging that is integral to effective drought response.
9. SaveWater.CA.Gov is an online tool designed to help save water in communities. This website lets anyone easily report water waste from their phone, tablet, or computer by simply selecting the type of water waste they see, typing in the address where the waste is occurring, and clicking send. These reports are filed directly with the State Water Board and relevant local water supplier.
10. Enforcement against water waste is a key tool in conservation programs. When conservation becomes a social norm in a community, the need for enforcement is reduced or eliminated.
11. On March 28, 2022, the Governor suspended the environmental review required by the California Environmental Quality Act to allow State Water Board-adopted drought conservation emergency regulations and other actions to take place quickly to respond to emergency conditions.
12. Water Code section 1058.5 grants the State Water Board the authority to adopt emergency regulations in certain drought years in order to: “prevent the waste, unreasonable use, unreasonable method of use, or unreasonable method of diversion, of water, to promote water recycling or water conservation, to require curtailment of diversions when water is not available under the diverter’s priority of right, or in furtherance of any of the foregoing, to require reporting of diversion or use or the preparation of monitoring reports.”
13. On May 13, 2022, the State Water Board issued public notice that it will consider the adoption of the regulation at the Board’s regularly scheduled May 24, 2022 public meeting, in accordance with applicable State laws and regulations. The State Water Board also distributed for public review and comment a Finding of Emergency that complies with State laws and regulations.
14. The emergency regulation exempts suppliers from enforcing connection moratoria, if their Level 2 demand management actions call for them, because new residential connections are critical to addressing the state’s housing supply shortage. However, the Board recognizes connections for other projects may not be appropriate given the shortage conditions and urges water suppliers to carefully evaluate new development projects for their water use impacts.

15. Disadvantaged communities may require assistance responding to Level 2 conservation requirements, including irrigation restrictions, temporary changes to rate structures, and prohibited water uses. State shortage contingency plans aimed at increasing water conservation, and state and local agencies should look for opportunities to provide assistance in promoting water conservation. This assistance should include but not be limited to translation of regulation text and dissemination of water conservation announcements into languages spoken by at least 10 percent of the people who reside in a water supplier's service area, such as in newspaper advertisements, bill inserts, website homepage, social media, and notices in public libraries.
16. The Board directs staff to consider the following in pursuing any enforcement of section 996, subdivision (e): before imposing monetary penalties, staff shall provide one or more warnings; monetary penalties must be based on an ability to pay determination, consider allowing a payment plan of at least 12 months, and shall not result in a tax lien; and Board enforcement shall not result in shutoff.
17. The Board encourages entities other than Board staff that consider any enforcement of this regulation to apply these same factors identified in resolved paragraph 16. Nothing in the regulation or in the enforcement provisions of the regulation precludes a local agency from exercising its authority to adopt more stringent conservation measures. Moreover, the Water Code does not impose a mandatory penalty for violations of the regulation adopted by this resolution, and local agencies retain their enforcement discretion in enforcing the regulation, to the extent authorized, and may develop their own progressive enforcement practices to encourage conservation.

THEREFORE BE IT RESOLVED THAT:


1. The State Water Board adopts California Code of Regulations, title 23, section 996, as appended to this resolution as an emergency regulation that applies to urban water suppliers, as defined by Water Code section 10617.
2. State Water Board staff shall submit the regulation to the Office of Administrative Law (OAL) for final approval.
3. If, during the approval process, State Water Board staff, the State Water Board, or OAL determines that minor corrections to the language of the regulation or supporting documentation are needed for clarity or consistency, the State Water Board Executive Director or designee may make such changes.

- 4. This regulation shall remain in effect for one year after filing with the Secretary of State unless the State Water Board determines that it is no longer necessary due to changed conditions or unless the State Water Board renews the regulation due to continued drought conditions, as described in Water Code section 1058.5.
- 5. The State Water Board directs State Water Board staff to work with the Department of Water Resources and the Save Our Water campaign to disseminate information regarding the emergency regulation.
- 6. The State Water Board directs staff to, by January 1, 2023, survey urban water suppliers on their experience protecting trees and tree cover during drought, with attention to disadvantaged communities. The survey shall inquire about challenges encountered, strategies used, costs, and successes in protecting trees.
- 7. Nothing in the regulation or in the enforcement provisions of the regulation precludes a local agency from exercising its authority to adopt more stringent conservation measures. Local agencies are encouraged to develop their own progressive enforcement practices to promote conservation.

CERTIFICATION

The undersigned Clerk to the Board does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the State Water Resources Control Board held on May 24, 2022.

- AYE: Chair E. Joaquin Esquivel
Vice Chair Dorene D’Adamo
Board Member Sean Maguire
Board Member Laurel Firestone
- NAY: None
- ABSENT: Board Member Nichole Morgan
- ABSTAIN: None



 Jeanine Townsend
 Clerk to the Board

ADOPTED EMERGENCY REGULATION TEXT

Version: May 24, 2022

Title 23. Waters

Division 3. State Water Resources Control Board and Regional Water Quality Control Boards

Chapter 3.5. Urban Water Use Efficiency and Conservation

Article 2. Prevention of Drought Wasteful Water Uses

§ 996. Urban Drought Response Actions

(a) As used in this section:

(1) “Commercial, industrial and institutional” refers to commercial water users, industrial water users, and institutional water users as respectively defined in Water Code, section 10608.12, subdivisions (e), (i), and (j), and includes homeowners’ associations, common interest developments, community service organizations, and other similar entities but does not include the residences of these entities’ members or separate interests.

(2) “Common interest development” has the same meaning as in section 4100 of the Civil Code.

(3) “Community service organization or similar entity” has the same meaning as in section 4110 of the Civil Code.

(4) “Homeowners’ association” means an “association” as defined in section 4080 of the Civil Code.

(5) “Non-functional turf” means turf that is solely ornamental and not regularly used for human recreational purposes or for civic or community events. Non-functional turf does not include sports fields and turf that is regularly used for human recreational purposes or for civic or community events.

(6) “Plant factor” has the same meaning as in section 491.

(7) “Separate interest” has the same meaning as in section 4185 of the Civil Code.

(8) “Turf” has the same meaning as in section 491.

(9) “Urban water supplier” has the same meaning as Water Code section 10617.

(10) “Water shortage contingency plan” means the plan required by Water Code section 10632.

(b) Each urban water supplier shall submit to the Department of Water Resources a preliminary annual water supply and demand assessment consistent with section

10632.1 of the Water Code no later than June 1, 2022, and submit a final annual water supply and demand assessment to the Department of Water Resources no later than the deadline set by section 10632.1 of the Water Code.

- (c) (1) Each urban water supplier that has submitted a water shortage contingency plan to the Department of Water Resources shall implement by June 10, 2022, at a minimum, all demand reduction actions identified in the supplier's water shortage contingency plan adopted under Water Code 10632 for a shortage level of ten (10) to twenty (20) percent (Level 2).
- (2) Notwithstanding subdivision (c)(1), urban water suppliers shall not be required to implement new residential connection moratoria pursuant to this section.
- (3) Notwithstanding subdivision (c)(1), an urban water supplier may implement the actions identified in subdivision (d) in lieu of implementing the demand reduction actions identified in the supplier's water shortage contingency plan adopted under Water Code section 10632 for a shortage level of ten (10) to twenty (20) percent (Level 2), provided the supplier meets all of the following:
- (i) The supplier's annual water supply and demand assessment submitted to the Department of Water Resources demonstrates an ability to maintain reliable supply until September 30, 2023.
- (ii) The supplier does not rely on, for any part of its supply, the Colorado River, State Water Project, or Central Valley Project, and no more than ten (10) percent of its supply comes from critically overdrafted groundwater basins as designated by the Department of Water Resources.
- (iii) The supplier's average number of gallons of water used per person per day by residential customers for the year 2020 is below 55 gallons, as reported to the Board in the Electronic Annual Report.
- (d) Each urban water supplier that has not submitted a water shortage contingency plan to the Department of Water Resources shall, by June 10, 2022, and continuing until the supplier has implemented all demand reduction actions identified in the supplier's water shortage contingency plan adopted under Water Code 10632 for a shortage level of ten (10) to twenty (20) percent (Level 2), implement at a minimum the following actions:
- (1) Initiate a public information and outreach campaign for water conservation and promptly and effectively reach the supplier's customers, using efforts such as email, paper mail, bill inserts, customer app notifications, news articles, websites, community events, radio and television, billboards, and social media.
- (2) Implement and enforce a rule or ordinance limiting landscape irrigation with potable water to no more than two (2) days per week and prohibiting landscape irrigation with potable water between the hours of 10:00 a.m. and 6:00 p.m.
- (3) Implement and enforce a rule or ordinance banning, at a minimum, the water uses prohibited by section 995. Adoption of a rule or ordinance is not required if the supplier has authority to enforce, as infractions, the prohibitions in section 995 and takes enforcement against violations.

- (e) (1) To prevent the unreasonable use of water and to promote water conservation, the use of potable water is prohibited for the irrigation of non-functional turf at commercial, industrial, and institutional sites.
- (2) Notwithstanding subdivision (e)(1), the use of water is not prohibited by this section to the extent necessary to ensure the health of trees and other perennial non-turf plantings or to the extent necessary to address an immediate health and safety need.
- (3) Notwithstanding subdivision (e)(1), an urban water supplier may approve a request for continued irrigation of non-functional turf where the user certifies that the turf is a low water use plant with a plant factor of 0.3 or less, and demonstrates the actual use is less than 40% of reference evapotranspiration.
- (f) The taking of any action prohibited in subdivision (e) is an infraction punishable by a fine of up to five hundred dollars (\$500) for each day in which the violation occurs. The fine for the infraction is in addition to, and does not supersede or limit, any other remedies, civil or criminal.
- (g) A decision or order issued under this section by the Board, or an officer or employee of the Board, is subject to reconsideration under article 2 (commencing with section 1122) of chapter 4 of part 1 of division 2 of the Water Code.

Authority: Section 1058.5, Water Code.

References: Article X, Section 2, California Constitution; Sections 4080, 4100, 4110, and 4185, Civil Code; Section 8627.7, Government Code; Sections 102, 104, 105, 275, 350, 377, 491, 1122, 10608.12, 10617, 10632, and 10632.1, Water Code; *Light v. State Water Resources Control Board* (2014) 226 Cal.App.4th 1463; *Stanford Vina Ranch Irrigation Co. v. State of California* (2020) 50 Cal.App.5th 976.

Water Shortage Contingency Plan



Mission Springs Water District

June 2021

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Appendix A. Legal Authority

Appendix B. Resolution of Adoption

Introduction

This document represents the Water Shortage Contingency Plan (WSCP) adopted by Mission Springs Water District (MSWD). The document follows the structure recommended in guidance documents prepared by the California Department of Water Resources (DWR).

MSWD is one of six agencies in the Coachella Valley participating in the development of a 2020 Regional Urban Water Management Plan (RUWMP). Each agency is adopting the RUWMP to meet its reporting requirements under the Urban Water Management Planning Act. Each agency is also adopting its own WSCP. The agencies have sought to align their shortage levels and shortage response actions to the extent possible, with the intent of reducing confusion for neighboring customers during a shortage. However, each agency will adopt its own WSCP with slight variations (e.g. penalty processes and amounts) for flexibility in the event that future changes are necessary.

As individual agencies make updates or enhancements to their WSCP, each will be able to make modifications and re-adopt an amended WSCP without triggering a requirement for the other participating agencies to take similar steps. The update process is described in later sections of this WSCP.

1.0 Water Supply Reliability Analysis

This section provides a summary of the supply reliability analysis presented in the RUWMP and highlights key issues that could create a shortage condition.

The supplies of the agencies in the Coachella Valley generally have a high degree of reliability. The RUWMP participating agencies meet most of their urban demands with groundwater produced from the Indio (also known as Whitewater River) and Mission Creek Subbasins of the Coachella Valley Groundwater Basin. The groundwater basin is large enough to provide storage that allows continued production during dry periods. Because production exceeds the recharge provided by precipitation and return flows, the agencies use imported water to recharge the groundwater basin. These sources of imported water for recharge include:

- Colorado River water that Coachella Valley Water District (CVWD) receives through the Coachella Canal.
- State Water Project (SWP) water that CVWD and Desert Water Agency (DWA) have rights to receive. Because the SWP infrastructure does not extend into the Coachella Valley, CVWD and DWA have an exchange agreement with the Metropolitan Water District of Southern California (MWD). The agreement allows MWD to deliver water from its Colorado River Aqueduct (CRA) to the Coachella Valley to recharge the local aquifer. In return, MWD receives SWP water through the SWP infrastructure based on the annual allocations to CVWD and DWA.

Drought conditions are not expected to affect CVWD's Colorado River water supply due to the agency's high priority allocation. Colorado River water is not a direct source of urban water supply; it is used for groundwater replenishment and non-potable uses. If a reduction in Colorado River water supply occurred, CVWD would initially reduce deliveries to groundwater replenishment projects. Subsequent reductions in delivery would be applied to users following the priorities in CVWD's Canal Water Shortage Contingency Plan. These priorities are defined in CVWD's Canal Water Shortage Contingency Plan, which is Chapter 3.10, Article XII of CVWD's administrative code.

Drought conditions in the Sierra Nevada would have an effect on the SWP water allocation; thus reducing the SWP Exchange water received by CVWD and DWA. This water is used for replenishment of the groundwater basin and is not a direct source of urban water supply. Consequently, water use restrictions due to drought involving the SWP water supply would likely be implemented only as a result of a prolonged drought.

During dry periods when less imported water is available, groundwater production will exceed the amount of recharge, and the volume in storage will be reduced. However, these reductions can be reversed in years when additional imported water is available. The Coachella Valley Groundwater Basin is a large basin which provides a buffer during dry periods, thus allowing the agencies to develop long-term plans and programs to manage regional water supplies.

The reliability analysis for MSWD is presented in Section 7 of MSWD’s chapter of the RUWMP. Although that analysis demonstrates that the region’s urban water supply is reliable, there are potential issues that could create a shortage condition. These include:

- An extended drought more severe than historic events, possibly impacted by climate change.
- A natural disaster or a malevolent act that leads to prolonged disruption of imported water delivery from the Colorado River or the SWP.
- Reductions in imported water supply due to environmental restrictions related to endangered species or habitat protection.
- Identification of a currently unregulated contaminant that has widespread effects on the region’s groundwater supply.
- Regulatory mandates to reduce water use.

Water shortage contingency planning provides a way to plan for these risks and anticipate actions that can be implemented to manage the impacts. This plan describes how MSWD intends to respond to such shortage events. The responses have been aligned with those of other RUWMP participating agencies to the extent possible.

2.0 Annual Water Supply and Demand Assessment Procedures

MSWD will be required to prepare an Annual Water Supply and Demand Assessment (Annual Assessment) and submit it to DWR each year, beginning July 1, 2022. The Annual Assessment is intended to meet requirements of Water Code Section 10632.1 and present an assessment of the likelihood of a water shortage occurring during the next 12 months. This section of the WSCP outlines the procedures that MSWD will use to prepare the Annual Assessment. The procedures defined in this section will allow MSWD to follow a consistent annual procedure for making the determination of whether to activate the WSCP.

2.1 Decision Making Process

DWR requires a defined decision-making process for performing the Annual Assessment. The process and anticipated timeline are presented in Table 1.

Table 1. Annual Assessment Decision-Making Process

Anticipated Timeline of Each Year	Activities
February	MSWD staff will review available data related to anticipated supplies and demands.
March	The six agencies participating in the Coachella Valley RUWMP will review the data and determine whether a consistent region-wide determination on water supply reliability can be made. If needed, MSWD may elect to activate their WSCP at different shortage levels than other participating agencies.
April	MSWD staff will make a determination whether to recommend implementation of shortage response actions.
May	If shortage response actions are to be implemented, MSWD management will present the recommendation to its Board for consideration. If the Board decides to implement the WSCP, it will provide public notice of a hearing to consider changes in the implementation of the shortage response actions.
June	MSWD staff will prepare the Annual Assessment and submit it to DWR by July 1 st .

2.2 Data and Methodologies

This section describes the data and methodologies that will be used to evaluate water system reliability for the coming year, while considering that the year to follow could be dry.

2.2.1 Evaluation Criteria

MSWD will rely on locally applicable criteria for each annual assessment. These criteria will include the findings of the annual reports prepared for the Indio Subbasin and the Mission Creek Subbasin for compliance with the Sustainable Groundwater Management Act. Findings from the annual Engineer's Report on Water Supply and Replenishment Assessment will also be incorporated.

2.2.2 Water Supply

MSWD's anticipated supplies will be quantified for the near-term future, and descriptive text will be used to note any anticipated reductions in supply.

2.2.3 Unconstrained Customer Demand

MSWD will prepare an estimate of unconstrained demand (as the term is used in Water Code Section 10632(a)(2)(B)(i)). The estimated demand will be calculated using the demand projection approach described in Section 4 of MSWD's chapter of the RUWMP, in combination with updated data for connections, climate, changes in land use, and recent water usage history.

2.2.4 Planned Water Use for Current Year Considering Dry Subsequent Year

MSWD will describe the anticipated use of water supplies for the coming year, with the anticipation that the following year will be dry. The supplies will be characterized in a manner consistent with the RUWMP, in combination with updated data for climate and recent observations.

2.2.5 Infrastructure Considerations

MSWD will describe any potential infrastructure constraints on the ability to deliver adequate supplies to meet expected customer demands in the coming year. MSWD will verify that its system of wells, pipelines, pump stations, and storage tanks have adequate capacity to deliver the anticipated demands. MSWD will describe any anticipated capital projects that are intended to address constraints in production, treatment, or distribution.

2.2.6 Other Factors

MSWD will describe any specific locally applicable factors that could influence or disrupt supplies. MSWD will also describe unique local considerations that are considered as part of the Annual Assessment.

3.0 Six Standard Water Shortage Levels

MSWD, and the other RUWMP participating agencies, have elected to use the six standard shortage levels included in guidance documents prepared by DWR. The six standard water shortage levels correspond to progressively increasing estimated shortage conditions (up to 10-, 20-, 30-, 40-, 50-percent, and greater than 50-percent shortage compared to the normal reliability condition). These levels are identified in Table 2.

Table 2. Water Shortage Contingency Plan Levels

Shortage Level	Percent Shortage Range	Description	Shortage Response Actions
1	Up to 10%	Normal water supplies	Mandatory prohibitions defined by the state, ongoing rebate programs
2	Up to 20%	Slightly limited water supplies	Outdoor water use restrictions on time of day, increased water waste patrols
3	Up to 30%	Moderately limited water supplies	Outdoor water use restrictions on days per week, restrictions on filling swimming pools
4	Up to 40%	Limited water supplies	Limits on new landscaping, expanded public information campaign
5	Up to 50%	Significantly limited water supplies	Limits on watering of parks or school grounds
6	Greater than 50%	Severe shortage or catastrophic incident	No potable water use for outdoor purposes

Each level in Table 2 represents an anticipated reduction in the supplies that would normally be available to MSWD. These supply reductions could be the result of a variety of potential causes including natural forces, system component failure or interruption, regulatory actions, contamination, or any combination of factors. MSWD may need to activate shortage levels across its entire service area or within certain areas that are impacted by an event.

The levels involve voluntary and mandatory conservation measures and restrictions, depending on the causes, severity, and anticipated duration of the water supply shortage. The locally appropriate shortage response actions that would be taken at each level to address the resulting gap between supplies and demands are described in the following section.

4.0 Shortage Response Actions

This section describes the shortage response actions that would be taken by MSWD at each shortage level. These actions have been grouped into categories including:

- Supply Augmentation Actions
- Demand Reduction Actions and Mandatory Use Restrictions
- Operational Changes

4.1 Supply Augmentation

For long-range planning, MSWD continues to evaluate opportunities for transfers, exchanges, and other purchases of imported water to increase supply reliability. The RUWMP participating agencies collaborate to replenish the groundwater aquifer with imported water, creating a stored supply that can be used for emergencies or longer-term shortages. CVWD and DWA, through support of the other participating agencies, are also making investments in increasing supply reliability from the SWP through the Delta Conveyance Facility and in securing new supplies like Sites Reservoir. Additionally, MSWD continues to implement water conservation measures to reduce groundwater demand. These programs are described in Chapter 3 of the RUWMP.

MSWD has the option of identifying short-term supply augmentation actions that would be taken during a shortage. These actions are intended to be separate from the long-range planning efforts to sustainably manage the groundwater basin. The short-term supply augmentation measures that could be implemented are presented in Table 3.

Table 3. Supply Augmentation Actions

Shortage Level	Supply Augmentation Methods and Other Actions by Water Supplier	Expected Relative Impact	Additional Explanation or Reference
1 - 6	Exchanges	Medium	Emergency connections with neighboring agencies could be activated or constructed to help exchange water with adjoining systems.
5	New recycled water	Medium	In areas where recycled water supply is available, customers could be mandated to use recycled water and cease use of potable water.
6	Other actions	Medium	Additional non-potable water sources such as new groundwater wells could be constructed to provide non-potable water from the Desert Hot Springs Subbasin for irrigation.

4.2 Demand Reduction Actions and Mandatory Use Restrictions

The Coachella Valley RUWMP participating agencies have aligned their demand reduction actions to the greatest extent possible, while allowing each agency to tailor its response to the unique characteristics of its service area. The agencies conducted public workshops to gather input on actions that could be taken during a water shortage. The input from stakeholders was used to select and prioritize actions that reflected the values of the community. Key elements of the input included:

- The importance of recognizing the conservation efforts that many customers have already made and not imposing requirements for all customers to meet the same percentage reduction in water use.
- The importance of involving Homeowner Associations (HOAs) to help implement and communicate response actions to individuals.
- The benefits of tiered rates in allowing customers to pay less for their basic efficient use and more for excessive use.
- A balanced program should include incentives (such as expanded rebates for turfgrass removal) as well as penalties (such as drought rates).
- A range of approaches is needed to communicate with customers and end users, including social media, web sites, bill inserts, presentations, and virtual tours, ideally in multiple languages.

The demand reduction actions that could be implemented at each shortage level are shown in Table 4. During a shortage, MSWD may implement some or all of the actions as needed, depending on actual conditions.

Table 4. Demand Reduction Actions

Shortage Level	ID	Demand Reduction Actions	Expected Relative Impact	Penalty or Enforcement
1	1.1	Applying any water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures is prohibited.	Low	No
	1.2	Using any water in a fountain or other decorative water feature is prohibited, unless the water recirculates.	Low	No
	1.3	Applying water to driveways, sidewalks, concrete or asphalt is prohibited unless to address immediate health and safety needs. Reasonable pressure washer or water broom use is permitted.	Low	No
	1.4	Spray irrigation of outdoor landscapes during and within 48 hours after rainfall of 0.10 inches is prohibited.	Low	No
	1.5	Using a hose to wash a vehicle, windows, or solar panels is prohibited unless an automatic shut-off nozzle or pressure washer is used.	Low	No
	1.6	Broken sprinklers shall be repaired within five business days of notification by agency, and leaks shall be repaired as soon as practical.	Low	No
	1.7	Draining and refilling of private swimming pools is discouraged, unless necessary for health and safety or leak repair.	Low	No
	1.8	Hotels will provide guests the option of choosing not to have towels and linens laundered daily.	Low	No
	1.9	Agency shall discourage overseeding.	Low	No
	1.10	Agency shall provide rebates for landscape efficiency.	High	No
	1.11	Agency shall offer water use surveys/audits.	Medium	No
	1.12	Agency shall provide rebates on plumbing fixtures and devices.	Medium	No
2	2.1	Outdoor water use is prohibited during daylight hours for spray irrigation except for leak checks or with an agency approved conservation alternative plan.	Medium	Yes
	2.2	Restaurants can serve water only on request.	Low	Yes
	2.3	Agency shall encourage use of non-potable water for construction, if available.	Low	No
	2.4	Agency shall actively discourage overseeding.	Medium	No
	2.5	Agency shall expand public information campaign.	Medium	No
	2.6	Agency shall increase water waste patrols.	Medium	Yes
	2.7	Agency shall reduce hydrant and dead-end line flushing.	Low	No
3	3.1	Outdoor water use is allowed only three days a week for spray irrigation (Monday, Wednesday, and Friday).	High	Yes
	3.2	Drip or subterranean irrigation is allowed seven days per week, during non-daylight hours.	Medium	Yes
	3.3	Commercial nurseries are to use water only on alternate days during non-daylight hours for outside operations.	Low	Yes
	3.4	Decorative ponds, non-irrigation system golf course water hazards, fountains, and other waterscape features are not to be filled or replenished.	Low	Yes

Shortage Level	ID	Demand Reduction Actions	Expected Relative Impact	Penalty or Enforcement
	3.5	No filling of swimming pools or landscaping ponds unless necessary for health and safety or leak repair.	Low	Yes
	3.6	Commercial car washes must use recycled water or recirculating water systems.	Medium	Yes
	3.7	Spray irrigation of medians and parkways is prohibited.	Medium	Yes
	3.8	Agency shall encourage counties, cities, Homeowners Associations (HOAs) and other enforcement agencies to suspend code enforcement and fines for brown turfgrass areas and to otherwise comply with new State laws regarding limitations on such enforcement.	Low	No
	3.9	Agency shall strengthen customer billing messages with use comparisons.	Medium	No
	3.10	Agency shall implement water use audits targeted to key customers to ensure compliance with directives.	Medium	No
	3.11	Agency shall expand rebate programs.	Medium	No
4	4.1	Turfgrass landscapes may not be watered except where subterranean or non-potable water systems are used.	High	Yes
	4.2	Agency shall implement or modify drought rate surcharge.	High	Yes
	4.3	Agency shall expand public information campaign.	Medium	No
	4.4	Agency shall impose moratorium on new turfgrass landscaping.	N/A	Yes
5	5.1	Watering turfgrass is prohibited.	High	Yes
	5.2	The use of misting systems is prohibited.	Medium	Yes
	5.3	Turfgrass at parks and school grounds are to be watered with recycled water, if available, or not at all.	Medium	Yes
	5.4	Golf course greens and tees may be watered no more than two times per week during non-daylight hours with recycled water, or not at all.	Medium	Yes
	5.5	Trees, desert plants and shrubs may be watered only with drip, subterranean or non-adjustable bubbler irrigation systems during non-daylight hours.	High	Yes
	5.6	Outdoor water use for grading or development is prohibited.	High	Yes
	5.7	Agency shall impose moratorium or net zero demand on new connections.	N/A	Yes
	5.8	Agency shall not issue new construction meters, and water service through construction meters will not be available.	N/A	Yes
6	6.1	Commercial nurseries shall discontinue all use of potable water for watering and irrigation.	Low	Yes
	6.2	Watering of livestock is permitted as necessary.	N/A	Yes
	6.3	Outdoor water use is prohibited.	High	Yes
	6.4	Restaurants must use disposable cups, plates, and utensils.	Low	Yes
	6.5	Agency shall implement mandatory rationing.	High	Yes

4.3 Operational Changes

MSWD has identified potential operational changes that could be made to help address a short-term gap between demands and available supplies. These include improved monitoring and analysis of customer water usage, reductions in flushing of hydrants and dead-end lines, and use of emergency connections with neighboring water agencies. Some of the potential actions are included in Table 4. MSWD may also expedite planned system improvement projects that include reduction in water loss (e.g., replacement of water mains that are experiencing higher rates of leaks and breaks).

4.4 Additional Mandatory Restrictions

MSWD has identified a series of restrictions that could be implemented at different shortage levels. These restrictions are included in the demand reduction actions in Table 4.

4.5 Emergency Response Plan

The Water Code requires that an agency's WSCP address catastrophic water shortages and plans to address them. This information can be addressed in MSWD's Emergency Response Plan (ERP). MSWD's ERP contains sensitive information related to potential vulnerabilities or impacts of natural disasters or malevolent acts. Therefore, these documents are not typically made publicly available. MSWD's plan outlines specific disaster-related procedures to guide staff in responding efficiently to catastrophic interruptions of water supply.

Five of the Coachella Valley RUWMP participating agencies collaborate on planning efforts, including emergency response, through the Coachella Valley Regional Water Management Group (CVRWWMG). In addition, CVWD, DWA, IWA, and MSWD are members of the California Water/Wastewater Agency Response Network (CalWARN), which supports and promotes emergency preparedness. More information about CalWARN is available at their web site at www.calwarn.org.

The region's imported water supplies from the Colorado River and the SWP could be disrupted by an earthquake. Because MSWD uses local groundwater to meet urban demands, it could continue to meet short term urban demands with groundwater production. MSWD has installed backup generators at key water production facilities to allow continued operation during a power outage.

DWR has plans in place to make emergency repairs to the SWP, and MWD has plans in place to make emergency repairs to the CRA. MSWD staff receives regular Incident Command System (ICS) training through the Federal Emergency Management Agency (FEMA), and drills are conducted routinely. MSWD remotely monitors the status of most key facilities at its headquarters, which enables MSWD to detect areas affected by disasters. Other RUWMP participating agencies also participate in ICS training and regularly monitor key water facilities remotely.

If imported water supplies were disrupted for an extended period, it would reduce the water supply available for replenishment of the groundwater basin. It could also lead to increased groundwater pumping by non-urban users who normally use other sources. MSWD would implement levels of this WSCP as needed if pumping needed to be decreased while imported water supplies were interrupted.

4.6 Seismic Risk Assessment and Mitigation Plan

Water Code Section 10632.5 requires the RUWMP participating agencies to assess seismic risk to water supplies as part of their WSCP. The code also requires a mitigation plan for managing seismic risks. In lieu of conducting their own seismic risk assessment, which can be a lengthy process, suppliers can comply with the Water Code requirement by submitting the relevant local hazard mitigation plan or multi-hazard mitigation plan.

The Riverside County Local Hazard Mitigation Plan (LHMP) was updated in 2018. The Riverside County LHMP is available on the Riverside County web site at <https://rivcoemd.org/LHMP>. In addition, MSWD also has its own LHMP, as required by FEMA. The Riverside County LHMP includes an assessment of the region's vulnerability to a broad range of hazards, including earthquakes; while MSWD's is focused on the local area. Both also describes mitigation strategies and actions to reduce the impacts of a seismic

event. MSWD continues to include seismic risk assessment in its planning process for system improvements.

5.0 Communication Protocols

Timely and effective communication is a key element of WSCP implementation. MSWD will need to inform customers, the general public, and other government entities of WSCP actions taken during a water shortage (either one determined by the Annual Assessment, an emergency, catastrophic, or other event). An overview of planned communication approaches is provided in Table 5. These protocols have been aligned between the RUWMP participating agencies where possible, but some are tailored to the needs of MSWD's service area. MSWD will adjust its communication strategy as needed to address issues that are impacting the entire service area or limited areas.

Table 5. Communication Plan Outline

At all times	Level 1 Up to 10% Voluntary Conservation	Level 2 Up to 20% Mandatory Conservation	Levels 3 and 4 Up to 30% or 40% Mandatory Conservation	Levels 5 and 6 Up to 50% or Over 50% Mandatory Conservation
Standard outreach efforts in effect (media relations, social media, website)	Update message platform to reflect conditions, District response, and needed actions from public	Update campaign and messages to generate immediate actions/behaviors by public, include information on enforcement actions	Update campaign and messages to raise awareness for more severe water-saving actions/behaviors by public, highlight need for reduced outdoor water use	Update campaign and messages to reflect extreme or emergency condition and likely need to focus water use on health/safety needs
Promote ongoing Water Use Efficiency (WUE) programs and tools and partnerships designed to achieve long-term water management goals	Announce status change to key stakeholders and general public (e.g., News release, social media, etc.)	Announce status change to key stakeholders and general public (e.g., News release, social media, etc.)	Announce status change to key stakeholders and general public (e.g., News release, social media, etc.)	Announce emergency status to key stakeholders and general public (e.g., News release, social media, etc.)
Standard coordination with MWD and regional partners	Include increased conservation messages on website and in standard outreach efforts; provide regular condition updates to stakeholders/media	Supplement Level 1 activities with additional tactics as needed; provide regular condition updates to stakeholders/media	Supplement Level 2 outreach with additional tactics as needed; provide regular updates to stakeholders/media on conditions	Supplement Level 3-4 outreach with additional tactics as needed; provide regular condition updates to stakeholders/media on conditions
Board reports on public communication and water-use efficiency outreach activities at least annually.	Enhance promotion of ongoing WUE programs/tools; deploy targeted advertising	Conduct issue briefings with elected officials, other key civic and business leaders	Conduct specialized outreach to HOAs and local organizations	Suspend promotion of long-term WUE programs/tools to focus on imminent needs
	Initiate regular Board reports on campaign efforts	Increase promotion of ongoing WUE programs/tools	Promote available water assistance resources for vulnerable populations; specialized outreach to impacted industries	Continue enhanced coordination with neighbor agencies and local/state/federal policy makers as needed (e.g. daily or weekly briefings or email updates, etc.)

6.0 Compliance and Enforcement

This section describes how MSWD will ensure compliance with and enforce provisions of the WSCP. The RUWMP participating agencies have worked together to align their policies where possible, but each agency implements its compliance and enforcement actions within its service area. MSWD will adjust its communication strategy as needed to address issues that are impacting the entire service area or limited areas.

6.1 Penalties

The penalties that could be imposed for non-compliance are summarized in Table 6.

Table 6. Enforcement Actions

Water Shortage Level	First Violation	Second Violation (within 12 months)	Third Violation (within 12 months)	Subsequent Violations	Additional Information
All	Written notice	\$100 surcharge	\$200.00 surcharge applied to the customer's bill and/or a flow restricting device to be installed in the customer's water service line for continued failure to comply within 30 days after notice and imposition of second violation sanction. The charge to the customer for installing a flow restricting device shall be based upon the size of the meter and the actual cost of installation.	Within 24 calendar months after a first violation: Discontinuance of service Charge for reconnection and restoration of service as provided by the Rules and Regulations of the District \$500 fine per day for each day the violation occurs	Any violation of the District's Water Conservation Stages including waste of water and excessive use is a misdemeanor and upon conviction thereof, the violator shall be punished by imprisonment, fine or by both such fine and imprisonment as allowed by law. In addition to criminal penalties, violators of the mandatory provision of the Ordinance shall be subject to civil action.

6.2 Appeals and Exemption Process

This section describes the appeals and exemption processes. Where feasible, specific exemptions can be identified and defined. Where not feasible, the process to appeal or obtain an exemption should be detailed.

Any water user violating the regulations and restrictions on water use may receive a written notice for the violation. The water user shall have seven days from receipt of the notice to submit a written request for a hearing. If no hearing is requested, or at the hearing it is determined that the water user has committed a violation, a civil penalty may be levied.

The government codes and ordinances that are used to implement these policies and processes are discussed in Section 7.

7.0 Legal Authorities

This section describes the legal authorities that MSWD relies upon to implement the shortage response actions and the associated enforcement actions.

MSWD’s Water Regulations and Service Ordinance No. 93-3 and 2014-01 implements measures to curtail water use. MSWD is in the process of updating its ordinances to reflect the contents of this WSCP. A copy of the legal authority is included in Appendix A.

In accordance with Water Code Chapter 3 (commencing with Section 350) of Division 1 general provisions regarding water shortage emergencies, MSWD shall declare a water shortage emergency in the event of a catastrophic interruption in supply.

MSWD shall coordinate with any city or county within which it provides water supply services for the possible proclamation of a local emergency under California Government Code, California Emergency Services Act (Article 2, Section 8558). Including a list of and contacts for all cities or counties for which MSWD provides service in the WSCP, along with developed coordination protocols, can facilitate compliance with this section of the Water Code in the event of a local emergency as defined in subpart (c) of Government Code Section 8558.

These cities and counties are summarized in Table 7.

Table 7. City and County Coordination on Proclamation of Emergencies

City or County	Contact	CVWD	CWA	DWA	IWA	MDMWC	MSWD
Riverside County	Emergency Management Department	X	X	X	X	X	X
City of Palm Springs	Emergency Management Coordinator			X			X
City of Desert Hot Springs	Emergency Services Coordinator			X			X

8.0 Financial Consequences of WSCP

This section describes the anticipated financial consequences to MSWD of implementing the WSCP. The description includes potential reductions in revenue due to lower water sales and increased expenses associated with implementing the shortage response actions.

Potential financial impacts of implementing the WSCP could include:

- Reduced revenue from reduced water use
- Increased staff costs for tracking, reporting, patrolling, and enforcing restrictions
- Economic impacts associated with water-dependent businesses in the service area

Potential mitigation measures include:

- Triggering of drought rate structures or surcharges
- Using financial reserves
- Reducing operation and maintenance expenses (expenses related to source of supply and pumping will fall due to reduced water production)
- Deferring capital improvement projects

- Reducing future projected operation and maintenance expenses
- Increasing fixed readiness-to-serve charge
- Increasing commodity charge and water adjustment rates to cover revenue shortfalls
- Seeking alternative source of funding, such as state or federal grants or loans
- Other financial management mechanisms

MSWD will monitor financial conditions during a water shortage and take appropriate actions as needed. MSWD maintains financial reserves that can be used to continue operations during a period of reduced water sales. MSWD has the ability to increase water rates or implement surcharges or penalties to increase revenues from water sales.

9.0 Monitoring and Reporting

This section describes how MSWD will monitor and report on implementation of the WSCP. MSWD will gather data on key water use metrics and use the data to evaluate the effectiveness of response actions in achieving its intended water use reduction purposes. MSWD will also gather data on customer compliance to evaluate the effectiveness of enforcement actions. MSWD will also gather and report data at frequencies adequate to meet reporting requirements established by the State Water Resources Control Board and other government agencies. The specific reporting requirements are expected to continue to change over the next five years.

MSWD will monitor water use by customers using billing systems and operational control systems to monitor production and consumption. Each customer is metered, and billing records will be compiled and used to observe trends in water consumption. Each groundwater well and water connection point is also metered, and production records will be used to observe trends in water production. Levels in storage reservoirs can be monitored using the operational control systems to help identify potential high usage or leaks. MSWD staff may also perform field visits and record observations to monitor water use and identify potential issues for follow-up.

For each customer, MSWD will aggregate the consumption records by customer class to evaluate response actions and identify potential additional measures.

10.0 WSCP Refinement Procedures

MSWD will monitor the implementation of this plan to evaluate its effectiveness as an adaptive management tool. The monitoring and reporting program described in Section 9 will provide information on the effectiveness of the shortage response actions during any shortage levels that may be invoked. If MSWD determines that the shortage response actions are not effective in producing the desired results, MSWD will initiate a process to refine the WSCP. MSWD will consider the addition of new shortage response actions, or changing the levels when shortage response actions are implemented. Suggestions for refinements will be collected from staff, customers, industry experts, and the general public. The RUWMP participating agencies will share data and suggestions for refinement to identify opportunities to increase the effectiveness of the WSCP while maintaining alignment with other agencies in the region when possible.

11.0 Special Water Feature Distinction

The RUWMP participating agencies have distinguished swimming pools and spas as recreational water features, while non-pool and non-spa water features are considered decorative water features. This distinction is used in the shortage response actions because decorative water features have the potential to use recycled water, while most pools and spas (recreational water features) use potable water for health and safety considerations. However, this distinction does not apply to the hot mineral spring pools and spas throughout the Desert Hot Springs area; while they are recreational, they also do not rely on potable water.

12.0 Plan Adoption, Submittal, and Availability

MSWD adopted this WSCP with the 2020 Coachella Valley RUWMP. The RUWMP and WSCP were made available for public review during May and June of 2021. A public hearing was held on June 21, 2021 to allow public input on the draft RUWMP and the WSCP.

MSWD's governing board adopted the RUWMP and the WSCP at a meeting on June 21, 2021. The resolution of adoption is included as Appendix B.

This WSCP was submitted to DWR through the WUEData portal before the deadline of July 1, 2021. This WSCP was made available to the public on MSWD's web site. Notice was provided to cities and counties in the service area that the WSCP was available on MSWD's web site.

If MSWD identifies the need to amend this WSCP, it will follow the same procedures for notification to cities, counties and the public as used for the RUWMP and for initial adoption of the WSCP. The draft amended WSCP will be made available for public review, and MSWD's Board will hold a public hearing to receive comments on the draft amended WSCP. Once MSWD's Board adopts the amended WSCP, the amended plan will be submitted to DWR and the California State Library, and it will be made available to the public and the cities and counties in the service area through placement on MSWD's web site.

Appendix A. Legal Authority

Appendix B. Resolution of Adoption

RESOLUTION NO. 2021-13

A RESOLUTION OF THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT TO ADOPT THE 2020 REGIONAL URBAN WATER MANAGEMENT PLAN

WHEREAS, the Urban Water Management Planning Act requires urban water suppliers providing water for municipal purposes to more than 3,000 customers or supplying more than 3,000 acre-feet of water annually to prepare and adopt, in accordance with prescribed requirements, an urban water management plan every five years; and

WHEREAS, the Urban Water Management Planning Act specifies the requirements and procedures for adopting such urban water management plans; and

WHEREAS, the 2020 Coachella Valley Regional Urban Water Management Plan (RUWMP) has been prepared at the direction of Coachella Valley Water District, Coachella Water Authority, Desert Water Agency, Indio Water Authority, Mission Springs Water District, and Myoma Dunes Mutual Water Company, and

WHEREAS, the Board of Directors of the Mission Springs Water District wishes to adopt the 2020 RUWMP and has determined the 2020 RUWMP to be consistent with the Urban Water Management Planning Act and to be an accurate representation of the water resources plan for the Mission Springs Water District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Mission Springs Water District that, on June 21, 2021, this District hereby adopts this 2020 RUWMP for submittal to the State of California.

ADOPTED this 21st day of June 2021, by the following vote:

- Ayes: Grasha, Martin, Sewell, Wright
- Noes: Duncan
- Abstain:
- Absent:



 Nancy Wright,
 President of Mission Springs Water District
 and its Board of Directors

ATTEST:


 Arden Wallum
 Secretary of Mission Springs Water District
 and its Board of Directors

CERTIFICATION OF ADOPTION

STATE OF CALIFORNIA)
)
COUNTY OF RIVERSIDE)

I, Arden Wallum, Secretary of the Board of Directors of Mission Springs Water District, certify that the foregoing is a full, true and correct copy of Resolution No. **2021-13** which was adopted by the Board of Directors of said District at its regular meeting held June 21, 2021.

It has not been amended or repealed.

Dated: June 22, 2021



Arden Wallum
Secretary of Mission Springs Water District
and its Board of Directors



BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, June 21, 2021 at 3:00 PM
Via Teleconference – No Live Attendance

CALL TO ORDER

President Wright called the meeting to order at 3:00 PM.

PLEDGE OF ALLEGIANCE

Pledge and invocation were led by President Wright.

ROLL CALL

BOARD MEMBERS PRESENT: President Nancy Wright, Vice President Russ Martin, Director Randy Duncan, Director Steve Grasha, Director Ivan Sewell

STAFF MEMBERS PRESENT: Lucas, Macy, Wallum, Ceja, Llort, Murphy, Santos, Hoffert, Boyer, Alzammar, Scott

PUBLIC HEARING (MONDAY, JUNE 21, 2021) - RESOLUTION 2021-13 - ADOPTION OF THE 2020 COACHELLA VALLEY REGIONAL URBAN WATER MANAGEMENT PLAN, ADOPTION OF THE 2021 WATER SHORTAGE CONTINGENCY PLAN, AND ADOPTION OF THE APPENDIX L ADDENDUM TO THE 2015 URBAN WATER MANAGEMENT PLAN STAFF RECOMMENDATION

The Board adopted Resolution 2021-13 adopting, filing, and implementing the 2020 Coachella Valley Regional Urban Water Management Plan, adopt 2021 Water Shortage Contingency Plan, and adopt Appendix L Addendum to the 2015 Urban Water Management Plan.

President Wright opened the public hearing, secretaries report was given.

Staff Report was given by Victoria Llort. Ms. Llort reviewed the key elements of the plan and the water shortage contingency plan. She noted that individual agency chapter can be found in chapters 4-9 and how they meet reporting requirements of the UWMP Act. The Water Shortage Contingency Plan (WSCP) was reviewed with the Board during the updates given at the April and May Board meetings. She noted one of the significant differences between the 2015 plan and the 2020 plan, are the response action levels. Since the previous update in May, the following changes have been made to the WSCP, allowing for leak checks and conservation alt. plans for laylight watering, Level 2, removal of prohibition of initial swimming pool filling, however as a result the group changed prohibition of "outdoor watering" to "outdoor water use", level 6. And lastly moving of prohibition of misting systems from Level 3 to Level 5. The Board will see an update of the WSCP Ordinances and water waste provisions at the July Board meetings. She reviewed other items being amended in the updated plan. Ms. Llort reviewed the ways the group shared this information with the general community and gave the staff recommendations on action of today's items.

At this time, the Board opened the floor to public comment:

Russell Betts noted there is much to review but noted that the community of Desert Hot Springs has historically suffered because of a WSCP. He noted that a baseline of conservation is set for the Valley

that everyone needs to meet however the City of Desert Hot Springs has already far exceed this standard. He noted the baseline should be set at what Desert Hot Springs is already achieving.

Mr. Wallum noted that the community has already met the conservation requirements. Ms. Llort added that as we note the six (6) shortage levels, we see flexibility before these levels are enacted. One of the main reasons for a regional plan was to allow for consistency across the valley.

Seeing no more public comment, President Wright closed the public hearing and called for discussion by the Board.

Director Duncan notes that something about this plan doesn't sit right with him. He wished that this agenda item was broken into several different parts. He noted the addendum and the shortage levels and commented that he didn't see any type of public outreach included in the plan. He stated he felt this plan was government overreach and a self-imposed power grab. Ms. Llort noted that she is happy to provide Director Duncan with each of the shortage level(s) public outreach plans but emphasized that this plan does include increased public outreach and education for conservation. Regarding appendix L, she noted that the consultant who help facilitate the plan is on this meeting and can elaborate on that plan. The consultant (Water Systems Consulting) noted that appendix L is a fairly narrow document trying to show that the region as a whole is reducing their reliance on water from the Delta. The idea is that this will help smooth out the approval process for any future projects that could help increase the reliability of that supply. He then noted that the WSCP, the six stages and action were developed to create alignment between the six agencies.

Vice President Martin asked Director Duncan if the changes Director Duncan would like to make are substantial. Director Duncan noted that he doesn't have any specific changes and that this plan is government overreach.

Director Grasha stated he tends to agree with Director Duncan and felt that this should be two separate documents to act on today. He also asserted that we are not currently in a drought. Ms. Llort noted that the WSCP is part of the Regional Urban Water Management Plan.

Mr. Wallum noted that he wished the Board would have provided this feedback at the previous updates given to the Board over the last six months.

Motion made by Director Grasha, Seconded by Director Sewell.

Voting Yea: President Wright, Vice President Martin, Director Grasha, Director Sewell

Voting Nay: Director Duncan

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETINGS
MEETING DATE(S): APRIL 13 & 17, 2023
FROM: ARTURO CEJA – DIRECTOR OF FINANCE
FOR: ACTION X DIRECTION _____ INFORMATION _____



ACCEPT SINGLE AUDIT REPORT FOR THE YEAR ENDED JUNE 30, 2022

STAFF RECOMMENDATION

Accept the single audit report for the year ended June 30, 2022, as required by the State Water Resources Control Board.

SUMMARY

In a letter dated March 24 by the State Water Resources Control Board, the District is required to perform an audit of Federal Awards (Single Audit) for the funds received related to the Coronavirus State & Local Fiscal Recovery Funds (Arrearage Funds). The District is required to perform a single audit if it expends/receives federal awards of \$750,000 or more during a fiscal year. The District expended/received \$1,253,914.80 and later returned \$48,688.00 for accounts that did not qualify for grant funding.

ANALYSIS

In 2021, the State Water Resources Control Board through the American Rescue Plan Act (ARPA) established funds appropriated for the California Water and Wastewater Arrearage Program: Water Arrearages. The District identified 8,849 residential accounts at \$1,032,970.27 and 317 commercial accounts at \$184,422.74 eligible for the funds, with an administrative funding of \$36,521.79 for a total of \$1,253,914.80. The final accounts number of accounts credited amounted to 8,472 residential accounts at \$987,924.48 and 311 commercial accounts at \$180,780.53 with the administrative funding of \$36,521.79 for a total of \$1,205,226.80. A draft of the Single Audit Report will be provided with the agenda for the regular board meeting on Monday April 17, 2023.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

The cost of the single audit report amounted to \$5,500.00 and it was included in the 2022-2023 Budget.

ATTACHMENTS

State Water Resources Control Board Letter.
 Single Audit Engagement Letter.
 Draft Single Audit Report will be distributed on Monday April 17, 2023.



State Water Resources Control Board

March 24, 2023

Arturo Ceja
Mission Springs Water District
66575 Second St
Desert Hot Springs, CA 92240

Dear Arturo Ceja:

The Uniform Administrative requirement, Cost Principles, and Audit Requirement for Federal Awards (Uniform Guidance) **2CFR 200.501**, Audits of States, Local Governments, and Non-Profit Organizations, require the submission of a single or program audit if an entity expends/receives federal awards of \$750,000 or more during a fiscal year. As a pass-through entity, the State Water Resources Control Board (SWRCB) is required to notify recipients of all federal awards received from us during the last fiscal year.

Our records indicate that your agency received \$1,253,914.80 in **federal awards** for Federal Catalog 21.027 (Coronavirus State & Local Fiscal Recovery Funds).

Following is a list, by funding identification number, of the federal awards received for the fiscal year ended June 30, 2022. Please be aware that any non-federal monies received are not included in this amount and **should not be** included in the single audit.

Funding ID	Federal Assistance Number	Amount (\$)
U00016	21.027	1,253,914.80

The single audit reporting package consists of up to nine elements. All applicable elements must be submitted before the State Controller's Office (SCO) review process can begin.

Elements of the reporting package may include some or all of the following:

1. Independent Auditor's Report
2. Basic Financial Statements (Required Supplementary Information)
3. Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in accordance with Government Auditing Standards

4. Independent Auditor's Report on Compliance for Each Major Federal Program and on Internal Control Over Compliance in accordance with Uniform Guidance
5. Schedule of Expenditures of Federal Awards (non-federal monies received should not be reported on your SEFA)
6. Schedule of Findings and Questioned Costs
7. Summary Schedule of Prior Audit Findings (please indicate if there are no prior findings)
8. Corrective Action Plan (if applicable)
9. Management Letter (required if issued)

The Annual Comprehensive Financial Report (ACFR) (or financial statement report, if applicable) is required. If the ACFR and single audit report are separate reports, both reports must be submitted. If both reports are not submitted, your single audit reporting package will be considered incomplete.

If your agency determines that it is exempt per the Single Audit and Uniform Guidance rules, you must provide written notification to SCO and SWRCB of your exempt status.

Please submit your single audit reporting package by March 31 of each year (or nine months after the end of the local entities fiscal year, whichever comes first) to the following address:

State Controller's Office
Division of Audits
Financial Audits Bureau/Single Audits Unit
Post Office Box 942850
Sacramento, CA 94250-5874

The SCO requires you to submit one complete single audit package directly to them. Reporting packages may be submitted to the SCO on a CD, provided that the report is in a PDF file format and includes the independent auditor's electronic signature.

In addition, please send a separate electronic copy, on CD, of the single audit reporting package directly to the State Water Resources Control Board at the following address:

State Water Resources Control Board
Division of Financial Assistance
California Water and Wastewater Arrearage Payment Program
1001 I Street, 17th Floor
Sacramento, CA 95814

Specific questions relating to the Single Audit requirements can be directed to the State Controller's Single Audit Unit at singleaudits@sco.ca.gov or (916) 324-6442.

Additional information relating to the Single Audit requirements can be found at SCO's website: https://www.sco.ca.gov/aud_single_audit_requirement.html.

Questions relating to federal awards received from the SWRCB may be directed to Mark Denson at Mark.Denson@waterboards.ca.gov or (916) 341-5011 or Denise.Walker@waterboards.ca.gov or (916) 341-5952.

Sincerely,



Jamie Little
Accounting Administrator III
Accounting Branch

cc: Mark Denson, SWRCB, Division of Administrative Services
Denise Walker, SWRCB, Division of Administrative Services
Selica Potter, SWRCB, Division of Financial Assistance



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April 3, 2023

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MEMBERS

American Institute of
Certified Public Accountants

*PCPS The AICPA Alliance
for CPA Firms*

*Governmental Audit
Quality Center*

California Society of
Certified Public Accountants

To the Board of Directors
Mission Springs Water District
Desert Hot Springs, California

The following represents our understanding of the services we will provide the Mission Springs Water District (the District).

You have requested that we examination the accompanying Schedule of Expenditures of Federal Awards (SEFA) for Arrearage Funds and the District's compliance over the Arrearage Funds for the year ended June 30, 2022. We are pleased to confirm our acceptance and our understanding of this examination engagement by means of this letter. Our examination will be conducted with the objective of our expressing an opinion on the Schedule of Expenditures of Federal Awards and on compliance regarding Arrearage Funds.

The objectives of our compliance examination are to obtain sufficient appropriate examination evidence to form an opinion and report at the level specified in the governmental examination requirement about whether the District complied in all material respects with the applicable compliance requirements and identify examination and reporting requirements specified in the governmental audit requirement that are supplementary to GAAS and *Government Auditing Standards*, if any, and perform procedures to address those requirements.

Examination of Program Compliance

Our examination of Arrearage Fund's compliance will be conducted in accordance with the standards applicable to financial examinations contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; and the Uniform Guidance and will include tests of accounting records and other procedures we consider necessary to enable us to express such an opinion on Arrearage Fund's compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

As part of a compliance examination in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the examination. We also identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform examination procedures responsive to those risks.



Our procedures will consist of performing the applicable procedures described in the U.S. Office of Management and Budget OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on Arrearage Funds, and performing such other procedures as we considers necessary in the circumstances. The purpose of those procedures will be to express an opinion on the District's compliance with requirements applicable to Arrearage Funds in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will obtain an understanding of the District's internal control over compliance relevant to the examination in order to design and perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to Arrearage Funds. Our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report. However, we will communicate to you, regarding, among other matters, the planned scope and timing of the examination and any significant deficiencies and material weaknesses in internal control over compliance that we have identified during the examination.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding Arrearage Funds, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Management's Responsibilities

Our examination will be conducted on the basis that management acknowledge and understand that they have responsibility:

- For the preparation and fair presentation of the financial statements of Arrearage Funds, including a schedule of expenditures of federal awards for the program and notes that describe the significant accounting policies used in preparing the schedule in accordance with Uniform Guidance requirements;
- For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received;
- For maintaining records that adequately identify the source and application of funds for federally funded activities;
- For designing, implementing, and maintaining effective internal control over federal awards that provides reasonable assurance that the entity is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards;
- For identifying and ensuring that the District complies with federal laws, statutes, regulations, rules, provisions of contracts or grant agreements,, and the terms and conditions of federal award programs and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs;
- For disclosing accurately, currently, and completely the financial results of each federal award in accordance with the requirements of the award;
- For identifying and providing report copies of previous examinations, attestation engagements, or other studies that directly relate to the objectives of the examination, including whether related recommendations have been implemented;
- For taking prompt action when instances of noncompliance are identified;
- For addressing the findings and recommendations of examiners, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported examination findings from prior periods and preparing a summary schedule of prior examination findings;
- For following up and taking corrective action on current year examination findings and preparing a corrective action plan for such findings;
- For submitting the reporting package and data collection form to the appropriate parties;

- For making the examinationor aware of any significant contractor relationships where the contractor is responsible for program compliance;
- To provide us with:
 - Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statement of Arrearage Funds including the disclosures, and the Schedule of Expenditures of Federal Awards, such as records, documentation, and other matters;
 - Additional information that we may request from management for the purpose of the examination; and
 - Unrestricted access to persons within the District from whom we determine it necessary to obtain examination evidence;
- A written acknowledgement of all the documents that management expects to issue that will be included in the annual report and the planned timing and method of issuance of that annual report, and
- A final version of the annual report (including all the documents, that together, comprise the annual report) in a timely manner prior to the date of the examinationor’s report.
- For taking reasonable measures to safeguard protected personally identifiable and other sensitive information;
- For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter;
- For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- For maintaining adequate records and safeguarding assets;
- For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance; and
- For the accuracy and completeness of all information provided.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

Fees and Timing

The timing of our examination will be scheduled for performance and completion on or before April 20, 2023.

Brad Welebir, CPA, CGMA, MBA is the engagement partner for the examination services specified in this letter. His responsibilities include supervising Rogers, Anderson, Malody & Scott, LLP’s (RAMS) services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the examination report.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Invoices will be rendered monthly and are payable upon presentation. We estimate that our fee for the examination will be \$5,500. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use the District’s personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the examination.

Other Matters

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Regarding the electronic dissemination of examined financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

The examination documentation for this engagement is the property of RAMS and constitutes confidential information. However, we may be requested to make certain examination documentation available to regulators and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such examination documentation will be provided under the supervision of RAMS's personnel. Furthermore, upon request, we may provide copies of selected examination documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our examination documentation or work papers for a period of at least five years from the date of our report.

Nonattest Services

With respect to any nonattest services we perform, we will not assume management responsibilities on behalf of the District. However, we will provide advice and recommendations to assist management of the District in performing its responsibilities.

The District's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the nonattest services are as follows:

- Preparation of the Data Collection Form

Other

During the course of the examination, we may observe opportunities for economy in, or improved controls over, your federal program operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our examination documentation or work papers for a period of at least five years from the date of our report.

To the Board of Directors
Mission Springs Water District

At the conclusion of our examination engagement, we will communicate to Board of Directors the following significant findings from the examination:

- Our view about the qualitative aspects of the entity’s significant accounting practices related to the federal program;
- Significant difficulties, if any, encountered during the examination;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the examination that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the federal program;
- Material noncompliance that was brought to the attention of management as a result of our examination procedures;
- Representations we requested from management;
- Management’s consultations with other accountants, if any; and
- Significant issues, if any, arising from the examination that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

You agree to inform us of facts that may affect the Schedule of Expenditures of Federal Awards of which you may become aware during the period from the date of the examinationor’s report to the date the Schedule of Expenditures of Federal Awards is issued.

Please sign and return this letter to indicate your acknowledgment of, and agreement with, the arrangements for our examination of the financial statements including our respective responsibilities. Keep a copy for your records.

We appreciate the opportunity to provide the District with professional services and look forward to working with you and your staff.

Respectfully,

ROGERS, ANDERSON, MALODY & SCOTT, LLP



Brad Welebir, CPA, CGMA, MBA
Partner

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of Mission Springs Water District by:

Name: Arturo Ceja

Title: Director of Finance

Date: April 4, 2023

Grant Bennett Associates

A PROFESSIONAL CORPORATION

Report on the Firm's System of Quality Control

June 4, 2021

To the Partners of Rogers, Anderson, Malody & Scott, LLP, and the Peer Review Committee of the California Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Rogers, Anderson, Malody & Scott, LLP (the firm) in effect for the year ended November 30, 2020. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act, and an audit of an employee benefit plan.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Rogers, Anderson, Malody & Scott, LLP in effect for the year ended November 30, 2020, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Rogers, Anderson, Malody & Scott, LLP has received a peer review rating of *pass*.

Grant Bennett Associates

GRANT BENNETT ASSOCIATES
A PROFESSIONAL CORPORATION
Certified Public Accountants



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**REPORT ON COMPLIANCE FOR THE U.S. DEPARTMENT OF
TREASURY CORONAVIRUS STATE AND LOCAL FISCAL
RECOVERY FUNDS PROGRAM (CSLFRF) REQUIREMENTS
FOR AN ALTERNATIVE CSLFRF
COMPLIANCE EXAMINATION ENGAGEMENT**

Independent Accountant's Report

To the Board of Directors
Mission Springs Water District
Desert Hot Springs, California

We have examined Mission Springs Water District's (the District) compliance with the compliance requirements "activities allowed or unallowed" and "allowable cost/cost principles" (the specified requirements) as described in Part IV "Requirements for an Alternative Compliance Examination Engagement for Recipients That Would Otherwise be Required to Undergo a Single Audit or Program-Specific Audit as a Result of Receiving Coronavirus State and Local Fiscal Recovery Funds" of the CSLFRF section of the 2022 OMB *Compliance Supplement* (referred to herein as "Requirements for an Alternative CSLFRF Compliance Examination Engagement") during the year ended June 30, 2022. Management of the District is responsible for the District's compliance with the specified requirements. Our responsibility is to express an opinion on the District's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the AICPA; the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in the "Requirements for an Alternative CSLFRF Compliance Examination Engagement." Those standards and requirements require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are required to be independent and meet our other ethical responsibilities in accordance with relevant ethical requirements relating to the engagement.

Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, the District complied, in all material respects, with the specified requirements referenced above during the year ended June 30, 2022.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we are required to report all deficiencies that are considered to be significant deficiencies or material weaknesses in internal control; fraud, and noncompliance with provisions of laws, regulations, contracts or grant agreements that have a material effect on the District's compliance with the specified requirements and any other instances that warrant the attention of those charged with governance. We are also required to obtain and report the views of responsible officials concerning the findings, conclusions, and recommendations, as well as any planned corrective actions. We performed our examination to express an opinion on the District's compliance with the specified requirements and not for the purpose of expressing an opinion on the internal control over the specified requirements or on compliance and other matters; accordingly, we express no such opinions. The results of our tests disclosed no matters that are required to be reported under *Government Auditing Standards*.

Intended Purpose

The purpose of this examination report is solely to express an opinion on whether the District complied, in all material respects with the specified requirements referenced above during the year ended June 30, 2022. Accordingly, this report is not suitable for any other purpose.

San Bernardino, California
April XX, 2023



BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Thursday, March 16, 2023 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

CALL TO ORDER

President Martin called the meeting to order at 3:00 PM.

ANNOUNCEMENT AND VERIFICATION OF REMOTE MEETING PARTICIPATION PURSUANT TO AB 2449 OR GC 54953(b)

Director Griffith entered the meeting at 3:52 PM. He is appearing virtually under the AB 2449 Emergency Circumstance. The Board voted to allow his remote participation.

Motion made by Vice President Sewell, Seconded by Director Duff.

Voting Yea: President Martin, Vice President Sewell, Director Griffith, Director Duff, Director Mayrhofen

ROLL CALL

BOARD MEMBERS PRESENT: President Russ Martin, Vice President Ivan Sewell, Director Robert Griffith*, Director Amber Duff, Director Ted Mayrhofen

*Director Griffith had technical difficulties logging into the meeting. He connected at 3:52 PM

STAFF MEMBERS PRESENT: Amanda Lucas, Arden Wallum, Arturo Ceja, Brian Macy, Chad Finch, Danny Friend, Eric Weck, Kurt Kettenacker, Marion Champion, Mike Platt, Oriana Hoffert, Rachel Pust

RULES OF PROCEDURE

Rules of Procedure were read by General Counsel, John Pinkney.

All noticed meetings are conducted using Rosenberg's Rules of Order as a procedural guideline. Directors should refrain from responding directly to public comments at meetings of the Board. The Board President will refer matters raised during public comment to the General Manager for follow-up when appropriate. Occasionally, a prompt response may be offered when an obvious answer resolution is available provided this is done in compliance with the Brown Act. Directors should refrain from debating or making decisions in response to public comments. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No person shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."

PUBLIC INPUT

No public Input

EMPLOYEE RECOGNITION

HUMAN RESOURCES REPORT

This item will be fully acknowledged on Monday.

ACTION ITEMS

RESOLUTION 2023-04 - A RESOLUTION OF THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT RESCINDING (COVID-19) LOCAL EMERGENCY

It is recommended that the Board adopt Resolution 2023-04 rescinding the Board's COVID-19 emergency resolution number 2020-07

This item will end the local emergency, as the COVID-19 pandemic has now reached a controlled status. The State of California Emergency Declaration ended on February 28th and the National Emergency Declaration will end on May 11th.

RESOLUTION 2023-05 - AMENDING RESOLUTION 2022-32 - REVISIONS TO MISSION SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS

It is recommended to adopt Resolution 2023-05 providing for the revisions to Mission Springs Water District Personnel Rules and Regulations.

The Employee Handbook was most recently updated in January 2023. On December 19, 2022, the MSWD Board of Directors (Board) adopted Resolutions No. 2022-32, which rescinded all previous resolutions related to personnel policies and regulations and replaced in its entirety the MSWD Personnel Rules and Regulations.

In order to ensure that the District is in full compliance with laws implemented by state and federal agencies, the District's Human Resources Manager and the District Counsel regularly review and revise the personnel rules and regulations. The revised MSWD Personnel Rules and Regulations includes updates to existing policies to remain competitive, comply with the law, or to clarify policy language.

Two revisions to the handbook focus on when the last paycheck will be issued to an employee, and two revisions are just to further clarify policy.

ACCEPT AUDITED FINANCIAL STATEMENTS FOR YEAR ENDED JUNE 30, 2022

It is recommended to review and accept the audited financial statements as presented by Rogers, Anderson, Malody & Scott, LLP.

Mr. Wallum introduced this item by explaining that an audit is an analysis of the transparency and accuracy of the Districts accounting and reporting. The auditor's report confirms or corrects what accounting has reported is true and accurate depiction of our finances. We know we are in a good financial condition at this point, but we want to check to be sure what is reported to you is correct and in accordance with generally accepted accounting standards. This is also an opportunity to propose changes that can be implemented to improve wherever possible. Arturo Ceja introduced the RAMS team who presented the annual audited financial statements for the year ended June 30, 2022. The RAMS team reviewed the audit process and report.

ESRI SMALL UTILITY ENTERPRISE AGREEMENT FOR GIS SERVICES

It is recommended to approve the ESRI Small Utility Enterprise Agreement, at an amount of \$28,400 per year for a contract period of three (3) years.

The ESRI Small Utility Enterprise Agreement (SUEA) will provide access to a powerful geographic information system (GIS) platform that supplies the software, licensing, services, and resources required to begin building our GIS infrastructure. This infrastructure will enable us to advance our asset management and work order platforms and directly integrate with other systems. With this agreement, we will have access to a powerful GIS platform that will allow us to improve our decision-making processes, enhance our operational efficiency, and ultimately improve customer service.

UNITED STATES ARMY CORP OF ENGINEERING, SPONSOR SHARE OF ASSESSMENT DISTRICT 18, AREA A AND AREA G DESIGN

It is recommended to authorize the General Manager to negotiate and render payment for Mission Springs Water District Sponsor Share of Assessment District 18, Area A and Area G Design.

Under the Agreement, the USACE provides funding and administration for the design of sewer projects under the Section 219 program: with USACE contributing 75% of design costs and MSWD contributing 25% of design costs (i.e., MSWD's "sponsor share"). The most recent amendment to the Agreement, Amendment No. 8 (attached hereto) executed in February 2019, includes the sewer design for Assessment District 18, Areas A and G. (MSWD Job Number 11618). At the time of the Agreement, the design for Areas A and G cost was estimated at \$1,600,000; with USACE contributing \$1,200,000 and MSWD's sponsor share of \$400,000. MSWD provided its initial sponsor share in 2019 following execution of Amendment No. 8. Following the bid and award of the Area A and G Sewer Design Project by USACE, the actual design cost was higher than expected, resulting in an additional sponsor share required by MSWD.

DISCUSSION ITEMS**NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE**

Steve Ledbetter of TKE provided an update on the construction of the Regional Plant.

CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE

Brian Macy noted staff continues to work with environmental consultants and the City of DHS on the CEQUA amendment. Also working with the City on grading issues.

CONSENT AGENDA

There was a brief discussion on each of the consent agenda items.

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

February 16, 2023 - Study Session
February 21, 2023 - Board Meeting

REGISTER OF DEMANDS

The register of demands totaling \$2,284,216.58

BOARD MEMBER COMPENSATION

-Compensation for Director(s) Mayrhofen & Duff to attend a meeting with MSWD's legal counsel regarding MSWD v DWA litigation history and status - Date to be determined upon approval

-Compensation for all Directors to attend the CWEA Awards Luncheon in San Diego on Wednesday, April 19, 2023. Discussion to also include overnight hotel accommodation.

ACCEPTANCE OF THE EMERGENCY SEWER REPAIRS ON THE 1ST STREET, 4TH STREET, 6TH STREET, AND 7TH STREET PROJECT

It is recommended to accept the Emergency Sewer Repairs on the 1st Street, 4th Street, 6th Street, and 7th Street Project as complete and authorize the release of retention money held for Tri-Star Contracting II, inc in the amount of \$14,457.71, thirty-five days after filing the Notice of Completion (NOC).

REPORTS**DIRECTOR'S REPORTS**

Director's will give their reports on Monday

GENERAL MANAGER'S REPORT

Included in this report are the following oral reports:

- A. Financial Report
- B. Public Affairs Report (Monday)
- C. Customer Service Report (Monday)

Arturo Ceja presented the Financial Report for the period ending February 28, 2023.

General Manager Wallum announced we were recently approved to repurpose Prop 1 Round 1 monies which we are combining with the Prop 1 Round 2 monies which will give the District about \$950,000 in Grants to complete the D-3 Area.

CORRESPONDENCE**THANK YOU NOTES****COMMENTS****DISTRICT COUNSEL COMMENTS**

General Counsel Pinkney announced the brief in the DWA vs MSWD lawsuit has been filed. He also went through work done on behalf of the District.

DIRECTOR COMMENTS

ADJOURN

With no further business, President Martin adjourned the meeting at 5:14 P.M.

Respectfully,

Arden Wallum
Secretary of the Board of Directors



BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, March 20, 2023 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

CALL TO ORDER

President Martin called the meeting to order at 3:00 PM

PLEDGE OF ALLEGIANCE

Led by President Martin

ROLL CALL

BOARD MEMBERS PRESENT: President Russ Martin, Vice President Ivan Sewell, Director Amber Duff
Director Ted Mayrhofen

BOARD MEMBERS ABSENT: Director Robert Griffith

STAFF MEMBERS PRESENT: Amanda Lucas, Ana Murillo, April Scott, Arturo Ceja, Carol Morin, Chad Finch, Danny Friend, Elaine Kawaii, Eric Weck, Lee Boyer, Marion Champion, Rachel Pust, Kurt Kettenacker, Brian Macy, Arden Wallum, Dori Petee, Oriana Hoffert

RULES OF PROCEDURE

Rules of Procedure were read by General Counsel, John Pinkney.

All noticed meetings are conducted using Rosenberg's Rules of Order as a procedural guideline. Directors should refrain from responding directly to public comments at meetings of the Board. The Board President will refer matters raised during public comment to the General Manager for follow-up when appropriate. Occasionally, a prompt response may be offered when an obvious answer resolution is available provided this is done in compliance with the Brown Act. Directors should refrain from debating or making decisions in response to public comments. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No person shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."

PUBLIC INPUT

No public input

EMPLOYEE RECOGNITION

HUMAN RESOURCES REPORT

The Board recognized the following employee's:

NEW HIRES

Elaine Kawaii Associate Engineer

ANNIVERSARIES

Chad Finch	Water Production Supervisor	1 Year
Ana Murillo	Accounting Technician	1 Year
Theresa Murphy	Engineering Technician II	15 Years
Carol Morin	Office Specialist II	21 Years
Mark Vermeer	WWTP Operator I	22 Years

ACTION ITEMS

RESOLUTION 2023-04 - A RESOLUTION OF THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT RESCINDING (COVID-19) LOCAL EMERGENCY

The Board adopted Resolution 2023-04 rescinding the Board’s COVID-19 emergency resolution number 2020-07

Motion made by Director Duff, Seconded by Vice President Sewell.

Voting Yea: President Martin, Vice President Sewell, Director Duff, Director Mayrhofen

RESOLUTION 2023-05 - AMENDING RESOLUTION 2022-32 - REVISIONS TO MISSION SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS

The Board adopted Resolution 2023-05 providing for the revisions to Mission Springs Water District Personnel Rules and Regulations.

Nothing further to add, an amended document was presented to the Board.

Motion made by Vice President Sewell, Seconded by President Martin.

Voting Yea: President Martin, Vice President Sewell, Director Duff

Voting Nay: Director Mayrhofen

ACCEPT AUDITED FINANCIAL STATEMENTS FOR YEAR ENDED JUNE 30, 2022

The Board reviewed and accepted the audited financial statements as presented by Rogers, Anderson, Malody & Scott, LLP.

Additional information was provided to the Board. There was a brief discussion prior to voting.

Motion made by Vice President Sewell, Seconded by President Martin.

Voting Yea: President Martin, Vice President Sewell, Director Mayrhofen

Voting Abstaining: Director Duff

ESRI SMALL UTILITY ENTERPRISE AGREEMENT FOR GIS SERVICES

The Board approved the ESRI Small Utility Enterprise Agreement, at an amount of \$28,400 per year for a contract period of three (3) years.

Motion made by Director Duff, Seconded by Vice President Sewell.

Voting Yea: President Martin, Vice President Sewell, Director Duff, Director Mayrhofen

UNITED STATES ARMY CORP OF ENGINEERING, SPONSOR SHARE OF ASSESSMENT DISTRICT 18, AREA A AND AREA G DESIGN

The Board authorized the General Manager to negotiate and render payment for Mission Springs Water District Sponsor Share of Assessment District 18, Area A and Area G Design.

There was a brief discussion prior to voting.

Motion made by Director Mayrhofen, Seconded by Director Duff.

Voting Yea: President Martin, Vice President Sewell, Director Duff, Director Mayrhofen

DISCUSSION ITEMS**NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE**

Nothing further to add

CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE

There was a brief discussion amongst the Board and staff, on where we are in the planning process. Director Mayrhofen made a motion to stop all progress on the design until the Board can weigh in and have more input. The motion died for a lack of second.

CONSENT AGENDA

The Board approved the minutes, register of demands and Board Member compensation.

Motion made by Vice President Sewell, Seconded by Director Mayrhofen.

Voting Yea: President Martin, Vice President Sewell, Director Duff, Director Mayrhofen

After a discussion on the Notice of Completion the Board approved this item:

Motion made by Director Duff, Seconded by Vice President Sewell.

Voting Yea: President Martin, Vice President Sewell, Director Duff, Director Mayrhofen

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

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February 21, 2023 - Board Meeting

REGISTER OF DEMANDS

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ACCEPTANCE OF THE EMERGENCY SEWER REPAIRS ON THE 1ST STREET, 4TH STREET, 6TH STREET, AND 7TH STREET PROJECT

It is recommended to accept the Emergency Sewer Repairs on the 1st Street, 4th Street, 6th Street, and 7th Street Project as complete and authorize the release of retention money held for Tri-Star Contracting II, inc in the amount of \$14,457.71, thirty-five days after filing the Notice of Completion (NOC).

REPORTS**DIRECTOR'S REPORTS**

Vice President Sewell reported he attended the following events: 2/15 GCVCC & BIA Event, 2/23-2/24 Urban Water Institute Conference

Director Duff reported she attended the following events: 2/26 CVCAN Meeting, 2/14 DHS Planning Commission Meeting, 2/23-2/24 Urban Water Institute Conference, 2/24-3/1 CSDA Leadership Conference

President Martin reported he attended the following events: 2/2 DVBA Legislative Forum, 2/7 DHS City Council Meeting, 2/7 RivCo Board of Supervisors, 2/9 CVAG ~ CVCC and E&E Meetings, 2/18 Air Museum Gala, 2/13 DVBA Board Meeting, 2/23-2/24 Urban Water Institute Conference, 2/23 DVBA Networking Night

GENERAL MANAGER'S REPORT

Included in this report are the following oral reports:

- A. Financial Report
- B. Public Affairs Report
- C. Customer Service Report (Monday)

Arturo Ceja addressed a question from Director Duff.

Marion Champion presented a Public Affairs Update.

April Scott presented a Customer Service Update on the new Online Bookings Scheduler.

COMMENTS**THANK YOU NOTES****COMMENTS****DISTRICT COUNSEL COMMENTS**

Mr. Pinkney commented on Board members attending outside meetings and possible Brown Act violations.

DIRECTOR COMMENTS

Director Mayrhofen thanked Mayor Matas for recognizing him and Director Griffith on their service on the Planning Commission. He noted he spent some time looking into the Army Corps of Engineers.

Director Duff thanked the staff for their patience and effort in providing information, but noted she needs more rather than less when it comes to historical documentation.

Vice President Sewell noted Director Duff's comments about more information and advised she reach out to staff on items she is requesting more information on. Also said the thank you notes are nice to see. He thanked the District for providing water to a class at Cabot Yerxa Elementary School for their field trip, and noted they are working on a thank you card for us. Lastly, he mentioned due to a travel conflict he will not be present at next month's Study Session but will be here for the regular Board Meeting.

ADJOURN

With no further business, President Martin adjourned the meeting at 4:52 P.M.

Respectfully,

Arden Wallum
Secretary of the Board of Directors

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
1000345	03-03-23	J.F. SHEA CONSTRUCTION, INC.	CONSTRUCTION PROGRESS PYMT #10	0.00	2,705,412.66	2,705,412.66
1000473	03-30-23	J.F. SHEA CONSTRUCTION, INC.	PROGRESS PAYMENT #11	0.00	2,204,691.03	2,204,691.03
1000465	03-30-23	DOWNING CONSTRUCTION, INC.	PROGRESS PAYMENT #1	0.00	350,516.75	350,516.75
1000356	03-03-23	TKE ENGINEERING, INC	CONSULTANT DESIGN SERVICES	0.00	175,790.61	175,790.61
			PROGRESS PYMT #11 - RWRF CM&INSPECTION			
99102466	03-21-23	CITY NATIONAL BANK	CURRENT LOAN INTEREST + PAYABLE	145,000.00		145,000.00
99102415	03-08-23	J.F. SHEA CONSTRUCTION, INC.	JF SHEA RETENTION WIRE	0.00	142,390.14	142,390.14
99102462	03-17-23	WELLS FARGO BANK	AUTO DEP PPE 03.17.23	133,799.43		133,799.43
99102316	03-09-23	WELLS FARGO BANK	AUTO DEP PPE 03.03.23	133,244.94		133,244.94
99102602	03-31-23	J.F. SHEA CONSTRUCTION, INC.	RETENTION WIRE FOR PP #11	0.00	116,036.37	116,036.37
99102417	03-02-23	BBVA COMPASS	CURRENT PAYABLE INTEREST & PRINCIPAL	97,612.73		97,612.73
1000429	03-23-23	TKE ENGINEERING, INC	PROGRESS PAYMENT #10 FOR CM & INSPECTION RWRF	0.00	96,197.50	96,197.50
1000486	03-30-23	USAED LOS ANGELES FAO	RQST FUNDS CWIS#081480	0.00	83,325.00	83,325.00
1000408	03-23-23	ACWA-JPIA HEALTH BENEFITS AUTH.	APR. 2023 PREPAID INS.	77,050.62		77,050.62
1000385	03-14-23	L.O. LYNCH QUALITY WELLS & PUMPS, INC.	WELL 33 CHEMICAL TREATMENT/TESTING	73,355.00		73,355.00
			WELL 33 PROGRESS PAYMENT			
1000384	03-14-23	L.O. LYNCH QUALITY WELLS & PUMPS, INC.	WELL 33 PROGRESS PAYMENT	70,180.00		70,180.00
99102607	03-29-23	WELLS FARGO - WELLSONE	WELLSONE - FEBRUARY 2023	65,694.31		65,694.31
1000357	03-03-23	TRI-STAR CONTRACTING II, INC.	PROGRESS PYMT #2 - PAVEMENT REPAIRS - ONCALL CONTRACT	0.00	64,491.32	64,491.32
99102463	03-24-23	WELLS FARGO BANK	FED TAX DEP PPE 03.17.23	53,857.77		53,857.77
99102322	03-09-23	WELLS FARGO BANK	FED TAX DEP PPE 03.03.23	53,375.74		53,375.74
1000475	03-30-23	L.O. LYNCH QUALITY WELLS & PUMPS, INC.	WELL 22 REHABILITATION PP #1	4,410.00	47,297.50	51,707.50
			WELL 29 MOTOR INSTALLATION			
1000343	03-03-23	FERGUSON WATERWORKS #1083	NEPTUNE METER	50,021.86		50,021.86
99102416	03-02-23	CITY NATIONAL BANK	CURRENT PAYABLE INTEREST & PRINCIPAL	45,922.74		45,922.74
1000355	03-03-23	STATE WATER RES CONTRL BRD	WATER SYSTEM FEES - MAIN SYSTEM	41,916.61		41,916.61
99102553	03-30-23	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 03.17.23	34,100.49		34,100.49
99102413	03-14-23	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 03.03.23	33,562.36		33,562.36
1000458	03-30-23	CITY OF DESERT HOT SPRINGS	JAN. 2023 UU TAX	32,477.34		32,477.34
1000453	03-30-23	B-81 PAVING INC	PAVING @ VARIOUS LOCATIONS	31,885.00		31,885.00
1000449	03-30-23	AECOM TECHNICAL SERVICES INC.	JAN. 2023 MSWD CONSTRUCTION SERVICES	0.00	31,000.38	31,000.38
1000353	03-03-23	SOUTHERN CALIFORNIA EDISON COMPANY	FEB. 2023 ELECTRIC BILL	30,083.81		30,083.81
99102465	03-16-23	SLOVAK BARON EMPEY MURPHY & PINKNEY LLP	FEB. 2023 LEGAL SERVICES	29,906.50		29,906.50
1000421	03-23-23	LEGEND PUMP & WELL SERVICE, INC.	TERRACE BOOSTER #4 - PULL/REPAIR PUMP	28,375.00		28,375.00
1000426	03-23-23	ROGERS,ANDERSON,MALODY & SCOTT, LLP.	PROGRESS BILLING #1 AUDIT 2022	26,150.00		26,150.00
			PROGRESS BILLING #2 AUDIT 2022			
			PROGRESS BILLING #3 AUDIT 2022			
			PROGRESS BILLING #4 AUDIT 2022			
1000480	03-30-23	PUROCLEAN SERVICES	PROGRESS PAYMENT - HORTON NORTH BUILDING	0.00	25,658.36	25,658.36
1000477	03-30-23	NOBEL SYSTEMS INC.	ANNUAL GEOVIEWER HOSTING DATA-UNLIMITED FORMS	21,800.00		21,800.00
99102350	03-09-23	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 03.03.23	19,562.38		19,562.38
99102467	03-24-23	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 03.17.23	19,106.80		19,106.80
1000467	03-30-23	ENTERPRISE FM TRUST	MARCH 2023 - MONTHLY FLEET LEASE	13,010.28	2,796.11	15,806.39
			NEW DUMP TRUCK PURCHASE			
1000381	03-14-23	INFOSEND INC	FALL NEWSLETTER	14,575.59		14,575.59
			JAN. BUCKSLIPS BILLING INSERT			

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
1000341	03-03-23	CORE & MAIN LP	MONTHLY BILLING SERVICES			
			BALL VALVE W/ LOCKWING	14,526.58		14,526.58
			BALL VALVE W/LOCKWING			
			MC BALL VALVE			
			RESTOCK - MTR WASHERS, DIG BAR, ETC.			
1000420	03-23-23	INLAND WATER WORKS SUPPLY CO.	BRASS NIPPLES	14,347.29		14,347.29
			CREDIT - 3/4 BACKFLOW			
			CREDIT FOR REQ #118232			
			FLAT FACE SLIP-ON/ROMAC FLEX COUPLING			
			MTR. BUSH JONES			
			POWERSEAL BELL JOINT LEAK CLAMP			
			SWING CHECK VALVE			
1000404	03-14-23	WEST YOST & ASSOCIATES, INC.	HORTON WWTP TDS IMPACT EVAL	0.00	13,573.00	13,573.00
			NITROGEN CONTROL STRATEGY			
1000340	03-03-23	CHAMELEON BEVERAGE COMPANY INC	BOTTLED WATER SHIPMENT	12,748.00		12,748.00
1000366	03-14-23	BECK OIL, INC.	DIESEL FUEL	12,362.78		12,362.78
			UNLEADED GASOLINE			
1000344	03-03-23	INLAND WATER WORKS SUPPLY CO.	3/4 BRASS UNION	11,413.81		11,413.81
			BRASS NIPPLE			
			BRASS UNION/BR NIPPLE			
			BRASS UNION/BRASS NIPPLE/Y-STRAINER			
			BRZ SADDLE			
			CLOW NEW STYLE BREAK OFF ROD/REPLACEMENT SPOOL			
			DOMESTIC NL BRASS STREET			
			RED BRASS PIPE			
			REPLACEMENT MANHOLE LID LIFTERS - C&M			
			SWING CHECK VALVE			
99102464	03-24-23	STATE OF CA EDD	STATE TAX PPE 03.17.23	10,605.55		10,605.55
99102335	03-09-23	STATE OF CA EDD	STATE TAX PPE 03.03.23	10,125.98		10,125.98
1000471	03-30-23	HUNSAKER & ASSOCIATES IRVINE, INC.	PROGRESS PAYMENT #1 - WELL DESIGN	0.00	9,245.00	9,245.00
			PROGRESS PAYMENT #2 - WELL 35 REDESIGN SVCS.			
1000354	03-03-23	SPARLING INSTRUMENTS, LLC	REPLACEMENT MODBUS MOD.	8,346.75		8,346.75
1000400	03-14-23	UMETECH, INC.	FEB 2023 MANAGED SERVICES & HELPDESK	8,167.50		8,167.50
1000378	03-14-23	ENVIROGEN TECHNOLOGIES INC	DEC. 2022 URANIUM TREATMENT WELL 26A	8,017.26		8,017.26
			JAN. 2023 URANIUM TREATMENT WELL 26A			
1000346	03-03-23	KYLE GROUNDWATER, INC.	WELL REHAB PRIORITIZATION PP #3	0.00	7,207.50	7,207.50
1000380	03-14-23	HUNTER JOHNSEN, INC.	MARCH 2023 CV WATER COUNTS CONSULTING	6,522.10		6,522.10
1000372	03-14-23	CV STRATEGIES	GENERAL MARKETING & COM. SVCS	6,500.00		6,500.00
1000460	03-30-23	COUNTY OF RIVERSIDE	COUNTY ENC. PERMITS - VARIOUS LOCATIONS	6,107.90		6,107.90
1000361	03-14-23	AM CONSERVATION GROUP INC.	RAP - LIVING WISE SCHOOL PROGRAM	5,345.30		5,345.30
1000352	03-03-23	RUHNAU CLARKE ARCHITECTS	MSWD CRITICAL SERVICES CENTER	0.00	5,267.89	5,267.89
1000425	03-23-23	ROBERT G MODRICH	FEB.2023 UNIDATA MAINTENANCE	5,154.00		5,154.00
1000415	03-23-23	CYPRESS DENTAL ADMINISTRATORS	APR. 2023 PREPAID DENTAL INS.	4,878.73		4,878.73
1000393	03-14-23	RAY LOPEZ ASSOCIATES	LANDSCAPE INSPECTIONS	4,815.00		4,815.00
1000476	03-30-23	MANPOWER US INC.	STAFFING SERVICES - JOSHUA LOPEZ	4,485.60		4,485.60
1000365	03-14-23	BABCOCK LABORATORIES, INC.	GROUNDWATER SAMPLING - RWRW WWTP	4,479.30		4,479.30
			HORTON BELT PRESS SLUDGE			

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			HORTON WWTP TESTING			
			HWWTP GROUNDWATER SAMPLE TESTING			
			RWRF WWTP COLIFORM TESTING			
			TOTAL N TESTING H+DC			
1000387	03-14-23	MANPOWER US INC.	STAFFING SERVICES - GM REPORT/GRANT	4,287.88		4,287.88
			STAFFING SERVICES - WWTP OIT			
1000359	03-03-23	WATERLINE TECHNOLOGIES INC.	5 DRUMS REFILLED	4,158.08		4,158.08
			6 DRUMS REFILLED			
1000468	03-30-23	ENVIROGEN TECHNOLOGIES INC	WELL 26A URANIUM TREATMENT - 02/2023	4,008.63		4,008.63
1000367	03-14-23	CARPI & CLAY. INC	FEB. 2023 FEDERAL ADVOCACY	4,000.00		4,000.00
1000428	03-23-23	THE LINCOLN NATL. LIFE INS. CO.	APR. 2023 PREPAID LIFE INS.	3,914.37		3,914.37
1000456	03-30-23	CALIFORNIA DEBT AND INVESTEMENT	2023 INSTALLMENT PURCHASE AGREEMENT	3,750.00		3,750.00
1000483	03-30-23	T4 SPATIAL, LLC	CCTV STORAGE - DEC. 2022	3,750.00		3,750.00
			CCTV STORAGE - FEB. 2023			
			CCTV STORAGE - MARCH 2023			
1000459	03-30-23	CORE & MAIN LP	ACCESSORY KIT /FIELD LOCK PUSH ON GASKET	3,310.90		3,310.90
			JONES FH HEAD W/PLST			
1000434	03-24-23	DHS PORTFOLIO ASSETS	ACCOUNT REFUND 66358 1ST ST	3,237.21		3,237.21
1000373	03-14-23	DANGELO COMPANY	BR STREET ELL	3,228.55		3,228.55
			COPPER TUBING			
			MTR. BUSH JONES			
1000371	03-14-23	CORE & MAIN LP	MC BALL VALVE W/LOCKWING	3,213.53		3,213.53
1000430	03-23-23	TOM DODSON & ASSOCIATES	FEB. 2023 CEQA SUPPORT SERVICES	0.00	2,875.00	2,875.00
1000431	03-23-23	USA BLUEBOOK	CELL CLEANING - WATER PRODUCTION	2,837.36		2,837.36
			MTR. BUSH JONES			
			PUMP SUPPLIES - WATER PRODUCTION			
1000488	03-30-23	VESTED SOLUTIONS	FEB. 2023 JANITORIAL SERVICES	2,692.32		2,692.32
1000489	03-30-23	WATERLINE TECHNOLOGIES INC.	7 DRUMS REFILLED	2,690.52		2,690.52
			REFILL 4 DRUMS			
1000413	03-23-23	CORE & MAIN LP	JONES J 344HP	2,683.11		2,683.11
1000348	03-03-23	MANPOWER US INC.	STAFFING SERVICES - GM REPORT/GRANT	2,544.50		2,544.50
			STAFFING SERVICES - WWTP OIT			
1000382	03-14-23	INLAND WATER WORKS SUPPLY CO.	3/4" BRASS UNION	2,285.84		2,285.84
			BR Y-STRAINER			
			BRZ SADDLE			
			MTR. BUSH JONES			
1000403	03-14-23	WEST COAST SAND AND GRAVEL INC.	RESTOCK 13 TONS COLDMIX ASPHALT	2,221.39		2,221.39
			RESTOCK 26 TONS BASE MATERIAL			
1000479	03-30-23	PATTON DOOR & GATE	REPAIR EXIT & SAFETY LOOPS @ HWWTP	2,200.00		2,200.00
1000337	03-03-23	AECOM TECHNICAL SERVICES INC.	WELLS 42 REDESIGN PP #21	0.00	2,193.00	2,193.00
1000398	03-14-23	TOM DODSON & ASSOCIATES	CEQA SUPPORT SERVICES	101.14	1,897.50	1,998.64
			MSWD COLLECTION SYSTEM PROJECT (SEP)			
1000358	03-03-23	VESTED SOLUTIONS	CREDIT FOR OVERPAYMENT	1,858.89		1,858.89
			JAN. 2023 JANITORIAL SERVICES + DISINFECTING			
1000369	03-14-23	CLINICAL LABORATORY OF SAN BERNARDINO	JAN. 2023 BOD TESTING H+DC	1,744.00		1,744.00
			LAB SERVICES FOR SAMPLES - 01/2023			
1000469	03-30-23	FORSHOCK	SCADA DEVELOPMENT MTG. REVIEW FOR RWRF	0.00	1,575.00	1,575.00

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1000397	03-14-23	THE PC MANAGER LLC	CUSTOMER SERVICE PC/HORTON N.BUILDING OFFICE PC	1,551.35		1,551.35
1000454	03-30-23	BABCOCK LABORATORIES, INC.	TOTAL N TESTING - DESERT CREST	1,534.76		1,534.76
1000399	03-14-23	TOTALENERGIES DISTRIBUTED	REPLACE MODULES	1,459.24		1,459.24
1000457	03-30-23	CASAMAR GROUP, LLC	FEB. 2023 SERVICES - HORTON NORTH BUILD	846.85	595.08	1,441.93
			FEB. 2023 SERVICES - LEGEND PUMP			
			FEB. 2023 SERVICES - LO LYNCH CONTRACT			
			FEB. 2023 SERVICES - TRI-STAR CONTRACTING			
			JAN. 2023 SERVICES - HORTON NORTH			
1000401	03-14-23	UNITED RENTALS NORTHWEST, INC.	REPLACE NETWORK ANTENNA @ CORP YARD	1,441.76		1,441.76
1000383	03-14-23	JESSUP AUTO PLAZA	TRUCK REPAIRS	1,389.39		1,389.39
			UNIT 391 - REPAIRS TO TRANSMISSION			
1000470	03-30-23	GLENN B. DORNING, INC.	KUBOTA TRACTOR REPAIRS	1,317.00		1,317.00
1000379	03-14-23	FORSHOCK	MOVED SERVER TO NORTH OFFICE	220.00	1,045.00	1,265.00
			SCADA MONITORING SERVICE			
1000417	03-23-23	DESERT VALLEY DISPOSAL, INC.	FEB. 2023 ADMIN SERVICE CHARGES	1,250.51		1,250.51
			FEB. 2023 CORP. YARD SERVICE CHARGES			
1000487	03-30-23	VERIZON CONNECT FLEET USA LLC	GPS TRACKING SUBSCRIPTION	1,212.80		1,212.80
1000472	03-30-23	INLAND WATER WORKS SUPPLY CO.	BRASS UNION	1,087.99		1,087.99
			FLEX COUPLINGS			
1000419	03-23-23	HOME DEPOT CREDIT SERVICES	HOME DEPOT CC	927.68	116.36	1,044.04
1000364	03-14-23	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 02.14.23	989.52		989.52
			UNIFORM SERVICES 02.21.23			
1000497	03-31-23	KNOEBEL CONSTRUCTION	ACCOUNT REFUND 66745 TWO BUNCH PALMS TRL	906.77		906.77
PR031023	03-10-23	EMPLOYEES	PAPER PAYROLL CHECKS	900.76		900.76
1000461	03-30-23	CWEA/CORBS	CORBS DINNER REG. FEE - 19 ATTENDEES	855.00		855.00
1000368	03-14-23	CASAMAR GROUP, LLC	LABOR COMPLIANCE	428.53	378.40	806.93
1000338	03-03-23	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 02.07.23	799.88		799.88
1000502	03-31-23	SILVER ROCK DEVELOPMENT, INC.	ACCOUNT REFUND CHOLLA DR & DESERT VIEW AVE.	799.78		799.78
1000439	03-24-23	JJDE CONSTRUCTION	ACCOUNT REFUND 66929 SAN ARDO RD	770.10		770.10
1000450	03-30-23	ANSAFONE CONTACT CENTERS	ANSAFONE ANSWERING SERVICE	755.14		755.14
			CHECKMATE ANSWERING SERVICE			
1000481	03-30-23	PUROCLEAN SERVICES	POST MOLD CLEARANCE TESTING	0.00	755.00	755.00
1000422	03-23-23	MANPOWER US INC.	STAFFING SERVICES - GM REPORT/GRANT	754.00		754.00
1000496	03-31-23	HNG CONSTRUCITON INC	ACCOUNT REFUND 16195 AVE MONTEFLORA	690.44		690.44
1000443	03-24-23	POWER GRADE, INC.	ACCOUNT REFUND 54372 KIMDALE DR	690.42		690.42
1000339	03-03-23	CASEY DOLAN	DIGITAL AD MGMT	650.00		650.00
1000394	03-14-23	RAP FOUNDATION	SENIOR INSPIRATION AWARDS SPONSORSHIP	600.00		600.00
99102552	03-28-23	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS RETRO 06.25.21	594.84		594.84
1000485	03-30-23	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERT	579.70		579.70
1000342	03-03-23	ELENA PAVLENKO	TURF REBATE - PAVLENKO	560.00		560.00
1000495	03-31-23	FMK GRADING & EXCAVATION SERVICES CORP	ACCOUNT REFUND MARION RD SOUTH OF 16475	546.44		546.44
1000416	03-23-23	DESERT ELECTRIC SUPPLY	REPLACEMENT CLASS T FUSE	512.25		512.25
1000386	03-14-23	LUBRICATION ENGINEERS	3 CASES MONOLEC OIL	504.88		504.88
			CREDIT FOR REQ#118117			
1000376	03-14-23	DESERT TIRE AND AUTO REPAIR	UNIT 414 - TIRE REPLACEMENT	500.26		500.26
1000375	03-14-23	DESERT HOT SPRINGS LITTLE LEAGUE	DHSLT TEAM SPONSORSHIP	500.00		500.00
1000484	03-30-23	THE UPS STORE #5062	SIGNS FOR 70TH ANNIV. EVENT	499.98		499.98

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1000505	03-31-23	WELLS FARGO - WELLSONE	WATER EFFICIENCY WORKSHOP POSTER BR BUSHING	490.81		490.81
			BRASS UNION			
1000482	03-30-23	SO CAL GAS	FEB 2023 GAS COMPANY	470.11		470.11
1000445	03-24-23	ROSA MARIA RUIZ	ACCOUNT REFUND 66176 BUENA VISTA AVE	469.96		469.96
1000451	03-30-23	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 02.28.23	433.36		433.36
1000377	03-14-23	EISENHOWER OCCUPATIONAL HEALTH SERVICES	NEW EMP. PHYSICALS - C.ACOSTA/J.MARTINEZ/E.KAWAII	415.00		415.00
1000423	03-23-23	PALM SPRINGS UNIFIED	DHS HS SCHOOL FIELD TRIP - MISSION CREEK	407.80		407.80
1000392	03-14-23	POWERPLAN OIB	UNIT 117 - ELECTRICAL REPAIRS	389.50		389.50
1000436	03-24-23	GLORIA JONES	ACCOUNT REFUND MONTEREY RD & KEY WAY	387.16		387.16
1000349	03-03-23	PALM SPRINGS MOTORS INC	INSTALL OIL VAPOR FILTER/REPAIRS	376.43		376.43
1000418	03-23-23	FARMER BROS. CO	ADMIN COFFEE ORDER	376.25		376.25
1000412	03-23-23	CASAMAR GROUP, LLC	JAN. 2023 SERVICES - HORTON PLANT (PUROCLEAN)	0.00	375.97	375.97
1000370	03-14-23	COLANTUONO, HIGHSMITH & WHATLEY, PC	LEGAL CONSULTING	365.50		365.50
1000405	03-14-23	WIENHOFF DRUG TESTING	DOT PROGRAM ENROLLMENT	350.00		350.00
1000406	03-14-23	XEROX CORPORATION	XEROX LEASE ADMIN MAILROOM	343.73		343.73
99102470	03-15-23	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS RETRO 05.14.21	325.32		325.32
1000350	03-03-23	RAYMOND C DOWDELL	TOILET REBATE - DOWDELL	300.00		300.00
1000464	03-30-23	DAVID PENA	D.PENA - BACKFLOW EXAM FEE REIMB.	285.00		285.00
1000411	03-23-23	BRINKS INCORPORATED	MONTHLY SERVICE CHARGE	257.49		257.49
			MONTHLY TRANSPORT SERVICE			
74493	03-23-23	INLAND WATER WORKS SUPPLY CO.	LOST IN MAIL	-254.18		-254.18
1000389	03-14-23	PALM SPRINGS PEST CONTROL, INC.	PEST CONTROL - ANNEX BUILDING	250.00		250.00
			PEST CONTROL - CORP YARD SERVICES			
			PEST CONTROL - OLD STORE BAIT BOX			
			PEST CONTROL - WWTP BAIT BOXES			
			PRES CONTROL - ADMIN BLDG.			
1000448	03-30-23	ADT COMMERCIAL LLC	ANNEX/ADMIN/CORP YARD ALARM SYSTEM	248.57		248.57
1000494	03-31-23	ALISA SHABAZZ	ACCOUNT REFUND 65970 IRONWOOD DR	224.39		224.39
1000362	03-14-23	AMBER DUFF	A.DUFF - MILEAGE REIMB.	208.29		208.29
1000395	03-14-23	ROBERT GRIFFITH	R.GRIFFITH - MILEAGE REIMB.	195.19		195.19
1000455	03-30-23	BIG TEX TRAILER WORLD INC.	UNIT 394 - REPLACEMENT LIGHTS	193.88		193.88
			WHEEL BEARING CAPS FOR TRAILER			
1000388	03-14-23	MCMASER-CARR	INVERTER RESTOCK	184.84		184.84
1000463	03-30-23	DANGELO COMPANY	FLANGE REDUCER	179.94		179.94
1000402	03-14-23	USA-FACT INC	BACKGROUND CHECKS NEW EMPLOYEES	179.53		179.53
1000360	03-03-23	XEROX CORPORATION	ENG. XEROX LEASE	172.39		172.39
1000492	03-30-23	XEROX CORPORATION	XEROX LEASE - ENG.	172.39		172.39
1000414	03-23-23	COUNTY OF RIVERSIDE	D.PENA CERT FEES	161.00		161.00
1000435	03-24-23	FOSTER PHILLIPS	ACCOUNT REFUND 69461 POOLSIDE DR	159.08		159.08
1000409	03-23-23	AIR & HOSE SOURCE INC.	PARTS FOR FILLING WATER TRUCK FOR BOTTLED WATER REPLACEMENT HYDRANT WRENCHES - C&M	155.52		155.52
1000424	03-23-23	PARKERS BUILDING SUPPLY	DRYWALL - C&M	50.03	92.03	142.06
			NUTS/BOLTS/WASHERS - HORTON PLANT			
			PAINT SUPPLIES - HORTON PLANT			
			PVC MALE ADAPTOR - HORTON PLANT			
1000474	03-30-23	KAMAN INDUSTRIAL TECHNOLOGIES	REPAIR PARTS FOR BELT PRESS	141.69		141.69

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
1000407	03-23-23	ABSOLUTE STANDARDS INC	PH SOLUTIONS - HORTON PLANT	140.00		140.00
99102414	03-14-23	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	RETRO ADJ. PERS PPE 03.03.23	136.73		136.73
1000491	03-30-23	WHITE CAP CONSTRUCTION SUPPLY	REPLACEMENT 5GAL IGLOO WIRE RACKS	127.39		127.39
1000410	03-23-23	BECK OIL, INC.	10 GAL. DIESEL - ENGINEERING	119.12		119.12
1000396	03-14-23	RUSS MARTIN	R.MARTIN - MILEAGE REIMB.	106.11		106.11
1000351	03-03-23	RICHARD WIEN	TOILET REBATE - WIEN	100.00		100.00
1000462	03-30-23	CWEA	A.GRUNNET - CSM GRADE 2	100.00		100.00
1000447	03-24-23	VICTORE BUTTE	ACCOUNT REFUND 65460 OSPREY LN	99.28		99.28
1000466	03-30-23	EDOM HILL TRANSFER STATION	DEBRIS REMOVAL	93.71		93.71
			TRASH CLEANUP @ ADMIN BLDG.			
1000500	03-31-23	POLLY WAYNE	ACCOUNT REFUND 66384 1ST ST	93.17		93.17
1000493	03-31-23	ADLY ABDELMALAK	ACCOUNT REFUND 66814 GRANADA AVE	86.49		86.49
1000490	03-30-23	WESTAIR GASES & EQUIPMENT, INC.	REFILLE CO2 TANKS - WTR PRODUCTION	84.01		84.01
1000427	03-23-23	SWRCB ACCOUNTING OFFICE	D.PENA D2 CERT FEES.	80.00		80.00
1000347	03-03-23	MAC'S MOBILE AUTOGLASS	UNIT #421 - GLASS REPAIR	75.00		75.00
1000391	03-14-23	PLANIT REPROGRAPHICS	SCANNED PRINTS OF APPROVED PLANS	74.00		74.00
1000498	03-31-23	LYN HONG WANG	ACCOUNT REFUND 66633 SAN RAFAEL RD	61.35		61.35
1000432	03-24-23	ANALISA MANCILLA	ACCOUNT REFUND 11292 MESQUITE AVE	57.26		57.26
1000452	03-30-23	AUTO ZONE STORES LLC	FLEET REPAIRS	49.75		49.75
1000374	03-14-23	DAVID PENA	D.PENA D2 EXAM REIMB.	45.00		45.00
74913	03-09-23	DAVID PENA	STALE DATED	-45.00		-45.00
1000478	03-30-23	PARKERS BUILDING SUPPLY	REPLACEMENT PARTS CORP WATER FILL STATION	42.86		42.86
1000444	03-24-23	RONNIE DE JESUS	ACCOUNT REFUND 66029 CAHUILLA AVE	42.09		42.09
1000442	03-24-23	PATRICIA HENRY	ACCOUNT REFUND 69525 DILLON RD #96	39.74		39.74
1000440	03-24-23	JOE LOYA	ACCOUNT REFUND 66350 GRANADA AVE	39.69		39.69
1000503	03-31-23	TRACY DAVIS	ACCOUNT REFUND 66855 SAN REMO RD	31.47		31.47
1000446	03-24-23	SANDRA LAMAS	ACCOUNT REFUND 13364 COTTONWOOD RD	29.73		29.73
1000438	03-24-23	JAVIER GORDO	ACCOUNT REFUND 67670 SAN JACINTO ST	26.32		26.32
1000433	03-24-23	BRENDA THOMPSON	ACCOUNT REFUND 66856 8TH ST	21.99		21.99
1000504	03-31-23	YVETTE MORENO	ACCOUNT REFUND 9573 EL MIRADOR BLVD	21.36		21.36
1000499	03-31-23	MATTHEW BARNES	ACCOUNT REFUND 13604 INAJA ST	19.37		19.37
1000363	03-14-23	ANA PATRICIA MURILLO	MILEAGE REIMBURSEMENT - ANA, MAY TO AUG	12.58		12.58
75135	03-09-23	ANA PATRICIA MURILLO	STALE DATES	-12.58		-12.58
1000390	03-14-23	PARKERS BUILDING SUPPLY	MISC. ITEMS	10.63		10.63
1000501	03-31-23	PROPRTVIEW INC.	ACCOUNT REFUND 66755 1ST ST	9.30		9.30
1000441	03-24-23	PALARI CONSTRUCTION, INC.	ACCOUNT REFUND RIDGE CREST WAY & MCCARGER RD.	7.71		7.71
99102554	03-30-23	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	JULIO'S RETRO ADJ. PERS PPE 03.17.23	2.97		2.97
1000437	03-24-23	GUADALUPE ORTIZ	ACCOUNT REFUND 12560 GATEWAY BLVD	0.05		0.05
PR032423	03-24-23	EMPLOYEEES	PAPER PAYROLL CHECKS	0.00		0.00
			CURRENT CHECK TOTAL	1,644,427.5	6,092,795.4	7,737,223.0
TOTAL				1,644,427.59	6,092,795.46	7,737,223.05
195 records listed						

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74493	03-23-23	INLAND WATER WORKS SUPPLY CO.	LOST IN MAIL	-254.18		-254.18
74913	03-09-23	DAVID PENA	STALE DATED	-45.00		-45.00
75135	03-09-23	ANA PATRICIA MURILLO	STALE DATES	-12.58		-12.58
1000337	03-03-23	AECOM TECHNICAL SERVICES INC.	WELLS 42 REDESIGN PP #21	0.00	2,193.00	2,193.00
1000338	03-03-23	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 02.07.23	799.88		799.88
1000339	03-03-23	CASEY DOLAN	DIGITAL AD MGMT	650.00		650.00
1000340	03-03-23	CHAMELEON BEVERAGE COMPANY INC	BOTTLED WATER SHIPMENT	12,748.00		12,748.00
1000341	03-03-23	CORE & MAIN LP	BALL VALVE W/ LOCKWING	14,526.58		14,526.58
			BALL VALVE W/LOCKWING			
			MC BALL VALVE			
			RESTOCK - MTR WASHERS, DIG BAR, ETC.			
1000342	03-03-23	ELENA PAVLENKO	TURF REBATE - PAVLENKO	560.00		560.00
1000343	03-03-23	FERGUSON WATERWORKS #1083	NEPTUNE METER	50,021.86		50,021.86
1000344	03-03-23	INLAND WATER WORKS SUPPLY CO.	3/4 BRASS UNION	11,413.81		11,413.81
			BRASS NIPPLE			
			BRASS UNION/BR NIPPLE			
			BRASS UNION/BRASS NIPPLE/Y-STRAINER			
			BRZ SADDLE			
			CLOW NEW STYLE BREAK OFF ROD/REPLACEMENT SPOOL			
			DOMESTIC NL BRASS STREET			
			RED BRASS PIPE			
			REPLACEMENT MANHOLE LID LIFTERS - C&M			
			SWING CHECK VALVE			
1000345	03-03-23	J.F. SHEA CONSTRUCTION, INC.	CONSTRUCTION PROGRESS PYMT #10	0.00	2,705,412.66	2,705,412.66
1000346	03-03-23	KYLE GROUNDWATER, INC.	WELL REHAB PRIORITIZATION PP #3	0.00	7,207.50	7,207.50
1000347	03-03-23	MAC'S MOBILE AUTOGLASS	UNIT #421 - GLASS REPAIR	75.00		75.00
1000348	03-03-23	MANPOWER US INC.	STAFFING SERVICES - GM REPORT/GRANT	2,544.50		2,544.50
			STAFFING SERVICES - WWTP OIT			
1000349	03-03-23	PALM SPRINGS MOTORS INC	INSTALL OIL VAPOR FILTER/REPAIRS	376.43		376.43
1000350	03-03-23	RAYMOND C DOWDELL	TOILET REBATE - DOWDELL	300.00		300.00
1000351	03-03-23	RICHARD WIEN	TOILET REBATE - WIEN	100.00		100.00
1000352	03-03-23	RUHNAU CLARKE ARCHITECTS	MSWD CRITICAL SERVICES CENTER	0.00	5,267.89	5,267.89
1000353	03-03-23	SOUTHERN CALIFORNIA EDISON COMPANY	FEB. 2023 ELECTRIC BILL	30,083.81		30,083.81
1000354	03-03-23	SPARLING INSTRUMENTS, LLC	REPLACEMENT MODBUS MOD.	8,346.75		8,346.75
1000355	03-03-23	STATE WATER RES CONTRL BRD	WATER SYSTEM FEES - MAIN SYSTEM	41,916.61		41,916.61
1000356	03-03-23	TKE ENGINEERING, INC	CONSULTANT DESIGN SERVICES	0.00	175,790.61	175,790.61
			PROGRESS PYMT #11 - RWRF CM&INSPECTION			
1000357	03-03-23	TRI-STAR CONTRACTING II, INC.	PROGRESS PYMT #2 - PAVEMENT REPAIRS - ONCALL CONTRACT	0.00	64,491.32	64,491.32
1000358	03-03-23	VESTED SOLUTIONS	CREDIT FOR OVERPAYMENT	1,858.89		1,858.89
			JAN. 2023 JANITORIAL SERVICES + DISINFECTING			
1000359	03-03-23	WATERLINE TECHNOLOGIES INC.	5 DRUMS REFILLED	4,158.08		4,158.08
			6 DRUMS REFILLED			
1000360	03-03-23	XEROX CORPORATION	ENG. XEROX LEASE	172.39		172.39
1000361	03-14-23	AM CONSERVATION GROUP INC.	RAP - LIVING WISE SCHOOL PROGRAM	5,345.30		5,345.30
1000362	03-14-23	AMBER DUFF	A.DUFF - MILEAGE REIMB.	208.29		208.29
1000363	03-14-23	ANA PATRICIA MURILLO	MILEAGE REIMBURSEMENT - ANA, MAY TO AUG	12.58		12.58

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1000364	03-14-23	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 02.14.23 UNIFORM SERVICES 02.21.23	989.52		989.52
1000365	03-14-23	BABCOCK LABORATORIES, INC.	GROUNDWATER SAMPLING - RWRF WWTP HORTON BELT PRESS SLUDGE HORTON WWTP TESTING HWWTP GROUNDWATER SAMPLE TESTING RWRF WWTP COLIFORM TESTING TOTAL N TESTING H+DC	4,479.30		4,479.30
1000366	03-14-23	BECK OIL, INC.	DIESEL FUEL UNLEADED GASOLINE	12,362.78		12,362.78
1000367	03-14-23	CARPI & CLAY, INC	FEB. 2023 FEDERAL ADVOCACY	4,000.00		4,000.00
1000368	03-14-23	CASAMAR GROUP, LLC	LABOR COMPLIANCE	428.53	378.40	806.93
1000369	03-14-23	CLINICAL LABORATORY OF SAN BERNARDINO	JAN. 2023 BOD TESTING H+DC LAB SERVICES FOR SAMPLES - 01/2023	1,744.00		1,744.00
1000370	03-14-23	COLANTUONO, HIGHSMITH & WHATLEY, PC	LEGAL CONSULTING	365.50		365.50
1000371	03-14-23	CORE & MAIN LP	MC BALL VALVE W/LOCKWING	3,213.53		3,213.53
1000372	03-14-23	CV STRATEGIES	GENERAL MARKETING & COM. SVCS	6,500.00		6,500.00
1000373	03-14-23	DANGELO COMPANY	BR STREET ELL COPPER TUBING MTR. BUSH JONES	3,228.55		3,228.55
1000374	03-14-23	DAVID PENA	D.PENA D2 EXAM REIMB.	45.00		45.00
1000375	03-14-23	DESERT HOT SPRINGS LITTLE LEAGUE	DHSSL TEAM SPONSORSHIP	500.00		500.00
1000376	03-14-23	DESERT TIRE AND AUTO REPAIR	UNIT 414 - TIRE REPLACEMENT	500.26		500.26
1000377	03-14-23	EISENHOWER OCCUPATIONAL HEALTH SERVICES	NEW EMP. PHYSICALS - C.ACOSTA/J.MARTINEZ/E.KAWAII	415.00		415.00
1000378	03-14-23	ENVIROGEN TECHNOLOGIES INC	DEC. 2022 URANIUM TREATMENT WELL 26A JAN. 2023 URANIUM TREATMENT WELL 26A	8,017.26		8,017.26
1000379	03-14-23	FORSHOCK	MOVED SERVER TO NORTH OFFICE SCADA MONITORING SERVICE	220.00	1,045.00	1,265.00
1000380	03-14-23	HUNTER JOHNSEN, INC.	MARCH 2023 CV WATER COUNTS CONSULTING	6,522.10		6,522.10
1000381	03-14-23	INFOSEND INC	FALL NEWSLETTER JAN. BUCKSLIPS BILLING INSERT MONTHLY BILLING SERVICES	14,575.59		14,575.59
1000382	03-14-23	INLAND WATER WORKS SUPPLY CO.	3/4" BRASS UNION BR Y-STRAINER BRZ SADDLE MTR. BUSH JONES	2,285.84		2,285.84
1000383	03-14-23	JESSUP AUTO PLAZA	TRUCK REPAIRS UNIT 391 - REPAIRS TO TRANSMISSION	1,389.39		1,389.39
1000384	03-14-23	L.O. LYNCH QUALITY WELLS & PUMPS, INC.	WELL 33 PROGRESS PAYMENT	70,180.00		70,180.00
1000385	03-14-23	L.O. LYNCH QUALITY WELLS & PUMPS, INC.	WELL 33 CHEMICAL TREATMENT/TESTING WELL 33 PROGRESS PAYMENT	73,355.00		73,355.00
1000386	03-14-23	LUBRICATION ENGINEERS	3 CASES MONOLEC OIL CREDIT FOR REQ#118117	504.88		504.88
1000387	03-14-23	MANPOWER US INC.	STAFFING SERVICES - GM REPORT/GRANT STAFFING SERVICES - WWTP OIT	4,287.88		4,287.88
1000388	03-14-23	MCMASTER-CARR	INVERTER RESTOCK	184.84		184.84
1000389	03-14-23	PALM SPRINGS PEST CONTROL, INC.	PEST CONTROL - ANNEX BUILDING	250.00		250.00

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			PEST CONTROL - CORP YARD SERVICES			
			PEST CONTROL - OLD STORE BAIT BOX			
			PEST CONTROL - WWTP BAIT BOXES			
			PRES CONTROL - ADMIN BLDG.			
1000390	03-14-23	PARKERS BUILDING SUPPLY	MISC. ITEMS	10.63		10.63
1000391	03-14-23	PLANIT REPROGRAPHICS	SCANNED PRINTS OF APPROVED PLANS	74.00		74.00
1000392	03-14-23	POWERPLAN OIB	UNIT 117 - ELECTRICAL REPAIRS	389.50		389.50
1000393	03-14-23	RAY LOPEZ ASSOCIATES	LANDSCAPE INSPECTIONS	4,815.00		4,815.00
1000394	03-14-23	RAP FOUNDATION	SENIOR INSPIRATION AWARDS SPONSORSHIP	600.00		600.00
1000395	03-14-23	ROBERT GRIFFITH	R.GRIFFITH - MILEAGE REIMB.	195.19		195.19
1000396	03-14-23	RUSS MARTIN	R.MARTIN - MILEAGE REIMB.	106.11		106.11
1000397	03-14-23	THE PC MANAGER LLC	CUSTOMER SERVICE PC/HORTON N.BUILDING OFFICE PC	1,551.35		1,551.35
1000398	03-14-23	TOM DODSON & ASSOCIATES	CEQA SUPPORT SERVICES	101.14	1,897.50	1,998.64
			MSWD COLLECTION SYSTEM PROJECT (SEP)			
1000399	03-14-23	TOTALENERGIES DISTRIBUTED	REPLACE MODULES	1,459.24		1,459.24
1000400	03-14-23	UMETECH, INC.	FEB 2023 MANAGED SERVICES & HELPDESK	8,167.50		8,167.50
1000401	03-14-23	UNITED RENTALS NORTHWEST,INC.	REPLACE NETWORK ANTENNA @ CORP YARD	1,441.76		1,441.76
1000402	03-14-23	USA-FACT INC	BACKGROUND CHECKS NEW EMPLOYEES	179.53		179.53
1000403	03-14-23	WEST COAST SAND AND GRAVEL INC.	RESTOCK 13 TONS COLDMIX ASPHALT	2,221.39		2,221.39
			RESTOCK 26 TONS BASE MATERIAL			
1000404	03-14-23	WEST YOST & ASSOCIATES, INC.	HORTON WWTP TDS IMPACT EVAL	0.00	13,573.00	13,573.00
			NITROGEN CONTROL STRATEGY			
1000405	03-14-23	WIENHOFF DRUG TESTING	DOT PROGRAM ENROLLMENT	350.00		350.00
1000406	03-14-23	XEROX CORPORATION	XEROX LEASE ADMIN MAILROOM	343.73		343.73
1000407	03-23-23	ABSOLUTE STANDARDS INC	PH SOLUTIONS - HORTON PLANT	140.00		140.00
1000408	03-23-23	ACWA-JPIA HEALTH BENEFITS AUTH.	APR. 2023 PREPAID INS.	77,050.62		77,050.62
1000409	03-23-23	AIR & HOSE SOURCE INC.	PARTS FOR FILLING WATER TRUCK FOR BOTTLED WATER	155.52		155.52
			REPLACEMENT HYDRANT WRENCHES - C&M			
1000410	03-23-23	BECK OIL, INC.	10 GAL. DIESEL - ENGINEERING	119.12		119.12
1000411	03-23-23	BRINKS INCORPORATED	MONTHLY SERVICE CHARGE	257.49		257.49
			MONTHLY TRANSPORT SERVICE			
1000412	03-23-23	CASAMAR GROUP, LLC	JAN. 2023 SERVICES - HORTON PLANT (PUROCLEAN)	0.00	375.97	375.97
1000413	03-23-23	CORE & MAIN LP	JONES J 344HP	2,683.11		2,683.11
1000414	03-23-23	COUNTY OF RIVERSIDE	D.PENA CERT FEES	161.00		161.00
1000415	03-23-23	CYPRESS DENTAL ADMINISTRATORS	APR. 2023 PREPAID DENTAL INS.	4,878.73		4,878.73
1000416	03-23-23	DESERT ELECTRIC SUPPLY	REPLACEMENT CLASS T FUSE	512.25		512.25
1000417	03-23-23	DESERT VALLEY DISPOSAL, INC.	FEB. 2023 ADMIN SERVICE CHARGES	1,250.51		1,250.51
			FEB. 2023 CORP. YARD SERVICE CHARGES			
1000418	03-23-23	FARMER BROS. CO	ADMIN COFFEE ORDER	376.25		376.25
1000419	03-23-23	HOME DEPOT CREDIT SERVICES	HOME DEPOT CC	927.68	116.36	1,044.04
1000420	03-23-23	INLAND WATER WORKS SUPPLY CO.	BRASS NIPPLES	14,347.29		14,347.29
			CREDIT - 3/4 BACKFLOW			
			CREDIT FOR REQ #118232			
			FLAT FACE SLIP-ON/ROMAC FLEX COUPLING			
			MTR. BUSH JONES			
			POWERSEAL BELL JOINT LEAK CLAMP			
			SWING CHECK VALVE			

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1000421	03-23-23	LEGEND PUMP & WELL SERVICE, INC.	TERRACE BOOSTER #4 - PULL/REPAIR PUMP	28,375.00		28,375.00
1000422	03-23-23	MANPOWER US INC.	STAFFING SERVICES - GM REPORT/GRANT	754.00		754.00
1000423	03-23-23	PALM SPRINGS UNIFIED	DHS HS SCHOOL FIELD TRIP - MISSION CREEK	407.80		407.80
1000424	03-23-23	PARKERS BUILDING SUPPLY	DRYWALL - C&M	50.03	92.03	142.06
			NUTS/BOLTS/WASHERS - HORTON PLANT			
			PAINT SUPPLIES - HORTON PLANT			
			PVC MALE ADAPTOR - HORTON PLANT			
1000425	03-23-23	ROBERT G MODRICH	FEB.2023 UNIDATA MAINTENANCE	5,154.00		5,154.00
1000426	03-23-23	ROGERS,ANDERSON,MALODY & SCOTT, LLP.	PROGRESS BILLING #1 AUDIT 2022	26,150.00		26,150.00
			PROGRESS BILLING #2 AUDIT 2022			
			PROGRESS BILLING #3 AUDIT 2022			
			PROGRESS BILLING #4 AUDIT 2022			
1000427	03-23-23	SWRCB ACCOUNTING OFFICE	D.PENA D2 CERT FEES.	80.00		80.00
1000428	03-23-23	THE LINCOLN NATL. LIFE INS. CO.	APR. 2023 PREPAID LIFE INS.	3,914.37		3,914.37
1000429	03-23-23	TKE ENGINEERING, INC	PROGRESS PAYMENT #10 FOR CM & INSPECTION RWRP	0.00	96,197.50	96,197.50
1000430	03-23-23	TOM DODSON & ASSOCIATES	FEB. 2023 CEQA SUPPORT SERVICES	0.00	2,875.00	2,875.00
1000431	03-23-23	USA BLUEBOOK	CELL CLEANING - WATER PRODUCTION	2,837.36		2,837.36
			MTR. BUSH JONES			
			PUMP SUPPLIES - WATER PRODUCTION			
1000432	03-24-23	ANALISA MANCILLA	ACCOUNT REFUND 11292 MESQUITE AVE	57.26		57.26
1000433	03-24-23	BRENDA THOMPSON	ACCOUNT REFUND 66856 8TH ST	21.99		21.99
1000434	03-24-23	DHS PORTFOLIO ASSETS	ACCOUNT REFUND 66358 1ST ST	3,237.21		3,237.21
1000435	03-24-23	FOSTER PHILLIPS	ACCOUNT REFUND 69461 POOLSIDE DR	159.08		159.08
1000436	03-24-23	GLORIA JONES	ACCOUNT REFUND MONTEREY RD & KEY WAY	387.16		387.16
1000437	03-24-23	GUADALUPE ORTIZ	ACCOUNT REFUND 12560 GATEWAY BLVD	0.05		0.05
1000438	03-24-23	JAVIER GORDO	ACCOUNT REFUND 67670 SAN JACINTO ST	26.32		26.32
1000439	03-24-23	JJDE CONSTRUCTION	ACCOUNT REFUND 66929 SAN ARDO RD	770.10		770.10
1000440	03-24-23	JOE LOYA	ACCOUNT REFUND 66350 GRANADA AVE	39.69		39.69
1000441	03-24-23	PALARI CONSTRUCTION, INC.	ACCOUNT REFUND RIDGE CREST WAY & MCCARGER RD.	7.71		7.71
1000442	03-24-23	PATRICIA HENRY	ACCOUNT REFUND 69525 DILLON RD #96	39.74		39.74
1000443	03-24-23	POWER GRADE, INC.	ACCOUNT REFUND 54372 KIMDALE DR	690.42		690.42
1000444	03-24-23	RONNIE DE JESUS	ACCOUNT REFUND 66029 CAHUILLA AVE	42.09		42.09
1000445	03-24-23	ROSA MARIA RUIZ	ACCOUNT REFUND 66176 BUENA VISTA AVE	469.96		469.96
1000446	03-24-23	SANDRA LAMAS	ACCOUNT REFUND 13364 COTTONWOOD RD	29.73		29.73
1000447	03-24-23	VICTORE BUTTE	ACCOUNT REFUND 65460 OSPREY LN	99.28		99.28
1000448	03-30-23	ADT COMMERCIAL LLC	ANNEX/ADMIN/CORP YARD ALARM SYSTEM	248.57		248.57
1000449	03-30-23	AECOM TECHNICAL SERVICES INC.	JAN. 2023 MSWD CONSTRUCTION SERVICES	0.00	31,000.38	31,000.38
1000450	03-30-23	ANSAFONE CONTACT CENTERS	ANSAFONE ANSWERING SERVICE	755.14		755.14
			CHECKMATE ANSWERING SERVICE			
1000451	03-30-23	ARAMARK UNIFORM SERVICES, LLC	UNIFORM SERVICES 02.28.23	433.36		433.36
1000452	03-30-23	AUTO ZONE STORES LLC	FLEET REPAIRS	49.75		49.75
1000453	03-30-23	B-81 PAVING INC	PAVING @ VARIOUS LOCATIONS	31,885.00		31,885.00
1000454	03-30-23	BABCOCK LABORATORIES, INC.	TOTAL N TESTING - DESERT CREST	1,534.76		1,534.76
1000455	03-30-23	BIG TEX TRAILER WORLD INC.	UNIT 394 - REPLACEMENT LIGHTS	193.88		193.88
			WHEEL BEARING CAPS FOR TRAILER			
1000456	03-30-23	CALIFORNIA DEBT AND INVESTEMENT	2023 INSTALLMENT PURCHASE AGREEMENT	3,750.00		3,750.00
1000457	03-30-23	CASAMAR GROUP, LLC	FEB. 2023 SERVICES - HORTON NORTH BUILD	846.85	595.08	1,441.93

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
			FEB. 2023 SERVICES - LEGEND PUMP			
			FEB. 2023 SERVICES - LO LYNCH CONTRACT			
			FEB. 2023 SERVICES - TRI-STAR CONTRACTING			
			JAN. 2023 SERVICES - HORTON NORTH			
1000458	03-30-23	CITY OF DESERT HOT SPRINGS	JAN. 2023 UU TAX	32,477.34		32,477.34
1000459	03-30-23	CORE & MAIN LP	ACCESSORY KIT /FIELD LOCK PUSH ON GASKET	3,310.90		3,310.90
			JONES FH HEAD W/PLST			
1000460	03-30-23	COUNTY OF RIVERSIDE	COUNTY ENC. PERMITS - VARIOUS LOCATIONS	6,107.90		6,107.90
1000461	03-30-23	CWEA/CORBS	CORBS DINNER REG. FEE - 19 ATTENDEES	855.00		855.00
1000462	03-30-23	CWEA	A.GRUNNET - CSM GRADE 2	100.00		100.00
1000463	03-30-23	DANGELO COMPANY	FLANGE REDUCER	179.94		179.94
1000464	03-30-23	DAVID PENA	D.PENA - BACKFLOW EXAM FEE REIMB.	285.00		285.00
1000465	03-30-23	DOWNING CONSTRUCTION, INC.	PROGRESS PAYMENT #1	0.00	350,516.75	350,516.75
1000466	03-30-23	EDOM HILL TRANSFER STATION	DEBRIS REMOVAL	93.71		93.71
			TRASH CLEANUP @ ADMIN BLDG.			
1000467	03-30-23	ENTERPRISE FM TRUST	MARCH 2023 - MONTHLY FLEET LEASE	13,010.28	2,796.11	15,806.39
			NEW DUMP TRUCK PURCHASE			
1000468	03-30-23	ENVIROGEN TECHNOLOGIES INC	WELL 26A URANIUM TREATMENT - 02/2023	4,008.63		4,008.63
1000469	03-30-23	FORSHOCK	SCADA DEVELOPMENT MTG. REVIEW FOR RWRP	0.00	1,575.00	1,575.00
1000470	03-30-23	GLENN B. DORNING, INC.	KUBOTA TRACTOR REPAIRS	1,317.00		1,317.00
1000471	03-30-23	HUNSAKER & ASSOCIATES IRVINE, INC.	PROGRESS PAYMENT #1 - WELL DESIGN	0.00	9,245.00	9,245.00
			PROGRESS PAYMENT #2 - WELL 35 REDESIGN SVCS.			
1000472	03-30-23	INLAND WATER WORKS SUPPLY CO.	BRASS UNION	1,087.99		1,087.99
			FLEX COUPLINGS			
1000473	03-30-23	J.F. SHEA CONSTRUCTION, INC.	PROGRESS PAYMENT #11	0.00	2,204,691.03	2,204,691.03
1000474	03-30-23	KAMAN INDUSTRIAL TECHNOLOGIES	REPAIR PARTS FOR BELT PRESS	141.69		141.69
1000475	03-30-23	L.O. LYNCH QUALITY WELLS & PUMPS, INC.	WELL 22 REHABILITATION PP #1	4,410.00	47,297.50	51,707.50
			WELL 29 MOTOR INSTALLATION			
1000476	03-30-23	MANPOWER US INC.	STAFFING SERVICES - JOSHUA LOPEZ	4,485.60		4,485.60
1000477	03-30-23	NOBEL SYSTEMS INC.	ANNUAL GEOVIEWER HOSTING DATA-UNLIMITED FORMS	21,800.00		21,800.00
1000478	03-30-23	PARKERS BUILDING SUPPLY	REPLACEMENT PARTS CORP WATER FILL STATION	42.86		42.86
1000479	03-30-23	PATTON DOOR & GATE	REPAIR EXIT & SAFETY LOOPS @ HWWTP	2,200.00		2,200.00
1000480	03-30-23	PUROCLEAN SERVICES	PROGRESS PAYMENT - HORTON NORTH BUILDING	0.00	25,658.36	25,658.36
1000481	03-30-23	PUROCLEAN SERVICES	POST MOLD CLEARANCE TESTING	0.00	755.00	755.00
1000482	03-30-23	SO CAL GAS	FEB 2023 GAS COMPANY	470.11		470.11
1000483	03-30-23	T4 SPATIAL, LLC	CCTV STORAGE - DEC. 2022	3,750.00		3,750.00
			CCTV STORAGE - FEB. 2023			
			CCTV STORAGE - MARCH 2023			
1000484	03-30-23	THE UPS STORE #5062	SIGNS FOR 70TH ANNIV. EVENT	499.98		499.98
			WATER EFFICIENCY WORKSHOP POSTER			
1000485	03-30-23	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERT	579.70		579.70
1000486	03-30-23	USAED LOS ANGELES FAO	RQST FUNDS CWIS#081480	0.00	83,325.00	83,325.00
1000487	03-30-23	VERIZON CONNECT FLEET USA LLC	GPS TRACKING SUBSCRIPTION	1,212.80		1,212.80
1000488	03-30-23	VESTED SOLUTIONS	FEB. 2023 JANITORIAL SERVICES	2,692.32		2,692.32
1000489	03-30-23	WATERLINE TECHNOLOGIES INC.	7 DRUMS REFILLED	2,690.52		2,690.52
			REFILL 4 DRUMS			
1000490	03-30-23	WESTAIR GASES & EQUIPMENT, INC.	REFILLE CO2 TANKS - WTR PRODUCTION	84.01		84.01

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
1000491	03-30-23	WHITE CAP CONSTRUCTION SUPPLY	REPLACEMENT 5GAL IGLOO WIRE RACKS	127.39		127.39
1000492	03-30-23	XEROX CORPORATION	XEROX LEASE - ENG.	172.39		172.39
1000493	03-31-23	ADLY ABDELMALAK	ACCOUNT REFUND 66814 GRANADA AVE	86.49		86.49
1000494	03-31-23	ALISA SHABAZZ	ACCOUNT REFUND 65970 IRONWOOD DR	224.39		224.39
1000495	03-31-23	FMK GRADING & EXCAVATION SERVICES CORP	ACCOUNT REFUND MARION RD SOUTH OF 16475	546.44		546.44
1000496	03-31-23	HNG CONSTRUCITON INC	ACCOUNT REFUND 16195 AVE MONTEFLORA	690.44		690.44
1000497	03-31-23	KNOEBEL CONSTRUCTION	ACCOUNT REFUND 66745 TWO BUNCH PALMS TRL	906.77		906.77
1000498	03-31-23	LYN HONG WANG	ACCOUNT REFUND 66633 SAN RAFAEL RD	61.35		61.35
1000499	03-31-23	MATTHEW BARNES	ACCOUNT REFUND 13604 INAJA ST	19.37		19.37
1000500	03-31-23	POLLY WAYNE	ACCOUNT REFUND 66384 1ST ST	93.17		93.17
1000501	03-31-23	PROPRTVIEW INC.	ACCOUNT REFUND 66755 1ST ST	9.30		9.30
1000502	03-31-23	SILVER ROCK DEVELOPMENT, INC.	ACCOUNT REFUND CHOLLA DR & DESERT VIEW AVE.	799.78		799.78
1000503	03-31-23	TRACY DAVIS	ACCOUNT REFUND 66855 SAN REMO RD	31.47		31.47
1000504	03-31-23	YVETTE MORENO	ACCOUNT REFUND 9573 EL MIRADOR BLVD	21.36		21.36
1000505	03-31-23	WELLS FARGO - WELLSONE	BR BUSHING	490.81		490.81
			BRASS UNION			
99102316	03-09-23	WELLS FARGO BANK	AUTO DEP PPE 03.03.23	133,244.94		133,244.94
99102322	03-09-23	WELLS FARGO BANK	FED TAX DEP PPE 03.03.23	53,375.74		53,375.74
99102335	03-09-23	STATE OF CA EDD	STATE TAX PPE 03.03.23	10,125.98		10,125.98
99102350	03-09-23	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 03.03.23	19,562.38		19,562.38
99102413	03-14-23	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 03.03.23	33,562.36		33,562.36
99102414	03-14-23	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	RETRO ADJ. PERS PPE 03.03.23	136.73		136.73
99102415	03-08-23	J.F. SHEA CONSTRUCTION, INC.	JF SHEA RETENTION WIRE	0.00	142,390.14	142,390.14
99102416	03-02-23	CITY NATIONAL BANK	CURRENT PAYABLE INTEREST & PRINCIPAL	45,922.74		45,922.74
99102417	03-02-23	BBVA COMPASS	CURRENT PAYABLE INTEREST & PRINCIPAL	97,612.73		97,612.73
99102462	03-17-23	WELLS FARGO BANK	AUTO DEP PPE 03.17.23	133,799.43		133,799.43
99102463	03-24-23	WELLS FARGO BANK	FED TAX DEP PPE 03.17.23	53,857.77		53,857.77
99102464	03-24-23	STATE OF CA EDD	STATE TAX PPE 03.17.23	10,605.55		10,605.55
99102465	03-16-23	SLOVAK BARON EMPEY MURPHY & PINKNEY LLP	FEB. 2023 LEGAL SERVICES	29,906.50		29,906.50
99102466	03-21-23	CITY NATIONAL BANK	CURRENT LOAN INTEREST + PAYABLE	145,000.00		145,000.00
99102467	03-24-23	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 03.17.23	19,106.80		19,106.80
99102470	03-15-23	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS RETRO 05.14.21	325.32		325.32
99102552	03-28-23	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS RETRO 06.25.21	594.84		594.84
99102553	03-30-23	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 03.17.23	34,100.49		34,100.49
99102554	03-30-23	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	JULIO'S RETRO ADJ. PERS PPE 03.17.23	2.97		2.97
99102602	03-31-23	J.F. SHEA CONSTRUCTION, INC.	RETENTION WIRE FOR PP #11	0.00	116,036.37	116,036.37
99102607	03-29-23	WELLS FARGO - WELLSONE	WELLSONE - FEBRUARY 2023	65,694.31		65,694.31
PR031023	03-10-23	EMPLOYEES	PAPER PAYROLL CHECKS	900.76		900.76
PR032423	03-24-23	EMPLOYEES	PAPER PAYROLL CHECKS	0.00		0.00
			CURRENT CHECK TOTAL	1,644,427.5	6,092,795.4	7,737,223.0
TOTAL				1,644,427.59	6,092,795.46	7,737,223.05
195 records listed						

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL

AGENDA STAFF REPORT



MEETING NAME: REGULAR BOARD MEETING

MEETING DATE(S): APRIL 13 & 17, 2023

FROM: BRIAN MACY – ASSISTANT GENERAL MANAGER

FOR: ACTION DIRECTION INFORMATION

ACCEPTANCE OF THE ROOF REPAIRS, PLUMBING IMPROVEMENTS, AIR CONDITIONING AND ELECTRICAL UPGRADES FOR THE NORTH BUILDING IMPROVEMENT PROJECT AT THE HORTON WASTEWATER TREATMENT PLANT

STAFF RECOMMENDATION

Board Acceptance of the Roof Repairs, Plumbing Improvements, Air Conditioning and Electrical Upgrades for the North Building Improvement Project at the Horton Wastewater Treatment Plant as complete and authorize the release of retention money held for PuroClean in the amount of \$1,624.00, Southwest Plumbing in the amount of \$1,820.25, Hi-Desert Air in the amount of \$912.50 and Cove Electric in the amount of \$1,797.28, thirty-five days after filing the Notice of Completion (NOC).

SUMMARY

On July 14, 2022, the Board awarded the contracts with four contractors to upgrade and remodel the North Building at the Horton Wastewater Treatment facility. The work is now complete, and following the Board's acceptance, the retention monies will be released to the contractors 35 days after the Notice of Completion is filed with the County Recorder's Office.

ANALYSIS

The work at the North Building at the Horton Wastewater Treatment Plans included the upgrade of an existing restroom, construction of a new restroom with shower, electrical upgrades, new roof and new roof structure, and new air conditioning unit. During construction, previously unknown and unseen damage to the roof structure was found as well as repairing the roof structure from moisture damage. Secondly, a water leak occurred during the installation of new plumbing improvements, which was the result of an old, deteriorated water line. Attached to this Board Report for reference, are 'Pre Construction' and 'Post Construction' photos of the facility.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

The available budget for this project was \$150,000 and the 'as-completed' cost for the North Building Improvement project is \$123,080.62.

ATTACHMENTS

Notice of Completion (to be filed with the County of Riverside)
 Contract Change Order Details
 Pre Constructoin and Post Construction photos

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:

**Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240**

EXEMPT – GOV'T CODE 6103

The undersigned grantor declares:
Documentary transfer tax is \$ 0.00.
() computed on the full value of property conveyed, or
() computed on full value less value of liens and encumbrances remaining at time of sale.
() Unincorporated area: () City of _____, and County of _____.

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M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
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FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is Mission Springs Water District
3. The full address of the owner is 66575 Second Street, Desert Hot Springs, CA 92240
4. The nature of the interest or estate of the owner is in fee.

(if other than fee, strike "in fee" and interest, for example, "purchaser under contract of purchases," or "lessee")

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAME	ADDRESS

6. A work of improvement on the property hereinafter described was completed on 3/01/2023
The work done was: Roof Repairs, Plumbing Improvement, Air Conditioning and Electrical Upgrades for the North Building Improvement Project at the Horton Wastewater Treatment Plant.

7. The name of the contractor, if any, for such work of improvement was: PuoClean, Inc. , Cove Electric Inc. Hi Desert Air Inc., Southwest Plumbing, Inc.

07/18/2022

(If no contractor for work of improvement as a whole, insert "none")

(Date of Contract)

8. The property on which said work of improvement was completed is in the City of Desert Hot Springs County of Riverside, State of California, and is described as follows: Production Well 24 Site

9. The street address of said property is: 14501 Verbena, Desert Hot Springs, California, 92240
(if no street address has been officially assigned, insert none)

Dated: _____

Arden Wallum, General Manager
Mission Springs Water District

VERIFICATION

I, the undersigned, say: I am the General Manager, the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my knowledge. I declare under penalty or perjury that the foregoing is true and correct.

Executed on _____, 23____, at Desert Hot Springs, California.
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

BOARD MEETING DATE(S): APRIL 13, 2023 AND APRIL 17, 2023**ROOF REPAIRS, PLUMBING IMPROVEMENTS, AIR CONDITIONING AND ELECTRICAL UPGRADES
FOR THE NORTH BUILDING IMPROVEMENT PROJECT AT THE HORTON WASTEWATER
TREATMENT PLANT****SCOPE OF WORK AND COST DETAILS**

PuroClean (Roof Repairs and re-roofing of facility)

Final Contract Cost: \$32,480.00

Retention release amount: \$1,624.00

Contract cost includes change orders in the amount of \$5,897.63 for increased scope of work for additional roof structure repairs, mold and mildew damage, testing, treatment and repairs.

Southwest Plumbing: (new restroom, toilet installation, and removal and replacement of shower and bathroom, new water heater, relocate plumbing to accommodate new drains and fixtures at the North Building, and bathroom and shower removal and replacement at the Lab Building)

Final Contract Cost: \$36,405

Retention release amount: \$1,820.25

Includes change orders in the amount of \$17,660 to remove and replace a deteriorated water line, as well as restroom and shower improvements to the laboratory building. Note, work completed at the laboratory building was performed by the same Contractor but under the 'on-call' services contract. The amount of the retention release includes the work performed at the laboratory building.

Hi-Desert Air: (remove and replace air conditioning and install new air conditioner ducting throughout the building for heating and cooling)

Final Contract Cost: \$18,250.00

Work was performed per scope and contract price.

Cove Electric: (installation of new electrical conduits, installation of new Cat 6 wiring for six new data drops and additional outlets, new lighting and exhaust fans and three way switching in the remodeled showers/bathrooms, upgrade the electrical service panel to accommodate new air conditioning unit, and relocated refrigerator, and ice machine.

Final Contract Cost: \$35,945.62

Work was performed per scope and contract price.

**ROOF REPAIRS, PLUMBING IMPROVEMENTS, AIR CONDITIONING AND ELECTRICAL UPGRADES
FOR THE NORTH BUILDING IMPROVEMENT PROJECT AT THE HORTON WASTEWATER
TREATMENT PLANT**

PRE-CONSTRUCTION AND POST-CONSTRUCTION PHOTOS



NEW OFFICE AREA POST CONSTRUCTION



FORMER STORAGE AREA PRE-CONSTRUCTION



NEW OFFICE AREA, POST CONSTRUCTION



FORMER STORAGE AREA, PRE-CONSTRUCTION



NEW SHOWER AND RESTROOM,
PRE-CONSTRUCTION



PREVIOUS SHOWER AND RESTROOM,
PRE-CONSTRUCTION



NEW SHOWER AND RESTROOM,
POST CONSTRUCTION



PREVIOUS UTILITY ROOM, PRE-CONSTRUCTION



NEW OFFICE AREA, POST -CONSTRUCTION



FORMER STORAGE AREA, PRE-CONSTRUCTION

AGENDA REPORT

REGULAR BOARD MEETINGS APRIL 13 & 17 2023

DIRECTOR REPORTS

DIRECTOR REPORTS

(Per GC 53232.3(d) brief reports on meetings attended for which a daily stipend was claimed)

Date	Event	Attendees
3/7/2023	DWA BOARD MEETING	GRIFFITH
3/9/2023	DVBA PUBLIC OFFICIALS LUNCHEON	MAYRHOFEN, SEWELL, MARTIN
3/9/2023	CVCAN MARCH MEETING	DUFF
3/14/2023	CVWD BOARD MEETING	SEWELL
3/14/2023	DHS PLANNING COMMISSION MEETING	DUFF
3/17/2023	GCVCC LEGISLATIVE BREAKFAST	SEWELL, MARTIN*
3/21/2023	DWA BOARD MEETING	GRIFFITH
3/21/2023	CSDA WEBINAR – INTRO TO DISTRICT FINANCES FOR BOARD MEMBERS	MAYRHOFEN
3/21/2023	DHS CITY COUNCIL MEETING	MARTIN
3/22/2023	GCVCC MORNING MIXER	SEWELL
3/22/2023	SAN GORGONIO PASS ALLIANCE MEETING	DUFF
3/27/2023	ACWA REGION 9 TOUR – SALTON SEA	SEWELL
3/28/2023	CVWD BOARD MEETING	GRIFFITH
3/30/2023	SENIOR INSPIRATION LUNCHEON	MAYRHOFEN, MARTIN

(OTHER) MEETINGS ATTENDED *(*no daily stipend was claimed)*

Date	Event	Attendees
3/13/2023	DVBA BOARD MEETING	MARTIN
3/16/2023	DVBA NETWORKING NIGHT	MARTIN
3/25/2023	LITTLE LEAGUE OPENING DAY	MARTIN
3/27/2023	CABOT'S MUSEUM BOARD MEETING	MARTIN
3/31/2023	AGUA CALIENTE SPA OPENING	MARTIN



General Manager's Report

April 2023



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APPENDIX A - Federal Update from Carpi & Clay

APPENDIX B – Wastewater and Water Production Tables

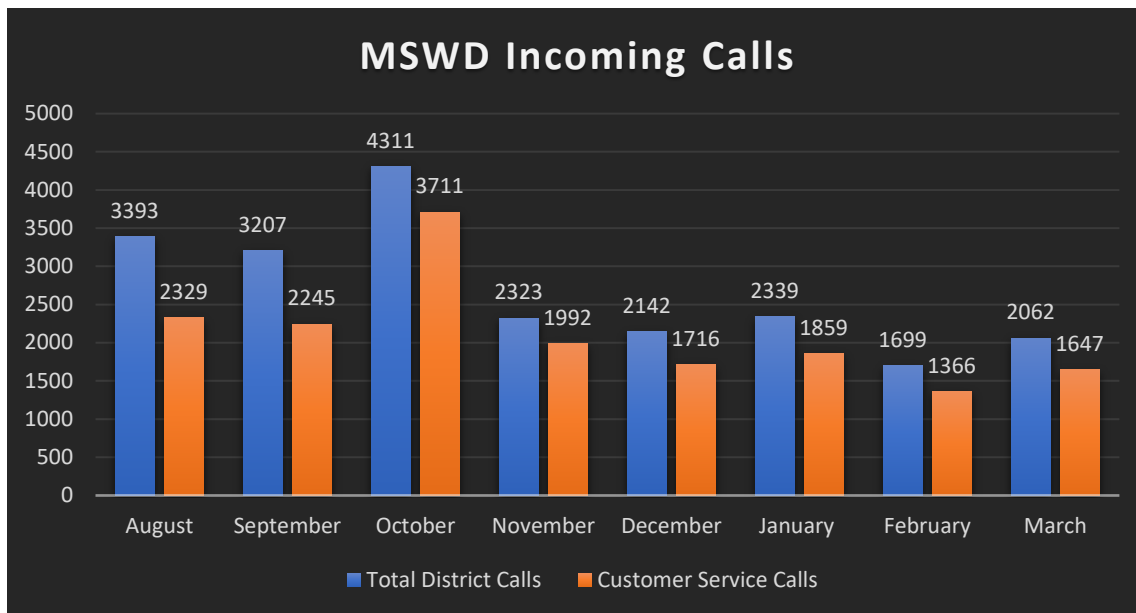
APPENDIX C – Public Affairs Information

ADMINISTRATION

Customer Service

Calls into the Customer Service Department

The District is seeing a consistent decrease in the number of calls in the last five months. The chart below represents total MSWD incoming calls and those received by the Customer Service staff.

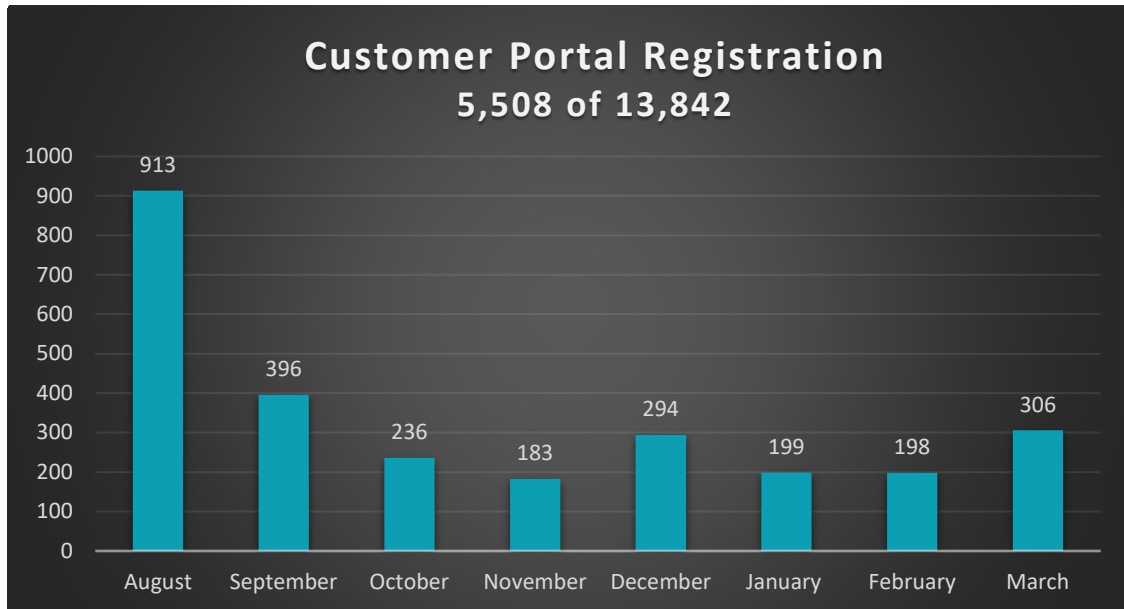


Most calls are related to payment plans, bill assistance information, demand/lien release requests, new property start/stop service, and account balance requests. The table below provides a summary of the number of calls by category received by the Customer Service staff.

Customer Request	Total for March 2023	Monthly Avg. for FY 2023	Total for FY 2023
Water Waste	2	6.22	56
High Bill Calls / Service Line Leaks	7	11.78	106
No Water	9	6.89	62
Disconnections by Request & Non-Pay	44	229.33	2,064
Reconnections by Request & Non-Pay	26	93.78	844
Service Transfers	110	85.22	767
New Customer / Roll Over Accounts	135	146.22	1,314
High/Low Pressure	8	5.33	48
Water Quality	0	2.00	18
Other / Miscellaneous	67	87.56	788

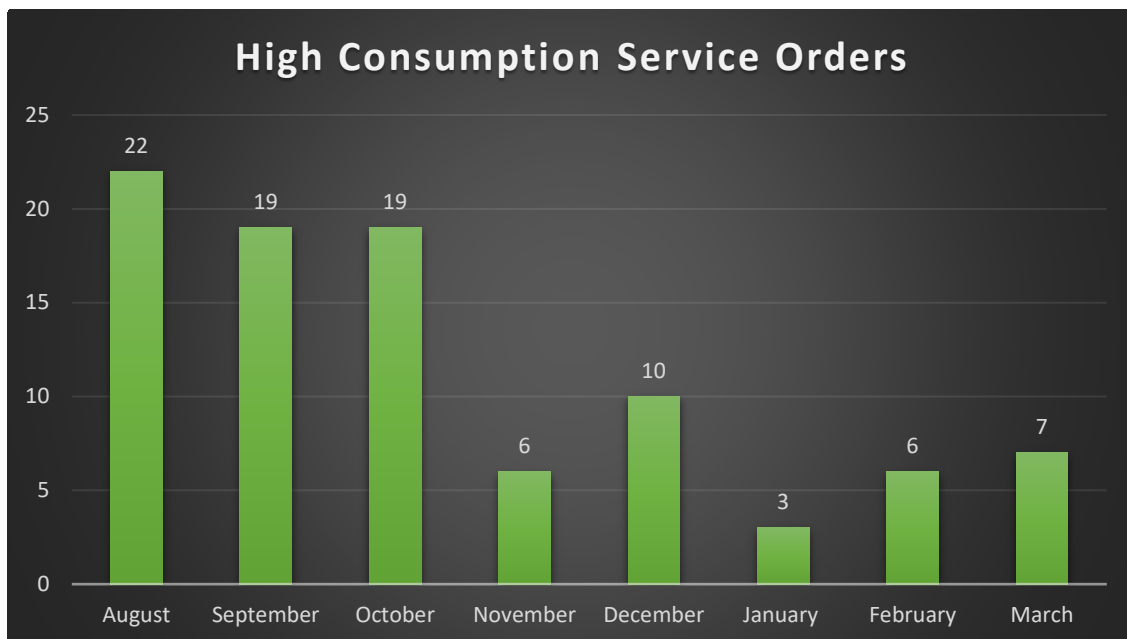
Customer Portal

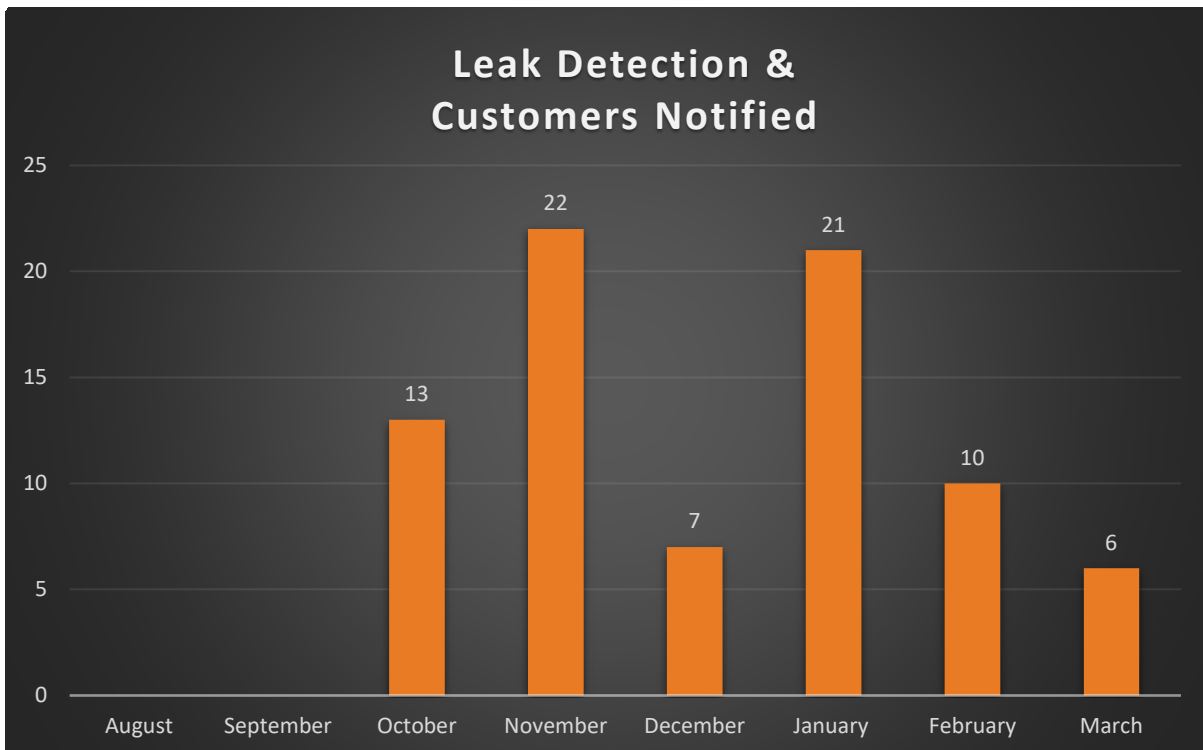
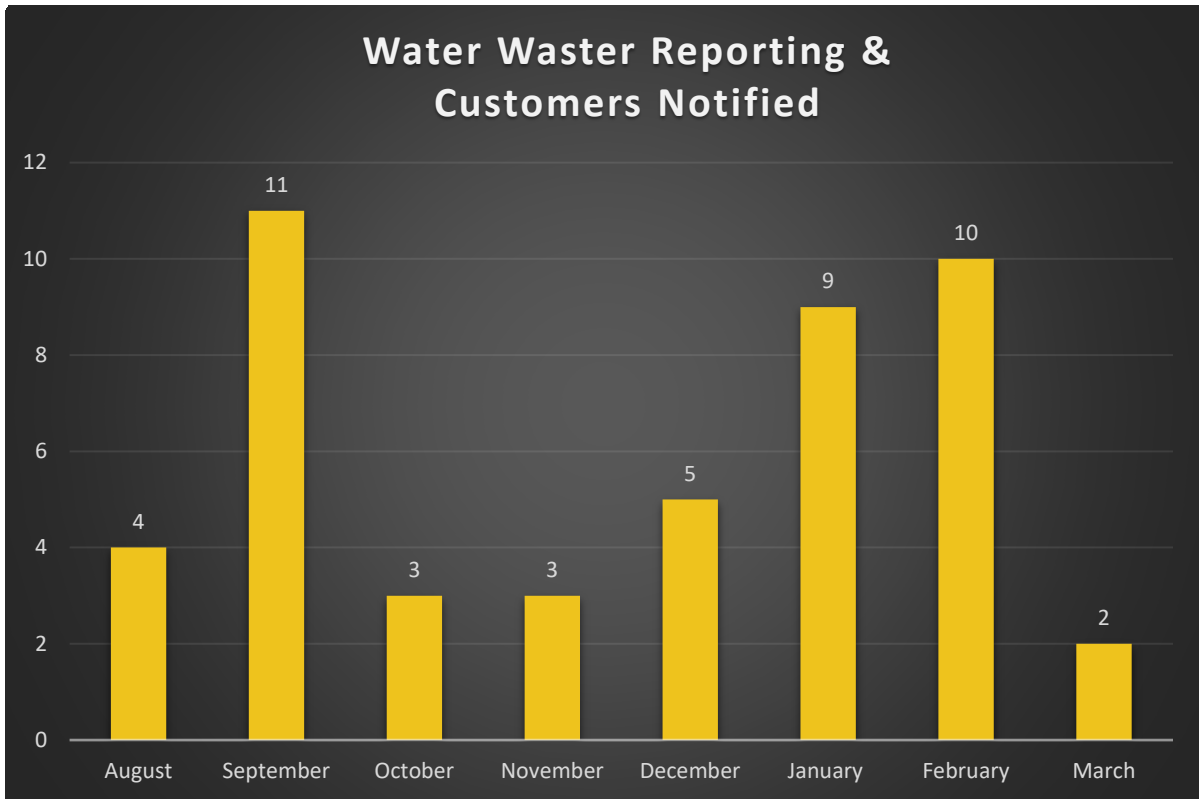
The District has implemented an AMI infrastructure and Neptune 360 portal. All customers are encouraged to sign up for the Customer Portal to access bills and leak alerts. Since launching the portal, customer adoption has reached 40%, or 5,508 customers registered so far.



Monitoring of Customer Accounts

The District continues to leverage the new AMI infrastructure and Neptune 360 portal to investigate high consumption, identify water wasters, and detect leaks. The following charts represent the monitoring results for 13,842 customer accounts by the Customer Service staff.





Customer Bill Assistance Programs

The District continues to facilitate bill assistance programs for the benefit of its customers.

- The United Way Customer Bill Assistance Program continues to be utilized by those customers who need assistance one billing period annually, paying \$100 per approved customer.
- Riverside County’s Low Income Household Water Assistance Program (LIHWAP) Care Program provides customers with a one-time payment towards their water and/or sewer bill up to \$2,000. This program will only run through August 2023 with federal funding, but will continue at a state level in September 2023, and will include customers who are current on their bills and qualify for assistance.
- United Lift has assisted many customers and has exhausted current funding.

The table below summarizes the results of the customer bill assistance programs administered by the Customer Service staff.

Assistance Program	Customers Assisted in March 2023	Total Assistance in March 2023	Total Assistance in FY 2023
United Way of the Desert	10	\$1,000	\$7,600.00
LIHWAP / CAP Riverside	12	\$6,772.72	\$64,908.99
United Lift	0	\$0.00	\$8,058.96
MSWD Payment Plans Last Month	Previous Month Remaining to be Billed	MSWD Current Customer Payment Plans	Current Balance Remaining to be Billed
231	\$77,002.88	181	\$62,174.78



Delinquency Service Disconnections

Staff continued to reach out to customers with delinquent accounts to provide information for assistance and repayment options to avoid disconnection. The table below summarizes the activities of Customer Service staff regarding delinquent accounts.

Fiscal Year	Auto-Dialer Calls to Customers	Door Hangers to Property	Customer Contact to Make Payment Plan	Service Disconnections
2022 – 2023 (Year to Date)	3,990	580	913	535
2021 – 2022 (3/24/22 -6/30/22 due to Covid moratorium end)	1,937	494	378	286
2020 – 2021 (Covid moratorium)	0	0	0	0
2019 – 2020 (Covid moratorium started 3/9/2020)	7,182	1,760	814	667

New Online Calendaring System

Need one-on-one assistance with your MSWD account? Skip the line and book an in-person appointment with a customer service representative. English and Spanish-speaking associates are available. Get help with the following:

- New Accounts
- Property Taxes and/or Liens
- Account Review
- And more!



<https://www.mswd.org/page/new-online-calendaring-system>

Customer Bill Pay Options

MSWD Customer Service continues to provide customers with multiple options for bill payment.

- Customers can drop payments (check or money order) in the drop box,
- Customers can pay at 7-11 or Walmart in Desert Hot Springs and must have their bills present. The addition of Walgreen's will be coming soon,
- Payment Portal on MSWD.org,
- Customers can call in and pay through the IVR system, or with Customer Service Representative assistance,
- Paypal, Google Pay, Apple Pay, and the QR code on the back of the bill. Customers can pay directly from their smartphone.

The graphic is a blue-bordered banner for MSWD (Mission Springs Water District) titled "BILL PAY OPTIONS". It is divided into four main sections, each with an icon and text:

- ONLINE:** MSWD.org/Paperless (Icon: Computer monitor with dollar sign)
- BY PHONE:** (760) 329-6448 (Icon: Phone with dollar sign)
- BY MAIL:** 66575 Second Street, Desert Hot Springs, CA 92240 (Icon: Mailbox)
- IN PERSON:** Drop off (Icon: Hand putting bill in drop box)

At the bottom, it lists "OTHER OPTIONS:" with logos for Walmart Pay, PayPal, PayNearMe, and "YOUR BANK'S E-PAY PROGRAM".



Finance and Accounting Department

The Finance and Accounting Department continues to work with its vendors to complete the yearly and necessary tasks to meet State and Federal reporting requirements and the strategic goals established by the MSWD Board of Directors. Below are project highlights and summaries for March 2023.

Current Work Priorities

The accounting team continued to provide documentation and coordinate with TKE Engineering to prepare reimbursement claims to the State for the Regional Water Reclamation Facility grant agreement.

The Long-Range Financial Plan RFQ bid period was completed and responses were reviewed and evaluated.

The Finance Department continues to update the procurement policy to meet District needs while ensuring it meets State and Federal laws.

The Accounting Department continues to support other departments as needed.

Human Resources

- Processed retroactive pay for certification pay increases and merit increases.

Information Technology

- Continue to evaluate the migration from Unidata to another ERP system.

Customer Service

- Provided several corrections to customer service for customer accounts.
- Continued to work on the preparation for the Fiscal Year 2023-2024 Sewer Fee prepayment letters and listing.

Public Relations

- Continued to work with Public Relations to answer customer questions related to assessment districts and questions about property tax statements.

Engineering and Construction and Maintenance

- One new reimbursable job was requested by Engineering.
 - HP Communications – for landscape improvements
- Accounting staff continued to update the retention payment process for contractors opting to hold retention in escrow accounts.

Budget

Budget transfers in March 2023 amounted to \$132,089 for maintenance and repairs.

Audit

The Fiscal Year 2021-2022 audit report draft was issued in March 2023 and reviewed by the accounting team.

Payroll

The Payroll Department continues to work with other departments to ensure timecards are prepared accurately.

The department worked with Unidata to update the formatting of paystubs to ensure employee withholding elections were presented on each stub.

Cash

Total cash receipts for the month of March 2023 amounted to \$1,426,496 with the majority being mainly from normal bill payments.

Cash disbursements for the month of March 2023 amounted to \$7,737,223.05 with the largest payments going to:

- J.F. Shea Construction - \$5,168,530.20
- Downing Construction - \$350,516.75
- TKE Engineering - \$271,988.11
- L.O. Lynch Quality Wells & Pumps - \$195,242.50
- City National Bank - \$190,922.74
- Net Payroll – \$267,044.37
- Payroll Taxes - \$107,233.51

Innovation and Technology Department

The Innovation and Technology (IT) Department continues to work with staff and vendors to achieve technological enhancement and meet innovation goals established by the MSWD Board of Directors. Below are project highlights and summaries for March 2023.

Technology Improvements

The District became a member of the Center for Internet Security (CIS) and the Multi-State Information Sharing and Analysis Center (MS-ISAC), both of which will improve our cybersecurity by granting us access to new resources, free services, incident assistance, and discounted pricing on security services.

The District continues its push toward paperless operations with the expansion of Laserfiche forms which staff are currently using for managing budgets and submitting

overtime. Additional forms are in development along with continuous improvements in current forms.

Cybersecurity improvements continue to be made to improve District security.

Desktop computers and laptop upgrades continue as needed.

On-Going Cyber Security Training

The IT Department continues the monthly anti-phishing training scenarios with staff and Board members. Staff has been diligent in reporting suspicious emails or contacting the IT Manager for review of suspicious emails before acting.

Purchasing Department

Staff continues to source sanitization supplies to ensure wipes, hand sanitizer, and disinfectants are available to all District buildings and vehicles for the safety of the staff.

Price increases and supply chain issues continue to surface within our industry. Specifically, PVC pipe and fittings, ductile iron pipe and service brass fittings, restraints, hydrants, and valves, as well as many other products, are experiencing significant shortages that could lead to extended lead times. Along with these supply chain problems, pricing continues to escalate. These problems exist with both domestic and import materials. Staff will continue to monitor the situation and perform due diligence in getting all the material that is needed to maintain the water systems.

Total inventory purchases were \$38,480.09, and the total issued for use by field crews totaled \$56,971.71, for March 2023.



ENGINEERING AND OPERATIONS

Engineering Department

Below is a list of Capital Projects and status updates for March 2023.

Well 42 Project

Construction is still on-hold due to revisions to the pumping and electrical equipment.

The contractor is in the process of procuring the well motor and pump assembly.

The design engineer, AECOM, is preparing revisions to the electrical sheets based on the motor horsepower change and will issue a bulletin in the coming weeks.

Construction will likely be on-hold for several more weeks while the equipment submittals are processed and the equipment is ordered, fabricated, and delivered to the site for construction and installation.

AD-18 – GQPP Sewer Project Areas “H” & “I”

Staff continued to negotiate with the property owner at the south end of Hildago Street for an easement needed to complete the proposed sewer pipe alignment.

Well 22 Rehabilitation

The well contractor, L.O. Lynch, completed the chemical rehabilitation, brush and bail, and focused intake test pumping for the well during the week of March 3, 2023.

Staff anticipates production test pumping to be done during the week of March 10, 2023, and will then be able to see what the well will produce, and the engineers will then make further decisions on the other proposed upgrades.

Water and Wastewater System Comprehensive Master Plan Updates

Staff is in the process of reviewing the draft water and sewer master plans and flow models.

Engineering and Operations staff are evaluating the breadth and depth of the proposed water CIP.

AD-18 GQPP Sewer Project Area “D3-1”

DWR has approved repurposing the grant funding for this project and combining with other grant funding for the Area D3 construction. Staff plans to prepare a grant amendment in the coming weeks.

AD-18 – GQPP Sewer Project Areas “A” & “G”

The design consultant, Genterra, continued progress on the 90% construction plans and specifications.

Backup Generators for Well Sites 27-32 and 37 Projects

Staff is completing an internal 95% review of the project plans and will return them to the consultant for corrections. Specifications at 90% are being reviewed by staff and will be returned to the consultant. The consultant has requested another meeting with staff to discuss questions not previously posed to staff and the bid package is pending the results of that meeting.

Supplemental Environmental Project

Staff completed review and comment of the draft technical specification. Staff has received the project specifications for a final review and will prepare them for advertising during the week of April 17, 2023, to solicit for construction bids.

Well 34 Rehabilitation

Staff is completing the final review of the technical specifications. Staff anticipates bidding the project in the coming weeks.

Green Day Village Water Supply Assessment and Water Supply Verification

Following a competitive RFP process, staff issued a contract to the highest scoring consultant, TKE Engineering, to complete the required study for a proposed commercial and residential development along Palm Drive in the City of Desert Hot Springs. Staff expects to receive the draft report in April 2023.

Request for On-Call Professional General Engineering Services

During the week of April 3, 2023, the District solicited and received several Statements of Qualifications from interested consultants and vendors for a multitude of service categories (environmental engineering, geotechnical consulting, civil, and design). Over the next several weeks, staff will review and rank them, and will prepare a Board report to award and execute contracts with the selected consultants.

Regional Water Reclamation Facility

The project team continued processing submittals and responding to RFIs submitted by J.F. Shea Construction.

J.F. Shea Construction continued construction on the Regional Water Reclamation Facility. Through the month of March 2023, J.F. Shea Construction:

- Completed forming and pouring all SBR tank walls and began the water leak testing,
- Completed erecting the structural steel for the operations building,

- Continued installing the operations building exterior panels, insulation, and interior conduits, cable trays, and air ducting,
- Continued progress on forming and pouring of the Influent Pump Station and Headworks walls, channels, and slab.



The Project Team continued the process of contacting property owners to acquire right-of-way along 20th Avenue to construct the third required monitoring well, to be constructed at a later date.

The Project Team continued to monitor progress on the SRF/Grant funding application with the SWRCB. They completed preparation of the draft reimbursement request. However, the SWRCB is processing the Final Budget Approval. Once approved, staff will submit the reimbursement request.

Regional Water Reclamation Facility Conveyance Line

Staff and the consultant, TKE Engineering, continue to coordinate with the CVCC on the final grant deed for an easement along Little Morongo Road.

The project team continued processing submittals and responding to RFIs submitted by Downing Construction, Inc.

Downing Construction continued working on obtaining their encroachment permit with the City of Desert Hot Springs. They plan to complete potholing over the next couple weeks, then begin construction once the permit is obtained.



Area M2 Sewer Collection System (AD-15)

Staff has completed checking the draft design package and will be returning it to the design consultant, AECOM, to finalize in the coming weeks.

The Project Team is working with the design consultant to incorporate water service replacements throughout the project area.

RWRF Roadway Design (19th Avenue, Little Morongo Road, and 20th Avenue)

The design consultant, TKE Engineering, completed the roadway geometric design. The geometric design will be submitted to the City of Desert Hot Springs for approval in the coming weeks.

Operations & Maintenance

Construction & Maintenance

Water Line Locations

Staff completed approximately 464 water line location requests. Staff continued to use iPads with the GeoViewer Mobile app to streamline and manage line locations.



Water System Repairs/Replacement

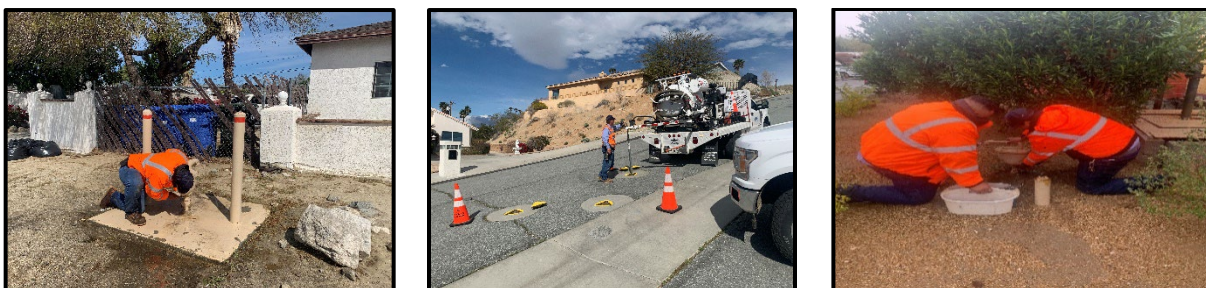
Staff replaced 20 water service lines with copper, repaired 13 service line leaks, repaired three mainline leaks, and replaced two fire hydrants.



Water System Maintenance

Staff continued to implement preventative maintenance and inspection programs keeping the water distribution system in optimum working order and properly functioning without any interruption. Below is a summary of the maintenance completed in March 2023.

- 312 ground valves were exercised,
- 100 fire hydrants were flushed, maintained, and painted,
- 124 air-release valves were inspected and/or rebuilt,
- No Cla-Val valves were inspected,
- 102 blow-offs were flushed 102.



CMMS Workorder Program

A total of 37 work orders were processed in March 2023 using the CMMS program.

New Water Meter Service Installation

Staff installed 29 new water service lines in March 2023.

Fire Flow Testing

Staff continues performing field fire flow tests for the Engineering Department. 12 fire flow tests were conducted in March 2023.

Fleet and Facility Maintenance

Janitorial Services

All District buildings continue to be cleaned and disinfected weekly, Tuesday through Friday, by our janitorial company. Routine disinfection is completed four times per week and routine janitorial services are completed twice a week (Wednesday and Friday). Staff is preparing bid documents and intend to solicit bids in April 2023.

Building Maintenance

- Staff modified the payment drop box in the front office so payments can be inserted more easily without getting hung up on the edge of the box preventing payments from going all the way in,
- Replaced the battery pack on the door lock on the Accounting Modular,
- Replaced light bulbs in the Engineering Building,
- Installed a water line into the kitchen area of the Engineering Building for the coffee maker,
- Replaced the battery for the smoke detector in the Administration Building breakroom,
- Repaired two clogged toilets, one in the Administration Building and one in the Engineering Building,
- Replaced the wheels on the Corporate Yard power gate.

Standby Generator Monthly Maintenance Program

This testing ensures the generators are functioning correctly and ready to be used when needed. There were no generator issues in March 2023, however, the 230KW Cummins portable generator remains out of service. Staff reviewed bids for replacement generators and plans to bring the purchase recommendation in front of the Board at the May 2023 meeting.

Fleet Maintenance/Repairs

- Both front tires replaced on Unit 414,
- Replaced a cracked trailer bearing cap, and replaced the O-rings on the remaining bearing caps, on Unit 395,
- Completed electrical repairs on Unit 416,
- Installed new wipers on Unit 388,
- Replaced both front tires on Unit 365.

Wastewater Collections

Sanitary Sewer Overflows (SSOs)

There were no Sanitary Sewer Overflows (SSOs) in the collection system during March 2023.

Dos Palmas Lift Station

One problem occurred at the Dos Palmas Lift Station. The operators continued to visit the site each day to check proper pump operation, ensure the SCADA system is working properly, and check site security. Staff had to complete a confined space entry at the lift station to troubleshoot the flow meter. Unfortunately, the meter will need to be replaced.

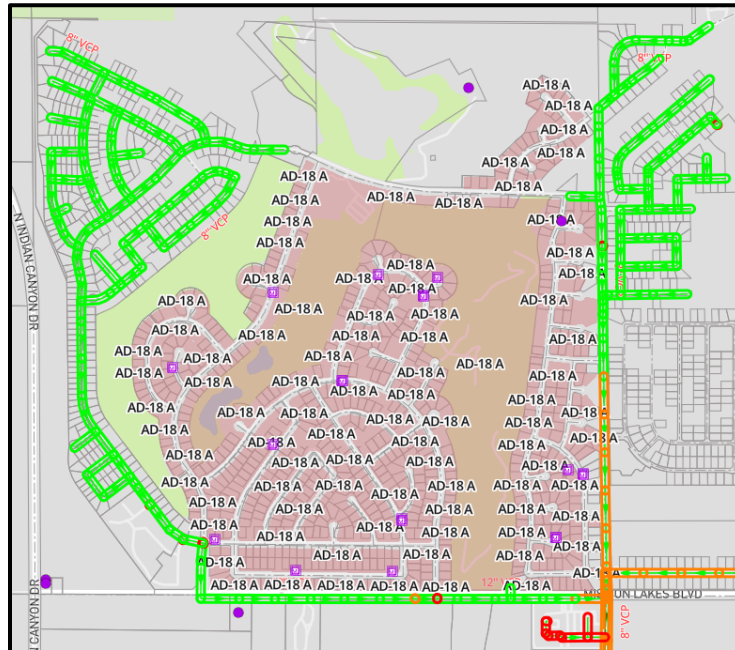


Sewer Line Locations

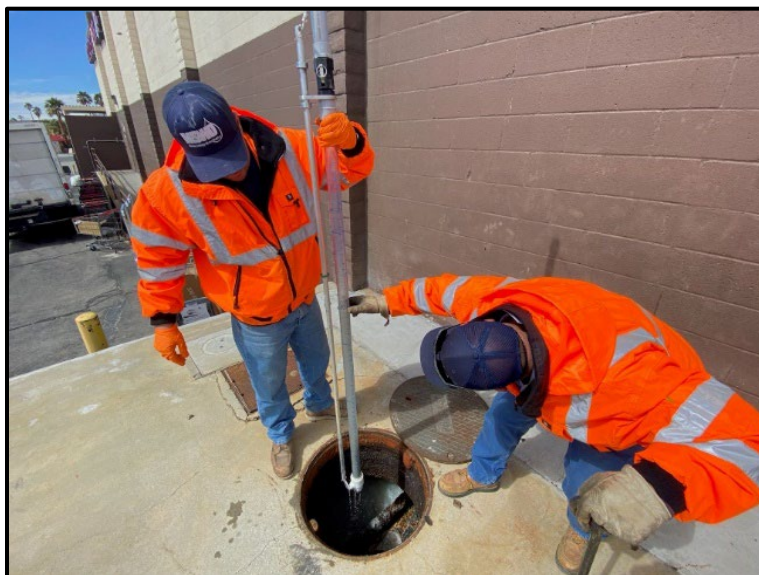
Staff completed 411 sewer line location requests. Staff continues to use iPads with the GeoViewer mobile application to streamline and manage line locations.

Sewer Line/Collections Maintenance

- Staff completed two inspections using CCTV in March 2023,
- Staff vacuumed out rags and grease from the Dos Palmas Lift Station and from the outfall box on aeration tanks 4 and 5. Staff also vacuumed out four sludge beds and three scum beds at the Desert Crest WWTP,
- Staff cleaned approximately 5.56 miles of sewer mainline in AD-18A in March 2023.



- Staff completed 42 FOG inspections in March 2023. Staff issued 12 notices of violation to facilities in violation of having grease interceptors with more than 25% grease. These facilities will have 10 business days to correct the violation.



Wastewater Treatment

Plant Maintenance

Staff spent a combined 534.5-man hours performing routine plant maintenance, equipment maintenance, and plant operations at the Horton and Desert Crest Wastewater Treatment Plants (WWTPs). Also, during this timeframe staff spent 209-man hours operating the sludge belt filter press, including filling and removing zero trailers of sludge from the Horton and Desert Crest WWTPs. Efforts continue to secure a replacement sludge hauler for long-term sludge hauling. In the interim, staff worked with a company to haul away 32 trailers in March 2023, which included the sludge being stored at the plant.



Sampling

Staff collected 40 samples and spent 60-man hours performing laboratory duties and analysis for process control and regulatory reporting purposes. Both wastewater treatment plants are producing an effluent that meets the District's permit discharge requirement.

Staff continued to perform monthly groundwater sampling and sound water levels at the groundwater monitoring wells for the Wright WRF.

Annual Laboratory Performance Testing

Staff completed laboratory performance testing and passed in all four fields that the Horton Laboratory is accredited for.

Test	Reported Value	Assigned Value	Acceptance Range	Pass / Fail
pH	7.56	7.6	7.4 - 7.8	Pass
TDS	266	276	231 - 321	Pass
TSS	75	76.9	62.5 - 85.8	Pass
DO	5.64	6.93	2.77 - 9.70	Pass

Pond Maintenance

Staff cleaned and rehabilitated Ponds 1, 2, 3, 4, 5, 6, 7, and 8 in March 2023. Ponds 4 and 8 were cleaned twice.



Weekly Wastewater Training

Staff continues to conduct a weekly department “Wastewater Training” program. These trainings are intended to provide all operators with consistent knowledge and a better understanding of processes, including operating equipment in a more proficient manner. This training also aids in keeping operators safe when completing maintenance. This month’s training included:

- Pond DO Meter Membrane Replacement
- Troubleshooting the 6-inch Trash Pump
- Operational Changes of Aeration Tanks 4 and 5 – Nitrogen Study
- Ammonia and Total Nitrogen Sampling – Nitrogen Study



Through continued development in the Desert Hot Springs area, and at the request of new consumers, sanitary services are always being added to the collection system. Below is a summary of new sanitary service connections by month.

New Sanitary Service Connections to Collection System

	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17
July	4	18	8	7	9	51	2
Aug.	26	20	4	1	8	53	2
Sep.	20	20	5	2	12	8	11
Oct.	13	36	9	4	8	12	4
Nov.	8	29	50	10	9	7	7
Dec.	8	12	9	3	3	64	1
Jan.	35	14	21	7	1	16	8
Feb.	4	7	23	5	1	42	0
Mar.	24	17	48	1	0	23	5
Apr.		7	18	3	3	15	30
May		16	17	11	3	20	45
June		2	21	7	3	6	70
Annual Total	142	198	233	61	60	317	185

Additional sanitary service connection information is provided in Appendix B.

The following table shows the average daily flow and peak daily flow for the Horton and Desert Crest WWTPs.

Monthly Wastewater Flows

WASTEWATER FLOW MGD				
2022/23	HORTON PLANT		DESERT CREST	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	1.980020	2.086591	0.038856	0.045610
Aug.	2.007484	2.156507	0.043378	0.051750
Sep.	2.085598	2.243680	0.042339	0.047130
Oct.	1.980283	2.266199	0.045616	0.052230
Nov.	1.966075	2.124845	0.045861	0.050330
Dec.	1.963779	2.145901	0.041817	0.050300
Jan.	1.954007	2.142796	0.043181	0.048220
Feb.	1.917610	2.093768	0.041724	0.056170
Mar.	1.977725	2.134190	0.042863	0.047530
Apr.				
May				
June				

Additional wastewater flow information is provided in Appendix B.

Water Production

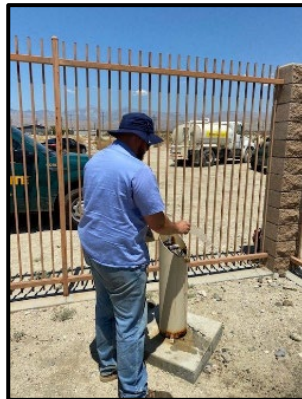
Water Pumped/Produced

During the month of March 2023, the District's three public water systems produced the following quantity of water:

- MSWD (CA3310008) – 489 Acre Feet (159.49 MG)
- Palm Springs Crest (CA3310081) – 3.42 Acre Feet (1.11 MG)
- West Palm Springs Village (CA3310078 – 7.5 Acre Feet (2.44 MG)

Water Sampling/Testing

- Staff collected 62 routine bacteriological (Bac-T) samples and six general physical samples in March 2023 (total of all three systems).
- The MSWD Monthly Coliform Monitoring Report for March 2023 was sent to the State Water Resources Control Board on April 10, 2023.
- The quarterly uranium sampling at Well 26A was completed on March 8, 2023.
- The District had a failed sample on March 18, 2023 after a hydrant was replaced. Construction & Maintenance flushed the system and Water Production collected the replacement samples. All resamples passed.



Chlorination System Updates

- Staff continued to conduct routine chlorine pump maintenance and inspections at all well sites, making necessary adjustments to all chlorine pumps and/or their related equipment, ensuring proper operation and repairing/rebuilding as needed. All chlorinators are functioning properly in March 2023, with only typical preventative maintenance for these pumps. The chlorine injection quill and corp stop was replaced at Well 33 on March 28, 2023, and at Well 24 on March 9, 2023. The chlorinators in ID-E were cleaned on March 7, 2023.
- During the month of March 2023, a total of 897 gallons of chlorine (12.5% solution strength) was injected into the distribution system at the production facilities. (Reflects usage in Desert Hot Springs and ID-E systems)
- During the month of March 2023, the Production staff checked and documented the chlorine residuals at all the wells that are in-use a total of 229 times. The average

chlorine residual of these 229 readings was 0.90 ppm. (Reflects data in Desert Hot Springs and ID-E systems)

- Staff is currently working on completing and installing two additional automatic chlorine analyzers. Water Production Operator, Adam Wagner, continues with the build of these two analyzer cabinets. Staff hopes to install one of these analyzers in April 2023.
- During the month of March 2023, the Production staff checked and documented the chlorine residuals throughout the distribution system a total of 105 times. The average chlorine residual of these 105 readings was 0.65 ppm. (Reflects data in Desert Hot Springs and ID-E systems)



Well Soundings

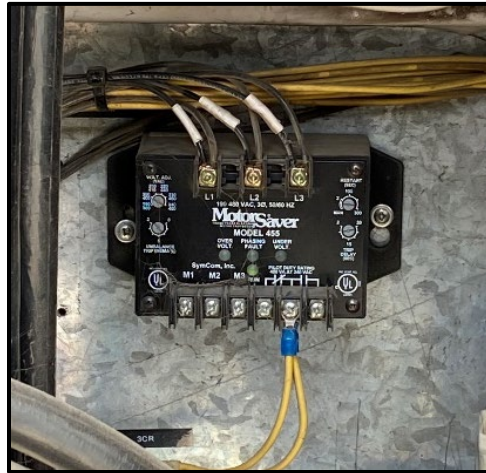
Staff continues to sound the groundwater levels for 13 production wells and nine monitoring wells. Staff usually strives to complete the soundings early in the month to be able to identify any abnormalities. Staff completed the soundings in ID-E by March 7, 2023, and the soundings in Desert Hot Springs were completed by March 24, 2023.



Production Facility Updates

Staff continued to oversee all water production sites making necessary adjustments. Staff routinely climbs reservoirs and conducts monthly overflow maintenance as needed. Staff also conducts reservoir roof inspections using a drone.

- Motor Savers – The motor saver installations began on March 28, 2023, and will continue throughout the month of April 2023. KSM Electric has installed units at the Little Morongo and 19th Avenue Booster, and Well 33.



- Well 22 Rehabilitation – The contractor, L.O. Lynch, gave a target completion date by the end of April 2023.
 - Both the mechanical and chemical rehabilitation methods have been completed.
 - The test pump is being installed during the first week of April 2023. This will provide the contractors with the ability to determine the pumping capacity of the well, and it will also help aid in the redevelopment of the well.
 - Legend Pump delivered the existing 400HP motor to the Corporate Yard on March 31, 2023. Staff received the motor and wrapped it in plastic to protect it from the elements.



- Well 33 Rehabilitation – The installation of the new submersible pump and motor is anticipated to be completed during the first week of April 2023.
- Well 33 Suction Reservoir – The reservoir requires cleaning prior to Well 33 going back online. The NSF61 approved degreaser has been ordered and we are waiting for its delivery. Once received, staff will drain, clean, disinfect, and collect a bacteriological laboratory sampled prior to placing the well back into service. We anticipate this to be completed during the second week of April 2023.
- Well 33 Site Security – Staff replaced a motion sensor at Well 33 on March 28, 2023. Staff found the previously installed sensor not operating properly during regular site inspections.
- Well 32 Site Security – Due to some recent security concerns, staff installed a new motion sensor. This new sensor, however, can only provide motion protection for the well and MCC. Staff is planning on installing an additional sensor that would protect the boosters at the site.
- Terrace Booster Station – Terrace Booster 1 was pulled on March 7, 2023, for repairs. The contractor, L.O. Lynch, is anticipating completion during the first couple weeks of April 2023. Once Booster 1 is replaced, staff will move onto repairing Booster 2. So far, Booster 1, 3, and 4 have been repaired. Boosters 2, 5, and 6 remain.
- Gateway Fire Pump Monthly Testing – Staff tested the pump on March 16, 2023. The pump and controls functioned correctly.
- Gateway Pressure Controls – Staff adjusted the pump control gauges on March 27, 2023, due to multiple high-pressure SCADA alarms at the site. These are older mercury operated gauges, and staff would like to change this site to PLC control in the near future.
- Well 29 Perimeter Fencing – Sections of the wrought iron fencing were stolen on January 13, 2023. Staff temporarily repaired the opening with chain link fence material. However,, the fencing repair has since been completed by Patton Door and Gate on March 31, 2023.
- Well 34 AirVacs – Staff inspected and serviced the AirVacs on March 27, 2023, during their regular site inspections.
- Well 24 Electrical Rehabilitation Project – The project is complete, however, staff is unable to accept the project as we are working with the contractor and subcontractors to complete outstanding corrections. Currently, the only remaining item is the removal of the Motor Saver 777 device that the contractor cannot make work. After a meeting with the engineers and contractors, it was determined that this device is unnecessary and should be removed. This work should be completed during the month of April 2023, which will allow staff to bring the notice of completion and project acceptance to the Board for recommended approval.
- Valley View Transducer – Staff replaced the water discharge pressure transducer at the Valley View Booster Station on March 14, 2023. This was due to an improper pressure range on the existing unit.

- Valley View Booster 1 – The bearing water lube line was replaced on March 9, 2023 due to leakage.
- Reservoir Seismic Valves – All seismic valves were serviced by AES during the first week of March 2023. All valves operated properly to protect against water loss in the event of a large seismic event.
- Mission Lakes Reservoir – Due to the recent rains, water was found in the electrical conduit for the solar charging system. Water was drained and the electrical connections were dried out and reconnected. The system is now charging properly.

Landscaping Update

Staff continues to oversee the landscape contract with Urban Habitat for 36 sites throughout the District. The contract is up for renewal in June 2023, and staff is working on bid documents to solicit bids.

Water Production Staffing Update

Interviews were held on March 22, 2023, for the open WPO I/II position. An applicant was selected for the position and staff is waiting for the final hiring steps to be completed.

Well 33 Solar Site

Staff continues to monitor the solar site. There is no performance report being provided this month. Staff finally received a response from Total Energies and we should be receiving updated reports by the end of April 2023.



Through continued development in the Desert Hot Springs area and at the request of new customers, water services are always being added. Below is a summary of new water services added each month.

New Service Connections to the Water System

	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18
July	6	18	7	4	5	7
August	28	19	6	10	5	3
September	22	23	18	2	14	4
October	16	33	13	3	21	8
November	10	27	10	16	4	0
December	9	9	2	17	3	3
January	26	14	15	6	3	20
February	14	8	13	8	5	11
March	29	19	16	2	3	6
April		6	11	1	3	7
May		19	15	12	5	11
June		1	24	11	2	8
Annual Total	160	196	150	92	73	88
Avg./ Mo.	13.33	16.33	12.50	7.67	6.08	7.33

Additional water service connection information is provided in Appendix B.

As expected, the new water services increase the amount of water needed to be pumped; however, the weather and water conservation continue to be the primary factor in MSWD water production. The following table summarizes the MSWD water production for each month.

Monthly Water Production

	FY	Variance		FY	FY	FY	FY
	2022/23	from prior		2021/22	2020/21	2019/20	2018/19
	AF	year	%	AF	AF	AF	AF
		AF					
July	751.79	-44.78	-5.6%	796.57	857.77	853.23	857.20
August	850.19	10.26	1.2%	839.93	885.31	795.18	806.47
September	716.03	-22.62	-3.1%	738.65	784.80	757.08	689.47
October	691.98	26.80	4.0%	665.18	755.84	709.39	709.81
November	599.39	-80.46	-11.8%	679.85	690.13	619.87	631.75
December	554.27	-11.21	-2.0%	565.48	588.32	537.23	502.16
January	530.39	-49.89	-8.6%	580.28	537.96	553.20	570.20
February	490.41	-36.93	-7.0%	527.34	495.61	520.85	415.49
March	500.37	-101.07	-16.8%	601.44	625.80	557.73	490.92
April		0.00	0.0%	624.07	649.34	573.02	635.08
May		0.00	0.0%	745.36	723.62	698.99	598.36
June		0.00	0.0%	730.02	761.63	806.02	710.39
TOTAL		-309.90	-5.2%	8094.17	8356.13	7981.79	7617.30

Additional water production information is provided in Appendix B.

Water Resources

Below is a list of water resources related activities for March 2023:

Integrated Regional Water Management Planning

The Coachella Valley Regional Water Management Group (CVRWVG) met to discuss on-going grant funded projects and upcoming grant opportunities. The CVRWVG implements the Integrated Regional Water Management (IRWM) Plan for the Coachella Valley IRWM Region.

The CVRWVG began preparing the Project Monitoring Plan for the Regional Turf Replacement Program, funded under the 2022 Urban Community Drought Relief Grant Program.

Mission Creek Subbasin Sustainable Groundwater Management Act Compliance

The 2022 Alternative Plan Update for the Mission Creek Subbasin is still with the DWR for review, however, DWR doesn't anticipate completing reviews of alternative plans until 2024.

The consultant, WSP, completed and submitted the Final Mission Creek Subbasin SGMA Annual Report for Water Year 2021-22 to DWR's SGMA Portal.

San Geronio Pass Subbasin Sustainable Groundwater Management Act Compliance

DWR is currently reviewing the 2022 Groundwater Sustainability Plan for the San Geronio Pass Subbasin.

The consultant, Provost & Pritchard, completed preparing the San Geronio Pass Subbasin SGMA Annual Report for Water Year 2021-22. Following review and comment by the GSAs, the final report was completed and submitted to DWR's SGMA Portal.

Indio Subbasin Sustainable Groundwater Management Act Compliance

The 2022 Alternative Plan Update for the Indio Subbasin is still with the DWR for review, however, DWR doesn't anticipate completing reviews of alternative plans until 2024.

Salt and Nutrient Management Planning

Staff attended the Stakeholder Kickoff Workshop for the Coachella Valley Salt and Nutrient Management Plan (SNMP) scheduled for March 22, 2023, hosted by the consultant, West Yost. The workshop was well attended by stakeholders throughout the Coachella Valley.

CVWD completed the Final Annual SNMP Monitoring Report and submitted it to the Regional Water Quality Control Board.

PUBLIC AFFAIRS

Below is a list of Public Affairs activities:

Past and Upcoming Sponsorships / Events

Mountain View by Mission Lakes Community Event: March 18, 2023
MSWD will be attending a special community event in the Mountain View community this month, promoting programs and services offered by the District.



Early-Act Presentation Two Bunch Palms Elementary: March 20, 2023

Early-Act Club members learned about our aquifer and the source of MSWD's award-winning water during a special lunch presentation. The group returned the following week to follow up on the presentation and simulated the aquifer/water purification process using a plastic water bottle, coffee filter, and rocks.



Coachella Valley Salt and Nutrient Management Plan Workshop: March 22, 2023

Members of the Coachella Valley Salt and Nutrient Management Plan (CV-SNMP) held a community workshop to discuss the development of the CV-SNMP, a basin-wide plan to manage salts and nutrients in compliance with the Recycled Water Policy. The 90-minute hybrid workshop had approximately 40 participants and is the first of multiple public workshops being planned. A meeting recording and the slides are available at the SNMP website: www.cvsnmp.com.



Desert Hot Springs Noon Rotary Presentation: March 23, 2023

MSWD General Manager, Arden Wallum, treated rotary attendees to a construction update on the District's new Nancy Wright Regional Water Reclamation Facility to celebrate water and sanitation month. Attendees enjoyed hearing about the new facility and watching a slide show of construction photos.



Desert Hot Springs Little League Opening Ceremony: March 25, 2023

The Desert Hot Springs Little League is dedicated to building character and providing fair and challenging activities to our Desert Hot Springs youth. Once again, MSWD is a proud sponsor of the league.

31st Annual Senior Inspiration Awards: March 30, 2023

MSWD was again proud to be part of the 31st Annual Senior Inspiration Awards. The event honors seniors from each of the Coachella Valley cities and the County of Riverside. Desert Hot Springs resident Teresa Valencia Sanchez was honored for her outstanding work with our local food pantries.

Julius Corsini Elementary School Career Day: March 31, 2023

Students at Julius Corsini Elementary School learned about the source of their award-winning tap water and some of what it takes to get that water to their homes. At the end of the presentation, they took turns trying on some of the Personal Protective Equipment our field services wear.

Water 101: Let's Talk Water: April 6, 2023

This month's Water 101 class featured our wastewater operations, highlighting the Horton and Wright facilities, assessment districts, and what the District has been doing to protect groundwater resources since the early 1970s. Community interest in the meetings remains strong, and we had several new faces at the meeting.

CORBS Dinner: April 8, 2023

MSWD attended the Colorado River Basin Section California Water Environment Association annual dinner on April 8, 2023. MSWD received two awards at the event, plant of the year and special community engagement honors for our Protect Your Pipes campaign.

Upcoming Sponsorships / Events

CWEA Awards Presentation: April 19, 2023

On the heels of the Colorado River Basin Section dinner, MSWD will attend the State meeting, where we will again receive honors.



Desert Hot Springs Rotary Big Heart Awards: April 20, 2023

The Desert Hot Springs Rotary Present the Big Heart Awards annually to honor individuals and local businesses for doing good in our community. This year's MSWD Person of the Year is Engineering Technician II, Mike Platt, who has been active in the Desert Hot Springs community for many years.



Cabot Museum Earth Day Event: April 22, 2023, 10 a.m. – 3 p.m.

MSWD will celebrate Earth Day again by partnering with Cabot's Museum for a free Earth Day celebration. Attendees will learn about the hot and cold water that helped spark the flame that would someday turn in to the Desert Hot Springs community. As part of the festivities, attendees will have free access to the museum. In addition, MSWD staff will be present with a resource booth in the courtyard where we will promote the history of our award-winning water and the District's efforts to protect this critical resource.



If any other events occur throughout the month, they will be communicated either from the Public Affairs team or Dori Petee.

Public & Media Outreach

New Online Calendaring System

As the Board was briefed last month, MSWD is launching a new online calendaring system to provide customers one-on-one assistance with their accounts. To help promote the new system, we are sharing the news on our website and social media and have developed a bill insert that will be included in the April 2023 statement.



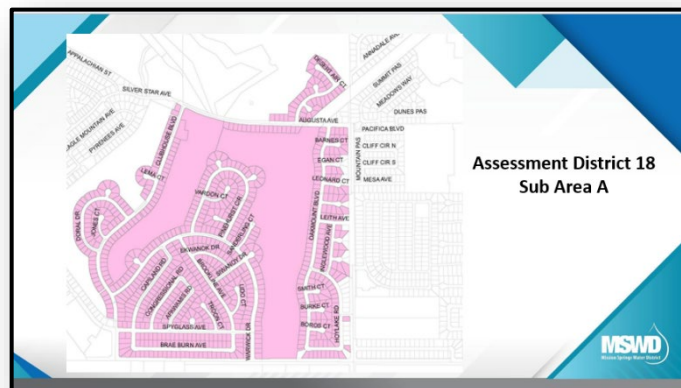
News Release: Court Approves Final Class Action Agreement

Following the court's final approval of the class action lawsuit, the Public Affairs team distributed a news release to local media, its website, and social media with the settlement details. In addition, a bi-lingual bill inserts has been drafted and will be included in the statements once the final credits are issued.



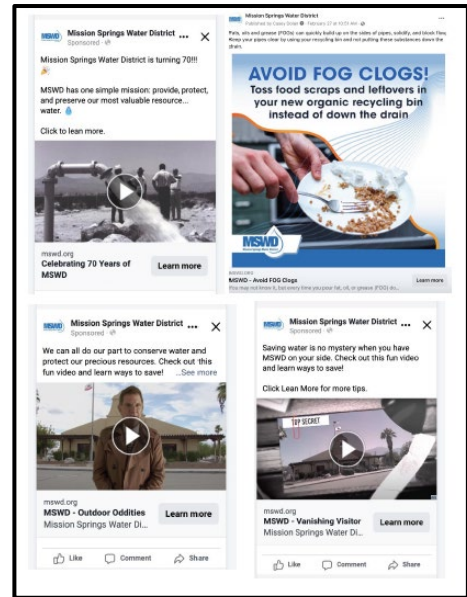
Mission Lakes Country Club Assessment District Update

On the heels of the District meeting with the Mission Lakes Country Club management and Futures Committee, MSWD also submitted a project update for use in the homeowner newsletter. In the submission, we provided an update on the design schedule, the history of the passage of Assessment District 18, and links to the website for additional information and background.



MSWD Digital Advertising

The District featured four Google and Facebook/Instagram ads promoting our videos, the Protect Your Pipes campaign, and our history. Our Facebook ads had more than 176,000 impressions and 191 link clicks. Our Google campaign garnered an additional 95,757 impressions and 685 link clicks. A full report is included in Appendix C.



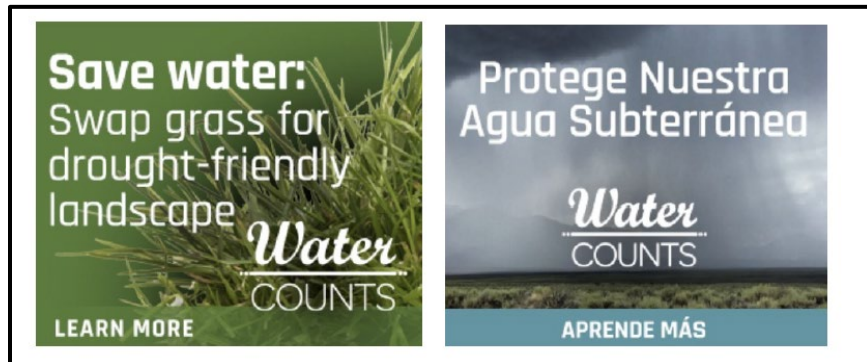
Social Media

A copy of the March 2023 social media report can be found in Appendix C. This report highlights activities and posts on the District's social media platforms. Across all platforms, we gained 25 new followers, with the most significant gains on Instagram. Total impressions were up to more than 209,000. Our three posts with the highest reach were our welcome to Julio Martinez, the Mission Lakes Country Club homeowner event, and the Senior Inspiration Awards post.

3 Highest Reach Posts		
	Please join us in welcoming Julio Martinez, who is rejo...	584
	+1 Proud to be at MLCC today sharing our award-winning water!	409
	+2 Proud to sponsor today's Sr. Inspiration Awards. Congratu...	296

CV Water Counts

The ad campaign netted more than 227,000 impressions in March 2023, with more than 2,300 clicks to the website. The e-Newsletter continues to perform way above industry standards, with an open rate of more than 55%, compared to the typical rate of 16.8%. there were 77 clicks from the e-Newsletter to the website during the month. In addition, there were nearly 84,000 impressions on social media for CV Water Counts, which saw another 227,000+ impressions on apps, websites, and YouTube with Google Ads.



Legislative Update

California

At the State level, the staff continues to monitor several impactful bills that are making their way through various committees. In addition to tracking the proposed bills, we have also signed on to two ACWA comment letters related to 1) the State Water Resources Control Board DRAFT Regulatory Framework for Making Conservation a Way of Life and 2) The California Air Resources Board proposed Advanced Clean Fleets (ACF) regulation.

Legislation passed in 2018 (AB 1668 and SB 606) directed the SWRCB to adopt long-term standards for efficient water use. ACWA's SWRCB letter advocates for feasible water use efficiency standards and objectives, minimizes potential impacts on water and wastewater management, and does not impair water agencies' ability to make long-term investments for climate resilience.

In 2020, Governor Newsom signed Executive Order N-79-20 directing CARB to require increasing volumes of new zero-emission trucks and buses sold and operated in the state toward the target of 100 percent of the fleet transitioning to zero-emission vehicles by 2045 everywhere feasible. ACWA's letter advocates for workable exemption pathways when ZEVs do not meet public water agencies' fleet needs and to provide more certainty in submitting successful exemption requests.

Federal

On March 9, President Biden released his fiscal year (FY) 2024 budget proposal. Overall, the President's budget proposal calls for a 3.3% increase in defense spending (an increase of \$28 billion from current levels) and a 6.5% increase in nondefense discretionary programs (an increase of \$49.2 billion from current levels). A full report is Included in Appendix A.

Rebates & Conservation

The Public Affairs team continued to promote rebates and conservation throughout our service territory during March 2023.

Toilet Rebates

No toilet rebate applications were received in March 2023; however, we have funded 49 toilets since July 2022.

Turf Rebates

Staff funded one turf rebate application in March 2023, totaling \$560.00, and have five pending applications totaling \$88,615.50.

Conservation Kits

Staff received one request in March 2023; however, we have sent out 72 kits since July 2022.

Bottled Water Tracking Report

Water Donations for March 2023

Date Supplied	Requests Filled	Event or Purpose	# Cases Requested
3/1/2023	Cabot Yerxa Elementary	Field Trips	12
3/9/2023	Miracle Springs Resort	Sun Lakes Hikers	2
3/15/2023	Bella Vista Elem. School	Early Act Club	2
3/16/2023	Bella Vista Elem. School	Jog-a-thon	10
3/16/2023	City of DHS	Council/Commission Meetings/Walk-in Guest	25
3/22/2023	Friends of the DHS Library	Authors Series-April	2
3/22/2023	DHS High School	Student's Annual Fashion Show	10
3/23/2023	DHS Family Resource Ctr	LENA Start-Early Talk Program	5
3/31/2023	DHS High School	CTE Field Day-Public Safety Academy	12
	Total Cases		80



APPENDIX A – Federal Update from Carpi & Clay

Mission Springs Water District Federal Update

March 31, 2023

President Biden Releases FY24 Budget Proposal

On March 9th, President Biden released his fiscal year (FY) 2024 budget proposal. Overall, the President's budget proposal calls for a 3.3% increase in defense spending (increase of \$28 billion from current levels) and a 6.5% increase for nondefense discretionary programs (increase of \$49.2 billion from current levels). The President's FY24 budget proposal can be found [HERE](#), and a fact sheet can be found [HERE](#). The chart below provides a comparison between FY23 enacted levels and FY24 President's budget proposal request for federal agencies/departments.

<u>Agency/Department</u>	<u>FY 2024 President's Budget Request (in billions)</u>	<u>FY23 Enacted Levels (in billions)</u>
Agriculture	\$30.1	\$26.3
Army Corps of Engineers – Civil Works	\$7.4	\$8.3
Commerce	\$12.3	\$11.0
Defense	\$842.0	\$816.0
Education	\$90.0	\$79.2
Energy	\$52.0	\$45.8
Environmental Protection Agency	\$12.0	\$10.1
Health & Human Services	\$144.3	\$128.9
Homeland Security	\$60.4	\$61.0
Housing & Urban Development	\$73.3	\$72.2
Interior	\$18.3	\$17.2
Justice	\$39.7	\$37.5
Labor	\$15.1	\$13.6
State	\$63.1	\$58.1
Transportation	\$27.8	\$26.0
Treasury	\$16.3	\$14.2
Veterans' Affairs	\$137.9	\$134.9

EPA Releases PFAS Proposed Rule

The Environmental Protection Agency (EPA) announced a proposed National Primary Drinking Water Regulation rule for six different Per- and Polyfluoroalkyl Substances (PFAS). The proposed rule would establish legally enforceable Maximum Contaminant Levels (MCLs) for six PFAS in drinking water. PFOA and PFOS are individual contaminants, and PFHxS, PFNA, PFBS, and HFPO-DA are PFAS mixtures. EPA also proposes health-based, non-enforceable Maximum Contaminant Level Goals (MCLGs) for these six PFAS. Comments on are due by May 30th. EPA is also hosting a public hearing on May 4th at 11:00 am ET for industry stakeholders and the public to provide verbal comments. Registration for the public hearing can be found [HERE](#). More information on the proposed rule can be found [HERE](#).

Congress Acts on WOTUS Rule

In early March, the House passed a joint resolution of disapproval ([H.J. Res 27](#)) under the Congressional Review Act (CRA) of the Biden Administration's Waters of the United States (WOTUS) rule. On March 29th, the Senate passed its own joint resolution of disapproval ([S.I. Res 7](#)). The CRA would prevent EPA and the Army Corps of Engineers (USACE) from adopting a similar rule in the future. President Biden has committed to vetoing any resolution of disapproval on the WOTUS rule. Additionally, a federal judge in Texas issued an injunction for the new WOTUS rule in Texas and Idaho until the Supreme Court issues a decision in the upcoming *Sackett v. EPA* case. While the rule is now in effect in all other states, Texas and Idaho are subject to 1986 WOTUS regulations until the Supreme Court issues its opinion.

House Members Launch Bipartisan Colorado River Caucus

A bipartisan group of House Members announced the formation of the Congressional Colorado River Caucus to facilitate discussions and collaboration on drought conditions in the Colorado River Basin. The caucus is led co-led by Reps. Joe Neguse (D-CO) and Juan Ciscomani (R-AZ), and is comprised of Members from Colorado, Arizona, California, Nevada, New Mexico, and Utah. California Reps. Grace Napolitano (D) and Jay Obernolte (R) have joined the caucus. A similar effort is underway in the Senate, led by Sen. John Hickenlooper (D-CO).

Congressional Letters

California Congressional Delegation Urges President Biden to Issue Major Disaster Declaration for California. Sens. Feinstein and Padilla joined all 52 House Members of the California delegation in a letter to President Biden urging him to approve California's request for a major disaster declaration following another round of severe winter storms that began in February. Earlier this year, the full delegation penned a similar letter for storms that occurred in December and January. The letter says that "response and recovery efforts have now been pushed to the limit" following the recent severe weather events and that a major disaster declaration would provide additional federal resources to support those efforts. The letter can be found [HERE](#)

Energy & Commerce Committee Democrats Urge Action on Lead in Drinking Water. House Energy & Commerce Committee Ranking Member Frank Pallone (D-NJ) and Environment, Manufacturing, and Critical Minerals Subcommittee Ranking Member Paul Tonko (D-NY) sent a letter to EPA Administrator Michael Regan urging the agency to increase oversight of lead in drinking water. The letter calls on EPA to strengthen the Lead and Copper Rule through a new proposal process and to use \$15 billion in authorized funding from BIL for lead service replacements to ensure lead contamination is eliminated from drinking water supplies. The letter can be found [HERE](#).

Federal Funding Opportunities/Announcements

EDA Releases \$30 Million Public Works and Economic Adjustment Assistance NOFO. The Economic Development Administration (EDA) released a \$30 million NOFO for the FY23 Public Works and Economic Adjustment Assistance program. The program supports the construction and upgrading of public infrastructure, sectoral partnerships for workforce training, design and engineering assistance, technical assistance, economic recovery strategies, and capitalization or re-capitalization of revolving loan funds. Applications are accepted on a rolling basis and more information can be found [HERE](#).

EPA Announces Availability of \$16 Million for Two EJ P2 Grants. EPA announced the availability of \$16 million in Pollution Prevention (P2) Grants focused on environmental justice (EJ).

- **P2 Grant: EJ in Communities (\$8 million):** This grant provides technical assistance to businesses on pollution prevention that improves health and environmental conditions in disadvantaged communities. Applications are due by June 6th and more information can be found [HERE](#).
- **P2 Grant: EJ Through Safer and More Sustainable Products (\$8 million):** This grant program provides technical assistance to businesses to improve health and the environment in disadvantaged communities by increasing the supply, demand, and use of safer and sustainable products. Applications are due by June 20th and more information can be found [HERE](#).

Reclamation Announces \$30 Million WaterSMART Program NOFO. The Bureau of Reclamation (Reclamation) announced the availability of \$30 million in BIL funding for FY23 WaterSMART Aquatic Ecosystem Restoration Projects. The funding will support the study, design, and construction of ecosystem restoration projects that improve fisheries, wildlife, and aquatic habitats. Applications are due by June 1st and more information can be found [HERE](#).

Federal Agency Personnel/Regulatory Announcements

White House Releases New Climate Tools and Reports. The White House released five new climate adaptation and mitigation tools for government agencies.

- **Federal Flood Risk Management Standard Climate-Informed Approach State of the Science Report.** This report provides updates about current and future flood risks. The report can be found [HERE](#).
- **Selecting Climate Information to Use in Climate Risk and Impact Assessment: Guide for Federal Agency Climate Adaption Planners.** This guide provides information to advance federal climate adaptation plans. The guide can be found [HERE](#).
- **A Federal Framework and Action Plan for Climate Services.** This plan aims to increase the accessibility of federal climate information and tools to communities. The plan can be found [HERE](#).
- **Resilience Science and Technology Grand Pathways Framework.** This framework provides resilience information and resources related to natural disasters and infrastructure. The framework can be found [HERE](#).
- **Ocean Climate Action Plan.** This plan aims to find ocean-based solutions to climate change. The plan can be found [HERE](#).

CEQ Announces New EJ Staff. The Council on Environmental Quality (CEQ) announced five new staff members covering EJ issues. Corey Solow will serve as a Senior Adviser to CEQ Chair Brenda Mallory, Amanda Patel will serve as Special Assistant for EJ, Ryan Hathaway will serve as Director of the White House EJ Interagency Council, and Marccus Hendricks will serve as Senior Adviser for Climate and Community Resilience. Additionally, Nick Thorpe will join CEQ as an EJ Policy Adviser in the coming weeks.

DOI Announces New Deputy Assistant Secretary for Water and Science. The Department of the Interior (DOI) announced that Annalise Blum will serve as Deputy Assistant Secretary for Water and Science. Blum previously served as DOD's Senior Adviser for Climate Policy and led multi-disciplinary research on water security, extreme weather events, and the impacts of climate change.

EPA Seeking Nominations for NDWAC. EPA is seeking nominations for the National Drinking Water Advisory Council (NDWAC), a committee created by the Safe Drinking Water Act to provide independent expert advice to EPA. Council members include individuals with experience in national, state, and local drinking water issues. EPA will consider nominations for three vacancies in 2023 and two in 2024, and individuals may self-nominate. Applications are due by April 12th and more information can be found [HERE](#).

EPA Releases Clean Energy Financing Toolkit. EPA released its Clean Energy Financing Toolkit, providing profiles of roughly a dozen types of clean energy financing available to state and local governments. The tool provides a range of financing programs across multiple sectors, view example programs, and access additional information from EPA. The tool can be found [HERE](#).

EPA Releases Memorandum on Cybersecurity for Water Systems. EPA released a memorandum for states to reassess water system cybersecurity practices due to rising threat concerns. The memo, "Evaluating Cybersecurity During Public Water System Sanitary

Surveys,” instructs states to assess cybersecurity concerns during periodic water system audits and includes a commitment from EPA to provide technical assistance and additional resources. The memo can be found [HERE](#).

EPA Announces PFAS Strategic Roadmap Listening Session for Pacific Southwest. EPA announced it will hold a virtual listening session on the agency’s PFAS Strategic Roadmap for communities in the Pacific Southwest on April 13th at 6:00 pm PT. The session will cover EPA’s implementation of the Roadmap, and participants will be able to provide feedback to EPA regional and program leaders. Registration for the session can be found [HERE](#), and more information on the PFAS Strategic Roadmap can be found [HERE](#).

EPA Announces NPRM for Consumer Confidence Report Rule Revisions. EPA announced it will publish a Notice of Proposed Rulemaking (NPRM) for revisions to the Consumer Confidence Report Rule. A Consumer Confidence Report, often called an Annual Drinking Water Quality Report, summarizes drinking water quality in communities from the year prior. EPA is seeking comments on revisions that would raise public awareness by improving access to the reports and providing educational information on the drinking water quality metrics used by the agency. EPA will host two webinars on the NPRM on April 12th at 3:00 pm ET and April 20th at 1:30 pm ET. Registration for the April 12th session can be found [HERE](#), registration for the April 20th session can be found [HERE](#), and more information on the NPRM can be found [HERE](#). Comments will be due 45 days after publication in the *Federal Register*.

IRS Announce Tax Filing Extension for Residents of 44 California Counties Under FEMA Emergency Declaration. The Internal Revenue Service (IRS) announced that residents of the 44 counties currently under a FEMA emergency declaration related to the recent severe storms will have until October 16th to file federal tax returns. The deadline automatically applies to residents in any of the FEMA designated counties, and businesses that owe interim taxes, quarterly payroll taxes, and excise taxes may also take advantage of the deadline extension. More information from the IRS can be found [HERE](#).

USACE Publishes Definition of Economically Disadvantaged Community. USACE published its definition of an economically disadvantaged community. USACE was directed to issue the definition by the 2020 Water Resources Development Act and can now begin issuing guidance on pilot programs that focus on economically disadvantaged communities. The definition can be found [HERE](#).

##

APPENDIX B – Wastewater and Water Production Tables

WASTEWATER REPORT

SEWER CONNECTION SUMMARY											
	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13
July	4	18	8	7	9	51	2	1	139	2	0
Aug.	26	20	4	1	8	53	2	4	214	4	0
Sep.	20	20	5	2	12	8	11	2	90	2	1
Oct.	13	36	9	4	8	12	4	21	65	8	2
Nov.	8	29	50	10	9	7	7	1	52	18	7
Dec.	8	12	9	3	3	64	1	0	86	22	11
Jan.	35	14	21	7	1	16	8	3	27	3	11
Feb.	4	7	23	5	1	42	0	3	5	46	6
Mar.	24	17	48	1	0	23	5	0	31	16	2
Apr.		7	18	3	3	15	30	0	8	95	14
May		16	17	11	3	20	45	7	13	98	3
June		2	21	7	3	6	70	4	4	72	2
Annual Total	142	198	233	61	60	317	185	46	734	386	59

Connections to Sewer Collection System:

As of June 30, 2022

8665

Plus YTD

142

Total Sewer Connections =

8807

WASTEWATER FLOW MGD				
2022/23	HORTON PLANT		DESERT CREST	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	1.980020	2.086591	0.038856	0.045610
Aug.	2.007484	2.156507	0.043378	0.051750
Sep.	2.085598	2.243680	0.042339	0.047130
Oct.	1.980283	2.266199	0.045616	0.052230
Nov.	1.966075	2.124845	0.045861	0.050330
Dec.	1.963779	2.145901	0.041817	0.050300
Jan.	1.954007	2.142796	0.043181	0.048220
Feb.	1.917610	2.093768	0.041724	0.056170
Mar.	1.977725	2.134190	0.042863	0.047530
Apr.				
May				
June				

WASTEWATER FLOW MGD				
2021/22	HORTON PLANT		DESERT CREST	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	1.987088	2.104457	0.042128	0.058130
Aug.	2.059728	2.224424	0.052436	0.064940
Sep.	2.061448	2.234327	0.049729	0.066370
Oct.	2.081568	2.223453	0.046618	0.051660
Nov.	2.084749	2.213652	0.048180	0.053880
Dec.	2.024843	2.311905	0.051887	0.068500
Jan.	1.984410	2.131439	0.048326	0.054720
Feb.	2.009623	2.139096	0.045334	0.052130
Mar.	2.028970	2.171029	0.045059	0.055840
Apr.	1.980131	2.131250	0.041919	0.046130
May	1.975843	2.097045	0.039858	0.047940
June	1.966058	2.095268	0.037201	0.047720

WATER REPORT

WATER CONNECTION SUMMARY														
	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11	2009/10
July	6	18	7	4	5	7	2	0	0	1	0	0	0	1
August	28	19	6	10	5	3	2	2	0	1	0	0	2	1
September	22	23	18	2	14	4	13	3	0	2	2	0	0	1
October	16	33	13	3	21	8	3	20	0	5	1	1	4	2
November	10	27	10	16	4	0	7	3	0	1	0	1	1	5
December	9	9	2	17	3	3	2	0	0	2	0	0	0	0
January	26	14	15	6	3	20	1	1	2	2	0	0	1	1
February	14	8	13	8	5	11	1	0	1	0	1	0	0	1
March	29	19	16	2	3	6	5	0	12	0	0	4	5	0
April		6	11	1	3	7	11	2	7	0	1	4	1	12
May		19	15	12	5	11	9	8	2	0	1	2	0	0
June		1	24	11	2	8	2	10	1	0	0	0	1	1
Annual Total	160	196	150	92	73	88	58	49	25	14	6	12	15	25
Avg./ Mo.	13.33	16.33	12.50	7.67	6.08	7.33	4.83	4.08	2.08	1.17	0.50	1.00	1.25	2.08

Connections to Water System:

As of June 30, 2022 13,337
 Plus YTD 160
Total Water Connections = 13,497

WATER PRODUCTION														
	FY 2022/23	Variance from prior year		FY 2021/22	FY 2020/21	FY 2019/20	FY 2018/19	FY 2017/18	FY 2016/17	FY 2015/16	FY 2014/15	FY 2013/14	FY 2012/13	FY 2011/12
	AF	AF	%	AF	AF	AF	AF	AF	AF	AF	AF	AF	AF	AF
July	751.79	-44.78	-5.6%	796.57	857.77	853.23	857.20	835.87	714.50	659.11	859.00	942.82	911.87	838.49
August	850.19	10.26	1.2%	839.93	885.31	795.18	806.47	829.93	808.54	706.62	730.71	828.60	853.85	959.02
September	716.03	-22.62	-3.1%	738.65	784.80	757.08	689.47	712.40	679.54	657.37	800.67	813.20	723.92	826.46
October	691.98	26.80	4.0%	665.18	755.84	709.39	709.81	733.86	678.33	575.86	716.30	716.09	788.55	789.71
November	599.39	-80.46	-11.8%	679.85	690.13	619.87	631.75	642.41	601.89	582.22	533.69	557.05	672.3	654.77
December	554.27	-11.21	-2.0%	565.48	588.32	537.23	502.16	584.24	520.63	503.10	590.83	633.09	520.3	575.27
January	530.39	-49.89	-8.6%	580.28	537.96	553.20	570.20	599.52	465.10	431.38	526.86	582.86	609.45	616.19
February	490.41	-36.93	-7.0%	527.34	495.61	520.85	415.49	512.79	453.39	483.92	506.49	522.87	507.31	561.24
March	500.37	-101.07	-16.8%	601.44	625.80	557.73	490.92	536.09	549.50	514.05	614.94	603.89	559.02	583.70
April		0.00	0.0%	624.07	649.34	573.02	635.08	644.06	540.56	502.36	622.58	664.05	744.77	645.93
May		0.00	0.0%	745.36	723.62	698.99	598.36	697.15	731.81	601.83	590.28	708.18	786.79	763.12
June		0.00	0.0%	730.02	761.63	806.02	710.39	688.74	732.68	685.93	706.34	812.96	780.86	794.00
TOTAL		-309.90	-5.2%	8094.17	8356.13	7981.79	7617.30	8017.06	7476.47	6,903.75	7,798.69	8,385.66	8,458.99	8,607.90

APPENDIX C – Public Affairs Information



CVWC Digital Marketing Report

Website, Social, and Marketing Performance

March, 2023

by Hunter | Johnsen

Google Ads Campaigns

 DISPLAY AD IMPRESSIONS
CV WATER COUNTS

227,315

 SEARCH AD IMPRESSIONS
CV WATER COUNTS

2,040

 VIDEO IMPRESSIONS
CV WATER COUNTS

100,448

 CLICKS
CV WATER COUNTS

2,321


 CTR
CV WATER COUNTS

0.7%

 GOOGLE PROGRAMMATIC DISPLAY AD CAMPAIGN PERFORMANCE
CV WATER COUNTS

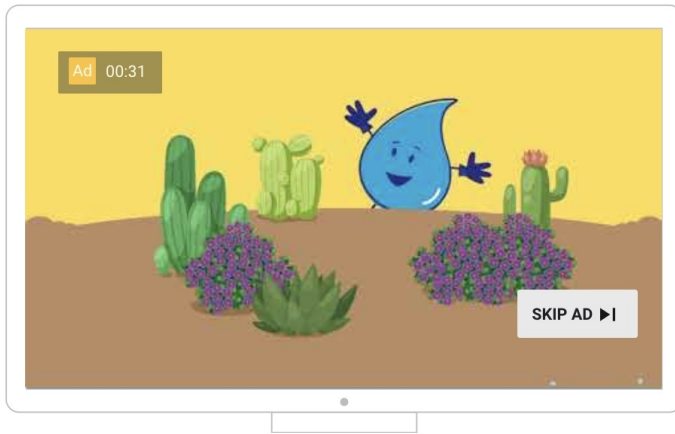
Campaign	Clicks	Impr.
CV Water Counts March 2023	1,035	144,239
Swap Grass	540	80,528
Protect Groundwater	495	63,711
CV Water Counts March 2023 Spanish	824	83,076
Protect Groundwater	460	45,283
Swap Grass	364	37,793
	1,859	227,315



 GOOGLE YOUTUBE VIDEO AD CAMPAIGN PERFORMANCE
CV WATER COUNTS

Account name	Impr.	Engagements	Video views	Clicks
CV Water Counts	100,448	40,345	20,555	190
CVWC Water Saving Tips YouTube Spanish March 2023	44,415	20,688	13,276	58
CVWC Water Saving Tips English YouTube March 2023	56,033	19,657	7,279	132
	100,448	40,345	20,555	190

Item 17.



GOOGLE ADS PAID SEARCH CAMPAIGN PERFORMANCE
CV WATER COUNTS


Campaign	Clicks	Impr.
CVWC Search Campaign 2022	272	2,040
	272	2,040

KEYWORDS PERFORMANCE
CV WATER COUNTS

Account name	Clicks	Impr.	CTR
CV Water Counts	219	1,717	12.75%
water rebates	71	398	17.84%
water service	47	516	9.11%
grass removal rebate	25	115	21.74%
water agency	22	320	6.88%
water company	20	163	12.27%
washing machine rebate	11	60	18.33%
toilet rebate	7	44	15.91%
turf removal rebate	6	11	54.55%
water service provider	5	63	7.94%
ways to conserve water	5	27	18.52%
	222	1,768	12.56%

Facebook Ad Campaigns

FACEBOOK AD PERFORMANCE HUNTER JOHNSEN

Ad preview	Link Clicks	Impr.	Reach	Frequency	Page engagement
 <p>Save water: Swap grass for drought-friendly landscape</p> <p><i>Water</i> COUNTS</p> <p>We're in a drought. We all need to reduce... We're in a drought. We all need to reduce our water use by 15 percent. Convert your front or back yard to drought-friendly landscaping and save on average 230 gallons per day.</p> <p>For more water-saving tips, visit CVWaterCounts.com/conservation-tips.</p> <p>#WaterWiseWednesday</p>	538	87,205	26,688	3.27	544
	538	87,205	26,688	3.27	544

Website Information

PAGEVIEWS

CV WATER - CV WATER COUNTS - CV WATER ...

4,993

NEW VISITOR

CV WATER - CV WATER COUNTS - CV WATER ...

2,564

RETURNING USERS

CV WATER - CV WATER COUNTS - CV WATER ...

675

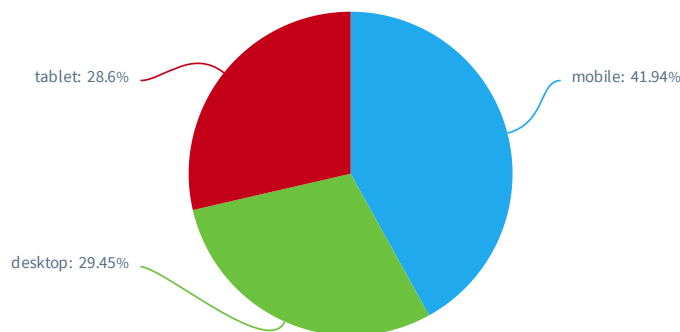
PAGEVIEWS

CV WATER - CV WATER COUNTS - CV WATER COUNTS

Page Title	Pageviews
Conservation Tips - CVWater Counts	1,768
10 Ways to Protect and Conserve Groundwater - CV Water Counts	1,238
CV Water Counts	507
Rebates - CV Water Counts	263
Coachella Valley Water Conservation Water Rebate Map - CV Water Counts	257
CV Water Counts Water Counts Academy - CV Water Counts	78
Academy Class Presentations - CV Water Counts	61
Academy Class Recordings - CV Water Counts	61
Learn - CV Water Counts	55
Plant of the Month: Trailing Lantana (Lantana Montevicensis) - CV Water Counts	41
	4,993

SESSIONS / DEVICE CATEGORY

CV WATER - CV WATER COUNTS - CV WATER COUNTS



PAGES / SESSION

CV WATER - CV WATER COUNTS - CV WATER ...

1.28

AVG. SESSION DURATION

CV WATER - CV WATER COUNTS - CV WATER ...

36s

BOUNCE RATE

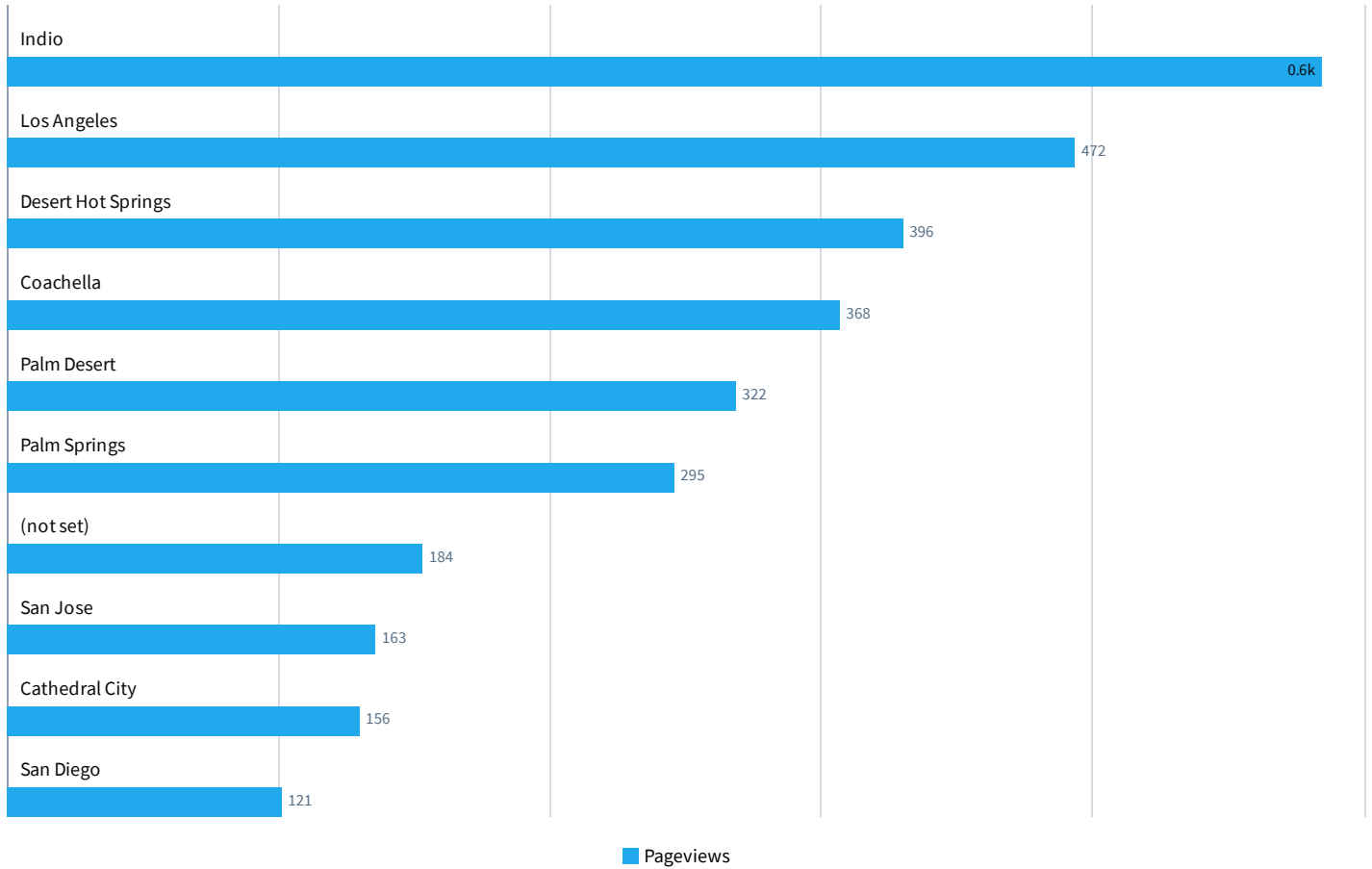
CV WATER - CV WATER COUNTS - CV WATER ...

84.68%

Item 17.

PAGEVIEWS BY CITY

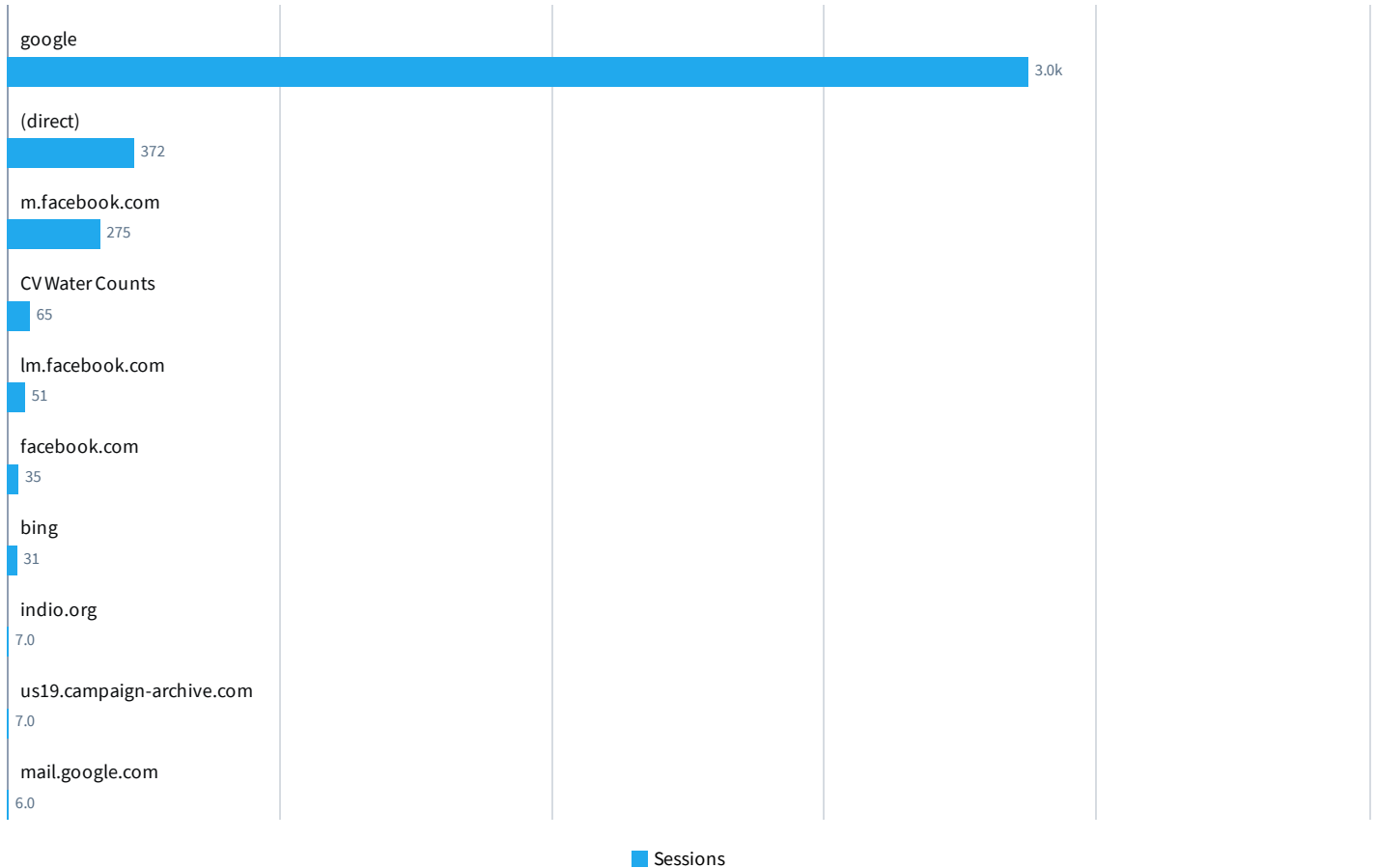
CV WATER - CV WATER COUNTS - CV WATER COUNTS



Item 17.

USER REFERRERS

CV WATER - CV WATER COUNTS - CV WATER COUNTS



HISTORY

PAST 13 MONTH: CV WATER - CV WATER COUNTS - CV WATER COUNTS

Month	Sessions	Users	Pageviews	Pages / session	Avg. session duration	Bounce rate	% new sessions
March 2023	3,898	2,814	4,993	1.28	36s	84.68%	65.78%
February 2023	3,815	2,645	5,150	1.35	57s	82.36%	61.31%
January 2023	5,074	3,683	6,499	1.28	45s	83.43%	67.76%
December 2022	3,426	2,450	4,498	1.31	47s	83.71%	65.21%
November 2022	3,280	2,204	4,220	1.29	46s	84.24%	59.91%
October 2022	3,879	2,601	5,210	1.34	51s	81.75%	60.58%
September 2022	3,589	2,482	4,931	1.37	46s	83.03%	64.11%
August 2022	3,752	2,617	4,926	1.31	48s	83.96%	64.37%
July 2022	4,831	3,293	6,855	1.42	53s	80.23%	65.16%
June 2022	2,927	2,203	3,959	1.35	50s	83.64%	71.47%
May 2022	3,491	2,715	5,002	1.43	46s	71.7%	68.81%
April 2022	3,383	2,545	5,096	1.51	36s	63.38%	71.5%
March 2022	2,476	1,859	3,453	1.39	42s	83.04%	69.55%
	47,821	31,774	64,792	1.35	47s	80.79%	65.64%

Organic Search

TOP KEYWORDS CVWATERCOUNTS.COM/

Query	Impr.	Clicks	CTR	Avg. position
lake cahuilla	1,679	0	0%	7.65
water pledge	731	3	0.41%	5.82
cleveland sage	689	0	0%	1.82
indio water authority	547	1	0.18%	9.05
cv water	382	6	1.57%	5.54
hesperaloe parviflora	342	0	0%	10.33
acacia redolens	337	2	0.59%	16.41
myoma water	267	0	0%	2.85
water wise	246	0	0%	8
chaparral sage	236	1	0.42%	2.56
	5,456	13	0.24%	7

TOP PAGES CVWATERCOUNTS.COM/

Page	Impr.	Clicks	CTR	Avg. position
https://cvwatercounts.com/lake-cahuilla-recreation-and-reliability/	2,634	13	0.49%	8.82
https://cvwatercounts.com/plant-of-the-month-trailing-lantana-lantana-montevicensis/	2,147	29	1.35%	16.75
https://cvwatercounts.com/save-water-pledge/	2,068	8	0.39%	3.78
https://cvwatercounts.com/plant-of-the-month-cleveland-sage-chaparral-sage-salvia-clevelandii/	1,439	9	0.63%	3.78
https://cvwatercounts.com/plant-of-the-month-desert-carpet-acacia-redolens/	993	18	1.81%	11.62
https://cvwatercounts.com/eco-friendly-car-washes-in-the-coachella-valley/	885	1	0.11%	43.59
https://cvwatercounts.com/plant-of-the-month-prickly-pear-cactus-opuntia/	808	5	0.62%	19.11
https://cvwatercounts.com/wp-content/uploads/2019/02/Golf-and-Recycled-Water.pdf	806	13	1.61%	35.91
https://cvwatercounts.com/	676	23	3.4%	7.78
https://cvwatercounts.com/plant-of-the-month-red-yucca-hesperaloe-parviflora/	667	2	0.3%	18.38
	13,123	121	0.92%	16.95

Facebook Information

f IMPRESSIONS
CV WATER COUNTS

80,070

f REACH
CV WATER COUNTS

25,784

f NEW PAGE LIKES
CV WATER COUNTS

0

f ENGAGED USERS
CV WATER COUNTS

558





f PAGE VIEWS
CV WATER COUNTS

82







f LIFETIME PAGE LIKES
CV WATER COUNTS

4,010







f POSTS
CV WATER COUNTS

Post	Created at	Post reach	Engaged users	Post engagement rate	Likes	Comments
 <p>If you or someone you...</p>	March 31, 2023	15	1	7%	1	0
 <p>When you give your pe...</p>	March 30, 2023	32	2	6%	2	0
 <p>Myoma Dunes Mutual ...</p>	March 27, 2023	45	6	13%	1	3
 <p>Experienced dry-climat...</p>	March 24, 2023	25	1	4%	1	0
		26,200	574	2%	36	4





Item 17.

Post	Created at	Post reach	Engaged users	Post engagement rate	Likes	Comments
 <p>Toilet leaks can be inte...</p>	March 23, 2023	26	2	8%	2	0
 <p>Today is World Water ...</p>	March 22, 2023	29	2	7%	2	0
 <p>America's farm families...</p>	March 21, 2023	26	1	4%	1	0
 <p>The Environmental Pr...</p>	March 20, 2023	32	1	3%	1	0
 <p>Happy St. Paddy's Day!</p>	March 17, 2023	60	1	2%	1	0
 <p>Just like your car, your...</p>	March 16, 2023	49	1	2%	1	0
		26,200	574	2%	36	4

Item 17.

Post	Created at	Post reach	Engaged users	Post engagement rate	Likes	Comments
 <p>It's National Plant a Fl...</p>	March 13, 2023	49	1	2%	1	0
 <p>One palm tree has live...</p>	March 10, 2023	70	6	9%	4	0
 <p>Never run water contin...</p>	March 9, 2023	67	3	4%	3	0
	March 6, 2023	62	4	6%	3	0
 <p>Groundwater is a vital ...</p>	March 5, 2023	32	3	9%	2	0
 <p>Did You Know? CV Wat...</p>	March 4, 2023	32	3	9%	2	0
		26,200	574	2%	36	4

Item 17.

Post	Created at	Post reach	Engaged users	Post engagement rate	Likes	Comments
	March 2, 2023	25	2	8%	1	0
	March 1, 2023	42	2	5%	2	0
	March 1, 2023	0	2	0%	1	0
CV Water Counts upda...						
	March 1, 2023	25,482	530	2%	4	1
We're in a drought. We ...						
		26,200	574	2%	36	4

Instagram Information

 **IMPRESSIONS**
CV WATER COUNTS

3,670






 **LIKES**
CV WATER COUNTS

15





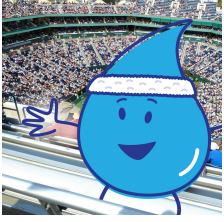

 **FOLLOWERS (TOTAL)**
CV WATER COUNTS

230

 **MEDIA PERFORMANCE**
CV WATER COUNTS

Media	Impr.	Engagement	Reach	Saved	Video views
 <p>America's farm families...</p>	20	2	17	0	0
 <p>Never run water contin...</p>	16	2	14	0	0
 <p>Did You Know? CV Wat...</p>	15	3	12	0	0
 <p>We're in a drought. We ...</p>	15	1	12	0	0
 <p>When you give your pe...</p>	14	1	13	0	0
	143	15	120	0	0

Item 17.

Media	Impr.	Engagement	Reach	Saved	Video views
 <p>It's National Plant a Fl...</p>	14	1	13	0	0
 <p>Just like your car, your...</p>	13	1	10	0	0
 <p>Toilet leaks can be inte...</p>	12	1	10	0	0
 <p>Today is World Water ...</p>	9	1	8	0	0
	9	1	7	0	0
 <p>Happy St. Paddy's Day!</p>	6	1	4	0	0
	143	15	120	0	0

Twitter Information

Mar 2023 • 31 days

TWEET HIGHLIGHTS

Top Tweet earned 44 impressions

One palm tree has lived in California for thousands of years, and it calls the desert oasis of our Coachella Valley home. In fact, the name "Palm Springs" comes from these palms found along natural water sources, or springs.

cvwatercounts.com/plant-of-the-m...

🔗 1 ❤️ 1

[View Tweet activity](#)

[View all Tweet activity](#)

No new followers in March

Grow your audience and deliver your content to more people on Twitter.



[Learn more about increasing your followers](#)

Top media Tweet earned 21 impressions

Toilet leaks can be intermittent and silent but waste hundreds of gallons of water per month. Check all the toilets in your home at least once a year for leaks. For more water-saving tips, visit

CVWaterCounts.com/conservation-t...

[#WaterWiseWednesday](#)

pic.twitter.com/VHoitV5fli



❤️ 1

[View Tweet activity](#)

[View all Tweet activity](#)

MAR 2023 SUMMARY

Tweets
17

Tweet impressions
288

Profile visits
25

New followers
0

E-Blast Information

CAMPAIGN PERFORMANCE
CV WATER COUNTS

Campaign	Send Time	Emails Sent	Total Opens	Open Rate	Industry Open Rate	Total Clicks	Click Rate	Industry Click Rate	Hard Bounces	Unsubscribe Count
CV Water Counts March 2023	Wednesday, March 1, 2023 6:00 PM	564	694	55.32%	16.8%	77	7.98%	0.82%	0	2
		564	694	55.32%	16.8%	77	7.98%	0.82%	0	2



MSWD Digital Marketing and Website Report


Website, Social, and Marketing Performance

March, 2023

Casey Dolan

Casey Dolan Consulting

Google Ads Campaigns

 IMPRESSIONS
MSWD


95,787

 CLICKS
MSWD

685

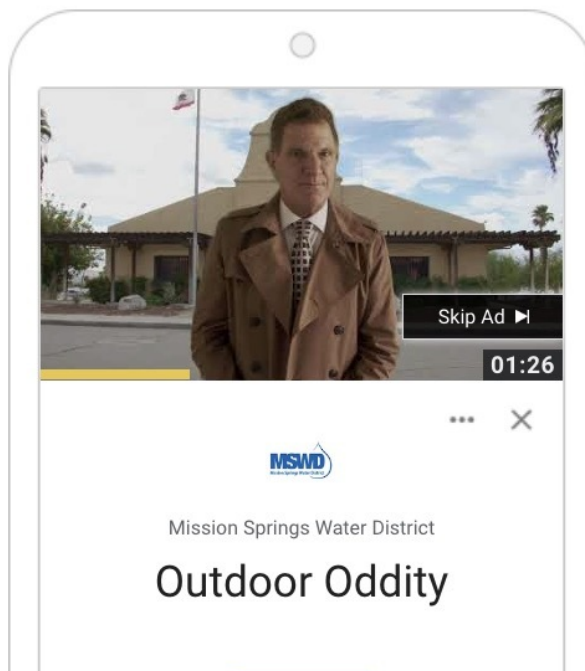
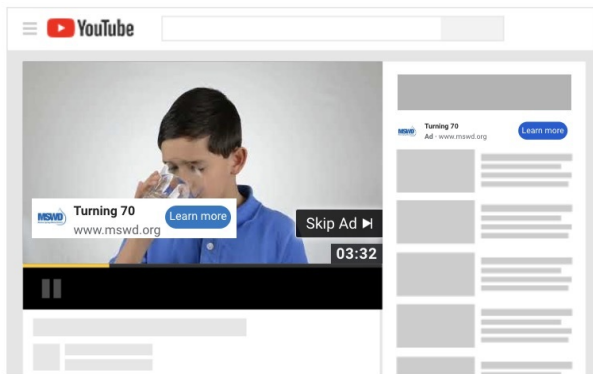
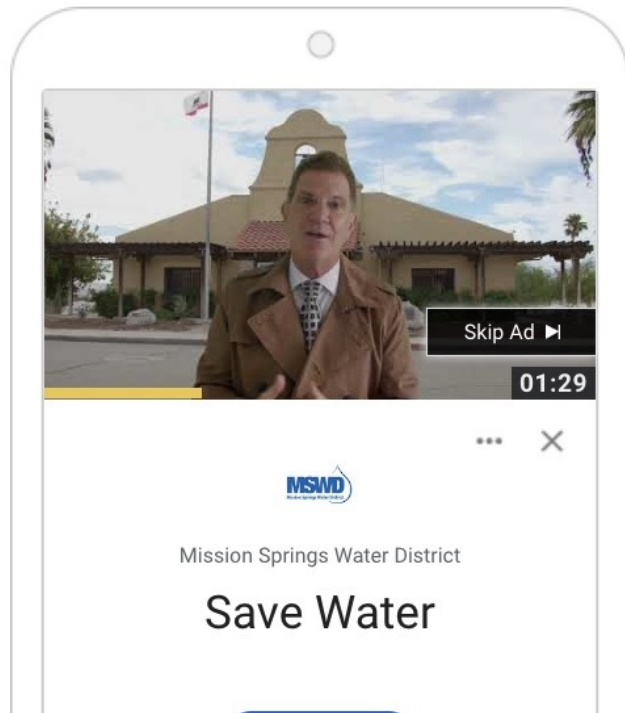
 CTR
MSWD

0.72%

 GOOGLE ADS CAMPAIGN PERFORMANCE
MSWD

Ad group	Impr.	Clicks	CTR
MSWD Celebrating 70 Video	14,987	293	1.96%
MSWD Vanishing Visitor Video	9,688	155	1.6%
MSWD Outdoor Oddities Video	10,198	155	1.52%
MSWD Fog / Bin Campaign	60,914	82	0.13%
	95,787	685	0.72%

Item 17.



Facebook Ad Campaigns

Includes ad campaign information for all campaigns, excluding anniversary event

FACEBOOK AD GROUP PERFORMANCE

MSWD

Ad	Campaign Name	Link Clicks	Impr.	Reach	Frequency	Page Likes
MSWD - Outdoor Oddities Video	MSWD March Video Campaigns	57	58,671	33,662	1.74	0
MSWD - Outdoor Vanishing Visitor Video	MSWD March Video Campaigns	53	27,103	19,247	1.41	0
MSWD FOG - Green Bin March 2023	MSWD FOG - Green Bin March 2023	46	61,866	20,379	3.04	0
MSWD - Celebrating 70 Years of MSWD Video	MSWD March Video Campaigns	35	28,581	20,332	1.41	0
		191	176,221	52,014	3.39	0


Item 17.

Mission Springs Water District Sponsored ·

Mission Springs Water District is turning 70!!!

MSWD has one simple mission: provide, protect, and preserve our most valuable resource... water.

Click to learn more.



mswd.org
Celebrating 70 Years of MSWD

[Learn more](#)

Mission Springs Water District
Published by Casey Dolan · February 27 at 10:51 AM ·

Fats, oils and grease (FOGs) can quickly build up on the sides of pipes, solidify, and block flow. Keep your pipes clear by using your recycling bin and not putting these substances down the drain.




MSWD.ORG
MSWD - Avoid FOG Clogs

You may not know it, but every time you pour fat, oil, or grease (FOG) do...

[Learn more](#)

Mission Springs Water District Sponsored ·

We can all do our part to conserve water and protect our precious resources. Check out this fun video and learn ways to save! ...[See more](#)



mswd.org
MSWD - Outdoor Oddities
Mission Springs Water Di...


[Learn more](#)

Like Comment Share

Mission Springs Water District Sponsored ·

Saving water is no mystery when you have MSWD on your side. Check out this fun video and learn ways to save!

Click [Learn More](#) for more tips.



mswd.org
MSWD - Vanishing Visitor
Mission Springs Water Di...

[Learn more](#)

Like Comment Share

Website Information

PAGEVIEWS

WWW.MSWD.ORG - HTTP://WWW.MSWD.O...

21,928

NEW VISITOR

WWW.MSWD.ORG - HTTP://WWW.MSWD.O...

4,360

USERS

WWW.MSWD.ORG - HTTP://WWW.MSWD.O...

1,837

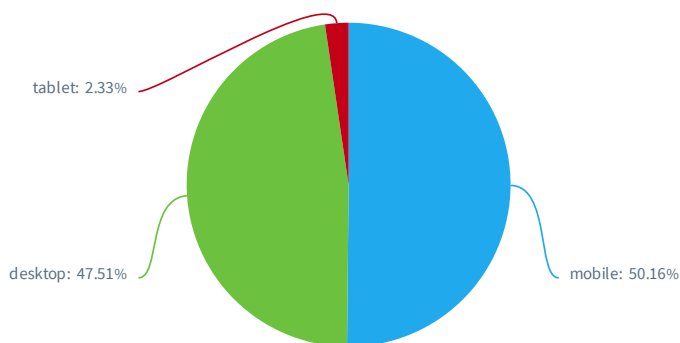
PAGEVIEWS

WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD

Page Title	Pageviews
New Customer Portal Mission Springs Water District CA	7,503
Mission Springs Water District Home Page Mission Springs Water District CA	6,018
Bill Pay Options Mission Springs Water District CA	1,070
Job Opportunities Mission Springs Water District CA	534
Search Mission Springs Water District CA	479
Application for Water Service Mission Springs Water District CA	461
Conservation Mission Mission Springs Water District CA	405
Start/Stop Water Service Mission Springs Water District CA	342
Careers Mission Springs Water District CA	330
MSWD 70th Anniversary Celebration Mission Springs Water District CA	257
	21,928

SESSIONS / DEVICE CATEGORY

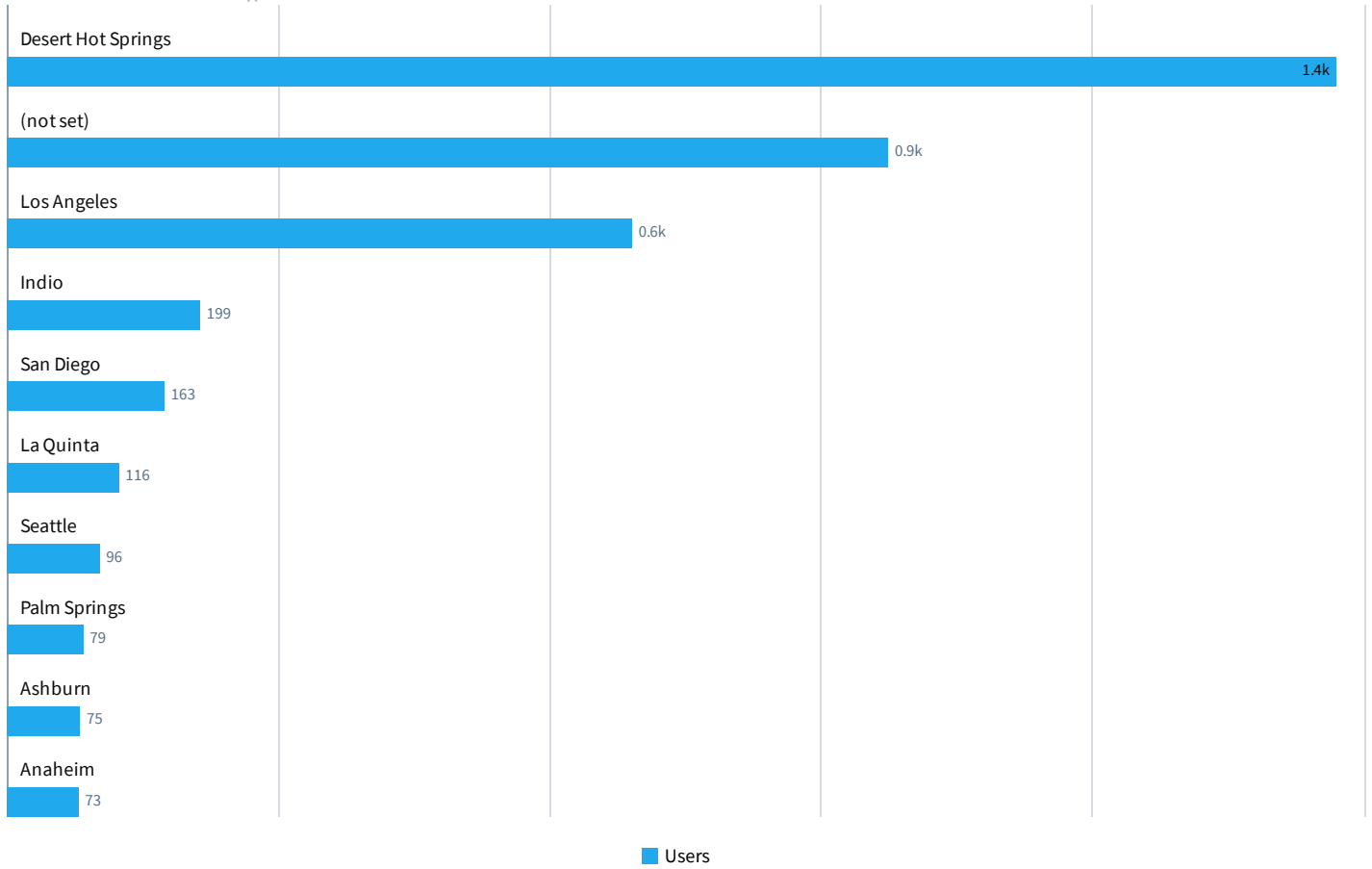
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD



Item 17.

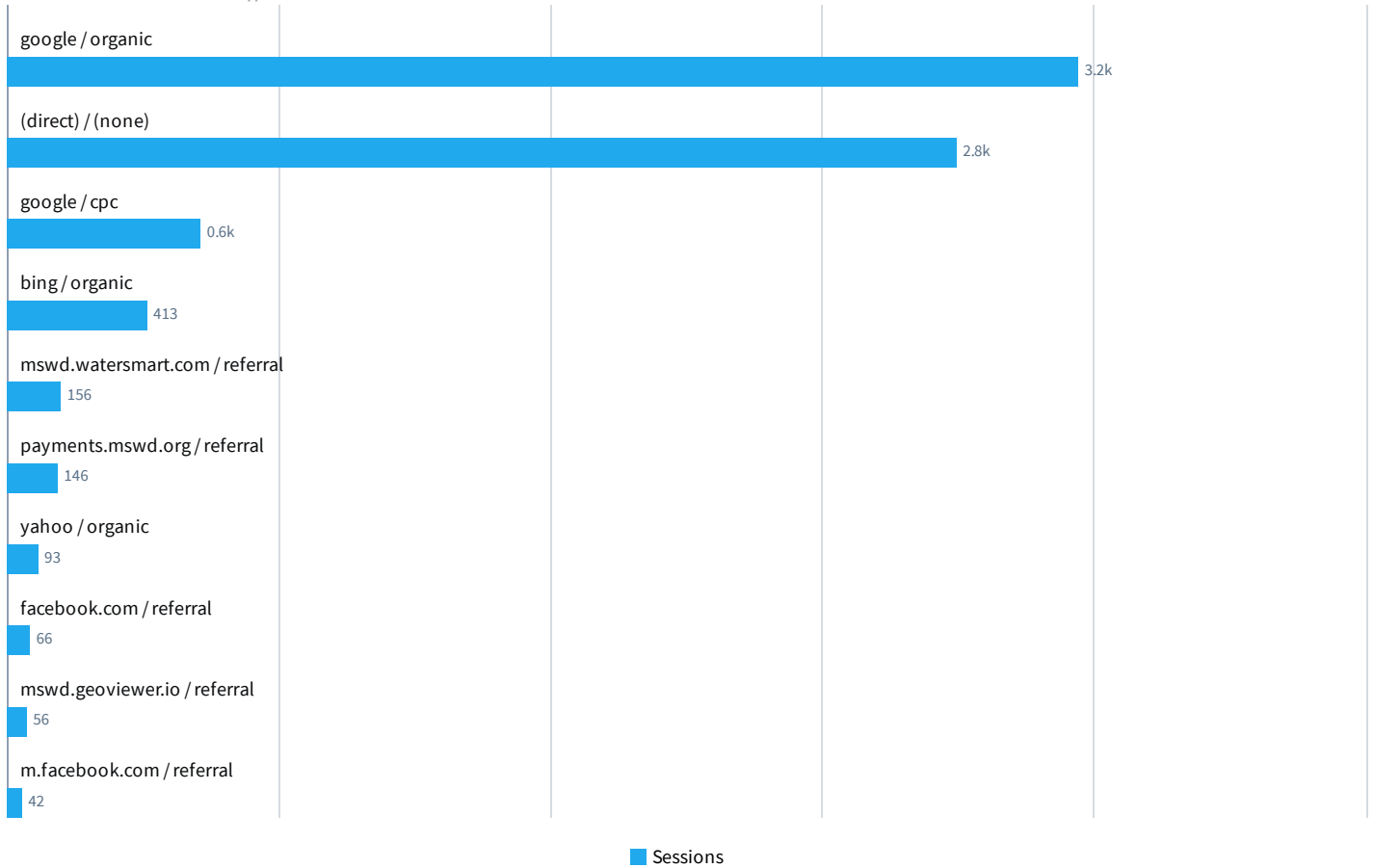
USERS BY CITY

WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD



USER REFERRERS

WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD



AVG. SESSION DURATION

WWW.MSWD.ORG - HTTP://WWW.MSWD.O...

2m 2s

PAGES / SESSION

WWW.MSWD.ORG - HTTP://WWW.MSWD.O...

2.84

BOUNCE RATE

WWW.MSWD.ORG - HTTP://WWW.MSWD.O...

27.66%



March 2023 Social Media Analytics

MSWD March 2023 Cross Platform Analytics

<i>Engagement Metrics</i>	<i>Totals:</i>	<i>% Change:</i>
Total Engagements	531	-81.50%
Twitter	8	-33.33%
Facebook	388	-85.84%
Instagram	116	17.17%
LinkedIn	19	-5.00%










<i>Audience Metrics</i>	<i>Total Followers</i>	<i>Total gained:</i>	<i>% Change:</i>
Cross-Platform Audience	1745	25	1.43%
Twitter	95	6	6.32%
Facebook	1,217	4	0.33%
Instagram	266	12	4.51%
LinkedIn	167	3	1.80%

<i>Impressions Metrics</i>	<i>Total:</i>	<i>% Change:</i>
Total Impressions	209101	123.56%
Facebook	71,668	3.24%
Instagram	136,958	475.02%
LinkedIn	475	72.10%

Facebook Account Overview (March 1 - 31, 2023)

Item 17.

<p>Posts Published</p> <p>18</p> <p>+2 12.5%</p>	<p>Total Likes</p> <p>1,217</p> <p>+7 0.6%</p>	<p>New Likes</p> <p>12</p> <p>+8 200.0%</p>	<p>Unlikes</p> <p>3</p> <p>+1 50.0%</p>	<p>Engaged People</p> <p>1,215</p> <p>-1,525 -55.7%</p>
<p>Total Reach</p> <p>63,110</p> <p>+8,914 16.4%</p>	<p>Organic Reach</p> <p>2,719</p> <p>-3,045 -52.8%</p>	<p>Paid Reach</p> <p>60,481</p> <p>+11,495 23.5%</p>	<p>Impressions</p> <p>71,668</p> <p>+2,251 3.2%</p>	<p>Video Views</p> <p>13,112</p> <p>+3,600 37.8%</p>

3 Most Engaging Posts	3 Highest Reach Posts	3 Most Shared Posts
 <p>World Plumbing Day It is World Plumbing Day! Today is the perfect time to ch...</p> <p>22.22%</p>	 <p>Please join us in welcoming Julio Martinez, who is rejo...</p> <p>584</p>	 <p>Please join us in welcoming Julio Martinez, who is rejo...</p> <p>2</p>
 <p>Groundwater Week Happy National Groundwater Week! Here at MSWD, we are pro...</p> <p>18.92%</p>	 <p>+1 Proud to be at MLCC today sharing our award-winning water!</p> <p>409</p>	 <p>Water 101 Let the water knowledge flow! Sign up now for our Water 1...</p> <p>1</p>
 <p>+1 Proud to be at MLCC today sharing our award-winning water!</p> <p>16.38%</p>	 <p>+2 Proud to sponsor today's Sr. Inspiration Awards. Congratu...</p> <p>296</p>	 <p>World Plumbing Day It is World Plumbing Day! Today is the perfect time to ch...</p> <p>1</p>

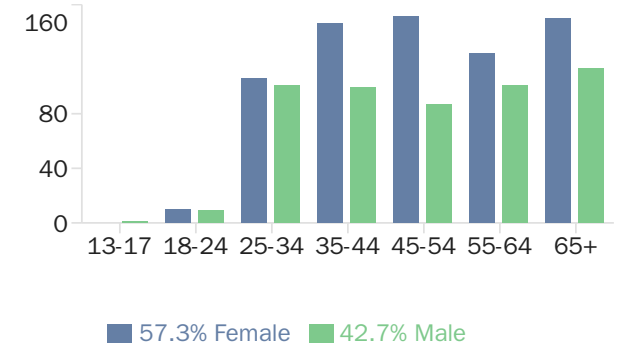
Likes By Country

- 1. United States of America (1,189 likes)
- 2. Mexico (13 likes)
- 3. France (4 likes)
- 4. Canada (2 likes)
- 5. Sierra Leone (1 like)

Likes By City

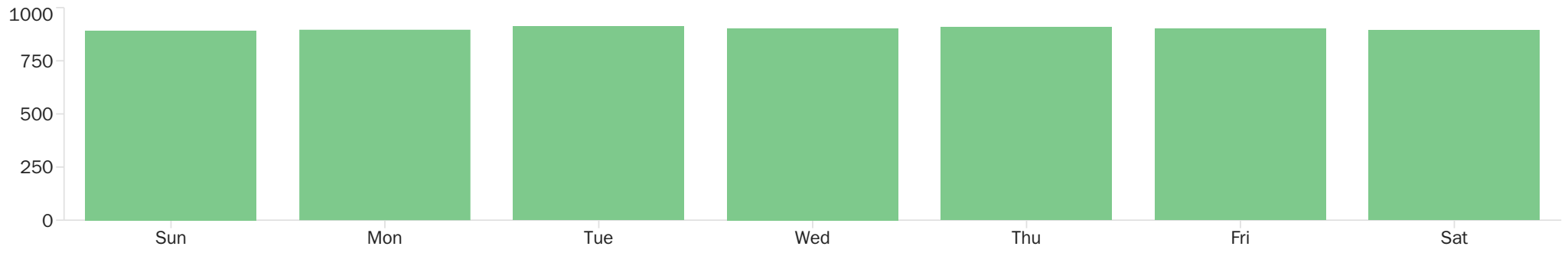
- 1. Desert Hot Springs, CA (568 likes)
- 2. Indio, CA (70 likes)
- 3. Palm Springs, CA (50 likes)
- 4. La Quinta, CA (50 likes)
- 5. Palm Desert, CA (47 likes)

Likes by age & gender











Days your fans are online











Item 17.





















Facebook Post Metrics (March 1 - 31, 2023)

Item 17.

Date	Format	Post	Reach	Engaged Users	Engagement Rate	Reactions	Comments	Shares	Clicks	Video Views
March 30, 2023 12:51 PM PDT	 Multi-Image	 +2 Proud to sponsor today's Sr. Inspiration Awards. Congratulations to DHS honoree Teresa Valencia Sanchez. We thank you and all of today's honorees for your contribution to our community!	296	32	10.81%	11	0	0	31	0
March 29, 2023 12:45 PM PDT	 Image	 Need one on one assistance with your MSWD account? Skip the line and book an in-person appointment with a customer service representative. Get help with the following: *New Accounts *Property Ta...	101	7	6.93%	5	0	0	2	0
March 27, 2023 10:01 AM PDT	 Link	 Here for you #DidYouKnow our website offers more than a quick and easy way to pay your bill? You can also find helpful information to save water each month! Check out this video designed to help you better unde...	77	7	9.09%	7	0	0	0	0
March 24, 2023 3:30 PM PDT	 Image	 Green Can Act like a Green Can Man and become a disposal hero! Nobody wants a backed-up sink (or worse). Remember to toss food waste in your new green cans to avoid clogs in your drains! #MSWD #GreenCan #Av...	30	3	10.0%	3	0	0	0	0

Date	Format	Post	Reach	Engaged Users	Engagement Rate	Reactions	Comments	Shares	Clicks	Item 17.
March 23, 2023 9:16 AM PDT	 Video	 During March Madness, our construction team is keeping all eyes on the prize and working hard at MSWD's new Nancy Wright Regional Water Reclamation Facility. Expected to be operational by the end o...	63	8	12.7%	4	0	0	5	23
March 20, 2023 5:00 PM PDT	 Image	 Fix a Leak #DidYouKnow that minor water leaks account for 1 trillion gallons of wasted water each year? It is National Fix-A-Leak-Week, and we want to raise awareness of how much water you could save each yea...	60	6	10.0%	6	0	1	1	0
March 18, 2023 2:17 PM PDT	 Multi-Image	 +1 Proud to be at MLCC today sharing our award-winning water!	409	67	16.38%	17	3	1	76	0
March 15, 2023 5:12 PM PDT	 Image	 News Release: Court Approves Final Class Action Agreement Mission Springs Water District is pleased to announce the Superior Court's final approval of the class action resolution. Under the terms ...	110	10	9.09%	8	0	0	2	0
March 13, 2023 5:30 PM PDT	 Link	 Outdoor Conservation Outdoor water conservation is no cold case! Check out our recent YouTube video that tells the story of mystery, water-saving realizations and another case of water-saving solved! We can all learn h...	73	9	12.33%	9	0	0	2	0

Date	Format	Post	Reach	Engaged Users	Engagement Rate	Reactions	Comments	Shares	Clicks	Item 17.
March 11, 2023 10:30 AM PST	 Image	 World Plumbing Day It is World Plumbing Day! Today is the perfect time to check for leaks and our rebate offers. You can learn more at https://loom.ly/OKishmY . #MSWD #WorldPlumbingDay #CheckLeaks	36	8	22.22%	7	0	1	2	0
March 08, 2023 4:49 PM PST	 Multi-Image	 +1 Thank you to our field crews! The MSWD team works hard to keep our water and wastewater systems operating by maintaining pipes and quickly making repairs. As shown here, crews were out near Acoma, ...	141	16	11.35%	7	0	0	10	0
March 06, 2023 4:02 PM PST	 Image	 Community Workshop: March 22 - 10-11:30 a.m. MSWD and other local water and wastewater providers are working with stakeholders to develop a Salt and Nutrient Management Plan to preserve the sustai...	68	6	8.82%	4	0	0	2	0
March 06, 2023 9:30 AM PST	 Image	 Groundwater Week Happy National Groundwater Week! Here at MSWD, we are proud to be Groundwater Guardians! #DidYouKnow that using natural cleaners instead of harsh chemicals is one way to protect our groundwater? It...	37	7	18.92%	7	0	0	0	0
March 05, 2023 1:54 PM PST	 Multi-Image	 +3 Proud to support the DHS Women's Club and celebrate their 70th anniversary at today's Fashion Show Luncheon!	219	32	14.61%	14	0	0	26	0


Date	Format	Post	Reach	Engaged Users	Engagement Rate	Reactions	Comments	Shares	Clicks	Item 17.
March 03, 2023 5:00 PM PST	 Link	 MSWD Vanishing Visitor Saving water doesn't have to be a mystery! MSWD is here to help. Watch our Mystery Video Series "Vanishing Visitor" episode to learn how you can be a water-saving detective in your own home! Check ...	71	9	12.68%	6	0	0	4	0
March 02, 2023 4:36 PM PST	 Image	 Please join us in welcoming Julio Martinez, who is rejoining MSWD in our Construction and Maintenance team as a Field Operations Technician II. In this role, he will perform various work related t...	584	36	6.16%	28	0	2	14	0
March 02, 2023 3:01 PM PST	 Image	 Water 101 Let the water knowledge flow! Sign up now for our Water 101 class series starting on March 9. This series will teach you everything you need to know about water and wastewater systems. The meeting...	65	9	13.85%	9	0	1	5	0
March 01, 2023 4:51 PM PST	 Image	 Rain or shine, our crews work hard to provide the best service for you! Ensuring our customers have reliable service is a priority. #ProvideProtectPreserve#TeamMSWD#WorkerWednesday	153	16	10.46%	10	0	0	12	0
Total			2,593	288		162	3	6	194	23
Average			144.1	16.0	11.11%	9.0	0.2	0.3	10.8	1.3

Twitter Account Overview (March 1 - 31, 2023)


Item 17.

Tweets Published	Total Likes	Total Retweets	Total Followers	Following
8	8	0	95	99
-3 -27.3%			-1 -1.0%	


3 Most Retweeted Posts

- 

Water 101
Let the water knowledge flow! Sign up now for our Water 101 class series starting on March 9. Sessions will be held... ..

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MSWD Vanishing Visitor
Saving water doesn't have to be a mystery! MSWD is here to help. Watch our Mystery Video Series "Vanishing Visitor"... ..

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Groundwater Week
Happy National Groundwater Week! Here at MSWD, we are proud to be Groundwater Guardians! #DidYouKnow that using nat... ..

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3 Most Liked Posts

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Water 101
Let the water knowledge flow! Sign up now for our Water 101 class series starting on March 9. Sessions will be held... ..

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MSWD Vanishing Visitor
Saving water doesn't have to be a mystery! MSWD is here to help. Watch our Mystery Video Series "Vanishing Visitor"... ..





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Groundwater Week
Happy National Groundwater Week! Here at MSWD, we are proud to be Groundwater Guardians! #DidYouKnow that using nat... ..

1

Twitter Post Metrics (March 1 - 31, 2023)

Date	Format	Post	Retweets	Likes
<p>March 27, 2023 10:02 AM PDT</p>	<p> Link</p>	<p> Here for you #DidYouKnow our website offers more than a quick and easy way to pay your bill? You can also find helpful informati... https://t.co/oF7NgifFyK</p>	<p>0</p>	<p>1</p>
<p>March 24, 2023 3:30 PM PDT</p>	<p> Link</p>	<p> Green Can Act like a Green Can Man and become a disposal hero! Nobody wants a backed-up sink (or worse). Remember to toss foo... https://t.co/fyKivEh3oS</p>	<p>0</p>	<p>1</p>
<p>March 20, 2023 5:00 PM PDT</p>	<p> Link</p>	<p> Fix a Leak #DidYouKnow that minor water leaks account for 1 trillion gallons of wasted water each year? It is National Fix-A-L... https://t.co/M7icMt24YT</p>	<p>0</p>	<p>1</p>
<p>March 13, 2023 5:30 PM PDT</p>	<p> Link</p>	<p> Outdoor Conservation Outdoor water conservation is no cold case! Check out our video that tells the story of mystery, water-saving reali... https://t.co/APRHq90ISi</p>	<p>0</p>	<p>1</p>
<p>March 11, 2023 10:30 AM PST</p>	<p> Link</p>	<p> World Plumbing Day It is World Plumbing Day! Today is the perfect time to check for leaks and our rebate offers. You can learn more at... https://t.co/GoXWGM8M9K</p>	<p>0</p>	<p>1</p>
<p>March 06, 2023 9:30 AM PST</p>	<p> Link</p>	<p> Groundwater Week Happy National Groundwater Week! Here at MSWD, we are proud to be Groundwater Guardians! #DidYouKnow that using nat... https://t.co/6Qfa7a770u</p>	<p>0</p>	<p>1</p>


Date	Format	Post	Retweets	Item 17.
March 03, 2023 5:00 PM PST	 Link	 <p>MSWD Vanishing Visitor Saving water doesn't have to be a mystery! MSWD is here to help. Watch our Mystery Video Series "Vanishing Visitor"... https://t.co/xMXrExhptw</p>	0	1
March 02, 2023 3:02 PM PST	 Link	 <p>Water 101 Let the water knowledge flow! Sign up now for our Water 101 class series starting on March 9. Sessions will be held... https://t.co/LczJZ70Ue5</p>	0	1
Total			0	8
Average			0.0	1.0

Instagram Account Overview (March 1 - 31, 2023)


Item 17.

Posts Published	Total Followers	New Followers	Impressions	Reach	Profile Views
17	266	8	136,958	92,082	139
+2 13.3%	+1 0.4%	-4 -33.3%	+113,140 475.0%	+75,753 463.9%	+68 95.8%


3 Most Liked Posts

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Thank you to our field crews! The MSWD team works hard to keep our water and wastewater systems operating by maintain...

15
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Rain or shine, our crews work hard to provide the best service for you! Ensuring our customers have reliable service ...

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Welcome to our team! Please join us in welcoming Julio Martinez, who is rejoining MSWD in our Construction and Maintenance team as a Fiel...

10


3 Most Commented Posts

- 

News Release: Court Approves Final Class Action Agreement
Mission Springs Water District is pleased to announce the S...

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Rain or shine, our crews work hard to provide the best service for you! Ensuring our customers have reliable service ...









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Water 101
Let the water knowledge flow! Sign up now for our Water 101 class series starting on March 9. This series will teach...











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Instagram Post Metrics (March 1 - 31, 2023)

Item 17.

Date	Format	Post	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	Video Views
March 30, 2023 12:51 PM PDT	 Carousel	 Proud to sponsor today's Sr. Inspiration Awards. Congratulations to DHS honoree Teresa Valencia Sanchez. We thank you and all of today's honorees for your contribution to our community!	9	0	31	26	9	34.62%	0	
March 29, 2023 12:45 PM PDT	 Image	 Need one on one assistance with your MSWD account? Skip the line and book an in-person appointment with a customer service representative. Get help with the following: *New Accounts *Property Tax...	5	0	32	28	5	17.86%	0	
March 27, 2023 11:55 AM PDT	 Video	 #DidYouKnow our website offers more than a quick and easy way to pay your bill? You can also find helpful information to save water each month! Check out this video designed to help you better unde...	7	0						
March 24, 2023 3:30 PM PDT	 Image	 Green Can Act like a Green Can Man and become a disposal hero! Nobody wants a backed-up sink (or worse). Remember to toss food waste in your new green cans to avoid clogs in your drains! #MSWD #GreenCan #Av...	2	0	34	27	2	7.41%	0	

Date	Format	Post	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	Item 17.
March 23, 2023 9:16 AM PDT	 Video	 During March Madness, our construction team is keeping all eyes on the prize and working hard at MSWD's new Nancy Wright Regional Water Reclamation Facility. Expected to be operational by the end o...	3	0						
March 20, 2023 5:01 PM PDT	 Image	 Fix a Leak #DidYouKnow that minor water leaks account for 1 trillion gallons of wasted water each year? It is National Fix-A-Leak-Week, and we want to raise awareness of how much water you could save each yea...	10	0	53	48	10	20.83%	0	
March 18, 2023 2:17 PM PDT	 Carousel	 Proud to be at MLCC today sharing our award-winning water!	7	0	55	46	7	15.22%	0	
March 15, 2023 5:12 PM PDT	 Image	 News Release: Court Approves Final Class Action Agreement Mission Springs Water District is pleased to announce the Superior Court's final approval of the class action resolution. Under the terms ...	10	1	77	66	12	18.18%	1	
March 11, 2023 10:30 AM PST	 Image	 World Plumbing Day It is World Plumbing Day! Today is the perfect time to check for leaks and our rebate offers. You can learn more at https://loom.ly/OKishmY . #MSWD #WorldPlumbingDay #CheckLeaks	4	0	40	33	4	12.12%	0	







Date	Format	Post	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Save	Item 17.
March 08, 2023 4:49 PM PST	 Carousel	 Thank you to our field crews! The MSWD team works hard to keep our water and wastewater systems operating by maintaining pipes and quickly making repairs. As shown here, crews were out near Acoma, ...	15	0	71	55	15	27.27%	0	
March 06, 2023 4:02 PM PST	 Image	 Community Workshop: March 22 - 10-11:30 a.m. MSWD and other local water and wastewater providers are working with stakeholders to develop a Salt and Nutrient Management Plan to preserve the sustain...	9	0	59	54	9	16.67%	0	
March 06, 2023 9:31 AM PST	 Image	 Groundwater Week Happy National Groundwater Week! Here at MSWD, we are proud to be Groundwater Guardians! #DidYouKnow that using natural cleaners instead of harsh chemicals is one way to protect our groundwater? It...	8	0	43	36	8	22.22%	0	
March 05, 2023 1:54 PM PST	 Carousel	 Proud to support the DHS Women's Club and celebrate their 70th anniversary at today's Fashion Show Luncheon!	7	0	51	39	7	17.95%	0	
March 03, 2023 5:15 PM PST	 Video	 Saving water doesn't have to be a mystery! MSWD is here to help. Watch our Mystery Video Series "Vanishing Visitor" episode to learn how you can be a water-saving detective in your own home! Check ...	5	0						

Date	Format	Post	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	Item 17.
March 02, 2023 4:36 PM PST	 Image	 Please join us in welcoming Julio Martinez, who is rejoining MSWD in our Construction and Maintenance team as a Field Operations Technician II. In this role, he will perform various work related t...	10	0	72	63	10	15.87%	0	
March 02, 2023 3:04 PM PST	 Image	 Water 101 Let the water knowledge flow! Sign up now for our Water 101 class series starting on March 9. This series will teach you everything you need to know about water and wastewater systems. The meeting...	8	0	51	46	8	17.39%	0	
March 01, 2023 4:51 PM PST	 Image	 Rain or shine, our crews work hard to provide the best service for you! Ensuring our customers have reliable service is a priority. #ProvideProtectPreserve#TeamMSWD#WorkerWednesday	10	0	57	50	10	20.0%	0	
Total			129	1	726	617	116		1	
Average			7.6	0.1	51.9	44.1	8.3	18.8%	0.1	

LinkedIn Account Overview (March 1 - 31, 2023)







Item 17.







<p>Posts Published</p> <p>7</p> <p>+4 133.3%</p>	<p>Likes</p> <p>23</p> <p>+11 91.7%</p>	<p>Views</p> <p>28</p> <p>-7 -20.0%</p>	<p>Followers</p> <p>167</p> <p>+2 1.2%</p>
<p>Comments</p> <p>0</p>	<p>Impressions</p> <p>475</p> <p>+199 72.1%</p>	<p>Clicks</p> <p>15</p> <p>+9 150.0%</p>	<p>Engagement Rate</p> <p>9.2%</p> <p>0.0 -3.2%</p>



3 Most Engaging Posts		3 Most Shared Posts	
 <p>Water 101 We're helping our water knowledge flow to customers through our series of Water 101 classes. These monthly sessions w...</p> <p>16.67%</p>	 <p>Water 101 We're helping our water knowledge flow to customers through our series of Water 101 classes. These monthly sessions w...</p> <p>1</p>		
 <p>Green Can Organics recycling can help reduce FOG clogs! MSWD's latest educational campaign reminds customers to put food scraps...</p> <p>13.04%</p>	 <p>MSWD Vanishing Visitor We love the chance to educate while having fun. Our new "Vanishing Visitor" video shares tips for saving water in a c...</p> <p>1</p>		
 <p>MSWD Vanishing Visitor We love the chance to educate while having fun. Our new "Vanishing Visitor" video shares tips for saving water in a c...</p> <p>12.5%</p>	 <p>Outdoor Conservation Outdoor water conservation is no cold case! Check out our video that tells the story of mystery, water-saving realiza...</p> <p>1</p>		

LinkedIn Post Metrics (March 1 - 31, 2023)

Item 17.

Date	Format	Post	Shares	Clicks	Engagement Rate	Reactions	Impressions	Comments
March 27, 2023 10:05 AM PDT	 Link	 <p>Here for you #DidYouKnow our website offers more than a quick and easy way to pay your bill? You can also find helpful information to save water each month! Check out this video designed to help you better unde...</p>	0	2	9.76%	2	41	0
March 24, 2023 3:30 PM PDT	 Image	 <p>Green Can Organics recycling can help reduce FOG clogs! MSWD's latest educational campaign reminds customers to put food scraps and leftovers in the recycling bin instead of down the garbage disposal. Less f...</p>	0	0	13.04%	3	23	0
March 13, 2023 5:30 PM PDT	 Link	 <p>Outdoor Conservation Outdoor water conservation is no cold case! Check out our video that tells the story of mystery, water-saving realizations and another case of water-saving solved! Visit https://loom.ly/YQXZgt0 to ...</p>	1	0	9.38%	2	32	0

Date	Format	Post	Shares	Clicks	Engagement Rate	Reactions	Impressions	Item 17.
March 11, 2023 10:30 AM PST	 Image	 <p>World Plumbing Day World Plumbing Day is a perfect opportunity to encourage homeowners to check for leaks using our resources at https://loom.ly/RMxKNbQ Customers can also take advantage of indoor and outdoor rebates...</p>	0	0	4.44%	2	45	0
March 06, 2023 9:31 AM PST	 Image	 <p>Groundwater Week Happy National Groundwater Week! Here at MSWD, we are proud to be part of the Groundwater Guardians program for more than two decades! #MSWD #GroundwaterWeek #NaturalCleaners</p>	0	1	4.88%	1	41	0
March 03, 2023 5:01 PM PST	 Link	 <p>MSWD Vanishing Visitor We love the chance to educate while having fun. Our new “Vanishing Visitor” video shares tips for saving water in a comical and clever “mystery” themed skit. Check it out at https://loom.ly/xWhTOVO.</p>	1	2	12.5%	3	48	0

Date	Format	Post	Shares	Clicks	Engagement Rate	Reactions	Impressions	Item 17.
March 02, 2023 3:04 PM PST	 Image	 <p>Water 101 We're helping our water knowledge flow to customers through our series of Water 101 classes. These monthly sessions will discuss our water and wastewater systems, history, and how we fit into the l...</p>	1	2	16.67%	6	54	0
Total			3	7		19	284	0
Average			0.4	1.0	10.09%	2.7	40.6	0.0