



## BOARD OF DIRECTORS REGULAR MEETING AGENDA

Monday, July 19, 2021 at 3:00 PM

Via Teleconference – No Live Attendance

NOTICE IS HEREBY GIVEN MISSION SPRINGS WATER DISTRICT BOARD MEETINGS WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20 IN AN EFFORT TO PROTECT THE PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS). THE PUBLIC MAY ATTEND AND PARTICIPATE TELEPHONICALLY AS THERE WILL BE **NO PUBLIC LOCATION FOR ATTENDING IN PERSON**. THE AUDIO/VIDEO RECORDING OF THESE MEETINGS MAY BE POSTED TO THE MSWD WEBPAGE FOLLOWING THE MEETING.

THE PUBLIC MAY SUBMIT ANY COMMENTS ADDRESSING ITEMS BELOW BY EMAILING [DPETEE@MSWD.ORG](mailto:DPETEE@MSWD.ORG) PRIOR TO THE START OF THE MEETING.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/8220655340?from=addon>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

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### ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. RULES OF PROCEDURE

5. PUBLIC INPUT

*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

6. COVID-19 UPDATE AND DISCUSSION

#### EMPLOYEE RECOGNITION

7. HUMAN RESOURCES REPORT

#### ACTION ITEMS

**8. ORDINANCE 2021-01 - AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT REPEALING ORDINANCE NO. 2014-01, AND SECTION 15 OF ORDINANCE NO. 93-3, AND REPLACING THE SAME BY ADOPTING THE 2021 WATER SHORTAGE CONTINGENCY PLAN.**

It is recommended to waive the reading and adopt Ordinance No. 2021-01, adopting and implementing the 2021 Water Shortage Contingency Plan.

**DISCUSSION ITEMS**

**9. GROUNDWATER SUSTAINABILITY PLAN UPDATE**

Mission Creek Subbasin and San Gorgonio Pass Subbasin

**10. MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE**

**11. CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE**

**CONSENT AGENDA**

*Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.*

**12. APPROVAL OF MINUTES**

It is recommended to approve the minutes as follows:

June 9, 2021 - Special Meeting/Workshop

June 17, 2021 - Study Session

June 21, 2021 - Board Meeting

**13. REGISTER OF DEMANDS**

The register of demands totaling \$1,962,330.00

**14. ACCEPTANCE OF BILL OF SALE FOR THE DESERT HOT SPRINGS LIBRARY**

It is recommended to authorize the General Manager to execute the Bill of Sale for the Water and Sewer Infrastructure for the DHS Library project located at the northeast corner of Palm Drive and Park Lane, Desert Hot Springs as contributed assets.

**DIRECTOR'S REPORTS**

**15. UPCOMING EVENTS AND DIRECTOR REPORTS**

**REPORTS**

**16. GENERAL MANAGER'S REPORT**

**17. DISTRICT COUNSEL COMMENTS**

**18. DIRECTOR COMMENTS**

**CLOSED SESSION**

**19. CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1).

One Case: Case No. PSC 1600676

(Mission Springs Water District vs. Desert Water Agency)

**CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. RIC 2003782

(George Padilla and Sharon Moreno vs. Mission Springs Water District)

**CONFERENCE WITH LEGAL COUNSEL REGARDING PENDING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)

One Case: (MSWD vs. Master Meter)

**20. REPORT ON ACTION TAKEN DURING CLOSED SESSION**

**21. ADJOURN**

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*If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.*

**ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT’S WEBSITE AT <https://www.mswd.org/board.aspx>. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.**

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**CERTIFICATION OF POSTING**

I certify that on or before July 16, 2021, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).

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Arden Wallum  
Secretary of the Board of Directors

**AGENDA REPORT**  
**REGULAR BOARD MEETINGS OF JULY 15 & 19, 2021**

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**HUMAN RESOURCES REPORT**

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**PERSONNEL ACTIVITY FOR THE PERIOD JUNE 1 - 30, 2021**

**NEW HIRES**

None

**ANNIVERSARIES**

Michael Moore	Field Operations Technician II	2 Years
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**PROMOTIONS**

Julio Martinez	Water Production Operator I, formerly Field Operations Technician I
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**CERTIFICATIONS/EDUCATIONAL ACCOMPLISHMENTS**

Jason Weekley	Distribution Grade 3
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# AGENDA STAFF REPORT



**MEETING NAME:** REGULAR BOARD MEETING  
**MEETING**  
**DATE(S):** JULY 15 & 19, 2021  
**FROM:** Danny Friend – Director of Engineering and Operations  
**FOR:** ACTION  X  DIRECTION      INFORMATION    

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**ORDINANCE 2021-01 - AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT REPEALING ORDINANCE NO. 2014-01, ORDINANCE NO. 2015-01, AND SECTION 15 OF ORDINANCE NO. 93-3, AND REPLACING THE SAME BY ADOPTING THE 2021 WATER SHORTAGE CONTINGENCY PLAN**

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**STAFF RECOMMENDATION**

Board of Directors waive the reading of Ordinance 2021-01 and approve Ordinance 2021-01 adopting and implementing the 2021 Water Shortage Contingency Plan.

**SUMMARY**

In 2018, the State Legislature modified the Urban Water Management Act laws to require a Water Shortage Contingency Plan (WSCP) with specific elements to better align WSCPs throughout the state, which would become a part of the 2020 Urban Water Management Plan (UWMP). Six water agencies in the Coachella Valley (Coachella Valley Water District, Coachella Water Authority, Desert Water Agency, Indio Water Authority, MSWD, and Myoma Dunes Mutual Water Company) worked together to develop a 2020 Regional Urban Water Management Plan (RUWMP) and individual WSCPs that were aligned to the greatest extent possible. Both the 2020 RUWMP and MSWD’s 2021 WSCP were adopted by the Board in June and submitted to DWR by the July 1, 2021. However, to implement the 2021 WSCP as policy, an adoption by ordinance is required.

**ANALYSIS**

The WSCP is a document to describe how each agency would respond to a water shortage during an extended drought or sudden event (like an earthquake) that impacts the region’s ability to replenish the groundwater basin or the agency’s ability to provide enough water to meet all customer needs. MSWD’s WSCP defines six levels of shortage and outlines the actions that will be required of customers during each level. The six agencies aligned the actions in their plans as much as possible to maintain consistent requirements and messaging for customers throughout the Coachella Valley. If the WSCPs need to be implemented during a water shortage, the agencies will evaluate how well they are working and consider making changes if needed. MSWD and the other agencies received feedback from the community in developing the WSCPs and during the June RUWMP hearing and adoption process.

**FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION**

Board approval of the Ordinance 2021-01 has no direct fiscal impact. However, future conservation efforts, WSCP implementation, and other demand management measures may have fiscal impacts to future budgets as may be required to meet State, regional, and local goals for water conservation.

**ATTACHMENTS**

- 2021 WSCP
- Ordinance 2021-01

# Water Shortage Contingency Plan



**Mission Springs Water District**

**June 2021**

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## Introduction

This document represents the Water Shortage Contingency Plan (WSCP) adopted by Mission Springs Water District (MSWD). The document follows the structure recommended in guidance documents prepared by the California Department of Water Resources (DWR).

MSWD is one of six agencies in the Coachella Valley participating in the development of a 2020 Regional Urban Water Management Plan (RUWMP). Each agency is adopting the RUWMP to meet its reporting requirements under the Urban Water Management Planning Act. Each agency is also adopting its own WSCP. The agencies have sought to align their shortage levels and shortage response actions to the extent possible, with the intent of reducing confusion for neighboring customers during a shortage. However, each agency will adopt its own WSCP with slight variations (e.g. penalty processes and amounts) for flexibility in the event that future changes are necessary.

As individual agencies make updates or enhancements to their WSCP, each will be able to make modifications and re-adopt an amended WSCP without triggering a requirement for the other participating agencies to take similar steps. The update process is described in later sections of this WSCP.

### 1.0 Water Supply Reliability Analysis

This section provides a summary of the supply reliability analysis presented in the RUWMP and highlights key issues that could create a shortage condition.

The supplies of the agencies in the Coachella Valley generally have a high degree of reliability. The RUWMP participating agencies meet most of their urban demands with groundwater produced from the Indio (also known as Whitewater River) and Mission Creek Subbasins of the Coachella Valley Groundwater Basin. The groundwater basin is large enough to provide storage that allows continued production during dry periods. Because production exceeds the recharge provided by precipitation and return flows, the agencies use imported water to recharge the groundwater basin. These sources of imported water for recharge include:

- Colorado River water that Coachella Valley Water District (CVWD) receives through the Coachella Canal.
- State Water Project (SWP) water that CVWD and Desert Water Agency (DWA) have rights to receive. Because the SWP infrastructure does not extend into the Coachella Valley, CVWD and DWA have an exchange agreement with the Metropolitan Water District of Southern California (MWD). The agreement allows MWD to deliver water from its Colorado River Aqueduct (CRA) to the Coachella Valley to recharge the local aquifer. In return, MWD receives SWP water through the SWP infrastructure based on the annual allocations to CVWD and DWA.

Drought conditions are not expected to affect CVWD's Colorado River water supply due to the agency's high priority allocation. Colorado River water is not a direct source of urban water supply; it is used for groundwater replenishment and non-potable uses. If a reduction in Colorado River water supply occurred, CVWD would initially reduce deliveries to groundwater replenishment projects. Subsequent reductions in delivery would be applied to users following the priorities in CVWD's Canal Water Shortage Contingency Plan. These priorities are defined in CVWD's Canal Water Shortage Contingency Plan, which is Chapter 3.10, Article XII of CVWD's administrative code.

Drought conditions in the Sierra Nevada would have an effect on the SWP water allocation; thus reducing the SWP Exchange water received by CVWD and DWA. This water is used for replenishment of the groundwater basin and is not a direct source of urban water supply. Consequently, water use restrictions due to drought involving the SWP water supply would likely be implemented only as a result of a prolonged drought.

During dry periods when less imported water is available, groundwater production will exceed the amount of recharge, and the volume in storage will be reduced. However, these reductions can be reversed in years when additional imported water is available. The Coachella Valley Groundwater Basin is a large basin which provides a buffer during dry periods, thus allowing the agencies to develop long-term plans and programs to manage regional water supplies.



The reliability analysis for MSWD is presented in Section 7 of MSWD’s chapter of the RUWMP. Although that analysis demonstrates that the region’s urban water supply is reliable, there are potential issues that could create a shortage condition. These include:

- An extended drought more severe than historic events, possibly impacted by climate change.
- A natural disaster or a malevolent act that leads to prolonged disruption of imported water delivery from the Colorado River or the SWP.
- Reductions in imported water supply due to environmental restrictions related to endangered species or habitat protection.
- Identification of a currently unregulated contaminant that has widespread effects on the region’s groundwater supply.
- Regulatory mandates to reduce water use.

Water shortage contingency planning provides a way to plan for these risks and anticipate actions that can be implemented to manage the impacts. This plan describes how MSWD intends to respond to such shortage events. The responses have been aligned with those of other RUWMP participating agencies to the extent possible.

## 2.0 Annual Water Supply and Demand Assessment Procedures

MSWD will be required to prepare an Annual Water Supply and Demand Assessment (Annual Assessment) and submit it to DWR each year, beginning July 1, 2022. The Annual Assessment is intended to meet requirements of Water Code Section 10632.1 and present an assessment of the likelihood of a water shortage occurring during the next 12 months. This section of the WSCP outlines the procedures that MSWD will use to prepare the Annual Assessment. The procedures defined in this section will allow MSWD to follow a consistent annual procedure for making the determination of whether to activate the WSCP.

### 2.1 Decision Making Process

DWR requires a defined decision-making process for performing the Annual Assessment. The process and anticipated timeline are presented in Table 1.

**Table 1. Annual Assessment Decision-Making Process**

Anticipated Timeline of Each Year	Activities
February	MSWD staff will review available data related to anticipated supplies and demands.
March	The six agencies participating in the Coachella Valley RUWMP will review the data and determine whether a consistent region-wide determination on water supply reliability can be made. If needed, MSWD may elect to activate their WSCP at different shortage levels than other participating agencies.
April	MSWD staff will make a determination whether to recommend implementation of shortage response actions.
May	If shortage response actions are to be implemented, MSWD management will present the recommendation to its Board for consideration.  If the Board decides to implement the WSCP, it will provide public notice of a hearing to consider changes in the implementation of the shortage response actions.
June	MSWD staff will prepare the Annual Assessment and submit it to DWR by July 1 <sup>st</sup> .

## 2.2 Data and Methodologies

This section describes the data and methodologies that will be used to evaluate water system reliability for the coming year, while considering that the year to follow could be dry.

### 2.2.1 Evaluation Criteria

MSWD will rely on locally applicable criteria for each annual assessment. These criteria will include the findings of the annual reports prepared for the Indio Subbasin and the Mission Creek Subbasin for compliance with the Sustainable Groundwater Management Act. Findings from the annual Engineer's Report on Water Supply and Replenishment Assessment will also be incorporated.

### 2.2.2 Water Supply

MSWD's anticipated supplies will be quantified for the near-term future, and descriptive text will be used to note any anticipated reductions in supply.

### 2.2.3 Unconstrained Customer Demand

MSWD will prepare an estimate of unconstrained demand (as the term is used in Water Code Section 10632(a)(2)(B)(i)). The estimated demand will be calculated using the demand projection approach described in Section 4 of MSWD's chapter of the RUWMP, in combination with updated data for connections, climate, changes in land use, and recent water usage history.

### 2.2.4 Planned Water Use for Current Year Considering Dry Subsequent Year

MSWD will describe the anticipated use of water supplies for the coming year, with the anticipation that the following year will be dry. The supplies will be characterized in a manner consistent with the RUWMP, in combination with updated data for climate and recent observations.

### 2.2.5 Infrastructure Considerations

MSWD will describe any potential infrastructure constraints on the ability to deliver adequate supplies to meet expected customer demands in the coming year. MSWD will verify that its system of wells, pipelines, pump stations, and storage tanks have adequate capacity to deliver the anticipated demands. MSWD will describe any anticipated capital projects that are intended to address constraints in production, treatment, or distribution.

### 2.2.6 Other Factors

MSWD will describe any specific locally applicable factors that could influence or disrupt supplies. MSWD will also describe unique local considerations that are considered as part of the Annual Assessment.

## 3.0 Six Standard Water Shortage Levels

MSWD, and the other RUWMP participating agencies, have elected to use the six standard shortage levels included in guidance documents prepared by DWR. The six standard water shortage levels correspond to progressively increasing estimated shortage conditions (up to 10-, 20-, 30-, 40-, 50-percent, and greater than 50-percent shortage compared to the normal reliability condition). These levels are identified in Table 2.

**Table 2. Water Shortage Contingency Plan Levels**

Shortage Level	Percent Shortage Range	Description	Shortage Response Actions
1	Up to 10%	Normal water supplies	Mandatory prohibitions defined by the state, ongoing rebate programs
2	Up to 20%	Slightly limited water supplies	Outdoor water use restrictions on time of day, increased water waste patrols
3	Up to 30%	Moderately limited water supplies	Outdoor water use restrictions on days per week, restrictions on filling swimming pools
4	Up to 40%	Limited water supplies	Limits on new landscaping, expanded public information campaign
5	Up to 50%	Significantly limited water supplies	Limits on watering of parks or school grounds
6	Greater than 50%	Severe shortage or catastrophic incident	No potable water use for outdoor purposes

Each level in Table 2 represents an anticipated reduction in the supplies that would normally be available to MSWD. These supply reductions could be the result of a variety of potential causes including natural forces, system component failure or interruption, regulatory actions, contamination, or any combination of factors. MSWD may need to activate shortage levels across its entire service area or within certain areas that are impacted by an event.

The levels involve voluntary and mandatory conservation measures and restrictions, depending on the causes, severity, and anticipated duration of the water supply shortage. The locally appropriate shortage response actions that would be taken at each level to address the resulting gap between supplies and demands are described in the following section.

#### 4.0 Shortage Response Actions

This section describes the shortage response actions that would be taken by MSWD at each shortage level. These actions have been grouped into categories including:

- Supply Augmentation Actions
- Demand Reduction Actions and Mandatory Use Restrictions
- Operational Changes

#### 4.1 Supply Augmentation

For long-range planning, MSWD continues to evaluate opportunities for transfers, exchanges, and other purchases of imported water to increase supply reliability. The RUWMP participating agencies collaborate to replenish the groundwater aquifer with imported water, creating a stored supply that can be used for emergencies or longer-term shortages. CVWD and DWA, through support of the other participating agencies, are also making investments in increasing supply reliability from the SWP through the Delta Conveyance Facility and in securing new supplies like Sites Reservoir. Additionally, MSWD continues to implement water conservation measures to reduce groundwater demand. These programs are described in Chapter 3 of the RUWMP.

MSWD has the option of identifying short-term supply augmentation actions that would be taken during a shortage. These actions are intended to be separate from the long-range planning efforts to sustainably manage the groundwater basin. The short-term supply augmentation measures that could be implemented are presented in Table 3.

**Table 3. Supply Augmentation Actions**

Shortage Level	Supply Augmentation Methods and Other Actions by Water Supplier	Expected Relative Impact	Additional Explanation or Reference
1 - 6	Exchanges	Medium	Emergency connections with neighboring agencies could be activated or constructed to help exchange water with adjoining systems.
5	New recycled water	Medium	In areas where recycled water supply is available, customers could be mandated to use recycled water and cease use of potable water.
6	Other actions	Medium	Additional non-potable water sources such as new groundwater wells could be constructed to provide non-potable water from the Desert Hot Springs Subbasin for irrigation.

**4.2 Demand Reduction Actions and Mandatory Use Restrictions**

The Coachella Valley RUWMP participating agencies have aligned their demand reduction actions to the greatest extent possible, while allowing each agency to tailor its response to the unique characteristics of its service area. The agencies conducted public workshops to gather input on actions that could be taken during a water shortage. The input from stakeholders was used to select and prioritize actions that reflected the values of the community. Key elements of the input included:

- The importance of recognizing the conservation efforts that many customers have already made and not imposing requirements for all customers to meet the same percentage reduction in water use.
- The importance of involving Homeowner Associations (HOAs) to help implement and communicate response actions to individuals.
- The benefits of tiered rates in allowing customers to pay less for their basic efficient use and more for excessive use.
- A balanced program should include incentives (such as expanded rebates for turfgrass removal) as well as penalties (such as drought rates).
- A range of approaches is needed to communicate with customers and end users, including social media, web sites, bill inserts, presentations, and virtual tours, ideally in multiple languages.

The demand reduction actions that could be implemented at each shortage level are shown in Table 4. During a shortage, MSWD may implement some or all of the actions as needed, depending on actual conditions.

**Table 4. Demand Reduction Actions**

Shortage Level	ID	Demand Reduction Actions	Expected Relative Impact	Penalty or Enforcement
1	1.1	Applying any water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures is prohibited.	Low	No
	1.2	Using any water in a fountain or other decorative water feature is prohibited, unless the water recirculates.	Low	No
	1.3	Applying water to driveways, sidewalks, concrete or asphalt is prohibited unless to address immediate health and safety needs. Reasonable pressure washer or water broom use is permitted.	Low	No
	1.4	Spray irrigation of outdoor landscapes during and within 48 hours after rainfall of 0.10 inches is prohibited.	Low	No
	1.5	Using a hose to wash a vehicle, windows, or solar panels is prohibited unless an automatic shut-off nozzle or pressure washer is used.	Low	No
	1.6	Broken sprinklers shall be repaired within five business days of notification by agency, and leaks shall be repaired as soon as practical.	Low	No
	1.7	Draining and refilling of private swimming pools is discouraged, unless necessary for health and safety or leak repair.	Low	No
	1.8	Hotels will provide guests the option of choosing not to have towels and linens laundered daily.	Low	No
	1.9	Agency shall discourage overseeding.	Low	No
	1.10	Agency shall provide rebates for landscape efficiency.	High	No
	1.11	Agency shall offer water use surveys/audits.	Medium	No
	1.12	Agency shall provide rebates on plumbing fixtures and devices.	Medium	No
2	2.1	Outdoor water use is prohibited during daylight hours for spray irrigation except for leak checks or with an agency approved conservation alternative plan.	Medium	Yes
	2.2	Restaurants can serve water only on request.	Low	Yes
	2.3	Agency shall encourage use of non-potable water for construction, if available.	Low	No
	2.4	Agency shall actively discourage overseeding.	Medium	No
	2.5	Agency shall expand public information campaign.	Medium	No
	2.6	Agency shall increase water waste patrols.	Medium	Yes
	2.7	Agency shall reduce hydrant and dead-end line flushing.	Low	No
3	3.1	Outdoor water use is allowed only three days a week for spray irrigation (Monday, Wednesday, and Friday).	High	Yes
	3.2	Drip or subterranean irrigation is allowed seven days per week, during non-daylight hours.	Medium	Yes
	3.3	Commercial nurseries are to use water only on alternate days during non-daylight hours for outside operations.	Low	Yes
	3.4	Decorative ponds, non-irrigation system golf course water hazards, fountains, and other waterscape features are not to be filled or replenished.	Low	Yes

Shortage Level	ID	Demand Reduction Actions	Expected Relative Impact	Penalty or Enforcement
	3.5	No filling of swimming pools or landscaping ponds unless necessary for health and safety or leak repair.	Low	Yes
	3.6	Commercial car washes must use recycled water or recirculating water systems.	Medium	Yes
	3.7	Spray irrigation of medians and parkways is prohibited.	Medium	Yes
	3.8	Agency shall encourage counties, cities, Homeowners Associations (HOAs) and other enforcement agencies to suspend code enforcement and fines for brown turfgrass areas and to otherwise comply with new State laws regarding limitations on such enforcement.	Low	No
	3.9	Agency shall strengthen customer billing messages with use comparisons.	Medium	No
	3.10	Agency shall implement water use audits targeted to key customers to ensure compliance with directives.	Medium	No
	3.11	Agency shall expand rebate programs.	Medium	No
4	4.1	Turfgrass landscapes may not be watered except where subterranean or non-potable water systems are used.	High	Yes
	4.2	Agency shall implement or modify drought rate surcharge.	High	Yes
	4.3	Agency shall expand public information campaign.	Medium	No
	4.4	Agency shall impose moratorium on new turfgrass landscaping.	N/A	Yes
5	5.1	Watering turfgrass is prohibited.	High	Yes
	5.2	The use of misting systems is prohibited.	Medium	Yes
	5.3	Turfgrass at parks and school grounds are to be watered with recycled water, if available, or not at all.	Medium	Yes
	5.4	Golf course greens and tees may be watered no more than two times per week during non-daylight hours with recycled water, or not at all.	Medium	Yes
	5.5	Trees, desert plants and shrubs may be watered only with drip, subterranean or non-adjustable bubbler irrigation systems during non-daylight hours.	High	Yes
	5.6	Outdoor water use for grading or development is prohibited.	High	Yes
	5.7	Agency shall impose moratorium or net zero demand on new connections.	N/A	Yes
	5.8	Agency shall not issue new construction meters, and water service through construction meters will not be available.	N/A	Yes
6	6.1	Commercial nurseries shall discontinue all use of potable water for watering and irrigation.	Low	Yes
	6.2	Watering of livestock is permitted as necessary.	N/A	Yes
	6.3	Outdoor water use is prohibited.	High	Yes
	6.4	Restaurants must use disposable cups, plates, and utensils.	Low	Yes
	6.5	Agency shall implement mandatory rationing.	High	Yes

### 4.3 Operational Changes

MSWD has identified potential operational changes that could be made to help address a short-term gap between demands and available supplies. These include improved monitoring and analysis of customer water usage, reductions in flushing of hydrants and dead-end lines, and use of emergency connections with neighboring water agencies. Some of the potential actions are included in Table 4. MSWD may also expedite planned system improvement projects that include reduction in water loss (e.g., replacement of water mains that are experiencing higher rates of leaks and breaks).

### 4.4 Additional Mandatory Restrictions

MSWD has identified a series of restrictions that could be implemented at different shortage levels. These restrictions are included in the demand reduction actions in Table 4.

### 4.5 Emergency Response Plan

The Water Code requires that an agency's WSCP address catastrophic water shortages and plans to address them. This information can be addressed in MSWD's Emergency Response Plan (ERP). MSWD's ERP contains sensitive information related to potential vulnerabilities or impacts of natural disasters or malevolent acts. Therefore, these documents are not typically made publicly available. MSWD's plan outlines specific disaster-related procedures to guide staff in responding efficiently to catastrophic interruptions of water supply.

Five of the Coachella Valley RUWMP participating agencies collaborate on planning efforts, including emergency response, through the Coachella Valley Regional Water Management Group (CVRWWMG). In addition, CVWD, DWA, IWA, and MSWD are members of the California Water/Wastewater Agency Response Network (CalWARN), which supports and promotes emergency preparedness. More information about CalWARN is available at their web site at [www.calwarn.org](http://www.calwarn.org).

The region's imported water supplies from the Colorado River and the SWP could be disrupted by an earthquake. Because MSWD uses local groundwater to meet urban demands, it could continue to meet short term urban demands with groundwater production. MSWD has installed backup generators at key water production facilities to allow continued operation during a power outage.

DWR has plans in place to make emergency repairs to the SWP, and MWD has plans in place to make emergency repairs to the CRA. MSWD staff receives regular Incident Command System (ICS) training through the Federal Emergency Management Agency (FEMA), and drills are conducted routinely. MSWD remotely monitors the status of most key facilities at its headquarters, which enables MSWD to detect areas affected by disasters. Other RUWMP participating agencies also participate in ICS training and regularly monitor key water facilities remotely.

If imported water supplies were disrupted for an extended period, it would reduce the water supply available for replenishment of the groundwater basin. It could also lead to increased groundwater pumping by non-urban users who normally use other sources. MSWD would implement levels of this WSCP as needed if pumping needed to be decreased while imported water supplies were interrupted.

### 4.6 Seismic Risk Assessment and Mitigation Plan

Water Code Section 10632.5 requires the RUWMP participating agencies to assess seismic risk to water supplies as part of their WSCP. The code also requires a mitigation plan for managing seismic risks. In lieu of conducting their own seismic risk assessment, which can be a lengthy process, suppliers can comply with the Water Code requirement by submitting the relevant local hazard mitigation plan or multi-hazard mitigation plan.

The Riverside County Local Hazard Mitigation Plan (LHMP) was updated in 2018. The Riverside County LHMP is available on the Riverside County web site at <https://rivcoemd.org/LHMP>. In addition, MSWD also has its own LHMP, as required by FEMA. The Riverside County LHMP includes an assessment of the region's vulnerability to a broad range of hazards, including earthquakes; while MSWD's is focused on the local area. Both also describes mitigation strategies and actions to reduce the impacts of a seismic

event. MSWD continues to include seismic risk assessment in its planning process for system improvements.

## **5.0 Communication Protocols**

Timely and effective communication is a key element of WSCP implementation. MSWD will need to inform customers, the general public, and other government entities of WSCP actions taken during a water shortage (either one determined by the Annual Assessment, an emergency, catastrophic, or other event). An overview of planned communication approaches is provided in Table 5. These protocols have been aligned between the RUWMP participating agencies where possible, but some are tailored to the needs of MSWD's service area. MSWD will adjust its communication strategy as needed to address issues that are impacting the entire service area or limited areas.



**Table 5. Communication Plan Outline**

<b>At all times</b>	<b>Level 1 Up to 10% Voluntary Conservation</b>	<b>Level 2 Up to 20% Mandatory Conservation</b>	<b>Levels 3 and 4 Up to 30% or 40% Mandatory Conservation</b>	<b>Levels 5 and 6 Up to 50% or Over 50% Mandatory Conservation</b>
Standard outreach efforts in effect (media relations, social media, website)	Update message platform to reflect conditions, District response, and needed actions from public	Update campaign and messages to generate immediate actions/behaviors by public, include information on enforcement actions	Update campaign and messages to raise awareness for more severe water-saving actions/behaviors by public, highlight need for reduced outdoor water use	Update campaign and messages to reflect extreme or emergency condition and likely need to focus water use on health/safety needs
Promote ongoing Water Use Efficiency (WUE) programs and tools and partnerships designed to achieve long-term water management goals	Announce status change to key stakeholders and general public (e.g., News release, social media, etc.)	Announce status change to key stakeholders and general public (e.g., News release, social media, etc.)	Announce status change to key stakeholders and general public (e.g., News release, social media, etc.)	Announce emergency status to key stakeholders and general public (e.g., News release, social media, etc.)
Standard coordination with MWD and regional partners	Include increased conservation messages on website and in standard outreach efforts; provide regular condition updates to stakeholders/media	Supplement Level 1 activities with additional tactics as needed; provide regular condition updates to stakeholders/media	Supplement Level 2 outreach with additional tactics as needed; provide regular updates to stakeholders/media on conditions	Supplement Level 3-4 outreach with additional tactics as needed; provide regular condition updates to stakeholders/media on conditions
Board reports on public communication and water-use efficiency outreach activities at least annually.	Enhance promotion of ongoing WUE programs/tools; deploy targeted advertising	Conduct issue briefings with elected officials, other key civic and business leaders	Conduct specialized outreach to HOAs and local organizations	Suspend promotion of long-term WUE programs/tools to focus on imminent needs
	Initiate regular Board reports on campaign efforts	Increase promotion of ongoing WUE programs/tools	Promote available water assistance resources for vulnerable populations; specialized outreach to impacted industries	Continue enhanced coordination with neighbor agencies and local/state/federal policy makers as needed (e.g. daily or weekly briefings or email updates, etc.)

## 6.0 Compliance and Enforcement

This section describes how MSWD will ensure compliance with and enforce provisions of the WSCP. The RUWMP participating agencies have worked together to align their policies where possible, but each agency implements its compliance and enforcement actions within its service area. MSWD will adjust its communication strategy as needed to address issues that are impacting the entire service area or limited areas.

### 6.1 Penalties

The penalties that could be imposed for non-compliance are summarized in Table 6.

**Table 6. Enforcement Actions**

Water Shortage Level	First Violation	Second Violation (within 12 months)	Third Violation (within 12 months)	Subsequent Violations	Additional Information
All	Written notice	\$100 surcharge	\$200.00 surcharge applied to the customer's bill and/or a flow restricting device to be installed in the customer's water service line for continued failure to comply within 30 days after notice and imposition of second violation sanction. The charge to the customer for installing a flow restricting device shall be based upon the size of the meter and the actual cost of installation.	Within 24 calendar months after a first violation: Discontinuance of service Charge for reconnection and restoration of service as provided by the Rules and Regulations of the District \$500 fine per day for each day the violation occurs	Any violation of the District's Water Conservation Stages including waste of water and excessive use is a misdemeanor and upon conviction thereof, the violator shall be punished by imprisonment, fine or by both such fine and imprisonment as allowed by law. In addition to criminal penalties, violators of the mandatory provision of the Ordinance shall be subject to civil action.

### 6.2 Appeals and Exemption Process

This section describes the appeals and exemption processes. Where feasible, specific exemptions can be identified and defined. Where not feasible, the process to appeal or obtain an exemption should be detailed.

Any water user violating the regulations and restrictions on water use may receive a written notice for the violation. The water user shall have seven days from receipt of the notice to submit a written request for a hearing. If no hearing is requested, or at the hearing it is determined that the water user has committed a violation, a civil penalty may be levied.

The government codes and ordinances that are used to implement these policies and processes are discussed in Section 7.

### 7.0 Legal Authorities

This section describes the legal authorities that MSWD relies upon to implement the shortage response actions and the associated enforcement actions.

MSWD’s Water Regulations and Service Ordinance No. 93-3 and 2014-01 implements measures to curtail water use. MSWD is in the process of updating its ordinances to reflect the contents of this WSCP. A copy of the legal authority is included in Appendix A.

In accordance with Water Code Chapter 3 (commencing with Section 350) of Division 1 general provisions regarding water shortage emergencies, MSWD shall declare a water shortage emergency in the event of a catastrophic interruption in supply.

MSWD shall coordinate with any city or county within which it provides water supply services for the possible proclamation of a local emergency under California Government Code, California Emergency Services Act (Article 2, Section 8558). Including a list of and contacts for all cities or counties for which MSWD provides service in the WSCP, along with developed coordination protocols, can facilitate compliance with this section of the Water Code in the event of a local emergency as defined in subpart (c) of Government Code Section 8558.

These cities and counties are summarized in Table 7.

**Table 7. City and County Coordination on Proclamation of Emergencies**

City or County	Contact	CVWD	CWA	DWA	IWA	MDMWC	MSWD
Riverside County	Emergency Management Department	X	X	X	X	X	X
City of Palm Springs	Emergency Management Coordinator			X			X
City of Desert Hot Springs	Emergency Services Coordinator			X			X

### 8.0 Financial Consequences of WSCP

This section describes the anticipated financial consequences to MSWD of implementing the WSCP. The description includes potential reductions in revenue due to lower water sales and increased expenses associated with implementing the shortage response actions.

Potential financial impacts of implementing the WSCP could include:

- Reduced revenue from reduced water use
- Increased staff costs for tracking, reporting, patrolling, and enforcing restrictions
- Economic impacts associated with water-dependent businesses in the service area

Potential mitigation measures include:

- Triggering of drought rate structures or surcharges
- Using financial reserves
- Reducing operation and maintenance expenses (expenses related to source of supply and pumping will fall due to reduced water production)
- Deferring capital improvement projects

- Reducing future projected operation and maintenance expenses
- Increasing fixed readiness-to-serve charge
- Increasing commodity charge and water adjustment rates to cover revenue shortfalls
- Seeking alternative source of funding, such as state or federal grants or loans
- Other financial management mechanisms

MSWD will monitor financial conditions during a water shortage and take appropriate actions as needed. MSWD maintains financial reserves that can be used to continue operations during a period of reduced water sales. MSWD has the ability to increase water rates or implement surcharges or penalties to increase revenues from water sales.

## 9.0 Monitoring and Reporting

This section describes how MSWD will monitor and report on implementation of the WSCP. MSWD will gather data on key water use metrics and use the data to evaluate the effectiveness of response actions in achieving its intended water use reduction purposes. MSWD will also gather data on customer compliance to evaluate the effectiveness of enforcement actions. MSWD will also gather and report data at frequencies adequate to meet reporting requirements established by the State Water Resources Control Board and other government agencies. The specific reporting requirements are expected to continue to change over the next five years.

MSWD will monitor water use by customers using billing systems and operational control systems to monitor production and consumption. Each customer is metered, and billing records will be compiled and used to observe trends in water consumption. Each groundwater well and water connection point is also metered, and production records will be used to observe trends in water production. Levels in storage reservoirs can be monitored using the operational control systems to help identify potential high usage or leaks. MSWD staff may also perform field visits and record observations to monitor water use and identify potential issues for follow-up.

For each customer, MSWD will aggregate the consumption records by customer class to evaluate response actions and identify potential additional measures.

## 10.0 WSCP Refinement Procedures

MSWD will monitor the implementation of this plan to evaluate its effectiveness as an adaptive management tool. The monitoring and reporting program described in Section 9 will provide information on the effectiveness of the shortage response actions during any shortage levels that may be invoked. If MSWD determines that the shortage response actions are not effective in producing the desired results, MSWD will initiate a process to refine the WSCP. MSWD will consider the addition of new shortage response actions, or changing the levels when shortage response actions are implemented. Suggestions for refinements will be collected from staff, customers, industry experts, and the general public. The RUWMP participating agencies will share data and suggestions for refinement to identify opportunities to increase the effectiveness of the WSCP while maintaining alignment with other agencies in the region when possible.

## 11.0 Special Water Feature Distinction

The RUWMP participating agencies have distinguished swimming pools and spas as recreational water features, while non-pool and non-spa water features are considered decorative water features. This distinction is used in the shortage response actions because decorative water features have the potential to use recycled water, while most pools and spas (recreational water features) use potable water for health and safety considerations. However, this distinction does not apply to the hot mineral spring pools and spas throughout the Desert Hot Springs area; while they are recreational, they also do not rely on potable water.

## 12.0 Plan Adoption, Submittal, and Availability

MSWD adopted this WSCP with the 2020 Coachella Valley RUWMP. The RUWMP and WSCP were made available for public review during May and June of 2021. A public hearing was held on June 21, 2021 to allow public input on the draft RUWMP and the WSCP.

MSWD's governing board adopted the RUWMP and the WSCP at a meeting on June 21, 2021. The resolution of adoption is included as Appendix B.

This WSCP was submitted to DWR through the WUEData portal before the deadline of July 1, 2021. This WSCP was made available to the public on MSWD's web site. Notice was provided to cities and counties in the service area that the WSCP was available on MSWD's web site.

If MSWD identifies the need to amend this WSCP, it will follow the same procedures for notification to cities, counties and the public as used for the RUWMP and for initial adoption of the WSCP. The draft amended WSCP will be made available for public review, and MSWD's Board will hold a public hearing to receive comments on the draft amended WSCP. Once MSWD's Board adopts the amended WSCP, the amended plan will be submitted to DWR and the California State Library, and it will be made available to the public and the cities and counties in the service area through placement on MSWD's web site.

**Appendix A. Legal Authority**

**Appendix B. Resolution of Adoption**

**RESOLUTION NO. 2021-13**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT TO ADOPT THE 2020 REGIONAL URBAN WATER MANAGEMENT PLAN**

**WHEREAS**, the Urban Water Management Planning Act requires urban water suppliers providing water for municipal purposes to more than 3,000 customers or supplying more than 3,000 acre-feet of water annually to prepare and adopt, in accordance with prescribed requirements, an urban water management plan every five years; and

**WHEREAS**, the Urban Water Management Planning Act specifies the requirements and procedures for adopting such urban water management plans; and

**WHEREAS**, the 2020 Coachella Valley Regional Urban Water Management Plan (RUWMP) has been prepared at the direction of Coachella Valley Water District, Coachella Water Authority, Desert Water Agency, Indio Water Authority, Mission Springs Water District, and Myoma Dunes Mutual Water Company, and

**WHEREAS**, the Board of Directors of the Mission Springs Water District wishes to adopt the 2020 RUWMP and has determined the 2020 RUWMP to be consistent with the Urban Water Management Planning Act and to be an accurate representation of the water resources plan for the Mission Springs Water District.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Mission Springs Water District that, on June 21, 2021, this District hereby adopts this 2020 RUWMP for submittal to the State of California.

**ADOPTED** this 21<sup>st</sup> day of June 2021, by the following vote:

- Ayes: Grasha, Martin, Sewell, Wright
- Noes: Duncan
- Abstain:
- Absent:

  
 \_\_\_\_\_  
 Nancy Wright,  
 President of Mission Springs Water District  
 and its Board of Directors

**ATTEST:**  
  
 \_\_\_\_\_  
 Arden Wallum  
 Secretary of Mission Springs Water District  
 and its Board of Directors



**CERTIFICATION OF ADOPTION**

STATE OF CALIFORNIA )  
                                  )  
COUNTY OF RIVERSIDE )

I, Arden Wallum, Secretary of the Board of Directors of Mission Springs Water District, certify that the foregoing is a full, true and correct copy of Resolution No. **2021-13** which was adopted by the Board of Directors of said District at its regular meeting held June 21, 2021.

It has not been amended or repealed.

Dated: June 22, 2021



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Arden Wallum  
Secretary of Mission Springs Water District  
and its Board of Directors



## BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, June 21, 2021 at 3:00 PM  
Via Teleconference – No Live Attendance

### CALL TO ORDER

President Wright called the meeting to order at 3:00 PM.

### PLEDGE OF ALLEGIANCE

Pledge and invocation were led by President Wright.

### ROLL CALL

BOARD MEMBERS PRESENT: President Nancy Wright, Vice President Russ Martin, Director Randy Duncan, Director Steve Grasha, Director Ivan Sewell

STAFF MEMBERS PRESENT: Lucas, Macy, Wallum, Ceja, Llort, Murphy, Santos, Hoffert, Boyer, Alzammar, Scott

### **PUBLIC HEARING (MONDAY, JUNE 21, 2021) - RESOLUTION 2021-13 - ADOPTION OF THE 2020 COACHELLA VALLEY REGIONAL URBAN WATER MANAGEMENT PLAN, ADOPTION OF THE 2021 WATER SHORTAGE CONTINGENCY PLAN, AND ADOPTION OF THE APPENDIX L ADDENDUM TO THE 2015 URBAN WATER MANAGEMENT PLAN STAFF RECOMMENDATION**

The Board adopted Resolution 2021-13 adopting, filing, and implementing the 2020 Coachella Valley Regional Urban Water Management Plan, adopt 2021 Water Shortage Contingency Plan, and adopt Appendix L Addendum to the 2015 Urban Water Management Plan.

President Wright opened the public hearing, secretaries report was given.

Staff Report was given by Victoria Llort. Ms. Llort reviewed the key elements of the plan and the water shortage contingency plan. She noted that individual agency chapter can be found in chapters 4-9 and how they meet reporting requirements of the UWMP Act. The Water Shortage Contingency Plan (WSCP) was reviewed with the Board during the updates given at the April and May Board meetings. She noted one of the significant differences between the 2015 plan and the 2020 plan, are the response action levels. Since the previous update in May, the following changes have been made to the WSCP, allowing for leak checks and conservation alt. plans for laylight watering, Level 2, removal of prohibition of initial swimming pool filling, however as a result the group changed prohibition of "outdoor watering" to "outdoor water use", level 6. And lastly moving of prohibition of misting systems from Level 3 to Level 5. The Board will see an update of the WSCP Ordinances and water waste provisions at the July Board meetings. She reviewed other items being amended in the updated plan. Ms. Llort reviewed the ways the group shared this information with the general community and gave the staff recommendations on action of today's items.

At this time, the Board opened the floor to public comment:

**Russell Betts** noted there is much to review but noted that the community of Desert Hot Springs has historically suffered because of a WSCP. He noted that a baseline of conservation is set for the Valley

that everyone needs to meet however the City of Desert Hot Springs has already far exceed this standard. He noted the baseline should be set at what Desert Hot Springs is already achieving.

Mr. Wallum noted that the community has already met the conservation requirements. Ms. Llort added that as we note the six (6) shortage levels, we see flexibility before these levels are enacted. One of the main reasons for a regional plan was to allow for consistency across the valley.

Seeing no more public comment, President Wright closed the public hearing and called for discussion by the Board.

Director Duncan notes that something about this plan doesn't sit right with him. He wished that this agenda item was broken into several different parts. He noted the addendum and the shortage levels and commented that he didn't see any type of public outreach included in the plan. He stated he felt this plan was government overreach and a self-imposed power grab. Ms. Llort noted that she is happy to provide Director Duncan with each of the shortage level(s) public outreach plans but emphasized that this plan does include increased public outreach and education for conservation. Regarding appendix L, she noted that the consultant who help facilitate the plan is on this meeting and can elaborate on that plan. The consultant (Water Systems Consulting) noted that appendix L is a fairly narrow document trying to show that the region as a whole is reducing their reliance on water from the Delta. The idea is that this will help smooth out the approval process for any future projects that could help increase the reliability of that supply. He then noted that the WSCP, the six stages and action were developed to create alignment between the six agencies.

Vice President Martin asked Director Duncan if the changes Director Duncan would like to make are substantial. Director Duncan noted that he doesn't have any specific changes and that this plan is government overreach.

Director Grasha stated he tends to agree with Director Duncan and felt that this should be two separate documents to act on today. He also asserted that we are not currently in a drought. Ms. Llort noted that the WSCP is part of the Regional Urban Water Management Plan.

Mr. Wallum noted that he wished the Board would have provided this feedback at the previous updates given to the Board over the last six months.

**Motion made by Director Grasha, Seconded by Director Sewell.**

**Voting Yea:** President Wright, Vice President Martin, Director Grasha, Director Sewell

**Voting Nay:** Director Duncan

**ORDINANCE 2021-01**  
**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE MISSION**  
**SPRINGS WATER DISTRICT REPEALING ORDINANCE NO. 2014-01,**  
**ORDINANCE NO. 2015-01, AND SECTION 15 OF ORDINANCE NO.**  
**93-3, AND REPLACING THE SAME BY ADOPTING THE 2021**  
**WATER SHORTAGE CONTINGENCY PLAN**

**WHEREAS**, Mission Springs Water District (hereinafter “District”) is a California county water district organized under the California County Water District Law, codified at Sections 30000, *et seq.*, of the California Water Code, to provide water service among other purposes to water users within the boundaries of the District; and

**WHEREAS**, after the historic 2012-2016 drought, the California Legislature enacted several laws in 2018 to advance long-term water use efficiency as a way to demonstrate conservation as a way of life; and

**WHEREAS**, the Governor of California has declared a state of drought emergency in most California Counties; and

**WHEREAS**, the Board has determined that it is critical that the District as an urban water supplier to prepare, adopt and submit to the California Department of Water Resources a Water Shortage Contingency Plan and conduct a Drought Risk Assessment every five years as required by the California Department of Water Resources; and

**WHEREAS**, the District wishes to adopt a Water Shortage Contingency Plan that meets requirements set forth in the regulations adopted by the California Department of Water Resources and State Water Resources Control Board in implementation of long-term water-use efficiency, and which will provide a framework for managing supplies in shortage conditions; and

**WHEREAS**, the Water Shortage Contingency Plan will supersede Ordinance No. 2014-01, Ordinance No. 2015-01 and Section 15 of Ordinance 93-3 which will be repealed by this ordinance; and

**WHEREAS**, the District finds and determines that the adoption of the Water Shortage Contingency Plan set forth herein is necessary to (1) comply with State mandates, (2) protect the health, safety and welfare of the inhabitants of the District, (3) assure the maximum beneficial use of the water supplies within the District, and (4) ensure that there will be sufficient water supplies to meet the basic needs of human consumption, sanitation and fire protection;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Directors of Mission Springs Water District as follows:

**SECTION 1. CEQA.** The Board of Directors hereby finds and determines that this ordinance is not subject to the California Environmental Quality Act (Public Resources Code Section 21000 *et seq.*) (“CEQA”) pursuant to Sections 15060(c)(2), 15060(c)(3), and 15061(b)(3) of the State CEQA Guidelines because it will not result in a direct or reasonably foreseeable indirect physical change in the environment,

because there is no possibility that it may have a significant effect on the environment, and because it is not a "project" as that term is defined in Section 15378 of the State CEQA Guidelines.

**SECTION 2. Severability.** The Board of Directors hereby declares that if any provision, section, paragraph, sentence, or word of this Ordinance is rendered or declared to be invalid or unconstitutional by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, such invalidity shall not affect the other provisions, sections, paragraphs, sentences, or words of this Ordinance, and to this end the provisions of this Ordinance are severable. The Board of Directors declares that it would have adopted this Ordinance irrespective of the invalidity of any particular portion thereof and intends that the invalid portions should be severed and the balance of the Ordinance enforced.

**SECTION 3. Prosecution of Prior Ordinances.** Neither the adoption of this Ordinance nor the repeal of any other ordinance of the District shall in any manner affect the prosecution of any violation of any ordinance, committed prior to the effective date hereof, nor be construed as a waiver of any penalty or the penal provisions applicable to any violation thereof.

**SECTION 4.** MSWD hereby repeals Ordinance No. 2014-01 in its entirety.

**SECTION 5.** MSWD hereby repeals Ordinance No. 2015-01 in its entirety.

**SECTION 6.** MSWD hereby terminates Section 15 of Water Regulations and Service Ordinance No. 93-3.

**SECTION 7.** MSWD hereby adopts the attached 2021 Water Shortage Contingency Plan.

**SECTION 8.** This ordinance shall take effect immediately following its adoption and shall be published once in full in a newspaper of general circulation, printed, published and circulated in the district within 10 days after adoption, or if there be no such newspaper, it shall be posted within 10 days after adoption in three public places within the district as provided in Water Code Section 31027.

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the Board of Directors held on the 19<sup>th</sup> day of July, 2021.

AYES:

NOES:

ABSENT:

ABSTAIN

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Nancy Wright  
President of Mission Springs Water District  
and its Board of Directors

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Arden Wallum  
Secretary of Mission Springs Water District  
and its Board of Directors

# REGIONAL WATER RECLAMATION FACILITY MONTHLY UPDATE

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BOARD OF DIRECTORS MEETING



Steve Ledbetter for: Danny Friend

MISSION SPRINGS WATER DISTRICT | JULY 15, 2021

## Regional Water Reclamation Facility Monthly Update for June 2021

### Regional Water Reclamation Facility

- Staff and consultants (AECOM and TKE Engineering) completed the pre-bid conference and site walk on June 8<sup>th</sup>. Staff and consultants gave a presentation of the project components, required bid forms, and addressed questions.
- At the pre-bid conference and through the RFI process, Staff received several requests to extend the bid opening date due to contractors struggling to receiving pricing from vendors in a reasonable time frame. As such, staff elected to extend the bid opening by two weeks (until July 15<sup>th</sup>).
- Staff continued to make refinements to the proposed scope of work and RFP for the required support services, including project management, grant administration, construction management, inspection, materials testing, and labor compliance. Staff plans to circulate an RFP in July.
- The Regional Board approved the Final Groundwater Monitoring Network Workplan. Concurrently, the consultant (EnviroLogic Resources) prepared the draft bid documents for the three monitoring wells, which Staff is currently plan-checking. Staff plans to complete the bid package and bid the monitoring well construction in July.
- Staff continues to monitor progress on the SRF/Grant funding application with the SWRCB.
  - Staff was advised the agreement has continued through the approvals process and was nearing final approval.
  - Staff continues to coordinate with the State Water Board regarding comments on the Draft Funding Agreement. Staff expects to complete that process in early July.
  - The Final Funding Agreement is not expected until August.
  - Staff will continue to coordinate with the SWRCB regarding the timing of the construction eligibility and final funding agreement.
- Staff expects to submit the final parcel map package to the City of Desert Hot Springs for review and approval in July.

### Regional Water Reclamation Facility Conveyance Line

- The consultant (TKE Engineering) continues to coordinate with the CVCC to seek approval of the required easement. CVCC staff has noted that they are doing their best to expedite the review and approval process, but processing with State and federal agencies is delayed.



- The consultant (TKE Engineering) is expected to complete the 90% design in July.



## BOARD OF DIRECTORS SPECIAL MEETING (WORKSHOP) MINUTES

Wednesday, June 09, 2021 at 10:00 AM  
Via Teleconference – No Live Attendance

### CALL TO ORDER

President Wright called the meeting to order at 10:00 AM

### ROLL CALL

**BOARD MEMBERS PRESENT:** President Nancy Wright, Director Randy Duncan, Director Steve Grasha  
Vice President Russ Martin, Director Ivan Sewell

**STAFF MEMBERS PRESENT:** Arden Wallum, Brian Macy, Danny Friend, Arturo Ceja, April Scott, Amanda Lucas

### PUBLIC INPUT

No general public input

### FY 2021-2022 BUDGET

Presentation and discussion of the Draft MSWD FY 2021-2022 Budget

Mr. Wallum noted we are ready to embark on two new worlds and that is what this budget represents. Our first project, the largest in MSWD history is the Regional Water Reclamation Facility. We are also entering into a world of Information Technology. This involves improving our customers access to their account information, social media and most importantly, protecting the District from cyber attacks.

Arturo Ceja presented the 2021-2022 FY Budget to the Board. Key budget assumptions are, no rate increase, grants and loans for the Regional Plant project, three new classified positions and a 3% revenue increase. Mr. Ceja highlighted and reviewed the operating revenue & expenses of the District, in addition to the non-operating revenue & expenses. Mr. Ceja continued by giving the 2021 Capital Budget update on major projects and presenting the 2022 capital budget and continuing appropriations.

Mr. Wallum noted the three new positions being requested are a result of the major projects facing the District this year.

### GENERAL MANAGER'S COMMENTS

Mr. Wallum noted he is out of the office this week and next, but will be here for the Study Session next week.

### DIRECTORS' COMMENTS

Director Grasha stated his feelings have been made clear.

Vice President Martin complemented Mr. Ceja on today's presentation.

President Wright echoed those same comments as did Director Sewell. President Wright also encouraged the Board to further review the budget and summary report and noted that any questions on the budget can be directed to the General Manager or Arturo Ceja.

**ADJOURN**

President Wright adjourned the meeting at 10:33 AM

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Arden Wallum  
Secretary of the Board of Directors



## BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Thursday, June 17, 2021 at 3:00 PM  
Via Teleconference – No Live Attendance

### CALL TO ORDER

President Wright called the meeting to order at 3:00 PM

### ROLL CALL

**BOARD MEMBERS PRESENT:** President Nancy Wright, Vice President Russ Martin, Director Randy Duncan, Director Steve Grasha, Director Ivan Sewell

**STAFF MEMBERS PRESENT:** Arden Wallum, Brian Macy, Danny Friend, Arturo Ceja, Victoria Llord, Dori Petee, Amanda Lucas, April Scott, Bassam Alzammam

**DISTRICT COUNSEL PRESENT:** John Pinkney

### RULES OF PROCEDURE

Rules of Procedure were ready by General Counsel, John Pinkney.

*First all noticed meetings are conducted using Rosenberg’s Rules of Order as procedural guidance. Directors should refrain from responding directly to public comment at meetings of the Board. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No persons shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board, wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item.”*

### PUBLIC INPUT

No general public input

### EMPLOYEE RECOGNITION/HUMAN RESOURCES REPORT

Employees will be recognized on Monday.

### ACTION ITEMS

#### **PUBLIC HEARING (MONDAY, JUNE 21, 2021) - RESOLUTION 2021-07 – TO ESTABLISH WATER STANDBY ASSESSMENTS**

It is recommended to adopt Resolution No. 2021-07 making determination to fix, levy and collect water service standby assessments for fiscal year 2021-22.

This item and the item below, were addressed together. This is a routine yearly item. The District is required to conduct a public hearing for the purpose of placing water & sewer standby charges on the Riverside County property tax roll. The standby charges apply to certain properties that have not been

disallowed by California Proposition 218. The standby assessment is deleted from the tax rolls when the subject property acquires water and/or sewer service.

**PUBLIC HEARING (MONDAY, JUNE 21, 2021) - RESOLUTION 2021-08 – TO ESTABLISH SEWER STANDBY ASSESSMENTS**

It is recommended to adopt Resolution No. 2021-08 making determination to fix, levy and collect sewer service standby assessments for fiscal year 2021-22.

**PUBLIC HEARING (MONDAY, JUNE 21, 2021) - RESOLUTION 2021-13 - ADOPTION OF THE 2020 COACHELLA VALLEY REGIONAL URBAN WATER MANAGEMENT PLAN, ADOPTION OF THE 2021 WATER SHORTAGE CONTINGENCY PLAN, AND ADOPTION OF THE APPENDIX L ADDENDUM TO THE 2015 URBAN WATER MANAGEMENT PLAN STAFF RECOMMENDATION**

It is recommended to adopt Resolution 2021-13 adopting, filing, and implementing the 2020 Coachella Valley Regional Urban Water Management Plan, adopt 2021 Water Shortage Contingency Plan, and adopt Appendix L Addendum to the 2015 Urban Water Management Plan.

Presentation will take place during the public hearing on Monday. Ms. Llort summarized this item.

**RESOLUTION 2021-09 - ADDITION OF DELINQUENT ACCOUNTS TO COUNTY TAX ROLLS**

It is recommended to adopt Resolution No. 2021-09 requesting Addition of Delinquent Water and Sewer Charges and other fees of \$5.00 or more to the 2021-22 Riverside County Tax Rolls.

Arturo Ceja presented to the Board on the 2021/2022 delinquent accounts. Mr. Ceja noted that Customer Service has been and will continue to work with customers on all delinquent up to the date these accounts need to be sent to the County. This process is a requirement of the California Water Code (section 31701.5). There is a total of 651 accounts that are delinquent which amounts to 5% of the Districts 13,475 accounts. Mr. Ceja highlighted the efforts by the District to notify and work with customers. Ms. Llort briefly covered the grants the District is pursuing to assist customers with delinquent bills.

**FISCAL YEAR 2021/2022 BUDGET**

A. It is recommended to adopt Resolution No. 2021-10, adopting the Operating and Capital Budgets FY 2021-2022.

B. It is recommended to adopt Resolution No. 2021-11, adopting its Appropriations Limit for FYE June 30, 2022.

C. It is recommended to adopt Resolution No. 2021-12, adopting its Employee Classification Plan effective July 1, 2021.

Arturo Ceja presented to the Board. He noted the key budget assumptions, no rate increase slated for the 2021/22 FY, two (2) new positions and a 3% revenue increase. He highlighted the Budget Summary, including operating revenue, operating expenses, operating income, and Capital Improvement Projects. Mr. Ceja continued by addressing the appropriations limit. Lastly, he reviewed the Employee Classification Plan.

**PROFESSIONAL SERVICES CONTRACT WITH TKE ENGINEERING FOR THE DESIGN OF THE HORTON WASTEWATER TREATMENT PLANT TERTIARY EFFLUENT FILTRATION SYSTEM**

It is recommended to authorize the General Manager to execute a contract for a not to exceed amount of \$101,200 with TKE Engineering for the design of the Horton Wastewater Treatment Plant Tertiary Effluent Filtration System Project.

This item asks for forgiveness as opposed to permission as this project has already begun. Daily flows to the plant are up substantially. With this design, the facilities are expected to include tertiary effluent filters and an effluent distribution structure for the direct gravity disposal of filtered secondary effluent to the existing percolation ponds.

**PROFESSIONAL SERVICES CONTRACT AGREEMENT FOR SO CAL LAND MAINTENANCE, INC.**

It is recommended to authorize the General Manager to approve the contract agreement with So Cal Land Maintenance, Inc. for irrigation maintenance and landscaping services for District facilities, for a not to exceed amount of \$74,100.00, plus a 10% contingency (total \$81,510.00), for a period of one year.

The District continues to use contract labor to maintain the landscape and irrigation at 36 facilities throughout our service area which includes the Administration Building Campus, both Wastewater Plants, Dos Palmas Lift Station, Well 33 Solar site, and all Well and Reservoir sites.

**PROFESSIONAL SERVICES CONTRACT AGREEMENT FOR SOUTHERN CALIFORNIA FLEET SERVICES INC.**

It is recommended to authorize the General Manager to approve the contract agreement with Southern California Fleet Services Inc. to perform maintenance and repairs for all District vehicles and equipment, for a not to exceed amount of \$100,000 for a period of one year.

Mr. Friend presented; on an annual basis this item comes to the Board. Routine maintenance on our fleet in addition to our leased vehicles.

**ACCEPTANCE OF GRANT OF EASEMENT DEED FOR PUBLIC WATER UTILITIES EASEMENT – MAGDI RAGHEB HANNA**

It is recommended to authorize the General Manager to sign the Certificate of Acceptance, approving and accepting the Grant of Easement Deed from Magdi Ragheb Hanna (Plaza DHS Developer) dated May 18, 2021 for public water utilities easement, located on APN: 666-310-009 on 18th Avenue, City of Desert Hot Springs, CA.

Mr. Friend noted this is the same property for this item and the item below. One easement connects the two cul-de-sacs for better water quality and fire services. The other is the easement for water and sewer utilities along 18<sup>th</sup> Ave., within the development that is slated to be in a future dedicated public right-of-way

**ACCEPTANCE OF GRANT OF EASEMENT DEED FOR PUBLIC SEWER AND WATER UTILITIES EASEMENT – MAGDI RAGHEB HANNA**

It is recommended to authorize the General Manager to sign the Certificate of Acceptance, approving and accepting the Grant of Easement Deed from Magdi Ragheb Hanna (Plaza DHS Developer) dated May 18, 2021 for public sewer and water utilities easement, located on APN: 666-310-009 on 18th Avenue, City of Desert Hot Springs, CA.

Addressed with previous item

### **CONTRACT AGREEMENT WITH B-81 PAVING INC. FOR PAVEMENT REPAIRS FOR WATER AND SEWER PROJECTS**

It is recommended to authorize the General Manager to approve a contract agreement with B-81 Paving Inc. for the pavement repairs for water and sewer projects for fiscal year 2021-2022, for a not to exceed amount of \$150,000, and authorize the General Manager to do all things necessary to complete the project.

Mr. Friend noted this is renewal item. Three bids were received, B-81 paving came in as the lowest bidder.

### **CONTRACT AGREEMENT WITH R.I.C. CONSTRUCTION CO., INC. FOR WELL 24 ELECTRICAL PANEL REHABILITATION**

It is recommended to authorize the General Manager to approve a contract agreement with R.I.C. Construction Co., Inc., the lowest responsible bidder, for the construction of the Well 24 Electrical Panel Rehabilitation, in the amount of \$482,777.00, plus a 10% contingency for a total of \$531,054.70, and authorize the General Manager to do all things necessary to complete the project.

Mr. Friend presented. In October of 2020, Well 24 was taken out of service due to electrical panel issues. Staff continued to receive multiple start failure alarms which prevented the well from starting up. Staff evaluated the issue and contacted an electrical contractor to evaluate the situation. There were numerous issues found but the main issue was the bypass contactors not making contact evenly, causing excessive arcing and heat in the panel damaging the aged components. To avoid major damage to the motor and pump, staff determined a rehabilitation to the panel was needed. This project involves the removal and replacement of the electrical panel and all components to bring them up to current electrical code and District standards.

## **DISCUSSION ITEMS**

### **MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE**

Mr. Friend updated the Board. Bid opening is slated for July 15, 2021.

### **ADMINISTRATION AND CORP YARD BUILDING UPDATE**

Staff has issues a Request for Qualifications (RFQ), for architect and engineering services. Interviews have been conducted and staff plans to bring that contract to the Board at a Workshop scheduled for July 1, 2021.

## **CONSENT AGENDA**

*Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.*

### **APPROVAL OF MINUTES**

It is recommended to approve the minutes as follows:

Study Session - May 13, 2021  
Board Meeting - May 17, 2021

**REGISTER OF DEMANDS**

The register of demands totaling \$2,899,689.50.

**MAKE THE CONNECTION FINANCIAL ASSISTANCE PROGRAM APPROVAL**

The following have submitted an application for a non-transferable lien agreement to connect to the sewer system:

- 65950 Ironwood Drive - \$3,800.00
- 66862 San Rafael Road - \$4,800.00

**DIRECTOR'S REPORTS**

**UPCOMING EVENTS AND DIRECTOR REPORTS**

Directors will give their reports at Monday's Board Meeting.

**REPORTS**

**GENERAL MANAGERS REPORT**

Mr. Wallum noted test pumping happening in the Two Bunch Palms area.

Arturo Ceja presented the financial report.

Victoria Llord highlighted the Public Affairs report.

**DISTRICT COUNSEL REPORT**

Mr. Pinkney reported on items worked on, on behalf of the District. He also announced closed session.

**DIRECTOR COMMENTS**

Vice President Martin complimented staff on today's presentation.

Director Grasha commented on the budget workshop, he noted the Director stipends and that he doesn't think they are equal amongst the Directors. He is concerned that the public is getting the wrong perception.

**CLOSED SESSION**

**THREAT TO PUBLIC SERVICE OR FACILITIES**

(Gov Code Section 54957)  
Consultation with Gary Sturdivan, Sturdivan Consulting

**CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1).  
One Case: Case No. PSC 1600676  
(Mission Springs Water District vs. Desert Water Agency)



**CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. RIC 2003782

(George Padilla and Sharon Moreno vs. Mission Springs Water District)

**CONFERENCE WITH LEGAL COUNSEL REGARDING PENDING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)

One Case: (MSWD vs. Master Meter)

**REPORT ON ACTION TAKEN DURING CLOSED SESSION**

The Board met in closed session on the following items:

**THREAT TO PUBLIC SERVICE OR FACILITIES**

(Gov Code Section 54957)

Consultation with Gary Sturdivan, Sturdivan Consulting

**CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. RIC 2003782

(George Padilla and Sharon Moreno vs. Mission Springs Water District)

There was reportable action taken.

**ADJOURN**

President Wright adjourned the meeting at 6:10 PM

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Arden Wallum  
Secretary of the Board of Directors



## BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, June 21, 2021 at 3:00 PM  
Via Teleconference – No Live Attendance

### CALL TO ORDER

President Wright called the meeting to order at 3:00 PM.

### PLEDGE OF ALLEGIANCE

Pledge and invocation were led by President Wright.

### ROLL CALL

BOARD MEMBERS PRESENT: President Nancy Wright, Vice President Russ Martin, Director Randy Duncan, Director Steve Grasha, Director Ivan Sewell

STAFF MEMBERS PRESENT: Lucas, Macy, Wallum, Ceja, Llort, Murphy, Santos, Hoffert, Boyer, Alzammar, Scott

### RULES OF PROCEDURE

Rules of Procedure were ready by General Counsel, John Pinkney.

*First all noticed meetings are conducted using Rosenberg's Rules of Order as procedural guidance. Directors should refrain from responding directly to public comment at meetings of the Board. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No persons shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board, wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."*

### PUBLIC INPUT

*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

No general public input

### EMPLOYEE RECOGNITION

### HUMAN RESOURCES REPORT

The Board recognized the following employees:

**NEW HIRES**

Joseph McElrone Collections Operator II

**ANNIVERSARIES**

Alexander Nine	Field Operations Technician I	4 Years
Victoria Llorc	Programs and Public Affairs Associate	2 Years

**PROMOTIONS**

Colton Gerdes Field Operations Technician II, formerly, Water Production Operator I

**CERTIFICATIONS/EDUCATIONAL ACCOMPLISHMENTS**

Colton Gerdes	Water Distribution Operator Certification – Grade II
Andy Grunnet	Grade 3 Wastewater Treatment Plant Operator

**ACTION ITEMS****PUBLIC HEARING (MONDAY, JUNE 21, 2021) - RESOLUTION 2021-07 – TO FIX, LEVY AND COLLECT WATER STANDBY ASSESSMENTS**

The Board adopted Resolution No. 2021-07 making determination to fix, levy and collect water service standby assessments for fiscal year 2021-22.

This item and item 8 were heard together.

President Wright opened the public hearing, secretaries report was given.

Staff report was given by Jo-Anne Bogias of Wildan Financial Services. This is a routine yearly item conducted to fix, levy, and collect water and sewer standby assessments.

**Motion made by Director Grasha, Seconded by Director Sewell.**

**Voting Yea:** President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

**PUBLIC HEARING (MONDAY, JUNE 21, 2021) - RESOLUTION 2021-08 – TO FIX, LEVY AND COLLECT SEWER STANDBY ASSESSMENTS**

The Board adopted Resolution No. 2021-08 making determination to fix, levy and collect sewer service standby assessments for fiscal year 2021-22.

**Motion made by Director Duncan, Seconded by Vice President Martin.**

**Voting Yea:** President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

**PUBLIC HEARING (MONDAY, JUNE 21, 2021) - RESOLUTION 2021-13 - ADOPTION OF THE 2020 COACHELLA VALLEY REGIONAL URBAN WATER MANAGEMENT PLAN, ADOPTION OF THE 2021 WATER SHORTAGE CONTINGENCY PLAN, AND ADOPTION OF THE APPENDIX L ADDENDUM TO THE 2015 URBAN WATER MANAGEMENT PLAN STAFF RECOMMENDATION**

The Board adopted Resolution 2021-13 adopting, filing, and implementing the 2020 Coachella Valley Regional Urban Water Management Plan, adopt 2021 Water Shortage Contingency Plan, and adopt Appendix L Addendum to the 2015 Urban Water Management Plan.

President Wright opened the public hearing, secretaries report was given.

Staff Report was given by Victoria Llort. Ms. Llort reviewed the key elements of the plan and the water shortage contingency plan. She noted that individual agency chapter can be found in chapters four through nine (4-9) and how they meet reporting requirements of the UWMP Act. The Water Shortage Contingency Plan (WSCP) was reviewed with the Board during the updates given at the April and May Board meetings. She noted one of the significant differences between the 2015 plan and the 2020 plan, are the response action levels. Since the previous update in May, the following changes have been made to the WSCP, allowing for leak checks and conservation alt. plans for laylight watering, Level 2, removal of prohibition of initial swimming pool filling, however as a result the group changed prohibition of “outdoor watering” to “outdoor water use”, level 6. And lastly moving of prohibition of misting systems from Level 3 to Level 5. The Board will see an update of the WSCP Ordinances and water waste provisions at the July Board meetings. She reviewed other items being amended in the updated plan. Ms. Llort reviewed the ways the group shared this information with the general community and gave the staff recommendations on action of today’s items.

At this time, the Board opened the floor to public comment:

**Russell Betts** noted there is much to review but noted that the community of Desert Hot Springs has historically suffered because of a WSCP. He noted that a baseline of conservation is set for the Valley that everyone needs to meet however the City of Desert Hot Springs has already far exceed this standard. He noted the baseline should be set at what Desert Hot Springs is already achieving.

Mr. Wallum noted that the community has already met the conservation requirements. Ms. Llort added that as we note the six (6) shortage levels, we see flexibility before these levels are enacted. One of the main reasons for a regional plan was to allow for consistency across the valley.

Seeing no more public comment, President Wright closed the public hearing and called for discussion by the Board.

Director Duncan notes that something about this plan doesn’t sit right with him. He wished that this agenda item was broken into several different parts. He noted the addendum and the shortage levels and commented that he didn’t see any type of public outreach included in the plan. He stated he felt this plan was government overreach and a self-imposed power grab. Ms. Llort noted that she is happy to provide Director Duncan with each of the shortage level(s) public outreach plans but emphasized that this plan does include increased public outreach and education for conservation. Regarding appendix L, she noted that the consultant who help facilitate the plan is on this meeting and can elaborate on that plan. The consultant (Water Systems Consulting) noted that appendix L is a fairly narrow document trying to show that the region as a whole is reducing their reliance on water from the Delta. The idea is that this will help smooth out the approval process for any future projects that could help increase the reliability of that supply. He then noted that the WSCP, the six stages and action were developed to create alignment between the six agencies.

Vice President Martin asked Director Duncan if the changes Director Duncan would like to make are substantial. Director Duncan noted that he doesn’t have any specific changes and that this plan is government overreach.

Director Grasha stated he tends to agree with Director Duncan and felt that this should be two separate documents to act on today. He also asserted that we are not currently in a drought. Ms. Llort noted that the WSCP is part of the Regional Urban Water Management Plan.

Mr. Wallum noted that he wished the Board would have provided this feedback at the previous updates given to the Board over the last six months.

President Wright to called for a motion, there was a brief (additional) comment made by Director Grasha before the roll call vote.

**Motion made by Director Grasha, Seconded by Director Sewell.**

**Voting Yea:** President Wright, Vice President Martin, Director Grasha, Director Sewell

**Voting Nay:** Director Duncan

**RESOLUTION 2021-09 - ADDITION OF DELINQUENT ACCOUNTS TO COUNTY TAX ROLLS**

The Board adopted Resolution No. 2021-09 requesting Addition of Delinquent Water and Sewer Charges and other fees of \$5.00 or more to the 2021-22 Riverside County Tax Rolls.

There was a brief discussion regarding potential grant monies and how they would be applied to customers directly.

**Motion made by Director Sewell, Seconded by Director Duncan.**

**Voting Yea:** President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

**FISCAL YEAR 2021/2022 BUDGET**

A. The Board adopted Resolution No. 2021-10, adopting the Operating and Capital Budgets FY 2021-2022.

B. The Board adopted Resolution No. 2021-11, adopting its Appropriations Limit for FYE June 30, 2022.

C. The Board adopted Resolution No. 2021-12, adopting its Employee Classification Plan effective July 1, 2021.

Mr. Ceja reminded the board there is no rate increases, three additional FTE's (Full Time Employee's) the expectation of Loans and Grants with regards to the Regional Plant and a 3% revenue increase in water sales and water treatment.

**Motion made by Vice President Martin, Seconded by Director Duncan.**

**Voting Yea:** President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

**PROFESSIONAL SERVICES CONTRACT WITH TKE ENGINEERING FOR THE DESIGN OF THE HORTON WASTEWATER TREATMENT PLANT TERTIARY EFFLUENT FILTRATION SYSTEM**

The Board authorized the General Manager to execute a contract for a not to exceed amount of \$101,200 with TKE Engineering for the design of the Horton Wastewater Treatment Plant Tertiary Effluent Filtration System Project.

Nothing further to add.

**Motion made by Vice President Martin, Seconded by Director Duncan.**

**Voting Yea:** President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

**PROFESSIONAL SERVICES CONTRACT AGREEMENT FOR SO CAL LAND MAINTENANCE, INC.**

The Board authorized the General Manager to approve the contract agreement with So Cal Land Maintenance, Inc. for irrigation maintenance and landscaping services for District facilities, for a not to exceed amount of \$74,100.00, plus a 10% contingency (total \$81,510.00), for a period of one year.

Nothing further to add.

**Motion made by Vice President Martin, Seconded by Director Sewell.**

**Voting Yea:** President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

**PROFESSIONAL SERVICES CONTRACT AGREEMENT FOR SOUTHERN CALIFORNIA FLEET SERVICES INC.**

The Board authorized the General Manager to approve the contract agreement with Southern California Fleet Services Inc. to perform maintenance and repairs for all District vehicles and equipment, for a not to exceed amount of \$100,000 for a period of one year.

Nothing further to add

**Motion made by Director Grasha, Seconded by Vice President Martin.**

**Voting Yea:** President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

**ACCEPTANCE OF GRANT OF EASEMENT DEED FOR PUBLIC WATER UTILITIES EASEMENT – MAGDI RAGHEB HANNA**

The Board authorized the General Manager to sign the Certificate of Acceptance, approving and accepting the Grant of Easement Deed from Magdi Ragheb Hanna (Plaza DHS Developer) dated May 18, 2021 for public water utilities easement, located on APN: 666-310-009 on 18th Avenue, City of Desert Hot Springs, CA.

Nothing further to add

**Motion made by Director Sewell, Seconded by Director Duncan.**

**Voting Yea:** President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

**ACCEPTANCE OF GRANT OF EASEMENT DEED FOR PUBLIC SEWER AND WATER UTILITIES EASEMENT – MAGDI RAGHEB HANNA**

The Board authorized the General Manager to sign the Certificate of Acceptance, approving and accepting the Grant of Easement Deed from Magdi Ragheb Hanna (Plaza DHS Developer) dated May 18, 2021 for public sewer and water utilities easement, located on APN: 666-310-009 on 18th Avenue, City of Desert Hot Springs, CA.

Nothing further to add.

**Motion made by Director Duncan, Seconded by Director Sewell.**

**Voting Yea:** President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

**CONTRACT AGREEMENT WITH B-81 PAVING INC. FOR PAVEMENT REPAIRS FOR WATER AND SEWER PROJECTS**

The Board authorized the General Manager to approve a contract agreement with B-81 Paving Inc. for the pavement repairs for water and sewer projects for fiscal year 2021-2022, for a not to exceed

amount of \$150,000, and authorize the General Manager to do all things necessary to complete the project.

Nothing further to add.

Motion made by Director Duncan, Seconded by Vice President Martin.

Voting Yea: President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

#### **CONTRACT AGREEMENT WITH R.I.C. CONSTRUCTION CO., INC. FOR WELL 24 ELECTRICAL PANEL REHABILITATION**

The Board authorized the General Manager to approve a contract agreement with R.I.C. Construction Co., Inc., the lowest responsible bidder, for the construction of the Well 24 Electrical Panel Rehabilitation, in the amount of \$482,777.00, plus a 10% contingency for a total of \$531,054.70, and authorize the General Manager to do all things necessary to complete the project.

Director Grasha asked why this item wasn't included in the rehabilitation of the well. Mr. Alzammar noted the electrical panel failed after the well was rehabilitated.

**Motion made by Vice President Martin, Seconded by Director Duncan.**

**Voting Yea:** President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

#### **DISCUSSION ITEMS**

##### **MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE**

Nothing further to add.

##### **ADMINISTRATION AND CORP YARD BUILDING UPDATE**

Special Meeting/Workshop scheduled for July 1, 2021.

#### **CONSENT AGENDA**

*Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.*

**Motion made by Vice President Martin, Seconded by Director Sewell.**

**Voting Yea:** President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

#### **APPROVAL OF MINUTES**

It is recommended to approve the minutes as follows:

Study Session - May 13, 2021

Board Meeting - May 17, 2021

#### **REGISTER OF DEMANDS**

The register of demands totaling \$2,899,689.50.

**MAKE THE CONNECTION FINANCIAL ASSISTANCE PROGRAM APPROVAL**

The following have submitted an application for a non-transferable lien agreement to connect to the sewer system:

65950 Ironwood Drive - \$3,800.00  
66862 San Rafael Road - \$4,800.00

**DIRECTOR'S REPORTS****UPCOMING EVENTS AND DIRECTOR REPORTS**

Vice President Martin reported he attended the following events: 5/4 DHS City Council Meeting, 5/6 DVBA Legislative Meeting, 5/10 ACWA/JPIA Board Meeting, 5/11 RivCo Board of Supervisors Meeting, 5/13 DVBA General Membership Meeting, 5/18 DHS City Council Meeting, 5/20 Countywide Oversight Meeting, 5/24 Cabot's Museum Board Meeting, 5/25 RivCo Board of Supervisors Meeting, 5/26 San Geronio Pass Water Alliance.

Director Duncan reported he attended the following events: 5/4 DWA Board Meeting, 5/11 CVWD Board Meeting, 5/18 DWA Board Meeting, 5/25 CVWD Board Meeting.

President Wright reported the events she attended in May were reported at the May meeting. She noted events attended in June, California Water Commission Meeting and the ACWA Groundwater Committee Meeting, CVCC and E&E Meetings.

Director Grasha reported he attended the following events: 5/25 Virtual Round Table on the Salton Sea, 6/5 Memorial Service for Corky Larsen.

**REPORTS****GENERAL MANAGERS REPORT**

Nothing further to report.

**DISTRICT COUNSEL REPORT**

Nothing further to report, announced closed session.

**DIRECTOR COMMENTS**

Director Grasha commented on a Notice of Violation received by the District on June 10, 2021. Additionally, he commented on Incompatible Offices.

Director Sewell noted the ribbon cutting for the new DHS Library, on Saturday June 26, 2021.

Director Duncan noted the accusations and drama are completely unacceptable.



**CLOSED SESSION**

**THREAT TO PUBLIC SERVICE OR FACILITIES**

(Gov Code Section 54957)

Consultation with Gary Sturdivan, Sturdivan Consulting

**CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1).

One Case: Case No. PSC 1600676

(Mission Springs Water District vs. Desert Water Agency)

**CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. RIC 2003782

(George Padilla and Sharon Moreno vs. Mission Springs Water District)

**CONFERENCE WITH LEGAL COUNSEL REGARDING PENDING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)

One Case: (MSWD vs. Master Meter)

**REPORT ON ACTION TAKEN DURING CLOSED SESSION**

The Board met in closed session on the following item: CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION pursuant to Government Code Section 54956.9(d)(1).

One Case: Case No. PSC 1600676 (Mission Springs Water District vs. Desert Water Agency)

There was no reportable action.

**ADJOURN**

With no further business President Wright adjourned the meeting at 5:00 PM

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Arden Wallum  
Secretary of the Board of Directors

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
72716	06-17-21	LAYNE CHRISTENSEN COMPANY	PROGRESS PAYMENT 4	0.00	537,669.18	537,669.18
72621	06-03-21	CITY OF DESERT HOT SPRINGS	20/21 UUTAX VIA SEWER	149,666.18		149,666.18
72669	06-10-21	SOUTHERN CALIF EDISON	DESERT CREST/DILLON/HORTON ELECTRIC BILL	138,127.35		138,127.35
			DESERT CREST/HORTON/DILLON ELECTRIC BILL			
			GATEWAY/PIERSON/OVERHILL ELECTRIC BILL			
			TERRACE BOOSTERS/WELL 34/VALLEY VIEW ELECTRIC BILL			
9994731	06-04-21	WELLS FARGO BANK	AUTO DEP PPE 05/28	113,291.16		113,291.16
9994938	06-18-21	WELLS FARGO BANK	AUTO DEP PPE 06/11	109,770.94		109,770.94
72772	06-24-21	SOUTHERN CALIF EDISON	ADMIN/CORP YARD	92,684.02		92,684.02
			WELL 22/WELL 33/WELL 27/WELL 29			
			WELL26A/WELL 26/WELL 25/WOODRIDGE			
9995077	06-24-21	SLOVAK BARON EMPEY MURPHY & PINKNEY LLP	LEGAL SERVICES	63,940.24		63,940.24
9994940	06-18-21	WELLS FARGO BANK	FED TAX DEP PPE 06/11	52,785.76		52,785.76
9994733	06-04-21	WELLS FARGO BANK	FED TAX PPR 05/28	48,002.90		48,002.90
72637	06-03-21	WATERSMART SOFTWARE,INC.	WATERSMART PLATFORM SETUP FEE	0.00	40,500.00	40,500.00
72780	06-24-21	WALLACE & ASSOCIATES CONSULTING, INC.	CM & INSPECTIONS MAY 2021	0.00	37,938.50	37,938.50
72745	06-24-21	CITY OF DESERT HOT SPRINGS	UU TAX - APR.21	35,491.87		35,491.87
9994864	06-10-21	WELLS FARGO BANK	AUTO DEP. SPECIAL 06/10	32,297.71		32,297.71
9994941	06-18-21	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 05/28	30,846.29		30,846.29
72782	06-24-21	XYLEM DEWATERING SOLUTIONS INC	6 TRASH PUMP HOSES	0.00	30,168.85	30,168.85
9995023	06-28-21	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 06/11	30,050.17		30,050.17
72627	06-03-21	INLAND WATER WORKS	BALL STOP	24,997.53		24,997.53
			BOLT/NUT SET			
			BUSHINGS/BRASS NIPPLES			
			COMBINATION AIR VALVE			
			FLEX COUPLING			
			GATE VALVE			
			GATE VALVE REPLACEMENT			
			GRIP KITS			
			IRON PIPES			
			NUT & GASKET			
			PULLING CABLES			
			PVC PIPE			
72675	06-10-21	TULE RANCH/MAGAN FARMS	SLUDGE HAULING	21,098.66		21,098.66
72752	06-24-21	ENTERPRISE FM TRUST	JUNE 2021 LEASE RENTAL	19,846.86		19,846.86
			MAY 2021 MONTHLY LEASE RENTAL			
72634	06-03-21	UMETECH, INC.	UMETECH SUPPORT	18,467.25	255.00	18,722.25
72760	06-24-21	INLAND WATER WORKS	COPPER TUBING	17,563.25		17,563.25
72766	06-24-21	ON POWER INDUSTRIES, LLC	LIFT STATION GENERATOR REPAIR	16,379.91		16,379.91
			REPLACEMENT VFD DRIVE			
			WELL 24 ELECTRICAL WORK			
72643	06-10-21	B-81 PAVING INC	PAVING VARIOUS LOCATIONS	14,712.50		14,712.50
72650	06-10-21	COUNTY OF RIVERSIDE/ REGISTRAR OF VOTERS	2020 ELECTION COSTS	14,148.75		14,148.75
72687	06-17-21	COACHELLA VALLEY WATER DIST	1/3 COST SHARE OF ANNUAL REPORT	12,782.19		12,782.19
9994740	06-07-21	BANK OF RIO VISTA	JUNE 2021 DEBT PAYABLE	12,190.95		12,190.95
72616	06-03-21	BECK OIL, INC.	DIESEL	11,870.63		11,870.63
			UNLEADED GASOLINE			

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
9994732	06-04-21	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 05/28	10,861.98		10,861.98
9994942	06-18-21	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 06/11	10,859.15		10,859.15
72749	06-24-21	CV STRATEGIES	BILL INSERT + TRANSLATION	10,383.75		10,383.75
			MAY 2021 SOCIAL MEDIA			
			TURF REBATE MATERIAL + TRANSLATION			
72635	06-03-21	UNITED WAY OF THE DESERT	FUNDS REPLENISHMENT - CUSTOMER BILL ASSISTANCE	10,000.00		10,000.00
9994939	06-18-21	STATE OF CA EDD	STATE TAX PPE 06/11	9,462.85		9,462.85
9994734	06-04-21	STATE OF CA EDD	STATE TAX PPE 05/28	9,377.82		9,377.82
72758	06-24-21	HI-DESERT AIR INC.	AC REPLACEMENT TREATMENT PLANT	9,200.00		9,200.00
72776	06-24-21	TKE ENGINEERING, INC	HORTON PUMPS PROGRESS PYMT 2	0.00	9,107.50	9,107.50
			WELL 22 PROGRESS PYMT 4			
72645	06-10-21	CARL OTTESON	MAY 2021 BACKFLOW TESTS	7,380.00		7,380.00
72771	06-24-21	SANDERSON LANDSCAPE SOLUTIONS	LANDSCAPING SERVICES	6,010.00		6,010.00
72706	06-17-21	HEITEC	PREP OF WATER LINE EASEMENTS	0.00	6,000.00	6,000.00
72664	06-10-21	POLYDYNE,INC.	2-TOTES POLYMER	5,899.72		5,899.72
72774	06-24-21	TCI BUSINESS CAPITAL	WW TEMP STAFF	5,865.00		5,865.00
72709	06-17-21	INLAND WATER WORKS	APCO AIR RELEASE	5,496.33		5,496.33
			REPLACEMENT VALVE			
			STOP MUEL			
72747	06-24-21	COLANTUONO, HIGHSMITH & WHATLEY, PC	LEGAL SERVICES-CLASS ACTION	4,999.00		4,999.00
72678	06-10-21	VERIZON WIRELESS	CELLPHONE BILL	4,991.96		4,991.96
72668	06-10-21	SIERRA BOYLE	S.BOYLE TUITION REIMB.	4,591.40		4,591.40
72773	06-24-21	SOUTHERN CALIFORNIA FLEET SERVICES, INC.	FLEET REPAIR	4,571.35		4,571.35
72691	06-17-21	CYPRESS DENTAL ADMINISTRATORS	JULY 2021 DENTAL	4,480.29		4,480.29
72626	06-03-21	GOUGH SYSTEMS	MAY 2021 FEE	2,225.00	2,225.00	4,450.00
72631	06-03-21	SOUTHERN CALIF EDISON	DESERT CREST ELECTRIC BILL	4,130.11		4,130.11
			WELL 25A/WELL 26			
			WELL 25A/WELL26/WOODRIDGE			
72618	06-03-21	CARPI & CLAY. INC	FEDERAL ADVOCACY	4,000.00		4,000.00
72753	06-24-21	ENVIROGEN TECHNOLOGIES	WELL 26A URANIUM TREATMENT	3,938.37		3,938.37
72775	06-24-21	THE LINCOLN NATL. LIFE INS. CO.	JULY 2021 LTD/LIFE INS.	3,906.57		3,906.57
72659	06-10-21	HEITEC	CONSULTING SERVICES	3,895.00		3,895.00
			GENERAL INSPECTIONS			
72619	06-03-21	CARRIE RUIZ	FINANCIAL ASSISTANCE SEWER LOAN	3,800.00		3,800.00
72657	06-10-21	EXECUTIVE FACILITIES SERVICES, INC.	DISINFECTING SERVICES	3,095.82		3,095.82
			JUNE CLEANING SERVICES			
72769	06-24-21	COUNTY OF RIVERSIDE	COUNTY PERMITS-VARIOUS LOCATIONS	2,995.00		2,995.00
72732	06-17-21	TOM DODSON & ASSOCIATES	CEQA SUPPORT	0.00	2,902.15	2,902.15
			PREP AND FINALIZE INITIAL STUDY			
72656	06-10-21	BABCOCK LABORATORIES, INC.	2ND QTR. GROUNDWATER TESTING	2,527.00		2,527.00
			2ND. QTR. SLUDGE TESTING			
			TOTAL N TESTING			
72777	06-24-21	TOM DODSON & ASSOCIATES	PREP & DISTRIBUTE FOR CIRCULATION	0.00	2,510.21	2,510.21
72623	06-03-21	DESERT VALLEY DISP INC	ADMIN BLDG MAY SERVICE CHARGE	2,419.17		2,419.17
			KERR PROPERTY CLEAN UP			
			MAY CORP YARD SERVICE CHARGE			
72718	06-17-21	MANPOWER US INC.	STAFFING SERVICES	2,238.44	9.06	2,247.50

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72764	06-24-21	MICHAEL JEAN KLUTTS	SCADA SERVICE FEE	2,231.09		2,231.09
			SCADA/TELEMETRY WORK			
72754	06-24-21	ENVIROLOGIC RESOURCES,INC.	HYDROGEO SUPPORT	0.00	2,107.50	2,107.50
72702	06-17-21	GERALD M MEAD	ACCOUNT REFUND 11750 SKYLARK ST	2,094.34		2,094.34
72715	06-17-21	LANDMARK CONSULTANTS, INC.	SOILS & COMPACTION TESTING	0.00	2,073.60	2,073.60
72739	06-17-21	WEST COAST SAND AND GRAVEL INC.	COLD MIX & BASE MATERIAL	1,858.02		1,858.02
72624	06-03-21	DESERT FIRE EXTINGUISHER CO.,INC	ANNUAL MAINTENANCE	1,640.00		1,640.00
72746	06-24-21	CLINICAL LABORATORY OF	BOD5 TESTING	1,624.00		1,624.00
			LAB SERVICES			
72665	06-10-21	RAY LOPEZ ASSOCIATES	LANDFILL INSPECTIONS	1,500.78		1,500.78
72633	06-03-21	STARLITE RECLAMATION	AC PIPE REMOVAL	1,484.97		1,484.97
72695	06-17-21	DESERT RECYCLING INC.	CORP YARD DUMP FEES	1,333.00		1,333.00
72652	06-10-21	PLANIT REPROGRAPHICS	4 BOND COPIES OF APPROVED PLANS	0.00	1,254.57	1,254.57
72759	06-24-21	HINESREPORTERS.COM, INC.	A.WALLUM COURT REPORT-DEPOSITION	1,200.00		1,200.00
			D.MATHIEN COURT REPORT-DEPOSITION			
72778	06-24-21	UNITED RENTALS NORTHWEST,INC.	BACK HOE/ROCK BREAKER RENTAL	1,197.88		1,197.88
72649	06-10-21	CLINICAL LABORATORY OF	BOD5 TESTING	1,192.00		1,192.00
			LAB SERVICES			
72725	06-17-21	MICHAEL BAKER INTERNATIONAL, INC.	APRIL.2021 CM SERVICES	0.00	1,140.00	1,140.00
72738	06-17-21	WATERLINE TECHNOLOGIES INC.	11 DRUMS REFILLED	1,131.91		1,131.91
72765	06-24-21	O'REILLY AUTOMOTIVE,INC.	55GAL D.E.F FLUID	1,052.74		1,052.74
			55GAL RESTOCK			
			CAR WASH SOAP			
			HORTON PLANT REPLACEMENT BATTERY			
			OIL FILTER UNIT 362			
			OIL UNIT 362			
			WINDSHIELD WIPER REPLACEMENT			
72741	06-24-21	ARAMARK UNIFORM SERVICES, INC	UNIFORM SERVICE	993.98		993.98
			UNIFORM SERVICES			
72641	06-10-21	ARAMARK UNIFORM SERVICES, INC	UNIFORM SERVICES	857.87		857.87
72757	06-24-21	FRONTIER	ADMIN PHONES	741.53		741.53
72699	06-17-21	FRANCISCO SANCHEZ	ACCOUNT REFUND 66021 6TH ST	654.79		654.79
72620	06-03-21	CASEY DOLAN	JUNE DIGITAL AD MGMT	650.00		650.00
72663	06-10-21	PARKHOUSE TIRE, INC	TIRE REPAIR	622.96		622.96
72767	06-24-21	PARKHOUSE TIRE, INC	UNIT 367 TIRES	621.50		621.50
72781	06-24-21	WATERLINE TECHNOLOGIES INC.	6 DRUMS REFILLED	617.41		617.41
72710	06-17-21	DANGELO COMPANY	METER BOXES	0.00	606.42	606.42
72730	06-17-21	STAPLES	OFFICE SUPPLIES	560.16		560.16
72661	06-10-21	LANDMARK CONSULTANTS, INC.	HORTON SOIL TESTING	528.00		528.00
72761	06-24-21	LANDMARK CONSULTANTS, INC.	SOILS AND COMPACTION TESTING	0.00	518.40	518.40
72636	06-03-21	WATERLINE TECHNOLOGIES INC.	5 DRUMS REFILLED	514.51		514.51
72670	06-10-21	SOUTHERN CALIFORNIA FLEET SERVICES, INC.	BACKHOE REPAIRS	470.70		470.70
PR060421	06-04-21	EMPLOYEES	PAPER PAYROLL CHECKS	456.47		456.47
72658	06-10-21	GLENN B. DORNING, INC.	REPLACEMENT GRILL	432.67		432.67
72615	06-03-21	AIR & HOSE SOURCE INC.	REPLACEMENT HYDRANT HOSES	428.04		428.04
72654	06-10-21	DESERT CONTRACTORS ASSOCIATION	DCA MEMBERSHIP	425.00		425.00
72677	06-10-21	VALLEY LOCK & SAFE	CORP. YARD DOOR KNOB REPLACEMENT	418.49		418.49

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72720	06-17-21	MATHESON TRI-GAS, INC	DOOR LEVER ADJUSTMENT			
			HARD HAT RESTOCK	408.37		408.37
72697	06-17-21	FARMER BROS CO	ADMIN COFFEE	389.17		389.17
72632	06-03-21	STAPLES	OFFICE SUPPLIES	388.15		388.15
72755	06-24-21	FERGUSON WATERWORKS #1083	NEPTUNE METER EXTERNAL ANTENNAS	0.00	381.35	381.35
72638	06-03-21	XEROX CORPORATION	COPY LEASE EQUIPMENT	375.63		375.63
72698	06-17-21	FERGUSON WATERWORKS #1083	MACH 10 METER	0.00	364.50	364.50
72689	06-17-21	CORE & MAIN, LP	NON-INVENTORY SUPPLY RESTOCK	359.58		359.58
72662	06-10-21	O'REILLY AUTOMOTIVE, INC.	REPLACEMENT BATTERY	356.28		356.28
72671	06-10-21	SOUTHWEST LIFT & EQUIPMENT, INC.	ANNUAL INSPECTIONS	323.82		323.82
72750	06-24-21	DESERT FIRE EXTINGUISHER CO.,INC	NEW FIRE EXTINGUISHER	316.66		316.66
72676	06-10-21	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERT	310.13		310.13
72708	06-17-21	INFOSEND INC	ADDRESS CHANGE SERVICE	302.96		302.96
			MONTHLY SUPPORT			
72660	06-10-21	JOSEPH MCELRONE	J.MCELRONE BOOT REIMB.	300.00		300.00
72779	06-24-21	VALENTINE RUIZ	TOILET REBATE-RUIZ	300.00		300.00
72707	06-17-21	HOME DEPOT CRC PROGRAM	TAPE/BATTERY/PARTS	247.84		247.84
72751	06-24-21	EDOM HILL TRANSFER STATION	GRANADA PROPERTY CLEAN UP	238.84		238.84
72722	06-17-21	MCMASTER-CARR	CHEMICAL PACKING SEAL	238.62		238.62
72673	06-10-21	STATE WATER RESOURCES CONTROL BOARD	A.GRUNNET GRADE 3 CERT.	225.00		225.00
72644	06-10-21	BUILDERS SUPPLY	HARDWARD FOR ADMIN BLDG.	223.76		223.76
			HARDWARE FOR ADMIN BLDG.			
			HORTON PLANT ITEMS			
			TOOLS FOR TRUCK			
			TWO BUNCH BOOSTER FITTING			
72672	06-10-21	STEPHEN D. BENNETT	S.BENNETT TOILET REBATE PROGRAM	200.00		200.00
72748	06-24-21	CORE & MAIN, LP	ADAPTERS	196.84		196.84
72679	06-10-21	WIENHOFF DRUG TESTING	DOT MONITORING PROGRAM	195.00		195.00
72651	06-10-21	CWEA	J.MCELRONE CWEA RENEWAL	192.00		192.00
72642	06-10-21	ASTRA INDUSTRIAL SERVICES INC	BACKFLOW REPAIR KITS	186.78		186.78
72735	06-17-21	USA BLUEBOOK	REPLACEMENT GAUGE	186.42		186.42
72236	06-17-21	FRIDA WRIGHT	LOST IN MAIL	-178.42		-178.42
72756	06-24-21	FRIDA WRIGHT	ACCOUNT REFUND 62560 N STARCROSS DR	178.42		178.42
72740	06-24-21	ANSAFONE CONTACT CENTERS	ANSWERING SERVICE	177.79		177.79
72682	06-17-21	BRINKS INCORPORATED	MONTHLY SERVICE FEE/BANK DEPOSIT	166.12		166.12
			TRANSPORT FEES			
71236	06-14-21	OLGA OROZCO	WRONG ADDRESS	-157.11		-157.11
72726	06-17-21	OLGA OROZCO	ACCOUNT REFUND 66327 3RD ST	157.11		157.11
72647	06-10-21	GREG CHAPMAN, JR	G.CHAPMAN BOOT REIMB.	155.16		155.16
72646	06-10-21	PALM SPRINGS PEST CONTROL, INC.	PEST CONTROL	155.00		155.00
72655	06-10-21	DIAMOND HILLS AUTO GROUP	REPLACEMENT DOOR HINGES	149.99		149.99
72648	06-10-21	CHRISTOPHER JACOBSON	C.JACOBSON BOOT REIMB.	141.51		141.51
72688	06-17-21	COLTON SURVEYING INSTRUMENTS	SURVEY LEVEL REPAIR	140.00		140.00
72728	06-17-21	PAUL ZAHARIA	ACCOUNT REFUND 13340 DEL RAY LN	130.72		130.72
72666	06-10-21	ROBERTO LOPEZ	R.LOPEZ BOOT REIMB.	124.95		124.95
72640	06-10-21	ALEXANDER NINE	A.NINE BOOT REIMB.	120.68		120.68
72674	06-10-21	SWRCB ACCOUNTING OFFICE	C.SHANAHAN CERT. RENEWAL	120.00		120.00

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			J.NUTTER T2 RENEWAL			
72630	06-03-21	SHRED-IT	SHREDDING SERVICE	118.20		118.20
72724	06-17-21	MICHELLE RUIZ	ACCOUNT REFUND 66760 8TH ST	116.69		116.69
72653	06-10-21	DESERT TIRES AND AUTO REPAIR	TIRE REPLACEMENT	110.10		110.10
72622	06-03-21	CWEA	J.HERNANDEZ GRADE 4 CERT	106.00		106.00
72742	06-24-21	BUILDERS SUPPLY	ADMIN BLDG. PARTS	100.07		100.07
			CORP YARD DOOR REPAIR			
			CUT OFF DISCS			
			HORTON PLANT MISC. ITEMS			
			HORTON PLANT PICK AXE			
			J.MARTINEZ KEYS			
			PICK AXE RETURN			
			POWERPOLE/CABLE PARTS			
			PVC LINE REPAIR			
72711	06-17-21	JOHN MILLER	ACCOUNT REFUND 67578 MONTEREY RD	99.05		99.05
72734	06-17-21	UPS	SHIPPING CHARGE	88.74		88.74
72723	06-17-21	MERCEDES B SHETTER	ACCOUNT REFUND 12355 CACTUS DR "A"	87.96		87.96
72686	06-17-21	CHARLES BRADY	ACCOUNT REFUND 16110 AVE RAMADA	84.02		84.02
71386	06-14-21	DENVER OWENS	WRONG ADDRESS	-82.70		-82.70
72693	06-17-21	DENVER OWENS	ACCOUNT REFUND 64513 SPYGLASS AVE	82.70		82.70
72625	06-03-21	PLANIT REPROGRAPHICS	SCANS OF APPROVED PLANS	49.00	31.40	80.40
			SCANS OF LARGE RED LINES			
72770	06-24-21	RODNEY MICHAEL MARLIN	ACCOUNT REFUND 9640 HOYLAKE RD	78.42		78.42
72692	06-17-21	DEBBIE BLACKBURN	ACCOUNT REFUND 67891 ALEXANDRIA CT	77.66		77.66
72737	06-17-21	WARD HOWELLS	ACCOUNT REFUND 9730 SIWANOVY DR	65.72		65.72
72721	06-17-21	MAURICIO ESQUIVEL	ACCOUNT REFUND 66281 4TH ST	65.47		65.47
72628	06-03-21	KILLER BEE PEST CONTROL	HIVE REMOVAL	65.00		65.00
72639	06-10-21	ABSOLUTE STANDARDS INC	PE SAMPLE	65.00		65.00
72681	06-17-21	ANA MARIA/GUSTAVO GALLARDO	ACCOUNT REFUND 13642 HACIENDA HEIGHTS DR	62.99		62.99
72768	06-24-21	POWERPLAN OIB	UNIT 117 REPAIRS	62.44		62.44
72736	06-17-21	VLADIMIR S GUREVICH	ACCOUNT REFUND 9460 CAPILAND RD	62.04		62.04
72719	06-17-21	MARIA M FUENTEZ	ACCOUNT REFUND 64550 PIERSON BLVD #77	60.93		60.93
71118	06-14-21	CRAIG CONN	WRONG ADDRESS	-57.79		-57.79
72690	06-17-21	CRAIG CONN	ACCOUNT REFUND 10610 AVALON PL	57.79		57.79
72700	06-17-21	FRANCISCO MORIN	ACCOUNT REFUND 66032 3RD ST	54.52		54.52
72680	06-17-21	AIR & HOSE SOURCE INC.	QUICK CONNECT COUPLINGS	51.44		51.44
72763	06-24-21	MARIO CADENA	ACCOUNT REFUND 66229 ACOMA AVE	49.60		49.60
72705	06-17-21	HECTOR AYALA	ACCOUNT REFUND 66099 8TH	47.26		47.26
72703	06-17-21	GREGORIO ECHEVERRIA	ACCOUNT REFUND 64543 BRAEBURN AVE	45.25		45.25
72685	06-17-21	CAROL S WALKER	ACCOUNT REFUND 13320 CALIENTE DR	45.00		45.00
72713	06-17-21	KATIE KISSEL	ACCOUNT REFUND 16200 VIA VISTA	43.38		43.38
72629	06-03-21	LUIZ DOS SANTOS	COUNTY RECORDED LIEN RELEASE	40.91		40.91
72684	06-17-21	CANDACE/BERNEL TULENSRU	ACCOUNT REFUND 9571 CONGRESSIONAL RD	36.37		36.37
72696	06-17-21	DONNY ASH	ACCOUNT REFUND 64975 LEONARD CT	34.21		34.21
72743	06-24-21	CAIYUN ZHU	ACCOUNT REFUND 68346 PANORAMA DR	33.62		33.62
72683	06-17-21	BRUCE CLOW	ACCOUNT REFUND 66480 MISSION LAKES BLVD	30.82		30.82
72733	06-17-21	TOPS N BARRICADES, INC	SAFETY YELLOW PAINT RESTOCK	29.36		29.36



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71118	06-14-21	CRAIG CONN	WRONG ADDRESS	-57.79		-57.79
71236	06-14-21	OLGA OROZCO	WRONG ADDRESS	-157.11		-157.11
71386	06-14-21	DENVER OWENS	WRONG ADDRESS	-82.70		-82.70
72236	06-17-21	FRIDA WRIGHT	LOST IN MAIL	-178.42		-178.42
72615	06-03-21	AIR & HOSE SOURCE INC.	REPLACEMENT HYDRANT HOSES	428.04		428.04
72616	06-03-21	BECK OIL, INC.	DIESEL	11,870.63		11,870.63
			UNLEADED GASOLINE			
72617	06-03-21	BUILDERS SUPPLY	ADMIN LIGHTBULB REPLACEMENT	10.76		10.76
72618	06-03-21	CARPI & CLAY. INC	FEDERAL ADVOCACY	4,000.00		4,000.00
72619	06-03-21	CARRIE RUIZ	FINANCIAL ASSISTANCE SEWER LOAN	3,800.00		3,800.00
72620	06-03-21	CASEY DOLAN	JUNE DIGITAL AD MGMT	650.00		650.00
72621	06-03-21	CITY OF DESERT HOT SPRINGS	20/21 UUTAX VIA SEWER	149,666.18		149,666.18
72622	06-03-21	CWEA	J.HERNANDEZ GRADE 4 CERT	106.00		106.00
72623	06-03-21	DESERT VALLEY DISP INC	ADMIN BLDG MAY SERVICE CHARGE	2,419.17		2,419.17
			KERR PROPERTY CLEAN UP			
			MAY CORP YARD SERVICE CHARGE			
72624	06-03-21	DESERT FIRE EXTINGUISHER CO.,INC	ANNUAL MAINTENANCE	1,640.00		1,640.00
72625	06-03-21	PLANIT REPROGRAPHICS	SCANS OF APPROVED PLANS	49.00	31.40	80.40
			SCANS OF LARGE RED LINES			
72626	06-03-21	GOUGH SYSTEMS	MAY 2021 FEE	2,225.00	2,225.00	4,450.00
72627	06-03-21	INLAND WATER WORKS	BALL STOP	24,997.53		24,997.53
			BOLT/NUT SET			
			BUSHINGS/BRASS NIPPLES			
			COMBINATION AIR VALVE			
			FLEX COUPLING			
			GATE VALVE			
			GATE VALVE REPLACEMENT			
			GRIP KITS			
			IRON PIPES			
			NUT & GASKET			
			PULLING CABLES			
			PVC PIPE			
72628	06-03-21	KILLER BEE PEST CONTROL	HIVE REMOVAL	65.00		65.00
72629	06-03-21	LUIZ DOS SANTOS	COUNTY RECORDED LIEN RELEASE	40.91		40.91
72630	06-03-21	SHRED-IT	SHREDDING SERVICE	118.20		118.20
72631	06-03-21	SOUTHERN CALIF EDISON	DESERT CREST ELECTRIC BILL	4,130.11		4,130.11
			WELL 25A/WELL 26			
			WELL 25A/WELL26/WOODRIDGE			
72632	06-03-21	STAPLES	OFFICE SUPPLIES	388.15		388.15
72633	06-03-21	STARLITE RECLAMATION	AC PIPE REMOVAL	1,484.97		1,484.97
72634	06-03-21	UMETECH, INC.	UMETECH SUPPORT	18,467.25	255.00	18,722.25
72635	06-03-21	UNITED WAY OF THE DESERT	FUNDS REPLENISHMENT - CUSTOMER BILL ASSISTANCE	10,000.00		10,000.00
72636	06-03-21	WATERLINE TECHNOLOGIES INC.	5 DRUMS REFILLED	514.51		514.51
72637	06-03-21	WATERSMART SOFTWARE,INC.	WATERSMART PLATFORM SETUP FEE	0.00	40,500.00	40,500.00
72638	06-03-21	XEROX CORPORATION	COPY LEASE EQUIPMENT	375.63		375.63
72639	06-10-21	ABSOLUTE STANDARDS INC	PE SAMPLE	65.00		65.00
72640	06-10-21	ALEXANDER NINE	A.NINE BOOT REIMB.	120.68		120.68

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72641	06-10-21	ARAMARK UNIFORM SERVICES, INC	UNIFORM SERVICES	857.87		857.87
72642	06-10-21	ASTRA INDUSTRIAL SERVICES INC	BACKFLOW REPAIR KITS	186.78		186.78
72643	06-10-21	B-81 PAVING INC	PAVING VARIOUS LOCATIONS	14,712.50		14,712.50
72644	06-10-21	BUILDERS SUPPLY	HARDWARD FOR ADMIN BLDG.	223.76		223.76
			HARDWARE FOR ADMIN BLDG.			
			HORTON PLANT ITEMS			
			TOOLS FOR TRUCK			
			TWO BUNCH BOOSTER FITTING			
72645	06-10-21	CARL OTTESON	MAY 2021 BACKFLOW TESTS	7,380.00		7,380.00
72646	06-10-21	PALM SPRINGS PEST CONTROL, INC.	PEST CONTROL	155.00		155.00
72647	06-10-21	GREG CHAPMAN, JR	G.CHAPMAN BOOT REIMB.	155.16		155.16
72648	06-10-21	CHRISTOPHER JACOBSON	C.JACOBSON BOOT REIMB.	141.51		141.51
72649	06-10-21	CLINICAL LABORATORY OF	BOD5 TESTING	1,192.00		1,192.00
			LAB SERVICES			
72650	06-10-21	COUNTY OF RIVERSIDE/ REGISTRAR OF VOTERS	2020 ELECTION COSTS	14,148.75		14,148.75
72651	06-10-21	CWEA	J.MCELRONE CWEA RENEWAL	192.00		192.00
72652	06-10-21	PLANIT REPROGRAPHICS	4 BOND COPIES OF APPROVED PLANS	0.00	1,254.57	1,254.57
72653	06-10-21	DESERT TIRES AND AUTO REPAIR	TIRE REPLACEMENT	110.10		110.10
72654	06-10-21	DESERT CONTRACTORS ASSOCIATION	DCA MEMBERSHIP	425.00		425.00
72655	06-10-21	DIAMOND HILLS AUTO GROUP	REPLACEMENT DOOR HINGES	149.99		149.99
72656	06-10-21	BABCOCK LABORATORIES, INC.	2ND QTR. GROUNDWATER TESTING	2,527.00		2,527.00
			2ND. QTR. SLUDGE TESTING			
			TOTAL N TESTING			
72657	06-10-21	EXECUTIVE FACILITIES SERVICES, INC.	DISINFECTING SERVICES	3,095.82		3,095.82
			JUNE CLEANING SERVICES			
72658	06-10-21	GLENN B. DORNING, INC.	REPLACEMENT GRILL	432.67		432.67
72659	06-10-21	HEITEC	CONSULTING SERVICES	3,895.00		3,895.00
			GENERAL INSPECTIONS			
72660	06-10-21	JOSEPH MCELRONE	J.MCELRONE BOOT REIMB.	300.00		300.00
72661	06-10-21	LANDMARK CONSULTANTS, INC.	HORTON SOIL TESTING	528.00		528.00
72662	06-10-21	O'REILLY AUTOMOTIVE, INC.	REPLACEMENT BATTERY	356.28		356.28
72663	06-10-21	PARKHOUSE TIRE, INC	TIRE REPAIR	622.96		622.96
72664	06-10-21	POLYDYNE, INC.	2-TOTES POLYMER	5,899.72		5,899.72
72665	06-10-21	RAY LOPEZ ASSOCIATES	LANDFILL INSPECTIONS	1,500.78		1,500.78
72666	06-10-21	ROBERTO LOPEZ	R.LOPEZ BOOT REIMB.	124.95		124.95
72667	06-10-21	RUSS MARTIN	R.MARTIN MILEAGE REIMB.	26.88		26.88
72668	06-10-21	SIERRA BOYLE	S.BOYLE TUITION REIMB.	4,591.40		4,591.40
72669	06-10-21	SOUTHERN CALIF EDISON	DESERT CREST/DILLON/HORTON ELECTRIC BILL	138,127.35		138,127.35
			DESERT CREST/HORTON/DILLON ELECTRIC BILL			
			GATEWAY/PIERSON/OVERHILL ELECTRIC BILL			
			TERRACE BOOSTERS/WELL 34/VALLEY VIEW ELECTRIC BILL			
72670	06-10-21	SOUTHERN CALIFORNIA FLEET SERVICES, INC.	BACKHOE REPAIRS	470.70		470.70
72671	06-10-21	SOUTHWEST LIFT & EQUIPMENT, INC.	ANNUAL INSPECTIONS	323.82		323.82
72672	06-10-21	STEPHEN D. BENNETT	S.BENNETT TOILET REBATE PROGRAM	200.00		200.00
72673	06-10-21	STATE WATER RESOURCES CONTROL BOARD	A.GRUNNET GRADE 3 CERT.	225.00		225.00
72674	06-10-21	SWRCB ACCOUNTING OFFICE	C.SHANAHAN CERT. RENEWAL	120.00		120.00
			J.NUTTER T2 RENEWAL			

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
72675	06-10-21	TULE RANCH/MAGAN FARMS	SLUDGE HAULING	21,098.66		21,098.66
72676	06-10-21	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERT	310.13		310.13
72677	06-10-21	VALLEY LOCK & SAFE	CORP. YARD DOOR KNOB REPLACEMENT DOOR LEVER ADJUSTMENT	418.49		418.49
72678	06-10-21	VERIZON WIRELESS	CELLPHONE BILL	4,991.96		4,991.96
72679	06-10-21	WIENHOFF DRUG TESTING	DOT MONITORING PROGRAM	195.00		195.00
72680	06-17-21	AIR & HOSE SOURCE INC.	QUICK CONNECT COUPLINGS	51.44		51.44
72681	06-17-21	ANA MARIA/GUSTAVO GALLARDO	ACCOUNT REFUND 13642 HACIENDA HEIGHTS DR	62.99		62.99
72682	06-17-21	BRINKS INCORPORATED	MONTHLY SERVICE FEE/BANK DEPOSIT TRANSPORT FEES	166.12		166.12
72683	06-17-21	BRUCE CLOW	ACCOUNT REFUND 66480 MISSION LAKES BLVD	30.82		30.82
72684	06-17-21	CANDACE/BERNEL TULENSRU	ACCOUNT REFUND 9571 CONGRESSIONAL RD	36.37		36.37
72685	06-17-21	CAROL S WALKER	ACCOUNT REFUND 13320 CALIENTE DR	45.00		45.00
72686	06-17-21	CHARLES BRADY	ACCOUNT REFUND 16110 AVE RAMADA	84.02		84.02
72687	06-17-21	COACHELLA VALLEY WATER DIST	1/3 COST SHARE OF ANNUAL REPORT	12,782.19		12,782.19
72688	06-17-21	COLTON SURVEYING INSTRUMENTS	SURVEY LEVEL REPAIR	140.00		140.00
72689	06-17-21	CORE & MAIN, LP	NON-INVENTORY SUPPLY RESTOCK	359.58		359.58
72690	06-17-21	CRAIG CONN	ACCOUNT REFUND 10610 AVALON PL	57.79		57.79
72691	06-17-21	CYPRESS DENTAL ADMINISTRATORS	JULY 2021 DENTAL	4,480.29		4,480.29
72692	06-17-21	DEBBIE BLACKBURN	ACCOUNT REFUND 67891 ALEXANDRIA CT	77.66		77.66
72693	06-17-21	DENVER OWENS	ACCOUNT REFUND 64513 SPYGLASS AVE	82.70		82.70
72694	06-17-21	PLANIT REPROGRAPHICS	SCAN OF APPROVED PLANS	23.00		23.00
72695	06-17-21	DESERT RECYCLING INC.	CORP YARD DUMP FEES	1,333.00		1,333.00
72696	06-17-21	DONNY ASH	ACCOUNT REFUND 64975 LEONARD CT	34.21		34.21
72697	06-17-21	FARMER BROS CO	ADMIN COFFEE	389.17		389.17
72698	06-17-21	FERGUSON WATERWORKS #1083	MACH 10 METER	0.00	364.50	364.50
72699	06-17-21	FRANCISCO SANCHEZ	ACCOUNT REFUND 66021 6TH ST	654.79		654.79
72700	06-17-21	FRANCISCO MORIN	ACCOUNT REFUND 66032 3RD ST	54.52		54.52
72701	06-17-21	GAYLE L FORNATARO	ACCOUNT REFUND 9565 EL RIO	10.37		10.37
72702	06-17-21	GERALD M MEAD	ACCOUNT REFUND 11750 SKYLARK ST	2,094.34		2,094.34
72703	06-17-21	GREGORIO ECHEVERRIA	ACCOUNT REFUND 64543 BRAEBURN AVE	45.25		45.25
72704	06-17-21	GRIFFON MGMT	ACCOUNT REFUND 55525 HAUGEN-LEHMANN WAY	16.30		16.30
72705	06-17-21	HECTOR AYALA	ACCOUNT REFUND 66099 8TH	47.26		47.26
72706	06-17-21	HEITEC	PREP OF WATER LINE EASEMENTS	0.00	6,000.00	6,000.00
72707	06-17-21	HOME DEPOT CRC PROGRAM	TAPE/BATTERY/PARTS	247.84		247.84
72708	06-17-21	INFOSEND INC	ADDRESS CHANGE SERVICE MONTHLY SUPPORT	302.96		302.96
72709	06-17-21	INLAND WATER WORKS	APCO AIR RELEASE REPLACEMENT VALVE STOP MUEL	5,496.33		5,496.33
72710	06-17-21	DANGELO COMPANY	METER BOXES	0.00	606.42	606.42
72711	06-17-21	JOHN MILLER	ACCOUNT REFUND 67578 MONTEREY RD	99.05		99.05
72712	06-17-21	JORGE CISNEROS	ACCOUNT REFUND 12735 AVE ALTA LOMA	25.38		25.38
72713	06-17-21	KATIE KISSEL	ACCOUNT REFUND 16200 VIA VISTA	43.38		43.38
72714	06-17-21	KYIOLANNA CLARDY	ACCOUNT REFUND 15382 AVE MIROLA	21.58		21.58
72715	06-17-21	LANDMARK CONSULTANTS, INC.	SOILS & COMPACTION TESTING	0.00	2,073.60	2,073.60
72716	06-17-21	LAYNE CHRISTENSEN COMPANY	PROGRESS PAYMENT 4	0.00	537,669.18	537,669.18

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
72717	06-17-21	LEANNE MCNEIL	ACCOUNT REFUND 9481 EKWANOK DR	13.24		13.24
72718	06-17-21	MANPOWER US INC.	STAFFING SERVICES	2,238.44	9.06	2,247.50
72719	06-17-21	MARIA M FUENTEZ	ACCOUNT REFUND 64550 PIERSON BLVD #77	60.93		60.93
72720	06-17-21	MATHESON TRI-GAS, INC	HARD HAT RESTOCK	408.37		408.37
72721	06-17-21	MAURICIO ESQUIVEL	ACCOUNT REFUND 66281 4TH ST	65.47		65.47
72722	06-17-21	MCMASTER-CARR	CHEMICAL PACKING SEAL	238.62		238.62
72723	06-17-21	MERCEDES B SHETTER	ACCOUNT REFUND 12355 CACTUS DR "A"	87.96		87.96
72724	06-17-21	MICHELLE RUIZ	ACCOUNT REFUND 66760 8TH ST	116.69		116.69
72725	06-17-21	MICHAEL BAKER INTERNATIONAL, INC.	APRIL.2021 CM SERVICES	0.00	1,140.00	1,140.00
72726	06-17-21	OLGA OROZCO	ACCOUNT REFUND 66327 3RD ST	157.11		157.11
72727	06-17-21	PALM SPRINGS MUTUAL	ACCOUNT REFUND 17191 KEITH ST	13.63		13.63
72728	06-17-21	PAUL ZAHARIA	ACCOUNT REFUND 13340 DEL RAY LN	130.72		130.72
72729	06-17-21	PAUL A TREADWAY	ACCOUNT REFUND 66032 ACOMA AVE	17.36		17.36
72730	06-17-21	STAPLES	OFFICE SUPPLIES	560.16		560.16
72731	06-17-21	TAMMY TRAN	ACCOUNT REFUND 8825 SILVER STAR AVE	19.29		19.29
72732	06-17-21	TOM DODSON & ASSOCIATES	CEQA SUPPORT	0.00	2,902.15	2,902.15
			PREP AND FINALIZE INITIAL STUDY			
72733	06-17-21	TOPS N BARRICADES, INC	SAFETY YELLOW PAINT RESTOCK	29.36		29.36
72734	06-17-21	UPS	SHIPPING CHARGE	88.74		88.74
72735	06-17-21	USA BLUEBOOK	REPLACEMENT GAUGE	186.42		186.42
72736	06-17-21	VLADIMIR S GUREVICH	ACCOUNT REFUND 9460 CAPILAND RD	62.04		62.04
72737	06-17-21	WARD HOWELLS	ACCOUNT REFUND 9730 SIWANOVY DR	65.72		65.72
72738	06-17-21	WATERLINE TECHNOLOGIES INC.	11 DRUMS REFILLED	1,131.91		1,131.91
72739	06-17-21	WEST COAST SAND AND GRAVEL INC.	COLD MIX & BASE MATERIAL	1,858.02		1,858.02
72740	06-24-21	ANSAFONE CONTACT CENTERS	ANSWERING SERVICE	177.79		177.79
72741	06-24-21	ARAMARK UNIFORM SERVICES, INC	UNIFORM SERVICE	993.98		993.98
			UNIFORM SERVICES			
72742	06-24-21	BUILDERS SUPPLY	ADMIN BLDG. PARTS	100.07		100.07
			CORP YARD DOOR REPAIR			
			CUT OFF DISCS			
			HORTON PLANT MISC. ITEMS			
			HORTON PLANT PICK AXE			
			J.MARTINEZ KEYS			
			PICK AXE RETURN			
			POWERPOLE/CABLE PARTS			
			PVC LINE REPAIR			
72743	06-24-21	CAIYUN ZHU	ACCOUNT REFUND 68346 PANORAMA DR	33.62		33.62
72744	06-24-21	CITIVEST MEYER	ACCOUNT REFUND 66202 4TH ST	7.02		7.02
72745	06-24-21	CITY OF DESERT HOT SPRINGS	UU TAX - APR.21	35,491.87		35,491.87
72746	06-24-21	CLINICAL LABORATORY OF	BOD5 TESTING	1,624.00		1,624.00
			LAB SERVICES			
72747	06-24-21	COLANTUONO, HIGHSMITH & WHATLEY, PC	LEGAL SERVICES-CLASS ACTION	4,999.00		4,999.00
72748	06-24-21	CORE & MAIN, LP	ADAPTERS	196.84		196.84
72749	06-24-21	CV STRATEGIES	BILL INSERT + TRANSLATION	10,383.75		10,383.75
			MAY 2021 SOCIAL MEDIA			
			TURF REBATE MATERIAL + TRANSLATION			
72750	06-24-21	DESERT FIRE EXTINGUISHER CO.,INC	NEW FIRE EXTINGUISHER	316.66		316.66

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
72751	06-24-21	EDOM HILL TRANSFER STATION	GRANADA PROPERTY CLEAN UP	238.84		238.84
72752	06-24-21	ENTERPRISE FM TRUST	JUNE 2021 LEASE RENTAL	19,846.86		19,846.86
			MAY 2021 MONTHLY LEASE RENTAL			
72753	06-24-21	ENVIROGEN TECHNOLOGIES	WELL 26A URANIUM TREATMENT	3,938.37		3,938.37
72754	06-24-21	ENVIROLOGIC RESOURCES, INC.	HYDROGEO SUPPORT	0.00	2,107.50	2,107.50
72755	06-24-21	FERGUSON WATERWORKS #1083	NEPTUNE METER EXTERNAL ANTENNAS	0.00	381.35	381.35
72756	06-24-21	FRIDA WRIGHT	ACCOUNT REFUND 62560 N STARCROSS DR	178.42		178.42
72757	06-24-21	FRONTIER	ADMIN PHONES	741.53		741.53
72758	06-24-21	HI-DESERT AIR INC.	AC REPLACEMENT TREATMENT PLANT	9,200.00		9,200.00
72759	06-24-21	HINESREPORTERS.COM, INC.	A.WALLUM COURT REPORT-DEPOSITION	1,200.00		1,200.00
			D.MATHIEN COURT REPORT-DEPOSITION			
72760	06-24-21	INLAND WATER WORKS	COPPER TUBING	17,563.25		17,563.25
72761	06-24-21	LANDMARK CONSULTANTS, INC.	SOILS AND COMPACTION TESTING	0.00	518.40	518.40
72762	06-24-21	MARIE CHAMPION	ACCOUNT REFUND 16150 VIA MONTANA	2.03		2.03
72763	06-24-21	MARIO CADENA	ACCOUNT REFUND 66229 ACOMA AVE	49.60		49.60
72764	06-24-21	MICHAEL JEAN KLUTTS	SCADA SERVICE FEE	2,231.09		2,231.09
			SCADA/TELEMETRY WORK			
72765	06-24-21	O'REILLY AUTOMOTIVE, INC.	55GAL D.E.F FLUID	1,052.74		1,052.74
			55GAL RESTOCK			
			CAR WASH SOAP			
			HORTON PLANT REPLACEMENT BATTERY			
			OIL FILTER UNIT 362			
			OIL UNIT 362			
			WINDSHIELD WIPER REPLACEMENT			
72766	06-24-21	ON POWER INDUSTRIES, LLC	LIFT STATION GENERATOR REPAIR	16,379.91		16,379.91
			REPLACEMENT VFD DRIVE			
			WELL 24 ELECTRICAL WORK			
72767	06-24-21	PARKHOUSE TIRE, INC	UNIT 367 TIRES	621.50		621.50
72768	06-24-21	POWERPLAN OIB	UNIT 117 REPAIRS	62.44		62.44
72769	06-24-21	COUNTY OF RIVERSIDE	COUNTY PERMITS-VARIOUS LOCATIONS	2,995.00		2,995.00
72770	06-24-21	RODNEY MICHAEL MARLIN	ACCOUNT REFUND 9640 HOYLAKA RD	78.42		78.42
72771	06-24-21	SANDERSON LANDSCAPE SOLUTIONS	LANDSCAPING SERVICES	6,010.00		6,010.00
72772	06-24-21	SOUTHERN CALIF EDISON	ADMIN/CORP YARD	92,684.02		92,684.02
			WELL 22/WELL 33/WELL 27/WELL 29			
			WELL26A/WELL 26/WELL 25/WOODRIDGE			
72773	06-24-21	SOUTHERN CALIFORNIA FLEET SERVICES, INC.	FLEET REPAIR	4,571.35		4,571.35
72774	06-24-21	TCI BUSINESS CAPITAL	WW TEMP STAFF	5,865.00		5,865.00
72775	06-24-21	THE LINCOLN NATL. LIFE INS. CO.	JULY 2021 LTD/LIFE INS.	3,906.57		3,906.57
72776	06-24-21	TKE ENGINEERING, INC	HORTON PUMPS PROGRESS PYMT 2	0.00	9,107.50	9,107.50
			WELL 22 PROGRESS PYMT 4			
72777	06-24-21	TOM DODSON & ASSOCIATES	PREP & DISTRIBUTE FOR CIRCULATION	0.00	2,510.21	2,510.21
72778	06-24-21	UNITED RENTALS NORTHWEST, INC.	BACK HOE/ROCK BREAKER RENTAL	1,197.88		1,197.88
72779	06-24-21	VALENTINE RUIZ	TOILET REBATE-RUIZ	300.00		300.00
72780	06-24-21	WALLACE & ASSOCIATES CONSULTING, INC.	CM & INSPECTIONS MAY 2021	0.00	37,938.50	37,938.50
72781	06-24-21	WATERLINE TECHNOLOGIES INC.	6 DRUMS REFILLED	617.41		617.41
72782	06-24-21	XYLEM DEWATERING SOLUTIONS INC	6 TRASH PUMP HOSES	0.00	30,168.85	30,168.85
9994731	06-04-21	WELLS FARGO BANK	AUTO DEP PPE 05/28	113,291.16		113,291.16





# AGENDA STAFF REPORT

**MEETING NAME:** REGULAR BOARD MEETING  
**MEETING**

**DATE(S):** JULY 15 & 19, 2021

**FROM:** Director of Engineering and Operations

**FOR:** ACTION  X  DIRECTION      INFORMATION    




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## ACCEPTANCE OF BILL OF SALE FOR THE DHS LIBRARY

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### STAFF RECOMMENDATION

Authorize the General Manager to execute the Bill of Sale for the Water and Sewer Infrastructure for the DHS Library project located at the northeast corner of Palm Drive and Park Lane, Desert Hot Springs as contributed assets.

### SUMMARY

The attached Bill of Sale is to establish District ownership of the constructed water and sewer system improvements for the DHS Library project, which are not otherwise formalized by a subdivision or development agreement. Subdivision and/or development agreements are still required for large projects as applicable.

### ANALYSIS

This project was inspected with contract inspection and determined to be completed in accordance with the approved plans on May 1, 2021. District staff has reviewed and recommends the project to be accepted.

### FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

The project's infrastructure will add \$17,234.28 to the District's depreciable assets.

### ATTACHMENTS

Bill of Sale



**BILL OF SALE  
FOR PURPOSES OF TRANSFERRING WATER/SEWER INFRASTRUCTURE TO  
MISSION SPRINGS WATER DISTRICT**

For good and valuable consideration, receipt of which is hereby acknowledged, the UNDERSIGNED hereby conveys and transfers to Mission Springs Water District ("**District**"), and its successors and assigns, all right, title, and interest in and to the Water and Sewer Installations ("**Project**"), including mains, hydrants, laterals, valves, PRV, manholes and other appurtenances to said **Project**, constructed and installed in accepted and recorded public right-of-ways or easements per approved Mission Springs Water District plans ("**MSWD Plan No.**").

**Project: Desert Hot Springs Library**

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**MSWD Plan No.: Water and Sewer Improvement Plan W1101 and S1077**

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The undersigned, and its successors and assigns, covenants and agrees to and with the **District**, its successors and assigns, that the undersigned is the owner of the facilities and appurtenances for the **Project** and has the right and authority to sell the same, that the facilities and appurtenances for the **Project** are free of all liens or encumbrances, and that the undersigned will, and does, hereby warrant and agree to defend the title of the **District**, its successors and assigns, against the claims of all third parties claiming to own the same or claiming any interest therein or encumbrance thereon.

The undersigned warrants that all bills and taxes relating to the construction and installation of the facilities and appurtenances for the **Project** have been paid in full and that there are no lawsuits pending involving the **Project**. The undersigned further warrants that in the event any lawsuit is filed as a result of, or involving this **Project**, the undersigned will undertake to defend the lawsuit and will accept responsibility for all costs of litigation, including costs on appeal, and will hold the **District** harmless on any judgment rendered against the **District**.

The undersigned further warrants that all laws and ordinances respecting construction of the facilities and appurtenances for the **Project** have been complied with, and that facilities and appurtenances for the **Project** are in proper working condition, order and repair and are fit for the purposes intended; i.e., for use as a water distribution/sewer collection system.

The undersigned covenants and agrees with the **District** to replace, repair and correct any defect in work or materials in respect to the facilities and appurtenances for the **Project** subject to this Bill of Sale arising during a period of one (1) year from \_\_\_\_\_, without cost to the **District**. The undersigned shall further warrant the corrected work for one (1) year after acceptance of the corrected work by the **District**.

**Developer/Owner**

**Mission Springs Water District**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Name**

Arden Wallum  
\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Title**

General Manager  
\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of \_\_\_\_\_)

On \_\_\_\_\_ before me, \_\_\_\_\_  
(insert name and title of the officer)

personally appeared \_\_\_\_\_,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)

## AGENDA REPORT

### REGULAR BOARD MEETINGS JULY 15 & 19, 2021 UPCOMING EVENTS REQUIRING BOARD APPROVAL AND DIRECTOR REPORTS

#### UPCOMING EVENTS OF INTEREST

In accordance with Resolution 2009-2, attendance by a Director at any event not listed on the Board Affiliations List as adopted, may be approved by the Board of Directors as District service, and compensated accordingly.

Date	Event	Confirmed Attendees

#### OTHER MEETINGS ATTENDED (no daily stipend was claimed)

Date	Event	Attendees
6/10/2021	CONSERVATION COMMISSION MEETING	MARTIN
6/16/2021	CALIFORNIA WATER COMMISSION MEETING	WRIGHT
6/22/2021	TRIBAL WATER AUTHORITY MEETING	MARTIN
6/26/2021	DHS LIBRARY DEDICATION/GRAND OPENING	WRIGHT

#### DIRECTOR REPORTS

(Per GC 53232.3(d) brief reports on meetings attended for which a daily stipend was claimed)

Date	Event	Attendees
6/1/2021	DWA BOARD MEETING	DUNCAN
6/1/2021	DHS CITY COUNCIL MEETING	MARTIN
6/3/2021	DVBA LEGISLATIVE MEETING	MARTIN
6/8/2021	CVWD BOARD MEETING	DUNCAN
6/8/2021	RIVCO BOARD OF SUPERVISORS MEETING	MARTIN
6/9/2021	ACWA GROUNDWATER COMMITTEE MEETING	WRIGHT
6/10/2021	CVCC AND E&E MEETINGS (CVAG)	WRIGHT
6/15/2021	DWA BOARD MEETING	DUNCAN
6/15/2021	DHS CITY COUNCIL MEETING	MARTIN
6/22/2021	MSWD BOARD MEETING	DUNCAN
6/22/2021	PALM SPRINGS CHAMBER LUNCHEON	MARTIN
6/22/2021	GCVCC AWARDS	SEWELL



# General Manager's Report July 2021



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## ADMINISTRATION

### Accounting Department

The Accounting Department continues to work with its vendors to complete the yearly and necessary tasks to meet State and Federal reporting requirements and the strategic goals established by the Mission Springs Water District Board of Directors (Board). Below are project highlights and summaries for the previous month:

#### Budget

The Fiscal Year 2022 budget was adopted by the MSWD Board on June 21, 2021. The adopted budget and report have been added to the MSWD website. The operating budget for Fiscal Year 2022 is \$18.6 million. There is an additional \$33.6 million in capital improvements proposed which equals a total budget of \$52.2 million. This is a significant increase in total budget expenses when compared to FY2021 due primarily to the anticipated construction of the Regional Water Reclamation Facility.

	Budget FY 2022	Budget FY 2021	Budget Change
<b>Operating Budget</b>			
Operating Revenue	\$19,987,154	\$19,498,967	<b>\$488,187</b>
Operating Expenses	\$18,615,346	\$18,201,988	<b>\$413,358</b>
<b>Operating Income</b>	<b>\$1,371,808</b>	<b>\$1,296,979</b>	<b>\$74,829</b>
<b>Expenses</b>			
Operating Expenses	\$18,615,346	\$18,201,988	<b>\$413,358</b>
Capital Improvement Projects	\$33,556,534	\$5,049,927	<b>\$28,506,607</b>
<b>Total Budget</b>	<b>\$52,171,880</b>	<b>\$23,251,915</b>	<b>\$28,919,965</b>

#### COVID-19 Cost Impacts

On March 19<sup>th</sup> California Senate Bill 95 (SB 95) was signed by Governor Newsom to ensure access to up to 80 hours of COVID-19 supplemental paid sick leave for eligible employees, including those advised to quarantine or isolate and those caring for COVID-impacted family members. As such, the Accounting Department has revised all employees' applicable sick leave hours as SB 95 covers COVID 19 supplemental paid sick leave retroactive to January 1 and through September 30.

**Financial Trends**

Through April 2021, the operating revenue and expenses for Fiscal Year 2020/2021 are consist with trends from past years. The revenue is 3% higher than budget with expenses 11% less than budget. It is anticipated that expenses will be closer to budget as we continue to receive invoices for goods and services through July 2021.

Below is a chart comparing this fiscal year to last year. The complete Financial Report can be found in Appendix A.

MISSION SPRINGS WATER DISTRICT  
COMBINED FUNDS  
DISTRICT SUMMARY  
JULY 1, 2020 TO APRIL 30, 2021

YEAR TO DATE				JULY 1, 2019 TO APRIL 30, 2020				
ACTUAL	BUDGET	FAVORABLE	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	FAVORABLE	
		(UNFAVORABLE)	(UNFAVORABLE)			(UNFAVORABLE)	(UNFAVORABLE)	
		VARIANCE	VARIANCE			VARIANCE	VARIANCE	
		AMOUNT	PERCENT			AMOUNT	PERCENT	
17,585,379	18,197,228	(611,849)	-3%	OPERATING REVENUE:	14,763,610	14,296,305	467,305	3%
14,254,687	14,761,013	506,325	3%	OPERATING EXPENSE:	12,643,538	14,189,102	1,545,563	11%
3,330,692	3,436,215	(105,524)	-3%	NET OPERATING INCOME	2,120,071	107,203	2,012,868	1878%
2,485,414	10,859,087	(8,373,674)	-77%	ADD NON-OPERATING REVENUE	3,178,752	2,719,262	459,490	17%
506,778	652,941	146,163	22%	LESS NON-OPERATING EXPENSE	1,083,474	1,147,240	63,766	6%
1,978,635	10,206,146	(8,227,511)	-81%	NET NON-OPERATING INCOME	2,095,277	1,572,022	523,255	33%
5,309,327	13,642,361	(8,333,035)	-61%	NET INCOME	4,215,348	1,679,225	2,536,123	151%

## Customer Service Department

### **Continued overview of Lobby closure and COVID-19 response**

With the customer lobby access still closed to the public, MSWD Customer Service Representatives continue to assist our customers with minimal disruption. We feel comfortable remaining closed if needed due to COVID-19, customers have adapted, and we are assisting in creative ways if needed if the customer does not have internet access.

- If customer states they have been out of work due to COVID-19 we will remove late charges, and as with all customers create extensions and payment plans.
- All Customer Service staff is working in office with distancing.
- All Field Service Technicians are working to serve customers in individual trucks.
- Applications available on MSWD.org
- Mailing paper applications to customers that are unable or uncomfortable with online processes.

### Ways to pay bills during lobby closure

- Customer can drop payments (check or money order) in the drop box
- Customers can pay at 7-11 in DHS, Walmart and must have their bills present
- Payment Portal on MSWD.org
- Customers can call in and pay through the IVR system
- Paypal option through Paymentus

### **Disconnections due to Non-Payment**

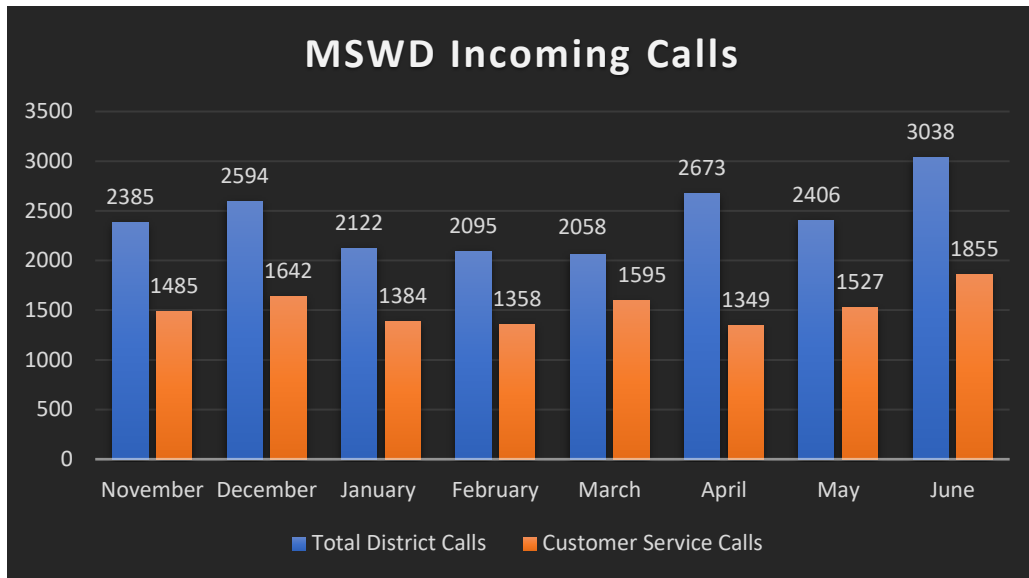
On April 2, 2020, Governor Newsom issued Executive Order N-42-20 prohibiting shut offs of water service to residences and critical infrastructure sector small businesses. As such, MSWD has been working with and tracking those customers who have been the most impacted by the COVID-19 pandemic. Beginning in March, MSWD Customer Service staff began contacting those customers with high, unpaid balances to inform them of programs and options which are available. The programs and options include waiving of late fees, 12-month payment plans, utilization of the CARE program or Help2others for bill assistance, and high consumption adjustments due to leaks.

On June 11, 2021, Governor Newsom issued Executive Order N-08-21 which states that Executive Order N-42-20 shall remain in place and shall have full force and effect through September 30, 2021, upon which time it will expire. Staff will continue to contact and work with customers to bring their accounts into good standing to avoid disconnections.

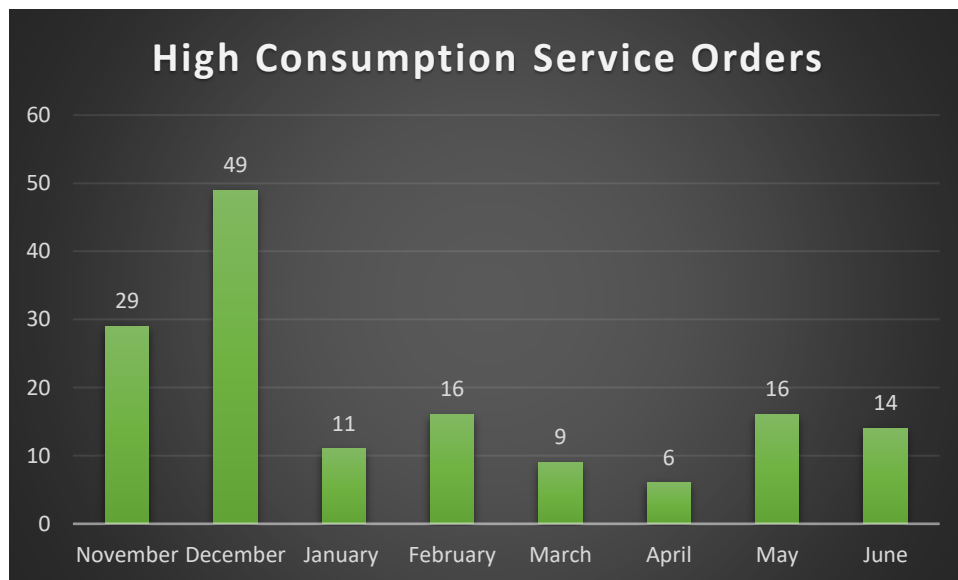


**Calls into the Customer Service Department since November 2020**

Customer service calls continue to be fairly level and significantly lower than our monthly highs in July and August 2020. Many calls are for payment extensions, late fee removal requests, lien release requests, new property start/stop service. The chart below represents MSWD incoming calls and those received by the Customer Service staff.



Similarly, we continue to see a decline in the high consumption service calls from the highs at the end of 2020. These service calls typically include reviewing the customers consumption history, usage alerts, and/or limited site investigations.



### Customer Bill Assistance Programs

The United Way Customer Bill Assistance Program continues to be utilized by those customers who have been impacted the most by the COVID-19 pandemic, paying \$27,700 this fiscal year (July 1, 2020 – June 30, 2021).

United Lift has assisted 20 customers, paying \$12,981.96 this month. (July, 2021)

Care Program (Riverside County Program) has paid over \$10,500 since April 2021.

Total Assistance \$51,181

### Paymentus Payment System

Staff was able to negotiate a reduction in fees for remaining 2 years in contract:

- Credit Card Transaction Fee was reduced from \$2.50 to \$1.95/transaction for transaction up to \$300
- ACH Transaction (electronic, bank-to-bank money transfers processed through the Automated Clearing House Network) Fee was reduced from \$1.50 to \$1.00/transaction



## Purchasing Department

The Purchasing Department Staff continues provide sanitization supplies to ensure wipes, hand sanitizer, disinfectants are available to all District buildings, and vehicles for the safety of the staff.

Price increases and supply chain issues have begun to surface within our industry. Specifically, PVC pipe and fittings, ductile iron pipe and fittings, restraints, hydrants, and valves, as well as many other products, are experiencing significant shortages that

could lead to extended lead times. Along with these supply chain problems, pricing continues to escalate. These problems exist with both domestic and import materials. We will continue to monitor the situation and bring any supply issues or substantial pricing increases to the Board immediately.



## ENGINEERING AND OPERATIONS

### Engineering Department

Below is a list of Capital Projects and status updates.

#### **Well 42 Project**

The contractor, Layne Christensen Company, completed well development activities, including installation of the pump development, step testing, constant rate testing, and well recovery. Following, Layne removed the test pump and disinfected the well. Layne will now begin working on the site improvements, starting with construction of the building pad, and installation of the electrical conduits and storm drain system.

The hydrogeologist (EnviroLogic Resources) completed monitoring of existing adjacent wells during the well development to evaluate how the groundwater basin responded to the new pumping. Preliminary results show that the new well will produce 125% of its design capacity and have little influence on other MSWD wells.



Staff and construction management consultant (TKE Engineering) continued coordinating with Southern California Edison regarding the new electrical service. Final interconnection plans continue to be delayed and are now expected in July.

#### **N. Indian Canyon Drive Sewer Project**

Staff, construction management consultant (TKE Engineering), and contractor (Downing) are working through the project completion process. Staff expected to bring the project to the Board to record the Notice of Completion in July; however, the contractor is still finalizing some documentation and I will likely go in front of the Board in August.

#### **Terrace Reservoirs Rehabilitation and Site Improvements**

The low bid received on April 8, 2021, was \$5.6 million. The low bid of \$5.6 million was 63% higher than the engineer's estimate of \$3.5 million. For the past several months, staff evaluated value engineering options (e.g., alternative lead disposal for the existing exterior coating, different coating, etc.), but determined it was not enough to warrant moving the project forward at this time. Staff elected to reject all bids and put the project on hold until later in 2021.

The scope of the project has changed significantly since the original budget was established. The project was originally planned for a recoating of the interior and exterior coatings. Following further evaluation by Staff, several operational and safety deficiencies were identified, including undersized access manways, obsolete fall protection for roof and interior access, high water levels did not match between the three reservoirs due to uneven overflow drains, and outflows did not meet current health code. The final design incorporated these elements to bring the tanks up to current health and safety codes, while improving operational efficiency. More specifically;

- A seismic evaluation was required to ensure the tanks withstand a seismic event. The seismic evaluation identified that the tanks lacked sufficient vertical space and would likely fail from seismic waves generated during an earthquake.
  - The design incorporated new taller tub rings and raising each reservoir, and a wind girder on one tank.
  - The proposed improvement is approximately 60% cheaper than building a new tank.
- The project site has been impacted from years of stormwater run-on that had led to significant erosion of the north and east slopes. The sediment from the erosion collects at the toe of the slope, limiting vehicular access to all the tanks.
  - The design incorporated a gutter and drain system along the north and east slopes, regrading of the impacted sloped areas, adding retaining walls in key areas, and covering the slopes with jute netting.

Staff will continue to monitor the bidding environment and will rebid the project once the materials and labor prices are more stable and the “transient inflation” as reference by the Federal Reserve Chairman Jerome Powell has past.

### **Vista Reservoir No. 2**

The public comment period for the final draft Initial Study (IS) and Mitigated Negative Declaration (MND) closed in early June. The District received comments from the California Department of Fish and Wildlife and Colorado River Basin Regional Board. Staff and CEQA consultant (Tom Dodson and Associates) have compiled the comments received and prepared a formal response. Approval of the IS/MND will be brought to the Board in July. Similar to Terrace Reservoirs project, Staff is deferring bidding the project until later this year, dependent on market conditions.

### **Desert Willows Community Water Line Replacement**

The contractor, Van Dyke Corporation, has completed construction of the new water line within the Desert Willows community. Contractor has also completed the offsite portions except for final tie-ins. All work is scheduled for completion in July 2021.

**AD-18 – GQPP Sewer Project Areas “H” & “I”**

Staff and consultant continued coordination with one property owner regarding a required pipeline/utility easement and selected an alignment alternative that is being circulated to the owner for approval. Acceptance of the alignment alternative has not been received from the owner; therefore, Staff placed the final design on hold until the alignment and easement are finalized.

**Water System and Wastewater System Comprehensive Master Plan Update**

Staff and the consultant (Michael Baker International) completed the initial data request and field visit of all water and wastewater facilities. The consultant will begin developing the model in July.

**Horton Odor Control Project**

Staff and construction manager consultant (Michael Baker International) are continuing to process material submittals. Material deliveries are expected in September allowing construction to commence.

**Backup Generators for Well Sites 27-31, 32 and 37 Projects**

Electrical plans and specifications are expected to be received in beginning of July. Project and construction Management is being prepared for On Power Enterprises and site visit to be scheduled for first week of July.

**Horton Effluent Filtration System**

Staff met with the design consultant (TKE Engineering) to provide technical information on the effluent system, flow rates, and confirm the system hydraulics. Staff received the 60% design at the end of June and will complete plan check in the coming weeks.

**Well 22 Rehabilitation**

Staff completed plan check of the 60% design and returned comment to the consultant. The consultant (TKE Engineering) will be completing 90% design in July.

**AD-18 GQPP Sewer Project Area “D3-1”**

Staff is review the draft plans, specifications, and engineer's estimate, to evaluate project feasibility for further discussions regarding the next steps which include postponement and/or bidding.

## Operations & Maintenance

### **Construction & Maintenance**

Construction & Maintenance Staff (C&M) completed approximately 388 water line location requests in May. Staff continues to use iPads with the GeoViewer Mobile app to streamline and manage line locations. C&M also replaced 9 water services and repaired 29 service line leaks and 3 main line leaks. Approximately 345,264 gallons of water loss was recorded due to water leaks.



Staff continues to implement the maintenance programs, which consist of ground valves, blow-offs, Cla-Val valves, and fire hydrants. There were 121 water valves exercised, 78 fire hydrants flushed, 15 Cla-Val valves serviced, and 56 air release valves inspected.

A total of 42 work orders were processed this month using the CMMS module.



The picture to the left shows MSWD Staff responding to a hit 16-inch water main by contractor in June while installing SCE conduit.

Staff continues to make new installs a priority as they are received. 24 new water services were installed this month.

Staff has been making the necessary adjustments in dealing with the current COVID-19 pandemic. We continue to keep good constant communication within our department and with other departments and managers at the District.

### **Fleet and Facility Maintenance**

All District buildings continue to be cleaned and disinfected weekly, Tuesday through Friday, by our janitorial company. Disinfection is completed four times a week and janitorial services are completed twice a week. Building maintenance continues at District facilities such as the Administration Building and Corp Yard. Maintenance includes testing standby generators plumbing repairs, light replacements, smoke detector battery replacements, fire extinguishers inspected, and flagpole repairs.

The District continues to utilize Southern California Fleet Services for maintenance and repairs of District vehicles and equipment. Below is a listing of services provided in the month of June;

- Units 390, 402, 409, 410, 412, 421, 419, and 420 were all serviced
- Unit 117 has a hydraulic pump replaced

**Collections**

No Sanitary Sewer Overflows occurred in the collection system with no problems at the Dos Palmas Lift Station. The operators continued to visit the site each day to check proper pump operation, ensure the SCADA system is working properly, and checking site security.

Approximately 9.01 miles of sewer mainline was cleaned in the Dos Palmas Service Area. This included 165 segments of 8" VCP sewer pipe. The entire Area-L was cleaned in 7 days.



The Collections department continues to help at the WWTP as needed.

**Wastewater**

Staff spent a combined 637-man hours performing routine plant maintenance, equipment maintenance and plant operations at the Horton and Desert Crest plants during the month. Also during this timeframe, staff spent 155-man hours operating the sludge belt filter press, filling and removing 13 trailers of sludge from the Horton and Desert Crest Plants.

The following table shows the average daily flow and peak daily flow for the Horton and Desert Crest Plants.

WASTEWATER FLOW MGD				
2020/21	HORTON PLANT		DESERT CREST	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	2.069268	2.140825	0.047916	0.079010
Aug.	2.135828	2.274566	0.053795	0.070420
Sep.	2.003417	2.121446	0.046861	0.077790
Oct.	1.964716	2.100928	0.043720	0.049600
Nov.	1.928082	2.082209	0.046171	0.051750
Dec.	1.750513	2.074777	0.044951	0.050380
Jan.	1.846818	2.018006	0.045299	0.050610
Feb.	1.889826	2.253275	0.043718	0.048950
Mar.	1.859783	2.040589	0.043382	0.048920
Apr.	1.897411	2.111914	0.040257	0.060120
May	1.954528	2.151420	0.039293	0.046660
June	2.014604	2.110777	0.038634	0.047440

Additional wastewater flow information is provided in Appendix C.



Staff collected 33 samples and spent 40-man hours performing laboratory duties and analysis for process control and regulatory reporting purposes. Both plants are producing an effluent that meets the District's discharge requirement. Wastewater staff along with Engineering staff will soon begin working on a Cloth Media Filter CIP project to help better the effluent leaving the process at Horton WWTP.

Staff continues to pull the influent pumps due to ragging of "flushable wipes" as needed on a weekly basis, including weekends. Pumping GPM and Hz on the pumps are checked daily to ensure pumps do not need to be pulled out more frequently.

Ponds 1, 2, 4, 5, 7 and 8 were all cleaned in June. After the ponds were cleaned, the dyke/road between Ponds 7 and 8 were worked on repairing erosion caused by wind driven water. Staff also repaired the east bank of Pond 6 due to erosion.



Several the systems that received maintenance or replacement during the month were:

- The electrical building needed to have the air conditioning system replaced, to maintain proper cooling in the room to prevent overheating of the equipment.
- Two (2) rows of paddles broke on aerator No. 2 that came loose and had to be removed from the rotor. Staff will be replacing the missing paddles when time is available. The process in the tank is being monitored to be sure proper treatment is continuing.
- A bearing on aeration tank No. 1 due to a failure of the bearing casing.
- Cove Electric was onsite to install electrical wiring and lights on a storage container at the treatment plant. The project also included an exhaust fan controlled by a thermostat to ensure the temperature is not too high in the container.
- On Power was onsite to remove and replace the Variable Frequency Drive on Influent Pump #4 due to a failure during the frequent power blips that we have experienced during the last month.

On June 10, 2021, The District received a revised Notice of Violation (NOV) from the Regional Water Quality Control Board (Board). This revised NOV updates the original notice that was received on January 29, 2021, based on information provided by the District to

the Board in March of this year. On October 3, 2020, the District experienced a breach in a temporary holding pond that was constructed in September to help address maintenance issues with the existing percolation ponds. The temporary holding pond was constructed so secondary effluent could be pumped to the temporary holding pond on an emergency as-needed basis, to allow staff time for proper maintenance and rehabilitation to better aid the ponds in percolation. On March 25, 2021, staff contacted the Board and informed them of the need to reconstruct the temporary holding pond. A follow up email was also provided to the Board on March 25, 2021, following the phone conversation. Staff worked on a response letter to the June 10, 2021, NOV and will be responding on or before July 10, 2021.

Through continued develop in the Desert Hot Springs area and at the request of new consumers, sanitary services are always being added to the collection system. Below is a summary of new sanitary service connections added each month.

New Sanitary Service Connections to Collection System

	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16
July	8	7	9	51	2	1
Aug.	4	1	8	53	2	4
Sep.	5	2	12	8	11	2
Oct.	9	4	8	12	4	21
Nov.	50	10	9	7	7	1
Dec.	9	3	3	64	1	0
Jan.	21	7	1	16	8	3
Feb.	23	5	1	42	0	3
Mar.	48	1	0	23	5	0
Apr.	18	3	3	15	30	0
May	17	11	3	20	45	7
June	21	7	3	6	70	4
<b>Annual Total</b>	<b>233</b>	<b>61</b>	<b>60</b>	<b>317</b>	<b>185</b>	<b>46</b>

Additional sanitary service connection information is provided in Appendix C.

## Water Production

Staff collected 56 routine samples, 6 general physical samples, and uranium samples at Well 26A for analysis this month. Staff works closely with the lab when changing sampling dates or taking grab Bac-T samples for any mainline shutdowns. The MSWD Monthly Coliform Monitoring Reports for May were sent out to the State Water Regional Control Board on June 9, 2021. Staff also collected the required annual nitrate samples from 10 of the wells that are online.

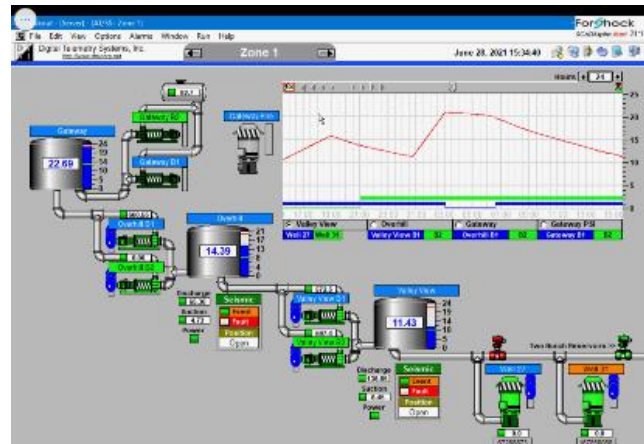


Staff continues to conduct chlorine pump maintenance and inspections at all the well sites throughout the district.

Staff sounded water levels for 13 production wells and nine monitoring wells. Staff usually strives to get soundings done early in the month and conduct other maintenance for the month after the soundings are completed. Staff has assigned sites; however, they will help each other with soundings if needed to get these done early in the month.

Water Production staff completed several site-specific activities in May. A highlight of those activities are below;

- On June 1, 2021, staff assisted Layne Christensen at Well 37. Layne visited the site so that they could get electrical panel ideas for the new Well 42 that is being drilled.
- On June 9, 2021, staff performed the monthly fire pump test at gateway reservoir. This test is performed monthly to make sure that the fire pump is in good working condition.
- Staff continues to monitor our SCADA system and make any changes that are necessary to have the proper levels of water throughout the district. The weather is starting to warm up and staff has seen an increase in water usage.
- On June 16, 2021, the Two Bunch Reservoir Booster 1 had a leak on the packing housing of the motor and was installed and put back online.
- On June 28, 2021, the Valley View Reservoir had some work done to the seismic valve control panel. Our seismic valve contractor was onsite to change out some batteries and check the controller for proper function.



**Well 33 Solar Site**

Staff continues to monitor the performance of the solar system. The March performance report showed that the system produced 233,740 kilowatt hours, which is within 89% of expected energy output.

**Well 24 Electrical Panel Rehabilitation Project**

Board of Directors approved award of contract to RIC Construction in June. Contract is being formalized and the project is anticipated to commence construction mid to late-July.

**Perimeter Fencing Kerr Property – Airport Well**

Contract with Red Hawk Services was executed in June with work commencing mid-July. The contractor has experienced issues with material lead time.

Through continued develop in the Desert Hot Springs area and at the request of new consumers, water services are always being added. Below is a summary of new water services added each month.

New Water Services added Monthly

	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16
July	7	4	5	7	2	0
August	6	10	5	3	2	2
September	18	2	14	4	13	3
October	13	3	21	8	3	20
November	10	16	4	0	7	3
December	2	17	3	3	2	0
January	15	6	3	20	1	1
February	13	8	5	11	1	0
March	16	2	3	6	5	0
April	11	1	3	7	11	2
May	15	12	5	11	9	8
June	24	11	2	8	2	10
<b>Annual Total</b>	<b>150</b>	<b>92</b>	<b>73</b>	<b>88</b>	<b>58</b>	<b>49</b>
<b>Avg./ Mo.</b>	<b>12.50</b>	<b>7.67</b>	<b>6.08</b>	<b>7.33</b>	<b>4.83</b>	<b>4.08</b>

The total water connections in the District’s system are currently 13,141.

As expected, the new water services increase the amount of water needed to be pumped; however, the weather and water conservation continue to be the primary factor in MSWD water production. The following table summarizes the MSWD water production for each month since FY 2016.

Monthly Water Production

	FY	Variance		FY	FY	FY	FY
	2020/21	from prior	year	2019/20	2018/19	2017/18	2016/17
	AF	AF	%	AF	AF	AF	AF
July	857.77	4.54	0.5%	853.23	857.20	835.87	714.50
August	885.31	90.13	11.3%	795.18	806.47	829.93	808.54
September	784.80	27.72	3.7%	757.08	689.47	712.40	679.54
October	755.84	46.45	6.5%	709.39	709.81	733.86	678.33
November	690.13	70.26	11.3%	619.87	631.75	642.41	601.89
December	588.32	51.09	9.5%	537.23	502.16	584.24	520.63
January	537.96	-15.24	-2.8%	553.20	570.20	599.52	465.10
February	495.61	-25.24	-4.8%	520.85	415.49	512.79	453.39
March	625.80	68.07	12.2%	557.73	490.92	536.09	549.50
April	649.34	76.32	13.3%	573.02	635.08	644.06	540.56
May	723.62	24.63	3.5%	698.99	598.36	697.15	731.81
June	761.63	-44.39	-5.5%	806.02	710.39	688.74	732.68
<b>TOTAL</b>	<b>8356.13</b>	<b>374.34</b>	<b>4.7%</b>	<b>7981.79</b>	<b>7617.30</b>	<b>8017.06</b>	<b>7476.47</b>



## Water Resources

Below is a list of water resources related activities for the prior month:

### **Integrated Regional Management (IRWM)/Coachella Valley Regional Water Management Group (CVRWMG)**

- The CVRWMG held its monthly meeting and discussed current grant funded projects and upcoming grant funding opportunities.
- The CVRWMG is seeking grant funding to prepare a water conservation technical study under the US Bureau of Reclamation Water Conservation Field Services grant program.

### **Mission Creek Subbasin SGMA and 2022 Alternative Plan Update**

- Staff and consultants (TKE Engineering and EnviroLogic Resources) completed review and comment on additional administrative draft plan sections.
- The agencies and consultant continued to discuss model forecasting scenarios, future projects, and Sustainable Management Criteria.
- The consultants (Wood and Kennedy Jenks) hosted Public Workshop #3, presenting the model and related information to other agencies and stakeholders.

### **San Gorgonio Pass Subbasin SGMA and 2022 Groundwater Sustainability Plan**

- Staff and consultants (TKE Engineering and EnviroLogic Resources) completed review and comment on additional administrative draft plan sections.
- Staff and consultants (TKE Engineering and EnviroLogic Resources) continued to focus on determining the basin Sustainable Management Criteria and selection of “key wells” that will be used to monitor sustainability.

### **Indio Subbasin 2022 Alternative Plan Update**

- Staff attended the Public Workshop No. 5.

### **Salt and Nutrient Management Plan (SNMP)**

- The consultant (West Yost) presented the final draft CV-SNMP Update Workplan to the Regional Board. Comments from the Regional Board are expected in June.

### **2020 Regional Urban Water Management Plan (UWMP)**

- Staff and consultant (TKE Engineering) completed review and comment on the final draft Regional chapters and the final draft Water Shortage Contingency Plan.
- Following receipt of the public draft documents, public notices were sent out and both documents were posted to the MSWD's website for public review.
- Staff will bring the documents to the Board for approval in June.

## PUBLIC AFFAIRS

Below is a list of Public Affairs activities:

### Past Events

Greater Coachella Valley Chamber of Commerce Board Installation & Awards, Tuesday, June 22, 5:30 pm, Renaissance Esmeralda, Indian Wells. Annual awards and board member installation. Members representing MSWD: Director Sewell and Victoria Llort

Desert Hot Springs Library Grand Opening, Saturday, June 26 at 10 am. Members representing MSWD: President Wright and Director Sewell

### Upcoming Events

*If any events occur throughout the month, they will be communicated either from the PR team or Dori Petee.*

### Outreach

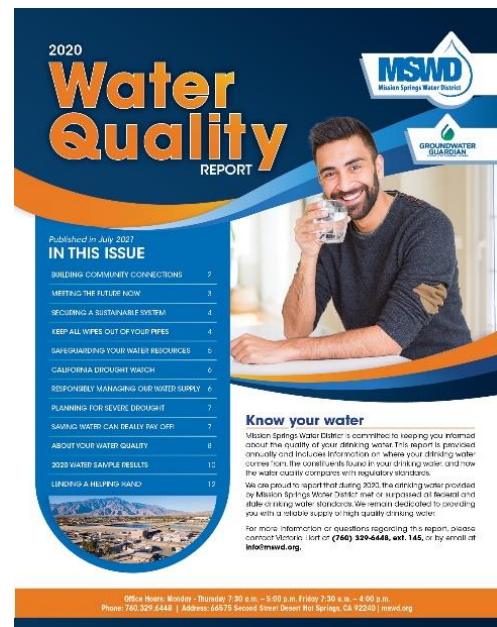
The annual Water Quality Report or Consumer Confidence Report (CCR) and the Summer Newsletter was sent to customer mailboxes at the end of June. It was also provided to all staff and board members for internal communicative purposes.

CV Water Counts: The CV Water Counts Outreach report for the month of June can be found in Appendix D. Next CV Water Counts meeting: July 20<sup>th</sup> at 2:30 pm

MSWD Digital Advertising report for month of June can be found in Appendix D. This includes the two types of ads we are running on Google and Facebook as well as website analytics.

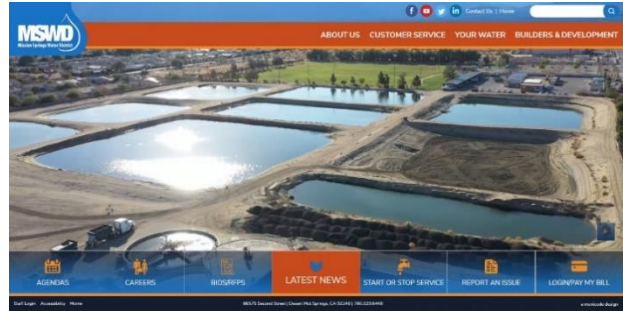
- Google – 3 total ads: Value Campaign (Ready for you 24/7), Turf Rebates and Here for You (Help2Others)
- Facebook/Instagram: Value Campaign (Ready for you 24/7, Turf Rebates and Here for You (Help2Others)

MSWD Social Media Report for month of June can be found in Appendix D. This report highlights Facebook, Twitter and Instagram posts.



**Website Update**

The new MSWD website is anticipated to launch within three to five weeks. Each page is receiving its due diligence to ensure that all information transferred from the current site is accurate, timely and transparent, but above all, user-friendly. The goal of the new site is to be a “one-stop shop” for customers and regional partners alike.



**Conservation**

Three (3) toilet rebates were processed in June, totaling approximately \$800 in incentives for customers to replace less efficient toilets. The public affairs (PA) team continues to rebate programs on social media, including boosted posts and digital ads. We have received an inquiry from Desert Cove for 30 toilets and Miracle Springs Resort for 150 toilets. Funding availabilities is based on first come, first served. The Desert Cove toilets will be processed in July.

**Water Bottle Program**

Date Supplied	Requests Filled	Event or Purpose	# Cases Requested
6/2/2021	City of DHS	Council/Commission Meetings	25
6/3/2021	Friends of DHS Library	New Library Grand Opening	6
6/16/2021	DHS Police Dept	Homeless Encampment Cleanup	5
6/22/2021	Nat'l. Charity League, P.S.	2021 Senior Presentation	10
6/28/2021	DHS Eagles Inc.	Volunteers at firework stand	4
		<b>Total Cases</b>	<b>50</b>



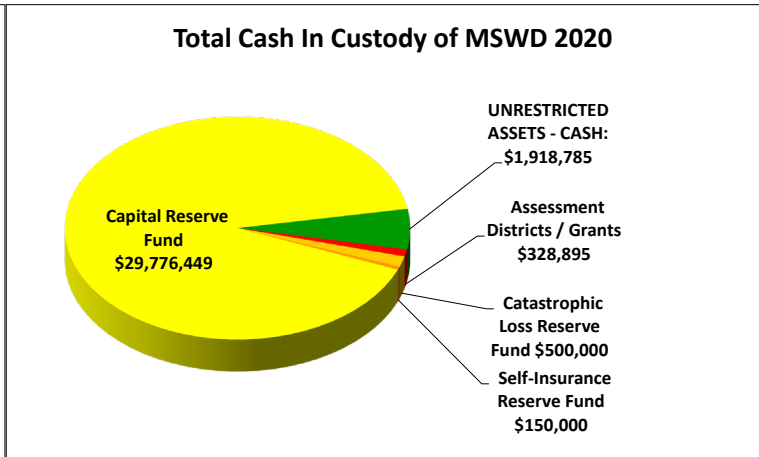
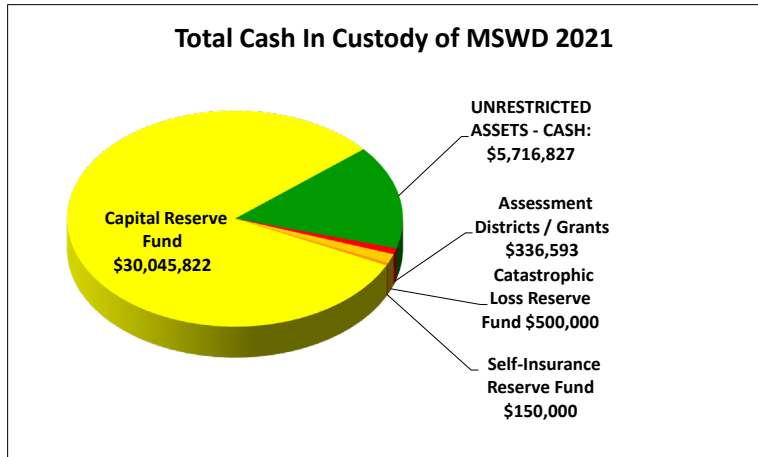
## APPENDIX A – Financial Report

MISSION SPRINGS WATER DISTRICT  
 COMBINED FUNDS  
 DISTRICT SUMMARY  
 JULY 1, 2020 TO APRIL 30, 2021

YEAR TO DATE				JULY 1, 2019 TO APRIL 30, 2020			
ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)	FAVORABLE (UNFAVORABLE)	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)	FAVORABLE (UNFAVORABLE)
		VARIANCE AMOUNT	VARIANCE PERCENT			VARIANCE AMOUNT	VARIANCE PERCENT
17,585,379	18,197,228	(611,849)	-3%	14,763,610	14,296,305	467,305	3%
14,254,687	14,761,013	506,325	3%	12,643,538	14,189,102	1,545,563	11%
3,330,692	3,436,215	(105,524)	-3%	2,120,071	107,203	2,012,868	1878%
				<b>OPERATING REVENUE:</b>			
				<b>OPERATING EXPENSE:</b>			
				<b>NET OPERATING INCOME</b>			
2,485,414	10,859,087	(8,373,674)	-77%	3,178,752	2,719,262	459,490	17%
506,778	652,941	146,163	22%	1,083,474	1,147,240	63,766	6%
1,978,635	10,206,146	(8,227,511)	-81%	2,095,277	1,572,022	523,255	33%
				<b>ADD NON-OPERATING REVENUE</b>			
				<b>LESS NON-OPERATING EXPENSE</b>			
				<b>NET NON-OPERATING INCOME</b>			
5,309,327	13,642,361	(8,333,035)	-61%	4,215,348	1,679,225	2,536,123	151%
				<b>NET INCOME</b>			

**OTHER INFORMATION**

10.61	<b>DEBT SERVICE RATIO</b>	10.32
0.03%	<b>INVESTMENT RETURN</b>	0.13%
\$ 34,708,247	<b>CASH - JULY 1</b>	\$ 34,961,554
\$ 2,040,995	<b>INCREASE/(DECREASE) IN CASH</b>	\$ (2,287,426)
\$ 36,749,242	<b>CASH - END OF PERIOD</b>	\$ 32,674,129
\$ 5,716,827	<b>UNRESTRICTED CASH</b>	\$ 1,918,785
\$ 31,032,415	<b>RESTRICTED CASH</b>	\$ 30,755,344
\$ 36,749,242	<b>CASH IN CUSTODY OF MSWD</b>	\$ 32,674,129
<b>WELLS FARGO</b> \$ 24,732	<b>RESTRICTED - ASSESSMENT DISTRICTS</b> \$ 17,034	<b>WELLS FARGO</b>
<b>CALTRUST</b> \$ 6,436,189	<b>RESTRICTED - SHORT TERM FUND</b> \$ 6,389,384	<b>CALTRUST</b>
<b>CALTRUST</b> \$ 22,023,242	<b>RESTRICTED - MEDIUM TERM FUND</b> \$ 21,803,451	<b>CALTRUST</b>
<b>CALTRUST</b> \$ 2,548,252	<b>RESTRICTED - LIQUIDITY FUND</b> \$ 2,545,475	<b>CALTRUST</b>
\$ 31,032,415	<b>RESTRICTED TOTAL CASH</b> \$ 30,755,344	



**MISSION SPRINGS WATER DISTRICT**  
**FINANCIAL REPORT**  
**APRIL 30, 2021**

MISSION SPRINGS WATER DISTRICT  
COMBINED FUNDS  
CONSOLIDATING BALANCE SHEET  
APRIL 30, 2021

APRIL 30, 2021 - EXCLUDING AD# 13						SCHEDULE A June 30, 2020		
SEE	WATER FUND		SEWER	GENERAL	TOTAL	FINANCIAL STATEMENTS	ELIMINATE AD#13	BOOK TOTAL
SCH	"DHS"	"IDE"	FUND	FUND				
<b>CURRENT ASSETS:</b>								
Cash	F	1,904,397	725	1,919,763	1,891,942	5,716,827	3,758,832	3,758,832
Accounts receivable-								
Water and sewer		2,799,974	23,238	1,944,814		4,768,025	2,724,581	2,724,581
Other		680,854	16,264	567,936	0	1,265,054	1,409,712	1,409,712
Reimbursable jobs		45,318	0	24,718	52,735	122,772	79,787	79,787
Prepaid expenses					166,628	166,628	270,145	270,145
Inventory					402,539	402,539	420,183	420,183
Total current assets		<u>5,430,543</u>	<u>40,227</u>	<u>4,457,230</u>	<u>2,513,844</u>	<u>12,441,845</u>	<u>8,663,240</u>	<u>8,663,240</u>
<b>RESTRICTED ASSETS:</b>								
Cash	F	14,322,707	(3,679,504)	11,755,220	8,633,994	31,032,415	30,949,414	30,949,414
Assessments receivable				8,248,453		8,248,453	8,667,083	4,136,790
Taxes receivable		(14,793)	28,291	(19,312)	(3,770)	(9,584)	65,454	65,454
Restricted cash with trustees	F			0		0	0	1,088,039
Issuance costs for long-term debt		2,293	2,090	0		4,383	5,583	5,583
Total restricted assets		<u>14,310,207</u>	<u>(3,649,124)</u>	<u>19,984,361</u>	<u>8,630,223</u>	<u>39,275,668</u>	<u>39,687,534</u>	<u>44,912,362</u>
<b>UTILITY PLANT:</b>								
Utility plant in service		89,615,538	2,620,014	81,512,731	8,371,502	182,119,785	182,119,785	182,119,785
Less accumulated depreciation		(43,199,577)	(1,173,764)	(26,210,476)	(3,533,845)	(74,117,662)	(70,761,037)	(70,761,037)
Total		<u>46,415,960</u>	<u>1,446,250</u>	<u>55,302,255</u>	<u>4,837,657</u>	<u>108,002,123</u>	<u>111,358,748</u>	<u>111,358,748</u>
Construction in progress		11,535,338	0	8,131,026	689,753	20,356,117	16,281,016	281,976
Total utility plant		<u>57,951,298</u>	<u>1,446,250</u>	<u>63,433,281</u>	<u>5,527,410</u>	<u>128,358,240</u>	<u>127,639,764</u>	<u>127,921,740</u>
<b>TOTAL ASSETS</b>		<u><u>77,692,048</u></u>	<u><u>(2,162,647)</u></u>	<u><u>87,874,873</u></u>	<u><u>16,671,478</u></u>	<u><u>180,075,753</u></u>	<u><u>175,990,537</u></u>	<u><u>181,497,342</u></u>
<b>CURRENT LIABILITIES:</b>								
Accounts payable		159,917	16,926	19,778	2,172,918	2,369,539	2,488,628	2,488,628
Accrued expenses		3,704	0	40,209	930,759	974,672	1,194,589	1,194,589
Customer deposits		339,071	9,920			348,991	372,592	372,592
Current portion of long-term debt		14,672	7,900	666,139		688,711	668,353	240,000
Total current liabilities		<u>517,364</u>	<u>34,746</u>	<u>726,127</u>	<u>3,103,676</u>	<u>4,381,913</u>	<u>4,724,162</u>	<u>4,964,162</u>
<b>LONG-TERM DEBT:</b>								
Notes payable		234,981		7,781,666		8,016,646	8,654,239	8,654,239
Special assessment bonds				66,000		66,000	82,000	4,740,000
Certificates of participation-								
1994 refunding/USDA-certificates			245,901			245,901	253,401	253,401
Total		<u>234,981</u>	<u>245,901</u>	<u>7,847,666</u>	<u>0</u>	<u>8,328,547</u>	<u>8,989,640</u>	<u>13,729,640</u>
Less current portion		(14,672)	(7,900)	(666,139)		(688,711)	(668,353)	(240,000)
Total long-term debt		<u>220,309</u>	<u>238,001</u>	<u>7,181,526</u>	<u>0</u>	<u>7,639,836</u>	<u>8,321,287</u>	<u>12,821,287</u>
<b>OTHER LIABILITIES:</b>								
Net Pension Liability					6,994,867	6,994,867	6,994,867	6,994,867
Deferred inflows/outflows GASB 68					(1,685,622)	(1,685,622)	(1,685,622)	(1,685,622)
Interest payable from restricted assets			2,748	2,813		5,561	7,971	81,397
Funds held in trust		35,359		2,780		38,139	38,139	38,139
Advance construction deposits		66,001		3,062,862	0	3,128,863	3,326,863	3,326,863
Total other liabilities		<u>101,360</u>	<u>2,748</u>	<u>3,068,454</u>	<u>5,309,245</u>	<u>8,481,807</u>	<u>8,682,218</u>	<u>8,763,614</u>
<b>TOTAL LIABILITIES</b>		<u><u>839,033</u></u>	<u><u>275,495</u></u>	<u><u>10,976,108</u></u>	<u><u>8,412,921</u></u>	<u><u>20,503,556</u></u>	<u><u>21,727,666</u></u>	<u><u>26,549,063</u></u>
<b>NET ASSETS:</b>								
Retained earnings-								
Invested in capital assets, net of debt		48,108,423	1,494,884	56,704,265	5,051,175	111,358,748	111,358,748	111,358,748
Reserved, debt service and other		18,635,576	253,401	15,421,991	5,904,095	40,215,063	40,215,063	685,408
Unrestricted		<u>7,186,270</u>	<u>(4,036,232)</u>	<u>2,706,888</u>	<u>(3,167,866)</u>	<u>2,689,060</u>	<u>2,689,060</u>	<u>2,689,060</u>
Total retained earnings		<u>73,930,270</u>	<u>(2,287,947)</u>	<u>74,833,145</u>	<u>7,787,404</u>	<u>154,262,871</u>	<u>154,262,871</u>	<u>154,948,279</u>
Increases(decreases) 2016-2017:								
Water fund "DHS"-see SCHEDULE B		2,922,746				2,922,746		0
Water fund "IDE"-see SCHEDULE C			(150,194)			(150,194)		0
Sewer fund-see SCHEDULE D				2,065,621		2,065,621		0
General fund-see SCHEDULE E					471,153	471,153		0
Total net assets		<u>76,853,016</u>	<u>(2,438,141)</u>	<u>76,898,766</u>	<u>8,258,557</u>	<u>159,572,198</u>	<u>154,262,871</u>	<u>154,948,279</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>		<u><u>77,692,048</u></u>	<u><u>(2,162,646)</u></u>	<u><u>87,874,873</u></u>	<u><u>16,671,478</u></u>	<u><u>180,075,752</u></u>	<u><u>175,990,537</u></u>	<u><u>181,497,342</u></u>

MISSION SPRINGS WATER DISTRICT  
COMBINED FUNDS  
INCOME STATEMENT  
JULY 1, 2020 TO APRIL 30, 2021

	YEAR TO DATE					2020-2021 ADOPTED BUDGET		
	CURRENT MONTH ACTUAL	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	FAVORABLE (UNFAVORABLE) VARIANCE PERCENT	TOTAL	REMAINING BUDGET	
							AMOUNT	PERCENT
<b>OPERATING REVENUE:</b>								
Water fund	1,066,249	11,330,792	12,290,814	(960,022)	-8%	12,732,767	1,401,975	11%
Sewer fund	586,355	6,254,587	5,906,414	348,173	6%	6,766,200	511,613	8%
General fund	0	0	0	0	0%	0	0	0%
<b>TOTAL OPERATING REVENUE</b>	<b>1,652,604</b>	<b>17,585,379</b>	<b>18,197,228</b>	<b>(611,849)</b>	<b>-3%</b>	<b>19,498,967</b>	<b>1,913,588</b>	
<b>OPERATING EXPENSE:</b>								
Water fund	945,536	9,546,503	10,148,136	601,632	6%	12,016,764	2,470,261	21%
Sewer fund	421,873	4,708,184	4,612,877	(95,307)	-2%	5,498,069	789,885	14%
General fund-Net Operating Expense	0	0	0	0	0%	0	0	0%
<b>TOTAL OPERATING EXPENSE</b>	<b>1,367,409</b>	<b>14,254,687</b>	<b>14,761,013</b>	<b>506,325</b>	<b>3%</b>	<b>17,514,833</b>	<b>3,260,146</b>	<b>19%</b>
<b>NET OPERATING INCOME(LOSS)</b>	<b>285,195</b>	<b>3,330,692</b>	<b>3,436,215</b>	<b>(105,524)</b>		<b>1,984,134</b>	<b>(1,346,558)</b>	
<b>ADD NON-OPERATING REVENUE</b>								
Water fund	80,922	1,010,114	2,195,421	(1,185,307)	-54%	2,594,482	1,584,368	61%
Sewer fund	91,080	1,004,147	8,047,990	(7,043,843)	-88%	9,655,267	8,651,120	90%
General fund	47,019	471,153	615,676	(144,523)	-23%	738,810	267,657	36%
<b>TOTAL NON-OPERATING REVENUE</b>	<b>219,022</b>	<b>2,485,414</b>	<b>10,859,087</b>	<b>(8,373,674)</b>	<b>-77%</b>	<b>12,988,559</b>	<b>10,503,146</b>	
<b>LESS NON-OPERATING EXPENSE</b>								
Water fund	1,365	21,850	21,327	(523)	-2%	30,905	9,055	29%
Sewer fund	48,138	484,928	480,570	(4,358)	-1%	576,684	91,756	16%
General fund - P.E.R.S. Prior Year Costs	0	0	151,044	151,044	100%	453,134	453,134	100%
<b>TOTAL NON-OPERATING EXPENSE</b>	<b>49,503</b>	<b>506,778</b>	<b>652,941</b>	<b>146,163</b>	<b>22%</b>	<b>1,060,723</b>	<b>553,945</b>	
<b>NET NON-OPERATING INCOME(LOSS)</b>	<b>169,519</b>	<b>1,978,635</b>	<b>10,206,146</b>	<b>(8,227,511)</b>		<b>11,927,836</b>	<b>9,949,201</b>	
<b>NET INCOME(LOSS)</b>	<b>454,714</b>	<b>5,309,327</b>	<b>13,642,361</b>	<b>(8,333,035)</b>	<b>-61%</b>	<b>13,911,970</b>	<b>8,602,643</b>	<b>62%</b>

MISSION SPRINGS WATER DISTRICT  
 COMBINED STATEMENT OF CASH FLOWS  
 EXCLUDING ASSESSMENT DISTRICT #13  
 FOR THE PERIOD  
 JULY 1, 2020 TO APRIL 30, 2021

	2021				YEAR ENDING JUNE 30, 2020
	WATER	SEWER	GENERAL	COMBINED	COMBINED
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>					
Net operating income (loss)	1,784,289	1,546,403	0	3,330,692	814,474
Add (deduct) items not affecting cash in the year:					
Depreciation	1,741,097	1,402,010	213,518	3,356,625	4,002,490
Amortization	1,200	0		1,200	1,440
Increase) Decrease in accounts receivable	(439,267)	(1,459,522)	0	(1,898,787)	(128,097)
Increase) Decrease in assessments receivable	0	418,629	0	418,629	743,471
Increase) Decrease in taxes receivable	13,671	35,522	25,844	75,037	(9,168)
Increase) Decrease in reimbursable job deposits	(1,365)	(38,137)	(3,483)	(42,985)	78,090
Increase) Decrease in inventory			17,644	17,644	45,535
Increase) Decrease in prepaid expenses			103,517	103,517	17,379
Increase (Decrease) in construction deposits	0	0	(198,000)	(198,000)	(152,000)
Increase (Decrease) in customer deposits	(23,601)	0	0	(23,601)	19,460
Increase (Decrease) in accounts payable	167,833	16,850	(303,772)	(119,089)	1,483,284
Increase (Decrease) in accrued liabilities	857	(46,830)	(176,355)	(222,327)	(170,207)
Increase (Decrease) in P.E.R.S. Prior Year Expenses	0	0	0	0	(375,341)
Increase (Decrease) in Pension Expense GASB 68	0	0	0	0	-
Increase (Decrease) in Net Pension Liability	0	0	0	0	(416,287)
Increase (Decrease) in deferred inflows/outflows	0	0	0	0	(70,943)
Net cash provided by (used by) operating activities	<u>3,244,715</u>	<u>1,874,925</u>	<u>(321,088)</u>	<u>4,798,554</u>	<u>5,883,582</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>					
Backup and front footage fees	412,016	119,300	0	531,316	603,235
Property taxes	511,005	300,602	438,975	1,250,582	2,125,684
Other	(1,836)	(4,358)	0	(6,194)	(15,097)
Grants	9,473	0	0	9,473	118,248
Net cash provided by noncapital financing activities	<u>930,658</u>	<u>415,543</u>	<u>438,975</u>	<u>1,785,176</u>	<u>2,832,069</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>					
Net Additions to utility plant	(2,777,015)	(1,203,183)	(94,903)	(4,075,101)	(3,764,709)
Contributed assets	0	0	0	0	292,566
Proceeds from asset disposals - net	48,230	0	1,438	49,667	(12,344)
Insurance refund - prior years	0	0	0	0	(1,500)
Interest income	63,711	623,004	56,142	742,857	1,407,169
Investment income/(loss)	(34,320)	(38,759)	(25,402)	(98,481)	388,946
Net cash (used) by investing activities	<u>(2,699,395)</u>	<u>(618,938)</u>	<u>(62,725)</u>	<u>(3,381,058)</u>	<u>(1,689,871)</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>					
Cost of issuance-amortized	(1,200)	0	0	(1,200)	(1,440)
Long-term debt retired	(14,611)	(646,482)	0	(661,093)	(629,974)
Long-term debt issued	0	0	0	0	-
Interest expense	(18,814)	(480,570)	0	(499,384)	(665,441)
Net cash provided by (used by) financing activities	<u>(34,625)</u>	<u>(1,127,052)</u>	<u>0</u>	<u>(1,161,677)</u>	<u>(1,296,855)</u>
<b>INCREASE (DECREASE) IN CASH</b>	<b>1,441,353</b>	<b>544,479</b>	<b>55,162</b>	<b>2,040,995</b>	<b>5,728,925</b>
<b>BALANCE OF CASH AT BEGINNING OF YEAR</b>	<b>11,106,971</b>	<b>13,130,503</b>	<b>10,470,772</b>	<b>34,708,247</b>	<b>29,232,630</b>
<b>BALANCE OF CASH AT APRIL 30, 2021 (Schedule F)</b>	<b>12,548,325</b>	<b>13,674,982</b>	<b>10,525,935</b>	<b>36,749,242</b>	<b>34,961,554</b>

MISSION SPRINGS WATER DISTRICT  
WATER FUND "DHS"  
INCOME STATEMENT  
JULY 1, 2020 TO APRIL 30, 2021

SCHEDULE B

SEE SCH	CURRENT MONTH			YEAR TO DATE				PERCENT USED OF YEAR TO DATE	2020-2021 ADOPTED BUDGET		
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	TOTAL		REMAINING	83% USED	
			(UNFAVORABLE) VARIANCE			(UNFAVORABLE) VARIANCE AMOUNT					AMOUNT
<b>OPERATING REVENUE</b>	1	1,046,528	1,213,547	(167,019)	11,116,586	12,132,938	(1,016,352)	92%	12,543,317	1,426,731	89%
<b>OPERATING EXPENSE:</b>											
<b>Pumping-</b>											
Salaries and wages		33,396	30,694	(2,702)	294,158	306,940	12,782	96%	368,328	74,170	80%
Benefit pay	5	4,064	7,007	2,943	67,174	70,070	2,896	96%	84,084	16,910	80%
Fringe benefits	4	15,028	19,371	4,343	198,663	193,710	(4,953)	103%	232,452	33,789	85%
Electric utility		65,500	68,150	2,650	1,012,794	681,500	(331,294)	149%	817,800	(194,994)	124%
Materials and services		42,366	37,762	(4,604)	315,981	367,925	51,944	86%	441,499	125,518	72%
Total		160,355	162,984	2,629	1,888,769	1,620,145	(268,624)	117%	1,944,163	55,394	97%
<b>Transmission and distribution-</b>											
Salaries and wages		48,696	39,168	(9,528)	453,101	391,680	(61,421)	116%	470,016	16,915	96%
Benefit pay	5	6,443	10,619	4,176	118,534	106,190	(12,344)	112%	127,428	8,894	93%
Fringe benefits	4	22,237	27,392	5,155	313,487	273,920	(39,567)	114%	328,704	15,217	95%
Materials and services		50,467	38,415	(12,052)	398,612	472,986	74,374	84%	537,689	139,077	74%
Total		127,842	115,594	(12,248)	1,283,734	1,244,776	(38,958)	103%	1,463,837	180,103	88%
<b>Customer accounts-</b>											
Salaries and wages		21,705	42,102	20,397	217,818	421,020	203,202	52%	505,224	287,406	43%
Benefit pay	5	2,654	11,500	8,846	50,138	115,000	64,862	44%	138,000	87,862	36%
Fringe benefits	4	9,772	30,348	20,576	145,885	303,480	157,595	48%	364,176	218,291	40%
Materials and services		1,028	0	(1,028)	7,565	175,680	168,115	100%	156,230	148,665	5%
Total		35,159	83,950	48,791	421,407	1,015,180	593,773	42%	1,163,630	742,223	36%
<b>Other operating-</b>											
Standby salaries and wages		7,041	9,265	2,224	78,020	92,650	14,630	84%	111,180	33,160	70%
Standby reports		4,313	1,100	(3,213)	11,073	11,000	(73)	101%	13,200	2,127	84%
Consulting engineer		2,080	27,800	25,720	27,833	64,300	36,468	43%	71,300	43,468	39%
Depreciation		168,104	173,284	5,180	1,688,453	1,740,254	51,801	97%	2,086,823	398,370	81%
Administrative costs	E	406,960	336,014	(70,946)	3,782,749	3,769,803	(12,946)	100%	4,458,256	675,507	85%
<b>TOTAL OPERATING EXPENSE</b>		911,853	909,991	(1,862)	9,182,038	9,558,108	376,070	96%	11,312,389	2,130,351	81%
<b>NET OPERATING INCOME(LOSS)</b>		134,675	303,556	(168,881)	1,934,547	2,574,830	(640,282)		1,230,928	(703,619)	
<b>ADD NON-OPERATING REVENUE</b>	1	79,946	221,039	(141,093)	998,974	2,210,420	(1,211,446)	45%	2,652,498	1,653,524	38%
Total		214,621	524,595	(309,974)	2,933,521	4,785,250	(1,851,729)		3,883,426	949,905	
<b>LESS NON-OPERATING EXPENSE</b>	1	323	5,407	5,084	10,775	10,907	132	99%	17,801	7,026	61
<b>NET INCOME(LOSS)</b>	A	214,299	519,188	(304,889)	2,922,746	4,774,343	(1,851,596)	-61%	3,865,625	942,879	76%

MISSION SPRINGS WATER DISTRICT  
WATER FUND "DHS"  
OPERATING REVENUE, NON-OPERATING REVENUE AND EXPENSE  
JULY 1, 2020 TO APRIL 30, 2021

SCHEDULE 1

SEE SCH	CURRENT MONTH			YEAR TO DATE				2020-2021		
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	PERCENT USED	TOTAL	REMAINING	83%
			(UNFAVORABLE) VARIANCE			(UNFAVORABLE) VARIANCE AMOUNT	OF YEAR TO DATE BUDGET			
<b>OPERATING REVENUE:</b>										
Water service charge-residential	173,382	219,117	(45,735)	1,987,982	2,191,164	(203,182)	91%	2,414,700	426,718	82%
Water service charge-commercial	14,926	19,654	(4,728)	168,346	196,540	(28,194)	86%	216,924	48,578	78%
Water service charge-landscape	5,948	7,735	(1,787)	64,032	77,350	(13,318)	83%	85,410	21,378	75%
Water service charge-construction	1,290	1,190	100	12,120	11,900	220	102%	13,140	1,020	92%
Water consumption-residential	477,743	624,906	(147,163)	5,284,156	6,249,067	(964,911)	85%	6,249,439	965,283	85%
Water consumption-commercial	74,588	80,758	(6,170)	761,147	807,574	(46,427)	94%	809,544	48,397	94%
Water consumption-landscape	120,295	173,834	(53,539)	1,230,807	1,738,334	(507,528)	71%	1,743,000	512,194	71%
Water consumption-construction	32,977	11,175	21,802	254,122	111,750	142,372	227%	112,050	(142,072)	227%
Drought surcharge fees	0	0	0	0	0	0	0%	0	0	0%
Reconnect/disconnect fees	1,675	12,500	(10,825)	17,230	125,000	(107,770)	14%	150,000	132,770	11%
New meter installations	5,546	1,140	4,406	67,043	11,400	55,643	588%	13,680	(53,363)	490%
Temporary const. meter installations	70	0	70	2,130	0	2,130	#DIV/0!	0	(2,130)	#DIV/0!
Backflow device maintenance fees	6,697	7,500	(803)	78,451	75,000	3,451	105%	90,000	11,549	87%
R.P. & double check installations	0	505	(505)	1,515	2,525	(1,010)	60%	3,030	1,515	50%
Fire flow charges	9,036	8,333	703	137,725	83,334	54,391	165%	100,000	(37,725)	138%
Fire flow tests	2,674	300	2,374	12,988	3,000	9,988	433%	3,600	(9,388)	361%
Unauthorized water use penalties	0	150	(150)	0	1,500	(1,500)	0%	1,800	1,800	0%
Returned check service charges	400	50	350	5,965	500	5,465	1193%	600	(5,365)	994%
Site rental - microwave station	4,273	6,200	(1,927)	57,798	62,000	(4,202)	93%	74,400	16,602	78%
Delinquent charges	93,548	18,750	74,798	766,994	187,500	579,494	409%	225,000	(541,994)	341%
Standby maintenance fees	19,500	19,500	0	195,000	195,000	0	100%	234,000	39,000	83%
Lien recordation/release fees	1,960	250	1,710	11,035	2,500	8,535	441%	3,000	(8,035)	368%
<b>Total</b>	<b>1,046,528</b>	<b>1,213,547</b>	<b>(167,019)</b>	<b>11,116,586</b>	<b>12,132,938</b>	<b>(1,016,352)</b>	<b>92%</b>	<b>12,543,317</b>	<b>1,426,731</b>	<b>89%</b>
<b>NON-OPERATING INCOME:</b>										
Capacity fees	26,118	41,666	(15,548)	412,016	416,668	(4,652)	99%	500,000	87,984	82%
Front footage charges	0	0	0	0	0	0	0%	0	0	0%
Annexation fees	0	0	0	0	0	0	0%	0	0	0%
Interest income	4,755	17,222	(12,467)	84,494	172,220	(87,726)	49%	206,664	122,170	41%
Investment income/(loss)	0	16,737	(16,737)	(45,968)	167,370	(213,338)	-27%	200,844	246,812	-23%
Property taxes	49,073	49,071	2	490,729	490,733	(4)	100%	588,875	98,146	83%
Grants	0	96,343	(96,343)	9,473	963,429	(953,956)	0%	1,156,115	1,146,642	0%
Contributed revenue	0	0	0	0	0	0	0%	0	0	0%
Gain(loss) asset disposals	0	0	0	48,230	0	48,230	0%	0	(48,230)	0%
<b>Total</b>	<b>79,946</b>	<b>221,039</b>	<b>(141,093)</b>	<b>998,974</b>	<b>2,210,420</b>	<b>(1,211,446)</b>	<b>45%</b>	<b>2,652,498</b>	<b>1,653,524</b>	<b>38%</b>
<b>NON-OPERATING EXPENSE:</b>										
Interest	944	879	(65)	9,414	7,767	(1,647)	121%	9,525	111	99%
County administrative charges	136	0	(136)	7,261	0	(7,261)	#DIV/0!	0	(7,261)	#DIV/0!
Trustee fees C.O.P.'s	0	0	0	0	0	0	0%	0	0	0%
Amortization of C.O.P. discount	0	0	0	0	0	0	0%	0	0	0%
Amortization of C.O.P. issuance costs	18	18	0	180	180	0	100%	216	36	83%
Uncollectable Accounts	(775)	4,510	5,285	(6,081)	2,960	9,041	-205%	8,060	14,141	-75%
Prior year (income) expense	0	0	0	0	0	0	0%	0	0	0%
<b>Total</b>	<b>323</b>	<b>5,407</b>	<b>5,084</b>	<b>10,775</b>	<b>10,907</b>	<b>132</b>	<b>99%</b>	<b>17,801</b>	<b>7,026</b>	<b>61%</b>



MISSION SPRINGS WATER DISTRICT  
 WATER FUND "IDE"  
 INCOME STATEMENT  
 JULY 1, 2020 TO APRIL 30, 2021

SCHEDULE C

SEE SCH	CURRENT MONTH			YEAR TO DATE				2020-2021 ADOPTED BUDGET			
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	PERCENT USED	TOTAL	REMAINING	83% USED	
			(UNFAVORABLE) VARIANCE			(UNFAVORABLE) VARIANCE AMOUNT					OF YEAR TO DATE BUDGET
<b>OPERATING REVENUE</b>	2	19,721	15,787	3,934	214,207	157,876	56,331	136%	189,450	(24,757)	113%
<b>OPERATING EXPENSE:</b>											
<b>Pumping-</b>											
Salaries and wages		3,199	1,960	(1,239)	23,092	19,600	(3,492)	118%	23,520	428	98%
Benefit pay	5	374	447	73	4,434	4,470	36	99%	5,364	930	83%
Fringe benefits	4	1,434	1,236	(198)	14,161	12,360	(1,801)	115%	14,832	671	95%
Electric utility		4,200	4,171	(29)	45,965	41,705	(4,260)	110%	50,047	4,082	92%
Materials and services		4,866	8,649	3,783	77,756	89,489	11,733	87%	108,437	30,681	72%
Total		14,073	16,463	2,390	165,408	167,624	2,216	99%	202,200	36,792	82%
<b>Transmission and distribution-</b>											
Salaries and wages		321	2,500	2,179	13,117	25,000	11,883	52%	30,000	16,883	44%
Benefit pay	5	48	678	630	2,736	6,780	4,044	40%	8,136	5,400	34%
Fringe benefits	4	148	1,748	1,600	8,076	17,480	9,404	46%	20,976	12,900	38%
Materials and services		0	2,039	2,039	0	22,510	22,510	0%	26,455	26,455	0%
Total		517	6,965	6,448	23,928	71,770	47,842	33%	85,567	61,639	28%
<b>Customer accounts-</b>											
Salaries and wages		0	2,647	2,647	147	26,470	26,323	1%	31,764	31,617	0%
Benefit pay	5	0	725	725	39	7,250	7,211	1%	8,700	8,661	0%
Fringe benefits	4	0	1,909	1,909	89	19,090	19,001	0%	22,908	22,819	0%
Materials and services		0	0	0	0	0	0	0%	0	0	0%
Total		0	5,281	5,281	275	52,810	52,535	1%	63,372	63,097	0%
<b>Other operating-</b>											
Standby salaries and wages		0	591	591	0	5,910	5,910	0%	7,092	7,092	0%
Standby reports		115	25	(90)	295	250	(45)	118%	300	5	98%
Consulting engineer		0	0	0	0	0	0	0%	0	0	0%
Depreciation		5,264	5,265	1	52,644	52,643	(1)	100%	63,173	10,529	83%
Administrative costs	E	13,714	21,305	7,591	121,915	239,020	117,106	51%	282,671	160,756	43%
<b>TOTAL OPERATING EXPENSE</b>		33,683	55,895	22,211	364,465	590,027	225,562	62%	704,375	339,910	52%
<b>NET OPERATING INCOME(LOSS)</b>		(13,963)	(40,108)	(26,145)	(150,258)	(432,151)	(281,893)	35%	(514,925)	(364,667)	29%
<b>ADD NON-OPERATING REVENUE</b>	2	976	(5,197)	6,173	11,140	(14,999)	26,139	-74%	(58,016)	(69,156)	-19%
Total		(12,986)	(45,305)	32,318	(139,118)	(447,150)	308,032	31%	(572,941)	(433,823)	24%
<b>LESS NON-OPERATING EXPENSE</b>	2	1,042	1,042	0	11,076	10,420	(656)	106%	13,104	2,028	85%
<b>NET INCOME(LOSS)</b>	A	(14,028)	(46,347)	32,318	(150,194)	(457,570)	307,377	33%	(586,045)	(435,851)	26%

MISSION SPRINGS WATER DISTRICT  
 WATER FUND "IDE"  
 OPERATING REVENUE, NON-OPERATING REVENUE AND EXPENSE  
 JULY 1, 2020 TO APRIL 30, 2021

SCHEDULE 2

SEE SCH	CURRENT MONTH			YEAR TO DATE				2020-2021		
	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	PERCENT USED OF YEAR TO DATE BUDGET	TOTAL	REMAINING AMOUNT	83% USED
<b>OPERATING REVENUE:</b>										
Water service charge-residential	4,573	5,000	(427)	59,230	50,000	9,230	118%	60,000	770	99%
Water service charge-commercial	245	100	145	1,631	1,000	631	163%	1,200	(431)	136%
Water service charge-landscape	10	0	10	140	0	140	0%	0	(140)	0%
Water service charge-construction	0	0	0	0	0	0	0%	0	0	0%
Water consumption-residential	9,339	8,312	1,027	108,435	83,126	25,309	130%	99,750	(8,685)	109%
Water consumption-commercial	0	100	(100)	11	1,000	(989)	1%	1,200	1,189	1%
Water consumption-landscape	0	0	0	0	0	0	0%	0	0	0%
Water consumption-construction	0	0	0	0	0	0	0%	0	0	0%
Drought surcharge fees	0	0	0	0	0	0	0%	0	0	0%
Reconnect/disconnect fees	0	100	(100)	100	1,000	(900)	10%	1,200	1,100	8%
New meter installations	0	0	0	0	0	0	0%	0	0	#DIV/0!
Temporary const. meter installations	0	0	0	0	0	0	0%	0	0	0%
Backflow device maintenance fees	100	75	25	1,155	750	405	154%	900	(255)	128%
R.P. & double check installations	0	0	0	0	0	0	0%	0	0	0%
Fire flow charges	138	100	38	1,726	1,000	726	173%	1,200	(526)	144%
Fire flow tests	0	0	0	0	0	0	#DIV/0!	0	0	#DIV/0!
Unauthorized water use penalties	0	0	0	0	0	0	0%	0	0	0%
Returned check service charges	0	0	0	250	0	250	#DIV/0!	0	(250)	#DIV/0!
Certified meter test fees	0	0	0	0	0	0	0%	0	0	0%
Delinquent charges	4,169	1,000	3,169	30,450	10,000	20,450	305%	12,000	(18,450)	254%
Standby maintenance fees	1,000	1,000	0	10,000	10,000	0	100%	12,000	2,000	83%
Lien recordation/release fees	147	0	147	1,078	0	1,078	0%	0	(1,078)	0%
<b>Total</b>	<b>19,721</b>	<b>15,787</b>	<b>3,934</b>	<b>214,207</b>	<b>157,876</b>	<b>56,331</b>	<b>136%</b>	<b>189,450</b>	<b>(24,757)</b>	<b>113%</b>
<b>NON-OPERATING INCOME:</b>										
Capacity fees	0	0	0	0	4,353	(4,353)	0%	4,353	4,353	0%
Front footage charges	0	0	0	0	0	0	0%	0	0	0%
Annexation fees	0	0	0	0	0	0	0%	0	0	0%
Interest income	(1,051)	(3,600)	2,549	(20,784)	(36,000)	15,216	58%	(43,200)	(22,416)	48%
Investment income/(loss)	0	(3,625)	3,625	11,648	(3,625)	15,273	-321%	(43,500)	(55,148)	-27%
Property taxes	2,028	2,028	(0)	20,276	20,273	3	100%	24,331	4,055	83%
Grants	0	0	0	0	0	0	0%	0	0	0%
Contributed revenue	0	0	0	0	0	0	0%	0	0	0%
Gain(loss) asset disposals	0	0	0	0	0	0	0%	0	0	0%
<b>Total</b>	<b>976</b>	<b>(5,197)</b>	<b>6,173</b>	<b>11,140</b>	<b>(14,999)</b>	<b>26,139</b>	<b>-74%</b>	<b>(58,016)</b>	<b>(69,156)</b>	<b>-19%</b>
<b>NON-OPERATING EXPENSE:</b>										
Interest	940	940	0	9,400	9,400	0	100%	11,280	1,880	83%
County administrative charges	0	0	0	0	0	0	#DIV/0!	0	0	#DIV/0!
Amortization of C.O.P. issuance costs	102	102	0	1,020	1,020	0	100%	1,224	204	83%
Uncollectable Accounts	0	0	0	656	0	(656)	#DIV/0!	600	(56)	109%
Prior year (income) expense	0	0	0	0	0	0	0%	0	0	0%
<b>Total</b>	<b>1,042</b>	<b>1,042</b>	<b>0</b>	<b>11,076</b>	<b>10,420</b>	<b>(656)</b>	<b>106%</b>	<b>13,104</b>	<b>2,028</b>	<b>85%</b>

MISSION SPRINGS WATER DISTRICT  
SEWER FUND  
INCOME STATEMENT  
JULY 1, 2020 TO APRIL 30, 2021

SCHEDULE D

SEE SCH	CURRENT MONTH			YEAR TO DATE				PERCENT USED OF YEAR TO DATE BUDGET	2020-2021 ADOPTED BUDGET		
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	TOTAL		REMAINING	83%	
			(UNFAVORABLE) VARIANCE			(UNFAVOR) VARIANCE AMOUNT					AMOUNT
<b>OPERATING REVENUE</b>	3	586,355	590,642	(4,287)	6,254,587	5,906,414	348,173	106%	6,766,200	511,613	92%
<b>OPERATING EXPENSE:</b>											
<b>Collection-</b>											
Salaries and wages		6,481	11,395	4,914	85,415	113,950	28,535	75%	136,740	51,325	62%
Benefit pay	5	738	3,016	2,278	23,643	30,160	6,517	78%	36,192	12,549	65%
Fringe benefits	4	2,896	7,833	4,937	57,158	78,330	21,172	73%	93,996	36,838	61%
Materials and services		1,640	13,582	11,942	74,533	135,780	61,247	55%	160,960	86,427	46%
Total		11,755	35,826	24,071	240,749	358,220	117,471	67%	427,888	187,139	56%
<b>Treatment-</b>											
Salaries and wages		45,881	39,921	(5,960)	436,972	399,210	(37,762)	109%	479,052	42,080	91%
Benefit pay	5	4,452	8,109	3,657	83,955	81,090	(2,865)	104%	97,308	13,353	86%
Fringe benefits	4	20,193	25,389	5,196	286,415	253,890	(32,525)	113%	304,668	18,253	94%
Electric utility		16,850	16,549	(301)	204,747	165,489	(39,258)	124%	198,587	(6,160)	103%
Materials and services		41,824	76,406	34,582	505,383	549,764	44,381	92%	649,509	144,126	78%
Total		129,200	166,374	37,174	1,517,472	1,449,443	(68,029)	105%	1,729,124	211,652	88%
<b>Other operating-</b>											
Standby salaries and wages		6,850	6,073	(777)	65,296	60,730	(4,566)	108%	72,876	7,580	90%
Standby reports		1,323	1,450	128	3,396	3,100	(296)	110%	3,400	4	100%
Depreciation		140,193	131,048	(9,145)	1,402,010	1,310,560	(91,450)	107%	1,572,656	170,646	89%
Administrative costs	E	132,553	127,534	(5,019)	1,479,261	1,430,824	(48,437)	103%	1,692,125	212,864	87%
<b>TOTAL OPERATING EXPENSE</b>		421,873	468,305	46,432	4,708,184	4,612,877	(95,307)	102%	5,498,069	789,885	86%
<b>NET OPERATING INCOME(LOSS)</b>		164,482	122,337	(50,718)	1,546,403	1,293,537	252,865	120%	1,268,131	(278,272)	122%
<b>ADD NON-OPERATING REVENUE</b>	3	91,080	805,908	(714,828)	1,004,147	8,047,990	(7,043,843)	12%	9,655,267	8,651,120	10%
Total		255,563	928,245	(672,683)	2,550,549	9,341,527	(6,790,978)	27%	10,923,398	8,372,849	23%
<b>LESS NON-OPERATING EXPENSE</b>	3	48,138	48,057	81	484,928	480,570	(4,358)	101%	576,684	91,756	84%
<b>NET INCOME(LOSS)</b>	A	207,425	880,188	(672,764)	2,065,621	8,860,957	(6,795,336)	23%	10,346,714	8,281,093	20%

MISSION SPRINGS WATER DISTRICT  
SEWER FUND  
OPERATING REVENUE, NON-OPERATING REVENUE AND EXPENSE  
JULY 1, 2020 TO APRIL 30, 2021

SCHEDULE 3

SEE SCH	CURRENT MONTH			YEAR TO DATE				2020-2021		
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	PERCENT USED	TOTAL	REMAINING	83%
			(UNFAVORABLE)			(UNFAVORABLE)				
			VARIANCE			VARIANCE	DATE		AMOUNT	USED
						AMOUNT	BUDGET			
<b>OPERATING REVENUE:</b>										
	514,129	531,667	(17,538)	5,544,345	5,316,664	227,681	104%	6,090,000	545,655	91%
	70,926	57,750	13,176	697,028	577,500	119,528	121%	661,500	(35,528)	105%
	375	300	75	3,964	3,000	964	132%	3,600	(364)	110%
	925	925	0	9,250	9,250	0	100%	11,100	1,850	83%
D	<u>586,355</u>	<u>590,642</u>	<u>(4,287)</u>	<u>6,254,587</u>	<u>5,906,414</u>	<u>348,173</u>	<u>106%</u>	<u>6,766,200</u>	<u>511,613</u>	<u>92%</u>
<b>NON-OPERATING REVENUE:</b>										
	2,520	2,520	0	119,300	12,600	106,700	947%	12,600	(106,700)	947%
	0	0	0	0	0	0	0%	0	0	0%
	0	0	0	0	0	0	0%	0	0	0%
	58,500	66,324	(7,824)	623,004	664,740	(41,736)	94%	797,889	174,885	78%
	0	12,838	(12,838)	(38,759)	128,380	(167,139)	-30%	154,056	192,815	-25%
	30,060	30,059	1	300,602	300,604	(2)	100%	360,722	60,120	83%
	0	694,167	(694,167)	0	6,941,666	(6,941,666)	0%	8,330,000	8,330,000	0%
	0	0	0	0	0	0	0%	0	0	0%
	0	0	0	0	0	0	0%	0	0	0%
D	<u>91,080</u>	<u>805,908</u>	<u>(714,828)</u>	<u>1,004,147</u>	<u>8,047,990</u>	<u>(7,043,843)</u>	<u>12%</u>	<u>9,655,267</u>	<u>8,651,120</u>	<u>10%</u>
<b>NON-OPERATING EXPENSE:</b>										
	48,057	48,057	0	480,570	480,570	0	100%	576,684	96,114	83%
	81	0	(81)	4,358	0	(4,358)	0%	0	(4,358)	0%
	0	0	0	0	0	0	0%	0	0	0%
	0	0	0	0	0	0	0%	0	0	0%
	0	0	0	0	0	0	0%	0	0	0%
	0	0	0	0	0	0	0%	0	0	0%
D	<u>48,138</u>	<u>48,057</u>	<u>(81)</u>	<u>484,928</u>	<u>480,570</u>	<u>(4,358)</u>	<u>101%</u>	<u>576,684</u>	<u>91,756</u>	<u>84%</u>

MISSION SPRINGS WATER DISTRICT  
 GENERAL FUND INCOME STATEMENT  
 JULY 1, 2020 TO APRIL 30, 2021

SCHEDULE E, page 1 of 2

SEE SCH	CURRENT MONTH			YEAR TO DATE				2020-2021			
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	PERCENT USED	TOTAL	REMAINING	83%	
			(UNFAVORABLE)			(UNFAVOR)					OF YEAR TO
			VARIANCE			AMOUNT	DATE		AMOUNT	USED	
<b>REVENUES &amp; EXPENSES NOT SUBJECT TO FUND TRANSFER:</b>											
Property taxes	43,898	43,897	1	438,975	438,976	(1)	100%	526,770	87,795	83%	
Interest income	3,121	10,350	(7,229)	56,142	103,500	(47,358)	54%	124,200	68,058	45%	
Investment income/(loss)	0	7,320	(7,320)	(25,402)	73,200	(98,602)	-35%	87,840	113,242	-29%	
P.E.R.S. prior year costs	0	(37,761)	37,761	0	(151,044)	151,044	0%	(453,134)	(453,134)	0%	
Pension Inflows/Outflows GASB 68	0	0	0	0	0	0	0%	0	0	0%	
Prior year costs	0	0	0	0	0	0	0%	0	0	0%	
Gain (Loss) on sale of assets	0	0	0	1,438	0	1,438	0%	0	(1,438)	0%	
<b>Total revenues</b>	<b>47,019</b>	<b>23,806</b>	<b>23,213</b>	<b>471,153</b>	<b>464,632</b>	<b>6,521</b>	<b>101%</b>	<b>285,676</b>	<b>(185,477)</b>	<b>165%</b>	
<b>GENERAL OPERATING EXPENSE:</b>											
<b>Customer accounts-</b>											
Salaries and wages	25,513	3,733	(21,780)	265,231	37,330	(227,901)	711%	44,796	(220,435)	592%	
Benefit pay	5	3,349	925	(2,424)	65,134	9,250	(55,884)	704%	11,100	(54,034)	587%
Fringe benefits	4	11,579	2,638	(8,941)	180,934	26,380	(154,554)	686%	31,656	(149,278)	572%
Materials and services		12,280	11,875	(405)	110,214	118,470	8,256	93%	148,220	38,006	74%
<b>Total</b>	<b>52,720</b>	<b>19,171</b>	<b>(33,549)</b>	<b>621,513</b>	<b>191,430</b>	<b>(430,083)</b>	<b>325%</b>	<b>235,772</b>	<b>(385,741)</b>	<b>264%</b>	
<b>Buildings and grounds-</b>											
Salaries and wages		498	969	471	4,278	9,690	5,412	44%	11,628	7,350	37%
Benefit pay	5	4	157	153	452	1,570	1,118	29%	1,884	1,432	24%
Fringe benefits	4	117	637	520	2,492	6,370	3,878	39%	7,644	5,152	33%
Materials and services		10,951	12,788	1,837	69,628	128,780	59,152	54%	164,456	94,828	42%
<b>Total</b>	<b>11,571</b>	<b>14,551</b>	<b>2,980</b>	<b>76,850</b>	<b>146,410</b>	<b>69,560</b>	<b>52%</b>	<b>185,612</b>	<b>108,762</b>	<b>41%</b>	
<b>Vehicle maintenance-</b>											
Salaries and wages		2,368	1,453	(915)	13,545	14,530	985	93%	17,436	3,891	78%
Benefit pay	5	252	235	(17)	1,448	2,350	902	62%	2,820	1,372	51%
Fringe benefits	4	1,138	956	(182)	8,384	9,560	1,176	88%	11,472	3,088	73%
Materials and services		48,363	38,559	(9,804)	334,508	355,590	21,082	94%	420,208	85,700	80%
<b>Total</b>	<b>52,121</b>	<b>41,203</b>	<b>(10,918)</b>	<b>357,884</b>	<b>382,030</b>	<b>24,146</b>	<b>94%</b>	<b>451,936</b>	<b>94,052</b>	<b>79%</b>	
<b>Administration-</b>											
Salaries and wages		112,990	77,478	(35,512)	902,587	774,780	(127,807)	116%	891,274	(11,313)	101%
Benefit pay	5	21,080	9,262	(11,818)	118,157	92,620	(25,537)	128%	111,148	(7,009)	106%
Fringe benefits	4	52,850	46,461	(6,389)	570,831	464,610	(106,221)	123%	557,542	(13,289)	102%
Materials and services		32,983	72,310	39,327	506,909	797,070	290,161	64%	947,394	440,485	54%
<b>Total</b>	<b>219,902</b>	<b>205,511</b>	<b>(14,391)</b>	<b>2,098,484</b>	<b>2,129,080</b>	<b>30,596</b>	<b>99%</b>	<b>2,507,358</b>	<b>408,874</b>	<b>84%</b>	
<b>Board of directors-</b>											
Salaries and wages (staff)		107	4,492	4,385	1,520	44,920	43,400	3%	53,904	52,384	3%
Benefit pay (staff)	5	16	922	906	373	9,220	8,847	4%	11,064	10,691	3%
Fringe benefits (staff)	4	49	3,065	3,016	1,009	30,650	29,641	3%	36,780	35,771	3%
Directors fees		3,000	5,000	2,000	24,000	50,000	26,000	48%	60,000	36,000	40%
Group insurance		8,218	9,500	1,282	81,506	95,000	13,494	86%	114,000	32,494	71%
Materials and services		(160)	4,100	4,260	(1,965)	79,500	81,465	-2%	86,900	88,865	-2%
<b>Total</b>	<b>11,229</b>	<b>27,079</b>	<b>15,850</b>	<b>106,443</b>	<b>309,290</b>	<b>202,847</b>	<b>34%</b>	<b>362,648</b>	<b>256,205</b>	<b>29%</b>	

MISSION SPRINGS WATER DISTRICT - GENERAL FUND INCOME STATEMENT SCHEDULE E, Page 2 of 2

SEE SCH	CURRENT MONTH			YEAR TO DATE				2020-2021			
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	PERCENT USED	ADOPTED BUDGET		83%	
			(UNFAVORABLE) VARIANCE			(UNFAVORABLE) VARIANCE AMOUNT		OF YEAR TO DATE	REMAINING AMOUNT		USED
<b>GENERAL OPERATING EXPENSE:</b>											
<b>Public affairs-</b>											
	Salaries and wages	3,876	4,250	374	50,201	42,500	(7,701)	118%	51,000	799	98%
5	Benefit pay	425	684	259	11,129	6,840	(4,289)	163%	8,208	(2,921)	136%
4	Fringe benefits	1,725	2,793	1,068	33,015	27,930	(5,085)	118%	33,516	501	99%
	Materials and services	14,603	18,102	3,499	126,073	176,713	50,640	71%	276,817	150,744	46%
	<b>Total</b>	<b>20,629</b>	<b>25,829</b>	<b>5,200</b>	<b>220,418</b>	<b>253,983</b>	<b>33,565</b>	<b>87%</b>	<b>369,541</b>	<b>149,123</b>	<b>60%</b>
<b>Human resources-</b>											
	Salaries and wages	9,383	7,124	(2,259)	75,866	71,240	(4,626)	106%	85,488	9,622	89%
5	Benefit pay	847	1,377	530	12,903	13,770	867	94%	16,524	3,621	78%
4	Fringe benefits	4,104	4,813	709	47,479	48,130	651	99%	57,756	10,277	82%
	Materials and services	755	8,835	8,080	18,880	54,201	35,321	35%	60,371	41,491	31%
	<b>Total</b>	<b>15,090</b>	<b>22,149</b>	<b>7,059</b>	<b>155,129</b>	<b>187,341</b>	<b>32,212</b>	<b>83%</b>	<b>220,139</b>	<b>65,010</b>	<b>70%</b>
<b>Engineering and planning-</b>											
	Salaries and wages	15,172	8,904	(6,268)	164,663	89,040	(75,623)	185%	106,848	(57,815)	154%
5	Benefit pay	1,636	1,964	328	29,921	19,640	(10,281)	152%	23,568	(6,353)	127%
4	Fringe benefits	6,743	6,154	(589)	106,063	61,540	(44,523)	172%	73,848	(32,215)	144%
	Materials and services	41,115	39,123	(1,992)	235,550	360,488	124,938	65%	429,738	194,188	55%
	<b>Total</b>	<b>64,666</b>	<b>56,145</b>	<b>(8,521)</b>	<b>536,197</b>	<b>530,708</b>	<b>(5,489)</b>	<b>101%</b>	<b>634,002</b>	<b>97,805</b>	<b>85%</b>
<b>Accounting-</b>											
	Salaries and wages	11,886	12,886	1,000	131,219	128,860	(2,359)	102%	154,632	23,413	85%
5	Benefit pay	1,402	3,028	1,626	30,331	30,280	(51)	100%	36,336	6,005	83%
4	Fringe benefits	5,331	9,010	3,679	89,802	90,100	298	100%	108,120	18,318	83%
	Materials and services	27,923	29,071	1,149	245,824	383,702	137,878	64%	454,844	209,020	54%
	<b>Total</b>	<b>46,542</b>	<b>53,995</b>	<b>7,453</b>	<b>497,175</b>	<b>632,942</b>	<b>135,767</b>	<b>79%</b>	<b>753,932</b>	<b>256,757</b>	<b>66%</b>
<b>Other general operating-</b>											
	Insurance	11,027	14,720	3,693	120,576	147,200	26,624	82%	176,640	56,064	68%
	Auditing	0	0	0	43,770	45,000	1,230	97%	45,000	1,230	97%
	Rate study	0	0	0	0	0	0	0%	0	0	0%
	Legal	55,137	50,000	(5,137)	613,124	986,000	372,876	62%	1,086,000	472,876	56%
	Ground water management	0	0	0	0	20,000	20,000	0%	20,000	20,000	0%
	Depreciation	21,143	10,964	(10,179)	213,518	111,723	(101,795)	191%	133,651	(79,867)	160%
	<b>Total operating expenses</b>	<b>581,777</b>	<b>541,317</b>	<b>(40,460)</b>	<b>5,661,081</b>	<b>6,073,137</b>	<b>412,056</b>	<b>93%</b>	<b>7,182,231</b>	<b>1,521,150</b>	<b>79%</b>
<b>Less - Fund transfers:</b>											
	General reimbursable jobs	(211)	(1,968)	(1,757)	(1,211)	(22,078)	(20,867)	5%	(26,110)	(24,899)	5%
	General construction in progress	(4,264)	(4,911)	(648)	(7,240)	(55,099)	(47,858)	13%	(65,161)	(57,921)	11%
	Water reimbursable jobs "DHS"	(7,711)	(12,308)	(4,597)	(35,818)	(138,085)	(102,267)	26%	(163,303)	(127,485)	22%
	Water construction in progress "DHS"	(11,876)	(22,570)	(10,694)	(179,105)	(253,222)	(74,117)	71%	(299,466)	(120,361)	60%
B	Water operating expenses "DHS"	(406,960)	(336,014)	70,946	(3,782,749)	(3,769,803)	12,946	100%	(4,458,256)	(675,507)	85%
	Water reimbursable jobs "IDE"	0	0	0	(290)	0	290	0%	0	290	0%
	Water construction in progress "IDE"	0	0	0	0	0	0	0%	0	0	0%
C	Water operating expenses "IDE"	(13,714)	(21,305)	(7,591)	(121,915)	(239,020)	(117,106)	51%	(282,671)	(160,756)	43%
	Sewer reimbursable jobs	(1,280)	(2,503)	(1,223)	(9,098)	(28,082)	(18,984)	32%	(33,210)	(24,112)	27%
	Sewer construction in progress	(3,208)	(12,204)	(8,996)	(44,394)	(136,924)	(92,529)	32%	(161,929)	(117,535)	27%
D	Sewer operating expenses	(132,553)	(127,534)	5,019	(1,479,261)	(1,430,824)	48,437	103%	(1,692,125)	(212,864)	87%
	<b>NET OPERATING EXPENSE</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0</b>	
A	<b>NET INCOME(LOSS)</b>	<b>47,019</b>	<b>23,806</b>	<b>23,213</b>	<b>471,153</b>	<b>464,632</b>	<b>6,521</b>	<b>101%</b>	<b>285,676</b>	<b>(185,477)</b>	<b>165%</b>

MISSION SPRINGS WATER DISTRICT  
 COMBINED FUNDS  
 BENEFIT PAY ALLOCATION  
 JULY 1, 2020 TO APRIL 30, 2021

SCHEDULE 5

SEE SCH	CURRENT MONTH			YEAR TO DATE				2020-2021			
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	PERCENT USED	TOTAL	REMAINING	83%	
			(UNFAVORABLE) VARIANCE			(UNFAVORABLE) VARIANCE					OF YEAR TO DATE
<b>GENERAL OPERATING FUND:</b>											
Customer accounts	E	3,349	925	(2,424)	65,134	9,250	(55,884)	704%	11,100	(54,034)	587%
Buildings and grounds	E	4	157	153	452	1,570	1,118	29%	1,884	1,432	24%
Vehicle maintenance	E	252	235	(17)	1,448	2,350	902	62%	2,820	1,372	51%
Administration	E	21,080	9,262	(11,818)	118,157	92,620	(25,537)	128%	111,148	(7,009)	106%
Board of directors	E	16	922	906	373	9,220	8,847	4%	11,064	10,691	3%
Public affairs	E	425	684	259	11,129	6,840	(4,289)	163%	8,208	(2,921)	136%
Human resources	E	847	1,377	530	12,903	13,770	867	94%	16,524	3,621	78%
Engineering and planning	E	1,636	1,964	328	29,921	19,640	(10,281)	152%	23,568	(6,353)	127%
Accounting	E	1,402	3,028	1,626	30,331	30,280	(51)	100%	36,336	6,005	83%
Total		29,011	18,554	(10,457)	269,848	185,540	(84,308)	145%	222,652	(47,196)	121%
Reimbursable jobs		7			62						
Construction in progress		151			305						
Total allocation	6	29,169			270,214						
<b>WATER OPERATING FUND "DHS":</b>											
Pumping	B	4,064	7,007	2,943	67,174	70,070	2,896	96%	84,084	16,910	80%
Transmission and distribution	B	6,443	10,619	4,176	118,534	106,190	(12,344)	112%	127,428	8,894	93%
Customer accounts	B	2,654	11,500	8,846	50,138	115,000	64,862	44%	138,000	87,862	36%
Total		13,161	29,126	15,965	235,846	291,260	55,414	81%	349,512	113,666	67%
Reimbursable jobs		248			2,338						
Construction in progress		375			11,534						
Total allocation	6	13,784			249,718						
<b>WATER OPERATING FUND "IDE":</b>											
Pumping	C	374	447	73	4,434	4,470	36	99%	5,364	930	83%
Transmission and distribution	C	48	678	630	2,736	6,780	4,044	40%	8,136	5,400	34%
Customer accounts	C	0	725	725	39	7,250	7,211	1%	8,700	8,661	0%
Total		422	1,850	1,428	7,208	18,500	11,292	39%	22,200	14,992	32%
Reimbursable jobs		0			0						
Construction in progress		0			0						
Total allocation	6	422			7,208						
<b>SEWER OPERATING FUND:</b>											
Collection	D	738	3,016	2,278	23,643	30,160	6,517	78%	36,192	12,549	65%
Treatment	D	4,452	8,109	3,657	83,955	81,090	(2,865)	104%	97,308	13,353	86%
Disposal	D	0	0	0	0	0	0	0%	0	0	0%
Total		5,190	11,125	5,935	107,598	111,250	3,652	97%	133,500	25,902	81%
Reimbursable jobs		40			590						
Construction in progress		119			3,552						
Total allocation	6	5,350			111,740						
<b>TOTAL BENEFIT PAY</b>	6	48,725			638,880						

MISSION SPRINGS WATER DISTRICT  
 COMBINED FUNDS  
 FRINGE BENEFIT ALLOCATION  
 JULY 1, 2020 TO APRIL 30, 2021

SCHEDULE 4

SEE	CURRENT MONTH			YEAR TO DATE				2020-2021			
	SCF	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	PERCENT USED	TOTAL	REMAINING	83%
				(UNFAVORABLE)			(UNFAVORABLE)				
			VARIANCE			AMOUNT	DATE		AMOUNT	USED	
<b>GENERAL OPERATING FUND:</b>											
Customer accounts	E	11,579	2,638	(8,941)	180,934	26,380	(154,554)	686%	31,656	149,278	572%
Buildings and grounds	E	117	637	520	2,492	6,370	3,878	39%	7,644	(5,152)	33%
Vehicle maintenance	E	1,138	956	(182)	8,384	9,560	1,176	88%	11,472	(3,088)	73%
Administration	E	52,850	46,461	(6,389)	570,831	464,610	(106,221)	123%	557,542	13,289	102%
Board of directors	E	49	3,065	3,016	1,009	30,650	29,641	3%	36,780	(35,771)	3%
Public affairs	E	1,725	2,793	1,068	33,015	27,930	(5,085)	118%	33,516	(501)	99%
Human resources	E	4,104	4,813	709	47,479	48,130	651	99%	57,756	(10,277)	82%
Engineering and planning	E	6,743	6,154	(589)	106,063	61,540	(44,523)	172%	73,848	32,215	144%
Accounting	E	5,331	9,010	3,679	89,802	90,100	298	100%	108,120	(18,318)	83%
Total		83,636	76,527	(7,109)	1,040,009	765,270	(274,739)	136%	918,334	121,675	113%
Reimbursable jobs		26			512						
Construction in progress		775			2,554						
Total allocation	6	84,438			1,043,075						
<b>WATER OPERATING FUND "DHS":</b>											
Pumping	B	15,028	19,371	4,343	198,663	193,710	(4,953)	103%	232,452	(33,789)	85%
Transmission and distribution	B	22,237	27,392	5,155	313,487	273,920	(39,567)	114%	328,704	(15,217)	95%
Customer accounts	B	9,772	30,348	20,576	145,885	303,480	157,595	48%	364,176	(218,291)	40%
Total		47,038	77,111	30,073	658,036	771,110	113,074	85%	925,332	(267,296)	71%
Reimbursable jobs		671			8,144						
Construction in progress		1,468			36,951						
Total allocation	6	49,177			703,131						
<b>WATER OPERATING FUND "IDE":</b>											
Pumping	C	1,434	1,236	(198)	14,161	12,360	(1,801)	115%	14,832	(671)	95%
Transmission and distribution	C	148	1,748	1,600	8,076	17,480	9,404	46%	20,976	(12,900)	38%
Customer accounts	C	0	1,909	1,909	89	19,090	19,001	0%	22,908	(22,819)	0%
Total		1,582	4,893	3,311	22,325	48,930	26,605	46%	58,716	(36,391)	38%
Reimbursable jobs		0			0						
Construction in progress		0			0						
Total allocation	6	1,582			22,325						
<b>SEWER OPERATING FUND:</b>											
Collection	D	2,896	7,833	4,937	57,158	78,330	21,172	73%	93,996	(36,838)	61%
Treatment	D	20,193	25,389	5,196	286,415	253,890	(32,525)	113%	304,668	(18,253)	94%
Disposal	D	0	0	0	0	0	0	0%	0	0	0%
Total		23,089	33,222	10,133	343,573	332,220	(11,353)	103%	398,664	(55,091)	86%
Reimbursable jobs		315			3,925						
Construction in progress		507			9,244						
Total allocation	6	23,911			356,742						
<b>TOTAL FRINGE BENEFITS</b>	6	159,108			2,125,273						



MISSION SPRINGS WATER DISTRICT  
 COMBINED FUNDS  
 EMPLOYEE BENEFITS  
 JULY 1, 2020 TO APRIL 30, 2021

SCHEDULE 6

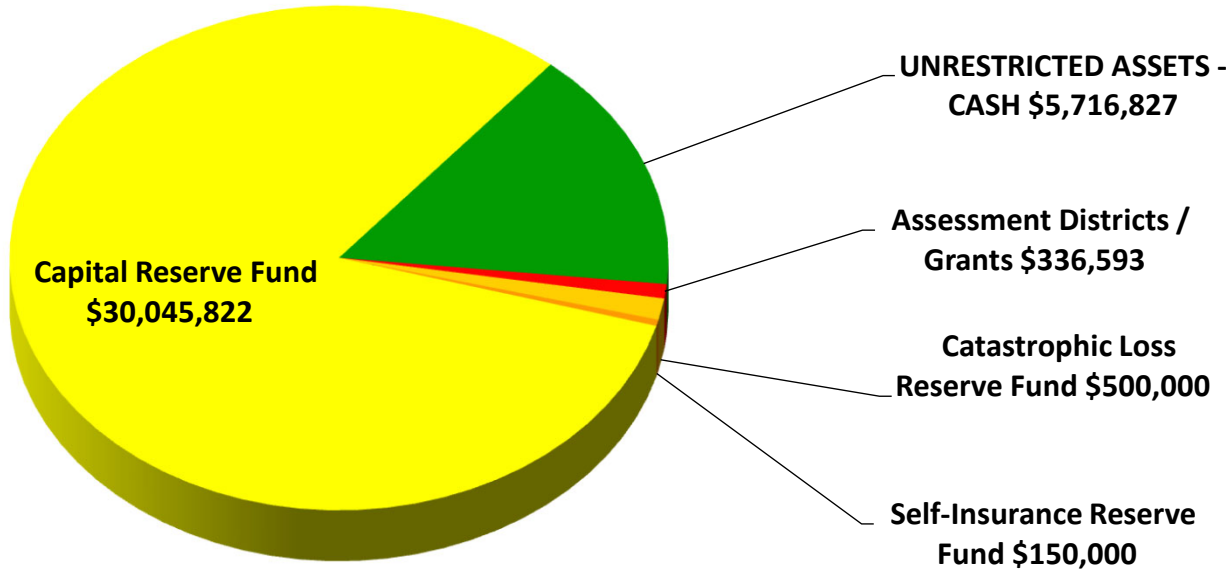
SEE SCH	CURRENT MONTH			YEAR TO DATE				2020-2021		
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	(UNFAVORABLE)	PERCENT USED	TOTAL	REMAINING	83%
			(UNFAVORABLE)			VARIANCE	OF YEAR TO			
			VARIANCE			AMOUNT	DATE	AMOUNT	USED	
<b>BENEFIT PAY:</b>										
Sick leave	16,338	16,338	0	163,380	163,380	0	100%	196,056	32,676	83%
W.C.I. injuries	0	208	208	0	2,080	2,080	0%	2,496	2,496	0%
Vacation	23,822	23,822	0	238,220	238,220	0	100%	285,864	47,644	83%
Bereavement	243	417	174	5,125	4,170	(955)	123%	5,004	(121)	102%
Holidays	0	16,813	16,813	178,175	168,130	(10,045)	106%	201,756	23,581	88%
Optional Holiday	8,322	4,585	(3,737)	52,771	45,850	(6,921)	115%	55,020	2,249	96%
Jury duty	0	150	150	1,208	1,500	292	81%	1,800	592	67%
Military pay	0	0	0	0	0	0	0%	0	0	0%
Reimbursements	0	42	42	0	420	420	0%	504	504	0%
Total to allocate	<u>48,725</u>	<u>62,375</u>	<u>13,650</u>	<u>638,880</u>	<u>623,750</u>	<u>(15,129)</u>	102%	<u>748,500</u>	<u>109,621</u>	85%
<b>Allocations:</b>										
General operating fund	5	29,169		270,214						
Water operating fund "DHS"	5	13,784		249,718						
Water operating fund "IDE"	5	422		7,208						
Sewer operating fund	5	<u>5,350</u>		<u>111,740</u>						
Total allocations		<u>48,725</u>	0	<u>638,880</u>	0					
<b>Direct labor</b>		361,765		3,359,767				3,454,106		97%
<b>Benefit pay percent</b>		13%		19%				22%		
<b>FRINGE BENEFITS:</b>										
Health insurance	83,056	88,878	5,822	821,906	888,780	66,874	92%	1,066,536	244,630	77%
Dental insurance	4,060	4,514	454	41,037	45,140	4,103	91%	54,168	13,131	76%
Eye care insurance	864	929	65	8,574	9,290	716	92%	11,148	2,574	77%
Life insurance	1,727	3,019	1,292	16,888	30,190	13,302	56%	36,228	19,340	47%
Weekly income & LTD	1,430	770	(660)	13,984	7,700	(6,284)	182%	9,240	(4,744)	151%
Retiree's insurance	0	1,860	1,860	0	18,600	18,600	0%	22,320	22,320	0%
Federal payroll taxes	31,944	28,297	(3,647)	284,444	282,970	(1,474)	101%	339,564	55,120	84%
State payroll taxes	75	715	640	8,943	7,150	(1,793)	125%	8,580	(363)	104%
Worker compensation insurance	7,667	10,385	2,718	67,628	103,850	36,222	65%	124,620	56,992	54%
Retirement	28,285	56,842	28,557	859,769	567,820	(291,949)	151%	681,504	(178,265)	126%
Retirement professional fees	0	125	125	2,100	1,850	(250)	114%	2,100	0	100%
Boots and footwear	0	0	0	0	0	0	0%	0	0	0%
Uniforms	0	0	0	0	0	0	0%	0	0	0%
Safety and performance	0	0	0	0	0	0	0%	0	0	0%
Picnic	0	0	0	0	0	0	0%	0	0	0%
Total to allocate	<u>159,108</u>	<u>196,334</u>	<u>37,226</u>	<u>2,125,273</u>	<u>1,963,340</u>	<u>(161,933)</u>	108%	<u>2,356,008</u>	<u>230,735</u>	90%
<b>Allocations:</b>										
General operating fund	4	84,438		1,043,075						
Water operating fund "DHS"	4	49,177		703,131						
Water operating fund "IDE"	4	1,582		22,325						
Sewer operating fund	4	<u>23,911</u>		<u>356,742</u>						
Total allocations		<u>159,108</u>	0	<u>2,125,273</u>	0					
<b>Direct labor</b>		361,765		3,359,767				3,454,106		
<b>Fringe benefit percent</b>		44%		63%				68%		
<b>Total employee benefits</b>		207,833		2,764,152				3,104,508		
<b>Direct labor</b>		361,765		3,359,767				3,454,106		97%
<b>Employee benefits percent</b>		57%		82%				90%		

MISSION SPRINGS WATER DISTRICT  
COMBINED FUNDS  
CASH AND INVESTMENTS  
APRIL 30, 2021

## SCHEDULE F

	SEE SCH	WATER DISTRICT		SEWER DISTRICT	GENERAL DISTRICT	COMBINED DISTRICTS	
		"DHS"	"IDE"				
<b>UNRESTRICTED ASSETS - CASH:</b>							
Change fund and petty cash					1,100	1,100	
Checking - Wells Fargo Bank		1,904,397	725	1,919,763	1,890,842	5,715,727	
Total	A	1,904,397	725	1,919,763	1,891,942	5,716,827	
<b>RESTRICTED ASSETS - CASH:</b>							
<b>Externally Restricted:</b>							
<b>Assessment Districts / Grants</b>							
Checking - Wells Fargo Bank		106		24,626		24,732	
Escrow account - CVWD Prop #84				0		0	
AD 12 CSWRCB SRF DEBT SERV RESERVE				311,861		311,861	
<b>Internally Restricted:</b>							
<b>Catastrophic Loss Reserve Fund</b>							
Investment Trust of California (CalTrust)					500,000	500,000	
<b>Self-Insurance Reserve Fund</b>							
Investment Trust of California (CalTrust)-MM.#191, 12/82					150,000	150,000	
<b>Capital Reserve Fund</b>							
Investment Trust of California (CalTrust)							
- MM#95-20, 95-10, 95-21, 6/95		20,600,263	649,386	11,851,354	2,460,274	35,561,277	
<b>Financial Assistance Fund</b>							
Investment Trust of California (CalTrust)		0	0	60,126	0	60,126	
<b>Capital Improvements</b>							
Investment Trust of California (CalTrust)		(6,277,662)	(4,328,890)	(492,747)	5,523,720	(5,575,580)	
Net Capital Reserves		14,322,601	(3,679,504)	11,418,733	7,983,994	30,045,822	
<b>TOTAL RESTRICTED ASSETS</b>	A	14,322,707	(3,679,504)	11,755,220	8,633,994	31,032,415	
<b>TOTAL CASH IN CUSTODY OF M.S.W.D.</b>	CASH FLOW	16,227,104	(3,678,779)	13,674,982	10,525,935	36,749,242	
<b>INTEREST EARNED: (CalTrust)</b>							
July-20	0.09%	12,229	(3,188)	10,905	7,780	27,726	
August-20	0.08%	11,814	(3,023)	10,517	6,853	26,162	
September-20	0.08%	10,878	(2,763)	9,279	6,290	23,684	
October-20	0.07%	10,334	(2,585)	8,426	5,887	22,062	
November-20	0.05%	8,862	(1,947)	5,922	4,162	16,999	
December-20	0.05%	8,188	(1,795)	5,157	4,045	15,595	
January-21	0.04%	6,354	(1,598)	5,103	3,662	13,521	
February-21	0.04%	5,414	(1,401)	4,786	3,053	11,853	
March-21	0.04%	5,666	(1,433)	4,738	3,128	12,099	
April-21	0.03%	4,755	(1,051)	3,384	1,773	8,861	
May-21	0.00%	-	-	-	-	-	
June-21	0.00%	-	-	-	-	-	
<b>TOTAL</b>		84,494	(20,784)	68,217	46,634	178,562	

### Total Cash In Custody of MSWD



APPENDIX B –  
Federal Update from Carpi & Clay  
California Special District Association: Take Action Brief

# Mission Springs Water District Federal Update

July 1, 2021

## Bipartisan Infrastructure Deal Reached with White House

This month, the White House, along with a bipartisan group of Senators, announced that they reached a deal on an initial framework for an infrastructure package. The deal would provide \$1.2 trillion over eight years or \$973 billion over 5 years. The package would include the following:

- Transportation: \$312 billion
- Water Infrastructure: \$55 billion
- Broadband: \$65 billion
- Western water storage: \$5 billion
- Resilience: \$47 billion

The group continues to discuss next steps, including timing for a package to be considered on the Senate floor.

## House Announces FY22 Appropriations Timeline and Subcommittee Allocations

The House Appropriations Committee has released the subcommittee funding allocations for all FY 2022 appropriations bills along with the subcommittee and full committee mark-up schedule.

SUBCOMMITTEE	ALLOCATION	SUBCOMMITTEE MARKUP	FULL COMMITTEE MARKUP
<b>Agriculture</b>	\$22.6 billion	June 25	June 30
<b>Commerce, Justice, Science</b>	\$81.3 billion	July 12	July 15
<b>Defense</b>	\$705.9 billion	June 30	July 13
<b>Energy and Water</b>	\$53.2 billion	July 12	July 16
<b>Financial Services</b>	\$28.5 billion	June 24	June 29
<b>Homeland Security</b>	\$52.8 billion	June 30	July 13
<b>Interior and Environment</b>	\$43.4 billion	June 28	July 1
<b>Labor, Health and Human Services, Education</b>	\$237.5 billion	July 12	July 15

<b>Legislative Branch</b>	\$5.9 billion	June 24	June 29
<b>Military Construction and VA</b>	\$124.5 billion	June 25	June 30
<b>State and Foreign Operations</b>	\$62.2 billion	June 28	July 1
<b>Transportation, Housing and Urban Development</b>	\$84 billion	July 12	July 16

## Water Quality Protection and Job Creation Act Passes the House

Earlier this month, the House Transportation & Infrastructure Committee marked up and approved “Water Quality Protection and Job Creation Act of 2021” (H.R. 1915). The bill would authorize \$50 billion over 5-years to upgrade wastewater infrastructure and includes the following:

- \$40B for Clean Water State Revolving Funds
- \$2B for projects to capture, treat or reuse sewer overflows or stormwater
- \$2.5B for state water pollution control programs
- \$1B for clean water pilot programs and projects for climate resiliency
- \$1B for alternative water source and water recycling projects to augment existing water supplies
- \$1B in municipal grants to treat PFAS and other emerging contaminants
- \$2.5B for Tribal wastewater infrastructure assistance
- \$1B for programs to provide for rural and Tribal technical assistance, for the repair and replacement of failed septic systems and cesspools, and for investment in smart water technologies

The bill has been included in the in the text of the INVEST Act that passed the House today.

## Administration for Children and Families Launches Low-Income Household Water Assistance Program

The Department of Health and Human Services (HHS) Administration for Children and Families (ACF) announced that it launched the Low-Income Household Water Assistance Program (LIWHAP). Funding for this program comes from two COVID-19 emergency relief packages: \$638 million included in the December 2020 COVID relief bill and an additional \$500 million in the American Rescue Plan for the creation of a grant program to provide low-income households with federal funding to pay for drinking water and wastewater services. On June 2nd ACF is announced its first allocation of funding to states and tribes in the amount of \$1666. million.

## Large Scale Water Recycling Legislation Introduced in the House

Reps. Grace Napolitano (CA-32), Raúl Grijalva (AZ-03), Jared Huffman (CA-02), and Susie Lee (NV-03) introduced “the Large Scale Water Recycling Project Investment Act” (H.R. 4099) to create a water recycling grant program for large-scale projects. The bill establishes a competitive grant program within the Department of the Interior for large-scale water recycling projects that have a total estimated cost of at least \$500 million. The legislation authorizes \$750 million for the program through Fiscal Year 2027; projects must be within one of the Bureau of Reclamation's seventeen western states. The House Natural Resources Committee Waters, Oceans, and Wildlife Subcommittee also held a hearing on the legislation this week.

## Biden Releases First Unified Regulatory Agenda

On June 16<sup>th</sup>, the Office of Information and Regulatory Affairs (OIRA) released President Biden’s first Unified Regulatory Agenda. This agenda is a roadmap for which federal rules and regulations the agencies will be targeting over the next 6 months. Typically, the unified regulatory agenda is published twice a year. The agenda continues to demonstrate this Administration’s emphasis on the economy, climate change, and equity. Specifically related to water, EPA will look to write and finalize a new lead and copper rule, as well as work to finalize a rule regarding the monitoring of certain PFAS

## White House Announces Extension on NEPA Review

The White House Council on Environmental Quality (CEQ) announced that is it providing federal agencies two additional years to propose updates to their National Environmental Policy Act (NEPA) procedures. The extension will provide time for CEQ to review and potentially revise the 2020 NEPA rules. This action follows a previous Trump Administration CEQ ruling that stated federal agencies were required to propose updates to their agency NEPA procedures September 14, 2021. This change provides federal agencies an additional two years, until September 14, 2023, to propose revisions to their NEPA procedures.

## Administration Nominees and Personnel

<b>Department of the Interior</b>	On June 17 <sup>th</sup> , the Senate confirmed <b>Tanya Trujillo</b> to serve as the Assistant Secretary for the Office of Water and Science at the Department of Interior.
	3

<b>Environmental Protection Agency</b>	On June 17 <sup>th</sup> , the full Senate confirmed <b>Radhika Fox</b> to serve as the EPA Assistant Administrator of the Office of Water.
<b>Bureau of Reclamation</b>	On June 18 <sup>th</sup> the Biden Administration announced the nomination of <b>Camille Touton</b> to serve as the Commissioner of the Bureau of Reclamation.

## Federal Grant Opportunities/Announcements

**EPA Announces \$50 million in Environmental Justice (EJ) Initiatives.** Initially allocated in the American Rescue Plan, EPA has announced the initial distributions for the \$50 million of eligible EJ initiatives. EPA specifically plans to use a portion of these funds to solicit proposals from community groups, state, local and tribal air agencies to conduct monitoring of pollutants of greatest concern in communities with health outcome disparities.

## Federal Agency Regulatory Actions and Announcements

**Reclamation Names Lead to Head Efforts to Update Colorado River Operating Guidelines.** The Bureau of Reclamation announced that Carly Jerla will lead the Department of the Interior's efforts to develop updated operating rules for Colorado River reservoirs. There are a number of operating rules and agreements within the United States and with the Republic of Mexico expire at the end of 2025.

**EPA Delays Effective Date of Lead and Copper Rule.** EPA has again delayed the effective date of the Lead and Copper rule that was finalized during the Trump Administration. The new effective date is December 16, 2021. This move aligns with the Administration's recent inclusion of the Lead and Copper rule on its first unified regulatory agenda.

**EPA/Corps Announce Intent to Revise WOTUS Rule.** The EPA and the Army Corps of Engineers announced their intent to revise the current definition of Waters of the U.S.(WOTUS), better known as the WOTUS rule. The process will most likely begin in 2022. The WOTUS rule was first updated during the Obama Administration. Later, the Trump Administration issued an Executive Order that directed EPA and the Corps to rescind the WOTUS rule and to draft a new rule. In 2020, the Trump Administration finalized its new rule, now entitled the "Navigable Waters Protection Rule." When President Biden took office, he issued an Executive Order directing all federal agencies to review rules issued during the previous Administration.





CALIFORNIA SPECIAL DISTRICTS ASSOCIATION PRIORITIES

# TAKE ACTION BRIEF

## July/August 2021

As the state opens back up, special districts continue grappling with the effects of the pandemic. Following more than a year of heavy advocacy, the State Legislature has included \$100 million in COVID-19 relief and billions of dollars in other key funding for special districts within [SB 129, the Budget Act of 2021](#). Ongoing budget-wrangling could still alter the details, but CSDA is actively communicating with the Department of Finance and stakeholders to facilitate the most equitable, accessible, and proportional appropriation of available funding.

Stay tuned to the eNews and Advocacy News blog for important updates on COVID-19 relief funding and other legislative developments as the State Legislature works toward its Summer Recess July 16 – August 15. The Legislative Session will then resume for a one-month sprint to September 10, when the Legislature will enter its Interim Study Recess until returning for year two of the biennial session.

### Inside this edition of the Take Action Brief:

Budget Update: Special District Fiscal Relief.....2

Brown Act and Water Shutoff Emergency Executive Orders Set to Expire September 30.....4

CSDA-Sponsored Emergency Remote Meetings Bill Amended, Moves to Senate.....5

Redistricting Measure Feedback Requested .....6

Pension Rates to Increase, Again.....7

CSDA Urges Supreme Court to Provide Special Districts Relief from At-Large Election System Litigation.....8

### Contact a local CSDA representative near you!

Chris Norden  
 Dane Wadlé  
 Colleen Haley  
 Cole Karr  
 Charlotte Holifield  
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## ➤ COVID-19 RELIEF FUNDING

CSDA's advocacy action priority is to work with the Administration, various state agencies, and the federal government to ensure special districts receive equitable access to COVID-19 relief funding should it become available.

### Budget Update: Special District Relief Funding

On June 14 the legislature sent [AB 128 \(Ting\), the Budget Bill in Chief](#), to the Governor in time to meet their constitutionally mandated deadline to pass a balanced budget by July 15. This version of the budget included a \$100 million fiscal relief proposal for COVID-19 impacted independent special districts, as well as other pots of funds certain special districts would be eligible to receive. However, as CSDA previously reported out, AB 128 reflected on the legislature's version of the budget and did not represent agreement with the Administration.

Two weeks later, on June 28, the Legislature passed [SB 129 \(Skinner\), the Budget Act of 2021 – "Budget Bill Junior"](#), sending the package to the Governor's desk for signature or veto in time for the start of the new fiscal year, July 1. The Governor has 12 days to sign or veto a bill, including the budget bill, and has the authority to blue pencil (eliminate) an appropriation within the budget, which can be overridden by a two-thirds vote in the Legislature. The budget is an urgency measure and goes into effect as soon as it is signed.

The Budget Bill Junior updates many provisions of the Budget Bill in Chief and is a reflection of general agreement with the Governor. However, while funding levels have been solidified, the details of many programmatic provisions remain yet to be determined. It is anticipated many budget trailer bills will follow over the coming weeks until the Legislature breaks for the summer recess July 16 and further budget action is almost guaranteed in the month that follows and into the fall.

**While June 28<sup>th</sup>'s budget vote represented more of a framework than final agreement in many areas, CSDA is pleased to report the package retained the \$100 million COVID-19 relief fund for independent special districts that can demonstrate fiscal impacts due to the COVID-19 public health emergency.**

- The language has been amended from that which was proposed in AB 128, the package first sent to the Governor, and now states: *"the amount appropriated in this item shall be available to provide fiscal relief to independent special districts that have encountered unanticipated costs or loss of revenue due to the COVID-19 public health emergency and that have not received other forms of fiscal relief from the state or federal government."*
- In the vein of further detail yet to be determined, the provisional language additionally specifies: *"The Department of Finance, in consultation with the California Special Districts Association, shall develop a plan to distribute the funding provided in this item by September 1, 2021, and shall notify the Joint Legislative Budget Committee of the plan."*
- Further, the language provides additional detail regarding the plan for distribution: *"The plan shall provide to each qualifying district that applies for relief a prorated share of the amount appropriated in this item, with each district's share based on its proportionate share of revenue losses reported by all qualifying districts from all fund sources between the 2018–19 and 2019–20 fiscal years, as reported by the district to the department. Applicant districts shall self-attest to the accuracy of all information reported to the department for purposes of this item. Upon completion of application reviews, the department shall order the Controller to remit funds to each county auditor-controller for all qualifying districts in each county. The county auditor-controller shall disburse these funds to each qualifying district within 30 days of receipt from the Controller."*



# TAKE ACTION BRIEF

While CSDA has advocated heavily for access to fiscal relief for COVID-19 response impacted independent special districts, ultimately the proposal and provisional language has been determined in negotiations between the Assembly, Senate, and Administration. CSDA is pleased to be consulted in the final process and will continue to work with the Department of Finance (DOF) to seek clarification as to the intent of what constitutes “*other forms of fiscal relief from the state or federal government*” and hopes to be a strong partner to DOF as they work to develop a plan for distribution of funds

**Additionally, the budget package retained the following provisions CSDA has advocated for in coordination with our local agency partners supporting the services and infrastructure of special districts, cities, counties, and other agencies:**

- **\$1 billion in water utility household assistance and nearly \$1 billion in energy utility household assistance.** This funding is critical to stabilize public utility fiscal impacts – inclusive of special district utilities – and provide relief to the ratepayers least able to manage the fiscal burdens brought by the pandemic. *While the package indicates agreement for the level of funding, the details of eligibility and distribution are subject to agreement between the Senate, Assembly, and Governor and continue to be negotiated. CSDA is actively advocating for this funding to include eligibility for publicly owned water, wastewater, and energy utilities.*
- **\$250 million in economic assistance California’s public ports.** California’s special district ports and harbors were significantly impacted by COVID-19 response and, as drivers of local economies and contributors to the state’s economic health, we have continuously urged continued support for public port funding relief.
- **Significant investment in local priority transit projects.** Transit districts experienced substantial reductions in ridership and other fiscal impacts related to pandemic response. CSDA has supported these proposed investments for local agency projects.

Other funding of significant interest to districts that made it into the SB 129 agreement:

- **Over \$3 million in one-time General Fund dollars to support grants to local library jurisdictions** to acquire bookmobiles and vans, and provides an additional \$439 million on a one-time basis to support an equity-focused matching infrastructure grant program to support local library maintenance, capital projects, broadband and technology upgrades, and purchasing of devices.
- **\$1 million in ongoing funding for the California Vectorborne Disease Surveillance Gateway (CalSurv) pest abatement program.**
- **Package addressing environmental concerns, with program details yet to be determined. The spending levels are:**
  - Wildfire Prevention & Resilience: \$258 million General Fund, plus additional special funds in 2021-2022, plus \$500 million General Fund in 2022-2023.
  - Agriculture Budget Plan: \$200 million General Fund plus special funds
  - Circular Economy: \$65 million General Fund in 2021-2022
  - Water and Drought Resilience: \$730,700,000 General Fund in 2021-2022
  - Climate Resilience: \$3.7 billion over three years, \$440 million General Fund in 2021-2022
  - Cap-and-Trade Spending Plan: \$720 million

**CSDA will provide updates as the process develops regarding these funds and how to apply to receive them, assuming they are retained when the Governor officially signs the final budg**



# TAKE ACTION BRIEF

## ➤ GOVERNANCE AND ACCOUNTABILITY

*CSDA's long range policy priority on governance and accountability is to enhance special districts' ability to govern as independent, local government bodies in an open and accessible manner. Encourage best practices that avoid burdensome, costly, redundant, or one-size-fits all approaches. Protect meaningful public participation in local agency formations, dissolutions, and reorganizations, and ensure local services meet the unique needs, priorities, and preference of each community*

### **Brown Act and Water Shutoff Emergency Executive Orders Set to Expire September 30**

Governor Gavin Newsom released his plan, Beyond the Blueprint, to fully reopen California on June 15, as well as Executive Order N-08-21, which establishes a timeline to lift the COVID-19 pandemic Executive Orders. Under Governor Newsom's plan his Executive Orders related to the Brown Act and the water shutoff moratorium will expire September 30, 2021.

#### **Brown Act Executive Order Expiring September 30**

Governor Newsom's Executive Order N-29-20 temporarily amended the Brown Act to allow public agencies to hold remote meetings without in-person public participation since last March. Under the Governor's reopening plan, the Brown Act provisions within Executive Order N-29-20 will be lifted on September 30. Any local agency meetings taking place after that time must ensure physical public access to all meeting locations.

Lifting the Executive Order doesn't mean that public agencies will be precluded from allowing the public to participate in meetings by telephone or through online systems like Zoom. During the COVID-19 pandemic many public agencies have experienced both an increased comfort level with the virtual meeting systems as well as seen an increase in public participation in their meetings, many local agencies are likely to continue to offer some form of virtual attendance option in addition to the in-person option.

The Brown Act Executive Order provided valuable flexibility for special districts and other local agencies to continue conducting the public's business in the midst of an emergency. Lessons learned from this experience led CSDA to sponsor AB 361 (Robert Rivas), which will establish this important flexibility in statute in anticipation of future declared emergencies. AB 361 passed the State Assembly 62-4, with widespread bi-partisan support, and will next be heard in the State Senate Governance and Finance Committee. CSDA encourages special districts to submit a letter of support or complete our Automated Form Letter at [csda.net/take-action/brown-act](https://csda.net/take-action/brown-act).

#### **Water Shutoff Moratorium Executive Order Expiring September 30**

Governor Newsom's Executive Order N-42-20, known as the water shutoff moratorium, prevented public agencies from discontinuing water service during the COVID-19 pandemic. Under the Governor's reopening plan, the shutoff moratorium provisions within Executive Order N-42-20 will also be lifted on September 30. Local agencies will still be required to adhere to all existing state laws and regulations related to utility shutoffs.

Until September 30, both the Brown Act Executive Order and water shutoff Executive Order will remain in place and have the full force and effect of law. CSDA will continue to provide updates regarding reopening and the executive orders as they become available.



# TAKE ACTION BRIEF

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## CSDA-Sponsored Remote Meetings Bill Amended, Moves to Senate

CSDA's sponsored bill, Assembly Bill 361 (Rivas), remains active and is currently in the State Senate. At writing, AB 361 was set for a July 1 hearing in the Senate Governance and Finance Committee, proceeding next to the Senate Judiciary Committee should it pass.

Unfortunately, the provisions of AB 361 are expected to be scaled back to satisfy concerns expressed by the chair of the Senate Governance and Finance Committee.

In its May 10 form, AB 361 would have permitted local agencies to transition to remote meetings during emergencies declared by *either* the state or a county. This would have allowed for special districts to transition to remote meetings with Brown Act procedures similar to those used while Governor Newsom's March 2020 Executive Orders remained active, subsequent to a formal county-declared local emergency. Such an arrangement would have allowed for special districts to be more responsive to emergencies given the obvious relative proximity of counties to local emergencies, while also eliminating the need to rely on a timely and accurate gubernatorial declaration.

Pending amendments insisted upon by the chair of the Senate Governance and Finance Committee would remove county-issued local emergency declarations from the bill, thereby leaving only gubernatorial declarations as grounds for local agencies to transition to remote meetings. Additional amendments include a two-year sunset date and other clarifying changes.

Despite the pending amendments to limit AB 361 to gubernatorial declarations of emergency, opposition to AB 361 is expected to press their case in the State Senate. Therefore, CSDA encourages its members to submit position letters in support of AB 361 to encourage its passage.

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## Take Action

*Authorize an AB 361 Automated Form Letter or download a Sample Letter of Support at [csda.net/take-action/brown-act](https://www.csda.net/take-action/brown-act)*

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## Redistricting Measure Feedback Requested

Certain special districts with “by-district” elections, as opposed to those with “at-large” elections, face a November 1, 2021 deadline to adopt their re-districted maps despite a delay in U.S. Census data necessary to adopt the required maps. Thus far, CSDA is aware of fire protection, recreation and park, and community services districts facing this deadline. CSDA supported amendments to Senate Bill 594 (Glazer) to address this concern, but the legislation’s progress recently stalled. Your feedback is needed to guide CSDA’s next steps.

SB 594, as currently drafted, calls for all special districts to adopt their post census re-districting maps at least 180 days before the general election in 2022. The bill now resides in the Assembly Rules Committee, where it remains alive, but is not currently moving. Additionally, some stakeholders are calling for new amendments to SB 594 to push the redistricting map deadline for all agencies to 205 days prior to a general election so as to provide election officials sufficient time to manage the growing number of by-district election contests. Recent legislation adjusted the dates for counties and general law cities to adopt their re-districting maps 205 days prior to a November general election and 174 days prior for a June election.

The State’s independent redistricting commission has yet to finalize what date its Congressional, State Legislature, and State Board of Equalization maps are expected for the June 2022 elections. The commission’s determination may ultimately inform the Legislature how local agencies should also be treated, as local elections officials generally cannot determine voting precincts until all redistricting maps are received. This, along with a general lack of consensus over other concerns, has contributed to the Legislature pausing further action on SB 594 while these issues are ironed out.

## Take Action

*If your special district conducts by-district elections and would like to provide input in CSDA’s ongoing advocacy on redistricting deadlines, email CSDA Legislative Representative Anthony Tannehill at [anthonyt@csda.net](mailto:anthonyt@csda.net) to join a Working Group on this topic*

CSDA will continue working with the State Legislature and other local stakeholders to advocate for a smooth, accurate, and feasible redistricting timeline for special districts. However, it has become evident that any formal adjustments to existing redistricting deadlines facing special districts may not be enacted until fall, if at all. Therefore, any special districts with a November 1, 2021 redistricting map adoption deadline should prepare accordingly to proceed in a manner that will permit lawful elections to continue within the existing prescribed deadlines.



# TAKE ACTION BRIEF

## ➤ HUMAN RESOURCES AND PERSONNEL

*CSDA's long range policy priority on human resources and personnel is to promote policies related to hiring, management, and benefits and retirement that afford flexibility, contain costs, and enhance the ability to recruit and retain highly qualified, career-minded employees to public service. As public agency employers, support policies that foster productive relationships between management and employees, both represented and non-represented.*

### Pension Rates to Increase, Again

Everyone is well aware that the costs of public pensions have gone up steadily for the last decade, but you might not be aware that they're about to go up again.

CalPERS is expected to announce that, following the close of the 2020-21 fiscal year on June 30, the fund had investment returns in excess of 15 percent. While that is great news, it also comes with a catch called the "Funding Risk Mitigation Policy" or FRMP. The FRMP was established in 2017 as a way to gradually lower the discount rate from then-7.25 percent to match anticipated lower long-term returns. The FRMP is designed to automatically reduce the discount rate following a year where the investment returns are at least two percent higher than the current discount rate.

The discount rate is the pension fund's anticipated rate of investment returns and is used to calculate member contributions. It is currently set at 7 percent. With a return of 15 percent, the discount rate will automatically be lowered by 10 bases points or 0.10 percent to 6.9 percent.

Lowering the discount rate leads to increased normal costs, annual employer and employee payment rates. In this case, the lowering of the discount rate by .10 percent will result in increased contributions by both employers and employees in the 2023-24 fiscal year.

In addition to the rate increases coming from the FRMP, CalPERS is also in the middle of their Asset Liability Management (ALM) process which will likely further reduce the discount rate when the process ends in February of 2022.

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## Take Action

*For more information on the Funding Risk Mitigation Policy and the Asset Liability Management process, visit [calpers.ca.gov](http://calpers.ca.gov) and participate in the upcoming CalPERS Board Meetings July 12-14.*

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## ➤ LEGAL ADVOCACY

*CSDA is the leading legal advocacy voice for all special districts regarding public policy in California and actively tracks and reviews cases of significance affecting special districts in state and federal courts. Under the guidance of CSDA's Legal Advisory Working Group, CSDA files amicus briefs and opines on court cases when appropriate.*

### CSDA Urges Supreme Court to Provide Special Districts Relief from At-Large Election System Litigation

A case currently pending in the Supreme Court of California concerning the California Voting Rights Act (CVRA) may have wide-ranging impact on any special district that elects its Board of Directors in an at-large election system. In [Pico Neighborhood Association v. City of Santa Monica](#), the Supreme Court will for the first time consider the following question: "What must a plaintiff prove in order to establish vote dilution under the California Voting Rights Act?" On June 15, CSDA joined the League of California Cities ("Cal Cities") to file an amicus brief to the Supreme Court in support of Santa Monica, urging the court to consider the practical concerns guiding special districts' decision to switch to by-district elections, and seeking clarity in how the CVRA is applied to legitimate, non-discriminatory at-large election systems. You can view a copy of the CSDA brief by visiting the CSDA [Legal Advocacy webpage](#).

Special districts throughout the state have begun to face legal challenges to their voting systems in recent years, and many have sought guidance on switching from an "at-large" to "by-district" voting method to comply with the CVRA. The CVRA prohibits any political subdivision from using any at-large method of election that "impairs the ability of a protected class to elect candidates of its choice or influence the outcome of an election, as a result of the dilution or the abridgement of the rights of voters who are members of the protected class[.]" Prior to the decision in this case, plaintiffs prevailed on CVRA claims simply by presenting evidence of the existence of racially polarized voting without also showing dilution of the vote.

In this case involving the City of Santa Monica, the City argued evidence at trial demonstrated that its at-large election system for City Council members is fair and inclusive and does not dilute the voting power of protected classes. As evidence, the City pointed to the fact that Santa Monica has a history of electing minority people of color to a variety of local positions. Moreover, the evidence at trial showed that under the at-large election system, between 2002 and 2016, candidates preferred by Latino/a voters won at least 70% of the time in Santa Monica city council races.

In February 2019, the trial court ruled in favor of the plaintiffs and ordered Santa Monica to switch from at-large to by-district voting. The City appealed. In February 2020, [CSDA joined](#) the League of California Cities to file an [amicus brief](#) in support of Santa Monica, authored by Derek Cole, Partner at CSDA Business Affiliate law firm [Cole Huber](#). Mr. Cole also authored the amicus brief to the Supreme Court on behalf of CSDA and Cal Cities.

Last year, for the first time since the passage of the California Voting Rights Act (CVRA) in 2003, a local government with an at-large voting system successfully defended a substantive legal challenge to its election method when Santa Monica prevailed at the appellate court. The [ruling from the Second District Court of Appeal](#) held that "the legislature required litigants to prove both dilution *and* racially polarized voting in order to establish a claim, to have a remedy, and to recover fees." Unfortunately, the decision was de-published and the matter is now pending before the California Supreme Court.

CSDA will continue to monitor this case and inform our members when an opinion is issued in the matter. For questions about this case and its impact on your district, contact CSDA Deputy General Counsel Mustafa Hessabi at [mustafah@csda.net](mailto:mustafah@csda.net).





CALIFORNIA SPECIAL DISTRICTS ASSOCIATION PRIORITIES

# TAKE ACTION BRIEF

## ➤ OTHER WAYS TO TAKE ACTION

### Be Recognized

CSDA is pleased to announce additional award recognition opportunities for special districts through our affiliate organization, the **Institute for Local Government (ILG)**. ILG's Beacon Program has provided a framework for local governments to be recognized for voluntary efforts that contribute to more **sustainable and resilient communities**. Special districts are now eligible to join the program and apply for awards. Whether your agency is a Beacon participant or not, you will be able to submit an innovative project, program, plan, or policy your agency has implemented for award consideration due **July 31**.

Details: <https://www.ca-ilg.org/beacon-program>

### Learn More

#### Complete Your Governance Training at our SDLA Conference this September!

September 26 – 29, 2021  
Lake Tahoe Resort Hotel

Register here: <https://sdla.csda.net/home>

### Join Today

Join an Expert Feedback Team to provide CSDA staff with invaluable insights on policy issues. Email [romanw@csda.net](mailto:romanw@csda.net) to inquire about joining one of the following teams:

- Budget, Finance and Taxation
- Environment
- Formation and Reorganization
- Human Resources and Personnel
- Governance
- Public Works and Contracting

### Stay Informed

In addition to the many ways you can **TAKE ACTION** with CSDA's advocacy efforts, CSDA offers a variety of tools to keep you up-to-date and assist you in your district's legislative and public outreach. Make sure you're reading these resources:

- CSDA's weekly e-Newsletter
- Districts in the News
- CSDA's CA Special District Magazine

Email [updates@csda.net](mailto:updates@csda.net) for help accessing these additional member resources.

APPENDIX C – Wastewater and Water Production Tables

**WASTEWATER REPORT**

<b>SEWER CONNECTION SUMMARY</b>											
	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11
July	8	7	9	51	2	1	139	2	0	0	4
Aug.	4	1	8	53	2	4	214	4	0	2	4
Sep.	5	2	12	8	11	2	90	2	1	0	0
Oct.	9	4	8	12	4	21	65	8	2	1	2
Nov.	50	10	9	7	7	1	52	18	7	3	2
Dec.	9	3	3	64	1	0	86	22	11	2	0
Jan.	21	7	1	16	8	3	27	3	11	1	3
Feb.	23	5	1	42	0	3	5	46	6	1	2
Mar.	48	1	0	23	5	0	31	16	2	1	16
Apr.	18	3	3	15	30	0	8	95	14	3	11
May	17	11	3	20	45	7	13	98	3	2	6
June	21	7	3	6	70	4	4	72	2	0	3
<b>Annual Total</b>	<b>233</b>	<b>61</b>	<b>60</b>	<b>317</b>	<b>185</b>	<b>46</b>	<b>734</b>	<b>386</b>	<b>59</b>	<b>16</b>	<b>53</b>

Connections to Sewer Collection System:  
 As of June 30, 2020 8234  
 Plus YTD 233  
**Total Sewer Connections = 8467**

<b>WASTEWATER FLOW MGD</b>				
2020/21	HORTON PLANT		DESERT CREST	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	2.069268	2.140825	0.047916	0.079010
Aug.	2.135828	2.274566	0.053795	0.070420
Sep.	2.003417	2.121446	0.046861	0.077790
Oct.	1.964716	2.100928	0.043720	0.049600
Nov.	1.928082	2.082209	0.046171	0.051750
Dec.	1.750513	2.074777	0.044951	0.050380
Jan.	1.846818	2.018006	0.045299	0.050610
Feb.	1.889826	2.253275	0.043718	0.048950
Mar.	1.859783	2.040589	0.043382	0.048920
Apr.	1.897411	2.111914	0.040257	0.060120
May	1.954528	2.151420	0.039293	0.046660
June	2.014604	2.110777	0.038634	0.047440

<b>WASTEWATER FLOW MGD</b>				
2019/20	HORTON PLANT		DESERT CREST	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	1.893400	1.976753	0.035005	0.039760
Aug.	1.939618	2.075061	0.044118	0.054500
Sep.	1.938945	2.103750	0.047067	0.060890
Oct.	1.960259	2.128060	0.044138	0.051910
Nov.	1.974733	2.167597	0.048817	0.056680
Dec.	1.950048	2.087114	0.055636	0.062560
Jan.	1.942426	2.079006	0.054299	0.065950
Feb.	1.993778	2.141232	0.048580	0.054200
Mar.	2.007461	2.111940	0.046409	0.054187
Apr.	1.985816	2.079129	0.044385	0.052020
May	2.010753	2.090775	0.042464	0.049900
June	2.076213	2.147513	0.036850	0.043170

### WATER REPORT

WATER CONNECTION SUMMARY														
	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11	2009/10	2008/09	2007/08
July	7	4	5	7	2	0	0	1	0	0	0	1	2	10
August	6	10	5	3	2	2	0	1	0	0	2	1	2	35
September	18	2	14	4	13	3	0	2	2	0	0	1	0	37
October	13	3	21	8	3	20	0	5	1	1	4	2	1	23
November	10	16	4	0	7	3	0	1	0	1	1	5	1	52
December	2	17	3	3	2	0	0	2	0	0	0	0	2	14
January	15	6	3	20	1	1	2	2	0	0	1	1	9	5
February	13	8	5	11	1	0	1	0	1	0	0	1	2	3
March	16	2	3	6	5	0	12	0	0	4	5	0	4	6
April	11	1	3	7	11	2	7	0	1	4	1	12	2	3
May	15	12	5	11	9	8	2	0	1	2	0	0	0	9
June	24	11	2	8	2	10	1	0	0	0	1	1	0	1
<b>Annual Total</b>	<b>150</b>	<b>92</b>	<b>73</b>	<b>88</b>	<b>58</b>	<b>49</b>	<b>25</b>	<b>14</b>	<b>6</b>	<b>12</b>	<b>15</b>	<b>25</b>	<b>25</b>	<b>198</b>
<b>Avg./ Mo.</b>	<b>12.50</b>	<b>7.67</b>	<b>6.08</b>	<b>7.33</b>	<b>4.83</b>	<b>4.08</b>	<b>2.08</b>	<b>1.17</b>	<b>0.50</b>	<b>1.00</b>	<b>1.25</b>	<b>2.08</b>	<b>2.08</b>	<b>16.50</b>

**Connections to Water System:**

As of June 30, 2020      12,991  
 Plus YTD                              150  
**Total Water Connections =      13,141**

WATER PRODUCTION														
	FY 2020/21	Variance from prior year		FY 2019/20	FY 2018/19	FY 2017/18	FY 2016/17	FY 2015/16	FY 2014/15	FY 2013/14	FY 2012/13	FY 2011/12	FY 2010/11	FY 2009/10
	AF	AF	%	AF	AF	AF	AF	AF	AF	AF	AF	AF	AF	AF
July	857.77	4.54	0.5%	853.23	857.20	835.87	714.50	659.11	859.00	942.82	911.87	838.49	902.71	993.6
August	885.31	90.13	11.3%	795.18	806.47	829.93	808.54	706.62	730.71	828.60	853.85	959.02	964.34	985.57
September	784.80	27.72	3.7%	757.08	689.47	712.40	679.54	657.37	800.67	813.20	723.92	826.46	896.27	887.41
October	755.84	46.45	6.5%	709.39	709.81	733.86	678.33	575.86	716.30	716.09	788.55	789.71	701.93	777.33
November	690.13	70.26	11.3%	619.87	631.75	642.41	601.89	582.22	533.69	557.05	672.3	654.77	709.98	706.01
December	588.32	51.09	9.5%	537.23	502.16	584.24	520.63	503.10	590.83	633.09	520.3	575.27	548.09	596.82
January	537.96	-15.24	-2.8%	553.20	570.20	599.52	465.10	431.38	526.86	582.86	609.45	616.19	545.04	533.76
February	495.61	-25.24	-4.8%	520.85	415.49	512.79	453.39	483.92	506.49	522.87	507.31	561.24	486.57	487.33
March	625.80	68.07	12.2%	557.73	490.92	536.09	549.50	514.05	614.94	603.89	559.02	583.70	575.84	667.31
April	649.34	76.32	13.3%	573.02	635.08	644.06	540.56	502.36	622.58	664.05	744.77	645.93	626.37	668.15
May	723.62	24.63	3.5%	698.99	598.36	697.15	731.81	601.83	590.28	708.18	786.79	763.12	758.58	671.41
June	761.63	-44.39	-5.5%	806.02	710.39	688.74	732.68	685.93	706.34	812.96	780.86	794.00	839.98	902.79
<b>TOTAL</b>	<b>8356.13</b>	<b>374.34</b>	<b>4.7%</b>	<b>7981.79</b>	<b>7617.30</b>	<b>8017.06</b>	<b>7476.47</b>	<b>6,903.75</b>	<b>7,798.69</b>	<b>8,385.66</b>	<b>8,458.99</b>	<b>8,607.90</b>	<b>8,555.70</b>	<b>8,877.49</b>

APPENDIX D – Public Affairs Information



# CVWC Digital Marketing Report

Website, Social, and Marketing Performance

**June, 2021**

by Hunter | Johnsen

## Google Ads Campaigns

 **IMPRESSIONS**  
CV WATER COUNTS


119,182

 **CLICKS**  
CV WATER COUNTS

1,380

 **CTR**  
CV WATER COUNTS

1.16%


 **GOOGLE ADS CAMPAIGN PERFORMANCE**  
CV WATER COUNTS

Ad group	Campaign	Clicks	Impr.
6 Simple Steps	CV Water Counts June 2021	483	55,366
CVWC Rebates	CV Water Counts June 2021	235	28,467
CVWC Rebates Spanish	CV Water Counts June 2021 Spanish	403	22,462
CV Water Counts 6 Steps Spanish	CV Water Counts June 2021 Spanish	259	12,887
		1,380	119,182



# Facebook Ad Campaigns

**FACEBOOK AD PERFORMANCE**  
HUNTER JOHNSEN

Ad preview	Clicks	Impr.	Reach	Frequency	Page engagement
 <p><b>Conservation / Water Efficiency Check up: ...</b> cwatercounts.com</p> <p>With up to 70% of your home's water being used outdoors, the lawn and garden are good places to start a water efficiency checkup. Fine-tuning where and how you use water will also help save on your water bill. And as outside temperatures hit the triple digits, there is no better time than now to think about conservation.</p>	44	21,661	21,240	1.02	31
	44	21,661	21,240	1.02	31



# Website Information

**PAGEVIEWS**  
CV WATER - CV WATER COUNTS - CV WATER COUNTS

**3,103**

**NEW VISITOR**  
CV WATER - CV WATER COUNTS - CV WATER COUNTS

**1,476**

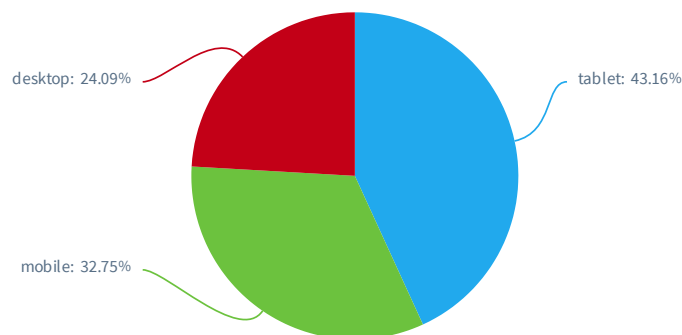
**RETURNING USERS**  
CV WATER - CV WATER COUNTS - CV WATER COUNTS

**432**

**PAGEVIEWS**  
CV WATER - CV WATER COUNTS - CV WATER COUNTS

Page path	Pageviews
/rebates/	825
/conservation-water-efficiency-check-up-6-simple-steps/	676
/help2others/	273
/	249
/water-map/	115
/learn/	52
/academy/	41
/take-the-pledge-to-conserve-water-for-your-new-years-resolution/	39
/about/	38
/save-water-pledge/	34
	3,103

**SESSIONS / DEVICE CATEGORY**  
CV WATER - CV WATER COUNTS - CV WATER COUNTS



**PAGES / SESSION**  
CV WATER - CV WATER COUNTS - CV WATER COUNTS

**1.32**

**AVG. SESSION DURATION**  
CV WATER - CV WATER COUNTS - CV WATER COUNTS

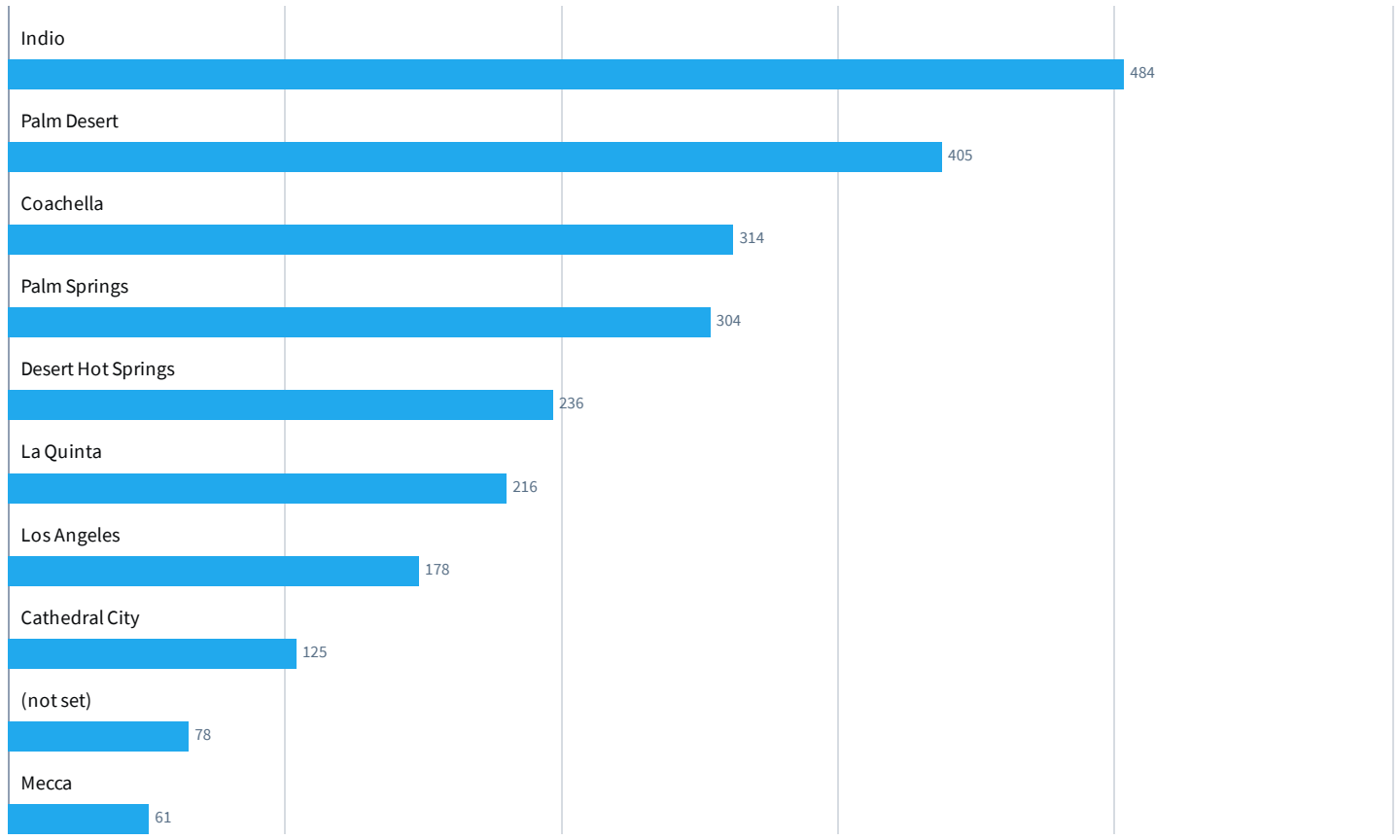
**44s**

**BOUNCE RATE**  
CV WATER - CV WATER COUNTS - CV WATER COUNTS

**83.56%**

Item 16.

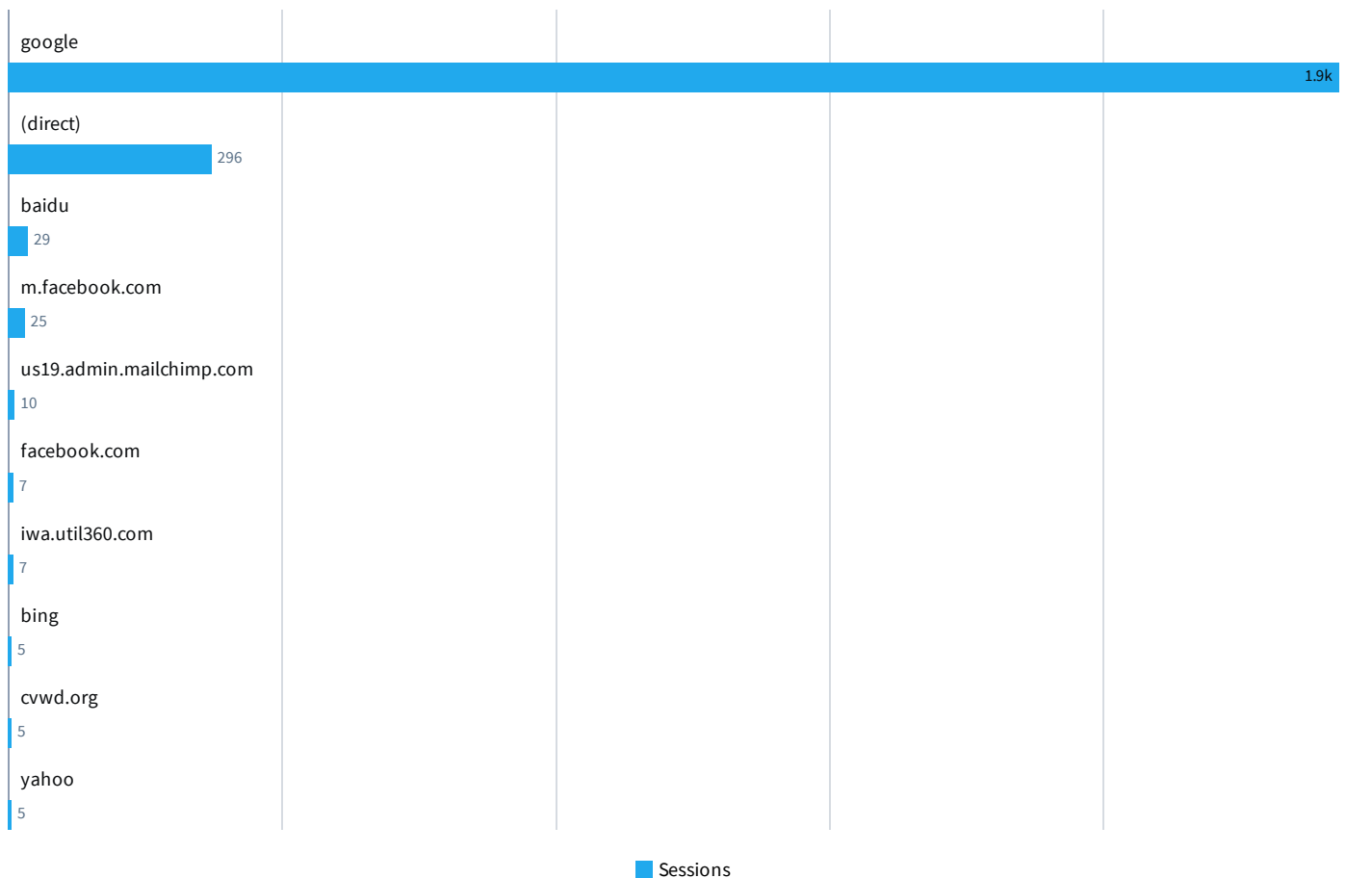
**PAGEVIEWS BY CITY**  
CV WATER - CV WATER COUNTS - CV WATER COUNTS



■ Pageviews

Item 16.

**USER REFERRERS**  
CV WATER - CV WATER COUNTS - CV WATER COUNTS



**HISTORY**  
PAST 13 MONTHS: CV WATER - CV WATER COUNTS - CV WATER COUNTS

Month	Sessions	Users	Pageviews	Pages / session	Avg. session duration	Bounce rate	% new sessions
June 2021	2,354	1,575	3,103	1.32	44s	83.56%	62.7%
May 2021	2,394	1,558	3,117	1.3	37s	84.13%	60.44%
April 2021	2,640	1,820	4,353	1.65	48s	71.17%	63.98%
March 2021	2,899	2,108	4,617	1.59	52s	74.2%	68.4%
February 2021	2,304	1,604	3,576	1.55	1m 9s	79.86%	66.49%
January 2021	2,417	1,858	3,210	1.33	47s	85.64%	74.1%
December 2020	1,815	1,290	2,416	1.33	43s	83.31%	67.88%
November 2020	1,188	871	2,126	1.79	1m 35s	79.88%	69.11%
October 2020	2,592	1,912	3,308	1.28	40s	86.65%	70.45%
September 2020	2,426	1,711	3,023	1.25	39s	86.44%	66.41%
August 2020	4,077	3,299	5,282	1.3	31s	86.36%	78.51%
July 2020	4,077	2,640	5,175	1.27	25s	86.83%	59.75%
	34,562	23,678	47,696	1.38	42s	83.08%	66.98%

Item 16.

Month	Sessions	Users	Pageviews	Pages / session	Avg. session duration	Bounce rate	% new sessions
June 2020	3,379	2,255	4,390	1.3	29s	86.65%	62.3%
	34,562	23,678	47,696	1.38	42s	83.08%	66.98%

# Organic Search

## TOP KEYWORDS CVWATERCOUNTS.COM/

Query	Impr.	Clicks	CTR	Avg. position
conserve water	5,213	1	0.02%	1.28
lake cahuilla	1,554	0	0%	7.51
water wise	981	0	0%	8.29
lantana ground cover	530	4	0.75%	11.28
water pledge	336	3	0.89%	6.73
cv water	313	2	0.64%	6.53
conserve	236	0	0%	7.87
every drop counts	152	0	0%	3.99
dalea greggii	132	3	2.27%	1.68
mexican sage	128	0	0%	47.77
	9,575	13	0.14%	10.29

## TOP PAGES CVWATERCOUNTS.COM/

Page	Impr.	Clicks	CTR	Avg. position
<a href="https://cvwatercounts.com/take-the-pledge-to-conserve-water-for-your-new-years-resolution/">https://cvwatercounts.com/take-the-pledge-to-conserve-water-for-your-new-years-resolution/</a>	6,602	2	0.03%	1.67
<a href="https://cvwatercounts.com/lake-cahuilla-recreation-and-reliability/">https://cvwatercounts.com/lake-cahuilla-recreation-and-reliability/</a>	1,937	1	0.05%	9.24
<a href="https://cvwatercounts.com/save-water-pledge/">https://cvwatercounts.com/save-water-pledge/</a>	1,473	21	1.43%	5.8
<a href="https://cvwatercounts.com/celebrate-earth-day-by-being-water-wise/">https://cvwatercounts.com/celebrate-earth-day-by-being-water-wise/</a>	1,247	1	0.08%	8.62
<a href="https://cvwatercounts.com/eco-friendly-car-washes-in-the-coachella-valley/">https://cvwatercounts.com/eco-friendly-car-washes-in-the-coachella-valley/</a>	1,148	3	0.26%	35.24
<a href="https://cvwatercounts.com/plant-of-the-month-trailing-lantana-lantana-montevideensis/">https://cvwatercounts.com/plant-of-the-month-trailing-lantana-lantana-montevideensis/</a>	958	5	0.52%	22.29
<a href="https://cvwatercounts.com/plant-of-the-month-mexican-bush-sage-salvia-leucantha/">https://cvwatercounts.com/plant-of-the-month-mexican-bush-sage-salvia-leucantha/</a>	583	2	0.34%	46.05
<a href="https://cvwatercounts.com/">https://cvwatercounts.com/</a>	471	12	2.55%	8.79
<a href="https://cvwatercounts.com/what-would-happen-if-you-didnt-drink-water/">https://cvwatercounts.com/what-would-happen-if-you-didnt-drink-water/</a>	439	9	2.05%	9.98
<a href="https://cvwatercounts.com/where-does-the-coachella-valley-water-come-from/">https://cvwatercounts.com/where-does-the-coachella-valley-water-come-from/</a>	414	7	1.69%	15.77
	15,272	63	0.41%	16.34

Item 16.

# Facebook Information

**f** IMPRESSIONS  
CV WATER COUNTS

23,113

**f** REACH  
CV WATER COUNTS

22,044

**f** NEW PAGE LIKES  
CV WATER COUNTS

2

**f** ENGAGED USERS  
CV WATER COUNTS

80



**f** PAGE VIEWS  
CV WATER COUNTS

71

**f** LIFETIME PAGE LIKES  
CV WATER COUNTS







3,998

**f** POSTS  
CV WATER COUNTS

Post	Created at	Post reach	Engaged users	Post engagement rate	Likes	Comments
 <p>When running a bath, ...</p>	June 30, 2021	66	1	2%	0	0
 <p>Coachella Water Autho...</p>	June 28, 2021	57	1	2%	1	0
	June 24, 2021	125	3	2%	1	1
	June 24, 2021	38	0	0%	0	0







1,286 50 4% 23 3

Item 16.

Post	Created at	Post reach	Engaged users	Post engagement rate	Likes	Comments
	June 24, 2021	89	5	6%	0	0
 Keep an eye on your m...	June 23, 2021	120	4	3%	2	2
 You don't have to pay f...	June 21, 2021	59	1	2%	1	0
CV Water Counts upda...	June 19, 2021	33	0	0%	0	0
 Ocotillo (Fouquieria sp...	June 18, 2021	77	4	5%	3	0
 CV Water Counts is wit...	June 18, 2021	51	3	6%	3	0
 If you have an automa...	June 16, 2021	72	2	3%	2	0


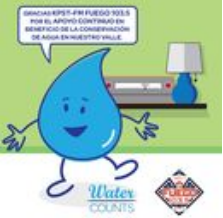

1,286 50 4% 23 3

Item 16.

Post	Created at	Post reach	Engaged users	Post engagement rate	Likes	Comments
 <p>During 2020, from Jan...</p>	June 15, 2021	33	1	3%	1	0
 <p>If you or someone you...</p>	June 11, 2021	28	1	4%	1	0
	June 8, 2021	100	3	3%	0	0
	June 8, 2021	43	3	7%	1	0
 <p>During 2020, we all hea...</p>	June 7, 2021	123	9	7%	2	0
 <p>Do you know who you...</p>	June 4, 2021	45	2	4%	0	0
		1,286	50	4%	23	3



Item 16.

Post	Created at	Post reach	Engaged users	Post engagement rate	Likes	Comments
 <p>Water dry spots by ha...</p>	June 2, 2021	52	2	4%	2	0
 <p>CV Water Counts is wit...</p>	June 1, 2021	41	4	10%	2	0
 <p>CV Water Counts upda...</p>	June 1, 2021	34	1	3%	1	0
		1,286	50	4%	23	3

# Instagram Information

 **IMPRESSIONS**  
CV WATER COUNTS

6,100

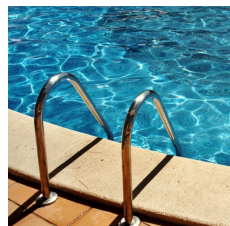
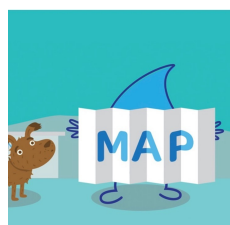
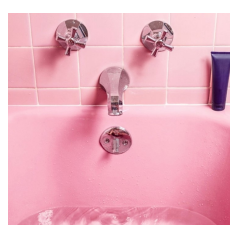

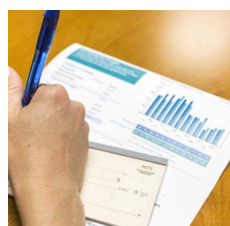
 **LIKES**  
CV WATER COUNTS

19


 **FOLLOWERS ( TOTAL )**  
CV WATER COUNTS

208

 **MEDIA PERFORMANCE**  
CV WATER COUNTS

Media	Impr.	Engagement	Reach	Saved	Video views
 If you have an automa...	33	3	27	0	0
 Do you know who you...	28	3	20	0	0
 When running a bath, ...	27	4	26	0	0
 Thank you El Informad...	24	3	18	0	0
 Keep an eye on your m...	23	3	21	0	0
	158	20	129	0	0

Item 16.

Media	Impr.	Engagement	Reach	Saved	Video views
 <p>Thank you KPST-FM Fu...</p>	23	4	17	0	0
	158	20	129	0	0

# Twitter Information

Jun 2021 • 30 days

TWEET HIGHLIGHTS

**Top Tweet** earned 206 impressions

Keep an eye on your monthly water bill. Any sudden increase could mean you have a leak.

#WaterWiseWednesday  
pic.twitter.com/0Qsk95pwnV

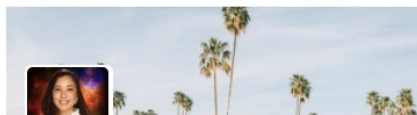


♥ 2

View Tweet activity

View all Tweet activity

**Top Follower** followed by 311 people



**Marian Bouchot KESQ**

@MarianKESQ FOLLOWS YOU

@KESQ Weekend Morning Anchor & Reporter | marian.bouchot@kesq.com | Se habla español

**Top mention** earned 2 engagements



**Uken Report**

@UkenReport · Jun 23

Coachella Valley Residents Conserve 60 Billion Gallons of Water Since June 2015, according to @CVWaterCounts

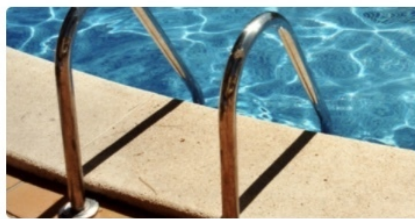
@DWAwater @MSWaterDistrict @cvwd  
Learn more here: ukenreport.com/cv-residents-c...

View Tweet

**Top media Tweet** earned 159 impressions

If you have an automatic refilling device, check your pool periodically for leaks.

#WaterWiseWednesday  
pic.twitter.com/E4XUkDCfAi



♥ 2

View Tweet activity

View all Tweet activity



JUN 2021 SUMMARY

Tweets

13

Tweet impressions

1,221

Profile visits

125

Mentions

1

New followers

1

# E-Blast Information

CAMPAIGN PERFORMANCE  
CV WATER COUNTS

Campaign	Send Time	Emails Sent	Total Opens	Open Rate	Industry Open Rate	Total Clicks	Click Rate	Industry Click Rate	Hard Bounces	Unsubscribe Count
CV Water Counts June 2021	Wednesday, June 2, 2021 5:15 PM	374	399	44.12%	14.79%	65	9.36%	0.71%	0	0
		374	399	44.12%	14.79%	65	9.36%	0.71%	0	0



# MSWD Digital Marketing and Website Report

Website, Social, and Marketing Performance

**June, 2021**

Casey Dolan

**Casey Dolan Consulting**

# Google Ads Campaigns

 **IMPRESSIONS**  
MSWD


193,639

 **CLICKS**  
MSWD

498


 **CTR**  
MSWD


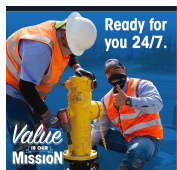
0.26%

 **GOOGLE ADS CAMPAIGN PERFORMANCE**  
MSWD


Ad group	Campaign	Clicks	Impr.
MSWD 24/7 - June 2021	MSWD 24/7 - June 2021	48	77,695
MSWD Value is Our Mission (Help2Others / Lisa) June 2021	MSWD Value is Our Mission (Help2Others / Lisa) June 2021	57	60,151
MSWD Turf Rebates	MSWD Turf Removal Rebate - June 2021	393	55,793
		498	193,639

# Facebook Ad Campaigns

 **FACEBOOK AD GROUP PERFORMANCE**  
MSWD

Ad preview	Clicks	Impr.	Reach	Frequency	Page Likes
 <p><b>Turf Rebates</b> Click for Details!</p> <p><b>MSWD   Value is Our Mission</b> www.mswd.org</p> <p>MSWD encourages customers to reduce outdoor water usage by converting their lawns to desert-friendly landscaping. Residential customers can receive up to \$3,000 in rebates and \$10,000 for commercial customers.</p>	384	20,573	5,052	4.07	0
 <p><b>MSWD - Here For You 24/7</b> www.mswd.org</p> <p>From turning meters on and off to responding when there are leaks, breaks and other emergencies, our team of water professionals are here for you 24/7.</p>	125	84,369	11,383	7.41	0
	615	154,816	17,558	8.82	0

Item 16.

Ad preview	Clicks	Impr.	Reach	Frequency	Page Likes
 <p><b>MSWD - Water Bill Assistance</b>  <a href="http://www.mswd.org">www.mswd.org</a>                      If you need help paying your water bill, MSWD is here for you. Click to learn more about our bill assistance options.</p>	106	49,874	6,326	7.88	0
	615	154,816	17,558	8.82	0

# Website Information

**PAGEVIEWS**  
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD

**38,491**

**NEW VISITOR**  
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD

**5,346**

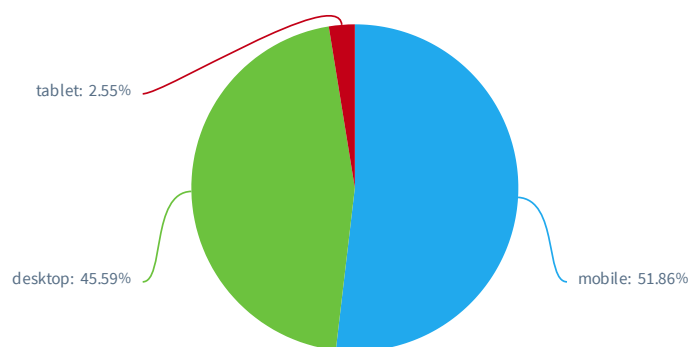
**USERS**  
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD

**2,929**

**PAGEVIEWS**  
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD

Page Title	Pageviews
Mission Springs Water District - Sign In	7,024
Mission Springs Water District - Home	5,890
Mission Springs Water District - My Account	5,294
Mission Springs Water District - Pay Bills	2,970
(not set)	2,724
Mission Springs Water District - Payment Options	2,540
Mission Springs Water District - Pay as a Guest	2,006
Mission Springs Water District - You Have Successfully Signed Off	1,598
Mission Springs Water District - Account Detail	1,523
Mission Springs Water District - Employment Information	1,157
	<b>38,491</b>

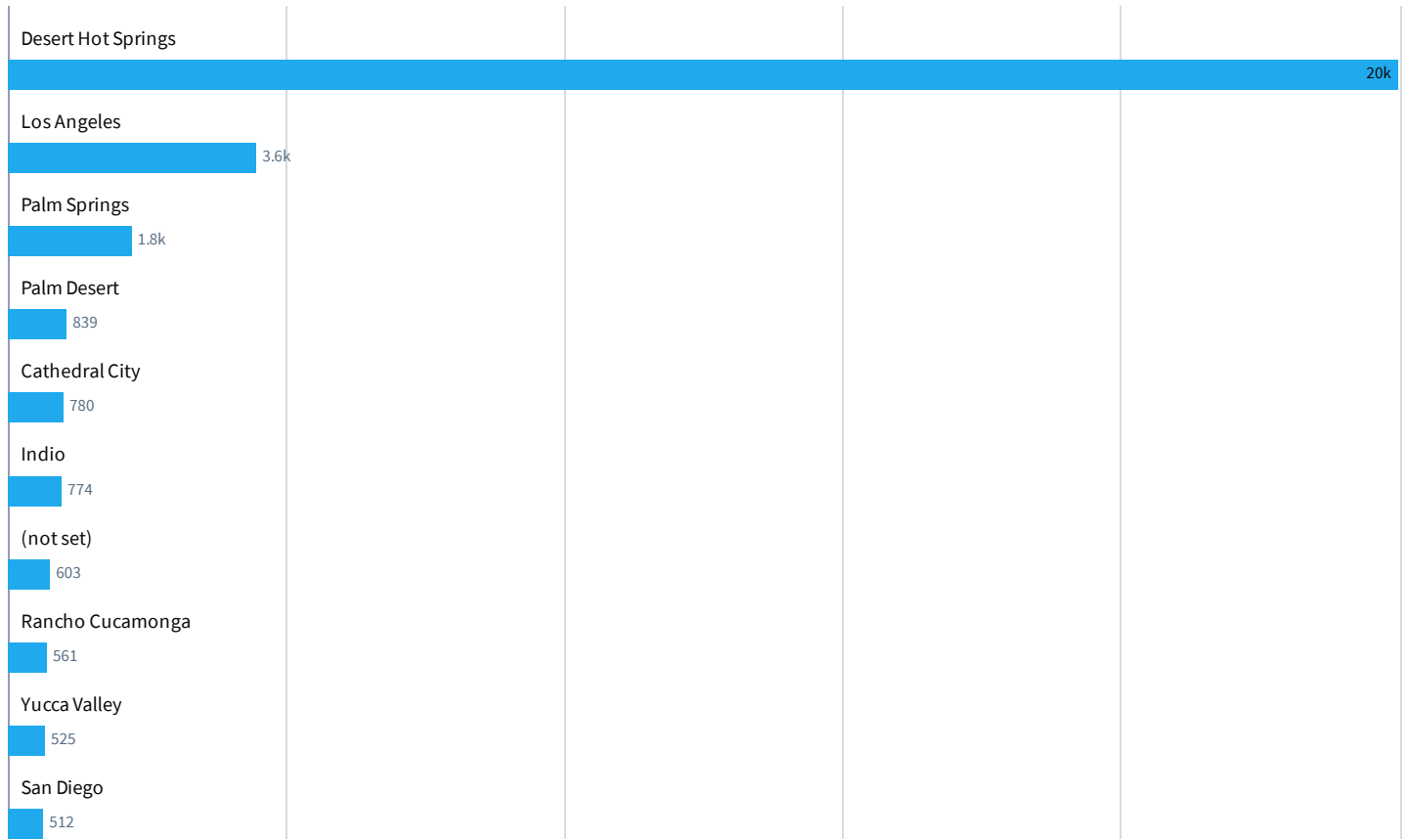
**SESSIONS / DEVICE CATEGORY**  
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD





Item 16.

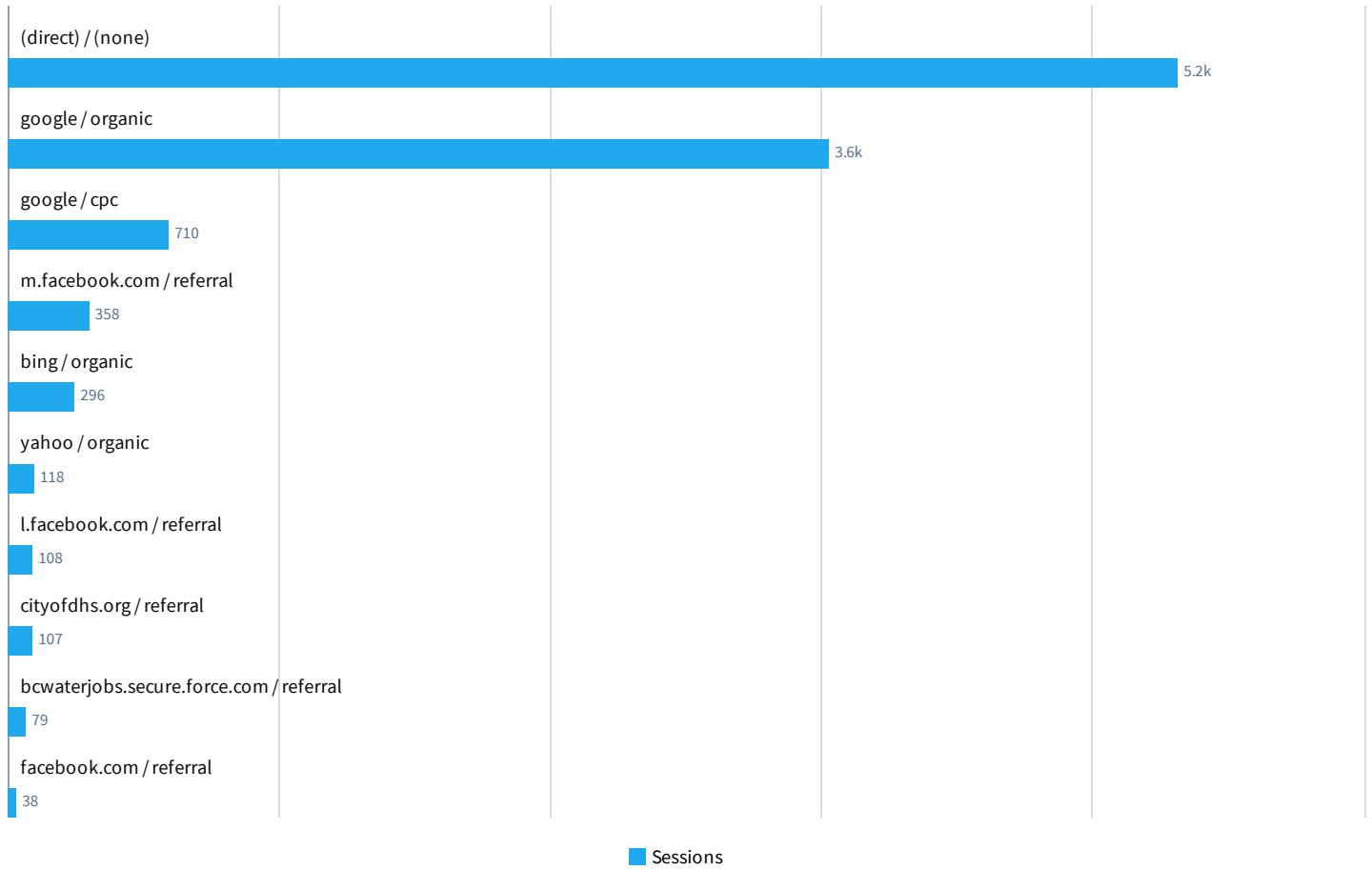
**PAGEVIEWS BY CITY**  
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD



■ Pageviews

Item 16.

**USER REFERRERS**  
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD



**AVG. SESSION DURATION**  
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD

2m 26s

**PAGES / SESSION**  
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD

3.53

**BOUNCE RATE**  
WWW.MSWD.ORG - HTTP://WWW.MSWD.ORG - MSWD

36.87%

## June 2021 Social Media Report Mission Springs Water District

### Performance Summary

View your key profile performance metrics from the reporting period.

Impressions <sup>📈</sup>

**189,979** ↗ 33.4%

Engagements <sup>📈</sup>

**1,873** ↘ 6.9%

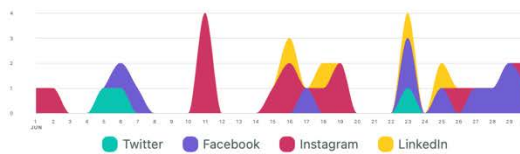
Post Link Clicks <sup>📈</sup>

**431** ↘ 31.4%

### Audience Growth

See how your audience grew during the reporting period.

Audience Gained, by Day



Audience Metrics

Totals % Change

**Total Audience** <sup>📈</sup>

**1,360** ↗ 1.8%

**Total Net Audience Growth** <sup>📈</sup>

**27** ↗ 17.4%

Twitter Followers Gained

3 ↗-

Facebook Page Likes

11 ↗ 10%

Instagram Followers Gained

14 ↗ 16.7%

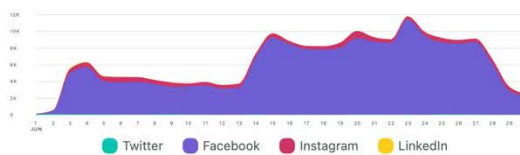
LinkedIn Followers Gained

4 ↗ 33.3%

### Impressions

Review how your content was seen across networks during the reporting period.

Impressions, by Day



Impression Metrics

Totals % Change

**Total Impressions** <sup>📈</sup>

**189,979** ↗ 33.4%

Twitter Impressions

1,116 ↗ 19.1%

Facebook Impressions

175,149 ↗ 34.4%

Instagram Impressions

13,399 ↗ 21.8%

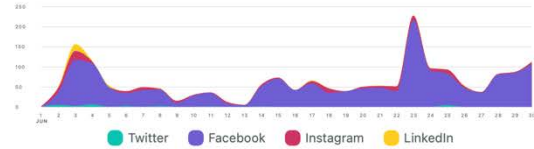
LinkedIn Impressions

315 ↗ 103.2%

**Engagement**

See how people are engaging with your posts during the reporting period.

Engagements, by Day



Engagement Metrics	Totals	% Change
<b>Total Engagements</b>	<b>1,873</b>	<b>↘ 6.9%</b>
Twitter Engagements	23	↗ 76.9%
Facebook Engagements	1,668	↘ 9.4%
Instagram Engagements	149	↗ 2.1%
LinkedIn Engagements	33	↗ 200%
<b>Engagement Rate (per Impression)</b>	<b>1.0%</b>	<b>↘ 30.2%</b>

**Highest reach posts**

**Mission Springs Water District**  
Thu 6/3/2021 2:26 pm PDT

Mission Springs Water District has a **#job opening!** MSWD is hiring a Field Operations Technician I. To apply or for additional...

Reach: 4,957

**Mission Springs Water District**  
Wed 6/23/2021 4:44 pm PDT

Mission Springs Water District has a **#job opening!** MSWD is hiring a Facilities Maintenance Lead. To apply or for addition...

Reach: 4,842

**Mission Springs Water District**  
Sat 6/5/2021 8:20 am PDT

Protecting natural habitats also helps sustain our groundwater supply. **#MissionCreekPreserve** features more...

Reach: 1,882

**Mission Springs Water District**  
Wed 6/30/2021 9:18 am PDT

Mission Springs Water District has a **#job opening!** MSWD is hiring an Innovation and Technology Manager. To apply or for...

Reach: 1,129

**Mission Springs Water District**  
Wed 6/15/2021 11:30 am PDT

Grab a glass of water and drink up! Today is National **#HydrationDay**. Be sure to carry a refillable water bottle with you so you always...

Reach: 383

**Mission Springs Water District**  
Tue 6/15/2021 7:12 am PDT

**#MSWD** crews are on-site this morning at a main line leak repair on Louise, near Dillon. Crews are working quickly to repair...

Reach: 324

**Mission Springs Water District**  
Fri 6/25/2021 10:15 am PDT

Expect to see some four-legged friends around your office for **#NationalTakeYourDogToWorkDay!** 🐶...

Reach: 320

**Mission Springs Water District**  
Wed 6/2/2021 8:39 am PDT

Traffic alert! Dillon Road is closed between Little Morongo Road and Louise Street. Fire, SoCalGas and MSWD crews are respondin...

Reach: 276

## Platform summaries

### Facebook

**Pages**  
Review your aggregate page metrics from the reporting period.

Page	Fans	Net Page Likes	Published Posts	Impressions	Engagements	Post Link Clicks	Engagement Rate (per Impression)
<b>Reporting Period</b> Jun 1, 2021 – Jun 30, 2021	1,060 ↗ 0.3%	6 ↘ 25%	23 ↗ 15%	175,149 ↗ 34.4%	1,668 ↘ 9.4%	409 ↘ 34.5%	1% ↘ 32.6%
<b>Compare to</b> May 1, 2021 – May 31, 2021	1,057	8	20	130,281	1,841	624	1.4%
Mission Springs Wate...	1,060	6	23	175,149	1,668	409	1%

### Instagram

**Pages**  
Review your aggregate page metrics from the reporting period.

Page	Fans	Net Page Likes	Published Posts	Impressions	Engagements	Post Link Clicks	Engagement Rate (per Impression)
<b>Reporting Period</b> Jun 1, 2021 – Jun 30, 2021	1,060 ↗ 0.3%	6 ↘ 25%	23 ↗ 15%	175,149 ↗ 34.4%	1,668 ↘ 9.4%	409 ↘ 34.5%	1% ↘ 32.6%
<b>Compare to</b> May 1, 2021 – May 31, 2021	1,057	8	20	130,281	1,841	624	1.4%
Mission Springs Wate...	1,060	6	23	175,149	1,668	409	1%

### Twitter

**Profiles**  
Review your aggregate profile metrics from the reporting period.

Profile	Followers	Net Follower Growth	Published Posts	Impressions	Engagements	Post Link Clicks	Engagement Rate (per Impression)
<b>Reporting Period</b> Jun 1, 2021 – Jun 30, 2021	77 ↗ 4.1%	3 ↗ —	8 ↗ 700%	1,116 ↗ 19.1%	23 ↗ 76.9%	1 ↗ —	2.1% ↗ 48.5%
<b>Compare to</b> May 1, 2021 – May 31, 2021	74	0	1	937	13	0	1.4%
@MSWaterDistrict	77	3	8	1,116	23	1	2.1%

## LinkedIn


**Pages**  
Review your aggregate page metrics from the reporting period.

Page	Followers	Net Follower Growth	Published Posts	Impressions	Engagements	Post Clicks (All)	Engagement Rate (per Impression)
<b>Reporting Period</b>	62	4	3	315	33	21	10.5%
Jun 1, 2021 – Jun 30, 2021	↗ 6.9%	↗ 33.3%	↘ 50%	↗ 103.2%	↗ 200%	↗ 425%	↗ 47.6%
<b>Compare to</b>	58	3	6	155	11	4	7.1%
May 1, 2021 – May 31, 2021							
<b>Mission Springs Wate...</b>	62	4	3	315	33	21	10.5%

## Posts

**Mission Springs Water District**  
Wed 6/2/2021 8:39 am PDT


Traffic alert! Dillon Road is closed between Little Morongo Road and Louise Street. Fire, SoCalGas and MSWD crews are respondin...



Impressions: 292  
Reach: 276  
Engagements: 14  
Engagement Rate (per Impression): 4.8%

**Mission Springs Water District**  
Wed 6/2/2021 10:30 am PDT

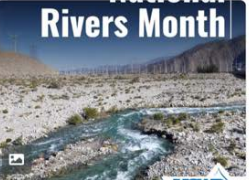
Traffic update! Dillon Road is NOW OPEN between Little Morongo Road and Louise Street. Special thanks to Desert Hot...



Impressions: 162  
Reach: 153  
Engagements: 18  
Engagement Rate (per Impression): 11.1%

**Mission Springs Water District**  
Wed 6/2/2021 5:37 pm PDT


Celebrate National Rivers Month! 🌊 Did you know the Whitewater River plays a big role ensuring we have a reliable water supply?...



Impressions: 95  
Reach: 89  
Engagements: 9  
Engagement Rate (per Impression): 9.5%

**Mission Springs Water District**  
Thu 6/3/2021 1:40 pm PDT


Summer is coming! ☀️ Take a few minutes to check your irrigation system to make sure all sprinklers are directed towards plants a...



Impressions: 90  
Reach: 82  
Engagements: 9  
Engagement Rate (per Impression): 10%

**Mission Springs Water District**  
Thu 6/3/2021 2:26 pm PDT


Mission Springs Water District has a #job opening! MSWD is hiring a Field Operations Technician I. To apply or for additional...



Impressions: 5,307  
Reach: 4,957  
Engagements: 279  
Engagement Rate (per Impression): 5.3%

**Mission Springs Water District**  
Fri 6/4/2021 8:45 am PDT


Need help paying your water bill? We are here to help you! MSWD has teamed up with United Way of the Desert @UWDesert...



Impressions: 133  
Reach: 120  
Engagements: 9  
Engagement Rate (per Impression): 6.8%

**Mission Springs Water District**  
Sat 6/5/2021 8:20 am PDT


Protecting natural habitats also helps sustain our groundwater supply. #MissionCreekPreserve features more...



Impressions: 3,183  
Reach: 1,882  
Engagements: 186  
Engagement Rate (per Impression): 5.8%

**Mission Springs Water District**  
Mon 6/7/2021 7:00 am PDT

We all love sunny skies! But the clear, dry days come at a price. While California enters another period of drought, #MSWD is...




Impressions: 160  
Reach: 143  
Engagements: 16  
Engagement Rate (per Impression): 10%

**Mission Springs Water District**  
Tue 6/8/2021 12:37 pm PDT

Thanks to all the workers who keep our water flowing each and every day!


**Water is Essential - Lessons Learned...**



Post Link Clicks	0
Impressions	92
Reach	81
Engagements	7
Engagement Rate (per Impression)	7.6%

**Mission Springs Water District**  
Wed 6/9/2021 10:15 am PDT


Paying your water bill has never been easier! For the convenience of our customers, #MSWD offers numerous payment options...



Video Views	24
Impressions	140
Reach	118
Engagements	8
Engagement Rate (per Impression)	5.7%

**Mission Springs Water District**  
Thu 6/10/2021 1:27 pm PDT

Congratulations to our own Mark Vermeer, who recently won a first-place award in the California Water Environment Association'...




**icks & Gadgets #1 O&M**  
Mark Vermeer  
Mission Springs Water District

Impressions	203
Reach	187
Engagements	26
Engagement Rate (per Impression)	12.8%

**Mission Springs Water District**  
Fri 6/11/2021 12:00 pm PDT

Get paid to save water! MSWD offers rebates for customers who make investments inside and outside their home...




Video Views	33
Impressions	144
Reach	120
Engagements	11
Engagement Rate (per Impression)	7.6%

**Mission Springs Water District**  
Mon 6/14/2021 10:30 am PDT

Here's to Stars and Stripes forever! 🇺🇸 MSWD is proud to fly the red, white and blue as we celebrate 244 years of Old Glory on...


**Celebrate Flag Day!**



Impressions	174
Reach	155
Engagements	15
Engagement Rate (per Impression)	8.6%

**Mission Springs Water District**  
Tue 6/15/2021 7:12 am PDT

#MSWD crews are on-site this morning at a main line leak repair on Louise, near Dillon. Crews are working quickly to repair...




Impressions	346
Reach	324
Engagements	26
Engagement Rate (per Impression)	7.5%

**Mission Springs Water District**  
Wed 6/16/2021 12:20 pm PDT

The official start to summer is less than a week away! 🌞🏊‍♀️ If you're hopping in a pool to cool off, you may notice the water level ...

**Pool leak test**



Impressions	184
Reach	169
Engagements	12
Engagement Rate (per Impression)	6.5%

**Mission Springs Water District**  
Sat 6/19/2021 10:00 am PDT

Happy Juneteenth! MSWD is proud to celebrate freedom and equality for all. #juneteenth #freedom

**CELEBRATE FREEDOM**  
#JUNETEENTH



Impressions	145
Reach	131
Engagements	11
Engagement Rate (per Impression)	7.6%

**MSWD** Mission Springs Water District  
Sun 6/20/2021 10:30 am PDT

Happy Father's Day! Show them a little love by laughing at all those "dad jokes" today. #FathersDay #DadJokes...



**Happy Father's Day!**

Impressions	160
Reach	144
Engagements	13
Engagement Rate (per Impression)	8.1%

**MSWD** Mission Springs Water District  
Mon 6/21/2021 12:30 pm PDT

Summer is officially here! ☀️ The hot weather can be harsh on outdoor landscaping. To minimize your water use: • ...



**SAVE WATER THIS SUMMER**

- Water in the day
- Stop watering when windy
- Avoid overwatering

Impressions	186
Reach	165
Engagements	9
Engagement Rate (per Impression)	4.8%

**MSWD** Mission Springs Water District  
Wed 6/23/2021 11:30 am PDT

Grab a glass of water and drink up! Today is National #HydrationDay. Be sure to carry a refillable water bottle with you so you always...



**MSWD**

Impressions	452
Reach	383
Engagements	33
Engagement Rate (per Impression)	7.3%

**MSWD** Mission Springs Water District  
Wed 6/23/2021 4:44 pm PDT

Mission Springs Water District has a #job opening! MSWD is hiring a Facilities Maintenance Lead. To apply or for addition...

Mission Springs Water District is currently accepting applications for a Facilities Maintenance Lead to work in our Water Production Department.

**DEFINITION:** Under general direction, perform a variety of skilled work related to the activities of the operation of the District, including the operation and maintenance of electrical, pumps, wells, booster stations, reservoirs, and related equipment; perform testing and inspection work as necessary; maintain building and building equipment, and environmental factors.

**QUALIFICATIONS:** Any combination of education and/or experience which would likely provide the necessary knowledge and skills to perform. A degree may be obtained through college and credits may be granted for education from high school or equivalent and have (2) years of responsible experience in water production including the repair, maintenance, equipment and operation of pumps, wells, reservoirs and electrical and automatic control systems, experience in a business setting or a field capacity in highly desirable.

**Additional licenses and certifications are required.**

Please review the complete job description and requirements at: <https://www.mission-springs.com/jobs>

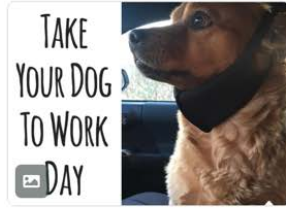
**Salary Range:**  
 \$ 60,642.00 To \$ 85,305.11 Annually  
 \$3032.10 To \$ 4265.26 Monthly  
 \$252.67 To \$ 355.44 Hourly

**Job Hours (9:00 work schedule):**  
 Monday - Thursday 8:00am to 4:00pm (one half hour lunch) Friday 8:00am to 3:00pm one hour lunch. Every other Friday is an off day for a total of 203 hours per year total.

Impressions	4,842
Reach	4,842
Engagements	240
Engagement Rate (per Impression)	5%

**MSWD** Mission Springs Water District  
Fri 6/25/2021 10:15 am PDT

Expect to see some four-legged friends around your office for #NationalTakeYourDogToWorkDay! 🐶...




**TAKE YOUR DOG TO WORK DAY**

Impressions	340
Reach	320
Engagements	40
Engagement Rate (per Impression)	11.8%

**MSWD** Mission Springs Water District  
Tue 6/29/2021 10:45 am PDT

We hope you look and feel great on this International Mud Day! People come from around the world to enjoy mud masks and...




**INTERNATIONAL MUD DAY**

Impressions	188
Reach	177
Engagements	15
Engagement Rate (per Impression)	8%

**MSWD** Mission Springs Water District  
Tue 6/29/2021 3:43 pm PDT

MSWD encourages customers to reduce outdoor water usage by converting their lawns to desert-friendly landscaping....



**MSWD | Value is Our Mission Available**

Post Link Clicks	—
Impressions	—
Reach	—
Engagements	—
Engagement Rate (per Impression)	—

**MSWD** Mission Springs Water District  
Wed 6/30/2021 9:18 am PDT

Mission Springs Water District has a #job opening! MSWD is hiring an Innovation and Technology Manager. To apply or for...

Mission Springs Water District is currently accepting applications for an Innovation and Technology Manager.

**DEFINITION:** Under general direction, performs highly complex and responsible computer hardware and software systems. Responsible for planning and executing all technology related projects and development of the District's multi-faceted systems strategy, management of District's information systems portfolio, providing technical support and providing and consulting with resource allocation, managing time allocated systems and engineering and the maintenance, management and administration of existing systems and software tools. This position may also be responsible for the development and implementation of software and hardware.

**QUALIFICATIONS:** Any combination of education and/or experience that may provide the knowledge, skills and abilities necessary for satisfactory job performance. Example combinations include a Bachelor's degree from an accredited college or university with major degree area in computer science, information technology, systems management, information systems or related field and six (6) years of knowledge-intensive experience in information systems, computer systems and networks, and administrative technical services, which included three (3) years of management or supervisory experience. Experience working in the administration of technical services contracts and leading self-reporting systems is preferred.

Please review the complete job description and requirements at: <https://www.mission-springs.com/jobs>

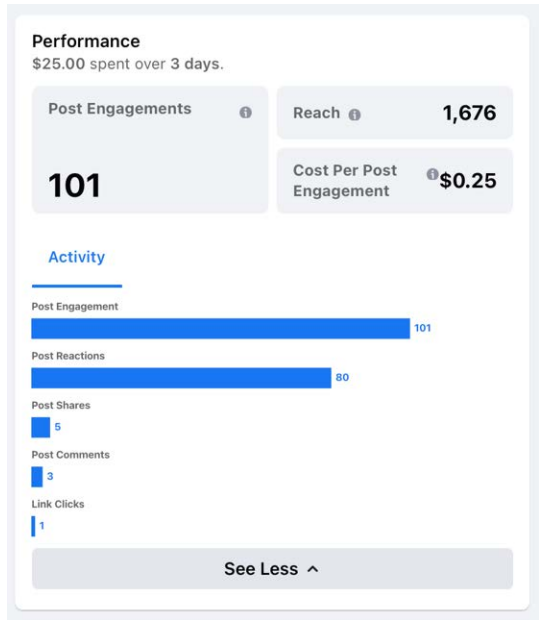
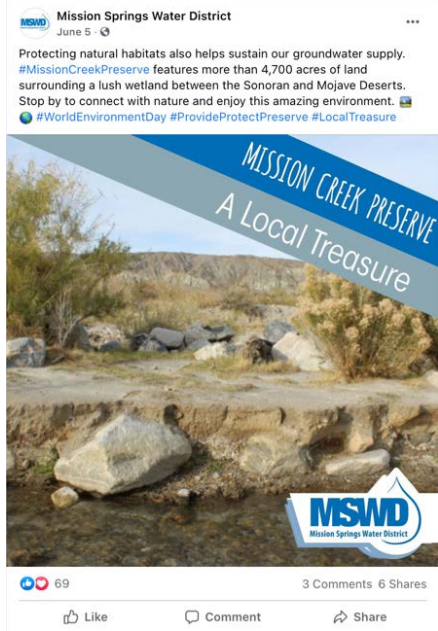
**Salary Range:**  
 \$ 105,038.00 To \$ 154,560.00 Annually  
 \$5251.90 To \$ 7728.00 Monthly  
 \$437.66 To \$ 644.00 Hourly

**Job Hours (9:00 work schedule):**

Impressions	1,140
Reach	1,129
Engagements	55
Engagement Rate (per Impression)	4.8%



### Boosted Posts



### Direct Engagement

- Received three direct messages through social media. One was to bring attention to a possible leak and the other two were job applicants informing MSWD they had applies for positions.

### Notable Items

- Job postings and service alerts received the highest number of impressions
- Facebook posts typically receive 100-300 organic impressions