



BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION AGENDA

Tuesday, February 16, 2021 at 3:00 PM

Via Teleconference – No Live Attendance

NOTICE IS HEREBY GIVEN MISSION SPRINGS WATER DISTRICT BOARD MEETINGS WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20 IN AN EFFORT TO PROTECT THE PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS). THE PUBLIC MAY ATTEND AND PARTICIPATE TELEPHONICALLY AS THERE WILL BE NO PUBLIC LOCATION FOR ATTENDING IN PERSON. THE AUDIO/VIDEO RECORDING OF THESE MEETINGS MAY BE POSTED TO THE MSWD WEBPAGE FOLLOWING THE MEETING.

THE PUBLIC MAY SUBMIT ANY COMMENTS ADDRESSING ITEMS BELOW BY EMAILING DPETEE@MSWD.ORG PRIOR TO THE START OF THE MEETING.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/8220655340>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

RULES OF PROCEDURE

PUBLIC INPUT

*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

EMPLOYEE RECOGNITION

1. HUMAN RESOURCES REPORT

COVID-19 UPDATE

2. COVID-19 UPDATE

ACTION ITEMS

3. AWARD OF CONTRACT FOR THE DESERT WILLOWS WATER LINE REPLACEMENT PROJECT, EXECUTE A COOPERATIVE AGREEMENT WITH THE DESERT WILLOWS PROPERTY OWNERS'

ASSOCIATION REGARDING REPAVING OF THE ROADS AND CAPITAL BUDGET AUGMENTATION

It is recommended to authorize the General Manager to award a contract for the Desert Willows Water Line Replacement Project to The Van Dyke Corporation, the lowest responsible bidder, in the amount of \$1,515,899.50, plus a 10% contingency (total \$1,667,489.45), execute a Cooperative Agreement with the Desert Willows Property Owners' Association (DWPOA) regarding the repaving of the roads within the Desert Willows (DW) Community, and augment the capital improvement budget amount to \$1,990,000 for Job No. 11457, and to do all things necessary to complete the project.

4. MAKE THE CONNECTION FINANCIAL ASSISTANCE PROGRAM APPROVAL

It is recommended to approve the Financial Assistance requests. The following properties have submitted an application for a Non-Transferable Lien for Financial Assistance to connect to the sewer system:

66930 San Felipe Road - \$15,000
13505 Cactus Drive - \$ 2,800
66891 San Bruno Road - \$ 3,200
13265 Julian Drive - \$ 3,800

5. FIRST AMENDMENT TO GENERAL MANAGER/CHIEF ENGINEER EMPLOYMENT AGREEMENT

If so desired, approve the General Manager/Chief Engineers' employment agreement

DISCUSSION ITEMS**6. CORPORATE YARD BUILDING UPDATE****7. MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE****CONSENT AGENDA**

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

8. APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

Board Workshop - January 12, 2021
Study Session - January 14, 2021
Board Meeting - January 19, 2021

9. REGISTER OF DEMANDS

The register of Demands totaling \$1,403,269.44.

DIRECTOR'S REPORTS**10. UPCOMING EVENTS AND DIRECTOR REPORTS**

66575 Second Street, Desert Hot Springs, CA 92240 • www.mswd.org • (760) 329-6448

REPORTS**11. GENERAL MANAGERS REPORT****12. FINANCIAL REPORT****13. DISTRICT COUNSEL REPORT****DIRECTOR COMMENTS****CLOSED SESSION****Conference with Real Property Negotiator pursuant to Government Code Section 54956.8**

(Property: 7.51 acres at 14866 Palm Drive, Desert Hot Springs). Agency Negotiator: General Manager Arden Wallum. Negotiating Parties: MSWD and Lee Woo Keun & Taik Young/Lee Chang Sun. Under Negotiation: Price and Terms

Conference with Legal Counsel regarding existing litigation pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. PSC1600676
(Mission Springs Water District vs. Desert Water Agency)

REPORT ON ACTION TAKEN DURING CLOSED SESSION**ADJOURN**

If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.

ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT <https://www.mswd.org/board.aspx>. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.

CERTIFICATION OF POSTING

I certify that on or before February 13, 2021, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



Arden Wallum
Secretary of the Board of Directors

AGENDA REPORT
REGULAR BOARD MEETINGS OF FEBRUARY 11 & 16, 2021

HUMAN RESOURCES REPORT

PERSONNEL ACTIVITY FOR THE PERIOD JANUARY 1-31, 2021

NEW HIRES

None

ANNIVERSARIES

Chris Jacobson	Lead WWTP Operator	17 Years
Sierra Boyle	Customer Service Representative II	4 Years
Oriana Hoffert	Human Resources Specialist	4 Years
Rita Huber	Sr. Accounting Technician	3 Years
Julio Martinez	Field Operations Technician I	2 Years
Christopher Shanahan	Field Operations Technician I	1 Year

PROMOTIONS

None

CERTIFICATES

Oriana Hoffert	Master's degree in Human Resource Management with a specialization in Organizational Leadership and Change Management
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AGENDA STAFF REPORT

REGULAR BOARD MEETINGS OF FEBRUARY 11 & 16, 2021

FROM: General Manager _____

BY: Assistant General Manager _____

FOR: ☐ Action ☐ Direction ☒ INFORMATION

CAL/OSHA EMERGENCY REGULATIONS TO PROTECT WORKERS FROM COVID-19 IN EFFECT

STAFF RECOMMENDATION

Receive and file information regarding Cal/OSHA Emergency Regulations to Protect Workers from COVID-19.

SUMMARY

Effective November 30, 2020, employers in the State are required under an Emergency Temporary Order to implement a COVID-19 Prevention Program. The COVID-19 Prevention standard requires employers to establish, implement, and maintain an effective written COVID-19 Prevention Program that includes:

- Identifying and evaluating employee exposures to COVID-19 health hazards.
- Implementing effective policies and procedures to correct unsafe and unhealthy conditions (such as safe physical distancing, modifying the workplace, and staggering work schedules).
- Providing and ensuring workers wear face coverings to prevent exposure in the workplace.
- Provide effective training and instruction to employees on how COVID-19 is spread, infection prevention techniques, and information regarding COVID-19 related benefits that affected employees may be entitled to under applicable federal, state, or local laws.

Cal/OSHA has posted resources to help employers comply with these requirements which can be found at <https://www.dir.ca.gov/dosh/coronavirus/Webinars.html>.

ANALYSIS

N/A

FISCAL IMPACT

In addition to MSWD staff time for the development and completion of the daily self-assessment form, MSWD has spent approximately \$2,700 to hire a consultant (Gotsafety) to assist in setting up policies and procedures to ensure compliance.

ATTACHMENT(S)

Cal/OSHA COVID-19 Emergency Temporary Standards

Cal/OSHA COVID-19 Emergency Temporary Standards – What Employers Need to Know

December 18, 2020

California approved emergency temporary Cal/OSHA standards on COVID-19 infection prevention on November 30, 2020. These new **temporary standards** apply to most workers in California not covered by Cal/OSHA's Aerosol Transmissible Diseases **standard**.

Requirements for employers covered by the COVID-19 Prevention standard

- Establish, implement, and maintain an effective written COVID-19 Prevention Program that includes:
 - Identifying and evaluating employee exposures to COVID-19 health hazards.
 - Implementing effective policies and procedures to correct unsafe and unhealthy conditions (such as safe physical distancing, modifying the workplace and staggering work schedules).
 - Providing and ensuring workers wear face coverings to prevent exposure in the workplace.
- Provide effective training and instruction to employees on how COVID-19 is spread, infection prevention techniques, and information regarding COVID-19-related benefits that affected employees may be entitled to under applicable federal, state, or local laws.

Cal/OSHA has developed a [COVID-19 Model Prevention Program](#) to assist employers with developing their own written program

When there are multiple COVID-19 infections and COVID-19 outbreaks

Employers must follow the requirements for testing and notifying public health departments of **workplace outbreaks** (three or more cases in a workplace in a 14-day period) and **major outbreaks** (20 or more cases within a 30-day period).

- **COVID-19 testing for employees who might have been exposed**

Requires employers to offer COVID-19 testing at no cost to their employees during their working hours who had potential COVID-19 exposure in the workplace and provide them with the information on benefits.

- **Notification requirements to the local health department**

A new requirement that obligates employers to contact the local health department immediately but no longer than 48 hours after learning of three or more COVID-19 cases to obtain guidance on preventing the further spread of COVID-19 within their workplace.

Recordkeeping and reporting COVID-19 cases

Employers must maintain a record of and track all COVID-19 cases, while ensuring medical information remains confidential. These records must be made available to employees, authorized employee representatives, or as otherwise required by law, with personal identifying information removed. When a COVID-19-related serious illness (e.g., COVID-19 illness requiring inpatient hospitalization) or death occurs, the employer must **report** this immediately to the nearest Cal/OSHA enforcement district office.

This guidance document is an overview. For the full requirements, see title 8 sections [3205](#), [3205.1](#), [3205.2](#), [3205.3](#), [3205.4](#)



AGENDA STAFF REPORT

REGULAR BOARD MEETINGS OF FEBRUARY 11 & 16, 2021

FROM: General Manager Arden Wallum

BY: Director of Engineering and Operations Danny Friend

FOR: ☒ ACTION ☐ Direction ☐ Information

AWARD OF CONTRACT FOR THE DESERT WILLOWS WATER LINE REPLACEMENT PROJECT, EXECUTE A COOPERATIVE AGREEMENT WITH THE DESERT WILLOWS PROPERTY OWNERS' ASSOCIATION REGARDING REPAVING OF THE ROADS AND CAPITAL BUDGET AUGMENTATION

STAFF RECOMMENDATION

Authorize the General Manager to award a contract for the Desert Willows Water Line Replacement Project to The Van Dyke Corporation, the lowest responsible bidder, in the amount of \$1,515,899,50, plus a 10% contingency (total \$1,667,489.45), execute a Cooperative Agreement with the Desert Willows Property Owners' Association (DWPOA) regarding the repaving of the roads within the Desert Willows (DW) Community, and augment the capital improvement budget amount to \$1,990,000 for Job No. 11457, and to do all things necessary to complete the project.

SUMMARY

Due to the aging of existing water lines, resulting in numerous water main breaks, District staff has identified replacing approximately 7,600 LF of 8-inch pipeline and appurtenances to continue delivering potable water to this neighborhood. Through a competitive bidding process, The Van Dyke Corporation was identified as the lowest responsible bidder. The Base Bid includes construction of 8-inch ductile iron pipe and fittings, gate valves, butterfly valves, concrete thrust blocks, fire hydrants, 1" and 2" service laterals, and pavement repair. The Bid Alternative includes pulverizing in place the existing asphalt concrete pavement and replacement over the full roadway within the DW Community. The Bid Alternative was included at the request DWPOA to be completed in conjunction with the water line improvements.

ANALYSIS

The design plans and specifications were completed in September 2020. Based on the bid results, The Van Dyke Corporation's Base Bid and Bid Alternative are recommended for award as the lowest responsible bidder. Staff and legal counsel prepared a Cooperative Agreement with the DWPOA to formalize the requirements and cost share for the District to take on the extra paving work. The DWPOA Board of Directors approved this agreement at their January 15, 2021 meeting.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

The project was originally established in 2017 at \$1,200,000 to cover design and construction. After further analysis, added soft costs (project and construction management, inspection, labor compliance monitoring and reporting) and all costs associated with Bid Alternate, the project now has an estimated total cost of \$1,990,000 of which, \$295,253.59, will be reimbursed by the DWPOA per the Cooperative Agreement.

ATTACHMENT(S)

Contract Agreement; Bid Summary/Tabulation; Cooperative Agreement; Project Budget Cost Estimate

AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 2021, by and between the MISSION SPRINGS WATER DISTRICT hereinafter called "Owner," and _____, doing business as _____,* hereinafter called "Contractor."

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, it is agreed that:

1. The Contractor will commence and complete the construction of the "**Desert Willows Water Line Replacement Project**". The Contractor will furnish all the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the Project described herein.
3. The Contractor will commence the Work required by the Contract Documents on or before the date specified to commence Work in the Notice to Proceed and will complete the same within **One Hundred (100) consecutive calendar days** unless the period for completion is extended otherwise by the Contract Documents.
4. Owner and Contractor have discussed the provisions of Civil Code 1671 and the damages that may be incurred by Owner if the Work is not completed within the time specified in this Agreement. Owner and Contractor hereby represent that at the time of signing this Agreement, it is impracticable and extremely difficult to fix the actual damage that will be incurred by Owner if the Work is not completed within the number of calendar days allowed. Accordingly, Owner and Contractor agree that the sum of \$500 per day is a reasonable sum to assess as damages to Owner by reason of the failure of Contractor to complete the Work within the time specified.
5. The Contractor agrees to perform all of the Work described in the Contract Documents and comply with the terms therein for the sum of **\$1,515,899.50** or as shown in the Bid Schedule; subject to additions and deductions, if any, in accordance with said documents.

* Insert "a corporation", "a partnership", or "an individual", as applicable.

Payment shall not be made more often than once each thirty (30) days. Final payment shall be made thirty-five (35) days subsequent to filing of Notice of Completion. Contractor may upon written request, and at his sole expense after approval by the Board of Directors, deposit substitute securities referenced in Government Code Section 16430, or bank or savings and loan certificates of deposit, as authorized by Public Contract Code Section 22300 in lieu of retention monies withheld to ensure performance.

6. The term "Contract Documents" means and includes the following:
- a. Advertisement for Bids
 - b. Information for Bidders
 - c. Bid
 - d. Bid Bond
 - e. Federal Provisions
 - f. Agreement
 - g. Payment Bond
 - h. Contract Performance Bond
 - i. Notice of Award
 - j. Notice to Proceed
 - k. Change Orders
 - l. General Conditions
 - m. Supplemental General Conditions
 - n. Special Conditions and Detailed Technical Provisions and Standard Drawings and Details
 - o. Drawings prepared for Mission Springs Water District
 - p. Addenda:

No. 1, dated October 20, 2020

No. 2, dated October 21, 2020

No. _____, dated _____, 2020

7. The Owner will pay to the Contractor in the manner and at such times as set forth in the General Conditions such amounts as required by the Contract Documents.
8. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS' STATE LICENSE BOARD. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS' STATE LICENSE BOARD, 3132 BRADSHAW ROAD, POST OFFICE BOX 2600, SACRAMENTO, CALIFORNIA 95826.

9. Should any litigation or arbitration be commenced between the parties hereto concerning said project, any provision of this Contract, or the rights and obligations of either in relation thereto, the party, Owner or Contractor, prevailing in such litigation shall be entitled, in

addition to such other relief as may be granted, to a reasonable sum as and for his attorney's fees in such litigation, and costs.

10. Pursuant to Section 1770, and following, of the California Labor Code, the successful bidder shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the office of the Owner, which copies shall be made available to any interested party on request. The successful bidder shall post a copy of such determination at each job site.
11. This project is subject to the State of California "Prevailing Wage Rates". This project is subject to the requirements of California Labor Code Section 1720 et seq. requiring the payment of prevailing wages, the training of apprentices and compliance with other applicable requirements. In accordance with provisions of Section 1773 of the Labor Code, the Director of the Department of Industrial Relations has ascertained the general prevailing rate of wages and employer payments for health and welfare, pension, vacation, and similar purposes applicable to the particular craft, classification, or type of workers employed on the work. The wage determinations shall be included in the bid specifications. All pertinent wage determinations shall be posted on the jobsite. If federal funding is included in the project, the higher of the State and Federal wage rates shall be used.

Pursuant to SB854, no contractor or subcontractor may work on a public works project unless registered with DIR for contracts awarded on/after April 1, 2015. General Contractors shall ensure all subcontractors executing work under the contract are DIR registered. All public works contractors and subcontractors to furnish Certified Payrolls and related records to the Agency's representative and shall also furnish electronic certified payroll records directly to the Labor Commissioner using the DLSE's online portal.

12. Any sub-tier Contracts resulting from this contract must contain the same contractual language as the original contract.
13. Contractor agrees to and shall indemnify and hold the Owner, its officers, employees and agents free and harmless from all claims, actions, damages and liabilities of whatsoever kind, nature or sort, arising from death, personal injury, property damage or other cause asserted or based upon any negligent act or omission of Contractor, its employees, agents, invitees, or any subcontractor of Contractor relating to or in any way connected with the accomplishment of the work or performance of services under this Agreement. As part hereto of the foregoing indemnity, Contractor agrees to protect and to defend at its own expense, including attorneys fees, Owner and City of Desert Hot Springs, their officers, agents and employees from any and all legal action based upon any negligent acts or omissions of the Contractor.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three (3) copies each of which shall be deemed an original on the date first above written.

OWNER:

MISSION SPRINGS WATER DISTRICT

By _____

Name Arden Wallum
(Please Type)

Title General Manager

(SEAL)

ATTEST:

Name _____
(Please Type)

Title _____

CONTRACTOR:

By _____

Name _____
(Please Type)

Address _____

Contractor's License No. _____

CORPORATE CERTIFICATE

I, _____, certify that I am the _____
 Secretary of the Corporation named as CONTRACTOR in the foregoing contract; that
 _____, who signed said contract
 on behalf of the CONTRACTOR was then _____ of said corporation;
 and that said contract was duly signed for and in behalf of said corporation by authority of its
 governing body and is within the scope of its corporate powers.

(SEAL)

ATTEST:

Name _____
 (Please Type)

Title _____

Bid Results for Desert Willows Waterline Replacement Project (11457TM)

Issued on 09/24/2020
Bid Due on October 26, 2020 2:00 PM (Pacific)
Exported on 10/26/2020

Line Totals (Unit Price * Quantity)

Item Num	Item Code	Description	Unit of Measure	Quantity	The Van Dyke Corporation	Borden Excavating, Inc.	MCC Equipment Rentals, Inc.	Downing Construction, Inc.	Lake Arrowhead Construction	Kirtley Construction, Inc.	Creative Home	desert concepts construction inc.	DDH Apple Valley Construction, Inc.	GRFCO, Inc	EL-CO Contractors Inc.	teroberts
BASE BID																
1	101	Mobilization & demobilization	LS	1	\$30,000.00	\$5,000.00	\$59,000.00	\$20,000.00	\$65,996.24	\$27,800.00	\$85,000.00	\$100,000.00	\$106,000.00	\$25,000.00	\$109,000.00	\$10,364.00
2	102	Traffic Control	LS	1	\$5,000.00	\$750.00	\$6,700.00	\$17,000.00	\$46,892.04	\$24,000.00	\$10,000.00	\$80,000.00	\$31,000.00	\$15,000.00	\$20,000.00	\$22,696.00
3	103	PM 10 and SWPPP	LS	1	\$5,000.00	\$500.00	\$13,600.00	\$10,000.00	\$14,829.44	\$11,500.00	\$10,000.00	\$25,000.00	\$26,500.00	\$2,000.00	\$8,500.00	\$10,589.00
4	104	Furnish trench protection (shoring or sloping) in accordance with CAL-OSHA Standards for all	LS	1	\$7,500.00	\$1,500.00	\$5,400.00	\$5,000.00	\$9,197.08	\$8,600.00	\$5,000.00	\$30,000.00	\$39,400.00	\$50,000.00	\$20,000.00	\$13,961.00
5	105	Potholing	LS	1	\$5,000.00	\$4,500.00	\$8,850.00	\$40,000.00	\$42,952.86	\$45,000.00	\$10,000.00	\$30,000.00	\$46,000.00	\$10,000.00	\$60,000.00	\$36,273.00
6	106	Pre-Construction Video	LS	1	\$3,000.00	\$500.00	\$1,200.00	\$6,331.00	\$3,862.25	\$3,000.00	\$3,000.00	\$5,000.00	\$2,200.00	\$3,000.00	\$5,000.00	\$3,268.00
7	107	Project Signage	LS	1	\$2,000.00	\$500.00	\$1,000.00	\$3,000.00	\$5,450.43	\$2,000.00	\$5,000.00	\$10,000.00	\$7,200.00	\$5,000.00	\$3,500.00	\$2,222.00
8	108	8-Inch Pressure Class 350, Ductile Iron Pipe with Fittings	LF	8223	\$328,920.00	\$567,387.00	\$415,261.50	\$534,495.00	\$619,109.67	\$896,307.00	\$986,760.00	\$756,516.00	\$707,178.00	\$1,439,025.00	\$904,530.00	\$750,677.67
9	109	Install 4-Inch Gate Valve	EA	1	\$1,400.00	\$2,000.00	\$750.00	\$1,300.00	\$1,307.76	\$1,000.00	\$1,000.00	\$1,500.00	\$1,080.00	\$2,000.00	\$773.00	\$2,391.00
10	110	Install 8-Inch Gate Valve	EA	42	\$84,000.00	\$105,000.00	\$63,000.00	\$81,900.00	\$73,324.44	\$63,000.00	\$105,000.00	\$105,000.00	\$65,100.00	\$84,000.00	\$63,000.00	\$134,484.00
11	111	Install 16-Inch Butterfly Valve	EA	4	\$22,000.00	\$22,800.00	\$23,200.00	\$21,400.00	\$22,586.84	\$23,600.00	\$32,000.00	\$30,000.00	\$19,600.00	\$12,000.00	\$18,400.00	\$27,392.00
12	112	Install 8-Inch 45 Degree Ductile Iron Bend	EA	2	\$2,300.00	\$1,400.00	\$380.00	\$560.00	\$1,067.32	\$1,000.00	\$1,200.00	\$500.00	\$780.00	\$600.00	\$900.00	\$5,632.00
13	113	Install 8-Inch Ductile Iron Tee	EA	17	\$40,800.00	\$15,300.00	\$11,050.00	\$9,350.00	\$11,982.11	\$9,350.00	\$11,900.00	\$12,750.00	\$10,880.00	\$6,800.00	\$10,795.00	\$50,065.00
14	114	Install 8-Inch by 8-inch by 6-inch Ductile Iron Tee	EA	1	\$2,250.00	\$800.00	\$240.00	\$420.00	\$692.35	\$550.00	\$600.00	\$500.00	\$560.00	\$400.00	\$455.00	\$937.00
15	115	Install 16-Inch by 16-inch by 8-inch Ductile Iron Tee	EA	1	\$4,800.00	\$1,800.00	\$830.00	\$1,125.00	\$1,390.18	\$19,800.00	\$1,600.00	\$1,500.00	\$1,650.00	\$1,000.00	\$1,325.00	\$1,736.00
16	116	Install 8-Inch by 8-inch by 4-inch Ductile Iron Tee	EA	1	\$2,225.00	\$900.00	\$550.00	\$370.00	\$710.07	\$250.00	\$600.00	\$500.00	\$990.00	\$400.00	\$430.00	\$931.00
17	117	Install 8-Inch Ductile Iron Cross	EA	1	\$3,350.00	\$1,600.00	\$350.00	\$785.00	\$945.01	\$300.00	\$700.00	\$600.00	\$1,350.00	\$500.00	\$847.00	\$1,081.00
18	118	Install 16-Inch by 10-inch Ductile Iron Cross	EA	1	\$4,000.00	\$2,700.00	\$1,200.00	\$1,450.00	\$1,719.37	\$18,300.00	\$2,000.00	\$1,800.00	\$1,940.00	\$500.00	\$1,763.00	\$1,962.00
19	119	Install 10-Inch by 8-inch Ductile Iron Reducer	EA	1	\$900.00	\$900.00	\$220.00	\$320.00	\$559.34	\$550.00	\$600.00	\$800.00	\$500.00	\$500.00	\$400.00	\$961.00
20	120	Install Restrained Sleeve or Flexible Coupling	EA	9	\$13,050.00	\$9,000.00	\$32,400.00	\$9,090.00	\$5,607.09	\$6,975.00	\$8,100.00	\$10,800.00	\$10,080.00	\$4,500.00	\$8,910.00	\$7,686.00
21	121	Install Thrust Block	EA	21	\$10,500.00	\$18,900.00	\$4,725.00	\$5,250.00	\$17,575.74	\$12,600.00	\$16,800.00	\$3,150.00	\$15,750.00	\$4,200.00	\$7,350.00	\$17,619.00
22	122	Install Temporary Pipe Cap with 2-inch Outlet and 2-inch Ball Valve with Riser Piping	EA	5	\$4,750.00	\$3,500.00	\$3,150.00	\$2,100.00	\$1,531.85	\$3,750.00	\$2,500.00	\$12,500.00	\$7,000.00	\$5,000.00	\$2,165.00	\$3,440.00
23	123	Install Temporary Blind Flange	EA	2	\$1,800.00	\$1,200.00	\$240.00	\$440.00	\$499.60	\$800.00	\$800.00	\$800.00	\$980.00	\$800.00	\$370.00	\$1,554.00
24	124	Install 6-Inch Fire Hydrant Assembly	EA	19	\$152,000.00	\$218,500.00	\$147,440.00	\$167,200.00	\$155,327.09	\$169,100.00	\$152,000.00	\$228,000.00	\$237,500.00	\$152,000.00	\$209,000.00	\$244,948.00
25	125	Remove and Abandon existing Fire Hydrant	EA	19	\$20,900.00	\$47,500.00	\$4,180.00	\$33,250.00	\$19,337.44	\$6,650.00	\$28,500.00	\$9,500.00	\$49,400.00	\$15,200.00	\$19,000.00	\$101,460.00
26	126	Install 1-Inch Water service lateral	EA	149	\$357,600.00	\$279,375.00	\$167,625.00	\$193,700.00	\$239,416.18	\$193,700.00	\$268,200.00	\$268,200.00	\$432,100.00	\$283,100.00	\$223,500.00	\$341,955.00
27	127	Install 2-Inch Water service lateral	EA	4	\$14,400.00	\$18,000.00	\$16,000.00	\$12,000.00	\$12,223.24	\$19,600.00	\$10,000.00	\$9,600.00	\$23,200.00	\$10,000.00	\$14,000.00	\$12,740.00

28	128	Cut, Abandon, and Remove Existing Waterline, and Plug with Concrete	EA	3	\$7,500.00	\$4,500.00	\$2,160.00	\$5,790.00	\$2,729.19	\$5,400.00	\$9,000.00	\$24,000.00	\$13,800.00	\$2,100.00	\$6,000.00	\$31,566.00
29	129	Protect in Place as Noted on Plans	LS	1	\$500.00	\$500.00	\$12,600.00	\$25,000.00	\$14,395.79	\$7,800.00	\$5,000.00	\$6,000.00	\$25,400.00	\$2,000.00	\$10,000.00	\$10,364.00
30	130	Construct Pavement Repair, 0.10' AC Overlay, 0.15' AC Base, 0.66' Class II Base	SF	766	\$9,192.00	\$1,340.50	\$9,904.38	\$6,894.00	\$4,887.08	\$3,830.00	\$3,064.00	\$4,596.00	\$27,116.40	\$1,532.00	\$10,724.00	\$7,108.48
31	131	Construct Pavement Repair, 0.10' AC Overlay, 0.15' AC Base, 0.50' Class II Base	SF	10230	\$58,822.50	\$17,902.50	\$65,369.70	\$81,840.00	\$54,219.00	\$51,150.00	\$40,920.00	\$25,575.00	\$102,300.00	\$20,460.00	\$122,760.00	\$90,433.20
32	132	Construct Pavement Repair, 0.10' AC Overlay, 0.15' AC Base, 0.33' Class II Base	SF	34150	\$153,675.00	\$59,762.50	\$199,094.50	\$273,200.00	\$178,946.00	\$170,750.00	\$102,450.00	\$85,375.00	\$252,710.00	\$68,300.00	\$375,650.00	\$285,835.50
Subtotal					\$1,359,134.50	\$1,415,817.50	\$1,277,670.08	\$1,570,560.00	\$1,631,270.09	\$1,808,012.00	\$1,919,294.00	\$1,880,062.00	\$2,267,244.40	\$2,226,917.00	\$2,239,047.00	\$2,234,331.85
BID ALTERNATIVE																
33	201	Mobilization & demobilization	LS	1	\$10,000.00	\$100.00	\$3,500.00	\$1,000.00	\$6,158.33	\$5,000.00	\$10,000.00	\$28,000.00	\$17,400.00	\$15,000.00	\$50,000.00	\$10,364.00
34	202	Traffic Control	LS	1	\$5,000.00	\$500.00	\$2,000.00	\$2,000.00	\$10,298.84	\$15,000.00	\$10,000.00	\$30,000.00	\$21,000.00	\$10,000.00	\$7,500.00	\$15,687.00
35	203	Pulverize in Place Existing AC Pavement and Base 0.50' minimum, Adjust Existing Manholes to Grade, Scrape, Remove Excess, and Recompact Pulverized Base, Construct Pavement Replacement, 0.10' AC Overlay, 0.15' AC Base	SF	184650	\$295,440.00	\$299,133.00	\$452,392.50	\$295,440.00	\$487,476.00	\$395,151.00	\$378,532.50	\$461,625.00	\$387,765.00	\$461,625.00	\$443,160.00	\$635,196.00
Subtotal					\$310,440.00	\$299,733.00	\$457,892.50	\$298,440.00	\$503,933.17	\$415,151.00	\$398,532.50	\$519,625.00	\$426,165.00	\$486,625.00	\$500,660.00	\$661,247.00
Total					\$1,669,574.50	\$1,715,550.50	\$1,735,562.58	\$1,869,000.00	\$2,135,203.26	\$2,223,163.00	\$2,317,826.50	\$2,399,687.00	\$2,693,409.40	\$2,713,542.00	\$2,739,707.00	\$2,895,578.85

Unit Price

Item Num	Item Code	Description	Unit of Measure	Quantity	The Van Dyke Corporation	Borden Excavating, Inc.	MCC Equipment Rentals, Inc.	Downing Construction, Inc.	Lake Arrowhead Construction	Kirtley Construction, Inc.	Creative Home	desert concepts construction inc.	DDH Apple Valley Construction, Inc.	GRFCO, Inc	EL-CO Contractors Inc.	teroberts
BASE BID																
1	101	Mobilization & demobilization	LS	1	\$30,000.00	\$5,000.00	\$59,000.00	\$20,000.00	\$65,996.24	\$27,800.00	\$85,000.00	\$100,000.00	\$106,000.00	\$25,000.00	\$109,000.00	\$10,364.00
2	102	Traffic Control	LS	1	\$5,000.00	\$750.00	\$6,700.00	\$17,000.00	\$46,892.04	\$24,000.00	\$10,000.00	\$80,000.00	\$31,000.00	\$15,000.00	\$20,000.00	\$22,696.00
3	103	PM 10 and SWPPP	LS	1	\$5,000.00	\$500.00	\$13,600.00	\$10,000.00	\$14,829.44	\$11,500.00	\$10,000.00	\$25,000.00	\$26,500.00	\$2,000.00	\$8,500.00	\$10,589.00
4	104	Furnish trench protection (shoring or sloping) in accordance with CAL-OSHA Standards for all	LS	1	\$7,500.00	\$1,500.00	\$5,400.00	\$5,000.00	\$9,197.08	\$8,600.00	\$5,000.00	\$30,000.00	\$39,400.00	\$50,000.00	\$20,000.00	\$13,961.00
5	105	Potholing	LS	1	\$5,000.00	\$4,500.00	\$8,850.00	\$40,000.00	\$42,952.86	\$45,000.00	\$10,000.00	\$30,000.00	\$46,000.00	\$10,000.00	\$60,000.00	\$36,273.00
6	106	Pre-Construction Video	LS	1	\$3,000.00	\$500.00	\$1,200.00	\$6,331.00	\$3,862.25	\$3,000.00	\$3,000.00	\$5,000.00	\$2,200.00	\$3,000.00	\$5,000.00	\$3,268.00
7	107	Project Signage	LS	1	\$2,000.00	\$500.00	\$1,000.00	\$3,000.00	\$5,450.43	\$2,000.00	\$5,000.00	\$10,000.00	\$7,200.00	\$5,000.00	\$3,500.00	\$2,222.00
8	108	8-Inch Pressure Class 350, Ductile Iron Pipe with Fittings	LF	8223	\$40.00	\$69.00	\$50.50	\$65.00	\$75.29	\$109.00	\$120.00	\$92.00	\$86.00	\$175.00	\$110.00	\$91.29
9	109	Install 4-Inch Gate Valve	EA	1	\$1,400.00	\$2,000.00	\$750.00	\$1,300.00	\$1,307.76	\$1,000.00	\$1,000.00	\$1,500.00	\$1,080.00	\$2,000.00	\$773.00	\$2,391.00
10	110	Install 8-Inch Gate Valve	EA	42	\$2,000.00	\$2,500.00	\$1,500.00	\$1,950.00	\$1,745.82	\$1,500.00	\$2,500.00	\$2,500.00	\$1,550.00	\$2,000.00	\$1,500.00	\$3,202.00
11	111	Install 16-Inch Butterfly Valve	EA	4	\$5,500.00	\$5,700.00	\$5,800.00	\$5,350.00	\$5,646.71	\$5,900.00	\$8,000.00	\$7,500.00	\$4,900.00	\$3,000.00	\$4,600.00	\$6,848.00
12	112	Install 8-Inch 45 Degree Ductile Iron Bend	EA	2	\$1,150.00	\$700.00	\$190.00	\$280.00	\$533.66	\$500.00	\$600.00	\$250.00	\$390.00	\$300.00	\$450.00	\$2,816.00
13	113	Install 8-Inch Ductile Iron Tee	EA	17	\$2,400.00	\$900.00	\$650.00	\$550.00	\$704.83	\$550.00	\$700.00	\$750.00	\$640.00	\$400.00	\$635.00	\$2,945.00
14	114	Install 8-Inch by 8-inch by 6-inch Ductile Iron Tee	EA	1	\$2,250.00	\$800.00	\$240.00	\$420.00	\$692.35	\$550.00	\$600.00	\$500.00	\$560.00	\$400.00	\$455.00	\$937.00
15	115	Install 16-Inch by 16-inch by 8-inch Ductile Iron Tee	EA	1	\$4,800.00	\$1,800.00	\$830.00	\$1,125.00	\$1,390.18	\$19,800.00	\$1,600.00	\$1,500.00	\$1,650.00	\$1,000.00	\$1,325.00	\$1,736.00
16	116	Install 8-Inch by 8-inch by 4-inch Ductile Iron Tee	EA	1	\$2,225.00	\$900.00	\$550.00	\$370.00	\$710.07	\$250.00	\$600.00	\$500.00	\$990.00	\$400.00	\$430.00	\$931.00
17	117	Install 8-Inch Ductile Iron Cross	EA	1	\$3,350.00	\$1,600.00	\$350.00	\$785.00	\$945.01	\$300.00	\$700.00	\$600.00	\$1,350.00	\$500.00	\$847.00	\$1,081.00
18	118	Install 16-Inch by 10-inch Ductile Iron Cross	EA	1	\$4,000.00	\$2,700.00	\$1,200.00	\$1,450.00	\$1,719.37	\$18,300.00	\$2,000.00	\$1,800.00	\$1,940.00	\$500.00	\$1,763.00	\$1,962.00
19	119	Install 10-Inch by 8-inch Ductile Iron Reducer	EA	1	\$900.00	\$900.00	\$220.00	\$320.00	\$559.34	\$550.00	\$600.00	\$800.00	\$500.00	\$500.00	\$400.00	\$961.00
20	120	Install Restrained Sleeve or Flexible Coupling	EA	9	\$1,450.00	\$1,000.00	\$3,600.00	\$1,010.00	\$623.01	\$775.00	\$900.00	\$1,200.00	\$1,120.00	\$500.00	\$990.00	\$854.00
21	121	Install Thrust Block	EA	21	\$500.00	\$900.00	\$225.00	\$250.00	\$836.94	\$600.00	\$800.00	\$150.00	\$750.00	\$200.00	\$350.00	\$839.00
22	122	Install Temporary Pipe Cap with 2-inch Outlet and 2-inch Ball Valve with Riser Piping	EA	5	\$950.00	\$700.00	\$630.00	\$420.00	\$306.37	\$750.00	\$500.00	\$2,500.00	\$1,400.00	\$1,000.00	\$433.00	\$688.00
23	123	Install Temporary Blind Flange	EA	2	\$900.00	\$600.00	\$120.00	\$220.00	\$249.80	\$400.00	\$400.00	\$400.00	\$490.00	\$400.00	\$185.00	\$777.00
24	124	Install 6-Inch Fire Hydrant Assembly	EA	19	\$8,000.00	\$11,500.00	\$7,760.00	\$8,800.00	\$8,175.11	\$8,900.00	\$8,000.00	\$12,000.00	\$12,500.00	\$8,000.00	\$11,000.00	\$12,892.00
25	125	Remove and Abandon existing Fire Hydrant	EA	19	\$1,100.00	\$2,500.00	\$220.00	\$1,750.00	\$1,017.76	\$350.00	\$1,500.00	\$500.00	\$2,600.00	\$800.00	\$1,000.00	\$5,340.00
26	126	Install 1-Inch Water service lateral	EA	149	\$2,400.00	\$1,875.00	\$1,125.00	\$1,300.00	\$1,606.82	\$1,300.00	\$1,800.00	\$1,800.00	\$2,900.00	\$1,900.00	\$1,500.00	\$2,295.00
27	127	Install 2-Inch Water service lateral	EA	4	\$3,600.00	\$4,500.00	\$4,000.00	\$3,000.00	\$3,055.81	\$4,900.00	\$2,500.00	\$2,400.00	\$5,800.00	\$2,500.00	\$3,500.00	\$3,185.00
28	128	Cut, Abandon, and Remove Existing Waterline, and Plug with Concrete	EA	3	\$2,500.00	\$1,500.00	\$720.00	\$1,930.00	\$909.73	\$1,800.00	\$3,000.00	\$8,000.00	\$4,600.00	\$700.00	\$2,000.00	\$10,522.00
29	129	Protect in Place as Noted on Plans	LS	1	\$500.00	\$500.00	\$12,600.00	\$25,000.00	\$14,395.79	\$7,800.00	\$5,000.00	\$6,000.00	\$25,400.00	\$2,000.00	\$10,000.00	\$10,364.00

30	130	Construct Pavement Repair, 0.10' AC Overlay, 0.15' AC Base, 0.66' Class II Base	SF	766	\$12.00	\$1.75	\$12.93	\$9.00	\$6.38	\$5.00	\$4.00	\$6.00	\$35.40	\$2.00	\$14.00	\$9.28
31	131	Construct Pavement Repair, 0.10' AC Overlay, 0.15' AC Base, 0.50' Class II Base	SF	10230	\$5.75	\$1.75	\$6.39	\$8.00	\$5.30	\$5.00	\$4.00	\$2.50	\$10.00	\$2.00	\$12.00	\$8.84
32	132	Construct Pavement Repair, 0.10' AC Overlay, 0.15' AC Base, 0.33' Class II Base	SF	34150	\$4.50	\$1.75	\$5.83	\$8.00	\$5.24	\$5.00	\$3.00	\$2.50	\$7.40	\$2.00	\$11.00	\$8.37
BID ALTERNATIVE																
33	201	Mobilization & demobilization	LS	1	\$10,000.00	\$100.00	\$3,500.00	\$1,000.00	\$6,158.33	\$5,000.00	\$10,000.00	\$28,000.00	\$17,400.00	\$15,000.00	\$50,000.00	\$10,364.00
34	202	Traffic Control	LS	1	\$5,000.00	\$500.00	\$2,000.00	\$2,000.00	\$10,298.84	\$15,000.00	\$10,000.00	\$30,000.00	\$21,000.00	\$10,000.00	\$7,500.00	\$15,687.00
35	203	Pulverize in Place Existing AC Pavement and Base 0.50' minimum, Adjust Existing Manholes to Grade, Scrape, Remove Excess, and Recompact Pulverized Base, Construct Pavement Replacement, 0.10' AC Overlay, 0.15' AC Base	SF	184650	\$1.60	\$1.62	\$2.45	\$1.60	\$2.64	\$2.14	\$2.05	\$2.50	\$2.10	\$2.50	\$2.40	\$3.44

Mission Springs Water District
Project Budget
Desert Willows Water Line Replacement Project

Task Description	Project Management QA/QC Contract Management	Project Manager	Construction Management	Admin	Admin	Inspection	Clerical	Total Hours	Labor	Other Direct Costs / Materials / Contract Amount	Total
Hourly Rates	\$150	\$100	\$110	\$50	\$100	\$100	\$35				
Meetings / Communication	4	14	2	4	4	8		36	\$ 3,620	\$ -	\$ 3,620
Plan Check		8		4	4		2	18	\$ 1,470	\$ -	\$ 1,470
Research	2	4			4		2	12	\$ 1,170	\$ -	\$ 1,170
Prepare Contract Documents											
Project specifications and Design (TKE)										\$ 70,000	\$ 70,000
Advertisement/Bid Opening/Bid Qualification	3	3			2		2	10	\$ 1,020	\$ 3,000	\$ 4,020
Pre-bid walk		4	4		4		2	14	\$ 1,310	\$ -	\$ 1,310
Contract Management	3	4			4		3	14	\$ 1,355	\$ -	\$ 1,355
Construction Cost (Est. based on 100 Calendar Days)											
Pre-job requirements/material review-approval	4		4		4		4	16	\$ 1,580	\$ -	\$ 1,580
Pre-Construction Meeting	1	2	2		1		2	8	\$ 740	\$ -	\$ 740
Construction Survey and Staking (HEITEC)	2	1	3		2		1	9	\$ 965	\$38,000.00	\$ 38,965
CM & Inspection (Wallace & Associates)										\$ 145,000	\$ 145,000
Labor Compliance (LCP, Inc.)	3				3			6	\$ 750	\$ 17,000	\$ 17,750
Geotechnical (Landmark)		2					1	3	\$ 200	\$ 25,000	\$ 25,200
CEQA (Tom Dodson & Associates)		2			1		1	4	\$ 335	\$ 2,000	\$ 2,335
Encroachment Permit									\$ -	\$ -	\$ -
Construction Cost (Includes 10% Contingency)									\$ -	\$1,667,489	\$ 1,667,489
Clerical and Tracking					23		14	37	\$ 2,790	\$ -	\$ 2,790
Final Project Punch List and Inspection	4		4		6		2	16	\$ 1,710	\$ -	\$ 1,710
Project and Construction Management			10		16		8	34	\$ 2,980	\$ -	\$ 2,980
Warranty related, project closeout, NOC, etc.		2			2		2	6	\$ 470	\$ -	\$ 470
Totals	26	46	29	8	80	8	46	243	\$ 22,465	\$1,967,489	\$ 1,989,954

Rounded Project Budget: \$ 1,990,000

Notes:

Amounts shown are average rates in fee, exact rates for individual staff may vary from those shown; overhead charges included in hourly rates

COOPERATIVE AGREEMENT

This Cooperative Agreement is entered into this day of January, 2021 by and between the Mission Springs Water District ("MSWD"), a public agency, and the Desert Willow Property Owners' Association ("DWPOA"), a California non-profit mutual benefit corporation, with reference to the following.

RECITALS

- A. MSWD owns and is responsible to maintain and repair the water lines within certain dedicated easements both within and adjacent to the Desert Willows Community ("Desert Willows") south of Pierson Boulevard, east of Atlantic Avenue, west of Via Loreto, and north of Flora Avenue in the City of Desert Hot Springs.
- B. MSWD plans to replace approximately 7,600 LF of aging 8" PVC pipeline with new 8" DIP pipes and appurtenances, including water meter laterals, fire hydrants, and valves along with 45,100 square feet (SF) of related trench repair and AC (Asphalt Concrete) paving within Desert Willows (the "MSWD Project").
- C. The DWPOA is responsible for the maintenance and repair of the paving on the private roads within Desert Willows and desires that MSWD replace such roads in conjunction with the MSWD Project (the "DW Project") as an accommodation to DWPOA. The DW Project consists of the following streets: Desert Willows Drive, Carob Tree Drive, Cahuilla Avenue, Marvyn Drive, Lawrence Drive, Ricardo Avenue, Leonardo Drive, and the entrance and parking area north of the clubhouse.
- D. The DWPOA desires that MSWD complete the DW Project along with the MSWD Project with MSWD being responsible for the cost of the MSWD Project and the DWPOA being responsible for the cost of the DW Project and all other risks and liabilities associated with the DW Project.
- E. Asphalt replacement within Desert Willows will consist of pulverizing the existing AC pavement and construction of a new AC pavement overlay that is anticipated to encompass approximately 184,600 SF of which the DWPOA will be responsible for 150,500 SF (81.5%) and of which MSWD will be responsible for 34,100 SF (18.5%). This 18.5% portion represents that part of the roads that must be excavated and replaced in connection with the replacement of the waterlines pursuant to MSWD policies. The 81.5% portion is the solely the responsibility of the POA which MSWD will cause completion of to avoid liability claims by DWPOA under this Agreement.
- F. MSWD completed a public bidding process for the MSWD Project and the DW Project (the "Overall Project"). Following the bid opening on October 26, 2020, The Van Dyke Corporation ("Contractor") was deemed the lowest responsible and responsive bidder and it is anticipated that Contractor will be awarded the bid upon the execution of this Agreement. The Contractor's Base Bid and Bid Alternative for the Overall Project is \$1,515,899.50, of which \$310,440.00 is for the pavement replacement within Desert Willows. The DWPOA's portion of the cost of pavement replacement for the DW Project is approximately \$253,025.83 (81.5%) and MSWD's portion being \$57,414.17 as part of the MSWD Project.

G. MSWD will incur additional costs for administration, construction management, inspection, survey, and materials testing in connection with the DW Project that shall be the responsibility of DWPOA. Construction management, inspection, survey, and materials testing services, are estimated to be \$42,227.76 for the DW Project which includes a 3% administrative fee.

NOW THEREFORE, the parties agree as follows:

AGREEMENT

A. General. The Contractor will complete the Overall Project at the sole direction of MSWD in accordance with the contract documents executed between the Contractor and MSWD. The DWPOA shall pay MSWD for the costs associated with the DW Project in accordance with the other provisions of this Agreement. The DWPOA shall be responsible for \$295,253.59 (\$253,025.83 + \$42,227.76) for the DW Project and related costs.

B. Obligations of MSWD

1. MSWD shall administer, manage and inspect the Overall Project and maintain records under the contract documents with Contractor as well as approving all change orders and/or stop notices, and all other work necessary to complete the Overall Project. Notwithstanding the forgoing, Contractor shall be solely liable for the construction of the DW Project and MSWD shall have no liability under any theory for construction defects or theories to DWPOA with regards to the DW Project.

2. MSWD shall provide the services of a Project/Construction Manager for the purpose of administering the Project and coordinating the activities of the MSWD, consultant(s), contractor(s), and permitting agencies.

3. MSWD shall obtain approval from DWPOA before issuance of any change orders or stop work orders that are the responsibility of DWPOA. MSWD shall not be responsible for the cost of any work associated with the DW Project that was not reasonably foreseeable at the time that the Contractor bid on the Project which shall be at the sole cost and expense of the DWPOA pursuant to change orders approved by DWPOA. DWPOA will be made aware of situations where it's consent is required and where time is of the essence in order to avoid potential delay costs and upon such notice from MSWD, DWPOA's review time will be one (1) business day and if no response is received the request shall be deemed approved.

4. MSWD shall withhold and subsequently release retention funds from the contractor(s) in accordance with the project documents for the Overall Project as determined by MSWD in its sole and absolute discretion.

5. MSWD shall submit to DWPOA, on a monthly basis, a status of the DW Project accompanied by a listing of expenditures, specific to the DW Project, and total spent to date.

6. Within sixty days after the recordation of a Notice of Completion for the Overall Project, MSWD shall provide a final invoice to DWPOA for all remaining costs for the DW Project.

C. *Obligations of DWPOA*

1. At the request of MSWD, DWPOA shall provide proof of funds satisfactory to reimburse MSWD in full for the DW Project. DWPOA shall pass a resolution authorizing the President of the POA to execute this Agreement and disburse the sum of \$295,253.59 for payment of the DW Project without further involvement of the DWPOA Board which must be satisfactory to MSWD in its sole and absolute discretion.

2. Prior to the commencement of construction of the Overall Project, but no later than 30 days following the Effective Date of this AGREEMENT, the DWPOA shall wire transfer the sum of \$147,626.80 in immediately available funds in an account designated by MSWD (50% of DWPOA's share of the DW Project costs) as a good faith deposit against the total cost of the DW Project. If the DWPOA fails to timely make such deposit, this Agreement shall terminate and shall be of no further force or effect. MSWD shall apply the deposit against the costs incurred for the DW Project, as determined by MSWD.

3. The DWPOA shall wire transfer the additional sum of \$73,813.40 to MSWD (25% of the cost for the DW Project) within 30 days following the substantial completion of the DW Project, as determined by MSWD.

4. The DWPOA shall wire transfer the remaining \$73,813.40 to MSWD (25% of the cost for the DW Project) upon completion of the DW Project and submittal of final invoice(s) for actual costs incurred by MSWD and its contractor(s) to complete the improvements.

5. Funds deposited by DWPOA shall be kept in a separate deposit account by MSWD, and shall be restricted to be used only for allowable DW Project costs. MSWD shall release funds from such account without any further notice or consent from DWPOA to the Contractor, MSWD and consultants as the costs are incurred, and as determined by MSWD in its sole and absolute discretion.

6. DWPOA's cost for the DW Project shall not exceed \$295,253.59 without an amendment to this Agreement or a change order in accordance with this Agreement. It is understood that construction and construction administration costs may escalate and that it is difficult to predict what the actual costs may be at this time. Consequently, both Parties agree to periodically review, the estimated costs and adjust the costs for the Project as needed and update said costs in the same fair share percentages prescribed herein.

7. DWPOA represents and warrants that it has received the contract documents between MSWD and the Contractor and the DW Project as shown in such contract documents is satisfactory to DWPOA in all regards. The execution of the Addendum between the Contractor and DWPOA, attached hereto as Exhibit A ("Addendum") the terms of which are hereby incorporated by reference, is a condition precedent to the effectiveness of this Agreement. Additionally, MSWD agrees that as to the DW Project, DWPOA is a third-party beneficiary under the Agreement between Contractor and DWPOA as specifically provided in the Addendum.

8. Notwithstanding anything to the contrary in this Agreement or the Addendum, DWPOA shall have no right to manage, supervise, approve, disapprove or direct the DW Project, approve or disapprove work under the DW Project or take any action that would interfere with the rights and obligations of MSWD under the Cooperative Agreement.

D. Waivers and Disclaimers. DWPOA represents and warrants that it has reviewed the contract documents between MSWD and Contractor and the plans and specifications for the Overall Project as satisfactory to DWPOA. DWPOA acknowledges that MSWD has made no representations or warranties to DWPOA express or implied regarding the Overall Project or the DW Project whatsoever including but not limited to representations of fitness for a particular purpose. DWPOA holds harmless, releases and waives any rights against MSWD with regards to the DW Project including, but not limited to those for construction defects or breach of warranty. DWPOA agrees and acknowledges that it is the sole legal obligation of the DWPOA to maintain the roadways within Desert Willows and that by overseeing the DW Project, MSWD has no legal obligation to perform such work now or at any time in the future. Furthermore, MSWD shall have no obligation to maintain or repair the streets with Desert Willow now or in the future under any circumstances whatsoever.

E. DWPOA's Insurance.

DWPOA shall maintain liability insurance with coverage amounts of no less than one million dollars per occurrence and two million dollars aggregate applicable to the common areas of the project including the roads.

F. Prevailing Wages. The DWPOA acknowledges and agrees that the DW Project constitutes a "public work" under California Prevailing Wage Law, including Labor Code Sections 1720 through 1861, et seq. (as such statutes may be amended from time to time, "PWL"), and the PWL obligates MSWD to cause the DW Project and the MSWD Project to be performed as "public work", including, but not limited to, the payment of applicable prevailing wages to all persons subject to the PWL.

G. Schedule:

1. On or before January 20, 2021, the DWPOA Board shall meet and vote on the approval of this AGREEMENT and the disbursement of funds under this Agreement by the Board President.

2. On or before February 15, 2021, MSWD's Board of Directors shall meet and vote on the approval of this AGREEMENT. Construction cannot proceed until both the Board of Directors of the MSWD and DWPOA have approved this Agreement, DWPOA proof of funds has been confirmed by MSWD and the Overall Project is awarded to the low bidder but in any case no later than February 22, 2021.

3. If the Project is awarded in February, the project construction is expected to begin in March 2021 and conclude in August 2021.

4. MSWD will endeavor to cause Contractor to complete the DW Project in accordance with the timeframes set forth in this Agreement, recognizing certain delays may be unavoidable, and in the event that the timeframes are not met MSWD shall have no liability in that regard.

H. *Additional Provisions:*

1. This AGREEMENT may be modified only by a writing signed by the Parties hereto.

2. All notices, demands, requests, consents, approvals, or communications from one Party to another shall be personally delivered or sent by facsimile or e-mail to the persons set forth below and shall be deemed given one (1) business day after it is sent. Alternatively, it shall be deemed given five (5) calendar days after deposit in the United States mail, certified and postage prepaid, return receipt requested, and addressed as follows, or at such other address as either Party may from time to time specify to the other parties in writing:

To the DWPOA

Karl Baker, President
Desert Willows Property Owners Association
65565 Acoma Ave.
Desert Hot Springs, CA 92240
Telephone: (760) XXX-XXXX
Facsimile: (760) XXX-XXXX
[E-mail: bakerkarljr@icloud.com](mailto:bakerkarljr@icloud.com)

With copy to Guralnick & Gilliland, LLP

Wayne S. Guralnick, Esq.
GURALNICK & GILLILAND, LLP
40-004 Cook Street, Suite 3
Palm Desert, CA 92211
Telephone: (760) 340-1515
Facsimile: (760) 568-3053
[E-mail: wayneg@gghoalaw.com](mailto:wayneg@gghoalaw.com)

To the MSWD

Arden Wallum, General Manager
Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240
Telephone: (760) 329-6448
Facsimile: (760) 329-2482

[E-mail: awallum@mswd.org](mailto:awallum@mswd.org)

3. No Party hereto shall assign any rights or delegate any duties hereunder without the prior written consent of the other Party. Subject to the forgoing, this AGREEMENT shall be binding on and inure to the benefit of the successors and permitted assigns of the Parties.

4. This AGREEMENT shall be governed by and interpreted in accordance with the laws of the State of California. The Parties agree that the exclusive venue for any action or proceeding arising from this AGREEMENT shall be in the County of Riverside, State of California.

5. Dispute Resolution. In the event of any controversy or dispute related to or arising out of this Agreement, the Parties agree to meet and confer in good faith to attempt to resolve the controversy or dispute without an adversary proceeding. All such negotiations shall be confidential and shall be treated as compromise and settlement negotiations for purposes of applicable rules of evidence. If the Parties are unable to settle the dispute by negotiation within forty-five (45) days from the date of the initial meeting, the Parties shall submit the dispute to mandatory, binding, confidential arbitration pursuant to the Federal Arbitration Act, 9 U.S.C. § 1 et seq., under the auspices and Commercial Rules of the American Arbitration Association. The place of arbitration shall be Desert Hot Springs, California. The decision of the arbitrator shall be final and binding as to each Party. The arbitrator is empowered to award equitable relief, but not empowered to award damages in excess of compensatory damages, and each Party hereby irrevocably waives any right to recover such damages with respect to any dispute within the scope of this clause. Each party shall bear its own attorneys' fees and costs it incurs in connection with the arbitration. This Section shall survive the termination of this Agreement.

6. Force Majeure. Either Party shall be excused for failure or delay in the performance of its obligations hereunder due to any cause beyond the control and without the fault of such Party, including, without limitation, any act of God, epidemic or pandemic or the **worsening thereof (including COVID-19)**, terrorism, war, riot or insurrection, law or regulation, strike, flood, fire, explosion, or inability due to any of the aforementioned causes to obtain necessary labor, materials, or facilities. This provision shall not, however, release such Party from using its best efforts to avoid or remove such cause, and such Party shall continue performance hereunder with the utmost dispatch whenever such causes are removed. Upon claiming any such excuse or delay for non-performance, such Party shall give prompt written notice thereof to the other Party, provided that failure to give such notice shall not in any way limit the operation of this provision.

7. Each person signing this AGREEMENT represents that he or she has the authority to do so on behalf of the Party for whom he or she is signing.

8. This Agreement, the Addendum and the Recitals hereto constitute the entire agreement between the parties and supersede all prior negotiations, correspondence, agreements and understandings between the parties relating to the subject matter hereof. In the event of a conflict or inconsistency between the Addendum and this Cooperative Agreement, this

Cooperative Agreement shall prevail as relates to DWPOA and MSWD, but not as to Contractor and DWPOA.

9. This Agreement may be executed in counterparts each of which when combined with all required signatures shall constitute a completely executed version of this Agreement. Facsimile signature to this Agreement shall be treated the same as original signatures for all purposes.

IN WITNESS WHEREOF, the Parties have caused this AGREEMENT to be executed the day and year first above written.

MISSION SPRINGS WATER DISTRICT

Date: _____ By: _____
Nancy Wright, Board President

Date: _____ ATTEST: _____
Arden Wallum, Board Secretary

DESERT WILLOWS PROPERTY OWNERS ASSOCIATION

Date: 01/18/21 By: _____
Karl Baker, Board President

Date: 01-18-21 ATTEST: _____
XXXXXX, Board Secretary

APPROVED AS TO FORM:

By: _____ Dated: _____
John Pinkney
SBEMP
Attorneys for MSWD

EXHIBIT A

Addendum between the Contractor and DWPOA

**THIRD PARTY BENEFICIARY ADDENDUM FOR
CONSTRUCTION OF THE
DESERT WILLOWS WATERLINE REPLACEMENT PROJECT
("Addendum")**

This Addendum dated January 15, 2021 is made by and between the Desert Willow Property Owners Association's ("DWPOA") and The Van Dyke Corporation, a California corporation ("Contractor"), for the Desert Willows Waterline Replacement Project.

RECITALS

WHEREAS, Mission Springs Water District ("MSWD"), a public agency, and the DWPOA have entered into a Cooperative Agreement, dated January 15, 2021 ("Cooperative Agreement") the terms of which are incorporated herein by this reference in pertinent part of which DWPOA agrees to remit payment of \$295,253.59 ("Funds") to MSWD for the Contractor's performance of the asphalt pulverization and replacement of private streets within the Desert Willows gated community (which streets are DWPOA common areas in which the DWPOA is obligated to maintain and repair)("DW Project");

WHEREAS, the DW Project is part of an overall project known as the Desert Willows Waterline Replacement Project ("Project").which is subject to a construction agreement between Contractor and MSWD ("Construction Agreement");

WHEREAS, in consideration of DWPOA's payment of the Funds to MSWD for the DW Project and the grant of a temporary construction easement to Contractor to facilitate the Project ("Temporary Easement"), the parties wish to enter into this Addendum to identify the terms and conditions relating to Contractor's performance of the DW Project;

NOW, THEREFORE, the parties hereto agree as follows:

- A. The recital paragraphs stated above are hereby incorporated into this Addendum and made a part hereof as though fully set forth;
- B. DWPOA is entitled to the rights and benefits and may enforce the provisions of the Construction Contract as an intended third party beneficiary under Civil Code Section 1559 with respect to only to the following matters:
 - (i). Contractor shall provide DWPOA the same Additional Insured Endorsements as required to be provided to MSWD per Section 2.21 of the General Conditions of the Construction Agreement;
 - (ii) Contractor shall indemnify and hold DWPOA and its officers, directors and managing agent harmless in the same manner as provided to MSWD under Section 13 of the Construction Agreement and sections 2.19.06 Sections 2.24, 2.38.01, 2.34, 2.4.04 of the General Conditions; and

(iii) The rights to Section 2.11 Protection of Work, Property, and Persons, Section 4.15 Protection of Facilities Other than Utilities, and Section 4.19 Access to Adjacent Properties; and

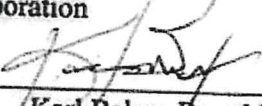
(iv) The obligations of Contractor commencing after the Substantial Completion (as that term is defined in the Construction Contract) of the DW Project to complete the DW Project in a lien free and defect free condition under the Contract including but not limited to Section 4.04 as well as the Warranty provided under Section 1.8 of Procedural Documents provided that any claim under the Performance Bond or Labor and Materials Bond may be made only by MSWD provided that MSWD shall make such claim if requested DW POA and approved by MSWD in its reasonable discretion.

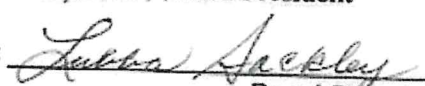
C. DWPOA hereby grants Contractor the Temporary Easement for the period of time needed by Contractor to complete the DW Project and the MSWD Project in accordance with the Construction Contract.

D. This Addendum and the provisions of the Construction Contract referenced herein constitutes the entire agreement between the parties with respect to the subject matter hereof.

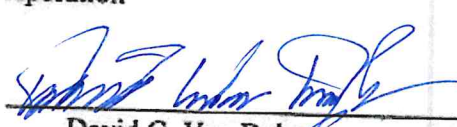
IN WITNESS WHEREOF, Association and Contractor have fully executed this Addendum on the day, month and year first above written.

**DWPOA - DESERT WILLOWS
PROPERTY OWNERS ASSOCIATION, A
California Non-Profit Mutual Benefit
Corporation**

By: 
Karl Baker, Board President

Attest: 
Susan Seckley, Board Secretary

**CONTRACTOR - THE VAN DYKE
CORPORATION, A California
Corporation**

By: 
David G. Van Dyke,
Chief Executive Officer

1/17/21

AGENDA STAFF REPORT

REGULAR BOARD MEETINGS OF FEBRUARY 11 & 16, 2021

FROM: General Manager _____
BY: Director of Administrative Services _____
FOR: ☒ ACTION ☐ Direction ☐ Information

MAKE THE CONNECTION FINANCIAL ASSISTANCE PROGRAM APPROVAL

STAFF RECOMMENDATION

Approval of Financial Assistance requests. The following properties have submitted an application for a Non-Transferable Lien Agreement for Financial Assistance to connect to the sewer system:

1	66930 San Felipe Road	\$15,000
2	13505 Cactus Drive	\$2,800
3	66891 San Bruno Road	\$3,200
4	13265 Julian Drive	\$3,800

SUMMARY

Customers are requesting financial assistance to abate their private septic system currently in use and connection to the District's sewer system. Per Resolution 2020-05 the District may loan funds to qualifying customers to assist them with costs related to septic tank abatement and connection to the District's sewer system. Resolution 2020-05 also sets the maximum amount available to each connecting property at \$6,000, unless a greater amount is approved by the Board of Directors, on a case-by-case basis.

ANALYSIS

Staff has reviewed the financial assistance applications referenced above and all meet District application eligibility requirements. Additionally, Staff is requesting the Board to approve an amount greater than \$6,000 for 66930 San Felipe Road.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

The requested loans will be an immediate cash outflow and will be recovered over ten years at an interest rate of 5% on the customers' water bill.

ATTACHMENT(S)

None

**FIRST AMENDMENT TO
GENERAL MANAGER / CHIEF ENGINEER EMPLOYMENT AGREEMENT**

THIS AMENDMENT TO EMPLOYMENT AGREEMENT ("Amendment") is entered into as of the ____ day of February, 2021, between the Mission Springs Water District, a county water district (the "District") and Arden Wallum ("Employee").

RECITALS

A. District and Employee entered into that certain Employment Agreement ("Agreement") dated July 1, 2020.

B. District and Employee wish to amend the Agreement to change the terms as provided herein. Except as amended herein, all other terms of the Agreement shall remain unchanged and in full force and effect.

AMENDMENT

A. Section I of the Agreement is hereby amended in its entirety as set forth below:

"I. TERM.

"The District hereby employs Employee as the District's General Manager and Chief Engineer commencing on July 1, 2020 ("Commencement Date") until terminated pursuant to Section VII of this Agreement ("Term")."

B. Section II of the Agreement is hereby amended in its entirety as set forth below:

II. SALARY.

"Base Salary. Commencing on July 1, 2020, Employee's Base Salary shall be Two Hundred and Forty-Three Thousand Dollars (\$243,000.00) per year, which sum shall continue to be paid pursuant to the same procedures established for management employees as they may be amended by the District from time to time. The Board shall annually review the Employee's Base Salary for increase, in an amount to be determined by the Board in its discretion, commencing on July 1, 2022 and on July 1st each year thereafter."

C. Section VI of the Agreement is hereby amended in its entirety as set forth below:

VI. EVALUATION.

"Employee shall meet with the District's Board in closed session at least annually, on or around each anniversary date of the Commencement Date, to formally review Employee's performance and discuss the Board's evaluation of said performance. The District and Employee agree that additional closed sessions may be scheduled throughout the year to discuss the Employee's performance as deemed necessary by the Board."

D. Section VII.B of the Agreement is hereby amended in its entirety as set forth below:

“VII. B. Severance Payment. In the event Employee is terminated without cause, Employee shall be entitled to a severance payment in the amount of twelve (12) months Base Salary. Said Base Salary shall be paid to Employee on a monthly basis in the same manner as Employee was paid prior to termination. Along with severance payments, Employee shall also receive (1) the cash value of all accrued and unused sick leave and (2) the cash value of any unused administrative leave. District shall provide existing health benefits during the period that severance payments are being made to Employee but District shall have no obligation to continue providing health benefits as a part of Severance Pay to the extent that Employee is otherwise eligible for health benefits either from another employer or pursuant to any form of retiree medical coverage such as Medicare (all of the foregoing shall be referred to collectively as "Severance Pay".) Employee's Severance Pay and benefits shall cease upon Employee accepting employment with another Employer. Notwithstanding anything herein to the contrary, in no event shall Employee's Severance Pay exceed the amount permitted by law, including but not limited to Government Code Sections 53260, et seq. and 53243, et seq. The above severance provisions are intended to comply with the provisions of Government Code section 53260, et seq. and 53243, et seq. Any Severance Pay under this Agreement is subject to the forfeiture or repayment provisions of Government Code section 53243, et seq., including sections 53243.1; 53243.2; 53243.3; 53243.4 and 53244, the text of all of which are hereby incorporated into this Agreement.”

E. Section VII.E is hereby stricken.

F. Section VIII.D is hereby stricken to remove the car allowance.

IN WITNESS WHEREOF, the parties have executed this Agreement on the ____ day of _____, 2021.

MISSION SPRINGS WATER DISTRICT

EMPLOYEE

By: _____
Nancy Wright, Board President

By: _____
Arden Wallum

APPROVED AS TO FORM

John Pinkney, District Counsel

AGENDA STAFF REPORT

REGULAR BOARD MEETINGS OF FEBRUARY 11 & 16, 2021

FROM: General Manager Arden Wallum

BY: Assistant General Manager Brian Macy

FOR: ☐ Action ☐ Direction ☒ **INFORMATION**

CORPORATE YARD BUILDING UPDATE

STAFF RECOMMENDATION

Receive and file information regarding the Corporate Yard Building Update.

SUMMARY

During a Board Workshop held on January 12, 2021, MSWD staff was given direction to meet with City of Desert Hot Springs (DHS) staff to discuss the possibility of building at the Corporate Yard location adjacent to and utilizing the Mission Springs Park (Park) parking lot for public parking. As directed, MSWD staff met with Danny Porras - DHS Public Works Director/City Engineer, and Nicholas Haecker - DHS Public Works Manager on January 27, 2021 to discuss the new building, the location, and any concerns the City may have with the project. Below are the discussion highlights from the meeting.

- Zoning Designation - The current zoning of the property is OS-P (Open Space – Parks and Recreation) which will require either a zoning modification or a Conditional Use Permit. DHS will work with MSWD to complete the necessary action to allow the proposed building to proceed.
- Less Vandalism - The new building would provide additional activities at the park which would lead to less vandalism.
- Sufficient Parking – Understanding that the times of use between MSWD public meeting and park activities will not overlap, public parking will not be a problem.
- Traffic Signal at Palm Drive/Park Lane – The traffic signal at Palm Drive/Park Lane will be installed following the Riverside County Library (Library) construction. Additional intersection improvements will not be required as part of the MSWD project.
- Drainage Issues – DHS and MSWD have been working together for years to increase the stormwater capacity of the detention area currently in use just south of the athletic fields. The building construction may allow for better drainage from the existing impervious area (i.e. Corporate Yard asphalt) to the proposed future improvements. DHS and MSWD will continue to work together for the benefit of the park and surrounding stormwater control.
- Permitting – As MSWD is a public agency, many aspects of the project may be exempt from CEQA. DHS and MSWD will work together to follow all applicable CEQA requirements.

ANALYSIS - N/A

FISCAL IMPACT - N/A

REGIONAL WATER RECLAMATION FACILITY MONTHLY UPDATE

BOARD OF DIRECTORS MEETING



Steve Ledbetter for: Danny Friend

MISSION SPRINGS WATER DISTRICT | FEBRUARY 11, 2021

Regional Water Reclamation Facility Monthly Update for January 2021

Regional Water Reclamation Facility

- Staff continued working out the final design details with the consultant (AECOM); the final design plan and specifications were received February 3rd. Staff will evaluate the timing of bidding with the SRF/Grant funding application process and put the project out to bid in the coming months.
- Staff expects to submit the final parcel map package to the City of Desert Hot Springs for review and approval in the coming months.
- The Regional Board is still reviewing the final Monitoring Wells Workplan. A response is expected in February, at which time, Staff will move forward with preparing final bid documents and bid the project.
- Following Board approval in January, Staff is processing a contract with AECOM for Technical Assistance and Support During Bidding.
- Staff continues to monitor progress on the SRF/Grant funding application with the SWRCB.
 - Staff completed a Technical Memorandum, revised SRF General Application, and supporting documents regarding the private septic abatement within AD-15 Area M2 to the State Board.
 - Staff has been advised the Draft Funding Agreement is expected in the next 2-months; however, staff will continue to push for a quicker agreement completion.
 - Staff will continue to coordinate with the SWRCB regarding the final determination of grant funding and status of the funding agreement.

Regional Water Reclamation Facility Conveyance Line

- MSWD placed design on hold due to utility easements required along Little Morongo Road by the Project.
- The consultant (TKE) attended the January 27th CVCC Coordination/Joint Projects Review Meeting to seek approval of the required easement. The CVCC requested additional information from MSWD and will complete their own additional due diligence in preparation for the next meeting. The consultant (TKE) will complete a field mark out of the easement area and take photos per CVCC's request.
- The consultant (TKE) sent out a 2nd utility easement request and will continue monitoring other easement developments.



BOARD OF DIRECTORS SPECIAL MEETING (WORKSHOP) MINUTES

Tuesday, January 12, 2021 at 3:00 PM
Via Teleconference – No Live Attendance

CALL TO ORDER

President Wright called the meeting to order at 3:02 PM.

ROLL CALL

BOARD MEMBERS PRESENT: President Nancy Wright, Director Randy Duncan, Director Steve Grasha, Vice President Russ Martin, Director Ivan Sewell

STAFF PRESENT: Arden Wallum, Dori Petee, Brian Macy, Matt McCue, Danny Friend, Arturo Ceja, April Scott, Amanda Lucas

PUBLIC INPUT

No public input

MID-YEAR BUDGET REVIEW AND PROPOSED FY 2020/21 SUPPLEMENTAL BUDGET REQUEST DISCUSSION

Mr. McCue presented the Mid Year Budget request. He began with the original budget overview and then presented the mid-year changes. It was presented that the original budget predicted no growth in revenue therefore, included no revenue increases. Additionally, staff was directed that there would be essential spending only and no change to the current classification plan/organizational chart. The following changes are being presented today; adjust revenue based on the year-to-date information, operating expenses increase, classification and compensation plans are made current and finally an increase to capital expenditures.

Staff has a greater understanding of how the District managed and continues to manage during the pandemic. Mr. McCue noted the latest rate increases in water and sewer (9.5% increase in water rates and 5% increase for sewer) as well as the new registers/meters have picked up 19% in accuracy. The above increases result in \$2,337,707 increase in total operating revenue. Mr. McCue reviewed the Operating Expense changes and Capital Expenditure changes. Classification & Compensation changes (proposed) - COLA Adjustment of 3.7%; Salary Matrix adjusted to add new level to adjust of the new AGM (Assistant General Manager) position; Merit adjustments unfrozen and applied retroactively and lastly adjust GM salary to market.

Staff fielded questions and comments from the Board. There were minor discussions.

Mr. McCue continued by addressing our debt service ratio and major capital projects.

ADMIN BUILDING DISCUSSION

Assistant General Manager, Brian Macy presented. The purpose of this discussion is to address questions that have arose during previous meetings of the Board. Mr. Macy reviewed the project history, addressed the project status, Corporate Yard enhancements, budget items and the new building options.

Mr. Macy reviewed the plan moving forward with regards to size of building and estimated costs. This was for the Administration Building only. He then reviewed the Corporate Yard Improvements that have been proposed. Mr. Macy reviewed the estimated cost of both projects and the need to bring the two projects together.

Mr. Macy then reviewed the new proposal of bringing the two properties together with a new Admin/Corporate Building on the current Corporate Yard property. He also reviewed the current costs with the COVID-19 impacts. Local projects were studied, and staff is planning to meet with the City of DHS to review their plans and costs of the new City Hall Building.

Mr. Macy presented a rendition of a building being proposed at the location of the current Corporate Yard.

Staff fielded questions and comments from the Board. There were minor discussions.

GENERAL MANAGER'S COMMENTS

Mr. Wallum commented on the vista reservoir issues and commended the staff for their work into the early morning hours. He also praised the Cal Warren system for their assistance. Mr. Friend expanded on the issues and gave some background on the incident. Mr. Friend also recognized key staff members who responded to this incident.

DIRECTORS' COMMENTS

Director Duncan reported about last weeks DWA Board Meeting and mentioned he spoke during public comment and thanked them for their assistance with the Vista Reservoir Emergency. It is his opinion that SCE be held responsible for the damage caused. Mr. Friend noted the District has put in a reimbursement request with SCE.

Director Sewell thanked Mr. Friend for the explanation on the Vista Reservoir Emergency and thanked staff for today's presentation.

Director Grasha reported on CVWD's COVID-19 numbers and a sudden death of one of their employees (non-COVID related).

President Wright commented on salary surveys from ACWA and CASA.

ADJOURN

President Wright adjourned the meeting at 5:29 PM.

Respectfully submitted,

Arden Wallum
Secretary of the Board of Directors



BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Thursday, January 14, 2021 at 3:00 PM
Via Teleconference – No Live Attendance

CALL TO ORDER

President Wright called the meeting to order at 3:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

BOARD MEMBERS PRESENT: President Nancy Wright, Director Randy Duncan, Director Steve Grasha, Vice President Russ Martin, Director Ivan Sewell

STAFF PRESENT: Arden Wallum, Dori Petee, Brian Macy, Matt McCue, Danny Friend, Arturo Ceja, April Scott, Amanda Lucas, Victoria Llor, Oriana Hoffert

RULES OF PROCEDURE

Rules of Procedure were ready by General Counsel, John Pinkney.

First all noticed meetings are conducted using Rosenberg's Rules of Order as procedural guidance. Directors should refrain from responding directly to public comment at meetings of the Board. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No persons shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board, wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."

PUBLIC INPUT

No public input

EMPLOYEE RECOGNITION

The Board acknowledged the following employees: Arturo Ceja - Accounting Manager for 10 Years; Lorenzo Soto - Field Operations Technician I for 4 Years. The Board also acknowledged; Arturo Ceja for earning his Master's in Business Administration (MBA) with a concentration in Accounting

COVID-19 UPDATE

Mr. Wallum noted that numbers are up and continue to increase. Mr. Macy reported the District continues to social distance and disinfect offices, additionally staff continues to work in split team. To date four employees have tested positive for COVID but contact tracing does not trace that back to the District. Safety continues to be our first priority.

APPOINTMENTS TO BOARD STANDING COMMITTEES

President Wright may appoint members to the District's standing committees.

President Wright made the following potential appointments; this will be discussed further at Tuesday's Board Meeting.

Executive Committee: Chair - Wright; Member - Martin

Engineering Committee: Chair - Grasha; Member - Sewell

Finance Committee: Chair - Martin; Member - Grasha

Human Relations Committee: Chair - Duncan; Member - Wright

Public Affairs Committee: Chair - Sewell; Member - Duncan

AFFILIATION LISTING

It is recommended to review, update if necessary and approve the current Board Affiliation Listing.

President Wright encouraged the Board to review the current affiliation list and be prepared to discuss on Tuesday.

REVISION TO MISSION SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS

It is recommended to adopt Resolution No. 2021-01 providing for the revision to Mission Springs Water District Personnel Rules and Regulations.

Mr. Pinkney noted the minor change to the MSWD District Personnel Rules and Regulations. The change to rule 1A-1 is the preamble that directs the reader to the relevant provisions of the water code. Added the language to rule 1A-1 is "Pursuant to Water Code Sections 30580 and 30581," the rest reads as previously presented.

FEDERAL ADVOCACY SERVICES – CARPI & CLAY, INC.

It is recommended to authorize the General Manager to execute an Agreement for Services with Carpi & Clay Government Relations in the amount of \$4000/month for the term February 1, 2021 to January 31, 2022.

Laura Morgan Kessler presented an annual legislative update to the Board. Mr. Wallum recommended renewing this contract for another year.

CONTRACT AGREEMENT WITH LAYNE CHRISTENSEN COMPANY FOR THE REHABILITATION OF WELL 26

It is recommended to authorize the General Manager to award a contract agreement with Layne Christensen Company (Layne), for the Rehabilitation of Well 26, for a not to exceed amount of \$147,379.31, plus a 10% contingency (total \$162,117.24), augment the capital improvement budget to \$182,500 for Job number 11343, and do all things necessary to complete the project.

Mr. Friend presented this item and PowerPoint to the Board. This item asks for forgiveness as opposed to permission as due to emergency work this project is already underway. On November 12, 2020 staff visited Well 26 and observed a strong vibration as well as witnessed a significant decrease in the water production to below 50 gallons per minute. The well was taken off-line immediately and contacted

Layne Christensen to pull the motor and pump for evaluation. The evaluation determined the pump assembly and well casing had some substantial issues.

CONTRACT AGREEMENT WITH AECOM FOR BIDDING PERIOD SUPPORT SERVICES FOR THE REGIONAL WATER RECLAMATION FACILITY

It is recommended to authorize the General Manager to negotiate and execute a contract with AECOM for a not to exceed amount of \$135,000.00 for bidding period support services of the Regional Water Reclamation Facility (RWRF) Project.

Mr. Friend noted that the RWRF is a vital component in expanding the Districts wastewater treatment capacity. With the final design nearing completion staff is preparing for the bidding phase. AECOM will provide bidding period support services for this project.

ACCEPT AUDITED FINANCIAL STATEMENTS FOR YEAR ENDED JUNE 30, 2020

It is recommended to review and accept the audited financial statements as presented by Rogers, Anderson, Malody & Scott, LLP.

Brad Welebir of Rogers, Anderson, Malody & Scott, LLP., presented the results of the annual audit. He reviewed the process of the audit and gave their opinion of our financial statements. Opinion: "In our opinion, the financial statements present fairly, in all material respects, the financial position of the District as of June 30, 2020 and the changes in net position and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America, as well as accounting systems prescribed by the California State Controller's office and state regulations governing special districts."

MID-YEAR BUDGET REVIEW AND PROPOSED FY 2020/21 SUPPLEMENTAL BUDGET REQUEST

It is recommended to approve the FY 2020/21 supplemental budget request.

Mr. McCue noted this item was presented at the Board Workshop on Tuesday, January 12, 2021. He brought attention to the Staff Report and subsequent report items in this meetings packet. It is recommended to increase the operating revenue by \$2,337,707, increase Operating Expenses budget by \$1,019,600 and increase the capital budget \$1,915,500 (comprised of five capital projects). Also, staff recommends adding one range (31) to the Salary Matrix.

MISSION SPRINGS WATER DISTRICT REGIONAL WATER RECLAMATION FACILITY

Steve Ledbetter with TKE Engineering gave today's update. He gave an overview of procedural items and ended with an update on the SRF/Grant funding.

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

APPROVAL OF MINUTES

REGISTER OF DEMANDS

MAKE THE CONNECTION FINANCIAL ASSISTANCE PROGRAM APPROVAL

The following have submitted an application for a non-transferable lien agreement to connect to the sewer system:

10620 Cactus Drive - \$2925.00

EVENTS & DIRECTOR'S REPORTS

Will be reported on Tuesday.

GENERAL MANAGER REPORT

Mr. Wallum noted a detailed report on the Vista Revisor incident. Victoria Lloret briefly reviewed the Public Outreach report provided in the packet.

FINANCIAL REPORT

Matt McCue gave the financial report for the period ending October 31, 2020.

Net Operating Income (Loss) – variance from Budget	\$3,114,603
Net Non-Operating Income (Loss) – variance from Budget	\$(3,399,934)
Net Income (Loss) – variance from Budget	\$(285,331)
<i>Cash</i>	
Increase (Decrease) in Cash	\$(753,336)
Balance of Cash at beginning of year (July 1)	\$ 34,708,247
Balance of Cash at end of period	\$ 33,954,911
Unrestricted Cash	\$ 2,934,207
<i>Restricted Cash</i>	
Capital Reserve Fund	\$30,037,590
Other Restricted Cash	\$31,020,703
Cash in Custody of MSWD	\$ 33,954,911

DISTRICT COUNSEL REPORT

John Pinkney reported on items his law firm assisted with last month.

Director Duncan commented on item number 9 on this agenda; he noted it is ludicrous for Director Grasha to accuse the staff and Board of embezzlement and money laundering to the CPA firm contracted to perform our audit. He noted that these accusations continue to go unproven.

CLOSED SESSION**CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1).

One Case: Case No. PSC 1600676
(Mission Springs Water District vs. Desert Water Agency)

CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. RIC2003782

(George Padilla and Sharon Moreno vs. Mission Springs Water District).

CONFERENCE WITH LABOR NEGOTIATORS

pursuant to Government Code Section 54957.6:

Agency designated representatives: Board President Nancy Wright and Vice President Russ Martin.

Unrepresented Employee: General Manager

REPORT ON ACTION TAKEN DURING CLOSED SESSION

The Board met in closed session on the two above items. There was no reportable action.

ADJOURN

President Wright adjourned the meeting at 6:08 PM

Respectfully submitted,

Arden Wallum

Secretary of the Board of Directors



BOARD OF DIRECTORS REGULAR MEETING MINUTES

Tuesday, January 19, 2021 at 3:00 PM
Via Teleconference – No Live Attendance

CALL TO ORDER

President Wright called the meeting to order at 3:00 PM

PLEDGE OF ALLEGIANCE

Led by Director Grasha

ROLL CALL

BOARD MEMBERS PRESENT: President Nancy Wright, Director Randy Duncan, Director Steve Grasha, Vice President Russ Martin, Director Ivan Sewell

STAFF PRESENT: Arden Wallum, Dori Petee, Brian Macy, Matt McCue, Danny Friend, Amanda Lucas, Victoria Llor, Oriana Hoffert

RULES OF PROCEDURE

Rules of Procedure were ready by General Counsel, John Pinkney.

First all noticed meetings are conducted using Rosenberg's Rules of Order as procedural guidance. Directors should refrain from responding directly to public comment at meetings of the Board. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No persons shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board, wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."

PUBLIC COMMENT

Member of the public who joined the meeting late made public comment at 3:46 pm – Ernesto Frias addressed the Board regarding the odor being omitted from the Wastewater Treatment Plant.

HUMAN RESOURCES REPORT/EMPLOYEE RECOGNITION

The Board acknowledged the following employees:

Arturo Ceja - Accounting Manager for 10 years

Lorenzo Soto - Field Operation Technician I for 4 years

Arturo Ceja was also acknowledged for completing his Masters in Business Administration with a concentration in Accounting.

COVID-19 UPDATE

Brief updated noted numbers are stabilizing.

ACTION ITEMS**APPOINTMENTS TO BOARD STANDING COMMITTEES**

President Wright appointed members to the District's standing committees.

President Wright reviewed the committee appointments made at the Thursday Study Session. There was no further discussion.

AFFILIATION LISTING

The Board to reviewed, updated, and approved the current Board Affiliation Listing.

Director Grasha noted that every Director on the Board has an obligation to keep up with neighboring agencies and feels that ALL Directors should be compensated to attend their meetings as opposed to assigning only one Director as it currently stands. President Wright noted that any Board member can attend (free of receiving a stipend) other agency meetings and encouraged Board members to do so even though they are not being compensated.

There were no changes to the Affiliation list and is approved as stands.

REVISION TO MISSION SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS

The Board adopted Resolution No. 2021-01 providing for the revision to Mission Springs Water District Personnel Rules and Regulations.

Motion made by Director Sewell, Seconded by Director Duncan.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

FEDERAL ADVOCACY SERVICES – CARPI & CLAY, INC.

The Board authorized the General Manager to execute an Agreement for Services with Carpi & Clay Government Relations in the amount of \$4000/month for the term February 1, 2021 to January 31, 2022.

Motion made by Director Duncan, Seconded by Director Sewell.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

CONTRACT AGREEMENT WITH LAYNE CHRISTENSEN COMPANY FOR THE REHABILITATION OF WELL 26

The Board authorized the General Manager to award a contract agreement with Layne Christensen Company (Layne), for the Rehabilitation of Well 26, for a not to exceed amount of \$147,379.31, plus a 10% contingency (total \$162,117.24), augment the capital improvement budget to \$182,500 for Job number 11343, and do all things necessary to complete the project.

Motion made by Director Grasha, Seconded by Director Duncan.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

CONTRACT AGREEMENT WITH AECOM FOR BIDDING PERIOD SUPPORT SERVICES FOR THE REGIONAL WATER RECLAMATION FACILITY

The Board authorized the General Manager to negotiate and execute a contract with AECOM for a not to exceed amount of \$135,000.00 for bidding period support services of the Regional Water Reclamation Facility (RWRF) Project.

Motion made by Director Grasha, Seconded by Vice President Martin.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

ACCEPT AUDITED FINANCIAL STATEMENTS FOR YEAR ENDED JUNE 30, 2020

The Board reviewed and accepted the audited financial statements as presented by Rogers, Anderson, Malody & Scott, LLP.

Motion made by Vice President Martin, Seconded by Director Duncan.

Voting Yea: President Wright, Director Duncan, Vice President Martin, Director Sewell

Voting Nay: Director Grasha

MID-YEAR BUDGET REVIEW AND PROPOSED FY 2020/21 SUPPLEMENTAL BUDGET REQUEST

The Board approved the FY 2020/21 supplemental budget request.

Mr. McCue summarized the changes being proposed.

Motion made by Director Sewell, Seconded by Vice President Martin.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

DISCUSSION ITEMS**MISSION SPRINGS WATER DISTRICT REGIONAL WATER RECLAMATION FACILITY**

Nothing further to add

CONSENT AGENDA

The Board approved the consent agenda:

Motion made by Vice President Martin, Seconded by Director Grasha.

Voting Yea: President Wright, Director Duncan, Director Grasha, Vice President Martin, Director Sewell

APPROVAL OF MINUTES**REGISTER OF DEMANDS****MAKE THE CONNECTION FINANCIAL ASSISTANCE PROGRAM APPROVAL**

The following have submitted an application for a non-transferable lien agreement to connect to the sewer system:

10620 Cactus Drive - \$2925.00

EVENTS & DIRECTOR'S REPORTS

Vice President Martin reported he attended the following events: 12/2 Tribal Water Authority Meeting, 12/4 Cabot's Board Meeting, 12/1 DHS City Council Meeting, 12/3 DVBA Legislative Forum, 12/10 DVBA Board Meeting, 12/15 Riverside County Board of Supervisors Meeting, 12/16 Sexual Harassment Prevention Training.

Director Sewell reported he attended the following event: 12/2-12/3 ACWA Conference

Director Duncan reported he attended the following event: 12/8 CVWD Board Meeting, 12/15 DWA Board Meeting.

GENERAL MANAGER REPORT

Nothing further to add.

FINANCIAL REPORT

Nothing further to add.

DISTRICT COUNSEL REPORT

Nothing further to add – No closed session today.

DIRECTOR'S COMMENTS

Director Grasha noted a comment posted last week regarding our mutual aid call out and assistance at the Vista Revisor and noted he was not aware that we received mutual aid, he expressed his disappointment. Additionally, he addressed the statement by Director Duncan at last weeks Study Session.

President Wright noted a call for nominations for ACWA. Additionally, she read a prepared statement regarding unsubstantiated claims being made by Director Grasha.

ADJOURN

President Wright adjourned the meeting at 3:57 PM.

Respectfully submitted,

Arden Wallum
Secretary of the Board of Directors

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
71753	01-29-21	AECOM TECHNICAL SERVICES INC.	PROGRESS PYMT 14	0.00	304,069.54	304,069.54
9993021	01-15-21	WELLS FARGO BANK	AUTO DEP PPE 01/08	109,844.96		109,844.96
9993241	01-28-21	WELLS FARGO BANK	AUTO DEP PPE 01/22	106,203.04		106,203.04
71750	01-29-21	ACWA-JPIA HEALTH BENEFITS AUTH.	FEB.2021 MEDICAL/VISION	95,453.13		95,453.13
9993018	01-20-21	SLOVAK BARON & EMPEY LLP	LEGAL FEES/SERVICES	76,589.60		76,589.60
71857	01-29-21	STATE WATER RES CONTRL BRD	ANNUAL PERMIT FEES	69,865.00		69,865.00
			DC COLLECTIONS PERMIT			
			DESERT CREST PERMITS			
			DISCHARGE PERMIT			
			HORTON PLANT PERMITS			
			HORTON SYSTEM PERMIT			
9993037	01-21-21	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 11/27 & 12/11	58,862.96		58,862.96
71868	01-29-21	TULE RANCH/MAGAN FARMS	NOV.2020 SLUDGE HAULING	47,418.08		47,418.08
			SLUDGE HAULING			
9993019	01-20-21	WELLS FARGO BANK	FED TAX DEP PPE 01/08	45,389.75		45,389.75
9993242	01-29-21	WELLS FARGO BANK	FED TAX DEP PPE 01/22	42,268.05		42,268.05
71846	01-29-21	ROGERS,ANDERSON,MALODY & SCOTT, LLP.	2020 AUDIT	40,395.00		40,395.00
71863	01-29-21	TKE ENGINEERING, INC	64% DESIGN COMPLETION	0.00	39,286.06	39,286.06
			75% COMPLETION			
			79% DESIGN COMPLETION			
			CM & INSPECTION SERVICES			
			CONSULTING SERVICES			
			PHASE II PROGRAM MGMT			
71840	01-29-21	PHILLIPS, FRACTOR & COMPANY, LLC	CONSULTANT/LEGAL FEES	26,033.50		26,033.50
71869	01-29-21	UMETECH, INC	DEC.2020 IT SERVICES	24,290.75	85.00	24,375.75
71785	01-29-21	CITY OF DESERT HOT SPRINGS	UUTAX - NOV.2020	23,182.01		23,182.01
71854	01-29-21	SOUTHERN CALIF EDISON	ELECTRIC BILL	21,683.33		21,683.33
			WELL 25 & 26/WOODRIDGE			
			WELL 25A ELECTRIC			
			WELL 26 ELECTRIC			
			WELL 26 ELECTRICAL			
71821	01-29-21	LAYNE CHRISTENSEN CO	WELL 26 FISH OUT	19,946.79		19,946.79
			WELL 26 PUMP PULL			
9993036	01-21-21	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 01/08	16,236.70		16,236.70
9993035	01-21-21	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 12/25	16,154.24		16,154.24
71831	01-29-21	NOBEL SYSTEMS INC.	GV MOBILE FOR IPAD SUBSCRIPTION	15,000.00		15,000.00
71815	01-29-21	INFOSEND INC	BILLS DEC.2020/JAN.2021	14,435.35		14,435.35
			MONTHLY BILLING SERVICE			
			MONTHLY SUPPORT FEE			
71799	01-29-21	ENTERPRISE FM TRUST	MONTHLY LEASE CHARGES	10,723.43		10,723.43
71828	01-29-21	MICHAEL DAVID PLATT	CONSULTING SERVICES	8,776.25	1,168.75	9,945.00
71820	01-29-21	L.O. LYNCH QUALITY WELLS & PUMPS, INC.	BOOSTER REPAIR	9,566.00		9,566.00
71835	01-29-21	ON POWER INDUSTRIES, LLC	ELECTRICAL REPAIRS	9,379.10		9,379.10
			GENERATOR REPAIRS			

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
71789	01-29-21	CORE & MAIN, LP	ANG BMV FIPXFLG	9,013.84		9,013.84
			BALL STOP			
			GASKETS			
			JONES J-344HP			
			REPAIR CLAMPS			
			STOP MUEL			
9993020	01-20-21	STATE OF CA EDD	STATE TAX DEP PPE 01/08	8,679.48		8,679.48
71802	01-29-21	FERGUSON WATERWORKS #1083	AMI METER PROJECT PYMT 12	0.00	8,562.43	8,562.43
9993243	01-28-21	STATE OF CA EDD	STATE TAX DEP PPE 01/22	8,049.68		8,049.68
71777	01-29-21	CARL OTTESON	ANNUAL TESTS	8,040.00		8,040.00
71767	01-29-21	BECK OIL, INC.	DIESEL FUEL	7,443.70		7,443.70
			UNLEADED GASOLINE			
71842	01-29-21	POLYDYNE, INC.	POLYMER	5,899.72		5,899.72
71875	01-29-21	VERIZON WIRELESS	VERIZON CELL BILL	5,558.29		5,558.29
71807	01-29-21	GOUGH SYSTEMS	UNIDATA/PROGRAMMING	3,224.00	2,225.00	5,449.00
71870	01-29-21	UNITED WAY OF THE DESERT	JAN.2021 UNITED WAY REPLENISHMENT	5,000.00		5,000.00
71790	01-29-21	CYPRESS DENTAL ADMINISTRATORS	FEB.2021-DENTAL	4,637.91		4,637.91
71858	01-29-21	SUNPOWER CORPORATION, SYSTEMS	MAINTENANCE & REPAIRS	4,407.09		4,407.09
71784	01-29-21	CITIES DIGITAL INC.	LASERFICHE LICENSE UPGRADE	0.00	4,397.39	4,397.39
71810	01-29-21	HEITEC	CONSULTING SERVICES	4,370.00		4,370.00
71864	01-29-21	TOPS N BARRICADES, INC	LIGHTING FOR NEW TRUCKS	4,208.57		4,208.57
71809	01-29-21	HACH COMPANY	METERS FOR PLANT MAINTENANCE	4,053.60		4,053.60
71775	01-29-21	CARPI & CLAY, INC	FEDERAL ADVOCACY	4,000.00		4,000.00
71800	01-29-21	ENVIROGEN TECHNOLOGIES	URANIUM 26A	3,916.40		3,916.40
71872	01-29-21	USA BLUEBOOK	FEMALE ADAPTERS	3,279.33		3,279.33
			INVENTORY			
			LUTZ PUMPEND			
			PRESSURE RELIEF VALVE			
71878	01-29-21	WILLDAN FINANCIAL SERVICES	STANDY BY POSTCARDS	3,264.15		3,264.15
71862	01-29-21	THE LINCOLN NATL. LIFE INS. CO.	JAN.2021 LIFE INS.	3,057.72		3,057.72
71871	01-29-21	US BANK	AD13 ADMIN FEE	2,750.00		2,750.00
71855	01-29-21	SOUTHERN CALIFORNIA FLEET SERVICES, INC.	FLEET REPAIR	2,316.38		2,316.38
71856	01-29-21	STAPLES	HP INK TONER	2,099.75		2,099.75
			OFFICE SUPPLIES			
			SUPPLIES			
71877	01-29-21	WATERLINE TECHNOLOGIES INC.	4 DRUMS REFILLED	1,749.33		1,749.33
			6 DRUMS REFILLED			
			7 DRUMS REFILLED			
71764	01-29-21	APRIL LEE SCOTT	A.SCOTT TUITION REIMB.	1,637.13		1,637.13
71779	01-29-21	CASAMAR GROUP, LLC	AMI METER PROJECT	0.00	1,535.36	1,535.36
71866	01-29-21	TOM MALLOY CORPORATION	SHORING RENTAL	0.00	1,477.95	1,477.95
71786	01-29-21	CLINICAL LAB OF S B INC	BOD TESTING - SEPT.2020	1,379.00		1,379.00
			BOD TESTING-NOV.2020			
			CLINICAL LAB SAMPLES			

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
71824	01-29-21	MANPOWER US INC.	STAFFING SERVICES	1,288.28		1,288.28
71861	01-29-21	T4 SPATIAL, LLC	JAN.2021 SUBSCRIPTION	1,188.00		1,188.00
71765	01-29-21	ARAMARK UNIFORM SERVICES, INC	UNIFORM SERVICES	1,133.66		1,133.66
71793	01-29-21	DESERT VALLEY DISP INC	DEC. 2020 SERVICE CHARGES	1,125.12		1,125.12
			DEC.2020 CORP YARD SERVICE CHARGES			
71816	01-29-21	INLAND WATER WORKS	CLAMPS	1,062.42		1,062.42
71836	01-29-21	PARKHOUSE TIRE, INC	REPLACEMENT TIRES	944.38		944.38
71844	01-29-21	RAY LOPEZ ASSOCIATES	LANDSCAPE PLANS	942.45		942.45
71797	01-29-21	DRAGON BEDLINERS, LLC	BEDLINER SPRAY	887.00		887.00
71814	01-29-21	HUNTER JOHNSEN, INC.	NEWSLETTER DESIGN	850.00		850.00
71808	01-29-21	H202U	WATER HAULING	800.00		800.00
71773	01-29-21	CALIFORNIA CHAMBER OF COMMERCE	ANNUAL MEMBERSHIP	689.00		689.00
71780	01-29-21	CASEY DOLAN	DIGITAL AD MGMT	650.00		650.00
71796	01-29-21	DESERT TIRES AND AUTO REPAIR	UNIT 399 TIRES	621.48		621.48
71806	01-29-21	FRONTIER	ADMIN	574.58		574.58
71759	01-29-21	AM CONSERVATION GROUP INC.	WATERWISE SCHOOL PROGRAM	489.37		489.37
71336	01-11-21	CAPITAL REALTY ANALYSTS	ADDRESS CHANGE	-487.50		-487.50
71774	01-29-21	CAPITAL REALTY ANALYSTS	PROPERTY APPRAISAL	487.50		487.50
71752	01-29-21	ADT SECURITY SERVICES	ALARM VERBENA/CORP YARD	434.63		434.63
71751	01-29-21	ACWA/JOINT POWERS INSURANCE AUTHORITY	ESPOSITO/PATNEAUDE RESTITUTION	400.00		400.00
71801	01-29-21	EXECUTIVE FACILITIES SERVICES, INC.	VEHICLE DISINFECTION	385.88		385.88
71879	01-29-21	XEROX CORPORATION	COPY EQUIPMENT LEASE	375.63		375.63
71852	01-29-21	SHERWIN-WILLIAMS	PAINT	368.34		368.34
71838	01-29-21	LISA PELTON	L.PELTON BOOK REIMB.	326.18		326.18
			LPELTON ACCOUNTING CLASS			
71834	01-29-21	O'REILLY AUTOMOTIVE,INC.	CAR WASH	298.58		298.58
			PLUG ADAPTER			
			TRUCK 399 BATTERY REPLACEMENT			
			WIPER REPLACEMENT			
71763	01-29-21	ANSAFONE	ANSWERING SERVICE	283.71		283.71
71843	01-29-21	POWERPLAN OIB	PM REPAIRS	272.22		272.22
71749	01-29-21	ACELA ORIANA HOFFERT	L.SOTO COVID TEST	265.00		265.00
			O.HOFFERT HEALTH & WELLNESS REIMB.			
71837	01-29-21	PC MANAGER, LLC	MICROSOFT SURAFCE 2 DOCK	261.69		261.69
71874	01-29-21	VALLEY LOCK & SAFE	ADMIN BACK DOOR REPAIRS	220.00		220.00
PR011521	01-15-21	EMPLOYEES	PAPER PAYROLL CHECKS	183.02		183.02
71781	01-29-21	GREG CHAPMAN, JR	L.SOTO COVID TEST	175.00		175.00
71766	01-29-21	E S BABCOCK & SONS INC	TOTAL N TESTING	170.00		170.00
71770	01-29-21	BRINKS INCORPORATED	JAN.2021 BILLING	164.55		164.55
71778	01-29-21	CARLOS CAMPOS	PEST CONTROL SERVICES	155.00		155.00
71772	01-29-21	BUILDERS SUPPLY	ADMIN BLDG. BULB REPLACEMENTS	146.82		146.82
			MEASURING WHEEL			
			PAINT			
			WELL 34 PARTS			

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
71768	01-29-21	ELLIOTT CONSTRUCTION	ACCOUNT REFUND 64085 OLYMPIC MOUNTAIN AVE	145.79		145.79
71783	01-29-21	CHARLES A MEEKS	ACCOUNT REFUND 10615 AMBROSIO DR	141.27		141.27
71833	01-29-21	JEFFREY R NUTTER	J.NUTTER BOOT REIMB.	129.30		129.30
71825	01-29-21	MCMaster-CARR SUPPLY CO	CLEAR PVC TUBES	126.67		126.67
71853	01-29-21	SHRED-IT	SHREDDING SERVICE	118.20		118.20
71805	01-29-21	JAMES KUMUJAS	ACCOUNT REFUND 66061 1ST ST	104.32		104.32
71845	01-29-21	RIVERSIDE COUNTY SHERIFF'S OFFICE	GARNISHMENT PPE 12/25	100.00		100.00
71755	01-29-21	ALBERT SCSIGULINSKY, MGR	ACCOUNT REFUND 9869 WARWICK DR	99.64		99.64
71830	01-29-21	THERESA MURPHY	T.MURPHY NOTARY FILING	94.15		94.15
71782	01-29-21	KPL SELECT PROPERTY MGMT	ACCOUNT REFUND 66399 ESTRELLA AVE	88.78		88.78
71867	01-29-21	TRI-VALLEY REALTY	ACCOUNT REFUND 64769 PINEHURST CIR	84.60		84.60
71761	01-29-21	ANDY GRUNNET	A.GRUNNET HEALTH & WELLNESS REIMB.	80.00		80.00
71788	01-29-21	COLTON GERDES	C.GERDES HEALTH & WELLNESS REIMB.	80.00		80.00
71826	01-29-21	MICHAEL MOORE	M.MOORE WATER CERT. REIMB.	80.00		80.00
71756	01-29-21	ALEXANDER NINE	A.NINE HEALTH & WELLNESS REIMB.	74.99		74.99
71839	01-29-21	DAVID PENA	D.PENA HEALTH & WELLNESS REIMB.	73.27		73.27
71762	01-29-21	ANN ROGERS	A.ROGERS HEALTH & WELLNESS REIMB.	70.68		70.68
71791	01-29-21	DANIEL MASSEY	ACCOUNT REFUND 9650 BROOKLINE AVE	70.39		70.39
71860	01-29-21	SWRCB ACCOUNTING OFFICE	J.MARTINEZ CERT RENEWAL	70.00		70.00
71865	01-29-21	TRACY WILBORN	ACCOUNT REFUND 68260 CALLE CALMOSO	65.58		65.58
71812	01-29-21	HOME DEPOT CRC PROGRAM	HOME DEPOT CC	50.92		50.92
71757	01-29-21	ALFREDO ISIDORO	ACCOUNT REFUND 13271 CUANDO WAY	48.06		48.06
71848	01-29-21	RYAN SHACKLES	ACCOUNT REFUND 12755 HYACINTH LN	45.52		45.52
71795	01-29-21	DESERT CITIES REPROGRAPHICS SYSTEMS INC	WATER & SEWER PLANS	43.29		43.29
			WATER IMPROVEMENT PLANS			
71769	01-29-21	BILL NELSON	ACCOUNT REFUND 9203 PUESTA DEL SOL	41.92		41.92
71876	01-29-21	VIRGINIA ROGERS	ACCOUNT REFUND 13775 EL RIO LN	39.07		39.07
71813	01-29-21	HEMIGROVE, LLC	ACCOUNT REFUND 64935 LEONARD	34.00		34.00
71817	01-29-21	IRENE MURATORE	ACCOUNT REFUND 8600 WARWICK DR	32.43		32.43
71798	01-29-21	EDLIN ZAVALA	ACCOUNT REFUND 13445 QUINTA WAY	30.46		30.46
71804	01-29-21	FRANCISCA VEGA	ACCOUNT REFUND 13398 OCOTILLO DR	29.11		29.11
71803	01-29-21	DESERT EMPIRE REALTY	ACCOUNT REFUND 12800 AVE SERENA	27.77		27.77
71792	01-29-21	DAVID GRUBBS	ACCOUNT REFUND 15300 PALM DR #211	21.81		21.81
71873	01-29-21	USAFAC INC	M.PLATT BACKGROUND CHECK	20.33		20.33
71818	01-29-21	EDWARD J CARNEY	ACCOUNT REFUND 66320 FLORA AVE	18.33		18.33
71819	01-29-21	JOSHUA LEIB	ACCOUNT REFUND 66290 2ND "A"	18.12		18.12
71760	01-29-21	ANDREA BVENO	ACCOUNT REFUND 17149 LOUISE ST	17.24		17.24
71851	01-29-21	KATHY HERSCHEL	ACCOUNT REFUND 64978 RAY CT	16.19		16.19
71829	01-29-21	FOUR WINDS REALTY	ACCOUNT REFUND 9153 SILVER STAR AVE	16.08		16.08
71847	01-29-21	RONALD K SMITH	ACCOUNT REFUND 9023 SILVER STAR AVE	14.64		14.64
71754	01-29-21	ALBERT & JUDY WAGNER	ACCOUNT REFUND 66976 FLORA	13.63		13.63
71776	01-29-21	CARL BLEA	ACCOUNT REFUND 13721 MONUMENT ST	13.63		13.63
71850	01-29-21	SCP II LLC	ACCOUNT REFUND 13548 CALIENTE DR	13.13		13.13
71827	01-29-21	DESERT EMPIRE REALTY	ACCOUNT REFUND 64795 KRANSHIRE RD	12.44		12.44

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
71822	01-29-21	DESERT EMPIRE REALTY	ACCOUNT REFUND 11335 AMBROSIO DR	11.36		11.36
71787	01-29-21	CMG CAPITAL HOLDING, LLC	ACCOUNT REFUND 66634 SAN DIEGO DR	11.33		11.33
71794	01-29-21	DESERT EMPIRE REALTY	ACCOUNT REFUND 66635 2ND	10.37		10.37
71841	01-29-21	PHYLLIS LEACH	ACCOUNT REFUND 64621 PICARD CT	9.12		9.12
71832	01-29-21	SAID AYASS	ACCOUNT REFUND 13740 DEL RAY LN	8.44		8.44
71823	01-29-21	M & M MORTGAGE SERVICES	ACCOUNT REFUND 15340 AVE MERCED	6.32		6.32
71771	01-29-21	BUDGET REAL ESTATE FUND 1	ACCOUNT REFUND 66783 CAHUILLA AVE	6.01		6.01
71811	01-29-21	HENRY OLSON	ACCOUNT REFUND 62833 N CRESCENT ST	6.00		6.00
71849	01-29-21	SASHA YOUNGBLOOD	ACCOUNT REFUND 66238 AVE SUENOS	4.69		4.69
71758	01-29-21	ALVARO AGUILAR	ACCOUNT REFUND 13032 CACTUS DR	4.25		4.25
71859	01-29-21	SUSAN DEAN	ACCOUNT REFUND 10318 PALM DR	4.24		4.24
PR012921	01-29-21	EMPLOYEES	PAPER PAYROLL CHECKS	0.00		0.00
			CURRENT CHECK TOTAL	1,040,461.9	362,807.4	1,403,269.4
TOTAL				1,040,461.96	362,807.48	1,403,269.44
144 records listed						

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
71336	01-11-21	CAPITAL REALTY ANALYSTS	ADDRESS CHANGE	-487.50		-487.50
71749	01-29-21	ACELA ORIANA HOFFERT	L.SOTO COVID TEST	265.00		265.00
			O.HOFFERT HEALTH & WELLNESS REIMB.			
71750	01-29-21	ACWA-JPIA HEALTH BENEFITS AUTH.	FEB.2021 MEDICAL/VISION	95,453.13		95,453.13
71751	01-29-21	ACWA/JOINT POWERS INSURANCE AUTHORITY	ESPOSITO/PATNEAUDE RESTITUTION	400.00		400.00
71752	01-29-21	ADT SECURITY SERVICES	ALARM VERBENA/CORP YARD	434.63		434.63
71753	01-29-21	AECOM TECHNICAL SERVICES INC.	PROGRESS PYMT 14	0.00	304,069.54	304,069.54
71754	01-29-21	ALBERT & JUDY WAGNER	ACCOUNT REFUND 66976 FLORA	13.63		13.63
71755	01-29-21	ALBERT SCSIGULINSKY, MGR	ACCOUNT REFUND 9869 WARWICK DR	99.64		99.64
71756	01-29-21	ALEXANDER NINE	A.NINE HEALTH & WELLNESS REIMB.	74.99		74.99
71757	01-29-21	ALFREDO ISIDORO	ACCOUNT REFUND 13271 CUANDO WAY	48.06		48.06
71758	01-29-21	ALVARO AGUILAR	ACCOUNT REFUND 13032 CACTUS DR	4.25		4.25
71759	01-29-21	AM CONSERVATION GROUP INC.	WATERWISE SCHOOL PROGRAM	489.37		489.37
71760	01-29-21	ANDREA BVENO	ACCOUNT REFUND 17149 LOUISE ST	17.24		17.24
71761	01-29-21	ANDY GRUNNET	A.GRUNNET HEALTH & WELLNESS REIMB.	80.00		80.00
71762	01-29-21	ANN ROGERS	A.ROGERS HEALTH & WELLNESS REIMB.	70.68		70.68
71763	01-29-21	ANSAFONE	ANSWERING SERVICE	283.71		283.71
71764	01-29-21	APRIL LEE SCOTT	A.SCOTT TUITION REIMB.	1,637.13		1,637.13
71765	01-29-21	ARAMARK UNIFORM SERVICES, INC	UNIFORM SERVICES	1,133.66		1,133.66
71766	01-29-21	E S BABCOCK & SONS INC	TOTAL N TESTING	170.00		170.00
71767	01-29-21	BECK OIL, INC.	DIESEL FUEL	7,443.70		7,443.70
			UNLEADED GASOLINE			
71768	01-29-21	ELLIOTT CONSTRUCTION	ACCOUNT REFUND 64085 OLYMPIC MOUNTAIN AVE	145.79		145.79
71769	01-29-21	BILL NELSON	ACCOUNT REFUND 9203 PUESTA DEL SOL	41.92		41.92
71770	01-29-21	BRINKS INCORPORATED	JAN.2021 BILLING	164.55		164.55
71771	01-29-21	BUDGET REAL ESTATE FUND 1	ACCOUNT REFUND 66783 CAHUILLA AVE	6.01		6.01
71772	01-29-21	BUILDERS SUPPLY	ADMIN BLDG. BULB REPLACEMENTS	146.82		146.82
			MEASURING WHEEL			
			PAINT			
			WELL 34 PARTS			
71773	01-29-21	CALIFORNIA CHAMBER OF COMMERCE	ANNUAL MEMBERSHIP	689.00		689.00
71774	01-29-21	CAPITAL REALTY ANALYSTS	PROPERTY APPRAISAL	487.50		487.50
71775	01-29-21	CARPI & CLAY. INC	FEDERAL ADVOCACY	4,000.00		4,000.00
71776	01-29-21	CARL BLEA	ACCOUNT REFUND 13721 MONUMENT ST	13.63		13.63
71777	01-29-21	CARL OTTESON	ANNUAL TESTS	8,040.00		8,040.00
71778	01-29-21	CARLOS CAMPOS	PEST CONTROL SERVICES	155.00		155.00
71779	01-29-21	CASAMAR GROUP, LLC	AMI METER PROJECT	0.00	1,535.36	1,535.36
71780	01-29-21	CASEY DOLAN	DIGITAL AD MGMT	650.00		650.00
71781	01-29-21	GREG CHAPMAN, JR	L.SOTO COVID TEST	175.00		175.00
71782	01-29-21	KPL SELECT PROPERTY MGMT	ACCOUNT REFUND 66399 ESTRELLA AVE	88.78		88.78
71783	01-29-21	CHARLES A MEEKS	ACCOUNT REFUND 10615 AMBROSIO DR	141.27		141.27
71784	01-29-21	CITIES DIGITAL INC.	LASERFICHE LICENSE UPGRADE	0.00	4,397.39	4,397.39
71785	01-29-21	CITY OF DESERT HOT SPRINGS	UUTAX - NOV.2020	23,182.01		23,182.01
71786	01-29-21	CLINICAL LAB OF S B INC	BOD TESTING - SEPT.2020	1,379.00		1,379.00

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
			BOD TESTING-NOV.2020			
			CLINICAL LAB SAMPLES			
71787	01-29-21	CMG CAPITAL HOLDING, LLC	ACCOUNT REFUND 66634 SAN DIEGO DR	11.33		11.33
71788	01-29-21	COLTON GERDES	C.GERDES HEALTH & WELLNESS REIMB.	80.00		80.00
71789	01-29-21	CORE & MAIN, LP	ANG BMV FIPXFLG	9,013.84		9,013.84
			BALL STOP			
			GASKETS			
			JONES J-344HP			
			REPAIR CLAMPS			
			STOP MUEL			
71790	01-29-21	CYPRESS DENTAL ADMINISTRATORS	FEB.2021-DENTAL	4,637.91		4,637.91
71791	01-29-21	DANIEL MASSEY	ACCOUNT REFUND 9650 BROOKLINE AVE	70.39		70.39
71792	01-29-21	DAVID GRUBBS	ACCOUNT REFUND 15300 PALM DR #211	21.81		21.81
71793	01-29-21	DESERT VALLEY DISP INC	DEC. 2020 SERVICE CHARGES	1,125.12		1,125.12
			DEC.2020 CORP YARD SERVICE CHARGES			
71794	01-29-21	DESERT EMPIRE REALTY	ACCOUNT REFUND 66635 2ND	10.37		10.37
71795	01-29-21	DESERT CITIES REPROGRAPHICS SYSTEMS INC	WATER & SEWER PLANS	43.29		43.29
			WATER IMPROVEMENT PLANS			
71796	01-29-21	DESERT TIRES AND AUTO REPAIR	UNIT 399 TIRES	621.48		621.48
71797	01-29-21	DRAGON BEDLINERS, LLC	BEDLINER SPRAY	887.00		887.00
71798	01-29-21	EDLIN ZAVALA	ACCOUNT REFUND 13445 QUINTA WAY	30.46		30.46
71799	01-29-21	ENTERPRISE FM TRUST	MONTHLY LEASE CHARGES	10,723.43		10,723.43
71800	01-29-21	ENVIROGEN TECHNOLOGIES	URANIUM 26A	3,916.40		3,916.40
71801	01-29-21	EXECUTIVE FACILITIES SERVICES, INC.	VEHICLE DISINFECTION	385.88		385.88
71802	01-29-21	FERGUSON WATERWORKS #1083	AMI METER PROJECT PYMT 12	0.00	8,562.43	8,562.43
71803	01-29-21	DESERT EMPIRE REALTY	ACCOUNT REFUND 12800 AVE SERENA	27.77		27.77
71804	01-29-21	FRANCISCA VEGA	ACCOUNT REFUND 13398 OCOTILLO DR	29.11		29.11
71805	01-29-21	JAMES KUMUJAS	ACCOUNT REFUND 66061 1ST ST	104.32		104.32
71806	01-29-21	FRONTIER	ADMIN	574.58		574.58
71807	01-29-21	GOUGH SYSTEMS	UNIDATA/PROGRAMMING	3,224.00	2,225.00	5,449.00
71808	01-29-21	H202U	WATER HAULING	800.00		800.00
71809	01-29-21	HACH COMPANY	METERS FOR PLANT MAINTENANCE	4,053.60		4,053.60
71810	01-29-21	HEITEC	CONSULTING SERVICES	4,370.00		4,370.00
71811	01-29-21	HENRY OLSON	ACCOUNT REFUND 62833 N CRESCENT ST	6.00		6.00
71812	01-29-21	HOME DEPOT CRC PROGRAM	HOME DEPOT CC	50.92		50.92
71813	01-29-21	HOMEGROVE, LLC	ACCOUNT REFUND 64935 LEONARD	34.00		34.00
71814	01-29-21	HUNTER JOHNSEN, INC.	NEWSLETTER DESIGN	850.00		850.00
71815	01-29-21	INFOSEND INC	BILLS DEC.2020/JAN.2021	14,435.35		14,435.35
			MONTHLY BILLING SERVICE			
			MONTHLY SUPPORT FEE			
71816	01-29-21	INLAND WATER WORKS	CLAMPS	1,062.42		1,062.42
71817	01-29-21	IRENE MURATORE	ACCOUNT REFUND 8600 WARWICK DR	32.43		32.43
71818	01-29-21	EDWARD J CARNEY	ACCOUNT REFUND 66320 FLORA AVE	18.33		18.33
71819	01-29-21	JOSHUA LEIB	ACCOUNT REFUND 66290 2ND "A"	18.12		18.12

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
71820	01-29-21	L.O. LYNCH QUALITY WELLS & PUMPS, INC.	BOOSTER REPAIR	9,566.00		9,566.00
71821	01-29-21	LAYNE CHRISTENSEN CO	WELL 26 FISH OUT	19,946.79		19,946.79
			WELL 26 PUMP PULL			
71822	01-29-21	DESERT EMPIRE REALTY	ACCOUNT REFUND 11335 AMBROSIO DR	11.36		11.36
71823	01-29-21	M & M MORTGAGE SERVICES	ACCOUNT REFUND 15340 AVE MERCED	6.32		6.32
71824	01-29-21	MANPOWER US INC.	STAFFING SERVICES	1,288.28		1,288.28
71825	01-29-21	MCMaster-CARR SUPPLY CO	CLEAR PVC TUBES	126.67		126.67
71826	01-29-21	MICHAEL MOORE	M.MOORE WATER CERT. REIMB.	80.00		80.00
71827	01-29-21	DESERT EMPIRE REALTY	ACCOUNT REFUND 64795 KRANSHIRE RD	12.44		12.44
71828	01-29-21	MICHAEL DAVID PLATT	CONSULTING SERVICES	8,776.25	1,168.75	9,945.00
71829	01-29-21	FOUR WINDS REALTY	ACCOUNT REFUND 9153 SILVER STAR AVE	16.08		16.08
71830	01-29-21	THERESA MURPHY	T.MURPHY NOTARY FILING	94.15		94.15
71831	01-29-21	NOBEL SYSTEMS INC.	GV MOBILE FOR IPAD SUBSCRIPTION	15,000.00		15,000.00
71832	01-29-21	SAID AYASS	ACCOUNT REFUND 13740 DEL RAY LN	8.44		8.44
71833	01-29-21	JEFFREY R NUTTER	J.NUTTER BOOT REIMB.	129.30		129.30
71834	01-29-21	O'REILLY AUTOMOTIVE,INC.	CAR WASH	298.58		298.58
			PLUG ADAPTER			
			TRUCK 399 BATTERY REPLACEMENT			
			WIPER REPLACEMENT			
71835	01-29-21	ON POWER INDUSTRIES, LLC	ELECTRICAL REPAIRS	9,379.10		9,379.10
			GENERATOR REPAIRS			
71836	01-29-21	PARKHOUSE TIRE, INC	REPLACEMENT TIRES	944.38		944.38
71837	01-29-21	PC MANAGER, LLC	MICROSOFT SURAFCE 2 DOCK	261.69		261.69
71838	01-29-21	LISA PELTON	L.PELTON BOOK REIMB.	326.18		326.18
			LPELTON ACCOUNTING CLASS			
71839	01-29-21	DAVID PENA	D.PENA HEALTH & WELLNESS REIMB.	73.27		73.27
71840	01-29-21	PHILLIPS, FRACTOR & COMPANY, LLC	CONSULTANT/LEGAL FEES	26,033.50		26,033.50
71841	01-29-21	PHYLLIS LEACH	ACCOUNT REFUND 64621 PICARD CT	9.12		9.12
71842	01-29-21	POLYDYNE,INC.	POLYMER	5,899.72		5,899.72
71843	01-29-21	POWERPLAN OIB	PM REPAIRS	272.22		272.22
71844	01-29-21	RAY LOPEZ ASSOCIATES	LANDSCAPE PLANS	942.45		942.45
71845	01-29-21	RIVERSIDE COUNTY SHERIFF'S OFFICE	GARNISHMENT PPE 12/25	100.00		100.00
71846	01-29-21	ROGERS,ANDERSON,MALODY & SCOTT, LLP.	2020 AUDIT	40,395.00		40,395.00
71847	01-29-21	RONALD K SMITH	ACCOUNT REFUND 9023 SILVER STAR AVE	14.64		14.64
71848	01-29-21	RYAN SHACKLES	ACCOUNT REFUND 12755 HYACINTH LN	45.52		45.52
71849	01-29-21	SASHA YOUNGBLOOD	ACCOUNT REFUND 66238 AVE SUENOS	4.69		4.69
71850	01-29-21	SCP II LLC	ACCOUNT REFUND 13548 CALIENTE DR	13.13		13.13
71851	01-29-21	KATHY HERSCHEL	ACCOUNT REFUND 64978 RAY CT	16.19		16.19
71852	01-29-21	SHERWIN-WILLIAMS	PAINT	368.34		368.34
71853	01-29-21	SHRED-IT	SHREDDING SERVICE	118.20		118.20
71854	01-29-21	SOUTHERN CALIF EDISON	ELECTRIC BILL	21,683.33		21,683.33
			WELL 25 & 26/WOODRIDGE			
			WELL 25A ELECTRIC			
			WELL 26 ELECTRIC			

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
			WELL 26 ELECTRICAL			
71855	01-29-21	SOUTHERN CALIFORNIA FLEET SERVICES, INC.	FLEET REPAIR	2,316.38		2,316.38
71856	01-29-21	STAPLES	HP INK TONER	2,099.75		2,099.75
			OFFICE SUPPLIES			
			SUPPLIES			
71857	01-29-21	STATE WATER RES CONTRL BRD	ANNUAL PERMIT FEES	69,865.00		69,865.00
			DC COLLECTIONS PERMIT			
			DESERT CREST PERMITS			
			DISCHARGE PERMIT			
			HORTON PLANT PERMITS			
			HORTON SYSTEM PERMIT			
71858	01-29-21	SUNPOWER CORPORATION,SYSTEMS	MAINTENANCE & REPAIRS	4,407.09		4,407.09
71859	01-29-21	SUSAN DEAN	ACCOUNT REFUND 10318 PALM DR	4.24		4.24
71860	01-29-21	SWRCB ACCOUNTING OFFICE	J.MARTINEZ CERT RENEWAL	70.00		70.00
71861	01-29-21	T4 SPATIAL, LLC	JAN.2021 SUBSCRIPTION	1,188.00		1,188.00
71862	01-29-21	THE LINCOLN NATL. LIFE INS. CO.	JAN.2021 LIFE INS.	3,057.72		3,057.72
71863	01-29-21	TKE ENGINEERING, INC	64% DESIGN COMPLETION	0.00	39,286.06	39,286.06
			75% COMPLETION			
			79% DESIGN COMPLETION			
			CM & INSPECTION SERVICES			
			CONSULTING SERVICES			
			PHASE II PROGRAM MGMT			
71864	01-29-21	TOPS N BARRICADES, INC	LIGHTING FOR NEW TRUCKS	4,208.57		4,208.57
71865	01-29-21	TRACY WILBORN	ACCOUNT REFUND 68260 CALLE CALMOSO	65.58		65.58
71866	01-29-21	TOM MALLOY CORPORATION	SHORING RENTAL	0.00	1,477.95	1,477.95
71867	01-29-21	TRI-VALLEY REALTY	ACCOUNT REFUND 64769 PINEHURST CIR	84.60		84.60
71868	01-29-21	TULE RANCH/MAGAN FARMS	NOV.2020 SLUDGE HAULING	47,418.08		47,418.08
			SLUDGE HAULING			
71869	01-29-21	UMETECH, INC	DEC.2020 IT SERVICES	24,290.75	85.00	24,375.75
71870	01-29-21	UNITED WAY OF THE DESERT	JAN.2021 UNITED WAY REPLENISHMENT	5,000.00		5,000.00
71871	01-29-21	US BANK	AD13 ADMIN FEE	2,750.00		2,750.00
71872	01-29-21	USA BLUEBOOK	FEMALE ADAPTERS	3,279.33		3,279.33
			INVENTORY			
			LUTZ PUMPEND			
			PRESSURE RELIEF VALVE			
71873	01-29-21	USAFAC INC	M.PLATT BACKGROUND CHECK	20.33		20.33
71874	01-29-21	VALLEY LOCK & SAFE	ADMIN BACK DOOR REPAIRS	220.00		220.00
71875	01-29-21	VERIZON WIRELESS	VERIZON CELL BILL	5,558.29		5,558.29
71876	01-29-21	VIRGINIA ROGERS	ACCOUNT REFUND 13775 EL RIO LN	39.07		39.07
71877	01-29-21	WATERLINE TECHNOLOGIES INC.	4 DRUMS REFILLED	1,749.33		1,749.33
			6 DRUMS REFILLED			
			7 DRUMS REFILLED			
71878	01-29-21	WILLDAN FINANCIAL SERVICES	STANDY BY POSTCARDS	3,264.15		3,264.15
71879	01-29-21	XEROX CORPORATION	COPY EQUIPMENT LEASE	375.63		375.63

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	OPERATING	CAPITAL	TOTAL
9993018	01-20-21	SLOVAK BARON & EMPEY LLP	LEGAL FEES/SERVICES	76,589.60		76,589.60
9993019	01-20-21	WELLS FARGO BANK	FED TAX DEP PPE 01/08	45,389.75		45,389.75
9993020	01-20-21	STATE OF CA EDD	STATE TAX DEP PPE 01/08	8,679.48		8,679.48
9993021	01-15-21	WELLS FARGO BANK	AUTO DEP PPE 01/08	109,844.96		109,844.96
9993035	01-21-21	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 12/25	16,154.24		16,154.24
9993036	01-21-21	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 01/08	16,236.70		16,236.70
9993037	01-21-21	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 11/27 & 12/11	58,862.96		58,862.96
9993241	01-28-21	WELLS FARGO BANK	AUTO DEP PPE 01/22	106,203.04		106,203.04
9993242	01-29-21	WELLS FARGO BANK	FED TAX DEP PPE 01/22	42,268.05		42,268.05
9993243	01-28-21	STATE OF CA EDD	STATE TAX DEP PPE 01/22	8,049.68		8,049.68
PR011521	01-15-21	EMPLOYEES	PAPER PAYROLL CHECKS	183.02		183.02
PR012921	01-29-21	EMPLOYEES	PAPER PAYROLL CHECKS	0.00		0.00
			CURRENT CHECK TOTAL	1,040,461.9	362,807.4	1,403,269.4
TOTAL				1,040,461.96	362,807.48	1,403,269.44
144 records listed						

AGENDA REPORT

Item 10.

REGULAR BOARD MEETINGS FEBRUARY 11 & 16, 2021 UPCOMING EVENTS REQUIRING BOARD APPROVAL AND DIRECTOR REPORTS

UPCOMING EVENTS OF INTEREST

In accordance with Resolution 2009-2, attendance by a Director at any event not listed on the Board Affiliations List as adopted, may be approved by the Board of Directors as District service and compensated accordingly.

Date	Event	Confirmed Attendees

OTHER MEETINGS ATTENDED (no daily stipend was claimed)

Date	Event	Attendees
1/19	DHS CITY COUNCIL MEETING	MARTIN
1/25	CABOT'S BOARD MEETING	MARTIN

DIRECTOR REPORTS

(Per GC 53232.3(d) brief reports on meetings attended for which a daily stipend was claimed)

Date	Event	Attendees
1/3	DWA BOARD MEETING	DUNCAN
1/5	DHS CITY COUNCIL MEETING	MARTIN
1/7	DVBA LEGISLATIVE MEETING	MARTIN
1/21	COUNTYWIDE OVERSIGHT BOARD	MARTIN
1/26	CVWD BOARD MEETING	DUNCAN
1/27	SAN GORGONIO PASS REGIONAL WATER ALLIANCE MEETING	MARTIN

*Participation in these meetings was done via "Zoom" or similar video technology.



General Manager's Report February 2021



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APPENDIX A - Federal Update from Carpi & Clay

APPENDIX B – Wastewater and Water Production Tables

APPENDIX C – Public Affairs Information



ADMINISTRATION

Accounting Department

The Accounting Department continues to work with its vendors to complete the yearly and necessary tasks to meet State and Federal reporting requirements and the strategic goals established by the Mission Springs Water District Board of Directors (Board). Below are project highlights and summaries for the previous month;

Payroll Changes and Updates

Every year there are changes to the Federal and State Tax Code and this year was no different. The following updates have been completed in the month of January:

- 2021 Federal Tax Rates have been updated in the accounting system.
- 2021 State Tax Rates have been updated in the accounting system.
- 2021 457 Max Contributions have been updated in the accounting system.
- Employee 457 District match has been reset to begin again January 1.
- Group Term Life Insurance benefit taxable rates have been updated in the accounting system.
- Employee Medical Insurance 5% match have been updated in Unidata due to the new rates being effective January 1. Some rates and subsequent matches went up or down depending on their tier and family plan.
- Federal Mileage Rate changed to 56 cents per mile driven for District business.
- Worker's Comp Insurance Payments were calculated and processed with JPIA – for a total of \$28,192.86.
- All employees were updated in the system to start the year with 27 hours of Optional Hours that can be used at their discretion with prior supervisor approval.

Other important items were shared with staff regarding annual benefits. Memorandums were issued discussing the District's annual benefit to convert sick hours with a minimum of 144 hours banked as cash-out/convert to vacation or keep in the bank, and the District's annual benefit to cash out or convert sick hours to vacation for any hours over the District maximum allowed carryover of 600 hours.

Mid-Year Budget Adjustments

The Mid-Year Budget Report was adopted by the MSWD Board during the January Meeting. Staff has completed revising the revenue, expenses, and budgeted items to the FY2021 Budget.

COVID-19 Costs to Date

From March 1 through January 31, 2021, MSWD has spent approximately \$895,000 on COVID-19 related expenditures.

Other Important Items

- Payroll and Accounts Payable amounts processed in:
 - December amounted to \$1,180,190.99.
 - January amounted to \$1,432,466.99.
- Total Cash Receipts amounted to:
 - December – \$1,972,683.45
 - January – \$5,966,552.14
 - January County Receipts for Property Taxes and Other amounted to \$4,643,257.59, of which two large passthrough payments went to:
 - DHS City Utility Tax Share of the sewer charges – \$179,790.29.
 - US Bank AD #13 – Century Vintage Homes - \$278,535.48
- Debt Payments were processed in January as follows:
 - Berkadia AD #4 – \$455.00
 - Berkadia AD #7 – \$2,102.00
 - State Revolving Fund – \$302,509.91
- Quarterly 941 Federal Tax reporting through December 31 has been completed and is ready for submission.
- The accounting department is finishing and submitting the annual State Controller's Report to the State to review the District's financial transactions for 2020.
- The yearly payment coupons for retirees that are still in the District's medical plan were sent out for the cost changes for the 2021 year.
- Accounting Records Monthly storage boxes were prepared and ready to send to storage prior to destruction per the District's record retention policy.
- Debt records for amounts due within the next year were updated to show up on the monthly internal financial statements correctly.
- Monthly Budget Transfer requests were completed in the accounting system and reflected in the manager's reports.
- Petty cash reconciliations were completed and showed no petty cash transactions during the months of October – December (District's petty cash policy is for amounts under \$25).

Customer Service Department

United Way Customer Bill Assistance Program

The United Way Customer Bill Assistance Program continues to be utilized by those customers who have been impacted the most by the COVID-19 pandemic. 202 customers received bill assistance in 2020 through the Help 2 Others program.

Continued overview of Lobby closure and COVID-19 response

With the customer lobby access still closed to the public, MSWD Customer Service Representatives continue to assist our customers with minimal disruption. We feel comfortable remaining closed if needed due to COVID-19, customers have adapted, and we are assisting in creative ways if needed if the customer does not have internet access.

- If customer states they have been out of work due to COVID-19 we will remove late charges, and as with all customers create extensions and payment plans.
- All Customer Service staff is working in office with distancing.
- All Field Service Technicians are working to serve customers in individual trucks.
- Applications available on MSWD.org
- Mailing paper applications to customers that are unable or uncomfortable with online processes.

Ways to pay bills during lobby closure

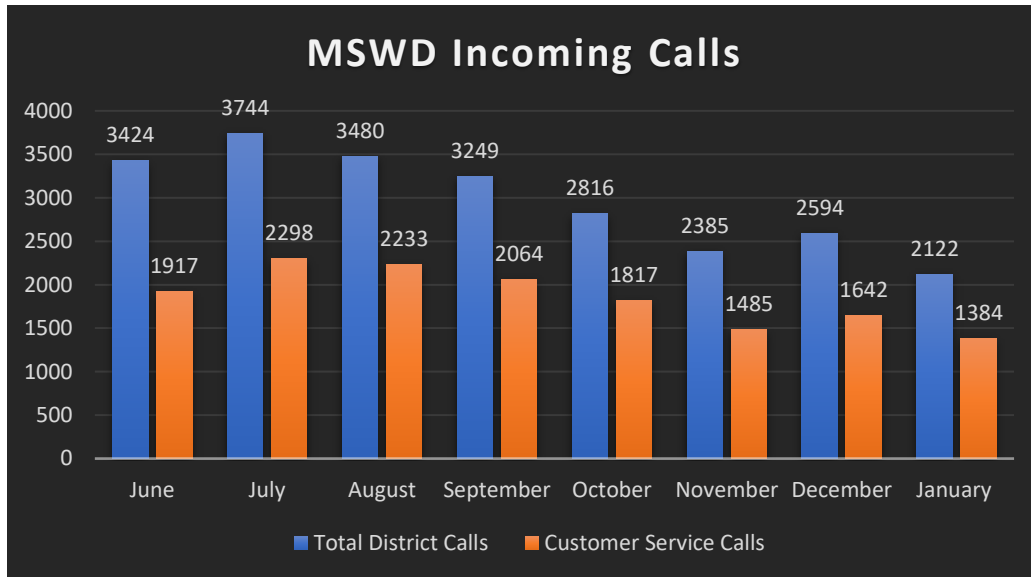
- Customer can drop payments (check or money order) in the drop box
- Customers can pay at 7-11 in DHS, Walmart must have their bills present
- Payment Portal on MSWD.org
- Customers can call in and pay through the IVR system
- Paypal option through Paymentus

Customer Portal Update

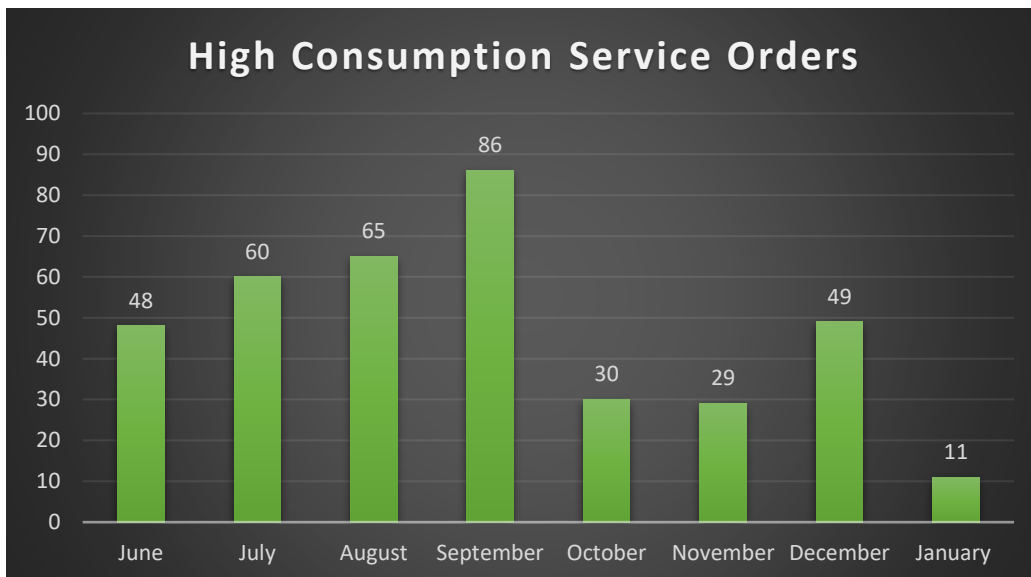
Qualifications from interested vendors has been received and evaluated. The award of contract is still under consideration. Integration of a customer portal typically occurs over 90 – 120 days.

Calls into the Customer Service Department since June 2020

We continue to see decline in customer service calls from our monthly highs in July 2020 with the exception of December. Many calls are for payment extensions, late fee removal requests, lien release requests, new property start/stop service. The chart below represents MSWD incoming calls and those received by the Customer Service staff.



Similarly, we continue to see a decline in the high consumption service calls also with the exception of December. These service calls typically include reviewing the customers consumption history, usage alerts, and/or limited site investigations.



Purchasing Department

The Purchasing Department Staff continues provide sanitization supplies to ensure wipes, hand sanitizer, disinfectants are available to all District buildings, and vehicles for the safety of the staff.

The Purchasing staff continues to work with vendors for replacement lids for Dillon Mobile home park as they are currently are using a discontinued meter box/lid combination. MSWD has roughly 100 homes with this style as well. We are currently waiting for a sample lid from Ferguson our meter equipment supplier. Should this lid fit properly, we would then place our order for the lids needed.



ENGINEERING AND OPERATIONS

Engineering Department

Below is a list of Capital Projects and status updates.

Well 42 Project

MSWD has completed secured and executed the contract with Layne Christensen Company. Staff and construction management consultant (TKE) completed the pre-construction meeting, began processing submittals, and responding to RFIs.

The Notice to Proceed (NTP) was issued for February 1st. Construction is expected to begin with clearing and grubbing the site, installing sound walls to minimize noise to surrounding properties, and begin drilling activities. Drilling activities will occur 24/7 over a 4-week period. Notification to surround properties has already been completed.



N. Indian Canyon Drive Sewer Project

The pre-construction meeting with the contractor, Downing Construction was held in December. Staff and construction management consultant (TKE) continue to coordinate permitting, traffic control plan approval, and cost share agreement with Riverside County.

Terrace Reservoirs Rehabilitation and Site Improvements

Staff completed plan check of the 100% design and returned to the consultant (TKE) to prepare the final issue for bid design package. Staff anticipates receiving the final issue for bid design package in early February to begin the bidding process.

Vista Reservoir No. 2

The final design was placed on hold temporarily to get the higher priority Terrace Reservoirs Rehab project out to bid first. The consultant is expected to complete the final design by the end of February.

Desert Willows Community Water Line Replacement

Staff, consultant (TKE), and legal counsel (SBEMP) completed a cooperative agreement with the Desert Willows Property Owners Association (DWPOA) to separate appropriate pavement costs for the project. The DWPOA approved the Cooperative Agreement on January 15. MSWD Board will consider the item at the February Board meeting.

Staff completed an award extension with the apparent low bidder to allow for the negotiation of the Cooperative Agreement. Staff has placed the construction contract award on the February Board agenda for consideration.

AD-18 – GQPP Sewer Project Areas “H” & “I”

Staff and consultant continued coordination with one property owner regarding a required pipeline/utility easement and selected an alignment alternative that is being circulated to the owner for approval. Acceptance of the alignment alternative is expected in February, at which time, the formal easement documents and appraisal will take place. Staff placed the final design on hold until the alignment and easement are finalized.

Water System and Wastewater System Comprehensive Master Plan Update

Staff began negotiations with the highest scored firm and anticipates completing negotiation in February; and will bring the item to the Board of Directors for approval in March.

Horton Odor Control Project

Staff re-bid the project and completed the pre-bid filed walk. Bid opening is scheduled for February 11th.

On-Call General Engineering Services RFP

As department workload continues to increase, the RFP for on-call general engineering services allows the Engineering Department the ability to have additional resources/consultants as needed to provide and maintain the level of service required. The proposals received have been reviewed and scored, however, before the selection process moves forward, staff is reevaluating current CIP/Development projects and the priority of upcoming CIP projects to better determine what immediate and future resource support is required. After the project evaluation staff anticipates awarding contracts to multiple consultants as early as March 2021. The value the RFP process provides is it will also allow staff the keep remaining proposals not awarded on file and the flexibility to award other contracts when future project needs arise.

MSWD Regional Water Reclamation Facility:

This item has moved from this report to the Board Packet as a monthly update.

Administrative Building

This item has moved from this report to the Board Packet.

Operations & Maintenance

Construction & Maintenance

Construction & Maintenance Staff (C&M) completed approximately 355 water line location requests in the previous month. Staff continues to use iPads with the GeoViewer Mobile app to streamline and manage line locations. C&M also replaced 2 water services and repaired 13 service line leaks and 3 main line leaks. Approximately 11,040 gallons of water loss was recorded due to water leaks.



Staff continues to replace angle meter stops (AMSs) (District side shutoff valve) allowing water service to be shut off for replacement of the remaining Master Meter water meters with new Neptune water meters as part of the meter replacement project. There are several AMSs that the contractor was not able to operate to replace the old meter.

Staff continues to implement the maintenance programs, which consist of ground valves, blow-offs, Cla-Val valves and fire hydrants. There were 18 ground valves exercised, 19 fire hydrants flushed, and 42 blow-offs flushed and inspected. There were no Cla-Val valves serviced this month. Due to the A/B team split, maintenance programs like this are only done as time permits.



Staff removed an old tree stump and demolished the old chlorine building at Well 22 to prepare for the rehabilitation of Well 22 and other equipment such as electrical panel and new chlorine building.



B-81 Paving, Inc. started work on the District's asphalt pavement patch replacement program this month. The patch replacement program is in place to permanently repair temporary patches in various locations throughout the District service area created from repairs and new installations performed by District staff.



Staff continues to make new installs a priority as they are received. Seven new water services were installed this month. The photo below shows staff using the asphalt zipper to grind the asphalt allowing for trench excavation.

Staff has been making the necessary staffing adjustments in dealing with the current COVID-19 pandemic. We continue to keep good constant communication with our department, and with other departments and managers in the District.

Fleet and Facility Maintenance

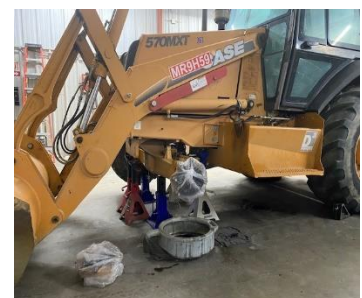
The District's security company, ADT, has completed the upgrade to the alarm system for the Admin building, Engineering Modular, Annex Building and Corporate Yard. The upgrade was performed to replace aging/obsolete equipment. The District has been experiencing many issues related to outdate equipment and the upgrade will eliminate issues going forward.

All District buildings continue to be cleaned and disinfected weekly, Tuesday through Friday, by our janitorial company. Disinfection is completed four times a week and janitorial services are completed twice a week.

Light fixtures and lights were replaced in the front of the Annex building and lights were replaced inside of the Admin building. All fire extinguishers were inspected.

Staff tests the standby generators as part of our monthly maintenance program. This testing ensures the generators are ready when needed.

The District continues to utilize Southern California Fleet Services for maintenance and repairs of District vehicles and equipment. Ten of the District vehicles that fall under the State's Biennial Inspection of Terminals (BIT) Program were all inspected this month. The tongue jack that raises and lowers the front of the trailer to connect to a truck was replaced on one of the portable generator trailers. Two of the five large



emergency backup generators were serviced and tested. The front wheel hub on the Case skip loader was repaired due to a leaky seal and bad wheel bearing. The seat and arm rest from the front-end loader was removed and sent out to be reupholstered. The torn seatbelt was also replaced on loader. A few batteries were also replaced this month due to age and no longer being able to hold a charge.



Wastewater

Staff spent a combined 272-man hours performing routine plant maintenance, equipment maintenance and plant operations at the Horton and Desert Crest plants during the month. Also, during that timeframe, staff spent 241-man hours operating the sludge belt filter press, filling and removing 14 trailers of sludge from the Horton and Desert Crest Plants.

The following table shows the average daily flow and peak daily flow for the Horton and Desert Crest Plants.

WASTEWATER FLOW MGD				
2020/21	HORTON PLANT		DESERT CREST	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	2.069268	2.140825	0.047916	0.079010
Aug.	2.135828	2.274566	0.053795	0.070420
Sep.	2.003417	2.121446	0.046861	0.077790
Oct.	1.964716	2.100928	0.043720	0.049600
Nov.	1.928082	2.082209	0.046171	0.051750
Dec.	1.750513	2.074777	0.044951	0.050380
Jan.	1.846818	2.018006	0.045299	0.050610
Feb.				
Mar.				
Apr.				
May				
June				

Additional wastewater flow information is provided in Appendix B.

Staff collected 19 samples and spent 23-man hours performing laboratory duties and analysis for process control and regulatory reporting purposes. Both plants are producing an effluent that meets the District discharge requirement. Wastewater staff along with Engineering staff will soon begin working on a Cloth Media Filter CIP project to help better the effluent leaving the process at Horton WWTP.

A representative from BDP Industries (belt press manufacturer) visited our site in January to evaluate the belt press and make recommendations for repair and replacement of parts. We are now in the process of reviewing and budgeting for the recommended replacement parts. The rep also discussed with the operators our current maintenance schedule and answered questions they had. Since a representative for BDP was already in the Southern California region, they performed the service at no charge to the District.

Due to maintenance requirements and to better manage workload due to COVID restrictions, staff has been contemplating a temporary 7-day work week schedule. Currently, some maintenance and process require staff to provide 7-day coverage with overtime hours. The proposed 7-day work week schedule will provide coverage as regular hours, reducing overtime, boosting productivity by lessening the amount of time that the team is “working from home” currently, thus allowing the department to have more people working at the plant during the COVID-19 A/B team split. The 7-day schedule includes 10-hour workdays with an anticipated start date of February 5, 2021 outlined below:

- “A” team will be working Sunday through Wednesday, 6:00 a.m. to 4:30 p.m.
- “B” team will be working Wednesday through Saturday, 6:00 a.m. to 4:30 p.m.

To avoid the teams coming into contact with one another, the teams will be rotating working from home every other Wednesday, which is currently being done.

No SSOs occurred in the collection system. No problems occurred at the Dos Palmas Lift Station. The operators continued to visit the site each day (Monday thru Friday) to check proper pump operation, ensure the SCADA system is working properly, and checking site security.

KSM Electric was onsite at the lift station to troubleshoot the soft starter for pump #1 after numerous shut offs. No problems were found, and the unit has been working fine since. Staff will continue to monitor the starter for future problems.

The Dos Palmas Lift Station had an issue with a pump ragging up. Staff contacted All Valley Crane to provide crane service for the removal of the pump from the wet well. Once the pump was brought up to the surface, staff was able to remove all the rags from the pump. The pump was dropped back down into the wet well and reinstalled. All the grease and rags were removed by pumping the level all the way down. This continued until the pump



became ragged again requiring staff to remove the pump for the well and then repeated the process of de-ragging. Once fully completed, the pump was reinstalled and tested. The pump was put back into service and everything was back to normal operating procedure.

Staff continues to pull the influent pumps due to ragging of “flushable wipes” as needed on a weekly basis, including weekends. Pumping GPM and Hz on the pumps are checked daily to ensure pumps do not need to be pulled out more frequently.



The percolation ponds at the Horton Plant remain close to capacity. Staff is taking all necessary steps to help drain ponds for cleaning. These steps include the use of 6-inch & 3-inch pumps to move effluent between ponds to help with percolation. The ponds performance depends on the quality of the effluent being discharged into the ponds. The heavier the solids are leaving the clarifiers, the worse the ponds perform. Staff works diligently to ensure that the effluent going into the ponds is a high-quality product which allows the ponds to percolate as designed. The percolation ponds are monitored daily including Saturday and Sunday. Pond no. 6, no. 5 and no. 8 were cleaned and prepped for use this month, by scraping solids into a pile, loading the solids out with dump trucks, and then ripping the bottom of the pond to open the sub-surface. A disc is then used to further break up the soil, then the pond is ready for use. Staff has been working with different manufacturers and consultants on developing a cloth filtration process to help minimize or eliminate solids from getting to the ponds. The CIP project was approved as part of the mid-year budget. Staff is working with Engineering to get a consultant in contract for the design work. Once design is completed, the project will be put out to bid. When this improvement is constructed, the process to clean the ponds will be reduce substantially and the ponds will percolate more effectively.



Staff received odor complaints coming from the Horton WWTP during public comment at the January Board meeting. In response to these complaints, staff located the source of the odors and promptly removed the source. The odors were coming from one of the old asphalt sludge beds where bio-solids had been removed from one of the plant's clarifiers and were spread out to dry. The solids ended up going septic from the temperature change and the rain that we received. Staff worked diligently to haul away the material that was cause the odor issues. Staff also contacted the customers we received complaints from.

Aeration tank #3 was taken offline on January 31st due to the number of solids going out to the ponds from the clarifier. We are speculating that the number of bacteria needed to treat the wastewater coming in is not enough to do the job. We will be pumping return activated sludge from aeration tank #2 into tank #3 in order to boost this number of bacteria and plan on putting it back into operation the second week of February.

Due to COVID-19, the A team was required to isolate and work from home during the month of December. The B team was brought into the plant and continued to work each week until the A team was able to return to work on January 4th. Staff took all precautions to keep teams separated during this time.

The Horton WWTP received a notice of violation from the State Water Resources Control Board in response to a breach in one of the ponds at the plant in October 2020. Staff is reviewing the notice of violation and developing a response back to the state. Staff will be working with the state to comply with all the violations listed in the notice.

In efforts to organize storage at the Horton Plant, a 40-foot storage container was purchased. This unit will be placed on the south side of aeration tank #3. This container will be utilized to store tools and materials for the Collections Department. We are also storing our utility carts for safe keeping at night.



Through continued develop in the Desert Hot Springs area and at the request of new consumers, sanitary services are always being added to the collection system. Below is a summary of new sanitary service connection added each month.

New Sanitary Service Connections to Collection System

	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16
July	8	7	9	51	2	1
Aug.	4	1	8	53	2	4
Sep.	5	2	12	8	11	2
Oct.	9	4	8	12	4	21
Nov.	50	10	9	7	7	1
Dec.	9	3	3	64	1	0
Jan.	21	7	1	16	8	3
Feb.		5	1	42	0	3
Mar.		1	0	23	5	0
Apr.		3	3	15	30	0
May		11	3	20	45	7
June		7	3	6	70	4
Annual Total	106	61	60	317	185	46
Connections to Sewer Collection System: As of June 30, 2020 8234 Plus YTD 106 Total Sewer Connections = 8340						

Additional sanitary service connection information is provided in Appendix B.

Water Production

Staff collected 44 routine samples, 6 general physical samples, and quarterly uranium samples at Well 26A for analysis this month. Staff has been taking turns on the sampling rotation. Both teams keep good communication during the A/B Team split. Water Production has been assisting Engineering in coordinating their new construction sample pickups with the lab.



Staff continues to deliver chlorine to well sites on a weekly basis. Staff delivers chlorine to the well sites on Thursdays, however, we do have certain situations where we will deliver chlorine to sites if needed earlier in the week. Staff maintains daily chlorine level records using their iPads in the GeoViewer program. Records are kept to keep track of trends, and levels of the previous day, and for any state reporting.

Staff conducted monthly chlorine pump & injector maintenance. Staff inspects the chlorine pumps, chlorine injectors, and chlorine barrels on a monthly basis. Team members help one another with each others sites. Staff informs each other when equipment needs immediate attention/repairs.



Staff sounded water levels for 13 production wells and nine monitoring wells. Staff usually strives to get soundings done early in the month and conduct other maintenance for the month after the soundings are completed. Staff has assigned sites; however, they will help each other with soundings if needed to get these done early in the month.

Staff continues to oversee the landscape work of Sanderson Landscape Solutions at 36 sites throughout the District. Irrigation repairs have been approved for MSWD main office and High Northridge reservoir.

Staff continues to oversee the work of the pest control company. The pest control service is done on the third Friday of every month.

Staff continues to work with Southern California Edison (SCE) and plans accordingly in case of any future SCE Public Safety Power Shutoff (PSPS) events. SCE had a scheduled power outage that impacted Well 32 in January.

Due to weather conditions the Whitewater area was on high level alert for PSPS events in January. This requires staff to keep good communication with SCE.

Over the past month, Water Production standby staff reported to work over the long holiday weekends ensuring sites are secure, equipment is operating properly, and to make sure the pump run does not fall behind due to the long weekends.



The team has been focusing on cleaning up electrical panels and conducting maintenance at production sites. Staff visits all production sites making sure electrical panels are clean and accessible at all times.

Staff continues to work with the Field Service/Customer Service Department on construction meter requests. Staff verifies that the proposed construction meters are located in areas where the demand for construction water will not impede the demand on the system.

Staff contacted two contractors/developers planning future work in the Whitewater & Painted Hills area of the District. The proposed use for this water is for proposed windmill projects in those areas.

The Facilities Maintenance Lead continues to train staff in small electrical projects. He makes sure that if any electrical issue comes up he is able share his knowledge with staff. The Facilities Maintenance Lead splits his time between projects out in the field, and routine checklist work at the MSWD main office.

This month MSWD received our sanitary survey results for our WPSV Public Water System. Staff has began to make any necessary corrections to our sites, and equipment.



Last month staff reported on the power issue at Low Northridge Reservoir that happened on 12/28/2020. The bad power issue caused both booster pumps to fail and burn up. Staff was able to get one of the booster pumps replaced along with some electrical work that night. On 1/11/2021 the second booster was replaced along with required electrical work. The Facilities Maintenance Lead inspected this work onsite.

Well 26 was taken out of service on November 12, 2020. Layne Christensen along with staff continue to work on the rehabilitation of this well. The Water Production Department has been inspecting all work efforts performed by the contractor. Work completed in January includes: Well casing brush and bail, Casing and vent tube extension



Concrete pedestal for the well head has been raised and poured to meet state requirements. The new 16-inch well liner has been installed. New gravel pack has been placed between old casing and new liner (casing). The next steps are to work on the well development, down hole equipment, and discharge piping amongst other tasks.



Well 33 Solar Site

Staff continues to monitor the performance of the solar system. The December performance report showed that the system produced 118,621 kilowatt hours, which is within 96% of expected energy output.

Through continued develop in the Desert Hot Springs area and at the request of new consumers, water services are always being added. Below is a summary of new water services added each month. The total water connections is currently 13,062.

New Water Services added Monthly

	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16
July	7	4	5	7	2	0
August	6	10	5	3	2	2
September	18	2	14	4	13	3
October	13	3	21	8	3	20
November	10	16	4	0	7	3
December	2	17	3	3	2	0
January	15	6	3	20	1	1
February		8	5	11	1	0
March		2	3	6	5	0
April		1	3	7	11	2
May		12	5	11	9	8
June		11	2	8	2	10
Annual Total	71	92	73	88	58	49
Avg./ Mo.	5.92	7.67	6.08	7.33	4.83	4.08
Connections to Water System:						
As of June 30, 2020						12,991
Plus YTD						71
Total Water Connections =						13,062

As expected, the new water services increase the amount of water needed to be pumped; however, the weather and water conservation continue to be the primary factor in MSWD water production. Below is a summary of MSWD water production for each month since FY2016.

Monthly Water Production

	FY 2020/21 AF	Variance from prior year AF	%	FY 2019/20 AF	FY 2018/19 AF	FY 2017/18 AF	FY 2016/17 AF	FY 2015/16 AF
July	857.77	4.54	0.5%	853.23	857.20	835.87	714.50	659.11
August	885.31	90.13	11.3%	795.18	806.47	829.93	808.54	706.62
September	784.80	27.72	3.7%	757.08	689.47	712.40	679.54	657.37
October	755.84	46.45	6.5%	709.39	709.81	733.86	678.33	575.86
November	690.13	70.26	11.3%	619.87	631.75	642.41	601.89	582.22
December	588.32	51.09	9.5%	537.23	502.16	584.24	520.63	503.10
January	537.96	-15.24	-2.8%	553.20	570.20	599.52	465.10	431.38
February		0.00	0.0%	520.85	415.49	512.79	453.39	483.92
March		0.00	0.0%	557.73	490.92	536.09	549.50	514.05
April		0.00	0.0%	573.02	635.08	644.06	540.56	502.36
May		0.00	0.0%	698.99	598.36	697.15	731.81	601.83
June		0.00	0.0%	806.02	710.39	688.74	732.68	685.93
TOTAL	5100.13	274.95	5.7%	7981.79	7617.30	8017.06	7476.47	6,903.75



Water Resources

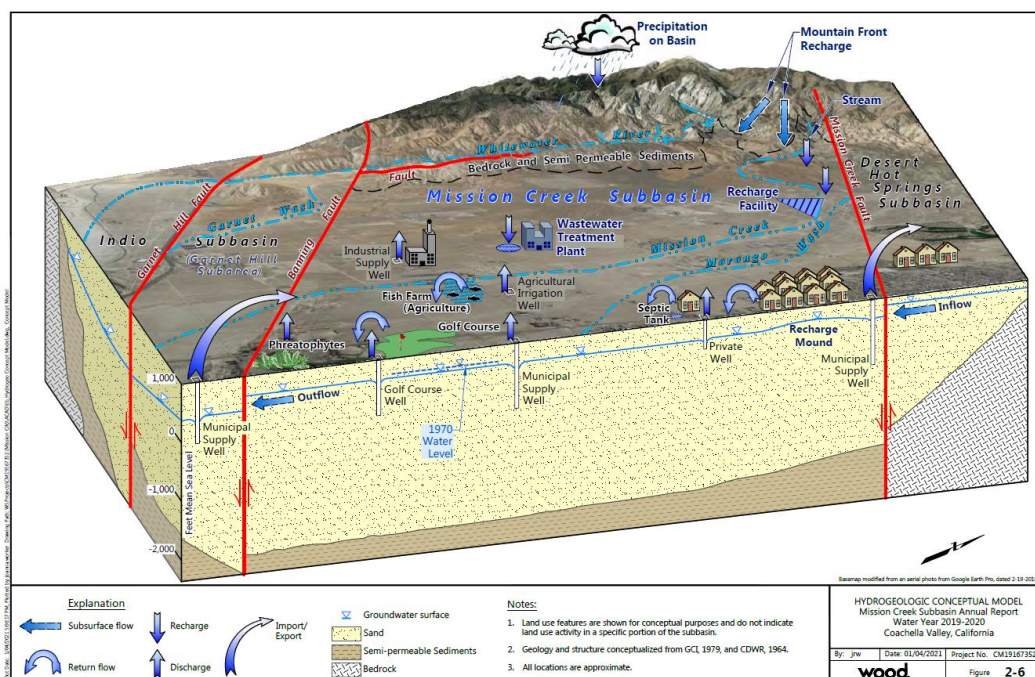
Below is a list of water resources related activities for the prior month;

Integrated Regional Management (IRWM) / Coachella Valley Regional Water Management Group (CVRWMG)

- Staff completed the quarterly report and invoices for grant administration.
- Staff will be completing an extension request for the Prop 84 Round 4—Well 42 Project due to delays related to land acquisition completed late 2020.

Mission Creek Subbasin SGMA and 2022 Alternative Plan Update

- Staff completed the review and comment of the Draft SGMA Annual Report for Water Year 2019/20 (due to DWR on April 1, 2021). The consultant (Wood) is preparing the final draft plan for review in February.
- The consultant (Wood) continued refinements to the Mission Creek groundwater model.
- Staff and the consultant (Kennedy Jenks) completed the final water demand projections. The projections will be used for model forecasting scenarios in February.



San Geronio Pass Subbasin SGMA and 2022 Groundwater Sustainability Plan

- While delayed, the consultant (Intera) continues to work through the groundwater model calibration process. Staff expects the draft modeling summary report for review in February.

Indio Subbasin 2022 Alternative Plan Update

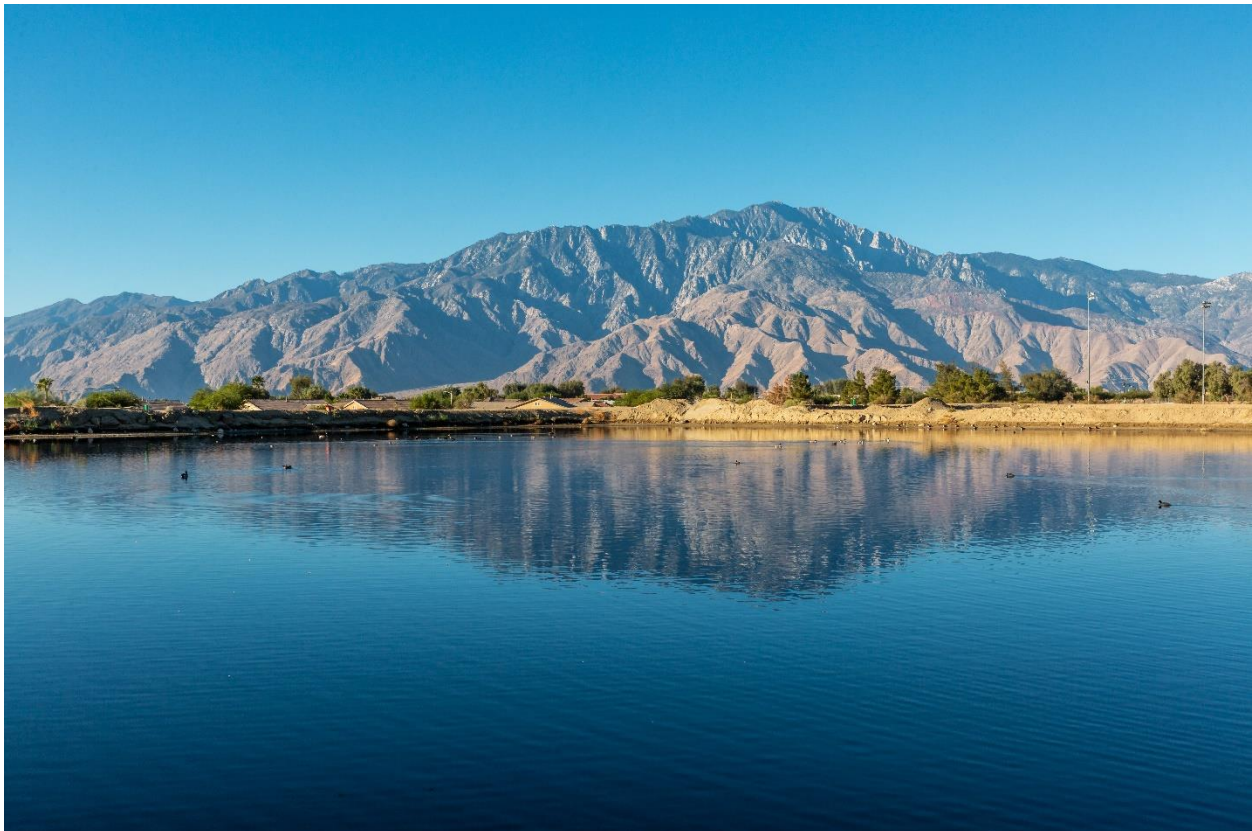
- Staff continues to work with the consultant (Woodard and Curran) on the water demand and demand projections within the MSWD's service area.

Salt and Nutrient Management Plan (SNMP)

- The consultant (West Yost) completed the Final Monitoring Workplan and submitted it to the RWQCB. The consultant and CVWD will present the item to the Regional Board at their February 9th meeting.
- Work was initiated by the agencies on the CV-SNMP Update Workplan.
- The agencies submitted a letter to all CV tribes to solicit their interest in participating in the implementation of the Groundwater Monitoring Program implementation. Staff will continue to report on developments.

2020 Regional Urban Water Management Plan (UWMP)

- The agencies and consultant (WCS) held a meeting to discuss Water Shortage Contingency Plan revisions required by DWR. Staff expected to bring a revised Water Shortage Contingency Plan to the Board in April for consideration.
- The consultant (WCS) continued progress on the draft UWMP sections. Staff expects to bring the Final UWMP to the Board in June for consideration.



PUBLIC AFFAIRS

Below is a list of Public Affairs activities:

Upcoming Events

- Senior Inspiration Awards, organized by Riverside County Supervisor Perez's office, will be held virtually/aired on a local news channel. Details are still in the works. More information will be provided via Dori if in between monthly board meetings.

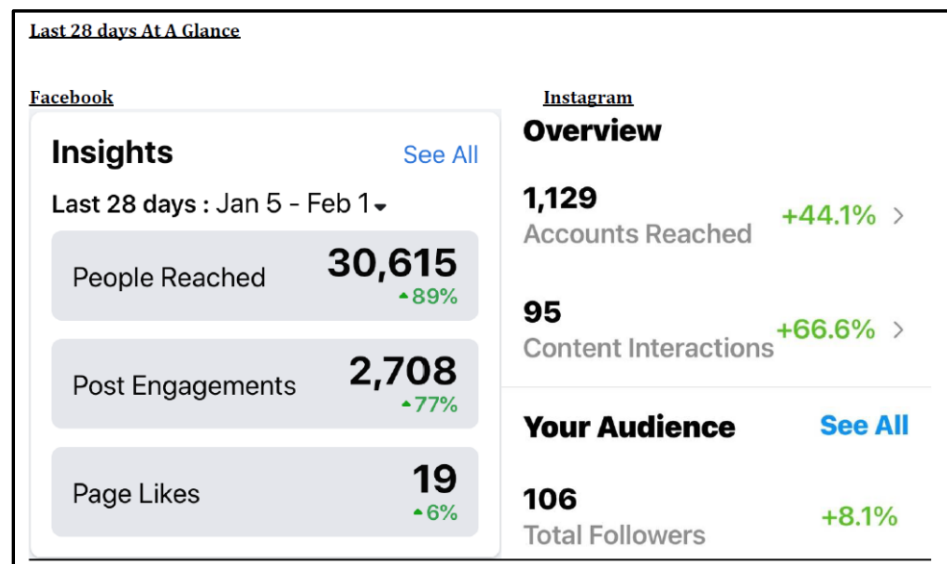
Outreach

CV Water Counts: The Water Counts Academy is held this month (February) with five weekly sessions, held on Thursdays until March 5th. The academy will be held virtually due to COVID-19 and to prioritize the health of attendees and presenters. Three MSWD staff members are attending the academy. The CV Water Counts Outreach report for the month of January can be found in Appendix C.

MSWD Digital Advertising report for month of January can be found in Appendix C. This includes the two types of ads we are running on Google and Facebook as well as website analytics.

- Google – 4 total ads: Value is our Mission (same as billboard) & January Newsletter, Essential Workers, & Water Bottle/ Hydration Tip
- Facebook/Instagram – 3 total ads: Value is our Mission, Water Bottle/Hydration & January Newsletter

MSWD Social Media Report for month of January can be found in Appendix C. This report highlights Facebook, Twitter and Instagram posts.

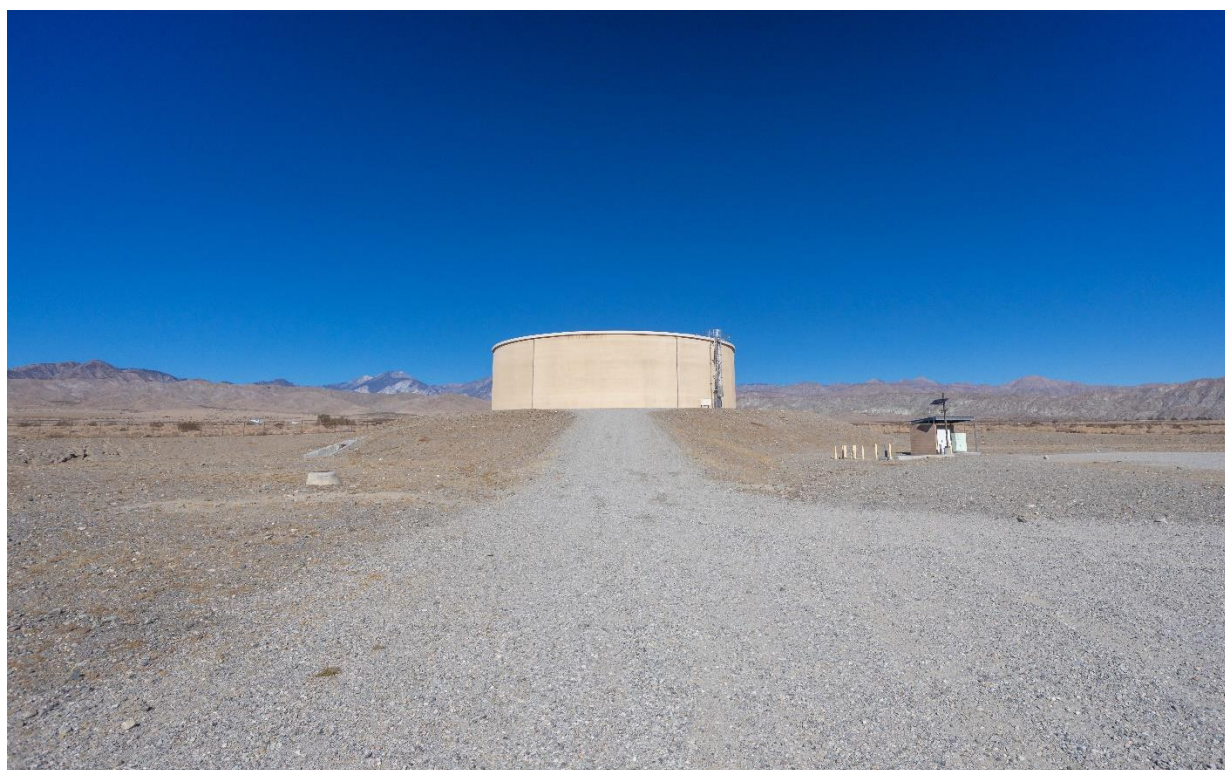


Conservation

- Thirteen (13) toilet rebates have been processed, totaling approximately \$1,300 in incentives for customers to replace less efficient toilets. Bill insert and social push are being considered for more outreach. As businesses (i.e. hotels and others) begin to reopen, our hope is that commercial customers will also be interested in the program.
- Indoor Water Conservation Kits were announced via the Winter newsletter in January. We have had 10 kits sent out that were requested by customers. We will also be doing a post about the kits in the month of February.

Water Bottle Program

Date Supplied	Requests Filled	Event or Purpose	# Cases Requested
11/30/2020	Cabot Pueblo Museum	Virtual Water Tasting Program	3
1/20/2021	Team Mom Charities	Veteran Community Event	2
		Total Cases	5



APPENDIX A - Federal Update from Carpi & Clay

Mission Springs Water District Federal Update

February 1, 2021

Legislation Reintroduced Aimed at helping Special Districts

Rep. John Garamendi (D-CA) and Sen. Kyrsten Sinema (D-AZ) both reintroduced their legislation entitled the “Special Districts Provide Essential Services Act” (HR 535 and S 91) that they introduced in the previous Congress. This bill would ensure that special districts are eligible for any additional direct federal financial assistance provided by Congress to state, county, and local governments. Specifically, the bill would provide:

- **Eligibility for Coronavirus Relief Fund and Future Federal Assistance:** Make special districts eligible for direct federal financial assistance appropriated by Congress in the future, along with state, county, and local governments and subject to the same oversight requirements. This would not apply retroactively to the \$150 billion provided under the CARES Act.
- **Access to Municipal Liquidity Facility:** Provide special districts access to the Federal Reserve’s Municipal Liquidity Facility, which provides states, counties, and cities federally guaranteed “bridge financing” to offset unexpected short-term revenue shortfalls caused by the current pandemic. Like states, counties, and cities, many special districts serve large populations and have the legal authority to issue short-term tax and revenue anticipation notes. However, special districts are not currently granted direct access to the Municipal Liquidity Facility.

Biden Administration Nominations and Personnel

Now that President Biden has been sworn into office, his Administration has begun moving quickly on filling the roughly 4,000 political appointee positions (1,250 of which require Senate confirmation) throughout the federal agencies. Below is the current status of President Biden’s cabinet nominations:

<u>Name</u>	<u>Position</u>	<u>Status</u>
Antony Blinken	Secretary of State	Confirmed by the Senate & sworn into office
Lloyd Austin	Secretary of Defense	Confirmed by the Senate & sworn into office
Janet Yellin	Secretary of Treasury	Confirmed by the Senate & sworn into office
Alejandro Mayorkas	Secretary of Homeland Security	Consideration by the full Senate scheduled for the week of February 1 st

Pete Buttigieg	Secretary of Transportation	Consideration by the full Senate scheduled for the week of February 1 st
Jennifer Granholm	Secretary of Energy	Committee vote scheduled for February 3 rd
Marcia Fudge	Secretary of Housing and Urban Development	Committee hearing held on January 28 th
Gina Raimondo	Secretary of Commerce	Committee hearing held on January 26 th
Michael Regan	Administrator of Environmental Protection Agency	Committee hearing scheduled for February 3 rd
Tom Vilsack	Secretary of Agriculture	Committee hearing scheduled on February 2 nd
Marty Walsh	Secretary of Labor	Committee hearing scheduled on February 4 th
Deb Haaland	Secretary of the Interior	No hearing date set
Denis McDonough	Secretary of Veterans Affairs	No hearing date set
Miguel Cardona	Secretary of Education	No hearing date set
Xavier Becerra	Secretary of Health and Human Services	No hearing date set

Biden Administration Executive Actions

Just one week into the Biden Administration, we have seen the new Administration hit the ground running when it comes to executive actions. To date, President Biden has signed several Executive Orders (EO) and memos to federal agencies, included a few listed below:

Regulatory Freeze Memo

White House Chief of Staff Ron Klain issued a memo to all federal agencies to direct them to freeze all current pending agency regulations until Biden political appointees have had an opportunity to review them.

Modernizing Regulatory Review Memo

President Biden released a memo that directs the Office of Management and Budget to work with federal agencies as soon as possible to produce a set of recommendations to improve and modernize the federal regulatory review process. These recommendations should provide concrete suggestions on how the regulatory review process can promote public health and safety, economic growth, social welfare, racial justice, environmental stewardship, human dignity, equity, and the interests of future generations. The recommendations should also include proposals that would ensure that regulatory review serves as a tool to affirmatively promote regulations that advance these values. These recommendations should be informed by public engagement with relevant stakeholders. Memo can be found [HERE](#).

Executive Order on Protecting Public Health and the Environment and Restoring Science to Tackle the Climate Crisis

In addition to the memo from Klain discussed above, President Biden issued a separate EO to review a specific environmental rules and regulations issued during the length of the Trump Administration including:

- "Update to the Regulations Implementing the Procedural Provisions of the National Environmental Policy Act," 85 Fed. Reg. 43304 (July 16, 2020)
- "National Primary Drinking Water Regulations: Lead and Copper Rule Revisions," 86 Fed. Reg. 4198 (January 15, 2021).
- "The Navigable Waters Protection Rule: Definition of 'Waters of the United States,'" 85 Fed. Reg. 22250 (April 21, 2020).

EO can be found [HERE](#).

Executive Order to Strengthen Buy America Provisions

President Biden issued an EO to strengthen Buy American provisions for federal agencies, as well as ensure that the federal government spends funds on American-made goods by American workers with American-made component parts. EO can be found [HERE](#).

A Look Ahead: Another COVID-19 Relief Package

The primary issue that both Congress and the White House will be focusing on in the coming weeks will be attempting to craft another COVID-19 relief package. Prior to being sworn into office, then President-elect Biden rolled out his proposal for a \$1.9 trillion COVID-19 relief package. President Biden's proposal includes the following:

- \$350 billion for emergency funds for state, local and tribal governments
- \$5 billion for home energy and water costs and arrears
- \$20 billion for public transit
- \$130 billion for schools re-opening
- \$20 billion for national vaccine program
- Provide over 14 weeks of paid sick and family and medical leave to help parents with additional caregiving responsibilities when a child or loved one's school or care center is closed; for people who have or are caring for people with COVID-19 symptoms, or who are quarantining due to exposure; and for people needing to take time to get the vaccine
- Reimburse employers with less than 500 employees for the cost of this leave. Extending the refundable tax credit will reimburse employers for 100 percent of the cost of this leave
- Reimburse state and local government for the cost of this leave
- Extend emergency paid leave measures until September 30, 2021

On the Congressional side, at the end of January, Speaker of the House Nancy Pelosi sent a letter to the chairs of all of the House Committees instructing them to begin work on their

respective portions of a COVID-19 relief package. The Speaker also indicated that she would like to move quickly on getting a relief package through the House. On the Senate side, a group of ten Republican Senators will be meeting with President Biden to discuss the relief package. These Senators have put together a \$628 billion proposal that they believe can pass the Senate with bipartisan support.

Federal Agency Grant Announcements/Awards

WaterSMART Small-Scale Water Efficiency Program. The Bureau of Reclamation has announced a funding opportunity for the WaterSMART Small-Scale Water Efficiency Program. Through this funding opportunity, Reclamation provides funding for small-scale on-the-ground projects that seek to conserve, better manage, or otherwise make more efficient use of water supplies. Applicants can request up to \$75,000 in Reclamation funding for projects with a total project cost of \$200,000 or less. Applications are due on March 18.

Water Infrastructure Finance and Innovation Act (WIFIA). The Environmental Protection Agency has announced 55 new projects that have been invited to apply for roughly \$5.1 billion in WIFIA loans. This funding will help finance over \$12 billion in clean water and drinking water infrastructure projects to protect public health and improve water quality. The list of 55 projects can be found [HERE](#).

Diesel Emissions Reduction Act National Grants. The Environmental Protection Agency has announced a funding opportunity for \$46 million for the Diesel Emissions Reduction Act (DERA) National grant program. The DERA program funds projects that achieve significant reductions in diesel emissions, as well as implement programs which incentivize and accelerate the upgrading or retirement of the legacy diesel fleet. Applications are due March 16.

APPENDIX B – Wastewater and Water Production Tables

WASTEWATER REPORT

SEWER CONNECTION SUMMARY											
	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11
July	8	7	9	51	2	1	139	2	0	0	4
Aug.	4	1	8	53	2	4	214	4	0	2	4
Sep.	5	2	12	8	11	2	90	2	1	0	0
Oct.	9	4	8	12	4	21	65	8	2	1	2
Nov.	50	10	9	7	7	1	52	18	7	3	2
Dec.	9	3	3	64	1	0	86	22	11	2	0
Jan.	21	7	1	16	8	3	27	3	11	1	3
Feb.		5	1	42	0	3	5	46	6	1	2
Mar.		1	0	23	5	0	31	16	2	1	16
Apr.		3	3	15	30	0	8	95	14	3	11
May		11	3	20	45	7	13	98	3	2	6
June		7	3	6	70	4	4	72	2	0	3
Annual Total	106	61	60	317	185	46	734	386	59	16	53

Connections to Sewer Collection System:

As of June 30, 2020

8234

Plus YTD

106

Total Sewer Connections =

8340

WASTEWATER FLOW MGD				
2020/21	HORTON PLANT		DESERT CREST	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	2.069268	2.140825	0.047916	0.079010
Aug.	2.135828	2.274566	0.053795	0.070420
Sep.	2.003417	2.121446	0.046861	0.077790
Oct.	1.964716	2.100928	0.043720	0.049600
Nov.	1.928082	2.082209	0.046171	0.051750
Dec.	1.750513	2.074777	0.044951	0.050380
Jan.	1.846818	2.018006	0.045299	0.050610
Feb.				
Mar.				
Apr.				
May				
June				

WASTEWATER FLOW MGD				
2019/20	HORTON PLANT		DESERT CREST	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	1.893400	1.976753	0.035005	0.039760
Aug.	1.939618	2.075061	0.044118	0.054500
Sep.	1.938945	2.103750	0.047067	0.060890
Oct.	1.960259	2.128060	0.044138	0.051910
Nov.	1.974733	2.167597	0.048817	0.056680
Dec.	1.950048	2.087114	0.055636	0.062560
Jan.	1.942426	2.079006	0.054299	0.065950
Feb.	1.993778	2.141232	0.048580	0.054200
Mar.	2.007461	2.111940	0.046409	0.054187
Apr.	1.985816	2.079129	0.044385	0.052020
May	2.010753	2.090775	0.042464	0.049900
June	2.076213	2.147513	0.036850	0.043170

WATER REPORT

WATER CONNECTION SUMMARY														
	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11	2009/10	2008/09	2007/08
July	7	4	5	7	2	0	0	1	0	0	0	1	2	10
August	6	10	5	3	2	2	0	1	0	0	2	1	2	35
September	18	2	14	4	13	3	0	2	2	0	0	1	0	37
October	13	3	21	8	3	20	0	5	1	1	4	2	1	23
November	10	16	4	0	7	3	0	1	0	1	1	5	1	52
December	2	17	3	3	2	0	0	2	0	0	0	0	2	14
January	15	6	3	20	1	1	2	2	0	0	1	1	9	5
February		8	5	11	1	0	1	0	1	0	0	1	2	3
March		2	3	6	5	0	12	0	0	4	5	0	4	6
April		1	3	7	11	2	7	0	1	4	1	12	2	3
May		12	5	11	9	8	2	0	1	2	0	0	0	9
June		11	2	8	2	10	1	0	0	0	1	1	0	1
Annual Total	71	92	73	88	58	49	25	14	6	12	15	25	25	198
Avg./ Mo.	5.92	7.67	6.08	7.33	4.83	4.08	2.08	1.17	0.50	1.00	1.25	2.08	2.08	16.50

Connections to Water System:

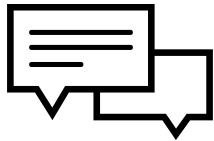
As of June 30, 2020 12,991
 Plus YTD 71
Total Water Connections = 13,062

WATER PRODUCTION														
	FY 2020/21 AF	Variance from prior year AF	%	FY 2019/20 AF	FY 2018/19 AF	FY 2017/18 AF	FY 2016/17 AF	FY 2015/16 AF	FY 2014/15 AF	FY 2013/14 AF	FY 2012/13 AF	FY 2011/12 AF	FY 2010/11 AF	FY 2009/10 AF
July	857.77	4.54	0.5%	853.23	857.20	835.87	714.50	659.11	859.00	942.82	911.87	838.49	902.71	993.6
August	885.31	90.13	11.3%	795.18	806.47	829.93	808.54	706.62	730.71	828.60	853.85	959.02	964.34	985.57
September	784.80	27.72	3.7%	757.08	689.47	712.40	679.54	657.37	800.67	813.20	723.92	826.46	896.27	887.41
October	755.84	46.45	6.5%	709.39	709.81	733.86	678.33	575.86	716.30	716.09	788.55	789.71	701.93	777.33
November	690.13	70.26	11.3%	619.87	631.75	642.41	601.89	582.22	533.69	557.05	672.3	654.77	709.98	706.01
December	588.32	51.09	9.5%	537.23	502.16	584.24	520.63	503.10	590.83	633.09	520.3	575.27	548.09	596.82
January	537.96	-15.24	-2.8%	553.20	570.20	599.52	465.10	431.38	526.86	582.86	609.45	616.19	545.04	533.76
February		0.00	0.0%	520.85	415.49	512.79	453.39	483.92	506.49	522.87	507.31	561.24	486.57	487.33
March		0.00	0.0%	557.73	490.92	536.09	549.50	514.05	614.94	603.89	559.02	583.70	575.84	667.31
April		0.00	0.0%	573.02	635.08	644.06	540.56	502.36	622.58	664.05	744.77	645.93	626.37	668.15
May		0.00	0.0%	698.99	598.36	697.15	731.81	601.83	590.28	708.18	786.79	763.12	758.58	671.41
June		0.00	0.0%	806.02	710.39	688.74	732.68	685.93	706.34	812.96	780.86	794.00	839.98	902.79
TOTAL	5100.13	274.95	5.7%	7981.79	7617.30	8017.06	7476.47	6,903.75	7,798.69	8,385.66	8,458.99	8,607.90	8,555.70	8,877.49

APPENDIX C – Public Affairs Information

CV WATER COUNTS WEBSITE INFORMATION JANUARY, 2021

HUNTER JOHNSEN



Item 11.

Water COUNTS

Visitors

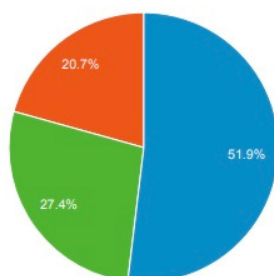
User Type	Pageviews	Avg. Time on Page
New Visitor	2,213	00:02:16
Returning Visitor	997	00:02:30

Pageviews by City

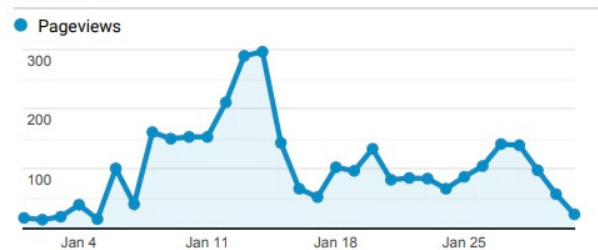
City	Pageviews
(not set)	967
La Quinta	213
Indio	175
Palm Desert	125
Los Angeles	96
Palm Springs	95
Ontario	68
Beaumont	66
Coachella	58
San Diego	54

Users by Device Category

mobile tablet desktop



Pageviews



Pageviews by Page Title

Page Title	Pageviews
CV Water Counts Water Counts Academy - CV Water Counts	2,027
Home - CV Water Counts	220
Coachella Valley Water Conservation Water Rebate Map - CV Water Counts	131
Save Water Pledge - CV Water Counts	63
Fun & Games with Splash - CV Water Counts	61
Play - CV Water Counts	56
Take the Pledge to Conserve Water for Your New Year's Resolution - CV Water Counts	49
Two Dozen Vegetables to Plant by mid-October in Palm Springs and the Coachella Valley - CV Water Counts	41
Latest Coachella Valley Water Conservation News - CV Water Counts	37
Drought Irrigation Guide - CV Water Counts	35

Referrals

Source / Medium	Users
google / cpc	688
m.facebook.com / referral	590
(direct) / (none)	278
google / organic	243
facebook.com / referral	20
l.facebook.com / referral	11
iwa.util360.com / referral	6
bing / organic	4
dwa.org / referral	4
baidu / organic	3

CV WATER COUNTS 2021 / 2020 INFORMATION

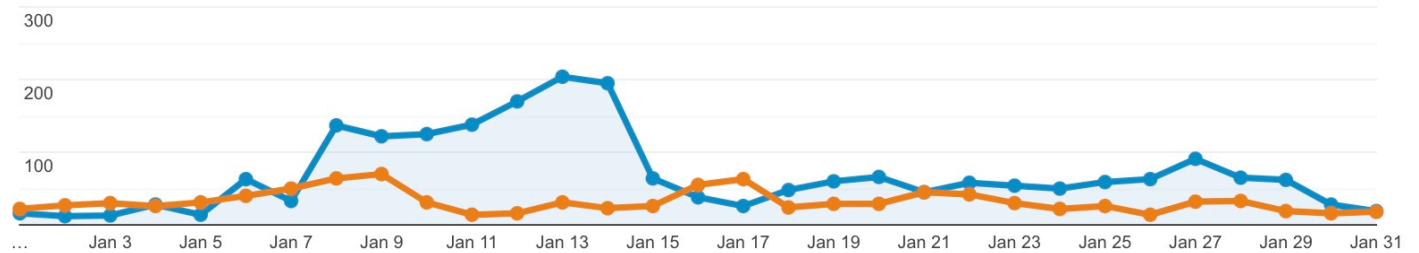
HUNTER JOHNSEN



Water COUNTS

Jan 1, 2021 - Jan 31, 2021: ● Users

Jan 1, 2020 - Jan 31, 2020: ● Users



Users

119.36%
1,858 vs 847



New Users

128.44%
1,791 vs 784



Sessions

125.89%
2,417 vs 1,070



Number of Sessions per User

2.97%
1.30 vs 1.26



Pageviews

119.11%
3,210 vs 1,465



Pages / Session

-3.00%
1.33 vs 1.37



Avg. Session Duration

-21.86%
00:00:47 vs 00:01:00



Bounce Rate

3.66%
85.64% vs 82.62%



CV WATER COUNTS SOCIAL MEDIA

HUNTER JOHNSEN

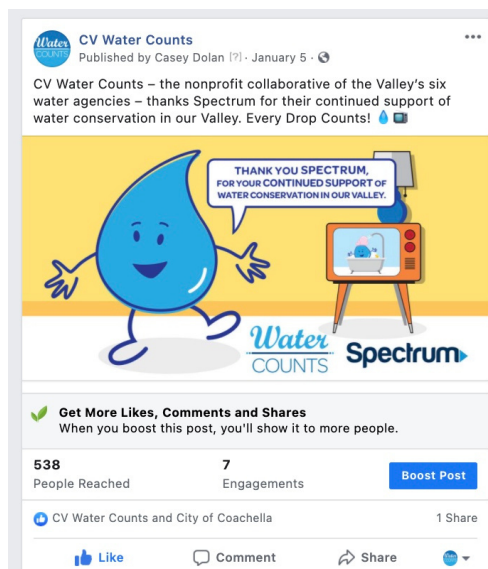


FACEBOOK

- Total Reach: 35,960
- Post Engagements (likes, comments, clicks, shares): 733
- Follower count: -3

TOP POSTS

FACEBOOK



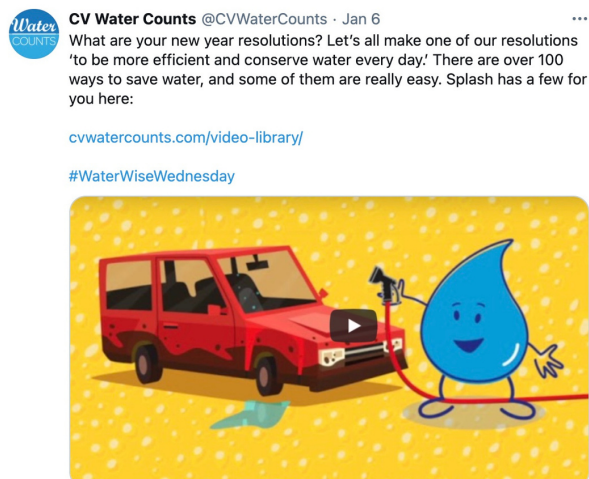
- Reach: 538
- Engagements: 6
- Post clicks: 1
- Link Clicks: 0



TWITTER

- Impressions: 2,242
- Profile Visits: 82
- Follower count: +1

TWITTER



- Impressions: 150
- Retweets: 0
- Likes: 3

CV WATER COUNTS DIGITAL ADVERTISING

HUNTER JOHNSEN



FACEBOOK AD

- Impressions: 34,791
- Reach: 26,848
- Link Clicks: 930



DISPLAY ADS

- Impressions: 88,290
- Clicks: 816

CV WATER COUNTS

EMAIL

HUNTER JOHNSEN



Item 11.

Water
COUNTS

WATER WATCH SENT: JANUARY 6

AUDIENCE

- Open Rate: 45%
- Clicks: 27
- Recipients: 350
- Bounced: 1
- Unsubscribed: 0

TOP LINKS

- 1) Academy
- 2) Dehydration Post
- 3) YouTube video

Water COUNTS
WATER WATCH

Mission Springs Water District Social Media Report January 2021



@MSWaterDistrict



missionspringswaterdistrict



Mission Springs Water District

 Fans



 Followers



 Followers



 Posts

18
posts

 Tweets

7
tweets

 Posts

14
posts

 Engagement 484 engagements	 Engagement 9 engagements	 Engagement 92 engagements
 Engagement > Type Reactions 410	 Engagement > Type Likes 6	 Engagement > Type Photo 92
 Shares 42	 Retweets 3	
 Comments 32	 Replies 0	
 Page Content Clicks 2.2K clicks	 Post Clicks 820 clicks	

Last 28 days At A GlanceFacebook**Insights**[See All](#)

Last 28 days : Jan 5 - Feb 1 ▾

People Reached **30,615**
▲89%

Post Engagements **2,708**
▲77%

Page Likes **19**
▲6%

Instagram**Overview**

1,129
Accounts Reached **+44.1%** >

95
Content Interactions **+66.6%** >

Your Audience [See All](#)

106
Total Followers **+8.1%**

Page Likes

January 5 - February 1

19

Page Likes ▲6%

**Post Reach**

January 5 - February 1

30,378

People Reached ▲88%



Post Engagement

January 5 - February 1

2,708

Post Engagement ▲77%



Videos

January 5 - February 1

85

3-Second Video Views ▼94%



Page Views

January 5 - February 1

457

Total Page Views ▲59%



Page Followers

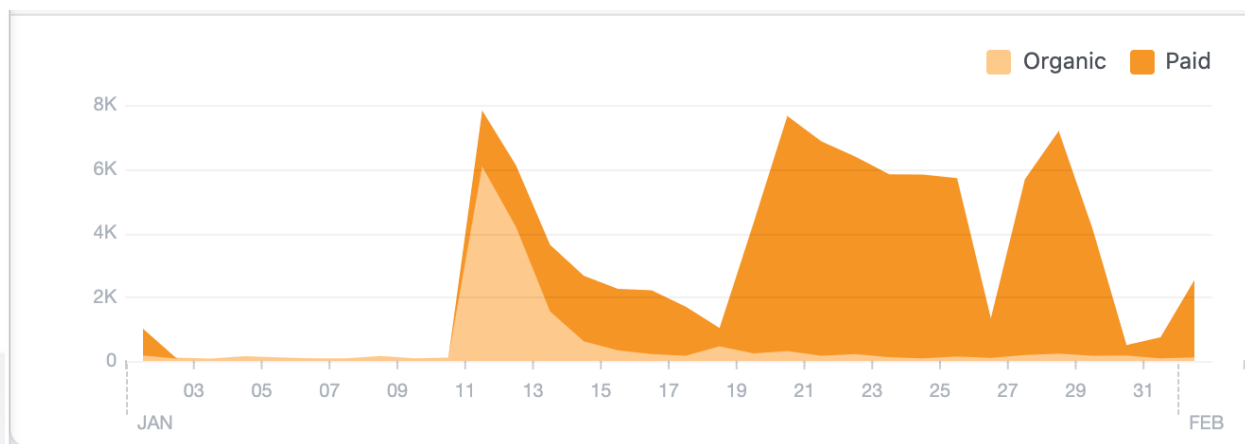
January 5 - February 1

19

Page Followers ▲0%



Overall Reach



Highlighted Posts



Mission Springs Water District

Published by Hootsuite · January 16 at 8:15 AM ·

Here's another combo [#WellnessTip](#) & [#ConservationTip](#)... get in a workout and spruce up your garden at the same time! Weeding and yard work provide excellent health benefits and it gives you the chance to check irrigation and water needs.

For more water 💧 and money 💰 saving conservation tips, visit <https://mswd.org/conservationtips.aspx>

[#MSWDTips](#) [#Gardening](#)

GARDENING



TRICEPS FOREARMS BICEPS CHEST ABS

SHOULDERS CALVES THIGHS BUTTOCKS

Performance for Your Post

2467 People Reached

72 Likes, Comments & Shares

64 Post Clicks

20 Photo Views	2 Link Clicks	42 Other Clicks
--------------------------	-------------------------	---------------------------

NEGATIVE FEEDBACK

0 Hide All Posts 0 Hide Post

0 Report as Spam 0 Unlike Page

72 Likes, Comments & Shares

BRANDED CONTENT DISTRIBUTION

[View Breakdown](#)

2467 Total Reach	611 Organic Reach	1892 Paid Reach
5069 Total Impressions	637 Organic Impressions	4432 Paid Impressions



Mission Springs Water District

Published by Hootsuite ·
January 27 at 11:50 AM ·

Here's another great resolution for the new year... Commit to doing one thing to [#conservewater](#) each day. Don't worry if the savings seem small.

[#everydropcounts](#) 💧

For more water 💧 and money 💰 saving conservation tips, visit

<https://mswd.org/conservationtips.aspx>
[#ConservationTip](#) [#MSWDTips](#)



Performance for Your Post



1039 People Reached

40 Likes, Comments & Shares

26 Post Clicks

6	0	20
Photo Views	Link Clicks	Other Clicks

NEGATIVE FEEDBACK

0 Hide All Posts **0** Hide Post

0 Report as Spam **0** Unlike Page

40 Likes, Comments & Shares

BRANDED CONTENT DISTRIBUTION

[View Breakdown](#)

1039	214	832
Total Reach	Organic Reach	Paid Reach

1881	225	1655
Total Impressions	Organic Impressions	Paid Impressions

Overall Post Results

Published	Post	Type	Targeting	Reach	Engagement	Promote
02/02/2021 8:30 AM	 #HappyGroundhogDay! So if he sees his shadow it's six more			50 	0 2 	Boost Post
02/01/2021 7:01 AM	 We are proud to be the #goldmedalwinner of the Berkeley			75 	0 1 	Boost Post
01/30/2021 11:15 AM	 Meet Greg, one of our dedicated field staff. He's been with us for			1.1K 	75 55 	Boost Post
01/29/2021 7:32 AM	 Your landscaping loves the rain! Don't forget to turn your sprinklers			77 	2 3 	Boost Post
01/27/2021 11:50 AM	 Here's another great resolution for the new year... Commit to doing			1K 	26 40 	Boost Post
01/27/2021 7:30 AM	 Congratulations to the winners of the MSWD #shoplocal giveaway -			108 	4 11 	Boost Post
01/25/2021 8:45 AM	 Here's a #ConservationTip that is perfect for this time of year...			85 	1 5 	Boost Post
01/22/2021 11:45 AM	 #WellnessTip – Bring peace and serenity by adding a few indoor			122 	0 5 	Boost Post
01/20/2021 10:10 AM	 Time for another combo #WellnessTip & #ConservationTip!			1K 	13 19 	Boost Post

01/18/2021 7:15 AM	 Our offices are closed today in honor of a great American icon. On			256		6 16		Boost Post
01/16/2021 8:15 AM	 Here's another combo #WellnessTip &			2.5K		64 72		Boost Post
01/14/2021 2:10 PM	 #TBT to the #PhotoChallenge segment from our Virtual Staff			160		9 9		Boost Post
01/12/2021 6:11 PM	 On December 28, our team leapt into action to mitigate an issue with			239		21 26		Boost Post
01/12/2021 4:45 PM	 New year, new commitment to getting the little things done. We			187		0 8		Boost Post
01/11/2021 9:34 AM	 Mission Springs Water District has a job opening! MSWD is hiring a			11.4K		637 53		Boost Post
01/10/2021 11:45 AM	 Here's another #WellnessTip that also includes a #ConservationTip!			5.1K		229 53		Boost Post
01/08/2021 7:45 AM	 We've got wellness on our minds as we start the new year. Today's			191		4 13		Boost Post
01/04/2021 11:45 AM	 Today on #NationalTriviaDay, we're sharing a little trivia of our own.			242		2 14		Boost Post
01/01/2021 10:00 AM	 #GoGreen in 2021! Start the year off with your own compost! It's			178		1 9		Boost Post

Number of Direct Messages:

Number of Negative Comments posted this month to this month's posts: 2

Number of Positive Comments posted this month to this month's posts: 14

Number of Negative Comments posted this month to last month's posts: 0

Number of Positive Comments posted this month to last month's posts: 2

Considerations:

- This month's posts have substantially more positive comments than last month's posts.
- Most engagement comes from event-style news rather than static information.

Engagement Opportunities

- Continue to include more time-sensitive posts to increase positive engagement.
- Ensure answers to questions are thorough and have been run through the Communications staff to ensure consistency.

DIGITAL MARKETING CAMPAIGNS

JANUARY, 2021

CASEY DOLAN CONSULTING



GOOGLE ADS



Newsletter

Impressions: 97,362

Clicks: 575

Note: 300x250 sizes shown. Campaigns also ran 728x90, 320x50, 300x600 ad units



Value is Our Mission

Impressions: 112,550

Clicks: 575

DIGITAL MARKETING CAMPAIGNS

CASEY DOLAN CONSULTING



GOOGLE ADS



Water Bottle

Impressions: 97,273

Clicks: 517



Greg

Impressions: 83,034

Clicks: 458

Totals

Impressions: 390,219

Clicks: 2,071

DIGITAL MARKETING CAMPAIGNS

CASEY DOLAN CONSULTING



FACEBOOK | INSTAGRAM ADS

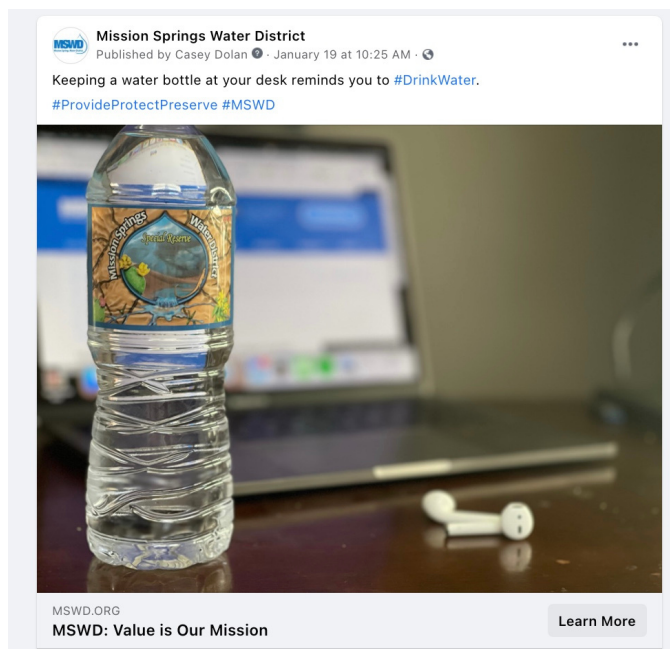


Newsletter

Impressions: 35,925

Clicks: 10

Post Engagements: 22



Water Bottle

Impressions: 32,469

Clicks: 8

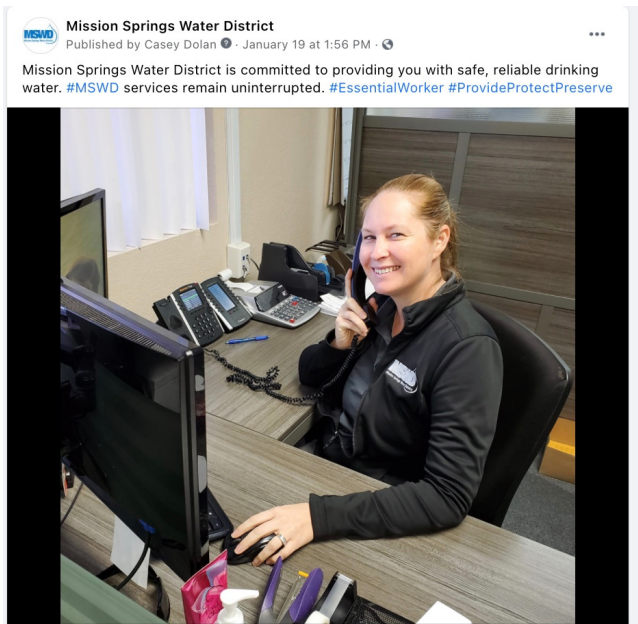
Post Engagements: 15

DIGITAL MARKETING CAMPAIGNS

CASEY DOLAN CONSULTING



FACEBOOK | INSTAGRAM ADS



Value is Our Mission

Impressions: 35,710

Clicks: 255

Post Engagements: 53

Totals

Impressions: 104,104

Clicks: 661

Post Engagements: 71

DIGITAL MARKETING CAMPAIGNS

CASEY DOLAN CONSULTING



MONTHLY WEBSITE ANALYTICS

Visitors

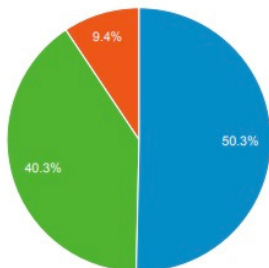
User Type	Users
New Visitor	5,840
Returning Visitor	3,044

Pageviews by Page Title

Page Title	Pageviews
Mission Springs Water District - Home	7,280
Mission Springs Water District - Sign In	7,129
Mission Springs Water District - My Account	5,484
Mission Springs Water District - Pay Bills	3,249
(not set)	2,925
Mission Springs Water District - Payment Options	2,808
Mission Springs Water District - Pay as a Guest	1,864
Mission Springs Water District - Account Detail	1,672
Mission Springs Water District - You Have Successfully Signed Off	1,629
Mission Springs Water District - Employment Information	899

Users by Device Category

mobile desktop tablet



Pageviews



Pageviews by City

City	Pageviews
(not set)	18,383
Desert Hot Springs	7,560
Ontario	2,317
Los Angeles	1,472
Palm Springs	779
Indio	743
San Diego	626
Palm Desert	476
Riverside	439
Cathedral City	430

Users by Default Channel Grouping

Default Channel Grouping	Users
Direct	3,269
Organic Search	2,411
Display	1,298
Social	506
Referral	231
Paid Search	5
(Other)	3

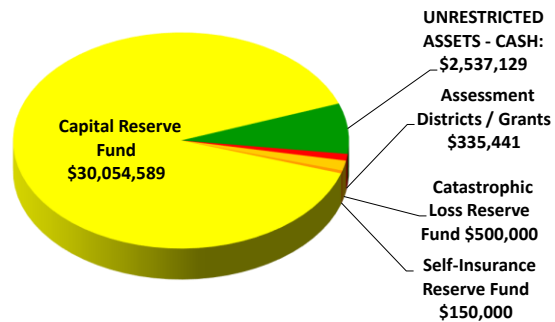
MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
DISTRICT SUMMARY
JULY 1, 2020 TO NOVEMBER 30, 2020

YEAR TO DATE					JULY 1, 2019 TO NOVEMBER 30, 2019			
ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	FAVORABLE (UNFAVORABLE) VARIANCE PERCENT		ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	FAVORABLE (UNFAVORABLE) VARIANCE PERCENT
9,346,748	7,150,271	2,196,477	31%	OPERATING REVENUE:	7,987,733	7,148,223	839,510	12%
6,581,017	7,037,569	456,552	6%	OPERATING EXPENSE:	6,437,057	7,129,507	692,450	10%
2,765,731	112,702	2,653,029	2354%	NET OPERATING INCOME	1,550,675	18,716	1,531,960	8185%
1,258,722	5,424,051	(4,165,329)	-77%	ADD NON-OPERATING REVENUE	1,460,203	1,357,383	102,820	8%
497,265	400,251	(97,014)	-24%	LESS NON-OPERATING EXPENSE	522,928	573,620	50,692	9%
761,457	5,023,800	(4,262,344)	-85%	NET NON-OPERATING INCOME	937,275	783,763	153,512	20%
3,527,188	5,136,502	(1,609,314)	-31%	NET INCOME	2,487,950	802,479	1,685,471	210%

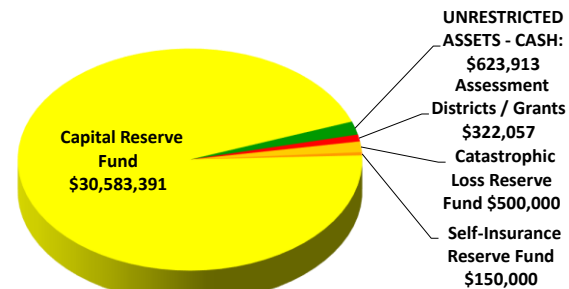
OTHER INFORMATION

9.77	DEBT SERVICE RATIO	5.28
0.05%	INVESTMENT RETURN	0.18%
\$ 34,708,247	CASH - JULY 1	\$ 34,961,554
\$ (1,131,088)	INCREASE/(DECREASE) IN CASH	\$ (2,782,193)
\$ 33,577,159	CASH - END OF PERIOD	\$ 32,179,361
\$ 2,537,129	UNRESTRICTED CASH	\$ 623,913
\$ 31,040,030	RESTRICTED CASH	\$ 31,555,448
\$ 33,577,159	CASH IN CUSTODY OF MSWD	\$ 32,179,361
WELLS FARGO \$ 23,580	RESTRICTED - ASSESSMENT DISTRICTS \$ 10,196	WELLS FARGO
CALTRUST \$ 6,432,898	RESTRICTED - SHORT TERM FUND \$ 5,027,364	CALTRUST
CALTRUST \$ 22,035,811	RESTRICTED - MEDIUM TERM FUND \$ 21,293,408	CALTRUST
CALTRUST \$ 2,547,741	RESTRICTED - LIQUIDITY FUND \$ 5,224,480	CALTRUST
\$ 31,040,030	RESTRICTED TOTAL CASH \$ 31,555,448	

Total Cash In Custody of MSWD 2021



Total Cash In Custody of MSWD 2020



MISSION SPRINGS WATER DISTRICT
FINANCIAL REPORT
NOVEMBER 30, 2020

MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
CONSOLIDATING BALANCE SHEET
NOVEMBER 30, 2020

NOVEMBER 30, 2020 - EXCLUDING AD# 13							SCHEDULE A June 30, 2020	
SEE SCH	WATER FUND		SEWER FUND	GENERAL FUND	TOTAL	FINANCIAL STATEMENTS	ELIMINATE AD#13	BOOK TOTAL
	"DHS"	"IDE"						
CURRENT ASSETS:								
Cash	F	837,750	5,800	839,330	854,249	2,537,129	3,758,832	3,758,832
Accounts receivable-								
Water and sewer		2,640,465	25,952	2,450,378		5,116,795	2,724,581	2,724,581
Other		733,774	11,264	569,958	0	1,314,996	1,409,712	1,409,712
Reimbursable jobs		43,020	0	(3,157)	51,147	91,010	79,787	79,787
Prepaid expenses					219,067	219,067	270,145	270,145
Inventory					433,578	433,578	420,183	420,183
Total current assets		4,255,009	43,016	3,856,508	1,558,041	9,712,574	8,663,240	8,663,240
RESTRICTED ASSETS:								
Cash	F	15,358,894	(3,624,587)	11,652,716	7,653,006	31,040,030	30,949,414	30,949,414
Assessments receivable				8,726,485		8,726,485	8,667,083	4,136,790
Taxes receivable		216,086	18,153	137,639	202,267	574,145	65,454	65,454
Restricted cash with trustees	F				0	0	0	1,088,039
Issuance costs for long-term debt		2,383	2,600	0		4,983	5,583	5,583
Total restricted assets		15,577,363	(3,603,834)	20,516,841	7,855,273	40,345,643	39,687,534	44,912,362
UTILITY PLANT:								
Utility plant in service		89,615,538	2,620,014	81,512,731	8,371,502	182,119,785	182,119,785	182,119,785
Less accumulated depreciation		(42,357,053)	(1,149,446)	(25,509,512)	(3,428,128)	(72,444,139)	(70,761,037)	(70,761,037)
Total		47,258,485	1,470,567	56,003,219	4,943,375	109,675,646	111,358,748	111,358,748
Construction in progress		10,075,996	0	7,235,970	716,862	18,028,828	16,281,016	281,976
Total utility plant		57,334,481	1,470,567	63,239,188	5,660,237	127,704,474	127,639,764	127,921,740
TOTAL ASSETS		77,166,853	(2,090,251)	87,612,537	15,073,551	177,762,691	175,990,537	5,506,805
CURRENT LIABILITIES:								
Accounts payable		312,133	8,618	18,927	675,277	1,014,956	2,488,628	2,488,628
Accrued expenses		4,815	0	101,457	1,043,788	1,150,061	1,194,589	1,194,589
Customer deposits		345,393	9,920			355,313	372,592	372,592
Current portion of long-term debt		14,371	7,500	428,462		450,333	668,353	240,000
Total current liabilities		676,713	26,038	548,847	1,719,064	2,970,662	4,724,162	4,964,162
LONG-TERM DEBT:								
Notes payable		242,092		8,210,128		8,452,219	8,654,239	8,654,239
Special assessment bonds				66,000		66,000	82,000	4,740,000
Certificates of participation- 1994 refunding/USDA-certificates			253,401			253,401	253,401	253,401
Total		242,092	253,401	8,276,128	0	8,771,620	8,989,640	13,729,640
Less current portion		(14,371)	(7,500)	(428,462)		(450,333)	(668,353)	(240,000)
Total long-term debt		227,721	245,901	7,847,666	0	8,321,287	8,321,287	12,821,287
OTHER LIABILITIES:								
Net Pension Liability					6,994,867	6,994,867	6,994,867	6,994,867
Deferred inflows/outflows GASB 68					(1,685,622)	(1,685,622)	(1,685,622)	(1,685,622)
Interest payable from restricted assets			3,750	2,685		6,435	7,971	81,397
Funds held in trust		35,359		2,780		38,139	38,139	38,139
Advance construction deposits		66,001		3,062,862	198,000	3,326,863	3,326,863	3,326,863
Total other liabilities		101,360	3,750	3,068,327	5,507,245	8,680,681	8,682,218	8,763,614
TOTAL LIABILITIES		1,005,793	275,689	11,464,839	7,226,309	19,972,630	21,727,666	26,549,063
NET ASSETS:								
Retained earnings-								
Invested in capital assets, net of debt		48,108,423	1,494,884	56,704,265	5,051,175	111,358,748	111,358,748	111,358,748
Reserved, debt service and other		18,635,576	253,401	15,421,991	5,904,095	40,215,063	40,215,063	685,408
Unrestricted		7,186,270	(4,036,232)	2,706,888	(3,167,866)	2,689,060	2,689,060	2,689,060
Total retained earnings		73,930,270	(2,287,947)	74,833,145	7,787,404	154,262,871	154,262,871	154,948,279
Increases(decreases) 2016-2017:								
Water fund "DHS"-see SCHEDULE B		2,230,790				2,230,790		0
Water fund "IDE"-see SCHEDULE C			(77,993)			(77,993)		0
Sewer fund-see SCHEDULE D				1,314,553		1,314,553		0
General fund-see SCHEDULE E					59,837	59,837		0
Total net assets		76,161,060	(2,365,940)	76,147,697	7,847,241	157,790,059	154,262,871	154,948,279
TOTAL LIABILITIES AND NET ASSETS		77,166,853	(2,090,251)	87,612,537	15,073,551	177,762,691	175,990,537	5,506,805

MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
INCOME STATEMENT
JULY 1, 2020 TO NOVEMBER 30, 2020

	YEAR TO DATE					2020-2021		
	CURRENT	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)	FAVORABLE (UNFAVORABLE)	ADOPTED BUDGET		
	MONTH			VARIANCE	VARIANCE	REMAINING BUDGET		
	ACTUAL			AMOUNT	PERCENT	TOTAL	AMOUNT	PERCENT
OPERATING REVENUE:								
Water fund	306,870	6,021,271	4,464,981	1,556,290	35%	10,716,560	4,695,289	44%
Sewer fund	489,675	3,325,477	2,685,290	640,187	24%	6,444,700	3,119,223	48%
General fund	0	0	0	0	0%	0	0	0%
TOTAL OPERATING REVENUE	796,545	9,346,748	7,150,271	2,196,477	31%	17,161,260	7,814,512	
OPERATING EXPENSE:								
Water fund	811,061	4,296,901	4,890,738	593,837	12%	12,224,473	7,927,572	65%
Sewer fund	445,082	2,284,116	2,146,831	(137,286)	-6%	5,352,715	3,068,599	57%
General fund-Net Operating Expense	0	0	0	0	0%	0	0	0%
TOTAL OPERATING EXPENSE	1,256,143	6,581,017	7,037,569	456,552	6%	17,577,188	10,996,171	63%
NET OPERATING INCOME(LOSS)	(459,598)	2,765,731	112,702	2,653,029		(415,928)	(3,181,659)	
ADD NON-OPERATING REVENUE								
Water fund	97,192	496,481	1,093,725	(597,244)	-55%	2,594,482	2,098,001	81%
Sewer fund	112,405	513,598	4,022,486	(3,508,888)	-87%	9,655,267	9,141,669	95%
General fund	49,881	248,643	307,840	(59,197)	-19%	738,810	490,167	66%
TOTAL NON-OPERATING REVENUE	259,478	1,258,722	5,424,051	(4,165,329)	-77%	12,988,559	11,729,837	
LESS NON-OPERATING EXPENSE								
Water fund	1,689	68,054	8,922	(59,132)	-663%	32,905	(35,149)	-107%
Sewer fund	48,057	240,406	240,285	(121)	0%	576,684	336,278	58%
General fund - P.E.R.S. Prior Year Costs	37,761	188,806	151,044	(37,762)	-25%	453,134	264,328	58%
TOTAL NON-OPERATING EXPENSE	87,507	497,265	400,251	(97,014)	-24%	1,062,723	565,458	
NET NON-OPERATING INCOME(LOSS)	171,971	761,457	5,023,800	(4,262,344)		11,925,836	11,164,380	
NET INCOME(LOSS)	(287,627)	3,527,188	5,136,502	(1,609,314)	-31%	11,509,908	7,982,720	69%

MISSION SPRINGS WATER DISTRICT
COMBINED STATEMENT OF CASH FLOWS
EXCLUDING ASSESSMENT DISTRICT #13
FOR THE PERIOD
JULY 1, 2020 TO NOVEMBER 30, 2020

	2021				YEAR ENDING JUNE 30, 2020 COMBINED
	WATER	SEWER	GENERAL	COMBINED	
CASH FLOWS FROM OPERATING ACTIVITIES:					
Net operating income (loss)	1,724,370	1,041,361	0	2,765,731	814,474
Add (deduct) items not affecting cash in the year:					
Depreciation	874,255	701,046	107,801	1,683,102	4,002,490
Amortization	600	0		600	1,440
(Increase) Decrease in accounts receivable	(330,391)	(1,967,106)	0	(2,297,498)	(128,097)
(Increase) Decrease in assessments receivable	0	(59,402)	0	(59,402)	743,471
(Increase) Decrease in taxes receivable	(207,069)	(121,429)	(180,191)	(508,690)	(9,168)
(Increase) Decrease in reimbursable job deposits	933	(10,262)	(1,895)	(11,224)	78,090
(Increase) Decrease in inventory			(13,395)	(13,395)	45,535
(Increase) Decrease in prepaid expenses			51,078	51,078	17,379
Increase (Decrease) in construction deposits	0	0	0	0	(152,000)
Increase (Decrease) in customer deposits	(17,279)	0	0	(17,279)	19,460
Increase (Decrease) in accounts payable	311,742	15,999	(1,801,413)	(1,473,672)	1,483,284
Increase (Decrease) in accrued liabilities	2,970	14,291	(63,326)	(46,065)	(170,207)
Increase (Decrease) in P.E.R.S. Prior Year Expenses	0	0	(188,806)	(188,806)	(375,341)
Increase (Decrease) in Pension Expense GASB 68	0	0	0	0	-
Increase (Decrease) in Net Pension Liability	0	0	0	0	(416,287)
Increase (Decrease) in deferred inflows/outflows	0	0	0	0	(70,943)
Net cash provided by (used by) operating activities	2,360,131	(385,502)	(2,090,147)	(115,518)	5,883,582
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:					
Backup and front footage fees	210,425	51,260	0	261,685	603,235
Property taxes	255,503	150,301	219,488	625,291	2,125,684
Other	(58,041)	(121)	0	(58,163)	(15,097)
Grants	0	0	0	0	118,248
Net cash provided by noncapital financing activities	407,886	201,440	219,488	828,813	2,832,069
CASH FLOWS FROM INVESTING ACTIVITIES:					
Net Additions to utility plant	(1,317,673)	(308,126)	(122,012)	(1,747,812)	(3,764,709)
Contributed assets	0	0	0	0	292,566
Proceeds from asset disposals - net	0	0	1,307	1,307	(12,344)
Insurance refund - prior years	0	0	0	0	(1,500)
Interest income	40,611	322,678	34,935	398,225	1,407,169
Investment income/(loss)	(10,057)	(10,641)	(7,086)	(27,785)	388,946
Net cash (used) by investing activities	(1,287,120)	3,911	(92,857)	(1,376,066)	(1,689,871)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:					
Cost of issuance-amortized	(600)	0	0	(600)	(1,440)
Long-term debt retired	0	(218,020)	0	(218,020)	(629,974)
Long-term debt issued	0	0	0	0	-
Interest expense	(9,412)	(240,285)	0	(249,697)	(665,441)
Net cash provided by (used by) financing activities	(10,012)	(458,305)	0	(468,317)	(1,296,855)
INCREASE (DECREASE) IN CASH	1,470,886	(638,457)	(1,963,516)	(1,131,088)	5,728,925
BALANCE OF CASH AT BEGINNING OF YEAR	11,106,971	13,130,503	10,470,772	34,708,247	29,232,630
BALANCE OF CASH AT NOVEMBER 30, 2020 (Schedule F)	12,577,857	12,492,046	8,507,256	33,577,159	34,961,554

MISSION SPRINGS WATER DISTRICT
WATER FUND "DHS"
INCOME STATEMENT
JULY 1, 2020 TO NOVEMBER 30, 2020

Item 12.

SCHEDULE B

		CURRENT MONTH			YEAR TO DATE			2020-2021				
SEE SCH		ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	PERCENT USED OF YEAR TO DATE BUDGET	ADOPTED BUDGET			
								TOTAL	REMAINING AMOUNT	42% USED		
OPERATING REVENUE		1	284,561	877,007	(592,446)	5,900,420	4,386,041	1,514,379	135%	10,527,110	4,626,690	56%
OPERATING EXPENSE:												
Pumping-												
	Salaries and wages		23,632	30,694	7,062	136,224	153,470	17,246	89%	368,328	232,104	37%
	Benefit pay	5	9,342	7,007	(2,335)	31,567	35,035	3,468	90%	84,084	52,517	38%
	Fringe benefits	4	15,364	19,371	4,007	80,631	96,855	16,224	83%	232,452	151,821	35%
	Electric utility		65,000	68,150	3,150	417,556	340,750	(76,806)	123%	817,800	400,244	51%
	Materials and services		41,656	34,261	(7,395)	145,862	177,115	31,253	82%	442,699	296,837	33%
	Total		154,995	159,483	4,488	811,840	803,225	(8,615)	101%	1,945,363	1,133,523	42%
Transmission and distribution-												
	Salaries and wages		34,606	39,168	4,562	208,056	195,840	(12,216)	106%	470,016	261,960	44%
	Benefit pay	5	14,616	10,619	(3,997)	56,130	53,095	(3,035)	106%	127,428	71,298	44%
	Fringe benefits	4	22,934	27,392	4,458	127,070	136,960	9,890	93%	328,704	201,634	39%
	Materials and services		19,772	40,664	20,892	143,965	280,994	137,029	51%	572,139	428,174	25%
	Total		91,929	117,843	25,914	535,221	666,889	131,668	80%	1,498,287	963,066	36%
Customer accounts-												
	Salaries and wages		17,806	42,102	24,296	111,190	210,510	99,320	53%	505,224	394,034	22%
	Benefit pay	5	6,977	11,500	4,523	25,111	57,500	32,389	44%	138,000	112,889	18%
	Fringe benefits	4	11,547	30,348	18,801	65,614	151,740	86,126	43%	364,176	298,562	18%
	Materials and services		813	0	(813)	3,232	23,600	20,368	100%	175,980	172,748	2%
	Total		37,144	83,950	46,806	205,148	443,350	238,202	46%	1,183,380	978,232	17%
Other operating-												
	Standby salaries and wages		6,933	9,265	2,332	34,744	46,325	11,581	75%	111,180	76,436	31%
	Standby reports		0	1,100	1,100	4,313	5,500	1,188	78%	13,200	8,888	33%
	Consulting engineer		1,175	3,500	2,325	15,748	21,500	5,753	73%	71,300	55,553	22%
	Depreciation		168,104	173,284	5,180	847,933	873,834	25,901	97%	2,086,823	1,238,890	41%
	Administrative costs	E	323,991	371,087	47,095	1,649,224	1,756,951	107,727	94%	4,636,497	2,987,273	36%
TOTAL OPERATING EXPENSE			784,270	919,512	135,241	4,104,170	4,617,574	513,405	89%	11,546,030	7,441,860	36%
NET OPERATING INCOME(LOSS)			(499,709)	(42,505)	(457,204)	1,796,251	(231,533)	2,027,784		(1,018,920)	(2,815,170)	
ADD NON-OPERATING REVENUE		1	97,112	221,041	(123,929)	496,562	1,105,217	(608,655)	45%	2,652,498	2,155,936	19%
Total			(402,597)	178,536	(581,133)	2,292,812	873,684	1,419,129		1,633,578	(659,234)	
LESS NON-OPERATING EXPENSE		1	647	947	300	62,022	3,712	(58,310)	1671%	19,801	(42,221)	313%
NET INCOME(LOSS)		A	(403,244)	177,589	(580,833)	2,230,790	869,972	1,360,819	-256%	1,613,777	(617,013)	112

MISSION SPRINGS WATER DISTRICT
WATER FUND "DHS"
OPERATING REVENUE, NON-OPERATING REVENUE AND EXPENSE
JULY 1, 2020 TO NOVEMBER 30, 2020

Item 12.

SCHEDULE 1

		CURRENT MONTH			YEAR TO DATE			PERCENT USED	2020-2021		
SEE			FAVORABLE			FAVORABLE	OF YEAR TO		ADOPTED BUDGET		
SCH	ACTUAL	BUDGET	(UNFAVORABLE)	ACTUAL	BUDGET	VARIANCE	DATE		TOTAL	REMAINING	42%
						AMOUNT	BUDGET			AMOUNT	USED
OPERATING REVENUE:											
	2,024	183,333	(181,309)	894,040	916,665	(22,625)	98%		2,200,000	1,305,960	41%
Water service charge-residential	2,326	16,500	(14,175)	77,608	82,500	(4,892)	94%		198,000	120,392	39%
Water service charge-commercial	1,938	6,500	(4,562)	31,316	32,500	(1,184)	96%		78,000	46,684	40%
Water service charge-landscape	1,200	1,000	200	6,240	5,000	1,240	125%		12,000	5,760	52%
Water service charge-construction	66,095	416,667	(350,572)	2,948,252	2,083,335	864,917	142%		5,000,000	2,051,748	59%
Water consumption-residential	10,622	54,167	(43,545)	394,894	270,831	124,063	146%		650,000	255,106	61%
Water consumption-commercial	85,478	116,667	(31,189)	770,798	583,331	187,467	132%		1,400,000	629,202	55%
Water consumption-landscape	22,013	7,500	14,513	167,432	37,500	129,932	446%		90,000	(77,432)	186%
Water consumption-construction	0	0	0	0	0	0	0%		0	0	0%
Drought surcharge fees	1,650	12,500	(10,850)	8,375	62,500	(54,125)	13%		150,000	141,625	6%
Reconnect/disconnect fees	5,639	1,140	4,499	38,423	5,700	32,723	674%		13,680	(24,743)	281%
New meter installations	140	0	140	700	0	700	#DIV/0!		0	(700)	#DIV/0!
Temporary const. meter installations	1,889	7,500	(5,611)	36,639	37,500	(861)	98%		90,000	53,361	41%
Backflow device maintenance fees	0	0	0	1,010	1,010	0	100%		3,030	2,020	33%
R.P. & double check installations	5,536	8,333	(2,797)	70,915	41,669	29,246	170%		100,000	29,085	71%
Fire flow charges	573	300	273	5,921	1,500	4,421	395%		3,600	(2,321)	164%
Fire flow tests	0	150	(150)	0	750	(750)	0%		1,800	1,800	0%
Unauthorized water use penalties	425	50	375	2,425	250	2,175	970%		600	(1,825)	404%
Returned check service charges	3,917	6,200	(2,283)	24,532	31,000	(6,468)	79%		74,400	49,868	33%
Site rental - microwave station	52,995	18,750	34,245	320,215	93,750	226,465	342%		225,000	(95,215)	142%
Delinquent charges	19,500	19,500	0	97,500	97,500	0	100%		234,000	136,500	42%
Standby maintenance fees	601	250	351	3,185	1,250	1,935	255%		3,000	(185)	106%
Lien recordation/release fees	B	284,561	877,007	(592,446)	5,900,420	4,386,041	1,514,379	135%	10,527,110	4,626,690	56%
Total											
NON-OPERATING INCOME:											
Capacity fees	39,177	41,667	(2,490)	210,425	208,335	2,090	101%		500,000	289,575	42%
Front footage charges	0	0	0	0	0	0	0%		0	0	0%
Annexation fees	0	0	0	0	0	0	0%		0	0	0%
Interest income	8,862	17,222	(8,360)	54,117	86,110	(31,993)	63%		206,664	152,547	26%
Investment income/(loss)	0	16,737	(16,737)	(13,345)	83,685	(97,030)	-16%		200,844	214,189	-7%
Property taxes	49,073	49,072	1	245,365	245,373	(8)	100%		588,875	343,510	42%
Grants	0	96,343	(96,343)	0	481,714	(481,714)	0%		1,156,115	1,156,115	0%
Contributed revenue	0	0	0	0	0	0	0%		0	0	0%
Gain(loss) asset disposals	0	0	0	0	0	0	0%		0	0	0%
Total	B	97,112	221,041	(123,929)	496,562	1,105,217	(608,655)	45%	2,652,498	2,155,936	19%
NON-OPERATING EXPENSE:											
Interest	891	879	(12)	4,712	3,372	(1,340)	140%		9,525	4,813	49%
County administrative charges	0	0	0	203	0	(203)	#DIV/0!		0	(203)	#DIV/0!
Trustee fees C.O.P.'s	0	0	0	0	0	0	0%		0	0	0%
Amortization of C.O.P. discount	0	0	0	0	0	0	0%		0	0	0%
Amortization of C.O.P. issuance costs	18	18	0	90	90	0	100%		216	126	42%
Uncollectable Accounts	(263)	50	313	57,016	250	(56,766)	22807%		10,060	(46,956)	567%
Prior year (income) expense	0	0	0	0	0	0	0%		0	0	0%
Total	B	647	947	300	62,022	3,712	(58,310)	1671%	19,801	(42,221)	313%

MISSION SPRINGS WATER DISTRICT
WATER FUND "IDE"
INCOME STATEMENT
JULY 1, 2020 TO NOVEMBER 30, 2020

Item 12.

SCHEDULE C

		CURRENT MONTH			YEAR TO DATE			PERCENT USED	2020-2021		
SEE SCH		ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	OF YEAR TO DATE BUDGET	ADOPTED BUDGET		42% USED
								TOTAL	REMAINING AMOUNT		
OPERATING REVENUE	2	22,309	15,788	6,521	120,851	78,940	41,911	153%	189,450	68,599	64%
OPERATING EXPENSE:											
Pumping-											
		2,128	1,960	(168)	12,455	9,800	(2,655)	127%	23,520	11,065	53%
	5	790	447	(343)	2,607	2,235	(372)	117%	5,364	2,757	49%
	4	1,360	1,236	(124)	7,236	6,180	(1,056)	117%	14,832	7,596	49%
		4,100	4,170	70	19,915	20,850	935	96%	50,047	30,132	40%
		357	8,649	8,292	22,064	43,244	21,180	51%	106,787	84,723	21%
		8,734	16,462	7,728	64,277	82,309	18,032	78%	200,550	136,273	32%
Transmission and distribution-											
		602	2,500	1,898	9,809	12,500	2,691	78%	30,000	20,191	33%
	5	260	678	418	2,349	3,390	1,041	69%	8,136	5,787	29%
	4	402	1,748	1,346	5,939	8,740	2,801	68%	20,976	15,037	28%
		0	2,176	2,176	0	12,506	12,506	0%	26,455	26,455	0%
		1,263	7,102	5,839	18,097	37,136	19,039	49%	85,567	67,470	21%
Customer accounts-											
		0	2,647	2,647	147	13,235	13,088	1%	31,764	31,617	0%
	5	0	725	725	39	3,625	3,586	1%	8,700	8,661	0%
	4	0	1,909	1,909	89	9,545	9,456	1%	22,908	22,819	0%
		0	0	0	0	0	0	0%	0	0	0%
		0	5,281	5,281	275	26,405	26,130	1%	63,372	63,097	0%
Other operating-											
		0	591	591	0	2,955	2,955	0%	7,092	7,092	0%
		0	25	25	115	125	10	92%	300	185	38%
		0	0	0	0	0	0	0%	0	0	0%
		5,264	5,264	(0)	26,322	26,320	(2)	100%	63,173	36,851	42%
	E	11,529	20,680	9,152	83,645	97,914	14,268	85%	258,389	174,744	32%
TOTAL OPERATING EXPENSE		26,791	55,405	28,615	192,731	273,164	80,433	71%	678,443	485,712	28%
NET OPERATING INCOME(LOSS)		(4,482)	(39,617)	(35,135)	(71,881)	(194,224)	(122,343)	37%	(488,993)	(417,112)	15%
ADD NON-OPERATING REVENUE	2	80	(5,198)	5,278	(80)	(11,492)	11,412	1%	(58,016)	(57,936)	0%
Total		(4,402)	(44,815)	40,414	(71,961)	(205,716)	133,755	35%	(547,009)	(475,048)	13%
LESS NON-OPERATING EXPENSE	2	1,042	1,042	0	6,032	5,210	(822)	116%	13,104	7,072	46%
NET INCOME(LOSS)	A	(5,444)	(45,857)	40,414	(77,993)	(210,926)	132,933	37%	(560,113)	(482,120)	14%

MISSION SPRINGS WATER DISTRICT
WATER FUND "IDE"
OPERATING REVENUE, NON-OPERATING REVENUE AND EXPENSE
JULY 1, 2020 TO NOVEMBER 30, 2020

Item 12.

SCHEDULE 2

SEE SCH	CURRENT MONTH			YEAR TO DATE				PERCENT USED	2020-2021		
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)	DATE	OF YEAR TO	ADOPTED BUDGET		
			(UNFAVORABLE)			VARIANCE			REMAINING	42%	
			VARIANCE			AMOUNT			AMOUNT		USED
OPERATING REVENUE:											
	5,053	5,000	53	29,930	25,000	4,930	120%	60,000	30,070	50%	
Water service charge-residential	115	100	15	680	500	180	136%	1,200	520	57%	
Water service charge-commercial	11	0	11	73	0	73	0%	0	(73)	0%	
Water service charge-landscape	0	0	0	0	0	0	0%	0	0	0%	
Water service charge-construction	12,468	8,313	4,155	71,268	41,565	29,703	171%	99,750	28,482	71%	
Water consumption-residential	0	100	(100)	11	500	(489)	2%	1,200	1,189	1%	
Water consumption-commercial	0	0	0	0	0	0	0%	0	0	0%	
Water consumption-landscape	0	0	0	0	0	0	0%	0	0	0%	
Water consumption-construction	0	0	0	0	0	0	0%	0	0	0%	
Drought surcharge fees	0	0	0	0	0	0	0%	0	0	0%	
Reconnect/disconnect fees	0	100	(100)	50	500	(450)	10%	1,200	1,150	4%	
New meter installations	0	0	0	0	0	0	0%	0	0	#DIV/0!	
Temporary const. meter installations	0	0	0	0	0	0	0%	0	0	0%	
Backflow device maintenance fees	106	75	31	556	375	181	148%	900	344	62%	
R.P. & double check installations	0	0	0	0	0	0	0%	0	0	0%	
Fire flow charges	145	100	45	849	500	349	170%	1,200	351	71%	
Fire flow tests	0	0	0	0	0	0	#DIV/0!	0	0	#DIV/0!	
Unauthorized water use penalties	0	0	0	0	0	0	0%	0	0	0%	
Returned check service charges	100	0	100	150	0	150	#DIV/0!	0	(150)	#DIV/0!	
Certified meter test fees	0	0	0	0	0	0	0%	0	0	0%	
Delinquent charges	3,310	1,000	2,310	11,794	5,000	6,794	236%	12,000	206	98%	
Standby maintenance fees	1,000	1,000	0	5,000	5,000	0	100%	12,000	7,000	42%	
Lien recordation/release fees	0	0	0	490	0	490	0%	0	(490)	0%	
Total	C	22,309	15,788	6,521	120,851	78,940	41,911	153%	189,450	68,599	64%
NON-OPERATING INCOME:											
Capacity fees	0	0	0	0	0	0	0%	4,353	4,353	0%	
Front footage charges	0	0	0	0	0	0	0%	0	0	0%	
Annexation fees	0	0	0	0	0	0	0%	0	0	0%	
Interest income	(1,947)	(3,600)	1,653	(13,506)	(18,000)	4,494	75%	(43,200)	(29,694)	31%	
Investment income/(loss)	0	(3,625)	3,625	3,288	(3,625)	6,913	-91%	(43,500)	(46,788)	-8%	
Property taxes	2,028	2,027	1	10,138	10,133	5	100%	24,331	14,193	42%	
Grants	0	0	0	0	0	0	0%	0	0	0%	
Contributed revenue	0	0	0	0	0	0	0%	0	0	0%	
Gain(loss) asset disposals	0	0	0	0	0	0	0%	0	0	0%	
Total	C	80	(5,198)	5,278	(80)	(11,492)	11,412	1%	(58,016)	(57,936)	0%
NON-OPERATING EXPENSE:											
Interest	940	940	0	4,700	4,700	0	100%	11,280	6,580	42%	
County administrative charges	0	0	0	0	0	0	#DIV/0!	0	0	#DIV/0!	
Amortization of C.O.P. issuance costs	102	102	0	510	510	0	100%	1,224	714	42%	
Uncollectable Accounts	0	0	0	822	0	(822)	#DIV/0!	600	(222)	137%	
Prior year (income) expense	0	0	0	0	0	0	0%	0	0	0%	
Total	C	1,042	1,042	0	6,032	5,210	(822)	116%	13,104	7,072	46%

MISSION SPRINGS WATER DISTRICT
SEWER FUND
INCOME STATEMENT
JULY 1, 2020 TO NOVEMBER 30, 2020

Item 12.

SCHEDULE D

		CURRENT MONTH			YEAR TO DATE			PERCENT USED		2020-2021		
SEE				FAVORABLE (UNFAVORABLE)			(UNFAVOR) VARIANCE	OF YEAR TO DATE	ADOPTED BUDGET			
SCH		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	AMOUNT	BUDGET	TOTAL	REMAINING AMOUNT	42% USED	
OPERATING REVENUE		3	489,675	537,058	(47,383)	3,325,477	2,685,290	640,187	124%	6,444,700	3,119,223	52%
OPERATING EXPENSE:												
Collection-												
		10,073	11,395	1,322	54,542	56,975	2,433	96%	136,740	82,198	40%	
	5	4,014	3,016	(998)	12,876	15,080	2,204	85%	36,192	23,316	36%	
	4	6,564	7,833	1,269	32,056	39,165	7,109	82%	93,996	61,940	34%	
		14,199	13,582	(617)	97,085	68,960	(28,125)	141%	162,960	65,875	60%	
		34,850	35,826	976	196,560	180,180	(16,380)	109%	429,888	233,328	46%	
Treatment-												
		36,697	39,921	3,224	205,079	199,605	(5,474)	103%	479,052	273,973	43%	
	5	12,519	8,109	(4,410)	40,395	40,545	150	100%	97,308	56,913	42%	
	4	22,932	25,389	2,457	117,893	126,945	9,052	93%	304,668	186,775	39%	
		16,000	16,549	549	100,668	82,744	(17,924)	122%	198,587	97,919	51%	
		26,694	47,706	21,012	195,484	244,244	48,760	80%	648,809	453,325	30%	
		114,843	137,674	22,831	659,521	694,083	34,562	95%	1,728,424	1,068,903	38%	
Other operating-												
		6,662	6,073	(589)	31,757	30,365	(1,392)	105%	72,876	41,119	44%	
		0	150	150	1,323	750	(573)	176%	2,100	778	63%	
		140,193	131,048	(9,145)	701,046	655,320	(45,726)	107%	1,572,656	871,610	45%	
	E	148,534	123,797	(24,737)	693,910	586,133	(107,778)	118%	1,546,771	852,861	45%	
TOTAL OPERATING EXPENSE			445,082	434,568	(10,513)	2,284,116	2,146,831	(137,286)	106%	5,352,715	3,068,599	43%
NET OPERATING INCOME(LOSS)			44,593	102,490	(36,870)	1,041,361	538,459	502,902	193%	1,091,985	50,624	95%
ADD NON-OPERATING REVENUE		3	112,405	803,390	(690,985)	513,598	4,022,486	(3,508,888)	13%	9,655,267	9,141,669	5%
Total			156,998	905,880	(748,882)	1,554,959	4,560,945	(3,005,987)	34%	10,747,252	9,192,293	14%
LESS NON-OPERATING EXPENSE		3	48,057	48,057	0	240,406	240,285	(121)	100%	576,684	336,278	42%
NET INCOME(LOSS)		A	108,941	857,823	(748,882)	1,314,553	4,320,660	(3,006,108)	30%	10,170,568	8,856,015	13%

MISSION SPRINGS WATER DISTRICT
SEWER FUND
OPERATING REVENUE, NON-OPERATING REVENUE AND EXPENSE
JULY 1, 2020 TO NOVEMBER 30, 2020

Item 12.

SCHEDULE 3

		CURRENT MONTH			YEAR TO DATE			2020-2021			
SEE			FAVORABLE (UNFAVORABLE)			FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	PERCENT USED OF YEAR TO DATE BUDGET	ADOPTED BUDGET			
SCH	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET			TOTAL	REMAINING AMOUNT	42% USED	
OPERATING REVENUE:											
	Service charge - residential	494,415	483,333	11,082	2,980,953	2,416,665	564,288	123%	5,800,000	2,819,047	51%
	Service charge - commercial	(5,666)	52,500	(58,166)	339,674	262,500	77,174	129%	630,000	290,326	54%
	Fats, oils and grease fees	0	300	(300)	225	1,500	(1,275)	15%	3,600	3,375	6%
	Standby maintenance fee	925	925	0	4,625	4,625	0	100%	11,100	6,475	42%
D	Total	489,675	537,058	(47,383)	3,325,477	2,685,290	640,187	124%	6,444,700	3,119,223	52%
NON-OPERATING REVENUE:											
	Capacity fees	20,160	0	20,160	51,260	5,040	46,220	1017%	12,600	(38,660)	407%
	Front footage charge	0	0	0	0	0	0	0%	0	0	0%
	Annexation fees	0	0	0	0	0	0	0%	0	0	0%
	Interest income	62,185	66,324	(4,139)	322,678	332,120	(9,442)	97%	797,889	475,211	40%
	Investment income/(loss)	0	12,838	(12,838)	(10,641)	64,190	(74,831)	-17%	154,056	164,697	-7%
	Property taxes	30,060	30,061	(1)	150,301	150,305	(4)	100%	360,722	210,421	42%
	Grants	0	694,167	(694,167)	0	3,470,831	(3,470,831)	0%	8,330,000	8,330,000	0%
	Contributed revenue	0	0	0	0	0	0	0%	0	0	0%
	Gain(loss) asset disposals	0	0	0	0	0	0	0%	0	0	0%
D	Total	112,405	803,390	(690,985)	513,598	4,022,486	(3,508,888)	13%	9,655,267	9,141,669	5%
NON-OPERATING EXPENSE:											
	Interest expense	48,057	48,057	0	240,285	240,285	0	100%	576,684	336,399	42%
	County administrative charges	0	0	0	121	0	(121)	0%	0	(121)	0%
	Trustee fees C.O.P.'s	0	0	0	0	0	0	0%	0	0	0%
	Amortization of C.O.P. discount	0	0	0	0	0	0	0%	0	0	0%
	Amortization of C.O.P. issuance costs	0	0	0	0	0	0	0%	0	0	0%
	Prior year (income) expense	0	0	0	0	0	0	0%	0	0	0%
D	Total	48,057	48,057	0	240,406	240,285	(121)	100%	576,684	336,278	42%

MISSION SPRINGS WATER DISTRICT
GENERAL FUND INCOME STATEMENT
JULY 1, 2020 TO NOVEMBER 30, 2020

Item 12.

SCHEDULE E, page 1 of 2

		CURRENT MONTH			YEAR TO DATE			2020-2021			
SEE			FAVORABLE			FAVORABLE	PERCENT USED				
SCH		ACTUAL	BUDGET	(UNFAVORABLE)	ACTUAL	BUDGET	(UNFAVOR)	OF YEAR TO	ADOPTED BUDGET		
				VARIANCE			VARIANCE	DATE	TOTAL	REMAINING	42%
							AMOUNT	BUDGET		AMOUNT	USED
REVENUES & EXPENSES NOT SUBJECT TO FUND TRANSFER:											
		43,898	43,898	(1)	219,488	219,490	(3)	100%	526,770	307,283	42%
		5,984	10,350	(4,366)	34,935	51,750	(16,815)	68%	124,200	89,265	28%
		0	7,320	(7,320)	(7,086)	36,600	(43,686)	-19%	87,840	94,926	-8%
		(37,761)	(37,761)	(0)	(188,806)	(151,044)	(37,762)	125%	(453,134)	(264,328)	42%
		0	0	0	0	0	0	0%	0	0	0%
		0	0	0	0	0	0	0%	0	0	0%
		0	0	0	1,307	0	1,307	0%	0	(1,307)	0%
		12,120	23,807	(11,687)	59,837	156,796	(96,959)	38%	285,676	225,839	21%
GENERAL OPERATING EXPENSE:											
Customer accounts-											
		22,724	3,733	(18,991)	125,017	18,665	(106,352)	670%	44,796	(80,221)	279%
	5	9,473	925	(8,548)	29,863	4,625	(25,238)	646%	11,100	(18,763)	269%
	4	15,002	2,638	(12,364)	74,327	13,190	(61,137)	564%	31,656	(42,671)	235%
		1,615	12,075	10,460	49,129	17,195	(31,934)	286%	135,420	86,291	36%
		48,813	19,371	(29,442)	278,337	53,675	(224,662)	519%	222,972	(55,365)	125%
Buildings and grounds-											
		235	969	734	1,989	4,845	2,856	41%	11,628	9,639	17%
	5	57	157	100	262	785	523	33%	1,884	1,622	14%
	4	136	637	501	1,084	3,185	2,101	34%	7,644	6,560	14%
		5,784	12,888	7,104	32,608	64,240	31,632	51%	154,456	121,848	21%
		6,212	14,651	8,439	35,944	73,055	37,111	49%	175,612	139,668	20%
Vehicle maintenance-											
		548	1,453	905	4,515	7,265	2,750	62%	17,436	12,921	26%
	5	134	235	101	598	1,175	577	51%	2,820	2,222	21%
	4	318	956	638	2,467	4,780	2,313	52%	11,472	9,005	22%
		18,752	28,559	9,807	138,821	162,795	23,974	85%	398,908	260,087	35%
		19,751	31,203	11,452	146,401	176,015	29,614	83%	430,636	284,235	34%
Administration-											
		72,784	77,478	4,694	389,963	387,390	(2,573)	101%	891,274	501,311	44%
	5	14,664	9,262	(5,402)	47,187	46,310	(877)	102%	111,148	63,961	42%
	4	40,259	46,461	6,202	206,089	232,305	26,216	89%	557,542	351,453	37%
		69,599	74,852	5,253	308,891	386,706	77,815	80%	949,458	640,567	33%
		197,307	208,053	10,746	952,129	1,052,711	100,582	90%	2,509,422	1,557,293	38%
Board of directors-											
		112	4,492	4,380	1,018	22,460	21,442	5%	53,904	52,886	2%
	5	52	922	870	262	4,610	4,348	6%	11,064	10,802	2%
	4	76	3,065	2,989	614	15,325	14,712	4%	36,780	36,167	2%
		1,700	5,000	3,300	13,400	25,000	11,600	54%	60,000	46,600	22%
		8,105	9,500	1,395	40,530	47,500	6,970	85%	114,000	73,470	36%
		0	43,600	43,600	(2,171)	59,000	61,171	-4%	87,700	89,871	-2%
		10,045	66,579	56,534	53,652	173,895	120,243	31%	363,448	309,796	15%

MISSION SPRINGS WATER DISTRICT - GENERAL FUND INCOME STATEMENT SCHEDULE E, Page 2 of 2

Item 12.

		CURRENT MONTH			YEAR TO DATE			PERCENT USED		2020-2021		Item 12.
SEE				FAVORABLE (UNFAVORABLE)			FAVORABLE (UNFAVORABLE)	OF YEAR TO	ADOPTED BUDGET			
SCH		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE AMOUNT	DATE BUDGET	TOTAL	REMAINING AMOUNT	42% USED	
GENERAL OPERATING EXPENSE:												
Public affairs-												
		4,968	4,250	(718)	27,519	21,250	(6,269)	130%	51,000	23,481	54%	
		Benefit pay	684	(1,080)	5,815	3,420	(2,395)	170%	8,208	2,393	71%	
5		1,764	2,793	(344)	16,022	13,965	(2,057)	115%	33,516	17,494	48%	
4		3,137	19,259	12,020	63,580	76,695	13,115	83%	257,304	193,724	25%	
		Materials and services										
		7,239										
		Total	26,986	9,878	112,937	115,330	2,393	98%	350,028	237,091	32%	
Human resources-												
		6,367	7,124	757	38,159	35,620	(2,539)	107%	85,488	47,329	45%	
		Benefit pay	1,377	(553)	6,547	6,885	338	95%	16,524	9,977	40%	
5		1,930	4,813	947	21,481	24,065	2,584	89%	57,756	36,275	37%	
4		3,866	4,033	872	7,270	23,332	16,062	31%	60,371	53,101	12%	
		Materials and services										
		3,161										
		Total	17,347	2,022	73,457	89,902	16,445	82%	220,139	146,682	33%	
Engineering and planning-												
		12,887	8,904	(3,983)	91,725	44,520	(47,205)	206%	106,848	15,123	86%	
		Benefit pay	1,964	(2,814)	16,267	9,820	(6,447)	166%	23,568	7,301	69%	
5		4,778	6,154	(2,077)	52,187	30,770	(21,417)	170%	73,848	21,661	71%	
4		8,231	28,485	14,200	119,608	174,339	54,731	69%	429,738	310,130	28%	
		Materials and services										
		14,285										
		Total	45,507	5,326	279,788	259,449	(20,339)	108%	634,002	354,214	44%	
Accounting-												
		10,816	12,886	2,070	58,449	64,430	5,981	91%	154,632	96,183	38%	
		Benefit pay	3,028	(1,408)	13,730	15,140	1,410	91%	36,336	22,606	38%	
5		4,436	9,010	1,903	34,671	45,050	10,379	77%	108,120	73,449	32%	
4		7,107	25,236	13,834	146,737	175,350	28,614	84%	459,844	313,108	32%	
		Materials and services										
		25,236										
		Total	63,994	16,399	253,587	299,970	46,383	85%	758,932	505,345	33%	
Other general operating-												
		11,027	14,720	3,693	65,441	73,600	8,159	89%	176,640	111,199	37%	
		Insurance										
		Auditing	1,000	1,000	3,375	6,000	2,625	56%	45,000	41,625	8%	
		0	0	0	0	0	0	0%	0	0	0%	
		Rate study										
		0	50,000	(55,440)	247,535	250,000	2,465	99%	1,086,000	838,465	23%	
		Legal										
		105,440	0	0	0	20,000	20,000	0%	20,000	20,000	0%	
		Ground water management										
		0	10,964	(10,179)	107,801	56,903	(50,898)	189%	133,651	25,850	81%	
		Depreciation										
		21,143										
		Total operating expenses	570,375	30,426	2,610,383	2,700,505	90,122	97%	7,126,482	4,516,099	37%	
Less - Fund transfers:												
		(219)	(1,910)	(1,692)	(738)	(9,044)	(8,306)	8%	(23,867)	(23,129)	3%	
		General reimbursable jobs										
		0	(4,767)	(4,767)	(1,053)	(22,571)	(21,518)	5%	(59,564)	(58,511)	2%	
		General construction in progress										
		(1,918)	(11,947)	(10,030)	(17,342)	(56,566)	(39,225)	31%	(149,276)	(131,934)	12%	
		Water reimbursable jobs "DHS"										
		(28,090)	(21,909)	6,181	(125,296)	(103,731)	21,564	121%	(273,742)	(148,446)	46%	
		Water construction in progress "DHS"										
B		(323,991)	(371,087)	(47,095)	(1,649,224)	(1,756,951)	(107,727)	94%	(4,636,497)	(2,987,273)	36%	
		Water operating expenses "DHS"										
		(290)	0	290	(290)	0	290	0%	0	290	0%	
		Water reimbursable jobs "IDE"										
		0	0	0	0	0	0	0%	0	0	0%	
		Water construction in progress "IDE"										
		0										
		Water operating expenses "IDE"										
C		(11,529)	(20,680)	(9,152)	(83,645)	(97,914)	(14,268)	85%	(258,389)	(174,744)	32%	
		Sewer reimbursable jobs										
		(1,093)	(2,430)	(1,336)	(5,174)	(11,504)	(6,330)	45%	(30,358)	(25,184)	17%	
		Sewer construction in progress										
		(24,285)	(11,847)	12,439	(33,710)	(56,090)	(22,380)	60%	(148,019)	(114,309)	23%	
		Sewer operating expenses										
D		(148,534)	(123,797)	24,737	(693,910)	(586,133)	107,778	118%	(1,546,771)	(852,861)	45%	
NET OPERATING EXPENSE												
		0	0	(0)	0	0	(0)	0%	0	0	0%	
NET INCOME(LOSS)												
A		12,120	23,807	(11,687)	59,837	156,796	(96,959)	38%	285,676	225,839		

MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
BENEFIT PAY ALLOCATION
JULY 1, 2020 TO NOVEMBER 30, 2020

Item 12.

SCHEDULE 5

		CURRENT MONTH			YEAR TO DATE			PERCENT USED	2020-2021		
SEE				FAVORABLE (UNFAVORABLE)			(UNFAVORABLE) VARIANCE	OF YEAR TO DATE	ADOPTED BUDGET		
SCH		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	AMOUNT	BUDGET	TOTAL	REMAINING AMOUNT	42% USED
GENERAL OPERATING FUND:											
Customer accounts	E	9,473	925	(8,548)	29,863	4,625	(25,238)	646%	11,100	(18,763)	269%
Buildings and grounds	E	57	157	100	262	785	523	33%	1,884	1,622	14%
Vehicle maintenance	E	134	235	101	598	1,175	577	51%	2,820	2,222	21%
Administration	E	14,664	9,262	(5,402)	47,187	46,310	(877)	102%	111,148	63,961	42%
Board of directors	E	52	922	870	262	4,610	4,348	6%	11,064	10,802	2%
Public affairs	E	1,764	684	(1,080)	5,815	3,420	(2,395)	170%	8,208	2,393	71%
Human resources	E	1,930	1,377	(553)	6,547	6,885	338	95%	16,524	9,977	40%
Engineering and planning	E	4,778	1,964	(2,814)	16,267	9,820	(6,447)	166%	23,568	7,301	69%
Accounting	E	4,436	3,028	(1,408)	13,730	15,140	1,410	91%	36,336	22,606	38%
Total		37,290	18,554	(18,736)	120,532	92,770	(27,762)	130%	222,652	102,120	54%
Reimbursable jobs		21			49						
Construction in progress		0			56						
Total allocation	6	37,310			120,637						
WATER OPERATING FUND "DHS":											
Pumping	B	9,342	7,007	(2,335)	31,567	35,035	3,468	90%	84,084	52,517	38%
Transmission and distribution	B	14,616	10,619	(3,997)	56,130	53,095	(3,035)	106%	127,428	71,298	44%
Customer accounts	B	6,977	11,500	4,523	25,111	57,500	32,389	44%	138,000	112,889	18%
Total		30,935	29,126	(1,809)	112,808	145,630	32,822	77%	349,512	236,704	32%
Reimbursable jobs		243			1,202						
Construction in progress		2,635			8,270						
Total allocation	6	33,813			122,280						
WATER OPERATING FUND "IDE":											
Pumping	C	790	447	(343)	2,607	2,235	(372)	117%	5,364	2,757	49%
Transmission and distribution	C	260	678	418	2,349	3,390	1,041	69%	8,136	5,787	29%
Customer accounts	C	0	725	725	39	3,625	3,586	1%	8,700	8,661	0%
Total		1,050	1,850	800	4,995	9,250	4,255	54%	22,200	17,205	22%
Reimbursable jobs		0			0						
Construction in progress		0			0						
Total allocation	6	1,050			4,995						
SEWER OPERATING FUND:											
Collection	D	4,014	3,016	(998)	12,876	15,080	2,204	85%	36,192	23,316	36%
Treatment	D	12,519	8,109	(4,410)	40,395	40,545	150	100%	97,308	56,913	42%
Disposal	D	0	0	0	0	0	0	0%	0	0	0%
Total		16,533	11,125	(5,408)	53,271	55,625	2,354	96%	133,500	80,229	40%
Reimbursable jobs		103			338						
Construction in progress		2,278			2,836						
Total allocation	6	18,914			56,445						
TOTAL BENEFIT PAY	6	91,087			304,357						

MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
FRINGE BENEFIT ALLOCATION
JULY 1, 2020 TO NOVEMBER 30, 2020

Item 12.

SCHEDULE 4

		CURRENT MONTH			YEAR TO DATE			PERCENT USED	2020-2021		
	SEE			FAVORABLE (UNFAVORABLE)			FAVORABLE (UNFAVORABLE)	OF YEAR TO	ADOPTED BUDGET		
	SCF	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE AMOUNT	DATE BUDGET	TOTAL	REMAINING AMOUNT	42% USED
GENERAL OPERATING FUND:											
Customer accounts	E	15,002	2,638	(12,364)	74,327	13,190	(61,137)	564%	31,656	42,671	235%
Buildings and grounds	E	136	637	501	1,084	3,185	2,101	34%	7,644	(6,560)	14%
Vehicle maintenance	E	318	956	638	2,467	4,780	2,313	52%	11,472	(9,005)	22%
Administration	E	40,259	46,461	6,202	206,089	232,305	26,216	89%	557,542	(351,453)	37%
Board of directors	E	76	3,065	2,989	614	15,325	14,712	4%	36,780	(36,167)	2%
Public affairs	E	3,137	2,793	(344)	16,022	13,965	(2,057)	115%	33,516	(17,494)	48%
Human resources	E	3,866	4,813	947	21,481	24,065	2,584	89%	57,756	(36,275)	37%
Engineering and planning	E	8,231	6,154	(2,077)	52,187	30,770	(21,417)	170%	73,848	(21,661)	71%
Accounting	E	7,107	9,010	1,903	34,671	45,050	10,379	77%	108,120	(73,449)	32%
Total		78,132	76,527	(1,605)	408,943	382,635	(26,308)	107%	918,334	(509,391)	45%
Reimbursable jobs		36			134						
Construction in progress		0			213						
Total allocation	6	78,167			409,290						
WATER OPERATING FUND "DHS":											
Pumping	B	15,364	19,371	4,007	80,631	96,855	16,224	83%	232,452	(151,821)	35%
Transmission and distribution	B	22,934	27,392	4,458	127,070	136,960	9,890	93%	328,704	(201,634)	39%
Customer accounts	B	11,547	30,348	18,801	65,614	151,740	86,126	43%	364,176	(298,562)	18%
Total		49,846	77,111	27,265	273,315	385,555	112,240	71%	925,332	(652,017)	30%
Reimbursable jobs		298			3,072						
Construction in progress		4,366			20,568						
Total allocation	6	54,510			296,956						
WATER OPERATING FUND "IDE":											
Pumping	C	1,360	1,236	(124)	7,236	6,180	(1,056)	117%	14,832	(7,596)	49%
Transmission and distribution	C	402	1,748	1,346	5,939	8,740	2,801	68%	20,976	(15,037)	28%
Customer accounts	C	0	1,909	1,909	89	9,545	9,456	1%	22,908	(22,819)	0%
Total		1,761	4,893	3,132	13,264	24,465	11,201	54%	58,716	(45,452)	23%
Reimbursable jobs		0			0						
Construction in progress		0			0						
Total allocation	6	1,761			13,264						
SEWER OPERATING FUND:											
Collection	D	6,564	7,833	1,269	32,056	39,165	7,109	82%	93,996	(61,940)	34%
Treatment	D	22,932	25,389	2,457	117,893	126,945	9,052	93%	304,668	(186,775)	39%
Disposal	D	0	0	0	0	0	0	0%	0	0	0%
Total		29,495	33,222	3,727	149,950	166,110	16,160	90%	398,664	(248,714)	38%
Reimbursable jobs		296			1,557						
Construction in progress		3,468			5,397						
Total allocation	6	33,259			156,904						
TOTAL FRINGE BENEFITS	6	167,698			876,414						

MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
EMPLOYEE BENEFITS
JULY 1, 2020 TO NOVEMBER 30, 2020

Item 12.

SCHEDULE 6

SEE SCH	CURRENT MONTH			YEAR TO DATE				PERCENT USED	2020-2021		
	ACTUAL	BUDGET	FAVORABLE	ACTUAL	BUDGET	FAVORABLE	OF YEAR TO	ADOPTED BUDGET			
			(UNFAVORABLE)			(UNFAVORABLE)		DATE	TOTAL	REMAINING	42%
			VARIANCE			VARIANCE		BUDGET			
BENEFIT PAY:											
	16,338	16,338	0	81,690	81,690	0	100%	196,056	114,366	42%	
Sick leave	0	208	208	0	1,040	1,040	0%	2,496	2,496	0%	
W.C.I. injuries	23,822	23,822	0	119,110	119,110	0	100%	285,864	166,754	42%	
Vacation	2,228	417	(1,811)	3,113	2,085	(1,028)	149%	5,004	1,891	62%	
Bereavement	43,439	16,813	(26,626)	73,966	84,065	10,099	88%	201,756	127,790	37%	
Holidays	5,260	4,585	(675)	26,009	22,925	(3,084)	113%	55,020	29,011	47%	
Optional Holiday	0	150	150	470	750	280	63%	1,800	1,330	26%	
Jury duty	0	0	0	0	0	0	0%	0	0	0%	
Military pay	0	42	42	0	210	210	0%	504	504	0%	
Reimbursements	91,087	62,375	(28,712)	304,357	311,875	7,518	98%	748,500	444,143	41%	
Total to allocate											
Allocations:											
General operating fund	5	37,310		120,637							
Water operating fund "DHS"	5	33,813		122,280							
Water operating fund "IDE"	5	1,050		4,995							
Sewer operating fund	5	18,914		56,445							
Total allocations		91,087	0	304,357	0						
Direct labor		282,447		1,586,196				3,454,106		46%	
Benefit pay percent		32%		19%				22%			
FRINGE BENEFITS:											
Health insurance		82,707	88,878	6,171	414,084	444,390	30,306	93%	1,066,536	652,452	39%
Dental insurance		4,164	4,514	350	20,938	22,570	1,632	93%	54,168	33,230	39%
Eye care insurance		882	929	47	4,311	4,645	334	93%	11,148	6,837	39%
Life insurance		1,740	3,019	1,279	8,479	15,095	6,616	56%	36,228	27,749	23%
Weekly income & LTD		1,441	770	(671)	7,021	3,850	(3,171)	182%	9,240	2,219	76%
Retiree's insurance		0	1,860	1,860	0	9,300	9,300	0%	22,320	22,320	0%
Federal payroll taxes		22,904	28,297	5,393	125,935	141,485	15,550	89%	339,564	213,629	37%
State payroll taxes		23	715	693	453	3,575	3,123	13%	8,580	8,128	5%
Worker compensation insurance		6,600	10,385	3,785	32,998	51,925	18,927	64%	124,620	91,622	26%
Retirement		47,237	56,842	9,605	260,096	283,610	23,514	92%	681,504	421,408	38%
Retirement professional fees		0	125	125	2,100	1,225	(875)	171%	2,100	0	100%
Boots and footwear		0	0	0	0	0	0	0%	0	0	0%
Uniforms		0	0	0	0	0	0	0%	0	0	0%
Safety and performance		0	0	0	0	0	0	0%	0	0	0%
Picnic		0	0	0	0	0	0	0%	0	0	0%
Total to allocate		167,698	196,334	28,636	876,414	981,670	105,256	89%	2,356,008	1,479,594	37%
Allocations:											
General operating fund	4	78,167		409,290							
Water operating fund "DHS"	4	54,510		296,956							
Water operating fund "IDE"	4	1,761		13,264							
Sewer operating fund	4	33,259		156,904							
Total allocations		167,698	0	876,414	0						
Direct labor		282,447		1,586,196				3,454,106			
Fringe benefit percent		59%		55%				68%			
Total employee benefits		258,785		1,180,771				3,104,508			
Direct labor		282,447		1,586,196				3,454,106		46%	
Employee benefits percent		92%		74%				90%			

MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
CASH AND INVESTMENTS
NOVEMBER 30, 2020

SCHEDULE F

	SEE SCH	WATER DISTRICT		SEWER DISTRICT	GENERAL DISTRICT	COMBINED DISTRICTS	
		"DHS"	"IDE"				
UNRESTRICTED ASSETS - CASH:							
Change fund and petty cash					1,100	1,100	
Checking - Wells Fargo Bank		837,750	5,800	839,330	853,149	2,536,029	
Total	A	837,750	5,800	839,330	854,249	2,537,129	
RESTRICTED ASSETS - CASH:							
Externally Restricted:							
Assessment Districts / Grants							
Checking - Wells Fargo Bank		106		23,474		23,580	
Escrow account - CVWD Prop #84				0		0	
AD 12 CSWRCB SRF DEBT SERV RESERVE				311,861		311,861	
Internally Restricted:							
Catastrophic Loss Reserve Fund							
Investment Trust of California (CalTrust)					500,000	500,000	
Self-Insurance Reserve Fund							
Investment Trust of California (CalTrust)-MM.#191, 12/82					150,000	150,000	
Capital Reserve Fund							
Investment Trust of California (CalTrust)							
- MM#95-20, 95-10, 95-21, 6/95		20,606,314	649,577	11,854,835	2,460,996	35,571,722	
Financial Assistance Fund							
Investment Trust of California (CalTrust)		0	0	69,306	0	69,306	
Capital Improvements							
Investment Trust of California (CalTrust)		(5,247,526)	(4,274,164)	(606,759)	4,542,010	(5,586,439)	
Net Capital Reserves		15,358,788	(3,624,587)	11,317,382	7,003,006	30,054,589	
TOTAL RESTRICTED ASSETS	A	15,358,894	(3,624,587)	11,652,716	7,653,006	31,040,030	
TOTAL CASH IN CUSTODY OF M.S.W.D.	CASH FLOW	16,196,644	(3,618,787)	12,492,046	8,507,256	33,577,159	
INTEREST EARNED: (CalTrust)							
July-20	0.09%	12,229	(3,188)	10,905	7,780	27,726	
August-20	0.08%	11,814	(3,023)	10,517	6,853	26,162	
September-20	0.08%	10,878	(2,763)	9,279	6,290	23,684	
October-20	0.07%	10,334	(2,585)	8,426	5,887	22,062	
November-20	0.05%	8,862	(1,947)	5,922	4,162	16,999	
December-20	0.00%	-	-	-	-	-	
January-21	0.00%	-	-	-	-	-	
February-21	0.00%	-	-	-	-	-	
March-21	0.00%	-	-	-	-	-	
April-21	0.00%	-	-	-	-	-	
May-21	0.00%	-	-	-	-	-	
June-21	0.00%	-	-	-	-	-	
TOTAL		54,117	(13,506)	45,049	30,973	116,633	

Total Cash In Custody of MSWD

