BOARD OF DIRECTORS REGULAR MEETING AGENDA

Monday, October 21, 2024 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT WILL HOLD ITS REGULAR MEETING(S) ON THE DATE LISTED ABOVE. THE BOARD WILL MEET IN PERSON AT 66575 SECOND STREET, DESERT HOT SPRINGS.

THE PUBLIC IS PERMITTED TO ATTEND THIS MEETING IN PERSON OR VIRTUALLY USING THE ZOOM LINK BELOW.

JOIN ZOOM MEETING:

https://us02web.zoom.us/j/8220655340?from=addon

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ANNOUNCEMENT AND VERIFICATION OF REMOTE MEETING PARTICIPATION PURSUANT TO AB 2449 OR GC 54953(b)**
4. **PLEDGE OF ALLEGIANCE**
5. **RULES OF PROCEDURE**
6. **PUBLIC INPUT**
   This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. ***Please limit comments to three (3) minutes or less.*** *State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

PRESENTATIONS

7. **DESERT HOT SPRINGS HIGH SCHOOL REAL ACADEMY INTERNSHIP PROGRAM**

EMPLOYEE RECOGNITION

8. **HUMAN RESOURCES REPORT**

ACTION ITEMS

9. AMENDMENTS TO POWER PURCHASE AND LEASE AGREEMENTS WITH TRIDENT MISSION SPRINGS LLC

It is recommended that the Board approve Amendment No. 1 for the Power Purchase Agreement (PPA) and Amendment No. 1 for the Solar Facility Lease Agreement with Trident Mission Springs LLC, to design, build, and construct approximately 4 MW of renewable solar energy at seven MSWD sites.

10. ACCEPTANCE OF THE 13TH AVE., MISSION LAKES BLVD., AND THOMAS AVE. TROPICAL STORM HILARY WATER LINE REPLACEMENT PROJECT

It is recommended that the 13th Ave. Mission Lakes Blvd. and Thomas Ave. Tropical Storm Hilary Water Line Replacement Project be accepted and that the release of retention money held for Tri-Star Contracting II in the amount of $37,266.97 is authorized thirty-five days after filing the Notice of Completion.

11. UPDATES TO THE DEVELOPER/CONTRACTOR HANDBOOK & GUIDELINES FOR DESIGN AND CONSTRUCTION OF WATER AND SEWER FACILITIES

It is recommended that the Board approve the updates to the Developer/Contractor Handbook & Guidelines for Design and Construction of Water and Sewer Facilities (Developer Handbook) (October 2024 Edition).

12. ACCEPTANCE OF FINAL TRACT MAP FOR TRACT NO. 38816 – AVENTURA PALMS

It is recommended that the Final Tract Map for Tract No. 38816—Aventura Palms be accepted and that the General Manager be authorized to execute the map to finalize the approval.

13. FIRST AMENDMENT TO CONTRACT AGREEMENT WITH B-81 PAVING INC., FOR PAVEMENT REPAIRS FOR WATER AND SEWER PROJECTS FOR 2024-2025

It is recommended that the General Manager be authorized to amend the contract agreement with B-81 Paving Inc., titled Pavement Repairs for Water and Sewer Projects for 2024-2025. The amendment would increase the contract amount by $150,000.00 from $250,000.00 to a not-to-exceed amount of $400,000.00 and authorize the General Manager to do all things necessary to complete the project.

14. AWARD OF CONTRACT AGREEMENT WITH OPENGOV FOR BUDGETING, PLANNING AND PROCUREMENT SOFTWARE

It is recommended that the General Manager be authorized to execute a three-year contract agreement for budgeting, planning, and procurement software in the amount of $191,993.18, plus a 10% contingency for staff time, for a total of $230,391.82 to OpenGov and authorize the General Manager to do all things necessary to complete the project.

DISCUSSION ITEMS

15. CRITICAL SERVICES CENTER AND ADMINISTRATIVE BUILDING UPDATE

16. GROUNDWATER PROTECTION PROGRAM UPDATE

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

17. APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

September 4, 2024 - Special Meeting Workshop
September 12, 2024 - Study Session
September 16, 2024 - Board Meeting

18. REGISTER OF DEMANDS

The register of demands totaling $1,682,115.64

REPORTS

19. DIRECTOR'S REPORTS

20. GENERAL MANAGER'S REPORT

Included in this report are the following oral reports:
A. Finance Report
B. Public Affairs Report

COMMENTS

21. DISTRICT COUNSEL COMMENTS

22. DIRECTOR COMMENTS & REQUESTS

A. Director General Comments
B. Director Requests for Future Agenda Items
C. Director Requests for Future Meetings

CLOSED SESSION

23. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9 (d)(2) and/or (3). One potential case.

24. REPORT ON ACTION TAKEN DURING CLOSED SESSION

25. ADJOURN

If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.

ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC

INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT WWW.MSWD.ORG/MEETINGS. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.

CERTIFICATION OF POSTING

I certify that on or before October 18, 2024, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



Dori Petee
Executive Assistant

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETINGS

MEETING DATE(S): OCTOBER 17 & 21, 2024

FROM: ORIANA HOFFERT - HUMAN RESOURCES MANAGER

HUMAN RESOURCES REPORT

PERSONNEL ACTIVITY FOR THE PERIOD SEPTEMBER 1-30, 2024

NEW HIRES

ANNIVERSARIES

Marion Champion	Assistant General Manager	3 Years
Kurt Kettenacker	Innovation & Technology Manager	3 Years
Danny Friend	Director of Operations	27 Years

PROMOTIONS

CERTIFICATIONS/EDUCATIONAL ACCOMPLISHMENTS

AGENDA STAFF REPORT

MEETING NAME: **REGULAR BOARD MEETINGS**

MEETING DATE(S): **SEPTEMBER 12 & SEPTEMBER 16, 2024**

FROM: **DANNY FRIEND – DIRECTOR OF OPERATIONS**

FOR: ACTION _X_ DIRECTION ____ INFORMATION ____

AMENDMENTS TO POWER PURCHASE AND LEASE AGREEMENTS WITH TRIDENT MISSION SPRINGS LLC

STAFF RECOMMENDATION

Approve Amendment No. 1 for the Power Purchase Agreement (PPA) and Amendment No. 1 for the Solar Facility Lease Agreement with Trident Mission Springs LLC, to design, build, and construct approximately 4 MW of renewable solar energy at seven MSWD sites.

SUMMARY

After continued discussions regarding construction and operation of the solar facilities, MSWD and Trident Mission Springs LLC have agreed to amend the PPA and Lease Agreement to add clarifying language to allow each solar facility to be brought into service once the Permission to Operate (PTO) for such solar facility is provided by Southern California Edison and to allow each solar facility to be treated independently under the PPA and Lease Agreement.

ANALYSIS

Previously, the Board considered a capital improvement project of more than $17 M to complete a similar solar project, which was not approved due to the significant impact on MSWD's capital budget and bonding ability. The PPA will not impact the capital budget or MSWD's bonding ability. Instead, MSWD will use funds from its "energy budget" to buy the energy that is generated by the solar systems at a cost that is less than what MSWD currently pays to SCE. Based on current SCE rates, MSWD would pay SCE approximately $1.2M for the energy that will be generated by the solar systems. Through the PPA, MSWD will pay Trident about $900k for that energy, reducing the energy budget by approximately $300,000 annually beginning in FY 2026. Factoring in future SCE rate increases, MSWD would save an estimated $13 M over 25 years, which is the term of the PPA. The PPA also includes a guarantee that the solar systems will generate a minimum of 90% of the projected energy. If the PPA company fails to meet that level of energy production, Trident will pay MSWD for lost savings.

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

The cost to design, build, operate, and maintain the project will be borne by Trident. The annual energy budget should be reduced by approximately $300K in FY2027 with an estimated savings of approximately $13 M over 25 years. This action is consistent with Strategic Plan Goal 5.1 - Increase Use of Sustainable Energy Sources and Optimize Efficiencies.

FINANCIAL DATA		
Cost Associated with this action:		$0
Current FY cost:		$0
Future FY cost:		$0
Is it covered in current year budget:	YES ☒	NO ☐
Budget adjustment needed:	YES ☐	NO ☒
If yes, year needed:		
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:		201/301
BID/Job#		11776
Current BID/Job balance		$94,077
Balance remaining if approved:		$94,077

ATTACHMENTS

Attachment A – PPA Amendment No. 1
Attachment B – Lease Amendment No. 1

AMENDMENT NO. 1
To
SOLAR POWER PURCHASE AGREEMENT
(Solar Energy Procurement Agreement)

[MSWD]

This Amendment No. 1 to Solar Power Purchase Agreement (this "**Amendment**") is entered into as of October _____, 2024 (the "**Amendment Effective Date**") by and between The Mission Springs Water District, a County water district, with its principal address at 66575 Second Street, Desert Hot Springs, CA 92240 ("**Purchaser**"), and Trident Mission Springs LLC, a Delaware limited liability company, with its principal address at 1277 Lenox Park Blvd, Suite 200, Atlanta, GA 30319 ("**Solar Company**"). Purchaser and Solar Company are referred to herein individually as a "**Party**" and collectively as the "**Parties**".

RECITALS

WHEREAS, on October ___, 2024, Purchaser and Solar Company entered into that certain Solar Power Purchase Agreement (the "**Agreement**");

WHEREAS, On October ___, 2024, Purchaser and Solar Company entered into that certain Land Lease and Solar Easement and Amendment No. 1 to Land Lease and Solar Easement (as so amended, the "**Lease**") under which Purchaser leases portions of its premises to Solar Company for the installation, ownership, operation and maintenance of up to seven separate solar photovoltaic electricity generating facilities; and

WHEREAS, Purchaser and Solar Company desire to amend the Agreement to add clarifying language to allow each solar facility to be brought into service once the Permission to Operate (PTO) for such solar facility is provided by Southern California Edison and to allow each solar facility to be treated independently under the PPA.

AGREEMENT

NOW, THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

I. AMENDMENTS TO AGREEMENT

1. Page 1, Paragraph 2
   The second paragraph of the Agreement is hereby removed and replaced in its entirety with the following:

   This Agreement sets forth the terms and conditions of the purchase and sale of solar generated electric energy from the following solar photovoltaic electricity generating systems:

Sr. No.	Site Name	Solar Facility Location	Proposed System Size (kW-DC)
1	Horton Wastewater Treatment Plant (WWTP)	14501 Verbena, Desert Hot Springs CA	388.30
2	Well 24	65051 Acoma Ave, Desert Hot Springs, CA 92240	183.70
3	Well 27	64261 Dillon Rd, North Palm Springs, CA 92258	334.40
4	Well 29	41950 Ironwood Dr, Desert Hot Springs, 92240	203.50
5	Well 32 & Booster Station	1809 Little Morongo Rd, North Palm Springs, CA 92258	426.80
6	Nancy Wright Regional Water Reclamation	19011 Little Morongo, Desert Hot Springs CA	388.30
7	Little Morongo RES-BCT	19011 Little Morongo, Desert Hot Springs CA	2,640.00

each as further described in Exhibit 2 (each a "**Solar Facility**" and collectively, the "**Solar Facilities**"). Each Solar Facility will be installed at the Purchaser's property (the "**Premises**") described in the Land Lease and Solar Easement between Purchaser and Solar Company dated of even date herewith (the "**Lease**").

2. Page 3, BASIC TERMS, Items 1, 2
   Item 1. **Initial Term** is hereby amended and restated in its entirety to read "For each Solar Facility, 25 years, beginning on the Commercial Operation Date for such Solar Facility".

   Item 2. **Additional Terms** is hereby amended and restated in its entirety to read "For each Solar Facility, up to two five-year periods following the end of the Initial Term for such Solar Facility; the first at Solar Company's option, and the second upon mutual agreement of the Parties".

3. Page 3, BASIC TERMS, Item 7
   Item 7. **Anticipated Commercial Operation Date** is hereby amended and restated in its entirety to read "Subject to Section 7.b, July 14, 2026".

4. Various pages, **GENERAL TERMS AND CONDITIONS**
   The Parties hereby acknowledge and agree that the following sections apply to each Solar Facility on an individual basis. Any references to "the Solar Facilities" in these sections is hereby amended and restated to read "a Solar Facility":

   Section 3.a. (Initial Term)
   Section 3.b (Additional Terms)

Section 4.a. (Monthly Charges)
Section 6 (Obligations)
Section 7 (Solar Company's Rights and Obligations)
Section 10.a (Metering and Measurement)
Section 11.a.vii (Default and Remedies; Termination)
Section 13 (Ownership; Option to Purchase)
Section 18.b (Financing)

5. Page 16, **GENERAL TERMS AND CONDITIONS**, Default and Remedies; Termination, 11.b.i, 11.b.ii, 11.b.iii
   Notwithstanding anything in Section 11 of the Agreement to the contrary, the Parties acknowledge and agree that a Party may exercise the remedies set forth in Section 11.b.i and Section 11.b.ii of the Agreement with respect to each affected Solar Facility and if all Solar Facilities are affected by an Event of Default, with respect to all Solar Facilities.

   Section 11.b.ii.B is hereby amended by replacing the phrase "…the Solar Facilities shall remain with Solar Company or its permitted…" in its entirety with the phrase "…the Solar Facilities shall be conveyed to Purchaser or its permitted…"

   Section 11.b.iii is hereby amended by inserting the word "earliest" immediately before "Commercial Operation Date" in the first sentence.

6. Page 20, **GENERAL TERMS AND CONDITIONS**, Limitations of Liability, 15.c
   The first sentence of Section 15.c is hereby amended and restated in its entirety to read as follows:

   > "Other than with respect to the performance and payment bonds required by Section 7.d and the Security Bond and amounts payable by Solar Company under the Performance Guarantee in **Exhibit 4**, Solar Company's aggregate liability under this Agreement arising out of or in connection with the performance or non- performance of this Agreement shall not exceed an amount equal to the greater of (i) the proceeds from any insurance applicable to such damages under insurance coverage that Solar Company is required to maintain in effect hereunder and (ii) $1,000,000 for each site (such amount, the "**Solar Company Liability Cap**")."

7. Page 22, **GENERAL TERMS AND CONDITIONS**, Assignment and Financing, 18.a
   Notwithstanding anything in Section 18 of the Agreement to the contrary, the Parties acknowledge and agree that Solar Company's rights set forth in Section 18.a.i apply to both (A) the Agreement and all of the Solar Facilities as a whole, and (B) each Solar Facility on an individual basis and partial assignment of the Agreement with respect to such Solar Facility.

8. Various Pages, **Nancy Wright Regional Water Reclamation Facility**
   All document references in the Agreement to "NWRWP", "NWRWRF", and "Nancy Wright Regional Water Reclamation" shall mean the Nancy Wright Regional Water Reclamation Facility.

9. Various Pages, **Address of Well 27**
The address of Well 27 throughout the Agreement is hereby amended and restated to read "64261 Dillon Rd, North Palm Springs, CA 92258".

II. GENERAL PROVISIONS APPLICABLE TO THE AMENDMENT

A. Defined Terms. Capitalized terms used in this Amendment without definition herein have the meanings ascribed thereto in the Solar Power Purchase Agreement by and between Mission Springs Water District and Trident Mission Springs LLC.

B. Effective Date. This Amendment No. 1 and the amendments to the Agreement set forth herein shall be effective as of the Effective Date.

C. No Other Modifications to the Agreement. Except as specifically amended hereby, all terms and provisions contained in the Agreement shall remain unchanged and in full force and effect, and each of the Parties hereby ratifies and confirms all such terms and provisions. In the event of a conflict between the provisions of this Amendment and the Agreement, the provisions of this Amendment shall govern.

D. Entire Agreement, Modification, Invalidity. This Amendment and the Agreement constitute the entire agreement of the Parties regarding its subject matter and supersedes all prior proposals, agreements, or other communications between the Parties, oral or written. This Amendment may be modified only by a writing signed by both Parties. If any provision of this Amendment is found unenforceable or invalid, such provision shall not be read to render this Amendment unenforceable or invalid as a whole. In such event, such provision shall be rectified or interpreted so as to best accomplish its objectives within the limits of applicable law.

E. Governing Law. This Amendment is made in and will be governed by the laws of California, exclusive of its choice of law rules. The Parties agree that any rule of construction to the effect that ambiguities are to be resolved in favor of either Party will not be employed in the interpretation of this Amendment.

F. Counterparts. This Amendment may be executed in any number of separate counterparts, which may be delivered electronically, and each counterpart shall be considered an original and together shall comprise the same Amendment. Delivery of an executed counterpart signature page by electronic transmittal (.pdf) is as effective as executing and delivering this Amendment in the presence of the other Party to this Amendment.

[Signature Page Follows]

I**N WITNESS WHEREOF**, the undersigned have caused this instrument to be executed as of the Amendment Effective Date.

SOLAR COMPANY: Trident Mission Springs LLC, a Delaware limited liability company

By: _____
Name: _____
Title: _____

PURCHASER: Mission Springs Water District, a county water district

By: _____
Name: _____
Title: _____

AMENDMENT NO. 1
To
LAND LEASE AND SOLAR EASEMENT

This Amendment No. 1 to Land Lease and Solar Easement (this "**Amendment**") is entered into as of October _____, 2024 (the "**Amendment Effective Date**") by and between The Mission Springs Water District, a County water district, with its principal address at 66575 Second Street, Desert Hot Springs, CA 92240 ("**Landlord**"), and Trident Mission Springs LLC, a Delaware limited liability company, with its principal address at 1277 Lenox Park Blvd, Suite 200, Atlanta, GA 30319 ("**Solar Company**"). Landlord and Solar Company are referred to herein individually as a "**Party**" and collectively as the "**Parties**".

RECITALS

WHEREAS, on October ___, 2024, Landlord and Solar Company entered into that certain Land Lease and Solar Easement (the "**Lease**");

WHEREAS, On October ___, 2024, Landlord and Solar Company entered into that certain Solar Power Purchase Agreement and Amendment No. 1 to Solar Power Purchase Agreement (as so amended, the "**PPA**") under which Solar Company will install, own, operate and maintain up to seven separate solar photovoltaic electricity generating facilities on portions of Landlord's premises leased by Solar Company under this Lease; and

WHEREAS, Landlord and Solar Company desire to amend the Lease to clarify that each solar facility is to be treated independently under the Lease.

AGREEMENT

NOW, THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

I. AMENDMENTS TO LEASE

1. Page 1, **RECITALS**
   The Recitals are hereby amended by adding the following immediately after the second WHEREAS clause:

   "WHEREAS, under the PPA, Solar Company will install, own, operate and maintain following solar photovoltaic electricity generating systems on portions of the Landlord Premises leased by Solar Company under this Lease:

Sr. No.	Site Name	Solar Facility Location
1	Horton Wastewater Treatment Plant (WWTP)	14501 Verbena, Desert Hot Springs CA

2	Well 24	65051 Acoma Ave, Desert Hot Springs, CA 92240
3	Well 27	64261 Dillon Rd, North Palm Springs, CA 92258
4	Well 29	41950 Ironwood Dr, Desert Hot Springs, 92240
5	Well 32 & Booster Station	1809 Little Morongo Rd, North Palm Springs, CA 92258
6	Nancy Wright Regional Water Reclamation Facility	19011 Little Morongo, Desert Hot Springs CA
7	Little Morongo RES-BCT	19011 Little Morongo, Desert Hot Springs CA

(each a "**Solar Facility**" and collectively, the "**Solar Facilities**")."

2. Page 2, **ARTICLE I PREMISES**, Lease of Premises for Solar Energy Purposes, 1.1.a
Section 1.1.a is hereby amended by removing the phrase "(collectively, "Solar Facilities")".

3. Various Page, **use of the term "Solar Facilities"**
The Parties acknowledge and agree that the Lease applies to each Solar Facility on an individual basis. Any references to "Solar Facilities" in the Lease is hereby amended and restated to read "Solar Facility".

4. Various Pages, **use of the terms "Premises", "Access Easement", "Transmission Easement" and "Solar Easement"**
The Parties acknowledge and agree that the Premises will be established for each Solar Facility, and that an Access Easement, Transmission Easement and Solar Easement are separately granted by Landlord to Solar Company under the Lease with respect to each Solar Facility and the Premises for such Solar Facility. References to "Premises", "Access Easement", "Transmission Easement" and "Solar Easement" in the Lease shall be deemed to mean the Premises, Access Easement, Transmission Easement and Solar Easement applicable to a Solar Facility.

5. Page 4, **ARTICLE I PREMISES**, General, 1.1.i
Section 1.1.i of the Lease is hereby amended and restated in its entirety to read as follows:

> "All solar energy generation activities described herein with respect to a Solar Facility, including the Access Easement, Transmission Easement, and Specifications for such Solar Facility, shall be referred to individually as a "**Project**" and collectively with respect to all Solar Facilities as the "**Projects**"."

6. Page 4, **ARTICLE I PREMISES**, General, 1.1.j
Section 1.1.j of the Lease is hereby amended by replacing the phrase "the Solar Facilities" in Sections 1.1.j.(i) and (ii) with the phrase "the applicable Solar Facility".

7. Page 7, **ARTICLE II TERM**, 2.1
Section 2.1 of the Lease is hereby amended and restated in its entirety to read as follows:

> "This Lease is effective as of the Effective Date. The "**Term**" consists of the Procurement and Construction Period and the Operating Term, unless earlier terminated in accordance with the terms of this Agreement as follows:
>
> a. Procurement and Construction Period. Solar Company's rights under this Lease will be in effect throughout the Procurement and Construction Period. With respect to each Project, the "**Procurement and Construction Period**" commences on the Effective Date of this Lease and expires on that date which is eighteen (18) months after the Effective Date or earlier date upon notification by Solar Company that it has completed all tasks scheduled for the Procurement and Construction Period related to such Project. During the Procurement and Construction Period, Solar Company shall develop, construct, and install each Solar Facility on its Premises and render the same fully operational.
>
> b. Operating Term. With respect to each Project, the "**Operating Term**" of this Lease shall commence upon the expiration of the Procurement and Construction Period for such Project and shall continue for a period of twenty-five (25) years. Notwithstanding the foregoing, the Operating Term may be earlier terminated in accordance with the terms of this Lease. With respect to each Project, the Operating Term of this Lease shall be extended by the period of any renewals of the term of the PPA for such Project."

8. Page 7, **ARTICLE II TERM**, Termination of Lease, 2.2.a
Section 2.2.a of the Lease is hereby amended by inserting the phrase "for all Projects" at the end.

9. Page 8, **ARTICLE III PAYMENTS AND TAXES**, Annual Rent and Payments, 3.1
Section 3.1 of the Lease is hereby amended by inserting the phrase "for the first Project" immediately after "the Operations Term" in the first sentence.

10. Page 10, **ARTICLE IV SOLAR COMPANY COVENANTS**, Solar Company's Improvements, 4.3.d
Section 4.3.d of the Lease is hereby amended by replacing the phrase "the System" each time it appears with the phrase "each Solar Facility".

11. Page 11, **ARTICLE IV SOLAR COMPANY COVENANTS**, Solar Company Will Remove Facilities Upon Termination, 4.4.a.(i)
Section 4.4.a.(i) of the Lease is hereby amended by replacing the first sentence in its entirety with the following:

> "At the end of the Term for a Project, including upon any early termination of the Lease with respect to a Project, and subject to Landlord's purchase option set forth in Section 13.a of the PPA, Solar Company will remove the Solar Facility within twelve (12) months after the date the Term expires or the Lease terminates with respect to such Solar Facility."

12. Page 15, **ARTICLE VII ASSIGNMENT; FINANCING**
The Parties acknowledge and agree that the provisions set forth in Article VII of the Lease apply to each Project individually and to the terms and conditions of the Lease as it relates to the affected Project. Notwithstanding anything in Section 7.6 of the Lease to the contrary, the Parties acknowledge and agree that Solar Company's rights set forth in Section 7.6 apply to both (A) the Lease and all of the Projects as a whole, and (B) each Project on an individual basis and partial assignment of the Lease with respect to such Project.

13. Page 17, **ARTICLE IX DEFAULT/TERMINATION**, Surrender, 9.2
The Parties acknowledge and agree that Solar Company shall continue to pay the annual rent set forth in Section 3.1 until all Solar Facilities have been removed from the Premises or acquired by Landlord under the PPA.

14. Page 21, **ARTICLE XI MISCELLANEOUS**, Force Majeure, 11.6.d
Section 11.6.d is hereby amended by replacing the phrase "(except with respect to amounts accrued by unpaid prior to termination)" in its entirety with the following: "(except with respect to amounts accrued but unpaid prior to termination)".

15. Page 27, **EXHIBIT B DESCRIPTION OF THE PREMISES**
Exhibit B of the Lease is hereby amended and restated in its entirety and replaced with Exhibit B to this Amendment No. 1 to the Lease.

8. Various Pages, **Nancy Wright Regional Water Reclamation Facility**
All document references in the Lease to "NWRWP", "NWRWRF", and "Nancy Wright Regional Water Reclamation" shall mean the Nancy Wright Regional Water Reclamation Facility.

9. Various Pages, **Address of Well 27**
The address of Well 27 throughout the Lease is hereby amended and restated to read "64261 Dillon Rd, North Palm Springs, CA 92258".

II. GENERAL PROVISIONS APPLICABLE TO THE AMENDMENT

A. Defined Terms. Capitalized terms used in this Amendment without definition herein have the meanings ascribed thereto in the Land Lease and Solar Easement by and between Mission Springs Water District and Trident Mission Springs LLC.

B. Effective Date. This Amendment No. 1 and the amendments to the Lease set forth herein shall be effective as of the Amendment Effective Date.

C. No Other Modifications to the Agreement. Except as specifically amended hereby, all terms and provisions contained in the Lease shall remain unchanged and in full force and effect, and each of the Parties hereby ratifies and confirms all such terms and provisions. In the event of a conflict between the provisions of this Amendment and the Lease, the provisions of this Amendment shall govern.

D. Entire Agreement, Modification, Invalidity. This Amendment and the Lease constitute the entire agreement of the Parties regarding its subject matter and supersedes all prior proposals, agreements, or other communications between the Parties, oral or written. This Amendment may be modified only by a writing signed by both Parties. If any provision of this Amendment is found unenforceable or invalid, such provision shall not be read to render this Amendment unenforceable or invalid as a whole. In such event, such provision shall be rectified or interpreted so as to best accomplish its objectives within the limits of applicable law.

E. Governing Law. This Amendment is made in and will be governed by the laws of California, exclusive of its choice of law rules. The Parties agree that any rule of construction to the effect that ambiguities are to be resolved in favor of either Party will not be employed in the interpretation of this Amendment.

F. Counterparts. This Amendment may be executed in any number of separate counterparts, which may be delivered electronically, and each counterpart shall be considered an original and together shall comprise the same Amendment. Delivery of an executed counterpart signature page by electronic transmittal (.pdf) is as effective as executing and delivering this Amendment in the presence of the other Party to this Amendment.

I**N WITNESS WHEREOF**, the undersigned have caused this instrument to be executed as of the Amendment Effective Date.

SOLAR COMPANY: Trident Mission Springs LLC, a Delaware limited liability company

By: _____
Name: _____
Title: _____

PURCHASER: Mission Springs Water District, a County water district

By: _____
Name: _____
Title: _____

Attachments:
Exhibit B Description of the Premises

Exhibit B
Description of the Premises

Site	Coordinates	Address	Assessors Parcel Numbers
Horton WWTP	33.940916, -116.493331	14501 Verbena Drive, Desert Hot Springs, CA 92240	656-050-009 656-050-007
Well 24	33.959879, -116.524932	65051 Acoma Ave, Desert Hot Springs, CA 92240	663-230-022 663-230-023 663-230-021
Well 27	33.924333, -116.540316	64261 Dillon Rd, North Palm Springs, CA 92258	666-220-034 666-220-028
Well 29	33.951093, -116.518180	41950 Ironwood Dr, Desert Hot Springs, 92240	666-330-004
Well 32 & Booster	33.930752, -116.530670	1809 Little Morongo Rd, North Palm Springs, CA 92258	666-180-018
Nancy Wright Regional Water Reclamation Facility	33.910889, -116.529733	19011 Little Morongo Rd, Desert Hot Springs, CA 92240	666-380-001 666-380-002 666-380-003 666-380-004 666-380-013 666-380-014 666-380-015 666-380-016 656-360-013
Little Morongo RES-BCT	33.912827, -116.528674	19011 Little Morongo Rd, Desert Hot Springs, CA 92240	666-360-003 666-360-004 666-360-006 666-360-007 666-360-009 666-360-010 666-380-001

AGENDA STAFF REPORT

MEETING NAME: **REGULAR BOARD MEETINGS**

MEETING DATE(S): **OCTOBER 17 & 21, 2024**

FROM: **ERIC WECK P.E., ENGINEERING MANAGER**

FOR: ACTION _X___ DIRECTION ____ INFORMATION ____

ACCEPTANCE OF THE 13TH AVENUE, MISSION LAKES BOULEVARD, AND THOMAS AVENUE TROPICAL STORM HILARY WATERLINE REPLACEMENT PROJECT

STAFF RECOMMENDATION

Board acceptance of the 13th Avenue, Mission Lakes Boulevard, and Thomas Avenue Tropical Storm Hilary Waterline Replacement Project and authorize the release of retention money held for Tri-Star Contracting II in the amount of $37,266.97, thirty-five (35) days after filing the Notice of Completion (NOC).

SUMMARY

On May 20, 2024, the Board approved a construction contract with Tri-Star Contracting II for the construction of the 13th Avenue, Mission Lakes Boulevard, and Thomas Avenue Tropical Storm Hilary Waterline Replacement Project. Impacts from Tropical Storm Hilary, specifically excessive stormwater flows in the Mission Creek, left waterlines along 13th Avenue, Thomas Avenue and Mission Lakes Boulevard damaged or vulnerable to future rain events. 327 LF of the 13th Avenue waterline was washed away by the storm event and replaced. While the Thomas Avenue waterline was not damaged, the scour from flowing water reduced the depth of approximately 490 LF waterline which was replaced at a deeper depth. Lastly, the protective casing of the Mission Lakes Boulevard waterline was fully exposed; therefore, 355 LF of the waterline was replaced at a deeper depth.

ANALYSIS

The waterlines were constructed, inspected, and deemed complete on September 5, 2024. All progress payment invoices were authorized for payment to the contractor as recommended by our construction management consultant. The NOC will be recorded at the County of Riverside Recorder's Office following Board acceptance.

FINANCIAL DATA		
Cost Associated with this action:	$37,266.97	
Current FY cost:	$745,339.47	
Future FY cost:	$0	
Is it covered in current year budget:	YES ☒	NO ☐
Budget adjustment needed:	YES ☐	NO ☒
If yes, year needed:	FY24/25	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	Operating	
BID/Job#	11809,11810, 11813	
Current BID/Job balance	$93,414.90	
Balance remaining if approved:	$56,147.93	

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

As President Biden approved a major disaster declaration on November 21, 2023, federal funding was made available for emergency work and the repair of facilities damaged by Tropical Storm Hilary. As such, MSWD has been working with the Federal Emergency Management Agency to submit the necessary documentation requesting reimbursement for all project and emergency related costs. This action is consistent with Strategic Plan Smart Goal 4.5-Ensure the District is prepared to react to manmade and natural emergencies.

ATTACHMENTS

Notice of Completion (to be filed with the County of Riverside)

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:

Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240

EXEMPT – GOV'T CODE 6103

The undersigned grantor declares:
Documentary transfer tax is $ 0.00 .
( ) computed on the full value of property conveyed, or
( ) computed on full value less value of liens and encumbrances remaining at time of sale.
( ) Unincorporated area: ( ) City of _____, and County of _____.

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
					T:		CTY	UNI	

FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is Mission Springs Water District
3. The full address of the owner is 66575 Second Street, Desert Hot Springs, CA 92240
4. The nature of the interest or estate of the owner is in fee.

(if other than fee, strike "in fee" and interest, for example, "purchaser under contract of purchases," or "lessee")

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAME ADDRESS

6. A work of improvement on the property hereinafter described was completed on 09/05/2024
The work done was: 13th Avenue, Mission Lakes Boulevard and Thomas Avenue Tropical Storm Hilary Water Line Replacement Project

7. The name of the contractor, if any, for such work of improvement was Tri-Star Contracting II, Inc., 15-501 Little Morongo Road, Desert Hot Springs CA

(If no contractor for work of improvement as a whole, insert "none") (Date of Contract) 05/29/2024

8. The property on which said work of improvement was completed is in the City of Desert Hot Springs County of Riverside, State of California, and is described as follows: 13th, Avenue, Mission Lakes Boulevard and Thomas Avenue, within MSWD's service area.
9. The street address of said property is: None
(if no street address has been officially assigned, insert none)

Dated: _____

Brian Macy, P.E., General Manager
Mission Springs Water District

VERIFICATION

I, the undersigned, say: I am the General Manager, the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____ (Date of signature), 20 24, at Desert Hot Springs (City where signed), California.

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

AGENDA STAFF REPORT

MEETING NAME: **REGULAR BOARD MEETINGS**

MEETING DATE(S): **OCTOBER 17 & 21, 2024**

FROM: **ERIC WECK, P.E., ENGINEERING MANAGER**

FOR: ACTION _X___ DIRECTION ____ INFORMATION ____

DEVELOPER/CONTRACTOR HANDBOOK & GUIDELINES FOR DESIGN AND CONSTRUCTION OF WATER AND SEWER FACILITIES REVISIONS

STAFF RECOMMENDATION

Staff recommends that the Board approve the revisions to the Developer/Contractor Handbook & Guidelines for Design and Construction of Water and Sewer Facilities (Developer Handbook) (October 2024 Edition).

SUMMARY

The updated language to the Development Handbook includes more precise language regarding the requirements which must be fulfilled before obtaining water meters or connects to a sanitary sewer. Specifically, it mandates the Developer must execute a Bill of Sale to formally transfer title of the water and sanitary sewer systems and their appurtenances to the District prior to the installation of any meters or sewer lateral connections. This transfer is crucial for establishing ownership and responsibility for maintenance, and ensuring the District has the legal authority to manage and operate these systems effectively. Overall, these updates are designed to enhance clarity and enforce compliance, safeguarding that the District can adequately oversee utility services and maintain the integrity of the water and sewer systems.

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

There is no fiscal impact from this action. This action is consistent with Strategic Plan Goal 4.3, Maintain and renew assets while facilitating strategic Capital Improvements.

FINANCIAL DATA		
Cost Associated with this action:		$0
Current FY cost:		$0
Future FY cost:		$0
Is it covered in current year budget:	YES ☐	NO ☐
Budget adjustment needed:	YES ☐	NO ☐
If yes, year needed:		NA
All previous contracts including dates, amounts and board approvals are attached or have been made available.		

FUNDING SOURCES	
Source of funds:	NA
BID/Job#	NA
Current BID/Job balance	NA
Balance remaining if approved:	NA

ATTACHMENTS

Draft October 2024 Developers and Contractors Handbook

SEE APPENDIX F – WATER POINT OF CONNECTION PLAN CHECK PROCEDURES

4.14 DIGITAL PLAN SUBMITTAL

MSWD requires the developer's engineer preparing the improvement plans to submit approved plans in AutoCAD Drawing format.

Files shall be e-transmitted or otherwise packaged to include all appropriate font files and CTB or STB required for opening the file for plotting.

1. Software Format

   The acceptable format for digital submissions shall be one of the following:

   a) AutoCAD's Release 2020 (.DWG) or an earlier version

   b) Drawing Exchange File (.DXF) subject to district approval

2. Digital Data Media

   All digital information shall be submitted to MSWD on one of the following:

   a) DVD

   b) Flash or Thumb Drive (will be retained by MSWD)

The following information must be labeled on all digital data:

- DATE (Date submitted)
- MAP NAME (TR, PM, PP, Etc.)
- MSWD WO#
- COMPANY (engineering Firm Name)

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5.0 PRE-CONSTRUCTION AND CONSTRUCTION PROCEDURES

All water and sewer facility projects shall be constructed by developer and inspected by MSWD inspectors. Work performed without the knowledge or the observation of a MSWD inspector will not be accepted. An outline of the required steps to construct water and sewer facilities is set forth in Section 5.01. The steps for the pre-construction and construction procedures are illustrated in a flow chart in Section 5.03.01; and outlined in greater detail in Section 5.02.

5.01 CONSTRUCTION STEPS

1. MSWD Engineering Department sends developer a Fee Letter and Pre-construction Requirements Checklist. See Section 5.03.02.

2. All required items listed in a pre-construction requirements checklist must be received by MSWD prior to scheduling a pre-construction meeting.

3. Engineering Department notifies developer when all pre-construction requirements have been received.

4. Engineering Department schedules a pre-construction meeting with the developer.

5. MSWD, developer and contractor attend pre-construction meeting.

6. Engineering Department issues a Notice to Proceed.

7. Developer's contractor constructs water and/or sewer system facilities per MSWD specifications.

8. Developer's contractor pressure tests and disinfects water system facilities and leak tests sewer system facilities.

9. MSWD Inspector notifies the Engineering Department when the bacteriological and pressure tests have passed on an extension of pipeline.

10. Inspection deposit must be kept current throughout construction phase.

11. MSWD or Developer's contractor sets meter boxes.

12. The Engineering Department will process the application/request for meter installation only after the meter box installation has been explicitly approved. Note: ~~Upon approval of meter box installation, following the receipt of the Bill of Sale, the Engineering Department will process the application/request for meter installation~~. Meter installation can take up to two weeks.

13. Developer's contractor connects to existing water and sewer facilities.

14. MSWD notifies the City or County Fire Department and releases lots for fire protection and construction water.

~~14.~~15. Developer shall provide executed Bill of Sale to transfer title of the water and sewer systems and its appurtenances to the District has been received.

~~15.~~16. Engineering Department coordinates installation of drop-in meters with MSWD field crew.

~~16.~~17. MSWD installs the meter(s).

~~17.~~18. MSWD releases lots for temporary occupancy to the City or County.

~~18.~~19. MSWD Inspector prepares preliminary final construction punch list items.

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~~19.~~20. Developer's contractor completes all punch list items and prepares red line drawings given to MSWD for review and approval.

~~20.~~21. MSWD provides final inspection and acceptance and issues a Notice of Final Inspection.

~~21.~~22. Notice of Final Inspection is forwarded to Engineering Department.

~~22.~~23. MSWD issues a Notice of Completion (NOC) and/or Bill of Sale.

~~23.~~24. Following Board of Directors acceptance and/or ~~the~~ recording of the NOC ~~or Board of Directors acceptance of the~~and Bill of Sale, MSWD reduces the Faithful Performance Bond by ninety percent (90%) and holds a ten percent (10%) retention for one year, if applicable.

~~24.~~25. MSWD closes project deposit account after the one-year warranty period established by the Bill of Sale and returns any remaining funds to the developer.

5.02 PRE-CONSTRUCTION AND CONSTRUCTION PROCEDURES DETAIL

1. The developer shall pay the following deposits, fees, and charges:

   a) Engineering and plan check review fees.

   b) Inspection Deposit – The inspection deposit is submitted with the initial plan check deposit (see 1.05 2). Engineering Department will determine if sufficient funds remain or if an additional deposit is required.

   c) Meter Fees – Payment is required for each meter. MSWD will install the meters on behalf of the contractor.

   d) Water Connection Charge – Payment of the distribution system fee is required for all new customers connecting to an existing MSWD water pipeline.

   e) Back flow preventer assembly charges.

   f) Sewer connection fees.

2. Submit three copies of water/sewer system construction agreement.

   MSWD will prepare the Water/Sewer System Construction Agreement for execution by the developer and contractor. All three copies shall be returned to MSWD and all three copies shall have original signatures for the developer and contractor. A sample agreement is set forth in Sections 5.03.03 and 5.03.04.

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3. Submit Two Copies of Participation/Refund Waiver Agreement.

   MSWD will prepare the Participation/Refund Waiver Agreement for execution by the developer. Both copies shall be returned to MSWD and both copies shall have original signatures. A sample agreement is set forth in Section 5.03.05.

4. Submit Labor and Materials Bond and Faithful Performance Bond.

   Developer shall provide MSWD with evidence of a labor and materials bond and a faithful performance bond. Each bond shall be in the amount of the total contract price for construction of the water and sewer facilities.

5. Provide contractor's Name, Address, and License Number.

   Developer shall provide MSWD with the name, address, and license number for the contractor that will construct the sewer and water system facilities.

6. Provide Certificate of Insurance Naming MSWD as Additional Insured.

   Contractor shall provide MSWD with certificate of insurance and original endorsements in accordance with the insurance requirements as specified in the Water/Sewer Construction Agreement.

7. Provide copy of contractor's bid.

   Developer shall provide MSWD with a copy of the contractor's bid for the water and sewer system facilities. The bid shall include line item costs of all work as specified on the approved construction drawings.

8. Provide copy of encroachment permit (if working in a public right-of-way).

   If the project involves construction within a public right-of-way, developer shall provide MSWD with a copy of the encroachment permit from the public agency. Said permit shall allow the contractor to construct the facilities and shall allow MSWD to operate and maintain the facilities once completed.

9. Provide Letter from Licensed civil engineer that streets have been graded to rough grade.

   Developer shall submit a letter from a licensed civil engineer stating that streets have been graded to rough grade (0.2'±). A sample letter is included as Section 5.03.06.

10. Provide Letter from Licensed civil engineer that Curb and Gutters have been constructed or submit a Letter Requesting a Waiver.

11. Developer shall submit a letter from a licensed civil engineer stating that curb and gutters have been constructed. As an alternative, developer may submit a letter

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requesting a waiver from construction of the curb and gutters prior to construction of the water pipelines. For a sample letter for an installation waiver, see Section 5.03.07.

12. Easements or Fee Title: Developer shall provide MSWD with an executed and notarized easement document or a grant deed, for any easements or Fee Title parcels shown on the water or sewer plans.

13. Soils Report: Developer shall provide MSWD staff with a copy of the soils report prepared for the site.

14. Recorded Map: Developer shall submit a copy of the recorded map (MSWD requires copy of recorded map prior to recording the Notice of Completion (NOC)). Dedicated easements will be required if the tract Map is not recorded. MSWD will not record the easement unless it is necessary to own, operate and maintain facilities.

15. Tract Construction phasing Maps: Developer shall submit a tract construction phasing map (8½" X 11" format) showing lot numbers and street names.

16. Schedule a Pre-construction Meeting with MSWD Engineering Department.

17. Developer shall schedule a pre-construction meeting with MSWD Engineering Department after all required fees and line items have been received by Development Services. A one-week notice is required prior to said pre-construction meeting.

18. Attend Pre-construction Meeting. Pre-construction meeting shall be held at MSWD administrative office, or via video conference, and shall be attended by developer's representative, developer's contractor, MSWD Engineering Department, City and County representatives, other utility agencies, as well as by MSWD staff.

19. Provide copies of cut sheets. The contractor shall submit three copies of the construction cut sheets for MSWD use during construction. Water pipelines shall be staked at 50' intervals (if curb and gutters are not installed, stake at 25' intervals) and at all water services, fire hydrants, tees, crosses, elbows, valves, air valves, blow-offs, and grade breaks. Sewers shall be staked at 25' intervals and at all sewer laterals and manholes.

20. MSWD issues notice to proceed. When all the above items are completed to the satisfaction of MSWD, MSWD Engineering Department will issue a notice to proceed for construction of the water and sewer system facilities.

21. Notify MSWD regarding construction start. The contractor shall notify MSWD a minimum of 48 hours prior to construction start.

22. Construct water and sewer system facilities. The water and sewer system facilities shall be constructed by developer's contractor per MSWD specifications and inspected by MSWD inspectors. Inspection requirements are set forth in (Section 5.03.08).

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23. Compaction test: The contractor shall furnish evidence that compaction of trenches has been completed to the satisfaction of the County of Riverside, the City of Desert Hot Springs or the City of Palm Springs, as appropriate.

24. Pressure test and disinfect water system facilities and leak test sewer system facilities. After water facilities are completed to the satisfaction of MSWD inspector including all items on inspector's construction deficiencies list, and after compaction of trenches has been completed to the satisfaction of MSWD, the County of Riverside, the City of Desert Hot Springs, or the City of Palm Springs, as appropriate, contractor shall test and disinfect the water facilities in accordance with MSWD standards. Contractor shall video inspect all welded steel water pipelines twelve-inch (12") or larger prior to testing and disinfection.

25. After sewer facilities are completed to the satisfaction of MSWD inspector including all items on inspector's construction deficiencies list, and after contractor furnishes evidence that compaction of trenches has been completed to the satisfaction of MSWD, the County of Riverside, the City of Desert Hot Springs or the City of Palm Springs, as appropriate, contractor shall test the sewer facilities in accordance with MSWD standards. Contractor shall video inspect all sewer pipelines.

26. Landscape meters: The developer will install the landscape lateral, meter box and backflow ~~device~~ assembly but not the meter. MSWD will install the meter after all meter fees have been paid. **Important:** The Developer must execute a Bill of Sale to transfer title of the water and sewer systems and its appurtenances to the District prior to the installation of any meters. Meters will be locked off until backflow assembly~~device~~ has been installed, tested and certified by MSWD.

27. After the water system is tested and disinfected, contractor may connect water facilities to existing water facilities. Contractor shall provide MSWD with two weeks written notification requesting a system shutdown to make connections to existing MSWD facilities. After all sewer connection fees have been paid, and the sewer system is tested, contractor may connect sewer facilities to existing sewer facilities. Contractor shall perform all connections with continuous inspection by MSWD. Thereafter, MSWD will release lots for fire protection and construction water.

28. The Developer is responsible for installing meter boxes. The MSWD Engineering Department will issue work orders to the MSWD Operations Department to schedule the meter installation. **Important:** The Developer must execute a Bill of Sale to transfer title of the water and sewer systems and its appurtenances to the District prior to the installation of any meters. Once the meters are installed, the Engineering Department will authorize the release of lots for occupancy and will notify the County of Riverside, the City of Desert Hot Springs, and the City of Palm Springs as applicable. ~~Developer will install meter boxes. MSWD Engineering Department provides work orders to MSWD Operations Department to schedule meter installation (Bill of Sale must be submitted to the District before meters will be installed). When meters have been installed, the Engineering Department will release lots for occupancy and will provide notices to the County of Riverside, the City of Desert Hot Springs, and the City of Palm Springs, as appropriate~~.

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29. After construction of the water and sewer system facilities for the entire tract, MSWD inspector will prepare a preliminary final construction punch list and deliver copies to contractor.

30. The contractor shall complete all items listed on MSWD preliminary final construction punch list.

31. The contractor shall provide MSWD inspector with accurate record drawings.

32. When the water system and sewer system facilities have been accepted by MSWD, MSWD will issue a Notice of Final Inspection stating that the final inspection has been made and the construction is complete.

33. MSWD prepares a notice of completion and/or Bill of Sale for the water and sewer system facilities to the Board of Directors for acceptance.

34. When the developer executes the Notice of Completion and/or Bill of Sale, developer shall return the documents to MSWD. When MSWD has received the executed documents, MSWD Submits Notice of Completion for Recordation and Releases the Labor and Materials Bond.

35. ~~After the Notice of Completion is recorded and following the 90-day lien period, MSWD will reduce the Faithful Performance Bond by 90%.~~Following Board of Directors acceptance and/or recording of the NOC and Bill of Sale, MSWD reduces the Faithful Performance Bond by ninety percent (90%) and holds a ten percent (10%) retention for one year, if applicable.

36. MSWD issues a letter of acceptance of water and/or sewer system for the County of Riverside or the City of Desert Hot Springs.

37. MSWD performs a warranty inspection at one (1) year from the NOC and/or Bill of Sale.

38. MSWD will close the deposit account and return any remaining deposit after one (1) year warranty period has expired.

5.03 PRE-CONSTRUCTION AND CONSTRUCTION FORMS INDEX

5.03.01	Flowchart – pre-construction and construction
5.03.02	Pre-construction requirement checklist
5.03.03	Water system construction agreement
5.03.04	Sewer system construction agreement
5.03.05	Agreement for on-site water/sewer participation waiver
5.03.06	Form letter - rough grade verification

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AGENDA STAFF REPORT

MEETING NAME: **REGULAR BOARD MEETINGS**

MEETING DATE(S): **OCTOBER 17 & 21, 2024**

FROM: **ERIC WECK, P.E., ENGINEERING MANAGER**

FOR: ACTION _X___ DIRECTION ____ INFORMATION ____

ACCEPTANCE OF FINAL TRACT MAP FOR TRACT NO. 38816 – AVENTURA PALMS

STAFF RECOMMENDATION

It is recommended that the Board accept the Final Tract Map for Tract No. 38816 – Aventura Palms and authorize the General Manager to execute the map to finalize the approval.

SUMMARY

Acceptance of the map is integral to finalizing the approval process for this development project.

ANALYSIS

The Final Tract Map for Tract No. 38816 – Aventura Palms has been reviewed by the Staff. The map satisfies all District requirements, demonstrating adherence to our standards and guidelines.

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

There is no fiscal impact to the District as this is a developer driven project and all costs associated will be paid for by the developer. This action is consistent with Strategic Plan Smart Goal 4.3: Maintain and renew assets while facilitating strategic Capital Improvements by managing and maintaining current equipment to provide maximum value to the District.

FINANCIAL DATA		
Cost Associated with this action:		$0
Current FY cost:		$0
Future FY cost:		-0-
Is it covered in current year budget:	YES ☐	NO ☒
Budget adjustment needed:	YES ☐	NO ☒
If yes, year needed:		NA
All previous contracts including dates, amounts and board approvals are attached or have been made available. N/A		
FUNDING SOURCES		
Source of funds:		Developer
BID/Job#		#11793
Current BID/Job balance		$8,071.00
Balance remaining if approved:		$8,071.00

ATTACHMENTS

Final Tract Map No. 38816

N | V | 5
42829 COOK ST., SUITE 104
PALM DESERT, CA 92211
760.341.3101 TEL 760.469.4086 FAX
WWW.NV5.COM

NV5

TRANSMITTAL

TO: City of Desert Hot Springs
11999 Palm Drive
Desert Hot Springs, CA 92240

DATE: September 30, 2024

PROJECT: TRACT MAP No. 38816
FM – 24 - 1

ATTN: Daniel Lopez
Engineering Technician

NV5 JOB No.: 227022-0001534.56

The Following Items Are Being Forwarded:

Attached
Via e-mail - dlopez@cityofdhs.org

Item	Quantity	For Your Use	As Requested	For Your Review
4th Plan Check: Comments spreadsheet, for final Tract Map No. 38816 (PDF version 6 pages)	1	☒	☐	☒
		☐	☐	☐
		☐	☐	☐

Remarks:

Daniel,
The attached 4th Plan Check for the subject Tract Map has been found to be satisfactory for approval by the City Surveyor and signed mylars may be submitted to the City for further processing.

Contact me should you have any questions or need any additional information.

cc: Jay Fahrion, PLS

From: Doug Boyle, PLS
760-404-1975

PLAN CHECK COMMENTS
City of Desert Hot Springs

Documents: **TRACT MAP No. 38816**
Milestone: **4th Plan Check**
Review Data: 3rd Plan Check

Prepared By: DOUG BOYLE, PLS
Received Date: Sept. 23, 2024
City File Number: **FM-24-1**

Please make your remarks in the "Response to Comments" column. **Return this form and the redlined Map markup** along with the revised map with your next submittal.

Comment ID Number	Dwg/Spec General	Location	Review Comments	Response to Comments	Complete
			PLAN CHECK No. 4		
	ECS SHEET		The Environmental Constraint Sheet has been reviewed and found to be satisfactory for approval.		
	FINAL TRACT MAP		The Map has been reviewed and found to be technically correct and satisfactory for approval by the Acting City Surveyor.		
	COMMENT		Signed mylars may be submitted to the City for the final Tract Map and ECS for final processing and approval.		

I hereby certify that this Plan Check No. 4 was prepared by me or under my direction on September 30, 2024.

NV5 Inc.: Jay S. Fahrion, P.L.S. No. 8207

PROFESSIONAL LAND SURVEYOR
JAY S. FAHRION
LS 8207
STATE OF CALIFORNIA

4TH PLAN CHECK FM-24-1

NO FURTHER COMMENTS

IN THE CITY OF DESERT HOT SPRINGS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

TRACT NO. 38816

BEING A SUBDIVISION OF PARCEL "B" AND "C" OF LLA 21-1, PER INSTRUMENT NO. 2021-0636911, RECORDED 10/27/21, OFFICIAL RECORDS OF RIVERSIDE COUNTY, CALIFORNIA, TOGETHER WITH LOT 'R' OF TRACT 38200, M.B. 494/24-27, INCLUSIVE, AND LOTS 34-41, INCLUSIVE, LOT "G", AND A PORTION OF LOTS "A", "F", AND "J" OF TRACT 22287-1, M.B. 234/4-7, INCLUSIVE, RECORDS OF RIVERSIDE COUNTY, CALIFORNIA

HEITEC CONSULTING

FEBRUARY 2024

RECORDER'S STATEMENT

FILED THIS ____ DAY OF _____ 2024, AT _____.M.
IN BOOK _____ OF MAPS, AT PAGES _____, AT THE REQUEST OF THE CITY OF DESERT HOT SPRINGS.
NO. _____
FEE: _____

PETER ALDANA, ASSESSOR – COUNTY CLERK – RECORDER

BY: _____ , DEPUTY

SUBDIVISION GUARANTEE: FIRST AMERICAN TITLE COMPANY

OWNERS' STATEMENT

WE HEREBY STATE THAT WE ARE THE OWNERS OF THE LAND INCLUDED WITHIN THE SUBDIVISION SHOWN HEREON; THAT WE ARE THE ONLY PERSONS WHOSE CONSENT IS NECESSARY TO PASS A CLEAR TITLE TO SAID LAND; THAT WE CONSENT TO THE MAKING AND RECORDING OF THIS SUBDIVISION MAP AS SHOWN WITHIN THE DISTINCTIVE BORDERLINE.

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS AN EASEMENT TO THE CITY OF DESERT HOT SPRINGS FOR THE RIGHT OF INGRESS AND EGRESS FOR SERVICE AND EMERGENCY VEHICLES AND PERSONNEL, OVER LOT "D" SHOWN AS PRIVATE STREET WITHIN THIS MAP.

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS AN EASEMENT FOR PUBLIC PURPOSES: DOMESTIC WATER EASEMENT OVER LOT "D" SHOWN AS "PRIVATE STREET" AND THE EASEMENT SHOWN AS "5' P.U.E.". THE DEDICATION IS FOR DOMESTIC WATER PURPOSES IN FAVOR OF MISSION SPRINGS WATER DISTRICT. THE EASEMENTS SO DEDICATED INCLUDE THE RIGHT TO ENTER UPON SAID LANDS, TO SURVEY, CONSTRUCT, RECONSTRUCT, LAY, RELAY, MAINTAIN, OPERATE, CONTROL, USE AND REMOVE PIPELINES, FIXTURES AND APPURTENANCES, AND TO REMOVE OBJECTS INTERFERING WITH THE CONSTRUCTION, OPERATION AND MAINTENANCE THEREOF. MISSION SPRINGS WATER DISTRICT WILL NOT BE RESPONSIBLE FOR ANY IMPROVEMENTS WITHIN SAID EASEMENT(S) IN THE EVENT THAT OPERATION AND MAINTENANCE ACTIVITIES RESULT IN DAMAGE OR REMOVAL OF SAID IMPROVEMENTS.

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS AN EASEMENT SHOWN AS "5' P.U.E." FOR PUBLIC UTILITY PURPOSES.

WE HEREBY RETAIN LOT "D", INDICATED AS "PRIVATE STREETS", AS SHOWN HEREON FOR THE PRIVATE USE FOR THE SOLE BENEFIT OF OURSELVES, OUR SUCCESSORS, ASSIGNS AND RESIDENTIAL LOT OWNERS WITHIN THIS MAP.

WE HEREBY RETAIN LOT "A" INDICATED AS "LANDSCAPE AREA", AS SHOWN HEREON FOR PRIVATE USE FOR THE SOLE BENEFIT OF OURSELVES, OUR SUCCESSORS, ASSIGNS AND RESIDENTIAL LOT OWNERS WITHIN THIS MAP.

WE HEREBY RETAIN LOT 'B' AND LOT 'C' FOR PRIVATE USE FOR THE SOLE BENEFIT OF OURSELVES, OUR SUCCESSORS, ASSIGNEES AND LOT OWNERS WITHIN THIS MAP.

GHA PALOMA GROUP VIII, LLC
A CALIFORNIA LIMITED LIABILITY COMPANY

BY:_____

PRINT NAME:_____

IT'S:_____

AVENTURA PALMS HOMEOWNERS ASSOCIATION, A CALIFORNIA NON–PROFIT MUTUAL BENEFIT CORPORATION

BY:_____

PRINT NAME:_____

IT'S:_____

NOTARY ACKNOWLEDGEMENT

SEE SHEET 2

SIGNATURE OMISSIONS

SEE SHEET 2

TAX BOND CERTIFICATE

I HEREBY CERTIFY THAT A BOND IN THE SUM OF $_____ HAS BEEN EXECUTED AND FILED WITH THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, CONDITIONED UPON THE PAYMENT OF ALL THE TAXES, STATE, COUNTY, MUNICIPAL, OR LOCAL AND ALL SPECIAL ASSESSMENTS COLLECTED AS TAXES, WHICH AT THE TIME OF FILING OF THIS MAP WITH THE COUNTY RECORDER ARE A LIEN AGAINST SAID PROPERTY BUT NOT YET PAYABLE AND SAID BOND HAS BEEN DULY APPROVED BY SAID BOARD OF SUPERVISORS.

DATED: _____ , 2024

CASH OR SURETY BOND
MATTHEW JENNINGS
COUNTY TAX COLLECTOR

BY: _____ , DEPUTY

TAX COLLECTOR'S CERTIFICATE

I HEREBY CERTIFY THAT ACCORDING TO THE RECORDS OF THIS OFFICE, AS OF THIS DATE, THERE ARE NO LIENS AGAINST THE PROPERTY SHOWN ON THE WITHIN MAP FOR UNPAID STATE, COUNTY, MUNICIPAL OR LOCAL TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES, EXCEPT TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES NOW A LIEN BUT NOT YET PAYABLE, WHICH ARE ESTIMATED TO BE $ _____.

DATED: _____ , 2024

MATTHEW JENNINGS
COUNTY TAX COLLECTOR

BY: _____ , DEPUTY

CITY CLERK'S STATEMENT

I, JERRYL SORIANO, CITY CLERK OF THE CITY OF DESERT HOT SPRINGS, CALIFORNIA, DO HEREBY STATE THAT SAID CITY COUNCIL AT ITS REGULAR MEETING HELD ON THE ___ DAY OF _____, 2024, DULY APPROVED THE FINAL MAP OF TRACT NO. 38816 AND ACCEPTED THE EASEMENT OFFER LOT 'D' THE RIGHT OF INGRESS AND EGRESS FOR SERVICE AND EMERGENCY VEHICLES AND PERSONNEL AS DEDICATED AND SHOWN WITHIN THIS MAP.

DATED: _____ , 2024 BY: _____
CITY CLERK, CITY COUNCIL OF
THE CITY OF DESERT HOT SPRINGS

CERTIFICATE OF ACCEPTANCE

I HEREBY CERTIFY THAT UNDER AUTHORITY GRANTED TO ME BY MINUTE MOTION NO._____ DATED _____ , I ACCEPT ON BEHALF OF MISSION SPRINGS WATER DISTRICT THE DEDICATION OF EASEMENTS FOR DOMESTIC WATER AND SANITARY SEWER FACILITIES PURPOSES AS OFFERED HEREON.

_____
DISTRICT MANAGER
MISSION SPRINGS WATER DISTRICT

ENVIRONMENTAL CONSTRAINT NOTE

ENVIRONMENTAL CONSTRAINT SHEET AFFECTING THIS MAP IS ON FILE IN THE OFFICE OF THE RIVERSIDE COUNTY SURVEYOR IN E.C.S. BOOK ____, PAGE ____. THIS AFFECTS ALL PARCELS.

SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF GHA PALOMA GROUP VIII, LLC IN FEBRUARY, 2024.

I HEREBY STATE THAT ALL MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED OR THAT WILL BE SET IN ACCORDANCE WITH TERMS OF THE SUBDIVISION IMPROVEMENT AGREEMENT FOR THE MAP AND THAT THE MONUMENTS ARE, OR WILL BE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED, AND THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP. THIS SURVEY IS TRUE AND COMPLETE AS SHOWN.

DATED: _____ , 2024

FOR REVIEW
DAVID HACKER, PLS NO. 5128

PROFESSIONAL LAND SURVEYOR
DAVID HACKER
No. 5128
STATE OF CALIFORNIA

CITY ENGINEER'S STATEMENT

I HEREBY STATE THAT I HAVE EXAMINED THE WITHIN FINAL MAP OF TRACT NO. 38816, CONSISTING OF FOUR (4) SHEETS, THAT THE SUBDIVISION SHOWN HEREON IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP OR ANY APPROVED ALTERATIONS THEREOF; THAT ALL PROVISIONS OF THE STATE SUBDIVISION MAP ACT AND ANY LOCAL ORDINANCES APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH.

DATE: _____ , 2024

_____
CITY ENGINEER

CITY SURVEYOR'S STATEMENT

I HEREBY STATE THAT I HAVE EXAMINED THE WITHIN FINAL MAP OF TRACT NO. 38816, CONSISTING OF FOUR (4) SHEETS AND I AM SATISFIED THAT SAID MAP IS TECHNICALLY CORRECT.

DATE: _____ , 2024

_____
JAY S. FAHRION, P.L.S. 8207
ACTING CITY SURVEYOR

PROFESSIONAL LAND SURVEYOR
JAY S. FAHRION
No. 8207
STATE OF CALIFORNIA

4TH PLAN CHECK FM-24-1

NO FURTHER COMMENTS

IN THE CITY OF DESERT HOT SPRINGS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

TRACT NO. 38816

BEING A SUBDIVISION OF PARCEL "B" AND "C" OF LLA 21-1, PER INSTRUMENT NO. 2021-0636911, RECORDED 10/27/21, OFFICIAL RECORDS OF RIVERSIDE COUNTY, CALIFORNIA, TOGETHER WITH LOT 'R' OF TRACT 38200, M.B. 494/24-27, INCLUSIVE, AND LOTS 34-41, INCLUSIVE, LOT "G", AND A PORTION OF LOTS "A", "F", AND "J" OF TRACT 22287-1, M.B. 234/4-7, INCLUSIVE, RECORDS OF RIVERSIDE COUNTY, CALIFORNIA

HEITEC CONSULTING

FEBRUARY 2024

SIGNATURE OMISSIONS

AN EASEMENT FOR UNDERGROUND ELECTRIC SUPPLY SYSTEMS, COMMUNICATION SYSTEMS AND INCIDENTAL PURPOSES IN FAVOR OF SOUTHERN CALIFORNIA EDISON CO. RECORDED NOVEMBER 29, 1983 AS INSTRUMENT NO. 83–247651, OFFICIAL RECORDS.

EASEMENT FOR EITHER POLE OR BOTH POLE LINES, CONDUITS OR UNDERGROUND FACILITIES AND INCIDENTAL PURPOSES IN FAVOR OF SOUTHERN CALIFORNIA EDISON CO. RECORDED MARCH 13, 1978 AS INSTRUMENT NO, 46777, OFFICIAL RECORDS.

50' WIDE EASEMENT FOR EITHER OR BOTH POLE LINES, CONDUITS OR UNDERGROUND FACILITIES AND INCIDENTAL PURPOSES IN FAVOR OF IMPERIAL IRRIGATION DISTRICT AFFECTING LOTS A AND F OF PARCEL 7, RECORDED MAY 28, 1956 AS BOOK 1919, PAGE 17, OFFICIAL RECORDS. CONVEYED TO SOUTHERN CALIFORNIA EDISON CO. IN DOCUMENT RECORDED MARCH 6, 1986 AS INSTRUMENT NO. 52240, OFFICIAL RECORDS.

EASEMENT FOR RIGHT OF WAY TO LAY CONSTRUCT, MAINTAIN, OPERATE, REPAIR, RENEW, CHANGE THE SIZE OF AND REMOVE ONE OR MORE PIPELINES, WITH THE RIGHT OF INGRESS AND EGRESS TO AND FROM AND INCIDENTAL PURPOSES, IN FAVOR OF SOUTHERN CALIFORNIA GAS COMPANY, RECORDED APRIL 27, 1993 AS INSTRUMENT NO. 153415, OFFICIAL RECORDS. BLANKET IN NATURE.

EASEMENT CONTAINED IN THE DOCUMENT ENTITLED "CABLE TELEVISION CONSTRUCTION WIRING AGREEMENT AND EASEMENT", AFFECTING PARCEL 1 AND LOT 42 OF PARCEL 2, RECORDED APRIL 13, 1994 AS INSTRUMENT NO. 154045, OFFICIAL RECORDS. LOCATION OF EASEMENT CANNOT BE DETERMINED.

EASEMENT FOR PUBLIC UTILITIES AND ACCESS AND INCIDENTAL PURPOSES RECORDED MAY 23, 1994 AS INSTRUMENT NO. 209657, OFFICIAL RECORDS. BLANKET IN NATURE.

NOTARY ACKNOWLEDGEMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA) S.S.
COUNTY OF RIVERSIDE)

ON _____, 2024, BEFORE ME, _____ , A

NOTARY PUBLIC, IN AND FOR SAID STATE, PERSONALLY APPEARED _____
WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND:

SIGNATURE: _____ PRINT NAME: _____
NOTARY PUBLIC IN AND FOR SAID STATE
MY COMMISSION EXPIRES _____
MY COMMISSION # _____
MY PRINCIPAL PLACE OF BUSINESS IS IN _____ COUNTY

NOTARY ACKNOWLEDGEMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA) S.S.
COUNTY OF RIVERSIDE)

ON _____, 2024, BEFORE ME, _____ , A

NOTARY PUBLIC, IN AND FOR SAID STATE, PERSONALLY APPEARED _____
WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND:

SIGNATURE: _____ PRINT NAME: _____
NOTARY PUBLIC IN AND FOR SAID STATE
MY COMMISSION EXPIRES _____
MY COMMISSION # _____
MY PRINCIPAL PLACE OF BUSINESS IS IN _____ COUNTY

4TH PLAN CHECK FM-24-1

NO FURTHER COMMENTS

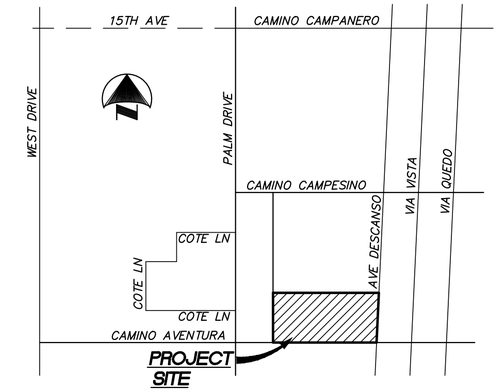
IN THE CITY OF DESERT HOT SPRINGS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

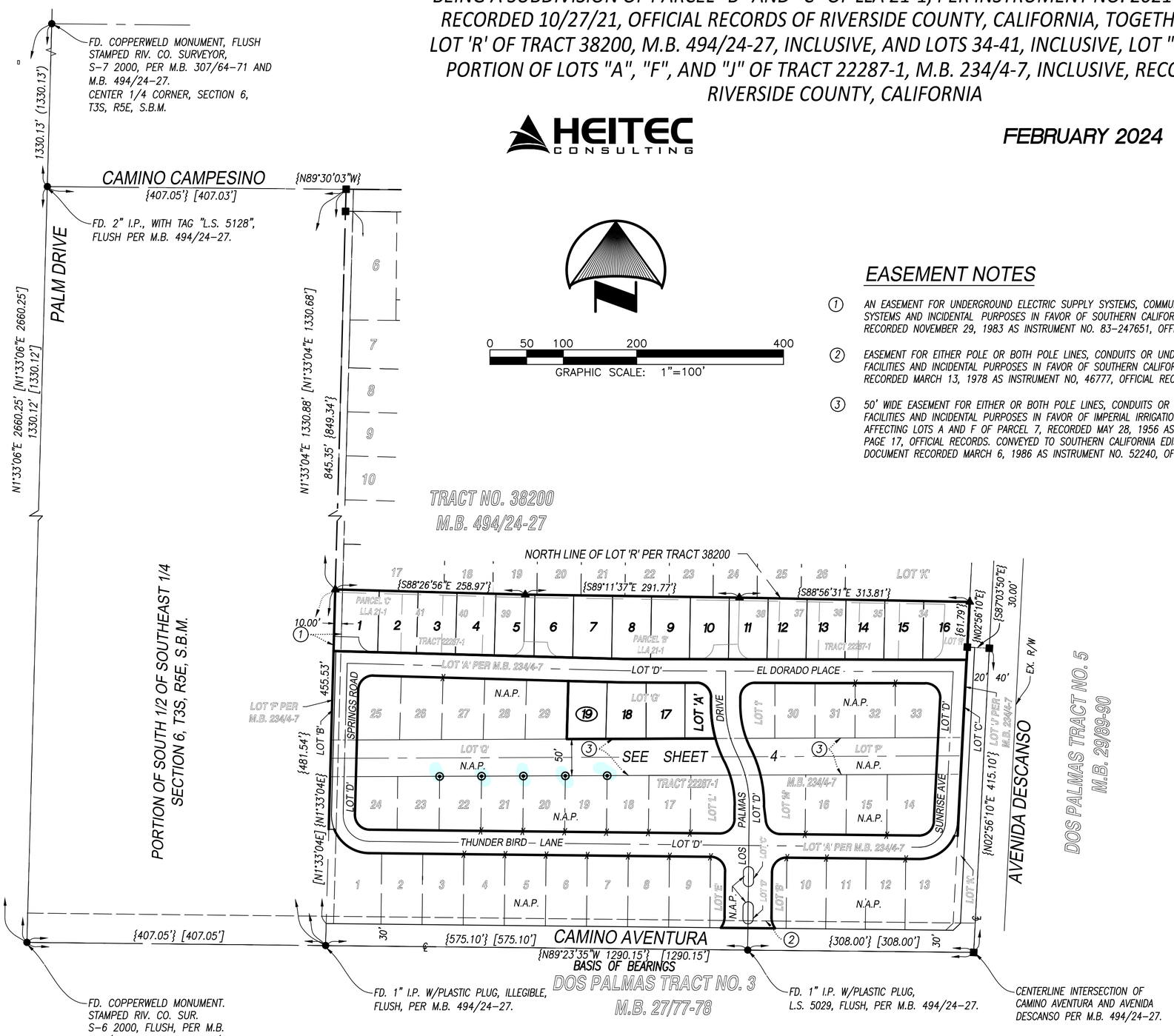
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HEITEC CONSULTING

FEBRUARY 2024





EASEMENT NOTES

1. AN EASEMENT FOR UNDERGROUND ELECTRIC SUPPLY SYSTEMS, COMMUNICATION SYSTEMS AND INCIDENTAL PURPOSES IN FAVOR OF SOUTHERN CALIFORNIA EDISON CO. RECORDED NOVEMBER 29, 1983 AS INSTRUMENT NO. 83-247651, OFFICIAL RECORDS.
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BASIS OF BEARINGS

THE CENTERLINE OF CAMINO AVENTURA PER M.B. 494/24-27, BEING **N89°23'35"W**.

SURVEYOR'S NOTES:

- SET 1" I.P. WITH TAG "L.S. 5128", FLUSH AT ALL LOT CORNERS, CENTERLINE, UNLESS NOTED OTHERWISE.

  SET NAIL & TAG "L.S. 5128" IN TOP OF CURB AT THE PROLONGATION OF THE SIDE LOT LINES IN LIEU OF FRONT LOT CORNERS.

  SET NAIL & TAG "L.S." 5128" IN TOP OF BLOCK WALLS OR IN THE FOOTING AT ALL REAR LOT CORNERS WHERE BLOCK WALLS ARE CONSTRUCTED.

- ● INDICATES MONUMENT FOUND AS NOTED.
- ■ INDICATES FOUND 1" I.P. TAGGED "L.S. 5128", FLUSH PER M.B. 494/24-27
- ▲ INDICATES FOUND NAIL & TAG "L.S." 5128", IN TOP OF BLOCK WALL OR IN THE FOOTING AT REAR LOT CORNERS PER M.B. 494/24-27
- { } INDICATES MEASURED AND RECORD DATA PER M.B. 494/24-27, UNLESS NOTED OTHERWISE.
- [ ] INDICATES MEASURED RECORD DATA PER M.B. 234/4-7, UNLESS NOTED OTHERWISE.
- ( ) INDICATES MEASURED AND RECORD DATA PER M.B. 307/64-71. UNLESS NOTED OTHERWISE.
- X FOUND NAIL & TAG "L.S. 4396" IN TOP OF CURB AT RECORD LOCATION FOR THE PROLONGATION OF THE SIDE LOT LINES PER M.B. 234/4-7.
- ⊙ FOUND 1" I.P. PLASTIC PLUG "L.S. 4396, FLUSH, PER M.B. 234/4-7.
- ℄ INDICATES CENTERLINE
- AC. INDICATES ACRES
- INT. INDICATES INTERSECTION
- N.A.P. INDICATES NOT A PART
- O.R. INDICATES OFFICIAL RECORDS
- P.U.E. INDICATES PUBLIC UTILITY EASEMENT
- EX. R/W INDICATES EXISTING STREET RIGHT OF WAY
- (R) INDICATES RADIAL BEARING
- P.U.E. INDICATES PUBLIC UTILITY EASEMENT

THIS TRACT CONTAINS LOTS 1-19, LETTERED LOTS "A" THROUGH "D".

THIS TRACT CONTAINS **3.90 ACRES** GROSS.

BOUNDARY CONTROL MAP AND SHEET INDEX

230601-FM 09/19/2024

4TH PLAN CHECK FM-24-1

NO FURTHER COMMENTS

IN THE CITY OF DESERT HOT SPRINGS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

TRACT NO. 38816

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HEITEC CONSULTING

FEBRUARY 2024

NOTES:

SEE SHEET 2 FOR EASEMENTS, SURVEY NOTES, VICINITY MAP, BASIS OF BEARINGS AND LEGEND.

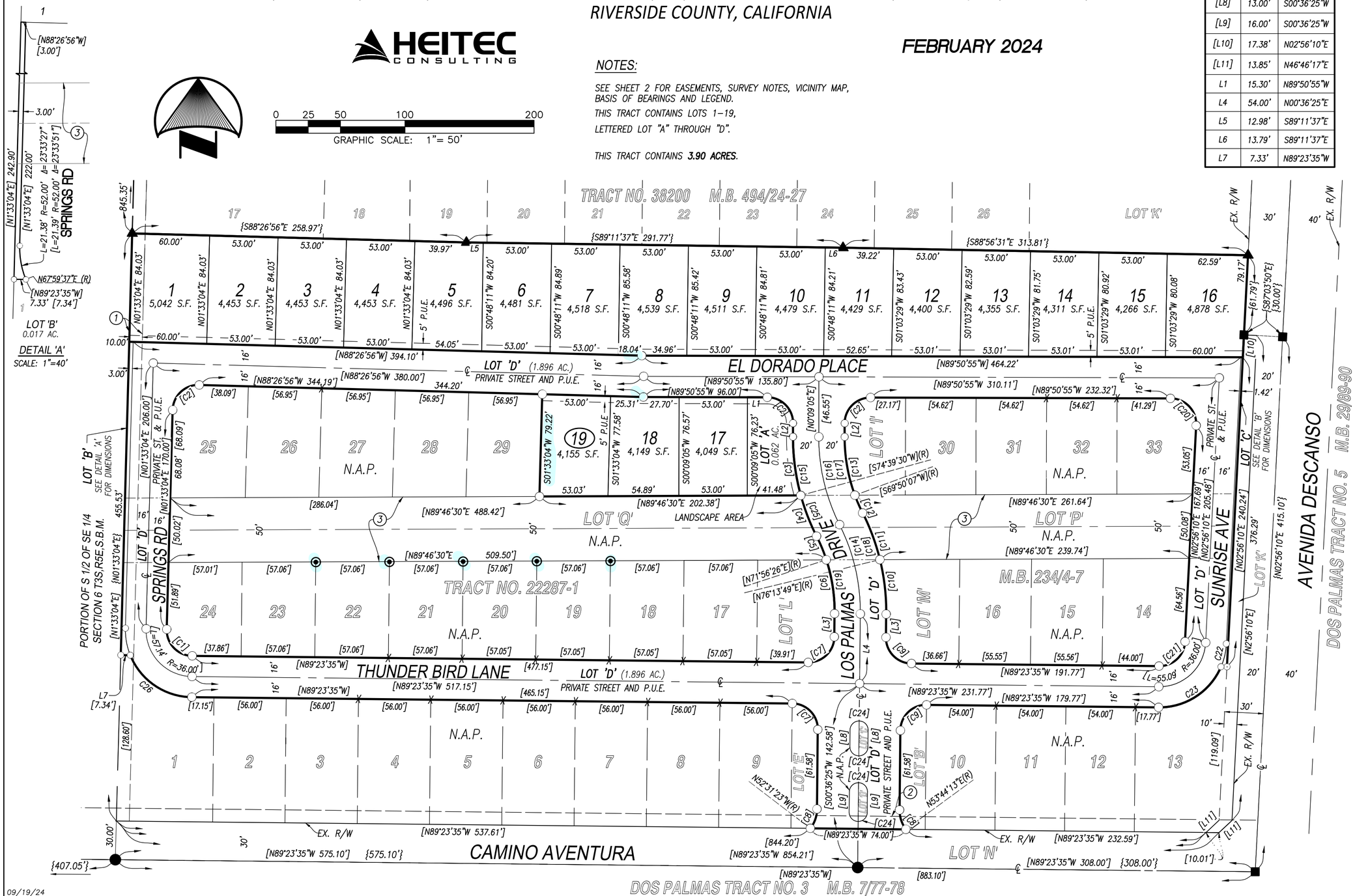
THIS TRACT CONTAINS LOTS 1–19, LETTERED LOT "A" THROUGH "D".

THIS TRACT CONTAINS **3.90 ACRES**.

GRAPHIC SCALE: 1"= 50'

LINE TABLE		
LINE #	LENGTH	BEARING
[L2]	10.55'	N00°09'05"E
[L3]	18.00'	N00°36'25"E
[L8]	13.00'	S00°36'25"W
[L9]	16.00'	S00°36'25"W
[L10]	17.38'	N02°56'10"E
[L11]	13.85'	N46°46'17"E
L1	15.30'	N89°50'55"W
L4	54.00'	N00°36'25"E
L5	12.98'	S89°11'37"E
L6	13.79'	S89°11'37"E
L7	7.33'	N89°23'35"W

CURVE DATA			
CURVE #	LENGTH	RADIUS	DELTA
[C1]	31.75'	20.00'	90°56'39"
[C2]	31.42'	20.00'	90°00'00"
[C3]	45.97'	170.00'	15°29'31"
[C4]	33.96'	170.00'	11°26'46"
[C5]	19.80'	130.00'	8°43'33"
[C6]	42.36'	130.00'	18°40'04"
[C7]	31.42'	20.00'	90°00'00"
[C8]	16.09'	25.00'	36°52'12"
[C9]	31.42'	20.00'	90°00'00"
[C10]	42.66'	170.00'	14°22'40"
[C11]	38.62'	170.00'	13°00'57"
[C12]	15.03'	130.00'	6°37'25"
[C13]	46.09'	130.00'	20°18'52"
[C14]	71.72'	150.00'	27°23'37"
[C16]	70.52'	150.00'	26°56'17"
[C17]	61.12'	130.00'	26°56'17"
[C18]	81.28'	170.00'	27°23'37"
[C19]	62.15'	130.00'	27°23'37"
[C20]	32.39'	20.00'	92°47'05"
[C21]	30.60'	20.00'	87°40'15"
[C24]	21.99'	7.00'	180°00'00"
[C25]	79.93'	170.00'	26°56'17"
C22	18.42'	52.00'	20°17'53"
C23	61.15'	52.00'	67°22'22"
C26	61.16'	52.00'	67°23'12"



09/19/24
230601–FM

AGENDA STAFF REPORT

MEETING NAME: **BOARD OF DIRECTORS REGULAR MEETING**

MEETING DATE(S): **OCTOBER 17 & 21, 2024**

FROM: **DANNY FRIEND, DIRECTOR OF OPERATIONS**

FOR: ACTION _**X**_ DIRECTION ____ INFORMATION ____

FIRST AMENDMENT TO CONTRACT AGREEMENT WITH B-81 PAVING, INC. FOR PAVEMENT REPAIRS FOR WATER AND SEWER PROJECTS FOR 2024-2025

STAFF RECOMMENDATION

Authorize the General Manager to amend the contract agreement with B-81 Paving Inc., titled Pavement Repairs for Water and Sewer Projects for 2024-2025. The amendment would increase the contract amount by $150,000.00 from $250,000.00 to a not to exceed amount of $400,000.00 and authorize the General Manager to do all things necessary to complete the project.

SUMMARY

Annually the District conducts around 100 repairs on water mains, services, valves, blow-offs, air-vacs, and sewer lines within its service area. Following these repairs, temporary asphalt patches are installed by District staff until permanent patches are completed. B-81 Paving Inc. is contracted to provide these permanent patches and other paving and concrete repairs. In collaboration with the City of Desert Hot Springs, the District has agreed to complete permanent asphalt repairs within 90 days of the initial repair.

ANALYSIS

At the June 20, 2022, Board meeting, B-81 Paving, Inc. was awarded a one-year contract for $250,000.00 for permanent pavement restoration related to water and sewer repairs, with options for three additional one-year extensions. The amended contract amount of $400,000.00 will enable staff to manage asphalt repairs effectively and meet the 90-day timeline agreement with the City. To date, B-81 Paving, Inc. has completed $71,453.00 worth of paving and repair work. The additional $150,000.00 will be used to complete current and anticipated pavement repairs through FY 2024-2025.

FINANCIAL DATA		
Cost Associated with this action:	$150,000.00	
Current FY cost:	$400,000.00	
Future FY cost:	$0.00	
Is it covered in current year budget:	YES ☒	NO ☐
Budget adjustment needed:	YES ☐	NO ☒
If yes, year needed:	N/A	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	201 - Water	
BID/Job#	BID # 539	
Current BID/Job balance	$328,547.00	
Balance remaining if approved:	$328,547.00	

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

The cost for all work authorized under this contract will be covered by the approved Operating budget for FY 2024-2025. By aligning the contract amount with the budget, the District can better manage its financial resources, ensuring that funds are appropriately allocated without compromising project quality or completion. This action is consistent with Strategic Plan Smart Goal 4.3 Maintain and renew assets while facilitating strategic Capital Improvements.

ATTACHMENTS

B-81 Paving First Amendment

AMENDMENT TO
Contract for Construction Agreement
Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240
Telephone (760) 329-6448 – FAX (760) 329-2482

TO: B-81 Paving, Inc.
34428 Yucaipa Blvd.
Suite E #343
Yucaipa, CA 92399

DATE: _____

PROJECT DIR#: 20240534104

FIRST AMENDMENT TO CONTRACT AGREEMENT

1. This amendment (the "Amendment") is hereby made by Mission Springs Water District and B-81 Paving, Inc., parties to an agreement for **Pavement Repairs for Water and Sewer Projects for 2024-2025** (the "Agreement"), dated **July 1, 2024**.

2. In exchange for the promises herein and other good and valuable consideration, the sufficiency of which both parties acknowledged, it is mutually agreed by and between the undersigned contracting parties that the Agreement is amended as follows:

   This First Amendment will:
   - **Increase the Contract Agreement amount by $150,000.00, from a not-to-exceed amount of $250,000.00 to a not-to-exceed amount of $400,000.00.**

3. Except as set forth in this Amendment, the Agreement is unchanged and shall continue in full force and effect in accordance with its terms. If there is conflict between this Amendment and the Agreement the terms of this amendment will prevail.

Instructions: Sign and return via email. Upon acceptance by Mission Springs Water District, an executed copy will be returned to you for your records. Insert the names of your authorized representative(s) below.

Accepted:

Mission Springs Water District

By: _____
Brian E. Macy, PE

Title General Manager

Other authorized representative(s):

Danny Friend
Director of Operations

Jeff Nutter
Field Operations Superintendent

Consultant:

B-81 Paving, Inc.
(Business Name)

By: _____
Adalberto Bedolla

Title President

Other authorized representative(s):

AGENDA STAFF REPORT

MEETING NAME: **REGULAR BOARD MEETINGS**

MEETING DATE(S): **OCTOBER 17 & 21, 2024**

FROM: **ARTURO CEJA – DIRECTOR OF FINANCE**

FOR: ACTION _X_ DIRECTION ____ INFORMATION ____

AWARD OF CONTRACT AGREEMENT WITH OPENGOV FOR BUDGETING & PLANNING AND PROCUREMENT SOFTWARE

STAFF RECOMMENDATION

Authorize the General Manager to execute a three-year contract agreement with OpenGov for budgeting, planning, and procurement software in the amount of $191,993.18, plus 10% for staff time and a 10% contingency, totaling $230,391.82 and authorize the General Manager to do all the things necessary to complete the project.

SUMMARY

During the fiscal year, the Board approved a new Contracts Analyst position, which was filled in March 2024. A major reconciliation of various contracts, agreements, Memoranda of Understanding (MOU), Letters of Intent (LOI), Master Services Agreements, and Service Level Agreements to name a few, is being completed. Additionally, some major projects involve prevailing wages and labor compliance. Staff require a robust program that offers more capabilities than the limited tracking currently done in Excel and Microsoft Calendar.

Additionally, as budget data becomes more relevant and with the Board's continued support for transparency, we require an efficient system that provides reports. OpenGov attended the CSDA conference and presented how their budget software has improved operations for other agencies. The software is compatible with the District's ERP system and can provide reports and prepare the annual budget submitted to the GFOA for the Distinguished Budget Award.

ANALYSIS

On July 29, 2024, the Director of Finance started to search for software that can help with the Annual Budget Process. After speaking with several agencies and meeting OpenGov staff at CSDA, it is evident that they offer solutions to the aforementioned issues. OpenGov's procurement program that includes project solicitations to contract management is also far beyond what other companies offer.

FINANCIAL DATA		
Cost Associated with this action:	$230,391.82	
Current FY cost:	$136,505.11	
Future FY cost:	$93,886.71	
Is it covered in current year budget:	YES ☐	NO ☒
Budget adjustment needed:	YES ☒	NO ☐
If yes, year needed:	FY 2024-2025	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	Operating	
BID/Job#	New Job #	
Current BID/Job balance	$0	
Balance remaining if approved:	$230,391.82	

FISCAL IMPACT AND STRATEGIC PLAN IMPLEMENTATION

Under GASB 96, the first year's cost of implementation and software must be capitalized and depreciated. A capital job of $136,505.11 covering these costs must be created. The remaining software costs will be charged out of the FY26 and FY27 operating costs at $45,888.15 and $47,998.03, respectively. This action is consistent with Strategic Plan Goals #1.2, #3.3, #6.1 and #7.1.

ATTACHMENTS

Project Plan Letter and Partnership Investment Summary
Statement of Work
Quote
Master Services Agreement

Statement of Work

Mission Springs Water District, CA

Creation Date: 10/7/2024
SoW Expiration Date: 1/7/2025
Document Number: PS-07057.1
Created by: Sidney Barnes

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OpenGov Statement of Work

This Statement of Work ("SOW") identifies services that OpenGov will perform for Mission Springs Water District, CA ("Customer") pursuant to the order for OpenGov Professional Services. This SOW may not be modified or amended except in a written agreement signed by a duly authorized representative of each party. The OpenGov Responsibilities section of this document can be found in Exhibit 1: Implementation Activities. Any additional services or support not detailed in Exhibit 1 will be considered out of scope.

1. Project Scope

   Under this project, OpenGov will deliver cloud based solutions (detailed list in "Exhibit 1"). OpenGov's estimated charges and schedule are based on performance of the activities listed in the "OpenGov Responsibilities" section below. Deviations that arise during the project will be managed through the procedure described in Section 14.

2. Adjustments to the Project Scope, Estimated Schedule, Charges and other Terms

   Adjustments to the deliverables in Exhibit 1 may include charges on a time-and-materials or fixed-fee basis using OpenGov's standard rates.

3. Project Delivery

   3.1. OpenGov will perform the work under this SOW remotely unless explicitly identified below.
   3.2. OpenGov will use personnel and resources located across the United States, and may also include OpenGov-trained implementation partners to support the delivery of services.

4. Project Understanding

   4.1. Deviations that arise during the proposed project will be managed through the Change Order Process (as defined in Section 14), and may result in adjustments to the Project Scope, Estimated Schedule, Charges, and/or other terms.
   4.2. The OpenGov Suites are not customized beyond current capacities based on the latest release of the software. Implementation of any custom modification or integration developed by OpenGov; Customer internal staff; or any third-party is not included in the scope of this project unless specifically listed in Exhibit 1.
   4.3. Customer is responsible for providing appropriate time and resources to the project to meet deliverables as outlined in the project plan.
   4.4. Data conversion services from other software system(s) or sources are not included in the scope of this project unless specifically listed in Exhibit 1.

5. OpenGov Responsibilities

5.1. OpenGov will provide project management for the OpenGov responsibilities in this SOW. This provides direction to OpenGov project personnel and a shared framework for project planning, communications, reporting, procedural and contractual activity.

5.2. OpenGov will review the Project Plan with Customer's Project Manager and key stakeholders to ensure alignment on agreed upon timelines.

5.3. OpenGov will maintain project communications through Customer's Project Manager.

5.4. OpenGov will establish documentation and procedural standards for deliverable materials.

5.5. OpenGov will assist Customer's Project Manager to prepare and maintain the Project Plan for the performance of this SOW which will include the activities, tasks, assignments, and project milestones identified in Exhibit 1.

6. Project Tracking and Reporting

6.1. OpenGov will review project tasks, schedules, and resources and make changes or additions, as appropriate. OpenGov will measure and evaluate progress against the Project Plan with Customer's Project Manager.

6.2. OpenGov will work with Customer's Project Manager to address and resolve deviations from the Project Plan.

6.3. OpenGov will conduct regularly scheduled project status meetings.

6.4. OpenGov will administer the Change Order Process with the Customer's Project Manager.

6.5. Deliverable Materials:

- 6.5.1. Weekly status reports
- 6.5.2. Project Plan
- 6.5.3. Project Charter, defining project plan and Go-live date
- 6.5.4. Risk, Action, Issues and Decisions Register (RAID)

6.6. Deliverable Sign-Off: OpenGov requests Sign-Offs at various deliverables during the implementation of the project. Once the Customer has signed-off on a deliverable, any additional changes requested by Customer on that deliverable will require a paid change order for additional hours for OpenGov to complete the requested changes.

7. Communication and Escalation Procedure

7.1. Active engagement throughout the implementation process is the foundation of a successful deployment. To help assess progress, address questions, and minimize risk during the course of deployment, both parties agree to the following:

7.1.1. Regular communication aligned to the agreed upon Project Plan and timing.
7.1.2. OpenGov expects our customers to raise questions or concerns as soon as they arise. OpenGov will do the same, in order to be able to address items when known.

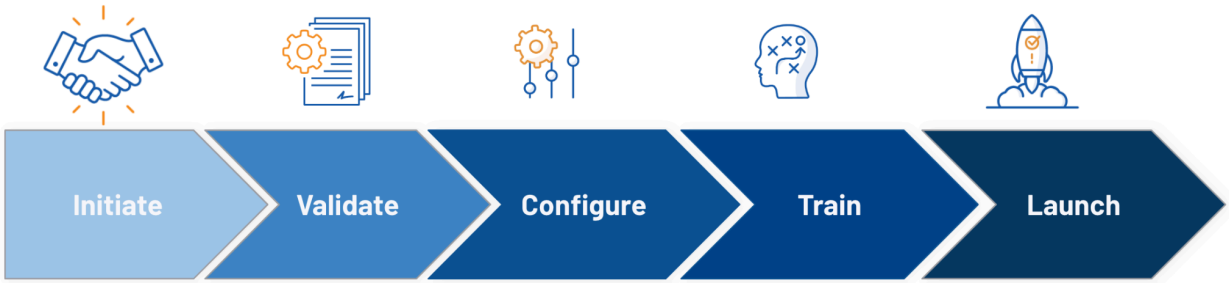
7.2. Executive involvement

7.2.1. Executives may be called upon to clarify expectations and/or resolve confusion.
7.2.2. Executives may be needed to steer strategic items to maximize the value through the deployment.

7.3. Escalation Process

7.3.1. Identification of an issue impeding deployment progres or, outcome, that is not acceptable.
7.3.2. Customer or OpenGov Project Manager summarizes the problem statement and impasse.
7.3.3. Customer and OpenGov Project Managers jointly outline solution acceptance and OpenGov Project Manager will schedule an Executive Review Meeting, if necessary.
7.3.4. Resolution will be documented and signed off.

8. Opengov Implementation Methodology



Every OpenGov implementation will contain a structured methodology to properly plan and collaborate. The methodology consists of the following phases:

- Initiate
- Validate
- Configure
- Train
- Launch

8.1. Initiate

8.1.1. OpenGov will provide customer entity configuration.
8.1.2. OpenGov will provide system administrators creation.
8.1.3. This activity is complete when Customer has access to their site.

8.1.4. Customer will sign-off on product access to complete the Initiate Phase of the project.

8.2. Validate

8.2.1. OpenGov will create a Solution Blueprint.
8.2.2. OpenGov will confirm the Data Validation strategy.
8.2.3. This activity is complete when the Solution Blueprint is presented to Customer.
8.2.4. Customer will Sign-off on Initial Draft Solution Blueprint to complete the Validate Phase of the project.

8.3. Configure

8.3.1. OpenGov will configure the deliverables outlined in Exhibit 1.
8.3.2. This activity is complete when all deliverables in Exhibit 1 are configured.
8.3.3. Customer will provide Sign-off that all configuration deliverables have been completed and accepted. OpenGov will provide status and intermediate completion milestones as the project progresses to fully configured.

8.4. Train

8.4.1. Training will be provided in instructor-led virtual sessions unless otherwise specified in Exhibit 1.
8.4.2. OpenGov will provide Administrator training.
8.4.3. OpenGov will provide End User training (if listed in Exhibit 1).
8.4.4. Customer will Sign-off that training has been completed.

8.5. Launch

8.5.1. OpenGov will provide HyperAdopt support post Go-Live to ensure successful adoption.
8.5.2. Customer will Sign-off on the HyperAdopt phase of the project which will transition the project from active deployment to Customer Success.

9 . Customer Responsibilities

9.1. The completion of the proposed scope of work depends on the full commitment and participation of Customer's management and personnel. The Customer's Project Manager should have access to the appropriate Customer Subject Matter Expert personnel needed for the successful implementation of the project. The responsibilities listed in this section are in addition to the responsibilities specified in the Agreement and are to be provided at no charge to OpenGov. OpenGov's performance is predicated upon the following responsibilities being managed and fulfilled by Customer. Delays in performance of these responsibilities may result in a change order and/or delay of the completion of the project.

9.2. Provide the required data to OpenGov within five (5) days of the requests being made from the OpenGov Project Manager. The Customer will be responsible for any potential charges from third parties to access and provide the data.
9.3. Maintain the same format and access to data on an ongoing basis. Any changes to the underlying data or data source may require a change order or charge in the future.

10. Customer's Project Manager

10.1. Create, with OpenGov's assistance, the Project Charter for the performance of this SOW which will include the activities, tasks, assignments, milestones and estimates.

10.2. Manage Customer personnel and responsibilities for this project (for example: ensure personnel complete any self-paced training sessions, configuration, validation or user acceptance testing).

10.3. Identify and assign Subject Matter Experts (SME).

10.4. Serve as the communication liaison between OpenGov and Customer representatives participating in the project.

10.5. Participate in project status meetings.

10.6. Obtain and provide information, data, and decisions within ten (10) business days of OpenGov's request unless Customer and OpenGov agree in writing to a different response time.

10.7. Resolve deviations from the estimated schedule.

10.8. Help resolve project issues and escalate issues within Customer's organization, as necessary.

10.9. Administer the Change Order Process with the Project Manager, if applicable.

11. Acceptance Procedure

11.1. The completed items in Exhibit 1 will be submitted to the Customer's Project Manager.
11.2. Customer's Project Manager will have decision authority to approve/reject all Project Criteria, Phase Acceptance and Engagement Acceptance.
11.3. Within five (5) business days of receipt, the Customer's Project Manager will either accept the Deliverable Material or provide OpenGov's Project Manager a written list of requested revisions. If OpenGov receives no response from the Customer's Project Manager within five (5) business days, then the Deliverable Material will be deemed accepted. The process will repeat for the requested revisions until acceptance.
11.4. All acceptance milestones and associated review periods will be tracked on the Project Plan.
11.5 Both OpenGov and Customer recognize that failure to complete tasks and

respond to open issues may have a negative impact on the Project.

11.6. For any tasks not yet complete, OpenGov and/or Customer will provide sufficient resources to expedite completion of tasks to prevent negatively impacting the Project.

11.7. Excluding delays caused by a force majeure event, if OpenGov in good faith reasonably determines that Customer's personnel or contractors are not completing Customer's responsibilities described in the applicable SOW timely or accurately, OpenGov may place the Professional Services on hold after providing a minimum of seven days written notice to Customer. If OpenGov places a Customer on hold, OpenGov will ensure that Customer is made aware of its obligations necessary for OpenGov to continue performing the Professional Services in the on hold notice. Upon placing a customer on hold, OpenGov may, without penalty, suspend Professional Services to the Customer and reallocate resources until the Customer has fulfilled its obligations. OpenGov shall bear no liability or otherwise be responsible for delays in the provision of the Professional Services occasioned by Customer's failure to complete Customer's responsibilities.

12. Estimated Schedule

12.1. OpenGov will schedule resources after the signature of the order form is received. Unless specifically noted, the OpenGov assigned Project Manager will work with Customer Project Manager to develop the Project Charter for all requested deliverables under this SOW. OpenGov reserves the right to adjust the schedule based on the availability of OpenGov resources and/or Customer resources, and the timeliness of deliverables provided by the Customer.

12.2. The Services are currently estimated to start within two (2) weeks but no later than four (4) weeks from signatures on Order Forms.

13. Illustrative Project Timelines

13.1. The typical project timelines are for illustrative purposes only and may not reflect Customer's use cases. The order of delivery of the suite(s) will be determined during the project planning activities in the Initiate Phase.

Phase	Deliverable	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6
Initiate	Project Preparation and Kick Off						
Validate	Requirements Matrix						
	Chart of Accounts						
	Operating Budget						
	Workforce Planning						
	Capital Budget						
	Online Budget Book						
Configure	Financial Integration						
	Admistrator Training						
Train	End User Training						
Launch	Go Live, HyperAdpotion, Project Closure						
Customer is responsible for attending the kick off of each phase, providing any necessary data for each phase, participating in working sessions during active phases, and signing off on deliverables at the end of each phase.							

Phase	Deliverable	Month 1	Month 2	Month 3	Month 4	Month 5
Initiate	Project Kick off and Planning					
Validate	Requirements Matrix, Validation workshop					
	Solicitation Development					
	Solicitation Templates					
	Contract Managment					
Configure	Contract templates					
Train	Admin Training					
Launch	Go Live, HyperAdpotion, Project Closure					

14. Change Order Process

14.1. This SOW and related efforts are based on the information provided and gathered by OpenGov. Customer acknowledges that changes to the scope may require additional effort or time, resulting in additional cost. Any change to scope must be agreed to in writing, by both Customer and OpenGov, and documented as such via a Change Order. No verbal agreement will be binding on OpenGov or Customer.

14.2. A Change Order is defined as work that is added to or deleted from the original scope of this SOW. Depending on the magnitude of the change, it may or may not alter the original contract amount or completion date. Changes might include but are not limited to:

- 14.2.1. Timeline for completion
- 14.2.2. Sign off process
- 14.2.3. Cost of change and/or invoice timing
- 14.2.4. Amending the SOW to correct an error
- 14.2.5 Extension of work as the complexity identified exceeds what was expected by Customer or OpenGov
- 14.2.6. Change in type of OpenGov resources to support the SOW

14.3.The approval process for a Change Order is as follows:

- 14.3.1.Identification and documentation of a need for modification to the scope of the project as defined in the Statement of Work and any subsequent change orders.

14.3.2. A Change Order is created and Customer and OpenGov review. The Customer will then provide Sign-off..
14.3.3. Change Order is incorporated into the Statement of Work and implemented.

Exhibit 1: Implementation Activities

Budgeting & Planning

Use Cases Build for Budget and Planning:

- Operating Budget
- Workforce Planning
- Budget Book Publication
- Capital Budgeting
- B&P Integrations
- Reporting & Transparency

Initiate

Provisioning Budget & Planning

OpenGov will:

- Provision Customer's OpenGov entity and verify Customer has access to all purchased modules.

Customer will:

- Confirm access to entity and modules.

Completion Criteria

- Customer verifies access to the site.

Validate

Technical Project Review

OpenGov will:

- Provide up to one (1) one-hour working sessions at the beginning of the project to:
  - Review deliverables
  - Review technical requirements
  - Provide documentation on requirements and processes

OpenGov Assumptions:

- Customer will provide relevant data within two (2) weeks immediately following the kick-off meeting.

Customer will:

- Identify relevant participants for attendance.
- Confirm deliverables.
- Gather and provide relevant data for the project.

Completion Criteria

- Customer sign-off on the project plan.

Configure

Chart of Accounts (COA)

OpenGov will:

- Build Customer's COA in OpenGov in accordance with OpenGov technical requirements.
- Review configured COA and uploaded data and provide training to Customer on how to:
    - Manage new codes
    - Edit COA
    - Create Masks

Customer will:

- Provide current COA and transactional data.
- Validate and provide sign off on COA.
- Maintain the COA following configuration.

Completion Criteria

- Customer sign-off that the Chart of Accounts has been configured.

Operating Budget

OpenGov will:

- Configure one (1) Budget instance.
- Configure budget proposal based on a Segment of the Chart of Accounts.
- Train and assist on the modification on the configuration.
- Configure and upload Customer's base budget files into OpenGov budget instances.
- Configure OpenGov Budget Proposals and Worksheets for up to fifty (50) Departments in the base budget file based on the agreed upon structure.
- Review configured OpenGov Budget and provide training to Customer on how to:
    - Create new Proposals and Worksheets
    - Manage Budgets

Customer will:

- Provide current budget.
- Validate Budget Proposals and Worksheets.
- Signoff on Budget Proposals and Worksheets.

Completion Criteria

- Customer sign-off that Operating Budget proposals and worksheets have been configured.

Capital Budget

OpenGov will:

- Configure one (1) Budget instance.
- Configure and upload Customer's base budget files into OpenGov budget instances.
- Configure proposals and worksheets for up to fifty (50) Capital Projects in the base budget file based on the agreed upon structure.
- Review configured OpenGov Budget and provide training to Customer on how to:
    - Create new Proposals and Worksheets
    - Manage Budgets

Customer will:

- Provide current budget.
- Validate and provide signoff on Budget Proposals.

Completion Criteria

- Customer sign-off that Capital Budget proposals and worksheets have been configured.

Workforce

OpenGov will:

- Provide cost elements based on Customer's existing personnel forecast to workforce document as per OpenGov's best practices.
- Review configured OpenGov Workforce Plan and provide training to Customer on how to:
    - Create Cost Elements
    - Populate and upload the Position Template

Customer will:

- Provide Position calculations and tables.
- Populate the Position Template and upload the completed template into OpenGov.
- Validate and provide signoff on the Workforce Plan calculations.
- Maintain the Workforce Plan and data once configured.

Completion Criteria

- Customer sign-off that the Workforce Plan has been configured.

Reporting

OpenGov will:

- Set up one (1) export and Dataset View to enable OpenGov Budget Reports for the Operating and Capital Budget(s).
- Configure up three (3) standard reports using the customer's integrated financial data:
    - Annual
    - Budget to Actuals
    - Transactions
- Configure up to four (4) Operating Budget Reports using OpenGov budget data:
    - Milestones
    - Development
    - Details
    - Categories*
- Configure up to four (4) Capital Budget Reports using OpenGov budget data:
    - Development
    - Details
    - Categories*
    - Capital Plan
- Review configured OpenGov Reports and provide training Customer on how to:
    - Export Budget Data for use in OpenGov Reports.
    - Create new Reports
    - Manage Reports
    - Share Reports

*Budget Categories report is only available to customers using a zero-based budget.

Customer will:

- Validate and provide sign-off of Reports.
- Maintain the Reports once configured.
- Map OpenGov Budget export to Customer ERP import format.

Completion Criteria

- Customer sign-off that Reports have been configured.

Dashboards

OpenGov will:

- Configure dashboards based on one (1) segment or roll up in the Chart of Accounts based on the customer provided template.
- Produce the reporting views and dashboard based on the Customer's configuration.
- Provide Excel Template for the Customer to complete for the configuration of dashboards.

Customer will:

- Provide a completed template for OpenGov to use for the Dashboards.

Completion Criteria

- Customer sign-off that Dashboards have been configured.

Stories

OpenGov will:

- Configure one (1) standard budget Story template for Operating and Capital.
- Review configured OpenGov Story and provide training to Customer on how to:
    - Create new Stories
    - Manage Stories
    - Publish Stories

Customer will:

- Provide logo and branding guidelines.
- Validate and provide signoff on Operating Budget Story template.
- Update standard budget Story with Customer relevant information.

Completion Criteria

- Customer sign-off that Stories have been configured.

Budget Book Publication

OpenGov will:

- Based on best practices, build out the look and feel of six (6) Standard OBB Templates:
    - Home Page
    - Generic (multi-use)
    - Operating
    - Department
    - Capital
    - Capital Project
- Create an Annual Budget Report and FTE Report using OpenGov Budget data and Report Views to use in Department and Project OBB Story Shells.
- Create Department and Project OBB Story Shells from OBB Templates for up to fifty (50) Departments and up to fifty (50) Projects and add OpenGov Report Views to Department and Project Story Shells.

- Provide up to ten (10) one-hour working sessions to answer Customer questions on OBB Configuration.

Customer will:

- Provide logo and branding colors to OpenGov.
- Provide complete OBB content to allow OpenGov to copy and paste into the OBB.
- Sign off on OBB Templates prior to OBB Story Page Configuration.
- Validate and sign off on OBB pages.
- Make any continuing edits to the content after OpenGov has added the content to the appropriate story.

Completion Criteria

- Customer sign-off that the Budget Book Publication templates are configured.

Community Feedback Topic

OpenGov will:

- Configure one (1) standard budget topic in Community Feedback.
- Review configured OpenGov Topic and provide training to Customer on how to:
    - Create new topics
    - Manage topics
    - Set Topics to Public and Closed.

Customer will:

- Provide logo and branding guidelines.
- Validate and provide signoff on the standard budget topic.
- Update the standard budget topic with Customer relevant information.

Completion Criteria

- Customer sign-off that Community Feedback has been configured.

Financial Integration

OpenGov will:

- Set up a SFTP and Sample File Format.
- Integrate the following functionalities:
    - General Ledger Actuals and Budget (Revenue and Expenses)
- Extract, transform (when required) and load the data.
- Build Validation Reports for Budget and Actuals.
- Validate the historical data and current year data based on the Customer provided summary report.
- Schedule the current year data load.
- Monitor the data load.

OpenGov assumptions:

- Integration is unidirectional from the Customer's UniData into OpenGov.
- The data will be linked to the Customer's COA.

Customer will:

- Provide an IT resource to assist the project team in the initial set-up.
- Provide .csv data files via OpenGov SFTP Location.
- Any charges for the data from the ERP system will be the customer's responsibility.

- Broker OpenGov's access to Customer's source accounting data if hosted by any third vendor.
- Provide a summary export data to validate against.
- Validate and provide sign off on the integrated data and reports.
- Changes to the underlying data after project closure will be the responsibility of the customer to update.
- Maintenance of the integration file on an ongoing basis is the responsibility of the customer.

Completion Criteria

- Customer sign-off that the Integration has been configured.

Train

Budgeting & Planning Working Sessions

OpenGov will:

- Per the agreed upon Project Plan, schedule working sessions with Customer's system administrators to:
    - Review configurations;
    - Provide training on system functionality;
    - Gain feedback; and
    - Answer questions regarding configured system functionality.

Customer will:

- Per the agreed upon Project Plan, attend working sessions to:
    - Understand configurations;
    - Gain training on system functionality;
    - Give feedback; and
    - Ask questions regarding configured system functionality

Completion Criteria

- Budgeting & Planning Working Sessions have been conducted.

Reporting & Transparency Administrator Training

OpenGov will:

- Provide training to Customer system administrators on how to:
    - Maintain the Chart of Accounts
    - Upload and manage data for reporting
    - Create and share Reports, Dashboards, Stories, and Topics

Customer will:

- Identify relevant participants and attend scheduled trainings.

Completion Criteria

- Reporting & Transparency Administrator Training has been conducted.

Budget and Workforce Administrator Training

OpenGov will:

- Provide training to Customer system administrators on how to:
    - Create and manage Budgets
    - Prepare to set up Next Year's Budget
    - Create and manage Workforce Plans including Cost Elements and Position Upload Templates
    - Export Budget Data for use in OpenGov Reports.

Customer will:

- Identify relevant participants and attend scheduled trainings.

Completion Criteria

- Budget & Workforce Training has been conducted.

Publication Training

OpenGov will:

- Provide one (1) 60- Minute System Training designed for OBB Administrators on how to:
    - Use and copy OBB Templates
    - Add Reports Views to Stories
    - Add Customer content including: narrative, images, and external data to Stories
    - Publish Stories
    - Update and maintain Stories

Customer will:

- Identify relevant participants and attend scheduled trainings.

Completion Criteria

- Publication Training has been conducted.

End-User Training

OpenGov will:

- Provide two (2), 60-Minute training session(s) to Customer's Internal Users on how to:
    - Navigate Opengov Budgets and Reports
    - How to enter Budget data
    - How to run and use reports

Customer will:

- Identify relevant participants and attend scheduled trainings.

Completion Criteria

- End User Training has been conducted.

Launch

HyperAdopt

OpenGov will:

- Provide up to eight (8) hours of working sessions to answer any questions following solution acceptance.

Customer will:

- Identify issues and attend sessions.

Completion Criteria

- Customer sign-off that the project has been completed.

Exhibit 2: Technical Requirements

Chart of Accounts

- Flat file
- .csv, .xls, .xlsx with headers
- Active Accounts and Accounts with activity in the years of data being loaded into OpenGov.

Financial Data Files (Transactional Export)

- Flat file
- .csv, .xls, .xlsx with headers
- 3-5 Years of Data

Financial Data Files (Summary Revenue and Expense Export)

- PDF export

Current Budget

- Flat file
- .csv, .xls, .xlsx with headers
- Operating Budget

Personnel Calculations and Tables

- PDF, Word, csv, .xls, .xlsx with headers

Logo Image

- .jpg or .png format
- Transparent

Branding Guidelines

- Hex codes

Exhibit 1: Implementation Activities

Procurement:

Use Cases Build for Procurement:

- Solicitation Development
- Supplier Engagement
- Evaluation and Awards
- Contract Management

Initiate

Provisioning Procurement Website Instance

OpenGov will:

- Configure customer portal and upload Customer's logo.

Customer will:

- Provide logo.
- Confirm access to the Portal.

Completion Criteria

- Customer verifies access to the site.

Validate

Technical Project Review

OpenGov will:

- Provide up to one (1) two-hour working session at the beginning of the project to:
  - Confirm list of templates
  - Review technical requirements
  - Provide documentation on requirements and processes

OpenGov Assumptions:

- Boilerplate language will be provided within two (2) weeks immediately following the kick-off meeting.

Customer will:

- Identify relevant participants for attendance.
- Confirm deliverables.
- Gather and provide relevant data for the project.

Completion Criteria

- Customer sign-off on the project plan.

Configure

Supplier Engagement, Evaluation and Award Configuration

Vendor Portal

OpenGov will:
- Provide the Customer with iframe code and documentation to create the Vendor Portal.
- Import the list of vendors provided by Customer.

OpenGov Assumptions:
- Customer will provide a complete and accurate vendor list for import to OpenGov. OpenGov clean up/correction of imported files are not included in the scope of this project.

Customer will:
- Allocate resources to create the Vendor Portal.
- Provide vendor email list and send vendor email/letter.
- Ensure that Vendor Portal will be active before OpenGov begins configuration of templates or the Solicitation Development phase.

Completion Criteria
- Customer sign-off that Vendor Portal has been configured.

Generic Template

OpenGov will:
- Deploy generic templates.
- Provide OpenGov's "Paper to Paperless Language Transition Guide" to assist transition from paper to electronic.

Customer will:
- Provide a copy of the next solicitation document.
- Provide information to complete the generic solicitation upload template including forms and an example recent solicitation.
- Provide the category code set used by the agency (NIGP, NAICS, or UNSPSC).

Completion Criteria
- Customer sign-off that the Generic Template has been configured.

Solicitation Template Development Solution

OpenGov will:
- Review and confirm the Solicitation Templates and documents provided by the Customer.
- Configure up to one (1) total Solicitation Template(s) from customer provided standard boilerplate templates:
    - one (1) Non-Construction Solicitation Template will be built based on examples collected from the customer up to one hundred (100) pages in length.
- Work with Customer to design and get sign off on the template(s).

OpenGov Assumption:
- Palmdale Water District provided the following templates prior to the creation of the SOW that reflect the assumptions above including: Request for Proposals

Customer will:
- Provide forms associated with solicitation templates.
- Provide admin documents.
- Select the first solicitation type (usually ITB or RFP), to work with OpenGov for the design
- Test the configuration of each template by creating test projects and provide feedback.
- Validate and provide signoff on Solicitation Templates.

Completion Criteria
- Customer sign-off that the Solicitation template(s) have been configured.

Contract Management Configuration

Create and Manage Contracts

OpenGov will:
- Provide one (1) - one hour Overview of the Contract Management Solution to Customer's System Administrator(s).
- Provide guidance and instruction to System Administrator on creating and managing contracts.

Customer will:
- Attend scheduled System Overview
- Create and manage contract records in the system with guidance from OpenGov.

Completion Criteria
- Contracts training has been conducted.

Contract Template Deployment

OpenGov will:
- Review & configure agreed upon contract templates.
- Configure up to one (1) total Contract Template(s) from customer provided standard boilerplate templates :
    - one (1) Non-Construction Contract Template will be built based on examples collected from the customer up to fifty (50) pages in length.

OpenGov Assumption:
- Palmdale Water District provided the following templates prior to the creation of the SOW that reflect the assumptions above including

Customer will:
- Test the configuration of each template by creating test projects and provide feedback.
- Validate and provide signoff on Contract templates.

Completion Criteria
- Customer sign-off that the Contract Template(s) have been configured.

Historical and/or Active Contract Metadata Upload

OpenGov will:

- Provide a compatible mapping document in Excel format for the metadata of contracts (contracts log) to be uploaded into the system.
- Import the contract records listed in the contract log.

OpenGov Assumptions:

- OpenGov clean up/correction of attachments are not included in the scope of this project.

Customer will

- Customer will transfer their contract metadata into the mapping document provided by OpenGov for import into OpenGov. OpenGov clean up/correction of imported logs are not included in the scope of this project.

Completion Criteria

- Historical/Active Contract log has been loaded.

Historical and/or Active Contract Attachments Upload

OpenGov will:

- Provide instructions for the Customer to create an SFTP folder for the attachments to be uploaded with the contract log.
- Import attachments from the SFTP.

OpenGov Assumptions:

- OpenGov clean up/correction of attachments are not included in the scope of this project.

Customer will:

- Customer will create the SFTP folder, and add all related attachments (regular file folders/zip folders cannot be added into the SFTP)

Completion Criteria

- Attachments have been imported.

Admin Documents and Checklist Configuration

OpenGov will:

- Review & configure up to four (4) standard Admin Documents :
  - Proposal Viewer Agreement
  - Interview Invitation
  - Non-Award Letter
  - Notice of Intent to Award

Customer will:

- Provide Admin Documents.

Completion Criteria

- Admin Documents and Checklist have been configured.

Single Sign On (SSO) Implementation

OpenGov will:

- OpenGov implement identity provider initiated SSO for Microsoft ADFS, Microsoft Azure AD, or Okta.

Customer will:

- Complete the SSO enablement form.
- Provide the information from the identity provided required to establish SAML or HTTPS certification.
- Add OpenGov as a new application in Customer identity provider.

Completion Criteria

- Single Sign On has been configured.

Train

Procurement Training

OpenGov will:

- Provide training on system functionality. Topics include:
  - Creating Bids with Generic Templates
  - Live Bid Management & Vendor Experience
  - Evaluation and Awarding
  - Writing Solicitations using templates
  - Contract Document Developer Tools

Customer will:

- Attend training sessions as scheduled by the Project Manager and agreed to in the Project Plan.

Completion Criteria

- Training has been conducted.

Working Sessions

OpenGov will:

- Assign practice exercises to Customer to gain familiarization.
- Assist Customer during first real-life solicitation posting, and opening (if during deployment).
- Respond to questions regarding configured system functionality.

Customer will:

- Complete practice exercises to gain familiarization.
- Identify internal Admin Users & security permissions for all other users.

Completion Criteria

- Working sessions have been conducted.

Launch

HyperAdopt

OpenGov will:

- Provide up to eight (8) hours of remote working session(s) to answer any questions following solution acceptance.
- Send Solution Acceptance Document
- Transition for project team to Customer Success.

Customer will:

- Identify issues and attend sessions.
- Sign Solution Acceptance Document

Completion Criteria

- Customer sign-off that the project has been completed.

Exhibit 2: Technical Requirements

Procurement Technical Requirements

Logo
- .png or .jpg file
- At least 300KB but not larger than 500KB

Vendor List
- Single Flat file
- .csv or .xlsx format

Historical/Active Contracts
- Single Flat file based on mapping document provided by OpenGov
- .csv or .xlsx format

Sample Documents or Boilerplate Templates
- PDF or Word format, including all related attachments and documents.

Boilerplate Templates
- A boilerplate template document that can be reused more than once without any substantive change.
- Up to 50 pages in length each unless otherwise specified in Appendix B.
- All templates are assumed to be non-construction unless otherwise specified in Appendix B. A “Construction” template refers to templates inclusive of requirements, specifications, and conditions for construction projects: including any of the following examples but not limited to: regulations, codes, and standards, risk management, insurance management, dispute resolution mechanisms, phases, tasks, dependencies, materials, equipment, construction methods, liability and warranty periods.

Admin Documents
- PDF or Word format

OpenGov Inc.
660 3rd Street, Suite 100
San Francisco, CA 94107
United States

Order Form Number:	Q017511	**Prepared By:**	Alex Martinez
Created On:	October 8, 2024	**Email:**	amartinez@opengov.com
Quote Expiration Date:	October 31, 2024	**Contract Term:**	32 Months
Subscription Start Date:	November 01, 2024		
Subscription End Date:	June 30, 2027		

Customer Information

Customer:	Mission Springs Water District, CA	**Contact Name:**	Brian Macy
Bill To/Ship To:	66575 2nd Street Desert Hot Springs, CA US	**Email:**	bmacy@mswd.org

Order Details

Billing Frequency: Annual **Payment Terms:** Net 30

SOFTWARE SERVICES:

Product / Service	Interval Start Date	Interval End Date	Interval Fee
Budgeting & Planning *Dashboards, Financial Integration, Online Budget Book, Open Town Hall, Operating & Capital Budgeting, Reporting & Analytics, Story Builder, Transparency, Workforce Planning*	November 01, 2024	June 30, 2025	$18,099.80
OpenGov Procurement	November 01, 2024	June 30, 2025	$8,806.67
Budgeting & Planning *Dashboards, Financial Integration, Online Budget Book, Open Town Hall, Operating & Capital Budgeting, Reporting & Analytics, Story Builder, Transparency, Workforce Planning*	July 01, 2025	June 30, 2026	$32,017.65
OpenGov Procurement	July 01, 2025	June 30, 2026	$13,870.50
Budgeting & Planning *Dashboards, Financial Integration, Online Budget Book, Open Town Hall, Operating & Capital Budgeting, Reporting & Analytics, Story Builder, Transparency, Workforce Planning*	July 01, 2026	June 30, 2027	$33,618.53
OpenGov Procurement	July 01, 2026	June 30, 2027	$14,380.03
		Total Amount	**$120,793.18**

PROFESSIONAL SERVICES:

Product / Service	Start Date	Total Amount
Professional Services Deployment - Prepaid	November 01, 2024	$71,200.00
	Services Total Amount	**$71,200.00**

Order Form Legal Terms

Welcome to OpenGov!
This Order Form incorporates the OpenGov Master Services Agreement ("MSA") attached here or available at https://opengov.com/terms-of-service/master-services-agreement/ . The "Agreement" between OpenGov and the entity identified above ("Customer") consists of the Order Form, MSA, and, if Professional Services are purchased, the Statement of Work. Unless otherwise specified above, fees for the Software Services and Professional Services shall be due and payable, in advance, 30 days from receipt of the invoice. By signing this Agreement, Customer acknowledges that it has reviewed, and agrees to be legally bound by the Agreement. Each party's acceptance of this Agreement is conditional upon the other's acceptance of the Agreement to the exclusion of all other terms.

Mission Springs Water District, CA Signature:	OpenGov, Inc. Signature:
Name: Title: Date:	Name: Title: Date:

OPENGOV

OpenGov and Mission Springs Water District

Project Plan Letter and Partnership Investment Summary



MSWD
Mission Springs Water District

James Jaggers
Account Executive
916-223-9146
jjaggers@opengov.co

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Brian Macy
General Manager
Mission Springs Water District
66575 2nd Street
Desert Hot Springs, CA US

RE: Project Plan Letter for Budgeting & Planning and Procurement Software

Dear Brian,

On behalf of OpenGov, we are thrilled at the opportunity to partner with the Mission Springs Water District by proposing OpenGov Budgeting & Planning, the industry's only year-round collaborative budgeting software and workflow software designed to meet the unique needs of public sector planning and analysis, along with OpenGov Procurement, the collaborative public procurement suite built for the modern government. We value your careful consideration in reviewing the project plan letter we have prepared for you.

We understand that the Water District is looking for a comprehensive solution for your operating budget, capital planning, workforce planning,reporting capabilities, forecasting accuracy, online budget book, reporting, and workflow needs. In response to this, the following plan letter outlines how OpenGov Budgeting & Planning is the most collaborative and complete solution for governments, trusted by hundreds of forward-thinking agencies to plan more effectively and drive engagement with their communities. Additionally, we understand that the Water District is looking for a comprehensive Procurement Management system to support and manage the entire procurement lifecycle, including: initial request and approval, solicitation development, advertising and response dates, evaluation committee review, and contract award and execution. In response to this need, the following plan letter also outlines OpenGov Procurement – a full procurement lifecycle solution that provides end-to-end workflow automation across Solicitation Development, Supplier Engagement, Evaluations & Awards, and Contract Management - built with an intuitive cloud design, and a company culture focused on the customer experience.

OpenGov has helped many municipalities understand how investing in technology can increase productivity for staff, cutting budget development time by 50%, reducing report creation by as much as 80%, and reallocating up to 1-2% of your budget to strategic initiatives. As a true partner, OpenGov also enables municipalities like the Water District to build trust with communities by communicating initiatives and progress clearly with integrated transparency capabilities. OpenGov Procurement frees teams from the drudgery of manual and paper-based processes through an easy-to-use solution built specifically to manage government procurement workflows. Water District staff will be able to produce high-quality, consistent, and compliant solicitations while providing transparency and clear communication to suppliers that will help them understand and respond to solicitations more effectively. OpenGov has a strong presence in the state of California

partnering with governments such as Palmdale Water District, Valencia Heights Water Company, and Valley Sanitary District.

We are on a mission to power more effective and accountable government and seek to produce long-term partnerships with the agencies we serve. Our entire organization is committed to ensuring the success of this engagement with the Water District, and I look forward to meeting with you and your team very soon.

Sincerely,

James Jaggers
jjaggers@opengov.com
916-223-9146

Executive Summary

OpenGov is proposing **OpenGov Budgeting & Planning** with the **Reporting & Transparency capability, and OpenGov Procurement** for consideration. We look forward to demonstrating how these solutions will enable you to operate efficiently, adapt to change, and strengthen public trust.



OpenGov Budgeting & Planning is the only modern, year-round collaborative budgeting software designed to meet the unique needs of data-driven public sector planning and analysis. Trusted by hundreds of forward-thinking governments, OpenGov Budgeting & Planning is the industry's most collaborative solution for budget process automation, personnel cost forecasting, performance reporting, strategic planning, and community engagement. OpenGov Budgeting & Planning empowers governments to bring modern efficiencies to their complex planning process and drive community outcomes.

Reporting & Transparency powers the OpenGov Cloud with unparalleled reporting and transparency capabilities to drive faster, more effective decisions, and understand the public response. OpenGov was founded on the principle that better transparency and civic service are paramount to the future of state and local government. Reporting & Transparency provides a seamless connection between back-office capabilities and industry-leading communication tools; transforming civic engagement and empowering data-based decision-making.

OpenGov Procurement is the collaborative public procurement suite built for modern government. Providing end-to-end automation across solicitation development, proposal evaluations, and supplier interactions, OpenGov makes procurement more enjoyable and transparent for everyone involved. With it, procurement teams have the intuitive cloud software and world-class support needed to achieve strategic procurement.

Procurement teams using OpenGov have cut the time required to write and release RFPs by 75%, increased supplier responses to solicitations by 3-4x, and moved to 100% paperless procurement – all while transforming relationships within their government by simplifying how internal stakeholders engage with their function. As part of the OpenGov Cloud, OpenGov Procurement helps governments connect end-to-end processes across budgeting, procurement, accounting, and reporting —- driving improved strategic outcomes enterprise-wide.

Why OpenGov?

Operate Efficiently

Public sector organizations are constantly under pressure to achieve efficiency gains. OpenGov offers transformative solutions for budgeting, financial management, permitting and licensing, asset management, and procurement with the industry's best reporting and transparency capabilities — allowing customers to save thousands of hours on their processes.

Adapt to Change

Modern, high-performance governments build scalable, flexible infrastructure and processes that equip them to adapt to these changes and create a sustainable organization that can withstand shifting internal and external priorities, maintain continuity through political changes, and perform well through workforce changes**.** Modern cloud architecture ensures all of your users have access to the latest features and upgrades while reducing your IT burden, minimizing your cost footprint, and breaking down system and data silos. Thanks to world-class professional services and a roadmap driven by customer feedback, you future-proof your investment for the next generation.

Strengthen Public Trust

The key to public trust in government relies on the level of proactive communication and quality service provided — which today requires modern digital experiences to meet expectations. Thousands of governments nationwide partner with OpenGov to drive more effective and accountable operations through cloud solutions. Built exclusively for state and local government, OpenGov's software, services, and expertise are backed by over 500 years of employee experience in the public sector.

Trusted by Leading Governments

City of Minneapolis, MN

City of Pittsburgh, PA

City of East Providence, RI

City of Norfolk, VA

Kansas City, MO

City of Tucson, AZ

City of Tampa, FL

City of Florissant, MO

Benefits of Modern Government Cloud Software

In a post-pandemic world, the benefits of modern cloud software (aka: "Software as a Service") are crucial in helping governments address the challenges of remote work, digital services, and managing uncertainty. Cloud software helps you future-proof your investment while focusing on your community.

✔ Operate Efficiently
Modern government work is collaborative. Intuitive software empowers all users for success.

✔ Improve Resident Experience
Digital services map to the expectations of community members and improve satisfaction.

✔Strengthen Public Trust
Better decisions and alignment come from common, shared, accurate information

✔ Adapt to Change
Leaders have confidence in the face of uncertainty that their processes are secure and sustainable.

All Clouds aren't Created Equal

Most software providers in the market are packaging up legacy software as "cloud" because it's delivered over a network. Same software, different packaging. These aren't designed for 21st-century government. Modern government cloud software has these characteristics:

- **Anywhere, Any Device -** Nothing to install - only a browser required
- **Intuitive User Interfaces -** Eliminate the nuances and complexities that only "power users" can understand
- **Fast and Configurable -** Get up and running quickly, providing value when you need it
- **Cloud-First -** Focused on one great experience, not managing different versions of software
- **Continuous Enhancement -** Rapid innovation driven by customer feedback
- **World-Class Security and Infrastructure -** Built on leading cloud infrastructure from AWS and SOC2 (Type 2) Certified *(more info on the AICPA's SOC2 control framework here)*
- **100% Hassle-Free -** Always up-to-date with no effort from your government.
- **Future-Proof -** Most software providers will have to re-architect for the cloud – a huge disruption you can avoid

"Any user, whether it's a Council member, a member of the public, or staff in departments, can go into the budget data and answer their own questions,"

Jennifer Tell, Budget Manager | City of Alameda, CA

OpenGov Budgeting & Planning

Modernize your budget and align spending to strategic outcomes.

Manage an Accurate, Outcome-Focused Budget Process

Streamline and unify your end-to-end budgeting process, seamlessly tie budget dollars to key organizational initiatives, and draw actionable insights that maximize performance outcomes. Then, through Reporting & Transparency, add a narrative to your results and share them internally and externally for better collaboration.





"OpenGov helps us bring it all together, it enables us to both: 1) create a better, more collaborative budget, one that deploys resources more efficiently across departments; and 2) demonstrate to the public, Council, and our bond ratings agency the impact of savings and investments for our city."

Bob DaSilva
Mayor | City of East Providence, RI



Collaborate More Effectively. Collaborate across departments by sending and receiving budget proposals, tracking performance on strategic objectives, commenting on key reports, and tying strategic priorities to outcomes.



Build an Award-Winning Budget Book. Take your budget book online to transparently share with local residents and internal departments, all within a GFOA-award-winning template to create an award-winning budget document.



Organize your Capital Planning. Streamline project submission, effectively align your capital planning to strategic priorities, forecast the full cost of long-term capital expenditures, track performance, and keep the public informed along the way.



Automate Workforce Planning and Forecasting. Model and forecast the full burdened cost of your workforce plan with the industry's most comprehensive workforce planning solution. Treat your largest cost driver with the modern technology it deserves.



Build Trust Through Transparency. Build trust with constituents by communicating initiatives and progress clearly while fostering better engagement with best-in-class transparency solutions. From budget simulations and virtual council meetings to internal dashboards and public-facing web pages, when it comes to engaging with the public we've got you covered. It's how we got our name, and nobody does it better.



Manage your Processes and Achieve your Strategic Plan. Save time, drive alignment, and manage your most impactful internal processes. From submitting proposals to evaluating performance data, automate your unique processes so all your steps are centralized, documented, and nothing falls through the gaps in your budget, finance, and operating workflows.

Budgeting & Planning Use Cases

- Collaborative Operating, Capital, and Personnel Budgeting
- Multi-year Capital projections
- Online Budget Book Publication
- Budgetary vs Actuals Reporting
- Workforce Calculations and Forecasts
- Performance Management
- Financial Projections
- Program-based budgeting
- Scenario Analysis
- Strategic Initiative Budgeting and Reporting

Year-round, Full-Featured Public Sector Budgeting

Maximize end-to-end effectiveness for your entire year-round budget and planning cycle, from near-term forecast adjustments to long-range capital initiatives to continuous budget management and strategic initiative engagement.

The standard solutions in your Budgeting & Planning software suite include:

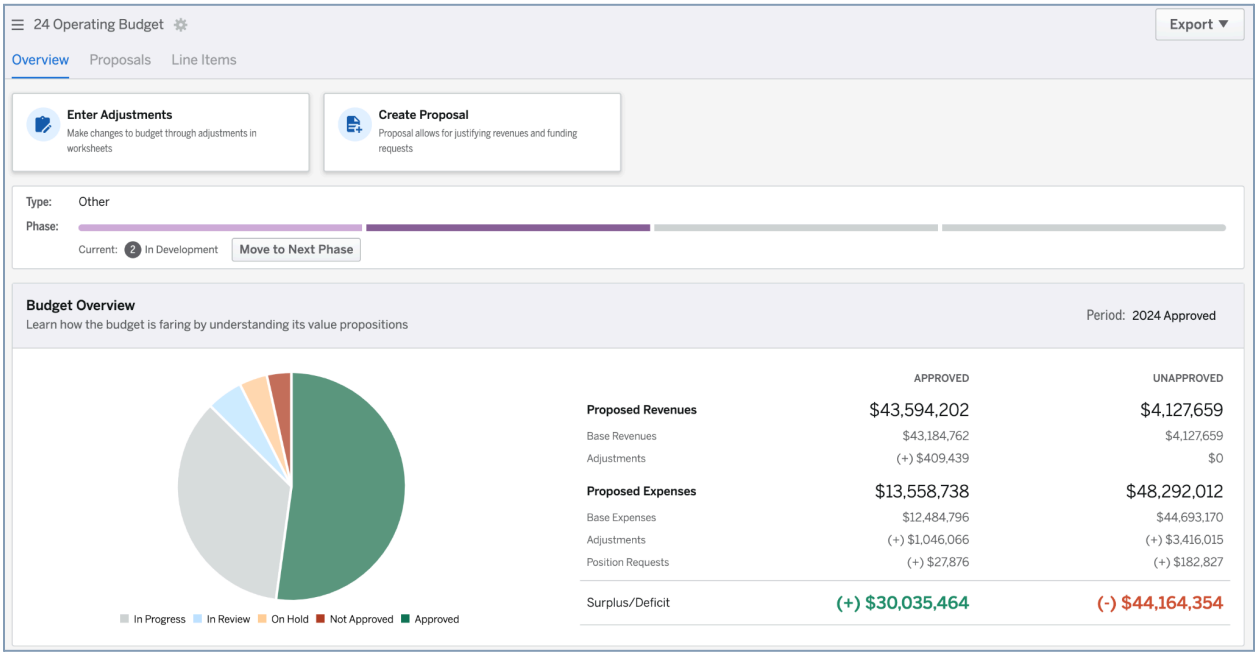
Operating Budget:
Liberate your budgeting from disparate spreadsheets with a unified process that seamlessly ties spending to desired outcomes

Workforce Planning:
Simplify planning for your most complex and important asset — your people – with scenario analysis, advanced calculations, and integrated budget requests

Capital Planning:
Forecast long-term capital expenditures, manage proposals and evaluations, track performance, and easily keep stakeholders from various audiences informed of progress

Online Budget Book and Publications:
Publish a fully interactive, GFOA award-winning online budget book and a flexible online publisher makes creating and distributing any kind of financial, operational, or project information easy and accessible.

Performance Reporting:
Monitor your budget vs actuals and non-financial performance data with dashboards and reports that anyone from electeds, to executives, to the public can use to monitor progress against strategic goals and stay on budget.



User Home Screen includes At-a-Glance Budget Overview and Tasks

Government's Most Collaborative Budgeting & Planning Solution

OpenGov drives efficiency through heightened collaboration by centralizing your planning in an intuitive online solution, delivering breakthrough communication between offices and departments.

- Achieve **unprecedented alignment** around strategic priorities that come from a real-time, singular source of truth
- Give your budget collaborators an **easy-to-use** system that reduces the back-and-forth of traditional processes
- **Controlled collaboration** is made simple through configurable administrative settings for user access and editing ability

Industry-leading Reporting and Analysis to Operate Efficiently

OpenGov Budgeting & Planning is built with a data-first foundation that provides out-of-the-box reporting & analysis capabilities for dashboards, managerial reporting, KPI tracking, scenario modeling, and data consolidation and sharing.

- Share **complex information that the public, elected officials, departments, and administration can understand** with customizable at-a-glance insights and interactive dashboards

- **Reduce reporting bottlenecks** by freeing up your IT, finance, and other staff with centralized, self-serve reporting
- **Sharpen your focus on outcomes** by establishing and tracking relevant KPIs to keep stakeholders updated on spending, initiatives, and operations

Seamless Transparency and Engagement to Strengthen Public Trust

Build trust in your community by sharing initiatives and progress clearly while fostering better engagement through integrated tools to collect feedback and sentiment.

- **Publish award-winning budget books online** to provide residents with a better understanding of how tax dollars are impacting the community.
- **Communicate initiatives effortlessly** with a simple drag-and-drop web page builder and customizable themes that make it easy for residents to digest key narratives.
- **Run public meetings** and budget simulations with our Community Feedback — complete with forms, surveys, and other tools for robust public engagement.
- **Deliver up-to-date financial and operational data with context** to keep the public informed of progress and fiscal health.

Modern Cloud Technology to Enable Distributed Planning and Adapt to Change

Look to the modern cloud technology trusted by thousands of governments like yours to connect your offices and departments from anywhere, on any device.

- Finalizing your budget in the most extreme climates with device-agnostic software that frees your staff to **collaborate virtually** in a remote work environment
- Be prepared for the unexpected with **online reporting, analysis, and scenario planning tools** that promote rapid response to unbudgeted external risks
- **Attract new generations of talent** to replenish a retiring workforce by providing the modern cloud tools they expect
- Backstop risks to your institutional knowledge through **enhanced continuity** from hassle-free updates, **multi-site backups**, and robust disaster recovery plans

Integrated Strategic Planning and Performance Management

Drive community outcomes with comprehensive tools to invest in your strategic plan and track performance and progress throughout the year.

- Build your **strategic plan** and your government's **priorities** directly into your planning system

- **Tie budget worksheets directly to strategic initiatives** and **automatically report** on the level of funding each initiative gets throughout the budgeting process
- **Monitor budget-to-actuals** for strategic initiatives throughout the year to understand where to correct your actions to achieve your strategic plan
- Track and **evaluate non-financial performance** data to understand, invest, or **course-correct** on the outcomes of your strategic initiatives
- **Communicate** easily with the public using **automatically updating embed charts and graphs** in OpenGov's publishing tools

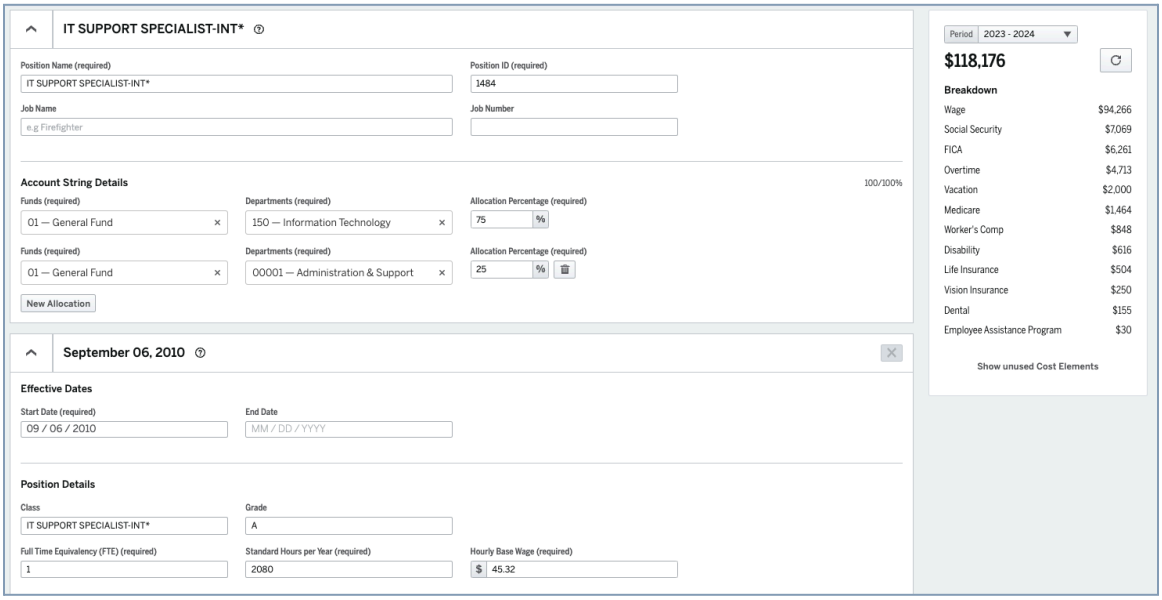
Collaborative Multi-Year Workforce Planning

Empower your departments to contribute and collaborate on each year's workforce plan with the tools to create a structured and protected personnel budgeting process.

- Plan for the **right jobs at the right budget**
- Allow departments to **seamlessly lookup current personnel budget levels** and **request new positions** that all follow your current calculations of the full-burdened cost of each employee
- **Run summary reports** that update automatically with changes in the personnel budget

Key Features

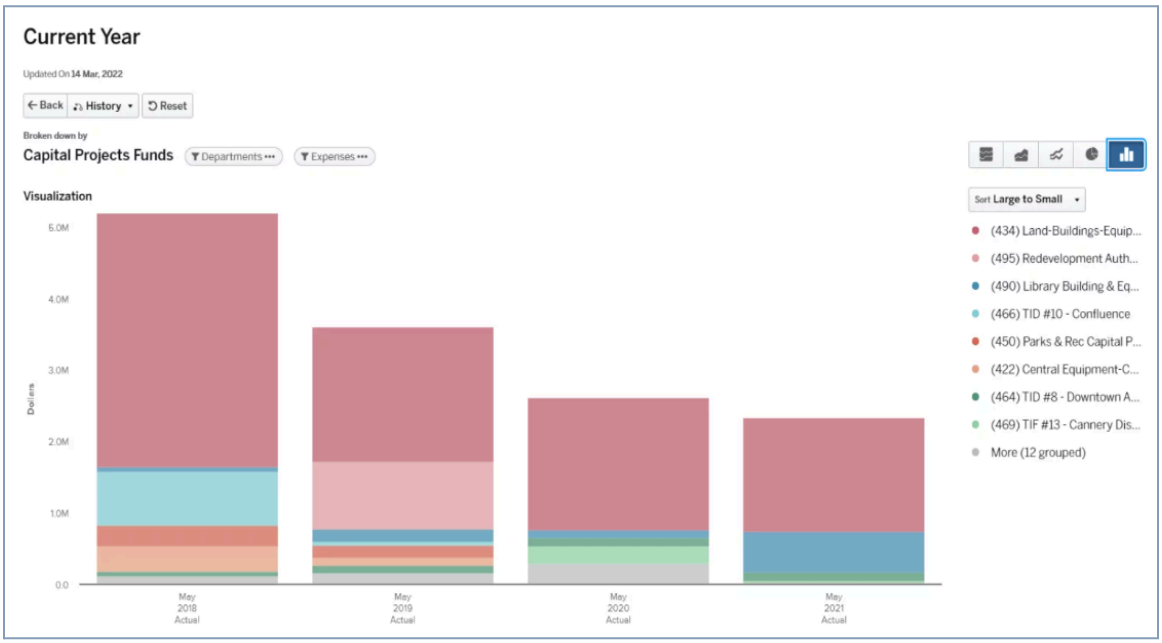
Precisely calculate fully-burdened personnel costs through workforce planning.
Drive better salary projections, increase visibility into cost drivers, and reduce generic assumptions. You can calculate the fully burdened labor costs of an individual or overall workforce, perform scenario analysis to inform negotiations and budget decisions, run vacancy reporting, compare actual positions to budgeted positions, and request new positions using accurate, updated costs. Whereas other solutions on the market may overburden you with complicated formula coding or require extreme manual manipulation to align your true costs, OpenGov handles the complicated calculations for you. You instead have time to focus on the impact of future costs.



Get at-a-glance insights on allocations and the fully-burdened costs of any active or vacant position

Forecast long-term expenditures for capital planning initiatives.

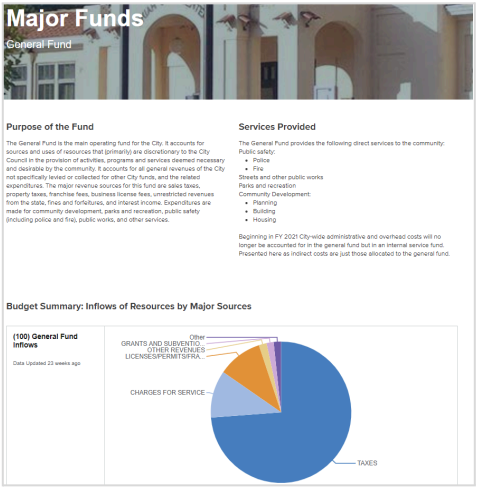
Seamlessly harness the information your team needs to make educated decisions while providing a working blueprint for sustaining and improving your community's infrastructures. You can send and receive capital planning proposals, adjust proposal line items, track performance on projects, and comment on key reports. Then, easily create printable dashboards to streamline capital meetings.



Easy-to-navigate and easy-to-create reports give you insights and drill-downs on your long-term plans

Simplify online budget publications.

Establish a framework for building any of your budget publications, like your online budget book, faster and more accurately, making the process repeatable and scalable for future years. You can clearly communicate your agency's priorities all while leveraging templates designed with GFOA best practices in mind.



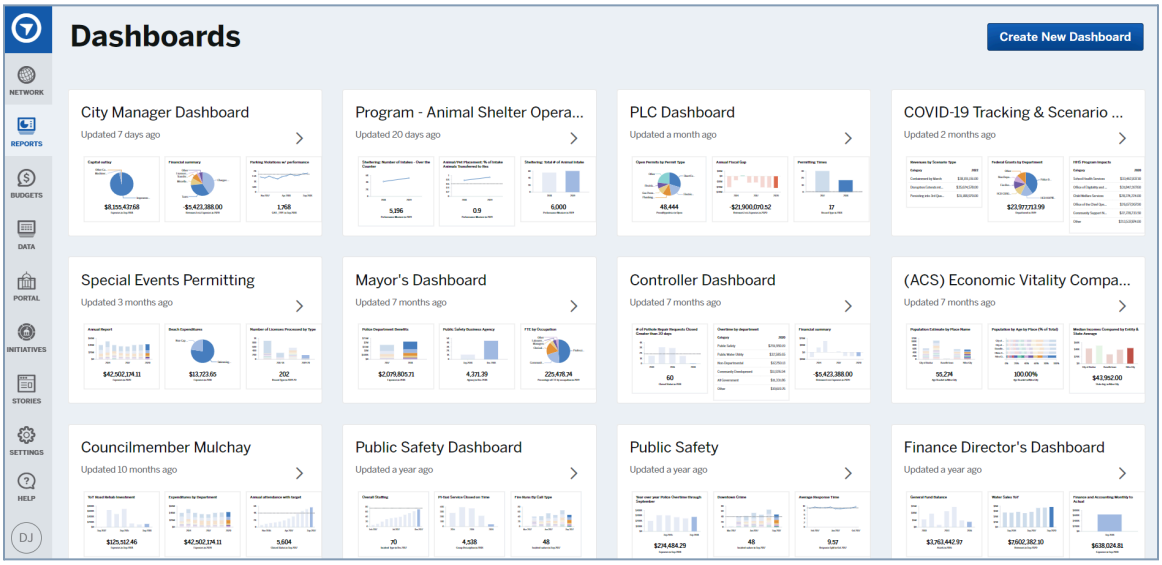
Interactive, Easily-Digestible Data



Tell the Story of Your Strategic Plan

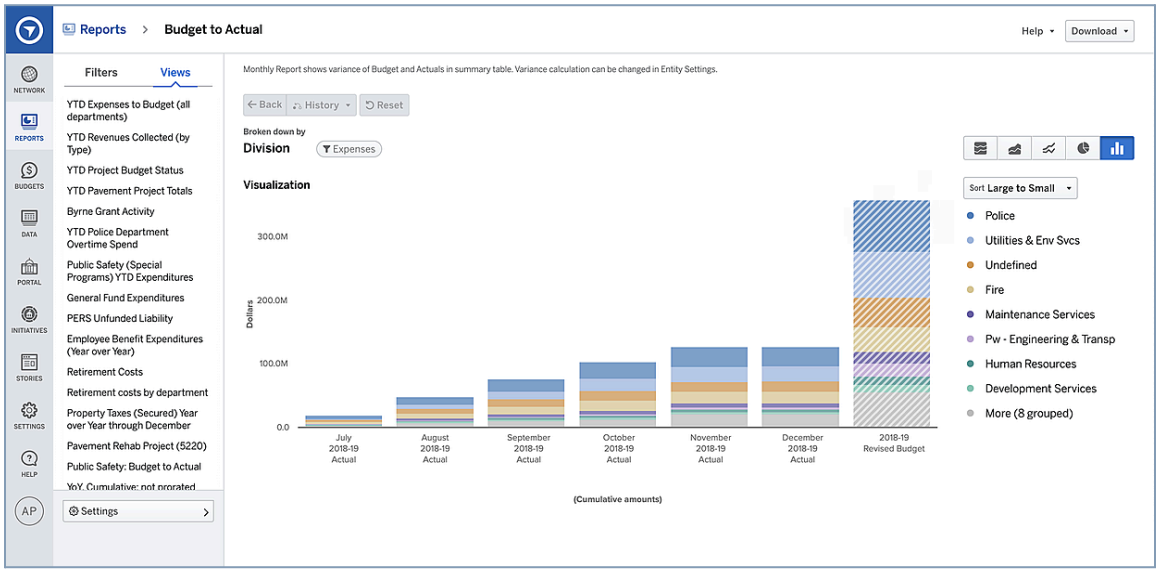
Make better decisions with centralized dashboards for everyone.

Powering OpenGov Budgeting & Planning is OpenGov Reporting & Transparency. Integrate and synchronize your financial and non-financial data with other data sources including your ERP. When any data point changes, all reports automatically update. You can go beyond seeing your outcomes and truly understand the reasoning behind performance with OpenGov's reporting feature.

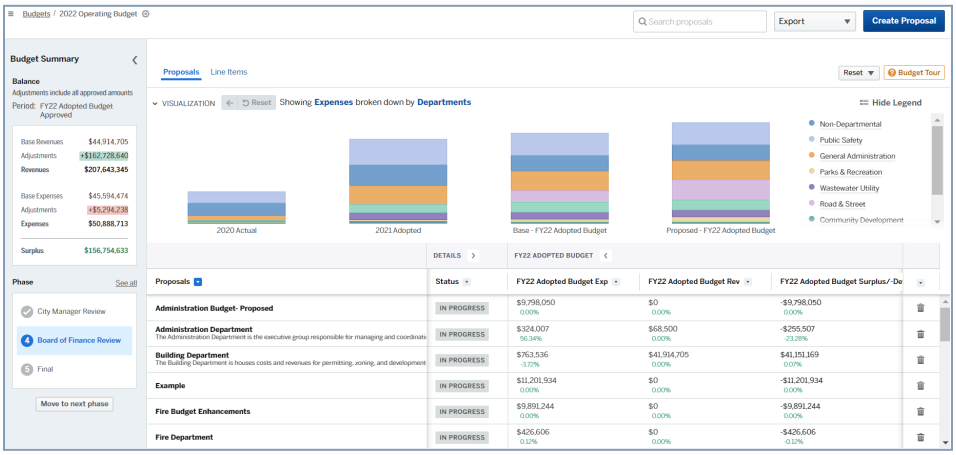


User Home Screen Includes At-a-Glance Budget Overview and Tasks

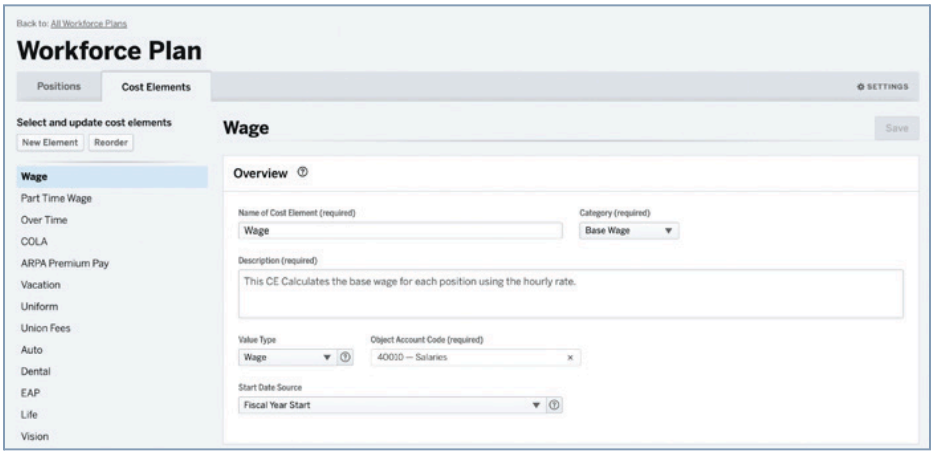
Additional Screenshots of OpenGov Budgeting & Planning



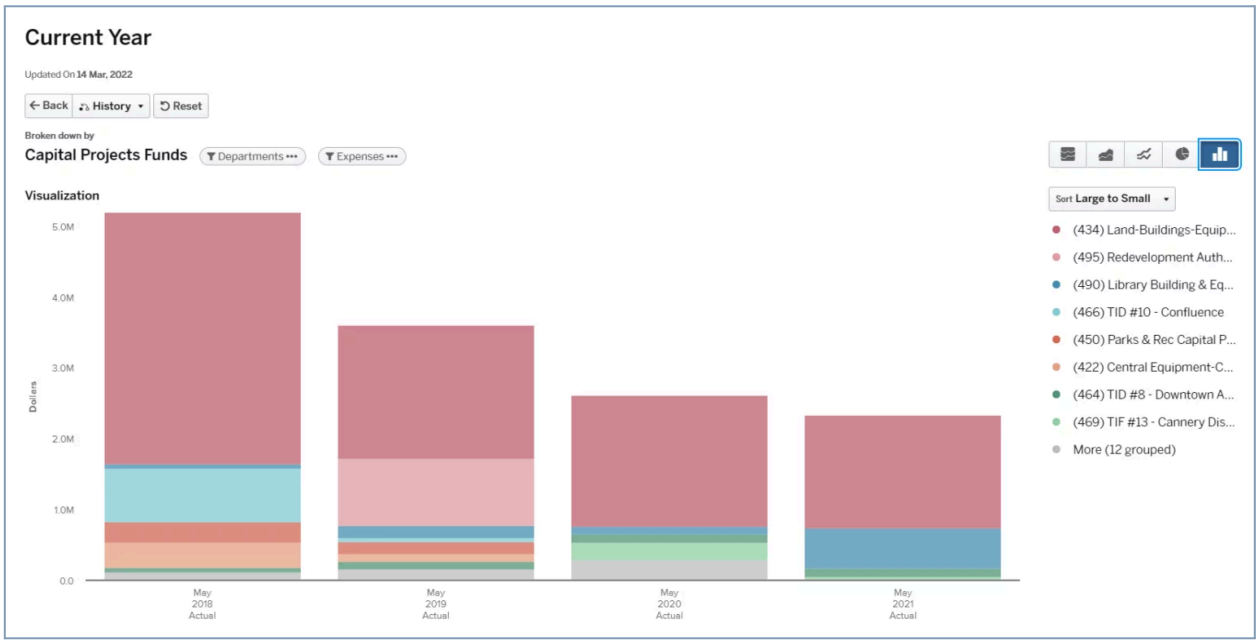
Integrated and Easily Configurable Reporting with Up-to-Date Financial Data



Operating Budget Proposal Summary Table

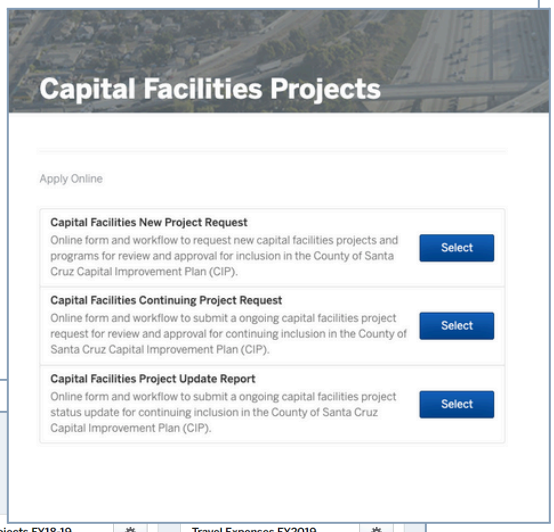


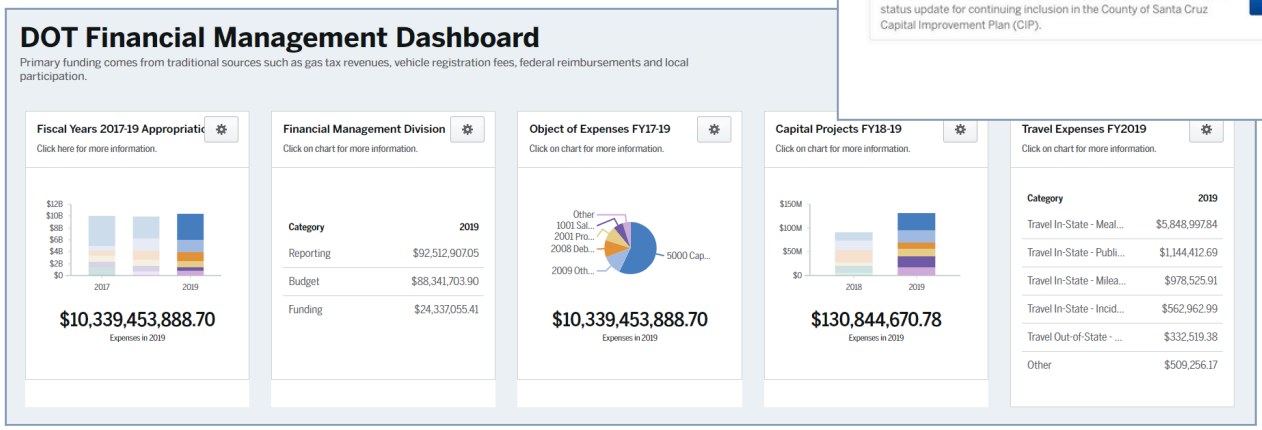
Multi-Year Workforce Planning Cost Element Creator



Full Feature Capital Planning: Reporting, Project Communication, and Proposal Creation







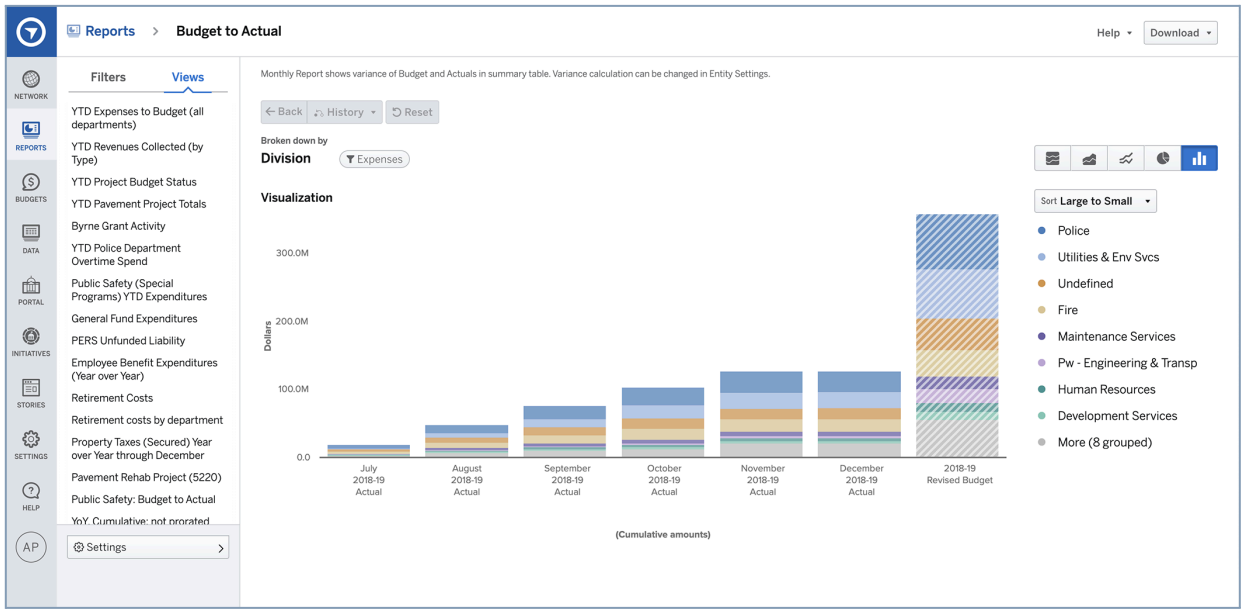
Executive Dashboards with drill-down capabilities

Reporting & Transparency

Centralize reporting and align data with context for internal and external stakeholders

OpenGov Budgeting & Planning is powered by our robust **Reporting & Transparency** capabilities.

Built with a data-first mindset, OpenGov Budgeting & Planning includes unparalleled reporting and transparency capabilities to drive faster, more effective decisions, and understand the public response. OpenGov was founded on the principle that better transparency and civic service are paramount to the future of state and local government. Trusted by hundreds of forward-thinking customers, OpenGov Reporting & Transparency provides a seamless connection between back-office capabilities and industry-leading communication tools – transforming better civic engagement from aspiration to reality.



Reporting & Transparency Use Cases

- Interactive budget summary
- Community surveys
- Participatory budgeting
- Performance reporting
- Stakeholder engagement
- Citizen ideas/feedback portal
- Internal project coordination
- Emergency communication
- Strategic planning

Present complex information that all parties can understand.

Keep internal and external stakeholders updated on performance and aligned around high-level strategic goals. Gain at-a-glance insights with interactive dashboards, take action with customized alerts, or dive into the granular details for deeper analysis.

Increase trust with broad community engagement.

Supplement public hearings with virtual town halls, capital project annotations, budget simulations, and online surveys that are easy and convenient. You can gather broader feedback from residents by reducing the barriers of involvement.

Reduce reporting bottlenecks across your organization.

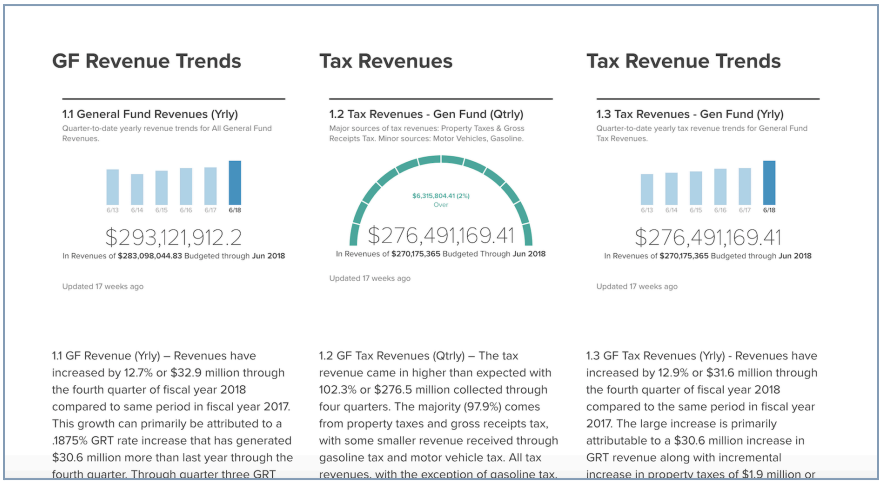
Free up your IT and Business Intelligence professionals with centralized reporting and immediate access to necessary day-to-day data for every department.

Achieve your communications objectives.

Put your operating and strategic plans online in a way that your constituents can easily understand and even interact with. Tell the stories behind your data by quickly creating, editing, and publishing content in real-time, while easily incorporating feedback. Then, identify and analyze engagement by seeing the number of views, unique visitors, and social sharing metrics.

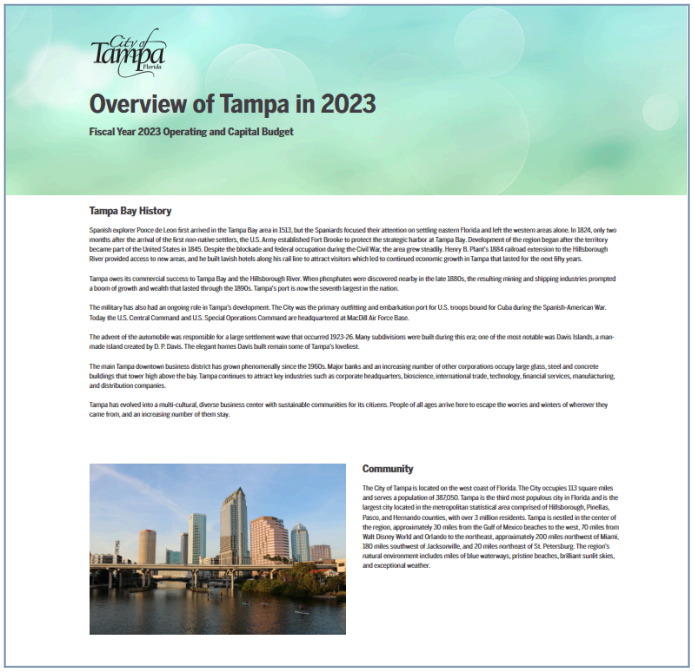
Focus on performance to drive community outcomes..

Establish goals for departments, programs, or initiatives, then track relevant KPIs to keep external stakeholders updated on spending, performance, and progress.



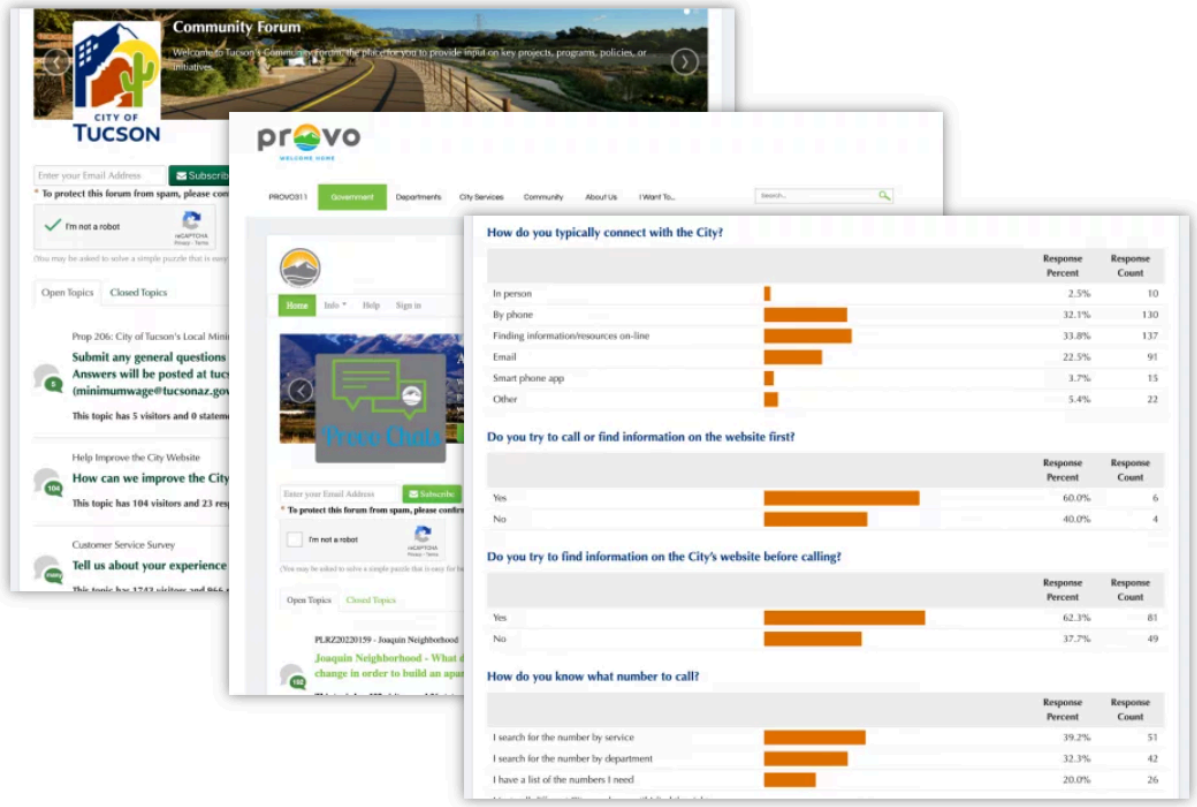
Communicate clearly and increase transparency with stakeholders.

Create and share content easily and quickly. Use a simple, drag-and-drop page builder to combine your data with images, dashboards, maps, and narrative context. Present complex information in a way that's easy for anyone to understand. Share via email, social media, or through your agency's website.



Capture feedback online, at meetings, or on the go.

Record feedback from residents, colleagues, and other stakeholders at any moment through online surveys, virtual town halls, mobile forms, or budget simulations.



Additional Features

- **Share the data behind the news.** Visually dynamic tiles reveal the yearly, monthly or weekly breakdowns of your underlying report through pie charts, stacked bars, and summary tables.
- **Better project planning.** Fulfill public input requirements for grant applications and collect the public response you need to for planning large-scale projects.
- **Social media impact.** Share your published pages on Facebook, Twitter, Nextdoor, or LinkedIn and track your story's analytics in OpenGov.



"We're an open book when it comes to city finances. You want to see the last 10 years of expenditures? It's on our OpenGov portal."

Kristina Alfaro
Director of Administrative Services | City of Cupertino, CA

"We saved 100 hours in annual budget work by transitioning to OpenGov Budgeting & Planning, including the publication of the budget document."



Walter Rossman
Deputy City Manager | City of Milpitas, CA

OpenGov Procurement

Collaborative Procurement Automation for the Modern Government

As part of the OpenGov Cloud, OpenGov Procurement helps modern governments connect end-to-end processes From solicitation development, supplier engagement, evaluations, and contract management. With OpenGov Procurement, customers access:

- The industry's **most** automated and intuitive Solicitation Development solution
- Modern Supplier Engagement that **increases bid responses** and **equitable selection**
- **User-friendly design** that guides users with in-context training and live support
- Transparent procurement and supplier relationships thanks to OpenGov's legacy of **driving transparent operations**



Satisfy Suppliers
Expand your supplier network and improve your partner experience with the industry's most intuitive bid portal and multiple workflows



100% Paperless Procurement
Digitize document management with scanning, uploading, and archiving facilities.



Increase Accountability
Establish a simplified view of contract and vendor spending via a single source of truth.



More Strategic Impact
Less clerical work and more strategic time thanks to intuitive guided workflows and integrated training for collaborators



Centralize Data
Enter data once and make it accessible to stakeholders across the entire system.

75%

of customers cut time spent writing & releasing RFPs

...

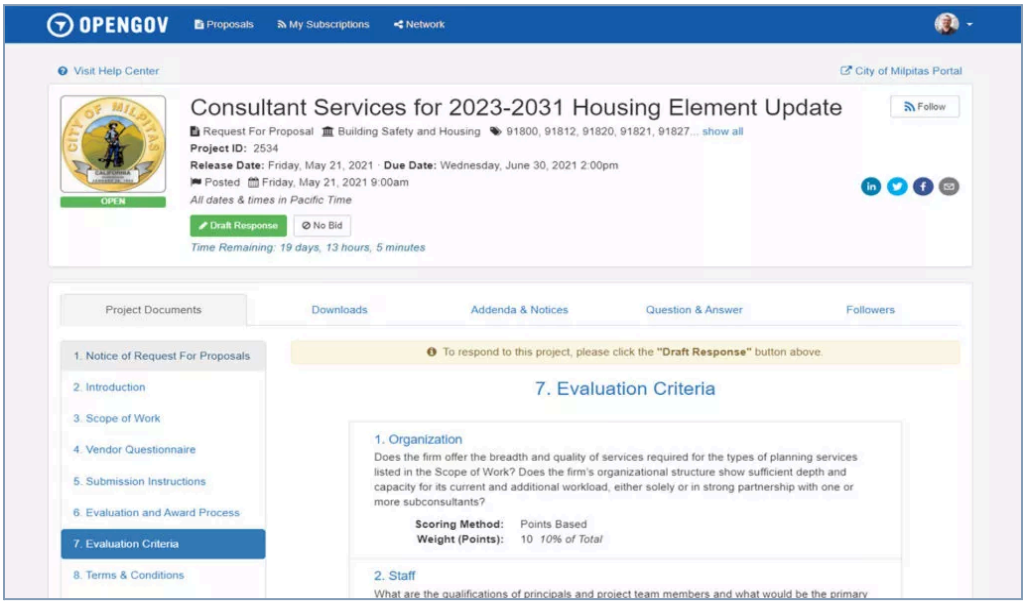
Increased supplier responses by

3-4x



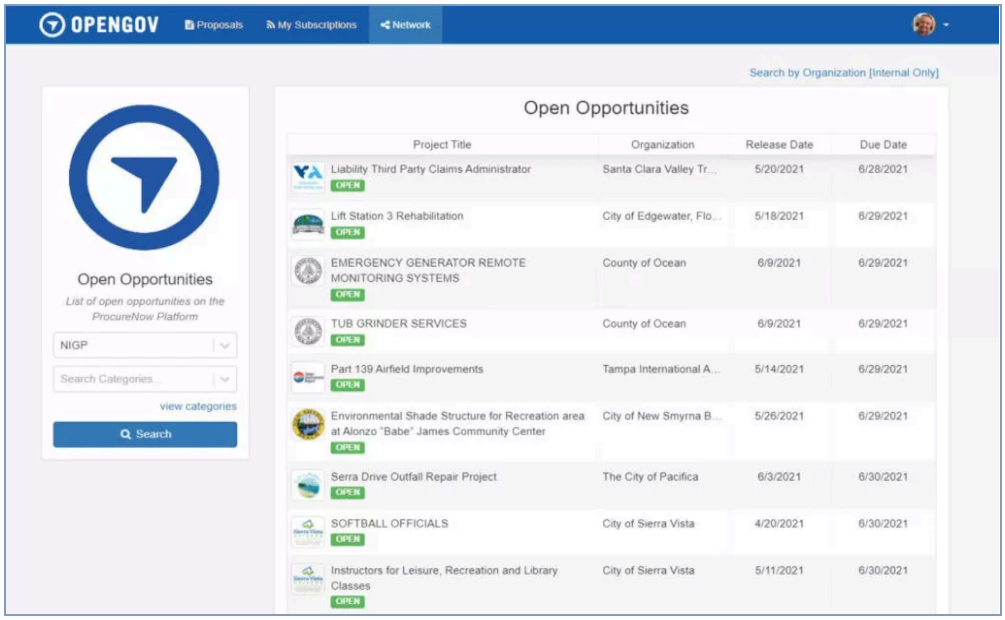
Turbocharge your Solicitation Development with Modern Automation

Exit the world of excessive uploading and downloading of PDFs, spending hours on scope research, word processors and formatting and version control challenges. Instead, turn your solicitation templates into intuitive, guided online workflows so project managers, reviewers, and buyers can easily collaborate on key documents. Dynamically track project status throughout reviews and get insight into timelines, stakeholders, and project pipelines. These "unique to OpenGov Procurement" capabilities turbocharge your entire workflow, with audit trail and compliance built in. This solution is so intuitive, that many agencies have had first-time users build bids with no training.



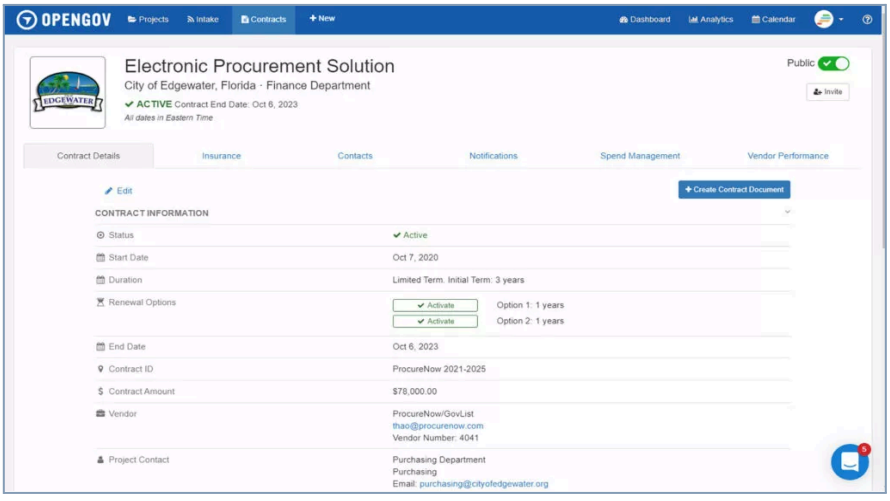
Engage Vendors in a Modern, Transparent, and Equitable Medium

From sharable public project links, vendor analytics, and funnel tracking to a simple, one-click vendor submission process, OpenGov Procurement does it all. Delight suppliers with guided online proposal submissions with a one-click submission, and live chat support



Say Goodbye to Excel Scorecards

No more Excel and paper scorecards, OpenGov Procurement can help you manage it all online. Whether you evaluate vendor proposals as Best Value using a scoring committee, Lowest Cost through bid tabulation, or anywhere in between, we can support your process.



Automate Contract Management

Never miss an upcoming expiration deadline again. Stay proactive—OpenGov Procurement automates reminders and notifications to stakeholders and gives you a birds-eye view of all your active and historical contracts across the organization.

OpenGov Procurement Use Cases

- Achieve End-to-End Strategic Procurement
- Modernize Solicitation Development
- "Wow" Your Supplier Community
- Streamline Project Intake
- Drive Collaborative Evaluations
- Automate Contract Management
- Build Public Trust

Key Differentiators of OpenGov Procurement



Intelligent Boilerplate Automation entrenches agency-specific policies and procedures into the software, allowing users to build solicitations more like TurboTax vs. being stuck in the world of Microsoft Word. Users enjoy a significant reduction in the uploading/downloading of large documents and reduced formatting and version control challenges. OpenGov is currently the only provider offering this level of automation.



Template Change Broadcasting allows agencies to make a change to boilerplate language and have that change broadcasted to ALL templates with the associated language, saving stakeholders from excessive, mundane work while enforcing compliance.



AI Scope Assistant leverages ChatGPT to build scopes of work within seconds of providing a brief description of the desired good or service. This feature is unique to OpenGov.



OpenGov's Government Networked Scope Library allows users to easily search and find existing public sector scopes/solicitations without having to upload/download documents or copy and paste.



Live Chat Support: OpenGov is the only public procurement solution to offer live chat support to both vendors and agency stakeholders.



Vendor accessibility is a core pillar of OpenGov. Vendors are never charged for premium alerts, experience a fully guided bid-response experience, and have public access to solicitation and contract documents. Most alternative solutions charge vendors for "premium alerts," if they want access to working with more than a single government.



Procurated Integration offers a network of Yelp-like vendor reviews from agencies across the country.



Integrated Electronic Bid Bond Integration provides agencies with assurance that their projects are protected through notarization, without needing a "wet signature."



Onboarding Checklists offer a guided workflow between agencies and vendors so all stakeholders have transparent visibility into who owes what and when (e.g. documents uploaded, approvals, etc.)



Records Retention Automation allows agencies to schedule the deletion of old documents, keeping their procurement portal clean and removing the risk of maintaining old documents.

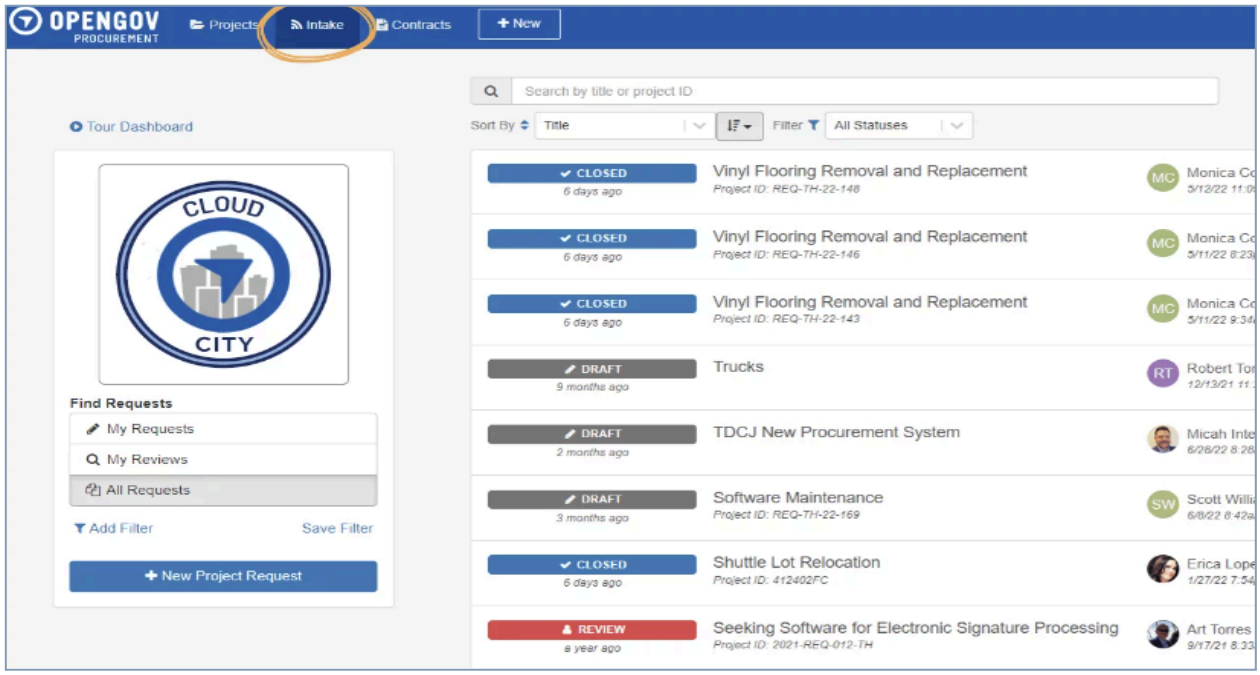
Solicitation Development Automation

Faster, Easier, and Compliant Solicitations

OpenGov Procurement offers the industry's only automated and guided RFx/Bid assembly solution that leverages intelligent boilerplates, which are custom-built with agency-specific policies and procedures. It has revolutionized RFx assembly, whether starting from scratch, piggybacking off templates from our publicly shared solicitation library, or leveraging our built-in national cooperative search feature. Drastically reduce the onboarding of new departmental buyers; it's so guided and easy to use that first-time users can build solicitations on their own, even using their mobile devices.

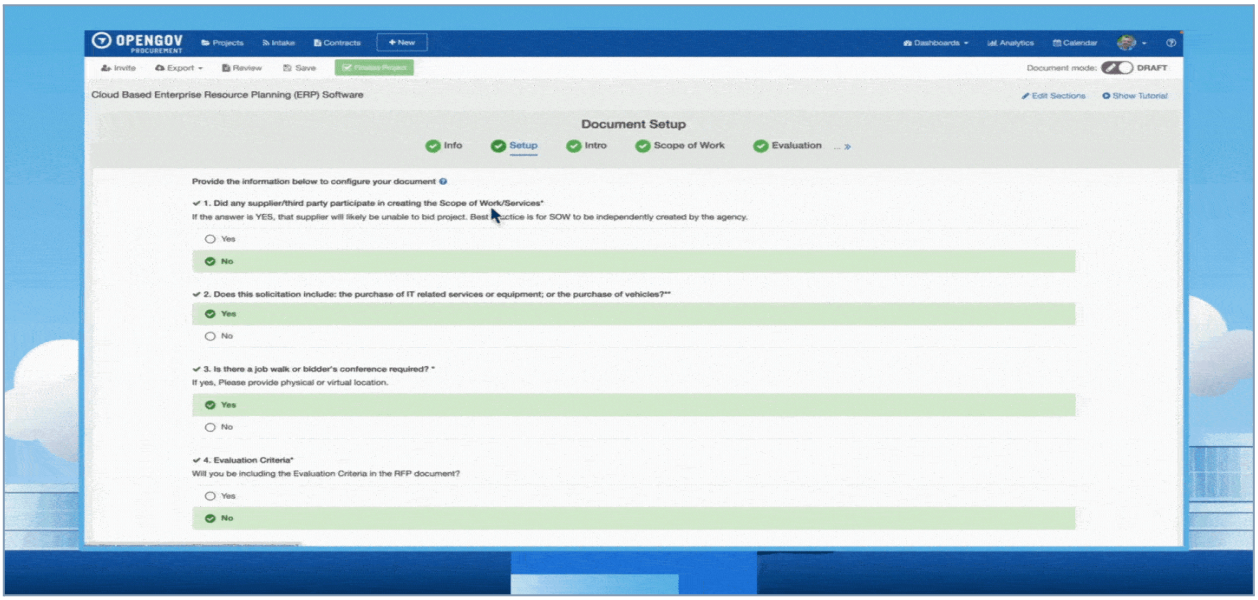
Step 1: Centralize Compliance and Control, Decentralize the Work

No more copying/pasting using word processors, or having to track down Scope terms. Empower internal customers and improve workflow with a fully guided intake module reinforced with automatic error checking. Now your SMEs can either start from scratch using intelligent boilerplate automation to draft their scope of work or leverage our Solicitation Library which is shared with agencies across the country, so users don't have to reinvent the wheel trying to find necessary specifications.

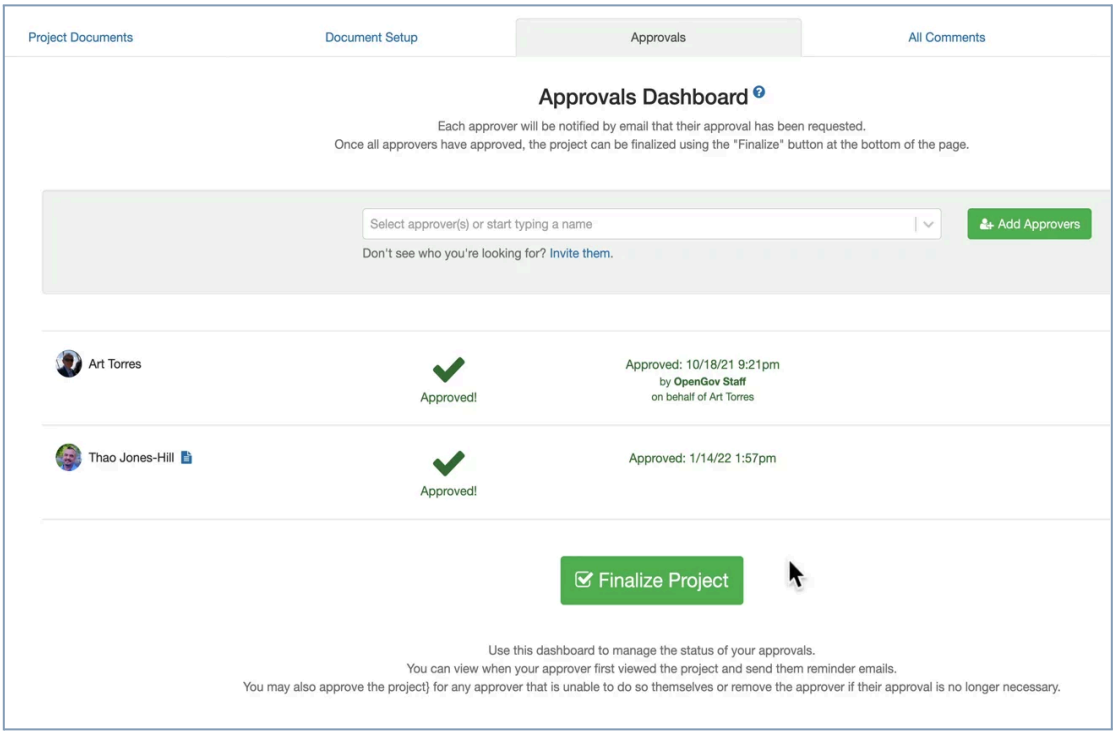


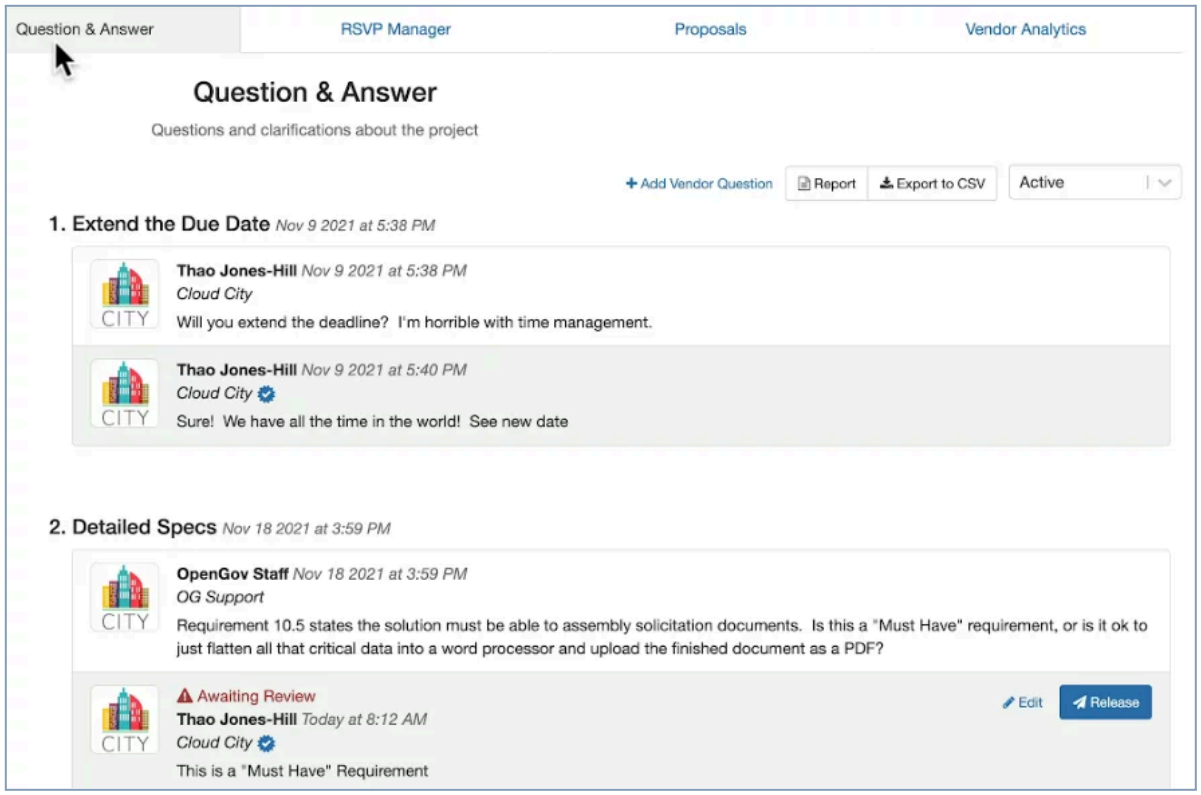
Step 2: Click-to-Creation Automation

OpenGov Procurement allows users to stay in the software during the entire solicitation development process. Its proprietary automation allows users to build solicitations by simply answering the guided step-by-step project-specific questions from templates your team has built. The selections determine the necessary forms, bid instructions, insurance requirements, pricing sheets, etc. Once the user has selected their answer, your RFx/bid documents will automatically be written for you with the appropriate instructions — its ease of use simply has no peers.



Step 3: Teamwork Makes the Dream Work





Collaborate in real-time. Guided workflows and content suggestions (defined by your agency) improve transparency and accountability, accelerating departments' productivity, while employing best practices. Enjoy reduced internal finger-pointing by staying aligned using clause-level security and audit trail features, simultaneous cooperative workflows, and live Q&A with colleagues — all without ever leaving the platform.

- In-line comments and task assignments
- Customizable training
- Automated alerts
- Calendar integration
- Redlining and detailed auditing
- Project tracking: Pipelines/stakeholder timelines

"A new hire did an entire solicitation on her first try; the software allows us to do this, you don't need to be tech-savvy."

Melanie McDonough
Chief Innovation Officer | City of Lebanon, NH

Supplier Engagement

Game-Changing Automation, Transparency, and Teamwork

OpenGov Procurement is designed specifically to empower public procurement teams, like yours. Collaborative workflows set vendors and internal teams up for success, supported by automation features that improve transparency and communication, while reducing finger-pointing and clerical work. Start leveraging paperless, intuitive e-bidding and scoring automation for a more reliable, strategic, and enjoyable process.

Engage Suppliers

Easy Access, Bi-lateral Workflows and Automation = Equity, Results, and Happiness

Collaborative	Transparent	Easy to Use
★ Encourage supplier diversity with free self-service vendor portal	★ Stay compliant with sealed bids, with multi-phase bid opening support	★ Integrate with digital signatures, online forms, electronic notary and bid bonds
★ Receive support with real-time chat	★ Review workflow reporting	★ Provide vendors with an accessible self-service vendor database
★ Stay aligned with in-suite Q&A management	★ Track vendor activity in real-time	★ Wow vendors with guided step-by-step questionnaire-like proposal submissions

Vendor Portal

Free Access to 1000s of Government Bids

With OpenGov Procurement, suppliers of all types, sizes, and locations have equal access to 1000s of government bids free of charge (yes, even for premium alerts) and bids can be viewed without vendors having to log in.

Avoid paper-heavy, disjointed bid response headaches. Our vendor questionnaire provides step-by-step guidance, designed for suppliers with no experience selling to governments. Intuitive workflows ensure no training is required, plus suppliers are never charged for portal access or premium bid alerts.



Accessible and Easy to Use:

- **Experience mobile compatibility** so you can work from anywhere
- **Use one login** to access unlimited governments
- **Easily upload** thanks to intuitive drag-and-drop features

Automated and Integrated:

- **Hit every deadline** with helpful automated alerts
- **Calendar deadline syncs** and auto addenda notices keep you on task
- **Error-free responses** thanks to automatic price tabulation and reviews
- **Fully integrated electronic signatures** and online forms
- **Online notary** and electronic bid bond integration
- **RSVP** to pre-bid meetings

World-class Support:

- **In-platform Q&A** to get the answers you need without leaving
- **Live-chat support** without having to contact the agency

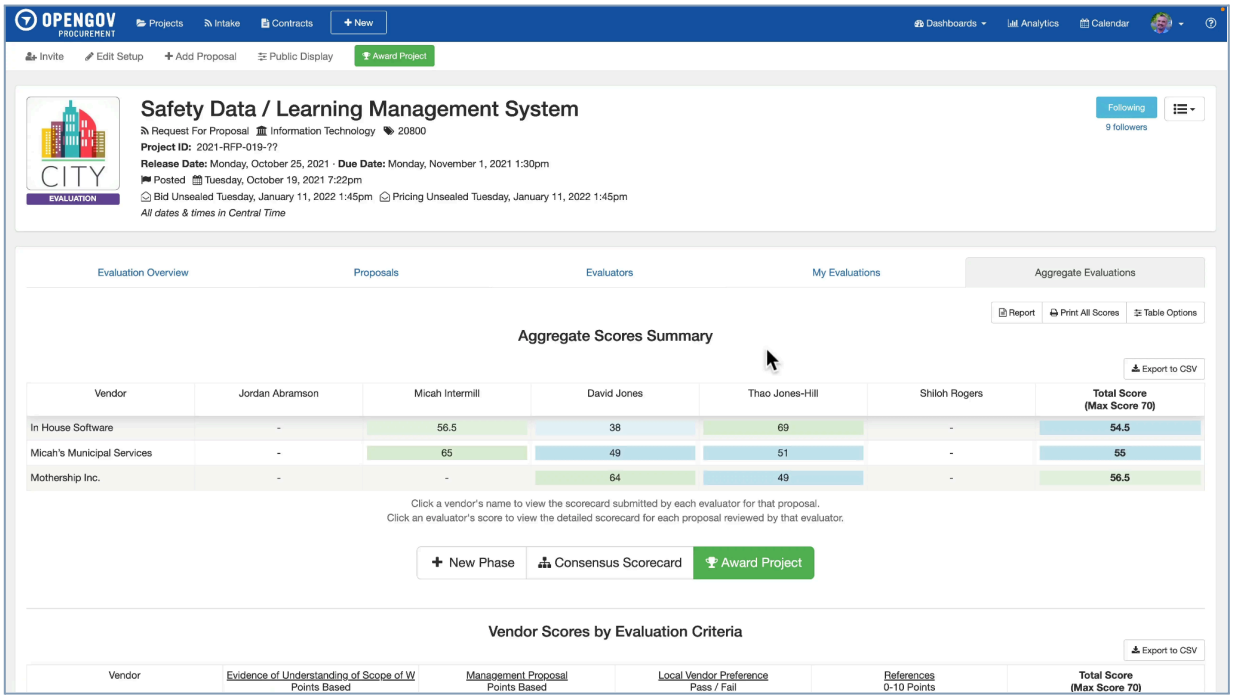
Groveland FLORIDA
City with Natural Charm

"I will never go to another system again. This platform is so intuitive; it doesn't need any training. I've heard this from my end users and my suppliers."

Chris Coghill
Procurement Director | City of Groveland, FL

Evaluate & Award

Align SMEs and Procurement; Maximize Strategic Purchasing. Internal teams and stakeholders work at a single, transparent source during group evaluations and can leverage best-value or lowest-cost scoring management and automatic tabulations, supported by sealed-bid openings that help agencies stay compliant and equitable.



Easy to Use	Collaborative	Transparent
★ Centralize evaluation committee management - can include external evaluators, with unlimited users	★ Send solicitation results with one-click supplier awarding and audited email notifications	★ Get insight and report on individual and cumulative score sheets, plus award summaries
★ Support both lump-sum and line-item awarding	★ Automated reminders and alerts keep teams on track	★ Communicate in real-time with in-platform Q&A
★ Leverage bid tabulations and side-by-side scoring management (best value or lowest cost)	★ Inform with intent-to-award notifications	★ Stay on-task with integrated calendar updates and alerts

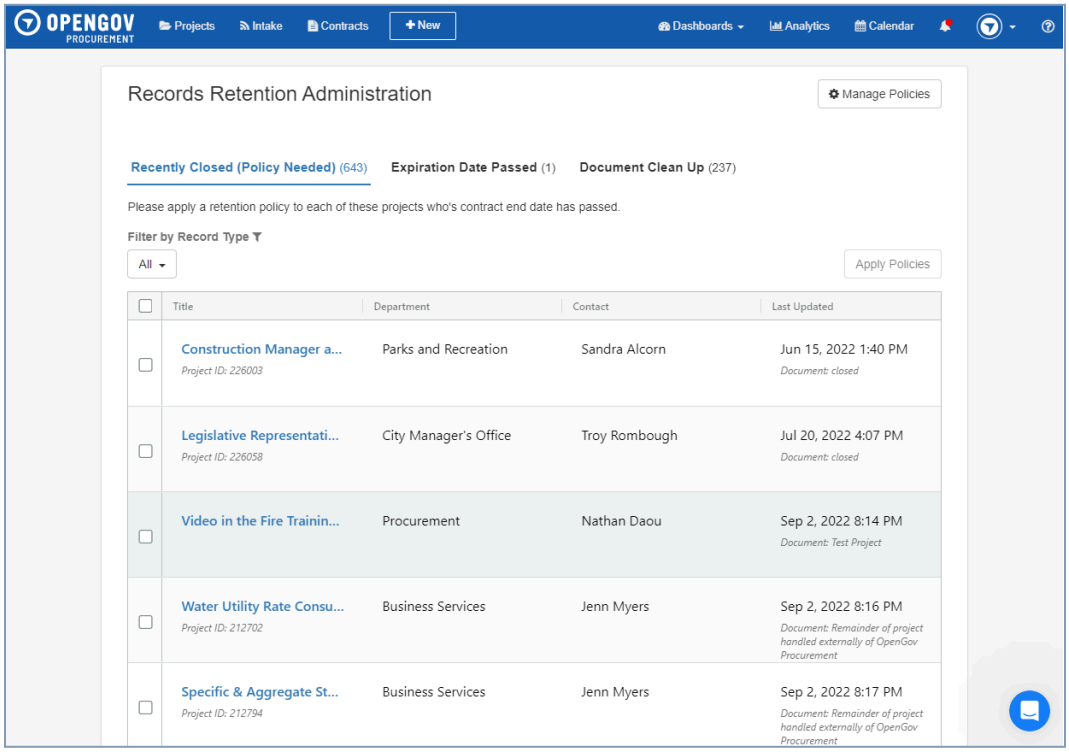
"We have all of the evaluation team working in the same digitized doc, which is so much easier to provide to the board when we send it for the recommendation. I have all the information at my fingertips and in one area."

Bill Meekins
Purchasing Manager | Frederick County Public Schools

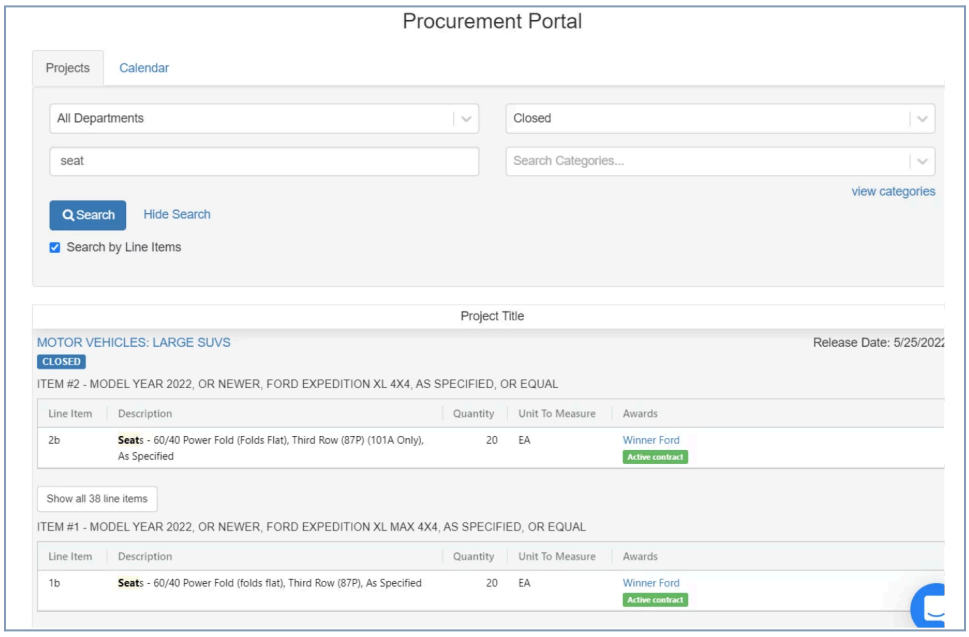
Contract Management

Drop the Clerical Work

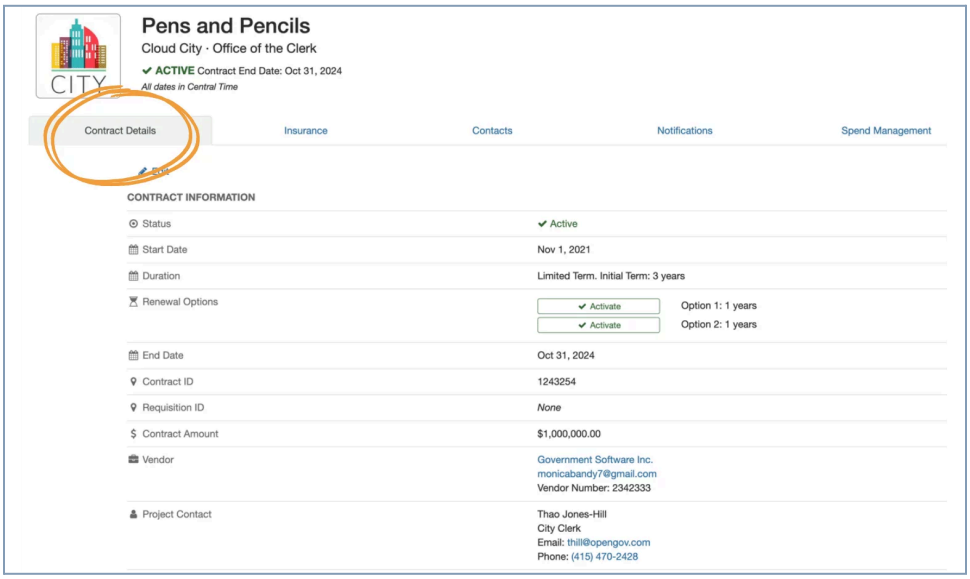
Clear your desk by ditching file folders and stacks of binders for paperless electronic contract management. OpenGov Procurement's Contract Management solution allows agencies to have all contract documents and data in the cloud, protected by SOC2 compliance security standards. Enjoy bi-lateral workflows for contract onboarding, renewals and closeouts, COI expiration management, and built-in transparency, accessibility, and collaboration — establishing a single, centralized source of truth for your entire agency.



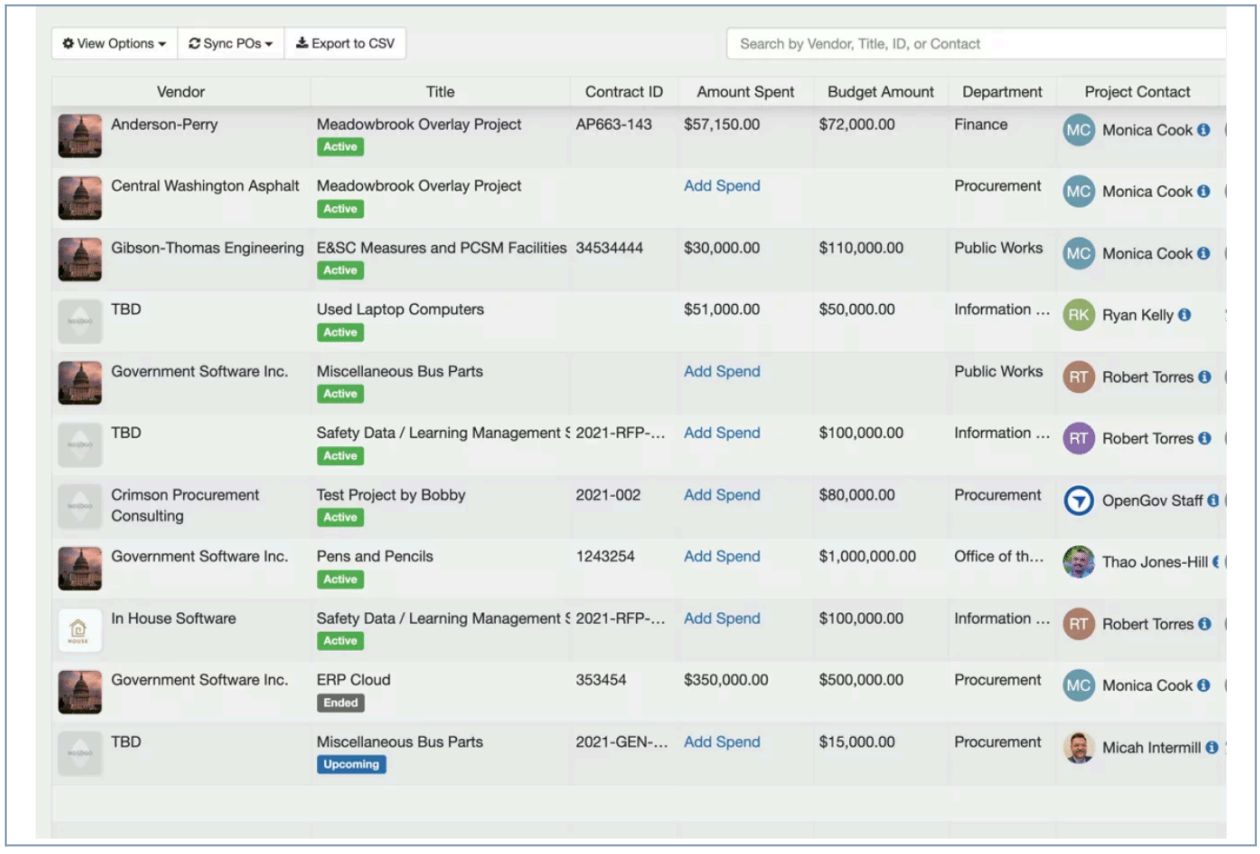
Stay compliant with intuitive records retention capabilities



Instantly find information at the line item level



View contract details, insurance information, and more



Safely house all contracts in a single source of truth

Control	Collaborate	Easy to Use
★ Author, review, and approve accurate and compliant contracts	★ Invite team members to assist and collaborate on contract drafting and reviews	★ Easily track COI expiration dates with real-time alerts and supplier notifications
★ Rate and document vendor performance, fire complaints when necessary	★ Reduce public records requests with self-service public portal	★ Search by product description to locate associated contracts
★ Automate compliance with records retention policies	★ Stay aligned with stakeholders using live chat and clause-level task assignment	★ Keep projects fully in-line with stakeholders using eProcurement automation integration
★ Set appropriate transparency access parameters for both internal stakeholders and the public	★ Manage terms and renewals with electronic bi-lateral workflows	★ Generate intuitive reports on contract spend and not-to-exceed amounts

"OpenGov Procurement has helped streamline our projects through RFP solicitation, construction bidding and contract agreements. The time saved and efficiency of the program are a priceless addition to our procurement resources."

Andrea Ketzel, RLA
City of Pittsburgh, PA

Security & Reliability

Organizational

OpenGov's security strategy is based on the NIST CyberSecurity Framework. Our policies and procedures align with the NIST 800-53 recommended controls and are audited annually for SOC2 compliance. Our dedicated Global Security Team oversees administrative and operational security services for the company, while annual security training and phishing assessment programs support the company-wide focus on keeping ourselves, our customers and our community members secure.





Physical and Environmental

The OpenGov Cloud platform is currently provisioned in the US East (Northern Virginia) Region of AWS. OpenGov has purposefully built geo-isolation between its production and pre-production (e.g. dev/test) environments. Our pre-production environments are provisioned in the US West (Oregon) Region of AWS.

Scale

OpenGov's applications and infrastructure are designed to scale quickly and automatically in response to workloads, allowing us to provide a steady and predictable performance to our customers. OpenGov can simply provision additional computing and storage based on the requirements of our customers.





Monitoring and Alerting

OpenGov assures the reliable operation of its platform and applications using a tightly integrated suite of industry-standard monitoring and alerting services (e.g. for availability, performance, security, logging, and metrics). These services are supported by optimized processes and expert operational teams that are available 24x7.

Data Protection

OpenGov supports HTTPS using Transport Layer Security (TLS), an IETF standard cryptographic protocol, to provide end-to-end communications security for data that is fed to our platform. TLS is widely used for "encryption-in-transit" scenarios in Internet communications and online transactions (e.g. by financial institutions).



Data stored in the OpenGov platform is encrypted "at rest" using AES-256 (Advanced Encryption Standard with 256-bit keys). The use of AES is approved by NIST in its FIPS 197 publication. OpenGov Budgeting & Planning's databases are customer-specific, allowing for complete isolation and protection of data between clients.

Application Protection

Application services and databases are configured to run in elastic containers with strict resource limits that prevent an unexpected or malicious activity in one service from affecting others. A minimum number of replicas of each service is deployed for high availability, and service replicas will automatically increase with high traffic to maintain fast performance.

OpenGov uses Continuous Integration (CI) and an industry-leading vulnerability analysis service to continuously and automatically scan its applications for vulnerabilities at every stage of their lifecycle. All code repositories are continuously scanned for known defects and vulnerabilities, and a third-party penetration test is conducted annually to test our application security.

Host Protection

Remote access to OpenGov's production cluster is strictly limited to OpenGov's Engineering personnel. OpenGov Budgeting & Planning and Procurement uses Cloudflare, an industry-leading web application firewall, to actively defend our applications against malicious traffic. Additionally, we partner with a managed security service provider for 24/7 intrusion detection, monitoring, and alerting. We continuously scan our environment for vulnerabilities and use cutting-edge security tools aligned with regulatory, compliance, and industry best practice models to alert us to any anomalous activity.

Authentication and Authorization

OpenGov offers Single Sign-On (SSO) and platform-local authentication mechanisms to its customers. In the latter scenario, OpenGov leverages an industry-leading security platform for authentication. The Budgeting & Planning and Procurement suites use Role-Based Access Control (RBAC) to authorize authenticated users to access and manipulate subsets of application data.

Service Maintenance and Upgrade

OpenGov's multi-tenant SaaS cloud environment means that customers get software releases and updates at the same time with their community-specific configurations protected. Micro-releases are done regularly and major new features are rolled out quarterly, providing advance notice and enablement for our communities to maximize the value they drive from new enhancements. OpenGov platform updates are hassle-free and transparent to our customers.

Qualifications & Experience

We take pride in our customer focus and realize that governing is one of the most challenging careers possible — that's why we retain a passionate team that's walked in your shoes — with backgrounds in public-sector finance, budgeting, procurement, and administration — because it's critical to our ability to solve real problems, both in terms of our software development and customer service we deliver.

The OpenGov Team has over 500 years of combined public sector experience. From evaluating to implementing and supporting, we have government expertise at every step of the way.



Awards & Credentials

OpenGov employees have over 500 years of collective government employment experience and many of our key personnel are members of government-focused organizations like GFOA and ICMA. OpenGov has consistently appeared on the GovTech 100 list for eight consecutive years and most recently was named as a 2023 Top Workplaces USA. We focus our hiring on top-tier talent pools for individuals with proven track records in government and/or the government technology SaaS industry. Additionally, OpenGov's Customer Support Team has won several awards for excellent customer support, including six Stevie® Awards for Sales & Customer Service for its world-class customer service organization. One of the awards is the People's Choice award, based on customer votes.

Company History

After witnessing the City of Palo Alto spend over $10 million on an ERP system delivered on 20 discs and with green screens, OpenGov's founders learned that governments across the country were similarly hamstrung by outdated technology. The public sector has been underserved by its vendors for decades, while the digital era has transformed consumer experiences and private sector organizations.

State and local governments deserve access to modern cloud software suited to their increasingly complex needs. Citizens deserve to know that their tax dollars are being spent by effective and accountable organizations. Our public sector leaders deserve to be supported by companies who act as true partners. To address these needs, OpenGov was born in 2012.

Today we have over 1,900 government customers using our cloud-based suites. Below are the stories of just a few of our customers who have adopted OpenGov Budgeting & Planning to transform their communities.

How the City of Alameda, CA Rewired the Budget Process to Reduce Manual Work, Improve Engagement, and Earn Distinction

Before OpenGov, Budget Manager Jennifer Tell described the City's budgeting process as "extremely rushed" while being "impossible" to find the details she needed to understand the budget as a big picture. As a team of one, Tell spent hours alone "hobbling along," as she described it, with an Excel workbook, attempting to derive meaning from hundreds of funds. Meanwhile, frustrated departments bombarded Tell with questions about why certain elements were so expensive. But without salary and fixed cost information for departments readily available, Tell lacked the supporting documentation necessary to justify costs.

Transitioning to a collaborative budgeting process has changed all that. Today, the budget is built entirely in a digital chart of accounts, where the Finance team showed how OpenGov Budgeting & Planning would result in labor savings, even when factoring in learning a new system. Plus, every piece of the budget, including documentation and reporting, is in one place for all to see. Data automatically refreshes every day so teams across departments can track their progress. This more streamlined budgeting process strengthened the Finance department's relationship with other departments across the City

Tell has noticed increased engagement with Council members during and outside meetings. With everything at her fingertips, she can tackle questions efficiently, even during the Council's virtual meetings. The same is true for community members and groups especially interested in the budget. Tell has met with community members to show them how to drill into financial information on their own when they have questions. As the City enters the next biennial budget cycle, Tell is delighted to know OpenGov's solution will help departments build a better budget.

Customer Results

- ✔ **Time Savings**
- ✔ **Trust Across Departments**
- ✔ **Data Accuracy**
- ✔ **Award-Winning Budget Book**

"Departments are now proactively reaching out. They see [the Finance Department] as a source of consulting."

Jennifer Tell
Database Technician | City of Alameda, CA

Transforming Purchasing in Milpitas, CA: From Paper-Pushing to Driving Innovation

In 2014, the City of Milpitas, CA, stopped receiving paper bids from suppliers by implementing electronic bidding, but that still didn't solve many of the challenges that plagued purchasing. At the time, the Milpitas purchasing team managed around 40 solicitations a year with some departments like IT and public works opting to manage their processes separately. Lack of consistency created compliance issues and left out key stakeholders.

To resolve this issue, the Milpitas team decided to focus on contract management to drive more value for the City and ensure that funds are being spent strategically and vendor relationships are managed effectively. While the Milpitas team knew several systems existed that could help them overcome their challenges, it was only through OpenGov Procurement that they saw an opportunity to streamline the entire sourcing process, from idea and solicitation development to evaluation, award, and contract management.

With OpenGov Procurement in place, Purchasing has the proper platform to prevent bottlenecks and set better expectations for the City of Milpitas. They have standardized their process across all departments and promoted more meaningful collaboration with their internal customers, realizing a minimum of 95% increase in productivity. Today, they are no longer seen as the adversary to expediency, but rather a partner in innovation.

Customer Results

- **3x increase in Completed Procurements**
- **100% Department Adoption**
- **90% average time savings per solicitation**
- **95% overall productivity gain for Procurement**

*For the full story, **click here** to read about how Milpitas, CA transformed purchasing with OpenGov.*

"We jumped from a word processing operation to a collaborative tool... it really moved us forward."

Walter Rossmann
Assistant City Manager | City of Milpitas, CA

For more customer stories on how OpenGov's solutions are driving success in communities around the country, please visit: https://opengov.com/customers/

Professional Services Overview

We Are Here to Support You

Your success as a customer is OpenGov's top priority. We recognize the challenge of adding a new software implementation project to your already full-to-the-brim schedule. We've invested heavily in the key drivers of your agency's success so you can maximize the impact of your OpenGov software and arm you with insight, expertise, and industry-leading best practices.

Experience

Our team of over 150 Professional Services experts has implemented over 1,900 customers - we have the experience to make your implementation a success.

Expertise

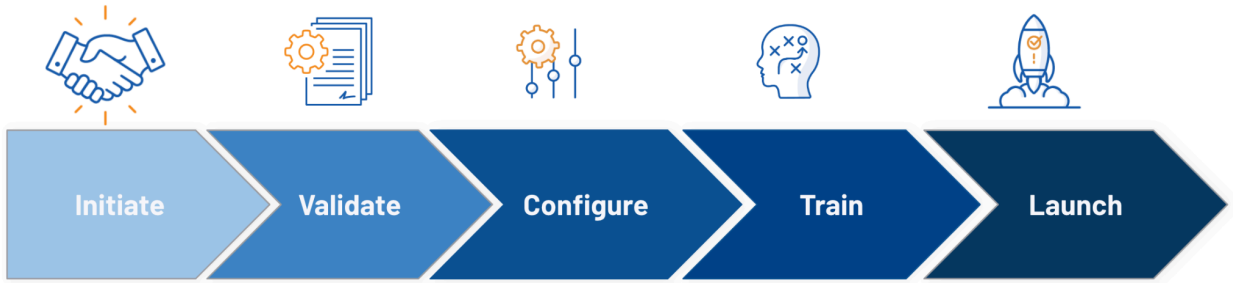
OpenGov shares your mission of effective government – and deploys over 500+ years of previous public sector experience for your success.

Fully Supported

No matter the expertise your project needs, our team of professionals is here to partner with you on even the most complex projects.

OpenGov Deployment Methodology

Our data-first deployment methodology is based on strategies that reduce your time to value, keep the project in motion and promote the leadership of you and your teams. To effectively deploy these strategies and keep the focus on outcomes, project progression, and your enablement, our methodology follows five key focus areas that deliver real value with impact for our customers with a balanced approach of speed, quality, and reduced risk.



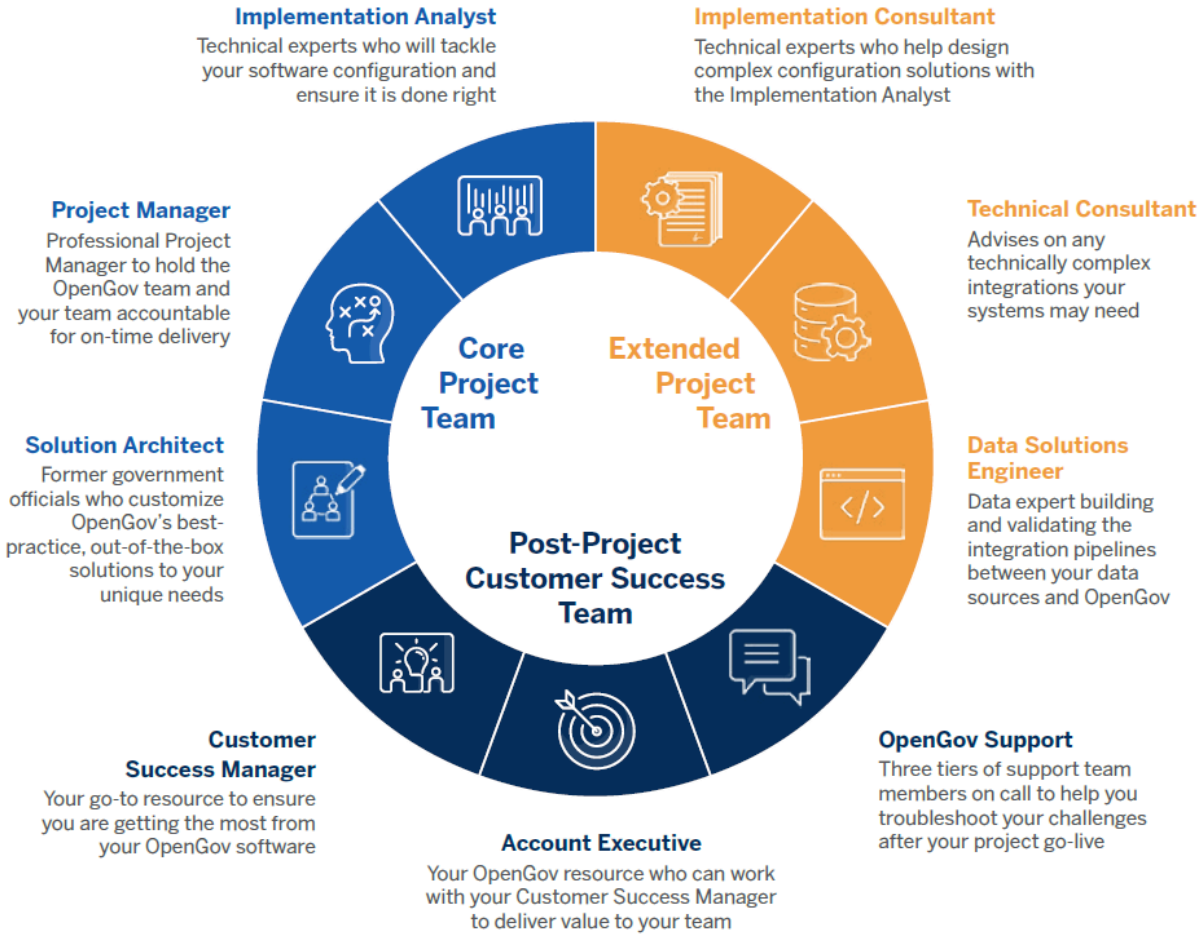
When you get OpenGov Professional Services, you get confidence in every step of your project. Our team's best practices ensure alignment, support, and documentation to build the foundation of a successful implementation and software used in years to come. The OpenGov Deployment

methodology prepares and enables your team for continued ownership of your OpenGov solution, made possible without dependency on IT or coding knowledge and with continued award-winning OpenGov Support.

Delivering Success During and After the Project

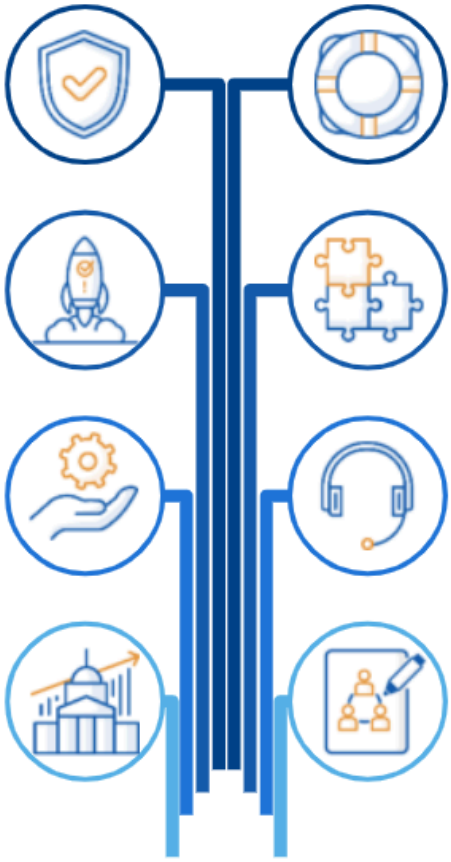
We recognize the challenge of adding a new software implementation project to your already full schedule. To ensure you derive the full value from OpenGov, we've researched and invested heavily in the key drivers of our projects' success. For each of those key drivers, from project management to technical problem solving to change management, we have team members with the corresponding expertise at the ready to support.

Depending on your project's needs, you will have complete coverage and support to make the most from your OpenGov software during your implementation and beyond.



OpenGov Deployment Principles

Every implementation is based on our core principles and philosophy. OpenGov deploys all suites and solutions in alignment with these principles.



Security and Reliability
Providing you with tools and processes that keep your data secure and operations secure and protected

Hypercare
We hold your hand every step of the implementation serving as strategic advisor, technical resource, and project manager

Quick Time to Value
OpenGov prioritizes milestones that deliver value quickly so you build internal credibility and start reaping benefits while we continue to deploy

Phased Implementation
We break a large implementation into strategic pieces to get the most out of your new software quickly during longer projects

Change Management
Change is difficult, and we work with you to roll out your software, inspire your team, and adopt best practices

Training and Support
Training resources to ensure you and your teams hit the ground running with an award-winning support team to back you up

Accurate Data
Designing, building, and validating your data pipelines to ensure you have 100% trust in your data and analyses

Personalized Plan
We take our best practice plans and adapt them to your needs and your priorities to develop your team's personalized implementation

Milestones of a Budget Implementation Project

We believe your implementation is the foundation for success with OpenGov. The OpenGov team will work with your municipality to understand your processes and requirements before you sign the dotted line while providing data validation checkpoints throughout the entire process.

On the following page, we have provided a visual representation of the key components of a Budgeting & Planning implementation project.

Budget Configuration

During your operating budget engagement, the OpenGov deployment team will configure a budget instance to meet your requirements, configure reports to drive decision-making, conduct user acceptance testing to validate the configuration, and train administrators and users on the specifics they need to be successful.

Capital Project Budget

As a part of the capital budget implementation, the OpenGov deployment team will configure a budget instance to meet your agency's requirements, configure reports to drive decision-making, validate the configuration, and train administrators and users on the specifics they need to be successful.

Online Budget Book

During the Online Budget Book phase of your deployment, OpenGov will work with you to configure our standard templates to meet your agency's branding requirements and train you on how to build and publish your book online each year.

In a typical deployment, OpenGov will configure the repeatable templates that require OpenGov reports, such as the department and fund pages. This portion of the implementation can be tailored to your level of comfort: we can enable your team to create the remainder of your templates or contract the OpenGov team to create your entire Budget Book end to end, freeing up your time.



Chart of Accounts Configuration

The OpenGov Chart of Accounts is the underlying foundation of everything financial done in OpenGov. OpenGov will provide a functional build of the Chart of Accounts based on your General Ledger Chart of Accounts, any project codes used for project budgeting or reporting, and any summary levels (such as fund type, function, object type, etc.). Your Chart of Accounts will be specific to your agency, not generic.

Financial Integrations

OpenGov's Budgeting & Planning solution will include a financial integration from your financial system to OpenGov. As part of the integration, OpenGov will bring over up to 10 years of historical data. The integration will also be set up to bring in current-year information automatically at an agreed-upon cadence. We recommend you refresh your data nightly, however, OpenGov can set up a weekly or monthly cadence at your request. Our dedicated integrations team has years of experience integrating with financial systems.

Workforce Budget

During a workforce planning engagement, the deployment team will review your cost elements, which are all the factors that drive the personnel budget such as salary, FICA, retirement plans, benefits, etc, and work with you to configure each cost element in the tool. Once the cost elements are configured, you will be able to generate a template to complete with their approved positions and position data. Once the template is complete, it will be uploaded into the system and then you will be able to validate that the amounts are calculated correctly. Once the Workforce Plan is validated, it can be linked directly to a budget, and any time you need to make a change to your Workforce Plan, your budget will be automatically updated as well. A linked Workforce Plan also powers any position requests to give departments a more accurate view of additional position costs.

OpenGov Support Overview

Every OpenGov customer has the benefit of OpenGov Standard Support. Standard Support provides a host of options, from a 24/7 Help Center with documentation and case access to live business-day phone support. Our processes are designed to support you at every step of your journey toward a more effective and accountable government.

Customers can upgrade to OpenGov Premium Support to receive a level of support above and beyond our Standard Support. Premium Support is intended for customers who view their OpenGov solution as mission-critical and therefore require expedited response times and a designated OpenGov contact.

Offering	Standard	Premium
Unlimited Number of Support Cases per Year*	✓	✓
Unlimited Access to the OpenGov Help Center	✓	✓
Unlimited Online access to the Support Request Portal	✓	✓
Unlimited access to OpenGov University	✓	✓
Access to Phone/Chat Support from 4:00 AM PT to 7:00 PM PT Monday through Friday, excluding OpenGov holidays	✓	✓
Designated OpenGov Contact	-	✓
Increased Response Times	-	✓

** Support Cases are defined as issues related to the OpenGov Software Services.*

We have three main components to our philosophy for ensuring every customer is successful and happy:



Access to our team of Government Solution Experts: This team, comprised of former government finance directors, chief information officers, procurement directors, budget and performance analysts, and others, provides insight and expertise, best practices, and context to the people who use OpenGov's suites driving efficiency and outcomes for your agency.



Customer Success: Our Customer Success team supports you from deployment through adoption and beyond. You will get up and running quickly and receive the training and support that you need to maximize the value of your investment in OpenGov. Your Customer Success Manager will be a single point of contact and conduct Quarterly Business Reviews on new product updates, upcoming webinars, user groups, and conference events.



Customer Support: OpenGov's Customer Support Team has won several awards for excellent customer support, including six Stevie® Awards for Sales & Customer Service for its world-class customer service organization. for its world-class customer service organization. OpenGov Support is staffed by a veteran team with over 200 years of combined government experience. Our highly trained support analysts are available to solve any issues that you encounter within OpenGov's suites. Our goal is to ensure our customers have an effortless experience with every interaction and that we are an aligned partner committed to successful business outcomes.

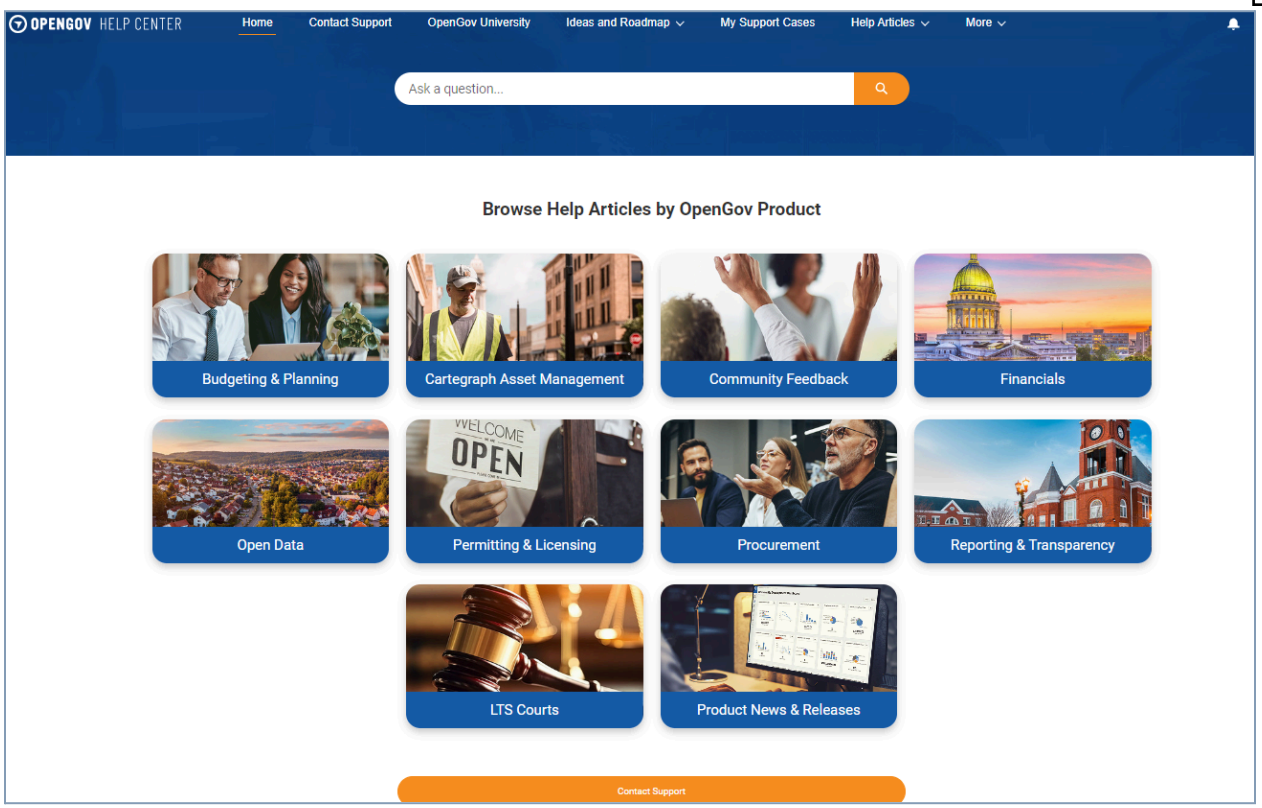
Resources and Support

As an OpenGov customer, you are supported by our Customer Success team from deployment through adoption and beyond. When you contact OpenGov, your first point of contact will be a real, live person. OpenGov provides best-in-class standard support resources such as telephone, email, chat, and an online portal as well as additional engagement channels like webinars, user groups, and a help center.

- **User Groups:** Our subject matter experts host regular user groups online and in person. Additionally, OpenHov hosts its annual Transform conference to gather customers from across the nation for training, enablement, and networking. Learn from the pros and your peers!

- **Help Center:** We provide you with articles and videos to enhance your learning and education of OpenGov.

- **Free Webinars:** As a customer, you can look forward to engaging and informative webinars. Get a crash course in performance management or learn about the latest features of your OpenGov software.



Premium Support

Furthermore, OpenGov offers Premium Support to help organizations on their journey to successfully adopt OpenGov's solution suites. With Premium Support, increased Service Level Agreements (SLAs) mean that we start working on urgent requests even on weekends. In the spirit of addressing problems quickly, Premium Support's designated OpenGov contact builds a relationship with you and understands your organization and the nuances of your OpenGov application setup.

OpenGov's Support Philosophy is simple: You invest in us. We invest in you. We are driven by customer success. If you ever need help or have questions about your system, we want to make sure you get well-informed, proactive support from the OpenGov team. Our goal is 100% satisfaction.

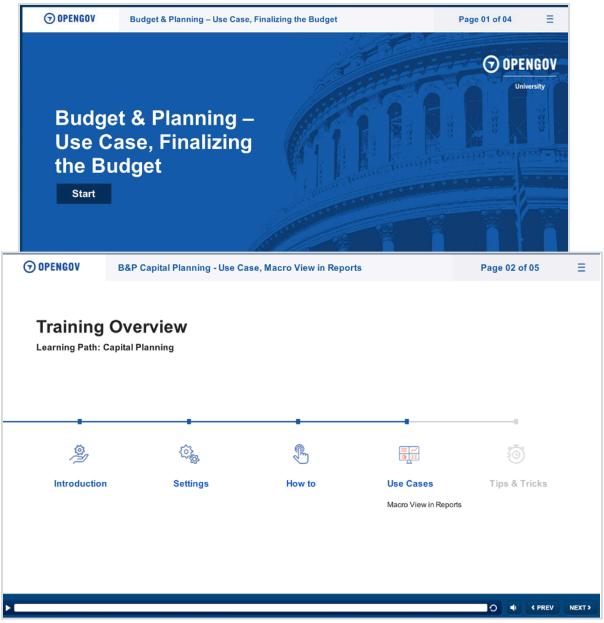
"All of the staff at OpenGov are helpful and pleasant to deal with. I throw a lot of questions out there and every staff member is willing to help me work through every issue no matter how big or small. "

City of Desert Hot Springs, CA

OpenGov University & Training

With our experience working with over 1,900 agencies across the U.S., OpenGov understands that our customers' success relies on more than just technology itself. That's why we include comprehensive self-guided training with our software subscriptions - ensuring your teams can take full advantage of our capabilities as they grow.

OpenGov University helps your government staff become power users of our software. With unlimited access to the tools below, your staff can easily adopt new features and ensure that best practices are followed when business processes are enhanced with our technology solutions. Access to OpenGov University includes:



Training from OpenGov Experts

Walk through core functionality with your OpenGov deployment team as defined in the Statement of Work.

Self-paced learning modules

Learn OpenGov product suites with on-demand training in our learning management system.

In-app guidance

Master your software with instructions and helpful hints offered while using the software.

Training Workshops

Access our recurring, virtual training series on product best practices.

Live Training Events

Join OpenGov's hybrid or live trainings around the country.

Benefits of OpenGov University

Maximize your investment
Save time by accelerating your team's knowledge and confidence to apply the software and best practices to your government.

Successful Change Management
Shorten the time for a new team member to provide value to your department.

Empower your teams
Develop confidence in working with OpenGov by understanding how to use our tools to best improve your team's effectiveness.

Training that grows with you
Ensure that new employees have easily accessible training as both your team grows and as your future-proof technology investment evolves.

Learn at your own pace
On-demand training when you need it, self-paced courses, videos, and live training, to help get the entire team on the same page.

Deliver modern software to your government
Leading governments are deploying modern software to improve their process, reduce their costs, and deliver more to their communities.

Minneapolis
City of Lakes

"I understand so much more about what we can do with the system after completing the OpenGov University classes, I am just so excited about the ways we are using all the features this year."

City of Minneapolis, MN

Partnership Investment Summary

OpenGov's pricing model consists of both a fixed fee annual subscription for the software and a one-time cost for the professional services component. Our Professional Services cost includes all phases of implementation: Initiation, Best Practices, Configuration, Validation, Deployment, and Project Completion. **OpenGov offers an unlimited user, unlimited usage pricing model, meaning customers are not limited to the number of users, logins, dashboards, reports, or usage of data.** Rather, we charge an annually recurring subscription fee to encourage our customers to utilize the platform, increase adoption throughout their organization, get valuable unlimited usage, and have a predictable annual cost.

Item	Description
Software Services	
Budgeting & Planning Suite Unlimited Users	Operating Budget Capital Planning Workforce Planning Online Budget Book
Reporting & Transparency Unlimited Users	Reporting Dashboards Stories Community Feedback Surveys Transparency Portal Strategic Initiatives
Procurement Suite Unlimited Users	Solicitation Development Supplier Engagement Evaluations & Awards Contract Management
Professional Services	
Software Implementation	Initiation, Best Practices, Configuration, Validation, Deployment, and Project Completion of the above solutions (this includes a review and functional build of your Chart of Accounts into OpenGov).
Post-Deployment Training & Support	
OpenGov University (Unlimited Users)	**OGU On-Demand**: Video-based online learning courses **OGU Live**: a combination of virtual training sessions and in-person training events* **Help Center**: a written article knowledgebase
Customer Success Manager	Dedicated human resource to support your journey as an OpenGov user with training, adoption, best practices, and general assistance throughout the OpenGov partnership

OpenGov Proposal for Mission Springs Water District				
Subscription Year	**Months**	**Software**	**Professional Services**	**Annual Total**
November 1, 2024 - June 30, 2025	8	$26,906.47	$71,200.00	$98,106.47
July 1, 2025 - June 30, 2026	12	$45,888.15	$0.00	$45,888.15
July 1, 2026 - June 30, 2027	12	$48,182.56	$0.00	$48,182.56

Products & Services	Description
Budgeting & Planning Suite Unlimited Users	**Operating Budget:** Liberate your budgeting from disparate spreadsheets with a unified process that seamlessly ties spending to desired outcomes. **Workforce Planning:** Simplify planning for your most complex and important cost with scenario analysis, advanced calculations, and integrated budget requests. **Capital Planning:** Forecast long-term capital expenditures, manage proposals, track performance, and easily keep the public informed of progress. **Online Budget Book:** Publish a fully interactive, easily digestible online budget book that makes future publications vastly more repeatable.
Reporting & Transparency Unlimited Users	**Analysis & Dashboards:** Present complex information that the public, elected officials, departments, and administration can understand with at-a-glance insights and interactive dashboards. **Stories:** Communicate and track strategic initiatives effortlessly with a simple drag-and-drop web page builder and customizable themes that make it easy for board members and residents to digest key narratives. **Community Feedback Surveys:** Solicit citizen feedback, run public meetings, virtual council chambers, and budget simulations using robust forms, surveys, reports, and tools for curated feedback and compliant voting. **Performance Measures:** Sharpen your focus on outcomes by establishing and tracking relevant KPIs to keep stakeholders updated

	on spending, initiatives, and operations.
Procurement Suite Unlimited Users	**Solicitation Development:** RFx & Bid Management, Workflow Automation, Template & Scope Library **Supplier Engagement**: Supplier Self-Service, Guided Bidding, Social Engagement **Evaluations & Awards:** Multi-Phased Evaluations, Line Item Awarding, Lowest Responsive **Contract Management:** Spend Tracking, Searchable Repository, Contract Development
Software Implementation	Deployment of the Software Services, including project management, implementation, configuration, testing, report development, interface development, and go-live.
OpenGov Support	Every OpenGov customer has the benefit of OpenGov Standard Support. Standard Support provides a host of options, from a 24/7 Help Center with documentation and case access to live business day phone support.
OpenGov University (OGU)	Training from OpenGov experts, self-paced learning modules, training workshops, and live training events.

OpenGov Master Services Agreement

The parties to this Master Services Agreement (this "Agreement") are OpenGov, Inc., a Delaware corporation ("OpenGov"), and the customer named in the signature block below ("Customer"). This Agreement, which becomes binding when the parties have signed it (the "Effective Date"), sets forth the terms under which Customer will be permitted to use OpenGov's hosted software services and receive professional services.

1. Definitions

1.1. "Customer Data" means data that is provided by Customer to OpenGov pursuant to this Agreement (for example, by email or through Customer's software systems of record). Customer Data does not include any confidential personally identifiable information.

1.2. "Documentation" means materials produced by OpenGov that provide information about OpenGov's software products and systems.

1.3. "Intellectual Property Rights" means all intellectual property rights including all past, present, and future rights associated with works of authorship, including exclusive exploitation rights, copyrights, and moral rights, trademark and trade name rights and similar rights, trade secret rights, patent rights, and any other proprietary rights in intellectual property of every kind and nature.

1.4. "Order Form" means the document(s) separately executed by the parties or attached as an Exhibit, that specifies the Software Services that OpenGov will provide to Customer under this Agreement.

1.5. "Term" refers to the Initial Term defined in Section 6.1 plus all Renewal Terms defined in Section 6.2.

2. Software Services, Support, and Professional Services

2.1. Software Services. Subject to the terms and conditions of this Agreement, OpenGov will use commercially reasonable efforts to provide the commercial-off-the-shelf software solutions identified in the applicable Order Form ("Software Services"). Software Services do not include any pre-release features, functionality, and/or software that Customer elects to use while they are in beta.

2.2. Support and Service Levels. Customer support is available by email to support@opengov.com or by using the chat messaging functionality of the Software Services, both of which are available during OpenGov's standard business hours. Customer may report issues any time; however, OpenGov will address issues during business hours. OpenGov will provide support for the Software Services in accordance with the Support and Software Service Levels found at opengov.com/service-sla, as long as Customer is entitled to receive support under the applicable Order Form and this Agreement.

2.3. Professional Services

2.3.1. If OpenGov or its authorized independent contractors provides professional services to Customer, such as implementation services, then these professional services ("Professional Services") will be described in an applicable statement of work ("SOW") agreed to by the parties, which is incorporated by reference. Unless otherwise specified in the SOW, any pre-paid Professional Services must be utilized within one year from the Effective Date.

2.3.2. Relevant travel expenses are provided in the SOW. Any other travel expenses related to the performance of the Professional Services shall be pre-approved by and reimbursed by Customer.

3. Restrictions and Responsibilities

3.1. Restrictions. Customer may not use the Software Services in any manner or for any purpose other than as expressly permitted by the Agreement. In addition, Customer shall not, and shall not permit or enable any third party to: (a) use or access any of the Software Services to build a competitive product or service; (b) modify, disassemble, decompile, reverse engineer or otherwise make any derivative use of the Software Services (except to the extent applicable laws specifically prohibit such restriction); (c) sell, license, rent, lease, assign, distribute, display, host, disclose, outsource, copy or otherwise commercially exploit the Software Services; (d) perform or disclose any benchmarking or performance testing of the Software Services, including but not limited to load testing, or stress testing; (e) remove any proprietary notices included with the Software Services; (f) use the Software Services in violation of applicable law; or (g) transfer any confidential personally identifiable information to OpenGov or the Software Services platform.

3.2. Responsibilities. Customer shall be responsible for obtaining and maintaining computers and third-party software systems of record (such as Customer's ERP systems) needed to connect to, access or otherwise use the Software Services. Customer also shall be responsible for: (a) ensuring that such equipment is compatible with the Software Services, (b) maintaining the security of such equipment, user accounts, passwords and files, and (c) all uses of Customer user accounts by any party other than OpenGov.

4. Intellectual Property Rights; License Grants; Access to Customer Data

4.1. Software Services. OpenGov owns all interests and Intellectual Property Rights in the Software Services. The look and feel of the Software Services, including any custom fonts, graphics and button icons, are the property of OpenGov. Customer may not copy, imitate, or use them, in whole or in part, without OpenGov's prior written consent. Subject to Customer's obligations under this Agreement, OpenGov grants Customer a non-exclusive, royalty-free license during the Term to use the Software Services.

4.2. Customer Data. Customer Data and the Intellectual Property Rights therein belong to Customer. Customer grants OpenGov and its partners (such as hosting providers) a non-

exclusive, royalty-free license to use, store, edit, and reformat Customer Data for the purpose of providing the Software Services. Customer further agrees that OpenGov and its partners may use aggregated, anonymized Customer Data for purposes of product enhancement, customer service, and data analysis. Insights gleaned from aggregated, anonymized Customer Data will belong to OpenGov.

4.3. Access to Customer Data. Customer may download Customer Data from the Software Services at any time during the Term, excluding during routine software maintenance periods.

4.4. Deletion of Customer Data. Unless otherwise requested pursuant to this Section 4.4, upon the termination of this Agreement, Customer Data shall be deleted pursuant to OpenGov's standard data deletion and retention practices, which is to delete Customer Data 45 days after termination or expiration of the Agreement. Upon written request, Customer may request deletion of Customer Data prior to the date of termination of this Agreement. Such a request must be addressed to "OpenGov Vice President, Customer Success" at OpenGov's address for notice in Section 10.2.

4.5. Feedback. "Feedback" means suggestions, comments, improvements, ideas, or other feedback or materials regarding the Software Services provided by Customer to OpenGov, including feedback provided through online developer community forums. Customer grants OpenGov a non-exclusive, royalty-free, irrevocable, perpetual, worldwide license to use and incorporate Feedback into the Software Services and Documentation. OpenGov will exclusively own any improvements or modifications to the Software Services and Documentation based on or derived from any of Customer's Feedback including all Intellectual Property Rights in and to the improvements and modifications.

5. Confidentiality

5.1. "Confidential Information" means all confidential business, technical, and financial information of the disclosing party that is marked as "Confidential" or an equivalent designation or that should reasonably be understood to be confidential given the nature of the information and/or the circumstances surrounding the disclosure. OpenGov's Confidential Information includes, without limitation, the software underlying the Software Services, and all Documentation.

5.2. Confidential Information does not include: (a) data that Customer has previously released to the public; (b) data that Customer would be required to release to the public upon request under applicable federal, state, or local public records laws; (c) Customer Data that Customer requests OpenGov make available to the public in conjunction with the Software Services; (d) information that becomes publicly known through no breach by either party; (e) information that was rightfully received by a party from a third party without restriction on use or disclosure; or (f) information independently developed by the Receiving Party without access to the Disclosing Party's Confidential Information.

5.3. Each party agrees to obtain prior written consent before disclosing any of the other

party's Confidential Information. Each party further agrees to use the other's Confidential Information only in connection with this Agreement. Each party further agrees to protect the other party's Confidential Information using the measures that it employs with respect to its own Confidential Information of a similar nature, but in no event with less than reasonable care. If a party is required to disclose Confidential Information by law or court order, they must notify the other party in writing before making the disclosure to give the other party an opportunity to oppose or limit the disclosure.

6. Term and Termination

6.1. Initial Term. This Agreement begins on the Effective Date and ends on the date the subscription ends ("Initial Term"), according to the Order Form, unless sooner terminated pursuant to Section 6.3.

6.2. Renewal. This Agreement shall automatically renew for another period of the same duration as the Initial Term (each one is a new "Renewal Term") unless either party notifies the other party of its intent not to renew this Agreement in writing no less than 30 days before the end of the then-current term.

6.3. Termination for Cause. If either party materially breaches any term of this Agreement and fails to cure such breach within 30 days after receiving written notice by the non-breaching party, the non-breaching party may terminate this Agreement.

6.4. Termination for Non-Appropriation. For any term after the first full year of this Agreement, Customer may terminate this Agreement if it does not appropriate funds to continue this Agreement in a future fiscal year by providing notice in writing no less than 30 days before the end of the then-current term. Such termination shall be effective upon the expiration of the then-current term. To invoke termination under this section, Customer must use good faith efforts to secure the appropriate funds for the next year's fees.

6.5. Effect of Termination. Upon termination of this Agreement pursuant to Section 6: (a) Customer shall pay in full for all Software Services and Professional Services for the then-current annual term, (b) OpenGov shall stop providing Software Services and Professional Services to Customer; and (c) each party shall (at the other party's option) return or delete any of the other party's Confidential Information in its possession.

7. Payment of Fees

7.1. Fees; Invoicing; Payment; Expenses.

7.1.1. Fees. Fees for Software Services and for Professional Services are set forth in the applicable Order Form, and OpenGov will invoice Customer accordingly. Customer agrees to pay invoices within 30 days. Invoices are deemed received when OpenGov emails them to Customer's designated billing contact. Obligations to pay fees are non-cancelable, and payments are non-refundable.

7.1.2. Annual Software Price Adjustment. OpenGov shall increase the fees for the Software Services during any Renewal Term by 5% each year or as otherwise agreed upon in

the applicable renewal Order Form.

7.1.3. Travel Expenses. OpenGov will invoice Customer for travel expenses provided in the SOW or Order Form as they are incurred. Customer shall pay all such valid invoices within 30 days of receipt of invoice. Receipts shall be provided for the travel expenses listed on the invoice.

7.2. Consequences of Non-Payment. If Customer fails to make any payments required under any Order Form or SOW, then in addition to any other rights OpenGov may have under this Agreement or applicable law, (a) Customer will owe a late interest penalty of the maximum rate permitted by law and (b) If Customer's account remains delinquent (with respect to payment of an undisputed invoice) for 10 days after receipt of a delinquency notice from OpenGov, which may be provided via email to Customer's designated billing contact, OpenGov may temporarily suspend Customer's access to the Software Service for up to 90 days to pursue good faith negotiations before pursuing termination in accordance with Section 6.3. Customer will continue to incur and owe all applicable fees irrespective of any such service suspension based on such Customer's delinquency.

7.3. Taxes. All fees under this Agreement are exclusive of any applicable sales, value-added, use or other taxes ("Sales Taxes"). Customer is solely responsible for all Sales Taxes, not including taxes based solely on OpenGov's net income. If any Sales Taxes related to the fees under this Agreement are found at any time to be payable, the amount may be billed by OpenGov to, and shall be paid by, Customer. If Customer fails to pay any Sales Taxes, then Customer will be liable for any related penalties or interest and will indemnify OpenGov for any liability or expense incurred in connection with such Sales Taxes. In the event Customer or the transactions contemplated by the Agreement are exempt from Sales Taxes, Customer agrees to provide OpenGov, as evidence of such tax-exempt status, proper exemption certificates or other documentation acceptable to OpenGov.

8. Representations and Warranties; Disclaimer

8.1. By OpenGov.

8.1.1. General Warranty. OpenGov represents and warrants that it has all right and authority necessary to enter into and perform this Agreement.

8.1.2. Professional Services Warranty. OpenGov further represents and warrants that the Professional Services, if any, will be performed in a professional and workmanlike manner in accordance with the related SOW and generally prevailing industry standards. For any breach of the Professional Services warranty, OpenGov will re-perform the applicable services. If OpenGov is unable to re-perform such work as warranted, Customer will be entitled to recover all fees paid to OpenGov for the deficient work. Customer must give written notice of any claim under this warranty to OpenGov within 90 days of the completion of Professional Services pursuant to the applicable SOW to receive such warranty remedies.

8.1.3. Software Services Warranty. OpenGov further represents and warrants that for the

Term, the Software Services will perform in all material respects in accordance with the Documentation. The foregoing warranty does not apply to any Software Services that have been used in a manner other than as set forth in this Agreement. OpenGov does not warrant that the Software Services will be uninterrupted or error-free. Customer must give written notice of any claim under this warranty to OpenGov within 90 days of Customer discovering the defect. For any breach of the Software Services warranty, OpenGov will repair or replace any nonconforming Software Services so that the affected portion of the Software Services operates as warranted. If OpenGov is unable to do so, Customer may terminate the license for such Software Services and will be entitled to recover all fees paid to OpenGov for the deficient Software Services.

8.2. By Customer. Customer represents and warrants that (a) it has all right and authority necessary to enter into and perform this Agreement; and (b) OpenGov's use of Customer Data pursuant to this Agreement will not infringe, violate or misappropriate the Intellectual Property Rights of any third party.

8.3. Disclaimer. OPENGOV DOES NOT WARRANT THAT THE SOFTWARE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SOFTWARE SERVICES. EXCEPT AS SET FORTH IN THIS SECTION 8, THE SOFTWARE SERVICES ARE PROVIDED "AS IS" AND OPENGOV DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT.

9. Limitation of Liability

9.1. By Type. NEITHER PARTY, NOR ITS SUPPLIERS, OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS OR EMPLOYEES, SHALL BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY, OR OTHER THEORY: (A) FOR ERROR OR INTERRUPTION OF USE OR FOR LOSS OR INACCURACY OF DATA OR COST OF PROCUREMENT OF SUBSTITUTE GOODS OR SERVICES OR LOSS OF BUSINESS; (B) FOR ANY INDIRECT, EXEMPLARY, PUNITIVE, INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES; OR (C) FOR ANY MATTER BEYOND A PARTY'S REASONABLE CONTROL, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGE.

9.2. By Amount. IN NO EVENT SHALL EITHER PARTY'S AGGREGATE, CUMULATIVE LIABILITY FOR ANY CLAIMS ARISING OUT OF OR IN ANY WAY RELATED TO THIS AGREEMENT EXCEED THE FEES PAID BY CUSTOMER TO OPENGOV FOR THE SOFTWARE SERVICES UNDER THIS AGREEMENT IN THE 12 MONTHS PRIOR TO THE ACT THAT GAVE RISE TO THE LIABILITY.

9.3. Limitation of Liability Exclusions. The limitations of liability set forth in Sections 9.1 and 9.2 above do not apply to, and each party accepts liability to the other for: (a) claims based on either party's intentional breach of its obligations set forth in Section 5 (Confidentiality), (b) claims arising out of fraud or willful misconduct by either party and

(c) either party's infringement of the other party's Intellectual Property Rights.

9.4. No Limitation of Liability by Law. Because some jurisdictions do not allow liability or damages to be limited to the extent set forth above, some of the above limitations may not apply to Customer.

10. Miscellaneous

10.1. Logo Use. OpenGov shall have the right to use and display Customer's logos and trade names for marketing and promotional purposes in OpenGov's website and marketing materials, subject to Customer's trademark usage guidelines provided to OpenGov.

10.2. Notice. Ordinary day-to-day operational communications may be conducted by email, live chat or telephone. For notices required by the Agreement the parties must communicate more formally in a writing sent via USPS certified mail and via email. OpenGov's addresses for notice are: legal@opengov.com with a mailed copy to OpenGov, Inc., 660 3rd Street, Suite 100, San Francisco, CA 94107.

10.3. Anti-corruption. Neither OpenGov nor any of its employees or agents has offered or provided any illegal or improper payment, gift, or transfer of value in connection with this Agreement. The parties will promptly notify each other if they become aware of any violation of any applicable anti-corruption laws in connection with this Agreement.

10.4. Injunctive Relief. The parties acknowledge that any breach of the confidentiality provisions or the unauthorized use of a party's intellectual property may result in serious and irreparable injury to the aggrieved party for which damages may not adequately compensate the aggrieved party. The parties agree, therefore, that, in addition to any other remedy that the aggrieved party may have, it shall be entitled to seek equitable injunctive relief without being required to post a bond or other surety or to prove either actual damages or that damages would be an inadequate remedy.

10.5. Force Majeure. Neither party shall be held responsible or liable for any losses arising out of any delay or failure in performance of any part of this Agreement, other than payment obligations, due to any act of god, act of governmental authority, or due to war, riot, labor difficulty, failure of performance by any third-party service, utilities, or equipment provider, or any other cause beyond the reasonable control of the party delayed or prevented from performing.

10.6. Severability; Waiver. If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable. Any express waiver or failure to exercise promptly any right under this Agreement will not create a continuing waiver or any expectation of non-enforcement.

10.7. Survival. The following sections of this Agreement shall survive termination: Section 5. (Confidentiality), Section 7 (Payment of Fees), Section 4.4 (Deletion of Customer Data), Section 8.3 (Warranty Disclaimer), Section 9 (Limitation of Liability) and Section 10 (Miscellaneous).

10.8. Assignment. There are no third-party beneficiaries to this Agreement. Except as set

forth in this Section 10.8, neither party may assign, delegate, or otherwise transfer this Agreement or any of its rights or obligations to a third party without the other party's written consent, which consent may not be unreasonably withheld, conditioned, or delayed. Either party may assign, without such consent but upon written notice, its rights and obligations under this Agreement to its corporate affiliate or to any entity that acquires all or substantially all of its capital stock or its assets related to this Agreement, through purchase, merger, consolidation, or otherwise. Any other attempted assignment shall be void. This Agreement will benefit and bind permitted assigns and successors.

10.9. Independent Contractors. This Agreement does not create an agency, partnership, joint venture, or employment relationship, and neither party has any authority to bind the other.

10.10. Governing Law and Jurisdiction. This Agreement will be governed by the laws of Customer's jurisdiction, without regard to conflict of laws principles. The parties submit to personal jurisdiction and venue in the courts of Customer's jurisdiction.

10.11. Complete Agreement. OpenGov has made no other promises or representations to Customer other than those contained in this Agreement. Any additional or different terms in a purchase order or click-through agreement are expressly rejected by the Parties and are void. Any modification to this Agreement must be in writing and signed by an authorized representative of each party.

[ENTER CUSTOMER NAME]		**OpenGov, Inc.**	
Signature	_____	Signature	_____
Name	_____	Name	_____
Title	_____	Title	_____
Date	_____	Date	_____

BOARD OF DIRECTORS SPECIAL MEETING (WORKSHOP) MINUTES

Wednesday, September 04, 2024 at 9:00 AM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

CALL TO ORDER
President Sewell called the meeting to order at 9:00 AM

ROLL CALL
BOARD MEMBERS PRESENT: President Ivan Sewell, Vice President Robert Griffith, Director Russ Martin, Director Amber Duff, Director Ted Mayrhofen

STAFF MEMBERS PRESENT: Brian Macy, Marion Champion, Arturo Ceja, Amanda Lucas, Danny Friend, Kurt Kettenacker, Dori Petee

PUBLIC INPUT
No public input

President Sewell announced that the order of items for this meeting would change. The Board will go into Closed Session first.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4). One Potential Case.

CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION
Conference with Legal Counsel Regarding Existing Litigation Pursuant to Government Code Section 54956.9(d)(1). One Case: Southern California Edison V. California State Board of Equalization, et. al., OCSC Case No: 30-2024-01403215-CU-MC-CXC.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2) and/or (3). Two potential cases.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
pursuant to Government Code Section 54957
Position: District Legal Counsel

REPORT ON ACTION TAKEN DURING CLOSED SESSION
No reportable action was taken on any of the closed session items.

ITEMS FOR DISCUSSION

CALPERS ACTUARIAL REPORT CHANGES AND UPDATES
Arturo Ceja presented the changes to CalPERS actuarial reporting. The Secure Act 2.0 is now in effect,

essentially aiming to improve retirement savings options in the US. Some of the act's provisions that may affect CalPERS include the required minimum distribution age, excise tax, catch-up contributions, surviving spouses, penalty-free withdrawals, and retirement savings lost and found. Starting January 2, 2024, Secure 2.0 will expand access to retirement funds for personal or family emergencies, victims of natural disasters (backdated to January 26, 2021), and survivors of domestic abuse without incurring a 10% early withdrawal penalty.

POWER PURCHASE AGREEMENT UPDATE

General Manager Brian Macy updated the Board on the change in the contract name from Statin to Trident Mission Springs LLC. Tim Holmes of Kenwood Energy (Consultant) explained the industry practice of creating an LLC for projects like solar fields. Mr. Holmes also provided details on the ownership and financing structure and addressed potential concerns about liability and the process of reposting the public hearing notice.

CODIFICATION UPDATE

Assistant General Manager Marion Champion previewed updates based on feedback from the previous meeting. Changes made include updating the smoking policy to include a 20-foot radius, as noted by Director Duff, and revising the elections by division language to present tense. Reordered the section on improper usage of electronic media for clarity. Aligned the no smoking policy in Rule 8 with other policies and defined specific substances in the no smoking policy.

Ongoing work includes creating an AI policy to prevent misuse, with general language to be included in the codification. Legal is drafting language for the AI policy to be reviewed in the study session.

Ms. Champion opened the floor for additional feedback. She requested all feedback before the study session.

COMMENTS

GENERAL MANAGER'S COMMENTS

GM Macy announced the Critical Services Center item will be on the DHS Planning Commission Agenda on September 10, 2024. There will also be an item related to rear assessments.

DIRECTOR COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

1. General comments
2. Requests for future agenda items
3. Requests for future meetings

Director Martin clarified that his request for reimbursement will appear on the Study Session agenda.

Director Mayrhofen noted he drove by the Regional Plant, and he has some things he would like to discuss with the General Manager.

Director Duff asked if the roads to the Regional Plant would be open for the ribbon cutting and noted our directions need to take that into account.

President Sewell promoted the District's upcoming Blood Drive.

ADJOURN
With no further business, President Sewell adjourned the meeting at 10:47 AM.

Respectfully Submitted,

Dori Petee
Executive Assistant

BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Thursday, September 12, 2024 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

CALL TO ORDER
President Sewell called the meeting to order at 3:00 PM

ROLL CALL
BOARD MEMBERS PRESENT: President Ivan Sewell, Vice President Robert Griffith, Director Russ Martin, Director Amber Duff, Director Ted Mayrhofen

STAFF MEMBERS PRESENT: Brian Macy, Danny Friend, Arturo Ceja, Ryan Goodner-Belli, Kurt Kettenacker, Amanda Lucas, April Scott, Eric Weck, Oriana Hoffert, Will Whitten, Dori Petee

RULES OF PROCEDURE
Rules of Procedure were read by General Counsel John Pinkney.
All noticed meetings are conducted using Rosenberg's Rules of Order as a procedural guideline. Directors should refrain from responding directly to public comments at meetings of the Board. The Board President will refer matters raised during public comment to the General Manager for follow-up when appropriate. Occasionally, a prompt response may be offered when an obvious answer resolution is available provided this is done in compliance with the Brown Act. Directors should refrain from debating or making decisions in response to public comments. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No person shall be allowed to speak who has not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once about any one subject until every other member on the Board wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."

PUBLIC INPUT
No public input

EMPLOYEE RECOGNITION

HUMAN RESOURCES REPORT
This item will be acknowledged on Monday.

ACTION ITEMS

PUBLIC HEARING ~ RESOLUTION 2024-23 ~ POWER PURCHASE AGREEMENT WITH TRIDENT MISSION SPRINGS LLC
It is recommended to adopt Resolution 2024-23 and authorize the General Manager to negotiate and execute a Power Purchase Agreement (PPA) and Solar Facility Lease Agreement with Trident Mission

Springs LLC, to design, build, and construct approximately 4 MW of renewable solar energy at seven MSWD sites.

General Manager Macy updated the Board. The PPA has been finalized, and the public hearing and Board action will occur on Monday, September 16, 2024.

ORDINANCE 2024-02 AND RESOLUTION 2024-24 ~ UPDATING AND AMENDING ADMINISTRATIVE CODE TITLES 1-3

It is recommended that the Board adopt Ordinance 2024-02 and Resolution #2024-24, updating and amending titles 1, 2 and 3 of the District's Administrative Code.

General Manager Macy noted that all the changes discussed are included in the packet document. Director Duff would like to see the drug and alcohol policy returned to the Board for further discussion.

RESOLUTION 2024-25 ~ DESIGNATION OF MISSION SPRINGS WATER DISTRICT POSITIONS AUTHORIZED TO APPLY FOR FEDERAL DISASTER ASSISTANCE ON BEHALF OF THE DISTRICT

It is recommended to approve Resolution 2024-25, authorizing the following positions within Mission Springs Water District to apply for federal disaster assistance on behalf of the District: General Manager, Assistant General Manager, Director of Finance, Director of Operations.

Danny Friend noted that this is a pretty straightforward item. He gave background on what triggered it to come before the board. In 2020, the District applied for disaster relief assistance in the amount of $58,402.14 through a sub-recipient grant from CalOES to support recovery efforts in response to COVID-19. One of the grant's requirements is to provide a list of authorized agents (positions) who are allowed to apply for this aid on behalf of MSWD.

RESOLUTION 2024-26 ~ AUTHORIZING THE GENERAL MANAGER TO SIGN AND EXECUTE AGREEMENTS AND NECESSARY SUPPORTING DOCUMENTS WITH THE ARMY CORPS OF ENGINEERS FOR THE GROUNDWATER QUALITY PROTECTION PROGRAM

It is recommended to adopt Resolution 2024-26 and authorize the General Manager to sign and execute agreements, and necessary supporting documents with the Army Corps of Engineers for the Groundwater Quality Protection Program.

Engineering Manager Eric Weck presented to the Board. Under the Section 219 program, MSWD is eligible to receive funding for the planning, design, and construction of water and sewer systems. Specifically, the focus has been on the Groundwater Quality Protection Program (GQPP) centered on the design and construction of municipal wastewater collection and treatment systems that will eliminate individual septic systems that overlie the Mission Creek, Desert Hot Springs, and Indio Subbasins. Over the next 5-years, MSWD will be seeking federal funding annually with the USACE to complete NEPA compliance documentation, design updates, and construction of septic to sewer improvements within the GQPP Areas J-2, H, I, K, A, and G.

RESOLUTION 2024-27 ~ AMENDING CLASSIFICATION AND COMPENSATION PLANS FOR FY 2024-2025

It is recommended to adopt Resolution 2024-27 amending the Classification and Compensation plans for fiscal year 2024-2025.

General Manager Macy noted that in September 2024, MSWD will be commissioning the Nancy Wright Regional Water Reclamation Facility. This new facility will require additional training and certification

to operate at the design capacity of 1.5 million gallons per day. Due to the required additional certification, it is necessary to add a Wastewater Treatment Plant Operator III to the classification and compensation plans.

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) 2025 COMMITTEE AND EXPERT TEAM PARTICIPATION

It is recommended that Board Members or Management Staff consider serving on one or more of CSDA's standing committees.

General Manager Macy noted that this item is for discussion as the Board does not need to take action. Committees need dedicated participants who can devote time to providing their expertise in directing CSDA's activities and policies. Committees play a key role in establishing the association's direction and priorities. Committee involvement is crucial to the success of activities and the development of CSDA.

AWARD OF CONTRACT TO TKE ENGINEERING FOR AREA D-3 WATERLINE AND SERVICE REPLACEMENT DESIGN SERVICES

It is recommended to authorize the General Manager to negotiate and execute a contract with TKE Engineering, Inc., for a not to exceed amount of $55,000.00 for design services for the Area D-3 Waterline and Service Replacement Project and create a new capital job to include design services costs for the Area D-3 Water line and Service Replacement Project; and include staff time for project management and plan review and ancillary costs in the amount of $12,000 for a total of $67,000.

Engineering Manager Eric Weck presented. He noted that In April 2024, Mission Springs Water District (MSWD) executed a contract with AECOM to update and repackage the Area D-3 Sewer Project plans and specifications. The waterlines within Area D-3 are located within easements behind the residential houses, creating challenges for operations staff to operate and maintain the aging system. These streets include Cactus Drive, 12th Street, San Juan Road, San Marcus Road, and San Miguel Road. In addition, the Water Master Plan has identified an annual waterline replacement program as a priority CIP project with a focus on those within backyard easements.

AWARD OF CONTRACT TO TKE ENGINEERING FOR TEMPORARY STAFF AUGMENTATION

It is recommended to authorize the General Manager to negotiate and execute a contract with TKE Engineering Inc., for a not to exceed amount of $30,000.00 for engineering staff augmentation services.

Engineering Manager Eric Weck presented. On August 14, 2024, MSWD requested proposals to pre-qualified on-call engineering firms to provide engineering consulting services supporting the Engineering Department. TKE's proposal included services performed mostly from TKE's office but occasionally in-person 2 days a week, 8 hours a day for a period of 3 months with the option to extend the 3-month duration and/or increase the number of days per week. The Engineering Department requested support with project management, plan checking, and occasional site visits as MSWD fills two vacant positions (Engineering Tech and Office Specialist).

PUBLIC WATER AND SEWER, LIFT STATION, AND FORCE MAIN SYSTEMS CONSTRUCTION AGREEMENTS AND WATER AND SEWER BONDING AGREEMENT FOR PROJECT VIENTO DEVELOPMENT

It is recommended to approve the Public Water and Sewer, Lift Station and Force main Systems

Construction Agreements and the Water and Sewer Bonding Agreement for the Project Viento commercial development project and authorize the General Manager to do all things necessary to complete the agreements.

Engineering Manager Eric Weck presented. He noted the approval of the Water and Sewer, Lift Station, and Force Main Systems Construction Agreements guarantees that these systems will be built to the District's standards, with the Developer covering all design and construction costs. Furthermore, in collaboration with the City of Desert Hot Springs, the District has decided that separate Performance, Warranty, and Payment bonds are required for the Project. Once all work is completed, the approved water and sewer facilities will be handed over to the District, initiating a one-year warranty period.

AUTHORIZATION FOR PURCHASE OF BOOSTER PUMP CONTROL VALVES FOR THE TERRACE BOOSTER STATION

It is recommended that the General Manager be authorized to approve the purchase of six Cla-Val booster pump control valves for the Trrace Booster Station from Core & Main for a not-to-exceed amount of $86,819.86.

Director of Operations Danny Friend presented. He noted the District needs to replace the deteriorated booster pump control valves at the Terrace Booster Station. To ensure smooth operation and system protection, they plan to equip each of the six booster pumps with new control valves. These new valves will prevent water hammer surges and reverse flow from upper zones, enhancing operational efficiency and system integrity. Without these upgrades, the system could face inefficiencies and potential failures. Three quotes were received with Core & Main offering the lowest price.

AUTHORIZATION FOR PURCHASE OF REPLACEMENT HEAVY EQUIPMENT AS APPROVED IN THE CAPITAL BUDGET

It is recommended that the General Manager be authorized to approve the purchase of 2024 John Deere 210P skip loader heavy equipment from RDO Equipment Co., for a not to exceed amount of $133,000.00, as approved in the FY2024-25 Capital Budget.

Director of Operations Danny Friend presented. Staff have identified the need to replace older heavy equipment with new modern heavy equipment. As part of that effort, staff applied for and received a grant from the South Coast Air Quality Management District (SCAQMD) under the 2023 Carl Moyer Program for equipment replacement to generate cost-effective and surplus air emission reductions within the geographical boundaries of the SCAQMD. This effort will decommission the District's existing Unit 367, a CASE 570MXT skip loader, and replace it with a new 2024 John Deere JD210P skip loader.

DISCUSSION ITEMS

NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE

General Manager Macy highlighted the Ribbon Cutting event on September 27th @ 9:30 am

CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE

This update will take place on Monday.

CONSENT AGENDA

The following consent agenda item was pulled for presentation and discussion:

ACCEPT AMENDMENT TO CONTRACT AGREEMENT WITH TIMMONS GROUP FOR THE COMPLETE DEPLOYMENT OF THE ARCGIS ENTERPRISE, UTILITY NETWORK, AND CITYWORKS.
It is recommended that the Board accept and approve the Contract Amendment with Timmons Group for scope changes to the complete deployment of the ArcGIS Enterprise, Utility Network and Cityworks.

GIS Specialist Ryan Goodner-Belli presented a short overview of the Timmons Group. The contract with Timmons has been amended to improve the GIS utility network by adding account ID numbers, splitting customer address schema, and including APN (Assessor's Parcel Number) numbers to better associate water meters with their locations. These enhancements will extend GIS capabilities beyond what CityWorks can provide, particularly for asset management.

Director Martin explained the item related to board compensation below. He noted the additional nights stay during the UWI Conference was for attendance at their Board Meeting, as he sits on their Board of Directors.

Vice President Griffith also asked to add the PSUSD Legislative Breakfast to Board Compensation.

APPROVAL OF MINUTES
It is recommended to approve the minutes as follows:
August 7, 2024 - Board Workshop
August 15, 2024 - Study Session
August 19, 2024 - Board Meeting

REGISTER OF DEMANDS
The register of demands totaling $2,613,285.96

BOARD COMPENSATION
It is recommended to consider Board compensation for the following meetings and/or events:
A. Attendance and participation in the Nancy Wright Regional Water Reclamation Facility Ribbon Cutting, All Board members, September 27, 2024.
B. Additional night stay at Paradise Point Hotel for Urban Water Institute Board Meeting, Russ Martin only, August 20, 2024.

REPORTS

DIRECTOR'S REPORTS

GENERAL MANAGER'S REPORT
Included in this report are the following oral reports:
A. Finance Report
B. Public Affairs Report

Arturo Ceja presented a brief financial report noting they are currently in the middle of an audit.

COMMENTS

DISTRICT COUNSEL COMMENTS

General Counsel noted Rob Cutbirth is now assisting the District on labor-related matters. A summary of duties performed for the District was provided.

DIRECTOR COMMENTS & REQUESTS

A. Director General Comments
B. Director Requests for Future Agenda Items
C. Director Requests for Future Meetings

ADJOURN

With no further business, President Sewell adjourned the meeting at 4:16 PM

Respectfully submitted,

Dori Petee
Executive Assistant

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, September 16, 2024 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

CALL TO ORDER
President Sewell called the meeting to order at 3:00 PM

ROLL CALL
BOARD MEMBERS PRESENT: President Ivan Sewell, Vice President Robert Griffith, Director Russ Martin Director Amber Duff, Director Ted Mayrhofen

STAFF MEMBERS PRESENT: Brian Macy, Marion Champion, Danny Friend, Kurt Kettenacker, Amanda Lucas, Andrea Varela, Eric Weck, Arthur Cabera, Oriana Hoffert, Will Whitten, Dori Petee

PLEDGE OF ALLEGIANCE
Led by Director Martin

RULES OF PROCEDURE
Rules of Procedure were read by General Counsel John Pinkney.
All noticed meetings are conducted using Rosenberg's Rules of Order as a procedural guideline. Directors should refrain from responding directly to public comments at meetings of the Board. The Board President will refer matters raised during public comment to the General Manager for follow-up when appropriate. Occasionally, a prompt response may be offered when an obvious answer resolution is available provided this is done in compliance with the Brown Act. Directors should refrain from debating or making decisions in response to public comments. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No person shall be allowed to speak who has not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once about any one subject until every other member on the Board wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."

PUBLIC INPUT
This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. ***Please limit comments to three (3) minutes or less.*** *State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

EMPLOYEE RECOGNITION

HUMAN RESOURCES REPORT
The Board acknowledged the following employees:

ANNIVERSARIES

Joe Hernandez	Field Service Representative II/Backflow Specialist	17 Years

CERTIFICATIONS/EDUCATIONAL ACCOMPLISHMENTS

Alex Nine	ASE Certification – Suspension and Steering Brakes
Josiah Perez	Water Distribution Grade 1 (D-1) certification

ACTION ITEMS

PUBLIC HEARING ~ RESOLUTION 2024-23 ~ POWER PURCHASE AGREEMENT WITH TRIDENT MISSION SPRINGS LLC

The Board adopted Resolution 2024-23 and authorized the General Manager to negotiate and execute a Power Purchase Agreement (PPA) and Solar Facility Lease Agreement with Trident Mission Springs LLC to design, build, and construct approximately 4 MW of renewable solar energy at seven MSWD sites.

President Sewell opened the public hearing and called for the secretary's report. General Manager Macy noted the agreements have been finalized and included within the agenda packet, updated from the Study Session. He noted that representatives from Bridge Renewables, Staten Solar & Kenwood Energy were here to field any questions from the board or public. Tim Holmes of Kenwood Energy presented the project. He presented the differences between the old project and the current project. Those differences include but are not limited to the following:

Kenwood Energy
Energy Management Consulting Services

	This Project	Old Project
Project Type	Energy Purchase or Power Purchase Agreement (PPA)	Owner (w/ vendor maintenance)
Ownership	Third Party Vendor	MSWD
Project Funding	Third Party; MSWD purchase power used	MSWD Financing
Project Cost	$0	$17,817,000
Energy Budget	- ~$300k/year	- ~ $1.2M/year
Net Present Value (Savings)	$13M – $18M over 25 years	$11M over 25 years*
O&M Responsible Party	Third Party Vendor	District
O&M Cost per Year	$0.00	~$300k per year
Impact to Bonding Capacity	None	Yes

*Updated based on current rates

There was no public input on this item.

Motion made by Vice President Griffith, Seconded by President Sewell.
Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff, Director Mayrhofen

ORDINANCE 2024-02 AND RESOLUTION 2024-24 ~ UPDATING AND AMENDING ADMINISTRATIVE CODE TITLES 1-3
The Board adopted Ordinance 2024-02 and Resolution #2024-24, updating and amending titles 1, 2 and 3 of the District's Administrative Code.

Assistant General Manager Marion Champion presented. She noted the changes that have been applied have been discussed by the Board at previous meetings. A new copy of the Resolution has been provided.

Motion made by Director Martin, Seconded by Director Mayrhofen.
Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff, Director Mayrhofen

RESOLUTION 2024-25 ~ DESIGNATION OF MISSION SPRINGS WATER DISTRICT POSITIONS AUTHORIZED TO APPLY FOR FEDERAL DISASTER ASSISTANCE ON BEHALF OF THE DISTRICT
The Board approved Resolution 2024-25, authorizing the following positions within Mission Springs Water District to apply for federal disaster assistance on behalf of the District: General Manager, Assistant General Manager, Director of Finance, Director of Operations.

A presentation was provided on Thursday; there is nothing further to add.

Motion made by Director Duff, Seconded by Director Martin.
Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff, Director Mayrhofen

RESOLUTION 2024-26 ~ AUTHORIZING THE GENERAL MANAGER TO SIGN AND EXECUTE AGREEMENTS AND NECESSARY SUPPORTING DOCUMENTS WITH THE ARMY CORPS OF ENGINEERS FOR THE GROUNDWATER QUALITY PROTECTION PROGRAM
The Board adopted Resolution 2024-26 and authorized the General Manager to sign and execute agreements, and necessary supporting documents with the Army Corps of Engineers for the Groundwater Quality Protection Program.

Engineering Manager Eric Weck addressed questions raised at the Study Session.

Motion made by Vice President Griffith, Seconded by Director Duff.
Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff, Director Mayrhofen

RESOLUTION 2024-27 ~ AMENDING CLASSIFICATION AND COMPENSATION PLANS FOR FY 2024-2025
The Board adopted Resolution 2024-27 amending the Classification and Compensation plans for fiscal year 2024-2025.

Motion made by Director Mayrhofen, Seconded by Director Martin.
Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff, Director Mayrhofen

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) 2025 COMMITTEE AND EXPERT TEAM PARTICIPATION
It is recommended that Board Members or Management Staff consider serving on one or more of CSDA's standing committees.

No action is needed on this matter. Board members have been directed to send their interests to President Sewell.

AWARD OF CONTRACT TO TKE ENGINEERING FOR AREA D-3 WATERLINE AND SERVICE REPLACEMENT DESIGN SERVICES
The Board authorized the General Manager to negotiate and execute a contract with TKE Engineering, Inc., for a not to exceed amount of $55,000.00 for design services for the Area D-3 Waterline and Service Replacement Project and create a new capital job to include design services costs for the Area D-3 Water line and Service Replacement Project; and include staff time for project management and plan review and ancillary costs in the amount of $12,000 for a total of $67,000.

There was a brief discussion amongst the Board regarding costs to the customer. The item above is related to design services only, there are no costs to the customer for this portion of the project.

Motion made by Vice President Griffith, Seconded by President Sewell.
Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff
Voting Nay: Director Mayrhofen

AWARD OF CONTRACT TO TKE ENGINEERING FOR TEMPORARY STAFF AUGMENTATION
It is recommended to authorize the General Manager to negotiate and execute a contract with TKE Engineering Inc., for a not to exceed amount of $30,000.00 for engineering staff augmentation services.

General Manager Macy asserted this would only be for a short period of time while MSWD works to fill positions permanently. Mike Thorton, President of TKE, fielded questions from the Board.

Motion made by Vice President Griffith, Seconded by Director Martin.
Voting Yea: President Sewell, Vice President Griffith, Director Martin
Voting Nay: Director Duff, Director Mayrhofen

PUBLIC WATER AND SEWER, LIFT STATION, AND FORCE MAIN SYSTEMS CONSTRUCTION AGREEMENTS AND WATER AND SEWER BONDING AGREEMENT FOR PROJECT VIENTO DEVELOPMENT
The Board approved the Public Water and Sewer, Lift Station and Force main Systems Construction Agreements and the Water and Sewer Bonding Agreement for the Project Viento commercial development project and authorized the General Manager to do all things necessary to complete the agreements.

A presentation and staff report were given during the Study Session. There is nothing further to add.

Motion made by Director Duff, Seconded by Director Mayrhofen.
Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff, Director Mayrhofen

AUTHORIZATION FOR PURCHASE OF BOOSTER PUMP CONTROL VALVES FOR THE TERRACE BOOSTER STATION
The Board authorized the General Manager to approve the purchase of six Cla-Val booster pump control valves for the Terrace Booster Station from Core & Main for a not to exceed amount of $86,819.86.

A presentation and staff report were given during the Study Session. Danny Friend, director of Operations, answered a question raised at the Study Session regarding warranty.

Motion made by Director Martin, Seconded by Vice President Griffith.
Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff, Director Mayrhofen

AUTHORIZATION FOR PURCHASE OF REPLACEMENT HEAVY EQUIPMENT AS APPROVED IN THE CAPITAL BUDGET
The Board authorized the General Manager to approve the purchase of 2024 John Deere 210P skip loader heavy equipment from RDO Equipment Co., for a not to exceed amount of $133,000.00, as approved in the FY2024-25 Capital Budget.

A presentation and staff report were given during the Study Session. There is nothing further to add.

Motion made by Director Mayrhofen, Seconded by Director Martin.
Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff, Director Mayrhofen

DISCUSSION ITEMS

NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE
Assistant General Manager Marion Champion shared details of the Ribbon Cutting Event.

CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE
Alvin Flores of Ruhnau Clarke provided an update to the Board. The plans cleared the Planning Commission unanimously. The submittal process to other departments has begun.

CONSENT AGENDA

Motion made by Director Martin, Seconded by President Sewell.
Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Mayrhofen
Voting Nay: Director Duff

APPROVAL OF MINUTES
It is recommended to approve the minutes as follows:
August 7, 2024 - Board Workshop
August 15, 2024 - Study Session
August 19, 2024 - Board Meeting

REGISTER OF DEMANDS
The register of demands totaling $2,613,285.96

ACCEPT AMENDMENT TO CONTRACT AGREEMENT WITH TIMMONS GROUP FOR THE COMPLETE DEPLOYMENT OF THE ARCGIS ENTERPRISE, UTILITY NETWORK, AND CITYWORKS.
It is recommended that the Board accept and approve the Contract Amendment with Timmons Group for scope changes to the complete deployment of the ArcGIS Enterprise, Utility Network and Cityworks.

BOARD COMPENSATION
It is recommended to consider Board compensation for the following meetings and/or events:
A. Attendance and participation in the Nancy Wright Regional Water Reclamation Facility Ribbon Cutting, All Board members, September 27, 2024.
B. Additional night stay at Paradise Point Hotel for Urban Water Institute Board Meeting, Russ Martin only, August 20, 2024.
C. Attendance at Palm Springs Unified School District Legislative Breakfast, All Board members, October 1, 2024.

REPORTS

DIRECTOR'S REPORTS

Vice President Griffith reported attending the following meetings and events: 8/6 DWA Board Meeting, 8/20 DWA Board Meeting

Director Duff reported attending the following meetings and events: 8/8 ACWA Groundwater Committee Meeting, 8/13 CVWD Board Meeting, 8/20 ACWA Webinar, 8/21-8/23 UWI Conference, 8/27 CVWD Board Meeting

Director Martin reported attending the following meetings and events: 8/12 DVBA Board Meeting, 8/13 ACWA Region 9 Event, 8/21-8/23 UWI Conference, 8/28 DVBA Bowling Night

Director Mayrhofen reported attending the following meetings and events: 8/13 ACWA Region 9 Event, 8/13 DHS Planning Commission, 8/20 ACWA Webinar, 8/28 DVBA Bowling Night

President Sewell reported attending the following meetings and events: 8/21-8/23 UWI Conference

GENERAL MANAGER'S REPORT
Included in this report are the following oral reports:
A. Finance Report
B. Public Affairs Report

Marion Champion gave a Public Affairs Update.

COMMENTS

DISTRICT COUNSEL COMMENTS
The report was given on Thursday, no closed session today.

DIRECTOR COMMENTS
A. Director General Comments
B. Director Requests for Future Agenda Items
C. Director Requests for Future Meetings

Director Mayrhofen commented on the board's diverse backgrounds. He also highlighted that Board members do a lot of work they are not compensated for.

Director Duff complimented the previous Directors' comments.

Vice President Griffith noted it is Emergency Preparedness Month and encouraged attendance at the next MSWD Water Talks.

ADJOURN
With no further business, President Sewell adjourned the meeting at 4:35 PM.

Respectfully submitted,

Dori Petee
Executive Assistant

MISSION SPRINGS WATER DISTRICT - 16:41:26 10-03-24
(PAP40:FAP16) CASH DISBURSEMENTS FOR PERIOD 09-01-2024 THRU 09-30-2024 BY VENDOR NAME

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
1003592	09-12-24	ACWA-JPIA HEALTH BENEFITS AUTH.	OCT 2024 PREPAID INS.	102,738.56	102,738.56		102,738.56
1003593	09-12-24	AECOM TECHNICAL SERVICES INC.	PROGRESS PAYMENT 18	7,725.00	0.00	7,725.00	7,725.00
99108999	09-18-24	AFLAC	AUGUST 2024 AFLAC DEDUCTIONS	2,246.68	2,246.68		2,246.68
1003679	09-25-24	AIR & HOSE SOURCE INC.	FEMALE SUCTION COUPLING	65.25	1,602.74		1,602.74
			REPLACEMENT VAC TRAILER	1,537.49			
1003645	09-19-24	ALEXANDER NINE	BOOT REIMBURSEMENT	118.53	118.53		118.53
1003555	09-03-24	ALINA PUENTES	ACCOUNT REFUND 13024 CALIENTE DR #B	59.31	59.31		59.31
1003646	09-19-24	AMANDA LUCAS	CSDA REIMBURSEMENT PARKING	24.00	24.00		24.00
1003626	09-13-24	ANA B LOPEZ	ACCOUNT REFUND 15750 VIA MONTANA	106.46	106.46		106.46
1003594	09-12-24	ANDREW RAAF	SMART CONTROLLER REBATE	118.00	118.00		118.00
1003718	09-30-24	ANN-MARGARET KIRKALDY	ACCOUNT REFUND 67954 ALEXANDRIA CT	7.27	7.27		7.27
1003565	09-05-24	ANSAFONE CONTACT CENTERS	ANSWERING SERVICES	636.95	636.95		636.95
1003680	09-25-24	AQUATIC INFORMATICS INC.	REMOTE INSPECTOR ANNUAL SUBSCRIPTION	8,405.25	8,405.25		8,405.25
1003577	09-05-24	ARB INC.	ACCOUNT REFUND RUSHMORE AVE SOUTH OF TAMARACK R	507.63	507.63		507.63
1003627	09-13-24	ARGELIA SANCHEZ	ACCOUNT REFUND 13675 WEST DR	12.74	12.74		12.74
1003628	09-13-24	ARIZONA PIPELINE CO.	ACCOUNT REFUND DORAL DR AND DEVICENZO CT	610.69	610.69		610.69
1003647	09-19-24	B-81 PAVING INC	PAVING AT VARIOUS LOCATIONS	18,727.00	18,727.00		18,727.00
1003681	09-25-24	B-81 PAVING INC	PAVING AT VARIOUS LOCATIONS	52,726.00	52,726.00		52,726.00
1003566	09-05-24	BABCOCK LABORATORIES, INC.	TOTAL N PACKAGE - HORTON CLARIFIER EFF	250.18	2,370.59		2,370.59
			TOTAL N TESTING - HORTON WWTP POND 8	250.19			
			TOTAL N TESTING - HORTON WWTP POND 8	250.19			
			TOTAL N PACKAGE - HORTON CLARIFIER EFF.	250.18			
			TOTAL N TESTING - DESERT CREST WWTP	105.28			
			TOTAL N TESTING - RWRF GROUNDWATER WELL3	889.30			
			TOTAL N PACKAGE - HORTON CLAR.	375.27			
1003595	09-12-24	BABCOCK LABORATORIES, INC.	TOTAL N PACKAGE - HORTON WWTP	375.27	1,999.78		1,999.78
			HORTON BELT PRESS SLUDGE TESTING	1,624.51			
1003648	09-19-24	BABCOCK LABORATORIES, INC.	TOTAL N PACKAGE - HORTON CLARIFIER	250.18	250.18		250.18
1003649	09-19-24	BECK OIL, INC.	UNLEADED GASOLINE	4,526.35	6,834.43		6,834.43
			DIESEL FUEL	2,308.08			
99109018	09-19-24	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 08.30.2024	37,448.04	37,448.04		37,448.04
99109019	09-19-24	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	GASB 68 REPORTING FEE	700.00	700.00		700.00
99109091	09-25-24	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 09.13.2024	37,744.05	37,744.05		37,744.05
1003641	09-16-24	CARINA FLORES	ACCOUNT REFUND 13784 QUINTA WAY	156.34	156.34		156.34
1003596	09-12-24	CARPI & CLAY. INC	FEDERAL ADVOCACY	5,000.00	5,000.00		5,000.00
1003597	09-12-24	CASEY DOLAN	DIGITAL ADVERTISING MGMT & CONSULTING	650.00	650.00		650.00
1003719	09-30-24	CESAR NAVARRO	ACCOUNT REFUND 16370 AVE GRACIA	770.21	770.21		770.21
1003720	09-30-24	CHRISTINE ALLEN	ACCOUNT REFUND 13123 DEL RAY LN	25.74	25.74		25.74
99108808	09-03-24	CITY NATIONAL BANK	CURRENT PAYABLE PRINCIPAL & INTEREST	45,922.74	45,922.74		45,922.74
99109026	09-20-24	CITY NATIONAL BANK	CURRENT PAYABLE PRINCIPAL & INTEREST	145,000.00	145,000.00		145,000.00
1003598	09-12-24	CITY OF DESERT HOT SPRINGS	UUT PAYABLE JULY 2024	37,080.71	79,611.12		79,611.12
			UUT JUNE 2024	42,530.41			
1003650	09-19-24	CLINICAL LABORATORY OF SAN BERNARDINO	LAB SERVICES FOR SAMPLES 08/2024	2,253.00	2,253.00		2,253.00
1003683	09-25-24	CLINICAL LABORATORY OF SAN BERNARDINO	BOD TESTING H+DC - 08/2024	270.00	270.00		270.00
1003599	09-12-24	COLANTUONO, HIGHSMITH & WHATLEY, PC	LEGAL CONSULTING AUDIT PREP	177.00	177.00		177.00
1003600	09-12-24	CORE & MAIN LP	INVENTORY	3,483.53	27,900.59		27,900.59
			INVENTORY	840.91			
			HARDWARE INVENTORY	2,822.77			
			REPAIR CLAMP	2,222.40			

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			VALVE BOX & LID	3,028.42			
			CIRCULAR VALVE BOX CAP	719.77			
			BACKFLOW DEVICES	5,885.84			
			METAL PROBE	262.64			
			CLA-VAL SWITCH VALVE	1,019.32			
			RESTOCK FLANGE GASKETS	81.65			
			CTS BALL CORPSTOP	3,167.85			
			HARDWARE INVENTORY	2,381.81			
			FLG BOLT NUT SET PLATED CL	272.61			
			CTS BALL CORPSTOP	1,711.07			
1003651	09-19-24	CORE & MAIN LP	MJ X FLG DI APAPTER	644.35	644.35		644.35
1003682	09-25-24	CORONA ENVIRONMENTAL CONSULTING, LLC	TASK ORDER #1 FY 24-25 SVCS	5,522.50	0.00	10,247.50	10,247.50
			TASK ORDER #1	4,725.00			
1003652	09-19-24	CWEA	CWEA MEMBERSHIP RENEWAL - MARK V.	239.00	239.00		239.00
1003653	09-19-24	CYPRESS DENTAL ADMINISTRATORS	OCT. 2024 DENTAL INSURANCE	4,602.16	4,602.16		4,602.16
1003556	09-03-24	DANIEL LEE	ACCOUNT REFUND 63758 ORR WAY A	254.49	254.49		254.49
1003578	09-05-24	DANIELA FRANCO	ACCOUNT REFUND 13400 SANTA YSABEL DR	56.99	56.99		56.99
1003629	09-13-24	DAVID DAVIS	ACCOUNT REFUND 11544 W STARCROSS DR	31.98	31.98		31.98
1003642	09-16-24	DEBRA MYERS	ACCOUNT REFUND 66124 MISSION LAKES BLVD	92.72	92.72		92.72
1003567	09-05-24	DEL VALLE INFORMADOR	ADVERTISING CONTRACT	2,600.00	2,600.00		2,600.00
1003601	09-12-24	DESERT HOT SPRINGS HISTORICAL SOCIETY	SPONSORSHIP - HISTORICAL SOCIETY	1,633.50	1,633.50		1,633.50
1003685	09-25-24	DESERT URGENT CARE	DOT PHYSICALS/RANDOMS	210.00	210.00		210.00
1003654	09-19-24	DESERT VALLEY DISPOSAL, INC.	JUNE SERVICE CHARGES CORP YARD	793.90	1,587.80		1,587.80
			JUNE SERVICE CHARGES CORP YARD	793.90			
1003684	09-25-24	DESERT VALLEY DISPOSAL, INC.	AUG SERVICE CHARGRES CORP YARD	825.34	1,391.81		1,391.81
			AUG SERVICE CHARGES ADMIN BLDG	566.47			
1003602	09-12-24	DXP ENTERPRISES INC	REPLACEMENT POLYMER HOSES	440.23	440.23		440.23
1003655	09-19-24	ECOLOGY AUTO PARTS	SLUDGE HAULING 08.23.24	1,813.36	26,848.86		26,848.86
			SLUDGE HAULING 08.23.24	2,670.08			
			SLUDGE HAULING 08.16.24	5,342.68			
			SLUDGE HAULING 08.09.24	6,685.90			
			SLUDGE HAULING - TRACTOR UNIT	3,000.00			
			SLUDGE HAULING - BELT TRAILER	2,000.00			
			SLUDGE HAULING - 08.30.24	5,336.84			
1003643	09-16-24	EDWARD L AGUILAR	ACCOUNT REFUND 66082 SAN JOSE RD	72.82	72.82		72.82
99108804	09-06-24	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 08.30.2024	59,928.26	59,928.26		59,928.26
99109021	09-20-24	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX PPE 09.13.24	57,500.87	57,500.87		57,500.87
PR090624	09-06-24	EMPLOYEE PAYROLL CHECKS		3,544.77	3,544.77		3,544.77
PR092024	09-20-24	EMPLOYEE PAYROLL CHECKS		0.00	0.00		0.00
1003656	09-19-24	ENGINEERING SOLUTIONS SERVICES INC	GRANT WRITING SERVICES PP #4	41,502.00	41,502.00		41,502.00
1003603	09-12-24	ENTERPRISE FM TRUST	MONTHLY LEASE FLEET	25,165.95	25,165.95		25,165.95
1003686	09-25-24	ENVIROLOGIC RESOURCES,INC.	JULY 2024 SERVICES	690.00	0.00	690.00	690.00
1003630	09-13-24	ERIC VALDIVIA	ACCOUNT REFUND 66565 DESERT VIEW AVE	49.72	49.72		49.72
1003579	09-05-24	ERNESTO FLORES	ACCOUNT REFUND 55780 SAN PIERRE RD	82.00	82.00		82.00
1003687	09-25-24	FARMER BROS. CO	ACCOUNTING COFFEE ORDER	344.89	344.89		344.89
1003604	09-12-24	FEDEX	WELLS FARGO OVERNIGHT FEE	51.15	51.15		51.15
1003657	09-19-24	FEDEX	WELLS FARGO OVERNIGHT FEE	51.27	93.85		93.85
			OVERNIGHT FEE	42.58			
1003688	09-25-24	FEDEX	WELLS FARGO OVERNIGHT FEE	51.37	51.37		51.37

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1003568	09-05-24	FERGUSON WATERWORKS #1083	ANNUAL MAINTENANCE FOR GATEWAYS	8,386.20	10,217.95		10,217.95
			GATEWAY AUDIT/REPAIR WORK - ANTENNAS	1,831.75			
1003689	09-25-24	FERGUSON WATERWORKS #1083	GRAY POLYMER METER BOX	8,098.66	22,449.14		22,449.14
			JONES 4" CI 6H HYD	3,587.62			
			6"JONES CI 6H HYD	3,587.62			
			6" JONES CI 6H HYD	3,587.62			
			6" JONES CI 6H HYD	3,587.62			
1003658	09-19-24	FORSHOCK	DPLS WORK REPAIRS	1,757.57	1,757.57		1,757.57
1003690	09-25-24	FORSHOCK	SCADA MONITORING 09/2024	220.00	220.00		220.00
1003605	09-12-24	FRANCHISE TAX BOARD	MARK VERMEER PPE 08.30.24 PMT 26	150.00	150.00		150.00
1003691	09-25-24	FRANCHISE TAX BOARD	MARK VERMEER PPE 08.30.24 PMT 26	150.00	150.00		150.00
1003631	09-13-24	FRANK FARAG	ACCOUNT REFUND 65282 SAN JACINTO ST SE CORNER	920.13	920.13		920.13
1003632	09-13-24	GENARO B CRUZ	ACCOUNT REFUND 66280 GRANADA AVE	80.64	80.64		80.64
1003606	09-12-24	GEORGE T COX	TOILET REBATE	100.00	100.00		100.00
1003692	09-25-24	GRAINGER	1GAL CUTTING OIL	40.56	83.72		83.72
			ANCHOR SHACKLES	43.16			
1003633	09-13-24	HENKELS AND MCCOY WEST	ACCOUNT REFUND 670 GARNET AVE	349.99	349.99		349.99
1003693	09-25-24	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT CARD	2,244.02	2,244.02		2,244.02
1003659	09-19-24	INFOSEND INC	MONTHLY BILLING SERVICES	3,214.51	3,214.51		3,214.51
1003607	09-12-24	INTELESYS	ADVANCED MONITORING & AUDITING SETUP	768.00	9,232.00		9,232.00
			MONTHLY MANAGED SERVICES	8,464.00			
1003694	09-25-24	IRIS GROUP HOLDINGS LLC DBA EVERON	SECURITY ALARM - ADMIN & CORP YARD	450.51	450.51		450.51
1003608	09-12-24	IVAN SEWELL	URBAN WATER 2024 REIMBURSEMENT	1,071.03	1,071.03		1,071.03
1003721	09-30-24	JACK HANKS	ACCOUNT REFUND 66196 S AGUA DULCE DR	68.64	68.64		68.64
1003634	09-13-24	JAIME L RANDALL	ACCOUNT REFUND 69370 POOLSIDE DR	36.77	36.77		36.77
1003569	09-05-24	JASON WEEKLEY	TRI-STATE REIMBURSEMENT	481.51	481.51		481.51
1003635	09-13-24	JENNIFER BIRMINGHAM	ACCOUNT REFUND 65837 CAHUILLA AVE	175.73	175.73		175.73
1003695	09-25-24	JESSUP AUTO PLAZA	SL-N-PAD UNIT 435	178.67	178.67		178.67
1003580	09-05-24	JMI GENERAL ENGINEERING CONTRACTOR	ACCOUNT REFUND KAREN AVE AND N/O MISSION CREEK RD	722.39	722.39		722.39
1003557	09-03-24	JOAN M. SABIN	ACCOUNT REFUND 17190 COVEY ST	64.87	64.87		64.87
1003581	09-05-24	JULIA LOPEZ	ACCOUNT REFUND 13695 TRAMVIEW RD	7.74	7.74		7.74
1003722	09-30-24	JUN XIN CHEN	ACCOUNT REFUND 11649 E CRESCENT ST	54.39	54.39		54.39
1003644	09-16-24	JWF ENTERPRISES INC	ACCOUNT REFUND 67734 HACIENDA AVE	75.21	75.21		75.21
1003570	09-05-24	KENWOOD ENERGY	PPA AGREEMENT - PROGRESS PAYMENT	7,300.00	0.00	10,703.75	10,703.75
			RES BCT AGREEMENT - PROGRESS PAYMENT	3,403.75			
1003660	09-19-24	KILLER BEE PEST CONTROL	BEEHIVE REMOVAL 66125 14TH ST.	100.00	385.00		385.00
			BEEHIVE REMOVAL VARIOUS LOCATIONS	285.00			
1003661	09-19-24	LANDMARK CONSULTANTS INC	THOMAS AVE WATERLINE REPAIR LP24129	2,574.00	0.00	2,574.00	2,574.00
99108806	09-06-24	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 08.30.24	14,950.25	14,950.25		14,950.25
99109023	09-20-24	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 09.13.24	14,151.00	14,151.00		14,151.00
1003723	09-30-24	LORENZO MIRAMONTES	ACCOUNT REFUND 13581 MONUMENT ST	33.65	33.65		33.65
1003582	09-05-24	LUIS MARTINEZ	ACCOUNT REFUND 13615 VIA REAL	82.00	82.00		82.00
1003571	09-05-24	MANPOWER US INC.	STAFFING SERVICES - FIELD	1,750.40	1,750.40		1,750.40
1003609	09-12-24	MANPOWER US INC.	STAFFING SERVICES - FIELD	1,750.40	1,750.40		1,750.40
1003662	09-19-24	MANPOWER US INC.	STAFFING SERVICES - FIELD	1,619.12	1,619.12		1,619.12
1003696	09-25-24	MANPOWER US INC.	STAFFING SERVICES - FIELD	1,750.40	1,750.40		1,750.40
1003558	09-03-24	MARISOL OLIVERA	ACCOUNT REFUND 66614 DESERT VIEW AVE	12.56	12.56		12.56
1003559	09-03-24	MARY BETH BOURNE	ACCOUNT REFUND 9150 CALLE ESCORIAL	82.00	82.00		82.00
1003724	09-30-24	MCLANE GROUP INC	ACCOUNT REFUND 63665 19TH AVE "B"	100.00	100.00		100.00

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1003725	09-30-24	MCLANE GROUP INC	ACCOUNT REFUND 63665 19TH AVE "A"	100.00	100.00		100.00
1003663	09-19-24	MCMASTER-CARR	HARDWARE INVENTORY	2,223.48	3,268.35		3,268.35
			HARDWARE INVENTORY	1,044.87			
1003664	09-19-24	MDN WATER MANAGEMENT SERVICES INC	AUGUST SERVICES	8,930.00	8,930.00		8,930.00
1003583	09-05-24	MICHAEL MAZZILLI	ACCOUNT REFUND 15260 AVE RAMADA	82.00	82.00		82.00
1003572	09-05-24	MICHAEL MOORE	TRI-STATE REIMBURSEMENT	501.34	501.34		501.34
1003584	09-05-24	MIKHAIL BEKKER	ACCOUNT REFUND 11668 POMELO DR	16.20	16.20		16.20
1003585	09-05-24	MIN JUNG JIN	ACCOUNT REFUND 9175 CALLE ESCORIAL	81.09	81.09		81.09
1003697	09-25-24	MUNECA'S ORIGINALS	CATERING REGIONAL PLANT CEREMONY	3,515.00	3,515.00		3,515.00
1003610	09-12-24	MWH CONSTRUCTION INC	PROGRESS PAYMENT 2	18,646.00	18,646.00		18,646.00
1003665	09-19-24	NATASHA HERNANDEZ	TOILET REBATE PROGRAM	150.00	150.00		150.00
1003636	09-13-24	NIDELCO BORESOFF	ACCOUNT REFUND 66931 ESTRELLA AVE	246.00	246.00		246.00
1003698	09-25-24	O'REILLY AUTOMOTIVE INC.	REPLACEMENT LUG NUTS	179.99	1,088.94		1,088.94
			REPLACEMENT HEATER HOSE	20.17			
			REPLACEMENT WIPER BLADES	56.01			
			RESTOCK DIESEL TREATMENT	17.23			
			WASH BRUSH, CAR WASH SOAP	47.38			
			OIL CHANGE UNIT	73.00			
			REPLACEMENT BATTERY UNIT	96.56			
			REPLACEMENT BATTERY UNIT	199.08			
			OIL CHANGE UNIT	56.18			
			OIL CHANGE/WIPER BLADES	102.08			
			REPLACEMENT HEATER HOSE, ADMIN GENERATOR	49.40			
			TRANSFER PUMP	26.38			
			REPLACEMENT WIPER BLADES	42.65			
			OIL CHANGE UNIT 369	80.38			
			FUEL WATER SEPARATOR UNIT	29.08			
			REPLACEMENT FUEL CAP UNIT 117	13.37			
1003726	09-30-24	OLGA ANGELICA VILLALOBOS	ACCOUNT REFUND 64577 VARDON CT	82.00	82.00		82.00
1003586	09-05-24	OSCAR RUANO	ACCOUNT REFUND 66604 ESTRELLA AVE	13.12	13.12		13.12
1003496	09-05-24	PALM SPRINGS MOTORS INC	REPLACEMENT U BOLTS	-77.43	-366.10		-366.10
			REPLACEMENT WINDOW MOULDING	-120.67			
			VEHICLE CHECK UP	-168.00			
1003611	09-12-24	PALM SPRINGS MOTORS INC	REPLACEMENT U BOLTS	77.43	198.10		198.10
			REPLACEMENT WINDOW MOULDING	120.67			
1003699	09-25-24	PALM SPRINGS MOTORS INC	REPAIR PARTS & LABOR UNIT 389	5,209.27	5,395.62		5,395.62
			SCREEN ASSY, AUTOMATIC TRANS FLUID #402	186.35			
1003700	09-25-24	PALM SPRINGS PEST CONTROL, INC.	PEST CONTROL SVCS CORP YARD	115.00	325.00		325.00
			PEST CONTROL SVCS ANNEX BLDG	70.00			
			PEST CONTROL SVCS ADMIN BLDG	140.00			
1003587	09-05-24	PALOMAR COAST DEVELOPMENT, LLC	ACCOUNT REFUND LITTLE MORONGO RD	630.39	630.39		630.39
1003666	09-19-24	PARKERS BUILDING SUPPLY	ITEMS FACILITY MAINTENANCE	79.12	346.85		346.85
			REPAIR PARTS TRK# 434	4.09			
			REPLACEMENT WATER FILTER CARTRIDGE	11.63			
			THERMOMETER FOR CORP YARD	19.38			
			RESTOCK NUTS/BOLTS	11.84			
			THERMOMETER ADMIN BLDG	19.38			
			PAINT SUPPLIES - WTR PRODUCTION	57.92			
			NUTS/BOLTS WRIGHT PLANT	125.76			

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
			THREAD CUTTING OIL	9.68			
			TUBING COMP CPLG	8.05			
1003727	09-30-24	PATSY GILLETTE	ACCOUNT REFUND 66173 AVE DORADO	35.96	35.96		35.96
1003637	09-13-24	PAULA CLARK	ACCOUNT REFUND 64252 PYRENESS AVE	493.39	493.39		493.39
99109109	09-17-24	PAYMENTUS CORPORATION	AUGUST 2024 CREDIT CARD FEES	3,480.90	3,480.90		3,480.90
99108919	09-06-24	PAYNEARME MT, INC.	AUGUST 2024 PAYNEARME FEES	8,430.01	8,430.01		8,430.01
1003667	09-19-24	PLANIT REPROGRAPHICS	STRATEGIC PLAN POSTERS	269.38	269.38		269.38
1003573	09-05-24	PLUMBERS DEPOT INC	SECOND REPAIR CCTV CAMERA	862.66	862.66		862.66
1003701	09-25-24	POLLARDWATER	REPLACEMENT WIRE WEAVE GRIP SOCKS	767.35	767.35		767.35
1003702	09-25-24	POLYDYNE,INC.	POLYMER SLUDGE WASTING	8,464.71	8,464.71		8,464.71
1003612	09-12-24	PREMIER PROPERTY PRESERVATION LLC	JANITORIAL SERVICES 09/2024	1,820.00	1,820.00		1,820.00
1003703	09-25-24	PREMIER PROPERTY PRESERVATION LLC	AUGUST CLEANING SERVICES	2,079.99	2,079.99		2,079.99
1003704	09-25-24	PROVOST & PRITCHARD ENGINEERING GROUP IN	WSA/WSV JULY 2024 REVIEW	1,593.60	1,593.60		1,593.60
		C					
99109092	09-26-24	QUADIENT FINANCE USA, INC.	POSTAGE REPLENISHMENT	546.13	546.13		546.13
1003705	09-25-24	RAY LOPEZ ASSOCIATES	LANDSCAPE INSPECTIONS/PLAN CHECKS AUGUST 2024	2,450.00	2,450.00		2,450.00
1003728	09-30-24	RAYMOND J. HOBSON	ACCOUNT REFUND 17720 N INDIAN CYN DR	274.35	274.35		274.35
1003638	09-13-24	RICHARD F ZEILSTRA	ACCOUNT REFUND 13320 INAJA ST	74.75	74.75		74.75
1003729	09-30-24	RICHARD F ZEILSTRA	ACCOUNT REFUND 13320 INAJA ST	22.43	22.43		22.43
1003613	09-12-24	RICHARD KLASSEN	CLOTHES WASHER REBATE	150.00	150.00		150.00
1003614	09-12-24	ROBERT G MODRICH	AUGUST 2024 UNIDATA MAINTENANCE	3,696.00	3,696.00		3,696.00
1003560	09-03-24	ROBERT TORRENCE	ACCOUNT REFUND 9495 CALLE ESCORIAL	146.43	146.43		146.43
1003615	09-12-24	ROCKET SOFTWARE, INC.	ANNUAL UNIDATA MAINTENANCE	4,488.00	4,488.00		4,488.00
1003561	09-03-24	ROGER LOUIS GRIFFIN JR	ACCOUNT REFUND 68259 CALLE CALMOSO	36.95	36.95		36.95
1003588	09-05-24	ROSARIO CARDENAS	ACCOUNT REFUND 64060 DESERT SANDS RD	97.79	97.79		97.79
1003616	09-12-24	RUSS MARTIN	MILEAGE REIMBURSEMENT	340.36	340.36		340.36
1003706	09-25-24	RUSS MARTIN	HOTEL REIMBURSEMENT UWI BOARD MEETING	339.46	339.46		339.46
1003668	09-19-24	RYAN GOODNER-BELLI	FUEL REIMBURSEMENT	44.00	192.41		192.41
			TRAVEL PER DIEM	19.99			
			ADMIN VEHICLE FUEL REIMBURSEMENT	20.00			
			AWWA CONF. HOTEL REIMBURSEMENT	108.42			
1003589	09-05-24	SANGHA VENTURES CALIF LTD	ACCOUNT REFUND 11452 BALD EAGLE LN	272.60	272.60		272.60
1003707	09-25-24	SECRETARY OF STAT - SPECIAL FILINGS UNIT	REGISTRY OF PUBLIC FILINGS - CERT. COPIES	17.00	17.00		17.00
1003617	09-12-24	SLOVAK BARON EMPEY MURPHY & PINKNEY LLP	LEGAL SERVICES RETAINER	6,500.00	15,907.50		15,907.50
			LEGAL SERVICES OVER RETAINER	8,717.50			
			LEGAL SERVICES - LABOR ISSUES	690.00			
1003574	09-05-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	7,217.08	7,217.08		7,217.08
1003618	09-12-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	5,001.29	5,001.29		5,001.29
1003619	09-12-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	189,775.85	189,775.85		189,775.85
1003708	09-25-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	6,411.56	6,411.56		6,411.56
1003669	09-19-24	STAPLES	RESTOCK BATTERIES AND TONER	588.37	843.40		843.40
			RESTOCK COMP AIR, CASH TRANS BAGS, POST ITS	255.03			
99108805	09-06-24	STATE OF CA EDD	STATE TAX PPE 08.30.24	12,407.54	12,407.54		12,407.54
99109022	09-20-24	STATE OF CA EDD	STATE TAX PPE 09.13.24	12,309.91	12,309.91		12,309.91
1003670	09-19-24	STATE WATER RESOURCES CONTROL BOARD	WWTPO APPLICATIONS GRADE 1 ISSAC L.	125.00	125.00		125.00
1003590	09-05-24	TERESA GARCIA	ACCOUNT REFUND 66870 FLORA AVE	34.48	34.48		34.48
1003562	09-03-24	THAO DANG	ACCOUNT REFUND 65470 BURROWING OWL CT	110.98	110.98		110.98
1003639	09-13-24	THAO DANG	ACCOUNT REFUND 65470 BURROWING OWL CT	25.34	25.34		25.34
1003672	09-19-24	THE LAMAR COMPANIES	BILLBOARD PALM & DILLON	950.00	950.00		950.00

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
1003671	09-19-24	THE LINCOLN NATL. LIFE INS. CO.	OCT. 2024 LIFE INSURANCE	4,114.86	4,114.86		4,114.86
1003575	09-05-24	THE UPS STORE #5062	BUSINESS CARDS/MOUNTING SERVICES	98.04	98.04		98.04
1003620	09-12-24	THEODORE MAYRHOFEN	MILEAGE REIMBURSEMENT	119.79	119.79		119.79
1003673	09-19-24	THEODORE MAYRHOFEN	CSDA PARKING REIMBURSEMENT	48.00	48.00		48.00
1003674	09-19-24	TIMMONS GROUP INC	PROGRESS PAYMENT 6 - CITY WORKS	11,330.52	0.00	11,330.52	11,330.52
1003621	09-12-24	TKE ENGINEERING, INC	CONSULTANT DESIGN JULY 2024	5,150.00	0.00	6,322.50	6,322.50
			WELL 42 C&M INSPECTION JULY 2024	1,172.50			
1003709	09-25-24	TOM DODSON & ASSOCIATES	CEQA COMPLIANCE SVCS JULY 2024	6,480.00	0.00	6,480.00	6,480.00
1003640	09-13-24	TONY MOSES	ACCOUNT REFUND 66985 ESTRELLA AVE	106.67	106.67		106.67
1003710	09-25-24	TOPS N BARRICADES, INC	NAT. FIRE PROT SIGNS WRIGHT PLANT	458.06	458.06		458.06
1003622	09-12-24	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERTS 09-2024	304.15	304.15		304.15
1003675	09-19-24	URBAN HABITAT	LANDSCAPE - AUGUST 2024	6,950.00	6,950.00		6,950.00
1003711	09-25-24	USA BLUEBOOK	DRUM PUMP MOTOR WATER PROD.	985.09	5,520.41		5,520.41
			GRUNDFOS COMPLETE DOSING HEAD	1,336.05			
			REPLACEMENT SUP PUMP/HOSE	1,800.34			
			FULL DISCLOSURE SIGNS WRIGHT PLANT	185.38			
			GRUNDFOS CONNECTION KITS	1,213.55			
1003712	09-25-24	VALLEY LOCK & SAFE	REPLACEMENT REKEY TRK#412	64.11	64.11		64.11
1003730	09-30-24	VANESSA TORRES	ACCOUNT REFUND 12880 ACACIA AVE	45.60	45.60		45.60
1003623	09-12-24	VERIZON CONNECT FLEET USA LLC	GPS MONITORS FLEET 9/2024	587.45	587.45		587.45
1003576	09-05-24	VESTIS SERVICES INC	UNIFORM SERVICES 08.14.24	268.36	536.72		536.72
			UNIFORM SERVICES 08.21.24	268.36			
1003676	09-19-24	VESTIS SERVICES INC	UNIFORM SERVICES 09.11.24	262.38	1,244.86		1,244.86
			UNIFORM SERVICES 08.28.24	268.36			
			UNIFORM SERVICES 09.04.24	714.12			
1003713	09-25-24	VESTIS SERVICES INC	UNIFORM SERVICES 09.18.24	280.38	280.38		280.38
1003591	09-05-24	VICKI L GILL	ACCOUNT REFUND 9875 VIA REAL	29.87	29.87		29.87
1003563	09-03-24	VICKI STRAUGHN	ACCOUNT REFUND 9731 CAMINO CAPISTRANO	26.50	26.50		26.50
1003731	09-30-24	WALLACE HEUSER	ACCOUNT REFUND 66129 AVE DORADO	52.16	52.16		52.16
1003677	09-19-24	WATERLINE TECHNOLOGIES INC.	11 DRUMS REFILLED	2,690.52	11,740.45		11,740.45
			4 REPLACEMENT DRUMS	978.37			
			12 DRUMS REFILLED	2,935.11			
			14 DRUMS REFILLED	3,424.30			
			7 DRUMS REFILLED	1,712.15			
99108803	09-06-24	WELLS FARGO BANK	AUTO DEP PPE 08.30.24	142,333.61	142,333.61		142,333.61
99108869	09-03-24	WELLS FARGO BANK	AUG 2024 LOC INTEREST EXPENSE	53,200.00	53,200.00		53,200.00
99109020	09-20-24	WELLS FARGO BANK	AUTO DEP PPE 09.13.24	139,142.52	139,142.52		139,142.52
1003714	09-25-24	WEST COAST SAND AND GRAVEL INC.	RESTOCK 50 TONS BASE MATERIAL	1,076.55	1,076.55		1,076.55
1003624	09-12-24	WEST YOST & ASSOCIATES, INC.	NITROGEN CONTROL STRATEGY - OPERATIONS	8,726.25	8,726.25		8,726.25
1003715	09-25-24	WEST YOST & ASSOCIATES, INC.	PROGRESS PAYMENT 28	821.00	821.00	2,621.25	3,442.25
			PROGRESS PMT 27	2,621.25			
1003678	09-19-24	WESTERN WATER WORKS	IP DBL BALE SERV SADDLE 5"	390.48	3,945.00		3,945.00
			2" ARI COMB AIR VALVE	2,000.48			
			BACKFLOW DEVICE	1,554.04			
1003716	09-25-24	WHITE CAP CONSTRUCTION SUPPLY	IGLOO COOLERS 5GAL	305.93	519.74		519.74
			10PK CUTOFF WHEELS 14"	213.81			
1003564	09-03-24	WILLIAM ARNOLD	ACCOUNT REFUND 11549 W STARCROSS DR	107.06	107.06		107.06
1003625	09-12-24	XEROX CORPORATION	XEROX LEASE	343.73	516.12		516.12
			XEROX LEASE	172.39			

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1003717	09-25-24	XEROX CORPORATION	XEROX LEASE	343.73	343.73		343.73
1003732	09-30-24	YELLOW JACKET DRILLING	ACCOUNT REFUND 19999 LITTLE MORONGO RD INSIDE	571.95	571.95		571.95
			WELL33				
			CURRENT CHECK TOTAL	1,682,115.6	1,623,421.1	58,694.5	1,682,115.6
TOTAL				1,682,115.64	1,623,421.12	58,694.52	1,682,115.64
199 records listed							

MISSION SPRINGS WATER DISTRICT - 16:42:05 10-03-24
(PAP40:FAP16) CASH DISBURSEMENTS FOR PERIOD 09-01-2024 THRU 09-30-2024 BY CHECK NUMBER

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
1003496	09-05-24	PALM SPRINGS MOTORS INC	REPLACEMENT U BOLTS	-77.43	-366.10		-366.10
			REPLACEMENT WINDOW MOULDING	-120.67			
			VEHICLE CHECK UP	-168.00			
1003555	09-03-24	ALINA PUENTES	ACCOUNT REFUND 13024 CALIENTE DR #B	59.31	59.31		59.31
1003556	09-03-24	DANIEL LEE	ACCOUNT REFUND 63758 ORR WAY A	254.49	254.49		254.49
1003557	09-03-24	JOAN M. SABIN	ACCOUNT REFUND 17190 COVEY ST	64.87	64.87		64.87
1003558	09-03-24	MARISOL OLIVERA	ACCOUNT REFUND 66614 DESERT VIEW AVE	12.56	12.56		12.56
1003559	09-03-24	MARY BETH BOURNE	ACCOUNT REFUND 9150 CALLE ESCORIAL	82.00	82.00		82.00
1003560	09-03-24	ROBERT TORRENCE	ACCOUNT REFUND 9495 CALLE ESCORIAL	146.43	146.43		146.43
1003561	09-03-24	ROGER LOUIS GRIFFIN JR	ACCOUNT REFUND 68259 CALLE CALMOSO	36.95	36.95		36.95
1003562	09-03-24	THAO DANG	ACCOUNT REFUND 65470 BURROWING OWL CT	110.98	110.98		110.98
1003563	09-03-24	VICKI STRAUGHN	ACCOUNT REFUND 9731 CAMINO CAPISTRANO	26.50	26.50		26.50
1003564	09-03-24	WILLIAM ARNOLD	ACCOUNT REFUND 11549 W STARCROSS DR	107.06	107.06		107.06
1003565	09-05-24	ANSAFONE CONTACT CENTERS	ANSWERING SERVICES	636.95	636.95		636.95
1003566	09-05-24	BABCOCK LABORATORIES, INC.	TOTAL N PACKAGE - HORTON CLARIFIER EFF	250.18	2,370.59		2,370.59
			TOTAL N TESTING - HORTON WWTP POND 8	250.19			
			TOTAL N TESTING - HORTON WWTP POND 8	250.19			
			TOTAL N PACKAGE - HORTON CLARIFIER EFF.	250.18			
			TOTAL N TESTING - DESERT CREST WWTP	105.28			
			TOTAL N TESTING - RWRF GROUNDWATER WELL3	889.30			
			TOTAL N PACKAGE - HORTON CLAR.	375.27			
1003567	09-05-24	DEL VALLE INFORMADOR	ADVERTISING CONTRACT	2,600.00	2,600.00		2,600.00
1003568	09-05-24	FERGUSON WATERWORKS #1083	ANNUAL MAINTENANCE FOR GATEWAYS	8,386.20	10,217.95		10,217.95
			GATEWAY AUDIT/REPAIR WORK - ANTENNAS	1,831.75			
1003569	09-05-24	JASON WEEKLEY	TRI-STATE REIMBURSEMENT	481.51	481.51		481.51
1003570	09-05-24	KENWOOD ENERGY	PPA AGREEMENT - PROGRESS PAYMENT	7,300.00	0.00	10,703.75	10,703.75
			RES BCT AGREEMENT - PROGRESS PAYMENT	3,403.75			
1003571	09-05-24	MANPOWER US INC.	STAFFING SERVICES - FIELD	1,750.40	1,750.40		1,750.40
1003572	09-05-24	MICHAEL MOORE	TRI-STATE REIMBURSEMENT	501.34	501.34		501.34
1003573	09-05-24	PLUMBERS DEPOT INC	SECOND REPAIR CCTV CAMERA	862.66	862.66		862.66
1003574	09-05-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	7,217.08	7,217.08		7,217.08
1003575	09-05-24	THE UPS STORE #5062	BUSINESS CARDS/MOUNTING SERVICES	98.04	98.04		98.04
1003576	09-05-24	VESTIS SERVICES INC	UNIFORM SERVICES 08.14.24	268.36	536.72		536.72
			UNIFORM SERVICES 08.21.24	268.36			
1003577	09-05-24	ARB INC.	ACCOUNT REFUND RUSHMORE AVE SOUTH OF TAMARACK	507.63	507.63		507.63
1003578	09-05-24	DANIELA FRANCO	ACCOUNT REFUND 13400 SANTA YSABEL DR	56.99	56.99		56.99
1003579	09-05-24	ERNESTO FLORES	ACCOUNT REFUND 55780 SAN PIERRE RD	82.00	82.00		82.00
1003580	09-05-24	JMI GENERAL ENGINEERING CONTRACTOR	ACCOUNT REFUND KAREN AVE AND N/O MISSION CREEK RI	722.39	722.39		722.39
1003581	09-05-24	JULIA LOPEZ	ACCOUNT REFUND 13695 TRAMVIEW RD	7.74	7.74		7.74
1003582	09-05-24	LUIS MARTINEZ	ACCOUNT REFUND 13615 VIA REAL	82.00	82.00		82.00
1003583	09-05-24	MICHAEL MAZZILLI	ACCOUNT REFUND 15260 AVE RAMADA	82.00	82.00		82.00
1003584	09-05-24	MIKHAIL BEKKER	ACCOUNT REFUND 11668 POMELO DR	16.20	16.20		16.20
1003585	09-05-24	MIN JUNG JIN	ACCOUNT REFUND 9175 CALLE ESCORIAL	81.09	81.09		81.09
1003586	09-05-24	OSCAR RUANO	ACCOUNT REFUND 66604 ESTRELLA AVE	13.12	13.12		13.12
1003587	09-05-24	PALOMAR COAST DEVELOPMENT, LLC	ACCOUNT REFUND LITTLE MORONGO RD	630.39	630.39		630.39
1003588	09-05-24	ROSARIO CARDENAS	ACCOUNT REFUND 64060 DESERT SANDS RD	97.79	97.79		97.79
1003589	09-05-24	SANGHA VENTURES CALIF LTD	ACCOUNT REFUND 11452 BALD EAGLE LN	272.60	272.60		272.60
1003590	09-05-24	TERESA GARCIA	ACCOUNT REFUND 66870 FLORA AVE	34.48	34.48		34.48
1003591	09-05-24	VICKI L GILL	ACCOUNT REFUND 9875 VIA REAL	29.87	29.87		29.87

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1003592	09-12-24	ACWA-JPIA HEALTH BENEFITS AUTH.	OCT 2024 PREPAID INS.	102,738.56	102,738.56		102,738.56
1003593	09-12-24	AECOM TECHNICAL SERVICES INC.	PROGRESS PAYMENT 18	7,725.00	0.00	7,725.00	7,725.00
1003594	09-12-24	ANDREW RAAF	SMART CONTROLLER REBATE	118.00	118.00		118.00
1003595	09-12-24	BABCOCK LABORATORIES, INC.	TOTAL N PACKAGE - HORTON WWTP	375.27	1,999.78		1,999.78
			HORTON BELT PRESS SLUDGE TESTING	1,624.51			
1003596	09-12-24	CARPI & CLAY. INC	FEDERAL ADVOCACY	5,000.00	5,000.00		5,000.00
1003597	09-12-24	CASEY DOLAN	DIGITAL ADVERTISING MGMT & CONSULTING	650.00	650.00		650.00
1003598	09-12-24	CITY OF DESERT HOT SPRINGS	UUT PAYABLE JULY 2024	37,080.71	79,611.12		79,611.12
			UUT JUNE 2024	42,530.41			
1003599	09-12-24	COLANTUONO, HIGHSMITH & WHATLEY, PC	LEGAL CONSULTING AUDIT PREP	177.00	177.00		177.00
1003600	09-12-24	CORE & MAIN LP	INVENTORY	3,483.53	27,900.59		27,900.59
			INVENTORY	840.91			
			HARDWARE INVENTORY	2,822.77			
			REPAIR CLAMP	2,222.40			
			VALVE BOX & LID	3,028.42			
			CIRCULAR VALVE BOX CAP	719.77			
			BACKFLOW DEVICES	5,885.84			
			METAL PROBE	262.64			
			CLA-VAL SWITCH VALVE	1,019.32			
			RESTOCK FLANGE GASKETS	81.65			
			CTS BALL CORPSTOP	3,167.85			
			HARDWARE INVENTORY	2,381.81			
			FLG BOLT NUT SET PLATED CL	272.61			
			CTS BALL CORPSTOP	1,711.07			
1003601	09-12-24	DESERT HOT SPRINGS HISTORICAL SOCIETY	SPONSORSHIP - HISTORICAL SOCIETY	1,633.50	1,633.50		1,633.50
1003602	09-12-24	DXP ENTERPRISES INC	REPLACEMENT POLYMER HOSES	440.23	440.23		440.23
1003603	09-12-24	ENTERPRISE FM TRUST	MONTHLY LEASE FLEET	25,165.95	25,165.95		25,165.95
1003604	09-12-24	FEDEX	WELLS FARGO OVERNIGHT FEE	51.15	51.15		51.15
1003605	09-12-24	FRANCHISE TAX BOARD	MARK VERMEER PPE 08.30.24 PMT 26	150.00	150.00		150.00
1003606	09-12-24	GEORGE T COX	TOILET REBATE	100.00	100.00		100.00
1003607	09-12-24	INTELESYS	ADVANCED MONITORING & AUDITING SETUP	768.00	9,232.00		9,232.00
			MONTHLY MANAGED SERVICES	8,464.00			
1003608	09-12-24	IVAN SEWELL	URBAN WATER 2024 REIMBURSEMENT	1,071.03	1,071.03		1,071.03
1003609	09-12-24	MANPOWER US INC.	STAFFING SERVICES - FIELD	1,750.40	1,750.40		1,750.40
1003610	09-12-24	MWH CONSTRUCTION INC	PROGRESS PAYMENT 2	18,646.00	18,646.00		18,646.00
1003611	09-12-24	PALM SPRINGS MOTORS INC	REPLACEMENT U BOLTS	77.43	198.10		198.10
			REPLACEMENT WINDOW MOULDING	120.67			
1003612	09-12-24	PREMIER PROPERTY PRESERVATION LLC	JANITORIAL SERVICES 09/2024	1,820.00	1,820.00		1,820.00
1003613	09-12-24	RICHARD KLASSEN	CLOTHES WASHER REBATE	150.00	150.00		150.00
1003614	09-12-24	ROBERT G MODRICH	AUGUST 2024 UNIDATA MAINTENANCE	3,696.00	3,696.00		3,696.00
1003615	09-12-24	ROCKET SOFTWARE, INC.	ANNUAL UNIDATA MAINTENANCE	4,488.00	4,488.00		4,488.00
1003616	09-12-24	RUSS MARTIN	MILEAGE REIMBURSEMENT	340.36	340.36		340.36
1003617	09-12-24	SLOVAK BARON EMPEY MURPHY & PINKNEY LLP	LEGAL SERVICES RETAINER	6,500.00	15,907.50		15,907.50
			LEGAL SERVICES OVER RETAINER	8,717.50			
			LEGAL SERVICES - LABOR ISSUES	690.00			
1003618	09-12-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	5,001.29	5,001.29		5,001.29
1003619	09-12-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	189,775.85	189,775.85		189,775.85
1003620	09-12-24	THEODORE MAYRHOFEN	MILEAGE REIMBURSEMENT	119.79	119.79		119.79
1003621	09-12-24	TKE ENGINEERING, INC	CONSULTANT DESIGN JULY 2024	5,150.00	0.00	6,322.50	6,322.50

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
			WELL 42 C&M INSPECTION JULY 2024	1,172.50			
1003622	09-12-24	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERTS 09-2024	304.15	304.15		304.15
1003623	09-12-24	VERIZON CONNECT FLEET USA LLC	GPS MONITORS FLEET 9/2024	587.45	587.45		587.45
1003624	09-12-24	WEST YOST & ASSOCIATES, INC.	NITROGEN CONTROL STRATEGY - OPERATIONS	8,726.25	8,726.25		8,726.25
1003625	09-12-24	XEROX CORPORATION	XEROX LEASE	343.73	516.12		516.12
			XEROX LEASE	172.39			
1003626	09-13-24	ANA B LOPEZ	ACCOUNT REFUND 15750 VIA MONTANA	106.46	106.46		106.46
1003627	09-13-24	ARGELIA SANCHEZ	ACCOUNT REFUND 13675 WEST DR	12.74	12.74		12.74
1003628	09-13-24	ARIZONA PIPELINE CO.	ACCOUNT REFUND DORAL DR AND DEVICENZO CT	610.69	610.69		610.69
1003629	09-13-24	DAVID DAVIS	ACCOUNT REFUND 11544 W STARCROSS DR	31.98	31.98		31.98
1003630	09-13-24	ERIC VALDIVIA	ACCOUNT REFUND 66565 DESERT VIEW AVE	49.72	49.72		49.72
1003631	09-13-24	FRANK FARAG	ACCOUNT REFUND 65282 SAN JACINTO ST SE CORNER	920.13	920.13		920.13
1003632	09-13-24	GENARO B CRUZ	ACCOUNT REFUND 66280 GRANADA AVE	80.64	80.64		80.64
1003633	09-13-24	HENKELS AND MCCOY WEST	ACCOUNT REFUND 670 GARNET AVE	349.99	349.99		349.99
1003634	09-13-24	JAIME L RANDALL	ACCOUNT REFUND 69370 POOLSIDE DR	36.77	36.77		36.77
1003635	09-13-24	JENNIFER BIRMINGHAM	ACCOUNT REFUND 65837 CAHUILLA AVE	175.73	175.73		175.73
1003636	09-13-24	NIDELCO BORESOFF	ACCOUNT REFUND 66931 ESTRELLA AVE	246.00	246.00		246.00
1003637	09-13-24	PAULA CLARK	ACCOUNT REFUND 64252 PYRENESS AVE	493.39	493.39		493.39
1003638	09-13-24	RICHARD F ZEILSTRA	ACCOUNT REFUND 13320 INAJA ST	74.75	74.75		74.75
1003639	09-13-24	THAO DANG	ACCOUNT REFUND 65470 BURROWING OWL CT	25.34	25.34		25.34
1003640	09-13-24	TONY MOSES	ACCOUNT REFUND 66985 ESTRELLA AVE	106.67	106.67		106.67
1003641	09-16-24	CARINA FLORES	ACCOUNT REFUND 13784 QUINTA WAY	156.34	156.34		156.34
1003642	09-16-24	DEBRA MYERS	ACCOUNT REFUND 66124 MISSION LAKES BLVD	92.72	92.72		92.72
1003643	09-16-24	EDWARD L AGUILAR	ACCOUNT REFUND 66082 SAN JOSE RD	72.82	72.82		72.82
1003644	09-16-24	JWF ENTERPRISES INC	ACCOUNT REFUND 67734 HACIENDA AVE	75.21	75.21		75.21
1003645	09-19-24	ALEXANDER NINE	BOOT REIMBURSEMENT	118.53	118.53		118.53
1003646	09-19-24	AMANDA LUCAS	CSDA REIMBURSEMENT PARKING	24.00	24.00		24.00
1003647	09-19-24	B-81 PAVING INC	PAVING AT VARIOUS LOCATIONS	18,727.00	18,727.00		18,727.00
1003648	09-19-24	BABCOCK LABORATORIES, INC.	TOTAL N PACKAGE - HORTON CLARIFIER	250.18	250.18		250.18
1003649	09-19-24	BECK OIL, INC.	UNLEADED GASOLINE	4,526.35	6,834.43		6,834.43
			DIESEL FUEL	2,308.08			
1003650	09-19-24	CLINICAL LABORATORY OF SAN BERNARDINO	LAB SERVICES FOR SAMPLES 08/2024	2,253.00	2,253.00		2,253.00
1003651	09-19-24	CORE & MAIN LP	MJ X FLG DI APAPTER	644.35	644.35		644.35
1003652	09-19-24	CWEA	CWEA MEMBERSHIP RENEWAL - MARK V.	239.00	239.00		239.00
1003653	09-19-24	CYPRESS DENTAL ADMINISTRATORS	OCT. 2024 DENTAL INSURANCE	4,602.16	4,602.16		4,602.16
1003654	09-19-24	DESERT VALLEY DISPOSAL, INC.	JUNE SERVICE CHARGES CORP YARD	793.90	1,587.80		1,587.80
			JUNE SERVICE CHARGES CORP YARD	793.90			
1003655	09-19-24	ECOLOGY AUTO PARTS	SLUDGE HAULING 08.23.24	1,813.36	26,848.86		26,848.86
			SLUDGE HAULING 08.23.24	2,670.08			
			SLUDGE HAULING 08.16.24	5,342.68			
			SLUDGE HAULING 08.09.24	6,685.90			
			SLUDGE HAULING - TRACTOR UNIT	3,000.00			
			SLUDGE HAULING - BELT TRAILER	2,000.00			
			SLUDGE HAULING - 08.30.24	5,336.84			
1003656	09-19-24	ENGINEERING SOLUTIONS SERVICES INC	GRANT WRITING SERVICES PP #4	41,502.00	41,502.00		41,502.00
1003657	09-19-24	FEDEX	WELLS FARGO OVERNIGHT FEE	51.27	93.85		93.85
			OVERNIGHT FEE	42.58			
1003658	09-19-24	FORSHOCK	DPLS WORK REPAIRS	1,757.57	1,757.57		1,757.57
1003659	09-19-24	INFOSEND INC	MONTHLY BILLING SERVICES	3,214.51	3,214.51		3,214.51

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1003660	09-19-24	KILLER BEE PEST CONTROL	BEEHIVE REMOVAL 66125 14TH ST.	100.00	385.00		385.00
			BEEHIVE REMOVAL VARIOUS LOCATIONS	285.00			
1003661	09-19-24	LANDMARK CONSULTANTS INC	THOMAS AVE WATERLINE REPAIR LP24129	2,574.00	0.00	2,574.00	2,574.00
1003662	09-19-24	MANPOWER US INC.	STAFFING SERVICES - FIELD	1,619.12	1,619.12		1,619.12
1003663	09-19-24	MCMASTER-CARR	HARDWARE INVENTORY	2,223.48	3,268.35		3,268.35
			HARDWARE INVENTORY	1,044.87			
1003664	09-19-24	MDN WATER MANAGEMENT SERVICES INC	AUGUST SERVICES	8,930.00	8,930.00		8,930.00
1003665	09-19-24	NATASHA HERNANDEZ	TOILET REBATE PROGRAM	150.00	150.00		150.00
1003666	09-19-24	PARKERS BUILDING SUPPLY	ITEMS FACILITY MAINTENANCE	79.12	346.85		346.85
			REPAIR PARTS TRK# 434	4.09			
			REPLACEMENT WATER FILTER CARTRIDGE	11.63			
			THERMOMETER FOR CORP YARD	19.38			
			RESTOCK NUTS/BOLTS	11.84			
			THERMOMETER ADMIN BLDG	19.38			
			PAINT SUPPLIES - WTR PRODUCTION	57.92			
			NUTS/BOLTS WRIGHT PLANT	125.76			
			THREAD CUTTING OIL	9.68			
			TUBING COMP CPLG	8.05			
1003667	09-19-24	PLANIT REPROGRAPHICS	STRATEGIC PLAN POSTERS	269.38	269.38		269.38
1003668	09-19-24	RYAN GOODNER-BELLI	FUEL REIMBURSEMENT	44.00	192.41		192.41
			TRAVEL PER DIEM	19.99			
			ADMIN VEHICLE FUEL REIMBURSEMENT	20.00			
			AWWA CONF. HOTEL REIMBURSEMENT	108.42			
1003669	09-19-24	STAPLES	RESTOCK BATTERIES AND TONER	588.37	843.40		843.40
			RESTOCK COMP AIR, CASH TRANS BAGS, POST ITS	255.03			
1003670	09-19-24	STATE WATER RESOURCES CONTROL BOARD	WWTPO APPLICATIONS GRADE 1 ISSAC L.	125.00	125.00		125.00
1003671	09-19-24	THE LINCOLN NATL. LIFE INS. CO.	OCT. 2024 LIFE INSURANCE	4,114.86	4,114.86		4,114.86
1003672	09-19-24	THE LAMAR COMPANIES	BILLBOARD PALM & DILLON	950.00	950.00		950.00
1003673	09-19-24	THEODORE MAYRHOFEN	CSDA PARKING REIMBURSEMENT	48.00	48.00		48.00
1003674	09-19-24	TIMMONS GROUP INC	PROGRESS PAYMENT 6 - CITY WORKS	11,330.52	0.00	11,330.52	11,330.52
1003675	09-19-24	URBAN HABITAT	LANDSCAPE - AUGUST 2024	6,950.00	6,950.00		6,950.00
1003676	09-19-24	VESTIS SERVICES INC	UNIFORM SERVICES 09.11.24	262.38	1,244.86		1,244.86
			UNIFORM SERVICES 08.28.24	268.36			
			UNIFORM SERVICES 09.04.24	714.12			
1003677	09-19-24	WATERLINE TECHNOLOGIES INC.	11 DRUMS REFILLED	2,690.52	11,740.45		11,740.45
			4 REPLACEMENT DRUMS	978.37			
			12 DRUMS REFILLED	2,935.11			
			14 DRUMS REFILLED	3,424.30			
			7 DRUMS REFILLED	1,712.15			
1003678	09-19-24	WESTERN WATER WORKS	IP DBL BALE SERV SADDLE 5"	390.48	3,945.00		3,945.00
			2" ARI COMB AIR VALVE	2,000.48			
			BACKFLOW DEVICE	1,554.04			
1003679	09-25-24	AIR & HOSE SOURCE INC.	FEMALE SUCTION COUPLING	65.25	1,602.74		1,602.74
			REPLACEMENT VAC TRAILER	1,537.49			
1003680	09-25-24	AQUATIC INFORMATICS INC.	REMOTE INSPECTOR ANNUAL SUBSCRIPTION	8,405.25	8,405.25		8,405.25
1003681	09-25-24	B-81 PAVING INC	PAVING AT VARIOUS LOCATIONS	52,726.00	52,726.00		52,726.00
1003682	09-25-24	CORONA ENVIRONMENTAL CONSULTING, LLC	TASK ORDER #1 FY 24-25 SVCS	5,522.50	0.00	10,247.50	10,247.50
			TASK ORDER #1	4,725.00			
1003683	09-25-24	CLINICAL LABORATORY OF SAN BERNARDINO	BOD TESTING H+DC - 08/2024	270.00	270.00		270.00

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1003684	09-25-24	DESERT VALLEY DISPOSAL, INC.	AUG SERVICE CHARGRES CORP YARD	825.34	1,391.81		1,391.81
			AUG SERVICE CHARGES ADMIN BLDG	566.47			
1003685	09-25-24	DESERT URGENT CARE	DOT PHYSICALS/RANDOMS	210.00	210.00		210.00
1003686	09-25-24	ENVIROLOGIC RESOURCES,INC.	JULY 2024 SERVICES	690.00	0.00	690.00	690.00
1003687	09-25-24	FARMER BROS. CO	ACCOUNTING COFFEE ORDER	344.89	344.89		344.89
1003688	09-25-24	FEDEX	WELLS FARGO OVERNIGHT FEE	51.37	51.37		51.37
1003689	09-25-24	FERGUSON WATERWORKS #1083	GRAY POLYMER METER BOX	8,098.66	22,449.14		22,449.14
			JONES 4" CI 6H HYD	3,587.62			
			6"JONES CI 6H HYD	3,587.62			
			6" JONES CI 6H HYD	3,587.62			
			6" JONES CI 6H HYD	3,587.62			
1003690	09-25-24	FORSHOCK	SCADA MONITORING 09/2024	220.00	220.00		220.00
1003691	09-25-24	FRANCHISE TAX BOARD	MARK VERMEER PPE 08.30.24 PMT 26	150.00	150.00		150.00
1003692	09-25-24	GRAINGER	1GAL CUTTING OIL	40.56	83.72		83.72
			ANCHOR SHACKLES	43.16			
1003693	09-25-24	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT CARD	2,244.02	2,244.02		2,244.02
1003694	09-25-24	IRIS GROUP HOLDINGS LLC DBA EVERON	SECURITY ALARM - ADMIN & CORP YARD	450.51	450.51		450.51
1003695	09-25-24	JESSUP AUTO PLAZA	SL-N-PAD UNIT 435	178.67	178.67		178.67
1003696	09-25-24	MANPOWER US INC.	STAFFING SERVICES - FIELD	1,750.40	1,750.40		1,750.40
1003697	09-25-24	MUNECA'S ORIGINALS	CATERING REGIONAL PLANT CEREMONY	3,515.00	3,515.00		3,515.00
1003698	09-25-24	O'REILLY AUTOMOTIVE INC.	REPLACEMENT LUG NUTS	179.99	1,088.94		1,088.94
			REPLACEMENT HEATER HOSE	20.17			
			REPLACEMENT WIPER BLADES	56.01			
			RESTOCK DIESEL TREATMENT	17.23			
			WASH BRUSH, CAR WASH SOAP	47.38			
			OIL CHANGE UNIT	73.00			
			REPLACEMENT BATTERY UNIT	96.56			
			REPLACEMENT BATTERY UNIT	199.08			
			OIL CHANGE UNIT	56.18			
			OIL CHANGE/WIPER BLADES	102.08			
			REPLACEMENT HEATER HOSE, ADMIN GENERATOR	49.40			
			TRANSFER PUMP	26.38			
			REPLACEMENT WIPER BLADES	42.65			
			OIL CHANGE UNIT 369	80.38			
			FUEL WATER SEPARATOR UNIT	29.08			
			REPLACEMENT FUEL CAP UNIT 117	13.37			
1003699	09-25-24	PALM SPRINGS MOTORS INC	REPAIR PARTS & LABOR UNIT 389	5,209.27	5,395.62		5,395.62
			SCREEN ASSY, AUTOMATIC TRANS FLUID #402	186.35			
1003700	09-25-24	PALM SPRINGS PEST CONTROL, INC.	PEST CONTROL SVCS CORP YARD	115.00	325.00		325.00
			PEST CONTROL SVCS ANNEX BLDG	70.00			
			PEST CONTROL SVCS ADMIN BLDG	140.00			
1003701	09-25-24	POLLARDWATER	REPLACEMENT WIRE WEAVE GRIP SOCKS	767.35	767.35		767.35
1003702	09-25-24	POLYDYNE,INC.	POLYMER SLUDGE WASTING	8,464.71	8,464.71		8,464.71
1003703	09-25-24	PREMIER PROPERTY PRESERVATION LLC	AUGUST CLEANING SERVICES	2,079.99	2,079.99		2,079.99
1003704	09-25-24	PROVOST & PRITCHARD ENGINEERING GROUP IN	WSA/WSV JULY 2024 REVIEW	1,593.60	1,593.60		1,593.60
		C					
1003705	09-25-24	RAY LOPEZ ASSOCIATES	LANDSCAPE INSPECTIONS/PLAN CHECKS AUGUST 2024	2,450.00	2,450.00		2,450.00
1003706	09-25-24	RUSS MARTIN	HOTEL REIMBURSEMENT UWI BOARD MEETING	339.46	339.46		339.46
1003707	09-25-24	SECRETARY OF STAT - SPECIAL FILINGS UNIT	REGISTRY OF PUBLIC FILINGS - CERT. COPIES	17.00	17.00		17.00

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1003708	09-25-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	6,411.56	6,411.56		6,411.56
1003709	09-25-24	TOM DODSON & ASSOCIATES	CEQA COMPLIANCE SVCS JULY 2024	6,480.00	0.00	6,480.00	6,480.00
1003710	09-25-24	TOPS N BARRICADES, INC	NAT. FIRE PROT SIGNS WRIGHT PLANT	458.06	458.06		458.06
1003711	09-25-24	USA BLUEBOOK	DRUM PUMP MOTOR WATER PROD.	985.09	5,520.41		5,520.41
			GRUNDFOS COMPLETE DOSING HEAD	1,336.05			
			REPLACEMENT SUP PUMP/HOSE	1,800.34			
			FULL DISCLOSURE SIGNS WRIGHT PLANT	185.38			
			GRUNDFOS CONNECTION KITS	1,213.55			
1003712	09-25-24	VALLEY LOCK & SAFE	REPLACEMENT REKEY TRK#412	64.11	64.11		64.11
1003713	09-25-24	VESTIS SERVICES INC	UNIFORM SERVICES 09.18.24	280.38	280.38		280.38
1003714	09-25-24	WEST COAST SAND AND GRAVEL INC.	RESTOCK 50 TONS BASE MATERIAL	1,076.55	1,076.55		1,076.55
1003715	09-25-24	WEST YOST & ASSOCIATES, INC.	PROGRESS PAYMENT 28	821.00	821.00	2,621.25	3,442.25
			PROGRESS PMT 27	2,621.25			
1003716	09-25-24	WHITE CAP CONSTRUCTION SUPPLY	IGLOO COOLERS 5GAL	305.93	519.74		519.74
			10PK CUTOFF WHEELS 14"	213.81			
1003717	09-25-24	XEROX CORPORATION	XEROX LEASE	343.73	343.73		343.73
1003718	09-30-24	ANN-MARGARET KIRKALDY	ACCOUNT REFUND 67954 ALEXANDRIA CT	7.27	7.27		7.27
1003719	09-30-24	CESAR NAVARRO	ACCOUNT REFUND 16370 AVE GRACIA	770.21	770.21		770.21
1003720	09-30-24	CHRISTINE ALLEN	ACCOUNT REFUND 13123 DEL RAY LN	25.74	25.74		25.74
1003721	09-30-24	JACK HANKS	ACCOUNT REFUND 66196 S AGUA DULCE DR	68.64	68.64		68.64
1003722	09-30-24	JUN XIN CHEN	ACCOUNT REFUND 11649 E CRESCENT ST	54.39	54.39		54.39
1003723	09-30-24	LORENZO MIRAMONTES	ACCOUNT REFUND 13581 MONUMENT ST	33.65	33.65		33.65
1003724	09-30-24	MCLANE GROUP INC	ACCOUNT REFUND 63665 19TH AVE "B"	100.00	100.00		100.00
1003725	09-30-24	MCLANE GROUP INC	ACCOUNT REFUND 63665 19TH AVE "A"	100.00	100.00		100.00
1003726	09-30-24	OLGA ANGELICA VILLALOBOS	ACCOUNT REFUND 64577 VARDON CT	82.00	82.00		82.00
1003727	09-30-24	PATSY GILLETTE	ACCOUNT REFUND 66173 AVE DORADO	35.96	35.96		35.96
1003728	09-30-24	RAYMOND J. HOBSON	ACCOUNT REFUND 17720 N INDIAN CYN DR	274.35	274.35		274.35
1003729	09-30-24	RICHARD F ZEILSTRA	ACCOUNT REFUND 13320 INAJA ST	22.43	22.43		22.43
1003730	09-30-24	VANESSA TORRES	ACCOUNT REFUND 12880 ACACIA AVE	45.60	45.60		45.60
1003731	09-30-24	WALLACE HEUSER	ACCOUNT REFUND 66129 AVE DORADO	52.16	52.16		52.16
1003732	09-30-24	YELLOW JACKET DRILLING	ACCOUNT REFUND 19999 LITTLE MORONGO RD INSIDE	571.95	571.95		571.95
			WELL33				
99108803	09-06-24	WELLS FARGO BANK	AUTO DEP PPE 08.30.24	142,333.61	142,333.61		142,333.61
99108804	09-06-24	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 08.30.2024	59,928.26	59,928.26		59,928.26
99108805	09-06-24	STATE OF CA EDD	STATE TAX PPE 08.30.24	12,407.54	12,407.54		12,407.54
99108806	09-06-24	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 08.30.24	14,950.25	14,950.25		14,950.25
99108808	09-03-24	CITY NATIONAL BANK	CURRENT PAYABLE PRINCIPAL & INTEREST	45,922.74	45,922.74		45,922.74
99108869	09-03-24	WELLS FARGO BANK	AUG 2024 LOC INTEREST EXPENSE	53,200.00	53,200.00		53,200.00
99108919	09-06-24	PAYNEARME MT, INC.	AUGUST 2024 PAYNEARME FEES	8,430.01	8,430.01		8,430.01
99108999	09-18-24	AFLAC	AUGUST 2024 AFLAC DEDUCTIONS	2,246.68	2,246.68		2,246.68
99109018	09-19-24	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 08.30.2024	37,448.04	37,448.04		37,448.04
99109019	09-19-24	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	GASB 68 REPORTING FEE	700.00	700.00		700.00
99109020	09-20-24	WELLS FARGO BANK	AUTO DEP PPE 09.13.24	139,142.52	139,142.52		139,142.52
99109021	09-20-24	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX PPE 09.13.24	57,500.87	57,500.87		57,500.87
99109022	09-20-24	STATE OF CA EDD	STATE TAX PPE 09.13.24	12,309.91	12,309.91		12,309.91
99109023	09-20-24	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 09.13.24	14,151.00	14,151.00		14,151.00
99109026	09-20-24	CITY NATIONAL BANK	CURRENT PAYABLE PRINCIPAL & INTEREST	145,000.00	145,000.00		145,000.00
99109091	09-25-24	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 09.13.2024	37,744.05	37,744.05		37,744.05
99109092	09-26-24	QUADIENT FINANCE USA, INC.	POSTAGE REPLENISHMENT	546.13	546.13		546.13

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99109109	09-17-24	PAYMENTUS CORPORATION	AUGUST 2024 CREDIT CARD FEES	3,480.90	3,480.90		3,480.90
PR090624	09-06-24	EMPLOYEE PAYROLL CHECKS		3,544.77	3,544.77		3,544.77
PR092024	09-20-24	EMPLOYEE PAYROLL CHECKS		0.00	0.00		0.00
			CURRENT CHECK TOTAL	1,682,115.6	1,623,421.1	58,694.5	1,682,115.6
TOTAL				1,682,115.64	1,623,421.12	58,694.52	1,682,115.64
199 records listed							

MISSION SPRINGS WATER DISTRICT - 16:41:46 10-03-24
(PAP40:FAP16) CASH DISBURSEMENTS FOR PERIOD 09-01-2024 THRU 09-30-2024

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
1003619	09-12-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	189,775.85	189,775.85		189,775.85
99109026	09-20-24	CITY NATIONAL BANK	CURRENT PAYABLE PRINCIPAL & INTEREST	145,000.00	145,000.00		145,000.00
99108803	09-06-24	WELLS FARGO BANK	AUTO DEP PPE 08.30.24	142,333.61	142,333.61		142,333.61
99109020	09-20-24	WELLS FARGO BANK	AUTO DEP PPE 09.13.24	139,142.52	139,142.52		139,142.52
1003592	09-12-24	ACWA-JPIA HEALTH BENEFITS AUTH.	OCT 2024 PREPAID INS.	102,738.56	102,738.56		102,738.56
1003598	09-12-24	CITY OF DESERT HOT SPRINGS	UUT PAYABLE JULY 2024	37,080.71	79,611.12		79,611.12
			UUT JUNE 2024	42,530.41			
99108804	09-06-24	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 08.30.2024	59,928.26	59,928.26		59,928.26
99109021	09-20-24	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX PPE 09.13.24	57,500.87	57,500.87		57,500.87
99108869	09-03-24	WELLS FARGO BANK	AUG 2024 LOC INTEREST EXPENSE	53,200.00	53,200.00		53,200.00
1003681	09-25-24	B-81 PAVING INC	PAVING AT VARIOUS LOCATIONS	52,726.00	52,726.00		52,726.00
99108808	09-03-24	CITY NATIONAL BANK	CURRENT PAYABLE PRINCIPAL & INTEREST	45,922.74	45,922.74		45,922.74
1003656	09-19-24	ENGINEERING SOLUTIONS SERVICES INC	GRANT WRITING SERVICES PP #4	41,502.00	41,502.00		41,502.00
99109091	09-25-24	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 09.13.2024	37,744.05	37,744.05		37,744.05
99109018	09-19-24	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 08.30.2024	37,448.04	37,448.04		37,448.04
1003600	09-12-24	CORE & MAIN LP	INVENTORY	3,483.53	27,900.59		27,900.59
			INVENTORY	840.91			
			HARDWARE INVENTORY	2,822.77			
			REPAIR CLAMP	2,222.40			
			VALVE BOX & LID	3,028.42			
			CIRCULAR VALVE BOX CAP	719.77			
			BACKFLOW DEVICES	5,885.84			
			METAL PROBE	262.64			
			CLA-VAL SWITCH VALVE	1,019.32			
			RESTOCK FLANGE GASKETS	81.65			
			CTS BALL CORPSTOP	3,167.85			
			HARDWARE INVENTORY	2,381.81			
			FLG BOLT NUT SET PLATED CL	272.61			
			CTS BALL CORPSTOP	1,711.07			
1003655	09-19-24	ECOLOGY AUTO PARTS	SLUDGE HAULING 08.23.24	1,813.36	26,848.86		26,848.86
			SLUDGE HAULING 08.23.24	2,670.08			
			SLUDGE HAULING 08.16.24	5,342.68			
			SLUDGE HAULING 08.09.24	6,685.90			
			SLUDGE HAULING - TRACTOR UNIT	3,000.00			
			SLUDGE HAULING - BELT TRAILER	2,000.00			
			SLUDGE HAULING - 08.30.24	5,336.84			
1003603	09-12-24	ENTERPRISE FM TRUST	MONTHLY LEASE FLEET	25,165.95	25,165.95		25,165.95
1003689	09-25-24	FERGUSON WATERWORKS #1083	GRAY POLYMER METER BOX	8,098.66	22,449.14		22,449.14
			JONES 4" CI 6H HYD	3,587.62			
			6"JONES CI 6H HYD	3,587.62			
			6" JONES CI 6H HYD	3,587.62			
			6" JONES CI 6H HYD	3,587.62			
1003647	09-19-24	B-81 PAVING INC	PAVING AT VARIOUS LOCATIONS	18,727.00	18,727.00		18,727.00
1003610	09-12-24	MWH CONSTRUCTION INC	PROGRESS PAYMENT 2	18,646.00	18,646.00		18,646.00
1003617	09-12-24	SLOVAK BARON EMPEY MURPHY & PINKNEY LLP	LEGAL SERVICES RETAINER	6,500.00	15,907.50		15,907.50
			LEGAL SERVICES OVER RETAINER	8,717.50			
			LEGAL SERVICES - LABOR ISSUES	690.00			
99108806	09-06-24	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 08.30.24	14,950.25	14,950.25		14,950.25

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99109023	09-20-24	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 09.13.24	14,151.00	14,151.00		14,151.00
99108805	09-06-24	STATE OF CA EDD	STATE TAX PPE 08.30.24	12,407.54	12,407.54		12,407.54
99109022	09-20-24	STATE OF CA EDD	STATE TAX PPE 09.13.24	12,309.91	12,309.91		12,309.91
1003677	09-19-24	WATERLINE TECHNOLOGIES INC.	11 DRUMS REFILLED	2,690.52	11,740.45		11,740.45
			4 REPLACEMENT DRUMS	978.37			
			12 DRUMS REFILLED	2,935.11			
			14 DRUMS REFILLED	3,424.30			
			7 DRUMS REFILLED	1,712.15			
1003674	09-19-24	TIMMONS GROUP INC	PROGRESS PAYMENT 6 - CITY WORKS	11,330.52	0.00	11,330.52	11,330.52
1003570	09-05-24	KENWOOD ENERGY	PPA AGREEMENT - PROGRESS PAYMENT	7,300.00	0.00	10,703.75	10,703.75
			RES BCT AGREEMENT - PROGRESS PAYMENT	3,403.75			
1003682	09-25-24	CORONA ENVIRONMENTAL CONSULTING, LLC	TASK ORDER #1 FY 24-25 SVCS	5,522.50	0.00	10,247.50	10,247.50
			TASK ORDER #1	4,725.00			
1003568	09-05-24	FERGUSON WATERWORKS #1083	ANNUAL MAINTENANCE FOR GATEWAYS	8,386.20	10,217.95		10,217.95
			GATEWAY AUDIT/REPAIR WORK - ANTENNAS	1,831.75			
1003607	09-12-24	INTELESYS	ADVANCED MONITORING & AUDITING SETUP	768.00	9,232.00		9,232.00
			MONTHLY MANAGED SERVICES	8,464.00			
1003664	09-19-24	MDN WATER MANAGEMENT SERVICES INC	AUGUST SERVICES	8,930.00	8,930.00		8,930.00
1003624	09-12-24	WEST YOST & ASSOCIATES, INC.	NITROGEN CONTROL STRATEGY - OPERATIONS	8,726.25	8,726.25		8,726.25
1003702	09-25-24	POLYDYNE,INC.	POLYMER SLUDGE WASTING	8,464.71	8,464.71		8,464.71
99108919	09-06-24	PAYNEARME MT, INC.	AUGUST 2024 PAYNEARME FEES	8,430.01	8,430.01		8,430.01
1003680	09-25-24	AQUATIC INFORMATICS INC.	REMOTE INSPECTOR ANNUAL SUBSCRIPTION	8,405.25	8,405.25		8,405.25
1003593	09-12-24	AECOM TECHNICAL SERVICES INC.	PROGRESS PAYMENT 18	7,725.00	0.00	7,725.00	7,725.00
1003574	09-05-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	7,217.08	7,217.08		7,217.08
1003675	09-19-24	URBAN HABITAT	LANDSCAPE - AUGUST 2024	6,950.00	6,950.00		6,950.00
1003649	09-19-24	BECK OIL, INC.	UNLEADED GASOLINE	4,526.35	6,834.43		6,834.43
			DIESEL FUEL	2,308.08			
1003709	09-25-24	TOM DODSON & ASSOCIATES	CEQA COMPLIANCE SVCS JULY 2024	6,480.00	0.00	6,480.00	6,480.00
1003708	09-25-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	6,411.56	6,411.56		6,411.56
1003621	09-12-24	TKE ENGINEERING, INC	CONSULTANT DESIGN JULY 2024	5,150.00	0.00	6,322.50	6,322.50
			WELL 42 C&M INSPECTION JULY 2024	1,172.50			
1003711	09-25-24	USA BLUEBOOK	DRUM PUMP MOTOR WATER PROD.	985.09	5,520.41		5,520.41
			GRUNDFOS COMPLETE DOSING HEAD	1,336.05			
			REPLACEMENT SUP PUMP/HOSE	1,800.34			
			FULL DISCLOSURE SIGNS WRIGHT PLANT	185.38			
			GRUNDFOS CONNECTION KITS	1,213.55			
1003699	09-25-24	PALM SPRINGS MOTORS INC	REPAIR PARTS & LABOR UNIT 389	5,209.27	5,395.62		5,395.62
			SCREEN ASSY, AUTOMATIC TRANS FLUID #402	186.35			
1003618	09-12-24	SOUTHERN CALIFORNIA EDISON COMPANY	ELECTRIC BILL	5,001.29	5,001.29		5,001.29
1003596	09-12-24	CARPI & CLAY. INC	FEDERAL ADVOCACY	5,000.00	5,000.00		5,000.00
1003653	09-19-24	CYPRESS DENTAL ADMINISTRATORS	OCT. 2024 DENTAL INSURANCE	4,602.16	4,602.16		4,602.16
1003615	09-12-24	ROCKET SOFTWARE, INC.	ANNUAL UNIDATA MAINTENANCE	4,488.00	4,488.00		4,488.00
1003671	09-19-24	THE LINCOLN NATL. LIFE INS. CO.	OCT. 2024 LIFE INSURANCE	4,114.86	4,114.86		4,114.86
1003678	09-19-24	WESTERN WATER WORKS	IP DBL BALE SERV SADDLE 5"	390.48	3,945.00		3,945.00
			2" ARI COMB AIR VALVE	2,000.48			
			BACKFLOW DEVICE	1,554.04			
1003614	09-12-24	ROBERT G MODRICH	AUGUST 2024 UNIDATA MAINTENANCE	3,696.00	3,696.00		3,696.00
PR090624	09-06-24	EMPLOYEE PAYROLL CHECKS		3,544.77	3,544.77		3,544.77

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1003697	09-25-24	MUNECA'S ORIGINALS	CATERING REGIONAL PLANT CEREMONY	3,515.00	3,515.00		3,515.00
99109109	09-17-24	PAYMENTUS CORPORATION	AUGUST 2024 CREDIT CARD FEES	3,480.90	3,480.90		3,480.90
1003715	09-25-24	WEST YOST & ASSOCIATES, INC.	PROGRESS PAYMENT 28	821.00	821.00	2,621.25	3,442.25
			PROGRESS PMT 27	2,621.25			
1003663	09-19-24	MCMASTER-CARR	HARDWARE INVENTORY	2,223.48	3,268.35		3,268.35
			HARDWARE INVENTORY	1,044.87			
1003659	09-19-24	INFOSEND INC	MONTHLY BILLING SERVICES	3,214.51	3,214.51		3,214.51
1003567	09-05-24	DEL VALLE INFORMADOR	ADVERTISING CONTRACT	2,600.00	2,600.00		2,600.00
1003661	09-19-24	LANDMARK CONSULTANTS INC	THOMAS AVE WATERLINE REPAIR LP24129	2,574.00	0.00	2,574.00	2,574.00
1003705	09-25-24	RAY LOPEZ ASSOCIATES	LANDSCAPE INSPECTIONS/PLAN CHECKS AUGUST 202	2,450.00	2,450.00		2,450.00
1003566	09-05-24	BABCOCK LABORATORIES, INC.	TOTAL N PACKAGE - HORTON CLARIFIER EFF	250.18	2,370.59		2,370.59
			TOTAL N TESTING - HORTON WWTP POND 8	250.19			
			TOTAL N TESTING - HORTON WWTP POND 8	250.19			
			TOTAL N PACKAGE - HORTON CLARIFIER EFF.	250.18			
			TOTAL N TESTING - DESERT CREST WWTP	105.28			
			TOTAL N TESTING - RWRF GROUNDWATER WELL3	889.30			
			TOTAL N PACKAGE - HORTON CLAR.	375.27			
1003650	09-19-24	CLINICAL LABORATORY OF SAN BERNARDINO	LAB SERVICES FOR SAMPLES 08/2024	2,253.00	2,253.00		2,253.00
99108999	09-18-24	AFLAC	AUGUST 2024 AFLAC DEDUCTIONS	2,246.68	2,246.68		2,246.68
1003693	09-25-24	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT CARD	2,244.02	2,244.02		2,244.02
1003703	09-25-24	PREMIER PROPERTY PRESERVATION LLC	AUGUST CLEANING SERVICES	2,079.99	2,079.99		2,079.99
1003595	09-12-24	BABCOCK LABORATORIES, INC.	TOTAL N PACKAGE - HORTON WWTP	375.27	1,999.78		1,999.78
			HORTON BELT PRESS SLUDGE TESTING	1,624.51			
1003612	09-12-24	PREMIER PROPERTY PRESERVATION LLC	JANITORIAL SERVICES 09/2024	1,820.00	1,820.00		1,820.00
1003658	09-19-24	FORSHOCK	DPLS WORK REPAIRS	1,757.57	1,757.57		1,757.57
1003571	09-05-24	MANPOWER US INC.	STAFFING SERVICES - FIELD	1,750.40	1,750.40		1,750.40
1003609	09-12-24	MANPOWER US INC.	STAFFING SERVICES - FIELD	1,750.40	1,750.40		1,750.40
1003696	09-25-24	MANPOWER US INC.	STAFFING SERVICES - FIELD	1,750.40	1,750.40		1,750.40
1003601	09-12-24	DESERT HOT SPRINGS HISTORICAL SOCIETY	SPONSORSHIP - HISTORICAL SOCIETY	1,633.50	1,633.50		1,633.50
1003662	09-19-24	MANPOWER US INC.	STAFFING SERVICES - FIELD	1,619.12	1,619.12		1,619.12
1003679	09-25-24	AIR & HOSE SOURCE INC.	FEMALE SUCTION COUPLING	65.25	1,602.74		1,602.74
			REPLACEMENT VAC TRAILER	1,537.49			
1003704	09-25-24	PROVOST & PRITCHARD ENGINEERING GROUP IN	WSA/WSV JULY 2024 REVIEW	1,593.60	1,593.60		1,593.60
		C					
1003654	09-19-24	DESERT VALLEY DISPOSAL, INC.	JUNE SERVICE CHARGES CORP YARD	793.90	1,587.80		1,587.80
			JUNE SERVICE CHARGES CORP YARD	793.90			
1003684	09-25-24	DESERT VALLEY DISPOSAL, INC.	AUG SERVICE CHARGRES CORP YARD	825.34	1,391.81		1,391.81
			AUG SERVICE CHARGES ADMIN BLDG	566.47			
1003676	09-19-24	VESTIS SERVICES INC	UNIFORM SERVICES 09.11.24	262.38	1,244.86		1,244.86
			UNIFORM SERVICES 08.28.24	268.36			
			UNIFORM SERVICES 09.04.24	714.12			
1003698	09-25-24	O'REILLY AUTOMOTIVE INC.	REPLACEMENT LUG NUTS	179.99	1,088.94		1,088.94
			REPLACEMENT HEATER HOSE	20.17			
			REPLACEMENT WIPER BLADES	56.01			
			RESTOCK DIESEL TREATMENT	17.23			
			WASH BRUSH, CAR WASH SOAP	47.38			
			OIL CHANGE UNIT	73.00			
			REPLACEMENT BATTERY UNIT	96.56			

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			REPLACEMENT BATTERY UNIT	199.08			
			OIL CHANGE UNIT	56.18			
			OIL CHANGE/WIPER BLADES	102.08			
			REPLACEMENT HEATER HOSE, ADMIN GENERATOR	49.40			
			TRANSFER PUMP	26.38			
			REPLACEMENT WIPER BLADES	42.65			
			OIL CHANGE UNIT 369	80.38			
			FUEL WATER SEPARATOR UNIT	29.08			
			REPLACEMENT FUEL CAP UNIT 117	13.37			
1003714	09-25-24	WEST COAST SAND AND GRAVEL INC.	RESTOCK 50 TONS BASE MATERIAL	1,076.55	1,076.55		1,076.55
1003608	09-12-24	IVAN SEWELL	URBAN WATER 2024 REIMBURSEMENT	1,071.03	1,071.03		1,071.03
1003672	09-19-24	THE LAMAR COMPANIES	BILLBOARD PALM & DILLON	950.00	950.00		950.00
1003631	09-13-24	FRANK FARAG	ACCOUNT REFUND 65282 SAN JACINTO ST SE CORNEI	920.13	920.13		920.13
1003573	09-05-24	PLUMBERS DEPOT INC	SECOND REPAIR CCTV CAMERA	862.66	862.66		862.66
1003669	09-19-24	STAPLES	RESTOCK BATTERIES AND TONER	588.37	843.40		843.40
			RESTOCK COMP AIR, CASH TRANS BAGS, POST ITS	255.03			
1003719	09-30-24	CESAR NAVARRO	ACCOUNT REFUND 16370 AVE GRACIA	770.21	770.21		770.21
1003701	09-25-24	POLLARDWATER	REPLACEMENT WIRE WEAVE GRIP SOCKS	767.35	767.35		767.35
1003580	09-05-24	JMI GENERAL ENGINEERING CONTRACTOR	ACCOUNT REFUND KAREN AVE AND N/O MISSION CRE	722.39	722.39		722.39
99109019	09-19-24	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	GASB 68 REPORTING FEE	700.00	700.00		700.00
1003686	09-25-24	ENVIROLOGIC RESOURCES,INC.	JULY 2024 SERVICES	690.00	0.00	690.00	690.00
1003597	09-12-24	CASEY DOLAN	DIGITAL ADVERTISING MGMT & CONSULTING	650.00	650.00		650.00
1003651	09-19-24	CORE & MAIN LP	MJ X FLG DI APAPTER	644.35	644.35		644.35
1003565	09-05-24	ANSAFONE CONTACT CENTERS	ANSWERING SERVICES	636.95	636.95		636.95
1003587	09-05-24	PALOMAR COAST DEVELOPMENT, LLC	ACCOUNT REFUND LITTLE MORONGO RD	630.39	630.39		630.39
1003628	09-13-24	ARIZONA PIPELINE CO.	ACCOUNT REFUND DORAL DR AND DEVICENZO CT	610.69	610.69		610.69
1003623	09-12-24	VERIZON CONNECT FLEET USA LLC	GPS MONITORS FLEET 9/2024	587.45	587.45		587.45
1003732	09-30-24	YELLOW JACKET DRILLING	ACCOUNT REFUND 19999 LITTLE MORONGO RD INSIDE	571.95	571.95		571.95
			WELL33				
99109092	09-26-24	QUADIENT FINANCE USA, INC.	POSTAGE REPLENISHMENT	546.13	546.13		546.13
1003576	09-05-24	VESTIS SERVICES INC	UNIFORM SERVICES 08.14.24	268.36	536.72		536.72
			UNIFORM SERVICES 08.21.24	268.36			
1003716	09-25-24	WHITE CAP CONSTRUCTION SUPPLY	IGLOO COOLERS 5GAL	305.93	519.74		519.74
			10PK CUTOFF WHEELS 14"	213.81			
1003625	09-12-24	XEROX CORPORATION	XEROX LEASE	343.73	516.12		516.12
			XEROX LEASE	172.39			
1003577	09-05-24	ARB INC.	ACCOUNT REFUND RUSHMORE AVE SOUTH OF TAMAI	507.63	507.63		507.63
1003572	09-05-24	MICHAEL MOORE	TRI-STATE REIMBURSEMENT	501.34	501.34		501.34
1003637	09-13-24	PAULA CLARK	ACCOUNT REFUND 64252 PYRENESS AVE	493.39	493.39		493.39
1003569	09-05-24	JASON WEEKLEY	TRI-STATE REIMBURSEMENT	481.51	481.51		481.51
1003710	09-25-24	TOPS N BARRICADES, INC	NAT. FIRE PROT SIGNS WRIGHT PLANT	458.06	458.06		458.06
1003694	09-25-24	IRIS GROUP HOLDINGS LLC DBA EVERON	SECURITY ALARM - ADMIN & CORP YARD	450.51	450.51		450.51
1003602	09-12-24	DXP ENTERPRISES INC	REPLACEMENT POLYMER HOSES	440.23	440.23		440.23
1003660	09-19-24	KILLER BEE PEST CONTROL	BEEHIVE REMOVAL 66125 14TH ST.	100.00	385.00		385.00
			BEEHIVE REMOVAL VARIOUS LOCATIONS	285.00			
1003496	09-05-24	PALM SPRINGS MOTORS INC	REPLACEMENT U BOLTS	-77.43	-366.10		-366.10
			REPLACEMENT WINDOW MOULDING	-120.67			
			VEHICLE CHECK UP	-168.00			

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1003633	09-13-24	HENKELS AND MCCOY WEST	ACCOUNT REFUND 670 GARNET AVE	349.99	349.99		349.99
1003666	09-19-24	PARKERS BUILDING SUPPLY	ITEMS FACILITY MAINTENANCE	79.12	346.85		346.85
			REPAIR PARTS TRK# 434	4.09			
			REPLACEMENT WATER FILTER CARTRIDGE	11.63			
			THERMOMETER FOR CORP YARD	19.38			
			RESTOCK NUTS/BOLTS	11.84			
			THERMOMETER ADMIN BLDG	19.38			
			PAINT SUPPLIES - WTR PRODUCTION	57.92			
			NUTS/BOLTS WRIGHT PLANT	125.76			
			THREAD CUTTING OIL	9.68			
			TUBING COMP CPLG	8.05			
1003687	09-25-24	FARMER BROS. CO	ACCOUNTING COFFEE ORDER	344.89	344.89		344.89
1003717	09-25-24	XEROX CORPORATION	XEROX LEASE	343.73	343.73		343.73
1003616	09-12-24	RUSS MARTIN	MILEAGE REIMBURSEMENT	340.36	340.36		340.36
1003706	09-25-24	RUSS MARTIN	HOTEL REIMBURSEMENT UWI BOARD MEETING	339.46	339.46		339.46
1003700	09-25-24	PALM SPRINGS PEST CONTROL, INC.	PEST CONTROL SVCS CORP YARD	115.00	325.00		325.00
			PEST CONTROL SVCS ANNEX BLDG	70.00			
			PEST CONTROL SVCS ADMIN BLDG	140.00			
1003622	09-12-24	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERTS 09-2024	304.15	304.15		304.15
1003713	09-25-24	VESTIS SERVICES INC	UNIFORM SERVICES 09.18.24	280.38	280.38		280.38
1003728	09-30-24	RAYMOND J. HOBSON	ACCOUNT REFUND 17720 N INDIAN CYN DR	274.35	274.35		274.35
1003589	09-05-24	SANGHA VENTURES CALIF LTD	ACCOUNT REFUND 11452 BALD EAGLE LN	272.60	272.60		272.60
1003683	09-25-24	CLINICAL LABORATORY OF SAN BERNARDINO	BOD TESTING H+DC - 08/2024	270.00	270.00		270.00
1003667	09-19-24	PLANIT REPROGRAPHICS	STRATEGIC PLAN POSTERS	269.38	269.38		269.38
1003556	09-03-24	DANIEL LEE	ACCOUNT REFUND 63758 ORR WAY A	254.49	254.49		254.49
1003648	09-19-24	BABCOCK LABORATORIES, INC.	TOTAL N PACKAGE - HORTON CLARIFIER	250.18	250.18		250.18
1003636	09-13-24	NIDELCO BORESOFF	ACCOUNT REFUND 66931 ESTRELLA AVE	246.00	246.00		246.00
1003652	09-19-24	CWEA	CWEA MEMBERSHIP RENEWAL - MARK V.	239.00	239.00		239.00
1003690	09-25-24	FORSHOCK	SCADA MONITORING 09/2024	220.00	220.00		220.00
1003685	09-25-24	DESERT URGENT CARE	DOT PHYSICALS/RANDOMS	210.00	210.00		210.00
1003611	09-12-24	PALM SPRINGS MOTORS INC	REPLACEMENT U BOLTS	77.43	198.10		198.10
			REPLACEMENT WINDOW MOULDING	120.67			
1003668	09-19-24	RYAN GOODNER-BELLI	FUEL REIMBURSEMENT	44.00	192.41		192.41
			TRAVEL PER DIEM	19.99			
			ADMIN VEHICLE FUEL REIMBURSEMENT	20.00			
			AWWA CONF. HOTEL REIMBURSEMENT	108.42			
1003695	09-25-24	JESSUP AUTO PLAZA	SL-N-PAD UNIT 435	178.67	178.67		178.67
1003599	09-12-24	COLANTUONO, HIGHSMITH & WHATLEY, PC	LEGAL CONSULTING AUDIT PREP	177.00	177.00		177.00
1003635	09-13-24	JENNIFER BIRMINGHAM	ACCOUNT REFUND 65837 CAHUILLA AVE	175.73	175.73		175.73
1003641	09-16-24	CARINA FLORES	ACCOUNT REFUND 13784 QUINTA WAY	156.34	156.34		156.34
1003605	09-12-24	FRANCHISE TAX BOARD	MARK VERMEER PPE 08.30.24 PMT 26	150.00	150.00		150.00
1003613	09-12-24	RICHARD KLASSEN	CLOTHES WASHER REBATE	150.00	150.00		150.00
1003665	09-19-24	NATASHA HERNANDEZ	TOILET REBATE PROGRAM	150.00	150.00		150.00
1003691	09-25-24	FRANCHISE TAX BOARD	MARK VERMEER PPE 08.30.24 PMT 26	150.00	150.00		150.00
1003560	09-03-24	ROBERT TORRENCE	ACCOUNT REFUND 9495 CALLE ESCORIAL	146.43	146.43		146.43
1003670	09-19-24	STATE WATER RESOURCES CONTROL BOARD	WWTPO APPLICATIONS GRADE 1 ISSAC L.	125.00	125.00		125.00
1003620	09-12-24	THEODORE MAYRHOFEN	MILEAGE REIMBURSEMENT	119.79	119.79		119.79
1003645	09-19-24	ALEXANDER NINE	BOOT REIMBURSEMENT	118.53	118.53		118.53

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
1003594	09-12-24	ANDREW RAAF	SMART CONTROLLER REBATE	118.00	118.00		118.00
1003562	09-03-24	THAO DANG	ACCOUNT REFUND 65470 BURROWING OWL CT	110.98	110.98		110.98
1003564	09-03-24	WILLIAM ARNOLD	ACCOUNT REFUND 11549 W STARCROSS DR	107.06	107.06		107.06
1003640	09-13-24	TONY MOSES	ACCOUNT REFUND 66985 ESTRELLA AVE	106.67	106.67		106.67
1003626	09-13-24	ANA B LOPEZ	ACCOUNT REFUND 15750 VIA MONTANA	106.46	106.46		106.46
1003606	09-12-24	GEORGE T COX	TOILET REBATE	100.00	100.00		100.00
1003724	09-30-24	MCLANE GROUP INC	ACCOUNT REFUND 63665 19TH AVE "B"	100.00	100.00		100.00
1003725	09-30-24	MCLANE GROUP INC	ACCOUNT REFUND 63665 19TH AVE "A"	100.00	100.00		100.00
1003575	09-05-24	THE UPS STORE #5062	BUSINESS CARDS/MOUNTING SERVICES	98.04	98.04		98.04
1003588	09-05-24	ROSARIO CARDENAS	ACCOUNT REFUND 64060 DESERT SANDS RD	97.79	97.79		97.79
1003657	09-19-24	FEDEX	WELLS FARGO OVERNIGHT FEE	51.27	93.85		93.85
			OVERNIGHT FEE	42.58			
1003642	09-16-24	DEBRA MYERS	ACCOUNT REFUND 66124 MISSION LAKES BLVD	92.72	92.72		92.72
1003692	09-25-24	GRAINGER	1GAL CUTTING OIL	40.56	83.72		83.72
			ANCHOR SHACKLES	43.16			
1003559	09-03-24	MARY BETH BOURNE	ACCOUNT REFUND 9150 CALLE ESCORIAL	82.00	82.00		82.00
1003579	09-05-24	ERNESTO FLORES	ACCOUNT REFUND 55780 SAN PIERRE RD	82.00	82.00		82.00
1003582	09-05-24	LUIS MARTINEZ	ACCOUNT REFUND 13615 VIA REAL	82.00	82.00		82.00
1003583	09-05-24	MICHAEL MAZZILLI	ACCOUNT REFUND 15260 AVE RAMADA	82.00	82.00		82.00
1003726	09-30-24	OLGA ANGELICA VILLALOBOS	ACCOUNT REFUND 64577 VARDON CT	82.00	82.00		82.00
1003585	09-05-24	MIN JUNG JIN	ACCOUNT REFUND 9175 CALLE ESCORIAL	81.09	81.09		81.09
1003632	09-13-24	GENARO B CRUZ	ACCOUNT REFUND 66280 GRANADA AVE	80.64	80.64		80.64
1003644	09-16-24	JWF ENTERPRISES INC	ACCOUNT REFUND 67734 HACIENDA AVE	75.21	75.21		75.21
1003638	09-13-24	RICHARD F ZEILSTRA	ACCOUNT REFUND 13320 INAJA ST	74.75	74.75		74.75
1003643	09-16-24	EDWARD L AGUILAR	ACCOUNT REFUND 66082 SAN JOSE RD	72.82	72.82		72.82
1003721	09-30-24	JACK HANKS	ACCOUNT REFUND 66196 S AGUA DULCE DR	68.64	68.64		68.64
1003557	09-03-24	JOAN M. SABIN	ACCOUNT REFUND 17190 COVEY ST	64.87	64.87		64.87
1003712	09-25-24	VALLEY LOCK & SAFE	REPLACEMENT REKEY TRK#412	64.11	64.11		64.11
1003555	09-03-24	ALINA PUENTES	ACCOUNT REFUND 13024 CALIENTE DR #B	59.31	59.31		59.31
1003578	09-05-24	DANIELA FRANCO	ACCOUNT REFUND 13400 SANTA YSABEL DR	56.99	56.99		56.99
1003722	09-30-24	JUN XIN CHEN	ACCOUNT REFUND 11649 E CRESCENT ST	54.39	54.39		54.39
1003731	09-30-24	WALLACE HEUSER	ACCOUNT REFUND 66129 AVE DORADO	52.16	52.16		52.16
1003688	09-25-24	FEDEX	WELLS FARGO OVERNIGHT FEE	51.37	51.37		51.37
1003604	09-12-24	FEDEX	WELLS FARGO OVERNIGHT FEE	51.15	51.15		51.15
1003630	09-13-24	ERIC VALDIVIA	ACCOUNT REFUND 66565 DESERT VIEW AVE	49.72	49.72		49.72
1003673	09-19-24	THEODORE MAYRHOFEN	CSDA PARKING REIMBURSEMENT	48.00	48.00		48.00
1003730	09-30-24	VANESSA TORRES	ACCOUNT REFUND 12880 ACACIA AVE	45.60	45.60		45.60
1003561	09-03-24	ROGER LOUIS GRIFFIN JR	ACCOUNT REFUND 68259 CALLE CALMOSO	36.95	36.95		36.95
1003634	09-13-24	JAIME L RANDALL	ACCOUNT REFUND 69370 POOLSIDE DR	36.77	36.77		36.77
1003727	09-30-24	PATSY GILLETTE	ACCOUNT REFUND 66173 AVE DORADO	35.96	35.96		35.96
1003590	09-05-24	TERESA GARCIA	ACCOUNT REFUND 66870 FLORA AVE	34.48	34.48		34.48
1003723	09-30-24	LORENZO MIRAMONTES	ACCOUNT REFUND 13581 MONUMENT ST	33.65	33.65		33.65
1003629	09-13-24	DAVID DAVIS	ACCOUNT REFUND 11544 W STARCROSS DR	31.98	31.98		31.98
1003591	09-05-24	VICKI L GILL	ACCOUNT REFUND 9875 VIA REAL	29.87	29.87		29.87
1003563	09-03-24	VICKI STRAUGHN	ACCOUNT REFUND 9731 CAMINO CAPISTRANO	26.50	26.50		26.50
1003720	09-30-24	CHRISTINE ALLEN	ACCOUNT REFUND 13123 DEL RAY LN	25.74	25.74		25.74
1003639	09-13-24	THAO DANG	ACCOUNT REFUND 65470 BURROWING OWL CT	25.34	25.34		25.34
1003646	09-19-24	AMANDA LUCAS	CSDA REIMBURSEMENT PARKING	24.00	24.00		24.00

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
1003729	09-30-24	RICHARD F ZEILSTRA	ACCOUNT REFUND 13320 INAJA ST	22.43	22.43		22.43
1003707	09-25-24	SECRETARY OF STAT - SPECIAL FILINGS UNIT	REGISTRY OF PUBLIC FILINGS - CERT. COPIES	17.00	17.00		17.00
1003584	09-05-24	MIKHAIL BEKKER	ACCOUNT REFUND 11668 POMELO DR	16.20	16.20		16.20
1003586	09-05-24	OSCAR RUANO	ACCOUNT REFUND 66604 ESTRELLA AVE	13.12	13.12		13.12
1003627	09-13-24	ARGELIA SANCHEZ	ACCOUNT REFUND 13675 WEST DR	12.74	12.74		12.74
1003558	09-03-24	MARISOL OLIVERA	ACCOUNT REFUND 66614 DESERT VIEW AVE	12.56	12.56		12.56
1003581	09-05-24	JULIA LOPEZ	ACCOUNT REFUND 13695 TRAMVIEW RD	7.74	7.74		7.74
1003718	09-30-24	ANN-MARGARET KIRKALDY	ACCOUNT REFUND 67954 ALEXANDRIA CT	7.27	7.27		7.27
PR092024	09-20-24	EMPLOYEE PAYROLL CHECKS		0.00	0.00		0.00
			CURRENT CHECK TOTAL	1,682,115.6	1,623,421.1	58,694.5	1,682,115.6
TOTAL				1,682,115.64	1,623,421.12	58,694.52	1,682,115.64
199 records listed							

AGENDA REPORT

REGULAR BOARD MEETING(S) OCTOBER 17 & 21, 2024

DIRECTOR REPORTS – MEETINGS AND EVENTS FOR SEPTEMBER 2024

DIRECTOR REPORTS

(Per GC 53232.3(d) brief reports on meetings attended for which a daily stipend was claimed)

Date	Event	Attendees
9/3/2024	DWA BOARD MEETING	DUFF
9/3/2024	MEETING WITH DWR (SACRAMENTO)	GRIFFITH
9/5/2024	DVBA LEGISLATIVE MEETING	MARTIN
9/9-9/12/2024	CSDA CONFERENCE	MARTIN, MAYRHOFEN, GRIFFITH, DUFF, SEWELL
9/13/2024	ALL VALLEY MAYORS & TRIBAL LUNCHEON	MARTIN, MAYRHOFEN, SEWELL
9/17/2024	DHS CITY COUNCIL MEETING	MARTIN
9/17/2024	DWA BOARD MEETING	GRIFFITH
9/18/2024	ACWA WEBINAR – ROLE OF THE GENERAL MANAGER	DUFF
9/24/2024	CVWD BOARD MEETING	DUFF
9/25/2024	SAN GORGONIO PASS REGIONAL WATER ALLIANCE MEETING	DUFF
9/25/2024	GCVCC MORNING MIXER	SEWELL
9/25/2024	ACWA WEBINAR – CLE WORKSHOP SERIES	MAYRHOFEN
9/26/2024	ACWA WEBINAR – REGULATED DRINKING WATER CONTAMINANTS IN CA	MAYRHOFEN, DUFF
9/27/2024	NWRWRF RIBBON CUTTING	MARTIN, MAYRHOFEN, GRIFFITH, DUFF, SEWELL

(OTHER) MEETINGS ATTENDED *(*no daily stipend was claimed*)

Date	Event	Attendees
9/10/2024	DHS PLANNING COMMISSION MEETING	DUFF
9/12/2024	DVBA LUNCHEON	MARTIN
9/12/2024	CVAG ~ CVCC AND ENERGY & SUSTAINABILITY MEETING	DUFF
9/30/2024	SAN GORGONIO PASS BOARD MEETING	DUFF

OCTOBER 2024



GENERAL MANAGER'S REPORT

MSWD
Mission Springs Water District

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ENGINEERING DIVISION

Engineering Department

Below is a list of Capital Projects and status updates for September 2024.

Well 42 Project
The contractor, Layne Christensen, continued progress on the downhole rehabilitation work. The contractor is scheduled to complete the downhole rehabilitation in the next several weeks and begin the civil site improvements.

Well 22 Rehabilitation
Staff continued to work with the contractor, Canyon Springs Enterprises, on reviewing and approving material submittals and responding to requests for information (RFIs).

Water and Wastewater System Comprehensive Master Plan Updates
Staff and consultants continued progress on evaluating the future demands and system needs, as well as finalizing the master plans and capital improvement programs. Staff anticipates completing the plans and presenting them to the Board in the coming weeks.

AD-18 – GQPP Sewer Project Area "D3"
Staff completed plan check of the 90% design package and sent comments back to the design consultant, AECOM. The design consultant will prepare the 100% design package in the coming weeks.

AD-18 – GQPP Sewer Project Areas "A" & "G"
The Army Corps of Engineers design consultant, Genterra, is in the process of preparing the 95% design. The 95% design package is scheduled for completion in the coming weeks.

Well 34 Rehabilitation
The contractor, Legend Pump, completed all major components of construction. The contractor is working on the final punch list and startup of the well equipment and boosters.

Rancho Descanso Tract 38200 – Housing Development
Staff is working with the developer on project completion. Staff expects to bring the Bill of Sale to the Board for acceptance in November 2024.

Skyborne Village II – Housing Development
The developer's contractor has completed all improvements and expects sign-off from the District following inspection of the final punch list items in the next several weeks.

Skyborne Village III – Housing Development
Water main installation has progressed and is active on Rainbow Lane (Phase 1). The developer's contractor continues to make progress with sewer main installation on North Star Lane, Sky Vista Drive, Inspiration Drive, and Mooncrest Drive and water main installation continues on Northstar Lane, Inspiration Drive, Sky Vista Drive, East Park Walk Lane, Mooncrest Drive, Starloft Circle, and Highwing Street. MSWD's contract

inspector, MWH Constructors, has been inspecting and verifying the work meets MSWD construction standards.

PODS Storage

The developer's contractor completed construction of the utility appurtenances and related improvements and is in the process of addressing the punch list items. MSWD's contract inspector, TKE Engineering, has been inspecting and verifying that work meets MSWD's construction standards.

Regional Water Reclamation Facility

The Project Team continued responding to RFIs and processing change orders and payment requests submitted by the contractor, JF Shea Construction.

Following completion of the Conveyance Line project, JF Shea Construction will be back on-site to complete the wastewater startup, testing, and commissioning.

The monitoring well contractor, Yellow Jacket Drilling, completed the third required monitoring well. Staff is preparing the closeout report regarding Waste Discharge Requirement Special Provision F.3 for RWRF Groundwater Monitoring that will be submitted to the Regional Water Quality Control Board (RWQCB) in October 2024.

The Project Team continues to coordinate with the State Water Resources Control Board (SWRCB) on the SRF/Grant funding agreement and reimbursement requests. The State provided reimbursement for Disbursement Request No. 4. Staff prepared and submitted the 2024 Quarter 1 and Quarter 2 progress reports.

RWRF Conveyance Line

The Project Team continued responding to RFIs and processing change orders and payment requests submitted by the contractor, Downing Construction.

Staff completed negotiations with Southern California Edison (SCE) to provide temporary support for the power pole near the construction area and to de-energize the power lines crossing Little Morongo Road to accommodate the final portion of gravity sewer construction. The contractor is tentatively scheduled to resume construction of the gravity sewer portion across the SCE transmission crossing in the coming weeks.

The Project Team continues to coordinate with the SWRCB on the Final Budget Approval to begin the reimbursement process.

Area M2 Sewer Collection System (AD-15)

Staff continues to monitor approval of the final bid package with the SWRCB. Staff plans to bid the project following the SWRCB's approval.

RWRF Roadway Design (19th Avenue, Little Morongo Road, and 20th Avenue)

The consultant continued progress on the 90% design. Staff expects to receive the 90% design package in October 2024 for plan check.

Water Resources Department

Below is a list of water resources related activities for September 2024.

Integrated Regional Water Management Planning

The Coachella Valley Regional Water Management Group (CVRWMG) met to discuss on-going grant funded projects and upcoming grant opportunities. The CVRWMG implements the Integrated Regional Water Management (IRWM) Plan for the Coachella Valley IRWM Region.

The CVRWMG continued to discuss the Urban Water Use Efficiency and Conservation Regulations and Chromium-6 Compliance.

Mission Creek Subbasin Sustainable Groundwater Management Act Compliance

The Mission Creek Subbasin Water Management Committee (Committee) completed its quarterly manager's meeting to discuss Sustainable Groundwater Management Act (SGMA) related items including State Water Project (SWP) deliveries, well hydrographs, on-going water resource work, and current projects.

The Committee reviewed and approved the SGMA Annual Report scope of work and proposal from the on-call hydrogeologist (with CVWD as the lead agency).

Salt and Nutrient Management Planning

The consultant, West Yost, issued both the Task 2 Technical Memorandum (TM) – Characterize Groundwater Quality and the Task 4 TM – Technical Approach for Forecasting TDS/N in Groundwater reports for public comment.

Staff attended the monthly Steering Committee meeting focused on discussing public comments on TM 2 and TM 4, and progress on drafting the Task 3 TM – Delineate Draft Management Zones and Metrics to Characterize Beneficial Use Protection.



FINANCE DIVISION

Customer Service Department

Student Intern

September 2024 has been a month of growth and learning for our Customer Service department, marked by the introduction of a student intern. Our customer service representatives have shown commendable dedication in mentoring the intern, ensuring a solid foundation in essential areas such as bill review, account management, customer assistance, and service applications.

Customer Account Clean Up – Invalid Mailing Addresses

We are initiating a comprehensive Customer Account Clean-Up project. This project focuses on reviewing and correcting invalid mailing addresses for our customers, which is critical for maintaining effective communication and bill delivery.

Responsibilities and Process

The clean-up process will utilize a file provided by our mailing vendor, InfoSend. This file includes a list of customer accounts with identified invalid or outdated mailing addresses. Customer service representatives will be tasked with:

- Reviewing the File – Carefully examine the list of accounts to identify discrepancies and invalid addresses.
- Updating Records – Correcting or updating the mailing addresses in our customer database based on the latest information available. This may involve reaching out to customers for confirmation or utilizing GeoViewer information. Many of the foreign addresses are being updated in our database to reflect a more accurate format, acceptable for the US Postal Service.
- Validating Changes – Ensuring that all updates are accurate and reflect the most current information to avoid future issues.

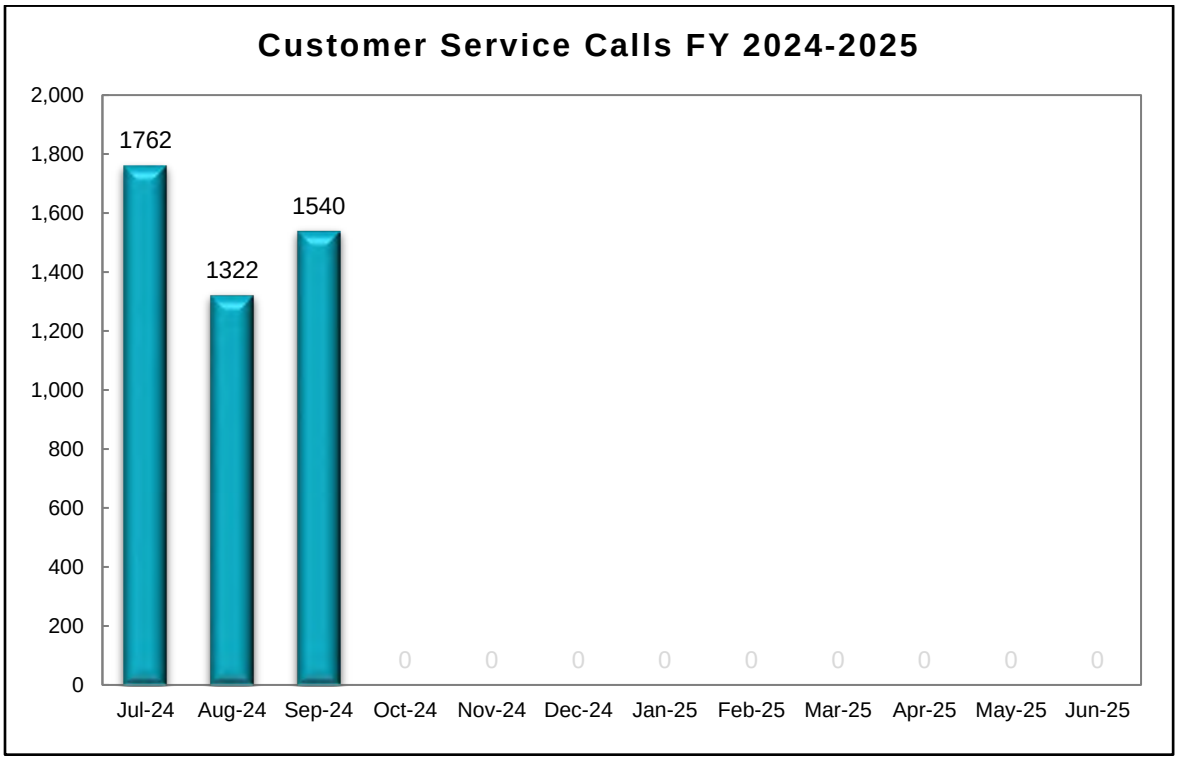
WaterSmart Portal

WaterSmart Analytics data provides a comprehensive overview of leaks detected and automated alerts sent to MSWD customers. All customers are encouraged to sign up in the WaterSmart Portal to access bills and leak alerts. The table below provides a summary of the number of customers who have registered in the WaterSmart Portal.

WaterSmart Portal	Total for September 2024	Overall Total
Registered Customer Accounts	141	7,746

Call into the Customer Service Department

The chart below represents the total incoming calls received by the staff in the Customer Service department for Fiscal Year 2024-2025.



Most calls received by the Customer Service department are related to payment plans, bill assistance information, demand/lien release requests, new property start/stop service, and account balance requests. The table below provides a summary of the number of calls by category received by the Customer Service staff.

Customer Request	Total for September 2024	Total for FY 2025
Water Waste	2	3
High Bill / Service Line Leak	8	18
No Water	11	24
Disconnections	115	301
Reconnections	71	206
Service Transfers	97	286
High / Low Pressure	5	18
Water Quality	4	7
Other / Miscellaneous	83	276

Billing

During September 2024, Customer Service reviewed a total of 15,582 bills.

Bill Type	Total Bill Count for September 2024	Total Bill Amount for September 2024
Regular Bills	11,077	$1,181,008.31
Delinquent Bills	4,332	$1,219,678.42
Closing Bills	173	$16,079.97
Delinquent Closing	-	-
Total	**15,582**	**$2,416,766.70**

Delinquency Service Statistics

Staff continued to reach out to customers with delinquent accounts to provide information for assistance and repayment options to avoid disconnection. The table below summarizes the activities of Customer Service staff regarding delinquent accounts.

Delinquency Service	Total for September 2024
Auto-Dialer Calls	239
Door Hangers	26

Customer Bill Assistance

The District continues to facilitate bill assistance programs for the benefit of its customers. The United Way Customer Bill Assistance Program continues to be utilized by those customers who need assistance for one billing period annually, paying $100 per approved customer. The table below summarizes the results of the customer bill assistance programs administered by the Customer Service staff.

Assistance Program	Total Assistance in September 2024	Total Assistance in FY 2025
United Way of the Desert	$1,000.00	$1,200.00

Installment Payment Plans

The District continues to assist customers with delinquent bills by facilitating installment payment for the benefit of its customers. The table below summarizes the results of the installment payment plans administered by the Customer Service staff.

Total Active Payment Plans	Remaining Balance to be Collected
155	$86,632.88

Refunds

There was a total of 34 customer account refunds totaling $5,962.44 resulting from closed accounts for the month of September 2024.

Account Type	Total Refund Count for September 2024	Total Refund Amount for September 2024
Customer Refunds	29	$2,739.47
Construction Meter Refunds	5	$3,222.97
Total	**34**	**$5,962.44**

Liens

Customer Service identified eight accounts that were 90 days past due requiring Lien filing. Likewise, 13 Release of Liens were issued after securing payment for outstanding balances on past due accounts.

Lien Type	Total Lien Count for September 2024
Lien Recordings	8
Lien Releases	13



Finance & Accounting Department

The Finance and Accounting department continues to work with its vendors to complete the yearly and necessary tasks to meet State and Federal reporting requirements and the strategic goals established by the MSWD Board of Directors. Below are project highlights and summaries for September 2024.

Payroll

Payroll did not have any significant items of notice for September 2024. Everything was processed as expected and with no issues.

Budget

There were no budget transfers for the month of September 2024, year to date transfers amount to $90,000.00.

Finance

The Director of Finance attended the annual California Special Districts Association (CSDA) conference in Indian Wells.

The Director of Finance spoke with several companies on budget software to streamline the annual budget preparation process, including a presentation from our current procurement provider, Planet Bids.

The Director of Finance attended several trainings during the month, including:

- CSDA – How to Develop Your Agency's Succession Plan.
- California Society of Municipal Finance Officers (CSMFO) – California Local Budgeting
- Disaster Recovery Services (DRS) Academy – Introduction to Community Development Block Grant – Disaster Recovery (CDBG-DR) Grants.

The Director of Finance reached out to NBS Financial Services to review the Power Purchase Agreement that was being presented to the Board, unfortunately, they could not provide an opinion as the contract available at that time was missing several key numbers.

The Director of Finance continues to work with the General Manager from Monte Vista Water District through the CSDA mentorship program.

The Director of Finance continues to work with the outside business analyst on the grants and preparation of the Regional Grant reimbursement submittals.

The Director of Finance continues to work with accounting while searching for the Accounting Manager replacement.

The Director of Finance continues to help accounting with invoice, payroll, journal entry review, and approvals.

The Director of Finance attended the successful Nancy Wright Regional Water Reclamation Facility ribbon cutting, along with the accounting and customer service staff.

Current Work Priorities

The Accounting continues to support other departments as needed:

- Engineering
  - Support with questions and information needed for the FEMA grant.
    - Accounts Payable continues to process vendor requisitions during the transition period of the executive assistant.
- Operations
  - Accounting continues to support operations on reimbursable jobs that need to be billed for. These include primarily damage to District property where a police report was filed.
    - A reimbursable job was created to track all the expenses related to the Sewer Line Blockage at 64990 Ray Court.
- Human Resources
  - Accounting continues to work with HR to update employee information related to new hires and CalPERS appointments.
  - Other work involved Boot Reimbursements, Direct Deposit Changes, and the Off Work Requests.
- Customer Service
  - Processing multiple customer refunds for amounts owed after the accounts were closed.

Cash

The total cash balance as of September 30, 2024, amounted to approximately $64 million.

Total cash receipts for the month of September 2024 amounted to $5,963,879 from normal water and sewer customer account payments. A State grant check paid by the State Water Resources Control Board for the 2023 4th quarter reimbursement of $4,096,099. Several new connections from Seefried Development Management Inc, and Alamar Management LLC.

Cash Disbursements for the month of September 2024 amounted to $1,678,571 with the largest payments made to:

Entity	Amount
Net Payroll	$398,905
Southern California Edison	$208,406
City National Bank Loan Payment	$145,000
ACWA JPIA Health Benefits	$102,739
City of DHS City Utility Tax	$79,611

Capital Improvement Program

The District maintains a 5-year Capital Improvement Program that includes water and sewer infrastructure, facilities, equipment, and fleet. A year-to-date summary of the District's Capital Improvement Program for Fiscal Year 2024-2025 can be found in Appendix A.

Innovation & Technology Department

The Innovation and Technology (IT) department continues to work with staff and vendors to achieve technological enhancement and meet innovation goals established by the MSWD Board of Directors. Below are project highlights and summaries for September 2024.

Department Updates

- IT submitted the District's application for the State & Local Cybersecurity Grant – Local & Tribal Competitive Funding Opportunity.
- IT assisted Wastewater and Public Affairs in the setup and running of the ribbon cutting event for the new wastewater plant on September 27, 2024.
- Assisted departments in onboarding and setup of new interns.
- The IT department continues to assist Timmons Group on the setup of the new GIS infrastructure for the upcoming asset management and work order management system.
- IT continues to assist Wastewater and Engineering with technical needs for the Regional Plant.

Technology Improvements

- Enabled new user security protections.
- Cybersecurity improvements continue to be made to improve District security.
- Desktop computers and laptop upgrades continue as needed.

On-Going Cyber Security Training

IT is upgrading the cyber training system while continuing the monthly anti-phishing training scenarios with staff and Board members. Staff have been diligent in reporting suspicious emails or contacting the IT Manager for review of suspicious emails before acting.

Cyber Security News Roundup

The IT Department tracks trends in cybersecurity to note new opportunities for security and new concerns to defend against. The news below is a brief selection intended for informational purposes and provides no insight to the District's cybersecurity controls.

- Two Harvard students demonstrated how Meta's new Ray-Ban smart glasses can use AI facial recognition technology to instantly identify people and then determine their name, phone number, home address, and relatives' names through online articles and voter registration databases. (Forbes)
- The FCC has cracked down on deepfake robocalls using President Biden's voice in messages telling people not to vote and has fined a political consultant $6 million for the act. (FCC.gov)
- An unprotected platform temporarily exposed approximately 4.6 million records from about twelve Illinois counties online, including voter registration details. (GovTech)

- T-Mobile will pay $15.75 million in fines and invest the same amount in cybersecurity improvements after multiple data breaches. The company will also enhance its security measures and governance structure to better protect customer data. (NextGov)

Intelesys IT Support

The District receives IT services and support through Intelesys. The Intelesys Monthly Client Report for September 2024 activities can be found in Appendix B.



Purchasing Department

Staff continues to source sanitization supplies to ensure wipes, hand sanitizer, and disinfectants are available to all District buildings and vehicles for the safety of the staff.

Price increases and supply chain issues continue to surface within our industry. Specifically, PVC pipe and fittings, ductile iron pipe and service brass fittings, restraints, hydrants, and valves, as well as many other products, are experiencing significant shortages that could lead to extended lead times. Along with these supply chain problems, pricing continues to escalate. These problems exist with both domestic and import materials. Staff will continue to monitor the situation and perform due diligence in getting all the material that is needed to maintain the water systems.

Total inventory purchases were $19,191.64, and the total issued for use by field crews totaled $38,056.32 for the month of September 2024.

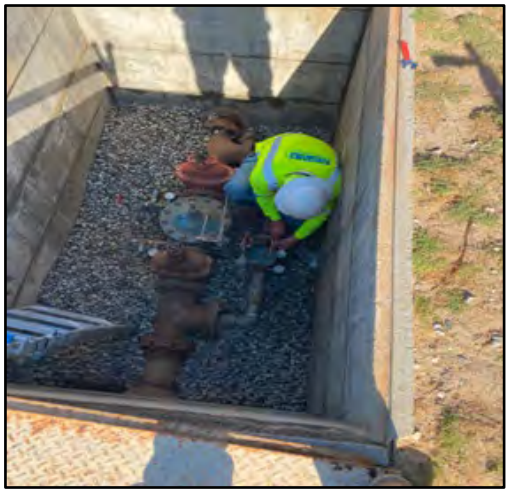


OPERATIONS & MAINTENANCE DIVISION

Construction & Maintenance Department

Water Line Locations

Staff completed approximately 409 water line location requests using iPads and the GeoViewer Mobile app to streamline and manage line locations.





Water System Repairs/Replacement

Staff continued to repair and replace components of the water distribution system keeping it in optimum working order and properly functioning without any interruption. Below is a summary of the repairs and replacements completed in September 2024.

- 12 water service lines were replaced with copper.
- 10 service line leaks were repaired.
- Five mainline leaks were repaired.
- Three fire hydrants were repaired.

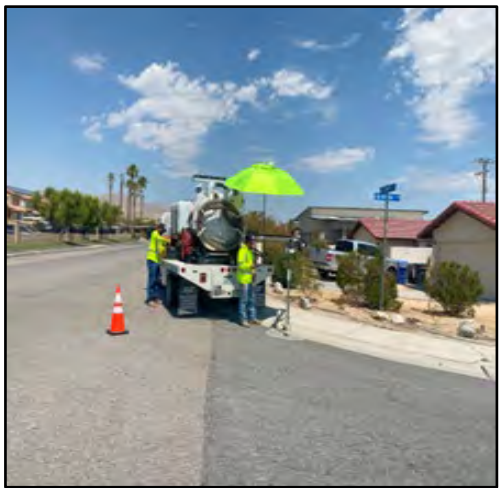




Water System Maintenance

Staff continued to implement preventative maintenance and inspection programs to keep the water distribution system in optimal working order and properly functioning without any interruption. Below is a summary of the maintenance completed in September 2024.

- 150 ground valves were exercised.
- 107 fire hydrants were flushed, maintained, and painted.
- Zero air-release valves were inspected and/or rebuilt. Annual air-release valve maintenance has been completed.
- Zero Cla-Val valves were repaired.
- Six blow-offs were flushed.





CMMS Workorder Program

A total of 29 work orders were processed in September 2024 using the CMMS program.

New Water Meter Service Installation

Staff installed 11 new water service lines in September 2024.

Fire Flow Testing

Staff continued performing field fire flow tests for the Engineering Department. 15 fire flow tests were conducted in September 2024 for the Engineering Department.





Fleet & Facility Maintenance Department

Janitorial Services

The janitorial contractor, Premier Properties Preservation, continues to clean and disinfect all District buildings. Disinfection along with routine janitorial services are performed two times per week on Tuesdays and Fridays.

Building Maintenance

Staff completed the following building maintenance during the month of September 2024:

- All HVAC preventative maintenance was completed at all District locations.
- AC repairs were made to the Horton WWTP Laboratory and Accounting Modular.
- Well 25 had three irrigation leaks repaired.
- Well 27/31 had eight irrigation leaks repaired.
- The Old Stores had a blow-out performed twice this month per bi-weekly cleanup.
- The toilet was replaced in the men's upstairs restroom at the Administration Building. Staff also found the automatic towel dispenser was not working properly and contacted the janitorial company to make repairs.
- Well 25 had a new header restraint connection fabricated along with installing a new flexible coupling as part of an updated seismic restraint assembly.
- The Corporate Yard water fill station had both spigots cleaned and acid dipped.
- The Administration Building had the downstairs entry hall lights replaced, and a new door with handle installed at bottom of stairwell.
- The Administration Building had 14 boxes of files relocated per Lisa Pelton to the records retention room at the Old Stores.
- The Accounting Modular had four bad bulbs removed and two new installed per Accounting's request.
- The Corporate Yard shop door chain and gears were lubricated.
- The Corporate Yard stores bay door chain was re-centered.
- The Two Bunch Reservoir had a failed sprinkler coupling replaced.
- The High Northridge Reservoir had a broken sprinkler riser replaced.
- The Corporate Yard chlorine storage area had a pole relocated, height adjusted, fencing added, enclosure redone, and shade material with supports installed.
- The Old Stores water room had stock rotated and restocked to capacity.
- Portable AC units were installed in three offices at the Administration Building (Danny, April, and Field Services).
- The Old Stores had an alarm battery replaced.
- The Corporate Yard had concrete restocked in the west Conex box.

Standby Generator Monthly Maintenance Program

Monthly testing is conducted to ensure that all generators are in good working order and ready for use when needed. There were no issues with the generators this month.

Fleet Maintenance/Repairs

- Unit 385 had its vortex tank bracket rewelded, a leaking fitting on the pressure wand pump replaced, and the pressure wand hose was changed.
- Unit 117 had its pressure wand hose replaced and rear lightbar remounted offset due to breakage.
- Unit 360 was taken to RDO for repairs.

- Unit 397 had the light bar brackets reconstructed, the bar reinstalled, and smog certification completed.
- Unit 404 had the emergency light switch changed, the exhaust pressure sensor replaced, and the air conditioning system inspected for an odor. The source could not be located, and an outside shop will be suggested.
- Unit 416 had a worn ripper tooth replaced.
- Unit 399 had its front tires, rotors, front and rear pads, and cabin filter updated, as well as a preventative maintenance (PM) service and smog certification.
- Unit 409 received the PM service, which included changing the cabin and air filters, rotating the tires, and cleaning the negative battery terminal.
- Unit 410 had the tires replaced under warranty at Desert Tire due to premature dry rot.
- Unit 414 had a PM service completed, the cabin filter replaced, and the pressure wand hose replaced.
- Trailer 346 had its amber front markers changed due to damage and age.
- Unit 398 had a patch applied to the left rear inner tire.
- Unit 424 had a broken Zirc fitting on its stinger replaced.
- Trailer 395 had its right front hub cover and seal replaced.



Field Services Department

WaterSmart / Neptune 360

Staff routinely reviews continuous and high usage on customer accounts and makes contact through the Customer Portal, phone, email, or in person, making them aware of potential issues. The following is the number of contacts made this month:

Contact Type	Total for September 2024	Total for FY 2025
Continuous Usage	110	298
High Usage (>Normal)	19	61
Reverse Flow	0	0
Total	**129**	**359**



Wastewater Collection Department

Sanitary Sewer Overflow

There was one Sanitary Sewer Overflow (SSO) in the collection system this month that occurred at 64990 Ray Court on September 20, 2024. The District was informed of the SSO at 9:05am and arrived onsite at 9:22am. Staff concluded that the mainline had been plugged and the upstream manhole was at a higher elevation than the property's house foundation, causing wastewater to discharge back into a home. Staff contacted the homeowners and took pictures of the spill at their property. Staff broke through the blockage at 11:06am after multiple attempts of trying to push through with the jet hose. Staff removed large chunks of asphalt from the manhole that had caved in when contractors repaved the street. Staff cleaned up the outside patio of the property and were advised to inform the homeowner that they needed to reach out to their insurance to start a claim for the inside of their home.













Dos Palmas Lift Station

Operators conducted daily site visits to ensure proper pump operation, SCADA (Supervisory Control and Data Acquisition) system functionality, and site security.

Sewer Line Locations

Staff completed 418 sewer line location requests using iPads and the GeoViewer mobile application to streamline and manage line locations.

Sewer Line/Collections Maintenance

- Staff completed zero CCTV inspections in September 2024.
- Staff cleaned 4,092 feet of sewer mainline in September 2024.



Wastewater Treatment & Disposal Department

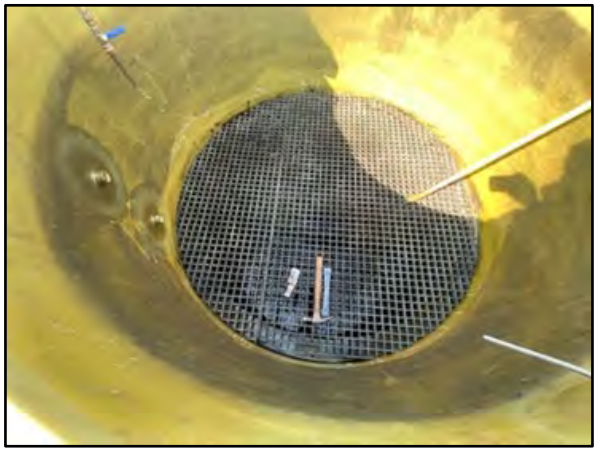
Plant Maintenance

Staff spent 399.5-man hours performing routine plant maintenance, equipment maintenance, and plant operations at the Horton and Desert Crest Wastewater Treatment Plants (WWTPs). Also, during this timeframe staff spent 158.2-man hours operating the sludge belt filter press, including filling and removing 19 trailers of sludge from the Horton and Desert Crest WWTPs.

Staff continued to perform routine maintenance removing rags from the headworks auger, aeration tanks, RAS pumps, grit pumps, etc.

Staff assisted Integrity Municipal Systems with changing out the odor control media at the Horton WWTP.




Weekly Wastewater Training

The training courses aim to provide all operators with consistent knowledge and a better understanding of processes, including operating equipment more proficiently. This training helps keep operators safe while completing maintenance. A summary of this month's training includes:

- Biochemical Oxygen Demand (BOD), Total Dissolved Solids (TDS), and Total Suspended Solids (TSS) new sampling procedures
- Desert Crest WWTP daily flow
- Hand Personal Protective Equipment (PPE)
- WWTP working hours tracking with job number

Sampling and Laboratory

Staff collected 60 samples and spent 120-man hours performing laboratory duties and analysis for process control and regulatory reporting purposes. Both plants are producing an effluent that meets the District's permit discharge requirements.

Staff continue to sample from the pond lysimeters in Ponds 1, 6, and 8 for the nitrogen study. The objective is to determine whether the total nitrogen is being reduced as it percolates through the sand.

Sample Date	Horton Effluent Total N mg/L	Pond	Percolation Pond Total N mg/L	Comments
7/22/2024	7.4	1	7.4	No Change
7/29/2024	4.8	8	4.4	Reduction
8/5/2024	4.2	8	1.6	Reduction
8/12/2024	8.5	1	4.5	Reduction
8/12/2024	8.5	6	19	Possible Bad Sample
8/19/2024	9.9	1	4.2	Reduction
8/19/2024	9.9	6	9.3	Reduction

Nancy Wright RWRF

Staff continued to visit the site in preparation for the plant's startup and the ribbon cutting event. The ceremony was a spectacular success and went off without incident.

Pond Maintenance

Ponds 1, 2, 4, 6, and 8 were cleaned and rehabilitated during September 2024. Staff has noticed that the algae blooms have slowed down and are no longer hindering the percolation rate this month.





Wastewater Report

Through continued development in the Desert Hot Springs area, and at the request of new consumers, sanitary services are always being added to the collection system. Below is a summary of new sanitary service connections by month.

New Sanitary Service Connections to Collection System					
Fiscal Year	**2024/25**	**2023/24**	**2022/23**	**2021/22**	**2020/21**
July	9	4	4	18	8
August	7	12	26	20	4
September	2	17	20	20	5
October		3	13	36	9
November		7	8	29	50
December		21	8	12	9
January		2	35	14	21
February		1	4	7	23
March		1	24	17	48
April		7	16	7	18
May		8	9	16	17
June		0	4	2	21
Total	**18**	**83**	**171**	**198**	**233**

Additional sanitary service connection information is provided in Appendix C.

The following table shows the average daily flow and peak daily flow for the Horton WWTP, Desert Crest WWTP, and Wright RWRF.

Wastewater Flow (MGD)						
Fiscal Year 2024/25	**Horton WWTP**		**Desert Crest WWTP**		**Wright RWRF**	
	Average Daily Flow	**Peak 24-Hour Flow**	**Average Daily Flow**	**Peak 24-Hour Flow**	**Average Daily Flow**	**Peak 24-Hour Flow**
July	2.065945	2.184078	0.039738	0.046230	0.000000	0.000000
August	2.132868	2.253870	0.045258	0.063150	0.000000	0.000000
September	2.084274	2.299028	0.042407	0.050700	0.000000	0.000000
October						
November						
December						
January						
February						
March						
April						
May						
June						

Additional wastewater flow information is provided in Appendix C.

Water Production Department

Water Pumped/Produced

During the month of September 2024, the District's three public water systems produced the following volume of water:

- MSWD (CA3310008) – 770.34 Acre Feet (251.07 MG)
- West Palm Springs Village (CA3310078) – 9.28 Acre Feet (3.02 MG)
- Palm Springs Crest (CA3310081) – 6.23 Acre Feet (2.03 MG)

Water Sampling/Testing

- Bacteriological Sampling – Staff collected 50 routine samples in the MSWD system, four routine samples in the ID-E area which includes the West Palm Springs Village (WPSV) and Palm Springs Crest (PSC) systems, and four well samples in ID-E.
- Staff collected 16 general physical samples in the MSWD system and two general physical samples in ID-E.
- Well 26A Uranium Treatment (IXP) Sampling – The monthly uranium sampling was completed on September 4, 2024.
- Monthly Reporting – The District's Monthly Coliform Monitoring Report for September 2024 for all three water systems was sent to the SWRCB Department of Drinking Water (DDW) on October 2, 2024.
- Chromium-6 Sampling – Staff will continue to collect monthly Chromium-6 sampling until otherwise instructed.

Chlorination System Updates

- Chlorination Pumps – Staff conducted routine maintenance and inspections on all chlorine pumps and related equipment at well sites. Staff made necessary adjustments, repairing and/or rebuilding to ensure proper operation. Most chlorinator pumps continue to function properly, with only typical preventative maintenance required (i.e., repair of cracked chlorination suction/feed tubing).
- Chlorinator Pump Cleaning – Staff began cleaning all chlorinators two times per month with a vinegar-based solution to reduce chlorinator issues. All the chlorine pumps were cleaned twice during the month of September 2024. Below are a couple of photos of clogged chlorine injection quills that this on-going cleaning helps to prevent.



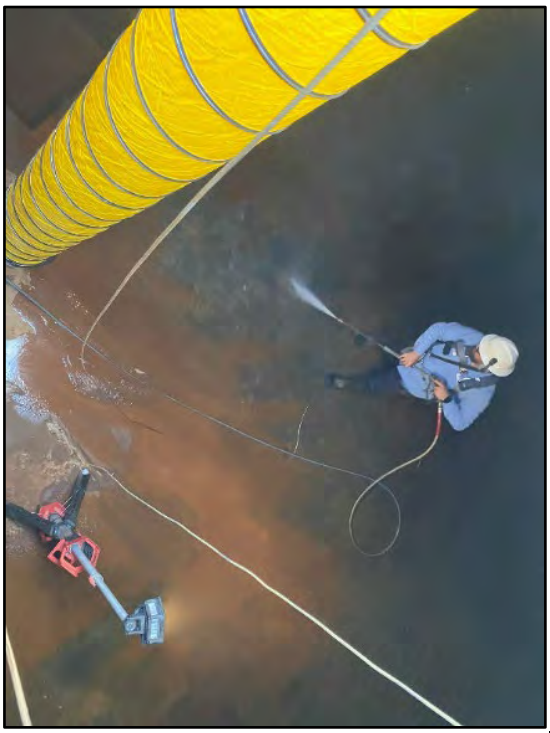


- Sodium Hypochlorite (Chlorine) Usage – During the month of September 2024, a total of 2,250 gallons of chlorine (12.5% solution strength) was used to disinfect the distribution system and our production facilities. (Reflects usage in the MSWD and ID-E water systems.)
- Chlorine Residuals at Production Well Sites – In September 2024, the Water Production staff checked and documented the chlorine residuals at all wells in use 238 times. The average chlorine residual of these readings was 1.30 ppm. (This data reflects the MSWD and ID-E water systems.)
- Distribution System Chlorine Residuals – During the month of September 2024, the Water Production staff checked and documented the chlorine residuals throughout the distribution system a total of 109 times. The average chlorine residual of these readings is 0.73 ppm. (This data reflects the MSWD and ID-E water systems.)

Water Production Facility Updates

Staff oversees all water production sites, making necessary adjustments. They conduct monthly overflow maintenance as needed by climbing reservoirs. Staff also inspects reservoir roofs using a drone.

- Gateway Fire Pump Monthly Testing – Staff performed the monthly fire pump testing on September 11, 2024. All systems functioned properly. Water loss data was captured and entered onto our water loss tracking worksheet**.**
- Well 34 Rehabilitation Update – The contractor, Legend Pump, has completed much of this project. The well experienced an equipment failure on October 1, 2024. This is being evaluated by the contractor for further direction. The booster pumps were briefly tested and were operational. The reservoir has been cleaned and disinfected.





- Well 25 Header Leak – Construction & Maintenance staff made a repair to the header due to some misalignment issues and a recent leak. Below are some photos of the header prior to the repair.





Well Soundings

Staff continued to sound the groundwater levels for 13 production wells and nine monitoring wells. Staff aim to complete these by the 15th of each month. Note: Well 34 is still off-line undergoing completion of a rehabilitation project and staff are unable to collect the sounding data for this month.

Well 33 Solar Site

Staff continues to monitor the performance of the solar system. However, MSWD is still working with Kenwood Energy to review past maintenance reports and the current condition of the facility. They are also helping prepare an RFP for an O&M service contract. Kenwood Energy has reached out to Total Energies requesting maintenance data and repair log. Staff reached out to a third-party maintenance company to assess the maintenance and repair needs for the solar site. A proposal is still pending.



Water Report

Through continued development in the Desert Hot Springs area and at the request of new customers, water services are always being added. Below is a summary of new water services added each month.

New Service Connections to the Water System					
Fiscal Year	**2024/25**	**2023/24**	**2022/23**	**2021/22**	**2020/21**
July	9	5	6	18	7
August	14	14	28	19	6
September	6	19	22	23	18
October		4	16	33	13
November		9	10	27	10
December		5	9	9	2
January		5	26	14	15
February		3	14	8	13
March		6	29	19	16
April		11	24	6	11
May		9	16	19	15
June		3	5	1	24
Total	**29**	**93**	**205**	**196**	**150**

Additional water service connection information is provided in Appendix C.

As expected, the new water services increase the amount of water needed to be pumped; however, the weather and water conservation continue to be the primary factor in MSWD water production. The following table summarizes the MSWD water production by month.

Monthly Water Production (AF)							
	FY 2024/25	**Variance from Prior Year**		**FY 2023/24**	**FY 2022/23**	**FY 2021/22**	**FY 2020/21**
		AF	**%**				
July	939.07	149.08	18.87	751.79	796.57	857.77	853.23
August	818.63	80.89	10.96	850.19	839.93	885.31	795.18
September	785.85	110.79	16.41	716.03	738.65	784.80	757.08
October				691.98	665.18	755.84	709.39
November				599.39	679.85	690.13	619.87
December				554.27	565.48	588.32	537.23
January				530.39	580.28	537.96	553.20
February				490.41	527.34	495.61	520.85
March				500.37	601.44	625.80	557.73
April				552.34	624.07	649.34	573.02
May				726.25	745.36	723.62	698.99
June				682.09	730.02	761.63	806.02
Total	**2,543.55**	**229.97**	**15.47**	**7,645.50**	**8,094.17**	**8,356.13**	**7,981.79**

Additional water production information is provided in Appendix C.

PUBLIC AFFAIRS

Past & Upcoming Sponsorships / Events

California Special Districts Association Annual Conference: September 9-12, 2024

Board and staff attended the California Special Districts Association (CSDA) Annual Conference featuring keynote speakers Mike Rayburn and Dr. Elizabeth Lombardo, who provided tips and guidance to improve employee's mindset and organizational leadership.

MSWD Blood Drive: September 11, 2024



Mission Springs Water District (MSWD) partnered with LifeStream Blood Bank to host a blood drive, honoring those that made the ultimate sacrifice that day on September 11, 2001, with a meaningful act of kindness. These events continue to be successful, with over 20 MSWD employees and community members signing up to give. MSWD will host another donation opportunity on Monday, November 25, 2024.

MSWD Awarded District of Distinction and Certificate of Excellence in Transparency: September 12, 2024



At the California Special District Association Annual Conference, MSWD received the District of Distinction and District Transparency Certificate of Excellence from the Special District Leadership Foundation (SDLF) in recognition of its outstanding efforts to promote transparency and good governance.

GCVCC Valley Mayors & Tribal Chairpersons Luncheon: September 13, 2024

Staff and members of the Board attended the annual Greater Coachella Valley Chamber of Commerce (GCVCC) All Valley Mayors & Tribal Chairpersons Luncheon, which addressed a range of topics crucial to our thriving business community. Engaging discussions will encompass vital subjects such as tax policy, emerging industries, and business regulations.



Environmental Health Summit: September 20-21, 2024

Assistant General Manager Marion Champion participated in Desert Healthcare District's Coachella Valley Environmental Health Summit. She sat on the panel discussion about Public Utilities for a Sustainable Future alongside Steve Johnson from Desert Water Agency, and David Freedman with Desert Community Energy. This was a great opportunity to discuss the importance of sustainability, the future, and to highlight the current efforts of the agencies. Public health relies on the safe, clean water we provide, and the protection of our groundwater for generations to come.



Water Talk: September 25, 2024



As the District promoted Emergency Preparedness Month, September's Water Talk featured speaker Jennifer Ramirez, the Emergency Services Coordinator from the County of Riverside Emergency Management Department. She shared best practices and essential preparation tips to a very engaged group of attendees.

Desert Hot Springs State of the City: October 3, 2024



Staff members and members of the Board joined the Greater Coachella Valley Chamber of Commerce, in partnership with the City of Desert Hot Springs State of the City, to attend the Annual Business Awards and Exposition. In addition to a city update, local business professionals were recognized for professional accomplishments and significant contributions to their community. Among the categories honored were Business of the Year.

Jewish Family Services Senior Center "Lunch and Learn" Series: October 8, 2024



MSWD was invited to speak at the "Lunch and Learn" educational events held by Jewish Family Service of the Desert at the Desert Hot Springs Senior Center. Assistant General Manager Marion Champion presented the "Groundwater Quality Protection Program" covering information about the program goals, recent achievements, the history 1995-today, assessment districts, and funding to a very engaged group of approximately 40 attendees. The next scheduled event for MSWD to present is January 14, 2025.

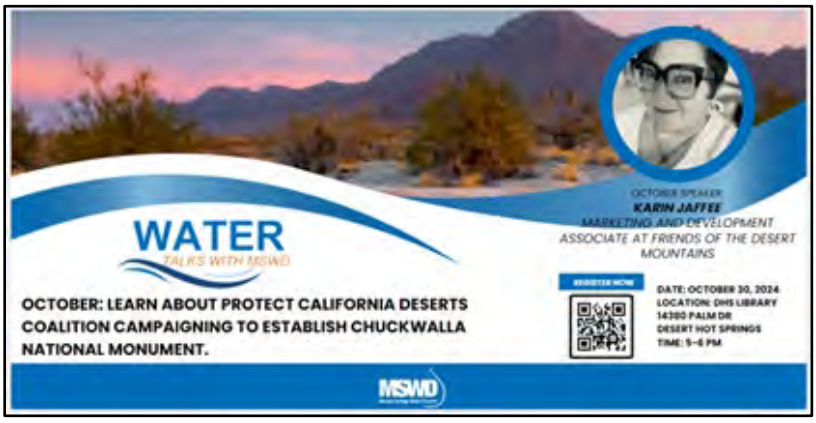


Desert Hot Springs Senior Center: November 21, 2024

MSWD has been invited to present about our local water quality at the Desert Hot Springs Senior Center November 21, 2024, at 11am. This event will be held prior to their lunch service.

Water Talk: October 30, 2024

This month we will learn about the Chuckwalla National Monument from speaker Karin Jaffie who serves as Friends of the Desert Mountains (FODM) Marketing and Development Associate. She also represents FODM on the Protect California Deserts coalition campaigning to establish Chuckwalla National Monument.



MSWD Blood Drive: November 25, 2024

Mission Springs Water District is partnering with LifeStream Blood Bank to host a blood drive on Monday, November 25, 2024. Thanks to community members and MSWD employees signing up to give, these events continue to be successful in saving lives. The blood drive will occur in the Board room from 7am to 12pm.



If any other events occur throughout the month, they will be communicated either from the Public Affairs team or Dori Petee.

Youth & Education Programs

Desert Hot Springs High School REAL Academy, Fall 2024 MSWD Internships

In partnership with the Desert Hot Springs High School REAL Academy, MSWD selected four students for the Fall 2024 internship program.

The students have hit the ground running and are working in Accounting, Customer Service, Water Production, and Wastewater departments.

These students will gain valuable experience and knowledge about the functions of a water district and hopefully develop a spark to work toward a career in water.







2025 Calendar Contest

MSWD has once again launched its annual calendar drawing contest – calling for student artwork focused on conservation & groundwater protection. The contest closed October 2, 2024.

Annually the contest is open to all K-12 students at schools within the MSWD service area; each student may submit one drawing that should focus on one message. Twelve winners will be given a gift card and will have their water conservation or groundwater protection drawings published in the District's 2025 community calendar.

MSWD has employed a multifaceted approach to promoting the competition. An article is featured in El Informador, the front page of the Uken Report, and ads across Google, and social media platforms such as Facebook and Instagram, all inviting local students to participate. Emails have also been sent directly to parents and all schools within the District boundaries, as well as the Desert Hot Springs Recreation Center, inviting them to have their students participate.



Mission Creek Tours



MSWD is once again proud to partner with the Wildlands Conservancy to provide school tours of the Mission Creek preserve, highlighting groundwater protection and groundwater sources in our subbasin.

Schools within the MSWD service area can qualify for FREE bus transportation to and from the preserve courtesy of MSWD. For more information, please get in touch with MSWD at publicaffairs@mswd.org.

As of now, six tours have been scheduled for the month of October 2024 by Desert Hot Springs schools.

Painted Hills Middle School Career Day: October 3, 2024



MSWD GIS Specialist, Ryan Goodner-Belli, and Programs and Public Affairs Specialist, April Scott, participated in the Painted Hills Middle School Career Day with a booth. It was an exciting event that brought several hundred students through on their lunch breaks. We spoke to students about MSWD, what we do in their community, and shared valuable insights into the diverse and exciting career opportunities available in the water industry.

Desert Hot Springs High School Career Exploration Class: October 7, 2024

MSWD Field Operations Technician, Julio Martinez, and Assistant General Manager, Marion Champion, participated in the Career Exploration class at Desert Hot Springs High School, presenting information about the many opportunities for a career in water to approximately 16 students.

Public & Media Outreach

MSWD Board of Directors Approves Power Purchase Agreement: September 16, 2024



During its regularly scheduled Board of Directors meeting this week, the MSWD Board of Directors authorized General Manager Brian Macy to negotiate and execute a Power Purchase Agreement (PPA) and Solar Facility Lease Agreement with Trident Mission Springs LLC (Trident). The Public Affairs team launched a social media campaign and issued a press release to local media to announce this significant agreement and the District's commitment to green energy.

Nancy Wright Regional Water Reclamation Facility Ribbon Cutting: September 27, 2024

MSWD celebrated a major milestone in sustainable water management, marking the completion of the new Nancy Wright Regional Water Reclamation Facility. Joined by local and state officials, business leaders, and community members, MSWD highlighted the significance of this achievement in safeguarding the region's water supply and advancing environmental stewardship. The addition of tertiary treatment in the future, providing recycled water to enhance water conservation efforts.



The Public Affairs team sent event invitations to community leaders, members of the community, local media affiliates, and various partnering agencies to attend the ribbon cutting event. The public affairs team, and many dedicated MSWD employees assisted in the preparation of the event set up, helped during the event, and cleaned up after the event. The public affairs team launched a social media campaign and issued a press release to local media to announce this significant accomplishment.

Water Professionals Appreciation Week: October 5-13, 2024

The District celebrated our dedicated team of professionals at MSWD for Water Professionals Appreciation Week. The Public Affairs team captured new department photos and created a social media campaign to highlight the various departments, and a general overview of the work they are responsible for. This initiative highlights the collective efforts required to ensure the District operates smoothly, underscoring our commitment to the community that we are proud to serve.







Customer Newsletter

Our September 2024 Water Matters newsletter features information about Water Quality – Protecting Our Groundwater, Emergency Preparedness Month, and Bill Assistance Options. A copy of the newsletter is included in Appendix E.



Legislative Update

Federal: OSHA Releases Proposed Heat Injury and Illness Prevention Rule

The Occupational Health & Safety Administration (OSHA) released its "Heat Injury and Illness Prevention in Outdoor and Indoor Work Settings" proposed rule. The proposed rule contains a programmatic standard that requires employers to create a heat injury and illness prevention plan to evaluate and control heat hazards in their workplace. It establishes requirements for identifying heat hazards, implementing engineering and work practice control measures at or above two heat trigger levels, developing and implementing a heat illness and emergency response plan, training employees and supervisors, and retaining records. The standard would apply to all employers conducting outdoor and indoor work in all general industry, construction, maritime, and agriculture sectors where OSHA has jurisdiction, with limited exceptions.

Additional Federal updates are available in Appendix D.

State: on the November 2024 Ballot are 10 Initiatives – Climate Bond Proposition 4 Includes Funding for Water Projects

The 2024 Election will be held on November 5. In addition to federal races, all 80 Assemblymembers and 20 of the 40 Senators are up for election or re-election.

Also on the November ballot are 10 initiatives – 5 qualified via voter signatures and 5 items passed by the Legislature that need voter approval. One of the initiatives placed on the ballot by the Legislature is the climate bond, a $10 billion bond, titled Proposition 4. Proposition 4 includes approximately $3.8 billion for water projects, including funding to improve water quality, protect the state from floods and droughts, and other activities, including restoring rivers and lakes. Recent polling by the Public Policy Institute of California shows that 65% of likely voters would vote "yes" on Proposition 4. If passed by voters in November, we will engage as the relevant grant applications and funding details are released.

State: Several Key Bills Advance to the Governor's Desk for Signature

- SB 1072 (Padilla) Local government: Proposition 218: remedies

This bill would correct an imbalance in the Proposition 218 framework wherein a litigant or class of litigants, upon demonstrating that imposed rates were excessive relative to the actual cost of service, become entitled to a refund that exceeds the funds available to the agency as a result of collecting Proposition 218-limited revenues. Under this bill, the excess revenue would be used only to credit the amount of the fee or charge attributable to the violation against the amount of the revenues required to provide the property-related service unless a refund is explicitly provided for by statute. This bill was approved by the Governor on September 20, 2024, and filed with the Secretary of State.

- AB 1827 (Papan) Local government: fees and charges: water: higher consumptive water parcels

This bill would permit the inclusion of the incrementally higher costs of water service due to the higher water usage demand of parcels, the maximum potential water use, projected peak water usage, or any combination of those factors in the fees or charges for property-related water service. The bill would declare its provisions to be declaratory of existing law. This bill was approved by the Governor on September 22, 2024, and filed with the Secretary of State.

Additional State updates are available in Appendix D

MSWD Digital Advertising

For the month of September 2024, the District featured three Google and Facebook/Instagram ads promoting various MSWD programs. The Google campaign garnered 338.81k impressions, and an impressive 1,327 link clicks. Our Facebook/Instagram (Meta) ads garnered more than 238,260 impressions and an impressive 607 link clicks.

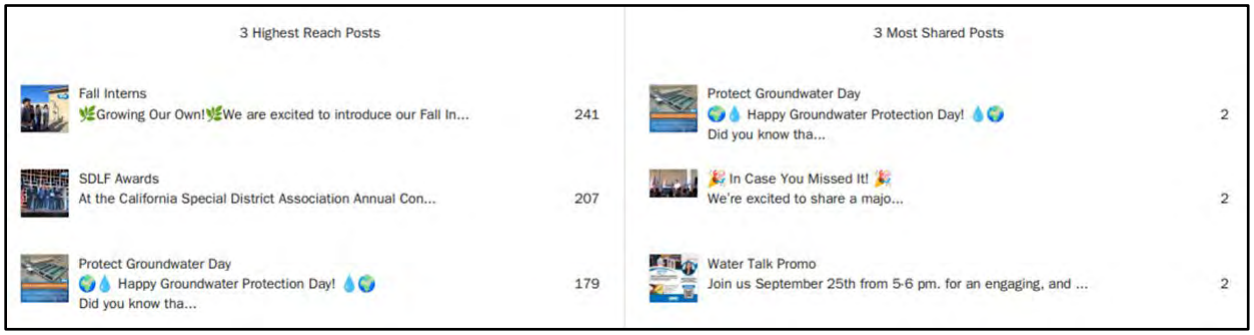
A full report is included in Appendix E.



Social Media

A copy of the September 2024 social media report can be found in Appendix E. This report highlights activities and posts on the District's social media platforms. Some of our most engaging posts included the Fall interns highlight, CSDA Awards News Release, and Groundwater Protection Day. Our most shared posts were the Protect Ground Water Day, Water Talks promotion, and the Ribbon Cutting video "In Case You Missed it."

We had notable gains on Instagram this month with 9 new followers, an increase of 45.5% in impressions, and 49.3% reach.



CV Water Counts

The digital marketing efforts in September 2024 were impressive, generating 272.42K display ad impressions, 5,732 search ad impressions, and 69,578 video ad impressions. The website attracted 4,030 users, resulting in 6,477 pageviews, with the "Conservation Tips" page leading the way at 3.5K views. Facebook and Instagram ads garnered 116,944 impressions for both the "Conservation Tip of the Month" campaign, and the "CV Water Counts at CVEP Morning Insights" campaigns.



Rebates & Conservation

The Public Affairs team continued to promote rebates and conservation throughout our service territory during September 2024.

Rebate Type	Total Rebates for September 2024	Total Rebates for September 2024
Toilet	1	$100.00
Turf	0	$0.00
Clothes Washer	1	$150.00
Smart Controller	1	$118.00
Conservation Kit	1	-

Bottled Water Tracking Report

Date Supplied	Requested By	Event or Purpose	Cases Requested
09/04/2024	Art Foundation of Desert Hot Springs	Cultural Celebration	5
09/17/2024	City of Desert Hot Springs	Monthly Supply	15
09/24/2024	CVCAN	Panel Discussion Event	2
09/25/2024	Desert Hot Springs Library / MSWD	Water Talks	1
09/27/2024	MSWD	Wright RWRF Ribbon Cutting	18
		Total	**41**



APPENDIX A – Finance & Accounting Information

MISSION SPRINGS WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS - ONGOING
AUGUST 31, 2024

JOBNO	PROJECT TITLE	BEG BAL 07-01-2024	YEAR TO DATE 08-31-24	2024 BUDGET	FY 2024 BUDGET TO ACTUAL	TOTAL COST	ADOPTED BUDGET	BALANCE OF BUDGET	DEPARTMENT RESPONSIBLE
11147	WELL #42 (NEAR TO EXISTING WELL # 22)	3,208,709.01	7,362.67	0.00	-7,362.67	3,216,071.68	4,973,000.00	1,756,928.32	ENGINEERING
11424	REGIONAL WASTEWATER TREATMENT PLANT	51,387,547.85	35,953.18	0.00	-35,953.18	51,423,501.03	53,049,300.00	1,625,798.97	ENGINEERING
11425	AREA M-2 (AD #15)	709,954.24	113.65	0.00	-113.65	710,067.89	11,450,000.00	10,739,932.11	ENGINEERING
11426	CONVEYANCE LINE FROM LS TO RWWTP	7,078,128.60	96,834.46	0.00	-96,834.46	7,174,963.06	8,300,000.00	1,125,036.94	ENGINEERING
11451	CHROMIUM 6 COMPLIANCE STUDY	64,726.19	10,247.50	0.00	-10,247.50	74,973.69	200,000.00	125,026.31	ENGINEERING
11456	HWWTP INFL. PUMP STATION ODOR CONTROL	647,969.84	0.00	0.00	0.00	647,969.84	730,000.00	82,030.16	ENGINEERING
11566	DESIGN & ENGINEERING AREAS H & I	336,320.57	0.00	0.00	0.00	336,320.57	460,000.00	123,679.43	ENGINEERING
11610	VISTA RESERVOIR NO. 2	127,027.61	0.00	0.00	0.00	127,027.61	975,427.00	848,399.39	ENGINEERING
11611	WELL REHABILITATION PROGRAM - WELL 22	609,264.22	3,377.26	0.00	-3,377.26	612,641.48	1,560,000.00	947,358.52	PRODUCTION
11618	DESIGN & ENGINEERING FOR AREAS A & G	573,106.23	560.02	0.00	-560.02	573,666.25	1,600,000.00	1,026,333.75	ENGINEERING
11621	ADMIN BUILDING	1,855,431.73	105,649.67	0.00	-105,649.67	1,961,081.40	33,300,000.00	31,338,918.60	ADMINISTRATION
11657	SEWER SYSTEM COLLECTIONS	561,007.76	0.00	0.00	0.00	561,007.76	750,000.00	188,992.24	ENGINEERING
11666	EMERGENCY BACKUP GENERATOR WELL 27/31	21,859.56	0.00	0.00	0.00	21,859.56	411,002.00	389,142.44	ENGINEERING
11667	EMERGENCY BACKUP GENERATOR WELL 32	21,767.00	0.00	0.00	0.00	21,767.00	300,331.00	278,564.00	ENGINEERING
11668	EMERGENCY BACKUP GENERATOR WELL 37	21,803.56	0.00	0.00	0.00	21,803.56	300,331.00	278,527.44	ENGINEERING
11693	GQPP AREA D3-1 SEWER DESIGN	10,126.62	11,474.81	0.00	-11,474.81	21,601.43	156,000.00	134,398.57	ENGINEERING
11716	PORTABLE BOOSTER/TRANSFER PUMP	148,226.35	0.00	0.00	0.00	148,226.35	180,000.00	31,773.65	PRODUCTION
11717	TRAILER MOUNTED PORTABLE GENERATORS	487,220.74	0.00	0.00	0.00	487,220.74	537,375.00	50,154.26	CONSTRUCTION & MAINT.
11720	WELL REHAB PROGRAM DESIGN - 2022 FY	68,918.31	0.00	0.00	0.00	68,918.31	120,000.00	51,081.69	PRODUCTION
11741	35C WELL REHABILITATION	28,729.59	72.24	0.00	-72.24	28,801.83	2,700,000.00	2,671,198.17	ENGINEERING
11742	34C WELL REHABILITATION	624,315.45	34,634.37	0.00	-34,634.37	658,949.82	744,000.00	85,050.18	ENGINEERING
11743	INSTALL 18-INCH INTERTIE LINE	3,174.77	456.06	0.00	-456.06	3,630.83	1,100,000.00	1,096,369.17	ENGINEERING
11769	19TH-20TH AVES & LITTLE MORONGO ROADWAY PROJECT	120,229.09	5,150.00	0.00	-5,150.00	125,379.09	309,000.00	183,620.91	ENGINEERING
11776	ENERGY CONSERVATION AND EFFICIENCY SVCS PLAN	63,160.06	21,400.46	0.00	-21,400.46	84,560.52	150,000.00	65,439.48	ADMINISTRATION
11790	2024 - NEW METERS 3/4" - 2"	308,086.20	11,142.85	0.00	-11,142.85	319,229.05	350,000.00	30,770.95	FIELD SERVICES
11809	13TH AVE DAMAGE: TSTORM HILARY	177,490.86	3,974.11	0.00	-3,974.11	181,464.97	200,000.00	18,535.03	ENGINEERING
11810	THOMAS DR DAMAGE: TSTORM HILARY	33,158.02	11,001.55	0.00	-11,001.55	44,159.57	250,000.00	205,840.43	ENGINEERING
11811	INDIAN CANYON DAMAGE: TSTORM HILARY	17,740.48	0.00	0.00	0.00	17,740.48	230,000.00	212,259.52	ENGINEERING
11813	MISSION LAKES DAMAGE: TSTORM HILARY	32,546.29	14,212.34	0.00	-14,212.34	46,758.63	525,000.00	478,241.37	ENGINEERING
11837	GIS ESRI - SBITA	47,976.75	34,791.55	0.00	-34,791.55	82,768.30	140,000.00	57,231.70	FIELD SERVICES
11838	GIS CITYWORKS - SBITA	0.00	36,533.14	0.00	-36,533.14	36,533.14	270,000.00	233,466.86	FINANCE
TOTAL		69,395,723.55	444,941.89	0.00	-444,941.89	69,840,665.44	126,320,766.00	56,480,100.56	

31 records listed

MISSION SPRINGS WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS - PAUSED
AUGUST 31, 2024

		BEG BAL	YEAR TO DATE	2024	FY 2024 BUDGET	TOTAL	ADOPTED	BALANCE	DEPARTMENT
JOBNO	PROJECT TITLE	07-01-2024	08-31-24	BUDGET	TO ACTUAL	COST	BUDGET	OF BUDGET	RESPONSIBLE
11087	HORTON WWTP EXPANSION #5	152,615.52	0.00	0.00	0.00	152,615.52	13,404,000.00	13,251,384.48	ENGINEERING
11159	1530 ZONE REDBUD TANK #2 LAND AND CONSTR	70,708.46	0.00	0.00	0.00	70,708.46	80,000.00	9,291.54	ENGINEERING
11205	I-10 & INDIAN SEWER COLLECTION SYSTEM	594,668.44	0.00	0.00	0.00	594,668.44	652,000.00	57,331.56	ENGINEERING
11472	AREA J-2	293,853.72	0.00	0.00	0.00	293,853.72	300,000.00	6,146.28	ENGINEERING
11556	HWWTP ASU DEMOLITION	45,077.20	0.00	0.00	0.00	45,077.20	167,275.00	122,197.80	ENGINEERING
11557	HWWTP PERCOLATION PONDS (2)	350,213.58	0.00	0.00	0.00	350,213.58	380,000.00	29,786.42	WASTEWATER
11598	BLOCK WALL AT CORP YARD & WASTEWATER FACILITY	1,451.86	0.00	0.00	0.00	1,451.86	155,000.00	153,548.14	ENGINEERING
11599	BLOCK WALL/FENCE AT TERRACE RESERVOIR	25,947.91	0.00	0.00	0.00	25,947.91	226,288.00	200,340.09	ENGINEERING
11600	BOOSTER PUMP REHAB PROGRAM	119,375.93	0.00	0.00	0.00	119,375.93	150,000.00	30,624.07	PRODUCTION
11601	MODULAR ENCL FOR CHLORINE EQUIP AT WELL SITES	88,417.25	0.00	0.00	0.00	88,417.25	124,180.00	35,762.75	PRODUCTION
11604	PAVEMENT REPAIRS - CORP YARD	43,757.39	0.00	0.00	0.00	43,757.39	345,575.00	301,817.61	ENGINEERING
11607	TERRACE RESERVOIR NO. 1	30,667.76	0.00	0.00	0.00	30,667.76	2,754,343.00	2,723,675.24	ENGINEERING
11608	TERRACE RESERVOIR NO. 2	32,374.80	0.00	0.00	0.00	32,374.80	2,814,461.00	2,782,086.20	ENGINEERING
11609	TERRACE RESERVOIR NO. 3	30,882.54	0.00	0.00	0.00	30,882.54	2,361,363.00	2,330,480.46	ENGINEERING
11613	HWWTP ABOVE GROUND PIPING & APPURTENANCE REHAB	343.68	0.00	0.00	0.00	343.68	150,000.00	149,656.32	ENGINEERING
11617	HWWTP SCADA UPGRADES	40,080.36	0.00	0.00	0.00	40,080.36	129,008.00	88,927.64	WASTEWATER
11622	2020 WATER CIP PIPELINE REPLACEMENT	275,188.54	0.00	0.00	0.00	275,188.54	2,264,975.00	1,989,786.46	ENGINEERING
11665	WELL AND RESERVOIR SITES SECURITY CAMERAS	2,366.86	0.00	0.00	0.00	2,366.86	225,075.00	222,708.14	PRODUCTION
11689	FILTRATION FOR HWWTP	108,952.07	0.00	0.00	0.00	108,952.07	1,500,000.00	1,391,047.93	ENGINEERING
11691	MUNICODE WEBSITE	9,021.78	0.00	0.00	0.00	9,021.78	31,000.00	21,978.22	ADMINISTRATION
11692	MUNICODE AGENDA	7,214.25	0.00	0.00	0.00	7,214.25	20,000.00	12,785.75	ADMINISTRATION
11733	ADMINISTRATION OFFICE REPAIRS DRYWL/PAINT	35,339.27	0.00	0.00	0.00	35,339.27	135,000.00	99,660.73	ADMINISTRATION
TOTAL		2,358,519.17	0.00	0.00	0.00	2,358,519.17	28,369,543.00	26,011,023.83	
22 records listed									

MISSION SPRINGS WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS - NOT STARTED
AUGUST 31, 2024

		BEG BAL	YEAR TO DATE	2024	FY 2024 BUDGET	TOTAL	ADOPTED	BALANCE	DEPARTMENT
JOBNO	PROJECT TITLE	07-01-2024	08-31-24	BUDGET	TO ACTUAL	COST	BUDGET	OF BUDGET	RESPONSIBLE
11460	WELL 29 CHROMIUM 6 TREATMENT DESIGN	0.00	0.00	0.00	0.00	0.00	200,000.00	200,000.00	ENGINEERING
11719	RESERVOIR REHAB PROGRAM DESIGN - 2022 FY	0.00	0.00	0.00	0.00	0.00	120,000.00	120,000.00	PRODUCTION
11737	PIERSON BLVD SLURRY SEAL PROJECT	0.00	0.00	0.00	0.00	0.00	183,000.00	183,000.00	ENGINEERING
11738	RIVERSIDE CTY MOUNTAIN VIEW RESURFACING PROJ	0.00	0.00	0.00	0.00	0.00	33,000.00	33,000.00	ENGINEERING
11789	WACHS ERV-750 VALVE MACHINE	0.00	0.00	0.00	0.00	0.00	42,000.00	42,000.00	CONSTRUCTION & MAINT.
11791	ERP SYSTEM REPLACEMENTS	0.00	0.00	0.00	0.00	0.00	1,710,000.00	1,710,000.00	INNOVATION & TECHNOLOGY
11812	LITTLE MORONGO DAMAGE: TSTORM HILARY	0.00	0.00	0.00	0.00	0.00	30,000.00	30,000.00	ENGINEERING
11829	GEHL TH842 TELEHANDLER	0.00	0.00	0.00	0.00	0.00	177,817.00	177,817.00	WASTEWATER
11830	CASE 570N EP SKIP LOADER	0.00	0.00	0.00	0.00	0.00	124,500.00	124,500.00	WASTEWATER
11831	JOHN DEERE GATOR TE MODEL (1 OF 2)	0.00	0.00	0.00	0.00	0.00	16,000.00	16,000.00	WASTEWATER
11832	JOHN DEERE GATOR TX MODEL (2 OF 2)	0.00	0.00	0.00	0.00	0.00	16,000.00	16,000.00	ENGINEERING
11839	JOHN DEERE JD210P SKIP LOADER	0.00	0.00	0.00	0.00	0.00	157,300.00	157,300.00	CONSTRUCTION & MAINT.
11840	VACUUM EXTRACTOR	0.00	0.00	0.00	0.00	0.00	143,000.00	143,000.00	CONSTRUCTION & MAINT.
11841	WACHS ERV-750 VALVE MACHINE	0.00	0.00	0.00	0.00	0.00	45,000.00	45,000.00	CONSTRUCTION & MAINT.
11842	WALK BEHIND TRENCHER	0.00	0.00	0.00	0.00	0.00	12,100.00	12,100.00	CONSTRUCTION & MAINT.
11843	AXLE WEIGHING SYSTEM	0.00	0.00	0.00	0.00	0.00	15,070.00	15,070.00	WASTEWATER
11844	BELT PRESS HOIZONTAL SCREW REPLACEMT	0.00	0.00	0.00	0.00	0.00	22,775.00	22,775.00	WASTEWATER
11845	HEADWORKS GRIT CLASSIFIER SCREW REPLACEMT	0.00	0.00	0.00	0.00	0.00	96,076.00	96,076.00	WASTEWATER
11846	AVILIGON CAMERA SYSTEM (HORTON)	0.00	0.00	0.00	0.00	0.00	71,886.00	71,886.00	WASTEWATER
11847	JWC AUGER REPLACEMENT	0.00	0.00	0.00	0.00	0.00	28,898.00	28,898.00	WASTEWATER
11848	ODOR CONTROL GREASE FILTER	0.00	0.00	0.00	0.00	0.00	17,000.00	17,000.00	WASTEWATER
11849	PSC - WPSV INTERTIE	0.00	0.00	0.00	0.00	0.00	358,010.00	358,010.00	ENGINEERING
11850	WATERLINE REPLACEMENT(S): EASEMENTS	0.00	0.00	0.00	0.00	0.00	64,000,000.00	64,000,000.00	ENGINEERING
11851	CHLORINE ENCLOSURES	0.00	0.00	0.00	0.00	0.00	169,474.00	169,474.00	PRODUCTION
11852	GATEWAY PLC UPGRADE	0.00	0.00	0.00	0.00	0.00	23,150.00	23,150.00	PRODUCTION
11853	HIGHLAND SOLAR & COMMUNICATIONS UPGRADE	0.00	0.00	0.00	0.00	0.00	23,442.00	23,442.00	PRODUCTION
11854	LITTLE MORONGO BOOSTER INSTALL	0.00	0.00	0.00	0.00	0.00	167,605.00	167,605.00	PRODUCTION
11855	LOW DESERT VIEW BOOSTER REHAB	0.00	0.00	0.00	0.00	0.00	69,304.00	69,304.00	PRODUCTION
11856	QUAL ALTITUDE VALVE UPGRADE	0.00	0.00	0.00	0.00	0.00	40,033.00	40,033.00	PRODUCTION
11857	SCADA SERVER UPGRADE	0.00	0.00	0.00	0.00	0.00	24,341.00	24,341.00	PRODUCTION
11858	TERRACE BOOSTER REHAB PROJECT	0.00	0.00	0.00	0.00	0.00	119,304.00	119,304.00	PRODUCTION
11859	TERRACE CLA-VAL REPLACEMENT	0.00	0.00	0.00	0.00	0.00	112,617.00	112,617.00	PRODUCTION
11860	WELL 25A REHABILITATION	0.00	0.00	0.00	0.00	0.00	104,211.00	104,211.00	PRODUCTION
11861	WELL 26A FENCING/ELEC POLE PROJECT	0.00	0.00	0.00	0.00	0.00	56,901.00	56,901.00	PRODUCTION
11862	M-2 WATERLINE REPLACEMENT	0.00	0.00	0.00	0.00	0.00	3,574,309.00	3,574,309.00	ENGINEERING
TOTAL		0.00	0.00	0.00	0.00	0.00	72,104,123.00	72,104,123.00	
35 records listed									

MISSION SPRINGS WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS - COMPLETED
AUGUST 31, 2024

		BEG BAL	YEAR TO DATE	2024	FY 2024 BUDGET	TOTAL	ADOPTED	BALANCE	DEPARTMENT
JOBNO	PROJECT TITLE	07-01-2024	08-31-24	BUDGET	TO ACTUAL	COST	BUDGET	OF BUDGET	RESPONSIBLE
10371	SEWER LINE ENCASEMENT I-10 CROSSING @ INDIAN	251,972.22	0.00	0.00	0.00	251,972.22	251,972.00	-0.22	ENGINEERING
10693	WELL SITE-WORSLEY RD NORTH-27 ACRES	39,326.00	0.00	0.00	0.00	39,326.00	39,326.00	0.00	ENGINEERING
10702	WELL SITE WORSLEY-ENV/ENG	2,404.50	0.00	0.00	0.00	2,404.50	2,405.00	0.50	ENGINEERING
10969	PRELIM DESIGN/ENG HORTON WWTP EXP# 5	171,702.93	0.00	0.00	0.00	171,702.93	171,703.00	0.07	ENGINEERING
11032	FINAL DESIGN HORTON WWTP EXP #5	940,340.32	0.00	0.00	0.00	940,340.32	940,340.00	-0.32	ENGINEERING
11076	WELL #38 DESIGN & ENVIRONMENTAL	366,443.48	0.00	0.00	0.00	366,443.48	375,000.00	8,556.52	ENGINEERING
11088	EIR HORTON WWTP EXPANSION #5	71,415.62	0.00	0.00	0.00	71,415.62	71,416.00	0.38	ENGINEERING
11282	MISSION CREEK - 80 ACRES	325,077.18	0.00	0.00	0.00	325,077.18	328,000.00	2,922.82	ENGINEERING
11392	WELL & BOOSTER SCADA ENHANCEMENT	29,207.20	0.00	0.00	0.00	29,207.20	30,000.00	792.80	PRODUCTION
11498	HWWTP PERCOLATION POND REHAB	28,181.34	0.00	0.00	0.00	28,181.34	42,000.00	13,818.66	WASTEWATER
11602	ELECTRICAL PANEL/MOTOR REHAB (3 SITES)	700,272.63	0.00	0.00	0.00	700,272.63	741,404.00	41,131.37	PRODUCTION
11787	JOHN DEERE 3032E COMPACT UTILITY TRAILER	30,405.00	0.00	32,000.00	32,000.00	30,405.00	32,000.00	1,595.00	WASTEWATER
11788	MUFFIN MONSTER 6" INLINE GRINDER	16,197.28	0.00	15,100.00	15,100.00	16,197.28	17,100.00	902.72	WASTEWATER
TOTAL		2,972,945.70	0.00	47,100.00	47,100.00	2,972,945.70	3,042,666.00	69,720.30	
13 records listed									

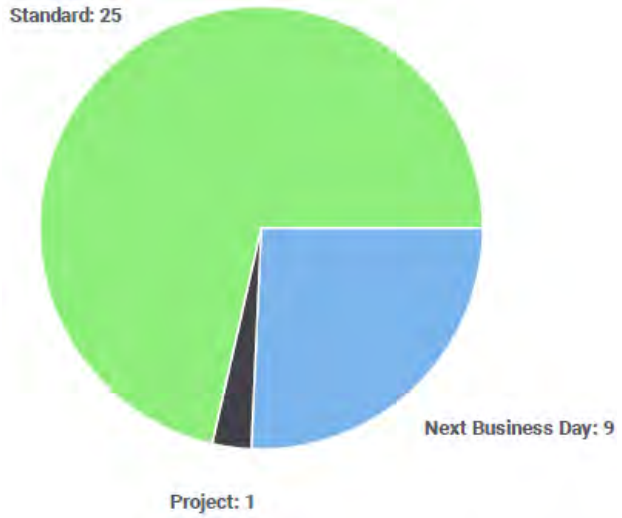
APPENDIX B – Innovation & Technology Information

INTELESYS
IT for Public Sector

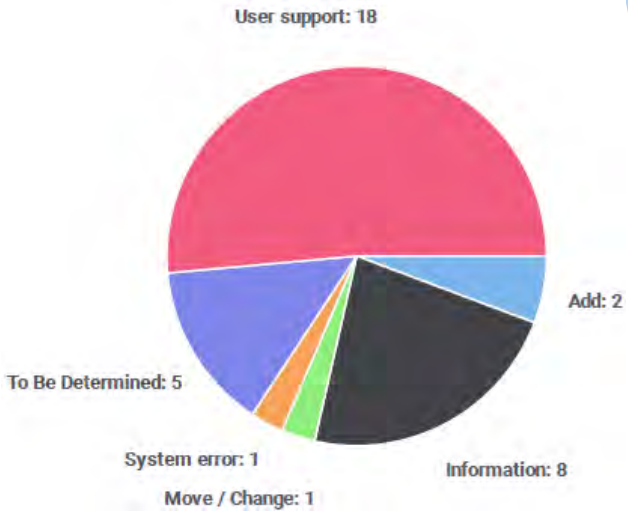
Mission Springs — September, 2024 Client report

Client Activity Report and Analysis

Tickets received by Priority



Tickets received By Type



Client Service Rating	
Overall Satisfaction	100%
Number of Service Requests	35
Number of Survey Responses	1
Response Rate	2.8%

Tickets Received	**35**
Tickets Closed	**34**
Ticket MTTR	**13 hr.**

Client Hours — September

Hours on SOs	81
Hours on Projects	3
Meeting Hours	0
TOTAL HOURS	84

securing Technology

INTELESYS
IT for Public Sector

Mission Springs — September, 2024 Client report

September Client Meetings

Meeting Title	Topics	Time Allocated
Monthly Project Review	• No Client Meeting was held for the month of September	—

Client Pending Projects

Project Title	Purpose
Proofpoint Installation	Protect email from SPAM
Laserfiche Cloud	Migrate to hosted solution— free up local resources
Server Refresh	Replace server host with new equipment due to age

APPENDIX C – Wastewater & Water Production Tables

WASTEWATER REPORT

SEWER CONNECTION SUMMARY														
	2024/25	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12
July	9	4	4	18	8	7	9	51	2	1	139	2	0	0
August	7	12	26	20	4	1	8	53	2	4	214	4	0	2
September	2	17	20	20	5	2	12	8	11	2	90	2	1	0
October		3	13	36	9	4	8	12	4	21	65	8	2	1
November		7	8	29	50	10	9	7	7	1	52	18	7	3
December		21	8	12	9	3	3	64	1	0	86	22	11	2
January		2	35	14	21	7	1	16	8	3	27	3	11	1
February		1	4	7	23	5	1	42	0	3	5	46	6	1
March		1	24	17	48	1	0	23	5	0	31	16	2	1
April		7	16	7	18	3	3	15	30	0	8	95	14	3
May		8	9	16	17	11	3	20	45	7	13	98	3	2
June		0	4	2	21	7	3	6	70	4	4	72	2	0
Annual	**18**	**83**	**171**	**198**	**233**	**61**	**60**	**317**	**185**	**46**	**734**	**386**	**59**	**16**

Connections to Sewer Collection System:

As of June 30, 2024	8,919
Plus YTD	18
Total Sewer Connections =	**8,937**

WASTEWATER FLOW MGD						
2024/25	HORTON PLANT		DESERT CREST		WRIGHT PLANT	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	2.065945	2.184078	0.039738	0.046230	0.000000	0.000000
August	2.132868	2.253870	0.045258	0.063150	0.000000	0.000000
September	2.084274	2.299028	0.042407	0.050700	0.000000	0.000000
October						
November						
December						
January						
February						
March						
April						
May						
June						

WASTEWATER FLOW MGD						
2023/24	HORTON PLANT		DESERT CREST		WRIGHT PLANT	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	1.922043	2.149212	0.050983	0.071200	0.000000	0.000000
August	1.929369	2.592078	0.047453	0.067540	0.000000	0.000000
September	2.037218	2.182773	0.046081	0.055570	0.000000	0.000000
October	2.050049	2.173503	0.040804	0.051000	0.000000	0.000000
November	2.065661	2.265582	0.046158	0.059550	0.000000	0.000000
December	2.037725	2.208722	0.045566	0.057730	0.000000	0.000000
January	2.014687	2.152567	0.045226	0.049620	0.000000	0.000000
February	1.999080	2.184408	0.047016	0.053920	0.000000	0.000000
March	2.075331	2.301861	0.047050	0.054740	0.000000	0.000000
April	2.059142	2.222371	0.040275	0.047630	0.000000	0.000000
May	1.983604	2.113440	0.036827	0.040730	0.000000	0.000000
June	1.982771	2.091744	0.039008	0.046700	0.000000	0.000000

WATER REPORT

WATER CONNECTION SUMMARY

	2024/25	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13
July	9	5	6	18	7	4	5	7	2	0	0	1	0
August	14	14	28	19	6	10	5	3	2	2	0	1	0
September	6	19	22	23	18	2	14	4	13	3	0	2	2
October		4	16	33	13	3	21	8	3	20	0	5	1
November		9	10	27	10	16	4	0	7	3	0	1	0
December		5	9	9	2	17	3	3	2	0	0	2	0
January		5	26	14	15	6	3	20	1	1	2	2	0
February		3	14	8	13	8	5	11	1	0	1	0	1
March		6	29	19	16	2	3	6	5	0	12	0	0
April		11	24	6	11	1	3	7	11	2	7	0	1
May		9	16	19	15	12	5	11	9	8	2	0	1
June		3	5	1	24	11	2	8	2	10	1	0	0
Annual	**29**	**93**	**205**	**196**	**150**	**92**	**73**	**88**	**58**	**49**	**25**	**14**	**6**
Avg./ Mo.	**2.42**	**7.75**	**17.08**	**16.33**	**12.50**	**7.67**	**6.08**	**7.33**	**4.83**	**4.08**	**2.08**	**1.17**	**0.50**

Connections to Water System:

As of June 30, 2024	13,636
Plus YTD	29
Total Water Connections =	**13,665**

WATER PRODUCTION SUMMARY

	FY 2024/25	Variance from prior year		FY 2023/24	FY 2022/23	FY 2021/22	FY 2020/21	FY 2019/20	FY 2018/19	FY 2017/18	FY 2016/17	FY 2015/16	FY 2014/15
	AF	AF	%	AF	AF	AF	AF	AF	AF	AF	AF	AF	AF
July	939.07	149.08	18.87%	789.99	751.79	796.57	857.77	853.23	857.20	835.87	714.50	659.11	859.00
August	818.63	80.89	10.96%	737.74	850.19	839.93	885.31	795.18	806.47	829.93	808.54	706.62	730.71
September	785.85	110.79	16.41%	675.06	716.03	738.65	784.80	757.08	689.47	712.40	679.54	657.37	800.67
October		0.00	0.00%	709.23	691.98	665.18	755.84	709.39	709.81	733.86	678.33	575.86	716.30
November		0.00	0.00%	629.05	599.39	679.85	690.13	619.87	631.75	642.41	601.89	582.22	533.69
December		0.00	0.00%	529.99	554.27	565.48	588.32	537.23	502.16	584.24	520.63	503.10	590.83
January		0.00	0.00%	556.57	530.39	580.28	537.96	553.20	570.20	599.52	465.10	431.38	526.86
February		0.00	0.00%	458.69	490.41	527.34	495.61	520.85	415.49	512.79	453.39	483.92	506.49
March		0.00	0.00%	560.24	500.37	601.44	625.80	557.73	490.92	536.09	549.50	514.05	614.94
April		0.00	0.00%	649.67	552.34	624.07	649.34	573.02	635.08	644.06	540.56	502.36	622.58
May		0.00	0.00%	696.24	726.25	745.36	723.62	698.99	598.36	697.15	731.81	601.83	590.28
June		0.00	0.00%	700.11	682.09	730.02	761.63	806.02	710.39	688.74	732.68	685.93	706.34
TOTAL	**2,543.55**	**340.76**	**15.47%**	**7,692.58**	**7,645.50**	**8,094.17**	**8,356.13**	**7,981.79**	**7,617.30**	**8,017.06**	**7,476.47**	**6,903.75**	**7,798.69**

APPENDIX D – Federal & State Legislative Information

CARPI & CLAY

Mission Springs Water District
Federal Update

October 1, 2024

FY25 Appropriations Update

Congress passed a **Continuing Resolution** (CR) on September 25th to fund federal agencies through December 20th by a strong bipartisan vote in both the House and Senate. The CR includes additional funding for the Secret Service and the Presidential Transition, and it extends several expiring authorizations, including the Temporary Assistance for Needy Families (TANF) and the National Flood Insurance Program (NFIP). While no additional funding was allocated for the Federal Emergency Management Agency (FEMA), the resolution allows FEMA to spend at an accelerated rate to respond to disasters during the CR period. Speaker Mike Johnson (R-LA) acknowledged that while the clean CR was not ideal for House Republicans, it is the most prudent option to avoid a government shutdown. Looking forward, the November elections are expected to influence the final Fiscal Year (FY) 2025 appropriations, with Congress also needing to address significant legislative items such as FY25 National Defense Authorization Act.

FEDERAL FUNDING OPPORTUNITIES

EPA Releases $78 Million SWIFR NOFOs. EPA released two NOFOs for the availability of $78 million through the Solid Waste Infrastructure for Recycling (SWIFR) grant program. The **first NOFO** is for Political Subdivisions of States and Territories with $58 million in funding, and the **second NOFO** is for Tribal Governments and Consortia with $20 million available. Funding will support projects that improve or transform water and materials management infrastructure. Applications for the Political Subdivisions of States and Territories opportunity are due by December 20th, and applications for Tribal Governments are due by March 14th.

EPA Releases Reducing Lead in Drinking Water NOFO. EPA released a $35 million **NOFO** through the Reducing Lead in Drinking Water Program. EPA intends to award grants under two National Priority Areas: 1) Reduction of Lead Exposure in the Nation's Drinking Water Systems through Full Lead Service Line Replacements and Treatment Improvements and 2) Reducing Children's Exposure to Lead in Drinking Water in Schools and Childcare Facilities. Applications are due by December 30th.

EPA Releases Training and Technical Assistance for Small Rural and Tribal Wastewater Systems NOFO. EPA released a $49 million **NOFO** through the Training and Technical Assistance for Rural, Small, and Tribal Municipalities and Wastewater Treatment Systems for Clean Water Act Prevention, Reduction, and Elimination of Pollution program. The funding will

support training and technical assistance for publicly owned wastewater treatment facilities to prevent, reduce, and eliminate pollution in water systems. Applications are due by December 25th.

Reclamation Releases Small Storage Program NOFO. The Bureau of Reclamation (Reclamation) announced a $43.5 million **NOFO** for the Small Surface Water and Groundwater Storage Projects Program. The program funds enhancements to municipal and irrigation water supplies to ensure the resilience of water systems during droughts and other hazardous conditions. Applications are due by December 12th.

GRANT AWARD ANNOUNCEMENTS

EPA Awards $15 Million in PFAS Research Grants. EPA **awarded** $15 million to ten research institutions for projects to reduce per- and poly-fluoroalkyl substances (PFAS) exposure from food. The projects will collect PFAS bioaccumulation data in agricultural plants and livestock and explore strategies for reducing PFAS exposure. Research teams will investigate how PFAS accumulates in crops and livestock, the effects of biosolids, compost, and irrigation water on PFAS plant uptake and accumulation, and strategies to reduce the risks of PFAS contamination in the food supply.

Reclamation Awards $2 Million through Facilitated Adoption Program. Reclamation **announced** $2 million for nine awards through the Facilitated Adoption Program. The funding supports research and development initiatives focused on environmental and economic solutions to water management challenges. Most projects are collaborative efforts between federal, state, and local governments, universities, and private organizations.

Reclamation Announce $92 Million for WaterSMART Aquatic Ecosystem Restoration Program. Reclamation **awarded** $92 million to 19 projects in six states through the WaterSMART Aquatic Ecosystem Restoration Program. The funding will support the study, design, and construction of aquatic ecosystem restoration projects to improve the health of fish and marine wildlife.

USDA Rural Development Announces $7.3 Billion for New ERA Program. The Department of Agriculture's (USDA) Office of Rural Development **announced** $7.3 billion in financing available to 16 member-owned rural electric cooperatives serving 23 states through the Empowering Rural American (New ERA) program. The funding will support the construction of over 10 gigawatts of clean energy and develop a clean energy workforce focused on rural communities.

FEDERAL AGENCY REGULATORY ACTIONS

President Biden Signs EO on Prioritizing Union Labor for Federally Funded Projects. President Joe Biden signed an Executive Order (EO) titled "**Executive Order on Investing in**

American and Investing in American Workers." The EO directs federal agencies to prioritize union involvement when making funding decisions for programs authorized in the American Rescue Plan Act, the Bipartisan Infrastructure Law, the Inflation Reduction Act, and the CHIPS Act.

EPA Finalizes Engagement and Public Participation Policy for Agency Decision-Making. EPA released the final version of its "Achieving Health and Environmental Protection Through EPA's Meaningful Engagement Policy." The three main steps in the new policy are 1) understanding EPA actions and key issues the public can inform; 2) identifying the expected level of participation using EPA's public participation spectrum; and 3) identifying the appropriate engagement tools and practices using EPA's public participation model.

OSHA Releases Proposed Heat Injury and Illness Prevention Rule. The Occupational Health & Safety Administration (OSHA) released its "Heat Injury and Illness Prevention in Outdoor and Indoor Work Settings" proposed rule. The proposed rule contains a programmatic standard that requires employers to create a heat injury and illness prevention plan to evaluate and control heat hazards in their workplace. It establishes requirements for identifying heat hazards, implementing engineering and work practice control measures at or above two heat trigger levels, developing and implementing a heat illness and emergency response plan, training employees and supervisors, and retaining records. The standard would apply to all employers conducting outdoor and indoor work in all general industry, construction, maritime, and agriculture sectors where OSHA has jurisdiction, with limited exceptions. Comments are due by December 30th.

Reclamation and EPA Propose BABA Waiver for AMI Meters. Reclamation released a proposed Build America, Buy America (BABA) Act waiver for Advanced Metering Infrastructure (AMI) water meters. The waiver, as proposed, would provide coverage for purchases of AMI water meters for three years, using a phased approach. This proposed waiver was drafted in partnership with EPA and will apply to projects funded by Reclamation and EPA.

FEDERAL AGENCY ANNOUNCEMENTS AND PERSONNEL CHANGES

DOL Releases Compliance Assistance Release on Cybersecurity. DOL announced a new Compliance Assistance Release from the Employee Benefits Security Administration that provides best cybersecurity practices for all plans governed by the Employee Retirement Income Security Act, including health, welfare, and employee retirement benefit plans. Updated guidance includes Tips for Hiring a Service Provider, Cybersecurity Program Best Practices, and Online Security Tips.

EPA Releases CRAFT Federal Funding Tool. EPA released a new online tool called the Climate Resilience and Adaptation Funding Toolbox (CRAFT). CRAFT is intended to be a resource for federal funding applicants to develop, apply for, and implement climate-resilient investments. The new website includes program overviews, climate risk tools, communications materials, engagement resources, and definitions of commonly used terms.

EPA Updates ECHO Database to Add Water Quality Indicators Tool. EPA updated the Enforcement and Compliance History Online (ECHO) website to include the new **Water Quality Indicators** tool. The new tool allows users to compare data records from water monitoring stations to help identify potential sources contributing to water quality problems.

EPA Releases Interagency Water Workforce Working Group Report to Congress. EPA released the **2024 Interagency Water Workforce Working Group Report to Congress**, identifying challenges facing the water workforce. The challenges include recruitment, training, retention, and partnerships, and the report provides a framework for water agencies to address these challenges. The report also identifies examples of utilities, communities, and organizations implementing these strategies for practical implementation of the framework provided by EPA.

EPA Announces SmartWay Excellence Awards. EPA **announced** 47 SmartWay Excellence Awards to truck carriers and freight shippers in recognition of their leadership in supply chain, environmental, and energy efficiency efforts. These SmartWay Partners represent top-performing and environmentally responsible freight carriers that move goods with lower emissions and less energy.

EPA Announces 2024 WaterSense Awards. EPA **announced** 51 awards to utilities, government agencies, manufacturers, retailers, buildings, and other organizations through the WaterSense® program. The WaterSense program allows consumers to use less water with water-efficient products, homes, and services. The awards include the Sustained Excellence Award, the WaterSense Partners of the Year Award, and the Excellence Award.

GAO Releases Report on USACE Failure to Report on Civil Works Damage Mitigation. The Government Accountability Office (GAO) released a **report** that states that the U.S. Army Corps of Engineers (USACE) Civil Works Division has failed to consistently provide updates to Congress over the last twelve years regarding efforts by the agency to mitigate damage to regulated waters and wetlands. The report states that the failure to report on mitigation efforts has resulted in the "limited ability to draw reliable conclusions about the timing, extent, and impact of reported mitigation."

Reclamation Joins Integrated Water Resources Science and Services. Reclamation is joining the Integrated Water Resources Science and Services, a federal water management partnership comprising USACE, the U.S. Geological Survey, NOAA, and FEMA. The **agreement** will allow the participating agencies to collaborate on sharing water information more efficiently, developing new ways to estimate and map water conditions from floods to droughts, and collaboratively enhancing capabilities to reduce water management risk, increase resilience, and support water resource development.

Reclamation Announces New Director of the Office of Program and Budget. Reclamation announced that Beth Hughes-Brown will serve as Director of the agency's Office of Program and Budget. The office handles $3 billion in appropriated funding annually to support Reclamation's more than 5,400 employees.

USACE Announces Change of Command. On September 13th, Lieutenant General William H. “Butch” Graham assumed command of USACE as the 56th Chief of Engineers, taking over for retiring Chief of Engineers Lieutenant General Scott Spellmon. The new USACE Headquarters leadership team can be viewed **HERE**.

##

CA LOBBY

Mission Springs Water District
Sacramento Update

September 2024

2023-24 Legislative Session – Adjourned

The California Legislature adjourned the 2023-24 Legislative Session during the early hours of September 1. The Legislature adjourned until December 2 when they will meet to convene the 2025-26 Legislative Session – this organizational session is where newly elected and re-elected Legislators will be sworn in. This is the official start of the new 2-year session, but the real work does not start until January when Legislators will be back in Sacramento weekly.

With the Legislature adjourning for the year, the focus in September shifted to the Governor who had until September 30 to act on all bills sent to him by the Legislature prior to adjournment. The Governor has three options for all the bills on his desk: sign, veto or no action which will allow the bills to take effect without his signature after the September 30 deadline passes.

Special Session

Typically, Legislators spend the fall in their districts and in election years running for re-election. However, this year is different because on August 31 Governor Newsom called a Special Session, the 2nd Extraordinary Session, to address gas prices. The State Assembly immediately convened the Special Session on the evening of August 31 and held committee hearings the last two weeks of September. The State Senate has refused to convene the Special Session until the Assembly passes legislation – the Senate is frustrated because they wanted to pass the Governor's proposals prior to adjournment on August 31 and did not want to bring Senators back up to Sacramento this fall.

The Senate is now saying that they will return to Sacramento in mid-October, after the Assembly's scheduled vote on October 1.

2024 Election

The 2024 Election will be held on November 5. In addition to federal races, all 80 Assemblymembers and 20 of the 40 Senators are up for election or re-election.

Also on the November ballot are 10 initiatives – 5 qualified via voter signatures and 5 items passed by the Legislature that need voter approval. One of the initiatives placed on the ballot by the Legislature is the climate bond, a $10 billion bond, titled Proposition 4. Proposition 4 includes approximately $3.8 billion for water projects, including funding to improve water quality, protect the state from floods and droughts, and other activities, including restoring rivers and lakes. Recent polling by the Public Policy Institute of California shows that 65% of likely voters would vote "yes" on Proposition 4. If passed by voters in November, we will engage as the relevant grant applications and funding details are released.

APPENDIX E – Public Affairs Information

Water Matters

News from your water provider

September 2024

Mission Springs Water District

Water Quality – Protecting Our Groundwater

GROUNDWATER GUARDIAN

September 4th marked Groundwater Protection Day; a reminder of the vital role groundwater plays in sustaining nearly half of the world's drinking water. MSWD is celebrating its 27th year as an affiliate of the Groundwater Guardian Program. First designated in 1997, this internationally recognized educational program is dedicated to promoting the protection of groundwater.

With the opening of the new Nancy Wright Regional Water Reclamation Facility, MSWD is taking more steps to protect our local groundwater. The new plant will treat an additional 1.5 million gallons of wastewater per day, allowing homes currently using septic tanks to connect to the MSWD system. The facility will also support the addition of tertiary treatment in the future, providing recycled water to enhance the region's water conservation efforts.

Here's how you can help protect our groundwater at home:

- Use water responsibly – every drop counts!
- Reduce chemical use in your garden and home – they can seep into the ground.
- Properly dispose of hazardous waste like paint, used motor oil, and batteries.
- Support local policies for sustainable water management.

Trouble Keeping Up with High Summer Water Bills?

As the summer heat continues to go up, so does our water usage. Qualifying residents can receive financial assistance with the Inland SoCal United Way in partnership with MSWD, who assists low-income customers pay their water bills, Help2Others. The United Way may also be able to refer you to a variety of community organizations or programs to help with your other expenses.

Customers can also receive a payment plan, or a payment extension by reaching out to our friendly customer service team who is happy to assist you. For payment extensions and payment plans call customer service at 760-329-6448, to apply for assistance or find other resources visit www.mswd.org/billassistance



Get Ready, Be Ready! September is Emergency preparedness Month!

September is National Preparedness Month, a time to ensure that you and your family are ready for any unexpected emergencies. It's all about planning, preparation, and staying informed. Here are three key steps to help you get started:

Emergency Plans: Take time to create and discuss a family emergency plan. Make sure everyone knows where to go and how to communicate during a crisis.

Emergency Kit: Build a 72-hour emergency kit with all the essentials. Your kit should include water, non-perishable food, pet food, medications, and first aid supplies to keep you going for at least three days.

Stay Informed and Keep Others Informed: Keep yourself updated with alerts and news from reliable sources. Make sure to update your contact information with local agencies such as MSWD and other utilities in case they need to contact you due to service interruptions or emergencies in your area.

For more information and emergency preparedness resources, visit mswd.org/emergencypreparedness Get ready and be ready!



El Agua Importa

Noticias de su proveedor de agua

septiembre 2024

Mission Springs Water District

Calidad del Agua – Protegiendo Nuestras Aguas Subterráneas

GROUNDWATER GUARDIAN

El 4 de septiembre se celebró el Día de la Protección del Agua Subterránea, un recordatorio del papel vital que desempeña el agua subterránea en el sustento de casi la mitad del agua potable del mundo. MSWD está celebrando su 27º año como afiliado del Programa Groundwater Guardian. Designado por primera vez en 1997, este programa educativo reconocido internacionalmente está dedicado a promover la protección del agua subterránea.

Con la apertura de la nueva Planta Regional de Recuperación de Agua Nancy Wright, MSWD está tomando más medidas para proteger nuestras aguas subterráneas locales. La nueva planta tratará 1.5 millones de galones adicionales de aguas residuales por día, lo que permitirá que los hogares que actualmente usan tanques sépticos se conecten al sistema de MSWD. La instalación también apoyará la adición de tratamiento terciario en el futuro, proporcionando agua reciclada para mejorar los esfuerzos de conservación del agua en la región.

Aquí te mostramos cómo puedes ayudar a proteger nuestras aguas subterráneas desde casa:

- Usa el agua de manera responsable – ¡cada gota cuenta!
- Reduce el uso de químicos en tu jardín y hogar – pueden filtrarse al suelo.
- Desecha adecuadamente los desechos peligrosos como pintura, aceite de motor usado y baterías.
- Apoya políticas locales para una gestión sostenible del agua.

¿Problemas para mantenerte al día con las altas facturas de agua en verano?

A medida que el calor del verano sigue aumentando, también lo hace nuestro consumo de agua. Los residentes que califiquen pueden recibir asistencia financiera a través de Inland SoCal United Way en colaboración con MSWD, quienes ayudan a los clientes de bajos ingresos a pagar sus facturas de agua mediante el programa Help2Others. United Way también puede referirte a una variedad de organizaciones comunitarias o programas que pueden ayudarte con otros gastos.

Los clientes también pueden recibir un plan de pago o una extensión de pago contactando a nuestro amable equipo de servicio al cliente, quienes estarán encantados de ayudarte. Para extensiones de pago y planes de pago, llama al servicio al cliente al 760-329-6448. Para solicitar asistencia o encontrar otros recursos, visita www.mswd.org/billassistance.



¡Prepárate, Estate Listo! ¡Septiembre es el Mes de la Preparación para Emergencias!

Septiembre es el Mes Nacional de la Preparación, un momento para asegurarte de que tú y tu familia estén listos para cualquier emergencia inesperada. Se trata de planificar, prepararse y mantenerse informado. Aquí hay tres pasos clave para ayudarte a comenzar.

Planes de Emergencia: Tómate el tiempo para crear y discutir un plan de emergencia familiar. Asegúrate de que todos sepan adónde ir y cómo comunicarse durante una crisis.

Kit de Emergencia: Prepara un kit de emergencia de 72 horas con todos los elementos esenciales. Tu kit debe incluir agua, alimentos no perecederos, comida para mascotas, medicamentos y suministros de primeros auxilios para mantenerte durante al menos tres días.

Mantente Informado y Mantén a Otros Informados: Mantente al tanto de alertas y noticias de fuentes confiables. Asegúrate de actualizar tu información de contacto con agencias locales como MSWD y otros servicios públicos en caso de que necesiten contactarte debido a interrupciones del servicio o emergencias en tu área.

Para más información y recursos sobre preparación para emergencias, visita mswd.org/emergencypreparedness ¡Prepárate y estate listo!



Mission Springs Water District hosts ribbon cutting for new water reclamation facility

Ani Gasparyan

Palm Springs Desert Sun Published 5:11 p.m. PT September 27, 2024

The Mission Springs Water District held a ribbon cutting ceremony on Friday for a new regional water reclamation facility that is helping protect local groundwater.

Located on 60 acres by 20th Avenue and Little Morongo Road, the Nancy Wright Regional Water Reclamation Facility had been in the works for decades. Brian Macy, MSWD's General Manager, said the district bought the property in the 1990s because it knew there would be a need for a facility in the southern part of the city.

The district completed its designs in 2020 and started construction in 2022. The plant was expected to start operating in fall 2023 but got delayed due to supply chain issues.



The facility is part of a $68 million grant-funded initiative that includes two other projects — the Regional Conveyance Line and M2 Septic-to-Sewer.

The plant conducts wastewater treatment and will also perform water recycling once it has grant funding. The conveyance line, which is still under construction, will bring wastewater to the facility from other MSWD system areas and the septic-to-sewer will permit about 700 properties to connect to the master MSWD system instead of using septic tanks, MSWD said in a press release.

Both local and state officials spoke during the ribbon cutting. This included MSWD President Ivan Sewell, MSWD Vice President Robert Griffith and Desert Hot Springs Mayor Scott Matas. Several speakers commended Nancy Wright, who was on the MSWD Board of Directors for 34 years and is who the facility is named after.



Wright told The Desert Sun that the facility will allow MSWD to be part of solving the Coachella Valley's water district issues. She said she started teaching people to protect their groundwater in 1994 because the community needed to get on a sewer system since septic tanks can contaminate groundwater.

ADVERTISING

"Well (groundwater is) very important for life and here in the Coachella Valley, our water source is 100% groundwater," she said. "We get imported water to put in the groundwater, but all in all … groundwater is all we have for drinking water."

MSWD will be able to treat 1.5 million more gallons of wastewater daily with the new facility. There will be less wastewater going to the Alan L. Horton Wastewater Treatment Plant and that will extend the older plant's operation by around 10 years, according to the district.



The new facility is also expected to help Desert Hot Springs increase development.

“Knowing this was being built … Amazon decided to come in. PODS just is getting ready to open,” Matas said. “And now with this here, I think it's going to continue to spark more business for the City of Desert Hot Springs.”

The mayor is referring to the planned Amazon warehouse located on the east side of Calle de Los Romos, between 19th Avenue and 20th Avenue. PODS is a moving and storage company.



Macy said he has a lot of pride in MSWD’s staff and board now that the facility is operating.

“It just feels good that we’ve done something that we’ve always talked about doing and here it is today,” Macy said. “And we know that this is part of the future for not only ourselves but Desert Hot Springs.”

Ani Gasparyan covers the western Coachella Valley cities of Desert Hot Springs and Cathedral City. Reach her at ani.gasparyan@desertsun.com.

Noticias Locales

MSWD recibió el premio Distrito de Distinción y Certificado de Excelencia en Transparencia

Indian Wells

www.mswd.org

En la Conferencia Anual de la Asociación de Distritos Especiales de California, el Distrito de Aguas Municipal Upper recibió el premio Distrito de Distinción y el Certificado de Excelencia en Transparencia del Distrito de la Fundación de Gobierno de Distritos Especiales (SDLF, por sus siglas en inglés) en reconocimiento a sus esfuerzos sobresalientes para promover la transparencia y la buena gobernanza.

"Este premio es un testimonio del compromiso constante de nuestra organización con el gobierno abierto", dijo el presidente de la junta, Juan Saucill. "Me gustaría reconocer a nuestro equipo por su compromiso inquebrantable de brindar al público información pública y fomentar la participación y la supervisión significativas".

Para recibir el premio MSWD demostró el cumplimiento de los requisitos necesarios de transparencia del gobierno, incluida la realización de capacitación en ética para todos los miembros de la junta, la realización ofrecerán de reuniones abiertas y públicas y la presentación de declaraciones financieras e intereses de compensación al Contralor del Estado de manera oportuna.

Estos pasos muestran el compromiso del Distrito con una sólida gobernanza, incluidas las prácticas fiscales prudentes. En una era en la que la gestión financiera adecuada es primordial, esta certificación ayuda a los residentes a sentirse seguros de que sus fondos públicos se utilizan de manera responsable y eficaz.

Además de los honores de Operación y Transparencia del Distrito, varios miembros del equipo de MSWD recibieron certificados individuales de Gobernanza del Distrito Especial, diseñados para honrar a los miembros y al personal de la zona del distrito especial que demuestren un compromiso con la educación continua y la gobernanza del distrito especial. Los presidentes de MSWD incluyeron al presidente de la junta, Juan Saucill, el vicepresidente de la junta, Juan Martin, el gerente general, Brian Macy, el director de finanzas, Robert Cole, y el gerente general adjunto, Warren Champion. El vicepresidente de la junta, Al Griffith, y la secretaria de la junta, Amber Duff, recibieron estos honores en 2023.

"SDLF es una organización independiente sin fines de lucro formada para promover la buena gobernanza y las mejores prácticas entre los distritos especiales de California a través de la certificación, la acreditación y otros programas de reconocimiento.

Los distritos especiales son agencias públicas independientes que brindan servicios locales específicos a las comunidades, como servicios públicos, saneamiento de aguas residuales, protección contra inundaciones, control de mosquitos, puertos, bibliotecas, cementerios públicos y más. Los distritos son responsables por los usuarios y su financiación es aprobada por los votantes para satisfacer necesidades específicas a través de un servicio dedicado. Pueden estar cara organizaciones para servir a grandes regiones o pequeñas áreas según la necesidad.



De izquierda a derecha: Jeff McCormick, director ejecutivo de SDLF; Brian Macy, gerente general de MSWD; Juan Martin, director de la junta directiva de MSWD; Amber Duff, directora de la junta directiva de MSWD; Robert Griffith, vicepresidente de la junta directiva de MSWD; Juan Saucill, presidente.





Hydrant Guard
4 hours ago

Congratulations to Mission Springs Water District on their new wastewater facility.

The new station was funded by a $68 million dollar award from California Department of Water Resources and is the third largest small community wastewater grant issued by the board.

https://loom.ly/i68ROAs

NEWS » AMERICAS » UNITED STATES OF AMERICA

California-funded project will protect groundwater, increase water recycling in Coachella Valley



Source: Mission Springs Water District LinkedIn account.

UKEN REPORT
THE FACTS COME FIRST
Experienced | Honest | Respected

MSWD FETED FOR EXCELLENCE IN TRANSPARENCY

Posted by Cindy Uken | Sep 12, 2024 | Business, News



MSWD AWARDED DISTRICT OF DISTINCTION AND CERTIFICATE OF EXCELLENCE IN TRANSPARENCY

Ad Preferences

INDIAN WELLS — Transparency is at the very core of democracy and healthy government. To that end, Mission Springs Water District received the District of Distinction and District Transparency Certificate of Excellence from the Special District Leadership Foundation (SDLF) in recognition of its outstanding efforts to promote transparency and good governance.

WaterCOUNTS

CVWC Digital Marketing Report

Website, Social, and Marketing Performance

Sep 1 – 30, 2024

by Hunter | Johnsen

Item 20.

Google Ads Campaigns

DISPLAY AD IMPRESSIONS
CV Water Counts
272.42K

SEARCH AD IMPRESSIONS
CV Water Counts
5,732

VIDEO IMPRESSIONS
CV Water Counts
69,578

Clicks
CV Water Counts
3,269

GOOGLE PROGRAMMATIC DISPLAY AD CAMPAIGN PERFORMANCE
CV Water Counts

Campaign name	Clicks	Impr.
CV Water Counts September 2024	1,189	121,336
CV Water Counts September 2024 Spanish	1,372	119,155
CVEP Morning Insights - Sept	287	31,930
	2,848	272,421





GOOGLE YOUTUBE VIDEO AD CAMPAIGN PERFORMANCE
CV Water Counts

Account name	Impr.	Engagements	Video views	Clicks
CV Water Counts	69,578	22,157	7,740	277
CVWC Water Saving Tips YouTube Spanish September 2024	30,705	10,164	3,933	101
CVWC Water Saving Tips English YouTube October 2024	38,873	11,993	3,807	176
	69,578	22,157	7,740	277



GOOGLE ADS PAID SEARCH CAMPAIGN PERFORMANCE
CV Water Counts

Campaign	Clicks	Impr.
CVWC search	144	5,732
	144	5,732

Item 20.

Facebook Ad Campaigns

FACEBOOK AD PERFORMANCE

Hunter Johnsen

Ad preview	Link Clicks	Impr.	Reach	Frequency	Page engagement
 **CVWC - September 2024** www.instagram.com Conservation Tip of the Month: Install a drip irrigation system, and save up to 50% each time you water. For more water-saving tips, visit CVWaterCounts.com/conservation-tips. #WaterWiseWednesday	550	95,715	17,113	5.59	558
 **CVWC -Water Talks Sept 2024** www.instagram.com 💧 Join CVEP for Morning Insights – A Free Forum for Innovators & Water Conservation Champions! 💧 On September 11, we invite you to a special event where our featured guests will explore Where Our Water Comes From and the importance of Conservation in the Coachella Valley. 🌿 🌟 Featured Speakers: 🔹 Lorraine Garcia – Communication Manager at Coachella Valley Water District 🔹 Xochitl Peña – Public Affairs Manager at Desert Water Agency 📅 When: Wednesday, September 11, 2024 📍 Where: CVEP Palm Springs Headquarters ⏱️ Time: 8:00 AM for networking & breakfast, 8:30 AM guest speakers This FREE event is perfect for innovators, entrepreneurs, and anyone passionate about water conservation. 🌎 Whether you're refining a business idea or looking to make an impact, you'll leave with valuable insights and new connections. RSVP today to reserve your spot! 💻 Email: laura@cvep.com 📞 Call: 760-340-1575 Or register online: cvep.com/event/morning-insights-september-2024/ Spread the word and let's work together to protect our water for future generations. 🌊 #CVWaterCounts #WaterConservation #MorningInsights #CoachellaValley #SaveWater	178	21,229	7,112	2.98	180
	728	116,944	20,221	5.78	738

240

Item 20.

Website Information

Users
CV Water - CV Water Counts - GA4

4,030

Sessions
CV Water - CV Water Counts - GA4

5,115

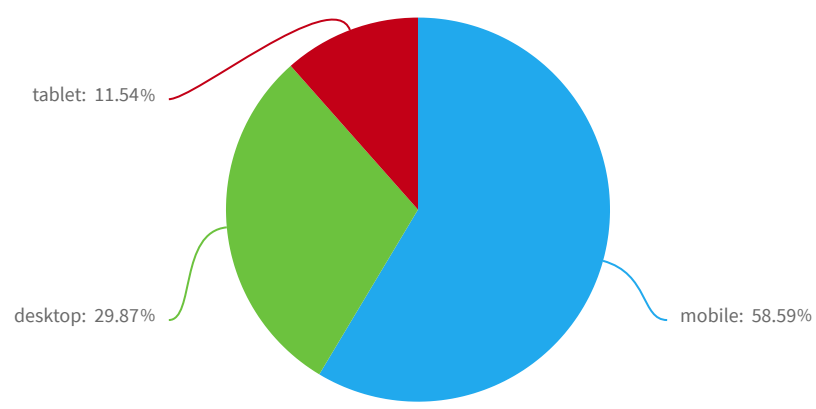
PAGEVIEWS
CV Water - CV Water Counts - GA4

6,477

Views by Page title and screen class
CV Water - CV Water Counts - GA4

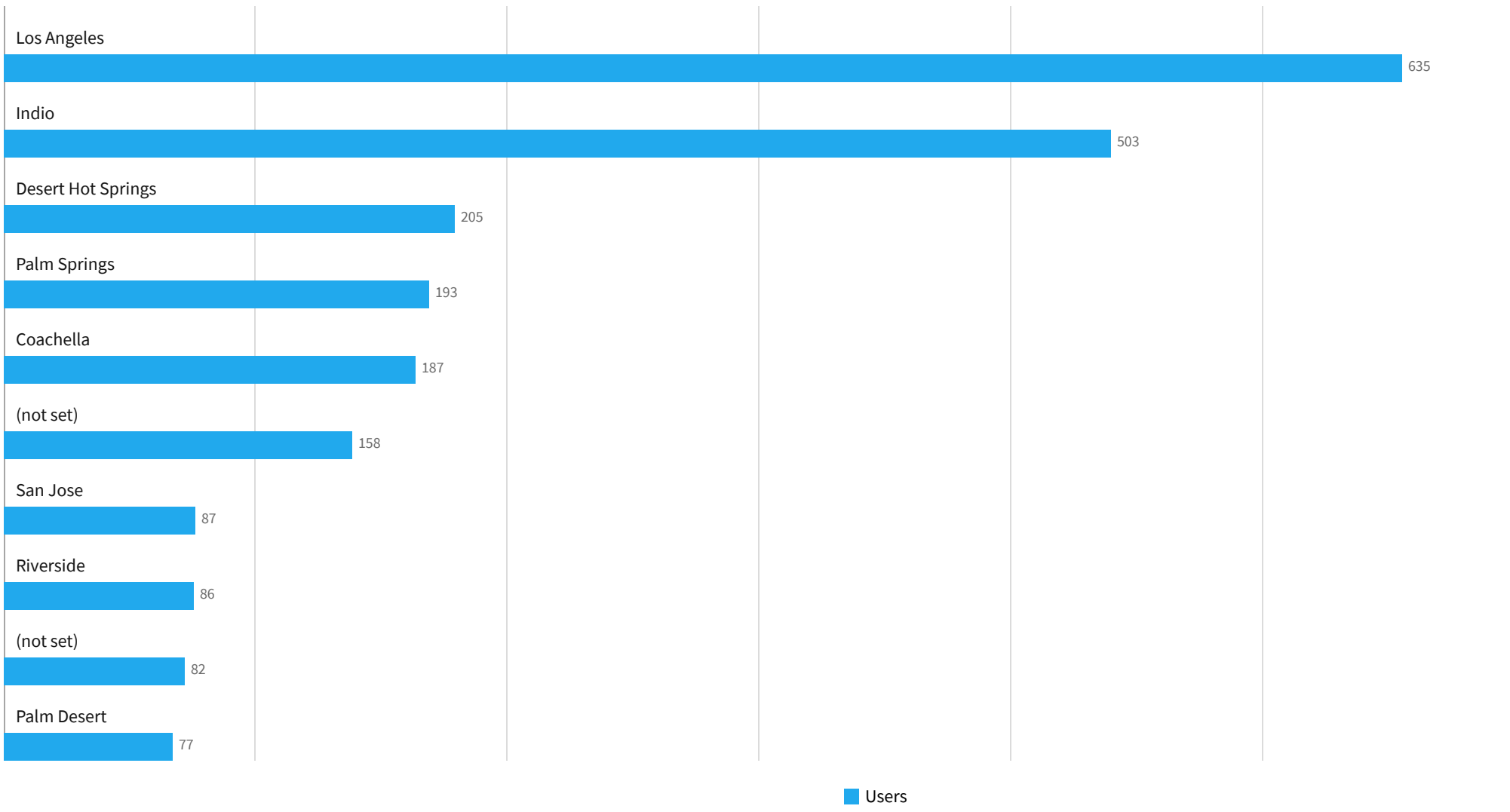


Engaged sessions by Device category
CV Water - CV Water Counts - GA4



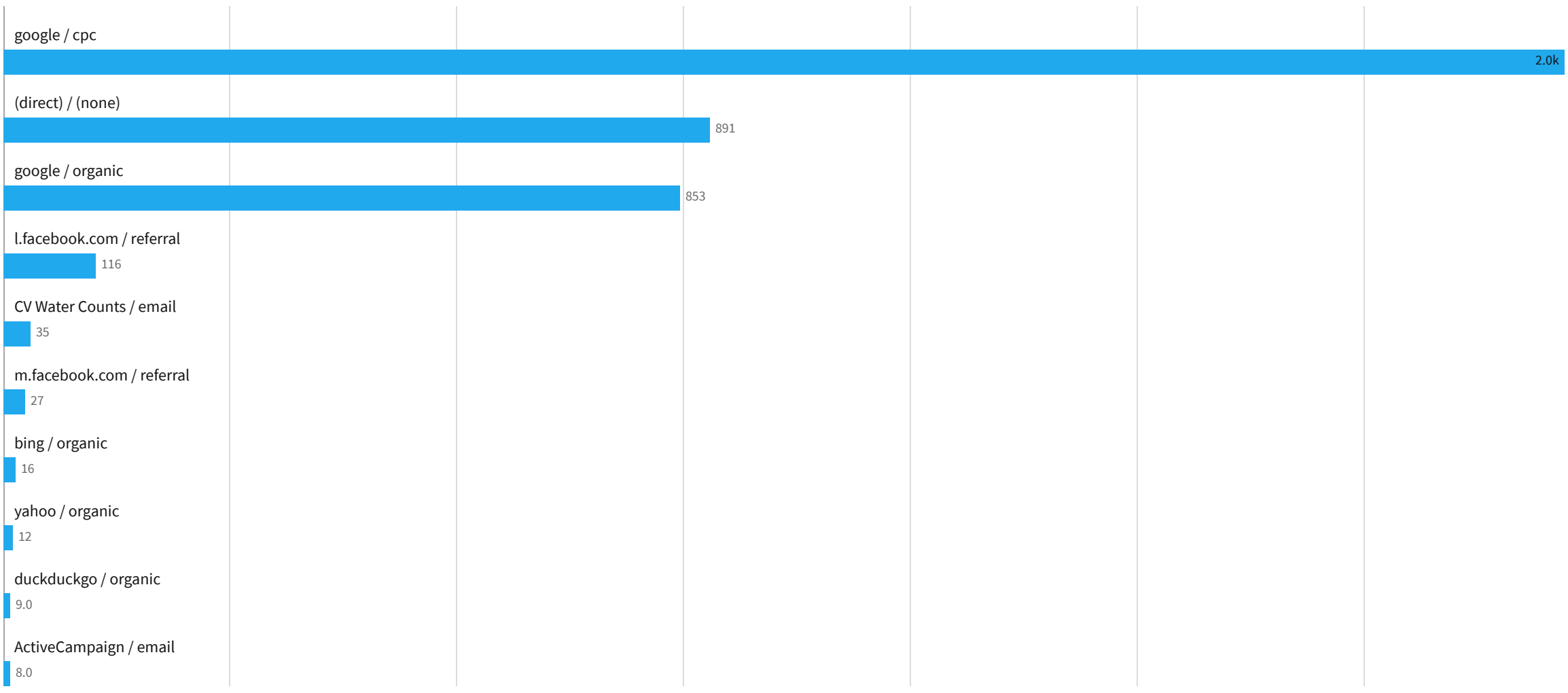
Users by City

CV Water - CV Water Counts - GA4



New users by First user source / medium

CV Water - CV Water Counts - GA4



Month performance

Past 6 months: CV Water - CV Water Counts - GA4

Month	New users	Engaged sessions	Engagement rate	Sessions per User	Average engagement time
September 2024	3,979	1,304	25.5%	1.27	14s
August 2024	3,966	1,413	26.6%	1.31	13s
July 2024	3,486	1,439	29.1%	1.37	12s
June 2024	3,918	1,161	22.9%	1.26	9s
May 2024	4,138	1,511	25.9%	1.37	12s
April 2024	3,666	1,478	27.7%	1.41	12s
	23,153	8,245	25.8%	1.36	12s

Item 20.

Organic Search

Query performance
cvwatercounts.com/

Query	Impr.	Clicks	CTR	Avg. position
cactus	36,953	14	0.04%	1.24
barrel cactus	8,820	8	0.09%	2.94
kaktus	5,786	3	0.05%	1.09
natal plum	5,195	20	0.38%	1.88
carissa macrocarpa	4,541	14	0.31%	1.78
cacto	3,782	0	0%	1
carissa	3,749	6	0.16%	1.1
サボテン	3,242	2	0.06%	1
golden barrel cactus	3,002	2	0.07%	2.25
echinocactus grusonii	2,767	4	0.14%	2.52
	77,837	73	0.09%	1.68

Page performance
cvwatercounts.com/

Page	Impr.	Clicks	CTR	Avg. position
https://cvwatercounts.com/plant-of-the-month-golden-barrel-cactus-echinocactus-grusonii/	127,944	96	0.08%	1.42
https://cvwatercounts.com/plant-of-the-month-natal-plum-carissa-macrocarpa/	25,384	85	0.33%	2.29
https://cvwatercounts.com/plant-of-the-month-ocotillo-fouquieria-splendens/	4,576	14	0.31%	1.93
https://cvwatercounts.com/plant-of-the-month-desert-spoon-sotol-dasylirion-wheeleri/	4,279	18	0.42%	9.6
https://cvwatercounts.com/plant-of-the-month-elephants-food-portulacaria-afra/	3,086	4	0.13%	8.63
https://cvwatercounts.com/plant-of-the-month-cleveland-sage-chaparral-sage-salvia-clevelandii/	2,818	14	0.5%	2.21
https://cvwatercounts.com/plant-of-the-month-artichoke-agave-agave-parryi-v-truncata/	2,673	1	0.04%	3.24
https://cvwatercounts.com/plant-of-the-month-prostrate-rosemary-rosmarinus-officinalis-prostratus/	2,224	29	1.3%	14.7
https://cvwatercounts.com/plant-of-the-month-sand-verbena-abronia-villosa/	2,190	22	1%	3.84
https://cvwatercounts.com/plant-of-the-month-date-palm-phoenix-dactylifera/	2,151	3	0.14%	16.71
	177,325	286	0.16%	6.46

Facebook Information

Impressions
CV Water Counts

9,834

Reach
CV Water Counts

6,092

New page likes
CV Water Counts

1

Post engagement
CV Water Counts

177

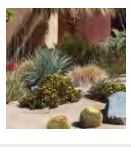
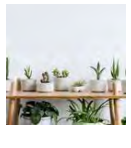
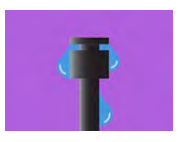
Total page views
CV Water Counts

68

Page likes
CV Water Counts

3,976

Post performance
CV Water Counts

Post		Created at	Reach	Likes
	Myoma Dunes Mutual Water Company (MDMWC) continues to provide clean and reliable drinking water to its customers, and has been for more than seven decades. Learn more:	**September 30, 2024**	17	3
	https://www.facebook.com/photo.php?fbid=1134830335311997&set=a.282516593876713&typ	**September 28, 2024**	38	3
	Head out to the Living Desert Zoo and Gardens this fall for some desert landscaping inspiration, take the inspiration home with you, and take advantage of turf conversion rebates. Visit CVWaterCounts.com/rebat…	**September 27, 2024**	69	2
	One drip every second can add up to five gallons of water per day! Be sure to check your faucets and showerheads for leaks. For more water-saving tips, visit CVWaterCounts.com/conservation-tips.…	**September 26, 2024**	49	2
	If you or someone you know is in need of water bill assistance, applications are being accepted now for the Help2Others Assistance Program online. Click here for details and to fill out an online application at…	**September 24, 2024**	49	2
	12 things to keep in mind when shopping for plants....	**September 20, 2024**	13	3
	Shortening your shower by just a minute or two can save as much as 150 gallons per month! For more water-saving tips, visit CVWaterCounts.com/conservation-tips.…	**September 19, 2024**	42	2
	Welcome to National Indoor Plant Week, a time to embrace the beauty and benefits of indoor greenery! Whether you have a green thumb or are new a plant parent, let celebrate the joys of indoor planting this…	**September 16, 2024**	22	3
	https://www.facebook.com/photo.php?fbid=1015007480636935&set=a.493961996074822&typ	**September 13, 2024**	30	4
	As the days get shorter, be sure to adjust your watering schedule. Plants need less water this time of year. Install a smart controller and you can control and adjust watering times from anywhere. Find out if…	**September 12, 2024**	39	2
	**CV Water Counts is with City of Coachella and 4** 💧 Join CVEP for Morning Insights – A Free Forum for Ir & Water Conservation Champions! 💧 On September 1 invite you to a special event where our featured guests	**September 10, 2024**	1,074	8
	The Mexican Evening Primrose is a colorful, upright groundcover for small spaces. It is an aggressive plant that spreads by underground runners. Learn more: https://loom.ly/aJDeA3M	**September 6, 2024**	18	2
	Conservation Tip of the Month: Install a drip irrigation system, and save up to 50% each time you water. For more water-saving tips, visit CVWaterCounts.com/conservation-tips.…	**September 5, 2024**	4,578	8
			6,370	56

Post		Created at	Reach	Likes
	https://www.facebook.com/photo.php?fbid=1008854357918914&set=a.493961996074822&typ	**September 4, 2024**	24	3
	Join us on Wednesday, September 11 as we present “Where Our Water Comes From“ and “The Need to Conserve“ at the Coachella Valley Economic Partnership’s monthly Morning Insights. Register here:	**September 4, 2024**	212	4
	Happy Labor Day!	**September 2, 2024**	56	3
	**CV Water Counts updated their cover photo.** https://www.facebook.com/cvwatercounts	**September 1, 2024**	40	2
			6,370	56

Item 20.

Instagram Information

Impressions
CV Water Counts

1,644

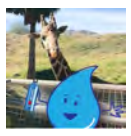
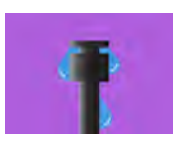
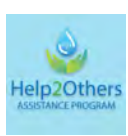
Likes
CV Water Counts

21

Followers (lifetime)
CV Water Counts

246

Post performance
CV Water Counts

Post		Impr.	Engagement	Reach	Saved	Video views
	Join us on Wednesday, September 11 as we present “Where Our Water Comes From“ and “The Need to Conserve“ at the Coachella Valley Economic Partnership’s monthly Morning Insights. Register her…	204	9	183	0	0
	Happy Labor Day!	21	4	16	0	0
	Head out to the Living Desert Zoo and Gardens this fall for some desert landscaping inspiration, take the inspiration home with you, and take advantage of turf conversion rebates. Visit CVWaterCounts.com/rebat…	15	3	15	0	0
	Conservation Tip of the Month: Install a drip irrigation system, and save up to 50% each time you water. For more water-saving tips, click the link in our bio. #WaterWiseWednesday	15	4	10	0	0
	If you or someone you know is in need of water bill assistance, applications are being accepted now for the Help2Others Assistance Program online. Click here for details and to fill out an online application at…	10	3	9	0	0
		265	23	233	0	0

246

E-Blast Information

Campaign performance

CV Water Counts

Campaign	Send Time	Emails Sent	Unique Opens	Total Opens	Open Rate	Industry Open Rate	Total Clicks	Click Rate	Industry Click Rate	Unsubscribe Count
CV Water Counts Sept 2024	**Wednesday, September 4, 2024 9:45 PM**	747	471	858	63.05%	18.3%	172	10.05%	0.9%	1
		747	471	858	63.05%	18.3%	172	10.05%	0.9%	1

MSWD Digital Marketing & Website Report

Website, Social, and Marketing Performance

Sep 1 – 30, 2024

Google Ads Campaigns

Impressions
MSWD

388.38K

Clicks
MSWD

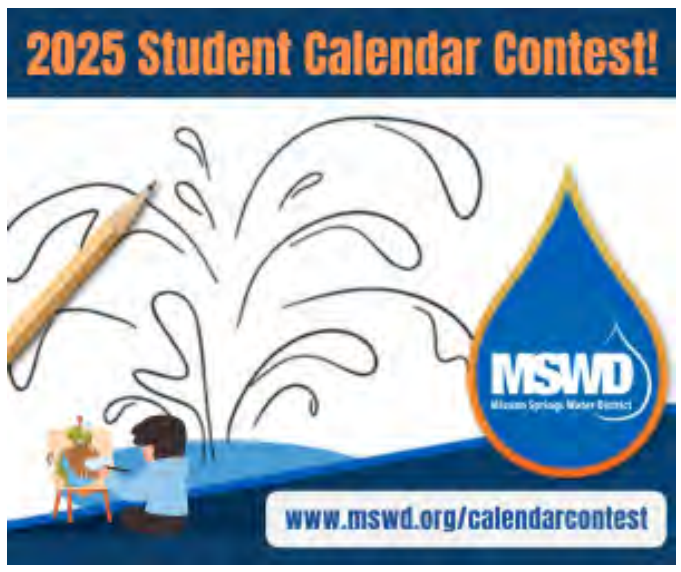
1,327

CTR
MSWD

0.34%

GOOGLE ADS CAMPAIGN PERFORMANCE
MSWD

Campaign name	Impr.	Clicks	CTR
MSWD Emergency Preparedness 2024	215,762	1,172	0.54%
MSWD Water Talks Sept 2024	88,800	83	0.09%
MSWD Calendar Contest Aug / September 2024	83,814	72	0.09%
	388,376	1,327	0.34%







Meta Campaign Performance

Includes Facebook and Instagram campaigns

Campaign performance

MSWD

Campaign	Link Clicks	Impr.	Reach	Page Likes
Water Talks- September 2024	373	45,369	6,577	1
Emergency Preparedness - September 2024	132	124,564	10,555	0
MSWD Calendar Contest Fall 2024	102	68,327	19,469	0
	607	238,260	25,346	1







Website Information

Users
www.mswd.org - http://www.msw…

6,694

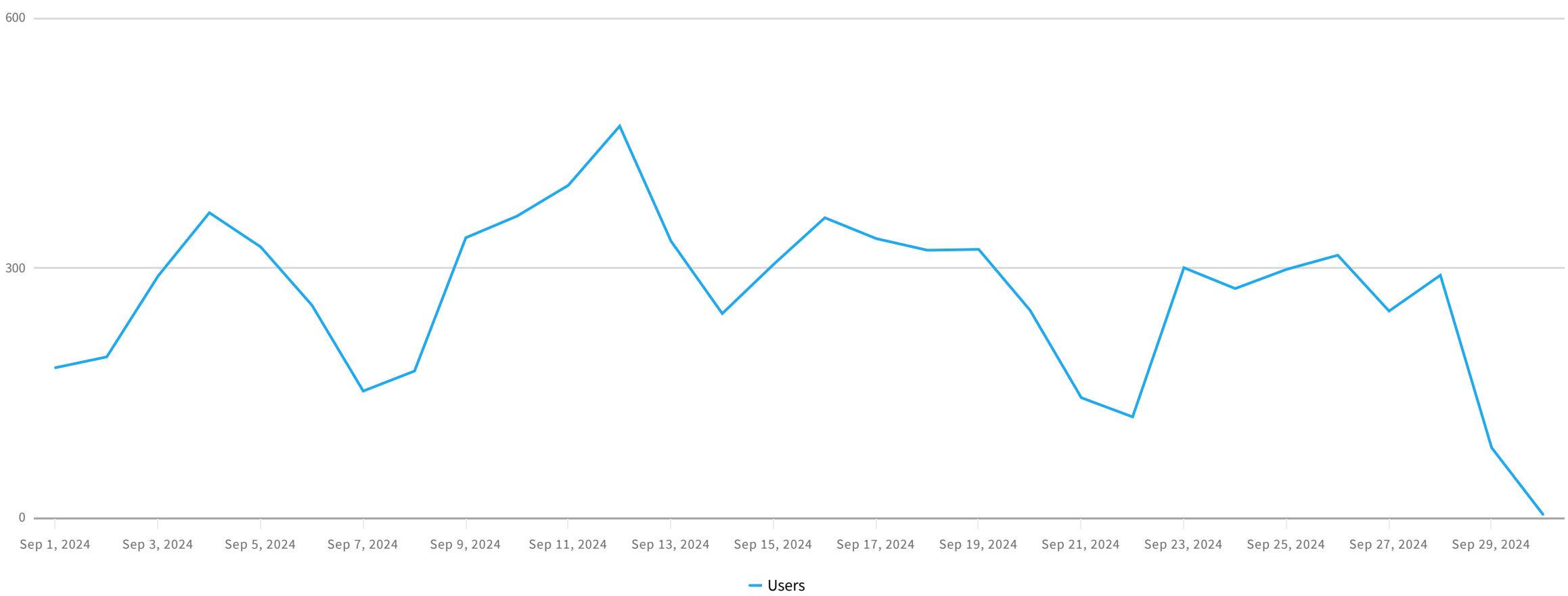
Views
www.mswd.org - http://www.msw…

19,897

Engaged sessions
www.mswd.org - http://www.msw…

6,006

Users by Day
www.mswd.org - http://www.mswd.org - GA4

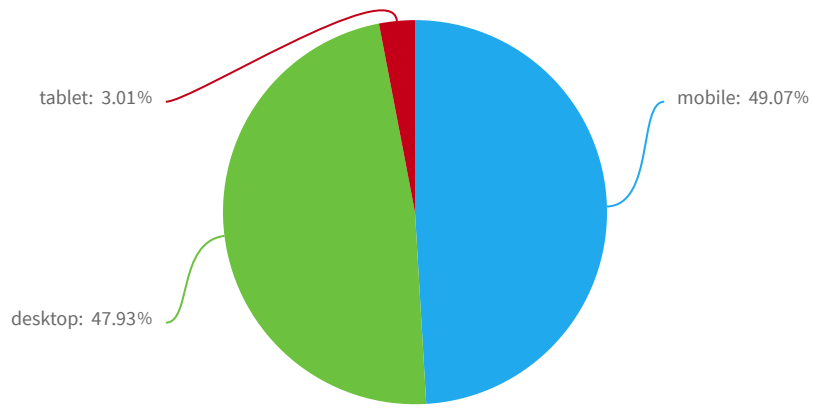


Page Title performance
www.mswd.org - http://www.mswd.org - GA4

Page Title	Views	Views per user	Users	Engaged sessions	Sessions per User	Average engagement time
Home Page | Mission Springs, CA Water District	4,696	1.59	2,951	3,755	1.39	17s
Customer Portal | Mission Springs, CA Water District	3,989	1.63	2,436	3,048	1.43	14s
Emergency Preparedness | Mission Springs, CA Water District	1,685	1.62	1,003	341	1.34	17s
Online Payment System | Mission Springs, CA Water District	993	1.56	629	552	1.16	24s
Job Opportunities | Mission Springs, CA Water District	969	2.71	355	448	1.56	26s
Bill Pay Options | Mission Springs, CA Water District	805	1.49	537	519	1.3	20s
Water Talks with MSWD | Mission Springs, CA Water District	491	1.33	356	122	1.23	9s
Careers | Mission Springs, CA Water District	425	1.6	266	349	1.42	19s
Application for Water Service | Mission Springs, CA Water District	290	1.88	154	178	1.47	3m 6s
Search | Mission Springs, CA Water District	265	2.01	132	144	1.15	38s
	19,846	2.91	6,683	6,005	1.45	48s

Engaged sessions by Device category

www.mswd.org - http://www.mswd.org - GA4



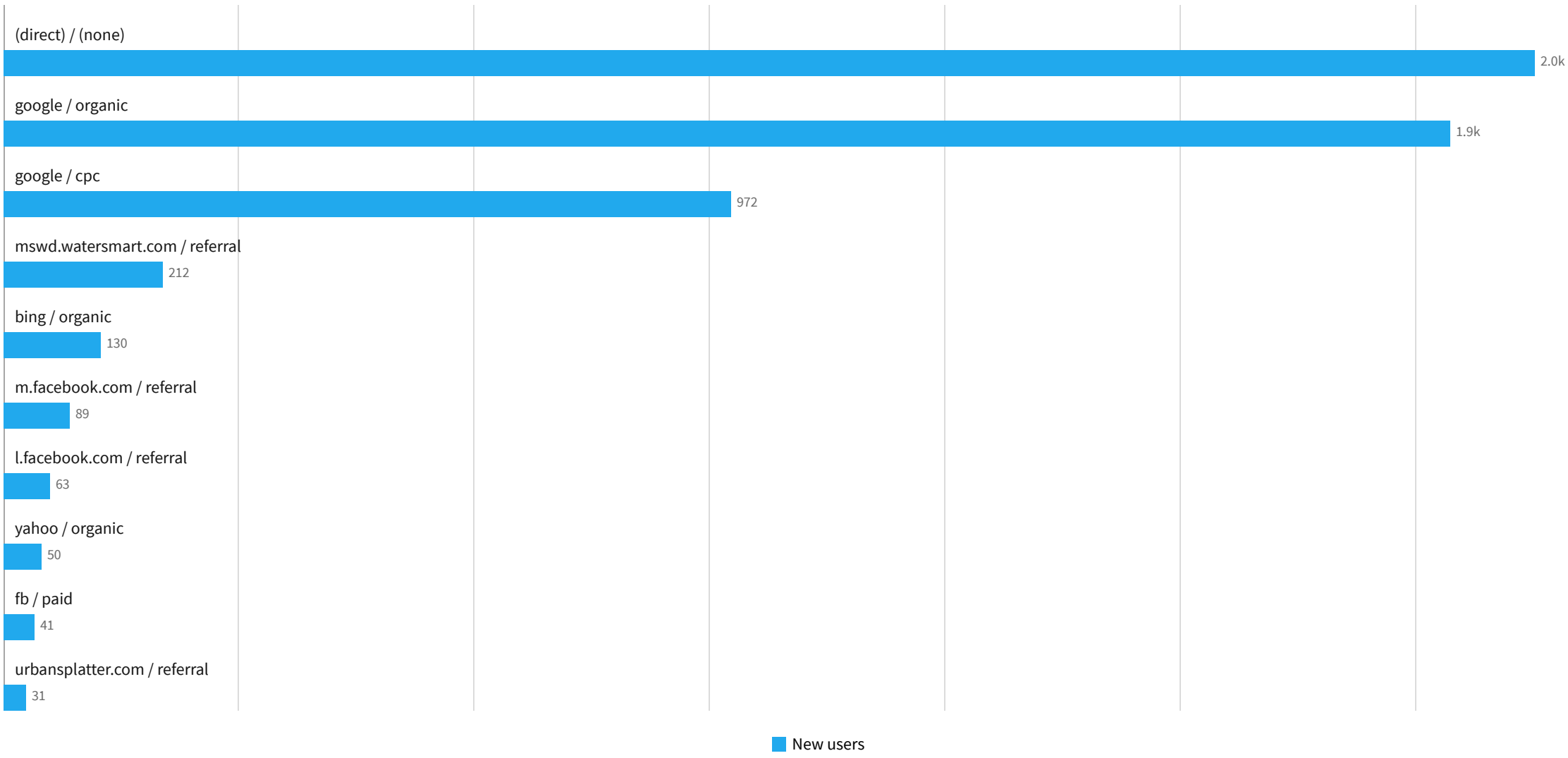
Users by City

www.mswd.org - http://www.mswd.org - GA4

City	Users
Los Angeles	1,329
Desert Hot Springs	1,170
(not set)	605
Indio	348
San Jose	243
Palm Springs	207
San Diego	182
La Quinta	158
Boardman	138
Palm Desert	135
	6,694

New users by First user source / medium

www.mswd.org - http://www.mswd.org - GA4



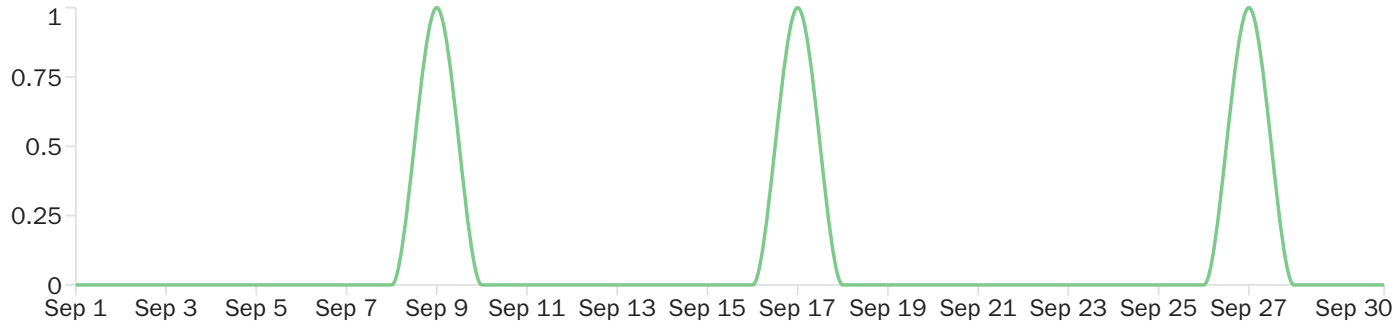
Loom.ly Account Overview (September 1 - 30, 2024)

Total Clicks

3

-7 | (-70.0%)

Clicks Over Time

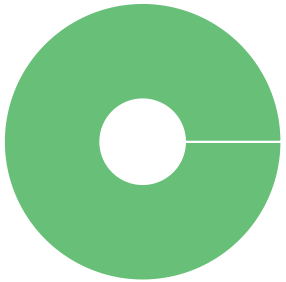


Click Sources



Other Facebook

Click Locations



United States of America

Facebook Account Overview (September 1 - 30, 2024)

Posts Published	Total Likes	New Likes	Unlikes
25	1,242	3	1
	+1 | 0.1%	+2 | 200.0%	

Total Reach	Organic Reach	Paid Reach	Impressions	Video Views
90,565	3,191	87,841	195,690	386
-36,832 | -28.9%	-518 | -14.0%	-36,362 | -29.3%	-126,553 | -39.3%	+224 | 138.3%

3 Highest Reach Posts

	Fall Interns 🌿Growing Our Own!🌿We are excited to introduce our Fall In...	241
	SDLF Awards At the California Special District Association Annual Con...	207
	Protect Groundwater Day 🌍💧 Happy Groundwater Protection Day! 💧🌍 Did you know tha...	179

3 Most Shared Posts

	Protect Groundwater Day 🌍💧 Happy Groundwater Protection Day! 💧🌍 Did you know tha...	2
	🎉 In Case You Missed It! 🎉 We're excited to share a majo...	2
	Water Talk Promo Join us September 25th from 5-6 pm. for an engaging, and ...	2

3 Lowest Reach Posts



Smart Controllers
💧 Take Charge with Smart Irrigation Controllers! 💧 Upgra... 61



Dig Alert
⚒️🚜 Planning to update your yard, or add a fence? ⚒️🚜 Don... 67



Calendar Contest
💧🎨 Only a few days left to submit student artwork for the... 68

3 Least Shared Posts



Emergency Preparedness
Get Ready, Be Ready! September is National Preparedness M... 0



Water at Night
💧 Water Wisely During the High Temperatures! 💧 With temp... 0



Blood Drive
Join us September 11, 2024 as we commemorate 9/11 with a ... 0

Likes By Country

1. United States of America *(1,209 likes)*
2. Mexico *(12 likes)*
3. France *(4 likes)*
4. Canada *(2 likes)*
5. Bangladesh *(1 like)*

Likes By City

1. Desert Hot Springs, CA *(558 likes)*
2. Indio, CA *(71 likes)*
3. Cathedral City, CA *(49 likes)*
4. Palm Springs, CA *(43 likes)*
5. La Quinta, CA *(43 likes)*

Facebook Post Metrics (September 1 - 30, 2024)

Date	Format	Post	Labels	Reach	Reactions	Comments	Shares	Clicks	Video Views
September 30, 2024 3:45 PM PDT	Image	 Drink Tap Water 🔆🍁Somebody forgot to tell the weather that it's officially fall! 🍁🔆 While the heat persists, stay hydrated with our award-winning tap water. MSWD's water meets or exceeds all drinking water quality...	Customer Service	69	6	0	0	0	0
September 29, 2024 10:31 AM PDT	Video	 National Coffee Day 💧☕Today is National Coffee Day! Did you know it takes 132 liters (35 gallons) of water to produce just one cup of coffee? Across the U.S., coffee is a staple in daily routines, with over 400 milli...	Event	75	10	1	1	1	36
September 27, 2024 3:06 PM PDT	Video	 🎉 In Case You Missed It! 🎉 We're excited to share a major milestone for Mission Springs Water District! Today, we celebrated the completion of the Nancy Wright Regional Water Reclamation Facility ...		87	17	1	2	18	97

Date	Format	Post	Labels	Reach	Reactions	Comments	Shares	Click	
September 27, 2024 2:23 PM PDT	Image	 Ribbon Cutting 9/27/2024: Nancy Wright Regional Water Reclamation Facility 📰News Release: MSWD Celebrates New Era of Groundwater Protection 💧 Mission Springs Water District celebrated a major milestone in sustainable water management today, marking the completion of the ...	News Releases	85	10	1	0	16	0
September 26, 2024 12:02 PM PDT	Image	 Calendar Contest 💧🎨 Only a few days left to submit student artwork for the 2025 annual MSWD calendar drawing contest! MSWD is accepting entries into a special calendar drawing contest taking place now through Oct...	Event	68	6	0	0	0	0
September 25, 2024 5:05 PM PDT	Video	 🌊🚨 Missed the 9/25 Water Talk? We've got you covered! 🚨🌊 Catch the latest video featuring Jennifer Ramirez from the Riverside County Office of Emergency Management! Jennifer shares vital emergency...		99	9	0	0	9	81

260

Date	Format	Post	Labels	Reach	Reactions	Comments	Shares	Click	
September 25, 2024 4:00 PM PDT	Image	 New Service Line Prep 🚧💧Worker Wednesday Spotlight 💧🚧 Shout out to our amazing Construction and Maintenance crew! They were hard at work prepping to install a new line. Their dedication and expertise keep everything ru...	Worker Wed	102	7	0	0	7	0
September 24, 2024 11:51 AM PDT	Image	 Water Talks September is National Preparedness Month, and to wrap up the month MSWD is hosting a Water Talk tomorrow at the Desert Hot Springs Library from 5 pm -6 pm. Join us at this FREE and informative ev...	Event	153	9	0	2	0	0
September 23, 2024 3:49 PM PDT	Image	 Water Matters Newsletter 💧Check out our September Water Matters newsletter, and see what we have been up to this month! 💧 Our September Water Matters newsletter features information about Water Quality- Protecting our Gro...	News Releases	83	5	0	0	3	0

Date	Format	Post	Labels	Reach	Reactions	Comments	Shares	Click	
September 21, 2024 1:54 PM PDT	Image	 Health Summit MSWD was honored to participate in Desert Healthcare District's Coachella Valley Environmental Health Summit this morning. MSWD Assistant General Manager Marion Champion sat on the panel discussion...	Conservation/Rebates	126	9	0	0	9	0
September 20, 2024 2:46 PM PDT	Image	 Smart Controllers 💧 Take Charge with Smart Irrigation Controllers! 💧 Upgrade your irrigation system with a weather-based smart controller that includes rain shut-off features. As the weather starts to cool, it's th...	Conservation/Rebates	61	4	0	0	0	0
September 19, 2024 1:49 PM PDT	Image	 Fall Interns 🌿Growing Our Own!🌿We are excited to introduce our Fall Interns from the Desert Hot Springs High School REAL Academy. MSWD proudly welcomes, Diego who is interning in our Water Production Departme...	New Hire / Jobs	241	15	2	1	45	0

Date	Format	Post	Labels	Reach	Reactions	Comments	Shares	Click	
September 18, 2024 6:14 PM PDT	Image	 Solar Agreement News Release: MSWD Approves Power Purchase Agreement to Generate 4 MW of Renewable Solar Energy Across Seven Sites During its regularly scheduled Board of Directors meeting this week, the Mission ...	News Releases	95	6	0	0	0	0
September 17, 2024 5:20 PM PDT	Image	 September Calendar Winner Joziah from Julius Corsini Elementary School reminds us how precious our water supply is, and to conserve water every day. 💧 5 Simple Tips for Saving Water at Home 💧 Fix Leaks ASAP: A small dri...	Conservation/Rebates	102	9	0	0	1	0
September 16, 2024 1:56 PM PDT	Video	 Dig Alert ⚒️🚜 Planning to update your yard, or add a fence? ⚒️🚜 Don't start working until you contact Dig Alert 811, or your project might turn into a big mess! Buried utilities can exist just about anywhere...	Customer Service	67	7	0	1	1	38

Date	Format	Post	Labels	Reach	Reactions	Comments	Shares	Click	
September 13, 2024 1:08 PM PDT	Image	 Help 2 Others 💧Need bill payment assistance? 💧Mission Springs Water District worked with the Inland SoCal United Way to establish a fund specifically to help low-income customers pay their water bills, Help2Other...	Customer Service	91	5	0	0	1	0
September 12, 2024 3:40 PM PDT	Image	 SDLF Awards At the California Special District Association Annual Conference this week, Mission Springs Water District received the District of Distinction and District Transparency Certificate of Excellence f...	News Releases	207	27	5	1	51	0
September 11, 2024 11:56 AM PDT	Image	 Post 36723741 We are grateful for the members of the community and MSWD staff that joined us today to commemorate 9/11 with a meaningful act of kindness, giving the precious gift of blood to save lives. We will ...		116	12	1	0	26	0

Date	Format	Post	Labels	Reach	Reactions	Comments	Shares	Click	
September 10, 2024 2:47 PM PDT	Image	 Water Talk Promo Join us September 25th from 5-6 pm. for an engaging, and informative talk about Emergency Preparedness, and the importance of having a plan in place. There is no better time to prepare than Emergen...	Event	161	9	0	2	2	0
September 09, 2024 2:04 PM PDT	Image	 Blood Drive Join us September 11, 2024 as we commemorate 9/11 with a meaningful act of kindness! Sign up now for the MSWD LifeStream Blood Drive on September 11th and help save lives. Let's turn a day of trage...	Event	91	4	1	0	3	0
September 06, 2024 2:07 PM PDT	Image	 Fix Leaks - Toilets 🚽💧 Is your toilet constantly running or leaking? Don't let it drain your wallet or waste water! Here's a quick fix: 💧Check the Flapper: The flapper might be worn out or misaligned. Replace it if ...	Conservation/Rebates	151	6	0	1	0	0

Date	Format	Post	Labels	Reach	Reactions	Comments	Shares	Click	
September 05, 2024 3:15 PM PDT	Image	 Water at Night 💧 Water Wisely During the High Temperatures! 💧 With temperatures continuing to soar, it's important to conserve water while keeping up your yards. Here's a tip: Water your lawn at night! Why? Le...	Conservation/Rebates	90	5	0	0	0	0
September 04, 2024 4:44 PM PDT	Image	 Protect Groundwater Day 🌍💧 Happy Groundwater Protection Day! 💧🌍 Did you know that groundwater supplies nearly half of the world's drinking water? Protecting this hidden resource is critical for our health, ecosystems, an...	Conservation/Rebates	179	12	1	2	19	0
September 03, 2024 12:33 PM PDT	Image	 Emergency Preparedness Get Ready, Be Ready! September is National Preparedness Month! 1️⃣ Emergency Plans: Create and discuss a family emergency plan. Know where to go and how to communicate during a crisis. Don't forg...	Event	93	4	0	0	0	0

Date	Format	Post	Labels	Reach	Reactions	Comments	Shares	Click	
September 02, 2024 7:01 AM PDT	Image	 Labor Day Closed 💧Happy Labor Day! 💧To honor all our employees, the MSWD offices will be closed today; however, we are still here for you 24/7/365 in case of an emergency! Call 760-329-6448 for assistance. #MSWD #...	Customer Service	120	9	0	1	5	0
			Total	2,812	222	13	14	217	252
			Average	112.5	8.9	0.5	0.6	8.7	10.1

Twitter Account Overview (September 1 - 30, 2024)

Tweets Published	Total Likes	Total Retweets	Total Followers	Following
23	2	0	107	99
+1 | 4.5%				

3 Most Retweeted Posts



Labor Day Closed
💧Happy Labor Day! 💧To honor all our employees, the MSWD offices will be closed today; however, we are still here for ... — 0



Emergency Preparedness
Get Ready, Be Ready! September is National Preparedness Month!
Emergency Plans: Create and discuss a family emergenc... — 0



Protect Groundwater Day
🌍💧 Happy Groundwater Protection Day! 💧🌍 With the opening of the new Nancy Wright Regional Water Reclamation Facility,... — 0

3 Most Liked Posts



Protect Groundwater Day
🌍💧 Happy Groundwater Protection Day! 💧🌍 With the opening of the new Nancy Wright Regional Water Reclamation Facility,... — 1



Solar Agreement
MSWD Board Approves Power Purchase Agreement to Generate 4 MW of Renewable Solar Energy Across Seven Sites. MSWD rema... — 1



Drink Tap Water
🔆🍁Somebody forgot to tell the weather that it's officially fall! 🍁🔆 Stay hydrated with our award-winning tap water. F... — 0

3 Least Retweeted Posts



Drink Tap Water
🔆🍁Somebody forgot to tell the weather that it's officially fall! 🍁🔆 Stay hydrated with our award-winning tap water. F... 0



National Coffee Day
💧☕Today is National Coffee Day! Did you know it takes 132 liters (35 gallons) of water to produce just one cup of co... 0



Ribbon Cutting 9/27/2024: Nancy Wright Regional Water Reclamation Facility
📰News Release💧 MSWD celebrated a milestone in sustainable water management today, marking the completion of the new N... 0

3 Least Liked Posts



Labor Day Closed
💧Happy Labor Day! 💧To honor all our employees, the MSWD offices will be closed today; however, we are still here for ... 0



Emergency Preparedness
Get Ready, Be Ready! September is National Preparedness Month!
Emergency Plans: Create and discuss a family emergenc... 0



Water at Night
💧 Water Wisely During the High Temperatures! 💧Here's a tip: Water your lawn at night! Why? Less evaporation – More wa... 0

Twitter Post Metrics (September 1 - 30, 2024)

Date	Format	Post	Labels	Retweets	Likes
September 30, 2024 3:45 PM PDT	Image	 Drink Tap Water 🔆🍁Somebody forgot to tell the weather that it's officially fall! 🍁🔆 Stay hydrated with our award-winning tap water. For more about our water quality, check out MSWD's 2023 water quality report: htt...	Customer Service	0	0
September 29, 2024 10:31 AM PDT	Video	 National Coffee Day 💧☕Today is National Coffee Day! Did you know it takes 132 liters (35 gallons) of water to produce just one cup of coffee? Across the U.S., coffee is a staple in daily routines, with over 400 milli...	Event	0	0

Date	Format	Post	Labels	Retweets	
September 27, 2024 2:23 PM PDT	Image	 Ribbon Cutting 9/27/2024: Nancy Wright Regional Water Reclamation Facility 📰News Release 💧 MSWD celebrated a milestone in sustainable water management today, marking the completion of the new Nancy Wright Regional Water Reclamation Facility. Joined by officials, business l...	News Releases	0	0
September 26, 2024 12:04 PM PDT	Image	 Calendar Contest 💧🎨 Only a few days left to submit student artwork for the 2025 annual MSWD calendar drawing contest! MSWD is accepting entries now through October 2, 2024. For more information or to download an e...	Event	0	0
September 25, 2024 4:02 PM PDT	Image	 New Service Line Prep 🚧 💧Worker Wednesday Spotlight 💧🚧 Shout out to our amazing Construction and Maintenance crew! They were hard at work prepping to install a new line. Their dedication and expertise keep everything ru...	Worker Wed	0	0

Date	Format	Post	Labels	Retweets	
September 24, 2024 11:51 AM PDT	Image	 Water Talks September is National Preparedness Month, and to wrap up the month MSWD is hosting a Water Talk tomorrow at the Desert Hot Springs Library from 5 pm -6 pm. Join us at this FREE and informative even...	Event	0	0
September 23, 2024 3:49 PM PDT	Image	 Water Matters Newsletter 💧Don't forget to check out our September Water Matters newsletter, and see what we have been up to this month! 💧 https://t.co/4zQAY1y8Zi #MSWDcares #WaterMatters #MSWDnews #WaterConservation https:/...	News Releases	0	0
September 21, 2024 1:54 PM PDT	Image	 Health Summit MSWD participated in Desert Healthcare District's Coachella Valley Environmental Health Summit. MSWD Assistant General Manager Marion Champion, sat on the panel discussion about Public Utilities fo...	Conservation/Rebates	0	0

Date	Format	Post	Labels	Retweets	
September 20, 2024 2:46 PM PDT	Image	 Smart Controllers 💧 Upgrade your irrigation system with a weather-based smart controller that includes rain shut-off features.💧As the weather starts to cool, it's the perfect time to adjust your watering schedule. M...	Conservation/Rebates	0	0
September 19, 2024 1:49 PM PDT	Image	 Fall Interns 🌿Growing Our Own!🌿We are excited to introduce our Fall Interns from the Desert Hot Springs High School REAL Academy. MSWD proudly welcomes, Diego, Emmanuel, Fabiola, and Nathan. Yesterday, they met...	New Hire / Jobs	0	0
September 18, 2024 6:14 PM PDT	Image	 Solar Agreement MSWD Board Approves Power Purchase Agreement to Generate 4 MW of Renewable Solar Energy Across Seven Sites. MSWD remains committed to pursuing innovative energy solutions that benefit both the dist...	News Releases	0	1

Date	Format	Post	Labels	Retweets	
September 17, 2024 5:20 PM PDT	Image	 September Calendar Winner Joziah from Julius Corsini Elementary School reminds us to conserve water. One tip is to install Low-Flow Fixtures: Low-flow showerheads and faucets use less water, you can request a free conservat...	Conservation/Rebates	0	0
September 16, 2024 2:56 PM PDT	Video	 Dig Alert ⚒️🚜 Planning to update your yard, or add a fence? ⚒️🚜 Don't start working until you contact Dig Alert 811, or your project might turn into a big mess! This is a 100% free service, and more importan...	Customer Service	0	0
September 13, 2024 1:08 PM PDT	Image	 Help 2 Others 💧Need bill payment assistance? 💧To apply or for more information, visit https://t.co/RMkHdDAROM If you need a payment extension or payment plan, call MSWD customer service at 760-329-6448 or email ...	Customer Service	0	0

Date	Format	Post	Labels	Retweets	
September 12, 2024 3:40 PM PDT	Image	 SDLF Awards At the CSDA Annual Conference this week, MSWD received the District of Distinction and District Transparency Certificate of Excellence from the Special District Leadership Foundation (SDLF) in reco...	News Releases	0	0
September 11, 2024 11:57 AM PDT	Image	 Post 36723741 We are grateful for the members of the community and MSWD staff that joined us today to commemorate 9/11 with a meaningful act of kindness, giving the precious gift of blood to save lives. We will ...		0	0
September 10, 2024 2:47 PM PDT	Image	 Water Talk Promo Join us for an engaging, and informative talk about Emergency Preparedness, and the importance of having a plan in place. We are honored to host speaker, Jennifer Ramirez who is an Emergency Servic...	Event	0	0

Date	Format	Post	Labels	Retweets	
September 09, 2024 2:04 PM PDT	Image	 Blood Drive Join us September 11, 2024 as we commemorate 9/11 with a meaningful act of kindness! Sign up now for the MSWD LifeStream Blood Drive on September 11th and help save lives. Scan the QR code, call 80...	Event	0	0
September 06, 2024 2:07 PM PDT	Image	 Fix Leaks - Toilets 🚽💧 Is your toilet constantly running or leaking? Don't let it drain your wallet or waste water! For tips on finding leaks, resources, and more leak information visit https://t.co/sQAAVeQXYP #HomeMa...	Conservation/Rebates	0	0
September 05, 2024 3:15 PM PDT	Image	 Water at Night 💧 Water Wisely During the High Temperatures! 💧 Here's a tip: Water your lawn at night! Why? Less evaporation – More water soaks into the soil when it's cooler. For more water conservation tips go t...	Conservation/Rebates	0	0

Date	Format	Post	Labels	Retweets	
September 04, 2024 4:44 PM PDT	Image	 Protect Groundwater Day 🌍💧 Happy Groundwater Protection Day! 💧🌍 With the opening of the new Nancy Wright Regional Water Reclamation Facility, MSWD is taking more steps to protect our local groundwater. Together, we can ke...	Conservation/Rebates	0	1
September 03, 2024 12:33 PM PDT	Image	 Emergency Preparedness Get Ready, Be Ready! September is National Preparedness Month! Emergency Plans: Create and discuss a family emergency plan including pets. Know where to go and how to communicate during a crisis. ...	Event	0	0
September 02, 2024 7:07 AM PDT	Image	 Labor Day Closed 💧Happy Labor Day! 💧To honor all our employees, the MSWD offices will be closed today; however, we are still here for you 24/7/365 in case of an emergency! Call 760-329-6448 for assistance. #MSWD #...	Customer Service	0	0
			Total	0	2

Date	Format	Post	Labels	Retweets	
			Average	0.0	0.1

Instagram Account Overview (September 1 - 30, 2024)

Posts Published	Total Followers	New Followers	Impressions	Reach	Profile Views
23	365	9	18,271	12,954	129
+1 | 4.5%	+5 | 1.4%	-9 | -50.0%	+5,714 | 45.5%	+4,277 | 49.3%	-31 | -19.4%

3 Most Liked Posts



Fall Interns
🌿Growing Our Own!🌿We are excited to introduce our Fall Interns from the Desert Hot Springs High School REAL Academy. ... — 21



Health Summit
MSWD was honored to participate in Desert Healthcare District’s Coachella Valley Environmental Health Summit this mor... — 19



SDLF Awards
At the California Special District Association Annual Conference this week, Mission Springs Water District received t... — 18

3 Most Commented Posts



National Coffee Day
💧☕Today is National Coffee Day! Did you know it takes 132 liters (35 gallons) of water to produce just one cup of co... — 1



Protect Groundwater Day
🌍💧 Happy Groundwater Protection Day! 💧🌍
Did you know that groundwater supplies nearly half of the world's drinking w... — 1



New Service Line Prep
🚧💧Worker Wednesday Spotlight 💧🚧
Shout out to our amazing Construction and Maintenance crew! They were hard at work p... — 1

3 Least Liked Posts



Emergency Preparedness
Get Ready, Be Ready! September is National Preparedness Month!
1️⃣ Emergency Plans: Create and discuss a family eme... 3



Blood Drive
Join us September 11, 2024 as we commemorate 9/11 with a meaningful act of kindness! Sign up now for the MSWD LifeStr... 3



September Calendar Winner
Joziah from Julius Corsini Elementary School reminds us how precious our water supply is, and to conserve water every... 3

3 Least Commented Posts



Labor Day Closed
💧Happy Labor Day! 💧To honor all our employees, the MSWD offices will be closed today; however, we are still here for ... 0



Emergency Preparedness
Get Ready, Be Ready! September is National Preparedness Month!
1️⃣ Emergency Plans: Create and discuss a family eme... 0



Water at Night
💧 Water Wisely During the High Temperatures! 💧
With temperatures continuing to soar, it's important to conserve wate... 0

Instagram Story Metrics (September 1 - 30, 2024)

Date	Story	Labels	Exits	Impressions	Reach	Replies	Taps Forward	Taps Back
September 30, 2024 4:22 PM PDT	 Drink Tap Water	Customer Service	8	32	32	0	18	-
September 29, 2024 10:31 AM PDT	 National Coffee Day	Event	3	24	24	0	19	-
September 26, 2024 12:04 PM PDT	Calendar Contest	Event	9	30	30	0	17	1
September 20, 2024 2:46 PM PDT	Smart Controllers	Conservation/Rebates	7	25	25	0	14	-
September 18, 2024 6:20 PM PDT	Solar Agreement	News Releases	4	21	21	0	21	-
September 17, 2024 5:22 PM PDT	September Calendar Winner	Conservation/Rebates	9	32	31	0	18	-
September 16, 2024 2:56 PM PDT	Dig Alert	Customer Service	9	25	25	0	12	-
September 13, 2024 1:08 PM PDT	Help 2 Others	Customer Service	3	19	19	0	10	-
September 12, 2024 3:42 PM PDT	SDLF Awards	News Releases	-	19	17	0	13	-

Date	Story	Labels	Exits	Impressions	Reach	Replies	Taps Forward	
September 10, 2024 2:48 PM PDT	Water Talk Promo	Event	4	30	30	0	19	1
September 09, 2024 2:04 PM PDT	Blood Drive	Event	5	29	29	1	22	-
September 06, 2024 2:07 PM PDT	Fix Leaks - Toilets	Conservation/Rebates	8	33	31	0	16	-
September 05, 2024 3:18 PM PDT	Water at Night	Conservation/Rebates	7	18	18	0	11	-
September 04, 2024 4:44 PM PDT	Protect Groundwater Day	Conservation/Rebates	6	21	21	0	11	-
September 03, 2024 12:33 PM PDT	Emergency Preparedness	Event	5	32	32	0	21	1
September 02, 2024 7:08 AM PDT	Labor Day Closed	Customer Service	9	39	39	0	25	-

Instagram Post Metrics (September 1 - 30, 2024)

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	Video Views
September 30, 2024 3:45 PM PDT	Image	 Drink Tap Water 🔆🍁Somebody forgot to tell the weather that it's officially fall! 🍁🔆 While the heat persists, stay hydrated with our award-winning tap water. MSWD's water meets or exceeds all drinking water quality...	Customer Service	3	0	13	13	3	23.08%	0	
September 29, 2024 10:31 AM PDT	Video	 National Coffee Day 💧☕Today is National Coffee Day! Did you know it takes 132 liters (35 gallons) of water to produce just one cup of coffee? Across the U.S., coffee is a staple in daily routines, with over 400 milli...	Event	5	1		18	6	33.33%	0	

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves
September 27, 2024 2:23 PM PDT	Image	 Ribbon Cutting 9/27/2024: Nancy Wright Regional Water Reclamation Facility 📰News Release: 💧 MSWD celebrated a major milestone in sustainable water management today, marking the completion of the new Nancy Wright Regional Water Reclamation Facility. Joined by local and stat...	News Releases	14	0	111	99	14	14.14%	0
September 26, 2024 12:04 PM PDT	Image	 Calendar Contest 💧🎨 Only a few days left to submit student artwork for the 2025 annual MSWD calendar drawing contest! MSWD is accepting entries into a special calendar drawing contest taking place now through Oct...	Event	4	0	38	32	4	12.5%	0
September 25, 2024 4:03 PM PDT	Image	 New Service Line Prep 🚧 💧Worker Wednesday Spotlight 💧🚧 Shout out to our amazing Construction and Maintenance crew! They were hard at work prepping to install a new line. Their dedication and expertise keep everything ru...	Worker Wed	13	1	266	234	15	6.41%	1

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves
September 24, 2024 11:51 AM PDT	Image	 Water Talks September is National Preparedness Month, and to wrap up the month MSWD is hosting a Water Talk tomorrow at the Desert Hot Springs Library from 5 pm -6 pm. Join us at this FREE and informative ev...	Event	5	0	44	39	5	12.82%	0
September 23, 2024 3:49 PM PDT	Image	 Water Matters Newsletter 💧Don't forget to check out our September Water Matters newsletter, and see what we have been up to this month! 💧 Our September Water Matters newsletter features information about Water Quality- Pr...	News Releases	6	0	45	40	6	15.0%	0
September 21, 2024 1:54 PM PDT	Image	 Health Summit MSWD was honored to participate in Desert Healthcare District's Coachella Valley Environmental Health Summit this morning. MSWD Assistant General Manager Marion Champion sat on the panel discussion...	Conservation/Reba···	19	0	89	79	19	24.05%	0

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves
September 20, 2024 2:46 PM PDT	Image	 Smart Controllers 💧 Take Charge with Smart Irrigation Controllers! 💧 Upgrade your irrigation system with a weather-based smart controller that includes rain shut-off features. As the weather starts to cool, it's th...	Conservation/Reba···	3	0	37	32	3	9.38%	0
September 19, 2024 1:49 PM PDT	Image	 Fall Interns 🌿Growing Our Own!🌿We are excited to introduce our Fall Interns from the Desert Hot Springs High School REAL Academy. MSWD proudly welcomes, Diego who is interning in our Water Production Departme...	New Hire / Jobs	21	0	102	90	21	23.33%	0
September 18, 2024 6:14 PM PDT	Image	 Solar Agreement News Release: MSWD Approves Power Purchase Agreement to Generate 4 MW of Renewable Solar Energy During its regularly scheduled Board of Directors meeting this week, the MSWD Board authorized Gene...	News Releases	4	0	48	41	4	9.76%	0

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves
September 17, 2024 5:20 PM PDT	Image	 September Calendar Winner Joziah from Julius Corsini Elementary School reminds us how precious our water supply is, and to conserve water every day. 💧 5 Simple Tips for Saving Water at Home 💧 Fix Leaks ASAP: A small dri...	Conservation/Reba···	3	0	40	35	3	8.57%	0
September 16, 2024 2:56 PM PDT	Video	 Dig Alert ⚒️🚜 Planning to update your yard, or add a fence? ⚒️🚜 Don't start working until you contact Dig Alert 811, or your project might turn into a big mess! Buried utilities can exist just about anywhere...	Customer Service	5	0		35	5	14.29%	0
September 13, 2024 1:08 PM PDT	Image	 Help 2 Others 💧Need bill payment assistance?💧Mission Springs Water District worked with the Inland SoCal United Way to establish a fund specifically to help low-income customers pay their water bills, Help2Other...	Customer Service	4	0	36	31	4	12.9%	0

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves
September 12, 2024 3:40 PM PDT	Image	 SDLF Awards At the California Special District Association Annual Conference this week, Mission Springs Water District received the District of Distinction and District Transparency Certificate of Excellence f...	News Releases	18	0	72	65	18	27.69%	0
September 11, 2024 11:57 AM PDT	Image	 Post 36723741 We are grateful for the members of the community and MSWD staff that joined us today to commemorate 9/11 with a meaningful act of kindness, giving the precious gift of blood to save lives. We will ...		10	0	67	59	10	16.95%	0
September 10, 2024 2:47 PM PDT	Image	 Water Talk Promo Join us September 25th from 5-6 pm. for an engaging, and informative talk about Emergency Preparedness, and the importance of having a plan in place. There is no better time to prepare than Emergen...	Event	7	0	52	47	7	14.89%	0

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves
September 09, 2024 2:04 PM PDT	Image	 Blood Drive Join us September 11, 2024 as we commemorate 9/11 with a meaningful act of kindness! Sign up now for the MSWD LifeStream Blood Drive on September 11th and help save lives. Let's turn a day of trage...	Event	3	0	97	92	3	3.26%	0
September 06, 2024 2:07 PM PDT	Image	 Fix Leaks - Toilets 🚽💧 Is your toilet constantly running or leaking? Don't let it drain your wallet or waste water! Here's a quick fix: 💧Check the Flapper: The flapper might be worn out or misaligned. Replace it if ...	Conservation/Reba···	5	0	29	27	5	18.52%	0
September 05, 2024 3:16 PM PDT	Image	 Water at Night 💧 Water Wisely During the High Temperatures! 💧 With temperatures continuing to soar, it's important to conserve water while keeping up your yards. Here's a tip: Water your lawn at night! Why? Le...	Conservation/Reba···	4	0	39	37	4	10.81%	0

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves
September 04, 2024 4:44 PM PDT	Image	 Protect Groundwater Day 🌍💧 Happy Groundwater Protection Day! 💧🌍 Did you know that groundwater supplies nearly half of the world's drinking water? Protecting this hidden resource is critical for our health, ecosystems, an...	Conservation/Reba···	7	1	51	45	8	17.78%	0
September 03, 2024 12:33 PM PDT	Image	 Emergency Preparedness Get Ready, Be Ready! September is National Preparedness Month! 1️⃣ Emergency Plans: Create and discuss a family emergency plan. Know where to go and how to communicate during a crisis. Don't forg...	Event	3	0	35	30	3	10.0%	0
September 02, 2024 7:08 AM PDT	Image	 Labor Day Closed 💧Happy Labor Day! 💧To honor all our employees, the MSWD offices will be closed today; however, we are still here for you 24/7/365 in case of an emergency! Call 760-329-6448 for assistance. #MSWD #...	Customer Service	5	0	32	28	5	17.86%	0
			Total	171	3	1,343	1,248	175		1

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	
			Average	7.4	0.1	64.0	54.3	7.6	14.02%	0.0	

LinkedIn Account Overview (September 1 - 30, 2024)

Posts Published	Likes	Views	Followers
7	69	48	359
+5 | 250.0%	+46 | 200.0%	+27 | 128.6%	+12 | 3.5%

Comments	Impressions	Clicks	Engagement Rate
7	2,043	121	8.18%
+7	+845 | 70.5%	+19 | 18.6%	+0.0 | 2.3%

3 Most Engaging Posts



SDLF Awards
At the California Special District Association Annual Conference this week, Mission Springs Water District received t... 12.2%



Ribbon Cutting 9/27/2024: Nancy Wright Regional Water Reclamation Facility 11.85%
📰News Release: MSWD Celebrates New Era of Groundwater Protection 💧
Mission Springs Water District celebrated a major...



Fall Interns
🌿Growing Our Own!🌿We are excited to introduce our Fall Interns from the Desert Hot Springs High School REAL Academy. 11.33%
...

3 Most Shared Posts



Protect Groundwater Day
🌍💧 Happy Groundwater Protection Day! 💧🌍 1
Did you know that groundwater supplies nearly half of the world's drinking w...



Water Talk Promo
Join us September 25th from 5-6 pm. for an engaging, and informative talk about Emergency Preparedness, and the impor... 1



Solar Agreement
News Release: During its regularly scheduled Board of Directors meeting this week, the Mission Springs Water District... 1

3 Least Engaging Posts



Water Talk Promo
Join us September 25th from 5-6 pm. for an engaging, and informative talk about Emergency Preparedness, and the impor... 4.76%



Solar Agreement
News Release: During its regularly scheduled Board of Directors meeting this week, the Mission Springs Water District... 7.97%



Protect Groundwater Day
🌍💧 Happy Groundwater Protection Day! 💧🌍 8.14%
Did you know that groundwater supplies nearly half of the world's drinking w...

3 Least Shared Posts



Ribbon Cutting 9/27/2024: Nancy Wright Regional Water Reclamation Facility 0
📰News Release: MSWD Celebrates New Era of Groundwater Protection 💧
Mission Springs Water District celebrated a major...



Health Summit
MSWD was honored to participate in Desert Healthcare District's Coachella Valley Environmental Health Summit this mor... 0



SDLF Awards
At the California Special District Association Annual Conference this week, Mission Springs Water District received t... 0

LinkedIn Post Metrics (September 1 - 30, 2024)

Date	Format	Post	Labels	Shares	Clicks	Engagement Rate	Reactions	Impressions	Comments
September 27, 2024 2:23 PM PDT	Image	 Ribbon Cutting 9/27/2024: Nancy Wright Regional Water Reclamation Facility 📰News Release: MSWD Celebrates New Era of Groundwater Protection 💧 Mission Springs Water District celebrated a major milestone in sustainable water management today, marking the completion of the ...	News Releases	0	44	11.85%	20	557	2
September 21, 2024 1:54 PM PDT	Image	 Health Summit MSWD was honored to participate in Desert Healthcare District's Coachella Valley Environmental Health Summit this morning. MSWD Assistant General Manager Marion Champion sat on the panel discussion...	Conservation/Rebates	0	11	10.78%	7	167	0

Date	Format	Post	Labels	Shares	Clicks	Engagement Rate	Reactions	Impressions
September 19, 2024 1:49 PM PDT	Image	 Fall Interns 🌿Growing Our Own!🌿We are excited to introduce our Fall Interns from the Desert Hot Springs High School REAL Academy. MSWD proudly welcomes, Diego who is interning in our Water Production Departme...	New Hire / Jobs	1	14	11.33%	7	203
September 18, 2024 6:14 PM PDT	Image	 Solar Agreement News Release: During its regularly scheduled Board of Directors meeting this week, the Mission Springs Water District Board of Directors authorized General Manager Brian Macy to negotiate and execu...	News Releases	1	12	7.97%	6	251
September 12, 2024 3:40 PM PDT	Image	 SDLF Awards At the California Special District Association Annual Conference this week, Mission Springs Water District received the District of Distinction and District Transparency Certificate of Excellence f...	News Releases	0	17	12.2%	11	246

Date	Format	Post	Labels	Shares	Clicks	Engagement Rate	Reactions	Impressions	Item 20.
September 10, 2024 2:47 PM PDT	Image	 Water Talk Promo Join us September 25th from 5-6 pm. for an engaging, and informative talk about Emergency Preparedness, and the importance of having a plan in place. There is no better time to prepare than Emergen...	Event	1	4	4.76%	3	168	0
September 04, 2024 4:59 PM PDT	Image	 Protect Groundwater Day 🌍💧 Happy Groundwater Protection Day! 💧🌍 Did you know that groundwater supplies nearly half of the world's drinking water? Protecting this hidden resource is critical for our health, ecosystems, an...	Conservation/Rebates	1	12	8.14%	12	307	0
			Total	4	114		66	1,899	6
			Average	0.6	16.3	9.58%	9.4	271.3	0.9