BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION AGENDA

Thursday, December 11, 2025 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT WILL HOLD ITS REGULAR MEETING(S) ON THE DATE LISTED ABOVE. THE BOARD WILL MEET IN PERSON AT 66575 SECOND STREET, DESERT HOT SPRINGS.

THE PUBLIC IS PERMITTED TO ATTEND THIS MEETING IN PERSON OR VIRTUALLY USING THE ZOOM LINK BELOW.

JOIN ZOOM MEETING:

https://us02web.zoom.us/j/8220655340?from=addon

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ANNOUNCEMENT AND VERIFICATION OF REMOTE MEETING PARTICIPATION PURSUANT TO AB 2449 OR GC 54953(b)**
4. **PLEDGE OF ALLEGIANCE**
5. **RULES OF PROCEDURE**
6. **PUBLIC INPUT**
   This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. ***Please limit comments to three (3) minutes or less.*** *State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

PRESENTATION

7. **2026 MSWD CONSERVATION AND GROUNDWATER PROTECTION CALENDAR CONTEST WINNERS**

EMPLOYEE RECOGNITION

8. HUMAN RESOURCES REPORT

ACTION ITEMS

9. PUBLIC HEARING ~ ORDINANCE 2025-03 AMENDING SEWER SERVICE RULES AND REGULATIONS, ARTICLE VII, GREASE/SAND INTERCEPTORS AND ARTICLE XI ENFORCEMENT
It is recommended to conduct a public hearing and adopt Ordinance No. 2025-03, Amending Ordinance 2008-02, Establishing Rules and Regulations for Sewer Service, Article VII, Grease/Sand Interceptors and Article XI, Enforcement.

10. AWARD OF CONTRACT TO CA LOBBY FOR STATE ADVOCACY SERVICES
It is recommended to authorize the General Manager to execute a 12-month agreement with CA Lobby, LLC for advocacy services at a rate of $5000 per month, commencing January 1, 2026. The contract may be renewed for up to two additional years, with the total cost not to exceed $180,000.00.

11. APPROVE CHANGE ORDER NO. 1 WITH SOUTH WEST PUMP AND DRILLING, INC., FOR THE ON-CALL WELL AND BOOSTER MAINTENANCE AND REPAIR SERVICES CONTRACT AND CONTRACT AMENDMENT NO. 1 FOR KYLE GROUNDWATER, INC.
It is recommended to authorize the General Manager to approve Change Order No. 1 with South West Pump & Drilling, Inc. (SWPD) for the On-Call Well and Booster Maintenance and Repair Services contract to complete the Well 28 Rehabilitation Project. This change order increases the contract amount by $799,045.16 (including a 10% contingency), revising the total from $150,000 to $949,045.16, and amending the contract with Kyle Groundwater, Inc. (KGI) to provide hydrogeological support services for the Well 28 Rehabilitation Project. This amendment adds $71,800.30 (including a 10% contingency), revising the total from $21,387 to $93,187.30.

12. RESOLUTION 2025-21 ~ AMENDMENT OF THE CODIFIED MISSION SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS TITLE 3 - PERSONNEL
It is recommended that the Board approve Resolution 2025-21 amending the codified Mission Springs Water District (MSWD) Personnel Rules and Regulations, Title 3 - Personnel.

13. ANNUAL REPORT OF CAPACITY FEES AND RELATED CAPITAL EXPENDITURES
It is recommended that the Board of Directors accept the annual report of capacity fees and related expenditures as submitted.

14. ACCEPT AUDITED FINANCIAL STATEMENTS FOR YEAR ENDED JUNE 30, 2024
It is recommended that the audited financial statements be reviewed and accepted as presented by Rogers, Anderson, Malody & Scott, LLP (RAMS), District auditors for the year ended June 30, 2024.

15. ELECTION OF MSWD BOARD OFFICERS FOR 2026
It is recommended that a President and Vice President be nominated and elected for the 2026 year.

DISCUSSION ITEMS

16. ADMINISTRATION BUILDING UPDATE

17. GROUNDWATER PROTECTION PROGRAM UPDATE

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

18. APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

November 4, 2025 - Special Meeting Workshop Minutes
November 13, 2025 - Study Session Minutes
November 17, 2025 - Board Meeting Minutes

19. REGISTER OF DEMANDS

The register of demands totaling $2,447,543.44

20. 2026 BOARD OF DIRECTORS MEETING SCHEDULE

REPORTS

21. DIRECTOR'S REPORTS

22. GENERAL MANAGER'S REPORT

Included in this report are the following oral reports:
1. Finance Report
2. Public Affairs Report

COMMENTS

23. DIRECTOR COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

1. General Comments
2. Requests for Future Agenda Items
3. Requests for Future Meetings

CLOSED SESSION

24. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL INITIATION OF LITIGATION

pursuant to Government Code Section 54956.9(d)(4). Three potential cases.

25. REPORT ON ACTION TAKEN DURING CLOSED SESSION

26. ADJOURN

If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.

ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT WWW.MSWD.ORG/MEETINGS. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.

CERTIFICATION OF POSTING

I certify that on or before December 8, 2025, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



Dori Petee
Executive Assistant

AGENDA STAFF REPORT

MEETING NAME: **REGULAR BOARD MEETINGS**

MEETING DATE(S): **DECEMBER 11 & 15, 2025**

FROM: **ORIANA HOFFERT – HUMAN RESOURCES MANAGER**

FOR: ACTION ___ DIRECTION ____ INFORMATION __X__

HUMAN RESOURCES REPORT

PERSONNEL ACTIVITY FOR THE PERIOD NOVEMBER 1-30, 2025

NEW HIRES

Brad Adams	Chief Plant Operator
Matthew Zamora	Field Operations Technician I
Zachary Norman	Field Operations Technician I

ANNIVERSARIES

Amanda Lucas	Contract Analyst	9 Years

PROMOTIONS

Tim Owens	Lead Water Production Operator (previously Water Production Operator II)

CERTIFICATIONS/EDUCATIONAL ACCOMPLISHMENTS

Alex Acevedo	Water Distribution Operator Grade 4

AGENDA STAFF REPORT

MEETING NAME: **REGULAR BOARD MEETINGS**

MEETING DATE(S): **DECEMBER 11 & 15, 2025**

FROM: **ERIC WECK, P.E., ENGINEERING MANAGER**

FOR: ACTION _X___ DIRECTION ____ INFORMATION ____

PUBLIC HEARING – ORDINANCE AMENDMENT SEWER SERVICE RULES AND REGULATIONS, ARTICLE VII, GREASE/SAND INTERCEPTORS, AND ARTICLE XI, ENFORCEMENT

STAFF RECOMMENDATION

It is recommended to conduct a public hearing and adopt Ordinance No. 2025-03, Amending Ordinance 2008-02, Establishing Rules and Regulations for Sewer Service, Article VII, Grease/Sand Interceptors (FOG Program), and Article XI, Enforcement.

SUMMARY

Staff proposes amendments to Articles VII and XI of the Sewer Service Rules and Regulations, Ordinance No. 2008-02, to modernize program requirements and strengthen enforcement provisions. Updates to Article VII clarify standards for grease, sand, and lint interceptors, while revisions to Article XI, Sections 11.05 (Civil Penalties) and 11.06 (Termination of Service), refine civil penalties and termination procedures. Public hearing notices were published in The Desert Sun on October 31 and November 7, 2025, to receive comments and consider Board approval.

ANALYSIS

A recent audit of the District's FOG Program identified areas needing clarification to align with current practices. Updates to Article VII incorporate industry best practices to improve clarity and consistency for grease, sand, and lint interceptor requirements and enforcement. Revisions to Article XI, informed by regulatory review, customer feedback, and legal review, established a defined schedule of civil penalties, criteria for increases, and updated termination hearing procedures. Together, these amendments enhance regulatory compliance and protect the District's wastewater system.

FINANCIAL DATA		
Cost Associated with this action:		$0
Current FY cost:		$0
Future FY cost:		$0
Is it covered in current year budget:	YES ☒	NO ☐
Budget adjustment needed:	YES ☐	NO ☒
If yes, year needed:		NA
All previous contracts including dates, amounts and board approvals are attached or have been made available.		

FUNDING SOURCES	
Source of funds:	NA
BID/Job#	NA
Current BID/Job balance	NA
Balance remaining if approved:	NA

FISCAL IMPACT

There is no fiscal impact to the District by approving the amended Articles VII and XI of the Sewer Service Rules and Regulations Ordinance, Ordinance Number 2008-02.

ATTACHMENTS

Proof of Publication
Ordinance 2025-03
Amended Article VII – Grease/Sand/Lint Interceptors
Amended Article XI – Enforcement

Outlook

FW: Thank you for placing your order with us.

From Dori Petee <DPetee@mswd.org>
Date Wed 10/29/2025 10:38 AM
To Theresa Murphy <tmurphy@mswd.org>

Hi Theresa,

Below is the Ad Confirmation. Once the Affidavit is received, I will forward it your way.

Please provide me with a BID/JOB # to charge this to.

Best,

Dori Petee

From: Palm Springs Legals <legals@thedesertsun.com>
Sent: Wednesday, October 29, 2025 10:36 AM
To: Dori Petee <DPetee@mswd.org>
Subject: Thank you for placing your order with us.

THANK YOU for your ad submission!

This is your confirmation that your order has been submitted. Below are the details of your transaction. Please save this confirmation for your records.

We appreciate you using our online self-service ads portal, available 24/7. Please continue to visit Palm Springs Desert Sun's online Classifieds HERE to place your legal notices in the future.

Deadlines vary by publication, changes and/or cancellations may not be honored due to deadline restrictions.

Job Details

Order Number:**LYRK0398935**
Classification:
Govt Public Notices
Package:
General Package
Additional Options:
1 Affidavit $0.00
Base amount:
$387.66
Service fee:
$15.47
Cash/Check/ACH
Discount:
-$0.00
Total payment:
$403.13
As an incentive for customers, we provide a discount off the total order cost equal to the 3.99% service fee

Schedule for ad number LYRK03989350

Fri Oct 31, 2025
Palm Springs Desert Sun
All Zones

Fri Nov 7, 2025
Palm Springs Desert Sun
All Zones

if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and save! In no event are service fees refundable.
Payment Type:
visa

Account Details

Mission Springs Water Dist- LGL
66575 2Nd ST
Desert Hot Springs, CA 92240-3711
760-329-6448
DPetee@mswd.org
Mission Springs Water Dist- LG
Credit Card - visa **********5079

NOTICE OF PUBLIC HEARING

Mission Springs Water District

MISSION SPRINGS WATER DISTRICT ORDINANCE 2025-03 UPDATING RULES AND REGULATIONS FOR SEWER SERVICE ARTICLES VII AND XI

On Monday, November 17, 2025, at 3 p.m., Mission Springs Water District will hold a public hearing at its administrative building, 66575 Second Street, Desert Hot Springs, CA 92240, to consider adoption of Ordinance No. 2025-03, amending the District's Sewer Service Rules and Regulations by repealing and replacing Article VII (Grease/Sand Interceptors) and Article XI (Enforcement) adopted under Ordinance

No. 2008-02 and establis ing an updated Article VII: Grease/Sand/Lint Interceptors and Article XI: Enforcement.

The proposed ordinance updates and consolidates requirements for Article VII (Grease/Sand/Lint Interceptors) for pretreatment devices that protect the District's wastewater system from discharges of fats, oils, grease (FOG), sand, and lint. It establishes a comprehensive permit system requiring all facilities, including those previously granted waivers, to obtain a Sewer Interceptor Waste Discharge Permit, with defined procedures for applications, renewals, fees, and maintenance reporting. In addition, in Article XI: Enforcement, the proposed ordinance will amend the existing Ordinance No. 2024-01, specifically Article VI, titled 'Industrial Discharges', and will provide updated enforcement mechanisms and penalties for violations. Specifically, it introduces civil penalties

for intentional or negligent violations of the ordinance, permit conditions, cease and desist orders, prohibitions, effluent limitations, pretreatment or toxicity standards, or for creating a nuisance. Additionally, the ordinance allows the District to revoke wastewater discharge permits or terminate wastewater service to any facility if a violation causes or threatens to cause contamination, pollution, or a nuisance, following a hearing and recommendations from the Board of Directors.

Upon adoption, the ordinance will replace Article VII and Article XI of Ordinance No. 2008-02 and take effect as provided by law.

A copy of the proposed ordinance is available for review at the District office at 66575 Second Street, Desert Hot Springs, CA 92240.

October 31, November 7 2025
LYRK0398935

ORDINANCE 2025-03

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT AMENDING ORDINANCE NO. 2008-02

WHEREAS, the Mission Springs Water District (hereinafter "District") adopted Ordinance 2008-02 establishing Rules and Regulations for Sewer Service; and

WHEREAS, the District adopted Ordinance 2009-02 amending Sections 1.06, 3.01, 7.19, 8.04 and 9.02 of the Rules and Regulations for Sewer Service; and

WHEREAS, the District adopted Ordinance 2016-02 adding Section 10.14 to the Rules and Regulations for Sewer Service; and

WHEREAS, the District adopted Ordinance 2024-01 amending Article VI to the Rules and Regulations for Sewer Service;

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of Mission Springs Water District that Article VII: Grease/Sand/Lint Interceptors of Ordinance 2008-02 is amended as shown in Attachment A.

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of Mission Springs Water District that Article XI: Enforcement of Ordinance 2008-02 is amended as shown in Attachment B.

EFFECTIVE DATE. This ordinance shall take effect immediately upon adoption.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Board of Directors held on the 17th day of November 2025.

Ayes:
Noes:
Abstain:

ATTEST:

Ivan Sewell
President of Mission Springs Water District
and its Board of Directors

Brian Macy
Secretary of Mission Springs Water District
and its Board of Directors

Attachment A
Article VII: Grease/Sand/Lint Interceptors

Article VII: Grease/Sand/Lint Interceptors (6.02.070)

7.01 Objective - Improper maintenance of grease, sand and lint interceptors can violate the District's wastewater influent standards and cause significant harm to the District's wastewater collection and treatment systems. The purpose of this Section is to minimize District costs incurred for the maintenance of sewer lines, lift stations, and treatment plants by reducing the amounts of fats, oils, grease (FOG), sand and lint being discharged to the sewer system.

7.02 Scope - Includes any public or private establishment discharging wastewater containing fats, oil, grease, sand or lint where pretreatment is deemed necessary by the District. This Section ensures that all interceptors are properly maintained to protect District facilities and uphold water quality objectives.

7.03 Authority - The District's Ordinances, Rules, and Regulations as amended from time to time.

7.04 Qualified Facilities - When, in the judgment of the District, waste pretreatment is required, a property is deemed a Qualified Facility. The property owner/User shall install and maintain an approved grease, sand/oil, or lint interceptor in accordance with the 2022 California Plumbing Code (CPC) and all subsequent editions as applicable, at the property owner's/user's expense, subject to the District and local land use agency (City of Desert Hot Springs, City of Palm Springs or Riverside County) requirements.

Waste lines from sinks, drains, and other fixtures or equipment in facilities such as restaurants, cafés, lunch counters, cafeterias, bars, clubs, hotels, hospitals, sanitariums, factory and school kitchens, or any other establishment where grease may enter the sewer system in quantities that could cause blockages or interfere with treatment shall be connected to a grease interceptor.

Waste lines from car washes shall be connected to a sand/oil interceptor to protect the collection system.

Waste lines from laundry facilities shall be connected to a lint interceptor to prevent lint buildup and blockages.

7.05 Interceptor Requirement

A. General Requirements

An interceptor shall be required when the wastewater discharged from a building, facility, or operation is anticipated to contain, fats, oils, grease (FOG), sand, lint, or other harmful constituents in quantities or concentrations that may:

1. Exceed the District's wastewater influent standards (see Article V),
2. Causing or contributing to blockages, backups, or other deleterious effects on the District's wastewater collection and treatment systems, or
3. Require additional maintenance or treatment beyond normal operating levels.

The requirement for an interceptor applies to both new and existing facilities. The determination will be made by the District, local land use agency (City of Desert Hot Springs, City of Palm Springs or Riverside County) or both. MSWD will consider minimum requirements contained in the 2022 edition of the CPC, and all subsequent editions as applicable when approving interceptors.

B. Exceptions - Interceptors are not required for buildings used solely for residential purposes, except where shared or common food preparation or laundry activities occur that, in the judgment of the District and/or local land use agency, create a discharge that rises to the level of requiring pretreatment.

C. Responsibilities

1. Both the property owner and facility user are jointly responsible for the installation, operation, and maintenance of the interceptor.
2. The District may require a property owner, jointly with the user, to install a new interceptor, resize an existing interceptor, or modify a sampling station at any time it is determined necessary to maintain compliance with District standards.
3. If a facility is found, after connection to the District's collection system, to be discharging wastewater that requires pretreatment, the District may order the installation or modification of an interceptor within a specified compliance timeframe.

D. Permit Requirement

1. Upon notification that a facility requires an interceptor, the property owner jointly with the user must immediately apply for a Sewer Interceptor Waste Discharge Permit as a condition of continued or future service.
2. No facility may connect or remain connected to the District's system without meeting the interceptor requirements of this Section.

E. Enforcement - Failure to install, modify, or maintain an interceptor as required by this Section shall constitute a violation of the District's Ordinance. Such violations are subject to the enforcement provisions of Section 7.20, which may include Notices of Violation, Cease and Desist Orders, administrative fines, civil or criminal penalties, and/or termination of water and sewer service.

7.06 Application for Sewer Interceptor Waste Discharge Permit

A. General Requirement

All facilities are required to obtain a Sewer Interceptor Waste Discharge Permit (Interceptor Permit). This requirement applies whether an interceptor is required at the

time of development, during remodeling, or upon later determination by the District that pretreatment is necessary.

The determination of whether a facility must install and maintain an interceptor will be made on a case-by-case basis by the District during plan review, upon application for water and sewer service, or at any time following connection to the system when the District identifies that pretreatment is necessary. MSWD will consider minimum requirements contained in the 2022 edition of the CPC, and all subsequent editions as applicable when approving interceptors.

B. Evaluation Criteria

1. Type of facility (e.g., restaurant, bakery, car wash, laundromat).
2. Volume and intensity of business operations (e.g., number of meals served, seating capacity, hours of operation, or number of laundry units).
3. Peak wastewater flows discharged to the collection system.
4. Size and configuration of facilities, including plumbing fixtures and equipment.
5. Types of food, products, or materials handled and the likelihood of producing fats, oils, grease, lint, sand, or other pollutants.
6. Existence of devices, procedures, or practices to minimize the pollutants before entering the collection system.
7. Overall potential for discharges containing fats, oils, grease, sand, or lint.

C. Application Requirements:

1. New Construction/Remodels

a. The property owner, jointly with the user, shall submit an application, design details, and operating procedures for any required interceptor prior to the issuance of construction permits by the applicable land use agency.
b. Plan check and application fees must be paid in full prior to District approval.
c. No facility may connect to the District's system until the application is approved, and the permit is issued.

2. Existing Facilities

a. If the District or applicable land use agency determines that a facility discharges pollutants requiring pretreatment, the property owner jointly with the user shall submit an application within ten (10) calendar days of notice.
b. Installation or modification of the interceptor must be completed within one hundred eighty (180) calendar days of notice, unless an extension is granted. Requests for extension must be submitted at least ten (10) calendar days before the expiration of the compliance deadline.

3. Waivered Facilities

a. Facilities qualifying for a waiver pursuant to section 7.17 must still submit an application and will be issued a permit reflecting their waived status.
b. Waivered facilities are subject to annual inspection by the District but are not required to submit annual maintenance reports.

D. Application Contents - Each Sewer Interceptor Waste Discharge Permit application shall include, at a minimum, the following information:

1. Property owner's information including address, phone number, and email address.
2. Facility and facility user's information including facility user's name, facility name, facility location, mailing address, phone number, and email address.
3. Facility operations description (hours of operation, seating capacity, nature of services).
4. Description of plumbing fixtures and wastewater sources connected to the interceptor.
5. Interceptor design, sizing calculations, and location.
6. Proposed maintenance and inspection procedures.
7. Name and contact information of proposed maintenance contractor (pumping/hauling company).
8. Acknowledgment of joint property owner/user responsibility.

E. Enforcement - Failure to submit a complete application within the required timeframe, or failure to install or modify an interceptor when required, constitutes a violation of this Section. Violations are subject to the enforcement provisions of Section 7.20, including Notices of Violation, Cease and Desist Orders, administrative fines of at least $1,000/day, and termination of water and/or sewer service.

7.07 Interceptor Permit

A. Upon approval of an application under Section 7.06, the District shall issue a Sewer Interceptor Waste Discharge Permit (Interceptor Permit). This permit authorizes the discharge of wastewater containing fats, oils, grease (FOG), sand, lint, or other covered constituents through an approved interceptor system.

B. Permit Term and Validity

1. Interceptor Permits shall be issued for a period not to exceed five (5) years.
2. Permits are non-transferable. A change in property ownership, facility user, or business operation shall require submission of a new application within ten (10) calendar days of the effective change.
3. Permits shall remain valid only so long as the facility remains in compliance with this Article and all related District rules, regulations, and ordinances.

C. Permit Conditions

1. The permit holder must comply with all District requirements regarding interceptor installation, maintenance, inspection, reporting, and sampling.
2. The permit holder must allow District representatives access to the facility during normal calendar hours for inspection, sampling, and review of records.
3. Interceptor Permits, hard copy or electronic copy, must be kept onsite and readily available for review by District personnel at all times.
4. Failure to meet permit conditions will result in enforcement actions as described in Section 7.20 of this Ordinance.

D. Waivered Facilities

1. Facilities determined by the District to qualify for a waiver shall still be issued an Interceptor Permit clearly noting their waived status.
2. Waivered facilities are subject to annual inspections by the District to confirm continued eligibility for waiver.
3. Waivered facilities are not required to submit Annual Maintenance Reports (see Section 7.11), but must comply with inspection findings and corrective actions, if any.
4. If conditions change such that the facility no longer qualifies for waiver, the permit will be revoked, and a new application will be required.

E. Permit Renewal

1. Approximately three (3) months prior to permit expiration, the District shall provide notice of the need to renew.
2. A renewal application must be submitted at least ten (10) calendar days before expiration.
3. Failure to renew prior to expiration will render the permit null and void, subjecting the facility to enforcement actions, including issuance of a Cease-and-Desist.

F. Joint Responsibility

1. Both the property owner and the facility user are jointly responsible for compliance with permit requirements.
2. If a facility user fails to pay any fines, fees, or penalties associated with the permit, the property owner shall be held financially responsible.

G. Enforcement - Failure to obtain, maintain, renew, or comply with the conditions of an Interceptor Permit constitutes a violation of this Section and may result in enforcement under Section 7.20. Such enforcement actions may include the issuance of a Notice of Violation, a Cease-and-Desist Order carrying fines of at least $1,000 per day, revocation of the Interceptor Permit, termination of water and/or sewer service, and the imposition of civil or criminal penalties**.**

7.08 Interceptor Permit Renewal - All Interceptor Permits are issued for a maximum term of five (5) years and must be renewed prior to expiration to maintain compliance with District requirements. Renewal of an Interceptor Permit shall require the submittal of a new Application for a Sewer Interceptor Waste Discharge Permit, including updated facility information, operational details, and documentation of maintenance activities performed during the current permit period.

The renewal application shall be submitted to the District at least ten (10) calendar days prior to the expiration date of the existing Interceptor Permit. Failure to submit a timely renewal application may result in the permit becoming null and void, leaving the facility without authorization to discharge and subjecting the property owner jointly with the user to enforcement under Section 7.20.

The District will review the renewal application in the same manner as an initial application, including evaluation of facility operations, maintenance history, inspection records, and compliance with all permit conditions. The District may require modifications

to the existing interceptor, updates to maintenance schedules, or other corrective measures as a condition of renewal.

Approximately three (3) months prior to expiration, the District will provide written notice to the permit holder reminding them of the renewal requirement and deadline. However, the responsibility to submit a complete renewal application on time lies solely with the property owner jointly with the facility user.

Facilities that qualify for a waiver will also be required to renew their Interceptor Permit on the same five-year cycle. Waivered permits will continue to note the facility's waiver status and remain subject to annual inspection requirements.

7.09 Conditional Use - By applying for an Interceptor Permit, the property owner, jointly with the facility user, agrees to comply with all District ordinances, rules, regulations, and policies governing the use and conditions of the Permit Compliance with the District's Sewer Service Rules and Regulations Ordinance, as well as all related provisions as may be amended from time to time, is a condition of continued authorization to discharge. Any violation of these requirements may result in the immediate revocation of the Interceptor Permit at the discretion of the District, and may further subject the facility to enforcement actions, including the issuance of a Notice of Violation or a Cease-and-Desist Order.

7.10 Prohibited Materials - The introduction of chemicals or other materials designed to emulsify, suspend, or dissolve oils and grease into the sewer system is strictly prohibited. The use of microbiological agents intended to metabolize fats, oils, and grease is expressly prohibited unless the applicant conducts a complete onsite study using scientifically recognized methods to substantiate the product's claims. The study must receive prior written approval from the District's Wastewater and Engineering Departments. All costs associated with conducting the study, including the District's evaluation and review, shall be the sole responsibility of the property owner and/or facility user. No elements of the study may be implemented without the District's final approval.

The following additional prohibitions apply:

a. Food Grinders - New food establishments shall not install food grinders on any plumbing system that drains to the grease interceptor. Existing food establishments with food grinders connected to a grease interceptor must remove them within one hundred and eighty (180) calendar days of notice from the District, unless a Conditional Waiver allowing additional time is granted.
b. Waste cooking oil - shall not be discharged into any drainage pipes. Proper disposal methods must be used.
c. High-Temperature Discharges - Dishwashers or any other onsite processes that discharge wastewater to a grease interceptor at a temperature of 150 degrees Fahrenheit (65 degrees C) or higher is prohibited.
d. Sanitary Facilities – Wastewater flows from toilets, urinals, washbasins or other sanitary facilities are prohibited from being connected and discharging through a grease interceptor.
e. Interceptor Residuals – Fats, oils, grease, and sand removed from an interceptor shall not be reintroduced into the sewer collection system under any circumstances.

7.11 Maintenance Requirements - All facilities equipped with an interceptor shall continuously maintain the system and ensure it is always kept in proper working condition. The responsibility of all costs for inspections, pumping, sampling, laboratory analysis, repairs, and any other required maintenance shall be the responsibility of the property owner jointly with the facility user. Interceptors shall be cleaned, inspected, and sampled as frequently as necessary to ensure that the liquid-holding capacity is not reduced by more than twenty-five percent (25%) and that effluent limits for fats, oils, grease, sand, and lint do not exceed one hundred milligrams per liter (100mg/L).

The District shall determine the initial minimum pumping, sampling, and inspection frequency for each Qualified Facility. A minimum of one (1) physical inspection shall occur within the first twelve (12) months following the initial permit date and annually thereafter. The District may adjust the inspection or pumping frequency at its discretion based on compliance history, operational changes, or subsequent evaluations. Facilities assigned an increased inspection schedule will have their required frequency expressly stated in the Permit.

7.12 Choosing a Maintenance Provider - All interceptor pumping, inspections, sample collection, and repairs shall be performed by a qualified professional grease, septic or interceptor maintenance company (contractor) licensed to perform such work. Property owners and users are responsible for selecting a maintenance provider; the District does not endorse or recommend any specific contractor. Maintenance companies may be located through local directories or online under categories such as “Septic” or “Septic Tank Cleaning Services.” All liquids, solids, and residual materials removed from interceptors must be disposed of in accordance with all applicable local, county, state, and federal regulations. All associated costs remain the sole responsibility of the property owner jointly with the user.

7.13 Inspections - All interceptor inspections and sample draws shall be coordinated with the District to allow for the District representative to be present. The Interceptor Permit holder must contact the District’s Wastewater Department to schedule these events. Inspections will only be conducted during the District’s regular business hours, 7:00 a.m. to 3:30 p.m., Monday through Friday. Routine overtime inspections are not permitted. Requests for inspections on weekends and holidays must be made with at least three (3) business days’ advance notice and may only proceed with written approval from authorized District staff. The full cost of any approved overtime inspection shall be borne by the Permit holder.

During each inspection, the facility’s maintenance contractor shall determine the available liquid capacity of the interceptor. If required by Interceptor Permit or the District’s representative, the contractor shall also collect an effluent sample during peak flow conditions for analysis. All sampling and analysis must be completed in accordance with the latest edition of Standard Methods for Examination of Water and Wastewater, and in compliance with EPA Standards, 40 CFR Part 136. A documented chain of custody is required; all analyses must be performed by a properly licensed laboratory. The laboratory must send results directly to the District upon completion.

If an inspection reveals that liquid capacity has been reduced by more than 25% or that effluent samples exceed 100 mg/L of emulsified oil or grease, immediate pumping is required. Documentation of the pumping and maintenance activities must be submitted to the District. No visible floating oil or grease may be present in the interceptor effluent; if observed, pumping is mandatory.

7.14 Best Management Practices (BMPs) - In addition to the maintenance requirements in the Section, the District strongly encourages all facilities to implement Best Management Practices (BMPs) to minimize discharges and reduce the need for interceptor maintenance. District staff are available to assist Interceptor Permit holders in communicating BMPs to facility employees through prearranged presentations, signage, placards and handouts. Facilities shall ensure that employees are trained in BMPs upon hire and that training is refreshed at least annually. Signed records of training attendance and acknowledgment must be maintained and made available to the District upon request.

Examples of recommended BMPs include - dry-wiping pots, pans, dishware, and work areas before washing; disposing of food waste and solids in sealed plastic bags before placing them in trash bins; using absorbent products to clean fryer areas; disposing of cooking grease into appropriate receptacles without spillage; properly handling wastewater generated from exhaust filter cleaning; and posting BMP signage prominently in food preparation and dishwashing areas.

7.15 Reporting Requirements - All Interceptor Permit holders are required to submit a Sewer Interceptor Waste Discharge Annual Interceptor Maintenance Report (Annual Report) to the District no later than January 15th of each calendar year. The report shall include a completed District reporting form along with documentation of all maintenance performed during the preceding year, including pumping, physical inspections, repairs, effluent sample analyses, and any District inspections required under the Interceptor Permit.
New facilities that receive an Interceptor Permit after January 1 are also subject to the reporting requirement. Because of the shortened initial reporting period for such facilities, those with fewer than twelve (12) months of operation by January 1 and only one required annual inspection or pumping event, it is important for permit holders to clearly note on the reporting form that their initial reporting period covered less than twelve (12) months and that no maintenance was required or performed, consistent with the conditions of their Interceptor Permit.

Waivered facilities are not required to submit annual maintenance reports but remain subject to annual District inspections.

Both new and existing Interceptor Permit holders must perform all required maintenance as specified in their permit and must submit the annual report with accurate documentation of compliance activities. Failure to do so will constitute noncompliance subject to the enforcement provisions of Section 7.20.

7.16 Notifications:

A. General Provisions

1. **Methods of Service** - Notices shall be transmitted by one or more of the following methods, as specified for each notice type below: email, first-class mail, certified mail (return receipt requested), and/or hand delivery to the facility premises.
2. **Recipients -** Unless otherwise stated, notices shall be directed to the facility user. Where indicated below, copies shall also be sent to the property owner. Email delivery to the property owner shall be used where an email address is available.
3. **Compliance Timeframes -** Compliance deadlines specified below are measured from the date of notice and are stated in either **calendar days** or **working days** as indicated.
4. **Effect of Non-Receipt -** Properly addressed and dispatched notices are deemed given on the date of mailing, emailing, or hand delivery, as applicable.
5. **Enforcement -** Failure to achieve compliance within the timeframe for any notice may result in issuance of the next sequential notice and/or enforcement pursuant to Section 7.20.

B. Initial Application for Permit

1. Initial Notice - Mailed and hand delivered to the facility user. Compliance period: 10 calendar days.
2. Past Due Notice - Mailed and hand delivered to the facility user. Compliance period: 15 calendar days.
3. Notice of Violation / Delinquency Notice - Mailed by certified mail and hand delivered to the facility; copy sent to the property owner by certified mail. Compliance period: 10 working days.
4. Cease-and-Desist Order - Mailed by certified mail and hand delivered to the facility; copy sent to the property owner by certified mail. Compliance period: 7 calendar days.

C. Application for Permit Renewal (Five-Year Renewal)

1. Initial Notice. Emailed and mailed to the facility user 70 days prior to the permit renewal fee due date. Compliance period: 35 calendar days.
2. Past Due Notice. Emailed and mailed to the facility user 45 days prior to the permit renewal fee due date. Compliance period: 15 calendar days.
3. Notice of Violation / Delinquency Notice. Emailed, mailed by certified mail, and hand delivered to the facility user 20 days prior to the permit renewal fee due date; copy to the property owner by email (if available) and certified mail. Compliance period: 10 working days.
4. Cease-and-Desist Order. Emailed, mailed by certified mail, and hand delivered to the facility user 7 days prior to the permit renewal fee due date; copy to the property owner by email (if available) and certified mail. Compliance period: 7 calendar days.

D. Annual Renewal Fee

1. Initial Notice. Emailed and mailed to the facility user 70 days prior to the renewal fee due date. Compliance period: 35 calendar days.
2. Past Due Notice. Emailed and mailed to the facility user 45 days prior to the renewal fee due date. Compliance period: 15 calendar days.

3. Notice of Violation / Delinquency Notice. Emailed, mailed by certified mail, and hand delivered to the facility user 20 days prior to the renewal fee due date; copy to the property owner by email (if available) and certified mail. Compliance period: 10 working days.
4. Cease-and-Desist Order. Emailed, mailed by certified mail, and hand delivered to the facility user 7 days prior to the renewal fee due date; copy to the property owner by email (if available) and certified mail. Compliance period: 7 calendar days.

E. Annual Maintenance Reporting

1. Initial Notice. Emailed and mailed to the facility user on December 15. Compliance period: 30 calendar days.
2. Past Due Notice. Emailed and mailed to the facility user on January 16. Compliance period: 30 calendar days.
3. Notice of Violation / Delinquency Notice. Emailed, mailed by certified mail, and hand delivered to the facility; copy to the property owner by email (if available) and certified mail on February 17. Compliance period: 10 working days.
4. Cease-and-Desist Order. Emailed, mailed by certified mail, and hand delivered to the facility user; copy to the property owner by email (if available) and certified mail on February 28. Compliance period: 7 calendar days.

7.17 Waiver - Facilities that can demonstrate, to the District's satisfaction, that the quality or quantity of their wastewater is such that an interceptor is not required may apply for a waiver. A waiver request must include a completed District Waiver Application Form and all supporting documentation. Limited food preparation establishments are one example of facilities eligible for waiver consideration. Such establishments engage only in reheating, hot-holding, or assembly of ready-to-eat foods and do not significantly alter food form or generate measurable FOG discharges. Approved waivered facilities shall still be issued an Interceptor Permit noting their waived status and will be inspected annually by the District to confirm continued eligibility.

7.18 Conditional Waiver/Permanent Variance/Grease Disposal Mitigation Fee - The District may grant a Conditional Waiver to extend compliance deadlines in cases where facilities demonstrate good cause. A written request addressed to the General Manager, with supporting evidence, must be submitted for consideration. Conditional Waivers are normally limited to sixty (60) calendar days. Permanent variances may be approved by the General Manager and the Board when alternative pretreatment technology, equally effective in controlling discharges, is demonstrated and traditional interceptor technology is not feasible.

If a Conditional Waiver or Permanent Variance request is denied, the applicant may pursue the District's formal appeal process. In some cases, where no acceptable alternative technology is available, the District may impose a Grease Disposal Mitigation Fee to offset the increased costs of system maintenance caused by the facility's discharges.

7.19 Charges/Fees - The District, by Ordinance and/or Resolution and under the authority of the District Rules, Regulations and Ordinances as may be amended from time to time, shall establish fees and charges necessary for implementation of this Section. Payment

of all applicable fees is required prior to issuance, renewal, or modification of an Interceptor Permit.

7.20 Enforcement - Noncompliance (6.02.110) - Failure to provide proof of interceptor maintenance, failure to maintain qualified interceptors, or any other violation of the requirements of this Section that results in a noncompliance determination by the District shall constitute a violation subject to enforcement. In such cases, a Notice of Violation shall be issued to the property owner jointly with the facility user.

A. Notice of Violation - A notice of violation shall describe the nature of the violation, the corrective actions required, and the deadline for compliance, which shall not exceed ten (10) calendar days. A Conditional Waiver may be requested by the permit holder to extend the compliance deadline, subject to District approval.

B. Issuance of Cease-and-Desist Orders - Failure to comply with a Notice of Violation within the time specified may result in the issuance of a Cease-and-Desist Order. Such an order will direct the property owner jointly with user to achieve compliance within a schedule established by the District or to cease operations immediately. Each violation subject to a Cease-and-Desist Order shall carry a fine of at least one thousand dollars ($1,000) per violation per day. Violations resulting in issuance of a Cease-and-Desist Order will be remanded to the District's Board for further action, which may include imposition of civil liabilities of at least $1,000 per violation per day and additional civil or criminal penalties as authorized by Article XI and the District's Rules, Regulations and Ordinances, as may be amended from time to time.

C. Termination of Service - As provided for in Article XI: Enforcement, failure to comply with a Cease-and-Desist Order may result in a hearing before the District. Following the hearing, staff may recommend revocation of the facility's Interceptor Permit and/or termination of wastewater and/or water service to the facility.

D. Administrative Fines - Any delinquent fees, charges or fines may accrue interest at a monthly rate established by District policy. Unpaid amounts, including late fees and penalties, may be recorded as a lien against the property until fully satisfied.

E. Judicial Enforcement - The District reserves the right to pursue any and all available legal remedies, including criminal and civil actions, against any party who intentionally or negligently violates the provisions of a Interceptor Permit or requirements of this Section, or who otherwise violates the District's Sewer Service Rules, Regulations and Ordinances.

Attachment B
Article XI: Enforcement

Changes to Sections 11.05 Civil Penalties and 11.06 Termination of Service in shall be as shown in RED below. For clarity, the Chapter and Section references to the Governing Resolutions and Ordinances are shown in parathesis.

11.05 Civil Penalties (Section 6.02.110 E) – Any person who intentionally or negligently violates or threatens to violate any provision of this Ordinance or permit condition, who violates any cease and desist order, prohibition, effluent limitation, pretreatment or toxicity standard, or creates a nuisance shall be liable civilly in an amount not to exceed $10,000 for each day in which such violation occurs. Unless otherwise directed by the General Manager, Board action, or assigned violation by another regulatory agency (such as US Fish and Wildlife, California State Water Quality Control Board, etc.), the civil penalty shall be $1,000 for each day for each violation which occurs for 30 days. If the violation continues past 30 days, the civil penalty shall increase to $5,000 for each day per violation for 30 days (60 days total). If the violation continues past 60 days, the civil penalty shall increase to $10,000 for each day per violation. If the violation continues past 120 days, MSWD will terminate wastewater and/or water service. The Board may, after necessary hearing and finding that the violation or threatened violation exists, require their attorney to seek a preliminary or permanent injunction in the Superior Court, including the imposition of civil liability.

It is the responsibility of the permit-holder to notify the District and staff immediately once corrective action has been completed by the discharger, and discharger believes compliance has been achieved, so it may be confirmed by the District. In the absence of such notification, the permit-holder shall be deemed to be in continued violation for each day between two noncompliant test samples.

11.06 Termination of Service (Section 6.02.110 F) – The District, after a hearing and recommendations of ~~the Executive Committee of~~ the Board of Directors, may revoke any wastewater discharge permit, or terminate or cause to be terminated wastewater service to any building if a violation of any provision of this Ordinance causes or threatens to cause a condition of contamination, pollution, or nuisance as defined in the Water Code. This provision is in addition to other statutes, rules, or regulations authorizing termination of service for delinquency in payment.

AGENDA STAFF REPORT

MEETING NAME: **REGULAR BOARD MEETING(S)**

MEETING DATE(S): **DECEMBER 11 & 15, 2025**

FROM: **MARION CHAMPION – ASSISTANT GENERAL MANAGER**

FOR: ACTION _X__ DIRECTION ____ INFORMATION ____

AWARD OF CONTRACT TO CA LOBBY FOR STATE ADVOCACY SERVICES

STAFF RECOMMENDATION

It is recommended to authorize the General Manager to execute a 12-month agreement with CA Lobby, LLC for advocacy services at a rate of $5,000 per month, commencing January 1, 2026. The contract may be renewed for up to two additional years, with the total cost not to exceed $180,000.00.

SUMMARY

CA Lobby, LLC has supported MSWD in its state legislative and regulatory advocacy for the past year. These services include monitoring legislation, drafting position letters, providing monthly reports, setting up meetings with legislators, engaging with relevant associations, and offering strategic counsel. The team is led by Rosanna Carvacho Elliott, who has extensive experience in California's political landscape and is supported by seasoned lobbyists with solid backgrounds in water/energy, climate policy, and legislative processes.

ANALYSIS

The proposed scope of work covers all necessary legislative and regulatory advocacy aspects, ensuring the district's interests are well-represented. Engaging CA Lobby, LLC will provide MSWD with strategic counsel and timely updates on legislative and regulatory matters, enhancing the district's ability to navigate complex policy environments.

FINANCIAL DATA		
Cost Associated with this action:	$60,000	
Current FY cost:	$30,000	
Future FY cost:	$30,000	
Is it covered in the current year budget:	YES ☒	NO ☐
Budget adjustment needed:	YES ☐	NO ☒
If yes, the year needed:	NA	
All previous contracts, including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	101	
BID/Job#	702	
Current BID/Job balance	$181,000	
Balance remaining if approved:	$151,000	

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

The annual cost will be $60,000 per year. This item is consistent with strategic plan smart goals #1.4 and #2.1, ensuing excellence in regulatory compliance and engaging and building stronger relationships with regulators and the legislature.

ATTACHMENTS

Attachment A - Contract/Proposal

AGREEMENT FOR PROFESSIONAL SERVICES BY INDEPENDENT CONSULTANT
CALIFORNIA ADVOCACY SERVICES
PROJECT DIR # N/A

THIS AGREEMENT FOR PROFESSIONAL SERVICES BY INDEPENDENT CONSULTANT is made and effective as of **January 1, 2026,** by and between the MISSION SPRINGS WATER DISTRICT, a County Water DISTRICT ("DISTRICT") whose address is 66575 Second Street, Desert Hot Springs, CA 92240, California, and **CA Lobby, LLC**, *a California Limited Liability Company* whose address is **1121 L Street, Suite 700, Sacramento, CA 95814** ("CONSULTANT").

RECITALS

This Agreement is entered into on the basis of the following facts, understandings and intentions of the parties to this Agreement:

A. DISTRICT desires to engage CONSULTANT to provide the following services: **provide monitoring, consulting, and lobbying activities for Mission Springs Water District**; and

B. CONSULTANT has made a proposal ("Proposal") to the DISTRICT to provide such professional services, which Proposal is attached hereto as **Exhibit "A"** and incorporated herein by this reference; and

C. CONSULTANT agrees to provide such services pursuant to, and in accordance with, the terms and conditions of this Agreement, and represents and warrants to DISTRICT that CONSULTANT possesses the necessary skills, licenses, certifications, qualifications, personnel and equipment to provide such services.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing Recitals and mutual covenants contained herein, DISTRICT and CONSULTANT agree as follows:

1. Term of Agreement. This Agreement is effective as of the date first above written and shall continue until terminated as provided for herein. Notwithstanding anything in this Agreement to the contrary, this Agreement shall automatically terminate after **one year** unless extended by the parties with the approval of the General Manager or Board of Directors of the DISTRICT.

2. Services to be Performed. CONSULTANT agrees to provide the services ("Services") contained in the Proposal. All Services shall be performed in the manner and according to the timeframe set forth in the Proposal. CONSULTANT designates **Rosanna Carvacho Elliott** as CONSULTANT'S professional(s) responsible for overseeing the Services provided by CONSULTANT. DISTRICT designates the District General Manager, or his or her designee, to act as the project manager ("Project Manager") in connection with the delivery of

Services under this Agreement.

3. Associates and Subconsultants. CONSULTANT may, at CONSULTANT'S sole cost and expense, employ such competent and qualified independent associates, subconsultants and consultants as CONSULTANT deems necessary to perform the Services; provided, however, that CONSULTANT shall not subcontract any of the Services without the prior written consent of DISTRICT.

4. Compensation.

4.01 CONSULTANT shall be paid at the rates set forth in the Proposal and shall not increase any rate without the prior written consent of the DISTRICT. Notwithstanding anything in this Agreement to the contrary, total fees and charges paid by DISTRICT to CONSULTANT under this Agreement shall not exceed the amount of **$60,000.00**.

4.02 CONSULTANT shall not be compensated for any Services rendered nor reimbursed for any expenses incurred in excess of those authorized unless approved in advance by the DISTRICT, in writing.

4.03 CONSULTANT shall submit to DISTRICT, on or before the fifteenth (15^{th}) of each month, itemized invoices for the Services rendered in the previous month. The DISTRICT shall not be obligated to pay any invoice for services that are submitted more than sixty (60) days after the date such services were provided. DISTRICT shall have the right to review and audit all invoices prior to or after payment to CONSULTANT. This review and audit may include, but not be limited to DISTRICT's:

a. Determination that any hourly fee charged is consistent with this Agreement's approved hourly rate schedule;

b. Determination that the multiplication of the hours billed times the approved rate schedule dollars is correct;

c. Determination that each item charged is the usual, customary, and reasonable charge for the particular item. If the DISTRICT determines an item charged is greater than usual, customary, or reasonable, or is duplicative, ambiguous, excessive, or inappropriate, DISTRICT shall either return the bill to CONSULTANT with a request for explanation or adjust the payment accordingly and give notice to CONSULTANT of the adjustment.

4.04 If the work is satisfactorily completed, DISTRICT shall pay such invoice within thirty (30) days of its receipt, or as reasonably soon after required certified payroll information is submitted to the DISTRICT, if applicable. Should DISTRICT dispute any portion of any invoice, DISTRICT shall pay the undisputed portion within the time stated above, and at the same time advise CONSULTANT in writing of the disputed portion.

5. Obligations of Consultant.

5.01 CONSULTANT agrees to perform all Services in accordance with the terms and conditions of this Agreement and the Proposal. In the event that the terms of the Proposal shall conflict with the terms of this Agreement or contain additional terms that purport to bind the DISTRICT other than the Services to be rendered and the hourly rate for the Services, the terms of this Agreement shall govern and said additional or conflicting terms shall be of no force or effect.

5.02 Except as otherwise agreed by the parties, CONSULTANT will supply all personnel, materials and equipment required to perform the Services. CONSULTANT shall provide its own offices, telephones, vehicles and computers and set its own working hours. CONSULTANT will determine the method, details, and means of performing the Services under this Agreement.

5.03 CONSULTANT shall keep DISTRICT informed as to the progress of the Services by means of regular and frequent consultations. Additionally, when requested by the DISTRICT, the CONSULTANT shall prepare written status reports.

5.04 CONSULTANT is responsible for paying, when due, all income and other taxes, fees and withholding, including withholding state and federal taxes, social security, unemployment and worker's compensation, incurred as a result of the compensation paid under this Agreement, as required. CONSULTANT agrees to indemnify, defend, and hold harmless DISTRICT for any claims, costs, losses, fees, penalties, interest, or damages suffered by DISTRICT resulting from CONSULTANT's failure to comply with this provision.

5.05 In the event CONSULTANT is required to prepare plans, drawings, specifications and/or estimates, the same shall be furnished in conformance with local, state and federal laws, rules and regulations.

5.06 CONSULTANT represents that it possesses all required licenses necessary or applicable to the performance of Services under this Agreement and the Proposal and shall obtain and keep in full force and affect all permits and approvals required to perform the Services herein.

5.07 CONSULTANT shall be solely responsible for obtaining Employment Eligibility Verification information from CONSULTANT's employees, in compliance with the Immigration Reform and Control Act of 1986, Pub. L. 99-603 (8 U.S.C. 1324a), and shall ensure that CONSULTANT's employees are eligible to work in the United States, if necessary.

5.08 In the event that CONSULTANT employs, contracts with, or otherwise utilizes any CalPERS retirees in completing any of the Services performed hereunder, such instances shall be disclosed in advance to the DISTRICT and shall be subject to the DISTRICT's advance written approval.

5.09 Drug-free Workplace Certification. By signing this Agreement, the

CONSULTANT hereby certifies under penalty of perjury under the laws of the State of California that the CONSULTANT will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code, Section 8350 et seq.) and will provide a drug-free workplace.

5.10 CONSULTANT shall comply at its sole expense with all applicable local, state and federal laws, rules, regulations, entitlements and/or permits applicable to, or governing the Services authorized hereunder.

5.11 In the performance of this contract the CONSULTANT shall comply with all applicable federal, state and local statutory and regulatory requirements including, but not limited to California Department of Industrial Relations (Cal/OSHA) regulations; and the U.S. Department of Transportation Omnibus Transportation Employee Testing Act, related to their scope of work and operations. In case of conflict in regulations, the most stringent shall apply.

6. Insurance.

CONSULTANT shall procure and maintain for the duration of this Agreement the following insurance coverage relating to the services provided under this Agreement by the CONSULTANT.

a. Professional Liability Insurance. Choose and check one: Required /Not Required __X__; CONSULTANT will file with DISTRICT, before beginning professional services, a certificate of insurance satisfactory to DISTRICT evidencing professional liability coverage of not less than $1,000,000 per occurrence and $2,000,000 annual aggregate.

b. Cyber Liability Insurance REQUIRED IF CHECKED HERE ONLY [___] (Technology Professional Liability – Errors and Omissions), with limits not less than $2,000,000 per occurrence, and $2,000,000 aggregate or the full per occurrence limits of the policies available, whichever is greater. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by CONSULTANT in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations. CONSULTANT will file with DISTRICT, before beginning professional services, certificates of insurance (Acord Form 25 or equivalent) satisfactory to DISTRICT evidencing.

c. If Claims Made Policies (applies only to professional liability and cyber liability policies):

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.

2. Insurance must be maintained, and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.

3. If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the CONSULTANT must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.

d. Commercial General Liability (CGL) - Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 00 01) including products and completed operations, property damage, bodily injury, personal and advertising injury with limit of at least ~~two~~ one million dollars ($~~2~~1,000,000) per occurrence or the full per occurrence limits of the policies available, whichever is greater. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (coverage as broad as the ISO CG 25 03, or ISO CG 25 04 endorsement provided to DISTRICT), or the general aggregate limit shall be twice the required occurrence limit.

ACCEPTED BY: _____ _____
Mission Springs Water District CA Lobby, LLC

~~e. Automobile Liability - Insurance Services Office (ISO) Business Auto Coverage (Form CA 00 01), covering Symbol 1 (any auto) or if CONSULTANT has no owned autos, Symbol 8 (hired) and 9 (non-owned) with limit of one million dollars ($1,000,000) for bodily injury and property damage each accident.~~

ACCEPTED BY: _____ _____
Mission Springs Water District CA Lobby, LLC

f. Workers' compensation (statutory limits) and employer's liability ($1,000,000) per accident for bodily injury or disease, as required by California law. CONSULTANT is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and CONSULTANT will comply with such provisions before commencing the performance of the professional services under this agreement. As required by the State of California, with Statutory Limits and Employer's Liability Insurance of no less than $1,000,000 per accident for bodily injury or disease.

g. Verification of Coverage – CONSULTANT shall furnish the DISTRICT with certificates and amendatory endorsements, or copies of the applicable policy language effecting coverage required by this clause copies of which are attached hereto as **Exhibit "B"**. All certificates and endorsements are to be received and approved by the DISTRICT before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONSULTANT's obligation to provide them. The DISTRICT reserves the right to require complete, certified copies of all required insurance policies, including policy Declaration pages and Endorsement pages. CONSULTANT shall provide new certificates of insurance prior to the expiration of any existing certificate of insurance.

h. Required Provisions –

• CONSULTANT shall require and verify that all subconsultants maintain insurance meeting all requirements stated herein and provide proof of such insurance to DISTRICT, if requested. CONSULTANT shall ensure that the DISTRICT, its directors, officers, employees, consultants, subconsultants and authorized volunteers are an additional insured on Commercial General Liability Coverage. CONSULTANT shall provide certificates of insurance to the DISTRICT as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by DISTRICT's risk manager prior to commencement of performance. Current insurance certification shall be kept on file with DISTRICT at all times during the term of this contract. DISTRICT reserves the right to require complete, certified copies of all required insurance policies, at any time. CONSULTANT shall maintain such coverage continuously for a period of at least five (5) years after the completion of the contract work.

• Waiver of Subrogation: The insurer(s) shall agree to waive all rights of subrogation against the DISTRICT, its elected or appointed officers, officials, agents, authorized volunteers, and employees for losses paid under the terms of the policy which arise from work performed by the named insured for the DISTRICT; but this provision applies regardless of whether or not the DISTRICT has received a waiver of subrogation from the insurer. Sole proprietors with no employees, LLCs, or partnerships who do not carry workers' compensation acknowledge that they are not subject to the Workers' Compensation Act of the State of California and agree to complete a signed workers compensation exemption form.

• The liability coverage shall give DISTRICT, its directors, officers, employees (collectively the DISTRICT), and authorized volunteers insured status (via ISO endorsement at least as broad as CG 20 10 10 01 or CG 20 10 07 04 specifically naming the DISTRICT, its directors, officers, employees, or authorized volunteers; or using the language that states "as required by written contract."

• The liability coverage is to state or be endorsed (with as broad as ISO endorsement CG 20 01 04 13) to state "such insurance shall be primary and any insurance, self-insurance or other coverage maintained by Mission Springs Water DISTRICT, its directors, officers, employees, or authorized volunteers shall not contribute to it".

• All coverage is to be placed with a carrier with an A.M. Best rating of no less than A: VII, or equivalent.

• The coverage shall contain no special limitations on the scope of protection afforded to DISTRICT, its directors, officers, employees, or authorized volunteers. If the CONSULTANT maintains broader coverage and/or higher limits than the minimums shown above, the DISTRICT requires and shall be entitled to the broader coverage and/or higher limits maintained by the CONSULTANT. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the DISTRICT.

• If any of the required coverages expire or are cancelled during the term of this

agreement, the CONSULTANT shall deliver the renewal certificate(s) to DISTRICT at least ten (10) days prior to the expiration or cancellation date and shall obtain replacement insurance with the same coverage prior to such expiration.

- Self-Insurance is not acceptable or permitted for any insurance coverage required under this Agreement.

- Self-Insured Retentions - Self-insured retentions must be declared to and approved by the DISTRICT in writing. The DISTRICT may require the CONSULTANT to provide proof of the ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or DISTRICT.

7. Indemnification.

7.01 CONSULTANT and DISTRICT agree that DISTRICT, its employees, agents and officials should, to the extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, defense costs, court costs or any other costs arising out of or in any way related to the performance of this Agreement by CONSULTANT or any subconsultant or agent of either as set forth herein. Accordingly, the provisions of this indemnity are intended by the parties to be interpreted and construed to provide the fullest protection possible under the law to DISTRICT. CONSULTANT acknowledges that DISTRICT would not enter into this Agreement in the absence of the commitment of CONSULTANT to indemnify and protect DISTRICT as set forth herein.

a. To the fullest extent permitted by law, CONSULTANT shall defend, indemnify and hold harmless DISTRICT, its employees, agents and officials, from any liability, claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, damages or costs of any kind, whether actual, alleged or threatened, actual attorneys' fees incurred by DISTRICT, court costs, interest, defense costs, including expert witness fees and any other costs or expenses of any kind whatsoever without restriction or limitation incurred in relation to, as a consequence of or arising out of, or in any way attributable actually, allegedly or impliedly, in whole or in part to the performance of this Agreement. CONSULTANT's obligation to defend, indemnify and hold harmless shall include any and all claims, suits and proceedings in which CONSULTANT (and/or CONSULTANT's agents and/or employees) is alleged to be an employee of DISTRICT. All obligations under this provision are to be paid by CONSULTANT as they are incurred by DISTRICT.

b. Without affecting the rights of DISTRICT under any provision of this Agreement or this Section, CONSULTANT shall not be required to indemnify and hold harmless DISTRICT as set forth above for liability attributable solely to the fault of DISTRICT, provided such fault is determined by agreement between the parties or the findings of a court of competent jurisdiction.

7A. Indemnification Design Professionals.

7A.01 In the event that CONSULTANT is a design professional under California Civil Code Section 2782.8 this Section 7A shall apply instead of Section 7. To the fullest extent permitted by California law and in accordance with California Civil Code section 2782.8, CONSULTANT shall indemnify, and hold harmless the DISTRICT, its officers, employees, trustees and members ("Indemnified Parties") from any and all actions, assessments, counts, citations, claims, costs, damages, demands, judgments, liabilities (legal, administrative or otherwise), losses, notices, expenses, fines, penalties, proceedings, responsibilities, violations, attorney's and consultants' fees and causes of action including, but not limited to those for, injury to property or persons, including personal injury and/or death ("Claim(s)"), to the extent that the Claim(s) arises out of, pertains to, or relates to the negligence, recklessness, or willful misconduct of CONSULTANT, its directors, officials, officers, employees and consultants arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement. This indemnity excludes liability caused by the negligence or willful misconduct of any of the Indemnified Parties. The cost to indemnify, hold harmless, and defend charged to CONSULTANT shall not exceed CONSULTANT'S proportionate percentage of fault.

8. Additional Services, Changes and Deletions.

8.01 In the event CONSULTANT performs additional or different services than those described herein without the prior written approval of the Project Manager of the DISTRICT, CONSULTANT shall not be compensated for such services. CONSULTANT expressly waives any right to be compensated for services and materials not covered by the scope of this Agreement or authorized by the DISTRICT in writing.

8.02 CONSULTANT shall promptly advise the Project Manager and as soon as reasonably practicable upon gaining knowledge of a condition, event or accumulation of events which may affect the scope and/or cost of Services. All proposed changes, modifications, deletions and/or requests for additional services shall be reduced to writing for review and approval by the DISTRICT and/or Board of Directors.

9. Termination of Agreement.

9.01 Notwithstanding any other provision of this Agreement, DISTRICT, at its sole option, may terminate this Agreement with or without cause, or for no cause, at any time by giving twenty (20) days' written notice to CONSULTANT.

9.02 In the event of termination, the payment of monies due CONSULTANT for undisputed Services performed prior to the effective date of such termination shall be paid within thirty (30) business days after receipt of an invoice as provided in this Agreement. Immediately upon termination, CONSULTANT agrees to promptly provide and deliver to DISTRICT all original documents, reports, studies, plans, specifications and the like which are in the possession or control of CONSULTANT and pertain to DISTRICT.

10. Status of CONSULTANT.

10.01 CONSULTANT shall perform the Services in CONSULTANT's own way as an independent CONSULTANT, and in pursuit of CONSULTANT's independent calling, and not as an employee of DISTRICT. However, CONSULTANT shall regularly confer with DISTRICT's Project Manager as provided for in this Agreement.

10.02 CONSULTANT agrees that it is not entitled to the rights and benefits afforded to DISTRICT's employees, including disability or unemployment insurance, workers' compensation, retirement, CalPERS, medical insurance, sick leave, or any other employment benefit. CONSULTANT is responsible for providing, at its own expense, disability, unemployment, workers' compensation and other insurance, training, permits, and licenses for itself and its employees and subconsultants, as required by California law.

10.03 CONSULTANT hereby specifically represents and warrants to DISTRICT that it possesses the qualifications and skills necessary to perform the Services under this Agreement in a competent, professional manner, without the advice or direction of DISTRICT and that the Services to be rendered pursuant to this Agreement shall be performed in accordance with the standards customarily applicable to an experienced and competent professional rendering the same or similar services in the same geographic area where the DISTRICT is located. Further, CONSULTANT represents and warrants that the individual signing this Agreement on behalf of CONSULTANT has the full authority to bind CONSULTANT to this Agreement.

11. Ownership of Documents; Audit.

11.01 All draft and final reports, plans, drawings, studies, maps, photographs, specifications, data, notes, manuals, warranties and all other documents of any kind or nature prepared, developed or obtained by CONSULTANT in connection with the performance of Services performed for the DISTRICT shall become the sole property of DISTRICT, and CONSULTANT shall promptly deliver all such materials to DISTRICT upon request. At the DISTRICT's sole discretion, CONSULTANT may be permitted to retain original documents, and furnish reproductions to DISTRICT upon request, at no cost to DISTRICT.

11.02 Subject to applicable federal and state laws, rules and regulations, DISTRICT shall hold all intellectual property rights to any materials developed pursuant to this Agreement. CONSULTANT shall not use such data or documents for purposes other than the performance of this Agreement, nor shall CONSULTANT release, reproduce, distribute, publish, adapt for future use or any other purposes, or otherwise use, any data or other materials first produced in the performance of this Agreement, nor authorize others to do so, without the prior written consent of DISTRICT.

11.03 CONSULTANT shall retain and maintain, for a period not less than four years following termination of this Agreement, accounting records and vouchers and all other records with respect to all matters concerning Services performed, compensation

paid, and expenses reimbursed. At any time during normal business hours and as often as DISTRICT may deem necessary, CONSULTANT shall make available to DISTRICT's agents for examination of all of such records and shall permit DISTRICT's agents to audit, examine and reproduce such records.

12. Miscellaneous Provisions.

12.01 This Agreement, which includes all attached exhibits, supersedes any and all previous agreements, either oral or written, between the parties hereto with respect to the rendering of Services by CONSULTANT for DISTRICT and contains all of the covenants and agreements between the parties with respect to the rendering of such Services in any manner whatsoever. Any modification of this Agreement will be effective only if it is in writing signed by both parties.

12.02 CONSULTANT shall not assign or otherwise transfer any rights or interest in this Agreement without the prior written consent of DISTRICT. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

12.03 CONSULTANT shall timely file FPPC Form 700 Conflict of Interest Statements with DISTRICT if required by California law and/or the DISTRICT's conflict of interest policy.

12.04 If any legal action or proceeding, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing party will be entitled to reasonable attorneys' fees and costs, in addition to any other relief to which that party may be entitled.

12.05 This Agreement is made, entered into and shall be performed in the Counties of Riverside and Sacramento in the State of California and shall in all respects be interpreted, enforced and governed under the laws of the State of California. The parties agree that the venue in any litigation between them shall be in Riverside County, California.

12.06 CONSULTANT covenants that neither it nor any officer or principal of its firm has any interest, nor shall they acquire any interest, either directly or indirectly, which will conflict in any manner or degree with the performance of their Services hereunder. CONSULTANT further covenants that in the performance of this Agreement, no person having such interest shall be employed by it as an officer, employee, agent, or subconsultant.

12.07 CONSULTANT has read and is aware of the provisions of Section 1090 et seq. and Section 87100 et seq. of the Government Code relating to conflicts of interest of public officers and employees. CONSULTANT agrees that they are unaware of any financial or economic interest of any public officer or employee of the DISTRICT relating to this Agreement. It is further understood and agreed that if such a financial interest does

exist at the inception of this Agreement, the DISTRICT may immediately terminate this Agreement by giving notice thereof. CONSULTANT shall comply with the requirements of Government Code section 87100 et seq. and section 1090 in the performance of and during the term of this Agreement.

12.08 Improper Consideration. CONSULTANT shall not offer (either directly or through an intermediary) any improper consideration such as, but not limited to, cash, discounts, services, the provision of travel or entertainment, or any items of value to any officer, employee or agent of the DISTRICT in an attempt to secure favorable treatment regarding this Agreement or any contract awarded by DISTRICT. The DISTRICT, by notice, may immediately terminate this Agreement if it determines that any improper consideration as described in the preceding sentence was offered to any officer, employee or agent of the DISTRICT with respect to the proposal and award process of this Agreement or any DISTRICT contract. This prohibition shall apply to any amendment, extension or evaluation process once this Agreement or any DISTRICT contract has been awarded. The CONSULTANT shall immediately report any attempt by any DISTRICT officer, employee or agent to solicit (either directly or through an intermediary) improper consideration from CONSULTANT.

12.09 Severability. If any portion of this Agreement is declared invalid, illegal or otherwise unenforceable by a court of competent jurisdiction, the entire balance of this Agreement not so affected shall remain in full force and effect.

[signatures on following page]

IN WITNESS WHEREOF, the parties hereby have made and executed this Agreement to be effective as of the day and year first above written.

DISTRICT:	**CONSULTANT:**
MISSION SPRINGS WATER DISTRICT	CA LOBBY, LLC
By: _____	By: _____
Print Name _____	Print Name Rosanna Elliott
Title: _____	Title: Principal
Date: _____	Date: December 2, 2025

EXHIBIT "A"
PROPOSAL

(insert behind this page)

CA LOBBY

TO: Brian Macy, General Manager, Mission Springs Water District and

Marion Champion, Assistant General Manager, Mission Springs Water District

FROM: Rosanna Carvacho Elliott, CA Lobby, LLC

RE: Proposal for California Advocacy Services

DATE: November 25, 2025

Thank you for the opportunity to submit a proposal for continued California advocacy services. It has been a privilege to represent Mission Springs Water District ("Mission Springs") in Sacramento, and we would be thrilled to continue this partnership.

CA Lobby is a full service, bipartisan, and women-owned lobbying firm based in Sacramento with decades of experience providing clients with legislative and regulatory advocacy. Our diverse client base has allowed us to build relationships across offices and agencies of importance to Mission Springs including the Chair of the Assembly Natural Resources Committee, the Assembly Water, Parks and Wildlife Committee, the Senate Natural Resources and Water Committee and the relevant Budget Committee Chairs. Additionally, we have relationships with key officials in the Newsom Administration and regulators including the Department of Water Resources and the State Water Resources Control Board.

We appreciate your consideration of CA Lobby for Mission Springs' continued Sacramento advocacy needs. We are confident our firm has the policy expertise, political know-how and relationships needed to ensure that Mission Springs' interests are well represented in Sacramento.

Scope of Work

We would be honored to continue representing Mission Springs. This work would be handled at the senior level by firm Partner, Rosanna Carvacho Elliott. We propose a retainer of $5,000 per month for a 1-year period, beginning January 1, 2026.

CA Lobby proposes to perform all appropriate monitoring, consulting, and lobbying activities for Mission Springs which includes the following:

- Continue building on the existing relationships and contacts in the legislature, including Legislators and staff, as well as Administration representatives;
- Monitor all introduced and amended bills and provide updates on legislation of interest, including items included in the Legislative Platform;
- Assist with the drafting and distribution of legislative and budget position letters;
- Provide a monthly report of Sacramento activities and updates on priority bills;
- During the legislative session send a weekly bill list of all position bills;

- During the first two months of the legislative session send a list of all bills of interest to Mission Springs that were introduced in the prior week for review with staff;
- Set up and attend meetings with Legislators and relevant staff for the Mission Springs Board of Directors and staff;
- Engage with the Association of California Water Agencies and the California Special Districts Association, as requested;
- Assist with amendments to the current Legislative Platform and preparation of the 2026-27 Legislative Platform, as requested;
- Annually provide a virtual presentation to the Board at a regularly scheduled meeting;
- Provide updates on potential grant opportunities of interest, including but not limited to Proposition 4 funding;
- Monitor and engage, as requested, on regulatory items of interest; and
- Providing strategic counsel on priority items.

Our Team



Rosanna Carvacho Elliott's extensive knowledge and network within the California State Legislature and California's political and policy landscape ensures the best outcomes for clients and California. Her vast experience working in the realm of California policy and politics, navigating complex issues and relationships with policymakers, negotiating issues impacting individuals and businesses in California are the cornerstone of her sustained success for her clients.

Rosanna has a very diverse practice which includes a large international energy company, a multi-national financial services corporation, aerospace startups, childcare providers and local governments. Additionally, her practice provides expert advocacy and counsel in the energy, water, and natural resources field.

Rosanna's career in politics began as staff in the California Legislature. She served in both the Senate and the Assembly providing her with robust policy experience and creating a broad set of relationships in both houses along with a thorough understanding of the legislative and parliamentary processes, the roles of legislative leaders, their staff, and committee staff.

Prior to establishing CA Lobby, Rosanna was a partner in a small Sacramento based lobbying firm and was a shareholder at a national law and lobbying firm, serving as Managing Partner of the Sacramento office.

Rosanna received a bachelor's degree in Political Science from California State University Sacramento. She earned her law degree from the University of the Pacific, McGeorge School of Law while working full-time in the State Senate. She lives in West Sacramento, California with her husband and two children.



With nearly two decades of experience as a registered lobbyist, **Teresa Cooke** possesses the strong relationships with key decision makers and political savvy to achieve critical results. Her honesty, familiarity with her clients' issues and passion for delivering the highest level of service makes her a sought-after advisor for those looking to influence policy or enhance their profiles in a new industry or market.

Ms. Cooke has a well-established practice in the energy sector, having represented an investor-owned utility and oil and gas company on issues related to energy storage, California's Renewable Portfolio Standard, the Low Carbon Fuel Standard and climate policies. Ms. Cooke is also on the forefront of offshore wind policy issues in California, advising one of the world's largest project developers since 2017.

Dedicated to supporting technology-neutrality in climate policy, she was hired by several Fortune 500 companies to spearhead the creation of the California Hydrogen Coalition in 2019. Serving as its executive director, Ms. Cooke has led an aggressive multi-million dollar campaign utilizing social and earned media, grassroots advocacy and coalition building to raise awareness of hydrogen as a clean energy solution. She also leveraged her extensive legislative and administrative relationships to increase the profile of hydrogen among decision makers. Through its leadership, the California Hydrogen Coalition is now the leading voice on hydrogen mobility in Sacramento, securing millions for fueling infrastructure and production.

She has brought the same high standard of excellence to her other clients in travel and tourism, public safety and local government. Ms. Cooke draws on her years of expertise to provide objective and comprehensive counsel for her clients' most complicated political issues.

She earned a BA in government from California State University, Sacramento and serves on the board of the Institute of Governmental Advocates. Ms. Cooke lives in Sacramento with her partner, young child and terrific rescue dog.



Mikhael "Mik" Škvarla is a proven negotiator, strategic thinker, and leading California compliance lobbyist for air quality, climate change, energy, transportation, and energy efficient building systems. His ability to collaborate and build formidable relationships across industry sectors and the political spectrum has helped influence legislative and regulatory outcomes for California's marque energy and climate programs.

With a diverse background advocating for business, energy provider, utility, and private labor union interests, his credibility and trustworthiness have fueled Mik's ability to broker deals and achieve client objectives. He's adept at designing effective campaigns that educate and persuade target audiences while at the same time navigating complex problem-solving, competing interests, and busy policymakers and their staff.

Specifically, he has been a staunch advocate of Cap-and-Trade since the program's inception, actively participating in direct negotiations with the Administration and legislature for its super-majority and bipartisan reauthorization in 2017.

Before starting his consultancy, Mik was a senior analyst for the globally influential Air Resources Board (ARB), including the California Environmental Quality Act (CEQA), integrated air quality standards and compliance, sustainability and climate change, land use, and attendant rulemaking and regulatory trends. He also managed the legislative reauthorization of the Clean Air Vehicle (CAV) decal program and modernized the SMOG check program.

Prior, he served as a legislative and policy staff member for Governor Arnold Schwarzenegger, and the experience provided a deep and nuanced understanding of the executive branch's decision-making process, constituent and stakeholder issues, and California's landmark environmental goals.

Before entering politics and policy, Mik gained valuable project management experience working for a family-owned construction company, consistently delivering projects on time and under budget. He earned a Bachelor of Arts in Government from California State University, Sacramento, and was a founding member of the Council for Giving. Mik lives in Sacramento with his wife and young child.

EXHIBIT "B"

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

(insert behind this page)

66575 Second Street, Desert Hot Springs, CA 92240 • www.mswd.org • p 760.329.6448 • f 760.329.2482

Contract Agreement for California Advocacy Services

I Rosanna Carvacho Elliott, as a Consultant performing work and/or services for Mission Springs Water District, acknowledge that I am a sole proprietor, LLC, or partnership business (California Advocacy Services) and will not employ any person(s) in the work to be performed for Mission Springs Water District under this agreement. As a sole proprietor, LLC or partnership business with no employees, I further acknowledge that I am not subject to the Workers' Compensation Act of the State of California. I hereby agree to notify Mission Springs Water District in writing, prior to hiring any person(s), full time or part time, to assist in this agreement and to secure workers' compensation insurance prior to any person beginning work or assisting in the performance of work under this agreement.

(Signature)

December 2, 2025
(Date)

AGENDA STAFF REPORT

MEETING NAME: REGULAR BOARD MEETING(S)

MEETING DATE(S): DECEMBER 11 & 15, 2025

FROM: DANNY FRIEND – DIRECTOR OF OPERATIONS

FOR: ACTION _X_ DIRECTION ____ INFORMATION ____

APPROVE CHANGE ORDER NO. 1 WITH SOUTH WEST PUMP AND DRILLING, INC., FOR THE ON-CALL WELL AND BOOSTER MAINTENANCE AND REPAIR SERVICES CONTRACT AND CONTRACT AMENDMENT NO. 1 FOR KYLE GROUNDWATER, INC.

STAFF RECOMMENDATION

Authorize the General Manager to approve Change Order No. 1 with South West Pump & Drilling, Inc. (SWPD) for the On-Call Well and Booster Maintenance and Repair Services contract to complete the Well 28 Rehabilitation Project. This change order increases the contract amount by $799,045.16 (including a 10% contingency), revising the total from $150,000 to $949,045.16, and amending the contract with Kyle Groundwater, Inc. (KGI) to provide hydrogeological support services for the Well 28 Rehabilitation Project. This amendment adds $71,800.30 (including a 10% contingency), revising the total from $21,387 to $93,187.30.

SUMMARY

Staff budgeted for the rehabilitation of Well 28 this year after it was taken offline due to mechanical failure. However, the unexpected removal of Well 24 from service has made this project an emergency to maintain adequate supply in the 1400 pressure zone. With other wells currently offline, immediate action is required to ensure reliable water delivery ahead of the warm weather season and increased water demand. To expedite completion, staff will use existing on-call well and booster maintenance contracts. SWPD has submitted a proposal to rehabilitate Well 28, including installation of new column pipe, line shafting, pump/bowl assembly, rebuilding the motor, and repairing the motor control center. These critical improvements will exceed the current contract amount. Additionally, staff obtained a quote from KGI for hydrogeologic oversight, as they developed the rehabilitation work plan and are already providing similar services for the Well 35 project.

ANALYSIS

Immediate rehabilitation of Well 28 is critical to prevent water service disruptions and maintain supply in the 1400 pressure zone. Given the emergency nature of this project and the need for expedited completion, utilizing existing on-call contracts is the most practical and efficient approach. Approving Change Order No. 1 with SWPD and Amendment No. 1 with KGI will provide the necessary resources for well rehabilitation, hydrogeologic oversight, and construction management. These actions ensure timely restoration of Well 28 and support system reliability ahead of peak seasonal demand.

FINANCIAL DATA		
Cost Associated with this action:	$870,845.46	
Current FY cost:	$870,845.46	
Future FY cost:	$0	
Is it covered in current year budget:	YES ☐	NO ☒
Budget adjustment needed:	YES ☒	NO ☐
If yes, year needed:	FY2026	
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:	Capital 201 Fund	
BID/Job#	11884	
Current BID/Job balance	$773,509	
Balance remaining if approved:	$0	

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

The cost for work authorized under these contracts will be covered by the approved capital Job # 11884. Staff will be requesting additional funds to cover all project costs at the mid-year budget review. This action aligns with Strategic Plan Goal 4.3 – Maintain and renew assets while facilitating strategic Capital Improvements.

ATTACHMENTS

SWPD: Original Contract Agreement and Change Order No. 1
KGI: Original Contract Agreement and Contract Amendment No. 1

AGREEMENT

DIR PROJECT #: **20250584125**

THIS AGREEMENT made this 23rd day of June, 2025, by and between the MISSION SPRINGS WATER DISTRICT hereinafter called "Owner", and **South West Pump & Drilling, Inc.** doing business as **a California Corporation** *, hereinafter called "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, it is agreed that:

1. The Contractor will commence and complete the construction of **"On-Call Well and Booster Maintenance and Repair Services"**.

2. The Contractor will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the Project described herein.

3. The Contractor will commence the Work required by the Contract Documents on or before the date specified to commence Work in the Notice to Proceed and will complete the same by **June 30, 2026,** unless the period for completion is extended otherwise by the Contract Documents.

4. Owner and Contractor have discussed the provisions of Civil Code 1671 and the damages that may be incurred by Owner if the Work is not completed within the time specified in this Agreement. Owner and Contractor hereby represent that at the time of signing this Agreement, it is impracticable and extremely difficult to fix the actual damage that will be incurred by Owner if the Work is not completed within the number of calendar days allowed. Accordingly, Owner and Contractor agree that the sum of $500 per day is a reasonable sum to assess as damages to Owner by reason of the failure of Contractor to complete the Work within the time specified.

5. The Contractor agrees to perform all of the Work described in the Contract Documents and comply with the terms therein for the sum of **$150,000.00** or as shown in the Bid Schedule; subject to additions and deductions, if any, in accordance with said documents.

* Insert "a corporation", "a partnership", or "an individual", as applicable.

Payment shall not be made more often than once every thirty (30) days. Final payment shall be made thirty-five (35) days subsequent to the filing of Notice of Completion. Contractor may upon written request, and at his sole expense after approval by the Board of Directors, deposit substitute securities referenced in Government Code Section 16430, or bank or savings and loan certificates of deposit, as authorized by Public Contract Code Section 22300 in lieu of retention monies withheld to ensure performance.

6. The term "Contract Documents" means and includes the following:
   a. Advertisement for Bids
   b. Information for Bidders
   c. Bid
   d. Bid Bond
   e. Federal Provisions
   f. Agreement
   g. Payment Bond
   h. Contract Performance Bond
   i. Notice of Award
   j. Notice to Proceed
   k. Change Orders
   l. General Conditions
   m. Supplemental General Conditions
   n. Special Conditions and Detailed Technical Provisions and Standard Drawings and Details
   o. Drawings prepared for Mission Springs Water District
   p. Addenda:

   No. N/A, dated Not Applicable, 2025
   No. N/A, dated Not Applicable, 2025
   No. N/A, dated Not Applicable, 2025

7. The Owner will pay to the Contractor in the manner and at such times as set forth in the General Conditions such amounts as required by the Contract Documents.

8. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

   CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS' STATE LICENSE BOARD. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS' STATE LICENSE BOARD, 3132 BRADSHAW ROAD, POST OFFICE BOX 2600, SACRAMENTO, CALIFORNIA 95826.

9. Should any litigation or arbitration be commenced between the parties hereto concerning said project, any provision of this Contract, or the rights and obligations of either in relation thereto, the party, Owner or Contractor, prevailing in such litigation shall be entitled, in

addition to such other relief as may be granted, to a reasonable sum as and for his attorney's fees in such litigation, and costs.

10. Pursuant to Section 1770, and following, of the California Labor Code, the successful bidder shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the office of the Owner, which copies shall be made available to any interested party on request. The successful bidder shall post a copy of such determination at each job site.

11. This project is subject to the State of California "Prevailing Wage Rates".
This project is subject to the requirements of California Labor Code Section 1720 et seq. requiring the payment of prevailing wages, the training of apprentices and compliance with other applicable requirements. In accordance with provisions of Section 1773 of the Labor Code, the Director of the Department of Industrial Relations has ascertained the general prevailing rate of wages and employer payments for health and welfare, pension, vacation, and similar purposes applicable to the particular craft, classification, or type of workers employed on the work. The wage determinations shall be included in the bid specifications. All pertinent wage determinations shall be posted on the jobsite.
If federal funding is included in the project, the higher of the State and Federal wage rates shall be used.

Pursuant to SB854, no contractor or subcontractor may work on a public works project unless registered with DIR for contracts awarded on/after April 1, 2015. General Contractors shall ensure all subcontractors executing work under the contract are DIR registered. All public works contractors and subcontractors to furnish Certified Payrolls and related records to the Agency's representative and shall also furnish electronic certified payroll records directly to the Labor Commissioner using the DLSE's online portal.

12. Any sub-tier Contracts resulting from this contract must contain the same contractual language as the original contract.

13. Contractor agrees to and shall indemnify and hold the Owner, its officers, employees and agents free and harmless from all claims, actions, damages and liabilities of whatsoever kind, nature or sort, arising from death, personal injury, property damage or other cause asserted or based upon any negligent act or omission of Contractor, its employees, agents, invitees, or any subcontractor of Contractor relating to or in any way connected with the accomplishment of the work or performance of services under this Agreement. As part hereto of the foregoing indemnity, Contractor agrees to protect and to defend at its own expense, including attorney's fees, Owner and City of Desert Hot Springs, their officers, agents and employees from any and all legal action based upon any negligent acts or omissions of the Contractor.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three (3) copies each of which shall be deemed an original on the date first above written.

OWNER:

MISSION SPRINGS WATER DISTRICT

By _____

Name Brian E. Macy, P.E.

(Please Type)

Title General Manager

(SEAL)

ATTEST:

_____

Name Dori Petee

(Please Type)

Title Executive Assistant

CONTRACTOR:

South West Pump & Drilling, Inc.

By _____

Name **Brian Jeffers, Vice President**

(Please Type)

Address **53381 Highway 111**

Coachella, CA 92236

Contractor's License No. **723919**

CORPORATE CERTIFICATE

I, Curtis McCalla, certify that I am the President

~~Secretary~~ of the Corporation named as CONTRACTOR in the foregoing contract; that Brian Jeffers, who signed said contract on behalf of the CONTRACTOR was then Vice President of said corporation; and that said contract was duly signed for and in behalf of said corporation by authority of its governing body and is within the scope of its corporate powers.

(SEAL)

ATTEST:

Name Kevin T. Gallagher
(Please Type)

Title Notary Public

CHANGE ORDER

Change Order No. 1

Date: December 15, 2025

Agreement Date: June 23, 2025

Sheet: 1 of 2

Owner: **MISSION SPRINGS WATER DISTRICT**

Project Description: **On-Call Well and Booster Maintenance and Repair Services**

Contractor: **South West Pump & Drilling, Inc.**

The following changes are hereby made to the Contract:

This change order will increase the amount of the Contract Agreement from a Not to Exceed amount of $150,000.00 to a Not to Exceed amount of $876,404.69.

JUSTIFICATION

The Contractor will remove and rehabilitate the motor and downhole equipment to restore the water source to the 1400 zone, as Well 24 is currently offline, in accordance with the attached proposal from South West Pump & Drilling, Inc.

CHANGE TO CONTRACT PRICE

Original Contract Price	$150,000.00
Current Contract Price adjusted by Previous Change Order(s)	$ 0.00
Contract Price due to this Change Order	$ 726,404.69
New Contract Price including this Change Order	$ 876,404.69

CHANGE TO CONTRACT TIME

Contract Time will be increased	0 Calendar Days
Date for Completion of all Work	June 30, 2026

APPROVALS REQUIRED

To be effective, this Change Order must be approved by the Owner if it changes the scope or objective of the Project, or as may otherwise be required by the Contract Documents.

Requested by: _____ Date: _____
Mission Springs Water District
Danny Friend, Director of Operations

Recommended by: _____ Date: _____
Mission Springs Water District
Danny Friend, Director of Operations

Approved by: _____ Date: _____
Mission Springs Water District
Brian E. Macy, PE - General Manager

Accepted by: _____ Date: _____
South West Pump & Drilling, Inc.
Brian Jeffers – Vice President

SOUTH WEST PUMP & DRILLING, INC. SINCE 1939

53-381 Highway 111
Coachella
California 92236
Tel: 760.398.3977

Proposal No: P2877
Date: 12/4/2025

Bill To:

Mission Springs Water District
66-575 Second Street
Desert Hot Springs, CA 92240

Well No. 28

Job No: SALES
Customer P. O. Number:

Desert Hot Springs Tax 8.75%

Description	Extended Price
Well No. 28 - Supply & Install 600-HP Pumping Equipment	
Supply (1) New 10-Inch x 24-Inch TBE Head Nipple	440.00
Supply (30) New 10-Inch x 2-3/16-Inch x 20-Foot Fairbanks Column Assemblies	108,250.00
Supply (1) 10-Inch x 10-Foot Suction Pipe with Stainless Steel Cone Strainer	1,583.00
Supply 600-Feet of Stainless Steel Airline with Stainless Steel Banding, Buckles, Airline Guage & Bracket	5,233.00
Supply (1) Oil Pot with Fittings	482.00
Supply Material Needed for New Stainless Steel Headshaft, Top Tube Special, Head Nut & Gib Key	1,898.00
Supply (1) New 16-Stage Bowl Assembly to Produce 2,000 GPM	35,786.00
Supply Material Needed to Rewind 600-HP Motor	20,313.00
Shop Labor to Balance 600-Feet of New 2-3/16-Inch x 20-Foot Line Shafting within .003-Inches	3,360.00
Machine Shop Labor to Machine New Headshaft, Top Tube Special and Head Nut	3,200.00
Prevailing Wage Labor to Mobilize 2 Men & Crane Truck to District Yard to Pick-Up 600-HP Motor and Discharge, Transport to SWPDINC Yard	1,980.00
Shop Labor to Load Pumping Equipment onto Semi-Trailer	1,680.00
Prevailing Wage Labor to Mobilize and Demobilize Pump Crew, Rig and Service Truck	2,840.00
On-Site, Prevailing Wage Labor to Rig-Up, Install Suction Pipe, 16-Stage Bowl Assembly, 600-Feet of 10-Inch x 3-1/2-Inch x 2-3/16-Inch Column Assemblies, Discharge Head and Motor. Rig-Down and Secure Well Site	14,910.00
Perform Start-Up Procedure	3,800.00
Perform Labor to Rewind 600-HP Motor	29,600.00

Deluxe® | 1-800-888-6327

Ref No: G745300072

SOUTH WEST PUMP & DRILLING, INC. SINCE 1939

53-381 Highway 111
Coachella
California 92236
Tel: 760.398.3977

Proposal No: P2877
Date: 12/4/2025

Bill To:

Mission Springs Water District
66-575 Second Street
Desert Hot Springs, CA 92240

Well No. 28

Job No: SALES
Customer P. O. Number:

Desert Hot Springs Tax 8.75%

Description	Extended Price
Estimated Freight	2,500.00

Payment will be required upon completion of the work, unless pay terms have been established
**** NOTE: TARIFF FEES OR SURCHARGES ON MATERIALS MAY APPLY WITHOUT NOTICE ****

Authorized Signature: _____ Title: _____

Date: _____ Purchase Order No.: _____

Amount: $	237,855.00
Sales Tax: $	15,223.69
Deposit: $	0.00
Total Amount: $	253,0

This Estimate is Valid for 30 Days Unless Otherwise Noted
****Please Note - By signing this quote, you are authorizing SWPD to dispose of your old equipment**

Thank You For Your Business!

Deluxe® | 1-800-888-6327

Ref No: G745300072

REQUEST FOR QUOTE

REHABILITATION, REDEVELOPMENT, AND TESTING
MISSION SPRINGS WATER DISTRICT (MSWD) WELL 28

CONTRACTOR NAME: South West Pump & Drilling, Inc.

Item No.	Description	Est. Qty.	Unit	Unit Price	Item Total
101	Mobilization, Demobilization, Site Security, and Site Cleanup.	1	LS	$ 48,240.00	$ 48,240.00
102	Compliance with Discharge Requirements, Including Furnish and Install of Temporary Conveyance Piping and Settling Tanks.	1	LS	$ 35,400.00	$ 35,400.00
103	Conduct Mechanical Cleaning with Nylon Brushes.	10	HR	$ 697.00	$ 6,970.00
104	Remove Accumulated Fill and Debris from Well Sump.	1	LS	$ 8,010.00	$ 8,010.00
105	Conduct Post Mechanical Cleaning Dual-Cam Downhole Video Survey.	1	LS	$ 2,360.00	$ 2,360.00
106	Conduct Preliminary Well Development.	1	LS	$ 16,080.00	$ 16,080.00
107	Conduct Phase I Chemical Treatment with Polymer Dispersant and Non-Ionic Surfactant.	1	LS	$ 17,862.00	$ 17,862.00
108	Conduct Phase II Chemical Treatment with Acid, including Chemical Extraction and Neutralization.	1	LS	$ 73,652.00	$ 73,652.00
109	Conduct Post-Chemical Dual-Cam Downhole Video Survey.	1	LS	$ 2,360.00	$ 2,360.00
110	Perform Initial Redevelopment by Focused Intake Pumping.	30	HR	$ 1,005.00	$ 30,150.00
111	Furnish and Install Test Pump and Motor Capable of 2,000 gpm against 690 feet of head and Intake Set at 710 feet bgs.	1	LS	$ 42,600.00	$ 42,600.00
112	Perform Final Redevelopment by Pumping and Surging.	30	HR	$ 675.00	$ 20,250.00
113	Perform Well Testing (8-hour step drawdown, 72-hour constant-rate, and 8-hour recovery).	88	HR	$ 675.00	$ 59,400.00
114	Perform Flowmeter Spinner Survey.	1	LS	$ 13,307.00	$ 13,307.00
115	Perform Depth-Specific Groundwater Sampling from 14 Discrete Depths within Well.	14	EA	$ 10,640.00	$ 10,640.00
116	Provide Laboratory Analysis for Uranium from Samples Collected During Time-Series and Depth-Specific Sampling.	22	EA	$ 60.00	$ 1,320.00
117	Provide for Laboratory Analysis of Title 22 (see Table 1).	1	LS	$ 9,780.00	$ 9,780.00
118	Conduct Post-Rehabilitation Dual-Cam Downhole Video Survey.	1	LS	$ 2,360.00	$ 2,360.00
119	Perform Interim and Final Well Disinfection, bac-T testing, and Well Capping.	1	LS	$ 11,360.00	$ 11,360.00
TOTAL FOR ITEMS 101 TO 119:					**$ 412,101.00**

SOUTH WEST PUMP & DRILLING, INC. SINCE 1939
53-381 Highway 111
Coachella
California 92236
Tel: 760.398.3977

Proposal No: P2878
Date: 12/4/2025

Bill To:

Mission Springs Water District
66-575 Second Street
Desert Hot Springs, CA 92240

Well No. 28

Job No: SALES
Customer P. O. Number:

Desert Hot Springs Tax 8.75%

Description	Extended Price
Well No. 28 - Supply & Install 600-HP Soft Start Equipment	
Prevailing Wage Labor to Mobilize and Demobilize Service Technician	2,400.00
On-Site, Prevailing Wage Labor to Install 600-HP Soft Start and Needed Accessories	12,250.00
Supply (1) 600-HP Soft Starter and Needed Accessories	42,000.00
Estimated Freight	900.00

Payment will be required upon completion of the work, unless pay terms have been established
** NOTE: TARIFF FEES OR SURCHARGES ON MATERIALS MAY APPLY WITHOUT NOTICE **

Authorized Signature: _____ Title: _____

Date: _____ Purchase Order No.: _____

Amount: $	57,550.00
Sales Tax: $	3,675.00
Deposit: $	0.00
Total Amount: $	61,2

This Estimate is Valid for 30 Days Unless Otherwise Noted
**Please Note - By signing this quote, you are authorizing SWPD to dispose of your old equipment

Thank You For Your Business!

Deluxe® | 1-800-888-6327
Ref No: G745300072

AGREEMENT FOR PROFESSIONAL SERVICES BY INDEPENDENT CONTRACTOR HYDROGEOLOGICAL SUPPORT SERVICES ASSESSMENT OF MISSION SPRINGS WATER DISTRICT WELLS 28 AND 30
PROJECT DIR # N/A

THIS AGREEMENT FOR PROFESSIONAL SERVICES BY INDEPENDENT CONTRACTOR is made and effective as of **September 1, 2025,** by and between the MISSION SPRINGS WATER DISTRICT, a County Water DISTRICT ("DISTRICT") whose address is 66575 Second Street, Desert Hot Springs, CA 92240, California, and **Kyle Groundwater, Inc.**, *a California Corporation* whose address is **2377 W. Foothill Blvd., Suite 7, Upland, CA 91786** ("CONTRACTOR").

RECITALS

This Agreement is entered into on the basis of the following facts, understandings and intentions of the parties to this Agreement:

A. DISTRICT desires to engage CONTRACTOR to provide the following services: **professional hydrogeological support services related to assessment of Wells 28 and 30**; and

B. CONTRACTOR has made a proposal ("Proposal") to the DISTRICT to provide such professional services, which Proposal is attached hereto as **Exhibit "A"** and incorporated herein by this reference; and

C. CONTRACTOR agrees to provide such services pursuant to, and in accordance with, the terms and conditions of this Agreement, and represents and warrants to DISTRICT that CONTRACTOR possesses the necessary skills, licenses, certifications, qualifications, personnel and equipment to provide such services.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing Recitals and mutual covenants contained herein, DISTRICT and CONTRACTOR agree as follows:

1. Term of Agreement. This Agreement is effective as of the date first above written and shall continue until terminated as provided for herein. Notwithstanding anything in this Agreement to the contrary, this Agreement shall automatically terminate after **one year** unless extended by the parties with the approval of the General Manager or Board of Directors of the DISTRICT.

2. Services to be Performed. CONTRACTOR agrees to provide the services ("Services") contained in the Proposal. All Services shall be performed in the manner and according to the timeframe set forth in the Proposal. CONTRACTOR designates **Russell Kyle** as CONTRACTOR'S professional(s) responsible for overseeing the Services provided by CONTRACTOR. DISTRICT designates the District General Manager, or his or her designee, to act as the project manager ("Project Manager") in connection with the delivery of Services under

this Agreement.

3. Associates and Subcontractors. CONTRACTOR may, at CONTRACTOR'S sole cost and expense, employ such competent and qualified independent associates, subcontractors and consultants as CONTRACTOR deems necessary to perform the Services; provided, however, that CONTRACTOR shall not subcontract any of the Services without the prior written consent of DISTRICT.

4. Compensation.

4.01 CONTRACTOR shall be paid at the rates set forth in the Proposal and shall not increase any rate without the prior written consent of the DISTRICT. Notwithstanding anything in this Agreement to the contrary, total fees and charges paid by DISTRICT to CONTRACTOR under this Agreement shall not exceed the amount of **$21,387.00**.

4.02 CONTRACTOR shall not be compensated for any Services rendered nor reimbursed for any expenses incurred in excess of those authorized unless approved in advance by the DISTRICT, in writing.

4.03 CONTRACTOR shall submit to DISTRICT, on or before the fifteenth (15^{th}) of each month, itemized invoices for the Services rendered in the previous month. The DISTRICT shall not be obligated to pay any invoice for services that are submitted more than sixty (60) days after the date such services were provided. DISTRICT shall have the right to review and audit all invoices prior to or after payment to CONTRACTOR. This review and audit may include, but not be limited to DISTRICT's:

a. Determination that any hourly fee charged is consistent with this Agreement's approved hourly rate schedule;

b. Determination that the multiplication of the hours billed times the approved rate schedule dollars is correct;

c. Determination that each item charged is the usual, customary, and reasonable charge for the particular item. If the DISTRICT determines an item charged is greater than usual, customary, or reasonable, or is duplicative, ambiguous, excessive, or inappropriate, DISTRICT shall either return the bill to CONTRACTOR with a request for explanation or adjust the payment accordingly and give notice to CONTRACTOR of the adjustment.

4.04 If the work is satisfactorily completed, DISTRICT shall pay such invoice within thirty (30) days of its receipt, or as reasonably soon after required certified payroll information is submitted to the DISTRICT, if applicable. Should DISTRICT dispute any portion of any invoice, DISTRICT shall pay the undisputed portion within the time stated above, and at the same time advise CONTRACTOR in writing of the disputed portion.

5. Obligations of CONTRACTOR.

5.01 CONTRACTOR agrees to perform all Services in accordance with the terms and conditions of this Agreement and the Proposal. In the event that the terms of the Proposal shall conflict with the terms of this Agreement or contain additional terms that purport to bind the DISTRICT other than the Services to be rendered and the hourly rate for the Services, the terms of this Agreement shall govern and said additional or conflicting terms shall be of no force or effect.

5.02 Except as otherwise agreed by the parties, CONTRACTOR will supply all personnel, materials and equipment required to perform the Services. CONTRACTOR shall provide its own offices, telephones, vehicles and computers and set its own work hours. CONTRACTOR will determine the method, details, and means of performing the Services under this Agreement.

5.03 CONTRACTOR shall keep DISTRICT informed as to the progress of the Services by means of regular and frequent consultations. Additionally, when requested by the DISTRICT, the CONTRACTOR shall prepare written status reports.

5.04 CONTRACTOR is responsible for paying, when due, all income and other taxes, fees and withholding, including withholding state and federal taxes, social security, unemployment and worker's compensation, incurred as a result of the compensation paid under this Agreement. CONTRACTOR agrees to indemnify, defend, and hold harmless DISTRICT for any claims, costs, losses, fees, penalties, interest, or damages suffered by DISTRICT resulting from CONTRACTOR's failure to comply with this provision.

5.05 In the event CONTRACTOR is required to prepare plans, drawings, specifications and/or estimates, the same shall be furnished in conformance with local, state and federal laws, rules and regulations.

5.06 CONTRACTOR represents that it possesses all required licenses necessary or applicable to the performance of Services under this Agreement and the Proposal and shall obtain and keep in full force and effect all permits and approvals required to perform the Services herein. In the event DISTRICT is required to obtain an approval or permit from another governmental entity, CONTRACTOR shall provide all necessary supporting documents to be filed with such entity.

5.07 CONTRACTOR shall be solely responsible for obtaining Employment Eligibility Verification information from CONTRACTOR's employees, in compliance with the Immigration Reform and Control Act of 1986, Pub. L. 99-603 (8 U.S.C. 1324a), and shall ensure that CONTRACTOR's employees are eligible to work in the United States.

5.08 In the event that CONTRACTOR employs, contracts with, or otherwise utilizes any CalPERS retirees in completing any of the Services performed hereunder, such instances shall be disclosed in advance to the DISTRICT and shall be subject to the DISTRICT's advance written approval.

5.09 Drug-free Workplace Certification. By signing this Agreement, the CONTRACTOR hereby certifies under penalty of perjury under the laws of the State of California that the CONTRACTOR will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code, Section 8350 et seq.) and will provide a drug-free workplace.

5.10 CONTRACTOR shall comply at its sole expense with all applicable local, state and federal laws, rules, regulations, entitlements and/or permits applicable to, or governing the Services authorized hereunder.

5.11 In the performance of this contract the CONTRACTOR shall comply with all applicable federal, state and local statutory and regulatory requirements including, but not limited to California Department of Industrial Relations (Cal/OSHA) regulations; and the U.S. Department of Transportation Omnibus Transportation Employee Testing Act, related to their scope of work and operations. In case of conflict in regulations, the most stringent shall apply.

6. Insurance.

CONTRACTOR shall procure and maintain for the duration of this Agreement the following insurance coverage relating to the services provided under this Agreement by the CONTRACTOR.

a. Professional Liability Insurance. Choose and check one: Required **X** /Not Required ___; CONTRACTOR will file with DISTRICT, before beginning professional services, a certificate of insurance satisfactory to DISTRICT evidencing professional liability coverage of not less than $1,000,000 per occurrence and $2,000,000 annual aggregate.

b. Cyber Liability Insurance REQUIRED IF CHECKED HERE ONLY [___] (Technology Professional Liability – Errors and Omissions), with limits not less than $2,000,000 per occurrence, and $2,000,000 aggregate or the full per occurrence limits of the policies available, whichever is greater. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by CONTRACTOR in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations. CONTRACTOR will file with DISTRICT, before beginning professional services, certificates of insurance (Acord Form 25 or equivalent) satisfactory to DISTRICT evidencing.

c. If Claims Made Policies (applies only to professional liability and cyber liability policies):

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.

2. Insurance must be maintained, and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.

3. If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the CONTRACTOR must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.

d. Commercial General Liability (CGL) - Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 00 01) including products and completed operations, property damage, bodily injury, personal and advertising injury with limit of at least two million dollars ($2,000,000) per occurrence or the full per occurrence limits of the policies available, whichever is greater. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (coverage as broad as the ISO CG 25 03, or ISO CG 25 04 endorsement provided to DISTRICT), or the general aggregate limit shall be twice the required occurrence limit.

e. Automobile Liability - Insurance Services Office (ISO) Business Auto Coverage (Form CA 00 01), covering Symbol 1 (any auto) or if CONTRACTOR has no owned autos, Symbol 8 (hired) and 9 (non-owned) with limit of one million dollars ($1,000,000) for bodily injury and property damage each accident.

f. Workers' compensation (statutory limits) and employer's liability ($1,000,000) per accident for bodily injury or disease. CONTRACTOR is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and CONTRACTOR will comply with such provisions before commencing the performance of the professional services under this agreement. As required by the State of California, with Statutory Limits and Employer's Liability Insurance of no less than $1,000,000 per accident for bodily injury or disease.

g. Verification of Coverage – CONTRACTOR shall furnish the DISTRICT with certificates and amendatory endorsements, or copies of the applicable policy language effecting coverage required by this clause copies of which are attached hereto as **Exhibit "B"**. All certificates and endorsements are to be received and approved by the DISTRICT before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONTRACTOR's obligation to provide them. The DISTRICT reserves the right to require complete, certified copies of all required insurance policies, including policy Declaration pages and Endorsement pages. CONTRACTOR shall provide new certificates of insurance prior to the expiration of any existing certificate of insurance.

h. Required Provisions –

- CONTRACTOR shall require and verify that all subcontractors maintain insurance

meeting all requirements stated herein and provide proof of such insurance to DISTRICT, if requested. CONTRACTOR shall ensure that DISTRICT its directors, officers, employees, contractors, subcontractors and authorized volunteers are an additional insured on Commercial General Liability Coverage. CONTRACTOR shall provide certificates of insurance to the DISTRICT as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by DISTRICT's risk manager prior to commencement of performance. Current insurance certification shall be kept on file with DISTRICT at all times during the term of this contract. DISTRICT reserves the right to require complete, certified copies of all required insurance policies, at any time. CONTRACTOR shall maintain such coverage continuously for a period of at least five (5) years after the completion of the contract work.

- Waiver of Subrogation: The insurer(s) shall agree to waive all rights of subrogation against the DISTRICT, its elected or appointed officers, officials, agents, authorized volunteers, and employees for losses paid under the terms of the policy which arise from work performed by the named insured for the DISTRICT; but this provision applies regardless of whether or not the DISTRICT has received a waiver of subrogation from the insurer. Sole proprietors with no employees, LLCs, or partnerships who do not carry workers' compensation acknowledge that they are not subject to the Workers' Compensation Act of the State of California and agree to complete a signed workers compensation exemption form.

- The liability coverage shall give DISTRICT, its directors, officers, employees (collectively the DISTRICT), and authorized volunteers insured status (via ISO endorsement at least as broad as CG 20 10 10 01 or CG 20 10 07 04 specifically naming the DISTRICT, its directors, officers, employees, or authorized volunteers; or using the language that states "as required by written contract."

- The liability coverage is to state or be endorsed (with as broad as ISO endorsement CG 20 01 04 13) to state "such insurance shall be primary and any insurance, self-insurance or other coverage maintained by Mission Springs Water DISTRICT, its directors, officers, employees, or authorized volunteers shall not contribute to it".

- All coverage is to be placed with a carrier with an A.M. Best rating of no less than A: VII, or equivalent.

- The coverage shall contain no special limitations on the scope of protection afforded to DISTRICT, its directors, officers, employees, or authorized volunteers. If the CONTRACTOR maintains broader coverage and/or higher limits than the minimums shown above, the DISTRICT requires and shall be entitled to the broader coverage and/or higher limits maintained by the CONTRACTOR. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the DISTRICT.

- If any of the required coverages expire or are cancelled during the term of this agreement, the CONTRACTOR shall deliver the renewal certificate(s) to DISTRICT at least ten (10) days prior to the expiration or cancellation date and shall obtain replacement insurance with the same coverage prior to such expiration.

- Self-Insurance is not acceptable or permitted for any insurance coverage required under this Agreement.

- Self-Insured Retentions - Self-insured retentions must be declared to and approved by the DISTRICT in writing. The DISTRICT may require the CONTRACTOR to provide proof of the ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or DISTRICT.

7. Indemnification.

7.01 CONTRACTOR and DISTRICT agree that DISTRICT, its employees, agents and officials should, to the extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, defense costs, court costs or any other costs arising out of or in any way related to the performance of this Agreement by CONTRACTOR or any subcontractor or agent of either as set forth herein. Accordingly, the provisions of this indemnity are intended by the parties to be interpreted and construed to provide the fullest protection possible under the law to DISTRICT. CONTRACTOR acknowledges that DISTRICT would not enter into this Agreement in the absence of the commitment of CONTRACTOR to indemnify and protect DISTRICT as set forth herein.

a. To the fullest extent permitted by law, CONTRACTOR shall defend, indemnify and hold harmless DISTRICT, its employees, agents and officials, from any liability, claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, damages or costs of any kind, whether actual, alleged or threatened, actual attorneys' fees incurred by DISTRICT, court costs, interest, defense costs, including expert witness fees and any other costs or expenses of any kind whatsoever without restriction or limitation incurred in relation to, as a consequence of or arising out of, or in any way attributable actually, allegedly or impliedly, in whole or in part to the performance of this Agreement. CONTRACTOR's obligation to defend, indemnify and hold harmless shall include any and all claims, suits and proceedings in which CONTRACTOR (and/or CONTRACTOR's agents and/or employees) is alleged to be an employee of DISTRICT. All obligations under this provision are to be paid by CONTRACTOR as they are incurred by DISTRICT.

b. Without affecting the rights of DISTRICT under any provision of this Agreement or this Section, CONTRACTOR shall not be required to indemnify and hold harmless DISTRICT as set forth above for liability attributable solely to the fault of DISTRICT, provided such fault is determined by agreement between the parties or the findings of a court of competent jurisdiction.

7A. Indemnification Design Professionals.

7A.01 In the event that CONTRACTOR is a design professional under California Civil Code Section 2782.8 this Section 7A shall apply instead of Section 7. To the fullest extent permitted by California law and in accordance with California Civil Code section 2782.8, CONTRACTOR shall indemnify, and hold harmless the DISTRICT, its officers, employees, trustees and members ("Indemnified Parties") from any and all actions, assessments, counts, citations, claims, costs, damages, demands, judgments, liabilities (legal, administrative or otherwise), losses, notices, expenses, fines, penalties, proceedings, responsibilities, violations, attorney's and consultants' fees and causes of action including, but not limited to those for, injury to property or persons, including personal injury and/or death ("Claim(s)"), to the extent that the Claim(s) arises out of, pertains to, or relates to the negligence, recklessness, or willful misconduct of CONTRACTOR, its directors, officials, officers, employees and consultants arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement. This indemnity excludes liability caused by the negligence or willful misconduct of any of the Indemnified Parties. The cost to indemnify, hold harmless, and defend charged to CONTRACTOR shall not exceed CONTRACTOR'S proportionate percentage of fault.

8. Additional Services, Changes and Deletions.

8.01 In the event CONTRACTOR performs additional or different services than those described herein without the prior written approval of the Project Manager of the DISTRICT, CONTRACTOR shall not be compensated for such services. CONTRACTOR expressly waives any right to be compensated for services and materials not covered by the scope of this Agreement or authorized by the DISTRICT in writing.

8.02 CONTRACTOR shall promptly advise the Project Manager and as soon as reasonably practicable upon gaining knowledge of a condition, event or accumulation of events which may affect the scope and/or cost of Services. All proposed changes, modifications, deletions and/or requests for additional services shall be reduced to writing for review and approval by the DISTRICT and/or Board of Directors.

9. Termination of Agreement.

9.01 Notwithstanding any other provision of this Agreement, DISTRICT, at its sole option, may terminate this Agreement with or without cause, or for no cause, at any time by giving twenty (20) days' written notice to CONTRACTOR.

9.02 In the event of termination, the payment of monies due CONTRACTOR for undisputed Services performed prior to the effective date of such termination shall be paid within thirty (30) business days after receipt of an invoice as provided in this Agreement. Immediately upon termination, CONTRACTOR agrees to promptly provide and deliver to DISTRICT all original documents, reports, studies, plans, specifications and the like which are in the possession or control of CONTRACTOR and pertain to DISTRICT.

10. Status of CONTRACTOR.

10.01 CONTRACTOR shall perform the Services in CONTRACTOR's own way

as an independent contractor, and in pursuit of CONTRACTOR's independent calling, and not as an employee of DISTRICT. However, CONTRACTOR shall regularly confer with DISTRICT's Project Manager as provided for in this Agreement.

10.02 CONTRACTOR agrees that it is not entitled to the rights and benefits afforded to DISTRICT's employees, including disability or unemployment insurance, workers' compensation, retirement, CalPERS, medical insurance, sick leave, or any other employment benefit. CONTRACTOR is responsible for providing, at its own expense, disability, unemployment, workers' compensation and other insurance, training, permits, and licenses for itself and its employees and subcontractors.

10.03 CONTRACTOR hereby specifically represents and warrants to DISTRICT that it possesses the qualifications and skills necessary to perform the Services under this Agreement in a competent, professional manner, without the advice or direction of DISTRICT and that the Services to be rendered pursuant to this Agreement shall be performed in accordance with the standards customarily applicable to an experienced and competent professional rendering the same or similar services in the same geographic area where the DISTRICT is located. Further, CONTRACTOR represents and warrants that the individual signing this Agreement on behalf of CONTRACTOR has the full authority to bind CONTRACTOR to this Agreement.

11. Ownership of Documents; Audit.

11.01 All draft and final reports, plans, drawings, studies, maps, photographs, specifications, data, notes, manuals, warranties and all other documents of any kind or nature prepared, developed or obtained by CONTRACTOR in connection with the performance of Services performed for the DISTRICT shall become the sole property of DISTRICT, and CONTRACTOR shall promptly deliver all such materials to DISTRICT upon request. At the DISTRICT's sole discretion, CONTRACTOR may be permitted to retain original documents, and furnish reproductions to DISTRICT upon request, at no cost to DISTRICT.

11.02 Subject to applicable federal and state laws, rules and regulations, DISTRICT shall hold all intellectual property rights to any materials developed pursuant to this Agreement. CONTRACTOR shall not such use data or documents for purposes other than the performance of this Agreement, nor shall CONTRACTOR release, reproduce, distribute, publish, adapt for future use or any other purposes, or otherwise use, any data or other materials first produced in the performance of this Agreement, nor authorize others to do so, without the prior written consent of DISTRICT.

11.03 CONTRACTOR shall retain and maintain, for a period not less than four years following termination of this Agreement, all-time records, accounting records and vouchers and all other records with respect to all matters concerning Services performed, compensation paid, and expenses reimbursed. At any time during normal business hours and as often as DISTRICT may deem necessary, CONTRACTOR shall make available to DISTRICT's agents for examination of all of such records and shall permit DISTRICT's

agents to audit, examine and reproduce such records.

12. Miscellaneous Provisions.

12.01 This Agreement, which includes all attached exhibits, supersedes any and all previous agreements, either oral or written, between the parties hereto with respect to the rendering of Services by CONTRACTOR for DISTRICT and contains all of the covenants and agreements between the parties with respect to the rendering of such Services in any manner whatsoever. Any modification of this Agreement will be effective only if it is in writing signed by both parties.

12.02 CONTRACTOR shall not assign or otherwise transfer any rights or interest in this Agreement without the prior written consent of DISTRICT. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

12.03 CONTRACTOR shall timely file FPPC Form 700 Conflict of Interest Statements with DISTRICT if required by California law and/or the DISTRICT's conflict of interest policy.

12.04 If any legal action or proceeding, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing party will be entitled to reasonable attorneys' fees and costs, in addition to any other relief to which that party may be entitled.

12.05 This Agreement is made, entered into and shall be performed in the County of Riverside in the State of California and shall in all respects be interpreted, enforced and governed under the laws of the State of California. The parties agree that the venue in any litigation between them shall be in Riverside County, California.

12.06 CONTRACTOR covenants that neither it nor any officer or principal of its firm has any interest, nor shall they acquire any interest, either directly or indirectly, which will conflict in any manner or degree with the performance of their Services hereunder. CONTRACTOR further covenants that in the performance of this Agreement, no person having such interest shall be employed by it as an officer, employee, agent, or subcontractor.

12.07 CONTRACTOR has read and is aware of the provisions of Section 1090 et seq. and Section 87100 et seq. of the Government Code relating to conflicts of interest of public officers and employees. CONTRACTOR agrees that they are unaware of any financial or economic interest of any public officer or employee of the DISTRICT relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement, the DISTRICT may immediately terminate this Agreement by giving notice thereof. CONTRACTOR shall comply with the requirements of Government Code section 87100 et seq. and section 1090 in the performance of and during the term of this Agreement.

12.08 Improper Consideration. CONTRACTOR shall not offer (either directly or through an intermediary) any improper consideration such as, but not limited to, cash, discounts, services, the provision of travel or entertainment, or any items of value to any officer, employee or agent of the DISTRICT in an attempt to secure favorable treatment regarding this Agreement or any contract awarded by DISTRICT. The DISTRICT, by notice, may immediately terminate this Agreement if it determines that any improper consideration as described in the preceding sentence was offered to any officer, employee or agent of the DISTRICT with respect to the proposal and award process of this Agreement or any DISTRICT contract. This prohibition shall apply to any amendment, extension or evaluation process once this Agreement or any DISTRICT contract has been awarded. The CONTRACTOR shall immediately report any attempt by any DISTRICT officer, employee or agent to solicit (either directly or through an intermediary) improper consideration from CONTRACTOR.

12.09 Severability. If any portion of this Agreement is declared invalid, illegal or otherwise unenforceable by a court of competent jurisdiction, the entire balance of this Agreement not so affected shall remain in full force and effect.

[signatures on following page]

IN WITNESS WHEREOF, the parties hereby have made and executed this Agreement to be effective as of the day and year first above written.

DISTRICT:	**CONTRACTOR:**
MISSION SPRINGS WATER DISTRICT	KYLE GROUNDWATER, INC.
By: Brian E Macy (Sep 16, 2025 16:18:01 PDT)	By:
Print Name: Brian E. Macy, PE	Print Name: Russell Kyle
Title: General Manager	Title: President / CEO
Date: September 16, 2025	Date: 3-Sep-25

EXHIBIT "A"

PROPOSAL

(insert behind this page)

June 18, 2025

Mr. Danny Friend
Director of Operations
Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240

Subject: Proposal for Professional Hydrogeological Support Services
Assessment of Mission Springs Water District Wells 28 and 30

Dear Danny:

KYLE Groundwater, Inc., (KGI) is pleased to present this proposal to Mission Springs Water District (MSWD) for professional hydrogeological services related to assessment of Wells 28 and 30. It is our understanding that Well 28 has been inactive for over a year due to mechanical issues and the cost of uranium treatment, and that Well 30 has been inactive since 2009 due to elevated uranium concentrations. MSWD would like to assess the current condition of each well and evaluate the feasibility of returning the wells to service, including well rehabilitation and redevelopment. Additionally, we understand that Well 42 requires a Drinking Water Source Assessment and Protection (DWSAP) document. Our detailed scope of work and cost proposal to perform condition assessments, develop well rehabilitation and redevelopment work plans, and prepare a DWSAP document is as follows, and in Table 1.

Task 1.0 – Project Management and Meetings

KGI will provide general project management and will attend a field visit to the well sites to assess site logistics and regulatory constraints. The purpose of any additional meetings will be to discuss the results of each phase of the assessment, and review project progress. Meeting agendas will be prepared for all project meetings and meeting minutes will be provided, as necessary.

Task 2.0 – Review Well Data and Prepare Condition Assessments

KGI will collect and review readily available information for the wells, including the recently completed video and EMT-24 surveys, DWR well completion reports, well construction summary reports, aquifer pumping test results, historical groundwater levels (static and pumping), historical pumping rates, pumping plant efficiency reports, and details regarding previous well rehabilitation or modification efforts. Data and information will be reviewed to estimate the current physical condition of the wells, including structural integrity, estimated degree of corrosion, mineral encrustation, and/or bacterial activity. Pumping dynamics will be evaluated in the context of regional static and pumping groundwater elevations to identify causes of production loss and/or water level decline, as applicable.

Additionally, KGI will assess the regulatory feasibility of bringing the wells back to service, which requires compliance with all current well design and construction standards, and all current regulatory requirements, including, but not limited to, adherence to minimum setbacks from sanitary hazards and establishment of a 50-foot control zone surrounding the well.

KGI will utilize the well condition assessments as a basis for preparing customized work plans for rehabilitation, redevelopment, and testing of each well. Each work plan will include detailed procedures and protocols for additional downhole inspection (if any), repair, removal of fill, mechanical cleaning, chemical cleaning, redevelopment, testing, disinfection, and any other rehabilitation task deemed necessary to improve well efficiency and return the well to service expeditiously. A bid schedule will be provided for each well along with engineer's estimates. It is highly recommended that on-site observation services be provided during the well rehabilitation process to verify that specified procedures and protocols are followed. A proposal for this work can be provided separately, and upon request.

Task 3.0 – Prepare Drinking Water Source Assessment and Protection (DWSAP) Documents

DWSAP documents will be prepared for Well 42 using the latest forms available from the California Division of Drinking Water. Preparation of the DWSAP documents requires identification of all Potentially Contaminating Activities (i.e., PCAs) within two-, five- and ten-year protection zones. These protection zones will be delineated using the modified calculated fixed-radius method, taking in to account local groundwater flow direction, anticipated well construction details and pumping capacity, and aquifer parameters. Protection zones will be presented in map form along with identified PCAs. Those PCAs that are identified as posing the greatest environmental risk to the proposed well (if any) will be provided in a ranked vulnerability inventory and assessed within the DWSAP documents. The DWSAP documents will be submitted to MSWD in electronic (i.e., PDF) format for forwarding to DDW. Some of the information and data needed to prepare the DWSAP documents is contained within our in-house database. Additional information, as needed, will be requested once the work has begun.

Thank you for considering our proposal and please do not hesitate to contact me at 626.379.7569 or russell.kyle@kylegroundwater.com should you have any questions or concerns. We welcome the opportunity to continue our mutually beneficial working relationship with MSWD.

Sincerely,



Russell John Kyle, PG, CHG
President / Principal Hydrogeologist

Table 1

MISSION SPRINGS WATER DISTRICT
Cost Proposal for Proposal for Professional Hydrogeological Support Services
Assessment of Mission Springs Water District Wells 28 and 30

		Principal Hydrogeologist	Project Hydrogeologist	Staff Hydrogeologist	GSI Technician	Project Coordinator	Clerical	Labor	Direct Costs	Total Cost
	Hourly Rate:	$195	$145	$135	$120	$105	$80			
1.0	**PROJECT MANAGEMENT AND MEETINGS**									
1.1	Provide General Project Management and Attend Site Walk	4	4					$ 1,360	$ 147	$ 1,507
2.0	**REVIEW WELL DATA AND PREPARE WELL CONDITION ASSESSMENTS**									
2.1	Collect and Evaluate Well Data, Review Video and EMT Surveys, Perform Condition Assessment, and Prepare Letter Report and Detailed Work Plan (WELL 28)	8	12	16	4			$ 5,940	$ -	$ 5,940
2.2	Collect and Evaluate Well Data, Review Video and EMT Surveys, Perform Condition Assessment, and Prepare Letter Report and Detailed Work Plan (WELL 30)	8	12	24	4			$ 7,020	$ -	$ 7,020
3.0	**PREPARE DRINKING WATER SOURCE ASSESSMENT AND PROTECTION (DWSAP) DOCUMENTS (WELL 42)**									
3.1	Prepare Drinking Water Source Assessment and Protection (DWSAP) Documents	8	8	24	8			$ 6,920	$ -	$ 6,920
	TOTAL HOURS AND COST:	***28***	***36***	***64***	***16***			***$ 21,240***	***$ 147***	***$ 21,387***

EXHIBIT "B"

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

(insert behind this page)

KYLEGRO-01 MUNFORDM

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 9/17/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0E67768 IOA Insurance Services 130 Vantis Suite 250 Aliso Viejo, CA 92656	CONTACT NAME: Anita Pabnani PHONE (A/C, No, Ext): (407) 998-5213 FAX (A/C, No): E-MAIL ADDRESS: anita.pabnani@ioausa.com
INSURED Kyle Groundwater, Inc. 309 E. Jefferson Ave. Pomona, CA 91767	INSURER A : Admiral Insurance Company — NAIC # 24856 INSURER B : Security National Insurance Company (AmTrust) — 19879 INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:	X	X	FEI-ECC-27496-05	6/11/2025	6/11/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 50,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY			FEI-ECC-27496-05	6/11/2025	6/11/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	UMBRELLA LIAB X OCCUR X EXCESS LIAB CLAIMS-MADE DED RETENTION $			FEI-EXS-28002-05	6/11/2025	6/11/2026	EACH OCCURRENCE AGGREGATE	$ 2,000,000 $ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N: Y If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	X	SWC1558401	6/23/2025	6/23/2026	X PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
A	Pollution Liability			FEI-ECC-27496-05	6/11/2025	6/11/2026	Each Claim/Aggregate	1,000,000
A	Professional Liabili			FEI-ECC-27496-05	6/11/2025	6/11/2026	Each Claim/Aggregate	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Hydrogeological Support Services Assessment of MSWD Wells 28 and 30
Certificate Holder is Additional Insured with respect to General Liability when required by written contract per form #ECC-319-0712, Completed Operations per form CG 20 37 12 19. The General Liability is primary and noncontributory, when required by written contract per form #ECC-548-0317. Waiver of Subrogation with respect to General Liability per form #ECC-320-0712.

30 Days' Notice of Cancellation /10 Days Non-Payment of Premium in accordance with the policy provisions.

CERTIFICATE HOLDER

Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Endorsement Number: 5

Automatic Additional Insured – Owners, Lessees or Contractors

This endorsement, effective 06/11/2025, attaches to and forms a part of
Policy Number FEI-ECC-27496-05.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

In consideration of an additional premium of $Applied, this endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY
CONTRACTORS POLLUTION LIABILITY

SCHEDULE

Name of Person or Organization:

Any person(s) or organization(s) whom the *Named Insured* agrees, in a written contract, to name as an additional insured. However, this status exists only for the project specified in that contract.

The person or organization shown in this Schedule is included as an insured, but only with respect to that person's or organization's vicarious liability arising out of your ongoing operations performed for that insured.

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Endorsement Number: 11

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS BLANKET

This endorsement, effective 06/11/2025, attaches to and forms a part of Policy Number FEI-ECC-27496-05.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
Any person(s) or organization(s) whom the Named Insured agrees, in a written contract, to name as an additional insured. However, this status exists only for the project specified in that contract.	Those project locations where this endorsement is required by contract.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. **Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

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Endorsement Number: 12

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – AUTOMATIC STATUS FOR OTHER PARTIES WHEN REQUIRED IN WRITTEN CONSTRUCTION AGREEMENT

This endorsement, effective 06/11/2025, attaches to and forms a part of Policy Number FEI-ECC-27496-05.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY

A. Section II – Who Is An Insured is amended to include as an additional insured:

1. Any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy; and

2. Any other person or organization you are required to add as an additional insured under the contract or agreement described in Paragraph **1.** above.

Such person(s) or organization(s) is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

a. Your acts or omissions; or

b. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured described in Paragraph **1.** or **2.** above.

However, the insurance afforded to such additional insured described above:

a. Only applies to the extent permitted by law; and

b. Will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

A person's or organization's status as an additional insured under this endorsement ends when your operations for the person or organization described in Paragraph **1.** above are completed.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to:

1. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

b. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of, or the failure to render, any professional architectural, engineering or surveying services.

2. "Bodily injury" or "property damage" occurring after:

a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

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b. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

The most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement described in Paragraph **A.1.;** or

2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

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Endorsement Number: 21

Automatic Primary and Non-Contributory Insurance Endorsement Designated Work Or Project(s)

This endorsement, effective 06/11/2025, attaches to and forms a part of Policy Number FEI-ECC-27496-05.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the Coverage Part(s) indicated below:

CONTRACTORS POLLUTION LIABILITY
COMMERCIAL GENERAL LIABILITY

SCHEDULE

Name of Person or Organization:
Any person(s) or organization(s) whom the *Named Insured* agrees, in a written contract, to provide Primary and/or Non-contributory status of this insurance. However, this status exists only for the project specified in that contract.

In consideration of an additional premium of $Applied, and notwithstanding anything contained in this policy to the contrary, it is hereby agreed that this policy shall be considered primary to any similar insurance held by third parties in respect to work performed by you under any written contractual agreement with such third party. It is further agreed that any other insurance which the person(s) or organization(s) named in the schedule may have is excess and non-contributory to this insurance.

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Endorsement Number: 6

Automatic Waiver of Subrogation Endorsement

This endorsement, effective 06/11/2025, attaches to and forms a part of
Policy Number FEI-ECC-27496-05.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies coverage provided under the following coverage part(s):

COMMERCIAL GENERAL LIABILITY
CONTRACTORS POLLUTION LIABILITY

SCHEDULE

Name of Person or Organization:

Any person(s) or organization(s) to whom the *Named Insured* agrees, in a written contract, to provide a waiver of subrogation. However, this status exists only for the project specified in that contract.

The Company waives any right of recovery it may have against the person or organization shown in the above Schedule because of payments the Company makes for injury or damage arising out of the *insured's* work done under a contract with that person or organization. The waiver applies only to the person or organization in the above Schedule.

Under no circumstances shall this endorsement act to extend the policy period, change the scope of coverage or increase the Aggregate Limits of Insurance shown in the Declarations.

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Endorsement Number: 17

Additional Insured Endorsement– CPL

This endorsement, effective 06/11/2025, attaches to and forms a part of
Policy Number FEI-ECC-27496-05.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

CONTRACTORS POLLUTION LIABILITY

SCHEDULE

Name of Person or Organization: Any person(s) or organization(s) whom the Named Insured agrees, in a written contract, to name as an additional insured. However, this status exists only for the project specified in that contract.
Location And Description of Completed Operations: Those project locations where this endorsement is required by contract.
Additional Premium: $Applied

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

The term *insured* is amended to include as an additional insured the person(s) or organization shown in the Schedule, but only with respect to liability for “bodily injury” or “property damage” caused, in whole or in part, by “your work” at the location designated and described in the schedule of this endorsement performed for that additional insured.

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WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY **WC 04 (Ed. 04-84)**

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT - CALIFORNIA

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 2% of the California workers' compensation premium otherwise due on such remuneration.

Schedule

Person or Organization	Job Description
Any person or organization as required by written contract.	

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective	6/23/2025	Policy No.	SWC1558401	Endorsement No.	0
Insured	Kyle Groundwater, Inc.			Premium $	2,635
Insurance Company	Security National Insurance Company				

Countersigned by _____

AMENDMENT TO
Contract for Professional Services Agreement
Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240
Telephone 760-329-6448 – FAX 760-329-2482

TO: Kyle Groundwater, Inc.
309 E. Jefferson Avenue
Pomona, CA 91767

DATE: December 15, 2025

PROJECT DIR#: N/A

FIRST AMENDMENT TO CONTRACT AGREEMENT

1. This amendment ("Amendment") is hereby made by Mission Springs Water District and **Kyle Groundwater, Inc.**, parties to an agreement for **Hydrogeological Support Services Assessment of Mission Springs Water District Well 28 & 30** ("Agreement"), dated **September 1, 2025**.

2. In exchange for the promises herein and other good and valuable consideration, the sufficiency of which both parties acknowledged, it is mutually agreed by and between the undersigned contracting parties that the Agreement is amended as follows:

   This First Amendment will:
   - **Increase the Contract Agreement amount by $65,273.00, including a 10% contingency of $6,527.30. The total increase of $71,800.30 increases the Contract Agreement from a not-to-exceed amount of $21,387.00 to a not-to-exceed amount of $93,187.30, as detailed in Attachment 1.**
   - **Revise the Scope of Work to include hydrogeological support services, rehabilitation, redevelopment, testing and oversight for Well 28, as outlined in Attachment 1.**

3. Except as set forth in this Amendment, the Agreement is unchanged and shall continue in full force and effect in accordance with its terms. If there is conflict between this Amendment and the Agreement the terms of this amendment will prevail.

Instructions: Sign and return via email. Upon acceptance by Mission Springs Water District, an executed copy will be returned to you for your records. Insert the names of your authorized representative(s) below.

Accepted:	**Consultant:**
Mission Springs Water District	Kyle Groundwater, Inc. (Business Name)
By: _____	By: _____
Brian E. Macy, PE	Russell Kyle
Title General Manager	Title President
Other authorized representative(s):	Other authorized representative(s):
Danny Friend, Director of Operations	
Amanda Lucas, Contracts Analyst	

November 21, 2025

Mr. Danny Friend
Director of Operations
Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240

Subject: **Proposal for Professional Hydrogeological Support Services**
Rehabilitation, Redevelopment, and Testing of Well 28

Dear Danny:

KYLE Groundwater, Inc., (KGI) is pleased to present this proposal to Mission Springs Water District (MSWD) for professional hydrogeological support services, including construction management, and field observation during rehabilitation, redevelopment, and testing of Well 28, located on the south side of Mission Lakes Boulevard, approximately 300 feet east of Clubhouse Boulevard, in Desert Hot Springs, California. Our detailed scope of work to perform this work is described as follows, and our cost proposal is included in Table 1.

Task 1.0 – Project Management and Meetings

KGI will provide general project management and will prepare for and attend three (3) meetings with MSWD, including a pre-construction meeting with the selected contractor and MSWD personnel. Discussion will include, but not be limited to submittals, permit requirements, equipment set up, noise mitigation, discharge configuration, construction water, site access, work schedules, submittal of pay requests, and communication protocol. Meeting agendas will be prepared for all project meetings, as needed, and meeting minutes will be provided upon request.

Task 2.0 – Construction Management and Support

Task 2.1 – Construction Management, Coordination, and Support

During the construction phase, KGI's project manager will provide construction management support, including contractor submittal review, response to RFIs and RFCs, change order review, project schedule review, contractor progress payment request review for accuracy, and regular construction updates.

Task 3.0 – Field Observation

Task 3.1 – Removal of Sediment and Debris

KGI personnel will provide part-time observation during bailing and/or pumping to remove accumulated sediment and debris from the bottom of the well as completely as is considered practical to the reported depth of approximately 900 feet below ground surface (bgs). KGI personnel will monitor the progress of the task and verify that the proper procedures and equipment are employed.

Task 3.2 – Mechanical Cleaning by Brushing and Removal of Fill

The first step in the well rehabilitation process should be mechanical cleaning by brushing. The mechanical cleaning process shall be conducted throughout the entire wetted portion of the well in such a way as to provide powerful and effective removal of scale, as well as to exert stresses within the near-well zone. For cost estimating purposes it is assumed that cleaning of both the well casing and screen will occur and that one complete pass will be necessary over a period of two (2) to three (3) days. Following mechanical cleaning, accumulated sediment and debris will be removed from the bottom of the well as completely as is considered practical to the reported depth of approximately 900 feet bgs. KGI personnel will provide part-time observation during mechanical cleaning and bailing of the well to monitor the progress of the task and verify that the proper procedures and equipment are employed.

Task 3.3 – Post-Mechanical Cleaning Downhole Video Survey

KGI will provide full-time observation and review of a post-mechanical cleaning dual-cam downhole video survey as a means of assessing and documenting the condition of the well following mechanical cleaning, and to allow an unobstructed view of any structural issues that may be present.

Task 3.4 – Preliminary Redevelopment by Focused Intake Pumping

Following brushing, and prior to chemical treatment, the well should undergo preliminary redevelopment by focus intake pumping. This task involves pumping of specific screened intervals through a double-surge block while simultaneously swabbing of the well screen in 10-foot increments. The purpose of this preliminary pumping is to remove loose material and/or casing scale in preparation for subsequent chemical rehabilitation work. The duration of this process will be approximately one (1) day with the contractor spending approximately 15 minutes per 10-foot section of well screen. KGI personnel will provide part-time observation during this task to monitor progress and verify that the proper procedures and equipment are employed.

Task 3.5 – Phase I Chemical Treatment (Surfactant and Polymer Dispersant)

KGI personnel will provide part-time observation during pre-development pumping and application of non-ionic surfactant and dispersant polymer to verify that the type, volume, and concentrations of chemicals utilized are consistent with the work plan, that proper dispersal techniques are employed by the Contractor, and that proper chemical removal and disposal techniques are used (as necessary). It is assumed that this process will occur over a period of three (3) days.

Task 3.6 – Phase II Chemical Treatment (Acid)

KGI personnel will provide full-time observation during mixing, application, neutralization, and removal of HCT Well-Klean Pre-Blend and sodium bicarbonate chemical products to verify that the type, volume, and concentrations of chemicals utilized are consistent with the work plan, that proper dispersal techniques are employed by the Contractor, and that proper chemical neutralization, removal, and disposal techniques are used (as necessary). It is assumed that this process will occur over a period of four (4) days.

Task 3.7 – Initial Redevelopment by Focused Intake Pumping and Swabbing

Well redevelopment is a critical phase of any well rehabilitation program. The goal is to remove as much residual material from the well as is considered practical, maximizing production rates and well efficiency, and minimizing production of entrained material (i.e., sand and silt). The first phase of well development is particularly critical and will consist of focused intake pumping through a double-surge block while simultaneously swabbing of the entire length of well screen in 10-foot increments. For each interval of screen, sand production will be measured immediately following swabbing, and as the discharge clears. Those intervals exhibiting significant sand production (i.e., greater than 1 ml/L) or high turbidity will be targeted for additional development on subsequent passes through the well screen.

KGI will provide full-time observation services during redevelopment by focused intake pumping and swabbing throughout all perforated intervals of the well. The amount of time allotted to the Contractor for this task is 30 hours over a period of three (3) to four (4) days. However, KGI will review data collected during the development process and provide real-time recommendations regarding the need for more or less development.

Task 3.8 – Post-Chemical Cleaning Downhole Video Survey

KGI will provide full-time observation and review of a post-cleaning dual-cam downhole video survey as a means of assessing and documenting the condition of the well following mechanical and chemical cleaning, and to allow an unobstructed view of any structural issues that may be present.

Task 3.9 – Final Redevelopment by Pumping and Surging

The final phase of well redevelopment consists of pumping and surging with a temporary test pump and motor to be furnished by the Contractor. During the final development process, pumping will begin at low rates, with no surging, slowly building to the maximum specified pumping rate (typically 1.5x the anticipated design pumping rate). Gentle surging will then begin at lower rates, becoming increasingly aggressive as development progresses. Tests for sand production and specific capacity will be performed throughout the process to measure the progress of development. Once specific capacity approaches a maximum, sand production approaches a minimum, and well performance criteria are met, development is considered complete and the aquifer pumping test phase can begin.

KGI will provide part-time observation during final well development. The amount of time allotted to the Contractor for this task is 30 hours over a period of three (3) to four (4) days. However, this can vary based on many factors, and as such, KGI will review data collected during final development and provide real-time recommendations regarding the need for additional development time.

Task 3.10 – Aquifer Pumping Tests

KGI will provide full-time observation during an 8-hour step-drawdown pumping test, the purpose of which is to allow calculation of well efficiency and determine an appropriate rate for the constant rate pumping test. During the test, static and pumping water levels, totalizer flowmeter readings, and sand production, will be measured at specified intervals.

Following the step-drawdown test, KGI will provide full-time observation during a 72-hour constant rate drawdown test and 8-hour recovery test, the purpose of which is to determine a recommended instantaneous pumping rate, allow calculation of short- and long-term pumping dynamics, and establish an optimal pump intake setting. As with the step drawdown test, totalizer flowmeter readings and sand production will be measured at specified intervals.

Task 3.11 – Water Quality Laboratory Coordination

KGI will perform all necessary coordination with the laboratory performing water quality analysis for this project. Coordination activities include obtaining sample bottles, collection of samples during time series, depth specific, and Title 22 wellhead sampling, and delivery of samples to the laboratory under chain of custody protocols.

Task 3.12 – Post-Rehabilitation Downhole Video Survey

KGI will provide full-time observation and review of a post-testing dual-cam downhole video survey as a means of assessing and documenting the condition of the well following rehabilitation.

Task 3.13 – Interim Well Disinfection

KGI will provide part-time observation during final disinfection of the well structure to verify that suitable chemicals, concentrations, and methods of mixing and emplacement are employed. It should be noted that this process is separate and distinct from final disinfection and bacteriological testing and will occur prior to installation of the permanent pumping equipment.

Thank you for considering our proposal and please do not hesitate to contact me at 626.379.7569 or russell.kyle@kylegroundwater.com should you have any questions or concerns. We welcome the opportunity to continue our mutually beneficial working relationship with MSWD.

Task 3.0 – Reporting

Task 3.1 – Analyze Aquifer Pumping Test Data and Prepare Letter Summary Report

A summary of the well rehabilitation, redevelopment, and testing process will be provided in letter report format. Data collected from the aquifer pumping tests will be analyzed immediately following completion. KGI will use the results of the analysis to make recommendations regarding optimal operational parameters, including instantaneous pumping rate, short- and long-term drawdown characteristics, well efficiency, and recommended pump intake setting. Results of water quality testing, including analysis of time series and depth specific sampling, as well as any recommendations stemming from these results, will also be included. Analysis, results, and recommendations will be presented to MSWD in the letter report with appropriate charts, figures, and data.

Sincerely,



Russell John Kyle, PG, CHG
President / Principal Hydrogeologist

MISSION SPRINGS WATER DISTRICT
Cost Proposal for Professional Hydrogeological Support Services
Rehabilitation, Redevelopment, and Testing of Well 28

		Principal Hydrogeologist	Senior Hydrogeologist	Project Hydrogeologist	Staff Hydrogeologist	GIS Technician	Project Coordinator	Labor	Direct Costs	Total Cost
	Hourly Rate:	$240	$190	$155	$145	$120	$105			
1.0	**PROJECT MANAGEMENT AND MEETINGS**									
1.1	Provide General Project Management and Attend up to Three (3) Project Meetings, Including Pre-Construction Meeting	8	8				4	$ 3,860	$ 147	$ 4,007
2.0	**CONSTRUCTION MANAGEMENT AND SUPPORT**									
2.1	Provide Construction Coordination and Support, Including Contractor Submittal Review, Response to RFIs and RFCs, Change Order Review, Schedule Review, Progress Payment Review	4	8	8	4			$ 4,300	$ -	$ 4,300
3.0	**FIELD OBSERVATION - REHABILITATION, REDEVELOPMENT, AND TESTING**									
3.1	Observe Removal of Sediment and Debris		1	3	8			$ 1,815	$ 147	$ 1,962
3.2	Observe Mechanical Cleaning by Brushing, Removal of Accumulated Sediment and Debris		1	6	16			$ 3,440	$ 294	$ 3,734
3.3	Observe and Review Post-Mechanical Downhole Video Survey		1	3	6			$ 1,525	$ 147	$ 1,672
3.4	Observe Preliminary Redevelopment by Focused Intake Pumping and Swabbing		2	6	12			$ 3,050	$ 294	$ 3,344
3.5	Observe Phase I Chemical Treatment with Surfactant and Polymer Dispersant	1	2	9	24			$ 5,495	$ 441	$ 5,936
3.6	Observe Phase II Chemical Treatment with Acid Solution	1	2	9	32			$ 6,655	$ 441	$ 7,096
3.7	Observe and Review Post-Chemical Downhole Video Survey		1	3	6			$ 1,525	$ 147	$ 1,672
3.8	Observe Initial Redevelopment by Focused Intake Pumping and Swabbing	1	2	12	32			$ 7,120	$ 588	$ 7,708
3.9	Observe Final Redevelopment by Pumping and Surging	1	4	9	24			$ 5,875	$ 441	$ 6,316
3.10	Observe Aquifer Pumping Tests (8-hour step drawdown, 72-hour constant rate, 8-hour recovery)	2	4	15	50			$ 10,815	$ 735	$ 11,550
3.11	Coordinate with Laboratory, Collect and Deliver Time Series, Depth Specific, and Title 22 Water Quality Samples		2	3	8			$ 2,005	$ 147	$ 2,152
3.12	Observe and Review Post-Rehabilitation Downhole Video Survey		1	3	6			$ 1,525	$ 147	$ 1,672
3.13	Observe Well Disinfection		2	3	8			$ 2,005	$ 147	$ 2,152
4.0	**REPORTING**									
4.1	Analyze Test Data and Prepare Summary Letter Report and Recommendations	2	8	12	16	2		$ 6,420	$ -	$ 6,420
	TOTAL HOURS AND COST:	***18***	***41***	***92***	***236***		***4***	***$ 61,010***	***$ 4,263***	***$ 65,273***

AGENDA STAFF REPORT

MEETING NAME: **REGULAR BOARD MEETING**

MEETING DATE(S): **DECEMBER 11 & 15, 2025**

FROM: **ORIANA HOFFERT – HUMAN RESOURCES MANAGER**

FOR: **ACTION _X_** DIRECTION ____ INFORMATION ____

RESOLUTION NO. 2025-21 – AMENDING THE CODIFIED MISSION SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS TITLE 3 – PERSONNEL

STAFF RECOMMENDATION

Adopt Resolution No. 2025-21 amending the codified Mission Springs Water District (MSWD) Personnel Rules and Regulations, Title 3 - Personnel.

SUMMARY

The Mission Springs Water District (MSWD) Personnel Rules and Regulations, Title 3 – Personnel, provides comprehensive guidance regarding the District's employment policies, procedures, and benefits. As part of routine policy review to ensure regulatory compliance, staff evaluated the administration of Optional Holiday hours. Optional holiday hours granted on a calendar-year basis may create uncertainty regarding whether unused balances as of the District's fiscal year-end (June 30) should be included in the compensated absences liability under GASB 101. To align District policy with applicable accounting guidance and ensure proper financial reporting, staff recommends transitioning the Optional Holiday benefit from a calendar-year benefit to a fiscal-year benefit.

To facilitate this transition, staff proposes granting each employee two (2) optional holidays on January 1, 2026, which will expire on June 30, 2026. Effective July 1, 2026, the Optional Holiday policy would reset annually on the first day of each fiscal year, providing eligible employees with thirty-six (36) hours of Optional Holiday leave per fiscal year thereafter.

Exhibit "A" outlines currently proposed amendments to the MSWD Personnel Rules and Regulations, Title 3 - Personnel.

FINANCIAL DATA		
Cost Associated with this action:		$0
Current FY cost:		$0
Future FY cost:		N/A
Is it covered in current year budget:	YES ☒	NO ☐
Budget adjustment needed:	YES ☐	NO ☒
If yes, year needed:		N/A
All previous contracts including dates, amounts and board approvals are attached or have been made available.		
FUNDING SOURCES		
Source of funds:		N/A
BID/Job#		N/A
Current BID/Job balance		$0
Balance remaining if approved:		$0

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

There is no cost associated with updating the Administrative Code. This action is consistent with Strategic Plan Smart Goal 7 -workforce excellence.

ATTACHMENTS

Resolution No. 2025-21
Exhibit "A" Revisions to Personnel Rules and Regulations

RESOLUTION NO. 2025-21

A RESOLUTION TO THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT AMENDING THE CODIFIED MISSION SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS TITLE 3 - PERSONNEL

WHEREAS, the Board of Directors of the Mission Springs Water District ("Board of Directors") has previously codified as Title 3 – Personnel certain policies, procedures, practices, and standards regarding the relationship, rights, privileges, obligations, and duties of the Mission Springs Water District ("District") and its employees; and

WHEREAS, it is right and proper for the Board of Directors to review and update provisions of Title 3 to ensure that the District's policies, procedures, practices, and standards conform with applicable laws and regulations and support a positive and productive workplace; and

WHEREAS, recent governmental accounting standards, including GASB Statement No. 101 – Compensated Absences, require recognition of a liability for earned paid leave expected to be used or paid, and aligning the Optional Holiday benefit with the District's fiscal year will ensure accurate financial reporting and eliminate ambiguity regarding unused balances at year-end;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors that Title 3 – Personnel, as shown in Exhibit "A" to this Resolution, is hereby amended and adopted, with such amendments effective January 1, 2026.

BE IT FURTHER RESOLVED that, to transition from a calendar-year to a fiscal-year cycle, each eligible employee shall receive two (2) optional holidays effective January 1, 2026, which shall expire June 30, 2026 and shall not establish any ongoing entitlement or precedent. Subsequently, effective July 1, 2026, the Optional Holiday policy would reset annually on the first day of each fiscal year, providing eligible employees with thirty-six (36) hours of Optional Holiday leave per fiscal year thereafter.

BE IT ALSO RESOLVED by the Board of Directors that the General Manager is directed to carry out those steps reasonable or necessary to inform all employees of the adopted changes to Title 3 - Personnel, and to ensure the ability of the District to enforce these changes as of January 1, 2026.

ADOPTED this ___ day of December 2025, by the following vote:
Ayes:
Noes:
Abstain:

_____
Ivan Sewell
President of Mission Springs Water District
and its Board of Directors

ATTEST:

_____

Brian Macy
Secretary of Mission Springs Water District
and its Board of Directors

Resolution No. 2025-21

Exhibit A

Below represents the changes made to the codified Mission Springs Water District Personnel Rules and Regulations Title 3 – Personnel.

Section 3.04.020 - Rule 23 District Paid Holidays

A. With the exceptions provided herein, holidays for employees covered under these Rules, shall be as follows:

January 1 (New Year's Day)
Third Monday in January (Martin Luther King, Jr. Day)
Third Monday in February (Presidents' Day)
Last Monday in May (Memorial Day)
July 4 (Independence Day)
First Monday in September (Labor Day)
November 11 (Veterans' Day)
Fourth Thursday in November (Thanksgiving Day)
Fourth Friday in November (The Friday following Thanksgiving Day)
December 25 (Christmas Day)

Effective ~~January~~ July 1, 2026
In addition, the District recognizes that employees celebrate many holidays that are not recognized by the District. Therefore, after six (6) full months of service in the initial ~~calendar~~ fiscal year of employment for new employees, and at the beginning of each ~~calendar~~ fiscal year for regular employees, a credit of thirty-six (36) hours of Optional Holiday benefits are given. These hours can be used at the employee's option with prior approval of the employee's supervisor. Employees may only have a maximum of 36 hours of Optional Holiday benefits. At the beginning of each ~~calendar~~ fiscal year, employees who have less than 36 hours of Optional Holiday benefits will be provided with additional benefits to bring their benefits back up to the maximum of 36 total hours for the year. No employee may have more than 36 hours of Optional Holiday benefits each ~~calendar~~ fiscal year.

AGENDA STAFF REPORT

MEETING NAME: **BOARD MEETINGS**

MEETING DATE(S): **December 11 & 15, 2025**

FROM: **SKYLER AUBREY, ACCOUNTING MANAGER**

FOR: ACTION _X_ DIRECTION ____ INFORMATION ____

ANNUAL REPORT OF CAPACITY FEES AND RELATED CAPITAL EXPENDITURES

STAFF RECOMMENDATION

Review and accept the annual report of capacity fees and related expenditures as submitted.

SUMMARY

In accordance with California Government Code Section 66006 (b), the attached reports have been prepared for your acceptance and to be made available to the public. These reports have been submitted to the Desert Valley Builders Association and the Building Industry Association for review which is done as a courtesy on an annual basis.

ANALYSIS

Since January 1989, the District has collected $25,266,090 of water capacity fees and expended $43,971,342 on qualifying projects. Since 1989, the District has collected $20,110,368 of sewer capacity fees and expended $36,948,451 on qualifying projects.

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

There is no fiscal impact associated with this action.

This action is consistent with Strategic Plan Smart Goal 1.2 related to Customer Communications and Goal 3.3 related to Financial Management.

FINANCIAL DATA		
Cost Associated with this action:		$0
Current FY cost:		$0
Future FY cost:		$0
Is it covered in current year budget:	YES ☒	NO ☐
Budget adjustment needed:	YES ☐	NO ☒
If yes, year needed:		NA
All previous contracts including dates, amounts and board approvals are attached or have been made available. N/A		
FUNDING SOURCES		
Source of funds:		Operating Revenue/Debt
BID/Job#		N/A
Current BID/Job balance		N/A
Balance remaining if approved:		N/A

ATTACHMENTS

Connection Fees Summary - Water

Connection Fees Summary - Sewer

MISSION SPRINGS WATER DISTRICT
WATER DISTRICT
CONNECTION FEE SUMMARY

FISCAL YEAR ENDING JUNE 30,	BEGINNING BALANCE	CONNECTION FEES COLLECTED	CAPITAL EXPENDITURES	INTEREST EARNED	ENDING BALANCE
1989	0	291,357	(1,315,290)	0	(1,023,933)
1990	(1,023,933)	707,740	(6,282,023)	0	(6,598,216)
1991	(6,598,216)	535,450	(1,010,898)	0	(7,073,664)
1992	(7,073,664)	659,550	(32,377)	0	(6,446,491)
1993	(6,446,491)	555,839	(3,379,162)	0	(9,269,814)
1994	(9,269,814)	424,693	(17,617)	0	(8,862,738)
1995	(8,862,738)	202,514	(385,684)	0	(9,045,908)
1996	(9,045,908)	205,284	(567,173)	0	(9,407,797)
1997	(9,407,797)	112,318	(372,909)	0	(9,668,388)
1998	(9,668,388)	302,489	(433,919)	0	(9,799,818)
1999	(9,799,818)	82,322	(1,063,006)	0	(10,780,502)
2000	(10,780,502)	148,612	(248,576)	0	(10,880,466)
2001	(10,880,466)	139,917	(98,389)	0	(10,838,938)
2002	(10,838,938)	378,476	(1,664,485)	0	(12,124,947)
2003	(12,124,947)	1,022,171	(1,664,313)	0	(12,767,089)
2004	(12,767,089)	2,483,871	(296,099)	0	(10,579,317)
2005	(10,579,317)	4,631,651	(909,065)	0	(6,856,731)
2006	(6,856,731)	3,557,626	(9,189,925)	0	(12,489,030)
2007	(12,489,030)	1,676,665	(1,339,397)	0	(12,151,762)
2008	(12,151,762)	240,944	(1,404,631)	0	(13,315,449)
2009	(13,315,449)	285,354	(5,211,199)	0	(18,241,294)
2010	(18,241,294)	359,728	(1,782,695)	0	(19,664,261)
2011	(19,664,261)	254,079	(325,142)	0	(19,735,325)
2012	(19,735,325)	142,810	(355,801)	0	(19,948,315)
2013	(19,948,315)	63,904	(681,533)	0	(20,565,944)
2014	(20,565,944)	79,880	(380,002)	0	(20,866,066)
2015	(20,866,066)	182,826	(103,891)	0	(20,787,131)
2016	(20,787,131)	246,430	(81,958)	0	(20,622,659)
2017	(20,622,659)	394,957	0	0	(20,227,702)
2018	(20,227,702)	544,395	0	0	(19,683,307)
2019	(19,683,307)	547,625	(68,552)	0	(19,204,234)
2020	(19,204,234)	515,169	(177,060)	0	(18,866,125)
2021	(18,866,125)	560,063	(758,662)	0	(19,064,724)
2022	(19,064,724)	673,459	(322,206)	0	(18,713,471)
2023	(18,713,471)	680,774	(137,907)	0	(18,170,604)
2024	(18,170,604)	358,788	(1,572,251)	0	(19,384,066)
2025	(19,384,066)	1,016,360	(337,545)		(18,705,252)
	TOTALS	25,266,090	(43,971,342)	0	(18,705,252)

MISSION SPRINGS WATER DISTRICT
SEWER DISTRICT
CONNECTION FEE SUMMARY

FISCAL YEAR ENDING JUNE 30,	BEGINNING BALANCE	CONNECTION FEES COLLECTED	CAPITAL EXPENDITURES	INTEREST EARNED	ENDING BALANCE
1989	0	95,555	(97,152)	0	(1,597)
1990	(1,597)	91,230	(209,911)	0	(120,278)
1991	(120,278)	104,902	(14,189)	0	(29,565)
1992	(29,565)	214,062	(374,563)	0	(190,066)
1993	(190,066)	197,322	(1,682,235)	0	(1,674,979)
1994	(1,674,979)	196,760	(48,381)	0	(1,526,600)
1995	(1,526,600)	89,037	(8,175)	0	(1,445,738)
1996	(1,445,738)	189,138	(326,095)	0	(1,582,695)
1997	(1,582,695)	159,024	(671,368)	0	(2,095,039)
1998	(2,095,039)	294,084	(132,602)	0	(1,933,557)
1999	(1,933,557)	248,898	(141,319)	0	(1,825,978)
2000	(1,825,978)	217,838	(156,352)	0	(1,764,492)
2001	(1,764,492)	65,885	(387,494)	0	(2,086,101)
2002	(2,086,101)	848,371	(1,108,307)	0	(2,346,037)
2003	(2,346,037)	594,617	(9,195,293)	0	(10,946,713)
2004	(10,946,713)	2,532,502	(167,116)	0	(8,581,327)
2005	(8,581,327)	2,018,676	(1,437,624)	0	(8,000,275)
2006	(8,000,275)	1,303,777	(10,774,463)	0	(17,470,961)
2007	(17,470,961)	1,873,601	(1,720,261)	0	(17,317,621)
2008	(17,317,621)	1,554,861	(827,701)	0	(16,590,461)
2009	(16,590,461)	65,660	(612,170)	0	(17,136,971)
2010	(17,136,971)	122,030	(76,243)	0	(17,091,184)
2011	(17,091,184)	164,610	(34,850)	0	(16,961,424)
2012	(16,961,424)	61,280	(261,637)	0	(17,161,781)
2013	(17,161,781)	3,161,599	(1,405,790)	0	(15,405,971)
2014	(15,405,971)	717,840	(153,001)	0	(14,841,132)
2015	(14,841,132)	61,350	(265,984)	0	(15,045,766)
2016	(15,045,766)	61,350	(191,977)	0	(15,176,393)
2017	(15,176,393)	1,773,159	(161,475)	0	(13,564,709)
2018	(13,564,709)	176,240	(477,932)	0	(13,866,402)
2019	(13,866,402)	28,590	(1,441,641)	0	(15,279,453)
2020	(15,279,453)	62,170	(705,967)	0	(15,923,249)
2021	(15,923,249)	174,740	(1,013,388)	0	(16,761,897)
2022	(16,761,897)	278,440	(308,422)	0	(16,791,879)
2023	(16,791,879)	65,130	(356,948)	0	(17,083,696)
2024	(17,083,696)	41,780	(427)	0	(17,042,343)
2025	(17,042,343)	204,260	(0)	0	(16,838,083)
TOTALS		20,110,368	(36,948,451)	0	(16,838,083)

AGENDA STAFF REPORT

MEETING NAME: **REGULAR BOARD MEETINGS**

MEETING DATE(S): **DECEMBER 11 & 15, 2025**

FROM:

FOR: ACTION _**X**__ DIRECTION ____ INFORMATION ____

ACCEPT AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2024

STAFF RECOMMENDATION

Review and accept the audited financial statements as presented by Rogers, Anderson, Malody & Scott, LLP (RAMS), District auditors, for the year ended June 30, 2024.

SUMMARY

The annual audit has been completed by RAMS and is ready for acceptance by the Board. Upon acceptance, District staff will distribute to all interested parties required under state law, debt agreements, etc.

ANALYSIS

The financial statement audit is now complete for the year ended June 30, 2024. An annual financial statement audit is required by the California Water Code and submitted to the State Controller's Office. A draft of the audit will be presented by RAMS, and, upon acceptance, final, bound copies will be distributed.

FISCAL IMPACT

None directly, although these financial statements will be used as indicators of the District's financial performance and health. They help assess the District's credit worthiness and identify existing obligations and commitments that must be covered by future cash flows.

ATTACHMENTS

Annual Comprehensive Financial Report (ACFR).

DRAFT
Subject to Change

ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR)

For Fiscal Year Ended June 30, 2024

2024

MSWD
Mission Springs Water District

Prepared by the MSWD Finance Department



Mission Springs Water District
66575 Second Street, Desert Hot Springs, CA 92240
www.mswd.org ● 760-329-6448

Mission Springs Water District

Desert Hot Springs, California

Annual Comprehensive Financial Report

For the Fiscal Year Ended June 30, 2024

Prepared by:
Finance Department

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DRAFT
Subject to Change

Introductory Section



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December XX, 2025

To the Board of Directors and Customers of Mission Springs Water District:

Mission Springs Water District (MSWD or District) is pleased to present the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year 2023-2024, which ended June 30, 2024. The ACFR is intended to provide the Board of Directors, MSWD's customers, the public, and interested parties with a broad financial outlook of the District. State law requires that every special district submit an audited annual financial report to the State Controller within seven months of the close of each fiscal year. In addition, debt covenants also require MSWD to submit an ACFR to the State Water Resources Control Board within 270 days after the end of each fiscal year.

MSWD staff prepared this financial report in conjunction with the Independent Auditors' Report issued by Rogers, Anderson, Malody, & Scott, LLP, a certified public accounting firm, and they have issued an unmodified ("clean") opinion on the District's financial statements for the year ended June 30, 2024. The independent auditor's report is located at the front of the Financial Section of this report.

Management's discussion and analysis (MD&A) immediately follows the independent auditor's report and provides a narrative introduction, overview, and analysis of the basic financial statements. The MD&A complements this letter of transmittal and should be read in conjunction with it.

Management assumes full responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal controls that it has established for this purpose. Because the cost of internal controls should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements.

Profile of the Mission Springs Water District

A Brief History

While prospecting for water, early homesteaders in the desert discovered the hot springs that made this area famous. It was not until 1940, however, that the first subdivisions were established and L.W. Coffee started the village that he called Desert Hot Springs.

The critical need for freshwater led residents to form a mutual water company, which eventually proved unsatisfactory. Later, a privately-owned utility, called the Desert Hot Springs Mutual Water Company, acquired its assets. But this too failed and widespread dissatisfaction led local citizens to form a publicly-owned water district.

Formation

By 1953, an election swept the new Desert County Water District into existence with a vote of 246 to 9. The new District began with 100,000 feet of pipelines, five water wells, and two reservoirs. It covered one square mile.

The District was later renamed the Mission Springs Water District (MSWD) and expanded rapidly. It absorbed parts of the Coachella Valley County Water District, the West Palm Springs Village, and San Gorgonio Mutual Water Company systems. Today, it boasts more than 1.25 million feet of pipelines, 13 water wells, and 24 reservoirs, serving an area of 135 square miles with approximately 44,000 residents.

As early as 1954, local citizens petitioned for sewer service. The cost, however, was prohibitive. But growth brought an overload to the septic systems and health hazards to the community. MSWD built the Alan L. Horton Wastewater Treatment Plant in 1972, and it has expanded four times to a treatment capacity of 2.0 million gallons of wastewater per day.

Government



Mission Springs Water District (MSWD) is County Water District under Subsection 30000 et seq. of the California Water Code and was incorporated in 1953. MSWD is governed by a five-member, publicly elected Board of Directors. Directors are elected concurrent with the general elections every even-numbered year in their specific division. Director's terms are four years. The election of Directors alternates between three seats and two seats, respectively, every two years.

MSWD has statutory authority over water supply and provides water services to residential and commercial customers.

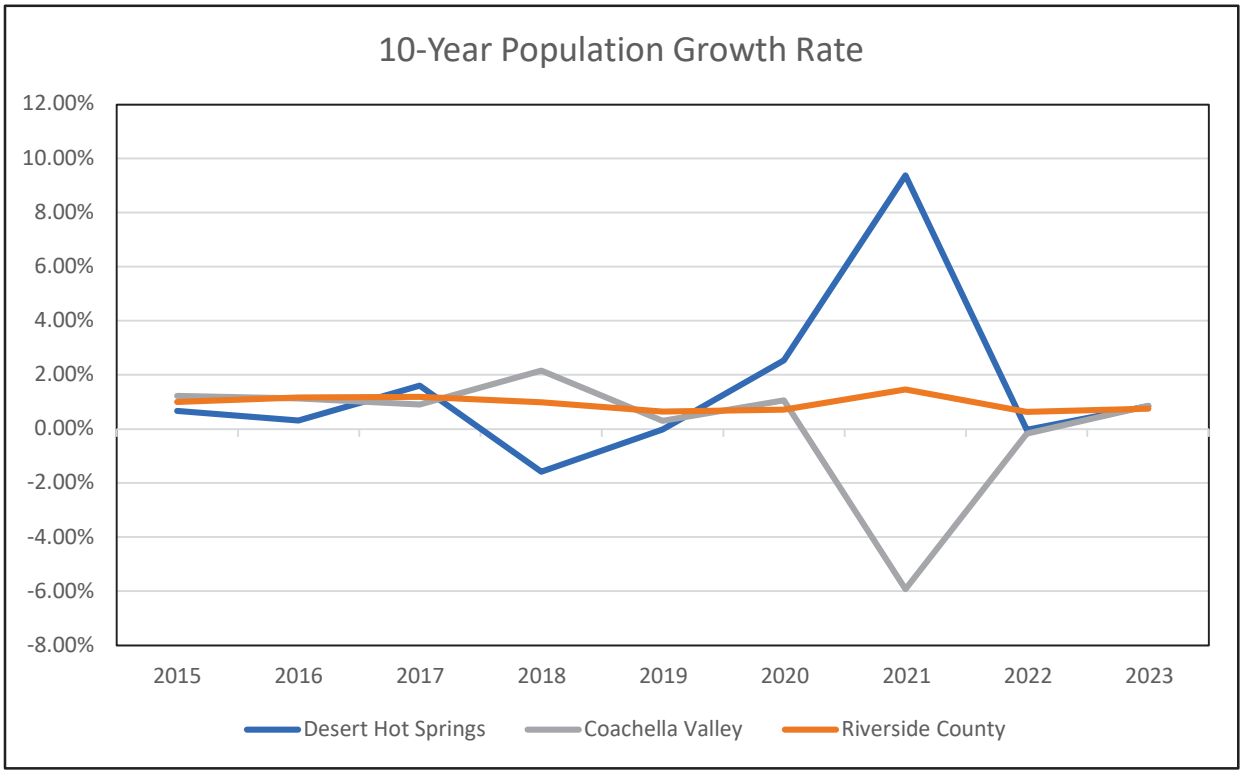
Local Economy

The District is located on the upper side of the Coachella Valley in Riverside County, California, serving primarily the City of Desert Hot Springs and the unincorporated areas of North Palms Springs, Whitewater, and Bonnie Bell.

During the last ten fiscal years, the District's customer base has grown slowly at approximately 0.9% per year. The largest customers in the service area are Park West Mobile Home Park, Palm Springs Unified School District, and Henry Baghdady.

In the latest available census data from 2023, the median value of housing in Riverside County was $576,000 and the average per capita household income was $47,001.

The Coachella Valley consists of nine cities with the largest population in the City of Indio. Over the last ten years, the City of Desert Hot Springs has had an average annual population growth rate of 0.8%. As of December 2023, the growth rate was also 0.8%, while the County of Riverside had approximately 0.8% growth in population as well.



According to the State of California Employment Development Department, unemployment rates in the County of Riverside were 4.8% as of December 2023. Unemployment rose rapidly in the wake of the pandemic shutdown to as high as 10.1% in 2020 but has since recovered. While unemployment rates are improving, other economic factors such as rising interest rates and high inflation create uncertainty in the future economy. Nevertheless, the local economy of Riverside County remains stable due to factors such as the increase in jobs with major industry contributors including the transportation sector, warehousing, administrative services, and health care industries.

Water Production & Distribution

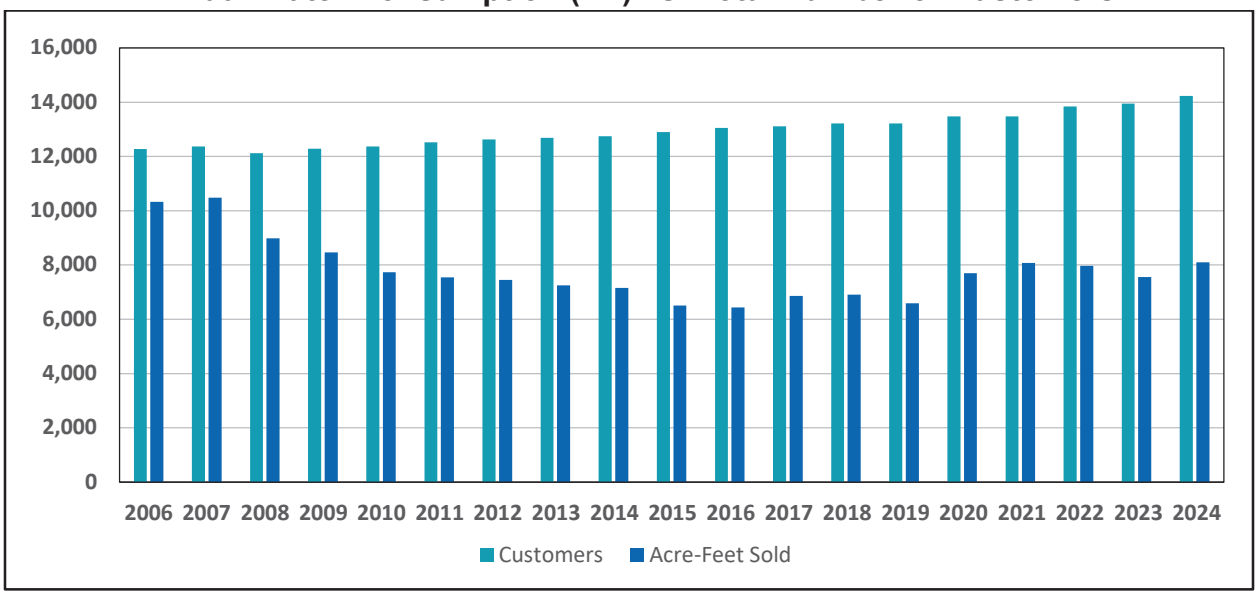
Residential customers make up approximately 95% of the District's customer base. The distribution system includes three separate and distinct community systems including West Palm Springs Village, Village Crest, and Desert Hot Springs. The largest system is the greater Desert Hot Springs service area.

MSWD's sole source of supply for its 13,635 water accounts is groundwater. MSWD produces groundwater from the Mission Creek Subbasin, San Gorgonio Pass Subbasin,

and Garnet Hill Subarea of the Indio Subbasin, in the greater Coachella Valley Groundwater Basin. As of June 30, 2024, the District's groundwater production was 7,693 acre-feet (AF). The quality of the groundwater is remarkably high and has been awarded an unprecedented 11 medals, including best tasting municipal water in the world, at the International Water Tasting Competition in Berkely Springs, West Virginia.

For over 70 years, MSWD has been managing groundwater through conservation, groundwater protection projects, and general stewardship of its multi-award-winning water resource. The District is, and has always been, committed to a sustainable future both in water supply and finance. As the state requires ongoing, and possibly increased regulations, through Conservation and the Sustainable Groundwater Management Act (SGMA), MSWD has responded to ensure compliance both now and in the future. Over the last 19 years, MSWD has already witnessed the beneficial effects of these efforts as total annual water consumption decreased while the total number of customers has increased.

Annual Water Consumption (AF) vs. Total Number of Customers



Wastewater Collection, Treatment, & Disposal

MSWD currently serves 8,919 sewer connections. Residential customers make up approximately 97% of the District's customer base. Wastewater is treated at the Horton Wastewater Treatment Plant and the Desert Crest Wastewater Treatment Plant. MSWD treats about 2.0 million gallons per day (MGD) prior to discharging effluent in an environmentally sustainable manner. MSWD is also constructing a new Regional Water Reclamation Facility that will become operational in 2025. This facility continues to be the largest capital project and will serve as the long-term central wastewater treatment and reclamation facility for the region.

The District's Groundwater Quality Protection Plan (GQPP) began in 1996 and has been highly successful to date. Over $22 million of grant funds have been secured by the District for this program which has made over 4,500 parcels sewer service ready. This includes the abatement of over 2,800 septic tanks and the installation of over 33 miles of sewer lines. The pursuit of these grant funds continues today for the disadvantaged communities served by the District.



Water Conservation

In 2009, the California legislature passed SBx7-7 which required a statewide 20% reduction in urban per capita water use by 2020. It required that urban water retail suppliers determine baseline water use and set reduction targets according to specified requirements and required agricultural water suppliers to prepare plans and implement efficient water management practices. A combination of a population and land-use-based demand forecasting was used to project future demands in the District's service area. Based on the District's evaluation of years 1997 to 2006, the 10-year maximum per capita water use was 289.7 gallons per capita per day. In addition, based on the District's evaluation of years 2004 to 2008, the 5-year maximum per capita water use was 291.2 gallons per capita per day. To achieve a 20% reduction by 2020 as written under SBx7-7, the average per capita demand target was set at 234.9 gallons per capita per day.

From 2012 to 2017, California experienced historic drought conditions. In April 2015 the State Water Board set conservation standards for each water supplier, and based on this reduction, the District was required to set a conservation target of 32% as compared to 2013. On August 18, 2014, the Stage 1A-Drought Contingency Plan was implemented by the District. On April 27, 2015, the Stage 2-Threatened Water Supply Shortage was implemented by the District. During this time, the District also implemented a toilet replacement rebate program, a turf replacement rebate program, a conservation kit program, and multiple conservation educational programs for customers. On April 7, 2017 the Governor issued an Executive Order lifting the emergency drought declaration. By 2020, the District's maximum per capita water use was 189 gallons per capita per day, far exceeding the targeted reduction goal.

On July 19, 2021, the District adopted a Water Shortage Contingency Plan (WSCP) in conjunction with a Regional Urban Water Management Plan. In the Winter months of 2022, drought conditions in Northern California prompted the Governor to issue an Executive Order requiring the State Water Board to design and adopt emergency water conservation regulations. On May 24, 2022, the State Water Board adopted regulations that require urban water supplies to implement Level 2, at a minimum, of their Water

Shortage Contingency Plans, as well as other measures. However, the regulations stop short of the one-size-fits-all philosophy by recognizing local water supply conditions, investments and conservation efforts by providers.

Making Conservation a California Way of Life is a new way of managing urban water use. The State Water Board will consider a regulation that establishes unique efficiency goals for each Urban Retail Water Supplier in California and provides those suppliers flexibility to implement locally appropriate solutions. As part of the state's all-of-the-above strategy to expand storage, develop new water supplies, and promote more efficient water use, this regulation seeks to cultivate long-term practices that help communities adapt to California's ongoing water challenges. The proposed regulation will lessen the need for the emergency water use reduction targets that were important in recent droughts. As part of the proposed regulation, urban retail water suppliers, not individual households or businesses, will be held to "urban water use objectives." An urban water use objective is the sum of standard-based budgets for a subset of water uses, such as residential outdoor use.

Fiscal Management

Accounting System

As required by Generally Accepted Accounting Principles (GAAP) for enterprise funds, accounts are maintained and financial statements are prepared using the economic resources measurement focus and full accrual basis of accounting. Accordingly, revenues are recognized when earned, and expenses are recorded when incurred, regardless of the timing of related cash flows. The District's Finance department is responsible for the overall accounting and finance functions, which include cash management, treasury and debt management, accumulation and processing of accounting information, financial reporting, and contracts administration.

Internal Controls

MSWD's management is responsible for the establishment and maintenance of internal accounting controls that ensure assets are safeguarded and financial transactions are properly recorded and adequately documented. To ensure that the costs of controls do not exceed the benefits obtained, management uses cost estimates and judgments to attain reasonable assurance as to the adequacy of such controls. Recent audits have not uncovered any significant deficiencies in internal control that would cause concern when recommendations for improvements are made.

Budget Process and Controls

Public agencies develop budgets as a performance tool to measure accountability to its stakeholders. For MSWD, the budget is developed based on meeting the priorities, goals and objectives established by the Board of Directors through its Strategic Business Plan (Plan), which was developed through a series of interviews with the Board of Directors,

management, and key staff in addition to interviews with key stakeholders. The Plan provides direction for planning, budgeting, implementation, evaluation and reporting. The Plan is a “living” document in that it does not have a termination date, but it is constantly changing and evolving as the needs of the District change and evolve.

The budget is also used as a communication tool. Interested parties, such as bond holders, credit rating agencies, and its customers can review the budget to obtain a wide variety of information on MSWD’s short- and long-term strategic planning and financial policies, as well as the current and future fiscal stability. For MSWD, the budget further demonstrates the District’s commitment to fiscal responsibility and transparency of its operations. The budget shows how the agency will invest its revenues derived from user fees and fixed revenue sources to support its mission and programs.

The General Manager communicates the goals and the current year budget objectives to staff to ensure the budget includes the financial requirements necessary to achieve these goals and objectives. To ensure completion, the goals are also incorporated into each individual employee’s performance goals. Furthermore, the high-level goals are also included in the monthly board General Manager’s Report to reflect the commitment to meet the Board’s directives.

California’s Water Code requires the District to adopt a budget, approved by the board by June 30 each year, and appropriate funds accordingly. This includes adopting a Capital Improvement Plan, Employee Classification Plan and an Appropriations Limit. By Board Resolution, no transfers will be made between the operational and capital budgets.

Financial Policies

The Board of Directors regularly adopts updated Financial Policies that provide a foundation for consistent and reliable financial management decisions and best practices, while also adhering to California State Law and District ordinances. Policies are reviewed annually to incorporate improvements in district procedures and/or legal mandates.

Debt Management and Coverage

Senate Bill No. 1029 (“SB 1029”) was passed by the California State Legislature in August 2016 and became law on September 12, 2016. It requires local agencies such as MSWD to adopt comprehensive written debt management policies reflecting local, state and federal laws and regulations. Resolution 2017-11 was approved to establish the MSWD Debt Management Policy, providing a set of comprehensive guidelines for the issuance and management of the District’s debt portfolio. It also provides a list of permitted debts, including General Obligation Bonds, Certificates of Participation, JPA Revenue Bonds, and Commercial Paper. Finally, it requires that the District develop and maintain a capital finance model to evaluate the impact of capital program spending, operations and maintenance costs, and debt service on its financial condition.

Designated Funds

The District maintains two major types of funds, either restricted or unrestricted. Restricted funds consist of custodial accounts and debt reserves that are subject to the conditions of the respective debt financing documents. The unrestricted reserves are then designated by the Board of Directors and are reviewed annually as further described in the board-approved policy.

Designated Funds are a strong indicator of an agency's financial health. MSWD's Designated Funds Policy is sometimes referred to as a Reserve Policy and was designed to ensure the District has adequate funds to protect its financial health following a natural disaster.

The policy does not specifically state a target amount but staff has established an internal target approach in its Long-Range Financial Plan to fund the District's Designated Funds. The target amounts are based on District's fixed asset depreciation expense, allocating half of the annual expense for any given fiscal year. The sum of all the core components provide an overall target amount that serves as a trigger for the Board of Directors to consider options when funding levels fall near or below the overall target.

Source of Revenue

MSWD primarily receives its source of revenue from water and wastewater services, and water sales for residential, commercial, industrial, and irrigation customers. Water and Wastewater Services totaled $10.4 million for the fiscal year ending June 30, 2024, while water sales amounted to $8.7 million for the same period. More detailed information regarding the District's revenues is presented in the Statement of Revenues, Expenses, and Changes in Net Position for the Fiscal Year Ended June 30, 2024.

Award for Excellence in Financial Reporting

The Government Finance Officers Association (GFOA) awarded the Certificate of Achievement for Excellence in Financial Reporting to the MSWD for its ACFR for the fiscal year ended June 30, 2023. This was the first year that the District received this prestigious award. In order to be awarded a Certificate of Achievement, the District published an easily readable and efficiently organized ACFR. This report satisfied both generally accepted accounting principles (GAAP) and applicable legal requirements.

GFOA financial reporting guidelines and standards exceed the minimum disclosure requirements of state law and provide for maximum disclosure to the public. A Certificate of Achievement is valid for a period of one year only. We believe that our current ACFR continues to meet the Certificate of Achievement Program's requirements.

Acknowledgements

Preparation of this report was accomplished by the combined efforts of District staff. We appreciate the dedicated efforts and professionalism that these staff members contribute to the service of the District's customers. The contributions made by the Finance and Accounting department deserves special recognition. We would also like to thank and recognize the members of the Board of Directors for their continued support in planning and implementation of the MSWD fiscal policies.

Respectfully submitted,



Brian E. Macy,
General Manager

Skyler Aubrey
Accounting Manager

DRAFT
Subject to Change

Mission Statement

Mission Springs Water District has one simple mission:
Provide, protect, and preserve our most
valuable resource…water.

Board of Directors



Ivan Sewell
President



Robert Griffith
Vice President

MSWD
Mission Springs Water District



Amber Duff
Member

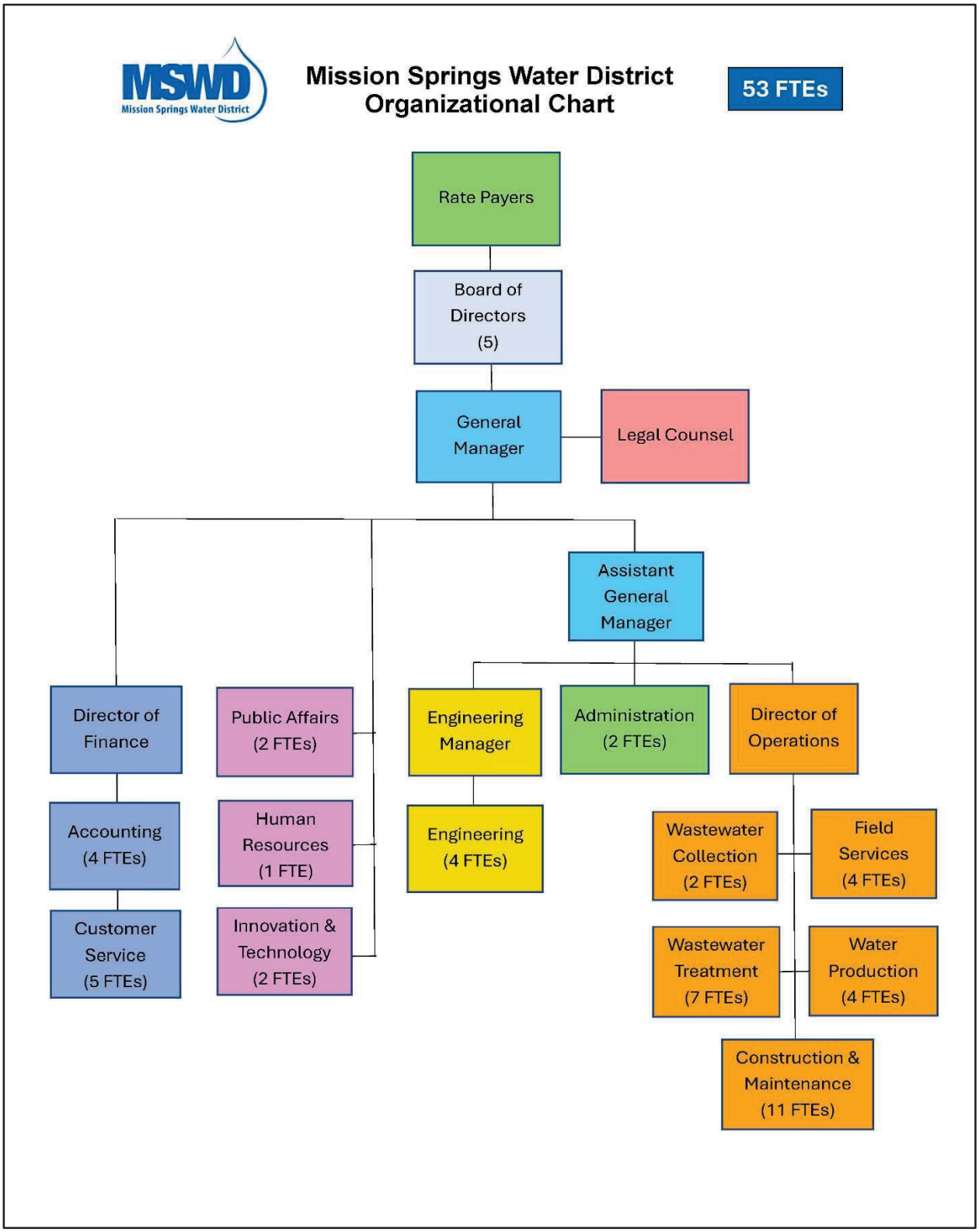


Russ Martin
Member

Ted Mayrhofen
Member

DRAFT
Subject to Change

Organizational Structure



Mission Statement, Vision, & Core Values

In 2023, MSWD initiated a formal strategic planning effort that builds on the achievements of the 2017 plan by developing a Mission Statement, an accompanying Vision Statement, and a set of Core Values for the District.

Mission of the Mission Springs Water District

Our Mission at MSWD encapsulates the core function and intrinsic value that defines our existence. It is a simple yet robust statement, articulating our fundamental purpose and the reasons that drive our daily endeavors.

MSWD has one simple mission: We provide, protect, and preserve our most precious resource…Water!

Vision of the Mission Springs Water District

Our Vision at MSWD serves as a compass, charting our course toward a future state that reflects our aspirations and commitment to excellence. It encapsulates not just what we aim to become but envisions the success we strive for and the positive transformations we aim to bring to all those we serve.

Trust: Our vision at MSWD is to build a trusting community through open communication, accountability, collaboration, and mutual respect among the Board of Directors, staff, and our customers.

Employees: Our vision for MSWD employees is to cultivate a workplace where each person is empowered as a steward of our community's water, fostering a culture of excellence, innovation, and service in alignment with our shared mission.

Customers: Our vision for MSWD is to deliver reliable, sustainable, and community-focused service to our customers, ensuring you can trust us to meet your water needs while contributing to a healthier, vibrant community.

Environment: Our vision for the natural environment in MSWD is harmonious coexistence through responsible management, aiming to be a model for environmental stewardship and sustainable practices, ensuring the health and vitality of our local ecosystems.

Public Health: Our vision for MSWD is to serve as a cornerstone of community well-being by providing reliable and safe water services that protect and support a healthy and thriving community.

Values of the Mission Springs Water District

Our Values at MSWD stand as the bedrock of our organization, shaping how we work and defining who we are. These guiding principles not only clarify our identity, but also serve as a compass for our purpose, culture, and decision-making processes.

Accountability: We are accountable for our actions, committed to transparency, integrity, and rectifying mistakes, ensuring the District's operations are conducted with honesty and responsibility.

Leadership: Leadership is a core value for us, representing a commitment to setting a positive example, inspiring others, and fostering innovation to address water management challenges and drive progress in our community.

Professionalism: We maintain the highest standards of competence, ethics, and integrity in our actions, delivering water services with accountability and respect for the community, ensuring professionalism and expertise in every operation.

Service: We ensure access to clean, reliable water and cultivate a positive, supportive, and respectful environment for our staff, recognizing that community well-being and employee satisfaction are integral to achieving our mission.



GFOA Certificate of Achievement

Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

Mission Springs Water District
California

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

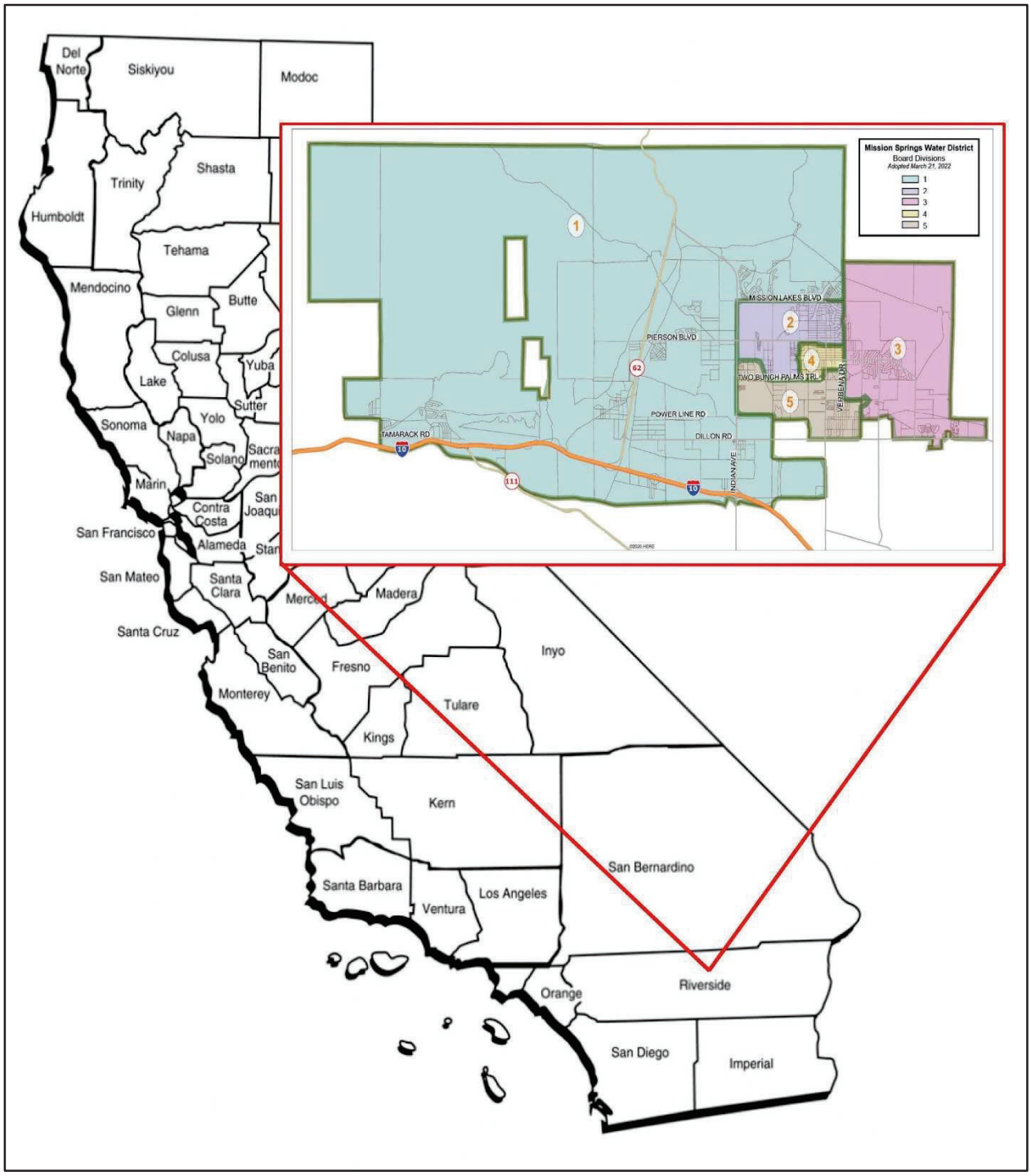
June 30, 2023

Christopher P. Morrill

Executive Director/CEO

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Subject to Change

District Boundary



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Financial Section



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Independent Auditor's Report

To the Board of Directors
Mission Springs Water District, California
Desert Hot Springs, California

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of the Mission Springs Water District (District) as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the District, as of June 30, 2024, and the respective changes in financial position, and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America, as well as accounting systems prescribed by the California State Controller's office and state regulations governing special districts.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS), the standards applicable to financial audits contained in *Government Auditing Standards* (GAS), issued by the Comptroller General of the United States (*Government Auditing Standards*), and the State Controller's *Minimum Audit Requirements for California Special Districts*. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter

As described in Note 1 to the financial statements, in the year ended June 30, 2024, the District adopted the provisions of the Governmental Accounting Standards Board (GASB) Statement No. 101, *Compensated Absences*. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the District's basic financial statements. The supplementary information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The accompanying supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual comprehensive financial report. The other information comprises the introductory and statistical sections, but does not include the basic financial statements and our auditor's report thereon. Our opinion on the basic financial statements does not cover the other information, and we do not express an opinion or any form of assurance thereon. In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November XX, 2025, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

San Bernardino, California
November XX, 2025

The following Management's Discussion and Analysis (MD&A) provides an overview of the financial performance and activities of the Mission Springs Water District (District) for the fiscal year ended June 30, 2024. We encourage readers to consider the information presented here in conjunction with the basic financial statements and related notes, which follow this section.

Overview of the Basic Financial Statements

The District is a utility enterprise and presents its financial statements using the economic resources measurement focus and the full accrual basis of accounting. The District's basic financial statements include the statement of net position, statement of revenues, expenses, and changes in net position and statement of cash flows. The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data.

The statement of net position presents information on all the District's assets and deferred outflows of resources and liabilities and deferred inflows of resources, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of revenues, expenses, and changes in net position presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are recognized on the accrual basis.

The statement of cash flows is related to the other financial statements by the way it links changes in assets and deferred outflows of resources and liabilities and deferred inflows of resources to the effect on cash and cash equivalents over the course of the fiscal year.

The notes to the financial statements provide useful information regarding the District's significant accounting policies, and they explain significant account balances and activities, certain material risks, obligations, commitments, contingencies, and subsequent events, if any.

Financial Highlights

- The assets and deferred outflows of resources of the District exceeded its liabilities and deferred inflows of resources at the close of the most recent fiscal year by $231,042,265 (net position). Of this amount, $64,911,573 represents unrestricted net position, which stands for net position available for designation by the board.

The District's total net position increased $20,804,406 from the prior fiscal year attributable to the Nancy Wright Regional Water Reclamation Facility (RWRF) grant.

Financial Analysis of the District

The statement of net position and the statement of revenues, expenses, and changes in net position provide an indication of the District's financial health. It provides a basis for evaluating the capital structure and assessing the liquidity and financial flexibility of the District.

The following tables summarize the District's financial condition and the changes in its net position for the past two years.

Statements of Net Position

Consolidated Statements of Net Position

	June 30		Change	
	2024 (in thousands)	2023 (in thousands)	Dollars (in thousands)	Percentage
Assets				
Current and other noncurrent assets	$ 80,577	$ 85,301	$ (4,724)	-6%
Restricted assets	2,774	1,637	1,137	69%
Capital assets, net	183,363	163,768	19,595	12%
Total assets	266,714	250,706	16,008	6%
Deferred outflows of resources	3,701	3,609	92	3%
Liabilities				
Current liabilities	25,508	12,947	12,561	97%
Noncurrent liabilities	13,239	30,169	(16,930)	-56%
Total liabilities	38,747	43,116	(4,369)	-10%
Deferred inflows of resources	625	961	(336)	-35%
Net position				
Net investment in capital assets	163,357	141,112	22,245	16%
Restricted	2,774	1,637	1,137	69%
Unrestricted	64,912	67,489	(2,577)	-4%
Total net position	$ 231,043	$ 210,238	$ 20,805	10%

As shown above, the District's total assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by $231 million and $210.2 million as of June 30, 2024 and 2023, respectively, an increase in net position of $20.8 million between 2024 and 2023.

Statements of Revenues, Expenses and Changes in Net Position

The statement of revenues, expenses and changes in net position provide information on the nature and sources of these changes. For the fiscal years ended June 30, 2024 and 2023, the District's net position increased by $20.8 million and $38.4 million, respectively, as shown by the table below.

Condensed Statements of Revenues, Expenses and Changes in Net Position

	Year ended June 30		Change	
	2024 (in thousands)	2023 (in thousands)	Dollars (in thousands)	Percentage
Operating revenue				
Sales	$ 8,718	$ 8,568	$ 150	2%
Services	10,417	10,559	(142)	-1%
Other operating revenue	2,467	3,358	(891)	-27%
Total operating revenue	21,602	22,485	(883)	-4%
Total operating expenses	21,996	20,125	1,871	9%
Operating income	(394)	2,360	(2,754)	-117%
Property taxes and special assessments	3,305	3,296	9	0%
Investment earnings, other	1,726	873	853	98%
Grants	13,865	32,445	(18,580)	-57%
Net nonoperating revenues	18,896	36,614	(17,718)	-48%
Interest expense	763	501	262	52%
Other	53	156	(103)	100%
Net nonoperating expenses	816	657	159	24%
Income before contributions	17,686	38,317	(20,631)	-54%
Capital contributions	3,119	51	3,068	6016%
Change in net position	20,805	38,368	$ (17,563)	-46%
Net position, beginning of year	210,238	171,870		
Net position, end of year	$ 231,043	$ 210,238		

Operating Revenues

decreases

Fiscal year 2023/2024 saw a decrease in operating revenue of 4%. This was due primarily to the decrease in other operating revenue. The largest decrease in other operating revenue were delinquent changes and backup facilities charges. While total operating expenses increased by 9%, the District incurred a $394k operating loss.

Nonoperating Revenues/Expenses and Capital Contributions

Net nonoperating revenue decreased 48% over the prior year attributable to the decreased RWRF grant activity received from the State Water Resource Board, covering 100% of the project's expenses.

Capital contributions increased by $3,068k from the prior year. This is attributable to the required one-time payment from a developer for well connections and meters.

Capital Asset Administration

The District's investments in capital assets, net of accumulated depreciation, as of June 30, 2024 and June 30, 2023 were as follows:

$485

	June 30 2024 (in thousands)	June 30 2023 (in thousands)	Dollars (in thousands)	Percentage
Land and other land rights	$ 1,862	$ 1,377	$ 485,000.00	35%
Construction in progress	73,735	50,804	22,931	45%
Building and improvements	4,068	4,250	(182)	-4%
Utility plant	101,739	104,471	(2,732)	-3%
Furniture and equipment	977	1,370	(393)	-29%
Other assets	426	657	(231)	-35%
Right-to-use leases	433	648	(215)	100%
Right-to-use subscriptions	123	191	(68)	100%
Net capital assets	$ 183,363	$ 163,768	$ 19,595	12%

For more information regarding the District's capital assets, please refer to note 4 of the notes to financial statements.

Categories of Net Position

The District is required to present its net position in three categories: Net investment in capital assets, Restricted, and Unrestricted.

Net Investment in Capital Assets

At June 30, 2024, the amount the District had invested in capital assets, net of related debt was $163.4 million. This balance was obtained by combining land of $1.8 million, construction in progress of $73.7 million, and capital assets in service, net of accumulated depreciation of $107.2 million and minus long-term liabilities of $19.5 million.

Restricted Net Position – Debt Reserve

The District's restricted net position of $2.8 million, consists of a debt reserve fund required by a project financed agreement with the California State Water Resources Control Board and held retention for construction in progress projects.

Unrestricted Net Position

The District had unrestricted Net Position of $64.9 million at June 30, 2024. The Board of Directors has designated $47.8 million of unrestricted net position to capital reserve for the future replacement, and major repairs, of infrastructure of the District. The board has also designated $150 thousand of unrestricted net position for the purpose of self-insuring the District against any claims made against the District.

Long-term Liabilities

	June 30		Change	
	2024 (in thousands)	2023 (in thousands)	Dollars (in thousands)	Percentage
Special Assessment Bond - Assessment District #7	$ 16,000	$ 31,000	$ (15,000)	-48%
COP - U.S. Department of Agriculture - 2001	221	230	(9)	-4%
Installment sale agreement - City National Bank - 2017	705	969	(264)	-27%
Installment sale agreement - Holman Capital Corporation	181	197	(16)	-8%
SWRCD - Assessment District #12, Phase IV	2,689	2,927	(238)	-8%
Installment sale agreement - City National Bank - 2013	717	777	(60)	-8%
Installment sale agreement - BBVA Compass Bank - 2014	-	1,790	(1,790)	-100%
Installment Purchase Agreement Well Fargo - 2023	15,000	15,000	-	100%
Total notes payable	19,529	21,921	(2,392)	-11%
Lease liability	391	335	56	17%
Subception liability	86	-	86	100%
Total long-term liabilities	$ 20,006	$ 22,256	$ (2,250)	-10%

For more information regarding the District's long-term liabilities, please refer to note 6 of the notes to financial statements.

Water Rates and Other Charges

On June 19, 2023, the Board of Directors approved a contract with Raftelis Financial Consultants, Inc. (Raftelis) for a Long-Range Financial Master Plan and Cost of Services Study. This will allow the District to review current rates in relation to the actual costs of providing water and sewer services. The last Board of Directors adopted a five-year increase effective March 1, 2016, and January 1, 2017, 2018, 2019 and 2020. Information related to this rate action, as well as other information about the District's rates, can be found on the District website.

Requests for Information

This financial report is designed to provide the District's funding sources, customers, stakeholders and other interested parties with an overview of the District's financial operations and overall financial condition. Should the reader have questions regarding the information included in this report or wish to request additional financial information, please contact the District's Director of Finance at 66575 Second Street, Desert Hot Springs, CA 92240.

Basic Financial Statements

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Mission Springs Water District

DRAFT
Subject to Change

Statement of Net Position
June 30, 2024

	Water	Sewer	Total
ASSETS			
Current assets:			
Cash and investments (note 2)	$ 38,816,937	$ 21,130,800	$ 59,947,737
Receivables:			
Accounts	2,988,431	453,749	3,442,180
Grants	-	10,323,794	10,323,794
Other	371,681	33,098	404,779
Taxes	65,523	34,973	100,496
Assessments	-	488,715	488,715
Leases, current portion (note 3)	54,542	25,263	79,805
Prepaid expenses	139,524	64,252	203,776
Inventory	462,693	189,987	652,680
Note receivable, current portion	9,899	-	9,899
Total current assets	42,909,230	32,744,631	75,653,861
Restricted assets:			
Cash and investments (note 2)	-	2,773,600	2,773,600
Total restricted assets	-	2,773,600	2,773,600
Noncurrent assets:			
Capital assets, not being depreciated (note 4)	9,691,365	65,904,869	75,596,234
Capital assets, net of depreciation/amortization (note 4)	55,486,578	52,279,997	107,766,575
Note receivable, net of current portion	9,899	-	9,899
Lease receivable, net of current portion (note 3)	205,667	95,268	300,935
Assessments receivable, net of current portion	-	4,612,693	4,612,693
Total noncurrent assets	65,393,509	122,892,827	188,286,336
Total assets	108,302,739	158,411,058	266,713,797
DEFERRED OUTFLOWS OF RESOURCES			
Pension related (note 7)	2,609,695	1,091,596	3,701,291
Total deferred outflows of resources	2,609,695	1,091,596	3,701,291

The accompanying notes are an integral part of these financial statements.

Statement of Net Position
June 30, 2024

(continued)

	Water	Sewer	Total
LIABILITIES			
Current liabilities:			
Accounts payable	$ 2,515,012	$ 3,404,445	$ 5,919,457
Accrued liabilities	311,720	141,864	453,584
Customer deposits	405,083	-	405,083
Advance construction deposits	67,395	2,496,283	2,563,678
Compensated absences, current portion	246,311	84,929	331,240
Long-term liabilities, current portion (note 6)	174,833	15,660,598	15,835,431
Total current liabilities	3,720,354	21,788,119	25,508,473
Noncurrent liabilities:			
Compensated absences, net of current portion	293,664	107,748	401,412
Long-term liabilities, net of current portion (note 6)	632,793	3,537,493	4,170,286
Net pension liability (note 7)	6,208,669	2,458,579	8,667,248
Total noncurrent liabilities	7,135,126	6,103,820	13,238,946
Total liabilities	10,855,480	27,891,939	38,747,419
DEFERRED INFLOWS OF RESOURCES			
Lease related (note 3)	245,567	113,791	359,358
Pension related (note 7)	165,777	100,269	266,046
Total deferred inflows of resources	411,344	214,060	625,404
NET POSITION			
Net investment in capital assets	64,370,317	98,986,775	163,357,092
Restricted	-	2,773,600	2,773,600
Unrestricted	35,275,293	29,636,280	64,911,573
Total net position (note 8)	$ 99,645,610	$ 131,396,655	$ 231,042,265

The accompanying notes are an integral part of these financial statements.

Statement of Revenues, Expenses, and Changes in Net Position
For the Fiscal Year Ended June 30, 2024

	Water	Sewer	Total
OPERATING REVENUES			
Sales	$ 8,718,019	$ -	$ 8,718,019
Services	2,919,952	7,496,572	10,416,524
Standby and availability	209,834	11,960	221,794
Backup facilities and front footage fees	363,141	46,820	409,961
Meter installations	84,862	-	84,862
Other	1,597,797	152,514	1,750,311
Total operating revenues	13,893,605	7,707,866	21,601,471
OPERATING EXPENSES			
Pumping	3,638,037	-	3,638,037
Transmission and distribution	2,344,025	-	2,344,025
Customer accounts	932,676	240,413	1,173,089
Sewage collection	-	712,786	712,786
Sewage treatment	-	2,531,785	2,531,785
Standby wages	105,975	107,434	213,409
Groundwater management	3,716	1,790	5,506
Public affairs	725,268	344,889	1,070,157
General and administrative	3,791,201	1,801,136	5,592,337
Depreciation & amortization	2,813,769	1,901,521	4,715,290
Total operating expenses	14,354,667	7,641,754	21,996,421
Operating income (loss)	(461,062)	66,112	(394,950)
NONOPERATING REVENUES			
Property taxes - general purpose	1,886,363	1,223,342	3,109,705
Special assessments - debt service	-	195,683	195,683
Investment income, net	1,654,509	(74,366)	1,580,143
Grants	-	13,865,273	13,865,273
Other	108,137	37,403	145,540
Total nonoperating revenues	3,649,009	15,247,335	18,896,344
NONOPERATING EXPENSES			
Interest	21,177	741,882	763,059
Other	50,950	2,143	53,093
Total nonoperating expenses	72,127	744,025	816,152
Income before contributions	3,115,820	14,569,422	17,685,242
Capital contributions	3,119,164	-	3,119,164
Change in net position	6,234,984	14,569,422	20,804,406
Net position, beginning of year	93,410,626	116,827,233	210,237,859
Net position, end of year	$ 99,645,610	$ 131,396,655	$ 231,042,265

The accompanying notes are an integral part of these financial statements.

Mission Springs Water District

DRAFT
Subject to Change

Statement of Cash Flows
For the Fiscal Year Ended June 30, 2024

	Water	Sewer	Total
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash received from customers	$ 17,030,670	$ 7,665,276	$ 24,695,946
Cash payments to suppliers for goods and services	(7,733,588)	(2,637,201)	(10,370,789)
Cash payments for employees for services	(5,554,242)	(2,978,130)	(8,532,372)
Net cash provided by operating activities	3,742,840	2,049,945	5,792,785
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES			
Cash received from property taxes - general purpose	1,880,781	1,220,266	3,101,047
Cash received from grants	-	35,952,058	35,952,058
Net cash provided by noncapital financing activities	1,880,781	37,172,324	39,053,105
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES			
Cash received from special assessments - debt service	-	1,462,026	1,462,026
Cash received from note receivable	12,430	-	12,430
Acquisition and construction of capital assets	(3,512,762)	(21,354,637)	(24,867,399)
Principal retirement of long-term debt	(24,875)	(2,367,929)	(2,392,804)
Payments on leased assets	(162,667)	(35,020)	(197,687)
Payments on subscription assets	(40,500)	(19,518)	(60,018)
Interest paid on long-term debt	(21,177)	(741,882)	(763,059)
Net cash used for capital and related financing activities	(3,749,551)	(23,056,960)	(26,806,511)
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest received on investments	1,537,886	(112,369)	1,425,517
Change in fair value	116,623	38,003	154,626
Net cash provided by (used for) investing activities	1,654,509	(74,366)	1,580,143
Net change in cash and investments	3,528,579	16,090,943	19,619,522
Cash and investments, beginning of year	35,288,358	7,813,457	43,101,815
Cash and investments, end of year	$ 38,816,937	$ 23,904,400	$ 62,721,337
RECONCILIATION TO STATEMENT OF NET POSITION			
Cash and investments	$ 38,816,937	$ 21,130,800	$ 59,947,737
Restricted cash and investments	-	2,773,600	2,773,600
Total cash and investments	$ 38,816,937	$ 23,904,400	$ 62,721,337

The accompanying notes are an integral part of these financial statements.

Statement of Cash Flows
For the Fiscal Year Ended June 30, 2024, (Continued)

	Water	Sewer	Total
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY OPERATING ACTIVITIES			
Operating income (loss)	$ (461,062)	$ 66,112	$ (394,950)
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:			
Depreciation and amortization	2,813,769	1,901,521	4,715,290
Other nonoperating income	108,137	37,403	145,540
Other nonoperating expense	(50,950)	(2,143)	(53,093)
Capital contributions	3,119,164	-	3,119,164
Prior year construction in progress expensed	368,661	188,447	557,108
(Increase) decrease in assets and deferred outflows of resources:			
Receivables:			
Accounts	(97,703)	(41,437)	(139,140)
Lease	51,710	24,918	76,628
Prepaid expenses	(35,698)	(17,202)	(52,900)
Inventory	(23,243)	(11,200)	(34,443)
Deferred outflows of resources - pension related	(62,223)	(29,985)	(92,208)
Increase (decrease) in liabilities and deferred inflows of resources:			
Accounts payable	(2,069,043)	50,263	(2,018,780)
Accrued liabilities	46,772	(91,248)	(44,476)
Compensated absences	(219,337)	(105,695)	(325,032)
Customer deposits	8,943	-	8,943
Advance construction deposits	1,394	(37,172)	(35,778)
Net pension liability	469,852	226,416	696,268
Deferred inflows of resources - pension related	(171,723)	(82,751)	(254,474)
Deferred inflows of resources - lease related	(54,580)	(26,302)	(80,882)
Net cash provided by operating activities	$ 3,742,840	$ 2,049,945	$ 5,792,785

The accompanying notes are an integral part of these financial statements.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Description of the entity

Mission Springs Water District (District), formerly called Desert Hot Springs Water District, was formed in 1953. The District operates under the authority of the California Water Code. Mission Springs Water District is located in the Coachella Valley of Southern California, ten miles north of the City of Palm Springs. The boundaries encompass an area of 135 square miles, within which the District maintains and operates pipelines, 14 water wells, 24 reservoirs, and 2 wastewater treatment plants. The primary service area is the City of Desert Hot Springs.

Blended component unit

The Mission Springs Water District Improvement Corporation (Corporation) was created in April of 1985 by a joint exercise of powers agreement for the purpose of acquiring, constructing, rehabilitating, financing, and refinancing, or providing for the sale of leasing of public capital improvements. The Corporation is governed by a board composed of the District's board of directors. The Corporation has issued debt which is secured solely from installment payments payable under and installment purchase agreement entered into by the District and the Corporation. All accounts and funds created and established pursuant any instrument or agreement to which the Corporation is a party, and any interest earned and accrued thereon, shall incur to the benefit of the District. Separate financial statements are not prepared for the Corporation. It is reported as a blended component unit.

Fund classifications

Mission Springs Water District is comprised of the following major enterprise funds:

Water Fund – Used to account for activities associated with serving 13,882 water accounts, of which 95% are residential customers.

Sewer Fund – Used to account for activities associated with providing sewage collection, treatment and disposal services to 9,713 customer accounts, of which 94% are residential customers.

Measurement focus, basis of accounting and financial statement presentation

The District operates as a utility enterprise fund and its financial statements have been prepared using the economic measurement focus and the accrual basis of accounting, in conformity with generally accepted accounting principles (GAAP) and the Uniform Systems of Accounts for Utility Districts as prescribed by the Controller of the State of California. Under this basis of accounting and measurement focus, revenues are recognized when they are earned and expenses are recognized when they are incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they were levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the providers have been met. The District has elected to follow all pronouncements of the Governmental Accounting Standard's Board (GASB).

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (CONTINUED)

Use of estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and changes therein, and disclosure of contingent assets and liabilities. Actual results could differ from those estimates.

Cash and cash equivalents

For purposes of the statement of cash flows, cash and cash equivalents have been defined as deposits and highly liquid investments with an original maturity of 90 days or less at the date of purchase.

Investments

Investments with a maturity of less than one year when purchased, non-negotiable certificates of deposit, and other nonparticipating investments are stated at amortized cost. Investments with a maturity of greater than one year when purchased are stated at fair value. Fair value is the price that would be received to sell an investment in an orderly transaction at a given point in time.

The State Treasurer's Investment Pool (Pool) is managed by the State, Office of the Treasurer, which allows certain types of governments within the state to pool their funds for investment purposes. Investments in the Pool are valued at the Pool's share price, the price at which the investments could be sold.

Allowance for doubtful accounts

The District recognizes bad debt expense relating to receivables when it is probable that the accounts will be uncollectible. As of June 30, 2024, all receivables were deemed collectible.

Prepaid expenses

Certain payments to vendors reflect costs or deposits applicable to future accounting periods and are recorded as prepaid expenses in the financial statements.

Inventory

Inventories are valued at cost which approximates market, using the first in/first-out method. The costs of the inventories are recorded as expenses when used (consumption method). Inventory of material and supplies consisted of meters, valves, pipes, repair parts, gasoline, and supplies.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (CONTINUED)

Restricted assets

Certain proceeds of debt issues, as well as certain resources set aside for their repayment, are classified as restricted assets on the statement of net position because their use is limited by applicable bond covenants. Unspent developer deposits are classified as restricted assets on the statement of net position.

Assessments receivable

The District has issued long-term debt to finance capital improvement projects and has secured these debts by placing a lien on the assessed properties. The aggregate of the property liens has been recorded as an assessment receivable on the statement of net position. As of June 30, 2024, the assessment receivable for these liens was $5,101,408 and the balance of special assessments that were delinquent was $98,004. As of June 30, 2024, all assessment receivables were deemed collectible.

Capital assets and depreciation

Capital assets are recorded at cost. If applicable, donated assets are stated at acquisition value on the date donated. The provision for depreciation is computed using the straight-line method over the estimated service lives of the capital assets. The District uses differing capitalization thresholds for the classes of assets based on materiality. The District's policy is to review for capitalization those expenditures greater than $10,000 that have a useful life of more than one year. Estimated service lives for the District's classes of assets are as follows:

Building and improvements	5 - 40 years
Utility plant	5 - 75 years
Furniture and equipment	5 - 25 years
Other assets	5 - 10 years
Intangible utility plant	5 - 25 years

Deferred outflows/inflows of resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial element, deferred outflows of resources, represents a consumption of net assets that applies to future periods and so will not be recognized as an outflow of resources (expense) until then. The District has one item, deferred outflows related to pension, which qualifies for reporting in this category.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial element, deferred inflows of resources, represents an acquisition of net assets that applies to future periods and so will not be recognized as an inflow of resources (revenue) until then. The District has two items, deferred inflows related to leases and deferred inflows related to pensions, which qualify for reporting in this category.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (CONTINUED)

Net position

Net position is categorized as follows:

Net investment in capital assets – This component of net position consists of capital assets, including restricted capital assets, net of accumulated depreciation reduced by the outstanding debt or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds are not included in the calculation of net investment in capital assets. Rather, that portion of the debt is included in the same net position component as the unspent proceeds.

Restricted – This component of net position consists of constraints placed on resources through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted – This component of net position consists of resources that do not meet the definition of “restricted” or “net investment in capital assets.”

Flow Assumption for Net Position

Sometimes the District will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the District’s policy to consider restricted net position to have been depleted before unrestricted net position is applied.

Pension

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Plan and additions to/deductions from the Plan’s fiduciary net position have been determined on the same basis. For this purpose, benefit payments (including refunds of employee contributions) are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value.

Generally accepted accounting principles requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used.

Valuation Date	June 30, 2022
Measurement Date	June 30, 2023
Measurement Period	July 1, 2022 to June 30, 2023

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (CONTINUED)

Compensated absences

The District's policy is to permit employees to accumulate a limited amount of earned vacation and sick leave. Accumulated vacation time is accrued at year-end to account for the District's obligation to the employees for the amount owed. It is management's belief that the majority of the obligation will be utilized during the course of the next fiscal year. Vacation pay is payable to employees at the time a vacation is taken, cashed out, or upon termination of employment. Normally, an employee cannot accrue more vacation than the total hours accrued in the prior twenty-four-month period each year. Sick leave is payable when an employee is unable to work because of illness of an employee or employee's family member. An employee may not accumulate more than six hundred ninety-six hours of sick leave.

Unearned revenue

Unearned revenue in accrual-based statements arises when resources are received by the District before it has a legal claim to them (i.e. when grant monies are received prior to the incurrence of qualifying expenses).

Operating and nonoperating activities

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the water fund and sewer fund are charges to customers for sales and services. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting these definitions are reported as nonoperating revenues and expenses.

Contributions for capital acquisitions/construction

Contributions for capital acquisitions/construction represent cash and capital asset additions contributed to the District by federal, state, and local granting agencies or by developers.

Property taxes

The County bills and collects property taxes on behalf of the District and numerous assessment districts. The District's current year tax collection is received through periodic apportionments from the County. The County's tax calendar is from July 1 to June 30. Property taxes attach as a lien on the property on January 1. Taxes are levied on July 1 and payable in two equal installments on November 1 and February 1. They become delinquent after December 10 and April 10, respectively.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (CONTINUED)

New Accounting Pronouncements

The District implemented the provisions of Governmental Accounting Standards Board (GASB) Statement No. 101, *Compensated Absences.* The objective of this Statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures.

NOTE 2: CASH AND INVESTMENTS

Cash and investments are presented in the accompanying financial statements as follows:

Cash and investments	$	59,947,737
Restricted cash and investments		2,773,600
Total cash and investments	$	62,721,337

Cash and investments as of June 30, 2024 consist of the following:

Petty cash	$	1,100
Demand deposits		30,486,513
Investments		32,233,724
Total cash and investments	$	62,721,337

Investment policy

The District's investment policy outlines the guidelines required to be used in effectively managing the District's available cash in accordance with the California Government Code. To address interest rate risk, the District's existing policy limits the maturity of investments to five years. To mitigate credit risks associated with its investments, the District's investment policy limits investments to large institutions and requires diversification to ensure that failure of one issuer will not significantly affect the District's cash flow.

Interest rate risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. In accordance with the investment policy, the District manages its exposure to declines in fair values by limiting the maximum maturity length of investments to five years.

NOTE 2: CASH AND INVESTMENTS, (CONTINUED)

Interest rate risk (continued)

Maturities of investments at June 30, 2024, were as follows:

		Remaining maturing (in months)			
Investment type	Total	12 Months or Less	13 to 36 Months	37 to 60 Months	More than 60 Months
Investment Trust of California (CalTRUST)	$ 32,233,724	$ 9,805,768	$ 22,427,956	$ -	$ -
Total	$ 32,233,724	$ 9,805,768	$ 22,427,956	$ -	$ -

Concentration of credit risk

A concentration of credit risk is the risk of loss attributable to the magnitude of the District's investment in a single issuer. The District's investment policy contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. As of June 30, 2024, there were no investments in any one issuer (other than U.S. Treasury securities, agency funds, corporate funds, and external investment pools) that represent 5% or more of total District investments.

Custodial credit risk

Custodial credit risk is the risk that the District will not be able to (a) recover deposits if the depositor financial institution fails, or (b) recover the value of investments or collateral securities that are in the possession of an outside party if the counterparty to the investment or deposit transaction fails.

Deposits

The California Government Code requires California banks and savings and loan associations to secure a local governmental agency's (agency) deposits by pledging government securities as collateral. The market value of pledged securities must equal at least 110% of an agency's deposits. California law also allows financial institutions to secure an agency's deposits by pledging first trust deed mortgage notes having a value of 150% of an agency's total deposits. The agency may waive collateral requirements for deposits, which are fully insured up to $250,000 by the Federal Deposit Insurance Corporation (FDIC). The collateral for deposits in federal and state chartered banks is held in safekeeping by an authorized Agent of Depository recognized by the State of California Department of Banking. These securities are physically held in an undivided pool for all California public agency depositors. Under Government Code Section 53655, the placement of securities by a financial institution with an "Agent of Depository" has the effect of perfecting the security interest in the name of the local governmental agency. Accordingly, all collateral held by California Agents of Depository are considered to be held for, and in the name of, the local governmental agency.

NOTE 2: CASH AND INVESTMENTS, (CONTINUED)

Custodial credit risk, (continued)

Deposits (continued)

The custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover deposits or collateral securities that are in the possession of an outside party. At June 30, 2024, the District deposits (bank balances) were collateralized under California Law.

Investments

The California Government Code authorizes the District to invest in obligations of the United States Treasury, agencies, and instrumentalities, prime commercial paper, bankers' acceptances, repurchase and reverse repurchase agreements, financial futures or financial option contracts, negotiable certificates of deposit, obligations of the State of California, and, obligations of local agencies within California.

Investments are exposed to custodial credit risk if they are uninsured, unregistered and held by either a counterparty or the counterparty's trust department or agent but not in the government's name.

Credit risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The District's investment policy limits eligible investments to large institutions. As of June 30, 2024, CalTrust held the investments of the District.

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The District's investments in CalTrust are not subject to minimum legal ratings and credit risk disclosures.

NOTE 2: CASH AND INVESTMENTS, (CONTINUED)

Fair value measurements

Generally accepted accounting principles establish a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; while Level 3 inputs are significant unobservable inputs.

- Level 1 inputs are quoted prices for identical assets or liabilities in active markets that the government can access at the measurement date.

- Level 2 inputs include quoted prices for similar assets or liabilities in active markets; quoted prices for identical or similar assets or liabilities in inactive markets; inputs other than quoted prices that are observable for the asset or liability; inputs that are derived principally from or corroborated by observable market data by correlation or other means. If the asset or liability has a specified (contractual) term, the level 2 input must be observable for substantially the full term of the asset or liability.

- Level 3 inputs are unobservable inputs for an asset or liability.

Deposits and withdrawals in governmental investment pools, such as CalTrust, are made on the basis of $1 and not fair value. Accordingly, the District's investments in CalTrust are not subject to the fair value hierarchy.

Participation in external investment pools

The District is a voluntary participant in the Investment Trust of California (CalTRUST), which is a Joint Powers Authority governed by a Board of Trustees made up of local treasurers and investment officers. The Board of Trustees sets overall policy for CalTRUST and selects and supervises the activities of the Investment Manager and other agents. As of June 30, 2024, the District's investment in CalTRUST is $32,233,724, of which $2,799,765 was invested in the Liquidity funds pool, $7,006,003 in the Short-term pool, and $22,427,956 in the Medium-term pool. Amounts that may be withdrawn from the Money Market Fund are based upon the fund's assets valued using the amortized cost method. Amounts that may be withdrawn from the Short-term and Medium-term pools are based on the net asset value per share and the number of shares held by participants in each pool.

NOTE 3: LEASES RECEIVABLE

The District has entered into leases as a Lessor for the use of cell towers, for a period of 61 to 112 months. The initial lease receivables were recorded in the range between $130,352 to $242,338. The lessee is required to make monthly fixed payments in the range between $1,989 to $2,284. The leases have an interest rate in the range between 0.638% to 1.187%. The cell towers have a range of 1 to 4 extension options, each for 60 months.

Total lease receivable, deferred inflow of resources, and revenue recognized at June 30, 2024 were $380,740, $359,358 and $80,882, respectively.

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NOTE 4: CAPITAL ASSETS

Changes in capital assets for the year ended June 30, 2024 were as follows:

	Beginning balance	Increases	Decreases*	Ending balance
Capital assets, not being depreciated				
Land and other land rights	$ 1,536,559	$ 325,077	$ -	$ 1,861,636
Construction in progress	50,803,944	24,711,920	(1,781,266)	73,734,598
Total capital assets, not being depreciated	52,340,503	25,036,997	(1,781,266)	75,596,234
Capital assets, depreciable/amortizable:				
Buildings and improvements	6,117,694	20,160	-	6,137,854
Utility plant	180,181,935	998,084	-	181,180,019
Furniture and equipment	4,992,982	37,795	(165,890)	4,864,887
Other assets	1,888,785	-	-	1,888,785
Right-to-use leases	931,053	-	-	931,053
Right-to-use subscriptions	209,082	-	-	209,082
Total capital assets, being depreciated	194,321,531	1,056,039	(165,890)	195,211,680
Less accumulated depreciation/amortization:				
Buildings and improvements	(1,867,920)	(201,892)	-	(2,069,812)
Utility plant	(75,710,710)	(3,729,836)	-	(79,440,546)
Furniture and equipment	(3,782,282)	(270,312)	164,411	(3,888,183)
Other assets	(1,232,080)	(230,729)	-	(1,462,809)
Right-to-use leases	(283,102)	(214,508)	-	(497,610)
Right-to-use subscriptions	(18,132)	(68,013)	-	(86,145)
Total accumulated depreciation	(82,894,226)	(4,715,290)	164,411	(87,445,105)
Total capital assets being depreciation/amortization, net	111,427,305	(3,659,251)	(1,479)	107,766,575
Total capital assets, net	$163,767,808	$ 21,377,746	$ (1,782,745)	$183,362,809

* Construction in progress decreases of $557,108 related to master plan updates were expensed during the year ended June 30, 2024.

Depreciation and amortization expense for the year ended June 30, 2024 was as follows:

Water	$ 2,813,769
Sewer	1,901,521
Total depreciation/amortization expense	$ 4,715,290

NOTE 5: COMPENSATED ABSENCES

Changes in compensated absences for the year ended June 30, 2024 were as follows:

	Beginning balance	Net Change	Ending balance	Due Within One Year
Compensated Absences	$1,057,684	$(325,032)	$732,652	$ 331,240

NOTE 6: LONG-TERM DEBT

The following is a summary of changes in long-term debt for the year ended June 30, 2024:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Direct Borrowings:					
Notes payable:					
Special Assessment Bond - Assessment District #7	$ 31,000	$ -	$ (15,000)	$ 16,000	$ 16,000
COP - U.S. Department of Agriculture - 2001	229,801	-	(8,600)	221,201	8,900
Installment sale agreement - City National Bank - 2017	969,213	-	(263,792)	705,421	271,497
Installment sale agreement - Holman Capital Corporation	197,140	-	(16,274)	180,866	16,963
SWRCB - Assessment District #12, Phase IV	2,927,216	-	(238,111)	2,689,105	243,350
Installment sale agreement - City National Bank - 2013	777,281	-	(60,593)	716,688	63,101
Installment sale agreement - BBVA Compass Bank - 2014	1,790,434	-	(1,790,434)	-	-
Installment Purchase Agreement Well Fargo - 2023	15,000,000	-	-	15,000,000	15,000,000
Total notes payable	21,922,085	-	(2,392,804)	19,529,281	15,619,811
Lease liabilities	588,272	-	(197,687)	390,585	159,300
Subscription liabilities	145,869	-	(60,018)	85,851	56,320
Total long-term liabilities	$ 22,656,226	$ -	$(2,650,509)	$ 20,005,717	$ 15,835,431

Assessment District #7 Special Assessment Bonds (direct borrowing)

On February 28, 1985, the District issued special assessment bonds for $222,200 to aid in financing a sewage collection system for Assessment District #7. The interest rate on the bonds is 7.25% per annum. Interest on the bonds is payable semi- annually on January 2 and July 2. Principal matures July 2 of each year through 2024.

NOTE 6: LONG-TERM DEBT, (CONTINUED)

Certificates of Participation – United States Department of Agriculture (direct borrowing)

On July 3, 2001, the District entered into a loan agreement with the U.S.D.A. and a Certificate of Participation (COP) was issued for $348,000 to improve waterlines in Improvement District "E". The interest rate on the COP is 4.50% per annum. Interest on the COP is payable semi- annually on February 1 and August 1. Principal matures February 1 of each year through 2041.

Assessment District #12, Phase I and Phase II – Refinance (direct borrowing)

On June 26, 2006, the District entered into an installment sale agreement with La Salle National Bank in the amount of $2,200,000. The proceeds from this contract were used to purchase Assessment Districts #12 bonds totaling $1,630,024. The bond proceeds were used for Assessment District #12, Phase I costs.

On September 21, 2007, the District entered into an installment sale agreement with La Salle National Bank in the amount of $1,600,000. The proceeds from this contract were used to purchase Assessment Districts #12 bonds totaling $1,329,530. The bond proceeds were used for Assessment District #12, Phase II costs.

On December 22, 2017, the District entered into a loan agreement with City National Bank in the amount of $2,395,013. The proceeds from this contract were used to pay off the Phase I and II La Salle National Bank loans in the amount of $1,309,488 and $1,019,315, respectively. The interest rate on the loan agreement is 2.90% per annum. Principal and interest on the bonds is payable semi-annually on March 21 and September 21. Principal matures through September 21, 2027.

The outstanding loan agreement with City National Bank contains (a) a provision that if an event of default occurs and continues, the timing of repayment of outstanding amounts become immediately due if the pledged revenues during each fiscal year are less than 115 percent of debt service coverage due in the following fiscal year and (b) a provision that if an event of default occurs and continues, the timing of repayment of outstanding amounts become immediately due if (1) the District is unable to make a payment; (2) the District fails to perform any of the agreements, covenants, or conditions required, and such default shall have continued for a period of thirty (30) days after the District has been given notice in writing of such default; (3) if the District files a petition in bankruptcy, or failure by the District to promptly lift any execution, garnishment or attachment, or adjudication of the District as bankrupt, or assignment by the District for the benefit of creditors, or the approval by a court of competent jurisdiction of a petition applicable to the District in any proceedings instituted under the provisions of the Federal Bankruptcy Code, as amended, or under any similar acts which may hereafter be enacted

NOTE 6: LONG-TERM DEBT, (CONTINUED)

Installment Purchase Agreement (direct borrowing)

In August 2022, the District, and the State Water Resources Control Board (Water Board) executed Funding Agreement No. D2101054, to fund the construction of the West Valley Reclamation Facility. This is an expense reimbursement agreement that will cover 100% of the Reclamation Facility's costs. Construction began in January of 2022 and in January of 2023 the District entered into an Installment Purchase agreement with Wells Fargo Municipal Capital Strategies, LLC, in the amount of $15,000,000, to provide interim financing for the project. The interest rate on the loan agreement is 3.99% per annum. Principal is due in full at maturity and interest is payable monthly. Principal matures through January 24, 2025.

Mission Creek – 80 Acres (direct borrowing)

On June 21, 2013, the District entered into an installment sales agreement with Holman Capital Corporation in the amount of $328,000. The proceeds were used to purchase 80 acres of land for future water system improvements. The interest rate on the installment sales agreement is 4.19% per annum. Interest on the bonds is payable semi- annually on June 7 and December 7. Principal matures on June 7 and December 7 of each year through June 7, 2033.

The outstanding installment sales agreement with Holman Capital Corporation contains (a) a provision that if an event of default occurs and continues, the timing of repayment of outstanding amounts become immediately due if (1) the District is unable to make a payment; (2) the District fails to perform any of the agreements, covenants, or conditions required, and such default shall have continued for a period of thirty (30) days after the District has been given notice in writing of such default; (3) if the District violates any applicable rule, regulation, law, statute or ordinance applicable to the District or the Water System or the Parity Debt that could lead to a breach under the subsections (a) and/or (b) and that are note cured.

State Water Resources Control Board – State Revolving Fund Assessment District #12, Phase IV (direct borrowing),

In August 2012 (and later amended in January 2013), the District entered into a financing agreement with the California State Water Resources Control Board (CSWRCB) for a total amount of $9,957,921 for the purpose of financing Assessment District #12, Phase 3 costs. This program is a loan from the Clean State Revolving Fund (SRF) of which 50% of the principal amount was forgiven. This was made possible through Federal Environmental Protection Agency funds granted to SRF. The interest rate on the loan is 2.2% with principal and interest payments due annually on January 31 beginning in 2015, final payment is due January 31, 2034.

In the event of a termination, the District has agreed, upon demand, to immediately repay to the State Water Board an amount equal to installment payments due hereunder, including accrued interest, and all penalty assessments due. In the event of termination, interest shall accrue on all amounts due at the highest legal rate of interest from the date that notice of termination is mailed to the District to the date of full repayment by the District.

NOTE 6: LONG-TERM DEBT, (CONTINUED)

Assessment District #12, Phase V (direct borrowing)

On December 19, 2013, the District entered into an installment sales agreement with City National Bank in the amount of $1,215,000. The proceeds were used to purchase Assessment District #12 bonds totaling $1,096,329 for Phase V costs. The interest rate on the installment sales agreement is 4.10% per annum. Interest on the bonds is payable semi- annually on March 2 and September 2. Principal matures on March 2 and September 2 of each year through 2029.

The outstanding installment sales agreement with City National Bank contains (a) a provision that if an event of default occurs and continues, the timing of repayment of outstanding amounts become immediately due if (1) the District is unable to make a payment; (2) the District fails to perform any of the agreements, covenants, or conditions required, and such default shall have continued for a period of thirty (30) days after the District has been given notice in writing of such default; (3) If the District files a petition or answer seeking arrangement or reorganization under the federal bankruptcy laws or any other applicable law of the United States of America or any state therein, or the approval by a court of competent jurisdiction of a petition filed with or without the consent of the District seeking arrangement or reorganization under the federal bankruptcy laws or any other applicable law of the United States of America or any state therein, or, under the provisions of any other law for the relief or aid of debtors, any court of competent jurisdiction assumes custody or control of the District or of the whole or any substantial part of its property; (4) if an event of default shall have occurred and be continuing with respect to any Parity Debt or Subordinate Debt which requires or permits the immediate acceleration thereof.

Assessment District #12, Phase VI (direct borrowing)

On November 1, 2014, the District entered into an installment sales agreement with BBVA Compass Bank in the amount of $2,700,000. The proceeds were used to purchase Assessment District #12 bonds totaling $2,582,000 for Phase VI costs. The interest rate on the installment sales agreement is 3.95% per annum. Interest on the bonds is payable semi- annually on March 2 and September 2. Principal matures on March 2 and September 2 of each year through 2029. This note was paid off during the fiscal year.

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NOTE 6: LONG-TERM DEBT, (CONTINUED)

The debt service requirements for the District's notes are as follows:

Year ended June 30,	Principal	Interest	Total
2025	$ 15,619,811	$ 514,417	$ 16,134,228
2026	620,927	106,763	727,690
2027	453,098	90,570	543,668
2028	412,691	77,935	490,626
2029	370,429	67,239	437,668
2030 - 2034	1,941,025	176,385	2,117,410
2035 - 2039	75,900	18,504	94,404
2040 - 2043	35,400	2,408	37,808
Total	$ 19,529,281	$ 1,054,221	$ 20,583,502

Leases liabilities

The District has entered into leases as a Lessee for the use of various vehicles and equipment, for a period of 39 to 60 months. The initial lease liabilities were recorded in the range between $9,261 to $151,450. The District is required to make monthly fixed payments in the range between $160 to $3.637. As of June 30, 2024, the value of the lease liability is $390,585. The leases have an interest rate in the range between 0.344% to 3.245%. The various vehicles and equipment have an estimated useful life in the range between 39 to 60 months as of the contract commencement. The value of the right to use asset as of June 30, 2024 is $931,053 with accumulated amortization of $497,610, which is detailed in Note 4.

Estimated future lease payable service requirements are as follows:

Year ended June 30,	Principal	Interest	Total
2025	$ 159,300	$ 7,886	$ 167,186
2026	98,464	5,259	103,723
2027	86,721	2,747	89,468
2028	46,100	549	46,649
Total	$ 390,585	$ 16,441	$ 407,026

NOTE 6: LONG-TERM DEBT, (CONTINUED)

Subscription liabilities

On July 1, 2022, the District entered into numerous subscriptions for the use of various intangible assets, which have a range between 18 and 37 months. The initial subscription liability was recorded in the range between $6,052 and $113,983. As of June 30, 2024, the value of the subscription liability is $85,851. The District is required to make annual fixed payments in the range between $6,200 to $28,620. The subscriptions have an interest rate between 2.449% and 2.860%. The value of the right-to use-asset as of June 30, 2024 is $209,082 with accumulated amortization of $86,145, which is detailed in Note 4.

Year ended June 30,	Principal	Interest	Total
2025	$ 56,320	$ 2,455	$ 58,775
2026	29,531	845	30,376
Total	$ 85,851	$ 3,300	$ 89,151

NOTE 7: DEFINED BENEFIT PENSION PLAN

A. General information about the pension plan

Plan description

All qualified permanent and probationary employees are eligible to participate in the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan (Plan or PERF C) administered by the California Public Employees' Retirement System (CalPERS.) The Plan consists of a miscellaneous pool and a safety pool (also referred to as "risk pools"), which are comprised of individual employer miscellaneous and safety rate plans, respectively. Plan assets may be used to pay benefits for any employer rate plan of the safety and miscellaneous pools. Accordingly, rate plans within the safety or miscellaneous pools are not separate plans under generally accepted accounting principles. Individual employers may sponsor more than one rate plan in the miscellaneous or safety risk pools. The District sponsors two miscellaneous rate plans. Benefit provisions under the Plan are established by State statute and District resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS' website, at www.calpers.ca.gov.

NOTE 7: DEFINED BENEFIT PENSION PLAN, (CONTINUED)

Benefits provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 5 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost-of-living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The Plan operates under the provisions of the California Public Employees' Retirement Law (PERL), the California Public Employees' Pension Reform Act of 2013 (PEPRA), and the regulations, procedures and policies adopted by the CalPERS Board of Administration. The Plan's authority to establish and amend the benefit terms are set by the PERL and PEPRA, and may be amended by the California state legislature and in some cases require approval by the CalPERS Board.

The Plan's provisions and benefits in effect at June 30, 2024 are summarized as follows:

Hire date	Prior to January 1, 2013	On or after January 1, 2013
Benefit formula	2.7% @ 55	2% @ 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	monthly for life	monthly for life
Retirement age	50 - 55	52 - 67
Monthly benefits, as a % of eligible compensation	2.0% to 2.7%	1.0% to 2.5%
Required employer contribution rates	15.17%	7.68%

NOTE 7: DEFINED BENEFIT PENSION PLAN, (CONTINUED)

Contributions

Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through CalPERS' annual actuarial valuation process. For public agency cost-sharing plans covered by either the Miscellaneous or Safety risk pools, the Plan's actuarially determined rate is based on the estimated amount necessary to pay the Plan's allocated share of the risk pool's costs of benefits earned by employees during the year, and any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. Employer contribution rates may change if plan contracts are amended. Payments made by the employer to satisfy contribution requirements that are identified by the pension plan terms as plan member contribution requirements are classified as plan member contributions. Employer Contributions to the Plan for the fiscal year ended June 30, 2024 were $1,116,882.

B. Net pension liability

The District's net pension liability for the Plan is measured as the total pension liability, less the pension plan's fiduciary net position. The net pension liability is measured as of June 30, 2023, using an annual actuarial valuation as of June 30, 2022 rolled forward to June 30, 2023 using standard update procedures. A summary of principal assumptions and methods used to determine the net pension liability is as follows.

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NOTE 7: DEFINED BENEFIT PENSION PLAN, (CONTINUED)

Actuarial methods and assumptions used to determine total pension liability

The collective total pension liability for the June 30, 2023 measurement period was determined by an actuarial valuation as of June 30, 2022, with update procedures used to roll forward the total pension liability to June 30, 2023. The collective total pension liability was based on the following assumptions:

Valuation Date	June 30, 2022
Measurement Date	June 30, 2023
Actuarial Cost Method	Entry Age Actuarial Cost Method
Asset Valuation Method:	Fair Value of Assets
Actuarial Assumptions:	
Discount Rate	6.90%
Inflation	2.30%
Salary Increases	Varied by Entry Age and Service
Mortality Rate Table (1)	Derived using CalPERS' membership data for all funds
Post Retirement Benefit Increase	The lesser of contract COLA or 2.30% until Purchasing Power Protection Allowance floor on purchasing power applies, 2.30% thereafter.

(1) The mortality table used was developed based on CalPERS-specific data. The probabilities of mortality are based on the 2021 CalPERS Experience Study and Review of Actuarial Assumptions. Mortality rates incorporate full generational mortality improvement using 80% of Scale MP-2020 published by the Society of Actuaries. For more details on this table, please refer to the 2021 experience study report from November 2021 that can be found on the CalPERS website..

Long-term expected rate of return

Remove extra period

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations. Using historical returns of all of the funds' asset classes, expected compound (geometric) returns were calculated over the next 20 years using a building-block approach. The expected rate of return was then adjusted to account for assumed administrative expenses of 10 Basis points.

NOTE 7: DEFINED BENEFIT PENSION PLAN, (CONTINUED)

Long-term expected rate of return, (continued)

The expected real rates of return by asset class are as follows:

Asset Class	Assumed Asset Allocation	Real Return[1,2]
Global equity - cap-weighted	30.00%	4.54%
Global equity - non-cap-weighted	12.00%	3.84%
Private equity	13.00%	7.28%
Treasury	5.00%	0.27%
Mortgage-backed securities	5.00%	0.50%
Investment grade corporates	10.00%	1.56%
High yield	5.00%	2.27%
Emerging market debt	5.00%	2.48%
Private debt	5.00%	3.57%
Real assets	15.00%	3.21%
Leverage	(5.00%)	(0.59%)

[1] An expected inflation of 2.30% used for this period.

[2] Figures are based on the 2021 Asset Liability Management study.

Change of assumptions

There were no assumption changes in 2023.

NOTE 7: DEFINED BENEFIT PENSION PLAN, (CONTINUED)

Discount rate

The discount rate used to measure the total pension liability for PERF C was 6.90%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Subsequent events

There were no subsequent events that would materially affect the results presented in this disclosure.

Pension plan fiduciary net position

Information about the pension plan's assets, deferred outflows of resources, liabilities, deferred inflows of resources, and fiduciary net position are presented in CalPERS' audited financial statements, which are publicly available reports that can be obtained at CalPERS' website, at www.calpers.ca.gov. The plan's fiduciary net position and additions to/deductions from the plan's fiduciary net position have been determined on the same basis used by the pension plan, which is the economic resources measurement focus and the accrual basis of accounting. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan. Investments are reported at fair value.

C. Proportionate share of net pension liability

The following table shows the District's proportionate share of the net pension liability over the measurement period.

	Increase (Decrease)		
	Plan Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Plan Net Pension Liability (c) = (a) - (b)
Balance at: 6/30/2022	$ 28,828,663	$ 20,857,683	$ 7,970,980
Balance at: 6/30/2023	31,144,302	22,477,054	8,667,248
Net Changes during 2022-23	$ 2,315,639	$ 1,619,371	$ 696,268

Valuation Date (VD), Measurement Date (MD)

NOTE 7: DEFINED BENEFIT PENSION PLAN, (CONTINUED)

The District's proportion of the net pension liability was determined by CalPERS using the output from the Actuarial Valuation System and the fiduciary net position, as provided in the CalPERS Public Agency Cost-Sharing Allocation Methodology Report, which is a publicly available report that can be obtained at CalPERS' website, at www.calpers.ca.gov.

The District's proportionate share of the net pension liability for the Miscellaneous Plan as of the June 30, 2022 and 2023 measurement dates was as follows:

Proportionate share June 30, 2022	0.17035%
Proportionate share June 30, 2023	0.17333%
Change - Increase (Decrease)	0.00298%

Sensitivity of the proportionate share of the Net Pension Liability to changes in the discount rate

The following presents the District's proportionate share of the net pension liability of the Miscellaneous Plan as of the measurement date, calculated using the discount rate of 6.90 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (5.90 percent) or 1 percentage-point higher (7.90 percent) than the current rate:

	Discount Rate - 1% (5.90%)	Current Discount Rate (6.90%)	Discount Rate + 1% (7.90%)
Plan's Net Pension Liability	$ 12,879,382	$ 8,667,248	$ 5,200,300

Amortization of deferred outflows and deferred inflows of resources

Gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time.

The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense.

NOTE 7: DEFINED BENEFIT PENSION PLAN, (CONTINUED)

Amortization of deferred outflows and deferred inflows of resources, (continued)

The amortization period differs depending on the source of the gain or loss:

Net Difference between projected and actual earnings on pension plan investments	5 year straight-line amortization
All other amounts	Straight-line amortization over the expected average remaining service lives (EARSL) of all members that are provided with benefits (active, inactive and retired) as of the beginning of the measurement period.

D. Pension expense and deferred outflows and deferred inflows of resources related to pensions

As of the start of the measurement period (July 1, 2022), the District's net pension liability was $7,970,980. For the measurement period ending June 30, 2023 (the measurement date), the District incurred a pension expense of $1,466,468.

As of June 30, 2024, the District has deferred outflows and deferred inflows of resources related to pensions as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	$ 442,770	$ 68,684
Changes of Assumptions	523,281	-
Difference Between Projected and Actual Earnings on Pension Plan Investments	1,403,305	-
Change in Employer's Proportion	88,873	143,506
Difference in Actual vs Projected Contributions	126,180	53,856
Pension Contributions Subsequent to Measurement Date	1,116,882	-
Total	$ 3,701,291	$ 266,046

NOTE 7: DEFINED BENEFIT PENSION PLAN, (CONTINUED)

The amounts above are net of outflows and inflows recognized in the 2022-23 measurement period expense. Contributions subsequent to the measurement date of $1,116,882 reported with deferred outflows of resources will be recognized as a reduction of the net pension liability in the upcoming fiscal year. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in future pension expense as follows:

Fiscal Year Ended June 30:	Deferred Outflows/(Inflows) of Resources
2025	$ 652,020
2026	505,037
2027	1,121,040
2028	40,266
2029	-
Thereafter	-

E. Payable to the pension plan

At June 30, 2024, the District reported a payable of $-0- for the outstanding contributions to the pension plan required for the year then ended.

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NOTE 8: NET POSITION CLASSIFICATIONS

Net position in the statement of net position is classified as (1) net investment in capital assets, (2) restricted, or (3) unrestricted. The details of net position as of June 30, 2024 are presented below:

	Water	Sewer	Balance
Net investment in capital assets:			
Capital assets, net of accumulated depreciation/amortization	$ 65,177,943	$ 118,184,866	$ 183,362,809
Less capital related debt balances	(807,626)	(19,198,091)	(20,005,717)
Total net investment in capital assets	64,370,317	98,986,775	163,357,092
Restricted for:			
Debt reserve	-	2,773,600	2,773,600
Total restricted	-	2,773,600	2,773,600
Unrestricted:			
Designated for:			
Capital reserve	30,206,065	17,557,527	47,763,592
Self-insurance	108,000	42,000	150,000
Undesignated	4,961,228	12,036,753	16,997,981
Total unrestricted	35,275,293	29,636,280	64,911,573
Total net position	$ 99,645,610	$ 131,396,655	$ 231,042,265

NOTE 9: DEFERRED COMPENSATION AGREEMENT

The District offers its employees a deferred compensation plan (DC Plan) created in accordance with Internal Revenue Code Section 457. The DC Plan, available to all of the District employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death or an unforeseeable emergency.

All amounts of compensation deferred under the DC Plan are held in trust and are not subject to the creditors of the District. Accordingly, the assets and liabilities of the DC Plan are not reflected on these financial statements.

NOTE 10: COMMITMENTS AND CONTINGENCIES

Grant awards

The District has received funds for specific purposes that are subject to review and audit by the grantors. Although such audits could generate expenditure disallowances under terms of the grants or contracts, management believes that any required reimbursements will not be material.

Litigation

Legal claims and lawsuits arise from time to time in the normal course of business, which, in the opinion of management, will have no material effect on the District's financial position.

Refunding agreements

Refunding agreements are amounts due to developers for water and sewer systems donated to the District. Refunds are based on new connections to each system. The District is not liable for amounts not refunded at the expiration of an agreement.

The District has entered into agreements to partially reimburse developers for payments made to construct water and/or sewer lines donated to the District. Reimbursements are made from the front footage charges collected by the District when new connections are made to the lines.

NOTE 11: RISK MANAGEMENT

The District is exposed to various risks of loss related to torts: theft of, damage to and destruction of assets; errors and omissions; and natural disasters. It is a member of the Association of California Water Agencies Joint Powers Insurance Authority (Insurance Authority). The Insurance Authority is a risk-pooling, self-insurance authority, created under the provisions of California Government Code Sections 6500 et. seq. The purpose of the Insurance Authority is to arrange and administer programs of insurance for the pooling of self-insured losses and to purchase excess insurance coverage.

On June 30, 2024, the District participated in the self-insurance program of the Insurance Authority as follows:

Property Loss – The Insurance Authority has pooled self-insurance up to $500 million per occurrence, except for Boiler & Machinery at $100 million per occurrence, Earthquake at $2,500,000 program aggregate and Flood at $25 million per occurrence and has purchased excess insurance coverage up to $500,000,000 (total insurable value of $9,128,577), with deductibles ranging from $2,500 to $100,000.

General, Auto and Public Officials Errors and Omissions Liability – The Insurance Authority has pooled self-insurance up to $5,000,000 and has purchased excess insurance coverage up to $55,000,000, except for Terrorism at $5,000,000 per occurrence, Communicable Disease at $10,000,000 per occurrence and Subsidence, Lead and Mold at $45,000,000 per occurrence.

NOTE 11: RISK MANAGEMENT, (CONTINUED)

Cyber Liability – The Insurance Authority has pooled self-insurance up to $3,000,000 per occurrence subject to a $5,000,000 aggregate limit.

Crime insurance - The Insurance Authority has pooled self-insurance up to $100,000 per occurrence and a deductible of $1,000.

Excess crime insurance - The Insurance Authority has pooled self-insurance up to $1,000,000 per occurrence and a deductible of $100,000.

Workers' Compensation – The Insurance Authority has pooled self-insurance up to $2,000,000 each for workers' compensation and employers' liability. The employers' liability is insured up to $2,000,000, in excess of $2,000,000 Self-Insured Retention. Workers' compensation is insured up to the statutory limit.

There were no settlements in excess of the insurance coverage in any of the three prior fiscal years.

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Required Supplementary Information Section



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Schedule of the District's Proportionate Share of the Net Pension Liability and Related Ratios as of the Measurement Date
Last 10 Years

Measurement date	Employer's proportion of the collective net pension liability [1]	Employer's proportionate share of the collective net pension liability	Covered payroll	Employer's proportionate share of the collective net pension liability as a percentage of the employer's covered payroll	Pension plan's fiduciary net position as a percentage of the total pension liability
June 30, 2014	0.077930%	$ 4,849,312	$ 2,591,793	187.10%	73.82%
June 30, 2015	0.085197%	5,847,823	2,604,796	224.50%	69.65%
June 30, 2016	0.076692%	6,636,212	2,583,022	256.92%	67.04%
June 30, 2017	0.072935%	7,233,188	2,828,491	255.73%	67.25%
June 30, 2018	0.070742%	6,816,901	3,130,723	217.74%	70.50%
June 30, 2019	0.068262%	6,994,867	3,321,379	210.60%	71.39%
June 30, 2020	0.065671%	7,145,304	3,803,501	187.86%	72.74%
June 30, 2021	0.073398%	3,969,586	4,042,901	98.19%	85.56%
June 30, 2022	0.069008%	7,970,980	4,066,480	196.02%	72.35%
June 30, 2023	0.069475%	8,667,248	4,876,177	177.75%	72.17%

* Proportion of the net pension liability represents the plan's proportion of PERF C, which includes both the Miscellaneous and Safety Risk Pools excluding the 1959 Survivors Risk Pool.

Schedule of Pension Plan Contributions
Last 10 Years

Fiscal year	Actuarially determined contribution	Contributions in relation to the actuarially determined contribution	Contribution deficiency (excess)	Covered payroll	Contributions as a Percentage of Covered Payroll
June 30, 2015	$ 650,239	$ (650,239)	$ -	$ 2,591,793	25.09%
June 30, 2016	810,210	(810,210)	-	2,583,022	31.37%
June 30, 2017	879,168	(879,168)	-	2,828,491	31.08%
June 30, 2018	953,145	(953,145)	-	3,130,723	30.44%
June 30, 2019	1,027,933	(1,027,933)	-	3,321,379	30.95%
June 30, 2020	1,167,827	(1,167,827)	-	3,803,501	30.70%
June 30, 2021	911,046	(911,046)	-	4,042,901	22.53%
June 30, 2022	970,494	(970,494)	-	4,066,480	23.87%
June 30, 2023	1,105,654	(1,105,654)	-	4,876,177	22.67%
June 30, 2024	1,116,882	(1,116,882)	-	5,010,091	22.29%

Notes to Schedule:

Changes in Benefit Terms: There were no changes to benefit terms that applied to all members of the Public Agency Pool. Additionally, the figures above do not include any liability impact that may have resulted from Golden Handshakes that occurred after the June 30, 2021 valuation date, unless the liability impact is deemed to be material to the Public Agency Pool.

Changes in Assumptions: Effective with the June 30, 2021 valuation date (2022 measurement date), the accounting discount rate was reduced from 7.15% to 6.90%. In determining the long-term expected rate of return, CalPERS took into account long-term market return expectations as well as the expected pension fund cash flows. Projected returns for all asset classes are estimated, combined with risk estimates, and are used to project compound (geometric) returns over the long term. The discount rate used to discount liabilities was informed by the long-term projected portfolio return. In addition, demographic assumptions and the inflation rate assumption were changed in accordance with the 2021 CalPERS Experience Study and Review of Actuarial Assumptions. There were no assumption changes for 2021. For 2020, the Plan adopted a new amortization policy effective with the 2019 actuarial valuation. The new amortization policy shortens the period over which actuarial gains and losses are amortized from 30 years to 20 years with the payments computed as a level dollar amount. In addition, the new policy does not utilize a five-year ramp-up and ramp-down on UAL bases attributable to assumption changes and non-investment gains/losses. The new policy also does not utilize a five-year ramp-down on investment gains/losses. These changes apply only to new UAL bases established on or after June 30, 2019. There were no changes in assumptions in 2019. In 2018, demographic assumptions and inflation rate were changed in accordance to the CalPERS Experience Study and Review of Actuarial Assumptions December 2017. There were no changes in the discount rate in 2019. In 2017, the accounting discount rate was reduced from 7.65 percent to 7.15 percent. In 2016, there were no changes in the discount rate. In 2015, amounts reported reflect an adjustment of the discount rate from 7.5 percent (net of administrative expense) to 7.65 percent (without a reduction for pension plan administrative expense). In 2014, amounts reported were based on the 7.5 percent discount rate.

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Supplementary Information Section



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Schedule of Operating Expenses by Natural Classification
For the Year Ended June 30, 2024

	Water	Sewer	Total
OPERATING EXPENSES			
Salaries and wages	$ 3,363,978	$ 1,763,800	$ 5,127,778
Employee benefits	2,253,605	1,131,067	3,384,672
Bank and administrative charges	97,140	46,810	143,950
Materials and supplies	1,448,647	337,351	1,785,998
Equipment rental	10,582	5,099	15,681
Outside services	1,531,301	1,595,434	3,126,735
Ground water replenishment fees	16,744	-	16,744
Utilities	2,076,212	460,568	2,536,780
Directors' fees	37,802	18,217	56,019
Engineering	47,353	-	47,353
Insurance	185,056	89,176	274,232
Penalties	2,751	1,325	4,076
Professional services	205,699	99,124	304,823
Office expense	66,058	31,832	97,890
Repairs and maintenance	11,690	6,607	18,297
Standby reports	16,279	4,862	21,141
Dues and subscriptions	1,730	3,584	5,314
Permits	82,185	106,702	188,887
Training and conferences	82,370	36,885	119,255
Ground water management	3,716	1,790	5,506
Depreciation and amortization	2,813,769	1,901,521	4,715,290
Total operating expenses	$ 14,354,667	$ 7,641,754	$ 21,996,421

Schedule of Principal and Interest Repayments
Note Payable – Assessment District #7 Special Assessment Bonds

Date	Interest Rate	Interest Due	Principal Payment	Total Debt Service	Balance Principal Unpaid
6/30/24		$ -	$ -	$ -	$ 16,000
7/2/24	7.250%	580	16,000	16,580	-
		$ 580	$ 16,000	$ 16,580	$ -

Schedule of Principal and Interest Repayments
Note Payable – Certificated of Participation – United States Department of Agriculture

Date	Interest Rate	Interest Due	Principal Payment	Total Debt Service	Balance Principal Unpaid
6/30/24		$ -	$ -	$ -	$ 221,201
8/1/24	4.500%	4,977	-	4,977	221,201
2/1/25	4.500%	4,977	8,900	13,877	212,301
8/1/25	4.500%	4,777	-	4,777	212,301
2/1/26	4.500%	4,777	9,400	14,177	202,901
8/1/26	4.500%	4,565	-	4,565	202,901
2/1/27	4.500%	4,565	9,800	14,365	193,101
8/1/27	4.500%	4,345	-	4,345	193,101
2/1/28	4.500%	4,345	10,200	14,545	182,901
8/1/28	4.500%	4,115	-	4,115	182,901
2/1/29	4.500%	4,115	10,700	14,815	172,201
8/1/29	4.500%	3,875	-	3,875	172,201
2/1/30	4.500%	3,875	11,100	14,975	161,101
8/1/30	4.500%	3,625	-	3,625	161,101
2/1/31	4.500%	3,625	11,600	15,225	149,501
8/1/31	4.500%	3,364	-	3,364	149,501
2/1/32	4.500%	3,364	12,200	15,564	137,301
8/1/32	4.500%	3,089	-	3,089	137,301
2/1/33	4.500%	3,089	12,700	15,789	124,601
8/1/33	4.500%	2,804	-	2,804	124,601
2/1/34	4.500%	2,804	13,300	16,104	111,301
8/1/34	4.500%	2,504	-	2,504	111,301
2/1/35	4.500%	2,504	13,900	16,404	97,401
8/1/35	4.500%	2,192	-	2,192	97,401
2/1/36	4.500%	2,192	14,500	16,692	82,901
8/1/36	4.500%	1,865	-	1,865	82,901
2/1/37	4.500%	1,865	15,200	17,065	67,701
8/1/37	4.500%	1,523	-	1,523	67,701
2/1/38	4.500%	1,523	15,800	17,323	51,901
8/1/38	4.500%	1,168	-	1,168	51,901
2/1/39	4.500%	1,168	16,500	17,668	35,401
8/1/39	4.500%	797	-	797	35,401
2/1/40	4.500%	797	17,300	18,097	18,101
8/1/40	4.500%	407	-	407	18,101
2/1/41	4.500%	408	18,101	18,509	-
		$ 99,985	$ 221,201	$ 321,186	$ -

Schedule of Principal and Interest Repayments
Note Payable – Installment Sale Agreement
Assessment District #12, Phase I and Phase II - Refinance

Date	Interest Rate	Interest Due	Principal Payment	Total Debt Service	Balance Principal Unpaid
6/30/24		$ -	$ -	$ -	$ 705,421
9/21/24	2.90%	10,229	134,771	145,000	570,650
3/21/25	2.90%	8,274	136,726	145,000	433,924
9/21/25	2.90%	6,292	138,708	145,000	295,216
3/21/26	2.90%	4,281	140,719	145,000	154,497
9/21/26	2.90%	2,240	50,760	53,000	103,737
3/21/27	2.90%	1,504	51,496	53,000	52,241
9/21/27	2.90%	757	52,241	52,998	-
		$ 33,577	$ 705,421	$ 738,998	$ -

Schedule of Principal and Interest Repayments
Note Payable – Installment Sale Agreement
Mission Creek – 80 Acres

Date	Interest Rate	Interest Due	Principal Payment	Total Debt Service	Balance Principal Unpaid
6/30/24		$ -	$ -	$ -	$ 180,866
12/7/24	4.190%	3,797	8,394	12,191	172,472
6/7/25	4.190%	3,621	8,570	12,191	163,902
12/7/25	4.190%	3,442	8,749	12,191	155,153
6/7/26	4.190%	3,259	8,932	12,191	146,221
12/7/26	4.190%	3,071	9,120	12,191	137,101
6/7/27	4.190%	2,880	9,311	12,191	127,790
12/7/27	4.190%	2,685	9,506	12,191	118,284
6/7/28	4.190%	2,486	9,705	12,191	108,579
12/7/28	4.190%	2,283	9,908	12,191	98,671
6/7/29	4.190%	2,075	10,116	12,191	88,555
12/7/29	4.190%	1,863	10,328	12,191	78,227
6/7/30	4.190%	1,647	10,544	12,191	67,683
12/7/30	4.190%	1,426	10,765	12,191	56,918
6/7/31	4.190%	1,201	10,990	12,191	45,928
12/7/31	4.190%	970	11,113	12,083	34,815
6/7/32	4.190%	735	11,481	12,216	23,334
12/7/32	4.190%	495	11,623	12,118	11,711
6/7/33	4.190%	250	11,711	11,961	-
		$ 38,186	$ 180,866	$ 219,052	$ -

Schedule of Principal and Interest Repayments
State Revolving Fund Assessment District #12, Phase IV

Date	Interest Rate	Interest Due	Principal Payment	Total Debt Service	Balance Principal Unpaid
6/30/24		$ -	$ -	$ -	$ 2,689,105
1/31/25	2.200%	59,160	243,350	302,510	2,445,755
1/31/26	2.200%	53,807	248,703	302,510	2,197,052
1/31/27	2.200%	48,335	254,175	302,510	1,942,877
1/31/28	2.200%	42,743	259,767	302,510	1,683,110
1/31/29	2.200%	37,029	265,481	302,510	1,417,629
1/31/30	2.200%	31,188	271,322	302,510	1,146,307
1/31/31	2.200%	25,219	277,291	302,510	869,016
1/31/32	2.200%	19,118	283,392	302,510	585,624
1/31/33	2.200%	12,884	289,626	302,510	295,998
1/31/34	2.200%	6,511	295,998	302,509	-
		$ 335,994	$ 2,689,105	$ 3,025,099	$ -

Schedule of Principal and Interest Repayments
Note Payable – Installment Sale Agreement
Assessment District #12, Phase V

Date	Interest Rate	Interest Due	Principal Payment	Total Debt Service	Balance Principal Unpaid
6/30/24		$ -	$ -	$ -	$ 716,688
9/2/24	4.100%	14,692	31,231	45,923	685,457
3/2/25	4.100%	14,052	31,871	45,923	653,586
9/2/25	4.100%	13,399	32,524	45,923	621,062
3/2/26	4.100%	12,732	33,191	45,923	587,871
9/2/26	4.100%	12,051	33,872	45,923	553,999
3/2/27	4.100%	11,358	34,565	45,923	519,434
9/2/27	4.100%	10,648	35,275	45,923	484,159
3/2/28	4.100%	9,926	35,997	45,923	448,162
9/2/28	4.100%	9,188	36,735	45,923	411,427
3/2/29	4.100%	8,434	37,489	45,923	373,938
9/2/29	4.100%	7,666	38,257	45,923	335,681
3/2/30	4.100%	6,882	39,041	45,923	296,640
9/2/30	4.100%	6,081	39,842	45,923	256,798
3/2/31	4.100%	5,265	40,658	45,923	216,140
9/2/31	4.100%	4,431	41,492	45,923	174,648
3/2/32	4.100%	3,581	42,342	45,923	132,306
9/2/32	4.100%	2,712	43,211	45,923	89,095
3/2/33	4.100%	1,827	44,096	45,923	44,999
9/2/33	4.100%	917	44,999	45,916	-
		$ 155,842	$ 716,688	$ 872,530	$ -

Schedule of Principal and Interest Repayments
Note Payable – Installment Purchase Agreement

Date	Interest Rate	Interest Due	Principal Payment	Total Debt Service	Balance Principal Unpaid
6/30/24		$ -	$ -	$ -	$15,000,000
7/1/24	3.99%	49,785	-	49,785	15,000,000
8/1/24	3.99%	49,785	-	49,785	15,000,000
9/1/24	3.99%	49,785	-	49,785	15,000,000
10/1/24	3.99%	49,785	-	49,785	15,000,000
11/1/24	3.99%	49,785	-	49,785	15,000,000
12/1/24	3.99%	49,785	-	49,785	15,000,000
1/1/25	3.99%	49,785	-	49,785	15,000,000
1/24/25	3.99%	41,562	15,000,000	15,041,562	-
		$ 390,057	$ 15,000,000	$ 15,390,057	$ -

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Statistical Section



Table of Contents

This part of District's annual comprehensive financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about District's overall financial health.

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These schedules contain information to help the reader understand how District's financial performance has changed over time.

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I didn't realize we had two table 20s. Can we please fix the numbering? I can send over an updated statistical section if you'd prefer.

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Table 23: Full-Time Equivalent Employees by Department – Last Ten Fiscal Years 78

Table 1: Net Position
Last Ten Fiscal Years

NET POSITION BY COMPONENT

Fiscal Year	Net Investment in Capital Assets	Restricted	Unrestricted	Total Net Position	Percent Change
FY 2015	$104,495,939	$24,464,065	($2,579,166)	$126,380,838	0.68%
FY 2016	$103,429,630	$30,580,248	($4,799,094)	$129,210,784	2.24%
FY 2017	$108,859,676	$35,645,632	($5,389,075)	$139,116,233	7.67%
FY 2018	$108,801,854	$37,701,979	($3,635,803)	$142,868,030	2.70%
FY 2019	$109,194,048	$40,875,774	($2,522,632)	$147,547,190	3.28%
FY 2020	$118,850,000	$303,000	$34,827,000	$153,980,000	4.36%
FY 2021	$121,188,282	$302,510	$40,013,656	$161,504,448	4.89%
FY 2022	$127,859,000	$303,000	$43,708,000	$171,870,000	6.42%
FY 2023	$141,112,000	$1,637,000	$67,489,000	$210,238,000	22.32%
FY 2024	$163,357,092	$2,773,600	$64,911,573	$231,042,265	9.90%

Source:

Mission Springs Water District Audited Financial Statements

Notes:

Starting in 2020, the methodology for calculating Total Net Position was revised.

DRAFT
Subject to Change

Table 2: Changes in Net Position
Last Ten Fiscal Years

REVENUES, EXPENSES, AND CHANGES IN NET POSITION

Operating Revenues	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Sales / Water Consumption	$4,830,181	$4,433,456	$5,501,976	$6,677,436	$6,864,417	$7,558,585	$9,356,599	$9,179,862	$8,567,815	$8,718,019
Services[1]	$5,578,088	$5,912,724	$7,106,488	$8,351,614	$8,400,157	$9,548,768	$10,465,310	$9,983,371	$10,559,056	$10,416,524
Standby Charges and Availability	$243,192	$242,476	$242,938	$240,591	$232,867	$240,367	$230,368	$226,363	$228,579	$221,794
Backup Facilities and Front Footage Fees[2]	$0	$0	$0	$0	$0	$584,190	$734,803	$951,789	$1,271,040	$409,961
Meter Installations	$17,566	$46,849	$50,235	$60,790	$67,806	$78,110	$103,647	$151,640	$167,762	$84,862
Other	$524,096	$528,617	$720,488	$961,266	$585,989	$775,972	$977,639	$2,383,185	$1,691,376	$1,750,311
Total Operating Revenues	**$11,193,123**	**$11,164,122**	**$13,622,125**	**$16,291,697**	**$16,151,236**	**$18,785,992**	**$21,868,366**	**$22,876,210**	**$22,485,628**	**$21,601,471**
Operating Expenses	**FY 2015**	**FY 2016**	**FY 2017**	**FY 2018**	**FY 2019**	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**
Pumping	$1,947,284	$1,645,671	$1,696,551	$2,128,390	$2,107,363	$2,202,807	$2,208,877	$2,622,863	$3,349,241	$3,638,037
Transmission and Distribution	$1,182,577	$1,108,651	$1,339,396	$1,305,307	$1,242,961	$1,310,407	$1,566,907	$1,507,366	$2,138,374	$2,344,025
Customer Accounts	$910,022	$1,155,160	$1,097,461	$1,178,383	$1,064,860	$1,114,728	$1,227,391	$1,250,969	$1,275,292	$1,173,089
Sewage Collection	$197,654	$145,064	$134,877	$173,698	$108,160	$368,193	$310,414	$437,653	$337,078	$712,786
Sewage Treatment	$1,175,620	$1,143,537	$1,178,790	$1,349,474	$1,445,406	$1,556,240	$1,759,633	$1,994,382	$2,418,715	$2,531,785
Standby	$111,656	$108,653	$122,112	$124,691	$126,180	$146,937	$172,191	$175,965	$188,518	$213,409
Groundwater Management	$15,000	$30,000	$25,000	$21,000	$15,000	$18,670	($12,731)	$0	$1,100	$5,506
Public Affairs	$186,406	$211,603	$194,182	$210,048	$348,927	$347,275	$313,826	$505,895	$1,042,893	$1,070,157
Depreciation	$3,913,728	$3,967,486	$3,917,383	$3,997,997	$4,002,490	$4,029,625	$4,026,005	$4,094,703	$4,725,075	$4,715,290
General and Administrative[3]	$3,108,375	$3,149,804	$3,852,468	$4,246,183	$4,875,414	$5,907,409	$5,843,252	$6,197,486	$4,648,796	$5,592,337
Total Operating Expenses	**$12,748,322**	**$12,665,629**	**$13,558,220**	**$14,735,171**	**$15,336,761**	**$17,002,291**	**$17,415,765**	**$18,787,282**	**$20,125,082**	**$21,996,421**
Operating Income (Loss)	**($1,555,199)**	**($1,501,507)**	**$63,905**	**$1,556,526**	**$814,475**	**$1,783,701**	**$4,452,601**	**$4,088,928**	**$2,360,546**	**($394,950)**

Table 2: Changes in Net Position
Last Ten Fiscal Years

Non-Operating Revenues	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Property Taxes	$1,584,299	$1,625,177	$1,671,275	$1,777,903	$2,125,683	$1,915,871	$2,129,487	$2,330,086	$2,734,186	$3,109,705
Special Assessment - Debt Service	$0	$0	$0	$0	$0	$729,490	$398,623	$329,617	$561,676	$195,683
Interest / Investment Income (Net)	$436,837	$724,909	$772,152	$827,198	$1,796,115	$1,091,983	$95,722	($768,193)	$569,505	$1,580,143
Grants	$200,897	$1,789,298	$4,227,717	$960,281	$118,248	$1,351,880	$655,884	$98,129	$32,444,900	$13,865,273
Other	$0	$0	$0	$0	$0	$165,738	$49,666	$202,072	$303,280	$145,540
Backup and Front Footage Fees[2]	$250,226	$322,860	$3,365,298	$814,690	$603,235	$0	$0	$0	$0	$0
Contributed Infrastructure	$776,168	$0	$1,186,612	$246,110	$292,567	$0	$0	$0	$0	$0
Recovery of Prior Year Expense	$43,734	$92	$0	$53,220	($1,500)	$0	$0	$0	$0	$0
Gain from Asset Disposal - Net	($297,115)	$4,359	($21,291)	($41,965)	($12,344)	$0	$0	$0	$0	$0
Total Non-Operating Revenues	**$2,995,046**	**$4,466,695**	**$11,201,763**	**$4,637,437**	**$4,922,004**	**$5,254,962**	**$3,329,382**	**$2,191,711**	**$36,613,547**	**$18,896,344**
Non-Operating Expenses	**FY 2015**	**FY 2016**	**FY 2017**	**FY 2018**	**FY 2019**	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**
Interest	$528,887	$739,491	$696,563	$743,021	$665,441	$625,694	$294,143	$265,529	$500,898	$763,059
Other	$135,567	$4,601	$14,107	$16,410	$15,097	$59,015	$35,349	$281	$156,297	$53,093
Public Employees Retirement System - Prior Year Costs	$267,629	$330,640	$342,759	$359,953	$375,341	$0	$0	$0	$0	$0
Pension Inflows/Outflows of Resources	($346,744)	($946,657)	$306,790	$1,246,116	$0	$0	$0	$0	$0	$0
Uncollectable Accounts	$1,532	$7,167	$0	$0	$0	$0	$0	$0	$0	$0
Amortization and Cost of Debt Issuance	$0	$0	$0	$76,666	$1,440	$0	$0	$0	$0	$0
Total Non-Operating Expenses	**$586,871**	**$135,242**	**$1,360,219**	**$2,442,166**	**$1,057,319**	**$684,709**	**$329,492**	**$265,810**	**$657,195**	**$816,152**
Net Non-Operating Revenues	**$2,408,175**	**$4,331,453**	**$9,841,544**	**$2,195,271**	**$3,864,685**	**$4,570,253**	**$2,999,890**	**$1,925,901**	**$35,956,352**	**$18,080,192**
Capital Contributions	**$0**	**$0**	**$0**	**$0**	**$0**	**$78,055**	**$72,758**	**$4,350,921**	**$50,763**	**$3,119,164**
Change in Net Position	**$852,976**	**$2,829,946**	**$9,905,449**	**$3,751,797**	**$4,679,160**	**$6,432,009**	**$7,525,249**	**$10,365,750**	**$38,367,661**	**$20,804,406**
Net Position, Beginning of Year	**$125,527,862**	**$126,380,838**	**$129,210,784**	**$139,116,233**	**$142,868,030**	**$147,547,190**	**$153,979,199**	**$161,504,448**	**$171,870,198**	**$210,237,859**
Net Position, End of Year	**$126,380,838**	**$129,210,784**	**$139,116,233**	**$142,868,030**	**$147,547,190**	**$153,979,199**	**$161,504,448**	**$171,870,198**	**$210,237,859**	**$231,042,265**

Source:

Mission Springs Water District Audited Financial Statements

Notes:

1. Starting in 2020, the Operating Revenues categories "Basic Service Charge" and "Sewer Service" were combined into a single category "Services".

2. Starting in 2020, the Non-Operating Revenues category "Backup Facilities and Front Footage Fees" was moved to the Operating Revenues.

3. Starting in 2020, the Operating Expenses categories "Human Resources", "Building and Grounds Maintenance", "Vehicle Maintenance", "Operations Support", "Engineering", "Insurance", "Audit", "Rate Study", "Legal", "Board of Directors", "Administration", "Accounting", "Standby Reports", and "General District Allocation" were combined into a single category "General and Administrative".

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Table 3: Summary of Revenues, Expenses and Changes Net Position
Last Ten Fiscal Years

SUMMARY OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Operating Revenues	$5,615,035	$5,251,398	$6,515,637	$7,940,083	$7,751,079	$18,785,992	$21,868,366	$22,876,210	$22,485,628	$21,601,471
Operating Expenses	$12,748,322	$12,665,629	$13,558,220	$14,735,171	$15,336,761	$17,002,291	$17,415,765	$18,787,282	$20,125,082	$21,996,421
Operating Income (Loss)	**($7,133,287)**	**($7,414,231)**	**($7,042,583)**	**($6,795,088)**	**($7,585,682)**	**$1,783,701**	**$4,452,601**	**$4,088,928**	**$2,360,546**	**($394,950)**
Non-Operating Revenues	$2,995,046	$4,466,695	$11,201,763	$4,637,437	$4,922,004	$5,254,962	$3,329,382	$2,191,711	$36,613,547	$18,896,344
Non-Operating Expenses	$586,871	$135,242	$1,360,219	$2,442,166	$1,057,319	$684,709	$329,492	$265,810	$657,195	$816,152
Net Non-Operating Revenues	**$2,408,175**	**$4,331,453**	**$9,841,544**	**$2,195,271**	**$3,864,685**	**$4,570,253**	**$2,999,890**	**$1,925,901**	**$35,956,352**	**$18,080,192**
Income Before Capital Contributions	($4,725,112)	($3,082,778)	$2,798,961	($4,599,817)	($3,720,997)	$6,353,954	$7,452,491	$6,014,829	$38,316,898	$17,685,242
Capital Contributions	$0	$0	$0	$0	$0	$78,055	$72,758	$4,350,921	$50,763	$3,119,164
Change in Net Position	**$852,976**	**$2,829,946**	**$9,905,449**	**$3,751,797**	**$4,679,160**	**$6,432,009**	**$7,525,249**	**$10,365,750**	**$38,367,661**	**$20,804,406**

Source:

Mission Springs Water District Audited Financial Statements

Table 4: Summary of Revenues and Expenses
Last Ten Fiscal Years

SUMMARY OF REVENUES AND EXPENSES

Fiscal Year	Total Revenues	Total Expenses	Gain (Loss)
FY 2015	$8,610,081.00	$13,335,193.00	($4,725,112.00)
FY 2016	$9,718,093.00	$12,800,871.00	($3,082,778.00)
FY 2017	$17,717,400.00	$14,918,439.00	$2,798,961.00
FY 2018	$12,577,520.00	$17,177,337.00	($4,599,817.00)
FY 2019	$12,673,083.00	$16,394,080.00	($3,720,997.00)
FY 2020	$24,040,954.00	$17,687,000.00	$6,353,954.00
FY 2021	$25,197,748.00	$17,745,257.00	$7,452,491.00
FY 2022	$25,067,921.00	$19,053,092.00	$6,014,829.00
FY 2023	$59,099,175.00	$20,782,277.00	$38,316,898.00
FY 2024	$40,497,815.00	$22,812,573.00	$17,685,242.00

Source:

Mission Springs Water District Audited Financial Statements

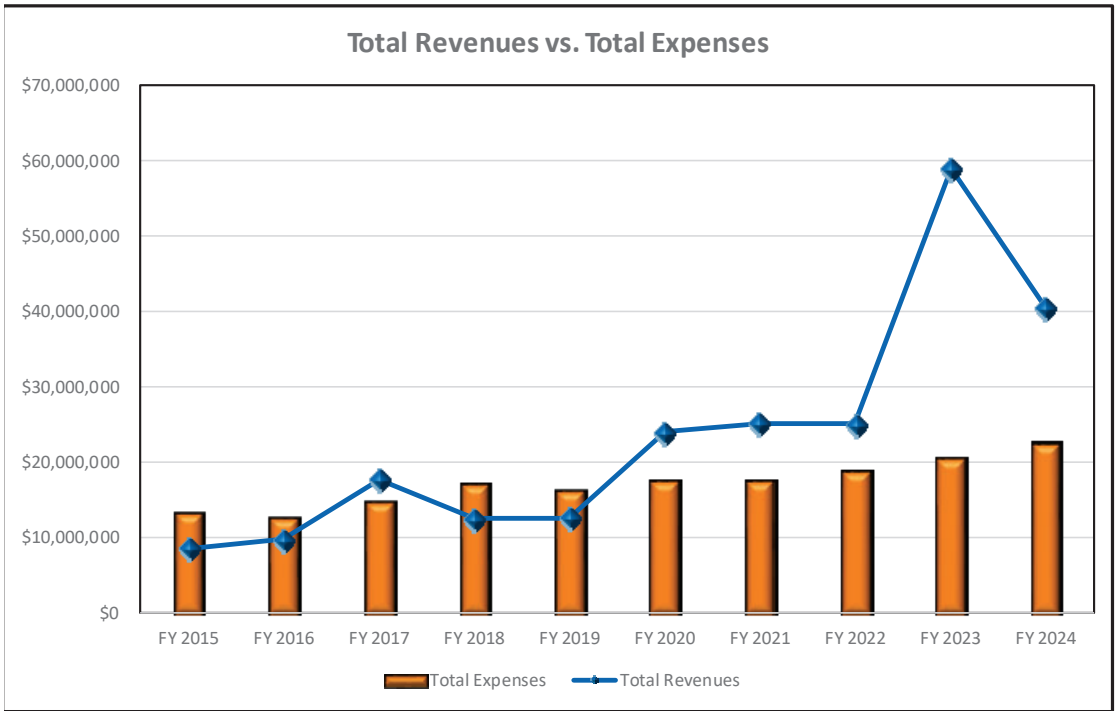


Table 5: Revenues by Source
Last Ten Fiscal Years

REVENUES BY SOURCE

Operating Revenues	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Sales / Water Consumption	$4,830,181	$4,433,456	$5,501,976	$6,677,436	$6,864,417	$7,558,585	$9,356,599	$9,179,862	$8,567,815	$8,718,019
Services[1]	$5,578,088	$5,912,724	$7,106,488	$8,351,614	$8,400,157	$9,548,768	$10,465,310	$9,983,371	$10,559,056	$10,416,524
Standby Charges and Availability	$243,192	$242,476	$242,938	$240,591	$232,867	$240,367	$230,368	$226,363	$228,579	$221,794
Backup Facilities and Front Footage Fees[2]	$0	$0	$0	$0	$0	$584,190	$734,803	$951,789	$1,271,040	$409,961
Meter Installations	$17,566	$46,849	$50,235	$60,790	$67,806	$78,110	$103,647	$151,640	$167,762	$84,862
Other	$524,096	$528,617	$720,488	$961,266	$585,989	$775,972	$977,639	$2,383,185	$1,691,376	$1,750,311
Total Operating Revenues	**$11,193,123**	**$11,164,122**	**$13,622,125**	**$16,291,697**	**$16,151,236**	**$18,785,992**	**$21,868,366**	**$22,876,210**	**$22,485,628**	**$21,601,471**
Non-Operating Revenues	**FY 2015**	**FY 2016**	**FY 2017**	**FY 2018**	**FY 2019**	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**
Property Taxes	$1,584,299	$1,625,177	$1,671,275	$1,777,903	$2,125,683	$1,915,871	$2,129,487	$2,330,086	$2,734,186	$3,109,705
Special Assessment - Debt Service	$0	$0	$0	$0	$0	$729,490	$398,623	$329,617	$561,676	$195,683
Interest / Investment Income (Net)	$436,837	$724,909	$772,152	$827,198	$1,796,115	$1,091,983	$95,722	($768,193)	$569,505	$1,580,143
Grants	$200,897	$1,789,298	$4,227,717	$960,281	$118,248	$1,351,880	$655,884	$98,129	$32,444,900	$13,865,273
Other	$0	$0	$0	$0	$0	$165,738	$49,666	$202,072	$303,280	$145,540
Backup and Front Footage Fees[2]	$250,226	$322,860	$3,365,298	$814,690	$603,235	$0	$0	$0	$0	$0
Contributed Infrastructure	$776,168	$0	$1,186,612	$246,110	$292,567	$0	$0	$0	$0	$0
Recovery of Prior Year Expense	$43,734	$92	$0	$53,220	($1,500)	$0	$0	$0	$0	$0
Gain from Asset Disposal - Net	($297,115)	$4,359	($21,291)	($41,965)	($12,344)	$0	$0	$0	$0	$0
Total Non-Operating Revenues	**$2,995,046**	**$4,466,695**	**$11,201,763**	**$4,637,437**	**$4,922,004**	**$5,254,962**	**$3,329,382**	**$2,191,711**	**$36,613,547**	**$18,896,344**
Total Revenues	**$14,188,169**	**$15,630,817**	**$24,823,888**	**$20,929,134**	**$21,073,240**	**$24,040,954**	**$25,197,748**	**$25,067,921**	**$59,099,175**	**$40,497,815**

Source:
Mission Springs Water District Audited Financial Statements

Notes:
1. Starting in 2020, the Operating Revenues categories "Basic Service Charge" and "Sewer Service" were combined into a single category "Services".
2. Starting in 2020, the Non-Operating Revenues category "Backup Facilities and Front Footage Fees" was moved to the Operating Revenues.

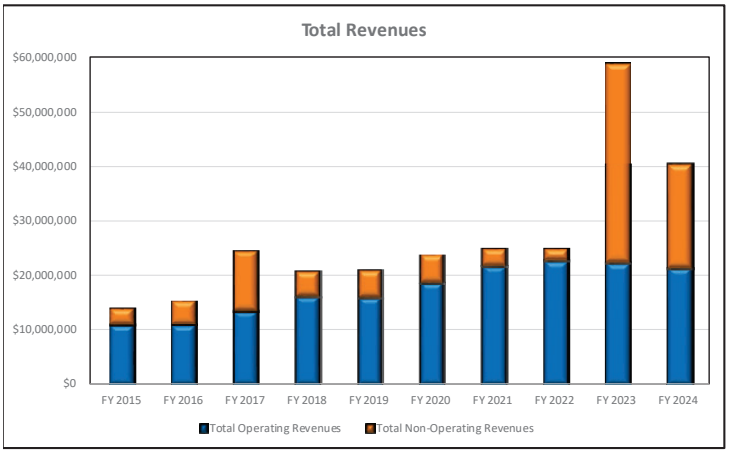


Table 6: Expenses by Function
Last Ten Fiscal Years

EXPENSES BY FUNCTION

Operating Expenses	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Pumping	$1,947,284	$1,645,671	$1,696,551	$2,128,390	$2,107,363	$2,202,807	$2,208,877	$2,622,863	$3,349,241	$3,638,037
Transmission and Distribution	$1,182,577	$1,108,651	$1,339,396	$1,305,307	$1,242,961	$1,310,407	$1,566,907	$1,507,366	$2,138,374	$2,344,025
Customer Accounts	$910,022	$1,155,160	$1,097,461	$1,178,383	$1,064,860	$1,114,728	$1,227,391	$1,250,969	$1,275,292	$1,173,089
Sewage Collection	$197,654	$145,064	$134,877	$173,698	$108,160	$368,193	$310,414	$437,653	$337,078	$712,786
Sewage Treatment	$1,175,620	$1,143,537	$1,178,790	$1,349,474	$1,445,406	$1,556,240	$1,759,633	$1,994,382	$2,418,715	$2,531,785
Standby	$111,656	$108,653	$122,112	$124,691	$126,180	$146,937	$172,191	$175,965	$188,518	$213,409
Groundwater Management	$15,000	$30,000	$25,000	$21,000	$15,000	$18,670	($12,731)	$0	$1,100	$5,506
Public Affairs	$186,406	$211,603	$194,182	$210,048	$348,927	$347,275	$313,826	$505,895	$1,042,893	$1,070,157
Depreciation	$3,913,728	$3,967,486	$3,917,383	$3,997,997	$4,002,490	$4,029,625	$4,026,005	$4,094,703	$4,648,796	$4,715,290
General and Administrative[1]	$3,108,375	$3,149,804	$3,852,468	$4,246,183	$4,875,414	$5,907,409	$5,843,252	$6,197,486	$4,725,075	$5,592,337
Total Operating Expenses	**$12,748,322**	**$12,665,629**	**$13,558,220**	**$14,735,171**	**$15,336,761**	**$17,002,291**	**$17,415,765**	**$18,787,282**	**$20,125,082**	**$21,996,421**
Non-Operating Expenses	**FY 2015**	**FY 2016**	**FY 2017**	**FY 2018**	**FY 2019**	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**
Interest	$528,887	$739,491	$696,563	$743,021	$665,441	$625,694	$294,143	$265,529	$500,898	$763,059
Other	$135,567	$4,601	$14,107	$16,410	$15,097	$59,015	$35,349	$281	$156,297	$53,093
Public Employees Retirement System - Prior Year Costs	$267,629	$330,640	$342,759	$359,953	$375,341	$0	$0	$0	$0	$0
Pension Inflows/Outflows of Resources	($346,744)	($946,657)	$306,790	$1,246,116	$0	$0	$0	$0	$0	$0
Uncollectable Accounts	$1,532	$7,167	$0	$0	$0	$0	$0	$0	$0	$0
Amortization and Cost of Debt Issuance	$0	$0	$0	$76,666	$1,440	$0	$0	$0	$0	$0
Total Non-Operating Expenses	**$586,871**	**$135,242**	**$1,360,219**	**$2,442,166**	**$1,057,319**	**$684,709**	**$329,492**	**$265,810**	**$657,195**	**$816,152**
Total Expenses	**$13,335,193**	**$12,800,871**	**$14,918,439**	**$17,177,337**	**$16,394,080**	**$17,687,000**	**$17,745,257**	**$19,053,092**	**$20,782,277**	**$22,812,573**

Source:

Mission Springs Water District Audited Financial Statements

Notes:

1. Starting in 2020, the Operating Expenses categories "Human Resources", "Building and Grounds Maintenance", "Vehicle Maintenance", "Operations Support", "Engineering", "Insurance", "Audit", "Rate Study", "Legal", "Board of Directors", "Administration", "Accounting", "Standby Reports", and "General District Allocation" were combined into a single category "General and Administrative".

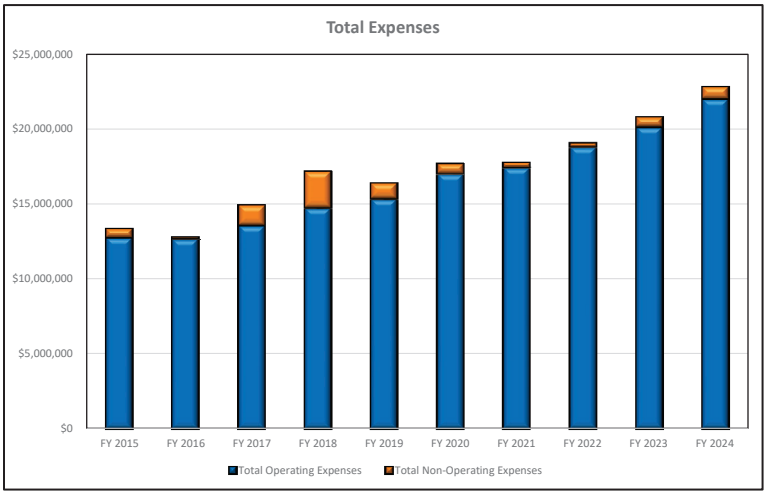


Table 7: Variable Water Rates
Last Ten Fiscal Years

VARIABLE WATER RATES

Fiscal Year	Single-Family Residential			Multi-Family Residential			Non-Residential	Irrigation
	Tier 1	Tier 2	Tier 3	Tier 1	Tier 2	Tier 3		
FY 2015	$0.99	$1.74	$1.83	$0.99	$1.74	$1.83	$1.74	$1.74
FY 2016	$1.55	$2.12	-	$1.43	$1.95	-	$1.85	$2.78
FY 2017	$1.73	$2.36	-	$1.60	$2.18	-	$2.06	$3.09
FY 2018	$1.90	$2.59	-	$1.76	$2.39	-	$2.26	$3.39
FY 2019	$2.09	$2.84	-	$1.93	$2.62	-	$2.48	$3.72
FY 2020	$2.29	$3.11	-	$2.12	$2.87	-	$2.72	$4.08
FY 2021	$2.29	$3.11	-	$2.12	$2.87	-	$2.72	$4.08
FY 2022	$2.29	$3.11	-	$2.12	$2.87	-	$2.72	$4.08
FY 2023	$2.29	$3.11	-	$2.12	$2.87	-	$2.72	$4.08
FY 2024	$2.29	$3.11	-	$2.12	$2.87	-	$2.72	$4.08

Source:

Mission Springs Water District Resolution No. 2010-26

Mission Springs Water District Resolution No. 2016-05

Notes:

2013-2015 Tier 1 = 0-4 Billing Units
Tier 2 = 5-14 Billing Units
Tier 3 = 15+ Billing Units

2016-2023 Tier 1 = 0-13 Billing Units
Tier 2 = 14+ Billing Units

Table 8: Fixed Water Rates
Last Ten Fiscal Years

FIXED WATER RATES

Fiscal Year	Single Family Fixed Monthly Charge Based on Connection Size						
	0.75-inch	1-inch	1.5-inch	2-inch	3-inch	4-inch	6-inch
FY 2015	$9.32	$10.38	$12.28	$14.23	$22.69	$35.16	$56.48
FY 2016	$9.32	$15.53	$31.06	$49.69	$93.16	$155.26	$310.51
FY 2017	$10.37	$17.28	$34.56	$55.29	$103.65	$172.73	$345.45
FY 2018	$11.36	$19.83	$37.85	$60.55	$113.50	$189.14	$378.27
FY 2019	$12.44	$20.73	$41.45	$66.31	$124.29	$207.11	$414.21
FY 2020	$13.63	$22.70	$45.39	$72.61	$136.10	$226.79	$453.56
FY 2021	$13.63	$22.70	$45.39	$72.61	$136.10	$226.79	$453.56
FY 2022	$13.63	$22.70	$45.39	$72.61	$136.10	$226.79	$453.56
FY 2023	$13.63	$22.70	$45.39	$72.61	$136.10	$226.79	$453.56
FY 2024	$13.63	$22.70	$45.39	$72.61	$136.10	$226.79	$453.56

Fiscal Year	Multi-Family Fixed Monthly Charge Based on Number of Units						
	0.75-inch	1-inch	1.5-inch	2-inch	3-inch	4-inch	6-inch
FY 2015	$9.32	$10.38	$12.28	$14.23	$22.69	$35.16	$56.48
FY 2016	$5.94	$5.94	$5.94	$5.94	$5.94	$5.94	$5.94
FY 2017	$6.61	$6.61	$6.61	$6.61	$6.61	$6.61	$6.61
FY 2018	$7.24	$7.24	$7.24	$7.24	$7.24	$7.24	$7.24
FY 2019	$7.93	$7.93	$7.93	$7.93	$7.93	$7.93	$7.93
FY 2020	$8.69	$8.69	$8.69	$8.69	$8.69	$8.69	$8.69
FY 2021	$8.69	$8.69	$8.69	$8.69	$8.69	$8.69	$8.69
FY 2022	$8.69	$8.69	$8.69	$8.69	$8.69	$8.69	$8.69
FY 2023	$8.69	$8.69	$8.69	$8.69	$8.69	$8.69	$8.69
FY 2024	$8.69	$8.69	$8.69	$8.69	$8.69	$8.69	$8.69

Source:

Mission Springs Water District Resolution No. 2010-26

Mission Springs Water District Resolution No. 2016-05

Table 9: Water Deliveries
Last Ten Fiscal Years

WATER DELIVERIES

Fiscal Year	Groundwater (AF)	Recycled Water (AF)	All Water Deliveries (AF)	Water Connections	% Residential Customers
FY 2015	7,799	0	7,799	12,620	95%
FY 2016	6,904	0	6,904	12,680	95%
FY 2017	7,476	0	7,476	12,738	95%
FY 2018	8,017	0	8,017	12,826	95%
FY 2019	7,617	0	7,617	12,899	95%
FY 2020	7,982	0	7,982	12,991	95%
FY 2021	8,356	0	8,356	13,141	95%
FY 2022	8,094	0	8,094	13,337	95%
FY 2023	7,646	0	7,646	13,542	95%
FY 2024	7,693	0	7,693	13,635	95%

Source:

Mission Springs Water District Water Production Reports

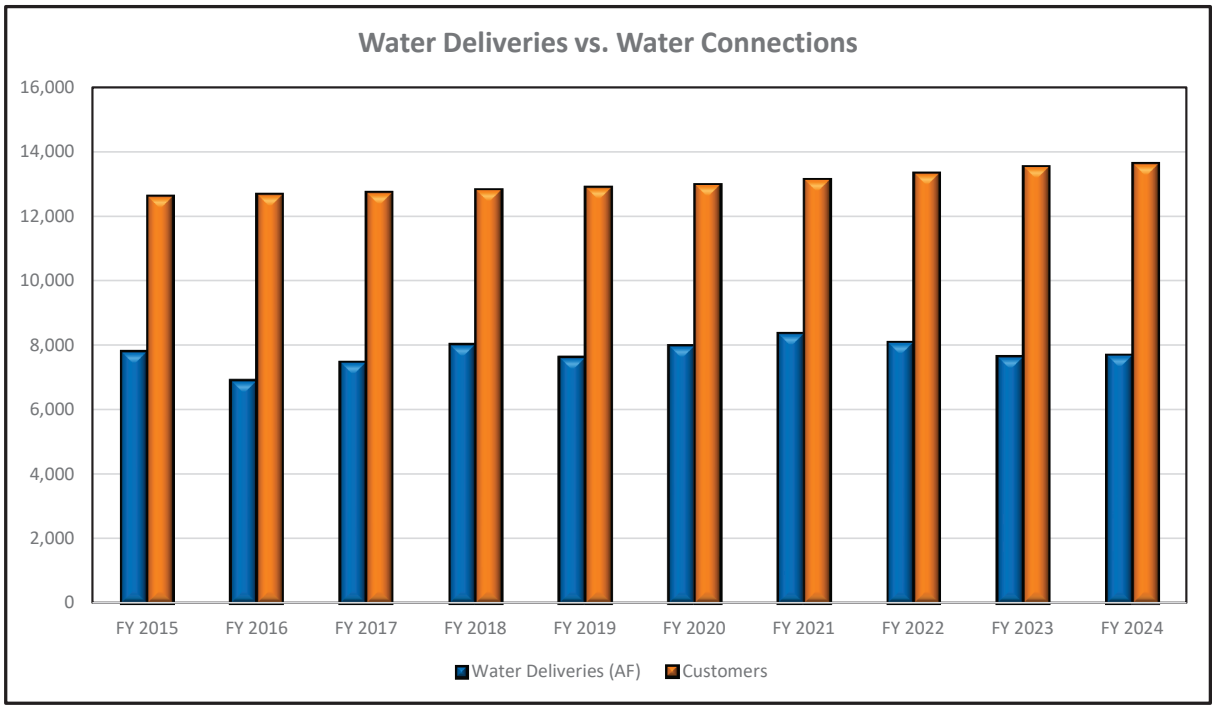


Table 10: Top Ten Domestic Water Customers
Current Fiscal Year and Nine Years Ago

TOP TEN DOMESTIC WATER CUSTOMERS

Rank	Customer	FY 2024 Revenues	Percentage of Total FY 2024 Revenues
1	Park West MHP, LLC	$593,911.24	6.37%
2	Palm Springs Unified School District	$264,820.56	2.84%
3	Henry Baghdady	$84,373.14	0.91%
4	Palm Springs Unified School District	$78,588.96	0.84%
5	Breit Hidden Springs MHC, LLC	$69,517.78	0.75%
6	Blackstar Industrial Properties, LLC	$65,731.52	0.71%
7	Two Bunch Palms, Bliss, LLC	$64,508.88	0.69%
8	Morongo Industrial Owners Inc	$61,782.08	0.66%
9	Mission Lakes CC Condos HOA	$53,626.07	0.58%
10	Palm Springs Unified School District	$53,015.52	0.57%
	FY 2024 Top Ten Total	**$1,389,875.75**	**14.92%**
	FY 2024 District Total	**$9,317,125.00**	**100.00%**

Rank	Customer	FY 2015 Revenues	Percentage of Total FY 2015 Revenues
1	Palm Springs Unified School District	$101,676.90	2.06%
2	Two Bunch Palms, Bliss, LLC	$97,735.80	1.98%
3	Hidden Springs Country Club	$52,750.77	1.07%
4	Henry Baghdady	$44,018.88	0.89%
5	Caliente Springs	$42,667.32	0.87%
6	Mission Lakes CC Condos HOA	$40,567.86	0.82%
7	Palm Springs Unified School District	$35,997.12	0.73%
8	Mountain View MHP	$34,398.81	0.70%
9	JFAJ Properties LP	$30,683.13	0.62%
10	Palm Springs Unified School District	$30,650.10	0.62%
	FY 2015 Top Ten Total	**$511,146.69**	**10.37%**
	FY 2015 District Total	**$4,930,344.80**	**100.00%**

Source:

Mission Springs Water District Billing System

Table 11: Sewer Rates
Last Ten Fiscal Years

SEWER RATES

Fiscal Year	Single-Family Residential	Multi-Family Residential per Unit	Non-Residential
FY 2015	$31.23	$23.92	$1.98-$12.94
FY 2016	$36.92	$23.51	$2.46-$6.88
FY 2017	$40.98	$26.10	$2.73-$7.65
FY 2018	$45.49	$28.98	$3.04-$8.50
FY 2019	$47.77	$30.43	$3.20-$8.93
FY 2020	$50.16	$31.96	$3.36-$9.38
FY 2021	$50.16	$31.96	$3.36-$9.38
FY 2022	$50.16	$31.96	$3.36-$9.38
FY 2023	$50.16	$31.96	$3.36-$9.38
FY 2024	$50.16	$31.96	$3.36-$9.38

Source:

Mission Springs Water District Resolution No. 2010-26

Mission Springs Water District Resolution No. 2016-05

Table 12: Wastewater Treated
Last Ten Fiscal Years

WASTEWATER TREATED

Fiscal Year	Wastewater Treated (AF)	Wastewater Connections	% Residential Customers
FY 2015	1,938	7,565	90%
FY 2016	1,923	7,611	90%
FY 2017	2,031	7,796	90%
FY 2018	2,109	8,113	97%
FY 2019	2,198	8,173	97%
FY 2020	2,286	8,234	97%
FY 2021	2,269	8,467	97%
FY 2022	2,282	8,665	97%
FY 2023	2,238	8,836	97%
FY 2024	2,274	8,919	97%

Source:

Mission Springs Water District Wastewater Reports

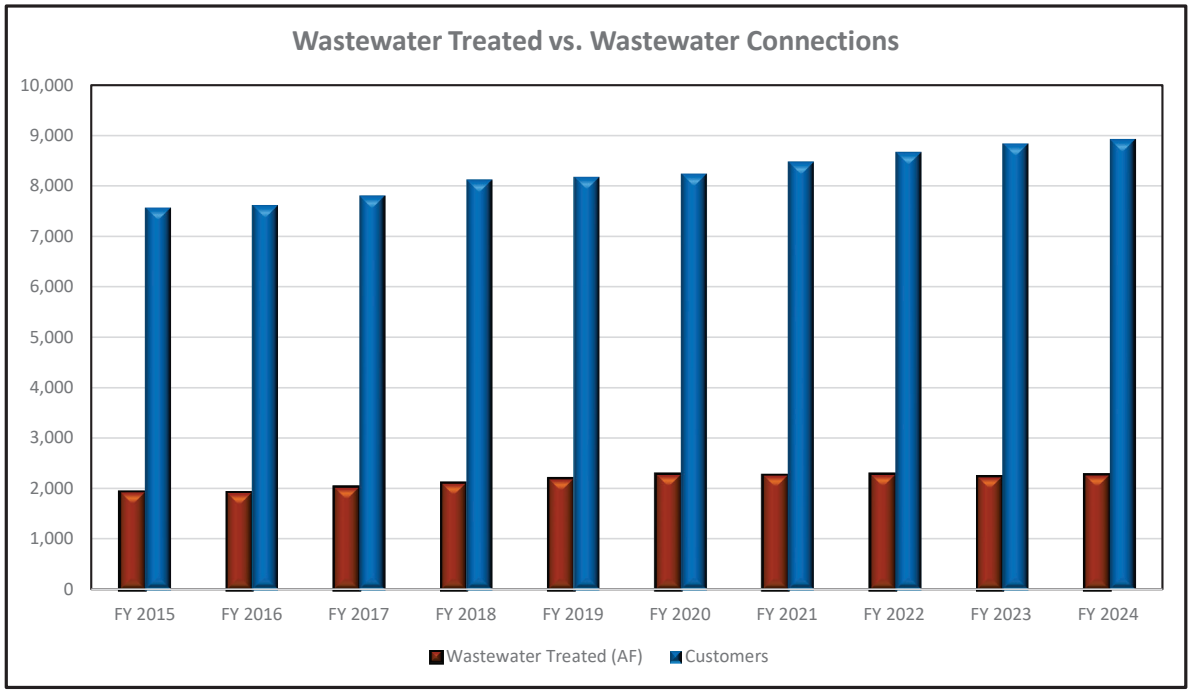


Table 13: Top Ten Sewer Customers
Current Fiscal Year and Nine Years Ago

TOP TEN SEWER CUSTOMERS

Rank	Customer	FY 2024 Revenues	Percentage of Total FY 2024 Revenues
1	Jennifer Chen	$107,849.66	1.49%
2	Hany Baghdady	$84,125.10	1.17%
3	Sky Haven HMOWN Inc	$74,581.51	1.03%
4	Mission Lakes CC Condos HOA	$65,137.48	0.90%
5	HPD Desert Hot Springs	$55,399.46	0.77%
6	Hany Baghdady	$50,064.88	0.69%
7	Snider Interests LLC	$45,623.72	0.63%
8	Verbena Apartments	$39,805.52	0.55%
9	Michael Bickford	$32,609.57	0.45%
10	Vons Co #2177 V #8539	$30,560.04	0.42%
	FY 2024 Top Ten Total	**$585,756.94**	**8.12%**
	FY 2024 District Total	**$7,217,163.11**	**100.00%**

Rank	Customer	FY 2015 Revenues	Percentage of Total FY 2015 Revenues
1	Vons Co #2177 V #8539	$83,781.00	2.04%
2	Henry Baghdady	$58,520.77	1.42%
3	Sky Haven HMOWN Inc	$55,819.40	1.36%
4	Mission Lakes CC Condos HOA	$48,090.61	1.17%
5	Desert Inn Hotel/Spa	$38,605.50	0.94%
6	Jennifer Chen	$33,761.70	0.82%
7	HPD Desert Hot Springs	$30,830.47	0.75%
8	Stater Bros Market #84	$22,752.00	0.55%
9	Michael Bickford	$16,707.24	0.41%
10	Central Coast Partner	$13,740.16	0.33%
	FY 2015 Top Ten Total	**$402,608.85**	**9.80%**
	FY 2015 District Total	**$4,110,076.91**	**100.00%**

Source:

Mission Springs Water District Billing System

Table 14: Direct and Overlapping Property Tax Rates
Last Ten Fiscal Years

DIRECT AND OVERLAPPING PROPERTY TAX RATES
(RATE PER $100 OF TAXABLE VALUE)

Agency	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Basic Levy[1]	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000
Banning Unified School Disrict	0.10956	0.10826	0.10573	0.14473	0.14278	0.14526	0.14500	0.14588	0.14609	0.14871
Coachella Valley Water District	0.10000	0.10000	0.10000	0.10000	0.10000	0.10000	0.10000	0.11000	0.11000	0.11000
Desert Community College District	0.02325	0.02087	0.02036	0.04030	0.03978	0.03983	0.03947	0.03950	0.03950	0.03950
Desert Water Agency	0.20000	0.10000	0.10000	0.10000	0.10000	0.10000	0.10000	0.10000	0.10000	0.08000
Mt. San Jacinto Jr College	0.00000	0.01394	0.01320	0.01320	0.01320	0.01320	0.01320	0.01320	0.01320	0.01320
Palm Springs Unified B & I 1992-A District	0.10160	0.08978	0.11802	0.11146	0.10603	0.10542	0.10334	0.15030	0.15187	0.14493
San Gorgonio Pass Memorial Hospital District	0.11296	0.08143	0.08357	0.09052	0.08692	0.06990	0.06716	0.06281	0.06242	0.06200
San Gorgonio Pass Water Agency	0.18500	0.18500	0.18500	0.18250	0.18250	0.17750	0.17500	0.17500	0.17500	0.17500
Total Direct & Overlapping[2] Tax Rates	**1.83237**	**1.69928**	**1.72588**	**1.78271**	**1.77121**	**1.75111**	**1.74317**	**1.79669**	**1.79808**	**1.77334**
Agency's Share of 1% Levy per Prop 13[3]	**0.02446**	**0.02446**	**0.02446**	**0.02446**	**0.02446**	**0.02446**	**0.02446**	**0.02446**	**0.02446**	**0.02446**
Voter Approved Agency Debt Rate										
Redevelopment Rate[4]										
Total Direct Rate[5]	**0.01351**	**0.01425**	**0.01361**	**0.01342**	**0.01347**	**0.01313**	**0.01296**	**0.01289**	**0.01283**	**0.01281**

Source:

Riverside County Assessor Tax Rate Tables

Notes:

1.In 1978, California voters passed Proposition 13 which set the property tax rate at a 1.00% fixed amount. This 1.00% is shared by all taxing agencies for which the subject property resides within. In addition to the 1.00% fixed amount, property owners are charged taxes as a percentage of assessed property values for the payment of any voter approved bonds.

2. Overlapping rates are those of local and county governments that apply to property owners within the Agency. Not all overlapping rates apply to all property owners.

3. Agency's Share of 1% Levy is based on the Agency's share of the general fund tax rate area with the largest net taxable value within the Agency. The ERAF portion of the Agency's Levy has been subtracted where known.

4. Redevelopment Rate is based on the largest RDA tax rate area and only includes rate(s) from indebtedness adopted prior to 1989 per California State statute. RDA direct and overlapping rates are applied only to the incremental property values. The approval of ABX1 26 eliminated Redevelopment from the State of California for the fiscal year 2012/13 and years thereafter.

5. Total Direct Rate is the weighted average of all individual direct rates applied by the City/Agency preparing the statistical section information and excludes revenues derived from aircraft. Beginning in 2013/14 the Total Direct Rate no longer includes revenue generated from the former redevelopment tax rate areas. Challenges to recognized enforceable obligations are assumed to have been resolved during 2012/13. For the purposes of this report, residual revenue is assumed to be distributed to the City/Agency in the same proportions as general fund revenue.

DRAFT
Subject to Change

Table 15: Assessed Value of Taxable Property
Last Ten Fiscal Years (In Thousands)

ASSESSED VALUE OF TAXABLE PROPERTY

Category	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Residential	$1,343,055,552	$1,434,323,191	$1,495,952,584	$1,616,750,150	$1,727,453,840	$1,823,597,231	$1,933,050,804	$2,066,482,768	$2,323,560,087	$2,619,771,490
Commercial	$143,279,546	$159,164,283	$181,276,635	$188,438,046	$200,658,826	$228,056,273	$239,082,279	$250,467,173	$267,337,021	$290,203,662
Industrial	$46,008,470	$46,878,318	$64,567,853	$86,011,514	$111,245,462	$169,136,530	$275,003,321	$324,393,156	$376,693,291	$427,744,258
Agricultural	$494,543	$504,035	$511,425	$601,266	$612,904	$68,397,704	$70,087,217	$80,466,145	$86,412,272	$101,186,182
Government Owned	$0	$0	$0	$0	$11,272	$11,497	$11,726	$4,384	$4,468	$4,556
Institutional	$841,000	$1,250,087	$1,269,138	$4,688,273	$588,937	$1,020,296	$1,166,955	$1,179,039	$1,752,616	$1,415,769
Miscellaneous	$5,947,943	$6,066,757	$1,738,188	$1,772,944	$2,041,898	$1,322,578	$1,405,155	$1,419,710	$1,448,101	$1,467,168
Recreational	$8,232,722	$8,454,239	$8,552,730	$8,672,878	$8,838,348	$8,975,429	$9,154,931	$9,228,803	$9,413,374	$10,569,498
Vacant	$336,086,205	$338,326,797	$368,951,527	$373,836,157	$398,810,697	$332,454,088	$324,075,481	$314,207,985	$375,831,575	$381,479,611
SBE Nonunitary	$808,921,562	$601,217,562	$682,500,562	$627,700,562	$572,699,772	$531,683,210	$498,883,210	$470,383,210	$414,446,890	$405,408,890
Cross Reference	$30,894,200	$21,915,545	$22,459,694	$22,550,375	$25,122,982	$25,343,213	$26,539,170	$27,674,679	$27,926,619	$31,353,165
Unsecured	$282,213,207	$279,654,556	$261,465,368	$254,566,068	$246,537,461	$221,683,767	$224,869,786	$209,919,920	$198,937,767	$357,283,769
Exempt	$22,009,511	$22,393,576	$23,054,094	$20,560,731	$21,785,986	$0	$0	$0	$0	$0
Unknown	$0	$0	$0	$0	$0	$3,159,899	$3,219,429	$214,130	$1,117	$1,139
Totals[1]	**$3,005,974,950**	**$2,897,755,370**	**$3,089,245,704**	**$3,185,588,233**	**$3,294,622,399**	**$3,414,841,715**	**$3,606,549,464**	**$3,756,041,102**	**$4,083,765,198**	**$4,627,889,157**
Total Direct Rate	**0.01351**	**0.01425**	**0.01361**	**0.01342**	**0.01347**	**0.01313**	**0.01296**	**0.01289**	**0.01283**	**0.01281**

Source:

Riverside County Assessor Combined Tax Rolls

Notes:

1. Exempt values are not included in the Totals.

In 1978 the voters of the State of California passed Proposition 13 which limited taxes to a total maximum rate of 1%, based upon the assessed value of the property being taxed. Each year, the assessed value of property may be increased by an "inflation factor" (limited to a maximum of 2%). With few exceptions, property is only reassessed as a result of new construction activity or at the time it is sold to a new owner. At that point, the property is reassessed based upon the added value of the construction or at the purchase price (market value) or economic value of the property sold. The assessed valuation data shown above represents the only data currently available with respect to the actual market value of taxable property and is subject to the limitations described above.

Table 16: Net Taxable Assessed Value History
Last Ten Fiscal Years (In Thousands)

NET TAXABLE ASSESSED VALUE HISTORY

Fiscal Year	Secured	Unsecured	SBE Nonunitary	Net Total Assessed Value	Percent Increase/Decrease
FY 2015	$1,914,840,181	$282,213,207	$808,921,562	$3,005,974,950	7.96%
FY 2016	$2,016,883,252	$279,654,556	$601,217,562	$2,897,755,370	-3.60%
FY 2017	$2,145,279,774	$261,465,368	$682,500,562	$3,089,245,704	6.61%
FY 2018	$2,303,321,603	$254,566,068	$627,700,562	$3,185,588,233	3.12%
FY 2019	$2,475,385,166	$246,537,461	$572,699,772	$3,294,622,399	3.42%
FY 2020	$2,661,474,738	$221,683,767	$531,683,210	$3,414,841,715	3.65%
FY 2021	$2,882,796,468	$224,869,786	$498,883,210	$3,606,549,464	5.61%
FY 2022	$3,075,737,972	$209,919,920	$470,383,210	$3,756,041,102	4.15%
FY 2023	$3,470,380,541	$198,937,767	$414,446,890	$4,083,765,198	8.73%
FY 2024	$3,865,196,498	$357,068,909	$405,408,890	$4,627,674,297	13.32%
				Average % Change	**5.30%**

Source:

Riverside County Assessor Combined Tax Rolls

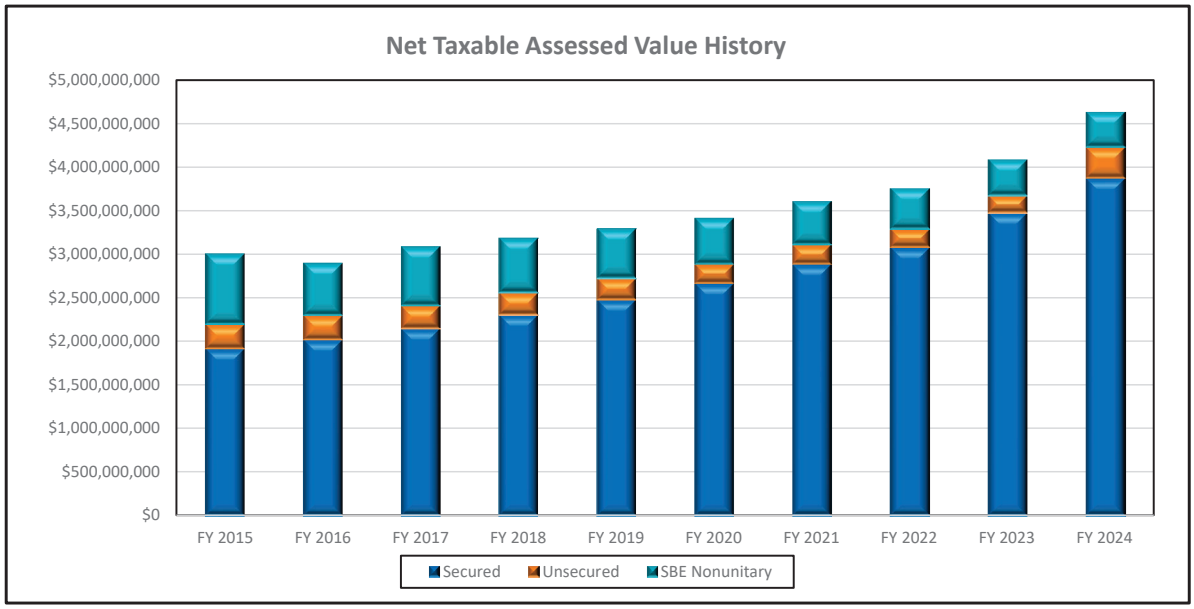


Table 17: Top Ten Property Taxpayers
As of June 30, 2023

TOP TEN PROPERTY TAXPAYERS

Rank	Taxpayer	FY 2024 Secured Taxable Assessed Value	Percent of FY 2024 Total District Secured Taxable Assessed Value	FY 2024 Unsecured Taxable Assessed Value	Percent of FY 2024 Total District Unsecured Taxable Assessed Value	FY 2024 Total Taxable Assessed Value	Percent of FY 2024 Total District Taxable Assessed Value
1	Sentinel Energy Center LLC	$384,300,000	9.00%	$0	0.00%	$384,300,000	8.30%
2	IIP - California 6	$55,614,480	1.30%	$0	0.00%	$55,614,480	1.20%
3	Mesa Wind Power Corporation	$2,097,781	0.05%	$51,818,186	14.50%	$53,915,967	1.17%
4	AM Wind Repower	$2,389,613	0.06%	$39,700,000	11.11%	$42,089,613	0.91%
5	Windpower Partners 1993 LP	$353,412	0.01%	$38,622,221	10.81%	$38,975,633	0.84%
6	IIP California 2	$35,883,172	0.84%	$0	0.00%	$35,883,172	0.78%
7	Dillon Wind LLC	$65,197	0.00%	$28,537,382	7.99%	$28,602,579	0.62%
8	Kings Garden Inc	$0	0.00%	$27,107,263	7.59%	$27,107,263	0.59%
9	CCL Realty V	$24,153,076	0.57%	$0	0.00%	$24,153,076	0.52%
10	Two Bunch Palms Trail	$23,120,267	0.54%	$0	0.00%	$23,120,267	0.50%
	FY 2024 Top Ten Total	**$527,976,998**	**12.36%**	**$185,785,052**	**52.00%**	**$713,762,050**	**15.42%**
	FY 2024 District Total	**$4,270,605,388**	**100.00%**	**$357,283,769**	**100.00%**	**$4,627,889,157**	**100.00%**

Rank	Taxpayer	FY 2015 Secured Taxable Assessed Value	Percent of FY 2015 Total District Secured Taxable Assessed Value	FY 2015 Unsecured Taxable Assessed Value	Percent of FY 2015 Total District Unsecured Taxable Assessed Value	FY 2015 Total Taxable Assessed Value	Percent of FY 2015 Total District Taxable Assessed Value
1	CPV Sentinel LLC	$762,384,175	27.99%	$0	0.00%	$762,384,175	25.36%
2	Mountain View Power Partners LLC	$2,404,762	0.09%	$78,356,794	27.77%	$80,761,556	2.69%
3	Windpower Partners 1993 LP	$299,948	0.01%	$58,274,573	20.65%	$58,574,521	1.95%
4	Indigo Generation LLC	$46,000,000	1.71%	$0	0.00%	$46,000,000	1.55%
5	Dillon Wind LLC	$55,344	0.00%	$27,970,516	9.91%	$28,025,860	0.93%
6	Shell Wind Energy Inc	$0	0.00%	$26,618,539	9.43%	$26,618,539	0.89%
7	Walton California LLC	$21,356,954	0.78%	$0	0.00%	$21,356,954	0.71%
8	San Gorgonio Westwinds II LLC	$0	0.00%	$14,312,000	5.07%	$14,312,000	0.48%
9	Robin S Trotochau	$13,492,186	0.50%	$0	0.00%	$13,492,186	0.45%
10	Bubbling Wells Properties	$10,277,476	0.38%	$0	0.00%	$10,277,476	0.34%
	FY 2015 Top Ten Total	**$771,289,418**	**31.46%**	**$205,175,224**	**72.83%**	**$1,062,403,267**	**35.34%**
	FY 2015 District Total	**$2,723,761,743**	**100.00%**	**$282,213,207**	**100.00%**	**$3,005,974,950**	**100.00%**

Source:

Riverside County Assessor Combined Tax Rolls and the SBE Nonunitary Tax Roll

DRAFT
Subject to Change

Table 18: Computation of Legal Debt Margin
Last Ten Fiscal Years

COMPUTATION OF LEGAL DEBT MARGIN

Category	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total Assessed Value	$3,005,974,950	$2,897,755,370	$3,089,245,704	$3,185,588,233	$3,294,622,399	$3,414,841,715	$3,606,549,464	$3,756,041,102	$4,083,765,198	$4,627,674,297
Conversion Percentage	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%
Adjusted Assessed Valuation	$751,493,738	$724,438,843	$772,311,426	$796,397,058	$823,655,600	$853,710,429	$901,637,366	$939,010,276	$1,020,941,300	$1,156,918,574
Debt Limit Percentage	15%	15%	15%	15%	15%	15%	15%	15%	15%	15%
Legal Debt Limit	$112,724,061	$108,665,826	$115,846,714	$119,459,559	$123,548,340	$128,056,564	$135,245,605	$140,851,541	$153,141,195	$173,537,786
Outstanding Debt	$9,771,986	$12,009,674	$11,342,954	$10,784,906	$10,268,005	$9,638,029	$8,989,651	$8,321,297	$7,632,280	$20,005,717
Less Amount Reserved for Debt	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Net Applicable to Limit	$9,771,986	$12,009,674	$11,342,954	$10,784,906	$10,268,005	$9,638,029	$8,989,651	$8,321,297	$7,632,280	$20,005,717
Legal Debt Margin	**$102,952,075**	**$96,656,152**	**$104,503,760**	**$108,674,653**	**$113,280,335**	**$118,418,535**	**$126,255,954**	**$132,530,244**	**$145,508,915**	**$153,532,069**
Total Debt Applicable to the Limit as a Percentage of Debt Limit	**7%**	**11%**	**10%**	**9%**	**8%**	**8%**	**7%**	**6%**	**5%**	**13%**

Source:

Riverside County Assessor Combined Tax Rolls

Notes:

The Government Code of the State of California provides for a legal debt limit of 15% of gross assessed valuation. However, this provision was enacted when assessed valuation was based upon 25% of market value.

Effective with the 1981-82 fiscal year, each parcel is now assessed at 100% of market value (as of the most recent change in ownership for that parcel). The computation shown above, reflect a conversion of assessed valuation data for each fiscal year from the current full valuation perspective, to the 25% level that was in effect at the time that the legal debt margin was enacted by the State of California for local governments located within the state.

Table 19: Ratio of Outstanding Debt by Type
Last Ten Fiscal Years

RATIO OF OUTSTANDING DEBT BY TYPE

Fiscal Year	Loans	Special Assessment Bonds	Certificates of Participation	General Obligation Bonds	Total of Outstanding Debt	Percentage of Personal Income[1]	Debt per Capita[2]
FY 2015	$11,527,155	$152,000	$286,401	$44,118	$12,009,674		$417.09
FY 2016	$10,923,553	$139,000	$280,401	$0	$11,342,954		$392.69
FY 2017	$10,384,805	$126,000	$274,101	$0	$10,784,906	0.019%	$367.50
FY 2018	$9,888,504	$112,000	$267,501	$0	$10,268,005	0.018%	$355.48
FY 2019	$9,280,428	$97,000	$260,601	$0	$9,638,029	0.016%	$333.75
FY 2020	$8,654,250	$82,000	$253,401	$0	$8,989,651	0.014%	$303.59
FY 2021	$8,009,396	$66,000	$245,901	$0	$8,321,297	0.012%	$256.92
FY 2022	$7,345,279	$49,000	$238,001	$0	$7,632,280	0.011%	$234.06
FY 2023	$21,661,284	$31,000	$229,801	$0	$21,922,085	0.029%	$694.81
FY 2024	$20,956,782	$16,000	$221,201	$0	$21,193,983	0.025%	$602.63

Source:

Mission Springs 19,292,080 tatements 19,529,281

Notes:

1. Using Riverside County total personal income for prior calendar year

2. Using the City of Desert Hot Springs total population for prior calendar year

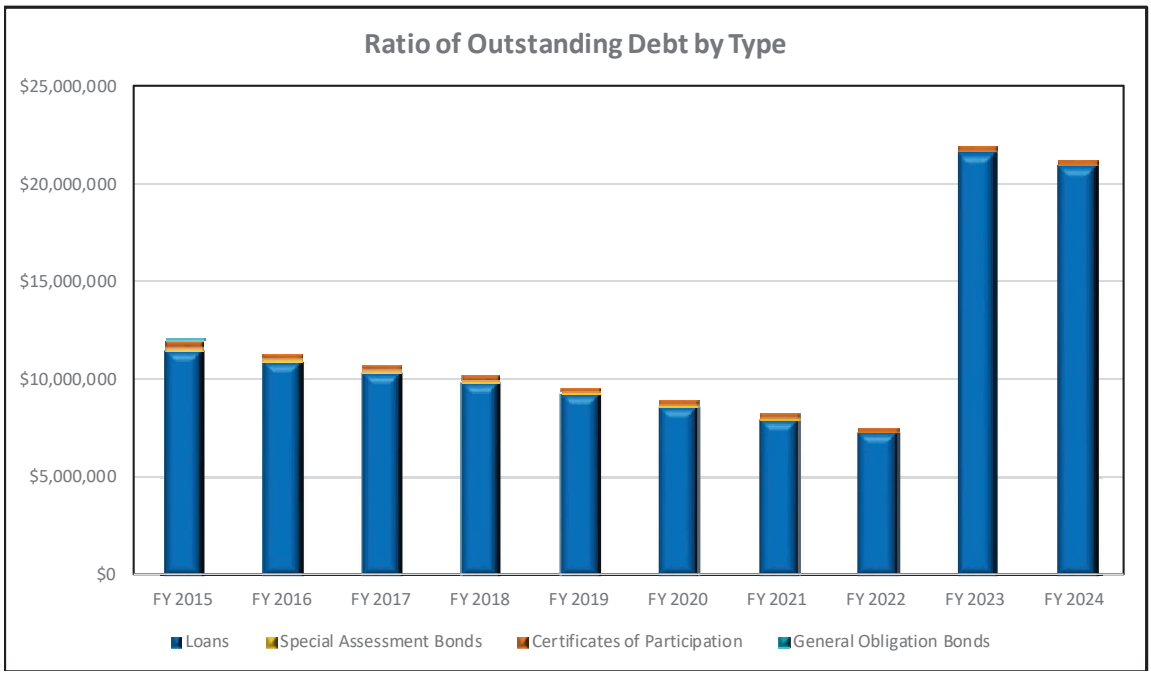


Table 20: Direct and Overlapping Debt
As of June 30, 2023

DIRECT AND OVERLAPPING DEBT

2023-2024 Assessed Valuation: $4,566,255,676

Direct and Overlapping Tax and Assessment Debt	Total Debt 6/30/2024	% Applicable[1]	District's Share of Debt 6/30/2024
Desert Community College District	$664,990,000	3.943%	$26,220,556
Mount San Jacinto Community College District	$242,210,000	0.165%	$399,647
Banning Unified School District	$53,746,613	5.224%	$2,807,723
Palm Springs Unified School District	$475,359,672	10.196%	$48,467,672
San Gorgonio Memorial Hospital District	$105,215,918	1.474%	$1,550,883
Mission Springs Water District	$0	100.000%	$0
City of Desert Hot Springs Community Facilities District No. 2006-1, LA. 1	$3,657,857	100.000%	$3,657,857
California Statewide Community Development Authority Assessment District	$422,000	100.000%	$422,000
Mission Springs Water District Nos. 7 and 13	$3,246,000	100.000%	$3,246,000
Total Direct and Overlapping Tax and Assessment Debt			**$86,772,338**

Overlapping General Fund Debt	Total Debt 6/30/2024	% Applicable[1]	District's Share of Debt 6/30/2024
Riverside County General Fund Obligations	$1,169,217,035	1.151%	$13,457,688
Riverside County Pension Obligation Bonds	$670,785,000	1.151%	$7,720,735
Banning Unified School District Certificates of Participation	$8,018,000	5.224%	$418,860
City of Desert Hot Springs General Fund Obligations	$33,810,000	97.750%	$33,049,275
City of Palm Springs General Fund Obligations	$94,989,490	1.385%	$1,315,604
City of Palm Springs Pension Obligation Bonds	$13,278,594	1.385%	$183,909
Total Overlapping General Fund Debt			**$56,146,071**

Overlapping Tax Increment Debt (Successor Agency)	**$178,980,000**	**1.340%-100.000%**	**$17,177,629**

Total Direct Debt			**$0**
Total Overlapping Debt			**$160,096,038**
Combined Total Debt[2]			**$160,096,038**

Ratios to 2023-2024 Assessed Valuation	
Total Direct Debt ($0)	0.000%
Total Overlapping Tax and Assessment Debt	1.900%
Combined Total Debt	3.510%

Ratios to Redevelopment Successor Agencies Incremental Valuation ($1,359,054,546)	
Total Overlapping Tax Increment Debt	0.940%

Source:

California Municipal Statistics, Inc.

Notes:

1. The percentage of overlapping debt applicable is estimated using taxable assessed property value. Applicable percentages were estimated by determining the portion of the overlapping district's assess value that is within the boundaries of the district divided by the overlapping district's total taxable assessed value.

2. Excludes tax and revenue anticipation notes, enterprise revenue, mortgage revenue bonds, and non-bonded capital lease obligations.

Table 20: Demographic and Economic Statistics in Riverside County
Last Ten Calendar Years

DEMOGRAPHIC AND ECONOMIC STATISTICS
IN RIVERSIDE COUNTY

Calendar Year	Population[1]	Personal Income [1]	Per Capita Personal Income[1]	Median House Value [2]	Unemployment Rate[3]
CY 2014	2,289,151	$80,218,000	$35,043	$279,500	8.3%
CY 2015	2,312,059	$85,315,000	$36,900	$312,700	6.7%
CY 2016	2,338,982	$89,569,000	$38,294	$329,600	6.1%
CY 2017	2,366,885	$93,043,000	$39,310	$352,700	5.3%
CY 2018	2,390,121	$97,494,000	$40,790	$364,900	4.4%
CY 2019	2,405,570	$104,149,000	$43,295	$384,400	4.2%
CY 2020	2,422,764	$115,570,000	$47,702	$368,100	10.1%
CY 2021	2,458,395	$125,820,000	$51,180	$465,400	7.3%
CY 2022	2,473,902	$127,196,000	$51,415	$555,400	4.2%
CY 2023	2,492,442	$126,300,000	$47,001	$576,000	4.8%

Source:

1. Bureau of Economic Analysis

2. U.S. Census Bureau

3. U.S. Department of Labor, Bureau of Labor Statistics

Notes:

Data shown represents the entire County of Riverside

Table 21: Population of Major Cities in the Coachella Valley
Last Ten Calendar Years

POPULATION OF MAJOR CITIES IN THE COACHELLA VALLEY

Calendar Year	Cathedral City	Coachella	Desert Hot Springs	Indian Wells	Indio	La Quinta	Palm Desert	Palm Springs	Rancho Mirage	Total
CY 2014	53,480	44,614	28,605	5,265	84,655	38,720	48,494	45,818	17,783	367,434
CY 2015	53,859	45,001	28,794	5,336	86,683	39,311	48,835	46,204	17,920	371,943
CY 2016	54,040	45,135	28,885	5,375	87,382	40,176	50,154	46,886	18,093	376,126
CY 2017	54,296	45,273	29,347	5,549	86,632	40,605	52,085	47,157	18,579	379,523
CY 2018	54,902	45,839	28,885	5,440	91,240	41,535	53,185	48,375	18,336	387,737
CY 2019	55,007	45,713	28,878	5,470	91,765	41,748	53,275	48,518	18,528	388,902
CY 2020	55,678	46,564	29,611	5,544	91,919	42,271	53,524	48,929	18,954	392,994
CY 2021	51,621	41,935	32,389	4,785	89,789	37,562	50,626	44,165	16,854	369,726
CY 2022	51,045	42,179	32,380	4,733	89,978	37,824	50,274	43,802	16,868	369,083
CY 2023	50,911	43,173	32,654	4,797	90,680	38,370	50,889	43,791	16,992	372,257
Annual Growth Rate Percentage	**-0.3%**	**2.4%**	**0.8%**	**1.4%**	**0.8%**	**1.4%**	**1.2%**	**0.0%**	**0.7%**	**0.9%**

Source:
State of California, Department of Finance, Demographic Research Unit
U.S. Census Bureau

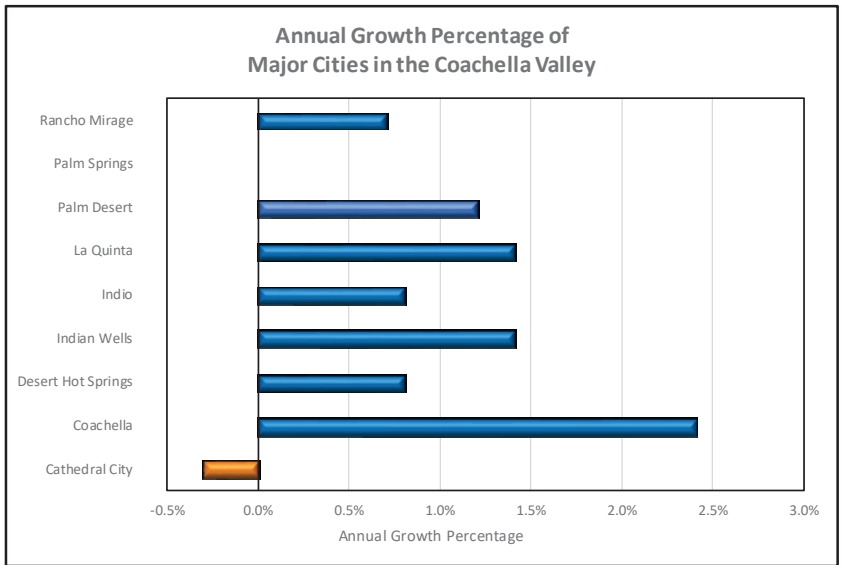


Table 22: Top Ten Employers in Riverside County
Current Fiscal Year and Nine Years Ago

TOP TEN EMPLOYERS IN RIVERSIDE COUNTY

Rank	Employer	Number of FY 2023 Employees	Percentage of Total FY 2023 County Employment
1	County of Riverside	25,366	2.35%
2	Amazon	14,317	1.33%
3	March Air Reserve Base	9,600	0.89%
4	Nestle UA	8,874	0.82%
5	University of California, Riverside	8,623	0.80%
6	State of California, Riverside	8,383	0.78%
7	Wal-Mart	7,494	0.69%
8	Moreno Valley Unified School District	6,020	0.56%
9	Kaiser Permanente Riverside Medical Clinic	5,817	0.54%
10	Corona-Norco Unified School District	5,478	0.51%
	FY 2023 Top Ten Total	**99,972**	**9.26%**
	FY 2023 County Total	**1,079,404**	**100.00%**

Rank	Employer	Number of FY 2015 Employees	Percentage of Total FY 2015 County Employees
1	County of Riverside	20,684	2.30%
2	March Air Reserve Base	8,500	0.95%
3	Kaiser Permanente Riverside Medical Clinic	6,900	0.77%
4	Nestle UA	5,514	0.61%
5	State of California, Riverside	5,270	0.59%
6	Pechanga Resort and Casino	4,500	0.50%
7	Wal-Mart	4,300	0.48%
8	Wal-Mart	4,068	0.45%
9	Moreno Valley Unified School District	4,000	0.44%
10	Hemet Unified School District	3,572	0.40%
	FY 2015 Top Ten Total	**67,308**	**7.48%**
	FY 2015 County Total	**899,304**	**100.00%**

Source:

County of Riverside Economic Development Agency

Note:

Data for FY 2024 not available

Table 23: Full-Time Equivalent Employees by Department
Last Ten Fiscal Years

FULL-TIME EQUIVALENT EMPLOYEES BY DEPARTMENT

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Executive	3	4	4	5	5	5	5	2	2	2
Administration	1	3	2	2	2	2	2	4	4	6
Innovation & Technology	0	0	0	0	0	0	0	1	1	1
Finance	1	0	0	0	0	0	0	1	1	1
Accounting	5	3	3	3	3	3	3	4	4	4
Customer Service	4	4	5	5	5	5	5	5	5	4
Operations	1	3	3	4	4	3	3	3	3	1
Engineering	2	2	2	2	2	3	3	5	5	6
Field Operations	3	4	5	5	5	5	5	4	4	4
Construction & Maintenance	7	10	10	10	10	10	10	10	11	11
Water Production	4	3	3	3	3	5	5	5	4	4
Wastewater Treatment	6	6	6	6	6	6	6	6	7	7
Wastewater Collections	0	0	0	0	0	2	2	2	2	2
Total Budgeted FTEs	**37**	**42**	**43**	**45**	**45**	**49**	**49**	**52**	**53**	**53**

Source:

Mission Springs Water District Annual Budgets

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AGENDA STAFF REPORT

MEETING NAME: **REGULAR BOARD MEETING(S)**

MEETING DATE(S): **DECEMBER 11 & 15, 2025**

FROM: **DORI PETEE – EXECUTIVE ASSISTANT**

FOR: ACTION _X__ DIRECTION ____ INFORMATION ____

ELECTION OF MSWD BOARD OFFICERS FOR 2026

STAFF RECOMMENDATION

Proceed with the election of officers in the following order:

- President
- Vice President

SUMMARY

At the Regular December Board meeting of each year, a new President and Vice President are elected for the coming year.
At the pleasure of the sitting President, the Clerk/Secretary may be asked to facilitate the process of calling for nominations. There is no second required for a given nomination.
After all nominations are received, the secretary will take a roll-call vote for each name put forth, in the order nominated.
After the President is elected, he/she will then commence with or ask the Secretary to commence with the election of Vice President in the same manner.
Newly elected positions will take effect January 1, 2026.

ANALYSIS

The duties of the President is identified in In the CA Water Code, Section 30578, and Vice President duties are outlined in the MSWD Board Handbook, Section 5 (attached).

FISCAL IMPACT & STRATEGIC PLAN IMPLEMENTATION

No fiscal impact.

ATTACHMENTS

MSWD Board Handbook
Election of Chair procedure

FINANCIAL DATA		
Cost Associated with this action:		NA
Current FY cost:		NA
Future FY cost:		-0-
Is it covered in current year budget:	YES ☐	NO ☐
Budget adjustment needed:	YES ☐	NO ☐
If yes, year needed:		NA
All previous contracts including dates, amounts and board approvals are attached or have been made available.		

FUNDING SOURCES	
Source of funds:	NA
BID/Job#	NA
Current BID/Job balance	NA
Balance remaining if approved:	NA

Mission Springs Water District

Board of Directors Handbook

Adopted by Resolution No. 2020-02

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SECTION 1 - INTRODUCTION

Our democratic form of government requires that public officials be impartial, independent, and responsible to the people they represent, and that government decisions and policies are made through proper channels of government structure; that public office not be used for personal gain; and that the public has confidence in the integrity of its government. This Board of Directors Handbook ("Board Handbook") is intended to establish ethical standards of conduct for the Board of Directors of the Mission Springs Water District ("District"), by confirming the Board of Directors commitment to transparency; setting forth those acts or actions that are incompatible with the best interest of the District and the public: ensuring disclosure by the District's elected and appointed officials of private financial or other interests in matters affecting the District: and ensuring compliance with applicable laws. The provisions and purpose of this Board Handbook are deemed by the Board of Directors ("Directors") to be in the best interest of the District, and the standards established herein are intended to supplement and be cumulative to all applicable state and federal laws, policies and regulations otherwise applicable to the District and its elected and appointed officials. The policies and procedures set forth in this Board Handbook are intended to supplement, without preempting, existing state and federal laws.

The elected and appointed officials of the District, including the Board of Directors and the General Manager, hold office for the benefit of the public and are bound to uphold the Constitution and laws of the United States and the state of California, and to foster respect for all levels of government. They are bound to observe both the letter and the spirit of the law in their official acts, with the highest standards of morality, integrity and honesty, and to discharge faithfully the duties of their office regardless of personal considerations, recognizing that the public interest must be their primary concern. Their conduct in both their official and private affairs should be above reproach at all times.

The development of the Board Handbook represents the commitment of the Mission Springs Water District Board of Directors to the development of specific best practice performance criteria essential to their role as elected public officials. This commitment also extends to the General Manager. This Board Handbook is considered a 'living document' and as such can be amended or modified at the discretion of the Board of Directors.

SECTION 2 – EXECUTIVE SUMMARY

The District's core values of Professionalism, Accountability, Respect, Integrity, Servant Attitude, Excellence, and Stewardship serve as the foundation for development of this Handbook. These core values, along with specific criteria related to the performance of public officials, were used in identifying the appropriate Best Practices for members of the Board and the General Manager. An annual review of the approved and adopted best practices outlined in the Board Handbook would serve as a continual reminder of the Board's role in policy governance and principles of behavior as a "Best of Class" water agency. The document will also serve as a valuable tool in the orientation and education of new Board members and staff in the future.

Section 2.01 - Board Best Practices

- Ethical standards and accountable leadership
- Public confidence and integrity
- Compliance with the letter and spirit of existing laws and policies
- Dedication to superior service
- Personalized standards of conduct

SECTION 3 – CULTURE: VISION AND CORE VALUES

The Board and the General Manager understand the importance and value of a positive and constructive culture to the overall performance of the District. This culture in large part is a product of the District's goal of performing as a "Best of Class" public agency, individually and corporately. Whether in the capacity of an elected or appointed Director, or as an employee of the District, our primary responsibility is to serve the District's customers.

Section 3.01 –Vision

The Board has adopted vision to guide the planning and application of policies and procedures, including the development of the best governance or management practices identified in this Board Handbook. It is the responsibility of each Board member and the General Manager to know, understand, and carry out the vision and its objectives within their respective capacities. The vision falls under the following categories:

- MSWD is a leader and innovator in the water industry.
- MSWD Employees are highly qualified, innovative and continuously functioning at the highest levels of teamwork and performance excellence.
- MSWD maintains a culture of responsibility while providing the highest levels of customer service.
- MSWD has the foresight to anticipate the future and is adaptable and resilient to overcome any challenge it faces.

Section 3.02 – Core Values

The District has approved core values that represent performance standards and expectations for the Board members and staff. These core values are descriptive of the District's culture.

Professionalism – MSWD employees conduct themselves with professionalism. Professionalism describes the standards of conduct, performance, knowledge and skill necessary to perform our specific role within the organization.

Accountability – MSWD employees take ownership of our decisions and accept responsibility for our actions. We are accountable to the public we serve.

Respect – We respect all people on the basis of their human worth. In order to earn respect we must first give respect.

Integrity – MSWD employees operate with the highest degree of integrity. We are honest and hold ourselves to moral principles and ethical standards.

Servant Attitude – MSWD employees consider the other person as more important than one's self. This Servant Attitude considers the impacts of our actions on others and the organization before self.

Excellence – MSWD employees strive for excellence and are conscious of our performance at all times. We are committed to continuous learning and innovation ensuring that our services exceed expectations.

Stewardship – Stewardship embodies the ethical behavior of accepting responsibility and management of a resource – water. We operate the District as a public trust as stewards of this precious resource.

SECTION 4 – AUTHORITY, ROLE OF THE BOARD OF DIRECTORS AND GENERAL GUIDELINES

Section 4.01 - Authority

The District is an independent public agency, which provides water service to the land and inhabitants within its boundaries. The District operates under the authority of the County Water District Law, Division 12 of the California Water Code, commencing with Section 30000. The District is governed by an elected Board of Directors ("Board") which has the authority to oversee the business and affairs of the District. The Board is authorized to delegate some of those powers. The Board has the power to employ and set terms and conditions for employment of the General Manager, who in turn has been delegated management authority over District employees.

In order for the Board to function in an effective manner, it is important that Directors understand their respective roles and relationship to other members of the Board and to staff. This also requires an understanding of the performance expectations necessary to carry out the duties of a Board member.

The officers of the Board consist of the President and Vice-President. The General Manager of the District also serves as the Secretary of the Board. Officers of the District are appointed by the Board annually or as otherwise may be determined by the Board.

Section 4.02 – Responsibilities of Office

Elected officials and appointed officials hold office for the benefit of the public and are bound to uphold the Constitution and laws of the United States and the State of California, and local public laws, and to foster respect for all levels of government. They are bound to observe and comply with both the letter and the spirit of the law in their official acts, the highest standards of morality and honesty and to discharge faithfully the duties of their office regardless of personal considerations, recognizing that the public interest must be their primary concern. Their conduct in both their official and private affairs should be above reproach at all times. Signed copies of the Oath of Office taken by each Board Member and the General Manager are included in the Board of Directors Handbook.

District officials should never exceed their authority, violate the law or ask others to do so. They should work in full cooperation with other public officials and employees unless prohibited from doing so by law or by legally required or recommended confidentiality of their responsibilities or work.

As State law requires, no one who holds office, or who is seeking election or appointment to any office or employment with the District shall, directly or indirectly, use, promise, threaten, or attempt to use, any office, authority, or influence, whether then possessed or merely anticipated, to confer upon or secure for any person, or to aid or obstruct any person in securing, or to prevent any person from securing, any position, nomination, confirmation, promotion, or change in compensation or position, within the State or the District, upon consideration or condition that the vote or political influence or action of such person or another shall be given or used on behalf of, or withheld from, any candidate, officer, or party, or upon any other corrupt condition of consideration. This prohibition shall apply to urging or discouraging an individual employee's action inconsistent with the policies established herein, or the employee's terms or conditions of employment or the law.

Section 4.03 – Role of the Board

The primary role of the Board of Directors is to establish policies that guide and direct activities of the District in fulfilling its mission. The decisions and actions of the Board constitute the "policy or action" of the Board and shall recognize the actions of the Board even when there may be opinions that differ from the majority opinion or action.

The Board has three (3) major responsibilities:

1. Promote the best interests of the District's customers by establishing policies that support the Board's vision and core values for the District and by ensuring the implementation of those policies. Policies include the governing principles, plans, and approved actions of the organization. Policy-making is the process of visionary planning and should reflect the broadest possible principles and provide parameters within which staff can operate. Policy-making sets the overall direction for the District.

2. Assure the fiscal health of the District. The Board establishes policies that ensure fiscal stability and the effective use of funds. In order to achieve this, each fiscal year the Board adopts a budget covering the anticipated revenues and expenditures of the District. Additionally, the Board annually adopts and monitors cash reserves and investment policies.

3. Hire a General Manager to manage the day-to-day operations of the District. The Board holds the General Manager accountable for the effective operational management of the District. It also has a responsibility to properly evaluate the General Manager on an annual basis.

Section 4.04 – Best Practices General Guidelines

1. The Board of Directors provides policy direction and leadership for the District.
2. The Board is responsible for ensuring that the District is an innovative and well-managed agency.
3. The Board exercises authority only as the governing body of the District, and not as individuals.
4. The Board understands and provides leadership in regional, state and national issues affecting the operation and management of the District. The General Manager supports the Board as needed or required.
5. The Board respects the role of constituents in the governance of the District, encourages their participation and consults with key stakeholders when and where appropriate.
6. The Board recognizes and respects the distinctions between its policy-setting role and the day-to-day implementation of Board policy by staff. The Board does not direct the activities of staff, and communicates issues or concerns through the General Manager.
7. Board members are official representatives of the District and represent the District in various community and water industry events.
8. Board members model the highest levels of ethical and professional behavior as public officials and representatives of the District.
9. Board members maintain a high level of communication with the General Manager and notify the General Manager of their availability or unavailability in a timely manner.
   Board members inform the General Manager of any specific information related to the District's business that they want to receive from outside agencies or organizations, and are provided such information in a timely manner.
10. Board members may request information from the General Manager. The General Manager shall advise the Board if the requested information should be placed on the Board meeting agenda or the appropriate committee agenda to effect a policy change, or approve an expenditure of public funds.

SECTION 5 – ROLE AND RESPONSIBILITY OF THE PRESIDENT AND VICE-PRESIDENT OF THE BOARD OF DIRECTORS

Section 5.01 - President of the Board

1. The President of the Board of Directors is selected annually, at the end of the calendar year, by a majority vote of the Board, unless otherwise modified by the Board.
2. The President is the head of the Board.
3. The President chairs the meetings of the Board, calls the meeting to order, presides over Board meetings, including the conduct of the Board and those in attendance, entertains and repeats motions properly before the Board, puts motions to a vote, and announces the results of votes taken by the Board.
4. The President votes with the Board members.
5. Each President's individual style is unique. Diversity is encouraged.
6. The President acts as the ceremonial head or representative of the District at various civic functions. In his/her absence, the Vice-President or other shall fulfill the President's role. If both the Board President and Vice President are unavailable, the Board President may designate a Board Member to represent the District.
7. The President is the designated spokesperson for the Board to the general public. The President may elect to appoint one of the other Board members to serve in this capacity.
8. The President acts as the signatory on all documents requiring execution by the Board.
9. The President is responsible for making appointments to Ad Hoc Board Committees and terminates the role and function of Ad Hoc committees as necessary.
10. To the extent possible, the President advises the Board of any formal or informal communication and correspondence sent or received by the President, regarding District business.
11. The President regularly communicates with the General Manager and keeps other Board members fully informed on matters of District business at the next Board Meeting in compliance with the Brown Act.
12. The President provides guidance to the Board fairly and impartially in the conduct of official business before the Board of Directors.
13. The President personally addresses issues which may rise between and among members of the Board. Individual Directors or the General Manager may inform the President of any issue or concern brought to their attention related to the performance of any other member of the Board.
14. The President is responsible for ensuring decorum at Board meetings and that they are conducted in an orderly, professional and respectful manor.

Section 5.02 - Vice-President of the Board

1. The Vice-President of the Board of Directors is selected annually at the end of the calendar year, by a majority vote of the Board, unless otherwise modified by the Board.
2. The Vice-President has no rights or authority different from any other member of the Board.

3. In the event the position of the President is vacated prior to the expiration of the term, the Vice-President becomes the President for the remaining term, unless otherwise directed by the Board.
4. In the event of an early vacancy in the position of Vice-President, the Board determines, by vote, a replacement for the remaining term.
5. The Vice-President serves in the capacity of the President of the Board of Directors, pro tem, in his/her absence.

SECTION 6 – PRINCIPLES OF BEHAVIOR AND PERFORMANCE EXPECTATIONS OF THE BOARD OF DIRECTORS

Section 6.01 – Principles of Behavior and Performance Expectations

1. The Board and the General Manager act as a participatory team with respect to all of the District's functions. It is critical that Board members maintain informal and professional relationships with one another, and with the General Manager.
2. The Board values a visionary, constructive, high-energy work environment, and the District, and its constituents benefit from that environment.
3. Board members are representatives of the District's culture and core values at all times. As ambassadors, they lead by example in their interactions with one another and members of the public, and their behavior should be representative of the organization's values.
4. The Board values open and honest communication, with open agendas. Board members communicate concerns and address those concerns, including controversial issues, in a timely, professional and appropriate manner in order to maintain a constructive functional relationship.
5. Board members are knowledgeable and supportive of District policies and procedures, including rules and regulations governing communications among Board members, which include electronic, written and verbal communications.
6. The Board works for the common good of its customers and stakeholders and not for any private or personal interest. Board members are trained and knowledgeable of conflict of interest requirements for holding public office. The Board receives regular training on conflicts of interest and their financial interest reporting requirements under state law.
7. Board members always come to Board meetings prepared and are responsible for initiating resolutions. The Board and General Manager observe the "no surprises rule." Issues are not used to surprise, embarrass or unduly draw attention to individual agendas or issues. The General Manager shall inform the Board President (and legal counsel where appropriate) of important issues that arise after the posting of the agenda.
8. Board members practice continued professional development in their role as Directors of the District.
9. Board members are respectful and considerate of each other, the General Manager and the District's staff, as well as Board traditions. Every effort will be taken to foster a professional working relationship and refrain from personal attacks against one another and staff. This cooperative and respectful

relationship extends to behaviors and actions by Board members within the community and away from an official public function or meeting.

10. Board members should never exceed their authority or breach the law or ask others to do so.
11. Board members conduct themselves in a professional manner modeling and enforcing the values of the organization as a "best of class" agency.

SECTION 7 – BOARD OF DIRECTORS' INTERACTION AND COMMUNICATION

Section 7.01 – Board Member Interaction

1. Board members maintain informal and professional relationships with each other.
2. Board members will direct comments to the merits of issues and items before them through the Board President, while refraining from personal attacks against other Board Members, the General Manager, members of the public and District staff. If a Board member has a grievance with another Board member, he/she should first discuss it privately with that person. This should always be done in compliance with the Brown Act. If the matter is unresolved, the Board member should go to the General Manager and the General Manager shall work with Legal Counsel informally in an attempt to resolve the matter.
3. Board members are representatives of the District's culture and core values at all times, and lead by example in their interactions with others. Board Members should be accurate and truthful in their communications with other members of the Board, the General Manager and the Public.
4. Board members are responsible for being familiar with and knowledgeable of the District's travel and expense reporting policies for Board members. All expenses, travel, meals and meetings attended by Board members at District expense should be for District benefit and accurately reported when reimbursement is sought.
5. When attending meetings or conferences, Board members are ambassadors and representatives of the District and should conduct themselves professionally.
6. Board members shall not request the use of, use or permit others to use District-owned vehicles, equipment, materials, personnel or property for personal convenience or profit, except when such services are available to the public generally, or provided as a District policy for use of such official in the conduct of official business or otherwise as set by District policy.
7. Board members are aware of the rules governing communication among themselves and others in compliance with the California Open Meetings Law (also known as the Brown Act). This includes communications by electronic, written and verbal means and methods, and through an intermediary. Board members receive regular training regarding the requirements of the Brown Act, the Political Reform Act (conflict of interest laws), and the Public Records Act.
8. Board members shall be fair, accurate, and truthful when communicating with the general public and using social media regarding District issues, activities, and business.
9. Board members function as a team to further the interests of the District and the members of the public it serves.

SECTION 8 – ROLE OF THE GENERAL MANAGER, BOARD INTERACTION WITH STAFF, AND ROLE OF DISTRICT LEGAL COUNSEL

Section 8.01 - Role of the General Manager

One of the most important decisions the Board of Directors makes is the selection of a General Manager. The Board must be able to support the decisions of the General Manager and grant him/her the authority to manage and lead the District. The General Manager is the only employee and agent of the Board, and the individual to whom the Board delegates its authority to manage and administer the District's daily operations in accordance with policies approved by the Board. This position is important because to be successful, the District requires leadership and vision from its General Manager. The General Manager has two primary roles: as chief executive officer charged with the administration of the District's business, and as advisor or counselor to the Board on matters related to the fulfillment of their duties. The General Manager represents the District to its many constituencies.

The success of the relationship between the Board of Directors and the General Manager depends on a shared sense of purpose or vision, open and honest communication, and mutual support for their respective roles. Both parties must also understand that the relationship itself is paradoxical, with inherent tensions. The General Manager is charged with carrying out Board policy directives, and at the same time, looks to the Board for guidance and leadership.

It is the General Manager's responsibility to ensure that the Board members have the information needed to make informed decisions. The General Manager promptly alerts Board Members to problems and issues to prevent surprises or misinformation. Board members expect the General Manager to make recommendations on issues before the Board.

Section 8.02 - Board Interaction with the General Manager

1. The General Manager recommends annual goals, which are approved by the Board of Directors as a part of the General Manager performance review process.
2. The Board provides the General Manager with constructive feedback on his/her performance annually, in a written evaluation.
3. Board members are encouraged to contact the General Manger about any subject related to the operations of the District. Similarly, the General Manger may discuss District-related issues with any Board member, in compliance with the Brown Act.
4. The Board's concerns regarding overall District operations, specific issues or problems with District staff are addressed through the General Manager.
5. The General Manager is charged with handling internal District matters, including matters regarding District personnel.
6. Allegations against the General Manager shall be directed to Legal Counsel for further action.
7. The General Manager keeps the Board apprised of matters affecting the District.

8. Board members are encouraged to advise the General Manager or his designate when they will be unavailable to carry out their duties as Directors, or out of town.

Section 8.03 - Board Interaction with Staff

Board members shall not direct staff to take or refrain from taking a particular action related to District operations. Requests for staff time or assistance are made only through the General Manager.

Conducting the business of the District at official meetings of the Board should be done efficiently and professionally. Board members are encouraged to make every effort to contact the General Manager prior to a board meeting regarding questions related to agenda items so that the General Manager can provide the most accurate and prepared response.

Section 8.04 - Role of District's Legal Counsel

1. The District's legal counsel (Legal Counsel) represents the District as an entity and works in collaboration with the Board and General Manager, but does not represent individual Board members or the General Manager.
2. Legal Counsel's primary day-to-day point of contact is the General Manager.
3. Legal Counsel, as needed, consults with the Board and the General Manager on items of concern related to any facet of District operations.
4. Legal Counsel reviews all Board agendas, and is present in closed sessions where litigation and/or District liability will be discussed.
5. When it is in the best interests of the District to retain specialized legal advice in addition to that provided by the District's Legal Counsel, the General Manager and Legal Counsel will coordinate and oversee the special counsel work as appropriate.
6. Legal Counsel is pro-active in informing and protecting the District and the Board from any potential violations and conflicts that may arise in the performance of their duties. Board members should contact Legal Counsel in advance of meetings to discuss any legal concerns or seek advice regarding conflict of interest issues.

SECTION 9 – CUSTOMER AND PUBLIC COMMUNICATIONS

Section 9.01 – Customer Communications

1. Board members represent the District and its customers in a manner that best reflects the professional standards, values and mission of the District.
2. Customer concerns and inquiries, including those generated through social media or electronic format, are referred to the General Manager or his/her designated staff member.
3. The General Manager will provide the Board with a written or verbal report of customer concerns or inquiries that cannot be handled routinely, along with any response made by staff to the concern or inquiry.
4. Customer inquiries at official meetings of the Board should be directed by the Board President to the General Manager for response.
5. The Board is informed by the General Manager of significant, sensitive, urgent and/or repetitive communication inquiries. The General Manager will oversee any appropriate recommended follow-up and response.
6. Board members refer responses and inquiries regarding customer concerns to the General Manager.
7. Information or an action that may have the potential to expose the District to liability and possible legal action will be shared with the General Manager and legal counsel followed by the Board at a noticed, closed session meeting of the Board of Directors.

SECTION 10 – CONDUCT OF MEETINGS OF THE BOARD OF DIRECTORS

Section 10.01 – General Guidelines for Conduct of Board Meetings – Rosenberg's Rules of Order

1. All noticed meetings are conducted using Rosenberg's Rules of Order ("Rosenberg's Rules") as a procedural guideline. Rosenberg's Rules are intended to provide for constructive and efficient conduct of meetings.
2. Meetings of the Board are called, posted and conducted in accordance with the Open Meetings Law ("Brown Act"). A quorum of the Board must be present for a meeting to be held or decisions made.
3. The General Manager is responsible for setting the agenda for all Board meetings, in consultation with the Board President and Legal Counsel. Any Director may request that an item be placed on the agenda by request to the General Manager and President of the Board. Where appropriate, a requested item may be referred By the General Manager or Board President to a Board committee for study, review, decision or referral to the Board for determination.
4. The General Manager confers with the President of the Board regarding, and reviews agendas for upcoming meetings, prior to posting.
5. The General Manager informs the Board of significant items that will be placed on future agendas for Board consideration and/or decision.

6. Directors should refrain from responding directly to public comments at meetings of the Board. The Board President will refer matters raised by public comments to the General Manager for follow-up, as appropriate. Directors may briefly ask clarifying questions. Occasionally, a prompt response may be offered when an obvious answer or resolution is available, provided this is done in compliance with the Brown Act. Directors should refrain from debating or making decisions in response to public comments.
7. The President of the Board presides at all meetings, and decides all points of order and procedure during meetings. The President is responsible for the maintenance of order and decorum at all Board meetings. No person should be allowed to speak who has not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member of the Board wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. The President will entertain a motion on any item on the Board agenda. Members of the public shall be given three minutes to speak on agenda items. In order to ensure the orderly progress of Board meetings, the Board President regulates the amount of time to be dedicated to a particular agenda item.
8. Each Director may be allowed to make technical points or ask clarifying questions prior to the making of a motion.
9. A roll call vote on any item may be requested by a Director, at the discretion of the President. The results of the roll call vote shall be recorded in the minutes of the action taken. Roll call votes are encouraged in connection with resolutions, ordinances and action after a public hearing.
10. The Board works diligently to achieve a common understanding of all action items. At the request of a Director, and the discretion of the President, an item on which unanimity may not be achieved may be referred to a committee to consider a resolution of the issue prior to a vote.
11. Once an agenda item has been approved by the Board of Directors, the disposition is considered the "action" of the Board, recognized by the individual members as the decision of the District. Board members shall at all times respect the will of the majority on matters properly before and acted upon by the Board.

Section 10.02 - Consent Agenda

1. The District utilizes a Consent Agenda to approve routine business matters, such as minutes, operational production reports, project status reports, cash reports and approval of previously approved budgetary items.
2. If a Director has a question on a Consent Agenda item, he/she is encouraged to contact the General Manager for clarification prior to the meeting, rather than having it pulled for separate discussion during the meeting.
3. Items may be pulled from the Consent Agenda for a separate vote, upon approval of the President of the Board. The balance of the Consent Agenda shall be voted on prior to consideration of any item pulled for separate vote.

Section 10.03 - Closed Session

All Closed Session discussions and materials are considered legal and confidential information, and as such, shall not be shared or distributed outside the Closed Session unless reportable action has been taken, in which case Legal Counsel will make any required report of action taken, in open session. All Closed Sessions are conducted in accordance with the Brown Act. Documents shared in closed session shall not to be distributed or disclosed outside of Closed Session without clear authorization from Legal Counsel and the General Manager. This prohibition applies also to disclosure of confidential information to representatives of other agencies and/or the media.

Closed Sessions may be held at times other than the regular meetings of the Board of Directors so long as the meeting is posted pursuant to all applicable requirements of the Brown Act.

A Board Member should refer requests for information regarding Closed Session items to the General Manager who, in consultation with Legal Counsel, will provide an appropriate response.

SECTION 11 – ROLES AND RESPONSIBILITY OF STANDING COMMITTEES AND SPECIAL COMMITTEES

Section 11.01 – Role and Responsibility of Committees

1. Committees of the Board of Directors, including Standing and Ad Hoc Committees, are given authority to obtain more information, investigate, and provide reports or recommendations to the full Board. The committee format allows the Board to conduct its business more efficiently.
2. Standing Committees are established, and may be renamed or have their functions changed or terminated, by the Board. Standing Committees consist of two Board members, one of whom may be appointed as the Committee Chair. Standing Committee meetings are open to the public and subject to provisions of the Brown Act. Other Board members may attend Standing Committee meetings, but may not participate in the meetings.
3. Staff, at the direction of the General Manager, may provide support for Standing Committees by preparing agendas, staff reports, distributing materials, and performing other administrative functions as directed and approved by the General Manager. Standing Committee members may request staff assistance only through the General Manager.
4. Ad Hoc Committees are established for a limited purpose and duration, usually to review and report to the Board on an item of special but limited interest. Members of Ad Hoc Committees are appointed and serve at the pleasure of the President of the Board, and their terms expire upon completion of the project or issue for which the Committee was formed or at the recommendation of the Board President.
5. Copies of Committee agendas are made available to the entire Board. If members of Committee are in disagreement on a recommendation, the issue may be brought to the full Board for consideration.

SECTION 12 – COMPLAINT RESOLUTION PROCEDURES

Section 12.01 – General Guidelines for Complaint Resolution Procedures

The Board Handbook establishes standards of performance and expectations for governance for members of the Board of Directors. The District's core values of Professionalism, Accountability, Respect, Integrity, Servant Attitude, Excellence, and Stewardship define the performance expectations for Board members and staff. As adopted, the Board Handbook is the policy of the Board related to the standards and performance expectations contained therein.

It is intended that the standards of conduct established in this Board Handbook be self-enforcing by the Board and its members. However, the Board recognizes that there may be instances where even after receiving guidance and counsel to resolve unintentional (or intentional) violation, a party may continue to violate the provisions hereof, or an individual's repeated or egregious disregard and conscious intent to violate the agreed-upon standards of conduct are clearly demonstrated. In those cases, sanctions may apply and would occur in a public meeting. In the event that members of the Board breach this policy or any other applicable state, local or federal law, they may be subject to sanction or disciplinary action by the Board as outlined below.

Section 12.02 - Informal Sanction – Admonishment

Admonishment is the least severe form of sanction or disciplinary action. A verbal or written admonishment may be directed to a Board member, reminding him or her that a particular type of behavior is in violation of this Board Handbook, District policy or law, and that, if it is found to have occurred, or is repeated, could subject the Board member to censure, the most severe disciplinary action.

An admonishment may be issued in response to a particular alleged action or actions. An admonishment may be issued by the Board prior to any findings of fact regarding allegations, and because it is a warning or reminder, would not necessarily require an investigation or separate hearings to determine whether the allegations are true.

An admonishment should be directed to a particular member or members of the Board based on a particular action (or set of actions) that has been determined by the Board to be in violation of District policy or law but is considered by the Board to not be sufficiently serious to require censure or other form of disciplinary action.

An admonishment may be issued upon the Board's review and consideration of a written or verbal allegation of a Handbook or policy violation. The member accused of such violation shall be entitled to notice of the allegation and will have an opportunity to provide a written or verbal response to the allegation prior to any action by the Board. A sanction may be issued by the Board of Directors and because it is not punishment or discipline, would not necessarily require an investigation or separate hearings.

Section 12.03 - Formal Sanction or Censure

Before the imposition of any formal sanction, the accused shall be entitled to a formal investigation, notice of the allegation, and opportunity to respond.

Section 12.04 - Investigative Process

All complaints regarding Board member conduct shall be filed with the General Manager. Once the complaint is filed, the General Manager shall convene a meeting with the complainant, accused, and the District's Legal Counsel. Each allegation shall be considered in a manner that is fair to all parties involved in the allegation(s), ensuring that due process is respected and provided. This will include allowing all members of the Board named in the allegation(s) an opportunity to consider and respond to the allegation(s).

If the General Manager and Board President determines that it is warranted, the complaint may be referred to the appropriate enforcement authority or authorities for investigation. If the complaint has merit, a report of the findings along with the accused individual's defense is presented to the Board of Directors for majority action. If there is no merit, the matter is disposed of.

When the Board of Directors decides, based on findings of the investigation and the accused individual's defense, that a violation has occurred, the Board may decide, by resolution, take the further disciplinary action including censure.

Section 12.05 – Censure

Censure is the most severe form of action contemplated in this Board Handbook. Censure is a formal statement of the Board of Directors officially reprimanding one or more of its members. It is punitive action, which serves as a penalty imposed for wrongdoing, but it carries no fine or suspension of the rights of the Board member as an elected official. Censure should be used only where the Board of Directors has determined that the violation of policy is a serious offense.

Any member of the Board of Directors who fails to comply with the terms of this Handbook, a Board or District policy or any applicable law or regulation is subject to censure by a majority vote of the Board. Censure by a majority vote of the Board may include revocation of appointment(s) to Standing Committees, Ad Hoc Committees or outside organizations. Examples of other punitive action that may be considered with censure include, but are not limited to, the following: issuance of an official letter of censure or reprimand, including denial of paid attendance at and travel to and from said functions or events not considered necessary to the censured Director's role as an elected official. The Board of Directors reserves the right to establish an ad hoc committee to: (1) investigate and review allegations of unethical conduct, unlawful conduct or conduct that violates the terms of this Handbook, a Board or District policy or any applicable law or regulation; and (2) make recommendations to the full Board for censure and/or discipline, as the majority of the Board deems appropriate.

SECTION 13 – COMMITMENT TO BOARD OF DIRECTORS' BEST PRACTICES

As a member of the Mission Springs Water District Board of Directors, I have read the Board of Directors Handbook, and understand the expectations placed on me as an elected official and representative of the District. I am committed to upholding the public trust and representing the best interests of the District and its customers, by complying with the Board Handbook. By signing this letter commitment to Board of Directors Best Practices, I am pledging to comply with the terms of the Board of Directors Handbook, Board and District policies and all applicable laws and regulations. I further commit to conduct myself professionally as a Board Member and to carry out my duties with integrity and competence, which may be above and beyond what may otherwise be required by law, including but not limited to the following:

1. I shall help create and maintain an atmosphere of professionalism, respect and civility where individual Directors, District staff and the public are free to express their ideas and strive to work together to their full potential.
2. I shall conduct my personal business and public affairs with honesty, accuracy, integrity, fairness and respect for others.
3. I shall keep the common good of the Mission Springs Water District and those it serves as my highest priority and focus on achieving constructive solutions for the benefit of the District and the public.
4. I shall avoid and discourage conduct which is harmful to the best interests of the Mission Springs Water District.
5. I shall respect the decisions of the Board of Directors, acting through its majority, including its policies and procedures, and avoid utilizing the District's financial resources in a wasteful, manner.
6. I shall not interfere with the orderly progress of District Board meetings or the meetings of its committees;
7. I shall not interfere with the execution by the General Manager of his/her powers and duties, or give direction, assignments or orders to his/her staff without the General Manager's prior consent;
8. I shall be accurate and truthful when communicating as a Board Member of the District, including communications about District issues, activities and/or business;
9. I shall treat all people with whom I come into contact in a professional and respectful manner and consistent with the way I wish to be treated by others.

Name: _____ Date: _____

Title: _____

I have read the Board of Directors Handbook and understand the expectations placed on me as an appointed official of the District

_____ Date: _____

General Manager/Board Secretary

APPENDIX A

Rosenberg's Rules of Order Summary



Rosenberg's Rules of Order

REVISED 2011

Simple Rules of Parliamentary Procedure for the 21st Century

By Judge Dave Rosenberg

LEAGUE® OF CALIFORNIA CITIES

MISSION AND CORE BELIEFS

To expand and protect local control for cities through education and advocacy to enhance the quality of life for all Californians.

VISION

To be recognized and respected as the leading advocate for the common interests of California's cities.

About the League of California Cities

Established in 1898, the League of California Cities is a member organization that represents California's incorporated cities. The League strives to protect the local authority and automony of city government and help California's cities effectively serve their residents. In addition to advocating on cities' behalf at the state capitol, the League provides its members with professional development programs and information resources, conducts education conferences and research, and publishes Western City magazine.

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About the Author

Dave Rosenberg is a Superior Court Judge in Yolo County. He has served as presiding judge of his court, and as presiding judge of the Superior Court Appellate Division. He also has served as chair of the Trial Court Presiding Judges Advisory Committee (the committee composed of all 58 California presiding judges) and as an advisory member of the California Judicial Council. Prior to his appointment to the bench, Rosenberg was member of the Yolo County Board of Supervisors, where he served two terms as chair. Rosenberg also served on the Davis City Council, including two terms as mayor. He has served on the senior staff of two governors, and worked for 19 years in private law practice. Rosenberg has served as a member and chair of numerous state, regional and local boards. Rosenberg chaired the California State Lottery Commission, the California Victim Compensation and Government Claims Board, the Yolo-Solano Air Quality Management District, the Yolo County Economic Development Commission, and the Yolo County Criminal Justice Cabinet. For many years, he has taught classes on parliamentary procedure and has served as parliamentarian for large and small bodies.

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Introduction

The rules of procedure at meetings should be simple enough for most people to understand. Unfortunately, that has not always been the case. Virtually all clubs, associations, boards, councils and bodies follow a set of rules — *Robert's Rules of Order* — which are embodied in a small, but complex, book. Virtually no one I know has actually read this book cover to cover. Worse yet, the book was written for another time and for another purpose. If one is chairing or running a parliament, then *Robert's Rules of Order* is a dandy and quite useful handbook for procedure in that complex setting. On the other hand, if one is running a meeting of say, a five-member body with a few members of the public in attendance, a simplified version of the rules of parliamentary procedure is in order.

Hence, the birth of *Rosenberg's Rules of Order*.

What follows is my version of the rules of parliamentary procedure, based on my decades of experience chairing meetings in state and local government. These rules have been simplified for the smaller bodies we chair or in which we participate, slimmed down for the 21st Century, yet retaining the basic tenets of order to which we have grown accustomed. Interestingly enough, *Rosenberg's Rules* has found a welcoming audience. Hundreds of cities, counties, special districts, committees, boards, commissions, neighborhood associations and private corporations and companies have adopted *Rosenberg's Rules* in lieu of *Robert's Rules* because they have found them practical, logical, simple, easy to learn and user friendly.

This treatise on modern parliamentary procedure is built on a foundation supported by the following four pillars:

1. **Rules should establish order.** The first purpose of rules of parliamentary procedure is to establish a framework for the orderly conduct of meetings.
2. **Rules should be clear.** Simple rules lead to wider understanding and participation. Complex rules create two classes: those who understand and participate; and those who do not fully understand and do not fully participate.
3. **Rules should be user friendly.** That is, the rules must be simple enough that the public is invited into the body and feels that it has participated in the process.
4. **Rules should enforce the will of the majority while protecting the rights of the minority.** The ultimate purpose of rules of procedure is to encourage discussion and to facilitate decision making by the body. In a democracy, majority rules. The rules must enable the majority to express itself and fashion a result, while permitting the minority to also express itself, but not dominate, while fully participating in the process.

Establishing a Quorum

The starting point for a meeting is the establishment of a quorum. A quorum is defined as the minimum number of members of the body who must be present at a meeting for business to be legally transacted. The default rule is that a quorum is one more than half the body. For example, in a five-member body a quorum is three. When the body has three members present, it can legally transact business. If the body has less than a quorum of members present, it cannot legally transact business. And even if the body has a quorum to begin the meeting, the body can lose the quorum during the meeting when a member departs (or even when a member leaves the dais). When that occurs the body loses its ability to transact business until and unless a quorum is reestablished.

The default rule, identified above, however, gives way to a specific rule of the body that establishes a quorum. For example, the rules of a particular five-member body may indicate that a quorum is four members for that particular body. The body must follow the rules it has established for its quorum. In the absence of such a specific rule, the quorum is one more than half the members of the body.

The Role of the Chair

While all members of the body should know and understand the rules of parliamentary procedure, it is the chair of the body who is charged with applying the rules of conduct of the meeting. The chair should be well versed in those rules. For all intents and purposes, the chair makes the final ruling on the rules every time the chair states an action. In fact, all decisions by the chair are final unless overruled by the body itself.

Since the chair runs the conduct of the meeting, it is usual courtesy for the chair to play a less active role in the debate and discussion than other members of the body. This does not mean that the chair should not participate in the debate or discussion. To the contrary, as a member of the body, the chair has the full right to participate in the debate, discussion and decision-making of the body. What the chair should do, however, is strive to be the last to speak at the discussion and debate stage. The chair should not make or second a motion unless the chair is convinced that no other member of the body will do so at that point in time.

The Basic Format for an Agenda Item Discussion

Formal meetings normally have a written, often published agenda. Informal meetings may have only an oral or understood agenda. In either case, the meeting is governed by the agenda and the agenda constitutes the body's agreed-upon roadmap for the meeting. Each agenda item can be handled by the chair in the following basic format:

First, the chair should clearly announce the agenda item number and should clearly state what the agenda item subject is. The chair should then announce the format (which follows) that will be followed in considering the agenda item.

Second, following that agenda format, the chair should invite the appropriate person or persons to report on the item, including any recommendation that they might have. The appropriate person or persons may be the chair, a member of the body, a staff person, or a committee chair charged with providing input on the agenda item.

Third, the chair should ask members of the body if they have any technical questions of clarification. At this point, members of the body may ask clarifying questions to the person or persons who reported on the item, and that person or persons should be given time to respond.

Fourth, the chair should invite public comments, or if appropriate at a formal meeting, should open the public meeting for public input. If numerous members of the public indicate a desire to speak to the subject, the chair may limit the time of public speakers. At the conclusion of the public comments, the chair should announce that public input has concluded (or the public hearing, as the case may be, is closed).

Fifth, the chair should invite a motion. The chair should announce the name of the member of the body who makes the motion.

Sixth, the chair should determine if any member of the body wishes to second the motion. The chair should announce the name of the member of the body who seconds the motion. It is normally good practice for a motion to require a second before proceeding to ensure that it is not just one member of the body who is interested in a particular approach. However, a second is not an absolute requirement, and the chair can proceed with consideration and vote on a motion even when there is no second. This is a matter left to the discretion of the chair.

Seventh, if the motion is made and seconded, the chair should make sure everyone understands the motion.

This is done in one of three ways:

1. The chair can ask the maker of the motion to repeat it;
2. The chair can repeat the motion; or
3. The chair can ask the secretary or the clerk of the body to repeat the motion.

Eighth, the chair should now invite discussion of the motion by the body. If there is no desired discussion, or after the discussion has ended, the chair should announce that the body will vote on the motion. If there has been no discussion or very brief discussion, then the vote on the motion should proceed immediately and there is no need to repeat the motion. If there has been substantial discussion, then it is normally best to make sure everyone understands the motion by repeating it.

Ninth, the chair takes a vote. Simply asking for the "ayes" and then asking for the "nays" normally does this. If members of the body do not vote, then they "abstain." Unless the rules of the body provide otherwise (or unless a super majority is required as delineated later in these rules), then a simple majority (as defined in law or the rules of the body as delineated later in these rules) determines whether the motion passes or is defeated.

Tenth, the chair should announce the result of the vote and what action (if any) the body has taken. In announcing the result, the chair should indicate the names of the members of the body, if any, who voted in the minority on the motion. This announcement might take the following form: "The motion passes by a vote of 3-2, with Smith and Jones dissenting. We have passed the motion requiring a 10-day notice for all future meetings of this body."

Motions in General

Motions are the vehicles for decision making by a body. It is usually best to have a motion before the body prior to commencing discussion of an agenda item. This helps the body focus.

Motions are made in a simple two-step process. First, the chair should recognize the member of the body. Second, the member of the body makes a motion by preceding the member's desired approach with the words "I move … "

A typical motion might be: "I move that we give a 10-day notice in the future for all our meetings."

The chair usually initiates the motion in one of three ways:

1. **Inviting the members of the body to make a motion,** for example, "A motion at this time would be in order."
2. **Suggesting a motion to the members of the body,** "A motion would be in order that we give a 10-day notice in the future for all our meetings."
3. **Making the motion.** As noted, the chair has every right as a member of the body to make a motion, but should normally do so only if the chair wishes to make a motion on an item but is convinced that no other member of the body is willing to step forward to do so at a particular time.

The Three Basic Motions

There are three motions that are the most common and recur often at meetings:

The basic motion. The basic motion is the one that puts forward a decision for the body's consideration. A basic motion might be: "I move that we create a five-member committee to plan and put on our annual fundraiser."

The motion to amend. If a member wants to change a basic motion that is before the body, they would move to amend it. A motion to amend might be: "I move that we amend the motion to have a 10-member committee." A motion to amend takes the basic motion that is before the body and seeks to change it in some way.

The substitute motion. If a member wants to completely do away with the basic motion that is before the body, and put a new motion before the body, they would move a substitute motion. A substitute motion might be: "I move a substitute motion that we cancel the annual fundraiser this year."

"Motions to amend" and "substitute motions" are often confused, but they are quite different, and their effect (if passed) is quite different. A motion to amend seeks to retain the basic motion on the floor, but modify it in some way. A substitute motion seeks to throw out the basic motion on the floor, and substitute a new and different motion for it. The decision as to whether a motion is really a "motion to amend" or a "substitute motion" is left to the chair. So if a member makes what that member calls a "motion to amend," but the chair determines that it is really a "substitute motion," then the chair's designation governs.

A "friendly amendment" is a practical parliamentary tool that is simple, informal, saves time and avoids bogging a meeting down with numerous formal motions. It works in the following way: In the discussion on a pending motion, it may appear that a change to the motion is desirable or may win support for the motion from some members. When that happens, a member who has the floor may simply say, "I want to suggest a friendly amendment to the motion." The member suggests the friendly amendment, and if the maker and the person who seconded the motion pending on the floor accepts the friendly amendment, that now becomes the pending motion on the floor. If either the maker or the person who seconded rejects the proposed friendly amendment, then the proposer can formally move to amend.

Multiple Motions Before the Body

There can be up to three motions on the floor at the same time. The chair can reject a fourth motion until the chair has dealt with the three that are on the floor and has resolved them. This rule has practical value. More than three motions on the floor at any given time is confusing and unwieldy for almost everyone, including the chair.

When there are two or three motions on the floor (after motions and seconds) at the same time, the vote should proceed *first* on the *last* motion that is made. For example, assume the first motion is a basic "motion to have a five-member committee to plan and put on our annual fundraiser." During the discussion of this motion, a member might make a second motion to "amend the main motion to have a 10-member committee, not a five-member committee to plan and put on our annual fundraiser." And perhaps, during that discussion, a member makes yet a third motion as a "substitute motion that we not have an annual fundraiser this year." The proper procedure would be as follows:

First, the chair would deal with the *third* (the last) motion on the floor, the substitute motion. After discussion and debate, a vote would be taken first on the third motion. If the substitute motion *passed*, it would be a substitute for the basic motion and would eliminate it. The first motion would be moot, as would the second motion (which sought to amend the first motion), and the action on the agenda item would be completed on the passage by the body of the third motion (the substitute motion). No vote would be taken on the first or second motions.

Second, if the substitute motion *failed*, the chair would then deal with the second (now the last) motion on the floor, the motion to amend. The discussion and debate would focus strictly on the amendment (should the committee be five or 10 members). If the motion to amend *passed*, the chair would then move to consider the main motion (the first motion) as *amended*. If the motion to amend *failed,* the chair would then move to consider the main motion (the first motion) in its original format, not amended.

Third, the chair would now deal with the first motion that was placed on the floor. The original motion would either be in its original format (five-member committee), or if *amended*, would be in its amended format (10-member committee). The question on the floor for discussion and decision would be whether a committee should plan and put on the annual fundraiser.

To Debate or Not to Debate

The basic rule of motions is that they are subject to discussion and debate. Accordingly, basic motions, motions to amend, and substitute motions are all eligible, each in their turn, for full discussion before and by the body. The debate can continue as long as members of the body wish to discuss an item, subject to the decision of the chair that it is time to move on and take action.

There are exceptions to the general rule of free and open debate on motions. The exceptions all apply when there is a desire of the body to move on. The following motions are not debatable (that is, when the following motions are made and seconded, the chair must immediately call for a vote of the body without debate on the motion):

Motion to adjourn. This motion, if passed, requires the body to immediately adjourn to its next regularly scheduled meeting. It requires a simple majority vote.

Motion to recess. This motion, if passed, requires the body to immediately take a recess. Normally, the chair determines the length of the recess which may be a few minutes or an hour. It requires a simple majority vote.

Motion to fix the time to adjourn. This motion, if passed, requires the body to adjourn the meeting at the specific time set in the motion. For example, the motion might be: "I move we adjourn this meeting at midnight." It requires a simple majority vote.

Motion to table. This motion, if passed, requires discussion of the agenda item to be halted and the agenda item to be placed on "hold." The motion can contain a specific time in which the item can come back to the body. "I move we table this item until our regular meeting in October." Or the motion can contain no specific time for the return of the item, in which case a motion to take the item off the table and bring it back to the body will have to be taken at a future meeting. A motion to table an item (or to bring it back to the body) requires a simple majority vote.

Motion to limit debate. The most common form of this motion is to say, "I move the previous question" or "I move the question" or "I call the question" or sometimes someone simply shouts out "question." As a practical matter, when a member calls out one of these phrases, the chair can expedite matters by treating it as a "request" rather than as a formal motion. The chair can simply inquire of the body, "any further discussion?" If no one wishes to have further discussion, then the chair can go right to the pending motion that is on the floor. However, if even one person wishes to discuss the pending motion further, then at that point, the chair should treat the call for the "question" as a formal motion, and proceed to it.

When a member of the body makes such a motion ("I move the previous question"), the member is really saying: "I've had enough debate. Let's get on with the vote." When such a motion is made, the chair should ask for a second, stop debate, and vote on the motion to limit debate. The motion to limit debate requires a two-thirds vote of the body.

NOTE: A motion to limit debate could include a time limit. For example: "I move we limit debate on this agenda item to 15 minutes." Even in this format, the motion to limit debate requires a two-thirds vote of the body. A similar motion is a *motion to object to consideration of an item.* This motion is not debatable, and if passed, precludes the body from even considering an item on the agenda. It also requires a two-thirds vote.

Majority and Super Majority Votes

In a democracy, a simple majority vote determines a question. A tie vote means the motion fails. So in a seven-member body, a vote of 4-3 passes the motion. A vote of 3-3 with one abstention means the motion fails. If one member is absent and the vote is 3-3, the motion still fails.

All motions require a simple majority, but there are a few exceptions. The exceptions come up when the body is taking an action which effectively cuts off the ability of a minority of the body to take an action or discuss an item. These extraordinary motions require a two-thirds majority (a super majority) to pass:

Motion to limit debate. Whether a member says, "I move the previous question," or "I move the question," or "I call the question," or "I move to limit debate," it all amounts to an attempt to cut off the ability of the minority to discuss an item, and it requires a two-thirds vote to pass.

Motion to close nominations. When choosing officers of the body (such as the chair), nominations are in order either from a nominating committee or from the floor of the body. A motion to close nominations effectively cuts off the right of the minority to nominate officers and it requires a two-thirds vote to pass.

Motion to object to the consideration of a question. Normally, such a motion is unnecessary since the objectionable item can be tabled or defeated straight up. However, when members of a body do not even want an item on the agenda to be considered, then such a motion is in order. It is not debatable, and it requires a two-thirds vote to pass.

Motion to suspend the rules. This motion is debatable, but requires a two-thirds vote to pass. If the body has its own rules of order, conduct or procedure, this motion allows the body to suspend the rules for a particular purpose. For example, the body (a private club) might have a rule prohibiting the attendance at meetings by non-club members. A motion to suspend the rules would be in order to allow a non-club member to attend a meeting of the club on a particular date or on a particular agenda item.

Counting Votes

The matter of counting votes starts simple, but can become complicated.

Usually, it's pretty easy to determine whether a particular motion passed or whether it was defeated. If a simple majority vote is needed to pass a motion, then one vote more than 50 percent of the body is required. For example, in a five-member body, if the vote is three in favor and two opposed, the motion passes. If it is two in favor and three opposed, the motion is defeated.

If a two-thirds majority vote is needed to pass a motion, then how many affirmative votes are required? The simple rule of thumb is to count the "no" votes and double that count to determine how many "yes" votes are needed to pass a particular motion. For example, in a seven-member body, if two members vote "no" then the "yes" vote of at least four members is required to achieve a two-thirds majority vote to pass the motion.

What about tie votes? In the event of a tie, the motion always fails since an affirmative vote is required to pass any motion. For example, in a five-member body, if the vote is two in favor and two opposed, with one member absent, the motion is defeated.

Vote counting starts to become complicated when members vote "abstain" or in the case of a written ballot, cast a blank (or unreadable) ballot. Do these votes count, and if so, how does one count them? The starting point is always to check the statutes.

In California, for example, for an action of a board of supervisors to be valid and binding, the action must be approved by a majority of the board. (California Government Code Section 25005.) Typically, this means three of the five members of the board must vote affirmatively in favor of the action. A vote of 2-1 would not be sufficient. A vote of 3-0 with two abstentions would be sufficient. In general law cities in

California, as another example, resolutions or orders for the payment of money and all ordinances require a recorded vote of the total members of the city council. (California Government Code Section 36936.) Cities with charters may prescribe their own vote requirements. Local elected officials are always well-advised to consult with their local agency counsel on how state law may affect the vote count.

After consulting state statutes, step number two is to check the rules of the body. If the rules of the body say that you count votes of "those present" then you treat abstentions one way. However, if the rules of the body say that you count the votes of those "present and voting," then you treat abstentions a different way. And if the rules of the body are silent on the subject, then the general rule of thumb (and default rule) is that you count all votes that are "present and voting."

Accordingly, under the "present and voting" system, you would **NOT** count abstention votes on the motion. Members who abstain are counted for purposes of determining quorum (they are "present"), but you treat the abstention votes on the motion as if they did not exist (they are not "voting"). On the other hand, if the rules of the body specifically say that you count votes of those "present" then you **DO** count abstention votes both in establishing the quorum and on the motion. In this event, the abstention votes act just like "no" votes.

How does this work in practice?
Here are a few examples.

Assume that a five-member city council is voting on a motion that requires a simple majority vote to pass, and assume further that the body has no specific rule on counting votes. Accordingly, the default rule kicks in and we count all votes of members that are "present and voting." If the vote on the motion is 3-2, the motion passes. If the motion is 2-2 with one abstention, the motion fails.

Assume a five-member city council voting on a motion that requires a two-thirds majority vote to pass, and further assume that the body has no specific rule on counting votes. Again, the default rule applies. If the vote is 3-2, the motion fails for lack of a two-thirds majority. If the vote is 4-1, the motion passes with a clear two-thirds majority. A vote of three "yes," one "no" and one "abstain" also results in passage of the motion. Once again, the abstention is counted only for the purpose of determining quorum, but on the actual vote on the motion, it is as if the abstention vote never existed — so an effective 3-1 vote is clearly a two-thirds majority vote.

Now, change the scenario slightly. Assume the same five-member city council voting on a motion that requires a two-thirds majority vote to pass, but now assume that the body **DOES** have a specific rule requiring a two-thirds vote of members "present." Under this specific rule, we must count the members present not only for quorum but also for the motion. In this scenario, any abstention has the same force and effect as if it were a "no" vote. Accordingly, if the votes were three "yes," one "no" and one "abstain," then the motion fails. The abstention in this case is treated like a "no" vote and effective vote of 3-2 is not enough to pass two-thirds majority muster.

Now, exactly how does a member cast an "abstention" vote? Any time a member votes "abstain" or says, "I abstain," that is an abstention. However, if a member votes "present" that is also treated as an abstention (the member is essentially saying, "Count me for purposes of a quorum, but my vote on the issue is abstain.") In fact, any manifestation of intention not to vote either "yes" or "no" on the pending motion may be treated by the chair as an abstention. If written ballots are cast, a blank or unreadable ballot is counted as an abstention as well.

Can a member vote "absent" or "count me as absent?" Interesting question. The ruling on this is up to the chair. The better approach is for the chair to count this as if the member had left his/her chair and is actually "absent." That, of course, affects the quorum. However, the chair may also treat this as a vote to abstain, particularly if the person does not actually leave the dais.

The Motion to Reconsider

There is a special and unique motion that requires a bit of explanation all by itself; the motion to reconsider. A tenet of parliamentary procedure is finality. After vigorous discussion, debate and a vote, there must be some closure to the issue. And so, after a vote is taken, the matter is deemed closed, subject only to reopening if a proper motion to consider is made and passed.

A motion to reconsider requires a majority vote to pass like other garden-variety motions, but there are two special rules that apply only to the motion to reconsider.

First, is the matter of timing. A motion to reconsider must be made at the meeting where the item was first voted upon. A motion to reconsider made at a later time is untimely. (The body, however, can always vote to suspend the rules and, by a two-thirds majority, allow a motion to reconsider to be made at another time.)

Second, a motion to reconsider may be made only by certain members of the body. Accordingly, a motion to reconsider may be made only by a member who voted in the majority on the original motion. If such a member has a change of heart, he or she may make the motion to reconsider (any other member of the body — including a member who voted in the minority on the original motion — may second the motion). If a member who voted in the minority seeks to make the motion to reconsider, it must be ruled out of order. The purpose of this rule is finality. If a member of minority could make a motion to reconsider, then the item could be brought back to the body again and again, which would defeat the purpose of finality.

If the motion to reconsider passes, then the original matter is back before the body, and a new original motion is in order. The matter may be discussed and debated as if it were on the floor for the first time.

Courtesy and Decorum

The rules of order are meant to create an atmosphere where the members of the body and the members of the public can attend to business efficiently, fairly and with full participation. At the same time, it is up to the chair and the members of the body to maintain common courtesy and decorum. Unless the setting is very informal, it is always best for only one person at a time to have the floor, and it is always best for every speaker to be first recognized by the chair before proceeding to speak.

The chair should always ensure that debate and discussion of an agenda item focuses on the item and the policy in question, not the personalities of the members of the body. Debate on policy is healthy, debate on personalities is not. The chair has the right to cut off discussion that is too personal, is too loud, or is too crude.

Debate and discussion should be focused, but free and open. In the interest of time, the chair may, however, limit the time allotted to speakers, including members of the body.

Can a member of the body interrupt the speaker? The general rule is "no." There are, however, exceptions. A speaker may be interrupted for the following reasons:

Privilege. The proper interruption would be, "point of privilege." The chair would then ask the interrupter to "state your point." Appropriate points of privilege relate to anything that would interfere with the normal comfort of the meeting. For example, the room may be too hot or too cold, or a blowing fan might interfere with a person's ability to hear.

Order. The proper interruption would be, "point of order." Again, the chair would ask the interrupter to "state your point." Appropriate points of order relate to anything that would not be considered appropriate conduct of the meeting. For example, if the chair moved on to a vote on a motion that permits debate without allowing that discussion or debate.

Appeal. If the chair makes a ruling that a member of the body disagrees with, that member may appeal the ruling of the chair. If the motion is seconded, and after debate, if it passes by a simple majority vote, then the ruling of the chair is deemed reversed.

Call for orders of the day. This is simply another way of saying, "return to the agenda." If a member believes that the body has drifted from the agreed-upon agenda, such a call may be made. It does not require a vote, and when the chair discovers that the agenda has not been followed, the chair simply reminds the body to return to the agenda item properly before them. If the chair fails to do so, the chair's determination may be appealed.

Withdraw a motion. During debate and discussion of a motion, the maker of the motion on the floor, at any time, may interrupt a speaker to withdraw his or her motion from the floor. The motion is immediately deemed withdrawn, although the chair may ask the person who seconded the motion if he or she wishes to make the motion, and any other member may make the motion if properly recognized.

Special Notes About Public Input

The rules outlined above will help make meetings very public-friendly. But in addition, and particularly for the chair, it is wise to remember three special rules that apply to each agenda item:

Rule One: Tell the public what the body will be doing.

Rule Two: Keep the public informed while the body is doing it.

Rule Three: When the body has acted, tell the public what the body did.



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ROSENBERG'S RULES OF ORDER
CHEAT SHEET

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Adjourn	"I move that we adjourn" (Only needed prior to the end of the agenda)	No	Yes	No	No	Majority
Recess	"I move that we recess until…"	No	Yes	No	Yes	Majority
Complain about noise, room temp., etc.	"Point of privilege"	Yes	No	No	No	Chair Decides
Suspend further consideration of	"I move that we table it"	No	Yes	No	No	Majority
End debate	"I move the previous question" or "Call the question"	No	Yes	No	No	2/3
Postpone consideration of	"I move we postpone this matter until…"	No	Yes	Yes	Yes	Majority
Introduce a motion	"I move that…" or "I move to…"	No	Yes	Yes	Yes	Majority
Amend a motion	"I move that this motion be amended by…" (You can also ask for a friendly amendment, which is less formal; if mover and second concur, no vote needed)	No	Yes	Yes	Yes	Majority
Refer to a Committee	"I move that the question be referred to a committee for more study"	No	Yes	Yes	Yes	Majority

The above listed motions and points are listed in established order of precedence. When any one of them is pending, you may not introduce another that is listed below, but you may introduce another that is listed above it.

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Object to procedure or personal affront	"Point of order"	Yes	No	No	No	Chair decides
Request information	"Point of information"	Yes	No	No	No	None
Object to considering some undiplomatic or improper matter	"I object to consideration of this question" (This would generally just be used if something is not on the agenda)	Yes	No	No	No	2/3
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to…" (Only a member of the prevailing side can make a motion to reconsider)	Yes	Yes	Only if original motion	No	Majority
Vote on a ruling by the Chair	"I appeal the Chair's decision"	Yes	Yes	Yes	No	Majority

The motions, points and proposals listed above have no established order of preference; any of them may be introduced at any time except when meeting is considering one of the top three matters listed from the first chart (Motion to Adjourn, Recess or Point of Privilege).

APPENDIX B

Signed Oath of Office

Election of President & Vice President

The members of the board are of equal status and there is no requirement to have been a board member a certain amount of time prior to election.

Procedure:

Each member has the right to nominate another member. No second is required for a nomination. Begin with the office of the President.

Elections proceed by voting on candidates in the order in which they were nominated. Members first vote on the election of the first nominee. If that person does not receive a majority vote, then a vote is taken on the second member nominated, and so on, until a member receives a majority vote. A vote is not taken on the remaining nominees, since the position is filled.

> Example: Mr. A: "I nominate Mr. D. for the office of president". The presiding officer asks, "Are there further nominations for the office of president?" If there are none then the presiding officer calls for the vote, "All those in favor of Mr. D serving as president of this board say "aye", those opposed say "no." "Mr. D has received a majority vote and is elected as president of the board".

If there is more than one nominee for this office then the following is done:

Mr. A, "I nominate Mr. D for the office of president". Mr. B., "I nominate Ms. E for the office of president". The presiding officer asks, "Are there further nominations for the office of president?" If none, the presiding officer proceeds, "Mr. D and Ms. E are nominated for the office of president. "All those in favor of Mr. D raise your hands "count)." If Mr. D gets a majority vote then the election is over. If Mr. D does not receive a majority vote then the presiding officer calls for the vote for Ms. E, "All those in favor of Ms. E raise your hands (count). If she receives a majority vote then she is elected as chairman. If there is a tie vote then the voting continues until one of the other gets a majority vote or one of the nominees withdraws.

This procedure continues with each office.

BOARD OF DIRECTORS SPECIAL MEETING (WORKSHOP) MINUTES

Tuesday, November 04, 2025 at 9:00 AM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

CALL TO ORDER
President Sewell called the meeting to order at 9:00 AM

ROLL CALL
BOARD MEMBERS PRESENT: President Ivan Sewell, Vice President Robert Griffith, Director Russ Martin Director Amber Duff, Director Ted Mayrhofen

STAFF MEMBERS PRESENT: Brian Macy, Marion Champion, Eric Weck, Theresa Murphy, Daniel Virgen, Kurt Kettenacker, Dori Petee

PUBLIC INPUT
No public input

ITEMS FOR ACTION

CONTRACT AMENDMENT FOR Z&K CONSULTANTS, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTIONS SERVICES FOR ENERGY CONSERVATION AND EFFICIENCY PLAN (SOLAR PROJECT)
The Board authorized the General Manager to execute a contract amendment with Z&K Consultants in the amount of $378,470 for a not to exceed total contract amount of $478,470 for construction inspection services for the Mission Springs Water District RES-BCT and Regional Reclamation Facility and Horton Wastewater Treatment Facility Solar Development Project, and various other Capital and Development Improvement Projects.

Eric Weck presented and led the discussion on a contract amendment with ZNK Consulting, an on-call construction management and inspection firm. Initially hired to support the district's engineering inspector, ZNK's role shifted to overseeing the Horton Solar Project when it was determined that the staff inspector was already proficient. ZNK's inspector, Ed Nland, has since provided daily reports and direct updates to district staff, focusing on solar improvements and ensuring compliance with plans and expectations. The district now seeks to extend ZNK's contract to cover the completion of the Horton Solar Project, the upcoming Nancy Wright Regional Wastewater Reclamation Facility, and the Res BCT solar improvement projects, as well as to provide backup coverage when district inspection staff are unavailable. The contract amendment is designed to be flexible, allowing adjustment of inspection services as needed. Directors raised questions about the scope of inspections, emphasizing the importance of exceeding groundwater protection standards and proper stormwater management. Fiscal impact was discussed, with $45,620 allocated to supplement inspection needs for various development and capital projects. It was clarified that the inspector functions similarly to a building inspector, ensuring all work is performed correctly and safeguarding district interests. Although the inspection costs exceeded initial projections, the anticipated rate of return remains favorable, with savings expected within three and a half years.

Motion made by Director Duff, Seconded by Director Mayrhofen.
Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff, Director Mayrhofen

ITEMS FOR DISCUSSION

ADMINISTRATION BUILDING UPDATE AND BIDDING/CONSTRUCTION SCHEDULE

Alvin Flores of Rhanu Clarke Architects presented updates regarding the Administrative Building project, specifically the bidding and construction schedule. Alvin presented details about the anticipated timeline, noting that the bid process is expected to start at the end of the year or early next year, with bid opening likely in March and construction commencing in the spring. The board may hold a study session before approvals, and the construction schedule has been adjusted to align with anticipated city approvals, aiming for project completion and district move-in by summer 2027. Financial planning was discussed, with a $40 million budget split evenly between cash and bonds, and a financial planner is being selected to confirm funding strategies. The board will have updated financial information by April to inform construction decisions. The discussion also addressed city negotiations, particularly the distinction between on-site and off-site improvements, with off-site work involving coordination among multiple entities and concerns about impact fees and responsibilities. The board emphasized the need for transparency and involvement in agreements, especially regarding off-site requirements. Additional topics included the definition of a “punch walk” at project completion and considerations for selecting a financial advisor. Board members expressed concerns about historical development issues and the importance of not assuming undue costs or responsibilities for other entities.

ARTICLE VII - FATS, OILS, AND GREASE PROGRAM UPDATES

Daniel Virgen and Theresa Murphy gave a presentation on updates to Article 7, which governs the fats, oils, and grease (FOG) program. The engineering team outlined proposed changes to reinforce regulatory compliance and improve the ordinance’s clarity. The FOG program applies to nonresidential facilities that discharge wastewater containing fats, oils, grease, sand, or lint, requiring the installation and maintenance of interceptors to prevent sewer blockages and promote environmental stewardship. The district oversees proper installation, routine inspections, and enforcement, including penalties for non-compliance. Notable updates include revised terminology, formal inclusion of lint in the ordinance, clearer notification and penalty processes, and expanded waiver and variance procedures. Facilities qualifying for waivers must meet strict criteria, such as no on-site cooking and removal of food grinders. The fine for violations remains $1,000 per day, with the process allowing time for compliance before penalties are imposed, especially for small businesses. The board discussed the fairness of fines across different facility sizes and the compliance process, noting that most repeat offenders come into compliance quickly. The updates are expected to improve system readability, regulatory accountability, and protection of the sewer system. Next steps include public hearings and adoption of the revised ordinance.

COMMENTS

GENERAL MANAGER'S COMMENTS

- District Holiday Schedule

General Manager Macy discussed preparation for the upcoming Thanksgiving, Christmas, and New Year's holidays. It was proposed that, as in previous years, there will be no water service disconnections due to non-payment from Thanksgiving through the holiday season, specifically from December 15th to January 5th. While payments will still be collected, no shut-offs will occur during this period. Additionally, the office is proposed to be closed from December 25th to January 2nd, with staff present to answer phones and process payments, including clearing the dropbox. The office closure aligns with past practices and is intended due to low activity during this time. It was also suggested that no workshop be held in December, given the busy schedule with the conference and study session. Board members expressed appreciation for the policy of not disconnecting water service during the holidays, emphasizing its importance for families facing financial hardship.

DIRECTOR COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

1. General Comments
2. Requests for Future Agenda Items
3. Requests for Future Meetings

Director Mayrhofen highlighted the Snowflake Toy Drive and noted he will be participating this year.

ADJOURN

With no further business, President Sewell adjourned the meeting at 9:58 AM

Respectfully submitted,

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Dori Petee
Executive Assistant

BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Thursday, November 13, 2025 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

CALL TO ORDER
President Sewell called the meeting to order at 3:00 PM.

ROLL CALL
BOARD MEMBERS PRESENT: President Ivan Sewell, Vice President Robert Griffith, Director Russ Martin, Director Amber Duff, Director Ted Mayrhofen

STAFF MEMBERS PRESENT: Brian Macy, Marion Champion, Kurt Kettenacker, Danny Friend, Eric Weck, Skyler Aubrey, Oriana Hoffert, Daniel Virgen, April Scott, Theresa Murphy, Will Whitten, Dori Petee

RULES OF PROCEDURE
Rules of Procedure were read by General Counsel.
All noticed meetings are conducted using Rosenberg's Rules of Order as a procedural guideline. Directors should refrain from responding directly to public comments at meetings of the Board. The Board President will refer matters raised during public comment to the General Manager for follow-up when appropriate. Occasionally, a prompt response may be offered when an obvious answer resolution is available provided this is done in compliance with the Brown Act. Directors should refrain from debating or making decisions in response to public comments. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No person shall be allowed to speak who has not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once about any one subject until every other member on the Board wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."

PUBLIC INPUT
No public input

EMPLOYEE RECOGNITION

HUMAN RESOURCES REPORT

ACTION ITEMS

PUBLIC HEARING ~ ORDINANCE 2025-03 AMENDING SEWER SERVICE RULES AND REGULATIONS, ARTICLE VII, GREASE/SAND INTERCEPTORS AND ARTICLE XI ENFORCEMENT
It is recommended to conduct a public hearing and adopt Ordinance No. 2025-03, Amending Ordinance 2008-02, Establishing Rules and Regulations for Sewer Service, Article VII, Grease/Sand Interceptors and Article XI, Enforcement.

The public hearing is scheduled for Monday regarding Ordinance 2025-03, which proposes amendments to the sewer service rules and regulations, specifically Article 7 (grease sand interceptors) and Article 11 (enforcement). Daniel Virgin, Associate Engineer, presented an overview of the proposed changes. The updates to Article 7 aim to improve transparency, comprehension, and readability by clarifying expectations, responsibilities, permit requirements, and enforcement. Notably, Section 7.17 introduces provisions for waivers, requiring annual inspections of facilities with approved waivers to confirm continued eligibility. Article 11 updates the civil penalties structure, increasing fines incrementally from $1,000 per day for the first 30 days, to $5,000 per day for the next 30 days, and $10,000 per day for the following 60 days, after which water and sewer services may be terminated. Permit holders are now required to notify the district immediately upon achieving compliance. The board is requested to adopt the revised ordinance, with further details to be discussed at the upcoming public hearing. Board members asked clarifying questions about the scope of enforcement, confirming that certain provisions apply specifically to FOG (fats, oils, and grease) issues.

AWARD OF CONTRACT AMENDMENT NO. 1 TO KENWOOD ENERGY FOR PROFESSIONAL ENGINEERING SERVICES TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR THE POWER PURCHASE AGREEMENT

It is recommended to authorize the General Manager to execute Amendment No. 1 to the contract with Kenwood Energy, increasing the contract amount by $80,227.11 for a revised not-to-exceed total of $180,774.63. This amendment provides for professional engineering services, including construction management support for the Power Purchase Agreement with Trident Mission Springs LLC, and authorizes the General Manager to do all things necessary to complete the project.

Danny Friend, Director of Operations, presented the rationale for the amendment, noting that additional time and resources were required due to design issues, legal negotiations, and potential litigation encountered during the construction phase. The amendment requests an additional $80,000 to complete three sites: Horton (currently under construction), Nancy Wright RWRF (scheduled to start December 1), and the new ResBCT site (expected to begin in the first or second quarter of 2026). The amendment will allow district staff to continue utilizing Kenwood Energy for future RFIs and ongoing project management tasks, including weekly construction meetings and handling change orders.

RESOLUTION 2025-20 ~ APPROVING THE INITIAL STUDY AND ADOPTING THE MITIGATED NEGATIVE DECLARATION FOR THE MISSION SPRINGS WATER DISTRICT STREET IMPROVEMENTS FOR THE REGIONAL WASTEWATER RECLAMATION FACILITY PROJECT

It is recommended to adopt Resolution No. 2025-20 approving the Initial Study (IS), including a finding therein that the replacement of Mitigation Measure (MMs) BIO-1, BIO-2, BIO-3, and BIO-4 with revised MMs BIO-1 and BIO-4 constitutes replacement of mitigation measures that are equivalent or more effective in avoiding potential significant effects, and that it in themselves will not cause any potentially significant effect on the environment pursuant to CEQA Section 15074.1, and adopting the Mitigated Negative Declaration (MND) for the Mission Springs Water District Mission Springs Water District Street Improvements for the Regional Wastewater Reclamation Facility Project and authorize the General Manager to file the Notice of Determination (NOD).

Eric Weck, Engineering Manager presented Item 10, Resolution 2025-20, which involves approving the initial study and adopting a mitigated negative declaration for the Mission Springs Water District street improvements around the Nancy Wright Regional Wastewater Reclamation Facility. Mr. Weck presented the project scope, which includes constructing over a mile of city-standard roadways along 19th and 20th Avenues and Little Morongo Road, replacing existing dirt roads and improving connectivity with nearby developments such as Amazon and the 20th Avenue logistics center. The board found that environmental impacts from construction are either non-significant or can be mitigated to insignificance, in compliance with the California Environmental Quality Act. The project has cleared air quality and greenhouse gas milestones, and staff recommended adopting the resolution, which has no fiscal impact. Technical questions about curbing, street width, and drainage were addressed, clarifying that curbs and asphalt concrete dykes will be installed as required, with special consideration for conservation areas and future city plans. Mr. Weck confirmed that the improvements will ensure proper water drainage and protect against erosion, referencing past events such as Hurricane Hillary. Once completed, the improvements will provide full access and accommodate future expansion as planned by the city.

AWARD OF CONTRACT TO CIVIC PLUS FOR WEBSITE DESIGN HOSTING AND AGENDA MANAGEMENT SERVICES

It is recommended to authorize the General Manager to execute a three-year agreement with CivicPlus for website design and hosting services at a cost of $108,051.66 with a 10% contingency, bringing the total project cost to an amount not to exceed $118,856.83.

Marion Champion, Assistant General Manager, presented an overview of the proposal, highlighting that Civic Plus was selected after a thorough RFP process and interviews with top candidates. The new website will focus on accessibility improvements, responsive design for mobile devices, enhanced calendaring, news, and notification systems. Hosting will include expanded security features such as single sign-on and multifactor authentication for staff, as well as 24/7 technical support and geographically diverse data centers for resilience. The transition will move the district from a Drupal-based CMS to the Civic Engage platform, offering improved image and video embedding, streamlined user permissions, and enhanced forms. A key benefit is the integrated agenda management system, replacing the current Municode legacy system, which will automate workflows and approval processes, reducing manual work and saving staff time, especially for large agenda packets. The board discussed cybersecurity, noting that the new website will have its own security systems separate from internal resources. Implementation is expected to take up to six months, with staff aiming to streamline the process. The contract includes migrating over 255 pages of content, with plans for cleanup and consolidation. The board also discussed the future transition to a .gov domain, with applications pending. The board expressed excitement for the streamlined process and requested a future update on staff time and cost savings after implementation.

CONTRACT AMENDMENT FOR WEST YOST FOR PROFESSIONAL ENGINEERING SERVICES FOR DESIGN AND PERMITTING MODIFICATIONS TO THE HORTON WASTEWATER TREATMENT PLANT PERCOLATION PONDS

It is recommended to authorize the General Manager to execute an amendment for West Yost in the amount of $153,560 for a not-to-exceed total contract amount of $419,566 to perform design and permitting of modifications to the Horton Wastewater Treatment Plant Percolation Ponds.

Associate Engineer Daniel Virgen presented the proposed changes necessary to support the construction of a new administration building. The project involves relocating ponds 7 and 8, reducing the size of pond 4, reconfiguring the discharge pipeline, and amending the waste discharge requirement permit. The existing layout and proposed modifications were reviewed, including the impact on the sludge drying bed, which has not been used for over 20 years and will be eliminated as part of the changes. The board confirmed that sludge handling will remain unchanged, addressing community concerns about potential impacts. Maintenance procedures for the ponds were explained, with routine grooming and cleaning occurring as needed, and no major reconstruction required since ponds 1, 2, and 3 were rebuilt five years ago. The project timeline was discussed, with plans to begin construction in March or April, pending approval of the amendment. The board expressed support for the approach and acknowledged that most changes would affect the parking lot area, with the main building situated to the west.

DISCUSSION ITEMS

ADMINISTRATION BUILDING UPDATE

General Manager Macy provided an update on the administrative building project. Since the last workshop, there have been no significant changes. The team continues to work with the City to finalize off-site plans and address details related to the existing site. Additionally, they are preparing a development plan to protect their interests in case construction is required across the street, including considerations for development impact fees. Once these plans are complete, a reimbursement agreement will be presented to the board, potentially involving a Riverside County project. The goal is to resolve outstanding issues within the next six weeks and complete the project promptly. There was also mention of a pending update regarding the lead green initiative, which will be addressed at the next meeting.

GROUNDWATER PROTECTION PROGRAM UPDATE

General Manager Macy presented updates to the groundwater protection program. The wastewater plant has been completed, and M2 is currently out for rebidding. The conveyance line from Dos Palmas to the Nancy Wright facility is finished, leaving only the diversion chamber at the Horton facility, which has now been constructed. The sluicegates are active, diverting flow to the Nancy Wright facility. The remaining task at the Horton location is installing electrical components for easier maintenance and telemetry, enabling monitoring and control of flow between both plants. With the diversion chamber operational, attention will shift to rehabilitating the ponds and subsequently constructing the administrative building, maintaining the intertwined project schedules. The electrical upgrades are primarily for convenience, as the SLLE gates can be manually operated. The team plans to divert

specific flow amounts to facilitate maintenance on larger trains, followed by work on smaller clarifiers and brushes. Decisions will be made regarding the continued operation or repurposing of these components for additional storage, should issues arise with the other ponds.

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:
A. October 7, 2025 - Special Meeting Workshop Minutes
B. October 16, 2025 - Study Session Minutes
C. October 20, 2025 - Board Meeting Minutes

REGISTER OF DEMANDS

The register of demands totaling $2,822,236.86

REPORTS

DIRECTOR'S REPORTS

Director Duff reported attendance at the following meetings and events: 10/8 PSUSD Legislative Breakfast, 10/15 AWWA Webinar, 10/22 AWWA Webinar, 10/23 CVCAN Meeting.

GENERAL MANAGER'S REPORT

Included in this report are the following oral reports:

A. Finance Report

Skyler Aubrey, Accounting Manager, presented the financial summary for the period July 1 to September 30, 2025. Operating results were more favorable than the previous year, with net operating income at $791,000 and nonoperating income at $688,000, resulting in a total change in net position of approximately $1.5 million compared to $835,000 last year. Two significant budget-to-actual variances were noted: a $1.9 million variance in operating expenses due to the timing of vendor invoicing, and a $1.1 million unfavorable variance in nonoperating revenue related to property taxes, which are received after September and spread evenly across months. The debt service ratio decreased to 1.09 due to a $3 million state grant that has not yet been received; if received, the ratio would be 5.23. Cash increased by $15 million, primarily from $12 million in grant revenues and utilization of a $15 million Wells Fargo line of credit. Staff is reviewing proposals for a financial planner regarding financing for a new building and potential new debt offerings, with plans to present these and the FY2024 audited financial statements next month. Directors expressed appreciation for the clarity of the presentation and confirmed that the pending $3 million is related to the sewer state water resource control board grant, with $9 million still available for reimbursement.

B. Public Affairs Report

Assistant General Manager Marion Champion presented a report highlighting recent activities and community engagement efforts. Key events included a successful blood drive with 15 donations, career day presentations at

Desert Hot Springs High School and Desert Springs Middle School, and a well-attended resource fair featuring the United Way's "Help to Others" program. Media coverage increased local awareness, and pledges rose by $450 this month. The office also facilitated a tour of the Nancy Wright facility for ESRI conference attendees, receiving positive feedback. MSWD was recognized as "Business of the Year" at the Desert Hot Springs State of the City event, generating significant social media buzz. Upcoming events include the ACWA Regions 8, 9 & 10 Southern California Water Tour, a desert garden event, the ACWA Fall Conference, and the Desert Hot Springs Women's Club Gala. Employees are participating in a Thanksgiving food drive and a snowflake toy drive, with all 80 snowflakes adopted. Planning is underway for the holiday parade float, and staff are encouraged to join. The report also noted the October newsletter's focus on holiday cooking, election results, intern highlights, and rebates for smart controllers. The "Help to Others" program and business award were featured in November's newsletter. The community calendar for 2026 is being finalized, with over 50 entries received, many from after-school students. A video of the entries was shown to the Board.

COMMENTS

DIRECTOR COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

A. General Comments
B. Requests for Future Agenda Items
C. Requests for Future Meetings

Director Duff wished the staff and community a Happy Thanksgiving.

ADJOURN

With no further business, President Sewell adjourned the meeting at 4:12 PM

Respectfully submitted,



Dori Petee
Executive Assistant

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, November 17, 2025 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

CALL TO ORDER
President Sewell called the meeting to order at 3:00 PM.

ROLL CALL
BOARD MEMBERS PRESENT: President Ivan Sewell, Vice President Robert Griffith, Director Russ Martin

BOARD MEMBERS ABSENT: Director Amber Duff, Director Ted Mayrhofen

STAFF MEMBERS PRESENT: Brian Macy, Marion Champion, Eric Weck, Daniel Virgen, Theresa Murphy, Skyler Aubrey, Amanda Lucas, Danny Friend, Oriana Hoffert, Will Whitten, Dori Petee

PLEDGE OF ALLEGIANCE
Led by Director Martin

RULES OF PROCEDURE
Rules of Procedure were read by General Counsel.
All noticed meetings are conducted using Rosenberg's Rules of Order as a procedural guideline. Directors should refrain from responding directly to public comments at meetings of the Board. The Board President will refer matters raised during public comment to the General Manager for follow-up when appropriate. Occasionally, a prompt response may be offered when an obvious answer resolution is available provided this is done in compliance with the Brown Act. Directors should refrain from debating or making decisions in response to public comments. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No person shall be allowed to speak who has not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once about any one subject until every other member on the Board wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."

PUBLIC INPUT
No public input

EMPLOYEE RECOGNITION

HUMAN RESOURCES REPORT
The Board acknowledged the following employees:

NEW HIRES

Brad Adams Chief Plant Operator

ANNIVERSARIES

David Barraza	Engineering Technician I	1 Year
Yuri Chavez	Administrative Assistant I	1 Year
Isaac Lopez	Collections System Operator I	1 Year
Alex Acevedo	Construction Inspector	6 Years
Brian Macy	General Manager	6 Years
Tim Owens	Water Production Operator II	7 Years
Andy Grunnet	Lead Wastewater Treatment Plant Operator	9 Years
April Scott	Program and Public Affairs Specialist	9 Years
Dori Petee	Executive Assistant	9 Years
Jeff Nutter	Water Operations Superintendent	31 Years

ACTION ITEMS

PUBLIC HEARING ~ ORDINANCE 2025-03 AMENDING SEWER SERVICE RULES AND REGULATIONS, ARTICLE VII, GREASE/SAND INTERCEPTORS AND ARTICLE XI ENFORCEMENT

The Board conducted a public hearing to adopt Ordinance No. 2025-03, Amending Ordinance 2008-02, Establishing Rules and Regulations for Sewer Service, Article VII, Grease/Sand Interceptors and Article XI, Enforcement. The hearing was continued to December 15, 2025.

President Sewell opened the public hearing and called for the Secretaries report. Notice of Public Hearing was posted in the Desert Sun on October 31st and November 7th, as of this afternoon there have been no comments or protests on this item.

Associate Engineer Daniel Virgen presented the proposed changes, highlighting updates to Article 7 that clarify requirements for interceptors, expand the FOG (Fats, Oils, Grease, and Lint) program, and improve language for comprehension and regulatory compliance. The revised process now requires facilities seeking waivers to apply for permits and undergo annual inspections. Article 11 updates include a structured schedule for fines related to non-compliance, with escalating penalties and eventual termination of water and sewer services after 120 days if compliance is not achieved. Permit holders must notify the district immediately upon attaining compliance. The board discussed enforcement flexibility, particularly regarding the cannabis industry, and clarified that appeals related to unique situations would be addressed separately. The board's intent is to ensure compliance and clarify the consequences of non-compliance, with the recommendation to adopt the revised ordinance.

President Sewell called for public comment:

Speaker 1: George Artillis, a recent operator at building 2B in the Cannabis Park, addressed the board and to express concerns about the swift imposition of fines related to pre-treatment requirements and

ordinance enforcement. Mr. Artillis suggested that the board consider a more collaborative approach with operators to find solutions, noting that scheduling professional assistance can take 30 to 45 days, which makes the current 10-day fine-imposition period challenging. Additionally, Mr. Artillis highlighted issues with the ordinance requiring interceptors, which places responsibility on both landlords and operators. Mr. Artillis emphasized that operators often have limited influence over landlords and feel pressured from both sides, being subject to fines while also needing to negotiate with property owners. The speaker requested that these concerns be considered as the ordinance moves forward.

Speaker 2: Micah Bailey, representing Cabot Management, addressed the board regarding ongoing fines imposed on their cannabis operation in Desert Hot Springs. Bailey noted that Cabot is currently facing $376,000 in fines dating back to April 30, 2025, with pending appeals and an upcoming meeting with city and district officials. Bailey focused on concerns about the proposed ordinance, specifically section 11.05.05, which requires operators to notify the district immediately after taking corrective actions. He highlighted issues with the clarity of notification procedures and the need for more robust language specifying how and to whom operators should communicate. Bailey also described challenges with the timing and communication of fines, referencing a notice received on November 5 for $176,000 in additional fines related to September test results, which required next-day compliance. He requested that the ordinance include clearer guidelines for operator notification and receipt of notices to prevent misunderstandings and undue hardship on businesses.

Staff responded to public comments regarding compliance issues with certain customers, explaining that initial quarterly testing was changed to monthly due to ongoing non-compliance, even after notifications and cease-and-desist orders. The goal of the program is to achieve compliance rather than impose fines, and staff emphasized their willingness to stop fines as soon as compliance is confirmed through testing. The process for fines was clarified, including the cost structure and the desire to be notified promptly when compliance is achieved to minimize penalties. The program is mandated by federal and state regulations to protect plant operations, and fines are intended to safeguard the district in case of non-compliance that could impact the facility. The board discussed the importance of having all members present for hearings on industrial discharge violations and agreed to continue the public hearing to the December meeting to allow for broader participation and discussion. The board reiterated its commitment to cooperation with businesses and emphasized that enforcement is necessary to avoid potential state fines against the district. A motion was made and seconded to extend the hearing to the next month, with the goal of fostering a more robust discussion and ensuring fair representation.

Motion made by Vice President Griffith, Seconded by President Sewell.
Voting Yea: President Sewell, Vice President Griffith, Director Martin

AWARD OF CONTRACT AMENDMENT NO. 1 TO KENWOOD ENERGY FOR PROFESSIONAL ENGINEERING SERVICES TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR THE POWER PURCHASE AGREEMENT

The Board authorized the General Manager to execute Amendment No. 1 to the contract with Kenwood Energy, increasing the contract amount by $80,227.11 for a revised not-to-exceed total of $180,774.63. This amendment provides for professional engineering services, including construction management support for the Power Purchase Agreement with Trident Mission Springs LLC, and authorized the General Manager to do all things necessary to complete the project.

Presentation was given at the Study Session; there was nothing further to add.

Motion made by Vice President Griffith, Seconded by President Sewell.
Voting Yea: President Sewell, Vice President Griffith, Director Martin

RESOLUTION 2025-20 ~ APPROVING THE INITIAL STUDY AND ADOPTING THE MITIGATED NEGATIVE DECLARATION FOR THE MISSION SPRINGS WATER DISTRICT STREET IMPROVEMENTS FOR THE REGIONAL WASTEWATER RECLAMATION FACILITY PROJECT
The Board adopted Resolution No. 2025-20 approving the Initial Study (IS), including a finding therein that the replacement of Mitigation Measure (MMs) BIO-1, BIO-2, BIO-3, and BIO-4 with revised MMs BIO-1 and BIO-4 constitutes replacement of mitigation measures that are equivalent or more effective in avoiding potential significant effects, and that it in themselves will not cause any potentially significant effect on the environment pursuant to CEQA Section 15074.1, and adopting the Mitigated Negative Declaration (MND) for the Mission Springs Water District Mission Springs Water District Street Improvements for the Regional Wastewater Reclamation Facility Project and authorized the General Manager to file the Notice of Determination (NOD).

Presentation was given at the Study Session; there was nothing further to add.

Motion made by President Sewell, Seconded by Vice President Griffith.
Voting Yea: President Sewell, Vice President Griffith, Director Martin

AWARD OF CONTRACT TO CIVIC PLUS FOR WEBSITE DESIGN HOSTING AND AGENDA MANAGEMENT SERVICES
The Board authorized the General Manager to execute a three-year agreement with CivicPlus for website design and hosting services at a cost of $108,051.66 with a 10% contingency, bringing the total project cost to an amount not to exceed $118,856.83.

Presentation was given at the Study Session; there was nothing further to add.

Motion made by President Sewell, Seconded by Vice President Griffith.
Voting Yea: President Sewell, Vice President Griffith, Director Martin

CONTRACT AMENDMENT FOR WEST YOST FOR PROFESSIONAL ENGINEERING SERVICES FOR DESIGN AND PERMITTING MODIFICATIONS TO THE HORTON WASTEWATER TREATMENT PLANT PERCOLATION PONDS
It is recommended to authorize the General Manager to execute an amendment for West Yost in the amount of $153,560 for a not-to-exceed total contract amount of $419,566 to perform design and permitting of modifications to the Horton Wastewater Treatment Plant Percolation Ponds.

Presentation was given at the Study Session; there was nothing further to add.

Motion made by Vice President Griffith, Seconded by Director Martin.
Voting Yea: President Sewell, Vice President Griffith, Director Martin

DISCUSSION ITEMS

ADMINISTRATION BUILDING UPDATE
Presentation was given at the Study Session; there was nothing further to add.

GROUNDWATER PROTECTION PROGRAM UPDATE
Presentation was given at the Study Session; there was nothing further to add.

CONSENT AGENDA

Motion made by Vice President Griffith, Seconded by Director Martin.
Voting Yea: President Sewell, Vice President Griffith, Director Martin

APPROVAL OF MINUTES
It is recommended to approve the minutes as follows:
A. October 7, 2025 - Special Meeting Workshop Minutes
B. October 16, 2025 - Study Session Minutes
C. October 20, 2025 - Board Meeting Minutes

REGISTER OF DEMANDS
The register of demands totaling $2,822,236.86

REPORTS

DIRECTOR'S REPORTS

Vice President Griffith reported attending the following meetings and events: 10/8 PSUSD Legislative Breakfast

President Sewell reported attending the following meetings and events: 10/8 PSUSD Legislative Breakfast, 10/14 CVWD Board Meeting, 10/15 AWWA Webinar, 10/28 CVWD Board Meeting

Director Martin reported attending the following meetings and events: 10/2 DVBA Legislative Meeting, 10/4 PSUSD One Night Out Fundraiser, 10/4 Historical Society Event, 10/7 DHS City Council Meeting, 10/8 Realtors' Association Presentation10/8 PSUSD Legislative Breakfast, 10/13 DVBA Board Meeting, 10/21 DHS City Council Meeting, 10/27 Cabot's Museum Board Meeting.

GENERAL MANAGER'S REPORT
Included in this report are the following oral reports:
A. Finance Report
B. Public Affairs Report
C. Board Compensation: Valley Sanitary District - 100 Year Celebration ~ November 20, 2025

Board approval for compensation to attend the Coachella Valley Dust Summitt.

Motion made by Vice President Griffith, Seconded by Director Martin.
Voting Yea: President Sewell, Vice President Griffith, Director Martin

COMMENTS

DIRECTOR COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS
1. General Comments
2. Requests for Future Agenda Items
3. Requests for Future Meetings

ADJOURN
With no further business, President Sewell adjourned the meeting at 3:50 PM

Respectfully submitted,

Dori Petee
Executive Assistant

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
1006106	11-26-25	66292 HOLDING, LLC	ACCOUNT REFUND 66292 PIERSON BLVD	400.00	400.00		400.00
1006082	11-26-25	ACWA-JPIA HEALTH BENEFITS AUTH.	DEC 2025 HEALTH INS - MEDICAL	112,589.26	112,589.26		112,589.26
			DEC 2025 HEALTH INS - VISION				
99113786	11-06-25	AFLAC	OCTOBER 2025 AFLAC DEDUCTIONS	3,349.38	3,349.38		3,349.38
1006014	11-17-25	AILENIS NAVARRO RIGORES	ACCOUNT REFUND 13080 AGUA CAYENDO RD	55.76	55.76		55.76
1006083	11-26-25	AIR & HOSE SOURCE INC.	REPLACEMENT FIRE HOSES C&M	375.19	491.01		491.01
			4"FEM CAMLOCKS XHOSE BARB C&M	115.82			
1006084	11-26-25	ALL AMERICAN FIRST AID	RESTOCK 1ST AID SUPPLIES FOR DISTRICT	120.36	120.36		120.36
1005982	11-06-25	ALMA DIAZ	ACCOUNT REFUND 64370 BRAE BURN AVE	82.00	82.00		82.00
1005940	11-06-25	ALTA LANGUAGE SERVICES INC	BILINGUAL TEST - ROBERT MOJICA	58.00	58.00		58.00
1006015	11-17-25	AMADO HOLDINGS LLC	ACCOUNT REFUND 12905 MAUI WAY	10.40	10.40		10.40
1005941	11-06-25	ANDY GRUNNET	ACWA JPIA TRAINING CONF. REIM. - ANDY G.	573.86	573.86		573.86
1005991	11-12-25	ANSAFONE CONTACT CENTERS	ANSAFONE ANSWERING SERVICE	449.53	449.53		449.53
			ANSAFONE ANSWERING SERVICE				
1006085	11-26-25	ANSAFONE CONTACT CENTERS	ANSAFONE ANSWERING SERVICE	494.35	494.35		494.35
			ANSAFONE ANSWERING SERVICE				
1006022	11-17-25	ARIZDELSI PEREZ	ACCOUNT REFUND 66726 CAHUILLA AVE	137.33	137.33		137.33
1005942	11-06-25	ATWORK FRANCHISE INC	WWTP OIT TEMP-GERARDO M./W.E. 10.12.25	2,116.80	6,350.40		6,350.40
			WWTP OIT TEMP-GERARDO M./W.E. 10.19.25	2,116.80			
			WWTP OIT TEMP-GERARDO M./W.E. 10.26.25	2,116.80			
1006038	11-20-25	ATWORK FRANCHISE INC	WWTP OIT TEMP-GERARDO M./W.E. 11.02.25	2,116.80	4,233.60		4,233.60
			WWTP OIT TEMP-GERARDO M./W.E. 11.09.25	2,116.80			
1005943	11-06-25	BABCOCK LABORATORIES INC	65283 TWO BUNCH PALMS TRL. - CULTURE DHS	401.26	4,241.63		4,241.63
			13310 LITTLE MORONGO RD. - SNIDER LS #4	401.26			
			TOTAL N PACKAGE - HORTON EFFLUENT	105.28			
			TOTAL N PACKAGE - DC EFFLUENT	105.28			
			TOTAL N PACKAGE - CLARIFIER EFFLUENT	250.18			
			TOTAL N PACKAGE - WRIGHT INFLUENT	151.10			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
			TOTAL N PACKAGE - WRIGHT INFLUENT	151.10			
			TOTAL N PACKAGE - WELL 29 & WELL 37	381.38			
			TOTAL N PACKAGE - HORTON WELLS & PONDS	762.76			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
			TOTAL N PACKAGE - WRIGHT INFLUENT	151.10			
			JEETER - 65000 TWO BUNCH PALMS TRL.	401.26			
			TOTAL N PACKAGE - CLARIFIER EFFLUENT	375.27			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
1006086	11-26-25	BABCOCK LABORATORIES INC	TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10	1,808.18		1,808.18
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
			13310 LITTLE MORONGO RD. - SNIDER LS #4	401.26			
			13310 LITTLE MORONGO RD. - SNIDER LS #2	401.26			

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			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
			13310 LITTLE MORONGO RD. - SNIDER LS #1	401.26			
1006107	11-26-25	BELINDA CONTRERAS	ACCOUNT REFUND 68751 RIDGE CREST WAY	70.84	70.84		70.84
1006039	11-20-25	BEST SIGNS, INC	REHAB SIGNAGE FOR WELL 22	644.58	0.00	644.58	644.58
1006040	11-20-25	BETHANY KARLYN	DUAL FLUSH TOILET REBATE BKARLYN	150.00	150.00		150.00
1006016	11-17-25	BRIAN ZITZ	ACCOUNT REFUND 68107 CALLE LAS TIENDAS	37.04	37.04		37.04
1005992	11-12-25	BRINKS INCORPORATED	NOV SERVICES - FLAT FEE	364.83	514.62		514.62
			OCT 2025 - CIT EXCESS FEE	149.79			
1005944	11-06-25	CA LOBBY LLC	CALIFORNIA ADVOCACY SERVICES	5,000.00	5,000.00		5,000.00
1006087	11-26-25	CA LOBBY LLC	CALIFORNIA ADVOCACY SERVICES	5,000.00	5,000.00		5,000.00
99113695	11-04-25	CALIF PUBLIC EMPLOYEES RETIREMENT S	PERS PPE 10.10.2025 & ARTHUR RETRO ADJ.	42,069.01	42,069.01		42,069.01
99113775	11-05-25	CALIF PUBLIC EMPLOYEES RETIREMENT S	PERS PPE 10.24.2025 & LISA RETRO ADJ.	41,993.69	41,993.69		41,993.69
99113829	11-14-25	CALIF PUBLIC EMPLOYEES RETIREMENT S	PERS PPE 11.07.2025	39,946.92	39,946.92		39,946.92
1005993	11-12-25	CARPI & CLAY. INC	FEDERAL ADVOCACY SERVICES OCTOBER 25	5,000.00	5,000.00		5,000.00
1005994	11-12-25	CASAMAR GROUP, LLC	LABOR COMPLIANCE - WELL 42 10.2025	496.90	298.14	198.76	496.90
			LABOR COMPLIANCE - PROJECT VIENTO 10.2025				
			LABOR COMPLIANCE - L.O. LYNCH 10.2025				
			LABOR COMPLIANCE - PVCA 10.2025				
1005995	11-12-25	CASEY DOLAN	MONTHLY DIGITAL MGMT & CONSULTING	650.00	650.00		650.00
1005946	11-06-25	CHAMELEON BEVERAGE COMPANY INC	10 PALLETS OF MSWD WATER	18,698.00	18,698.00		18,698.00
1006042	11-20-25	CHRISTEN GRABOWSKI	SMART CONT REBATE CGRABOWSKI	117.00	117.00		117.00
1006023	11-17-25	CHRISTIAN GORDO	ACCOUNT REFUND 13165 RAMONA DR	158.80	158.80		158.80
1005983	11-06-25	CHRISTINA ANGELES	ACCOUNT REFUND 13595 TRAMVIEW RD	48.11	48.11		48.11
1005947	11-06-25	CITY OF DESERT HOT SPRINGS	ENC. CITY PERMIT - 66414 BUENA VISTA AVE	335.98	335.98		335.98
1005996	11-12-25	CITY OF DESERT HOT SPRINGS	ENC. CITY PERMIT - 11000 PALM. DR.	270.01	270.01		270.01
1006043	11-20-25	CITY OF DESERT HOT SPRINGS	SEPT 2025 UUT COLLECTED	40,994.66	41,264.67		41,264.67
			ENC. CITY PERMIT - 66452 3RD ST.	270.01			
1006044	11-20-25	CLINICAL LABORATORY OF SAN BERNARD	LAB SERVICES FOR SAMPLES 10/2025 - DC	1,140.00	1,140.00		1,140.00
			LAB SERVICES FOR SAMPLES 10/2025 - HWWTP				
			LAB SERVICES FOR SAMPLES 10/2025 - NW				
1006089	11-26-25	CLINICAL LABORATORY OF SAN BERNARD	LAB SERVICES FOR SAMPLES IN 10/2025	5,795.50	2,533.00	3,262.50	5,795.50
			LAB SERVICES FOR BENCH TESTING 10/2025				
1005803	11-25-25	CORONA ENVIRONMENTAL CONSULTING	CHROMIUM-6 PDF	-8,876.10	0.00	-8,876.10	-8,876.10
1005906	11-04-25	CORONA ENVIRONMENTAL CONSULTING	CONSULTING SERVICES SEPT 2025 CEC	-6,282.50	0.00	-6,282.50	-6,282.50
1005945	11-06-25	CORONA ENVIRONMENTAL CONSULTING	CONSULTING SERVICES SEPT 2025 CEC	6,282.50	0.00	6,282.50	6,282.50
1006041	11-20-25	CORONA ENVIRONMENTAL CONSULTING	CHROMIUM-6 PDR	23,301.15	0.00	23,301.15	23,301.15
1006088	11-26-25	CORONA ENVIRONMENTAL CONSULTING	CHROMIUM-6 PDF	8,876.10	0.00	8,876.10	8,876.10
1005948	11-06-25	COUNTY OF RIVERSIDE	RIV. COUNTY HAZMAT PERMIT - HWWTP	1,488.00	1,488.00		1,488.00
1006045	11-20-25	CRYSTAL WHITE	TOILET REBATE 1.28 CWHITE X2	200.00	200.00		200.00
1005949	11-06-25	CSDA	CSDA MEMBERSHIP RENEWAL	10,012.00	10,012.00		10,012.00
1005997	11-12-25	CV STRATEGIES	STRATEGIC COMMUNICATION - MSWD CALENDAR	4,712.50	4,712.50		4,712.50
1006046	11-20-25	CWEA	CWEA MEMBERSHIP RENEWAL - GREG C.	251.00	502.00		502.00
			CWEA MEMBERSHIP RENEWAL - MARK V.	251.00			

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1006047	11-20-25	CYPRESS DENTAL ADMINISTRATORS	DEC 2025 DENTAL INSURANCE	5,315.08	5,315.08		5,315.08
1005984	11-06-25	DAN ESPENSEN	ACCOUNT REFUND 9428 OAKMOUNT BLVD	476.02	476.02		476.02
1006024	11-17-25	DAVID GENTRY	ACCOUNT REFUND 65565 ACOMA AVE #49	42.82	42.82		42.82
1006048	11-20-25	DENISE BRYANT	SMART CONT REBATE DBRYANT	127.56	127.56		127.56
1005951	11-06-25	DESERT HOT SPRINGS WOMENS CLUB	WOMENS CLUB EVENT SPONSORSHIP	1,000.00	1,000.00		1,000.00
1005950	11-06-25	DESERT PROMOTIONS	MSWD POLOS FOR JEFF NUTTER	190.10	570.29		570.29
			MSWD SHIRTS FOR JEFF NUTTER, BRAD ADAMS	380.19			
1006092	11-26-25	DESERT PROMOTIONS	POLOS/JACKETS - V.ZARAGOZA & T.HARRIS	196.84	196.84		196.84
1006091	11-26-25	DESERT URGENT CARE	PRE-EMPLOY PHYSICAL - B.KINDER & M.ZAMORA	710.00	710.00		710.00
			DOT PHY - J.WEEKLEY, J. NUTTER, R.MOJICA				
1006049	11-20-25	DESERT VALLEY DISPOSAL, INC.	OCT SERVICE CHARGES ADMIN BUILDING	588.73	1,766.19		1,766.19
			OCT SERVICE CHARGE WRIGHT PLANT	319.69			
			OCT SERVICE CHARGES CORP YARD	857.77			
1006050	11-20-25	DESERT WATER AGENCY	DWA RAC FEES - ID-E SYSTEM	10,149.88	10,149.88		10,149.88
1006090	11-26-25	DESERT WATER AGENCY	DWA RAC FEES - MAIN SYSTEM	545,779.39	545,779.39		545,779.39
1006025	11-17-25	DONG H LEE	ACCOUNT REFUND 15455 AVE MANZANA	14.79	14.79		14.79
1006017	11-17-25	DUANE POLAND	ACCOUNT REFUND 67140 DESERT VIEW AVE	37.78	37.78		37.78
1006051	11-20-25	E.H. WACHS	FREIGHT CHARGE FOR REQ#127450	33.74	33.74		33.74
1005952	11-06-25	ECOLOGY AUTO PARTS	SLUDGE HAULING 2 LOADS/ W.E. 10.03.25	2,761.80	21,846.86		21,846.86
			SLUDGE HAULING - 1 LOAD/W.E. 10.03.25	1,380.90			
			SLUDGE HAULING - TRACTOR UNIT	3,000.00			
			SLUDGE HAULING - BELT TRAILER	2,000.00			
			SLUDGE HAULING - TRACTOR UNIT	3,000.00			
			SLUDGE HAULING - BELT TRAILER	2,000.00			
			SLUDGE HAULING - 2 LOADS/ W.E. 10.24.25	2,913.64			
			SLUDGE HAULING - 2 LOADS/W.E. 10.10.25	2,761.28			
			SLUDGE HAULING - 1 LOAD/W.E. 10.10.25	2,029.24			
1006052	11-20-25	ECOLOGY AUTO PARTS	SLUDGE HAULING - 4 LOADS/W.E. 10.17.2025	5,531.70	5,531.70		5,531.70
1006093	11-26-25	ECOLOGY AUTO PARTS	SLUDGE HAULING - TRACTOR UNIT	3,000.00	14,139.01		14,139.01
			SLUDGE HAULING - BELT TRAINER	2,000.00			
			SLUDGE HAULING - TRACTOR UNIT	3,000.00			
			SLUDGE HAULING - 3 LOADS/W.E. 10.31.25	4,139.01			
			SLUDGE HAULING - BELT TRAINER	2,000.00			
1005985	11-06-25	EDITH LUCERO-TREJO	ACCOUNT REFUND 15165 AVE MANZANA	13.84	13.84		13.84
1006018	11-17-25	EDITH ZENDEJAS-GONZALEZ	ACCOUNT REFUND 66202 AVE BARONA	82.43	82.43		82.43
99113826	11-14-25	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX PPE 11.07.2025	91,659.10	91,659.10		91,659.10
			FI				
99114007	11-28-25	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 11.21.2025	61,064.75	61,064.75		61,064.75
1006108	11-26-25	ELSA ALVAREZ	ACCOUNT REFUND 66415 2ND ST	36.60	36.60		36.60
PR111425	11-14-25	EMPLOYEE PAYROLL CHECKS		3,178.85	3,178.85		3,178.85
PR112825	11-28-25	EMPLOYEE PAYROLL CHECKS		0.00	0.00		0.00
1006053	11-20-25	ENTERPRISE FM TRUST	ENTERPRISE FLEET MANAGEMENT 11/2025	22,670.95	22,670.95		22,670.95
1005953	11-06-25	ENVIROGEN TECHNOLOGIES INC	WELL 26A URANIUM TREATMENT	4,132.53	4,132.53		4,132.53

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1005954	11-06-25	ESRI INC.	ESRI ADVANTAGE PROGRAM	62,150.00	62,150.00		62,150.00
1005955	11-06-25	EXECUTIVE FACILITIES SERVICES INC	OCTOBER JANITORIAL SERVICES	3,185.37	3,185.37		3,185.37
1006026	11-17-25	FERNANDO DE LA CRUZ HERNANDEZ	ACCOUNT REFUND 66211 6TH ST	5.43	5.43		5.43
1006054	11-20-25	FORSHOCK	SCADA MONITORING 11/25	314.00	474.00		474.00
			SCADA MONITORING 11/2025	160.00			
1006037	11-20-25	GAFCON PM-CM LLC	LABOR COMPLIANCE - ACCESS CONTROL 10.2025	696.50	665.50	31.00	696.50
			LABOR COMPLIANCE - MWH CONST. 10.2025				
			LABOR COMPLIANCE - LEED ELECTRIC 10.2025				
			LABOR COMPLIANCE - LO LYNCH 10.2025				
			LABOR COMPLIANCE - URBAN HABITAT 10.2025				
			LABOR COMPLIANCE - B81 10.2025				
			LABOR COMPLIANCE - MESA ENERGY 10.2025				
			LABOR COMPLIANCE - MCDONALD ELECTRIC				
1006055	11-20-25	GEORGE ROBSON	SMART CONTROLLER REBATE GROBSON	127.56	127.56		127.56
1005956	11-06-25	GLENN B. DORNING, INC.	KUBOTA TRACTOR REPAIRS	212.15	212.15		212.15
1005998	11-12-25	GLENN B. DORNING, INC.	KUBOTA TRACTOR SERVICE	206.61	206.61		206.61
1005957	11-06-25	GRAINGER	STEEL OILY WASTE CAN HORTON PLANT	134.54	416.13		416.13
			SILICONE TUBING HORTON PLANT	281.59			
1005999	11-12-25	HCI SYSTEMS INC	MATERIAL SUBMISSION - HCI	26,552.88	0.00	26,552.88	26,552.88
1006000	11-12-25	HDL COREN & CONE	2024-2025 ACFR STATISTICAL PACKAGE	895.00	895.00		895.00
1006094	11-26-25	HI-DESERT METAL & GAS SUPPLY	FIRE HYDRANT SECURITY MATERIAL	25.45	25.45		25.45
99114039	11-25-25	HOME DEPOT CREDIT SERVICES	MILWAUKEE M18 CORDLESS GRINDER COMBO	2,773.28	2,773.28		2,773.28
			RESTOCK DUCT TAPE, BLK ELEC TAPE				
			REPLACEMENT SAWZAL BLADES 9V BATTERIES				
			REPLACEMENT M18/M12 VEHICLE CHARGER				
			REPLACEMENT M12V BATTERIES				
			RESTOCK 6MIL CLEAR POLY SHEETING ROLLS				
			REPLACEMENT METER HAND PUMPS				
			PVC ADAPTOR				
			PVC COUPLING				
			16TINES RAKES WRIGHT PLANT				
			STEEL RIVET				
			6FT POST				
			540PK HEAT SHRINK WIRE CONNECTORS				
			TRASH BAGS				
			CRIMPING TOOLS				
			GRILL CLEANER				
			M18 CORDLESS INFLATOR WRIGHT PLANT				
1006056	11-20-25	I10 CHRYSLER JEEP DODGE RAM	REPAIRS FOR UNIT #420	52.18	52.18		52.18
1006001	11-12-25	INFOSEND INC	OCT CLOSING BILLS	62.94	62.94		62.94
1006057	11-20-25	INFOSEND INC	OCT BILLING SERVICES	5,506.22	5,506.22		5,506.22
1006095	11-26-25	INTELESYS INC	IT MANAGED SERV, HELPDESK, LICENSES	10,402.95	10,402.95		10,402.95
1006027	11-17-25	INTERNATIONAL PAVING SERVICES INC.	ACCOUNT REFUND HACIENDA AVE AT DRIVEWAY EN	630.01	630.01		630.01

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			W OCOTILLO				
1006028	11-17-25	IRONWOOD ASSET GROUP	ACCOUNT REFUND MESQUITE AVE	489.59	489.59		489.59
1006058	11-20-25	ISAAC LOPEZ	WWTPO GRADE 2 EXAM FEE REIMB. - ISAAC L.	149.00	149.00		149.00
1005958	11-06-25	JASON WEEKLEY	ACWA JPIA TRAINING CONF. REIM. - JASON W	473.99	473.99		473.99
1005959	11-06-25	JASON WEEKLEY	WORK BOOTS - J.WEEKLY	146.76	146.76		146.76
1005963	11-06-25	JENNIFER R MAEL	VARIOUS FIRE FLOW TESTS 8/2025	1,800.00	4,200.00		4,200.00
			VARIOUS FIREFLOW TESTS 9/2025	2,400.00			
1006003	11-12-25	JENNIFER R MAEL	VARIOUS FIRE FLOW TESTS 10/2025	4,500.00	4,500.00		4,500.00
1006109	11-26-25	JERRY MARTIN	ACCOUNT REFUND 66051 AVE DORADO	98.97	98.97		98.97
1005986	11-06-25	JMI GENERAL ENGINEERING	ACCOUNT REFUND LITTLE MORONGO RD AND 20TH	204.63	204.63		204.63
1006110	11-26-25	JMI GENERAL ENGINEERING	ACCOUNT REFUND LITTLE MORONGO RD AND 20TH	2,701.46	2,701.46		2,701.46
1006029	11-17-25	JOE LOYA	ACCOUNT REFUND 13935 EL RIO LN	13.40	13.40		13.40
1005960	11-06-25	JOHNSON CONTROLS SECURITY SOLUTIC	SECURITY FOR HORTON WWTP NOV-JAN 2026	1,209.38	1,209.38		1,209.38
1005961	11-06-25	JULIO MARTINEZ	ACWA JPIA TRAINING CONF. REIM. - JULIO M	435.10	435.10		435.10
1006059	11-20-25	KENWOOD ENERGY	SOLAR PROJECT 10.2025	10,175.00	870.00	9,305.00	10,175.00
			O&M MAINTENANCE RFP DISCUSSION				
1005987	11-06-25	KEULEYA RUTH BLE LIVING TRUST	ACCOUNT REFUND 11250 POMELO DR	69.31	69.31		69.31
1006096	11-26-25	KILLER BEE PEST CONTROL	BEEHIVE REMOVAL @ 64445 JAYNE ST.	100.00	200.00		200.00
			BEEHIVE REMOVAL @ 69361 MIDPARK DR.	100.00			
1006002	11-12-25	L O LYNCH QUALITY WELLS & PUMPS INC	W35 DISCHARGE PIPE TRAFFIC CONTROL EQUIP	5,646.00	0.00	5,646.00	5,646.00
1006060	11-20-25	L O LYNCH QUALITY WELLS & PUMPS INC	CHECK VALVES FOR W35 DISCHARGE PIPE	12,330.27	0.00	12,330.27	12,330.27
1006097	11-26-25	L O LYNCH QUALITY WELLS & PUMPS INC	CHECK VALVES FOR W35 DISCHARGE PIPE	2,730.27	0.00	7,716.27	7,716.27
			W35 DISCHARGE PIPE TRAFFIC CONTROL EQUIP	4,986.00			
1005962	11-06-25	LAUGHLIN FALBO LEVY & MORESI LLP	LEGAL SERVICES FOURNIER V MSWD	208.90	208.90		208.90
1006098	11-26-25	LAUGHLIN FALBO LEVY & MORESI LLP	LEGAL SERVICES FOURNIER V MSWD	300.00	300.00		300.00
1006030	11-17-25	LENNAR HOMES OF CALIFORNIA LLC	ACCOUNT REFUND RAINBOW LN AND INSPIRATION D	800.00	800.00		800.00
99113827	11-14-25	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 11.07.2025	14,932.72	14,932.72		14,932.72
99114008	11-28-25	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 11.21.2025	13,980.62	13,980.62		13,980.62
1006111	11-26-25	MARCO A GALINDO	ACCOUNT REFUND 9210 CALLE BARRANCA	47.90	47.90		47.90
1005988	11-06-25	MARGO P. DELEAVER	ACCOUNT REFUND 62748 N CRESCENT ST	4,562.74	4,562.74		4,562.74
1006031	11-17-25	MARISOL GOMEZ	ACCOUNT REFUND 65836 AVE CADENA	46.24	46.24		46.24
1006032	11-17-25	MARLOW COFFIN	ACCOUNT REFUND 66673 BUENA VISTA AVE	164.00	164.00		164.00
1005964	11-06-25	MCMASTER-CARR	1"X 2" BR NIPPLE	1,316.69	2,472.17		2,472.17
			1-1/2 BRASS UNION	503.50			
			RESTOCK #2001 PADLOCKS	651.98			
			1" X 6" BR NIPPLE				
			1" X CLOSE BR NIPPLE				
1006061	11-20-25	MDN WATER MANAGEMENT SERVICES IN	WRIGHT RWRF GRANT - RWRF CONSTRUCTION	9,329.50	5,499.00	3,830.50	9,329.50
			WRIGHT RWRF GRANT - CONVEYANCE LINE				
			BI-WEEKLY W/ARTURO & BRIAN, GM REPORT				
			ACCESS DATABSE - WWTP MONITORING				
			CVWD ID-8 DUE DILIGENCE				
			GRANT APP - RECYCLED WATER PGRM-PHASE 1				

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			DWR GRANT - WELL 22 REHAB REIMBURSEMENT				
1005989	11-06-25	MERCADEZ BUTCHER	ACCOUNT REFUND 10620 VERBENA DR	18.41	18.41		18.41
1006062	11-20-25	MESA ENERGY SYSTEMS INC	HVCA MAINTENANCE - MULTIPLE SITES	4,178.00	5,192.00		5,192.00
			A/C REPAIR - LAB BUILDING @ HWWTP	1,014.00			
1006112	11-26-25	MICHAEL HERRERA	ACCOUNT REFUND 66201 FLORA AVE	19.24	19.24		19.24
1005965	11-06-25	MOTION INDUSTRIES, INC.	AERATED SLUDGE TANK DECANTER SPARE MOTOR	1,181.62	1,181.62		1,181.62
1006033	11-17-25	NOEMI GALVEZ	ACCOUNT REFUND 11702 E CRESCENT ST	67.36	67.36		67.36
1005966	11-06-25	O'REILLY AUTOMOTIVE INC.	FUEL HOSE REPLACEMENT UNIT 117	10.14	397.08		397.08
			OIL/FILTER/WIPER BLADES CHANGE UNIT 451	66.03			
			MOLY GREASE FOR SHOP	43.65			
			OIL CHANGE UNIT 436 & 444	277.26			
1006063	11-20-25	O'REILLY AUTOMOTIVE INC.	REPLACEMENT BATTERY FOR JETTER	62.87	615.07		615.07
			OIL/FILTER CHANGE UNIT 419	44.62			
			REPLACEMENT HOSE & CLAMP UNIT 385	40.72			
			CONNECTOR REPLACEMENT UNIT 346	12.93			
			OIL/FILTER CHANGE UNIT 385	67.73			
			OIL/FILTER CHANGE UNIT 460	59.99			
			RESTOCK 20 GALS HYRD OIL HORTON PLANT	326.21			
1006099	11-26-25	O'REILLY AUTOMOTIVE INC.	OIL/FILTER CHANGE UNIT 427	63.37	287.38		287.38
			OIL/FILTER CHANGE UNIT 458	58.44			
			WIPER BLADES REPLACEMENT UNIT 427	31.30			
			TUBING FOR SHOP	5.02			
			REPLACEMENT CLNT CAP FOR LIFT STATION	7.75			
			REPLACEMENT BATTERY UNIT WW3300 GEN	121.50			
1005968	11-06-25	PALM SPRINGS AIR MUSEUM INC.	AIR MUSEUM FUNDRAISING GALA SPONSORSHIP	5,750.00	5,750.00		5,750.00
1006004	11-12-25	PALM SPRINGS MOTORS INC	AXLE SEAL REPLACEMENT UNIT 421	203.45	203.45		203.45
1006005	11-12-25	PALM SPRINGS PEST CONTROL, INC.	PEST CONTROL SVCS. - CORP YARD	125.00	425.00		425.00
			PEST CONTROL - ADMIN. BUILDING	150.00			
			PEST CONTROL SVCS. - ANNEX BUILDING	80.00			
			PEST CONTROL SVCS. - NWRWRF	70.00			
1005967	11-06-25	PALM SPRINGS UNIFIED	DHSHS REAL ACADEMY SPONSORSHIP	2,000.00	2,000.00		2,000.00
1006064	11-20-25	PARKERS BUILDING SUPPLY	MATERIAL FOR ADMIN BLDG. REPAIRS	3.88	170.48		170.48
			REPAIR PARTS FOR TERRANCE BOOSTERS	35.30			
			REPAIR ITEMS FOR WELL 32	19.88			
			REPAIR MATERIAL HORTON PLANT	30.87			
			REPAIR PARTS HORTON PLANT	80.55			
1006100	11-26-25	PARKERS BUILDING SUPPLY	WOOD MATERIAL FOR UNIT 345 FLATBED	41.10	105.27		105.27
			LAG BOLTS FOR SERVER ROOM BOX REMOUNT	8.66			
			HOLIDAY PARADE FLOAT MATERIAL	55.51			
1005969	11-06-25	PARKHOUSE TIRE, INC	REPLACEMENT TIRES UNIT 394	724.16	724.16		724.16
99113934	11-19-25	PAYMENTUS CORPORATION	OCTOBER 2025 CREDIT CARD FEES	3,603.85	3,603.85		3,603.85
99113797	11-06-25	PAYNEARME MT, INC.	OCTOBER 2025 PNM FEES	10,085.48	10,085.48		10,085.48
1006080	11-20-25	PIERRE INGRAM	TOILET REBATE 1.28 PINGRAM X2	200.00	200.00		200.00

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1005970	11-06-25	PLUMBERS DEPOT INC	GASKET FOR GAPVAX UNIT 415	749.54	749.54		749.54
1006065	11-20-25	PROFORMA	CUST SERVICE WHITE DOOR HANGERS	689.14	689.14		689.14
1006066	11-20-25	PROVOST & PRITCHARD ENGINEERING G	EMERGENCY GENERATOR PLANS - PPCG 8/25	15,494.00	15,494.00		15,494.00
99113864	11-14-25	QUADIENT FINANCE USA, INC.	POSTAGE AUG - NOV	1,404.07	1,404.07		1,404.07
			LATE FEES				
99114017	11-21-25	QUADIENT FINANCE USA, INC.	LEASE PMT DEC TO MAR 26	650.58	650.58		650.58
99114018	11-21-25	QUADIENT FINANCE USA, INC.	POSTAGE METER PROPERTY TAX	105.65	105.65		105.65
1006067	11-20-25	RAFTELIS FINANCIAL CONSULTANTS INC	PROFESSIONAL SERVICES - OCT 2025	1,660.00	1,660.00		1,660.00
1006019	11-17-25	RAQUEL CARILLO	ACCOUNT REFUND 12868 CATALPA AVE	66.62	66.62		66.62
1006113	11-26-25	RAYMOND A. COPAS	ACCOUNT REFUND 66929 SAN ARDO RD	51.21	51.21		51.21
1005971	11-06-25	RDO EQUIPMENT CO	FUEL PUMP REPLACEMENT UNIT 117	204.94	341.31		341.31
			OIL/FILTER REPLACEMENT UNIT 436	136.37			
1006068	11-20-25	RDO EQUIPMENT CO	VERMEER VX50-800 HYDRO EXCAVATOR	124,257.86	0.00	124,257.86	124,257.86
1006114	11-26-25	REBEKAH GUZMAN	ACCOUNT REFUND 11544 W STARCROSS DR	47.30	47.30		47.30
1006020	11-17-25	RICARDO HERNANDEZ	ACCOUNT REFUND 64900 DESERT AIR CT	50.96	50.96		50.96
99113824	11-14-25	RIVERSIDE COUNTY DCSS - MAIN OFFICE	MONTHLY IWO - PPE 07.11.25	400.00	400.00		400.00
1005972	11-06-25	ROBERT G MODRICH	OCTOBER 2025 UNIDATA SUPPORT	5,808.00	5,808.00		5,808.00
1006006	11-12-25	ROBERT GRIFFITH	MILEAGE REIMBURSEMENT OCT R.GRIFFITH	14.70	14.70		14.70
1006007	11-12-25	ROGERS,ANDERSON,MALODY & SCOTT, L	PROGRESS BILLING FY 24	35,000.00	35,000.00		35,000.00
1006008	11-12-25	RUSS MARTIN	MILEAGE REIMBURSEMENT OCT R.MARTIN	64.40	64.40		64.40
1006115	11-26-25	SHAWN SULLIVAN	ACCOUNT REFUND 14285 AGUA DULCE DR	124.65	124.65		124.65
1006009	11-12-25	SLOVAK BARON EMPEY MURPHY & PINKN	LEGAL SERVICES LABOR ISSUES	480.00	12,040.00		12,040.00
			LEGAL SERVICES RETAINER	5,060.00			
			LEGAL SERVICES RETAINER	6,500.00			
1006101	11-26-25	SOUTH COAST AIR QUALITY	HWWTP AEROBIC PERMIT UPDATE	9,389.67	9,389.67		9,389.67
99113828	11-05-25	SOUTHERN CALIFORNIA EDISON COMPAN	206-4802 10.24.2025 AUTO PAY	6,058.52	6,058.52		6,058.52
99114023	11-12-25	SOUTHERN CALIFORNIA EDISON COMPAN	201-6334 11.06.2025 AUTO PAY	153,979.46	153,979.46		153,979.46
1005973	11-06-25	STAPLES	REPLACEMENT PRINTER JEFF NUTTER	821.01	2,194.08		2,194.08
			OFFICE SUPPLIES FOR THE WRIGHT PLANT	746.29			
			RESTOCK OFFICE SUPPLIES	64.90			
			GLASS DRY ERASE BOARDS WRIGHT PLANT	561.88			
99113825	11-14-25	STATE OF CA EDD	STATE TAX PPE 11.07.2025	23,180.23	23,180.23		23,180.23
99114006	11-28-25	STATE OF CA EDD	STATE TAX PPE 11.21.2025	14,356.63	14,356.63		14,356.63
1006069	11-20-25	STATE WATER RESOURCES CONTROL BC	WWTPO GRADE 2 APPLICATION - ISAAC L.	311.00	512.00		512.00
			WWTPO GRADE I CERT. RENEWAL - MARK V.	201.00			
1006034	11-17-25	STEPHEN CARO	ACCOUNT REFUND 66240 FLORA AVE	95.61	95.61		95.61
1006102	11-26-25	SWRCB ACCOUNTING OFFICE	ANNUAL PERMIT FEE - ALAN L. HORTON CS	3,945.00	92,505.00		92,505.00
			ANNUAL PERMIT FEE - DESERT CREST CS	3,945.00			
			ANNUAL PERMIT FEE - NWRWRF	28,205.00			
			ANNUAL PERMIT FEE - DESERT CREST WWTP	28,205.00			
			ANNUAL PERMIT FEE - ALAN L. HORTON WWTP	28,205.00			
1005974	11-06-25	T4 SPATIAL, LLC	CCTV STORAGE - NOVEMBER 2025	1,250.00	2,500.00		2,500.00
			CCTV STORAGE - OCTOBER 2025	1,250.00			

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1006010	11-12-25	THE LAMAR COMPANIES	POSTER(S) RENEWAL @INDIAN AVE EL 425"	1,000.00	1,000.00		1,000.00
1006070	11-20-25	THE LINCOLN NATL. LIFE INS. CO.	DECEMBER BALANCE LIFE INSURANCE	288.90	288.90		288.90
1006103	11-26-25	THE UPS STORE #5062	FREIGHT CHARGE R/R THUMPER C&M	27.69	179.13	878.18	1,057.31
			FREIGHT FOR BERKELEY SPRINGS WATER COMPAN	94.32			
			INVOICE BALANCE REMAINING FOR MSWD YARD SIG	5.40			
			WTR TESTING CRM6 WTR PRODUCTION FRGHT	878.18			
			POSTERS FOR DISTRICT	51.72			
1006011	11-12-25	THEODORE MAYRHOFEN	MILEAGE REIMBURSEMENT OCT T.MAYRHOFEN	688.52	688.52		688.52
1006021	11-17-25	TIMMY SALTARELLI	ACCOUNT REFUND 9041 PUESTA DEL SOL	0.86	0.86		0.86
1005990	11-06-25	TINA BAIRD	ACCOUNT REFUND 62463 S STARCROSS DR	40.24	40.24		40.24
1006071	11-20-25	TKE ENGINEERING, INC	VIENTO DEV PROJ. C&M INSPECT TKE 9/2025	4,875.00	9,660.00	27,266.05	36,926.05
			PHASE I PROGRESS PAYMENT #44	6,909.93			
			GEN ENG SVCS TKE 9/25	4,785.00			
			DESIGN CONSULTANT SEPT 2025	20,356.12			
			MISSION CREEK SUBBASIN TKE 9/25				
			SNMP TKE 9/25				
			URBAN WATER MGMT PLANT TKE 9/25				
			MCSB ALT PLAN UPDATE TKE 9/25				
			SGPSB GROUNDWATER SUST. PLAN UPDATE 9/25				
			PHASE III PROGRESS PAYMENT #43				
1006012	11-12-25	TOM DODSON & ASSOCIATES	GQPP AREA H&I SEPTIC TO SEWER	6,780.00	0.00	6,780.00	6,780.00
			GQPP AREA A&G SEPTIC TO SEWER				
1006072	11-20-25	TOM DODSON & ASSOCIATES	SOLAR PROJECT - CEQA COMPLIANCE SUPPORT	7,248.42	0.00	24,406.98	24,406.98
			SOLAR PROJECT - CEQA COMPLIANCE SUPPORT	17,158.56			
1006073	11-20-25	TOPS N BARRICADES, INC	RESTOCK SURVEY FLAGS QTY600	163.13	712.00		712.00
			SAFETY YELLOW JACKET HOODIE ENGINEERING	97.82			
			SAFETY YELLOW BOMBER JACKET C&M	110.82			
			SAFETY YELLOW BOMBER JACKETS WATER PROD	108.64			
			SAFETY YELLOW JACKET ENGINEERING	55.41			
			SAFETY YELLOW BOMBER JACKET WATER WTR	176.18			
1005975	11-06-25	ULINE INC	7 STEP WORK PLATFORM HORTON PLANT	2,053.06	2,564.41		2,564.41
			3SHELF BOOKCASE X2 WRIGHT PLANT	511.35			
1006104	11-26-25	ULINE INC	5GAL WTR CONTAINER WTR PRODUCTION	111.17	203.54		203.54
			TRANSFER PIRPETTE WRIGHT PLANT	92.37			
1005976	11-06-25	ULTIMATE MOTORS INC.	KEY, TRANSMITTER & PROGRAMMING UNIT 429	817.41	817.41		817.41
1006074	11-20-25	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERTS 11/25	324.00	324.00		324.00
1006075	11-20-25	URBAN HABITAT	LANDSCAPE SERVICES FOR 10/25	6,195.00	6,195.00		6,195.00
			LANDSCAPE SERVICES FOR 10/25				
1005977	11-06-25	USA BLUEBOOK	SOLINST LEVELOGGER CABLE ASSY	1,169.80	8,728.25		8,728.25
			HACH DIGITAL REACTOR BLOCK LAB SUPPLIES	3,088.96			
			STAINLESS STEEL INLET STRAINER	206.63			
			REPLACEMENT LIFTING SLINGS C&M	221.11			
			CALIBRATION BAGS, CAP KIT WRIGHT PLANT	1,913.89			

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			REPLACEMENT 1" CORP STOP WTR PRODUCTION	569.06			
			DUST COVER FOR HACH DR 3900	47.99			
			LAB SUPPLIES WRIGHT PLANT	1,323.06			
			HONEYWELL 7DAY/24HR RECORDER GRAPH	187.75			
1006076	11-20-25	USA-FACT INC	BG CHECK - M.ZAMORA, Z.NORMAN,B.KINDER	60.99	60.99		60.99
1006013	11-12-25	VAGABOND WELDING SUPPLY	FIRE HYDRANT SECURITY MATERIAL	25.45	25.45		25.45
1006013	11-24-25	VAGABOND WELDING SUPPLY	FIRE HYDRANT SECURITY MATERIAL	-25.45	-25.45		-25.45
1006077	11-20-25	VERIZON CONNECT FLEET USA LLC	GPS MONITORING FOR FLEET 11/25	580.70	580.70		580.70
1005978	11-06-25	VESTIS SERVICES INC	UNIFORM SERVICES 10.15.25	457.84	1,152.84		1,152.84
			UNIFORM SERVICES 10.22.25	325.00			
			UNIFORM SERVICES 10.29.25	370.00			
1006078	11-20-25	VESTIS SERVICES INC	CREDIT MEMO FOR INV. 5881069987	-12.60	951.95		951.95
			UNIFORM SERVICES 11.12.25	407.33			
			UNIFORM SERVICES 11.05.25	557.22			
1005979	11-06-25	WATERLINE TECHNOLOGIES INC.	6DRUMS LIQUID CHLORINE REFILLED #5766707	1,481.18	7,652.75		7,652.75
			8DRUMS LIQUID CHLORINE REFILLED #5765847	1,974.90			
			6DRUMS LIQUID CHLORINE REFILLED #5767511	1,481.18			
			11 DRUMS LIQUID CHLORINE REFILLD #5768729	2,715.49			
1006035	11-17-25	WEIHAI ZHUANG	ACCOUNT REFUND 9324 SILVER STAR AVE	31.78	31.78		31.78
99113798	11-03-25	WELLS FARGO BANK	OCT 2025 LOC INTEREST EXPENSE	52,666.67	52,666.67		52,666.67
99113823	11-14-25	WELLS FARGO BANK	AUTO DEP PPE 11.07.2025	203,440.75	203,440.75		203,440.75
99113995	11-28-25	WELLS FARGO BANK	AUTO DEP PPE PPE 11.21.2025	159,308.26	159,308.26		159,308.26
1006036	11-17-25	WENDY CIFUENTES	ACCOUNT REFUND 16025 VIA VISTA	11.93	11.93		11.93
1006105	11-26-25	WEST COAST SAND AND GRAVEL INC.	RESTOCK COLD MIX ASPHALT CORP YARD	3,625.86	4,780.72		4,780.72
			RESTOCK 52 TONS BASE MATERIAL CORP YARD	1,154.86			
1005980	11-06-25	WESTCOAST INDUSTRIES	REPLACEMENT LONGSLEEVE SAFETY WORKSHIRTS	216.46	865.13		865.13
			RESTOCK WORK GLOVE CLIP HOLDERS	81.68			
			REPLACEMENT SAFETY HARD HATS FIELD STAFF	566.99			
1005981	11-06-25	WHITE CAP CONSTRUCTION SUPPLY	RESTOCK 9V BATTERIES	135.00	173.01		173.01
			YELLOW SAFETY VEST FOR ENGINEERING	38.01			
1006079	11-20-25	WIENHOFF DRUG TESTING	DOT PGRM ENROLLMENT - R.MOJICA	170.00	1,870.00		1,870.00
			ANNUAL DOT MEMBERSHIP 2025	1,700.00			
1006081	11-20-25	WILLDAN ENGINEERING	LABOR COMPLIANCE - RAY LOPEZ 10.2025	142.50	475.00	332.50	807.50
			LABOR COMPLIANCE - GENERATOR MAIN SERV	142.50			
			LABOR COMPLIANCE - PROVOST & PRITCHARD	190.00			
			LABOR COMPLIANCE - Z&K 10.2025	332.50			
			CURRENT CHECK TOTAL	2,447,543.4	2,170,802.9	276,740.4	2,447,543.4
TOTAL				2,447,543.44	2,170,802.96	276,740.48	2,447,543.44
203 record							

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1005803	11-25-25	CORONA ENVIRONMENTAL CONSULTING LLC	CHROMIUM-6 PDF	-8,876.10	0.00	-8,876.10	-8,876.10
1005906	11-04-25	CORONA ENVIRONMENTAL CONSULTING LLC	CONSULTING SERVICES SEPT 2025 CEC	-6,282.50	0.00	-6,282.50	-6,282.50
1005940	11-06-25	ALTA LANGUAGE SERVICES INC	BILINGUAL TEST - ROBERT MOJICA	58.00	58.00		58.00
1005941	11-06-25	ANDY GRUNNET	ACWA JPIA TRAINING CONF. REIM. - ANDY G.	573.86	573.86		573.86
1005942	11-06-25	ATWORK FRANCHISE INC	WWTP OIT TEMP-GERARDO M./W.E. 10.12.25	2,116.80	6,350.40		6,350.40
			WWTP OIT TEMP-GERARDO M./W.E. 10.19.25	2,116.80			
			WWTP OIT TEMP-GERARDO M./W.E. 10.26.25	2,116.80			
1005943	11-06-25	BABCOCK LABORATORIES INC	65283 TWO BUNCH PALMS TRL. - CULTURE DHS	401.26	4,241.63		4,241.63
			13310 LITTLE MORONGO RD. - SNIDER LS #4	401.26			
			TOTAL N PACKAGE - HORTON EFFLUENT	105.28			
			TOTAL N PACKAGE - DC EFFLUENT	105.28			
			TOTAL N PACKAGE - CLARIFIER EFFLUENT	250.18			
			TOTAL N PACKAGE - WRIGHT INFLUENT	151.10			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
			TOTAL N PACKAGE - WRIGHT INFLUENT	151.10			
			TOTAL N PACKAGE - WELL 29 & WELL 37	381.38			
			TOTAL N PACKAGE - HORTON WELLS & PONDS	762.76			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
			TOTAL N PACKAGE - WRIGHT INFLUENT	151.10			
			JEETER - 65000 TWO BUNCH PALMS TRL.	401.26			
			TOTAL N PACKAGE - CLARIFIER EFFLUENT	375.27			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
1005944	11-06-25	CA LOBBY LLC	CALIFORNIA ADVOCACY SERVICES	5,000.00	5,000.00		5,000.00
1005945	11-06-25	CORONA ENVIRONMENTAL CONSULTING LLC	CONSULTING SERVICES SEPT 2025 CEC	6,282.50	0.00	6,282.50	6,282.50
1005946	11-06-25	CHAMELEON BEVERAGE COMPANY INC	10 PALLETS OF MSWD WATER	18,698.00	18,698.00		18,698.00
1005947	11-06-25	CITY OF DESERT HOT SPRINGS	ENC. CITY PERMIT - 66414 BUENA VISTA AVE	335.98	335.98		335.98
1005948	11-06-25	COUNTY OF RIVERSIDE	RIV. COUNTY HAZMAT PERMIT - HWWTP	1,488.00	1,488.00		1,488.00
1005949	11-06-25	CSDA	CSDA MEMBERSHIP RENEWAL	10,012.00	10,012.00		10,012.00
1005950	11-06-25	DESERT PROMOTIONS	MSWD POLOS FOR JEFF NUTTER	190.10	570.29		570.29
			MSWD SHIRTS FOR JEFF NUTTER, BRAD ADAMS	380.19			
1005951	11-06-25	DESERT HOT SPRINGS WOMENS CLUB	WOMENS CLUB EVENT SPONSORSHIP	1,000.00	1,000.00		1,000.00
1005952	11-06-25	ECOLOGY AUTO PARTS	SLUDGE HAULING 2 LOADS/ W.E. 10.03.25	2,761.80	21,846.86		21,846.86
			SLUDGE HAULING - 1 LOAD/W.E. 10.03.25	1,380.90			
			SLUDGE HAULING - TRACTOR UNIT	3,000.00			
			SLUDGE HAULING - BELT TRAILER	2,000.00			
			SLUDGE HAULING - TRACTOR UNIT	3,000.00			
			SLUDGE HAULING - BELT TRAILER	2,000.00			
			SLUDGE HAULING - 2 LOADS/ W.E. 10.24.25	2,913.64			
			SLUDGE HAULING - 2 LOADS/W.E. 10.10.25	2,761.28			
			SLUDGE HAULING - 1 LOAD/W.E. 10.10.25	2,029.24			
1005953	11-06-25	ENVIROGEN TECHNOLOGIES INC	WELL 26A URANIUM TREATMENT	4,132.53	4,132.53		4,132.53
1005954	11-06-25	ESRI INC.	ESRI ADVANTAGE PROGRAM	62,150.00	62,150.00		62,150.00
1005955	11-06-25	EXECUTIVE FACILITIES SERVICES INC	OCTOBER JANITORIAL SERVICES	3,185.37	3,185.37		3,185.37
1005956	11-06-25	GLENN B. DORNING, INC.	KUBOTA TRACTOR REPAIRS	212.15	212.15		212.15

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1005957	11-06-25	GRAINGER	STEEL OILY WASTE CAN HORTON PLANT	134.54	416.13		416.13
			SILICONE TUBING HORTON PLANT	281.59			
1005958	11-06-25	JASON WEEKLEY	ACWA JPIA TRAINING CONF. REIM. - JASON W	473.99	473.99		473.99
1005959	11-06-25	JASON WEEKLEY	WORK BOOTS - J.WEEKLY	146.76	146.76		146.76
1005960	11-06-25	JOHNSON CONTROLS SECURITY SOLUTIONS LL	SECURITY FOR HORTON WWTP NOV-JAN 2026	1,209.38	1,209.38		1,209.38
1005961	11-06-25	JULIO MARTINEZ	ACWA JPIA TRAINING CONF. REIM. - JULIO M	435.10	435.10		435.10
1005962	11-06-25	LAUGHLIN FALBO LEVY & MORESI LLP	LEGAL SERVICES FOURNIER V MSWD	208.90	208.90		208.90
1005963	11-06-25	JENNIFER R MAEL	VARIOUS FIRE FLOW TESTS 8/2025	1,800.00	4,200.00		4,200.00
			VARIOUS FIREFLOW TESTS 9/2025	2,400.00			
1005964	11-06-25	MCMASTER-CARR	1"X 2" BR NIPPLE	1,316.69	2,472.17		2,472.17
			1-1/2 BRASS UNION	503.50			
			RESTOCK #2001 PADLOCKS	651.98			
			1" X 6" BR NIPPLE				
			1" X CLOSE BR NIPPLE				
1005965	11-06-25	MOTION INDUSTRIES, INC.	AERATED SLUDGE TANK DECANTER SPARE MOTOI	1,181.62	1,181.62		1,181.62
1005966	11-06-25	O'REILLY AUTOMOTIVE INC.	FUEL HOSE REPLACEMENT UNIT 117	10.14	397.08		397.08
			OIL/FILTER/WIPER BLADES CHANGE UNIT 451	66.03			
			MOLY GREASE FOR SHOP	43.65			
			OIL CHANGE UNIT 436 & 444	277.26			
1005967	11-06-25	PALM SPRINGS UNIFIED	DHSHS REAL ACADEMY SPONSORSHIP	2,000.00	2,000.00		2,000.00
1005968	11-06-25	PALM SPRINGS AIR MUSEUM INC.	AIR MUSEUM FUNDRAISING GALA SPONSORSHIP	5,750.00	5,750.00		5,750.00
1005969	11-06-25	PARKHOUSE TIRE, INC	REPLACEMENT TIRES UNIT 394	724.16	724.16		724.16
1005970	11-06-25	PLUMBERS DEPOT INC	GASKET FOR GAPVAX UNIT 415	749.54	749.54		749.54
1005971	11-06-25	RDO EQUIPMENT CO	FUEL PUMP REPLACEMENT UNIT 117	204.94	341.31		341.31
			OIL/FILTER REPLACEMENT UNIT 436	136.37			
1005972	11-06-25	ROBERT G MODRICH	OCTOBER 2025 UNIDATA SUPPORT	5,808.00	5,808.00		5,808.00
1005973	11-06-25	STAPLES	REPLACEMENT PRINTER JEFF NUTTER	821.01	2,194.08		2,194.08
			OFFICE SUPPLIES FOR THE WRIGHT PLANT	746.29			
			RESTOCK OFFICE SUPPLIES	64.90			
			GLASS DRY ERASE BOARDS WRIGHT PLANT	561.88			
1005974	11-06-25	T4 SPATIAL, LLC	CCTV STORAGE - NOVEMBER 2025	1,250.00	2,500.00		2,500.00
			CCTV STORAGE - OCTOBER 2025	1,250.00			
1005975	11-06-25	ULINE INC	7 STEP WORK PLATFORM HORTON PLANT	2,053.06	2,564.41		2,564.41
			3SHELF BOOKCASE X2 WRIGHT PLANT	511.35			
1005976	11-06-25	ULTIMATE MOTORS INC.	KEY, TRANSMITTER & PROGRAMMING UNIT 429	817.41	817.41		817.41
1005977	11-06-25	USA BLUEBOOK	SOLINST LEVELOGGER CABLE ASSY	1,169.80	8,728.25		8,728.25
			HACH DIGITAL REACTOR BLOCK LAB SUPPLIES	3,088.96			
			STAINLESS STEEL INLET STRAINER	206.63			
			REPLACEMENT LIFTING SLINGS C&M	221.11			
			CALIBRATION BAGS, CAP KIT WRIGHT PLANT	1,913.89			
			REPLACEMENT 1" CORP STOP WTR PRODUCTION	569.06			
			DUST COVER FOR HACH DR 3900	47.99			
			LAB SUPPLIES WRIGHT PLANT	1,323.06			
			HONEYWELL 7DAY/24HR RECORDER GRAPH	187.75			
1005978	11-06-25	VESTIS SERVICES INC	UNIFORM SERVICES 10.15.25	457.84	1,152.84		1,152.84

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			UNIFORM SERVICES 10.22.25	325.00			
			UNIFORM SERVICES 10.29.25	370.00			
1005979	11-06-25	WATERLINE TECHNOLOGIES INC.	6DRUMS LIQUID CHLORINE REFILLED #5766707	1,481.18	7,652.75		7,652.75
			8DRUMS LIQUID CHLORINE REFILLED #5765847	1,974.90			
			6DRUMS LIQUID CHLORINE REFILLED #5767511	1,481.18			
			11 DRUMS LIQUID CHLORINE REFILLD #5768729	2,715.49			
1005980	11-06-25	WESTCOAST INDUSTRIES	REPLACEMENT LONGSLEEVE SAFETY WORKSHIRT	216.46	865.13		865.13
			RESTOCK WORK GLOVE CLIP HOLDERS	81.68			
			REPLACEMENT SAFETY HARD HATS FIELD STAFF	566.99			
1005981	11-06-25	WHITE CAP CONSTRUCTION SUPPLY	RESTOCK 9V BATTERIES	135.00	173.01		173.01
			YELLOW SAFETY VEST FOR ENGINEERING	38.01			
1005982	11-06-25	ALMA DIAZ	ACCOUNT REFUND 64370 BRAE BURN AVE	82.00	82.00		82.00
1005983	11-06-25	CHRISTINA ANGELES	ACCOUNT REFUND 13595 TRAMVIEW RD	48.11	48.11		48.11
1005984	11-06-25	DAN ESPENSEN	ACCOUNT REFUND 9428 OAKMOUNT BLVD	476.02	476.02		476.02
1005985	11-06-25	EDITH LUCERO-TREJO	ACCOUNT REFUND 15165 AVE MANZANA	13.84	13.84		13.84
1005986	11-06-25	JMI GENERAL ENGINEERING	ACCOUNT REFUND LITTLE MORONGO RD AND 20TH	204.63	204.63		204.63
1005987	11-06-25	KEULEYA RUTH BLE LIVING TRUST	ACCOUNT REFUND 11250 POMELO DR	69.31	69.31		69.31
1005988	11-06-25	MARGO P. DELEAVER	ACCOUNT REFUND 62748 N CRESCENT ST	4,562.74	4,562.74		4,562.74
1005989	11-06-25	MERCADEZ BUTCHER	ACCOUNT REFUND 10620 VERBENA DR	18.41	18.41		18.41
1005990	11-06-25	TINA BAIRD	ACCOUNT REFUND 62463 S STARCROSS DR	40.24	40.24		40.24
1005991	11-12-25	ANSAFONE CONTACT CENTERS	ANSAFONE ANSWERING SERVICE	449.53	449.53		449.53
			ANSAFONE ANSWERING SERVICE				
1005992	11-12-25	BRINKS INCORPORATED	NOV SERVICES - FLAT FEE	364.83	514.62		514.62
			OCT 2025 - CIT EXCESS FEE	149.79			
1005993	11-12-25	CARPI & CLAY. INC	FEDERAL ADVOCACY SERVICES OCTOBER 25	5,000.00	5,000.00		5,000.00
1005994	11-12-25	CASAMAR GROUP, LLC	LABOR COMPLIANCE - WELL 42 10.2025	496.90	298.14	198.76	496.90
			LABOR COMPLIANCE - PROJECT VIENTO 10.2025				
			LABOR COMPLIANCE - L.O. LYNCH 10.2025				
			LABOR COMPLIANCE - PVCA 10.2025				
1005995	11-12-25	CASEY DOLAN	MONTHLY DIGITAL MGMT & CONSULTING	650.00	650.00		650.00
1005996	11-12-25	CITY OF DESERT HOT SPRINGS	ENC. CITY PERMIT - 11000 PALM. DR.	270.01	270.01		270.01
1005997	11-12-25	CV STRATEGIES	STRATEGIC COMMUNICATION - MSWD CALENDAR	4,712.50	4,712.50		4,712.50
1005998	11-12-25	GLENN B. DORNING, INC.	KUBOTA TRACTOR SERVICE	206.61	206.61		206.61
1005999	11-12-25	HCI SYSTEMS INC	MATERIAL SUBMISSION - HCI	26,552.88	0.00	26,552.88	26,552.88
1006000	11-12-25	HDL COREN & CONE	2024-2025 ACFR STATISTICAL PACKAGE	895.00	895.00		895.00
1006001	11-12-25	INFOSEND INC	OCT CLOSING BILLS	62.94	62.94		62.94
1006002	11-12-25	L O LYNCH QUALITY WELLS & PUMPS INC	W35 DISCHARGE PIPE TRAFFIC CONTROL EQUIP	5,646.00	0.00	5,646.00	5,646.00
1006003	11-12-25	JENNIFER R MAEL	VARIOUS FIRE FLOW TESTS 10/2025	4,500.00	4,500.00		4,500.00
1006004	11-12-25	PALM SPRINGS MOTORS INC	AXLE SEAL REPLACEMENT UNIT 421	203.45	203.45		203.45
1006005	11-12-25	PALM SPRINGS PEST CONTROL, INC.	PEST CONTROL SVCS. - CORP YARD	125.00	425.00		425.00
			PEST CONTROL - ADMIN. BUILDING	150.00			
			PEST CONTROL SVCS. - ANNEX BUILDING	80.00			
			PEST CONTROL SVCS. - NWRWRF	70.00			
1006006	11-12-25	ROBERT GRIFFITH	MILEAGE REIMBURSEMENT OCT R.GRIFFITH	14.70	14.70		14.70
1006007	11-12-25	ROGERS,ANDERSON,MALODY & SCOTT, LLP.	PROGRESS BILLING FY 24	35,000.00	35,000.00		35,000.00

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1006008	11-12-25	RUSS MARTIN	MILEAGE REIMBURSEMENT OCT R.MARTIN	64.40	64.40		64.40
1006009	11-12-25	SLOVAK BARON EMPEY MURPHY & PINKNEY LL	LEGAL SERVICES LABOR ISSUES	480.00	12,040.00		12,040.00
			LEGAL SERVICES RETAINER	5,060.00			
			LEGAL SERVICES RETAINER	6,500.00			
1006010	11-12-25	THE LAMAR COMPANIES	POSTER(S) RENEWAL @INDIAN AVE EL 425"	1,000.00	1,000.00		1,000.00
1006011	11-12-25	THEODORE MAYRHOFEN	MILEAGE REIMBURSEMENT OCT T.MAYRHOFEN	688.52	688.52		688.52
1006012	11-12-25	TOM DODSON & ASSOCIATES	GQPP AREA H&I SEPTIC TO SEWER	6,780.00	0.00	6,780.00	6,780.00
			GQPP AREA A&G SEPTIC TO SEWER				
1006013	11-12-25	VAGABOND WELDING SUPPLY	FIRE HYDRANT SECURITY MATERIAL	25.45	25.45		25.45
1006013	11-24-25	VAGABOND WELDING SUPPLY	FIRE HYDRANT SECURITY MATERIAL	-25.45	-25.45		-25.45
1006014	11-17-25	AILENIS NAVARRO RIGORES	ACCOUNT REFUND 13080 AGUA CAYENDO RD	55.76	55.76		55.76
1006015	11-17-25	AMADO HOLDINGS LLC	ACCOUNT REFUND 12905 MAUI WAY	10.40	10.40		10.40
1006016	11-17-25	BRIAN ZITZ	ACCOUNT REFUND 68107 CALLE LAS TIENDAS	37.04	37.04		37.04
1006017	11-17-25	DUANE POLAND	ACCOUNT REFUND 67140 DESERT VIEW AVE	37.78	37.78		37.78
1006018	11-17-25	EDITH ZENDEJAS-GONZALEZ	ACCOUNT REFUND 66202 AVE BARONA	82.43	82.43		82.43
1006019	11-17-25	RAQUEL CARILLO	ACCOUNT REFUND 12868 CATALPA AVE	66.62	66.62		66.62
1006020	11-17-25	RICARDO HERNANDEZ	ACCOUNT REFUND 64900 DESERT AIR CT	50.96	50.96		50.96
1006021	11-17-25	TIMMY SALTARELLI	ACCOUNT REFUND 9041 PUESTA DEL SOL	0.86	0.86		0.86
1006022	11-17-25	ARIZDELSI PEREZ	ACCOUNT REFUND 66726 CAHUILLA AVE	137.33	137.33		137.33
1006023	11-17-25	CHRISTIAN GORDO	ACCOUNT REFUND 13165 RAMONA DR	158.80	158.80		158.80
1006024	11-17-25	DAVID GENTRY	ACCOUNT REFUND 65565 ACOMA AVE #49	42.82	42.82		42.82
1006025	11-17-25	DONG H LEE	ACCOUNT REFUND 15455 AVE MANZANA	14.79	14.79		14.79
1006026	11-17-25	FERNANDO DE LA CRUZ HERNANDEZ	ACCOUNT REFUND 66211 6TH ST	5.43	5.43		5.43
1006027	11-17-25	INTERNATIONAL PAVING SERVICES INC.	ACCOUNT REFUND HACIENDA AVE AT DRIVEWAY E	630.01	630.01		630.01
			W OCOTILLO				
1006028	11-17-25	IRONWOOD ASSET GROUP	ACCOUNT REFUND MESQUITE AVE	489.59	489.59		489.59
1006029	11-17-25	JOE LOYA	ACCOUNT REFUND 13935 EL RIO LN	13.40	13.40		13.40
1006030	11-17-25	LENNAR HOMES OF CALIFORNIA LLC	ACCOUNT REFUND RAINBOW LN AND INSPIRATION	800.00	800.00		800.00
1006031	11-17-25	MARISOL GOMEZ	ACCOUNT REFUND 65836 AVE CADENA	46.24	46.24		46.24
1006032	11-17-25	MARLOW COFFIN	ACCOUNT REFUND 66673 BUENA VISTA AVE	164.00	164.00		164.00
1006033	11-17-25	NOEMI GALVEZ	ACCOUNT REFUND 11702 E CRESCENT ST	67.36	67.36		67.36
1006034	11-17-25	STEPHEN CARO	ACCOUNT REFUND 66240 FLORA AVE	95.61	95.61		95.61
1006035	11-17-25	WEIHAI ZHUANG	ACCOUNT REFUND 9324 SILVER STAR AVE	31.78	31.78		31.78
1006036	11-17-25	WENDY CIFUENTES	ACCOUNT REFUND 16025 VIA VISTA	11.93	11.93		11.93
1006037	11-20-25	GAFCON PM-CM LLC	LABOR COMPLIANCE - ACCESS CONTROL 10.2025	696.50	665.50	31.00	696.50
			LABOR COMPLIANCE - MWH CONST. 10.2025				
			LABOR COMPLIANCE - LEED ELECTRIC 10.2025				
			LABOR COMPLIANCE - LO LYNCH 10.2025				
			LABOR COMPLIANCE - URBAN HABITAT 10.2025				
			LABOR COMPLIANCE - B81 10.2025				
			LABOR COMPLIANCE - MESA ENERGY 10.2025				
			LABOR COMPLIANCE - MCDONALD ELECTRIC				
1006038	11-20-25	ATWORK FRANCHISE INC	WWTP OIT TEMP-GERARDO M./W.E. 11.02.25	2,116.80	4,233.60		4,233.60
			WWTP OIT TEMP-GERARDO M./W.E. 11.09.25	2,116.80			
1006039	11-20-25	BEST SIGNS, INC	REHAB SIGNAGE FOR WELL 22	644.58	0.00	644.58	644.58

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1006040	11-20-25	BETHANY KARLYN	DUAL FLUSH TOILET REBATE BKARLYN	150.00	150.00		150.00
1006041	11-20-25	CORONA ENVIRONMENTAL CONSULTING LLC	CHROMIUM-6 PDR	23,301.15	0.00	23,301.15	23,301.15
1006042	11-20-25	CHRISTEN GRABOWSKI	SMART CONT REBATE CGRABOWSKI	117.00	117.00		117.00
1006043	11-20-25	CITY OF DESERT HOT SPRINGS	SEPT 2025 UUT COLLECTED	40,994.66	41,264.67		41,264.67
			ENC. CITY PERMIT - 66452 3RD ST.	270.01			
1006044	11-20-25	CLINICAL LABORATORY OF SAN BERNARDINO	LAB SERVICES FOR SAMPLES 10/2025 - DC	1,140.00	1,140.00		1,140.00
			LAB SERVICES FOR SAMPLES 10/2025 - HWWTP				
			LAB SERVICES FOR SAMPLES 10/2025 - NW				
1006045	11-20-25	CRYSTAL WHITE	TOILET REBATE 1.28 CWHITE X2	200.00	200.00		200.00
1006046	11-20-25	CWEA	CWEA MEMBERSHIP RENEWAL - GREG C.	251.00	502.00		502.00
			CWEA MEMBERSHIP RENEWAL - MARK V.	251.00			
1006047	11-20-25	CYPRESS DENTAL ADMINISTRATORS	DEC 2025 DENTAL INSURANCE	5,315.08	5,315.08		5,315.08
1006048	11-20-25	DENISE BRYANT	SMART CONT REBATE DBRYANT	127.56	127.56		127.56
1006049	11-20-25	DESERT VALLEY DISPOSAL, INC.	OCT SERVICE CHARGES ADMIN BUILDING	588.73	1,766.19		1,766.19
			OCT SERVICE CHARGE WRIGHT PLANT	319.69			
			OCT SERVICE CHARGES CORP YARD	857.77			
1006050	11-20-25	DESERT WATER AGENCY	DWA RAC FEES - ID-E SYSTEM	10,149.88	10,149.88		10,149.88
1006051	11-20-25	E.H. WACHS	FREIGHT CHARGE FOR REQ#127450	33.74	33.74		33.74
1006052	11-20-25	ECOLOGY AUTO PARTS	SLUDGE HAULING - 4 LOADS/W.E. 10.17.2025	5,531.70	5,531.70		5,531.70
1006053	11-20-25	ENTERPRISE FM TRUST	ENTERPRISE FLEET MANAGEMENT 11/2025	22,670.95	22,670.95		22,670.95
1006054	11-20-25	FORSHOCK	SCADA MONITORING 11/25	314.00	474.00		474.00
			SCADA MONITORING 11/2025	160.00			
1006055	11-20-25	GEORGE ROBSON	SMART CONTROLLER REBATE GROBSON	127.56	127.56		127.56
1006056	11-20-25	I10 CHRYSLER JEEP DODGE RAM	REPAIRS FOR UNIT #420	52.18	52.18		52.18
1006057	11-20-25	INFOSEND INC	OCT BILLING SERVICES	5,506.22	5,506.22		5,506.22
1006058	11-20-25	ISAAC LOPEZ	WWTPO GRADE 2 EXAM FEE REIMB. - ISAAC L.	149.00	149.00		149.00
1006059	11-20-25	KENWOOD ENERGY	SOLAR PROJECT 10.2025	10,175.00	870.00	9,305.00	10,175.00
			O&M MAINTENANCE RFP DISCUSSION				
1006060	11-20-25	L O LYNCH QUALITY WELLS & PUMPS INC	CHECK VALVES FOR W35 DISCHARGE PIPE	12,330.27	0.00	12,330.27	12,330.27
1006061	11-20-25	MDN WATER MANAGEMENT SERVICES INC	WRIGHT RWRF GRANT - RWRF CONSTRUCTION	9,329.50	5,499.00	3,830.50	9,329.50
			WRIGHT RWRF GRANT - CONVEYANCE LINE				
			BI-WEEKLY W/ARTURO & BRIAN, GM REPORT				
			ACCESS DATABSE - WWTP MONITORING				
			CVWD ID-8 DUE DILIGENCE				
			GRANT APP - RECYCLED WATER PGRM-PHASE 1				
			DWR GRANT - WELL 22 REHAB REIMBURSEMENT				
1006062	11-20-25	MESA ENERGY SYSTEMS INC	HVCA MAINTENANCE - MULTIPLE SITES	4,178.00	5,192.00		5,192.00
			A/C REPAIR - LAB BUILDING @ HWWTP	1,014.00			
1006063	11-20-25	O'REILLY AUTOMOTIVE INC.	REPLACEMENT BATTERY FOR JETTER	62.87	615.07		615.07
			OIL/FILTER CHANGE UNIT 419	44.62			
			REPLACEMENT HOSE & CLAMP UNIT 385	40.72			
			CONNECTOR REPLACEMENT UNIT 346	12.93			
			OIL/FILTER CHANGE UNIT 385	67.73			
			OIL/FILTER CHANGE UNIT 460	59.99			
			RESTOCK 20 GALS HYRD OIL HORTON PLANT	326.21			

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1006064	11-20-25	PARKERS BUILDING SUPPLY	MATERIAL FOR ADMIN BLDG. REPAIRS	3.88	170.48		170.48
			REPAIR PARTS FOR TERRANCE BOOSTERS	35.30			
			REPAIR ITEMS FOR WELL 32	19.88			
			REPAIR MATERIAL HORTON PLANT	30.87			
			REPAIR PARTS HORTON PLANT	80.55			
1006065	11-20-25	PROFORMA	CUST SERVICE WHITE DOOR HANGERS	689.14	689.14		689.14
1006066	11-20-25	PROVOST & PRITCHARD ENGINEERING GROUP	EMERGENCY GENERATOR PLANS - PPCG 8/25	15,494.00	15,494.00		15,494.00
1006067	11-20-25	RAFTELIS FINANCIAL CONSULTANTS INC	PROFESSIONAL SERVICES - OCT 2025	1,660.00	1,660.00		1,660.00
1006068	11-20-25	RDO EQUIPMENT CO	VERMEER VX50-800 HYDRO EXCAVATOR	124,257.86	0.00	124,257.86	124,257.86
1006069	11-20-25	STATE WATER RESOURCES CONTROL BOARD	WWTPO GRADE 2 APPLICATION - ISAAC L.	311.00	512.00		512.00
			WWTPO GRADE I CERT. RENEWAL - MARK V.	201.00			
1006070	11-20-25	THE LINCOLN NATL. LIFE INS. CO.	DECEMBER BALANCE LIFE INSURANCE	288.90	288.90		288.90
1006071	11-20-25	TKE ENGINEERING, INC	VIENTO DEV PROJ. C&M INSPECT TKE 9/2025	4,875.00	9,660.00	27,266.05	36,926.05
			PHASE I PROGRESS PAYMENT #44	6,909.93			
			GEN ENG SVCS TKE 9/25	4,785.00			
			DESIGN CONSULTANT SEPT 2025	20,356.12			
			MISSION CREEK SUBBASIN TKE 9/25				
			SNMP TKE 9/25				
			URBAN WATER MGMT PLANT TKE 9/25				
			MCSB ALT PLAN UPDATE TKE 9/25				
			SGPSB GROUNDWATER SUST. PLAN UPDATE 9/25				
			PHASE III PROGRESS PAYMENT #43				
1006072	11-20-25	TOM DODSON & ASSOCIATES	SOLAR PROJECT - CEQA COMPLIANCE SUPPORT	7,248.42	0.00	24,406.98	24,406.98
			SOLAR PROJECT - CEQA COMPLIANCE SUPPORT	17,158.56			
1006073	11-20-25	TOPS N BARRICADES, INC	RESTOCK SURVEY FLAGS QTY600	163.13	712.00		712.00
			SAFETY YELLOW JACKET HOODIE ENGINEERING	97.82			
			SAFETY YELLOW BOMBER JACKET C&M	110.82			
			SAFETY YELLOW BOMBER JACKETS WATER PROD	108.64			
			SAFETY YELLOW JACKET ENGINEERING	55.41			
			SAFETY YELLOW BOMBER JACKET WATER WTR	176.18			
1006074	11-20-25	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERTS 11/25	324.00	324.00		324.00
1006075	11-20-25	URBAN HABITAT	LANDSCAPE SERVICES FOR 10/25	6,195.00	6,195.00		6,195.00
			LANDSCAPE SERVICES FOR 10/25				
1006076	11-20-25	USA-FACT INC	BG CHECK - M.ZAMORA, Z.NORMAN,B.KINDER	60.99	60.99		60.99
1006077	11-20-25	VERIZON CONNECT FLEET USA LLC	GPS MONITORING FOR FLEET 11/25	580.70	580.70		580.70
1006078	11-20-25	VESTIS SERVICES INC	CREDIT MEMO FOR INV. 5881069987	-12.60	951.95		951.95
			UNIFORM SERVICES 11.12.25	407.33			
			UNIFORM SERVICES 11.05.25	557.22			
1006079	11-20-25	WIENHOFF DRUG TESTING	DOT PGRM ENROLLMENT - R.MOJICA	170.00	1,870.00		1,870.00
			ANNUAL DOT MEMBERSHIP 2025	1,700.00			
1006080	11-20-25	PIERRE INGRAM	TOILET REBATE 1.28 PINGRAM X2	200.00	200.00		200.00
1006081	11-20-25	WILLDAN ENGINEERING	LABOR COMPLIANCE - RAY LOPEZ 10.2025	142.50	475.00	332.50	807.50
			LABOR COMPLIANCE - GENERATOR MAIN SERV	142.50			
			LABOR COMPLIANCE - PROVOST & PRITCHARD	190.00			
			LABOR COMPLIANCE - Z&K 10.2025	332.50			

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1006082	11-26-25	ACWA-JPIA HEALTH BENEFITS AUTH.	DEC 2025 HEALTH INS - MEDICAL	112,589.26	112,589.26		112,589.26
			DEC 2025 HEALTH INS - VISION				
1006083	11-26-25	AIR & HOSE SOURCE INC.	REPLACEMENT FIRE HOSES C&M	375.19	491.01		491.01
			4"FEM CAMLOCKS XHOSE BARB C&M	115.82			
1006084	11-26-25	ALL AMERICAN FIRST AID	RESTOCK 1ST AID SUPPLIES FOR DISTRICT	120.36	120.36		120.36
1006085	11-26-25	ANSAFONE CONTACT CENTERS	ANSAFONE ANSWERING SERVICE	494.35	494.35		494.35
			ANSAFONE ANSWERING SERVICE				
1006086	11-26-25	BABCOCK LABORATORIES INC	TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10	1,808.18		1,808.18
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
			13310 LITTLE MORONGO RD. - SNIDER LS #4	401.26			
			13310 LITTLE MORONGO RD. - SNIDER LS #2	401.26			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
			13310 LITTLE MORONGO RD. - SNIDER LS #1	401.26			
1006087	11-26-25	CA LOBBY LLC	CALIFORNIA ADVOCACY SERVICES	5,000.00	5,000.00		5,000.00
1006088	11-26-25	CORONA ENVIRONMENTAL CONSULTING LLC	CHROMIUM-6 PDF	8,876.10	0.00	8,876.10	8,876.10
1006089	11-26-25	CLINICAL LABORATORY OF SAN BERNARDINO	LAB SERVICES FOR SAMPLES IN 10/2025	5,795.50	2,533.00	3,262.50	5,795.50
			LAB SERVICES FOR BENCH TESTING 10/2025				
1006090	11-26-25	DESERT WATER AGENCY	DWA RAC FEES - MAIN SYSTEM	545,779.39	545,779.39		545,779.39
1006091	11-26-25	DESERT URGENT CARE	PRE-EMPLOY PHYSICAL - B.KINDER & M.ZAMORA	710.00	710.00		710.00
			DOT PHY - J.WEEKLEY, J. NUTTER, R.MOJICA				
1006092	11-26-25	DESERT PROMOTIONS	POLOS/JACKETS - V.ZARAGOZA & T.HARRIS	196.84	196.84		196.84
1006093	11-26-25	ECOLOGY AUTO PARTS	SLUDGE HAULING - TRACTOR UNIT	3,000.00	14,139.01		14,139.01
			SLUDGE HAULING - BELT TRAINER	2,000.00			
			SLUDGE HAULING - TRACTOR UNIT	3,000.00			
			SLUDGE HAULING - 3 LOADS/W.E. 10.31.25	4,139.01			
			SLUDGE HAULING - BELT TRAINER	2,000.00			
1006094	11-26-25	HI-DESERT METAL & GAS SUPPLY	FIRE HYDRANT SECURITY MATERIAL	25.45	25.45		25.45
1006095	11-26-25	INTELESYS INC	IT MANAGED SERV, HELPDESK, LICENSES	10,402.95	10,402.95		10,402.95
1006096	11-26-25	KILLER BEE PEST CONTROL	BEEHIVE REMOVAL @ 64445 JAYNE ST.	100.00	200.00		200.00
			BEEHIVE REMOVAL @ 69361 MIDPARK DR.	100.00			
1006097	11-26-25	L O LYNCH QUALITY WELLS & PUMPS INC	CHECK VALVES FOR W35 DISCHARGE PIPE	2,730.27	0.00	7,716.27	7,716.27
			W35 DISCHARGE PIPE TRAFFIC CONTROL EQUIP	4,986.00			
1006098	11-26-25	LAUGHLIN FALBO LEVY & MORESI LLP	LEGAL SERVICES FOURNIER V MSWD	300.00	300.00		300.00
1006099	11-26-25	O'REILLY AUTOMOTIVE INC.	OIL/FILTER CHANGE UNIT 427	63.37	287.38		287.38
			OIL/FILTER CHANGE UNIT 458	58.44			
			WIPER BLADES REPLACEMENT UNIT 427	31.30			
			TUBING FOR SHOP	5.02			
			REPLACEMENT CLNT CAP FOR LIFT STATION	7.75			
			REPLACEMENT BATTERY UNIT WW3300 GEN	121.50			
1006100	11-26-25	PARKERS BUILDING SUPPLY	WOOD MATERIAL FOR UNIT 345 FLATBED	41.10	105.27		105.27
			LAG BOLTS FOR SERVER ROOM BOX REMOUNT	8.66			
			HOLIDAY PARADE FLOAT MATERIAL	55.51			
1006101	11-26-25	SOUTH COAST AIR QUALITY	HWWTP AEROBIC PERMIT UPDATE	9,389.67	9,389.67		9,389.67
1006102	11-26-25	SWRCB ACCOUNTING OFFICE	ANNUAL PERMIT FEE - ALAN L. HORTON CS	3,945.00	92,505.00		92,505.00

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
			ANNUAL PERMIT FEE - DESERT CREST CS	3,945.00			
			ANNUAL PERMIT FEE - NWRWRF	28,205.00			
			ANNUAL PERMIT FEE - DESERT CREST WWTP	28,205.00			
			ANNUAL PERMIT FEE - ALAN L. HORTON WWTP	28,205.00			
1006103	11-26-25	THE UPS STORE #5062	FREIGHT CHARGE R/R THUMPER C&M	27.69	179.13	878.18	1,057.31
			FREIGHT FOR BERKELEY SPRINGS WATER COMPA	94.32			
			INVOICE BALANCE REMAINING FOR MSWD YARD S	5.40			
			WTR TESTING CRM6 WTR PRODUCTION FRGHT	878.18			
			POSTERS FOR DISTRICT	51.72			
1006104	11-26-25	ULINE INC	5GAL WTR CONTAINER WTR PRODUCTION	111.17	203.54		203.54
			TRANSFER PIRPETTE WRIGHT PLANT	92.37			
1006105	11-26-25	WEST COAST SAND AND GRAVEL INC.	RESTOCK COLD MIX ASPHALT CORP YARD	3,625.86	4,780.72		4,780.72
			RESTOCK 52 TONS BASE MATERIAL CORP YARD	1,154.86			
1006106	11-26-25	66292 HOLDING, LLC	ACCOUNT REFUND 66292 PIERSON BLVD	400.00	400.00		400.00
1006107	11-26-25	BELINDA CONTRERAS	ACCOUNT REFUND 68751 RIDGE CREST WAY	70.84	70.84		70.84
1006108	11-26-25	ELSA ALVAREZ	ACCOUNT REFUND 66415 2ND ST	36.60	36.60		36.60
1006109	11-26-25	JERRY MARTIN	ACCOUNT REFUND 66051 AVE DORADO	98.97	98.97		98.97
1006110	11-26-25	JMI GENERAL ENGINEERING	ACCOUNT REFUND LITTLE MORONGO RD AND 20TH	2,701.46	2,701.46		2,701.46
1006111	11-26-25	MARCO A GALINDO	ACCOUNT REFUND 9210 CALLE BARRANCA	47.90	47.90		47.90
1006112	11-26-25	MICHAEL HERRERA	ACCOUNT REFUND 66201 FLORA AVE	19.24	19.24		19.24
1006113	11-26-25	RAYMOND A. COPAS	ACCOUNT REFUND 66929 SAN ARDO RD	51.21	51.21		51.21
1006114	11-26-25	REBEKAH GUZMAN	ACCOUNT REFUND 11544 W STARCROSS DR	47.30	47.30		47.30
1006115	11-26-25	SHAWN SULLIVAN	ACCOUNT REFUND 14285 AGUA DULCE DR	124.65	124.65		124.65
99113695	11-04-25	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTE	PERS PPE 10.10.2025 & ARTHUR RETRO ADJ.	42,069.01	42,069.01		42,069.01
99113775	11-05-25	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTE	PERS PPE 10.24.2025 & LISA RETRO ADJ.	41,993.69	41,993.69		41,993.69
99113786	11-06-25	AFLAC	OCTOBER 2025 AFLAC DEDUCTIONS	3,349.38	3,349.38		3,349.38
99113797	11-06-25	PAYNEARME MT, INC.	OCTOBER 2025 PNM FEES	10,085.48	10,085.48		10,085.48
99113798	11-03-25	WELLS FARGO BANK	OCT 2025 LOC INTEREST EXPENSE	52,666.67	52,666.67		52,666.67
99113823	11-14-25	WELLS FARGO BANK	AUTO DEP PPE 11.07.2025	203,440.75	203,440.75		203,440.75
99113824	11-14-25	RIVERSIDE COUNTY DCSS - MAIN OFFICE	MONTHLY IWO - PPE 07.11.25	400.00	400.00		400.00
99113825	11-14-25	STATE OF CA EDD	STATE TAX PPE 11.07.2025	23,180.23	23,180.23		23,180.23
99113826	11-14-25	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX PPE 11.07.2025	91,659.10	91,659.10		91,659.10
			FI				
99113827	11-14-25	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 11.07.2025	14,932.72	14,932.72		14,932.72
99113828	11-05-25	SOUTHERN CALIFORNIA EDISON COMPANY	206-4802 10.24.2025 AUTO PAY	6,058.52	6,058.52		6,058.52
99113829	11-14-25	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTE	PERS PPE 11.07.2025	39,946.92	39,946.92		39,946.92
99113864	11-14-25	QUADIENT FINANCE USA, INC.	POSTAGE AUG - NOV	1,404.07	1,404.07		1,404.07
			LATE FEES				
99113934	11-19-25	PAYMENTUS CORPORATION	OCTOBER 2025 CREDIT CARD FEES	3,603.85	3,603.85		3,603.85
99113995	11-28-25	WELLS FARGO BANK	AUTO DEP PPE PPE 11.21.2025	159,308.26	159,308.26		159,308.26
99114006	11-28-25	STATE OF CA EDD	STATE TAX PPE 11.21.2025	14,356.63	14,356.63		14,356.63
99114007	11-28-25	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 11.21.2025	61,064.75	61,064.75		61,064.75
99114008	11-28-25	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 11.21.2025	13,980.62	13,980.62		13,980.62
99114017	11-21-25	QUADIENT FINANCE USA, INC.	LEASE PMT DEC TO MAR 26	650.58	650.58		650.58
99114018	11-21-25	QUADIENT FINANCE USA, INC.	POSTAGE METER PROPERTY TAX	105.65	105.65		105.65

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99114023	11-12-25	SOUTHERN CALIFORNIA EDISON COMPANY	201-6334 11.06.2025 AUTO PAY	153,979.46	153,979.46		153,979.46
99114039	11-25-25	HOME DEPOT CREDIT SERVICES	MILWAUKEE M18 CORDLESS GRINDER COMBO	2,773.28	2,773.28		2,773.28
			RESTOCK DUCT TAPE, BLK ELEC TAPE				
			REPLACEMENT SAWZAL BLADES 9V BATTERIES				
			REPLACEMENT M18/M12 VEHICLE CHARGER				
			REPLACEMENT M12V BATTERIES				
			RESTOCK 6MIL CLEAR POLY SHEETING ROLLS				
			REPLACEMENT METER HAND PUMPS				
			PVC ADAPTOR				
			PVC COUPLING				
			16TINES RAKES WRIGHT PLANT				
			STEEL RIVET				
			6FT POST				
			540PK HEAT SHRINK WIRE CONNECTORS				
			TRASH BAGS				
			CRIMPING TOOLS				
			GRILL CLEANER				
			M18 CORDLESS INFLATOR WRIGHT PLANT				
PR111425	11-14-25	EMPLOYEE PAYROLL CHECKS		3,178.85	3,178.85		3,178.85
PR112825	11-28-25	EMPLOYEE PAYROLL CHECKS		0.00	0.00		0.00
			CURRENT CHECK TOTAL	2,447,543.4	2,170,802.9	276,740.4	2,447,543.4
TOTAL				2,447,543.44	2,170,802.96	276,740.48	2,447,543.44
203 records							

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1006090	11-26-25	DESERT WATER AGENCY	DWA RAC FEES - MAIN SYSTEM	545,779.39	545,779.39		545,779.39
99113823	11-14-25	WELLS FARGO BANK	AUTO DEP PPE 11.07.2025	203,440.75	203,440.75		203,440.75
99113995	11-28-25	WELLS FARGO BANK	AUTO DEP PPE PPE 11.21.2025	159,308.26	159,308.26		159,308.26
99114023	11-12-25	SOUTHERN CALIFORNIA EDISON COMPANY	201-6334 11.06.2025 AUTO PAY	153,979.46	153,979.46		153,979.46
1006068	11-20-25	RDO EQUIPMENT CO	VERMEER VX50-800 HYDRO EXCAVATOR	124,257.86	0.00	124,257.86	124,257.86
1006082	11-26-25	ACWA-JPIA HEALTH BENEFITS AUTH.	DEC 2025 HEALTH INS - MEDICAL	112,589.26	112,589.26		112,589.26
			DEC 2025 HEALTH INS - VISION				
1006102	11-26-25	SWRCB ACCOUNTING OFFICE	ANNUAL PERMIT FEE - ALAN L. HORTON CS	3,945.00	92,505.00		92,505.00
			ANNUAL PERMIT FEE - DESERT CREST CS	3,945.00			
			ANNUAL PERMIT FEE - NWRWRF	28,205.00			
			ANNUAL PERMIT FEE - DESERT CREST WWTP	28,205.00			
			ANNUAL PERMIT FEE - ALAN L. HORTON WWTP	28,205.00			
99113826	11-14-25	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX PPE 11.07.2025	91,659.10	91,659.10		91,659.10
			FI				
1005954	11-06-25	ESRI INC.	ESRI ADVANTAGE PROGRAM	62,150.00	62,150.00		62,150.00
99114007	11-28-25	EFTPS-IRS PAYROLL TAX REMITTANCE	FED TAX DEP PPE 11.21.2025	61,064.75	61,064.75		61,064.75
99113798	11-03-25	WELLS FARGO BANK	OCT 2025 LOC INTEREST EXPENSE	52,666.67	52,666.67		52,666.67
99113695	11-04-25	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 10.10.2025 & ARTHUR RETRO ADJ.	42,069.01	42,069.01		42,069.01
99113775	11-05-25	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 10.24.2025 & LISA RETRO ADJ.	41,993.69	41,993.69		41,993.69
1006043	11-20-25	CITY OF DESERT HOT SPRINGS	SEPT 2025 UUT COLLECTED	40,994.66	41,264.67		41,264.67
			ENC. CITY PERMIT - 66452 3RD ST.	270.01			
99113829	11-14-25	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	PERS PPE 11.07.2025	39,946.92	39,946.92		39,946.92
1006071	11-20-25	TKE ENGINEERING, INC	VIENTO DEV PROJ. C&M INSPECT TKE 9/2025	4,875.00	9,660.00	27,266.05	36,926.05
			PHASE I PROGRESS PAYMENT #44	6,909.93			
			GEN ENG SVCS TKE 9/25	4,785.00			
			DESIGN CONSULTANT SEPT 2025	20,356.12			
			MISSION CREEK SUBBASIN TKE 9/25				
			SNMP TKE 9/25				
			URBAN WATER MGMT PLANT TKE 9/25				
			MCSB ALT PLAN UPDATE TKE 9/25				
			SGPSB GROUNDWATER SUST. PLAN UPDATE 9/25				
			PHASE III PROGRESS PAYMENT #43				
1006007	11-12-25	ROGERS,ANDERSON,MALODY & SCOTT, LLP.	PROGRESS BILLING FY 24	35,000.00	35,000.00		35,000.00
1005999	11-12-25	HCI SYSTEMS INC	MATERIAL SUBMISSION - HCI	26,552.88	0.00	26,552.88	26,552.88
1006072	11-20-25	TOM DODSON & ASSOCIATES	SOLAR PROJECT - CEQA COMPLIANCE SUPPORT	7,248.42	0.00	24,406.98	24,406.98
			SOLAR PROJECT - CEQA COMPLIANCE SUPPORT	17,158.56			
1006041	11-20-25	CORONA ENVIRONMENTAL CONSULTING LLC	CHROMIUM-6 PDR	23,301.15	0.00	23,301.15	23,301.15
99113825	11-14-25	STATE OF CA EDD	STATE TAX PPE 11.07.2025	23,180.23	23,180.23		23,180.23
1006053	11-20-25	ENTERPRISE FM TRUST	ENTERPRISE FLEET MANAGEMENT 11/2025	22,670.95	22,670.95		22,670.95
1005952	11-06-25	ECOLOGY AUTO PARTS	SLUDGE HAULING 2 LOADS/ W.E. 10.03.25	2,761.80	21,846.86		21,846.86
			SLUDGE HAULING - 1 LOAD/W.E. 10.03.25	1,380.90			
			SLUDGE HAULING - TRACTOR UNIT	3,000.00			
			SLUDGE HAULING - BELT TRAILER	2,000.00			
			SLUDGE HAULING - TRACTOR UNIT	3,000.00			
			SLUDGE HAULING - BELT TRAILER	2,000.00			
			SLUDGE HAULING - 2 LOADS/ W.E. 10.24.25	2,913.64			

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			SLUDGE HAULING - 2 LOADS/W.E. 10.10.25	2,761.28			
			SLUDGE HAULING - 1 LOAD/W.E. 10.10.25	2,029.24			
1005946	11-06-25	CHAMELEON BEVERAGE COMPANY INC	10 PALLETS OF MSWD WATER	18,698.00	18,698.00		18,698.00
1006066	11-20-25	PROVOST & PRITCHARD ENGINEERING GROUP INC	EMERGENCY GENERATOR PLANS - PPCG 8/25	15,494.00	15,494.00		15,494.00
99113827	11-14-25	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 11.07.2025	14,932.72	14,932.72		14,932.72
99114006	11-28-25	STATE OF CA EDD	STATE TAX PPE 11.21.2025	14,356.63	14,356.63		14,356.63
1006093	11-26-25	ECOLOGY AUTO PARTS	SLUDGE HAULING - TRACTOR UNIT	3,000.00	14,139.01		14,139.01
			SLUDGE HAULING - BELT TRAINER	2,000.00			
			SLUDGE HAULING - TRACTOR UNIT	3,000.00			
			SLUDGE HAULING - 3 LOADS/W.E. 10.31.25	4,139.01			
			SLUDGE HAULING - BELT TRAINER	2,000.00			
99114008	11-28-25	LINCOLN NATIONAL LIFE INS CO	DEF COMP PPE 11.21.2025	13,980.62	13,980.62		13,980.62
1006060	11-20-25	L O LYNCH QUALITY WELLS & PUMPS INC	CHECK VALVES FOR W35 DISCHARGE PIPE	12,330.27	0.00	12,330.27	12,330.27
1006009	11-12-25	SLOVAK BARON EMPEY MURPHY & PINKNEY LLP	LEGAL SERVICES LABOR ISSUES	480.00	12,040.00		12,040.00
			LEGAL SERVICES RETAINER	5,060.00			
			LEGAL SERVICES RETAINER	6,500.00			
1006095	11-26-25	INTELESYS INC	IT MANAGED SERV, HELPDESK, LICENSES	10,402.95	10,402.95		10,402.95
1006059	11-20-25	KENWOOD ENERGY	SOLAR PROJECT 10.2025	10,175.00	870.00	9,305.00	10,175.00
			O&M MAINTENANCE RFP DISCUSSION				
1006050	11-20-25	DESERT WATER AGENCY	DWA RAC FEES - ID-E SYSTEM	10,149.88	10,149.88		10,149.88
99113797	11-06-25	PAYNEARME MT, INC.	OCTOBER 2025 PNM FEES	10,085.48	10,085.48		10,085.48
1005949	11-06-25	CSDA	CSDA MEMBERSHIP RENEWAL	10,012.00	10,012.00		10,012.00
1006101	11-26-25	SOUTH COAST AIR QUALITY	HWWTP AEROBIC PERMIT UPDATE	9,389.67	9,389.67		9,389.67
1006061	11-20-25	MDN WATER MANAGEMENT SERVICES INC	WRIGHT RWRF GRANT - RWRF CONSTRUCTION	9,329.50	5,499.00	3,830.50	9,329.50
			WRIGHT RWRF GRANT - CONVEYANCE LINE				
			BI-WEEKLY W/ARTURO & BRIAN, GM REPORT				
			ACCESS DATABSE - WWTP MONITORING				
			CVWD ID-8 DUE DILIGENCE				
			GRANT APP - RECYCLED WATER PGRM-PHASE 1				
			DWR GRANT - WELL 22 REHAB REIMBURSEMENT				
1005803	11-25-25	CORONA ENVIRONMENTAL CONSULTING LLC	CHROMIUM-6 PDF	-8,876.10	0.00	-8,876.10	-8,876.10
1006088	11-26-25	CORONA ENVIRONMENTAL CONSULTING LLC	CHROMIUM-6 PDF	8,876.10	0.00	8,876.10	8,876.10
1005977	11-06-25	USA BLUEBOOK	SOLINST LEVELOGGER CABLE ASSY	1,169.80	8,728.25		8,728.25
			HACH DIGITAL REACTOR BLOCK LAB SUPPLIES	3,088.96			
			STAINLESS STEEL INLET STRAINER	206.63			
			REPLACEMENT LIFTING SLINGS C&M	221.11			
			CALIBRATION BAGS, CAP KIT WRIGHT PLANT	1,913.89			
			REPLACEMENT 1" CORP STOP WTR PRODUCTION	569.06			
			DUST COVER FOR HACH DR 3900	47.99			
			LAB SUPPLIES WRIGHT PLANT	1,323.06			
			HONEYWELL 7DAY/24HR RECORDER GRAPH	187.75			
1006097	11-26-25	L O LYNCH QUALITY WELLS & PUMPS INC	CHECK VALVES FOR W35 DISCHARGE PIPE	2,730.27	0.00	7,716.27	7,716.27
			W35 DISCHARGE PIPE TRAFFIC CONTROL EQUIP	4,986.00			
1005979	11-06-25	WATERLINE TECHNOLOGIES INC.	6DRUMS LIQUID CHLORINE REFILLED #5766707	1,481.18	7,652.75		7,652.75
			8DRUMS LIQUID CHLORINE REFILLED #5765847	1,974.90			
			6DRUMS LIQUID CHLORINE REFILLED #5767511	1,481.18			

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			11 DRUMS LIQUID CHLORINE REFILLD #5768729	2,715.49			
1006012	11-12-25	TOM DODSON & ASSOCIATES	GQPP AREA H&I SEPTIC TO SEWER	6,780.00	0.00	6,780.00	6,780.00
			GQPP AREA A&G SEPTIC TO SEWER				
1005942	11-06-25	ATWORK FRANCHISE INC	WWTP OIT TEMP-GERARDO M./W.E. 10.12.25	2,116.80	6,350.40		6,350.40
			WWTP OIT TEMP-GERARDO M./W.E. 10.19.25	2,116.80			
			WWTP OIT TEMP-GERARDO M./W.E. 10.26.25	2,116.80			
1005906	11-04-25	CORONA ENVIRONMENTAL CONSULTING LLC	CONSULTING SERVICES SEPT 2025 CEC	-6,282.50	0.00	-6,282.50	-6,282.50
1005945	11-06-25	CORONA ENVIRONMENTAL CONSULTING LLC	CONSULTING SERVICES SEPT 2025 CEC	6,282.50	0.00	6,282.50	6,282.50
1006075	11-20-25	URBAN HABITAT	LANDSCAPE SERVICES FOR 10/25	6,195.00	6,195.00		6,195.00
			LANDSCAPE SERVICES FOR 10/25				
99113828	11-05-25	SOUTHERN CALIFORNIA EDISON COMPANY	206-4802 10.24.2025 AUTO PAY	6,058.52	6,058.52		6,058.52
1005972	11-06-25	ROBERT G MODRICH	OCTOBER 2025 UNIDATA SUPPORT	5,808.00	5,808.00		5,808.00
1006089	11-26-25	CLINICAL LABORATORY OF SAN BERNARDINO	LAB SERVICES FOR SAMPLES IN 10/2025	5,795.50	2,533.00	3,262.50	5,795.50
			LAB SERVICES FOR BENCH TESTING 10/2025				
1005968	11-06-25	PALM SPRINGS AIR MUSEUM INC.	AIR MUSEUM FUNDRAISING GALA SPONSORSHIP	5,750.00	5,750.00		5,750.00
1006002	11-12-25	L O LYNCH QUALITY WELLS & PUMPS INC	W35 DISCHARGE PIPE TRAFFIC CONTROL EQUIP	5,646.00	0.00	5,646.00	5,646.00
1006052	11-20-25	ECOLOGY AUTO PARTS	SLUDGE HAULING - 4 LOADS/W.E. 10.17.2025	5,531.70	5,531.70		5,531.70
1006057	11-20-25	INFOSEND INC	OCT BILLING SERVICES	5,506.22	5,506.22		5,506.22
1006047	11-20-25	CYPRESS DENTAL ADMINISTRATORS	DEC 2025 DENTAL INSURANCE	5,315.08	5,315.08		5,315.08
1006062	11-20-25	MESA ENERGY SYSTEMS INC	HVCA MAINTENANCE - MULTIPLE SITES	4,178.00	5,192.00		5,192.00
			A/C REPAIR - LAB BUILDING @ HWWTP	1,014.00			
1005944	11-06-25	CA LOBBY LLC	CALIFORNIA ADVOCACY SERVICES	5,000.00	5,000.00		5,000.00
1005993	11-12-25	CARPI & CLAY. INC	FEDERAL ADVOCACY SERVICES OCTOBER 25	5,000.00	5,000.00		5,000.00
1006087	11-26-25	CA LOBBY LLC	CALIFORNIA ADVOCACY SERVICES	5,000.00	5,000.00		5,000.00
1006105	11-26-25	WEST COAST SAND AND GRAVEL INC.	RESTOCK COLD MIX ASPHALT CORP YARD	3,625.86	4,780.72		4,780.72
			RESTOCK 52 TONS BASE MATERIAL CORP YARD	1,154.86			
1005997	11-12-25	CV STRATEGIES	STRATEGIC COMMUNICATION - MSWD CALENDAR	4,712.50	4,712.50		4,712.50
1005988	11-06-25	MARGO P. DELEAVER	ACCOUNT REFUND 62748 N CRESCENT ST	4,562.74	4,562.74		4,562.74
1006003	11-12-25	JENNIFER R MAEL	VARIOUS FIRE FLOW TESTS 10/2025	4,500.00	4,500.00		4,500.00
1005943	11-06-25	BABCOCK LABORATORIES INC	65283 TWO BUNCH PALMS TRL. - CULTURE DHS	401.26	4,241.63		4,241.63
			13310 LITTLE MORONGO RD. - SNIDER LS #4	401.26			
			TOTAL N PACKAGE - HORTON EFFLUENT	105.28			
			TOTAL N PACKAGE - DC EFFLUENT	105.28			
			TOTAL N PACKAGE - CLARIFIER EFFLUENT	250.18			
			TOTAL N PACKAGE - WRIGHT INFLUENT	151.10			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
			TOTAL N PACKAGE - WRIGHT INFLUENT	151.10			
			TOTAL N PACKAGE - WELL 29 & WELL 37	381.38			
			TOTAL N PACKAGE - HORTON WELLS & PONDS	762.76			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
			TOTAL N PACKAGE - WRIGHT INFLUENT	151.10			
			JEETER - 65000 TWO BUNCH PALMS TRL.	401.26			
			TOTAL N PACKAGE - CLARIFIER EFFLUENT	375.27			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
1006038	11-20-25	ATWORK FRANCHISE INC	WWTP OIT TEMP-GERARDO M./W.E. 11.02.25	2,116.80	4,233.60		4,233.60

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			WWTP OIT TEMP-GERARDO M./W.E. 11.09.25	2,116.80			
1005963	11-06-25	JENNIFER R MAEL	VARIOUS FIRE FLOW TESTS 8/2025	1,800.00	4,200.00		4,200.00
			VARIOUS FIREFLOW TESTS 9/2025	2,400.00			
1005953	11-06-25	ENVIROGEN TECHNOLOGIES INC	WELL 26A URANIUM TREATMENT	4,132.53	4,132.53		4,132.53
99113934	11-19-25	PAYMENTUS CORPORATION	OCTOBER 2025 CREDIT CARD FEES	3,603.85	3,603.85		3,603.85
99113786	11-06-25	AFLAC	OCTOBER 2025 AFLAC DEDUCTIONS	3,349.38	3,349.38		3,349.38
1005955	11-06-25	EXECUTIVE FACILITIES SERVICES INC	OCTOBER JANITORIAL SERVICES	3,185.37	3,185.37		3,185.37
PR111425	11-14-25	EMPLOYEE PAYROLL CHECKS		3,178.85	3,178.85		3,178.85
99114039	11-25-25	HOME DEPOT CREDIT SERVICES	MILWAUKEE M18 CORDLESS GRINDER COMBO	2,773.28	2,773.28		2,773.28
			RESTOCK DUCT TAPE, BLK ELEC TAPE				
			REPLACEMENT SAWZAL BLADES 9V BATTERIES				
			REPLACEMENT M18/M12 VEHICLE CHARGER				
			REPLACEMENT M12V BATTERIES				
			RESTOCK 6MIL CLEAR POLY SHEETING ROLLS				
			REPLACEMENT METER HAND PUMPS				
			PVC ADAPTOR				
			PVC COUPLING				
			16TINES RAKES WRIGHT PLANT				
			STEEL RIVET				
			6FT POST				
			540PK HEAT SHRINK WIRE CONNECTORS				
			TRASH BAGS				
			CRIMPING TOOLS				
			GRILL CLEANER				
			M18 CORDLESS INFLATOR WRIGHT PLANT				
1006110	11-26-25	JMI GENERAL ENGINEERING	ACCOUNT REFUND LITTLE MORONGO RD AND 20TH A	2,701.46	2,701.46		2,701.46
1005975	11-06-25	ULINE INC	7 STEP WORK PLATFORM HORTON PLANT	2,053.06	2,564.41		2,564.41
			3SHELF BOOKCASE X2 WRIGHT PLANT	511.35			
1005974	11-06-25	T4 SPATIAL, LLC	CCTV STORAGE - NOVEMBER 2025	1,250.00	2,500.00		2,500.00
			CCTV STORAGE - OCTOBER 2025	1,250.00			
1005964	11-06-25	MCMASTER-CARR	1"X 2" BR NIPPLE	1,316.69	2,472.17		2,472.17
			1-1/2 BRASS UNION	503.50			
			RESTOCK #2001 PADLOCKS	651.98			
			1" X 6" BR NIPPLE				
			1" X CLOSE BR NIPPLE				
1005973	11-06-25	STAPLES	REPLACEMENT PRINTER JEFF NUTTER	821.01	2,194.08		2,194.08
			OFFICE SUPPLIES FOR THE WRIGHT PLANT	746.29			
			RESTOCK OFFICE SUPPLIES	64.90			
			GLASS DRY ERASE BOARDS WRIGHT PLANT	561.88			
1005967	11-06-25	PALM SPRINGS UNIFIED	DHSHS REAL ACADEMY SPONSORSHIP	2,000.00	2,000.00		2,000.00
1006079	11-20-25	WIENHOFF DRUG TESTING	DOT PGRM ENROLLMENT - R.MOJICA	170.00	1,870.00		1,870.00
			ANNUAL DOT MEMBERSHIP 2025	1,700.00			
1006086	11-26-25	BABCOCK LABORATORIES INC	TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10	1,808.18		1,808.18
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
			13310 LITTLE MORONGO RD. - SNIDER LS #4	401.26			

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			13310 LITTLE MORONGO RD. - SNIDER LS #2	401.26			
			TOTAL N PACKAGE - WRIGHT EFFLUENT	151.10			
			13310 LITTLE MORONGO RD. - SNIDER LS #1	401.26			
1006049	11-20-25	DESERT VALLEY DISPOSAL, INC.	OCT SERVICE CHARGES ADMIN BUILDING	588.73	1,766.19		1,766.19
			OCT SERVICE CHARGE WRIGHT PLANT	319.69			
			OCT SERVICE CHARGES CORP YARD	857.77			
1006067	11-20-25	RAFTELIS FINANCIAL CONSULTANTS INC	PROFESSIONAL SERVICES - OCT 2025	1,660.00	1,660.00		1,660.00
1005948	11-06-25	COUNTY OF RIVERSIDE	RIV. COUNTY HAZMAT PERMIT - HWWTP	1,488.00	1,488.00		1,488.00
99113864	11-14-25	QUADIENT FINANCE USA, INC.	POSTAGE AUG - NOV	1,404.07	1,404.07		1,404.07
			LATE FEES				
1005960	11-06-25	JOHNSON CONTROLS SECURITY SOLUTIONS LLC	SECURITY FOR HORTON WWTP NOV-JAN 2026	1,209.38	1,209.38		1,209.38
1005965	11-06-25	MOTION INDUSTRIES, INC.	AERATED SLUDGE TANK DECANTER SPARE MOTOR	1,181.62	1,181.62		1,181.62
1005978	11-06-25	VESTIS SERVICES INC	UNIFORM SERVICES 10.15.25	457.84	1,152.84		1,152.84
			UNIFORM SERVICES 10.22.25	325.00			
			UNIFORM SERVICES 10.29.25	370.00			
1006044	11-20-25	CLINICAL LABORATORY OF SAN BERNARDINO	LAB SERVICES FOR SAMPLES 10/2025 - DC	1,140.00	1,140.00		1,140.00
			LAB SERVICES FOR SAMPLES 10/2025 - HWWTP				
			LAB SERVICES FOR SAMPLES 10/2025 - NW				
1006103	11-26-25	THE UPS STORE #5062	FREIGHT CHARGE R/R THUMPER C&M	27.69	179.13	878.18	1,057.31
			FREIGHT FOR BERKELEY SPRINGS WATER COMPANY	94.32			
			INVOICE BALANCE REMAINING FOR MSWD YARD SIGN	5.40			
			WTR TESTING CRM6 WTR PRODUCTION FRGHT	878.18			
			POSTERS FOR DISTRICT	51.72			
1005951	11-06-25	DESERT HOT SPRINGS WOMENS CLUB	WOMENS CLUB EVENT SPONSORSHIP	1,000.00	1,000.00		1,000.00
1006010	11-12-25	THE LAMAR COMPANIES	POSTER(S) RENEWAL @INDIAN AVE EL 425"	1,000.00	1,000.00		1,000.00
1006078	11-20-25	VESTIS SERVICES INC	CREDIT MEMO FOR INV. 5881069987	-12.60	951.95		951.95
			UNIFORM SERVICES 11.12.25	407.33			
			UNIFORM SERVICES 11.05.25	557.22			
1006000	11-12-25	HDL COREN & CONE	2024-2025 ACFR STATISTICAL PACKAGE	895.00	895.00		895.00
1005980	11-06-25	WESTCOAST INDUSTRIES	REPLACEMENT LONGSLEEVE SAFETY WORKSHIRTS	216.46	865.13		865.13
			RESTOCK WORK GLOVE CLIP HOLDERS	81.68			
			REPLACEMENT SAFETY HARD HATS FIELD STAFF	566.99			
1005976	11-06-25	ULTIMATE MOTORS INC.	KEY, TRANSMITTER & PROGRAMMING UNIT 429	817.41	817.41		817.41
1006081	11-20-25	WILLDAN ENGINEERING	LABOR COMPLIANCE - RAY LOPEZ 10.2025	142.50	475.00	332.50	807.50
			LABOR COMPLIANCE - GENERATOR MAIN SERV	142.50			
			LABOR COMPLIANCE - PROVOST & PRITCHARD	190.00			
			LABOR COMPLIANCE - Z&K 10.2025	332.50			
1006030	11-17-25	LENNAR HOMES OF CALIFORNIA LLC	ACCOUNT REFUND RAINBOW LN AND INSPIRATION D	800.00	800.00		800.00
1005970	11-06-25	PLUMBERS DEPOT INC	GASKET FOR GAPVAX UNIT 415	749.54	749.54		749.54
1005969	11-06-25	PARKHOUSE TIRE, INC	REPLACEMENT TIRES UNIT 394	724.16	724.16		724.16
1006073	11-20-25	TOPS N BARRICADES, INC	RESTOCK SURVEY FLAGS QTY600	163.13	712.00		712.00
			SAFETY YELLOW JACKET HOODIE ENGINEERING	97.82			
			SAFETY YELLOW BOMBER JACKET C&M	110.82			
			SAFETY YELLOW BOMBER JACKETS WATER PROD	108.64			
			SAFETY YELLOW JACKET ENGINEERING	55.41			
			SAFETY YELLOW BOMBER JACKET WATER WTR	176.18			

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1006091	11-26-25	DESERT URGENT CARE	PRE-EMPLOY PHYSICAL - B.KINDER & M.ZAMORA	710.00	710.00		710.00
			DOT PHY - J.WEEKLEY, J. NUTTER, R.MOJICA				
1006037	11-20-25	GAFCON PM-CM LLC	LABOR COMPLIANCE - ACCESS CONTROL 10.2025	696.50	665.50	31.00	696.50
			LABOR COMPLIANCE - MWH CONST. 10.2025				
			LABOR COMPLIANCE - LEED ELECTRIC 10.2025				
			LABOR COMPLIANCE - LO LYNCH 10.2025				
			LABOR COMPLIANCE - URBAN HABITAT 10.2025				
			LABOR COMPLIANCE - B81 10.2025				
			LABOR COMPLIANCE - MESA ENERGY 10.2025				
			LABOR COMPLIANCE - MCDONALD ELECTRIC				
1006065	11-20-25	PROFORMA	CUST SERVICE WHITE DOOR HANGERS	689.14	689.14		689.14
1006011	11-12-25	THEODORE MAYRHOFEN	MILEAGE REIMBURSEMENT OCT T.MAYRHOFEN	688.52	688.52		688.52
99114017	11-21-25	QUADIENT FINANCE USA, INC.	LEASE PMT DEC TO MAR 26	650.58	650.58		650.58
1005995	11-12-25	CASEY DOLAN	MONTHLY DIGITAL MGMT & CONSULTING	650.00	650.00		650.00
1006039	11-20-25	BEST SIGNS, INC	REHAB SIGNAGE FOR WELL 22	644.58	0.00	644.58	644.58
1006027	11-17-25	INTERNATIONAL PAVING SERVICES INC.	ACCOUNT REFUND HACIENDA AVE AT DRIVEWAY EN	630.01	630.01		630.01
			W OCOTILLO				
1006063	11-20-25	O'REILLY AUTOMOTIVE INC.	REPLACEMENT BATTERY FOR JETTER	62.87	615.07		615.07
			OIL/FILTER CHANGE UNIT 419	44.62			
			REPLACEMENT HOSE & CLAMP UNIT 385	40.72			
			CONNECTOR REPLACEMENT UNIT 346	12.93			
			OIL/FILTER CHANGE UNIT 385	67.73			
			OIL/FILTER CHANGE UNIT 460	59.99			
			RESTOCK 20 GALS HYRD OIL HORTON PLANT	326.21			
1006077	11-20-25	VERIZON CONNECT FLEET USA LLC	GPS MONITORING FOR FLEET 11/25	580.70	580.70		580.70
1005941	11-06-25	ANDY GRUNNET	ACWA JPIA TRAINING CONF. REIM. - ANDY G.	573.86	573.86		573.86
1005950	11-06-25	DESERT PROMOTIONS	MSWD POLOS FOR JEFF NUTTER	190.10	570.29		570.29
			MSWD SHIRTS FOR JEFF NUTTER, BRAD ADAMS	380.19			
1005992	11-12-25	BRINKS INCORPORATED	NOV SERVICES - FLAT FEE	364.83	514.62		514.62
			OCT 2025 - CIT EXCESS FEE	149.79			
1006069	11-20-25	STATE WATER RESOURCES CONTROL BOARD	WWTPO GRADE 2 APPLICATION - ISAAC L.	311.00	512.00		512.00
			WWTPO GRADE I CERT. RENEWAL - MARK V.	201.00			
1006046	11-20-25	CWEA	CWEA MEMBERSHIP RENEWAL - GREG C.	251.00	502.00		502.00
			CWEA MEMBERSHIP RENEWAL - MARK V.	251.00			
1005994	11-12-25	CASAMAR GROUP, LLC	LABOR COMPLIANCE - WELL 42 10.2025	496.90	298.14	198.76	496.90
			LABOR COMPLIANCE - PROJECT VIENTO 10.2025				
			LABOR COMPLIANCE - L.O. LYNCH 10.2025				
			LABOR COMPLIANCE - PVCA 10.2025				
1006085	11-26-25	ANSAFONE CONTACT CENTERS	ANSAFONE ANSWERING SERVICE	494.35	494.35		494.35
			ANSAFONE ANSWERING SERVICE				
1006083	11-26-25	AIR & HOSE SOURCE INC.	REPLACEMENT FIRE HOSES C&M	375.19	491.01		491.01
			4"FEM CAMLOCKS XHOSE BARB C&M	115.82			
1006028	11-17-25	IRONWOOD ASSET GROUP	ACCOUNT REFUND MESQUITE AVE	489.59	489.59		489.59
1005984	11-06-25	DAN ESPENSEN	ACCOUNT REFUND 9428 OAKMOUNT BLVD	476.02	476.02		476.02
1006054	11-20-25	FORSHOCK	SCADA MONITORING 11/25	314.00	474.00		474.00
			SCADA MONITORING 11/2025	160.00			

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1005958	11-06-25	JASON WEEKLEY	ACWA JPIA TRAINING CONF. REIM. - JASON W	473.99	473.99		473.99
1005991	11-12-25	ANSAFONE CONTACT CENTERS	ANSAFONE ANSWERING SERVICE	449.53	449.53		449.53
			ANSAFONE ANSWERING SERVICE				
1005961	11-06-25	JULIO MARTINEZ	ACWA JPIA TRAINING CONF. REIM. - JULIO M	435.10	435.10		435.10
1006005	11-12-25	PALM SPRINGS PEST CONTROL, INC.	PEST CONTROL SVCS. - CORP YARD	125.00	425.00		425.00
			PEST CONTROL - ADMIN. BUILDING	150.00			
			PEST CONTROL SVCS. - ANNEX BUILDING	80.00			
			PEST CONTROL SVCS. - NWRWRF	70.00			
1005957	11-06-25	GRAINGER	STEEL OILY WASTE CAN HORTON PLANT	134.54	416.13		416.13
			SILICONE TUBING HORTON PLANT	281.59			
1006106	11-26-25	66292 HOLDING, LLC	ACCOUNT REFUND 66292 PIERSON BLVD	400.00	400.00		400.00
99113824	11-14-25	RIVERSIDE COUNTY DCSS - MAIN OFFICE	MONTHLY IWO - PPE 07.11.25	400.00	400.00		400.00
1005966	11-06-25	O'REILLY AUTOMOTIVE INC.	FUEL HOSE REPLACEMENT UNIT 117	10.14	397.08		397.08
			OIL/FILTER/WIPER BLADES CHANGE UNIT 451	66.03			
			MOLY GREASE FOR SHOP	43.65			
			OIL CHANGE UNIT 436 & 444	277.26			
1005971	11-06-25	RDO EQUIPMENT CO	FUEL PUMP REPLACEMENT UNIT 117	204.94	341.31		341.31
			OIL/FILTER REPLACEMENT UNIT 436	136.37			
1005947	11-06-25	CITY OF DESERT HOT SPRINGS	ENC. CITY PERMIT - 66414 BUENA VISTA AVE	335.98	335.98		335.98
1006074	11-20-25	UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERTS 11/25	324.00	324.00		324.00
1006098	11-26-25	LAUGHLIN FALBO LEVY & MORESI LLP	LEGAL SERVICES FOURNIER V MSWD	300.00	300.00		300.00
1006070	11-20-25	THE LINCOLN NATL. LIFE INS. CO.	DECEMBER BALANCE LIFE INSURANCE	288.90	288.90		288.90
1006099	11-26-25	O'REILLY AUTOMOTIVE INC.	OIL/FILTER CHANGE UNIT 427	63.37	287.38		287.38
			OIL/FILTER CHANGE UNIT 458	58.44			
			WIPER BLADES REPLACEMENT UNIT 427	31.30			
			TUBING FOR SHOP	5.02			
			REPLACEMENT CLNT CAP FOR LIFT STATION	7.75			
			REPLACEMENT BATTERY UNIT WW3300 GEN	121.50			
1005996	11-12-25	CITY OF DESERT HOT SPRINGS	ENC. CITY PERMIT - 11000 PALM. DR.	270.01	270.01		270.01
1005956	11-06-25	GLENN B. DORNING, INC.	KUBOTA TRACTOR REPAIRS	212.15	212.15		212.15
1005962	11-06-25	LAUGHLIN FALBO LEVY & MORESI LLP	LEGAL SERVICES FOURNIER V MSWD	208.90	208.90		208.90
1005998	11-12-25	GLENN B. DORNING, INC.	KUBOTA TRACTOR SERVICE	206.61	206.61		206.61
1005986	11-06-25	JMI GENERAL ENGINEERING	ACCOUNT REFUND LITTLE MORONGO RD AND 20TH A	204.63	204.63		204.63
1006104	11-26-25	ULINE INC	5GAL WTR CONTAINER WTR PRODUCTION	111.17	203.54		203.54
			TRANSFER PIRPETTE WRIGHT PLANT	92.37			
1006004	11-12-25	PALM SPRINGS MOTORS INC	AXLE SEAL REPLACEMENT UNIT 421	203.45	203.45		203.45
1006045	11-20-25	CRYSTAL WHITE	TOILET REBATE 1.28 CWHITE X2	200.00	200.00		200.00
1006080	11-20-25	PIERRE INGRAM	TOILET REBATE 1.28 PINGRAM X2	200.00	200.00		200.00
1006096	11-26-25	KILLER BEE PEST CONTROL	BEEHIVE REMOVAL @ 64445 JAYNE ST.	100.00	200.00		200.00
			BEEHIVE REMOVAL @ 69361 MIDPARK DR.	100.00			
1006092	11-26-25	DESERT PROMOTIONS	POLOS/JACKETS - V.ZARAGOZA & T.HARRIS	196.84	196.84		196.84
1005981	11-06-25	WHITE CAP CONSTRUCTION SUPPLY	RESTOCK 9V BATTERIES	135.00	173.01		173.01
			YELLOW SAFETY VEST FOR ENGINEERING	38.01			
1006064	11-20-25	PARKERS BUILDING SUPPLY	MATERIAL FOR ADMIN BLDG. REPAIRS	3.88	170.48		170.48
			REPAIR PARTS FOR TERRANCE BOOSTERS	35.30			
			REPAIR ITEMS FOR WELL 32	19.88			

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			REPAIR MATERIAL HORTON PLANT	30.87			
			REPAIR PARTS HORTON PLANT	80.55			
1006032	11-17-25	MARLOW COFFIN	ACCOUNT REFUND 66673 BUENA VISTA AVE	164.00	164.00		164.00
1006023	11-17-25	CHRISTIAN GORDO	ACCOUNT REFUND 13165 RAMONA DR	158.80	158.80		158.80
1006040	11-20-25	BETHANY KARLYN	DUAL FLUSH TOILET REBATE BKARLYN	150.00	150.00		150.00
1006058	11-20-25	ISAAC LOPEZ	WWTPO GRADE 2 EXAM FEE REIMB. - ISAAC L.	149.00	149.00		149.00
1005959	11-06-25	JASON WEEKLEY	WORK BOOTS - J.WEEKLY	146.76	146.76		146.76
1006022	11-17-25	ARIZDELSI PEREZ	ACCOUNT REFUND 66726 CAHUILLA AVE	137.33	137.33		137.33
1006048	11-20-25	DENISE BRYANT	SMART CONT REBATE DBRYANT	127.56	127.56		127.56
1006055	11-20-25	GEORGE ROBSON	SMART CONTROLLER REBATE GROBSON	127.56	127.56		127.56
1006115	11-26-25	SHAWN SULLIVAN	ACCOUNT REFUND 14285 AGUA DULCE DR	124.65	124.65		124.65
1006084	11-26-25	ALL AMERICAN FIRST AID	RESTOCK 1ST AID SUPPLIES FOR DISTRICT	120.36	120.36		120.36
1006042	11-20-25	CHRISTEN GRABOWSKI	SMART CONT REBATE CGRABOWSKI	117.00	117.00		117.00
99114018	11-21-25	QUADIENT FINANCE USA, INC.	POSTAGE METER PROPERTY TAX	105.65	105.65		105.65
1006100	11-26-25	PARKERS BUILDING SUPPLY	WOOD MATERIAL FOR UNIT 345 FLATBED	41.10	105.27		105.27
			LAG BOLTS FOR SERVER ROOM BOX REMOUNT	8.66			
			HOLIDAY PARADE FLOAT MATERIAL	55.51			
1006109	11-26-25	JERRY MARTIN	ACCOUNT REFUND 66051 AVE DORADO	98.97	98.97		98.97
1006034	11-17-25	STEPHEN CARO	ACCOUNT REFUND 66240 FLORA AVE	95.61	95.61		95.61
1006018	11-17-25	EDITH ZENDEJAS-GONZALEZ	ACCOUNT REFUND 66202 AVE BARONA	82.43	82.43		82.43
1005982	11-06-25	ALMA DIAZ	ACCOUNT REFUND 64370 BRAE BURN AVE	82.00	82.00		82.00
1006107	11-26-25	BELINDA CONTRERAS	ACCOUNT REFUND 68751 RIDGE CREST WAY	70.84	70.84		70.84
1005987	11-06-25	KEULEYA RUTH BLE LIVING TRUST	ACCOUNT REFUND 11250 POMELO DR	69.31	69.31		69.31
1006033	11-17-25	NOEMI GALVEZ	ACCOUNT REFUND 11702 E CRESCENT ST	67.36	67.36		67.36
1006019	11-17-25	RAQUEL CARILLO	ACCOUNT REFUND 12868 CATALPA AVE	66.62	66.62		66.62
1006008	11-12-25	RUSS MARTIN	MILEAGE REIMBURSEMENT OCT R.MARTIN	64.40	64.40		64.40
1006001	11-12-25	INFOSEND INC	OCT CLOSING BILLS	62.94	62.94		62.94
1006076	11-20-25	USA-FACT INC	BG CHECK - M.ZAMORA, Z.NORMAN,B.KINDER	60.99	60.99		60.99
1005940	11-06-25	ALTA LANGUAGE SERVICES INC	BILINGUAL TEST - ROBERT MOJICA	58.00	58.00		58.00
1006014	11-17-25	AILENIS NAVARRO RIGORES	ACCOUNT REFUND 13080 AGUA CAYENDO RD	55.76	55.76		55.76
1006056	11-20-25	I10 CHRYSLER JEEP DODGE RAM	REPAIRS FOR UNIT #420	52.18	52.18		52.18
1006113	11-26-25	RAYMOND A. COPAS	ACCOUNT REFUND 66929 SAN ARDO RD	51.21	51.21		51.21
1006020	11-17-25	RICARDO HERNANDEZ	ACCOUNT REFUND 64900 DESERT AIR CT	50.96	50.96		50.96
1005983	11-06-25	CHRISTINA ANGELES	ACCOUNT REFUND 13595 TRAMVIEW RD	48.11	48.11		48.11
1006111	11-26-25	MARCO A GALINDO	ACCOUNT REFUND 9210 CALLE BARRANCA	47.90	47.90		47.90
1006114	11-26-25	REBEKAH GUZMAN	ACCOUNT REFUND 11544 W STARCROSS DR	47.30	47.30		47.30
1006031	11-17-25	MARISOL GOMEZ	ACCOUNT REFUND 65836 AVE CADENA	46.24	46.24		46.24
1006024	11-17-25	DAVID GENTRY	ACCOUNT REFUND 65565 ACOMA AVE #49	42.82	42.82		42.82
1005990	11-06-25	TINA BAIRD	ACCOUNT REFUND 62463 S STARCROSS DR	40.24	40.24		40.24
1006017	11-17-25	DUANE POLAND	ACCOUNT REFUND 67140 DESERT VIEW AVE	37.78	37.78		37.78
1006016	11-17-25	BRIAN ZITZ	ACCOUNT REFUND 68107 CALLE LAS TIENDAS	37.04	37.04		37.04
1006108	11-26-25	ELSA ALVAREZ	ACCOUNT REFUND 66415 2ND ST	36.60	36.60		36.60
1006051	11-20-25	E.H. WACHS	FREIGHT CHARGE FOR REQ#127450	33.74	33.74		33.74
1006035	11-17-25	WEIHAI ZHUANG	ACCOUNT REFUND 9324 SILVER STAR AVE	31.78	31.78		31.78
1006013	11-12-25	VAGABOND WELDING SUPPLY	FIRE HYDRANT SECURITY MATERIAL	25.45	25.45		25.45
1006013	11-24-25	VAGABOND WELDING SUPPLY	FIRE HYDRANT SECURITY MATERIAL	-25.45	-25.45		-25.45

CHECK NUMBER	CHECK DATE	PAID TO VENDOR	DISBURSEMENT DESCRIPTION	INVOICE AMOUNT	OPERATING	CAPITAL	TOTAL
1006094	11-26-25	HI-DESERT METAL & GAS SUPPLY	FIRE HYDRANT SECURITY MATERIAL	25.45	25.45		25.45
1006112	11-26-25	MICHAEL HERRERA	ACCOUNT REFUND 66201 FLORA AVE	19.24	19.24		19.24
1005989	11-06-25	MERCADEZ BUTCHER	ACCOUNT REFUND 10620 VERBENA DR	18.41	18.41		18.41
1006025	11-17-25	DONG H LEE	ACCOUNT REFUND 15455 AVE MANZANA	14.79	14.79		14.79
1006006	11-12-25	ROBERT GRIFFITH	MILEAGE REIMBURSEMENT OCT R.GRIFFITH	14.70	14.70		14.70
1005985	11-06-25	EDITH LUCERO-TREJO	ACCOUNT REFUND 15165 AVE MANZANA	13.84	13.84		13.84
1006029	11-17-25	JOE LOYA	ACCOUNT REFUND 13935 EL RIO LN	13.40	13.40		13.40
1006036	11-17-25	WENDY CIFUENTES	ACCOUNT REFUND 16025 VIA VISTA	11.93	11.93		11.93
1006015	11-17-25	AMADO HOLDINGS LLC	ACCOUNT REFUND 12905 MAUI WAY	10.40	10.40		10.40
1006026	11-17-25	FERNANDO DE LA CRUZ HERNANDEZ	ACCOUNT REFUND 66211 6TH ST	5.43	5.43		5.43
1006021	11-17-25	TIMMY SALTARELLI	ACCOUNT REFUND 9041 PUESTA DEL SOL	0.86	0.86		0.86
PR112825	11-28-25	EMPLOYEE PAYROLL CHECKS		0.00	0.00		0.00
			CURRENT CHECK TOTAL	2,447,543.4	2,170,802.9	276,740.4	2,447,543.4
TOTAL				2,447,543.44	2,170,802.96	276,740.48	2,447,543.44
203 record							

BOARD OF DIRECTORS
2026 REGULAR MEETINGS SCHEDULE

Meeting time is 3 p.m. unless otherwise noted on the posted agendas.

Regular Meeting Agenda Study Sessions Thursday preceding 3rd Monday	Regular Meeting Action Taken 3rd Monday of each month
January 15	January 20 (Tuesday due to holiday)
February 12	February 17 (Tuesday due to holiday)
March 12	March 16
April 16	April 20
May 14	May 18
June 11	June 15
July 16	July 20
August 13	August 17
September 17	September 21
October 15	October 19
November 12	November 16
December 17	December 21

Agendas are posted at least 72 hours in advance of a regular meeting and are also available on the District's website at www.mswd.org/meetings. At regular meetings, members of the public may address the Board of Directors on any item within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda, unless the action is otherwise authorized by Government Code Subdivision 54954.2(b).

Unless otherwise noted, meetings are held at the MSWD Administrative Office at 66575 Second Street, Desert Hot Springs, CA 92240.

For additional information, please contact the Executive Assistant at 760.329.6448 ext. 137.

AGENDA REPORT

REGULAR BOARD MEETING(S) DECEMBER 11 & 15, 2025

DIRECTOR REPORTS – MEETINGS AND EVENTS FOR NOVEMBER 2025

DIRECTOR REPORTS
(Per GC 53232.3(d), brief reports on meetings attended for which a daily stipend was claimed)

Date	Event	Attendees
11/4	DHS CITY COUNCIL MEETING	MARTIN
11/5	AWWA WEBINAR: PLANNING FOR RESILIENT WATER RESOURCES	SEWELL, DUFF
11/6	DHS STATE OF THE CITY	GRIFFITH, SEWELL, MARTIN, DUFF, MAYRHOFEN
11/6	DVBA LEGISLATIVE MEETING	MARTIN
11/10	DVBA BOARD MEETING	MARTIN
11/12	AWWA WEBINAR: COMMUNICATING THE TRUE COST OF WATER	SEWELL, DUFF
11/13-14	ACWA REGION 8,9 & 10 EVENT	MARTIN, MAYRHOFEN
11/18	DWA BOARD MEETING	GRIFFITH
11/18	CVWD BOARD MEETING	SEWELL
11/18	DHS CITY COUNCIL MEETING	MARTIN
11/20	VALLEY SANITARY DISTRICT 100TH ANNIVERSARY	GRIFFITH, SEWELL, MARTIN
11/20	COUNTYWIDE OVERSIGHT BOARD MEETING	MARTIN
11/26	CSDA WEBINAR: GOOD GOVERNANCE BETTER BOARD	DUFF

***NO DAILY STIPEND WAS CLAIMED**

(OTHER) MEETINGS ATTENDED *(no daily stipend was claimed)*

Date	Event	Attendees
11/1	DEI SUMMIT (PSUSD)	DUFF
11/6	COACHELLA VALLEY DUST SUMMIT	MARTIN, DUFF
11/11	VETERAN'S DAY MEMORIAL	MARTIN
11/13	CVAG ~ CVCC AND CVES COMMITTEE MEETINGS	DUFF
11/17	CABOT'S BOARD MEETING	MARTIN

MSWD

Mission Springs Water District



GENERAL MANAGER'S REPORT

DECEMBER 2025

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ADMINISTRATION DIVISION

Innovation & Technology Department

The Innovation and Technology (IT) department continues to work with staff and vendors to achieve technological enhancement and meet innovation goals established by the MSWD Board of Directors. Below are project highlights and summaries for November 2025.

Department Updates

- The State awarded MSWD with the domain name of mswd.ca.gov, allowing the District to provide the public with more confidence they are communicating with our authentic channels and enabling us to improve our cybersecurity. This also positions us to be ahead of future legislation that will likely make this a requirement. The District is currently in the setup process with the State and will begin the gradual transition of applications and services to the new domain in 2026.
- New staff were onboarded.
- IT continues working with Finance in the onboard process for the new ERP system.

Technology Improvements

- A new access control system installation at the Wright Regional Water Reclamation Facility is nearing completion, allowing for better monitoring and security.
- IT is assisting Wastewater with network upgrades at the Horton Wastewater Treatment Plant for better camera surveillance.
- Temporary surveillance systems were configured and deployed at several well/reservoir sites for better security and safety until the permanent enterprise surveillance is installed.
- Cybersecurity improvements continue to be made to improve District security.
- Desktop computers and laptop upgrades continue as needed.

Cyber Security News Roundup

The IT Department tracks trends in cyber security to note new opportunities for security and new concerns to defend against. The news below is a brief selection intended for informational purposes and provides no insight into the District's cybersecurity controls.

- The House passed the bipartisan PILLAR Act, reauthorizing the State and Local Cybersecurity Grant Program for 10 years. Initially funded with $1 billion, the program has supported 839 projects to bolster local cyber defenses. Cost-sharing will remain at 60% for single entities and 70% for multi-entity groups. Funding levels are undecided, with advocates urging $4.5 billion over two years. (Route-Fifty)
- The legacy emergency notification system, CodeRED, was taken offline after a cyberattack exposed user data, including names, emails, and passwords. Files were encrypted but no ransom was demanded. Over 10,000 communities rely on CodeRED and parent company OnSolve is migrating customers to its new Crisis24 platform. Authorities warn of growing supply-chain vulnerabilities targeting public-sector systems. (GovTech)

- Cloudflare experienced a global outage on November 18th, disrupting access to numerous state and local government websites and commercial services. The issue, caused by a cascading failure after a routine configuration change, lasted nearly three hours and was not a cyberattack. Agencies in multiple states reported service interruptions, while Cloudflare confirmed resolution and pledged a detailed post-incident analysis. (GovTech)

Intelesys IT Support

The District receives IT services and support through Intelesys. The Intelesys Monthly Client Report for November 2025 activities can be found in Appendix A.



Public Affairs Department

Past & Upcoming Sponsorships / Events

Desert Hot Springs State of the City: November 6, 2025

The City of Desert Hot Springs and the Greater Coachella Valley Chamber of Commerce presented this year's State of the City and Business Awards and Expo 2025 – a celebration of progress community, and the bright future ahead.

Mayor Scott Matas shared key updates, upcoming projects, and the milestones shaping the next chapter of Desert Hot Springs. The event also honored local businesses that continue to lift and strengthen our city, including MSWD – we received the Business of the Year award – large business, as well as hosted a water tasting booth.





Coachella Valley Dust Summit: November 6, 2025

Select MSWD board members attended the Coachella Valley Dust Summit hosted by South Coast AQMD and Riverside County Supervisor V. Manuel Perez. The Summit covered the growing concern of dust in the Coachella Valley, its health implications, and potential mitigation strategies.

ACWA Regions 8, 9, & 10 Southern California Water Tour: November 13-14, 2025

Select MSWD board members attended the ACWA Regions 8, 9, and 10 for the Southern California Water Forum that brings together water leaders, policymakers, and experts to explore strategies for addressing Southern California's most critical water challenges. The Southern California Water Forum features a robust program of panels, discussions, and networking opportunities on the issues shaping the region's water future.

Desert Garden Day, Universalist Unitarian Church, Rancho Mirage: November 22, 2025

Select MSWD public affairs staff were onsite at the CV Water Counts booth at this beloved annual event presented by the Desert Horticultural Society of the Coachella Valley, focusing on water conservation and desert friendly landscape.



Meeting with Senator Alex Padilla Field Representative – Onsite at MSWD: November 24, 2025

General Manager Macy and Assistant General Manager Champion were honored to meet with Sylvia Ruelas, Field Representative for Senator Alex Padilla at the District offices to discuss the history of the Groundwater Protection Project and Senator Padilla's support through the community projects process, WRDA Authorization, Assessment Districts, Community Need, Low Income Water Rate Assistance Program, and other challenges on the horizon. The meeting ended with a tour of the Nancy Wright Regional Water Reclamation Facility.





ACWA Fall Conference: December 2-4, 2025



Select Board and staff attended the ACWA 2025 Fall Conference & Expo - learning, connecting, and shaping the future of water. Conference programming included informative and insightful panel discussions with industry experts and thought leaders.

Desert Hot Springs Women's Club Holiday Gala: December 6, 2025

Select Board and staff will attend this annual fundraiser event, since 1953 the Desert Hot Springs Women's Club has fundraisers, which allows the organization to support local youth programs and provide scholarships to local seniors attending college or trade schools.

MSWD Holiday Luncheon: December 6, 2025

The Board and staff will enjoy a holiday luncheon to celebrate the year and holiday at the Desert Hot Springs Recreation Center, and the District offices will close early at 11:00 am.

BIA Annual Holiday & Member Appreciation Reception: December 10, 2025

Select Board and staff members may attend this annual member appreciation event which offers opportunities to network and discuss local issues.

The City of Desert Hot Springs Parade of Lights & Holiday Festival: December 13, 2025

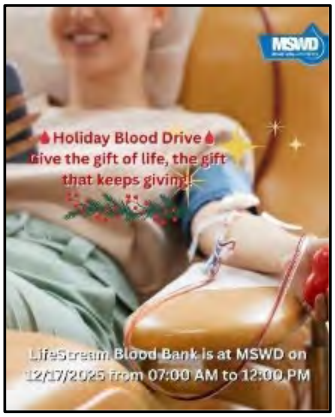
The annual Christmas parade will start at 5:45 pm, starting from Mission Lakes Boulevard and ending at Pierson Street. There will be live music, street vendors, and children's activities at Palm and Pierson.



CVCAN Health & Wellness Committee Meeting: December 15, 2025

Select Board members will attend the CVCAN Health and Wellness committee meeting which promotes holistic well-being within the cannabis community and beyond.

MSWD Hosted LifeStream Blood Drive: December 17, 2025



Holiday Blood Drive – save lives for the holidays! Sign up now for the MSWD Blood Drive on Wednesday, December 17, 2025. To schedule an appointment, call (800) 879-4484, or visit lstream.org/mswd. Walk-ins are also welcome! The next opportunity to donate will be February 18, 2026.

Holiday Open House & Toy Drive – Assembly Member Greg Wallis: December 18, 2025

Select board members and staff will attend the holiday open house and toy drive hosted by Assembly Member Greg Wallace, 47th District and KUD Properties.

GREG WALLIS
47TH ASSEMBLY DISTRICT

CVAG ~ CVCC and Energy & Sustainability Committee Meetings: January 8, 2026

Select board members and staff will attend the Energy & Sustainability Committee Meeting with the Coachella Valley Conservation Commission.

CVAG

CVCC

CASA Winter Conference: January 14-16, 2026

CASA

Select Board members and staff will attend the 2026 CASA winter conference locally in Indian Wells which will include several technical tracks focused on key issues facing the clean water community, including one track specifically for agency Board members and elected officials. The primary sessions on will panels that highlight real world examples and key takeaways for agencies, including an extended "Project Financing from A to Z".

Youth & Education Programs

Two Bunch Palms Elementary Class Field Trip to Mission Creek Preserve: November 20, 2025

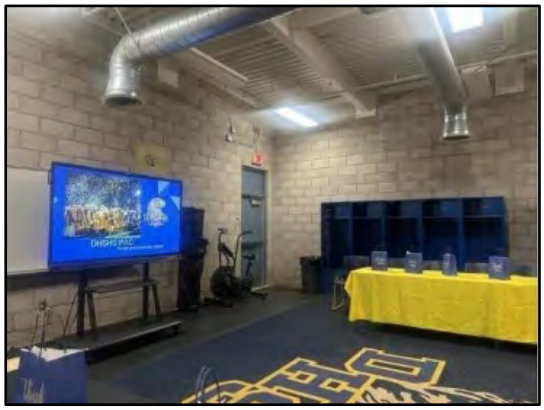


MSWD sponsors transportation for local school field trips to Mission Creek Preserve, for the Two Bunch Palms Elementary fourth grade field trip. Dori Petee of the Public Affairs department also volunteered as a chaperone while the students learned about erosion, the rock and water cycles.

Desert Hot Springs High School PAC Meeting: December 4, 2025

Select MSWD staff and community leaders met at Desert Hot Springs High School to learn about current educational statistics and initiatives at the high school and various social and educational programs from the previous and for the current school year.





2026 Conservation and Groundwater Protection Calendar Contest Campaign



Public Affairs launched the annual 2026 student calendar contest campaign in August 2025 and accepted entries into the annual calendar drawing contest through October 1, 2025. Twelve winners will have their water conservation or groundwater protection drawings published in the District's 2026 community calendar. They will also receive Amazon gift cards gift cards worth $150 for first place, $100 for second place, $50 for third place, and $25 for all other drawings selected for the Calendar. Winners will be announced at the December 2025 Board meeting, with the top 3 winners in attendance to receive their prizes.

Public & Media Outreach

Food Now

MSWD employees showed up big for our community this Thanksgiving! Together, our team donated nearly two full pallets of food to Food Now to help local families in need. A special shout-out to our Collections System Operator, Fernando, who went the extra mile by hosting a food drive during the Inland Empire Strong Man competition and then bringing all the donations back to MSWD to support the Food Now drive. We're proud of our team's heart, generosity, and commitment to giving back.





Customer Newsletter

Our November 2025 Water Matters newsletter features information about our recently updated and upgraded Help2Others program, holiday closures and ways to pay your bill, the holiday blood drive, and the DHS State of the City award MSWD received. Our monthly newsletter can be found here or with your paper bill statement and the E-Bill digital statement (scroll down to view) in English and Spanish. A copy of the newsletter is included in the Appendix C.



MSWD Billboard, Palm Drive



"Because Water Quality Matters" Billboard celebrating 11 international taste competition awards on Palm Drive. The billboard went up June 3, 2025, and will be replaced this month for the Water Fit conservation kit campaign.

"Save Your Pipes – Can It!" Campaign, October - November 2025

Running mid-October through November 2025, the "Save Your Pipes – Can It!" campaign focused on fats, oil, and grease (FOG) in the monthly newsletter, social media, El Informador Del Valle Spanish newsletter, paid digital ads, website, and the Uken Report.





Help2Others Campaign

Running through December 2025, the Help2Others campaign focused on the board approved increase to the annual amount for qualifying customers, explaining the qualifications, and process to sign up for assistance. The campaign promoted through the November newsletter, social media, El Informador Del Valle Spanish newspaper, paid digital ads, and website in English and Spanish, and the Uken Report.





Legislative Updates

Federal: Fiscal Year 2026 Appropriations Update

On November 12, 2025, President Trump signed H.R. 5371 to end the 43-day federal government shutdown, the longest in U.S. history. After weeks of stalled negotiations and repeated failed attempts to advance a House-passed continuing resolution in the Senate, the impasse broke on November 10, 2025, when eight Senate Democrats joined nearly all Republicans to advance a combined continuing resolution and three-bill appropriations minibus package. The House then approved the package on November 12, 2025. This law funds the government through January 30, 2026, and extends several expiring authorities, including the Farm Bill through September 30, 2026, as well as the National Flood Insurance Program and Temporary Assistance for Needy Families through January 30, 2026. The measure also delays Medicaid Disproportionate Share Hospital cuts until that date. It incorporates a three-bill FY26 appropriations minibus covering Agriculture-Rural Development-FDA, Military Construction-Veterans Affairs, and the Legislative Branch, all of which include Community Project Funding and Congressionally Directed Spending. The legislation restores federal capacity to administer SNAP benefits, which had been disrupted during the shutdown, and includes provisions to prevent further federal workforce reductions during the funding period while reinstating roughly 4,200 employees terminated during the lapse. Furloughed federal workers will receive back pay. While federal agencies resume normal operations, Congress has turned its attention to assembling a second FY26 appropriations package, which may include the Commerce-Justice-Science, Defense, Labor-HHS-Education, and Transportation-HUD bills.

Federal: EPA and Army Corps Propose Revised WOTUS Definition

On October 1, 2025, federal appropriations lapsed after Congress failed to reach an agreement on November 17, 2025, the Environmental Protection Agency (EPA) and U.S. Army Corps of Engineers (USACE) released a proposed rule to revise the definition of "waters of the United States" (WOTUS) under the Clean Water Act. The proposal would narrow the scope of federal jurisdiction by requiring a direct, continuous surface connection or a predictable, consistent flow to a traditional navigable water for most tributaries and wetlands to qualify as WOTUS. EPA and USACE stated that the rule is intended to provide a clear and durable framework consistent with the Supreme Court's 2023 decision in Sackett v. EPA. According to the agencies, the proposal would define key terms such as "relatively permanent," "continuous surface connection," and "tributary"; clarify that wetlands must be physically indistinguishable from jurisdictional waters; reaffirm exclusions for certain ditches, prior converted cropland, and waste treatment systems; and add an explicit exclusion for groundwater. Comments are due by January 5, 2026. The agencies will also hold two hybrid public meetings.

A full Federal Update is available in Appendix B.

State: November 4 Special Election

November 2025 kicked off with a statewide special election on Tuesday, November 4, 2025, where the only question on the statewide ballot was Proposition 50. Proposition 50 was approved by the voters, putting in place new Congressional districts for the 2026, 2028, and 2030 Congressional elections. We have already seen one sitting California Legislator announce that they are running for Congress in one of the newly drawn seats. Additional California Legislators may announce that they will run for Congress given the

new districts. This could have an impact in Sacramento as it relates to Leadership positions, Committee Chairs, Committee Membership and even result in special elections.

State: Final Year of the 2025-26 Legislative Session

On January 5, 2026, the California Legislature will reconvene in Sacramento to start the second year of the two-year session. Bills that were identified as two-year bills will be eligible to be brought up in January and must be moved out of their house of origin by the end of the month. New bills will also begin to be introduced in January. We will continue to monitor all amended and introduced bills for any impact on Mission Springs and work with staff to engage, as necessary.

The State report and State Bill Tracking sheet are included in Appendix B.

Editorials

El Informador Del Valle

Through November and December 2025, El Informador Del Valle shared the importance of disposing of fats, oil, and grease (FOG) properly, the Help2Others campaign, and featured an article about MSWD winning the Business of the Year Award at the Desert Hot Springs State of the City event.




EL INFORMADOR DEL VALLE

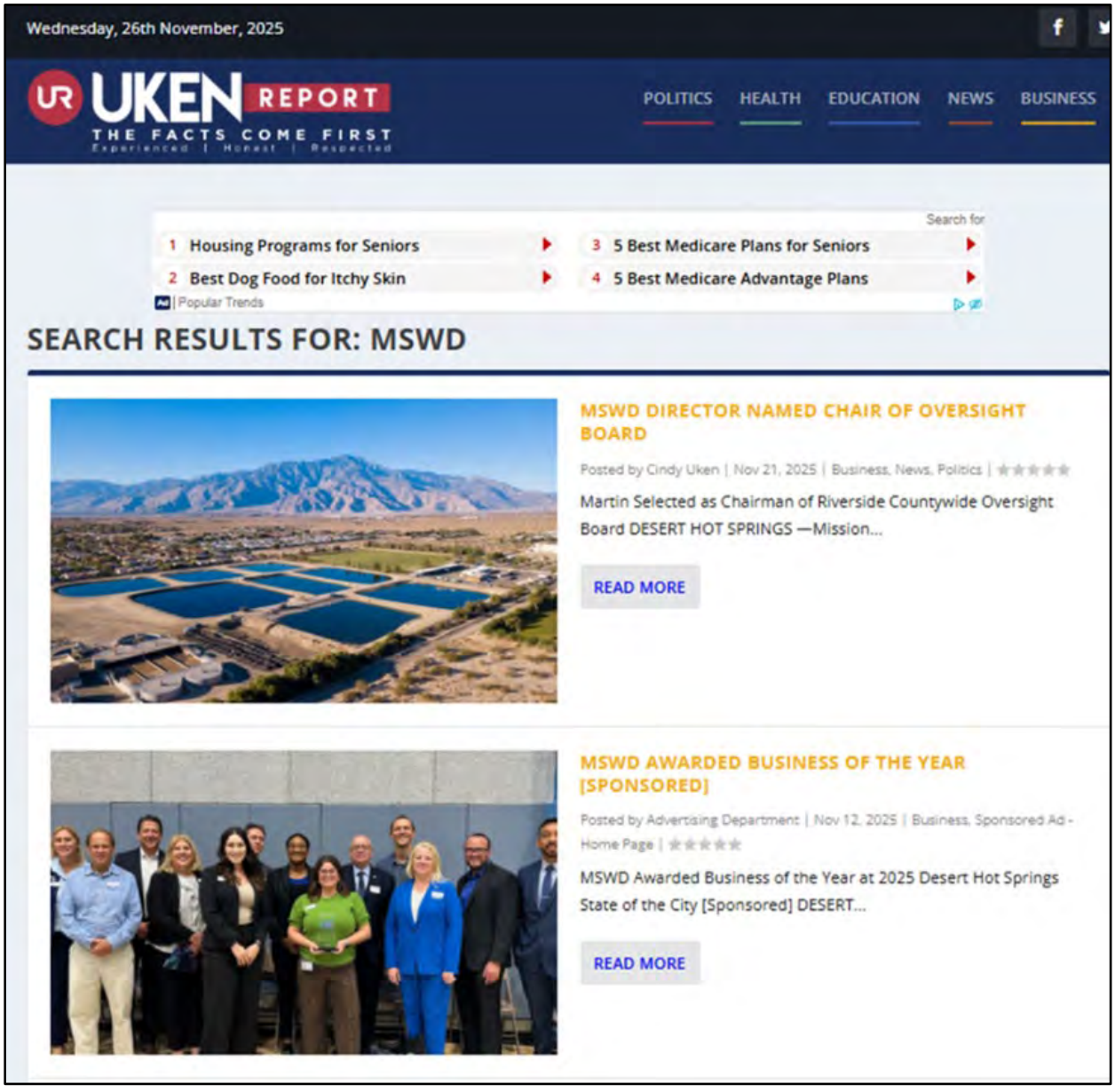
MSWD es elegida Empresa del Año en el State of the City de Desert Hot Springs

Cuida tus tuberías — ¡Échalo en una lata!

Evite costosos atascos: nunca vierta grasas, aceites ni grasas animales (FOG, por sus siglas en inglés) por el desagüe.

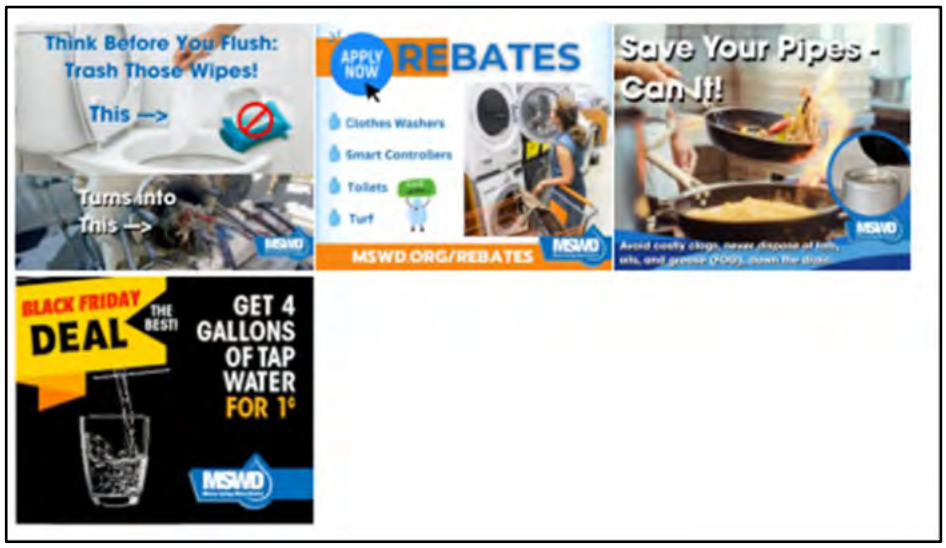
Uken Report

In November 2025, the Uken Report featured the RIVCO Oversight Committee naming of Russ Martin as the Chair and featured an article about MSWD winning the Business of the Year Award at the Desert Hot Springs State of the City event. Link to the articles can be found in Appendix C.



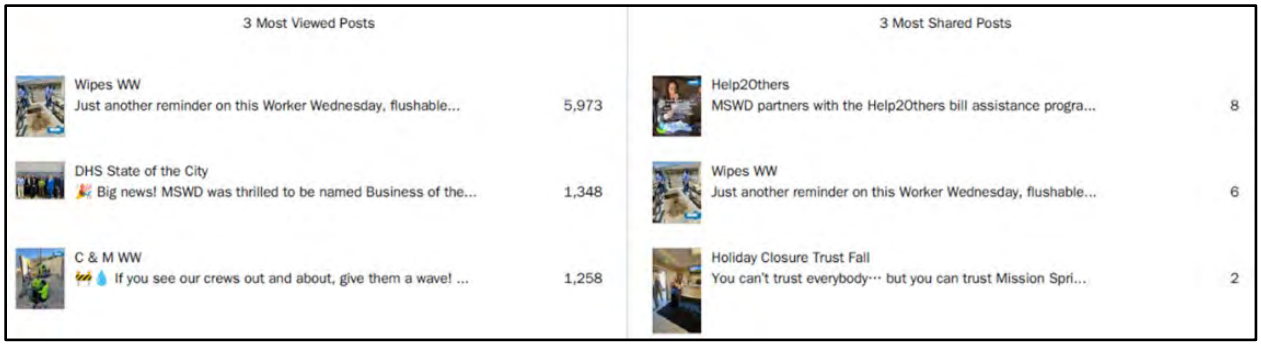
MSWD Digital Advertising

For the month of November 2025, the District featured three Google and Facebook/Instagram ads promoting various MSWD programs. The Google campaigns garnered an impressive 183.44k impressions, and 193 link clicks. Our Facebook/Instagram (Meta) the four ads garnered 156,854k impressions and 246 link clicks. The most engagement was the Save Your Pipes – Can It ad, garnering a reach of 38.6k, 62.2k impressions, and 138 link clicks. The MSWD website saw 7,370 users, 18,577 views, and 5,268 engaged sessions. The full report is included in Appendix C.



Social Media

This report highlights activities and posts on the district's social media platforms. Some of our most engaging posts included Worker Wednesday – Wipes are not flushable, DHS State of the City Award, Worker Wednesday C & M Crew working. Our most shared posts were the Help2Others, WW Wipes, and the Holiday closure – Trust Fall (Reel). We were down on Facebook impressions, we had an increase in total likes, and a total reach of 80,904. With the increase of "reels", video views were up on all platforms. Instagram had an increase in total reach of 64,908, and 13 new followers. LinkedIn is growing with 12 new followers and engagement was flat. A copy of the full social media report can be found in Appendix C.



CV Water Counts

In November 2025, the website saw steady engagement, with 2,968 users visiting the site across 3,659 sessions, viewing a total of 5,446 pages. The most popular pages included the Water Counts Academy page (2.1k views) and Conservation Tips (1.4k views). Most visitors accessed the site via mobile devices (66.6%), followed by desktop (22.6%) and tablets (10.8%). Google Ads campaigns performed well, generating over 63,000 display ad impressions, 91,000 YouTube video impressions, and more than 5,300 search ad impressions, leading to a combined 2,485 clicks across campaigns. On Facebook, ads reached nearly 26,000 users with nearly 1,400 engagements. Instagram added another 18,153 views and 306 in reach from organic content, and the monthly e-blast was opened by 420 recipients, with a 52.8% open rate and 7.5% click-through rate, both well above industry benchmarks. A copy of the full report can be found in Appendix C.



Rebates & Conservation

The Public Affairs team continued to promote rebates and conservation throughout our service territory during the month of November 2025.

Rebate Type	Total Rebates for November 2025	Total Rebates for November 2025
Toilet	5	$550.00
Turf	0	$0.00
Clothes Washer	0	$0.00
Smart Controller	3	$372.12
Conservation Kit	1	-

Bottled Water Tracking Report

Date Supplied	Requested By	Event or Purpose	Cases Requested
11/05/2025	DHS HS Real Academy	Leadership Events	5
11/05/2025	First 5 Family Resource Center	Community Events	5
11/06/2025	DVBA	Annual Golf Event	8
11/18/2025	MSWD	Customer	6
11/20/2025	Habitat For Humanity	Golf Tournament	20
11/22/2025	CV Water Counts	Garden Day Event	1
		Total	**45**



ENGINEERING DIVISION

Engineering Department

Below is a list of Capital Projects and status updates for November 2025.

Well 42 Project
Staff continues to coordinate with the Contractor, Layne Christensen, and work began on December 2, 2025. MWH is the construction manager for the remaining work of the project.

Well 22 Rehabilitation
Staff continued to collaborate with the contractor, Canyon Springs Enterprises, on reviewing and approving material submittals, responding to RFIs, and procuring materials. Tentatively, the project is scheduled to start in early 2026 with the intent to be completed by the end of July 2026. The pre-construction meeting is scheduled for December 8, 2025.

PODS Storage – Commercial Development
No progress on the remaining punch list. The final acceptance is still also pending resolution of the Coachillin' Sewer on December 19, 2025.

Project Viento – Commercial Development
The developer's contractor completed the water, sewer, lift station, and force main systems. MSWD staff and the contract inspector, TKE Engineering, completed the final project walkthrough. Punchlist work on the water system and lift station is in progress over the next couple weeks. The Lift Station Automatic Transfer Switch was fixed/repaired last week. Final review and facility handoff is pending.

Regional Water Reclamation Facility
The Project Team continues to coordinate with the State Water Board on the SRF/Grant funding agreement and reimbursement requests. MSWD is processing the final retention release.

Regional Water Reclamation Facility Conveyance Line
The Project Team continued responding to submittals, RFIs, and processing change orders and payment requests submitted by the contractor, Downing Construction. The Diversion Structure construction is on track for completion in December 2025. The contractor has confirmed that all required equipment materials have been received.

Area M2 Sewer Collection System (AD-15)
A Pre-Bid Job Walk was completed on November 12, 2025.

RWRF Roadway Design (19th Avenue, Little Morongo Road, and 20th Avenue)
The 100% Design is in plan check with the City of Desert Hot Springs. The CEQA IS/MND was approved by the Board in November 2025.

Water Resources Department

Below is a list of water resources related activities for November 2025.

Integrated Regional Water Management Planning

The Coachella Valley Regional Water Management Group (CVRWMG) implements the Integrated Regional Water Management (IRWM) Plan for the Coachella Valley IRWM Region. The CVRWMG met to discuss on-going grant funded projects and upcoming grant opportunities, including continued discussion on Conservation Regulations and Chromium-6 compliance.

Mission Creek Subbasin SGMA Compliance

The Mission Creek Subbasin Agencies had a monthly progress meeting with the consultant, WSP, for the 2027 Alternative Plan Update for the Mission Creek Subbasin for continued compliance with the Sustainable Groundwater Management Act (SGMA). Staff continued responding to the various data requests, and a public outreach meeting was hosted on October 29, 2025.

The Mission Creek Subbasin Agencies completed a kick-off meeting for the Mission Creek Subbasin Annual Report by Water Year for continued SGMA compliance. Staff is responding to data requests discussed during the meeting.

San Gorgonio Pass Subbasin SGMA Compliance

The San Gorgonio Pass Subbasin Groundwater Sustainability Agencies had a meeting to discuss SGMA items and kick-off the 2027 Groundwater Sustainability Plan Update for the San Gorgonio Pass Subbasin for continued SGMA compliance.

Salt and Nutrient Management Planning

Staff attended the monthly Steering Committee meeting to discuss completion of the final Technical Memo 3 'Delineate Management Zones and Characterize Beneficial Uses' and progress on the draft Technical Memo 5 'Construct TDS/N Forecasting Models'.

Urban Water Management Planning

The Coachella Valley Water Agencies had a monthly progress meeting with the consultant, Todd Groundwater, for the 2025 Coachella Valley Regional Urban Water Management Plan. Staff completed a one-on-one meeting with the consultant to discuss water conservation items specific to MSWD. Staff is responding to data requests discussed during the meeting.

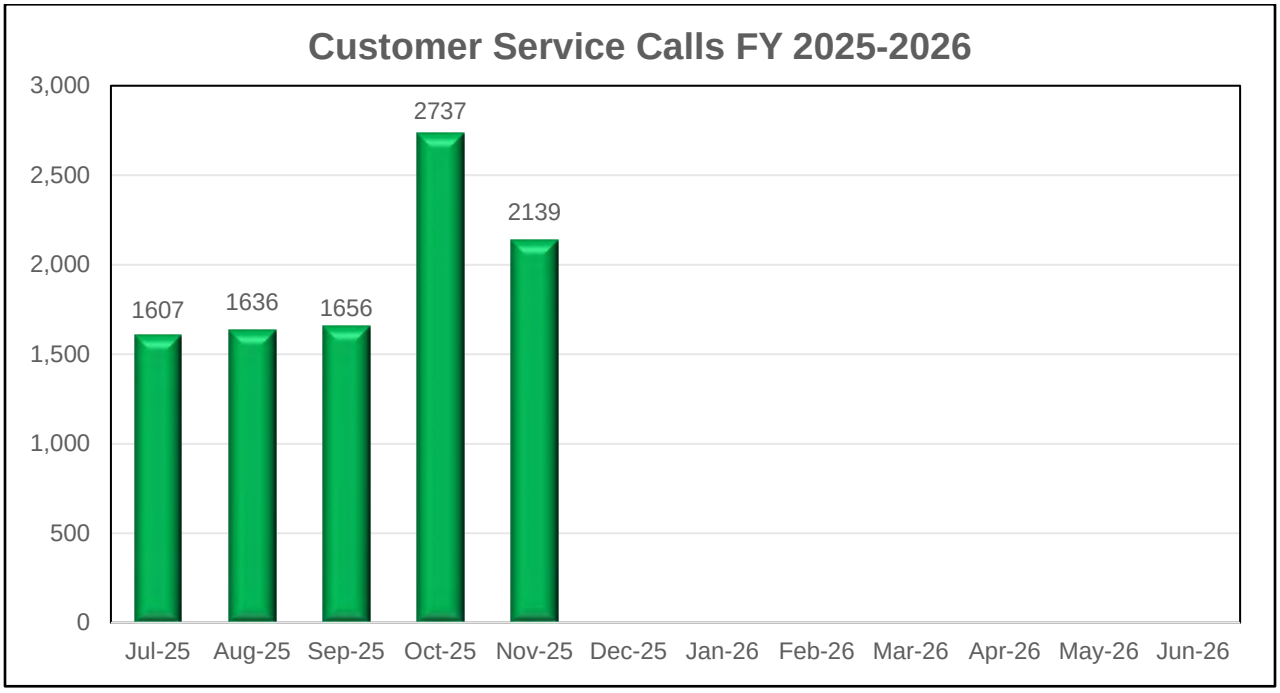


FINANCE DIVISION

Customer Service Department

Calls into the Customer Service Department

The chart below represents the total incoming calls received by staff in the Customer Service Department for Fiscal Year 2025-2026.



Most calls received by the Customer Service department are related to payment plans, bill assistance information, demand/lien release requests, new property start/stop service, and account balance requests. The table below provides a summary of the number of calls by category received by the Customer Service staff.

Customer Request	Total for November 2025	Total for FY 2026
Water Waste	0	0
High Bill / Service Line Leak	3	23
No Water	4	32
Illegal Disconnect	8	27
Disconnections	102	603
Reconnections	88	442
Service Transfers	90	584
High / Low Pressure	8	29
Water Quality	2	15
Other / Miscellaneous	77	495

WaterSmart Portal

WaterSmart Analytics data provides a comprehensive overview of leaks detected and automated alerts sent to MSWD customers. All customers are encouraged to sign up in the WaterSmart Portal to access bills and leak alerts. The table below provides a summary of the number of customers who have registered in the WaterSmart Portal.

WaterSmart Portal	Total for November 2025	Overall Total
Registered Customer Accounts	174	8,790

Billing

During November 2025, Customer Service reviewed a total of 16,102 bills.

Bill Type	Total Bill Count for November 2025	Total Bill Amount for November 2025
Regular Bills	11,119	$1,016,033.77
Delinquent Bills	4,825	$9,874,002.81
Closing Bills	158	$37,542.40
Delinquent Closing	-	-
Total	**16,102**	**$10,927,578.88**

Delinquency Service Statistics

Staff continued to reach out to customers with delinquent accounts to provide information for assistance and repayment options to avoid disconnection. The table below summarizes the activities of Customer Service staff regarding delinquent accounts.

Delinquency Service	Total for November 2025
Auto-Dialer Calls	529
Door Hangers	70

Customer Bill Assistance

The District continues to facilitate bill assistance programs for the benefit of its customers. Following the Board of Directors' approval, the United Way Pledge was increased from $100 to $150. Customer Service has begun informing customers when they contact or visit the office. The table below summarizes the results of the customer bill assistance programs administered by the Customer Service staff.

Assistance Program	Total Assistance in November 2025	Total Assistance in FY 2026
United Way of the Desert	$150	$2,150

Installment Payment Plans

The District continues to assist customers with delinquent bills by facilitating installment payment for the benefit of its customers. The table below summarizes the results of the installment payment plans administered by the Customer Service staff.

Total Active Payment Plans	Remaining Balance to be Collected
113	$75,877.21

Refunds

There was a total of 33 customer account refunds totaling $6,649.11, resulting from closed accounts for the month of November 2025.

Account Type	Total Refund Count for November 2025	Total Refund Amount for November 2025
Customer Refunds	30	$4,729.51
Construction Meter Refunds	3	$1,919.60
Total	**33**	**$6,649.11**

Liens

Customer Service identified 17 accounts that were 90 days past due requiring Lien filing. 15 Release of Liens were issued after securing payment for outstanding balances on past due accounts.

Lien Type	Total Lien Count for November 2025
Lien Recordings	7
Lien Releases	15

Key Updates

Brian K completed his review of the Customer Service Procedure Manual. Only very minor changes were required, though a few procedures still need to be updated. He also reviewed the deposit process and expressed that he is pleased with the current controls, particularly the double verification step involved in cash handling.

An Excel document was created to track and monitor the Help2Others pledges.

Staff Development

All front office staff have completed the Workplace Violence Training and the Office Ergonomic Training.

Finance & Accounting Department

Department Overview

The Finance and Accounting department continued regular operations throughout the month of November 2025 with a focus on finalizing the fiscal year 2024 audit and financial statements. The District will no longer be implementing Paychex. Paychex was unable to accommodate our 9/80 schedule efficiently. It would have required manual adjustments from staff. Staff continues to work with Tyler on the Enterprise Resource Planning (ERP) system upgrade scheduled for March 2026. Accounting is working with Human Resources to implement a Flexible Spending Account (FSA) with Lincoln for employees to pay health expenses with pretax compensation. Accounting is also working on obtaining a contract for municipal advisory services to determine the best routes of financing going forward, particularly with the new Administration Building.

Payroll Services

Payroll staff continues to process payroll changes from evaluations, including retroactive payments. These do require additional work as it relates to the amounts submitted to CalPERS for the employees' pensions.

Now that Paychex will not be implemented, staff will be working on implementing Tyler payroll in the near future.

ERP System Implementation

Staff met with Tyler staff to discuss the chart of accounts options. The plan is to go live with core financials in March 2026, while utility billing and payroll go live in August 2026.

Current Work Priorities

The Accounting department continues to support other departments as needed:

- Operations – Accounting continues to support operations on reimbursable jobs that include primarily damage to District property.
- Human Resources – Accounting continues to work with Human Resources to update employee information related to change of status, new hires, and CalPERS appointments.
- Customer Service – Accounting continues to support by processing multiple customer refunds for credit balances on closed accounts. Accounting is also working with Customer Service on audit details for customer accounts that need to be corrected or simply to provide additional support as requested by the auditors.

Budget

There was one budget transfer request for the month of November 2025, totaling $20,000.

From BID	Description	Transfer Amount	To BID	Description	Requested By
315	Temporary Admin Labor	$20,000.00	314	Temporary Clerical Labor	Skyler Aubrey
	Total	**$20,000.00**			

Cash Reciepts

Total cash receipts for the month of November 2025 amounted to $1,930,751.82, with the largest contributors were remittances received from:

Entity	Amount
Normal Water and Sewer Customer Account Payments	$1,387,774.77
State Water Resources Grant	$510,259.00

Cash Disbursements for the month of November 2025 amounted to $2,444,770.16 with the largest payments made to:

Entity	Amount
Net Payroll	$709,111.53
Desert Water Agency	$555,929.27
Southern California Edison Company	$160,037.98
RDO Equipment Company	$124,599.17
ACWA-JPIA Health Benefits Authority	$112,589.26

Financial Statement

A year-to-date summary of the District's financial position for Fiscal Year 2025-2026, in addition to a comparison to the previous fiscal year, can be found in Appendix D.

Capital Improvement Program

The District maintains a 5-year Capital Improvement Program that includes water and sewer infrastructure, facilities, and fleet. A year-to-date summary of the District's Capital Improvement Program for Fiscal Year 2025-2026 can be found in Appendix D.

Purchasing Department

Staff continues to source sanitization supplies to ensure wipes, hand sanitizers, disinfectants are available in all district buildings, and vehicles for the safety of the staff.

Price increases and supply chain issues continue to surface in our industry. Specifically, PVC pipe and fittings, ductile iron pipe and service brass fittings, restraints, hydrants, and valves, as well as many other products, are experiencing significant shortages that could lead to extended lead times. Along with these supply chain problems, pricing continues to escalate. These problems exist with both domestic and imported materials. We will continue to monitor the situation and do our due diligence in getting all the material that is needed to maintain our water systems.

Total inventory purchases were $45,060.51, and the total issued for use by field crews was $49,808.69 for the month of November 2025.

OPERATIONS & MAINTENANCE DIVISION

Construction & Maintenance Department

Water Line Locations

Staff completed approximately 235 water line location requests using iPads and the GeoViewer Mobile app to streamline and manage line locations.







Water System Repairs/Replacement

Staff continued to repair and replace components of the water distribution system keeping it in optimum working order and properly functioning without any interruption. Below is a summary of the repairs and replacements completed in November 2025.

- 23 water service lines were replaced with copper.
- Nine service line leaks were repaired.
- Three mainline leaks were repaired.
- Two fire hydrants were repaired/replaced.





Water System Maintenance

Staff continued to implement preventative maintenance and inspection programs to keep the water distribution system in optimal working order and properly functioning without any interruption. Below is a summary of the maintenance completed in November 2025.

- 170 ground valves were exercised.
- 50 fire hydrants were flushed, maintained, and painted.
- One air-release valve was inspected and/or rebuilt.
- No Cla-Val valves were maintained or repaired.
- Six blow-offs were flushed







CMMS Workorder Program

A total of 36 work orders were processed in November 2025 using the Computerized Maintenance Management System (CMMS) Work Order Program.

New Water Meter Service Installation

Staff installed four new water service lines in November 2025.

Fire Flow Testing

Staff conducted no field fire flow tests for the Engineering Department in November 2025. Engineering is still conducting fire flow test results using the new hydraulic model.



Fleet & Facility Maintenance Department

Janitorial Services

The District awarded a contract to Executive Facilities in March 2025 and their first day of service was April 1, 2025. The janitorial company has been very responsive to staff's requests and continues to provide a good service.

Building Maintenance

Staff completed the following building maintenance during the month of November 2025.

- Extended opening size for zone 3 beam in the Corporate Yard and installed plexiglass over the opening.
- Reattached failed coupling at Well 27/31.
- Sectioned in three feet of irrigation line on the south side of Terrace Reservoir.
- Realigned sensors and cleared codes for Corporate Yard gate twice.
- Reinstalled the server cabinet in the Engineering Annex after it detached from the wall.
- Replaced CO_2 and fire alarm in the west hall of the Administration Building. The unit will be exchanged again due to being faulty out of the box.

Standby Generator Monthly Maintenance Program

Monthly testing is conducted to ensure that all generators are in good working order and ready for use when needed.

- Ran generators and all CONEX box equipment at the Corporate Yard.
- The Dos Palmas generator was inspected, and parts ordered for a radiator issue.
- The Wastewater 3300 generator had the battery replaced.

Fleet Maintenance/Repairs

- Unit 419 had an oil change and tire rotation performed.
- The Wastewater easement Jetter had the battery replaced.
- Unit 444 had the 150-hour service performed, with an oil change, engine air filter replacement, greasing all pivot points, and roll pins in front bucket resecured.
- Unit 369 had six teeth replaced on ripper barrel and was washed down and lubricated.
- Unit 346 had the trailer plug replaced.
- Unit 460 had an oil change performed.
- Unit 442 chop saw had missing hardware replaced for pull cord cover.
- Unit 385 had a 2000-hour service performed, both fuel filters, air filters and oil were changed.
- Unit 395 had a damaged right rear brake assembly removed, and a replacement rear axle was ordered.
- Unit 117 was taken to RDO Riverside for a secondary diagnosis on engine issues.
- Unit 345 had a damaged decking board replaced and removed from service for Christmas Parade Float preparation.
- Unit 462 had license plates installed.
- Units 324, 398, and 414 had smog checks performed at Ultimate Motors.
- Unit 456 had a hole patched in the left rear tire.
- Unit 427 had a PM service performed, an oil change, cabin filter replacement, and tire rotation was done.

- Unit 401 had a blown fuse replaced, a visual inspection performed, and an ignition switch ordered.
- Unit 424 had a failed hydraulic line replaced, and fluid topped off accordingly.
- Unit 458 had a PM service performed, an oil change and tire rotation was done.
- Unit 416 had the left front tire reseated onto bead and a hole plugged.
- Unit 455 was taken to I-10 RAM for a rodent issue.
- Unit 448 had the hydraulic fluid tank cover resealed and tightened.
- Unit 394 had all four tires replaced on the left side.

Field Services Department

WaterSmart / Neptune 360

Staff routinely reviews continuous and high water usage on customer accounts and makes contact through the Customer Portal, phone, email, or in person, making them aware of potential issues. The following is the number of contacts made this month:

Contact Type	Total for November 2025	Total for FY 2026
Continuous Usage	93	408
High Usage (>Normal)	15	78
Reverse Flow	0	0
Total	**108**	**486**

Cross Connection Control Program

The Backflow and Cross Connection Specialist performs annual testing of Backflow Prevention Assemblies (BPAs) throughout the District as required by the SWRCB Cross Connection Control Policy Handbook.

Type	Total for November 2025
BPAs Tested	160
Hazard Assessments	0



Wastewater Collection Department

Sanitary Sewer Overflow

There was one Sanitary Sewer Overflow (SSO) in the collection system this month. This was a Category 2 SSO with an estimated volume of 17,940 gallons. This spill was caused by a mechanical failure of an air vac at the Dos Palmas Lift Station. Cleanup efforts were performed using heavy equipment to remove unwanted material and repair any dirt roadways, and all sewage was contained and disinfected. Operations is working to acquire an early-warning detection system for this vault and others throughout the sanitary network. This technology will allow us to identify potential failures sooner, enabling staff to take corrective action and prevent SSOs.

Dos Palmas Lift Station

Operators conducted daily site visits to ensure proper pump operation, Supervisory Control and Data Acquisition (SCADA) system functionality, and site security.

Sewer Line Locations

Staff completed 266 sewer line location requests using iPads and the GeoViewer mobile application to streamline and manage line locations.

Sewer Line/Collections Maintenance

Staff did not complete any CCTV inspections or clean any sewer mainlines this month.

Fat, Oils and Grease (FOG) Inspections

Staff did not complete any FOG inspections this month.

Horton Diversion Structure

Downing Construction continued to work on the diversion structure that will divert a portion of the flow from the Horton WWTP to the Wright RWRF via the conveyance line, thereby reducing the Horton WWTP's capacity to below 80%.





Wastewater Treatment & Disposal Department

Plant Maintenance

Staff spent 737-man hours performing routine plant maintenance, equipment maintenance, and plant operations at the Horton and Desert Crest Wastewater Treatment Plants (WWTPs), and the Wright Regional Water Reclamation Facility (RWRF). Also, during this timeframe staff spent 79.4-man hours operating the sludge belt filter press, including filling and removing 12 trailers of sludge from the Horton WWTP, Desert Crest WWTP, and Wright RWRF.

Sampling and Laboratory

Staff collected 164 samples and spent 328-man hours performing laboratory duties and analysis for process control and regulatory reporting purposes. Effluent from the Horton WWTP, Wright RWRF, and Desert Crest WWTP consistently met the District's discharge permit requirements.

Pond Maintenance

Horton Ponds 1, 4, 6, 7, and 8, were cleaned and rehabilitated during November 2025. The ponds continue to percolate at a high rate and continue being operated for 2-week intervals.

Horton Effluent Sampling Station

Staff created a new sampling station located at the Horton effluent splitter box. Due to safety concerns, staff poured a concrete slab and installed a new ladder system to help operators collect samples more efficiently and safely.





Weekly Wastewater Training

The training courses aim to provide all operators with consistent knowledge and a better understanding of processes, including operating equipment more proficiently. This training helps keep operators safe while completing maintenance. A summary of this month's training includes:

- New microscopic examination procedures
- Horton Diversion Structure
- Weekend plant coverage
- Horton effluent sampling station

Wastewater Report

Through continued development in the Desert Hot Springs area, and at the request of new consumers, sanitary services are always being added to the collection system. Below is a summary of new sanitary service connections by month.

New Sanitary Service Connections to Collection System					
Fiscal Year	**2025/26**	**2024/25**	**2023/24**	**2022/23**	**2021/22**
July	13	9	4	4	18
August	20	7	12	26	20
September	4	2	17	20	20
October	26	2	3	13	36
November	3	22	7	8	29
December		5	21	8	12
January		1	2	35	14
February		55	1	4	7
March		30	1	24	17
April		46	7	16	7
May		42	8	9	16
June		4	0	4	2
Total	**66**	**235**	**83**	**171**	**198**

Additional sanitary service connection information is provided in Appendix E.

The following table shows the average daily flow and peak daily flow for the Horton WWTP, Desert Crest WWTP, and Wright RWRF.

Wastewater Flow (MGD)						
Fiscal Year 2025/26	**Horton WWTP**		**Desert Crest WWTP**		**Wright RWRF**	
	Average Daily Flow	**Peak 24-Hour Flow**	**Average Daily Flow**	**Peak 24-Hour Flow**	**Average Daily Flow**	**Peak 24-Hour Flow**
July	1.862374	1.999693	0.042087	0.048290	0.169682	0.194612
August	1.785411	1.918440	0.034649	0.040490	0.188708	0.236098
September	1.858563	1.995437	0.030936	0.039250	0.200613	0.240535
October	1.893174	1.994838	0.031488	0.038150	0.189350	0.250412
November	1.922275	2.161271	0.035959	0.046170	0.182794	0.208263
December						
January						
February						
March						
April						
May						
June						

Additional wastewater flow information is provided in Appendix E.

Water Production Department

Water Production

- Mission Springs WD (CA3310008): 521.76 Acre Feet (170.01 MG)
- West Palm Springs Village (CA3310078): 6.69 Acre Feet (2.18 MG)
- Palm Springs Crest (CA3310081): 3.48 Acre Feet (1.13 MG)

Water Sampling/Testing

- Bacteriological Sampling – Staff collected 50 routine samples in the MSWD system, four routine samples in the ID-E area which includes the West Palm Springs Village (WPSV) and Palm Springs Crest (PSC) systems, and four well samples in ID-E.
- Staff collected 16 general physical samples in the MSWD system and two general physical samples in ID-E.
- Well 26A Uranium Treatment (IXP) Sampling – The monthly and quarterly uranium sampling was completed in November 2025.
- DDW Reporting – The District's Monthly Coliform Monitoring Report for all three water systems will be sent to the SWRCB Department of Drinking Water (DDW) on December 10, 2025.
- Chromium-6 Sampling – Staff completed the Chromium-6 sampling on November 19, 2025, for all our wells except for Wells 22, 27, and 34 due to being offline for mechanical failure.

Chlorination System Updates

- Chlorination Pumps – Staff conducted routine maintenance and inspections on all chlorine pumps and related equipment at well sites. Staff made necessary adjustments, repairing and/or rebuilding to ensure proper operation. Most chlorinator pumps continue to function properly, with only typical preventative maintenance required (i.e., repair of cracked chlorination suction/feed tubing).
- Sodium Hypochlorite (Chlorine) Usage – During the month of November 2025, a total of 1,519 gallons of chlorine (12.5% solution strength) was used to disinfect the distribution system and our production facilities. (Reflects usage in the MSWD and ID-E water systems.)
- Chlorine Residuals at Production Well Sites – In November 2025, the Water Production staff checked and documented the chlorine residuals at all wells in use 153 times. The average chlorine residual of these readings was 1.69 ppm. (This data reflects the MSWD and ID-E water systems.)
- Distribution System Chlorine Residuals – During the month of November 2025, the Water Production staff checked and documented the chlorine residuals throughout the distribution system a total of 80 times. The average chlorine residual of these readings is 0.89 ppm. (This data reflects the MSWD and ID-E water systems.)

Well Soundings

Staff continued to sound the groundwater levels for 13 production wells and nine monitoring wells. Staff aim to complete these by the 20th of each month.

Water Production Facility Updates
Staff are responsible for oversight of all water production sites, including making necessary operational adjustments to ensure optimal performance. Their duties also include conducting monthly overflow maintenance, which may require climbing reservoirs when needed. Additionally, staff utilized drone technology to inspect reservoir roofs, enhancing safety and efficiency in routine inspections.

Sanitary Survey Corrections
In November 2025, staff continued to correct items that were brought to our attention during the last Sanitary Survey Inspection. All issues that are resolved are documented, and a photo is taken then uploaded to a folder to be sent to the state.

Gateway Fire Pump Testing
Staff performed the monthly fire pump testing in November 2025. All systems functioned properly. Water loss data was captured and entered onto our water loss tracking worksheet.

Oil Changes
All well and booster pump motors were changed in November 2025 to account for the cooler temperatures.

Well 26 Bacterial Failure
In November 2025, staff conducted routine weekly bacteriological source and compliance point sampling in accordance with the 4-log removal agreement with the State Water Resources Control Board DDW. Weekly bacterial samples are collected each Wednesday, and chlorine residuals are collected each day the well pumps into the system, to ensure adequate dosing remains above the DDW required 0.50 mg/L. All documentation is being provided in the daily production run reports.

Well 24
Well 24 was placed into stand-by status on November 19, 2025, and will remain in stand-by status until further notice. The Cla-Val for flushing to waste has been adjusted and will not pump into the system.

Well 26A
Due to the increased sand passing through the well, filters are requiring more frequent replacement. Staff are prioritizing the use of Well 26 to reduce runtime on Well 26A until it can be taken offline for a downhole video and evaluation.

Existing Well 33 RES-BCT Solar Site
In November 2025, PVCA completed the last of their final repair assessment and provided a report indicating all deficiencies. Staff is currently evaluating the cost of the repairs along with Kenwood Energy to determine the next steps.

New PPA Solar Project Update

The Horton PPA Solar Project completed its commissioning process on November 25, 2025. Staff is working on the self-certification letter to submit to SCE to begin the permission to operate (PTO) process. The Wright RWRF PPA Solar project is slated to start in the first week of December 2025 once all biological surveys are completed and the District enters into a monitoring agreement with the Agua Caliente Tribe.

Onsite Drain Upgrades

With the assistance of a C&M crew, a new drain system was installed to manage water flush while the wells & boosters are running. This eliminates onsite pooling. Wells 32, 33 and Low Desert View Boosters received these improvements.





Water Report

Through continued development in the Desert Hot Springs area and at the request of new customers, water services are always being added. Below is a summary of new water services added each month.

New Service Connections to the Water System					
Fiscal Year	**2025/26**	**2024/25**	**2023/24**	**2022/23**	**2021/22**
July	18	9	5	6	18
August	19	14	14	28	19
September	8	6	19	22	23
October	26	2	4	16	33
November	3	25	9	10	27
December		6	5	9	9
January		1	5	26	14
February		59	3	14	8
March		37	6	29	19
April		64	11	24	6
May		54	9	16	19
June		7	3	5	1
Total	**73**	**284**	**93**	**205**	**196**

Additional water service connection information is provided in Appendix E.

As expected, the new water services increase the amount of water needed to be pumped; however, the weather and water conservation continue to be the primary factor in MSWD water production. The following table summarizes the MSWD water production by month.

Monthly Water Production (AF)							
	FY 2025/26	**Variance from Prior Year**		**FY 2024/25**	**FY 2023/24**	**FY 2022/23**	**FY 2021/22**
		AF	**%**				
July	812.67	-126.40	-13.46	939.07	789.99	751.79	796.57
August	789.94	-28.69	-3.50	818.63	737.74	850.19	839.93
September	762.89	-22.96	-2.92	785.85	675.06	716.03	738.65
October	674.64	-43.62	-6.07	718.26	709.23	691.98	665.18
November	531.93	-42.15	-7.34	574.08	629.05	599.39	679.85
December				647.08	529.99	554.27	565.48
January				572.24	556.57	530.39	580.28
February				509.08	458.69	490.41	527.34
March				564.28	560.24	500.37	601.44
April				598.68	649.67	552.34	624.07
May				645.40	696.24	726.25	745.36
June				769.02	700.11	682.09	730.02
Total	**3,040.14**	**-221.67**	**-6.80**	**8,141.67**	**7,692.58**	**7,645.50**	**8,094.17**

Additional water production information is provided in Appendix E.

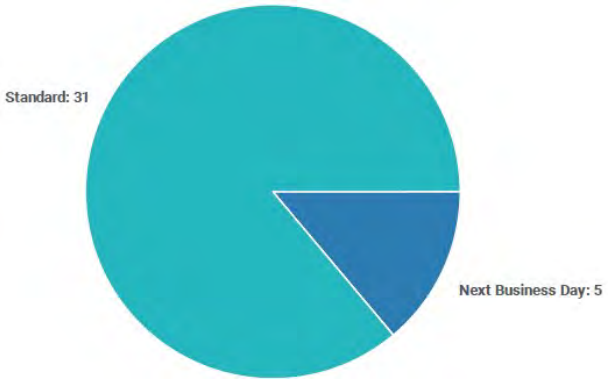
APPENDIX A – Innovation & Technology Information

INTELESYS
IT for Public Sector

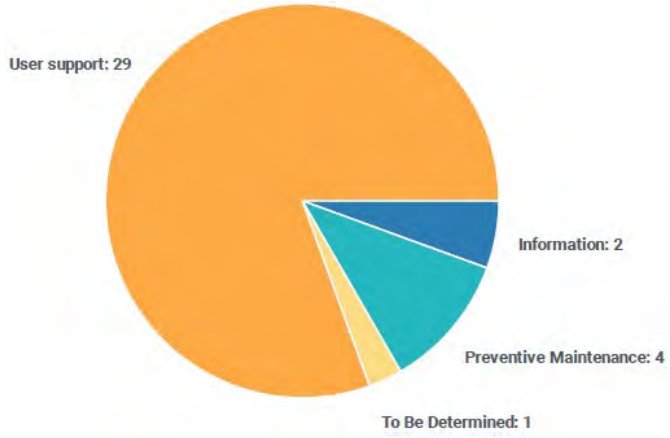
Mission Springs — November 2025 Client report

Client Activity Report and Analysis

Tickets received by Priority



Tickets received By Type



Client Service Rating	
Overall Satisfaction	—
Number of Service Requests	36
Number of Survey Responses	0
Response Rate	0%

Tickets Received	**36**
Tickets Closed	**37**
Ticket MTTR	**0.38**

Client Hours — November

Hours on SOs	72
Hours on Projects	3
Meeting Hours	0
TOTAL HOURS	75

securing Technology

INTELESYS
IT for Public Sector

Mission Springs — November 2025 Client report

November Client Meetings

Meeting Title	Topics	Time Allocated
N / A	• N / A	0

Client Pending Projects

Project Title	Purpose
Windows 11 Upgrade	Updating OS on computers
Client Server Updates	Update security servers
Server Replacement	Current servers at the end of life cycle
Network Hardware	Upgrade Hardware to maintain cyber security resiliency

Client Email Filtering



APPENDIX B – Federal & State Legislative Information

CARPI &CLAY

Federal Update

November 26, 2025

Fiscal Year 2026 Appropriations Update

On November 12, President Trump signed **H.R. 5371** to end the 43-day federal government shutdown, the longest in U.S. history. After weeks of stalled negotiations and repeated failed attempts to advance a House-passed continuing resolution in the Senate, the impasse broke on November 10 when eight Senate Democrats joined nearly all Republicans to advance a combined continuing resolution and three-bill appropriations minibus package. The House then approved the package on November 12. This law funds the government through January 30, 2026, and extends several expiring authorities, including the Farm Bill through September 30, 2026, as well as the National Flood Insurance Program and Temporary Assistance for Needy Families through January 30, 2026. The measure also delays Medicaid Disproportionate Share Hospital cuts until that date. It incorporates a three-bill FY26 appropriations minibus covering **Agriculture-Rural Development-FDA**, **Military Construction-Veterans Affairs**, and the **Legislative Branch**, all of which include Community Project Funding and Congressionally Directed Spending. The legislation restores federal capacity to administer SNAP benefits, which had been disrupted during the shutdown, and includes provisions to prevent further federal workforce reductions during the funding period while reinstating roughly 4,200 employees terminated during the lapse. Furloughed federal workers will receive back pay. While federal agencies resume normal operations, Congress has turned its attention to assembling a second FY26 appropriations package, which may include the Commerce-Justice-Science, Defense, Labor-HHS-Education, and Transportation-HUD bills.

FY26 Appropriations Bill	House Subcommittee Allocation (in Billions)	Passed House Committee	Passed House	Passed Senate Committee	Passed Senate	Signed into Law
Agriculture-Rural Development-FDA	$25.523	June 23 by a 35-27 vote	November 12 by a 222-209 vote	July 10 by a 27-0 vote	August 1 by an 87-9 vote November 12 by a 60-40 vote	November 12
Commerce-Justice-Science	$76.824	September 10 by a 34-28 vote		July 17 by a 19-10 vote		
Defense	$831.513	June 12 by a 36-27 vote	July 18 by a 219-202 vote	July 31 by a 26-3 vote		

Energy-Water Development	$57.300	July 10 by a 35-27 vote	September 4 by a 214-213 vote			
Financial Services-General Government	$23.198	September 3 by a 35-28 vote				
Homeland Security	$66.361	June 24 by a 36-27 vote				
Interior-Environment	$37.971	July 22 by a 33-28 vote		July 24 by a 26-2 vote		
Labor-HHS-Education	$184.491	September 9 by a 35-28 vote		July 31 by a 26-3 vote		
Legislative Branch	$6.700	June 26 by a 34-28 vote	November 12 by a 222-209 vote	July 10 by a 26-1 vote	August 1 by an 81-15 vote November 12 by a 60-40 vote	November 12
Military Construction-Veterans Affairs	$152.091	June 10 by a 36-27 vote	June 25 by a 218-206 vote November 12 by a 222-209 vote	July 26 by a 26-3 vote	August 1 by an 87-9 vote November 12 by a 60-40 vote	November 12
State-Foreign Operations	$46.218	July 23 by a 35-27 vote				
Transportation-HUD	$89.910	July 17 by a 35-28 vote		July 24 by a 27-1 vote		

Trump Administration Appointments

President Trump announced the following appointments to his administration in November:

Department/Agency	Position	Appointee
Equal Employment Opportunity Commission	General Counsel	Carter Crow
Interior	Director, Bureau of Land Management	Stevan Pearce
National Aeronautics and Space Administration	Administrator	Jared Isaacman

EPA and Army Corps Propose Revised WOTUS Definition

On November 17, the Environmental Protection Agency (EPA) and U.S. Army Corps of Engineers (USACE) **released** a proposed rule to revise the definition of “waters of the United

States" (WOTUS) under the *Clean Water Act*. The proposal would narrow the scope of federal jurisdiction by requiring a direct, continuous surface connection or a predictable, consistent flow to a traditional navigable water for most tributaries and wetlands to qualify as WOTUS. EPA and USACE stated that the rule is intended to provide a clear and durable framework consistent with the Supreme Court's 2023 decision in *Sackett v. EPA*. According to the agencies, the proposal would define key terms such as "relatively permanent," "continuous surface connection," and "tributary"; clarify that wetlands must be physically indistinguishable from jurisdictional waters; reaffirm exclusions for certain ditches, prior converted cropland, and waste treatment systems; and add an explicit exclusion for groundwater. Comments are due by January 5, 2026. The agencies will also hold two hybrid public meetings.

DHS Proposes Rescission of 2022 Public Charge Rule

On November 19, the Department of Homeland Security (DHS) and U.S. Citizenship and Immigration Services **released** a Notice of Proposed Rulemaking (NPRM) proposing to rescind the Biden Administration's 2022 public charge rule. Federal immigration officials apply the public charge ground of inadmissibility to assess whether an applicant is likely to become primarily dependent on government support. DHS states that the 2022 regulation is inconsistent with congressional intent and limits the agency's ability to make accurate and reliable public charge determinations. DHS proposes to restore broader discretion to evaluate all relevant factors and to address procedures for the breach and cancellation of public charge bonds. DHS expanded the definition in a 2019 rule to include certain non-cash benefits such as Medicaid, SNAP, and housing assistance, but that rule was withdrawn in 2021 following litigation. The Biden Administration finalized a replacement rule in 2022 that limited consideration to cash assistance and long-term institutionalization and prohibited counting non-cash benefits against applicants. The new NPRM would reverse the 2022 rule and reestablish a broader public charge framework. Comments on the NPRM are due by December 19.

Congressional Leaders Release 2026 Calendar

House Majority Leader Steve Scalise (R-LA) and Senate Majority Leader John Thune (R-SD) announced the schedule of in-session days in 2026 for their respective chambers. A combined 2026 congressional calendar can be found **HERE**.

LEGISLATIVE ACTIVITY

House Subcommittee Advances Broadband Bills Focused on Permitting and Deployment. On November 18, the House Energy and Commerce Subcommittee on Communications and Technology **advanced** a package of 28 bills intended to accelerate broadband deployment nationwide. The panel approved six bipartisan measures addressing federal tracking of deployment requests, review timelines, and permitting processes. A seventh bill—the *American Broadband Deployment Act of 2025* (**H.R. 2289**)—consolidated 21 bills and advanced on a party-line vote. This bill includes provisions that would preempt certain state and local authority over public rights-of-way and land-use decisions, impose and in some cases

"deem granted" federal and state permitting timelines ("shot clocks"), and narrow environmental and historic preservation review requirements for upgrades to existing wireless and wireline facilities, broadband deployment on specified federal lands, brownfields, floodplains, and in disaster areas. These bills now move to the full House Energy and Commerce Committee for further consideration.

Bipartisan Bill Seeks to Prevent Air Traffic Disruptions During Future Government Shutdowns. On November 18, House Transportation and Infrastructure Committee Chair Sam Graves (R-MO), Ranking Member Rick Larsen (D-WA), Aviation Subcommittee Chair Troy Nehls (R-TX), and Rep. André Carson (D-IN) introduced the *Aviation Funding Solvency Act* (**H.R. 6086**), which is intended to prevent strain on the aviation system and ensure uninterrupted safety services during federal government shutdowns. The legislation would allow the Federal Aviation Administration (FAA) to draw on the Aviation Insurance Revolving Fund to pay air traffic controllers and other essential FAA personnel if annual appropriations or a continuing resolution lapse. The fund, which holds more than $2.6 billion, would provide temporary financing at prior-year levels until regular appropriations or a continuing resolution is enacted, while maintaining a $1 billion minimum balance.

Bill Introduced to Support Transit Agencies in Deploying De-Escalation and Rider Assistance Staff. On November 17, Representative Lateefah Simon (D-CA) introduced the *Rapid Intervention and Deterrence for Enhanced Rider (RIDER) Safety Act* (**H.R. 6069**), which would allow transit agencies to use certain existing federal transit formula funds for operational expenses related to hiring and deploying transit support specialists. These unarmed personnel would be responsible for providing a visible presence on transit vehicles, stops, and stations; assisting riders and system staff; responding to medical emergencies; deterring disruptive behavior; observing and reporting suspicious activity; handling minor non-criminal conflicts; and performing or coordinating crisis-intervention services.

Bipartisan Bill Introduced to Reauthorize Wildlife Crossings Program. On November 18, Representatives Don Beyer (D-VA) and Ryan Zinke (R-MT) introduced the Wildlife Road Crossings Program Reauthorization Act (**H.R. 6078**), which would reauthorize the Federal Highway Administration's Wildlife Crossings Pilot Program and extend funding for wildlife-vehicle collision reduction projects through September 30, 2031. The program, originally created under the *Infrastructure Investment and Jobs Act*, supports the construction of structures such as overpasses, underpasses, and culverts to reduce collisions, protect migration routes, and improve habitat connectivity.

Bicameral Bill Introduced to Create Federal Pilot Program for Wildfire Technology Deployment. On November 18, Representatives Young Kim (D-CA) and Jason Crow (D-CO) and Senators Ben Ray Luján (D-NM) and John Curtis (R-UT) introduced the *Fire Innovation Unit Act* (**H.R. 6094**/**S.3190**), a bipartisan bill to establish a coordinated pilot program to test, evaluate, and deploy emerging wildfire prevention, detection, communication, response, and mitigation technologies. The bill would direct the Departments of Agriculture and the Interior to create a "Fire Innovation Unit" to work with federal, state, Tribal, and local agencies and public-private partners to assess and scale promising technologies. It would also outline a multi-agency framework for real-world technology demonstrations, set evaluation criteria focused on

effectiveness and cost efficiency, and require annual reports to Congress on deployed technologies, procurement barriers, and opportunities for wider adoption.

House Bill Introduced to Support Regional Wildfire Research. On November 19, Representatives Dave Min (D-CA) and Gabe Evans (R-CO) introduced the bipartisan, bicameral *Regional Leadership in Wildland Fire Research Act of 2025* (**H.R. 6154**), which would direct the Departments of the Interior and Agriculture to establish at least eight regional wildland fire research centers at colleges and universities to develop region-specific models, technologies, and decision-support tools for wildfire prediction, mitigation, and post-fire recovery. Each center would coordinate with federal, state, Tribal, and local partners, create career-pathway training programs to build the wildfire research workforce, and make data and tools publicly available. This House bill is a companion to **S. 647**, introduced by Senators Ben Ray Luján (D-NM) and Dan Sullivan (R-AK) in February.

CONGRESSIONAL LETTERS

House Members Call for Prompt Release of LIHEAP Funds. On November 24, Representatives Chris Pappas (D-NH) and Mike Lawler (R-NY) led a bipartisan **letter** signed by 42 Members of Congress urging Health and Human Services (HHS) Secretary Robert F. Kennedy, Jr. to ensure Low-Income Home Energy Assistance Program (LIHEAP) funds are distributed to states by November 30. The lawmakers warn that delays beyond the typical early-November disbursement window could leave nearly six million low-income households—especially those reliant on home heating oil and propane—without timely assistance. The letter asks HHS to accelerate processing, temporarily reassign additional staff, keep states informed of timelines, and, if full disbursement cannot occur by November 30, issue an initial allocation immediately with remaining funds released no later than December 10.

Lawmakers Urge EV Investments in Surface Transportation Reauthorization. On November 21, Senator Alex Padilla (D-CA) and Representative Sharice Davids (R-KS) led 88 lawmakers in a **letter** urging Senate and House Transportation and Infrastructure Committee and Senate Environment and Public Works Committee leadership to maintain federal investments in electric vehicle (EV) and alternative-fueling infrastructure as Congress works on the next surface transportation reauthorization. The letter stresses that programs, such as the National Electric Vehicle Infrastructure, Charging and Fueling Infrastructure, Carbon Reduction Program, Reduction of Truck Emissions at Port Facilities, and Low or No Emission Grant Programs, were enacted on a bipartisan basis and provide long-term certainty for states, localities, and manufacturers. The lawmakers warn that cuts or delays to these programs would undermine planning for major transportation projects and jeopardize the economic gains from more than $200 billion in announced domestic EV manufacturing investments since 2022.

Democrats Urge Halt to Reported Plans for New Offshore Oil and Gas Leasing. On October 30, Senators Alex Padilla (D-CA) and Cory Booker (D-NJ) and Representatives Jared Huffman (D-CA) and Frank Pallone (D-NJ) led 12 Senators and 91 Members of Congress in sending a **letter** to President Trump and Interior Secretary Burgum urging the abandonment of reported plans to open new offshore oil and gas leases in federal waters. The lawmakers

warned that expanding offshore drilling in the Atlantic, Pacific, Arctic, and Eastern Gulf regions could endanger coastal ecosystems, tourism, and fishing industries, while also undermining progress on clean energy development. The letter calls for maintaining existing protections for coastal waters, prioritizing coastal resilience measures such as flood and storm-surge protection, and restoring a clear path for offshore wind projects following recent lease withdrawals.

House Committee Democrats Seek Details on Army Corps Project Funding Pauses. On October 31, House Transportation and Infrastructure Committee Ranking Member Rick Larsen (D-WA), Subcommittee on Water Resources and Environment Ranking Member Frederica Wilson (D-FL), and all Democratic Members of the Committee sent a **letter** to U.S. Army Corps of Engineers (USACE) leadership opposing the Administration's reported pause or cancellation of more than $11 billion in funding for authorized water resources projects. The lawmakers expressed concern that the action could increase costs, delay infrastructure work, and impact flood control, navigation, and ecosystem restoration projects across a dozen states. The letter requests a full list of affected projects and an explanation of how the pause aligns with USACE's statutory mission and recent *Water Resources Development Acts*.

Senate Democrats Urge HUD to Reverse Course on CoC NOFO. On November 13, Senate Appropriations Committee Vice Chair Patty Murray (D-WA) led 42 Senate Democrats in sending a **letter** to HUD Secretary Scott Turner urging the Department to halt and reconsider major changes to the Continuum of Care (CoC) program following reports of a forthcoming overhaul. The FY 2025 CoC Notice of Funding Opportunity (NOFO)—released the next day—includes significant shifts in funding priorities, including a cap limiting permanent housing activities to 30 percent of a CoC's award. These lawmakers warned the changes could conflict with the *McKinney-Vento Homeless Assistance Act* and risk displacing nearly 200,000 people currently supported through permanent housing projects. The senators urged HUD to instead renew existing CoC grants under the two-year funding cycle Congress authorized for FY 2024-2025, citing the risk of program disruption as many grants expire in early 2026. They also raised concerns about insufficient time for communities to respond to a late-year NOFO and pointed to broader uncertainty stemming from recent HUD policy actions.

FEDERAL FUNDING OPPORTUNITIES

HUD Releases CoC/YHDP NOFO with Structural Changes. On November 14, HUD **released** its FY25 Continuum of Care (CoC) and Youth Homeless Demonstration Program (YHDP) Notice of Funding Opportunity (NOFO), making more than $3.9 billion in funding available. The FY25 NOFO includes major structural changes: only 30% of a CoC's Annual Renewal Demand (ARD) is protected in Tier 1 (down from 90%), 70% of funding will be fully competitive, and no more than 30% of ARD may be used for permanent housing, potentially requiring significant reallocation toward other project types. The NOFO elevates treatment, recovery, and public safety as national priorities, favors projects with required service participation and strong law-enforcement partnerships, and authorizes HUD to reject projects for racial preferences, use of non-binary sex definitions, or activities characterized as harm reduction. It also adds new post-award conditions tied to immigration requirements and recent

executive orders on faith-based participation and diversity, equity, and inclusion. On November 25, twenty states **filed** a lawsuit challenging this NOFO, alleging that the new funding conditions, caps on permanent housing, and the shift of funding toward transitional housing with work- or service-related requirements exceed HUD's statutory authority and violate the *Administrative Procedure Act*. Applications are due by January 14, 2026 at 8:00 p.m. ET.

FEDERAL FUNDING AWARDS

FTA Announces Bus Grant Awards. On November 20, the Federal Transit Administration (FTA) **announced** $2 billion in federal funding to support 165 transit projects to modernize bus infrastructure and improve public transportation systems. Awarded through FTA's Fiscal Year 2025-26 Grants for Buses and Bus Facilities Program and Low or No Emission Grant Program, these funds will support the purchase of approximately 2,400 new buses, including low- and zero-emission models, and the construction or rehabilitation of related facilities. The funding will help replace aging vehicles, improve transit reliability and safety, and support manufacturing jobs using American-made parts and labor.

FEDERAL AGENCY ACTIONS AND PERSONNEL CHANGES

OMB and OPM Issue Guidance Requiring Senior Review of Federal Agency Hiring. On November 5, the Office of Management and Budget (OMB) and the Office of Personnel Management (OPM) **issued** joint guidance implementing President Trump's October 15 Executive Order, which directs federal agencies to establish Strategic Hiring Committees—comprised primarily of senior political appointees—to review and approve all new federal career hires once the government reopens. Under the policy, agency hiring panels must include the deputy agency head and chief of staff, with authority to approve or deny requests to fill vacancies. Agencies are also required to submit annual staffing plans identifying critical hiring priorities and provide quarterly updates to OMB and OPM on progress and workforce composition. The order does not apply to military personnel or non-career political appointees.

DOE Announces Agency Reorganization Affecting Clean Energy Offices. On November 20, the Department of Energy (DOE) **announced** a reorganization that establishes new divisions focused on hydrocarbons, geothermal energy, and fusion and removes several clean-energy and efficiency offices from its organizational chart. The changes include renaming the Loan Programs Office as the Office of Energy Dominance Financing and eliminating the Office of Clean Energy Demonstrations and the Office of Energy Efficiency and Renewable Energy. DOE said the realignment is intended to reflect updated agency priorities, including expanded energy production and continued support for nuclear security and scientific research.

DOT Immigration Condition on Transportation Grants Blocked by Federal Judge. On November 4, Chief Judge John J. McConnell, Jr. of the U.S. District Court for the District of Rhode Island **ruled** that the Department of Transportation (DOT) exceeded its statutory authority when it sought to condition all federal transportation grants on state cooperation with

federal civil immigration enforcement. In response to a lawsuit filed by 20 states, the court held that the "Immigration Enforcement Condition" was not authorized by Congress, violated the *Administrative Procedure Act*, and exceeded constitutional limits on federal funding conditions. The ruling vacated the condition and has enjoined DOT from enforcing it against the plaintiff states.

DOT Restricts Mexican Airline Routes Over Bilateral Agreement Dispute. On October 28, DOT issued two orders in response to alleged non-compliance by the Mexican government with the 2015 U.S.-Mexico Air Transport Agreement. **The first order** disapproved multiple schedules filed by Mexican carriers, including Aeromexico, Volaris, and VivaAerobus, for current and planned U.S. routes, citing actions at Mexico City's Benito Juárez International Airport to exclude U.S. all-cargo flights and reassign slots in ways that DOT determined disadvantaged U.S. carriers. In a **companion order**, DOT proposed a condition barring Mexican passenger airlines from carrying belly-cargo between Mexico City and the U.S., pending comment. DOT also announced a separate measure that would cancel "combination service" (passenger + cargo) on 13 existing or proposed routes by Mexican carriers into the U.S.—including services between Mexico City and San Juan, Newark, and others via Felipe Ángeles Airport—and freeze growth of Mexican carrier services at Mexico City, as part of its enforcement of bilateral commitments.

DOT Publishes Procedures in Regulating and Enforcing Unfair or Deceptive Practices NPRM. On October 30, DOT **published** a notice of proposed rulemaking (NPRM) that would reinstate the hearing procedures used when conducting a discretionary rulemaking action under its authority to regulate unfair or deceptive practices in air transportation or the sale of air transportation. This NPRM also seeks comments on the rescission of a final rule published by the Department. Comments are due by December 1.

DOT Withdraws Airline Passenger Compensation Rulemaking. On November 17, DOT formally **withdrew** a December 2024 advance notice of proposed rulemaking (ANPRM) on airline passenger rights. The ANPRM had sought comment on whether DOT should require airlines to provide cash compensation, free rebooking, and amenities such as meals and lodging for significant, carrier-caused delays and cancellations. DOT stated that Section 512 of the *FAA Reauthorization Act of 2024* directs airlines to establish their own reimbursement policies but does not authorize the Department to mandate specific compensation requirements. DOT also cited the potential regulatory and cost impacts raised in public comments, as well as voluntary commitments already reflected on its Flight Rights dashboard.

DOT Releases Design Specifications for New Advanced Female Crash Test Dummy. On November 20, DOT **unveiled** detailed design specifications for the THOR-05F by Humanetics, the first advanced small-female crash test dummy intended for use in federal safety testing. The model, developed with National Highway Traffic Safety Administration (NHTSA) sponsorship, reflects decades of research into sex-specific differences in crash injury risks and includes more than 150 sensors to capture expanded head, chest, abdominal, pelvic, and lower-leg injury metrics. NHTSA will issue five technical documents outlining the dummy's design and capabilities. Once a final rule is issued, the THOR-05F will be considered for

incorporation into the New Car Assessment Program and Federal Motor Vehicle Safety Standards compliance testing.

FCC Issues NOI on Wireline Deployment; Local Governments File Joint Comments. The Federal Communications Commission (FCC) **released** a Notice of Inquiry (NOI) regarding whether state and local statutes, regulations, fees, permitting timelines, and other legal requirements "prohibit or have the effect of prohibiting" the provision of wireline telecommunications services under Section 253 of the *Communications Act*. The FCC is seeking information on authorization delays, right-of-way access, fee structures, in-kind requirements, and potential candidates for preemption. On November 17, the United States Conference of Mayors, the National Association of Counties, the National League of Cities, and the National Association of Telecommunications Officers and Advisors **jointly submitted** comments emphasizing that local permitting is essential for managing finite public rights-of-way and protecting public safety. Their filing disputes claims that local processes are barriers to deployment, cites safety risks from improper construction, rejects fee-related preemption proposals, and urges the FCC to focus streamlining efforts on federal—not local—permitting. Reply comments are due by December 17.

Acting FEMA Administrator Resigns. On November 17, Acting Administrator David Richardson resigned from the Federal Emergency Management Agency (FEMA) after roughly six months in the role. Richardson, who also led the Department of Homeland Security's (DHS) Countering Weapons of Mass Destruction Office, said he plans to return to the private sector. DHS has announced that FEMA Chief of Staff Karen Evans will become acting administrator on December 1. DHS also stated that a forthcoming report from the FEMA Review Council, established earlier this year, will help guide ongoing efforts to reshape FEMA's mission and operations.

Appeals Court Stays FMCSA Rule on Non-Domiciled CDLs. On November 13, the U.S. Court of Appeals for the D.C. Circuit **granted** an emergency stay of the Federal Motor Carrier Safety Administration's (FMCSA) September 29 interim final rule titled "Restoring Integrity to the Issuance of Non-Domiciled Commercial Driver's Licenses (CDLs)." In consolidated cases brought by individual drivers and unions, the court held that petitioners are likely to succeed on several claims, including that FMCSA failed to consult with states as required by federal law, did not justify bypassing notice-and-comment under the *Administrative Procedure Act's* "good cause" exception, and acted arbitrarily and capriciously in its safety rationale and treatment of drivers' reliance interests. The stay prevents the interim rule, which would have sharply limited eligibility for non-domiciled CDLs to certain visa categories, from taking effect while the case is heard on the merits. FMCSA has advised that, until further notice, states may continue issuing non-domiciled CDLs and Commercial Learner's Permits under the pre-existing regulations and guidance, except where a corrective action plan already requires a pause pending proof of compliance.

FTA Publishes CIG Final Guidance. On November 13, the Federal Transit Administration (FTA) **published** final policy guidance for the Capital Investment Grants (CIG) program. The new policy guidance has revised FTA's approach to evaluating environmental benefits by moving away from a vehicle-miles-traveled (VMT) framework and the monetization of

greenhouse gas emissions using the social cost of carbon, instead returning to a more straightforward method that emphasizes whether a project is located in a nonattainment area and other readily measurable indicators. The guidance also includes targeted adjustments to the land-use criterion, such as removing urgent-care centers from the list of "essential services" due to changes in data availability. Beyond these methodological updates, FTA has added clarifications to streamline project development—providing additional detail on extensions, reinforcing expectations around resilient infrastructure planning, and aligning portions of the document with recent executive directives and DOT economic-analysis procedures. While the overall framework of the CIG evaluation process remains intact, these refinements update how certain criteria are measured and signal a shift toward simpler, more transparent evaluation metrics for project sponsors. The guidance is effective immediately.

FTA Proposes Rescinding Weekly National Transit Database Reporting Requirement. On November 18, the Federal Transit Administration (FTA) **issued** a notice proposing to rescind the National Transit Database Weekly Reference (WE-20) reporting requirement. The WE-20 form, finalized in March 2023, was added to provide timely snapshots of ridership and service levels from a sample size of approximately 400 FTA recipients. FTA now states the requirement is not mandated by statute and no longer provides sufficient value relative to the administrative burden on transit agencies and the agency itself. Comments on this proposal are due by December 2.

FWS Proposes Four Rules to Revise ESA Regulations. On November 19, the U.S. Fish and Wildlife Service (FWS) **announced** four proposed rules affecting *Endangered Species Act* (ESA) listing procedures, interagency consultation, threatened species protections, and critical habitat exclusions. Two proposals were issued jointly with the National Marine Fisheries Service. FWS states the updates are intended to clarify standards for listing and critical habitat designations; restore prior definitions used in ESA section 7 consultations; require species-specific 4(d) rules for threatened species; and reinstate its 2020 approach to evaluating economic, national security, and other impacts when considering critical habitat exclusions. Comments are due by December 22.

HRSA Seeks Comment on Proposed Changes to Ryan White Part A/B Formula Awards. On November 10, the Health Resources and Services Administration (HRSA) **published** a proposal to update the Ryan White HIV/AIDS Program Part A and B formula funding methodology to use CDC surveillance data based on a client's most recent address, rather than residence at diagnosis. HRSA's analysis indicates this approach would better align funding with where people with HIV currently live and receive care; to minimize disruption, the agency proposes phasing in the change over five years (FYs 2026-2030), spreading any gain or loss in year one over the transition period. The underlying statutory formulas and eligibility criteria for Parts A and B would remain unchanged. Comments on the proposed methodology and timing are due by December 10.

HUD Delays New Energy Code Requirements for HUD-Financed Housing. On November 10, the Department of Housing and Urban Development (HUD) **published** a notice providing an additional extension of compliance dates for the 2021 edition of the International Energy Conservation Code (IECC) and the 2019 edition of ANSI/ASHRAE/IES Standard 90.1: Energy

Standard for Buildings, Except Low-Rise Residential Buildings (ASHRAE 90.1) adopted in the April 26, 2024 Final Determination for certain HUD programs. For Federal Housing Administration (FHA)-insured Multifamily, FHA-insured Single Family, Public Housing Capital Fund, and Section 8 Project-Based Vouchers, the compliance date is now May 28, 2026; for Competitive Grants (Choice Neighborhoods, Section 202, Section 811), the requirement will apply upon publication of each program's FY 2026 notice of funding opportunity. HUD is not changing the compliance dates for HOME and Housing Trust Fund, but confirms that when those funds are layered with programs covered by this extension, the later applicable program compliance date governs.

Interior Proposes Expansive Offshore Oil and Gas Leasing Plan. On November 20, the Department of the Interior **released** a draft proposed 2026–2031 offshore oil and gas leasing program that contemplates up to 34 lease sales across the Outer Continental Shelf. The proposal would open federal waters off California to new leasing for the first time in roughly 40 years and include potential sales along the Gulf Coast. The plan outlines six possible sales off Southern, Central, and Northern California between 2027 and 2030, two sales in the eastern Gulf in 2029 and 2030, and 21 lease sales off Alaska. Interior states the plan is intended to implement a January executive order by President Trump and a February directive from Secretary Burgum directing the Department to accelerate offshore energy development consistent with federal law. Public comments on the draft program are expected to be due by January 22, 2026.

##

CA LOBBY

Mission Springs Water District
Sacramento Update

November 2025

November kicked off with a statewide special election on Tuesday, November 4 where the only question on the statewide ballot was Proposition 50. Proposition 50 was approved by the voters, putting in place new Congressional districts for the 2026, 2028 and 2030 Congressional elections. We have already seen one sitting California Legislator announce that they are running for Congress in one of the newly drawn seats. Additional California Legislators may announce that they will run for Congress given the new districts. This could have an impact in Sacramento as it relates to Leadership positions, Committee Chairs, Committee Membership and even result in special elections.

2026 Governor's Race

Also on November 4, US Senator Alex Padilla announced that he would not be running for Governor. After Senator Padilla's announcement, two additional Democrats jumped into the already crowded field to replace Governor Newsom in 2026 – billionaire environmentalist and former presidential candidate, Tom Steyer, and Congressman Eric Swalwell (D-Dublin). Given the wide-open field, with no Democratic front-runner, there are rumors that Attorney General Rob Bonta is re-looking at the race and considering running despite saying earlier this year that he was not running and was running for re-election as Attorney General.

The statewide primary election will be held on Tuesday, June 2, 2026, the top two vote getters will then move on to the statewide general election on Tuesday, November 3, 2026.

New Senate President pro Tem

On November 17 Senator Monique Limón was sworn in as the new Senate President pro Tempore. With the change in Leadership we are expecting changes to Committee Chairs and Membership in December or early January. This includes the Senate Natural Resources and Water Committee which Senator Limón currently chairs.

State Budget

In November, the state's nonpartisan Legislative Analyst's Office (LAO) released their annual fiscal outlook. As expected, the LAO is predicting that California will face another budget deficit in the 2026-27 fiscal year. Specifically, they are predicting an almost $18 billion

deficit. The Governor's Department of Finance will have their own revenue projections which we will see in January when the Governor releases his final proposed state budget.

Final Year of the 2025-26 Legislative Session

On January 5, 2026, the California Legislature will reconvene in Sacramento to start the second year of the two-year session. Bills that were identified as two-year bills will be eligible to be brought up in January and must be moved out of their house of origin by the end of the month.

New bills will also begin to be introduced in January. We will continue to monitor all amended and introduced bills for any impact on Mission Springs and work with staff to engage, as necessary.

APPENDIX C – Public Affairs Information



Need a Little Extra Help? The Help2Others Program Just Got Even Better!

In October, the MSWD Board of Directors voted to approve a $50 increase to the Help2Others program amount allotted to qualifying customers annually. MSWD partners with the Help 2 Others bill assistance program to help customers in a time of need, qualified customers can now receive $150 towards their water bill once every 12 months. Even if your account isn't behind, you can have the funds added to your account as a credit, so it's there when you need it most.

It's quick and easy to apply online! Even if you work full-time, you may qualify. The requirements are you must be a customer of MSWD, the water bill must be for your primary residence and in your name, and you must meet income level guidelines shown in the chart here. To apply, visit: mswd.org/billassistance

Number of People in Household	Total Max. Combined Annual Income
1	$62,650
2	$71,600
3	$80,550
4	$89,550
5	$96,700
6	$103,850
7	$111,000
8	$118,150
9	$125,300
10	$132,500



Holiday Closures and Ways to Pay Your Bill

It's that time of year again, the holidays are coming up in a blink of an eye! The MSWD offices will be closed on Thursday, November 28th, and Friday, November 29th in recognition of the Thanksgiving holiday. We will reopen for regular business hours on Monday, December 1st. We will also be closed December 25th through January 2nd, reopening on January 5th.

While we are closed. we are still here for you 24/7/365 in case of an emergency! Please call 760-329-6448 for assistance. If you would like to pay your bill during this period, you can make a payment through the automatic phone system by calling 760-329-6448, pay on the customer portal at mswd.org/customerconnect, or for cash payments, you can pay at Walmart and our local 7-11, just take a copy of your bill with you. We wish everyone a safe and happy holiday season!

Holiday Blood Drive - Save Lives For The Holidays!



Join us to give blood and to help save lives! Sign up now for the MSWD Blood Drive Wednesday, December 17. To schedule an appointment, call 800.879.4484, or visit lstream.org/mswd. Walk-ins are also welcome!

The drive will take place in the MSWD Boardroom, 66575 2nd St. (Parking and entrance is located in the back on 1st street)

MSWD Awarded Business of the Year at 2025 Desert Hot Springs State of the City

At the 2025 Desert Hot Springs State of the City event, hosted by the Greater Coachella Valley Chamber, Mission Springs Water District (MSWD) was honored as Business of the Year in the large business category. Board President Ivan Sewell accepted the award on behalf of MSWD, expressing gratitude to everyone involved and reaffirming the district's commitment to supporting the Desert Hot Springs community and its continued growth and success.

The event brought together residents, community partners, organizations, and elected officials for an annual update on the city's economic progress and future plans. Mayor Scott Matas shared the city's vision for growth, upcoming projects, new infrastructure, and community events. MSWD's recognition as Business of the Year highlights the district's ongoing dedication to serving Desert Hot Springs and its key role in the city's achievements and future development.



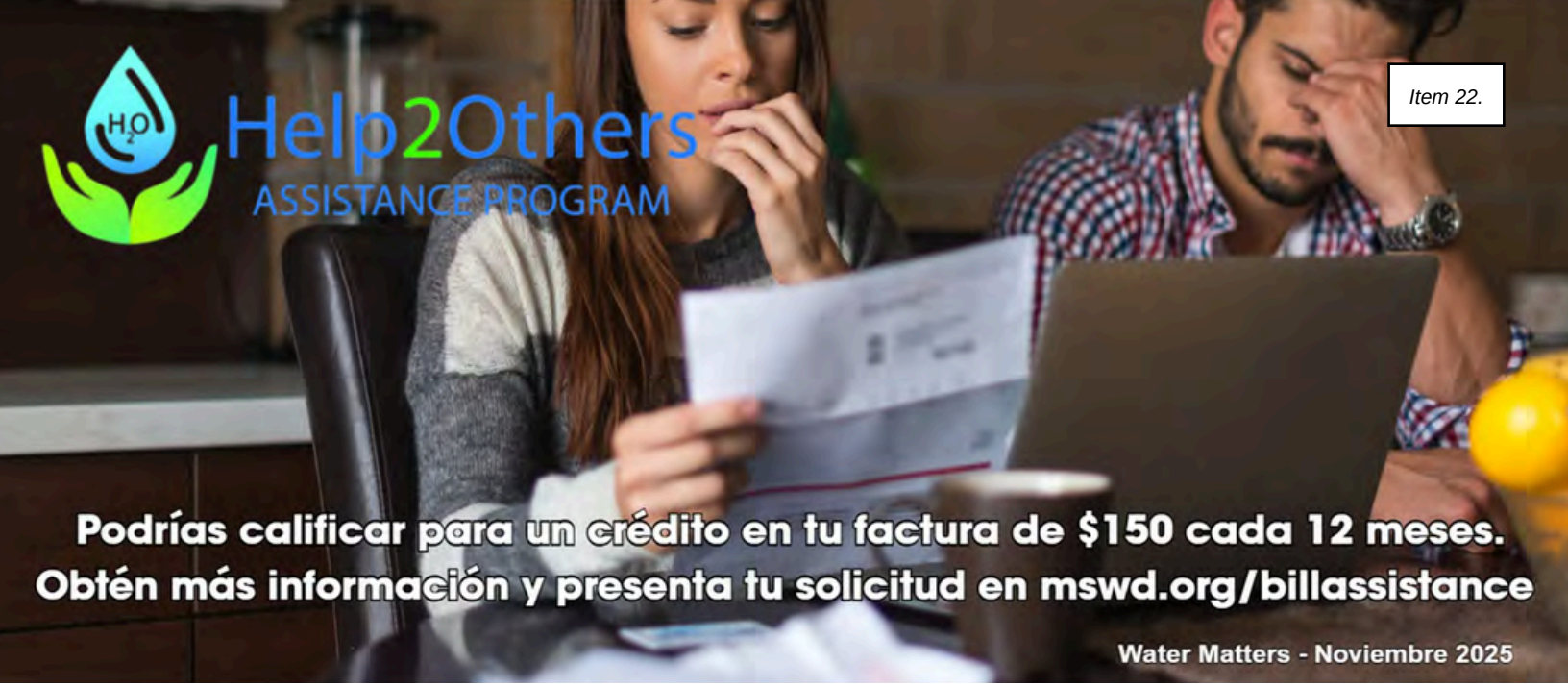


Black Friday – The Value of Tap

Black Friday is almost here and we're serving up an unbeatable deal for you! Get 4 gallons of pure tap water for just 1 cent today and every day! 💧Cheers to hydration on a budget, the value of tap! Not only are you saving money by drinking award-winning tap water and filling up your reusable water bottles, but you are also protecting landfills (and groundwater) from plastic waste by not using single-use plastic bottles.

MSWD is proud to serve some of the best-tasting drinking water in the world, drawn from the Mission Creek Subbasin aquifer. Our Water Production Team tests water daily, and as many as 5,500 tests/analyses are performed each year. To read the 2024 Annual Water Quality Report or to view it online in English and Spanish visit: www.mswd.org/ccr





¿Necesitas un poco de ayuda adicional? ¡El programa Help2Others acaba de mejorar aún más!

En octubre, la Junta Directiva de MSWD votó para aprobar un aumento de $50 en el monto anual asignado a los clientes que califican para el programa Help2Others. MSWD colabora con el programa de asistencia en el pago de facturas Help2Others para ayudar a los clientes en momentos de necesidad. Ahora, los clientes que califican pueden recibir $150 para aplicar a su factura de agua una vez cada 12 meses. Incluso si tu cuenta no está atrasada, puedes recibir los fondos como crédito en tu cuenta, para que estén disponibles cuando más los necesites.

¡Solicitar en línea es rápido y fácil! Incluso si trabajas a tiempo completo, podrías calificar. Los requisitos son: debes ser cliente de MSWD, la factura del agua debe corresponder a tu residencia principal y estar a tu nombre, y debes cumplir con los niveles de ingreso indicados en la tabla que se muestra aquí. Para solicitar, visita: mswd.org/billassistance

Number of People in Household	Total Max. Combined Annual Income
1	$62,650
2	$71,600
3	$80,550
4	$89,550
5	$96,700
6	$103,850
7	$111,000
8	$118,150
9	$125,300
10	$132,500



Cierres por Días Festivos y Formas de Pagar tu Factura

¡Es esa época del año otra vez, las fiestas se acercan en un abrir y cerrar de ojos! Las oficinas de MSWD estarán cerradas el jueves 28 de noviembre y el viernes 29 de noviembre en reconocimiento al feriado de Acción de Gracias. Reabriremos con nuestro horario habitual el lunes 1 de diciembre. También estaremos cerrados del 25 de diciembre al 2 de enero, reanudando actividades el 5 de enero.

Aunque estemos cerrados, ¡seguimos aquí para ti las 24 horas del día, los 7 días de la semana, los 365 días del año en caso de emergencia! Llama al 760-329-6448 para recibir asistencia. Si deseas pagar tu factura durante este periodo, puedes hacerlo a través del sistema telefónico automático llamando al 760-329-6448, o en el portal de clientes en mswd.org/customerconnect. Para pagos en efectivo, puedes hacerlo en Walmart o en tu tienda 7-11 local; solo lleva contigo una copia de tu factura. ¡Les deseamos a todos una temporada de fiestas segura y feliz!

Campaña de Donación de Sangre Navideña – ¡Salva Vidas Estas Fiestas!

¡Únete a nosotros para donar sangre y ayudar a salvar vidas! Regístrate ahora para la Campaña de Donación de Sangre de MSWD el miércoles 17 de diciembre. Para programar una cita, llama al 800.879.4484 o visita lstream.org/mswd. ¡También se aceptan donantes sin cita previa!



La campaña se llevará a cabo en la Sala de Juntas de MSWD, 66575 2nd St. (El estacionamiento y la entrada se encuentran en la parte trasera, sobre 1st Street).

MSWD galardonada como Empresa del Año en el Estado de la Ciudad 2025 de Desert Hot Springs

En el evento Estado de la Ciudad 2025 de Desert Hot Springs, organizado por la Cámara del Valle de Coachella, Mission Springs Water District (MSWD) fue honrada como Empresa del Año en la categoría de grandes empresas. El Presidente de la Junta, Ivan Sewell, recibió el premio en nombre de MSWD, expresando su agradecimiento a todos los involucrados y reafirmando el compromiso del distrito de apoyar a la comunidad de Desert Hot Springs y su continuo crecimiento y éxito.

El evento reunió a residentes, socios comunitarios, organizaciones y funcionarios electos para brindar una actualización anual sobre el progreso económico de la ciudad y sus planes futuros. El alcalde Scott Matas compartió la visión de la ciudad para el crecimiento, los proyectos próximos, la nueva infraestructura y los eventos comunitarios. El reconocimiento de MSWD como Empresa del Año destaca la continua dedicación del distrito a servir a Desert Hot Springs y su papel clave en los logros de la ciudad y su desarrollo futuro.





Viernes Negro – El Valor del Agua del Grifo

¡El Black Friday está casi aquí y tenemos una oferta inigualable para ti! ¡Obtén 4 galones de agua del grifo pura por solo 1 centavo, hoy y todos los días! 💧 ¡Salud por hidratarte sin gastar de más, el valor del agua del grifo! No solo ahorras dinero al beber agua del grifo premiada y llenar tus botellas reutilizables, sino que también proteges los vertederos (y el agua subterránea) del desperdicio plástico al no usar botellas de plástico de un solo uso.

MSWD se enorgullece de ofrecer una de l as aguas potable con mejor sabor del mundo, extraída del acuífero Mission Creek Subbasin. Nuestro equipo de Producción de Agua realiza pruebas diarias, con hasta 5,500 análisis realizados cada año. Para leer el Informe Anual de Calidad del Agua 2024 o verlo en línea en inglés y español, visita: www.mswd.org/ccr



14080 Palm Dr. Suite D-427
Desert Hot Springs, CA 92240
Phone: (760) 288-7878
Fax: (760) 288-7474
Tax I.D. # 95-2549152
www.FoodNowDHS.org

November 21, 2025

Brian Macy
General Manager
Mission Springs Water District
66575 Second Street
Desert Hot Springs, CA 92240

Dear Mr. Macy,

Thank you and your amazing MSWD team for your generous in-kind donation of two (2) pallets of assorted foods, dry goods, and canned goods. We received your gift on November 21, 2025.

As we move into the holiday season, many of our neighbors face added uncertainty. Your support ensures they have access to nutritious food, and we are grateful to have you standing with us in meeting this need.

With appreciation,

Dana C Johnson

Dana Johnson
Executive Director
Food Now

Your gift is fully tax-deductible to the extent applicable under law. Family Services of the Desert, Inc. dba Food Now is a 501(c)3 organization as determined by the IRS. For additional information or to donate, please visit our website at: www.FoodNowDHS.org

WaterCOUNTS

CVWC Digital Marketing Report

Website, Social, and Marketing Performance

Nov 1–30, 2025

by Hunter | Johnsen

Google Ads Campaigns

DISPLAY AD IMPRESSIONS
CV Water Counts
63,234

SEARCH AD IMPRESSIONS
CV Water Counts
5,321

VIDEO IMPRESSIONS
CV Water Counts
91,078

Clicks
CV Water Counts
2,485

GOOGLE PROGRAMMATIC DISPLAY AD CAMPAIGN PERFORMANCE
CV Water Counts

Campaign name	Clicks	Impr.
CV Water Counts Spanish November 2025	672	27,730
CV Water Counts Academy - Nov 2025	931	22,466
CV Water Counts November 2025	614	13,038
	2,217	63,234





GOOGLE YOUTUBE VIDEO AD CAMPAIGN PERFORMANCE
CV Water Counts

Account name	Impr.	Engagements	Video views	Clicks
CV Water Counts	91,078	44,877	41,691	58
CVWC Video - November - 2025 (Spanish)	46,333	23,242	21,177	33
CVWC Video - November 2025	44,745	21,635	20,514	25
	91,078	44,877	41,691	58



GOOGLE ADS PAID SEARCH CAMPAIGN PERFORMANCE

CV Water Counts

Campaign	Clicks	Impr.
CVWC search	210	5,321
	210	5,321

Facebook Ad Campaigns

FACEBOOK AD PERFORMANCE

Hunter Johnsen

Ad preview	Link Clicks	Impr.	Reach	Frequency	Page engagement
 CVWC - Academy - Nov 2025 cvwatercounts.com CV Water Counts is gearing up for its TENTH Year of the Water Counts Academy! It's a unique program designed for Coachella Valley…	952	52,592	25,927	2.03	1,388
	952	52,592	25,927	2.03	1,388

Item 22.

Website Information

Users
CV Water - CV Water Counts - GA4

2,968

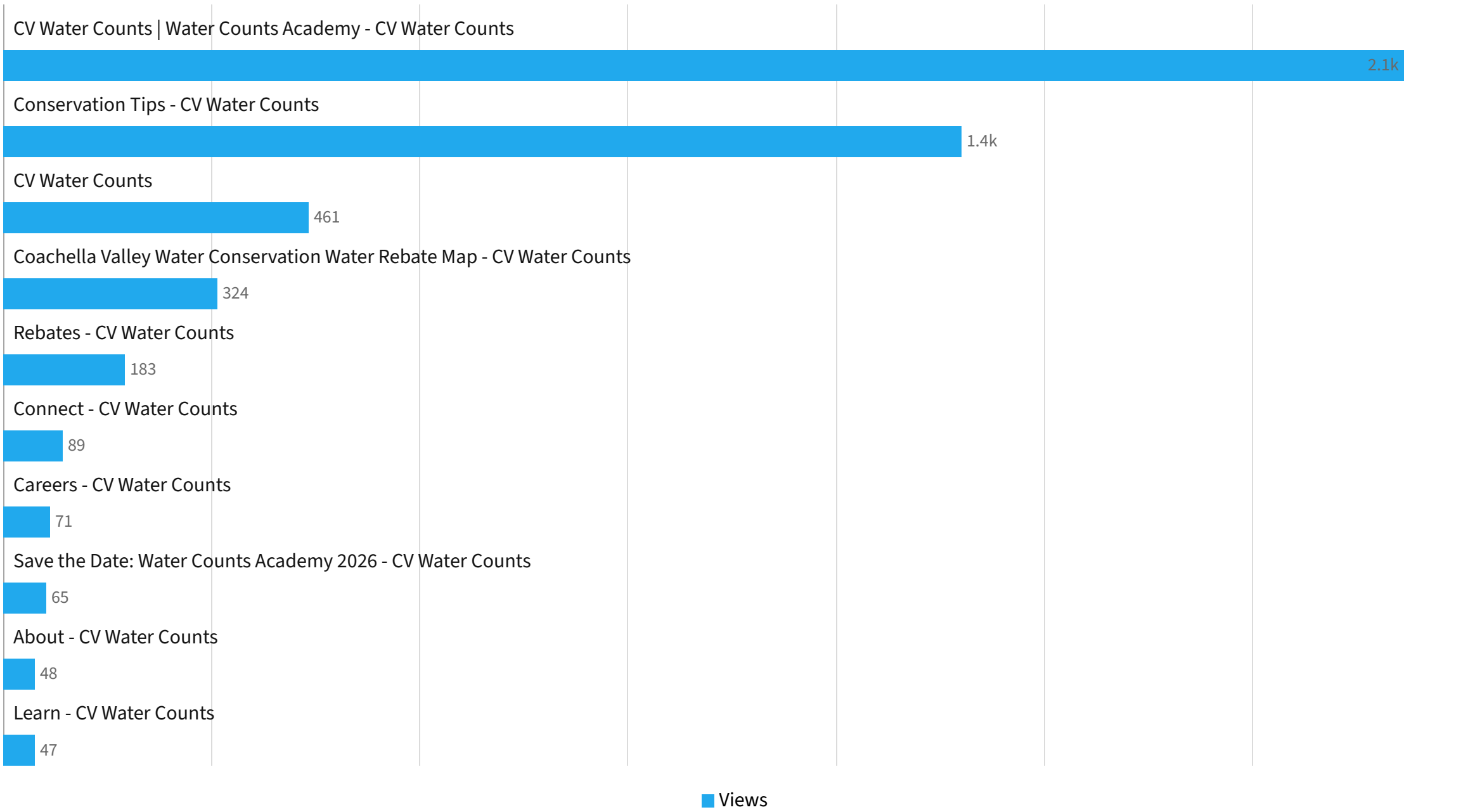
Sessions
CV Water - CV Water Counts - GA4

3,659

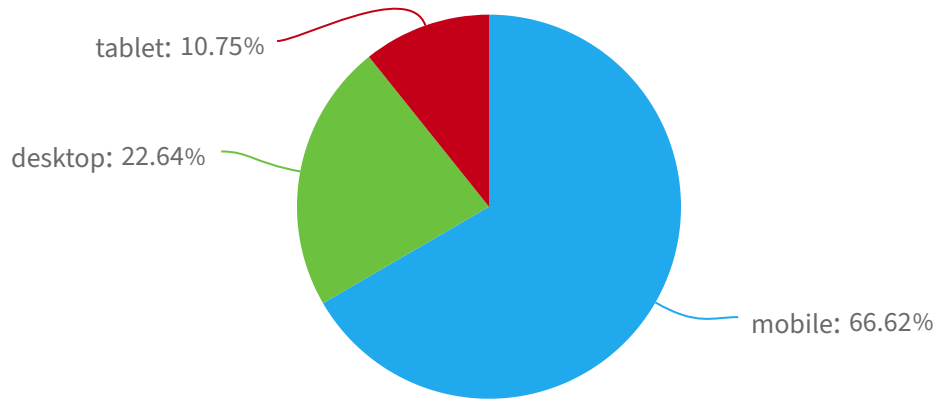
PAGEVIEWS
CV Water - CV Water Counts - GA4

5,446

Views by Page title and screen class
CV Water - CV Water Counts - GA4



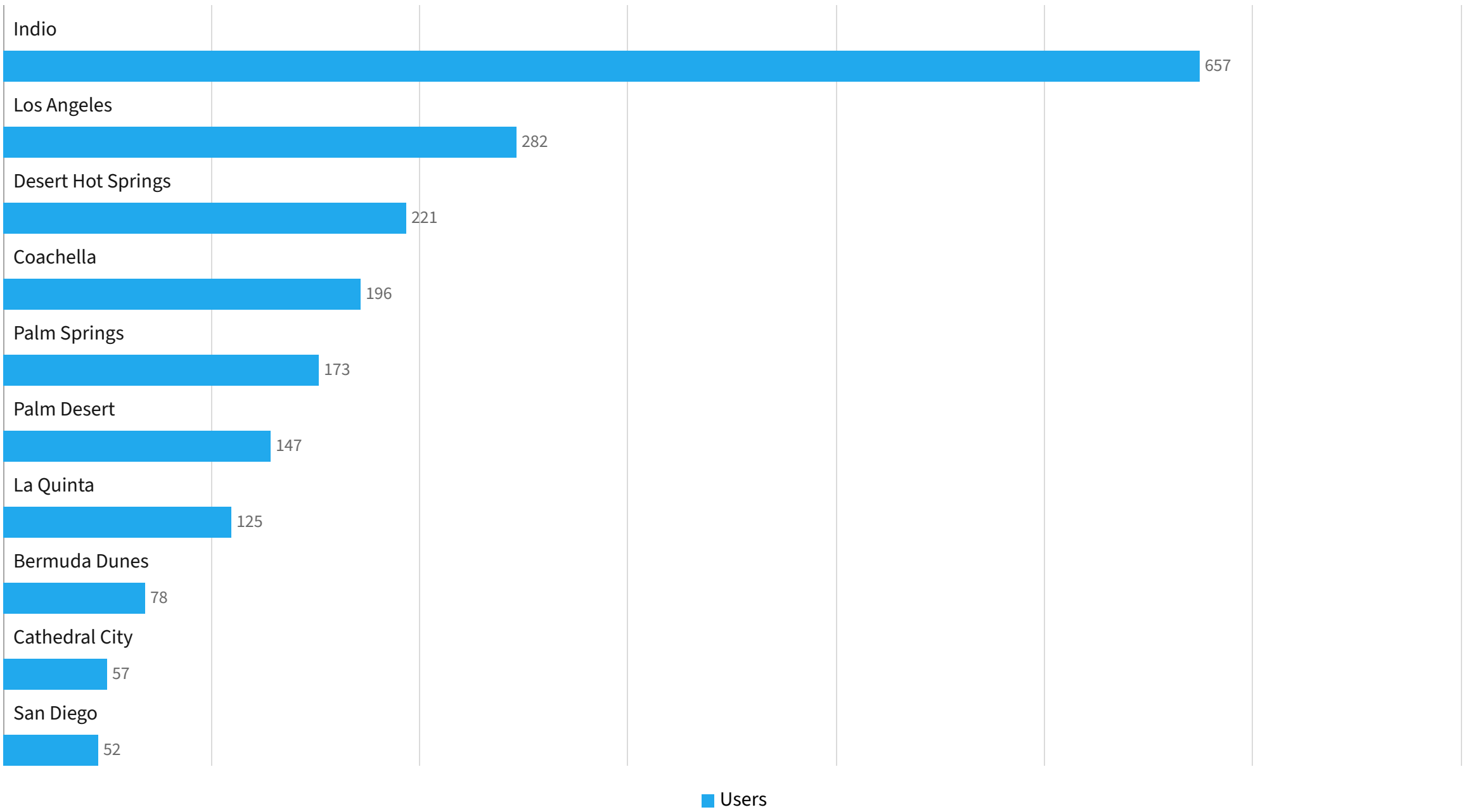
Engaged sessions by Device category
CV Water - CV Water Counts - GA4



Item 22.

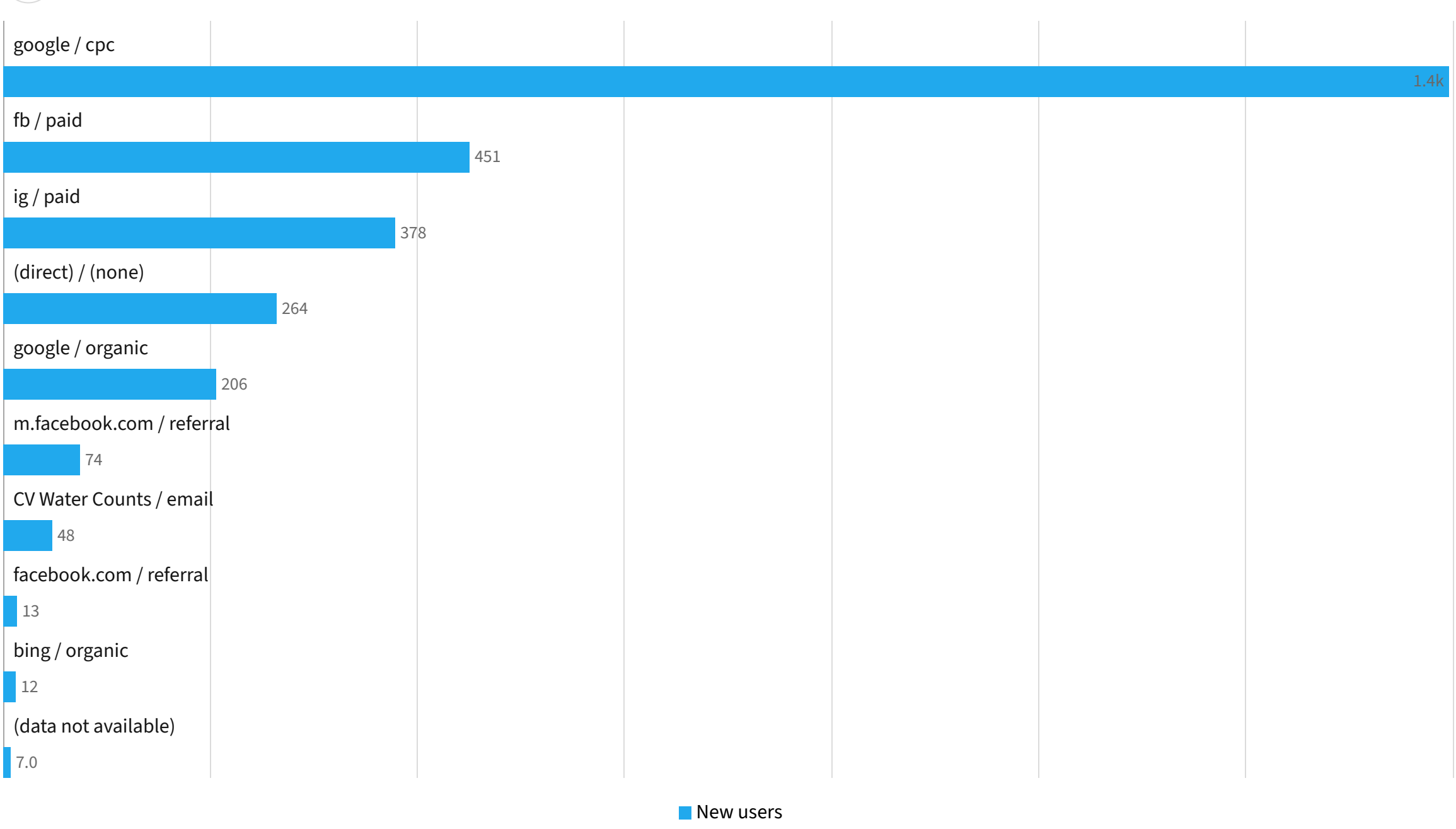
Users by City

CV Water - CV Water Counts - GA4



New users by First user source / medium

CV Water - CV Water Counts - GA4



Month performance

Last 6 months: CV Water - CV Water Counts - GA4

Month	New users	Engaged sessions	Engagement rate	Sessions per User	Average engagement time
November 2025	2,897	1,309	35.8%	1.23	20s
October 2025	2,267	1,056	35.1%	1.29	16s
September 2025	2,497	1,212	35.8%	1.32	18s
August 2025	2,170	965	32.6%	1.32	15s
July 2025	2,288	937	29.9%	1.33	15s
June 2025	3,344	1,370	29.0%	1.37	14s
	15,463	6,754	32.3%	1.34	17s

Organic Search

Query performance

cvwatercounts.com/

Query	Impr.	Clicks	CTR	Avg. position
golden barrel cactus	5,404	5	0.09%	1.16
carissa	4,189	3	0.07%	1.52
echinocactus grusonii	3,851	6	0.16%	1.03
asiento de suegra	1,802	1	0.06%	1
carissa macrocarpa	1,788	2	0.11%	1.71
cuscino della suocera	1,717	0	0%	1
lake cahuilla	1,538	7	0.46%	4.37
金鯱 サボテン	1,451	1	0.07%	1
natal plum	1,324	0	0%	3.34
barrel cactus	1,311	1	0.08%	1.74
	63,195	88	0.14%	22.84

Page performance

cvwatercounts.com/

Page	Impr.	Clicks	CTR	Avg. position
https://cvwatercounts.com/plant-of-the-month-golden-barrel-cactus-echinocactus-grusonii/	42,430	41	0.1%	1.17
https://cvwatercounts.com/plant-of-the-month-natal-plum-carissa-macrocarpa/	13,457	22	0.16%	2
https://cvwatercounts.com/lake-cahuilla-recreation-and-reliability/	3,097	15	0.48%	5.21
https://cvwatercounts.com/where-does-the-coachella-valley-water-come-from/	2,069	9	0.43%	7.71
https://cvwatercounts.com/plant-of-the-month-cleveland-sage-chaparral-sage-salvia-clevelandii/	1,737	7	0.4%	2.29
https://cvwatercounts.com/plant-of-the-month-sand-verbena-abronia-villosa/	1,586	2	0.13%	3.27
https://cvwatercounts.com/plant-of-the-month-red-yucca-hesperaloe-parviflora/	769	0	0%	7.54
https://cvwatercounts.com/plant-of-the-month-date-palm-phoenix-dactylifera/	643	0	0%	15.3
https://cvwatercounts.com/plant-of-the-month-prickly-pear-cactus-opuntia/	623	4	0.64%	3.16
https://cvwatercounts.com/plant-of-the-month-teddy-bear-cholla-opuntia-bigelovii/	564	0	0%	2.26
	82,237	194	0.24%	14.1

Facebook Information

Impressions
CV Water Counts
37,033

Reach
CV Water Counts
17,320

Follows
CV Water Counts
3

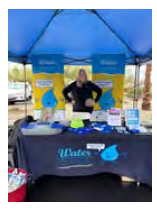
Unfollows
CV Water Counts
2

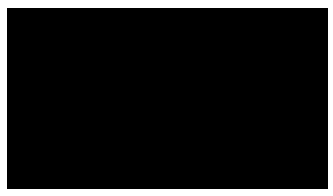
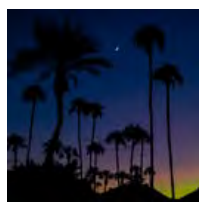
Post engagement
CV Water Counts
1,375

Total page views
CV Water Counts
335

Page likes
CV Water Counts
3,933

Post performance
CV Water Counts

Post		Created at	Reach	Likes
	Victoria Falls HOA recently reimagined a large retention basin, transforming it from a patch of non-functional turf into a…	November 30, 2025	13	4
	Formed in 1918 by residents to protect and conserve the Coachella Valley's most precious resource, water. The Coachella…	November 28, 2025	14	4
	Happy Thanksgiving! We're grateful for our community and everyone who helps make water conservation a way of life. 🦃🍂…	November 27, 2025	12	3
	CV Water Counts is with Indio W The rain only added to the fun at th Day! Our team loved spending the r plant enthusiasts, sharing water-sn	November 26, 2025	363	5
	Looking for something fun and educational for the kids this Thanksgiving break? Explore cvwatercounts.com for awesom…	November 26, 2025	19	4
	In our region, up to 70% of a home's water use goes toward landscape. When plants with vastly different water needs are…	November 25, 2025	13	3
	If you or someone you know needs help paying a water bill, assistance is available through the Help2Others program. 💧👐 Fo…	November 25, 2025	15	3
	https://www.facebook.com/143348	November 23, 2025	17	4
			1,013	65

Post		Created at	Reach	Likes
	Collaboration Counts! Together our valley's six water agencies work to ensure a sustainable future for all. 🌴🤝 Learn more…	November 22, 2025	22	4
	We hope to see you there! 💧	November 21, 2025	22	3
	Native to the Southwest desert, the Banana Yucca is a true symbol of resilience and beauty. This striking succulent forms stemles…	November 20, 2025	22	3
	There will be plenty of dishes this weekend! Use your ENERGY STAR-rated dishwasher—it can use as little as three gallons per load. If…	November 20, 2025	22	4
	As the holidays approach, kitchens across the Coachella Valley fill with the comforting sights and smells of traditional family…	November 19, 2025	22	3
	Interested in a career in water? Explore opportunities with your local water agencies and join an essential, rewarding industry! …	November 17, 2025	49	4
	Plan ahead for Thanksgiving! Defrost your turkey in the refrigerator days before you cook it—never in running water. The…	November 16, 2025	27	3
	CV Water Counts is thrilled to announce the return of Water Counts Academy! This free, comprehensive program offers…	November 14, 2025	28	3
	Water your yard in the morning or evening, when it's cooler, to reduce evaporation and keep your landscape healthy. For more…	November 13, 2025	32	2
	Thank you to all those who served. 🇺🇸💙 #VeteransDay #CVWaterCounts	November 11, 2025	24	2
	CV Water Counts is gearing up for its TENTH Year of the Water Counts Academy! It's a unique program designed for Coachella Valley…	November 9, 2025	34	2
	During the month of November in our desert, the best times to water your plants are during non-daylight hours, when it's cooler. …	November 7, 2025	45	2
			1,013	65

Instagram Information

Views
CV Water Counts
18,153

Likes
CV Water Counts
36

Followers (lifetime)
CV Water Counts
260

Post performance
CV Water Counts

Post		Views	Engagement	Reach	Saved
	During the month of November in our desert, the best times to water your plants are during non-daylight hours, when it’s cooler. …	196	3	21	0
	Conservation Tip of the Month: Water your yard during non-daylight hours. More water will reach the roots, and less water …	192	1	14	0
	When you “fall back” this weekend, don’t forget to make the same adjustment to your irrigation timer! It’s also a good time to…	188	1	14	0
	¡Feliz Día de los Muertos! 💐🕯️ #DiaDeLosMuertos #CVWaterCounts	183	0	13	0
	CV Water Counts is gearing up for its TENTH Year of the Water Counts Academy! It’s a unique program designed for Coachella Valley…	178	3	27	0
	Interested in a career in water? Explore opportunities with your local water agencies and join an essential, rewarding industry! …	159	8	53	0
	Thank you to all those who served. 🇺🇸💙 #VeteransDay #CVWaterCounts	138	1	12	0
[redacted]	Water your yard in the morning or evening, when it’s cooler, to reduce evaporation and keep your landscape healthy. For more…	101	4	86	0
	Plan ahead for Thanksgiving! Defrost your turkey in the refrigerator days before you cook it—never in running water. The…	94	2	21	0
	There will be plenty of dishes this weekend! Use your ENERGY STAR-rated dishwasher—it can use as little as three gallons per load. If…	73	2	13	0
		1,614	37	306	0

Post		Views	Engagement	Reach	Saved
	Collaboration Counts! Together our valley's six water agencies work to ensure a sustainable future for all. 🌴🤝 Learn more…	46	3	8	0
	If you or someone you know needs help paying a water bill, assistance is available through the Help2Others program. 💧👐 Fo…	32	4	12	0
	Looking for something fun and educational for the kids this Thanksgiving break? Explore cvwatercounts.com for awesom…	18	2	6	0
	Happy Thanksgiving! We're grateful for our community and everyone who helps make water conservation a way of life. 🦃🍂…	16	3	6	0
		1,614	37	306	0

E-Blast Information

Campaign performance

CV Water Counts

Campaign	Send Time	Emails Sent	Unique Opens	Total Opens	Open Rate	Industry Open Rate	Total Clicks	Click Rate	Industry Click Rate	Unsubscribe Count
CV Water Counts - Water Watch Newsletter - November 2025	Thursday, November 6, 2025 10:00 AM	796	420	867	52.76%	17.33%	146	7.52%	1.05%	3
		796	420	867	52.76%	17.33%	146	7.52%	1.05%	3

MSWD Digital Marketing & Website Report

Website, Social, and Marketing Performance

Nov 1 – 30, 2025

Item 22.

Google Ads Campaigns

Impressions
MSWD

183.44K

Clicks
MSWD

193

CTR
MSWD

0.11%

Campaign performance
MSWD

Campaign	Impr.	Clicks	CTR
MSWD Fog November 2025	61,836	92	0.15%
MSWD Wipes November 2025	52,967	6	0.01%
MSWD Rebates Nov 2025	47,297	81	0.17%
MSWD Black Friday Nov 2025	16,326	10	0.06%
MSWD Black Friday Nov 2025 (rev)	5,012	4	0.08%
	183,438	193	0.11%









Meta Campaign Performance

Includes Facebook and Instagram campaigns

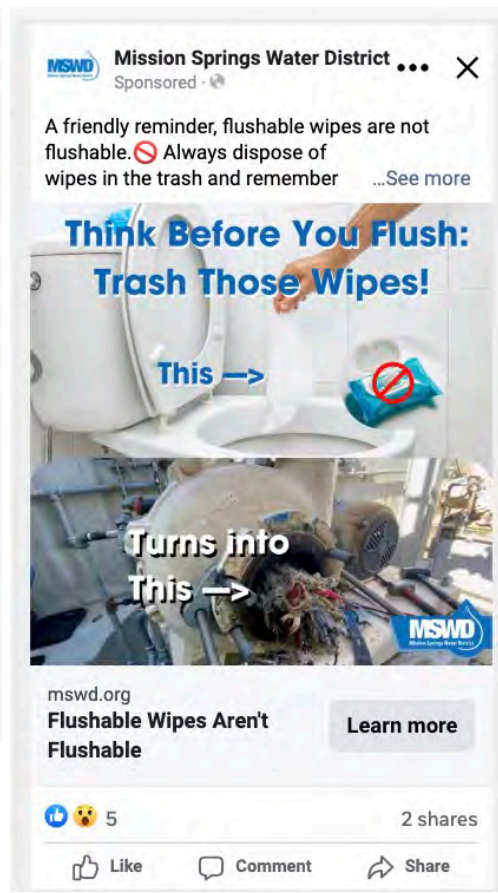
Campaign performance

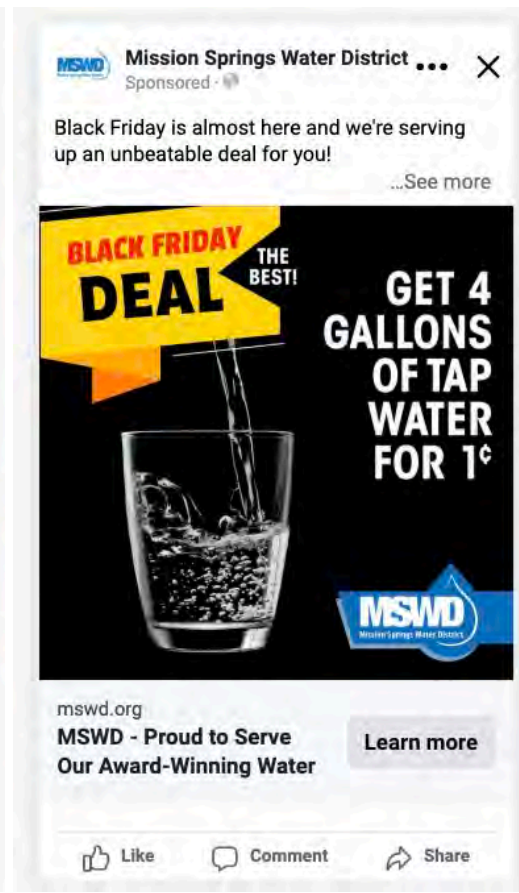
MSWD

Campaign	Link Clicks	Impr.	Reach	Page Likes
MSWD Wipes - Nov 2025	138	62,257	37,906	0
MSWD FOGS - Nov 2025	64	62,550	38,683	0
MSWD Rebates | Black Friday - Nov 2025	44	32,047	22,954	0
	246	156,854	55,752	0









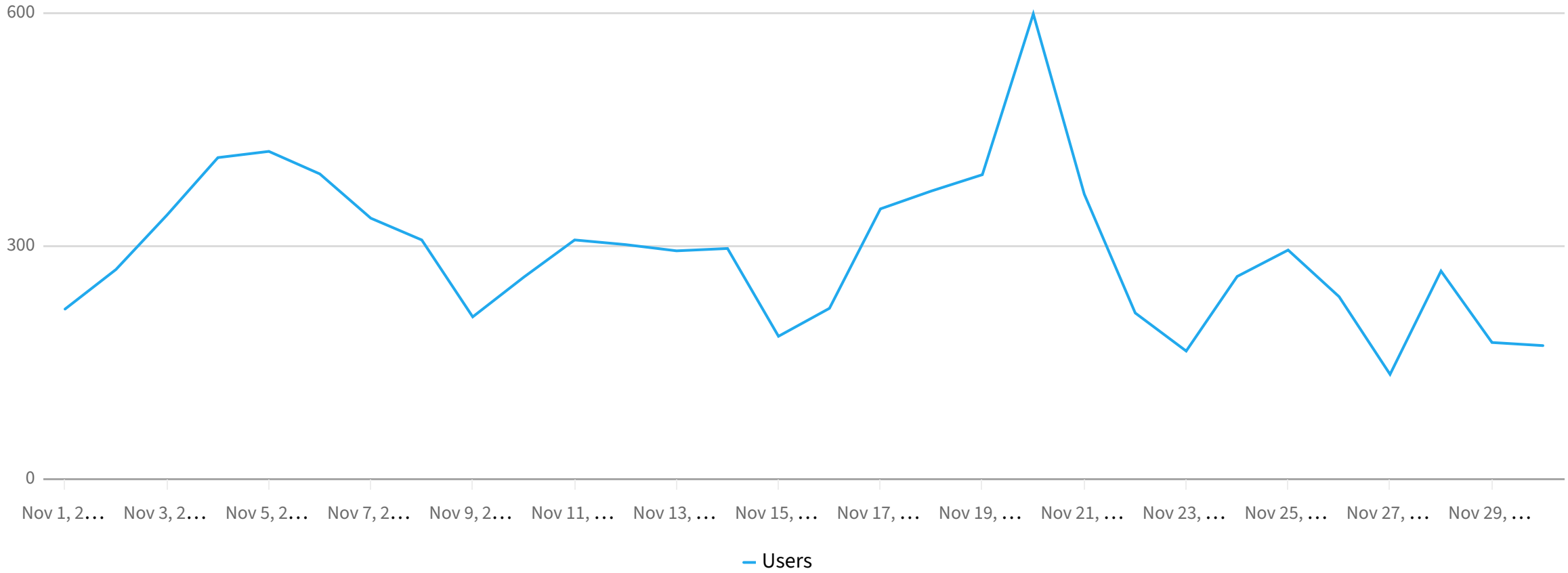
Website Information

Users
www.mswd.org - http://www.ms…
7,370

Views
www.mswd.org - http://www.ms…
18,577

Engaged sessions
www.mswd.org - http://www.ms…
5,268

Users by Day
www.mswd.org - http://www.mswd.org - GA4

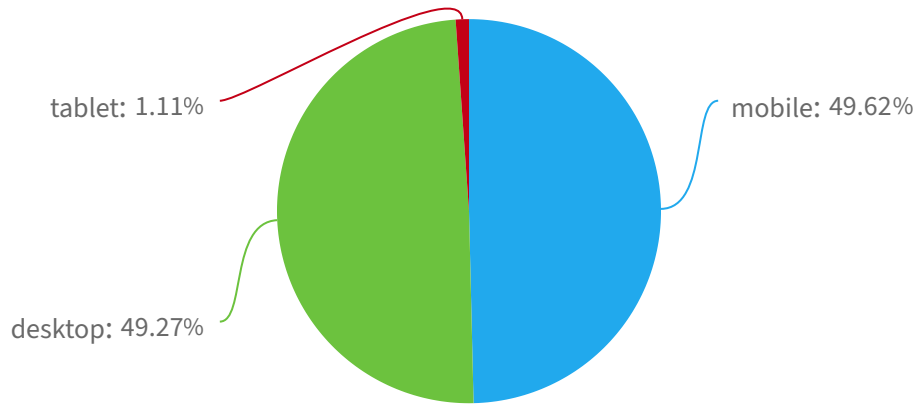


Page path performance
www.mswd.org - http://www.mswd.org - GA4

Page path	Views	Views per user	Users	Engaged sessions	Sessions per User	Average engagement time
/	6,630	1.34	4,950	3,768	1.24	13s
/mswd/page/customer-portal	4,093	1.7	2,393	3,032	1.5	14s
/jobs	851	2.54	332	418	1.63	13s
/mswd/page/online-payment-system	639	1.58	404	417	1.21	27s
/mswd/page/bill-pay-options	534	1.47	361	327	1.29	18s
/mswd/page/protecting-your-pipes	365	1.11	320	39	1.11	3s
/mswd/page/careers	363	1.69	214	315	1.59	16s
/mswd/page/application-water-service	325	2.14	150	182	1.57	3m 36s
/mswd/page/sewer-connections	315	1.46	214	84	1.17	10s
/mswd/page/startstop-water-service	245	1.53	159	190	1.3	23s
	18,577	2.5	7,370	5,268	1.37	37s

Engaged sessions by Device category

www.mswd.org - http://www.mswd.org - GA4



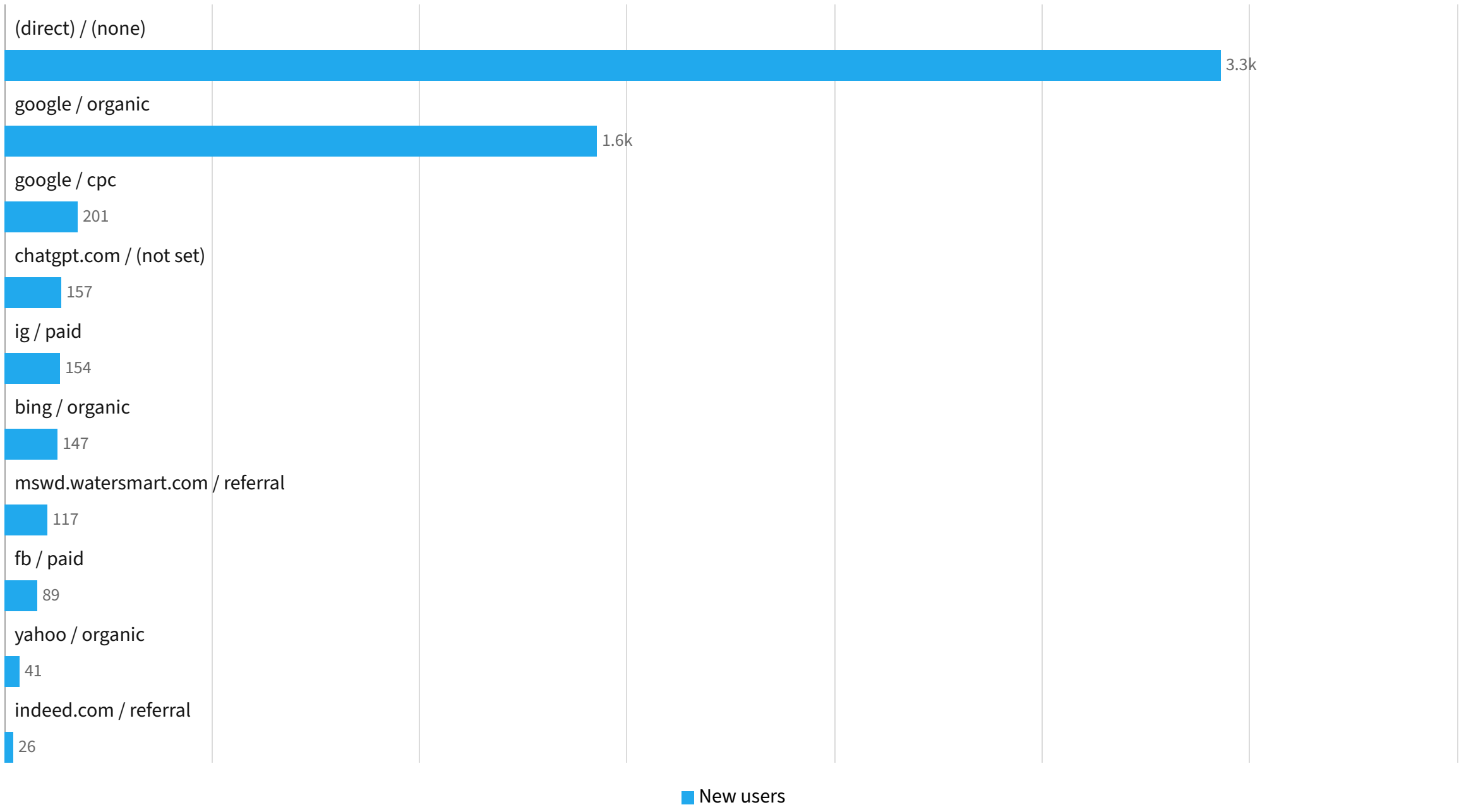
Users by City

www.mswd.org - http://www.mswd.org - GA4

City	Users
Los Angeles	1,096
Desert Hot Springs	1,003
Indio	217
La Quinta	156
Boardman	126
San Diego	114
Palm Springs	111
New York	103
(not set)	99
Palm Desert	94
	7,370

New users by First user source / medium

www.mswd.org - http://www.mswd.org - GA4



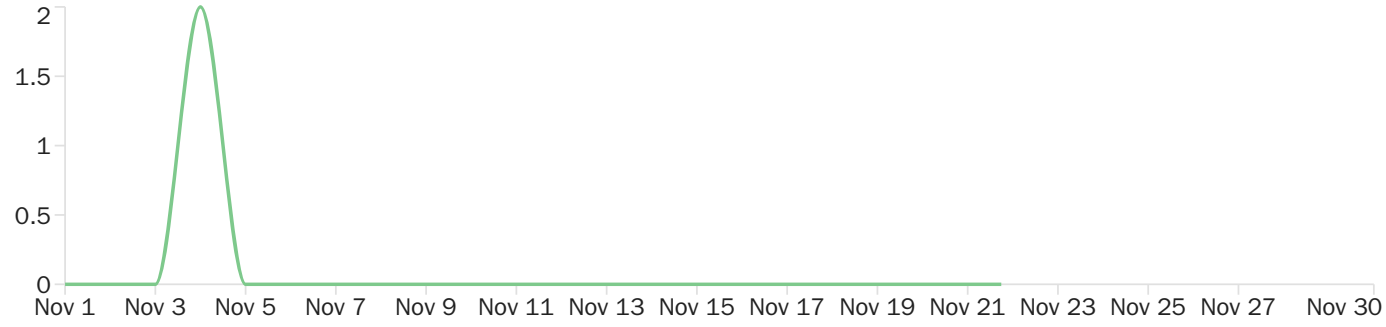
Loom.ly Account Overview (November 1 - 30, 2025)

Total Clicks

2

-2 (-50.0%)

Clicks Over Time



Click Sources

Click Locations



Facebook Account Overview (November 1 - 30, 2025)

Posts Published
19
-8 (-29.6%)

Total Likes
1,510
+1,511

Total Views
80,904
-41,091 (-33.7%)

Organic Views
1,765

Paid Views
10,791

Video Views
735
-1,200 (-62.0%)

3 Most Viewed Posts


Wipes WW
Just another reminder on this Worker Wednesday, flushable...
5,973


DHS State of the City
🎉 Big news! MSWD was thrilled to be named Business of the...
1,348


C & M WW
🚧💧 If you see our crews out and about, give them a wave! ...
1,258

3 Most Shared Posts


Help2Others
MSWD partners with the Help2Others bill assistance progra...
8


Wipes WW
Just another reminder on this Worker Wednesday, flushable...
6


Holiday Closure Trust Fall
You can’t trust everybody··· but you can trust Mission Spri...
2

3 Least Viewed Posts



41



Happy Thanksgiving
Wishing everyone a wonderful Thanksgiving! 🦃🍁🍂 We will re...

79



Turn off irrigation - rain
POV: It’s pouring outside, your yard is basically a swamp...

111

3 Least Shared Posts

Post 47961895
What a great way to wrap up the Esri Infrastructure Manag...

0

Post 47961967
What a great way to wrap up the Esri Infrastructure Manag...

0



DHS State of the City
🎉 Big news! MSWD was thrilled to be named Business of the...

0

Likes By Country

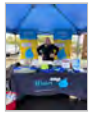
1. United States of America (the) *(1,518 likes)*
2. Mexico *(18 likes)*
3. France *(4 likes)*
4. Canada *(3 likes)*
5. Kenya *(3 likes)*

Likes By City

1. Desert Hot Springs, CA *(669 likes)*
2. Indio, CA *(69 likes)*
3. Cathedral City, CA *(62 likes)*
4. Palm Springs, CA *(59 likes)*
5. Palm Desert, CA *(53 likes)*

Facebook Post Metrics (November 1 - 30, 2025)

Date	Format	Post	Labels	Impressions	Reactions	Comments	Shares	Clicks	Video Views
November 28, 2025 10:10 AM PST	Image	 Black Friday Value of Tap 💧The Value of Tap💧 Black Friday is here and we're serving up an unbeatable deal for you! Get 4 gallons of pure tap water for just 1 cent today and every day! Cheers to hydration on a budget, the val...	Event Customer Service	118	6	0	0	3	0
November 27, 2025 7:02 AM PST	Image	 Happy Thanksgiving Wishing everyone a wonderful Thanksgiving! 🦃🍁🍂 We will reopen for regular business hours on Monday, December 1st. We wish everyone a safe and happy holiday weekend! We are still here for you 24/7/...	Customer Service	79	4	0	0	0	0
November 26, 2025 10:10 AM PST	Video	 Holiday Closure Trust Fall You can’t trust everybody··· but you can trust Mission Springs Water District to be here for you 24 hours a day, 7 days a week, 365 days a year. Our office will be closed in observance of the Thank...	Customer Service	1,078	47	1	2	39	471
									368

Date	Format	Post	Labels	Impressions	Reactions	Comments	Shares	Click	
November 24, 2025 11:11 AM PST	Image	 Water Matters Newsletter 💧Stay in the know with MSWD! 💧Our November Water Matters newsletter features information about our recently updated and upgraded Help2Others program, holiday closures and ways to pay your bill, the...	Customer Service	129	4	0	0	0	0
November 22, 2025 10:10 AM PST	Multi-Image	 +1 Food Now Food Drive MSWD employees showed up big for our community this Thanksgiving! Together, our team donated nearly two full pallets of food to Food Now to help local families in need. A special shout-out to our ...	Customer Service	481	12	0	0	29	0
November 22, 2025 9:35 AM PST	Multi-Image	 +1 We are enjoying the rainy weather at the beloved annual Desert Garden Day, going on until 1pm. A great opportunity to purchase and learn more about desert friendly plants for your desert landscap...		536	15	0	1	45	0

Date	Format	Post	Labels	Impressions	Reactions	Comments	Shares	Click	
November 21, 2025 2:30 PM PST	Image	 News Release - Russ Martin RIVCO News Release: Mission Springs Water District is proud to announce that Board Member Russ Martin has been selected to Chair the Riverside Countywide Oversight Board. Martin, who has served on the ...	News Releases	330	14	3	0	4	0
November 20, 2025 10:10 AM PST	Image	 Help2Others MSWD partners with the Help2Others bill assistance program to help customers in a time of need, qualified customers can now receive $150 towards their water bill once every 12 months. It's quick an...	Customer Service	450	16	0	8	32	0
November 19, 2025 5:22 PM PST	Image	 C & M WW 🚧💧 If you see our crews out and about, give them a wave! Our construction and maintenance crews are hard at work every day - changing valves, fixing leaks, and improving our water infrastructure to...	Worker Wed	1,258	15	0	0	38	0

Date	Format	Post	Labels	Impressions	Reactions	Comments	Shares	Click	
November 19, 2025 2:25 PM PST	Simple Status			41	3	0	0	1	0
November 18, 2025 4:51 PM PST	Image	 Calendar Winner Felipe from Katherine Finchy Elementary School promotes water conservation through desert landscape ideas. Forget the grass, replace it with drought-friendly plants for a sustainable and low mainte...	Conservation/Rebates	162	7	0	1	4	0
November 17, 2025 5:24 PM PST	Simple Status	 We made it, it’s finally sweater weather!! It’s also time to reduce your watering schedule, plants need much less water in cooler weather. 💧		244	11	0	2	7	0
November 14, 2025 10:10 AM PST	Video	 Turn off irrigation - rain POV: It’s pouring outside, your yard is basically a swamp··· and your sprinklers are STILL out there wasting water like they’re in their “main character” era. 🌧️💦😩 You at the window: please··· I beg··· ...	Conservation/Rebates	111	7	0	0	1	39

Date	Format	Post	Labels	Impressions	Reactions	Comments	Shares	Click	
November 12, 2025 4:59 PM PST	Image	 Worker Wednesday Purchasing Behind every project, pipe, and pump, there's someone making sure the right materials get to the right place at the right time - that's where our Purchasing & Warehouse Specialist comes in! From s...	Worker Wed	230	15	0	1	12	0
November 11, 2025 12:21 PM PST	Video	 Veteran's Day ❤️🤍💙 Today, we honor the brave men and women who have served our country with courage and dedication. Your sacrifices protect our freedoms and inspire us every day. Thank you to all veterans for yo...	Event	147	9	0	0	8	26
November 07, 2025 3:52 PM PST	Image	 DHS State of the City 🎉 Big news! MSWD was thrilled to be named Business of the Year at the 2025 Desert Hot Springs State of the City event! 🏆 Thank you to our incredible team and community for making this possible. We'...	Event	1,348	33	4	0	121	0

Date	Format	Post	Labels	Impressions	Reactions	Comments	Shares	Clicks	
November 05, 2025 5:01 PM PST	Image	 Wipes WW Just another reminder on this Worker Wednesday, flushable wipes are not flushable. 🚫 Always dispose of wipes and other items in the trash, and remember only to flush the 3 P's. Our team at the plan...	Customer Service	5,973	31	0	6	329	0
November 04, 2025 4:10 AM PST	Video	 Post 47961967 What a great way to wrap up the Esri Infrastructure Management & GIS Conference last week! MSWD had a blast hosting industry professionals for a behind-the-scenes tour of our Nancy Wright Regional ...	Event	182	6	0	0	5	41
November 04, 2025 4:02 AM PST	Video	 Post 47961895 What a great way to wrap up the Esri Infrastructure Management & GIS Conference last week! MSWD had a blast hosting industry professionals for a behind-the-scenes tour of our Nancy Wright Regional ...	Event	158	6	0	0	5	34
			Total	13,055	261	8	21	683	611

Date	Format	Post	Labels	Impressions	Reactions	Comments	Shares	Click	
			Average	687.1	13.7	0.4	1.1	35.9	32.2

Twitter Account Overview (November 1 - 30, 2025)

Tweets Published	Total Likes	Total Retweets	Total Followers	Following
15 -3 (-16.7%)	0	0	110	100 -1 (-1.0%)

3 Most Retweeted Posts

	Post 47961895 What a great way to wrap up the Esri Infrastructure Management & GIS Conference last week! MSWD had a blast hosti...	0
	Wipes WW Just another reminder on this Worker Wednesday, flushable wipes are not flushable. 🚫 Always dispose of wipes and othe...	0
	DHS State of the City Big news! MSWD was thrilled to be named Business of the Year at the 2025 Desert Hot Springs State of the City event! ...	0

3 Most Liked Posts

	Post 47961895 What a great way to wrap up the Esri Infrastructure Management & GIS Conference last week! MSWD had a blast hosti...	0
	Wipes WW Just another reminder on this Worker Wednesday, flushable wipes are not flushable. 🚫 Always dispose of wipes and othe...	0
	DHS State of the City Big news! MSWD was thrilled to be named Business of the Year at the 2025 Desert Hot Springs State of the City event! ...	0

3 Least Retweeted Posts



Black Friday Value of Tap
💧The Value of Tap💧Get 4 gallons of pure tap water for just 1 cent today and every day! Not only are you saving money ... 0



Happy Thanksgiving
Wishing everyone a wonderful Thanksgiving! 🦃🍁🍂 We will reopen for regular business hours on Monday, December 1st. We ... 0



Holiday Closure Trust Fall
You can’t trust everybody··· but you can trust Mission Springs Water District to be here for you 24/7/365 days a year. ... 0

3 Least Liked Posts



Black Friday Value of Tap
💧The Value of Tap💧Get 4 gallons of pure tap water for just 1 cent today and every day! Not only are you saving money ... 0



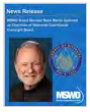
Happy Thanksgiving
Wishing everyone a wonderful Thanksgiving! 🦃🍁🍂 We will reopen for regular business hours on Monday, December 1st. We ... 0



Holiday Closure Trust Fall
You can’t trust everybody··· but you can trust Mission Springs Water District to be here for you 24/7/365 days a year. ... 0

Twitter Post Metrics (November 1 - 30, 2025)

Date	Format	Post	Labels	Retweets	Likes
November 28, 2025 10:10 AM PST	Image	 Black Friday Value of Tap 💧The Value of Tap💧Get 4 gallons of pure tap water for just 1 cent today and every day! Not only are you saving money filling up your reusable water bottles, but you are also protecting landfills (a...	Event Customer Service	0	0
November 27, 2025 7:08 AM PST	Image	 Happy Thanksgiving Wishing everyone a wonderful Thanksgiving! 🦃🍁🍂 We will reopen for regular business hours on Monday, December 1st. We wish everyone a safe and happy holiday weekend! We are still here for you 24/7/3...	Customer Service	0	0
November 26, 2025 10:10 AM PST	Video	 Holiday Closure Trust Fall You can't trust everybody··· but you can trust Mission Springs Water District to be here for you 24/7/365 days a year. Our office will be closed in observance of the Thanksgiving holiday, but we are ...	Customer Service	0	0

Date	Format	Post	Labels	Retweets	
November 24, 2025 11:11 AM PST	Image	 Water Matters Newsletter 💧Stay in the know with MSWD! 💧Our monthly newsletter can be found with your paper bill statement and the E-Bill digital statement (scroll down to view) in English and Spanish, or at https://t.co/jJ...	Customer Service	0	0
November 22, 2025 10:10 AM PST	Multi-Image	 +1 Food Now Food Drive MSWD employees showed up big for our community this Thanksgiving! Together, our team donated nearly two full pallets of food to Food Now to help local families in need. We're proud of our team's he...	Customer Service	0	0
November 21, 2025 2:30 PM PST	Image	 News Release - Russ Martin RIVCO News Release: Mission Springs Water District is proud to announce that Board Member Russ Martin has been selected to Chair the Riverside Countywide Oversight Board. To learn more go to: https://t....	News Releases	0	0

Date	Format	Post	Labels	Retweets	
November 20, 2025 10:10 AM PST	Image	 Help2Others Need bill payment assistance? MSWD partners with the Help 2 Others bill assistance program to help customers in a time of need, qualified customers can now receive $150 towards their water bill onc...	Customer Service	0	0
November 19, 2025 5:23 PM PST	Image	 C & M WW 🚧💧 If you see our crews out and about, give them a wave! Our construction and maintenance teams are hard at work every day - changing valves, fixing leaks, and improving our water infrastructure to...	Worker Wed	0	0
November 18, 2025 4:51 PM PST	Image	 Calendar Winner Felipe from Katherine Finchy Elementary School promotes water conservation through desert landscape ideas. Don't forget to check out our rebates, especially for turf replacement! https://t.co/nGMOw...	Conservation/Rebates	0	0

Date	Format	Post	Labels	Retweets
November 14, 2025 10:10 AM PST	Video	 Turn off irrigation - rain POV: It’s pouring outside, your yard is basically a swamp··· and your sprinklers are STILL out there wasting water like they’re in their “main character” era. 🌧️💦😩To get your smart controller rebate,...	Conservation/Rebates	0
November 12, 2025 4:59 PM PST	Image	 Worker Wednesday Purchasing Behind every project, pipe & part, there’s someone making sure the right materials get to the right place at the right time - that’s where our Purchasing & Warehouse Specialist comes in! Ma...	Worker Wed	0
November 11, 2025 12:21 PM PST	Video	 Veteran's Day ❤️🤍💙 Today, we honor the brave men and women who have served our country with courage and dedication. We especially would like to thank and honor three of our MSWD team that has served the country ...	Event	0

Date	Format	Post	Labels	Retweets	
November 07, 2025 3:52 PM PST	Image	 DHS State of the City Big news! MSWD was thrilled to be named Business of the Year at the 2025 Desert Hot Springs State of the City event! Thank you to our incredible team and community for making this possible. We're p...	Event	0	0
November 05, 2025 5:01 PM PST	Image	 Wipes WW Just another reminder on this Worker Wednesday, flushable wipes are not flushable. 🚫 Always dispose of wipes and other items in the trash, and remember only to flush the 3 P's. #DontFlushWpes #3Ps ...	Customer Service	0	0
November 03, 2025 7:59 PM PST	Video	 Post 47961895 What a great way to wrap up the Esri Infrastructure Management & GIS Conference last week! MSWD had a blast hosting industry professionals for a behind-the-scenes tour of our Nancy Wright Regio...	Event	0	0
			Total	0	0

Date	Format	Post	Labels	Retweets	
			Average	0.0	0.0

Instagram Account Overview (November 1 - 30, 2025)

Posts Published	Total Followers	New Followers	Reach
15 -5 (-25.0%)	519 +10 (2.0%)	13 +1 (8.3%)	64,908 -10,765 (-14.2%)

3 Most Liked Posts



Holiday Closure Trust Fall
You can’t trust everybody··· but you can trust Mission Springs Water District to be here for you 24 hours a day, 7 days... 49



DHS State of the City
🎉 Big news! MSWD was thrilled to be named Business of the Year at the 2025 Desert Hot Springs State of the City event... 27



Food Now Food Drive
MSWD employees showed up big for our community this Thanksgiving! Together, our team donated nearly two full pallets ... 23

3 Most Commented Posts



DHS State of the City
🎉 Big news! MSWD was thrilled to be named Business of the Year at the 2025 Desert Hot Springs State of the City event... 11



Holiday Closure Trust Fall
You can’t trust everybody··· but you can trust Mission Springs Water District to be here for you 24 hours a day, 7 days... 11



Food Now Food Drive
MSWD employees showed up big for our community this Thanksgiving! Together, our team donated nearly two full pallets ... 3

3 Least Liked Posts



Black Friday Value of Tap
💧The Value of Tap💧Black Friday is here and we're serving up an unbeatable deal for you! Get 4 gallons of pure tap wat...
3



Happy Thanksgiving
Wishing everyone a wonderful Thanksgiving! 🦃🍁🍂 We will reopen for regular business hours on Monday, December 1st. We ...
3



Water Matters Newsletter
💧Stay in the know with MSWD! 💧Our November Water Matters newsletter features information about our recently updated a...
3

3 Least Commented Posts



Black Friday Value of Tap
💧The Value of Tap💧Black Friday is here and we're serving up an unbeatable deal for you! Get 4 gallons of pure tap wat...
0



Happy Thanksgiving
Wishing everyone a wonderful Thanksgiving! 🦃🍁🍂 We will reopen for regular business hours on Monday, December 1st. We ...
0



Water Matters Newsletter
💧Stay in the know with MSWD! 💧Our November Water Matters newsletter features information about our recently updated a...
0

Instagram Story Metrics (November 1 - 30, 2025)

Date	Story	Labels	Exits	Impressions	Reach	Replies	Taps Forward	Taps Back
November 28, 2025 12:34 PM PST			2	16	15	0	10	-
November 28, 2025 12:34 PM PST			-	15	14	0	14	-
November 28, 2025 12:33 PM PST			1	16	16	0	15	-
November 28, 2025 12:33 PM PST			2	17	16	0	14	1
November 28, 2025 12:33 PM PST			1	19	16	0	14	-
November 26, 2025 9:39 PM PST			-	0	33	0	-	-
November 26, 2025 10:53 AM PST			7	47	41	0	32	2

Date	Story	Labels	Exits	Impressions	Reach	Replies	Taps Forward	
November 26, 2025 10:53 AM PST			5	51	45	0	42	2
November 26, 2025 10:53 AM PST			1	51	46	0	44	1
November 26, 2025 10:52 AM PST			3	53	47	0	41	4
November 26, 2025 10:52 AM PST			3	72	50	0	46	13
November 26, 2025 10:48 AM PST			9	86	54	0	35	7
November 11, 2025 12:24 PM PST			6	47	38	0	29	-
November 04, 2025 9:03 AM PST			4	31	27	0	22	1
November 04, 2025 9:03 AM PST			2	31	27	0	25	2
November 04, 2025 9:03 AM PST			1	31	27	0	27	3
November 04, 2025 9:03 AM PST			2	34	28	0	28	3

Date	Story	Labels	Exits	Impressions	Reach	Replies	Taps Forward	
November 04, 2025 9:03 AM PST			3	41	32	0	28	4
November 04, 2025 9:02 AM PST			4	46	37	0	26	1

Instagram Post Metrics (November 1 - 30, 2025)

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	Reels Plays
November 28, 2025 10:10 AM PST	Image	 Black Friday Value of Tap 💧The Value of Tap💧 Black Friday is here and we're serving up an unbeatable deal for you! Get 4 gallons of pure tap water for just 1 cent today and every day! Cheers to hydration on a budget, the val...	Event Customer Service	3	0	141	68	3	4.41%	0	141
November 27, 2025 7:10 AM PST	Image	 Happy Thanksgiving Wishing everyone a wonderful Thanksgiving! 🦃🍁🍂 We will reopen for regular business hours on Monday, December 1st. We wish everyone a safe and happy holiday weekend! We are still here for you 24/7/...	Customer Service	3	0	93	42	3	7.14%	0	93
November 26, 2025 10:10 AM PST	Video	 Holiday Closure Trust Fall You can’t trust everybody··· but you can trust Mission Springs Water District to be here for you 24 hours a day, 7 days a week, 365 days a year. Our office will be closed in observance of the Thank...	Customer Service	49	11	1,713	1,154	64	5.55%	4	1,713
											388

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	
November 24, 2025 11:11 AM PST	Image	 Water Matters Newsletter 💧Stay in the know with MSWD! 💧Our November Water Matters newsletter features information about our recently updated and upgraded Help2Others program, holiday closures and ways to pay your bill, the...	Customer Service	3	0	202	74	3	4.05%	0	202
November 22, 2025 10:10 AM PST	Carousel	 Food Now Food Drive MSWD employees showed up big for our community this Thanksgiving! Together, our team donated nearly two full pallets of food to Food Now to help local families in need. A special shout-out to our ...	Customer Service	23	3	778	353	26	7.37%	0	778
November 21, 2025 2:30 PM PST	Image	 News Release - Russ Martin RIVCO News Release: Mission Springs Water District is proud to announce that Board Member Russ Martin has been selected to Chair the Riverside Countywide Oversight Board. Martin, who has served on the ...	News Releases	11	0	258	83	11	13.25%	0	258

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	
November 20, 2025 10:10 AM PST	Image	 Help2Others MSWD partners with the Help 2 Others bill assistance program to help customers in a time of need, qualified customers can now receive $150 towards their water bill once every 12 months. It's quick ...	Customer Service	3	0	272	88	3	3.41%	0	272
November 19, 2025 5:23 PM PST	Image	 C & M WW 🚧💧 If you see our crews out and about, give them a wave! Our construction and maintenance crews are hard at work every day - changing valves, fixing leaks, and improving our water infrastructure to...	Worker Wed	12	1	359	106	14	13.21%	1	359
November 18, 2025 4:51 PM PST	Image	 Calendar Winner Felipe from Katherine Finchy Elementary School promotes water conservation through desert landscape ideas. Forget the grass, replace it with drought-friendly plants for a sustainable and low mainte...	Conservation/Reba···	3	0	167	35	3	8.57%	0	167

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	
November 14, 2025 10:11 AM PST	Video	 Turn off irrigation - rain POV: It's pouring outside, your yard is basically a swamp··· and your sprinklers are STILL out there wasting water like they're in their "main character" era. 🌧️💦😩 You at the window: please··· I beg··· ...	Conservation/Reba···	7	0	149	91	7	7.69%	0	149
November 12, 2025 4:59 PM PST	Image	 Worker Wednesday Purchasing Behind every project, pipe, and pump, there's someone making sure the right materials get to the right place at the right time - that's where our Purchasing & Warehouse Specialist comes in! From s...	Worker Wed	12	1	271	80	14	17.5%	1	271
November 11, 2025 12:21 PM PST	Video	 Veteran's Day ❤️🤍💙 Today, we honor the brave men and women who have served our country with courage and dedication. Your sacrifices protect our freedoms and inspire us every day. Thank you to all veterans for yo...	Event	16	1	209	117	18	15.38%	1	209

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	
November 07, 2025 3:52 PM PST	Image	 DHS State of the City 🎉 Big news! MSWD was thrilled to be named Business of the Year at the 2025 Desert Hot Springs State of the City event! 🏆 Thank you to our incredible team and community for making this possible. We'...	Event	27	11	511	156	38	24.36%	0	511
November 05, 2025 5:02 PM PST	Image	 Wipes WW Just another reminder on this Worker Wednesday, flushable wipes are not flushable. 🚫 Always dispose of wipes and other items in the trash, and remember only to flush the 3 P's. Our team at the plan...	Customer Service	22	2	1,161	599	25	4.17%	1	1,161
November 03, 2025 7:59 PM PST	Video	 Post 47961895 What a great way to wrap up the Esri Infrastructure Management & GIS Conference last week! MSWD had a blast hosting industry professionals for a behind-the-scenes tour of our Nancy Wright Regional ...	Event	11	1	350	190	12	6.32%	0	350
			Total	205	31	6,634	3,236	244		8	6,634

Date	Format	Post	Labels	Likes	Comments	Impressions	Reach	Engagements	Engagement Rate	Saves	[illegible]
			Average	13.7	2.1	442.3	215.7	16.3	7.54%	0.5	442.3

LinkedIn Account Overview (November 1 - 30, 2025)

Posts Published	Likes	Views	Followers
3 +3	34 +30 (750.0%)	40 +8 (25.0%)	482 +12 (2.6%)
Comments	**Impressions**	**Clicks**	**Engagement Rate**
2 +2	853 +514 (151.6%)	49 +45 (1125.0%)	0.0% -0.1 (-100.0%)

LinkedIn Post Metrics (November 1 - 30, 2025)

Date	Format	Post	Labels	Shares	Clicks	Engagement Rate	Reactions	Impressions	Comments
November 22, 2025 10:10 AM PST	Multi-Image	 +1 Food Now Food Drive MSWD employees showed up big for our community this Thanksgiving! Together, our team donated nearly two full pallets of food to Food Now to help local families in need. A special shout-out to our ...	Customer Service	1	33	21.05%	17	247	1
November 11, 2025 12:21 PM PST	Video	 Veteran's Day ❤️🤍💙 Today, we honor the brave men and women who have served our country with courage and dedication. Your sacrifices protect our freedoms and inspire us every day. Thank you to all veterans for yo...	Event	0	5	8.46%	5	130	1
November 03, 2025 7:59 PM PST	Video	 Post 47961895 What a great way to wrap up the Esri Infrastructure Management & GIS Conference last week! MSWD had a blast hosting industry professionals for a behind-the-scenes tour of our Nancy Wright Regional ...	Event	3	8	7.19%	12	320	0

Date	Format	Post	Labels	Shares	Clicks	Engagement Rate	Reactions	Impressions	
			Total	4	46		34	697	2
			Average	1.3	15.3	12.23%	11.3	232.3	0.7

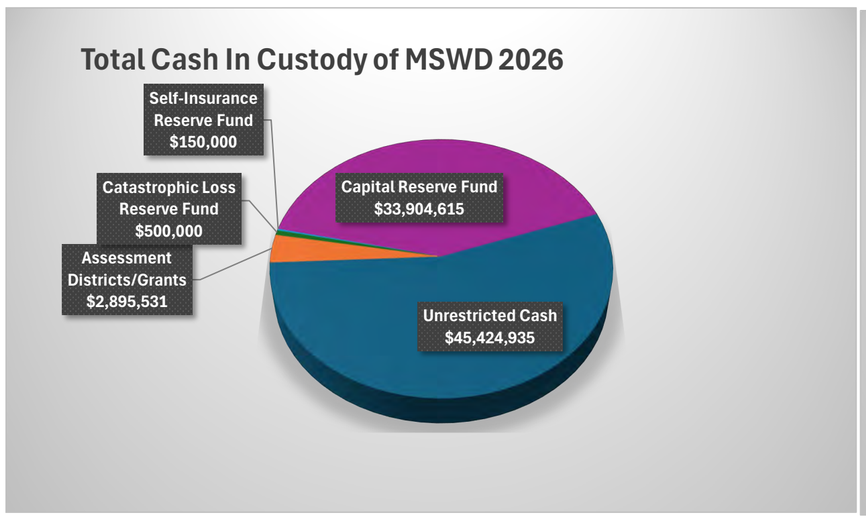
APPENDIX D – Financial Information

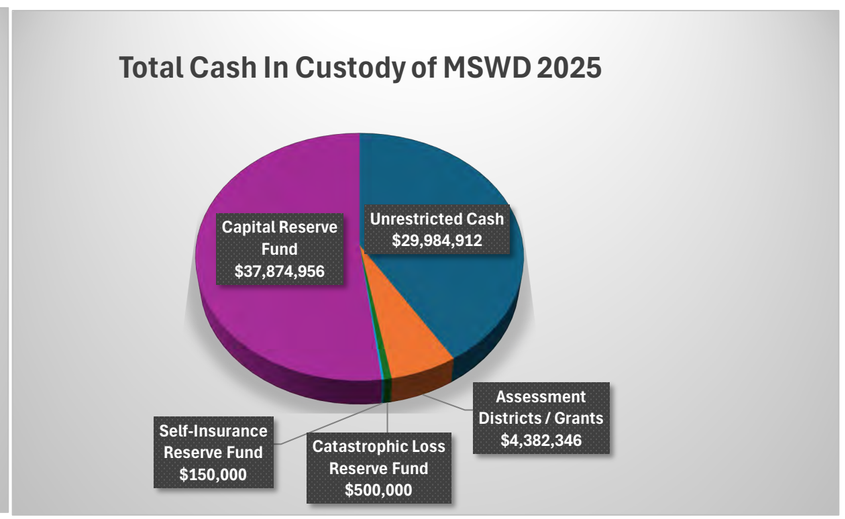
MISSION SPRINGS WATER DISTRICT
COMBINED FUNDS
DISTRICT SUMMARY
JULY 1, 2025 TO OCTOBER 31, 2025

YEAR TO DATE ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	FAVORABLE (UNFAVORABLE) VARIANCE PERCENT		JULY 1, 2024 TO OCTOBER 31, 2024 ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE) VARIANCE AMOUNT	FAVORABLE (UNFAVORABLE) VARIANCE PERCENT
8,831,280	7,332,540	1,498,740	20%	**OPERATING REVENUE:**	5,465,148	6,796,576	(1,331,428)	-20%
7,334,064	9,508,470	2,174,406	23%	**OPERATING EXPENSE:**	5,175,194	8,980,403	3,805,209	42%
1,497,216	(2,175,930)	3,673,146	169%	**OPERATING INCOME**	289,954	(2,183,827)	2,473,781	113%
1,163,302	2,778,728	(1,615,426)	-58%	**NON-OPERATING REVENUE**	575,220	1,859,275	(1,284,055)	-69%
255,139	356,144	101,005	28%	**NON-OPERATING EXPENSE**	193,633	227,100	33,467	15%
908,163	2,422,584	(1,514,421)	-63%	**NON-OPERATING INCOME**	381,587	1,632,175	(1,250,588)	-77%
2,405,378	246,654	2,158,724	875%	**CHANGE IN NET POSITION**	671,541	(551,652)	1,223,193	-222%

OTHER INFORMATION

2.56		**DEBT SERVICE RATIO**	7.80	
1.37%		**INVESTMENT RETURN**	0.36%	
	$ 82,272,246	**CASH - JULY 1**	$ 42,784,058	
	$ 602,834	**INCREASE/(DECREASE) IN CASH**	$ 12,394,795	
	$ 82,875,080	**CASH - END OF PERIOD**	$ 55,178,853	
WELLS FARGO	$ 45,424,935	**UNRESTRICTED CASH**	$ 21,989,355	**WELLS FARGO**
WELLS FARGO	$ 2,895,531	**RESTRICTED - ASSESSMENT DISTRICTS**	$ 169,855	**WELLS FARGO**
CALTRUST	$ 7,466,611	**RESTRICTED - SHORT TERM FUND**	$ 6,760,206	**CALTRUST**
CALTRUST	$ 24,109,662	**RESTRICTED - MEDIUM TERM FUND**	$ 21,599,663	**CALTRUST**
CALTRUST	$ 2,978,342	**RESTRICTED - LIQUIDITY FUND**	$ 2,700,321	**CALTRUST**
	$ 82,875,080	**RESTRICTED TOTAL CASH**	$ 53,219,400	





MISSION SPRINGS WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS - ONGOING
OCTOBER 31, 2025

JOBNO	PROJECT TITLE	BEG BAL 07-01-2025	YTD 10-31-25	FY 2026 BUDGET	2026 BUDGET TO ACTUAL	TOTAL COST	ADOPTED BUDGET	BALANCE OF BUDGET	BUDGET LEFT	DEPARTMENT
11147	WELL #42 (NEAR TO EXISTING WELL # 22)	3,542,935.12	10,458.46	1,475,000.00	1,464,541.54	3,553,393.58	5,207,000.00	1,653,606.42	32%	ENGINEERING
11424	REGIONAL WASTEWATER TREATMENT PLANT	54,299,222.40	57,852.25	2,810,375.00	2,752,522.75	54,357,074.65	55,049,300.00	692,225.35	1%	ENGINEERING
11425	AREA M-2 (AD #15)	768,757.63	14,458.00	8,000,000.00	7,985,542.00	783,215.63	11,450,000.00	10,666,784.37	93%	ENGINEERING
11426	CONVEYANCE LINE FROM LS TO RWWTP	7,657,807.38	6,784.21	833,136.00	826,351.79	7,664,591.59	8,438,932.00	774,340.41	9%	ENGINEERING
11451	CHROMIUM 6 COMPLIANCE STUDY	140,643.02	16,240.57	314,357.00	298,116.43	156,883.59	910,000.00	753,116.41	83%	ENGINEERING
11472	AREA J-2	298,915.28	944.71	6,146.00	5,201.29	299,859.99	300,000.00	140.01	0%	ENGINEERING
11566	DESIGN & ENGINEERING AREAS H & I	338,822.03	10,323.61	123,679.00	113,355.39	349,145.64	460,000.00	110,854.36	24%	ENGINEERING
11611	WELL REHABILITATION PROGRAM - WELL 22	933,475.08	127,821.27	782,907.00	655,085.73	1,061,296.35	2,240,000.00	1,178,703.65	53%	PRODUCTION
11618	DESIGN & ENGINEERING FOR AREAS A & G	591,731.43	10,290.25	1,016,503.00	1,006,212.75	602,021.68	1,600,000.00	997,978.32	62%	ENGINEERING
11621	ADMIN BUILDING	2,091,921.90	1,545.56	15,000,000.00	14,998,454.44	2,093,467.46	40,000,000.00	37,906,532.54	95%	ADMINISTRATION
11689	FILTRATION FOR HWWTP	110,808.57	305.50	0.00	(305.50)	111,114.07	1,500,000.00	1,388,885.93	93%	ENGINEERING
11741	35C WELL REHABILITATION	35,724.11	101,789.75	3,021,503.00	2,919,713.25	137,513.86	3,055,990.00	2,918,476.14	96%	ENGINEERING
11742	34C WELL REHABILITATION	795,082.68	77.20	4,129.00	4,051.80	795,159.88	814,000.00	18,840.12	2%	ENGINEERING
11743	INSTALL 18-INCH INTERTIE LINE	3,881.81	0.00	1,095,083.00	1,095,083.00	3,881.81	1,100,000.00	1,096,118.19	100%	ENGINEERING
11769	19TH-20TH AVES & LITTLE MORONGO ROADWAY PROJECT	202,474.55	10,643.45	2,313,772.00	2,303,128.55	213,118.00	2,509,000.00	2,295,882.00	92%	ENGINEERING
11776	ENERGY CONSERVATION AND EFFICIENCY SVCS PLAN	224,746.10	104,344.24	358,294.00	253,949.76	329,090.34	555,000.00	225,909.66	41%	ADMINISTRATION
11791	ERP SYSTEM REPLACEMENTS	7,268.26	99,377.52	750,000.00	650,622.48	106,645.78	1,710,000.00	1,603,354.22	94%	INNOVATION & TECHNOLOGY
11837	GIS ESRI - SBITA	167,061.80	54,203.40	94,251.00	40,047.60	221,265.20	253,514.00	32,248.80	13%	FIELD SERVICES
11838	GIS CITYWORKS - SBITA	155,116.75	147,891.20	153,062.00	5,170.80	303,007.95	552,852.00	249,844.05	45%	FINANCE
11845	HEADWORKS GRIT CLASSIFIER SCREW REPLACEMT	0.00	0.00	96,076.00	96,076.00	0.00	96,076.00	96,076.00	100%	WASTEWATER
11847	JWC AUGER REPLACEMENT	26,279.52	0.00	28,898.00	28,898.00	26,279.52	28,898.00	2,618.48	9%	WASTEWATER
11853	HIGHLAND SOLAR & COMMUNICATIONS UPGRADE	(285.12)	285.12	23,442.00	23,156.88	0.00	23,442.00	23,442.00	100%	PRODUCTION
11857	SCADA SERVER UPGRADE	14,870.10	0.00	24,341.00	24,341.00	14,870.10	24,341.00	9,470.90	39%	PRODUCTION
11858	TERRACE BOOSTER REHAB PROJECT	5,646.66	0.00	113,657.00	113,657.00	5,646.66	119,304.00	113,657.34	95%	PRODUCTION
11862	M-2 WATERLINE REPLACEMENT	259.20	4,219.43	3,574,309.00	3,570,089.57	4,478.63	3,574,309.00	3,569,830.37	100%	ENGINEERING
11869	GIS VERTICAL ASSET MODEL	88,975.00	3,619.30	122,232.00	118,612.70	92,594.30	196,292.00	103,697.70	53%	INNOVATION & TECHNOLOGY
11880	WELL BENCHMARK SURVEY	12,345.50	10.95	20,659.00	20,648.05	12,356.45	21,000.00	8,643.55	41%	PRODUCTION
11882	OPEN GOV-DIGITAL BUDGET/PROCUREMENT S/W	105,054.20	46,353.51	128,686.00	82,332.49	151,407.71	230,392.00	78,984.29	34%	CONSTRUCTION & MAINT.
11884	WELL #28 REHABILITATION PROJECT	16,713.52	7.01	790,230.00	790,222.99	16,720.53	790,230.00	773,509.47	98%	PRODUCTION
11885	REPLACEMENT HORTON WELLS: MO #1 & REHAB #11	3,380.00	4,964.15	150,000.00	145,035.85	8,344.15	222,970.00	214,625.85	96%	WASTEWATER
11886	WELL #30 REHABILITATION PROJECT	43,247.04	14.02	790,230.00	790,215.98	43,261.06	790,230.00	746,968.94	95%	PRODUCTION
11893	WELL #24 PUMP EQUIPMENT	0.00	72,333.81	88,000.00	15,666.19	72,333.81	88,000.00	15,666.19	18%	PRODUCTION
11894	CR(VI) TREATMENT WELL FACILITIES (27/31/29/37/32)	0.00	8.77	6,000,000.00	5,999,991.23	8.77	27,105,000.00	27,104,991.23	100%	PRODUCTION
TOTAL		72,682,881.52	907,167.22	50,102,957.00	49,195,789.78	73,590,048.74	171,016,072.00	97,426,023.26	57%	
33	Records Listed									

MISSION SPRINGS WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS - PAUSED
OCTOBER 31, 2025

JOBNO	PROJECT TITLE	BEG BAL 07-01-2025	YTD 10-31-25	FY 2026 BUDGET	2026 BUDGET TO ACTUAL	TOTAL COST	ADOPTED BUDGET	BALANCE OF BUDGET	BUDGET LEFT	DEPARTMENT
11087	HORTON WWTP EXPANSION #5	0.00	0.00	0.00	0.00	0.00	13,404,000.00	13,404,000.00	100%	ENGINEERING
11159	1530 ZONE REDBUD TANK #2 LAND AND CONSTR	70,708.46	0.00	0.00	0.00	70,708.46	80,000.00	9,291.54	12%	ENGINEERING
11205	I-10 & INDIAN SEWER COLLECTION SYSTEM	594,668.44	0.00	0.00	0.00	594,668.44	652,000.00	57,331.56	9%	ENGINEERING
11556	HWWTP ASU DEMOLITION	45,077.20	0.00	0.00	0.00	45,077.20	167,275.00	122,197.80	73%	ENGINEERING
11557	HWWTP PERCOLATION PONDS (2)	350,213.58	0.00	29,786.00	29,786.00	350,213.58	380,000.00	29,786.42	8%	WASTEWATER
11598	BLOCK WALL AT CORP YARD & WASTEWATER FACILITY	1,451.86	0.00	0.00	0.00	1,451.86	155,000.00	153,548.14	99%	ENGINEERING
11599	BLOCK WALL/FENCE AT TERRACE RESERVOIR	25,947.91	0.00	0.00	0.00	25,947.91	226,288.00	200,340.09	89%	ENGINEERING
11601	MODULAR ENCL FOR CHLORINE EQUIP AT WELL SITES	88,417.25	0.00	35,763.00	35,763.00	88,417.25	124,180.00	35,762.75	29%	PRODUCTION
11604	PAVEMENT REPAIRS - CORP YARD	43,757.39	0.00	50,000.00	50,000.00	43,757.39	345,575.00	301,817.61	87%	ENGINEERING
11607	TERRACE RESERVOIR NO. 1	30,667.76	0.00	2,723,675.00	2,723,675.00	30,667.76	2,754,343.00	2,723,675.24	99%	ENGINEERING
11608	TERRACE RESERVOIR NO. 2	32,374.80	0.00	2,782,086.00	2,782,086.00	32,374.80	2,814,461.00	2,782,086.20	99%	ENGINEERING
11609	TERRACE RESERVOIR NO. 3	30,882.54	0.00	2,330,480.00	2,330,480.00	30,882.54	2,361,363.00	2,330,480.46	99%	ENGINEERING
11610	VISTA RESERVOIR NO. 2	127,028.72	0.00	848,399.00	848,399.00	127,028.72	975,427.00	848,398.28	87%	ENGINEERING
11613	HWWTP ABOVE GROUND PIPING & APPURTENANCE REHAB	343.68	0.00	25,000.00	25,000.00	343.68	150,000.00	149,656.32	100%	ENGINEERING
11617	HWWTP SCADA UPGRADES	40,080.36	0.00	25,000.00	25,000.00	40,080.36	129,008.00	88,927.64	69%	WASTEWATER
11622	2020 WATER CIP PIPELINE REPLACEMENT	275,188.54	0.00	250,000.00	250,000.00	275,188.54	2,264,975.00	1,989,786.46	88%	ENGINEERING
11657	SEWER SYSTEM COLLECTIONS	561,007.76	0.00	188,992.00	188,992.00	561,007.76	750,000.00	188,992.24	25%	ENGINEERING
11665	WELL AND RESERVOIR SITES SECURITY CAMERAS	2,366.86	0.00	50,000.00	50,000.00	2,366.86	225,075.00	222,708.14	99%	PRODUCTION
11666	EMERGENCY BACKUP GENERATOR WELL 27/31	20,289.15	0.00	389,142.00	389,142.00	20,289.15	411,002.00	390,712.85	95%	ENGINEERING
11667	EMERGENCY BACKUP GENERATOR WELL 32	20,221.64	0.00	278,564.00	278,564.00	20,221.64	300,331.00	280,109.36	93%	ENGINEERING
11668	EMERGENCY BACKUP GENERATOR WELL 37	20,252.01	0.00	278,527.00	278,527.00	20,252.01	300,331.00	280,078.99	93%	ENGINEERING
11693	GQPP AREA D3-1 SEWER DESIGN	75,443.30	0.00	2,260,075.00	2,260,075.00	75,443.30	2,334,765.00	2,259,321.70	97%	ENGINEERING
11720	WELL REHAB PROGRAM DESIGN - 2022 FY	68,918.31	0.00	51,082.00	51,082.00	68,918.31	120,000.00	51,081.69	43%	PRODUCTION
11733	ADMINISTRATION OFFICE REPAIRS DRYWL/PAINT	35,339.27	0.00	99,661.00	99,661.00	35,339.27	135,000.00	99,660.73	74%	ADMINISTRATION
11809	13TH AVE DAMAGE: TSTORM HILARY	213,603.68	0.00	3,025.00	3,025.00	213,603.68	220,000.00	6,396.32	3%	ENGINEERING
11810	THOMAS DR DAMAGE: TSTORM HILARY	277,416.09	0.00	2,370.00	2,370.00	277,416.09	285,000.00	7,583.91	3%	ENGINEERING
11811	INDIAN CANYON DAMAGE: TSTORM HILARY	17,740.48	0.00	212,260.00	212,260.00	17,740.48	230,000.00	212,259.52	92%	ENGINEERING
11813	MISSION LAKES DAMAGE: TSTORM HILARY	498,656.06	0.00	3,950.00	3,950.00	498,656.06	520,000.00	21,343.94	4%	ENGINEERING
11876	GQPP AD18 D3 PHS 1 WATER MAIN REPLACE: DESIGN	59,749.15	0.00	2,007,225.00	2,007,225.00	59,749.15	2,067,000.00	2,007,250.85	97%	CONSTRUCTION & MAINT.
TOTAL		3,627,812.25	0.00	14,925,062.00	14,925,062.00	3,627,812.25	34,882,399.00	31,254,586.75	90%	
29	Records Listed									

MISSION SPRINGS WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS - NOT STARTED
OCTOBER 31, 2025

		BEG BAL	YTD	FY 2026	2026 BUDGET	TOTAL	ADOPTED	BALANCE	BUDGET	
JOBNO	PROJECT TITLE	07-01-2025	10-31-25	BUDGET	TO ACTUAL	COST	BUDGET	OF BUDGET	LEFT	DEPARTMENT
11460	WELL 29 CHROMIUM 6 TREATMENT DESIGN	0.00	0.00	0.00	0.00	0.00	200,000.00	200,000.00	100%	ENGINEERING
11719	RESERVOIR REHAB PROGRAM DESIGN - 2022 FY	0.00	0.00	120,000.00	120,000.00	0.00	120,000.00	120,000.00	100%	PRODUCTION
11737	PIERSON BLVD SLURRY SEAL PROJECT	0.00	0.00	183,000.00	183,000.00	0.00	183,000.00	183,000.00	100%	ENGINEERING
11738	RIVERSIDE CTY MOUNTAIN VIEW RESURFACING PROJ	0.00	0.00	33,000.00	33,000.00	0.00	33,000.00	33,000.00	100%	ENGINEERING
11789	WACHS ERV-750 VALVE MACHINE	0.00	0.00	42,000.00	42,000.00	0.00	42,000.00	42,000.00	100%	CONSTRUCTION & MAINT.
11812	LITTLE MORONGO DAMAGE: TSTORM HILARY	0.00	0.00	30,000.00	30,000.00	0.00	30,000.00	30,000.00	100%	ENGINEERING
11840	VACUUM EXTRACTOR	0.00	0.00	143,000.00	143,000.00	0.00	143,000.00	143,000.00	100%	CONSTRUCTION & MAINT.
11842	WALK BEHIND TRENCHER	0.00	0.00	12,100.00	12,100.00	0.00	12,100.00	12,100.00	100%	CONSTRUCTION & MAINT.
11843	AXLE WEIGHING SYSTEM	0.00	0.00	15,070.00	15,070.00	0.00	15,070.00	15,070.00	100%	WASTEWATER
11846	AVILIGON CAMERA SYSTEM (HORTON)	0.00	0.00	71,886.00	71,886.00	0.00	71,886.00	71,886.00	100%	WASTEWATER
11848	ODOR CONTROL GREASE FILTER	0.00	0.00	17,000.00	17,000.00	0.00	17,000.00	17,000.00	100%	WASTEWATER
11849	PSC - WPSV INTERTIE	0.00	0.00	1,291,001.00	1,291,001.00	0.00	1,291,001.00	1,291,001.00	100%	ENGINEERING
11850	WATERLINE REPLACEMENT(S): EASEMENTS	0.00	0.00	2,000,000.00	2,000,000.00	0.00	62,000,000.00	62,000,000.00	100%	ENGINEERING
11851	CHLORINE ENCLOSURES	0.00	0.00	169,474.00	169,474.00	0.00	169,474.00	169,474.00	100%	PRODUCTION
11852	GATEWAY PLC UPGRADE	0.00	0.00	23,150.00	23,150.00	0.00	23,150.00	23,150.00	100%	PRODUCTION
11854	LITTLE MORONGO BOOSTER INSTALL	0.00	0.00	167,605.00	167,605.00	0.00	167,605.00	167,605.00	100%	PRODUCTION
11855	LOW DESERT VIEW BOOSTER REHAB	0.00	2,978.40	69,304.00	66,325.60	2,978.40	69,304.00	66,325.60	96%	PRODUCTION
11856	QUAL ALTITUDE VALVE UPGRADE	0.00	0.00	40,033.00	40,033.00	0.00	40,033.00	40,033.00	100%	PRODUCTION
11860	WELL 25A REHABILITATION	0.00	0.00	104,211.00	104,211.00	0.00	104,211.00	104,211.00	100%	PRODUCTION
11861	WELL 26A FENCING/ELEC POLE PROJECT	0.00	0.00	56,901.00	56,901.00	0.00	56,901.00	56,901.00	100%	PRODUCTION
11895	CIMIS WEATHER STATION	0.00	0.00	21,898.00	21,898.00	0.00	21,898.00	21,898.00	100%	ENGINEERING
11896	DOS PALMAS LIFT STATION MOTOR CNTRL CTR REHAB	0.00	0.00	247,040.00	247,040.00	0.00	247,040.00	247,040.00	100%	WASTEWATER
11897	JOHN DEERE 320P BACKHOE (AQMD GRANT PROGRAM)	0.00	0.00	181,000.00	181,000.00	0.00	181,000.00	181,000.00	100%	CONSTRUCTION & MAINT.
11898	NEW DHS MONITORING WELL	0.00	0.00	195,250.00	195,250.00	0.00	195,250.00	195,250.00	100%	ENGINEERING
11899	WELL #27 MOTOR/EQUIP EVAL AND REPLACEMENT	0.00	0.00	91,000.00	91,000.00	0.00	91,000.00	91,000.00	100%	PRODUCTION
11900	WELL #33:RES-BCT SOLAR SITE REPAIRS	0.00	0.00	76,200.00	76,200.00	0.00	76,200.00	76,200.00	100%	PRODUCTION
TOTAL		0.00	2,978.40	5,401,123.00	5,398,144.60	2,978.40	65,601,123.00	65,598,144.60	100%	
26	Records Listed									

MISSION SPRINGS WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS - COMPLETED
OCTOBER 31, 2025

JOBNO	PROJECT TITLE	BEG BAL 07-01-2025	YTD 10-31-25	FY 2026 BUDGET	2026 BUDGET TO ACTUAL	TOTAL COST	ADOPTED BUDGET	BALANCE OF BUDGET	BUDGET LEFT	DEPARTMENT
10693	WELL SITE-WORSLEY RD NORTH-27 ACRES	39,326.00	0.00	0.00	0.00	39,326.00	39,326.00	0.00	0%	ENGINEERING
11811	INDIAN CANYON DAMAGE: TSTORM HILARY	17,740.48	0.00	212,260.00	212,260.00	17,740.48	230,000.00	212,259.52	92%	ENGINEERING
11847	JWC AUGER REPLACEMENT	26,279.52	0.00	28,898.00	28,898.00	26,279.52	28,898.00	2,618.48	9%	ENGINEERING
11893	WELL #24 PUMP EQUIPMENT	0.00	72,333.81	88,000.00	15,666.19	72,333.81	88,000.00	15,666.19	18%	ENGINEERING
11076	WELL #38 DESIGN & ENVIRONMENTAL	366,443.48	0.00	8,557.00	8,557.00	366,443.48	366,443.48	0.00	0%	ENGINEERING
11088	EIR HORTON WWTP EXPANSION #5	71,415.62	0.00	0.00	0.00	71,415.62	71,415.62	0.00	0%	ENGINEERING
10702	WELL SITE WORSLEY-ENV/ENG	2,404.50	0.00	0.00	0.00	2,404.50	2,404.50	0.00	0%	ENGINEERING
TOTAL		523,609.60	72,333.81	337,715.00	265,381.19	595,943.41	826,487.60	230,544.19	28%	
7	Records Listed									

APPENDIX E – Wastewater & Water Production Tables

WASTEWATER REPORT

SEWER CONNECTION SUMMARY														
	2025/26	2024/25	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13
July	13	9	4	4	18	8	7	9	51	2	1	139	2	0
August	20	7	12	26	20	4	1	8	53	2	4	214	4	0
September	4	2	17	20	20	5	2	12	8	11	2	90	2	1
October	26	2	3	13	36	9	4	8	12	4	21	65	8	2
November	3	22	7	8	29	50	10	9	7	7	1	52	18	7
December		5	21	8	12	9	3	3	64	1	0	86	22	11
January		1	2	35	14	21	7	1	16	8	3	27	3	11
February		55	1	4	7	23	5	1	42	0	3	5	46	6
March		30	1	24	17	48	1	0	23	5	0	31	16	2
April		56	7	16	7	18	3	3	15	30	0	8	95	14
May		42	8	9	16	17	11	3	20	45	7	13	98	3
June		4	0	4	2	21	7	3	6	70	4	4	72	2
Annual	**66**	**235**	**83**	**171**	**198**	**233**	**61**	**61**	**60**	**317**	**185**	**46**	**386**	**59**

Connections to Sewer Collection System:

As of June 30, 2025	9,154
Plus YTD	66
Total Sewer Connections =	**9,220**

WASTEWATER FLOW MGD						
2025/26	HORTON PLANT		DESERT CREST		WRIGHT PLANT	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	1.862374	1.999693	0.042087	0.048290	0.169682	0.194612
August **	1.785411	1.918440	0.034649	0.040490	0.188708	0.236098
September	1.858563	1.995437	0.030936	0.039250	0.200613	0.240535
October	1.893174	1.994838	0.031488	0.038150	0.189350	0.250412
November	1.922275	2.161271	0.035959	0.046170	0.182794	0.208263
December						
January						
February						
March						
April						
May						
June						

** Influent Flow Meters Calibrated 8/26/2025

WASTEWATER FLOW MGD						
2024/25	HORTON PLANT		DESERT CREST		WRIGHT PLANT	
	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow	Avg. Daily Flow	Peak 24 hr. Flow
July	2.065945	2.184078	0.039738	0.046230	0.000000	0.000000
August	2.132868	2.253870	0.045258	0.063150	0.000000	0.000000
September	2.084274	2.299028	0.042407	0.050700	0.000000	0.000000
October	2.056787	2.242007	0.045147	0.054820	0.000000	0.000000
November	2.080992	2.260242	0.045151	0.050590	0.000000	0.000000
December	2.063171	2.208058	0.043790	0.047380	0.000000	0.000000
January	2.052011	2.229541	0.043768	0.046930	0.000000	0.000000
February	2.021628	2.159446	0.042657	0.048510	0.196484	0.266883
March	1.881538	1.992163	0.046467	0.054370	0.175171	0.213597
April	1.866151	1.940300	0.042551	0.048930	0.164590	0.189517
May	1.843367	1.999516	0.039008	0.048140	0.170625	0.191499
June	1.860553	1.990549	0.041387	0.046620	0.169051	0.194171

WATER REPORT

WATER CONNECTION SUMMARY

	2025/26	2024/25	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14
July	18	9	5	6	18	7	4	5	7	2	0	0	1
August	19	14	14	28	19	6	10	5	3	2	2	0	1
September	8	6	19	22	23	18	2	14	4	13	3	0	2
October	26	2	4	16	33	13	3	21	8	3	20	0	5
November	3	25	9	10	27	10	16	4	0	7	3	0	1
December		6	5	9	9	2	17	3	3	2	0	0	2
January		1	5	26	14	15	6	3	20	1	1	2	2
February		59	3	14	8	13	8	5	11	1	0	1	0
March		37	6	29	19	16	2	3	6	5	0	12	0
April		64	11	24	6	11	1	3	7	11	2	7	0
May		54	9	16	19	15	12	5	11	9	8	2	0
June		7	3	5	1	24	11	2	8	2	10	1	0
Annual	**74**	**284**	**93**	**205**	**196**	**150**	**92**	**73**	**88**	**58**	**49**	**25**	**14**
Avg./ Mo.	**6.17**	**23.67**	**7.75**	**17.08**	**16.33**	**12.50**	**7.67**	**6.08**	**7.33**	**4.83**	**4.08**	**2.08**	**1.17**

Connections to Water System:

As of June 30, 2025	13,920
Plus YTD	74
Total Water Connections =	**13,994**

WATER PRODUCTION SUMMARY

	FY 2025/26	Variance from prior year		FY 2024/25	FY 2023/24	FY 2022/23	FY 2021/22	FY 2020/21	FY 2019/20	FY 2018/19	FY 2017/18	FY 2016/17	FY 2015/16
	AF	AF	%	AF	AF	AF	AF	AF	AF	AF	AF	AF	AF
July	812.67	-126.40	-13.46%	939.07	789.99	751.79	796.57	857.77	853.23	857.20	835.87	714.50	659.11
August	789.94	-28.69	-3.50%	818.63	737.74	850.19	839.93	885.31	795.18	806.47	829.93	808.54	706.62
September	762.89	-22.96	-2.92%	785.85	675.06	716.03	738.65	784.80	757.08	689.47	712.40	679.54	657.37
October	674.63	-43.63	-6.07%	718.26	709.23	691.98	665.18	755.84	709.39	709.81	733.86	678.33	575.86
November	531.93	-42.15	-7.34%	574.08	629.05	599.39	679.85	690.13	619.87	631.75	642.41	601.89	582.22
December		0.00	0.00%	647.08	529.99	554.27	565.48	588.32	537.23	502.16	584.24	520.63	503.10
January		0.00	0.00%	572.24	556.57	530.39	580.28	537.96	553.20	570.20	599.52	465.10	431.38
February		0.00	0.00%	509.08	458.69	490.41	527.34	495.61	520.85	415.49	512.79	453.39	483.92
March		0.00	0.00%	564.28	560.24	500.37	601.44	625.80	557.73	490.92	536.09	549.50	514.05
April		0.00	0.00%	604.64	649.67	552.34	624.07	649.34	573.02	635.08	644.06	540.56	502.36
May		0.00	0.00%	645.40	696.24	726.25	745.36	723.62	698.99	598.36	697.15	731.81	601.83
June		0.00	0.00%	769.02	700.11	682.09	730.02	761.63	806.02	710.39	688.74	732.68	685.93
TOTAL	**3,572.06**	**-263.83**	**-6.88%**	**8,147.63**	**7,692.58**	**7,645.50**	**8,094.17**	**8,356.13**	**7,981.79**	**7,617.30**	**8,017.06**	**7,476.47**	**6,903.75**