



# BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Thursday, July 13, 2023 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

## CALL TO ORDER

President Martin called the meeting to order at 3:00 PM

## ROLL CALL

**BOARD MEMBERS PRESENT:** President Russ Martin, Vice President Ivan Sewell, Director Robert Griffith  
Director Amber Duff, Director Ted Mayrhofen

**STAFF MEMBERS PRESENT:** Arden Wallum, Brian Macy, Marion Champion, Kurt Kettenacker, Rachel Pust, Arturo Ceja, April Scott, Eric Weck, Dori Petee, Amanda Lucas, Claudia Lopez, Chad Finch

## PUBLIC INPUT

No public input

## EMPLOYEE RECOGNITION

### HUMAN RESOURCES REPORT

This item will be fully recognized on Monday.

## ACTION ITEMS

### PROPOSED ADOPTION OF MSWD SOCIAL MEDIA POLICY NO. 2023-01

It is recommended to adopt the MSWD Social Media Policy No. 2023-01

Marion Champion presented the draft policy and reviewed the Districts need for creating and implementing a social media policy. Content will supplement and not replace required notices or standard methods of communication. This policy is not meant to stifle communication but rather to protect the District.

The Board submitted comments to Ms. Champion, and she will bring back this policy with said changes on Monday.

### RESOLUTION 2023-16 ~ AMENDING RESOLUTION 2023-05 ~ REVISIONS TO MISSION SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS

It is recommended to adopt Resolution 2023-16 providing for the revisions to Mission Springs Water District Personnel Rules and Regulations.

Brian Macy presented this item and the revisions in front of the Board today. Vee Sotelo from Slovak Baron was present to field questions.

### AUTHORIZE INTERIM GENERAL MANAGER EMPLOYMENT AGREEMENT AND ADOPT RESOLUTION 2023-18 AMENDING CLASSIFICATION PLAN FOR FY 2023-24

If so desired approve Resolution 2023-18 approving the Interim General Manager Employment agreement and Classification Plan for FY 2023-24.

This item will be addressed on Monday.

### **ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) COMMITTEE NOMINATIONS FOR THE 2024-2025 TERM**

It is recommended to consider nominating a candidate or candidates to serve on one or more of ACWA's standing committees.

President Martin pointed out the committees listed in the Board packet. He announced that those interested in a committee position should email him prior to Monday and he will open it up for nominations on Monday.

### **RESOLUTION 2023-17 ~ HONORING ARDEN WALLUM FOR HIS DEDICATION AND SERVICE TO MISSION SPRINGS WATER DISTRICT**

It is recommended to approve Resolution 2023-17, honoring Arden Wallum for 18 years of dedication and service to Mission Springs Water District.

This item will be addressed on Monday.

## **DISCUSSION ITEMS**

### **NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE**

Steve Ledbetter presented a construction and grant update to the Board.

### **CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE**

Brian Macy presented an update to the Board.

### **ENERGY CONSERVATION AND EFFICIENCY SERVICE PLAN UPDATE - ENGIE SERVICES U.S.**

Ashu Jain of Engie Services U.S. presented to the Board. They have been conducting meetings and site walks with staff to evaluate the energy conservation and efficiencies of the District. He presented a potential solar project to the Board.

## **CONSENT AGENDA**

*Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.*

The register of demands was pulled for discussion.

### **APPROVAL OF MINUTES**

It is recommended to approve the minutes as follows:

June 6, 2023 - Board Workshop  
June 15, 2023 - Study Session  
June 19, 2023 - Board Meeting

**REGISTER OF DEMANDS**

The register of demands totaling \$2,325,176.27

**GRANT OF EASEMENT WITH COACHELLA VALLEY CONSERVATION COMMISSION FOR APN 665-200-013**

It is recommended to authorize the General Manager to take the necessary actions to accept and file a utility easement from the Coachella Valley Conservation Commission for Assessor's Parcel Number (APN) 665-200-013.

**REPORTS**

**DIRECTOR'S REPORTS**

All reports will be given on Monday

**GENERAL MANAGER'S REPORT**

Included in the General Managers Report are the following oral reports:

- A. Finance Report
- B. Public Affairs Report

Oral reports will be given on Monday.

**COMMENTS**

**DISTRICT COUNSEL COMMENTS**

No comments

**DIRECTOR COMMENTS**

No comments

**CLOSED SESSION**

**CONFERENCE WITH LABOR NEGOTIATOR**

pursuant to Govt Code 54957.6  
Agency designated representative: Russ Martin  
Unrepresented Employee: Interim General Manager

**REPORT ON ACTION TAKEN DURING CLOSED SESSION**

The Board met in closed session on the following item: CONFERENCE WITH LABOR NEGOTIATOR pursuant to Govt Code 54957.6  
Agency designated representative: Russ Martin, Unrepresented Employee: Brian Macy.

After a lengthy discussion, President Martin reported the form of the contract is acceptable. President Martin further noted there are items outside of the contract that may be addressed by legal counsel. No reportable action was taken, and action on the Interim General Manager's contract will be taken at the Board meeting on Monday.

**ADJOURN**

With no further business, President Martin adjourned the meeting at 5:45 PM.

Respectfully,



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Dori Petee  
Executive Assistant