

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, August 15, 2022, at 3:00 PM Via Teleconference – No Live Attendance

ROLL CALL

BOARD MEMBERS PRESENT: President Russ Martin, Vice President Nancy Wright, Director Randy Duncan, Director Ivan Sewell

BOARD MEMBERS ABSENT: Director Steve Grasha

STAFF MEMBERS PRESENT: Arden Wallum, Brian Macy, Kurt Kettenacker, Marion Champion, Arturo Ceja, Danny Friend, Bassam Alzammar, Jeff Nutter, David Weaver, Robert Lopez, Rita Huber, Lee Boyer, Oriana Hoffert, Dori Petee

RULES OF PROCEDURE

Rules of Procedure were ready by General Counsel, John Pinkney.

First all noticed meetings are conducted using Rosenberg's Rules of Order as procedural guidance. Directors should refrain from responding directly to public comment at meetings of the Board. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No persons shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board, wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."

PUBLIC INPUT

No public input

EMPLOYEE RECOGNITION

HUMAN RESOURCES REPORT

The Board recognized the following employees:

NEW HIRES Jacob Mosqueda

Wastewater Treatment Plant Operator I

ANNIVERSARIES

Claudia Lopez Greg Chapman Arden Wallum Lee Boyer

Accounting Technician	2 Years
Wastewater Treatment Operator II	16 Years
General Manager	17 Years
Chief Plant Operator	22 Years

CERTIFICATIONS/EDUCATIONAL ACCOMPLISHMENTS

Alex Serrano (Water Production Operator I)

Water Treatment Operator Grade T2

ACTION ITEMS

RESOLUTION 2022-22- A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-09-21, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE MISSION SPRINGS WATER DISTRICT FOR THE PERIOD AUGUST 23, 2022 – SEPTEMBER 21, 2022, PURSUANT TO PROVISIONS OF THE RALPH M. BROWN ACT

The Board approved Resolution 2022-22, continuing teleconferencing meetings for the period of August 23, 2022 - September 21, 2022.

Motion made by Vice President Wright, Seconded by Director Duncan.

Voting Yea: President Martin, Vice President Wright, Director Duncan, Director Sewell

PUBLIC HEARING - REPORT ON PUBLIC HEALTH GOALS

The Board conducted a Public Hearing to receive public comment on the Public Health Report, then received and filed the report.

Motion made by Director Sewell, Seconded by Director Duncan.

Voting Yea: President Martin, Vice President Wright, Director Duncan, Director Sewell

FOURTH AMENDMENT TO PUBLIC WATER SYSTEM IMPROVEMENT AND WATER SERVICE CONNECTION FEE CREDIT/REIMBURSEMENT AGREEMENT BETWEEN SKYBORNE VENTURES, LLC, AND MISSION SPRINGS WATER DISTRICT

The Board authorized the General Manager to execute the Fourth Amendment to Public Water System Improvement and Water Service Connection Fee Credit/Reimbursement Agreement between Skyborne Ventures, LLC, and Mission Springs Water District and file with the Official Records of Riverside County.

Motion made by Director Sewell, Seconded by Director Duncan.

Voting Yea: President Martin, Vice President Wright, Director Duncan, Director Sewell

PROCESS TO FILL BOARD VACANCY

The Board directed staff to notify the County Elections Official of a Board vacancy and to post notice of the vacancy inviting applicants to apply to fill the vacancy, with interviews to be conducted and appointment to be made to fill the Board vacancy on or after the September Board meeting.

Motion made by Director Duncan, Seconded by President Martin.

Voting Yea: President Martin, Vice President Wright, Director Duncan, Director Sewell

SECOND AMENDMENT TO GENERAL MANAGER/CHIEF ENGINEER EMPLOYMENT AGREEMENT

The Board approved the General Manager/Chief Engineers' employment agreement.

Motion made by Director Duncan, Seconded by Director Sewell. Voting Yea: President Martin, Vice President Wright, Director Duncan, Director Sewell

DISCUSSION ITEMS

MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE No further updates

CRITICAL SERVICES CENTER AND ADMINISTRATION BULIDING UPDATE No further updates

CONSENT AGENDA

The Board approved the consent agenda by the following vote: **Motion made by Vice President Wright, Seconded by Director Duncan.** Voting Yea: President Martin, Vice President Wright, Director Duncan, Director Sewell

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

July 14, 2022 - Study Session July 18, 2022 - Board Meeting

REGISTER OF DEMANDS The register of demands totaling \$3,471,660.68

REPORTS

DIRECTOR'S REPORTS

President Martin reported he attended the following events: 7/5 DHS City Council Meeting, 7/7 DVBA Legislative Meeting, 7/9 CORBS Dinner, 7/12 RivCo Board of Supervisors Meeting, 7/21 County Wide Oversight Board Meeting, 7/26 RivCo Board of Supervisors Meeting, 7/28 DVBA Mixer

GENERAL MANAGER'S REPORT

Included with the General Managers Report is the following oral report:

- Public Affairs Update

Marion Champion presented the Public Affairs update.

PRESENTATIONS

RECOGNITION OF OUTGOING BOARD MEMBER RANDY DUNCAN

The Board honored and acknowledged Director Duncan for his 12 years of service.

COMMENTS

DISTRICT COUNSEL COMMENTS

No comments

DIRECTOR COMMENTS

Vice President Wright said kind words to Director Duncan and thanked him for his years of service.

Director Sewell also thanked Director Duncan for his service to this District and community.

CLOSED SESSION

ANNUAL PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957 Title of Positon: General Manager

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Potential initiation of litigation Pursuant to Government Code 54956.9(d)(4) (one potential case)

REPORT ON ACTION TAKEN DURING CLOSED SESSION

The Board met in closed session on the above noted items, there was no reportable action taken on either item.

ADJOURN

With no further business, President Martin adjourned the meeting at 5:00 PM

Respectfully,

Arden Wallum Secretary of the Board of Directors