



## BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, December 21, 2020 at 3:00 PM  
Via Teleconference – No Live Attendance

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NOTICE IS HEREBY GIVEN MISSION SPRINGS WATER DISTRICT BOARD MEETINGS WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20 IN AN EFFORT TO PROTECT THE PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS). THE PUBLIC MAY ATTEND AND PARTICIPATE TELEPHONICALLY AS THERE WILL BE NO PUBLIC LOCATION FOR ATTENDING IN PERSON. THE AUDIO/VIDEO RECORDING OF THESE MEETINGS MAY BE POSTED TO THE MSWD WEBPAGE FOLLOWING THE MEETING.

THE PUBLIC MAY SUBMIT ANY COMMENTS ADDRESSING ITEMS BELOW BY EMAILING [DPETEE@MSWD.ORG](mailto:DPETEE@MSWD.ORG) PRIOR TO THE START OF THE MEETING.

**CALL-IN NUMBER FOR BOARD MEMBERS AND PUBLIC (AUDIO ONLY):**

**1(623) 404-9000**

**Meeting ID: 659 010 3494**

**PUBLIC WISHING TO CONNECT TO THIS MEETING VIA VIDEO MAY CONTACT DORI PETEE AT [DPETEE@MSWD.ORG](mailto:DPETEE@MSWD.ORG) OR (760) 660-4403 FOR INSTRUCTIONS.**

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**ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**RULES OF PROCEDURE**

**PUBLIC INPUT**

*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

**EMPLOYEE RECOGNITION**

**A. HUMAN RESOURCES REPORT**

**ACTION ITEMS**

**2. RESOLUTION NO. 2020-21 AMENDING RESOLUTION NO. 2020-06; REVISIONS TO MISSION SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS**

It is recommended to adopt Resolution No. 2020-21 providing for the revisions to Mission Springs Water District Personnel Rules and Regulations.

**3. ANNUAL REPORT OF CAPACITY FEES AND RELATED CAPITAL EXPENDITURES**

It is recommended that the Board of Directors accept the annual report of capacity fees and related expenditures as submitted.

**4. ELECTION OF OFFICERS FOR 2021**

**DISCUSSION ITEMS**

**5. MISSION SPRINGS WATER DISTRICT REGIONAL WATER RECLAMATION FACILITY**

**CONSENT AGENDA**

*Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.*

**6. APPROVAL OF MINUTES**

It is recommended to approve the minutes as follows:

Study Session - November 12, 2020

Regular Meeting - November 16, 2020

**7. REGISTER OF DEMANDS**

The Register of Demands totaling \$1,700,663.47

**8. 2021 BOARD OF DIRECTORS MEETING SCHEDULE**

**9. MAKE THE CONNECTION FINANCIAL ASSISTANCE PROGRAM APPROVAL**

The following have submitted an application for a non-transferable lien agreement to connect to the sewer system:

10373 Palm Drive \$4,050.00

10646 Sunset Avenue \$3,465.00

**CORRESPONDENCE**

**10. THANK YOU LETTER FROM FOOD NOW**

**DIRECTOR'S REPORTS**

**11. EVENTS & DIRECTOR'S REPORTS**

**REPORTS**

**12. GENERAL MANAGERS REPORT**

66575 Second Street, Desert Hot Springs, CA 92240 • [www.mswd.org](http://www.mswd.org) • (760) 329-6448

**13. FINANCIAL REPORT**

**14. DISTRICT COUNSEL REPORT**

**DIRECTOR'S COMMENTS**

**CLOSED SESSION**

**15. CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1).

One Case: Case No. PSC 1600676

(Mission Springs Water District vs. Desert Water Agency)

**CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. RIC2003782

(George Padilla and Sharon Moreno vs. Mission Springs Water District).

**REPORT ON ACTION TAKEN DURING CLOSED SESSION**

**ADJOURN**

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*If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.*

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**ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WTER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 6675 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT [WWW.MSWD.ORG/BOARD](http://WWW.MSWD.ORG/BOARD). NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.**

**CERTIFICATION OF POSTING**

I certify that on or before December 14, 2020, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).

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Arden Wallum  
Secretary of the Board of Directors