

ACTION ITEMS**APPROVAL OF THE UPDATE OF THE DEVELOPER/CONTRACTOR HANDBOOK & GUIDELINES FOR THE DESIGN AND CONSTRUCTION OF WATER AND SEWER FACILITIES**

The Board approved the updated Mission Springs Water District Developer/Contractor Handbook & Guidelines for Design and Construction of Water and Sewer Facilities (February 2024 Edition).

The presentation was given on Thursday. Any feedback provided will be incorporated into the document.

Motion made by Vice President Griffith, Seconded by Director Duff.

Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff, Director Mayrhofen

CONTRACT AMENDMENTS FOR CONSTRUCTION AND CONSTRUCTION SUPPORT AND INSPECTION SERVICES FOR THE WELL 42 PROJECT

It is recommended to authorize the General Manager to execute contract amendments with AECOM Technical Services Inc., EnviroLogic Resources Inc., and TKE Engineering Inc., for additional engineering services during construction and with Rollapart Buildings Inc. for additional construction support and inspection services during the construction of the Well 42 Project in the amount of \$113,605.00.

Prior contract amendments were provided to the Board along with the information requested at Thursday's meeting (backup and invoicing from TKE). The Board felt the time to review these additional documents was not sufficient to move on this item today.

****Motion to continue this item to the next meeting:**

Motion made by Vice President Griffith, Seconded by Director Mayrhofen.

Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff, Director Mayrhofen

PURCHASE OF UTILITY EASEMENT FOR THE REGIONAL WATER RECLAMATION FACILITY MONITORING WELL ON APN 669-110-001

The Board authorized the General Manager to take the necessary actions to negotiate, purchase, and record a permanent utility easement on a portion of real property in Riverside County, APN 669-110-001, for a monitoring well.

This presentation was given at Thursday's Board meeting; nothing further to add.

Motion made by Vice President Griffith, Seconded by Director Duff.

Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff, Director Mayrhofen

AWARD OF CONTRACT FOR THE COMPLETE DEPLOYMENT OF THE ARCGIS ENTERPRISE, UTILITY NETWORK, AND CITYWORKS TO TIMMONS GROUP

The Board authorized the General Manager to execute a contract agreement for the complete deployment of the ArcGIS Enterprise, Utility Network, and Cityworks in the amount of \$849,596.00 plus a 10% contingency for a total of \$934,555.60 to Timmons Group, and authorized the General Manager to do all things necessary to complete the project.

This presentation was given on Thursday; nothing further to add.

Motion made by Director Duff, Seconded by Director Martin.

Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff, Director Mayrhofen

DISCUSSION ITEMS

MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE

Nothing further to add

CRITICAL SERVICES CENTER AND ADMINISTRATIVE BUILDING UPDATE

There is nothing further to add.

SEWER SERVICE RULES AND REGULATIONS ~ ARTICLE VI INDUSTRIAL DISCHARGE UPDATE

There is nothing further to add; this item will be brought back to the Board for approval in March.

DESERT WATER AGENCY REPLENISHMENT ASSESSMENT CHARGE REPORT

There is nothing further to add; Director Martin is refraining from comment until the General Counsel can advise.

CONSENT AGENDA

Motion made by Vice President Griffith, Seconded by President Sewell.

Voting Yea: President Sewell, Vice President Griffith, Director Martin, Director Duff, Director Mayrhofen

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

January 9, 2024 - Special Meeting Workshop Minutes

January 11, 2024 - Study Session Minutes

January 16, 2024 - Board Meeting Minutes

REGISTER OF DEMANDS

The register of demands totaling \$5,291,973.82

REPORTS

DIRECTOR'S REPORTS

Director Mayrhofen reported attending the following events: 1/4 DVBA Legislative Meeting, 1/12 DVBA General Membership Luncheon, 1/18 DVBA Networking Night, 1/20 Rock House Grand Opening, and 1/27 CORBS Dinner.

Director Martin reported attending the following events: 1/4 DVBA Legislative Meeting, 1/12 DVBA General Membership Luncheon, 1/16 DHS City Council Meeting, 1/18 DVBA Networking Night, 1/22 DVBA Board Meeting, 1/23 RivCo Board of Supervisors Meeting, 1/27 CORBS Dinner, and 1/30 ACWA Region 9 Board Meeting.

Director Duff reported attending the following events: the 1/23 CVWD Board Meeting, the 1/24 San Geronio Pass Regional Water Alliance Meeting, the 1/20 Rock House Grand Opening, and the 1/27 CORBS Dinner.

Vice President Griffith reported attending the following events: the 1/2 DWA Board Meeting, the 1/20 Rock House Grand Opening, and the 1/27 CORBS Dinner.

GENERAL MANAGER'S REPORT

Included in this report are the following oral reports:

- A. Finance Report
- B. Public Affairs Report

Arturo Ceja presented the financial report for the period ending January 31, 2024.

Marion Champion presented the Public Affairs Report.

COMMENTS

DISTRICT COUNSEL COMMENTS

No comments at this time.

DIRECTOR COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

- A. Director General Comments
- B. Director Requests for Future Agenda Items

Director Duff noted she appreciates the addition of this agenda item, precisely the opportunity for a Board member to make requests for agenda items, noting it increasing District transparency.

President Sewell requested an overview of engineering projects to share with the entire Board. He also promoted the MSWD Blood Drive on February 28th.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL REGARDING POTENTIAL INITIATION OF LITIGATION

Pursuant to Government Code Section 54956.9(d)(4) One potential case.

REPORT ON ACTION TAKEN DURING CLOSED SESSION

The Board met in a closed session on the item listed above, and no reportable action was taken.

ADJOURN

With no further business, President Sewell adjourned the meeting at 4:30 PM.

Respectfully submitted,



Dori Petee
Executive Assistant