



## BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, September 19, 2022, at 3:00 PM  
Via Teleconference – No Live Attendance

### CALL TO ORDER

President Martin called the meeting to order at 3:00 PM

### PLEDGE OF ALLEGIANCE

Led by President Martin, Invocation led by Vice President Wright.

### ROLL CALL

**BOARD MEMBERS PRESENT:** President Russ Martin, Vice President Nancy Wright, Director Ivan Sewell  
Director Steve Grasha, Director Robert Griffith

**STAFF MEMBERS PRESENT:** Arturo Ceja, Amanda Lucas, April Scott, Danny Friend, Don Mathein, Eric Weck, Jeff Nutter, Joe Hernandez, Lee Boyer, Lisa Pelton, Marion Champion, Oriana Hoffert, Rachel Pust, Dori Petee, Brian Macy, Arden Wallum, Kurt Kettenacker.

### RULES OF PROCEDURE

Rules of Procedure were read by General Counsel, John Pinkney.

### PUBLIC INPUT

Maria Dubois addressed the Board regarding the septic to sewer conversion project. She is very anxious to get this project started in her area and stressed the importance of acquiring the grants needed to begin and complete this project, she has been waiting close to 20 years.

## EMPLOYEE RECOGNITION

### HUMAN RESOURCES REPORT

The Board acknowledged the following employees:

#### NEW HIRES

Rachel Pust            Accounting Manager

#### ANNIVERSARIES

Joe Hernandez      Field Service Representative II      15 years

#### CERTIFICATIONS/EDUCATIONAL ACCOMPLISHMENTS

Joey McElrone      Wastewater Treatment Plant Operator Grade I

## ACTION ITEMS

**RESOLUTION 2022-24- A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-09-21, AND RE-AUTHORIZING REMOTE**

**TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE MISSION SPRINGS WATER DISTRICT FOR THE PERIOD SEPTEMBER 22, 2022 – OCTOBER 22, 2022, PURSUANT TO PROVISIONS OF THE RALPH M. BROWN ACT**

The Board approved Resolution 2022-24, continuing teleconferencing meetings for the period of September 22, 2022 - October 22, 2022.

**Motion made by Director Grasha, Seconded by Director Sewell.**

Voting Yea: President Martin, Vice President Wright, Director Sewell, Director Grasha, Director Griffith

**CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2023 COMMITTEE AND EXPERT TEAM PARTICIPATION**

The Board Members and/or Management Staff chose not to consider serving on one or more of CSDA's standing committees.

**PROFESSIONAL SERVICES CONTRACT WITH TKE ENGINEERING FOR CIVIL ENGINEERING AND ROADWAY DESIGN SERVICES ON 19<sup>TH</sup> AVENUE, 20<sup>TH</sup> AVENUE AND LITTLE MORONGO ROAD**

The Board approved the scope of work and proposed agreement and authorized the General Manager to award an agreement with TKE Engineering, Inc. for Civil Engineering and Roadway Design Services on 19<sup>TH</sup> Avenue, 20<sup>TH</sup> Avenue and Little Morongo Road, in the not to exceed amount of \$296,886.

**Motion made by Director Grasha, Seconded by Director Griffith.**

Voting Yea: President Martin, Vice President Wright, Director Sewell, Director Grasha, Director Griffith

**RESOLUTION 2022-25 - RECOGNIZING OCTOBER 1-9, 2022, AS WATER PROFESSIONALS' APPRECIATION WEEK**

The Board approved Resolution 2022-25, recognizing October 1-9, 2022, as Water Professionals Appreciation Week.

**Motion made by Director Grasha, Seconded by Director Griffith.**

Voting Yea: President Martin, Vice President Wright, Director Sewell, Director Grasha, Director Griffith

**DISCUSSION ITEMS**

**MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE**

Nothing further to add

**CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE**

Nothing further to add

**CONSENT AGENDA**

**Motion to approve the minutes made by Vice President Wright, Seconded by Director Sewell.**

Voting Yea: President Martin, Vice President Wright, Director Sewell, Director Grasha

Voting Abstaining: Director Griffith

**APPROVAL OF MINUTES**

It is recommended to approve the minutes as follows:

August 11, 2022 - Study Session  
August 15, 2022 - Board Meeting  
August 25, 2022 - Special Meeting

**Motion to approve the register of demands made by Vice President Wright, Seconded by Director Sewell**

Voting Yea: President Martin, Vice President Wright, Director Sewell, Director Grasha, Director Griffith

**REGISTER OF DEMANDS**

The register of demands totaling \$3,274,046.88

**REPORTS**

**DIRECTOR'S REPORTS**

Vice President Wright reported she attended the following events: 8/22-8/24 CSDA Conference

President Martin reported he attended the following events: 8/2 DWA Board Meeting, 8/2 DHS City Council Meeting, 8/4 DVBA Legislative Meeting, 8/12 BIA Water Conference, 8/22-8/24 CSDA Conference

**GENERAL MANAGER'S REPORT**

Nothing further to add

**COMMENTS**

**DISTRICT COUNSEL COMMENTS**

District Counsel reported on items his office is working on for the District. Mr. Pinkney also presented information on an Assembly Bill just passed by the Governor, AB 2449.

**DIRECTOR COMMENTS**

Vice President Wright asked if anyone knew about fall events happening in DHS

**ADJOURN**

With no further business, President Martin adjourned the meeting at 3:48 PM

Respectfully,



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Arden Wallum  
Secretary of the Board of Directors