



## BOARD OF DIRECTORS SPECIAL MEETING (WORKSHOP) MINUTES

Thursday, March 03, 2022, at 10:30 AM  
Via Teleconference – No Live Attendance

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### CALL TO ORDER

President Martin called the meeting to order at 10:32 AM

### ROLL CALL

**BOARD MEMBERS PRESENT:** Vice President Nancy Wright, Director Steve Grasha, President Russ Martin, Director Ivan Sewell

**BOARD MEMBERS ABSENT:** Director Randy Duncan

**STAFF MEMBERS PRESENT:** Danny Friend, Amanda Lucas, April Scott, Arturo Ceja, Bassam Alzamar, Carol Morin, Eric Weck, Jeanie Baver, Marion Champion, Oriana Hoffert, Arden Wallum, Brian Macy, Dori Petee, Luiz Santos

### PUBLIC INPUT

No public input

## ITEMS FOR DISCUSSION

### CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING

Representatives from Ruhanau Clarke Architects presented the Board with the project site plan(s). There were three versions presented and the Board was asked to give their opinions on each site plan. Arturo Ceja reviewed the general financing on this project.

### CUSTOMER PORTAL UPDATE

April Scott, Customer Service Manager, presented an update to the Board. Ms. Scott presented the benefits and features of the AMI system and the customers on-line portal. Ms. Scott explained the new payment system integration is the delay in the portal launching. Staff is currently using this platform to monitor customer accounts and alert them of unusually high usage.

## COMMENTS

### GENERAL MANAGER'S COMMENTS

No comment

### DIRECTORS' COMMENTS

Director Grasha commented on the redistricting process for DWA.

Director Sewell thanked staff for today's presentations and expressed his excitement for the new, much needed, building.


Vice President Wright acknowledged the Berkley Springs Water Tasting Competition and congratulated the District for the Bronze Medal.

President Martin thanked the staff for today's presentations, and he looks forward to seeing the new facility in place.

**ADJOURN**

With no further business, President Martin adjourned the meeting at 12:20 PM.

Respectfully,



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Arden Wallum

Secretary of the Board of Directors