



## BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, November 15, 2021 at 3:00 PM  
Via Teleconference – No Live Attendance

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### CALL TO ORDER

President Wright called the meeting to order at 3:00 PM

### PLEDGE OF ALLEGIANCE

Pledge and invocation led by President Wright

### ROLL CALL

#### BOARD MEMBERS PRESENT

President Nancy Wright, Vice President Russ Martin, Director Randy Duncan, Director Steve Grasha  
Director Ivan Sewell

#### STAFF MEMBERS PRESENT

Wallum, Macy, Friend, Ceja, Alzammar, Scott, Lucas, Petee, Hoffert, Champion, Santos

### RULES OF PROCEDURE

#### Rules of Procedure were ready by General Counsel, John Pinkney.

*First all noticed meetings are conducted using Rosenberg's Rules of Order as procedural guidance. Directors should refrain from responding directly to public comment at meetings of the Board. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No persons shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board, wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."*

### PUBLIC INPUT

Pamela Edmonson thanked staff with their assistance on navigating the new website and gathering additional information related to the agenda.

### COVID-19 UPDATE

Nothing further to add.

## EMPLOYEE RECOGNITION

### HUMAN RESOURCES REPORT

The Board recognized the following employees;

#### NEW HIRES

Jeanie Bayer, Administrative Assistant

#### ANNIVERSARIES

Danny Friend- Director of Operations for 24 Years, Alex Acevedo - Lead Field Operations Technician for 2 Years, Brian Macy - Assistant General Manager for 2 Years, Colton Gerdes - Field Operations Technician II for 2 Years, David Weaver - Collections Lead Operator for 2 Years, Tim Owens - Water Production Operator I for 3 Years, April Scott - Customer Service Manager for 5 Years, Andy Grunnet - Interim Lead Wastewater Treatment Plant Operator for 5 Years, Dori Petee - Executive Assistant for 5 Years and Jeff Nutter - Maintenance Superintendent for 27 Years.

#### PROMOTIONS

Arturo Ceja - Director of Finance and Accounting formerly Accounting Manager.

## ACTION ITEMS

### **RESOLUTION 2021-17 - A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-09-21, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE MISSION SPRINGS WATER DISTRICT FOR THE PERIOD NOVEMBER 19, 2021 – DECEMBER 19, 2021, PURSUANT TO PROVISIONS OF THE RALPH M. BROWN ACT**

The Board approved Resolution 2021-17, continuing teleconferencing meetings for the period of November 19, 2021 - December 19, 2021.

#### **Motion made by Vice President Martin, Seconded by Director Duncan.**

Voting Yea: President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

### **PROFESSIONAL SERVICES CONTRACT WITH TKE ENGINEERING FOR CONSTRUCTION MANAGEMENT AND INSPECTION OF THE REGIONAL WATER RECLAMATION FACILITY**

It is recommended to authorize the General Manager to execute a contract for a not to exceed amount of \$3,671,000 with TKE Engineering for Construction Management and inspection of the Regional Water Reclamation Facility.

#### **Motion made by Director Sewell, Seconded by Vice President Martin.**

Voting Yea: President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

### **THIRD AMENDMENT TO PUBLIC WATER SYSTEM IMPROVEMENT AND WATER SERVICE CONNECTION FEE CREDIT/REIMBURSEMENT AGREEMENT BETWEEN SKYBORNE VENTURES, LLC, AND MISSION SPRINGS WATER DISTRICT**

The Board authorized the General Manager to execute the Third Amendment to Public Water System

Improvement and Water Service Connection Fee Credit/Reimbursement Agreement between Skyborne Ventures, LLC, and Mission Springs Water District and file with the Official Records of Riverside County.

**Motion made by Vice President Martin, Seconded by Director Duncan.**

Voting Yea: President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

**COST SHARE AGREEMENT FOR THE UNITED STATES GEOLOGICAL SURVEY LAND SUBSIDENCE STUDY IN THE MISSION CREEK SUBBASIN**

The Board authorized the General Manager to enter into a Letter of Agreement with the Coachella Valley Water District (CVWD) and Desert Water Agency (DWA), for coordinating, developing, and cost sharing, on a Land Subsidence Study in the Mission Creek Subbasin by the United States Geological Survey.

Staff addressed questions presented via email for public comment.

**Motion made by Vice President Martin, Seconded by Director Duncan.**

Voting Yea: President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

**DISCUSSION ITEMS**

**PRESENTATION/DISCUSSION WITH ASHLEY METZGER REGARDING REDISTRICTING PROCESS FOR DESERT WATER AGENCY (DWA)**

Ashley Metzger from DWA presented on their redistricting process.

**GROUNDWATER SUSTAINABILITY PLAN (GSP) UPDATE**

Mission Creek Subbasin and San Gorgonio Pass Subbasin

Nothing further to add.

**MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE**

Nothing further to add.

**CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE**

Nothing further to add.

**ACWA PRESIDENT AND VICE PRESIDENT ELECTIONS**

Discussion and direction to President Wright for voting purposes at the December ACWA/JPIA Conference.

The Board had a brief discussion and directed President Wright to vote at the ACWA/JPIA Conference.

**DISTRICT HOLIDAY SCHEDULE**

Discussion on the District's holiday schedule and possible closures.

Staff further explained the week's closure to the Board. The Board directed the General Manager to move forward with the closure.

**CONSENT AGENDA**

**Motion made by Vice President Martin, Seconded by Director Duncan.**

Voting Yea: President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

**APPROVAL OF MINUTES**

It is recommended to approve the minutes as follows:

October 14, 2021 - Study Session  
October 18, 2021 - Board Meeting

**REGISTER OF DEMANDS**

The register of demands totaling \$1,665,500.52

**REPORTS****DIRECTOR REPORTS**

Vice President Martin reported he attended the following events; 10/5 RivCo Board of Supervisors Meeting, 10/7 DVBA Legislative Meeting, 10/14 CVCC Meeting, 10/19 DHS City Council Meeting, 10/21 DHS State of the City, 10/21 DVBA Octoberfest Networking Night.

Director Duncan reported he attended the following events; 10/12 CVWD Board Meeting, 10/19 DWA Board Meeting, 10/26 CVWD Board Meeting

President Wright reported she attended the following events; 10/8 PSUSD State of the District, 10/22 Groundwater Committee Meeting, 10/14 CVCC Meeting

**GENERAL MANAGERS REPORT**

Includes: Financial Report, Federal Update from Carpi & Clay, Wastewater and Water Production Tables and Public Affairs Information  
Nothing further to add.

**COMMENTS****DISTRICT COUNSEL COMMENTS**

Mr. Pinkney announced closed session on the following:

**CONFERENCE WITH LEGAL COUNSEL REGARDING SIGNIFICANT EXPOSURE TO LITIGATION**

pursuant to Government Code Section 54956.9(d)(2) and/or (3)  
(One potential case related to a threat of litigation by Coachillin Holdings, LLC)

**CONFERENCE WITH LEGAL COUNSEL REGARDING PENDING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)  
One Case: (MSWD vs. Master Meter)

**CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)  
One Case: Case No. PSC 1600676  
(Mission Springs Water District vs. Desert Water Agency)

**DIRECTOR COMMENTS**

Vice President Martin recognized President Wright on her appointment, by Governor Newsom, to the California Regional Water Quality Control Board.

Director Sewell wished all a Happy Thanksgiving

Director Duncan noted a meeting with Charles and Pamela Edmonson, he passed along accolades from the Edmonson's.

Director Grasha noted another issue with his email. He also addressed the Point of Order presented earlier in the meeting and indicated he would like District Counsel to address.

**CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. RIC 2003782

(George Padilla and Sharon Moreno vs. Mission Springs Water District)

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(Mission Springs Water District vs. Desert Water Agency)

**REPORT ON ACTION TAKEN DURING CLOSED SESSION**

The Board met on the items listed above, there was no reportable action taken on any items.

**ADJOURN**

With no further action, President Wright adjourned the meeting at 5:45 PM

Respectfully,



Arden Wallum

Secretary of the Board of Directors