



BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, June 21, 2021 at 3:00 PM

Via Teleconference – No Live Attendance

NOTICE IS HEREBY GIVEN MISSION SPRINGS WATER DISTRICT BOARD MEETINGS WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20 IN AN EFFORT TO PROTECT THE PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS). THE PUBLIC MAY ATTEND AND PARTICIPATE TELEPHONICALLY AS THERE WILL BE NO PUBLIC LOCATION FOR ATTENDING IN PERSON. THE AUDIO/VIDEO RECORDING OF THESE MEETINGS MAY BE POSTED TO THE MSWD WEBPAGE FOLLOWING THE MEETING.

THE PUBLIC MAY SUBMIT ANY COMMENTS ADDRESSING ITEMS BELOW BY EMAILING DPETEE@MSWD.ORG PRIOR TO THE START OF THE MEETING.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/8220655340>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

1. CALL TO ORDER

President Wright called the meeting to order at 3:00 PM.

2. PLEDGE OF ALLEGIANCE

Pledge and invocation were led by President Wright.

3. ROLL CALL

PRESENT

President Nancy Wright

Vice President Russ Martin

Director Randy Duncan

Director Steve Grasha

Director Ivan Sewell

Staff: lucas, macy, wallum, ceja llort, murphy, santos, hoffert, boyer, alzammar, scott

4. RULES OF PROCEDURE

5. PUBLIC INPUT

*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

No general public input

6. EMPLOYEE RECOGNITION**7. HUMAN RESOURCES REPORT**

The Board recognized the following employees;

ACTION ITEMS**8. PUBLIC HEARING (MONDAY, JUNE 21, 2021) - RESOLUTION 2021-07 – TO FIX, LEVY AND COLLECT WATER STANDBY ASSESSMENTS**

It is recommended to adopt Resolution No. 2021-07 making determination to fix, levy and collect water service standby assessments for fiscal year 2021-22.

This item and item 8 were heard together.

Motion made by Director Grasha, Seconded by Director Sewell.

Voting Yea: President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

9. PUBLIC HEARING (MONDAY, JUNE 21, 2021) - RESOLUTION 2021-08 – TO FIX, LEVY AND COLLECT SEWER STANDBY ASSESSMENTS

It is recommended to adopt Resolution No. 2021-08 making determination to fix, levy and collect sewer service standby assessments for fiscal year 2021-22.

Motion made by Director Duncan, Seconded by Vice President Martin.

Voting Yea: President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

10. PUBLIC HEARING (MONDAY, JUNE 21, 2021) - RESOLUTION 2021-13 - ADOPTION OF THE 2020 COACHELLA VALLEY REGIONAL URBAN WATER MANAGEMENT PLAN, ADOPTION OF THE 2021 WATER SHORTAGE CONTINGENCY PLAN, AND ADOPTION OF THE APPENDIX L ADDENDUM TO THE 2015 URBAN WATER MANAGEMENT PLAN STAFF RECOMMENDATION

It is recommended to adopt Resolution 2021-13 adopting, filing, and implementing the 2020 Coachella Valley Regional Urban Water Management Plan, adopt 2021 Water Shortage Contingency Plan, and adopt Appendix L Addendum to the 2015 Urban Water Management Plan.

Motion made by Director Grasha, Seconded by Director Sewell.

Voting Yea: President Wright, Vice President Martin, Director Grasha, Director Sewell

Voting Nay: Director Duncan

11. RESOLUTION 2021-09 - ADDITION OF DELINQUENT ACCOUNTS TO COUNTY TAX ROLLS

It is recommended to adopt Resolution No. 2021-09 requesting Addition of Delinquent Water and Sewer Charges and other fees of \$5.00 or more to the 2021-22 Riverside County Tax Rolls.

Motion made by Director Sewell, Seconded by Director Duncan.

Voting Yea: President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

12. FISCAL YEAR 2021/2022 BUDGET

A. It is recommended to adopt Resolution No. 2021-10, adopting the Operating and Capital Budgets FY 2021-2022.

B. It is recommended to adopt Resolution No. 2021-11, adopting its Appropriations Limit for FYE June 30, 2022.

C. It is recommended to adopt Resolution No. 2021-12, adopting its Employee Classification Plan effective July 1, 2021.

Mr. Ceja reminded the board there is no rate increases, three additional FTE's....

Motion made by Vice President Martin, Seconded by Director Duncan.

Voting Yea: President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

13. PROFESSIONAL SERVICES CONTRACT WITH TKE ENGINEERING FOR THE DESIGN OF THE HORTON WASTEWATER TREATMENT PLANT TERTIARY EFFLUENT FILTRATION SYSTEM

It is recommended to authorize the General Manager to execute a contract for a not to exceed amount of \$101,200 with TKE Engineering for the design of the Horton Wastewater Treatment Plant Tertiary Effluent Filtration System Project.

Nothing further to add.

Motion made by Vice President Martin, Seconded by Director Duncan.

Voting Yea: President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

14. PROFESSIONAL SERVICES CONTRACT AGREEMENT FOR SO CAL LAND MAINTENANCE, INC.

It is recommended to authorize the General Manager to approve the contract agreement with So Cal Land Maintenance, Inc. for irrigation maintenance and landscaping services for District facilities, for a not to exceed amount of \$74,100.00, plus a 10% contingency (total \$81,510.00), for a period of one year.

Nothing further to add.

Motion made by Vice President Martin, Seconded by Director Sewell.

Voting Yea: President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

15. PROFESSIONAL SERVICES CONTRACT AGREEMENT FOR SOUTHERN CALIFORNIA FLEET SERVICES INC.

It is recommended to authorize the General Manager to approve the contract agreement with Southern California Fleet Services Inc. to perform maintenance and repairs for all District vehicles and equipment, for a not to exceed amount of \$100,000 for a period of one year.

Nothing further to add

Motion made by Director Grasha, Seconded by Vice President Martin.

Voting Yea: President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

16. ACCEPTANCE OF GRANT OF EASEMENT DEED FOR PUBLIC WATER UTILITIES EASEMENT – MAGDI RAGHEB HANNA

It is recommended to authorize the General Manager to sign the Certificate of Acceptance, approving and accepting the Grant of Easement Deed from Magdi Ragheb Hanna (Plaza DHS Developer) dated May 18, 2021 for public water utilities easement, located on APN: 666-310-009 on 18th Avenue, City of Desert Hot Springs, CA.

Nothing further to add

Motion made by Director Sewell, Seconded by Director Duncan.

Voting Yea: President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

17. ACCEPTANCE OF GRANT OF EASEMENT DEED FOR PUBLIC SEWER AND WATER UTILITIES EASEMENT – MAGDI RAGHEB HANNA

It is recommended to authorize the General Manager to sign the Certificate of Acceptance, approving and accepting the Grant of Easement Deed from Magdi Ragheb Hanna (Plaza DHS Developer) dated May 18, 2021 for public sewer and water utilities easement, located on APN: 666-310-009 on 18th Avenue, City of Desert Hot Springs, CA.

Nothing further to add.

Motion made by Director Duncan, Seconded by Director Sewell.

Voting Yea: President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

18. CONTRACT AGREEMENT WITH B-81 PAVING INC. FOR PAVEMENT REPAIRS FOR WATER AND SEWER PROJECTS

It is recommended to authorize the General Manager to approve a contract agreement with B-81 Paving Inc. for the pavement repairs for water and sewer projects for fiscal year 2021-2022, for a

not to exceed amount of \$150,000, and authorize the General Manager to do all things necessary to complete the project.

Nothing further to add.

Motion made by Director Duncan, Seconded by Vice President Martin.

Voting Yea: President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

19. CONTRACT AGREEMENT WITH R.I.C. CONSTRUCTION CO., INC. FOR WELL 24 ELECTRICAL PANEL REHABILITATION

It is recommended to authorize the General Manager to approve a contract agreement with R.I.C. Construction Co., Inc., the lowest responsible bidder, for the construction of the Well 24 Electrical Panel Rehabilitation, in the amount of \$482,777.00, plus a 10% contingency for a total of \$531,054.70, and authorize the General Manager to do all things necessary to complete the project.

Director Grasha asked why this item wasn't included in the rehabilitation of the well. Mr. Alzammar noted the electrical panel failed after the well was rehabilitated.

Motion made by Vice President Martin, Seconded by Director Duncan.

Voting Yea: President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

DISCUSSION ITEMS

20. MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE

Nothing further to add.

21. ADMINISTRATION AND CORP YARD BUILDING UPDATE

Special Meeting/Workshop scheduled for July.

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

Motion made by Vice President Martin, Seconded by Director Sewell.

Voting Yea: President Wright, Vice President Martin, Director Duncan, Director Grasha, Director Sewell

22. APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

Study Session - May 13, 2021
Board Meeting - May 17, 2021

23. REGISTER OF DEMANDS

The register of demands totaling \$2,899,689.50.

24. MAKE THE CONNECTION FINANCIAL ASSISTANCE PROGRAM APPROVAL

The following have submitted an application for a non-transferable lien agreement to connect to the sewer system:

65950 Ironwood Drive - \$3,800.00
66862 San Rafael Road - \$4,800.00

DIRECTOR'S REPORTS

25. UPCOMING EVENTS AND DIRECTOR REPORTS

Vice President Martin reported he attended the following events;

Director Duncan reported he attended the following events;

Director Grasha

REPORTS

26. GENERAL MANAGERS REPORT

Nothing further to report.

27. DISTRICT COUNSEL REPORT

Nothing further to report, announced closed session.

28. DIRECTOR COMMENTS

Director Grasha.....

Director Sewell noted the ribbon cutting for the new DHS Library, on Saturday 6/26

CLOSED SESSION

29. THREAT TO PUBLIC SERVICE OR FACILITIES

(Gov Code Section 54957)

Consultation with Gary Sturdivan, Sturdivan Consulting

CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION

pursuant to Government Code Section 54956.9(d)(1).

One Case: Case No. PSC 1600676
(Mission Springs Water District vs. Desert Water Agency)

CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. RIC 2003782
(George Padilla and Sharon Moreno vs. Mission Springs Water District)

CONFERENCE WITH LEGAL COUNSEL REGARDING PENDING LITIGATION

pursuant to Government Code Section 54956.9(d)(1)

One Case: (MSWD vs. Master Meter)

30. REPORT ON ACTION TAKEN DURING CLOSED SESSION

31. ADJOURN

Arden Wallum
Secretary of the Board of Directors