



## BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Thursday, May 12, 2022, at 3:00 PM

Via Teleconference – No Live Attendance

### CALL TO ORDER

President Martin called the meeting to order at 3:00 PM.

### ROLL CALL

**BOARD MEMBERS PRESENT:** President Russ Martin, Vice President Nancy Wright, Director Randy Duncan, Director Steve Grasha, Director Ivan Sewell

**STAFF MEMBERS PRESENT:** Arden Wallum, Brian Macy, Dori Petee, Oriana Hoffert, April Scott, Kurt Kettenacker, Danny Friend, Arturo Ceja, Marion Champion, Bryan Hendry, Erik Weck

### PUBLIC INPUT

No public input

### EMPLOYEE RECOGNITION

#### HUMAN RESOURCES REPORT

Employee recognition will take place on Monday

### ACTION ITEMS

**RESOLUTION 2022-07 - A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MISSION SPRINGS WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-09-21, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE MISSION SPRINGS WATER DISTRICT FOR THE PERIOD MAY 24, 2022 – JUNE 22, 2022, PURSUANT TO PROVISIONS OF THE RALPH M. BROWN ACT**

It is recommended to approve Resolution 2022-07, continuing teleconferencing meetings for the period of May 24, 2022 - June 22, 2022.

Monthly routine item to continue remote teleconference meetings.

#### **PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR TKE ENGINEERING, INC.**

It is recommended to authorize the General Manager to execute an agreement with TKE Engineering, Inc., on an as-needed basis for a period of one year at a not-to-exceed amount of \$250,000.00

In April of 2020 this item went out for bid in a competitive process. This item renews the contract for general engineering for one year.

#### **FIRST AMENDMENT TO CONTRACT AGREEMENT WITH B-81 PAVING, INC. FOR PAVEMENT REPAIRS FOR WATER AND SEWER PROJECTS FOR 2021-2022**

It is recommended to authorize the General Manager to amend the contract agreement with B-81 Inc.,

titled Pavement Repairs for Water and Sewer Projects for 2021-2022. The amendment would increase the contract amount \$50,000 from \$150,000 to a not to exceed amount of \$200,000.00 and authorize the General Manager to do all things necessary to complete the project.

Mr. Wallum noted this contract was also the result of a competitive bid process. MSWD uses a contractor of this type to repair the roads after staff makes repairs or upgrades to the system.

### **DISCUSSION ITEMS**

#### **MSWD REGIONAL WATER RECLAMATION FACILITY UPDATE**

Steve Ledbetter of TKE presented. Construction on the Regional Water Reclamation Facility, began on April 4, 2022. Construction has also begun on two of the three required monitoring wells. These wells will monitor the impact of discharges from the plant. Mr. Ledbetter shared pictures of the progress at the site. He also shared the live video feed that monitors the site. JF Shea hosted a partnering session with the District and the construction management team in April. The District also met with the City to discuss the Right of Way and roadways in and around the site. Workplans continue for the Total Dissolved Solids (TDS Workplan). Grant agreement for full grant funding is still in review, staff expects to hear back in the coming weeks. Lastly, staff completed the 95% plan checks for the conveyance line plans and directed the consultant to begin preparing the final plans.

#### **CRITICAL SERVICES CENTER AND ADMINISTRATIVE BUILDING UPDATE**

Assistant General Manager, Brian Macy, noted work continues with Ruhnau Clarke on the schematics for the new building. Currently RCA is working on the revision requested by the Board. Due to the spike in inflation, staff has asked for a reevaluation of cost for options in consideration by the Board. The tentative schedule for bidding this project is December of 2022, with completion in late 2023 or early 2024.

### **CONSENT AGENDA**

President Martin instructed the Board to review the items below for Monday's meeting.

#### **APPROVAL OF MINUTES**

It is recommended to approve the minutes as follows:

April 14, 2022 - Study Session

April 18, 2022 - Board Meeting

#### **REGISTER OF DEMANDS**

The register of demands totaling \$1,492,447.99

### **REPORTS**

#### **DIRECTOR'S REPORTS**

Director Duncan reported he attended the following events: 4/5 DWA Board Meeting, 4/12 CVWD Board Meeting, 4/19 DWA Board Meeting, 4/26 CVWD Board Meeting, 5/10 CVWD Board Meeting

**GENERAL MANAGER'S REPORT**

Mr. Wallum deferred to his written report.

**A. Financial Report**

Arturo Ceja presented the financial report for the period ending March 31, 2022.

**B. Public Affairs Report**

Marion Champion presented the Public Affairs Report.

**COMMENTS**

**DISTRICT COUNSEL COMMENTS**

Mr. Pinkney announced closed session.

**DIRECTOR COMMENTS**

Director Grasha asked about the intake from Mission Creek.

Director Sewell thanked Carol Morin for organizing the MSWD Blood Drive.

**CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. RIC 2003782

(George Padilla and Sharon Moreno vs. Mission Springs Water District)

**CONFERENCE WITH LEGAL COUNSEL REGARDING PENDING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)

One Case: (MSWD vs. Master Meter)

**REPORT ON ACTION TAKEN DURING CLOSED SESSION**

No reportable action taken

**ADJOURN**

With no further business, President Martin adjourned the meeting at 5:30 PM

Respectfully,



Arden Wallum

Secretary of the Board of Directors