



# BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION MINUTES

Thursday, April 13, 2023 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

## CALL TO ORDER

President Martin called the meeting to order at 3:03 P.M.

## ROLL CALL

**BOARD MEMBERS PRESENT:** President Russ Martin, Director Robert Griffith, Director Amber Duff  
Director Ted Mayrhofen

**BOARD MEMBERS ABSENT:** Vice President Ivan Sewell

**STAFF MEMBERS PRESENT:** Amanda Lucas, April Scott, Danny Friend, Elaine Kawaii, Eric Weck, Jeff Nutter, Oriana Hoffert, Rachel Pust, Brian Macy, Arden Wallum, Dori Petee

## RULES OF PROCEDURE

**Rules of Procedure were read by General Counsel, John Pinkney.**

*All noticed meetings are conducted using Rosenberg's Rules of Order as a procedural guideline. Directors should refrain from responding directly to public comments at meetings of the Board. The Board President will refer matters raised during public comment to the General Manager for follow-up when appropriate. Occasionally, a prompt response may be offered when an obvious answer resolution is available provided this is done in compliance with the Brown Act. Directors should refrain from debating or making decisions in response to public comments. The President of the Board presides at all meetings and decides all points of order and procedure during meetings. The President is responsible for maintenance and decorum at all Board meetings. No person shall be allowed to speak who is not first been recognized by the President. All questions and remarks should be addressed to the President as the presiding officer. No member of the Board should speak more than once upon any one subject until every other member on the Board wishing to speak on the subject shall have been given the opportunity to speak. No Board member shall interfere with the orderly progress of a Board meeting. In order to ensure the orderly progress of Board meetings the Board President regulates the amount of time to be dedicated to a particular agenda item."*

## PUBLIC INPUT

No public input

## EMPLOYEE RECOGNITION

## HUMAN RESOURCES REPORT

This item will be fully recognized on Monday.

## ACTION ITEMS

### **PUBLIC HEARING (MONDAY, 4/17/2023)**

#### **RESOLUTION 2023-06 - TO COLLECT SEWER FEES ON TAX ROLL**

It is recommended to adopt Resolution 2023-06, electing to collect sewer user fees on the tax roll under California Health and Safety Code Section 5470 et. seq.

Public Hearing and Presentation on this item will take place on Monday, April 17, 2023.

#### **RESOLUTION 2023-07 - REQUEST BOARD AUTHORIZATION TO MOVE FROM LEVEL 2 TO LEVEL 1 OF THE MSWD WATER SHORTAGE CONTINGENCY PLAN**

It is recommended to adopt Resolution 2023-07, authorizing the District to move from Level 2 to Level 1 of the MSWD Water Shortage Contingency Plan.

Brian Macy presented. March 24, 2023, after an extremely wet winter, Governor Gavin Newsom announced that he was easing drought emergency restrictions with an updated Executive Order. With this Order, the Governor's directive for water agencies to be at Level 2 of their Water Shortage Contingency Plans is no longer in place, and his call for Californians to cut water use by 15 percent has been eased. Staff is waiting on the State Water Resource Control Board to move from level 2 to level 1 but they have not yet done so. Moving forward now puts us on pace with the other Valley Water Districts. Doing nothing will allow the restrictions to sunset in June.

#### **ACCEPT SINGLE AUDIT REPORT FOR THE YEAR ENDED JUNE 30, 2022**

It is recommended to review and accept the audited single audit report as presented by Rogers, Anderson, Malody & Scott, LLP.

Arden Wallum presented this item. In a letter dated March 24 by the State Water Resources Control Board, the District is required to perform an audit of Federal Awards (Single Audit) for the funds received related to the Coronavirus State & Local Fiscal Recovery Funds (Arrearage Funds). The District is required to perform a single audit if it expends/receives federal awards of \$750,000 or more during a fiscal year. The District expended/received \$1,253,914.80 and later returned \$48,688.00 for accounts that did not qualify for grant funding.

## DISCUSSION ITEMS

### **NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE**

Steve Ledbetter will present on this item Monday, April 17, 2023.

### **CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE**

Brian Macy provided a brief presentation and update. Staff met with CEQUA experts and noted no species of any kind burrowing in that area. Currently working on disturbed/undisturbed area. Once the CEQUA Amendment has been completed we can formally start discussions with the City. Tour of East Valley Water District is still in the works.

**CONSENT AGENDA**

*Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.*

**APPROVAL OF MINUTES**

It is recommended to approve the minutes as follows:

March 16, 2023 - Study Session

March 20, 2023 - Board Meeting

**REGISTER OF DEMANDS**

The register of demands totaling \$7,737,223.05

**ACCEPTANCE OF THE ROOF REPAIRS, PLUMBING IMPROVEMENTS, AIR CONDITIONING AND ELECTRICAL UPGRADES FOR THE NORTH BUILDING IMPROVEMENT PROJECT AT THE HORTON WASTEWATER TREATMENT PLANT**

It is recommended to accept the Roof Repairs, Plumbing Improvements, Air Conditioning and Electrical Upgrades for the North Building Improvement Project at the Horton Wastewater Treatment plant as complete and authorize the release of retention money held for PuroClean the the amount of \$1,624.00, Southwest Plumbing in the amount of \$1,820.25, Hi-Desert Air in the amount of \$912.50 and Cove Electric in the amount of \$1,797.28, thirty-five days after filing the Notice of Completion (NOC).

**REPORTS****DIRECTOR'S REPORTS**

President Martin reported he attended the following events: 3/9 DVBA Public Officials Luncheon, 3/13 DVBA Board Meeting, 3/16 DVBA Networking Night, 3/17 GCVCC Legislative Luncheon, 3/21 DHS City Council Meeting, 3/25 Little League Opening Day, 3/27 Cabot's Museum Board Meeting, 3/30 Senior Inspiration Awards, 3/31 Agua Caliente Spa Opening

**GENERAL MANAGER'S REPORT**

Included in this report are the following oral reports:

- A. Financial Report
- B. Public Affairs Report

The oral reports will be given on Monday, April 17, 2023

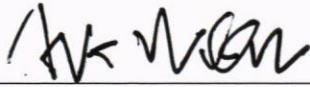
**COMMENTS****DISTRICT COUNSEL COMMENTS**

Mr. Pinkney reported on services provided to the District for the month of March.

**ADJOURN**

With no further business, President Martin adjourned the meeting at 3:24 P.M.

Respectfully,



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Arden Wallum

Secretary of the Board of Directors