



BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION AGENDA

Thursday, July 11, 2024 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT WILL HOLD ITS REGULAR MEETING(S) ON THE DATE LISTED ABOVE. THE BOARD WILL MEET IN PERSON AT 66575 SECOND STREET, DESERT HOT SPRINGS.

THE PUBLIC IS PERMITTED TO ATTEND THIS MEETING IN PERSON OR VIRTUALLY USING THE ZOOM LINK BELOW.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/8220655340?from=addon>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. ANNOUNCEMENT AND VERIFICATION OF REMOTE MEETING PARTICIPATION PURSUANT TO AB 2449 OR GC 54953(b)

4. RULES OF PROCEDURE

5. PUBLIC INPUT

*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

EMPLOYEE RECOGNITION

6. HUMAN RESOURCES REPORT

ACTION ITEMS

7. RESOLUTION 2024-20 ~ CONFLICT OF INTEREST CODE UPDATE

It is recommended that Resolution 2024-20, amending the Mission Springs Water District Conflict of Interest Code, be adopted.

- 8. RESOLUTION 2024-21 ~ AMENDING THE CLASSIFICATION AND COMPENSATION PLAN FOR FY 2024-2025**
It is recommended to adopt Resolution 2024-21 amending the employee Classification and Compensation Plan for FY 2024-2025.
- 9. RESOLUTION 2024-22 ~ ADOPTING AN ADMINISTRATIVE CODE**
It is recommended to approve Resolution 2024-22 adopting an Administrative Code.
- 10. CONTRACT AMENDMENT NO. 1 WITH LAYNE CHRISTENSEN COMPANY FOR THE DOWNHOLE REHABILITATION OF WELL 42**
It is recommended to authorize the General Manager to execute Contract Amendment No. 1 with Layne Christensen Company for site work and well fitting for new Well 42 in the amount of \$234,000.00 from \$3,843,867.89 to \$4,077,867.89, augment the capital improvement budget for Job No. 11147 in the amount of \$234,000.00 from \$4,739,000.00 to \$4,973,000.00, and do all things necessary to complete the project.
- 11. CONTRACT AMENDMENT NO. 2 WITH KYLE GROUNDWATER INC. TO DEVELOP A WELL-REHABILITATION PRIORITIZATION PROGRAM**
It is recommended to authorize the General Manager to execute Contract Amendment No. 2 with Kyle Groundwater, Inc. to Develop a Well Rehabilitation Prioritization Program in the amount of \$17,070.00 from \$73,206.00 to \$90,276.00, and do all things necessary to complete the project.
- 12. CONTRACT AMENDMENT NO. 1 WITH LEGEND PUMP AND WELL SERVICE INC. AND CAPITAL PROJECT BUDGET AUGMENTATION FOR WELL 34 REHABILITATION**
It is recommended to authorize the General manager to execute Contract Amendment No. 1 with Legend Pump and Well Service Inc. for well 34 in the amount of \$30,000.00 from \$622,228.20 to \$652,228.20, augment the capital improvement budget for Job No. 11742 in the amount of \$50,000.00 from \$694,000.00 to \$744,000.00, and do all things necessary to complete the project.
- 13. CALIFORNIA SPECIAL DISTRICT ASSOCIATION BOARD OF DIRECTORS, SEAT A TERM 2025 - 2027 SOUTHERN NETWORK**
It is recommended that the Board review, consider and select one (1) of the three (3) candidates nominated for Seat A - Southern Network and direct the General Manager to vote for the candidate of their choice.
- 14. CONTRACT AGREEMENT WITH TKE ENGINEERING, INC. FOR ON-CALL PROFESSIONAL GENERAL ENGINEERING SERVICES**
It is recommended to authorize the General Manager to execute a Contract Agreement with TKE Engineering, Inc. for On-Call Professional General Engineering Services in the amount of \$350,000.00 for FY 2024-25.

DISCUSSION ITEMS

- 15. NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE**

16. CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE**17. FRONT LOBBY DISCUSSION****CONSENT AGENDA**

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

18. APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

June 5, 2024 - Special Meeting Workshop

June 13, 2024 - Study Session

June 17, 2024 - Board Meeting

19. REGISTER OF DEMANDS

The register of demands totaling \$3,057,299.09

REPORTS**20. DIRECTOR'S REPORTS****21. GENERAL MANAGER'S REPORT**

Included in this report are the following oral reports:

A. Finance Report

B. Public Affairs Report

COMMENTS**22. DISTRICT COUNSEL COMMENTS****23. DIRECTOR COMMENTS & REQUESTS**

A. Director General Comments

B. Director Requests for Future Agenda Items

C. Director Requests for Future Meeting

CLOSED SESSION**24. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - SIGNIFICANT EXPOSURE TO LITIGATION**

pursuant to Government Code Section 54956.9 (d)(1) and/or (2) and/or (3). One Case.

25. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL INITIATION OF LITIGATION

pursuant to Government Code 54956.9(d)(4). One potential case.

26. REPORT ON ACTION TAKEN DURING CLOSED SESSION

27. ADJOURN

If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.

ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT WWW.MSWD.ORG/MEETINGS. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.

CERTIFICATION OF POSTING

I certify that on or before July 8, 2024, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



Dori Petee
Executive Assistant