



## BOARD OF DIRECTORS REGULAR MEETING AGENDA

Tuesday, January 19, 2021 at 3:00 PM

Via Teleconference – No Live Attendance

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NOTICE IS HEREBY GIVEN MISSION SPRINGS WATER DISTRICT BOARD MEETINGS WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20 IN AN EFFORT TO PROTECT THE PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS). THE PUBLIC MAY ATTEND AND PARTICIPATE TELEPHONICALLY AS THERE WILL BE NO PUBLIC LOCATION FOR ATTENDING IN PERSON. THE AUDIO/VIDEO RECORDING OF THESE MEETINGS MAY BE POSTED TO THE MSWD WEBPAGE FOLLOWING THE MEETING.

THE PUBLIC MAY SUBMIT ANY COMMENTS ADDRESSING ITEMS BELOW BY EMAILING [DPETEE@MSWD.ORG](mailto:DPETEE@MSWD.ORG) PRIOR TO THE START OF THE MEETING.

**CALL-IN NUMBER FOR BOARD MEMBERS AND PUBLIC (AUDIO ONLY):**

**1(623) 404-9000**

**Meeting ID: 659 010 3494**

**PUBLIC WISHING TO CONNECT TO THIS MEETING VIA VIDEO MAY CONTACT DORI PETEE AT [DPETEE@MSWD.ORG](mailto:DPETEE@MSWD.ORG) OR (760) 660-4403 FOR INSTRUCTIONS.**

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**ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**RULES OF PROCEDURE**

**PUBLIC INPUT**

*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

**HUMAN RESOURCES REPORT**

- 1. EMPLOYEE RECOGNITION**

**COVID-19 UPDATE**

- 2. COVID-19 UPDATE**

**ACTION ITEMS****3. APPOINTMENTS TO BOARD STANDING COMMITTEES**

President Wright may appoint members to the District's standing committees.

**4. AFFILIATION LISTING**

It is recommended to review, update if necessary and approve the current Board Affiliation Listing.

**5. REVISION TO MISSION SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS**

It is recommended to adopt Resolution No. 2021-01 providing for the revision to Mission Springs Water District Personnel Rules and Regulations.

**6. FEDERAL ADVOCACY SERVICES – CARPI & CLAY, INC.**

It is recommended to authorize the General Manager to execute an Agreement for Services with Carpi & Clay Government Relations in the amount of \$4000/month for the term February 1, 2021 to January 31, 2022.

**7. CONTRACT AGREEMENT WITH LAYNE CHRISTENSEN COMPANY FOR THE REHABILITATION OF WELL 26**

It is recommended to authorize the General Manager to award a contract agreement with Layne Christensen Company (Layne), for the Rehabilitation of Well 26, for a not to exceed amount of \$147,379.31, plus a 10% contingency (total \$162,117.24), augment the capital improvement budget to \$182,500 for Job number 11343, and do all things necessary to complete the project.

**8. CONTRACT AGREEMENT WITH AECOM FOR BIDDING PERIOD SUPPORT SERVICES FOR THE REGIONAL WATER RECLAMATION FACILITY**

It is recommended to authorize the General Manager to negotiate and execute a contract with AECOM for a not to exceed amount of \$135,000.00 for bidding period support services of the Regional Water Reclamation Facility (RWRF) Project.

**9. ACCEPT AUDITED FINANCIAL STATEMENTS FOR YEAR ENDED JUNE 30, 2020**

It is recommended to review and accept the audited financial statements as presented by Rogers, Anderson, Malody & Scott, LLP.

**10. MID-YEAR BUDGET REVIEW AND PROPOSED FY 2020/21 SUPPLEMENTAL BUDGET REQUEST**

It is recommended to approve the FY 2020/21 supplemental budget request.

**DISCUSSION ITEMS****11. MISSION SPRINGS WATER DISTRICT REGIONAL WATER RECLAMATION FACILITY****CONSENT AGENDA**

*Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board*

*at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.*

**12. APPROVAL OF MINUTES**

**13. REGISTER OF DEMANDS**

**14. MAKE THE CONNECTION FINANCIAL ASSISTANCE PROGRAM APPROVAL**

The following have submitted an application for a non-transferable lien agreement to connect to the sewer system:

10620 Cactus Drive - \$2925.00

**DIRECTOR'S REPORTS**

**15. EVENTS & DIRECTOR'S REPORTS**

**REPORTS**

**16. GENERAL MANAGER REPORT**

**17. FINANCIAL REPORT**

**18. DISTRICT COUNSEL REPORT**

**DIRECTOR'S COMMENTS**

**CLOSED SESSION**

**19. CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1).

One Case: Case No. PSC 1600676

(Mission Springs Water District vs. Desert Water Agency)

**CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

pursuant to Government Code Section 54956.9(d)(1)

One Case: Case No. RIC2003782

(George Padilla and Sharon Moreno vs. Mission Springs Water District).

**CONFERENCE WITH LABOR NEGOTIATORS**

pursuant to Government Code Section 54957.6:

Agency designated representatives: Board President Nancy Wright and Vice President Russ Martin. Unrepresented Employee: General Manager

**REPORT ON ACTION TAKEN DURING CLOSED SESSION**

**ADJOURN**

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***If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.***

**ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT .  
NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.**

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**CERTIFICATION OF POSTING**

I certify that on or before January 15, 2021, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



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Arden Wallum  
Secretary of the Board of Directors