



BOARD OF DIRECTORS REGULAR MEETING AGENDA

Monday, July 15, 2024 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT WILL HOLD ITS REGULAR MEETING(S) ON THE DATE LISTED ABOVE. THE BOARD WILL MEET IN PERSON AT 66575 SECOND STREET, DESERT HOT SPRINGS.

THE PUBLIC IS PERMITTED TO ATTEND THIS MEETING IN PERSON OR VIRTUALLY USING THE ZOOM LINK BELOW.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/8220655340?from=addon>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. ANNOUNCEMENT AND VERIFICATION OF REMOTE MEETING PARTICIPATION PURSUANT TO AB 2449 OR GC 54953(b)
4. PLEDGE OF ALLEGIANCE
5. RULES OF PROCEDURE
6. PUBLIC INPUT
This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. Please limit comments to three (3) minutes or less. State law prohibits the Board from discussing or taking action on any item not listed on the agenda.

EMPLOYEE RECOGNITION

7. HUMAN RESOURCES REPORT

ACTION ITEMS**8. RESOLUTION 2024-20 ~ CONFLICT OF INTEREST CODE UPDATE**

It is recommended that Resolution 2024-20, amending the Mission Springs Water District Conflict of Interest Code, be adopted.

9. RESOLUTION 2024-21 ~ AMENDING THE CLASSIFICATION AND COMPENSATION PLAN FOR FY 2024-2025

It is recommended to adopt Resolution 2024-21 amending the employee Classification and Compensation Plan for FY 2024-2025.

10. RESOLUTION 2024-22 ~ ADOPTING AN ADMINISTRATIVE CODE

It is recommended to approve Resolution 2024-22 adopting an Administrative Code.

11. CONTRACT AMENDMENT NO. 1 WITH LAYNE CHRISTENSEN COMPANY FOR THE DOWNHOLE REHABILITATION OF WELL 42

It is recommended to authorize the General Manager to execute Contract Amendment No. 1 with Layne Christensen Company for site work and well fitting for new Well 42 in the amount of \$234,000.00 from \$3,843,867.89 to \$4,077,867.89, augment the capital improvement budget for Job No. 11147 in the amount of \$234,000.00 from \$4,739,000.00 to \$4,973,000.00, and do all things necessary to complete the project.

12. CONTRACT AMENDMENT NO. 2 WITH KYLE GROUNDWATER INC. TO DEVELOP A WELL-REHABILITATION PRIORITIZATION PROGRAM

It is recommended to authorize the General Manager to execute Contract Amendment No. 2 with Kyle Groundwater, Inc. to Develop a Well Rehabilitation Prioritization Program in the amount of \$17,070.00 from \$73,206.00 to \$90,276.00, and do all things necessary to complete the project.

13. CONTRACT AMENDMENT NO. 1 WITH LEGEND PUMP AND WELL SERVICE INC. AND CAPITAL PROJECT BUDGET AUGMENTATION FOR WELL 34 REHABILITATION

It is recommended to authorize the General manager to execute Contract Amendment No. 1 with Legend Pump and Well Service Inc. for well 34 in the amount of \$30,000.00 from \$622,228.20 to \$652,228.20, augment the capital improvement budget for Job No. 11742 in the amount of \$50,000.00 from \$694,000.00 to \$744,000.00, and do all things necessary to complete the project.

14. CALIFORNIA SPECIAL DISTRICT ASSOCIATION BOARD OF DIRECTORS, SEAT A TERM 2025 - 2027 SOUTHERN NETWORK

It is recommended that the Board review, consider and select one (1) of the three (3) candidates nominated for Seat A - Southern Network and direct the General Manager to vote for the candidate of their choice.

15. CONTRACT AGREEMENTS WITH TKE ENGINEERING, INC. FOR ON-CALL PROFESSIONAL GENERAL ENGINEERING SERVICES

It is recommended to authorize the General Manager to execute three contract agreements with

TKE Engineering, Inc. for On-Call Professional General Engineering Services in the total amount of \$415,000.00 for FY 2024-25.

DISCUSSION ITEMS

16. **NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE**
17. **CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE**
18. **FRONT LOBBY DISCUSSION**

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

19. **APPROVAL OF MINUTES**

It is recommended to approve the minutes as follows:

June 5, 2024 - Special Meeting Workshop
June 13, 2024 - Study Session
June 17, 2024 - Board Meeting

20. **REGISTER OF DEMANDS**

The register of demands totaling \$3,057,299.09

REPORTS

21. **DIRECTOR'S REPORTS**

22. **GENERAL MANAGER'S REPORT**

Included in this report are the following oral reports:

- A. Finance Report
- B. Public Affairs Report

COMMENTS

23. **DISTRICT COUNSEL COMMENTS**

24. **DIRECTOR COMMENTS & REQUESTS**

- A. Director General Comments
- B. Director Requests for Future Agenda Items
- C. Director Requests for Future Meetings

CLOSED SESSION

25. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: MISSION SPRINGS WATER DISTRICT, a California Water District, Plaintiff, v. SOUTHERN CALIFORNIA EDISON COMPANY, a California corporation, Case No. CVPS2402637

26. REPORT ON ACTION TAKEN DURING CLOSED SESSION

27. ADJOURN

If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.

ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT WWW.MSWD.ORG/MEETINGS. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.

CERTIFICATION OF POSTING

I certify that on or before July 12, 2024, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



Dori Petee
Executive Assistant