



BOARD OF DIRECTORS REGULAR MEETING AGENDA

Monday, June 16, 2025 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT WILL HOLD ITS REGULAR MEETING(S) ON THE DATE LISTED ABOVE. THE BOARD WILL MEET IN PERSON AT 66575 SECOND STREET, DESERT HOT SPRINGS.

THE PUBLIC IS PERMITTED TO ATTEND THIS MEETING IN PERSON OR VIRTUALLY USING THE ZOOM LINK BELOW.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/8220655340?from=addon>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. ANNOUNCEMENT AND VERIFICATION OF REMOTE MEETING PARTICIPATION PURSUANT TO AB 2449 OR GC 54953(b)
4. PLEDGE OF ALLEGIANCE
5. RULES OF PROCEDURE
6. PUBLIC INPUT
*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

EMPLOYEE RECOGNITION

7. HUMAN RESOURCES REPORT

ACTION ITEMS**8. PUBLIC HEARING (MONDAY 6/16/2025) - RESOLUTION 2025-09 ~ TO ESTABLISH SEWER STANDBY ASSESSMENTS**

It is recommended to adopt Resolution No. 2025-09, making a determination to fix, levy, and collect sewer service standby assessments for the fiscal year 2025-2026.

9. PUBLIC HEARING (MONDAY 6/16/2025) RESOLUTION 2025-10 ~ TO ESTABLISH WATER STANDBY ASSESSMENTS

It is recommended that Resolution 2025-10 be adopted, making a determination to fix, levy, and collect water service standby assessments for the fiscal year 2025-2026.

10. RESOLUTION 2025-11 ~ ADDITION OF DELINQUENT ACCOUNTS TO COUNTY TAX ROLLS

It is recommended to adopt Resolution No. 2025-11 requesting the Addition of Delinquent Water and Sewer Charges and Other Fees of \$5.00 or more to the 2025-2026 Riverside County Tax Rolls.

11. RESOLUTIONS 2025-12, 2025-13 AND 2025-14 ~ 2025-2026 OPERATING AND CAPITAL BUDGET APPROPRIATIONS LIMIT AND CLASSIFICATION PLAN

A. It is recommended to adopt Resolution No. 2025-12, adopting the Operating and Capital Budgets FY 2025-26.

B. It is recommended to adopt Resolution No. 2025-13, adopting its Appropriations Limit for FYE June 30, 2026.

C. It is recommended to adopt Resolution No. 2025-14, adopting its Employee Classification Plan effective July 1, 2025.

12. RESOLUTION 2025-15 ~ ADOPTION OF THE MISSION SPRINGS WATER DISTRICT PROCUREMENT POLICY

It is recommended that the Board adopt Resolution No. 2025-15, updating and amending the District's policies governing procurement, purchasing, and disbursement of funds, and recinding all previously adopted policies that conflict with the revised provisions.

13. CONTRACT AGREEMENT WITH TKE ENGINEERING, INC. FOR ON-CALL PROFESSIONAL GENERAL ENGINEERING SERVICES

It is recommended to authorize the General Manager to execute a Contract Agreement with TKE Engineering, Inc., for On-Call Professional General Engineering Services in the amount of \$200,000.00 for FY 2025-26.

14. JOINT COMMUNITY FACILITIES AGREEMENT BETWEEN MISSION SPRINGS WATER DISTRICT, CITY OF DESERT HOT SPRINGS, SKYBORNE VENTURES LLC, LENNAR HOMES OF CALIFORNIA LLC, AND AG EHC II (LEN) CA 2 LP

It is recommended to authorize the General Manager to execute a Joint Community Facilities Agreement between Mission Springs Water District, City of Desert Hot Springs, Skyborne Ventures, LLC, Lennar Homes of California, LLC, and AG EHC II (LEN) CA 2, LP.

15. CONTRACT AGREEMENT RENEWAL WITH INTELESYS COMMUNICATIONS SERVICES FOR INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

It is recommended to authorize the General Manager to enter into a contract with Intelesys Communications Services for Information Technology (IT) Professional Services for the twelve-month period of July 1st, 2025 to June 30th, 2026, in the amount of \$125,544.44, plus a 10% contingency for a total of \$138,099.00, and do all things necessary to execute the agreement.

16. ACCEPTANCE OF THE WATER SUPPLY ASSESSMENT AND WATER SUPPLY VERIFICATION FOR THE 20TH AVENUE LOGISTICS CENTER PROJECT

It is recommended that the Board accept and approve the Water Supply Assessment and Water Supply Verification for the 20th Avenue Logistics Center Project in the City of Desert Hot Springs.

17. APPROVE CHANGE ORDER NO. 2 WITH SOUTH WEST PUMP AND DRILLING, INC., FOR THE ON-CALL WELL AND BOOSTER MAINTENANCE AND REPAIR SERVICES CONTRACT AND AUGMENTATION OF THE CAPITAL BUDGET

It is recommended to authorize the General Manager to approve Change Order No. 2 with South West Pump and Drilling, Inc. (SWPD) for the On-Call Well and Booster Maintenance and Repair Services contract. This change order will increase the contract amount by \$78,725.66, which includes a 10% contingency, revising the total contract amount from \$197,549 to a not-to-exceed amount of \$276,274.66. Staff also recommends augmenting the capital budget by \$88,000 and authorizing the General Manager to do all the things necessary to complete the project.

18. RESOLUTION 2025-16 ~ PLACING NOMINATION OF RUSS MARTIN AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 9 BOARD

It is recommended to approve Resolution 2025-16, nominating Russ Martin to serve on one or more of ACWA's Region 9 Boards.

19. BOARD MEMBER AFFILIATION LISTING UPDATE

At the discretion of the Board of Directors, discuss, amend, and approve if desired, the updated Affiliation Listing.

20. SERVICE AGREEMENT WITH TYLER TECHNOLOGIES, INC. FOR ENTERPRISE RESOURCE PLANNING PRO 10 FINANCIAL MANAGEMENT SUITE

It is recommended to authorize the General Manager to execute a Service Agreement with Tyler Technologies, Inc., for an Enterprise Resource Planning Pro 10 Financial Management Suite.

DISCUSSION ITEMS

21. CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE

22. GROUNDWATER PROTECTION PROGRAM UPDATE

23. LONG RANGE FINANCIAL PLAN UPDATE

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board

at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

24. APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

May 6, 2025 - Special Meeting Workshop

My 19, 2025 - Special Board Meeting

25. REGISTER OF DEMANDS

The register of demands totaling \$3,974,947.35

REPORTS

26. DIRECTOR'S REPORTS

27. GENERAL MANAGER'S REPORT

Included in this report are the following oral reports:

A. Finance Report

B. Public Affairs Report

COMMENTS

28. DISTRICT COUNSEL COMMENTS

29. DIRECTOR COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

1. General Comments

2. Requests for Future Agenda Items

3. Requests for Future Meetings

CLOSED SESSION

30. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL INITIATION OF LITIGATION

pursuant to Government Code Section 54956.9(d)(4). One potential case.

31. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION

pursuant to Government Code Section 54956.9(d)(1).

One case: Fournier v Mission Springs Water District (case number Adj19778853).

32. REPORT ON ACTION TAKEN DURING CLOSED SESSION

33. ADJOURN

If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.

ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT WWW.MSWD.ORG/MEETINGS. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.

CERTIFICATION OF POSTING

I certify that on or before June 13, 2025, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



Dori Petee
Executive Assistant