



BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION AGENDA

Thursday, November 13, 2025 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT WILL HOLD ITS REGULAR MEETING(S) ON THE DATE LISTED ABOVE. THE BOARD WILL MEET IN PERSON AT 66575 SECOND STREET, DESERT HOT SPRINGS.

THE PUBLIC IS PERMITTED TO ATTEND THIS MEETING IN PERSON OR VIRTUALLY USING THE ZOOM LINK BELOW.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/8220655340?from=addon>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. ANNOUNCEMENT AND VERIFICATION OF REMOTE MEETING PARTICIPATION PURSUANT TO AB 2449 OR GC 54953(b)
4. PLEDGE OF ALLEGIANCE
5. RULES OF PROCEDURE
6. PUBLIC INPUT
*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

EMPLOYEE RECOGNITION

7. HUMAN RESOURCES REPORT

ACTION ITEMS

- 8. PUBLIC HEARING ~ ORDINANCE 2025-03 AMENDING SEWER SERVICE RULES AND REGULATIONS, ARTICLE VII, GREASE/SAND INTERCEPTORS AND ARTICLE XI ENFORCEMENT**
It is recommended to conduct a public hearing and adopt Ordinance No. 2025-03, Amending Ordinance 2008-02, Establishing Rules and Regulations for Sewer Service, Article VII, Grease/Sand Interceptors and Article XI, Enforcement.
- 9. AWARD OF CONTRACT AMENDMENT NO. 1 TO KENWOOD ENERGY FOR PROFESSIONAL ENGINEERING SERVICES TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR THE POWER PURCHASE AGREEMENT**
It is recommended to authorize the General Manager to execute Amendment No. 1 to the contract with Kenwood Energy, increasing the contract amount by \$80,227.11 for a revised not-to-exceed total of \$180,774.63. This amendment provides for professional engineering services, including construction management support for the Power Purchase Agreement with Trident Mission Springs LLC, and authorizes the General Manager to do all things necessary to complete the project.
- 10. RESOLUTION 2025-20 ~ APPROVING THE INITIAL STUDY AND ADOPTING THE MITIGATED NEGATIVE DECLARATION FOR THE MISSION SPRINGS WATER DISTRICT STREET IMPROVEMENTS FOR THE REGIONAL WASTEWATER RECLAMATION FACILITY PROJECT**
It is recommended to adopt Resolution No. 2025-20 approving the Initial Study (IS), including a finding therein that the replacement of Mitigation Measure (MMs) BIO-1, BIO-2, BIO-3, and BIO-4 with revised MMs BIO-1 and BIO-4 constitutes replacement of mitigation measures that are equivalent or more effective in avoiding potential significant effects, and that it in themselves will not cause any potentially significant effect on the environment pursuant to CEQA Section 15074.1, and adopting the Mitigated Negative Declaration (MND) for the Mission Springs Water District Mission Springs Water District Street Improvements for the Regional Wastewater Reclamation Facility Project and authorize the General Manager to file the Notice of Determination (NOD).
- 11. AWARD OF CONTRACT TO CIVIC PLUS FOR WEBSITE DESIGN HOSTING AND AGENDA MANAGEMENT SERVICES**
It is recommended to authorize the General Manager to execute a three-year agreement with CivicPlus for website design and hosting services at a cost of \$108,051.66 with a 10% contingency, bringing the total project cost to an amount not to exceed \$118,856.83.
- 12. CONTRACT AMENDMENT FOR WEST YOST FOR PROFESSIONAL ENGINEERING SERVICES FOR DESIGN AND PERMITTING MODIFICATIONS TO THE HORTON WASTEWATER TREATMENT PLANT PERCOLATION PONDS**
It is recommended to authorize the General Manager to execute an amendment for West Yost in the amount of \$153,560 for a not-to-exceed total contract amount of \$419,566 to perform design and permitting of modifications to the Horton Wastewater Treatment Plant Percolation Ponds.

DISCUSSION ITEMS

- 13. ADMINISTRATION BUILDING UPDATE**
- 14. GROUNDWATER PROTECTION PROGRAM UPDATE**

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

- 15. APPROVAL OF MINUTES**
It is recommended to approve the minutes as follows:
 - A. October 7, 2025 - Special Meeting Workshop Minutes
 - B. October 16, 2025 - Study Session Minutes
 - C. October 20, 2025 - Board Meeting Minutes
- 16. REGISTER OF DEMANDS**
The register of demands totaling \$2,822,236.86

REPORTS

- 17. DIRECTOR'S REPORTS**
- 18. GENERAL MANAGER'S REPORT**
Included in this report are the following oral reports:
 - A. Finance Report
 - B. Public Affairs Report

COMMENTS

- 19. DISTRICT COUNSEL COMMENTS**
- 20. DIRECTOR COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**
 - A. General Comments
 - B. Requests for Future Agenda Items
 - C. Requests for Future Meetings
- 21. ADJOURN**

If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.

ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC

INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT WWW.MSWD.ORG/MEETINGS. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.

CERTIFICATION OF POSTING

I certify that on or before November 10, 2025, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



Dori Petee
Executive Assistant