



BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION AGENDA

Thursday, June 13, 2024 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT WILL HOLD ITS REGULAR MEETING(S) ON THE DATE LISTED ABOVE. THE BOARD WILL MEET IN PERSON AT 66575 SECOND STREET, DESERT HOT SPRINGS.

THE PUBLIC IS PERMITTED TO ATTEND THIS MEETING IN PERSON OR VIRTUALLY USING THE ZOOM LINK BELOW.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/8220655340?from=addon>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. ANNOUNCEMENT AND VERIFICATION OF REMOTE MEETING PARTICIPATION PURSUANT TO AB 2449 OR GC 54953(b)
4. RULES OF PROCEDURE
5. PUBLIC INPUT
*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

EMPLOYEE RECOGNITION

6. HUMAN RESOURCES REPORT

PRESENTATIONS

7. CWEA AWARDS PRESENTATION

- 8. GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) AWARD PRESENTATION**
Award for excellence in budget reporting

ACTION ITEMS

- 9. PUBLIC HEARING (MONDAY 6/17/2024) RESOLUTION 2024-11 ~TO ESTABLISH WATER STANDBY ASSESSMENTS**
It is recommended that Resolution 2024-11 be adopted, making a determination to fix, levy, and collect water service standby assessments for the fiscal year 2024-2025.
- 10. PUBLIC HEARING (MONDAY 6/17/2024) - RESOLUTION 2024-12 ~ TO ESTABLISH SEWER STANDBY ASSESSMENTS**
It is recommended to adopt Resolution No. 2024-12, making a determination to fix, levy, and collect sewer service standby assessments for the fiscal year 2023-2024.
- 11. RESOLUTION 2024-13 ~ ADDITION OF DELINQUENT ACCOUNTS TO COUNTY TAX ROLLS**
It is recommended to adopt Resolution No. 2024-13 requesting the Addition of Delinquent Water and Sewer Charges and Other Fees of \$5.00 or more to the 2024-2025 Riverside County Tax Rolls.
- 12. FISCAL YEAR 2024-25 BUDGET**
A. It is recommended to adopt Resolution No. 2024-14, adopting the Operating and Capital Budgets FY 2024-25.

B. It is recommended to adopt Resolution No. 2024-15, adopting its Appropriations Limit for FYE June 30, 2025.

C. It is recommended to adopt Resolution No. 2024-16, adopting its Employee Classification Plan effective July 1, 2024.
- 13. RESOLUTION 2024-18 ~ AMENDING RESOLUTION 2024-02 REVISIONS TO MISSION SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS**
It is recommended to adopt Resolution 2024-18 providing for the revisions to Mission Springs Water District Personnel Rules and Regulations.
- 14. CONTRACT AGREEMENT WITH PREMIER PROPERTY PRESERVATION, LLC FOR ANNUAL JANITORIAL SERVICES FOR FY 2024-2025**
It is recommended that the General Manager be authorized to approve a one-year contract agreement with Premier Property Preservation, LLC, titled Annual Janitorial Services for 2024-2025 in the amount of \$34,320.00, plus a 10% contingency for a total of \$37,752.00. The agreement can be extended for two additional years and negotiated at a revised price if necessary. The not-to-exceed amounts are \$37,752.00 for fiscal years 2024-25, 2025-26, and 2026-27.
- 15. PUBLIC WATER AND SEWER SYSTEMS CONSTRUCTION AGREEMENTS FOR TRACT 32030-3, SKYBORNE VILLAGE III**
It is recommended to approve the Public Water and Sewer Systems Construction Agreements for

the Skyborne Village III - Tract No. 30230-3 residential development project (Project) and authorize the General Manager to do all things necessary to complete the agreements.

16. AWARD OF CONTRACT TO MWH CONSTRUCTORS INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR SKYBORNE VILLAGE 111 - LENNAR HOMES

It is recommended that the General Manager be authorized to execute a contract agreement with MWH Constructors, Inc., for construction management and inspection services for Skyborne Village III—Lennar Homes for an amount not to exceed \$285,572.

17. CONTRACT AGREEMENT RENEWAL WITH INTELESYS COMMUNICATIONS SERVICES FOR INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

It is recommended to authorize the General Manager to enter into a contract with Intelesys Communications Services for Information Technology (IT) Professional Services for the twelve-month period of July 1, 2024 – June 30, 2025, and do all things necessary to execute the agreement.

18. AWARD OF CONTRACT AGREEMENT WITH TRIMBLE FOR WORK ORDER AND ASSET MANAGEMENT SOFTWARE SUBSCRIPTION AND SUPPORT SERVICES

It is recommended to authorize the General Manager to execute a three-year contract with Trimble Inc. for work order and asset management software subscription and support services in the amount of \$139,584.00, plus a 10% contingency for a total of \$153,542.40, and authorize the General Manager to do all things necessary to complete the project.

19. BOARD MEMBER AFFILIATION LISTING (UPDATED)

It is recommended to approve the updated Board Affiliation Listing.

DISCUSSION ITEMS

20. NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE

21. CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

22. APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

May 16, 2024 - Study Session

May 20, 2024 - Board Meeting

23. REGISTER OF DEMANDS

The register of demands totaling \$4,183,241.80

24. RESOLUTION 2024-17 ~ NOTICE OF GENERAL DISTRICT ELECTION, NOVEMBER 5, 2024, AND ESTABLISHMENT OF DEPOSIT FOR OPTIONAL CANDIDATE'S STATEMENT

It is recommended to adopt Resolution No. 2024-17 and authorize the District Secretary to notify the County Registrar of Voters that the offices of three members of the Board are to be filled and that candidates will be responsible for costs associated with the Candidate's Statement.

25. RESOLUTION 2024-19 ~ OPPOSING BALLOT INITIATIVE 1935

It is recommended to approve Resolution 2024-19 taking an opposing position on Ballot Initiative 1935.

REPORTS

26. DIRECTOR'S REPORTS

27. GENERAL MANAGER'S REPORT

Included in this report are the following oral reports:

- A. Finance Report
- B. Public Affairs Report

COMMENTS

28. DISTRICT COUNSEL COMMENTS

29. DIRECTOR COMMENTS

- A. Director General Comments
- B. Director Requests for Future Agenda Items
- C. Director Request for Future Meetings

CLOSED SESSION

30. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - SIGNIFICANT EXPOSURE TO LITIGATION

pursuant to Government Code Section 54956.9 (d)(1) and/or (2) and/or (3). One Case.

31. REPORT ON ACTION TAKEN DURING CLOSED SESSION

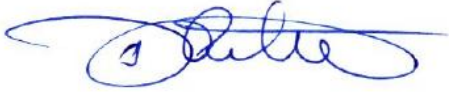
32. ADJOURN

If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.

ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT WWW.MSWD.ORG/MEETINGS. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.

CERTIFICATION OF POSTING

I certify that on or before June 10, 2024, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



Dori Petee
Executive Assistant