



BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION AGENDA

Thursday, April 11, 2024 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT WILL HOLD ITS REGULAR MEETING(S) ON THE DATE LISTED ABOVE. THE BOARD WILL MEET IN PERSON AT
66575 SECOND STREET, DESERT HOT SPRINGS.

THE PUBLIC IS PERMITTED TO ATTEND THIS MEETING IN PERSON OR VIRTUALLY USING THE ZOOM LINK BELOW.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/8220655340?from=addon>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. ANNOUNCEMENT AND VERIFICATION OF REMOTE MEETING PARTICIPATION PURSUANT TO AB 2449 OR GC 54953(b)

CLOSED SESSION

4. CONFERENCE WITH LEGAL COUNSEL REGARDING PENDING LITIGATION
pursuant to Government Code Section 54956.9(d)(1)
One Case: Mission Springs Water District vs. Desert Water Agency et al. D081984
Riverside County Super. Ct. No. PSC1600676
5. CONFERENCE WITH LEGAL COUNSEL REGARDING POTENTIAL INITIATION OF LITIGATION -
Pursuant to Government Code Section 54956.9(d)(4) One potential case.

REGULAR SESSION

6. REPORT ON ACTION TAKEN DURING CLOSED SESSION

7. RULES OF PROCEDURE**8. PUBLIC INPUT**

*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

EMPLOYEE RECOGNITION**9. HUMAN RESOURCES REPORT****ACTION ITEMS****10. PUBLIC HEARING (MONDAY, 4/15/2024) ~ RESOLUTION 2024-06 ~ TO COLLECT SEWER FEES ON TAX ROLL**

It is recommended that Resolution 2024-06 be adopted, electing to collect sewer user fees on the tax roll under California Health and Safety Code §5470 et. seq.

11. RECEIVE AND FILE THE MISSION CREEK SUBBASIN ANNUAL REPORT FOR WATER YEAR 2022-2023

It is recommended to receive and file the Mission Creek Subbasin Annual Report for Water Year 2022-2023 prepared for the Coachella Valley Water District, Desert Water Agency, and Mission Springs Water District by WSP USA Environmental & Infrastructure Inc.

12. AUTHORIZATION FOR PURCHASE OF EQUIPMENT FOR THE NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY AND AUGMENTATION OF THE CAPITAL BUDGET

It is recommended to authorize the General Manager to approve the purchase of equipment for the Nancy Wright Regional Water Reclamation Facility for a not to exceed amount of \$331,966.22 and augment the capital budget to accommodate this expenditure.

13. ADOPT RESOLUTION 2024-07 AND RECLASSIFY THE GOVERNMENT AND PUBLIC AFFAIRS MANAGER POSITION

It is recommended to adopt Resolution 2024-07 amending the Employee Classification Plan for FY 2023-24 with the reclassification of the Public Affairs Manager position.

14. AWARD OF CONTRACT TO AECOM FOR ASSESSMENT DISTRICT NO. 18, AREA D-3 SANITARY SEWER DESIGN SERVICES

It is recommended to authorize the General Manager to negotiate and execute a contract with AECOM Technical Services, Inc. (AECOM) for repackaging of the plans and specifications for the AD-18 Area D-3 Sewer Construction Project for a total amount not to exceed \$51,834.

15. AWARD OF ON-CALL GENERAL ENGINEERING SERVICES CONTRACT AMENDMENT NO. 1 FOR THE PREPARATION OF A WATER SUPPLY ASSESSMENT AND WATER SUPPLY VERIFICATION FOR PROJECT VIENTO DEVELOPMENT

It is recommended to authorize the General Manager to execute a contract amendment with TKE Engineering, Inc. for the preparation of a Water Supply Assessment and Water Supply Verification for the Viento Development Project in the amount of \$21,040.00.

16. AWARD OF CONTRACT TO CANYON SPRINGS ENTERPRISES FOR THE WELL 22 REHABILITATION AND CAPITAL BUDGET AUGMENTATION

It is recommended to authorize the General Manager to award a contract for the Well 22 Rehabilitation Project to Canyon Springs Enterprises, the lowest responsible bidder, in the amount of \$1,333,916.00, plus a 10% contingency (total \$1,467,307.60), augment the capital improvement budget amount to \$2,240,000 for Job No. 11611, and to do all things necessary to complete the project.

17. AWARD OF CONTRACT TO MWH CONSTRUCTORS, INC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR WELL 22 REHABILITATION

It is recommended to authorize the General Manager to execute a contract agreement with MWH Constructors for an amount not to exceed \$189,573 for construction management and inspection services for the Well 22 Rehabilitation.

18. AWARD CONTRACT AMENDMENT #3 TO WEST YOST FOR HORTON PHASE I NITROGEN CONTROL STRATEGY IMPLEMENTATION

It is recommended that West Yost be awarded contract amendment #3 to implement Phase I of the work plan described in the Horton WWTP Nitrogen Control Strategy Technical Report approved by the Colorado River Regional Water Quality Control Board in September 2023. This will increase the contract amount to \$84,700.00, from \$181,306.00 to a new total of \$266,006.00.

19. AWARD OF PROFESSIONAL SERVICES AGREEMENT FOR GEOVIEWER SOFTWARE SUBSCRIPTION AND SUPPORT SERVICES FOR THE MISSION SPRINGS WATER DISTRICT TO NOBEL SYSTEMS

It is recommended to authorize the General Manager to execute a three-year contract for GeoViewer Software Subscription and Support Services for the Mission Springs Water District in the amount of \$63,129.00 to Nobel Systems and authorize the General Manager to do all things necessary to complete the project.

20. DISCUSS RIVERSIDE LOCAL AGENCY FORMATION COMMISSION (LAFCO) ELECTION OF TWO POSITIONS

It is recommended to consider the nominees for two Riverside Local Agency Formation Commission (LAFCO) positions up for election and have the Board President cast a vote for a Regular Special District Member from the Eastern Region of the County and an Alternate Special District Member Countywide.

DISCUSSION ITEMS

21. NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE

22. CRITICAL SERVICES CENTER AND ADMINISTRATIVE BUILDING UPDATE

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

23. APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

March 6, 2024 - Special Meeting Workshop

March 14, 2024 - Study Session

March 18, 2024 - Board Meeting

24. REGISTER OF DEMANDS

The register of demands totaling \$4,337,139.49

REPORTS**25. DIRECTOR'S REPORTS****26. GENERAL MANAGER'S REPORT**

Included in this report are the following oral reports:

A. Finance Report

B. Public Affairs Report

COMMENTS**27. DISTRICT COUNSEL COMMENTS****28. DIRECTOR COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

A. Director General Comments

B. Director Requests for Future Agenda Items

29. ADJOURN

If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.

ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT WWW.MSWD.ORG/MEETINGS. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.

CERTIFICATION OF POSTING

I certify that on or before April 8, 2024, a copy of the foregoing notice was posted near the regular meeting place of the Mission Springs Water District Board of Directors at least 72 hours before the meeting (Government Code Section 54954.2).



Dori Petee
Executive Assistant