



## BOARD OF DIRECTORS REGULAR MEETING AGENDA

Monday, April 21, 2025 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT WILL HOLD ITS REGULAR MEETING(S) ON THE DATE LISTED ABOVE. THE BOARD WILL MEET IN PERSON AT 66575 SECOND STREET, DESERT HOT SPRINGS.

THE PUBLIC IS PERMITTED TO ATTEND THIS MEETING IN PERSON OR VIRTUALLY USING THE ZOOM LINK BELOW.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/8220655340?from=addon>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

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### ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. ANNOUNCEMENT AND VERIFICATION OF REMOTE MEETING PARTICIPATION PURSUANT TO AB 2449 OR GC 54953(b)
4. PLEDGE OF ALLEGIANCE
5. RULES OF PROCEDURE
6. PUBLIC INPUT

*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

### CLOSED SESSION

7. CONFERENCE WITH LEGAL COUNSEL REGARDING PENDING LITIGATION  
Pursuant to Government Code Section 54956.9(d)(1).  
One case: Fournier v Mission Springs Water District (case number Adj19778853).

**8. CONFERENCE WITH LABOR NEGOTIATORS**

Pursuant to Government Code Section 54957.6

Agency designated representative: General Manager Brian Macy or his designee.

Unrepresented Employees: All MSWD employees other than the General Manager.

**9. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Pursuant to Government Code Section 54957. Title: General Manager

**10. CONFERENCE WITH LABOR NEGOTIATORS**

Pursuant to Government Code Section 54957.6.

Agency designated representative: Board President Ivan Sewell or his designee.

Unrepresented Employee: General Manager Brian Macy.

**11. REPORT ON ACTION TAKEN DURING CLOSED SESSION****EMPLOYEE RECOGNITION****12. HUMAN RESOURCES REPORT****ACTION ITEMS****13. PUBLIC HEARING ~ RESOLUTION 2025-05 ~ TO COLLECT SEWER FEES ON TAX ROLL**

It is recommended to adopt Resolution 2025-05, electing to collect sewer user fees on the tax roll.

**14. RESOLUTION 2025-06 ~ AUTHORIZING AGENTS FOR THE STATE AND LOCAL CYBERSECURITY GRANT PROGRAM (SLCGP)**

It is recommended to adopt Resolution 2025-06 authorizing the following positions within Mission Springs Water District to apply for federal disaster assistance on behalf of the District: General Manager, Assistant General Manager, Director of Finance and Director of Operations.

**15. AUTHORIZATION FOR AUGMENTATION OF THE CAPITAL BUDGET**

It is recommended to authorize the General Manager to augment the capital budget for Job #11776, the Energy Conservation and Efficiency Services Plan, by \$405,000, increasing the total budget from \$150,000 to \$555,000.

**16. ACCEPTANCE OF THE 2025 WATER AND WASTEWATER MASTER PLANS**

It is recommended that the Board of Directors receive and file the 2025 Water and Wastewater Master Plans; and use the 2025 Water and Wastewater Master Plans as documents for developing Capital Improvement Project schedules, policies and budgeting guidelines.

**17. CONTRACT AMENDMENT NO. 2 WITH TOM DODSON & ASSOCIATES FOR ON-CALL ENVIRONMENTAL CONSULTING FOR PREPARATION OF CALIFORNIA ENVIRONMENTAL QUALITY ACT DOCUMENTS OF THE GROUNDWATER QUALITY PROTECTION PROGRAM**

It is recommended to authorize the General Manager to negotiate and execute a contract amendment with Tom Dodson and Associates in the amount of \$97,750.00 to prepare technical analysis and studies that meet California Environmental Quality Act, and National Environmental

Protection Act conditions with a 10% contingency in the amount of \$9,775.00 for a not to exceed contract amount of \$241,925.00.

**18. CONTRACT AMENDMENT WITH DOWNING CONSTRUCTION, INC., AND BUDGET AUGMENTATION FOR THE CONSTRUCTION OF THE REGIONAL SEWER CONVEYANCE LINE**

It is recommended that the General Manager be authorized to execute a Contract Amendment with Downing Construction, Inc. for additional costs due to unforeseen tasks and field issues during construction of the Regional Sewer Conveyance Line for a not to exceed amount of \$138,932.59.

**19. REJECTION OF CONSTRUCTION BIDS FOR THE GQPP AD-18 AREA D-3 SEWER CONSTRUCTION AND WATER LINE REPLACEMENT PROJECT**

It is the staff's recommendation to reject all bids and not proceed with the Area D-3 Sewer Construction and Water Line Replacement Project due to increased construction costs.

**20. FIRST AMENDED AND RESTATED GENERAL MANAGER/CHIEF ENGINEER EMPLOYMENT AGREEMENT**

It is recommended to approve the First Amended and Restated General Manager/Chief Engineer Employment Agreement between Mission Springs Water District and Brian Macy.

**DISCUSSION ITEMS**

**21. GROUNDWATER PROTECTION PROGRAM UPDATE**

**22. CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE**

**CONSENT AGENDA**

*Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.*

**23. APPROVAL OF MINUTES**

It is recommended to approve the minutes as follows:

March 11, 2025 - Special Meeting Workshop Minutes

March 13, 2025 - Study Session Minutes

March 17, 2025 - Board Meeting Minutes

**24. REGISTER OF DEMANDS**

The register of demands totaling \$2,603,339.31

**25. BOARD COMPENSATION**

It is recommended to consider Board compensation for the following event:

CWEA Awards Luncheon, April 24, 2025, All Board Members

**REPORTS**

**26. DIRECTOR'S REPORTS**

**27. GENERAL MANAGER’S REPORT**

Included in this report are the following oral reports:

- A. Finance Report
- B. Public Affairs Report
- C. Well 42

**COMMENTS**

**28. DISTRICT COUNSEL COMMENTS**

**29. DIRECTOR COMMENTS AND REQUESTS**

- 1. General Comments
- 2. Requests for Future Agenda Items
- 3. Requests for Future Meetings

**30. ADJOURN**

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*If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.*

**ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT’S WEBSITE AT [WWW.MSWD.ORG/MEETINGS](http://WWW.MSWD.ORG/MEETINGS). NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.**

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**CERTIFICATION OF POSTING**

I certify that on or before April 18, 2025 a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



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Dori Petee  
Executive Assistant