



BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION AGENDA

Thursday, January 16, 2025 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT WILL HOLD ITS REGULAR MEETING(S) ON THE DATE LISTED ABOVE. THE BOARD WILL MEET IN PERSON AT 66575 SECOND STREET, DESERT HOT SPRINGS.

THE PUBLIC IS PERMITTED TO ATTEND THIS MEETING IN PERSON OR VIRTUALLY USING THE ZOOM LINK BELOW.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/8220655340?from=addon>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. ANNOUNCEMENT AND VERIFICATION OF REMOTE MEETING PARTICIPATION PURSUANT TO AB 2449 OR GC 54953(b)
4. PLEDGE OF ALLEGIANCE
5. RULES OF PROCEDURE
6. PUBLIC INPUT

*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

EMPLOYEE RECOGNITION

7. HUMAN RESOURCES REPORT

ACTION ITEMS**8. RESOLUTION 2025-01 ~ MSWD REGIONAL WATER RECLAMATION FACILITY – INSTALLMENT PURCHASE AGREEMENT EXTENSION (ACTION WILL BE TAKEN AT STUDY SESSION)**

Adopt Resolution No. 2025-01 extending the Installment Purchase Agreement related to the MSWD Regional Water Reclamation Facility (Reclamation Facility) for one year through January 2026.

9. FEDERAL ADVOCACY SERVICES – CARPI & CLAY, INC.

It is recommended to authorize the Interim General Manager to execute an Agreement for Services with Carpi & Clay Government Relations in the amount of \$5000/month for the term February 1, 2025, to January 31, 2026.

10. RESOLUTIONS 2025-02, 2025-03 AND 2025-04 ~ REVISED FY 2024/25 OPERATING AND CAPITAL BUDGET, APPROPRIATIONS LIMIT, AND CLASSIFICATION AND COMPENSATION PLAN

It is recommended that Resolutions 2025-02, 2025-03, and 2025-04 be adopted related to the fiscal year ending June 30, 2025, and revised Operating and Capital Budget, Appropriations Limit, and Classification Plan.

11. APPOINTMENTS TO BOARD STANDING COMMITTEES

President Sewell may appoint members to the District's standing committees.

12. AFFILIATION LISTING

It is recommended that the current Board Affiliation Listing be reviewed, updated, and approved if necessary.

13. ACCEPTANCE OF BILL OF SALE FOR SKYBORNE VILLAGE III PHASE II WATER AND SEWER INFRASTRUCTURE

It is recommended that the General Manager be approved to execute the Bill of Sale for the Water and Sewer Infrastructure for the Skyborne Village III, Tract No. 32030-3 Phase II project located on East Parkwalk Lane, Mooncrest Drive, Highwing Street, Inspiration Drive, Skyvista Drive, Starloft Circle, North Star Lane, and Rainbow Lane, west of Karen Avenue, north of Promenade Drive, in the City of Desert Hot Springs, as contributed assets.

14. CONTRACT AMENDMENT NO. 1 WITH TOM DODSON & ASSOCIATES FOR ON-CALL ENVIRONMENTAL CONSULTING FOR THE MISSION SPRINGS WATER DISTRICT SOLAR PROJECT

It is recommended to authorize the General Manager to approve Contract Amendment No. 1 with Tom Dodson and Associates in the amount of \$54,000 for the preparation of necessary CEQA studies, biological surveys, and modeling for the Solar Improvement Project, with a 10% contingency in the amount of \$5,400 for a not to exceed contract total amount of \$134,400.

15. BOARD ACCEPTANCE OF A CONTRACT CHANGE ORDER WITH JF SHEA FOR THE CONSTRUCTION OF THE NANCY WRIGHT REGIONAL WASTEWATER RECLAMATION FACILITY

It is recommended to authorize the General Manager to execute a contract change order with J.F. Shea Construction, Inc. for additional costs due to unforeseen tasks and field issues during construction of the Nancy Wright Regional Water Reclamation Facility in the amount of \$1,698,569.00 and augment the Capital Project Budget \$2,000,000.

16. BOARD ACCEPTANCE OF A CONTRACT AMENDMENT WITH TKE ENGINEERING FOR THE REGIONAL WATER RECLAMATION PROGRAM

It is recommended to authorize the General Manager to execute a contract amendment with TKE Engineering, Inc. for additional costs due to unforeseen tasks and field issues during construction of the Regional Water Reclamation Program in the amount of \$1,229,576.91.

DISCUSSION ITEMS**17. CRITICAL SERVICES CENTER AND ADMINISTRATIVE BUILDING UPDATE****18. GROUNDWATER PROTECTION PROGRAM UPDATE****CONSENT AGENDA**

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

19. APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

December 9, 2024 - Special Meeting Study Session

December 16, 2024 - Board Meeting

20. REGISTER OF DEMANDS

The register of demands totaling \$2,320,183.58

REPORTS**21. DIRECTOR'S REPORTS****22. GENERAL MANAGER'S REPORT**

Included in this report are the following oral reports:

A. Finance Report

B. Public Affairs Report

COMMENTS**23. DISTRICT COUNSEL COMMENTS****24. DIRECTOR COMMENTS AND REQUESTS**

A. General Comments

B. Requests for Future Agenda Items

C. Requests for Future Meetings

CLOSED SESSION

25. PUBLIC EMPLOYEE PERFORMANCE REVIEW

Pursuant to Govt Code 54957

Title: General Manager

26. REPORT ON ACTION TAKEN DURING CLOSED SESSION**27. ADJOURN**

If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.

ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT WWW.MSWD.ORG/MEETINGS. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.

CERTIFICATION OF POSTING

I certify that on or before January 13, 2025, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



Dori Petee
Executive Assistant