



## BOARD OF DIRECTORS REGULAR MEETING AGENDA

Monday, September 16, 2024 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT WILL HOLD ITS REGULAR MEETING(S) ON THE DATE LISTED ABOVE. THE BOARD WILL MEET IN PERSON AT 66575 SECOND STREET, DESERT HOT SPRINGS.

THE PUBLIC IS PERMITTED TO ATTEND THIS MEETING IN PERSON OR VIRTUALLY USING THE ZOOM LINK BELOW.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/8220655340?from=addon>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

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### ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. ANNOUNCEMENT AND VERIFICATION OF REMOTE MEETING PARTICIPATION PURSUANT TO AB 2449 OR GC 54953(b)
4. PLEDGE OF ALLEGIANCE
5. RULES OF PROCEDURE
6. PUBLIC INPUT  
*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

### EMPLOYEE RECOGNITION

7. HUMAN RESOURCES REPORT

**ACTION ITEMS****8. PUBLIC HEARING ~ RESOLUTION 2024-23 ~ POWER PURCHASE AGREEMENT WITH TRIDENT MISSION SPRINGS LLC**

It is recommended to adopt Resolution 2024-23 and authorize the General Manager to negotiate and execute a Power Purchase Agreement (PPA) and Solar Facility Lease Agreement with Trident Mission Springs LLC, to design, build, and construct approximately 4 MW of renewable solar energy at seven MSWD sites.

**9. ORDINANCE 2024-02 AND RESOLUTION 2024-24 ~ UPDATING AND AMENDING ADMINISTRATIVE CODE TITLES 1-3**

It is recommended that the Board adopt Ordinance 2024-02 and Resolution #2024-24, updating and amending titles 1, 2 and 3 of the District's Administrative Code.

**10. RESOLUTION 2024-25 ~ DESIGNATION OF MISSION SPRINGS WATER DISTRICT POSITIONS AUTHORIZED TO APPLY FOR FEDERAL DISASTER ASSISTANCE ON BEHALF OF THE DISTRICT**

It is recommended to approve Resolution 2024-25, authorizing the following positions within Mission Springs Water District to apply for federal disaster assistance on behalf of the District: General Manager, Assistant General Manager, Director of Finance, Director of Operations.

**11. RESOLUTION 2024-26 ~ AUTHORIZING THE GENERAL MANAGER TO SIGN AND EXECUTE AGREEMENTS AND NECESSARY SUPPORTING DOCUMENTS WITH THE ARMY CORPS OF ENGINEERS FOR THE GROUNDWATER QUALITY PROTECTION PROGRAM**

It is recommended to adopt Resolution 2024-26 and authorize the General Manager to sign and execute agreements, and necessary supporting documents with the Army Corps of Engineers for the Groundwater Quality Protection Program.

**12. RESOLUTION 2024-27 ~ AMENDING CLASSIFICATION AND COMPENSATION PLANS FOR FY 2024-2025**

It is recommended to adopt Resolution 2024-27 amending the Classification and Compensation plans for fiscal year 2024-2025.

**13. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) 2025 COMMITTEE AND EXPERT TEAM PARTICIPATION**

It is recommended that Board Members or Management Staff consider serving on one or more of CSDA's standing committees.

**14. AWARD OF CONTRACT TO TKE ENGINEERING FOR AREA D-3 WATERLINE AND SERVICE REPLACEMENT DESIGN SERVICES**

It is recommended to authorize the General Manager to negotiate and execute a contract with TKE Engineering, Inc., for a not to exceed amount of \$55,000.00 for design services for the Area D-3 Waterline and Service Replacement Project and create a new capital job to include design services costs for the Area D-3 Water line and Service Replacement Project; and include staff time for project management and plan review and ancillary costs in the amount of \$12,000 for a total of \$67,000.

**15. AWARD OF CONTRACT TO TKE ENGINEERING FOR TEMPORARY STAFF AUGMENTATION**

It is recommended to authorize the General Manager to negotiate and execute a contract with TKE Engineering Inc., for a not to exceed amount of \$30,000.00 for engineering staff augmentation services.

**16. PUBLIC WATER AND SEWER, LIFT STATION, AND FORCE MAIN SYSTEMS CONSTRUCTION AGREEMENTS AND WATER AND SEWER BONDING AGREEMENT FOR PROJECT VIENTO DEVELOPMENT**

It is recommended to approve the Public Water and Sewer, Lift Station and Force main Systems Construction Agreements and the Water and Sewer Bonding Agreement for the Project Viento commercial development project and authorize the General Manager to do all things necessary to complete the agreements.

**17. AUTHORIZATION FOR PURCHASE OF BOOSTER PUMP CONTROL VALVES FOR THE TERRACE BOOSTER STATION**

It is recommended that the General Manager be authorized to approve the purchase of six Cla-Val booster pump control valves for the Terrace Booster Station from Core & Main for a not to exceed amount of \$86,819.86.

**18. AUTHORIZATION FOR PURCHASE OF REPLACEMENT HEAVY EQUIPMENT AS APPROVED IN THE CAPITAL BUDGET**

It is recommended that the General Manager be authorized to approve the purchase of 2024 John Deere 210P skip loader heavy equipment from RDO Equipment Co., for a not to exceed amount of \$133,000.00, as approved in the FY2024-25 Capital Budget.

**DISCUSSION ITEMS****19. NANCY WRIGHT REGIONAL WATER RECLAMATION FACILITY UPDATE****20. CRITICAL SERVICES CENTER AND ADMINISTRATION BUILDING UPDATE****CONSENT AGENDA**

*Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.*

**21. APPROVAL OF MINUTES**

It is recommended to approve the minutes as follows:

August 7, 2024 - Board Workshop

August 15, 2024 - Study Session

August 19, 2024 - Board Meeting

**22. REGISTER OF DEMANDS**

The register of demands totaling \$2,613,285.96

**23. ACCEPT AMENDMENT TO CONTRACT AGREEMENT WITH TIMMONS GROUP FOR THE COMPLETE DEPLOYMENT OF THE ARCGIS ENTERPRISE, UTILITY NETWORK, AND CITYWORKS.**

It is recommended that the Board accept and approve the Contract Amendment with Timmons Group for scope changes to the complete deployment of the ArcGIS Enterprise, Utility Network and Cityworks.

#### **24. BOARD COMPENSATION**

It is recommended to consider Board compensation for the following meetings and/or events:

- A.** Attendance and participation in the Nancy Wright Regional Water Reclamation Facility Ribbon Cutting, All Board members, September 27, 2024.
- B.** Additional night stay at Paradise Point Hotel for Urban Water Institute Board Meeting, Russ Martin only, August 20, 2024.
- C.** Attendance at Palm Springs Unified School District Legislative Breakfast, All Board members, October 1, 2024.

### **REPORTS**

#### **25. DIRECTOR'S REPORTS**

#### **26. GENERAL MANAGER'S REPORT**

Included in this report are the following oral reports:

- A. Finance Report
- B. Public Affairs Report

### **COMMENTS**

#### **27. DISTRICT COUNSEL COMMENTS**

#### **28. DIRECTOR COMMENTS**

- A. Director General Comments
- B. Director Requests for Future Agenda Items
- C. Director Requests for Future Meetings

### **CLOSED SESSION**

#### **29. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Pursuant to Government Code Section 54956.9(d)(2) and/or (3). One potential case.

#### **30. REPORT ON ACTION TAKEN DURING CLOSED SESSION**

#### **31. ADJOURN**

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*If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.*

**ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA**

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**DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT [WWW.MSWD.ORG/MEETINGS](http://WWW.MSWD.ORG/MEETINGS). NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.**

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**CERTIFICATION OF POSTING**

I certify that on or before September 13, 2024 a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



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Dori Petee  
Executive Assistant