



## BOARD OF DIRECTORS REGULAR MEETING AGENDA

Monday, July 21, 2025 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT WILL HOLD ITS REGULAR MEETING(S) ON THE DATE LISTED ABOVE. THE BOARD WILL MEET IN PERSON AT 66575 SECOND STREET, DESERT HOT SPRINGS.

THE PUBLIC IS PERMITTED TO ATTEND THIS MEETING IN PERSON OR VIRTUALLY USING THE ZOOM LINK BELOW.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/8220655340?from=addon>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

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### ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. ANNOUNCEMENT AND VERIFICATION OF REMOTE MEETING PARTICIPATION PURSUANT TO AB 2449 OR GC 54953(b)
4. PLEDGE OF ALLEGIANCE
5. RULES OF PROCEDURE
6. PUBLIC INPUT

*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

### CLOSED SESSION

7. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION  
pursuant to Government Code Section 54956.9(d)(1).  
One case: Fournier v Mission Springs Water District (case number Adj19778853).

- 8. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL INITIATION OF LITIGATION**  
pursuant to Government Code Section 54956.9(d)(4). Two potential cases.

- 9. REPORT ON ACTION TAKEN DURING CLOSED SESSION**

**EMPLOYEE RECOGNITION**

- 10. HUMAN RESOURCES REPORT**

**ACTION ITEMS**

- 11. RESOLUTION 2025-17 ~ AMENDING THE CODIFIED MISSION SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS TITLE 3 - PERSONNEL**

It is recommended that the Board adopt Resolution 2025-17, updating the codified Mission Springs Water District (MSWD) Personnel Rules and Regulations, Title 3 - Personnel.

- 12. ACCEPTANCE OF BILL OF SALE FOR SKYBORNE VILLAGE III, PHASE III WATER AND SEWER INFRASTRUCTURE**

It is recommended to approve the General Manager to execute the Bill of Sale for the Water and Sewer Infrastructure for the Skyborne Village III, Tract No. 32030-3 Phase III project located on North Candle Tree Lane, East Candle Tree Lane, South Parkwalk Lane, West Parkwalk Lane, Stardance Drive, Corsair Street, Nestings Curcle, and Hopewell Lane, west of Karen Avenue, north of Promenade Drive, in the City of Desert Hot Springs, as contributed assets.

- 13. ACCEPTANCE OF THE NANCY WRIGHT REGIONAL WASTEWATER RECLAMATION FACILITY CONSTRUCTION PROJECT**

It is recommended to accept the Water Reclamation Facility Project as complete and authorize the release of retention monies held for J.F. Shea Construction, Inc. in the amount of \$154,297.85 (as of June 30, 2025), including any subsequent escrow account interest accrued, thirty-five days after filing the Notice of Completion (NOC).

- 14. PUBLIC WATER AND SEWER SYSTEMS CONSTRUCTION AGREEMENTS AND WATER AND SEWER BONDING AGREEMENT FOR THE 13500 LITTLE MORONGO ROAD DEVELOPMENT**

It is recommended to approve the Public Water and Sewer Systems Construction Agreements and the Water and Sewer Bonding Agreement for the 13500 Little Morongo Road Development (Project) and authorize the General Manager to do all things necessary to complete the agreements.

- 15. CONTRACT AMENDMENT WITH RAFTELIS FINANCIAL CONSULTANTS, INC. FOR ADDITIONAL WATER/SEWER CONNECTION FEE AND WATER/SEWER STANDBY FEE COST-OF-SERVICE REVIEW SERVICES**

It is recommended to authorize the General Manager to execute a contract amendment with Raftelis Financial Consultants, Inc. for additional water/sewer connection fee and water/sewer standby fee cost-of-service review services. This amendment will increase the contract amount by \$37,667.30, which includes a 10% contingency, revising the total contract amount from \$96,000 to a not-to-exceed amount of \$133,667.30.

**16. ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) COMMITTEE NOMINATIONS FOR THE 2026-2027 TERM**

It is recommended to consider nominating a candidate or candidates to serve on one or more of ACWA's standing committees.

**17. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) BOARD OF DIRECTORS ELECTION BALLOT - TERM 2026-2028; SEAT B - SOUTHERN NETWORK**

It is recommended to consider one (1) of three (3) candidates nominated to serve on Seat B in the Southern Network, and direct the General Manager to vote for the selected candidate.

**DISCUSSION ITEMS**

**18. CRITICAL SERVICES CENTER AND ADMINISTRATIVE BUILDING UPDATE**

**19. GROUNDWATER PROTECTION PROGRAM UPDATE**

**20. CLEAR COMMITTEE UPDATE**

**CONSENT AGENDA**

*Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.*

**21. APPROVAL OF MINUTES**

It is recommended to approve the minutes as follows:

June 3, 2025 - Special Meeting Workshop

June 12, 2025 - Study Session

June 16, 2025 - Board Meeting

**22. REGISTER OF DEMANDS**

The register of demands totaling \$2,662,195.62

**23. BOARD COMPENSATION**

It is recommended to consider Board compensation for the following event:

BIASC Southern California Water Conference (Double Tree Hotel Ontario), August 8, 2025, All Board Members

**REPORTS**

**24. DIRECTOR'S REPORTS**

**25. GENERAL MANAGER'S REPORT**

Included in this report are the following oral reports:

A. Finance Report

B. Public Affairs Report

C. Industrial Pre-Treatment Program

**COMMENTS**

- 26. DISTRICT COUNSEL COMMENTS**
- 27. DIRECTOR COMMENTS AND REQUESTS**
1. General Comments
  2. Requests for Future Agenda Items
  3. Requests for Future Meetings
- 28. ADJOURN**

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*If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.*

**ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT [WWW.MSWD.ORG/MEETINGS](http://WWW.MSWD.ORG/MEETINGS). NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.**

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**CERTIFICATION OF POSTING**

I certify that on or before July 18, 2025, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



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Dori Petee  
Executive Assistant