



BOARD OF DIRECTORS REGULAR MEETING STUDY SESSION AGENDA

Thursday, December 11, 2025 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT WILL HOLD ITS REGULAR MEETING(S) ON THE DATE LISTED ABOVE. THE BOARD WILL MEET IN PERSON AT 66575 SECOND STREET, DESERT HOT SPRINGS.

THE PUBLIC IS PERMITTED TO ATTEND THIS MEETING IN PERSON OR VIRTUALLY USING THE ZOOM LINK BELOW.

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/8220655340?from=addon>

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. ANNOUNCEMENT AND VERIFICATION OF REMOTE MEETING PARTICIPATION PURSUANT TO AB 2449 OR GC 54953(b)
4. PLEDGE OF ALLEGIANCE
5. RULES OF PROCEDURE
6. PUBLIC INPUT
*This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. **Please limit comments to three (3) minutes or less.** State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

PRESENTATION

7. 2026 MSWD CONSERVATION AND GROUNDWATER PROTECTION CALENDAR CONTEST WINNERS

EMPLOYEE RECOGNITION**8. HUMAN RESOURCES REPORT****ACTION ITEMS****9. PUBLIC HEARING ~ ORDINANCE 2025-03 AMENDING SEWER SERVICE RULES AND REGULATIONS, ARTICLE VII, GREASE/SAND INTERCEPTORS AND ARTICLE XI ENFORCEMENT**

It is recommended to conduct a public hearing and adopt Ordinance No. 2025-03, Amending Ordinance 2008-02, Establishing Rules and Regulations for Sewer Service, Article VII, Grease/Sand Interceptors and Article XI, Enforcement.

10. AWARD OF CONTRACT TO CA LOBBY FOR STATE ADVOCACY SERVICES

It is recommended to authorize the General Manager to execute a 12-month agreement with CA Lobby, LLC for advocacy services at a rate of \$5000 per month, commencing January 1, 2026. The contract may be renewed for up to two additional years, with the total cost not to exceed \$180,000.00.

11. APPROVE CHANGE ORDER NO. 1 WITH SOUTH WEST PUMP AND DRILLING, INC., FOR THE ON-CALL WELL AND BOOSTER MAINTENANCE AND REPAIR SERVICES CONTRACT AND CONTRACT AMENDMENT NO. 1 FOR KYLE GROUNDWATER, INC.

It is recommended to authorize the General Manager to approve Change Order No. 1 with South West Pump & Drilling, Inc. (SWPD) for the On-Call Well and Booster Maintenance and Repair Services contract to complete the Well 28 Rehabilitation Project. This change order increases the contract amount by \$799,045.16 (including a 10% contingency), revising the total from \$150,000 to \$949,045.16, and amending the contract with Kyle Groundwater, Inc. (KGI) to provide hydrogeological support services for the Well 28 Rehabilitation Project. This amendment adds \$71,800.30 (including a 10% contingency), revising the total from \$21,387 to \$93,187.30.

12. RESOLUTION 2025-21 ~ AMENDMENT OF THE CODIFIED MISSION SPRINGS WATER DISTRICT PERSONNEL RULES AND REGULATIONS TITLE 3 - PERSONNEL

It is recommended that the Board approve Resolution 2025-21 amending the codified Mission Springs Water District (MSWD) Personnel Rules and Regulations, Title 3 - Personnel.

13. ANNUAL REPORT OF CAPACITY FEES AND RELATED CAPITAL EXPENDITURES

It is recommended that the Board of Directors accept the annual report of capacity fees and related expenditures as submitted.

14. ACCEPT AUDITED FINANCIAL STATEMENTS FOR YEAR ENDED JUNE 30, 2024

It is recommended that the audited financial statements be reviewed and accepted as presented by Rogers, Anderson, Malody & Scott, LLP (RAMS), District auditors for the year ended June 30, 2024.

15. ELECTION OF MSWD BOARD OFFICERS FOR 2026

It is recommended that a President and Vice President be nominated and elected for the 2026 year.

DISCUSSION ITEMS

- 16. ADMINISTRATION BUILDING UPDATE**
- 17. GROUNDWATER PROTECTION PROGRAM UPDATE**

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

18. APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

November 4, 2025 - Special Meeting Workshop Minutes
November 13, 2025 - Study Session Minutes
November 17, 2025 - Board Meeting Minutes

19. REGISTER OF DEMANDS

The register of demands totaling \$2,447,543.44

20. 2026 BOARD OF DIRECTORS MEETING SCHEDULE**REPORTS****21. DIRECTOR'S REPORTS****22. GENERAL MANAGER'S REPORT**

Included in this report are the following oral reports:

1. Finance Report
2. Public Affairs Report

COMMENTS**23. DIRECTOR COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

1. General Comments
2. Requests for Future Agenda Items
3. Requests for Future Meetings

CLOSED SESSION


- 24. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL INITIATION OF LITIGATION**
pursuant to Government Code Section 54956.9(d)(4). Three potential cases.
- 25. REPORT ON ACTION TAKEN DURING CLOSED SESSION**
- 26. ADJOURN**

If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.

ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT WWW.MSWD.ORG/MEETINGS. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.

CERTIFICATION OF POSTING

I certify that on or before December 8, 2025, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).



Dori Petee
Executive Assistant