BOARD OF DIRECTORS REGULAR MEETING AGENDA

Monday, September 21, 2026 at 3:00 PM

66575 Second St, Desert Hot Springs, CA AND/OR Via Teleconference

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF MISSION SPRINGS WATER DISTRICT WILL HOLD ITS REGULAR MEETING(S) ON THE DATE LISTED ABOVE. THE BOARD WILL MEET IN PERSON AT 66575 SECOND STREET, DESERT HOT SPRINGS.

THE PUBLIC IS PERMITTED TO ATTEND THIS MEETING IN PERSON OR VIRTUALLY USING THE ZOOM LINK BELOW.

JOIN ZOOM MEETING:

https://us02web.zoom.us/j/8220655340?from=addon

DIAL BY PHONE:

+1 (408) 638-0968

Meeting ID: 822 065 5340

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **APPROVAL OF BOARD MEMBER REMOTE ATTENDANCE**

4. **PLEDGE OF ALLEGIANCE**

5. **RULES OF PROCEDURE**

6. **PUBLIC INPUT**
   This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. ***Please limit comments to three (3) minutes or less.*** *State law prohibits the Board from discussing or taking action on any item not listed on the agenda.*

PRESENTATION

7. **GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) AWARD PRESENTATION**
   Award for Excellence in Budget Reporting

EMPLOYEE RECOGNITION

8. **HUMAN RESOURCES REPORT — PERSONNEL ACTIVITY FOR JULY AND AUGUST 2026**

ACTION ITEMS

9. PUBLIC HEARING ~ ORDINANCE 2026-01 ~ UPDATING THE ALLOWABLE DAILY RATE OF COMPENSATION FOR THE BOARD OF DIRECTORS

It is recommended to adopt Ordinance 2026-01, updating the allowable daily rate of compensation for the Board of Directors pursuant to Water Code 20202 et seq.

10. RESOLUTION 2026-16 ~ AUTHORIZING THE GENERAL MANAGER TO SIGN AND EXECUTE AGREEMENTS AND SUPPORTING DOCUMENTS WITH THE STATE WATER RESOURCES CONTROL BOARD FOR THE SEPTIC TO SEWER CONVERSION OF THE INDIAN CANYON MOBILE HOME PARK

It is recommended to adopt Resolution No. 2026-16 and authorize the General Manager to sign and execute agreements and necessary supporting documents with the State Water Resources Control Board for the Septic to Sewer Conversion of the Indian Canyon Mobile Home Park.

11. APPROVE CV WATER COUNTS REGIONAL COMMUNICATIONS SUPPORT AGREEMENT WITH HUNTER JOHNSON, PUBLIC AFFAIRS BUDGET AUGMENTATION AND REIMBURSABLE COST RECOVERY JOB

It is recommended to authorize the General Manager to execute an Agency Services Agreement with Hunter Johnson for regional CV Water Counts communications support in an amount not to exceed $157,000, approve a $139,500 augmentation to the Public Affairs Budget, and establish a $139,500 reimbursable job to administer program costs and collect reimbursements from participating agencies.

12. CONTRACT AMENDMENT NO. 2 TO WILLDAN ENGINEERING FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE GQPP AD-15 AREA M-2 SEWER AND WATER LINE REPLACEMENT PROJECT

It is recommended to approve Amendment No. 2 for Willdan Engineering to add services to the existing On-Call Contract for an amount of $1,429,387.

13. ACCEPTANCE OF THE NOTICE OF COMPLETION FOR THE REGIONAL SEWER CONVEYANCE LINE PROJECT

It is recommended to accept the Regional Sewer Conveyance Line Project as complete and authorize the release of retention monies held for Downing Construction, Inc., in the amount of $197,057.98, including any subsequent escrow account accruals, thirty-five days after the filing of the Notice of Completion (NOC).

14. AWARD CONTRACT TO AMTEK CONSTRUCTION, GA TECHNICAL SERVICES AND LEED ELECTRIC FOR ON-CALL ELECTRICAL MAINTENANCE AND REPAIR SERVICES

It is recommended to authorize the General Manager to execute a one-year contract for On-Call Electrical Maintenance and Repair Services, in an amount not-to-exceed $100,000.00, with the option to extend for two additional one-year terms, subject to negotiated price adjustments, with each of the following contractors: 1) Amtek Construction, in an amount not to exceed $100,000; 2) GA Technical Services Inc., in an amount not to exceed $100,000; and 3) Leed Electric Inc., in an amount not to exceed $100,000.

15. AWARD CONTRACT TO GILES GENERAL ENGINEERING, KIRTLEY CONSTRUCTION, AND TRI-STAR CONTRACTING II FOR ON-CALL POTABLE WATER AND SANITARY SEWER REPAIR SERVICES

It is recommended to authorize the General Manager to execute a one-year contract for On-Call Potable Water and Sanitary Sewer Repair Services, in an amount not-to-exceed $100,000.00, with the option to extend for two additional one-year terms, subject to negotiated price adjustments, with each of the following contractors: 1) Giles Engineering, in an amount not to exceed $100,000; 2) Kirtley Construction Inc., in an amount not to exceed $100,000; and 3) Tri-Star Contracting II Inc., in an amount not to exceed $100,000.

16. AWARD CONTRACT TO LAYNE CHRISTENSEN, L.O. LYNCH QUALITY WELLS, SOUTH WEST PUMP, & WEBER WATER RESOURCES FOR ON-CALL WELL MAINTENANCE AND REPAIR SERVICES

It is recommended to authorize the General Manager to execute a one-year contract for On-Call Well Maintenance and Repair Services, in an amount not-to-exceed $200,000.00, with the option to extend for two additional one-year terms, subject to negotiated price adjustments, with each of the following contractors: 1) Layne Christensen Company in an amount not to exceed $200,000; 2) L.O. Lynch Quality Wells & Pumps, Inc. in an amount not to exceed $200,000; 3) South West Pump & Drilling, Inc. in an amount not to exceed $200,000; and 4) Weber Water Resources in an amount not to exceed $200,000.

17. APPROVE CONTRACT AMENDMENT NO. 6 TO KENWOOD ENERGY FOR PROFESSIONAL SERVICES AGREEMENT FOR SOLAR O&M SERVICES RFP

It is recommended to authorize the General Manager to approve Amendment No. 6 to the professional service contract agreement with Kenwood Energy for Solar O&M Services RFP in the amount of $9,993.50, plus a 10% contingency for a total of $10,992.50. The amendment will increase the contract amount from $30,000.00 to a not-to-exceed amount of $40,992.50.

18. AWARD CONTRACT TO KENWOOD ENERGY FOR THE RENEWABLE ENERGY CREDITS REQUEST FOR PROPOSAL

It is recommended to authorize the General Manager to execute a general services contract agreement with Kenwood Energy for the Renewable Energy Credit Request for Proposal, in an amount not-to-exceed $23,281.25.

19. APPROVE CHANGE ORDER NO. 3 TO PHOTOVOLTAICS CALIFORNIA FOR THE LITTLE MORONGO & 19TH AVENUE RES-BCT SOLAR SITE REPAIRS PROJECT

It is recommended to authorize the General Manager to approve Change Order No. 3 to the contract with Photovoltaics California for the Little Morongo & 19th Ave. RES-BCT Solar Site Repairs Project in the amount of $137,833.06, plus a 10% contingency, for a total of $151,616.37. This action will increase the contract amount from $324,752.20 to a not-to-exceed amount of $476,368.56. It is also recommended that the Board approve augmenting Capital Job No. 11900 by $228,000, for a total project budget of $561,881.

20. ENTERPRISE AGREEMENT FOR THE ESRI ADVANTAGE PROGRAM

It is recommended to authorize the General Manager to execute a one year ESRI Small Utility Enterprise Agreement for the ESRI Advantage Program, in an amount not to exceed $65,150.

21. NEW CAPITAL BUDGET REQUEST FOR WELL 34 DOWNHOLE EQUIPMENT REPAIRS PROJECT

It is recommended to authorize the General Manager to approve a capital budget augmentation of $132,570.00 creating a project number to cover material and installation costs for the Well 34 Downhole Equipment Repairs project.

DISCUSSION ITEMS

22. MSWD MAIN CAMPUS PROJECT

23. GROUNDWATER PROTECTION PROGRAM UPDATE

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

24. APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:
July 8, 2026 ~ Special Meeting Workshop
July 14, 2026 ~ Special Meeting Pretreatment Compliance Hearing
July 16, 2026 ~ Study Session
July 20, 2026 ~ Board Meeting

25. REGISTER OF DEMANDS

The register of demands for July 2026 totaling $3,050,081.20 and August 2026 totaling $1,801,940.80.

26. BOARD COMPENSATION

It is recommended to consider board compensation for the following event:The State of the Pass: Water. Housing. Business. What's Next., October 6, 2026 - President Duff

REPORTS

27. DIRECTOR'S REPORTS

28. GENERAL MANAGER'S REPORT

Included in this report are the following oral reports:
A. Finance Report
B. Public Affairs Report

COMMENTS

29. DIRECTOR COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

1. General Comments
2. Requests for Future Agenda Items
3. Requests for Future Meetings

CLOSED SESSION

30. CONFERENCE WITH LEGAL COUNSEL REGARDING POTENTIAL INITIATION OF LITIGATION
pursuant to Government Code Section 54956.9(d)(4) Three potential cases.

31. REPORT ON ACTION TAKEN DURING CLOSED SESSION

32. ADJOURN

If you need special assistance to participate in this meeting, please contact the Executive Assistant at (760) 660-4403 at least 48 working hours prior to the meeting.

ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 SECOND STREET, DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT WWW.MSWD.ORG/MEETINGS. NOTE: THE PROCEEDINGS MAY BE AUDIO AND VIDEO RECORDED.

CERTIFICATION OF POSTING

I certify that on or before September 18, 2026, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2).

Dori Petee
Executive Assistant