



AGENDA
CITY COUNCIL - BUSINESS MEETING
MAPLE PLAIN CITY HALL
January 26, 2026
7:00 PM

- 1. WELCOME**
- 2. CALL TO ORDER**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADOPT AGENDA**
- 5. VISITORS TO BE HEARD** (A completed public comment form should be presented to the City Administrator prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.)
- 6. CONSENT AGENDA**
 - A. 12-15-25 City Council Workshop Meeting Minutes
 - B. 12-15-25 City Council Business Meeting Minutes
 - C. 01-12-26 City Council - Special Business Meeting Minutes
 - D. 01-12-26 City Council Workshop Meeting Minutes
 - E. 01-20-26 City Council - 2026 Street Projects Improvements Public Hearing Meeting Minutes
 - F. Pheasants Forever - Great Water Chapter 0985 LG220 Application for Exempt Permit
- 7. ACCOUNTS PAYABLE**
 - A. City Bills FY 2025 \$222,644.23
 - B. City Bills \$187,452.54
 - C. Street Project \$182,811.76
 - D. Bond Payment \$720,730.03
- 8. STAFF REPORTS**
 - A. Fire Department
 - B. West Hennepin Public Safety

This meeting will be recorded and then posted to the City website within 3 to 5 business days.
The City Council may meet as a group for dinner.

- C. City Engineer
- D. Public Works
- E. City Planner
- F. Administration & Finance

9. OLD BUSINESS

- A. Resolution 2026-0126-01 Ordering Improvement and Preparation of Plans for Industrial Street
- B. Resolution 2026-0126-02 Ordering Improvement and Preparation of Plans for the Downtown Street Project

10. NEW BUSINESS

- A. Resolution 2026-0126-03 2026 Lead Service Line Replacement Project
- B. Resolution 2026-0126-04 MCES I&I Grant Application Authorization

11. COUNCIL REPORTS AND OTHER BUSINESS

12. ADJOURNMENT

This meeting will be recorded and then posted to the City website within 3 to 5 business days.
The City Council may meet as a group for dinner.



Executive Summary

City Council Business Meeting

AGENDA ITEM: Consent Agenda
PREPARED BY: Jacob Schillander, City Administrator
RECOMMENDED ACTION: Approve Consent Agenda

Consent Agenda Items:

- A. 12-15-25 City Council Workshop Meeting Minutes
- B. 12-15-25 City Council Business Meeting Minutes
- C. 01-12-26 City Council - Special Business Meeting Minutes
- D. 01-12-26 City Council Workshop Meeting Minutes
- E. 01-20-26 City Council - 2026 Street Projects Improvements Hearing Meeting Minutes
- F. Approve Pheasants Forever - Great Water Chapter 0985 LG220 Application for Exempt Permit



**MINUTES
CITY COUNCIL - WORKSHOP
MAPLE PLAIN CITY HALL
December 15, 2025
5:30 PM**

1. CALL TO ORDER

Mayor Julie Maas-Kusske called the meeting to order at 5:30 PM

PRESENT: Mayor Julie Maas-Kusske, Councilmember Mike DeLuca, Councilmember Andrew Burak, & Councilmember Rochelle Arvizo

ABSENT: Councilmember Connie Francis

STAFF PRESENT: City Administrator Jacob Schillander, Assistant City Administrator Kevin Larson, Maple Plain Fire Chief Rick Denneson

2. ADOPT AGENDA

Councilmember DeLuca made a motion to approve the meeting agenda. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak, & Councilmember Arvizo.

Motion Passed 4-0

3. DISCUSSION

A. Water Agreement With Medina

Staff Overview

City Administrator Schillander provided an update on the proposal related to the Water Service Agreement with the City of Medina, focusing on the installation and maintenance of interconnection meters. Staff outlined a proposal to use \$100,000 of the previously collected \$375,000 in water access charges toward meter installation, with Medina sharing installation and ongoing maintenance costs on a 50/50 basis. Medina has indicated a willingness to proceed under this arrangement. This approach would simplify billing by allowing quarterly billing based on actual water usage and eliminating the need for periodic leak detection audits.

Council Discussion

The Council expressed support for the shared-cost meter installation and maintenance approach, noting it balances fairness, operational efficiency, and neighborly cooperation. An emphasis was provided that ownership of the meters was less important than the shared responsibility and clear billing. Discussion highlighted the importance of providing Medina and the developer with timely written confirmation of water service to avoid project delays and potential loss of funding. Clarification was provided that either a formal Council action or an administrative letter could satisfy the developer’s immediate needs.

Council Direction

The Council reached consensus to proceed with the 50/50 cost-sharing model for interconnection meter installation and maintenance. Staff was directed to finalize the agreement and ensure Medina and the developer receive the necessary confirmation to move the project forward.

B. Park Improvement Plan

Staff Overview

Assistant City Administrator Larson summarized the Citizen Advisory Panel’s work to prioritize park improvements and assign target years for completion. Emphasis was placed on ADA upgrades at Veterans Memorial Park and long-term improvements to Rainbow Park, including the hockey rink. Staff requested Council approval of the prioritized list for submission to ABDO as part of the City’s five-year Capital Improvement Plan (CIP).

Council Discussion

The Council discussed the rationale for selecting pour-in-place playground surfacing over loose rubber mulch, citing reduced maintenance, longer lifespan, and safety considerations. Clarification was provided regarding Veterans Memorial Park walkway improvements, with discussion supporting a wider, drivable path combined with removable or breakaway bollards for safety and emergency access. Council also questioned line-item costs for the pollinator garden and benches, noting that some items may already be funded or available and should be adjusted accordingly during budgeting. Additional discussion addressed Rainbow Park rink upgrades, potential sponsorship opportunities, and future flexibility in the CIP timeline.

The Council reviewed other park areas, including Bryant Wood Park, Pioneer Park, and the Tot Lot, noting that project timing remains flexible and subject to future budget adjustments, sponsorship opportunities, and coordination with other capital projects

Council Direction

The Council expressed general agreement with the prioritized list and directed staff to incorporate clarifications discussed, including path width and bollard design, acknowledgment of previously funded items, and continued flexibility during CIP development. The list is to move forward as a planning document for inclusion in the five-year CIP.

C. Ordinance Enforcement

Staff Overview

City Administrator Schillander presented an overview of the City’s complaint-based ordinance enforcement model and requested Council guidance on expectations for proactive enforcement, handling of informal complaints, and distinctions between public and private nuisances. Staff noted the upcoming launch of an online complaint submission tool to formalize documentation and ensure consistency.

Council Discussion

Council generally supported a hybrid approach: maintaining a complaint-based system while allowing staff to address obvious public health, safety, or visibility issues observed during routine duties. The council emphasized the importance of distinguishing between private nuisances, which should remain civil matters, and public nuisances that affect the broader community. Discussion highlighted the challenges related to repeat offenders, the need for fairness, documentation, and avoidance of selective enforcement claims.

Council Direction

The Council supported continued use of a complaint-based system supplemented by limited proactive enforcement for clear public nuisances. Staff were encouraged to rely on formal complaint processes while addressing visible violations encountered in the course of normal operations. The Council requested continued staff communication through weekly updates, particularly when repeat or sensitive cases arise.

D. Ordinance 343- Amending Chapter 6, Article 2 - Nuisance Violation

Staff Overview

Assistant City Administrator Larson reviewed proposed amendments to the nuisance ordinance intended to improve clarity, consistency, cost recovery, and management of repeat offenders. Key elements include updated noxious weed definitions, defined enforcement timelines, a repeat nuisance service-call framework (three violations within a 24-month period), and clarified cost-recovery provisions. City Administrator Schillander noted ongoing legal review regarding administrative fees and collection methods.

Council Discussion

The Council discussed repeat nuisance thresholds, enforcement escalation, and appropriate timeframes for identifying habitual violations. Questions were raised regarding statutory authority for fees, special assessments, and alternative collection methods. Council emphasized the need for clear steps, transparency, and flexibility to address chronic offenders while maintaining fairness.

Council Direction

The Council provided consensus direction to continue refining the ordinance language, particularly related to repeat offenders, fee authority, and recovery mechanisms. Staff was directed to address outstanding legal questions and return with a revised draft for future consideration.

E. Potential Fire Department Consolidation Open House

Staff Overview

City Administrator Schillander proposed holding a public open house to mark the transition from the Maple Plain Fire Department to service through the West Suburban

Fire District, recognizing current and retired firefighters and providing public information.

Council Discussion

The Council discussed the value of honoring the City's fire service history versus concerns about messaging and redundancy following recent public events. Some members emphasized the importance of formally recognizing retired firefighters and celebrating the transition, while others questioned the necessity of an open house.

Council Direction

The Council expressed interest in moving forward. Staff was directed to develop a proposed open house concept, a budget, and logistics for the Council for consideration.

4. COUNCIL REPORTS

Mayor Maas-Kusske inquired about the possibility of attending the final fire relief association board meeting on Wednesday. Councilmembers acknowledged the importance of continuity and participation with the past fire relief association meetings for the final meeting.

Councilmember DeLuca wanted to wait until after the 12/15 Council Business meeting to make any changes to Council representation at the fire relief board.

5. FUTURE WORKSHOP TOPICS

- A. Parking Regulations
- B. 5 Year CIP/Finance Plan
- C. Rainbow Park Sewer Improvement
- D. City Hall Options
- E. Gateway Boulevard Pedestrian Safety and Crosswalk Modifications

The Council wanted to add the 'Strategic Planning Retreat' to the list of future workshop topics.

6. ADJOURNMENT

Councilmember Burak made a motion to adjourn. Seconded by Councilmember DeLuca.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak, & Councilmember Arvizo.

Motion Passed 4-0

The workshop adjourned at 6:37 PM

I, Jacob W. Schillander, being duly sworn, depose and say:

That I am the City Administrator of the City of Maple Plain, and that the foregoing minutes are a true and correct record of the meeting held on the date indicated above at Maple Plain City Hall. I certify that the minutes accurately reflect all actions taken, including votes, motions, resolutions, and ordinances, and that they are in compliance with all applicable legal requirements.

Signed:



Jacob W. Schillander
City Administrator

DRAFT



**MINUTES
CITY COUNCIL - BUSINESS MEETING
MAPLE PLAIN CITY HALL
December 15, 2025
7:00 PM**

1. WELCOME

PRESENT: Mayor Julie Maas-Kusske, Councilmember Mike DeLuca, Councilmember Andrew Burak & Councilmember Rochelle Arvizo

ABSENT: Councilmember Connie Francis

STAFF PRESENT: City Administrator Jacob Schillander, Assistant City Engineer Matt Bauman, City Planner Mark Kaltsas, and Assistant City Administrator Kevin Larson

2. CALL TO ORDER

Mayor Julie Maas-Kusske called the meeting to order at 7:00 PM

3. PLEDGE OF ALLEGIANCE

4. ADOPT AGENDA

Councilmember Burak made a motion to adopt the meeting agenda. Seconded by Councilmember DeLuca.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak & Councilmember Arvizo.

Motion Passed 4-0

5. VISITORS TO BE HEARD (A completed public comment form should be presented to the City Administrator prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.)

Nicole McDade, 1472 Meadow Lane

McDade offered support of the the ameded rental ordinance 348. Thanked staff for their responsiveness, and expressed appreciation for changes made to better support the community.

Justin McCoy 5700 Robert Rd, Independence

McCoy spoke as the Fire Relief President in support of Resolution 2025-1215-04 Repealing Resolution 2025-0922-01 and Directing the Executive Director to withhold Payouts. related to Fire Relief Association pension distributions. McCoy summarized membership demographics, stated broad support among firefighters for the resolution, and thanked City staff, the Fire Chief, Councilmembers, and the Mayor for their collaboration.

Eric Schultz 5915 Three Oaks Ave.

Thanked the City Council for amendments to the rental ordinance, noting neighborhood concerns and expressing appreciation for the City’s actions.

No additional speakers came forward. Public comment was closed.

6. CONSENT AGENDA

- A. 11-24-25 City Council Workshop Meeting Minutes
- B. 11-24-25 City Council Business Meeting Minutes
- C. 12-01-25 City Council - Truth in Taxation Public Hearing Meeting Minutes
- D. 12-08-25 City Council Workshop Meeting Minutes
- E. 12-08-25 City Council Special Business Meeting Minutes
- F. Employee Handbook Updates

Mayor Maas-Kusske pulled item D (12/08/25 Workshop Meeting Minutes) from the consent agenda for further clarification.

Councilmember Arvizo moved to approve Consent Agenda Items A, B, C, E, and F. The motion was seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak & Councilmember Arvizo.

Motion Passed 4-0

Pulled Item – December 8, 2025 Workshop Meeting Minutes:
Assistant City Administrator Larson clarified language related to the food truck ordinance discussion, noting that WHPS does not conduct food truck inspections. Discussion item C. of the Ordinance 344- Amending Chapter 4, Article 4 - Mobile Food Units. The Council Discussion should read as follows: "The Council reviewed the proposed changes and discussed inspections, as well as the clarity of registration for operators."

Councilmember Arvizo moved to approve the December 8, 2025, Workshop Meeting Minutes with the stated clarification. The motion was seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak & Councilmember Arvizo.

Motion Passed 4-0

7. ACCOUNTS PAYABLE

- A. City Bills \$224,503.89
- B. ACH Bills \$11,200.72

C. Street Project \$936.00

City Administrator Schillander presented the accounts payable totals: City Bills \$224,503.89, ACH Bills \$11,200.72, and Street Project Bills \$936.00.

Councilmember Arvizo moved to approve the accounts payable. The motion was seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak & Councilmember Arvizo

Motion Passed 4-0

8. STAFF REPORTS

- A. Fire Department
- B. West Hennepin Public Safety
- C. City Engineer
- D. Public Works
- E. City Planner
- F. Administration & Finance

All staff reports have been submitted, with the exception of public works.

Councilmember Burak moved to accept the staff reports as submitted and presented in the business meeting packet, except for public works, seconded by Councilmember DeLuca.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak & Councilmember Arvizo.

Motion Passed 4-0

9. OLD BUSINESS

10. NEW BUSINESS

- A. Fire Services Contract and Lease Agreement

Staff Overview

City Administrator Schillander presented the finalized Fire Services Contract and Fire Station Lease Agreement with the West Suburban Fire District (WSFD). The lease provides for the WSFD's use of the Maple Plain Fire Station at \$1 per year, outlines maintenance and utility responsibilities, and includes City reimbursement for a vehicle exhaust system. The Fire Services Agreement establishes WSFD as the fire service provider for Maple Plain beginning January 1, 2026, transitions eligible Maple Plain firefighters to WSFD, outlines PERA contribution assistance for five years, establishes cost-sharing formulas, equipment cost-sharing, engine replacement funding, and limited warranty provisions for transferred equipment.

Council Discussion

Mayor Maas-Kusske acknowledged the extensive collaboration and multi-year effort between Maple Plain, Independence, and West Suburban Fire District, and expressed appreciation for staff and partner agencies.

Council Action

Councilmember Burak moved to approve the Fire Services Contract and Lease Agreement. Councilmember DeLuca seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak & Councilmember Arvizo.

Motion Passed 4-0

B. Revision of 08-25-25 Business Meeting Minutes

Staff Overview

City Administrator Schillander explained the revision was required to meet Gambling Control Board standards by correcting organizational naming to match the entity’s tax identification. The MN Gambling Control Board (Board) has requested that the City revise the meeting minutes for the 08/25/25 business meeting. For the Board to approve the lawful gambling premises permit application, the organization listed needs to match the tax ID. The Board requests consent agenda read ‘St. Bonifacius Lions Club’ instead of ‘St. Bonifacius/Minnetrista Area Lions Club’.

Council Discussion

There was no discussion for the revised meeting minutes.

Council Action

Councilmember DeLuca moved to approve the revised August 25, 2025, Business Meeting Minutes. Councilmember Burak seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak & Councilmember Arvizo.

Motion Passed 4-0

C. Resolution 2025-1215-01 Approval of the 2026 Final Levy & Budget

Staff Overview

City Administrator Schillander summarized the 2026 levy and budget following the Truth in Taxation hearing. The total 2026 levy is \$1,997,220. The General Fund budget is \$1,582,091, with debt service payments totaling \$415,129. Public safety accounts for approximately 51% of the budget and reflects the largest area of increase.

Council Action

Councilmember DeLuca moved to adopt Resolution 2025-1215-01 Approval of the 2026 Final Levy & Budget. Councilmember Burak seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak & Councilmember Arvizo.

Motion Passed 4-0

D. Resolution 2025-1215-02 Donations Received 2025

Staff Overview

Staff reported that state statute requires formal acceptance of donations received during the year, totaling \$209,025.

Council Discussion

Mayor Maas-Kusske requested the removal of West Hennepin Public Safety from Exhibit A, as it is a separate entity.

Council Action

Councilmember Arvizo moved to approve 2025-1215-02 Donations Received 2025, as amended to remove West Hennepin Public Safety from Exhibit A. Councilmember Burak seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak & Councilmember Arvizo.

Motion Passed 4-0

E. Resolution 2025-1215-03 Annual designations for 2026 Maple Plain Organization

Staff Overview

City Administrator Schillander presented the annual designations, including official depository (MidCountry Bank), official newspaper (The Laker), meeting schedule, Councilmember DeLuca with the acting mayor designation, and annual appointments.

Council Action

Councilmember Arvizo moved to approve Resolution 2025-1215-03 Annual designations for 2026 Maple Plain Organization. Councilmember DeLuca seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak & Councilmember Arvizo.

Motion Passed 4-0

F. Resolution 2025-1215-04 Repealing Resolution 2025-0922-01 and Directing the Executive Director to withhold Payouts

Staff Overview

City Administrator Schillander explained the request to repeal the prior resolution terminating the Fire Relief Association plan in order to pursue special legislation that would ensure equitable pension benefit calculations for firefighters, particularly those under age 50.

Council Discussion

Mayor Maas-Kusske discussed timing, fairness considerations, and the importance of hearing further input from the Fire Relief Association membership.

Councilmember DeLuca indicated that this would be the biggest mistake the Council has made in his 14-year tenure on the Council. Councilmember DeLuca spoke about his concerns about incurring additional expenses, the risk of market correction

conditions, the uncertainty of legislation passing, and the liability of the City if the fund dips below the 90% threshold outlined by the State.

Councilmember Burak expressed the need to ensure firefighters are treated fairly in the City's final actions.

Mayor Maas-Kusske respectfully disagreed with Councilmember DeLuca. The executive director has the final say, but this is a chance to make everyone whole with the relief funds and honor the commitments to the firefighters. The firefighters voiced their opinion at the last fire relief meeting. If they can't be made whole, then they want special legislation to correct it. Mayor Maas-Kusske mentioned that she advocated to Representative Robbins to attempt to pass legislation. While there is a risk with the fund dipping below 90%, these individuals put their lives on the line for this community. The City owes it to the firefighters to attempt to meet their needs.

Council Action

Councilmember Arvizo moved to approve Resolution 2025-1215-04 Repealing Resolution 2025-0922-01 and Directing the Executive Director to withhold Payouts. Councilmember Burak seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember Burak & Councilmember Arvizo.

Voting Nay: Councilmember DeLuca

Motion Passed 3-1

G. Resolution 2025-1215-05- Accepting the 2026 Industrial Street Project Feasibility Report

Staff Overview

Assistant City Engineer Matt Bauman presented the 2026 Industrial Street Project Feasibility Report. The project includes a mill and overlay of Industrial Street and replacement of an aging water main originally installed in 1965. The proposed improvements would extend the roadway's lifespan and improve water system reliability while minimizing disruption through pipe-bursting methods. The assessment methodology limits assessments to water main improvements only, with two properties directly served. The total estimated project cost is approximately \$430,000, with an estimated City share of \$380,000.

Council Action

Councilmember Arvizo moved to adopt Resolution 2025-1215-05- Accepting the 2026 Industrial Street Project Feasibility Report. Councilmember Burak seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak & Councilmember Arvizo.

Motion Passed 4-0

H. Resolution 2025-1215-06- Accepting the 2026 Downtown Project Feasibility Report

Staff Overview

Assistant City Engineer Bauman presented the Downtown Street Reconstruction Feasibility Report, evaluating infrastructure improvements to Main Street East, Pioneer Avenue, Delano Avenue, Maple Avenue, Marsh Avenue, Spring Avenue, and the Fire Station parking lot. The report recommends a combination of full street reconstruction and mill-and-overlay improvements, replacement of sanitary sewer and water mains, added stormwater treatment, sidewalk connections, lighting enhancements, and removal of Bud Avenue between Main Street East and Highway 12. The total estimated project cost is approximately \$5.9 million, with assessments and City participation structured in accordance with City policy.

Council Action

Councilmember Burak moved to adopt Resolution 2025-1215-06- Accepting the 2026 Downtown Project Feasibility Report. Councilmember Arvizo seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak & Councilmember Arvizo.

Motion Passed 4-0

- I. Resolution 2025-1215-07 North Shore Gymnastics Site Plan Review, Preliminary Plat, and Final Plat

Staff Overview

City Planner Mark Kaltsas presented applications for a new North Shore Gymnastics facility within the City’s industrial park. The proposal includes replatting two existing parcels to accommodate a new approximately 40,000-square-foot recreational facility, site plan approval, and associated parking, landscaping, and sidewalk connections. The Planning Commission reviewed the proposal on two occasions and recommended approval, noting consistency with surrounding industrial development and applicable standards.

Council Discussion

Councilmembers thanked the Planning Commission and the applicant for their work and expressed appreciation for North Shore Gymnastics’ continued investment in Maple Plain.

Council Action

Councilmember DeLuca moved to adopt Resolution 2025-1215-07 North Shore Gymnastics Site Plan Review, Preliminary Plat, and Final Plat. Councilmember Arvizo seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak & Councilmember Arvizo.

Motion Passed 4-0

- J. Resolution 2025-1215-08 Repealing Resolution 2025-1124-04

Staff Overview

City Administrator Schillander explained the need to repeal Resolution 2025-1124-04 due to scheduling conflicts that prevented required participants from attending the previously scheduled public hearing.

Council Action

Councilmember Burak moved to adopt Resolution 2025-1215-08 Repealing Resolution 2025-1124-04. Councilmember DeLuca seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak & Councilmember Arvizo.

Motion Passed 4-0

- K. Resolution 2025-1215-09 Ordering a Public Hearing for TIF District

Staff Overview

City Administrator Schillander presented a resolution setting a public hearing for a proposed Tax Increment Financing District on February 9, 2026, at 7:00 PM.

Council Action

Councilmember Arvizo moved to adopt Resolution 2025-1215-09 Ordering a Public Hearing for TIF District. Councilmember DeLuca seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak & Councilmember Arvizo.

Motion Passed 4-0

- L. Ordinance 344- Amending Chapter 4, Article 4 - Mobile Food Units

Staff Overview

Assistant City Administrator Larson presented proposed amendments to modernize the City's mobile food unit regulations. The ordinance clarifies applicability on both public and private property, establishes registration requirements, and sets a 300-foot proximity standard between mobile food units and brick-and-mortar restaurants.

Council Action

Councilmember Burak moved to adopt Ordinance 344- Amending Chapter 4, Article 4 - Mobile Food Units and approve publication of the ordinance summary. Councilmember DeLuca seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak & Councilmember Arvizo.

Motion Passed 4-0

- M. Ordinance 345 - 2026 Fee Schedule

Staff Overview

City Administrator Schillander reviewed updates to the 2026 Fee Schedule, including consideration of fee references within City Code, establishment of a general permit fee, and administrative adjustments. Utility and enterprise fund rates will be reviewed separately in early 2026.

Council Action

Councilmember Arvizo moved to adopt Ordinance 345 - 2026 Fee Schedule and ordinance summary publication. Councilmember DeLuca seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak & Councilmember Arvizo.

Motion Passed 4-0

- N. Ordinance 346 Repealing Cannabis Ordinance 331 and Ordinance 347 Establishing a New Cannabis Registration

Staff Overview

City Administrator Schillander presented Ordinance 346 repealing outdated Cannabis Ordinance 331 and Ordinance 347 establishing a new cannabis business registration framework to align with state law, effective January 1, 2026.

Council Action

Councilmember Arvizo moved to adopt Ordinance 346 Repealing Cannabis Ordinance 331, Ordinance 346 summary publication, Ordinance 347 Establishing a New Cannabis Registration, and Ordinance 347 summary publication. Councilmember DeLuca seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak & Councilmember Arvizo.

Motion Passed 4-0

- O. Ordinance 348- Amended Rental Ordinance

Staff Overview

City Administrator Schillander presented Ordinance 348, strengthening the City’s rental ordinance by establishing safe rental housing standards, enforcement tools, and due-process procedures for license suspension or revocation in response to criminal activity. The amendments were developed in collaboration with staff, legal counsel, law enforcement, and residents.

Council Discussion

Mayor Maas-Kusske thanked staff, the City Attorney, residents, and law enforcement for their collaboration to have clear direction and documentation in our ordinances.

Council Action

Councilmember Arvizo moved to adopt Ordinance 348- Amended Rental Ordinance and approve the publication of the ordinance summary. Councilmember DeLuca seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak & Councilmember Arvizo.

Motion Passed 4-0

11. COUNCIL REPORTS AND OTHER BUSINESS

Councilmember Burak reflected on the rapid pace of recent workshops and business meetings, noting that the quick turnaround provided a new perspective on how efficiently government work can be accomplished. He highlighted the significant changes experienced by the City over the past year, including new businesses and the transition to new fire services. Councilmember Burak thanked City staff for their work on the rental

ordinance and for navigating complex interactions with residents, businesses, and the Council. He also expressed gratitude to first responders who will no longer be directly managed by the City at the end of the year, thanking them for their service and expressing hope that the new partnership will elevate service levels going forward.

Councilmember Arvizo echoed Councilmember Burak's appreciation and added a public service reminder regarding winter salt use. She encouraged residents to be mindful and sparing when applying road salt, noting Maple Plain's location within a watershed and the impacts excess salt can have on water quality and wildlife. Councilmember Arvizo also reported that the Watershed Commission will not meet in December.

Councilmember DeLuca noted the unusually quick succession of recent meetings and reflected on the month as a period of wrap-ups and transitions. He thanked staff for their work preparing and refining several new ordinances, acknowledging that while they can feel cumbersome, they serve important purposes. Councilmember DeLuca shared that the Council has been working on the City Administrator's performance review, including gathering community feedback, and will meet with City Administrator Schillander for the annual review. He described the past year as one of the busiest and expressed gratitude for colleagues, staff, residents, and the opportunity to serve the community.

Mayor Maas-Kusske provided a comprehensive report on recent activities and community events. She referenced the Truth-in-Taxation hearing earlier in the month and shared that she and Chief DuRose attended the grand opening of the Hennepin County Stabilization Center, a new facility serving children and teens with complex mental health and behavioral health needs. The Mayor also reported on meetings with the new Hennepin County Administrator to discuss downtown planning, county roads, the library, and long-term collaboration.

The Mayor summarized discussions from regional and statewide meetings, including the Regional Council of Mayors and a Minnesota-focused economic development session emphasizing collaboration and leadership. She provided updates from the Police Commission, noting completion of the ELMS/AC Records Agreement and ongoing discussions related to staffing and public safety needs.

Mayor Maas-Kusske highlighted several community events, including the 150th anniversary celebration at Christ Lutheran Church, the opening of Kwik Trip with a ribbon-cutting scheduled for the following day, and recent Rotary activities. She also reflected on the annual "View Santa" event, describing it as a favorite community tradition and noting that approximately 1,400 pounds of food and \$800 in cash were donated to the Westonka Community Food Shelf, directly benefiting Maple Plain and Independence residents.

The Mayor concluded by reflecting on the multi-year fire service consolidation process, expressing appreciation for the extensive collaboration involved, and noting a busy week ahead with meetings and events. As this was the final Council meeting of the year, she thanked residents, staff, public safety personnel, and Councilmembers for their contributions, expressed optimism for 2026, and reiterated the importance of working together respectfully for the benefit of the community.

12. ADJOURNMENT

Councilmember Burak made a motion to adjourn. Seconded by Councilmember Arvizo.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak & Councilmember Arvizo.

Motion passed 4-0

Council Adjourned at 8:21 PM

I, Jacob W. Schillander, being duly sworn, depose and say:

That I am the City Administrator of the City of Maple Plain, and that the foregoing minutes are a true and correct record of the meeting held on the date indicated above at Maple Plain City Hall. I certify that the minutes accurately reflect all actions taken, including votes, motions, resolutions, and ordinances, and that they are in compliance with all applicable legal requirements.

Signed:



Jacob W. Schillander
City Administrator

DRAFT



MINUTES
CITY COUNCIL - SPECIAL BUSINESS MEETING
MAPLE PLAIN CITY HALL
January 12, 2026
5:15 PM

1. WELCOME

PRESENT: Mayor Julie Maas-Kusske, Councilmember Mike DeLuca, Councilmember Connie Francis, Councilmember Andrew Burak, & Councilmember Rochelle Arvizo

STAFF PRESENT: City Administrator Jacob Schillander & Assistant City Administrator Kevin Larson

2. CALL TO ORDER

3. ADOPT AGENDA

4. CONSENT AGENDA

A. 2026 Staff Wage Increases

5. ADJOURNMENT

Motion to adjourn was made by Councilmember Francis, Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak, Councilmember Arvizo

Motion passed 5-0

Meeting was adjourned at 5:16pm

I, Jacob W. Schillander, being duly sworn, depose and say:

That I am the City Administrator of the City of Maple Plain, and that the foregoing minutes are a true and correct record of the meeting held on the date indicated above at Maple Plain City Hall. I certify that the minutes accurately reflect all actions taken, including votes, motions, resolutions, and ordinances, and that they are in compliance with all applicable legal requirements.

Signed:

Jacob W. Schillander
City Administrator



**MINUTES
CITY COUNCIL - WORKSHOP
MAPLE PLAIN CITY HALL
January 12, 2026
5:30 PM**

1. CALL TO ORDER

Mayor Julie Maas-Kusske called the meeting to order at 5:30 PM

PRESENT: Mayor Julie Maas-Kusske, Councilmember Mike DeLuca, Councilmember Connie Francis, Councilmember Andrew Burak, & Councilmember Rochelle Arvizo

STAFF PRESENT: City Administrator Jacob Schillander, City Planner Mark Kaltsas, Assistant City Engineer Matt Bauman, and Assistant City Administrator Kevin Larson

2. ADOPT AGENDA

Councilmember Francis made a motion to approve the meeting agenda. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak, & Councilmember Arvizo.

Motion Passed 5-0

3. DISCUSSION

A. Rainbow Park Sewer Improvements

Staff Overview

City Administrator Schillander reported recurring sewer issues caused by a shallow sewer connection line and a failed cleanout. Assistant City Engineer Bauman reviewed preliminary recommendations including replacing the sanitary service line at proper depth, relocating the line out of the adjacent city-owned lot, and repairing parking lot and trail surfacing. Staff also noted an unknown storm drain under the hockey rink requiring cleaning and camera inspection in the spring.

Council Discussion

Councilmembers supported replacing the service line and removing deteriorating deck boards. Members discussed mobilization costs and expressed interest in bundling the project within the 2026 Street Improvements to reduce cost. Council also identified

refuse trucks as a source of pavement damage and endorsed prohibiting heavy vehicle access to the parking lot.

Council Direction

Council directed staff to incorporate the project into the 2026 street construction plan, install “No Trucks” signage at Rainbow Park, have staff move trash carts to the street for pickup, and investigate storm drain function.

B. Hennepin County Tower Lease

Staff Overview

City Administrator Schillander reported that the City’s 25-year lease with Hennepin County for antenna use at the water tower expired on September 30, 2024. The County requested renewal under a regional “no-cost lease” policy. Historically the City received \$10,000 annually, and CPI adjustments permitted in the agreement were never applied.

Council Discussion

Councilmembers expressed unanimous opposition to providing free use of the tower, citing asset wear and responsibility to taxpayers. The Council emphasized that Maple Plain should not subsidize other government radio users. Councilmembers requested CPI calculations and questioned whether retroactivity could be pursued due to lack of previous billing adjustments.

Council Direction

The Council directed staff to calculate the adjusted annual lease rate including CPI, and prepare a revised lease agreement requiring continued payment from Hennepin County.

C. New City Hall Discussion

Staff Overview

City Administrator Schillander presented a conceptual layout for a new City Hall on City property north of the Fire Station, including a chamber/community room, office and cubicle space, storage, and support areas. Staff requested direction on whether to pursue construction rather than continue to lease office space.

Council Discussion

Councilmembers supported long-range planning but raised concerns including oversized building footprint, unnecessary hallway space, fiscal impacts, and the loss of potential commercial frontage on Hwy 12. Alternatives discussed included reducing the building size, selling the Rainbow Avenue lot, siting elsewhere, and exploring leased space within potential downtown redevelopment. The Council requested cost-benefit modeling comparing continued rental costs against bonding.

Council Direction

The Council directed staff to reduce the proposed building footprint, refine layout options, evaluate cost estimates including bonding impacts, and return with comparative rent-versus-build analysis.

D. Outdoor Recreation Grant Program

Staff Overview

Assistant City Administrator Larson outlined eligibility criteria and timelines for the Minnesota Outdoor Recreation Grant Program offering 50% matching funds for

projects between \$100,000 and \$1,000,000, with construction scheduled for 2027–28. Staff initially identified two projects: the Rainbow Park warming house and rink, and a Veterans Memorial Park picnic shelter.

Council Discussion

The Council explored expanding the application strategy to multiple parks and debated community priorities and scheduling implications. Councilmembers considered volunteer labor contributions and philanthropic support for the Rainbow rink. Bryantwood Park improvements were discussed as a strong additional candidate. The Council weighed timing against capital plan flexibility and agreed that the chance for matching funds justified pursuing multiple applications.

Council Direction

The Council directed staff to prepare three grant applications for:

- Veterans Memorial Park improvements,
- Bryantwood Park playground and ADA upgrades, and
- Rainbow Park playground and related improvements.

Staff will return to Council if application limitations reduce feasibility.

E. City Council 2026 Chat Schedule

Staff Overview

Assistant City Administrator Larson reported on 2025 Council Chat attendance and requested direction on continuing monthly/quarterly sessions and scheduling around the 2026 election cycle.

Council Discussion

Councilmembers agreed Chats provide value for in-person engagement, reach residents not active online, and support transparency. Given the election year, the Council discussed avoiding periods that may overlap with candidate filing or create appearance of campaigning.

Council Direction

Council directed staff to continue Council Chats in 2026 and finalize a schedule mindful of filing and election blackout windows.

4. COUNCIL REPORTS

No Council Reports

5. FUTURE WORKSHOP TOPICS

- A. Parking Regulations
- B. 5 Year CIP/Finance Plan (1-26-26 Workshop)
- C. Gateway Blvd Pedestrian Safety & Crosswalk Modifications

Councilmember DeLuca requested to add paper newsletters and bills to future workshops

6. ADJOURNMENT

Councilmember Francis made a motion to adjourn. Seconded by Councilmember Burak. Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 5-0.

Workshop Adjourned at 6:26 PM

I, Jacob W. Schillander, being duly sworn, depose and say:

That I am the City Administrator of the City of Maple Plain, and that the foregoing minutes are a true and correct record of the meeting held on the date indicated above at Maple Plain City Hall. I certify that the minutes accurately reflect all actions taken, including votes, motions, resolutions, and ordinances, and that they are in compliance with all applicable legal requirements.

Signed:



Jacob W. Schillander
City Administrator

DRAFT



MINUTES
CITY COUNCIL - 2026 STREET PROJECTS IMPROVEMENTS HEARING
MAPLE PLAIN CITY HALL
January 20, 2026
7:00 PM

1. WELCOME

PRESENT: Mayor Julie Maas-Kusske; Councilmember Mike DeLuca; Councilmember Connie Francis; Councilmember Andrew Burak; Councilmember Rochelle Arvizo

STAFF PRESENT: City Administrator Jacob Schillander; City Engineer David Martini; Assistant City Administrator Kevin Larson

2. CALL TO ORDER

Mayor Julie Maas-Kusske called the meeting to order at 7:00 PM

3. PLEDGE OF ALLEGIANCE

4. ADOPT AGENDA

Councilmember Francis made a motion to adopt the meeting agenda. Seconded by Councilmember DeLuca.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 5-0

5. NEW BUSINESS

City Administrator Schillander explained that the hearing was held pursuant to Minnesota Statutes Chapter 429.031 The purpose was to receive public comment on the proposed 2026 Industrial Street Improvement Project and 2026 Downtown Street Reconstruction Project, including scope, design, access, timing, impacts, and overall necessity. This hearing was not the assessment hearing; assessment amounts, special benefit, and appeal rights would be addressed at a separate assessment hearing later in 2026.

A. 2026 Industrial Street Project Public Hearing

Staff Presentation

City Engineer David Martini presented the project consistent with the hearing packet.

Introduction / Background

On October 27, 2025, the City Council authorized preparation of a feasibility study to

analyze improvements to Industrial Street from Budd Avenue to the east cul-de-sac. The study evaluated existing pavement and watermain infrastructure and provided proposed improvements, itemized cost estimates, cost apportionment, and a preliminary assessment roll.

Need for Improvements

Most improvements were originally constructed in 1965, with the street extended in 1989. The pavement can be renewed through mill and overlay. Due to corrosive soils, the watermain (particularly the west block 6-inch cast iron pipe) has deteriorated and is subject to breaks. Replacement and upsizing to 8-inch PVC is recommended to improve reliability and fire flow.

Proposed Improvements

Proposed work includes mill and overlay of the pavement, minor curb and drainage repairs, and watermain replacement using trenchless pipe-bursting methods to reduce surface disturbance. The watermain replacement is proposed from Budd Avenue to Poplar Avenue, with the newer segment east of Poplar Avenue remaining in place.

Assessment Methodology and Costs

Consistent with City policy, 35 percent of watermain costs are proposed to be assessed on a front-footage basis to properties served by the utilities. Non-assessable items (including mill and overlay, minor curb and drainage work, and non-benefiting frontage) are proposed to be paid by the City. The total estimated project cost is \$432,375, with an estimated water assessment rate of \$66.71 per front foot for applicable properties.

Schedule / Next Steps

Notices were mailed and published, and an open house was held on January 6, 2026. Following this hearing, the City Council is scheduled to consider a resolution ordering improvements on January 26, 2026, with bidding, construction, and a final assessment hearing anticipated later in 2026.

Council Questions and Discussion

There were no questions or discussion from the Council.

Public Hearing

Councilmember Francis motioned to open the public hearing, seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

The motion passed 5-0.

The public hearing was opened at 7:10 PM

No public comments were made.

Councilmember DeLuca motioned to close the public hearing, seconded by Councilmember Francis.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

The motion passed 5-0. The public hearing was closed at 7:11 PM

B. 2026 Downtown Street Project Public Hearing

Staff Presentation

City Engineer David Martini presented the project consistent with the hearing packet.

Introduction / Background

On October 27, 2025, the City Council authorized preparation of a feasibility study to analyze improvements to Main Street East, Pioneer Avenue, Delano Avenue, Maple Avenue, Marsh Avenue, Spring Avenue, and the fire station parking lot. All existing infrastructure elements were evaluated, and the study included proposed improvements, cost estimates, cost apportionment, and a preliminary assessment roll.

Need for Improvements

Based on limited as-built information, infrastructure was constructed between the 1930s and 1960s. Pavements have deteriorated beyond the effectiveness of traditional maintenance. Several streets lack curb and gutter, Pioneer Avenue is undersized, watermains have deteriorated due to corrosive soils, and sanitary sewer consists largely of clay pipe susceptible to infiltration.

Proposed Improvements

The project proposes full reconstruction of Main Street East, Pioneer Avenue, Delano Avenue, and Maple Avenue; mill and overlay of Marsh Avenue and Spring Avenue; replacement of watermain, sanitary sewer, and services within reconstructed rights-of-way; addition and replacement of storm sewer and stormwater quality treatment; sidewalk replacement and additions including a trail connection on Pioneer Avenue; streetscaping and lighting; burial of overhead power in redevelopment areas; and replacement of the fire station parking lot. Removal of a portion of Budd Avenue between Main Street and Highway 12 is proposed to improve safety.

Assessment Methodology and Costs

Consistent with City policy, 35 percent of street and storm sewer costs are proposed to be assessed on an adjusted front-footage basis, and 35 percent of utility costs on a unit basis. Non-assessable items include mill and overlay on Marsh and Spring Avenues, sidewalk, lighting, underground power, the fire station parking lot, Budd Avenue removal, and non-benefiting frontage. The total estimated project cost is \$5,895,745, with assessment rates summarized in the packet.

Schedule / Next Steps

An open house was held on January 6, 2026. Following this hearing, the City Council is scheduled to consider a resolution ordering improvements on January 26, 2026. Bidding and construction are anticipated in 2026, with a final assessment hearing proposed for fall 2026.

Council Questions and Discussion

There were no questions or discussion from the Council.

Public Hearing

Councilmember DeLuca motioned to open the public hearing, seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

The motion passed 5-0.

The public hearing was opened at 7:24 PM

Bill McGarry, representing McGarry's Pub, expressed support for the project and requested consideration of construction timing and maintaining parking and access, particularly near Budd Avenue and library parking during construction.

Max Blossey, representing Magnolia Properties, LLC (5210 Main Street East), raised concerns regarding proposed removal of access points and on-street parking adjacent to the property, stating the current design would eliminate access and significantly reduce parking availability. The comments were directed toward project design and access impacts.

Judy Sutherland (5265 Main Street East), representing her daughter Betsy Sutherland, raised concerns of limited parking during the construction and inquired about designated parking during construction. In regards to the closing of Budd Ave., Mrs. Sutherland also posed the question of how do we get the semi's to the businesses in the industrial park area.

Mike Tulkke (5354 Main Steet East), stated in the cost benefit ratio, he did not see the benefit of making these investments to his property.

Councilmember DeLuca motioned to close the public hearing, seconded by Councilmember Francis.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

The motion passed 5-0. The public hearing was closed at 7:35 PM

6. ADJOURNMENT

Councilmember DeLuca made a motion to adjourn. Seconded by Councilmember Francis.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion passed 5-0

Council Adjourned at 7:35 PM

I, Jacob W. Schillander, being duly sworn, depose and say:

That I am the City Administrator of the City of Maple Plain, and that the foregoing minutes are a true and correct record of the meeting held on the date indicated above at Maple Plain City Hall. I certify that the minutes accurately reflect all actions taken, including votes, motions, resolutions, and ordinances, and that they are in compliance with all applicable legal requirements.

Signed:



Jacob W. Schillander
City Administrator

DRAFT



Executive Summary

City Council Business Meeting

CONSENT AGENDA ITEM:	Pheasants Forever - Great Water Chapter 0985 LG220 Application for Exempt Permit
PREPARED BY:	Jacob Schillander, City Administrator
RECOMMENDED ACTION:	Approve Consent Agenda Item Pheasants Forever - Great Water Chapter 0985 LG220 Application for Exempt Permit

Consent Agenda Item Summary:

Review the LG220 application for exempt permit provided by Pheasants Forever - Great Water Chapter 0985.

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
• conducts lawful gambling on five or fewer days, and
• awards less than \$50,000 in prizes during a calendar year.
If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Pheasants Forever - Great Water Chapter 0985 Previous Gambling Permit Number: X-94907-25-005
Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____ County: _____
Name of Chief Executive Officer (CEO): Kennon Kleinke
CEO Daytime Phone: _____ CEO Email: _____
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Iron Exchange
Physical Address (do not use P.O. box): 1500 Howard Ave.
Check one:
 City: Maple Plain Zip: 55359 County: Hennepin
 Township: _____ Zip: _____ County: _____
Date(s) of activity (for raffles, indicate the date of the drawing): March 1st, 2026
Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL for a gambling premises located in a township

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 12/18/25

Print Name: Kennon Kleinke

REQUIREMENTS

- Complete a separate application for:**
- all gambling conducted on two or more consecutive days; or
 - all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

- Mail application with:**
- _____ a copy of your proof of nonprofit status; and
 - _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

<p style="text-align: center;">How You May Spend Gambling Funds</p>	<p style="text-align: center;">How You May Not Spend Gambling Funds</p>
<p>Allowable expenses - Gambling funds may be spent for allowable expenses, such as:</p> <ul style="list-style-type: none"> • gambling equipment (pull-tabs, bingo paper, bingo blower, paddlewheel tickets, tipboard games); • advertising; • printing raffle tickets; or • any services or goods that are directly related to the conduct of your gambling. <p>Charitable contributions - Gambling funds may be spent for the following charitable contributions (lawful purpose):</p> <ul style="list-style-type: none"> • to or by 501(c)(3) organization and 501(c)(4) festival organizations; • relieving the effects of poverty, homelessness, or disability; • problem gambling programs approved by the Minnesota Department of Human Services; • public or private nonprofit school; • scholarships (if a contribution is made to a scholarship fund, it must be made to a nonprofit organization whose primary mission is to award scholarships); • church; • recognition of military service (open to public) or active military personnel in need; • activities and facilities benefiting youth under age 21; • citizen monitoring of surface water quality, with data submitted to Minnesota PCA; • unit of government (NOTE: A direct contribution to a law enforcement or prosecutorial agency is not allowed); • wildlife management projects or activities that benefit the public-at-large, with DNR approval; • grooming and maintaining snowmobile or all-terrain trails that are grant-in-aid trails, or other trails open to public use, with DNR approval; • supplies and materials for DNR training and educational programs; • nutritional programs, food shelves, and congregate dining programs primarily for persons who are 62 or older or disabled; • community arts organizations or programs; • humanitarian service recognizing volunteerism or philanthropy; and • acquisition and repair of real property and capital assets (contact the Gambling Control Board for requirements). 	<ol style="list-style-type: none"> 1. Controlled contribution - An organization may not retain any control over any contribution made from gambling funds. The only exception is for expenditures by a 501(c)(3) organization or a 501(c)(4) festival organization to its general fund. 2. Financial gain - A contribution or expenditure may not be made if it results in any monetary, economic, financial, or material benefit to the organization making the contribution or expenditure. 3. Government - An expenditure may not be made for: <ul style="list-style-type: none"> • influencing the nomination or election of a candidate for public office; • promoting or defeating a ballot question; or • any activity intended to influence an election or a governmental decision-making process. 4. Law enforcement - A direct contribution may not be made to a law enforcement or prosecutorial agency. 5. Pension - A contribution may not be made to a government pension or retirement fund, such as a fire relief association. 6. Conflict of interest - A contribution or expenditure may not be made if it is not allowed under the conflict of interest provisions of the Minnesota Nonprofit Corporation Act, Minnesota Statutes, Section 317A.255. 7. Alcohol - An expenditure may not be made for the purchase of any intoxicating liquor, wine, or malt beverages. 8. Fundraising - An expenditure may not be made for fundraising costs, except as allowed for a 501(c)(3) organization or 501(c)(4) festival organization from its general fund. 9. Other organizations - With few exceptions, gambling funds may not be contributed to other organizations or clubs such as veterans, fraternal, Lions, etc. unless it is a 501(c)(3) organization. 10. Other contributions - A contribution may not be made to a 501(c)(3) organization or another entity with the intent or effect of not complying with lawful purpose restrictions or requirements.

MINNESOTA GAMBLING CONTROL BOARD

BINGO AND RAFFLE – Checklist for Excluded/Exempt Permits

The purpose of this form is to help your organization conduct excluded/exempt gambling in compliance with the requirements listed below. Exempt and Excluded activities cannot be conducted in the same calendar year. The five forms of lawful gambling are bingo, paddlewheels, pull-tabs, raffles and tipboards. Detailed information regarding each requirement is available by clicking on the following links [in blue italics]: 1) applicable statutes and rules; 2) the *Lawful Gambling Manual*; 3) the online class, *“Conduct of Raffles”*; and 4) the *phone number and email address* of your county’s Licensing (license, permits and leases) and Compliance (conduct and reporting) Specialists.

Check Box	RAFFLES
	1. Tickets are printed in accordance with MN Rule 7861.0310.
	2. Tickets contain the sequential number of the raffle ticket. Theatre style tickets may be used. (349.173)
	3. A list of prizes and a statement of other relevant information is made available to ticket purchasers. (349.173)
	4. The organization must pay in full or otherwise become the owner of all prizes prior to the raffle drawing, except for raffles with gross receipts of \$60 or less. (7861.0260)
	5. A merchandise certificate is used when a prize requiring registration or licensure (guns, cars, ATVs, etc.) is offered. (7861.0260)
	6. Prizes must not consist of lawful gambling equipment including raffle tickets for another raffle. (7861.0260)
	7. The total value of lawful gambling prizes awarded (use fair market value for donated prizes) does not exceed \$50,000 in a calendar year. (349.166)
	8. Cash must not be substituted for merchandise prizes that have been won. (7861.0260 Subp. 4C(2))
	9. Alcohol is only awarded as a prize to persons who demonstrate that they are 21 years of age or older. (340A.707)
	10. Only cash, personal checks, cashier’s checks, money orders, travelers’ checks, and debit cards may be accepted for the purchase of tickets (NO CREDIT CARDS – NO INTERNET SALES). (349.2127) (7861.0260)
	11. The method of winner selection cannot be manipulated or based on the outcome of an event not under the organization’s control. (349.173)
	12. Persons are not required to be present at a raffle drawing to be eligible to win. (349.173) (7861.0310)
	13. Raffle tickets are not sold to or won by persons under age 18. (349.181) (7861.0310)
	14. Purchasers are not required to buy anything other than the ticket. (349.173) (7861.0310)
	15. Clear and legible house rules in accordance with MN Rule 7861.0310 are prominently posted at the point of winner selection.
	16. An exempt permit financial report (LG220A) must be submitted to the Gambling Control Board within 30 days of the gambling occasion. (349.166)
	BINGO
	1. Clear and legible house rules in accordance with MN Rule 7861.0270 are prominently posted at the point of winner selection.
	2. House rules include the policy on declaring bingo and last number called. (7861.0270 Subp. 2A(1))
	3. House rules include the reasons for potentially cancelling bingo occasions. (7861.0270 Subp. 2A(1))
	4. All sales must be on a cash basis and take place at the permitted premises during or immediately prior to the bingo occasion. (NO CREDIT CARDS – NO INTERNET SALES) (7861.0270 Subp. 5B(1))
	5. Bingo paper must not be offered for free or discounted unless the price is reduced with a coupon. (7861.0270 Subp. 5B(7))
	6. Bingo balls must be available for inspection by at least one player before the occasion begins to determine that all are present and in operating condition. (7861.0270 Subp. 3A)
	7. No reservation of bingo cards or bingo paper for any person (7861.0270 Subp. 3F)
	8. Bingo records (including bingo program) must be kept for 3½ years. (7861.0270 Subp. 11)
	BINGO AND RAFFLES
	1. Gambling records must be kept for 3½ years. (7861.0310)
	2. Gambling funds may only be spent for allowable expenses and lawful purposes. (349.12 Subd. 3a) (349.12 Subd. 25) (mn.gov/gcb/faq-exemptexcluded.html) and (mn.gov/gcb/assets/infosheetspendinggamblingfunds.pdf)



Executive Summary

City Council Business Meeting

AGENDA ITEM: Accounts Payable
PREPARED BY: Jacob Schillander, City Administrator
RECOMMENDED ACTION: Approval of the following <ul style="list-style-type: none"> A. FY2025 City Bills: \$222,644.23 B. City Bills: \$187,452.54 C. Street Project: \$182,811.76 D. Bond Payment: \$720,730.03 Grand Total: \$1,313,638.56

FY2025 City Bills

Fund Summary

	10100 BoMP/MidCountry/4M
101 GENERAL FUND	\$106,431.51
601 WATER FUND	\$5,940.28
602 SEWER FUND	\$6,302.64
603 STORM WATER FUND	\$4,944.46
701 PLAN REVIEW ESCROWS	\$26,758.50
801 FIRE PARTNERSHIP FUND	\$27,346.03
802 FIRE EQUIP & CAPITAL FUND	\$44,920.81
	\$222,644.23

City Bills

Fund Summary

	10100 BoMP/MidCountry/4M
101 GENERAL FUND	\$135,311.88
200 ECONOMIC DEVELOPMENT AUTHORITY	\$633.75
601 WATER FUND	\$15,232.25
602 SEWER FUND	\$26,059.40
603 STORM WATER FUND	\$10,113.26
801 FIRE PARTNERSHIP FUND	\$102.00
	\$187,452.54

Street Project

Fund Summary

	10100 BoMP/MidCountry/4M	
458 2024 STREET RECONSTRUCTION		\$182,811.76
		<hr/>
		\$182,811.76

Bond Payment

Fund Summary

	10100 BoMP/MidCountry/4M	
351 2012A GO Bonds - 2021B Refund		\$23,541.00
353 2014A GO Bonds		\$88,493.75
354 2016A GO Bonds		\$40,468.75
355 2018A GO Bonds		\$57,203.13
356 2021A GO Bonds		\$51,380.00
357 SERIES 2022A BOND PRO CAP INT		\$59,700.00
601 WATER FUND		\$200,040.50
602 SEWER FUND		\$134,962.26
603 STORM WATER FUND		\$64,940.64
		<hr/>
		\$720,730.03

CITY OF MAPLE PLAIN
Payments

Current Period: January 2026

Payments Batch FY25 ACCTS PAYBL						\$222,644.23
Refer	0 <u>ABDO LLP</u>					-
Cash Payment	E 101-41500-301	Auditing & Accounting S	Financial Management Services December 2025			\$4,125.00
Invoice	517313	12/31/2025				
Cash Payment	E 601-49400-301	Auditing & Accounting S	Financial Management Services December 2025			\$750.00
Invoice	517313	12/31/2025				
Cash Payment	E 602-49450-301	Auditing & Accounting S	Financial Management Services December 2025			\$750.00
Invoice	517313	12/31/2025				
Cash Payment	E 603-49455-301	Auditing & Accounting S	Financial Management Services November 2025			\$375.00
Invoice	517313	12/31/2025				
Cash Payment	E 801-42210-301	Auditing & Accounting S	Financial Management Services November 2025			\$1,500.00
Invoice	517313	12/31/2025				
Transaction Date	12/31/2025		BoMP/MidCountry/4 10100	Total		\$7,500.00
Refer	0 <u>ADAMS PEST CONTROL</u>					-
Cash Payment	E 101-45200-311	Contract Service	Account 10059111 - Prevention Plus - December 2025			\$133.44
Invoice	4326967	12/17/2025				
Transaction Date	12/17/2025		BoMP/MidCountry/4 10100	Total		\$133.44
Refer	0 <u>ALEX AIR APPARATUS 2 LLC.</u>					-
Cash Payment	E 801-42260-406	Apparatus & Equipment	Capacitor Replacement - Labor			\$150.00
Invoice	10319	12/5/2025		Project ENG 12		
Cash Payment	E 801-42260-406	Apparatus & Equipment	Capacitor Replacement - Travel			\$170.00
Invoice	10319	12/5/2025		Project ENG 12		
Cash Payment	E 801-42260-406	Apparatus & Equipment	Capacitor Replacement - switch			\$45.00
Invoice	10319	12/5/2025		Project ENG 12		
Cash Payment	E 801-42260-406	Apparatus & Equipment	Capacitor			\$55.00
Invoice	10319	12/5/2025		Project ENG 12		
Cash Payment	E 801-42260-406	Apparatus & Equipment	Capacitor Replacement - Shop Supplies			\$20.00
Invoice	10319	12/5/2025		Project ENG 12		
Transaction Date	12/5/2025		BoMP/MidCountry/4 10100	Total		\$440.00
Refer	0 <u>AMAZON.COM</u>					-
Cash Payment	E 101-41940-400	Equipment Repair & Mai	Badge Printer Ink			\$139.65
Invoice	11NRMX1714YN	12/9/2025				
Cash Payment	E 101-41940-400	Equipment Repair & Mai	Badge Cards for Printer			\$30.00
Invoice	11NRMX1714YN	12/9/2025				
Cash Payment	E 101-41500-201	Operating Supplies	address and barcode labels			\$20.90
Invoice	1WGNHFQGWGWT	12/15/2025				
Cash Payment	E 101-41500-352	General Public Informati	NextDayLabels - Wafer Tab Seals, Translucent,			\$26.08
Invoice	1M3CJMFTCLCM	12/22/2025				
Cash Payment	E 602-49450-309	EDP, Software and Desi	APC Back-UPS Pro 1500VA UPS Battery Backup & Surge			\$189.99
Invoice	1W4TGWWW13H3	12/21/2025				
Cash Payment	E 101-41500-201	Operating Supplies	Badge Punch			\$14.29
Invoice	1V1N4LVX7FXP	12/10/2025				

CITY OF MAPLE PLAIN Payments

Current Period: January 2026

Cash Payment	E 101-41500-201	Operating Supplies	Copy Paper		\$46.99
Invoice	1XVG73MRFXWD	12/15/2025			
Cash Payment	E 601-49400-201	Operating Supplies	Copy Paper		\$46.99
Invoice	1XVG73MRFXWD	12/15/2025			
Cash Payment	E 101-41500-201	Operating Supplies	Envelopes		\$266.58
Invoice	1TKV7KVVLLK9	12/29/2025			
Transaction Date	12/9/2025		BoMP/MidCountry/4 10100	Total	\$781.47
Refer	0	AT&T MOBILITY	-		
Cash Payment	E 801-42250-323	Radio Units/Technology	Tablets Nov 12-Dec 11		\$309.84
Invoice	523683x12192025	12/11/2025			
Cash Payment	E 801-42250-323	Radio Units/Technology	Tablets Dec 12-Dec 31		\$177.28
Invoice	523683x01192026	1/11/2026			
Transaction Date	12/11/2025		BoMP/MidCountry/4 10100	Total	\$487.12
Refer	0	AT&T MOBILITY	-		
Cash Payment	E 101-45200-321	Telephone & Internet	Hot Spots Nov 26- Dec 25 2025		\$83.46
Invoice	505121x01032026	12/25/2025			
Transaction Date	12/25/2025		BoMP/MidCountry/4 10100	Total	\$83.46
Refer	0	BLUE CARD	-		
Cash Payment	E 801-42240-331	Training & Travel	Blue Card Training-Denneson		\$385.00
Invoice	29042	12/4/2025			
Transaction Date	12/4/2025		BoMP/MidCountry/4 10100	Total	\$385.00
Refer	0	BOLTON & MENK, INC.	-		
Cash Payment	E 101-43000-303	Engineering Services	Maple Plain/2026 Industrial Street Feasibility Report		\$5,849.50
Invoice	0383235	12/29/2025			
Cash Payment	E 101-43000-303	Engineering Services	Topographic Survey (0000002)		\$1,092.00
Invoice	0383235	12/29/2025			
Cash Payment	G 701-22026	ESCROW: OUTREACH DE	Maple Plain/Developments Water Study Project 22026		\$907.50
Invoice	0383236	12/29/2025			
Cash Payment	G 701-22021	ESCROW: NORTHSHORE	Maple Plain/Downtown Redevelopment Project 22021		\$853.00
Invoice	0383237	12/29/2025			
Cash Payment	E 101-43000-303	Engineering Services	2026 LRIP Grant (0000002)		\$2,286.00
Invoice	0383237	12/29/2025			
Cash Payment	E 101-43000-303	Engineering Services	General Engineering (0000001) December 2025		\$1,290.00
Invoice	0383229	12/29/2025			
Cash Payment	E 101-43000-303	Engineering Services	Reduced Rate Engineering (0000002) December 2025		\$1,012.50
Invoice	0383229	12/29/2025			
Cash Payment	G 701-22022	ESCROW: MIDCO	Midco Permit Review (0000003) December 2025		\$190.00
Invoice	0383229	12/29/2025		Project 22022	
Cash Payment	G 701-22021	ESCROW: NORTHSHORE	Bolton & Menk Engineering Dec 2025		\$285.00
Invoice	0383227	12/29/2025		Project 22021	
Cash Payment	G 701-22027	ESCROW: SMITH FAMILY	Bolton & Menk Engineering Dec 2025		\$555.00
Invoice	0383227	12/29/2025		Project 22027	
Cash Payment	G 701-22024	ESCROW: NORTH SHORE	Bolton & Menk Engineering Dec 2025		\$380.00
Invoice	0383227	12/29/2025		Project 22024	

CITY OF MAPLE PLAIN
Payments

Current Period: January 2026

Cash Payment	G 701-22009	ESCROW- 1701 BAKER PA	Bolton & Menk Engineering Dec 2025		\$480.00
Invoice	0383227	12/29/2025		Project 22009	
Cash Payment	E 101-43000-303	Engineering Services	Maple Plain/2026 Downtown Reconstruction Feasibility Report		\$26,791.00
Invoice	0383234	12/29/2025			
Cash Payment	E 101-43000-303	Engineering Services	Topographic Survey (0000002)		\$19,477.00
Invoice	0383234	12/29/2025			
Cash Payment	E 603-49455-303	Engineering Services	Maple Plain/2025 Miscellaneous Drainage		\$95.00
Invoice	0383231	12/29/2025			
Transaction Date	12/29/2025		BoMP/MidCountry/4 10100	Total	\$61,543.50
Refer	0	<u>CARSON, CLELLAND & SCHREDE</u>	-		
Cash Payment	E 101-42110-304	Legal Services	Criminal Prosecution - Services December 2025		\$1,050.00
Invoice	8941	12/30/2025			
Cash Payment	E 101-42110-304	Legal Services	Criminal Paralegal - Services December 2025		\$190.00
Invoice	8941	12/30/2025			
Cash Payment	E 101-42110-304	Legal Services	Preparation of criminal complaints - December 2025		\$80.00
Invoice	8941	12/30/2025			
Transaction Date	12/30/2025		BoMP/MidCountry/4 10100	Total	\$1,320.00
Refer	0	<u>CDW GOVERNMENT LLC</u>	-		
Cash Payment	E 101-41500-433	Dues & Subscriptions	Adobe Acrobat Pro		\$108.60
Invoice	026157235	12/4/2025			
Cash Payment	E 601-49400-433	Dues & Subscriptions	Adobe Acrobat Pro		\$108.60
Invoice	026157235	12/4/2025			
Cash Payment	E 601-49400-433	Dues & Subscriptions	Adobe Acrobat Pro		\$108.96
Invoice	026157235	12/4/2025			
Transaction Date	12/4/2025		BoMP/MidCountry/4 10100	Total	\$326.16
Refer	0	<u>CENTERPOINT ENERGY</u>	<u>Ck# 004845E 1/19/2026</u>		
Cash Payment	E 101-43000-383	Gas Utilities	PUBLIC WORKS 11/20/2025 - 12/18/2025		\$318.75
Invoice		12/30/2025			
Cash Payment	E 602-49450-383	Gas Utilities	LIFT STATION 11/20/2025 - 12/18/2025		\$29.48
Invoice		12/30/2025			
Cash Payment	E 601-49400-383	Gas Utilities	WTP 11/20/2025 - 12/18/2025		\$407.79
Invoice		12/30/2025			
Transaction Date	12/30/2025		BoMP/MidCountry/4 10100	Total	\$756.02
Refer	0	<u>CENTERPOINT ENERGY</u>	<u>Ck# 004846E 1/19/2026</u>		
Cash Payment	E 801-42280-383	Gas Utilities	FIRE DEPT 11/19/25 - 12/18/25		\$932.91
Invoice		12/1/2025			
Transaction Date	12/1/2025		BoMP/MidCountry/4 10100	Total	\$932.91
Refer	0	<u>CITY OF INDEPENDENCE</u>	-		
Cash Payment	E 101-41610-304	Legal Services	October & November 2025 Legal Services		\$1,333.33
Invoice		12/2/2025			
Transaction Date	12/2/2025		BoMP/MidCountry/4 10100	Total	\$1,333.33
Refer	0	<u>ECM PUBLISHERS INC</u>	-		
Cash Payment	E 101-41500-352	General Public Informati	Ordinance No. 345 AD# 1509532 12/27/2025		\$50.10
Invoice	1079373	12/27/2025			
Cash Payment	E 101-41500-352	General Public Informati	Summary Budget AD# 1510014 12/27/2025		\$103.20
Invoice	1079376	12/27/2025			

CITY OF MAPLE PLAIN
Payments

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Cash Payment	E 101-41500-352	General Public Informati	Ordinance No 348 AD# 1509502	12/27/2025					\$34.40
Invoice	1079371			12/27/2025					
Cash Payment	E 101-41500-352	General Public Informati	Ordinance No. 347 AD# 1509536	12/27/2025					\$50.10
Invoice	1079375			12/27/2025					
Cash Payment	E 101-41500-352	General Public Informati	Ordinance No. 344 AD# 1509531	12/27/2025					\$50.10
Invoice	1079372			12/27/2025					
Cash Payment	E 101-41500-352	General Public Informati	Ordinance No. 346 AD# 1509533	12/27/2025					\$54.40
Invoice	1079374			12/27/2025					
Cash Payment	E 101-41500-352	General Public Informati	ECM Publishers: AD # 1507370	Ordinance No. 337					\$54.40
Invoice	1077509			12/13/2025					
Transaction Date	12/27/2025		BoMP/MidCountry/4	10100			Total		\$396.70
Refer	0	<u>ELAN FINANCIAL SERVICES</u>	<u>Ck# 004847E</u>	<u>1/9/2026</u>					
Cash Payment	E 101-41500-309	EDP, Software and Desi	CODETWO (valid thru 12-25-25)						\$42.16
Invoice				12/12/2025					
Cash Payment	E 801-42240-445	Food and Beverage	CARIBOU COFFEE - WSFD Meeting						\$10.59
Invoice				12/12/2025					
Cash Payment	E 101-41500-445	Food and Beverage	COBORN'S - Good Neighbor Award Food						\$40.52
Invoice				12/12/2025					
Cash Payment	E 101-41500-309	EDP, Software and Desi	RINGCENTRAL INC. 11/17/2025 - 12/16/2025						\$140.17
Invoice				12/12/2025					
Cash Payment	E 101-41500-309	EDP, Software and Desi	SIMPLISAFE - Dec 2025						\$35.80
Invoice				12/12/2025					
Cash Payment	E 101-41500-309	EDP, Software and Desi	SIMPLISAFE - Dec 2025						\$34.72
Invoice				12/12/2025					
Transaction Date	12/12/2025		BoMP/MidCountry/4	10100			Total		\$303.96
Refer	0	<u>EMERGENCY APPARATUS MAINT.</u>							
Cash Payment	E 801-42260-406	Apparatus & Equipment	Adjust onboard compressor-Labor						\$327.69
Invoice	138638			12/29/2025				Project TANK11	
Cash Payment	E 801-42260-406	Apparatus & Equipment	Adjust onboard compressor-Repair Accessories						\$26.22
Invoice	138638			12/29/2025				Project TANK11	
Cash Payment	E 801-42260-406	Apparatus & Equipment	Replace aerial hydraulic hose from hydraulic pump to turntab						\$6,641.89
Invoice	138495			12/8/2025				Project LADDER	
Cash Payment	E 801-42260-406	Apparatus & Equipment	Labor						\$4,166.31
Invoice	138495			12/8/2025				Project LADDER	
Cash Payment	E 801-42260-406	Apparatus & Equipment	Repair Accessories						\$178.95
Invoice	138495			12/8/2025				Project LADDER	
Cash Payment	E 801-42260-406	Apparatus & Equipment	Replace the on board compressor.						\$1,099.39
Invoice	138641			12/29/2025				Project RESC11	
Cash Payment	E 801-42260-406	Apparatus & Equipment	Labor						\$445.63
Invoice	138641			12/29/2025				Project RESC11	
Cash Payment	E 801-42260-406	Apparatus & Equipment	Repair Accessories						\$35.65
Invoice	138641			12/29/2025				Project RESC11	
Transaction Date	12/29/2025		BoMP/MidCountry/4	10100			Total		\$12,921.73
Refer	0	<u>FRONTIER</u>							
Cash Payment	E 601-49400-321	Telephone & Internet	ALARM LINE #763-479-6882-082311-2	Dec 16-Jan 15,2026					\$82.05
Invoice				12/16/2025					

CITY OF MAPLE PLAIN
Payments

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Transaction Date	12/16/2025	BoMP/MidCountry/4	10100	Total	\$82.05
Refer	0 FRONTIER				
Cash Payment	E 601-49400-321 Telephone & Internet	SCADA #763-479-3047-111308-2	Dec 10- Jan 09,2026		\$79.65
Invoice	12/10/2025				
Transaction Date	12/10/2025	BoMP/MidCountry/4	10100	Total	\$79.65
Refer	0 GERTENS				
Cash Payment	E 101-45200-201 Operating Supplies	20V MX CIRC SAW 6-1/2 TO			\$159.00
Invoice	11726/15	1/8/2026			
Cash Payment	E 101-45200-201 Operating Supplies	STAPLE 9/16T-50 1250PK			\$7.59
Invoice	11400/15	12/3/2025			
Cash Payment	E 101-45200-201 Operating Supplies	TSA LUGGAGE COMBO LOCK			\$14.99
Invoice	11524/15	12/16/2025			
Cash Payment	E 101-43000-201 Operating Supplies	TRNSFR PMP PLYCRBN 270GL			\$249.00
Invoice	11589/15	12/24/2025			
Cash Payment	E 101-41500-201 Operating Supplies	POSTER STRPS SM COMMAND			\$13.99
Invoice	1170415	1/7/2026			
Cash Payment	E 101-41500-201 Operating Supplies	PADLOCK1-1/2PIN BRS ACE (2@\$11.99)			\$23.98
Invoice	1170415	1/7/2026			
Cash Payment	E 101-41500-201 Operating Supplies	M10 KEYBLANK MASTER LOCK (4@\$2.59)			\$10.36
Invoice	1170415	1/7/2026			
Cash Payment	E 101-43000-201 Operating Supplies	HACKSAW BI-METAL 12 24T			\$22.99
Invoice	11325/15	11/21/2025			
Cash Payment	E 101-43000-215 Shop Materials	CEMENT/PRIMER PVC 40ZPK2			\$13.99
Invoice	11325/15	11/21/2025			
Transaction Date	1/8/2026	BoMP/MidCountry/4	10100	Total	\$515.89
Refer	0 GOOGLE.COM				
Cash Payment	E 101-41500-309 EDP, Software and Desi	Dec-25	Ck# 004848E 1/5/2026		\$54.72
Invoice	5448269222	12/31/2025			
Cash Payment	E 101-41110-309 EDP, Software and Desi	Dec-25			\$91.08
Invoice	5448269222	12/31/2025			
Cash Payment	E 801-42210-309 EDP, Software and Desi	Dec-25			\$364.80
Invoice	5448269222	12/31/2025			
Transaction Date	12/31/2025	BoMP/MidCountry/4	10100	Total	\$510.60
Refer	0 GOPHER STATE ONE-CALL, INC.				
Cash Payment	E 601-49400-311 Contract Service	December 2025 811: 8 @\$1.35			\$10.80
Invoice	5120580	12/31/2025			
Cash Payment	E 602-49450-311 Contract Service	December 2025 811: 7 @\$1.35			\$9.45
Invoice	5120580	12/31/2025			
Transaction Date	12/31/2025	BoMP/MidCountry/4	10100	Total	\$20.25
Refer	0 GOVERNMENT FORMS AND SUPP				
Cash Payment	E 101-41500-201 Operating Supplies	Check Paper qty: 500			\$212.23
Invoice	0358640	12/18/2025			
Transaction Date	12/18/2025	BoMP/MidCountry/4	10100	Total	\$212.23
Refer	0 HAUGO GEOTECHNICAL SERVICE				
Cash Payment	E 101-43000-303 Engineering Services	Soil Sampling for 2026 Street Project, Downtown			\$10,210.00
Invoice	15905	12/17/2025			

CITY OF MAPLE PLAIN
Payments

Current Period: January 2026

Transaction Date	12/17/2025	BoMP/MidCountry/4	10100	Total	\$10,210.00
Refer	0 HENN COUNTY ACCTS RECEIVAB -				
Cash Payment	E 101-43000-419	General Rentals	December 2025 Radio Lease - Public Works		\$116.74
Invoice	1000259127	1/2/2026			
Cash Payment	E 101-42110-317	Board & Booking Fees	11/01/2025-11/30/2025 Jail Per Diem HCSO Jail Per Diem and P		\$150.00
Invoice	1000258627	12/8/2025			
Cash Payment	E 101-42110-317	Board & Booking Fees	12/01/2025-12/31/2025 Jail Per Diem HCSO Jail Per Diem and P		\$158.68
Invoice	1000259760	12/31/2025			
Cash Payment	E 801-42250-323	Radio Units/Technology	Radio/Lease/Fleet Fees December 2025		\$2,032.48
Invoice	1000259098	1/2/2026			
Cash Payment	E 801-42250-323	Radio Units/Technology	Work Order 206769- Serial Number 481CVT7896 - Speaker mic re		\$149.69
Invoice	1000259098	1/2/2026			
Transaction Date	1/2/2026	BoMP/MidCountry/4	10100	Total	\$2,607.59
Refer	0 HENNEPIN COUNTY FIRE CHIEFS -				
Cash Payment	E 801-42240-331	Training & Travel	Blue Card CTC Training 7@\$425/ea		\$2,975.00
Invoice	25-058	12/18/2025			
Transaction Date	12/18/2025	BoMP/MidCountry/4	10100	Total	\$2,975.00
Refer	0 HENNEPIN COUNTY TREASURER (-				
Cash Payment	E 101-41410-309	EDP, Software and Desi	2026 Maintenance: DS200s (2 machines @ \$206)		\$412.00
Invoice	25MPL	12/15/2025			
Cash Payment	E 101-41410-309	EDP, Software and Desi	2026 Maintenance: ExpressVotes (2 machines @ \$185)		\$370.00
Invoice	25MPL	12/15/2025			
Cash Payment	E 101-41410-437	Miscellaneous	11/1/24 - 11/30/25 Election Expenses		\$217.47
Invoice	25MPL	12/15/2025			
Cash Payment	E 101-41410-309	EDP, Software and Desi	2025 VOTER Fund Credit		-\$315.86
Invoice	25MPL	12/15/2025			
Transaction Date	12/15/2025	BoMP/MidCountry/4	10100	Total	\$683.61
Refer	0 HOFF BARRY ATTORNEYS -				
Cash Payment	E 101-41610-304	Legal Services	General Admin Legal - December 2025		\$2,687.00
Invoice		1/2/2026			
Cash Payment	G 701-22024	ESCROW: NORTH SHORE	Hoff & Barry Legal Services December 2025		\$1,275.00
Invoice		1/2/2026	Project 22024		
Cash Payment	E 801-42210-304	Legal Services	Fire Department - December 2025		\$1,869.50
Invoice		1/2/2026			
Transaction Date	1/2/2026	BoMP/MidCountry/4	10100	Total	\$5,831.50
Refer	0 INDUSTRIAL CHEM LABS & SERVI -				
Cash Payment	E 602-49450-201	Operating Supplies	LIFT STATION DEGREASER		\$587.36
Invoice	423592	12/4/2025			
Transaction Date	12/4/2025	BoMP/MidCountry/4	10100	Total	\$587.36
Refer	0 JEFFERSON FIRE & SAFETY -				
Cash Payment	E 801-42260-221	Equipment Parts	Bracket For Holmatro		\$928.13
Invoice	PB002336	12/29/2025			

CITY OF MAPLE PLAIN
Payments

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Cash Payment	E 802-42265-580	Other Equipment	Holmatro PCU50 Cutter Next Gen	\$12,739.68
Invoice	IN334568	10/31/2025		
Cash Payment	E 802-42265-580	Other Equipment	Holmatro PSP50 Spreader Next Gen	\$13,683.94
Invoice	IN334568	10/31/2025		
Cash Payment	E 802-42265-580	Other Equipment	Holmatro PTR50 Telescopic Ram Next Gen	\$11,253.94
Invoice	IN334568	10/31/2025		
Cash Payment	E 802-42265-580	Other Equipment	Holmatro Battery PBPA288	\$4,740.00
Invoice	IN334568	10/31/2025		
Cash Payment	E 802-42265-580	Other Equipment	Holmatro PBCH2 Battery Charger, 115 VAC	\$1,497.00
Invoice	IN334568	10/31/2025		
Cash Payment	E 802-42265-580	Other Equipment	Holmatro DCPC1 Pentheon Daisy Chain Power Cord	\$30.00
Invoice	IN334568	10/31/2025		
Cash Payment	E 802-42265-580	Other Equipment	Holmatro TRE05 Pentheon Extension Pipe	\$886.55
Invoice	IN334568	10/31/2025		
Cash Payment	E 802-42265-580	Other Equipment	Holmatro Rool Station Tarp	\$89.70
Invoice	IN334568	10/31/2025		
Transaction Date	12/29/2025		BoMP/MidCountry/4 10100	Total \$45,848.94
Refer	0	<i>KENNEDY & GRAVEN</i>	-	
Cash Payment	G 701-22021	ESCROW: NORTHSHORE	Dec 2025 Legal services for TIF district No. 2-1	\$6,665.00
Invoice		1/8/2026	Project 22021	
Transaction Date	1/8/2026		BoMP/MidCountry/4 10100	Total \$6,665.00
Refer	0	<i>kincaid-burrows</i>	-	
Cash Payment	E 101-41500-352	General Public Informati	Design/Layout/Prepress	\$600.00
Invoice	1536	12/18/2025		
Transaction Date	12/18/2025		BoMP/MidCountry/4 10100	Total \$600.00
Refer	0	<i>LANO EQUIPMENT</i>	-	
Cash Payment	E 101-43000-400	Equipment Repair & Mai	oil/filters for annual maintenance on Toolkat	\$1,515.73
Invoice	011208055	12/23/2025		
Cash Payment	E 101-43000-400	Equipment Repair & Mai	oil/filters for annual maintenance Kubota Tractor	\$249.42
Invoice	011208055	12/23/2025		
Cash Payment	E 101-43000-400	Equipment Repair & Mai	oil/filters for annual maintenance- Zero Turn Mower	\$208.68
Invoice	011208055	12/23/2025		
Transaction Date	12/23/2025		BoMP/MidCountry/4 10100	Total \$1,973.83
Refer	0	<i>LEAGUE OF MN CITIES INS TRUST</i>	-	
Cash Payment	E 101-41110-151	Worker s Comp Insuran	Workers' Compensation 1001185-10 Agreement Period 01/01/2026	\$112.00
Invoice		12/23/2025		
Cash Payment	E 101-41500-151	Worker s Comp Insuran	Workers' Compensation 1001185-10 Agreement Period 01/01/2026	\$393.00
Invoice		12/23/2025		
Cash Payment	E 601-49400-151	Worker s Comp Insuran	Workers' Compensation 1001185-10 Agreement Period 01/01/2026	\$31.50
Invoice		12/23/2025		
Cash Payment	E 602-49450-151	Worker s Comp Insuran	Workers' Compensation 1001185-10 Agreement Period 01/01/2026	\$31.50
Invoice		12/23/2025		

CITY OF MAPLE PLAIN
Payments

Current Period: January 2026

Cash Payment	E 603-49455-151	Worker s Comp Insuran	Workers' Compensation 1001185-10 Agreement		\$16.00
			Period 01/01/2026		
Invoice		12/23/2025			
Transaction Date	12/23/2025		BoMP/MidCountry/4 10100	Total	\$584.00
Refer	0	MAAS-KUSSKE, JULIE	-		
Cash Payment	E 101-41110-331	Training & Travel	Meal 12/23/25		\$11.00
Invoice		12/1/2025			
Cash Payment	E 101-41110-331	Training & Travel	December 2025 Mileage		\$69.30
Invoice		12/1/2025			
Transaction Date	12/1/2025		BoMP/MidCountry/4 10100	Total	\$80.30
Refer	0	MEDIACOM	-		
Cash Payment	E 801-42280-321	Telephone & Internet	phone service 12/16/25-01/15/26		\$11.05
Invoice		12/16/2025			
Transaction Date	12/16/2025		BoMP/MidCountry/4 10100	Total	\$11.05
Refer	0	MENARDS	-		
Cash Payment	E 101-43000-215	Shop Materials	BOUNTY ESSNTL 6 DR		\$8.97
Invoice 61860		12/4/2025			
Cash Payment	E 101-43000-240	Small Tools & Minor Eq	SCOOP DH WOOD MF		\$39.99
Invoice 61860		12/4/2025			
Cash Payment	E 101-43000-240	Small Tools & Minor Eq	26 SNOW BRUSH SCRAPER		\$6.99
Invoice 61860		12/4/2025			
Cash Payment	E 101-43000-215	Shop Materials	20PC RECIP BLADE SET		\$24.98
Invoice 61860		12/4/2025			
Cash Payment	E 101-43000-400	Equipment Repair & Mai	520Z RECIP ORANGE		\$11.91
Invoice 61860		12/4/2025			
Cash Payment	E 101-43000-201	Operating Supplies	100 AJAX 110V-USB INV		\$22.99
Invoice 61860		12/4/2025			
Cash Payment	E 101-43000-201	Operating Supplies	SAW GUIDE		\$19.97
Invoice 61860		12/4/2025			
Cash Payment	E 101-43000-215	Shop Materials	FOLDABLE LIGTED MAG GLASS		\$4.99
Invoice 61860		12/4/2025			
Cash Payment	E 101-43000-215	Shop Materials	ENRGZ 300L IND BTRY HDLMP		\$16.49
Invoice 61860		12/4/2025			
Cash Payment	E 101-43000-201	Operating Supplies	1/4 AIR ACCESSORY KIT5PC		\$3.99
Invoice 61860		12/4/2025			
Cash Payment	E 101-43000-240	Small Tools & Minor Eq	5 SCREWDRIVERS -P S -SE		\$11.99
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-240	Small Tools & Minor Eq	ELECTRICIAN SCISSORS		\$18.99
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-201	Operating Supplies	ELECTRICIAN 66 3M VINL ELTAPE-5		\$11.98
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-415	Safety Equipment and S	STEEL LOCKOUT HASP 1		\$5.99
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-215	Shop Materials	MAGNET TAPE IN DISPENSER		\$9.59
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-215	Shop Materials	180Z PENETRANT		\$6.98
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-213	Lubricants & Additives	4 OZ LIQUID PENETRANT TAPE-BLK		\$7.29
Invoice 62628		12/17/2025			

CITY OF MAPLE PLAIN
Payments

Current Period: January 2026

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Cash Payment	E 101-43000-215	Shop Materials	MTG BASE BK-20		\$4.99
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-213	Lubricants & Additives	JB CHAIN LUBE 130Z		\$13.99
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-201	Operating Supplies	SUPER QUICKFILL FUNNEL		\$3.48
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-415	Safety Equipment and S	SAFETY PADLOCK 1-1/2 IN		\$12.99
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-201	Operating Supplies	ASST COLR SNAP 1/2X3-1/2		\$3.58
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-400	Equipment Repair & Mai	HD ATO FUSEHDLR W/ COVER		\$5.99
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-240	Small Tools & Minor Eq	YELLOW WP BUTT SPLICE -25		\$9.99
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-240	Small Tools & Minor Eq	BL WP BTT SPLC 16-14AW-25		\$9.69
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-240	Small Tools & Minor Eq	16GAX28 PRIMARY BLACK		\$4.99
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-240	Small Tools & Minor Eq	16GAX28 PRIMARY RED		\$4.99
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-215	Shop Materials	KNOTBONE #5 BUNGEE		\$5.99
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-240	Small Tools & Minor Eq	COUNTERSINK DRILL BIT SET		\$9.99
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-201	Operating Supplies	GOODYEAR 22 VISION GUARD		\$13.98
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-201	Operating Supplies	GY 21 CERAMIC BEAM BLADE		\$13.98
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-215	Shop Materials	550 P-CORD CAM 5/32X50 HK		\$4.99
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-240	Small Tools & Minor Eq	RED WP BUTT SPLICE -25		\$9.99
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-240	Small Tools & Minor Eq	HS-3 BUTT TW KIT-160PK		\$12.36
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-240	Small Tools & Minor Eq	HS- 3 ASST TW KIT-160PK		\$14.99
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-201	Operating Supplies	ZEP AB DISINFECTANT 128OZ		\$8.97
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-201	Operating Supplies	ZEP GOOD DISINFECTANT WIPES		\$7.98
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-201	Operating Supplies	18 CINCH STRAP		\$4.48
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-215	Shop Materials	30PC MAGNET ASSORTED		\$10.69
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-215	Shop Materials	3/8 BLACK SPLITFLEX 10		\$2.78
Invoice 62628		12/17/2025			
Cash Payment	E 101-43000-415	Safety Equipment and S	12 PACK LOCKOUT TAGS		\$17.99
Invoice 62628		12/17/2025			
Transaction Date	12/4/2025		BoMP/MidCountry/4 10100	Total	\$447.92

Refer 0 METRO WEST INSPECTION SERVI _

CITY OF MAPLE PLAIN
Payments

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Cash Payment	E 101-42400-308	Building Inspection	Finalized permits December 2025		\$8,470.58
Invoice 4870		12/28/2025			
Cash Payment	E 101-42400-308	Building Inspection	Rental Inspections December 2025		\$800.00
Invoice 4870		12/28/2025			
Transaction Date	12/28/2025		BoMP/MidCountry/4 10100	Total	\$9,270.58
Refer	0	<u>MN DEPT OF LABOR & INDUSTRY</u>	-		
Cash Payment	G 101-20801	State Building Surcharge	QUARTERLY BUILDING PERMIT SURCHARGE REPORT - Q4 2025		\$1,680.96
Invoice		1/12/2026			
Transaction Date	1/12/2026		BoMP/MidCountry/4 10100	Total	\$1,680.96
Refer	0	<u>MN DEPT OF NATURAL RESOURC</u>	-		
Cash Payment	E 601-49400-433	Dues & Subscriptions	Water Use (2025),57,974,000 gallons X \$3.50 per million gall		\$202.91
Invoice 19776403		1/13/2026			
Cash Payment	E 601-49400-433	Dues & Subscriptions	Summer Surcharge 4,270,000 gallons X \$50.00 per million gal		\$213.50
Invoice 19776403		1/13/2026			
Transaction Date	1/13/2026		BoMP/MidCountry/4 10100	Total	\$416.41
Refer	0	<u>NORTHLAND SECURITIES</u>	-		
Cash Payment	G 701-22021	ESCROW: NORTHSHORE	Dec 2025 Services performed related to TIF Redevelopment Dis		\$9,540.00
Invoice INV2114		1/7/2026		Project 22021	
Cash Payment	E 101-41500-433	Dues & Subscriptions	2025 Dissemination Agent Services		\$3,000.00
Invoice INV2157		1/8/2026			
Cash Payment	E 101-41500-433	Dues & Subscriptions	CAC Reimbursement		\$275.00
Invoice INV2157		1/8/2026			
Transaction Date	1/7/2026		BoMP/MidCountry/4 10100	Total	\$12,815.00
Refer	0	<u>OPTUM BANK</u>	<u>Ck# 004851E 1/19/2026</u>		
Cash Payment	E 101-41500-131	Employer Paid Health In	HSA Monthly Maintenance Fee - 25-Nov - Group ID HB905889A		\$3.75
Invoice 0001844446		12/12/2025			
Transaction Date	12/12/2025		BoMP/MidCountry/4 10100	Total	\$3.75
Refer	0	<u>RAILROAD MGMT CO</u>	-		
Cash Payment	E 602-49450-433	Dues & Subscriptions	License Fees10 Inch Sewer Pipeline 04/01/26 03/31/27		\$1,623.29
Invoice 540700		12/23/2025			
Cash Payment	E 602-49450-433	Dues & Subscriptions	License Fees 04/01/26 03/31/27 Potable Water Ppln crossing		\$874.09
Invoice 540704		12/23/2025			
Cash Payment	E 602-49450-433	Dues & Subscriptions	License Fees- 8 Inch Sewer Pipeline Encroachment 04/08/26-		\$1,962.51
Invoice 540710		12/23/2025			
Transaction Date	12/23/2025		BoMP/MidCountry/4 10100	Total	\$4,459.89
Refer	0	<u>RELIANCE STANDARD</u>	<u>Ck# 004850E 1/19/2026</u>		
Cash Payment	G 101-21715	Long-Term Disability	DECEMBER 2025 PREMIUM		\$50.29
Invoice					
Transaction Date			BoMP/MidCountry/4 10100	Total	\$50.29
Refer	0	<u>REPUBLIC SERVICES</u>	-		

CITY OF MAPLE PLAIN Payments

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Cash Payment	E 101-43000-384	Refuse & Recycling	Organics Recycling December 2025	\$271.55
Invoice	0894007338832	11/30/2025		
Cash Payment	E 101-43000-384	Refuse & Recycling	Total Fuel/Environmental Recovery Fee	\$110.37
Invoice	0894007338832	11/30/2025		
Transaction Date	11/30/2025	BoMP/MidCountry/4	10100	Total \$381.92
Refer	0	<i>SECURITY & SOUND COMPANY</i>		-
Cash Payment	E 101-45200-201	Operating Supplies	WIDE ANGLE CAMERA INSTALLED INSIDE OF PUBLIC WORKS	\$625.00
Invoice	30205	9/17/2025		
Transaction Date	9/17/2025	BoMP/MidCountry/4	10100	Total \$625.00
Refer	0	<i>TERRAMARK</i>		-
Cash Payment	E 101-41910-302	Planning Services	General Planning Consulting - Qtr. 4 2025	\$1,330.00
Invoice	0030-2025	10/6/2025		
Cash Payment	G 701-22021	ESCROW: NORTHSHORE	Q4 2025 Planning Services (Terramark)	\$1,820.00
Invoice	0030-2025	10/6/2025	Project 22021	
Cash Payment	G 701-22019	ESCROW: 1520 WYMAN A	Q4 2025 Planning Services (Terramark)	\$448.00
Invoice	0030-2025	10/6/2025	Project 22019	
Cash Payment	G 701-22020	ESCROW: KWIK TRIP	Q4 2025 Planning Services (Terramark)	\$84.00
Invoice	0030-2025	10/6/2025	Project 22020	
Cash Payment	G 701-22024	ESCROW: NORTH SHORE	Q4 2025 Planning Services (Terramark)	\$252.00
Invoice	0030-2025	10/6/2025	Project 22024	
Cash Payment	G 701-22010	ESCROW: 5839 HWY 12	(Chopper) Q4 Planning Services Terramark	\$308.00
Invoice	0030-2025	10/6/2025	Project 22010	
Cash Payment	E 101-41910-302	Planning Services	General Planning Consulting - Qtr. 4 2025	\$1,258.75
Invoice	0031-2025	11/5/2025		
Cash Payment	G 701-22021	ESCROW: NORTHSHORE	Q4 2025 Planning Services (Terramark)	\$1,092.00
Invoice	0031-2025	11/5/2025	Project 22021	
Cash Payment	G 701-22024	ESCROW: NORTH SHORE	Q4 2025 Planning Services (Terramark)	\$1,624.00
Invoice	0031-2025	11/5/2025	Project 22024	
Transaction Date	10/6/2025	BoMP/MidCountry/4	10100	Total \$8,216.75
Refer	0	<i>TOSHIBA AMERICA BUSINESS SO</i> Ck# 004852E 1/19/2026		
Cash Payment	E 101-41500-413	Office Equipment Rental	TOSHIBA COPIER 12/01/2025-12/31/2025	\$145.72
Invoice	5036832251	12/6/2025		
Cash Payment	E 101-41500-201	Operating Supplies	Black/White Copy	\$5.89
Invoice	5036832251	12/6/2025		
Cash Payment	E 101-41500-201	Operating Supplies	Color Copies	\$61.75
Invoice	5036832251	12/6/2025		
Cash Payment	E 101-41500-201	Operating Supplies	DUPLICATE PAYMENT (OCTOBER)	-\$26.41
Invoice	5036832251	12/6/2025		
Cash Payment	E 101-41500-413	Office Equipment Rental	TOSHIBA COPIER 11/01/2025-11/30/2025	\$145.72
Invoice	5036474527	11/6/2025		
Cash Payment	E 101-41500-201	Operating Supplies	Black/White Copy	\$2.11
Invoice	5036474527	11/6/2025		
Cash Payment	E 101-41500-201	Operating Supplies	Color Copies	\$17.98
Invoice	5036474527	11/6/2025		
Cash Payment	E 101-41500-413	Office Equipment Rental	CREDIT FROM OCTOBER DUPLICATE PMT	-\$145.72
Invoice	5036474527	11/6/2025		
Cash Payment	E 101-41500-201	Operating Supplies	CREDIT FROM OCTOBER DUPLICATE PMT	-\$2.11
Invoice	5036474527	11/6/2025		

CITY OF MAPLE PLAIN
Payments

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Cash Payment	E 101-41500-201	Operating Supplies	CREDIT FROM OCTOBER DUPLICATE PMT	-\$17.98
Invoice	5036474527	11/6/2025		
Transaction Date	12/6/2025	BoMP/MidCountry/4	10100	Total \$186.95
Refer	0	<u>VALLEY-RICH CO., INC</u>	-	
Cash Payment	E 603-49455-400	Equipment Repair & Mai	Storm Water Repair at Bryantwood	\$4,458.46
Invoice	35263	11/19/2025		
Transaction Date	11/19/2025	BoMP/MidCountry/4	10100	Total \$4,458.46
Refer	0	<u>VERIZON</u>	<u>Ck# 004853E 1/19/2026</u>	
Cash Payment	E 601-49400-321	Telephone & Internet	4G JETPAK Nov 11 - Dec 10	\$55.78
Invoice	6130626445	12/10/2025		
Transaction Date	12/10/2025	BoMP/MidCountry/4	10100	Total \$55.78
Refer	0	<u>VERIZON</u>	<u>Ck# 004854E 1/31/2026</u>	
Cash Payment	E 601-49400-321	Telephone & Internet	4G JETPAK Dec 11 - Jan 10	\$55.78
Invoice	6133140798	1/10/2026		
Transaction Date	1/10/2026	BoMP/MidCountry/4	10100	Total \$55.78
Refer	0	<u>WEST SUBURBAN FIRE DISTRICT</u>	-	
Cash Payment	E 801-42260-221	Equipment Parts	DeWalt 60 Gal. 175 PSI Two Stage Compressor	\$1,697.32
Invoice	1-268	12/8/2025		
Transaction Date	12/8/2025	BoMP/MidCountry/4	10100	Total \$1,697.32
Refer	0	<u>XCEL ENERGY</u>	<u>Ck# 004855E 1/19/2026</u>	
Cash Payment	E 801-42280-381	Electric Utilities	Electricity 11/18/25 - 12/21/25	\$640.71
Invoice	1239554483	12/22/2025		
Transaction Date	12/22/2025	BoMP/MidCountry/4	10100	Total \$640.71
Refer	288	<u>ADAMS PEST CONTROL</u>	-	
Cash Payment	E 101-45200-311	Contract Service	Account 10059111 - Prevention Plus - October 2025 (REISSUE CK)	\$133.44
Invoice	4283268			
Transaction Date	12/23/2025	BoMP/MidCountry/4	10100	Total \$133.44
Refer	0	<u>MUNICIPAY</u>	<u>Ck# 004856E 1/5/2026</u>	
Cash Payment	E 101-41500-455	Bank Fees	496090224882 12/01/25 - 12/31/25 MAPLE PLAIN PERMITS	\$162.37
Invoice		12/1/2025		
Transaction Date	12/1/2025	BoMP/MidCountry/4	10100	Total \$162.37
Refer	0	<u>MUNICIPAY</u>	<u>Ck# 004857E 1/5/2026</u>	
Cash Payment	E 601-49400-309	EDP, Software and Desi	496090223884 Fees 12/01/25 - 12/31/25 UTILITY	\$76.91
Invoice		12/1/2025		
Transaction Date	12/1/2025	BoMP/MidCountry/4	10100	Total \$76.91
Refer	0	<u>XCEL ENERGY</u>	<u>Ck# 004858E 1/19/2026</u>	
Cash Payment	E 101-43000-381	Electric Utilities	STREET LIGHTS 12/03/25 to 01/02/26	\$2,484.70
Invoice		1/5/2026		
Transaction Date	1/5/2026	BoMP/MidCountry/4	10100	Total \$2,484.70
Refer	0	<u>XCEL ENERGY</u>	<u>Ck# 004859E 1/19/2026</u>	
Cash Payment	E 101-43100-381	Electric Utilities	5601 HIGHWAY 12 (TRAFFIC SIGNALS)	\$45.68
Invoice		1/5/2026		

CITY OF MAPLE PLAIN
Payments

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Cash Payment	E 101-45200-381	Electric Utilities	1720 BUDD AVE (VMP)	\$15.13
Invoice		1/5/2026		
Cash Payment	E 101-45200-381	Electric Utilities	1481 RAINBOW AVE (PARK)	\$328.67
Invoice		1/5/2026		
Cash Payment	E 601-49400-381	Electric Utilities	1666 BUDD AVE (WATER)	\$203.52
Invoice		1/5/2026		
Cash Payment	E 602-49450-381	Electric Utilities	5829 HIGHWAY 12 (SEWER)	\$244.97
Invoice		1/5/2026		
Cash Payment	E 101-43100-381	Electric Utilities	4802 HIGHWAY 12 (TRAFFIC)	\$32.35
Invoice		1/5/2026		
Cash Payment	E 601-49400-381	Electric Utilities	1650 PIONEER AVE UNIT WATER PLANT	\$3,505.54
Invoice		1/5/2026		
Cash Payment	E 101-43000-381	Electric Utilities	1501 BAKER PARK RD	\$12.04
Invoice		1/5/2026		
Cash Payment	E 101-43000-381	Electric Utilities	5186 MAIN ST E	\$18.19
Invoice		1/5/2026		
Cash Payment	E 101-43000-381	Electric Utilities	5240 MAIN ST E (MUSEUM)	\$8.69
Invoice		1/5/2026		
Cash Payment	E 101-45200-381	Electric Utilities	1750 BUDD AVE (VMP 2)	\$55.59
Invoice		1/5/2026		
Cash Payment	E 101-45200-381	Electric Utilities	1490 PARKVIEW RD (RAINBOW)	\$23.80
Invoice		1/5/2026		
Cash Payment	E 101-45200-381	Electric Utilities	4997 OAK ST UNIT IRRIG	\$8.69
Invoice		1/5/2026		
Cash Payment	E 101-43000-381	Electric Utilities	5160 OAK ST	\$96.83
Invoice		1/5/2026		
Transaction Date	1/5/2026		BoMP/MidCountry/4 10100	Total \$4,599.69

Fund Summary

	10100 BoMP/MidCountry/4M	
101 GENERAL FUND		\$106,431.51
601 WATER FUND		\$5,940.28
602 SEWER FUND		\$6,302.64
603 STORM WATER FUND		\$4,944.46
701 PLAN REVIEW ESCROWS		\$26,758.50
801 FIRE PARTNERSHIP FUND		\$27,346.03
802 FIRE EQUIP & CAPITAL FUND		\$44,920.81
		<u>\$222,644.23</u>

Pre-Written Checks	\$10,820.42
Checks to be Generated by the Computer	\$211,823.81
Total	<u>\$222,644.23</u>

CITY OF MAPLE PLAIN
Payments

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Payments Batch 012626 ACCTS PAYBL		\$187,452.54	
Refer	0 ARVIG	Ck# 004844E 1/26/2026	
Cash Payment	E 101-41500-321 Telephone & Internet	Fiber Internet 12/28/2025-01/27/2026	\$231.98
Invoice	12/28/2025		
Cash Payment	E 601-49400-321 Telephone & Internet	Fiber Internet 12/28/2025-01/27/2026	\$231.97
Invoice	12/28/2025		
Transaction Date	12/28/2025	BoMP/MidCountry/4 10100	Total \$463.95
Refer	0 BELAYHOST		
Cash Payment	E 101-41500-309 EDP, Software and Desi	Microsoft 365 Business Standard Jan 2026	\$12.00
Invoice 46569	1/1/2026		
Cash Payment	E 101-41110-309 EDP, Software and Desi	Microsoft 365 Business Standard Jan 2026	\$306.00
Invoice 46569	1/1/2026		
Cash Payment	E 801-42210-309 EDP, Software and Desi	Microsoft 365 Exchange Online Jan 2026	\$102.00
Invoice 46569	1/1/2026		
Cash Payment	E 101-41500-309 EDP, Software and Desi	Microsoft 365 Project Plan 3 Jan 2026	\$108.00
Invoice 46569	1/1/2026		
Transaction Date	1/1/2026	BoMP/MidCountry/4 10100	Total \$528.00
Refer	0 CECE SIGNS, INC.		
Cash Payment	E 101-43000-221 Equipment Parts	14x22 LOGO' S FOR VEHICLES (15@\$22)	\$330.00
Invoice 10035	1/6/2026		
Transaction Date	1/6/2026	BoMP/MidCountry/4 10100	Total \$330.00
Refer	0 CIVICPLUS LLC		
Cash Payment	E 101-41500-309 EDP, Software and Desi	MuniCODE 1/1/2026- 12/31/2026	\$2,345.00
Invoice 358685	12/12/2025		
Transaction Date	12/12/2025	BoMP/MidCountry/4 10100	Total \$2,345.00
Refer	0 EARL F. ANDERSON		
Cash Payment	E 101-41110-434 Awards & Indemnities	Retirement Sign Hartmann Rd	\$86.95
Invoice 0141824IN	1/14/2026		
Transaction Date	1/14/2026	BoMP/MidCountry/4 10100	Total \$86.95
Refer	0 HAUGO GEOTECHNICAL SERVICE		
Cash Payment	E 101-43000-303 Engineering Services	Drilling / Geotechnical Report 2026 Industrial St	\$4,435.00
Invoice 15904	1/5/2026		
Transaction Date	1/5/2026	BoMP/MidCountry/4 10100	Total \$4,435.00
Refer	0 HEALTHPARTNERS	Ck# 004849E 1/19/2026	
Cash Payment	G 101-21706 Health Insurance	Health Insurance February 2026	\$2,000.07
Invoice 092800262032	1/4/2026		
Transaction Date	1/4/2026	BoMP/MidCountry/4 10100	Total \$2,000.07
Refer	0 LEAGUE OF MINNESOTA CITIES		
Cash Payment	E 101-41110-433 Dues & Subscriptions	LMC Membership 2026	\$2,734.00
Invoice 441437	1/1/2026		
Cash Payment	E 101-41110-331 Training & Travel	2026 Elected Leaders Institute - Julie Maas-Kusske	\$350.00
Invoice 440794	12/11/2025		
Cash Payment	E 101-41110-331 Training & Travel	2026 Elected Leaders Institute - Connie Francis	\$350.00
Invoice 440794	12/11/2025		

CITY OF MAPLE PLAIN
Payments

Current Period: January 2026

Cash Payment	E 101-41110-331	Training & Travel	2026 Mayors Program	\$40.00
Invoice 440794		12/11/2025		
Cash Payment	E 101-41500-331	Training & Travel	2026 Safety & Loss Control Workshop - St. Paul (JK, KL)	\$40.00
Invoice 442770		1/8/2026		
Transaction Date	1/1/2026	BoMP/MidCountry/4	10100	Total \$3,514.00
Refer	0	<u>METRO CITIES</u>	-	
Cash Payment	E 101-41110-433	Dues & Subscriptions	2026 METRO CITIES MEMBERSHIP DUES	\$989.00
Invoice 2430		1/5/2026		
Transaction Date	1/5/2026	BoMP/MidCountry/4	10100	Total \$989.00
Refer	0	<u>METROPOLITAN COUNCIL</u>	-	
Cash Payment	E 602-49450-319	Other Consulting Servic	February 2026 Waste Water Services Def Rev	\$23,660.19
Invoice 0001199377		1/5/2026		
Transaction Date	1/5/2026	BoMP/MidCountry/4	10100	Total \$23,660.19
Refer	0	<u>MINNESOTA MAYORS ASSOCIATI</u>	-	
Cash Payment	E 101-41110-433	Dues & Subscriptions	2026 MN Mayors Association Membership	\$30.00
Invoice		1/1/2026		
Transaction Date	1/1/2026	BoMP/MidCountry/4	10100	Total \$30.00
Refer	0	<u>MN PUBLIC FACILITIES AUTHORIT</u>	-	
Cash Payment	E 601-49400-611	Bond Interest	MPFA-06-0039-R-FY07 PFA Loan Interest	\$2,397.25
Invoice		1/15/2026		
Transaction Date	1/15/2026	BoMP/MidCountry/4	10100	Total \$2,397.25
Refer	0	<u>NW HENN LEAGUE MUNICIPALITIE</u>	-	
Cash Payment	E 101-41110-433	Dues & Subscriptions	2026 NW HENN LEAGUE	\$200.00
Invoice		12/8/2025		
Transaction Date	12/8/2025	BoMP/MidCountry/4	10100	Total \$200.00
Refer	0	<u>NYSTROM PUBLISHING CO INC</u>	-	
Cash Payment	E 101-41500-352	General Public Informati	Winter 2025 City Newsletter + invoice	\$397.41
Invoice 49658		1/12/2026		
Cash Payment	E 601-49400-352	General Public Informati	Winter 2025 City Newsletter + invoice	\$397.41
Invoice 49658		1/12/2026		
Cash Payment	E 602-49450-352	General Public Informati	Winter 2025 City Newsletter + invoice	\$397.41
Invoice 49658		1/12/2026		
Transaction Date	1/12/2026	BoMP/MidCountry/4	10100	Total \$1,192.23
Refer	0	<u>ORONO IND SCHOOL DISTRICT 27</u>	-	
Cash Payment	E 101-41940-387	Office Lease	January 2026 Rent - Discovery Center (04000562000000 R093)	\$3,650.00
Invoice		1/5/2026		
Transaction Date	1/5/2026	BoMP/MidCountry/4	10100	Total \$3,650.00
Refer	0	<u>PEOPLESERVICE, INC.</u>	-	
Cash Payment	E 101-45200-311	Contract Service	(PARKS 30%) February	\$4,504.50
Invoice PS-INV109341		1/15/2026		
Cash Payment	E 101-43000-311	Contract Service	(PUBLIC WORKS 18%) February	\$2,702.70
Invoice PS-INV109341		1/15/2026		
Cash Payment	E 601-49400-311	Contract Service	(WATER 38%) February	\$5,705.70
Invoice PS-INV109341		1/15/2026		

CITY OF MAPLE PLAIN
Payments

Current Period: January 2026

Cash Payment	E 602-49450-311	Contract Service	(SEWER 6%) February	\$900.90
Invoice	PS-INV109341	1/15/2026		
Cash Payment	E 101-43100-311	Contract Service	(STREETS 8%) February	\$1,201.20
Invoice	PS-INV109341	1/15/2026		
Cash Payment	E 101-45200-311	Contract Service	(PARKS 30%) January	\$4,504.50
Invoice	PS-INV109117	12/15/2025		
Cash Payment	E 101-43000-311	Contract Service	(PUBLIC WORKS 18%) January	\$2,702.70
Invoice	PS-INV109117	12/15/2025		
Cash Payment	E 601-49400-311	Contract Service	(WATER 38%) January	\$5,705.70
Invoice	PS-INV109117	12/15/2025		
Cash Payment	E 602-49450-311	Contract Service	(SEWER 6%) January	\$900.90
Invoice	PS-INV109117	12/15/2025		
Cash Payment	E 101-43100-311	Contract Service	(STREETS 8%) January	\$1,201.20
Invoice	PS-INV109117	12/15/2025		
Cash Payment	E 601-49400-322	Postage	Cost of Postage - Samples	\$45.31
Invoice	PS-INV109117	12/15/2025		
Transaction Date	1/15/2026	BoMP/MidCountry/4	10100	Total \$30,075.31
Refer	0	<u>PIONEER-SARAH CREEK WMO</u>		-
Cash Payment	E 603-49455-433	Dues & Subscriptions	2026 Member Operating Assessment	\$8,036.08
Invoice	259	12/24/2025		
Cash Payment	E 603-49455-433	Dues & Subscriptions	2026 Member CIP Assessment	\$2,077.18
Invoice	259	12/24/2025		
Transaction Date	12/24/2025	BoMP/MidCountry/4	10100	Total \$10,113.26
Refer	0	<u>QUADIENT POSTAGE FUNDING</u>		<u>Ck# 004860E 1/31/2026</u>
Cash Payment	E 101-41500-322	Postage	POSTAGE	\$200.00
Invoice		1/12/2026		
Cash Payment	E 602-49450-322	Postage	POSTAGE	\$200.00
Invoice		1/12/2026		
Cash Payment	E 601-49400-322	Postage	POSTAGE	\$200.00
Invoice		1/12/2026		
Transaction Date	1/12/2026	BoMP/MidCountry/4	10100	Total \$600.00
Refer	0	<u>REPUBLIC SERVICES</u>		-
Cash Payment	E 101-43000-384	Refuse & Recycling	Organics Recycling January 2026	\$298.71
Invoice	0894007378231	12/31/2025		
Cash Payment	E 101-43000-384	Refuse & Recycling	Total Fuel/Environmental Recovery Fee	\$122.12
Invoice	0894007378231	12/31/2025		
Transaction Date	12/31/2025	BoMP/MidCountry/4	10100	Total \$420.83
Refer	0	<u>STANDARD INSURANCE CO</u>		<u>Ck# 004861E 1/19/2026</u>
Cash Payment	G 101-21708	Life Insurance	Life Insurance - January premium	\$8.02
Invoice		12/24/2025		
Transaction Date	12/24/2025	BoMP/MidCountry/4	10100	Total \$8.02
Refer	0	<u>STANTEC CONSULTING SRVCS IN</u>		-
Cash Payment	E 200-46500-311	Contract Service	Soil Vapor Investigation	\$633.75
Invoice	2509737	1/15/2026		
Transaction Date	1/15/2026	BoMP/MidCountry/4	10100	Total \$633.75
Refer	0	<u>TOSHIBA AMERICA BUSINESS SO</u>		<u>Ck# 004862E 1/19/2026</u>

CITY OF MAPLE PLAIN
Payments

Current Period: January 2026

Cash Payment	E 101-41500-413	Office Equipment Rental	TOSHIBA COPIER	January 2026					\$145.72
Invoice	5037208703			1/6/2026					
Cash Payment	E 101-41500-201	Operating Supplies	Black/White Copy						\$8.99
Invoice	5037208703			1/6/2026					
Cash Payment	E 101-41500-201	Operating Supplies	Color Copies						\$174.79
Invoice	5037208703			1/6/2026					
Transaction Date	1/6/2026		BoMP/MidCountry/4	10100			Total		\$329.50
Refer	0	WESCO DISTRIBUTION, INC.							
Cash Payment	E 601-49400-309	EDP, Software and Desi	Scada System Software-	12/11/25- 12/10/28					\$548.91
Invoice	606782			12/17/2025					
Transaction Date	12/17/2025		BoMP/MidCountry/4	10100			Total		\$548.91
Refer	0	WEST HENNEPIN PUBLIC SAFETY							
Cash Payment	G 101-21707	Dental Insurance	Dental - January 2026						\$104.12
Invoice				1/8/2026					
Transaction Date	1/8/2026		BoMP/MidCountry/4	10100			Total		\$104.12
Refer	0	WEST HENNEPIN PUBLIC SAFETY							
Cash Payment	E 101-42110-306	Police Administration	Police Contract Services - February 2026						\$80,296.84
Invoice	26-Feb			11/10/2025					
Transaction Date	11/10/2025		BoMP/MidCountry/4	10100			Total		\$80,296.84
Refer	0	WEST SUBURBAN FIRE DISTRICT							
Cash Payment	E 101-42290-307	Fire Administration	2026 Annual Contract (\$220,440.09) - Billed monthly 1 of 12						\$18,370.00
Invoice	1-267			12/22/2025					
Transaction Date	12/22/2025		BoMP/MidCountry/4	10100			Total		\$18,370.00
Refer	0	MENARDS							
Cash Payment	E 101-43000-240	Small Tools & Minor Eq	ADJUST RATCHETINGCARGO BAR						\$32.99
Invoice	63869			1/9/2026					
Cash Payment	E 101-43000-201	Operating Supplies	ELITE POST MOUNT STANDARD						\$39.98
Invoice	63869			1/9/2026					
Cash Payment	E 101-43000-240	Small Tools & Minor Eq	MF-RATCH QR 3/8DR 7						\$19.97
Invoice	63869			1/9/2026					
Cash Payment	E 101-43000-215	Shop Materials	TSTRS PAINT PEN SAT WHITE						\$5.98
Invoice	63869			1/9/2026					
Cash Payment	E 101-43000-215	Shop Materials	PRO MARKNG PAINT CTN BLUE						\$16.96
Invoice	63869			1/9/2026					
Cash Payment	E 101-43000-215	Shop Materials	1 1/2 QT CAPPED FUNNEL						\$6.49
Invoice	63869			1/9/2026					
Cash Payment	E 101-43000-201	Operating Supplies	OPP HANDHELD SPREADER						\$7.99
Invoice	63869			1/9/2026					
Transaction Date	1/9/2026		BoMP/MidCountry/4	10100			Total		\$130.36

CITY OF MAPLE PLAIN
Payments

Current Period: January 2026

Fund Summary

	10100 BoMP/MidCountry/4M	
101 GENERAL FUND		\$135,311.88
200 ECONOMIC DEVELOPMENT AUTHORITY		\$633.75
601 WATER FUND		\$15,232.25
602 SEWER FUND		\$26,059.40
603 STORM WATER FUND		\$10,113.26
801 FIRE PARTNERSHIP FUND		\$102.00
		<hr/>
		\$187,452.54

Pre-Written Checks	\$3,401.54
Checks to be Generated by the Computer	\$184,051.00
Total	<hr/>
	\$187,452.54

CITY OF MAPLE PLAIN Payments

Current Period: January 2026



Payments Batch 012626 STREET PROJ \$182,811.76

Refer	0 BOLTON & MENK, INC.	-		
Cash Payment	E 458-43000-303 Engineering Services	Maple Plain/2024 Street Reconstruction (DEC 2025 ENGINEERING)		\$887.00
Invoice	0383226	12/29/2025		
Transaction Date	12/29/2025	BoMP/MidCountry/4 10100	Total	\$887.00

Refer	0 KUECHLE UNDERGROUND	-		
Cash Payment	E 458-43000-500 Capital Outlay (GENER	Pay Estimate # 6 2024 Street Project		\$181,924.76
Invoice Pay Request No.	12/9/2025			
Transaction Date	12/9/2025	BoMP/MidCountry/4 10100	Total	\$181,924.76

Fund Summary

	10100 BoMP/MidCountry/4M	
458 2024 STREET RECONSTRUCTION	\$182,811.76	
	<u>\$182,811.76</u>	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$182,811.76
Total	<u>\$182,811.76</u>

CITY OF MAPLE PLAIN Payments

Current Period: January 2026

Payments Batch 011226 BOND PAY		\$720,730.03	
Refer	0 BOND TRUST SERVICES	-	
Cash Payment	E 353-47130-611 Bond Interest	2014A GO Improvement Bond - Ref: 327011	\$13,493.75
Invoice	100442 12/15/2025		
Cash Payment	E 353-47130-601 Bond Principal	2014A GO Improvement Bond - Ref: 327011	\$75,000.00
Invoice	100442 12/15/2025		
Cash Payment	E 601-49400-611 Bond Interest	2014A GO Improvement Bond - Ref: 327011	\$4,762.50
Invoice	100442 12/15/2025		
Cash Payment	E 602-49450-611 Bond Interest	2014A GO Improvement Bond - Ref: 327011	\$3,653.13
Invoice	100442 12/15/2025		
Cash Payment	E 603-49455-611 Bond Interest	2014A GO Improvement Bond - Ref: 327011	\$5,081.26
Invoice	100442 12/15/2025		
Cash Payment	G 601-22531 Revenue Bonds Payable-Cu	2014A GO Improvement Bond - Ref: 327011	\$25,000.00
Invoice	100442 12/15/2025		
Cash Payment	G 602-22500 Bonds Payable-Current Porti	2014A GO Improvement Bond - Ref: 327011	\$20,000.00
Invoice	100442 12/15/2025		
Cash Payment	G 603-22500 Bonds Payable-Current Porti	2014A GO Improvement Bond - Ref: 327011	\$30,000.00
Invoice	100442 12/15/2025		
Transaction Date	12/15/2025	BoMP/MidCountry/4 10100	Total \$176,990.64
Refer	0 BOND TRUST SERVICES	-	
Cash Payment	E 356-47150-611 Bond Interest	2021A GO Improvement Bond - Ref: 339685	\$6,380.00
Invoice	100445 12/15/2025		
Cash Payment	E 601-49400-611 Bond Interest	2021A GO Improvement Bond - Ref: 339685	\$3,087.50
Invoice	100445 12/15/2025		
Cash Payment	E 602-49450-611 Bond Interest	2021A GO Improvement Bond - Ref: 339685	\$2,500.00
Invoice	100445 12/15/2025		
Cash Payment	E 603-49455-611 Bond Interest	2021A GO Improvement Bond - Ref: 339685	\$1,275.00
Invoice	100445 12/15/2025		
Cash Payment	E 356-47150-601 Bond Principal	2021A GO Improvement Bond - Ref: 339685	\$45,000.00
Invoice	100445 12/15/2025		
Cash Payment	G 601-22531 Revenue Bonds Payable-Cu	2021A GO Improvement Bond - Ref: 339685	\$20,000.00
Invoice	100445 12/15/2025		
Cash Payment	G 602-22500 Bonds Payable-Current Porti	2021A GO Improvement Bond - Ref: 339685	\$15,000.00
Invoice	100445 12/15/2025		
Cash Payment	G 603-22500 Bonds Payable-Current Porti	2021A GO Improvement Bond - Ref: 339685	\$10,000.00
Invoice	100445 12/15/2025		
Transaction Date	12/15/2025	BoMP/MidCountry/4 10100	Total \$103,242.50
Refer	0 BOND TRUST SERVICES	-	
Cash Payment	E 354-47130-611 Bond Interest	2016A GO Improvement Bond - Ref: 328738	\$5,468.75
Invoice	100443 12/15/2025		
Cash Payment	E 601-49400-611 Bond Interest	2016A GO Improvement Bond - Ref: 328738	\$4,287.50
Invoice	100443 12/15/2025		
Cash Payment	E 601-49400-611 Bond Interest	2016A GO Improvement Bond - Ref: 328738	\$1,412.50
Invoice	100443 12/15/2025		
Cash Payment	E 602-49450-611 Bond Interest	2016A GO Improvement Bond - Ref: 328738	\$981.25
Invoice	100443 12/15/2025		
Cash Payment	E 603-49455-611 Bond Interest	2016A GO Improvement Bond - Ref: 328738	\$1,043.75
Invoice	100443 12/15/2025		

CITY OF MAPLE PLAIN

Payments

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Current Period: January 2026

Cash Payment	E 354-47130-601	Bond Principal	2016A GO Improvement Bond - Ref: 328738	\$35,000.00
Invoice 100443		12/15/2025		
Cash Payment	G 601-22531	Revenue Bonds Payable-Cu	2016A GO Improvement Bond - Ref: 328738	\$25,000.00
Invoice 100443		12/15/2025		
Cash Payment	G 601-22531	Revenue Bonds Payable-Cu	2016A GO Improvement Bond - Ref: 328738	\$10,000.00
Invoice 100443		12/15/2025		
Cash Payment	G 602-22500	Bonds Payable-Current Porti	2016A GO Improvement Bond - Ref: 328738	\$5,000.00
Invoice 100443		12/15/2025		
Cash Payment	G 603-22500	Bonds Payable-Current Porti	2016A GO Improvement Bond - Ref: 328738	\$5,000.00
Invoice 100443		12/15/2025		
Transaction Date	12/15/2025		BoMP/MidCountry/4 10100	Total \$93,193.75
Refer	0 BOND TRUST SERVICES			-
Cash Payment	E 355-47150-611	Bond Interest	2018A GO Improvement Bond - Ref: 331316	\$12,203.13
Invoice 100444		12/15/2025		
Cash Payment	E 601-49400-611	Bond Interest	2018A GO Improvement Bond - Ref: 331316	\$5,862.50
Invoice 100444		12/15/2025		
Cash Payment	E 602-49450-611	Bond Interest	2018A GO Improvement Bond - Ref: 331316	\$2,621.88
Invoice 100444		12/15/2025		
Cash Payment	E 603-49455-611	Bond Interest	2018A GO Improvement Bond - Ref: 331316	\$2,540.63
Invoice 100444		12/15/2025		
Cash Payment	E 355-47150-601	Bond Principal	2018A GO Improvement Bond - Ref: 331316	\$45,000.00
Invoice 100444		12/15/2025		
Cash Payment	G 601-22531	Revenue Bonds Payable-Cu	2018A GO Improvement Bond - Ref: 331316	\$20,000.00
Invoice 100444		12/15/2025		
Cash Payment	G 602-22500	Bonds Payable-Current Porti	2018A GO Improvement Bond - Ref: 331316	\$10,000.00
Invoice 100444		12/15/2025		
Cash Payment	G 603-22500	Bonds Payable-Current Porti	2018A GO Improvement Bond - Ref: 331316	\$10,000.00
Invoice 100444		12/15/2025		
Transaction Date	12/15/2025		BoMP/MidCountry/4 10100	Total \$108,228.14
Refer	0 BOND TRUST SERVICES			-
Cash Payment	E 351-47110-611	Bond Interest	2021B GO Improvement Bond - Ref: 339686	\$1,740.00
Invoice 100446		12/15/2025		
Cash Payment	E 601-49400-611	Bond Interest	2021B GO Improvement Bond - Ref: 339686	\$4,015.00
Invoice 100446		12/15/2025		
Cash Payment	E 602-49450-611	Bond Interest	2021B GO Improvement Bond - Ref: 339686	\$4,620.00
Invoice 100446		12/15/2025		
Cash Payment	E 351-47110-601	Bond Principal	2021B GO Improvement Bond - Ref: 339686	\$21,801.00
Invoice 100446		12/15/2025		
Cash Payment	G 601-22531	Revenue Bonds Payable-Cu	2021B GO Improvement Bond - Ref: 339686	\$50,313.00
Invoice 100446		12/15/2025		
Cash Payment	G 602-22500	Bonds Payable-Current Porti	2021B GO Improvement Bond - Ref: 339686	\$57,886.00
Invoice 100446		12/15/2025		
Transaction Date	12/15/2025		BoMP/MidCountry/4 10100	Total \$140,375.00
Refer	0 BOND TRUST SERVICES			-
Cash Payment	E 357-47150-611	Bond Interest	2022A GO Improvement Bond - Ref: 340830	\$14,700.00
Invoice 100447		12/15/2025		
Cash Payment	E 601-49400-611	Bond Interest	2022A GO Improvement Bond - Ref: 340830	\$6,300.00
Invoice 100447		12/15/2025		

CITY OF MAPLE PLAIN
Payments

Current Period: January 2026

Cash Payment	E 602-49450-611	Bond Interest	2022A GO Improvement Bond - Ref: 340830	\$2,700.00
Invoice	100447	12/15/2025		
Cash Payment	E 357-47150-601	Bond Principal	2022A GO Improvement Bond - Ref: 340830	\$45,000.00
Invoice	100447	12/15/2025		
Cash Payment	G 601-22531	Revenue Bonds Payable-Cu	2022A GO Improvement Bond - Ref: 340830	\$20,000.00
Invoice	100447	12/15/2025		
Cash Payment	G 602-22500	Bonds Payable-Current Porti	2022A GO Improvement Bond - Ref: 340830	\$10,000.00
Invoice	100447	12/15/2025		
Transaction Date	12/15/2025	BoMP/MidCountry/4	10100	Total
				\$98,700.00

Fund Summary

	10100	BoMP/MidCountry/4M	
351	2012A	GO Bonds - 2021B Refund	\$23,541.00
353	2014A	GO Bonds	\$88,493.75
354	2016A	GO Bonds	\$40,468.75
355	2018A	GO Bonds	\$57,203.13
356	2021A	GO Bonds	\$51,380.00
357	SERIES 2022A	BOND PRO CAP INT	\$59,700.00
601	WATER	FUND	\$200,040.50
602	SEWER	FUND	\$134,962.26
603	STORM WATER	FUND	\$64,940.64
			<u>\$720,730.03</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$720,730.03
Total	<u>\$720,730.03</u>



Executive Summary

City Council Business Meeting

AGENDA ITEM: Staff Reports
PREPARED BY: Jacob Schillander, City Administrator
RECOMMENDED ACTION: Approve Staff Reports

Included in the packet are the staff reports for the following:

- A. Fire Department
- B. West Hennepin Public Safety
- C. City Engineer
- D. Public Works
- E. City Planner
- F. Administration & Finance



Maple Plain Fire Department

Fire Chief's Report

December 2025

Maple Plain Fire Department – Chief Rick Denneson

Vision as Fire Chief

To build an organizational structure that provides unity, compassion, necessary tools, equipment, training, and leadership for firefighters to be successful when in action.

Calls December 2025 – report #857 & #553

In December, we responded to 21 calls for service. Last year in the same month, we were at 39 calls.

- 15 EMS & Rescue calls
- 2 Vehicle crashes
- 3 Alarm calls
- 1 Good intent calls – controlled burn / cancelled calls

Where these calls are occurring – report #384

Independence – 9 calls

Maple Plain – 11 calls

Three Rivers Parks – 1

Mutual Aid Given – 0 Calls to assist under mutual aid

Mutual Aid Received – 0 calls

Training Update

December training had several people in Blue Card Incident Command refresher course which is about a 45 hour time commitment between online and classroom practical simulation. With the holidays, our training schedule was light with only one department training with WSFD on the 17th.

MPFD Christmas Party

On Monday December 22nd, we held our last MPFD Christmas Party at the fire station. This year, each family brought a dessert to share and enjoyed some great fellowship time. We invited the members of WSFD to join us also.

Santa made a visit to see the children of the fire department members and had a toy for each one.

We had an ugly sweater contest and the grand prize winner – Brian Doyle and family won a gift card to Kohls!

We would like to thank the West Hennepin Chamber of Commerce for their generous donation to the fire department to support the purchase of refreshments and items for our party.

Consolidation with West Suburban Fire District

The month of December brought the finalization of the consolidation with the West Suburban Fire District. On December 15th, city council approved the service contract and lease agreement with the West Suburban Fire District to be effective January 1st 2026. At a special joint council meeting on December 16th, both the Cities of Maple Plain and Independence along with Chief Leuer signed the agreement for fire service with WSFD to begin January 1st 2026.

This brought together and completed years of work by several people to bring this consolidation to fruition.

Community Events

We assisted the West Hennepin Public Safety with the annual View Santa event at Veterans Memorial Park.

We also assisted the WSFD with the annual Holiday Train that stops every year in the City of Loretto.



Maple Plain Fire Department

Fire Chief's Report

2025 Year End Report

Maple Plain Fire Department – Chief Rick Denneson

Vision as Fire Chief

To build an organizational structure that provides unity, compassion, necessary tools, equipment, training, and leadership for firefighters to be successful when in action.

Calls 2025 – report #857 & #553

In 2025, we responded to a total of 366 calls for service. That is down slightly from 370 in 2024 (which was our highest in the history of the department) and up from 347 calls in 2023.

- 260 EMS & Rescue calls
- 25 Fire calls
- 22 Vehicle crashes or extrication
- 2 Water related incidents
- 23 Alarm calls
- 15 Good intent calls – controlled burn / cancelled calls
- 19 Hazardous type calls – gas leak, power line issue, carbon monoxide or other hazard

Where these calls are occurring – report #384

Independence – 129 calls
 Maple Plain – 213 calls
 Three Rivers Parks – 5
 Medina – 1 call
 Mutual Aid Given – 18 Calls to assist under mutual aid

Membership

In 2025, we hired 1 new member – Josh Liska who has been a great addition to our team. Kevin Kolkind retired in April with 10 years of service on and Scott Hartmann retired on December 31st with over 23 years of service to MPFD. We ended the year with 20 members on our department and an average employment longevity of 17.2 years. The average call response percentage (how often do members turn out for calls) was 38%. A total of 6504.4 hours were put in by the fire department members for administrative, training, calls and public relations events in 2025.

Community Events

In 2025, we participated in several community events. Here are a few that we participated in:

Night to Unite	Polo Classic	View Santa
Party in the Park	MPFD Open House	FF swearing in ceremony
Trunk or Treat	Tour De Tonka	Battle of the Badges
Kwik Trip groundbreaking and ribbon cutting		Orono Schools Fire Prevention
Parades – Delano 4 th and Long Lake Corn Days		Funeral for juvenile car crash victim

Equipment

This year was the first winter and then first grass fire season that our new Polaris side by side was in service for use. It was a busy spring grass fire season, and the unit saw a lot of work – both at home and assisting other neighboring departments.

We purchased a used 2015 Tahoe from the Minnetonka Fire Department. This replaced the old Tahoe that we acquired several years ago from WHPS.

Our building got a fresh makeover on the outside with a paint job at the end of the summer. It turned out beautiful and really stands out as a fire station now. It also got new lighting inside.

Training

Our training did not let up in 2025. We did some level of training every Monday night (except for holidays). We had several vendors come in and give us specialized training such as electric vehicle fires, confined space rescue and hazardous materials operations. We also did some back to the basics of fire fighting with drafting from multiple drop tanks, water shuttle operations, and interior room and contents fires.

Several members did training outside the fire department to further their education and expertise with classes such as Fire Apparatus Operator (FAO) certification, Blue Card Incident Command Training, and first aid.

We had members attend educational conferences in Alexandria and Duluth to experience leadership courses.

West Suburban Fire District Consolidation

Work throughout the year continued towards a consolidation of the Maple Plain Fire Department with the West Suburban Fire District. The goal was to consolidate by the end of the year. The fire departments put together transition teams to work on operational and administrative elements between the fire departments while the city administrators worked with city legal and the WSFD Chief on the legal contractual agreement. On December 16th at a joint council meeting, both cities signed agreements with WSFD, and the consolidation became effective January 1st 2026.

With this consolidation, comes the end of an era, the end of the Maple Plain Fire Department. The members that came before us built this fire department on a foundation of pride and service to our community. The current members will continue to carry that pride and service as we join a team that has the same values. The name may change but function of our neighborhood station will remain – to serve the people.

Thank you to the city council, the businesses and the citizens for supporting the fire fighters and our mission as we have served to the best of our ability, to be there for our neighbors in their time of need and to make our community a better place to live and work.



Date: January 9th, 2026
To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members
From: Director Matt DuRose
SUBJECT: DECEMBER 2025 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle crashes, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

Monthly Activity Report					
December 2025					
Offense	This Month	Same Month Last Year		This Year To Date	Last Year To Date
City Of Independence					
Criminal	6	5		65	48
Traffic	83	82		1,336	912
Part III	5	3		57	96
Part IV	32	20		372	375
Part V	106	115		1,332	1,353
Total City of Independence	232	225		3,162	2,784
City Of Maple Plain					
Criminal	7	3		46	31
Traffic	33	28		589	297
Part III	1	2		32	47
Part IV	14	52		434	325
Part V	64	45		624	624
Total City Of Maple Plain	119	130		1,725	1,324
Grand Total Both Cities					
	351	355		4,887	4,108
TZD	0	0		209	279
Agency Assists	35	25		395	320
Total ICR Reports	386	380		5,491	4,707
How Received					
Fax	9	10		89	65
In Person	4	15		134	169
Mail	0	0		6	12
Other	3	0		14	5
Phone	11	21		212	276
Radio	172	161		2,099	1,952
Visual	152	145		2,477	1,693
Email	13	5		161	181
Lobby Walk In	22	23		299	354
Total	386	380		5,491	4,707

December 2025 Part I & II

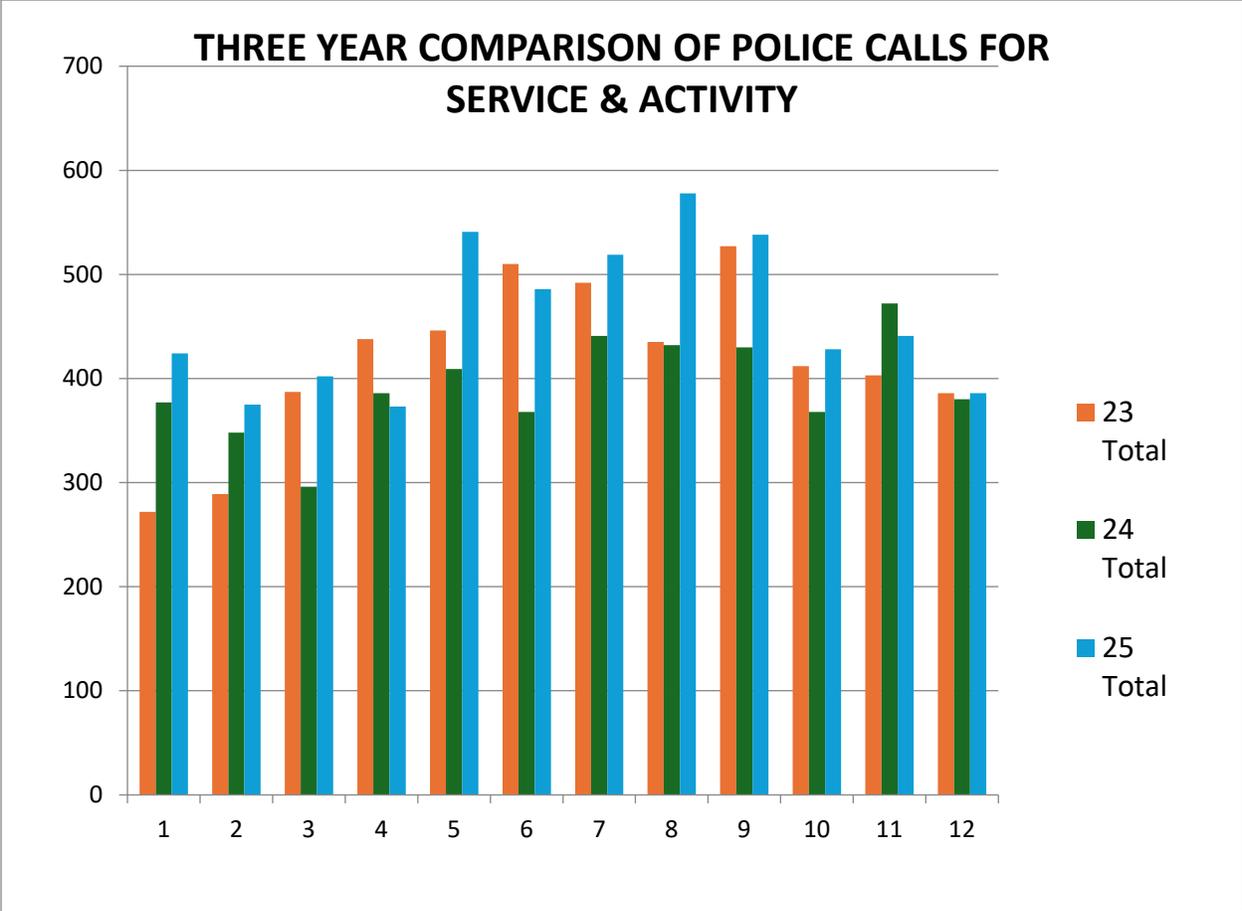
City of Maple Plain #'s 1 & 2

AGN	ICR	Title	Create Date	Grid #	MOC range	UCR Part
WHPS	25005130	MAARC Report – Financial Exploitation	12-02-2025	01	C02J1	2
WHPS	25005181	Theft	12-06-2025	01	U328D	1
WHPS	25005411	Domestic Assault	12-25-2025	01	AL302	2
WHPS	25005451	Domestic Assault/Damage to Property	12-28-2025	01	AK341	1
WHPS	25005276	DWI – 4 th Degree	12-13-2025	02	JG501	2
WHPS	25005318	Burglary/Damage to Property	12-17-2025	02	P1110	2
WHPS	25005445	Shooting	12-27-2025	02	W112A	2

November 2025 Part I & II

City of Independence Grid #'s 3-5

AGN	ICR	Title	Create Date	Grid #	MOC range	UCR Part
WHPS	25005186	Theft/Rpt	12-07-2025	03	VA025	1
WHPS	25005220	4 th Degree DWI	12-15-2025	03	JG501	2
WHPS	25005309	Check Fraud/Theft	12-17-2025	03	TA999	1
WHPS	25005439	3 rd Degree DWI	12-26-2025	03	JFW01	2
WHPS	25005440	4 th Degree DWI	12-27-2025	03	JGW01	2



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY December 2025 Activity Report

Year to Date Activity Report

At the end of December 2025, West Hennepin Public Safety (WHPS) handled year-to-date a total of 5,491 incident complaints. For the month of December; 232 incidents occurred in the City of Independence and 119 in the City of Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Suspicious Activity

December 1

5100 block of Industrial Street, Maple Plain. Officer was on routine patrol and observed a vehicle running in a parking lot after hours. The vehicle was unoccupied and while checking the building doors, officer located the registered owner of the vehicle who was the business manager. He advised he was making popcorn before leaving for the night. Officer spoke to the keyholder on file who confirmed the individual was a manager.

Motorist Assist

December 2

Highway 12/Main Street E, Maple Plain. Officer was notified there was an unoccupied vehicle parked with its flashers on at the intersection. Officer approached the vehicle and attempted to contact the registered owner. Officer was advised by a neighboring agency that they were with the driver at the gas station. The driver returned to the scene and officers assisted her with filling her vehicle with gas.

Public Assist

December 2

5300 block of Pete Drive, Independence. Officer was dispatched to a public assist where the reporting party advised her husband rolled their four-wheeler and they needed assistance rolling it back over. Officer arrived on scene rolled the four-wheeler over. It was found the reporting party's husband had a possible concussion as he hit his head but was back inside laying in a dark room. They denied medical attention and were advised to call back if anything changes with his condition.

Suspicious Activity

December 3

3600 block of Independence Road, Independence. Officer was dispatched to a report of a possible burglary. Officers met with the homeowner who advised she believed she had seen footprints in the snow along with possible open doors on the property. She requested officers check the property. Officers cleared the house and found nothing suspicious.

Loud Music

December 5

1600 block of Marsh Ave, Maple Plain. Officer was dispatched to a loud music complaint. Officer arrived on scene and could hear music coming from the residence while standing outside. Officer spoke to the occupant of the home and advised her of the complaint. She was unhappy that someone called and was uncooperative when asked for her information. Officer was able to identify her, and she advised she would turn the music down.

Theft

December 6

4900 block of Highway 12, Maple Plain. Officer was dispatched to a theft that just occurred at a liquor store. The owner provided a thorough description of the suspect and his vehicle. A neighboring agency located the suspect, searched the vehicle, and located the stolen wine bottles. He was issued a citation for theft.

Theft

December 7

7900 block of Egret Drive, Independence. Officer was dispatched to a report of a stolen four-wheeler and motorcycle. Officer arrived on scene and spoke to the victim. It was found lawn care employees left a note inquiring if the vehicles were for sale. The victim advised she didn't call them back. There were noticeable footprints in the snow that appeared the suspect(s) were looking into the windows and doors. Case was forwarded to investigations.

Damage to Property

December 8

1500 block of County Road 90, Independence. Officer was dispatched to take a property damage report regarding a damaged mailbox. It was found a vehicle slid into the mailbox and left the scene. Officer responded and photographed the damage.

Suspicious Activity

December 9

5800 block of Highway 12, Maple Plain. Officer was on routine patrol overnight and observed a vehicle with four males get out and begin loading bags in the back of the truck. It was found a local landscaping company keeps supplies at the business and they were loading salt in preparation for snow removal.

Arrest

December 10

6000 block of Highway 12, Independence. Officer was dispatched to a domestic that had occurred while driving on the highway. Officers arrived and separated the parties who were found to be mother and adult son. Both parties gave consistent stories of a verbal argument that escalated into the mother striking the son in the face and the son subsequently grabbing the steering wheel to swerve the car into the ditch. Officers arrested both parties for Domestic Assault and transported them to Hennepin County Jail.

Traffic Complaint

December 10

County Road 6/County Road 90, Independence. Officer was dispatched to a traffic complaint where the vehicle was crossing over the lane markers. Officer located the vehicle and spoke to the driver who appeared sluggish and tired. The driver stated he had been up for 24 hours doing snow removal. The officer conducted Field Sobriety Tests and determined the driver was not impaired. The driver was advised to drive safely and released from the scene.

Found Property

December 12

600 block of County Road 110, Independence. Officer was dispatched to a found Apple Watch. Officer arrived and was able to locate owner information inside the watch. Officer spoke to the owner who was happy to hear his watch had been found. The watch was dropped off at his residence.

Welfare Check

December 12

7300 block of County Road 11, Independence. Officer was dispatched to a welfare check where the reporting party hadn't heard from her friend in several days. The reporting party also advised her friend had been ill recently. Officer arrived and spoke to the subject who was sitting inside. She stated she hadn't checked her phone recently and everything was fine.

Arrest

December 13

Highway 12/Howard Avenue, Maple Plain. Officer was on routine patrol and found a vehicle driving over the posted speed limit. Officer stopped the vehicle and spoke to the driver who displayed signs of impairment. There was also a partial case of beer open in the back seat. Field Sobriety Tests were performed, and the driver was ultimately arrested for DWI. He provided an evidentiary breath test of 0.11. He was booked and released with a citation for 4th Degree DWI.

Suspicious Activity

December 15

Parkview Road/Main Street West, Maple Plain. Officer was on routine patrol and observed a vehicle making several stops in the area. Officer observed the driver's side door open, and the driver ran towards the house. Officer made contact with the driver who advised they were making early morning deliveries.

Arrest

December 15

County Road 6/County Road 92, Independence. Officer stopped a vehicle for driving over the posted speed limit and spoke to the driver who displayed signs of impairment. Officer conducted Field Sobriety Tests and placed him under arrest for DWI. He provided an evidentiary test of .10 and was released with a citation for 4th Degree DWI.

Motorist Assist

December 16

County Road 11/County Road 92, Independence. Officer was dispatched to a vehicle in the ditch. Upon arrival, Officer spoke to the driver who advised she turned around to take a photo of the sunrise when she slid into the ditch. Officers assisted with pushing the vehicle out of the ditch.

Burglary

December 17

1400 block of Meadow Lane, Maple Plain. Officers were dispatched to a report of damage to property, later believed to be a burglary. Officers arrived on scene and spoke to the reporting party and the occupants of the home who advised they observed a suspect outside yelling at them through the window. The suspect then began pushing, kicking, and throwing objects at a window. Ultimately, the suspect threw a large rock causing the window to break. The suspect ran towards a vehicle on the street and fled at a high rate of speed. Case forwarded to investigations for further.

Traffic

December 18

County Road 6/County Road 110, Independence. Officer conducted a traffic stop due to expired registration and the vehicle showed the registered owner was revoked. Officer provided an insurance card and confirmed the policy hasn't been active in over a year. Officer conducted an inventory of the vehicle prior to a tow and found open bottles of vodka. The driver admitted to drinking earlier, provided a preliminary breath sample, and was found not to be intoxicated. The driver was released pending charged for gross misdemeanor no insurance and driving after revocation.

Suspicious Activity

December 19

2000 block of County Road 90, Independence. Officer was dispatched to a possible burglary. The reporting party advised they heard a huge noise downstairs, followed by several smaller noises after. Officer arrived on scene and cleared the inside of the home. The origin of the noises heard were unknown.

Crash

December 20

Independence Road/Pagenkopf Road, Independence. Officer was dispatched to a vehicle in the ditch with property damage. Officer arrived on scene and observed a cattle fence was damaged. The property owner was contacted and advised it happens all the time, declined receiving the driver's information, and would fix the fence. The vehicle was pulled out of the ditch, and the driver was able to leave the scene in his vehicle. It was found the driver was delivering packages and slipped off the road.

Crash

December 21

7000 block of County Road 11, Independence. Officer was dispatched to a single vehicle crash. Officer arrived on scene and spoke to the driver who advised he lost control of his vehicle causing him to crash into a tree. The driver did not have insurance and the registration expired in July of 2024. He was cited for the offenses and provided a ride home.

Crash

December 22

Highway 12/County Road 90, Independence. Officer was dispatched to a three-vehicle crash with injuries. Officer arrived on scene and found the vehicles all with significant damage. One driver was bleeding from the head, and another had to be extricated from the vehicle. Two drivers were transported to the hospital. One driver did not have insurance and a citation was mailed. No signs of impairment were observed on any of the drivers. The intersection was closed while duty crews and tow trucks cleared the scene.

Animal Complaint

December 23

5900 block of Henry Street, Maple Plain. Officer was dispatched to sick racoon. Officers responded and the racoon hid under the shed before they could catch it. Officers spoke to the neighbor who advised he might be able to trap the racoon.

Arrest

December 25

1800 block of Newport Street, Maple Plain. Officer was dispatched to a domestic assault between roommates. It began as a verbal argument and escalated to physical where the victim was punched multiple times in the head by the suspect. Officers took statements from both parties involved and arrested the suspect. The suspect was booked and transported to Hennepin County Jail.

Arrest

December 26

Highway 12/County Road 90, Independence. Officer stopped a vehicle for a lane violation and a burnt-out brake light. Officer spoke to the driver who admitted to drinking alcohol. Field Sobriety Tests were performed, and the driver was arrested for DWI. The driver was booked, provided an evidentiary breath sample of 0.16, and transported to Hennepin County Jail.

Arrest

December 27

6000 block of Highway 12, Independence. Officer initiated a traffic stop for a lane violation. Officer spoke to the driver who displayed signs of impairment and admitted to consuming alcohol. SFST's were administered and the officer placed him under arrest. He was transported for booking and provided an evidentiary breath sample of 0.12. He was released to a sober party with a citation.

Shots Heard
December 27

1400 block of Meadow Lane, Maple Plain. Officers were dispatched to a call of shots heard in the area. With assistance from several agencies, the scene was secured and no injuries were reported. The case was forwarded to investigations for further.

Arrest
December 27

1600 block of Baker Park Road, Maple Plain. Officers were dispatched to a report of a domestic assault. The reporting party advised his fiancée physically assaulted him, threatened assault with a hammer, and ran water over his laptop in the bathtub causing damage. The female party was taken into custody and transported to Hennepin County Jail pending charges.

Suspicious Activity
December 28

5900 block of Three Oaks Avenue, Maple Plain. Officer was dispatched to a suspicious activity report. Officer spoke to the reporting party who advised a nearby building had a door ajar with fresh shoe prints in the snow. Officers arrived and found the tracks in the snow. Officers were able to push the door open and checked inside where no one was found. Officers were unable to contact the property owner.

Motorist Assist
December 29

Highway 12/Howard Avenue, Maple Plain. Officers were dispatched to a jackknife semi and the intersection. Officers arrived on scene and spoke to the driver who advised he began to slide and then jack-knifed into the median. The semi was able to be driven away from the scene.

Crash
December 29

Highway 12/Boundary Avenue, Maple Plain. Officer was dispatched to a vehicle in the ditch. Officer located the vehicle and spoke to the driver who advised he was zoned out and believe he hit a piece of ice on the road causing him to go into the ditch. Officer informed the driver of the dangers of driving while tired and advised the tread on her tires were extremely bald.

Animal Complaint
December 30

Pagenkopf Road/McDow Lane, Independence. Officer was dispatched to a report of a raccoon in the roadway. The reporting party was directing traffic, so the raccoon didn't get hit and was trying to move it off the roadway. Officer arrived and suspected the raccoon to have distemper. Officer used his catchpole to remove the raccoon from the roadway and properly dispatched it.

Motorist Assist
December 31

5600 block of Pioneer Creek Drive, Maple Plain. Officer was dispatched to a report of an abandoned vehicle that was stuck in a snowbank, still running, and in gear with the tires actively spinning. Officers arrived on scene and spoke to the driver who had just returned to the vehicle. He advised he slid into the snowbank and exited the vehicle and locked the keys inside. Officer was able to unlock the vehicle to shut the vehicle off and assisted with shoveling the vehicle out of the snowbank.



Real People. Real Solutions.

MEMORANDUM

Date: January 19, 2026
To: Honorable Mayor and City Council
From: David P. Martini, P.E.
RE: January Engineering Report

The following is a summary of the work that Bolton & Menk has completed on behalf of the city during the past month:

Miscellaneous Services

We have attended staff and Council meetings and continue to follow through on the miscellaneous engineering needs of the city. Miscellaneous items include:

- Infrastructure Planning with City Staff.
- Review and provide comments for various development projects, including downtown and Baker Trail Villas.
- On-going review of funding sources for various infrastructure projects, including I/I grants.
- Prepare cost estimates for water metering for the City of Medina interconnects.
- Manage the Lead service line inventory and replacement project funded by the Minnesota Department of Health.
 - Coordinate next steps for the lead service line replacements of known lead and galvanized lines.
- Discuss needed warming house improvements for sidewalks, sewer service and drainage.

Downtown Redevelopment and Street Projects

- Present at the open house meeting and the preliminary assessment hearing.
- Collaboration with city staff and other consultants has been on-going related to the downtown redevelopment project.

Datecompleted	Equipment	Location	Notes	Task	Taskdesc
11/6/2025	Parks	30359 WT Maple Plain, MN	Everything looks good and winterized.	Inspection	Detailed examination of equipment for defects or abnormalities.
11/6/2025	Trails	30359 WT Maple Plain, MN	Everything looks good.	Inspection	Detailed examination of equipment for defects or abnormalities.
11/10/2025	CATERPILLAR TRACTOR	30359 WT Maple Plain, MN	Exercised and everything looks good.	Monthly PM	Start vehicle and drive to exercise equipment. Check Fluids
11/10/2025	MACK DUMP TRUCK	30359 WT Maple Plain, MN	Exercised and everything looks good.	Monthly PM	Start vehicle and drive to exercise equipment. check fluids
11/10/2025	FORD F350 1 TON	30359 WT Maple Plain, MN	Everything looks good and exercised.	Inspection	Detailed examination of equipment for defects or abnormalities.
11/10/2025	F150 Truck	30359 WT Maple Plain, MN	Replaced the battery, exercised, and looks good now.	Inspection	Detailed examination of equipment for defects or abnormalities.
11/10/2025	Kubota B3030	30359 WT Maple Plain, MN	Everything looks good and exercised.	Inspection	Detailed examination of equipment for defects or abnormalities.
11/10/2025	Kubota ZD326	30359 WT Maple Plain, MN	Everything looks good and exercised.	Inspection	Detailed examination of equipment for defects or abnormalities.
11/10/2025	ToolCat Bobcat UW56	30359 WT Maple Plain, MN	Everything looks good, and operational. topped all fluids and exercised.	Inspection	Detailed examination of equipment for defects or abnormalities.
11/11/2025	MAIN LIFT STATION	30359 WW Maple Plain, MN	All work order tasks are completed and working properly.	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
11/11/2025	Main Lift Station Generator	30359 WW Maple Plain, MN	Everything is working properly.	Inspection	CHECK OIL. DOCUMENT ON THIS WORK ORDER WHERE AND WHEN THIS EQUIPMENT WAS USED THIS MONTH. IF NOT USED NO DOCUMENTATION IS NEEDED.
11/11/2025	HIGH SERVICE PUMP 1	30359 WT Maple Plain, MN	Checked fluids, everything is good.	Inspection	CHECK OIL LEVEL, ADD IF NEEDED. INSPECT UNIT FOR ABNORMAL WEAR AND NOISES.

11/11/2025	HIGH SERVICE PUMP 2	30359 WT Maple Plain, MN	Checked fluids and everything is good.	Inspection	CHECK OIL LEVEL, ADD IF NEEDED. INSPECT UNIT FOR ABNORMAL WEAR AND NOISES.
11/11/2025	AIR COMPRESSOR	30359 WT Maple Plain, MN	Checked fluid level, belts, and everything is good.	Inspection	CHECK OIL LEVELS AND BELT CONDITION. INSPECT FOR OIL LEAKS OR EBNORMAL WEAR. DOCUMENT HOUR METERS. CONFIRM WATER DRAIN IS WORKING.
11/11/2025	DEHUMIDIFIERS	30359 WT Maple Plain, MN	Everything looks good.	Inspection	CHECK AIR FILTER AND REPLACE IF NEEDED, MAKE SURE DRAIN TUBE IS DRAINING PROPERLY.
11/11/2025	MIXER NO 1	30359 WT Maple Plain, MN	Greased and checked oil level. Everything is good and operational.	Inspection	CHECK OIL LEVEL AND TOP OFF IF NEEDED. INSPECT UNIT FOR ABNORMAL WEAR OR NOISES. ADD ONE OR TWO SQUIRTS OF GREASE TO GREASE ZERTS.
11/11/2025	WELL 3	30359 WT Maple Plain, MN	Checked all fluids and greased. Working properly and well house is ready for winter. Well #3-hour meter reading- 27650.1	Inspection	CHECK OIL LEVEL AND TOP OFF IF NEEDED. INSPECT FOR ABNORMAL WEAR AND NOISES.
11/11/2025	EMERGENCY GENERATOR	30359 WT Maple Plain, MN	Everything is working properly.	Inspection	1. CHECK ALL FLUIDS INCLUDING FUEL 2. DOCUMENT HOUR METER AND CONFIRM EXERCISING UNDER LOAD AT LEAST ONCE A WEEK. 3. INSPECT UNIT FOR UNUSUAL WEAR. 4. IF DURING COLD WEATHER CONFIRM HEATING BLOCK IS WORKING.
11/11/2025	FIRE EXTINGUISHERS	30359 WT Maple Plain, MN	All are good.	Inspection	CONFIRM NO OBSTRUCTIONS TO EXTINGUISHER. CONFIRM PIN IS IN PLACE, GAUGE READS FULL OR IN THE GREEN. REMOVE FROM MOUNT AND TURN UPSIDE DOWN SEVERAL TIMES.
11/11/2025	Fire Station 2 AC Units	30359 WT Maple Plain, MN	Everything is working properly.	Inspection	Detailed examination of equipment for defects or abnormalities.
11/11/2025	Fire Station 2 Infrared Heater	30359 WT Maple Plain, MN	Everything is working properly.	Inspection	Detailed examination of equipment for defects or abnormalities.
11/11/2025	Public works air Compressor 1	30359 WT Maple Plain, MN	Looks good and operational.	Inspection	Detailed examination of equipment for defects or abnormalities.

11/11/2025	Public works air Compressor 2	30359 WT Maple Plain, MN	All tasks completed on this work order.	Inspection	Detailed examination of equipment for defects or abnormalities.
11/13/2025	BACKWASH BLOWER	30359 WT Maple Plain, MN	Completed task on work order.	Service Equipment	CHANGE OIL AND CHECK CONDITION AND OPERATION OF VENTILATION FAN, CLEAN FAN AND VENTILATION LOUVERS OF ENCLOSURE.
11/13/2025	WELL 3	30359 WT Maple Plain, MN	Oil changed	Service Equipment	CHANGE THE OIL



Date: December 11, 2025

To: City of Maple Plain

From: David Medina, Operator

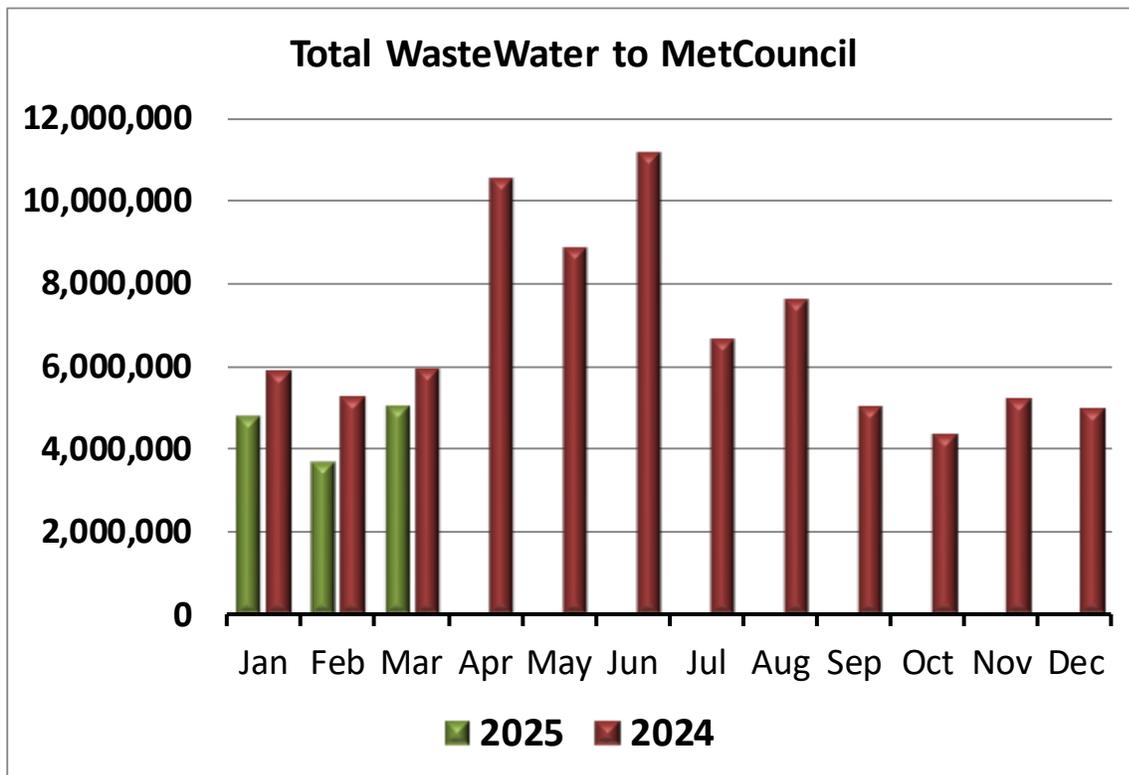
O & M Report November 2025

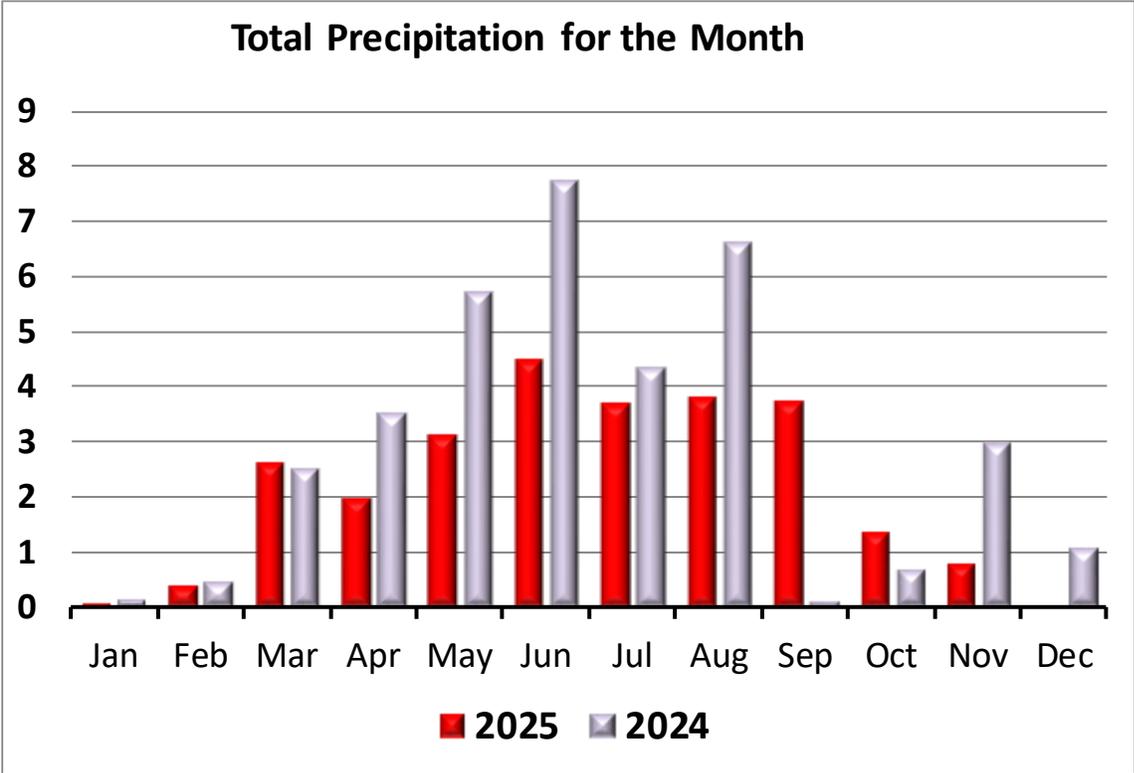
Maple Plain Operations & Maintenance

- Completed all daily rounds and reads on water plant operations.
- Completed monthly Fluoride sample collections per MDH monitoring schedule.
- Completed all Bac-T samples per MDH monitoring schedule.
- Completed all monthly water sampling and testing per MDH Monitoring schedule.
- Completed all monthly Chlorine Chemical Cylinder change out and performed proper PPE Procedures.
- Completed necessary Maintenance on Chemical mixers, pumps, and chemical mixing.
- Completed all assigned work orders to water treatment facilities.
- Completed 51 locates within city limits.
- Completed all necessary tasks to city parks.
- Completed all necessary tasks to city streets.
- Completed all necessary tasks to city trails.
- Completed all assigned work orders to city trails, equipment, and building.
- Completed the task of removing/ blocking graffiti on the park building in rainbow park.
- Completed the task of fixing the cities ford f-150. (bought and replaced battery).
- Completed the task of gathering final water meter reads.
- Completed the task of replacing basketball nets in Veteran's Memorial Park.
- Completed the task of removing the batters Cage net at Veteran's Memorial Park.
- Completed the task of having the damage repairs completed by Valley Rich at 5295 Bryantwood Dr.



- Completed the task of Fixing the Kubota B3030 tractor. (had a PTO seal leaking)
- Completed the task of testing and hanging all the Christmas decorations in town.
- Completed the task of having all equipment ready for future winter weather.
- Completed all contract site visits.
- Attended Lake area planning group meetings in Orono.
- Assisted in Winsted on work orders and WWTP issues.
- Responded to multiple call out alarms for comm failures, low level lift stations, and high-level lift stations.
- Meet with a T-Mobile technician at the water Plant to inspect and remove equipment.
- Lowered and raised flags as directed.
- Work on some housekeeping in the public works shop to make it more streamlined to work in.







		November-25	October-25	November-24
Water	Units			
Average Daily Pumped	gallons	139,866	162,354	148,600
Maximum Daily Pumped	gallons	257,000	284,000	215,000
Total Monthly Pumped	gallons	3,728,000	5,033,000	4,458,000
Well #1 Pumped	gallons	0	0	0
Well #1 Average Pumped	gallons	0	0	0
Well #3 Pumped	gallons	2,110,000	2,661,000	2,107,000
Well #3 Average Pumped	gallons	70,333	85,838	70,233
Well #4 Pumped	gallons	1,618,000	2,372,000	2,010,000
Well #4 Average Pumped	gallons	53,933	76,516	67,000
Fluoride used	gallons	7.70	9.60	9.20
Fluoride Average used	gallons	0.26	0.31	0.31
Poly Phosphate used	pounds	6.40	8.20	6.60
Poly Phosphate Average used	pounds	0.21	0.26	0.22
Chlorine used	pounds	92.80	135.30	161.80
Chlorine Average used	pounds	3.09	4.36	5.39
HMO used	gallons	157.20	192.20	76.60
HMO Average used	gallons	5.24	6.20	2.55
Potassium Permanganate used	gallons	111.80	201.20	131.30
Wastewater				
Effluent Flow				
Maximum Daily Pumped Wastewater	gallons	0	0	312,036
Average Daily Pumped Wastewater	gallons	0	0	175,172
Lift Station Effluent to Met Council	gallons	0	0	5,255,155
Precipitation Monthly Total	Inches	1	1	3
Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Chemical Budget	\$12,169.00	\$1,918.00	16%	33%
Maintenance Budget	\$6,539.00	\$1,402.00	21%	33%
Total	\$18,708.00	\$3,320.00	18%	33%



Date: January 14, 2026

To: City of Maple Plain

From: David Medina, Operator

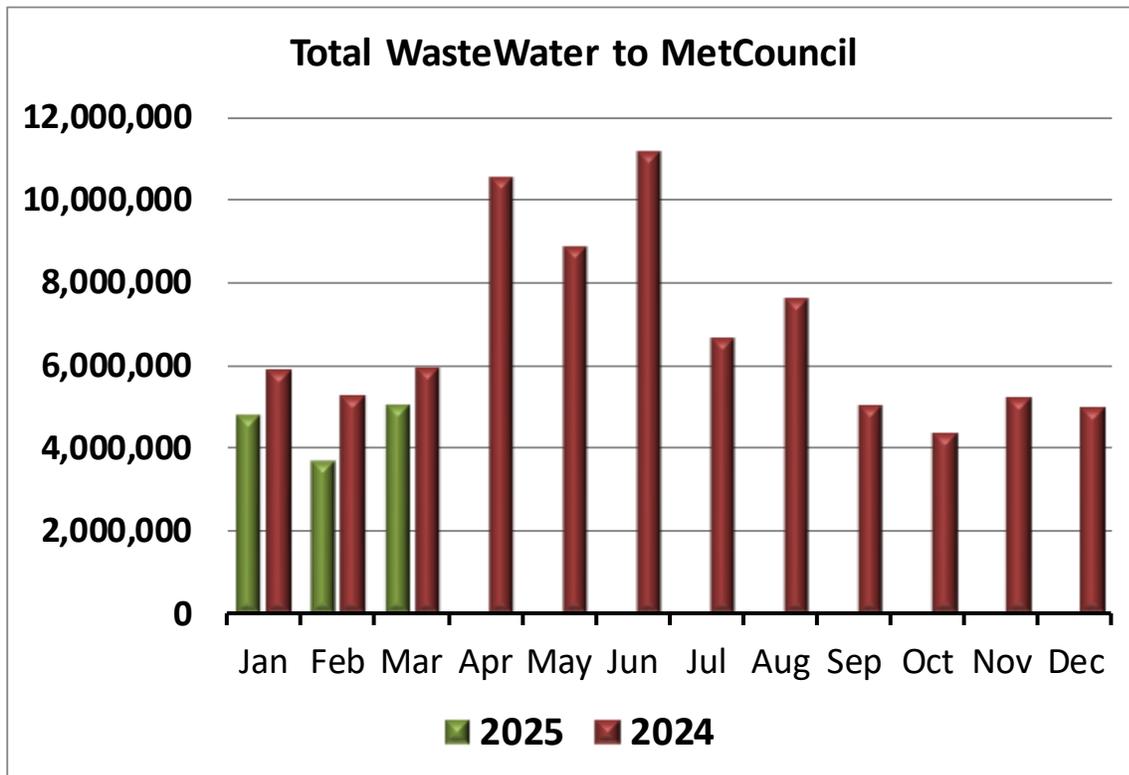
O & M Report December 2025

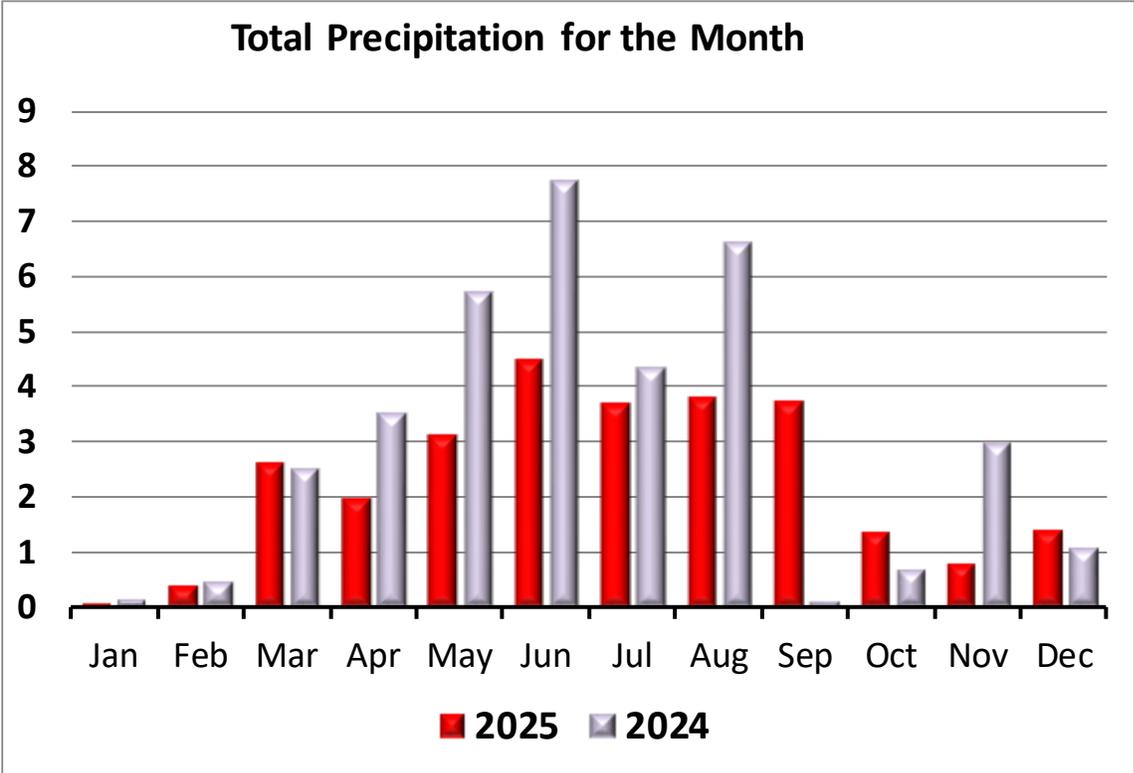
Maple Plain Operations & Maintenance

- Completed all daily rounds and reads on water plant operations.
- Completed Monthly Fluoride sample collections per MDH monitoring schedule.
- Completed all Bac-T samples per MDH monitoring schedule.
- Completed all monthly water sampling and testing per MDH monitoring schedule.
- Completed all monthly chlorine chemical cylinder change out and performed proper PPE procedures.
- Completed all necessary Maintenance on chemical mixers, pumps, and chemical mixing.
- Completed all assigned work orders to water treatment facilities.
- Completed fourteen locates within city limits.
- Completed the task of winterizing water tower.
- Completed the task of removing and wintering bulk water hydrants.
- Completed the task of installing all holiday decorations.
- Completed the task of identifying, and having damaged sanitation line fixed at Christ Lutheran Church.
- Completed task of having all equipment set up for winter snow removal.
- Completed the task of having all necessary equipment for ice hockey rink.
- Completed the task of having all necessary yearly services scheduled and completed on work orders.
- Completed the task of having all the repairs done at 1530 Budd Ave. for water main break.
- Completed the task of keeping trails and city park walking paths clear of snow.



- Completed the task of all water meter reads.
- Completed the task of having all necessary chemicals order and delivered by Hawkins.
- Completed the task of overseeing the service line disconnected at the 5300 block of US-12, found contaminated soil.
- Completed all work orders assigned to public works.
- Completed the task of visiting other contract sites.
- Completed work orders at assigned contract sites.
- Completed necessary repairs to company truck and maintenance.







		December-25	November-25	December-24
Water	Units			
Average Daily Pumped	gallons	169,032	139,866	154,548
Maximum Daily Pumped	gallons	413,000	257,000	194,000
Total Monthly Pumped	gallons	5,240,000	3,728,000	4,791,000
Well #1 Pumped	gallons	0	0	0
Well #1 Average Pumped	gallons	0	0	0
Well #3 Pumped	gallons	2,534,000	2,110,000	2,244,000
Well #3 Average Pumped	gallons	81,741	70,333	72,387
Well #4 Pumped	gallons	2,167,000	1,618,000	2,192,000
Well #4 Average Pumped	gallons	69,903	53,933	70,710
Fluoride used	gallons	8.50	7.70	3.90
Fluoride Average used	gallons	0.20	0.26	0.13
Poly Phosphate used	pounds	7.80	6.40	6.90
Poly Phosphate Average used	pounds	0.20	0.21	0.22
Chlorine used	pounds	236.80	92.80	162.60
Chlorine Average used	pounds	7.60	3.09	5.25
HMO used	gallons	177.20	157.20	150.80
HMO Average used	gallons	5.70	5.24	4.86
Potassium Permanganate used	gallons	139.30	111.80	130.00
Wastewater				
Effluent Flow				
Maximum Daily Pumped Wastewater	gallons	0	0	220,164
Average Daily Pumped Wastewater	gallons	0	0	160,463
Lift Station Effluent to Met Council	gallons	0	0	4,974,351
Precipitation Monthly Total	Inches	1	1	1
Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Chemical Budget	\$12,169.00	\$4,028.00	33%	42%
Maintenance Budget	\$6,539.00	\$1,664.00	25%	42%
Total	\$18,708.00	\$5,692.00	30%	42%

Datecompleted	Equipment	Location	Notes	Task	Taskdesc
12/12/2025	HIGH SERVICE PUMP 1	30359 WT Maple Plain, MN	Everything in good condition	Inspection	CHECK OIL LEVEL, ADD IF NEEDED. INSPECT UNIT FOR ABNORMAL WEAR AND NOISES.
12/12/2025	HIGH SERVICE PUMP 2	30359 WT Maple Plain, MN	Everything in good condition.	Inspection	CHECK OIL LEVEL, ADD IF NEEDED. INSPECT UNIT FOR ABNORMAL WEAR AND NOISES.
12/12/2025	CHLORINE BOOSTER PUMP NO 2	30359 WT Maple Plain, MN	Everything in good condition	Inspection	INSPECT PUMPS FOR ABNORMAL WEAR AND NOISES, CLEAN FAN VENT ON TOP OF MOTOR.
12/12/2025	AIR COMPRESSOR	30359 WT Maple Plain, MN	Everything in good condition.	Inspection	CHECK OIL LEVELS AND BELT CONDITION. INSPECT FOR OIL LEAKS OR EBNORMAL WEAR. DOCUMENT HOUR METERS. CONFIRM WATER DRAIN IS WORKING.
12/12/2025	DEHUMIDIFIERS	30359 WT Maple Plain, MN	all in good operating condition.	Inspection	CHECK AIR FILTER AND REPLACE IF NEEDED, MAKE SURE DRAIN TUBE IS DRAINING PROPERLY.
12/12/2025	MIXER NO 1	30359 WT Maple Plain, MN	everything in good operating condition.	Inspection	CHECK OIL LEVEL AND TOP OFF IF NEEDED. INSPECT UNIT FOR ABNORMAL WEAR OR NOISES. ADD ONE OR TWO SQUIRTS OF GREASE TO GREASE ZERTS.
12/12/2025	WELL 3	30359 WT Maple Plain, MN	Everything in good operating condition.	Inspection	CHECK OIL LEVEL AND TOP OFF IF NEEDED. INSPECT FOR ABNORMAL WEAR AND NOISES.
12/12/2025	EMERGENCY GENERATOR	30359 WT Maple Plain, MN	in good condition	Inspection	1. CHECK ALL FLUIDS INCLUDING FUEL 2. DOCUMENT HOUR METER AND CONFIRM EXERCISING UNDER LOAD AT LEAST ONCE A WEEK. 3. INSPECT UNIT FOR UNUSUAL WEAR. 4. IF DURING COLD WEATHER CONFIRM HEATING BLOCK IS WORKING.
12/12/2025	FIRE EXTINGUISHERS	30359 WT Maple Plain, MN	All in good condition	Inspection	CONFIRM NO OBSTRUCTIONS TO EXTINGUISHER. CONFIRM PIN IS IN PLACE, GAUGE READS FULL OR IN THE GREEN. REMOVE FROM MOUNT AND TURN UPSIDE DOWN SEVERAL TIMES.

12/12/2025	CATERPILLAR TRACTOR	30359 WT Maple Plain, MN	Exercised and in operational condition.	Monthly PM	Start vehicle and drive to exercise equipment. Check Fluids
12/12/2025	MACK DUMP TRUCK	30359 WT Maple Plain, MN	Everything in good operational condition and is set up for winter snow removal.	Monthly PM	Start vehicle and drive to exercise equipment. check fluids
12/12/2025	FORD F350 1 TON	30359 WT Maple Plain, MN	Everything looks good and in operating condition.	Inspection	Detailed examination of equipment for defects or abnormalities.
12/12/2025	F150 Truck	30359 WT Maple Plain, MN	New battery installed, in winter storage mode.	Inspection	Detailed examination of equipment for defects or abnormalities.
12/12/2025	Kubota B3030	30359 WT Maple Plain, MN	Everything in good condition, and operational.	Inspection	Detailed examination of equipment for defects or abnormalities.
12/12/2025	Kubota ZD326	30359 WT Maple Plain, MN	exercised but in winter storage mode.	Inspection	Detailed examination of equipment for defects or abnormalities.
12/12/2025	ToolCat Bobcat UW56	30359 WT Maple Plain, MN	Everything looks good, and operational. topped all fluids and exercised	Inspection	Detailed examination of equipment for defects or abnormalities.
12/12/2025	Fire Station 2 AC Units	30359 WT Maple Plain, MN	Everything is operational	Inspection	Detailed examination of equipment for defects or abnormalities.
12/12/2025	Fire Station 2 Infrared Heater	30359 WT Maple Plain, MN	Everything in good operating condition.	Inspection	Detailed examination of equipment for defects or abnormalities.
12/12/2025	Parks	30359 WT Maple Plain, MN	Everything looks good and winter park is taking shape.	Inspection	Detailed examination of equipment for defects or abnormalities.
12/12/2025	Trails	30359 WT Maple Plain, MN	everything looks good.	Inspection	Detailed examination of equipment for defects or abnormalities.
12/12/2025	Public works air Compressor 1	30359 WT Maple Plain, MN	looks good and in operational.	Inspection	Detailed examination of equipment for defects or abnormalities.
12/12/2025	Public works air Compressor 2	30359 WT Maple Plain, MN	Compressor in good operating condition. Compressor in good operating condition.	Inspection	Detailed examination of equipment for defects or abnormalities.
12/18/2025	CATERPILLAR TRACTOR	30359 WT Maple Plain, MN	City admin suggested to not perform due to low activity.	Service Equipment	Change oil and oil filter. Inspect and clean/replace air filter. Grease all zerts. Inspect tractor for defects.

12/18/2025	ToolCat Bobcat UW56	30359 WT Maple Plain, MN	Service performed by lano on site.	Schedule Appointment	Schedule service with Lano.
12/18/2025	MACK DUMP TRUCK	30359 WT Maple Plain, MN	City admin suggested to not perform due to low activity.	Service Equipment	Change oil and oil filter. Inspect and clean/replace air filter. Grease all zerts. Inspect tractor for defects.
12/18/2025	MACK DUMP TRUCK	30359 WT Maple Plain, MN	City admin suggested to not perform due to low activity.	Schedule Appointment	Schedule 2 year service with Lano.
12/19/2025	MAIN LIFT STATION	30359 WW Maple Plain, MN	All task complete on work order.	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
12/19/2025	MAIN LIFT STATION	30359 WW Maple Plain, MN	<p>All task complete on work order.</p> <p>Pump #1 L1- 50.8, L2-52.8, L3-50.1</p> <p>Pump #2 L1-54.5, L2-54.6, L3-53.8</p>	LS Quarterly PM	TAKE AMP READING FROM EACH PUMP. ARC FLASH PPE REQUIRED
12/19/2025	Main Lift Station Generator	30359 WW Maple Plain, MN	everything looks good.	Inspection	CHECK OIL. DOCUMENT ON THIS WORK ORDER WHERE AND WHEN THIS EQUIPMENT WAS USED THIS MONTH. IF NOT USED NO DOCUMENTATION IS NEEDED.
12/19/2025	MIXER NO 1	30359 WT Maple Plain, MN	Completed all tasks on work order.	Service Equipment	CHANGE GEAR OIL USING ISO FRADE 150

City of Maple Plain

Memorandum

To: Mayor and City Council

From: Mark Kaltsas, City Planner

CC: Jacob Kolander, City Administrator

Date: January 26, 2026

Re: **City Council Monthly Planning Report – January 2026**

Meetings/Correspondence:

- One (1) City Council Workshop to review the City Hall layout and site locations.
- One (1) EDA Meeting to review the downtown redevelopment project.
- One (1) miscellaneous planning meeting with staff to review project status.
- Two (2) meetings and correspondence with downtown developer, engineer, TIF consultant, and Environmental consultant to work on many aspects of the development. Working on plan review and comments related to building architecture, site plan, etc.
- One (1) meeting with city attorney and North Shore Gymnastics representatives regarding finalization of recording documents and stormwater maintenance agreement.
- Initial review and correspondence for a site plan review for the 1800 Pioneer Creek existing building. This will be reviewed and likely coming forward to Planning Commission in March or April.
- Reviewed two new home building permits for Baker Reserve Trail Development.
- Continued working on miscellaneous planning issues relating to code enforcement, sign permit questions, accessory structure/sheds setback questions and potential land use questions.

City Administrator's Monthly Report

Reporting Period: December 2025 – January 2026

Introduction

This monthly report provides an overview of key activities, projects, and issues occurring across all departments. It is intended for both the City Council and the public to promote transparency, highlight ongoing work, and share progress on major city initiatives.

FIRE & EMERGENCY SERVICES

Fire Services Transition & Staffing

- The transition to the West Suburban Fire District officially took effect on January 1. This has resulted in the city no longer employing 20 firefighters as part of the consolidation.
- Long-serving firefighter Scott Hartmann retired effective December 31 after 24 years of dedicated service to Maple Plain.

Statewide Volunteer Firefighter (SVF) Plan

Throughout December, significant work continued with PERA and the Fire Relief Association regarding the SVF plan. Key updates included:

- Special legislation is being drafted to allow benefit calculations using present-day value. Pending legislation, payouts are on hold until at least July 2026.
- The Fire Relief Association voted to stop termination of the SVF plan and pursue legislation to properly allocate surplus funds.

PUBLIC WORKS / WATER / SEWER / STORMWATER

Snow & Ice Response

- Public Works responded to multiple snow events. Staff cleared the hockey rink after larger storms to maintain safe recreational use.
- PT Staf assisted with plowing early in January to remove deep ruts and improve road conditions.

Water & Sewer System

- A water main break on Main Street E was repaired on January 6.
- A handful of brown water complaints were received; staff flushed hydrants and instructed residents to run cold water until clear.
- Ongoing sewer system concerns continued from December, including damaged sewer mains bored through by private utilities.

PLANNING & COMMUNITY DEVELOPMENT

Downtown Redevelopment – Maple & Main

- Planning continues on the next phase of the City's Downtown Development. A revised building plan was scheduled for discussion at the EDA meeting on January 12.

CODE ENFORCEMENT

Rental Properties

- A final violation notice is being issued to 5865 Three Oaks for operating without a rental license.
- A violation was issued to the landlord of 1450 Meadow Lane regarding a boarded rear window, which is a violation of the rental code.
- The tenants at 1450 Meadow Lane have now moved out, resolving earlier issues at this property.

CITIZEN COMMUNICATION & PUBLIC SAFETY

Communications Improvements

- A Communications Content Calendar is being developed to support more consistent and timely public updates.

CITY ADMINISTRATION

Budget, Finance & Audit Prep

- Completed the 2026 Enterprise Fund Budget with Abdo.
- Reviewed December financials and processed year-end invoices.
- Audit preparation, with meetings scheduled with the City's auditor.

Technology & Software

- Staff completed training with Baseline on the new building permit software, which will go live as staff enters recent applications.

Environmental Safety – 5330 US Hwy 12

- Work at 5330 US Hwy 12 demolition site was halted due to strong fuel odors; the Minnesota Pollution Control Agency will provide next-step direction.

CITY OF MAPLE PLAIN Expenditure Summary Report for Council Reports

Dept	Dept Descr	2024 Amt	2025 YTD Budget	December 2025 Amt	2025 YTD Amt	%YTD Budget
101 GENERAL FUND						
42400	Building Inspection	\$15,574.05	\$20,000.00	\$2,132.53	\$10,285.59	51.43%
41610	City Attorney	\$73,481.82	\$38,000.00	\$7,955.00	\$47,667.00	125.44%
42500	Civil Defense	\$1,474.82	\$500.00	\$0.00	\$599.64	119.93%
46630	Community Action Programs	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
41110	Council	\$68,307.57	\$48,287.00	\$4,547.75	\$49,898.79	103.34%
41410	Elections	\$6,739.06	\$0.00	\$0.00	\$0.00	0.00%
41500	Financial Administration	\$476,270.47	\$376,802.00	\$34,598.81	\$418,353.59	111.03%
42290	Fire Department	\$224,304.96	\$208,580.00	\$19,437.33	\$241,857.07	115.95%
41940	General Government Building	\$35,427.16	\$42,000.00	\$3,650.00	\$40,651.28	96.79%
43100	Highways, Streets & Roadwa	\$116,538.67	\$106,739.00	\$73.80	\$93,661.33	87.75%
45200	Parks (GENERAL)	\$216,018.34	\$141,378.00	\$3,006.72	\$156,805.03	110.91%
41910	Planning and Zoning	\$13,082.92	\$20,800.00	\$4,438.75	\$21,423.25	103.00%
42110	Police Department	\$760,187.18	\$743,423.00	\$82,048.09	\$822,624.14	110.65%
43000	Public Works (GENERAL)	\$100,129.49	\$70,999.00	\$31,572.00	\$115,553.49	162.75%
101 GENERAL FUND		\$2,110,036.51	\$1,817,508.00	\$193,460.78	\$2,021,880.20	111.24%
601 WATER FUND						
49611	Water Treat Plant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
49400	Water Utilities (GENERAL)	\$670,659.32	\$686,180.00	\$30,190.09	\$571,885.76	83.34%
601 WATER FUND		\$670,659.32	\$686,180.00	\$30,190.09	\$571,885.76	83.34%
602 SEWER FUND						
49450	Sewer (GENERAL)	\$370,685.42	\$479,961.00	\$44,064.87	\$579,425.32	120.72%
602 SEWER FUND		\$370,685.42	\$479,961.00	\$44,064.87	\$579,425.32	120.72%
603 STORM WATER FUND						
49455	Storm Sewer	\$142,358.92	\$175,801.00	\$5,112.25	\$201,682.37	114.72%
603 STORM WATER FUND		\$142,358.92	\$175,801.00	\$5,112.25	\$201,682.37	114.72%
801 FIRE PARTNERSHIP FUND						
42210	Fire Administration	\$323,334.42	\$201,137.00	\$6,166.50	\$274,550.41	136.50%
42260	Fire Apparatus/Equipment	\$64,671.66	\$70,700.00	\$1,440.03	\$86,021.71	121.67%
42250	Fire Communications	\$32,134.31	\$32,702.00	\$455.54	\$31,402.75	96.03%
42220	Fire Fighting	\$120,017.57	\$139,070.00	\$31.22	\$105,950.93	76.19%
42265	Fire Fleet Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42230	Fire Prevention	\$1,051.21	\$4,000.00	\$0.00	\$965.19	24.13%
42280	Fire Stations and Bldgs	\$21,996.82	\$25,820.00	\$941.18	\$15,287.79	59.21%
42240	Fire Training	\$24,329.80	\$35,200.00	\$473.52	\$20,855.68	59.25%
42270	Medical Services	\$2,112.76	\$5,500.00	\$13.20	\$1,826.52	33.21%
801 FIRE PARTNERSHIP FUND		\$589,648.55	\$514,129.00	\$9,521.19	\$536,860.98	104.42%
		\$3,883,388.72	\$3,673,579.00	\$282,349.18	\$3,911,734.63	106.48%

((((((((((((([Fund] in ('101','601','602','603','801')) AND ([Dept]<>"49360" Or [Dept] IS Null)) AND ([Dept]<>"47078" Or [Dep



Executive Summary

City Council Business Meeting

AGENDA ITEM-NEW BUSINESS:	Resolution 2026-0126-01 Ordering Improvement and Preparation of Plans for Industrial Street
PREPARED BY:	Jacob Schillander, City Administrator David Martini, City Engineer
RECOMMENDED ACTION: Approve Resolution 2026-0126-01 Ordering Improvement and Preparation of Plans for Industrial Street	

Summary

Please see the City Engineers report for the 2026 Industrial Street Improvement Project.



**BOLTON
& MENK**

Real People. Real Solutions.

263 Section 9, Item A.

Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

January 12, 2026

City of Maple Plain
Attn: Jacob Schillander, City Administrator
PO Box 97
Maple Plain, MN 55359

RE: Preliminary Improvement Hearing - 2026 Industrial Street Project

Dear Jacob:

On December 15, 2026, the feasibility study for the 2026 Industrial Street Project was presented to the City Council. The study includes a description of the proposed improvements, cost estimates, cost apportionment, and a preliminary assessment role, which includes the benefiting properties on Industrial Street between Budd Avenue and the east cul-de-sac. At that time, the Council accepted the study and ordered an Improvement Hearing for January 20, 2026.

I will be present on the 20th to present the relevant information regarding the project to the public and will be available to participate in the discussion and answer questions as directed.

Please let me know if you have questions or need additional information.

Sincerely,

Bolton & Menk, Inc.

David P. Martini, P.E.
Senior Principal Engineer

2026 Industrial Street Improvement Project

City of Maple Plain, MN

January 20, 2026

David Martini, P.E.
Senior Principal Engineer

- **On October 27, 2025, the City Council authorized the preparation of a feasibility study to analyze improvements to the following streets:**
 - Industrial Street (Budd Avenue to east cul-de-sac)
- **The existing pavement and watermain infrastructure elements within the project area were evaluated as part of the report, which provides descriptions of the proposed improvements, itemized cost estimates, cost apportionments, and preliminary assessment roll.**

Need for Improvements

- **Based on as-built information, it appears most of the improvements were originally constructed in the 1965 and the street extended in 1989.**
- **The existing pavements is in a stage where it can be renewed through the mill and overlay process and extend the useful life.**
- **Due to corrosive soils, the watermain pipes in the project area have deteriorated to a point that they are fragile and subject to breaks.**
- **The watermain on the west block of Industrial Street is 6-inch cast iron, estimated to be from 1965 and is recommended to replaced and upsized to 8-inch PVC to improve fire flow and reliability.**

Assessment Methodology

- **35% of the watermain project costs proposed to be assessed on a front footage basis.**
 - Only properties served by utilities within the project area assessed for those utilities.
- **City to pay for non-assessable frontage and project elements.**
 - Mill and Overlay
 - Minor curb and drainage repairs
 - Non-assessable water frontage

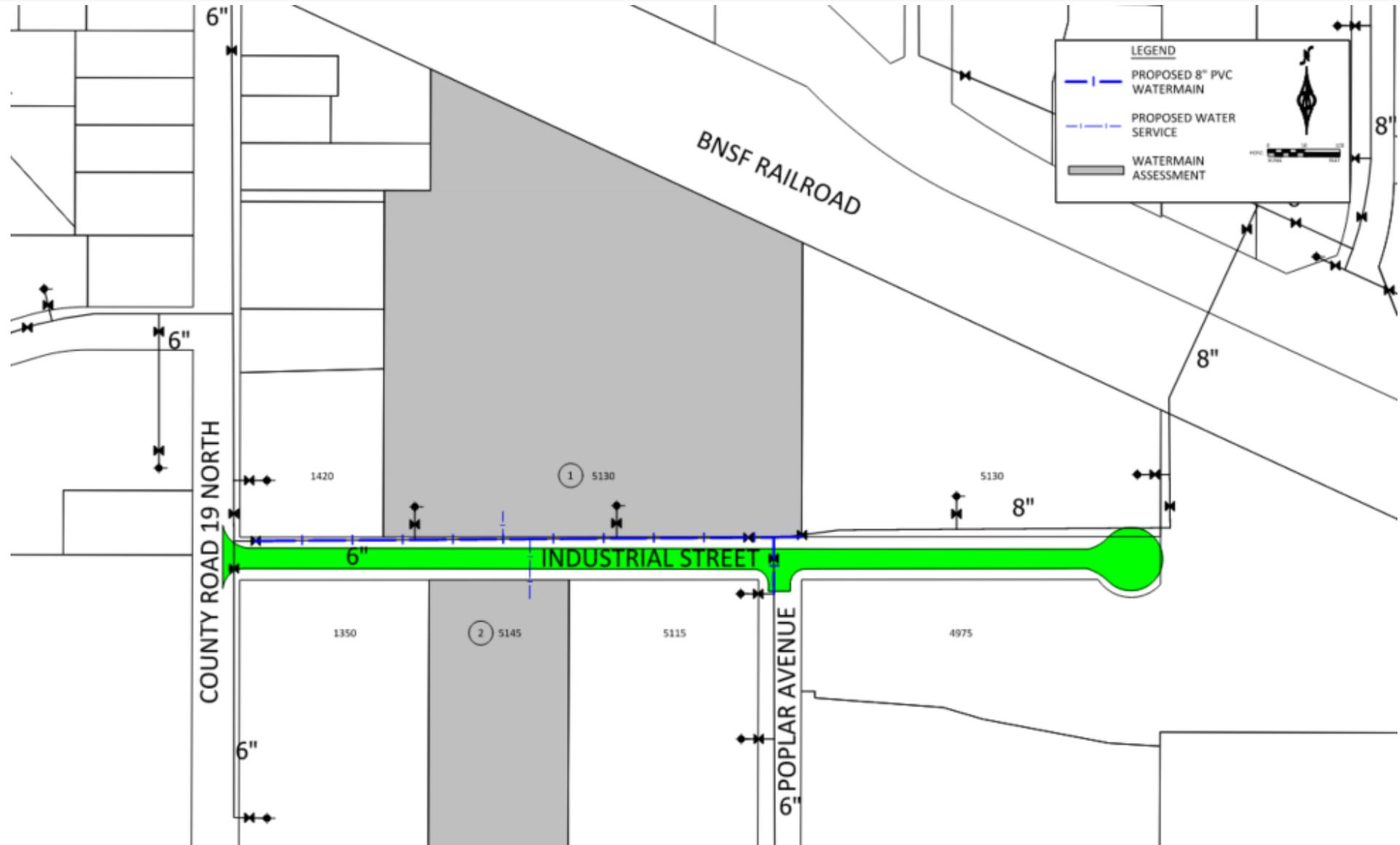
Project Area – Industrial Street



Proposed Improvements – Industrial Street

- **Mill and overlay pavement surface**
- **Minor curb and drainage improvements**
- **Watermain replaced by trenchless methods (pipe bursting)**
 - Reduces disturbance and limits traffic flow disruptions

Water – Industrial Street



Cost Apportionment Summary

Assessments - \$100,465 (Includes City Costs of \$48,565)

Streets - \$145,313

Water - \$186,597

Total Cost - \$432,375

City Cost Summary

City Assessable Share - \$48,565

Streets - \$145,313

Water - \$186,597

Total Cost - \$380,475

Assessment Summary

Water - \$66.71/Front Foot

Assessed to Properties - \$51,900

City Coverage of Assessable Cost - \$48,656

- **From an engineering standpoint, the proposed improvements are feasible, cost effective and necessary to maintain the City's existing infrastructure.**
 - The condition of the infrastructure within the project area is typical given its age, material type, and environment.
 - Scope of work, costs and proposed assessments are consistent with previous projects.
 - Infrastructure maintenance is reactionary and no longer cost effective.
 - Watermain improvements can be made using practical construction methods and maintain service to properties.

- **Schedule**

- ~~Week of December 22nd – City mails notices for Improvements Hearing.~~
- ~~January 3rd and January 10th – Notice of Improvements Hearing advertised in the newspaper.~~
- ~~January 6th – Open House Meeting.~~
- January 20th – Improvements Hearing
- January 26th – Council Considers Resolution to Order Improvements
- March 2026 – Authorize Bids.
- April 2026 – Open and Award Bids.
- May 2026 – Begin Construction.
- Fall 2026 – Final Assessment Hearing.

Questions?



Real People. Real Solutions.

Feasibility Report For

2026 Industrial Street Improvement Project City of Maple Plain

December 2025

Submitted by:

Bolton & Menk, Inc.
2638 Shadow Lane
Suite 200
Chaska, MN 55318
P: 952-448-8838
F: 952-448-8805

Certification

Feasibility Report

For

2026 Industrial Street Improvement Project

City of Maple Plain
Maple Plain, MN
25X.141264

December 2025

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

By: 
Matthew S. Bauman, P.E.
License No. 51323

Date: December 8, 2025

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Appendix

Figures

Preliminary Cost Estimates

Preliminary Assessment Roll

I. EXECUTIVE SUMMARY

A. Introduction

The impetus for this project is a request by the City of Maple Plain to evaluate infrastructure improvements in the project area. From an engineering standpoint, the proposed improvements are feasible, cost effective and necessary to maintain the City’s existing infrastructure.

B. Proposed Improvements

The proposed improvements consist of, patching, spot curb repairs and milling and overlaying Industrial Street. Watermain and services will be replaced west of Poplar Avenue.

C. Assessment Summary

35% of watermain project costs are proposed to be assessed on a front footage basis for properties receiving new utility services. Per city policy, milling and overlaying roads are not to be assessed.

The estimated assessment rate for the proposed watermain improvements is \$66.71 per front foot.

D. Funding Summary

The project costs are proposed to be apportioned as follows:

Assessments ⁽¹⁾	\$100,465.26
Capital Improvement Fund	\$145,312.50
Water Fund	\$186,597.24
Total Project Cost	\$432,375.00

⁽¹⁾ City cover cost of non-serviced front footage cost of \$48,564.88

II. INTRODUCTION

On October 27, 2025, the City Council authorized the preparation of a preliminary engineering report to analyze the mill and overlay of Industrial Street

A. Scope

This report will determine the feasibility of milling and overlaying Industrial Street and replacing the existing watermain and water services west of Poplar Avenue.

The report will provide a description of the proposed improvements, an itemized cost estimate, a cost apportionment and a preliminary assessment roll.

B. Background

Industrial Street was originally constructed in 1965 and reconstructed with concrete curb and gutter in 1989. The watermain west of Poplar Avenue was installed in 1965 and extended to the east in 1989.

III. EXISTING CONDITIONS

The existing conditions are identified in Figure No. 1 in the Appendix.

Industrial Street is approximately 33-feet wide from back of curb to back of curb and 25-feet wide edge of bituminous to edge of bituminous with a 47-foot radius cul-de-sac. The roadway is 35 years old and showing signs of transverse cracking with minor longitudinal cracking. The watermain west of Poplar Avenue is 6-inch cast iron pipe (CIP) and east of Poplar Avenue is 8-inch ductile iron pipe (DIP).

IV. PROPOSED IMPROVEMENTS

The proposed project area is identified in Figure No. 1 in the Appendix.

The proposed improvements are as follows:

A. Street

A 1.5-inch mill and overlay will be completed along Industrial Street to renew the pavement surface.

The estimated costs for the street improvements is \$145,312.50.

B. Watermain

The proposed watermain improvements are identified in Figure No. 2 in the Appendix.

The proposed watermain improvements consist of replacing the existing watermain and water services to the curb stop west of Poplar Avenue. The proposed watermain will be 8-inch PVC pipe.

The total estimated project cost for the proposed watermain improvements is \$287,062.50.

V. Special Assessments

35% of watermain project costs are proposed to be assessed on a front footage basis. The street mill and overlay will not be assessed per City policy. Properties receiving new utility services will be assessed for utilities.

The estimated assessment rate for the proposed watermain improvements is \$66.71 per front foot.

Properties proposed to be assessed are shown in Figure No. 2 in the Appendix. A preliminary assessment roll is included in the Appendix. Actual assessments will be based on the final project costs and special benefit analysis. Some numbers in this report have been rounded.

VI. FUNDING

The project costs are proposed to be financed through the sale of Chapter 429 Improvement Bonds. The assessed portions of the project costs are proposed to be funded through the levying of special assessments to the benefiting properties.

The total estimated project costs for the proposed improvements are \$432,375.00, which includes an estimated 25 percent for soft costs. Itemized cost estimates have been included in the Appendix.

VII. ESTIMATED COSTS

A summary of the estimated funding apportionment for the proposed improvements is as follows:

Assessments ⁽¹⁾	\$100,465.26
Capital Improvement Fund	\$145,312.50
Water Fund	\$186,597.24
Total Project Cost	\$432,375.00

⁽¹⁾ City to cover cost of non-serviced front footage cost of \$48,564.88 for watermain.

VIII. CONCLUSION

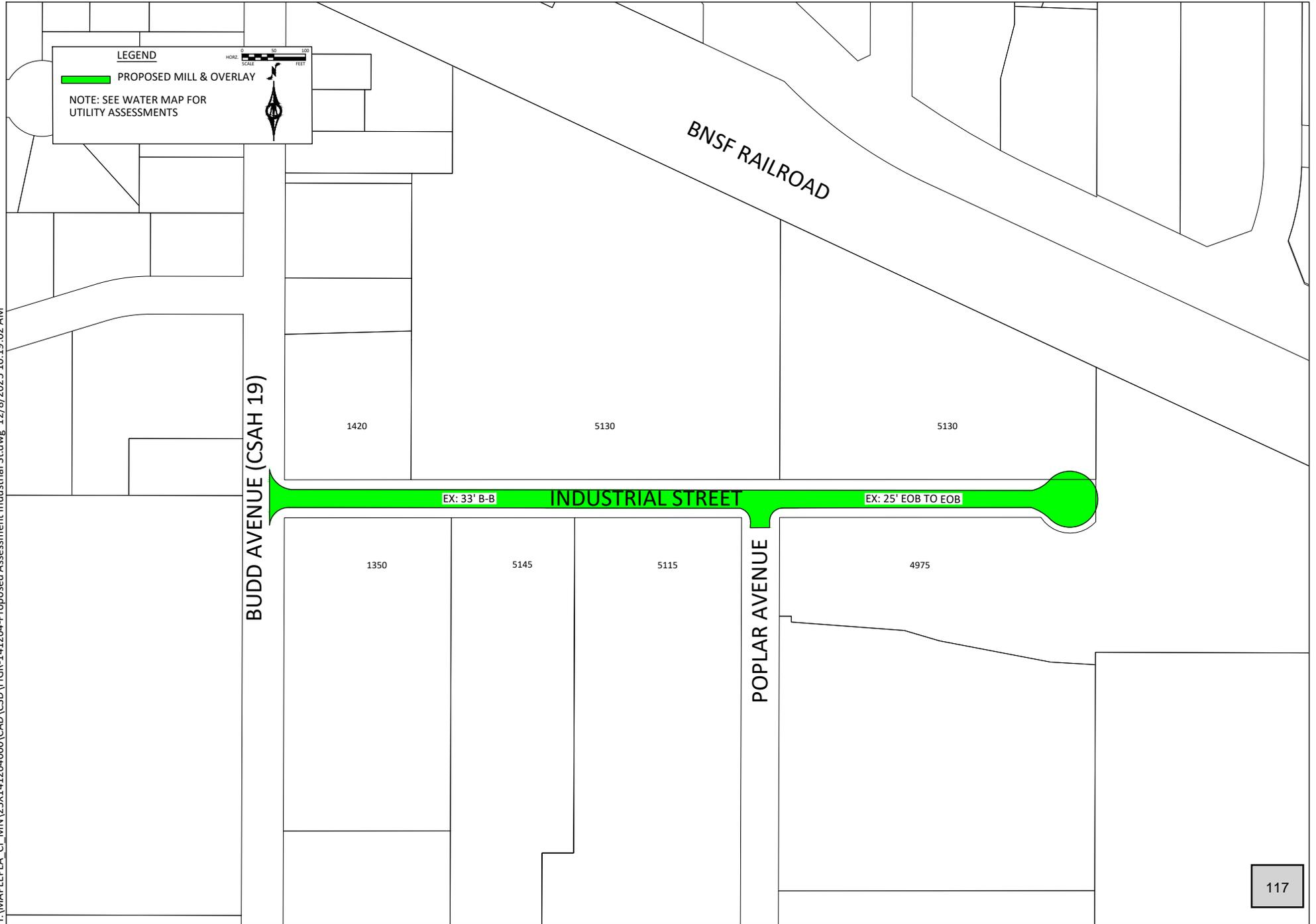
From an engineering standpoint, the proposed improvements are feasible, cost effective and necessary to maintain the City’s existing infrastructure.

Appendix

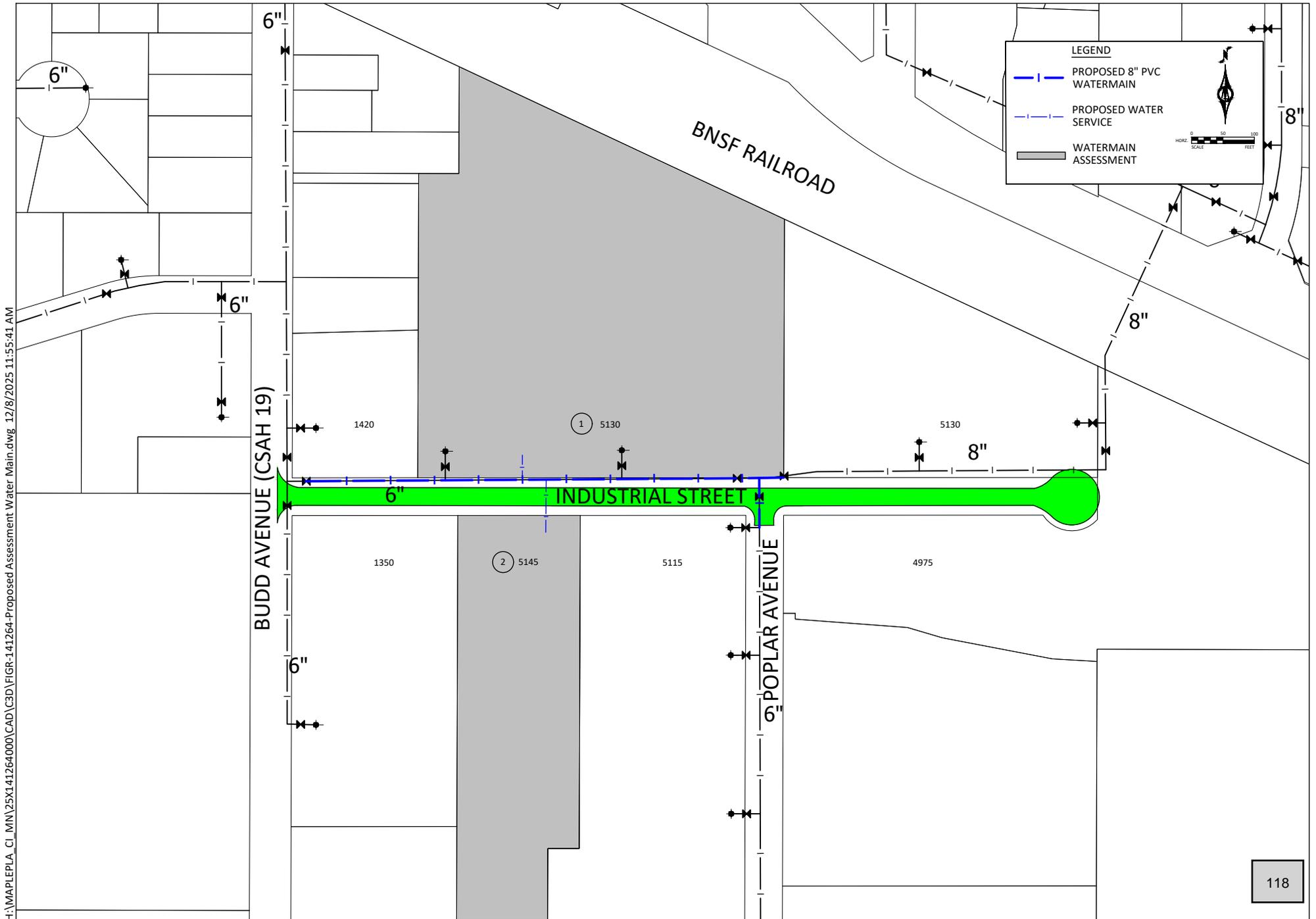
Figures

Preliminary Cost Estimates

Preliminary Assessment Rolls



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PRELIMINARY COST ESTIMATE

INDUSTRIAL STREET IMPROVEMENTS
 CITY OF MAPLE PLAIN, MINNESOTA
 BMI PROJECT NO. 25X.141264

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	MOBILIZATION	1	LUMP SUM	\$6,000.00	\$6,000.00
2	TRAFFIC CONTROL	1	LUMP SUM	\$5,000.00	\$5,000.00
3	MILL BITUMINOUS	4,800	SQ YD	\$2.50	\$12,000.00
4	PATCHING	1	LUMP SUM	\$5,000.00	\$5,000.00
5	REMOVE CONCRETE CURB (ANY TYPE)	300	LIN FT	\$7.00	\$2,100.00
6	TYPE SP 9.5 WEAR COURSE MIX (2,B)	500	TON	\$105.00	\$52,500.00
7	CONCRETE CURB & GUTTER	300	LIN FT	\$40.00	\$12,000.00
8	ADJUST GATE VALVE	2	EACH	\$550.00	\$1,100.00
9	ADJUST FRAME & RING CASTING	4	EACH	\$1,200.00	\$4,800.00
10	SEED AND TOPSOIL	150	SQ YD	\$25.00	\$3,750.00
11	STORM DRAIN INLET PROTECTION	5	EACH	\$200.00	\$1,000.00
12	EROSION CONTROL	1	LUMP SUM	\$5,000.00	\$5,000.00
	ESTIMATED CONSTRUCTION COST				<u>\$110,250.00</u>
	CONTINGENCY (5%)				<u>\$6,000.00</u>
	TOTAL ESTIMATED CONSTRUCTION COST				\$116,250.00
	PROJECT COSTS (25%)				<u>\$29,062.50</u>
	TOTAL ESTIMATED STREET PROJECT COST				\$145,312.50

WATERMAIN IMPROVEMENTS

1	MOBILIZATION	1	LUMP SUM	\$11,000.00	\$11,000.00
2	PATCHING	1	LUMP SUM	\$15,000.00	\$15,000.00
3	8" C900 WATERMAIN (PIPE BURST)	800	LIN FT	\$130.00	\$104,000.00
4	6" DIP CL 52 WATERMAIN	75	LIN FT	\$90.00	\$6,750.00
5	1" WATER SERVICE	60	LIN FT	\$50.00	\$3,000.00
6	1" CURB STOP & BOX	2	EACH	\$750.00	\$1,500.00
7	1" CORPORATION	2	EACH	\$900.00	\$1,800.00
8	6" GATE VALVE	4	EACH	\$2,675.00	\$10,700.00
9	8" GATE VALVE	4	EACH	\$3,550.00	\$14,200.00
10	HYDRANT	2	EACH	\$7,800.00	\$15,600.00
11	DIP FITTINGS	300	POUNDS	\$20.00	\$6,000.00
12	CONNECT TO EXISTING WATERMAIN	5	EACH	\$2,500.00	\$12,500.00
13	CONNECT TO EXISTING WATER SERVICE	2	EACH	\$800.00	\$1,600.00
14	TEMPORARY WATER	1	LUMP SUM	\$15,000.00	\$15,000.00
	ESTIMATED CONSTRUCTION COST				<u>\$218,000.00</u>

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	CONTINGENCY (5%)				\$11,000.00
	TOTAL ESTIMATED CONSTRUCTION COST				\$229,650.00
	PROJECT COSTS (25%)				\$57,412.50
	TOTAL ESTIMATED WATERMAIN PROJECT COST				\$287,062.50
	TOTAL ESTIMATED PROJECT COST				\$432,375.00

PRELIMINARY ASSESSMENT ROLL - FRONT FOOT - CONNECTED
2026 INDUSTRIAL STREET IMPROVEMENTS
CITY OF MAPLE PLAIN, MINNESOTA
12/8/2025

PROP. NO.	OWNER	OWNER ADDRESS	PROPERTY ADDRESS	P.I.D.	NOTES	FF (FOOT)	WATERMAIN (FF)	TOTAL ASSESSMENT
1	SRRT MAPLE PLAIN LLC ET AL	901 N 3RD ST SUITE 100 MINNEAPO	5130 Industrial St	2511824120062		583	\$38,891.93	\$38,891.93
2	5145 LLC	5145 INDUSTRIAL ST	5145 Industrial St	2511824130013		195	\$13,008.45	\$13,008.45
	OTHERS - CITY COST				(a)	728	\$48,564.88	\$48,564.88
				Total		1506	\$100,465.26	\$100,465.26

Notes
 (a) City cover cost of abutting frontage of properties without connections

Total Parcel Frontage 1506

Industrial Street Cost Summary	Estimated Cost	Ass'l (35%)
Mill & Overlay	\$145,312.50	
Watermain	\$287,062.50	\$100,471.88
Total	\$432,375.00	

Cost/FF
\$66.71

CITY OF MAPLE PLAIN
HENNEPIN COUNTY
STATE OF MINNESOTA

RESOLUTION NO. 2026-0126-01

RESOLUTION ORDERING IMPROVEMENTS (AND DIRECTING PREPARATION OF FINAL PLANS AND SPECIFICATIONS)

WHEREAS, the city council fixed a day for a council hearing on the proposed 2026 Industrial Street Improvements Project between Budd Avenue and the east cul-de-sac, and

WHEREAS, ten days' mailed notice and two weeks published notice of the hearing was given, and the hearing was held thereon on the 20th day of January 2026, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MAPLE PLAIN, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted on the 26th day of January 2026.
3. Bolton & Menk, Inc. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for making such improvements.
4. The city council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax-exempt bonds.
5. Pursuant to Minnesota Statutes, Section 435.56, the improvements described in said notice of public hearing for the 2026 Downtown Reconstruction Project and the improvements described in said Notice of Hearing for the 2026 Industrial Street Improvement Project are hereby designated, consolidated, and joined as one project and shall be known as the 2026 Improvement Project.

This Resolution was adopted by the City Council of Maple Plain on this 26th day of January 2026, by a vote of _____ ayes and _____ nays.

Julie Mass-Kusske, Mayor

ATTEST:

Jacob Schillander, City Administrator



Executive Summary

City Council Business Meeting

AGENDA ITEM-NEW BUSINESS:	Resolution 2026-0126-02 Ordering Improvement and Preparation of Plans for the Downtown Street Project
PREPARED BY:	Jacob Schillander, City Administrator David Martini, City Engineer
RECOMMENDED ACTION: Approve Resolution 2026-0126-02 Ordering Improvement and Preparation of Plans for the Downtown Street Project	

Summary

Please see the City Engineers report for the 2026 Downtown Street Project.



**BOLTON
& MENK**

Real People. Real Solutions.

263 Section 9, Item B.

Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

January 12, 2026

City of Maple Plain
Attn: Jacob Schillander, City Administrator
PO Box 97
Maple Plain, MN 55359

RE: Preliminary Assessment Hearing - 2026 Downtown Reconstruction Project

Dear Jacob:

On December 15, 2026, the feasibility study for the 2026 Downtown Reconstruction Project was presented to the City Council. The study includes a description of the proposed improvements, cost estimates, cost apportionment, and a preliminary assessment role, which includes the benefiting properties from Main Street E between Pioneer Ave. and Budd Ave., Pioneer Avenue, Delano Avenue and Maple Avenue, Marsh Avenue and Spring Avenue. At that time, the Council accepted the study and ordered an Improvement Hearing for January 20, 2026.

I will be present on the 20th to present the relevant information regarding the project to the public and will be available to participate in the discussion and answer questions as directed.

Please let me know if you have questions or need additional information.

Sincerely,

Bolton & Menk, Inc.

David P. Martini, P.E.
Senior Principal Engineer

2026 Street Reconstruction Project

City of Maple Plain, MN

January 20, 2026

David Martini, P.E.
Senior Principal Engineer

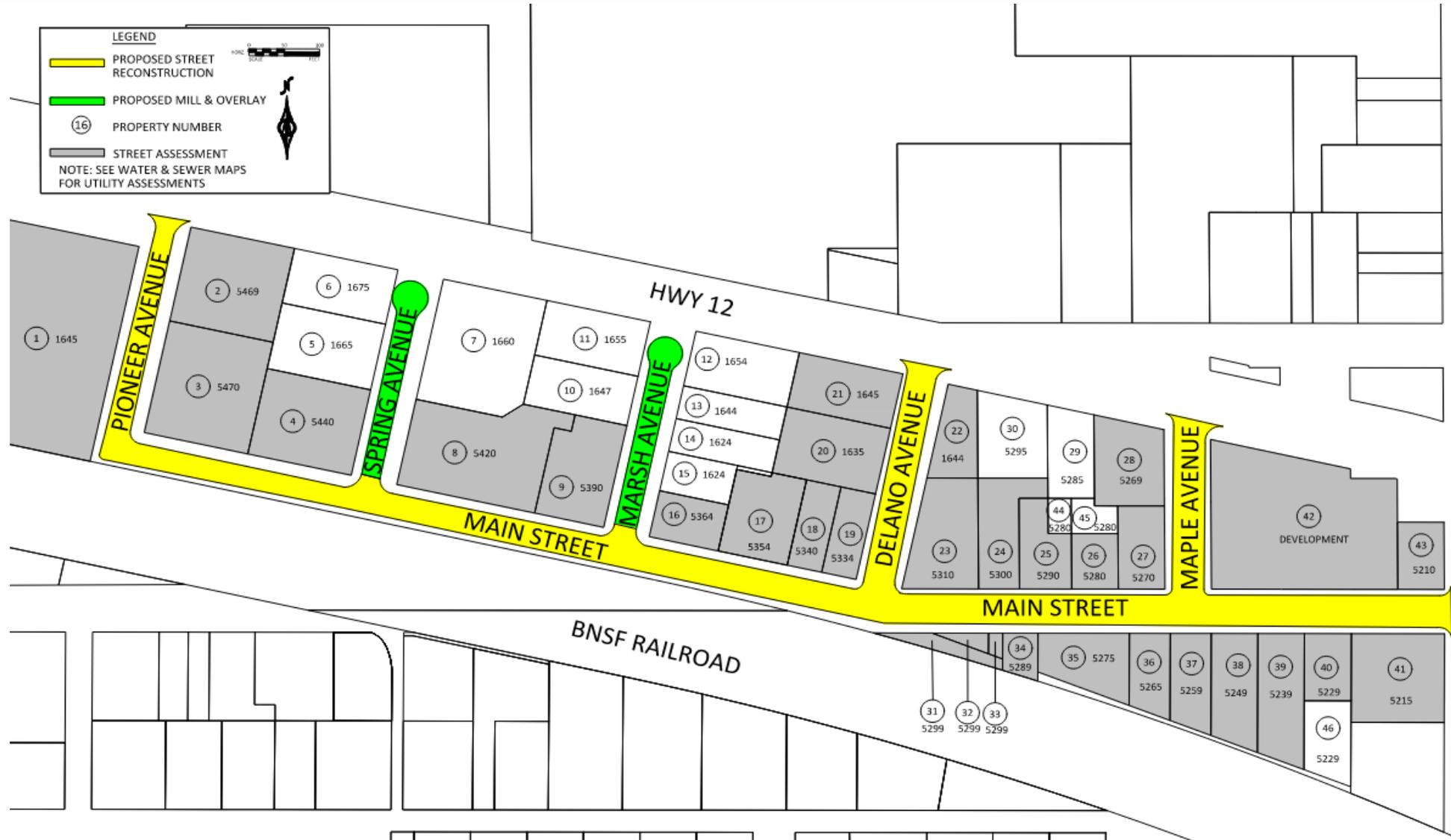
Introduction

- **On October 27, 2025, the City Council authorized the preparation of a feasibility study to analyze improvements to the following streets:**
 - Main Street E, Pioneer Avenue, Delano Avenue, Maple Avenue, Marsh Avenue and Spring Avenue
 - Fire station parking lot
- **All existing infrastructure elements within the project area were evaluated as part of the report, which provides descriptions of the proposed improvements, itemized cost estimates, cost apportionments, and preliminary assessment roll.**

Need for Improvements

- **Based on limited as-built information, it appears improvements were originally constructed between the 1930's and the 1960's.**
- **The existing pavements in most of the project areas have deteriorated to a point where traditional maintenance activities are no longer effective.**
- **Pioneer Avenue is undersized.**
- **Several roadways do not have curb and gutter.**
- **Due to corrosive soils, the watermain pipes in the project area have deteriorated to a point that they are fragile and subject to breaks.**
- **Sanitary sewer within the project area consists of mostly clay pipes and has some block-built structures that are susceptible to infiltration.**

Project Area – Downtown Reconstruction



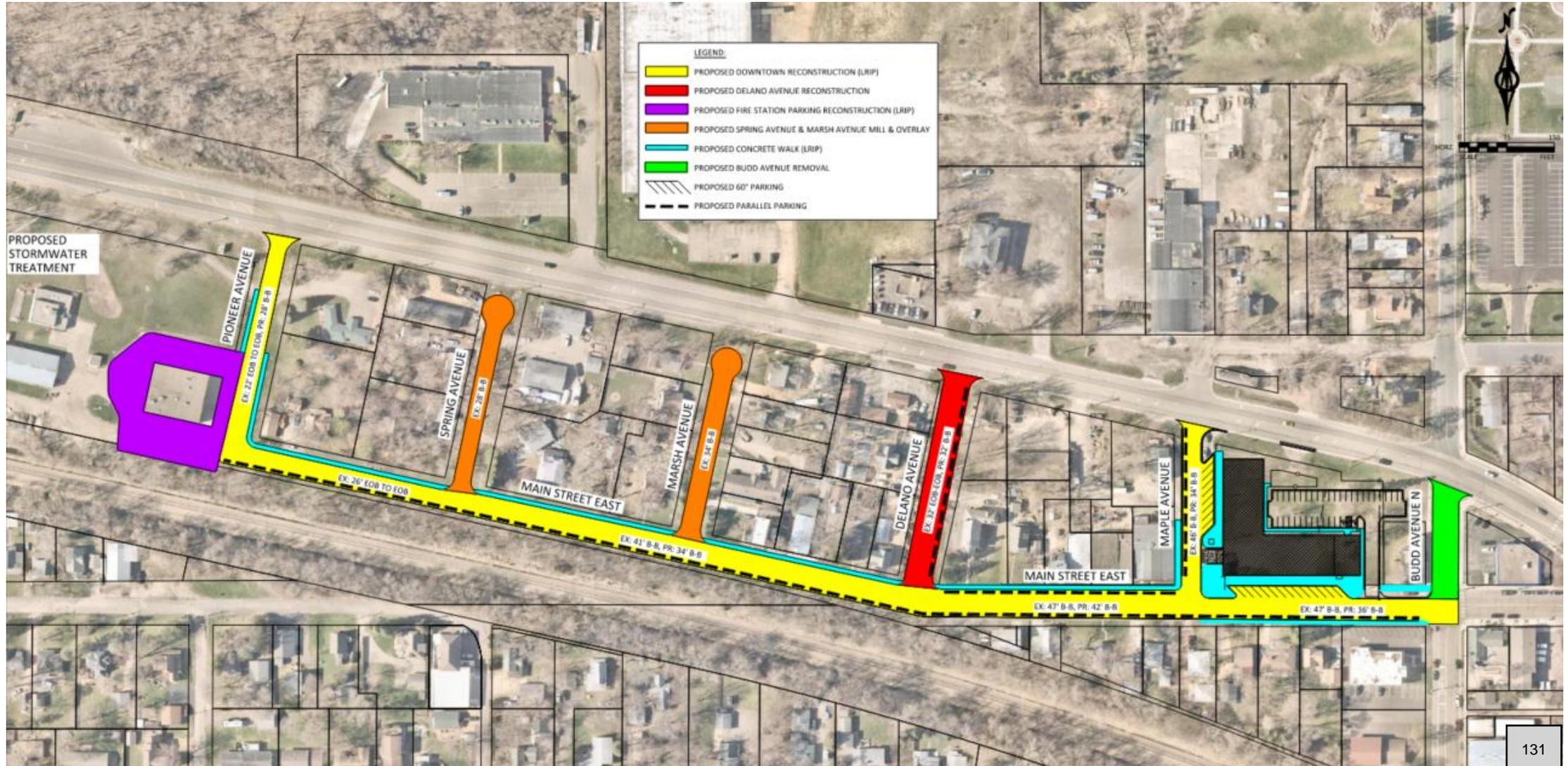
Proposed Improvements – Downtown Reconstruction

- **Full reconstruction & mill and overlay**
- **Watermain and services replaced in the R/W of reconstructed streets**
 - Loop to Pioneer
- **Sanitary sewer main and services replaced in the R/W**
- **Replace and add storm sewer**
- **Addition of stormwater quality treatment**
- **Replace and add sidewalk**
 - Connect to trail on Pioneer Ave
- **Streetscaping around development**
- **Lighting**
- **Bury power around redevelopment block**

Proposed Improvements – Roadways, Parking, Walks

- **Full reconstruction:**
 - Main Street E
 - Pioneer Avenue
 - Delano Avenue
 - Maple Avenue
- **Mill and Overlay:**
 - Spring Avenue
 - Marsh Avenue
- **Remove Budd Avenue (Main St to Hwy 12)**
 - Reduces crash risk by forcing traffic to use better visibility intersections
- **Street widths modified for standard drive lanes and parking changes**
 - Parallel and diagonal parking
- **Replace and add curb and gutter to all streets.**

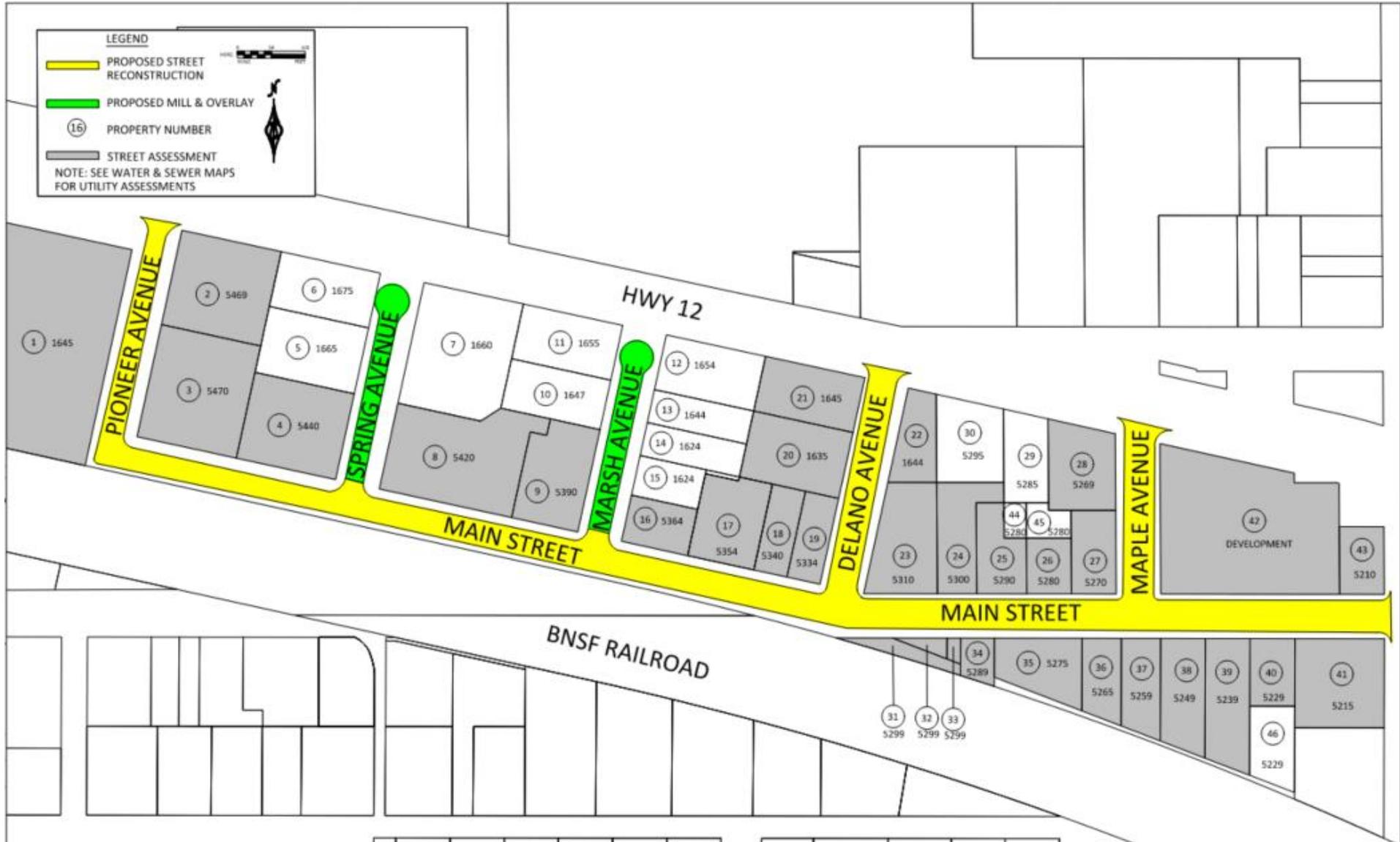
Project Improvements



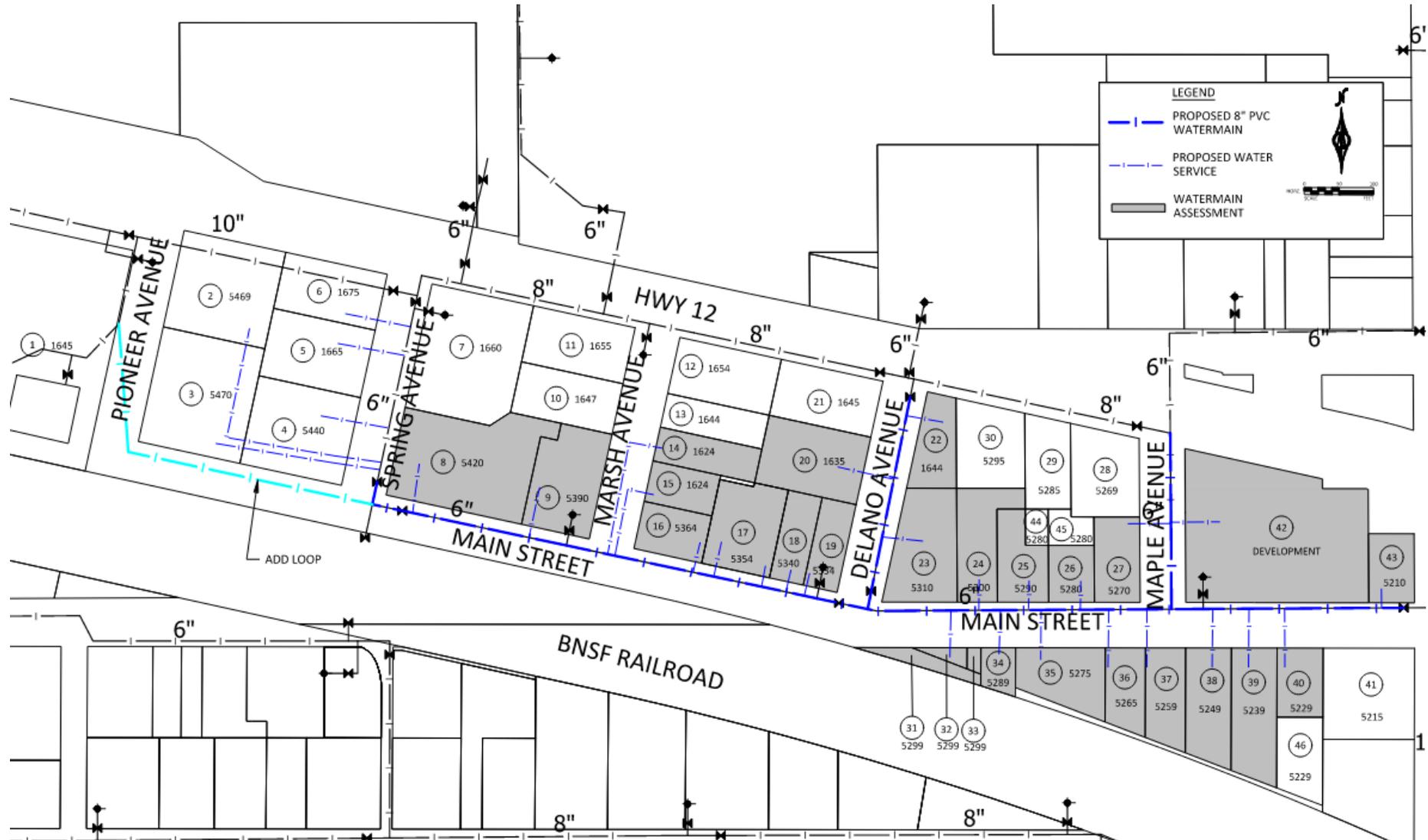
Assessment Methodology

- **35% of street and storm sewer project costs proposed to be assessed on an adjusted front footage basis.**
- **35% of utility project costs proposed to be assessed on a unit basis.**
 - Only properties served by utilities within the project area assessed for those utilities.
- **City to pay for non-assessable frontage and project elements.**
 - Marsh and Spring Avenue Mill and Overlay
 - Sidewalk
 - Lighting
 - Burying of overhead power (on Maple and Main)
 - Fire station parking lot
 - Budd Avenue removal
 - Non-assessable street, storm water, water and sanitary sewer frontage

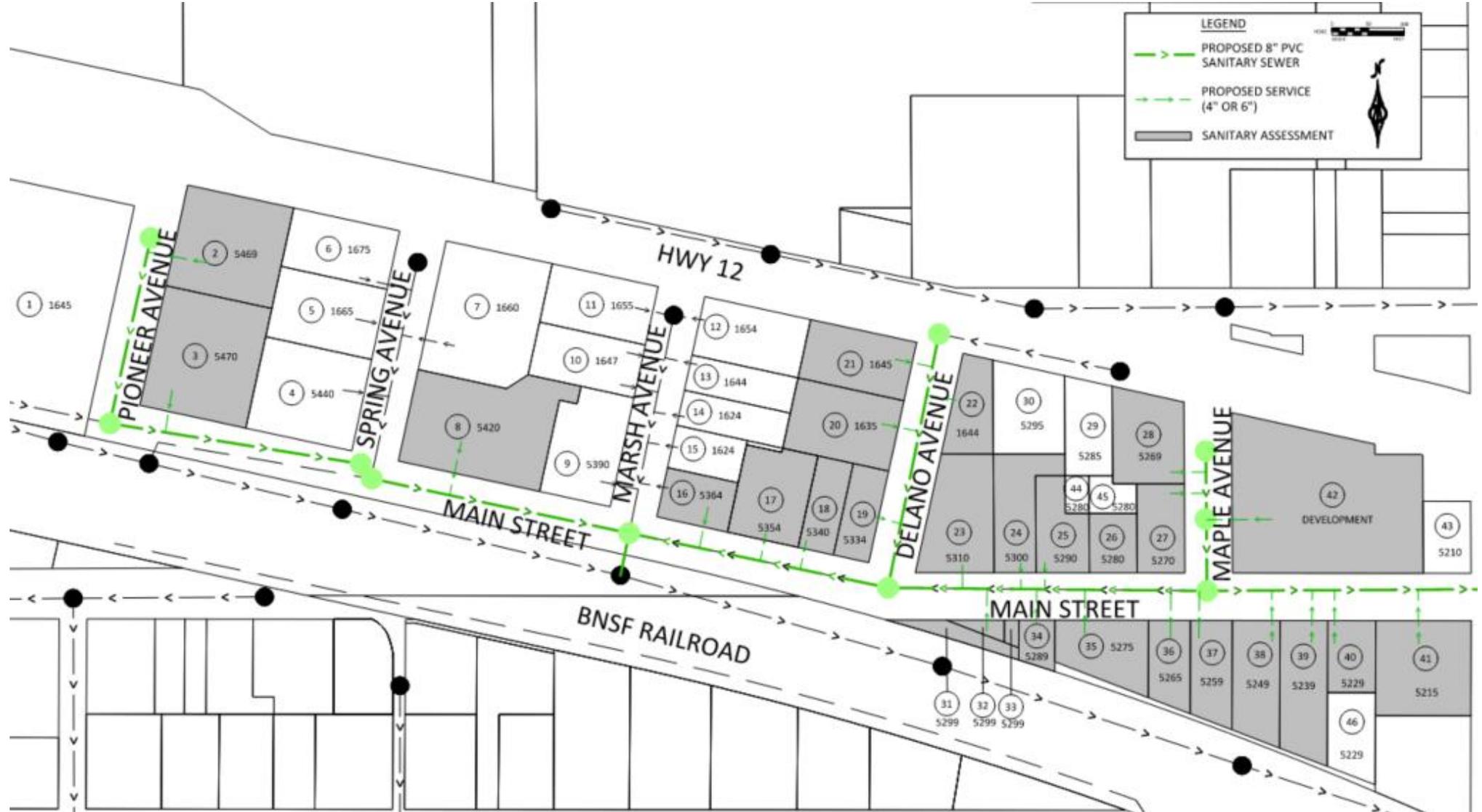
Streets – Assessment Maps



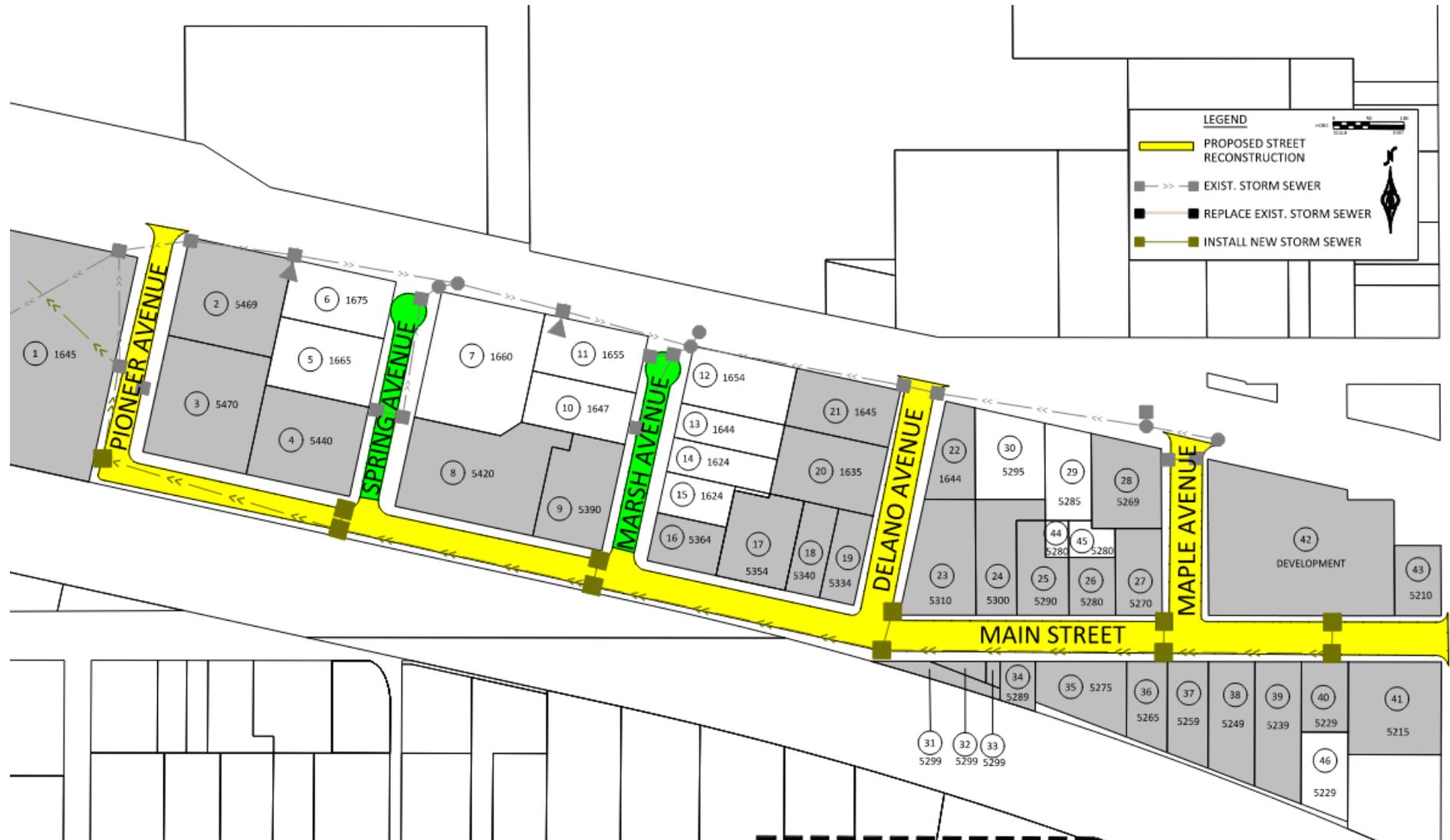
Water



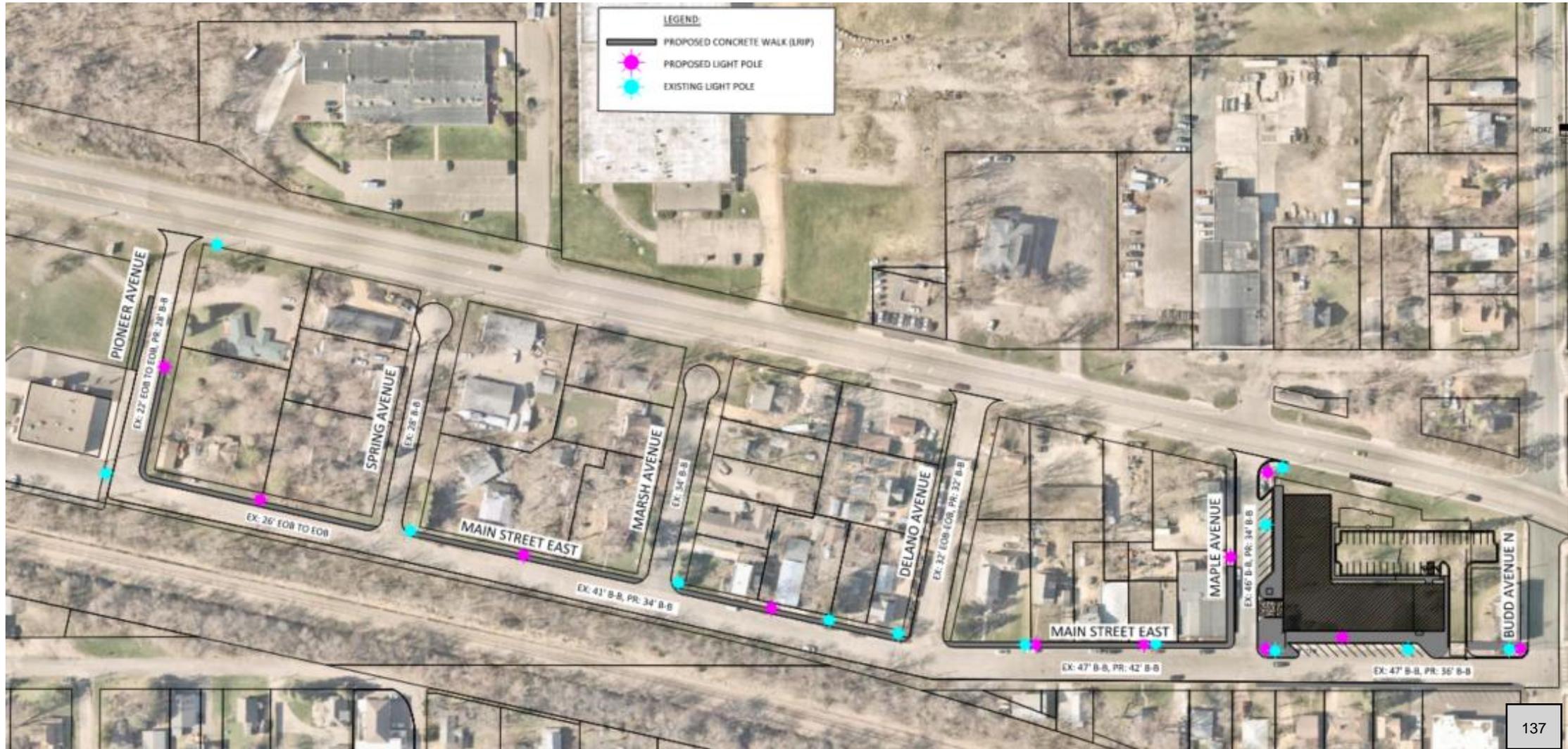
Sanitary Sewer



Storm Sewer



Project Improvements – Lighting



Cost Apportionment Summary

Assessments - \$1,669,821 (Includes City Costs of \$877,649)

Streets (Walks, Parking Lot, Lights & Power) - \$2,839,868

Storm Sewer - \$500,000

Water - \$527,573

Sanitary Sewer - \$358,483

Total Cost - \$5,895,745

City Cost Summary

City Assessable Share - \$877,649

Streets – \$1,715,040

Storm Sewer - \$500,000

Non-Assessable Project Costs - \$1,124,828

Water - \$527,573

Sanitary Sewer - \$358,483

Assessment Summary

Street and Storm Sewer - \$226.02/Adj. Front Foot

Sanitary Sewer - \$1,814.19/Unit

Water - \$2,695.23/Unit

Assessments

City - \$398,587 (10.4 ERUs & FF)

Development \$405,153 (71 ERUs based on SAC)

City and Fire Station Lot - \$73,909

Avg Assessment (w/ Water and Sewer) - \$26,226

Non-Assessed Project Costs

Marsh and Spring Ave. M&O - \$47,486.25

Lighting and Power - \$462,500

Sidewalk Addition & Budd Ave Removal \$354,277

Fire Station Parking Lot - \$260,565

- **From an engineering standpoint, the proposed improvements are feasible, cost effective and necessary to maintain the City's existing infrastructure.**
 - The condition of the infrastructure within the project area is typical given its age, material type, and environment.
 - Scope of work, costs and proposed assessments are consistent with previous projects.
 - Infrastructure maintenance is reactionary and no longer cost effective.
 - Improvements can be made using traditional construction methods.

- **Schedule**

- ~~Week of December 22nd – City mails notices for Improvements Hearing.~~
- ~~January 3rd and January 10th – Notice of Improvements Hearing advertised in the newspaper.~~
- ~~January 6th – Open House Meeting.~~
- January 20th – Improvements Hearing
- January 26th – Council Considers Resolution to Order Improvements
- April 2026 – Authorize Bids.
- May 2026 – Open and Award Bids.
- June 2026 – Begin Construction.
- Fall 2026 – Final Assessment Hearing.

Questions?



Real People. Real Solutions.

Feasibility Report For

2026 Downtown Reconstruction Project City of Maple Plain

December 2025

Submitted by:

Bolton & Menk, Inc.
2638 Shadow Lane
Suite 200
Chaska, MN 55318
P: 952-448-8838
F: 952-448-8805

Certification

Feasibility Report

For

2026 Downtown Street Reconstruction Project

City of Maple Plain
Maple Plain, MN
25X.141263

December 2025

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

By: 
Matthew S. Bauman, P.E.
License No. 51323

Date: December 8, 2025

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Appendix

Figures

Preliminary Cost Estimates

Preliminary Assessment Roll

I. EXECUTIVE SUMMARY

A. Introduction

The impetus for this project is a request by the City of Maple Plain to evaluate infrastructure improvements in the project area. From an engineering standpoint, the proposed improvements are feasible, cost effective and necessary to maintain the City’s existing infrastructure.

B. Proposed Improvements

The proposed improvements consist of reconstructing Main Street E, Pioneer Avenue, Delano Avenue and Maple Avenue with concrete curb and gutter. Spring Avenue and Marsh Avenue are proposed to be mill and overlaid. Sanitary sewer, watermain and services will be replaced in the project area.

C. Assessment Summary

35% of all project costs of standard width are proposed to be assessed on an adjusted front footage basis for street improvements. Utilities will be assessed on a unit basis. City policy directs assessments to account for 20-50% of project costs for reconstruction. The Spring & Marsh Avenue mill and overlay area will not be assessed per City policy. Additional portions of the project not assessed include Budd Avenue removal, sidewalk, underground power, lighting and fire station improvements. Properties receiving new utility services will be assessed for utilities. Corner lots that have previously been assessed for street improvements on a project within the last 10 years and corner lots with driveways accessing another street that can be assessed in the future will not be assessed for the street and storm sewer improvements.

The estimated assessment rate for the proposed street and storm sewer improvements is \$226.02 per adjusted front foot.

The estimated assessment rate for the proposed sanitary sewer improvements is \$1,814.19 per unit.

The estimated assessment rate for the proposed watermain improvements is \$2,695.23.

D. Funding Summary

The project costs are proposed to be apportioned as follows:

Assessments ⁽¹⁾	\$1,669,820.78
Capital Improvement Fund ⁽²⁾	\$2,839,868.29
Storm Sewer Fund	\$500,000.00
Water Fund	\$527,572.50
Sanitary Sewer Fund	\$358,483.13
Total Project Cost	\$5,895,744.69

⁽¹⁾City covers \$877,648.55 of this amount

⁽²⁾See additional detail in Section IV and the Summary in the Appendix

II. INTRODUCTION

On October 27, 2025, the City Council authorized the preparation of a preliminary engineering report to analyze the following streets:

- Main Street E (from Pioneer Ave. to Budd Ave.)
- Pioneer Avenue
- Delano Avenue
- Maple Avenue
- Marsh Avenue and Spring Avenue
- The fire station parking lot

A. Scope

This report will determine the feasibility of reconstructing the above-mentioned streets. All existing infrastructure elements (street, utilities, etc.) within the project area were evaluated as part of this report.

The report will provide a description of the proposed improvements, an itemized cost estimate, a cost apportionment and a preliminary assessment roll.

B. Background

Based on limited as-built information the City has for the proposed project area, it appears the majority of the improvements were originally constructed in the 1960's, and some as early as the 1930's. It appears the roads have been overlaid at some point.

The existing pavements in a majority of the project area have deteriorated. There are many transverse and longitudinal cracks, areas of patching and crown deficiencies.

III. EXISTING CONDITIONS

The existing conditions are identified in Figure No. 5 in the Appendix.

Several blocks do not have curb and gutter, including Pioneer Avenue, Delano Avenue and Main Street E between Pioneer and Spring Avenue. Street widths for the project area include:

- Main Street East width varies from 26-foot edge-of-bit to edge-of-bit (Pioneer to Spring), 41-foot back-of-curb to back-of-curb (Spring to Delano), and 47-foot back-of-curb to back-of-curb (Delano to Budd).
- Pioneer Avenue is 22-foot wide edge-of-bit to edge-of-bit.
- Delano Avenue varies in width from 29-foot to 35-foot wide edge-of-bit to edge-of-bit.
- Maple Avenue is 46-foot back-of-curb to back-of-curb.
- Spring Avenue is approximately 28-foot wide from back-of-curb to back-of-curb with a 27.5-foot radius cul-de-sac.
- Marsh Avenue is 34-foot wide back-of-curb to back-of-curb with a 25-foot radius cul-de-sac.

The existing sanitary sewer is 8-inch vitrified clay pipe (VCP) and the watermain is 6-inch cast iron pipe (CIP). There is minimal existing storm sewer. The entire project is within the Pioneer Sarah Creek Watershed District. Drainage on the project generally heads west. Main Street east has minimal existing storm sewer and the existing drainage for the project is typically collected by

storm sewer running along Highway 12.

IV. PROPOSED IMPROVEMENTS

The proposed project area is identified in Figure No. 5 in the Appendix.

The proposed improvements are as follows:

A. Street and Storm Sewer

All reconstructed streets are proposed to include concrete B618 curb and gutter. Widths vary based on planned parking configurations. Roadways with no parallel parking will be 28-foot back-to-back, roadways with one side parallel parking will be 34-foot back-to-back and roadways with parallel parking on both sides will be 42-foot back-to-back. Additionally, the roadways around the downtown redevelopment space will be modified to include parallel parking on one side and diagonal parking on the other. If conditions warrant, drain tile will be placed along both sides of the road and stubs would be provided at each property to allow a location to connect sump pump systems. Sidewalks will be replaced where they exist now and the sidewalk will be extended from the trail on Pioneer Avenue to the existing sidewalk on Main Street East at Marsh Avenue.

As part of the project, the Budd Avenue section of roadway between Main Street and Highway 12 is proposed to be removed. The intersection of Budd Avenue and Highway 12 has a high traffic incident rate and has long been on the list of intersections to be changed for safety purposes.

The proposed storm sewer improvements consist of installing storm sewer on Main Street East to include additional catch basins and reduce overland flow on the roadway. Stormwater treatment will be installed in the City lot west of the water treatment plant. Proposed additions can be seen in Figure No. 4 in the Appendix.

No changes are proposed for Marsh Avenue and Spring Avenue and a 1.5-inch mill and overlay will be completed to renew the pavement surface.

The updated national and local watershed district rules require that new and reconstructed impervious surface treat 0.5-inches of stormwater. This will require stormwater treatment facilities and will be evaluated more thoroughly during final design. The preliminary plan is to create a treatment area on the City lot, west of the water treatment plant.

Based on feedback from property owners regarding existing issues, additional storm sewer could be added to the project area in the design stage. The extent of drain tile in the project may also be adjusted based on property owner feedback.

As part of the downtown redevelopment, overhead power lines on Maple Avenue and on Main Street East between Maple Ave. and Budd Ave. will be buried. Additionally, the project will add lighting along the sidewalk areas where none exists now and is shown on Figure No. 6 in the Appendix.

Additionally, the asphalt parking lot for the fire station will be replaced with this project and is shown on Figure No. 5 in the Appendix.

The total estimated costs for the street and storm sewer improvements are \$4,532,582.19, broken down as follows:

- Assessable Project Costs: \$1,192,713.90
- Non-assessable Project Costs (Capital Improvement Fund): \$3,339,868.29
 - Storm Fund: \$500,000.
 - Mill & Overlay Improvements: \$47,486.25
 - Sidewalks: \$289,406.25
 - Power and Lighting: \$462,500.00
 - Fire Station Parking Lot: \$260,565.38
 - Budd Avenue Removal: \$64,870.31

B. Watermain

The proposed watermain improvements are identified in Figures No. 3 in the Appendix.

The proposed watermain improvements consist of replacing the existing watermain and water services to the curb stop within the project area. The proposed watermain will be 8-inch PVC pipe. A watermain loop will be added on Pioneer Avenue and Main Street East on the west side of the project to improve reliability and allow better access if redevelopment of lots occurs in the future.

The total estimated project cost for the proposed watermain improvements is \$811,650.00.

C. Sanitary Sewer

The proposed sanitary sewer improvements are identified in Figure No. 2 in the Appendix.

The proposed sanitary sewer improvements consist of replacing the sanitary sewer and services to approximately 10-feet behind the curb in the project area. The proposed sanitary sewer main will be 8-inch PVC. Sanitary sewer services will be PVC and match the size of the existing service.

During construction, the condition of sanitary sewer services on private property will be evaluated to identify I&I issues. Property owners will be given the option of working with the contractor to replace the portion of the service line on private property and adding the cost of the replacement to the assessment for the property.

The total estimated project cost for the proposed sanitary sewer improvements is \$551,512.50.

V. Special Assessments

35% of all project costs of standard width are proposed to be assessed on an adjusted front footage basis for street improvements and unit basis for utilities. City policy directs assessments to account for 20-50% of project costs for reconstruction. The Spring & Marsh Avenue mill and overlay area will not be assessed per City policy. Additional portions of the project not assessed include Budd Avenue removal, sidewalk, underground power, lighting and fire station improvements. Properties receiving new utility services will be assessed for utilities. Corner lots that have previously been assessed for street improvements on a project within the last 10 years and corner lots with driveways accessing another street that can be assessed in the future will not be assessed for the street and storm sewer improvements.

The estimated assessment rate for the proposed street and storm sewer improvements is

\$226.02 per adjusted front foot.

The estimated assessment rate for the proposed sanitary sewer improvements is \$1,814.19 per unit.

The estimated assessment rate for the proposed watermain improvements is \$2,695.23.

Properties proposed to be assessed are shown in Figure No’s 1-4 in the Appendix. A preliminary assessment roll is included in the Appendix. Actual assessments will be based on the final project costs and special benefit analysis. Some numbers in this report have been rounded.

VI. FUNDING

The project costs are proposed to be financed through the sale of Chapter 429 Improvement Bonds. The assessed portions of the project costs are proposed to be funded through the levying of special assessments to the benefiting properties.

The total estimated project costs for the proposed improvements are \$5,895,744.69, which includes an estimated 25 percent for soft costs. Itemized cost estimates have been included in the Appendix.

Additionally, the City is pursuing Local Road Improvement Grant funds for a portion of the construction of roadways. The maximum award for this grant is \$1.5M and award notice will come out in March of 2026.

VII. ESTIMATED COSTS

A summary of the estimated funding apportionment for the proposed improvements is as follows:

Assessments ⁽¹⁾	\$1,669,820.78
Capital Improvement Fund ⁽²⁾	\$2,839,868.29
Storm Sewer Fund	\$500,000.00
Water Fund	\$527,572.50
Sanitary Sewer Fund	\$358,483.13
Total Project Cost	\$5,895,744.69

⁽¹⁾City covers \$877,648.55 of this amount

⁽²⁾See additional detail in Section IV and the Summary in the Appendix

VIII. CONCLUSION

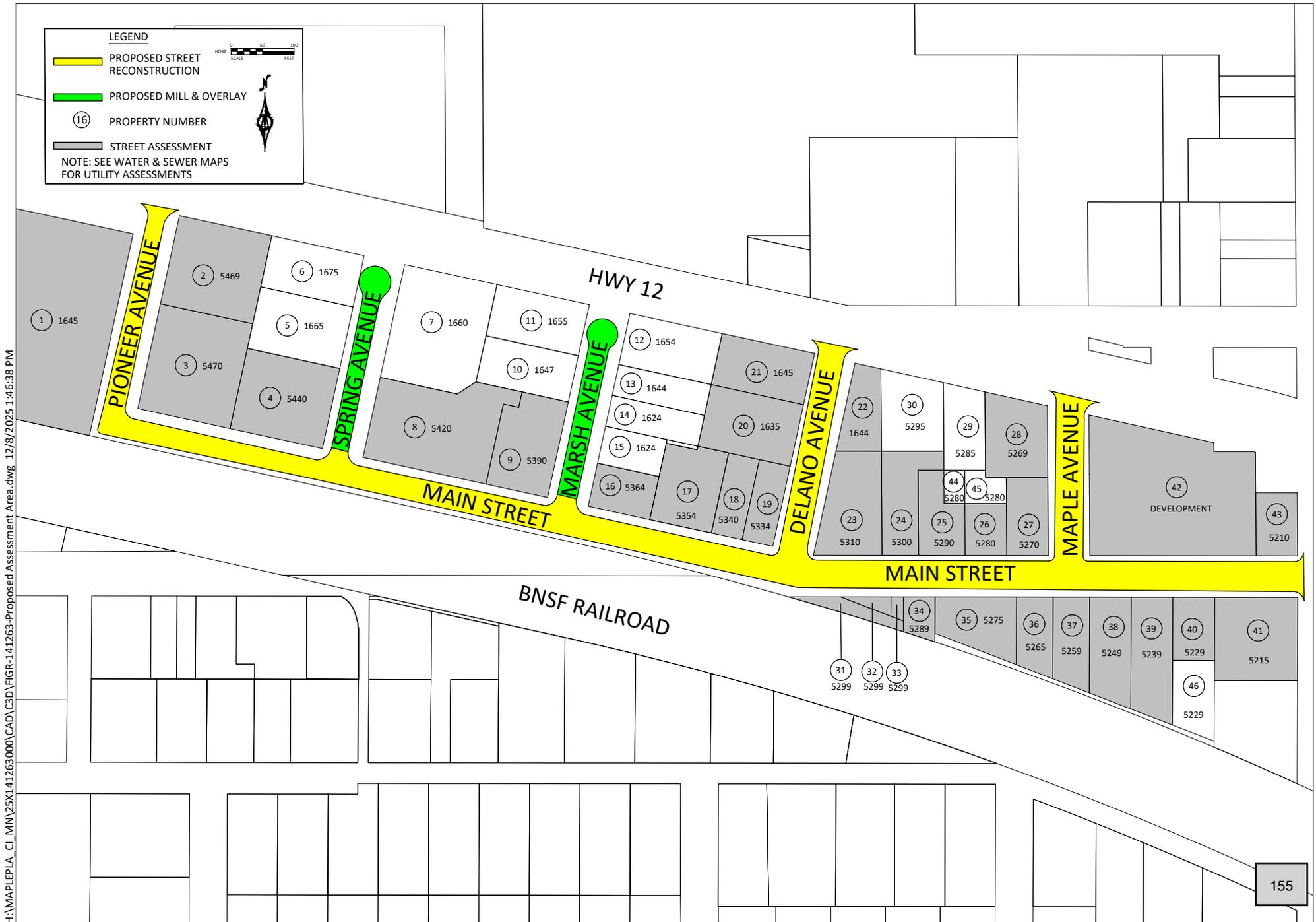
From an engineering standpoint, the proposed improvements are feasible, cost effective and necessary to maintain the City’s existing infrastructure.

Appendix

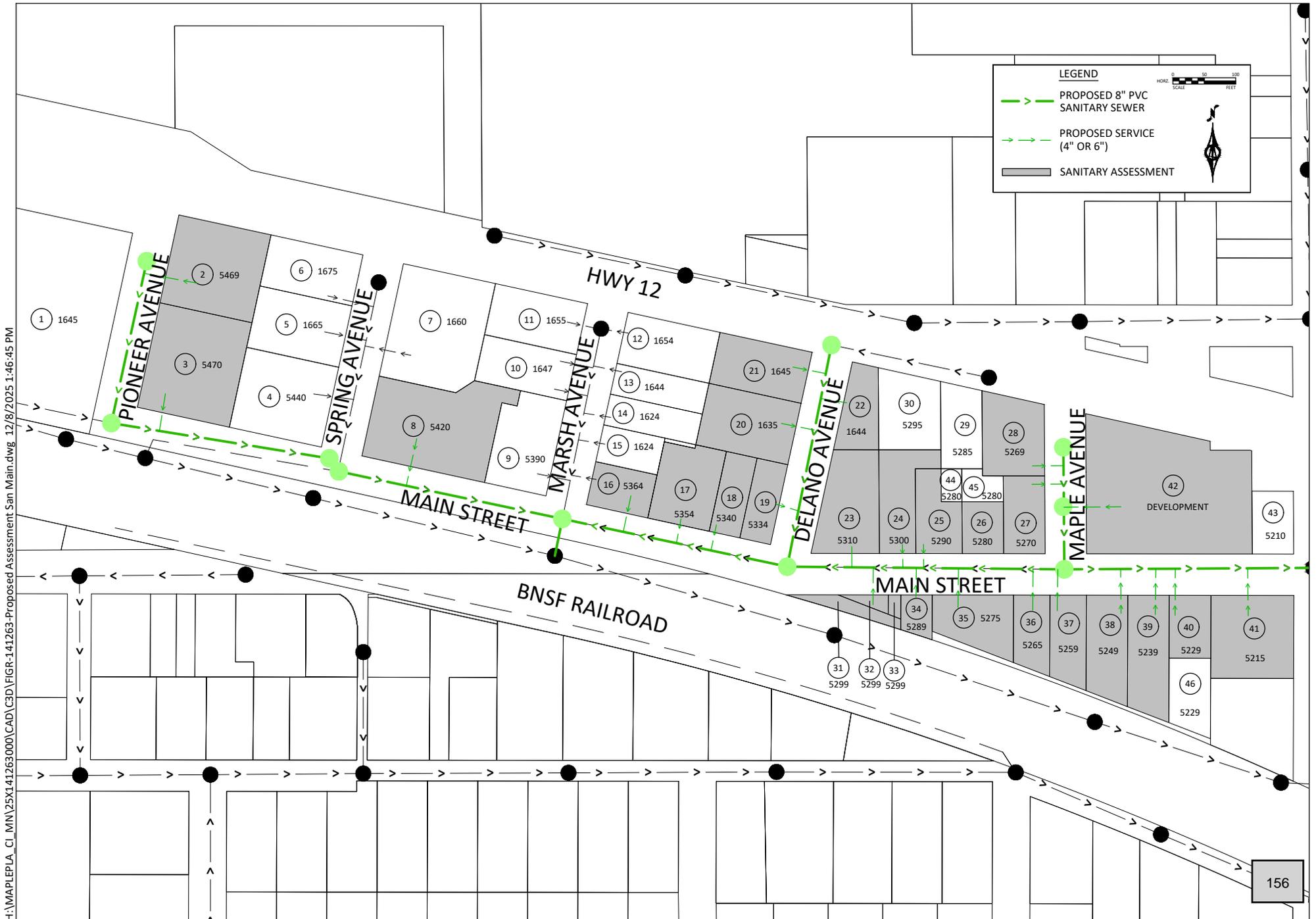
Figures

Preliminary Cost Estimates

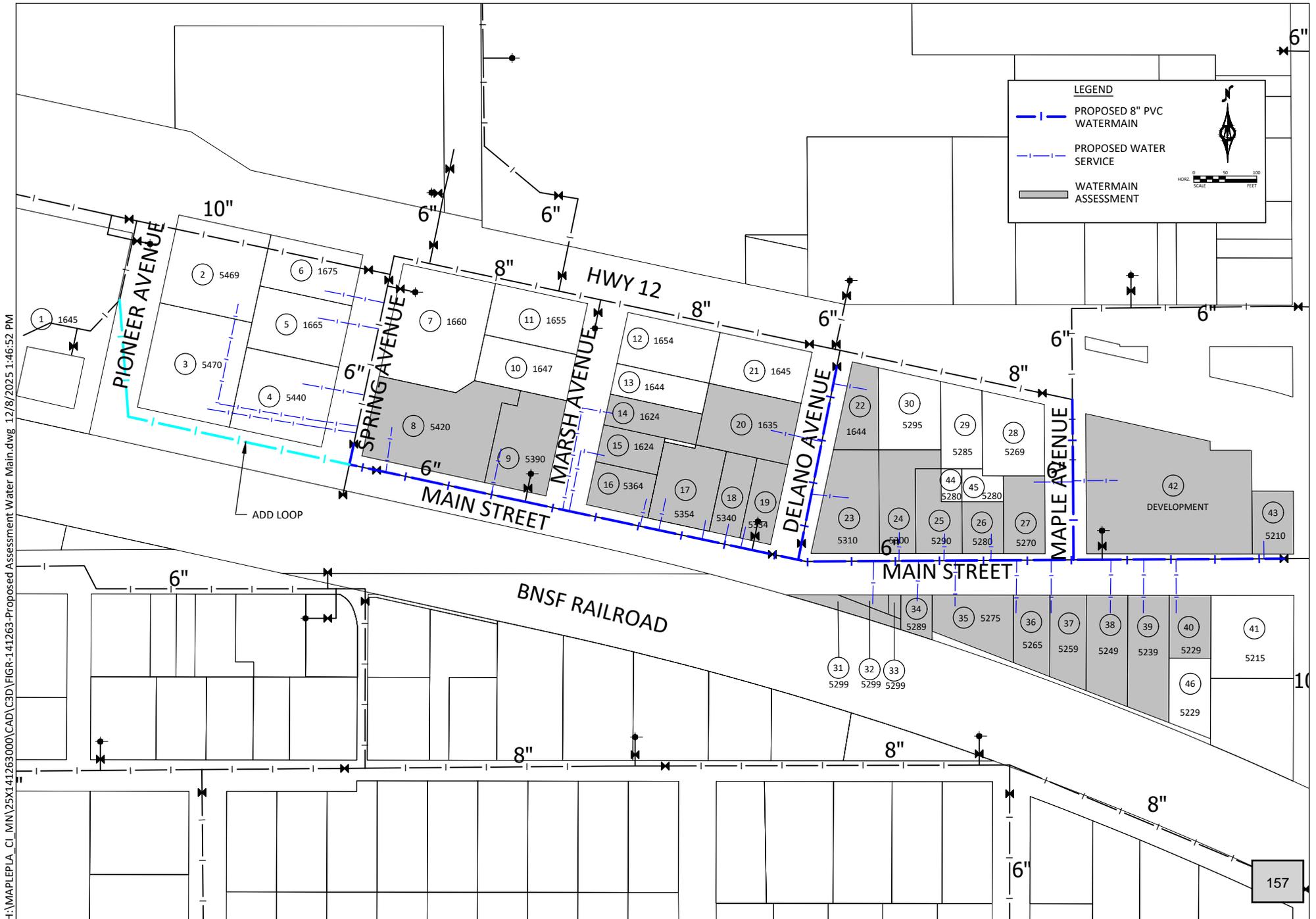
Preliminary Assessment Rolls



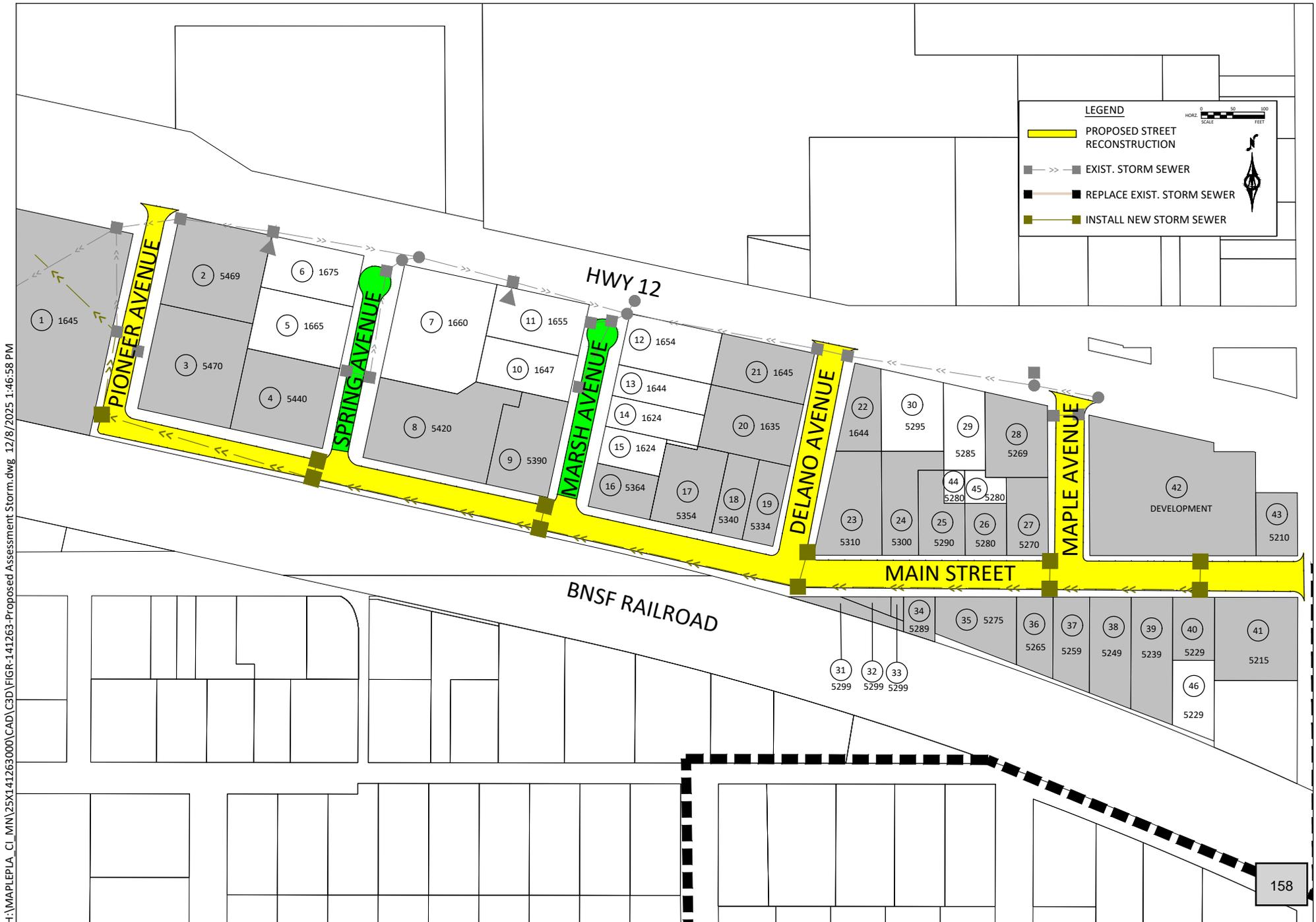
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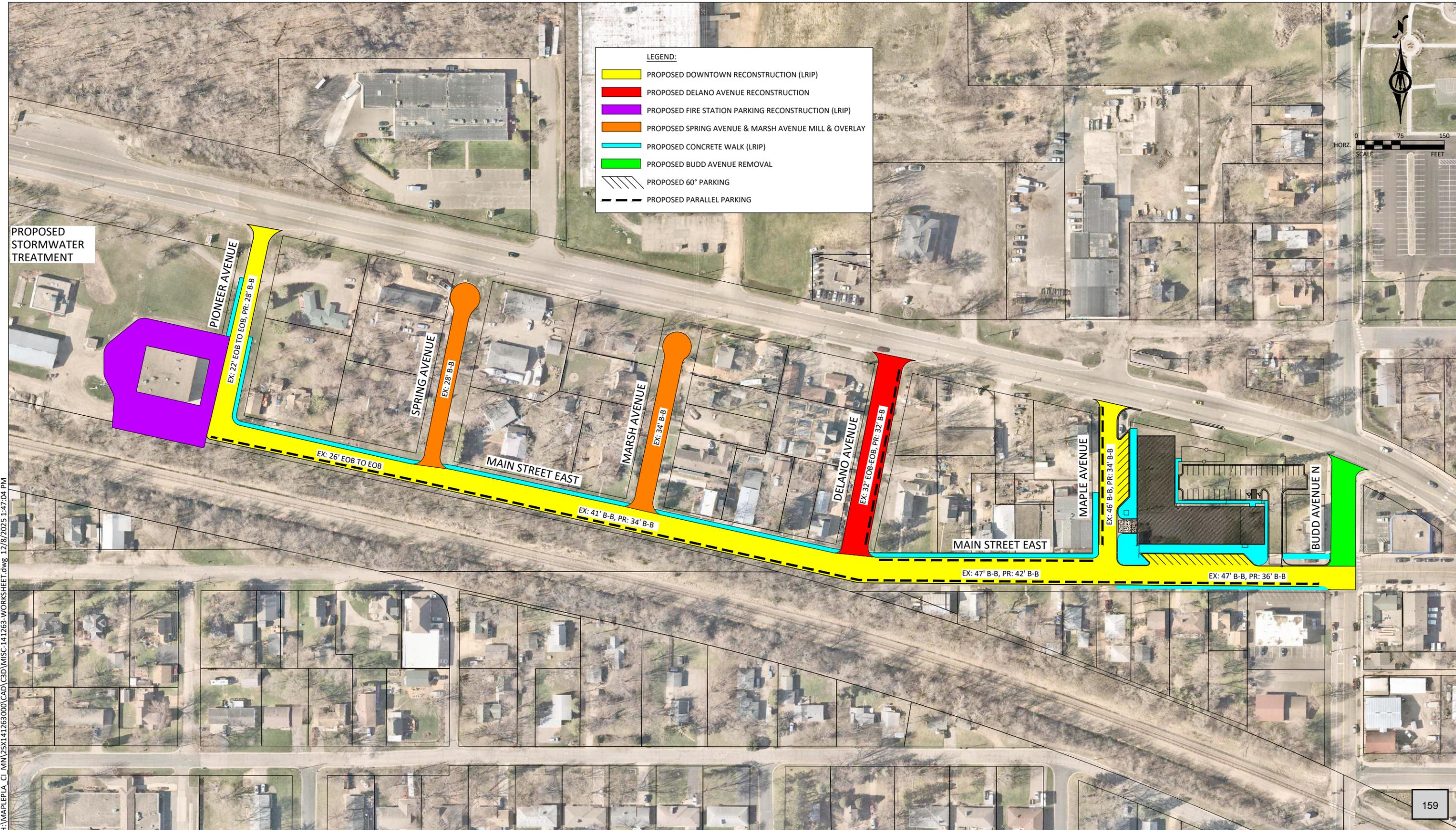
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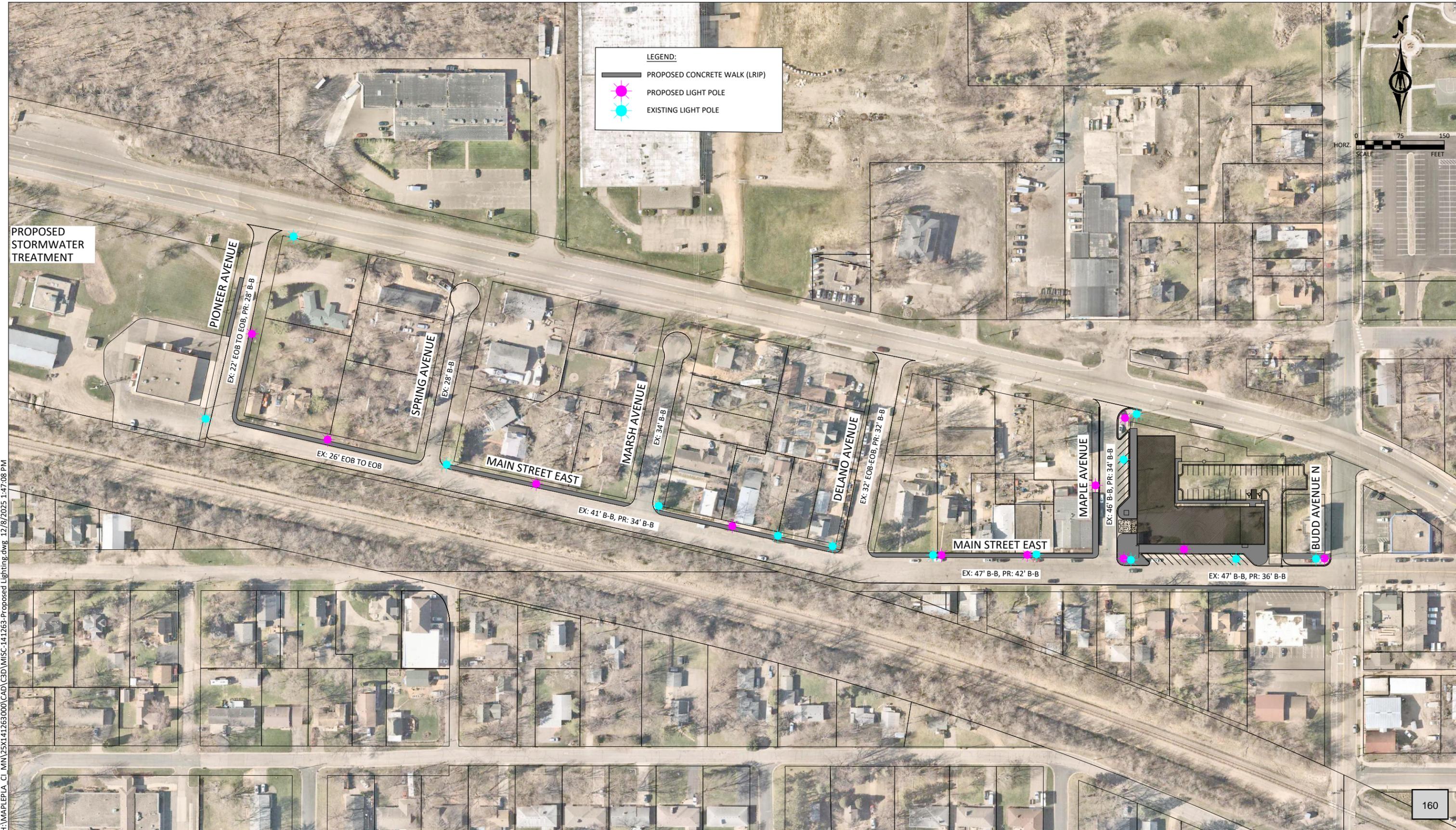
LEGEND:

- PROPOSED DOWNTOWN RECONSTRUCTION (LRIP)
- PROPOSED DELANO AVENUE RECONSTRUCTION
- PROPOSED FIRE STATION PARKING RECONSTRUCTION (LRIP)
- PROPOSED SPRING AVENUE & MARSH AVENUE MILL & OVERLAY
- PROPOSED CONCRETE WALK (LRIP)
- PROPOSED BUDD AVENUE REMOVAL
- PROPOSED 60° PARKING
- PROPOSED PARALLEL PARKING

PROPOSED STORMWATER TREATMENT



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PRELIMINARY COST ESTIMATE

2026 STREET IMPROVEMENTS
CITY OF MAPLE PLAIN, MINNESOTA
BMI PROJECT NO. 141263

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
PRORATA					
1	MOBILIZATION	1	LUMP SUM	\$195,000.00	\$195,000.00
2	TRAFFIC CONTROL	1	LUMP SUM	\$16,000.00	\$16,000.00
STREET AND STORM SEWER IMPROVEMENTS					
3	CLEARING & GRUBBING	1	LUMP SUM	\$10,000.00	\$10,000.00
4	MISC REMOVALS	1	LUMP SUM	\$10,000.00	\$10,000.00
5	SAWING BITUMINOUS (FULL DEPTH)	1,250	LIN FT	\$2.50	\$3,125.00
6	SAWCUT CONCRETE	300	LIN FT	\$5.25	\$1,575.00
7	REMOVE CONCRETE CURB (ANY TYPE)	3,600	LIN FT	\$5.00	\$18,000.00
8	REMOVE CONCRETE	10,000	SQ FT	\$2.00	\$20,000.00
9	COMMON EXCAVATION (CV) (P)	11,000	CU YD	\$27.00	\$297,000.00
10	SUBGRADE EXCAVATION (CV)	2,950	CU YD	\$28.00	\$82,600.00
11	GRANULAR BORROW (CV)	8,300	CU YD	\$33.50	\$278,050.00
12	GEOTEXTILE FABRIC TYPE V	16,120	SQ YD	\$3.00	\$48,360.00
13	AGGREGATE BASE CLASS 5 (100% CRUSHED)	11,800	TON	\$30.00	\$354,000.00
14	TYPE SP 9.5 WEAR COURSE MIX (2,B)	1,400	TON	\$105.00	\$147,000.00
15	TYPE SP 12.5 NON WEAR COURSE MIX (2,B)	1,750	TON	\$90.00	\$157,500.00
16	4" CONCRETE	20,700	SQ FT	\$10.00	\$207,000.00
17	6" CONCRETE DRIVEWAY	2,000	SQ FT	\$12.00	\$24,000.00
18	8" CONCRETE DRIVEWAY	1,000	SQ FT	\$18.00	\$18,000.00
19	TRUNCATED DOMES	180	SQ FT	\$75.00	\$13,500.00
20	TYPE SP 9.5 WEAR COURSE MIX (2,B) (DRIVEWAY)	750	TON	\$180.00	\$135,000.00
21	CONCRETE CURB & GUTTER DESIGN B618	5,800	LIN FT	\$25.00	\$145,000.00
22	MAINTAIN MAIL SERVICE	1	LUMP SUM	\$5,000.00	\$5,000.00
23	ADJUST FRAME & RING CASTING	9	EACH	\$1,150.00	\$10,350.00
24	STRIPING	1	LUMP SUM	\$10,000.00	\$10,000.00
25	COMMON TOPSOIL BORROW (LV)	2,800	CU YD	\$40.00	\$112,000.00
26	LANDSCAPING	1	ALLOWANCE	\$70,000.00	\$70,000.00
27	SOD	8,300	SQ YD	\$12.00	\$99,600.00
28	SEED AND BLANKET	4,000	SQ YD	\$3.50	\$14,000.00
29	REMOVE DRAINAGE STRUCTURE	7	EACH	\$700.00	\$4,900.00
30	REMOVE SEWER PIPE (STORM)	250	LIN FT	\$15.00	\$3,750.00
31	4" HDPE PERFORATED DRAINTILE	1,800	LIN FT	\$18.00	\$32,400.00
32	DRAINTILE CLEANOUT	35	EACH	\$400.00	\$14,000.00
33	RC PIPE SEWER DES 3006 CL V	2,500	LIN FT	\$105.00	\$262,500.00
34	CONNECT TO EXISTING STORM SEWER	0	EACH	\$2,400.00	\$0.00
35	CONSTRUCT DRAINAGE STRUCTURE DESIGN R-1 2'X3'	5	EACH	\$3,000.00	\$15,000.00

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
36	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4020-48"	12	EACH	\$5,800.00	\$69,600.00
37	STORM SEWER TREATMENT	1	LUMP SUM	\$90,000.00	\$90,000.00
38	ROCK CONSTRUCTION ENTRANCE	4	EACH	\$1,800.00	\$7,200.00
39	SILT FENCE, TYPE MS	2,000	LIN FT	\$3.00	\$6,000.00
40	STORM DRAIN INLET PROTECTION	22	EACH	\$200.00	\$4,400.00
41	SEDIMENT CONTROL LOG TYPE STRAW	1,000	LIN FT	\$4.00	\$4,000.00
	ESTIMATED CONSTRUCTION COST				\$3,015,410.00
	CONTINGENCY (5%)				\$150,770.50
	TOTAL ESTIMATED CONSTRUCTION COST				\$3,166,180.50
	PROJECT COSTS (25%)				\$791,545.13
	TOTAL ESTIMATED STREET AND STORM PROJECT COST				\$3,957,725.63

BUDD AVE REMOVAL

1	MOBILIZATION	1	LS	\$1,000.00	\$1,000.00
2	REMOVE CONCRETE CURB & GUTTER	175	LIN FT	\$5.00	\$875.00
3	REMOVE CONCRETE WALK	1,400	SQ FT	\$2.00	\$2,800.00
4	REMOVE BITUMINOUS STREET	800	SQ YD	\$10.00	\$8,000.00
5	CONCRETE CURB & GUTTER DESIGN B618	150	LIN FT	\$25.00	\$3,750.00
6	SIDEWALK MODIFICATIONS	1	LUMP SUM	\$10,000.00	\$10,000.00
7	STORM SEWER MODIFICATIONS	1	LUMP SUM	\$10,000.00	\$10,000.00
8	COMMON TOPSOIL BORROW	200	CU YD	\$40.00	\$8,000.00
9	SEED AND BLANKET	1,000	SQ YD	\$5.00	\$5,000.00
	ESTIMATED CONSTRUCTION COST				\$49,425.00
	CONTINGENCY (5%)				\$2,471.25
	TOTAL ESTIMATED CONSTRUCTION COST				\$51,896.25
	PROJECT COSTS (25%)				\$12,974.06
	TOTAL ESTIMATED BUDD AVE REMOVAL COST				\$64,870.31

MILL AND OVERLAY IMPROVEMENTS IMPROVEMENTS

1	MILL BITUMINOUS SURFACE	2040	SY	\$2.00	\$4,080.00
2	CURB REPAIR AND PATCHING	1	LUMP SUM	\$9,000.00	\$9,000.00
3	BITUMINOUS WEAR (1.5")	190	TON	\$105.00	\$19,950.00
4	ADJUST STRUCTURES	1	LUMP SUM	\$1,150.00	\$1,150.00
5	TURF RESTORATION	1	LUMP SUM	\$2,000.00	\$2,000.00
	TOTAL ESTIMATED CONSTRUCTION COST				\$36,180.00
	CONTINGENCY				\$1,809.00
	TOTAL ESTIMATED CONSTRUCTION COST				\$37,989.00
	PROJECT COSTS (25%)				\$9,497.25
	TOTAL ESTIMATED MILL AND OVERLAY PROJECT COST				\$47,486.25

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
LIGHTING IMPROVEMENTS					
1	MOBILIZATION	1	LS	\$4,950.00	\$4,950.00
2	LIGHTING UNIT TYPE SPECIAL A	9	EACH	\$6,000.00	\$54,000.00
3	LIGHTING UNIT TYPE SPECIAL B	2	EACH	\$12,000.00	\$24,000.00
4	LIGHT FOUNDATION DESIGN E MODIFIED	11	EACH	\$1,500.00	\$16,500.00
5	GFCI RECEPTACLES	11	EACH	\$300.00	\$3,300.00
6	GROUNDING ELECTRODE	11	EACH	\$100.00	\$1,100.00
7	HANDHOLE	8	EACH	\$3,000.00	\$24,000.00
8	EQUIPMENT PAD B	1	EACH	\$1,500.00	\$1,500.00
9	SERVICE CABINET - TYPE L2	1	EACH	\$16,000.00	\$16,000.00
10	UNDERGROUND CABLE SPLICE	2	EACH	\$300.00	\$600.00
11	2" NON-METALLIC CONDUIT	2,350	LIN FT	\$8.00	\$18,800.00
12	UNDERGROUND WIRE 1/C 6 AWG	11,750	LIN FT	\$3.00	<u>\$35,250.00</u>
	ESTIMATED CONSTRUCTION COST				\$200,000.00
	CONTINGENCY (5%)				<u>\$10,000.00</u>
	TOTAL ESTIMATED CONSTRUCTION COST				\$210,000.00
	PROJECT COSTS (25%)				<u>\$52,500.00</u>
	TOTAL ESTIMATED LIGHTING COST				\$262,500.00
UNDERGROUND POWER					
1	UNDERGROUND POWER	1	LUMP SUM	\$200,000.00	<u>\$200,000.00</u>
	TOTAL ESTIMATED POWER CONVERSION COST				\$200,000.00
SANITARY SEWER IMPROVEMENTS					
1	BYPASS PUMPING	1	LS	\$10,000.00	\$10,000.00
2	REMOVE EXISTING SANITARY SEWER (ANY TYPE, ANY SIZE)	4,400	LF	\$4.00	\$17,600.00
3	REMOVE SANITARY MANHOLE (ANY TYPE, ANY SIZE)	8	EACH	\$700.00	\$5,600.00
4	4" PVC, SERVICE PIPE	300	LF	\$40.00	\$12,000.00
5	6" PVC SERVICE PIPE	500	LF	\$50.00	\$25,000.00
6	SERVICE WYE	26	EACH	\$1,000.00	\$26,000.00
7	8" PVC, SDR 35	2,900	LF	\$70.00	\$203,000.00
8	SANITARY MANHOLE	8	EACH	\$7,000.00	\$56,000.00
9	CONNECT TO EXISTING SANITARY SEWER	6	EACH	\$3,000.00	\$18,000.00
10	CONNECT TO EXISTING SERVICE	26	EACH	\$900.00	\$23,400.00
11	TRACER WIRE BOX	26	EACH	\$225.00	\$5,850.00
12	CHIMNEY SEAL	10	EACH	\$375.00	\$3,750.00
13	SUBSURFACE INVESTIGATION	10	HOUR	\$800.00	\$8,000.00
14	TRENCH ROCK	100	TON	\$60.00	\$6,000.00
	ESTIMATED CONSTRUCTION COST				<u>\$420,200.00</u>

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	CONTINGENCY				\$21,010.00
	TOTAL ESTIMATED CONSTRUCTION COST				\$441,210.00
	PROJECT COSTS (25%)				\$110,302.50
	TOTAL ESTIMATED SANITARY SEWER PROJECT COST				\$551,512.50
 WATERMAIN IMPROVEMENTS					
1	SUBSURFACE INVESTIGATION	10	HOUR	\$800.00	\$8,000.00
2	REMOVE WATERMAIN	2,200	LIN FT	\$10.00	\$22,000.00
3	REMOVE WATER SERVICE PIPE (INCLUDING CURB STOP)	1,200	LIN FT	\$10.00	\$12,000.00
4	REMOVE HYDRANT	3	EACH	\$600.00	\$1,800.00
5	REMOVE GATE VALVE & BOX	10	EACH	\$300.00	\$3,000.00
6	TRENCH ROCK	200	TON	\$60.00	\$12,000.00
7	TEMPORARY WATER SERVICE	1	LUMP SUM	\$40,000.00	\$40,000.00
8	CONNECT TO EXISTING WATERMAIN	5	EACH	\$2,750.00	\$13,750.00
9	6" GATE VALVE & BOX	5	EACH	\$3,000.00	\$15,000.00
10	8" GATE VALVE & BOX	11	EACH	\$3,800.00	\$41,800.00
11	HYDRANT	4	EACH	\$7,800.00	\$31,200.00
12	HYDRANT EXTENSION	4	LIN FT	\$2,000.00	\$8,000.00
13	GATE VALVE EXTENSION	15	LIN FT	\$250.00	\$3,750.00
14	6" PVC, C900 WATERMAIN	200	LIN FT	\$65.00	\$13,000.00
15	8" PVC, C900 WATERMAIN	2,700	LIN FT	\$75.00	\$202,500.00
16	INSULATION	50	SY	\$65.00	\$3,250.00
17	WATERMAIN FITTINGS	3,000	POUND	\$18.00	\$54,000.00
18	1" COPPER WATER SERVICE, TYPE K	1,300	LIN FT	\$50.00	\$65,000.00
19	1" CURB STOP & BOX	26	EACH	\$800.00	\$20,800.00
20	1" CORPORATION STOP	26	EACH	\$725.00	\$18,850.00
21	TRACER WIRE BOX	26	EACH	\$225.00	\$5,850.00
22	CONNECT TO EXISTING SERVICE	24	EACH	\$700.00	\$16,800.00
23	ADJUST GATE VALVE & BOX	11	EACH	\$550.00	\$6,050.00
	ESTIMATED CONSTRUCTION COST				\$618,400.00
	CONTINGENCY				\$30,920.00
	TOTAL ESTIMATED CONSTRUCTION COST				\$649,320.00
	PROJECT COSTS (25%)				\$162,330.00
	TOTAL ESTIMATED WATERMAIN PROJECT COST				\$811,650.00
 TOTAL ESTIMATED PROJECT COST					\$5,895,744.69

2026 Downtown Reconstruction Cost Summary Breakdown

COST SUMMARY	ASSESSABLE (35%)	NON-ASSESSABLE (REMAINING 65% +)	CITY ASSESSMENT PORTION	PROPERTY ASSESSED	CITY TOTAL	TOTAL
STREET & STORM SEWER COST	\$1,192,713.90	\$2,215,040.10	\$510,581.90	\$682,132.00	\$2,725,622.00	\$3,407,754.00
<i>UNDERGROUND POWER - ESTIMATED</i>				\$0.00	\$200,000.00	\$200,000.00
<i>STREET LIGHTING</i>				\$0.00	\$262,500.00	\$262,500.00
<i>SIDEWALK & BUDD AVENUE REMOVAL</i>				\$0.00	\$354,276.56	\$354,276.56
FIRE STATION	\$0.00	\$260,565.38	\$0.00	\$0.00	\$260,565.38	\$260,565.38
<i>INCLUDES FULL REBUILD</i>						
MILL & OVERLAY	\$0.00	\$47,486.25	\$0.00	\$0.00	\$47,486.25	\$47,486.25
<i>SPRING AND MARSH</i>						
WATERMAIN	\$284,077.50	\$527,572.50	\$219,391.92	\$64,685.58	\$746,964.42	\$811,650.00
SANITARY SEWER	\$193,029.38	\$358,483.13	\$147,674.73	\$45,354.65	\$506,157.85	\$551,512.50
SUMMARY	\$1,669,820.78	\$3,409,147.35	\$877,648.55	\$792,172.22	\$5,103,572.46	\$5,895,744.69
LRIP ELIGIBLE (MAX \$1.5M)						\$3,679,062.52
<i>MAIN, MAPLE, PIONEER</i>						

**PRELIMINARY ASSESSMENT ROLL
2026 DOWNTOWN STREET IMPROVEMENTS
CITY OF MAPLE PLAIN, MINNESOTA
12/8/2025**

PROP. NO.	OWNER	OWNER ADDRESS	PROPERTY ADDRESS	P.I.D.	NOTES	FF (FOOT)	SIDE YARD (FOOT)	ADJ. FF (FOOT)	SANITARY UNIT	WATER UNIT	STREET ASSESSMENT (FOOT)	SANITARY (UNIT)	WATERMAIN (UNIT)	TOTAL ASSESSMENT
1	CITY OF MAPLE PLAIN	PO BOX 97	1645 Pioneer Avenue	2411824330029		327		327			\$73,908.93	\$0.00	\$0.00	\$73,908.93
2	MN BEEF PROMO & RSRCH CNCL	PO BOX 39	5469 HWY 12	2411824330018		143		143	1		\$32,321.03	\$1,814.19	\$0.00	\$34,135.22
3	MP MAIN LLC	5470 MAIN ST E	5470 Main Street East	2411824330036		150	170	235	1		\$53,114.98	\$1,814.19	\$0.00	\$54,929.17
4	S L BOURGERIE & R BOURGERIE	5440 MAIN ST E	5440 Main Street East	2411824330030		150		150			\$33,903.18	\$0.00	\$0.00	\$33,903.18
5	MARIA'S GARDENS LLC	5025 FERN DRIVE LORETTO MN 55357	1665 Spring Avenue	2411824330011				0			\$0.00	\$0.00	\$0.00	\$0.00
6	KAJ ENTERPRISES LLC	481 PRAIRIE CREEK DR DELANO MN 55328	1675 Spring Avenue	2411824330041				0			\$0.00	\$0.00	\$0.00	\$0.00
7	I J BREKHUS & D L BREKHUS	4527 PLEASANT ST SE PRIOR LAKE MN 55372	1660 Spring Avenue	2411824330037				0			\$0.00	\$0.00	\$0.00	\$0.00
8	J J HATECKE & R E HATECKE	5420 MAIN ST E	5420 Main Street East	2411824330004		200		200	1	1	\$45,204.24	\$1,814.19	\$2,695.23	\$49,713.66
9	J M GOLDADE & N J SWANSON	5390 MAIN ST E	5390 Main Street East	2411824340061		100		100		1	\$22,602.12	\$0.00	\$2,695.23	\$25,297.35
10	LTW INC	1720 RESTHAVEN LA MOUND MN 55364	1647 Marsh Avenue	2411824340060				0			\$0.00	\$0.00	\$0.00	\$0.00
11	MARIAH J SCHWECKE	1655 MARSH AVE	1655 Marsh Avenue	2411824340064				0			\$0.00	\$0.00	\$0.00	\$0.00
12	DJ.B FUTURES INC ET AL	1654 MARSH AVE MAPLE PLAIN MN 55359	1654 Marsh Avenue	2411824340063				0			\$0.00	\$0.00	\$0.00	\$0.00
13	BRADLEY D DICKHAUSEN	1644 MARSH AVE	1644 Marsh Avenue	2411824340055				0			\$0.00	\$0.00	\$0.00	\$0.00
14	MARK A SHEPARD & MARY E SHEPARD	155 NORTH SHORE DR	1624 Marsh Avenue	2411824340054				0		1	\$0.00	\$0.00	\$2,695.23	\$2,695.23
15	MARK A SHEPARD & MARY E SHEPARD	155 NORTH SHORE DR	1624 Marsh Avenue	2411824340053				0		1	\$0.00	\$0.00	\$2,695.23	\$2,695.23
16	KATHLEEN PURDY	440 ENCHANTED DR SHOREWOOD MN 55364	5364 Main Street East	2411824340052	(d)	100		100	1	1	\$22,602.12	\$1,814.19	\$2,695.23	\$27,111.54
17	PINE PROPERTIES LLC	11221 LORRY LANE MINNETONKA MN 55305	5354 Main Street East	2411824340082		100		100	1	1	\$22,602.12	\$1,814.19	\$2,695.23	\$27,111.54
18	RIVER HILLS REVOCABLE TRUST	2937 LAKE SHORE AVE	5340 Main Street East	2411824340050		50		50	1	1	\$11,301.06	\$1,814.19	\$2,695.23	\$15,810.48
19	RIVER HILLS REVOCABLE TRUST	2937 LAKE SHORE AVE	5334 Main Street East	2411824340049		130	50	155	1	1	\$35,033.29	\$1,814.19	\$2,695.23	\$39,542.71
20	THOMAS S WOLF & ANN RIEFF	4624 BROOK ST	1635 Delano Avenue	2411824340048		100		100	1	1	\$22,602.12	\$1,814.19	\$2,695.23	\$27,111.54
21	MALIK HOSPITALITY GROUP LLC	5329 HWY 12	1645 Delano Avenue	2411824340062		83		83	1		\$18,759.76	\$1,814.19	\$0.00	\$20,573.95
22	SANDI KAY MILLAR & CHARLES R MILLAR	1397 30TH ST SE BUFFALO MN 55313	1644 Delano Avenue	2411824340037		143		143	1	1	\$32,321.03	\$1,814.19	\$2,695.23	\$36,830.45
23	STEEPLE ON MAIN LLC	5310 MAIN ST E	5310 Main Street East	2411824340073		169	109	224	1	1	\$50,628.75	\$1,814.19	\$2,695.23	\$55,138.17
24	TIMOTHY G CROLLEY	5300 MAIN ST E	5300 Main Street East	2411824340074		58		58	1	1	\$13,109.23	\$1,814.19	\$2,695.23	\$17,618.65
25	CHRIS JANE PALM	PO BOX 403	5290 Main Street East	2411824340076		74		74	1	1	\$16,725.57	\$1,814.19	\$2,695.23	\$21,234.99
26	J JAMES & L JAMES	1225 MAPLEWOOD DR LONG LAKE MN 55356	5280 Main Street East	2411824340042		66		66	1	1	\$14,917.40	\$1,814.19	\$2,695.23	\$19,426.82
27	5270 MAIN STREET LLC	1613 MAPLE AVENUE	5270 Main Street East	2411824340044		124	66	157	1	1	\$35,485.33	\$1,814.19	\$2,695.23	\$39,994.75
28	NELLY AND CO LLC	1325 CO RD 12 SW MONTROSE MN 55363	5269 HWY 12	2411824340034		114		114	1		\$25,766.42	\$1,814.19	\$0.00	\$27,580.60
29	IRONWOOD PROPERTIES LLC	709 MINNETONKA HIGHLAND LANE LONG LAKE MN 55356	5285 HWY 12	2411824340035				0			\$0.00	\$0.00	\$0.00	\$0.00
30	IRONWOOD PROPERTIES LLC	709 MINNETONKA HIGHLAND LANE LONG LAKE MN 55356	5295 HWY 12	2411824340036				0			\$0.00	\$0.00	\$0.00	\$0.00
31	HARTMANN HOLDINGS LLC	6645 HILLSTROM RD INDEPENDENCE MN 55359	5299 Main Street East	2511824210135	(c)		67	34			\$7,684.72	\$0.00	\$0.00	\$7,684.72
32	HARTMANN HOLDINGS LLC	6645 HILLSTROM RD INDEPENDENCE MN 55359	5299 Main Street East	2511824210067	(c)		40	20	1	1	\$4,520.42	\$1,814.19	\$2,695.23	\$9,029.84
33	HARTMANN HOLDINGS LLC	6645 HILLSTROM RD INDEPENDENCE MN 55359	5299 Main Street East	2511824210068	(c)	20		20			\$4,520.42	\$0.00	\$0.00	\$4,520.42
34	KENZIE ERVIN & JEFFREY ERVIN	5289 MAIN ST E	5289 Main Street East	2511824210066		50		50	1	1	\$11,301.06	\$1,814.19	\$2,695.23	\$15,810.48
35	LESTER A JONES	5275 MAIN ST E	5275 Main Street East	2511824210065		129		129	1	1	\$29,156.74	\$1,814.19	\$2,695.23	\$33,666.15
36	BETSY L SUTHERLAND	POST OFFICE BOX 203	5265 Main Street East	2511824210064		58		58	1	1	\$13,109.23	\$1,814.19	\$2,695.23	\$17,618.65
37	SCOTT A STEVENSON	5259 MAIN ST E	5259 Main Street East	2511824210063		58		58	1	1	\$13,109.23	\$1,814.19	\$2,695.23	\$17,618.65
38	ARIC J MIECH	5249 MAIN ST E	5249 Main Street East	2511824210062		66		66	1	1	\$14,917.40	\$1,814.19	\$2,695.23	\$19,426.82
39	J WINDLER JR & S WINDLER	860 FOREST ARMS LANE ORONO MN 55364	5239 Main Street East	2511824210061		66		66	1	1	\$14,917.40	\$1,814.19	\$2,695.23	\$19,426.82
40	K P T LE & A T VO	5229 MAIN ST E	5229 Main Street East	2511824210060		67		67	1	1	\$15,143.42	\$1,814.19	\$2,695.23	\$19,652.84
41	YAAB PROPERTIES LLC	5215 MAIN ST E	5215 Main Street East	2511824210132		132		132	1		\$29,834.80	\$1,814.19	\$0.00	\$31,648.98
42	DEVELOPMENT ⁽¹⁾				(b)	264	223	376	71	71	\$84,983.97	\$128,807.20	\$191,361.50	\$405,152.67
43	MAGNOLIA 8 PROPERITIES LLC	2670 KELLEY PARKWAY 311 ORONO MN 55356	5210 Main Street East	2411824340032		66		66		1	\$14,917.40	\$0.00	\$2,695.23	\$17,612.63
44	J JAMES & L JAMES	1225 MAPLEWOOD DR LONG LAKE MN 55356	5280 Main Street East	2411824340039	(e)			0			\$0.00	\$0.00	\$0.00	\$0.00
45	J JAMES & L JAMES	1225 MAPLEWOOD DR LONG LAKE MN 55356	5280 Main Street East	2411824340043	(e)			0			\$0.00	\$0.00	\$0.00	\$0.00
46	K P T LE & A T VO	5229 MAIN ST E	5229 Main Street East	2511824210069	(e)			0			\$0.00	\$0.00	\$0.00	\$0.00

**PRELIMINARY ASSESSMENT ROLL
2026 DOWNTOWN STREET IMPROVEMENTS
CITY OF MAPLE PLAIN, MINNESOTA
12/8/2025**

PROP. NO.	OWNER	OWNER ADDRESS	PROPERTY ADDRESS	P.I.D.	NOTES	FF (FOOT)	SIDE YARD (FOOT)	ADJ. FF (FOOT)	SANITARY UNIT	WATER UNIT	STREET ASSESSMENT (FOOT)	SANITARY (UNIT)	WATERMAIN (UNIT)	TOTAL ASSESSMENT
	CITY OF MAPLE PLAIN				(a)	1556		1556	10.4	10.4	\$351,689.00	\$18,867.53	\$28,030.42	\$398,586.95
				Total		4913	725	5277	106.4	105.4	\$1,192,713.90	\$193,029.38	\$284,077.50	\$1,669,820.78

Notes
⁽¹⁾ Currently four lots owned by the City scheduled for development
 Project Costs Not Included: Sidewalks, Power, Lighting, Budd Avenue, Mill and Overlay

Notes
 (a) RR frontage of 1139', add 417' of frontage/sideyards dropped from Adj FF Conversions. Convert RR frontage to 10.4 ERU's based on avg frontage of 110'
 (b) Assumed SAC count based on 71 units
 (c) Triangular properties calculated based on sideyard midpoints for Adj. FF
 (d) Two services - one in assessment area
 (e) No direct access lot

**CITY OF MAPLE PLAIN
HENNEPIN COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. 2026-0126-02

RESOLUTION ORDERING IMPROVEMENTS (AND DIRECTING PREPARATION OF FINAL PLANS AND SPECIFICATIONS)

WHEREAS, the city council fixed a day for a council hearing on the proposed 2026 Street Reconstruction Project, which includes Main Street E, Pioneer Avenue, Delano Avenue, Maple Avenue, Marsh Avenue, Spring Avenue, and the fire station parking lot, and

WHEREAS, ten days' mailed notice and two weeks published notice of the hearing was given, and the hearing was held thereon on the 20th day of January 2026, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MAPLE PLAIN, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted on the 26th day of January 2026.
3. Bolton & Menk, Inc. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for making such improvements.
4. The city council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax-exempt bonds.
5. Pursuant to Minnesota Statutes, Section 435.56, the improvements described in said notice of public hearing for the 2026 Downtown Reconstruction Project and the improvements described in said Notice of Hearing for the 2026 Industrial Street Improvement Project are hereby designated, consolidated, and joined as one project and shall be known as the 2026 Improvement Project.

This Resolution was adopted by the City Council of Maple Plain on this 26th day of January 2026, by a vote of _____ ayes and _____ nays.

Julie Mass-Kusske, Mayor

ATTEST:

Jacob Schillander, City Administrator



Executive Summary

City Council Business Meeting

AGENDA ITEM-NEW BUSINESS:	Resolution 2026-0126-03 2026 Lead Service Line Replacement Project
PREPARED BY:	Jacob Schillander, City Administrator David Martini, City Engineer
RECOMMENDED ACTION:	Approve Resolution 2026-0126-03 2026 Lead Service Line Replacement Project

Summary

Please See the provided Letter and Report from Engineering.



Real People. Real Solutions.

Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

January 16, 2026

City of Maple Plain
Attn: Jacob Schillander, City Administrator
PO Box 97
Maple Plain, MN 55359

RE: 2026 Lead Service Line Replacement Project

Dear Jacob:

Lead service line inventories were conducted in the City over the last two years and are still ongoing. As a result of this effort, over 20 homes were found to have lead or galvanized services on the customer side. Both types are recommended to be replaced. To date, no lead or galvanized services have been found on the city side of the water shutoff.

The Minnesota Department of Health (MDH) is administering grant funds to coordinate the replacement of these lines. The city submitted a project for the lead service line replacement on the 2026 Drinking Water Revolving Fund Project Priority List (PPL) and was placed on Part B-2, meaning that we are in line for funding of this work.

The process for completing projects of this nature requires plan submittal by the end of March to MDH. Several properties abut County Road 19, which is slated for Mill and Overlay by Hennepin County this year. The full project schedule is listed below and will be accelerated as much as possible:

- March 31st Submittal required for project certification by MDH
- Spring Open house for affected properties
- June MDH approves plans and authorizes the project, Bid Project
- July Award
- August Begin construction
- Spring 2027 Project completion

Grant funds will cover the removal of potentially harmful materials from the water service line. This project is unique because the contractor will work on private property, from the water shutoff near the street to the house near the water meter. Licensed plumbers will handle the connections inside the home, while a utility contractor will complete the exterior work.

Funding is only available through the City's administration. Homeowners must consent to the replacement work for it to proceed. Work done privately will not be reimbursed.

Please consider the attached resolutions requesting authorization for Bolton & Menk, Inc. to prepare final plans and specifications for the Lead Service Line Replacement Project.

2026 LSL Replacements

January 16, 2026

Page 2

We will be present at the council meeting to discuss the proposed project and to answer any questions you may have.

Sincerely,

Bolton & Menk, Inc.



Matthew S. Bauman, P.E.

Project Manager

Attachments: DWRF PPL Application

Application for Project Priority List

LEAD SERVICE LINE REPLACEMENT PROJECT

This application form is intended to be used by water utilities to place projects for lead service line replacement on the Minnesota Department of Health’s (MDH) Project Priority List (PPL). The first step in securing LSLR funding for your project is completing this application for placement on the PPL. **Applications for the 2026 PPL must be submitted to MDH by May 2, 2025.** Submit completed applications to health.dwrfapplication@state.mn.us.

Water Utility (PWS) 1977-6403

Project Name 2026 Lead Service Line Replacement Project

Contact Information

City/Water Utility (PWS)

Name Jacob Kolander

Title City Administrator

Company City of Maple Plain

Phone number 7634790516

Email jkolander@mapleplainmn.gov

Consultant (If applicable)

Name Matt Bauman

Title Project Manager

Company Bolton & Menk, Inc.

Phone number 9522952057

Email matthew.bauman@bolton-menk.com

Is this proposal for a new project to be listed on the PPL or an update to a project currently listed on the PPL?

- New project. Update to existing project.

If this is for an update to an existing project, please give the name of the project.

Is this project being done in conjunction with a watermain replacement project?

- Standalone LSL replacement project.
- Project in conjunction with watermain project being funded by DWRP.

If this project is in conjunction with a watermain replacement project, please enter the project name.

Service line ownership

- Utility owns from watermain to curb stop and customer owns from curb stop to building.
- Customer owns entire service line from watermain to building.

Other (please describe)

Number of service lines to be replaced in project area

Service Line	Service line replaced (Enter number)
Lead	8
Galvanized Requiring Replacement (GRR)	14
Unknowns likely to be lead/GRR (must be identified prior to replacement)	

Cost estimate

Item	Cost
Construction: Replace 22 service lines at 15000 each	330000
Engineering & Admin (15%)	49500
Contingency (10%)	33000
Total	412500

Project schedule

Schedule	Date
Submit plan submittal guide information to MDH	3/2026
Submit funding application to Public Facilities Authority (PFA)	3/2026
Bid project (if applicable)	6/2026

Schedule	Date
Begin construction	8/2026
Completion (estimated date of final completion)	11/2026

Map

A map of the project area is included as a separate attachment. The map identifies properties for service line replacement during this project.

Addresses (if available)

A list of addresses of proposed service line replacements is included as a separate attachment.

Prioritization Plan (check all that apply)

This project will replace all LSLs on the system.

This project is being done in coordination with a watermain replacement project.

If neither box above is checked, describe the utility’s plan to prioritize replacements based on the following criteria:

1. Removing lead service lines that are an imminent threat to public health and safety.
2. Targeting areas with children with elevated blood lead levels.
3. Targeting areas with children under the age of five.
4. Targeting lead service lines that provide drinking water to schools, licensed child care facilities, or other properties known to be used by disproportionately large numbers of children.
5. Targeting areas with lower-income residents and other disadvantaged communities.

Further information to assist with making this determination can be found at [Lead Service Line \(LSL\) Replacement Funding Program \(https://www.health.state.mn.us/communities/environment/water/lslrfund.html\)](https://www.health.state.mn.us/communities/environment/water/lslrfund.html).

Prioritization Plan Description

Project will attempt to replace all known LSLs on the system at the time of construction document assembly.

We understand that funding will only be provided for service lines that are classified entirely as non-lead at the completion of the project. (Complete service line replacement is required.)

Anticipated year that all lead/GRR will be replaced on your system 2027

Authorized Representative

On behalf of an eligible project as their authorized authority, I hereby submit this application for placement on the PPL.

Name Matt Bauman

Title Project Manager

Phone number 612-756-3230

Email matthew.bauman@bolton-menk.com

Minnesota Department of Health
Drinking Water Protection
651-201-4700
www.health.state.mn.us

02/10/2025

To obtain this information in a different format, call: 651-201-4700.

CITY OF MAPLE PLAIN
HENNEPIN COUNTY
STATE OF MINNESOTA

RESOLUTION NO. 2026-0126-03

RESOLUTION AUTHORIZING PREPARATION OF PLANS AND SPECIFICATIONS FOR THE LEAD
SERVICE LINE REPLACEMENT PROJECT

WHEREAS, staff have completed lead service line inventories per the Environmental Protection Agency's (EPA) lead and copper rules revisions, administered by the Minnesota Department of Health; and

WHEREAS, the inventory identified homes with lead or galvanized services requiring replacement and submitted for funding assistance to the MDH through the Drinking Water Revolving Fund Project Priority List; and

WHEREAS, the project has been placed in line for funding pending approval of plans;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MAPLE PLAIN, MINNESOTA:

1. To order preparation of plans and specifications for the Lead Service Line Replacement Project.

This Resolution was adopted by the City Council of Maple Plain on this 26th day of January 2026, by a vote of _____ ayes and _____ nays.

Julie Mass-Kusske, Mayor

ATTEST:

Jacob Schillander, City Administrator



Executive Summary

City Council Business Meeting

AGENDA ITEM-NEW BUSINESS:	Resolution 2026-0126-04 MCES I&I Grant Application Authorization
PREPARED BY:	Jacob Schillander, City Administrator David Martini, City Engineer
RECOMMENDED ACTION:	Approve Resolution 2026-0126-04 MCES I&I Grant Application Authorization

Summary

Please See the provided Letter from Engineering.



**BOLTON
& MENK**

Real People. Real Solutions.

26 Section 10, Item B.

Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

January 16, 2026

City of Maple Plain
Attn: Jacob Schillander, City Administrator
PO Box 97
Maple Plain, MN 55359

RE: 2025 MCES I/I Grant Application Authorization

Dear Jacob:

Grant applications are now open for communities served by the Metropolitan Council Environmental Services (MCES) sewer system. These grants, historically offered on a biannual basis, reimburse city expenses for construction activities that reduce inflow and infiltration (I/I). For this cycle, several city projects have eligible expenses, including the Downtown Reconstruction Project, Industrial Street Improvements, and the sanitary sewer CIPP improvements.

All eligible work must occur between January 1, 2026, and December 31, 2027, with final documentation and agreements due by March 2028. Staff time required for application submittal and tracking is minimal and will be charged to the respective projects.

We are requesting authorization to submit the grant application to MCES by January 30, 2026. We will be present at the council meeting to discuss the proposed project and address any questions.

Sincerely,

Bolton & Menk, Inc.

Matthew S. Bauman, P.E.
Project Manager

CITY OF MAPLE PLAIN
HENNEPIN COUNTY
STATE OF MINNESOTA

RESOLUTION NO. 2026-0126-04

A RESOLUTION AUTHORIZING SUBMITTAL OF THE 2025 METROPOLITAN COUNCIL ENVIRONMENTAL SERVICES INFLOW AND INFILTRATION GRANT APPLICATION

WHEREAS, the City of Maple Plain is served by the Metropolitan Council Environmental Services (MCES) sanitary sewer system; and

WHEREAS, MCES offers Inflow and Infiltration (I/I) grant funding on a biannual basis to reimburse cities for eligible construction activities that reduce sanitary sewer inflow and infiltration; and

WHEREAS, the City has identified eligible expenses associated with multiple projects, including the Downtown Reconstruction Project, Industrial Street Improvements, and sanitary sewer cured-in-place pipe (CIPP) improvements; and

WHEREAS, eligible grant activities must occur between January 1, 2026, and December 31, 2027, with final documentation and agreements due by March 2028; and

WHEREAS, City staff time required for application submittal and grant tracking is minimal and will be charged to the respective projects; and

WHEREAS, the City’s consulting engineer, Bolton & Menk, Inc., has requested authorization to submit the MCES I/I grant application on behalf of the City by January 30, 2026

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Maple Plain, Minnesota, that:

1. The City Council hereby authorizes the submittal of the 2025 MCES Inflow and Infiltration Grant Application for eligible sanitary sewer improvement projects.
2. The City Administrator and consulting engineer are authorized to prepare, submit, and administer the grant application and related documentation on behalf of the City.
3. This resolution shall be effective immediately upon adoption.

This Resolution was adopted by the City Council of Maple Plain on this 26th day of January 2026, by a vote of _____ ayes and _____ nays.

Julie Mass-Kusske, Mayor

ATTEST:

Jacob Schillander, City Administrator