



AGENDA
CITY COUNCIL - WORKSHOP
MAPLE PLAIN CITY HALL
July 14, 2025
5:30 PM

1. CALL TO ORDER

2. ADOPT AGENDA

3. DISCUSSION

A. Cookies with Council/Muffins with Mayor Discussion

B. Park Improvement – Veterans Memorial Park

C. Closed Session: Minnesota Statute § 13D.05, subdivision 3(d) allows meetings to be closed under specific conditions related to security matters.

4. COUNCIL REPORTS AND OTHER BUSINESS

5. FUTURE WORKSHOP TOPICS

A. Park Improvements - Oak Street Tot Lot & Discovery Center Play Ground

B. Fire Merger Discussion

C. Code of Conduct

D. Parking Regulations

E. City Hall Building

F. No Mow May Discussion

6. ADJOURNMENT



Executive Summary

City Council Workshop

| |
|--|
| AGENDA ITEM: Cookies with Council/Muffins with the Mayor |
| PREPARED BY: Julie Maas-Kusske, Mayor Jacob Kolander, City Administrator |
| RECOMMENDED ACTION: Discussion & Decision |

Summary:

As we have conducted the community engagement program Cookies with Council/Muffins with the Mayor, we wanted to discuss the effectiveness and resources needed to support the events.

For the discussion, here are a couple of questions to spur the conversation.

- Is the current format meeting needs of residents?
- Is this the best use of staff time and resources?
- What are other ways to get engagement with neighbors?



Executive Summary

City Council Workshop

| | |
|----------------------------|--|
| AGENDA ITEM: | Park Improvement – Veterans Memorial Park |
| PREPARED BY: | Mike DeLuca Councilmember Kevin Larson – Asst. City Administrator |
| RECOMMENDED ACTION: | Discussion & Direction |

Summary:

Per the direction of the council, we are breaking up the conversation and focusing in on individual parks. This workshop discussion will focus on Veterans Memorial Park.

Recital: Scope and Perspective of the Citizens Advisory Panel on Public Spaces History

The advisory panel was composed of two residents, Nicole Kumerow and Kenzie Ervin, as well as Councilmember Mike DeLuca and Assistant City Administrator Kevin Larson. The group conducted site visits to each park, walking through the areas and discussing potential improvements.

The purpose of the advisory panel was to identify opportunities for enhancement and present them to the City Council for consideration. The Council is responsible for evaluating these recommendations, making final decisions, and directing staff to implement the selected initiatives. Once the Council provides direction, the advisory panel's role is considered complete.

They organized their ideas into two categories:

1. Maintenance: These are smaller projects that are already in this year's budget or are easy to complete with available materials and labor.
2. Key wish list items: These are bigger, long-term ideas that need more planning and careful use of the city's park improvement funds.

Summary of the park improvement fund

Park Improvement Funds will be recapitulated when we approach the council with the full list of improvements desired.

Community Support

Once we have a comprehensive list, we will reach out to the local Eagle Scouts and show them the list of projects we intend to work on. Possible service projects for badges.

Direction needed

The maintenance items can be addressed this year in coordination with the Public Works Department. PeopleService is aware of the list and is actively working to resolve the identified issues.

Regarding the key wish list items on the wish list, the advisory group is seeking the City Council's guidance on prioritization and the potential allocation of City funds to support park improvements.

Key Attachments:

- Exhibit A – Maintenance List
- Exhibit B – Key Wishlist Items with directional estimated costs
- Exhibit C – Map of Veterans Memorial Park
- Exhibit D – Veterans Memorial Park Master Plan

Reference only exhibits

- Exhibit E – Map of Rainbow Park
- Exhibit F – Map of Bryantwood Park
- Exhibit G – Map of Pioneer Park

Exhibit A - Maintenance List

| | General Maintenance |
|------------------------|---|
| Veterans Memorial Park | Rock maintenance |
| | Install new announcement bullet board container on concession stand |
| | Fix steps to announcer stand |
| | Fire hydrants painted |
| | Reggrading of the softball field batters box |

| | General Maintenance |
|--------------|--|
| Rainbow Park | Playground maintenance - power wash, paint and tighten bolts |
| | Install new announcement bullet board container |

| | General Maintenance |
|-----------------|--|
| Bryantwood Park | Playground maintenance - power wash, paint and tighten bolts |

Exhibit B - Key Wish List Items

| | Wish List | est cost |
|------------------------|--|-------------|
| Veterans Memorial Park | Sidewalk around the bandshell - currently not ADA compliant (est 570 sq ft) | \$ 5,700 |
| | Playground for 5yr and under | \$ 61,700 |
| | Walkway adjusted to prevent driving on grass and the sidewalk (2 fixed Bollards) | \$ 1,400 |
| | Paint the concession stand and announcer booth (1,800 sq ft.) | \$ 5,880 |
| | Concession stand, Announcer booth and Dugout- Shingles, soffit, Facia | \$ 40,000 |
| | Flag lights | \$600-\$800 |
| | Charging ports for electric cars (3X) | \$ 4,800 |
| | More benches around the playgrounds (2X) | \$ 6,000 |
| | New scoreboard | \$ 15,213 |
| | Shade trees (est 5 trees) | \$ 1,500 |
| | Additional bleachers around the softball field | \$ 4,926 |
| | Electrical power to the batting cages for pitching machines | \$ 3,285 |
| | Bike rack | \$ 500 |
| | Picnic Shelter with bathrooms & kitchenette | \$ 250,000 |
| | Moving the MP Historical Museum | \$ - |
| Total | | \$ 401,704 |

| | Wish List | est cost |
|--------------|---|-------------------|
| Rainbow Park | Pave remaining walkways | \$ 22,320 |
| | Park signage added | \$ 21,000 |
| | Bike racks - count 2 | \$ 1,000 |
| | Disc golf installation | \$ 15,750 |
| | Pickleball courts - convert one of the tennis courts to a pickle ball court | \$4,000 - \$6,500 |
| | Ice rink maintenance - replacement of boards | \$ 33,750 |
| | Ice rink maintenance - Level the ground | |
| | Additional lighting around ice rink | \$ 12,200 |
| | Add a cement layer in the ice rink for summer use | \$ 112,500 |
| | Flag lights | \$600-\$800 |
| | Storage boxes for the softball fields | \$ 900 |
| | Dugout covers - 6 total covers | \$ 126,250 |
| | Electricity to the softball fields for pitching machines | \$ 9,855 |
| Total | | \$ 362,825 |

| | Wish List | est cost |
|-----------------|--|-----------|
| Bryantwood Park | Move gazebo from Pioneer Park to Bryant park | \$ 6,000 |
| | Create paths to and from gazebo | \$ 900 |
| | Park signage added | \$ 21,000 |
| | More benches around the playgrounds (2X) | \$ 6,000 |
| | Bike rack | \$ 500 |
| | Replace railroad ties with cement around the playgrounds | \$ 24,900 |
| | More shade trees around the playground (est 10 trees) | \$ 3,000 |
| Total | | \$ 34,400 |

| | Wish List | est cost |
|--------------|---|-------------------|
| Pioneer Park | Convert to a dog park (est 9k sq. ft) or a drive through business | \$15,000-\$21,500 |
| Total | | \$ 21,500 |

Veterans Memorial Park

Section 3, Item B.

ADA Walkway

Planned Picnic Shelter

Charging ports for electric cars (3X)

Under 5 playground

MP Museum

Bike rack

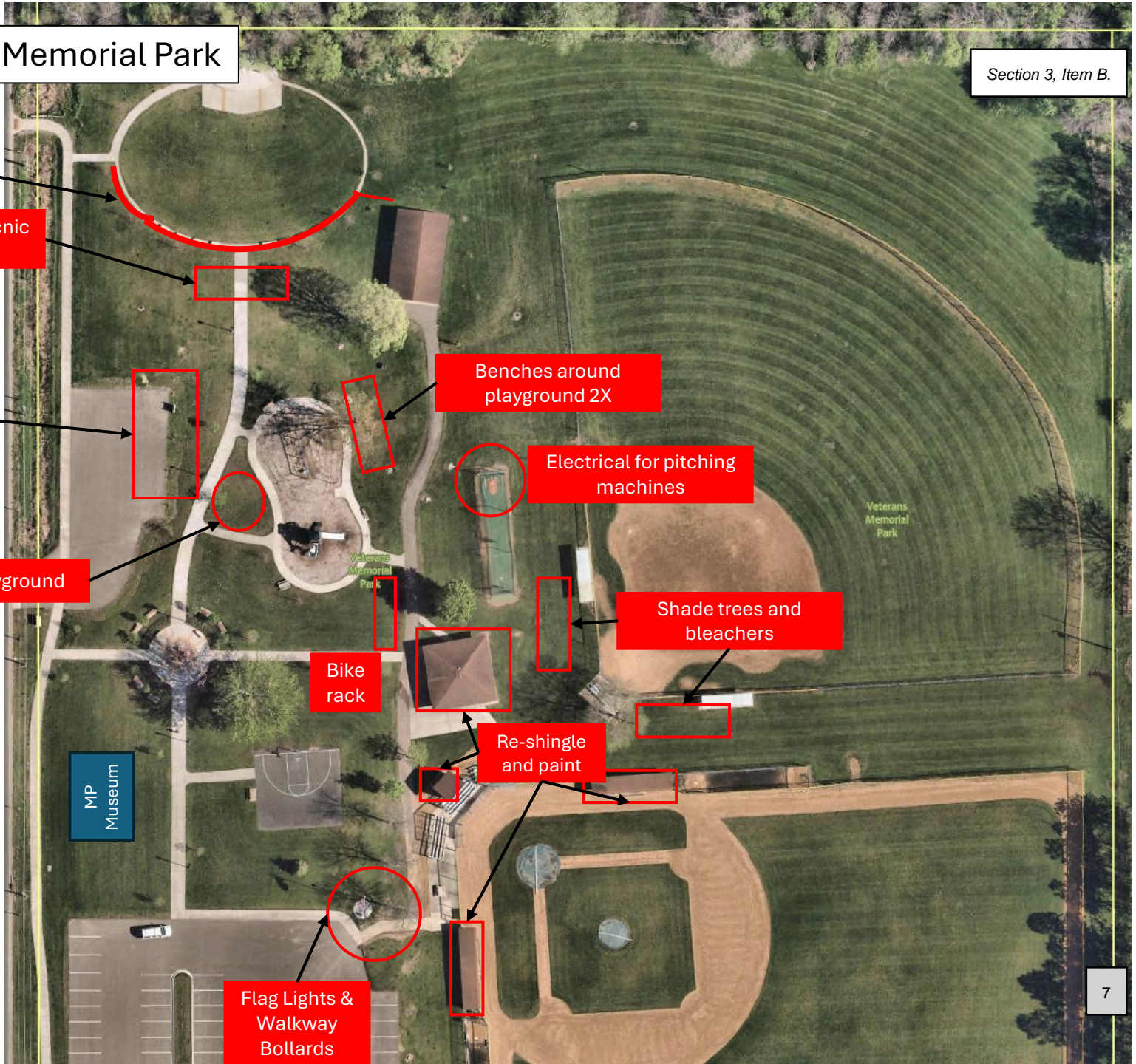
Flag Lights & Walkway Bollards

Benches around playground 2X

Electrical for pitching machines

Shade trees and bleachers

Re-shingle and paint



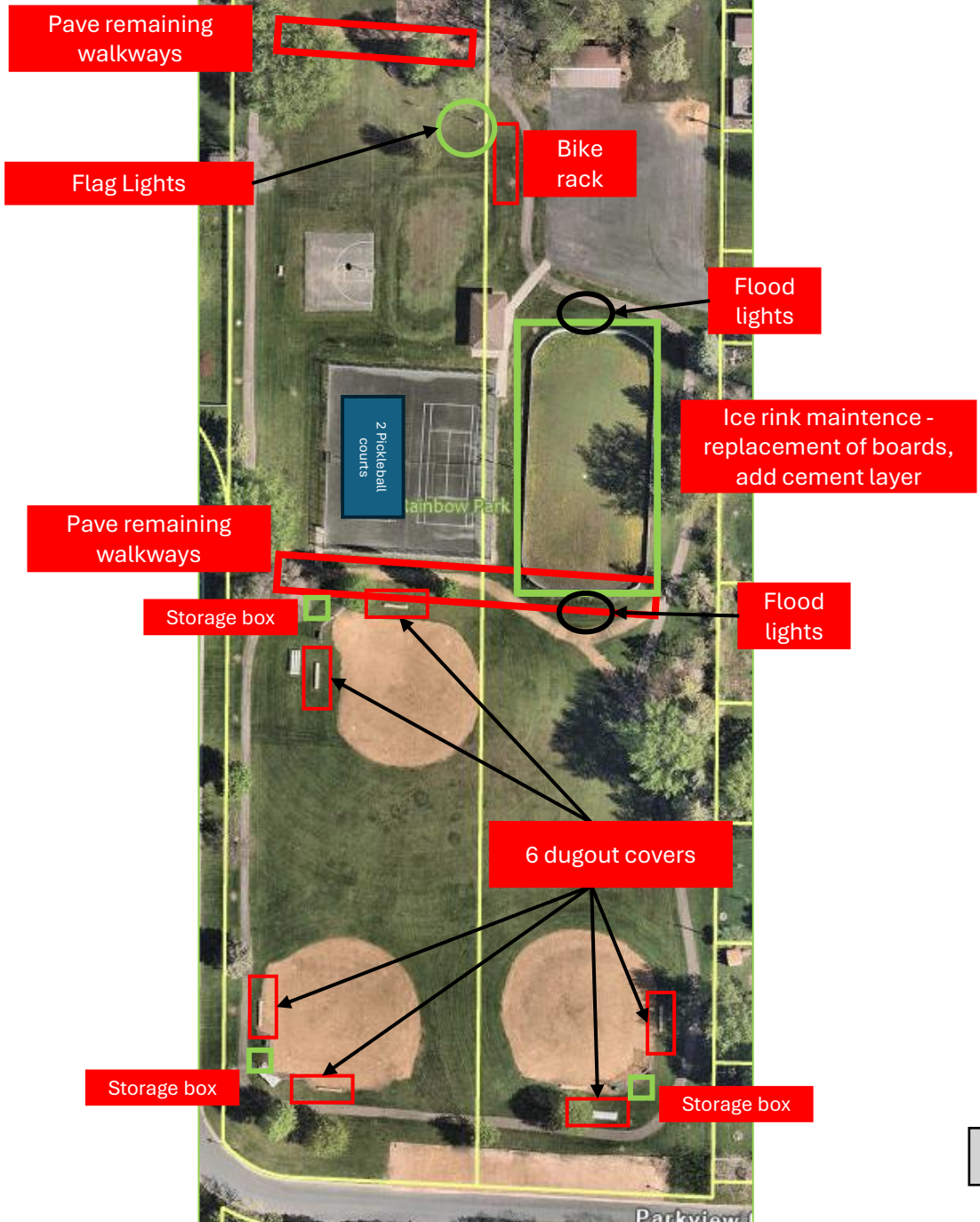


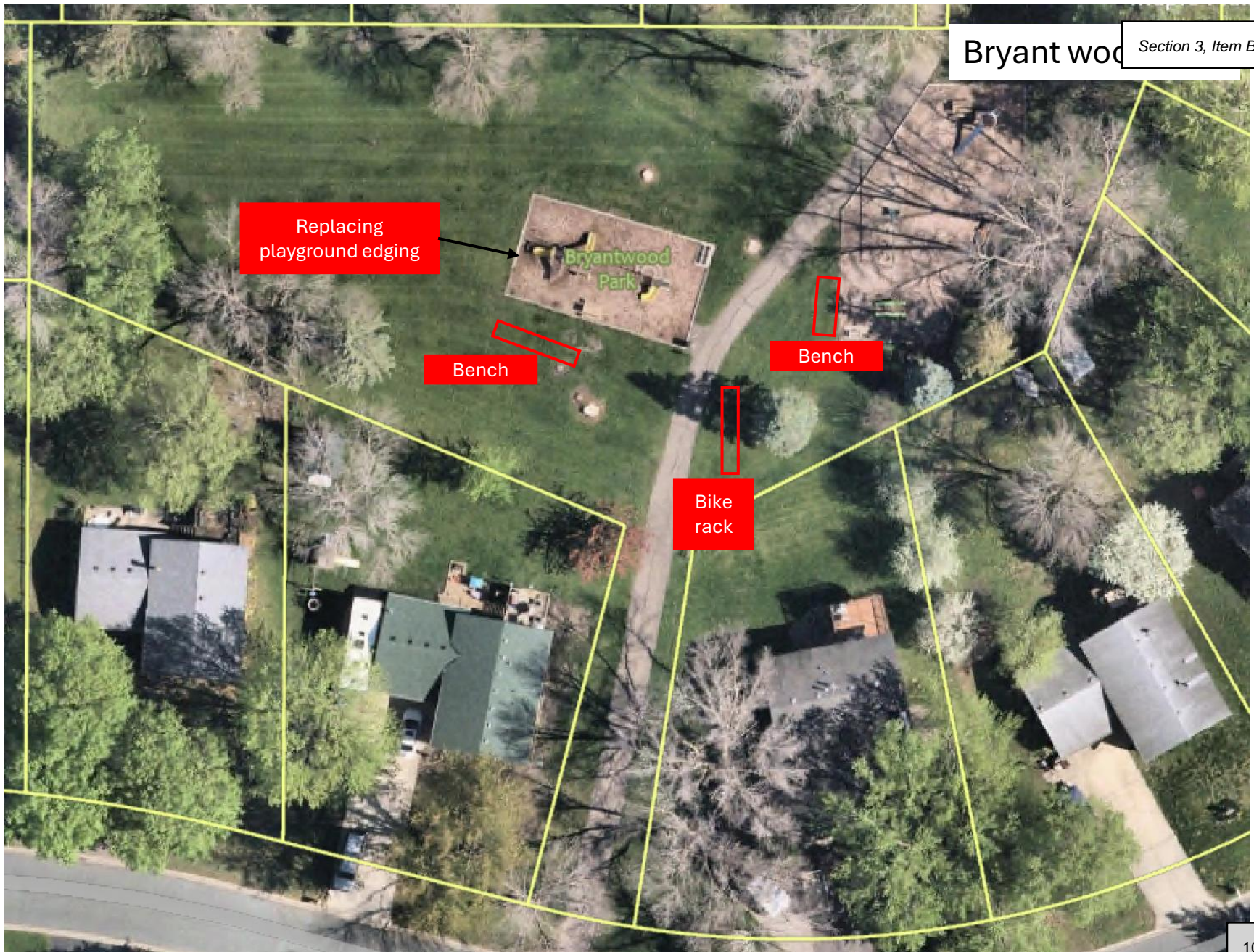
- | | | | | |
|---------------------------|---------------------|---------------------------|-----------------------------|--------------------|
| ① Parking Lot | ④ Future Swing Set | ⑦ Great Lawn | ⑩ Furture Trail Connection | ⑬ Furture Sidewalk |
| ② Veterans Memorial Plaza | ⑤ Future Playground | ⑧ Band Shell | ⑪ Existing Basketball Court | |
| ③ Parking Lot | ⑥ Picnic Shelter | ⑨ Existing Picnic Shelter | ⑫ Entry Sign | |

VETERANS MEMORIAL PARK - Master Plan (ENLARGED)

Rainbow Park

Section 3, Item B.





Pioneer Park





Executive Summary

City Council Workshop

| |
|---|
| AGENDA ITEM: Security Briefing – Closed Session |
| PREPARED BY: Jacob Kolander, City Administrator |
| RECOMMENDED ACTION: Discussion |

Summary:

Closed Session: Minnesota Statute § 13D.05, subdivision 3(d) allows meetings to be closed under specific conditions related to security matters pertaining to City Hall.