



AGENDA
CITY COUNCIL - WORKSHOP
MAPLE PLAIN CITY HALL
August 11, 2025
5:30 PM

- 1. CALL TO ORDER**
- 2. ADOPT AGENDA**
- 3. DISCUSSION**
 - A. Fire Consolidation Discussion
 - B. Park Improvements - Veteran's Park, Tot Lot & Discovery Center Play Ground
- 4. COUNCIL REPORTS AND OTHER BUSINESS**
- 5. FUTURE WORKSHOP TOPICS**
 - A. 2026 Budget Review-2nd Draft
 - B. Code of Conduct
 - C. Parking Regulations
 - D. City Hall Building
 - E. Green Step Cities
 - F. Water Study
- 6. ADJOURNMENT**



Executive Summary
City Council Workshop

AGENDA ITEM: Fire Consolidation	
PREPARED BY:	Jacob Kolander, City Administrator
	Rick Denneson, Fire Chief
	Mark Kaltsas, City Planner
RECOMMENDED ACTION: Discussion	

The Purpose of this Discussion:

- Answer any remaining questions the Council May have regarding the Fire Consolidation

Next Steps

- **Council Workshops:** Each city to hold individual sessions in August to address questions and authorize legal work.
- **Resolutions:** Council resolutions to pursue the merger expected by late August.
- **Joint Council Meeting:** Tentatively scheduled for **August 21, 2025 at 6:30 PM** in Independence for final public discussion and symbolic approval.
- **Fire Relief:** Should Fire relief continue their direction of working with their attorney on new bylaws, or should we have them hold off until this gets approved by both councils.

City Contribution

Budget Maple Plain / Independence Responsible For	
Total Operating Expenditures	\$552,500
Less Retirement	(\$61,430)
Total General Fund	\$491,070

Estimated Market Values	2025	2024	2023	3 Year Average
Maple Plain	303,789,700	300,733,700	275,000,000	293,174,467
Independence	984,710,300	958,811,100	717,441,014	886,987,471
TOTAL	1,288,500,000	1,259,544,800	992,441,014	1,180,161,938
Maple Plain's Percentage of 3 year Market Value Average	25%			
Independence's Percentage of 3 year Market Value Average	75%			

Emergency Response Hours	2024	2023	2022	3 Year Average
Maple Plain	1542.00	1725.00	1588.50	1618.50
Independence	908.00	897.75	1098.50	968.08
TOTAL	2450.00	2622.75	2687.00	2586.58
Maple Plain's Percentage of 3 year Emergency Response Hours Average	63%			
Independence's Percentage of 3 year Emergency Response Hours Average	37%			

Formula
City Contribution = ([50%*General Fund Budget]*Market Value) +([50%*General Fund Budget]*Call Hours)

Municipalities Share of Fire Partnership				
	General Budget	Bond Payments	Retirement	Total
Maple Plain	\$214,634	\$0	\$30,715.0	\$245,349
Independence	\$276,436	\$0	\$30,715.0	\$307,151
Total	\$491,070	\$0	\$61,430	\$552,500

City Contribution

Budget Maple Plain / Independence Responsible For	
Total Operating Expenditures	\$514,129
Less 2% Money	(\$38,500)
Less Three River's Contribution	(\$1,500)
Less State Training Reimbursement	(\$10,000)
Less Interest Earnings	(\$4,500)
Less State Retirement Reimbursement	(\$1,000)
Less Capital Improvement	(\$65,000)
Total General Fund	\$393,629

Estimated Market Values	2024	2023	2022	3 Year Average
Maple Plain	300,733,700	275,000,000	267,452,400	281,062,033
Independence	958,811,100	717,441,014	595,437,030	757,229,715
TOTAL	1,259,544,800	992,441,014	862,889,430	1,038,291,748
Maple Plain's Percentage of 3 year Market Value Average				27%
Independence's Percentage of 3 year Market Value Average				73%

Emergency Response Hours	2023	2022	2021	3 Year Average
Maple Plain	1725.00	1588.50	1644.50	1652.67
Independence	897.75	1098.50	1157.00	1051.08
TOTAL	2622.75	2687.00	2801.50	2703.75
Maple Plain's Percentage of 3 year Emergency Response Hours Average				61%
Independence's Percentage of 3 year Emergency Response Hours Average				39%

Formula
City Contribution = ([50%*General Fund Budget]*Market Value) +([50%*General Fund Budget]*Call Hours)

Municipalities Share of Fire Partnership				
	General Budget	Bond Payments	Capital Improvement	Total
Maple Plain	\$173,580	\$0	\$32,500	\$206,080
Independence	\$220,049	\$0	\$32,500	\$252,549
Total	\$393,629	\$0	\$65,000	\$458,629

Public Safety Aid	\$ 127,539.00	Bring Pension Up	2026	2027	2028	2029	2030
Whps	\$ 59,236.00		\$ 61,430.00	\$ 66,549.00	\$ 72,018.00	\$ 77,859.00	\$ 84,097.00
Soft Cost	\$ 19,500.00						
		Budget with Pension	\$ 552,500.00	\$ 582,172.50	\$ 613,422.68	\$ 646,333.91	\$ 680,995.65
		Budget without Pension	\$ 491,070.00	\$ 515,623.50	\$ 541,404.68	\$ 568,474.91	\$ 596,898.65
Remaining	\$48,803						
		Budget with 5 % increase					
		MP Share	\$ 214,633.87	\$ 228,973.11	\$ 240,421.77	\$ 252,442.86	\$ 265,065.00
		INDP Share	\$ 276,436.13	\$ 286,650.39	\$ 300,982.91	\$ 316,032.05	\$ 331,833.66
Upfront Soft Cost	\$39,000	Cities Split Pension Up 50/50 Like we did with Capital					
MP Pays	\$ 19,500.00		\$ 491,070.00	\$ 515,623.50	\$ 541,404.68	\$ 568,474.91	\$ 596,898.65
Indp Pays	\$ 19,500.00						
		Total Budget to Levy					
		Maple Plain	\$ 245,348.87	\$ 262,247.61	\$ 276,430.77	\$ 291,372.36	\$ 307,113.50
		Independence	\$ 307,151.13	\$ 319,924.89	\$ 336,991.91	\$ 354,961.55	\$ 373,882.16
Capital Improvement Fund	Balance \$ 244,223.21						
MP Gets to Keep	\$ 115,992.57		\$ 552,500.00	\$ 582,172.50	\$ 613,422.68	\$ 646,333.91	\$ 680,995.65
INDP Gets to Keep	\$ 128,230.64						
Purchase Fire Truck in 5 years							
MP Pays	\$ 332,430.00						
Indp Pays	\$ 367,570.00						

Year 1 Delta
\$ 39,269.03
\$ 54,601.97

2025 MP Fire Budget				
	General	Capital		
MP	214633.9	30715	245348.9	0.444070357
IND	276436.1	30715	307151.1	0.555929643
	491070	61430	552500	



Executive Summary
City Council Workshop

AGENDA ITEM:	Park Improvement – VMP (Cont.), Oak St. Tot Lot & Discovery Center
PREPARED BY:	Mike DeLuca Councilmember Kevin Larson – Asst. City Administrator
RECOMMENDED ACTION: Discussion & Direction	

Summary:
Per the direction of the council, we are breaking up the conversation and focusing in on individual parks. This workshop discussion will focus on the three remaining items for Veterans Memorial Park (Don Timpe scoreboard, MP Historical Museum, and walkway bollards), the Oak St. Tot Lot, and the Discovery Center.

Recital: Scope and Perspective of the Citizens Advisory Panel on Public Spaces History
The advisory panel was composed of two residents, Nicole Kumerow and Kenzie Ervin, as well as Councilmember Mike DeLuca and Assistant City Administrator Kevin Larson. The group conducted site visits to each park, walking through the areas and discussing potential improvements.

The purpose of the advisory panel was to identify opportunities for enhancement and present them to the City Council for consideration. The Council is responsible for evaluating these recommendations, making final decisions, and directing staff to implement the selected initiatives. Once the Council provides direction, the advisory panel’s role is considered complete.

- They organized their ideas into two categories:
1. Maintenance: These are smaller projects that are already in this year’s budget or are easy to complete with available materials and labor.
 2. Key wish list items: These are bigger, long-term ideas that need more planning and careful use of the city's park improvement funds.

Summary of the park improvement fund

Park Improvement Funds will be recapitulated when we approach the council with the full list of improvements desired.

Community Support

Once we have a comprehensive list, we will reach out to the local Eagle Scouts and show them the list of projects we intend to work on. Possible service projects for badges.

Direction needed

The maintenance items can be addressed this year in coordination with the Public Works Department. PeopleService is aware of the list and is actively working to resolve the identified issues.

Regarding the key wish list items on the wish list, the advisory group is seeking the City Council's guidance on prioritization and the potential allocation of City funds to support park improvements.

Key Attachments:

- Exhibit A – Key Wishlist Items with directional estimated costs
- Exhibit B – Map of Veterans Memorial Park
- Exhibit C – Veterans Memorial Park Master Plan
- Exhibit D – Oak St. Tot Lot
- Exhibit E – Discovery Center Playground

Reference only exhibits

- Exhibit F – Maintenance List
- Exhibit G – Map of Rainbow Park
- Exhibit H – Map of Bryantwood Park
- Exhibit I – Map of Pioneer Park

Exhibit A - Key Wish List Items

	Wish List	est cost
Veterans Memorial Park	Sidewalk around the bandshell - currently not ADA compliant (est 570 sq ft)	\$ 5,700
	Playground for 5yr and under	\$ 61,700
	Walkway adjusted to prevent driving on grass and the sidewalk (2 fixed Bollards)	\$ 1,400
	Paint the concession stand and announcer booth (1,800 sq ft.)	\$ 5,880
	Consession stand, Announcer booth and Dugout- Shingles, sofit, Facia	\$ 40,000
	Flag lights	\$600-\$800
	Charging ports for electric cars (3X)	\$ 4,800
	More benches around the playgrounds (2X)	\$ 6,000
	New scoreboard	\$ 15,213
	Shade trees (est 5 trees)	\$ 1,500
	Additional bleachers around the softball field	\$ 4,926
	Electrical power to the batting cages for pitching machines	\$ 3,285
	Bike rack	\$ 500
	Picnic Shelter with bathrooms & kitchenette	\$ 250,000
	Moving the MP Historical Museum	\$ -
Total		\$ 401,704

	Wish List	est cost
Rainbow Park	Pave remaining walkways	\$ 22,320
	Park signage added	\$ 21,000
	Bike racks - count 2	\$ 1,000
	Disc golf installation	\$ 15,750
	Pickleball courts - convert one of the tennis courts to a pickle ball court	\$4,000 - \$6,500
	Ice rink maintence - replacement of boards	\$ 33,750
	Ice rink maintence - Level the ground	
	Additional lighting around ice rink	\$ 12,200
	Add a cement layer in the ice rink for summer use	\$ 112,500
	Flag lights	\$600-\$800
	Storage boxes for the softball fields	\$ 900
	Dugout covers - 6 total covers	\$ 126,250
	Electricity to the softball fields for pitching machines	\$ 9,855
Total		\$ 362,825

	Wish List	est cost
Bryantwood Park	Move gazebo from Pioneer Park to Bryant park	\$ 6,000
	Create paths to and from gazebo	\$ 900
	Park signage added	\$ 21,000
	More benches around the playgrounds (2X)	\$ 6,000
	Bike rack	\$ 500
	Replace railroad ties with cement around the playgrounds	\$ 24,900
	More shade trees around the playground (est 10 trees)	\$ 3,000
Total		\$ 34,400

	Wish List	est cost
Pioneer Park	Convert to a dog park (est 9k sq. ft) or a drive through business	\$15,000-\$21,500
Total		\$ 21,500

Veterans Memorial Park

Section 3, Item B.

ADA Walkway

Planned Picnic Shelter

Charging ports for electric cars (3X)

Under 5 playground

MP Museum

Bike rack

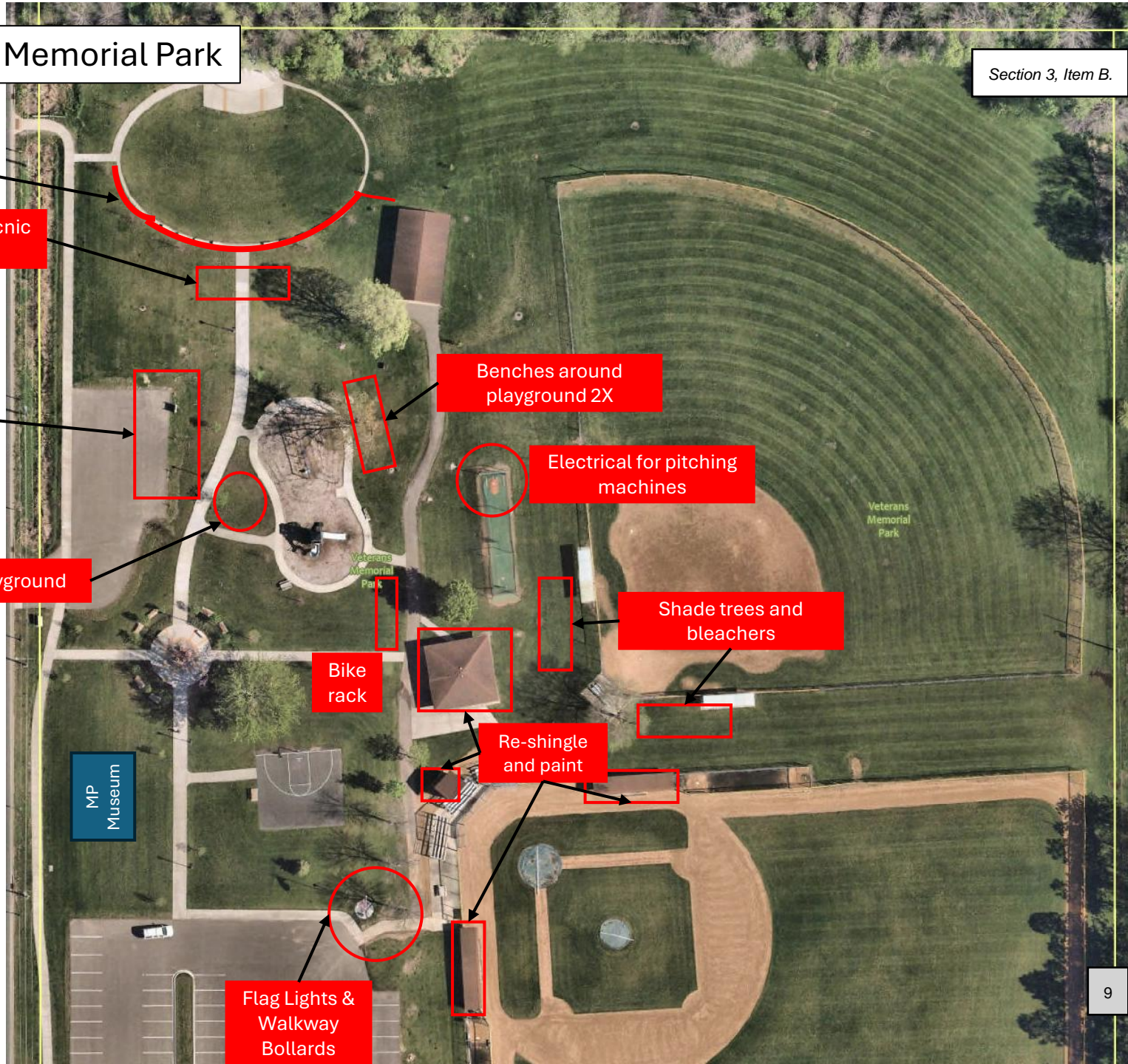
Flag Lights & Walkway Bollards

Benches around playground 2X

Electrical for pitching machines

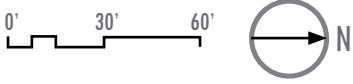
Shade trees and bleachers

Re-shingle and paint





- | | | | | |
|---------------------------|---------------------|---------------------------|-----------------------------|--------------------|
| ① Parking Lot | ④ Future Swing Set | ⑦ Great Lawn | ⑩ Furture Trail Connection | ⑬ Furture Sidewalk |
| ② Veterans Memorial Plaza | ⑤ Future Playground | ⑧ Band Shell | ⑪ Existing Basketball Court | |
| ③ Parking Lot | ⑥ Picnic Shelter | ⑨ Existing Picnic Shelter | ⑫ Entry Sign | |



VETERANS MEMORIAL PARK - Master Plan (ENLARGED)

Oak St. Tot Lot



Discovery Center



Exhibit F - Maintenance List

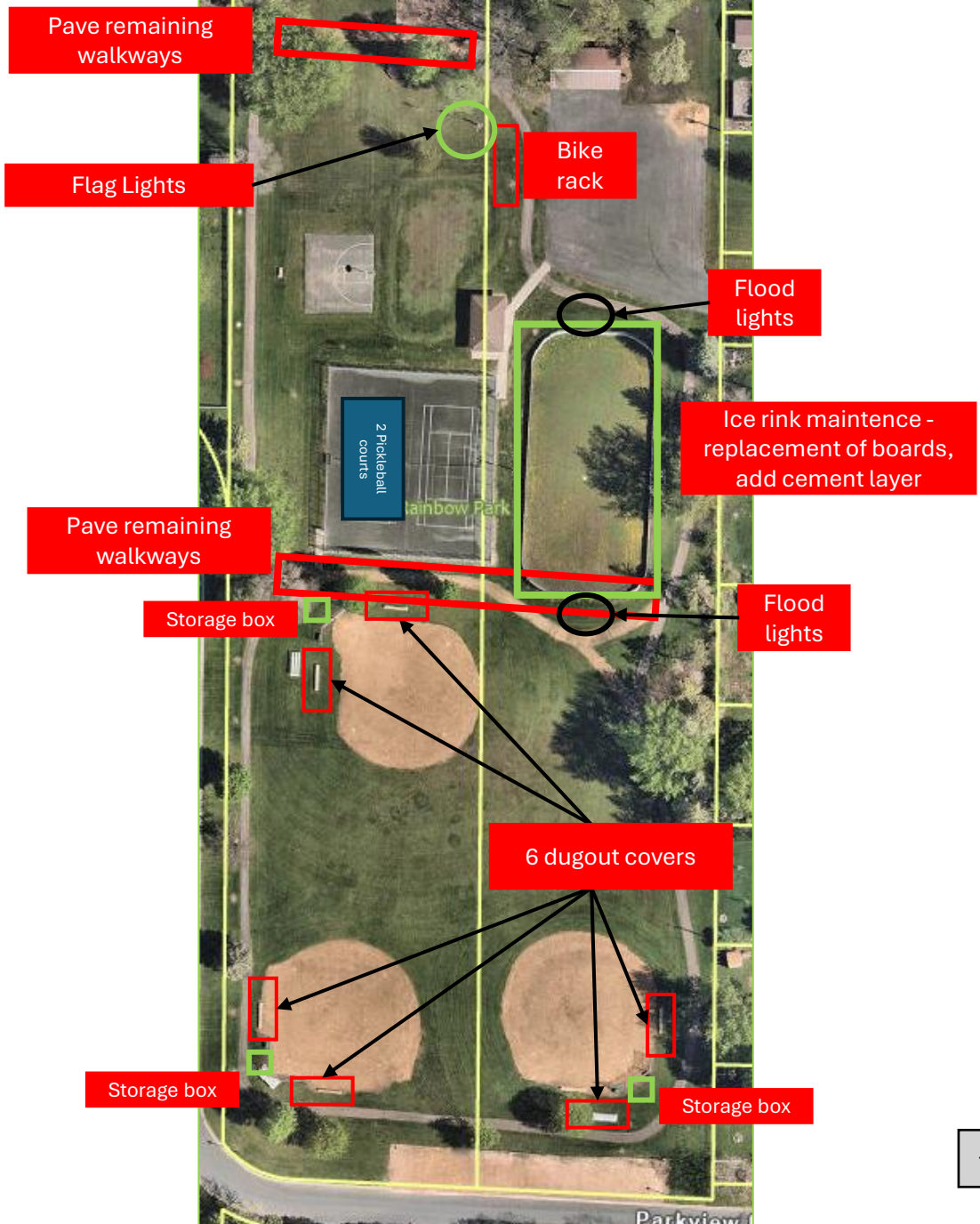
	General Maintenance
Veterans Memorial Park	Rock maintenance
	Install new announcement bullet board container on concession stand
	Fix steps to announcer stand
	Fire hydrants painted
	Reggrading of the softball field batters box

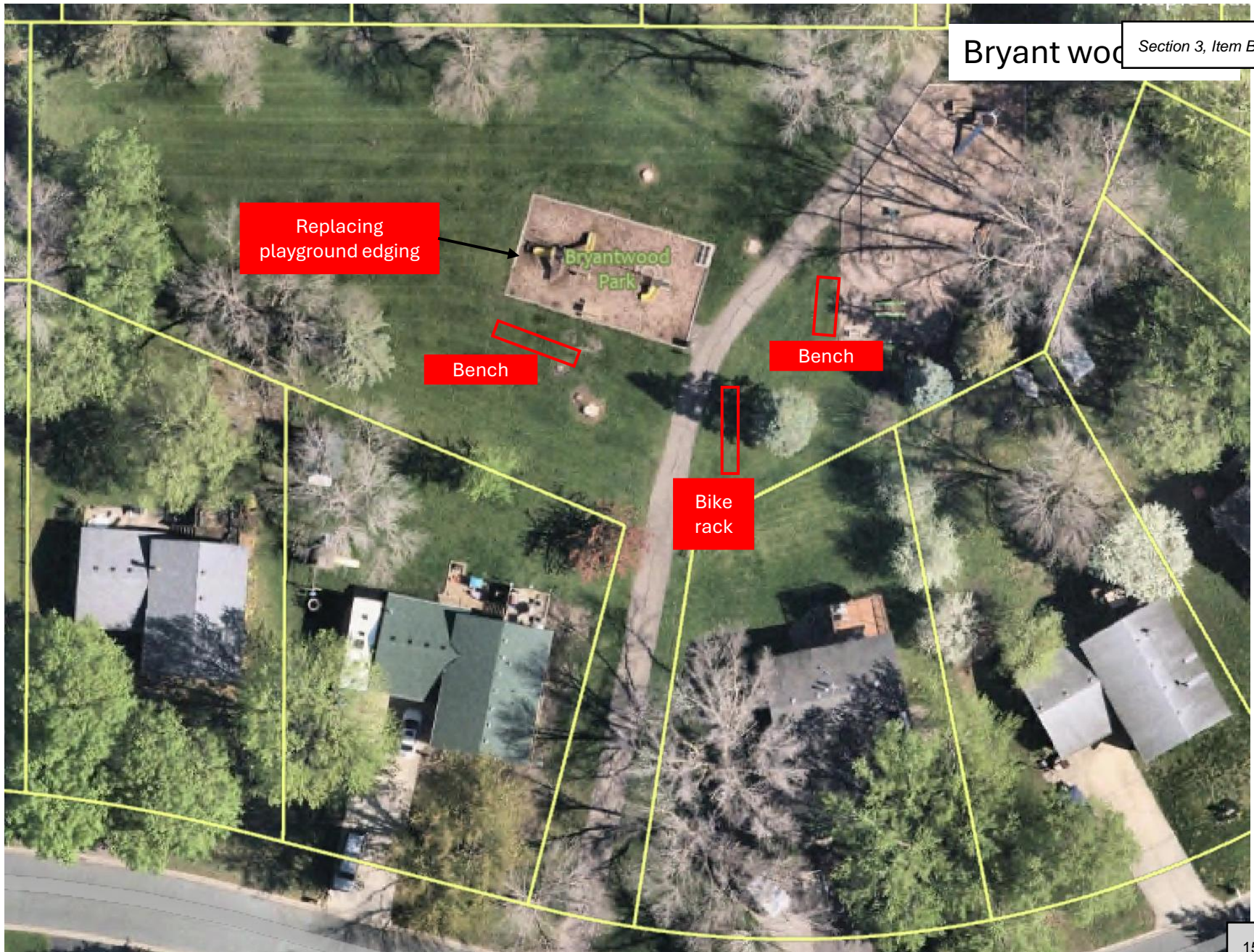
	General Maintenance
Rainbow Park	Playground maintenance - power wash, paint and tighten bolts
	Install new announcement bullet board container

	General Maintenance
Bryantwood Park	Playground maintenance - power wash, paint and tighten bolts

Rainbow Park

Section 3, Item B.





Pioneer Park



Wellhead Protection Area
(Recommended 200ft
from the well but not
mandatory for a dog park)