MINUTES
CITY COUNCIL - BUSINESS MEETING
MAPLE PLAIN CITY HALL
January 26, 2026
7:00 PM

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1. **WELCOME**

   PRESENT: Mayor Julie Maas-Kusske, Councilmember Mike DeLuca, Councilmember Connie Francis, Councilmember Andrew Burak & Councilmember Rochelle Arvizo

   STAFF PRESENT: Director of Public Safety Matt DuRose, City Engineer Dave Martini, Assistant City Engineer Matt Bauman, and Assistant City Administrator Kevin Larson

2. **CALL TO ORDER**

   Mayor Maas-Kusske called the meeting to order at 7:00 PM

3. **PLEDGE OF ALLEGIANCE**

4. **ADOPT AGENDA**

   Councilmember Francis made a motion to approve the agenda. Seconded by Councilmember Burak.

   Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

   Motion Passed 5-0

5. **VISITORS TO BE HEARD** (A completed public comment form should be presented to the City Administrator prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.)

6. **CONSENT AGENDA**

   A. 12-15-25 City Council Workshop Meeting Minutes

   B. 12-15-25 City Council Business Meeting Minutes

   C. 01-12-26 City Council - Special Business Meeting Minutes

   D. 01-12-26 City Council Workshop Meeting Minutes

   E. 01-20-26 City Council - 2026 Street Projects Improvements Public Hearing Meeting Minutes

   F. Pheasants Forever - Great Water Chapter 0985 LG220 Application for Exempt Permit

Assistant City Administrator Larson offered changes to item E 01-20-26 City Council - 2026 Street Projects Improvements Hearing Meeting Minutes. Under Bill McGarry statement during the public hearing for the downtown street project, there should be an additional sentence. Mr. McGarry expressed support for closing Hwy 12 access on Budd Avenue and noted the numerous accidents/near misses at the intersection.

Councilmember Burak made a motion to approve the consent agenda with the changes to item E 01-20-26 City Council - 2026 Street Projects Improvements Hearing Meeting Minutes. Seconded by Councilmember Francis.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 5-0

7. ACCOUNTS PAYABLE

A. City Bills FY 2025 $222,644.23

B. City Bills $187,452.54

C. Street Project $182,811.76

D. Bond Payment $720,730.03

Councilmember DeLuca moved to approve the accounts payable. The motion was seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo

Motion Passed 5-0

8. STAFF REPORTS

A. Fire Department

The Fire Department report was submitted in writing. Mayor Maas-Kusske noted that Chief Denneson was at mandatory training and he was not able to make the meeting.

B. West Hennepin Public Safety

Chief DuRose presented the December 2025 activity report, noting an increase of about 400 calls for service compared to 2024, largely due to proactive traffic enforcement and education efforts.

C. City Engineer

Assistant City Engineer Bauman provided an update on ongoing infrastructure work. He highlighted stormwater system improvements, coordination with private development projects, and responses to service requests and utility issues.

D. Public Works

Written reports were submitted in the meeting packet. Public Works Director David Medina was not present to provide a report.

E. City Planner

Written reports were submitted in the meeting packet. City Planner Mark Kaltsas was not present to provide a report.

F. Administration & Finance

Assistant City Administrator Larson reported that the West Suburban Fire District transition took effect January 1, 2026. He noted a firefighter retirement, ongoing PERA coordination, downtown development planning, 2026 enterprise budget work, and preparation for the 2025 audit.

9. OLD BUSINESS

A. Resolution 2026-0126-01 Ordering Improvement and Preparation of Plans for Industrial Street

City Engineer Martini presented Resolution 2026-0126-01 to order improvements on Industrial Street, including pavement resurfacing and watermain replacement. Following a completed feasibility study and public hearing with no objections, Council action would authorize final plans and project implementation.

Councilmember DeLuca moved to approve the Resolution 2026-0126-01 Ordering Improvement and Preparation of Plans for Industrial Street. Councilmember Burak seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 5-0

B. Resolution 2026-0126-02 Ordering Improvement and Preparation of Plans for the Downtown Street Project

City Engineer Martini presented Resolution 2026-0126-02 to order the Downtown Street Project, including full street reconstruction, utility upgrades, sidewalk and lighting improvements, and Budd Avenue closure. After the public hearing, Council action would authorize final design and construction.

Councilmember DeLuca moved to approve Resolution 2026-0126-02, Ordering Improvement and Preparation of Plans for the Downtown Street Project. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 5-0

10. NEW BUSINESS

A. Resolution 2026-0126-03 2026 Lead Service Line Replacement Project

Assistant City Engineer Bauman presented Resolution 2026-0126-03 authorizing the 2026 Lead Service Line Replacement Project.

Councilmember Burak moved to approve Resolution 2026-0126-03 2026 Lead Service Line Replacement Project. Councilmember Francis seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 5-0

B. Resolution 2026-0126-04 MCES I&I Grant Application Authorization

Assistant City Engineer Bauman presented Resolution 2026-0126-04 authorizing the City to submit an Inflow and Infiltration (I&I) grant application to the Metropolitan Council Environmental Services (MCES).

Councilmember Arvizo moved to approve Resolution 2026-0126-04 MCES I&I Grant Application Authorization. Councilmember Burak seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 5-0

11. COUNCIL REPORTS AND OTHER BUSINESS

Councilmember Rochelle Arvizo
Councilmember Arvizo shared updates on Salt Awareness Week. She also noted that the North Shore Gymnastics project is meeting stormwater and environmental review requirements and is expected to begin construction this spring.

Councilmember Connie Francis
Councilmember Francis reported that she attended an EDA meeting and a rebranding meeting. Councilmember Francis held Council Chat earlier in the month. She appreciated the chance to get to know residents one-on-one and receive feedback.

Councilmember Andrew Burak
Councilmember Burak commented on the number of changes the City has experienced over the past year, including new businesses and the transition to new fire services.

Councilmember Mike DeLuca

Councilmember DeLuca thanked the City engineers for their work on open houses and public hearings. Downtown development discussions continue to move forward.

Mayor Julie Maas-Kusske
Mayor Maas-Kusske reported a busy start to the year with meetings, community events, and regional coordination.

12. ADJOURNMENT

Councilmember Francis made a motion to adjourn. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion passed 5-0

Council Adjourned at 7:46 PM

I, Jacob W. Schillander, being duly sworn, depose and say:

That I am the City Administrator of the City of Maple Plain, and that the foregoing minutes are a true and correct record of the meeting held on the date indicated above at Maple Plain City Hall. I certify that the minutes accurately reflect all actions taken, including votes, motions, resolutions, and ordinances, and that they are in compliance with all applicable legal requirements.

Signed:



Jacob W. Schillander
City Administrator