



**MINUTES**  
**CITY COUNCIL - BUSINESS MEETING**  
**MAPLE PLAIN CITY HALL**  
**September 22, 2025**  
**7:00 PM**

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**1. WELCOME**

PRESENT: Mayor Julie Maas-Kusske, Councilmember Mike DeLuca, Councilmember Connie Francis, Councilmember Andrew Burak & Councilmember Rochelle Arvizo

STAFF PRESENT: City Administrator Jacob Kolander, Assistant City Administrator Kevin Larson, ABDO Sr. Manager Julie McMackins, City Engineer Dave Martini, and Assistant City Engineer Matt Bauman.

ORONO ROTARY CLUB GUESTS: President Paul Affeldt and Treasurer Dave Shaughnessy

**2. CALL TO ORDER**

Mayor Julie Maas-Kusske called the meeting to order at 7:00 PM

**3. PLEDGE OF ALLEGIANCE**

**4. Orono Rotary Club Check Presentation**

President Paul Affeldt and Treasurer Dave Shaughnessy from the Orono Rotary presented the Maple Plain City Council with a donation of \$12,000 for future improvements at Veterans Memorial Park.

**5. ADOPT AGENDA**

Councilmember Francis made a motion to approve the meeting agenda. Seconded by Councilmember DeLuca.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 5-0

**6. VISITORS TO BE HEARD** (A completed public comment form should be presented to the City Administrator prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.)

No visitors spoke

**7. CONSENT AGENDA**

- A. 08-25-25 City Council Workshop Meeting Minutes
- B. 08-25-25 City Council Business Meeting Minutes
- C. 09-08-25 City Council Workshop Meeting Minutes
- D. Planning Commission Candidate Approval

Motion to approve Consent Agenda Items A-D made by Councilmember Arvizo, seconded by Councilmember Francis.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 5-0

## **8. ACCOUNTS PAYABLE**

- A. City Bills: \$148,200.21
- B. ACH Bills: \$11,277.46
- C. 2024 Street Project Bills: \$4,345.00

City Administrator Kolander summarized the accounts payable.

Councilmember Burak moved to approve accounts payable, seconded by Councilmember DeLuca.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 5-0

## **9. STAFF REPORTS**

- A. Fire Department
- B. West Hennepin Public Safety
- C. City Engineer
- D. Public Works
- E. City Planner
- F. Administration & Finance

City Administrator Kolander highlighted the administration's key activity.

Councilmember Arvizo moved to accept the staff reports as presented, seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 5-0

## **10. OLD BUSINESS**

## **11. NEW BUSINESS**

- A. Independence Street Storm Basin

Assistant City Engineer Bauman summarized the proposal to address the Independence Street stormwater catch basin. The focus of the repairs is to produce a drainage system that mitigates standing water in the catch basin.

Councilmember DeLuca motioned to approve the proposal as written. Councilmember Burak seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 5-0

B. Resolution 2025-0922-01- Cease Participation in SVFR

City Administrator summarized resolution 2025-0922-01 to ensure compliance with statutory requirements and to facilitate a smooth transition for affected firefighters who participate in PERA, the Statewide Volunteer Firefighter (SVF) Plan.

Councilmember Francis moved to approve Resolution 2025-0922-01 as written, seconded by Councilmember DeLuca.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 5-0

C. Resolution 2025-0922-02-Authorizing Application to the Grant Navigator

City Administrator summarized resolution 2025-0922-02 to authorize the application to the LMC Grants Navigation Program with Hennepin County serving as the Sponsor and Fiscal Agent. This partnership enhances the City's ability to secure external funding and advance priority infrastructure projects.

Councilmember Burak moved to approve Resolution 2025-0922-02 as written, seconded by Councilmember Arvizo.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 5-0

D. Resolution 2025-0922-03- Approval of 2026 Preliminary Budget and Tax Levy

ABDO Sr. Manager McMackins presented the 2026 preliminary Levy and budget and summarized resolution 2025-0922-03 to adopt the 2026 preliminary levy and budget.

Councilmember Burak moved to approve Resolution 2025-0922-03 as written to adopt the 2026 preliminary levy and budget, seconded by Councilmember DeLuca.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 5-0

E. Resolution 2025-0922-04- LRIP Grant Application & County Support

City Engineer Martini summarized the MN Department of Transportation's 2025 Local Road Improvement Program to support efforts in the Downtown Redevelopment Project. The project aims to improve deteriorating pavement conditions, enhance pedestrian connectivity, support fire station access, and stimulate economic development in the city's central business district. City Engineer Martini provided an overview of Resolution 2025-0922-04 LRIP Grant Application & County Support.

Councilmember Francis moved to approve Resolution 2025-0922-04 as written to approve the LRIP Grant Application & County Support, seconded by Councilmember DeLuca.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 5-0

F. Resolution 2025-0922-05 Declaring 2010 Chevy as Surplus Property

City Administrator Kolander summarized that Resolution 2025-0922-05 proposes declaring the City's 2010 Chevrolet Tahoe, formerly used as a Fire Command Vehicle, as surplus property. The vehicle is no longer needed following the acquisition of a replacement command vehicle.

Councilmember Arvizo moved to approve Resolution 2025-0922-05 as written to declare the City's 2010 Chevrolet Tahoe as surplus, seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 5-0

G. Resolution 2025-0922-06 Approval of Site Plan and CUP for 5600 Pioneer Creek Drive

City Administrator Kolander summarized the Zomer Farms, LLC request for site plan review and a conditional use permit to operate a cannabis cultivation and manufacturing facility within the existing building at 5600 Pioneer Creek Drive. The Planning Commission has reviewed the application and recommends approval, subject to conditions including lighting upgrades, coordination with West Hennepin Public Safety, fire inspection, and compliance with all applicable regulations. City Administrator Kolander provided an overview of Resolution 2025-0922-06 Approval of CUP for Zomer Farms- 5600 Pioneer Creek.

Councilmember DeLuca moved to approve Resolution 2025-0922-06, the approval of CUP for Zomer Farms at 5600 Pioneer Creek. Councilmember Burak seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 5-0

## 12. COUNCIL REPORTS AND OTHER BUSINESS

Councilmembers and the Mayor provided reports of monthly activities.

### **13. ADJOURNMENT**

Councilmember Francis made a motion to adjourn. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion passed 5-0

Council Adjourned at 7:49

I, the undersigned, Jacob Kolander, City Administrator in and for the City of Maple Plain, Minnesota, do hereby certify that the above and foregoing is a true and correct copy of the minutes.

Respectfully submitted by:

A handwritten signature in black ink, appearing to be 'JK' followed by a long horizontal stroke.