



**MINUTES**  
**CITY COUNCIL - SPECIAL BUDGET WORKSHOP**  
**MAPLE PLAIN CITY HALL**  
**July 31, 2025**  
**5:30 PM**

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**1. CALL TO ORDER**

Mayor Julie Maas-Kusske called the meeting to order at 5:30 PM

PRESENT: Mayor Julie Maas-Kusske, Councilmember Mike DeLuca, Councilmember Connie Francis, Councilmember Andrew Burak, & Councilmember Rochelle Arvizo

STAFF PRESENT: City Administrator Jacob Kolander, Assistant City Administrator Kevin Larson, ABDO Senior Finance Manager Julie McMackins, and Director of Public Safety Matt DuRose

**2. ADOPT AGENDA**

Councilmember Francis made a motion to approve the meeting agenda. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak, & Councilmember Arvizo

Motion Passed 5-0

**3. DISCUSSION**

**A. 2026 Budget 1st Draft**

ABDO Senior Finance Manager McMackins provided a summary and a 2026 budget outlook, noting a \$300 decrease in Local Government Aid (LGA) revenue and a proposed levy increase of 10.86%. The proposed city tax rate is 53.96%, representing a 4.73% increase.

Council discussion focused on the following: the paid leave policy included options for the City to cover either 50% or 100% of eligible employee costs. Regarding the Capital Improvement Plan (CIP), the Council expressed a preference for presenting totals as a lump sum rather than breaking them out by individual line items, with a five-year plan outlined. Concern about the continued upward trend in levy and tax rates, emphasizing the importance of covering inflation while becoming more efficient. The rate increase reflects the rising costs of contracted service providers. Staff will prepare RFPs for

combined lawn care and snow removal services. Budget adjustments include removing the \$42,000 line item for Fire Administration in future budgets.

Council direction: make the adjustments discussed and plan for an RFP for lawn care and snow removal services.

#### **4. COUNCIL REPORTS AND OTHER BUSINESS**

#### **5. FUTURE WORKSHOP TOPICS**

- A. Park Improvements - Oak Street Tot Lot & Discovery Center Play Ground
- B. 2026 Budget- 2nd Draft
- C. Code of Conduct
- D. Parking Regulations
- E. City Hall Building
- F. No Mow May Discussion

Change 'No Mow May' to 'Green Step Cities'

#### **6. ADJOURNMENT**

Councilmember Francis made a motion to adjourn. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak & Councilmember Arvizo.

Motion Passed 5-0.

Council Adjourned at 6:32

I, the undersigned, Jacob Kolander, City Administrator in and for the City of Maple Plain, Minnesota, do hereby certify that the above and foregoing is a true and correct copy of the minutes.

Respectfully submitted by:

