



**MINUTES
CITY COUNCIL - WORKSHOP
MAPLE PLAIN CITY HALL
July 13, 2026
5:30 PM**

1. CALL TO ORDER

Mayor Julie Maas-Kusske called the meeting to order at 5:30 PM

PRESENT: Mayor Julie Maas-Kusske, Councilmember Mike DeLuca, Councilmember Connie Francis, Councilmember Andrew Burak, and Councilmember Rochelle Arvizo

STAFF PRESENT: City Administrator Jacob Schillander, and Assistant City Administrator Kevin Larson

2. ADOPT AGENDA

Councilmember Francis made a motion remove the discussion topic A Council Salaries and replace it with a City Water Tower Update and approve the meeting agenda. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak, and Councilmember Arvizo

Motion passed 5-0

3. DISCUSSION

A. Council Salaries

This topic was removed as a discussion topic. The topic of an update on the water tower from City Administrator Schillander was added.

City Administrator Schillander cited the timeline of events regarding the water pressure disruption and the resolution to the water boil advisory. City Administrator Schillander noted the situation is still under investigation and a full report of the findings will be provided to the City.

Council Direction: Continue the investigation and report back the findings.

B. Gambling Funds-Grant Policy

City Administrator Schillander summarized the Gambling Funds-Grant Policy. The staff recommendation is 75% of the funds going towards public safety and 25% towards grant funding.

Council Direction: The Council wants to treat the gambling funds as a revenue stream that benefits all residents, offset the City budget and does not was to play favorites between different local organizations.

C. Senior Rates & Sewer Billing

City Administrator Schillander summarized the first discussion topic senior rates. Specifically stating the current ordinance continues to provide a senior water service charge exemption but no longer contains language authorizing the reduced sewer rate. There is not an ordinance for the reduced senior sewer rate. Staff has not identified a grandfathering provision or transition language that preserved the discount following the 2023 adoption.

Council Direction: Grandfather the current 25 residents receiving the sewer senior rate and create a resolution to approve the direction from the Council.

City Administrator Schillander summarized the second discussion topic of residential sewer billing methodology. The current residential sewer billing system is based upon first-quarter water consumption. Staff has identified several limitations with the current methodology. Sewer charges are not based on actual usage, administrative complexity for new resident and establishing sewer bases, resident confusion on understanding the water bills, and limited water conservation data. Staff recommends the City transition to actual sewer billing with the optional irrigation meter. This approach improves fairness, simplification, enhanced transparency, better water-use data, and better align utility rates with actual system usage.

Council Direction: Recommends residents to have two water meters. One for the main home and one for the irrigation system. Sewer volume should be based on the net of the water use of the home and the irrigation meter.

4. COUNCIL REPORTS

Councilmember Arvizo mentioned that her home will be apart of Garden Tours occurring this weekend.

5. FUTURE WORKSHOP TOPICS

- A. 2027 Budget
- B. 5 Year CIP/Finance Plan
- C. City Hall Development Mtg # 3

Council Salaries and emergency communication plan are added to future workshop topics.

6. ADJOURNMENT

Councilmember Francis made a motion to adjourn. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, and Councilmember Burak, and Councilmember Arvizo

Motion passed 5-0

Council Adjourned at 6:19 PM

I, Jacob W. Schillander, being duly sworn, depose and say:

That I am the City Administrator of the City of Maple Plain, and that the foregoing minutes are a true and correct record of the meeting held on the date indicated above at Maple Plain City Hall. I certify that the minutes accurately reflect all actions taken, including votes, motions, resolutions, and ordinances, and that they are in compliance with all applicable legal requirements.

Signed:

A handwritten signature in black ink, appearing to read 'JWS', with a stylized flourish extending from the end.

Jacob W. Schillander
City Administrator