



**MINUTES
CITY COUNCIL - WORKSHOP
MAPLE PLAIN CITY HALL
August 03, 2026
5:30 PM**

1. CALL TO ORDER

Mayor Julie Maas-Kusske called the meeting to order at 5:30 PM

PRESENT: Mayor Julie Maas-Kusske, Councilmember Mike DeLuca, Councilmember Andrew Burak, and Councilmember Rochelle Arvizo

STAFF PRESENT: City Administrator Jacob Schillander, and Assistant City Administrator Kevin Larson

2. ADOPT AGENDA

Councilmember Arvizo made a motion to approve the meeting agenda. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak, and Councilmember Arvizo.

Motion passed 4-0

3. DISCUSSION

A. July 11, 2026 Water Incident- After Action Report Review

City Administrator Schillander summarized the July 11, 2026 Water Incident- After Action Report. City Administrator Schillander identified the primary parties, the timeline of events, and next steps outlined within the after action report.

Council Direction: Continue the next steps outlined within the report and explore other companies to conduct a third party audit.

B. 2027 General Fund Budget Mtg #1

City Administrator Schillander summarized the budget proposal and outlined the key items for consideration. The 2027 proposed tax levy increase is +19.01%. The general levy increased by +15.5% and debt service levy increased by +32.36%. Police and fire services continue to represent the largest component of the City's operating budget. Approximately 52% of the budget is attributable to public safety costs. The debt levy associated with the 2026A and 2026B bonds obligations represents approximately 32% of the overall levy.

The proposed 2027 Budget reflects a balance between maintaining essential services, funding capital needs, meeting debt obligations, and preserving the City's long-term financial stability. While the levy increase is significant, the budget analysis demonstrates that the primary drivers are public safety costs and debt service obligations, both of which are largely outside the City's direct control. Staff has worked to minimize discretionary increases, remove duplicate budgeting, maintain conservative revenue assumptions, and position the City for continued financial stability.

Council Direction: Continue to find creative ways to reduce the general levy obligation, possibly revise the reserve policy, and bring a second draft to the 8/24/26 workshop.

C. Municipal Advisor Services Discussion

City Administrator Schillander summarized the recent experiences with the municipal advisors Ehlers and Northland Securities. City Administrator Schillander discussed staff's consideration to transition the City's municipal advisory services from Ehlers to Northland Securities.

Council Direction: Approved the decision to transition the municipal advisory services to Northland Securities.

4. COUNCIL REPORTS

5. FUTURE WORKSHOP TOPICS

- A. 2027 Budget Draft Mtg #2
- B. Emergency Communications Plan
- C. City Council Salaries
- D. City Hall Development Mtg #3
- E. Ordinance Amending Maple Plain City Code Regarding The Maple Plain Fire Department
- F. New Fund & Utility Billing Software
- G. 5 Year CIP/Finance Plan

Topics added to future workshops: Water Incident Update and Vacant Council Seat

6. ADJOURNMENT

Councilmember DeLucas made a motion to adjourn. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Burak, and Councilmember Arvizo

Motion passed 4-0

Council Adjourned at 6:20 PM

I, Jacob W. Schillander, being duly sworn, depose and say:

That I am the City Administrator of the City of Maple Plain, and that the foregoing minutes are a true and correct record of the meeting held on the date indicated above at Maple Plain City Hall. I certify that the minutes accurately reflect all actions taken, including votes, motions, resolutions, and ordinances, and that they are in compliance with all applicable legal requirements.

Signed:

A handwritten signature in black ink, appearing to read 'JWS', with a stylized flourish extending from the end.

Jacob W. Schillander
City Administrator