



MINUTES
CITY COUNCIL - BUSINESS MEETING
MAPLE PLAIN CITY HALL
May 26, 2026
7:00 PM

1. WELCOME

PRESENT: Mayor Julie Maas-Kusske, Councilmember Connie Francis, Councilmember Andrew Burak, and Councilmember Rochelle Arvizo

ABSENT: Councilmember Mike DeLuca

STAFF PRESENT: City Administrator Jacob Schillander, Assistant City Engineer Matt Bauman, Ehlers Senior Municipal Advisor Todd Hagen and Assistant City Administrator Kevin Larson

2. CALL TO ORDER

Mayor Maas-Kusske called the meeting to order at 7:00 PM

3. PLEDGE OF ALLEGIANCE

4. ADOPT AGENDA

Councilmember Francis made a motion to approve the meeting agenda. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak, and Councilmember Arvizo

Motion passed 4-0

5. VISITORS TO BE HEARD (A completed public comment form should be presented to the City Administrator prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.)

6. GUEST SPEAKERS

A. County Commissioner Kevin Anderson

B. Three Rivers Park District Commissioner Marge Beard

7. CONSENT AGENDA

A. 04-27-26 City Council Workshop Meeting Minutes

B. 04-27-26 City Council Business Meeting Minutes

- C. 05-18-26 Public Hearing 2026 Street Project Bond Plan Meeting Minutes
- D. Resolution 2026-0526-01 A Resolution Appointing Election Judges For The 2026 Primary And General Elections
- E. Transient Merchant License-Untiedt, Jay- Maple Knoll Farm

Assistant City Administrator Larson suggested a change to the April 27th workshop meeting minutes, item 3A Parking regulations. Recommending to change "Educate the areas with no parking areas" to "Educate residents in the affected areas about no-parking signs."

Motion to approve the consent agenda with the change to the April 27th workshop meeting minutes made by Councilmember Burak. Seconded by Councilmember Francis.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak, and Councilmember Arvizo

Motion passed 4-0

8. ACCOUNTS PAYABLE

- A. City Bills \$353,547.85
- B. ACH Bills \$15,963.92
- C. 2024 STREET RECONSTRUCTION \$198.00

City Administrator Schillander summarized accounts payable. Noting City Bills are \$353,547.85, ACH Bills are \$15,963.92 and 2024 Street Reconstruction are \$198.00. The new grand total is \$369,709.77.

Motion to approve the accounts payable made by Councilmember Francis. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak, and Councilmember Arvizo

Motion passed 4-0

9. STAFF REPORTS

- A. Fire Department
- B. West Hennepin Public Safety
- C. City Engineer
- D. Public Works
- E. City Planner
- F. Administration & Finance

Motion to approve the staff reports as presented made by Councilmember Francis. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak, and Councilmember Arvizo

Motion passed 4-0

10. CODE ENFORCEMENT ABATEMENTS

- A. Resolution 2026-0526-02 1409 Halgren Rd. Abatement of Nuisance Violation - Debris accumulated in the open

Staff Presentation

Assistant City Administrator Larson presented Resolution No. 2026-0526-02 regarding a nuisance violation at 1409 Halgren Road related to debris accumulated in the open. The purpose of this hearing is to review the enforcement process completed by City staff and consider authorization for nuisance abatement in accordance with City Code Section 6-33.

The City's nuisance enforcement process is intended to protect public health, safety, and neighborhood standards while also ensuring property owners are provided due process and an opportunity to correct violations voluntarily prior to City enforcement action.

Staff Findings and Background

On April 27, 2026, City staff observed debris accumulated in the open at the property located at 1409 Halgren Road and conducted a visual inspection of the site. Following the inspection, staff determined the property was in violation of Maple Plain City Code Section 6-28(7)(B), which prohibits the accumulation of garbage, trash, rubbish, or refuse in the open.

Pursuant to City Code Section 6-31(b), staff issued a Notice of Nuisance Violation on April 27, 2026, requiring corrective action by May 11, 2026. The notice also informed the property owner Matt Erickson of the right to contest the violation and request a hearing before the City Council during the compliance period.

On May 12, 2026, City staff conducted a follow-up inspection and verified the nuisance condition remained on the property. Staff did not receive a hearing request or response from Mr. Erickson prior to the compliance deadline.

Staff recommended approval of Resolution No. 2026-0526-08 authorizing the abatement of the nuisance violation located at 1409 Halgren Road.

Hearing

Councilmember Francis moved to open the public hearing. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak and Councilmember Arvizo.

Motion Passed 4-0. Public Hearing opened at 7:31

No one from the public spoke.

Councilmember Francis moved to close the public hearing. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak, and Councilmember Arvizo.

Motion Passed 4-0. Public Hearing closed at 7:32

Council Direction

Motion to approve Resolution No. 2026-0526-02 authorizing the abatement of the nuisance violation located at 1409 Halgren Road made by Councilmember Francis. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak, and Councilmember Arvizo.

Motion Passed 4-0.

11. OLD BUSINESS

12. NEW BUSINESS

A. 2026 Election Administration Law Changes for City Operations with In-Person Absentee Voting

Assistant City Administrator Larson presented the changes to Minnesota election administration law. The changes allow cities to opt out of conducting in-person absentee voting at City Hall during the initial 46-day absentee voting period. Opting out of in-person absentee voting at City Hall would not eliminate voting access for residents. Voters would still be able to vote by mail during the absentee voting period, vote in person at Hennepin County locations, participate during the 18-day early voting period, or vote on Election Day. Staff recommends to opt-out of the in-person absentee and requests Council direction regarding whether the City of Maple Plain should exercise the authority to opt out of conducting in-person absentee voting at City Hall.

Councilmember Francis motion to approve opting out of in-person absentee voting. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak and Councilmember Arvizo.

Motion Passed 4-0.

B. Resolution 2026-0526-03 Providing Host Approval to Issuance of Tax Exempt Obligations by the City of Independence MN

City Administrator Schillander presented a resolution requesting the City of Maple Plain's approval of the City of Independence's issuance of tax-exempt revenue obligations in an amount not to exceed \$8.5 million. The financing would support the North Shore Gymnastics Association project located within the City of Maple Plain.

The proposed approval is required to satisfy applicable federal and state statutory requirements and follows a properly noticed public hearing. Approval of the resolution does not create any financial obligation, indebtedness, or liability for the City of Maple Plain. Staff recommended approval of the resolution as presented and requested adoption by roll call vote.

Councilmember Francis motion to approve Resolution 2026-0526-03 Providing Host Approval to Issuance of Tax Exempt Obligations by the City of Independence MN. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak and Councilmember Arvizo.

Motion Passed 4-0.

- C. Resolution 2026-0526-04 Authorizing Participation in the Met Council's Small Communities Planning Program for Assistance with Preparation of the 2050 Comprehensive Plan

City Administrator Schillander summarized Resolution 2026-0526-04 Authorizing Participation in the Met Council's Small Communities Planning Program for Assistance with Preparation of the 2050 Comprehensive Plan. Participation will provide staff and consultant support to ensure the plan meets all Metropolitan Council and statutory requirements, while allowing the City to lead local engagement and policy direction.

Councilmember Francis motion to approve Resolution 2026-0526-04 Authorizing Participation in the Met Council's Small Communities Planning Program for Assistance with Preparation of the 2050 Comprehensive Plan. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak and Councilmember Arvizo.

Motion Passed 4-0.

- D. Resolution 2026-0526-05 Approving the 2026-2028 Residential Waste Reduction and Recycling Agreement with Hennepin County

Assistant City Administrator Larson summarized the funding support from Hennepin County to cities to support residential waste reduction, recycling, and organics recycling programs in compliance with Minnesota Statutes and Hennepin County Ordinance 13. The program auto renews but requires an updated resolution every three years. The proposed resolution covers the 2026–2028 funding period and allows the City of Maple Plain to continue receiving annual grant funding for eligible recycling and waste reduction activities. Staff recommend the approval of resolution 2026-0526-05 authorizing the agreement between the City and Hennepin County.

Councilmember Burak motion to approve Resolution 2026-0526-05 Approving the 2026-2028 Residential Waste Reduction and Recycling Agreement with Hennepin County. Seconded by Councilmember Arvizo.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak and Councilmember Arvizo.

Motion Passed 4-0.

- E. Resolution 2026-0526-06 A Resolution Approving Applications For The Hennepin County Youth Activities Grants Program

Assistant City Administrator Larson presented Resolution 2026-0526-06, which authorizes the submission of grant applications to the Hennepin County Youth Activities Grants Program. The purpose of the resolution is to pursue external funding opportunities that support youth recreation, improve accessibility, enhance park safety, and promote the long-term use and enjoyment of Maple Plain's park facilities. The grant applications include the replacement of the outdoor hockey rink at Rainbow Park, as well as the replacement of existing playground surfacing with accessible pour-in-place surfacing at Veterans Memorial Park and the Tot Lot. Staff recommended the approval of Resolution 2026-0526-08 to formally authorize the City to submit the grant applications for consideration by Hennepin County.

Councilmember Burak motion to approve Resolution 2026-0526-06 Approving Applications For The Hennepin County Youth Activities Grants Program. Seconded by Councilmember Francis.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak and Councilmember Arvizo.

Motion Passed 4-0.

F. Resolution 2026-0526-07 Accepting Bids for the 2026 Downtown Reconstruction Project

Assistant City Engineer Bauman summarized the bids for the 2026 Downtown reconstruction project. The bid window opened on 5/18/26. Bids were submitted for consideration by Kuechle Underground and LaTour Construction. In evaluating the bids, the bidding process was competitive. Staff recommends awarding the project to the low bidder, Kuechle Underground.

Councilmember Francis motioned to approve resolution 2026-0526-07 Accepting Bids for the 2026 Downtown Reconstruction Project. Councilmember Burak seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak and Councilmember Arvizo.

Motion Passed 4-0.

G. Resolution 2026-0526-08 Approving The Transfer Of Funds From Fund 451 (Capital Projects Fund) To The General Fund For Crosswalk And Monument Sign Expenses

City Administrator Schillander summarized Resolution 2026-0526-08 Approving The Transfer Of Funds From Fund 451 (Capital Projects Fund) To The General Fund For Crosswalk And Monument Sign Expenses. The City incurred costs for crosswalk installations and monument sign improvements that were initially paid from the General Fund. The total cost for the crosswalks is \$5,394.75 and the monument signs total \$90,005.00. As these expenditures qualify as capital improvements, it is appropriate to reallocate the costs to Fund 451 (Capital Projects Fund). The proposed resolution authorizes a total transfer of \$95,399.75 from Fund 451 to the General Fund to reimburse these expenses. Staff recommended the approval of the Resolution 2026-0526-08 Approving The Transfer Of Funds From Fund 451 (Capital Projects Fund) To The General Fund.

Councilmember Burak motion to approve Resolution 2026-0526-08 Approving The Transfer Of Funds From Fund 451 (Capital Projects Fund) To The General Fund. Seconded by Councilmember Francis.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak and Councilmember Arvizo.

Motion Passed 4-0.

H. Resolution 2026-0526-09 Allowing The City Of Maple Plain To Enter Into A Limited Use Permit With The State Of Minnesota, Department Of Transportation

Assistant City Administrator Larson summarized Resolution 2026-0526-09 Allowing The City Of Maple Plain To Enter Into A Limited Use Permit With The State Of Minnesota, Department Of Transportation. Resolution 2026-0526-09 authorizes the

City to enter into a limited use permit with the Minnesota Department of Transportation. Staff recommended the approval of Resolution 2026-0526-09 allowing the City of Maple Plain to enter into a limited use permit with the Minnesota Department of Transportation.

Councilmember Francis motioned to approve resolution 2026-0526-09 Allowing The City Of Maple Plain To Enter Into A Limited Use Permit With The State Of Minnesota, Department Of Transportation. Councilmember Burak seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak and Councilmember Arvizo.

Motion Passed 4-0.

13. GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2026A

- A. Ehlers Senior Municipal Advisor Hagen Pre Sale Report - General Obligation Improvement Bonds, Series 2026A

- B. Resolution 2026-0526-10 Resolution Approving A Street Reconstruction Plan And Authorizing The Issuance Of General Obligation Street Reconstruction Bonds

Ehlers Senior Municipal Advisor Hagen summarized Resolution 2026-0526-10 Resolution Approving A Street Reconstruction Plan And Authorizing The Issuance Of General Obligation Street Reconstruction Bonds.

Councilmember Francis motioned to approve Resolution 2026-0526-10 Resolution Approving A Street Reconstruction Plan And Authorizing The Issuance Of General Obligation Street Reconstruction Bonds. Councilmember Burak seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak and Councilmember Arvizo.

Motion Passed 4-0.

- C. Resolution 2026-0526-11 Resolution Providing For The Issuance And Sale Of General Obligation Improvement Bonds, Series 2026A

Ehlers Senior Municipal Advisor Hagen summarized Resolution 2026-0526-11 Resolution Providing For The Issuance And Sale Of General Obligation Improvement Bonds, Series 2026A.

Councilmember Francis motioned to approve Resolution 2026-0526-11 Resolution Providing For The Issuance And Sale Of General Obligation Improvement Bonds, Series 2026A. Councilmember Burak seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak and Councilmember Arvizo.

Motion Passed 4-0.

14. GENERAL OBLIGATION STREET RECONSTRUCTION AND TAX ABATEMENT BONDS, SERIES 2026B

- A. Ehlers Senior Municipal Advisor Hagen Pre Sale Report - General Obligation Street Reconstruction and Tax Abatement Bonds, Series 2026B

Ehlers Senior Municipal Advisor Hagen summarized the general obligation street reconstruction and tax abatement bonds, series 2026B. The proposed bond issuance include a fixed rate/tax-exempt financing for the construction of the City's Downtown

Reconstruction and Industrial Street improvement projects. The Street Reconstruction Portion (\$590,000). Debt service will be paid from ad valorem property taxes. Tax Abatement Portion (\$775,000). Debt service will be paid from tax abatements up to an amount of the aggregate sum of abatements equal to the principal amount of that part of the Bonds and property taxes.

B. Resolution 2026-0526-12 Approving Property Tax Abatement In The City Of Maple Plain For Certain Public Infrastructure Improvements

Ehlers Senior Municipal Advisor Hagen summarized Resolution 2026-0526-12 Approving Property Tax Abatement In The City Of Maple Plain For Certain Public Infrastructure Improvements.

Councilmember Francis motioned to approve Resolution 2026-0526-12 Approving Property Tax Abatement In The City Of Maple Plain For Certain Public Infrastructure Improvements. Councilmember Burak seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak and Councilmember Arvizo.

Motion Passed 4-0.

C. Resolution 2026-0526-13 Providing For The Issuance And Sale Of Approximately \$1,365,000 General Obligation Street Reconstruction And Tax Abatement Bonds, Series 2026B

Ehlers Senior Municipal Advisor Hagen summarized Resolution 2026-0526-13 Providing For The Issuance And Sale Of Approximately \$1,365,000 General Obligation Street Reconstruction And Tax Abatement Bonds, Series 2026B.

Councilmember Francis motioned to approve Resolution 2026-0526-13 Providing For The Issuance And Sale Of Approximately \$1,365,000 General Obligation Street Reconstruction And Tax Abatement Bonds, Series 2026B. Councilmember Burak seconded the motion.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak and Councilmember Arvizo.

Motion Passed 4-0.

15. COUNCIL REPORTS AND OTHER BUSINESS

Councilmember Francis provided a report focused on the meetings and events attended over the past month.

Councilmember Burak provided a report on the meetings attended. Specifically, for the watershed committee meeting and reminded residents what we do in our yard effects the nearby lakes.

Councilmember Arvizo discussed community engagement and encouraged residents to get involved and the impacts of residents on the local watershed.

Mayor Maas-Kusske provided a report on the multiple meetings and events attended. Focusing in on the Wellness Expo, the WSFD retirement celebration, Chamber of Commerce, visit to the Federal Reserve, and Maple Plain City Council meeting.

16. ADJOURNMENT

Motion to adjourn made by Councilmember Francis. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak, and Councilmember Arvizo.

Motion passed 4-0 Meeting was adjourned at 8:20 PM

I, Jacob W. Schillander, being duly sworn, depose and say:

That I am the City Administrator of the City of Maple Plain, and that the foregoing minutes are a true and correct record of the meeting held on the date indicated above at Maple Plain City Hall. I certify that the minutes accurately reflect all actions taken, including votes, motions, resolutions, and ordinances, and that they are in compliance with all applicable legal requirements.

Signed:

A handwritten signature in black ink, appearing to read "JWS", with a stylized flourish extending from the end.

Jacob W. Schillander
City Administrator