



MINUTES
CITY COUNCIL - WORKSHOP- CLOSED SESSION- CITY ADMIN REVIEW
MAPLE PLAIN CITY HALL
December 16, 2025
5:30 PM

1. CALL TO ORDER

Mayor Maas-Kusske called the meeting to order at 5:30 PM

2. ADOPT AGENDA

Motion to adopt the agenda was made by Councilmember DeLuca, Seconded by Councilmember Francis.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak, Councilmember Arvizo

3. DISCUSSION

A. City Administrator- Jacob Schillander's Annual Review

Closed Session: Minnesota Statute § 13D.05, subdivision 3(d) allows meetings to be closed for employee reviews.

The City Council met to conduct the annual performance review of City Administrator Jacob Schillander. Administrator Schillander requested that the meeting remain open; therefore, the session was not closed. Following discussion, the Council provided feedback and established goals for 2025. The Council also approved a salary of \$120,000 for Administrator Schillander, effective January 1, 2026.

4. ADJOURNMENT

Motion to adjourn made by Councilmember Francis, Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, Councilmember Francis, Councilmember Burak, Councilmember Arvizo

Meeting was adjourned at 6:59 PM

I, Jacob W. Schillander, being duly sworn, depose and say:

That I am the City Administrator of the City of Maple Plain, and that the foregoing minutes are a true and correct record of the meeting held on the date indicated above at Maple Plain City Hall. I certify that the minutes accurately reflect all actions taken, including votes, motions, resolutions, and ordinances, and that they are in compliance with all applicable legal requirements.

Signed:



Jacob W. Schillander
City Administrator

DRAFT