



MINUTES
CITY COUNCIL - BUSINESS MEETING
MAPLE PLAIN CITY HALL
June 23, 2025
7:00 PM

1. WELCOME

PRESENT: Mayor Julie Maas-Kusske, Councilmember Connie Francis, Councilmember Andrew Burak, & Councilmember Rochelle Arvizo.

ABSENT: Councilmember Mike DeLuca

STAFF PRESENT: City Administrator Jacob Kolander and Assistant City Administrator Kevin Larson

2. CALL TO ORDER

Mayor Julie Maas-Kusske called the meeting to order at 7:00 PM

3. PLEDGE OF ALLEGIANCE

4. ADOPT AGENDA

Councilmember Francis made a motion to approve the meeting agenda. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak, & Councilmember Arvizo

Motion Passed 4-0

5. VISITORS TO BE HEARD (A completed public comment form should be presented to the City Administrator prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.)

No visitors spoke.

6. CONSENT AGENDA

A. 05-27-25 City Council Workshop Meeting Minutes

B. 05-27-25 City Council - Public Hearing - Kwik Trip Vacation of Easement Meeting Minutes

C. 05-27-25 City Council Business Meeting Minutes

- D. 06-02-25 City Council - Special Meeting- Closed Session
- E. 06-09-25 City Council Workshop Meeting Minutes
- F. Long Term CIP Plan Quote Approval

Motion to approve Consent Agenda Items A-F made by Councilmember Francis, seconded by Councilmember Arvizo.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak, & Councilmember Arvizo

Motion Passed 4-0

7. ACCOUNTS PAYABLE

- A. City Bills
- B. ACH Bills
- C. 2024 Street Project Bills

City Administrator Kolander summarized the account payables.

Councilmember Arvizo moved to approve accounts payable, seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak, & Councilmember Arvizo.

Motion Passed 4-0

8. STAFF REPORTS

- A. Fire Department
- B. West Hennepin Public Safety
- C. City Engineer
- D. Public Works
- E. City Planner
- F. Administration & Finance

City Administrator Kolander summarized the administration report and the changes to the finance report.

A motion to accept the staff reports as presented by Councilmember Francis, seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak, & Councilmember Arvizo.

Motion Passed 4-0

9. OLD BUSINESS

10. NEW BUSINESS

A. Hoff Barry Legal Services Agreement

City Administrator Kolander summarized the Hoff Berry legal services agreement and outlined the non-binding potential increases for the next five years.

A motion to accept the staff reports as presented by Councilmember Francis, seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak, & Councilmember Arvizo.

Motion Passed 4-0

11. COUNCIL REPORTS AND OTHER BUSINESS

Each Councilmember and the Mayor presented an overview of their monthly activities

12. ADJOURNMENT

Councilmember Francis made a motion to adjourn. Seconded by Councilmember Burak.

Voting Yea: Mayor Maas-Kusske, Councilmember Francis, Councilmember Burak, & Councilmember Arvizo.

Motion Passed 4-0

Council Adjourned at 7:16

I, the undersigned, Jacob Kolander, City Administrator in and for the City of Maple Plain, Minnesota, do hereby certify that the above and foregoing is a true and correct copy of the minutes.

Respectfully submitted by:

