MINUTES
CITY COUNCIL - WORKSHOP
MAPLE PLAIN CITY HALL
August 24, 2026
5:30 PM

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1. CALL TO ORDER

Mayor Julie Maas-Kusske called the meeting to order at 5:30 PM

PRESENT: Mayor Julie Maas-Kusske, Councilmember Mike DeLuca, and Councilmember Rochelle Arvizo

ABSENT: Councilmember Andrew Burak

STAFF PRESENT: City Administrator Jacob Schillander, ABDO Financial Manager Jessi Sturtz, Chief Matt DuRose, and Assistant City Administrator Kevin Larson

2. ADOPT AGENDA

Councilmember DeLuca made a motion to approve the meeting agenda. Seconded by Councilmember Arvizo.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, and Councilmember Arvizo.

Motion passed 3-0

3. DISCUSSION

A. 2027 Budget Draft Mtg #2

ABDO Financial Manager Sturtz presented the 2027 draft budget. Highlighting the proposed tax levy of 15.74%. Driven by a general levy increase of 11.38% and debt services of 32.36%.

Council direction: Use realistic assumptions for workers' compensation costs, building permit revenue, and home values. Add a special budget #3 meeting on 8/31.

B. New City Software Quote

City Administrator Schillander discussed new software that is up to date and would replace several other software.

Council direction: Obtain a revised quote with training being conducted online versus in-person.

C. Committee Assignment Updates

City Administrator Schillander introduced potential updates to the Council assignments. Appointment of Nathan Pearson to fill the remainder of Connie Francis's City Council term. Assignment of Councilmember Pearson as the Council representative to the Planning Commission. Removal of the Rebranding Committee from the list of Council boards, commissions, and committee appointments.

Council direction: Bring the changes to the next meeting for approval.

D. Recognition Discussion

City Administrator Schillander discussed recognizing Connie Francis for her service.

Council direction: Proceed with scheduling a recognition at a business meeting.

4. COUNCIL REPORTS

5. FUTURE WORKSHOP TOPICS

A. Water Incident Updates

B. Emergency Communications Plan

C. City Hall Development Mtg #3

D. Ordinance Amending Maple Plain City Code Regarding The Maple Plain Fire Department

E. 5 Year CIP/Finance Plan

add future workshop topics budget draft #3 & parking policy around RP and VMP

6. ADJOURNMENT

Councilmember Arvizo made a motion to adjourn. Seconded by Mayor Maas-Kusske.

Voting Yea: Mayor Maas-Kusske, Councilmember DeLuca, and Councilmember Arvizo

Motion passed 3-0

Council Adjourned at 6:48 PM

I, Jacob W. Schillander, being duly sworn, depose and say:

That I am the City Administrator of the City of Maple Plain, and that the foregoing minutes are a true and correct record of the meeting held on the date indicated above at Maple Plain City Hall. I certify that the minutes accurately reflect all actions taken, including votes, motions, resolutions, and ordinances, and that they are in compliance with all applicable legal requirements.

Signed:



Jacob W. Schillander
City Administrator