**Board of Mayor and Alderman Meeting Agenda**
**Monday, September 08, 2025 at 7:00 PM**
**Monterey Municipal Building – 302 E. Commercial Avenue Monterey, TN 38574**

**Police Department: (931) 839-2323 | City Hall: (931) 839-3770 | Fax: (931 839-3933**

**Meeting called by:** Mayor Alex Garcia

**Type of Meeting:** Regular Monthly

**Aldermen:** Kevin Peters, Spencer Delk, Jim Whitaker, Larry Bennett, Cecelia Paulson, Jim Wolfgram, Jamie Phillips, Bill Wiggins

**The Town of Monterey does not discriminate on grounds of race, color, age, sex, disability or national origin.**

**ROLL CALL**

**CALL TO ORDER**

**INVOCATION**

Pledge to the Flag – Alderwoman Cecelia Paulsen

**PUBLIC COMMENT**

**COMMITTEE REPORTS**

1. Finance Committee meeting

**APPROVAL OF MINUTES**

2. Minutes from August 4, 2025

**CONSIDERATION OF BILLS**

3. Monthly Bills

**ORDINANCES**

**RESOLUTIONS**

4. Resolution to appoint JECDB as Coordinating Committee for growth plan amendments

**NEW BUSINESS**

5. Consider Pyrotecnico Contract for 2026 Fireworks Show
6. Brian Williams to address the board
7. Review bids for the clinic ramp
8. Discussion on dog park
9. Discuss downtown improvement grant
10. Discuss city land sale

**MAYOR UPDATES**

**OTHER BUSINESS**

**ADJOURNMENT**

# Finance Committee Meeting Minutes

**Tuesday, August 12, 2025 at 6:00 PM**

**Monterey Municipal Building – 302 E. Commercial Avenue Monterey, TN 38574**

**Police Department: (931) 839-2323 | City Hall: (931) 839-3770 | Fax: (931 839-3933**

**Meeting called by:** Jamie Phillips, Chairman

**Type of Meeting:** Finance Committee

**Members:** Jamie Phillips, Cecilia Paulsen, Spencer Delk

**The Town of Monterey does not discriminate on grounds of race, color, age, sex, disability or national origin.**

**PUBLIC COMMENT**

**NEW BUSINESS**

1. Discuss street repair costs
2. Discuss stormwater grant and rail trail costs

   Jamie Phillips stated that we have $22,000 that will have to come from the general fund for the stormwater grant and we have not budgeted that and is non reimbursable. Jerry Warren stated that in the ARP grant $1,240,000 and to date we have been billed and paid $94,800. The design fees are reimbursable.

   Jamie Phillips stated that we need to have approximately $26,000 budgeted for this project. We will need to find $230,000 for next years budget.
3. Discuss general spending practices

   Jamie Phillips asked if we have any kind of purchasing policy? He stated that we really need to start watching what we are spending. Ella Dishman went over the policy and how we purchase things.

**ADJOURNMENT**

# Board of Mayor and Alderman Meeting Minutes

**Monday, August 04, 2025 at 7:00 PM**

**Monterey Municipal Building – 302 E. Commercial Avenue Monterey, TN 38574**

**Police Department: (931) 839-2323 | City Hall: (931) 839-3770 | Fax: (931 839-3933**

**Meeting called by:** Mayor Alex Garcia

**Type of Meeting:** Regular Monthly

**Aldermen:** Kevin Peters, Spencer Delk, Jim Whitaker, Larry Bennett, Cecelia Paulson, Jim Wolfgram, Jamie Phillips, Bill Wiggins

**The Town of Monterey does not discriminate on grounds of race, color, age, sex, disability or national origin.**

**ROLL CALL**

PRESENT

Mayor Alex Garcia

Vice Mayor Kevin Peters

Alderman Spencer Delk

Alderman Jim Whitaker

Alderman Larry Bennett

Alderwoman Cecilia Paulson

Alderman Jim Wolfgram

Alderman Jamie Phillips

Alderman Bill Wiggins

**CALL TO ORDER**

**INVOCATION**

1. Pastor Mike Womack
2. Pledge to the Flag - Alderman Bill Wiggins

**PUBLIC COMMENT**

There was none.

**COMMITTEE REPORTS**

3. Street Committee Meeting

   Larry Bennett went over the street committee recommendations and made a motion and was seconded by Jim Wolfgram that we have Bobby make a list of the roads that need to be patched and bring that list back to the board for them to make a priority list out of that and for the city street department to do the patching. After some discussion, Jamie Phillips made an amendment to the motion and was seconded by Jim Wolfgram to only spend $50,000 and then come back to the board.

Motion made by Alderman Bennett, Seconded by Alderman Wolfgram.

Voting Yea: Vice Mayor Peters, Alderman Delk, Alderman Whitaker, Alderman Bennett, Alderwoman Paulson, Alderman Wolfgram, Alderman Phillips, Alderman Wiggins

4. Building and Grounds Committee Meeting

   Cecilia Paulsen gave an update on the building and grounds committee meeting. Bill Wiggins suggested that prior to the next meeting, David Funk could give some recommendations on what would look good and what would grow in the area and then get with the garden club and see if they would like to help with this project. There was more discussion concerning the trail and the railroad right of way.

**APPROVAL OF MINUTES**

5. Minutes from July 7, 2025

   Motion made by Alderman Wiggins, Seconded by Alderman Phillips.

   Voting Yea: Vice Mayor Peters, Alderman Delk, Alderman Whitaker, Alderman Bennett, Alderwoman Paulson, Alderman Wolfgram, Alderman Phillips, Alderman Wiggins

**CONSIDERATION OF BILLS**

6. Monthly Bills

   Motion made by Alderman Wiggins, Seconded by Alderwoman Paulson.

   Voting Yea: Vice Mayor Peters, Alderman Delk, Alderman Whitaker, Alderman Bennett, Alderwoman Paulson, Alderman Wolfgram, Alderman Phillips, Alderman Wiggins

**ORDINANCES**

**RESOLUTIONS**

**NEW BUSINESS**

7. Discuss irrigation at The Nate

   Mayor Garcia stated that we are getting appropriated funds in the amount of $200,000 for lighting at the Nate. The lighting is approximately $140,000 and we are going to have money left over. I have asked Putnam County Parks and Recreation to put together an irrigation plan for that field. They have came up with a price approximately $16,000 and I have asked Darrel to get me a price for the a meter and a backflow and that was roughly about $5,000. So we are roughly spending a little over $20,000 to irrigate the field and the labor will be taken care of by Putnam County.

Motion made by Alderman Wiggins, Seconded by Alderwoman Paulson.

Voting Yea: Vice Mayor Peters, Alderman Delk, Alderman Whitaker, Alderman Bennett, Alderwoman Paulson, Alderman Wolfgram, Alderman Phillips, Alderman Wiggins to appropriate these funds for this project. Motion carried.

8. Discuss survey on Johnson Avenue
9. Discuss Jack-O-Lantern Jamboree

   Motion made by Alderman Bennett, Seconded by Alderman Delk to close Commercial Avenue on October 25th for the Jack-O-Lantern jamboree. Voting Yea: Vice Mayor Peters, Alderman Delk, Alderman Whitaker, Alderman Bennett, Alderwoman Paulson, Alderman Wolfgram, Alderman Phillips, Alderman Wiggins. Motion carried.
10. Discuss BCBS Grant

    Mayor Garcia stated that this is a 100% grant and they would basically build us a playground. I would like to recommend that we apply for the grant and put the playground at Meadow Creek Park.

    Motion made by Alderman Wiggins, Seconded by Alderman Bennett.

    Voting Yea: Vice Mayor Peters, Alderman Delk, Alderman Whitaker, Alderman Bennett, Alderwoman Paulson, Alderman Wolfgram, Alderman Phillips, Alderman Wiggins. Motion carried.
11. Attorney Evan Wright to address the board concerning the Riverkeepers
12. Consider Bids for Stormwater Drainage project - Jerry Warren

    Motion made by Alderman Bennett, Seconded by Alderwoman Paulson to accept the low bid of $444,450 from Gordon Morrow Construction upon the recommendation from Jerry Warren.

    Voting Yea: Vice Mayor Peters, Alderman Delk, Alderman Whitaker, Alderman Bennett, Alderwoman Paulson, Alderman Wolfgram, Alderman Phillips, Alderman Wiggins. Motion carried.
13. Consider Hwy 70 force main bids - Nathaniel Green

    Motion made by Alderman Delk, Seconded by Alderwoman Paulson to accept the corrected low bid of $672,942 from Isinguard Construction Group upon the recommendation from Nathaniel Green.

    Voting Yea: Vice Mayor Peters, Alderman Delk, Alderman Whitaker, Alderman Bennett, Alderwoman Paulson, Alderman Wolfgram, Alderman Phillips, Alderman Wiggins. Motion carried.

    Nathaniel Green made a recommendation to accept the bid of $37,775 from Tri-State Roofing contractors to repair the roof at the water treatment plant. Bill Wiggins made a motion and was seconded by Cecilia Paulsen. After a roll call vote, all present voted yes. Motion carried.

**DISCUSSION**

There was none.

**MAYOR UPDATES**

There was none.

**OTHER BUSINESS**

Bill Wiggins stated that the trail was funded by the Diabetes grant. Is that grant still out there? Mayor Garcia stated that yes and we used that for the community garden.

Jamie Phillips asked about the updates on Live Well sidewalk. Mayor Garcia stated that we only have one bid and it is a little bit high. We are supposed to get another bid by Friday.

Bill Wiggins stated that the restoration of the dining car at the Depot is nearing completion.

**ADJOURNMENT**

Motion made by Alderman Bennett.

**City of Monterey**
**Invoice Listing By GL Account**

User: Ella Dishman
Date/Time: 9/4/2025 2:03 PM


| GL Account Number | Vendor Name | Vendor Number | Invoice Number | Invoice Date | Invoice Net Amount |
|---|---|---|---|---|---|
| 110-41500-237 | PMG NEWSPAPERS, ALABAMA | | 70074396 | 09/03/2025 | $283.16 |
| 110-41500-237 | PMG NEWSPAPERS, ALABAMA | | 70084409 | 09/03/2025 | $19.74 |
| 110-41500-239 | Putnam Co. Chamber Of Commerce | 323 | 27873 | 09/03/2025 | $275.00 |
| 110-41500-239 | Staples Business Credit | 401 | 7006210804 | 09/03/2025 | $237.33 |
| 110-41500-252 | WRIGHT & WRIGHT, LLP | | 236 | 09/03/2025 | $3,400.00 |
| 110-41500-310 | Fentress Courier | 152 | 205082 | 09/03/2025 | $240.00 |
| 110-41500-310 | Staples Business Credit | 401 | 7006210804 | 09/03/2025 | $34.17 |
| 110-41500-310 | Staples Business Credit | 401 | 7006210804 | 09/03/2025 | $30.09 |
| 110-41500-320 | Monterey Cee Bee Foods | 264 | 966227 | 09/03/2025 | $17.96 |
| 110-41500-320 | Reba's Flower Shop | 350 | 1483 | 09/04/2025 | $79.95 |
| 110-41500-320 | Staples Business Credit | 401 | 7006210804 | 09/03/2025 | $75.52 |
| 110-41500-320 | Staples Business Credit | 401 | 7006210804 | 09/03/2025 | $58.99 |
| 110-41500-320 | Staples Business Credit | 401 | 7006210804 | 09/03/2025 | $71.16 |
| 110-41500-320 | Staples Business Credit | 401 | 7006210804 | 09/03/2025 | $383.32 |
| 110-41500-320 | Unifirst | 484 | 1810146522 | 09/03/2025 | $22.02 |
| 110-41500-320 | Unifirst | 484 | 1810147450 | 09/03/2025 | $22.02 |
| 110-41500-320 | Unifirst | 484 | 1810148393 | 09/03/2025 | $22.02 |
| 110-41500-320 | Unifirst | 484 | 1810149198 | 09/03/2025 | $22.02 |
| 110-41500-519 | Public Entity Partners | 341 | 2620209 | 09/03/2025 | $9,269.64 |
| 110-41500-724 | Monterey Activity Center | 262 | 09032025 | 09/03/2025 | $7,000.00 |
| 110-41500-734 | Putnam County Animal Shelter | 326 | 09032025 | 09/03/2025 | $550.00 |
| 110-41990-318 | BOLSTER | | 8360 | 09/03/2025 | $94.99 |
| 110-41990-318 | Landers Trade | 252 | 5436558 | 09/03/2025 | $15.99 |
| 110-41990-318 | UTILITY SOLUTIONS & AUTOMATION, LLC | | 6743 | 09/03/2025 | $976.00 |
| 110-41990-320 | Diversified Graphics | 130 | 17614 | 09/03/2025 | $72.00 |
| 110-41990-320 | K.A.M. Biz Llc - Custom Car Car Wraps By Wrap Parti | 232 | 1850 | 09/03/2025 | $1,850.00 |
| 110-41990-320 | Landers Trade | 252 | 5434531 | 09/03/2025 | $55.35 |
| 110-41990-320 | Landers Trade | 252 | 5434532 | 09/03/2025 | $175.96 |
| 110-41990-324 | Landers Trade | 252 | 5436820 | 09/03/2025 | $72.94 |
| 110-41990-324 | Landers Trade | 252 | 5436834 | 09/03/2025 | $14.99 |
| 110-41990-325 | EAST TN PORTABLES | | 516894 | 09/03/2025 | $80.00 |
| 110-41990-329 | SHERRILL PUMPING, LLC | | 1108 | 09/03/2025 | $175.00 |

**City of Monterey**
**Invoice Listing By GL Account**

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| GL Account Number | Vendor Name | Vendor Number | Invoice Number | Invoice Date | Invoice Net Amount |
|---|---|---|---|---|---|
| 110-42100-261 | Autozone, Inc | | 03955088160 | 09/03/2025 | $283.82 |
| 110-42100-261 | Dave Kirk Automotive | 136 | 63251 | 09/03/2025 | $15.12 |
| 110-42100-261 | East Tennessee Dodge Chrylser Jeep | 147 | 352792 | 09/03/2025 | $183.75 |
| 110-42100-261 | East Tennessee Dodge Chrylser Jeep | 147 | 414910 | 09/03/2025 | $1,736.81 |
| 110-42100-261 | O'REILLY AUTO PARTS | | 0907106343 | 09/03/2025 | $147.16 |
| 110-42100-261 | O'REILLY AUTO PARTS | | 0907108386 | 09/03/2025 | $705.57 |
| 110-42100-310 | LAW ENFORCEMENT LEADERSHIP, LLC | | 225347 | 09/03/2025 | $310.00 |
| 110-42100-320 | AXON ENTERPRISE, INC, DEPT. 2018 | | 369958 | 09/03/2025 | $14,975.60 |
| 110-42100-320 | BOHANNON & SONS AUTO SALES/TOWING | | 08122025 | 09/03/2025 | $225.00 |
| 110-42100-320 | Landers Trade | 252 | 5437108 | 09/03/2025 | $65.38 |
| 110-42100-320 | SECURITY FENCE | | 20078 | 09/03/2025 | $3,960.00 |
| 110-42100-320 | Unifirst | 484 | 1810148393 | 09/03/2025 | $50.51 |
| 110-42100-327 | GUN SHOP | | 88252 | 09/03/2025 | $1,990.00 |
| 110-42100-519 | Public Entity Partners | 341 | 2620209 | 09/03/2025 | $7,325.45 |
| 110-42200-320 | Landers Trade | 252 | 5436873 | 09/03/2025 | $510.09 |
| 110-42200-519 | Public Entity Partners | 341 | 2620209 | 09/03/2025 | $2,858.95 |
| 110-43100-261 | O'REILLY AUTO PARTS | | 0907105136 | 09/03/2025 | $174.45 |
| 110-43100-261 | O'REILLY AUTO PARTS | | 0907109373 | 09/03/2025 | $122.75 |
| 110-43100-320 | Landers Trade | 252 | 5437150 | 09/04/2025 | $120.51 |
| 110-43100-320 | Landers Trade | 252 | 5437200 | 09/04/2025 | $33.97 |
| 110-43100-320 | Unifirst | 484 | 1810146522 | 09/03/2025 | $50.51 |
| 110-43100-320 | Unifirst | 484 | 1810147450 | 09/03/2025 | $50.51 |
| 110-43100-320 | Unifirst | 484 | 1810149198 | 09/03/2025 | $50.51 |
| 110-43100-320 | White Co Farmers Coop | 508 | 3330431 | 09/03/2025 | $16.09 |
| 110-43100-519 | Public Entity Partners | 341 | 2620209 | 09/03/2025 | $239.23 |
| 110-43100-944 | Warren & Tuggle | 505 | 62297 | 09/03/2025 | $16,500.00 |
| 110-43100-944 | Warren & Tuggle | 505 | 62298 | 09/03/2025 | $6,500.00 |
| 110-43170-320 | Airgas Mid America | 21 | 9163632436 | 09/03/2025 | $107.94 |
| 110-43170-320 | Save-A-Lot Food Stores | 377 | 261714 | 09/03/2025 | $56.85 |
| 110-43170-320 | Save-A-Lot Food Stores | 377 | 264807 | 09/03/2025 | $138.48 |
| | | | **Totals For Fund** | 110 | $85,202.34 |

**City of Monterey**
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| GL Account Number | Vendor Name | Vendor Number | Invoice Number | | Invoice Date | Invoice Net Amount |
|---|---|---|---|---|---|---|
| 123-44100-320 | Staples Business Credit | 401 | 7006210804 | | 09/03/2025 | $123.95 |
| | | | **Totals For Fund** | 123 | | $123.95 |
| 127-42126-320 | DANA SAFETY SUPPLY, INC | | 971019 | | 09/03/2025 | $1,115.67 |
| 127-42126-320 | DANA SAFETY SUPPLY, INC | | 971048 | | 09/03/2025 | $1,682.34 |
| | | | **Totals For Fund** | 127 | | $2,798.01 |
| 131-43200-295 | Putnam County Solid Waste | 309 | 07312025 | | 09/03/2025 | $4,696.50 |
| 131-43200-320 | Red Bud Supply, Inc | 351 | 192008 | | 09/03/2025 | $51.38 |
| 131-43200-320 | Unifirst | 484 | 1810146522 | | 09/03/2025 | $50.60 |
| 131-43200-320 | Unifirst | 484 | 1810147450 | | 09/03/2025 | $50.60 |
| 131-43200-320 | Unifirst | 484 | 1810148393 | | 09/03/2025 | $50.60 |
| 131-43200-320 | Unifirst | 484 | 1810149198 | | 09/03/2025 | $50.60 |
| 131-43200-519 | Public Entity Partners | 341 | 2620209 | | 09/03/2025 | $1,542.28 |
| | | | **Totals For Fund** | 131 | | $6,492.56 |
| 413-52113-320 | Labtronx, Inc | 237 | 33016 | | 09/03/2025 | $160.00 |
| 413-52113-320 | O'REILLY AUTO PARTS | | 0907104967 | | 09/03/2025 | $588.03 |
| 413-52113-320 | Pace Analytical National | 338 | 25801828684 | | 09/03/2025 | $130.10 |
| 413-52113-320 | Pace Analytical National | 338 | 25801854063 | | 09/03/2025 | $154.40 |
| 413-52113-320 | Pace Analytical National | 338 | 25801854065 | | 09/03/2025 | $266.00 |
| 413-52113-320 | Pace Analytical National | 338 | 25801854069 | | 09/03/2025 | $306.80 |
| 413-52113-320 | Pace Analytical National | 338 | 25801854125 | | 09/03/2025 | $1,279.60 |
| 413-52113-320 | Pace Analytical National | 338 | 25801854577 | | 09/03/2025 | $130.10 |
| 413-52113-320 | PMG NEWSPAPERS, ALABAMA | | 70074396 | | 09/03/2025 | $687.99 |
| 413-52113-320 | Unifirst | 484 | 1810146522 | | 09/03/2025 | $64.63 |
| 413-52113-320 | Unifirst | 484 | 1810147450 | | 09/03/2025 | $64.63 |
| 413-52113-320 | Unifirst | 484 | 1810148393 | | 09/03/2025 | $64.63 |
| 413-52113-320 | Unifirst | 484 | 1810149198 | | 09/03/2025 | $64.63 |
| 413-52113-322 | Dycho Co., Inc | 118 | 105751 | | 09/03/2025 | $9,407.99 |
| 413-52113-322 | Dycho Co., Inc | 118 | 106259 | | 09/04/2025 | $10,949.00 |
| 413-52113-322 | Dycho Co., Inc | 118 | 106268 | | 09/03/2025 | $10,020.40 |
| 413-52113-322 | Hach Company | 187 | 14594885 | | 09/03/2025 | $494.40 |

| GL Account Number | Vendor Name | Vendor Number | Invoice Number | Invoice Date | Invoice Net Amount |
|---|---|---|---|---|---|
| 413-52113-322 | Hach Company | 187 | 14597987 | 09/03/2025 | $34.95 |
| 413-52113-322 | Hach Company | 187 | 14615010 | 09/03/2025 | $172.35 |
| 413-52114-261 | Dave Kirk Automotive | 136 | 41233 | 09/04/2025 | $6,428.82 |
| 413-52114-261 | O'REILLY AUTO PARTS | | 0907111385 | 09/03/2025 | $18.72 |
| 413-52114-320 | Landers Trade | 252 | 5437010 | 09/03/2025 | $3.54 |
| 413-52114-320 | Landers Trade | 252 | 5437215 | 09/04/2025 | $15.96 |
| 413-52114-320 | Tml | 447 | 1325825 | 09/03/2025 | $1,126.00 |
| 413-52114-320 | Unifirst | 484 | 1810146522 | 09/03/2025 | $57.80 |
| 413-52114-320 | Unifirst | 484 | 1810147450 | 09/03/2025 | $62.84 |
| 413-52114-320 | Unifirst | 484 | 1810148393 | 09/03/2025 | $64.16 |
| 413-52114-320 | Unifirst | 484 | 1810149198 | 09/03/2025 | $62.16 |
| 413-52114-338 | G. & C. Supply Co., Inc. | 168 | 6997002 | 09/03/2025 | $529.88 |
| 413-52114-338 | G. & C. Supply Co., Inc. | 168 | 6997642 | 09/03/2025 | $2,506.55 |
| 413-52114-338 | G. & C. Supply Co., Inc. | 168 | 6998708 | 09/03/2025 | $1,855.92 |
| 413-52213-261 | O'REILLY AUTO PARTS | | 0907108384 | 09/03/2025 | $189.70 |
| 413-52213-269 | Power Equipment | 335 | 03381 | 09/04/2025 | $4,193.95 |
| 413-52213-320 | High Tide Technologies | 193 | 20252219 | 09/03/2025 | $400.00 |
| 413-52213-320 | Industrial Rubber & Gasket | 212 | 887273 | 09/03/2025 | $1,407.68 |
| 413-52213-320 | Industrial Rubber & Gasket | 212 | 888553 | 09/03/2025 | $39.75 |
| 413-52213-320 | Landers Trade | 252 | 5434545 | 09/03/2025 | $43.98 |
| 413-52213-320 | Landers Trade | 252 | 5436207 | 09/03/2025 | $109.98 |
| 413-52213-320 | Landers Trade | 252 | 5437032 | 09/03/2025 | $21.88 |
| 413-52213-320 | Lowe's Home Centers, Inc. | 234 | 984020 | 09/03/2025 | $56.58 |
| 413-52213-320 | Lowe's Home Centers, Inc. | 234 | 989219 | 09/03/2025 | $569.05 |
| 413-52213-320 | Nationwide Analytical | 292 | 2372 | 09/03/2025 | $146.00 |
| 413-52213-320 | Nationwide Analytical | 292 | 2383 | 09/03/2025 | $935.00 |
| 413-52213-320 | Pace Analytical National | 338 | 25801852743 | 09/03/2025 | $68.70 |
| 413-52213-320 | PMG NEWSPAPERS, ALABAMA | | 70074396 | 09/03/2025 | $687.99 |
| 413-52213-320 | SUNBELT RENTALS | | 1724409100001 | 09/03/2025 | $4,070.97 |
| 413-52213-320 | Unifirst | 484 | 1810146522 | 09/03/2025 | $49.80 |
| 413-52213-320 | Unifirst | 484 | 1810147450 | 09/03/2025 | $49.80 |
| 413-52213-320 | Unifirst | 484 | 1810148393 | 09/03/2025 | $49.80 |

**City of Monterey**
**Invoice Listing By GL Account**

**User:** Ella Dishman
**Date/Time:** 9/4/2025 2:03 PM


| GL Account Number | Vendor Name | Vendor Number | Invoice Number | Invoice Date | Invoice Net Amount |
|---|---|---|---|---|---|
| 413-52213-320 | Unifirst | 484 | 1810149198 | 09/03/2025 | $49.80 |
| 413-52213-320 | Usa Bluebook | 488 | 791943 | 09/03/2025 | $627.94 |
| 413-52213-320 | Waypoint Analytical | 511 | 131057111 | 09/03/2025 | $40.00 |
| 413-52213-320 | Waypoint Analytical | 511 | 131057197 | 09/04/2025 | $1,760.00 |
| 413-52213-322 | Dycho Co., Inc | 118 | 106260 | 09/04/2025 | $1,984.30 |
| 413-52213-322 | Usa Bluebook | 488 | 777292 | 09/03/2025 | $534.66 |
| 413-52213-322 | Usa Bluebook | 488 | 777311 | 09/03/2025 | $88.05 |
| 413-52316-310 | Fentress Courier | 152 | 205082 | 09/03/2025 | $240.00 |
| 413-52316-310 | Staples Business Credit | 401 | 7006210804 | 09/03/2025 | $30.09 |
| 413-52316-310 | Staples Business Credit | 401 | 7006210804 | 09/03/2025 | $34.17 |
| 413-52316-320 | Badger Meter | 60 | 80208307 | 09/03/2025 | $122.64 |
| 413-52316-320 | Staples Business Credit | 401 | 7006210804 | 09/03/2025 | $58.99 |
| 413-52316-320 | Staples Business Credit | 401 | 7006210804 | 09/03/2025 | $29.09 |
| 413-52316-320 | Staples Business Credit | 401 | 7006210804 | 09/03/2025 | $383.33 |
| 413-52316-320 | Staples Business Credit | 401 | 7006210804 | 09/03/2025 | $75.53 |
| 413-52316-519 | Public Entity Partners | 341 | 2620209 | 09/03/2025 | $2,625.18 |
| | | | **Totals For Fund** | 413 | $69,547.36 |
| | | | **Grand Total** | | $164,164.22 |

**Resolution #2025-003**

**A RESOLUTION TO APPOINT THE JOINT ECONOMIC AND COMMUNITY DEVELOPMENT BOARD AS THE COUNTY GROWTH PLANNING COORDINATING COMMITTEE**

**WHEREAS,** Tennessee Code Annotated Section 6-58-104 requires that subsequent amendments to a County's growth plan requires approval of the coordinating committee as contemplated by the aforementioned statute; and

**WHEREAS,** a revision of the Urban Growth Boundary has been submitted by the Town of Monterey; and

**WHEREAS,** as stated under *Section 6-58-104(a)(9)(B) of Tennessee Code Annotated*, authorizes "if the county legislative body and the governing body of each municipality located therein all agree that another entity shall perform the duties assigned by this chapter to the coordinating committee, then such other entity shall perform such duties of the coordinating committee, and such coordinating committee shall not be created or continued, as the case may be."; and

**WHEREAS,** the governing bodies of Algood, Baxter, Cookeville, Monterey, and Putnam County agree that the Joint Economic and Community Development Board (JECDB) should serve as the coordinating committee instead of reestablishing the coordinating committee ; and

**NOW, THEREFORE, BE IT RESOLVED** by the Town of Monterey as follows:

**SECTION I:** The Putnam County Joint Economic and Community Development Board is hereby appointed to perform the duties assigned by TCA 6-58-104 to the coordinating committee for amendments to growth plans in Putnam County.

**SECTION II:** This resolution shall become effective following adoption by the planning commission:

________________________________________ _______________

**Chairman/Mayor,** **Date**

**ATTEST:**

________________________________________ _______________

**County Clerk/Recorder,** **Date**

# *PYROTECNICO FIREWORKS, INC.*

This Fireworks Display Agreement ("Agreement") entered into this on **July 30, 2025** by and between PYROTECNICO FIREWORKS, INC. ("Pyrotecnico") and **Town of Monterey, TN** (CUSTOMER).

Pyrotecnico, for and in consideration of the terms hereinafter mentioned, agrees to furnish to the CUSTOMER Fireworks Display(s) and related services ("Fireworks Display"), including the services of Pyrotecnico's on-site representative to take charge of and perform the Fireworks Display under the supervision and direction of the CUSTOMER. The Firework Display to be given on **July 3, 2026 (Rain Date: July 5, 2026)** (the "Display Date"), weather permitting.

The offer contained in this Agreement is only valid if it is signed and returned to Pyrotecnico by **August 30, 2025** ("Expiration Date"). Pricing and availability are only guaranteed as long as Pyrotecnico receives the signed Agreement by the Expiration Date. Customer agrees to pay Pyrotecnico the sum of **$32,160.00** (the "Contract Price"). Pyrotecnico will invoice CUSTOMER a deposit of **$16,080.00** due **January 30, 2026** and the final balance shall be due **Net 10** from the Display Date. A service fee of 1 ½% per month shall be added if the account is not paid in full within 30 days of the Display Date. CUSTOMER agrees to pay any and all collection costs, including reasonable attorney's fees and court costs incurred by Pyrotecnico for any amount due under this Agreement. The Contract Price is based on the regulations and laws in effect at the time of execution of this Agreement. If any change in law (including, but not limited to, new or increased tariffs, duties, taxes, import restrictions, or other governmental regulations) materially increases the cost of the Fireworks Display, Pyrotecnico shall have the right to adjust the Contract Price to reflect such increased costs. Pyrotecnico shall provide CUSTOMER with written notice of any such adjustment, including reasonable documentation supporting the increased costs. CUSTOMER shall have five (5) days from receipt of such notice to accept the revised Contract Price. If CUSTOMER does not accept the revised Contract Price within this period, Pyrotecnico may, at its sole discretion, suspend performance of the Fireworks Display until the parties negotiate, in good faith, reasonable adjustments to the Contract Price or or revise the Fireworks Display to account for the increased costs. Nothing in this provision shall obligate Pyrotecnico to absorb any increased costs resulting from changes in law, tariffs, or other governmental actions beyond its control.

Pyrotecnico and CUSTOMER agree that should inclement weather prevent the performance of the Fireworks Display on the Display Date, the parties shall agree to a mutually convenient alternate date, within three (3) months of the Display Date. If the show is rescheduled prior to Pyrotecnico's truck leaving the facility, CUSTOMER shall remit to Pyrotecnico an additional **$4,824.00** for additional expenses in presenting the Fireworks Display on an alternate date. If the show is rescheduled after Pyrotecnico's truck leaves the facility, CUSTOMER shall remit to Pyrotecnico an additional **$12,864.00** for additional expenses incurred. The determination to cancel the show because of inclement or unsafe weather conditions shall rest within the sole discretion of Pyrotecnico. In the event the CUSTOMER does not choose to reschedule another date or cannot agree to a mutually convenient date, Pyrotecnico shall be entitled to **$16,080.00**

Pyrotecnico agrees to furnish all necessary fireworks display materials and personnel for fireworks display in accordance with the program approved by the parties. Quantities and varieties of products in the program are approximate. After final design, exact specifications will be supplied upon request. Should this display require any Union, permit, or fire department related costs; their fees are not included in the Contract Price.

CUSTOMER will timely secure and provide the following: (a) Sufficient area for the display, including a minimum spectator set back distance of **210 FEET** at all points from the discharge area, as reflected in the attached site plan, and that this discharge area shall not have any unauthorized personnel or vehicles; (b) Funds for all permits, licenses, and approvals as required by local, state and federal laws for the Fireworks Display; (c) Protection of the display area by roping-off or similar facility; (d) Adequate personnel protection to prevent spectators from entering display area; (e) Directly secure, confirm, and pay for 24-hour security of the set-up and discharge areas at the Display Site, if required, beginning upon the arrival of Pyrotecnico's fireworks product through the completion of the Fireworks Display; (f) Search of the fallout area at first light following a nighttime display; and (g) Provide credit as "Fireworks by Pyrotecnico" in all advertising and marketing materials.

Pyrotecnico will maintain general liability, property damage, transportation and workers compensation insurance. All those entities/individuals who are listed on the certificate of insurance, provided by Pyrotecnico, will be deemed to be an additional insured on such policy. This insurance coverage specifically does not include coverage for any independent acts of negligence of any additional insured.

CUSTOMER shall indemnify, defend and hold harmless Pyrotecnico and its shareholders, directors, officers, employees, agents, representatives and insurers from any and all demands, claims, causes of action, judgments or liability (including the costs of suit and reasonable attorneys' fees) arising from damage to or destruction of property (including both real and personal) or bodily or personal injuries (including death), whether arising from tort, contract or otherwise, that occur directly or indirectly from (a) the negligence or willful misconduct of CUSTOMER or its employees, agents, contractors or representatives, (b) the failure of CUSTOMER to comply with its obligations under this Agreement, or (c) any claims or actions arising out of Pyrotecnico's use of the show site. This Agreement contains the entire agreement between the Parties for this show and any prior agreements are terminated. This Agreement may only be amended, revised or terminated in writing, executed by the Party against which enforcement is asserted. The parties hereto do mutually and severally guarantee terms, conditions, and obligations under this Agreement to be binding upon the parties, themselves, their successors and assigns.

SIGNATURES TO FOLLOW ON NEXT PAGE

| PYROTECNICO : | CUSTOMER: |
|---|---|
| By *(sign)*:__________________________________________ | By *(sign)*_:__________________________________________ |
| Name:____________________________________________ | Name:____________________________________________ |
| Title: ____________________________________________ | Title:______________________________________________ |
| Date:_____________________________________________ | Date: ____________________________________________ |
| Address: 299 WIlson Road | Address: _________________________________________ |
| New Castle PA 16101 | ___________________________________________________ |
| Phone: __(724) 652-9555 | Phone:_____________________________________________ |
| Email: contracts@pyrotecnico.com | Email: :_____________________________________________ |

**CONTACT/INSURANCE INFORMATION FORM**

**You must return this form with your signed Agreement for the Certificate of Insurance to be issued, and for the permit application to be completed and submitted. If information isn't applicable, please state such by indicating "N/A".**

Legal Entity Contracting Pyrotecnico: ______________________________________________

Primary Point of Contact Name: ______________________________________________

Phone: ______________________ Email: ______________________

Billing Address:______________________________________________

City, State & Zip: ______________________________________________

Accounts Payable Contact: ______________________________________________

Accounts Payable Email: ______________________________________________

Display Date(s): ______________________ Display Start Time(s): ______________________

Rain Date(s): ______________________

Day-of-Display Contact Name:______________________________________________

Day-of-Display Mobile Phone Number:______________________________________________

Day-of-Display Email:______________________________________________

Display Site Location(s) and
Address(es):______________________________________________

______________________________________________.

If Pyrotecnico has produced a show at this site, has the geography changed (i.e, new structures, new terrain, etc.)? If yes, please describe:

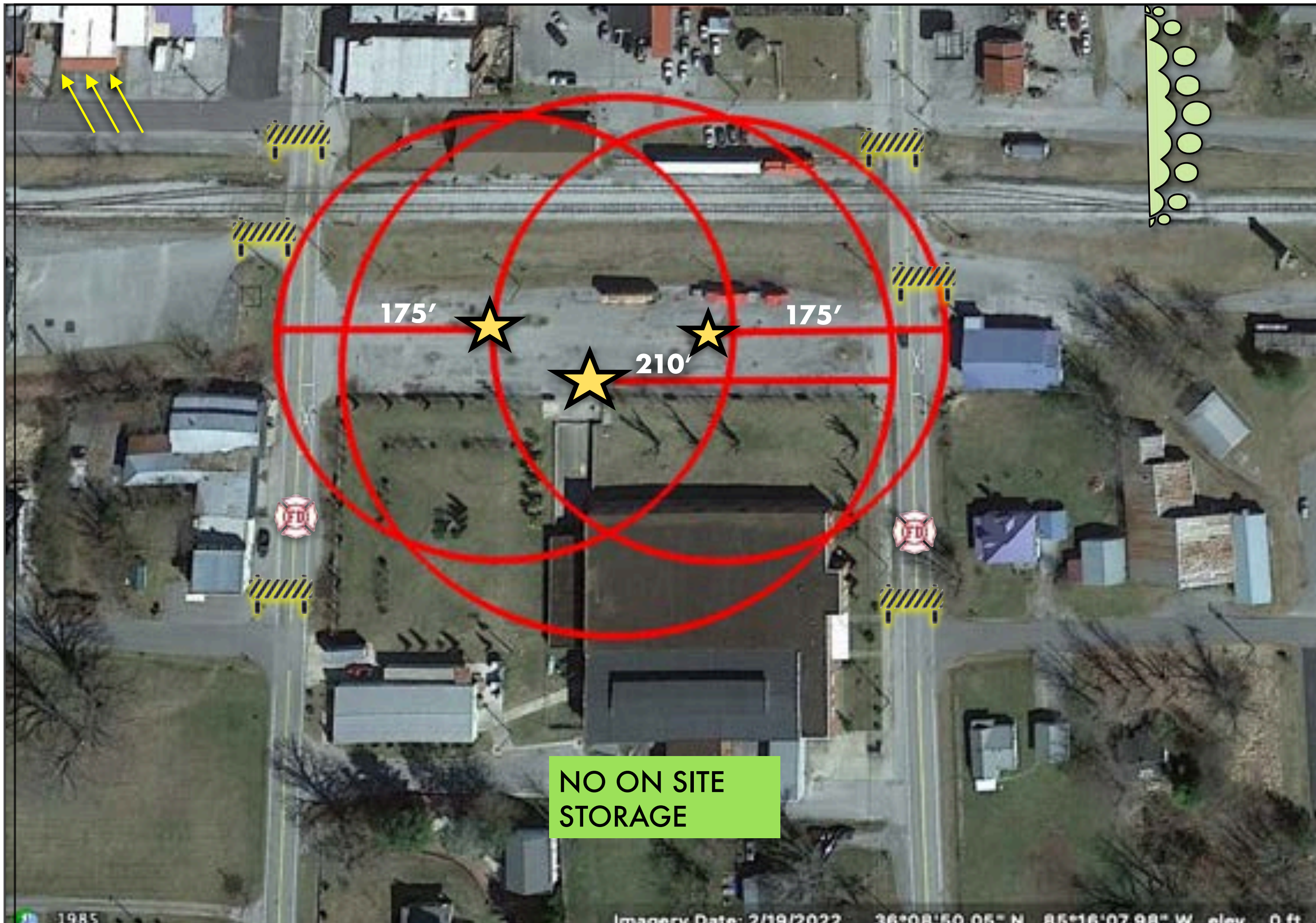
______________________________________________

______________________________________________

If Applicable - Additionally Insured Entities (The "Customer Name" shall automatically be listed as an Additional Insured):

______________________________________________

______________________________________________




**Town of Monterey**
Display Site Plan
**Show Date: 07/03/26**
**Rain Date: 07/05/26**

200 S Holly St
Monterey, TN 38574

**36°08′47.66″ N**
**85°16′06.10″ W**

NOTES:
Site plan is drawn to an approximate scale using NFPA 1123, NFPA 1126 or

**Drawn By:**
**Matt Reep**

**Notes:**
**3″ shells and cakes from center position. L/R launch positions will only contain up to 2.5″ cakes.**

PYROTECNICO fx

PYROTECNICO
VITALE FAMILY FIREWORKS • 1889

- **Audience**
- **Wind Direction**
- **Radius**
- **Fire Suppression Apparatus**
- **Closed during display**
- **Firing Site**

***Structures vacant during display**
****Depot Museum owned by sponsor**

**210′ Safety Fall Out Radius**

- **Safety Fallout Zone**

**3″ Maximum Device Per NFPA 1123 70′ Per Inch Policy**

# ESTIMATE

**Black Dog Concrete LLC**
948 Austin Lake Rd
Baxter, TN 38544-6806

danblackdogconcrete@gmail.com
+1 (931) 260-1412

**Bill to**
City of Monterey
City of Monterey

**Ship to**
City of Monterey
City of Monterey

**Estimate details**
Estimate no.: 1069
Estimate date: 08/19/2025

| # | Product or service | Description | Qty | Rate | Amount |
|---|---|---|---|---|---|
| 1. | **Storm Drain man hole** | construct a 4ft x 4ft manhole to fit standard 36in manhole cover.<br>estimated 2cy concrete<br>estimated 5 sticks of 1/2in rebar 20ft length<br><br>Remove existing concrete from inside of the storm drain and around the existing manhole.<br>Form a 4ft x4ft box and rebar cage with 36in circle for manhole cover. | 1 | $9,620.00 | $9,620.00 |

**Total** **$9,620.00**

**Accepted date**

**Accepted by**

# ESTIMATE

**Black Dog Concrete LLC**
948 Austin Lake Rd
Baxter, TN 38544-6806

danblackdogconcrete@gmail.com
+1 (931) 260-1412

**Bill to**
City of Monterey
City of Monterey

**Ship to**
City of Monterey
City of Monterey

**Estimate details**
Estimate no.: 1070
Estimate date: 08/19/2025

| # | Product or service | Description | Qty | Rate | Amount |
|---|---|---|---|---|---|
| 1. | **Sidewalk Ramp** | 12ft x 8ft ramp<br>Remove existing ramp and haul off<br>Form and grading<br>estimated 5cy concrete<br>estimated 15 pieces of 1/2in x 20ft rebar<br>Set handrails that have been provided | 1 | $7,000.00 | $7,000.00 |

**Total** **$7,000.00**

**Accepted date** **Accepted by**

# PHC LLC

450 Ben Loftis Road
Cookeville, TN 38501
(931) 510-7941

# Quote

**Submitted on 08/18/2025**

**Quote for**
Town of Monterey
302 East Commercial Ave
Monterey, Tennessee 38574

**Payable to**
PHC LLC

**Project**
Ramp and manhole repair

**Quote #**
1112

| Description | Qty | UOM | Unit price | Total price |
|---|---|---|---|---|
| Concrete ramp | | | | |
| - 4" recap | 1 | each | $3,760.00 | $3,760.00 |
| - Replace broken sides | 1 | each | $600.00 | $600.00 |
| - New handrail | 1 | each | $1,800.00 | $1,800.00 |
| Manhole repair | 1 | each | $4,920.00 | $4,920.00 |

Notes: *Any additional services will be billed at $40.00 per man hour
**Payment is due upon each invoice

| | |
|---|---|
| Subtotal | **$11,080.00** |
| Adjustments | $0.00 |
| | **$11,080.00** |

***Letter stating ADA compliance is not necessary must be provided

Accepted by:

Printed Name

Signature

Date

Contractor:

Printed Name

Signature

Date

**GISEL CONSTRUCTION LLC**

# Agreement

Attention: Darryl
Elladishman@montereycityhall.com

Date: 5/1/2025

Project Description: Masonry
117 W. Commercial Ave Monterey, TN

**Manhole Repair**

| Scope of Work | Quantity | | Cost |
|---|---|---|---|
| Demo of existing masonry | | | |
| Labor & Material for repair | | | |
| Trash Removal included | | | |

| | | |
|---|---|---|
| | Total | 4.000,00 US$ |

Thank you.

Crystal Gonzalez

PO BOX #3474 Cookeville, TN 38502

2565927381

**GISEL CONSTRUCTION LLC**

# Estimate

Attention: Darryl
Elladishman@montereycityhall.com

Date: 5/1/2025

Project Description: Masonry
117 W. Commercial Ave Monterey, TN

**Concrete Ramp**

| Scope of Work | Quantity | Cost |
|---|---|---|
| Demo of existing Ramp | | |
| Labor & Material for new Ramp, slope extended | | |
| Trash Removal included | | |
| | | |
| | Total | 4.900,00 US$ |

Thank you.

Crystal Gonzalez

PO BOX #3474 Cookeville, TN 38502

2565927381