Board of Mayor and Alderman Meeting Agenda

Monday, August 04, 2025 at 7:00 PM

Monterey Municipal Building – 302 E. Commercial Avenue Monterey, TN 38574

Police Department: (931) 839-2323 | City Hall: (931) 839-3770 | Fax: (931 839-3933

Meeting called by: Mayor Alex Garcia

Type of Meeting: Regular Monthly

Aldermen: Kevin Peters, Spencer Delk, Jim Whitaker, Larry Bennett, Cecelia Paulson, Jim Wolfgram, Jamie Phillips, Bill Wiggins

The Town of Monterey does not discriminate on grounds of race, color, age, sex, disability or national origin.

ROLL CALL

CALL TO ORDER

INVOCATION

Pledge to the Flag – Alderwoman Cecelia Paulsen

1. Pastor Mike Womack
2. Pledge of Allegiance - Alderman Bill Wiggins

PUBLIC COMMENT

COMMITTEE REPORTS

3. Street Committee Meeting
4. Building and Grounds Committee Meeting

APPROVAL OF MINUTES

5. Minutes from July 7, 2025

CONSIDERATION OF BILLS

6. Monthly Bills

ORDINANCES

RESOLUTIONS

NEW BUSINESS

7. Discuss irrigation at The Nate
8. Discuss survey on Johnson Avenue
9. Discuss Jack-O-Lantern Jamboree
10. Discuss BCBS Grant

11. Attorney Evan Wright to address the board concerning the Riverkeepers

12. Consider Bids for Stormwater Drainage project - Jerry Warren

13. Consider Hwy 70 force main bids - Nathaniel Green

DISCUSSION

MAYOR UPDATES

OTHER BUSINESS

ADJOURNMENT

Street Committee Meeting Minutes

Tuesday, July 15, 2025 at 7:00 PM

Monterey Municipal Building – 302 E. Commercial Avenue Monterey, TN 38574

Police Department: (931) 839-2323 | City Hall: (931) 839-3770 | Fax: (931 839-3933

Meeting called by:

Type of Meeting:

Members:

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PUBLIC COMMENT

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NEW BUSINESS

1. Discuss prioritizing the street list for paving from each of the alderman

   Jim Whitaker listed the streets that he thinks need to be patched in his ward. Romines, Crossville St., Walton Hills, Emby St., E. New Ave., Wilder, E. Price Ave. and E. Williams. Larry Bilbrey stated that E. Speck and E. Louis need patching. Jamie Phillips stated that W. Minnie, Hoyt, Holly and Cates Rd needs patching. He thinks that W. Minnie and Hoyt needs paving because they are so bad. Bill Wiggins stated that Cates Rd., Swan Lake, W. Minnie and Hoyt needs patching. Larry Bennett made a motion and was seconded by Jim Whitaker to make a recommendation to the board to patch the streets that were listed and let the city boys do the patching.

ADJOURNMENT

Building and Grounds Committee Meeting Minutes

Monday, July 21, 2025 at 7:00 PM

Monterey Municipal Building – 302 E. Commercial Avenue Monterey, TN 38574

Police Department: (931) 839-2323 | City Hall: (931) 839-3770 | Fax: (931 839-3933

Meeting called by:

Type of Meeting:

Members:

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Cecilia Paulsen called the meeting to order.

PUBLIC COMMENT

NEW BUSINESS

1. Discuss trail walk ideals for nature improvements and repairs

   Jim Wolfgram stated that we started the trail in 2012 and have had increments along the way. The only drawback is there has never been a comprehensive plan each time we add a section. He asked how are we wanting to grow this out? We do need to keep it looking good. Some of the suggestions were to mow four feet on each side but if there is an embankment it is hard to mow. We should want to make it aesthetically appealing. Rafferty Cleary stated that we have to remember that this is technically railroad property. He stated that the railroad does not like you to just come in and do anything. We need to make sure that we are following the guidelines on the railroad lease agreement. It was suggested to come up with a plan from this board and propose that to the full board and then to the railroad for their agreement/permission. Rafferty stated that he can come up with a running list with needs and add or delete as needed.

ADJOURNMENT

Board of Mayor and Alderman Meeting Minutes

Monday, July 07, 2025 at 7:00 PM

Monterey Municipal Building – 302 E. Commercial Avenue Monterey, TN 38574

Police Department: (931) 839-2323 | City Hall: (931) 839-3770 | Fax: (931 839-3933

Meeting called by: Mayor Alex Garcia

Type of Meeting: Regular Monthly

Aldermen: Kevin Peters, Spencer Delk, Jim Whitaker, Larry Bennett, Cecelia Paulson, Jim Wolfgram, Jamie Phillips, Bill Wiggins

The Town of Monterey does not discriminate on grounds of race, color, age, sex, disability or national origin.

ROLL CALL

PRESENT

Mayor Alex Garcia

Vice Mayor Kevin Peters

Alderman Spencer Delk

Alderman Jim Whitaker

Alderman Larry Bennett

Alderwoman Cecilia Paulson

Alderman Jim Wolfgram

Alderman Jamie Phillips

Alderman Bill Wiggins

CALL TO ORDER

INVOCATION

1. Pastor Richard Harris
2. Pledge of Allegiance - Alderman Jamie Phillips

PUBLIC COMMENT

Ella Dishman addressed the board concerning the boards choice of civil service representative.

COMMITTEE REPORTS

3. Street Committee meeting June 24, 2025

APPROVAL OF MINUTES

4. Minutes from June 2, 2025
   Motion made by Alderman Wiggins, Seconded by Alderman Phillips.
   Voting Yea: Vice Mayor Peters, Alderman Delk, Alderman Whitaker, Alderman Bennett, Alderwoman Paulson, Alderman Wolfgram, Alderman Phillips, Alderman Wiggins

CONSIDERATION OF BILLS

5. Monthly Bills
   Motion made by Alderman Bennett, Seconded by Alderman Phillips.
   Voting Yea: Vice Mayor Peters, Alderman Delk, Alderman Whitaker, Alderman Bennett, Alderwoman Paulson, Alderman Wolfgram, Alderman Phillips, Alderman Wiggins

ORDINANCES

There was none.

RESOLUTIONS

There was none.

NEW BUSINESS

6. Jerry Warren To Address Board About ARP Stormwater Project
   Jerry Warren addressed the board concerning the storm water project for the town. This project is funded by ARC from the State of Tennessee. Industrial Street to Whitaker Park is the area we are looking at now. The plans have been submitted to TDEC and have been approved. The application for the permit has been submitted and we are awaiting that. There is a section along E Railroad that is eroding very badly. After further discussion, he asked the board for help with some of the property owners to maybe talk with them and explain to them what the Town wants to do.
7. Jerry Warren To Address Board About TDOT TAP Grant Project
   Jerry Warren addressed the board concerning the trail project. This would start at Oak Street and run west beside the railroad tracks, then it would curve around and come back up around Woodcliff and tie back into West Commercial. The existing trail is eight feet wide. Trailhead number two is running along E Commercial and adjacent to Whitaker Park. Trailhead number three is by Burks on Crossville Street.

8. Discuss rail trail maintenance
   Jim Wolfgram addressed the board concerning the rail trail. He asked if we could get a consensus and have a building and grounds committee meeting and have the railroad representatives here and discuss how we should maintain the trail. Maybe we can come up with some kind of plan. Alderman Wiggins asked if we removed the trail and Mayor Garcia stated that we did.

DISCUSSION

There was none.

MAYOR UPDATES

There was none.

OTHER BUSINESS

9. Discuss civil service board representative

   Jamie Phillips made a motion and was seconded by Jim Wolfgram to open the floor for nominees. After some discussion from the board members, Larry Bennett stated that he has nominated Jeff Leonard. Voting Yea: Alderman Delk, Alderman Whitaker, Alderman Bennett, Alderwoman Paulson, Alderman Wolfgram, Alderman Phillips, Alderman Wiggins

   Voting Abstaining: Vice Mayor Peters. Motion carried.

   Mayor Alex Garcia stated that in front of you is the report of debt obligation from the comptrollers.

   We need to surplus the 72 truck and the 96 ford ambulance. Kevin Peters made a motion and was seconded by Cecilia Paulsen to declare this surplus. All present voted yes. Motion carried.

   Bill Wiggins stated that Frances Eldridge is a member of the local library and there are some things that are happening at our local library. She stated that some of the things that this library does is, summer reading programs, book clubs, classes based on the need of the community, homeschool support, cooking class for children, etc.

   Bill Wiggins asked about the insurance bill and stated that itt was $1,100 more than what we paid last month.

   Larry Bennett asked if we were any closer to getting a codes officer? Mayor Garcia stated that we are not. Larry Bennett stated that the uffleman elementary school is terrible looking. Can the chief of police not get in touch with the owner? Larry Bennett asked about the old laundry mat over by Taco Bell, can we not send them a letter to them.

   Mayor Garcia stated that himself and Rafferty Cleary is working on a vacant property list.

   Bill Wiggins asked when we raised the credit card limit does the board see those bills? Ella stated that no, but she will start making copies of those bills.

   Chief John Mackie swore in officer Corey Pryor.

ADJOURNMENT

Motion made by Alderwoman Paulson, Seconded by Alderman Wolfgram.

Item # 6.

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
110-41500-200	Hill's Termite & Pest Control	204	114315	07/30/2025	$44.50
110-41500-237	PMG NEWSPAPERS, ALABAMA		71269858	07/30/2025	$21.12
110-41500-237	PMG NEWSPAPERS, ALABAMA		71273820	07/30/2025	$20.68
110-41500-310	Staples Business Credit	401	7005843839	07/30/2025	$52.49
110-41500-320	Central Time Systems, Inc	70	24858	07/30/2025	$249.94
110-41500-320	County Record Services	96	2025151	07/30/2025	$625.00
110-41500-320	Craig's Firearm Supply, Inc		49636	07/30/2025	$153.00
110-41500-320	Putnam Co. Chamber Of Commerce	323	27693	07/30/2025	$20.00
110-41500-320	Staples Business Credit	401	7005843839	07/30/2025	$8.19
110-41500-320	Unifirst	484	1810135733	07/30/2025	$22.02
110-41500-320	Unifirst	484	1810142959	07/30/2025	$22.02
110-41500-320	Unifirst	484	1810143754	07/30/2025	$22.02
110-41500-320	Unifirst	484	1810144710	07/30/2025	$22.02
110-41500-519	Public Entity Partners	341	2610221	07/30/2025	$268.49
110-41500-519	Public Entity Partners	341	2650192	07/30/2025	$2,052.56
110-41500-734	Putnam County Animal Shelter	326	07302025	07/30/2025	$550.00
110-41990-320	Hill's Termite & Pest Control	204	114316	07/30/2025	$89.00
110-41990-320	O'REILLY AUTO PARTS		0907496731	07/30/2025	$163.02
110-41990-325	EAST TN PORTABLES		514198	07/30/2025	$80.00
110-41990-329	SHERRILL PUMPING, LLC		1045	07/30/2025	$175.00
110-41990-329	SHERRILL PUMPING, LLC		1087	07/30/2025	$175.00
110-42100-261	AAA AUTO GLASS		85576	07/30/2025	$215.84
110-42100-261	O'REILLY AUTO PARTS		0907494844	07/30/2025	$166.55
110-42100-320	BOHANNON & SONS AUTO SALES/TOWING		7925	07/30/2025	$225.00
110-42100-320	Central Time Systems, Inc	70	24858	07/30/2025	$249.94
110-42100-320	FBI-LEEDA		200130595	07/31/2025	$795.00
110-42100-320	Hill's Termite & Pest Control	204	114317	07/30/2025	$89.00
110-42100-326	Greene Military	174	48669	07/30/2025	$591.00
110-42100-326	Greene Military	174	48673	07/30/2025	$205.00
110-42100-519	Public Entity Partners	341	2610221	07/30/2025	$2,718.85
110-42100-519	Public Entity Partners	341	2650192	07/30/2025	$1,125.86
110-42200-261	Don's Truck Service, Inc	138	779518	07/30/2025	$840.77

City of Monterey
Invoice Listing By GL Account

User: Ella Dishman
Date/Time: 7/31/2025 10:33 AM

GL Account Number	Vendor Name	Vendor Number	Invoice Number		Invoice Date	Invoice Net Amount
110-42200-261	Earl's Service Center	139	113810		07/30/2025	$208.00
110-42200-261	NAPA AUTO PARTS OF BAXTER		222387		07/30/2025	$725.86
110-42200-261	Napa Auto Parts Of Cookeville	291	344011		07/30/2025	$39.35
110-42200-320	EXPRESS MARKETING		5949		07/30/2025	$299.60
110-42200-320	Hill's Termite & Pest Control	204	114311		07/30/2025	$125.00
110-42200-320	Landers Trade	252	5433028		07/30/2025	$66.55
110-42200-320	Landers Trade	252	5434006		07/30/2025	$110.62
110-42200-320	Nashville Communications	293	1270027971		07/30/2025	$64.79
110-42200-519	Public Entity Partners	341	2610221		07/30/2025	$13.14
110-42200-519	Public Entity Partners	341	2650192		07/30/2025	$12.86
110-43100-320	Industrial Rubber & Gasket	212	426660		07/30/2025	$40.67
110-43100-320	Southern Landscape Supply, Inc	398	0156612		07/30/2025	$141.23
110-43100-320	Unifirst	484	1810135733		07/30/2025	$47.06
110-43100-320	Unifirst	484	1810142959		07/30/2025	$47.06
110-43100-320	Unifirst	484	1810143754		07/30/2025	$47.06
110-43100-320	Unifirst	484	1810144710		07/30/2025	$47.06
110-43100-519	Public Entity Partners	341	2610221		07/30/2025	$1,102.41
110-43100-519	Public Entity Partners	341	2650192		07/30/2025	$396.90
110-43100-939	R.J. Corman Railroad Company	372	36004980		07/30/2025	$1,417.16
110-43100-944	Warren & Tuggle	505	62246		07/30/2025	$8,250.00
110-43100-944	Warren & Tuggle	505	62247		07/30/2025	$16,500.00
110-43170-320	Central Time Systems, Inc	70	24858		07/30/2025	$249.94
110-43170-320	Hill's Termite & Pest Control	204	114312		07/30/2025	$125.00
110-43170-320	O'REILLY AUTO PARTS		0907102412		07/30/2025	$209.52
110-43170-320	Save-A-Lot Food Stores	377	00257306		07/30/2025	$87.07
			Totals For Fund	110		$42,432.79
123-44100-320	Lowe's Home Centers, Inc.	234	979515		07/30/2025	$170.96
			Totals For Fund	123		$170.96
131-43200-295	Putnam County Solid Waste	309	151		07/30/2025	$4,200.00
131-43200-320	Monterey Drugs	272	1072		07/30/2025	$100.00
131-43200-320	Red Bud Supply, Inc	351	191685		07/30/2025	$51.28

GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount
131-43200-320	Unifirst	484	1810135733	07/30/2025	$37.93
131-43200-320	Unifirst	484	1810142959	07/30/2025	$47.15
131-43200-320	Unifirst	484	1810143754	07/30/2025	$47.15
131-43200-320	Unifirst	484	1810144710	07/30/2025	$47.15
131-43200-519	Public Entity Partners	341	2610221	07/30/2025	$1,525.62
			Totals For Fund	131	$6,056.28
413-52113-269	Wascon, Inc.	494	81733	07/30/2025	$1,450.02
413-52113-320	Central Time Systems, Inc	70	24858	07/30/2025	$249.94
413-52113-320	Pace Analytical National	338	25801842411	07/30/2025	$154.40
413-52113-320	Pace Analytical National	338	25801845680	07/30/2025	$130.10
413-52113-320	Unifirst	484	1810135733	07/30/2025	$61.18
413-52113-320	Unifirst	484	1810142959	07/30/2025	$61.18
413-52113-320	Unifirst	484	1810142959	07/30/2025	$54.35
413-52113-320	Unifirst	484	1810143754	07/30/2025	$61.18
413-52113-320	Unifirst	484	1810144710	07/30/2025	$61.18
413-52113-322	Dycho Co., Inc	118	105331	07/30/2025	$9,804.20
413-52113-322	Dycho Co., Inc	118	105600	07/30/2025	$10,755.00
413-52113-322	Hach Company	187	14586250	07/30/2025	$573.26
413-52114-261	O'REILLY AUTO PARTS		0907100354	07/30/2025	$144.99
413-52114-261	O'REILLY AUTO PARTS		0907101510	07/30/2025	$200.65
413-52114-320	Landers Trade	252	5432188	07/30/2025	$37.99
413-52114-320	Power Equipment	335	17670	07/30/2025	$416.75
413-52114-320	Unifirst	484	1810135733	07/30/2025	$49.76
413-52114-320	Unifirst	484	1810143754	07/30/2025	$50.39
413-52114-320	Unifirst	484	1810144710	07/30/2025	$49.76
413-52114-338	G. & C. Supply Co., Inc.	168	6995003	07/30/2025	$1,141.11
413-52213-320	BOLSTER		7785	07/30/2025	$129.11
413-52213-320	Central Time Systems, Inc	70	24858	07/30/2025	$249.94
413-52213-320	Industrial Rubber & Gasket	212	426493	07/30/2025	$202.05
413-52213-320	Industrial Rubber & Gasket	212	427063	07/30/2025	$177.74
413-52213-320	Industrial Rubber & Gasket	212	427483	07/30/2025	$165.20

City of Monterey
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413-52213-320	Labtronx, Inc	237	33095	07/30/2025	$899.06
413-52213-320	Landers Trade	252	5431370	07/30/2025	$569.46
413-52213-320	Landers Trade	252	5433469	07/30/2025	$168.73
413-52213-320	Lowe's Home Centers, Inc.	234	988819	07/30/2025	$68.73
413-52213-320	Lowe's Home Centers, Inc.	234	996293	07/30/2025	$139.96
413-52213-320	Lowe's Home Centers, Inc.	234	997730	07/30/2025	$265.48
413-52213-320	Nationwide Analytical	292	2359	07/30/2025	$712.00
413-52213-320	Nationwide Analytical	292	2361	07/30/2025	$1,370.92
413-52213-320	Pace Analytical National	338	25801842340	07/30/2025	$525.00
413-52213-320	PMG NEWSPAPERS, ALABAMA		400001035	07/30/2025	$324.72
413-52213-320	Staples Business Credit	401	7005843839	07/30/2025	$12.57
413-52213-320	Unifirst	484	1810135733	07/30/2025	$46.35
413-52213-320	Unifirst	484	1810142959	07/30/2025	$46.35
413-52213-320	Unifirst	484	1810143754	07/30/2025	$46.35
413-52213-320	Unifirst	484	1810144710	07/30/2025	$46.35
413-52213-322	Dycho Co., Inc	118	104531	07/30/2025	$1,925.59
413-52213-322	Dycho Co., Inc	118	104534	07/30/2025	$2,975.47
413-52213-322	Dycho Co., Inc	118	105663	07/30/2025	$3,391.19
413-52213-322	Dycho Co., Inc	118	105664	07/30/2025	$2,871.00
413-52213-322	Hach Company	187	14573346	07/30/2025	$172.35
413-52213-322	Usa Bluebook	488	652201	07/30/2025	$107.65
413-52213-322	Usa Bluebook	488	767885	07/30/2025	$836.68
413-52213-322	Usa Bluebook	488	772582	07/30/2025	$435.02
413-52316-200	Hill's Termite & Pest Control	204	114315	07/30/2025	$44.50
413-52316-310	Staples Business Credit	401	7005843839	07/30/2025	$52.49
413-52316-320	Badger Meter	60	80205253	07/30/2025	$122.58
413-52316-320	Tops Business Systems	412	35675	07/31/2025	$1,105.04
413-52316-519	Public Entity Partners	341	2610221	07/30/2025	$2,376.68
413-52316-519	Public Entity Partners	341	2650192	07/30/2025	$38,169.12
			Totals For Fund	413	$86,258.82
			Grand Total		$134,918.85

City of Monterey
Invoice Listing By GL Account

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GL Account Number	Vendor Name	Vendor Number	Invoice Number	Invoice Date	Invoice Net Amount

WARREN & TUGGLE
CIVIL ENGINEERING

109 Pennsylvania Avenue
Lebanon, Tennessee 37087
615-444-2996
WWW.WTCIVIL.COM

Owner: Town of Monterey
Project: Stormwater and Drainage Improvements
Project No.: SWIG-2023-9808 (American Rescue Plan)

Bid Date and Time: Thursday, July 31, 2025 at 2:00 p.m. (Central Time)

BID SUMMARY

Company	Total Base Bid	Deductive Alternate Bid
Norris Bros. Excavating	$757,000	$75,000
☆ Gordon Morrow Construction	$444,450	$86,250
Mack Construction LLC	$571,225	$122,725

TOWN OF MONTEREY
CONTRACT 125- HIGHWAY 70 SEWER LINE ADDITIONS
BID DATE: JULY 31, 2025
BID TIME: 2:00 P.M., LOCAL TIME

CONTRACTOR	BASE BID
COMPTON ENTERPRISES LLC 1031 TAYLOR PLACE ROAD JAMESTOWN, TN 38556 931-310-8425	No Bid
JAMES N BUSH CONSTRUCTION CO INC PO BOX 69 SILVER POINT, TN 38582 931-526-3223	$1,026,375
ISINGUARD CONSTRUCTION GROUP 656 LEBANON HWY CARTHAGE, TN 37030 615-588-4995	$763,192
IRONWOOD CONSTRUCTION & ENGINEERING LLC PO BOX 1369 CROSSVILLE, TN 38557 931-200-7446	$1,450,825
KWS INC 2887 SOUTH YORK HWY JAMESTOWN, TN 38556 931-349-5143	No Bid
JOHN T HALL CONSTRUCTION INC PO BOX 960 SPARTA, TN 38583 931-837-4841	No Bid

JAMES C. HAILEY & COMPANY
Consulting Engineers
360 Cool Springs Blvd., Suite 100
Franklin, TN 37067-7216
Phone (615) 883-4933 Fax (615) 883-4937