



## Council Meeting

### AGENDA

Tuesday, March 14, 2023

6:00 PM

City Hall

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I. **CALL TO ORDER**

1. Invocation
2. Roll Call
3. Approval of Agenda
4. Approval of Consent Agenda
  - a. February 14, 2023 Council Minutes
  - b. February 14, 2023 Executive Session Minutes
  - c. January 17, 2023 Planning Commission Minutes
  - d. January 24, 2023 Historic Preservation Commission Minutes

II. **PUBLIC FORUM**

1. Public Presentation(s)
  - a. Natural Gas Utility Workers Day Proclamation
2. Public Comment(s)

III. **BUSINESS ITEMS**

1. City Administrator Update
- [2. Assistant City Administrator Update](#)
3. Department Requests

- [a.](#) **Police:** Purchase of FLOCK Camera System
  - [b.](#) **Utilities:** Purchase of Telecom Service Bucket Truck
  - [c.](#) **Utilities:** Purchase of Telecom Service Bucket Truck
  - [d.](#) **Utilities:** Purchase of Transformers
- IV. NEW BUSINESS**
  - 1. Public Hearing(s)**
    - [a.](#) Zoning Ordinance Code Text Amendment #15
  - 2. New Business**
    - [a.](#) Impact Fees - Hall Consulting, Inc.
    - [b.](#) Form-Based Code Contract
    - [c.](#) 2nd Reading - Ordinance to Amend Official Zoning Map
    - [d.](#) 1st Reading - Zoning Ordinance Code Text Amendment #15
    - [e.](#) Resolution - 2022 Budget Amendment
    - [f.](#) Resolution - Georgia Cities Week, April 23 - 29, 2023
    - [g.](#) Opioid Settlements
- V. DISTRICT ITEMS**
  - 1. District Items**
  - 2. Mayoral Update**
- VI. EXECUTIVE SESSION**
  - 1. Personnel Issue (s)**
  - 2. Legal Issue (s)**
- VII. ADJOURN**
- VIII. DEPARTMENT REPORTS & INFORMATION**
  - [1.](#) Monthly Central Services Report**
  - [2.](#) Monthly Code Report**
  - [3.](#) Monthly Economic Development Report**
  - [4.](#) Monthly Electric & Telecom Report**
  - [5.](#) Monthly Finance Report**

- 6. Monthly Fire Report**
- 7. Monthly Police Report**
- 8. Monthly Solid Waste Report**
- 9. Monthly Streets & Transportation Report**
- 10. Monthly Water, Sewer, & Gas Report**

The Mayor and Council met for their regular meeting.

Those Present:	John Howard	Mayor
	Larry Bradley	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Charles Boyce	Council Member
	Norman Garrett	Council Member
	Tyler Gregory	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Beverly Harrison	Interim City Clerk
	Paul Rosenthal	City Attorney
	Russell Preston	City Attorney

Staff Present: Danny Smith, R.V. Watts, Andrew Dykes, Beth Thompson, Rodney Middlebrooks, Brian Thompson, Chris Bailey, Brad Callender, Les Russell, Kaitlyn Stubbs, Danielle Dills, Amylee Dire

Visitors: Pearce Giles, Sherie Hawkins, Terrence Atkism, Roger Hillman, Kathy Behtz, Kirklyn Dixon, Bob Saville, Ed Hoff, Julie Hoff, Clay Kirkley

**I. CALL TO ORDER – JOHN HOWARD**

**1. Invocation**

Walton County Board of Commissioner Kirklyn Dixon gave the invocation.

**2. Roll Call**

Mayor Howard noted that all Council Members were present. There was a quorum.

**3. Approval of Agenda**

To approve the agenda as presented.

*Motion by Malcom, seconded by Crawford.  
Passed Unanimously*

**4. Approval of Consent Agenda**

- a. January 10, 2023 Council Minutes
- b. January 10, 2023 Executive Session Minutes
- c. December 20, 2022 Planning Commission Minutes
- d. December 27, 2022 Historic Preservation Commission Minutes
- e. January 12, 2023 Downtown Development Authority Minutes
- f. January 12, 2023 Conventions and Visitors Bureau Minutes

To approve the consent agenda as presented.

*Motion by Little, seconded by Malcom.  
Passed Unanimously*

**II. PUBLIC FORUM****1. Public Comments**

Mr. Pearce Giles, of 520 Marable Lane, discussed his concerns about the curve on East Marable. There have been several serious accidents, and a couple of people have almost lost their lives. The hill is about 30 feet deep. If someone goes over, they would not be seen unless someone is really looking for them. The reflectors have all either been knocked off and worn off. Signs indicating there is a curve have been installed, but they keep being knocked down due to accidents. Mr. Giles requested that a guard rail be installed, because something needs to be done about the curve.

Mayor, Council Members, Mr. Chris Bailey, and Mr. Giles discussed the issue and possible solutions. Mr. Bailey explained that Mr. Jeremiah Still has requested for Keck & Wood to look into what can be done.

**III. BUSINESS ITEMS****1. City Administrator Update**

City Administrator Logan Propes thanked the Walton County Health Care Foundation for awarding the City a \$300,000 Grant for the splash pad component at the Downtown Green. The City is very grateful for the contribution, which will encourage outdoor activity. He stated they are making progress on the Downtown Green Project, despite all of the rain. Water sales are up 76% citywide, since the Loganville Water Line System has been turned on.

**2. Assistant City Administrator Update**

Assistant City Administrator Chris Bailey stated the crews picked up over 8,800 pounds of trash. The parking area is being graded for the Terminal Building. The signage for the intersection of Charlotte Rowell and Highway 11 will start being installed within the next few days. It is towards the end of leaf season, but the leaf truck finally got back. He discussed changes in the Solid Waste Truck Routes; the changes are due to the growing capacity. Notification of the changes have been posted on social media; door hangers will be sent out. The changes will be starting in March. The Transfer Station will be closed for two days in March so repairs can be made to the concrete floor. There will be an Arbor Day Celebration at 10:00 am on February 25 at Mathews Park.

**3. Department Requests****a. Finance: Renewal – Property and Casualty Insurance**

Ms. Beth Thompson stated the property and casualty insurance renewal covers the time period from April 2023 to April 2024. She introduced Bob Saville, with Saville Risk Management.

Mr. Bob Saville explained the renewal details for the property and casualty insurance for 2023. He stated there is almost a 15% increase. The current insurance market is worse than it was after 9/11, and the property market is the worst of the worst. The premiums have only gone up \$40,000 over a five-year period, which can be attributed to the good loss experience. The good loss experience has now deteriorated some, and the rates are being driven by the losses. The City changed from State National to Travelers two years ago, which has provided a more stable foundation. The number and value of the vehicles have both gone up. The Terminal Building

and the Police Building have been added. He explained overall the rate increase is 10% and the remainder is exposure increases.

City Administrator Logan Propes stated the valuations of all the property have increased; all the vehicles are more expensive now.

Council Member Norman Garrett questioned how long Mr. Saville has been representing Monroe and whether the City has talked to any other insurance companies.

Mr. Saville answered that he has been representing the City of Monroe for about 10 years.

Mr. Propes explained that Saville Risk Management is a broker; Mr. Saville searches for the best deal out of all the carriers for risk reduction.

To approve the 2023 Property and Casualty Insurance Renewal.

*Motion by Gregory, seconded by Malcom.  
Passed Unanimously.*

**b. Police:** Replacement of Laptops and Docking Stations

Police Chief R.V. Watts requested approval to purchase 15 Pro Panasonic Toughbooks with Docking Stations from Law and Order Technology, LLC for a total cost of \$51,962.70. They will be replacing the computers inside the patrol vehicles that need to be updated due to wear and tear.

To approve the purchase from Law and Order Technologies, LLC for \$51,962.70.

*Motion by Dickinson, seconded by Bradley.  
Passed Unanimously.*

**c. Public Works:** Purchase of Container Hauler

Mr. Chris Bailey presented the request to purchase the Galbreath CH8000R Container Handler, Delivery Unit Hauler from Carolina Environmental Systems (CES) for \$160,535.00, which is a \$13,535 increase over the proposed CIP Budget of \$147,000.

To approve the purchase from Carolina Environmental Systems for the amount of \$160,535.00.

*Motion by Boyce, seconded by Dickinson.  
Passed Unanimously.*

**d. Public Works:** Purchase of Solid Tires

Mr. Danny Smith requested approval to purchase four solid tires for the John Deere backup loader at the Transfer Station for a total cost of \$30,864.89 from Setco. The backup loader helps to avoid service interruptions and gives them an opportunity to maintain the primary loader.

To approve the purchase of the solid tires from Setco for \$30,864.89.

*Motion by Boyce, seconded by Dickinson.  
Passed Unanimously.*

**e. Public Works: Purchase of Asphalt Paver**

Mr. Chris Bailey presented the request to purchase the 2023 Asphalt Paver / Spreader from Reynolds-Warren Equipment Company for \$162,909.00, which is \$2,909 over the proposed CIP Budget of \$160,000.

Vice-Mayor Larry Bradley questioned whether the City is still contracting with Walton County to do the main paving.

City Administrator Logan Propes answered the City partners with Walton County as a joint project for LMIG paving. He explained it is easier for the City to do smaller jobs inhouse instead of getting an Intergovernmental Agreement for each special project.

Mr. Bailey answered this will allow more paving for smaller jobs in the City, instead of having to contract those jobs out. It will also allow the City to be able to patch and repair areas.

To approve the purchase from Reynolds-Warren Equipment Company for the amount of \$162,909.00.

*Motion by Boyce, seconded by Dickinson.  
Passed Unanimously.*

**f. Utilities: Jack's Creek WWTP Change Order**

Mr. Rodney Middlebrooks requested approval of Change Orders #7 through #14 totaling \$96,553.00 for the Wastewater Treatment Plant Rehab. The changes include several revisions to the pump station, the belt press, and additional concrete paving.

To approve the Change Orders.

*Motion by Bradley, seconded by Little.  
Passed Unanimously.*

**g. Utilities: Purchase of Service Bucket Truck**

Mr. Brian Thompson requested approval to purchase a Versalift Service Bucket Truck from Fouts Brothers, Inc. for \$205,100.00. The cost is 25% more than the CIP Budgeted amount of \$162,770.00, but it is available and is a better unit.

To approve the purchase of the Versalift Service Bucket Truck for the amount of \$205,100.00.

*Motion by Little, seconded by Gregory.  
Passed Unanimously.*

**IV. OLD BUSINESS****1. Preliminary Plat Review – River Pointe**

City Administrator Logan Propes explained that the River Pointe Subdivision is requesting approval of a Preliminary Plat. He stated the subdivision is located at the corner of Cedar Ridge Road and Double Springs Church Road. The Preliminary Plat includes four phases and a total of 297 single-family residential lots, with one amenity lot.

Mr. Brad Callender highlighted changes since the project was tabled in October of 2021. He stated the Plat conforms and is in compliance with City Regulations. There are essentially four phases in the project. The first phase will be in the center of the project, with one access off of Cedar Ridge Road. The second phase will block the frontage along Double Springs Church Road and Cedar Ridge Road. Phases 3 and 4 will be towards the back of the development. They have refined their Preliminary Plat to meet the requirements of the four phases.

Mr. Propes stated the City has worked hard with the developers to get a mutual Development Agreement. There will be developer contributions for the Vine Street Sewer Lift Station, the Ammons Bridge Sewer Lift Station, and materials for a major water line offsite. The traffic contributions include a roundabout at the Charlotte Rowell Boulevard and the Double Springs Church Road Connector, restriping, and stop sign amendments in front of the high school.

City Attorney Paul Rosenthal stated revisions of the Development Agreement have been going back and forth with the developer, and it is in about 98% format. He requested that if Council approves the Development Agreement it should be subject to final review and approval by his office. He wants to be sure some of the language is clear and accurate. The Development Agreement will expire along with the Preliminary Plat if it is not built now. They would be required to resubmit a Preliminary Plat application along with a new Development Agreement.

Council Member Nathan Little questioned whether there are any hard numbers.

Mr. Rosenthal answered the offsite contributions total roughly \$900,000.00. That amount does not include any fees for sewer taps or water meters.

Mayor, Council, and Mr. Propes further discussed improvement costs, Development Agreements, Preliminary Plats, and Final Plats.

To approve the Preliminary Plat and Development Agreement for River Pointe, contingent upon final review and approval by City Attorney.

*Motion by Dickinson, seconded by Bradley.  
Passed Unanimously.*

## V. NEW BUSINESS

### 1. Public Hearings

#### a. Rezone – 104 3<sup>rd</sup> Street

Mr. Brad Callender presented the rezone request from R-2 to B-1 at 104 3rd Street. The property is located behind the Hope Springs building. The applicant is requesting a Rezone to B-1 (Neighborhood Commercial District) to expand her professional services business onto the adjacent property. The subject property would be combined together with the adjacent B-1 Zoned property and the existing professional services business. The Planning Commission and Code Office recommend approval of the rezone request as submitted without conditions.

The Mayor declared the meeting open for the purpose of public input.



Ms. Sherie Hawkins spoke in favor of the rezone. She explained that she has owned Hope Springs Counseling for 11 years, and they have outgrown several different spaces. They have obtained the property located behind them in order to expand; it will also allow them to have their own parking area.

There were no other public comments; Mayor Howard declared that portion of the meeting closed.

**b. Variance – 407 East Church Street**

Mr. Brad Callender presented the variance request to allow construction of a forward-facing attached garage and to reduce the side yard setback for an accessory structure. The applicant wants to replace the former forward-facing garage that was destroyed by fire several years ago. The structure would have been allowed if it had been replaced within six months of the incident. The applicant will be using the slab that already exists. The applicant is requesting the variance to allow a forward-facing garage and to allow it to be placed three feet from the side lot line, which would be a two-foot reduction of the required five-foot setback. The Planning Commission and Code Office recommend approval of the variance request as submitted without conditions.

The Mayor declared the meeting open for the purpose of public input.

Mr. Edward Hoff, the property owner, spoke in favor of the variance. He explained they were unable to build sooner due to the COVID situation.

There were no other public comments; Mayor Howard declared that portion of the meeting closed.

**c. Ordinance to Amend Official Zoning Map**

Mr. Brad Callender presented the proposed Zoning Map. He explained periodic updates are needed for zoning changes. The map reflects all zoning updates since July of 2021.

The Mayor declared the meeting open for the purpose of public input.

There were no public comments; Mayor Howard declared that portion of the meeting closed.

*No Action.*

**2. New Business**

**a. Rezone – 104 3<sup>rd</sup> Street**

To approve the rezone.

*Motion by Gregory, seconded by Dickson.  
Passed Unanimously.*

**b. Variance – 407 East Church Street**

Council Member Lee Malcom questioned whether the structure has to go before the Historic Preservation Commission.

Mr. Brad Callender answered that it has already received approval from the Historic Preservation Commission.

To approve the variance.

*Motion by Malcom, seconded by Bradley.  
Passed Unanimously.*

**c. Facility Relocation Proposal (GAARNG)**  
To approve the Facility Relocation Proposal by Rubicon Planning.

*Motion by Gregory, seconded by Boyce.  
Passed Unanimously.*

**d. Resolution – Support of Grant Match Application for 2023 Historic Preservation Fund  
CLG Survey & Planning Grant**  
City Administrator Logan Propes explained the resolution is part of the grant application through the Historic Preservation Division and will be used to update the 1982 Historical Resources Survey.

To approve the resolution.

*Motion by Malcom, seconded by Dickinson.  
Passed Unanimously.*

**e. 1<sup>st</sup> Reading – Ordinance to Amend Official Zoning Map**  
Council Member Lee Malcom requested for Mr. Callender to point out any major changes.

Mr. Brad Callender stated there were approximately 11 rezones, since the adoption of the 2021 Zoning Map. A specific change is a property on Church Street has been removed from the Central Business District.

Council waived the reading, accepting the Ordinance in its summary form.

**f. 2<sup>nd</sup> Reading – Zoning Ordinance Code Text Amendment #14**  
To adopt the Zoning Ordinance Code Text Amendment #14 as presented.

*Motion by Dickinson, seconded by Crawford.  
Passed Unanimously.*

**g. 2<sup>nd</sup> Reading – Animals Ordinance Amendment**  
Council Member Lee Malcom stated the Ordinance keeps the City in line with Walton County.

To approve the Animals Ordinance Amendment.

*Motion by Dickinson, seconded by Gregory.  
Passed Unanimously.*

**VI. DISTRICT ITEMS**

**1. District Items**

Vice-Mayor Larry Bradley complimented Mr. Middlebrooks and his staff for staying up all night working in order to keep Broad Street from being closed during heavy traffic times.

Council Member Tyler Gregory discussed the payment kiosk at City Hall; Beth will post on social media and email Council when it goes live. He stated Habitat for Humanity was able to raise \$125,000 at a fundraiser; they have recently purchased seven more lots for homes in Monroe. They finished two homes in Monroe this year and will be starting on a third one soon.

Council Member David Dickinson discussed attending the Habitat for Humanity Meeting. Hopefully, all of Council will be able to attend the next meeting; it is a wonderful organization. The City is blessed to have them work and help people in the community.

Mayor, Council, Mr. Propes, and Mr. Callender discussed construction around Monroe.

**2. Mayoral Update**

Mayor John Howard stated Georgia Cities Week is April 23 through April 29, and the Community Cleanup Day will be on April 29. He discussed Marie Jackson writing a positive note that complimented Monica Smith in Customer Service. Fire Chief Andrew Dykes was recognized as Public Servant of the Year by the Walton County Chamber of Commerce. March 17 will be Reading with the Mayor Day at the Library. Mayor Howard has the Monroe Walton Center for the Arts Impact Report for anyone interested. Non-Profit Awareness Day is Friday, from 9:00 to 3:00. The Grand Opening of The Overlook will be on March 16 at 3:00. He discussed the Vibrancy Report from the Downtown Development Authority.

**VII. EXECUTIVE SESSION**

*Motion by Gregory, seconded by Malcom.  
Passed Unanimously.*

**RETURN TO REGULAR SESSION**

To authorize and acknowledge complaint summons on Brookland Commons litigation on behalf of Mayor and Council.

*Motion by Dickinson, seconded by Malcom.  
Passed Unanimously*

**VIII. ADJOURN**

*Motion by Boyce, seconded by Little.  
Passed Unanimously*

The Mayor and Council met for an Executive Session.

Those Present:	John Howard	Mayor
	Larry Bradley	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Charles Boyce, IV	Council Member
	Norman Garrett	Council Member
	Tyler Gregory	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Paul Rosenthal	City Attorney
	Russell Preston	City Attorney

Staff Present:

**I. Call to Order – John Howard**

**1. Roll Call**

Mayor Howard noted that all Council Members were present. There was a quorum.

**II. Personnel Issue (s)**

**1. Personnel Matter**

Personnel matters were discussed, including attorney-client discussions.

**III. Real Estate Issue (s)**

**1. Real Estate Matter**

Real Estate matters were discussed, including attorney-client discussions.

**IV. Legal Issue (s)**

**1. Legal Matter**

Legal matters were discussed, including attorney-client discussions.

**V. Adjourn to Regular Session**

*Motion by Bradley, seconded by Little.  
Passed Unanimously.*

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CITY CLERK**

**MONROE PLANNING COMMISSION  
MEETING MINUTES—January 17, 2023**

**Present:** Mike Eckles, Rosalind Parks, Shauna Mathias, Randy Camp

**Absent:** Nate Treadaway

**Staff:** Brad Callender—City Planner  
Laura Wilson—Code Assistant

**Visitors:** Sharon Carr, Devin Smith, Omar Kahn, Chaunch Edwards, Ed & Julie Hoff, Bonnie Russer, Sherie Hawkins, Jason Murray

Call to Order by Chairman Eckles at 5:30 pm.

Motion to Approve the Agenda as presented:

Motion Parks. Second Camp  
Motion carried

Chairman Eckles asked for any changes, corrections or additions to the December 20, 2022 minutes.

Motion to approve

Motion Camp. Second Mathias.  
Motion carried

Chairman Eckles asked for the Code Officer’s Report: None  
Old Business: None

**The First Item of Business:** is Rezone Case #1921, a request to rezone 104 3<sup>rd</sup> St from R-2 (Multi-Family, High Density Residential District) to B-1 (Neighborhood Commercial District). The property sits directly behind 706 S. Broad St. The owner and applicant is requesting a rezone of the property in order to convert a single family residence to allow for expansion of the adjacent professional business that is also owned by the applicant. The proposed professional services include psychological counseling, message therapy, and yoga/pilates instruction. The subject property would be combined together with the adjacent B-1 zoned property with the existing professional services business. There will be 10 unpaved parking spaced between the two buildings. Staff recommends approval without conditions. The applicant and owner, Sherie Hawkins spoke in favor of the request.

Chairman Eckles: Are you using the vacant lot between the two properties for parking? Are you making any improvements?

Hawkins: Yes, the parking will be between the buildings either gravel or pavers with grass in-between

Chairman Eckles: Anyone else here to speak in opposition? None

Motion to approve as presented

Motion Mathias. Second Camp.  
Motion Carried

**The Second Item of Business** is COA Case #1922, a request for a Central Business District Certificate of Appropriateness, in order to allow for the expansion of an existing office building at 202 S. Madison Ave. The existing architecture of the building will be enhanced and continued. Staff recommends approval without conditions. Business owner and applicant Devin Smith spoke in favor of the project. The business in the building, Southern Elite Contracting, is growing and will use the space for additional offices and a design center.

Chairman Eckles: Anyone else here to speak in opposition? None

Motion to approve without conditions

Motion Parks. Second Camp  
Motion carried

**The Third Item of Business** is COA Case #1923, a request for a Certificate of Appropriateness application in order to allow placement of wall signs and one monument sign on a site under construction for a quick service coffee house with drive thru. The applicant was before the Planning Commission some time last year and is now back to fulfill a requirement of that approval. Staff recommends approval without conditions. Sharon Carr, sign representative for Starbucks spoke in favor of the project.

Chairman Eckles: Anyone else here to speak in opposition? None

Motion to approve without conditions

Motion Mathias. Second Parks  
Motion carried

**The Fourth Item of Business** is COA Case #1924, a request for a Certificate of Appropriateness application in order to allow for the conversion of a single-family residence into an office, add parking, and add an accessory structure to be used as a shop. Signage is also included in the request. Staff recommends approval with conditions (two) listed in the staff report dated January 11, 2023. Owner and applicant Chaunch Edwards spoke in favor of the request.

Edwards: Is 104 3<sup>rd</sup> St in the Corridor Design Overlay?

Callender: No it is not

Edwards: Is that why she is allowed to use gravel for the parking lot?

Callender: She can use gravel because she is in a historic district

Chairmen Eckles: Do you understand the two conditions? And agree with them?

Edwards: Yes

Chairman Eckles: Anyone else here to speak in opposition? None

Motion to approve with conditions stated in the staff report

Motion Mathias. Second Camp

Motion carried

**The Fifth Item of Business** is COA Case #1925, a request for Certificate of Appropriateness, in order to allow for the expansion of the existing parking lot at 202 McDaniel St. (First Baptist Church). The applicant proposes to add 22 parking spaces to the existing parking lot to bring the total parking spaces to 97. The additional parking will be on the S. Wayne side of the lot. Staff recommends approval of the COA without conditions. Jason Murray of First Baptist Church spoke in favor of the project.

Commissioner Parks: Is that a net increase of 22 spaces?

Murray: Yes

Chairman Eckles: Anyone else here to speak in opposition? None

Motion to approve without conditions

Motion Parks. Second Mathias

Motion carried

**The Sixth Item of Business** is Variance Case #1926, a request for variance at 407 E Church St to allow for the construction of a forward-facing garage and to reduce the side yard setback for an accessory structure. The owners and applicants, Edward & Julie Hoff would like to replace a garage that was destroyed by a fire approximately four years ago. Staff recommends approval without conditions. Edward Hoff spoke in favor of the request.

Chairman Eckles: Anyone else here to speak in opposition? None

Motion to approve without conditions

Motion Camp. Second Mathias

Motion carried

**The Seventh Item of Business** is a Map Amendment Case #1927, a proposed zoning map update to show all of the changes that have occurred since July 2021. There is also a change requested by a property owner that will be part of the update.

Chairman Eckles: Anyone else here to speak in opposition? None

Motion to approve without conditions

Motion Mathias. Second Camp  
Motion carried

Chairman Eckles entertained a motion to adjourn.  
Motion to adjourn

Motion Camp. Second Mathias  
Meeting adjourned; 5:47pm



Historic Preservation Commission  
Meeting Minutes  
Regular Meeting—January 24, 2023

Present: Fay Brassie, Laura Powell, Elizabeth Jones, Susan Brown

Absent: Jane Camp

Staff: Brad Callender, City Planner  
Laura Wilson, Code Admin

Visitors: Rob Goudiss

Meeting called to order at 6:00 P.M.

Motion to Approve the Agenda as presented:

Motion Powell. Second Brown  
Motion carried

Chairman Jones asked if there were any changes or corrections to the previous months' minutes.  
To approve as submitted.

Motion by Brassie, Second by Powell  
Motion carried.

Old Business:

**The First Item of Old Business:** Request for COA #1915, a request demolition of 1251 S. Madison Ave. The applicant is Harry Arnold Properties, owner of the property. Rob Goudiss, a representative from Harry Arnold Properties, spoke in favor of the request. With the application, the applicant provided the Commission an estimate for how much it would be to repair the structure. The estimate was approximately \$150,000 and it did not include any of the interior finishes. From a business perspective, it does not make sense for Arnold Properties to restore the structure. There is no plan for development of the lot after the demolition.

Commissioner Brassie: Are you going to take down the whole house or just a porch?

Goudiss: The whole house will be torn down.

Chairman Jones read the City Ordinance sections 54-173 and 54-174b; The Commission needs to see what is going to go there to make sure it fits with the character of the district.

Goudiss: No plans except to leave it as a green space after the demolition; no attempt for development

Chairman Jones: We would need so see plans

Commissioner Brassie: We will need that in writing

Goudiss: Okay

Chairman Jones: If it changes from a green space, you would have to come back for approval of the plans  
Discussion continues between Callender and HPC members about the definition of a green space

Goudiss: It is not my intention to leave any building materials on site after the demolition.

Commissioner Brown: What is the date of construction?

Callender: the date is 1910 according to the tax assessors

Commissioner Brassie: It is one of the few remaining Victorian cottages in the district

Commissioner Brown: the house predates the mill

Commissioner Jones: Have you thought about getting a tax credit and using it as building that generates income?

Goudiss: That is not our intent, to do a tax credit

Commissioner Powell: When was the last time someone lived there?

Goudiss: Approximately 7-8 years ago

Commissioner Jones: Is there a way we could arrange a site visit so we could see the condition?

Goudiss: You are more than welcome to come in with us; it is not the safest area. I generally do not like to do this but in an effort to be cooperative, I will do what I can

Commissioner Brassie: It is an important house and we want to investigate as much as we can and cover all of the bases

Motion to table the demolition request until February 28<sup>th</sup> to allow time for a site visit

Goudiss: I will be out of the country for two weeks starting on February 28<sup>th</sup> but I will make sure someone from Arnold Properties is here to represent us.

Motion to table the demolition request until February 28<sup>th</sup> to allow time for a site visit

Motion by Brown, Second by Powell

Motion carried

New Business: None

Motion to adjourn

Motion by Brown, Second by Brassie

Adjourned at 6:22 pm

# PROCLAMATION

## NATURAL GAS UTILITY WORKERS DAY

**WHEREAS**, In 2015, the American Public Gas Association began recognizing March 18 as Natural Gas Utility Workers’ Day; and,

**WHEREAS**, The date was chosen to remember the New London, Texas school explosion that occurred on March 18, 1937, leading to the widespread odorization of natural gas and an increased emphasis on safety; and,

**WHEREAS**, Safety is a vital aspect of natural gas distribution and the employees of distribution companies’ endeavor to make natural gas delivery as safe as possible; and,

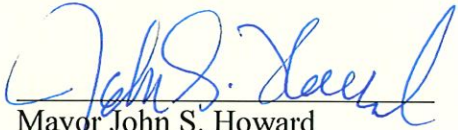
**WHEREAS**, The attention and dedication of our utility workers is essential to ensuring the safety of natural gas distribution; and,

**WHEREAS**, On Natural Gas Utility Workers’ Day and throughout the year, we recognize the vital services these workers provide to their communities and the State of Georgia.

**NOW, THEREFORE, I, John Howard, Mayor of City of Monroe**, do recognize the day of March 18, 2023, as **Natural Gas Utility Workers Day**.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Monroe to be affixed this 14<sup>th</sup> day of March, the year of our Lord two thousand twenty-three.



  
Mayor John S. Howard  
City of Monroe, Georgia

## **ASSISTANT CITY ADMINISTRATOR UPDATE**

*March 14<sup>th</sup>, 2023*

### **Facilities & Grounds Maintenance**

- Trash Collection – 7,540 lbs
- Grounds Maintenance – 250.8 acres
- Cemetery Improvements – Complete

### **CDBG 2022 Sewer Project**

- Bryant, Glen Iris, Stowers (northern section)
- Public hearing – April 13, 2022
- Public notifications – social media, newspaper

### **Blaine Station Phase II**

- Corner space demo – bid review / 2024 CIP inclusion
- Staff Redevelopment – divide by classification

### **Georgia Utility Training Academy**

- Training area building repairs –2023 CIP
- Citywide training program development and tier training
- 2023 Safety class schedule, GDOT flagging

### **Airport**

- FY23 Taxiway Design – contract execution
- Maintenance – brush clearing on northeast side
- DOT Inspection Schedule – March 16<sup>th</sup>
- Terminal Building construction – May 31, 2022 (210/90 NOTAM)
- Capital Improvement Projects – FY23 to FY27
- Deed Search / Property Map update project – FAA requirement 2022
- Maintenance Hangar site plan, grading package, agreement – TBD
- 12/24-unit t-hangar site plan discussion, grading package, terms – 2023 CIP
- MGSA Lease Renewal – 2023

- Bipartisan Infrastructure Law (BIL) - \$17.3 million for 82 general aviation airports (\$110k-\$295k), double AIP funding for 5 years, \$159k in 2022 w/5% local match, \$145k in 2023 w/5% local match

**City Branding / Logo**

- Gateway signage at Charlotte Rowell / GA Hwy 11 – in progress

**Parks**

- Town Green construction – August 31, 2022
- Pilot Park – pinwheel project (August 31) A Child’s Voice
- Mathews Park lake management plan, feeding, stocking
- Mathews Park phase II – complete
- Mathews Park – 2022 Arbor Day celebration (2/25/23)
- Green Street improvements – planning, grant search
- Dennis S. Coker Park pocket park – planning
- Rental/Lease Program – in process

**Streets / Stormwater**

- Traffic Calming – NTP September 12, 2022, complete January 27, 2023
- Sweeper Usage – ETA (10/23), contractor currently
- Leaf Season – October 31<sup>st</sup> to February 28<sup>th</sup>
- Library parking lot rehabilitation – front complete / back scheduling
- Municipal Court parking lot rehabilitation – complete
- Road & Signage Assessment Survey – 2023 CIP (Keck & Wood)
- Stormwater Masterplan – pending MS4 designation
- North Lumpkin Street Alleyway Phase II – easement process
- North Madison Avenue – early 2024
- 2022 LMIG – complete
- 2023 LMIG – summer/fall 2023 (Walton Road)
- Sidewalk rehabilitation – (2021) 1,985’ (2022) 2,105’ (2023) planning
- ROW maintenance – ongoing
- Stormwater Retention Pond Inspections & Plan Reviews – started
- Georgia Department of Transportation (GDOT) – downtown patching (3/8)
-

**MyCivic Implementation**

- Public Implementation – May 2023

**Solid Waste**

- Monday Holiday Schedule – Tuesday, Wednesday, Thursday, Friday
- Monday/Tuesday Route Changes – March 6<sup>th</sup>, social media, door hangars
- Waste & Recycling Workers Week for June 11-17, 2023
- Automated Side Loader Garbage Truck delivery – extended ETA (TBD)
- Mini Rear Loader Garbage Truck delivery – ETA (3/23)
- Solid Waste Transportation contract approval – complete
- Transfer Station Rehabilitation – 2023 CIP, March 9-10<sup>th</sup> closure
- Social Media – 2023 postings

**Procurement / Inventory**

- Solid Waste Transportation bid award approval
- Milner-Aycock Building – contract
- Terminal Building – construction start 5/31
- Town Green – construction start 8/31
- By-Pass – utility relocation scheduling, material on hand
- GovDeals surplus / scrap – complete

**Electric**

- Projects – status evaluation, contractor evaluation
- Inventory – transformer/meter evaluation (system/development needs)
- Equipment/Vehicle – evaluation, purchase

**Downtown Development Authority**

- Parking Study – ongoing (signage, usage, lighting, safety, condition)
- Car Show – March 18<sup>th</sup>
- First Friday Concerts – May 5<sup>th</sup>, June 2<sup>nd</sup>, August 4<sup>th</sup>, September 1<sup>st</sup>
- Farmers Market – May 6<sup>th</sup> start
- Flower Festival – May 20<sup>th</sup>
- Fall Fest – October 14<sup>th</sup>
- Light up the Night – November 2<sup>nd</sup>

- Bikes, Trikes, & Magical Lights Parade – November 16<sup>th</sup>
- Christmas Parade – December 7<sup>th</sup>

**Tree Board**

- Arbor Day Celebration – Mathews Park February 25<sup>th</sup>
- Educational Opportunities – GUTA, Georgia Forestry Commission Training
- Social Media Education

PROJECT NAME	CODE	PROJECT BUDGET	CURRENT BUDGET	EXPENSE TO DATE	PERFORMED BY	PROJECT STATUS	FEET	MATERIAL ORDER DATE	MATERIAL LEADTIME	SEAL BID (YES/NO)	ESTIMATED START DATE	ESTIMATED TIMELINE	KEY MILESTONES OF PROJECT
		\$ 51,718,789.84	\$ 49,890,193.45	\$ 31,954,166.34									
Airport Paving	19-002 21-007	\$ 1,453,975.00	\$ 965,842.06	\$ 886,313.13	Atlanta Paving & Concrete Construction	Complete	5,000'	N/A	N/A	Yes	04/05/21	60 days	Pre-Construction 3/15, Construction Start 4/5, Runway Closure 28 days, Sporadic Closure 28 days
Hangar Site Projects	18-005	\$ 350,000.00	\$ 425,000.00	\$ 345,326.24	GMC / Conner / JRM / NRC / APCC	Complete		N/A	N/A	N/A	04/01/20	52 weeks	Excavation, Clearing, Grading, Ditching, Piping, Design, Surveying, GAB, Paving, Striping
Terminal Building Design	21-042	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	GMC	Complete		N/A	N/A	Yes	07/01/21	12 months	Scope, Bid Process
Terminal Building	21-042	\$ 550,000.00	\$ 996,647.13	\$ 527,764.31	Smith & Company	Construction Start (NOTAM 05/733)		N/A	N/A	Yes	05/31/22	210 days	Award, Acceptance/Rejection, Planning, Design, Bidding, Contracting, Construction (322-7563-541303)
Maintenance Hangar Building	21-033	\$ 50,000.00	\$ 35,500.00	\$ 33,300.00	Owner / Lessee	Agreement Phase		N/A	N/A	No	N/A	12 months	Planning, Council Approval, Engineering, 7460, DOT Approval, Lease Agreement, (322-7563-541303)
Hangar Fee Design	23-001	\$ 56,000.00	\$ 56,000.00	\$ -	GMC	In Progress		N/A	N/A	No	01/23/23	8 weeks	
Fire Department Memorial Garden Repair	N/A	N/A	\$ 12,675.28	\$ 5,000.00	Garland / SignBros	Complete		03/03/21	4 weeks	No	03/22/21	3 weeks	Involves Traffic Damage, Insurance, Garden Repair (\$10,481), Letter Replacement (\$2194.28)
Fire Department BadgePass Installation	N/A	\$ 17,500.00	\$ 14,657.00	\$ 14,657.00	BadgePass / SAMS	Complete		03/29/21	N/A	No	N/A	2-3 weeks	Order, Installation, Testing, Live
CDBG 2020 - Stormwater	19-036	\$ 1,506,579.00	\$ 1,822,077.00	\$ 1,939,196.87	Allen Smith / Carter & Sloope / Dickerson Group	Complete	6,400'	N/A	N/A	Yes	10/01/21	180 days	Engineering Phase, Bidding, Construction planned for late summer/early fall (520-4320-541303)
Stormwater Retention Pond Rehabilitation	21-028	\$ 325,000.00	\$ 325,000.00	\$ 4,500.00	Conner Grading / City of Monroe	Phased Project		N/A	N/A	No	07/28/21	2 weeks	Breedlove/McDaniel DONE
Stormwater Infrastructure	22-018	\$ 145,510.00	\$ 145,510.00	\$ 116,804.50	Conner Grading / City of Monroe	Complete	320'	N/A	N/A	No	N/A	N/A	Highland Creek DONE, Baron Drive, Wayne Street Alleyway DONE
Stormwater Infrastructure	23-007	\$ 150,000.00	\$ 150,000.00	\$ -	TBD								
Stormwater Marketing	N/A	\$ 3,500.00	\$ -	\$ -	TBD	Pricing, Planning		N/A	N/A	No	N/A	Ongoing	Planning, Pricing, Design, Implementation
Sidewalk Repair Project	20-005	\$ 45,000.00	\$ 45,000.00	\$ 46,945.00	Black Oak / J&R	Complete	1,985'	N/A	N/A	No	06/07/21	N/A	East Washington, East Highland, East Marable, Glen Iris
Sidewalk Repair Project	22-008	\$ 45,000.00	\$ 45,000.00	\$ 87,487.75	Black Oak	Complete	2,105'	N/A	N/A	No	04/26/22	N/A	Pine Crest, Milledge
Sidewalk Repair Project	23-005	\$ 45,000.00	\$ 45,000.00	\$ -				N/A	N/A	No		N/A	
Murray Lot Improvement	N/A	\$ 58,500.00	\$ 73,500.00	\$ 83,000.00	J&R Consolidated	Complete		N/A	N/A	No	03/17/21	3-4 weeks	Retaining Wall Replacement, Parking Area Repair/Replacement, Landscaping, REOPEN!
New Sidewalks	23-006	\$ 85,000.00	\$ 85,000.00	\$ -				N/A	N/A				
Municipal Court Lot Improvement	22-040	\$ 25,000.00	\$ 25,000.00	\$ 33,605.00	J&R Consolidated	Complete		N/A	N/A	No	09/06/22	2 weeks	(322-4200-541303)
Utility / Broad Street Gate	N/A	\$ 10,000.00	\$ 9,980.40	\$ 9,480.40	Larry's Fence & Access Control	Complete		03/08/21	3-4 weeks	No	04/12/21	4-6 weeks	Gate Building, Installation, Software Training
Utility / Sorrells Street Gate	19-023	\$ 50,000.00	\$ 50,000.00	\$ 64,590.18	Larry's Fence & Access Control, Black Oak, City of Monroe	Complete		N/A	N/A	No	06/06/22	30 days	
South Madison Avenue Paving Project	N/A	\$ 356,372.49	\$ 356,372.49	\$ 349,869.74	Blount Construction Company	Complete		N/A	N/A	Yes	05/03/21	3 weeks	Milling, Patching, Paving, Striping
Library Parking Lot Rehabilitation	22-038	\$ 90,000.00	\$ 91,920.00	\$ 20,320.00	J&R Consolidated	Front Complete, Back Scheduling		N/A	N/A	No			Planning, Project Bidding during the Spring (322-4200-541303), Grant 1/2 Front Lot
Wayne Street Streetscape	20-037	\$ 250,000.00	\$ 250,000.00	\$ 187,268.75	Keck & Wood	Planning		N/A	N/A	Yes	TBD	TBD	
2023 LMIG							10,530'						
2021 LMIG	21-018	\$ 450,000.00	\$ 98,093.84	\$ 232,491.21	SDS	Complete	13,200'	N/A	N/A	Yes			East Washington, Pinecrest Drive, Bryant Road, South Madison Avenue
2022 LMIG	22-001	\$ 225,000.00	\$ 228,116.23	\$ 242,930.47	SDS	Complete	6,663'	N/A	N/A	Yes	TBD	TBD	Green, Nowell, Lopez
2020 LMIG	20-001	\$ 225,000.00	\$ 227,344.88	\$ 204,378.79	SDS	Complete		N/A	N/A	Yes			
2019 LMIG		\$ 200,000.00	\$ 200,000.00	\$ 198,584.37		Complete							
Blaine Station Parking Lot Rehabilitation	21-036	\$ 35,000.00	\$ 35,000.00	\$ 34,487.55	Garrett	Complete		N/A	N/A	No	N/A	N/A	
Striping	22-009	\$ 40,000.00	\$ 40,000.00	\$ 22,476.29	Tidwell	Complete		N/A	N/A	No	04/18/22	2 weeks	Etchison, Bankers (322-4200-541303)
North Midland Traffic Calming	22-007	\$ 500,000.00	\$ 497,790.21	\$ 509,910.21	Keck & Wood / TriScapes	Complete		N/A	N/A	No	N/A	4 weeks	Design, Planning, Pricing, Construction (Midland, Felker, Madison, Highland)
US78 Eastbound Ramp	19-028	\$ -	\$ -	\$ 24,015.97		Planning							
Lumpkin Alleyway Phase II		\$ -	\$ -	\$ 11,005.89	City of Monroe / TBD	Easement Acquisition		N/A	N/A	No	N/A	2 weeks	Demo of Existing, Utility Replacement, Drainage, Concrete
North Madison Sidewalk/Drainage	21-027	\$ -	\$ -	\$ 8,980.42	Keck & Wood	Engineering	1,200'	N/A	N/A	Yes	N/A	N/A	Planning, Design, Drainage, Sidewalk, Piping, Easement, Permit, Construction
Cemetery Rehabilitation	22-039	\$ 150,000.00	\$ 115,000.00	\$ 115,795.00	Dickerson Group	Complete							Rest Haven Paving, East View Paving, West Marable Patching (322-4200-541303)
Mathews Park Phase I	20-044	\$ 175,000.00	\$ 175,000.00	\$ 165,510.00	PlaySouth Playground Creators / CXT Concrete	Complete		N/A	N/A	Yes			Playgournd Equipment, Building Placement, Paving (County), Pavillion
Mathews Park Phase II	21-035	\$ 300,000.00	\$ 300,000.00	\$ 405,974.05	PlaySouth Playground Creators, Great Southern Recreation, Aquatic Environmental	Complete		08/04/21	30 weeks	Yes	TBD	TBD	Tables, Pavilions, Concrete, Asphalt, Demo, Shade Structures, Signage, Fencing (322-6200-541303)
Park Sunshades	21-002	\$ 25,000.00	\$ 25,000.00	\$ 17,607.00	PlaySouth Playground Creators	Complete		01/04/21	6 weeks	No	04/22/21	2 days	Material Order 1/4, Delivery 3/1, Installation 4/22
Pilot Park	20-014	\$ 250,000.00	\$ 250,000.00	\$ 311,134.00	PlaySouth Playground / Black Oak / TriScapes / Roberts Fence / City of Monroe	Complete		N/A	N/A	Yes	N/A	N/A	Demo of Existing, Stormwater Repair, Playground Equipment, Concrete, Fencing, Painting
Pilot Park Maintenance	21-039	\$ 20,000.00	\$ 20,000.00	\$ 25,333.96	Conner Grading / City of Monroe	Complete		N/A	N/A	No	10/04/21	N/A	Drainage Repair, Mulch, Retaining Wall Repair
Parks Master Plan	21-044	\$ 10,000.00	\$ 50,000.00	\$ 54,041.75	Keck & Wood	Ongoing		N/A	N/A	No	08/14/21	N/A	Overall Remastering of the Parks Plan (322-6200-541303)



Green Street Court	N/A	\$ 15,000.00	\$ 15,000.00	\$ 6,500.00	PlaySouth Playground Creators	Scheduling		N/A	N/A				
Childers Park Rehabilitation	21-038	\$ 25,000.00	\$ 25,000.00	\$ 37,200.00	J.Key Construction / Conner Landscaping	Complete		10/07/21	2 weeks	No	10/18/21	2 weeks	Pricing, Demo, Repair (322-6200-541303)
Childers Park Lake	20-023	\$ 125,000.00	\$ 125,000.00	\$ 114,935.87	Conner Grading / City of Monroe	Complete		N/A	N/A	No	N/A	8 weeks	
Park Restrooms	21-034	\$ 130,000.00	\$ 135,932.24	\$ 141,089.66	CXT Concrete Buildings, Black Oak	Complete		08/12/21	N/A	No	TBD	5 months	Mathews Park, Pilot Park, (322-6200-541303)
Alcovy River Park	21-026	\$ -	\$ -	\$ 5,954.00		Planning							
Parks Buildings Demo	21-030	\$ 20,000.00	\$ 20,000.00	\$ 43,638.34	City of Monroe	Complete		N/A	N/A	No	02/01/21	Sporadic	EC Kidd DONE, Towler Street DONE, Hammond DONE, Mathews DONE, Coker DONE, Athens Tech DONE
Town Green Construction	22-037	\$ -	\$ -	\$ 75,063.10	LMI Systems, Conner, Astra Group	Ongoing		10/13/22	N/A	No	TBD	N/A	Camera Systems
Town Green Improvements	19-009	\$ 3,200,000.00	\$ 3,200,000.00	\$ 639,036.35	Astra Group	Ongoing		N/A	N/A	Yes	TBD	TBD	
Christmas Light Rehabilitation	22-045	\$ 125,000.00	\$ 125,000.00	\$ 1,597.20	TBD	Ongoing		N/A	N/A	No			(100-6100-541303)
Gateway Entrance Signage	21-014	\$ 125,000.00	\$ 90,000.00	\$ 66,281.34	Black Oak, SignBros	Signage Schedule		N/A	N/A	Yes	N/A	N/A	REBC grant award (31k), Design, Landscaping, Signage (322-4200-541303)
Parking Study	22-010	\$ 9,500.00	\$ 9,500.00	\$ -	Kronberg Ubanists/Architects	In Progress		N/A	N/A	No	01/01/23	5 months	(322-4200-541303)
Municipal Court Room Soundproofing	23-002	\$ 30,000.00	\$ 30,000.00	\$ -		Scheduling		N/A	N/A	No	TBD		
GUTA Improvements	23-004	\$ 25,000.00	\$ 25,000.00	\$ -	TBD	Planning		N/A	N/A	No	TBD	4 weeks	Exterior Building Repair
City Hall HVAC Upgrade	23-003	\$ 50,000.00	\$ 50,000.00	\$ -	Mallory Evans	Scheduling		N/A	N/A	No	TBD	2 weeks	Emergency Repair of System, Access Controls
City Hall Carpet Replacement	22-041	\$ 174,930.00	\$ 174,930.00	\$ -		In Progress		10/03/22	12 weeks	No	01/02/23	3 weeks	(520-4975-541303)
City Hall Lighting	21-043	\$ 45,000.00	\$ 45,000.00	\$ 40,935.00	Peters Electric	Complete		N/A	N/A	No	08/02/21	TBD	City Hall Lighting Changeout (Prior to Reopen) (520-4600-541303)
GPS Replacement	N/A	N/A	\$ 20,570.00	\$ 20,570.00	AT&T Fleet Complete	Complete		03/10/21	1 week	No	04/29/21	2 weeks	Material Delivery, Installation Dates/Scheduling
Plaza Renovation Phase II	21-021	\$ 971,288.00	\$ 971,288.00	\$ 977,162.48	Garland Company	Complete		05/12/21	N/A	Yes	07/28/21	N/A	Planning, Bidding, Approval, NTP, (100-6200-541303)
	21-022	\$ 478,678.00	\$ 478,678.00	\$ 515,398.83	Garland Company	Complete		05/12/21	N/A	Yes	07/28/21	N/A	Planning, Bidding, Approval, NTP, (520-4750-541303)
Blaine Station Masterplan	22-035	\$ 25,000.00	\$ 25,000.00	\$ 7,500.00	Lord Aeck Sargent	Ongoing		N/A	N/A	Yes	N/A	N/A	
GIS Development		\$ 250,000.00	\$ 250,000.00	\$ 227,229.00	Carter & Sloope	Sewer Test Deployment, Awaiting Water, Gas, and Stormwater		N/A	N/A	Yes	01/01/20	24 months	Captured Data, Test Phases, Deployment, Edit/Corrections, Live Application
City Branding Image Changeover	22-030	\$ 100,000.00	\$ 100,000.00	\$ 67,854.03	TBD	Complete		N/A	N/A	No	N/A	N/A	Water Tank, Vehicles, Uniforms, Signage, Stationary, Website (520-4975-541303)
MyCivic Implemetation	N/A	\$ -	\$ -	\$ -	Tyler / MyCivic	In Progress		N/A	N/A	No	05/17/21	6 weeks	Development, Implementation
Solid Waste Marketing & Recycling Education	N/A	\$ 30,000.00	\$ -	\$ -	TBD	Pricing, Planning		N/A	N/A	No	N/A	Ongoing	Planning, Pricing, Design, Implementation
Solid Waste Transfer Station Improvements	19-011	\$ 350,000.00	\$ 350,000.00	\$ 354,693.58	Osborn / Garland / Peters / CupriDyne / ProCare	Complete		N/A	N/A	No	N/A	3 months	Signage, Transfer Station Floor/Wall Repair/Clean, Scale Replacement, Fencing, Landscaping, Generator
Scale House Improvements	N/A	\$ 100,000.00	\$ 107,466.70	\$ 107,466.70	Fairbanks	Complete		N/A	N/A	No	N/A	1 month	
Garbage Truck Purchase (ASL)	N/A	\$ 270,000.00	\$ 278,673.00	\$ -	Carolina Environmental Systems	Ordered		08/16/21	TBD	No	N/A	N/A	National Purchasing Alliance Purchase (8/25/22)
Garbage Truck Purchase (Commercial)	N/A	\$ 301,000.00	\$ 319,835.00	\$ 319,835.00	Carolina Environmental Systems	Complete		01/15/22	180 days	No	N/A	N/A	National Purchasing Alliance Purchase (5/25/22)
Garbage Truck Purchase (Mini Rear)	N/A	\$ 141,000.00	\$ 150,752.00	\$ -	Carolina Environmental Systems	Ordered		04/25/22	280 days	No	N/A	N/A	National Purchasing Alliance Purchase (3/1/23)
Police / Municipal Court Renovation Project	19-007	\$ 3,560,523.00	\$ 3,560,523.00	\$ 3,396,925.50	Garland / Place Services	Complete		N/A	N/A	Yes	06/01/19	24 months	Exterior, Bidding Architectural, Design, Bidding, Interior Renovation, Final
Telecom Bypass	22-028	\$ -	\$ -	\$ -									
Electric Bypass	22-024	\$ -	\$ -	\$ -		Planning					03/01/22	18 months	
Town Green Underground	20-036	\$ 187,000.00	\$ 187,000.00	\$ 238,108.86	Black Oak/ City of Monroe	In Progress		N/A	N/A	No	05/01/20	N/A	(520-4600-541303)
Monroe Pavilion	20-038	\$ -	\$ -	\$ 876,013.37	City of Monroe	Complete				No	05/01/20		
HWY 78/11 Lighting	21-011	\$ 76,500.00	\$ 76,500.00	\$ 90,154.50	City of Monroe	Complete				No	03/01/21	3 months	
Belle Meade Primary Replacement	21-025	\$ 74,686.00	\$ 74,686.00	\$ 59,500.00		In Progress				No	05/01/22	3 months	
AMI Interactive Metering	21-017	\$ 480,215.00	\$ 480,215.00	\$ 185,413.54		In Progress				Yes	04/01/21		
Madison Avenue Rebuild	21-020	\$ 518,145.35	\$ 518,145.35	\$ 519,463.57	UTEC	In Progress				Yes	05/01/21		
Meadows Farm Subdivision	21-023	\$ 325,000.00	\$ 325,000.00	\$ 335,891.16		In Progress				No	05/01/21		
Stonecreek Streetlights Phase II	21-040	\$ 22,016.00	\$ 22,016.00	\$ 27,412.56		In Progress				No	10/01/21		
Commercial Demand Meters	21-041	\$ 70,000.00	\$ 70,000.00	\$ 53,856.00	City of Monroe	In Progress				No	11/01/21		
Electric Car Charging Stations	22-014	\$ 110,500.00	\$ 110,500.00	\$ 90,798.00	City of Monroe / ChargePoint	In Progress				No	01/01/22		
Mill Farm Place on Alcovy Electrical	22-034	\$ -	\$ -	\$ 18,433.50	City of Monroe	In Progress				No	06/01/22		
LED Streetlights	18-009	\$ 125,000.00	\$ 125,000.00	\$ 136,649.95	City of Monroe	In Progress				No	01/01/18	N/A	

Highway 186 Gas Extension	21-001	\$ 1,000,000.00	\$ 1,000,000.00	\$ 305,527.80	City of Monroe	Completed	36,000'	N/A	N/A	No	01/01/21	12 months	6" Plastic
Highway 83 Gas Extension					City of Monroe	Completed	114,502'			No	06/01/21	6 months	4" plastic / Old Monroe Madison completed, 2,500' of pipe installed on Chandler Rd
Gas Bypass	22-025			\$ 237,553.90	Consolidated Pipe, Southern Pipeline	Material on-hand	9,859'	04/14/22	6 weeks	No	10/01/22	2 months	2750' 4" steel (Hwy 11) 600' 2" steel (Mt. Paron) 6500' 4" plastic (Pannell, Gene Bell & Unisia Drive) plastic material has arrived. Awaiting steel main delivery. Bid is out for steel main install currently. City will install all plastic mains.
Poplar Street Gas Renewal / Installation	21-004	\$ 316,494.00	\$ 316,494.00	\$ 155,402.10	City of Monroe	Complete	4,300'	N/A	N/A	No	03/01/21	4 weeks	2" Plastic / 2" Steel
Southview Drive, Bolton Street, Reece Street, Pierce Street and Olympian Way Renewal					City of Monroe	All completed and services tied over	3,000'			No	01/01/21	4 weeks	2" Plastic
Carwood Drive Gas Renewal					Southern Pipeline	Completed & services tied over.	3,000'	N/A	N/A	No	05/01/21	6-8 weeks	2" Steel
Victory Drive Renewal					TBD	Planning	1,500'	N/A	N/A	No	01/01/21	5 months	2" Plastic
Harris / Lacy Renewal					TBD	Planning	2,000'	N/A	N/A	No	04/01/21	5 months	2" Plastic
MAB Gas Extension	21-005	\$ 250,000.00	\$ 231,576.50	\$ 18,423.50	City of Monroe	Complete		N/A	N/A	No	03/01/21	4 weeks	2" Plastic / 4" Plastic
Good Hope Gas Extension	21-006	\$ 100,000.00	\$ 100,000.00	\$ 65,503.50	City of Monroe	Completed							
Unisia Drive Gas Extension					City of Monroe	Complete	3,100'	N/A	N/A		01/01/21	1 week	4" Plastic
Highway 11 South Renewal					Contractor	Complete	20,064'	N/A	N/A		01/01/21	6-8 weeks	4" Plastic
The Fields / Alcovy Mountain Gas Extension	21-005	\$ 250,000.00	\$ 227,886.14	\$ 57,687.71	City of Monroe	Complete	4,000'	N/A	N/A		03/01/21	1 week	2" Plastic
The Fields / Alcovy Mountain Gas Phase 2	21-005				City of Monroe	Complete		N/A	N/A	No	09/01/22	1 week	2,750' of 2" plastic
Poplar Street Gas Pressure Improvements					City of Monroe	Complete	2,800'	N/A	N/A	No	01/01/21	6-8 weeks	
Jack's Creek Rd Gas Expansion					City of Monroe	Complete	3500'	N/A	N/A	No	07/01/21	1 month	Installed 3500' of 2" plastic gas main along Jack's Creek Rd
Saddle Creek Subdivision Jim Daws/Wall Rd Gas					City of Monroe	Complete	3500'	N/A	N/A	No	07/01/21	1 month	Installed 3500' of 2" plastic gas main in Saddle Creek Subdivision
Mt. Creek Church Rd Gas Expansion					City of Monroe	Complete	7500'	N/A	N/A	No	02/01/22	1 month	Installed 7500' of 2" plastic gas main along Mt. Creek Church Rd from Gratis Rd to Jim Daws Rd
Charlotte Rowell Blvd					City of Monroe	Material on-hand	4,500'	N/A	N/A	No	02/05/23	1 week	Installing 4,500' of 4" plastic gas main along Charlotte Rowell Blvd to Drake Drive
Brookland Commons - Gas					City of Monroe	Material Ordered	6,500'	N/A	N/A	No	03/01/23	1 month	Installing 6,500' of 2" plastic gas main in new subdivision
Rivers Edge - Gas					City of Monroe	Material Ordered	9,500'	01/15/23	N/A	No	04/01/23	1 month	Installing 9,500' of 2" plastic gas main in new subdivision
River Station - Gas					City of Monroe	Material Ordered	2,900'	01/15/23	N/A	No	05/01/23	2 weeks	Installing 2,900' of 2" plastic gas main in new subdivision
Town Green Sewer Rehab					City of Monroe	Complete	400'	N/A	N/A	No	09/01/22	1 week	Pipeburst old 6" concrete sewer main thru Town Green project.
South Madison Sewer Replacment CDBG					City of Monroe	Complete	550'	N/A	N/A		02/01/21	4-6 weeks	6" Clay
Sewer Bypass	22-027	\$ -	\$ -	\$ 39,400.00	Core & Main	Material arrived	350'	04/22/22	N/A	No	10/01/22	2 weeks	Relocate 350' 24" ductile iron sewer main (Contractor will be needed due to depth of main)
Church Street Sewer Replacement					City of Monroe	Complete	400'	N/A	N/A		03/01/21	4-6 weeks	Pipeburst 6" clay with 8" HDPE / Entrance along new subdivision (Meadows Farm)
Gratis Road / Birch Street / Highway 78 Sewer Repairs					City of Monroe	Complete					03/01/21	4-6 weeks	I&I study - 12 Manholes Raised in Jacks Creek area
2022 CDBG	21-046	\$ 1,733,378.00		\$ 4,900.00	Carter & Sloope	Awarded		N/A	N/A	Yes	TBD	TBD	Bryant Road, Stowers, Glen Iris Drive
Alcovy River / Highway 138 Sewer Extension	18-002	\$ 4,000,000.00	\$ 4,000,000.00	\$ 2,403,979.91	Contractor	Main Complete, Pump Station under construction		N/A	N/A	Yes	01/01/21	12 months	Bid, Preconstruction, Construction / All gravity & force mains have been installed, pump station constructed awaiting power & pump installs
Brentwood Subdivision		\$ 75,000.00			City of Monroe	Material Ordered		N/A	N/A	No	06/01/23	1 month	Replace internal pump station components and upsize 2" forcemain to 4"
WWTP Rehabilitation	19-012	\$ 7,500,000.00	\$ 7,500,000.00	\$ 2,435,007.78	Hofstadter & Associates	In Progress		N/A	N/A	Yes	01/01/00	forever	Design, Planning, Design, Bid, Design, Planning, Bid, Construction
Water Model Development	20-046	\$ 85,000.00	\$ 85,000.00	\$ 54,438.94	Weideman & Singleton	Complete		N/A	N/A	Yes	11/01/20	6-8 weeks	
Water Bypass	22-026	\$ -	\$ -	\$ 200,932.29	Consolidated Pipe	Material on-hand	12,400'	05/03/22	6 weeks	No	10/01/22	1 month	1200' 6" HDPE, 5600' (Brush Creek, Gene Bell), 8" HDPE (Unisia Dr, Pannell Rd), 5600' 10" HDPE (Hwy 11 L & P Parkway to Criswell rd)
Old WTP Exterior/Brick Rehabilitation	21-032	\$ 100,000.00	\$ 100,000.00	\$ 154,930.25	Garland Company	Complete		N/A	N/A	No	05/17/21	6 weeks	Emergency Restoration, Brick Removal, Shoring, Brick Replacement, (520-4400-541303)
2018 CDBG					IPR / Dickerson Group / Blount	Complete		N/A	N/A	Yes	09/18/21	20 months	Water / Sewer Rehabilitation, Paving
Raw Water Main Replacement	20-030	\$ 3,520,000.00	\$ 3,520,000.00	\$ 139,405.56	Weideman & Singleton	Awaiting easements	TBD	N/A	N/A	Yes	01/01/21	12 months	30" / 20" Water Main Replacement / Expansion - Latest estimate from W&S 2/2022 \$6.6 million
South Broad Street Water Extension					City of Monroe	Myers to Walker Complete	1,500'	N/A	N/A		05/01/21	6-8 weeks	10" Water Main / Pressure Improvements
Highway 78 East Water Extension					City of Monroe	Discontinued	1,500'	N/A	N/A		03/01/21	4 months	8" Water Main
Cedar Ridge Road Water Extension					Contractor	Complete	3,500'	N/A	N/A	Yes	02/01/21	6-8 weeks	20" Water Main

Loganville Water Extension	18-028	\$ 5,580,000.00	\$ 5,580,000.00	\$ 8,122,053.83	Contractor	Complete		N/A	N/A	Yes	07/01/18	36 months	Easements, Construction
Piedmont Industrial Parkway Water Extension	20-040	\$ 1,000,000.00	\$ 1,000,000.00	\$ 26,020.41	City of Monroe	In progress - Engineers	13,000'	N/A	N/A	No	01/01/21	1 year	Replacing existing 10" water main with 12" along Hwy 78 - Unisia Drive to Southview Drive to Public Works on Cherry Hill Rd
Piedmont Industrial Park Water Tank	20-039	\$ 2,000,000.00	\$ 2,000,000.00	\$ 64,301.75	Carter & Sloope	Planning		N/A	N/A	Yes	TBD	TBD	Currently under design
Jim Daws Road Water Extension	22-022			\$ 3,774.44	City of Monroe	Complete	1,000'	N/A	N/A	No	01/01/21	4 weeks	Install 1000' 8" C900 water main
WTP Membrane Filter Replacement	22-002	\$ 200,000.00	\$ 200,000.00	\$ 151,441.74	Siemens	Completed		N/A	N/A	No	N/A	N/A	
Water Plant Upgrades	21-031	\$ 3,000,000.00	\$ 3,000,000.00	\$ 104,834.14	Weideman & Singleton	In Progress		N/A	N/A	Yes	06/01/22	6/1/2023	Clearwell construction awarded to low bidder Lakeshore Engineering LLC @ \$4,472,767.50



**To:** City Council  
**From:** RV Watts – Chief of Police  
**Department:** Police  
**Date:** 03/14/2023  
**Subject:** Approval – 10 FLOCK Cameras

**Budget Account/Project Name: 210-3200-542500**

**Funding Source: Confiscated Assets Fund**

**Budget Allocation:**

**Budget Available:** \$28,500.00

**Requested Expense:** \$28,500.00

**Company of Record:** FLOCK Group Inc.

**Description:**

Flock Camera System

**Background:**

10 FLOCK cameras will be placed in precise locations within city limits, primarily on the major thoroughfares that will scan license plates on vehicles that pass by them and run those license plates through GCIC/NCIC. The cameras will also allow patrol officers and detectives to investigate crimes that occur within the city limits. Every year after the first year’s payment of \$28,500.00 there will be a \$25,000.00 charge every year for as long as the City has the Flock system.

**Attachment(s):**

Services Agreement

**FLOCK GROUP INC.  
SERVICES AGREEMENT  
ORDER FORM**

This Order Form together with the Terms (as defined herein) describe the relationship between Flock Group Inc. (“Flock”) and the customer identified below (“Agency”) (each of Flock and Customer, a ”Party”). This order form (“Order Form”) hereby incorporates and includes the “GOVERNMENT AGENCY AGREEMENT” attached (the “Terms”) which describe and set forth the general legal terms governing the relationship (collectively, the "Agreement" ). The Terms contain, among other things, warranty disclaimers, liability limitations and use limitations.

The Agreement will become effective when this Order Form is executed by both Parties (the “Effective Date”).

<b>Agency:</b> GA - Monroe PD <b>Legal Entity Name:</b>	<b>Contact Name:</b> Brent Davis
<b>Address:</b> 140 Blaine Street Monroe, Georgia 30655	<b>Phone:</b> (678) 570-4457 <b>E-Mail:</b> bdavis@monroega.gov
<b>Expected Payment Method:</b>	<b>Billing Contact:</b> (if different than above)

<b>Initial Term:</b> 24 months <b>Renewal Term:</b> 24 months	<b>Billing Term:</b> Annual payment due Net 30 per terms and conditions <b>Billing Frequency:</b> Annual Plan - First Year Invoiced at Signing
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### Professional Services and One-Time Purchases

Name	Price/Usage Fee	QTY	Subtotal
Professional Services - Standard Implementation Fee	\$350.00	10.00	\$3,500.00

### Hardware and Software Products

Annual recurring amounts over subscription term

Name	Price/Usage Fee	QTY	Subtotal
Falcon	\$2,500.00	10.00	\$25,000.00

<b>Subtotal Year 1:</b>	\$28,500.00
<b>Subscription Term:</b>	24 Months
<b>Annual Recurring Total:</b>	\$25,000.00
<b>Estimated Sales Tax:</b>	\$0.00
<b>Total Contract Amount:</b>	\$53,500.00

I have reviewed and agree to the Customer Implementation Guide on Schedule B at the end of this agreement.

**By executing this Order Form, Agency represents and warrants that it has read and agrees all of the terms and conditions contained in the Terms attached.** The Parties have executed this Agreement as of the dates set forth below.

**FLOCK GROUP, INC.**

**Agency: GA - Monroe PD**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**To:** City Council  
**From:** Mike McGuire/Brian Thompson  
**Department:** Telecom  
**Date:** 3/14/2023  
**Subject:** Purchase of Telecom Service Bucket Truck



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**Budget Account/Project Name:** N/A

**Funding Source:** CIP

**Budget Allocation:** \$120,000.00

**Budget Available:** \$120,000.00

**Requested Expense:** \$154,750.00

**Company of Record:** Global Rental/Altec

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**Description:**

Staff recommends the purchase of a 40G Telecom service truck.

**Background:**

This is a 2023 CIP item. It came in \$28,750.00 above budget.

**Attachment(s):**

Quote - 1



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### Quotation

**Customer Name** RAYLE EMC  
**Date Issued** 2/03/2023  
**Expiration Date** 2/28/2023  
**Rental Start Date**  
**Bill Through Date**  
**Rental Rate**

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### Equipment Detail

**Equipment Number** 057-84970020  
**Serial Number** 0123EY8334  
**Equipment Model** AT40G  
**Working Height** 45'  
**Front Bumper Winch** No  
**Outrigger(s)** Torsion Bar  
**Over Center** No  
**Platform Size** 24x30x42 One Man  
**Boom Winch** No  
**Material Handler** No  
**Insulated Boom** Yes  
**Body** Line Body

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### Chassis Detail

**VIN** 1FDUF5HT1NDA17462  
**Horsepower**  
**Year** 2022  
**Cab To Axle** 60  
**Brakes** HYD  
**Drivetrain** 4X4  
**Make** FORD  
**Model** F550

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### Additional Specs

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**Purchase Price** \$ 154,750.00  
**Rental Credit** \$ 0.00  
**Transportation** \$ 0.00  
**Buy-Out** \$ 154,750.00

**To:** City Council  
**From:** Mike McGuire/Brian Thompson  
**Department:** Telecom  
**Date:** 3/14/2023  
**Subject:** Purchase of Telecom Service Bucket Truck



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**Budget Account/Project Name:** N/A

**Funding Source:** CIP

**Budget Allocation:** \$120,000.00

**Budget Available:** \$120,000.00

**Requested Expense:** \$154,750.00

**Company of Record:** Global Rental/Altec

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**Description:**

Staff recommends the purchase of a 40G Telecom service truck.

**Background:**

This is a 2022 CIP item. It came in \$34,750.00 above budget.

**Attachment(s):**

Quote - 1

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### Quotation

**Customer Name** RAYLE EMC  
**Date Issued** 2/03/2023  
**Expiration Date** 2/28/2023  
**Rental Start Date**  
**Bill Through Date**  
**Rental Rate**

---

### Equipment Detail

**Equipment Number** 057-84970020  
**Serial Number** 0123EY8334  
**Equipment Model** AT40G  
**Working Height** 45'  
**Front Bumper Winch** No  
**Outrigger(s)** Torsion Bar  
**Over Center** No  
**Platform Size** 24x30x42 One Man  
**Boom Winch** No  
**Material Handler** No  
**Insulated Boom** Yes  
**Body** Line Body

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### Chassis Detail

**VIN** 1FDUF5HT1NDA17462  
**Horsepower**  
**Year** 2022  
**Cab To Axle** 60  
**Brakes** HYD  
**Drivetrain** 4X4  
**Make** FORD  
**Model** F550

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### Additional Specs

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**Purchase Price** \$ 154,750.00  
**Rental Credit** \$ 0.00  
**Transportation** \$ 0.00  
**Buy-Out** \$ 154,750.00

**To:** City Council  
**From:** Jim Holbrooks/Brian Thompson  
**Department:** Electric  
**Date:** 3/14/2023  
**Subject:** CIP Purchase Transformers



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**Budget Account/Project Name:** N/A

**Funding Source:** CIP

**Budget Allocation:** \$0

**Budget Available:** \$0

**Requested Expense:** \$97,275.00

**Company of Record:** GRESCO

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**Description:**

Staff recommends the purchase of 25 single pad mount transformers.

**Background:**

Transformer availability is still 36-52 weeks. These became available through one of our normal vendors. Once these are assigned to a development 85-90% of the cost will be paid by the developer.

**Attachment(s):**

Quote - 1



Quote



Entered Date	Taken By	Customer #	Order #
2/24/23	klew	1491	10207001-00
PO #			Page #
TX			1

<b>Bill To</b> CITY OF MONROE, UTILITIES DEPT ATTN: ACCOUNTS PAYABLE PO BOX 1249 MONROE, GA 30655-1249	<b>Ship To</b> City of Monroe, Utilities Dept 420 N BROAD ST MONROE, GA 30655	<b>Remit To</b> GRESKO PO BOX 932918 ATLANTA, GA 31193-2918
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<b>Instructions</b>

<b>Ship Point</b>	<b>Via</b>	<b>Shipped</b>	<b>Terms</b>	<b>SlsRepIn/Out</b>
Gresco-Forsyth, GA	Gresco Truck		Net 30 Days	klew / cstl

<b>Notes</b>

Line	Product and Description	Order Quantity	Qty UM	Unit Price	Price UM	Amount(Net)
1	PD4N025KVA-E TX PM DV 240/120 025KVA 25KVA In stock.	10.00	EA	3,615.00	EA	36,150.00
2	PD4N037KVA-E TX PM DV 240/120 037KVA 37.5KVA In stock.	10.00	EA	3,950.00	EA	39,500.00
3	PD4N050KVA-E TX PM DV 240/120 050KVA 50KVA In stock.	5.00	EA	4,325.00	EA	21,625.00

3	<b>Lines Total</b>	<b>Total Order Quantity</b>	25.00	<b>Subtotal</b>	97,275.00	
					<b>Taxes</b>	0.00
					<b>Total</b>	97,275.00

~~418~~ walton circle  
418



**To:** City Council  
**From:** Brad Callender, Planning & Zoning Director  
**Department:** Planning & Zoning  
**Date:** 3/3/2023  
**Subject:** Zoning Ordinance Amendment #15

**Budget Account/Project Name:** N/A  
**Funding Source:** N/A  
**Budget Allocation:** N/A  
**Budget Available:** N/A  
**Requested Expense:** N/A      **Company of Record:** N/A

**Description:**  
 15<sup>th</sup> Amendment to the current Zoning Ordinance.

**Background:**  
 Please refer to the attached updated Zoning Ordinance Amendment 15 Breakdown for specific amendment descriptions and details. The purpose for each amendment is included in each breakdown of the proposed amendments.

**Recommendation:**  
 The Planning Commission voted unanimously to recommend approval of all the proposed Zoning Ordinance Amendments as presented at the February Planning Commission meeting without any changes.

**Attachment(s):**  
 Zoning Ordinance Amendment 15 Breakdown

**AN ORDINANCE TO AMEND THE ZONING  
ORDINANCE OF THE CITY OF MONROE, GEORGIA**

**The Mayor and Council of the City of Monroe, Georgia, hereby ordain as follows:**

**ARTICLE I.**

**The Zoning Ordinance of the City of Monroe, officially adopted June 10, 2014, and Effective July 1, 2014, as thereafter amended, is hereby amended by implementing text amendments and changes outlined and identified in particular detail on Exhibit A, which such exhibit is incorporated herein by reference.**

**ARTICLE II.**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**ARTICLE III.**

These text amendments of the City of Monroe Zoning Ordinance shall take effect upon their adoption by the Mayor and Council.

**FIRST READING.** This 14<sup>th</sup> day of March, 2023.

**SECOND READING AND ADOPTED** on this 11<sup>th</sup> day of April, 2023.

**CITY OF MONROE, GEORGIA**

**By: \_\_\_\_\_ (SEAL)  
John S. Howard, Mayor**

**Attest: \_\_\_\_\_ (SEAL)  
Beverly Harrison, Interim City Clerk**

EXHIBIT A

City of Monroe Zoning Ordinance Text Amendment

Amendment # 15

- 1. Section 630.3, Table 6 – Industrial Zoning District Land Use Regulations. Modify Table 6 to add Restaurants category to table and add the Restaurant types of Restaurant/Café, Grill, Lunch-Counter and Restaurant with Drive-In or Drive-Through Service as permitted uses in the M-1 zoning district. Table 6 to be amended as follows:

**Section 630.3 Industrial Land Use Regulations (M-1):**

Section 630.3 Table 6 - Industrial Zoning District Land Use Regulations

[P]=permitted; [X]=prohibited; [C]=conditional use permit required

LAND USE CATEGORY	DISTRICT	REFERENCE
<b>Principal Use* (unless noted as an accessory use)</b>	<b>M-1</b>	<b>See Section or Note</b>
<b>Restaurant</b>		
restaurant/café, grill, lunch-counter	P	
restaurant with drive-in or drive-through service	P	
restaurant with walk-up or walk-away service	X	

- 2. Section 646.3, Table 8 – Central Business District Overlay (CBD). Modify Table 8 to modify land uses for Play Centers, Skating Rinks, Bowling Alleys, Parking Lots, Health/Fitness Centers, Apartment Buildings, Townhouses, and Walk-Up or Walk-Away Service Restaurants from being prohibited or conditional to being permitted uses. Table 8 to be amended as follows:

**Section 646.3 Central Business District Overlay (CBD):**

Section 646.3 Table 8 - Central Business District Overlay (CBD)

[P]=permitted; [X]=prohibited; [C]=conditional use permit required

(TABLE BEGINS ON FOLLOWING PAGE)



LAND USE CATEGORY	
Principal Use* (unless noted as an accessory use)	CBD Overlay
<b>Accessory building and uses</b>	
accessory apartments	P
accessory dwelling units	P
bed and breakfasts	C
fuel dispensary, pump, island and/or canopy home occupations	C
home office	P
residential business	P
outdoor storage	X
outdoor display	P
sidewalk amenities	P
structures – general	P
temporary structures	P
uses – general	P
<b>Administrative and information service facilities</b>	
administrative offices/processing center	P
call/telecommunications center	P
data processing/programming facilities	P
<b>Agricultural uses</b>	
timber harvesting	X
<b>Alcohol and beverage stores, retail</b>	
beer and wine	C
<b>Amusements and Entertainment</b>	
adult entertainment establishment	X
archery range or firing range	X
game center	P
miniature golf, outdoor	X
play centers, skating rink, bowling	P
alley theaters	P
theaters, outdoor	C
<b>Animal facilities and services</b>	
clinics and specialty services	X
hospitals, lodging, and shelters	X
animal/pet supply stores, retail (excluding pet sales)	P
animal/pet supply stores (including pets sales)	X
<b>Antique, curio, and/or collectible shops</b>	P
<b>Apparel stores-clothing and accessories, retail</b>	
bridal, vintage, consignment, and rental	P
new	P
secondhand and/or thrift	P
shoe repair, service	P
tailoring and/or dressmaking, service	P

<b>Arts, Crafts, and Hobbies</b> Art, craft and/or hobby supply stores, retail Art gallery or shop, retail Art studios Craftsman studios	P P P P
<b>Audio/video/computer equipment</b> supply stores, rental and/or repairs supply stores, retail	P P
<b>Beauty shops, services</b> barber, hairdresser, and/or stylist shops beauty supply, retail beauty/health spas manicure establishment tanning centers	P P P P P
<b>Book, news, magazine stores, retail</b>	P
<b>Building, construction and special trade facilities</b> contractor and developer offices contractor/developer offices with facilities contractor/developer office center landscape/irrigation service timber harvesting service tree surgery service building supply store, wholesale	P X X X X X X
<b>Catering establishments, retail and rental</b>	P
<b>Child-care facilities</b> child-care, center child-care, home	C C
<b>Churches</b> community megachurch neighborhood	P P P
<b>Collection Agency</b>	P
<b>Community associations/clubs-civic and private</b>	P
<b>Confectionery and dessert shops, retail</b>	P
<b>Copy and blueprint shops</b>	P
<b>Department/discount department stores, retail</b>	P
<b>Detective agency</b>	P
<b>Distribution and storage facilities</b> warehouse, self-service (mini) warehouse	X X
<b>Drug stores, retail</b>	P

<b>Educational facilities</b> schools-private, public, parochial school programs-day-, pre-, post- small scale instruction studios for work or teaching of fine arts, photography, music, drama, dance, martial arts	C C P  P
<b>Fabric and notion shops, retail</b>	P
<b>Financial institutions-banks, savings/loans</b> With/without drive-thru window Automatic teller machine only	P P
<b>Florist and plant shops, retail</b>	P
<b>Funeral and interment establishments</b> cemeteries and memorial cemeteries gravestone and burial vault, sales and storage undertaking, mortuary, and/or funeral home	X X X
<b>Gift, card, and stationary shops, retail</b>	P
<b>Grocers, retail</b> convenience food stores delicatessens, bakery, specialty grocers farmers market grocery markets health food stores	P P P P P P
<b>Healthcare, service-dental, medical, optometry, psychiatric, chiropractic</b> clinics (day services only) convalescent care, nursing, rest homes hospitals and laboratories person care homes, family personal care homes, group personal care homes, congregate private offices sanitariums and mental institutions	P X X X C C P X
<b>Interior design and decorating establishments</b> china, clock, frame, and/or rug shops, retail floor covering, retail and service furniture and furnishings stores, retail hardware and paint stores, retail kitchen supply stores, retail kitchen supply stores, rental linen and drapery, retail and service wallpaper, retail and service	P P P P P P P P
<b>Jewelry stores, retail</b>	P
<b>Laundry and/or dry cleaning establishments</b> drop and pick up stations full-service self-service, public	P X X

<b>Lawn and garden establishments</b>	
supply and equipment, retail and rental	X
greenhouse and plant nursery, retail	X
<b>Lodging</b>	
bed and breakfast inns	P
hotels	P
inns	P
motels	X
<b>Mercantile and dry good stores, retail</b>	P
<b>Media facilities, print and electronic</b>	
film and internet production offices	P
newspapers offices	P
publishing and printing establishments	P
<b>Motor vehicles and equipment</b>	
<b>&gt;passenger vehicles and small engine equipment</b>	
body repair and painting	X
car wash, service or self-service	X
fuel sales	C
general service/installation of parts/access.	C
new or used, sales and rental	X
light duty trailer sales, new-accessory use	X
parts/accessories,	P
sales tires, sales	X
vehicle storage yard welding	X
and fabrication wrecker	X
and/or towing service	X
<b>&gt;heavy trucks, RVs and other heavy equipment</b>	
body repair and painting	X
fueling station	X
general service/installation of parts/access.	X
new or used, sales and rental	X
parts/accessories/tires, sales	X
truck wash, service or self-	X
service terminal, motor freight	X
truck stop/travel plaza	X
<b>Musical instrument shop, retail</b>	P
<b>Office Parks</b>	
medical office parks	X
professional office	X
<b>Office supply stores, retail</b>	P
<b>Optical supply stores, retail</b>	P
<b>Parking, commercial-primary use</b>	
garages	P
lots	P

<b>Parks and Recreation</b>	
campgrounds	X
health/fitness center	P
gymnasium	X
neighborhood activity center-accessory	P
use parks, active	C
parks, passive	P
<b>Photography</b>	
supply and processing stores,	P
sales/service portrait studio	P
<b>Professional offices</b>	P
<b>Public buildings</b>	
government offices, libraries, museums	P
convention hall, community center	P
<b>Recreational equipment stores, repair and Rental</b>	X
<b>Recreational equipment/supply stores, retail</b>	P
<b>RESIDENTIAL:</b>	
accessory apartments	P
accessory dwellings	P
apartment buildings	P
apartment houses	P
lofts	P
single-family dwellings	P
two-family dwelling/duplex	X
townhouses	P
<b>Restaurant</b>	
restaurant/café, grill, lunch counter	P
with drive-in or drive-through service	C
with walk-up or walk-away service	P
<b>Sales and Service Facilities</b>	
appliance stores (small and large), retail,	X
rental, rental, and/or repairs	X
building supply, retail	X
equipment (small and large), service and rental	X
equipment(office), service and rental	P
fuel sales-liquid, wholesale and sale	X
funeral and interment establishments	X
wholesale and storage janitorial cleaning	X
services janitorial/cleaning supply store,	X
wholesale lawn and garden supply, wholesale	X
locksmith shop, service	P

<b>Sales and Service Facilities (continued)</b>	
manufactured home sale lots	X
pawn shop and pawn brokers	X
pest control services	X
print and publication shops	X
scrap hauling service	X
sewer and septic tank service vending	X
supply and service	X
<b>Shipping, packaging, and delivery establishments</b>	
non-freight business	X
<b>Shopping Centers</b>	X
<b>Telecommunications facilities</b>	
mobile telephones/paging, retail and	P
service satellite dishes, retail	X
<b>Temporary buildings</b>	P
<b>Toy, variety, novelty, and dime stores, retail</b>	P
<b>Transportation facilities</b>	
airport	X
administrative offices/dispatches	X
commuter lot	X
stations or terminals	X
<b>Travel agencies</b>	P
<b>Utility and area service provider facilities</b>	
emergency management services-fire,	
police, ambulance	P
garbage and recycling collection services	X
landfills, incinerators, and	X
dumps recycling center	X
telecommunications facility, radio	
and television stations	P
telecommunications facility, tower/antenna	X
utility administrative office	P
utility transformers, substations, and towers	P
<b>Vending</b>	
food and beverage, temporary sales	C
general merchandise, temporary	C
sales parking, temporary event	P
outdoor sales, temporary sales	C

- 3. Section 646.6, Table 9 – Dimensional standards for the Central Business District Overlay (CBD). Modify Table 9 to increase building height and to add minimum floor area standards for apartments, lofts, and townhomes. Table 9 to be amended as follows:

**Table 9:**

<b>LOT</b>	
Lot area, min	none
Lot coverage, max	100%
Lot width, min	30 ft.
Lot frontage, min	30 ft.
<b>YARD</b>	
Setback, front yard	0 ft.
Setback, side yard, min	0 ft.
Setback, rear yard, min	0 ft.
<b>BUILDING</b>	
Building height, max	5 Stories
Building ground floor area, min sq footage required	750 sq.ft.
<b>RESIDENTIAL UNIT FLOOR AREAS</b>	
Apartments, including lofts, min	450 sq.ft.
Townhomes, min	1,500 sq.ft.

- 4. Section 1420.4(2) – Zoning Ordinance Text Amendments. Modify portion of application content language to change the day zoning ordinance text amendment applications must be submitted from thirty (30) to forty-five (45) days before any Planning Commission hearing. Section 1420.4(2) to be amended as follows:

**Section 1420 Zoning Ordinance Text Amendments.**

1420.4 Application Procedure for Zoning Ordinance Text Amendment.

- (2) Application Contents. Each application for a text amendment must be submitted to the Code Enforcement Officer at least forty-five (45) days before any hearing by the Planning Commission. Unless waived by the Code Enforcement Officer, each application submitted by a person other than the City shall include all the following information about the requested text amendment:

- 5. Section 1421.4(2) – Zoning Map Amendments. Modify portion of application content language to change the day zoning map amendment applications must be submitted from thirty (30) to forty-five (45) days before any Planning Commission hearing. Section 1421.4(2) to be amended as follows:

**Section 1421 Zoning Map Amendments.**

1421.4 Application Procedure for Zoning Map Amendments.

- (2) Application Contents. Each application for a rezoning must be submitted to the Code Enforcement Officer at least forty-five (45) days before any hearing by the Planning Commission. Unless waived by the Code Enforcement Officer, each application submitted by a person other than the City shall include all the following information about the subject property:

- 6. Section 1425.1(1) – Conditional Uses. Modify portion of application content language to change the day applications must be submitted from thirty (30) to forty-five (45) days before any Planning Commission hearing. Section 1425.1(1) to be amended as follows:

**Section 1425 Conditional Uses.**

1425.1 Application Procedure.

- (1) Application Contents. Each application for a conditional use must be submitted to the Code Enforcement Officer at least forty-five (45) days before any hearing by the Planning Commission. Unless waived by the Code Enforcement Officer, each application shall include all the following information about the subject property:

- 7. Section 1430.2(1) – Variances. Modify portion of application content language to change the day applications must be submitted from thirty (30) to forty-five (45) days before any Planning Commission hearing. Section 1430.2(1) to be amended as follows:

**Section 1430 Variances.**

1430.2 Application Procedure.

- (2) Application Contents. Each application for a variance must be submitted to the Code Enforcement Officer at least forty-five (45) days before any hearing by the Planning Commission. Unless waived by the Code Enforcement Officer, each application submitted by a person other than the City shall include all the following information about the subject property:



## Proposed Amendments to the Zoning Ordinance

February 21 – Planning Commission

March 14 – City Council 1<sup>st</sup> Reading

April 11 – City Council 2<sup>nd</sup> Reading

Amendment Key

**Blue** – Language to be added

**Red** – Language to be removed

**Green** – Amendment description

- **Section 630.3: Modify Industrial Zoning District Land Use Regulation table to add land uses for restaurants, cafés, grill, and lunch counters, including restaurants with drive-in or drive-through service.**

**Section 630.3 Industrial Land Use Regulations (M-1):**

**Section 630.3 Table 6 - Industrial Zoning District Land Use Regulations**

[P]=permitted; [X]=prohibited; [C]=conditional use permit required

LAND USE CATEGORY	DISTRICT	REFERENCE
Principal Use*(unless noted as an accessory use)	M-1	See Section or Note
<b>Restaurant</b>		
<a href="#">restaurant/cafe, grill, lunch-counter</a>	<b>P</b>	
<a href="#">restaurant with drive-in or drive-through service</a>	<b>P</b>	
<a href="#">restaurant with walk-up or walk-away service</a>	<b>X</b>	

- **Section 646.3: Modify Central Business District Overlay (CBD) Land Use Regulation table to modify land uses from prohibited to being allowed for play centers, skating rinks, bowling alleys, parking lots, health/fitness centers, apartment buildings, townhouses, and walk-up or walk-away service restaurants.**

**Section 646.3 Central Business District Overlay (CBD):**

**Section 646.3 Table 8 - Central Business District Overlay (CBD)**

[P]=permitted; [X]=prohibited; [C]=conditional use permit required

LAND USE CATEGORY	
Principal Use* (unless noted as an accessory use)	CBD Overlay
<b>Accessory building and uses</b>	
accessory apartments	P
accessory dwelling units	P
bed and breakfasts	C
fuel dispensary, pump, island and/or canopy	C
home occupations	P
home office	P
residential business	P
outdoor storage	X
outdoor display	P
sidewalk amenities	P
structures – general	P
temporary structures	P
uses – general	P

LAND USE CATEGORY	
Principal Use* (unless noted as an accessory use)	CBD Overlay
<b>Administrative and information service facilities</b>	
administrative offices/processing center	P
call/telecommunications center	P
data processing/programming facilities	P
<b>Agricultural uses</b>	
timber harvesting	X
<b>Alcohol and beverage stores, retail</b>	
beer and wine	C
<b>Amusements and Entertainment</b>	
adult entertainment establishment	X
archery range or firing range	X
game center	P
miniature golf, outdoor	X
play centers, skating rink, bowling alley	X <del>P</del>
theaters	P
theaters, outdoor	C
<b>Animal facilities and services</b>	
clinics and specialty services	X
hospitals, lodging, and shelters	X
animal/pet supply stores, retail (excluding pet sales)	P
animal/pet supply stores (including pets sales)	X
<b>Antique, curio, and/or collectible shops</b>	P
<b>Apparel stores-clothing and accessories, retail</b>	
bridal, vintage, consignment, and rental	P
new	P
secondhand and/or thrift	P
shoe repair, service	P
tailoring and/or dressmaking, service	P
<b>Arts, Crafts, and Hobbies</b>	
Art, craft and/or hobby supply stores, retail	P
Art gallery or shop, retail	P
Art studios	P
Craftsman studios	P
<b>Audio/video/computer equipment</b>	
supply stores, rental and/or repairs	P
supply stores, retail	P
<b>Beauty shops, services</b>	
barber, hairdresser, and/or stylist shops	P
beauty supply, retail	P
beauty/health spas	P
manicure establishment	P
tanning centers	P
<b>Book, news, magazine stores, retail</b>	P

LAND USE CATEGORY	
Principal Use* (unless noted as an accessory use)	CBD Overlay
<b>Building, construction and special trade facilities</b>	
contractor and developer offices	P
contractor/developer offices with facilities	X
contractor/developer office center	X
landscape/irrigation service	X
timber harvesting service	X
tree surgery service	X
building supply store, wholesale	X
<b>Catering establishments, retail and rental</b>	P
<b>Child-care facilities</b>	
child-care, center	C
child-care, home	C
<b>Churches</b>	
community	P
megachurch	P
neighborhood	P
<b>Collection Agency</b>	P
<b>Community associations/clubs-civic and private</b>	P
<b>Confectionery and dessert shops, retail</b>	P
<b>Copy and blueprint shops</b>	P
<b>Department/discount department stores, retail</b>	P
<b>Detective agency</b>	P
<b>Distribution and storage facilities</b>	
warehouse, self-service (mini)	X
warehouse	X
<b>Drug stores, retail</b>	
<b>Educational facilities</b>	
schools-private, public, parochial	C
school programs-day-, pre-, post-	C
small scale instruction	P
studios for work or teaching of fine arts, photography, music, drama, dance, martial arts	P
<b>Fabric and notion shops, retail</b>	P
<b>Financial institutions-banks, savings/loans</b>	
With/without drive-thru window	P
Automatic teller machine only	P
<b>Florist and plant shops, retail</b>	P
<b>Funeral and interment establishments</b>	
cemeteries and memorial cemeteries	X
gravestone and burial vault, sales and storage	X
undertaking, mortuary, and/or funeral home	X
<b>Gift, card, and stationary shops, retail</b>	P

LAND USE CATEGORY	
Principal Use* (unless noted as an accessory use)	CBD Overlay
<b>Grocers, retail</b>	P
convenience food stores	P
delicatessens, bakery, specialty grocers	P
farmers market	P
grocery markets	P
health food stores	P
<b>Healthcare, service-dental, medical, optometry, psychiatric, chiropractic</b>	
clinics (day services only)	P
convalescent care, nursing, rest homes	X
hospitals and laboratories	X
person care homes, family	X
personal care homes, group	C
personal care homes, congregate	C
private offices	P
sanitariums and mental institutions	X
<b>Interior design and decorating establishments</b>	
china, clock, frame, and/or rug shops, retail	P
floor covering, retail and service	P
furniture and furnishings stores, retail	P
hardware and paint stores, retail	P
kitchen supply stores, retail	P
kitchen supply stores, rental	P
linen and drapery, retail and service	P
wallpaper, retail and service	P
<b>Jewelry stores, retail</b>	P
<b>Laundry and/or dry cleaning establishments</b>	
drop and pick up stations	P
full-service	X
self-service, public	X
<b>Lawn and garden establishments</b>	
supply and equipment, retail and rental	X
greenhouse and plant nursery, retail	X
<b>Lodging</b>	
bed and breakfast inns	P
hotels	P
inns	P
motels	X
<b>Mercantile and dry good stores, retail</b>	P
<b>Media facilities, print and electronic</b>	
film and internet production offices	P
newspapers offices	P
publishing and printing establishments	P

LAND USE CATEGORY	
Principal Use* (unless noted as an accessory use)	CBD Overlay
<b>Motor vehicles and equipment</b>	
<b>&gt;passenger vehicles and small engine equipment</b>	
body repair and painting	X
car wash, service or self-service	X
fuel sales	C
general service/installation of parts/access. new or used, sales and rental	C
light duty trailer sales, new-accessory use	X
parts/accessories, sales	P
tires, sales	X
vehicle storage yard welding and fabrication wrecker and/or towing service	X
<b>&gt;heavy trucks, RVs and other heavy equipment</b>	
body repair and painting	X
fueling station	X
general service/installation of parts/access. new or used, sales and rental	X
parts/accessories/tires, sales	X
truck wash, service or self-service	X
terminal, motor freight	X
truck stop/travel plaza	X
<b>Musical instrument shop, retail</b>	P
<b>Office Parks</b>	
medical office parks	X
professional office parks	X
<b>Office supply stores, retail</b>	P
<b>Optical supply stores, retail</b>	P
<b>Parking, commercial-primary use</b>	
garages	P
lots	<del>X</del> <u>P</u>
<b>Parks and Recreation</b>	
campgrounds	X
health/fitness center	<del>X</del> <u>P</u>
gymnasium	X
neighborhood activity center-accessory use	P
parks, active	C
parks, passive	P
<b>Photography</b>	
supply and processing stores, sales/service	P
portrait studio	P
<b>Professional offices</b>	P
<b>Public buildings</b>	
government offices, libraries, museums	P
convention hall, community center	P
<b>Recreational equipment stores, repair and Rental</b>	X
<b>Recreational equipment/supply stores, retail</b>	P

LAND USE CATEGORY	
Principal Use* (unless noted as an accessory use)	CBD Overlay
<b>RESIDENTIAL:</b>	
accessory apartments	P
accessory dwellings	P
apartment buildings	EP
apartment houses	P
lofts	P
single-family dwellings	P
two-family dwelling/duplex	X
townhouses	EP
<b>Restaurant</b>	
restaurant/café, grill, lunch counter	P
with drive-in or drive-through service	C
with walk-up or walk-away service	EP
<b>Sales and Service Facilities</b>	
appliance stores (small and large), retail, rental, rental, and/or repairs	X
building supply, retail	X
equipment (small and large), service and rental	X
equipment(office), service and rental	P
fuel sales-liquid, wholesale and sale	X
funeral and interment establishments,	X
wholesale and storage janitorial cleaning	X
services janitorial/cleaning supply store,	X
wholesale lawn and garden supply,	X
wholesale locksmith shop, service	P
<b>Sales and Service Facilities (continued)</b>	
manufactured home sale lots	X
pawn shop and pawn brokers	X
pest control services	X
print and publication shops	X
scrap hauling service	X
sewer and septic tank service	X
vending supply and service	X
<b>Shipping, packaging, and delivery establishments</b>	
non-freight business	X
<b>Shopping Centers</b>	X
<b>Telecommunications facilities</b>	
mobile telephones/paging, retail and service	P
satellite dishes, retail	X
<b>Temporary buildings</b>	P
<b>Toy, variety, novelty, and dime stores, retail</b>	P
<b>Transportation facilities</b>	
airport	X
administrative offices/dispatches	X
commuter lot	X
stations or terminals	X
<b>Travel agencies</b>	P

LAND USE CATEGORY	
Principal Use* (unless noted as an accessory use)	CBD Overlay
<b>Utility and area service provider facilities</b>	
emergency management services-fire, police, ambulance	P
garbage and recycling collection services	X
landfills, incinerators, and dumps	X
recycling center	X
telecommunications facility, radio and television stations	P
telecommunications facility, tower/antenna	X
utility administrative office	P
utility transformers, substations, and towers	P
<b>Vending</b>	
food and beverage, temporary sales	C
general merchandise, temporary sales	C
parking, temporary event	P
outdoor sales, temporary sales	C

➤ *Section 646.6: Amend Table 9 of the special design and dimensional standards for the CBD Overlay to increase the maximum building height and to add minimum floor area standards for apartments, lofts, and townhomes.*

**Table 9:**

LOT	CBD
Lot area, min	none
Lot coverage, max	100%
Lot width, min	30 ft.
Lot frontage, min	30 ft.
<b>YARD</b>	
Setback, front yard	0 ft.
Setback, side yard, min	0 ft.
Setback, rear yard, min	0 ft.
<b>BUILDING</b>	
Building height, max	<del>35 ft.</del> <b>5 Stories</b>
Building ground floor area, min sq footage required	750 sq.ft.
<b>RESIDENTIAL UNIT FLOOR AREAS</b>	
<b>Apartments, including lofts, min</b>	<b>450 sq.ft.</b>
<b>Townhomes, min</b>	<b>1,500 sq.ft.</b>

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➤ **Section 1420.4(2): Amend application procedure for Zoning Ordinance Text Amendments to change the day applications must be submitted from thirty (30) to forty-five (45) days from the Planning Commission meeting.**

**Section 1420 Zoning Ordinance Text Amendments.**

1420.4 Application Procedure for Zoning Ordinance Text Amendment.

- (2) Application Contents. Each application for a text amendment must be submitted to the Code Enforcement Officer at least ~~thirty (30)~~ **forty-five (45)** days before any hearing by the Planning Commission. Unless waived by the Code Enforcement Officer, each application submitted by a person other than the City shall include all the following information about the requested text amendment:

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➤ **Section 1421.4(2): Amend application procedure for Zoning Map Amendments to change the day applications must be submitted from thirty (30) to forty-five (45) days from the Planning Commission meeting.**

**Section 1421 Zoning Map Amendments.**

1421.4 Application Procedure for Zoning Map Amendments.

- (2) Application Contents. Each application for a rezoning must be submitted to the Code Enforcement Officer at least ~~thirty (30)~~ **forty-five (45)** before any hearing by the Planning Commission. Unless waived by the Code Enforcement Officer, each application submitted by a person other than the City shall include all the following information about the subject property:

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➤ **Section 1425.1(1): Amend application procedure for Conditional Uses to change the day applications must be submitted from thirty (30) to forty-five (45) days from the Planning Commission meeting.**

**Section 1425 Conditional Uses.**

1425.1 Application Procedure.

- (1) Application Contents. Each application for a conditional use must be submitted to the Code Enforcement Officer at least ~~thirty (30)~~ **forty-five (45)** days before any hearing by the Planning Commission. Unless waived by the Code Enforcement Officer, each application shall include all the following information about the subject property:



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➤ *Section 1430.2(1): Amend application procedure for Variances to change the day applications must be submitted from thirty (30) to forty-five (45) days from the Planning Commission meeting.*

**Section 1430 Variances.**

1430.2 Application Procedure.

- (1) Application Contents. Each application for a variance must be submitted to the Code Enforcement Officer at least ~~thirty (30)~~ **forty-five (45)** before any hearing by the Planning Commission. Unless waived by the Code Enforcement Officer, each application shall include all the following information about the subject property:



**To:** City Council  
**From:** Logan Propes  
**Department:** Administration  
**Date:** 3-14-2022  
**Subject:** Impact Fees -Hall Consulting, Inc.

**Budget Account/Project Name: Split 50/50 between Utilities and General**

**Funding Source: 230-4115-521200 & 230-1510-521200**

**Budget Allocation:** \$45,000.00

**Budget Available:** \$45,000.00

**Requested Expense:** \$45,000.00      **Company of Record:** Hall Consulting, Inc.

**Description:**

Staff recommends approval of authorizing Hall Consulting, Inc. to help develop Impact Fees Program for the City of Monroe in the amount of \$45,000.00.

**Background:**

In the past, Council has directed staff to seek an impact fee program. With the completion of recent programs, such as our comprehensive plan prepared by Hall Consulting, Inc., staff believes that they would be the best fit for continuing with that information and creating an Impact Fee program proposal and potential implementation for Council consideration.

The current preliminary plat moratorium is set to expire June 30<sup>th</sup> of this year. As such, it is highly likely that building activity will pick back up upon its expiration. Therefore, a thoughtfully crafted impact fee program is worth consideration to help defray the costs of infrastructure and impacts of development to the current citizens of Monroe.

**Attachment(s):**

Contract with Hall Consulting, Inc.

# CONTRACT FOR PROFESSIONAL SERVICES

This CONTRACT, made and dated this \_\_\_\_\_ day of \_\_\_\_\_ in the year 2023:

**BY AND BETWEEN** Hall Consulting, Inc., with offices located at 1051 Windbrooke Court, Suite 4, Watkinsville, GA 30677, hereafter referred to as "CONSULTANT" and City of Monroe with offices located at 215 North Broad Street, Monroe, GA 30655, hereafter referred to as "CLIENT":

**WHEREAS** CLIENT intends to: develop Impact Fees and Capital Improvements Element for the City of Monroe

and:

**WHEREAS** CLIENT is desirous of engaging CONSULTANT to perform services for the project as described in *Article I, Scope of Work*:

**NOW, THEREFORE**, the CLIENT and CONSULTANT agree to the terms presented below.

**ARTICLE I: SCOPE OF WORK**

The CONSULTANT will prepare develop Impact Fees and Capital Improvements Element for the City of Monroe. Full details of CONSULTANT responsibility for Phases and Deliverables are outlined in Attachment A: Impact Fee Study Scope of Work.

The CONSULTANT will work under the direction of the City Administrator and the CONSULTANT is responsible for the following items:

- General management of the Project
- Drafting and preparation of the plan document, graphics, & mapping
- Data collection, analysis, and presentation
- Organization and facilitation of public meetings
- Budgeting project funds
- Presentations to the City Council

**ARTICLE II: DELIVERABLES**

Full details of CONSULTANT responsibility for Phases and Deliverables are outlined in Attachment A: Impact Fee Study Scope of Work.

**ARTICLE III: SCHEDULE OF FEES**

The fee to perform the Scope of Work presented in *Article I*, and to produce the products specified in *Article II* will be: A Lump Sum Fee of forty-five Thousand Dollars (\$45,000.00) which includes:

<b>Task 1</b>	16	Hours	\$125	\$2,000	Preparations of presentation/deliverables
<b>Task 2</b>	8	Hours	125	1,000	Preparations of presentation/deliverables
<b>Task 3</b>	16	Hours	125	2,000	Review Time
<b>Task 4</b>	60	Hours	125	7,500	Calculations and write-up
<b>Task 5</b>	60	Hours	125	7,500	Calculations and write-up
<b>Task 6</b>	40	Hours	125	5,000	Calculations and write-up
<b>Task 7</b>	40	Hours	125	5,000	Draft Documentation
<b>Task 8</b>	16	Hours	125	2,000	Address comments/Final Documentation
<b>Public Hearings</b>	3	Per meeting	1,000	3,000	Attend public hearings
<b>Other Meetings</b>	10	Per meeting	1,000	10,000	Attend up to 10 staff and/or advisory committee meetings
				\$45,000	

Invoices will be presented monthly after the execution of this contract for the work completed during that period.

**ARTICLE IV: TERMS AND CONDITIONS**

All Project studies, drawings, models, specifications, estimates, reports, and narratives developed by CONSULTANT will, upon payment for services duly performed, become the property of The City of Monroe, Georgia.

Invoices are due and payable 30 days from the date of receipt.

CONSULTANT agrees to exercise usual and customary professional care in its efforts to plan the Project to comply with reasonable interpretations of laws, codes, and regulations applicable to the Project.

CONSULTANT agrees to indemnify The City of Monroe, Georgia for damages, including reasonable attorney’s fees, to the extent caused by its professional negligence and for those for which it is legally responsible.

In recognition of The City of Monroe, Georgia providing any consultant services for the Project not contracted to CONSULTANT, The City of Monroe, Georgia agrees to indemnify, hold harmless, and defend CONSULTANT for claims or damages resulting from their errors, omissions, or negligent acts.

CONSULTANT and CLIENT waive consequential damages for claims, disputes, or other expenses arising out of or relating to this Agreement.

In the event of termination, suspension or abandonment of the Project by the CLIENT, CONSULTANT will be compensated for services performed as of the date of the termination. If CLIENT fails to make payments per this agreement, CONSULTANT can suspend or terminate services. Either party may terminate this agreement after seven days’ written notice if the

Project is suspended for more than 90 days, or if the other party substantially fails to perform in accordance with the terms of this Agreement.

Both parties agree they will make a good faith effort to resolve any Project-related disputes through negotiation or, if necessary, through non-binding AAA mediation, sharing the cost equally. Issues not resolved in mediation will be litigated in the court of competent jurisdiction where the project is located.

During the term of this Agreement, CONSULTANT shall maintain the following insurance coverages and will provide The City of Monroe, Georgia evidence thereof within 10 days of The City of Monroe, Georgia's written request.

Professional Liability	\$1 M each claim / \$1 M aggregate / Retention 100 K
Commercial General Liability	\$1 M each occurrence / \$2M aggregate

**ARTICLE V: SCOPE OF AUTHORITY**

The persons signing this agreement on behalf of the CLIENT and the CONSULTANT warrant that he or she has the authority to do so, and if a corporation, is an officer of same.

**ARTICLE VI: ENFORCEABILITY**

This contract shall not be enforceable by either party until this contract is signed by both parties.

IN WITNESS WHEREOF, CLIENT and CONSULTANT have signed and executed this contract the day and year identified below.

CITY OF MONROE

HALL CONSULTING, INC.

BY: \_\_\_\_\_

BY: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

Attachment A

# Impact Fee Study Scope of Work

## Scope of Work/Project Understanding

The following scope of work provides detailed steps to ensure that the impact fee development process meets the requirements of the State of Georgia Development Impact Fee Act (DIFA), as well as national case law. The following fees will be calculated; transportation, stormwater, public safety, libraries and parks and recreation. Water and wastewater will be eligible for an expedited process based on provisions of DIFA<sup>1</sup> and are part of a different scope with the City’s Water and Sewer Department.

### TASK 1: PROJECT INITIATION / DATA ACQUISITION

Hall/Nelsnick team members shall meet with City staff to establish lines of communication, review and discuss project goals and policies related to the project, review the project schedule (and revise if necessary), discuss required Advisory Committee, and request additional data and documentation related to the project. Hall/Nelsnick shall present alternative methodologies concerning the calculation of impact fees for transportation, stormwater, public safety, libraries and parks and recreation. Additionally, a full cost connection fee methodology will be presented.

#### **City Tasks:**

The City will be required to provide meeting facilities and select appropriate staff/council members for this meeting. Additionally, the City will be required to develop a list of stakeholders and form an impact fee advisory committee<sup>2</sup> prior to the adoption of the impact fee ordinance.

#### **Meetings:**

One on-site visit to meet with City project management team.

#### **Deliverables:**

- 1) Revisions to project schedule, if necessary, including identifying dates for required public hearings.
- 2) Project team member contact list including names, location addresses, phone numbers, and e-mail addresses.
- 3) Amended data needs list

### TASK 2: PUBLIC HEARING

Hall/Nelsnick team members shall present an overview of impact fee requirements in the State of Georgia at a required public hearing<sup>3</sup>. This will include a discussion of Comprehensive Planning,

<sup>1</sup> The capacity portion of the water and wastewater connection fee calculation only need to show a fair fee based on a prorated cost of capacity needed. There is no need for annual reporting and/or CIE updates for water and wastewater connection fees.

<sup>2</sup> § 36-71-5. Development Impact Fee Advisory Committee (a) Prior to the adoption of a development impact fee ordinance, a municipality or City adopting an impact fee program shall establish a Development Impact Fee Advisory Committee. (b) Such committee shall be composed of not less than five nor more than ten members appointed by the governing authority of the municipality or County and at least 50 percent of the membership shall be representatives from the development, building, or real estate industries.

<sup>3</sup> Local governments wishing to add a CIE to a previously approved comprehensive plan will be required to follow the

Impact Fee calculation methodologies and how impact fees can be used to offset cost to existing businesses and residents.

**Meetings:**

One on-site visit at a scheduled or called Council meeting

**Deliverables:**

Public Hearing presentation

**TASK 3: REVIEW LATEST COMPREHENSIVE PLAN AND MASTER PLANS**

The Hall/Nelsnick team shall review existing plans in reference to the subject impact fee categories. This will serve as a base line for development of the Capital Improvement Element (CIE) with input from staff/management via virtual meetings. A draft deliverable will be presented to the appropriate group as decided during Task 1. This may be staff/management, Impact Fee Advisory Committee and/or city council<sup>4</sup>.

**City Tasks:**

The City will be required to provide latest Master Plans and meeting facilities. Much of this task has already been completed during the Comprehensive Plan update. As such, the hours budget for this task will be minimal.

**Meetings:**

Draft CIE Review meeting with staff

Advisory Committee meeting

**Deliverables:**

Hall/Nelsnick will prepare a presentation providing the proposed capital improvements for consideration based on Comprehensive and available Master Plans.

**TASK 4: CAPITAL FACILITY NEEDS AND SERVICE LEVELS**

Hall/Nelsnick shall employ the methodologies discussed in Task 1 concerning the determination of capital needs, service levels and service areas. If current service levels exceed needs of existing population, a portion of the cost of this excess capacity can be recouped through new development. However, impact fees cannot be used to address existing deficiencies. Hall/Nelsnick shall provide alternatives for City of Monroe’s consideration<sup>5</sup>.

**City Tasks:**

Prior to the next Task, the City will need to provide direction on the which level of service, service area and capital projects to include. The City would have opportunity to adjust this after the results of the impact fee calculation and credit are provided.

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same procedures required for preparing, submitting for review, and adopting their initial comprehensive plan.

<sup>4</sup> Hall/Nelsnick is flexible in the preferred review process, some entities prefer to wait until a full draft impact fee report is available, other may be more proactive in the process.

<sup>5</sup> Hall/Nelsnick shall provide up to 4 alternatives for determining levels of service and include using a national standard, state/local requirements, current levels and preferred levels from Comprehensive Plan and/or City Management direction.

**Meetings:**

Five meetings with City staff to discuss capital facility needs and levels-of-service. One each with Transportation, Stormwater, Park/Recreation, Public Safety, and Library staff.

**Deliverables:**

Draft technical memorandum on the alternative service levels and service area designation and preferred alternative for calculating impact fee and credits.

**TASK 5: IMPACT FEE CALCULATION**

The Hall/Nelsnick team shall calculate the impact fees based on the selected service levels and service areas developed in Task 4.

**City Tasks:**

None

**Meetings:**

None

**Deliverables:**

See Task 7

**TASK 6: DETERMINE NEED FOR AND CALCULATE “CREDITS”**

The Hall/Nelsnick team shall calculate credits that a developer may receive due to the future payments of the finished development towards infrastructure<sup>6</sup>. Additionally, any developer specific system improvement required by the City would be required to be credited towards that specific impact fee<sup>7</sup>.

**City Tasks:**

None

**Meetings:**

None

**Deliverables:**

See Task 7

**TASK 7: PREPARE CITY IMPACT FEE REPORT AND ORDINANCE**

The Hall/Nelsnick Team shall prepare a draft report for the City’s review and present it at the final required public hearing. This task will include the necessary transmittal resolution.

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<sup>6</sup> Development impact fees shall be calculated on a basis which is net of credits for the present value of revenues that will be generated by new growth and development based on historical funding patterns and that are anticipated to be available to pay for system improvements, including taxes, assessments, user fees, and intergovernmental transfers.

<sup>7</sup> In the calculation of development impact fees for a particular project, credit shall be given for the present value of any construction of improvements or contribution, or dedication of land or money required or accepted by a municipality or City from a developer or his predecessor in title or interest for system improvements of the category for which the development impact fee is being collected. Credits shall not be given for project improvements.



**City Tasks:**

Review and provide guidance for finalizing impact fee report and ordinance. Gain approval for transmittal resolution to the Northeast Georgia Regional Commission (NEGRC).

**Meetings:**

One on-site visit at a schedule or called Council meeting

**Deliverables:**

CIE Report and Ordinance and transmittal resolution.

**TASK 8: STATE/REGIONAL REVIEW**

The Hall/Nelsnick Team shall transmit the CIE to the NEGRC for review and address edits and concerns as needed.

**City Tasks:**

Adopt CIE and Ordinance

**Meetings:**

None

**Deliverables:**

Final CIE and Ordinance

**REQUIRED MEETINGS**

The State of Georgia requires multiple public hearings regarding the adoption of an impact fee ordinance. There will also need to be a 60-day review period by state and regional agencies. Hall/Nelsnick team members shall attend to answer any questions by the public and council members.

**Meetings:**

Two (2) meetings at a scheduled or called Council meeting are included in the above scope of work.

One (1) Advisory Committee Meeting included in Task 3

**Project Schedule**

We anticipate a 6-month schedule to complete the Impact Fee Study after a notice to proceed. This will include a 60-day review period for the Regional Development Center and Department of Community Affairs.

**To:** City Council

**From:** Brad Callender, Planning & Zoning Director  
Sara Shropshire, Community Development Director

**Department:** Planning & Zoning

**Date:** 02/20/23

**Subject:** Approval – Town Planning & Urban Design Contract, LLC




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**Budget Account/Project Name:** Monroe Form-Based Code

**Funding Source:** America Rescue Plan Act (ARPA)

**Budget Allocation:** N/A

**Budget Available:** \$187,520.00

**Requested Expense:** \$187,520.00      **Company of Record:** Town Planning & Urban Design Collaborative, LLC (TPUDC)

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**Description:**

Staff recommends the approval of the proposed contract between the City of Monroe and Town Planning & Urban Design, LLC (TPUDC). Provided services include a 7 phased approach to implementing a Form-Based Code which includes public engagement sessions.

**Background:**

On September 29, 2022, a Called Council Meeting and Planning & Code Retreat was held which explored Form-Based Codes feasibility to preserve and transform Monroe. Hall Consulting presented Form-Based Code 101 materials to attendees. Consensus was to have staff continue looking into the implementation process. A Form-Based Code is a land development regulation that fosters predictable built results and a high-quality public realm by using physical form (rather than separation of uses) as the organizing principle for the code. The City of Monroe would greatly benefit from Form-Based Code implementation. A Form-Based Code would foster pedestrian activity, connectivity, minimize urban degradation, encourage social, economic, and land use diversity.

**Attachment(s):**

Contract with Town Planning & Urban Design Collaborative, LLC (TPUDC) – 15 pages  
Minutes from Called Council Meeting and Planning & Code Retreat (9/29/22) – 2 pages



**AGREEMENT**

This Agreement is by and between the City of Monroe, Georgia ("Client") and Town Planning & Urban Design Collaborative LLC (also called "TPUDC") ("Consultant") entered into on \_\_\_\_\_, 2023.

**PREAMBLE**

The Client has asked TPUDC to assist with planning and zoning services related to the City of Monroe Form-Based Code Plug-In (the "Project") which are more fully described below, and the Consultant has agreed to provide such services.

This Agreement contains the following Appendices:

- A: Scope of Services
- B: Rate Schedule
- C: Background Information
- D: Fee Schedule

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

**A. SCOPE OF SERVICES**

The Consultant shall perform the basic scope of services as identified in **Appendix A: Scope of Services**.

**B. FEE AND BILLING**

- B.1. The Consultant will provide the services described in the Scope of Services for a fee of \$187,520, plus hourly for Tasks 6.1 and 7.1 and reimbursable expenses.
- B.2. The Consultant shall invoice the Client monthly based on the percentage of services completed for each Phase as of the invoice date as detailed in Appendix D: Fee Schedule.
- B.3. Invoices for services rendered and expenses incurred pursuant to this Agreement shall be due as within 30 days of receipt by Client. Any invoice unpaid after 60 days of submission to Client shall bear interest at the rate of 1.5% compounded monthly.

**C. FORMAT OF FINAL DOCUMENTS**

Consultant shall provide final work products to Client in digital file format.

**D. ADDITIONAL SERVICES AND CHANGES TO THE SCOPE OF SERVICES**

The Consultant’s undertaking to perform professional services extends only to the services specifically described in **Appendix A: Scope of Services**. Any services not specifically provided for in the Scope of Services will be considered Additional Services and performed on a labor fee plus expense basis using the hourly rates presented in **Appendix B: Rate Schedule** of this Agreement.

Any changes or additions to the Scope of Services described in this Agreement shall not be authorized unless documented in writing by an appropriate Change Order. A Change Order is a written instrument duly signed by Consultant and Client, in which both parties agree to: (1) Change the Scope of Services; (2) Adjust the total fees, if any; (3) Reallocate fee from one phase to another; and/or (4) Change the project schedule, as appropriate.

**E. CLIENT’S RESPONSIBILITIES**

- E.1. Client shall be responsible for the following items in conjunction with the Project:
- E.2. Designate in writing a person to act as its representative with respect to this Agreement, such person having complete authority to transmit instructions, receive information, and make or interpret the Client's decisions.
- E.3. Client will provide, on a timely basis, the background Information in Appendix C: Background Information, and any other information that Consultant may reasonably request. Any requests for additional background information which is due to certain materials being unavailable shall be discussed with the Client. If the parties mutually agree that additional information is needed, the production of the information shall be considered Additional Services.
- E.4. Client will provide supplementary information that may be requested from time to time during the course of the Project.
- E.5. Client will coordinate and secure locations to conduct all public outreach and engagement events and meetings and promote the events using the promotional materials and Outreach & Engagement Plan developed by the Consultant.
- E.6. Client will print, or have printed, all project related marketing collateral, documents and maps.
- E.7. Client will be responsible for providing event refreshments at Client’s discretion.
- E.8. Client will attend scheduled project meetings with Consultant.
- E.9. Client will attend the Codeapalooza at specific times scheduled in advance.
- E.10. The Client shall endeavor to avoid scheduling difficulties by providing the Consultant with 30 days notice of anticipated meetings and deadlines.
- E.11. The Consultant shall be entitled to rely on the completeness and accuracy of all information provided by the Client unless patently erroneous. Any revisions to the Consultant’s deliverables caused by inaccurate, outdated, or incomplete information provided by the Client, will be considered an Additional Service.

**F. CLIENT DOCUMENT REVIEW PERIOD PROCEDURES**

Following the delivery of the Work Products the Client shall have a Client Review Period with a duration 30 days. On the final day of the Client Review Period, if not sooner, the Client shall send to the Consultant requested refinements, if any, in the form of one consolidated set of comments made digitally utilizing the comment tools in Adobe Acrobat. All requested revisions must be specific, directive, and consolidated, as only one set of revisions per review period will be accepted. The Consultant shall make the requested refinements, if any, to be included in the subsequent version of the document. Additional changes requested outside the Client Review Periods, as well as changes to the Perspective Drawing(s) and/or Illustrative Master Plan(s) requested after the Codeapalooza, will be considered Additional Services. If no requests for revisions from the Client are received by the Consultant by the final day of the Client Review Period, this will indicate that the Client has no revisions to request and the Consultant will begin work on the next phase of work. If the Client requests additional review periods, the associated additional revisions will be considered Additional Services and the project deadline will be adjusted accordingly. The Consultant may, at its discretion, agree to extend the Client Review Period beyond 30 days. If an extension is allowed,

the time needed for the Consultant to refamiliarize itself with the project will be considered an Additional Service.

**G. USE OF THE DOCUMENTS**

The Documents shall be used solely in matters relating to this Agreement. The Consultant and the Client shall be deemed the authors of the Documents and shall retain all common law, statutory, and other reserved rights including copyright.

**H. DELAY OR PREVENTION OF PROVISION OF SERVICES NOT THE FAULT OF THE CONSULTANT**

In the event that performance of the Basic Services and/or Additional Services is delayed or prevented due to an unforeseen condition or event beyond Consultant’s control, including but not limited to: a natural disaster in the vicinity of the study area, any one of Consultant’s offices, the offices of any one of Consultant’s consultants or in an area through which any member of the team may be traveling in order to provide Services; the injury or death of Consultant personnel or their consultants or a family member of either. Consultant shall not be responsible for such delay or failure to perform and will not be liable for the consequences of any of the foregoing.

**I. TERMINATION**

- I.1. If the Client fails to make payment when due for service and reimbursable expenses as previously specified herein, the Consultant may, upon thirty days written notice, terminate the Agreement. Unless payment in full is received by the Consultant within thirty days of the receipt of the notice, the termination shall be final without further notice. In the event of such termination, the Consultant shall have no liability for delay or damage caused by such termination.
- I.2. The Client may terminate this agreement for cause after giving the Consultant written notice and an opportunity to cure.
- I.3. In the event of termination, the Client shall forfeit all rights to receive additional copies of documents previously received.
- I.4. In the event this Agreement is terminated by either party, Client shall pay Consultant for all direct costs and Services and/or work undertaken in performance of its obligations hereunder up to the date of termination, including any Services performed but not invoiced as of the date of termination.

**J. PUBLICATION**

- J.1. The Consultant shall have the right to include representations of the Project or the work performed by Consultant, including photographs, among promotional and professional materials.
- J.2. The Client shall provide professional credit to the Consultant in all of Client’s promotional materials for or depicting any work performed by Consultant in connection with the Project.
- J.3. If the Client publishes or causes to be published photographs or other representations related to Project, the Client agrees to include reference to the Consultant as follows: “Credit: Town Planning & Urban Design Collaborative LLC, www.tpudc.com”.

**K. ARBITRATION AND LITIGATION**

In the event any dispute arises between the Client and the Consultant in connection with the Agreement or services provided pursuant to the Agreement, the Client and the Consultant agree to submit the dispute to binding mediation by a mediator mutually selected by the parties, with each party sharing equally in the cost of mediation.

**L. MISCELLANEOUS PROVISIONS**

- L.1. The Agreement shall be governed by the law of the State of Tennessee in the United States of America.
- L.2. The duties, responsibilities, and limitations of authority of the Consultant discussed in the Agreement shall not be restricted, modified, or extended without written agreement of the Client and the Consultant.
- L.3. The Client and the Consultant, respectively, bind themselves, their partners, successors, assigns, and legal representatives of the other party to the Agreement and to the partners, successors, assigns, and legal representatives of the Client with respect to all covenants of the Agreement. Neither the Client nor the Consultant shall assign the Agreement without the written consent of the other.
- L.4. The Agreement represents the entire and integrated agreement between the Client and the Consultant and supersedes all prior negotiations, representations, or agreements either written or oral. The Agreement may only be amended in writing, signed by both the Client and the Consultant.
- L.5. Nothing contained in the Agreement shall create a contractual relationship and/or a third-party beneficiary relationship with a third party.
- L.6. The proposed language of any certificates or certifications requested of the Consultant shall be submitted to the Consultant for review and approval at least fourteen days prior to execution. The Client shall not request, and Consultant shall not be required to provide certifications that would require knowledge or services beyond the scope of the Agreement.
- L.7. Title and paragraph headings are for reference and are not a part of the Agreement.
- L.8. In the event of conflict between the terms of the Agreement and any terms or conditions contained in any attached documents, the terms of the Agreement shall rule.
- L.9. No waiver or breach of any provision of the Agreement shall constitute a waiver of any subsequent breach of the same or any provision hereof, and no waiver shall be effective unless made in writing.
- L.10. Should any provision, paragraph, sentence, word or phrase contained in the Agreement be determined to be invalid, illegal or otherwise unenforceable, such provision, paragraph, sentence, word or phrase shall be deemed modified to the extent necessary in order to conform with law, or else the same shall be deemed severable. In any event, the remaining terms and provisions of the Agreement shall remain unmodified and in full force and effect.
- L.11. The appendices attached hereto are made a part hereof as if fully set forth herein.
- L.12. This Agreement is valid only if executed by the Client and the Consultant within 60 days of the other.
- L.13. In addition to the matters set forth herein, our Agreement shall include and be subject to, and only to, the terms and conditions in the attached Standard Provisions. In case of conflict, this Agreement shall control over the Standard Provisions. As used in the Standard Provisions, the term "the Consultant" shall refer to Town Planning & Urban Design Collaborative LLC and the term "the Client" shall refer to the City of Monroe, GA.

L.14. All notices and communications given pursuant to the Agreement shall be in writing and delivered by email, personal service, or by registered mail to the other party at the address indicated herein or as the same may be changed from time to time. Such notice shall be deemed given on the day on which personally served; or, if by mail, on the fifth day after being post-marked or the date of the actual receipt, whichever is earlier.

CLIENT:  
City of Monroe, GA  
Attention: Logan Propes  
215 N. Broad Street  
Monroe, GA 30655  
lpropes@monroega.gov

CONSULTANT:  
Town Planning & Urban Design Collaborative LLC  
Attention: W. Brian Wright  
1027 Westhaven Boulevard  
Franklin, Tennessee 37064  
brian@tpudc.com  
with cc: to [jessica@tpudc.com](mailto:jessica@tpudc.com)

**M. SIGNATURES**


If you concur in all the foregoing and wish to direct us to proceed with the services, please have authorized persons execute this Agreement in the spaces provided below, retain one copy, and return another to us for our files. Fees and times stated in this Agreement are valid for sixty (60) days after the date of this letter.

ACCEPTED AND AGREED:

Client  
City of Monroe, GA

Consultant  
Town Planning & Urban Design Collaborative LLC

\_\_\_\_\_  
Logan Propes  
City Administrator

  
\_\_\_\_\_  
W. Brian Wright  
Principal

Date: \_\_\_\_\_

Date: 02/14/23

**N. APPENDICES**

**APPENDIX A: SCOPE OF SERVICES**

**PHASE I: PROJECT COORDINATION**

**TASK 1.1: PROJECT INITIATION MEETING**

TPUDC will conduct a goal-setting meeting with City Staff to identify and confirm over-arching goals for the Project. This meeting will be conducted via Zoom.

**TASK 1.2: INTERDEPARTMENTAL MEETING**

TPUDC will conduct an Interdepartmental Meeting with representatives of all City agencies/departments relevant to the administration and enforcement of the Form-Based Code. This meeting will be conducted via Zoom.

**TASK 1.3: CITY TOUR**

TPUDC will conduct a reconnaissance tour of the City and its surroundings, with Staff as our guide.

**TASK 1.4: ELECTED OFFICIAL / POLICY-MAKER INTERVIEWS**

TPUDC will conduct interviews with members of the Planning and Zoning Commission and City Council. The Client will arrange all meeting dates, times, and locations in coordination with TPUDC.

Through these interviews, TPUDC will begin to identify any potential barriers and issues that need to be addressed during the code writing process and help TPUDC prepare for public engagement. These interviews will be conducted via Zoom.

**TASK 1.5: PROJECT MANAGEMENT PLAN**

TPUDC will create a Project Management Plan that identifies the roles of all Project Staff and participants and sets out in detail the refined Project Scope and Project Schedule, including all Tasks and major milestones.

**TASK 1.6: PUBLIC OUTREACH & ENGAGEMENT PLAN**

Working with City Staff, TPUDC will craft an Outreach and Engagement process that is accessible to the entire community regardless of planning knowledge.

**TASK 1.7: ONGOING PROJECT MANAGEMENT**

TPUDC will work closely with City Staff and the Project Team to ensure on-time and on budget delivery of all work products. The TPUDC Project Manager will be responsible for regular project check-ins, file management, invoicing, and other project-related responsibilities.

**PHASE 2: PROJECT KICK-OFF**

**TASK 2.1: PROJECT BRANDING**

TPUDC will work with City Staff to develop a Project brand to ensure the community knows about the Form-Based Code project and actively participates in the process.



**TASK 2.2: MARKETING MATERIALS**

TPUDC will create marketing materials for the Public Kick-Off Event using the branding agreed upon in Task 2.1. This first round of marketing will be used to bring awareness of the Project and build excitement. The Client will be responsible for printing and delivery of materials created by the TPUDC.

**TASK 2.3: PUBLIC KICK-OFF EVENT**

TPUDC will facilitate a public presentation and discussion that will serve as the initial introduction of the Project to the community. It will be used to provide a brief overview of the coding process, generate, and share ideas, build excitement, and give the community an understanding of the Project. This event will be conducted virtually via Zoom.

**TASK 2.4: ONGOING PROJECT MANAGEMENT**

Project management will continue throughout Phase 2.

**PHASE 3: PREPARATION & ANALYSIS**

**TASK 3.1: REVIEW EXISTING DOCUMENTS**

Current and completed planning documents and studies will be inventoried and reviewed to ensure that the TPUDC’s work builds upon existing knowledge.

Documents to be reviewed include, but are not limited to:

- TPUDC Form-Based Code work from 2009
- Existing Zoning Ordinance and Map
- Monroe LCI and updates
- Live Well Monroe Transformation Plan
- Comprehensive Plan

**TASK 3.2: COMMUNITY FORM & CHARACTER ANALYSIS**

TPUDC will conduct an analysis of the architectural and development patterns of Monroe, including the existing residential neighborhoods and the City’s major corridors. TPUDC will work with the City to identify any areas that may be appropriate for form-based zoning, and those that may retain Euclidean or conventional use-based standards.

TPUDC will analyze existing conditions and collect field data and measurements by conducting Synoptic Surveys of representative exemplary locations in the City, as identified by Staff and citizens. By documenting the measurable dimensions and observable character of these areas, TPUDC will identify the desirable future character and codify the results. These detailed surveys will allow TPUDC to catalog the range of urban forms present in Monroe and will provide the baseline for the metrics of new zoning districts incorporated into the Form-Based Code. Information gathered will include observations and measurements of the public space, street character, building form, and land uses.

**TASK 3.3: ONGOING PROJECT MANAGEMENT**

Project management will continue throughout Phase 3.

**PHASE 4: PUBLIC DESIGN PROCESS**

**TASK 4.1: GENERATE NECESSARY BACKGROUND MAPS**

TPUDC will work with City Staff to prepare base mapping for use by the Team and during community outreach sessions, and as the base for any planning and mapping work. TPUDC will work with available GIS base layers provided by the City, including environmental constraints (floodplains, wetlands, hazardous material sites, community impacts, special flood hazard areas), historic properties identified on local and State databases, as well as parcel lines, existing buildings, roads, and other pertinent data layers that will be needed by TPUDC.

**TASK 4.2: MARKETING MATERIALS**

TPUDC will create marketing materials for the Codeapalooza, inviting stakeholders to participate in the process and provide their input.

**TASK 4.3: PUBLIC DESIGN WORKSHOP / CODEAPALOOZA**

TPUDC will conduct a three-day Codeapalooza workshop for the project. The schedule will include multiple presentations, technical roundtable discussions, public input sessions and client meetings, as outlined below.

- **SUB-TASK 4.3.A: PUBLIC PRESENTATION & HANDS-ON CITIZEN WORKSHOP**  
 On the first evening, TPUDC, will deliver an introductory presentation on the principles of planning and zoning, and other topics relevant to the Project, and will outline the process moving forward. This portion of the meeting will also provide an opportunity for the public to ask questions. Comment cards will be available at the meeting as an option for those who may not be comfortable speaking in front of a large group.  
 Following the presentation, TPUDC will facilitate a hands-on workshop where the public will be invited to contribute their ideas, working over base maps to identify how they might like to see the area evolve in the future, and discuss any other concerns or ideas they may have relating to the vision, the plans, the Form-Based Code or development in the City. All meetings will be open to the public for those interested in the future of growth and development in Monroe. The Client will be responsible for securing the event location and assist with table facilitation during the workshop.
- **SUB-TASK 4.3.B: TOPICAL MEETINGS**  
 During the first days of the Codeapalooza, open meetings on relevant topics will be held with various agencies, stakeholder groups, and the general public in attendance. Meetings will cover topics such as development/redevelopment, infill, neighborhood character, building type and placement, and any other critical topics determined in collaboration with the City. The input gathered from these meetings will build on the inventory and assessment of issues and opportunities in Monroe and help inform the generation of the revised standards.
- **SUB-TASK 4.3.C: MEETING WITH CITY ATTORNEY**  
 In order to ensure that the Form-Based Code is legal and implementable, out land use and coding expert, Bill Wright, will meet with the City Attorney.
- **SUB-TASK 4.3.D: OPEN STUDIO**  
 Over the course of the Codeapalooza, TPUDC and participating City Staff will work from a space centrally located within the City, such as a first-floor vacant storefront or municipal building. This space will function as our office, meeting room, gallery and studio. The public will be able to drop in on their lunch hour, after work, or even late in the night, to ensure that everyone has an opportunity to participate in the process. TPUDC team members will be available to engage with the community, answer questions, and accept feedback and ideas, and in turn make “real time” changes to our

work products based on public input. The Client will be responsible for securing the studio space and all associated expenses, as well as providing materials and office supplies/furniture such as tables, chairs, printers, and such. The Client is also expected to be present for the larger part of the Codeapalooza, helping field questions from the public and participating in meetings and events.

● **SUB-TASK 4.3.E: PLANNING AND ILLUSTRATIONS**

To help clarify the implications of the Form-Based Code for the public, TPUDC will use a variety of illustrative techniques, including plans and renderings.

● **SUB-TASK 4.3.F: WORK-IN PROGRESS CLOSING PRESENTATION**

On the final evening of Codeapalooza, TPUDC will give a presentation that describes the process to date, explains the vision and illustrations, and presents other findings and products developed during the Codeapalooza. This is another opportunity for the public to provide feedback and shape the direction of the Form-Based Code.

**TASK 4.4: CLIENT MEETING**

Following the Codeapalooza, TPUDC will meet with City Staff to debrief on the Codeapalooza, receive additional feedback on the direction, and to confirm the proposed organizational structure of the Form-Based Code. TPUDC will work with the City to reconfirm the schedule for the last phases of work and to strategize on any issues that may arise during the Codeapalooza.

**TASK 4.5: ONGOING PROJECT MANAGEMENT**

Project management will continue throughout Phase 4.

**PHASE 5: DRAFTING THE FORM-BASED CODE**

**TASK 5.1: STAFF TRAINING SESSION**

TPUDC will lead a virtual training session for staff on the concepts that will be in the new Form-Based Code.

**TASK 5.2: CLIENT REVIEW DRAFT**

TPUDC, will begin to prepare a Client Review Draft of the Form-Based Code in conjunction with the planning work at the Codeapalooza. In this way, the Form-Based Code will be informed by the planning and visioning work as it progresses, as well as input received from community participation, discussions with City Staff and elected officials, and review of existing studies.

Working in collaboration with the City Attorney, TPUDC will seek to ensure that the Form-Based Code is in compliance with all local and state laws. TPUDC will work with City Planning Staff to confirm the format of the new Ordinance and what elements should be included.

TPUDC will calibrate standards for each Code District, reflecting the unique character of those areas. The Code will include the requirements and metrics necessary to guide development in Monroe so that it is in keeping with the City’s vision. The Form-Based Code will be graphically based and will include diagrams and illustrations for its concepts and standards. While the specific content of the Form-Based Code document will be finalized during the Project, it will likely include portions of the following:

- Overview / General Provisions (plug in language);
- Regulating Plan;

- Illustrations (bird’s eye views, street-level renderings, and/or “before and after” illustrations) to enhance usability;
- Building and Lot Standards, including Building Form and Height standards, Setbacks, and Building Types;
- Private and Public Frontage Types;
- Use Regulations;
- Civic Space standards;
- Public Frontage (Thoroughfare) standards;
- Parking and Access standards;
- Signage and Lighting Standards;
- Definitions

The Form-Based Code will provide guidance on its use for City Staff, property owners and developers..

**TASK 5.3: PRESENTATION OF CLIENT DRAFT FORM-BASED CODE**

After delivery of the Client Review Draft of the Form-Based Code, TPUDC will give an orientation walk-through of the document to City Staff.

**\* CLIENT TASK: CLIENT REVIEW PERIOD**

Planning Staff and the City Attorney will review the Client Review Draft for a period of up to 30 days. At the end of that review period, Planning Staff will provide a single set of consolidated requested revisions to TPUDC. The Client Review Draft will be provided in PDF format to Planning Staff, and any comments on the draft shall be provided to TPUDC using Adobe’s commenting tools, which TPUDC can demonstrate if necessary. If any revisions are requested to previously agreed upon items, these will be considered an Additional Service.

**TASK 5.4: CLIENT MEETING**

Prior to the client submitting comments on the client draft, TPUDC will host a meeting to answer any questions that have come up during the review. This meeting will happen approximately 10 days prior to comments being due.

**TASK 5.5: ONGOING PROJECT MANAGEMENT**

Project management will continue throughout Phase 5.

**PHASE 6: REFINING THE FORM-BASED CODE**

**TASK 6.1: PUBLIC DRAFT (HOURLY)**

TPUDC will review the revision requests provided by Staff and the City Attorney at the end of the Client Review Period and incorporate Staff’s requested revisions into the Public Draft of the Form-Based Code. This Task will be conducted hourly.

**TASK 6.2: MARKETING MATERIALS**

TPUDC will create marketing materials for the Public Draft, inviting the public to attend the Public Draft Presentation and to review the Public Draft and provide feedback, ensuring that the Form-Based Code reflects what the community has shared with the Team during the process.

**TASK 6.3: PRESENTATION OF PUBLIC DRAFT**

Upon delivery of the Public Draft, TPUDC will present the Draft Code at a public meeting of residents, property owners, policymakers including Planning and Zoning Commission and City Council, stakeholders, and City Staff. During this meeting, TPUDC will give an orientation of the new Form-Based Code and provide opportunities for input and comments from the

public. The draft will be released to the public and policymakers for review after the meeting. This event will be conducted virtually via Zoom.

**\* CLIENT TASK: PUBLIC REVIEW PERIOD**

City Staff will receive comments on the Public Draft over a 30-day review period. Planning Staff will review and vet the public comments. At the end of the Public Review Period, Planning Staff will provide TPUDC a consolidated set of specific revisions to be incorporated into the next draft of the document based on the public comments received.

**TASK 6.4: ONGOING PROJECT MANAGEMENT**

Project management will continue throughout Phase 6.

**PHASE 7: FINAL DRAFT FORM-BASED CODE**

**TASK 7.1: FINAL DRAFT (HOURLY)**

TPUDC will review the comments provided by Staff at the end of the Client Review Period and make the requested revisions to the Public Draft, creating the Final Draft, which will be ready for the adoption process. This task will be conducted hourly.

**TASK 7.2: ONGOING PROJECT MANAGEMENT**

Project management will continue throughout Phase 7.

# APPENDIX B: RATE SCHEDULE

Where this Agreement provides for Client’s payment to Consultant of compensation on an hourly or daily basis, professional fees shall accrue, and compensation shall be paid in accordance with the following hourly and daily rate schedule:

<u>Position</u>	<u>Hourly Rates</u>
Principal	\$300
Director of Coding	\$300
Director / Project Manager	\$225
Urban Designer / Planner	\$150
Graphic Designer	\$100
Illustrator	\$180
Administrative/Coordinator	\$70

Consultant reviews its hourly rates each calendar year and reserves the right to modify its rate schedule at such time. Consultant will provide Client with written notification in advance of any such change.

# APPENDIX C: BACKGROUND INFORMATION

The Consultant must receive the information listed below, to the extent it is currently available, and any other relevant information requested by the Consultant, at least four weeks prior to the Codeapalooza. It is essential that this information be thorough and accurate, as it will form the basis for the Deliverables. All documents shall be provided in searchable PDF format if possible, with text documents provided in MS Word format if available. Mapping information will be provided as native GIS files. The Consultant will create a Client Dropbox folder as a repository for all background information.

- 1. **Mapping and GIS Information**, including, but not limited to the following elements:
  - a. Georeferenced aerial photography
  - b. Municipal boundary;
  - c. Zoning;
  - d. Current and future land uses;
  - e. Existing thoroughfares (edge of pavement and right-of-way);
  - f. Parking;
  - g. Driveways;
  - h. Existing sidewalks, walkways and paths;
  - i. Existing water bodies, shorelines and streams;
  - j. Existing property lines;
  - k. Building footprints;
  - l. Historic building footprints;
  - m. Civic building footprints;
  - n. Building heights;
  - o. Lot coverage percentage;
  - p. Building age;
  - q. Historic or other district boundaries;
  - r. Topography;
  - s. Existing drainage information;
  - t. Existing utility information;
  - u. Tree Masses;
  - v. Parks and open spaces;
  - w. Existing physical or environmental constraints;
  - x. Any other significant features both above and below the ground and water.

Mapping information should be provided in GIS format, with elements symbolized using color and line weight protocols to be provided by the Consultant. The Consultant should also be provided with contact information and access to the Town’s GIS supervisor or consultant. We understand that the Client may not have some data sets on this list. If this is the case, the Client and Consultant will work together to determine if the missing data is available from other sources or if the Client can create it.

- 2. **List of Variances**, from the past 5 to 10 years in a Microsoft Excel spreadsheet, organized by topic.
- 3. **List of known Issues with existing ordinance**.
- 4. **Published Comments**, as available, of local government officials and administrators, which relate to zoning, land use, or development issues or projects relevant to the study area or Project.
- 5. **Relevant Site Studies**, including but not limited to:
  - a. Previous zoning, land use or development related studies;
  - b. Soils maps/reports;
  - c. Topographic analysis;
  - d. Environmental studies or mitigation plans;

- e. Traffic studies;
- f. Infrastructure studies;
- g. Market feasibility studies.
- h. Any other relevant site studies.

6. **Current & Long-Range Planning Documents** including but not limited to:

- a. Master Plans;
- b. Future Land Use Plans;
- c. Zoning Maps;
- d. Any other relevant planning documents

7. **Other appropriate documentation** related to the Project, including but not limited to:

- a. Historical timeline of growth and development;
- b. Business composition, including major employers and emerging markets;
- c. Economic development initiatives currently in place;
- d. Summary of local regulations and policies that affect housing;
- e. Composition of current housing stock;
- f. Listing of local housing organization;
- g. Schedule for planned investment in road improvements;
- h. Current status of Town perspective on passenger rail discussion;
- i. Inventory, and description, of current public / civic spaces;
- j. Listing of all open space and trail management organizations;
- k. Map of existing and proposed trail system;
- l. Description of threats to water quality and quantity and existing water protection and preservation measures;
- m. Inventory of critical natural resource and scenic areas;
- n. Inventory of historic and archaeological resources;
- o. Existing policies, standards, and organizations in place to protect historic and archaeological resources;
- p. Description of any forest or agricultural resources and current steps being taken to promote local farms and woodlots;
- q. Description of issues relating to stormwater management, public water & sewer, septic tanks, utilities, emergency response, solid waste, communications, health care, municipal government, and school locations and capacity;
- r. Schedule of planning investment in facilities and service improvements;
- s. Description of fiscal issues, including tax revenue as compared to planned and needed expenditures, anticipated changes in the tax base, capacity and strategies to fund capital investments, the Town's current borrowing capacity, and opportunities for sharing with neighboring communities;
- t. List of pending development applications or other anticipated projects.



# APPENDIX D: FEE SCHEDULE

To complete the Scope of Services described above, the total fee is \$187,520 (U.S. dollars), plus hourly for Tasks 6.1 and 7.1 and reimbursable expenses. The fee is broken down by Phase below.

		Phase Total
<b>PHASE 1: PROJECT COORDINATION</b>		<b>\$12,130</b>
1.1	Project Initiation Meeting	
1.2	Interdepartmental Meeting	
1.3	City Tour	
1.4	Elected Official/Policy-Maker Interviews	
1.5	Project Management Plan	
1.6	Public Outreach & Engagement Plan	
1.7	Ongoing Project Management	
<b>PHASE 2: PROJECT KICK-OFF</b>		<b>\$8,340</b>
2.1	Project Branding	
2.2	Marketing Materials	
2.3	Public Kick-Off Event	
2.4	Ongoing Project Management	
<b>PHASE 3: PREPARATION &amp; ANALYSIS</b>		<b>\$16,640</b>
3.1	Review Existing Documents	
3.2	Community Form & Character Analysis	
3.3	Ongoing Project Management	
<b>PHASE 4: PUBLIC DESIGN PROCESS</b>		<b>\$65,590</b>
4.1	Generate Necessary Background Maps	
4.2	Marketing Materials	
	Public Design Workshop/Codeapalooza	
4.3	(Including Sub-Task 4.3.A - Task 4.3.F)	
4.4	Client Meeting	
4.5	Ongoing Project Management	
<b>PHASE 5: DRAFTING THE FORM-BASED CODE</b>		<b>\$75,190</b>
5.1	Staff Training Session	
5.2	Client Review Draft	
5.3	Presentation of Client Review Draft	
5.4	Client Meeting	
5.5	Ongoing Project Management	
<b>PHASE 6: REFINING THE FORM-BASED CODE</b>		<b>\$7,690</b>
6.1	Public Draft	Hourly not included in phase total
6.2	Marketing Materials	
6.3	Presentation of Public Draft	
6.4	Ongoing Project Management	
<b>PHASE 7: FINAL DRAFT</b>		<b>\$1,940</b>
7.1	Final Draft	Hourly not included in phase total
7.2	Ongoing Project Management	
		<b>\$187,520</b>

The Mayor and Council met for a Called Council Meeting and Planning & Code Retreat.

Those Present:	John Howard	Mayor
	Larry Bradley	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Charles Boyce	Council Member
	Norman Garrett	Council Member
	Tyler Gregory	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Rosalind Parks	Planning Commission Member
	Mike Eckles	Planning Commission Member
	Randy Camp	Planning Commission Member

Absent:	Nathan Little	Council Member
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Staff Present:	Chris Bailey, Brad Callender, Sara Shropshire, Katie Butler, Les Russell	
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Visitors:	Marilyn Hall, Bobby Sills	
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**I. CALL TO ORDER – JOHN HOWARD**

**1. Roll Call**

Mayor Howard noted that all Council Members were present, except Council Member Nathan Little. There was a quorum.

**2. Approval of Agenda**

To approve the agenda.

*Motion by Bradley, seconded by Parks.  
Passed Unanimously*

**II. NEW BUSINESS**

**1. SmartCode Presentation**

Ms. Marilyn Hall and Mr. Bobby Sills with Hall Consulting gave a presentation on Form Based Codes 101 that has the potential to transform Monroe. Ms. Hall explained that Form Based Codes (FBCs) places more emphasis on the design and form of buildings than a traditional zoning code does, and less emphasis on uses inside the buildings. They discussed the various case studies they had done on FBCs in various communities and locations to find out if these codes worked and how they were implemented. She discussed traditional zoning versus conventional zoning and the five things that contribute to sprawl which are pattern, dimension, homogeneity, separation, and enclosure. Sprawl is defined as disconnected, automobile-dependent, land-consumptive, environmentally degrading, single-use, homogeneous, inaccessible development, with a low quality, poorly conceived public realm. The opposite of sprawl is defined as compact urban form that encourages pedestrian activity and minimizes environmental degradation; encourages social, economic, and land use diversity as opposed to homogeneity; connects uses and functions; has a high-quality public realm that provides opportunities for interaction and exchange; offers equitable access to goods, services, and facilities; and protects environmental and human health.

Form and placemaking examples of frontages, landscaping, and use examples were presented.

From their cases studies, the common themes obtained to consider are walkability, don't do it all at once—phased in approach, flexibility, works best during strong economic times or in conjunction with an economic development plan, and don't use the term transects or form-based code.

Their recommendations were to implement over time, start with the North Subarea Plan area and downtown; always refer to the SmartCode instead of "Form Based Code"; save time-based

**MAYOR AND COUNCIL MEETING      SEPTEMBER 29, 2022      9:00 A.M.**

incentives for economic downturns or specific areas in need of redevelopment; have a flexible code, train your staff, and provide education materials for developers, such as cheat sheets and facts.

FBCs are developed with broad based public input. The requirements are spelled out in a clear, concise, and easy to follow manner. The discretionary review is minimized or eliminated, and the outcome becomes predictable.

City Administrator Logan Propes asked what seemed to be the biggest issue in implementation or where Council would like to see the most changes. Lee Malcom and Larry Bradley both discussed the transitions into R1 Zoning areas primarily around the edges of the City. Mr. Propes discussed the implementation of Council setting the transect or transitions zones would be critical to define how the smart codes would be applied. In further discussion, it was also mentioned that rather than an amendment to R1 Zoning that perhaps all major subdivisions should be treated as PRDs to ensure more Council discretion on each project that comes forth rather than everything reverting to a baseline by-right condition.

**2. Planning & Code Update**

Mr. Brad Callender reviewed and discussed a list of zoning ordinance policy amendments, technical-housekeeping amendments, and development regulation policy amendments.

Consensus was to continue to explore SmartCode which will involve a series of meetings and workshops to get the community involved.

**3. Other Business**


City Administrator explained that the City has been working on finalizing plans and easements for the 24-inch raw water line. Just recently, the GDOT let us know that the Westbound on ramps at Highway 138 to U.S. Highway 78 below Charlotte Rowell Boulevard has been moved up for construction and just last week notified Rodney Middlebrooks that a section of the water mains would be in conflict with a portion of construction if the City did not hurry up and install it now. If we waited, it may be 12 months until we could install the portion of our water mains, thus likely increasing costs, and delaying further water sales to Loganville and running another year plus without a redundant raw water feed. The City will continue to pursue grants to help offset any construction costs. The funding for this project is on hand which was already in the Bonds to do this project. Bids were solicited by our engineer, Wiedeman & Singleton, and Rodney Middlebrooks. One was a no bid due to volume of work, another hasn't responded, and Mid-South Builders, Inc., was the lowest responsive bidder in the amount of \$1,385,430.00. Mid-South Builders still has crews nearby which they can mobilize and start work almost immediately.

To approve Mid-South Builders, Inc., in the amount of \$1,385,430.00.

*Motion by Bradley, seconded by Garrett.  
Passed Unanimously.*

**III. ADJOURN**

*Motion by Malcom, seconded by Dickinson.  
Passed Unanimously.*

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CITY CLERK



**To:** City Council  
**From:** Brad Callender, Planning & Zoning Director  
**Department:** Planning & Zoning  
**Date:** 2/1/2023  
**Subject:** Adoption of the Official Zoning Map – 2023

**Budget Account/Project Name:** N/A  
**Funding Source:** N/A  
**Budget Allocation:** N/A  
**Budget Available:** N/A  
**Requested Expense:** N/A      **Company of Record:** N/A

**Description:**

The Official Zoning Map of the City of Monroe is being updated to include all rezoning actions since it’s last adoption on July 8, 2021. Updating a new map requires re-adoption of the Official Zoning Map of the City of Monroe by the Mayor and City Council. The first reading will take place on February 14, 2023 followed by a second reading and adoption on March 14, 2023.

**Background:**

The Official Zoning Map was last updated on July 8, 2021. There have been 10 rezone actions since the last update and those are reflected on the proposed update to the Official Zoning Map.

**Recommendation:**

The Planning Commission voted unanimously to recommend approval of the adoption of the Official Zoning Map.

**Attachment(s):**

- Staff Report
- Application Documents

**AN ORDINANCE TO ADOPT THE OFFICIAL ZONING MAP OF THE CITY OF MONROE, GEORGIA**

**The Mayor and Council of the City of Monroe, Georgia, hereby ordain as follows:**

**ARTICLE I.**

**The “Official Zoning Map, City of Monroe, GA” as shown in Exhibit A, attached hereto and incorporated fully herein by reference, and currently displayed at this public meeting, and having been made available for public review at City Hall at all times since January 17, 2023, leading up to its adoption pursuant to Georgia law, is hereby made the Official Zoning Map of the City of the Monroe, Georgia Zoning Ordinance of the City of Monroe, officially adopted July 6, 2021, and**

**ARTICLE II.**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**ARTICLE III.**

This ordinance shall take effect upon their adoption by the Mayor and Council. This map shall be the Official Zoning Map of the City of Monroe and is hereby made a part of the City of Monroe Zoning Ordinance after its adoption by the Mayor and Council of the City of Monroe, Georgia.

**FIRST READING.** This 14<sup>th</sup> day of February, 2023.

**SECOND READING AND ADOPTED** on this 14<sup>th</sup> day of March, 2023.

**CITY OF MONROE, GEORGIA**

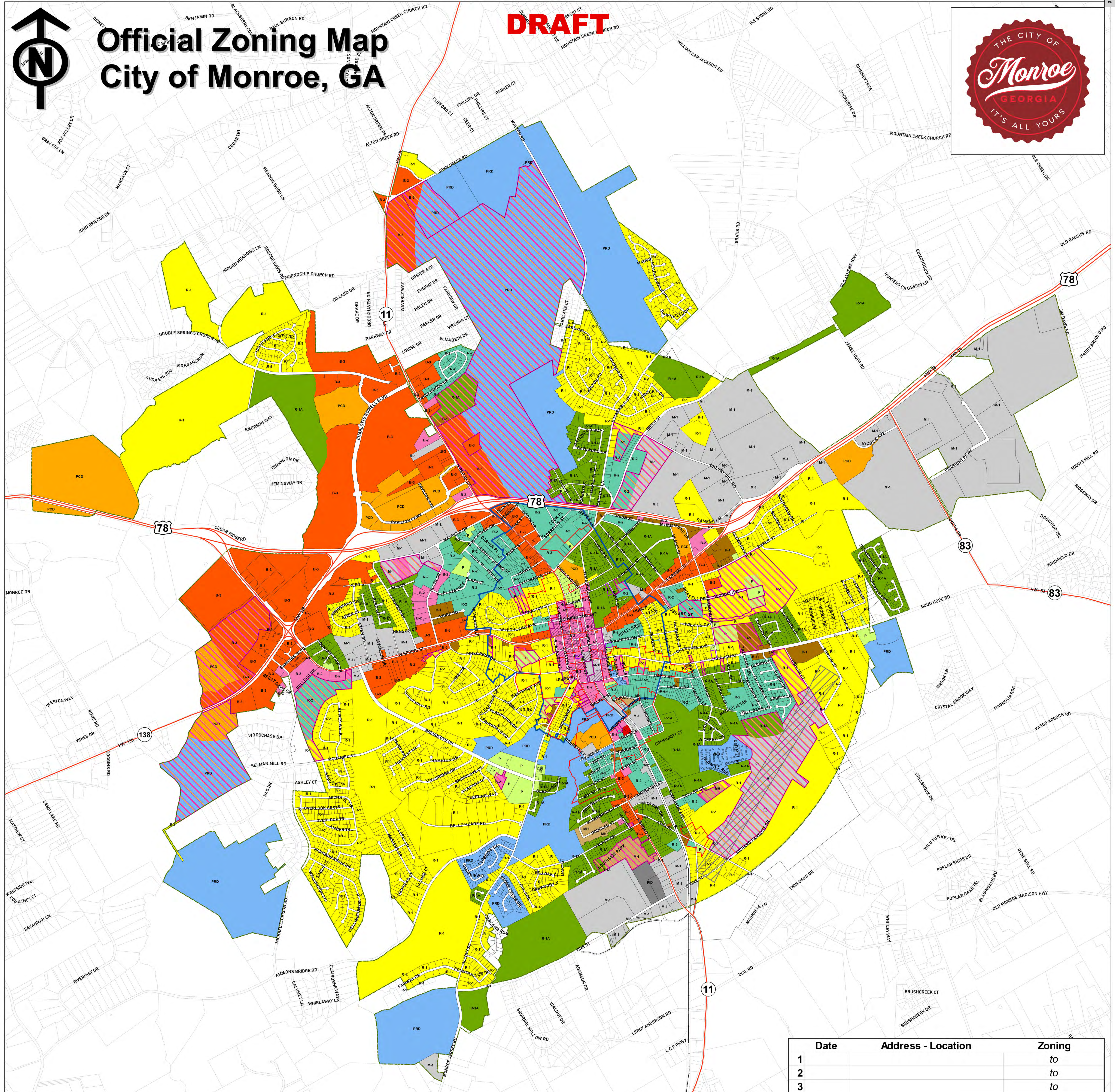
**By: \_\_\_\_\_ (SEAL)  
John S. Howard, Mayor**

**Attest: \_\_\_\_\_ (SEAL)  
Beverly Harrison, Interim City Clerk**



# Official Zoning Map City of Monroe, GA

**DRAFT**

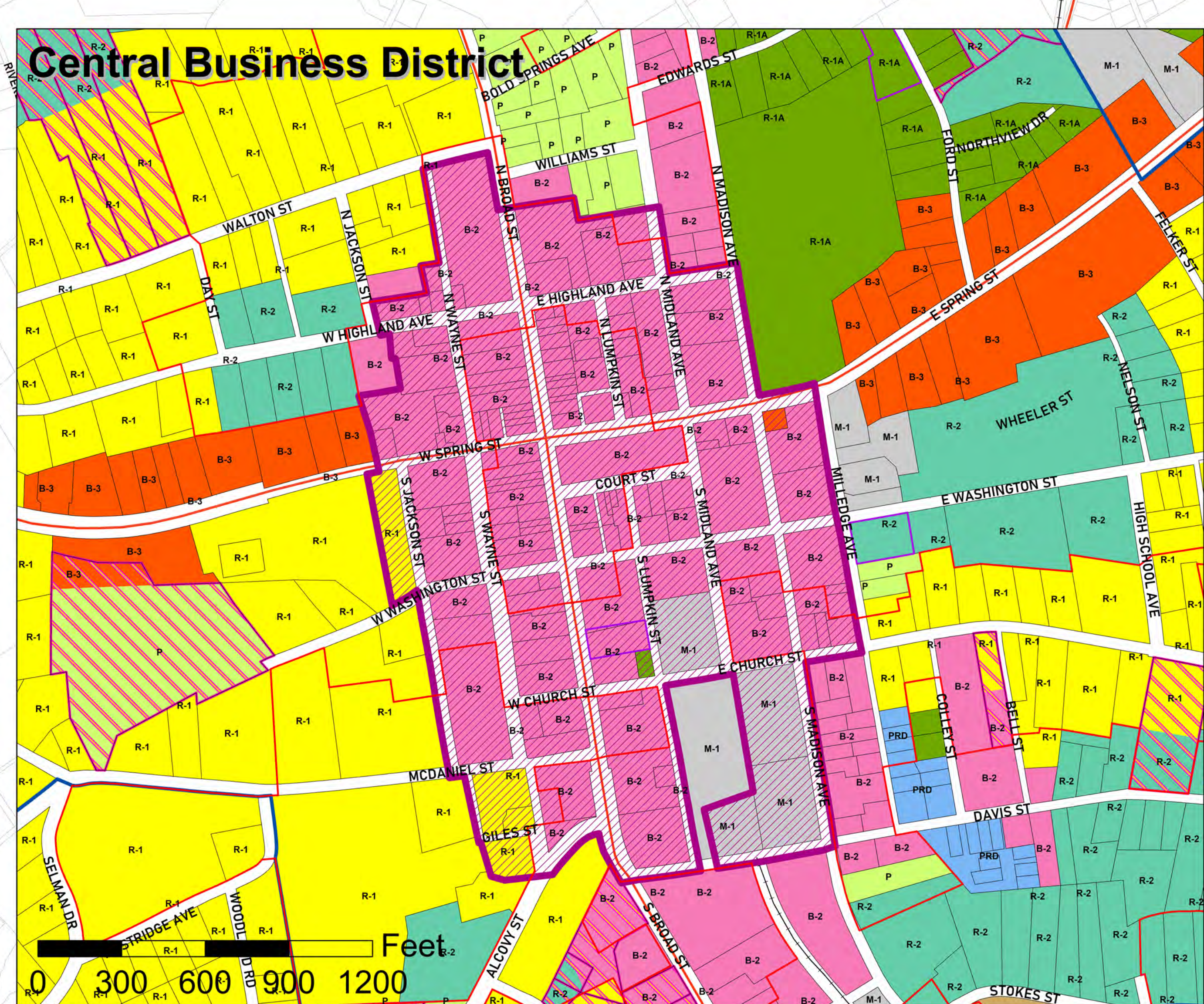


**Legend**

- Monroe City Limits
- Monroe Historic Districts
- Historic Individual Landmarks
- Airport Hazard Zone
- Central Business District
- Infill Overlay District
- 2023 City Tax Parcels
- 2023 County Tax Parcels
- Streets
- Railroad
- Highways

**Zoning Districts**

- B-1
- B-2
- B-3
- M-1
- MH
- MHDO
- P
- PCD
- PID
- PPD
- PRD
- R-1
- R-1A
- R-2
- SPLIT

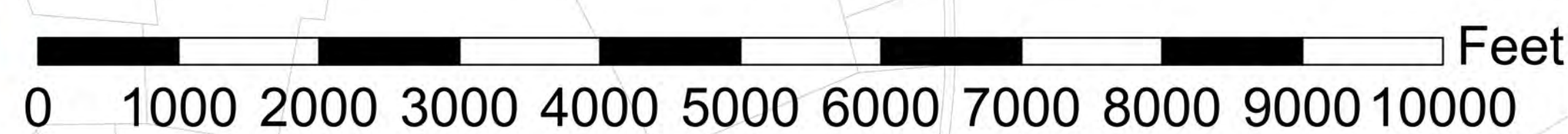


Date	Address - Location	Zoning
1		to
2		to
3		to
4		to
5		to
6		to
7		to
8		to
9		to
10		to
11		to
12		to
13		to
14		to
15		to
16		to
17		to
18		to
19		to
20		to

This is to certify that this is the official zoning map of the City of Monroe, Georgia, as adopted on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

John Howard, Mayor

Date



**NOTICE TO THE PUBLIC  
CITY OF MONROE**

**The City of Monroe proposes the adoption of the Official Zoning Map in accordance with Section 310 of the City of Monroe, Georgia Zoning Ordinance.**

**A public hearing will be held before the City of Monroe Planning Commission to review and make recommendation of said adoption of the Official Zoning Map to the Monroe City Council at the City Hall Auditorium at 215 N. Broad Street on January 17, 2023 at 5:30 P.M. The Monroe City Council will hold a public hearing and the first reading of said adoption of the Official Zoning Map at the City Hall Auditorium at 215 N. Broad Street on February 14, 2023 at 6:00 P.M. The Monroe City Council will hold the second reading for adoption of the Official Zoning Map at the City Hall Auditorium at 215 N. Broad Street on March 14, 2023 at 6:00 P.M. All those having an interest should be present to voice their interest at said public meetings.**

---

**PLEASE RUN ON THE  
FOLLOWING DATE:**

**January 1, 2023**



**To:** City Council  
**From:** Brad Callender, Planning & Zoning Director  
**Department:** Planning & Zoning  
**Date:** 3/3/2023  
**Subject:** Zoning Ordinance Amendment #15

**Budget Account/Project Name:** N/A  
**Funding Source:** N/A  
**Budget Allocation:** N/A  
**Budget Available:** N/A  
**Requested Expense:** N/A      **Company of Record:** N/A

**Description:**  
 15<sup>th</sup> Amendment to the current Zoning Ordinance.

**Background:**  
 Please refer to the attached updated Zoning Ordinance Amendment 15 Breakdown for specific amendment descriptions and details. The purpose for each amendment is included in each breakdown of the proposed amendments.

**Recommendation:**  
 The Planning Commission voted unanimously to recommend approval of all the proposed Zoning Ordinance Amendments as presented at the February Planning Commission meeting without any changes.

**Attachment(s):**  
 Zoning Ordinance Amendment 15 Breakdown



**AN ORDINANCE TO AMEND THE ZONING  
ORDINANCE OF THE CITY OF MONROE, GEORGIA**

**The Mayor and Council of the City of Monroe, Georgia, hereby ordain as follows:**

**ARTICLE I.**

**The Zoning Ordinance of the City of Monroe, officially adopted June 10, 2014, and Effective July 1, 2014, as thereafter amended, is hereby amended by implementing text amendments and changes outlined and identified in particular detail on Exhibit A, which such exhibit is incorporated herein by reference.**

**ARTICLE II.**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**ARTICLE III.**

These text amendments of the City of Monroe Zoning Ordinance shall take effect upon their adoption by the Mayor and Council.

**FIRST READING.** This 14<sup>th</sup> day of March, 2023.

**SECOND READING AND ADOPTED** on this 11<sup>th</sup> day of April, 2023.

**CITY OF MONROE, GEORGIA**

**By: \_\_\_\_\_ (SEAL)  
John S. Howard, Mayor**

**Attest: \_\_\_\_\_ (SEAL)  
Beverly Harrison, Interim City Clerk**

EXHIBIT A

City of Monroe Zoning Ordinance Text Amendment

Amendment # 15

- 1. Section 630.3, Table 6 – Industrial Zoning District Land Use Regulations. Modify Table 6 to add Restaurants category to table and add the Restaurant types of Restaurant/Café, Grill, Lunch-Counter and Restaurant with Drive-In or Drive-Through Service as permitted uses in the M-1 zoning district. Table 6 to be amended as follows:

**Section 630.3 Industrial Land Use Regulations (M-1):**

Section 630.3 Table 6 - Industrial Zoning District Land Use Regulations

[P]=permitted; [X]=prohibited; [C]=conditional use permit required

LAND USE CATEGORY	DISTRICT	REFERENCE
<b>Principal Use* (unless noted as an accessory use)</b>	<b>M-1</b>	<b>See Section or Note</b>
<b>Restaurant</b>		
restaurant/café, grill, lunch-counter	P	
restaurant with drive-in or drive-through service	P	
restaurant with walk-up or walk-away service	X	

- 2. Section 646.3, Table 8 – Central Business District Overlay (CBD). Modify Table 8 to modify land uses for Play Centers, Skating Rinks, Bowling Alleys, Parking Lots, Health/Fitness Centers, Apartment Buildings, Townhouses, and Walk-Up or Walk-Away Service Restaurants from being prohibited or conditional to being permitted uses. Table 8 to be amended as follows:

**Section 646.3 Central Business District Overlay (CBD):**

Section 646.3 Table 8 - Central Business District Overlay (CBD)

[P]=permitted; [X]=prohibited; [C]=conditional use permit required

(TABLE BEGINS ON FOLLOWING PAGE)

LAND USE CATEGORY	
Principal Use* (unless noted as an accessory use)	CBD Overlay
<b>Accessory building and uses</b>	
accessory apartments	P
accessory dwelling units	P
bed and breakfasts	C
fuel dispensary, pump, island and/or canopy home occupations	C
home office	P
residential business	P
outdoor storage	X
outdoor display	P
sidewalk amenities	P
structures – general	P
temporary structures	P
uses – general	P
<b>Administrative and information service facilities</b>	
administrative offices/processing center	P
call/telecommunications center	P
data processing/programming facilities	P
<b>Agricultural uses</b>	
timber harvesting	X
<b>Alcohol and beverage stores, retail</b>	
beer and wine	C
<b>Amusements and Entertainment</b>	
adult entertainment establishment	X
archery range or firing range	X
game center	P
miniature golf, outdoor	X
play centers, skating rink, bowling	P
alley theaters	P
theaters, outdoor	C
<b>Animal facilities and services</b>	
clinics and specialty services	X
hospitals, lodging, and shelters	X
animal/pet supply stores, retail (excluding pet sales)	P
animal/pet supply stores (including pets sales)	X
<b>Antique, curio, and/or collectible shops</b>	P
<b>Apparel stores-clothing and accessories, retail</b>	
bridal, vintage, consignment, and rental	P
new	P
secondhand and/or thrift	P
shoe repair, service	P
tailoring and/or dressmaking, service	P

<b>Arts, Crafts, and Hobbies</b> Art, craft and/or hobby supply stores, retail Art gallery or shop, retail Art studios Craftsman studios	P P P P
<b>Audio/video/computer equipment</b> supply stores, rental and/or repairs supply stores, retail	P P
<b>Beauty shops, services</b> barber, hairdresser, and/or stylist shops beauty supply, retail beauty/health spas manicure establishment tanning centers	P P P P P
<b>Book, news, magazine stores, retail</b>	P
<b>Building, construction and special trade facilities</b> contractor and developer offices contractor/developer offices with facilities contractor/developer office center landscape/irrigation service timber harvesting service tree surgery service building supply store, wholesale	P X X X X X X
<b>Catering establishments, retail and rental</b>	P
<b>Child-care facilities</b> child-care, center child-care, home	C C
<b>Churches</b> community megachurch neighborhood	P P P
<b>Collection Agency</b>	P
<b>Community associations/clubs-civic and private</b>	P
<b>Confectionery and dessert shops, retail</b>	P
<b>Copy and blueprint shops</b>	P
<b>Department/discount department stores, retail</b>	P
<b>Detective agency</b>	P
<b>Distribution and storage facilities</b> warehouse, self-service (mini) warehouse	X X
<b>Drug stores, retail</b>	P

<b>Educational facilities</b> schools-private, public, parochial school programs-day-, pre-, post- small scale instruction studios for work or teaching of fine arts, photography, music, drama, dance, martial arts	C C P  P
<b>Fabric and notion shops, retail</b>	P
<b>Financial institutions-banks, savings/loans</b> With/without drive-thru window Automatic teller machine only	P P
<b>Florist and plant shops, retail</b>	P
<b>Funeral and interment establishments</b> cemeteries and memorial cemeteries gravestone and burial vault, sales and storage undertaking, mortuary, and/or funeral home	X X X
<b>Gift, card, and stationary shops, retail</b>	P
<b>Grocers, retail</b> convenience food stores delicatessens, bakery, specialty grocers farmers market grocery markets health food stores	P P P P P P
<b>Healthcare, service-dental, medical, optometry, psychiatric, chiropractic</b> clinics (day services only) convalescent care, nursing, rest homes hospitals and laboratories person care homes, family personal care homes, group personal care homes, congregate private offices sanitariums and mental institutions	P X X X C C P X
<b>Interior design and decorating establishments</b> china, clock, frame, and/or rug shops, retail floor covering, retail and service furniture and furnishings stores, retail hardware and paint stores, retail kitchen supply stores, retail kitchen supply stores, rental linen and drapery, retail and service wallpaper, retail and service	P P P P P P P P
<b>Jewelry stores, retail</b>	P
<b>Laundry and/or dry cleaning establishments</b> drop and pick up stations full-service self-service, public	P X X

<b>Lawn and garden establishments</b>	
supply and equipment, retail and rental	X
greenhouse and plant nursery, retail	X
<b>Lodging</b>	
bed and breakfast inns	P
hotels	P
inns	P
motels	X
<b>Mercantile and dry good stores, retail</b>	P
<b>Media facilities, print and electronic</b>	
film and internet production offices	P
newspapers offices	P
publishing and printing establishments	P
<b>Motor vehicles and equipment</b>	
<b>&gt;passenger vehicles and small engine equipment</b>	
body repair and painting	X
car wash, service or self-service	X
fuel sales	C
general service/installation of parts/access.	C
new or used, sales and rental	X
light duty trailer sales, new-accessory use	X
parts/accessories,	P
sales tires, sales	X
vehicle storage yard welding	X
and fabrication wrecker	X
and/or towing service	X
<b>&gt;heavy trucks, RVs and other heavy equipment</b>	
body repair and painting	X
fueling station	X
general service/installation of parts/access.	X
new or used, sales and rental	X
parts/accessories/tires, sales	X
truck wash, service or self-	X
service terminal, motor freight	X
truck stop/travel plaza	X
<b>Musical instrument shop, retail</b>	P
<b>Office Parks</b>	
medical office parks	X
professional office	X
<b>Office supply stores, retail</b>	P
<b>Optical supply stores, retail</b>	P
<b>Parking, commercial-primary use</b>	
garages	P
lots	P

<b>Parks and Recreation</b> campgrounds health/fitness center gymnasium neighborhood activity center-accessory use parks, active parks, passive	X P X P C P
<b>Photography</b> supply and processing stores, sales/service portrait studio	P P
<b>Professional offices</b>	P
<b>Public buildings</b> government offices, libraries, museums convention hall, community center	P P
<b>Recreational equipment stores, repair and Rental</b>	X
<b>Recreational equipment/supply stores, retail</b>	P
<b>RESIDENTIAL:</b> accessory apartments accessory dwellings apartment buildings apartment houses lofts single-family dwellings two-family dwelling/duplex townhouses	P P P P P P X P
<b>Restaurant</b> restaurant/café, grill, lunch counter with drive-in or drive-through service with walk-up or walk-away service	P C P
<b>Sales and Service Facilities</b> appliance stores (small and large), retail, rental, rental, and/or repairs building supply, retail equipment (small and large), service and rental equipment(office), service and rental fuel sales-liquid, wholesale and sale funeral and interment establishments wholesale and storage janitorial cleaning services janitorial/cleaning supply store, wholesale lawn and garden supply, wholesale locksmith shop, service	X X X X P X X X X X X P

<b>Sales and Service Facilities (continued)</b>	
manufactured home sale lots	X
pawn shop and pawn brokers	X
pest control services	X
print and publication shops	X
scrap hauling service	X
sewer and septic tank service vending	X
supply and service	X
<b>Shipping, packaging, and delivery establishments</b>	
non-freight business	X
<b>Shopping Centers</b>	X
<b>Telecommunications facilities</b>	
mobile telephones/paging, retail and	P
service satellite dishes, retail	X
<b>Temporary buildings</b>	P
<b>Toy, variety, novelty, and dime stores, retail</b>	P
<b>Transportation facilities</b>	
airport	X
administrative offices/dispatches	X
commuter lot	X
stations or terminals	X
<b>Travel agencies</b>	P
<b>Utility and area service provider facilities</b>	
emergency management services-fire,	
police, ambulance	P
garbage and recycling collection services	X
landfills, incinerators, and	X
dumps recycling center	X
telecommunications facility, radio	
and television stations	P
telecommunications facility, tower/antenna	X
utility administrative office	P
utility transformers, substations, and towers	P
<b>Vending</b>	
food and beverage, temporary sales	C
general merchandise, temporary	C
sales parking, temporary event	P
outdoor sales, temporary sales	C



3. Section 646.6, Table 9 – Dimensional standards for the Central Business District Overlay (CBD). Modify Table 9 to increase building height and to add minimum floor area standards for apartments, lofts, and townhomes. Table 9 to be amended as follows:

**Table 9:**

<b>LOT</b>	
Lot area, min	none
Lot coverage, max	100%
Lot width, min	30 ft.
Lot frontage, min	30 ft.
<b>YARD</b>	
Setback, front yard	0 ft.
Setback, side yard, min	0 ft.
Setback, rear yard, min	0 ft.
<b>BUILDING</b>	
Building height, max	5 Stories
Building ground floor area, min sq footage required	750 sq.ft.
<b>RESIDENTIAL UNIT FLOOR AREAS</b>	
Apartments, including lofts, min	450 sq.ft.
Townhomes, min	1,500 sq.ft.

4. Section 1420.4(2) – Zoning Ordinance Text Amendments. Modify portion of application content language to change the day zoning ordinance text amendment applications must be submitted from thirty (30) to forty-five (45) days before any Planning Commission hearing. Section 1420.4(2) to be amended as follows:

**Section 1420 Zoning Ordinance Text Amendments.**

1420.4 Application Procedure for Zoning Ordinance Text Amendment.

- (2) Application Contents. Each application for a text amendment must be submitted to the Code Enforcement Officer at least forty-five (45) days before any hearing by the Planning Commission. Unless waived by the Code Enforcement Officer, each application submitted by a person other than the City shall include all the following information about the requested text amendment:

- 5. Section 1421.4(2) – Zoning Map Amendments. Modify portion of application content language to change the day zoning map amendment applications must be submitted from thirty (30) to forty-five (45) days before any Planning Commission hearing. Section 1421.4(2) to be amended as follows:

**Section 1421 Zoning Map Amendments.**

1421.4 Application Procedure for Zoning Map Amendments.

- (2) Application Contents. Each application for a rezoning must be submitted to the Code Enforcement Officer at least forty-five (45) days before any hearing by the Planning Commission. Unless waived by the Code Enforcement Officer, each application submitted by a person other than the City shall include all the following information about the subject property:

- 6. Section 1425.1(1) – Conditional Uses. Modify portion of application content language to change the day applications must be submitted from thirty (30) to forty-five (45) days before any Planning Commission hearing. Section 1425.1(1) to be amended as follows:

**Section 1425 Conditional Uses.**

1425.1 Application Procedure.

- (1) Application Contents. Each application for a conditional use must be submitted to the Code Enforcement Officer at least forty-five (45) days before any hearing by the Planning Commission. Unless waived by the Code Enforcement Officer, each application shall include all the following information about the subject property:

- 7. Section 1430.2(1) – Variances. Modify portion of application content language to change the day applications must be submitted from thirty (30) to forty-five (45) days before any Planning Commission hearing. Section 1430.2(1) to be amended as follows:

**Section 1430 Variances.**

1430.2 Application Procedure.

- (2) Application Contents. Each application for a variance must be submitted to the Code Enforcement Officer at least forty-five (45) days before any hearing by the Planning Commission. Unless waived by the Code Enforcement Officer, each application submitted by a person other than the City shall include all the following information about the subject property:

## Proposed Amendments to the Zoning Ordinance

February 21 – Planning Commission

March 14 – City Council 1<sup>st</sup> Reading

April 11 – City Council 2<sup>nd</sup> Reading

Amendment Key

**Blue** – Language to be added

**Red** – Language to be removed

**Green** – Amendment description

- **Section 630.3: Modify Industrial Zoning District Land Use Regulation table to add land uses for restaurants, cafés, grill, and lunch counters, including restaurants with drive-in or drive-through service.**

**Section 630.3 Industrial Land Use Regulations (M-1):**

**Section 630.3 Table 6 - Industrial Zoning District Land Use Regulations**

[P]=permitted; [X]=prohibited; [C]=conditional use permit required

LAND USE CATEGORY	DISTRICT	REFERENCE
Principal Use*(unless noted as an accessory use)	M-1	See Section or Note
<b>Restaurant</b>		
<a href="#">restaurant/cafe, grill, lunch-counter</a>	<b>P</b>	
<a href="#">restaurant with drive-in or drive-through service</a>	<b>P</b>	
<a href="#">restaurant with walk-up or walk-away service</a>	<b>X</b>	

- **Section 646.3: Modify Central Business District Overlay (CBD) Land Use Regulation table to modify land uses from prohibited to being allowed for play centers, skating rinks, bowling alleys, parking lots, health/fitness centers, apartment buildings, townhouses, and walk-up or walk-away service restaurants.**

**Section 646.3 Central Business District Overlay (CBD):**

**Section 646.3 Table 8 - Central Business District Overlay (CBD)**

[P]=permitted; [X]=prohibited; [C]=conditional use permit required

LAND USE CATEGORY	
Principal Use* (unless noted as an accessory use)	CBD Overlay
<b>Accessory building and uses</b>	
accessory apartments	P
accessory dwelling units	P
bed and breakfasts	C
fuel dispensary, pump, island and/or canopy	C
home occupations	P
home office	P
residential business	P
outdoor storage	X
outdoor display	P
sidewalk amenities	P
structures – general	P
temporary structures	P
uses – general	P

LAND USE CATEGORY	
Principal Use* (unless noted as an accessory use)	CBD Overlay
<b>Administrative and information service facilities</b>	
administrative offices/processing center	P
call/telecommunications center	P
data processing/programming facilities	P
<b>Agricultural uses</b>	
timber harvesting	X
<b>Alcohol and beverage stores, retail</b>	
beer and wine	C
<b>Amusements and Entertainment</b>	
adult entertainment establishment	X
archery range or firing range	X
game center	P
miniature golf, outdoor	X
play centers, skating rink, bowling alley	X <del>P</del>
theaters	P
theaters, outdoor	C
<b>Animal facilities and services</b>	
clinics and specialty services	X
hospitals, lodging, and shelters	X
animal/pet supply stores, retail (excluding pet sales)	P
animal/pet supply stores (including pets sales)	X
<b>Antique, curio, and/or collectible shops</b>	P
<b>Apparel stores-clothing and accessories, retail</b>	
bridal, vintage, consignment, and rental	P
new	P
secondhand and/or thrift	P
shoe repair, service	P
tailoring and/or dressmaking, service	P
<b>Arts, Crafts, and Hobbies</b>	
Art, craft and/or hobby supply stores, retail	P
Art gallery or shop, retail	P
Art studios	P
Craftsman studios	P
<b>Audio/video/computer equipment</b>	
supply stores, rental and/or repairs	P
supply stores, retail	P
<b>Beauty shops, services</b>	
barber, hairdresser, and/or stylist shops	P
beauty supply, retail	P
beauty/health spas	P
manicure establishment	P
tanning centers	P
<b>Book, news, magazine stores, retail</b>	P

LAND USE CATEGORY	
Principal Use* (unless noted as an accessory use)	CBD Overlay
<b>Building, construction and special trade facilities</b>	
contractor and developer offices	P
contractor/developer offices with facilities	X
contractor/developer office center	X
landscape/irrigation service	X
timber harvesting service	X
tree surgery service	X
building supply store, wholesale	X
<b>Catering establishments, retail and rental</b>	P
<b>Child-care facilities</b>	
child-care, center	C
child-care, home	C
<b>Churches</b>	
community	P
megachurch	P
neighborhood	P
<b>Collection Agency</b>	P
<b>Community associations/clubs-civic and private</b>	P
<b>Confectionery and dessert shops, retail</b>	P
<b>Copy and blueprint shops</b>	P
<b>Department/discount department stores, retail</b>	P
<b>Detective agency</b>	P
<b>Distribution and storage facilities</b>	
warehouse, self-service (mini)	X
warehouse	X
<b>Drug stores, retail</b>	
<b>Educational facilities</b>	
schools-private, public, parochial	C
school programs-day-, pre-, post-	C
small scale instruction	P
studios for work or teaching of fine arts, photography, music, drama, dance, martial arts	P
<b>Fabric and notion shops, retail</b>	P
<b>Financial institutions-banks, savings/loans</b>	
With/without drive-thru window	P
Automatic teller machine only	P
<b>Florist and plant shops, retail</b>	P
<b>Funeral and interment establishments</b>	
cemeteries and memorial cemeteries	X
gravestone and burial vault, sales and storage	X
undertaking, mortuary, and/or funeral home	X
<b>Gift, card, and stationary shops, retail</b>	P

LAND USE CATEGORY	
Principal Use* (unless noted as an accessory use)	CBD Overlay
<b>Grocers, retail</b>	P
convenience food stores	P
delicatessens, bakery, specialty grocers	P
farmers market	P
grocery markets	P
health food stores	P
<b>Healthcare, service-dental, medical, optometry, psychiatric, chiropractic</b>	
clinics (day services only)	P
convalescent care, nursing, rest homes	X
hospitals and laboratories	X
person care homes, family	X
personal care homes, group	C
personal care homes, congregate	C
private offices	P
sanitariums and mental institutions	X
<b>Interior design and decorating establishments</b>	
china, clock, frame, and/or rug shops, retail	P
floor covering, retail and service	P
furniture and furnishings stores, retail	P
hardware and paint stores, retail	P
kitchen supply stores, retail	P
kitchen supply stores, rental	P
linen and drapery, retail and service	P
wallpaper, retail and service	P
<b>Jewelry stores, retail</b>	P
<b>Laundry and/or dry cleaning establishments</b>	
drop and pick up stations	P
full-service	X
self-service, public	X
<b>Lawn and garden establishments</b>	
supply and equipment, retail and rental	X
greenhouse and plant nursery, retail	X
<b>Lodging</b>	
bed and breakfast inns	P
hotels	P
inns	P
motels	X
<b>Mercantile and dry good stores, retail</b>	P
<b>Media facilities, print and electronic</b>	
film and internet production offices	P
newspapers offices	P
publishing and printing establishments	P

LAND USE CATEGORY	
Principal Use* (unless noted as an accessory use)	CBD Overlay
<b>Motor vehicles and equipment</b>	
<b>&gt;passenger vehicles and small engine equipment</b>	
body repair and painting	X
car wash, service or self-service	X
fuel sales	C
general service/installation of parts/access. new or used, sales and rental	C
light duty trailer sales, new-accessory use	X
parts/accessories, sales	P
tires, sales	X
vehicle storage yard welding and fabrication wrecker and/or towing service	X
<b>&gt;heavy trucks, RVs and other heavy equipment</b>	
body repair and painting	X
fueling station	X
general service/installation of parts/access. new or used, sales and rental	X
parts/accessories/tires, sales	X
truck wash, service or self-service	X
terminal, motor freight	X
truck stop/travel plaza	X
<b>Musical instrument shop, retail</b>	P
<b>Office Parks</b>	
medical office parks	X
professional office parks	X
<b>Office supply stores, retail</b>	P
<b>Optical supply stores, retail</b>	P
<b>Parking, commercial-primary use</b>	
garages	P
lots	<del>X</del> P
<b>Parks and Recreation</b>	
campgrounds	X
health/fitness center	<del>X</del> P
gymnasium	X
neighborhood activity center-accessory use	P
parks, active	C
parks, passive	P
<b>Photography</b>	
supply and processing stores, sales/service	P
portrait studio	P
<b>Professional offices</b>	P
<b>Public buildings</b>	
government offices, libraries, museums	P
convention hall, community center	P
<b>Recreational equipment stores, repair and Rental</b>	X
<b>Recreational equipment/supply stores, retail</b>	P

LAND USE CATEGORY	
Principal Use* (unless noted as an accessory use)	CBD Overlay
<b>RESIDENTIAL:</b>	
accessory apartments	P
accessory dwellings	P
apartment buildings	EP
apartment houses	P
lofts	P
single-family dwellings	P
two-family dwelling/duplex	X
townhouses	EP
<b>Restaurant</b>	
restaurant/café, grill, lunch counter	P
with drive-in or drive-through service	C
with walk-up or walk-away service	EP
<b>Sales and Service Facilities</b>	
appliance stores (small and large), retail, rental, rental, and/or repairs	X
building supply, retail	X
equipment (small and large), service and rental	X
equipment(office), service and rental	P
fuel sales-liquid, wholesale and sale	X
funeral and interment establishments,	X
wholesale and storage janitorial cleaning	X
services janitorial/cleaning supply store,	X
wholesale lawn and garden supply,	X
wholesale locksmith shop, service	P
<b>Sales and Service Facilities (continued)</b>	
manufactured home sale lots	X
pawn shop and pawn brokers	X
pest control services	X
print and publication shops	X
scrap hauling service	X
sewer and septic tank service	X
vending supply and service	X
<b>Shipping, packaging, and delivery establishments</b>	
non-freight business	X
<b>Shopping Centers</b>	X
<b>Telecommunications facilities</b>	
mobile telephones/paging, retail and service	P
satellite dishes, retail	X
<b>Temporary buildings</b>	P
<b>Toy, variety, novelty, and dime stores, retail</b>	P
<b>Transportation facilities</b>	
airport	X
administrative offices/dispatches	X
commuter lot	X
stations or terminals	X
<b>Travel agencies</b>	P



LAND USE CATEGORY	
Principal Use* (unless noted as an accessory use)	CBD Overlay
<b>Utility and area service provider facilities</b>	
emergency management services-fire, police, ambulance	P
garbage and recycling collection services	X
landfills, incinerators, and dumps	X
recycling center	X
telecommunications facility, radio and television stations	P
telecommunications facility, tower/antenna	X
utility administrative office	P
utility transformers, substations, and towers	P
<b>Vending</b>	
food and beverage, temporary sales	C
general merchandise, temporary sales	C
parking, temporary event	P
outdoor sales, temporary sales	C

➤ *Section 646.6: Amend Table 9 of the special design and dimensional standards for the CBD Overlay to increase the maximum building height and to add minimum floor area standards for apartments, lofts, and townhomes.*

**Table 9:**

LOT	CBD
Lot area, min	none
Lot coverage, max	100%
Lot width, min	30 ft.
Lot frontage, min	30 ft.
<b>YARD</b>	
Setback, front yard	0 ft.
Setback, side yard, min	0 ft.
Setback, rear yard, min	0 ft.
<b>BUILDING</b>	
Building height, max	<del>35 ft.</del> <b>5 Stories</b>
Building ground floor area, min sq footage required	750 sq.ft.
<b>RESIDENTIAL UNIT FLOOR AREAS</b>	
<b>Apartments, including lofts, min</b>	<b>450 sq.ft.</b>
<b>Townhomes, min</b>	<b>1,500 sq.ft.</b>

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➤ **Section 1420.4(2): Amend application procedure for Zoning Ordinance Text Amendments to change the day applications must be submitted from thirty (30) to forty-five (45) days from the Planning Commission meeting.**

**Section 1420 Zoning Ordinance Text Amendments.**

1420.4 Application Procedure for Zoning Ordinance Text Amendment.

- (2) Application Contents. Each application for a text amendment must be submitted to the Code Enforcement Officer at least ~~thirty (30)~~ **forty-five (45)** days before any hearing by the Planning Commission. Unless waived by the Code Enforcement Officer, each application submitted by a person other than the City shall include all the following information about the requested text amendment:

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➤ **Section 1421.4(2): Amend application procedure for Zoning Map Amendments to change the day applications must be submitted from thirty (30) to forty-five (45) days from the Planning Commission meeting.**

**Section 1421 Zoning Map Amendments.**

1421.4 Application Procedure for Zoning Map Amendments.

- (2) Application Contents. Each application for a rezoning must be submitted to the Code Enforcement Officer at least ~~thirty (30)~~ **forty-five (45)** before any hearing by the Planning Commission. Unless waived by the Code Enforcement Officer, each application submitted by a person other than the City shall include all the following information about the subject property:

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➤ **Section 1425.1(1): Amend application procedure for Conditional Uses to change the day applications must be submitted from thirty (30) to forty-five (45) days from the Planning Commission meeting.**

**Section 1425 Conditional Uses.**

1425.1 Application Procedure.

- (1) Application Contents. Each application for a conditional use must be submitted to the Code Enforcement Officer at least ~~thirty (30)~~ **forty-five (45)** days before any hearing by the Planning Commission. Unless waived by the Code Enforcement Officer, each application shall include all the following information about the subject property:

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➤ *Section 1430.2(1): Amend application procedure for Variances to change the day applications must be submitted from thirty (30) to forty-five (45) days from the Planning Commission meeting.*

**Section 1430 Variances.**

1430.2 Application Procedure.

- (1) Application Contents. Each application for a variance must be submitted to the Code Enforcement Officer at least ~~thirty (30)~~ **forty-five (45)** before any hearing by the Planning Commission. Unless waived by the Code Enforcement Officer, each application shall include all the following information about the subject property:



**To:** City Council, Finance  
**From:** Beth Thompson  
**Department:** Finance  
**Date:** 3/14/2023  
**Subject:** Year End 2022 Budget Amendments

**Budget Account/Project Name:**

**Funding Source:**

**Budget Allocation:** \$0.00

**Budget Available:** \$0.00

**Requested Expense:** \$0.00 **Company of Record:**

**Description:**

Staff is asking for Council approval of the attached Fiscal Year 2022 end of the year budget amendments.

**Background:**

Budget amendments are needed to ensure compliance with our own financial policies and also to satisfy State of Georgia criteria, I am proposing a series of end-of-year budget amendments, as a result of overages at the department level. Adopting these amendments allows me to finalize the FY 2022 financial statements and Comprehensive Annual Financial Statements.

Please note that not all overages are indicative of being over budget in a “negative” way. Rather, most overages are offset by increased revenues or other funding sources.

**Attachment(s):**

- FY2022 Proposed budget amendments
- FY2022 Amended budget resolution

**AMENDED  
BUDGET RESOLUTION**

**A RESOLUTION ADOPTING THE 2022 BUDGET REVISIONS FOR THE CITY OF MONROE, GEORGIA; APPROPRIATING REVISED AMOUNTS AS SHOWN IN EACH BUDGET AS EXPENDITURES; ADOPTING THE REVISED REVENUE PROJECTIONS; AND PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS.**

**BE IT RESOLVED** by the **Mayor and City Council** of the **City of Monroe, Georgia** as follows:

**WHEREAS**, for the purpose of financing the conduct of affairs of the **City of Monroe** during the fiscal year beginning January 1, 2022 and ending December 31, 2022, the Revised Budget of the City’s Revenues and Expenditures for such period, as prepared and submitted to the **City Council** by the City Administrator; and so approved by the **Mayor and City Council**.

**WHEREAS**, the amounts listed are the appropriations and transfers so authorized by the **Mayor and City Council** and are approved for the amounts and purpose indicated.

**BE IT FURTHER RESOLVED** that the expenditures shall not exceed the appropriations authorized by this budget and that the expenditures for the fiscal year shall not exceed funding available.

**ADOPTED** by the **Mayor and City Council** of the **City of Monroe** this 14<sup>th</sup> day of March 2023.

\_\_\_\_\_  
**John Howard, Mayor**  
**City of Monroe**

**Attest:**

\_\_\_\_\_  
Beverly Harrison, City Clerk

**Year End 2022 Budget Amendments**

**General Fund Budget Amendments**

263,540.00	100-1510-313100	Local Option Sales & Use Tax	Increase Revenue
263,541.00	100-1510-311100	Ad Valorem Tax-Current Year	Increase Revenue
163,202.00	100-3200-512100	Police-Group Insurance	Increase Expense
13,100.00	100-6200-511300	Bldgs & Grounds-Overtime Salaries	Increase Expense
20,425.00	100-6200-512100	Bldgs & Grounds-Group Insurance	Increase Expense
67,770.00	100-6200-522140	Bldgs & Grounds-Lawn Care & Maint	Increase Expense
5,550.00	100-6200-531271	Bldgs & Grounds-Auto Fuel	Increase Expense
235,845.00	100-6200-541303	Bldgs & Grounds-Construction in Progress	Increase Expense
21,189.00	100-6200-522209	Bldgs & Grounds-Parks R&M	Increase Expense
151,001.00	100-1300-579001	Contingencies	Decrease Expense
16,980.00	100-1100-512100	Legislative-Group Insurance	Increase Expense
1,531.00	100-1530-521220	Attorney Fees	Increase Expense
3,074.00	100-2650-511200	Municipal Court-Part Time Salaries	Increase Expense
5,257.00	100-2650-512100	Municipal Court-Group Insurance	Increase Expense
6,556.00	100-2650-511100	Municipal Court-Regular Salaries	Increase Expense
633.00	100-5530-522208	Comm Center-Maint Contracts	Increase Expense
806.00	100-6500-522160	Library-Pest Control	Increase Expense
3,118.00	100-6500-522204	Library-R&M Buildings	Increase Expense
5,900.00	100-6500-541300	Library-Buildings	Increase Expense
107,146.00	100-7563-531272	Airport-Fuel	Increase Expense

**Solid Waste Fund Budget Amendments**

178,137.00	540-4520-344100	SW-Sanitation Fees	Increase Revenue
239,971.00	540-4520-392107	SW-Sale of Assets	Increase Revenue
608,992.00	540-4530-344150	SW-Transfer Station Fees	Increase Revenue
4,718.00	540-4540-344130	SW-Sale of Recycled Materials	Increase Revenue
801.00	540-4585-383000	SW-Reimb for Damaged Property	Increase Revenue
170,039.36	540-134200	Fund Balance	
1,202,658.36	540-4530-522110	SW-Landfill Fees	Increase Expense

**Confiscated Assets Fund Budget Amendments**

65,029.86	210-3200-351302	Confiscated Assets-Condemned Funds/DEA	Increase Revenue
8,378.40	275-135200	Fund Balance	
73,408.26	210-3200-542300	Confiscated Assets-Furniture	Increase Expense

**Hotel/Motel Fund Budget Amendments**

21,430.67	275-7500-314100	Hotel/Motel Tax	Increase Revenue
72.93	275-7500-319000	Penalty on Delinquent Tax	Increase Revenue
505.50	275-135400	Fund Balance	
22,009.10	275-7500-572035	Convention Visitors Bureau	Increase Expense

GEORGIA CITIES WEEK  
APRIL 23-29, 2023

A RESOLUTION OF THE CITY OF MONROE RECOGNIZING GEORGIA CITIES WEEK, APRIL 23-29, 2023 AND ENCOURAGING ALL RESIDENTS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES.

WHEREAS, city government is the closest to most citizens, and the one with the most direct daily impact upon its residents; and

WHEREAS, city government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, city government officials and employees share the responsibility to pass along their understanding of public services and their benefits; and

WHEREAS, Georgia Cities Week is a very important time to recognize the important role played by city government in our lives; and

WHEREAS, this week offers an important opportunity to spread the word to all the citizens of Georgia that they can shape and influence this branch of government which is closest to the people; and

WHEREAS, the Georgia Municipal Association and its member cities have joined together to teach students and other citizens about municipal government through a variety of different projects and information; and

WHEREAS, Georgia Cities Week offers an important opportunity to convey to all the citizens of Georgia that they can shape and influence government through their civic involvement.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY OF MONROE DECLARES APRIL 23-29, 2023 AS GEORGIA CITIES WEEK.

BE IT FURTHER RESOLVED THAT THE CITY OF MONROE ENCOURAGES ALL CITIZENS, CITY GOVERNMENT OFFICIALS, AND EMPLOYEES TO DO EVERYTHING POSSIBLE TO ENSURE THAT THIS WEEK IS RECOGNIZED AND CELEBRATED ACCORDINGLY.

PASSED AND ADOPTED by the City of Monroe, March 14, 2023.

CITY OF MONROE, GEORGIA

By: \_\_\_\_\_  
John S. Howard, Mayor

Attest: \_\_\_\_\_  
Beverly Harrison, City Clerk



**To:** City Council  
**From:** Logan Propes, City Administrator  
**Department:** Administration  
**Date:** 03/09/2023  
**Subject:** Opioid Settlements

**Budget Account/Project Name:** N/A

**Funding Source:** N/A

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** N/A      **Company of Record:** N/A

**Description:**

Staff recommends joining the five proposed Opioid Settlements that will provide substantial funds for the abatement of the opioid epidemic in Georgia and throughout the United States.

**Background:**

There are five proposed Settlements resolving claims against five the nation’s distributors or retailers (Teva, Allergan, CVS, Walgreens, Walmart) for their roles in the opioid epidemic. The Memorandum of Understanding (MOU) provides the framework for how funds from the Settlements may be distributed, allocated, and spent in Georgia. Participation requires three signatures: 1) agreeing to participate in the Distributors Settlement, 2) agreeing to participate in the Settlements, and 3) agreeing to the MOU. The Attorney Generals and lawyers representing thousands of cities and counties in the national opioid litigation strongly encourage signing-on to the Settlements. Cities and counties that join will help bring more money to Georgia, which will help communities and families with resources for substance use prevention, harm reduction, treatment, and recovery.

The Settlements require funds to be used primarily for opioid abatement.

Cities and counties that wish to join the settlements must do so no later than April 18, 2023.

**Attachment(s):**

- Distributors Settlements
- Memorandum of Understanding Concerning National Distributor and Johnson & Johnson Opioid Settlements



New National Opioids Settlements: Teva, Allergan, CVS, Walgreens, and Walmart  
Opioids Implementation Administrator  
[opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com)

Monroe city, GA  
Reference Number: CL-383966

***TO LOCAL POLITICAL SUBDIVISIONS AND SPECIAL DISTRICTS:***

**THIS PACKAGE CONTAINS DOCUMENTATION TO PARTICIPATE IN THE NEW NATIONAL OPIOID SETTLEMENTS. YOU MUST TAKE ACTION IN ORDER TO PARTICIPATE.**

***Deadline: April 18, 2023***

Five new proposed national opioid settlements (“*New National Opioid Settlements*”) have been reached with **Teva, Allergan, CVS, Walgreens, and Walmart** (“Settling Defendants”). This *Participation Package* is a follow-up communication to the *Notice of National Opioid Settlements* recently received electronically by your subdivision or special district (“subdivision”).

You are receiving this *Participation Package* because Georgia is participating in the following settlements:

- **Teva**
- **Allergan**
- **CVS**
- **Walgreens**
- **Walmart**

If a state does not participate in a particular Settlement, the subdivisions in that state are not eligible to participate in that Settlement.

This electronic envelope contains:

- *Participation Forms* for Teva, Allergan, CVS, Walgreens, and Walmart, including a release of any claims.

**The *Participation Form* for each settlement must be executed, without alteration, and submitted on or before April 18, 2023, in order for your subdivision to be considered for initial participation calculations and payment eligibility.**

Based upon subdivision participation forms received on or before April 18th, the subdivision participation rate will be used to determine whether participation for each deal is sufficient for the settlement to move forward and whether a state earns its maximum potential payment under the settlement. If the settlement moves forward, your release will become effective. If a settlement does not move forward, that release will not become effective.

Any subdivision that does not participate cannot directly share in the settlement funds, even if the subdivision's state is settling and other participating subdivisions are sharing in settlement funds. Any subdivision that does not participate may also reduce the amount of money for programs to remediate the opioid crisis in its state. Please note, a subdivision will not necessarily directly receive settlement funds by participating; decisions on how settlement funds will be allocated within a state are subject to intrastate agreements or state statutes.

You are encouraged to discuss the terms and benefits of the *New National Opioid Settlements* with your counsel, your Attorney General's Office, and other contacts within your state. Many states are implementing and allocating funds for these new settlements the same as they did for the prior opioid settlements with McKesson, Cardinal, Amerisource, and J&J/Janssen, but states may choose to treat these settlements differently.

Information and documents regarding the *New National Opioid Settlements* and how they are being implemented in your state and how funds will be allocated within your state allocation can be found on the national settlement website at <https://nationalopioidsettlement.com/>. This website will be supplemented as additional documents are created.

### **How to return signed forms:**

There are three methods for returning the executed *Participation Forms* and any supporting documentation to the Implementation Administrator:

- (1) *Electronic Signature via DocuSign*: Executing the *Participation Forms* electronically through DocuSign will return the signed forms to the Implementation Administrator and associate your forms with your subdivision's records. Electronic signature is the most efficient method for returning *Participation Forms*, allowing for more timely participation and the potential to meet higher settlement payment thresholds, and is therefore strongly encouraged.
- (2) *Manual Signature returned via DocuSign*: DocuSign allows forms to be downloaded, signed manually, then uploaded to DocuSign and returned automatically to the Implementation Administrator. Please be sure to complete all fields. As with electronic signature, returning manually signed *Participation Forms* via DocuSign will associate your signed forms with your subdivision's records.
- (3) *Manual Signature returned via electronic mail*: If your subdivision is unable to return executed *Participation Forms* using DocuSign, signed *Participation Forms* may be returned via electronic mail to [opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com). Please include the name, state, and reference ID of your subdivision in the body of the email and use the subject line Settlement Participation Forms - [Subdivision Name, Subdivision State] - [Reference ID].

Detailed instructions on how to sign and return the *Participation Forms*, including changing the authorized signer, can be found at <https://nationalopioidsettlement.com>. You may also contact [opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com).

**The sign-on period for subdivisions ends on April 18, 2023.**

If you have any questions about executing these forms, please contact your counsel, the Implementation Administrator at [opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com), or Christine Hom at the Georgia Attorney General's Office at (404) 458-3867 or [chom@law.ga.gov](mailto:chom@law.ga.gov).

Thank you,

National Opioids Settlements Implementation Administrator

*The Implementation Administrator is retained to provide the settlement notice required by the respective settlement agreements referenced above and to manage the collection of settlement participation forms for each settlement.*

**EXHIBIT K**  
**Subdivision and Special District Settlement Participation Form**

Will your subdivision or special district be signing the settlement participation forms for the Allergan and Teva Settlements at this time?

Yes       No

Governmental Entity: Monroe city	State: GA
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 (“*Allergan Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Allergan Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Allergan Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Allergan Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Allergan Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within fourteen (14) days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the MDL Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
4. The Governmental Entity agrees to the terms of the Allergan Settlement pertaining to Subdivisions and Special Districts as defined therein.
5. By agreeing to the terms of the Allergan Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Allergan Settlement solely for the purposes provided therein.



7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Allergan Settlement.
8. The Governmental Entity has the right to enforce the Allergan Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Allergan Settlement, including, but not limited to, all provisions of **Section V (Release)**, and along with all departments, agencies, divisions, boards, commissions, Subdivisions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist in bringing, or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Allergan Settlement are intended to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Allergan Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Allergan Settlement.
11. In connection with the releases provided for in the Allergan Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Allergan Settlement.

12. Nothing herein is intended to modify in any way the terms of the Allergan Settlement, to which the Governmental Entity hereby agrees. To the extent this Settlement Participation Form is interpreted differently from the Allergan Settlement in any respect, the Allergan Settlement controls.



I have all necessary power and authorization to execute this Settlement Participation Form on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**Exhibit K**  
**Subdivision and Special District Settlement Participation Form**

Governmental Entity: Monroe city	State: GA
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 (“*Teva Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Teva Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Teva Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Teva Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Teva Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
4. The Governmental Entity agrees to the terms of the Teva Settlement pertaining to Subdivisions as defined therein.
5. By agreeing to the terms of the Teva Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Teva Settlement solely for the purposes provided therein.
7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Teva Settlement.



8. The Governmental Entity has the right to enforce the Teva Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Teva Settlement, including but not limited to all provisions of Section V (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Teva Settlement are intended by Released Entities and the Governmental Entity to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Teva Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Teva Settlement.
11. In connection with the releases provided for in the Teva Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Teva Settlement.

12. Nothing herein is intended to modify in any way the terms of the Teva Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Teva Settlement in any respect, the Teva Settlement controls.





I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**EXHIBIT K****Subdivision Participation and Release Form**

Will your subdivision or special district be signing the settlement participation form for the CVS Settlement at this time?

Yes       No

Governmental Entity: Monroe city	State: GA
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 (“*CVS Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the CVS Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the CVS Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the CVS Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the CVS Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the CVS Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the CVS Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the CVS Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the CVS Settlement.
7. The Governmental Entity has the right to enforce the CVS Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the CVS Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the CVS Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The CVS Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the CVS Settlement.
10. In connection with the releases provided for in the CVS Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the CVS Settlement.



11. Nothing herein is intended to modify in any way the terms of the CVS Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the CVS Settlement in any respect, the CVS Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**EXHIBIT K****Subdivision Participation and Release Form**

Will your subdivision or special district be signing the settlement participation form for the Walgreens Settlement at this time?

Yes       No

Governmental Entity: Monroe city	State: GA
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 (“*Walgreens Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Walgreens Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walgreens Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Walgreens Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the Walgreens Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Walgreens Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walgreens Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walgreens Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Walgreens Settlement.
7. The Governmental Entity has the right to enforce the Walgreens Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walgreens Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walgreens Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walgreens Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Walgreens Settlement.
10. In connection with the releases provided for in the Walgreens Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walgreens Settlement.



11. Nothing herein is intended to modify in any way the terms of the Walgreens Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Walgreens Settlement in any respect, the Walgreens Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**EXHIBIT K****Subdivision Participation Form**

Will your subdivision or special district be signing the settlement participation form for the Walmart Settlement at this time?

Yes       No

Governmental Entity: Monroe city	State: GA
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“Governmental Entity”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated November 14, 2022 (“Walmart Settlement”), and acting through the undersigned authorized official, hereby elects to participate in the Walmart Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walmart Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Walmart Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event within 14 days of the Effective Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopiodsettlement.com/>.
3. The Governmental Entity agrees to the terms of the Walmart Settlement pertaining to Subdivisions as defined therein.
4. By agreeing to the terms of the Walmart Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walmart Settlement solely for the purposes provided therein.





6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walmart Settlement.
7. The Governmental Entity has the right to enforce the Walmart Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walmart Settlement, including but not limited to all provisions of Section X (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walmart Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walmart Settlement shall be a complete bar to any Released Claim.
9. In connection with the releases provided for in the Walmart Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walmart Settlement.

10. Nothing herein is intended to modify in any way the terms of the Walmart Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Walmart Settlement in any respect, the Walmart Settlement controls.



I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_





**CENTRAL SERVICES  
MONTHLY REPORT  
MARCH  
2023**

# CENTRAL SERVICES

	2023 January	2023 February	2022 February	2022 March	2022 April	2022 May	2022 June	2022 July	2022 August	2022 September	2022 October	2022 November	2022 December	Monthly Average	Yearly Totals
<b>SAFETY PROGRAMS</b>															
Facility Inspections	5	4	4	7	3	3	4	6	3	1	2	2	3	3.6	47
Vehicle Inspections	0	1	0	4	0	10	0	0	0	1	0	0	8	1.8	24
Equipment Inspections	0	0	1	0	0	0	1	0	0	0	0	0	0	0.2	2
Worksite Inspections	2	0	5	5	1	4	0	2	7	0	1	0	0	2.1	27
Employee Safety Classes	8	6	2	6	7	13	5	7	2	7	6	10	5	6.5	84
Attendance	39	32												35.5	71
<b>PURCHASING</b>															
P-Card Transactions	534	474	411	498	408	474	511	441	550	459	480	460	451	473.2	6,151
Purchase Orders	100	79	74	79	71	104	84	76	97	112	81	84	74	85.8	1,115
Total Purchases	634	553	485	577	479	578	595	517	647	571	561	544	525	558.9	7,266
Sealed Bids/Proposals	0	0	4	2	5	3	2	1	1	2	2	1	0	1.8	23
<b>INFORMATION TECHNOLOGY</b>															
Workorder Tickets	116	64	69	101	89	72	72	52	56	64	56	84	88	75.6	983
Phishing Fail Percentage	2.4%	2.8%	2.3%	0.1%	1.4%	0.1%	1.0%	1.5%	2.5%	3.8%	1.6%	1.6%	1.3%	1.7%	
<b>MARKETING</b>															
Job Vacancies	11	13	17	13	10	5	6	4	5	9	10	9	9	9.3	121
Social Media Updates	14	24	6	19	18	12	24	10	15	20	21	9	14	15.8	206
<b>GROUNDS &amp; FACILITIES</b>															
Contractor Acres Mowed	188.7	188.7	163.8	163.8	181.1	188.7	188.7	188.7	188.7	188.7	188.7	188.7	188.7	184.3	2,395.4
Trash Collection	8,780	7,540	2,950	4,020	2,995	5,110	2,760	3,820	5,460	3,210	3,380	5,480	8,220	4,901.9	63,725.0
Street Sweeper Utilization	N/A	N/A	62.5%	50.0%	25.0%	33.9%	63.6%	61.3%	88.0%	87.5%	N/A	N/A	N/A	59.0%	471.9%
Crew Acres Mowed	62.1	62.1	40.8	40.8	62.1	73.4	98.6	98.6	98.6	98.6	98.6	62.1	62.1	73.7	958.5

# PROJECTS & UPDATES – MARCH 2023

## FACILITIES & GROUNDS MAINTENANCE

Currently the City maintains all rights-of-way, facilities, and parks with a combination of City staff and contractor labor. This has allowed for the most efficient approach to maintaining all areas in a timely manner. During the month of February, the grounds and parks crews collected 8,140 pounds of trash and debris while also maintaining approximately 98.6 acres of rights-of-way and grounds at facilities and parks. Contractor labor was able to maintain an additional 188.7 acres of rights-of-way and grounds at facilities and parks.

Staff is currently working on several projects including city hall carpet replacement, city hall HVAC repairs and upgrades, library HVAC repairs, and GUTA facility repairs. Carpet replacement for the council chambers and refit room are scheduled for late March.



## PLAZA PHASE II PROJECT UPDATE

Construction is complete on the roof and exterior of the remaining buildings at the Plaza Shopping Center. Signage has been installed for the Police/Municipal Court buildings. In addition to the building, signage has been installed along North and South Spring Street. Bids for the interior demo of the 15,000 ft<sup>2</sup> corner unit have been received and are being reviewed by staff. Staff is also currently reviewing RFQ submittals for the Blaine Station Project. The removal of the Plaza Shopping Center signage is underway and will be completed in March.



**PROCUREMENT**

Procurement has been working on several projects and bids during the month of February, including the review of the Milner-Aycock building sale, Blaine Station RFQ, HVAC Control proposals, Universal Concepts, and Cummins Power Generation service agreement.

**INFORMATION TECHNOLOGY**

There have many additions and changes to our cybersecurity functions throughout the City per guidelines for our insurance renewals. If you see the message, *CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders*, understand that it is part of our standard text with any emails that may or may not come from an external source to our city email server.

**PROJECT TIMELINE UPDATE**

Over the course of the past year plus, a timeline of projects has been built by the City of Monroe to easily track progress. The attached timeline provides projects from Central Services, Fire, Police, Water, Sewer, Gas, Stormwater, Streets, Solid Waste, and Parks...all with updates for current activity. The timelines present planned and actual budgets, expenses, companies of performance, status updates, dates of material order, bidding, key milestones, and most importantly...start dates and estimated timelines for completion. This will be updated on a monthly basis to reflect changes and status updates for more continuity throughout the city, as well as track productivity and management of processes.

# PARKS PROJECTS & UPDATES – MARCH 2023



## PILOT PARK

COMING SOON TO A PLAGROUND NEAR YOU!  
During the 2022 Georgia Recreation & Park Association Conference and Trade Show, city staff had the opportunity to view and experience Pilot Park’s newest piece of play equipment. MOVMT, an innovative electric game that will test your fitness, your agility and your speed. Designed for people of all ages and abilities, it is sure to be a great addition to our park. During the month of February, the concrete pad was installed. Installation of the equipment is currently



scheduled for March.



In 2022, Pilot Park became the first park in Monroe and Walton County to place a permanent pinwheel representing the awareness for child abuse prevention. Annually, during the month of April, A Child’s Voice, a Chapter of PCA Georgia in Walton County, places small pinwheels around cities to create attention with the goal in mind of strengthening families and inspiring action through education, awareness, and advocacy to help prevent child abuse. The thought behind these pinwheels symbolizes

playfulness, joy, and whimsy and is entirely a symbol of child abuse prevention. Those pinwheels during the month of April are temporary, while this pinwheel, built and installed by Dr. Alex

Rodriguez and placed in Pilot Park will be permanent. This pinwheel was graciously sponsored by the Kiwanis Club of Monroe.

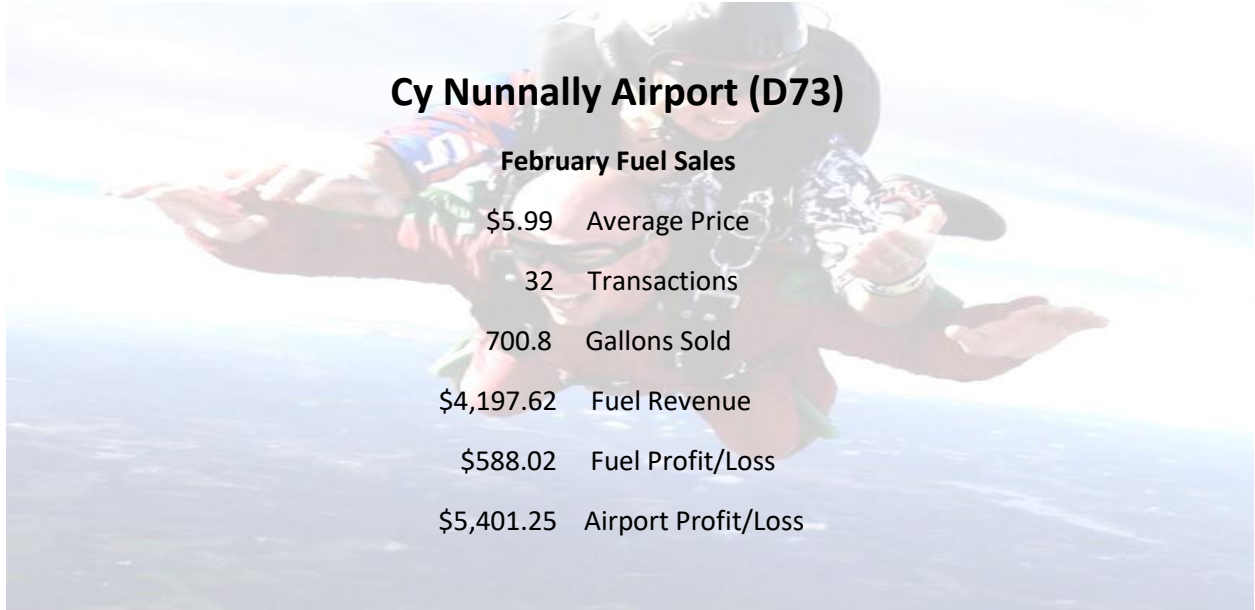
**MATHEWS PARK**

The second phase of renovations and additions are complete. The front parking area was repaired and a new parking area added along with curb and cutter to help control stormwater runoff. The rear parking lot will be removed in the next few months. Additional walkways and ramps have been tied into the new parking areas. The additional disc golf signage has been completed and installed. The new privacy fence and safety fence around the playground are also complete. Entrance and Exit signs are being designed to help control the flow of traffic in the parking areas.

The new pavilions are complete and received new seating, grills, and trash receptacles. A study of the pond wildlife and dam was completed by Aquatic Environmental Services, with a follow up management plan now provided by the same company. The installation of fish beds, new feeders, and fish stocking have been completed.



# AIRPORT PROJECTS & UPDATES – MARCH 2023



### Cy Nunnally Airport (D73)

February Fuel Sales	
\$5.99	Average Price
32	Transactions
700.8	Gallons Sold
\$4,197.62	Fuel Revenue
\$588.02	Fuel Profit/Loss
\$5,401.25	Airport Profit/Loss

## TERMINAL BUILDING TIMELINE

The approved Terminal Building bid closed on February 18<sup>th</sup> 2022, approval on March 8<sup>th</sup>, contract execution on April 29<sup>th</sup>, and construction started on August 30<sup>th</sup>. During February the doors and windows were installed and drywall started. The project is currently scheduled for completion in May 2023, pending delays in materials, labor, and intermittent weather.



## 2024-2028 Airport CIP

Staff has been working with the Georgia Department of Transportation and GMC on the 2024-2028 CIP project list.

## FAA FY23 Airport Infrastructure Grant

The Cy Nunnally Memorial Airport was awarded \$145,000 from the FAA through the Bipartisan Infrastructure Law. The Bipartisan Infrastructure Law provides airports with funding for runways, taxiways, terminal, and safety and sustainability projects.

**TENTATIVE ALLOCATION FUNDING AWARD**

Tentative Allocation (TA) letters were received in late June 2022, with subsequent approval provided in July. The Cy Nunnally Memorial Airport was awarded the design phase of the taxiway rehabilitation project for the FY23 project year. This will precede the upcoming construction phase of the project for the FY24 project year, provided the award is granted (which is expected).

**PROPERTY MAP UPDATE – DEED SEARCH**

The Cy Nunnally Memorial Airport has been selected for a Statewide Property Map Update project for 2022 along with approximately 40 other airports. This will involve deed/title search requirements, surveys, and other documentation showing property lines, easements, and other entry points for the airport/city property. A third-party survey company will lead the process along with City staff involvement to produce the updated map that will be required for further federal grant fund eligibility.

# AIRPORT

	2023	2023	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	Monthly	
	January	February	February	March	April	May	June	July	August	September	October	November	December	Average	Yearly Totals	
<b>100LL AVGAS</b>																
100LL AvGas Sale Price	\$5.99	\$5.99	\$4.56	\$4.59	\$4.59	\$5.74	\$6.19	\$6.19	\$6.19	\$6.19	\$6.19	\$6.11	\$5.99	\$5.73		
Transactions	57	32	179	239	209	115	104	119	90	94	92	66	35	110.1	1431	
Gallons Sold	1,163.4	700.8	4,119.8	5,755.9	5,161.6	2,693.3	2,404.9	2,835.5	2,091.1	1,999.6	1,735.8	1,664.5	915.5	2557.1	33,241.7	
AvGas Revenue	\$6,969.04	\$4,197.62	\$18,773.51	\$26,419.76	\$23,691.74	\$15,453.09	\$14,886.25	\$17,551.99	\$12,944.08	\$12,377.56	\$10,744.66	\$10,163.49	\$5,483.68	\$13,819.73	\$179,656.47	
AvGas Profit/Loss	\$986.17	\$588.02	\$805.96	(\$256.88)	(\$1,723.09)	\$936.10	\$1,138.42	\$1,345.13	\$988.05	\$1,523.93	\$1,320.93	\$1,136.22	\$772.78	\$735.52	\$9,561.74	
<b>GENERAL REVENUE/EXPENSE</b>																
Hangar Rental	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$54,600.00
Lease Agreements	\$3,127.57	\$3,127.57	\$3,127.57	\$4,377.57	\$4,377.57	\$4,377.57	\$4,377.57	\$4,377.57	\$4,377.57	\$4,377.57	\$4,377.57	\$4,377.57	\$4,377.57	\$4,377.57	\$4,089.11	\$53,158.41
Grounds Maintenance	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$9,019.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$1,187.62	\$15,439.00
Buildings Maintenance	\$530.00	\$530.00	\$480.00	\$681.50	\$661.22	\$811.22	\$1,830.51	\$1,180.00	\$1,645.97	\$1,941.71	\$520.83	\$1,829.76	\$480.00	\$1,009.44	\$13,122.72	
Equipment Maintenance	\$123.34	\$123.34	\$114.36	\$3,221.05	\$9,061.90	\$1,425.29	\$647.98	\$1,794.86	\$636.00	\$2,770.97	\$2,837.45	\$143.34	\$111.06	\$1,770.07	\$23,010.94	
Airport Profit/Loss	\$5,799.40	\$5,401.25	\$4,562.17	\$1,441.14	(\$6,029.65)	\$4,116.16	(\$4,407.50)	\$3,786.84	\$4,122.65	\$2,227.82	\$3,379.22	\$4,579.69	\$5,598.29	\$2,659.81	\$34,577.48	



**CODE**

**DEPARTMENT**

**MONTHLY REPORT**

**March**

**2023**

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The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time period of January 1, 2023 thru January 31, 2023.

**Statistics:**

- Total Calls: 706
- Total Minutes: 31:12:36
- Total Minutes/Call: 2:38
- Code Inspections: 226
- Total Permits Written: 106
- Amount collected for permits: \$ 55,495.30
- Check postings for General Ledger: 206

**Business/Alcohol Licenses new & renewals: None**

**New Businesses: 23.**

- Anyone Can Paint – 113 N Broad St. Ste A
- Gifted at Heart – 131 N Broad St.
- Hollandsworth Construction – 128 E. Highland Ave.
- Law Office of Weston Maffit – 301C S. Broad St.
- The Savory Kitchen Company – 915 Amber Trail – residential office only
- M83 Industrial Supply – 123 N. Midland Ave.
- PT Nails of Monroe LLC – 2050 W. Spring St. – change of ownership
- Atlanta Supercars – 333 Alcovy St. Ste 8B – auto broker office only
- Oly Cajons – 200 Barrett St.
- JB Trucking – 702 E. Spring St.
- Rainford Trucking – 910 Amber Trail – residential office only
- Together Strong Inv LLC - #502 – 502 E. Church St. – short term rental
- Together Strong Inv LLC #506 – 506 E. Church St. – short term rental
- Be Our Guest Airbnb – 802 S. Broad St. - short term rental
- Walton Revitalized LLC – 332 Turner St. – short term rental
- Faith First Fitness Monroe LLC – 134 MLK Jr. Blvd.
- Old Navy LLC – 652 Pavilion Pkwy
- Holder Brothers Mgmt. Group – 120 2<sup>nd</sup> St. Ste101
- Walton Mill Storage LLC – 600 S. Broad St. Ste C-100
- Waxing With Jaimie – 507 E. Spring St.
- Abby Ritter Hair – 507 E. Spring St.
- Alicia Paysen Hair – 507 E. Spring St.
- Sonja's – 507 E. Spring St.

**Closed Businesses: 2**

- Da Vi Nails – 2050 W. Spring St. – change of ownership
- Kevin G. Moody – 100 Russell Dr. - moved office to Walton Co

**City Marshal December 2022:**

- Patrolled city daily.
- Removed 127 signs from road way

- 642 repair/cleanup orders and Re-inspections
- Transported city funds for deposit to banks daily.
- Investigated 2 utility tampering and theft cases.
- 23 citations issued
- Represented City Marshals' office in Municipal Court
- Handled 56 Directed Complaints called in or e-mailed to Code Office
- Placed Planning Commission and Historic Preservation Commission Signs as needed

#### **Historic Preservation Commission February 2023:**

- Request for COA for Demolition—1251 S. Madison Ave—Tabled until March 28, 2023
- Request for COA for Rear Deck—218 Walton St.—Approved
- Request for COA for Fence—253 Boulevard—Approved
- Request for COA for Fence and shed—257 Boulevard—Approved

#### **Planning Commission February 2023:**

- Request for Zoning Ordinance Text Amendment #15—Recommend approval without conditions
- Request for COA—Site Expansion—400 Mayfield Dr.—Approved with conditions

#### **Code Department Daily Activities:**

- Receiving business license payments, affidavits and identification.
- Making numerous phone calls regarding insufficient paperwork
- Processing business licenses for 2022 and 2023
- Processing paperwork for alcohol licenses and special event permits
- Checking turn-on list from utilities and contacting businesses that have not purchased business licenses
- Checking all businesses for delinquent city and county personal property taxes prior to issuing business licenses
- Researching state license requirements for businesses
- Updating spread sheets regarding business licenses, number of employees, E-Verify #'s etc.
- Applications for PTVR registrations and renewals
- Following up on golf cart permits that have not been renewed
- Working with Tyler on numerous issues regarding renewals and the payment process
- Verifying status for non-citizens thru the SAVE program
- Receipting payments for business licenses, building permits, miscellaneous funds
- Learning & implementing new all online process for State issued alcohol permits
- Process cemetery payments for grave openings and lot purchases
- Issuing permits for Building, Electrical, Plumbing and HVAC
- Receiving and preparing Rezones, variances, Conditional Uses, COA's, etc. for Meetings.
- Preparing and mailing letters to adjoining properties for Zoning Changes.
- Scheduling inspections for contractors.
- Preparing agenda items for Planning Commission and Historic Preservation Meetings.
- Scheduling Planning Commission and Historic Preservation meetings and attending
- Taking minutes for Planning & Zoning and Historic Preservation meetings and preparing them
- Taking and recording complaints.
- Researching Zoning Inquiries.
- Preparing all permit reports for County Tax Dept.

- Entering data for inspections being done into Incode software.
- Processing Open Records Requests
- Sending business invoices for their annual fire code inspections
- Mail RC notices & citations for the City Marshals
- Preparing occupational tax renewals
- Updating list of invalid golfcart stickers for the PD

3-Jan-23	132A Sorrells St	neighborhood standards	RC	17-Jan-23 closed
3-Jan-23	46 Cook St	neighborhood standards	RC	17-Jan-23 closed
3-Jan-23	46 Cook St	open outdoor storage	RC	17-Jan-23 closed
4-Jan-23	203A Sorrells St	neighborhood standards	RC	18-Jan-23 closed
4-Jan-23	203A Sorrells St	roof	RC	18-Jan-23 closed
4-Jan-23	203A Sorrells St	uncultivated veg	RC	18-Jan-23 closed
5-Jan-23	203B Sorrells St	neighborhood standards	RC	19-Jan-23 closed
5-Jan-23	203B Sorrells St	roof	RC	19-Jan-23 closed
5-Jan-23	203B Sorrells St	uncultivated veg	RC	19-Jan-23 closed
6-Jan-22	422 Maple Way	junk vehicles	RC	20-Jan-23 closed
6-Jan-22	422 Maple Way	vehicles parked on improper surface	RC	20-Jan-23 closed
9-Jan-23	550 North Broad St	neighborhood standards	RC	23-Jan-23 closed
9-Jan-23	550 North Broad St	uncultivated veg	RC	23-Jan-23 closed
11-Jan-23	232 East Marable St	Tall grass and weeds	RC	11-Feb-23 open
11-Jan-23	232 East Marable St	Uncultivated Vegetation	RC	11-Feb-23 open
11-Jan-23	232 East Marable St	Exterior surface treatment	RC	11-Feb-23 open
11-Jan-23	232 East Marable St	Exterior walls	RC	11-Feb-23 open
11-Jan-23	232 East Marable St	Roofs	RC	11-Feb-23 open
11-Jan-23	232 East Marable St	Exterior stairways, decks, porches, and balconies	RC	11-Feb-23 open
11-Jan-23	232 East Marable St	Windows	RC	11-Feb-23 open
11-Jan-23	232 East Marable St	Exterior doors and frames	RC	11-Feb-23 open
11-Jan-23	232 East Marable St	Neighborhood standards	RC	11-Feb-23 open
12-Jan-23	664 Gatewood Way	neighborhood standerds	RC	26-Jan-23 closed
12-Jan-23	664 Gatewood Way	unhealthy and unsanitary	RC	26-Jan-23 closed
12-Jan-23	664 Gatewood Way	tall grass and weeds	RC	26-Jan-23 closed
12-Jan-23	664 Gatewood Way	window screens	RC	26-Jan-23 closed
12-Jan-23	664 Gatewood Way	exposed wiring	RC	26-Jan-23 closed
12-Jan-23	664 Gatewood Way	termite damage back door	RC	26-Jan-23 closed
17-Jan-23	526A Booth Dr	neighborhood standards	RC	31-Jan-23 closed
17-Jan-23	115 Dean St	neighborhood standerds	RC	31-Jan-23 closed
17-Jan-23	101 Dean St	neighborhood standerds	RC	31-Jan-23 closed
18-Jan-23	Parcel number M0050022	neighborhood standards	RC	1-Feb-23 closed
18-Jan-23	Parcel number M0050022	uncultivated veg	RC	1-Feb-23 closed
20-Jan-23	422 Maple Way	junk vehicles	RC	3-Feb-23 open





1/3/2023	940 East Church Street	62-9 Neighborhood Standards - Junk	RC	1/18/2023	Closed
1/3/2023	940 East Church Street	62-10 Unhealthy and Unsanitary Conditions	RC	1/18/2023	Closed
1/3/2023	940 East Church Street	18-255 Open Outdoor Storage	RC	1/18/2023	Closed
1/3/2023	940 East Church Street	18-265 Exterior Doors	RC	2/3/2023	Open
1/3/2023	940 East Church Street	18-260 Exterior Surface Treatments	RC	2/3/2023	Open
1/3/2023	940 East Church Street	18-262 Roof - Gutters - Soffits	RC	2/3/2023	Open
1/3/2023	940 East Church Street	18-264 Windows - Damaged Broken	RC	2/3/2023	Open
1/3/2023	505 East Church Street	18-261 Exterior Walls	RC	2/3/2023	Open
1/3/2023	505 East Church Street	18-262 Roof	RC	2/3/2023	Open
1/3/2023	505 East Church Street	18-263 Decks and Porches	RC	2/3/2023	Open
1/3/2023	505 East Church Street	18-260 Exterior Surface Treatments	RC	2/3/2023	Open
1/4/2023	1005 Mill Creek Way # D	18-260 Exterior Surface Treatments - Mold	RC	2/5/2023	Open
1/4/2023	1005 Mill Creek Way # A	18-260 Exterior Surface Treatments - Mold	RC	2/5/2023	Open
1/4/2023	1005 Mill Creek Way # A	18-261 Exterior Walls - Rotting Material	RC	2/5/2023	Open
1/4/2023	1002 Mill Creek Way # A	86-2 House Humbers Required	RC	2/5/2023	Open
1/4/2023	1002 Mill Creek Way # B	86-2 House Humbers Required	RC	2/5/2023	Open
1/5/2023	629 Mill Stone Bluff # A	18-260 Extrerior Surface Treatments	RC	2/6/2023	Open
1/5/2023	629 Mill Stone Bluff # A	18-262 Roof - Rotting wood Fascia and Soffits	RC	2/6/2023	Open
1/5/2023	627 Mill Stone Bluff # B	18-260 Extrerior Surface Treatments	RC	2/6/2023	Open
1/5/2023	627 Mill Stone Bluff # B	18-262 Roof - Rotting wood Fascia and Soffits	RC	2/6/2023	Open
1/5/2023	627 Mill Stone Bluff # A	18-260 Extrerior Surface Treatments	RC	2/6/2023	Open
1/5/2023	627 Mill Stone Bluff # A	18-261 Exterior Walls - Rotting Wood Trim	RC	2/6/2023	Open
1/5/2023	626 Mill Stone Bluff # B	18-260 Extrerior Surface Treatments	RC	2/6/2023	Open
1/5/2023	626 Mill Stone Bluff # A	18-260 Extrerior Surface Treatments	RC	2/6/2023	Open
1/5/2023	626 Mill Stone Bluff # A	18-262 Roof - Rotting wood Fascia and Soffits	RC	2/6/2023	Open
1/5/2023	625 Mill Stone Bluff # B	18-260 Extrerior Surface Treatments	RC	2/6/2023	Open
1/5/2023	625 Mill Stone Bluff # B	18-262 Roof - Rotting wood Fascia and Soffits	RC	2/6/2023	Open
1/5/2023	625 Mill Stone Bluff # A	18-260 Extrerior Surface Treatments	RC	2/6/2023	Open
1/5/2023	625 Mill Stone Bluff # A	18-262 Roof - Rotting wood Fascia and Soffits	RC	2/6/2023	Open
1/9/2023	703 East Reese Street	540.2 Trailer Parked in front of house	RC	1/11/2023	Closed
1/9/2023	1248 South Madison Avenu	540.2 Recreational Vehicle - Occupied	RC	1/24/2023	Closed
1/9/2023	1248 South Madison Avenu	18-259 Parking on Proper Surfaces	RC	1/24/2023	Closed
1/9/2023	1248 South Madison Avenu	98-22 Unlawful Use - Use (Sewer)	RC	1/24/2023	Closed
1/9/2023	1248 South Madison Avenu	B-1 Zoning Violation - Improper Use	RC	1/24/2023	Closed

1/9/2023	Parcel # M0230038 East Reese St.	1000.1 Accessory Structure - (No Permits)	RC	1/26/2023	<b>Closed</b>
1/10/2023	606 East Spring Street	18-260 Exterior Surface Treatments	RC	2/11/2023	<b>Open</b>
1/10/2023	606 East Spring Street	18-262 Roof - Rotting Wood - Soffit and Fascia	RC	2/11/2023	<b>Open</b>
1/10/2023	606 East Spring Street	18-263 Exterior Door - Rotting Wood	RC	2/11/2023	<b>Open</b>
1/10/2023	606 East Spring Street	18-264 Windows - Supplied and Maintained	RC	2/11/2023	<b>Open</b>
1/10/2023	606 East Spring Street	18-253 Fences - Broken Damaged	RC	2/11/2023	<b>Open</b>
1/10/2023	632 Mill Stone Bluff # B	18-260 Exterior Surface Treatments	RC	2/12/2023	<b>Open</b>
1/10/2023	632 Mill Stone Bluff # B	18-261 Exterior Walls - Rotting materials	RC	2/12/2023	<b>Open</b>
1/10/2023	632 Mill Stone Bluff # A	18-262 Roof - Rotting Wood - Soffit and Fascia	RC	2/12/2023	<b>Open</b>
1/10/2023	632 Mill Stone Bluff # A	18-260 Exterior Surface Treatments	RC	2/12/2023	<b>Open</b>
1/10/2023	632 Mill Stone Bluff # A	18-261 Exterior Walls - Rotting materials	RC	2/12/2023	<b>Open</b>
1/10/2023	630 Mill Stone Bluff # A	18-260 Exterior Surface Treatments - Chipping Paint	RC	2/12/2023	<b>Open</b>
1/10/2023	630 Mill Stone Bluff # A	18-261 Exterior Walls - Rotting materials	RC	2/12/2023	<b>Open</b>
1/10/2023	630 Mill Stone Bluff # B	18-260 Exterior Surface Treatments - Chipping Paint	RC	2/12/2023	<b>Open</b>
1/10/2023	630 Mill Stone Bluff # B	18-261 Exterior Walls - Rotting materials	RC	2/12/2023	<b>Open</b>
1/11/2023	1026 Wheel House Lane # A	18-254 Uncultivated Vegetation	RC	2/13/2023	<b>Open</b>
1/11/2023	1026 Wheel House Lane # A	86-2 House Humbers Required	RC	2/13/2023	<b>Open</b>
1/11/2023	1026 Wheel House Lane # A	18-262 Roof - Rotting wood Fascia and Soffits	RC	2/13/2023	<b>Open</b>
1/11/2023	1026 Wheel House Lane # A	18-260 Exterior Surface Treatments	RC	2/13/2023	<b>Open</b>
1/11/2023	1026 Wheel House Lane # B	18-260 Exterior Surface Treatments	RC	2/13/2023	<b>Open</b>
1/11/2023	1026 Wheel House Lane # C	18-260 Exterior Surface Treatments	RC	2/13/2023	<b>Open</b>
1/11/2023	1026 Wheel House Lane # D	86-2 House Humbers Required	RC	2/13/2023	<b>Open</b>
1/11/2023	1026 Wheel House Lane # D	18-260 Exterior Surface Treatments	RC	2/13/2023	<b>Open</b>
1/11/2023	1026 Wheel House Lane # E	18-260 Exterior Surface Treatments	RC	2/13/2023	<b>Open</b>
1/11/2023	1026 Wheel House Lane # F	86-2 House Humbers Required	RC	2/13/2023	<b>Open</b>
1/11/2023	1026 Wheel House Lane # F	18-260 Exterior Surface Treatments	RC	2/13/2023	<b>Open</b>
1/11/2023	1026 Wheel House Lane # G	18-260 Exterior Surface Treatments	RC	2/13/2023	<b>Open</b>
1/11/2023	1026 Wheel House Lane # H	86-2 House Humbers Required	RC	2/13/2023	<b>Open</b>
1/11/2023	1026 Wheel House Lane # H	18-260 Exterior Surface Treatments	RC	2/13/2023	<b>Open</b>
1/12/2023	836 East Spring Street	18-262 Roofs - Damaged - Holes	RC	2/14/2023	<b>Open</b>
1/12/2023	836 East Spring Street	18-263 Exterior Door - Damaged Unsecured	RC	2/14/2023	<b>Open</b>
1/17/2023	151 Baker Street # A	62-9 Neighborhood Standards	RC	2/1/2023	<b>Closed</b>
1/17/2023	151 Baker Street # A	18-255 Open Outdoor Storage	RC	2/1/2023	<b>Closed</b>
1/17/2023	151 Baker Street # B	62-9 Neighborhood Standards	RC	2/1/2023	<b>Closed</b>

1/17/2023	151 Baker Street # B	18-255 Open Outdoor Storage	RC	2/1/2023	Closed
1/17/2023	1005 Mill Creek Way # B	89-22 Unlawful Use (Electric)	Tampering	N/A	Closed
1/18/2023	1125 Springer Lane # A	86-2 House Humbers Required	RC	1/26/2023	Closed
1/18/2023	1125 Springer Lane # B	86-2 House Humbers Required	RC	1/26/2023	Closed
1/18/2023	535 Baron Drive # A	62-9 Inoperative Vehilce	RC	1/26/2023	Closed
1/18/2023	535 Baron Drive # A	18-259 Parking on Proper Surfaces	RC	1/26/2023	Closed
1/18/2023	605 Baron Drive # B	62-9 Inoperative Vehicle	RC	1/26/2023	Closed
1/18/2023	605 Baron Drive # B	18-259 Parking on Proper Surfaces	RC	1/26/2023	Closed
1/18/2023	402 Tall Oaks East # A	62-9 Neighborhood Standards	RC	2/2/2023	Open
1/19/2023	710 Lawrence Street	62-9 Inoperative Vehicle	RC	2/2/2023	Open
1/19/2023	710 Lawrence Street	18-259 Parking on Proper Surfaces	RC	2/2/2023	Open
1/19/2023	710 Lawrence Street	18-255 Open Outdoor Storage	RC	2/2/2023	Open
1/19/2023	710 Lawrence Street	62-9 Neighborhood Standards -Trash	RC	2/2/2023	Open
1/19/2023	710 Lawrence Street	18-264 Windows - Broken Damaged	RC	2/19/2023	Open
1/20/2023	701 South Broad Street	18-261 Exteriwo Walls	RC	2/20/2023	Open
1/20/2023	701 South Broad Street	18-262 Roof	RC	2/20/2023	Open
1/20/2023	701 South Broad Street	18-264 Windows (Broken/Damaged)	RC	2/20/2023	Open
1/20/2023	701 South Broad Street	18-265 Exterior Doors - Damaged	RC	2/20/2023	Open
1/23/2023	218 East Vine Street	62-9 Neighborhood Standards	RC	2/23/2023	Open
1/23/2023	218 East Vine Street	62-9 Inoperative Vehicle	RC	2/23/2023	Open
1/23/2023	218 East Vine Street	18-262 Uncultivated Vegetation	RC	2/23/2023	Open
1/23/2023	218 East Vine Street	18-262 Roof - Gutters - Soffits (Outbuilding)	RC	2/23/2023	Open
1/23/2023	218 East Vine Street	18-263 Exterior Porches	RC	2/23/2023	Open
1/24/2023	1251 South Madison Avenue	62-9 Neighborhood Standards	RC	2/25/2023	Open
1/24/2023	1251 South Madison Avenue	62-10 Unsafe / Unsanitary Conditions	RC	2/25/2023	Open
1/24/2023	1251 South Madison Avenue	18-260 Exterior Surface Treatments	RC	2/25/2023	Open
1/24/2023	1251 South Madison Avenue	18-261 Exterior Walls - Rotting Wood	RC	2/25/2023	Open
1/24/2023	1251 South Madison Avenue	18-262 Roof - Allowing Moister into Building	RC	2/25/2023	Open
1/24/2023	1251 South Madison Avenue	18-263 Exterior Decks and Porches	RC	2/25/2023	Open
1/24/2023	1251 South Madison Avenue	18-264 Windows - Broken Damaged	RC	2/25/2023	Open
1/24/2023	1251 South Madison Avenue	18-265 Exterior Doors	RC	2/25/2023	Open
1/24/2023	1251 South Madison Avenue	18-254 Uncultivated Vegetation	RC	2/25/2023	Open
1/25/2023	301 Pannell Road	18-262 Uncultivated Vegetation	RC	2/25/2023	Open
1/25/2023	301 Pannell Road	18-260 Exterior Surface Treatments	RC	2/25/2023	Open



1/3/2023	416 Etten Dr	Junk vehicle	RC	1/18/2023	Closed
1/3/2023	416 Etten Dr	Junk in yard	RC	1/18/2022	Closed
1/3/2023	416 Etten Dr	Open Outdoor Storage	RC	1/18/2022	Closed
1/3/2023	416 Etten Dr	Veh on improper Surface	RC	1/18/2022	Closed
1/3/2022	416 Etten Dr	House numbers required	RC	1/18/2022	Closed
1/4/2023	201 Reed Way	Veh on improper Surface	RC	1/19/2023	Closed
1/4/2023	217 Reed Way	Junk vehicle	RC	1/19/2023	Closed
1/4/2023	217 Reed Way	Junk in yard	RC	1/19/2023	Closed
1/4/2023	217 Reed Way	Open Outdoor Storage	RC	1/19/2023	Closed
1/4/2023	217 Reed Way	Veh on improper Surface	RC	1/19/2023	Closed
1/4/2023	217 Reed Way	Parking in front yard	RC	1/19/2023	Closed
1/4/2023	217 Reed Way	Exterior Walls	RC	1/19/2023	Closed
1/6/2023	311 Etten Dr	Junk in yard	Citation	1/23/2023	Closed
1/6/2023	311 Etten Dr	Open Outdoor Storage	Citation	1/23/2023	Closed
1/6/2023	311 Etten Dr	Roofs & Eaves	Citation	1/23/2023	Closed
1/6/2023	311 Etten Dr	Uncultivated Vegetation	Citation	1/23/2023	Closed
1/6/2023	311 Etten Dr	Exterior Walls	Citation	1/23/2023	Closed
1/6/2023	311 Etten Dr	Windows	Citation	1/23/2023	Closed
1/6/2023	121 Perry St	Roofs & Eaves	RC	1/23/2023	Closed
1/6/2023	121 Perry St	Exterior Surface Treatment	RC	1/23/2023	Closed
1/6/2023	121 Perry St	Exterior Walls	RC	1/23/2023	Closed
1/6/2023	121 Perry St	Windows	RC	1/23/2023	Closed
1/6/2023	121 Perry St	Junk vehicle	RC	1/23/2023	Closed
1/6/2023	121 Perry St	Junk in yard	RC	1/23/2023	Closed
1/6/2023	121 Perry St	Open Outdoor Storage	RC	1/23/2023	Closed
1/6/2023	121 Perry St	Uncultivated Vegetation	RC	1/23/2023	Closed
1/9/2023	318 Reed Way	Junk vehicle	RC	1/24/2023	Closed
1/9/2023	318 Reed Way	Veh on improper Surface	RC	1/24/2023	Closed
1/9/2023	1127 Reed Place	Veh on improper Surface	RC	1/24/2023	Closed
1/9/2023	1127 Reed Place	Open Outdoor Storage	RC	1/24/2023	Closed
1/9/2023	205 Reed Way	Junk vehicle	RC	1/24/2023	Closed
1/9/2023	205 Reed Way	Veh on improper Surface	RC	1/24/2023	Closed
1/9/2023	306 Reed Way	Junk vehicle	RC	1/24/2023	Closed
1/9/2023	306 Reed Way	Junk in yard	RC	1/24/2023	Closed

1/9/2023	306 Reed Way	Open Outdoor Storage	RC	1/24/2023	Closed
1/9/2023	306 Reed Way	Veh on improper Surface	RC	1/24/2023	Closed
1/9/2023	306 Reed Way	Tree Debris	RC	1/24/2023	Closed
1/10/2023	200 Carwood Dr	Junk in yard	RC	1/25/2023	Closed
1/10/2023	200 Carwood Dr	Open Outdoor Storage	RC	1/25/2023	Closed
1/10/2023	126 Carwood Dr	Junk vehicle	RC	1/25/2023	Closed
1/10/2023	126 Carwood Dr	Junk in yard	RC	1/25/2023	Closed
1/10/2023	126 Carwood Dr	Open Outdoor Storage	RC	1/25/2023	Closed
1/10/2023	126 Carwood Dr	Exterior Surface Treatment	RC	1/25/2023	Closed
1/11/2023	226 Carwood Dr	Junk vehicle	RC	1/26/2023	Closed
1/11/2023	226 Carwood Dr	Veh on improper Surface	RC	1/26/2023	Closed
1/11/2023	208 Carwood Dr	Junk in yard	RC	1/26/2023	Closed
1/11/2023	208 Carwood Dr	Open Outdoor Storage	RC	1/26/2023	Closed
1/12/2023	251 Carwood Dr	Junk vehicle	RC	1/27/2023	Closed
1/12/2023	251 Carwood Dr	Junk in yard	RC	1/27/2023	Closed
1/12/2023	251 Carwood Dr	Open Outdoor Storage	RC	1/27/2023	Closed
1/12/2023	251 Carwood Dr	Veh on improper Surface	RC	1/27/2023	Closed
1/12/2023	247 Carwood Dr	Junk vehicle	RC	1/27/2023	Closed
1/12/2023	247 Carwood Dr	Veh on improper Surface	RC	1/27/2023	Closed
1/12/2023	247 Carwood Dr	Open Outdoor Storage	RC	1/27/2023	Closed
1/13/2023	249 Carwood Dr	Junk in yard	RC	1/30/2023	Closed
1/13/2023	249 Carwood Dr	Open Outdoor Storage	RC	1/30/2023	Closed
1/13/2023	255 Carwood Dr	Junk vehicle	RC	1/30/2023	Closed
1/13/2023	255 Carwood Dr	Junk in yard	RC	1/30/2023	Closed
1/13/2023	255 Carwood Dr	Veh on improper Surface	RC	1/30/2023	Closed
1/13/2023	255 Carwood Dr	Open Outdoor Storage	RC	1/30/2023	Closed
1/13/2023	255 Carwood Dr	Uncultivated Vegetation	RC	1/30/2023	Closed
1/17/2023	1023 W Spring St	Junk vehicle	RC	2/1/2023	Open
1/17/2023	1023 W Spring St	Junk in yard	RC	2/1/2023	Open
1/17/2023	1023 W Spring St	Open Outdoor Storage	RC	2/1/2023	Open
1/17/2023	1023 W Spring St	Exterior Surface Treatment	RC	2/1/2023	Open
1/17/2023	1023 W Spring St	Roofs & Eaves	RC	2/1/2023	Open
1/18/2023	1113 W Spring St	Prohibited Signs	RC	1/21/2023	Closed
1/18/2023	419 Etten Dr	Junk in yard	RC	2/2/2023	Open

1/18/2023	419 Etten Dr	Open Outdoor Storage	RC	2/2/2023	Open
1/18/2023	419 Etten Dr	Fence Condition	RC	2/2/2023	Open
1/18/2023	419 Etten Dr	Uncultivated Vegetation	RC	2/2/2023	Open
1/18/2023	419 Etten Dr	Tree Debris	RC	2/2/2023	Open
1/18/2023	419 Etten Dr	Exterior Walls	RC	2/18/2023	Open
1/18/2023	419 Etten Dr	Roofs & Eaves	RC	2/18/2023	Open
1/18/2023	419 Etten Dr	Windows	RC	2/18/2023	Open
1/18/2023	419 Etten Dr	Exterior Surface Treatment	RC	2/18/2023	Open
1/18/2023	419 Etten Dr	Exterior Doors	RC	2/18/2023	Open
1/19/2023	1113 W Spring St	Junk in yard	RC	2/3/2023	Open
1/19/2023	1113 W Spring St	Open Outdoor Storage	RC	2/3/2023	Open
1/19/2023	1306 W Spring St	Junk in yard	RC	2/3/2023	Open
1/19/2023	1306 W Spring St	Open Outdoor Storage	RC	2/3/2023	Open
1/19/2023	1306 W Spring St	Uncultivated Vegetation	RC	2/3/2023	Open
1/19/2023	1306 W Spring St	Illegal dumping	RC	2/3/2023	Open
1/20/2023	254 Carwood Dr	Exposed soil	RC	2/6/2023	Open
1/20/2023	254 Carwood Dr	Veh on improper Surface	RC	2/6/2023	Open
1/20/2023	266 Carwood Dr	Junk vehicle	RC	2/6/2023	Open
1/20/2023	266 Carwood Dr	Veh on improper Surface	RC	2/6/2023	Open
1/20/2023	266 Carwood Dr	Parking in front yard	RC	2/6/2023	Open
1/23/2023	121 Perry St	Junk vehicle	RC	2/6/2023	Open
1/23/2023	121 Perry St	Junk in yard	RC	2/6/2023	Open
1/23/2023	121 Perry St	Open Outdoor Storage	RC	2/6/2023	Open
1/23/2023	121 Perry St	Uncultivated Vegetation	RC	2/6/2023	Open
1/23/2023	121 Perry St	Roofs & Eaves	RC	2/6/2023	Open
1/23/2023	121 Perry St	Windows	RC	2/6/2023	Open
1/23/2023	121 Perry St	Exterior Surface Treatment	RC	2/6/2023	Open
1/23/2023	121 Perry St	Exterior Walls	RC	2/6/2023	Open
1/24/2023	121 Perry St	Junk vehicle	RC	2/7/2023	Open
1/24/2023	121 Perry St	Junk in yard	RC	2/7/2023	Open
1/24/2023	121 Perry St	Open Outdoor Storage	RC	2/7/2023	Open
1/24/2023	121 Perry St	Uncultivated Vegetation	RC	2/7/2023	Open
1/24/2023	121 Perry St	Roofs & Eaves	RC	2/7/2023	Open
1/24/2023	121 Perry St	Windows	RC	2/7/2023	Open



1/24/2023	121 Perry St	Exterior Surface Treatment	RC	2/7/2023	Open
1/24/2023	121 Perry St	Exterior Walls	RC	2/7/2023	Open
1/25/2023	121 Perry St	Junk vehicle	RC	2/8/2023	Open
1/25/2023	121 Perry St	Junk in yard	RC	2/8/2023	Open
1/25/2023	121 Perry St	Open Outdoor Storage	RC	2/8/2023	Open
1/25/2023	121 Perry St	Uncultivated Vegetation	RC	2/8/2023	Open
1/25/2023	121 Perry St	Roofs & Eaves	RC	2/8/2023	Open
1/25/2023	121 Perry St	Windows	RC	2/8/2023	Open
1/25/2023	121 Perry St	Exterior Surface Treatment	RC	2/8/2023	Open
1/25/2023	121 Perry St	Exterior Walls	RC	2/8/2023	Open
1/25/2023	111 Hillside Dr	Exposed soil	RC	2/8/2023	Open
1/25/2023	111 Hillside Dr	Veh on improper Surface	RC	2/8/2023	Open
1/26/2023	121 Perry St	Junk vehicle	RC	2/9/2023	Open
1/26/2023	121 Perry St	Junk in yard	RC	2/9/2023	Open
1/26/2023	121 Perry St	Open Outdoor Storage	RC	2/9/2023	Open
1/26/2023	121 Perry St	Uncultivated Vegetation	RC	2/9/2023	Open
1/26/2023	121 Perry St	Roofs & Eaves	RC	2/9/2023	Open
1/26/2023	121 Perry St	Windows	RC	2/9/2023	Open
1/26/2023	121 Perry St	Exterior Surface Treatment	RC	2/9/2023	Open
1/26/2023	121 Perry St	Exterior Walls	RC	2/9/2023	Open
1/27/2023	205 Reed Way	Junk vehicle	RC	2/12/2023	Open
1/27/2023	205 Reed Way	Veh on improper Surface	RC	2/12/2023	Open
1/27/2023	247 Carwood Dr	Junk vehicle	RC	2/12/2023	Open
1/27/2023	247 Carwood Dr	Veh on improper Surface	RC	2/12/2023	Open
1/27/2023	247 Carwood Dr	Open Outdoor Storage	RC	2/12/2023	Open
1/27/2023	407 Plantation Dr	Junk in yard	RC	2/12/2023	Open
1/27/2023	407 Plantation Dr	Open Outdoor Storage	RC	2/12/2023	Open
1/27/2023	407 Plantation Dr	Tree Debris	RC	2/12/2023	Open
1/27/2023	407 Plantation Dr	Stumps in yard	RC	2/12/2023	Open
1/27/2023	125 Hillside Dr	Veh on improper Surface	RC	1/31/2023	Open
1/27/2023	125 Hillside Dr	Improper street parking	RC	1/31/2023	Open
1/31/2023	303 Walker Dr	Junk vehicle	RC	2/15/2023	Open
1/31/2023	303 Walker Dr	Junk in yard	RC	2/15/2023	Open
1/31/2023	303 Walker Dr	Open outdoor Storage	RC	2/15/2023	Open



# DOWNTOWN DEVELOPMENT/MAIN STREET MARCH REPORT

- Business owners meeting February 1st at Bold Springs Coffee
- DDA Annual Banquet held February 2nd-Celebrated sponsors and volunteers (award winners attached)
- Sip and Shop held February 9th 5-8 pm
- New Business Gifted Opened on North Broad Street
- The Roe opened their full dining area
- Contracts signed for summer concerts

May 5th-Get Sideways, June 2nd-Platinum Band, August 4th Brandon Whitley opening for The Wildflowers (Tom Petty Tribute), September 1st Nathan Morgan opening for Kinchafoonee Cowboys.



## UPCOMING EVENTS:

- March 18th Car Show
- March 25th Spring on the Green in Childers Park (hosted by Graystone Church)
- April 15th Unicorn Day

## ONGOING TASKS:

- DCA Main Street Compliance
- Visitors Center open to the public Tues-Saturday 10-5
- Milner-Aycock Building RFP

# 2022 Award Winners

## **Golden Hammer Award- Strange Taco**

Celebrates excellence in renovation and remodeling of buildings in downtown.

## **Volunteer of the Year Award– Graystone Church**

Recognizes selfless service for the betterment of downtown and the benefit of our citizens and visitors.

## **Business of the Year Award– The Brown Fig**

Celebrates innovative businesses that help create an environment of collaboration, attract new customers, and encourage additional investment in downtown.

## **Sponsor of the Year Award Sidestreet Boutique**

Celebrates a sponsor that goes above and beyond monetary support by volunteering numerous other resources for the success of downtown.



ELECTRIC & TELECOM  
DEPARTMENT  
MONTHLY REPORT

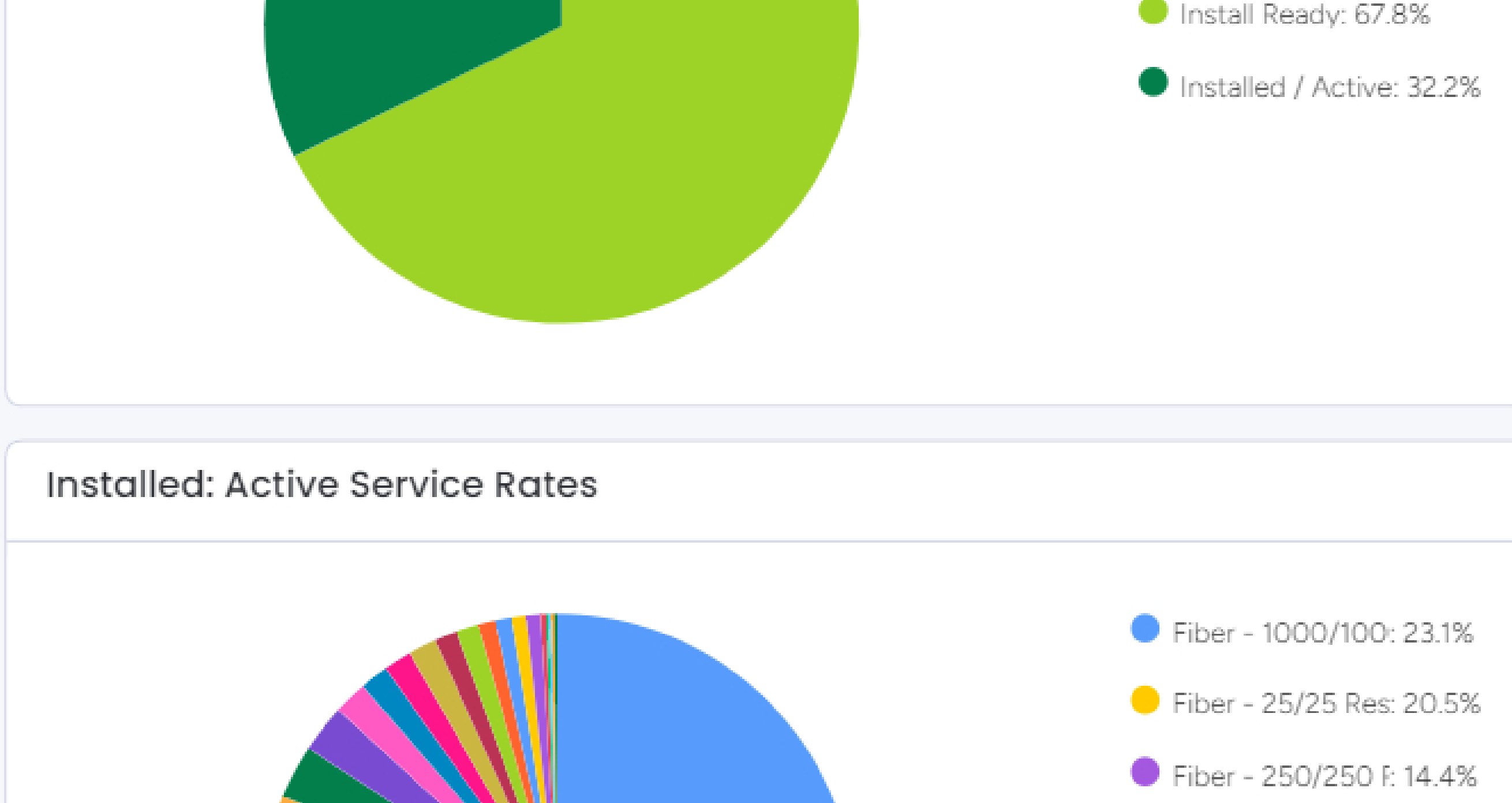
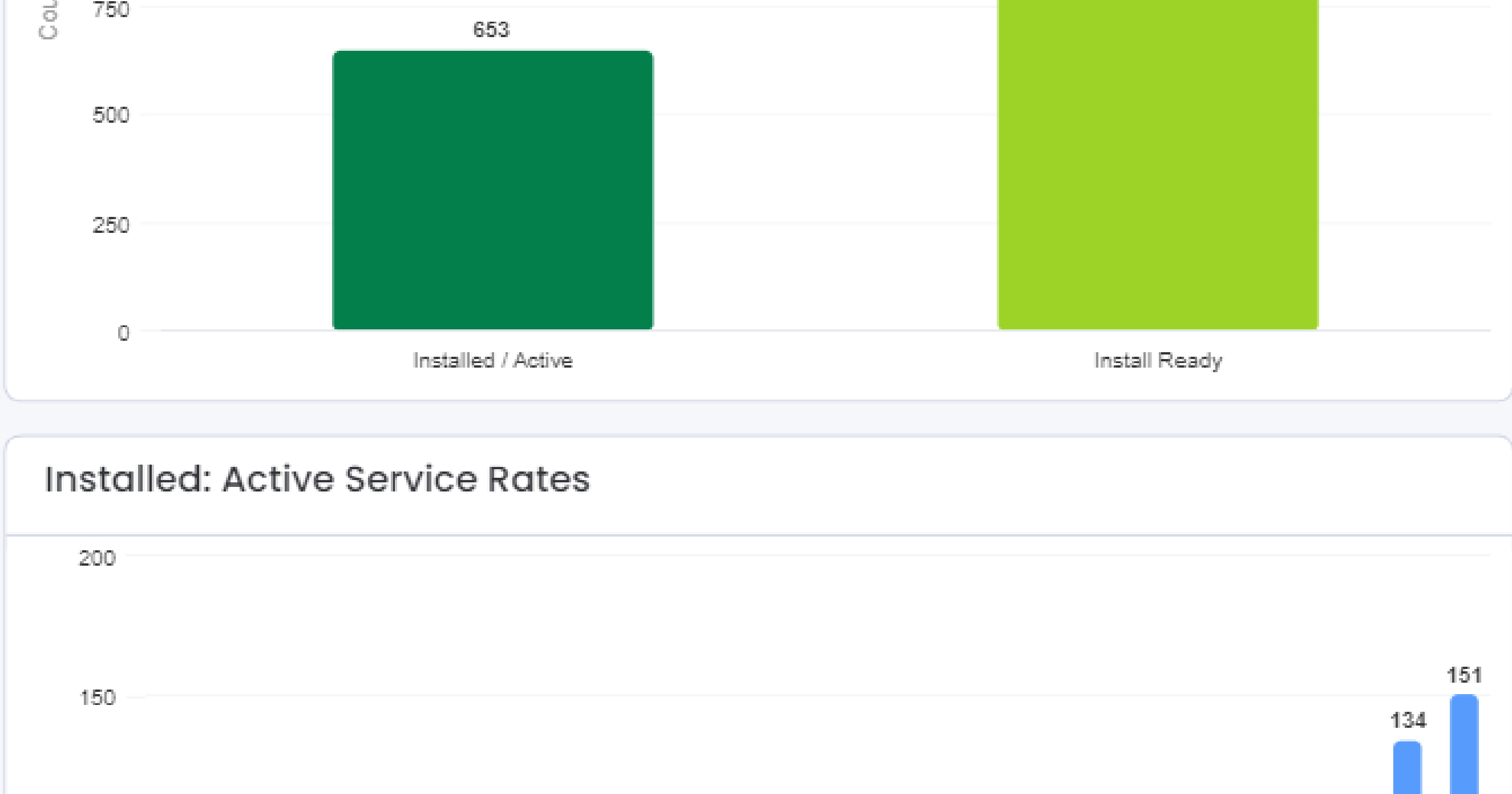
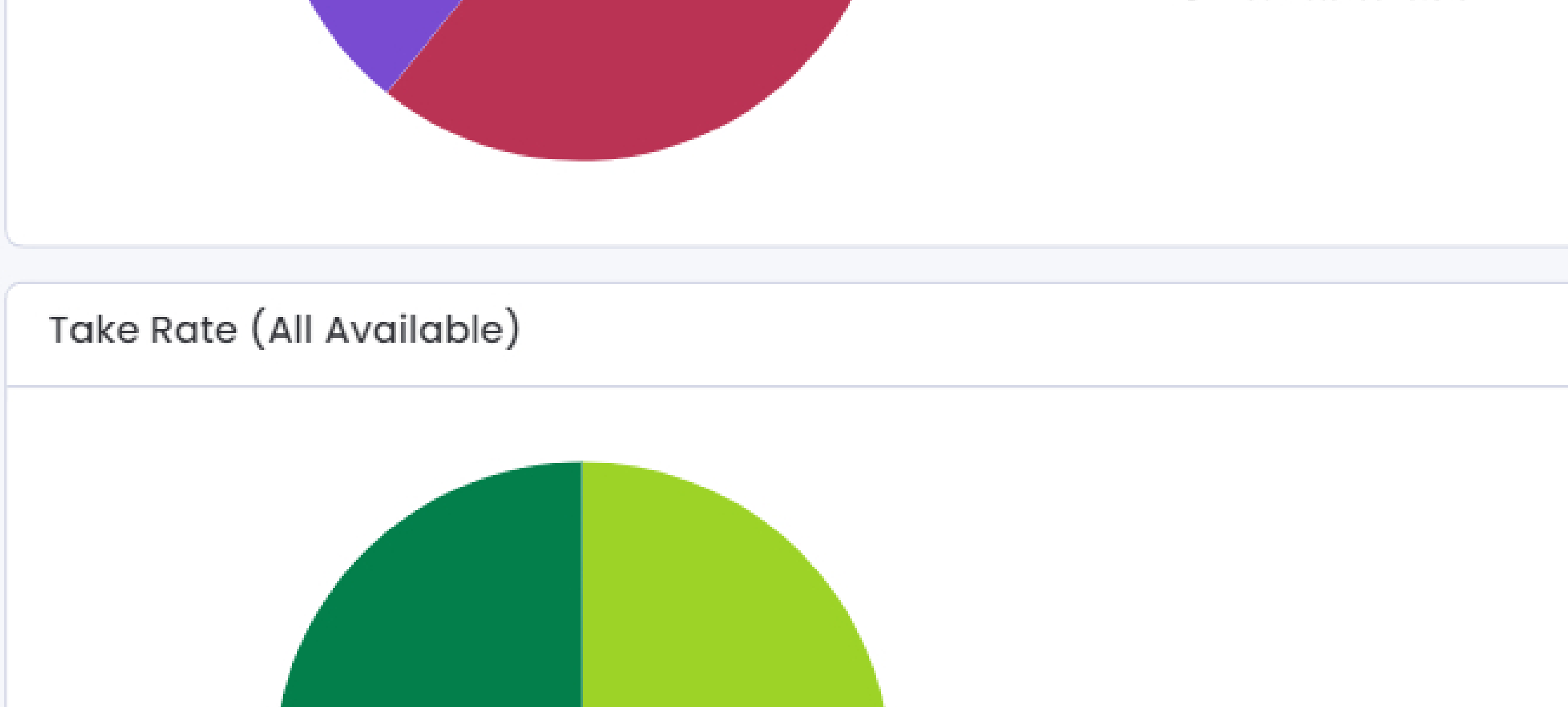
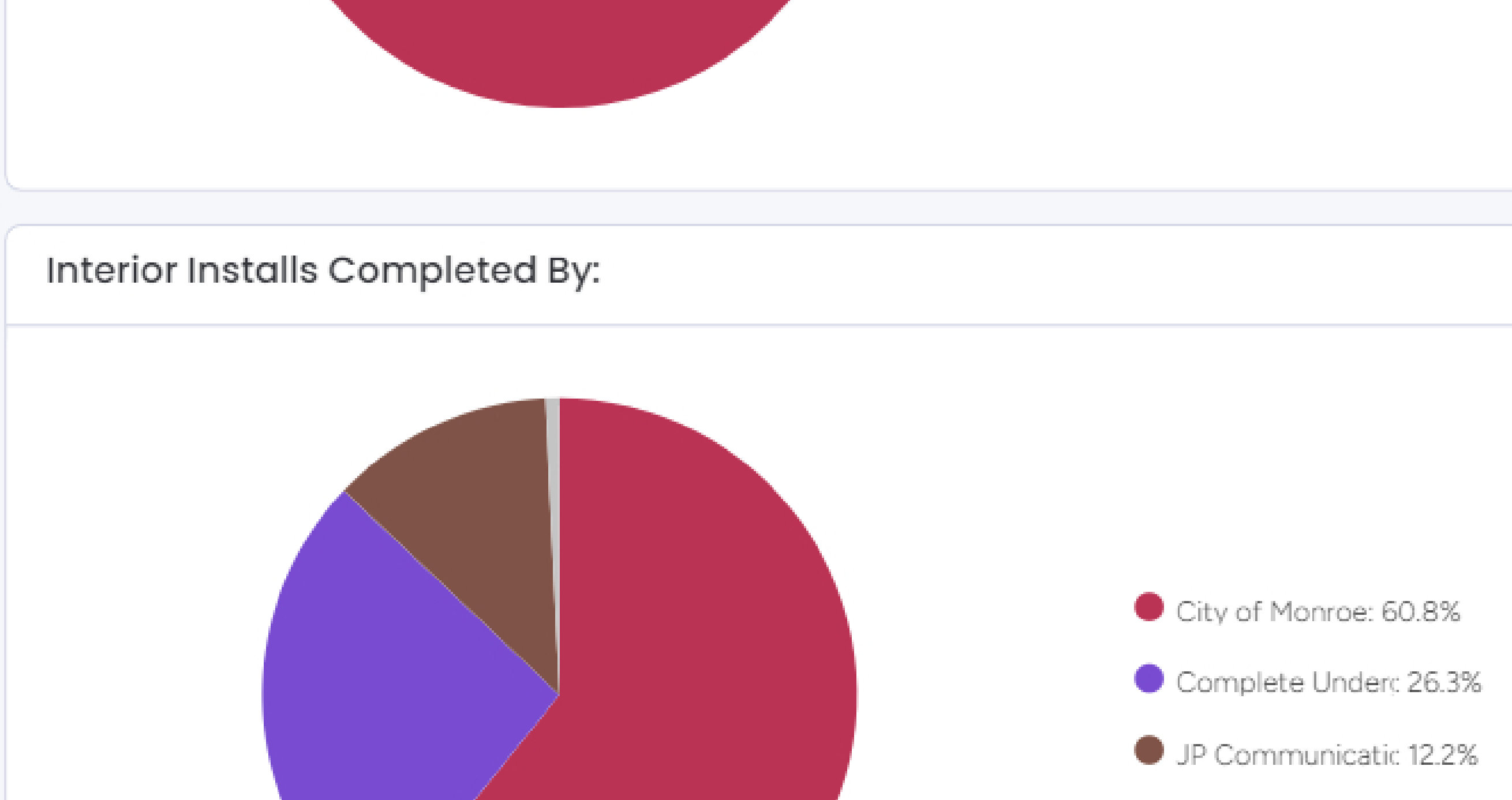
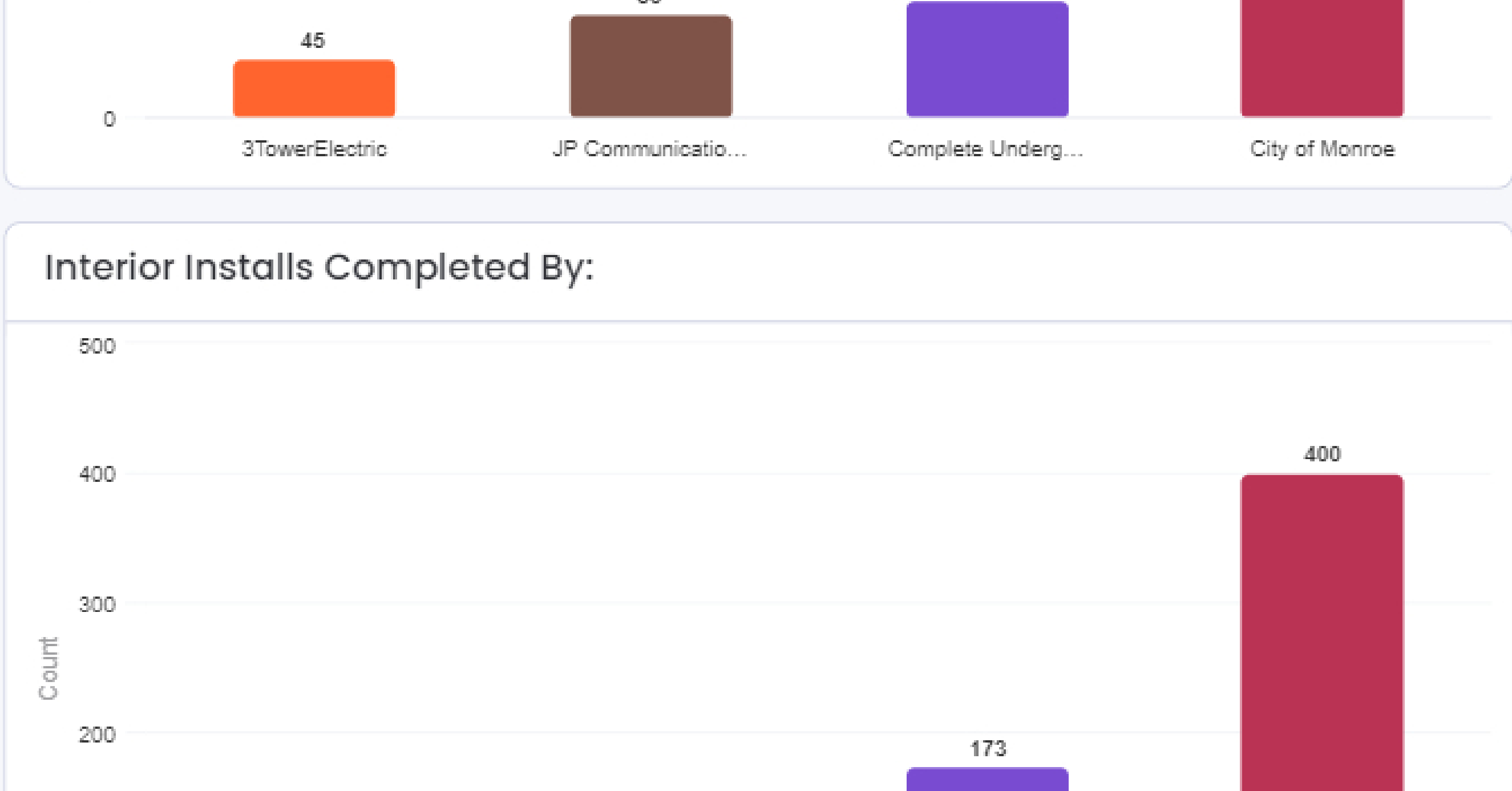
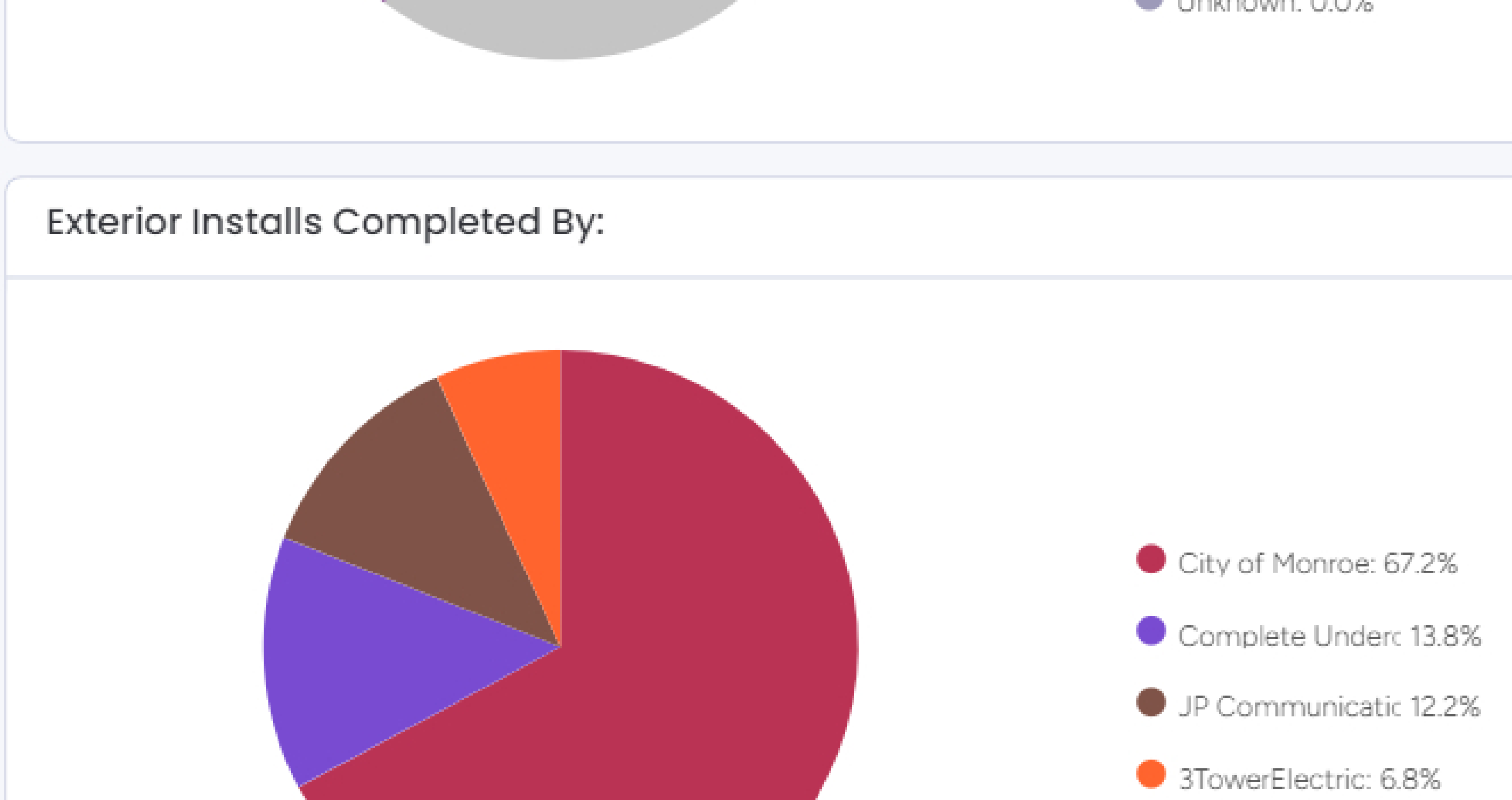
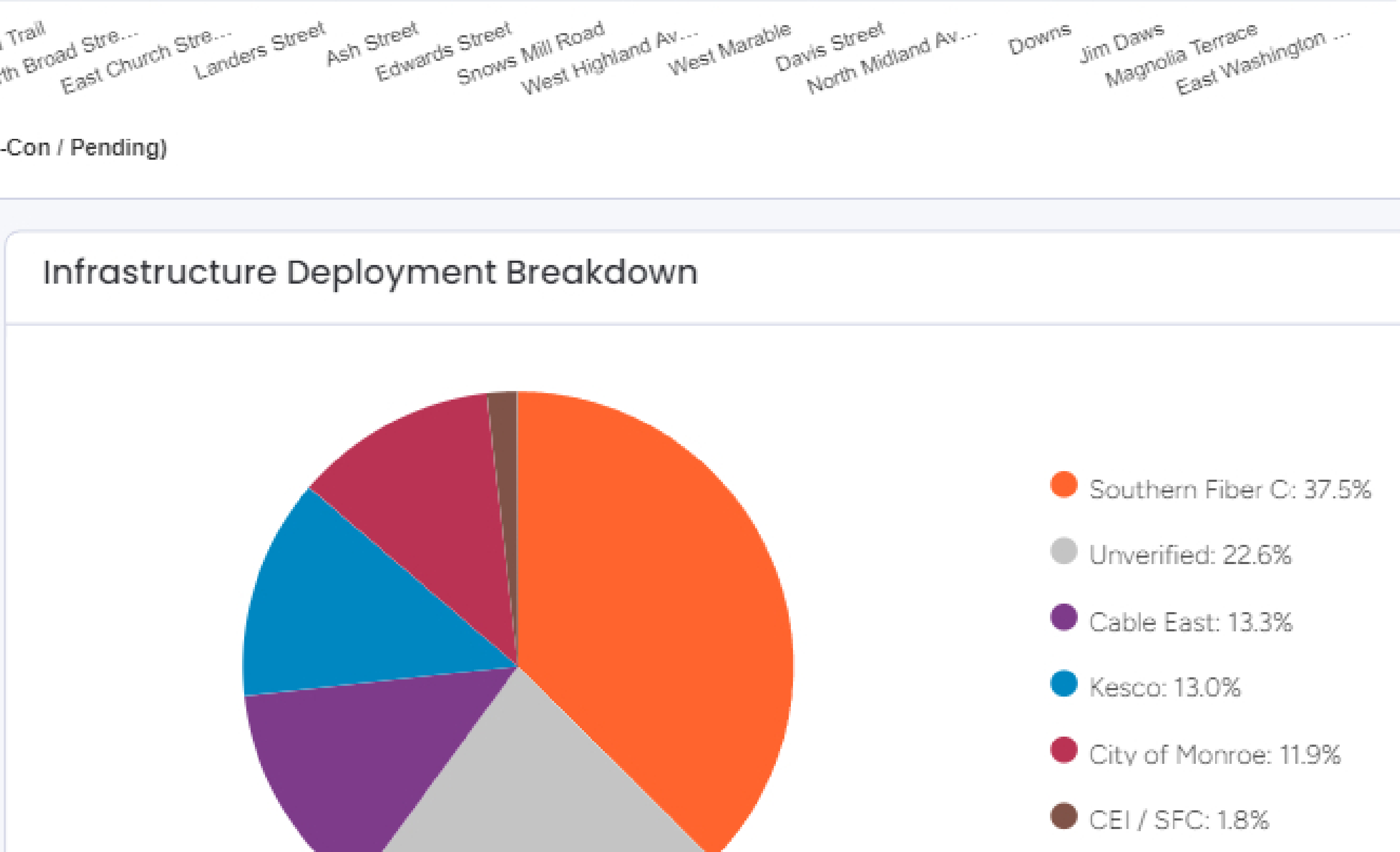
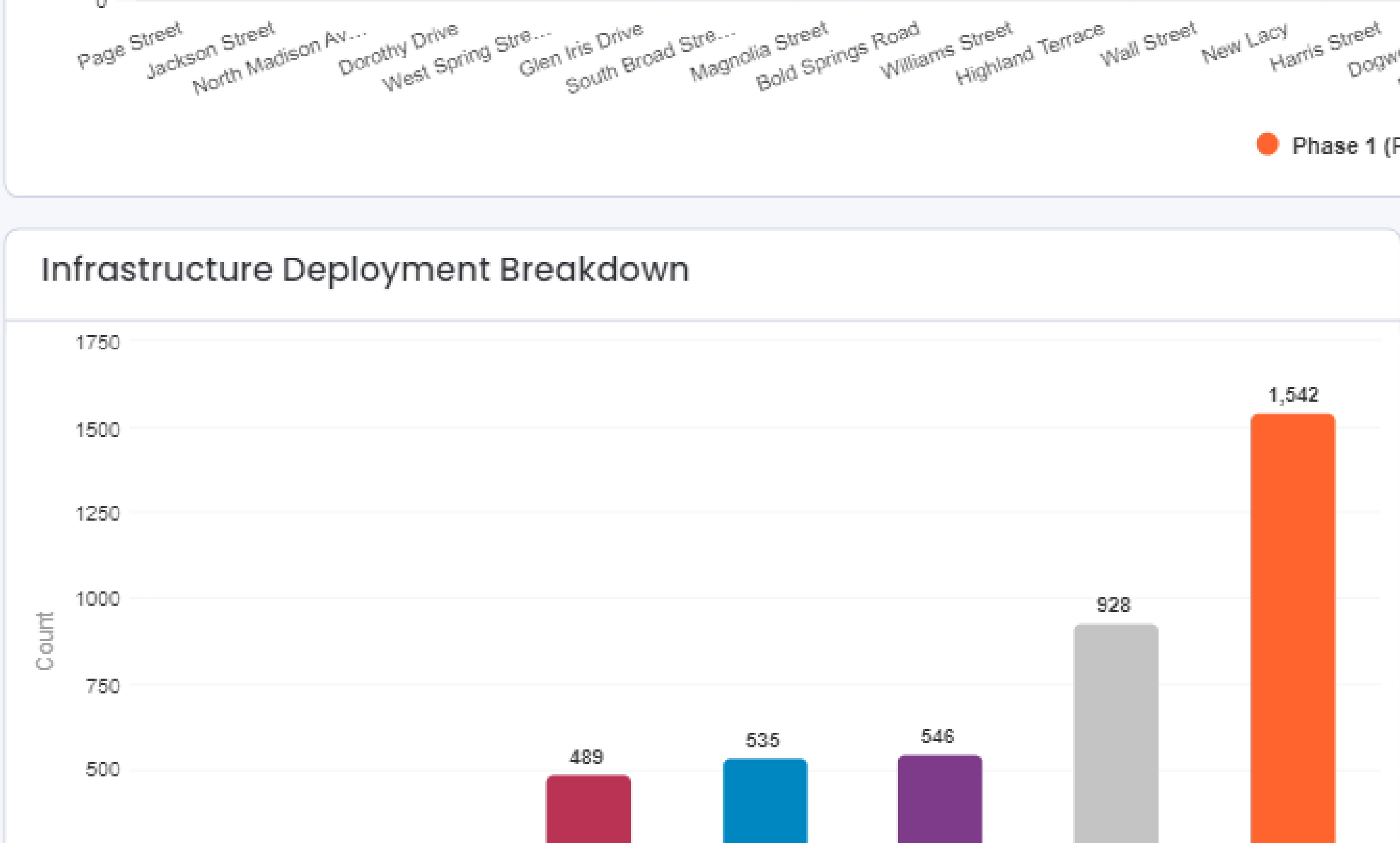
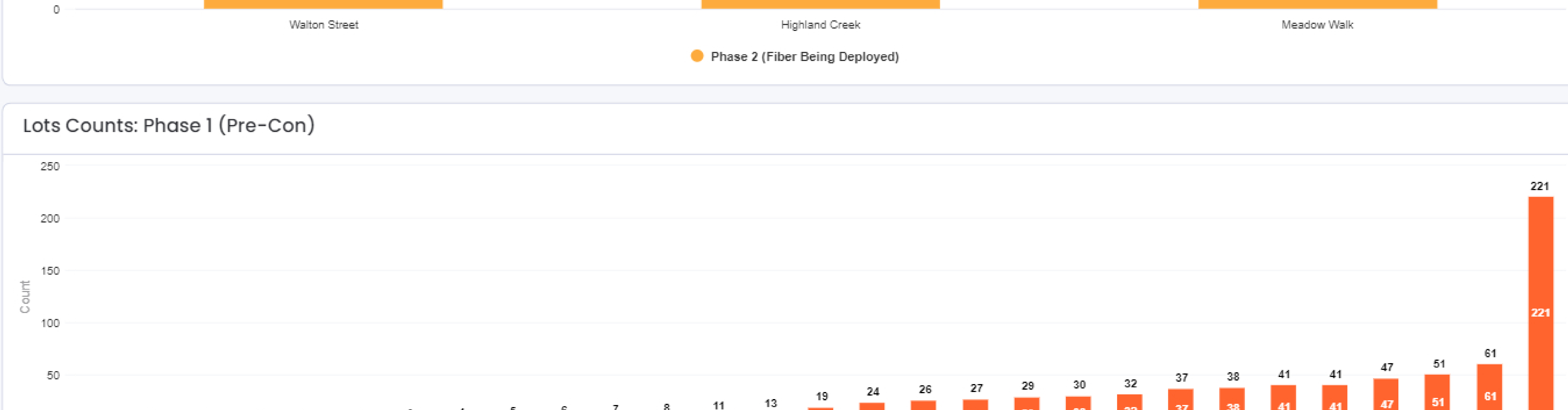
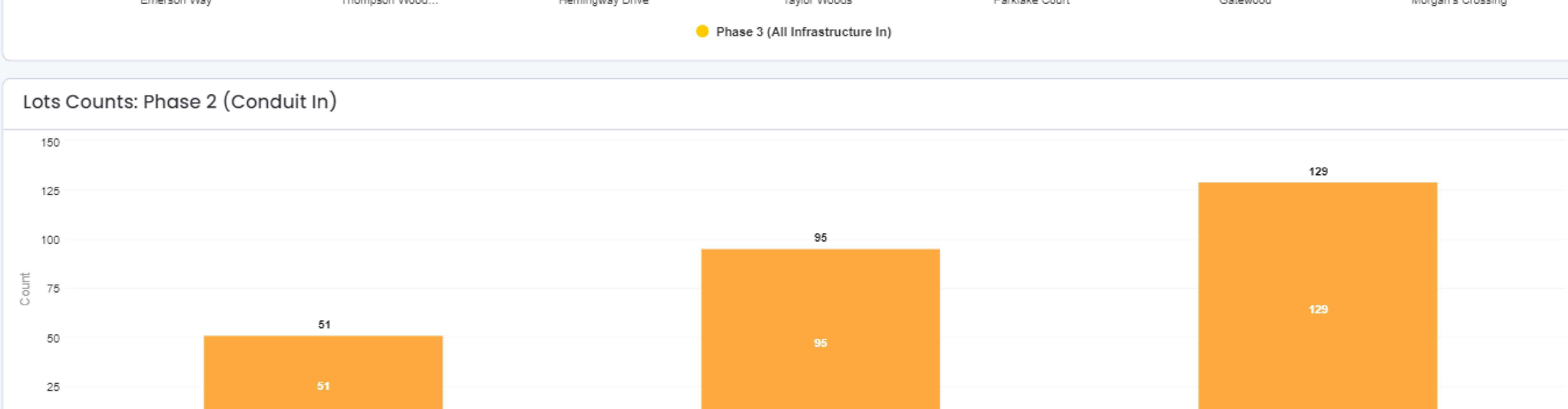
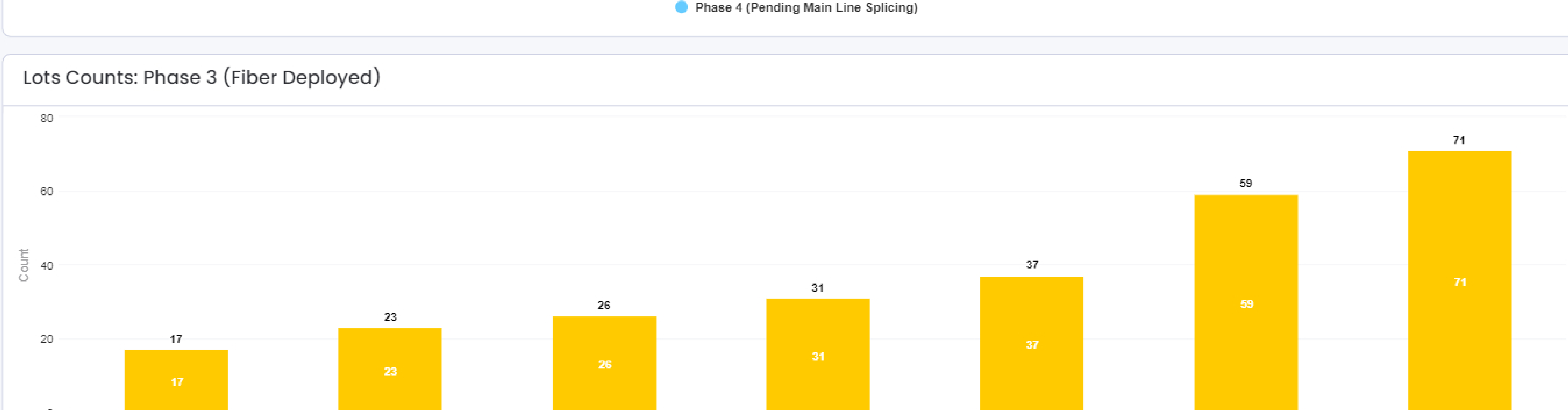
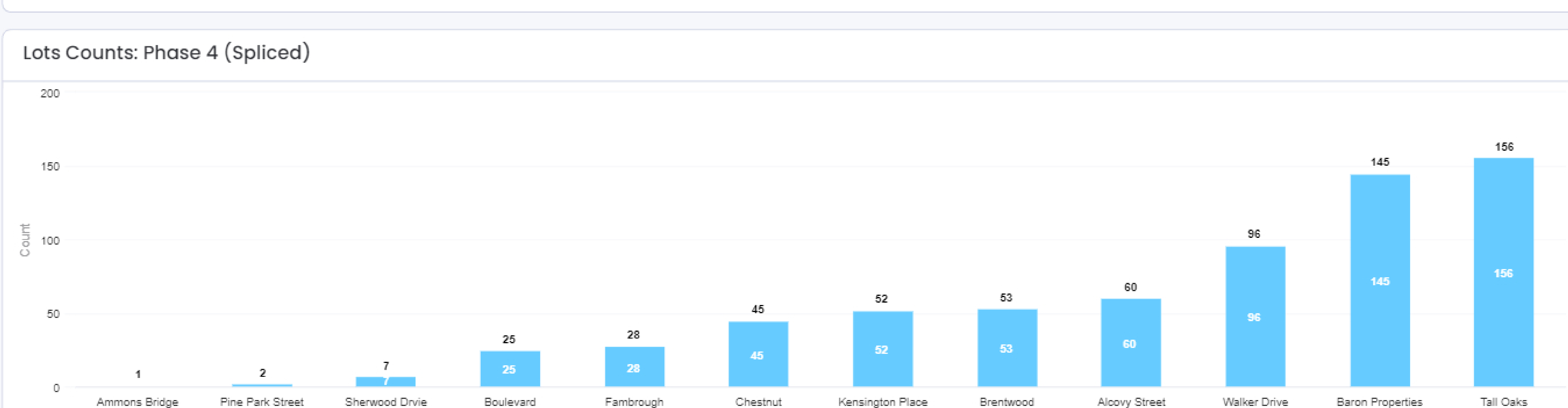
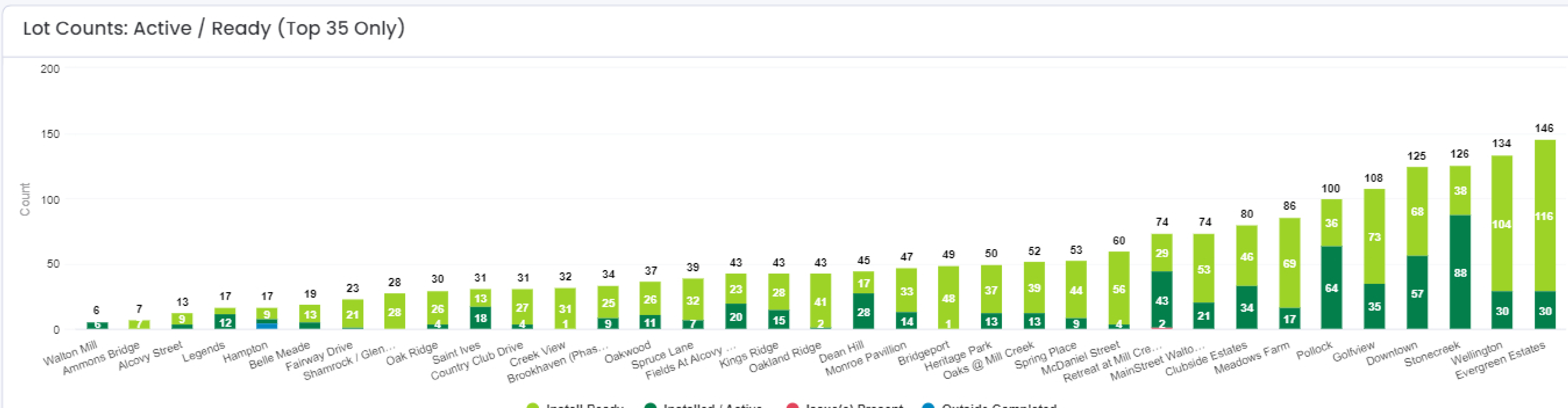
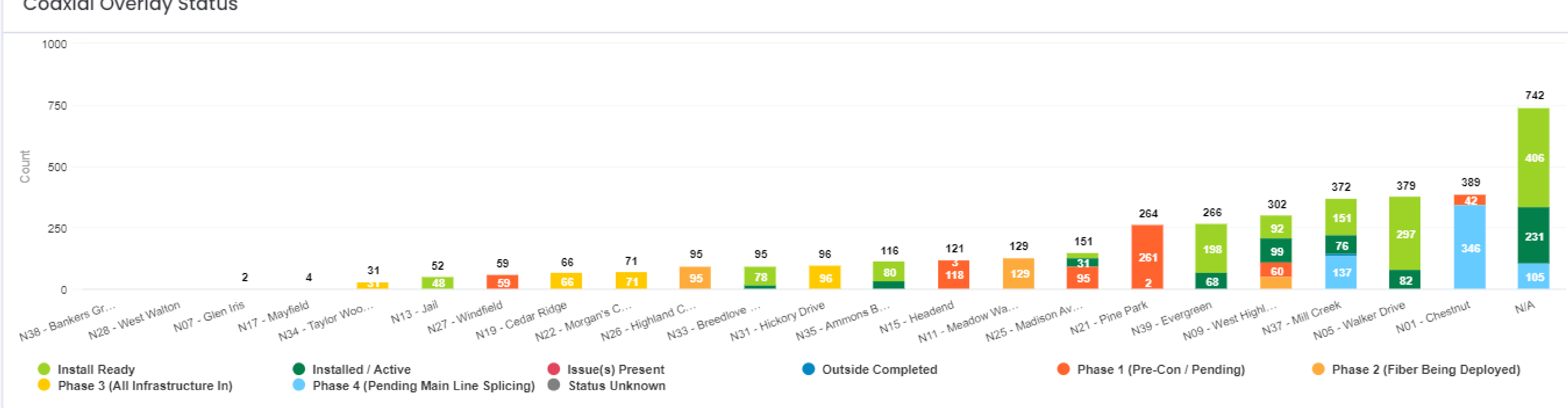
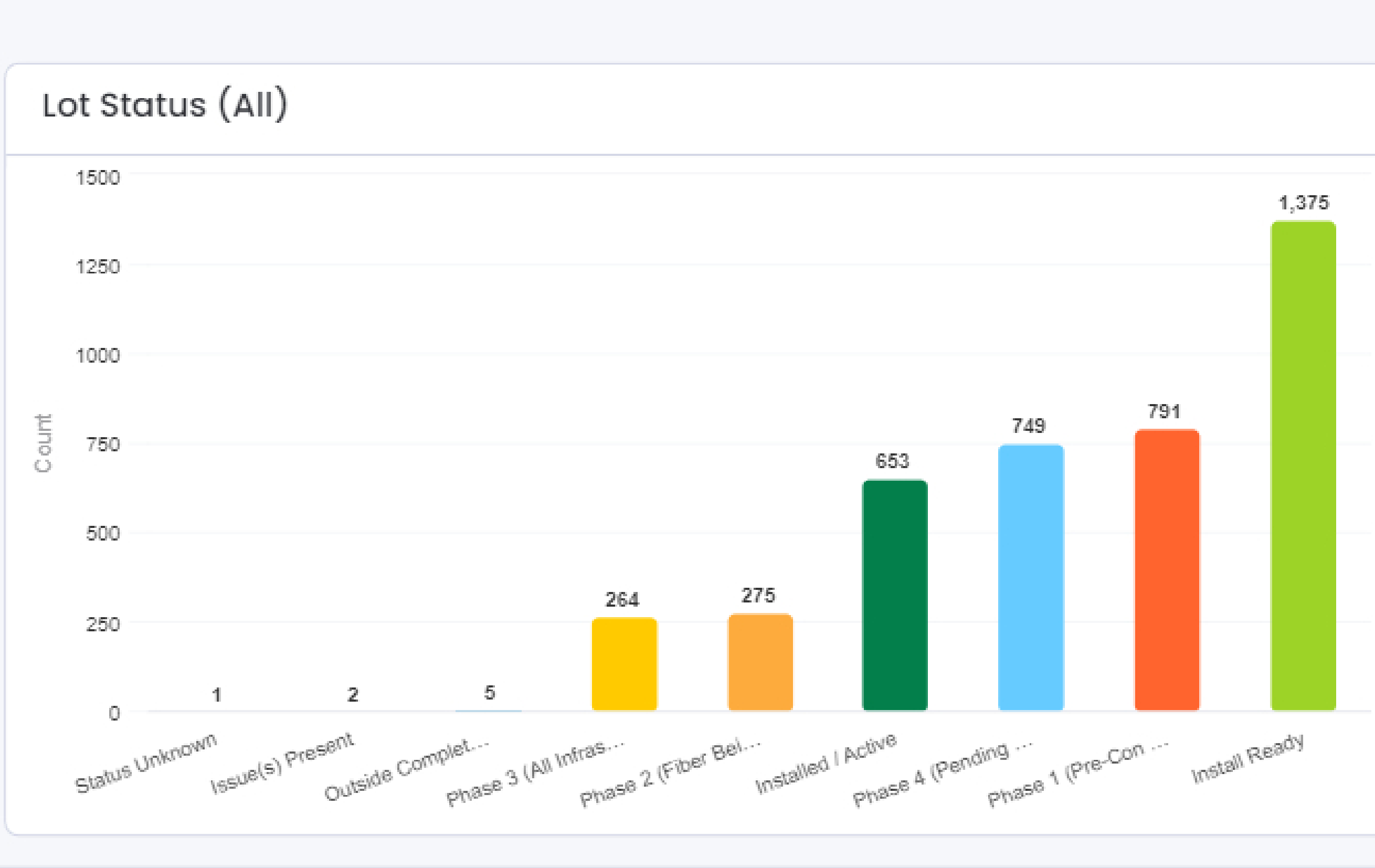
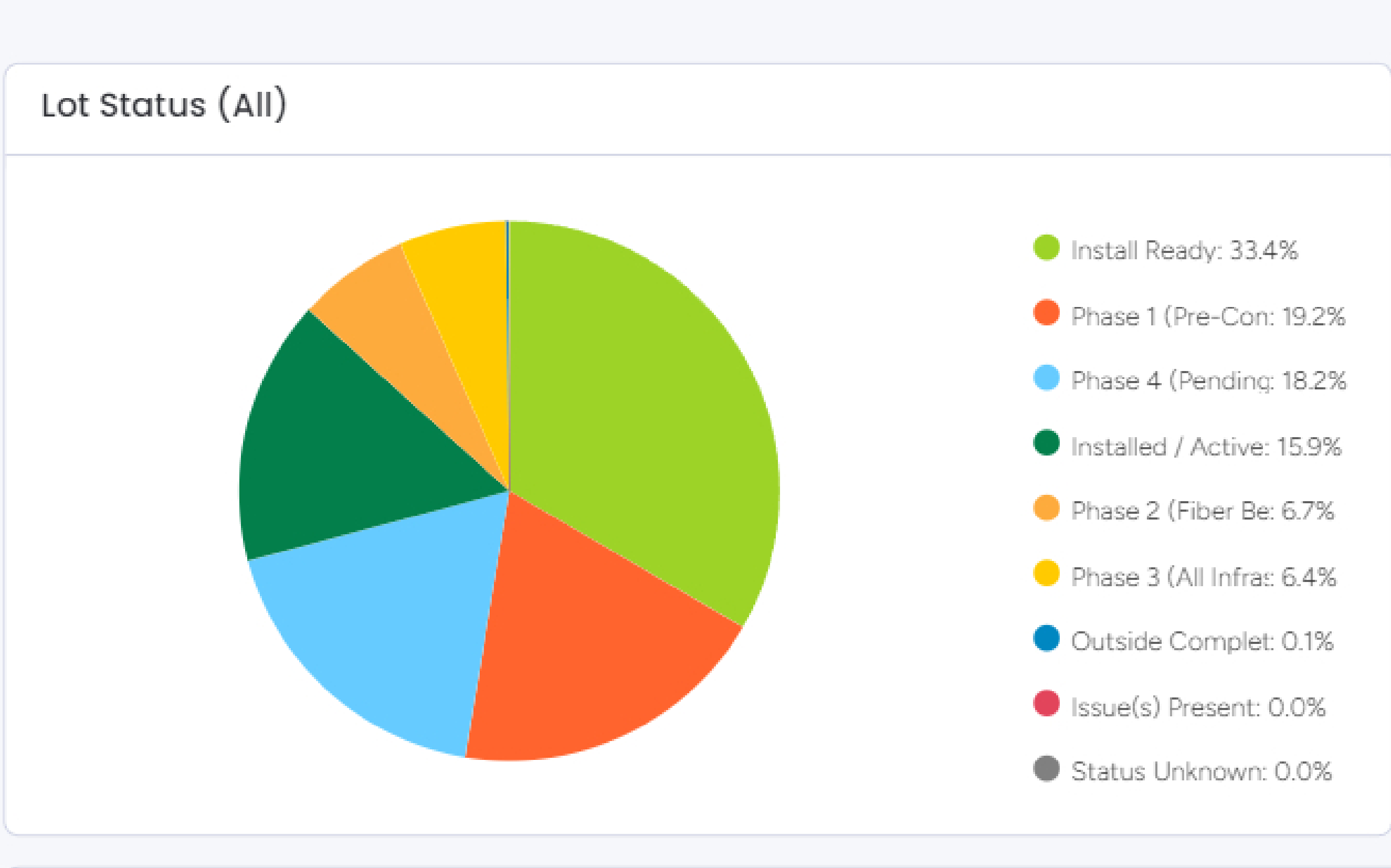
MARCH  
2023

## Items of Interest

Telecom fiber routes have been moved or replaced around Town Green Project. Old facilities being removed.

Fiber installs have improved significantly in the past month. Multiple contractors have been brought in.

Electric Dept. received new service truck, which allows for two trucks to be deployed.



# ELECTRIC: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 01/2023 | FY 2023



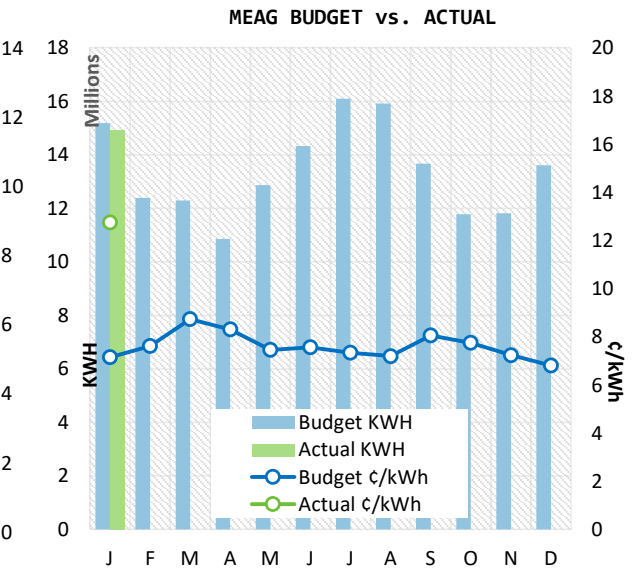
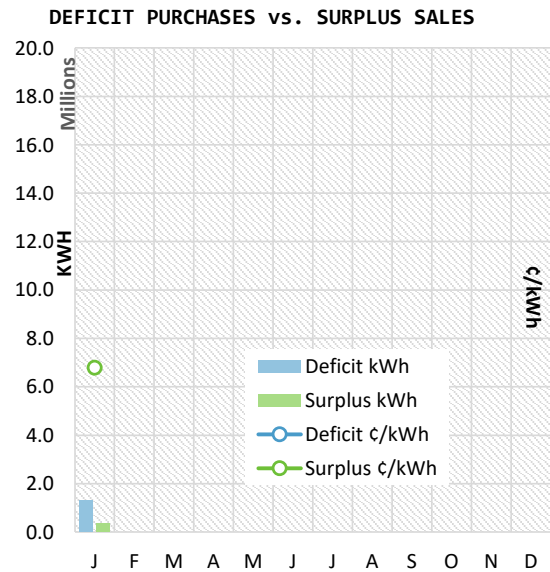
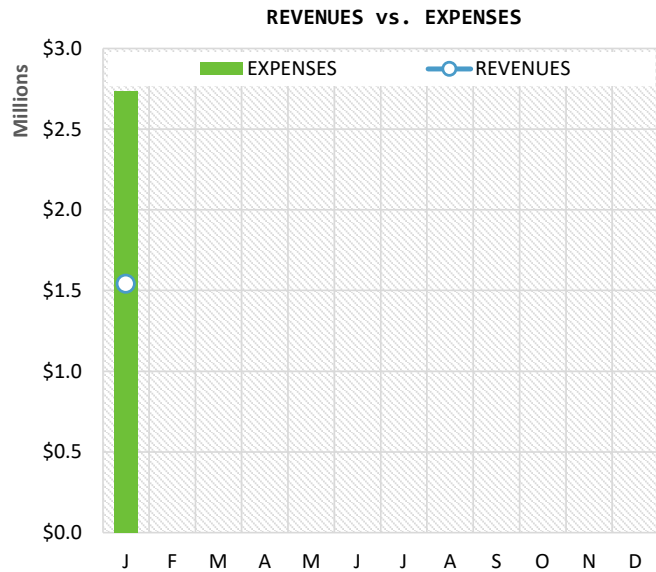
COVER	1
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DETAIL EXPENSES	7-8



# CITY OF MONROE: ELECTRIC FUND OVERVIEW

	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	FY 2023	AS BUDGET	FY 2022
<b>REVENUES</b>	<b>\$ 1.540M</b>												<b>\$ 1.540M</b>	<b>\$ 1.696M</b>	<b>\$ 1.456M</b>
PERSONNEL COSTS	\$ 0.114M												\$ 0.114M	\$ 0.125M	\$ 0.098M
CONTRACTED SVC	\$ 0.038M												\$ 0.038M	\$ 0.070M	\$ 0.042M
SUPPLIES	\$ 2.583M												\$ 2.583M	\$ 1.039M	\$ 1.247M
CAPITAL OUTLAY	\$ -												\$ -	\$ -	\$ -
DEPRECIATION	\$ -												\$ -	\$ -	\$ 0.035M
<b>EXPENSES</b>	<b>\$ 2.736M</b>												<b>\$ 2.736M</b>	<b>\$ 1.234M</b>	<b>\$ 1.422M</b>
<b>FUND TRANSFERS</b>	<b>\$ 0.108M</b>												<b>\$ 0.108M</b>	<b>\$ 0.274M</b>	<b>\$ 0.141M</b>
<b>MARGIN W/O TRANSFERS</b>	<b>\$ (-1.196M)</b>												<b>\$ (-1.196M)</b>	<b>\$ 0.462M</b>	<b>\$ 0.033M</b>
<b>MARGIN W/ TRANSFER</b>	<b>\$ (-1.303M)</b>												<b>\$ (-1.303M)</b>	<b>\$ 0.187M</b>	<b>\$ (-0.108M)</b>
PART CONTR/MEAG YES/INTI	\$ 0.289M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.289M	\$ 0.400M	\$ 0.098M

\* Participant Contribution, Year End Settlement and Interest excluded from Revenues



# RETAIL SALES REPORT

Jan 2023 Feb 2023 Mar 2023 Apr 2023 May 2023 Jun 2023 Jul 2023 Aug 2023 Sep 2023 Oct 2023 Nov 2023 Dec 2023

162

## CUSTOMER COUNT

Residential	5,896
Commercial	922
Industrial	1
City	51
<b>Total</b>	<b>6,870</b>

Year-Over-Year  $\Delta$  1.85%

## KWH

Residential	6.702M
Commercial	5.343M
Industrial	0.223M
Other	-
City	0.545M
<b>Total</b>	<b>12.813M</b>

Year-Over-Year  $\Delta$  8.03%

## REVENUE

Residential	\$ 0.731M
Commercial	\$ 0.685M
Industrial	\$ 0.026M
Other	\$ 0.000M
City	\$ 0.052M
<b>Total</b>	<b>\$ 1.495M</b>

Year-Over-Year  $\Delta$  5.88%

# SALES STATISTICS

[Jan 2023](#)
[Feb 2023](#)
[Mar 2023](#)
[Apr 2023](#)
[May 2023](#)
[Jun 2023](#)
[Jul 2023](#)
[Aug 2023](#)
[Sep 2023](#)
[Oct 2023](#)
[Nov 2023](#)
[Dec 2023](#)

YTD 163

## AVERAGE KWH/CUSTOMER

Residential	1,137	1,137
Commercial	5,795	5,795
Industrial	223,258	223,258
City	10,692	10,692

## AVERAGE \$/CUSTOMER

Residential	\$124	\$124
Commercial	\$743	\$743
Industrial	\$25,891	\$25,891
City	\$1,024	\$1,024

## AVERAGE \$/KWH

Residential	\$0.1091	\$0.1091
Commercial	\$0.1283	\$0.1283
Industrial	\$0.1160	\$0.1160
City	\$0.0958	\$0.0958
<b>Average</b>	<b>\$0.1123</b>	<b>\$0.1123</b>

MOST RECENT  
12-MONTH

	Jan 2023	Jan 2022	FY2023 YTD	FY2022 YTD	
<b>POWER SUPPLY COSTS</b>					
MEAG Project Power	\$ 973,958	\$ 869,761	\$ 973,958	\$ 869,761	\$ 11,011,565
Transmission	101,217	128,053	101,217	128,053	1,217,717
Supplemental	773,941	24,467	773,941	24,467	1,512,273
SEPA	52,546	52,003	52,546	52,003	699,876
Other Adjustments	983	954	983	954	11,801
<b>TOTAL POWER SUPPLY COSTS</b>	<b>\$ 1,902,646</b>	<b>\$ 1,075,238</b>	<b>\$ 1,902,646</b>	<b>\$ 1,075,238</b>	<b>\$ 14,453,233</b>
<b>AS BUDGET</b>	<b>1,084,172</b>	<b>961,308</b>	<b>1,084,172</b>	<b>961,308</b>	<b>10,358,371</b>
<b>% ACTUAL TO BUDGET</b>	<b>175.49%</b>	<b>111.85%</b>	<b>175.49%</b>	<b>111.85%</b>	<b>139.53%</b>

**PEAKS & ENERGY**

## Peaks (KW)

Coincident Peak (CP)	40,520	23,500	40,520	23,500	40,520
Non-Coincident Peak (NCP)	40,520	25,911	40,520	25,911	40,520
CP (BUDGET)	32,438	33,343	32,438	33,343	33,000
NCP (BUDGET)	32,774	33,705	32,774	33,705	33,683

## Energy (KWH)

MEAG Energy	12,537,343	11,794,820	12,537,343	11,794,820	146,040,319
Supplemental Purchases (or sales)	1,162,565	(490,618)	1,162,565	(490,618)	2,194,026
SEPA Energy	1,233,089	1,108,678	1,233,089	1,108,678	13,243,401
<b>Total Energy (KWH)</b>	<b>14,932,997</b>	<b>12,412,880</b>	<b>14,932,997</b>	<b>12,412,880</b>	<b>161,477,746</b>
<b>AS BUDGET</b>	<b>15,186,000</b>	<b>15,241,000</b>	<b>15,186,000</b>	<b>15,241,000</b>	<b>146,342,000</b>
<b>% ACTUAL TO BUDGET</b>	<b>98.33%</b>	<b>81.44%</b>	<b>98.33%</b>	<b>81.44%</b>	<b>110.34%</b>

CP Load Factor	51.19%	73.36%	4.21%	6.03%	45.49%
NCP Load Factor	51.19%	66.54%	4.21%	5.47%	45.49%
% Supplemental	7.79%	3.80%	7.79%	3.80%	1.36%

**UNIT COSTS (¢/kWh)**

Bulk Power	12.9101	8.2446	12.9101	8.2446	9.0022
Supplemental	66.5718	4.9869	66.5718	4.9869	68.9269
SEPA Energy	4.2614	4.6905	4.2614	4.6905	5.2847
MEAG Total	12.7412	8.6623	12.7412	8.6623	8.9506

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

MOST RECENT  
12-MONTH

Jan 2023

Jan 2022

FY2023 YTD

FY2022 YTD

## SALES REVENUES

ELECTRIC SALES	\$	1,494,776	\$	1,377,595	\$	1,494,776	\$	1,377,595	\$	18,827,255
<b>SALES REVENUES (ACTUAL)</b>	<b>\$</b>	<b>1,494,776</b>	<b>\$</b>	<b>1,377,595</b>	<b>\$</b>	<b>1,494,776</b>	<b>\$</b>	<b>1,377,595</b>	<b>\$</b>	<b>18,827,255</b>
AS BUDGET	\$	1,641,667	\$	1,625,000	\$	1,641,667	\$	1,625,000		Not Applicable
% ACTUAL TO BUDGET		91.05%		84.78%		91.05%		84.78%		Not Applicable

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

## OTHER REVENUES

OP REVENUE		34,696		34,272		34,696		34,272		414,016
FEDERAL GRANT		-		-		-		-		-
MISC REVENUE		1,787		31,946		1,787		31,946		122,989
CONTRIBUTED CAPITAL		-		-		-		-		-
SALE OF FIXED ASSETS		-		-		-		-		-
GAIN UTILITIES ASSETS		-		-		-		-		-
REIMB DAMAGED PROPERTY		-		-		-		-		-
CUST ACCT FEES		-		-		-		-		-
OTHER REV		-		-		-		-		-
ADMIN ALLOC		8,853		11,978		8,853		11,978		177,422
STATE GRANTS		-		-		-		-		-
SALE OF RECYCLED MATERIALS		-		-		-		-		16,950
<b>OTHER REVENUES (ACTUAL)</b>	<b>\$</b>	<b>45,336</b>	<b>\$</b>	<b>78,195</b>	<b>\$</b>	<b>45,336</b>	<b>\$</b>	<b>78,195</b>	<b>\$</b>	<b>731,377</b>
AS BUDGET	\$	54,444	\$	53,195	\$	54,444	\$	53,195		Not Applicable
% ACTUAL TO BUDGET		83.27%		147.00%		83.27%		147.00%		Not Applicable

## TRANSFER

OPERATING TRANSFERS IN		-		-		-		-		17,963
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<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$</b>	<b>1,540,112</b>	<b>\$</b>	<b>1,455,790</b>	<b>\$</b>	<b>1,540,112</b>	<b>\$</b>	<b>1,455,790</b>	<b>\$</b>	<b>19,576,594</b>
AS BUDGET	\$	1,696,111	\$	1,678,195	\$	1,696,111	\$	1,678,195		Not Applicable
% ACTUAL TO BUDGET		90.80%		86.75%		90.80%		86.75%		Not Applicable

## MEAG YES/PART CONTR/INTEREST

PARTICIPANT CONT	\$	100,000	\$	100,000	\$	100,000	\$	100,000	\$	1,200,000
MEAG REBATE	\$	-	\$	-		-		-		711,447
INTEREST REVENUES - UTILITY	\$	189,021	\$	(1,997)		189,021		(1,997)		(586,136)
<b>TOTAL EXCLUDED</b>	<b>\$</b>	<b>289,021</b>	<b>\$</b>	<b>98,003</b>	<b>\$</b>	<b>289,021</b>	<b>\$</b>	<b>98,003</b>	<b>\$</b>	<b>1,325,311</b>

Note on Interest/YES/Participant Contribution: excluded from revenues

	Jan 2023	Jan 2022	FY2023 YTD	FY2022 YTD	
<b>PERSONNEL</b>					
Compensation	\$ 90,636	\$ 71,293	\$ 90,636	\$ 71,293	\$ 995,812
Benefits	23,626	26,653	23,626	26,653	404,853
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 114,262</b>	<b>\$ 97,947</b>	<b>\$ 114,262</b>	<b>\$ 97,947</b>	<b>\$ 1,400,665</b>
AS BUDGET	\$ 125,077	\$ 125,707	\$ 125,077	\$ 125,707	Not Applicable
% ACTUAL TO BUDGET	91.35%	77.92%	91.35%	77.92%	Not Applicable
<b>CONTRACTED SERVICES</b>					
Consulting	\$ -	\$ -	\$ -	\$ -	\$ 30,060
Landfill Fees	-	-	-	-	-
Holiday Event	-	-	-	-	8,122
Maintenance Contracts	1,121	1,427	1,121	1,427	9,121
Rents/Leases	188	188	188	188	24,495
Repairs & Maintenance (Outside)	4,418	5,238	4,418	5,238	73,025
Landfill Fees	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	2,178	930	2,178	930	22,135
Postage	-	-	-	-	-
Public Relations	-	-	-	-	4
Mkt Expense	-	-	-	-	4,362
Printing	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	110	-	110	2,634
Vehicle Tag & Title Fee	-	-	-	-	-
Ga Dept Rev Fee	-	-	-	-	-
Fees	-	-	-	-	-
Training & Ed	-	-	-	-	9,562
Contract Labor	30,295	34,144	30,295	34,144	686,665
Shipping/Freight	-	-	-	-	-
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 38,198</b>	<b>\$ 42,036</b>	<b>\$ 38,198</b>	<b>\$ 42,036</b>	<b>\$ 871,115</b>
AS BUDGET	\$ 69,952	\$ 52,838	\$ 69,952	\$ 52,838	Not Applicable
% ACTUAL TO BUDGET	54.61%	79.56%	54.61%	79.56%	Not Applicable

	Jan 2023	Jan 2022	FY2023 YTD	FY2022 YTD	
<b>SUPPLIES</b>					
Office Supplies	-	-	-	-	2,170
Furniture <5001	-	-	-	-	1,674
Postage	-	-	-	-	-
Auto Parts	-	-	-	-	2,216
Construction Materials	-	-	-	-	33
Damage Claims	-	-	-	-	-
Sponsorships/Donations	-	-	-	-	750
Expendable Fluids	-	-	-	-	88
Safety/Medical Supplies	-	-	-	-	4,485
Tires	-	-	-	-	11,251
Uniform Expense	-	-	-	-	16,422
Janitorial	205	64	205	64	4,109
Computer Equipment	-	-	-	-	60
R & M Buildings - Inside	-	-	-	-	-
Util Costs - Util Fund	3,447	2,299	3,447	2,299	16,997
Covid-19 Expenses	-	-	-	-	-
Streetlights	-	-	-	-	-
Auto & Truck Fuel	-	-	-	-	41,983
Food	71	48	71	48	8,105
Sm Tool & Min Equip	-	-	-	-	21,464
Meters	-	-	-	-	6,789
Lab Supplies	-	-	-	-	-
Sm Oper Supplies	-	-	-	-	15,425
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Power Costs	1,850,099	1,023,235	1,850,099	1,023,235	13,429,998
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 2,583,472</b>	<b>\$ 1,247,205</b>	<b>\$ 2,583,472</b>	<b>\$ 1,247,205</b>	<b>\$ 14,712,565</b>
AS BUDGET	\$ 1,039,146	\$ 1,028,188	\$ 1,039,146	\$ 1,028,188	Not Applicable
% ACTUAL TO BUDGET	248.61%	121.30%	248.61%	121.30%	Not Applicable
<b>CAPITAL OUTLAY</b>					
Construction In Progress	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Depr Exp	\$ -	\$ 35,293	\$ -	\$ 35,293	\$ 354,544
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ -</b>	<b>\$ 35,293</b>	<b>\$ -</b>	<b>\$ 35,293</b>	<b>\$ 354,544</b>
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
<b>FUND TRANSFERS</b>					
Admin Alloc - Adm Exp	\$ 7,825	\$ 59,543	\$ 7,825	\$ 59,543	\$ 786,334
Transfer To Gf	99,716	81,441	99,716	81,441	1,470,948
Transfer To Cip	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 107,542</b>	<b>\$ 140,984</b>	<b>\$ 107,542</b>	<b>\$ 140,984</b>	<b>\$ 2,257,282</b>
AS BUDGET	\$ 274,472	\$ 313,677	\$ 274,472	\$ 313,677	Not Applicable
% ACTUAL TO BUDGET	39.18%	44.95%	39.18%	44.95%	Not Applicable
<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$ 2,843,475</b>	<b>\$ 1,563,464</b>	<b>\$ 2,843,475</b>	<b>\$ 1,563,464</b>	<b>\$ 19,596,170</b>
AS BUDGET	\$ 1,508,647	\$ 1,520,409	\$ 1,508,647	\$ 1,520,409	Not Applicable
% ACTUAL TO BUDGET	188.48%	102.83%	188.48%	102.83%	Not Applicable

# TELECOM: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 01/2023 | FY 2023



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COMMENTARY & ANALYSIS

The net operating margin after transfers, FY to date was 36.32%

RECOMMENDATIONS

- \*
- \*
- \*
- \*

MOST RECENT  
12-MONTH

Jan 2023

Jan 2022

FY2023 YTD

FY2022 YTD

## FINANCIALS

## Revenues

RETAIL SALES	\$	552,691	\$	566,874	\$	552,691	\$	566,874	\$	6,692,942
OTHER REVENUES		25,801		35,773		25,801		35,773		316,468
ADJUSTMENTS		(2,929)		4,723		(2,929)		4,723		75,528
<b>Total Revenues</b>	<b>\$</b>	<b>575,564</b>	<b>\$</b>	<b>607,370</b>	<b>\$</b>	<b>575,564</b>	<b>\$</b>	<b>607,370</b>	<b>\$</b>	<b>7,084,938</b>

## Expenses

PERSONNEL	\$	63,038	\$	58,330	\$	63,038	\$	58,330	\$	807,911
PURCHASED & CONTRACTED SVC		21,729		13,296		21,729		13,296		291,136
PURCHASED PROPERTY SERVICES		4,327		1,193		4,327		1,193		51,975
SUPPLIES		5,953		19,954		5,953		19,954		433,584
COST OF GOODS SOLD		178,351		191,171		178,351		191,171		2,823,853
DEPR, DEBT SVC & OTHER COSTS		42,191		109,571		42,191		109,571		1,355,129
FUND TRANSFERS		50,918		95,339		50,918		95,339		1,314,445
<b>Total Combined Expenses</b>	<b>\$</b>	<b>366,508</b>	<b>\$</b>	<b>488,855</b>	<b>\$</b>	<b>366,508</b>	<b>\$</b>	<b>488,855</b>	<b>\$</b>	<b>7,078,033</b>

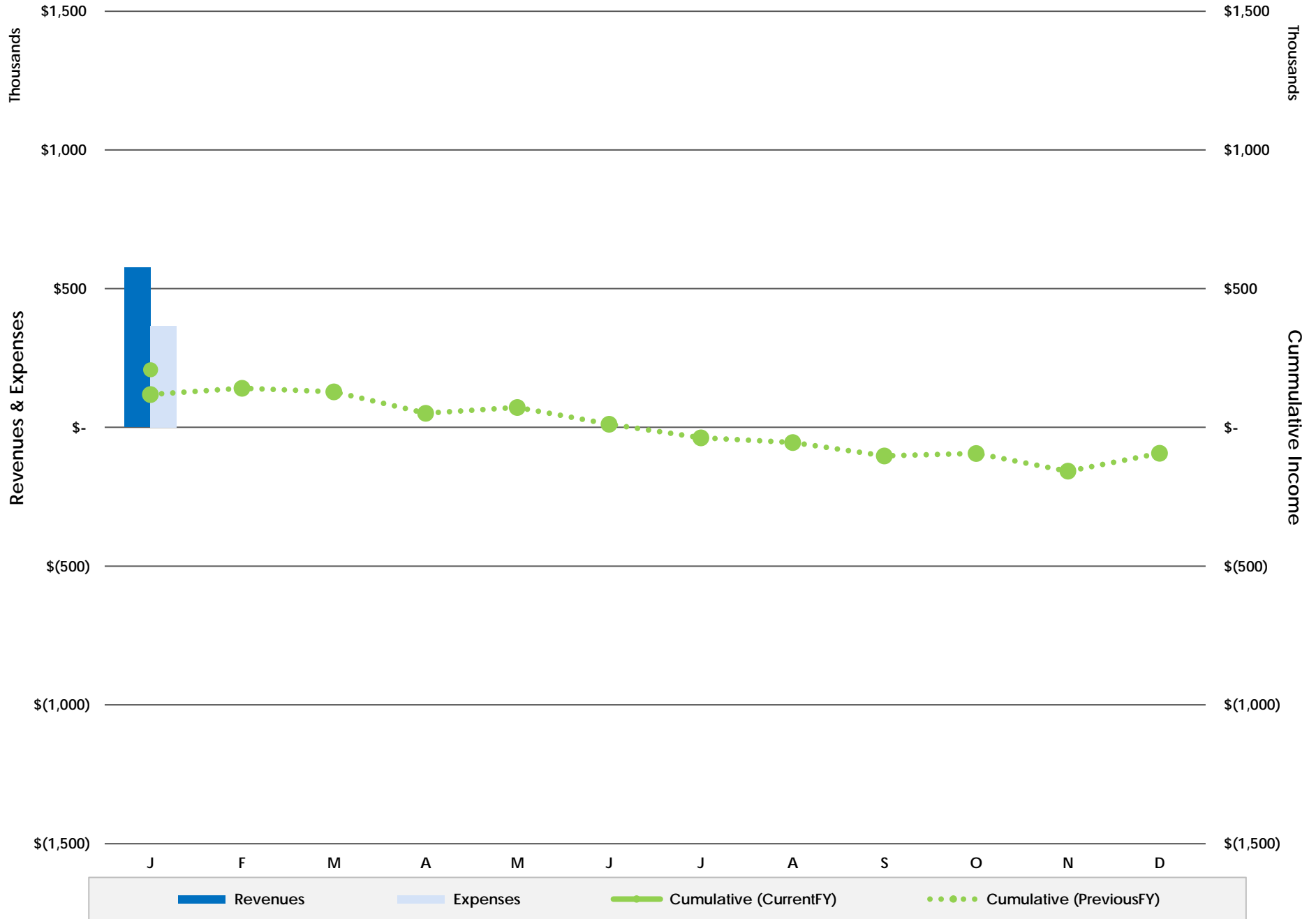
## Income

Before Transfer	\$	259,974	\$	213,855	\$	259,974	\$	213,855	\$	1,321,350
After Transfer	\$	209,056	\$	118,516	\$	209,056	\$	118,516	\$	6,904

## Margin

Before Transfer		45.17%		35.21%		45.17%		35.21%		18.65%
After Transfer		36.32%		19.51%		36.32%		19.51%		0.10%

CHART 1  
 MONTHLY DIRECTOR'S REPORT  
 REVENUE, EXPENSE & INCOME SUMMARY  
 FISCAL YEAR 2023



MOST RECENT  
12-MONTH

Jan 2023

Jan 2022

FY2023 YTD

FY2022 YTD

## RETAIL SALES

Note on Telecom Sales: Detail break-down for individual rate class is shown in TELECOM: RETAIL SALES section.

	Jan 2023	Jan 2022	FY2023 YTD	FY2022 YTD	MOST RECENT 12-MONTH
CABLE TELEVISION	\$ 197,221	\$ 225,558	\$ 197,221	\$ 225,558	\$ 2,504,919
DVR SERVICE	19,888	21,231	19,888	21,231	249,480
FIBER OPTICS	64,385	55,323	64,385	55,323	720,366
INTERNET	236,729	229,682	236,729	229,682	2,801,223
TELEPHONE	33,174	33,543	33,174	33,543	400,536
SET TOP BOX	1,293	1,536	1,293	1,536	16,418
<b>Total RETAIL SALES (ACTUAL)</b>	<b>\$ 552,691</b>	<b>\$ 566,874</b>	<b>\$ 552,691</b>	<b>\$ 566,874</b>	<b>\$ 6,692,942</b>

## OTHER REVENUES

CATV INSTALL/UPGRADE	\$ 160	\$ 405	\$ 160	\$ 405	\$ 4,900
MARKETPLACE ADS	-	-	-	-	-
PHONE FEES	826	725	826	725	9,875
EQUIPMENT SALES	-	-	-	-	-
MODEM RENTAL	7,973	8,033	7,973	8,033	95,959
VIDEO PRODUCTION REVENUE	-	-	-	-	-
MISCELLANEOUS	7,989	14,632	7,989	14,632	24,134
ADMIN ALLOCATION	8,853	11,978	8,853	11,978	177,422
OPERATING TRANSFERS IN	-	-	-	-	4,662
Transfer from CIP	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	(484)
<b>Total OTHER REVENUES ACTUAL</b>	<b>\$ 25,801</b>	<b>\$ 35,773</b>	<b>\$ 25,801</b>	<b>\$ 35,773</b>	<b>\$ 316,468</b>

## Adjustment

Adjustment	\$ (2,929)	\$ 4,723	\$ (2,929)	\$ 4,723	\$ 75,528
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Note: Adjustment added to match Financials

<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 575,564</b>	<b>\$ 607,370</b>	<b>\$ 575,564</b>	<b>\$ 607,370</b>	<b>\$ 7,084,938</b>
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SUMMARY

	Jan 2023	Jan 2022	FY2023 YTD	FY2022 YTD	12-MONTH
Personnel	\$ 63,038	\$ 58,330	\$ 63,038	\$ 58,330	\$ 807,911
Purchased & Contracted Svc	21,729	13,296	21,729	13,296	291,136
Purchased Property Services	4,327	1,193	4,327	1,193	51,975
Supplies	5,953	19,954	5,953	19,954	433,584
Cost of Goods Sold	178,351	191,171	178,351	191,171	2,823,853
Depr, Debt Svc & Other Costs	42,191	109,571	42,191	109,571	1,355,129
Fund Transfers	50,918	95,339	50,918	95,339	1,314,445
<b>TOTAL SUMMARY (ACTUAL)</b>	<b>\$ 366,508</b>	<b>\$ 488,855</b>	<b>\$ 366,508</b>	<b>\$ 488,855</b>	<b>\$ 7,078,033</b>

TELECOM

Personnel

Salaries	\$ 46,099	\$ 41,514	\$ 46,099	\$ 41,514	\$ 554,061
Benefits	16,940	16,817	16,940	16,817	253,851
<b>Total Personnel (ACTUAL)</b>	<b>\$ 63,038</b>	<b>\$ 58,330</b>	<b>\$ 63,038</b>	<b>\$ 58,330</b>	<b>\$ 807,911</b>

Purchased & Contracted Svc

Attorney Fees	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	-	-	-	-	754
Web Design	-	-	-	-	-
Consulting - Technical	-	-	-	-	-
HOLIDAY EVENTS	-	-	-	-	-
Lawn Care & Maintenance	-	-	-	-	-
Security Systems	-	-	-	-	1,869
Pest Control	-	-	-	-	-
Maintenance	486	589	486	589	17,664
Equipment Rents/Leases	188	188	188	188	2,441
Pole Equip. Rents/Leases	-	-	-	-	-
Equipment Rental	-	-	-	-	183
CONSULTING - TECHNICAL	-	-	-	-	-
LAWN CARE & MAINTENANCE	-	-	-	-	224
HOLIDAY EVENTS	-	-	-	-	135
Outside Maintenance	-	-	-	-	19,541
EQUIPMENT RENTS / LEASES	-	-	-	-	-
POLE EQUIPMENT RENTS / LEASES	-	-	-	-	4,772
MAINTENANCE CONTRACTS	13,776	3,418	13,776	3,418	58,486
EQUIPMENT RENTAL	-	-	-	-	122
COMMUNICATION SERVICES	3,372	1,440	3,372	1,440	30,491
INTERNET COSTS	-	-	-	-	2,219
POSTAGE	-	-	-	-	45
TRAVEL EXPENSE	-	-	-	-	1,882
DUES/FEES	-	6,859	-	6,859	11,770
VEHICLE TAG & TITLE FEE	-	-	-	-	-
FCC FEES	-	-	-	-	36,360
GA DEPT OF REV FEES	-	-	-	-	-
TRAINING & EDUCATION -EMPLOYEE	-	-	-	-	11,719
CONTRACT LABOR	3,907	803	3,907	803	90,457
SOFTWARE EXPENSE	-	-	-	-	-
SHIPPING / FREIGHT	-	-	-	-	-
<b>Total Purchased &amp; Contracted Svc (ACTUAL)</b>	<b>\$ 21,729</b>	<b>\$ 13,296</b>	<b>\$ 21,729</b>	<b>\$ 13,296</b>	<b>\$ 291,136</b>

	Jan 2023	Jan 2022	FY2023 YTD	FY2022 YTD	12-MONTH
<b>Purchased Property Services</b>					
Equipment Rep & Maint -Outside	-	-	-	-	-
Equipment Rental	-	-	-	-	-
Repair & Maintenance (Outside)	-	-	-	-	-
Repair & Maintenance (Inside)	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
Other Contractual Services	-	-	-	-	-
Communication Services	-	-	-	-	3,543
Postage	-	-	-	-	1,300
INTERNET COSTS	-	-	-	-	2,000
Public Relations	-	-	-	-	-
Marketing Expense	-	-	-	-	-
					878
Dues & Subscriptions	-	-	-	-	-
Fees	420	390	420	390	822
FCC Fees	-	-	-	-	-
Training & Education	-	-	-	-	-
General Liability Insurance	-	-	-	-	-
Vehicle Tag & Title Fee	-	-	-	-	-
GA Dept Revenue Fee	-	-	-	-	-
Uniform Rental	-	-	-	-	-
Contract Labor	3,907	803	3,907	803	43,431
Fines/Late Fee	-	-	-	-	-
Shipping/Freight	-	-	-	-	-
<b>Total Purchased Property Services (ACTUAL)</b>	<b>\$ 4,327</b>	<b>\$ 1,193</b>	<b>\$ 4,327</b>	<b>\$ 1,193</b>	<b>\$ 51,975</b>

TELECOM (Continued)

Supplies

	Jan 2023	Jan 2022	FY2023 YTD	FY2022 YTD	12-MONTH
Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies & Expense	-	-	-	-	258
Postage	-	-	-	-	-
Auto Parts	-	-	-	-	8,955
CONSTRUCTION MATERIALS	-	-	-	-	-
Damage Claims	-	-	-	-	-
EXPENDABLE FLUIDS	-	-	-	-	426
Tires	-	-	-	-	2,566
Uniform Expense	-	-	-	-	2,757
Janitorial Supplies	205	64	205	64	3,668
Equipment Parts	-	-	-	-	1,010
R&M Building - Inside	-	-	-	-	-
Equipment R&M - Inside	-	-	-	-	-
System R&M - Inside	1,182	9,012	1,182	9,012	61,616
Sys R&M - Inside/Shipping	-	-	-	-	-
COVID-19 EXPENSES	-	-	-	-	-
Utility Costs	1,527	1,127	1,527	1,127	42,520
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	-	-	-	-	16,925
Food	71	48	71	48	1,154
Small Tools & Minor Equipment	-	-	-	-	1,340
Small Operating Supplies	-	-	-	-	4,193
Uniform Expense	-	-	-	-	-
Equipment Pur (Less than \$5M)	-	-	-	-	-
OFFICE SUPPLIES & EXPENSES	-	-	-	-	717
AUTO PARTS	-	-	-	-	222
CONSTRUCTION MATERIALS	-	-	-	-	-
EXPENDABLE FLUIDS	-	-	-	-	15
UNIFORM EXPENSE	-	-	-	-	5,346
JANITORIAL SUPPLIES	-	-	-	-	315
COMPUTER EQUIP NON-CAP	-	-	-	-	6,975
EQUIPMENT PARTS	2,968	-	2,968	-	9,760
REPAIRS & MAINTENANCE	-	6,225	-	6,225	129,699
COVID-19 EXPENSES	-	-	-	-	-
UTILITY COSTS	-	-	-	-	22,407
AUTO & TRUCK FUEL	-	-	-	-	17,290
SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	40,076
SMALL OPERATING SUPPLIES	-	-	-	-	18,330
DEPRECIATION EXPENSE	-	3,478	-	3,478	34,784
EQUIPMENT	-	-	-	-	-
<b>Total Supplies (ACTUAL)</b>	<b>\$ 5,953</b>	<b>\$ 19,954</b>	<b>\$ 5,953</b>	<b>\$ 19,954</b>	<b>\$ 433,584</b>

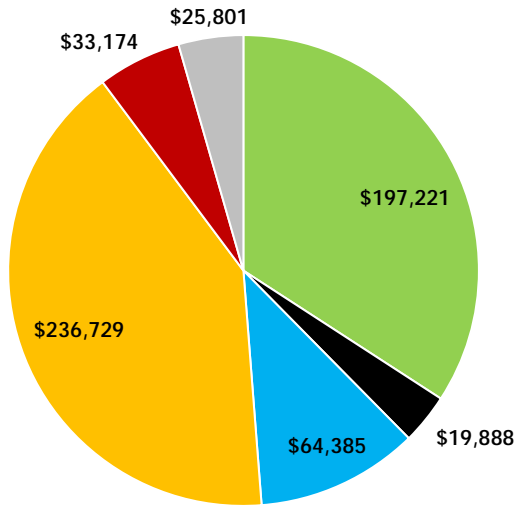
	Jan 2023	Jan 2022	FY2023 YTD	FY2022 YTD	
<b>Cost of Goods Sold</b>					
Internet Costs	-	-	-	-	-
Cost of Sales Telephone	-	-	-	-	-
Cost of Sales Fiber	-	-	-	-	-
Cost of Sales Electricity	-	-	-	-	-
Cost of Sales Telephone	17,930	16,284	17,930	16,284	204,183
Cost of Sales CATV	142,220	155,025	142,220	155,025	2,294,330
Cost of Sales Internet	16,616	11,508	16,616	11,508	233,585
Cost of Sales Internet	-	-	-	-	-
Cost of Sales Fiber	1,584	8,353	1,584	8,353	91,756
Cost of Programming CATV	-	-	-	-	-
<b>Total Cost of Goods Sold (ACTUAL)</b>	<b>\$ 178,351</b>	<b>\$ 191,171</b>	<b>\$ 178,351</b>	<b>\$ 191,171</b>	<b>\$ 2,823,853</b>
<b>Depr, Debt Svc &amp; Other Costs</b>					
Damage Claims	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	-	-	-	-	-
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	-	15,662	-	15,662	156,406
INTEREST EXP - 2020 REV BONDS	43,089	43,089	43,089	43,089	517,070
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	7,825	59,543	7,825	59,543	786,334
Utility Bad Debt Expense	-	-	-	-	-
Revenue Bond Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Interest Expenses (Bond)	-	-	-	-	-
Construction in Progress	-	-	-	-	-
Capital Exp-Software	-	-	-	-	-
Capital Exp - Equipment	-	-	-	-	-
<b>Total Depr, Debt Svc &amp; Other Costs (ACTUAL)</b>	<b>\$ 42,191</b>	<b>\$ 109,571</b>	<b>\$ 42,191</b>	<b>\$ 109,571</b>	<b>\$ 1,355,129</b>
<b>Fund Transfers</b>					
Transfer 5% to General Fund	16,592	15,415	16,592	15,415	214,688
TRANS OUT UTIL 5% TO GEN FUND	26,501	20,381	26,501	20,381	313,424
ADMIN ALLOC - ADMIN EXPENSES	7,825	59,543	7,825	59,543	786,334
<b>Total Fund Transfers (ACTUAL)</b>	<b>\$ 50,918</b>	<b>\$ 95,339</b>	<b>\$ 50,918</b>	<b>\$ 95,339</b>	<b>\$ 1,314,445</b>
<b>TOTAL TELECOM EXPENSES (ACTUAL)</b>	<b>\$ 366,508</b>	<b>\$ 488,855</b>	<b>\$ 366,508</b>	<b>\$ 488,855</b>	<b>\$ 7,078,033</b>



CHART 5  
MONTHLY DIRECTOR'S REPORT  
REVENUES & EXPENSES

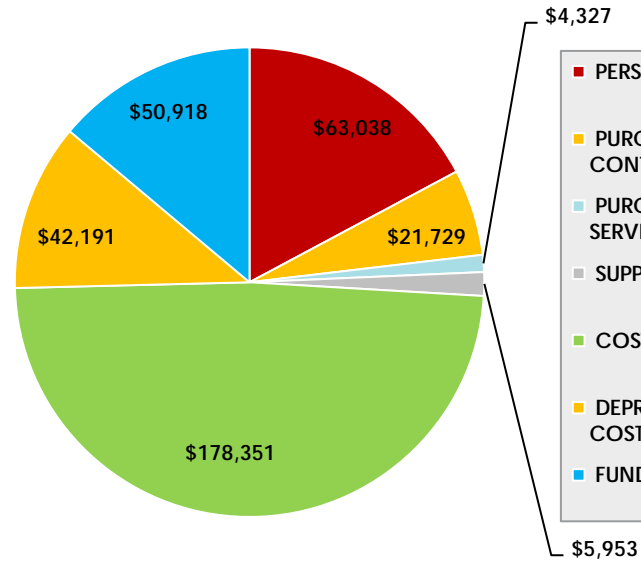
REVENUES [Jan 2023]

- CABLE TELEVISION
- DVR SERVICE
- FIBER OPTICS
- INTERNET
- TELEPHONE
- OTHER REVENUES



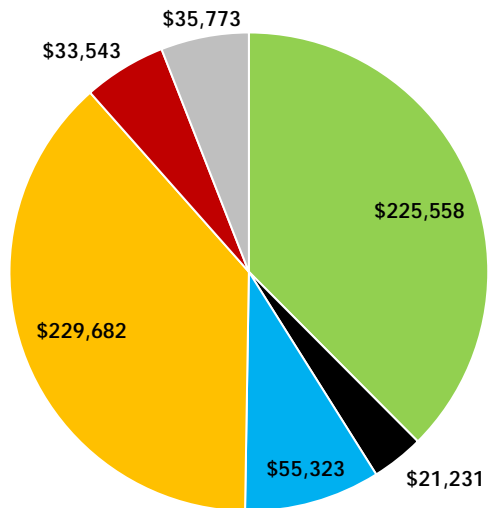
EXPENSES [Jan 2023]

- PERSONNEL
- PURCHASED & CONTRACTED SVC
- PURCHASED PROPERTY SERVICES
- SUPPLIES
- COST OF GOODS SOLD
- DEPR, DEBT SVC & OTHER COSTS
- FUND TRANSFERS



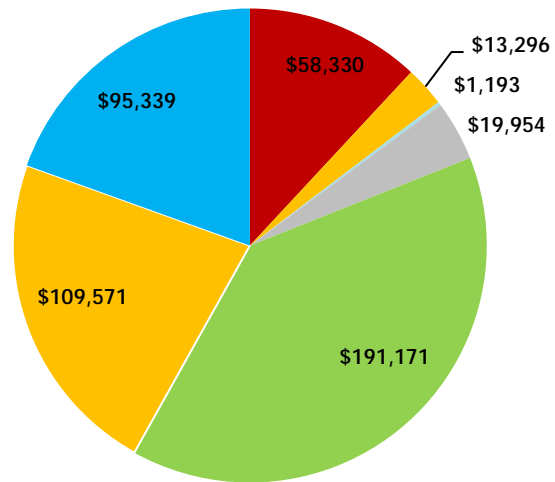
REVENUES [Jan 2022]

- CABLE TELEVISION
- DVR SERVICE
- FIBER OPTICS
- INTERNET
- TELEPHONE
- OTHER REVENUES



EXPENSES [Jan 2022]

- PERSONNEL
- PURCHASED & CONTRACTED SVC
- PURCHASED PROPERTY SERVICES
- SUPPLIES
- COST OF GOODS SOLD
- DEPR, DEBT SVC & OTHER COSTS
- FUND TRANSFERS



MOST RECENT  
12-MONTH

	Jan 2023	Jan 2022	FY2023 YTD	FY2022 YTD	MOST RECENT 12-MONTH
<b>BASIC &amp; EXPANDED BASIC</b>					
Number of Bills	1,599	1,853	1,599	1,853	20,469
Revenue (\$)	\$ 183,102	\$ 211,195	\$ 183,102	\$ 211,195	\$ 2,331,570
Revenue Per Bill (\$)	\$ 115	\$ 114	\$ 115	\$ 114	\$ 114
<b>MINI BASIC</b>					
Number of Bills	288	298	288	298	3,605
Revenue (\$)	\$ 11,023	\$ 10,986	\$ 11,023	\$ 10,986	\$ 134,446
Revenue Per Bill (\$)	\$ 38	\$ 37	\$ 38	\$ 37	\$ 37
<b>BOSTWICK</b>					
Number of Bills	10	11	10	11	127
Revenue (\$)	\$ 1,150	\$ 1,265	\$ 1,150	\$ 1,265	\$ 14,559
Revenue Per Bill (\$)	\$ 115	\$ 115	\$ 115	\$ 115	\$ 115
<b>BULK CATV/MOTEL</b>					
Number of Bills	4	4	4	4	48
Revenue (\$)	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310	\$ 15,720
Revenue Per Bill (\$)	\$ 328	\$ 328	\$ 328	\$ 328	\$ 328
<b>SHOWTIME</b>					
Number of Bills	3	4	3	4	41
Revenue (\$)	\$ 44	\$ 44	\$ 44	\$ 44	\$ 554
Revenue Per Bill (\$)	\$ 15	\$ 11	\$ 15	\$ 11	\$ 14
<b>SHOW/HBO</b>					
Number of Bills	3	6	3	6	51
Revenue (\$)	\$ 38	\$ 75	\$ 38	\$ 75	\$ 628
Revenue Per Bill (\$)	\$ 13	\$ 13	\$ 13	\$ 13	\$ 12
<b>BULK SHOWTIME/MOTEL</b>					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CINEMAX</b>					
Number of Bills	2	2	2	2	24
Revenue (\$)	\$ 29	\$ 29	\$ 29	\$ 29	\$ 352
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15

MOST RECENT  
12-MONTH

Jan 2023

Jan 2022

FY2023 YTD

FY2022 YTD

## HBO

Number of Bills		17		21		17		21		226
Revenue (\$)	\$	249	\$	308	\$	249	\$	308	\$	3,264
Revenue Per Bill (\$)	\$	15	\$	15	\$	15	\$	15	\$	14

## MAX/HBO

Number of Bills		2		6		2		6		49
Revenue (\$)	\$	25	\$	75	\$	25	\$	75	\$	578
Revenue Per Bill (\$)	\$	13	\$	13	\$	13	\$	13	\$	12

## PLAYBOY

Number of Bills		-		-		-		-		-
Revenue (\$)	\$	-	\$	-	\$	-	\$	-	\$	-
Revenue Per Bill (\$)	\$	-	\$	-	\$	-	\$	-	\$	-

## STARZ

Number of Bills		18		20		18		20		225
Revenue (\$)	\$	252	\$	270	\$	252	\$	270	\$	3,249
Revenue Per Bill (\$)	\$	14	\$	14	\$	14	\$	14	\$	14

## DVR

Number of Bills		119		129		119		129		1,502
Revenue (\$)	\$	14,265	\$	15,442	\$	14,265	\$	15,442	\$	177,710
Revenue Per Bill (\$)	\$	120	\$	120	\$	120	\$	120	\$	118

## NON DVR

Number of Bills		39		40		39		40		509
Revenue (\$)	\$	4,668	\$	4,788	\$	4,668	\$	4,788	\$	59,793
Revenue Per Bill (\$)	\$	120	\$	120	\$	120	\$	120	\$	117

## SET TOP BOX

Number of Bills		106		124		106		124		1,351
Revenue (\$)	\$	1,293	\$	1,536	\$	1,293	\$	1,536	\$	16,418
Revenue Per Bill (\$)	\$	12	\$	12	\$	12	\$	12	\$	12

	Jan 2023	Jan 2022	FY2023 YTD	FY2022 YTD	MOST RECENT 12-MONTH
<b>ADD'L DVR BOX</b>					
Number of Bills	52	50	52	50	667
Revenue (\$)	\$ 796	\$ 778	\$ 796	\$ 778	\$ 9,579
Revenue Per Bill (\$)	\$ 15	\$ 16	\$ 15	\$ 16	\$ 14
<b>ADD'L NON DVR BOX</b>					
Number of Bills	15	20	15	20	231
Revenue (\$)	\$ 160	\$ 222	\$ 160	\$ 222	\$ 2,399
Revenue Per Bill (\$)	\$ 11	\$ 11	\$ 11	\$ 11	\$ 10
<b>FIBER</b>					
Number of Bills	431	241	431	241	4,029
Revenue (\$)	\$ 64,385	\$ 55,323	\$ 64,385	\$ 55,323	\$ 720,366
Revenue Per Bill (\$)	\$ 149	\$ 230	\$ 149	\$ 230	\$ 179
<b>INTERNET</b>					
Number of Bills	4,135	4,109	4,135	4,109	49,520
Revenue (\$)	\$ 234,363	\$ 227,534	\$ 234,363	\$ 227,534	\$ 2,777,274
Revenue Per Bill (\$)	\$ 57	\$ 55	\$ 57	\$ 55	\$ 56
<b>WIRELESS INTERNET</b>					
Number of Bills	69	30	69	30	406
Revenue (\$)	\$ 2,366	\$ 2,149	\$ 2,366	\$ 2,149	\$ 23,949
Revenue Per Bill (\$)	\$ 34	\$ 72	\$ 34	\$ 72	\$ 59
<b>RESIDENTIAL PHONE</b>					
Number of Bills	720	752	720	752	8,807
Revenue (\$)	\$ 6,313	\$ 6,189	\$ 6,313	\$ 6,189	\$ 77,472
Revenue Per Bill (\$)	\$ 9	\$ 8	\$ 9	\$ 8	\$ 9
<b>COMMERCIAL PHONE</b>					
Number of Bills	282	287	282	287	3,403
Revenue (\$)	\$ 18,219	\$ 18,388	\$ 18,219	\$ 18,388	\$ 218,243
Revenue Per Bill (\$)	\$ 65	\$ 64	\$ 65	\$ 64	\$ 64
<b>TOTAL REVENUES</b>	<b>\$ 544,049</b>	<b>\$ 557,908</b>	<b>\$ 544,049</b>	<b>\$ 557,908</b>	<b>\$ 6,588,121</b>

CHART 7  
REVENUES FROM SALES BY CLASS  
CURRENT VS. PREVIOUS FISCAL YEAR

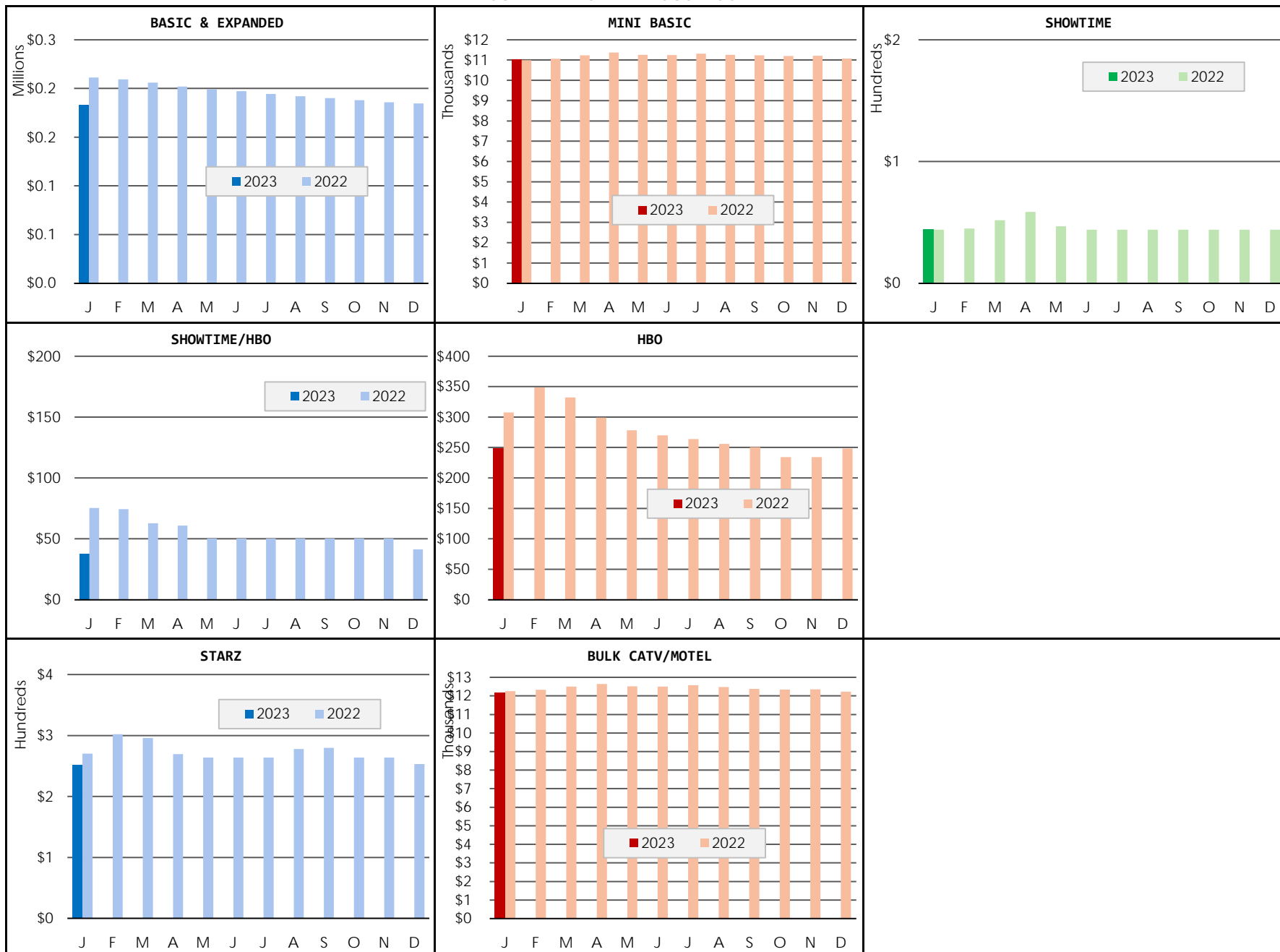


CHART 7  
REVENUES FROM SALES BY CLASS  
CURRENT VS. PREVIOUS FISCAL YEAR

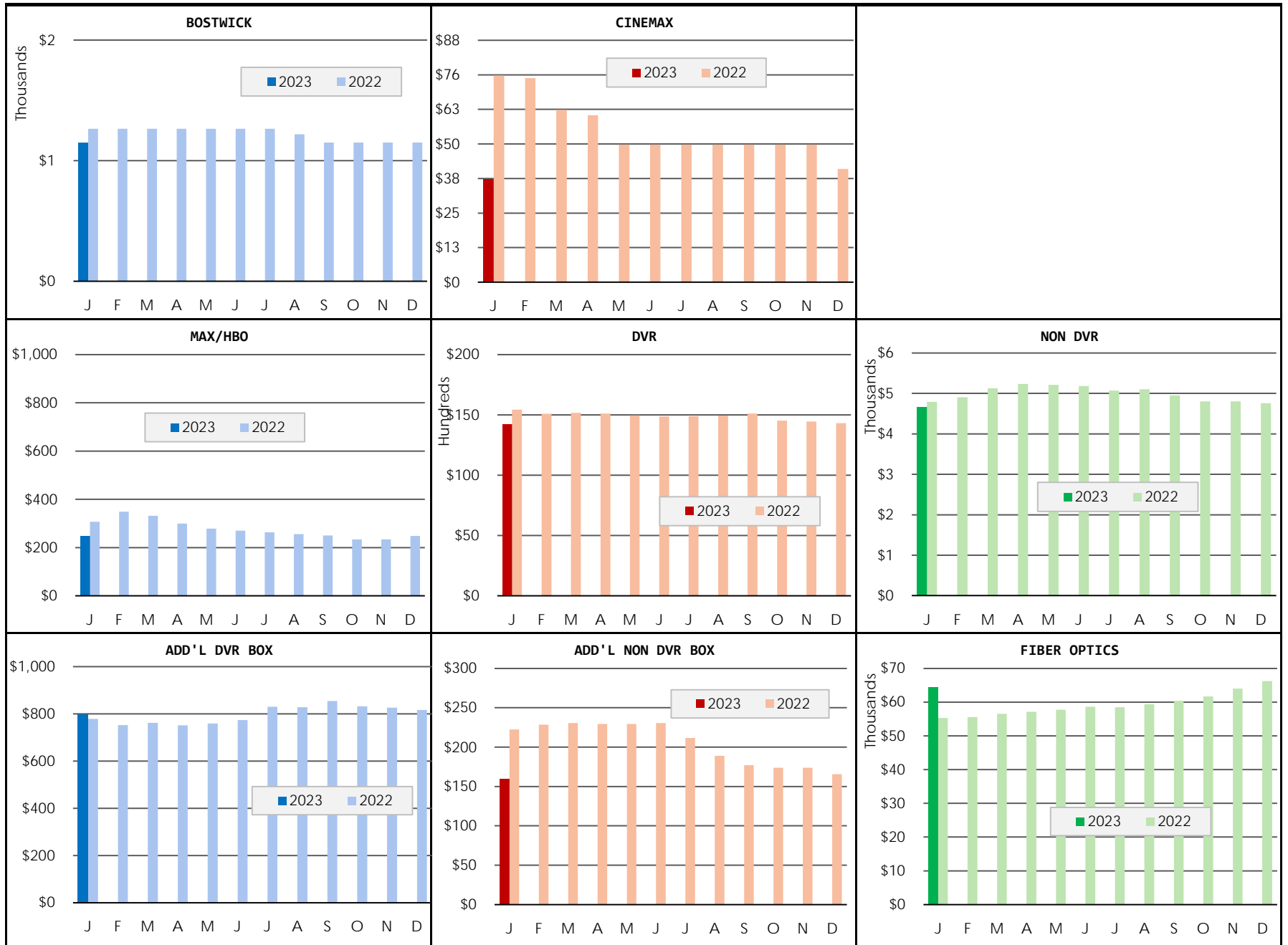
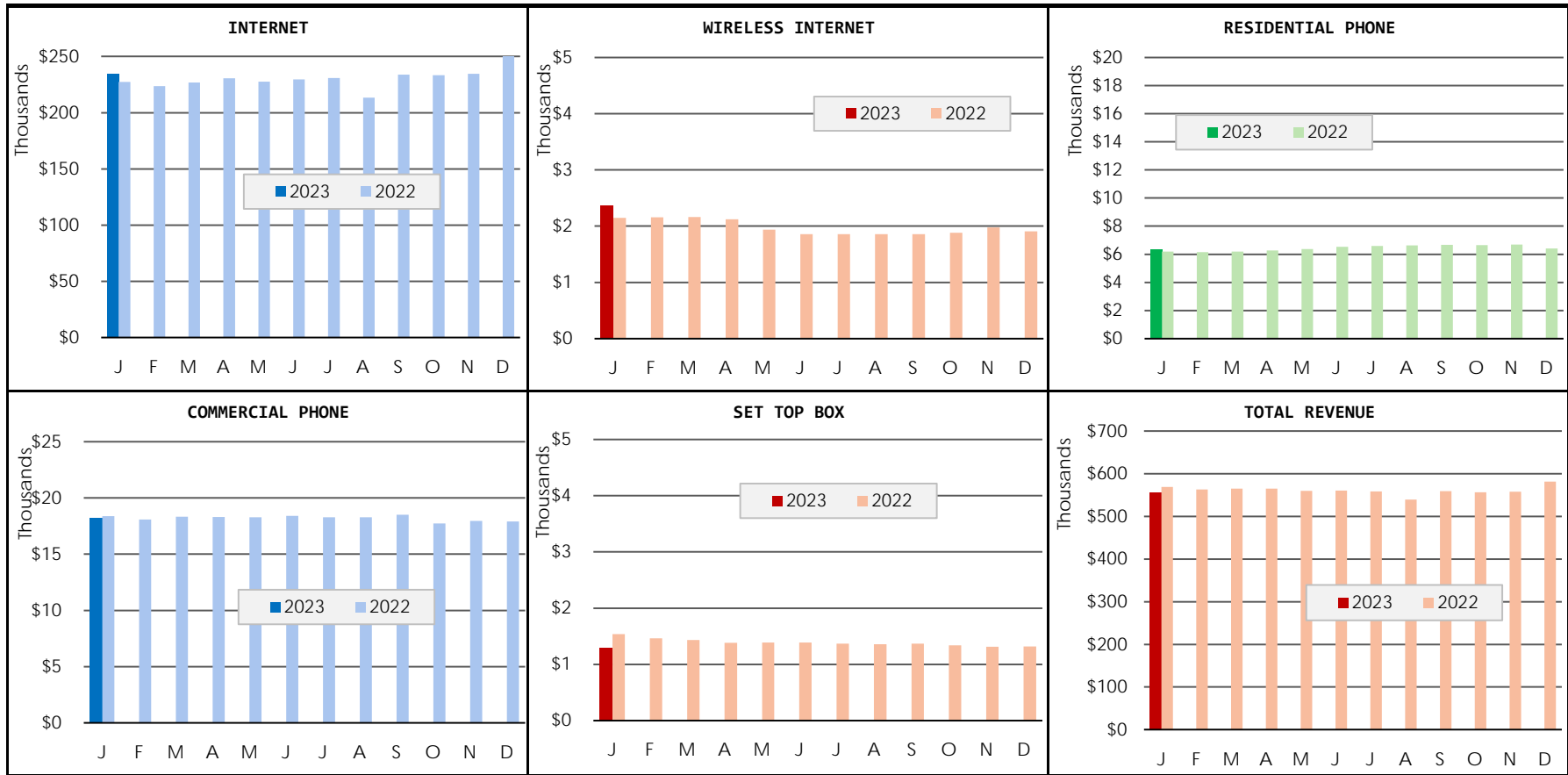


CHART 7  
REVENUES FROM SALES BY CLASS  
CURRENT VS. PREVIOUS FISCAL YEAR





# Financial Report as of January 2023

Online financial reports are available here  
<https://cleargov.com/georgia/walton/city/monroe>



# GENERAL FUND SUMMARY

## GENERAL FUND REVENUES



TOTAL BUDGETED

**\$19,474,219**

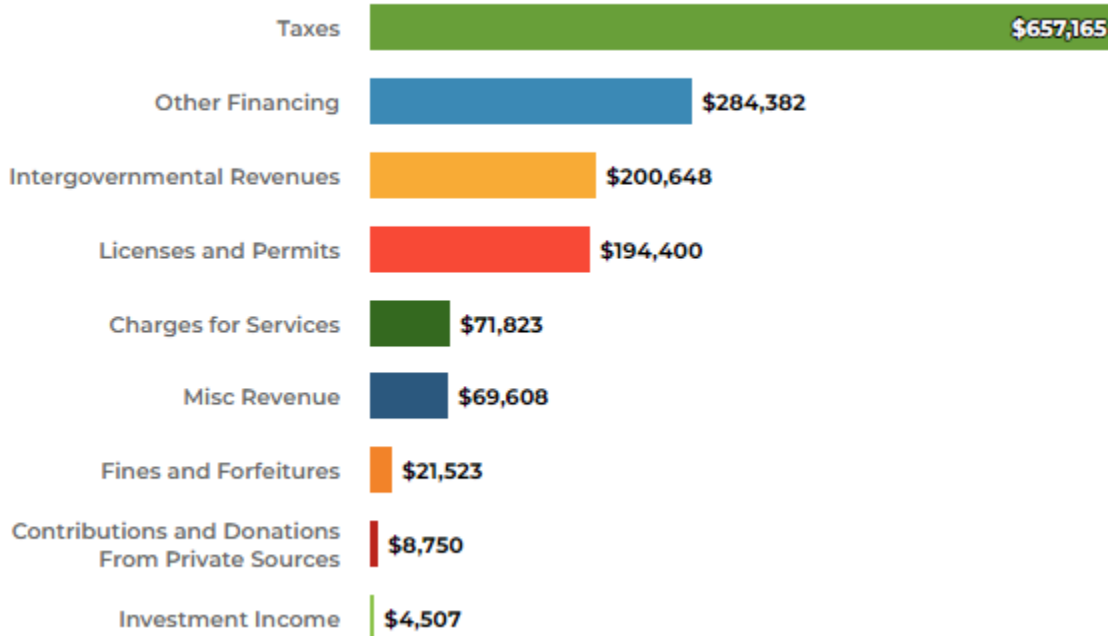
COLLECTED TO DATE

(8% of budgeted collected to date)

**\$1,512,806**

General Fund year-to-date revenues for the month totaled \$1,512,806 which is 7% of total budgeted revenues \$19,474,219 for 2023. Property Tax & Insurance Premium Tax collections make up @ 37% of total General Fund Revenues, which is not collected until the fourth quarter of each year.

### General Fund YTD Revenue



## GENERAL FUND EXPENDITURES



TOTAL BUDGETED

**\$19,474,219**

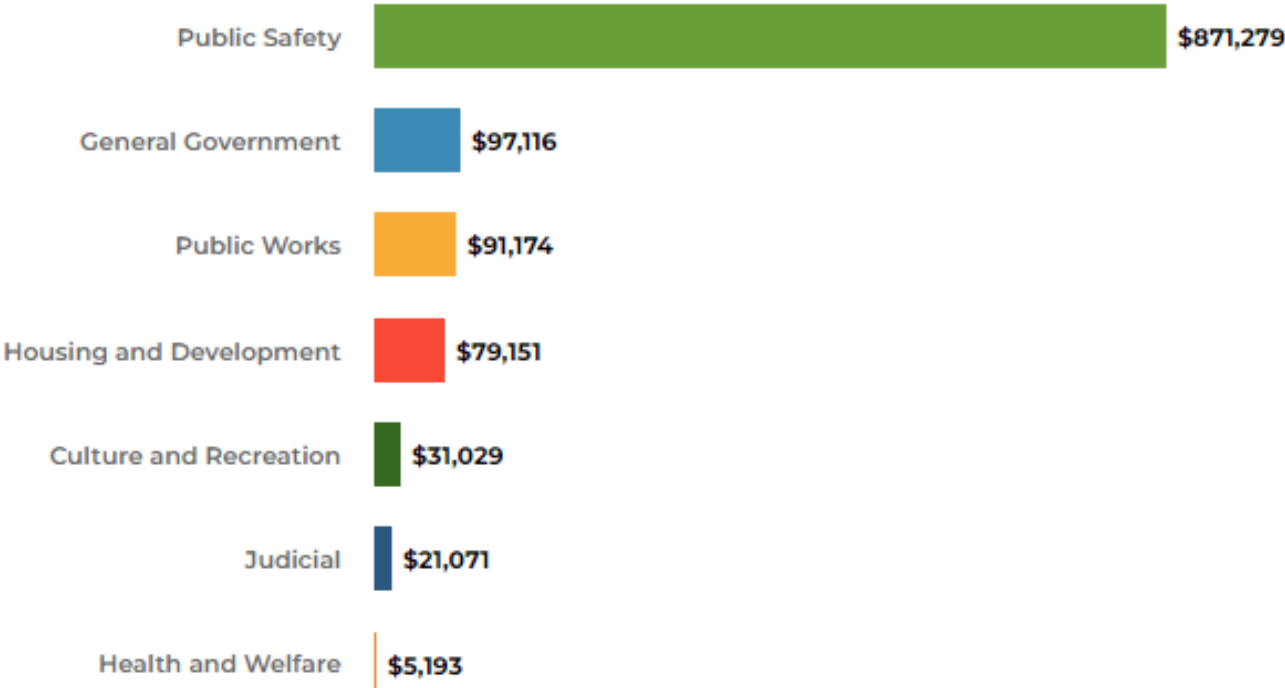
EXPENDED TO DATE

(6% of budgeted used to date)

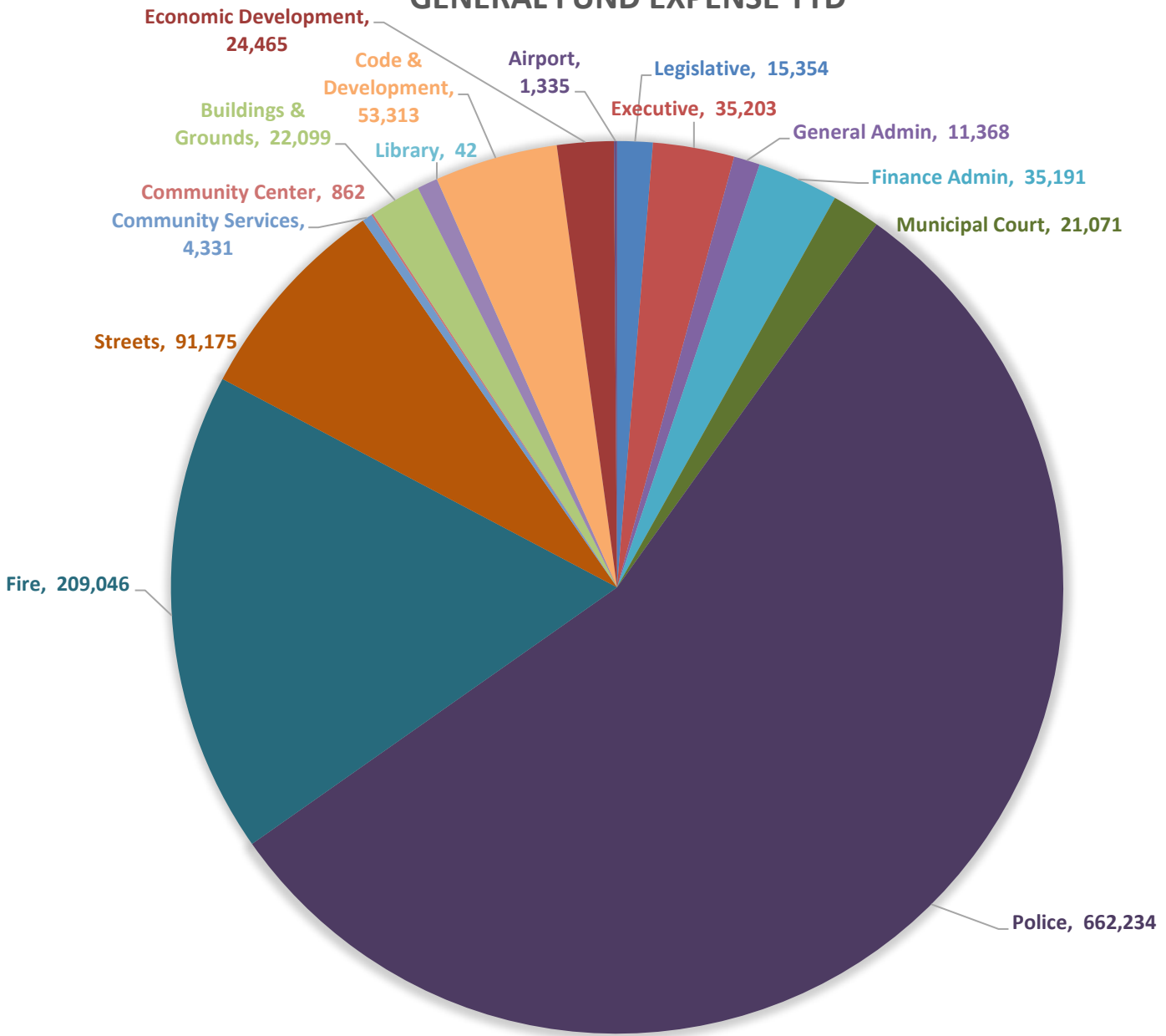
**\$1,196,014**

General Fund year-to-date expenses for the month totaled \$1,196,014 which is 6% of total budgeted expenses of \$19,474,219 for 2023.

### General Fund YTD Expenditures



### GENERAL FUND EXPENSE YTD



# UTILITY FUND SUMMARY

## UTILITY FUND REVENUES



TOTAL BUDGETED

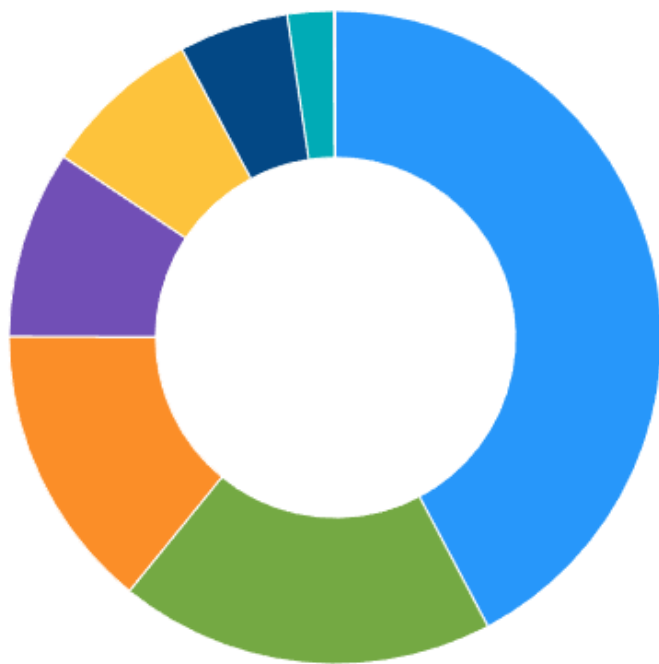
**\$46,800,566**

COLLECTED TO DATE

(9% of budgeted collected to date)

**\$4,327,077**

Utility Fund year-to-date operating revenues for the month totaled \$4,327,077 (*excluding capital revenue*). This is 9% of total budgeted revenues \$46,800,566 for 2023.



Electric	42.3%
Natural Gas	18.6%
Water	14.2%
Sewage	9.3%
Telecom & Internet	7.9%
Cable Tv	5.4%
Util Finance	2.3%
Special Facility / Guta	0.06%
Stormwater	0.007%

## UTILITY FUND EXPENDITURES



TOTAL BUDGETED

# \$46,800,566

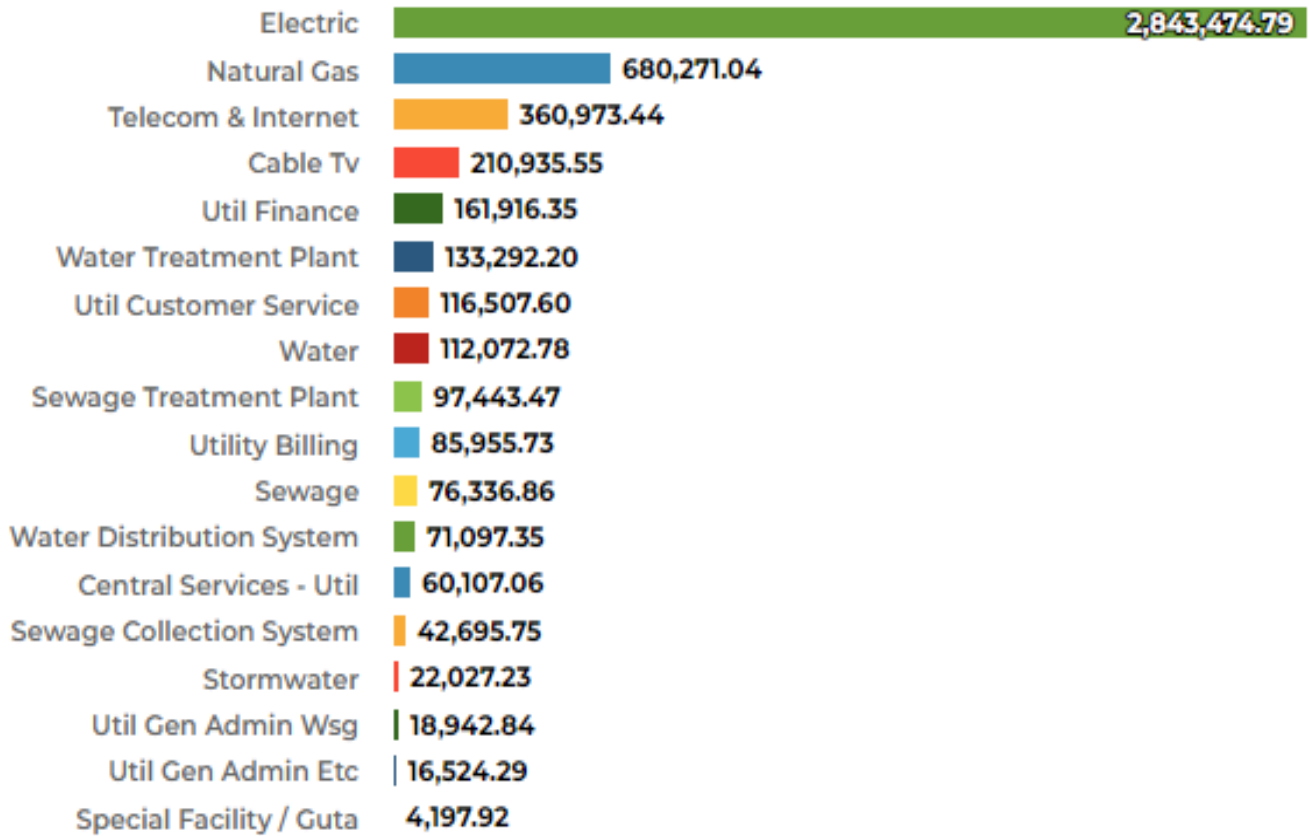
EXPENDED TO DATE

(11% of budgeted used to date)

# \$5,114,772

Utility Fund year-to-date operating expenses for the month totaled \$5,114,772 (excluding capital expense) which is 10% of total budgeted expenses of \$46,800,566 for 2023. Year-to-date capital expense totaled \$205,401 which include Utility Bond expenditures.

### Utility YTD Expenditures



# SOLID WASTE FUND SUMMARY

## SOLID WASTE FUND REVENUES



TOTAL BUDGETED

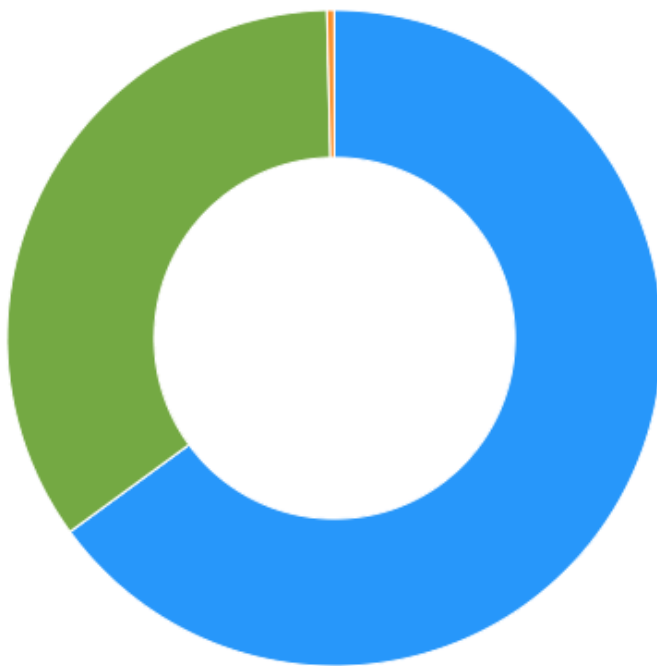
**\$8,181,487**

COLLECTED TO DATE

(7% of budgeted collected to date)

**\$600,955**

Solid Waste year-to-date revenues for the month totaled \$600,955. This is 7% of total budgeted revenues \$8,181,487 for 2023.



● Solid Waste Disposal	65%
● Solid Waste Collection	34.7%
● Recyclables Collection	0.4%

## SOLID WASTE FUND EXPENDITURES



TOTAL BUDGETED

**\$8,181,487**

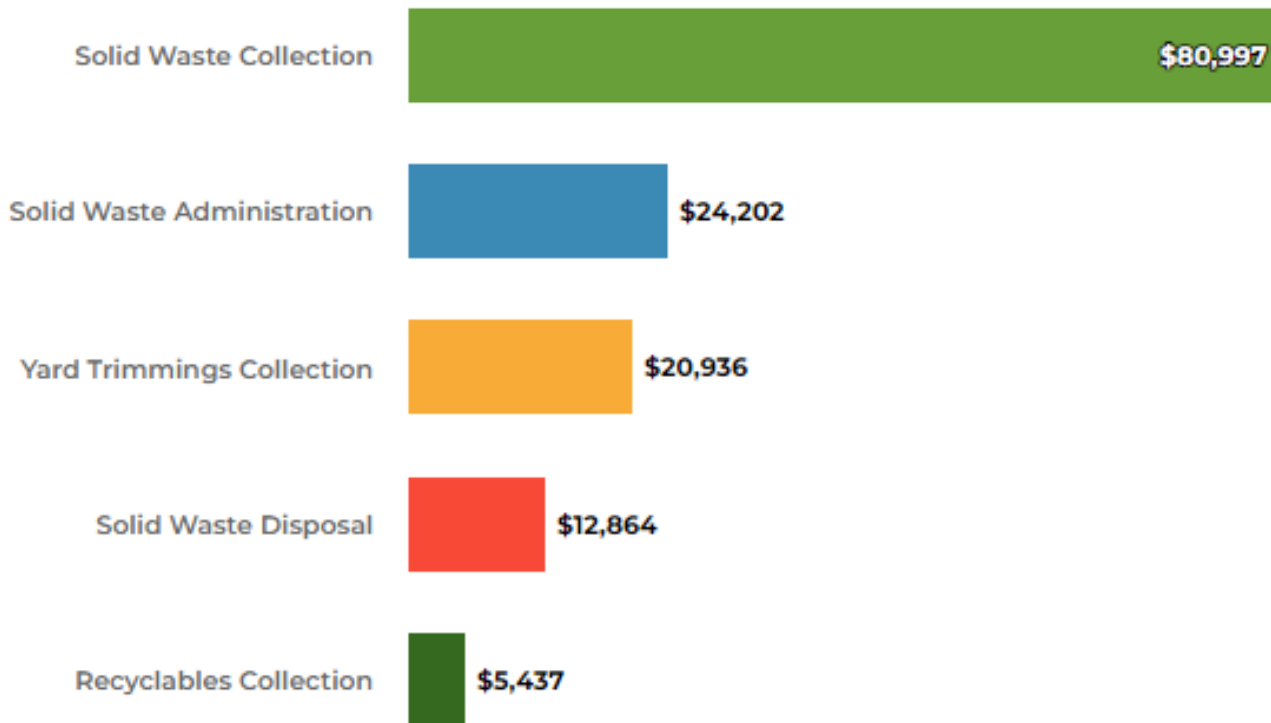
EXPENDED TO DATE

(2% of budgeted used to date)

**\$174,484**

Solid Waste year-to-date expenses for the month totaled \$174,484 (*excluding capital expense*) which is 2% of total budgeted expenses \$8,181,487.

### Solid Waste YTD Expenditures



Cash balances for the City of Monroe at month end totaled **\$80,038,136** including the utility bond funds. The following table shows the individual account balances for the major funds

<b>GOVERNMENTAL FUND</b>	
General Fund Checking	6,301,569.67
Stabilization Fund	1,250,000.00
Group Health Insurance Claims (Insurance Trust)	152,344.97
<b>CAPITAL PROJECTS FUND</b>	
Capital Improvement - General Government	2,739.99
SPLOST 2013	276,827.73
SPLOST 2019	3,025,298.98
<b>SPECIAL REVENUE FUND</b>	
Hotel/Motel	5,579.19
DEA Confiscated Assets Fund	54,677.58
Confiscated Assets Fund	89,924.24
American Rescue Plan	4,169,583.20
<b>ENTERPRISE FUND</b>	
Solid Waste	877,310.71
Solid Waste Capital	795,665.91
Utility Revenue	746,848.98
CDBG 2022	500.00
Utility MEAG Short-Term Investment	7,004,879.82
Utility MEAG Intermediate Extended Investment	9,029,669.51
Utility MEAG Intermediate Portfolio Investment	3,788,617.74
Utility Capital Improvement	4,109,031.56
Utility Tap Fees	5,115,283.73
Utility GEFA	1,000.00
Utility Bond Sinking Fund	447,136.28
2020 Util Bond Sinking Fund	304,156.56
2020 Bond Fund	28,591,820.93
Utility Customer Deposits (Restricted)	679,890.33
Utility Customer Deposits (Investment)	1,585,724.80



The total Utility Capital funds available at month end are \$10,224,315 as broken down in the section below:

Utility Capital Improvement Cash Balance	4,109,032
Utility Revenue Reserve Cash Balance	1,000,000
Tap Fees Cash Balance	5,115,284
<b>Total Current Funds Available</b>	<b>10,224,315</b>

	<u>Remaining Budget</u> ▼	<u>2023 Budgeted Expense</u> ▼	<u>2023 Actual Expense</u>	<u>Remaining Budget</u>
Totals	8,058,912	4,805,246	-	12,864,158
Remaining estimated annual Tap Fees	-	888,000	814,000	814,000
Remaining estimated annual CIP transfers-in	-	3,563,957	3,266,960	3,266,960
Estimated Utility Capital Cash Balance EOY	2,165,403		14,305,275	1,441,117

The detail by year of each project is shown on the following page

## Utility Transfers Out

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	<b>Capital</b>	
	<b>Improvement</b>	<b>General Fund</b>
January	\$ 318,366	\$ 221,647
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		
<b>YTD Total</b>	<b>\$ 318,366</b>	<b>\$ 221,647</b>

Utility Capital Funding

Approved Projects/Assets

Dept	Project Description	2022 Budgeted Expense	2022 Actual Expense	Remaining Budget	2023 Budgeted Expense	2023 Actual Expense	Remaining Budget
Sewer	Application/Design CDBG 2022 submittal		8,700				-
Sewer	Sewer Main Rehab			-	150,000		150,000
Sewer	Infrastructure Repair/Replacement			-	200,000		200,000
Sewer	CDBG 2022 Construction	100,000	7,170	92,830	750,000		842,830
Sewer	Lumpkin Street Sewer improvements		424				-
Sewer	motors, pumps, controls, etc	105,000	104,272	728			728
Sewer	Sewer Main Rehab 2022	95,000	9,413	285,587			285,587
Sewer	Truck Bypass Sewer Relocation	39,400	39,398	-			-
Sewer	Truck Replacement	49,000	50,889	-			-
Sewer	Final Clarifier Clean Out			-	20,000		20,000
Sewer	16 Ton Equipment Trailer	16,990	14,990	2,000			2,000
Sewer	Fusing Machine	23,700	22,415				-
Sewer Plant	Pump Station SCADA	192,900		242,900			242,900
Sewer Plant	Zero Turn Mower	8,000	8,000	-			-
Sewer Plant	WWTP Infrastructure Repair/Replacement-2022 EQUIP NOT A PROJECT	350,000	75,314	274,686			274,686
Sewer Plant	Wastewater Pump Station Electrical	200,000	49,850	150,150			150,150
Sewer Plant	Wastewater Pump Station Rehab				485,000		485,000
Water	Fire Hydrant Replacement	55,000		165,000			165,000
Water	Replacement of Controls			40,000			40,000
Water	Fire Hydrant Replacement			-	55,000		55,000
Water	Water Meters	56,500		169,500			169,500
Water	Infrastructure Repair/Replacement			-			-
Water	Fire Hydrant Security	50,000		125,000	50,000		175,000
Water	Service Renewals	200,000		200,000			200,000
Water	Waterline extensions & pressure improvements		32,978	478,201			478,201
Water	Water Meters	-		-	125,250		125,250
Water	New Construction Water Meters			20,560			20,560
Water	Water Master Plan		1,745	30,561			30,561
Water	REMOVE BRICK FACING OLD WATER PLANT		74,429				-
Water	Water Main Rehab 2022-2023	300,000		300,000	150,000		450,000
Water	Water Main Extensions				100,000		100,000
Water	Jim Daws Water Hydrant Extension		3,774				-
Water	Macedonia Church Rd Water Extension	8,800	7,899				-
Water	Truck Bypass Water Relocation	200,932	201,671				-
Water	High Service Pumps	42,000	53,370	664			664
Water	Alcovy River Screen			350,000			350,000
Water	Water Main Extensions	43,000		43,000			43,000
Water	equipment trailer	16,990	14,990		19,500		19,500
Water	Truck	47,000	39,314				-
Water	Piedmont Park Water Tank/GEFA Loan		11,485				-
Water Plant	Warehouse Improvements		71,362				-
Water Plant	Infrastructure Repair/Replacement	250,000	91,659	558,341	250,000		808,341
Water Plant	Membrane Filters 2022	415,000	462,929	2,071	400,000		402,071
Water Plant	Truck	46,950	39,314				-
Water Plant	WTP SCADA Upgrade	75,000	61,800	13,200			13,200
Water Plant	Jacks Creek Pump Station Clearing & Dredging	165,000		165,000			165,000
Water/Telecom	Loganville Water Line-Fiber			245,000			245,000
Central Svcs	GUTA Improvements				25,000		25,000
Central Svcs	Truck F250 x 1 (lease purchase)				8,953		8,953
Central Svcs	NAS Server Replacement				20,000		20,000
Central Svcs	Plaza renovations phase #2 (bldgs B thru E)		117,851				-
Central Svcs	Utility Branding Imagery	175,000	66,015	108,985	50,000		158,985
Central Svcs	SR 83 connector - engineering		139				-
Central Svcs	Vehicle	77,000	33,950	43,050			43,050
Central Svcs	Exchange server	15,000		64,038			64,038
Central Svcs	Forklift at Warehouse	40,000		76,100			76,100
Central Svcs	Zero Turn Mower	12,000		12,000			12,000
Central Svcs	City Hall Flooring Replacement	90,000	93,578		70,000		70,000
Central Svcs	North Lumpkin Alleyway Improvments	150,000		150,000			150,000
Admin	Truck F150 x4 (lease purchase) Meter Readers			-	13,800		13,800
Admin	Cisco Firepower for cyber security		10,379				-
Electric	Automated Switching			74,572			74,572
Electric	GIS Program Development			5,817			5,817
Electric	Underground for Town Green		150,472				-
Electric	Monroe Pavilion Electric		181,127				-
Electric	AMI meters/system		1,617	344,996			344,996
Electric	Rebuild Highland & S Madison Ave (poles, transformers, wire, etc)		348,970	207,236			207,236
Electric	Meadows Farm Subdivision		61,646				-
Electric	Truck F150 x 1 (lease purchase)				5,995		5,995
Electric	Kubota Skid Steer				69,919		69,919
Electric	TSE DPT40B Puller				145,616		145,616
Electric	Electric Material Handling Truck				162,770		162,770
Electric	System Automation 2023				250,000		250,000
Electric	Stone Creek II streetlights		5,397				-
Electric	commercial demand meters		53,856	16,144			16,144
Electric	EV charging stations	110,500	86,600	23,900			23,900
Electric	Mill Farm Place on Alcovy		18,434				-
Electric	3 Phase Feeder (Hwy138 - Hospital)			95,000			95,000

Electric	Altec AA55 bucket truck	205,000		205,000		205,000
Electric	Three Phase Rebuild			-	125,000	125,000
Electric	Repairs to Excavator		11,249			-
Telecom	Truck F150 x 2 (lease purchase)				11,990	11,990
Telecom	Altec 37G				120,000	120,000
Telecom	Fiber to the X services		770,135			-
Telecom	Managed WiFi		240,000			-
Telecom	Streaming TV		155,138			-
Telecom	Fusion Splicer			38,079		38,079
Telecom	Altec 37G vehicles/Two	126,000		126,000		126,000
Cable	Heat & AC unit cable building		5,800			-
Cable	Cable Replacement		13,974			-
Gas	natural gas master plan			150,000		150,000
Gas	Gas GIS			72,249		72,249
Gas	GIS Program Development			5,817		5,817
Gas	Gas Main Renewal 2023				300,000	300,000
Gas	Main Extension (Monroe Pavilion, etc)	-		88,705		88,705
Gas	pickup truck				8,953	8,953
Gas	Gas Main Renewal 2022	400,000	174,066	225,934		225,934
Gas	Extensions 2022	200,000	209,713	-		-
Gas	Extensions 2023				200,000	200,000
Gas	Truck Bypass Gas Relocation	237,554	86,823	150,731		150,731
Gas	Lacy, Davis, Harris & Ash Streets			140,000		140,000
Gas	equipment trailer	33,980	32,280			-
Gas	mini excavator	70,014	69,750	264		264
Gas	Gas System Improv-Metering SCADA	18,500		18,500		18,500
Stormwater	Brushcutter				12,500	12,500
Stormwater	pickup truck			93,232		93,232
Stormwater	2018 Infrastructure Repair/Replacement			45,510		45,510
Stormwater	CDBG 2020 Construction		1,698,858			-
Stormwater	Storm/Drain Retention Pond Rehab	100,000		370,500	50,000	420,500
Stormwater	Infrastructure / Pipes / Inlets / etc. 2021	-		133,391		133,391
Stormwater	Infrastructure / Pipes / Inlets / etc. 2022	50,000	97,781			-
Stormwater	Infrastructure / Pipes / Inlets / etc. 2023				150,000	150,000
Stormwater	Lateral Repair			8,183		8,183
Stormwater	Improvements			100,000		100,000
Stormwater	North Madison Stormwater Rehab	400,000		400,000	250,000	650,000
Stormwater	Stormwater Master Plan	400,000		400,000		400,000
Stormwater	Dumptruck	110,000		110,000		110,000
Stormwater	Trailer for excavator	12,500	14,990			-

## Utility 2020 Bond Projects

		Original Budget	Expenditures	Balance
Alcovy Sewer Line Extension	18-022	4,000,000	2,113,771	1,886,229
Loganville Water Transmission Line Extension	18-028	5,580,000	5,580,000	-
Broadband Fiber Extension	18-042, 20-050	12,700,000	5,165,592	7,534,408
Blaine Station Telecom Building	21-022	478,648	633,068	(154,420)
Wastewater Treatment Plant Upgrades	19-012	7,500,000	4,426,607	3,073,393
Raw Water Line Upgrades	20-030	3,520,000	1,510,280	2,009,720
Water Tank Industrial Park & Line Extension	20-039 & 20-040	3,000,000	153,590	2,846,410
East Walton Gas Line Extension	21-001, 21-006	1,000,000	323,895	676,105
Future Water Transmission Line Extensions	21-009	1,700,000	1,601,832	98,168
Future Expansion Projects	21-009	5,771,352		5,771,352
Water Plant System Upgrades	21-031	3,000,000	1,223,659	1,776,341
Water Tank Northside of System		1,750,000		1,750,000
Bond Closing Fees from Bond Proceeds			435,942	(435,942)
		<b>\$50,000,000</b>	<b>\$23,168,235</b>	<b>\$26,831,765</b>

**Solid Waste Capital Funding**

**Approved Projects/Assets**

<u>Dept</u>	<u>Project Description</u>	<u>Remaining Budget</u>	<u>2023 Budgeted Expense</u>	<u>2023 Actual Expense</u>	<u>Remaining Budget</u>
Solid Waste	Transfer Station Improvements	28,973	50,000		78,973
Solid Waste	Guardrails for New Scales	14,000			14,000
Solid Waste	Downtown Dumpster Corrals	150,000			150,000
Solid Waste	Residential Garbage Truck	150,752			150,752
Solid Waste	Commercial Garbage Truck	251,165			251,165
Solid Waste	Pickup Truck	35,000			35,000
Solid Waste	Dodge Ram 1500 Truck		5,700		5,700
Solid Waste	Transfer Station Trailer		75,000		75,000
Solid Waste	Container Delivery Unit		147,000		147,000
<b>Totals</b>		<b>629,890</b>	<b>277,700</b>	<b>-</b>	<b>907,590</b>
Remaining estimated annual CIP transfers-in		-	432,000	396,000	
<b>Estimated Solid Waste Capital Cash Balance</b>		<b>165,776</b>		<b>913,966</b>	

Solid Waste Capital Improvement Cash Balance 795,666 as of January

## SPLOST Budgets

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2013 SPLOST	Original Budget	Total Revenue Received Amended Budget	Expenditures	Reimbursements	Balance
Transportation	\$5,785,964	\$5,953,753	\$9,560,223	\$3,839,812	\$233,342
Public Safety	1,200,000	1,210,933	1,187,186	19,739	43,485
Solid Waste	2,513,544	2,119,133	2,119,132		0
	\$9,499,508	\$9,283,819	\$12,866,542	\$3,859,551	\$276,828

2019 SPLOST	Original Budget	Total Revenue Received	Expenditures	Reimbursements	Balance
Transportation	\$6,139,675	\$7,138,163	\$5,681,672	\$1,466,639	\$2,923,130
Parks	2,631,289	3,059,213	2,960,214	473	99,472
	\$8,770,964	\$10,197,376	\$8,641,886	\$1,467,112	\$3,022,601



# General Fund

For Fiscal Period Ending: January 2023

	Original Total Budget	Current Total Budget	Period Activity	YTD	Assumed Mar	Feb- Year End 2023	Projected Year End 2023	Year End 2022
<b>Revenue</b>								
1510 - FINANCE ADMIN	15,022,894	15,022,894	1,012,620	1,012,620	14,556,083	15,568,703	15,380,182	
1519 - INTERGOVERNMENTAL	2,303,237	2,303,237	14,052	14,052	1,182,586	1,196,638	1,182,586	
1565 - WALTON PLAZA	3,308	3,308	276	276	3,032	3,308	3,308	
2650 - MUNICIPAL COURT	300,000	300,000	19,229	19,229	242,897	262,126	247,393	
3200 - POLICE	434,258	434,258	40,331	40,331	216,733	257,064	217,947	
3500 - FIRE OPERATIONS	65,622	65,622	-	-	11,799	11,799	11,799	
3510 - FIRE PREVENTION/CRR	20,000	20,000	4,900	4,900	11,445	16,345	11,495	
4200 - STREETS & TRANSPORTATION	225,025	225,025	178,925	178,925	46,686	225,611	222,160	
5530 - COMMUNITY CENTER	48,333	48,333	3,750	3,750	36,250	40,000	42,083	
7200 - CODE & DEVELOPMENT	647,100	647,100	213,942	213,942	548,429	762,371	664,830	
7520 - ECONOMIC DEVELOPMENT	20,000	20,000	325	325	19,303	19,628	19,303	
7521 - MAINSTREET	35,000	35,000	8,750	8,750	35,000	43,750	35,000	
7563 - AIRPORT	349,442	349,442	15,706	15,706	252,575	268,281	273,571	
<b>Revenue Total:</b>	<b>19,474,219</b>	<b>19,474,219</b>	<b>1,512,806</b>	<b>1,512,806</b>	<b>17,162,817</b>	<b>18,675,623</b>	<b>18,311,656</b>	
<b>Expense</b>								
1100 - LEGISLATIVE	251,706	251,706	15,354	15,354	252,019	267,373	268,270	
1300 - EXECUTIVE	472,190	472,190	35,203	35,203	398,203	433,407	417,653	
1400 - ELECTIONS	20,300	20,300	-	-	-	-	-	
1500 - GENERAL ADMIN	79,544	79,544	11,368	11,368	132,278	143,646	148,166	
1510 - FINANCE ADMIN	506,034	506,034	35,191	35,191	451,979	487,170	464,842	
1530 - LAW	160,000	160,000	-	-	139,344	139,344	139,344	
1560 - AUDIT	40,000	40,000	-	-	40,000	40,000	40,000	
1565 - WALTON PLAZA	591,850	591,850	-	-	473,260	473,260	594,127	
2650 - MUNICIPAL COURT	254,944	254,944	21,071	21,071	206,823	227,894	226,000	
3200 - POLICE	7,408,105	7,408,105	662,234	662,234	6,234,723	6,896,957	6,621,127	
3500 - FIRE OPERATIONS	2,692,801	2,692,801	203,233	203,233	2,449,045	2,652,277	2,652,600	
3510 - FIRE PREVENTION/CRR	104,371	104,371	5,813	5,813	92,772	98,584	98,465	
4200 - STREETS & TRANSPORTATION	1,834,029	1,834,029	91,174	91,174	1,418,567	1,509,742	1,503,730	
5500 - COMMUNITY SERVICES	12,900	12,900	4,331	4,331	7,705	12,036	12,036	
5530 - COMMUNITY CENTER	6,180	6,180	862	862	6,339	7,201	6,665	
6100 - PARKS	2,460,321	2,460,321	8,889	8,889	-	8,889	-	
6200 - BLDGS & GROUNDS	651,665	651,665	22,099	22,099	931,494	953,593	949,039	
6500 - LIBRARIES	154,443	154,443	42	42	133,856	133,898	133,898	
7200 - CODE & DEVELOPMENT	898,451	898,451	53,313	53,313	664,015	717,328	711,626	
7400 - PLANNING AND ZONING	4,844	4,844	-	-	4,683	4,683	4,683	
7520 - ECONOMIC DEVELOPMENT	579,026	579,026	24,465	24,465	456,444	480,908	480,217	
7550 - DOWNTOWN DEVELOPMENT	25,450	25,450	38	38	25,387	25,425	25,387	
7563 - AIRPORT	265,065	265,065	1,335	1,335	250,479	251,815	252,896	
<b>Expense Total:</b>	<b>19,474,219</b>	<b>19,474,219</b>	<b>1,196,014</b>	<b>1,196,014</b>	<b>14,769,415</b>	<b>15,965,429</b>	<b>15,750,771</b>	
<b>Report Surplus (Deficit):</b>				<b>316,792</b>		<b>2,710,194</b>	<b>2,560,885</b>	



Monroe, GA

General Fund

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# Monthly Budget Report

## Group Summary

For Fiscal: 2023 Period Ending: 01/31/2023

DEP...	January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
<b>R1: 31 - TAXES</b>									
1510 - FINANCE ADMIN	930,179.02	657,165.16	-273,013.86	-29.35%	930,179.02	657,165.16	-273,013.86	-29.35%	11,166,615.00
<b>Total R1: 31 - TAXES:</b>	<b>930,179.02</b>	<b>657,165.16</b>	<b>-273,013.86</b>	<b>-29.35%</b>	<b>930,179.02</b>	<b>657,165.16</b>	<b>-273,013.86</b>	<b>-29.35%</b>	<b>11,166,615.00</b>
<b>R1: 32 - LICENSES &amp; PERMITS</b>									
7200 - CODE & DEVELOPMENT	44,448.88	194,400.47	149,951.59	337.36%	44,448.88	194,400.47	149,951.59	337.36%	533,600.00
<b>Total R1: 32 - LICENSES &amp; PERMITS:</b>	<b>44,448.88</b>	<b>194,400.47</b>	<b>149,951.59</b>	<b>337.36%</b>	<b>44,448.88</b>	<b>194,400.47</b>	<b>149,951.59</b>	<b>337.36%</b>	<b>533,600.00</b>
<b>R1: 33 - INTERGOVERNMENTAL</b>									
1519 - INTERGOVERNMENTAL	191,859.64	14,052.00	-177,807.64	-92.68%	191,859.64	14,052.00	-177,807.64	-92.68%	2,303,237.00
3200 - POLICE	166.60	0.00	-166.60	-100.00%	166.60	0.00	-166.60	-100.00%	2,000.00
3500 - FIRE OPERATIONS	1,316.93	0.00	-1,316.93	-100.00%	1,316.93	0.00	-1,316.93	-100.00%	15,809.52
4200 - STREETS & TRANSPORTATION	14,904.45	178,925.21	164,020.76	1,100.48%	14,904.45	178,925.21	164,020.76	1,100.48%	178,925.00
7200 - CODE & DEVELOPMENT	1,249.50	7,670.94	6,421.44	513.92%	1,249.50	7,670.94	6,421.44	513.92%	15,000.00
<b>Total R1: 33 - INTERGOVERNMENTAL:</b>	<b>209,497.12</b>	<b>200,648.15</b>	<b>-8,848.97</b>	<b>-4.22%</b>	<b>209,497.12</b>	<b>200,648.15</b>	<b>-8,848.97</b>	<b>-4.22%</b>	<b>2,514,971.52</b>
<b>R1: 34 - CHARGES FOR SERVICES</b>									
1510 - FINANCE ADMIN	67,473.00	65,939.85	-1,533.15	-2.27%	67,473.00	65,939.85	-1,533.15	-2.27%	810,000.00
3200 - POLICE	333.20	273.00	-60.20	-18.07%	333.20	273.00	-60.20	-18.07%	4,000.00
3510 - FIRE PREVENTION/CRR	1,666.00	4,900.00	3,234.00	194.12%	1,666.00	4,900.00	3,234.00	194.12%	20,000.00
7200 - CODE & DEVELOPMENT	583.10	300.00	-283.10	-48.55%	583.10	300.00	-283.10	-48.55%	7,000.00
7520 - ECONOMIC DEVELOPMENT & PLANNING	1,666.00	325.00	-1,341.00	-80.49%	1,666.00	325.00	-1,341.00	-80.49%	20,000.00
7563 - AIRPORT	91.63	85.00	-6.63	-7.24%	91.63	85.00	-6.63	-7.24%	1,100.00
<b>Total R1: 34 - CHARGES FOR SERVICES:</b>	<b>71,812.93</b>	<b>71,822.85</b>	<b>9.92</b>	<b>0.01%</b>	<b>71,812.93</b>	<b>71,822.85</b>	<b>9.92</b>	<b>0.01%</b>	<b>862,100.00</b>
<b>R1: 35 - FINES &amp; FORFEITURES</b>									
2650 - MUNICIPAL COURT	24,990.00	19,229.24	-5,760.76	-23.05%	24,990.00	19,229.24	-5,760.76	-23.05%	300,000.00
3200 - POLICE	2,915.50	2,293.43	-622.07	-21.34%	2,915.50	2,293.43	-622.07	-21.34%	35,000.00
<b>Total R1: 35 - FINES &amp; FORFEITURES:</b>	<b>27,905.50</b>	<b>21,522.67</b>	<b>-6,382.83</b>	<b>-22.87%</b>	<b>27,905.50</b>	<b>21,522.67</b>	<b>-6,382.83</b>	<b>-22.87%</b>	<b>335,000.00</b>
<b>R1: 36 - INVESTMENT INCOME</b>									
1510 - FINANCE ADMIN	41.65	4,506.70	4,465.05	10,720.41%	41.65	4,506.70	4,465.05	10,720.41%	500.00
<b>Total R1: 36 - INVESTMENT INCOME:</b>	<b>41.65</b>	<b>4,506.70</b>	<b>4,465.05</b>	<b>10,720.41%</b>	<b>41.65</b>	<b>4,506.70</b>	<b>4,465.05</b>	<b>10,720.41%</b>	<b>500.00</b>
<b>R1: 37 - CONTRIBUTIONS &amp; DONATIONS</b>									
7521 - MAINSTREET	2,915.50	8,750.00	5,834.50	200.12%	2,915.50	8,750.00	5,834.50	200.12%	35,000.00
<b>Total R1: 37 - CONTRIBUTIONS &amp; DONATIONS:</b>	<b>2,915.50</b>	<b>8,750.00</b>	<b>5,834.50</b>	<b>200.12%</b>	<b>2,915.50</b>	<b>8,750.00</b>	<b>5,834.50</b>	<b>200.12%</b>	<b>35,000.00</b>
<b>R1: 38 - MISCELLANEOUS REVENUE</b>									
1510 - FINANCE ADMIN	3,956.75	626.42	-3,330.33	-84.17%	3,956.75	626.42	-3,330.33	-84.17%	47,500.00



Monthly Budget Report

For Fiscal: 2023 Period Ending: 01/31/2023

201

DEP...	January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
1565 - WALTON PLAZA	275.55	275.63	0.08	0.03%	275.55	275.63	0.08	0.03%	3,308.00
3200 - POLICE	0.00	37,764.87	37,764.87	0.00%	0.00	37,764.87	37,764.87	0.00%	0.00
5530 - COMMUNITY CENTER	4,026.13	3,750.00	-276.13	-6.86%	4,026.13	3,750.00	-276.13	-6.86%	48,333.00
7200 - CODE & DEVELOPMENT	0.00	11,570.64	11,570.64	0.00%	0.00	11,570.64	11,570.64	0.00%	0.00
7563 - AIRPORT	27,066.66	15,620.65	-11,446.01	-42.29%	27,066.66	15,620.65	-11,446.01	-42.29%	324,930.00
<b>Total R1: 38 - MISCELLANEOUS REVENUE:</b>	<b>35,325.09</b>	<b>69,608.21</b>	<b>34,283.12</b>	<b>97.05%</b>	<b>35,325.09</b>	<b>69,608.21</b>	<b>34,283.12</b>	<b>97.05%</b>	<b>424,071.00</b>
<b>R1: 39 - OTHER FINANCING SOURCES</b>									
1510 - FINANCE ADMIN	249,756.63	284,381.57	34,624.94	13.86%	249,756.63	284,381.57	34,624.94	13.86%	2,998,279.01
3200 - POLICE	32,758.39	0.00	-32,758.39	-100.00%	32,758.39	0.00	-32,758.39	-100.00%	393,258.00
3500 - FIRE OPERATIONS	4,149.33	0.00	-4,149.33	-100.00%	4,149.33	0.00	-4,149.33	-100.00%	49,812.00
4200 - STREETS & TRANSPORTATION	3,840.13	0.00	-3,840.13	-100.00%	3,840.13	0.00	-3,840.13	-100.00%	46,100.00
7200 - CODE & DEVELOPMENT	7,621.95	0.00	-7,621.95	-100.00%	7,621.95	0.00	-7,621.95	-100.00%	91,500.00
7563 - AIRPORT	1,950.21	0.00	-1,950.21	-100.00%	1,950.21	0.00	-1,950.21	-100.00%	23,412.00
<b>Total R1: 39 - OTHER FINANCING SOURCES:</b>	<b>300,076.64</b>	<b>284,381.57</b>	<b>-15,695.07</b>	<b>-5.23%</b>	<b>300,076.64</b>	<b>284,381.57</b>	<b>-15,695.07</b>	<b>-5.23%</b>	<b>3,602,361.01</b>
<b>Total Revenue:</b>	<b>1,622,202.33</b>	<b>1,512,805.78</b>	<b>-109,396.55</b>	<b>-6.74%</b>	<b>1,622,202.33</b>	<b>1,512,805.78</b>	<b>-109,396.55</b>	<b>-6.74%</b>	<b>19,474,218.53</b>
<b>Expense</b>									
1100 - LEGISLATIVE	20,967.09	15,354.25	5,612.84	26.77%	20,967.09	15,354.25	5,612.84	26.77%	251,706.00
1300 - EXECUTIVE	39,333.38	35,203.16	4,130.22	10.50%	39,333.38	35,203.16	4,130.22	10.50%	472,190.00
1400 - ELECTIONS	1,690.99	0.00	1,690.99	100.00%	1,690.99	0.00	1,690.99	100.00%	20,300.00
1500 - GENERAL ADMIN	6,625.97	11,367.91	-4,741.94	-71.57%	6,625.97	11,367.91	-4,741.94	-71.57%	79,544.00
1510 - FINANCE ADMIN	42,152.57	35,191.03	6,961.54	16.52%	42,152.57	35,191.03	6,961.54	16.52%	506,034.00
1530 - LAW	13,328.00	0.00	13,328.00	100.00%	13,328.00	0.00	13,328.00	100.00%	160,000.00
1560 - AUDIT	3,332.00	0.00	3,332.00	100.00%	3,332.00	0.00	3,332.00	100.00%	40,000.00
1565 - WALTON PLAZA	49,301.08	0.00	49,301.08	100.00%	49,301.08	0.00	49,301.08	100.00%	591,849.81
2650 - MUNICIPAL COURT	21,236.78	21,070.50	166.28	0.78%	21,236.78	21,070.50	166.28	0.78%	254,944.00
3200 - POLICE	617,095.10	662,233.91	-45,138.81	-7.31%	617,095.10	662,233.91	-45,138.81	-7.31%	7,408,105.00
3500 - FIRE OPERATIONS	224,310.27	203,232.57	21,077.70	9.40%	224,310.27	203,232.57	21,077.70	9.40%	2,692,801.00
3510 - FIRE PREVENTION/CRR	8,694.07	5,812.57	2,881.50	33.14%	8,694.07	5,812.57	2,881.50	33.14%	104,371.00
4200 - STREETS & TRANSPORTATION	152,774.56	91,174.33	61,600.23	40.32%	152,774.56	91,174.33	61,600.23	40.32%	1,834,029.00
5500 - COMMUNITY SERVICES	1,074.57	4,331.00	-3,256.43	-303.04%	1,074.57	4,331.00	-3,256.43	-303.04%	12,900.00
5530 - COMMUNITY CENTER	514.78	862.39	-347.61	-67.53%	514.78	862.39	-347.61	-67.53%	6,180.00
6100 - RECREATION	204,944.72	8,888.73	196,055.99	95.66%	204,944.72	8,888.73	196,055.99	95.66%	2,460,321.13
6200 - BLDGS & GROUNDS	54,283.65	22,098.81	32,184.84	59.29%	54,283.65	22,098.81	32,184.84	59.29%	651,665.00
6500 - LIBRARIES	12,865.06	41.94	12,823.12	99.67%	12,865.06	41.94	12,823.12	99.67%	154,442.61
7200 - CODE & DEVELOPMENT	74,840.92	53,313.24	21,527.68	28.76%	74,840.92	53,313.24	21,527.68	28.76%	898,451.00
7400 - PLANNING AND ZONING	403.50	0.00	403.50	100.00%	403.50	0.00	403.50	100.00%	4,844.00
7520 - ECONOMIC DEVELOPMENT & PLANNNG	48,232.83	24,464.61	23,768.22	49.28%	48,232.83	24,464.61	23,768.22	49.28%	579,026.00
7550 - DOWNTOWN DEVELOPMENT	2,119.98	37.95	2,082.03	98.21%	2,119.98	37.95	2,082.03	98.21%	25,450.00
7563 - AIRPORT	22,079.85	1,335.17	20,744.68	93.95%	22,079.85	1,335.17	20,744.68	93.95%	265,065.00

Monthly Budget Report

For Fiscal: 2023 Period Ending: 01 202 23

DEP...	January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Total Expense:	1,622,201.72	1,196,014.07	426,187.65	26.27%	1,622,201.72	1,196,014.07	426,187.65	26.27%	19,474,218.55
Report Total:	0.61	316,791.71	316,791.10		0.61	316,791.71	316,791.10		-0.02



Monroe, GA

General Fund

Income Statement

Group Summary

For Fiscal: 2023 Period Ending: 01/31/2023

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
1510 - FINANCE ADMIN	15,022,894.01	15,022,894.01	1,012,619.70	1,012,619.70	14,010,274.31
1519 - INTERGOVERNMENTAL	2,303,237.00	2,303,237.00	14,052.00	14,052.00	2,289,185.00
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	275.63	3,032.37
2650 - MUNICIPAL COURT	300,000.00	300,000.00	19,229.24	19,229.24	280,770.76
3200 - POLICE	434,258.00	434,258.00	40,331.30	40,331.30	393,926.70
3500 - FIRE OPERATIONS	65,621.52	65,621.52	0.00	0.00	65,621.52
3510 - FIRE PREVENTION/CRR	20,000.00	20,000.00	4,900.00	4,900.00	15,100.00
4200 - STREETS & TRANSPORTATION	225,025.00	225,025.00	178,925.21	178,925.21	46,099.79
5530 - COMMUNITY CENTER	48,333.00	48,333.00	3,750.00	3,750.00	44,583.00
7200 - CODE & DEVELOPMENT	647,100.00	647,100.00	213,942.05	213,942.05	433,157.95
7520 - ECONOMIC DEVELOPMENT & PLANNNG	20,000.00	20,000.00	325.00	325.00	19,675.00
7521 - MAINSTREET	35,000.00	35,000.00	8,750.00	8,750.00	26,250.00
7563 - AIRPORT	349,442.00	349,442.00	15,705.65	15,705.65	333,736.35
<b>Revenue Total:</b>	<b>19,474,218.53</b>	<b>19,474,218.53</b>	<b>1,512,805.78</b>	<b>1,512,805.78</b>	<b>17,961,412.75</b>
<b>Expense</b>					
1100 - LEGISLATIVE	251,706.00	251,706.00	15,354.25	15,354.25	236,351.75
1300 - EXECUTIVE	472,190.00	472,190.00	35,203.16	35,203.16	436,986.84
1400 - ELECTIONS	20,300.00	20,300.00	0.00	0.00	20,300.00
1500 - GENERAL ADMIN	79,544.00	79,544.00	11,367.91	11,367.91	68,176.09
1510 - FINANCE ADMIN	506,034.00	506,034.00	35,191.03	35,191.03	470,842.97
1530 - LAW	160,000.00	160,000.00	0.00	0.00	160,000.00
1560 - AUDIT	40,000.00	40,000.00	0.00	0.00	40,000.00
1565 - WALTON PLAZA	591,849.81	591,849.81	0.00	0.00	591,849.81
2650 - MUNICIPAL COURT	254,944.00	254,944.00	21,070.50	21,070.50	233,873.50
3200 - POLICE	7,408,105.00	7,408,105.00	662,233.91	662,233.91	6,745,871.09
3500 - FIRE OPERATIONS	2,692,801.00	2,692,801.00	203,232.57	203,232.57	2,489,568.43
3510 - FIRE PREVENTION/CRR	104,371.00	104,371.00	5,812.57	5,812.57	98,558.43
4200 - STREETS & TRANSPORTATION	1,834,029.00	1,834,029.00	91,174.33	91,174.33	1,742,854.67
5500 - COMMUNITY SERVICES	12,900.00	12,900.00	4,331.00	4,331.00	8,569.00
5530 - COMMUNITY CENTER	6,180.00	6,180.00	862.39	862.39	5,317.61
6100 - RECREATION	2,460,321.13	2,460,321.13	8,888.73	8,888.73	2,451,432.40
6200 - BLDGS & GROUNDS	651,665.00	651,665.00	22,098.81	22,098.81	629,566.19
6500 - LIBRARIES	154,442.61	154,442.61	41.94	41.94	154,400.67
7200 - CODE & DEVELOPMENT	898,451.00	898,451.00	53,313.24	53,313.24	845,137.76
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00
7520 - ECONOMIC DEVELOPMENT & PLANNNG	579,026.00	579,026.00	24,464.61	24,464.61	554,561.39
7550 - DOWNTOWN DEVELOPMENT	25,450.00	25,450.00	37.95	37.95	25,412.05
7563 - AIRPORT	265,065.00	265,065.00	1,335.17	1,335.17	263,729.83
<b>Expense Total:</b>	<b>19,474,218.55</b>	<b>19,474,218.55</b>	<b>1,196,014.07</b>	<b>1,196,014.07</b>	<b>18,278,204.48</b>
<b>Total Surplus (Deficit):</b>	<b>-0.02</b>	<b>-0.02</b>	<b>316,791.71</b>	<b>316,791.71</b>	



Monroe, GA

General Fund

Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 01/31/2023

DEP...	2022 Jan. Activity	2023 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2022 YTD Activity	2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
1510 - FINANCE ADMIN	824,254.61	1,012,619.70	188,365.09	22.85%	824,254.61	1,012,619.70	188,365.09	22.85%
1519 - INTERGOVERNMENTAL	0.00	14,052.00	14,052.00	0.00%	0.00	14,052.00	14,052.00	0.00%
1565 - WALTON PLAZA	275.63	275.63	0.00	0.00%	275.63	275.63	0.00	0.00%
2650 - MUNICIPAL COURT	4,495.73	19,229.24	14,733.51	327.72%	4,495.73	19,229.24	14,733.51	327.72%
3200 - POLICE	1,213.95	40,331.30	39,117.35	3,222.32%	1,213.95	40,331.30	39,117.35	3,222.32%
3510 - FIRE PREVENTION/CRR	50.00	4,900.00	4,850.00	9,700.00%	50.00	4,900.00	4,850.00	9,700.00%
4200 - STREETS & TRANSPORTATION	175,474.02	178,925.21	3,451.19	1.97%	175,474.02	178,925.21	3,451.19	1.97%
5530 - COMMUNITY CENTER	5,833.34	3,750.00	-2,083.34	-35.71%	5,833.34	3,750.00	-2,083.34	-35.71%
7200 - CODE & DEVELOPMENT	116,400.34	213,942.05	97,541.71	83.80%	116,400.34	213,942.05	97,541.71	83.80%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	0.00	325.00	325.00	0.00%	0.00	325.00	325.00	0.00%
7521 - MAINSTREET	0.00	8,750.00	8,750.00	0.00%	0.00	8,750.00	8,750.00	0.00%
7563 - AIRPORT	20,995.92	15,705.65	-5,290.27	-25.20%	20,995.92	15,705.65	-5,290.27	-25.20%
<b>Revenue Total:</b>	<b>1,148,993.54</b>	<b>1,512,805.78</b>	<b>363,812.24</b>	<b>31.66%</b>	<b>1,148,993.54</b>	<b>1,512,805.78</b>	<b>363,812.24</b>	<b>31.66%</b>
<b>Expense</b>								
1100 - LEGISLATIVE	16,251.19	15,354.25	896.94	5.52%	16,251.19	15,354.25	896.94	5.52%
1300 - EXECUTIVE	19,449.38	35,203.16	-15,753.78	-81.00%	19,449.38	35,203.16	-15,753.78	-81.00%
1500 - GENERAL ADMIN	15,888.14	11,367.91	4,520.23	28.45%	15,888.14	11,367.91	4,520.23	28.45%
1510 - FINANCE ADMIN	12,862.39	35,191.03	-22,328.64	-173.60%	12,862.39	35,191.03	-22,328.64	-173.60%
1565 - WALTON PLAZA	120,866.85	0.00	120,866.85	100.00%	120,866.85	0.00	120,866.85	100.00%
2650 - MUNICIPAL COURT	19,176.83	21,070.50	-1,893.67	-9.87%	19,176.83	21,070.50	-1,893.67	-9.87%
3200 - POLICE	385,785.35	662,233.91	-276,448.56	-71.66%	385,785.35	662,233.91	-276,448.56	-71.66%
3500 - FIRE OPERATIONS	204,174.24	203,232.57	941.67	0.46%	204,174.24	203,232.57	941.67	0.46%
3510 - FIRE PREVENTION/CRR	5,692.73	5,812.57	-119.84	-2.11%	5,692.73	5,812.57	-119.84	-2.11%
4200 - STREETS & TRANSPORTATION	85,162.61	91,174.33	-6,011.72	-7.06%	85,162.61	91,174.33	-6,011.72	-7.06%
5500 - COMMUNITY SERVICES	4,331.00	4,331.00	0.00	0.00%	4,331.00	4,331.00	0.00	0.00%
5530 - COMMUNITY CENTER	325.58	862.39	-536.81	-164.88%	325.58	862.39	-536.81	-164.88%
6100 - RECREATION	0.00	8,888.73	-8,888.73	0.00%	0.00	8,888.73	-8,888.73	0.00%
6200 - BLDGS & GROUNDS	17,545.36	22,098.81	-4,553.45	-25.95%	17,545.36	22,098.81	-4,553.45	-25.95%
6500 - LIBRARIES	41.94	41.94	0.00	0.00%	41.94	41.94	0.00	0.00%
7200 - CODE & DEVELOPMENT	47,611.63	53,313.24	-5,701.61	-11.98%	47,611.63	53,313.24	-5,701.61	-11.98%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	23,773.62	24,464.61	-690.99	-2.91%	23,773.62	24,464.61	-690.99	-2.91%
7550 - DOWNTOWN DEVELOPMENT	0.00	37.95	-37.95	0.00%	0.00	37.95	-37.95	0.00%
7563 - AIRPORT	2,416.02	1,335.17	1,080.85	44.74%	2,416.02	1,335.17	1,080.85	44.74%

Prior-Year Comparative Income Statement

For the Period Ending 01/31/

DEP...	2022	2023	Jan. Variance		2022	2023	YTD Variance	
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Expense Total:	981,354.86	1,196,014.07	-214,659.21	-21.87%	981,354.86	1,196,014.07	-214,659.21	-21.87%
Total Surplus (Deficit):	167,638.68	316,791.71	149,153.03	88.97%	167,638.68	316,791.71	149,153.03	88.97%



Monroe, GA

General Fund

**Budget Report**  
**Group Summary**

For Fiscal: 2023 Period Ending: 01/31/2023

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
1510 - FINANCE ADMIN	15,022,894.01	15,022,894.01	1,012,619.70	1,012,619.70	-14,010,274.31	93.26%
1519 - INTERGOVERNMENTAL	2,303,237.00	2,303,237.00	14,052.00	14,052.00	-2,289,185.00	99.39%
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	275.63	-3,032.37	91.67%
2650 - MUNICIPAL COURT	300,000.00	300,000.00	19,229.24	19,229.24	-280,770.76	93.59%
3200 - POLICE	434,258.00	434,258.00	40,331.30	40,331.30	-393,926.70	90.71%
3500 - FIRE OPERATIONS	65,621.52	65,621.52	0.00	0.00	-65,621.52	100.00%
3510 - FIRE PREVENTION/CRR	20,000.00	20,000.00	4,900.00	4,900.00	-15,100.00	75.50%
4200 - STREETS & TRANSPORTATION	225,025.00	225,025.00	178,925.21	178,925.21	-46,099.79	20.49%
5530 - COMMUNITY CENTER	48,333.00	48,333.00	3,750.00	3,750.00	-44,583.00	92.24%
7200 - CODE & DEVELOPMENT	647,100.00	647,100.00	213,942.05	213,942.05	-433,157.95	66.94%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	20,000.00	20,000.00	325.00	325.00	-19,675.00	98.38%
7521 - MAINSTREET	35,000.00	35,000.00	8,750.00	8,750.00	-26,250.00	75.00%
7563 - AIRPORT	349,442.00	349,442.00	15,705.65	15,705.65	-333,736.35	95.51%
<b>Revenue Total:</b>	<b>19,474,218.53</b>	<b>19,474,218.53</b>	<b>1,512,805.78</b>	<b>1,512,805.78</b>	<b>-17,961,412.75</b>	<b>92.23%</b>
<b>Expense</b>						
1100 - LEGISLATIVE	251,706.00	251,706.00	15,354.25	15,354.25	236,351.75	93.90%
1300 - EXECUTIVE	472,190.00	472,190.00	35,203.16	35,203.16	436,986.84	92.54%
1400 - ELECTIONS	20,300.00	20,300.00	0.00	0.00	20,300.00	100.00%
1500 - GENERAL ADMIN	79,544.00	79,544.00	11,367.91	11,367.91	68,176.09	85.71%
1510 - FINANCE ADMIN	506,034.00	506,034.00	35,191.03	35,191.03	470,842.97	93.05%
1530 - LAW	160,000.00	160,000.00	0.00	0.00	160,000.00	100.00%
1560 - AUDIT	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00%
1565 - WALTON PLAZA	591,849.81	591,849.81	0.00	0.00	591,849.81	100.00%
2650 - MUNICIPAL COURT	254,944.00	254,944.00	21,070.50	21,070.50	233,873.50	91.74%
3200 - POLICE	7,408,105.00	7,408,105.00	662,233.91	662,233.91	6,745,871.09	91.06%
3500 - FIRE OPERATIONS	2,692,801.00	2,692,801.00	203,232.57	203,232.57	2,489,568.43	92.45%
3510 - FIRE PREVENTION/CRR	104,371.00	104,371.00	5,812.57	5,812.57	98,558.43	94.43%
4200 - STREETS & TRANSPORTATION	1,834,029.00	1,834,029.00	91,174.33	91,174.33	1,742,854.67	95.03%
5500 - COMMUNITY SERVICES	12,900.00	12,900.00	4,331.00	4,331.00	8,569.00	66.43%
5530 - COMMUNITY CENTER	6,180.00	6,180.00	862.39	862.39	5,317.61	86.05%
6100 - RECREATION	2,460,321.13	2,460,321.13	8,888.73	8,888.73	2,451,432.40	99.64%
6200 - BLDGS & GROUNDS	651,665.00	651,665.00	22,098.81	22,098.81	629,566.19	96.61%
6500 - LIBRARIES	154,442.61	154,442.61	41.94	41.94	154,400.67	99.97%
7200 - CODE & DEVELOPMENT	898,451.00	898,451.00	53,313.24	53,313.24	845,137.76	94.07%
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00	100.00%
7520 - ECONOMIC DEVELOPMENT & PLANNNG	579,026.00	579,026.00	24,464.61	24,464.61	554,561.39	95.77%
7550 - DOWNTOWN DEVELOPMENT	25,450.00	25,450.00	37.95	37.95	25,412.05	99.85%
7563 - AIRPORT	265,065.00	265,065.00	1,335.17	1,335.17	263,729.83	99.50%
<b>Expense Total:</b>	<b>19,474,218.55</b>	<b>19,474,218.55</b>	<b>1,196,014.07</b>	<b>1,196,014.07</b>	<b>18,278,204.48</b>	<b>93.86%</b>
<b>Report Surplus (Deficit):</b>	<b>-0.02</b>	<b>-0.02</b>	<b>316,791.71</b>	<b>316,791.71</b>	<b>316,791.73</b>	<b>58,650.00%</b>



# Utilities Fund

For Fiscal Period Ending: January 2023

	Original Total Budget	Current Total Budget	Period Activity	YTD	Assumed Feb-Dec	Projected Year End 2023	Year End 2022
<b>Revenue</b>							
4002 - WATER	8,103,733	8,103,733	613,846	613,846	9,148,634	9,762,481	9,705,308
4003 - SEWER	5,213,333	5,213,333	401,820	401,820	4,932,347	5,334,168	5,343,417
4004 - STORMWATER	8,000	8,000	300	300	-	300	-
4005 - GAS	5,741,619	5,741,619	804,680	804,680	5,268,310	6,072,990	5,836,544
4006 - GUTA	63,880	63,880	2,625	2,625	147,563	150,188	157,163
4008 - ELECTRIC	20,753,333	20,753,333	1,829,133	1,829,133	19,046,522	20,875,655	20,600,315
4009 - TELECOM & INTERNET	4,143,333	4,143,333	340,335	340,335	3,736,499	4,076,834	4,069,720
4010 - CABLE TV	2,773,333	2,773,333	235,228	235,228	2,711,378	2,946,606	2,985,527
4012 - UTIL FINANCE	-	-	99,110	99,110	664,677	763,787	742,590
4015- CENTRAL SERVICES	-	-	-	-	6,500	6,500	6,500
<b>Revenue Total:</b>	<b>46,800,566</b>	<b>46,800,566</b>	<b>4,327,077</b>	<b>4,327,077</b>	<b>45,662,431</b>	<b>49,989,508</b>	<b>49,447,084</b>
<b>Expense</b>							
4002 - WATER	7,223,733	7,223,733	316,431	316,431	6,075,005	6,391,436	6,516,994
4003 - SEWER	5,716,536	5,716,536	216,476	216,476	4,615,880	4,832,356	4,938,353
4004 - STORMWATER	483,003	483,003	22,027	22,027	332,523	354,551	352,952
4005 - GAS	6,691,442	6,691,442	680,271	680,271	5,101,391	5,781,662	5,576,623
4006 - GUTA	63,930	63,930	4,198	4,198	251,214	255,412	263,585
4007 - GEN ADMIN WSG	257,416	257,416	18,943	18,943	235,723	254,665	253,009
4008 - ELECTRIC	18,114,008	18,114,008	2,843,475	2,843,475	18,690,030	21,533,504	20,253,494
4009 - TELECOM & INTERNET	3,410,627	3,410,627	155,572	155,572	2,814,018	2,969,590	3,013,385
4010 - CABLE TV	4,542,960	4,542,960	210,936	210,936	3,850,083	4,061,019	4,139,571
4011 - GEN ADMIN ELEC/TELECOM	217,399	217,399	16,524	16,524	203,799	220,324	219,793
4012 - UTIL FINANCE	(2,634,804)	(2,634,804)	161,916	161,916	(2,674,100)	(2,512,184)	(2,887,749)
4013 - UTIL CUST SVC	1,452,640	1,452,640	116,508	116,508	1,576,284	1,692,791	1,689,047
4014 - UTIL BILLING	507,661	507,661	85,956	85,956	471,077	557,032	509,909
4015 - CENTRAL SERVICES	754,016	754,016	60,107	60,107	1,106,236	1,166,343	1,188,162
CAPITAL	-	-	-	-	-	-	-
<b>Expense Total:</b>	<b>46,800,566</b>	<b>46,800,566</b>	<b>4,909,340</b>	<b>4,909,340</b>	<b>42,649,162</b>	<b>47,558,502</b>	<b>46,027,128</b>
<b>Report Surplus (Deficit):</b>				<b>(582,262)</b>		<b>2,431,006</b>	<b>3,419,956</b>



Monroe, GA

Utility Fund  
without Capital

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# Monthly Budget Report

## Group Summary

For Fiscal: 2023 Period Ending: 01/31/2023

ACTIVIT...	January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
4002 - WATER	675,040.98	613,846.07	-61,194.91	-9.07%	675,040.98	613,846.07	-61,194.91	-9.07%	8,103,733.33
4003 - SEWER	434,270.66	401,820.48	-32,450.18	-7.47%	434,270.66	401,820.48	-32,450.18	-7.47%	5,213,333.33
4004 - STORMWATER	666.40	300.00	-366.40	-54.98%	666.40	300.00	-366.40	-54.98%	8,000.00
4005 - GAS	478,276.88	804,679.63	326,402.75	68.25%	478,276.88	804,679.63	326,402.75	68.25%	5,741,619.33
4006 - GUTA	5,321.20	2,625.00	-2,696.20	-50.67%	5,321.20	2,625.00	-2,696.20	-50.67%	63,880.00
4008 - ELECTRIC	1,728,752.66	1,829,133.03	100,380.37	5.81%	1,728,752.66	1,829,133.03	100,380.37	5.81%	20,753,333.33
4009 - TELECOM & INTERNET	345,139.66	340,335.16	-4,804.50	-1.39%	345,139.66	340,335.16	-4,804.50	-1.39%	4,143,333.33
4010 - CABLE TV	231,018.66	235,228.44	4,209.78	1.82%	231,018.66	235,228.44	4,209.78	1.82%	2,773,333.33
4012 - UTIL FINANCE	0.00	99,109.50	99,109.50	0.00%	0.00	99,109.50	99,109.50	0.00%	0.00
<b>Total Revenue:</b>	<b>3,898,487.10</b>	<b>4,327,077.31</b>	<b>428,590.21</b>	<b>10.99%</b>	<b>3,898,487.10</b>	<b>4,327,077.31</b>	<b>428,590.21</b>	<b>10.99%</b>	<b>46,800,565.98</b>
<b>Expense</b>									
4002 - WATER	601,736.83	316,462.33	285,274.50	47.41%	601,736.83	316,462.33	285,274.50	47.41%	7,223,732.95
4003 - SEWER	476,187.27	216,476.08	259,711.19	54.54%	476,187.27	216,476.08	259,711.19	54.54%	5,716,535.60
4004 - STORMWATER	40,234.11	22,027.23	18,206.88	45.25%	40,234.11	22,027.23	18,206.88	45.25%	483,003.00
4005 - GAS	557,397.03	680,271.04	-122,874.01	-22.04%	557,397.03	680,271.04	-122,874.01	-22.04%	6,691,441.89
4006 - GUTA	5,325.35	4,197.92	1,127.43	21.17%	5,325.35	4,197.92	1,127.43	21.17%	63,930.00
4007 - GEN ADMIN WSG	21,442.70	18,942.84	2,499.86	11.66%	21,442.70	18,942.84	2,499.86	11.66%	257,416.00
4008 - ELECTRIC	1,508,896.82	2,843,474.79	-1,334,577.97	-88.45%	1,508,896.82	2,843,474.79	-1,334,577.97	-88.45%	18,114,008.00
4009 - TELECOM & INTERNET	284,105.16	360,973.44	-76,868.28	-27.06%	284,105.16	360,973.44	-76,868.28	-27.06%	3,410,627.00
4010 - CABLE TV	378,428.50	210,935.55	167,492.95	44.26%	378,428.50	210,935.55	167,492.95	44.26%	4,542,960.00
4011 - GEN ADMIN ELEC/TELECOM	18,109.28	16,524.29	1,584.99	8.75%	18,109.28	16,524.29	1,584.99	8.75%	217,399.00
4012 - UTIL FINANCE	-219,479.21	161,916.35	-381,395.56	173.77%	-219,479.21	161,916.35	-381,395.56	173.77%	-2,634,804.00
4013 - UTIL CUST SVC	121,004.88	116,507.60	4,497.28	3.72%	121,004.88	116,507.60	4,497.28	3.72%	1,452,640.00
4014 - UTIL BILLING	42,288.13	85,955.73	-43,667.60	-103.26%	42,288.13	85,955.73	-43,667.60	-103.26%	507,661.00
4015 - CENTRAL SERVICES	62,809.47	60,107.06	2,702.41	4.30%	62,809.47	60,107.06	2,702.41	4.30%	754,016.00
<b>Total Expense:</b>	<b>3,898,486.32</b>	<b>5,114,772.25</b>	<b>-1,216,285.93</b>	<b>-31.20%</b>	<b>3,898,486.32</b>	<b>5,114,772.25</b>	<b>-1,216,285.93</b>	<b>-31.20%</b>	<b>46,800,566.44</b>
<b>Report Total:</b>	<b>0.78</b>	<b>-787,694.94</b>	<b>-787,695.72</b>		<b>0.78</b>	<b>-787,694.94</b>	<b>-787,695.72</b>		<b>-0.46</b>





Monroe, GA

Utility Fund  
with Capital

**Income Statement**  
**Group Summary**

For Fiscal: 2023 Period Ending: 01/31/2023

ACTIVITY	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
4002 - WATER	8,103,733.33	8,103,733.33	613,846.07	613,846.07	7,489,887.26
4003 - SEWER	5,213,333.33	5,213,333.33	401,820.48	401,820.48	4,811,512.85
4004 - STORMWATER	8,000.00	8,000.00	300.00	300.00	7,700.00
4005 - GAS	5,741,619.33	5,741,619.33	804,679.63	804,679.63	4,936,939.70
4006 - GUTA	63,880.00	63,880.00	2,625.00	2,625.00	61,255.00
4008 - ELECTRIC	20,753,333.33	20,753,333.33	1,829,133.03	1,829,133.03	18,924,200.30
4009 - TELECOM & INTERNET	4,143,333.33	4,143,333.33	340,335.16	340,335.16	3,802,998.17
4010 - CABLE TV	2,773,333.33	2,773,333.33	235,228.44	235,228.44	2,538,104.89
4012 - UTIL FINANCE	0.00	0.00	99,109.50	99,109.50	-99,109.50
<b>Revenue Total:</b>	<b>46,800,565.98</b>	<b>46,800,565.98</b>	<b>4,327,077.31</b>	<b>4,327,077.31</b>	<b>42,473,488.67</b>
<b>Expense</b>					
4002 - WATER	7,223,732.95	7,223,732.95	316,462.33	316,462.33	6,907,270.62
4003 - SEWER	5,716,535.60	5,716,535.60	216,476.08	216,476.08	5,500,059.52
4004 - STORMWATER	483,003.00	483,003.00	22,027.23	22,027.23	460,975.77
4005 - GAS	6,691,441.89	6,691,441.89	680,271.04	680,271.04	6,011,170.85
4006 - GUTA	63,930.00	63,930.00	4,197.92	4,197.92	59,732.08
4007 - GEN ADMIN WSG	257,416.00	257,416.00	18,942.84	18,942.84	238,473.16
4008 - ELECTRIC	18,114,008.00	18,114,008.00	2,843,474.79	2,843,474.79	15,270,533.21
4009 - TELECOM & INTERNET	3,410,627.00	3,410,627.00	360,973.44	360,973.44	3,049,653.56
4010 - CABLE TV	4,542,960.00	4,542,960.00	210,935.55	210,935.55	4,332,024.45
4011 - GEN ADMIN ELEC/TELECOM	217,399.00	217,399.00	16,524.29	16,524.29	200,874.71
4012 - UTIL FINANCE	-2,634,804.00	-2,634,804.00	161,916.35	161,916.35	-2,796,720.35
4013 - UTIL CUST SVC	1,452,640.00	1,452,640.00	116,507.60	116,507.60	1,336,132.40
4014 - UTIL BILLING	507,661.00	507,661.00	85,955.73	85,955.73	421,705.27
4015 - CENTRAL SERVICES	754,016.00	754,016.00	60,107.06	60,107.06	693,908.94
<b>Expense Total:</b>	<b>46,800,566.44</b>	<b>46,800,566.44</b>	<b>5,114,772.25</b>	<b>5,114,772.25</b>	<b>41,685,794.19</b>
<b>Total Surplus (Deficit):</b>	<b>-0.46</b>	<b>-0.46</b>	<b>-787,694.94</b>	<b>-787,694.94</b>	



Monroe, GA

Utility Fund  
with Capital

Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 01/31/2023

ACTIVIT...	2022 Jan. Activity	2023 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2022 YTD Activity	2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
4002 - WATER	554,871.73	613,846.07	58,974.34	10.63%	554,871.73	613,846.07	58,974.34	10.63%
4003 - SEWER	411,070.04	401,820.48	-9,249.56	-2.25%	411,070.04	401,820.48	-9,249.56	-2.25%
4004 - STORMWATER	0.00	300.00	300.00	0.00%	0.00	300.00	300.00	0.00%
4005 - GAS	568,233.79	804,679.63	236,445.84	41.61%	568,233.79	804,679.63	236,445.84	41.61%
4006 - GUTA	9,600.00	2,625.00	-6,975.00	-72.66%	9,600.00	2,625.00	-6,975.00	-72.66%
4008 - ELECTRIC	1,553,792.82	1,829,133.03	275,340.21	17.72%	1,553,792.82	1,829,133.03	275,340.21	17.72%
4009 - TELECOM & INTERNET	333,220.92	340,335.16	7,114.24	2.13%	333,220.92	340,335.16	7,114.24	2.13%
4010 - CABLE TV	274,149.38	235,228.44	-38,920.94	-14.20%	274,149.38	235,228.44	-38,920.94	-14.20%
4012 - UTIL FINANCE	77,912.73	99,109.50	21,196.77	27.21%	77,912.73	99,109.50	21,196.77	27.21%
<b>Revenue Total:</b>	<b>3,782,851.41</b>	<b>4,327,077.31</b>	<b>544,225.90</b>	<b>14.39%</b>	<b>3,782,851.41</b>	<b>4,327,077.31</b>	<b>544,225.90</b>	<b>14.39%</b>
<b>Expense</b>								
4002 - WATER	441,989.26	316,462.33	125,526.93	28.40%	441,989.26	316,462.33	125,526.93	28.40%
4003 - SEWER	337,438.15	216,476.08	120,962.07	35.85%	337,438.15	216,476.08	120,962.07	35.85%
4004 - STORMWATER	20,579.76	22,027.23	-1,447.47	-7.03%	20,579.76	22,027.23	-1,447.47	-7.03%
4005 - GAS	587,512.38	680,271.04	-92,758.66	-15.79%	587,512.38	680,271.04	-92,758.66	-15.79%
4006 - GUTA	12,370.76	4,197.92	8,172.84	66.07%	12,370.76	4,197.92	8,172.84	66.07%
4007 - GEN ADMIN WSG	17,286.43	18,942.84	-1,656.41	-9.58%	17,286.43	18,942.84	-1,656.41	-9.58%
4008 - ELECTRIC	1,563,464.06	2,843,474.79	-1,280,010.73	-81.87%	1,563,464.06	2,843,474.79	-1,280,010.73	-81.87%
4009 - TELECOM & INTERNET	410,952.46	360,973.44	49,979.02	12.16%	410,952.46	360,973.44	49,979.02	12.16%
4010 - CABLE TV	289,488.45	210,935.55	78,552.90	27.14%	289,488.45	210,935.55	78,552.90	27.14%
4011 - GEN ADMIN ELEC/TELECOM	15,993.32	16,524.29	-530.97	-3.32%	15,993.32	16,524.29	-530.97	-3.32%
4012 - UTIL FINANCE	-213,648.87	161,916.35	-375,565.22	-175.79%	-213,648.87	161,916.35	-375,565.22	-175.79%
4013 - UTIL CUST SVC	112,763.23	116,507.60	-3,744.37	-3.32%	112,763.23	116,507.60	-3,744.37	-3.32%
4014 - UTIL BILLING	38,833.16	85,955.73	-47,122.57	-121.35%	38,833.16	85,955.73	-47,122.57	-121.35%
4015 - CENTRAL SERVICES	81,926.18	60,107.06	21,819.12	26.63%	81,926.18	60,107.06	21,819.12	26.63%
<b>Expense Total:</b>	<b>3,716,948.73</b>	<b>5,114,772.25</b>	<b>-1,397,823.52</b>	<b>-37.61%</b>	<b>3,716,948.73</b>	<b>5,114,772.25</b>	<b>-1,397,823.52</b>	<b>-37.61%</b>
<b>Total Surplus (Deficit):</b>	<b>65,902.68</b>	<b>-787,694.94</b>	<b>-853,597.62</b>	<b>-1,295.24%</b>	<b>65,902.68</b>	<b>-787,694.94</b>	<b>-853,597.62</b>	<b>-1,295.24%</b>



Monroe, GA

Utility Fund  
without Capital

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# Budget Report

## Group Summary

For Fiscal: 2023 Period Ending: 01/31/2023

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
4002 - WATER	8,103,733.33	8,103,733.33	613,846.07	613,846.07	-7,489,887.26	92.43%
4003 - SEWER	5,213,333.33	5,213,333.33	401,820.48	401,820.48	-4,811,512.85	92.29%
4004 - STORMWATER	8,000.00	8,000.00	300.00	300.00	-7,700.00	96.25%
4005 - GAS	5,741,619.33	5,741,619.33	804,679.63	804,679.63	-4,936,939.70	85.99%
4006 - GUTA	63,880.00	63,880.00	2,625.00	2,625.00	-61,255.00	95.89%
4008 - ELECTRIC	20,753,333.33	20,753,333.33	1,829,133.03	1,829,133.03	-18,924,200.30	91.19%
4009 - TELECOM & INTERNET	4,143,333.33	4,143,333.33	340,335.16	340,335.16	-3,802,998.17	91.79%
4010 - CABLE TV	2,773,333.33	2,773,333.33	235,228.44	235,228.44	-2,538,104.89	91.52%
4012 - UTIL FINANCE	0.00	0.00	99,109.50	99,109.50	99,109.50	0.00%
<b>Revenue Total:</b>	<b>46,800,565.98</b>	<b>46,800,565.98</b>	<b>4,327,077.31</b>	<b>4,327,077.31</b>	<b>-42,473,488.67</b>	<b>90.75%</b>
<b>Expense</b>						
4002 - WATER	7,223,732.95	7,223,732.95	316,462.33	316,462.33	6,907,270.62	95.62%
4003 - SEWER	5,716,535.60	5,716,535.60	216,476.08	216,476.08	5,500,059.52	96.21%
4004 - STORMWATER	483,003.00	483,003.00	22,027.23	22,027.23	460,975.77	95.44%
4005 - GAS	6,691,441.89	6,691,441.89	680,271.04	680,271.04	6,011,170.85	89.83%
4006 - GUTA	63,930.00	63,930.00	4,197.92	4,197.92	59,732.08	93.43%
4007 - GEN ADMIN WSG	257,416.00	257,416.00	18,942.84	18,942.84	238,473.16	92.64%
4008 - ELECTRIC	18,114,008.00	18,114,008.00	2,843,474.79	2,843,474.79	15,270,533.21	84.30%
4009 - TELECOM & INTERNET	3,410,627.00	3,410,627.00	360,973.44	360,973.44	3,049,653.56	89.42%
4010 - CABLE TV	4,542,960.00	4,542,960.00	210,935.55	210,935.55	4,332,024.45	95.36%
4011 - GEN ADMIN ELEC/TELECOM	217,399.00	217,399.00	16,524.29	16,524.29	200,874.71	92.40%
4012 - UTIL FINANCE	-2,634,804.00	-2,634,804.00	161,916.35	161,916.35	-2,796,720.35	106.15%
4013 - UTIL CUST SVC	1,452,640.00	1,452,640.00	116,507.60	116,507.60	1,336,132.40	91.98%
4014 - UTIL BILLING	507,661.00	507,661.00	85,955.73	85,955.73	421,705.27	83.07%
4015 - CENTRAL SERVICES	754,016.00	754,016.00	60,107.06	60,107.06	693,908.94	92.03%
<b>Expense Total:</b>	<b>46,800,566.44</b>	<b>46,800,566.44</b>	<b>5,114,772.25</b>	<b>5,114,772.25</b>	<b>41,685,794.19</b>	<b>89.07%</b>
<b>Report Surplus (Deficit):</b>	<b>-0.46</b>	<b>-0.46</b>	<b>-787,694.94</b>	<b>-787,694.94</b>	<b>-787,694.48</b>	<b>137,930.43%</b>



Monroe, GA

Utility Fund  
Capital Revenue & Expense

**Budget Report**  
**Group Summary**

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For Fiscal: 2023 Period Ending: 01/31/2023

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
4002 - WATER	0.00	0.00	0.00	0.00	0.00	0.00%
4003 - SEWER	0.00	0.00	0.00	0.00	0.00	0.00%
4005 - GAS	0.00	0.00	0.00	0.00	0.00	0.00%
4008 - ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00%
4009 - TELECOM & INTERNET	0.00	0.00	0.00	0.00	0.00	0.00%
4010 - CABLE TV	0.00	0.00	0.00	0.00	0.00	0.00%
4015 - CENTRAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>						
4002 - WATER	0.00	0.00	0.00	0.00	0.00	0.00%
4003 - SEWER	0.00	0.00	0.00	0.00	0.00	0.00%
4004 - STORMWATER	0.00	0.00	0.00	0.00	0.00	0.00%
4005 - GAS	0.00	0.00	0.00	0.00	0.00	0.00%
4006 - GUTA	0.00	0.00	0.00	0.00	0.00	0.00%
4008 - ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00%
4009 - TELECOM & INTERNET	0.00	0.00	205,401.43	205,401.43	-205,401.43	0.00%
4010 - CABLE TV	0.00	0.00	0.00	0.00	0.00	0.00%
4012 - UTIL FINANCE	0.00	0.00	0.00	0.00	0.00	0.00%
4013 - UTIL CUST SVC	0.00	0.00	0.00	0.00	0.00	0.00%
4014 - UTIL BILLING	0.00	0.00	0.00	0.00	0.00	0.00%
4015 - CENTRAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>205,401.43</b>	<b>205,401.43</b>	<b>-205,401.43</b>	<b>0.00%</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-205,401.43</b>	<b>-205,401.43</b>	<b>-205,401.43</b>	<b>0.00%</b>



## Solid Waste Fund

For Fiscal Period Ending: January 2023

	Original Total Budget	Current Total Budget	Period Activity	YTD	Assumed Feb-Dec	Projected Year End 2023	Year End 2022
<b>Revenue</b>							
4510- SOLID WASTE ADMINISTRATION	-	-	-	-	2,943	2,943	2,943
4520 - SOLID WASTE COLLECTION	2,500,000	2,500,000	208,272	208,272	2,523,904	2,732,175	2,726,699
4530 - SOLID WASTE DISPOSAL	5,649,487	5,649,487	390,433	390,433	4,081,346	4,471,779	4,455,632
4540 - RECYCLABLES COLLECTION	32,000	32,000	2,251	2,251	32,990	35,241	37,405
4585- YARD TRIMMINGS COLLECTION	-	-	-	-	3,619	3,619	3,619
<b>Revenue Total:</b>	<b>8,181,487</b>	<b>8,181,487</b>	<b>600,955</b>	<b>600,955</b>	<b>6,641,859</b>	<b>7,242,814</b>	<b>7,226,296</b>
<b>Expense</b>							
4510 - SOLID WASTE ADMINISTRATION	416,904	416,904	24,202	24,202	410,025	434,227	423,306
4520 - SOLID WASTE COLLECTION	1,313,435	1,313,435	80,997	80,997	1,427,551	1,508,548	1,508,973
4530 - SOLID WASTE DISPOSAL	5,106,887	5,106,887	12,864	12,864	4,552,903	4,565,767	4,571,470
4540 - RECYCLABLES COLLECTION	237,741	237,741	5,437	5,437	131,272	136,709	135,875
4585 - YARD TRIMMINGS COLLECTION	301,676	301,676	20,936	20,936	295,769	316,705	315,379
9003 - SW - OTHER FINANCING USES	804,844	804,844	30,048	30,048	383,297	413,345	418,187
<b>Expense Total:</b>	<b>8,181,487</b>	<b>8,181,487</b>	<b>174,484</b>	<b>174,484</b>	<b>7,200,816</b>	<b>7,375,300</b>	<b>7,373,190</b>
<b>Report Surplus (Deficit):</b>				<b>426,472</b>		<b>(132,486)</b>	<b>(146,894)</b>



Monroe, GA

Solid Waste Fund  
without Capital

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# Monthly Budget Report

## Group Summary

For Fiscal: 2023 Period Ending: 01/31/2023

DEP...	January Budget	January Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
4520 - SOLID WASTE COLLECTION	208,250.00	208,271.58	21.58	0.01%	208,250.00	208,271.58	21.58	0.01%	2,500,000.00
4530 - SOLID WASTE DISPOSAL	470,602.26	390,433.10	-80,169.16	-17.04%	470,602.26	390,433.10	-80,169.16	-17.04%	5,649,487.00
4540 - RECYCLABLES COLLECTION	2,665.60	2,250.79	-414.81	-15.56%	2,665.60	2,250.79	-414.81	-15.56%	32,000.00
<b>Total Revenue:</b>	<b>681,517.86</b>	<b>600,955.47</b>	<b>-80,562.39</b>	<b>-11.82%</b>	<b>681,517.86</b>	<b>600,955.47</b>	<b>-80,562.39</b>	<b>-11.82%</b>	<b>8,181,487.00</b>
<b>Expense</b>									
4510 - SOLID WASTE ADMINISTRATION	34,728.06	24,201.73	10,526.33	30.31%	34,728.06	24,201.73	10,526.33	30.31%	416,904.00
4520 - SOLID WASTE COLLECTION	109,409.09	80,997.38	28,411.71	25.97%	109,409.09	80,997.38	28,411.71	25.97%	1,313,435.00
4530 - SOLID WASTE DISPOSAL	425,403.64	12,864.49	412,539.15	96.98%	425,403.64	12,864.49	412,539.15	96.98%	5,106,887.00
4540 - RECYCLABLES COLLECTION	19,803.76	5,436.79	14,366.97	72.55%	19,803.76	5,436.79	14,366.97	72.55%	237,741.00
4585 - YARD TRIMMINGS COLLECTION	25,129.58	20,935.67	4,193.91	16.69%	25,129.58	20,935.67	4,193.91	16.69%	301,676.00
9003 - SW - OTHER FINANCING USES	67,043.50	30,047.77	36,995.73	55.18%	67,043.50	30,047.77	36,995.73	55.18%	804,844.11
<b>Total Expense:</b>	<b>681,517.63</b>	<b>174,483.83</b>	<b>507,033.80</b>	<b>74.40%</b>	<b>681,517.63</b>	<b>174,483.83</b>	<b>507,033.80</b>	<b>74.40%</b>	<b>8,181,487.11</b>
<b>Report Total:</b>	<b>0.23</b>	<b>426,471.64</b>	<b>426,471.41</b>		<b>0.23</b>	<b>426,471.64</b>	<b>426,471.41</b>		<b>-0.11</b>



Monroe, GA

Solid Waste Fund  
with Capital

Income Statement  
Group Summary

For Fiscal: 2023 Period Ending: 01/31/2023

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
4520 - SOLID WASTE COLLECTION	2,500,000.00	2,500,000.00	208,271.58	208,271.58	2,291,728.42
4530 - SOLID WASTE DISPOSAL	5,649,487.00	5,649,487.00	390,433.10	390,433.10	5,259,053.90
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	2,250.79	2,250.79	29,749.21
<b>Revenue Total:</b>	<b>8,181,487.00</b>	<b>8,181,487.00</b>	<b>600,955.47</b>	<b>600,955.47</b>	<b>7,580,531.53</b>
<b>Expense</b>					
4510 - SOLID WASTE ADMINISTRATION	416,904.00	416,904.00	24,201.73	24,201.73	392,702.27
4520 - SOLID WASTE COLLECTION	1,313,435.00	1,313,435.00	80,997.38	80,997.38	1,232,437.62
4530 - SOLID WASTE DISPOSAL	5,106,887.00	5,106,887.00	12,864.49	12,864.49	5,094,022.51
4540 - RECYCLABLES COLLECTION	237,741.00	237,741.00	5,436.79	5,436.79	232,304.21
4585 - YARD TRIMMINGS COLLECTION	301,676.00	301,676.00	20,935.67	20,935.67	280,740.33
9003 - SW - OTHER FINANCING USES	804,844.11	804,844.11	30,047.77	30,047.77	774,796.34
<b>Expense Total:</b>	<b>8,181,487.11</b>	<b>8,181,487.11</b>	<b>174,483.83</b>	<b>174,483.83</b>	<b>8,007,003.28</b>
<b>Total Surplus (Deficit):</b>	<b>-0.11</b>	<b>-0.11</b>	<b>426,471.64</b>	<b>426,471.64</b>	



Monroe, GA

Solid Waste Fund  
with Capital

Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 01/31/2023

DEP...	2022 Jan. Activity	2023 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2022 YTD Activity	2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
4520 - SOLID WASTE COLLECTION	202,794.88	208,271.58	5,476.70	2.70%	202,794.88	208,271.58	5,476.70	2.70%
4530 - SOLID WASTE DISPOSAL	374,285.39	390,433.10	16,147.71	4.31%	374,285.39	390,433.10	16,147.71	4.31%
4540 - RECYCLABLES COLLECTION	4,414.71	2,250.79	-2,163.92	-49.02%	4,414.71	2,250.79	-2,163.92	-49.02%
<b>Revenue Total:</b>	<b>581,494.98</b>	<b>600,955.47</b>	<b>19,460.49</b>	<b>3.35%</b>	<b>581,494.98</b>	<b>600,955.47</b>	<b>19,460.49</b>	<b>3.35%</b>
<b>Expense</b>								
4510 - SOLID WASTE ADMINISTRATION	21,440.08	24,201.73	-2,761.65	-12.88%	21,440.08	24,201.73	-2,761.65	-12.88%
4520 - SOLID WASTE COLLECTION	81,422.57	80,997.38	425.19	0.52%	81,422.57	80,997.38	425.19	0.52%
4530 - SOLID WASTE DISPOSAL	10,407.86	12,864.49	-2,456.63	-23.60%	10,407.86	12,864.49	-2,456.63	-23.60%
4540 - RECYCLABLES COLLECTION	4,604.02	5,436.79	-832.77	-18.09%	4,604.02	5,436.79	-832.77	-18.09%
4585 - YARD TRIMMINGS COLLECTION	19,610.37	20,935.67	-1,325.30	-6.76%	19,610.37	20,935.67	-1,325.30	-6.76%
9003 - SW - OTHER FINANCING USES	34,889.70	30,047.77	4,841.93	13.88%	34,889.70	30,047.77	4,841.93	13.88%
<b>Expense Total:</b>	<b>172,374.60</b>	<b>174,483.83</b>	<b>-2,109.23</b>	<b>-1.22%</b>	<b>172,374.60</b>	<b>174,483.83</b>	<b>-2,109.23</b>	<b>-1.22%</b>
<b>Total Surplus (Deficit):</b>	<b>409,120.38</b>	<b>426,471.64</b>	<b>17,351.26</b>	<b>4.24%</b>	<b>409,120.38</b>	<b>426,471.64</b>	<b>17,351.26</b>	<b>4.24%</b>





Monroe, GA

Solid Waste Fund  
without Capital

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# Budget Report

## Group Summary

For Fiscal: 2023 Period Ending: 01/31/2023

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
4510 - SOLID WASTE ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00%
4520 - SOLID WASTE COLLECTION	2,500,000.00	2,500,000.00	208,271.58	208,271.58	-2,291,728.42	91.67%
4530 - SOLID WASTE DISPOSAL	5,649,487.00	5,649,487.00	390,433.10	390,433.10	-5,259,053.90	93.09%
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	2,250.79	2,250.79	-29,749.21	92.97%
4585 - YARD TRIMMINGS COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Revenue Total:</b>	<b>8,181,487.00</b>	<b>8,181,487.00</b>	<b>600,955.47</b>	<b>600,955.47</b>	<b>-7,580,531.53</b>	<b>92.65%</b>
<b>Expense</b>						
4500 - SOLID WASTE & RECYCLING	0.00	0.00	0.00	0.00	0.00	0.00%
4510 - SOLID WASTE ADMINISTRATION	416,904.00	416,904.00	24,201.73	24,201.73	392,702.27	94.19%
4520 - SOLID WASTE COLLECTION	1,313,435.00	1,313,435.00	80,997.38	80,997.38	1,232,437.62	93.83%
4530 - SOLID WASTE DISPOSAL	5,106,887.00	5,106,887.00	12,864.49	12,864.49	5,094,022.51	99.75%
4540 - RECYCLABLES COLLECTION	237,741.00	237,741.00	5,436.79	5,436.79	232,304.21	97.71%
4580 - PUBLIC EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00%
4585 - YARD TRIMMINGS COLLECTION	301,676.00	301,676.00	20,935.67	20,935.67	280,740.33	93.06%
9003 - SW - OTHER FINANCING USES	804,844.11	804,844.11	30,047.77	30,047.77	774,796.34	96.27%
<b>Expense Total:</b>	<b>8,181,487.11</b>	<b>8,181,487.11</b>	<b>174,483.83</b>	<b>174,483.83</b>	<b>8,007,003.28</b>	<b>97.87%</b>
<b>Report Surplus (Deficit):</b>	<b>-0.11</b>	<b>-0.11</b>	<b>426,471.64</b>	<b>426,471.64</b>	<b>426,471.75</b>	<b>01,590.91%</b>



Monroe, GA

### Solid Waste Fund Capital Expense

# Budget Report Group Summary

For Fiscal: 2023 Period Ending: 01/31/2023

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Expense</b>						
4510 - SOLID WASTE ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00%
4520 - SOLID WASTE COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00%
4530 - SOLID WASTE DISPOSAL	0.00	0.00	0.00	0.00	0.00	0.00%
4585 - YARD TRIMMINGS COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Report Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

Performance Indicators	Jan-23	Dec-22	Nov-22	Oct-22	Sep-22	Aug-22	Jul-22	Jun-22	May-22	Apr-22	Mar-22	Feb-22	Jan-22
<b>Utilities</b>													
Electric Customers	6,870	6,856	6,864	6,834	6,841	6,830	6,802	6,801	6,798	6,790	6,770	6,769	6,745
Natural Gas Customers	4,336	4,319	4,311	4,292	4,279	4,270	4,261	4,230	4,226	4,203	4,197	4,190	4,170
Water Customers	10,762	10,764	10,750	10,734	10,730	10,714	10,686	10,648	10,615	10,572	10,561	10,555	10,532
Wastewater Customers	7,781	7,785	7,796	7,766	7,780	7,763	7,727	7,726	7,708	7,694	7,699	7,682	7,987
Cable TV Customers	1,897	1,924	1,948	1,967	1,980	1,995	2,023	2,039	2,067	2,084	2,128	2,149	2,162
Digital Cable Customers	158	162	161	164	168	170	170	170	169	173	175	171	169
Internet Customers	4,204	4,081	4,172	4,202	4,208	4,180	4,160	4,148	4,054	4,117	4,170	4,122	4,139
Residential Phone Customers	720	723	727	735	737	737	733	733	734	739	742	747	752
Commercial Phone Customers	282	279	280	282	288	286	285	283	284	283	286	285	287
Fiber Customers	431	425	407	367	335	319	310	310	303	287	278	257	241
WiFi Router Customers													
<b>Work Orders Generated</b>													
<b>Utilities</b>													
Connects	218	200	224	263	265	272	239	304	292	267	284	269	281
Cutoff for Non-Payment	34	43	41	54	88	75	60	54	70	67	58	81	72
Electric Work Orders	95	84	67	75	95	123	74	137	171	161	174	95	96
Water Work Orders	174	140	110	127	154	125	116	152	106	107	124	87	135
Natural Gas Work Orders	82	33	33	59	40	53	34	40	38	103	117	54	52
Disconnects	168	144	171	181	175	192	164	184	192	170	206	176	202
Sewer Work Orders	22	11	12	16	11	18	15	20	8	21	15	29	33
Telecomm Work Orders	215	151	187	247	212	266	196	183	170	171	255	205	234
Stormwater Work Orders	-	-	-	-	-	-	2	-	-	-	-	1	1
<b>Billing/Collections</b>													
<b>Utilities</b>													
Utility Revenue Billed	\$ 4,151,912	\$ 3,593,995	\$ 3,568,577	\$ 3,906,987	\$ 4,181,752	\$ 4,384,941	\$ 4,033,365	\$ 3,723,681	\$ 3,806,253	\$ 3,737,109	\$ 4,298,336	\$ 4,191,851	\$ 3,759,972
Utility Revenue Collected	\$ 3,941,822	\$ 769,288	\$ 3,360,930	\$ 3,700,133	\$ 3,978,175	\$ 4,155,844	\$ 3,837,452	\$ 3,512,742	\$ 3,622,186	\$ 3,657,019	\$ 4,107,304	\$ 4,008,499	\$ 3,608,582
Amount Written Off for Bad Debt	\$ 24,256	\$ 33,840	\$ 19,918	\$ 22,001	\$ 12,510	\$ 17,405	\$ 28,662	\$ 35,440	\$ 31,386	\$ 18,697	\$ 14,990	\$ 40,124	\$ 26,746
<b>Extensions</b>													
<b>Utilities</b>													
Extensions Requested	347	481	575	582	595	603	565	559	507	510	468	516	539
Extensions Pending	-	2	119	179	38	130	36	38	129	42	82	41	138
Extensions Defaulted	13	29	28	24	43	14	24	26	24	31	20	33	37
Extensions Paid per Agreement	334	569	605	417	642	492	543	479	396	519	397	590	483
Percentage of Extensions Paid	1	1	1	1	1	1	1	1	1	1	1	1	1
<b>Taxes</b>													
<b>Admin Support</b>													
Property Tax Collected	\$ 115,393	\$ 3,343,182	\$ 420,999	\$ 269,552	\$ 4,094	\$ 4,580	\$ 3,752	\$ 2,757	\$ 4,731	\$ 9,583	\$ 16,789	\$ 74,560	\$ 79,872
<b>Accounting</b>													
<b>Payroll &amp; Benefits</b>													
Payroll Checks issued	-	-	1	-	-	-	-	-	-	1	-	-	-
Direct Deposit Advices	350	713	738	655	988	651	656	676	638	952	691	623	626
<b>General Ledger</b>													
Accounts Payable Checks Issued	273	292	308	296	283	338	264	335	290	289	350	288	301
Accounts Payable Invoices Entered	342	363	402	400	366	421	344	451	367	369	419	297	363
Journal Entries Processed	115	138	88	87	97	97	96	65	91	85	107	97	143
Miscellaneous Receipts	586	441	328	406	311	424	396	445	394	488	541	566	822
Utility Deposit Refunds Processed	35	49	40	31	25	22	40	39	54	42	61	42	39
Local Option Sales Tax	\$ 322,547	\$ 286,290	\$ 303,917	\$ 312,157	\$ 315,857	\$ 315,011	\$ 307,128	\$ 309,486	\$ 295,570	\$ 283,314	\$ 256,395	\$ 252,907	\$ 292,991
Special Local Option Sales Tax - 2019		345,837	308,134	328,634	336,613	298,360	280,683	273,659	275,720	263,336	252,440	228,454	225,328
<b>Payroll &amp; Benefits</b>													

Performance Indicators	Jan-23	Dec-22	Nov-22	Oct-22	Sep-22	Aug-22	Jul-22	Jun-22	May-22	Apr-22	Mar-22	Feb-22	Jan-22
Filled Positions	254	254	251	252	254	253	253	254	251	245	244	244	241
Vacancies	20	9	12	11	9	10	10	9	12	18	19	19	22
Unfunded Positions	5	38	38	38	38	38	38	38	38	38	38	38	38
Airport													
Airport													
Airport Fuel Sales - Gallons	1,240	911	1,590	1,778	2,124	2,354	2,495	2,344	3,526	3,840	5,842	4,214	3,335
Fuel Sales - Revenue	7,427	5,459	9,719	11,004	13,149	14,574	1,544	14,507	21,824	17,627	26,817	19,214	14,976



**FIRE  
DEPARTMENT  
CITY COUNCIL  
MONTHLY MEETING  
  
MARCH 2023**

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# City of Monroe Fire Dept

Monroe, GA

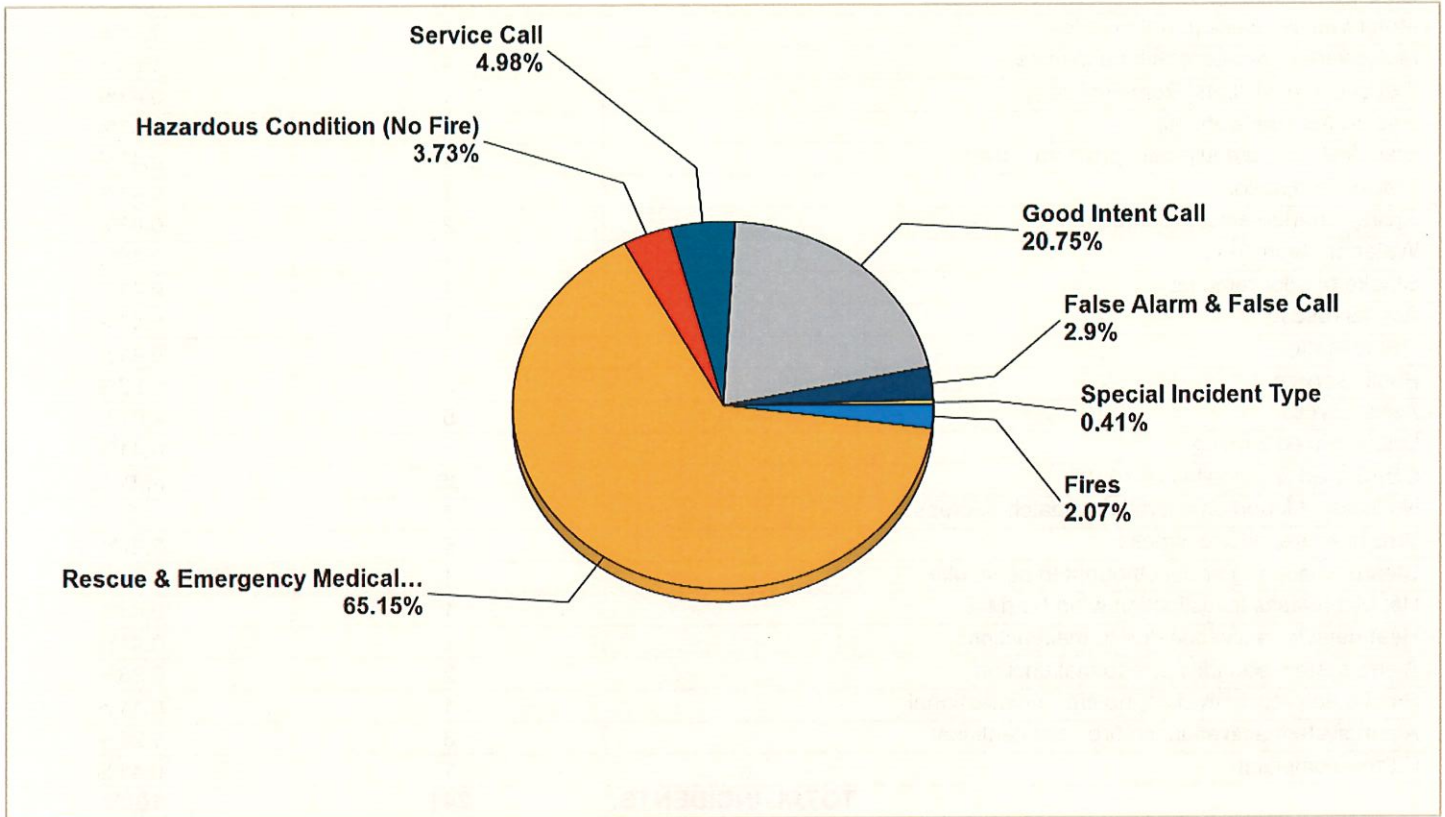
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222

## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2023 | End Date: 01/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	2.07%
Rescue & Emergency Medical Service	157	65.15%
Hazardous Condition (No Fire)	9	3.73%
Service Call	12	4.98%
Good Intent Call	50	20.75%
False Alarm & False Call	7	2.9%
Special Incident Type	1	0.41%
<b>TOTAL</b>	<b>241</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



### Detailed Breakdown by Incident Type

223

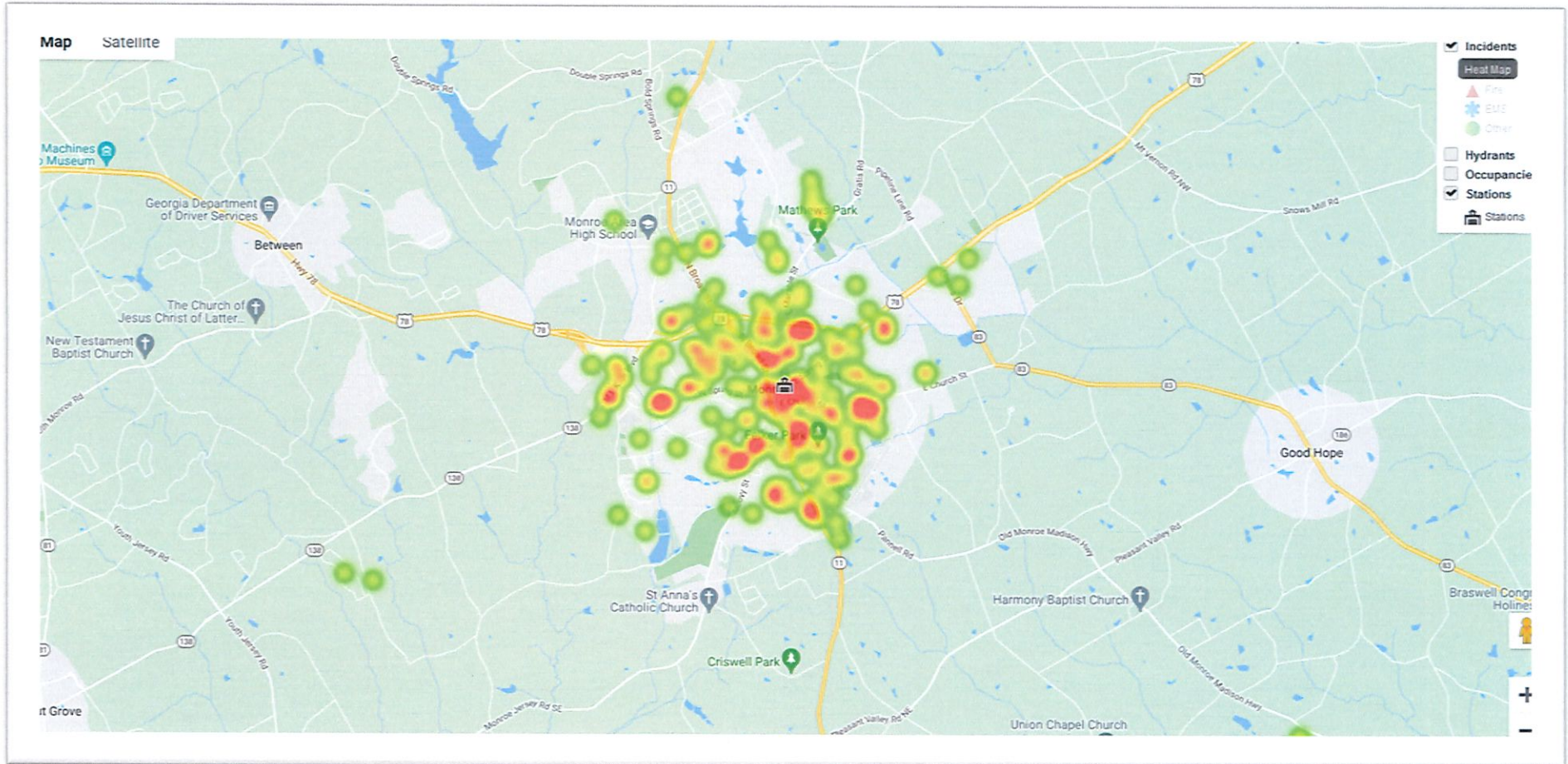
INCIDENT TYPE	# INCIDENTS	% of TOTAL
141 - Forest, woods or wildland fire	2	0.83%
142 - Brush or brush-and-grass mixture fire	2	0.83%
143 - Grass fire	1	0.41%
311 - Medical assist, assist EMS crew	98	40.66%
321 - EMS call, excluding vehicle accident with injury	48	19.92%
322 - Motor vehicle accident with injuries	6	2.49%
324 - Motor vehicle accident with no injuries.	4	1.66%
352 - Extrication of victim(s) from vehicle	1	0.41%
400 - Hazardous condition, other	5	2.07%
440 - Electrical wiring/equipment problem, other	1	0.41%
442 - Overheated motor	1	0.41%
445 - Arcing, shorted electrical equipment	2	0.83%
522 - Water or steam leak	1	0.41%
531 - Smoke or odor removal	1	0.41%
542 - Animal rescue	1	0.41%
552 - Police matter	1	0.41%
553 - Public service	2	0.83%
554 - Assist invalid	5	2.07%
561 - Unauthorized burning	1	0.41%
611 - Dispatched & cancelled en route	36	14.94%
622 - No incident found on arrival at dispatch address	7	2.9%
651 - Smoke scare, odor of smoke	5	2.07%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.41%
671 - HazMat release investigation w/no HazMat	1	0.41%
734 - Heat detector activation due to malfunction	1	0.41%
735 - Alarm system sounded due to malfunction	2	0.83%
743 - Smoke detector activation, no fire - unintentional	1	0.41%
745 - Alarm system activation, no fire - unintentional	3	1.24%
911 - Citizen complaint	1	0.41%
TOTAL INCIDENTS:	241	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# City of Monroe Fire Dept

Monroe, GA



January 2023 Incident Distribution Map



# City of Monroe Fire Dept

Monroe, GA



## Incident Comparison 2018-2023

January	2018	2019	2020	2021	2022	2023
100 - Fire	11	6	4	6	3	5
200 - Overpressure Rupture, Explosion, Overheat	0	1	0	0	1	0
300 - Rescue & EMS	144	150	114	138	121	157
400 - Hazardous Condition	7	3	5	5	8	9
500 - Service Call	14	13	10	8	8	12
600 - Good Intent & Canceled Call	61	49	47	71	73	50
700 - False Alarm & False Call	14	7	15	5	15	7
800 - Severe Weather & Natural Disaster	0	0	0	0	0	0
900 - Special Incident Type	0	0	0	0	0	1
	251	229	195	233	229	241

# City of Monroe Fire Dept

Monroe, GA

This report was generated on 2/28/2023 10:15:31 AM



226

## Detailed Losses For Date Range

Start Date: 01/01/2023 | End Date: 01/31/2023

# INCIDENTS	TOTAL PRE-INCIDENT PROP. VAL.	TOTAL PRE-INCIDENT CONT. VAL.	TOTAL PRE-INCIDENT VAL.	AVG. VAL.	TOTAL PROP. LOSS	TOTAL CONT. LOSS	TOTAL LOSSES	AVERAGE LOSS
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INCIDENT #	DATE	TYPE	LOCATION	PRE-INCIDENT PROPERTY	PRE-INCIDENT CONTENTS	PRE-INCIDENT TOTAL	PROP. LOSS	CONT. LOSS	TOTAL
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Only Reviewed Incidents included.



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Doc Id: 1324

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# City of Monroe Fire Dept

Monroe, GA

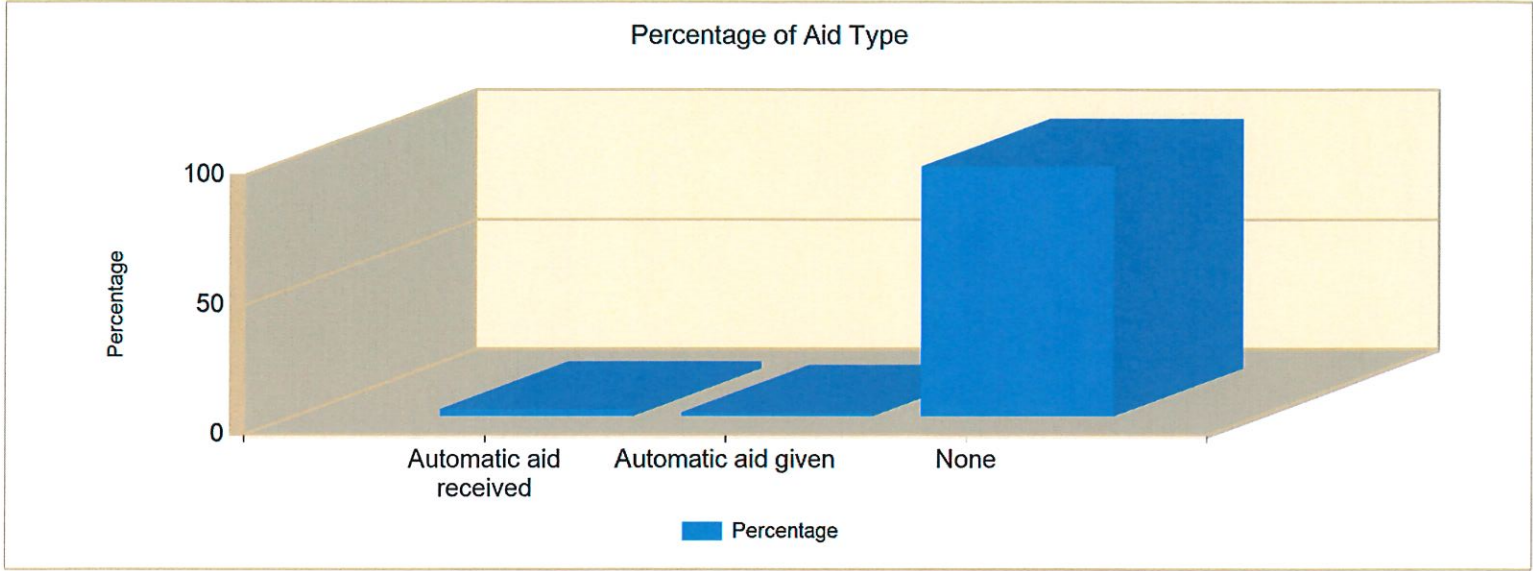
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227

## Count of Aid Given and Received for Incidents for Date Range

Start Date: 01/01/2023 | End Date: 01/31/2023



AID TYPE	TOTAL	% of TOTAL
Automatic aid received	6	2.5%
Automatic aid given	3	1.2%
None	232	96.3%

Only REVIEWED incidents included



# 2022 Report

# City of Monroe Fire Dept

Monroe, GA

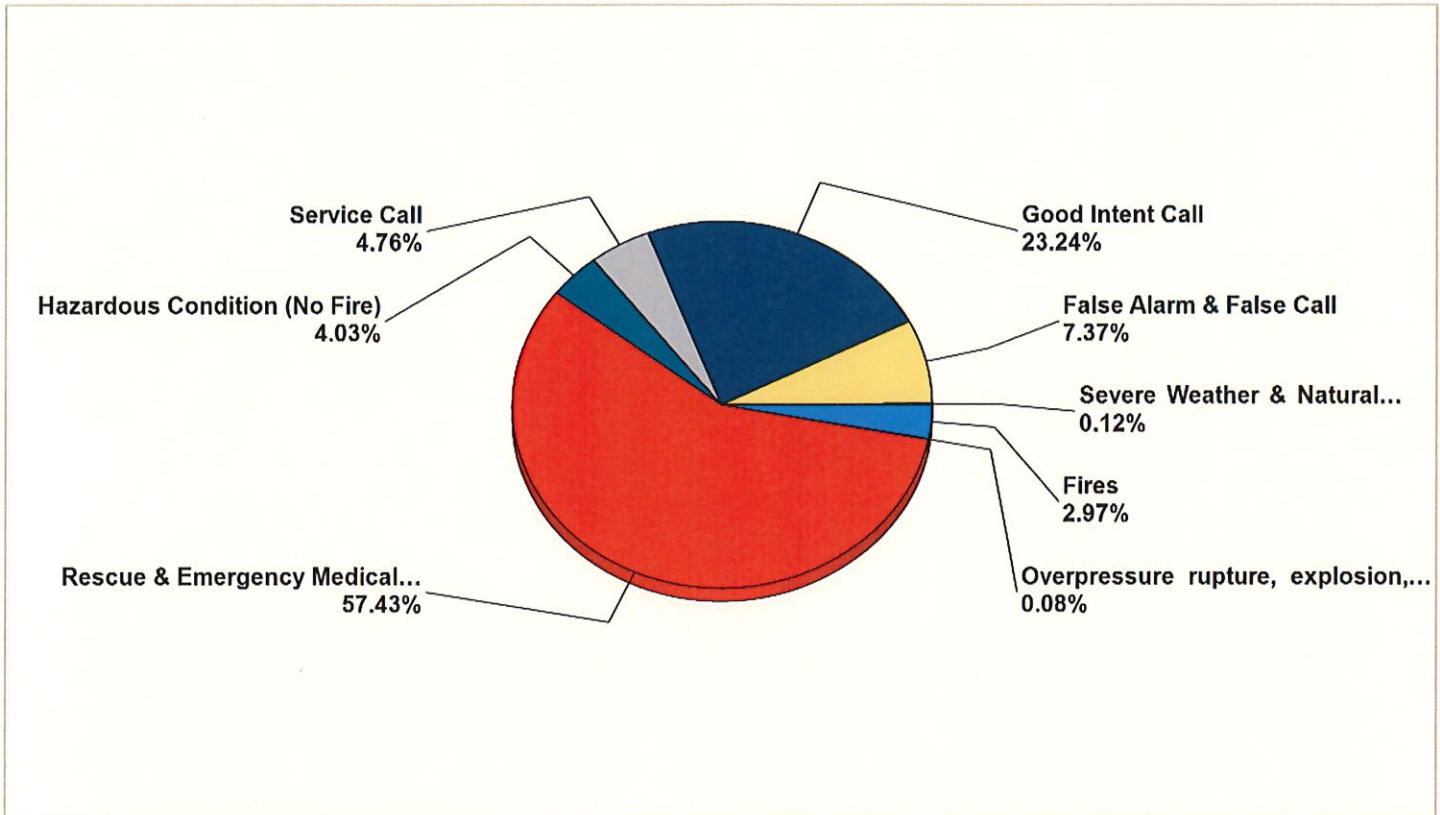
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229

## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 12/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	73	2.97%
Overpressure rupture, explosion, overhear - no fire	2	0.08%
Rescue & Emergency Medical Service	1411	57.43%
Hazardous Condition (No Fire)	99	4.03%
Service Call	117	4.76%
Good Intent Call	571	23.24%
False Alarm & False Call	181	7.37%
Severe Weather & Natural Disaster	3	0.12%
<b>TOTAL</b>	<b>2457</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553

Page # 1 of 3

**Detailed Breakdown by Incident Type**

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.04%
111 - Building fire	17	0.69%
112 - Fires in structure other than in a building	1	0.04%
113 - Cooking fire, confined to container	7	0.28%
114 - Chimney or flue fire, confined to chimney or flue	1	0.04%
118 - Trash or rubbish fire, contained	3	0.12%
121 - Fire in mobile home used as fixed residence	2	0.08%
123 - Fire in portable building, fixed location	1	0.04%
131 - Passenger vehicle fire	13	0.53%
132 - Road freight or transport vehicle fire	4	0.16%
137 - Camper or recreational vehicle (RV) fire	1	0.04%
138 - Off-road vehicle or heavy equipment fire	2	0.08%
140 - Natural vegetation fire, other	2	0.08%
141 - Forest, woods or wildland fire	3	0.12%
142 - Brush or brush-and-grass mixture fire	8	0.33%
143 - Grass fire	1	0.04%
151 - Outside rubbish, trash or waste fire	5	0.2%
160 - Special outside fire, other	1	0.04%
251 - Excessive heat, scorch burns with no ignition	2	0.08%
311 - Medical assist, assist EMS crew	799	32.52%
321 - EMS call, excluding vehicle accident with injury	485	19.74%
322 - Motor vehicle accident with injuries	63	2.56%
323 - Motor vehicle/pedestrian accident (MV Ped)	5	0.2%
324 - Motor vehicle accident with no injuries.	50	2.04%
331 - Lock-in (if lock out , use 511 )	1	0.04%
352 - Extrication of victim(s) from vehicle	7	0.28%
353 - Removal of victim(s) from stalled elevator	1	0.04%
400 - Hazardous condition, other	28	1.14%
411 - Gasoline or other flammable liquid spill	3	0.12%
412 - Gas leak (natural gas or LPG)	14	0.57%
413 - Oil or other combustible liquid spill	4	0.16%
422 - Chemical spill or leak	2	0.08%
424 - Carbon monoxide incident	4	0.16%
440 - Electrical wiring/equipment problem, other	2	0.08%
441 - Heat from short circuit (wiring), defective/worn	5	0.2%
442 - Overheated motor	3	0.12%
444 - Power line down	11	0.45%
445 - Arcing, shorted electrical equipment	19	0.77%
451 - Biological hazard, confirmed or suspected	1	0.04%
461 - Building or structure weakened or collapsed	1	0.04%
463 - Vehicle accident, general cleanup	2	0.08%
511 - Lock-out	1	0.04%
520 - Water problem, other	1	0.04%
522 - Water or steam leak	43	1.75%
531 - Smoke or odor removal	9	0.37%
550 - Public service assistance, other	1	0.04%
551 - Assist police or other governmental agency	12	0.49%
553 - Public service	26	1.06%
554 - Assist invalid	16	0.65%
561 - Unauthorized burning	8	0.33%
600 - Good intent call, other	2	0.08%
611 - Dispatched & cancelled en route	487	19.82%
621 - Wrong location	2	0.08%
622 - No incident found on arrival at dispatch address	34	1.38%
631 - Authorized controlled burning	4	0.16%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

231

INCIDENT TYPE	# INCIDENTS	% of TOTAL
651 - Smoke scare, odor of smoke	27	1.1%
652 - Steam, vapor, fog or dust thought to be smoke	3	0.12%
671 - HazMat release investigation w/no HazMat	12	0.49%
710 - Malicious, mischievous false call, other	1	0.04%
714 - Central station, malicious false alarm	2	0.08%
730 - System malfunction, other	1	0.04%
731 - Sprinkler activation due to malfunction	1	0.04%
732 - Extinguishing system activation due to malfunction	2	0.08%
733 - Smoke detector activation due to malfunction	19	0.77%
734 - Heat detector activation due to malfunction	2	0.08%
735 - Alarm system sounded due to malfunction	48	1.95%
736 - CO detector activation due to malfunction	6	0.24%
741 - Sprinkler activation, no fire - unintentional	2	0.08%
742 - Extinguishing system activation	1	0.04%
743 - Smoke detector activation, no fire - unintentional	24	0.98%
744 - Detector activation, no fire - unintentional	5	0.2%
745 - Alarm system activation, no fire - unintentional	65	2.65%
746 - Carbon monoxide detector activation, no CO	2	0.08%
814 - Lightning strike (no fire)	3	0.12%
<b>TOTAL INCIDENTS:</b>	<b>2457</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



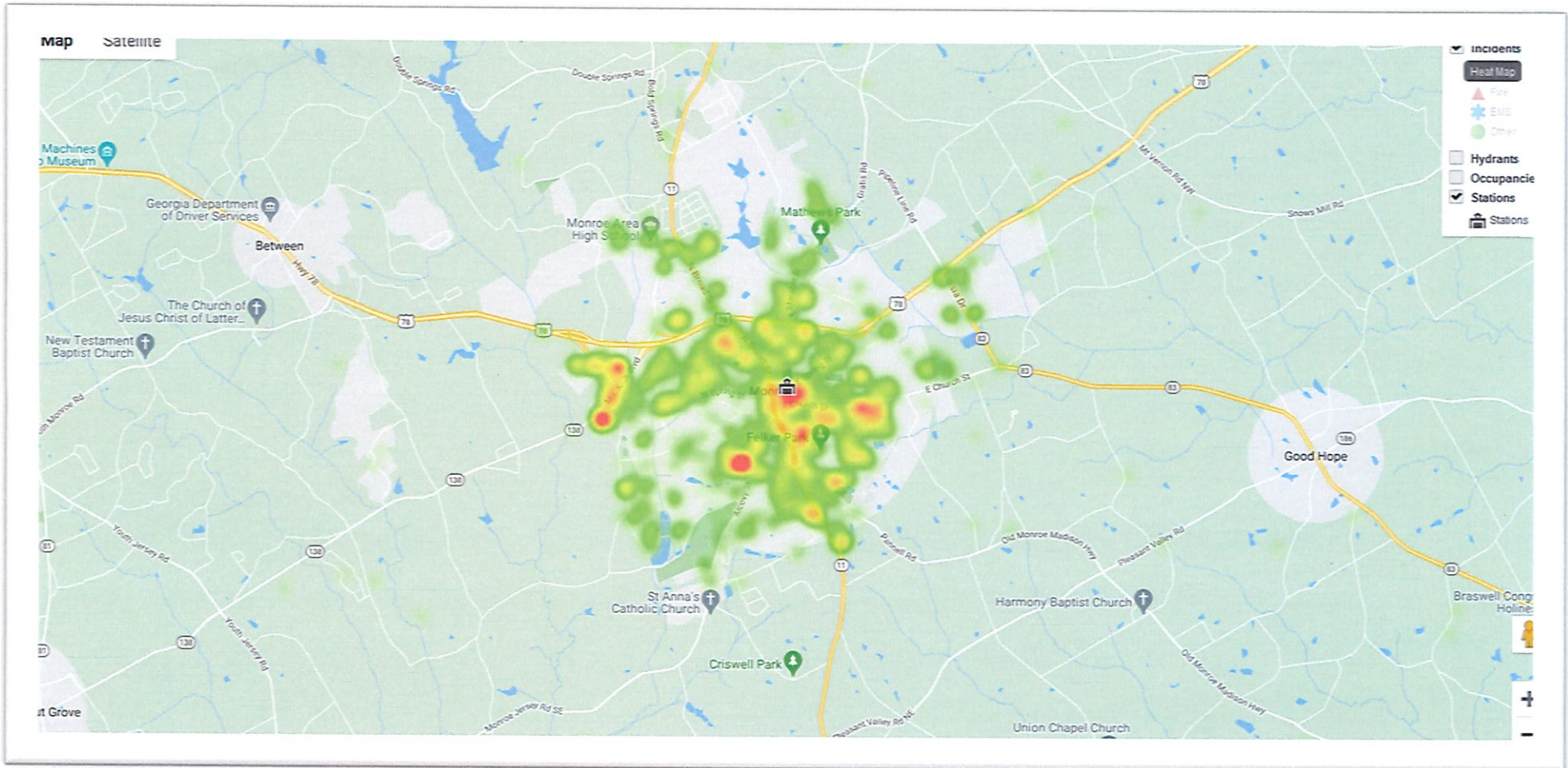
## Annual Incident Comparison 2018-2022

	2018	2019	2020	2021	2022
100 - Fire	82	77	51	67	73
200 - Overpressure Rupture, Explosion, Overheat	1	3	3	0	2
300 - Rescue & EMS	1685	1509	1324	1445	1411
400 - Hazardous Condition	67	68	79	82	99
500 - Service Call	178	127	135	111	117
600 - Good Intent & Canceled Call	577	612	680	699	571
700 - False Alarm & False Call	133	109	136	120	181
800 - Severe Weather & Natural Disaster	3	0	2	0	3
900 - Special Incident Type	0	1	0	0	0
	2726	2506	2410	2524	2457



# City of Monroe Fire Dept

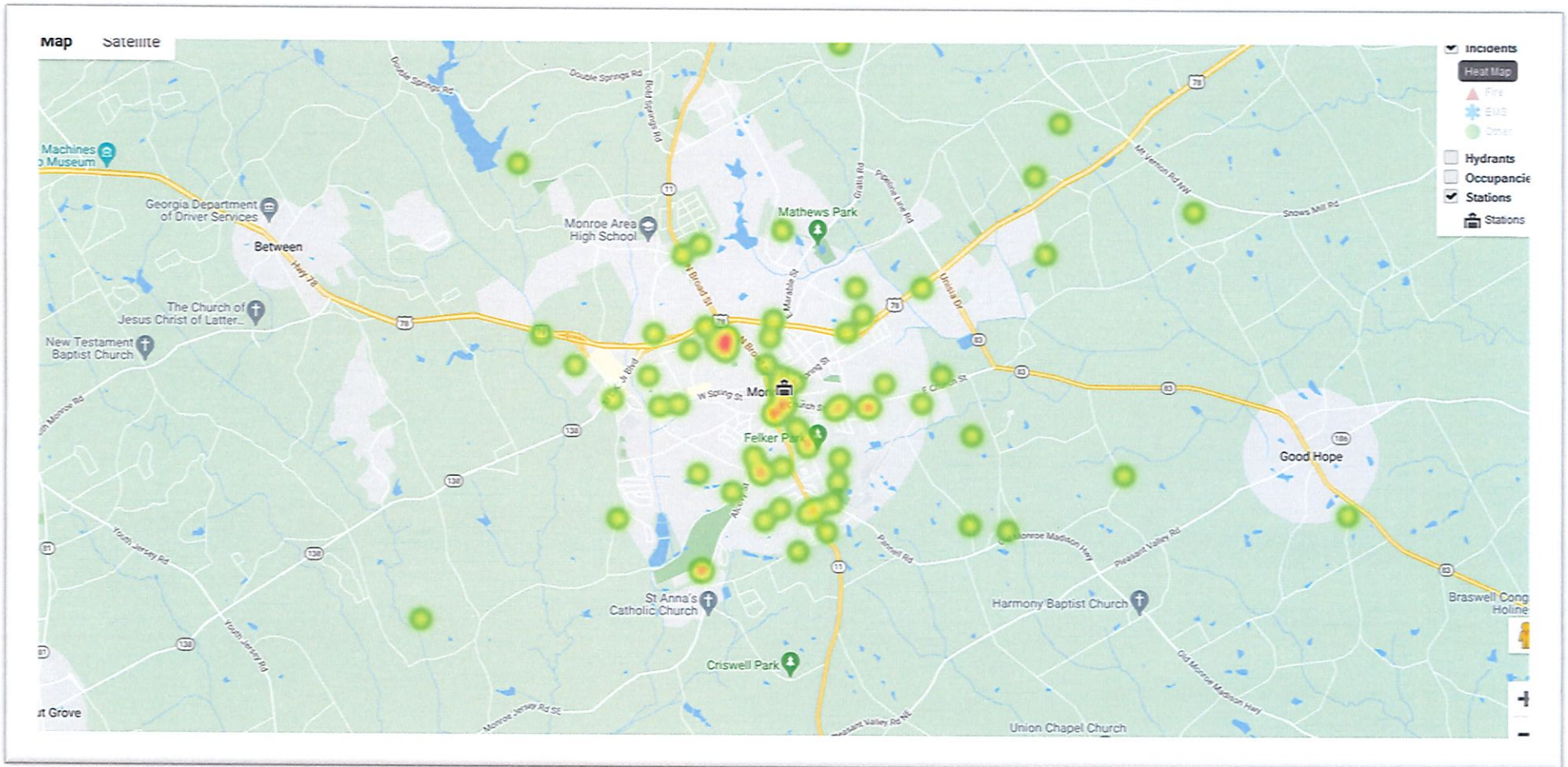
Monroe, GA



2022 Incident Distribution Map

# City of Monroe Fire Dept

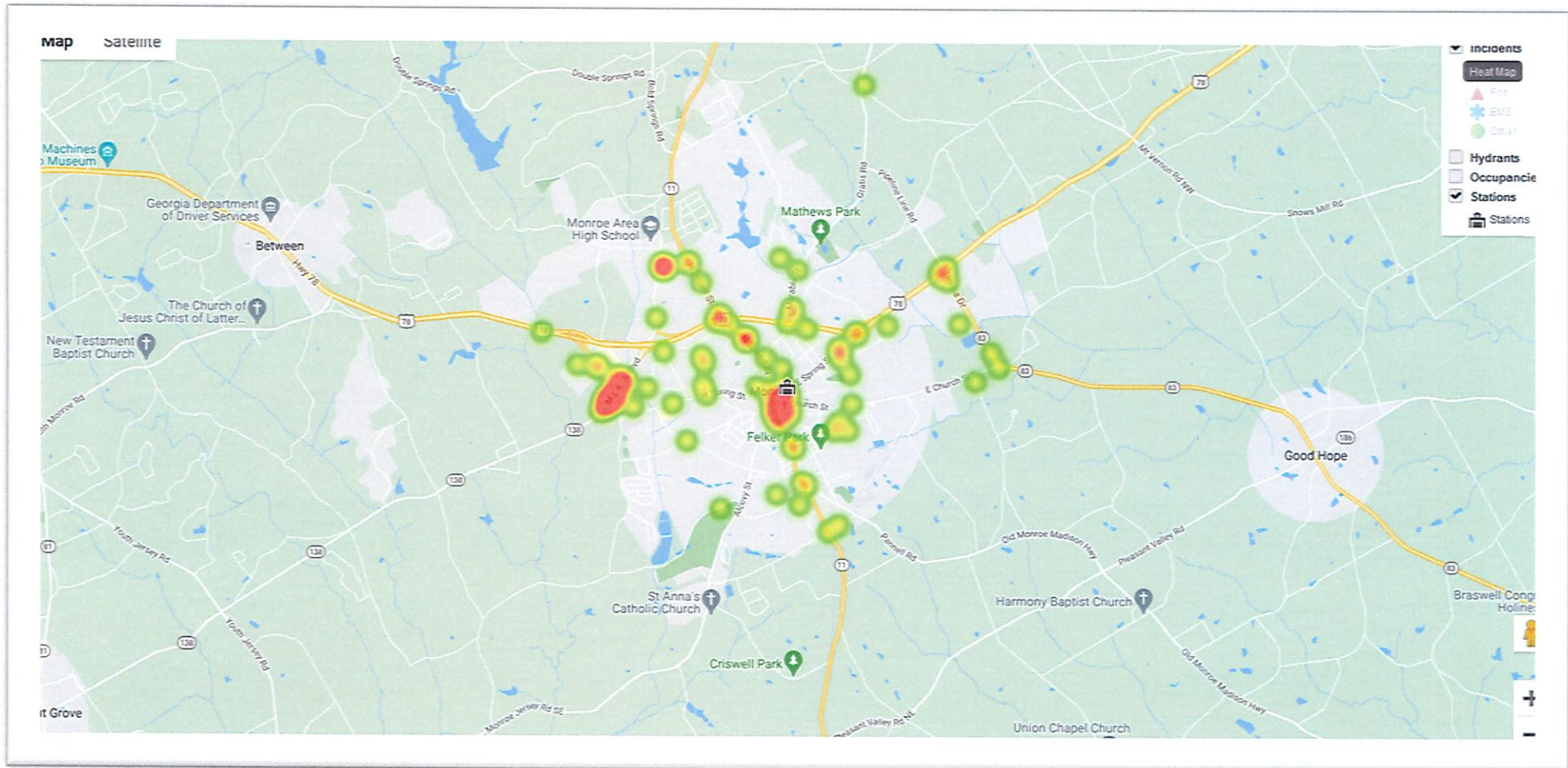
Monroe, GA



2022 Fire Distribution Map

# City of Monroe Fire Dept

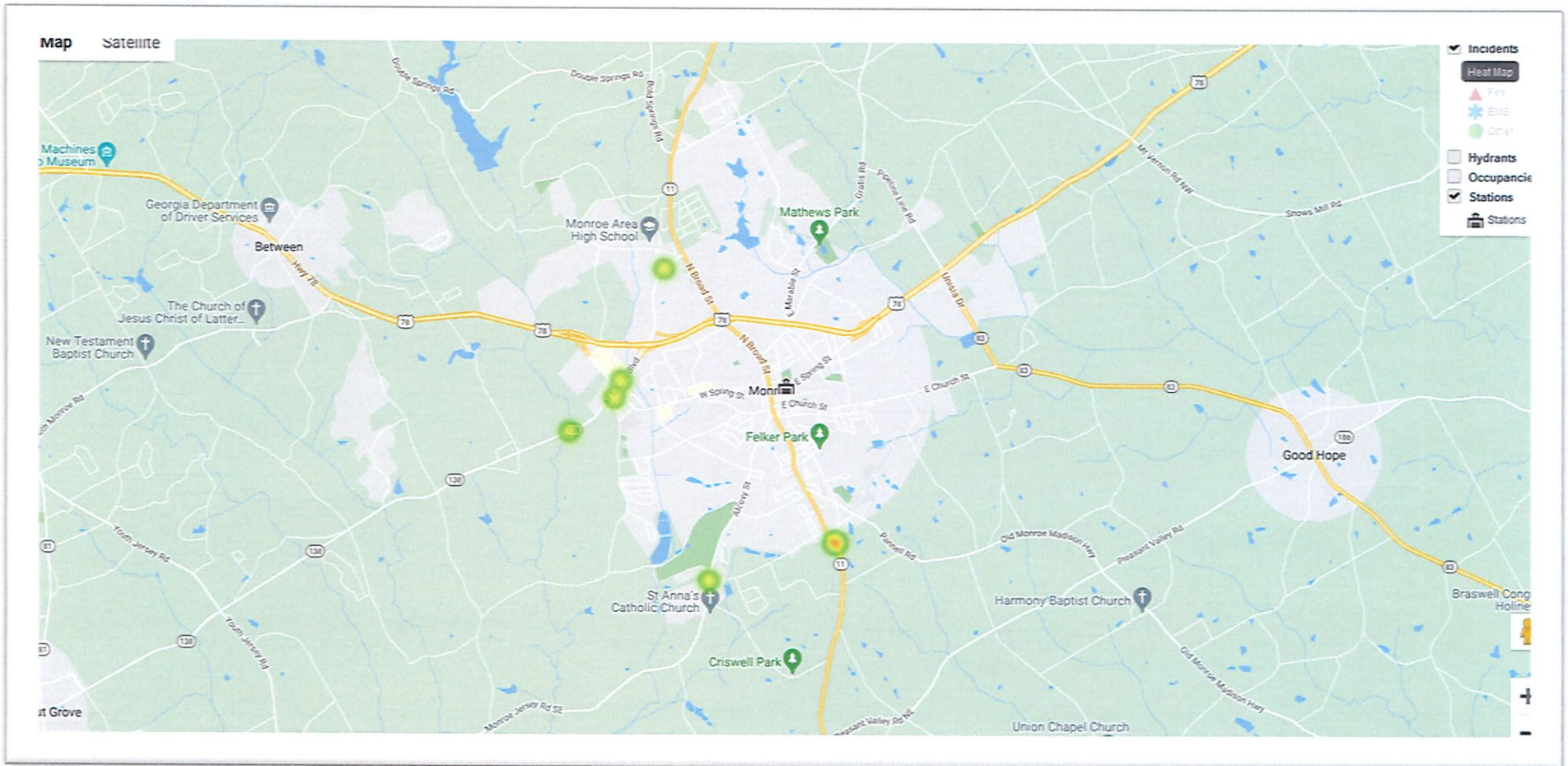
Monroe, GA



2022 Motor Vehicle Collision Distribution Map

# City of Monroe Fire Dept

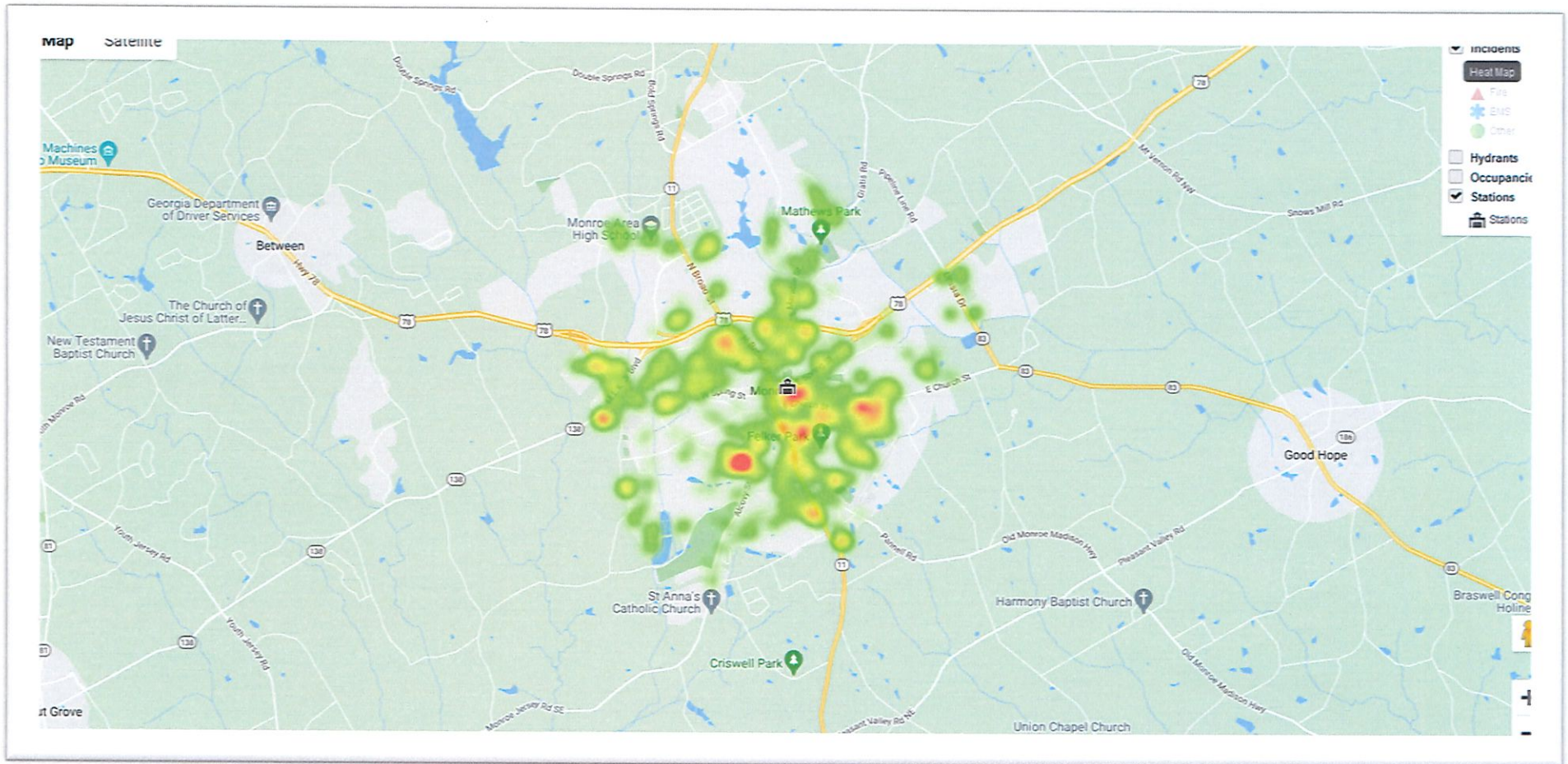
Monroe, GA



2022 Vehicle Extrication Distribution Map

# City of Monroe Fire Dept

Monroe, GA



2022 Emergency Medical Incident Distribution Map

# City of Monroe Fire Dept

Monroe, GA

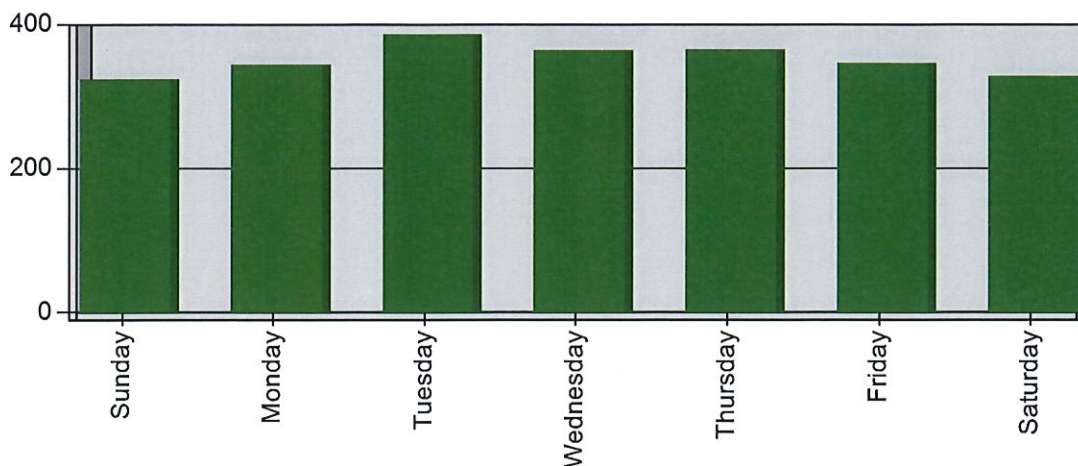
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238

## Incidents by Day of the Week for Date Range

Start Date: 01/01/2022 | End Date: 12/31/2022



DAY OF THE WEEK	# INCIDENTS
Sunday	324
Monday	344
Tuesday	386
Wednesday	364
Thursday	365
Friday	346
Saturday	328
<b>TOTAL</b>	<b>2457</b>

Only REVIEWED incidents included



# City of Monroe Fire Dept

Monroe, GA

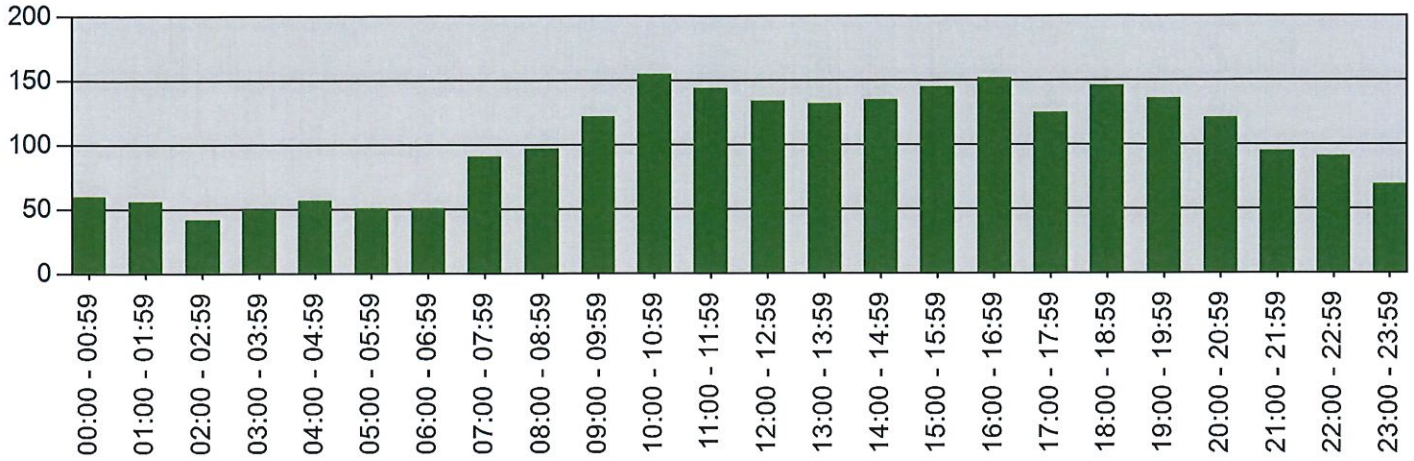
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239

## Incidents by Hour for Date Range

Start Date: 01/01/2022 | End Date: 12/31/2022



HOUR	# of CALLS
00:00 - 00:59	60
01:00 - 01:59	56
02:00 - 02:59	42
03:00 - 03:59	50
04:00 - 04:59	57
05:00 - 05:59	51
06:00 - 06:59	51
07:00 - 07:59	91
08:00 - 08:59	97
09:00 - 09:59	122
10:00 - 10:59	155
11:00 - 11:59	144
12:00 - 12:59	134
13:00 - 13:59	132
14:00 - 14:59	135
15:00 - 15:59	145
16:00 - 16:59	152
17:00 - 17:59	125
18:00 - 18:59	146
19:00 - 19:59	136
20:00 - 20:59	121
21:00 - 21:59	95
22:00 - 22:59	91
23:00 - 23:59	69

Only REVIEWED incidents included



# City of Monroe Fire Dept

Monroe, GA

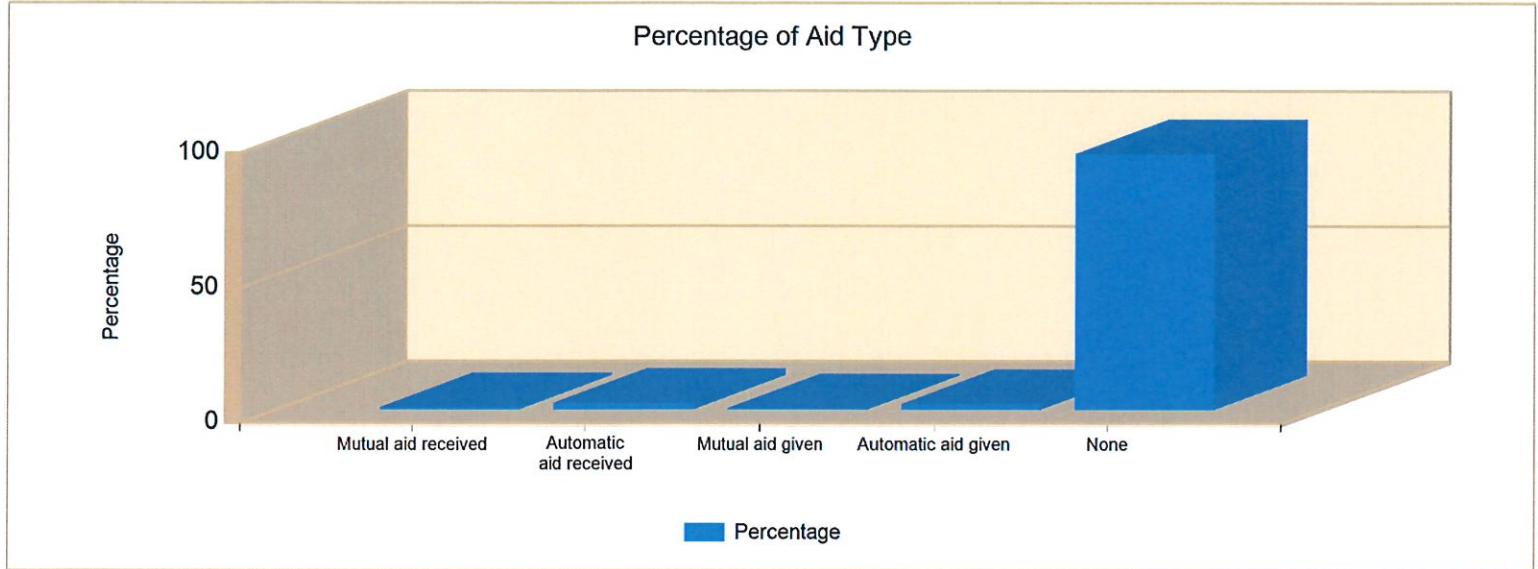
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240

## Count of Aid Given and Received for Incidents for Date Range

Start Date: 01/01/2022 | End Date: 12/31/2022



AID TYPE	TOTAL	% of TOTAL
Mutual aid received	16	0.7%
Automatic aid received	57	2.3%
Mutual aid given	8	0.3%
Automatic aid given	48	2.0%
None	2328	94.7%

Only REVIEWED incidents included





# City of Monroe Fire Dept

Monroe, GA

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241

## Detailed Losses For Date Range

Start Date: 01/01/2022 | End Date: 12/31/2022

# INCIDENTS	TOTAL PRE-INCIDENT PROP. VAL.	TOTAL PRE-INCIDENT CONT. VAL.	TOTAL PRE-INCIDENT VAL.	AVG. VAL.	TOTAL PROP. LOSS	TOTAL CONT. LOSS	TOTAL LOSSES	AVERAGE LOSS
23	\$3,479,550.00	\$1,408,711.00	\$4,888,261.00	\$212,533.00	\$432,623.00	\$46,695.00	\$479,318.00	\$20,839.00

INCIDENT #	DATE	TYPE	LOCATION	PRE-INCIDENT PROPERTY	PRE-INCIDENT CONTENTS	PRE-INCIDENT TOTAL	PROP. LOSS	CONT. LOSS	TOTAL
2022-0061	01/07/2022	160 - Special outside fire, other	547 Belle Meade RD Monroe	\$1,383.00	\$0.00	\$1,383.00	\$1,383.00	\$0.00	\$1,383.00
2022-0133	01/17/2022	131 - Passenger vehicle fire	315 S Broad ST Monroe	\$1,500.00	\$0.00	\$1,500.00	\$1,000.00	\$0.00	\$1,000.00
2022-0578	03/27/2022	111 - Building fire	123 4th ST Monroe	\$73,360.00	\$10,000.00	\$83,360.00	\$1,000.00	\$0.00	\$1,000.00
2022-0600	03/30/2022	111 - Building fire	503 E Spring ST Monroe	\$127,700.00	\$0.00	\$127,700.00	\$5,000.00	\$0.00	\$5,000.00
2022-0664	04/11/2022	123 - Fire in portable building, fixed location	425 Glenwood DR Monroe	\$20,240.00	\$15,000.00	\$35,240.00	\$4,048.00	\$10,120.00	\$14,168.00
2022-0695	04/16/2022	111 - Building fire	101 Mary ST Monroe	\$151,200.00	\$75,000.00	\$226,200.00	\$5,000.00	\$1,500.00	\$6,500.00
2022-1175	06/27/2022	111 - Building fire	216 S Madison AVE Monroe	\$401,647.00	\$200,823.00	\$602,470.00	\$2,000.00	\$0.00	\$2,000.00
2022-1226	07/05/2022	111 - Building fire	913 E Church ST Monroe	\$201,593.00	\$50,000.00	\$251,593.00	\$4,031.00	\$2,150.00	\$6,181.00
2022-1253	07/08/2022	111 - Building fire	200 Cherry Hill RD Monroe	\$1,469,600.00	\$734,800.00	\$2,204,400.00	\$0.00	\$425.00	\$425.00
2022-1430	08/01/2022	111 - Building fire	512 Landers ST Monroe	\$152,077.00	\$76,038.00	\$228,115.00	\$0.00	\$100.00	\$100.00
2022-1501	08/12/2022	111 - Building fire	1108 E Church ST Monroe	\$393,300.00	\$196,650.00	\$589,950.00	\$0.00	\$2,500.00	\$2,500.00
2022-1544	08/19/2022	132 - Road freight or transport vehicle fire	205 E Spring ST Monroe	\$85,000.00	\$0.00	\$85,000.00	\$55,250.00	\$0.00	\$55,250.00

Only Reviewed Incidents included.



INCIDENT #	DATE	TYPE	LOCATION	PRE-INCIDENT PROPERTY	PRE-INCIDENT CONTENTS	PRE-INCIDENT TOTAL	PROP. LOSS	CONT. LOSS	TOTAL
2022-1642	09/04/2022	131 - Passenger vehicle fire	547 Green ST Monroe	\$7,000.00	\$150.00	\$7,150.00	\$7,000.00	\$150.00	\$7,150.00
2022-1681	09/11/2022	137 - Camper or recreational vehicle (RV) fire	333 Walker DR Monroe	\$9,000.00	\$1,000.00	\$10,000.00	\$4,500.00	\$500.00	\$5,000.00
2022-1704	09/14/2022	131 - Passenger vehicle fire	315 S Broad ST Monroe	\$2,500.00	\$250.00	\$2,750.00	\$2,500.00	\$250.00	\$2,750.00
2022-1744	09/21/2022	131 - Passenger vehicle fire	Highway 78 Monroe	\$4,500.00	\$0.00	\$4,500.00	\$4,500.00	\$0.00	\$4,500.00
2022-1991	10/29/2022	131 - Passenger vehicle fire	2151 W Spring ST Monroe	\$11,000.00	\$0.00	\$11,000.00	\$11,000.00	\$0.00	\$11,000.00
2022-2066	11/09/2022	138 - Off-road vehicle or heavy equipment fire	812 Fairway DR Monroe	\$185,000.00	\$0.00	\$185,000.00	\$185,000.00	\$0.00	\$185,000.00
2022-2141	11/21/2022	111 - Building fire	513 Green ST Monroe	\$53,700.00	\$26,500.00	\$80,200.00	\$15,000.00	\$7,500.00	\$22,500.00
2022-2293	12/14/2022	132 - Road freight or transport vehicle fire	Highway 78 Monroe	\$81,807.00	\$1,000.00	\$82,807.00	\$81,807.00	\$1,000.00	\$82,807.00
2022-2307	12/16/2022	131 - Passenger vehicle fire	W Spring ST Monroe	\$4,089.00	\$1,000.00	\$5,089.00	\$250.00	\$0.00	\$250.00
2022-2344	12/20/2022	131 - Passenger vehicle fire	325 Alcovy ST Monroe	\$1,154.00	\$500.00	\$1,654.00	\$1,154.00	\$500.00	\$1,654.00
2022-2448	12/30/2022	111 - Building fire	1248 S Madison AVE Monroe	\$41,200.00	\$20,000.00	\$61,200.00	\$41,200.00	\$20,000.00	\$61,200.00

242

Only Reviewed Incidents included.





## 2022 Training

**Total Training Hours: 6720.5**

**Total State CEU Hours: 1837**

### **Georgia Public Safety Training Center (GPSTC) Courses Attended by MFD Personnel**

- Acting Officer in Charge\* (32 hours)
- Crash Victim Extrication 1\*\* (16 hours)
- Fire and Life Safety Trailer Operator (6 hours)
- Fire Inspector 1\*\*\* (80 hours)
- Fire Instructor 1\*\*\* (40 hours)
- Fire Investigations Training Update – GPSFIA and GFIA (8 hours)
- Fire Investigations – NFPA 921 Live Fire Analysis and Fire Testing (4 hours)
- Forensic Statement Analysis (8 hours)
- Incident Safety Officer (16 hours)
- Interior Search and Rescue 1 (16 hours)
- ISO Fire Suppression Rating Schedule Overview (8 hours)
- Pressurized Container Fire Control (8 hours)
- Transitional and Interpersonal Leadership Training\* (40 hours)

\* One of three classes that make up the NPQ Fire Officer 1 Certification

\*\* Hosted by MFD at GUTA with participants from multiple departments

\*\*\* Completion resulted in NPQ Certification at the appropriate level

### **Conference Attendance by MFD Personnel**

- Georgia Association of Fire Chiefs 2022 Executive Training Session
- Georgia Public Safety Fire Investigators Association 2022 Spring Seminar
- 2022 Georgia Fire Safety Symposium

### **Georgia Emergency Management Agency (GEMA) Courses Attended by MFD Personnel**

- Emergency Operations Center/Incident Command System Interface (8 hours)
- GEMA Programs Overview (5 hours)
- Hazardous Weather and Flooding Preparedness (16 hours)
- NIMS ICS 300 Intermediate ICS for Expanding Incidents (24 hours)
- Preliminary Damage Assessment (8 hours)
- Resource Management (16 hours)



**POLICE**  
**DEPARTMENT**  
**MONTHLY REPORT**  
**March**  
**2023**

**Comparison of January 2022 to January 2023 Activity Reports**

	<b>2023</b>			<b>2022</b>		
<b>Calls for Service</b>	2,179			1,565		
<b>Area Checks</b>	11,053			10,690		
<b>Calls to MPD</b>	n/a			n/a		
<b>Court Cases</b>	214			64		
<b>Training Hours</b>	353			307		
<b>Part A Crimes</b>	45			60		
<b>Part B Crimes</b>	24			20		
<b>Arrest-Adult</b>	43			53		
<b>Juvenile</b>	4			4		
<b>C/S Trash Pick Up</b>						
<b>Tires</b>						

2023 AGENCY	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
LE CALLS													
<b>WALTON SO</b>		3,958											3,958
WCSO AREA CHECKS		8,835											8,835
<b>MONROE PD</b>		2,179											12,793
MPD AREA CHECKS		11,053											11,053
<b>LOGANVILLE PD</b>		971											971
LPD AREA CHECKS		15											12,024
<b>SOCIAL CIRCLE PD</b>		300											300
SPD AREA CHECKS		2,446											2,446
<b>LAW TOTALS</b>		<b>29,757</b>											<b>29,757</b>
<b>WALTON EMS</b>		<b>1,843</b>											<b>1,843</b>
FIRE DEPTS													
<b>WALTON FIRE</b>		492											492
<b>MONROE FIRE</b>		246											246
<b>LOGANVILLE FIRE</b>		213											213
<b>SOC CIRCLE FIRE</b>		65											65
<b>FIRE TOTALS</b>		<b>1,016</b>											<b>1,016</b>
PHONE CALLS													
ABANDONED		321											
ADMIN IN		4,768											
ADMIN OUT		3,051											
911		5,012											
<b>TOTAL</b>		<b>13,152</b>											<b>13,152</b>

	JANUARY 2022	JANUARY 2023
Citations issued:	202	239
Adjudicated/ Closed cases:	66	214
Fines collected per month:	\$7,616.00	\$34,622.00
Year to date collected:	\$7,616.00	\$34,622.00

**Monroe Police Department**

**Training Stats**

**January 2023**

- 1. GPSTC Online: 77
- 2. In – Service: 106
- 3. Conference: 14
- 4. Off Site: 156
- 5. Total: 353





# Offense and Arrest Summary Report

Printed On:  
02/22/2023

Beginning Date: 01/01/2023

Ending Date: 01/31/2023

Page 1 of 1

**Agency: MONROE POLICE DEPARTMENT**

Total Offenses 102 Clearance Rate 24.51%  
 % change from last year -8.93% Last years rate 46.43%

Total Arrests 47 Hate Crime Offenses 0  
 % change from last year -17.54% Law Officers Assaulted 1

Group A Crime Rate per 723.87 Summary based reporting 220.00  
 100,000 Population : Crime Rate per 100,000  
 Population :

Arrest Rate per 100,000 333.55  
 Population :

**Arrest Reporting**

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	1	0	0	1	0
Aggravated Assault	1	0	0	1	2
Burglary	0	0	0	0	0
Larceny	4	0	0	4	14
Motor Vehicle Theft	0	1	0	1	0
Arson	0	0	0	0	0
Simple Assault	1	2	0	3	5
Intimidation	0	0	0	0	1
Bribery	0	0	0	0	0
Counterfeiting/Forgery	0	0	0	0	1
Vandalism	2	1	0	3	0
Drug/Narcotic Violations	8	0	0	8	11
Drug Equipment Violations	0	0	0	0	0
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	2	0	0	2	0
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	0	0	0	0	3
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
<b>Total Group A Arrests</b>	<b>19</b>	<b>4</b>	<b>0</b>	<b>23</b>	<b>37</b>
<b>Group "B" Arrests</b>					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	0	0	0	0	0
Disorderly Conduct	4	0	0	4	3
DUI	5	0	0	5	6
Drunkenness	0	0	0	0	0
Family Offenses-nonviolent	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	2	0	0	2	1
All Other Offenses	13	0	0	13	10
<b>Total Group B Arrests</b>	<b>24</b>	<b>0</b>	<b>0</b>	<b>24</b>	<b>20</b>
<b>Total Arrests</b>	<b>43</b>	<b>4</b>	<b>0</b>	<b>47</b>	<b>57</b>

**Offense Reporting**

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder	0	0	0
Negligent Manslaughter	0	0	0
Justifiable Homicide	0	0	0
Rape	0	0	0
Robbery	1	1	0
Aggravated Assault	3	2	4
Burglary	5	0	2
Larceny	21	3	43
Motor Vehicle Theft	1	1	0
Arson	0	0	0
Simple Assault	14	3	11
Intimidation	8	1	3
Bribery	0	0	0
Counterfeiting/Forgery	0	0	1
Vandalism	19	3	10
Drug/Narcotic Violations	16	7	20
Drug Equipment Violations	4	2	6
Embezzlement	0	0	0
Extortion/Blackmail	0	0	0
Fraud	9	2	8
Gambling	0	0	0
Kidnapping	0	0	0
Pornography	0	0	0
Prostitution	0	0	0
Sodomy	0	0	0
Sexual Assault w/Object	0	0	0
Fondling	1	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Stolen Property	0	0	0
Weapons Law Violations	0	0	4
Human Trafficking, Commercial Sex Acts	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0
Animal Cruelty	0	0	0
<b>Total Group "A"</b>	<b>102</b>	<b>25</b>	<b>112</b>

Crime Against Person

26 - This year  
 18 - Last year  
 44.44% - Percent Change

Crime Against Property

56 - This year  
 64 - Last year  
 -12.5% - Percent Change

Crime Against Society

20 - This year  
 30 - Last year  
 -33.33% - Percent Change

Population : 14091

Note: Last years figures are provided for comparison purposes only.



# WALTON COUNTY 911

## Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
310	LAW ENFORCEMENT UNIT	2
311	LAW ENFORCEMENT UNIT	25
323	LAW ENFORCEMENT UNIT	208
325	LAW ENFORCEMENT UNIT	837
327	LAW ENFORCEMENT UNIT	34
330	LAW ENFORCEMENT UNIT	1
333	LAW ENFORCEMENT UNIT	514
335	LAW ENFORCEMENT UNIT	2
337	LAW ENFORCEMENT UNIT	60
341	LAW ENFORCEMENT UNIT	381
342	LAW ENFORCEMENT UNIT	292
343	LAW ENFORCEMENT UNIT	265
344	LAW ENFORCEMENT UNIT	396
346	LAW ENFORCEMENT UNIT	399
347	LAW ENFORCEMENT UNIT	214
349	LAW ENFORCEMENT UNIT	938
351	LAW ENFORCEMENT UNIT	975
352	LAW ENFORCEMENT UNIT	493
353	LAW ENFORCEMENT UNIT	937
354	LAW ENFORCEMENT UNIT	783
355	LAW ENFORCEMENT UNIT	357
356	LAW ENFORCEMENT UNIT	21
358	LAW ENFORCEMENT UNIT	573
359	LAW ENFORCEMENT UNIT	180
360	LAW ENFORCEMENT UNIT	655
361	LAW ENFORCEMENT UNIT	394
363	LAW ENFORCEMENT UNIT	568
366	LAW ENFORCEMENT UNIT	35
369	LAW ENFORCEMENT UNIT	514
<b>Total Radio Logs:</b>		<b>11053</b>

**Report Includes:**

All dates between `00:00:00 01/01/23` and `23:59:59 01/31/23`, All agencies matching `MPD`, All zones, All units, All tencodes matching `1066`, All shifts



# WALTON COUNTY 911

## Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
FIGHT VIOLENT	4
ANIMAL COMPLAINT	6
VICIOUS ANIMAL	1
PROWLER	6
BURGLARY IN PROGRESS	4
BURGLARY REPORT	7
DOMESTIC NON-VIOLENT	27
DOMESTIC VIOLENT	3
WARRANT SERVICE	39
SUBJECT WITH WEAPON	1
SUSPICIOUS PERSON	78
SUSPICIOUS VEHICLE	98
SUICIDE ATTEMPT	5
SUICIDE THREAT	5
KEYS LOCKED IN VEHICLE	97
SPEEDING AUTO	1
ACCIDENT NO INJURIES	62
INJURY BY COMPLAINT	2
ACCIDENT WITH A DEER	2
ACCIDENT WITH INJURIES	6
ACCIDENT UNKNOWN INJURIES	6
ROAD HAZARD	14
DRUNK DRIVER	1
HIT AND RUN	6
HIT AND RUN W/ PEDISTRIAN	1
DIRECT TRAFFIC	3
FUNERAL ESCORT	8
TRANSPORT	6
DISABLED VEHICLE	24
AREA/BLDG CHECK	40
CHILD ABUSE	1
SEXUAL ASSAULT	2
CHASE	4
BANK ALARM	1
BUSINESS ALARM	47
CHURCH ALARM	2
RESIDENTIAL ALARM	20
SUBJECT IN CUSTODY	4
TRANSPORT TO COURT	1
TRANSPORT TO JAIL	2
DEMENTED PERSON NON-VIOLENT	19
DEMENTED PERSON VIOLENT	1
STOLEN VEHICLE	6
911 HANGUP	124

<u>Nature of Incident</u>	<u>Total Incidents</u>
CONTROL SUBSTANCE PROBLEM	7
AGENCY ASSISTANCE	4
AGGRAVATED ASSAULT	1
ASSAULT	3
ASSAULT LAW ENFORCEMENT ONLY	4
CARJACKING	1
CIVIL ISSUE/DISPUTE	19
COUNTERFEIT MONEY	1
DAMAGE TO PROPERTY	30
DISPUTE NON VIOLENT IN NATURE	50
DISPUTE VIOLENT IN NATURE	2
DISTRUBING THE PEACE	3
Dead Body	3
DISORDERLY CONDUCT	2
EMERGENCY MESSAGE	4
LE ASSIST FOR EMS	15
ENTERING AN AUTO	7
EXTRA PATROL REQUEST	6
FINGERPRINTING	1
ASSIST FIRE DEPARTMENT	4
FIREARMS DISCHARGED	9
FIREWORKS	1
FOLLOW UP TO PREVIOUS CALL	2
FORGERY	1
FOUND PROPERTY	9
FRAUD	8
HARRASSING PHONE CALLS	3
HARRASSMENT	6
ILLEGAL PARKING	3
JUVENILE RUNAWAY	3
JUVENILE COMPLAINT	17
JUVENILE PROBLEM -NO COMPLAINT	5
LOITERING	1
LOST ITEM REPOR	1
LOUD MUSIC COMPLAINT	3
MISSING PERSON	3
MISCELLANEOUS LAW INCIDENT	29
POWER LINES DOWN	4
PHONE CALLS/MAIL SCAMS	1
SEARCH WARRANT	1
SHOPLIFTING	7
SMOKE IN RESIDENCE	1
STABBING PRIORTY 1	1
STALKING	1
THEFT REPORT	19
THREATS	8
TRAFFIC LIGHT OUT	1
TRAFFIC VIOLATION	1010
TRAILER INSPECTION	4
TRESPASSING	8

---

<u>Nature of Incident</u>	<u>Total Incidents</u>
UNKNOWN PRIORITY 1	1
UNKNOWN LAW PROBLEM	9
UNSECURE PREMISES	2
VEHICLE INSPECTION	5
WANTED PERSON	1
WELFARE CHECK	27

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Total reported: 2179

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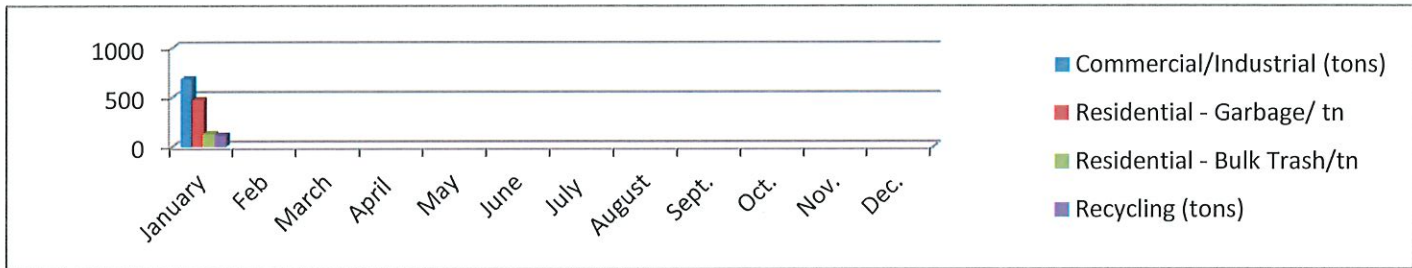
**Report Includes:**

All dates between `00:00:00 01/01/23` and `23:59:59 01/31/23`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



**SOLID WASTE  
DEPARTMENT  
MONTHLY REPORT  
MARCH  
2023**

2023	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial/Industrial (tons)	687.88											
Residential - Garbage/ tn	476.78											
Residential - Bulk Trash/tn	128.88											
Recycling (tons)	114.89											
Transfer Station (tons)	6,723.63											
Customers (TS)	19											
Sweeper debris (tons)	47.84											
Storm drain debris (tons)	0.4											
<b>2023</b>	<b>January</b>											
Recycling - Yard Waste (tons)	65.81											
Recycling - Leaves (tons)												
Recycling - Curbside (tons)	42.48											
Recycling - Cardboard (tons)	3.82											
Recycling - Scrap Metal (tons)	0.98											
Recycling - Scrap tires (tons)												
Recycling - Glass (tons)	1.8											
Recycling - C & D (tons)												
95G Garbage carts (each)	38											
<b>65G Recycling Carts (each)</b>	<b>24</b>											
18G Recycling bins (each)	8											
Dumpsters (each)	2											
Cemetery Permits	2											



**Note:**

**1,293.54 tons of trash /garbage collected and disposed.**

**114.89 tons of recycled materials collected, including scrap tires.**

## ITEMS OF INTEREST

- I. Project Update- Transfer Station Improvements:
  - Repair French drains in front of the building. ***In progress!***
  - Repair concrete tipping floor, outside the building. ***In progress!***
  
- II. Transfer Station tonnage report: Deposited 6,723.63 tons in January 2023.  
A decrease of 2,506.22 tons compared to January 2022.
  
- III. Curbside Recycling Update: 17% increase in customer participation, using the 65 gallon “Blue” cart!  
  

*The “Oops” tags are being implemented, to help educate citizens and reduce the amount of contamination in the cart.*

  - Customers who did not receive a cart or would like to participate, should call our office at: 770-267-6933 to make their request. ***Service reminder: All acceptable items should be loose inside the cart and not in plastic bags! Oversized cardboard broken down, bundled and set out next to the cart, for separate collection!***
  
- IV. Curbside Glass Collection Update: Currently have 388 customers participating. (1.80 tons collected in January 2023).  
***Reminder: Please rinse the glass containers and remove all caps or lids. Also, Items cannot be mixed with other recycling materials! A separate vehicle will collect the glass.***
  
- V. Solid Waste Website: The information has been updated to improve our customer service and to help educate citizens on service guidelines. ***We encourage all of our citizens to please visit!***
  
- VI. Mattress Update: ***Effective January 3, 2022 we are no longer accepting mattresses and box springs in the curbside collection program, due to MSW landfill restrictions!***
  
- VII. Collection Route Change: ***Effective March 6, 2023 some customers on the Monday collection route will change to Tuesday pickup! This will include all curbside services. Please see attached list of streets, impacted by the change.***

Dps





**STREETS AND  
TRANSPORTATION  
DEPARTMENT  
MONTHLY REPORT  
MARCH  
2023**









# WATER, SEWER & GAS MONTHLY REPORT

MARCH  
2023

## 2023 Project List

	<i>Estimated Start Date</i>	<i>Estimated Completion Date</i>	<i>Notes</i>	<i>Progress</i>	<i>Contractor or City</i>
<b>Natural Gas</b>					
Hwy 83 Good Hope to Chandler Road main extension	Jun-22	Dec-22	Install 10,500' of 4" plastic gas main	Planning Stage	City
Victory Drive Gas Renewal	Jan-22	Dec-22	Replace 1500' of 2" steel with 2" plastic	Planning Stage	Planning
Brookland Commons gas install	Feb-23	Mar-23	Install 6,500' of 2" plastic gas main	75% completed	City
Charlotte Rowell Blvd/Drake Drive gas extension	Feb-23	Mar-23	Install 4,000 of 4" plastic main	Completed	City
Harris & Lacy Streets Gas Renewal	Jan-22	Dec-22	Replace 2000' of 2" steel with 2" plastic	Planning Stage	Contractor
<b>Sewer Collection</b>					
2022 CDBG	21-Dec	23-Dec	Rehab of 6" sewer mains along Glen Iris, Stowers and sections of Bryant and Edwards Street	Awarded	Carter & Sloope
Alcovy River/Hwy 138 Sewer Extension	Jan-21	Dec-21	Gravity sewer installed and completed/waiting on pump station contractor to complete station	90% completed	Contractor
<b>Sewer Treatment Plant</b>					
Jacks Creek Plant Rehab	Sep-21	Sep-22	New superintendent on-site now, progress being made	75%-80%	Heavy/Hofstadter
<b>Water Distribution</b>					
Implementation of EPA's new Lead & Copper Rule	22-Jul	23-Dec	Inventory of all water services to determine presence of lead	Data Collection Obtaining easements	City/120Water Wiedeman & Singleton
24" Raw Water Main / 20" Finished Water Main	Jan-21	Jan-22	EPD approval 7/26/21 / GDOT, Georgia Power, Transco permits submitted	Completed	City
S. Broad St main extension Mears St to John's Supermarket	May-21	Jun-21	Main installed from Mears Street to Walker Street	Completed	City
<b>Water Treatment Plant</b>					
Install 24" raw water main & 20" finished water main	22-Nov	23-Jan	Installed before GDOT starts the Hwy 138/CR Blvd on-ramp slated for Dec 2022	Completed	Contractor
500,000 gal elevated water tank @ Piedmont Industrial Park	Jul-21	Dec-22	Engineering in process Construction has begun, Shoring being drilled in next week and first concrete pour scheduled for January. Currently working to relocate some unknown utility locations.	Design Phase	Carter & Sloope Wiedeman & Singleton
1,000,000 gallon clearwell @ WTP location	Jun-21	Oct-22		Work begun	Singleton

### Completed Projects 2022

Hwy 186 approx. 4.5 miles of 6" gas main extension  
 Lumpkin Street sewer replacement 300' of 6" main replaced with 10" PVC  
 Thurston Snow Road gas extension 3500' of 2' plastic gas main installed  
 Installed 7,500' of 2" gas on Mountain Creek Church Rd  
 Installed 23,000' of 4" plastic gas main along Old Monroe Madison to serve 4 chicken houses  
 Replaced 2,300' of old 2" steel gas main with 2" plastic along Belle Meade  
 Installed 10,500' of 4" plastic gas main along Chandler Road from Old Monroe Madison Rd  
 2,800' of steel main replaced along Union Street with plastic.  
 500' of 6" sewer main rehabbed thru Town Green property. Upsized to 8" HDPE pipe

# WATER/WASTEWATER: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 01/2023 | FY 2023



COVER	1
OVERVIEW	2
SALES REPORT	3-4
SALES STATISTICS	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

# CITY OF MONROE: WATER & SEWER FUND OVERVIEW

	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	FY 2023	AS BUDGET	FY 2022
<b>REVENUES</b>	<b>\$ 1.016M</b>												<b>\$ 1.016M</b>	<b>\$ 13.317M</b>	<b>\$ 0.966M</b>
PERSONNEL COSTS	\$ 0.230M												\$ 0.230M	\$ 3.059M	\$ 0.199M
CONTRACTED SVC	\$ 0.039M												\$ 0.039M	\$ 1.492M	\$ 0.023M
SUPPLIES	\$ 0.098M												\$ 0.098M	\$ 2.395M	\$ 0.119M
CAPITAL OUTLAY	\$ 0.115M												\$ 0.115M	\$ 2.707M	\$ 0.139M
FUND TRANSFERS	\$ 0.074M												\$ 0.074M	\$ 1.837M	\$ 0.050M
DEPRECIATION	\$ -												\$ -	\$ -	\$ 0.173M
<b>EXPENSES</b>	<b>\$ 0.555M</b>												<b>\$ 0.555M</b>	<b>\$ 11.489M</b>	<b>\$ 0.703M</b>
<b>MARGIN</b>	<b>\$ 0.461M</b>												<b>\$ 0.461M</b>	<b>\$ 1.828M</b>	<b>\$ 0.262M</b>

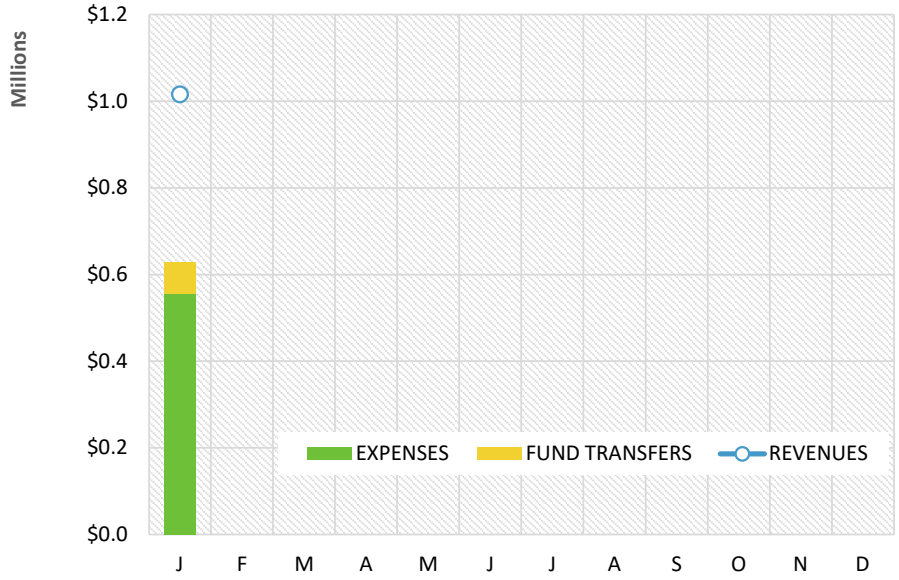
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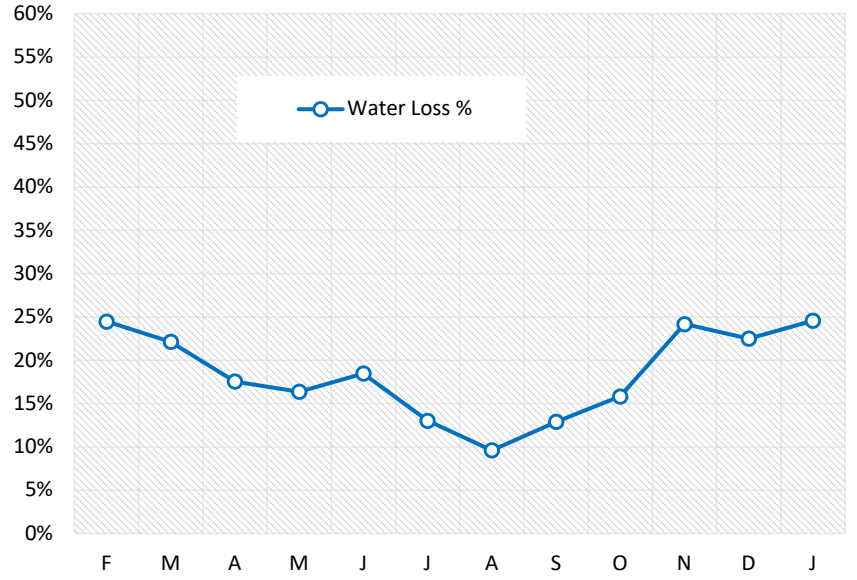
ROLLING 12-MO LINE LOSS

18.35%

**REVENUES vs. EXPENSES**



**MONTHLY WATER PROCESSED VS SOLD**





# RETAIL SALES REPORT

[Jan 2023](#) [Feb 2023](#) [Mar 2023](#) [Apr 2023](#) [May 2023](#) [Jun 2023](#) [Jul 2023](#) [Aug 2023](#) [Sep 2023](#) [Oct 2023](#) [Nov 2023](#) [Dec 2023](#)

## CUSTOMER COUNT - WATER

Residential	9,123
Commercial	985
Industrial	1
Water Authority	1
Residential Sprinkler	559
Commercial Sprinkler	92
Loganville	1

---

<b>Total</b>	<b>10,762</b>
--------------	---------------

YOY Δ -3.50%

## KGALLONS - WATER

Residential	36,704
Commercial	12,520
Industrial	2,404
Water Authority	55
Loganville	42,010

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<b>Total</b>	<b>93,693</b>
--------------	---------------

YOY Δ 20.67%

## REVENUE - WATER

Residential	\$ 0.320M
Commercial	\$ 0.104M
Industrial	\$ 0.010M
Water Authority	\$ 0.000M
Loganville	\$ 0.152M

---

<b>Total</b>	<b>\$ 0.587M</b>
--------------	------------------

YOY Δ 15.07%

# RETAIL SALES REPORT

[Jan 2023](#) [Feb 2023](#) [Mar 2023](#) [Apr 2023](#) [May 2023](#) [Jun 2023](#) [Jul 2023](#) [Aug 2023](#) [Sep 2023](#) [Oct 2023](#) [Nov 2023](#) [Dec 2023](#)

## CUSTOMER COUNT - SEWER

Residential	6,959
Commercial	821
Water Authority	1
<b>Total</b>	<b>7,781</b>

YOY Δ -2.58%

## KGALLONS - SEWER

Residential	36,704
Commercial	12,520
Water Authority	55
<b>Total</b>	<b>49,279</b>

YOY Δ 7.11%

## REVENUE - SEWER

Residential	\$ 0.224M
Commercial	\$ 0.142M
Water Authority	\$ 0.002M
<b>Total</b>	<b>\$ 0.368M</b>

YOY Δ 6.99%

# SALES STATISTICS

[Jan 2023](#)
[Feb 2023](#)
[Mar 2023](#)
[Apr 2023](#)
[May 2023](#)
[Jun 2023](#)
[Jul 2023](#)
[Aug 2023](#)
[Sep 2023](#)
[Oct 2023](#)
[Nov 2023](#)
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[YTD](#)

## AVERAGE KGALLONS/CUSTOMER (WATER)

Residential	4		4
Commercial	13		13
Industrial	2,404		2,404
Water Authority	55		55
Loganville	42,010		42,010

## AVERAGE \$/CUSTOMER (WATER)

Residential	\$35		\$35
Commercial	\$106		\$106
Industrial	\$9,881		\$9,881
Water Authority	\$391		\$391
Loganville	\$152,072		\$152,072

## AVERAGE \$/KGALLON (WATER)

Residential	\$8.73		\$8.73
Commercial	\$8.31		\$8.31
Industrial	\$4.11		\$4.11
Water Authority	\$7.11		\$7.11
Loganville	\$3.62		
<b>Average</b>	<b>\$7.0643</b>		<b>\$7.06</b>

## AVERAGE KGALLONS/CUSTOMER (SEWER)

Residential	5		5
Commercial	15		15
Water Authority	55		55

## AVERAGE \$/CUSTOMER (SEWER)

Residential	\$32		\$32
Commercial	\$173		\$173
Water Authority	\$2,281		\$2,281

## AVERAGE \$/KGALLON (SEWER)

Residential	\$6.10		\$6.10
Commercial	\$11.36		\$11.36
Water Authority	\$41.48		\$41.48
<b>Average</b>	<b>\$19.65</b>		<b>\$19.6460</b>

	Jan 2023	Jan 2022	FY2023 YTD	FY2022 YTD	12-MONTH
<b>SALES REVENUES</b>					
WATER SALES	\$ 580,726	\$ 506,219	\$ 580,726	\$ 506,219	\$ 7,340,226
SEWER SALES	\$ 361,606	\$ 341,480	\$ 361,606	\$ 341,480	\$ 4,344,469
<b>SALES REVENUES (ACTUAL)</b>	<b>\$ 942,332</b>	<b>\$ 847,699</b>	<b>\$ 942,332</b>	<b>\$ 847,699</b>	<b>\$ 11,684,695</b>
AS BUDGET	\$ 991,667	\$ 916,667	\$ 991,667	\$ 916,667	Not Applicable
% ACTUAL TO BUDGET	95.03%	92.48%	95.03%	92.48%	Not Applicable
<b>OTHER REVENUES</b>					
<b>WATER</b>					
GEFA PRINCIPAL FORGIVENESS	\$ -	\$ -	\$ -	\$ -	\$ -
OP REVENUE	\$ 391	\$ 279	\$ 391	\$ 279	\$ 136
MISC REVENUE	\$ 5,838	\$ 6,296	\$ 5,838	\$ 6,296	\$ 6,081
SALE OF FIXED ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 18,037	\$ 30,100	\$ 18,037	\$ 30,100	\$ 18,450
REIMB DAMAGE PROP	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC WATER	\$ 8,853	\$ 11,978	\$ 8,853	\$ 11,978	\$ 9,439
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
<b>OTHER REVENUES (WATER)</b>	<b>\$ 33,120</b>	<b>\$ 48,653</b>	<b>\$ 33,120</b>	<b>\$ 48,653</b>	<b>\$ 34,106</b>
<b>SEWER</b>					
OP REVENUE	\$ 7,450	\$ 26,613	\$ 7,450	\$ 26,613	\$ 32,005
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
MISC REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 23,911	\$ 31,000	\$ 23,911	\$ 31,000	\$ 184,000
SALE OF ASSETS - SEWAGE	\$ -	\$ -	\$ -	\$ -	\$ -
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT CDBG 2018	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC SEWAGE	\$ 8,853	\$ 11,978	\$ 8,853	\$ 11,978	\$ 9,439
OTHER - UTILITY	\$ -	\$ -	\$ -	\$ -	\$ 86
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -
<b>OTHER REVENUES (SEWER)</b>	<b>\$ 40,214</b>	<b>\$ 69,590</b>	<b>\$ 40,214</b>	<b>\$ 69,590</b>	<b>\$ 225,530</b>
<b>OTHER REVENUES (TOTAL)</b>	<b>\$ 73,334</b>	<b>\$ 118,243</b>	<b>\$ 73,334</b>	<b>\$ 118,243</b>	<b>\$ 259,635</b>
AS BUDGET	\$ 118,089	\$ 162,847	\$ 118,089	\$ 162,847	Not Applicable
% ACTUAL TO BUDGET	62.10%	72.61%	62.10%	72.61%	Not Applicable
<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 1,015,667</b>	<b>\$ 965,942</b>	<b>\$ 1,015,667</b>	<b>\$ 965,942</b>	<b>\$ 11,944,330</b>
AS BUDGET	\$ 1,109,756	\$ 1,079,514	\$ 1,109,756	\$ 1,079,514	Not Applicable
% ACTUAL TO BUDGET	91.52%	89.48%	91.52%	89.48%	Not Applicable

	Jan 2023	Jan 2022	FY2023 YTD	FY2022 YTD	12-MONTH
PERSONNEL	\$ 230,049	\$ 198,828	\$ 230,049	\$ 198,828	\$ 2,903,670
CONTRACTED SERVICES	\$ 38,587	\$ 23,387	\$ 38,587	\$ 23,387	\$ 849,059
SUPPLIES	\$ 97,920	\$ 119,141	\$ 97,920	\$ 119,141	\$ 2,254,769
CAPITAL OUTLAY	\$ 114,850	\$ 220,853	\$ 114,850	\$ 220,853	\$ 2,692,431
FUND TRANSFERS	\$ 73,529	\$ 49,929	\$ 73,529	\$ 49,929	\$ 934,308
DEPRECIATION	\$ -	\$ 253,231	\$ -	\$ 253,231	\$ 2,398,128
<b>TOTAL</b>	<b>\$ 554,935</b>	<b>\$ 865,370</b>	<b>\$ 554,935</b>	<b>\$ 865,370</b>	<b>\$ 12,032,365</b>

**WATER**

WATER TREATMENT PLANT

PERSONNEL					
Compensation	\$ 53,159	\$ 37,765	\$ 53,159	\$ 37,765	\$ 574,147
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 69,983</b>	<b>\$ 54,308</b>	<b>\$ 69,983</b>	<b>\$ 54,308</b>	<b>\$ 832,116</b>
AS BUDGET	\$ 69,264	\$ 64,455	\$ 69,264	\$ 64,455	Not Applicable
% ACTUAL TO BUDGET	101.04%	84.26%	101.04%	84.26%	Not Applicable

CONTRACTED SERVICES

<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 11,707</b>	<b>\$ 11,938</b>	<b>\$ 11,707</b>	<b>\$ 11,938</b>	<b>\$ 286,635</b>
AS BUDGET	\$ 27,788	\$ 26,263	\$ 27,788	\$ 26,263	Not Applicable
% ACTUAL TO BUDGET	42.13%	45.46%	42.13%	45.46%	Not Applicable

SUPPLIES

<b>SUPPLIES (ACTUAL)</b>	<b>\$ 51,602</b>	<b>\$ 29,701</b>	<b>\$ 51,602</b>	<b>\$ 29,701</b>	<b>\$ 1,028,295</b>
AS BUDGET	\$ 79,108	\$ 63,192	\$ 79,108	\$ 63,192	Not Applicable
% ACTUAL TO BUDGET	65.23%	47.00%	65.23%	47.00%	Not Applicable

CAPITAL OUTLAY

Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 106,239</b>	<b>\$ 159,262</b>	<b>\$ 106,239</b>	<b>\$ 159,262</b>	<b>\$ 1,978,962</b>
AS BUDGET	\$ 88,075	\$ 88,847	\$ 88,075	\$ 88,847	Not Applicable
% ACTUAL TO BUDGET	120.62%	179.25%	120.62%	179.25%	Not Applicable

DEPRECIATION

DEPRECIATION (ACTUAL)	\$ -	\$ 89,639	\$ -	\$ 89,639	\$ 914,180
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FUND TRANSFERS

<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 44,880</b>	<b>\$ 26,915</b>	<b>\$ 44,880</b>	<b>\$ 26,915</b>	<b>\$ 581,118</b>
AS BUDGET	\$ 93,605	\$ 92,662	\$ 93,605	\$ 92,662	Not Applicable
% ACTUAL TO BUDGET	47.95%	29.05%	47.95%	29.05%	Not Applicable

WATER DISTRIBUTION SYSTEM

PERSONNEL					
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 58,510</b>	<b>\$ 50,449</b>	<b>\$ 58,510</b>	<b>\$ 50,449</b>	<b>\$ 803,162</b>
AS BUDGET	\$ 68,493	\$ 67,198	\$ 68,493	\$ 67,198	Not Applicable
% ACTUAL TO BUDGET	85.42%	75.07%	85.42%	75.07%	Not Applicable

CONTRACTED SERVICES

<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 1,665</b>	<b>\$ 1,295</b>	<b>\$ 1,665</b>	<b>\$ 1,295</b>	<b>\$ 82,233</b>
AS BUDGET	\$ 18,817	\$ 15,963	\$ 18,817	\$ 15,963	Not Applicable
% ACTUAL TO BUDGET	8.85%	8.11%	8.85%	8.11%	Not Applicable

SUPPLIES

<b>SUPPLIES (ACTUAL)</b>	<b>\$ 10,922</b>	<b>\$ 57,558</b>	<b>\$ 10,922</b>	<b>\$ 57,558</b>	<b>\$ 277,375</b>
AS BUDGET	\$ 34,521	\$ 32,229	\$ 34,521	\$ 32,229	Not Applicable
% ACTUAL TO BUDGET	31.64%	178.59%	31.64%	178.59%	Not Applicable

CAPITAL OUTLAY

<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable

<b>TOTAL WATER EXPENSES (ACTUAL)</b>	<b>\$ 355,509</b>	<b>\$ 481,066</b>	<b>\$ 355,509</b>	<b>\$ 481,066</b>	<b>\$ 6,784,077</b>
AS BUDGET	\$ 479,671	\$ 450,808	\$ 479,671	\$ 450,808	Not Applicable
% ACTUAL TO BUDGET	74.12%	106.71%	74.12%	106.71%	Not Applicable

Jan 2023 Jan 2022 FY2023 YTD FY2022 YTD 12-MONTH

**WASTEWATER**

**STORMWATER**

**PERSONNEL**

PERSONNEL (ACTUAL)	\$ 20,360	\$ 17,340	\$ 20,360	\$ 17,340	\$ 241,497
AS BUDGET	\$ 29,531	\$ 23,246	\$ 29,531	\$ 23,246	Not Applicable
% ACTUAL TO BUDGET	68.95%	74.59%	68.95%	74.59%	Not Applicable

**CONTRACTED SERVICES**

CONTRACTED SERVICES (ACTUAL)	\$ 1,734	\$ 178	\$ 1,734	\$ 178	\$ 19,636
AS BUDGET	\$ 3,928	\$ 2,679	\$ 3,928	\$ 2,679	Not Applicable
% ACTUAL TO BUDGET	44.14%	6.65%	44.14%	6.65%	Not Applicable

**SUPPLIES**

SUPPLIES (ACTUAL)	\$ (67)	\$ 126	\$ (67)	\$ 126	\$ 45,077
AS BUDGET	\$ 79,108	\$ 63,192	\$ 79,108	\$ 63,192	Not Applicable
% ACTUAL TO BUDGET	-0.08%	0.20%	-0.08%	0.20%	Not Applicable

**CAPITAL OUTLAY**

Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY (ACTUAL)	\$ 8,610	\$ 61,591	\$ 8,610	\$ 61,591	\$ 713,468
AS BUDGET	\$ 137,476	\$ 136,994	\$ 137,476	\$ 136,994	Not Applicable
% ACTUAL TO BUDGET	6.26%	44.96%	6.26%	44.96%	Not Applicable

Depreciation Expense [Stormwater]	\$ -	\$ 2,936	\$ -	\$ 2,936	\$ 30,483
Depreciation Expense [Sewage]	\$ -	\$ 80,328	\$ -	\$ 80,328	\$ 726,732

**DEPRECIATION**

DEPRECIATION (ACTUAL)	\$ -	\$ 83,264	\$ -	\$ 83,264	\$ 757,215
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**SEWAGE**

**FUND TRANSFERS**

FUND TRANSFERS (ACTUAL)	\$ 28,649	\$ 23,014	\$ 28,649	\$ 23,014	\$ 353,191
AS BUDGET	\$ 59,438	\$ 67,875	\$ 59,438	\$ 67,875	Not Applicable
% ACTUAL TO BUDGET	48.20%	33.91%	48.20%	33.91%	Not Applicable

DEPRECIATION	\$ -	\$ 80,328	\$ -	\$ 80,328	\$ 726,732
DEPRECIATION (ACTUAL)	\$ -	\$ 80,328	\$ -	\$ 80,328	\$ 726,732

**SEWAGE COLLECTION**

**PERSONNEL**

PERSONNEL (ACTUAL)	\$ 41,515	\$ 40,480	\$ 41,515	\$ 40,480	\$ 524,901
AS BUDGET	\$ 43,591	\$ 42,920	\$ 43,591	\$ 42,920	Not Applicable
% ACTUAL TO BUDGET	95.24%	94.32%	95.24%	94.32%	Not Applicable

**CONTRACTED SERVICES**

CONTRACTED SERVICES (ACTUAL)	\$ 953	\$ 3,532	\$ 953	\$ 3,532	\$ 88,352
AS BUDGET	\$ 8,298	\$ 8,396	\$ 8,298	\$ 8,396	Not Applicable
% ACTUAL TO BUDGET	11.49%	42.07%	11.49%	42.07%	Not Applicable

**SUPPLIES**

SUPPLIES (ACTUAL)	\$ 227	\$ 410	\$ 227	\$ 410	\$ 117,345
AS BUDGET	\$ 11,421	\$ 10,804	\$ 11,421	\$ 10,804	Not Applicable
% ACTUAL TO BUDGET	1.99%	3.79%	1.99%	3.79%	Not Applicable

**SEWAGE TREATMENT**

**PERSONNEL**

PERSONNEL (ACTUAL)	\$ 39,680	\$ 36,251	\$ 39,680	\$ 36,251	\$ 501,995
AS BUDGET	\$ 43,916	\$ 42,740	\$ 43,916	\$ 42,740	Not Applicable
% ACTUAL TO BUDGET	90.35%	84.82%	90.35%	84.82%	Not Applicable

**CONTRACTED SERVICES**

CONTRACTED SERVICES (ACTUAL)	\$ 22,528	\$ 6,443	\$ 22,528	\$ 6,443	\$ 372,202
AS BUDGET	\$ 65,504	\$ 61,038	\$ 65,504	\$ 61,038	Not Applicable
% ACTUAL TO BUDGET	34.39%	10.56%	34.39%	10.56%	Not Applicable

**SUPPLIES**

SUPPLIES (ACTUAL)	\$ 35,235	\$ 31,346	\$ 35,235	\$ 31,346	\$ 786,676
AS BUDGET	\$ 67,717	\$ 63,104	\$ 67,717	\$ 63,104	Not Applicable
% ACTUAL TO BUDGET	52.03%	49.67%	52.03%	49.67%	Not Applicable

<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$ 199,426</b>	<b>\$ 384,304</b>	<b>\$ 199,426</b>	<b>\$ 384,304</b>	<b>\$ 5,248,288</b>
AS BUDGET	\$ 549,928	\$ 522,987	\$ 549,928	\$ 522,987	Not Applicable
% ACTUAL TO BUDGET	36.26%	73.48%	36.26%	73.48%	Not Applicable

# NATURAL GAS MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 01/2023 | FY 2023



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## CITY OF MONROE: NATURAL GAS FUND OVERVIEW

	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	FY 2023	AS BUDGET	FY 2022
<b>REVENUES</b>	<b>\$ 0.805M</b>												<b>\$ 0.805M</b>	<b>\$ 0.478M</b>	<b>\$ 0.568M</b>
PERSONNEL COSTS	\$ 0.063M												\$ 0.063M	\$ 0.069M	\$ 0.059M
CONTRACTED SVC	\$ 0.006M												\$ 0.006M	\$ 0.022M	\$ 0.005M
SUPPLIES	\$ 0.560M												\$ 0.560M	\$ 0.296M	\$ 0.302M
CAPITAL OUTLAY	\$ -												\$ -	\$ -	\$ -
FUND TRANSFERS	\$ 0.051M												\$ 0.051M	\$ 0.147M	\$ 0.107M
<b>EXPENSES</b>	<b>\$ 0.680M</b>												<b>\$ 0.680M</b>	<b>\$ 0.535M</b>	<b>\$ 0.473M</b>
<b>MARGIN</b>	<b>\$ 0.124M</b>												<b>\$ 0.124M</b>	<b>\$ (0.056M)</b>	<b>\$ 0.096M</b>

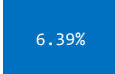
12-MO  
PURCHASED  
CCF 's



12-MO  
RETAIL  
CCF 's



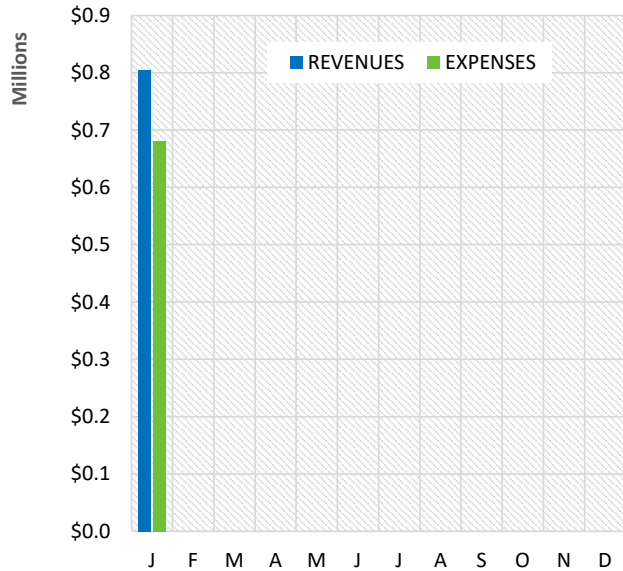
12-MO LINE  
LOSS



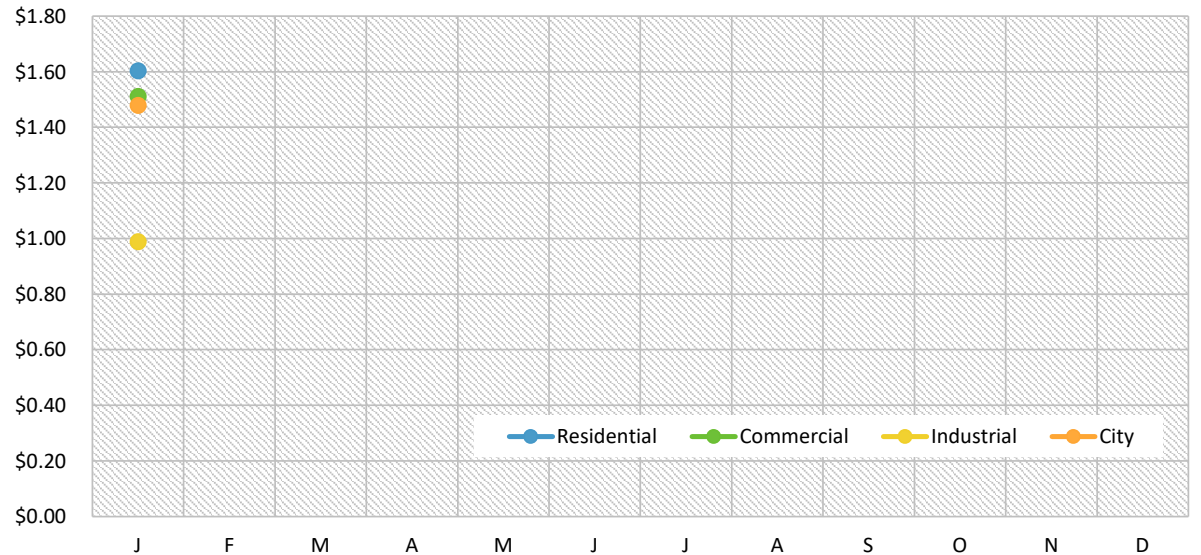
AVERAGE  
COST PER  
CCF



**REVENUES vs. EXPENSES**



**AVERAGE \$/CCF**





# RETAIL SALES REPORT

Jan 2023 Feb 2023 Mar 2023 Apr 2023 May 2023 Jun 2023 Jul 2023 Aug 2023 Sep 2023 Oct 2023 Nov 2023 Dec 2023

273

## CUSTOMER COUNT

Residential	3,727
Commercial	580
Industrial	7
City	20
<b>Total</b>	<b>4,336</b>

Year-Over-Year  $\Delta$  3.98%

## CCF

Residential	0.284M
Commercial	0.187M
Industrial	0.015M
City	0.013M
<b>Total</b>	<b>0.512M</b>

Year-Over-Year  $\Delta$  22.46%

## REVENUE

Residential	\$ 0.455M
Commercial	\$ 0.283M
Industrial	\$ 0.015M
Other	\$ 0.016M
City	\$ 0.020M
<b>Total</b>	<b>\$ 0.789M</b>

Year-Over-Year  $\Delta$  44.53%

# SALES STATISTICS

[Jan 2023](#)
[Feb 2023](#)
[Mar 2023](#)
[Apr 2023](#)
[May 2023](#)
[Jun 2023](#)
[Jul 2023](#)
[Aug 2023](#)
[Sep 2023](#)
[Oct 2023](#)
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YTD 274

## AVERAGE CCF/CUSTOMER

Residential	76		76
Commercial	323		323
Industrial	2,174		2,174
City	673		673

## AVERAGE \$/CUSTOMER

Residential	\$122		\$122
Commercial	\$488		\$488
Industrial	\$2,150		\$2,150
City	\$995		\$995

## AVERAGE \$/CCF

Residential	\$1.6031		\$1.6031
Commercial	\$1.5113		\$1.5113
Industrial	\$0.9889		\$0.9889
City	\$1.4787		\$1.4787
<b>Average</b>	<b>\$1.3955</b>		<b>\$1.3955</b>

	Jan 2023	Jan 2022	FY2023 YTD	FY2022 YTD	MOST RECENT 12-MONTH
<b>Natural Gas Supply Cost</b>					
Capacity Reservation Fees	\$ 56,554	\$ 56,443	\$ 56,554	\$ 56,443	\$ 515,067
Demand Storage/Peaking Services	\$ 2,384	\$ 2,215	\$ 2,384	\$ 2,215	\$ 27,572
Supply Charges	\$ 483,543	\$ 236,954	\$ 483,543	\$ 236,954	\$ 2,344,961
Gas Authority Supply Charges	\$ 8,012	\$ 7,647	\$ 8,012	\$ 7,647	\$ 52,027
Gas Authority Charges	\$ (11,768)	\$ (14,687)	\$ (11,768)	\$ (14,687)	\$ (79,965)
P.A.C.E	300	300	300	300	3,600
APGA Annual Dues	-	-	-	-	3,528
Other	4,503	4,161	4,503	4,161	29,764
<b>TOTAL MGAG BILL</b>	<b>\$ 543,528</b>	<b>\$ 293,033</b>	<b>\$ 543,528</b>	<b>\$ 293,033</b>	<b>\$ 2,896,554</b>

**DELIVERED SUPPLY**

Volume CCF	654,780	412,180	654,780	412,180	3,671,660
Volume Dth (MGAG)	635,040	423,450	635,040	423,450	3,572,580

\*Dth (dekatherm) is the measurement of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel content

<b>UNIT COSTS</b>					
\$/Dth	0.8559	0.6920	0.8559	0.6920	0.8108
\$/CCF	0.8301	0.7109	0.8301	0.7109	0.7889

MOST RECENT  
12-MONTH

Jan 2023      Jan 2022      FY2023 YTD      FY2022 YTD

**SALES REVENUES**

NATURAL GAS SALES	\$	790,126	\$	545,945	\$	790,126	\$	545,945	\$	5,470,997
<b>SALES REVENUES (ACTUAL)</b>	<b>\$</b>	<b>790,126</b>	<b>\$</b>	<b>545,945</b>	<b>\$</b>	<b>790,126</b>	<b>\$</b>	<b>545,945</b>	<b>\$</b>	<b>5,470,997</b>
AS BUDGET	\$	455,024	\$	334,348	\$	455,024	\$	334,348		Not Applicable
% ACTUAL TO BUDGET		173.65%		163.29%		173.65%		163.29%		Not Applicable

Note on Natural Gas Sales: Detail break-down for individual rate class is shown in NATURAL GAS RETAIL SALES section.

**OTHER REVENUES**

OP REVENUE	-	-	-	-	-	-	-	-	-	-
MISC REVENUE	-	121	-	121	-	121	-	121	-	3,218
CONTRIBUTED CAPITAL	-	-	-	-	-	-	-	-	-	-
SALE FIXED ASSETS	-	-	-	-	-	-	-	-	-	-
TAP FEES	5,700	10,190	5,700	10,190	5,700	10,190	5,700	10,190		71,877
REIMB DAMAGED PROP - GAS	-	-	-	-	-	-	-	-	-	-
ADMIN ALLOC	8,853	11,978	8,853	11,978	8,853	11,978	8,853	11,978		177,422
INT/INVEST INCOME	-	-	-	-	-	-	-	-	-	-
STATE GRANTS	-	-	-	-	-	-	-	-	-	-
MGAG REBATE	-	-	-	-	-	-	-	-	-	99,495
OPERATING TRANSFERS IN	-	-	-	-	-	-	-	-	-	249,725
SALE OF ASSETS - GAS	-	-	-	-	-	-	-	-	-	257
<b>OTHER REVENUES (ACTUAL)</b>	<b>\$</b>	<b>14,553</b>	<b>\$</b>	<b>22,289</b>	<b>\$</b>	<b>14,553</b>	<b>\$</b>	<b>22,289</b>	<b>\$</b>	<b>601,993</b>
AS BUDGET	\$	23,444	\$	23,694	\$	23,444	\$	23,694		Not Applicable
% ACTUAL TO BUDGET		62.08%		94.07%		62.08%		94.07%		Not Applicable

<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$</b>	<b>804,680</b>	<b>\$</b>	<b>568,234</b>	<b>\$</b>	<b>804,680</b>	<b>\$</b>	<b>568,234</b>	<b>\$</b>	<b>6,072,990</b>
AS BUDGET	\$	478,468	\$	358,042	\$	478,468	\$	358,042		Not Applicable
% ACTUAL TO BUDGET		168.18%		158.71%		168.18%		158.71%		Not Applicable

MOST RECENT  
12-MONTH

	Jan 2023	Jan 2022	FY2023 YTD	FY2022 YTD	
<b>PERSONNEL</b>					
Compensation	\$ 46,371	\$ 42,081	\$ 46,371	\$ 42,081	\$ 501,807
Benefits	16,894	16,788	16,894	16,788	252,512
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 63,353</b>	<b>\$ 58,958</b>	<b>\$ 63,353</b>	<b>\$ 58,958</b>	<b>\$ 755,576</b>
AS BUDGET	\$ 69,357	\$ 62,156	\$ 69,357	\$ 62,156	Not Applicable
% ACTUAL TO BUDGET	91.34%	94.86%	91.34%	94.86%	Not Applicable

**CONTRACTED SERVICES**

Consulting	\$ -	\$ -	\$ -	\$ -	\$ 15,787
Landfill Fees	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn & Maint	-	-	-	-	224
Holiday Events	-	-	-	-	-
Security Sys	-	-	-	-	-
Equipment Rep & Maint	-	-	-	-	11,361
Vehicle Rep & Maint Outside	-	-	-	-	2,431
R&M System - Outside	-	-	-	-	30,186
R & M Buildings - Outside	-	-	-	-	775
Maintenance Contracts	758	822	758	822	9,038
Equip Rent/Lease	188	188	188	188	16,904
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	-	-	-	-	304
Repairs & Maintenance (Outside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maint Contracts	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	140	60	140	60	6,766
Postage	-	-	-	-	-
Adverstising	-	-	-	-	985
Mkt Expense	-	-	-	-	1,943
Printing	-	-	-	-	450
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	-	-	-	3,148
Fees	-	-	-	-	370
Vehicle Tag & Title Fee	-	-	-	-	42
Ga Dept Rev Fee	-	-	-	-	-
Training & Ed	-	-	-	-	8,900
Gen Liab Ins	-	-	-	-	-
Uniform Rent	-	-	-	-	-
Contract Labor	4,602	4,125	4,602	4,125	50,080
Shipping/Freight	-	-	-	-	-
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 5,688</b>	<b>\$ 5,194</b>	<b>\$ 5,688</b>	<b>\$ 5,194</b>	<b>\$ 159,695</b>
AS BUDGET	\$ 21,996	\$ 20,079	\$ 21,996	\$ 20,079	Not Applicable
% ACTUAL TO BUDGET	25.86%	25.87%	25.86%	25.87%	Not Applicable

MOST RECENT  
12-MONTH

	Jan 2023	Jan 2022	FY2023 YTD	FY2022 YTD	12-MONTH
<b>SUPPLIES</b>					
Gas Cost	549,409	288,572	549,409	288,572	3,145,076
Office Supplies	-	-	-	-	1,340
Postage	-	-	-	-	-
Furniture <5000	-	-	-	-	-
Auto Parts	-	-	-	-	3,418
Construction Materials	-	-	-	-	82
Damage Claims	-	-	-	-	100
Expendable Fluids	-	-	-	-	93
Tires	-	-	-	-	955
Uniform Expense	-	-	-	-	7,905
Janitorial	140	43	140	43	2,953
Computer Equipment	-	-	-	-	3,819
Equipment Parts	-	-	-	-	19,194
Repair & Maintenance	9,890	12,721	9,890	12,721	158,200
Util Costs - Util Fund	379	360	379	360	4,268
Covid-19 Expenses	-	-	-	-	-
Mileage Reimb	-	-	-	-	-
Auto & Truck Fuel	-	-	-	-	40,220
Food	64	78	64	78	2,433
Sm Tool & Min Equip	-	-	-	-	13,251
Meters	-	-	-	-	18,334
Sm Oper Supplies	-	-	-	-	10,401
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Repairs & Maintenance (Inside)	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 559,883</b>	<b>\$ 301,773</b>	<b>\$ 559,883</b>	<b>\$ 301,773</b>	<b>\$ 3,432,044</b>
AS BUDGET	\$ 296,343	\$ 16,500	\$ 296,343	\$ 16,500	Not Applicable
% ACTUAL TO BUDGET	188.93%	1828.93%	188.93%	1828.93%	Not Applicable

**CAPITAL OUTLAY**

Amortization Def Chg 2016 Bond	\$ 1,080	\$ 1,080	\$ 1,080	\$ 1,080	\$ 4,320
Amort 2020 Bond Premium	\$ (692)	\$ (692)	\$ (692)	\$ (692)	\$ (8,302)
Depr Exp	\$ -	\$ 16,787	\$ -	\$ 16,787	\$ 172,396
Int Exp 2016 Rev Bond	1,720	2,127	1,720	2,127	23,489
Interest Exp - 2020 Rev Bonds	3,417	3,417	3,417	3,417	41,009
Issuance Costs	-	-	-	-	-
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 5,525</b>	<b>\$ 22,719</b>	<b>\$ 5,525</b>	<b>\$ 22,719</b>	<b>\$ 232,912</b>
AS BUDGET	\$ 1,976	\$ 2,385	\$ 1,976	\$ 2,385	Not Applicable
% ACTUAL TO BUDGET	279.62%	952.48%	279.62%	952.48%	Not Applicable

Jan 2023      Jan 2022      FY2023 YTD      FY2022 YTD

**FUND TRANSFERS**

Admin Alloc - Adm Exp	\$	7,825	\$	59,543	\$	7,825	\$	59,543	\$	786,334
Transfer To Gf		37,996		27,044		37,996		27,044		405,833
Transfer To Cip		-		-		-		-		-
Transfer - Insurance		-		-		-		-		-
Transfer - E&R		-		-		-		-		-

<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$</b>	<b>45,822</b>	<b>\$</b>	<b>86,588</b>	<b>\$</b>	<b>45,822</b>	<b>\$</b>	<b>86,588</b>	<b>\$</b>	<b>1,192,167</b>
AS BUDGET	\$	145,199	\$	132,048	\$	145,199	\$	132,048		Not Applicable
% ACTUAL TO BUDGET		31.56%		65.57%		31.56%		65.57%		Not Applicable

<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$</b>	<b>680,271</b>	<b>\$</b>	<b>475,232</b>	<b>\$</b>	<b>680,271</b>	<b>\$</b>	<b>475,232</b>	<b>\$</b>	<b>5,772,394</b>
AS BUDGET	\$	534,871	\$	233,169	\$	534,871	\$	233,169		Not Applicable
% ACTUAL TO BUDGET		127.18%		203.81%		127.18%		203.81%		Not Applicable