



**Committee Work Session & Called Council Meeting**

**AGENDA**

**Tuesday, October 06, 2020**

**6:00 PM**

**City Hall**

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**I. CALL TO ORDER**

- 1. Roll Call**
- 2. City Administrator Update**
- 3. Central Services Update**

**II. COMMITTEE INFORMATION**

- 1. Finance**
  - a.** Monthly Finance Report
  - b.** Financial Policies Update
- 2. Airport**
  - a.** Monthly Airport Report
- 3. Public Works**
  - a.** Monthly Solid Waste Report
  - b.** Monthly Streets & Transportation Report
- 4. Utilities**
  - a.** Monthly Electric & Telecom Report
  - b.** Monthly Water, Sewer, & Gas Report
  - c.** Approval - Purchase 30-Ton Dump Trailer

[d.](#) Yield Analysis Update Engineering Services

[e.](#) Authorization of a Parity Bond Ordinance

**5. Public Safety**

[a.](#) Monthly Fire Report

[b.](#) Monthly Police Report

**6. Planning & Code**

[a.](#) Monthly Code Report

**7. Economic Development**

[a.](#) Monthly Economic Development Report

**8. Parks**

[a.](#) Monthly Parks Report

**III. ITEMS OF DISCUSSION**

[1.](#) Public Hearing - Conditional Use - 319 South Madison Avenue

[2.](#) Public Hearing - Zoning Ordinance Code Text Amendment #8

[3.](#) 1st Reading - Zoning Ordinance Code Text Amendment #8

[4.](#) Resolution - Support Development of the Proposed Downtown Green

[5.](#) Capital Campaign Commitment

**IV. MAYOR'S UPDATE**

**V. ADJOURN TO EXECUTIVE SESSION**

1. Legal Issue (s)

**VI. ADJOURN**

# CENTRAL SERVICES

## MONTHLY REPORT

OCTOBER 2020

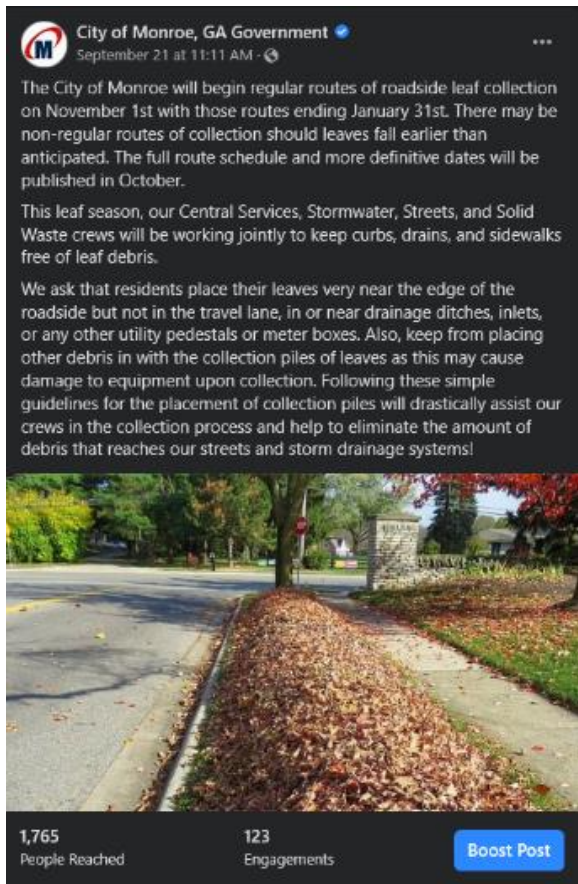
	2020 January	2020 February	2020 March	2020 April	2020 May	2020 June	2020 July	2020 August	2020 September	2019 September	2019 October	2019 November	2019 December	Monthly Average	Yearly Totals
<b>SAFETY PROGRAMS</b>															
Facility Inspections	6	2	5	8	8	6	8	9	4	6	6	4	7	6.1	79
Vehicle Inspections	0	1	0	0	27	0	0	0	5	7	1	0	10	3.9	51
Equipment Inspections	0	2	0	1	10	0	0	0	0	6	0	0	5	1.8	24
Worksite Inspections	0	0	1	1	0	1	3	7	6	2	2	0	0	1.8	23
Employee Safety Classes	3	0	2	1	0	0	0	0	2	1	0	2	0	0.8	11
<b>PURCHASING</b>															
P-Card Transactions	537	404	435	385	303	478	446	416	374	519	534	361	382	428.8	5,574
Purchase Orders	153	97	97	89	66	101	83	92	61	68	106	73	42	86.8	1,128
Total Purchases	690	501	532	474	369	579	529	508	435	587	640	434	424	515.5	6,702
Sealed Bids/Proposals	0	2	1	2	1	0	0	1	0	1	3	2	0	1.0	13
<b>INFORMATION TECHNOLOGY</b>															
Workorder Tickets	132	86	91	74	86	136	106	89	96	118	187	144	129	113.4	1,474
Phishing Fail Percentage	4.0%	4.0%	2.8%	7.6%	8.5%	8.5%	0.0%	1.4%	1.8%	4.3%	7.1%	5.0%	8.0%	4.8%	
<b>MARKETING</b>															
Newsletters Distributed	0	1	0	1	2	0	0	1	0	1	0	1	1	0.6	8
Intern Hours	19.8	58.1	0.0	0.0										19.5	77.9
<b>GROUNDS &amp; FACILITIES</b>															
Contractor Acres Mowed	94.8	94.8	94.8	102.4	110.0	110.0	156.3	156.3	166.0	141.1	143.1	145.5	94.8	123.8	1,609.7
Trash Collection	3,000.0	3,030.0	3,540.0	2,085.0	1,900.0	2,140.0	2,520.0	2,980.0	3,480.0	2,360.0	1,660.0	1,420.0	2,380.0	2,499.6	32,495.0
Crew Acres Mowed	16.7	16.7	40.7	52.0	63.3	77.3	77.3	77.3	77.3	59.0	33.3	33.3	16.7	49.3	640.7

# PROJECTS & UPDATES

## POLICE STATION / MUNICIPAL COURT BUILDING

The police building renovation is still in progress and is in the final stages of completion! Currently most all of the wiring and low voltage is complete, the generator is set and installed, audio/video equipment installation is in progress, and exterior painting should also start soon with weather permitting. Completion is projected for late October.

## FACILITIES & GROUNDS MAINTENANCE



We are currently maintaining all right-of-ways and facilities with a combination of employee and contractor labor. During the month of September, employees from the grounds and parks crews picked up or collected 3,480 lbs of trash while also cutting approximately 77.3 acres of right-of-ways and grounds at facilities. Contractors cut an additional 166.0 acres.

New mulch has been installed at City Hall, On Stage Playhouse, and Library during the month of September.

The proposed leaf schedule for this season will run regular routes from November 1<sup>st</sup> to January 31<sup>st</sup> as advertised on Facebook. Earlier routes may start on an as needed basis to keep ahead of the season and depending on when leaves begin to fall in excess. The route schedule with full details will be released in mid October.

## SIDEWALKS MAINTENANCE

We are currently in the process of repairing sidewalks in the central portions of Monroe and will be throughout the latter summer and fall months. This process will be ongoing as we continue to focus on repairs around the City over the next few years.

## PROCUREMENT

The current budget season has purchasing staff busy with pricing quotes and estimates on different types of equipment, material, and project related items throughout the City departments. This is always a busy period for multiple members of staff working on these budget



and CIP numbers for inclusion in Council review during the preparation of the upcoming budget requests.

## **STORMWATER**

We are planning to put in place a public outreach and educational program for Stormwater to help educate our citizens on pitfalls of the system, and how to help the system function better. We're also prior to and during heavier rainfall events inspecting the inlets of the system to make sure they are free of debris, and then during those events cleaning and freeing up areas as quickly as possible. This is being accomplished by Grounds &



Facilities employees that are unable to cut grass during these periods and that are tasked with trash and debris collection already. It's an all hands on deck approach to the need at the time to keep our system flowing properly.

## **GIS PROJECT UPDATES**

We are in the final stages of our GIS project with the system going teachable live in October to the water, sewer, natural gas, and stormwater departments. The idea is for individuals to check for missing locations, accuracy of questionable points, and other directional issues that may be present. Once these issues and changes are made, the City will have a full functioning GIS system with exacts on the locations of underground assets which will assist with utility infrastructure repairs, capacity concerns, locates, and development issues.



**FINANCIAL STATUS REPORT**  
as of August 2020

City of Monroe  
Financial Performance Report  
For the Period Ended  
August 31, 2020

Cash balances for the City of Monroe as of August total **\$39,320,002**. The following table shows the individual account balances.

<b>GOVERNMENTAL FUND</b>	
General Fund Checking	124,197.00
Stabilization Fund	-
Group Health Insurance (Claims/Premiums)	5,179.26
<b>CAPITAL PROJECTS FUND</b>	
Capital Improvement - General Government	2,739.99
SPLOST 2007	1,380,834.46
SPLOST 2013	1,132,180.97
SPLOST 2019	2,075,002.61
<b>SPECIAL REVENUE FUND</b>	
Hotel/Motel	10,159.75
DEA Confiscated Assets Fund	72,179.96
Confiscated Assets Fund	93,400.00
<b>ENTERPRISE FUND</b>	
Solid Waste	291,082.00
Solid Waste Capital	1,429,709.95
Utility Revenue	3,660,401.55
Utility Revenue Reserve	833,114.10
Utility MEAG Payment Acct	-
Utility MGAG Payment Acct	-
Utility Gov't Loan Payment Acct	-
Utility MEAG Short-Term Investment	5,756,804.83
Utility MEAG Intermediate Extended Investment	7,740,272.79
Utility MEAG Intermediate Portfolio Investment	2,889,698.02
Utility Capital Improvement	5,672,342.59
Utility GEFA	1,000.00
Utility Bond Sinking Fund	571,977.18
Utility Tap Fees	3,339,845.08
Utility Customer Deposits (Restricted)	679,890.33
Utility Customer Deposits (Investment)	1,557,989.52

*City of Monroe  
Financial Performance Report  
For the Period Ended  
August 31, 2020*

The total Utility Capital funds available as of August are \$9,845,302 as broken down in the section below:

Utility Capital Improvement Cash Balance	5,672,343
Utility Revenue Reserve Cash Balance	833,114
Tap Fees Cash Balance	3,339,845
<b>Total Current Funds Available</b>	<b>\$ 9,845,302</b>

	<u>2020 Budgeted</u> <u>Expense</u> ▼	<u>2020 Actual</u> <u>Expense</u> ▼	<u>Remaining</u> <u>Budget</u> ▼	<u>2021 Budgeted</u> <u>Expense</u> ▼	<u>2022 Budgeted</u> <u>Expense</u> ▼	<u>2023 Budgeted</u> <u>Expense</u> ▼
Remaining estimated annual Tap Fees	500,000		500,000	1,200,000	1,200,000	1,200,000
Remaining estimated annual CIP transfers-in	1,500,000		1,500,000	3,600,000	3,600,000	3,600,000
<b>Estimated Utility Capital Cash Balance EOY</b>	<b>\$ 6,080,823</b>	<b>\$ 9,845,302</b>	<b>\$ 4,789,269</b>	<b>\$ 6,211,008</b>	<b>\$ 9,014,508</b>	<b>\$ 11,863,008</b>

*The detail by year of each project is shown on the following page*

**Utility Capital Funding**

**Approved Projects/Assets**

Dept	Project Description	2020 Budgeted	2020 Actual	Remaining	2021 Budgeted	2022 Budgeted	2023 Budgeted
		Expense	Expense	Budget	Expense	Expense	Expense
Sewer	Sewer Main Rehab	100,000		451,474	100,000	100,000	100,000
Sewer	Infrastructure Repair/Replacement	150,000		150,000	75,000	75,000	
Sewer	Sewer CDBG 2018-Initial Application		1,550	3,430			
Sewer	CDBG 2018 Construction & Design		941,250	-468,037			
Sewer	CDBG 2018 Revenue (DCA draws)			77,850			
Sewer	Lime Slurry System		151,350				
Sewer	Aeration Fluidyne Jet Pump		21,784				
Sewer	GIS Program Development		7,879				
Sewer	excavator	90,755		90,755			
Sewer	motors, pumps, controls, etc	150,000	33,803	116,197	150,000	150,000	150,000
Sewer	Trenchbox	9,320	9,521	0			
Sewer	Trickling Filter Pump	40,000		40,000	40,000		
Sewer	Truck Replacement	31,640	30,048	1,592		50,000	
Sewer	Application/Design CDBG 2022 submittal					50,000	
Sewer	CDBG 2022 Construction						250,000
Sewer	Final Clarifier Clean Out				20,000		20,000
Sewer	WWTP gutters - Garland		12,297				
Water	Water Main Rehab	125,000		500,000	125,000	125,000	125,000
Water	Fire Hydrant Replacement	55,000		72,273	55,000		
Water	Infrastructure Repair/Replacement	150,000		511,179	150,000	150,000	150,000
Water/Telecom	Loganville Water Line-Fiber	245,000		245,000			
Water	Replacement of Controls			40,000			
Water	Warehouse Improvements			22,384			
Water	Membrane Filters	25,000		66,365	25,000	25,000	25,000
Water	Water Meters	56,500		56,500	56,500	56,500	56,500
Water	GIS Program Development		7,879				
Water	Alcovy River Screen	350,000		350,000			
Water	Badgepass for Water plant security	38,344	43,023				
Water	Fire Hydrant Security	25,000		25,000	25,000	25,000	
Water	High Service Pumps	100,000	25,423	74,577			
Water	Service Renewals	100,000		100,000	100,000	100,000	100,000
Water	Water Master Plan	85,000		85,000			
Water	Waterline extensions of system	175,000	78,430	96,570	150,000	125,000	100,000
Water	8 Mstr Mtr Octave AWWA Mtr			0			
Water	New Construction Water Meters	20,560		20,560	0	0	0
Water	Application/Design CDBG 2022 submittal					25,000	
Water	CDBG 2022 Construction						250,000
Water	Control Vlv Replacement Reservoir & Alcovy River				100,000		
Water	Water Expansion 2020		17,011				
Water	30" Water Main		37,097				
Water	VFD		6,520				
Water	Econ Dev grant Piedmont Park Water Tank		10,000				
Water	Water Treatment Plant generators		11,100				
Water	V-Turbine repair of backwash recovery pump		33,438				
Water	drain pump system, floats & recovery basin		17,500				
Central Svcs	Vehicle	60,000	56,859	28,141			
Central Svcs	Exchange server	47,100		47,100			
Admin	Drive Thru Rehab/City Hall		32,628	153,106			
Admin	Trucks	48,261	43,376	29,885	48,261		
Admin	server replacement			41,000			
Admin	Itron hand-held mobile unit			40,000			
Admin	Itron Equip Upgrades	40,000	4,200	35,800			
Admin	Barracuda Archiver			7,500			
Admin	Badgepass security office & warehouse	13,048		13,048			
Admin	Basement Chiller Compressor	0	11,415				
Electric	Reconductor Distrubtion System		336,059	156,762			
Electric	3 Phase Feeder (Hwy138 - Hospital)			95,000			
Electric	Cover Gear			25,000			
Electric	mini excavator			75,000			
Electric	fault finder			22,000			
Electric	2018 LED Streetlights		39,531	70,352			
Electric	meter load tester			33,000			
Electric	Pole Crane			80,000			
Electric	Warehouse Project		15,694	30,186			
Electric	Stone Creek phase 2		143,221				
Electric	Holder (at the Mill)		18,438				
Electric	One Street (at the Mill)		14,941	1,891			
Electric	System Automation 2019-2020	47,670	127,110	103,978	150,000	15,000	
Electric	Underground for Town Green		35,511	151,489			
Electric	AMI meters/system	125,215		162,823	140,000		
Electric	Rebuild Highland & S Madison Ave	435,500		726,700	250,000	250,000	
Electric	GIS Program Development		21,738	11,386			
Electric	commercial demand meters	70,000		70,000	70,000		
Electric	electric line truck	210,000	199,370				

Electric	replace HDD drill	224,635	212,172				
Electric	2 F150 pickup trucks	64,000	60,096				
Electric	Crimping Tools		6,470				
Electric	Pole Relocation		16,556	8,444			
Electric	John's parking lot lights (contributed capital)		15,351				
Electric	HWY11/78 SHOPPING CENTER - ELECTRIC DEPT COSTS		58,849				
Telecom	IP Conversion			107,729			
Telecom	IPTV			100,585			
Telecom	Community WiFi / Wireless Deployment		99,541	50,459			
Telecom	Fusion Splicer	20,079		38,079			
Telecom	Halon Fire Suppression			44,000			
Telecom	GIS Program Development		33,125				
Telecom	Carrier Grade NAT	53,377	53,728				
Telecom	Fiber to the X services	268,000	72,162	195,838			
Telecom	Core switch replacement	105,000		105,000			
Telecom	Stone Creek phase 2		16,828				
Telecom	Weston Estates Fiber		14,574	40,426			
Gas	Gas GIS			72,249			
Gas	Lacy, Davis, Harris & Ash Streets			140,000			
Gas	Various Projects			100,000			
Gas	Gas Main Renewal	450,000	276,889	250,326	300,000	275,000	225,000
Gas	Main Extension	250,000	107,851	150,546	250,000	250,000	250,000
Gas	GIS Program Development		21,739	11,386			
Gas	natural gas master plan	150,000		150,000			
Gas	pickup truck	31,639	30,048	1,591			
Gas	badgepass security	17,711	17,693				
Stormwater	Lateral Repair			8,183			
Stormwater	Storm/Drain Retention Pond Rehab	100,000		175,000	100,000	100,000	100,000
Stormwater	GIS Program Development		7,879				
Stormwater	Improvements	50,000		100,000			
Stormwater	equipment trailer	8,890	8,890				
Stormwater	F450 Service Body Truck	63,955		63,955			
Stormwater	pickup truck	63,280	30,048	33,232			
Stormwater	Infrastructure / Pipes / Inlets / etc.	50,000		95,510	50,000	50,000	50,000
Stormwater	Skid Steer			75,000			
Stormwater	CDBG2020 Application & Design	75,000	5,820	73,680			
Stormwater	CDBG 2020 Construction	500,000			750,000		
Stormwater	FAE mulching head			23,500			
<b>Totals</b>		<b>\$ 5,764,479</b>	<b>\$ 3,812,633</b>	<b>\$ 7,056,033</b>	<b>\$ 3,378,261</b>	<b>\$ 1,996,500</b>	<b>\$ 1,951,500</b>



Monroe, GA

## General Fund

# Monthly Budget Report

## Group Summary

For Fiscal: 2020 Period Ending: 08/31/2020

DEP...	August Budget	August Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
<b>R1: 31 - TAXES</b>									
1510 - FINANCE ADMIN	636,499.46	340,719.53	-295,779.93	-46.47 %	5,091,995.68	2,770,611.49	-2,321,384.19	-45.59 %	7,641,050.00
<b>Total R1: 31 - TAXES:</b>	<b>636,499.46</b>	<b>340,719.53</b>	<b>-295,779.93</b>	<b>-46.47 %</b>	<b>5,091,995.68</b>	<b>2,770,611.49</b>	<b>-2,321,384.19</b>	<b>-45.59 %</b>	<b>7,641,050.00</b>
<b>R1: 32 - LICENSES &amp; PERMITS</b>									
7200 - PLANNING & DEVELOPMENT	28,405.30	32,501.03	4,095.73	14.42 %	227,242.40	324,791.84	97,549.44	42.93 %	341,000.00
<b>Total R1: 32 - LICENSES &amp; PERMITS:</b>	<b>28,405.30</b>	<b>32,501.03</b>	<b>4,095.73</b>	<b>14.42 %</b>	<b>227,242.40</b>	<b>324,791.84</b>	<b>97,549.44</b>	<b>42.93 %</b>	<b>341,000.00</b>
<b>R1: 33 - INTERGOVERNMENTAL</b>									
1510 - FINANCE ADMIN	1,666.00	210,040.75	208,374.75	12,507.49 %	13,328.00	214,724.98	201,396.98	1,511.08 %	20,000.00
1519 - INTERGOVERNMENTAL	8,713.18	79,600.00	70,886.82	813.56 %	69,705.44	174,764.50	105,059.06	150.72 %	104,600.00
3200 - POLICE	416.50	-135,769.10	-136,185.60	32,697.62 %	3,332.00	27,543.58	24,211.58	726.64 %	5,000.00
3500 - FIRE OPERATIONS	8,330.00	-68,966.15	-77,296.15	-927.92 %	66,640.00	31,257.25	-35,382.75	-53.10 %	100,000.00
4200 - STREETS & TRANSPORTATION	14,567.58	0.00	-14,567.58	-100.00 %	116,540.64	174,880.88	58,340.24	50.06 %	174,881.00
7563 - AIRPORT	0.00	6,872.67	6,872.67	0.00 %	0.00	29,999.90	29,999.90	0.00 %	0.00
<b>Total R1: 33 - INTERGOVERNMENTAL:</b>	<b>33,693.26</b>	<b>91,778.17</b>	<b>58,084.91</b>	<b>172.39 %</b>	<b>269,546.08</b>	<b>653,171.09</b>	<b>383,625.01</b>	<b>142.32 %</b>	<b>404,481.00</b>
<b>R1: 34 - CHARGES FOR SERVICES</b>									
1510 - FINANCE ADMIN	55,811.00	58,939.78	3,128.78	5.61 %	446,488.00	509,286.97	62,798.97	14.07 %	670,000.00
3200 - POLICE	1,666.00	1,149.50	-516.50	-31.00 %	13,328.00	6,027.34	-7,300.66	-54.78 %	20,000.00
3510 - FIRE PREVENTION/CRR	0.00	0.00	0.00	0.00 %	0.00	500.00	500.00	0.00 %	0.00
7200 - PLANNING & DEVELOPMENT	41.65	0.00	-41.65	-100.00 %	333.20	3,376.44	3,043.24	913.34 %	500.00
7520 - ECONOMIC DEVELOPMENT	1,666.00	890.00	-776.00	-46.58 %	13,328.00	6,584.00	-6,744.00	-50.60 %	20,000.00
7563 - AIRPORT	91.63	85.00	-6.63	-7.24 %	733.04	710.00	-23.04	-3.14 %	1,100.00
<b>Total R1: 34 - CHARGES FOR SERVICES:</b>	<b>59,276.28</b>	<b>61,064.28</b>	<b>1,788.00</b>	<b>3.02 %</b>	<b>474,210.24</b>	<b>526,484.75</b>	<b>52,274.51</b>	<b>11.02 %</b>	<b>711,600.00</b>
<b>R1: 35 - FINES &amp; FORFEITURES</b>									
2650 - MUNICIPAL COURT	39,567.50	36,311.02	-3,256.48	-8.23 %	316,540.00	185,903.90	-130,636.10	-41.27 %	475,000.00
<b>Total R1: 35 - FINES &amp; FORFEITURES:</b>	<b>39,567.50</b>	<b>36,311.02</b>	<b>-3,256.48</b>	<b>-8.23 %</b>	<b>316,540.00</b>	<b>185,903.90</b>	<b>-130,636.10</b>	<b>-41.27 %</b>	<b>475,000.00</b>
<b>R1: 37 - CONTRIBUTIONS &amp; DONATIONS</b>									
3200 - POLICE	333.20	0.00	-333.20	-100.00 %	2,665.60	3,328.00	662.40	24.85 %	4,000.00
3500 - FIRE OPERATIONS	333.20	0.00	-333.20	-100.00 %	2,665.60	0.00	-2,665.60	-100.00 %	4,000.00
4200 - STREETS & TRANSPORTATION	0.00	0.00	0.00	0.00 %	0.00	20,234.00	20,234.00	0.00 %	0.00
7521 - MAINSTREET	2,915.50	0.00	-2,915.50	-100.00 %	23,324.00	8,750.00	-14,574.00	-62.48 %	35,000.00
<b>Total R1: 37 - CONTRIBUTIONS &amp; DONATIONS:</b>	<b>3,581.90</b>	<b>0.00</b>	<b>-3,581.90</b>	<b>-100.00 %</b>	<b>28,655.20</b>	<b>32,312.00</b>	<b>3,656.80</b>	<b>12.76 %</b>	<b>43,000.00</b>
<b>R1: 38 - MISCELLANEOUS REVENUE</b>									
1510 - FINANCE ADMIN	416.50	380.14	-36.36	-8.73 %	3,332.00	3,120.86	-211.14	-6.34 %	5,000.00

Monthly Budget Report

For Fiscal: 2020 Period Ending: 08/12/20

	August Budget	August Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>DEP...</b>									
1565 - WALTON PLAZA	275.55	275.63	0.08	0.03 %	2,204.40	2,205.04	0.64	0.03 %	3,308.00
4200 - STREETS & TRANSPORTATION	0.00	0.00	0.00	0.00 %	0.00	12,740.00	12,740.00	0.00 %	0.00
5530 - COMMUNITY CENTER	1,249.50	0.00	-1,249.50	-100.00 %	9,996.00	1,475.00	-8,521.00	-85.24 %	15,000.00
7563 - AIRPORT	16,701.65	18,790.83	2,089.18	12.51 %	133,613.20	124,844.50	-8,768.70	-6.56 %	200,500.00
<b>Total R1: 38 - MISCELLANEOUS REVENUE:</b>	<b>18,643.20</b>	<b>19,446.60</b>	<b>803.40</b>	<b>4.31 %</b>	<b>149,145.60</b>	<b>144,385.40</b>	<b>-4,760.20</b>	<b>-3.19 %</b>	<b>223,808.00</b>
<b>R1: 39 - OTHER FINANCING SOURCES</b>									
1510 - FINANCE ADMIN	235,468.46	225,738.83	-9,729.63	-4.13 %	1,883,747.68	1,712,112.04	-171,635.64	-9.11 %	2,826,752.32
3200 - POLICE	0.00	308,236.80	308,236.80	0.00 %	0.00	706,372.96	706,372.96	0.00 %	0.00
4200 - STREETS & TRANSPORTATION	0.00	0.00	0.00	0.00 %	0.00	1,155.00	1,155.00	0.00 %	0.00
<b>Total R1: 39 - OTHER FINANCING SOURCES:</b>	<b>235,468.46</b>	<b>533,975.63</b>	<b>298,507.17</b>	<b>126.77 %</b>	<b>1,883,747.68</b>	<b>2,419,640.00</b>	<b>535,892.32</b>	<b>28.45 %</b>	<b>2,826,752.32</b>
<b>Total Revenue:</b>	<b>1,055,135.36</b>	<b>1,115,796.26</b>	<b>60,660.90</b>	<b>5.75 %</b>	<b>8,441,082.88</b>	<b>7,057,300.47</b>	<b>-1,383,782.41</b>	<b>-16.39 %</b>	<b>12,666,691.32</b>
<b>Expense</b>									
1100 - LEGISLATIVE	21,753.02	8,743.22	13,009.80	59.81 %	174,024.16	94,776.20	79,247.96	45.54 %	261,141.00
1300 - EXECUTIVE	26,575.01	35,857.06	-9,282.05	-34.93 %	212,600.08	222,081.00	-9,480.92	-4.46 %	319,028.00
1500 - GENERAL ADMIN	12,658.74	10,529.59	2,129.15	16.82 %	101,269.92	92,777.56	8,492.36	8.39 %	151,966.00
1510 - FINANCE ADMIN	24,798.63	25,220.24	-421.61	-1.70 %	198,389.04	183,434.42	14,954.62	7.54 %	297,703.32
1530 - LAW	16,909.90	21,878.29	-4,968.39	-29.38 %	135,279.20	107,046.81	28,232.39	20.87 %	203,000.00
1560 - AUDIT	3,290.35	0.00	3,290.35	100.00 %	26,322.80	40,935.00	-14,612.20	-55.51 %	39,500.00
1565 - WALTON PLAZA	9,605.65	-66,420.00	76,025.65	791.47 %	76,845.20	57,832.81	19,012.39	24.74 %	115,314.00
2650 - MUNICIPAL COURT	9,682.16	11,388.29	-1,706.13	-17.62 %	77,457.28	67,537.64	9,919.64	12.81 %	116,233.00
3200 - POLICE	428,986.85	1,014,210.58	-585,223.73	-136.42 %	3,431,894.80	3,940,532.46	-508,637.66	-14.82 %	5,149,903.00
3500 - FIRE OPERATIONS	191,708.98	172,606.52	19,102.46	9.96 %	1,533,671.84	1,507,943.13	25,728.71	1.68 %	2,301,429.00
3510 - FIRE PREVENTION/CRR	9,578.54	1,731.67	7,846.87	81.92 %	76,628.32	53,356.51	23,271.81	30.37 %	114,989.00
4200 - STREETS & TRANSPORTATION	122,922.01	101,003.99	21,918.02	17.83 %	983,376.08	836,114.48	147,261.60	14.98 %	1,475,655.00
5500 - COMMUNITY SERVICES	924.63	0.00	924.63	100.00 %	7,397.04	5,600.00	1,797.04	24.29 %	11,100.00
5530 - COMMUNITY CENTER	1,811.76	358.56	1,453.20	80.21 %	14,494.08	9,852.67	4,641.41	32.02 %	21,750.00
6200 - BLDGS & GROUNDS	38,183.24	38,094.42	88.82	0.23 %	305,465.92	260,132.59	45,333.33	14.84 %	458,383.00
6500 - LIBRARIES	10,295.88	78.75	10,217.13	99.24 %	82,367.04	64,175.16	18,191.88	22.09 %	123,600.00
7200 - PLANNING & DEVELOPMENT	75,738.23	57,099.07	18,639.16	24.61 %	605,905.84	508,317.79	97,588.05	16.11 %	909,223.00
7400 - PLANNING AND ZONING	403.50	0.00	403.50	100.00 %	3,228.00	0.00	3,228.00	100.00 %	4,844.00
7520 - ECONOMIC DEVELOPMENT	22,656.07	24,447.29	-1,791.22	-7.91 %	181,248.56	108,524.98	72,723.58	40.12 %	271,982.00
7550 - DOWNTOWN DEVELOPMENT	2,082.50	0.00	2,082.50	100.00 %	16,660.00	12,500.00	4,160.00	24.97 %	25,000.00
7563 - AIRPORT	17,042.98	27,201.86	-10,158.88	-59.61 %	136,343.84	60,800.77	75,543.07	55.41 %	204,598.00
9001 - GEN - OTHER FINANCING USES	7,663.60	0.00	7,663.60	100.00 %	61,308.80	0.00	61,308.80	100.00 %	92,000.00
<b>Total Expense:</b>	<b>1,055,272.23</b>	<b>1,484,029.40</b>	<b>-428,757.17</b>	<b>-40.63 %</b>	<b>8,442,177.84</b>	<b>8,234,271.98</b>	<b>207,905.86</b>	<b>2.46 %</b>	<b>12,668,341.32</b>
<b>Report Total:</b>	<b>-136.87</b>	<b>-368,233.14</b>	<b>-368,096.27</b>		<b>-1,094.96</b>	<b>-1,176,971.51</b>	<b>-1,175,876.55</b>		<b>-1,650.00</b>



# General Fund

# Income Statement

## Group Summary

For Fiscal: 2020 Period Ending: 08/31/2020



Monroe, GA

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
1510 - FINANCE ADMIN	11,162,802.32	11,162,802.32	835,819.03	5,209,856.34	5,952,945.98
1519 - INTERGOVERNMENTAL	104,600.00	104,600.00	79,600.00	174,764.50	-70,164.50
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	2,205.04	1,102.96
2650 - MUNICIPAL COURT	475,000.00	475,000.00	36,311.02	185,903.90	289,096.10
3200 - POLICE	29,000.00	29,000.00	173,617.20	743,271.88	-714,271.88
3500 - FIRE OPERATIONS	104,000.00	104,000.00	-68,966.15	31,257.25	72,742.75
3510 - FIRE PREVENTION/CRR	0.00	0.00	0.00	500.00	-500.00
4200 - STREETS & TRANSPORTATION	174,881.00	174,881.00	0.00	209,009.88	-34,128.88
5530 - COMMUNITY CENTER	15,000.00	15,000.00	0.00	1,475.00	13,525.00
7200 - PLANNING & DEVELOPMENT	343,150.00	343,150.00	32,501.03	328,168.28	14,981.72
7520 - ECONOMIC DEVELOPMENT	20,000.00	20,000.00	890.00	6,584.00	13,416.00
7521 - MAINSTREET	35,000.00	35,000.00	0.00	8,750.00	26,250.00
7563 - AIRPORT	201,600.00	201,600.00	25,748.50	155,554.40	46,045.60
<b>Revenue Total:</b>	<b>12,668,341.32</b>	<b>12,668,341.32</b>	<b>1,115,796.26</b>	<b>7,057,300.47</b>	<b>5,611,040.85</b>
<b>Expense</b>					
1100 - LEGISLATIVE	261,141.00	261,141.00	8,743.22	94,776.20	166,364.80
1300 - EXECUTIVE	319,028.00	319,028.00	35,857.06	222,081.00	96,947.00
1500 - GENERAL ADMIN	151,966.00	151,966.00	10,529.59	92,777.56	59,188.44
1510 - FINANCE ADMIN	297,703.32	297,703.32	25,220.24	183,434.42	114,268.90
1530 - LAW	203,000.00	203,000.00	21,878.29	107,046.81	95,953.19
1560 - AUDIT	39,500.00	39,500.00	0.00	40,935.00	-1,435.00
1565 - WALTON PLAZA	115,314.00	115,314.00	-66,420.00	57,832.81	57,481.19
2650 - MUNICIPAL COURT	116,233.00	116,233.00	11,388.29	67,537.64	48,695.36
3200 - POLICE	5,149,903.00	5,149,903.00	1,014,210.58	3,940,532.46	1,209,370.54
3500 - FIRE OPERATIONS	2,301,429.00	2,301,429.00	172,606.52	1,507,943.13	793,485.87
3510 - FIRE PREVENTION/CRR	114,989.00	114,989.00	1,731.67	53,356.51	61,632.49
4200 - STREETS & TRANSPORTATION	1,475,655.00	1,475,655.00	101,003.99	836,114.48	639,540.52
5500 - COMMUNITY SERVICES	11,100.00	11,100.00	0.00	5,600.00	5,500.00
5530 - COMMUNITY CENTER	21,750.00	21,750.00	358.56	9,852.67	11,897.33
6200 - BLDGS & GROUNDS	458,383.00	458,383.00	38,094.42	260,132.59	198,250.41
6500 - LIBRARIES	123,600.00	123,600.00	78.75	64,175.16	59,424.84
7200 - PLANNING & DEVELOPMENT	909,223.00	909,223.00	57,099.07	508,317.79	400,905.21
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00
7500 - ECONOMIC DEV/ASSISTANCE	0.00	0.00	2,707.99	2,707.99	-2,707.99
7520 - ECONOMIC DEVELOPMENT	271,982.00	271,982.00	24,447.29	108,524.98	163,457.02
7550 - DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	0.00	12,500.00	12,500.00
7563 - AIRPORT	204,598.00	204,598.00	27,201.86	60,800.77	143,797.23
9001 - GEN - OTHER FINANCING USES	92,000.00	92,000.00	0.00	0.00	92,000.00
<b>Expense Total:</b>	<b>12,668,341.32</b>	<b>12,668,341.32</b>	<b>1,486,737.39</b>	<b>8,236,979.97</b>	<b>4,431,361.35</b>
<b>Total Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-370,941.13</b>	<b>-1,179,679.50</b>	



Monroe, GA

**General Fund**

**Prior-Year Comparative Income Statement**

**Group Summary**

For the Period Ending 08/31/2020

DEP...	2019 Aug. Activity	2020 Aug. Activity	Aug. Variance Favorable / (Unfavorable)	Variance %	2019 YTD Activity	2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
1510 - FINANCE ADMIN	648,494.58	835,819.03	187,324.45	28.89%	4,834,569.34	5,209,856.34	375,287.00	7.76%
1519 - INTERGOVERNMENTAL	0.00	79,600.00	79,600.00	0.00%	82,095.00	174,764.50	92,669.50	112.88%
1565 - WALTON PLAZA	275.63	275.63	0.00	0.00%	2,232.60	2,205.04	-27.56	-1.23%
2650 - MUNICIPAL COURT	31,639.02	36,311.02	4,672.00	14.77%	329,155.40	185,903.90	-143,251.50	-43.52%
3200 - POLICE	2,480.43	173,617.20	171,136.77	6,899.48%	25,828.94	743,271.88	717,442.94	2,777.67%
3500 - FIRE OPERATIONS	32,018.69	-68,966.15	-100,984.84	-315.39%	155,666.19	31,257.25	-124,408.94	-79.92%
3510 - FIRE PREVENTION/CRR	0.00	0.00	0.00	0.00%	500.00	500.00	0.00	0.00%
4200 - STREETS & TRANSPORTATION	0.00	0.00	0.00	0.00%	159,841.15	209,009.88	49,168.73	30.76%
5530 - COMMUNITY CENTER	825.00	0.00	-825.00	-100.00%	10,025.00	1,475.00	-8,550.00	-85.29%
7200 - PLANNING & DEVELOPMENT	29,507.50	32,501.03	2,993.53	10.14%	320,138.00	328,168.28	8,030.28	2.51%
7520 - ECONOMIC DEVELOPMENT	39,945.00	890.00	-39,055.00	-97.77%	107,321.34	6,584.00	-100,737.34	-93.87%
7521 - MAINSTREET	17,500.00	0.00	-17,500.00	-100.00%	26,250.00	8,750.00	-17,500.00	-66.67%
7563 - AIRPORT	17,486.69	25,748.50	8,261.81	47.25%	137,958.05	155,554.40	17,596.35	12.75%
<b>Revenue Total:</b>	<b>820,172.54</b>	<b>1,115,796.26</b>	<b>295,623.72</b>	<b>36.04%</b>	<b>6,191,581.01</b>	<b>7,057,300.47</b>	<b>865,719.46</b>	<b>13.98%</b>
<b>Expense</b>								
1100 - LEGISLATIVE	21,194.53	8,743.22	12,451.31	58.75%	171,646.48	94,776.20	76,870.28	44.78%
1300 - EXECUTIVE	29,813.44	35,857.06	-6,043.62	-20.27%	250,880.26	222,081.00	28,799.26	11.48%
1500 - GENERAL ADMIN	10,489.39	10,529.59	-40.20	-0.38%	103,400.50	92,777.56	10,622.94	10.27%
1510 - FINANCE ADMIN	20,152.79	25,220.24	-5,067.45	-25.15%	177,492.87	183,434.42	-5,941.55	-3.35%
1530 - LAW	41,446.71	21,878.29	19,568.42	47.21%	126,000.01	107,046.81	18,953.20	15.04%
1560 - AUDIT	0.00	0.00	0.00	0.00%	35,750.00	40,935.00	-5,185.00	-14.50%
1565 - WALTON PLAZA	0.00	-66,420.00	66,420.00	0.00%	100,425.56	57,832.81	42,592.75	42.41%
2650 - MUNICIPAL COURT	8,093.65	11,388.29	-3,294.64	-40.71%	64,842.02	67,537.64	-2,695.62	-4.16%
3200 - POLICE	284,355.28	1,014,210.58	-729,855.30	-256.67%	2,804,613.07	3,940,532.46	-1,135,919.39	-40.50%
3500 - FIRE OPERATIONS	211,416.10	172,606.52	38,809.58	18.36%	1,535,833.02	1,507,943.13	27,889.89	1.82%
3510 - FIRE PREVENTION/CRR	5,797.66	1,731.67	4,065.99	70.13%	56,326.07	53,356.51	2,969.56	5.27%
4200 - STREETS & TRANSPORTATION	133,804.45	101,003.99	32,800.46	24.51%	930,776.57	836,114.48	94,662.09	10.17%
5500 - COMMUNITY SERVICES	0.00	0.00	0.00	0.00%	5,600.00	5,600.00	0.00	0.00%
5530 - COMMUNITY CENTER	699.70	358.56	341.14	48.76%	9,980.13	9,852.67	127.46	1.28%
6200 - BLDGS & GROUNDS	56,075.62	38,094.42	17,981.20	32.07%	250,295.27	260,132.59	-9,837.32	-3.93%
6231 - RAILS TO TRAILS	52.50	0.00	52.50	100.00%	52.50	0.00	52.50	100.00%
6500 - LIBRARIES	0.00	78.75	-78.75	0.00%	63,990.86	64,175.16	-184.30	-0.29%
7200 - PLANNING & DEVELOPMENT	53,050.79	57,099.07	-4,048.28	-7.63%	488,105.43	508,317.79	-20,212.36	-4.14%
7500 - ECONOMIC DEV/ASSISTANCE	0.00	2,707.99	-2,707.99	0.00%	0.00	2,707.99	-2,707.99	0.00%
7520 - ECONOMIC DEVELOPMENT	50,221.71	24,447.29	25,774.42	51.32%	275,475.51	108,524.98	166,950.53	60.60%

Prior-Year Comparative Income Statement

For the Period Ending 08/31/2

DEP...	2019		2020		Aug. Variance		YTD Variance			
	Aug. Activity	Aug. Activity	Aug. Activity	Aug. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
7550 - DOWNTOWN DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00%	12,500.00	12,500.00	0.00	0.00%
7563 - AIRPORT	20,358.36	27,201.86	-6,843.50	-33.62%	131,783.45	60,800.77	70,982.68	53.86%		
<b>Expense Total:</b>	<b>947,022.68</b>	<b>1,486,737.39</b>	<b>-539,714.71</b>	<b>-56.99%</b>	<b>7,595,769.58</b>	<b>8,236,979.97</b>	<b>-641,210.39</b>	<b>-8.44%</b>		
<b>Total Surplus (Deficit):</b>	<b>-126,850.14</b>	<b>-370,941.13</b>	<b>-244,090.99</b>	<b>-192.42%</b>	<b>-1,404,188.57</b>	<b>-1,179,679.50</b>	<b>224,509.07</b>	<b>15.99%</b>		

## General Fund

## Budget Report

## Group Summary

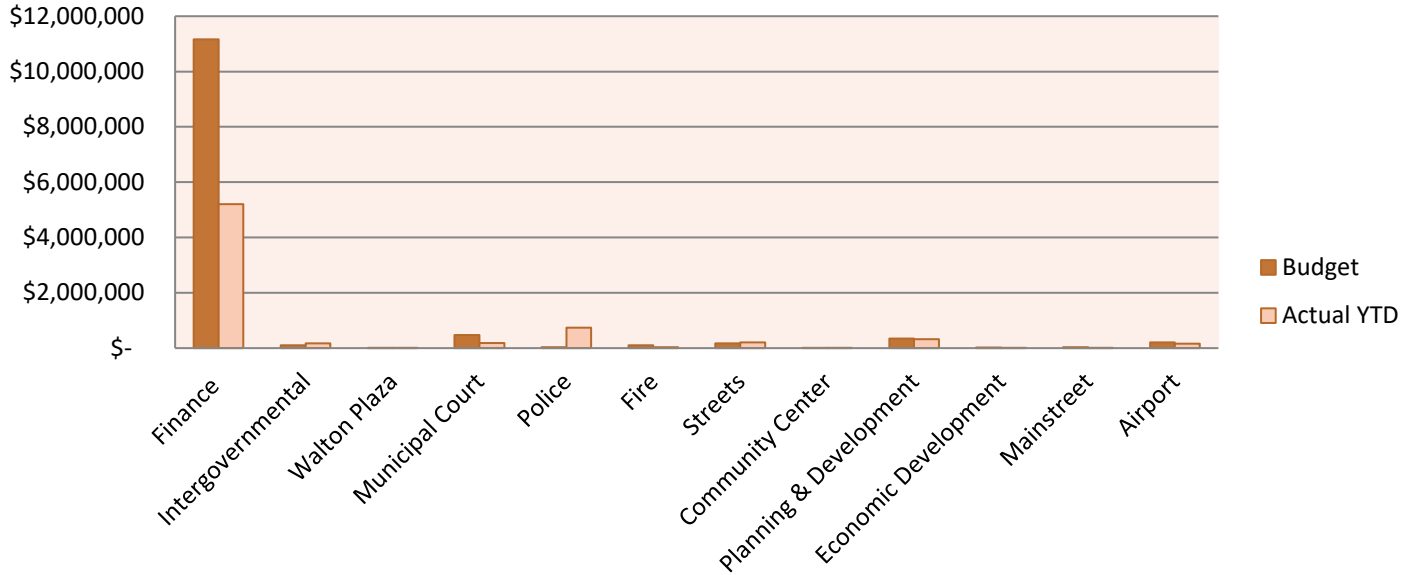
For Fiscal: 2020 Period Ending: 08/31/2020



Monroe, GA

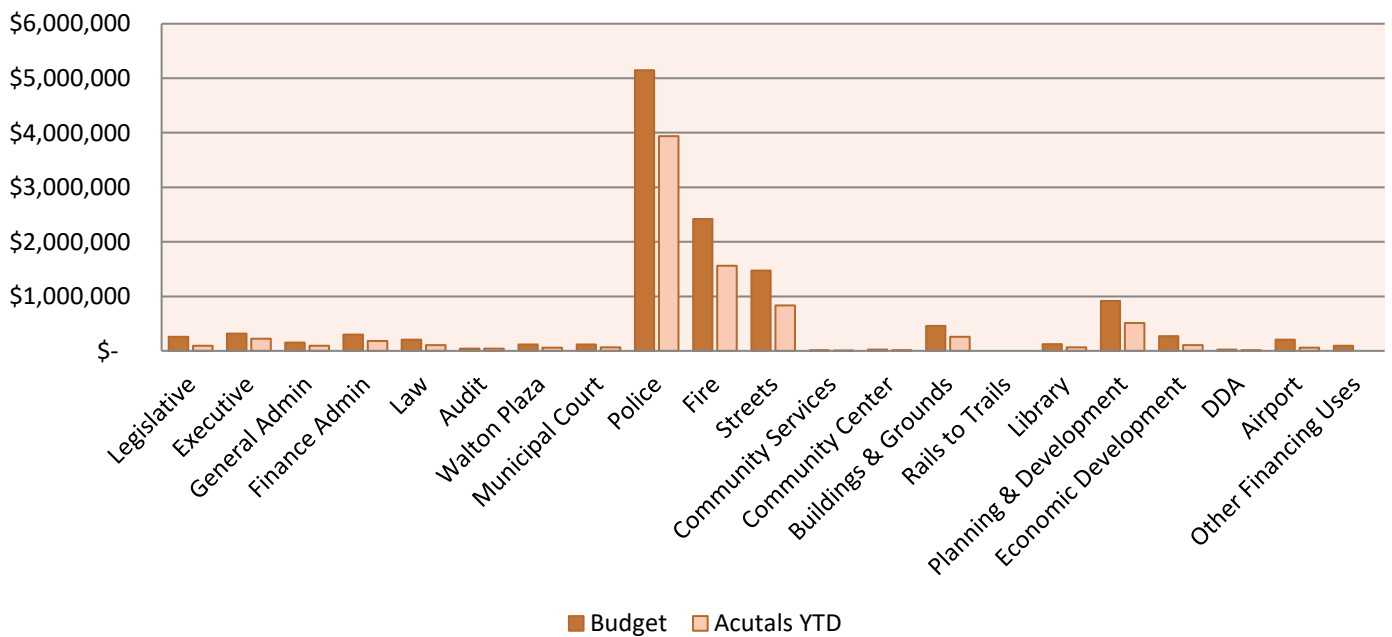
DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
1510 - FINANCE ADMIN	11,162,802.32	11,162,802.32	835,819.03	5,209,856.34	-5,952,945.98	53.33 %
1519 - INTERGOVERNMENTAL	104,600.00	104,600.00	79,600.00	174,764.50	70,164.50	67.08 %
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	2,205.04	-1,102.96	33.34 %
2650 - MUNICIPAL COURT	475,000.00	475,000.00	36,311.02	185,903.90	-289,096.10	60.86 %
3200 - POLICE	29,000.00	29,000.00	173,617.20	743,271.88	714,271.88	2,463.01 %
3500 - FIRE OPERATIONS	104,000.00	104,000.00	-68,966.15	31,257.25	-72,742.75	69.94 %
3510 - FIRE PREVENTION/CRR	0.00	0.00	0.00	500.00	500.00	0.00 %
4200 - STREETS & TRANSPORTATION	174,881.00	174,881.00	0.00	209,009.88	34,128.88	19.52 %
5530 - COMMUNITY CENTER	15,000.00	15,000.00	0.00	1,475.00	-13,525.00	90.17 %
7200 - PLANNING & DEVELOPMENT	341,500.00	341,500.00	32,501.03	328,168.28	-13,331.72	3.90 %
7520 - ECONOMIC DEVELOPMENT	20,000.00	20,000.00	890.00	6,584.00	-13,416.00	67.08 %
7521 - MAINSTREET	35,000.00	35,000.00	0.00	8,750.00	-26,250.00	75.00 %
7563 - AIRPORT	201,600.00	201,600.00	25,748.50	155,554.40	-46,045.60	22.84 %
<b>Revenue Total:</b>	<b>12,666,691.32</b>	<b>12,666,691.32</b>	<b>1,115,796.26</b>	<b>7,057,300.47</b>	<b>-5,609,390.85</b>	<b>44.28 %</b>
<b>Expense</b>						
1100 - LEGISLATIVE	261,141.00	261,141.00	8,743.22	94,776.20	166,364.80	63.71 %
1300 - EXECUTIVE	319,028.00	319,028.00	35,857.06	222,081.00	96,947.00	30.39 %
1500 - GENERAL ADMIN	151,966.00	151,966.00	10,529.59	92,777.56	59,188.44	38.95 %
1510 - FINANCE ADMIN	297,703.32	297,703.32	25,220.24	183,434.42	114,268.90	38.38 %
1530 - LAW	203,000.00	203,000.00	21,878.29	107,046.81	95,953.19	47.27 %
1560 - AUDIT	39,500.00	39,500.00	0.00	40,935.00	-1,435.00	-3.63 %
1565 - WALTON PLAZA	115,314.00	115,314.00	-66,420.00	57,832.81	57,481.19	49.85 %
2650 - MUNICIPAL COURT	116,233.00	116,233.00	11,388.29	67,537.64	48,695.36	41.89 %
3200 - POLICE	5,149,903.00	5,149,903.00	1,014,210.58	3,940,532.46	1,209,370.54	23.48 %
3500 - FIRE OPERATIONS	2,301,429.00	2,301,429.00	172,606.52	1,507,943.13	793,485.87	34.48 %
3510 - FIRE PREVENTION/CRR	114,989.00	114,989.00	1,731.67	53,356.51	61,632.49	53.60 %
4200 - STREETS & TRANSPORTATION	1,475,655.00	1,475,655.00	101,003.99	836,114.48	639,540.52	43.34 %
5500 - COMMUNITY SERVICES	11,100.00	11,100.00	0.00	5,600.00	5,500.00	49.55 %
5530 - COMMUNITY CENTER	21,750.00	21,750.00	358.56	9,852.67	11,897.33	54.70 %
6200 - BLDGS & GROUNDS	458,383.00	458,383.00	38,094.42	260,132.59	198,250.41	43.25 %
6500 - LIBRARIES	123,600.00	123,600.00	78.75	64,175.16	59,424.84	48.08 %
7200 - PLANNING & DEVELOPMENT	909,223.00	909,223.00	57,099.07	508,317.79	400,905.21	44.09 %
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00	100.00 %
7520 - ECONOMIC DEVELOPMENT	271,982.00	271,982.00	24,447.29	108,524.98	163,457.02	60.10 %
7550 - DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	0.00	12,500.00	12,500.00	50.00 %
7563 - AIRPORT	204,598.00	204,598.00	27,201.86	60,800.77	143,797.23	70.28 %
9001 - GEN - OTHER FINANCING USES	92,000.00	92,000.00	0.00	0.00	92,000.00	100.00 %
<b>Expense Total:</b>	<b>12,668,341.32</b>	<b>12,668,341.32</b>	<b>1,484,029.40</b>	<b>8,234,271.98</b>	<b>4,434,069.34</b>	<b>35.00 %</b>
<b>Report Surplus (Deficit):</b>	<b>-1,650.00</b>	<b>-1,650.00</b>	<b>-368,233.14</b>	<b>-1,176,971.51</b>	<b>-1,175,321.51</b>	<b>71,231.61 %</b>

### General Fund Revenue August YTD Budget Comparison



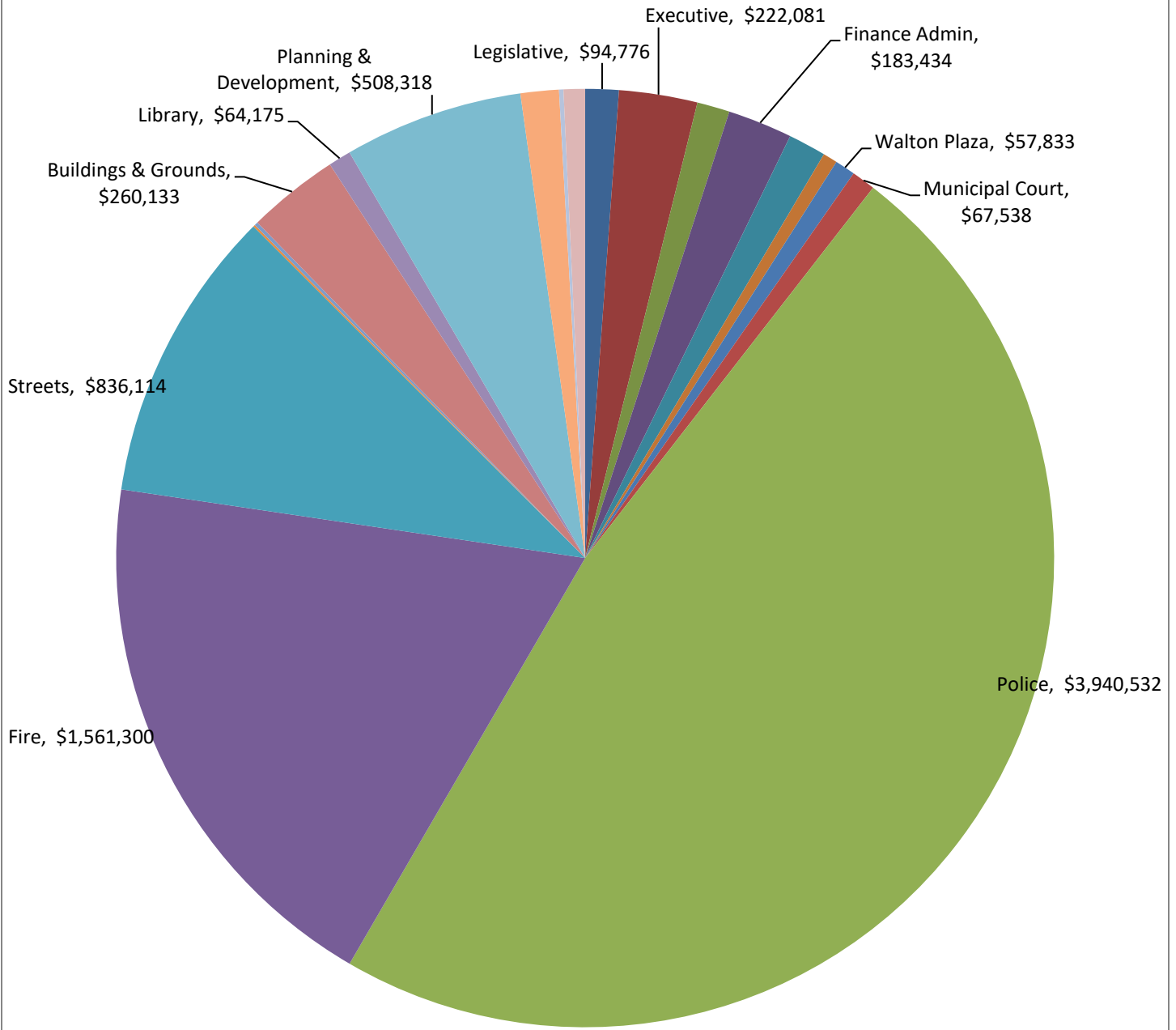
General Fund year-to-date revenues for the month totaled \$7,057,570 which is 55.7% of total budgeted revenues of \$12,668,341. Property tax revenue is due in November of each year.

### General Fund Expense August YTD Budget Comparison



General Fund year-to-date expenses for the month totaled \$8,234,273 which is 65% of total budgeted expenses of \$12,668,341.

### General Fund Expenses August YTD



**Utilities Fund**

**Budget Report  
Group Summary**

For Fiscal: 2020 Period Ending: 08/31/2020



Monroe, GA

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
4002 - WATER	5,781,210.00	5,781,210.00	843,440.45	6,008,019.12	226,809.12	3.92 %
4003 - SEWER	5,065,000.00	5,065,000.00	401,141.39	3,709,013.87	-1,355,986.13	26.77 %
4005 - GAS	3,951,129.00	3,951,129.00	326,791.03	2,882,355.56	-1,068,773.44	27.05 %
4006 - GUTA	130,000.00	130,000.00	0.00	76,840.00	-53,160.00	40.89 %
4008 - ELECTRIC	19,950,000.00	19,950,000.00	1,958,161.38	12,732,314.66	-7,217,685.34	36.18 %
4009 - TELECOM & INTERNET	3,170,000.00	3,170,000.00	263,549.11	2,196,910.72	-973,089.28	30.70 %
4010 - CABLE TV	3,565,000.00	3,565,000.00	242,161.57	2,158,082.60	-1,406,917.40	39.46 %
4012 - UTIL FINANCE	0.00	0.00	69,842.19	666,200.00	666,200.00	0.00 %
<b>Revenue Total:</b>	<b>41,612,339.00</b>	<b>41,612,339.00</b>	<b>4,105,087.12</b>	<b>30,429,736.53</b>	<b>-11,182,602.47</b>	<b>26.87 %</b>
<b>Expense</b>						
4002 - WATER	4,995,835.56	4,995,835.56	1,426,369.60	7,584,881.10	-2,589,045.54	-51.82 %
4003 - SEWER	4,614,483.57	4,614,483.57	577,742.05	4,191,638.21	422,845.36	9.16 %
4004 - STORMWATER	557,845.00	557,845.00	31,480.64	364,708.14	193,136.86	34.62 %
4005 - GAS	4,089,875.60	4,089,875.60	500,814.41	2,794,732.31	1,295,143.29	31.67 %
4006 - GUTA	270,911.00	270,911.00	16,468.33	137,082.38	133,828.62	49.40 %
4007 - GEN ADMIN WSG	227,497.00	227,497.00	18,887.20	152,122.91	75,374.09	33.13 %
4008 - ELECTRIC	18,514,773.00	18,514,773.00	1,614,188.52	12,524,719.60	5,990,053.40	32.35 %
4009 - TELECOM & INTERNET	1,935,546.00	1,935,546.00	120,848.00	1,200,853.81	734,692.19	37.96 %
4010 - CABLE TV	5,140,066.00	5,140,066.00	435,326.99	3,435,294.29	1,704,771.71	33.17 %
4011 - GEN ADMIN ELEC/TELECOM	202,213.00	202,213.00	16,570.13	135,915.63	66,297.37	32.79 %
4012 - UTIL FINANCE	-1,621,919.00	-1,621,919.00	-216,710.18	-2,011,090.26	389,171.26	-23.99 %
4013 - UTIL CUST SVC	1,517,943.26	1,517,943.26	112,551.49	1,043,904.95	474,038.31	31.23 %
4014 - UTIL BILLING	444,976.00	444,976.00	30,071.67	304,895.51	140,080.49	31.48 %
4015 - CENTRAL SERVICES	722,293.00	722,293.00	74,087.02	662,289.80	60,003.20	8.31 %
<b>Expense Total:</b>	<b>41,612,338.99</b>	<b>41,612,338.99</b>	<b>4,758,695.87</b>	<b>32,521,948.38</b>	<b>9,090,390.61</b>	<b>21.85 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.01</b>	<b>0.01</b>	<b>-653,608.75</b>	<b>-2,092,211.85</b>	<b>-2,092,211.86</b>	<b>18,600.00 %</b>

# Utilities Fund

# Income Statement

## Group Summary

For Fiscal: 2020 Period Ending: 08/31/2020



Monroe, GA

ACTIVITY	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
4002 - WATER	5,781,210.00	5,781,210.00	843,440.45	6,008,019.12	-226,809.12
4003 - SEWER	5,065,000.00	5,065,000.00	401,141.39	3,709,013.87	1,355,986.13
4005 - GAS	3,951,129.00	3,951,129.00	326,791.03	2,882,355.56	1,068,773.44
4006 - GUTA	130,000.00	130,000.00	0.00	76,840.00	53,160.00
4008 - ELECTRIC	19,950,000.00	19,950,000.00	1,958,161.38	12,732,314.66	7,217,685.34
4009 - TELECOM & INTERNET	3,170,000.00	3,170,000.00	263,549.11	2,196,910.72	973,089.28
4010 - CABLE TV	3,565,000.00	3,565,000.00	242,161.57	2,158,082.60	1,406,917.40
4012 - UTIL FINANCE	0.00	0.00	69,842.19	666,200.00	-666,200.00
<b>Revenue Total:</b>	<b>41,612,339.00</b>	<b>41,612,339.00</b>	<b>4,105,087.12</b>	<b>30,429,736.53</b>	<b>11,182,602.47</b>
<b>Expense</b>					
4002 - WATER	4,995,835.56	4,995,835.56	1,426,369.60	7,584,881.10	-2,589,045.54
4003 - SEWER	4,614,483.57	4,614,483.57	577,742.05	4,191,638.21	422,845.36
4004 - STORMWATER	557,845.00	557,845.00	31,480.64	364,708.14	193,136.86
4005 - GAS	4,089,875.60	4,089,875.60	500,814.41	2,794,732.31	1,295,143.29
4006 - GUTA	270,911.00	270,911.00	16,468.33	137,082.38	133,828.62
4007 - GEN ADMIN WSG	227,497.00	227,497.00	18,887.20	152,122.91	75,374.09
4008 - ELECTRIC	18,514,773.00	18,514,773.00	1,614,188.52	12,524,719.60	5,990,053.40
4009 - TELECOM & INTERNET	1,935,546.00	1,935,546.00	120,848.00	1,200,853.81	734,692.19
4010 - CABLE TV	5,140,066.00	5,140,066.00	435,326.99	3,435,294.29	1,704,771.71
4011 - GEN ADMIN ELEC/TELECOM	202,213.00	202,213.00	16,570.13	135,915.63	66,297.37
4012 - UTIL FINANCE	-1,621,919.00	-1,621,919.00	-216,710.18	-2,011,090.26	389,171.26
4013 - UTIL CUST SVC	1,517,943.26	1,517,943.26	112,551.49	1,043,904.95	474,038.31
4014 - UTIL BILLING	444,976.00	444,976.00	30,071.67	304,895.51	140,080.49
4015 - CENTRAL SERVICES	722,293.00	722,293.00	74,087.02	662,289.80	60,003.20
<b>Expense Total:</b>	<b>41,612,338.99</b>	<b>41,612,338.99</b>	<b>4,758,695.87</b>	<b>32,521,948.38</b>	<b>9,090,390.61</b>
<b>Total Surplus (Deficit):</b>	<b>0.01</b>	<b>0.01</b>	<b>-653,608.75</b>	<b>-2,092,211.85</b>	



**Utilities Fund**

**Prior-Year Comparative Income Statement**

**Group Summary**

For the Period Ending 08/31/2020



Monroe, GA

ACTIVIT...	2019 Aug. Activity	2020 Aug. Activity	Aug. Variance Favorable / (Unfavorable)	Variance %	2019 YTD Activity	2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
4002 - WATER	601,070.86	843,440.45	242,369.59	40.32%	3,986,646.17	6,008,019.12	2,021,372.95	50.70%
4003 - SEWER	427,374.86	401,141.39	-26,233.47	-6.14%	3,090,628.85	3,709,013.87	618,385.02	20.01%
4005 - GAS	163,557.81	326,791.03	163,233.22	99.80%	3,069,398.98	2,882,355.56	-187,043.42	-6.09%
4006 - GUTA	31,273.25	0.00	-31,273.25	-100.00%	121,720.13	76,840.00	-44,880.13	-36.87%
4008 - ELECTRIC	2,222,894.48	1,958,161.38	-264,733.10	-11.91%	15,093,441.13	12,732,314.66	-2,361,126.47	-15.64%
4009 - TELECOM & INTERNET	258,057.97	263,549.11	5,491.14	2.13%	2,008,484.35	2,196,910.72	188,426.37	9.38%
4010 - CABLE TV	299,347.85	242,161.57	-57,186.28	-19.10%	2,393,167.58	2,158,082.60	-235,084.98	-9.82%
4012 - UTIL FINANCE	0.00	69,842.19	69,842.19	0.00%	67,599.99	666,200.00	598,600.01	885.50%
<b>Revenue Total:</b>	<b>4,003,577.08</b>	<b>4,105,087.12</b>	<b>101,510.04</b>	<b>2.54%</b>	<b>29,831,087.18</b>	<b>30,429,736.53</b>	<b>598,649.35</b>	<b>2.01%</b>
<b>Expense</b>								
4002 - WATER	336,499.61	1,426,369.60	-1,089,869.99	-323.88%	2,834,242.99	7,584,881.10	-4,750,638.11	-167.62%
4003 - SEWER	351,799.68	577,742.05	-225,942.37	-64.22%	2,516,880.22	4,191,638.21	-1,674,757.99	-66.54%
4004 - STORMWATER	52,586.21	31,480.64	21,105.57	40.14%	320,905.98	364,708.14	-43,802.16	-13.65%
4005 - GAS	204,653.61	500,814.41	-296,160.80	-144.71%	2,609,759.67	2,794,732.31	-184,972.64	-7.09%
4006 - GUTA	18,039.46	16,468.33	1,571.13	8.71%	153,434.97	137,082.38	16,352.59	10.66%
4007 - GEN ADMIN WSG	16,254.47	18,887.20	-2,632.73	-16.20%	137,173.00	152,122.91	-14,949.91	-10.90%
4008 - ELECTRIC	1,668,172.11	1,614,188.52	53,983.59	3.24%	12,685,159.51	12,524,719.60	160,439.91	1.26%
4009 - TELECOM & INTERNET	111,988.07	120,848.00	-8,859.93	-7.91%	830,589.13	1,200,853.81	-370,264.68	-44.58%
4010 - CABLE TV	424,565.96	435,326.99	-10,761.03	-2.53%	3,191,132.74	3,435,294.29	-244,161.55	-7.65%
4011 - GEN ADMIN ELEC/TELECOM	13,959.12	16,570.13	-2,611.01	-18.70%	121,282.31	135,915.63	-14,633.32	-12.07%
4012 - UTIL FINANCE	-201,234.13	-216,710.18	15,476.05	7.69%	-1,583,296.64	-2,011,090.26	427,793.62	27.02%
4013 - UTIL CUST SVC	107,064.74	112,551.49	-5,486.75	-5.12%	947,700.02	1,043,904.95	-96,204.93	-10.15%
4014 - UTIL BILLING	41,922.55	30,071.67	11,850.88	28.27%	234,578.20	304,895.51	-70,317.31	-29.98%
4015 - CENTRAL SERVICES	18,603.63	74,087.02	-55,483.39	-298.24%	401,018.44	662,289.80	-261,271.36	-65.15%
4016 - SOLID WASTE	96.76	0.00	96.76	100.00%	96.76	0.00	96.76	100.00%
<b>Expense Total:</b>	<b>3,164,971.85</b>	<b>4,758,695.87</b>	<b>-1,593,724.02</b>	<b>-50.36%</b>	<b>25,400,657.30</b>	<b>32,521,948.38</b>	<b>-7,121,291.08</b>	<b>-28.04%</b>
<b>Total Surplus (Deficit):</b>	<b>838,605.23</b>	<b>-653,608.75</b>	<b>-1,492,213.98</b>	<b>-177.94%</b>	<b>4,430,429.88</b>	<b>-2,092,211.85</b>	<b>-6,522,641.73</b>	<b>-147.22%</b>

**Utilities Fund**

**Monthly Budget Report  
Group Summary**

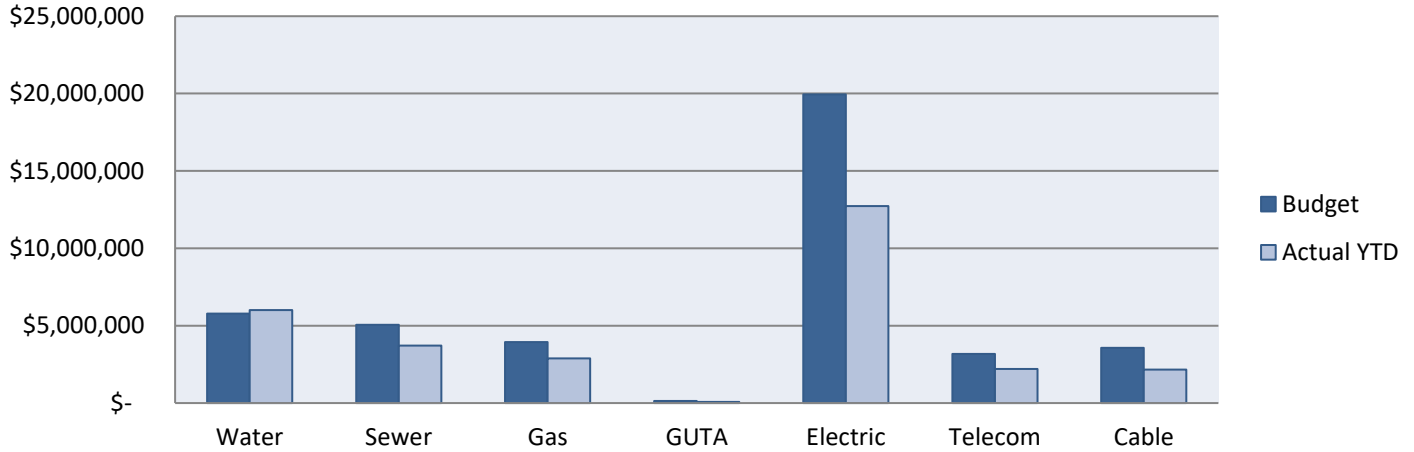
For Fiscal: 2020 Period Ending: 08/31/2020



Monroe, GA

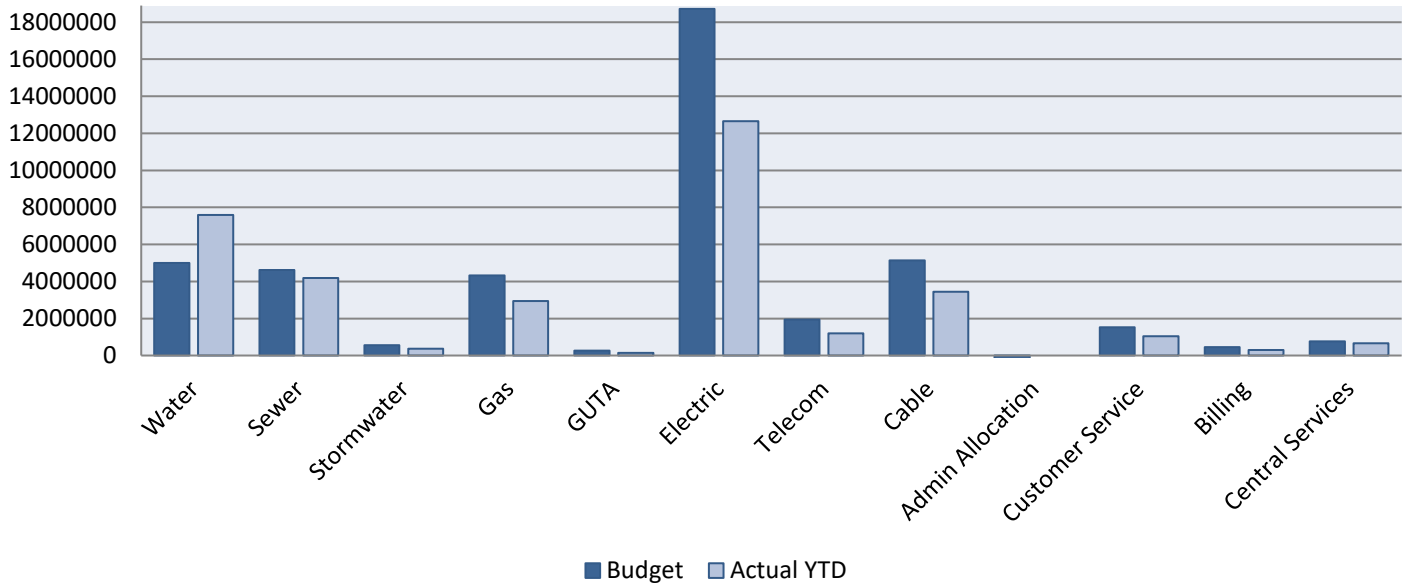
ACTIVIT...	August Budget	August Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
4002 - WATER	481,574.79	843,440.45	361,865.66	75.14 %	3,852,598.32	6,008,019.12	2,155,420.80	55.95 %	5,781,210.00
4003 - SEWER	421,914.50	401,141.39	-20,773.11	-4.92 %	3,375,316.00	3,709,013.87	333,697.87	9.89 %	5,065,000.00
4005 - GAS	329,129.04	326,791.03	-2,338.01	-0.71 %	2,633,032.32	2,882,355.56	249,323.24	9.47 %	3,951,129.00
4006 - GUTA	10,829.00	0.00	-10,829.00	-100.00 %	86,632.00	76,840.00	-9,792.00	-11.30 %	130,000.00
4008 - ELECTRIC	1,661,835.00	1,958,161.38	296,326.38	17.83 %	13,294,680.00	12,732,314.66	-562,365.34	-4.23 %	19,950,000.00
4009 - TELECOM & INTERNET	264,061.00	263,549.11	-511.89	-0.19 %	2,112,488.00	2,196,910.72	84,422.72	4.00 %	3,170,000.00
4010 - CABLE TV	296,964.50	242,161.57	-54,802.93	-18.45 %	2,375,716.00	2,158,082.60	-217,633.40	-9.16 %	3,565,000.00
4012 - UTIL FINANCE	0.00	69,842.19	69,842.19	0.00 %	0.00	666,200.00	666,200.00	0.00 %	0.00
<b>Total Revenue:</b>	<b>3,466,307.83</b>	<b>4,105,087.12</b>	<b>638,779.29</b>	<b>18.43 %</b>	<b>27,730,462.64</b>	<b>30,429,736.53</b>	<b>2,699,273.89</b>	<b>9.73 %</b>	<b>41,612,339.00</b>
<b>Expense</b>									
4002 - WATER	416,152.97	1,426,369.60	-1,010,216.63	-242.75 %	3,329,223.76	7,584,881.10	-4,255,657.34	-127.83 %	4,995,835.56
4003 - SEWER	384,386.32	577,742.05	-193,355.73	-50.30 %	3,075,090.56	4,191,638.21	-1,116,547.65	-36.31 %	4,614,483.57
4004 - STORMWATER	46,468.43	31,480.64	14,987.79	32.25 %	371,747.44	364,708.14	7,039.30	1.89 %	557,845.00
4005 - GAS	340,686.55	500,814.41	-160,127.86	-47.00 %	2,725,492.40	2,794,732.31	-69,239.91	-2.54 %	4,089,875.60
4006 - GUTA	22,566.85	16,468.33	6,098.52	27.02 %	180,534.80	137,082.38	43,452.42	24.07 %	270,911.00
4007 - GEN ADMIN WSG	18,950.47	18,887.20	63.27	0.33 %	151,603.76	152,122.91	-519.15	-0.34 %	227,497.00
4008 - ELECTRIC	1,542,280.55	1,614,188.52	-71,907.97	-4.66 %	12,338,244.40	12,524,719.60	-186,475.20	-1.51 %	18,514,773.00
4009 - TELECOM & INTERNET	161,230.93	120,848.00	40,382.93	25.05 %	1,289,847.44	1,200,853.81	88,993.63	6.90 %	1,935,546.00
4010 - CABLE TV	428,167.43	435,326.99	-7,159.56	-1.67 %	3,425,339.44	3,435,294.29	-9,954.85	-0.29 %	5,140,066.00
4011 - GEN ADMIN ELEC/TELECOM	16,844.31	16,570.13	274.18	1.63 %	134,754.48	135,915.63	-1,161.15	-0.86 %	202,213.00
4012 - UTIL FINANCE	-135,105.91	-216,710.18	81,604.27	-60.40 %	-1,080,847.28	-2,011,090.26	930,242.98	-86.07 %	-1,621,919.00
4013 - UTIL CUST SVC	126,444.63	112,551.49	13,893.14	10.99 %	1,011,557.04	1,043,904.95	-32,347.91	-3.20 %	1,517,943.26
4014 - UTIL BILLING	37,066.48	30,071.67	6,994.81	18.87 %	296,531.84	304,895.51	-8,363.67	-2.82 %	444,976.00
4015 - CENTRAL SERVICES	60,166.97	74,087.02	-13,920.05	-23.14 %	481,335.76	662,289.80	-180,954.04	-37.59 %	722,293.00
<b>Total Expense:</b>	<b>3,466,306.98</b>	<b>4,758,695.87</b>	<b>-1,292,388.89</b>	<b>-37.28 %</b>	<b>27,730,455.84</b>	<b>32,521,948.38</b>	<b>-4,791,492.54</b>	<b>-17.28 %</b>	<b>41,612,338.99</b>
<b>Report Total:</b>	<b>0.85</b>	<b>-653,608.75</b>	<b>-653,609.60</b>		<b>6.80</b>	<b>-2,092,211.85</b>	<b>-2,092,218.65</b>		<b>0.01</b>

### Utilities Revenue August YTD Budget Comparison



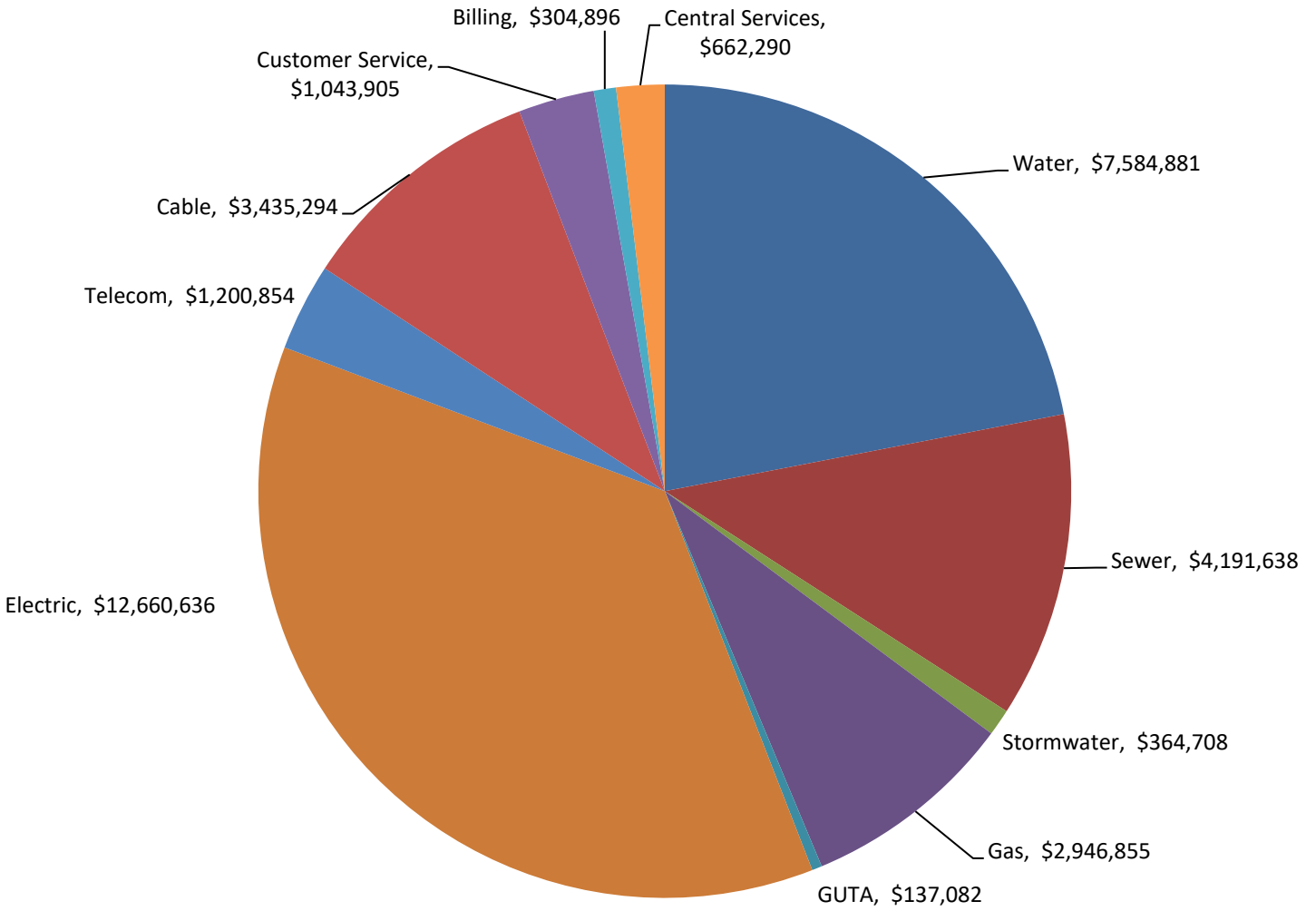
Utility Fund year-to-date revenues for the month totaled \$30,429,738 which is 73.1% of total budgeted revenues of \$41,612,339

### Utilities Expense August YTD Budget Comparison



Utility Fund year-to-date expenses for the month totaled \$32,521,949 which is 78.2% of total budgeted expenses of \$41,612,339

# Utilities Expenses August YTD





Monroe, GA

### Solid Waste Fund

# Monthly Budget Report

## Group Summary

For Fiscal: 2020 Period Ending: 08/31/2020

DEP...	August Budget	August Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
4520 - SOLID WASTE COLLECTION	174,930.00	191,513.15	16,583.15	9.48 %	1,399,440.00	1,472,616.83	73,176.83	5.23 %	2,100,000.00
4530 - SOLID WASTE DISPOSAL	268,186.26	314,289.37	46,103.11	17.19 %	2,145,490.08	2,445,502.85	300,012.77	13.98 %	3,219,523.00
4540 - RECYCLABLES COLLECTION	2,665.60	3,959.91	1,294.31	48.56 %	21,324.80	43,207.78	21,882.98	102.62 %	32,000.00
<b>Total Revenue:</b>	<b>445,781.86</b>	<b>509,762.43</b>	<b>63,980.57</b>	<b>14.35 %</b>	<b>3,566,254.88</b>	<b>3,961,327.46</b>	<b>395,072.58</b>	<b>11.08 %</b>	<b>5,351,523.00</b>
<b>Expense</b>									
4510 - SOLID WASTE ADMINISTRATION	31,416.87	29,527.35	1,889.52	6.01 %	251,334.96	216,776.93	34,558.03	13.75 %	377,154.00
4520 - SOLID WASTE COLLECTION	87,244.37	108,171.33	-20,926.96	-23.99 %	697,954.96	820,487.77	-122,532.81	-17.56 %	1,047,352.00
4530 - SOLID WASTE DISPOSAL	237,666.61	320,513.26	-82,846.65	-34.86 %	1,901,332.88	2,216,101.69	-314,768.81	-16.56 %	2,853,141.00
4540 - RECYCLABLES COLLECTION	13,610.59	6,962.77	6,647.82	48.84 %	108,884.72	52,732.06	56,152.66	51.57 %	163,393.00
4585 - YARD TRIMMINGS COLLECTION	25,807.53	23,021.45	2,786.08	10.80 %	206,460.24	175,759.51	30,700.73	14.87 %	309,815.00
9003 - SW - OTHER FINANCING USES	50,035.60	30,585.75	19,449.85	38.87 %	400,284.80	241,407.66	158,877.14	39.69 %	600,667.53
<b>Total Expense:</b>	<b>445,781.57</b>	<b>518,781.91</b>	<b>-73,000.34</b>	<b>-16.38 %</b>	<b>3,566,252.56</b>	<b>3,723,265.62</b>	<b>-157,013.06</b>	<b>-4.40 %</b>	<b>5,351,522.53</b>
<b>Report Total:</b>	<b>0.29</b>	<b>-9,019.48</b>	<b>-9,019.77</b>		<b>2.32</b>	<b>238,061.84</b>	<b>238,059.52</b>		<b>0.47</b>

# Solid Waste Fund

# Income Statement

## Group Summary

For Fiscal: 2020 Period Ending: 08/31/2020



Monroe, GA

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
4520 - SOLID WASTE COLLECTION	2,100,000.00	2,100,000.00	191,513.15	1,472,616.83	627,383.17
4530 - SOLID WASTE DISPOSAL	3,219,523.00	3,219,523.00	314,289.37	2,445,502.85	774,020.15
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	3,959.91	43,207.78	-11,207.78
<b>Revenue Total:</b>	<b>5,351,523.00</b>	<b>5,351,523.00</b>	<b>509,762.43</b>	<b>3,961,327.46</b>	<b>1,390,195.54</b>
<b>Expense</b>					
4510 - SOLID WASTE ADMINISTRATION	377,154.00	377,154.00	29,527.35	216,776.93	160,377.07
4520 - SOLID WASTE COLLECTION	1,047,352.00	1,047,352.00	108,171.33	820,487.77	226,864.23
4530 - SOLID WASTE DISPOSAL	2,853,141.00	2,853,141.00	320,513.26	2,216,101.69	637,039.31
4540 - RECYCLABLES COLLECTION	163,393.00	163,393.00	6,962.77	52,732.06	110,660.94
4585 - YARD TRIMMINGS COLLECTION	309,815.00	309,815.00	23,021.45	175,759.51	134,055.49
9003 - SW - OTHER FINANCING USES	600,667.53	600,667.53	30,585.75	241,407.66	359,259.87
<b>Expense Total:</b>	<b>5,351,522.53</b>	<b>5,351,522.53</b>	<b>518,781.91</b>	<b>3,723,265.62</b>	<b>1,628,256.91</b>
<b>Total Surplus (Deficit):</b>	<b>0.47</b>	<b>0.47</b>	<b>-9,019.48</b>	<b>238,061.84</b>	



Monroe, GA

**Solid Waste Fund**

**Prior-Year Comparative Income Statement**

**Group Summary**

For the Period Ending 08/31/2020

DEP...	2019 Aug. Activity	2020 Aug. Activity	Aug. Variance Favorable / (Unfavorable)	Variance %	2019 YTD Activity	2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
4520 - SOLID WASTE COLLECTION	179,533.44	191,513.15	11,979.71	6.67%	1,417,305.52	1,472,616.83	55,311.31	3.90%
4530 - SOLID WASTE DISPOSAL	342,438.36	314,289.37	-28,148.99	-8.22%	2,114,838.58	2,445,502.85	330,664.27	15.64%
4540 - RECYCLABLES COLLECTION	3,639.91	3,959.91	320.00	8.79%	20,661.04	43,207.78	22,546.74	109.13%
<b>Revenue Total:</b>	<b>525,611.71</b>	<b>509,762.43</b>	<b>-15,849.28</b>	<b>-3.02%</b>	<b>3,552,805.14</b>	<b>3,961,327.46</b>	<b>408,522.32</b>	<b>11.50%</b>
<b>Expense</b>								
4510 - SOLID WASTE ADMINISTRATION	24,581.78	29,527.35	-4,945.57	-20.12%	247,901.66	216,776.93	31,124.73	12.56%
4520 - SOLID WASTE COLLECTION	73,222.33	108,171.33	-34,949.00	-47.73%	644,623.85	820,487.77	-175,863.92	-27.28%
4530 - SOLID WASTE DISPOSAL	296,340.62	320,513.26	-24,172.64	-8.16%	1,685,391.37	2,216,101.69	-530,710.32	-31.49%
4540 - RECYCLABLES COLLECTION	9,512.41	6,962.77	2,549.64	26.80%	62,936.81	52,732.06	10,204.75	16.21%
4585 - YARD TRIMMINGS COLLECTION	22,472.19	23,021.45	-549.26	-2.44%	169,942.73	175,759.51	-5,816.78	-3.42%
9003 - SW - OTHER FINANCING USES	32,536.70	30,585.75	1,950.95	6.00%	221,168.66	241,407.66	-20,239.00	-9.15%
<b>Expense Total:</b>	<b>458,666.03</b>	<b>518,781.91</b>	<b>-60,115.88</b>	<b>-13.11%</b>	<b>3,031,965.08</b>	<b>3,723,265.62</b>	<b>-691,300.54</b>	<b>-22.80%</b>
<b>Total Surplus (Deficit):</b>	<b>66,945.68</b>	<b>-9,019.48</b>	<b>-75,965.16</b>	<b>-113.47%</b>	<b>520,840.06</b>	<b>238,061.84</b>	<b>-282,778.22</b>	<b>-54.29%</b>

**Solid Waste Fund**

**Budget Report  
Group Summary**

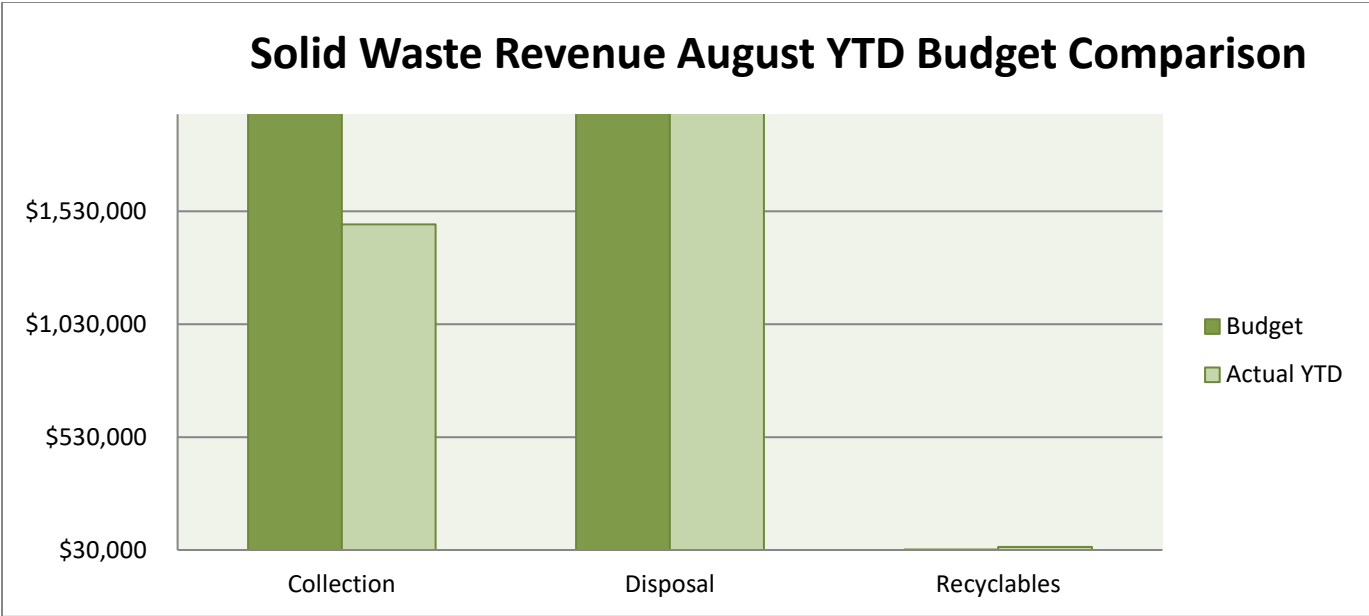
For Fiscal: 2020 Period Ending: 08/31/2020



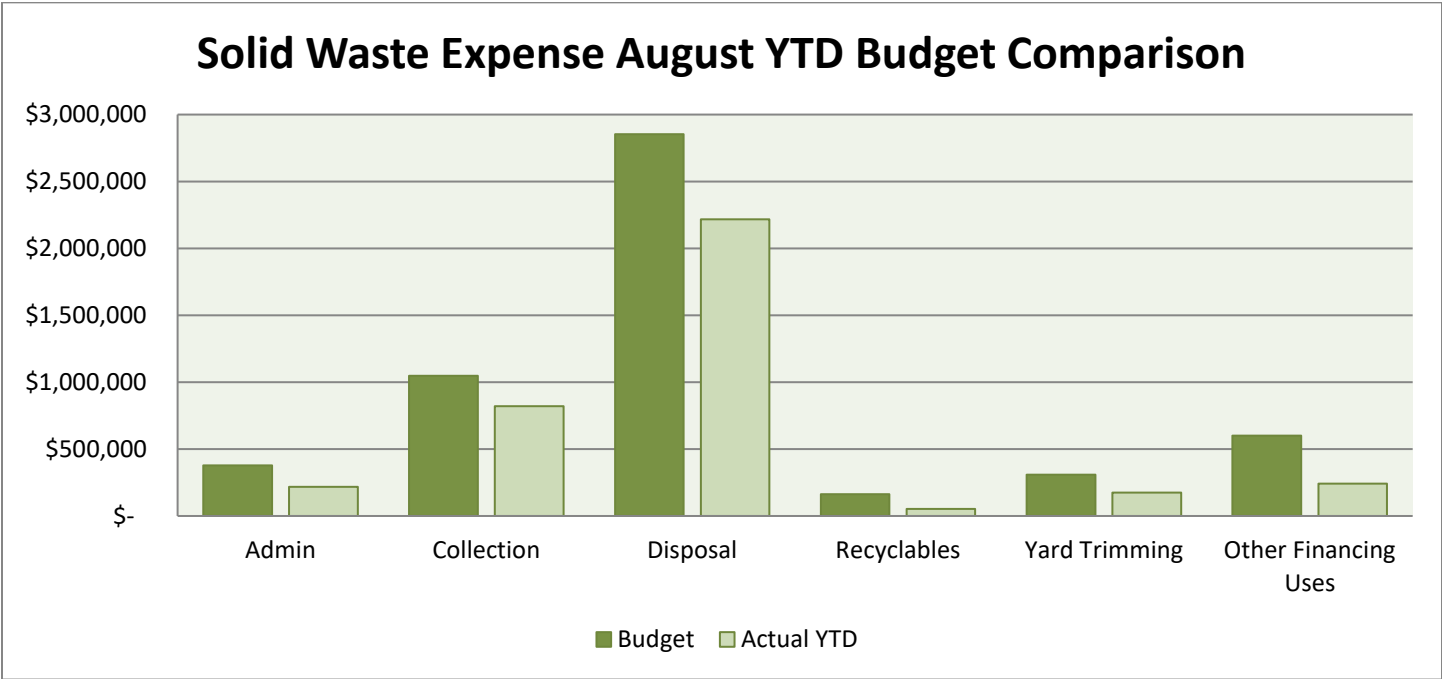
Monroe, GA

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
4520 - SOLID WASTE COLLECTION	2,100,000.00	2,100,000.00	191,513.15	1,472,616.83	-627,383.17	29.88 %
4530 - SOLID WASTE DISPOSAL	3,219,523.00	3,219,523.00	314,289.37	2,445,502.85	-774,020.15	24.04 %
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	3,959.91	43,207.78	11,207.78	35.02 %
<b>Revenue Total:</b>	<b>5,351,523.00</b>	<b>5,351,523.00</b>	<b>509,762.43</b>	<b>3,961,327.46</b>	<b>-1,390,195.54</b>	<b>25.98 %</b>
<b>Expense</b>						
4510 - SOLID WASTE ADMINISTRATION	377,154.00	377,154.00	29,527.35	216,776.93	160,377.07	42.52 %
4520 - SOLID WASTE COLLECTION	1,047,352.00	1,047,352.00	108,171.33	820,487.77	226,864.23	21.66 %
4530 - SOLID WASTE DISPOSAL	2,853,141.00	2,853,141.00	320,513.26	2,216,101.69	637,039.31	22.33 %
4540 - RECYCLABLES COLLECTION	163,393.00	163,393.00	6,962.77	52,732.06	110,660.94	67.73 %
4585 - YARD TRIMMINGS COLLECTION	309,815.00	309,815.00	23,021.45	175,759.51	134,055.49	43.27 %
9003 - SW - OTHER FINANCING USES	600,667.53	600,667.53	30,585.75	241,407.66	359,259.87	59.81 %
<b>Expense Total:</b>	<b>5,351,522.53</b>	<b>5,351,522.53</b>	<b>518,781.91</b>	<b>3,723,265.62</b>	<b>1,628,256.91</b>	<b>30.43 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.47</b>	<b>0.47</b>	<b>-9,019.48</b>	<b>238,061.84</b>	<b>238,061.37</b>	<b>51,355.32 %</b>



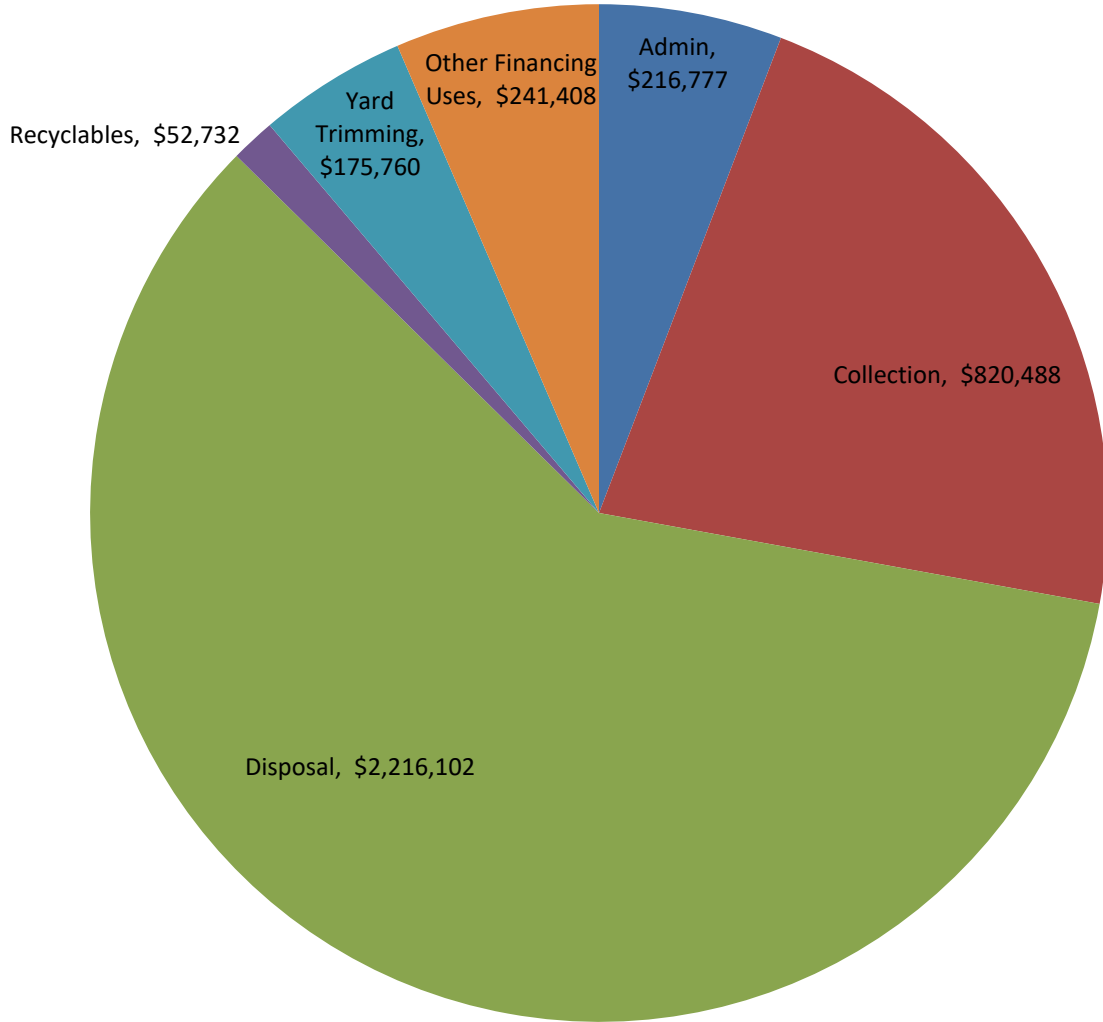


Solid Waste year-to-date revenues for the month totaled \$3,961,328. This is 74% of total budgeted revenues of \$5,351,523.



Solid Waste year-to-date expenses for the month totaled \$3,723,267. This is 69.6% of total budgeted expenses of \$5,351,523.

### Solid Waste Expenses August YTD



Performance Indicators	Aug-20	Jul-20	Jun-20	May-20	Apr-20	Mar-20	Feb-20	Jan-20	Dec-19	Nov-19	Oct-19	Sep-19	Aug-19
<b>Telephone Calls</b>													
<b>Admin Support</b>													
Utilities - Incoming Calls	8,116	7,061	7,162	6,870	8,603	7,101	5,552	6,473	7,317	6,151	7,082	7,129	9,975
Utilities - Abandoned Calls	701	531	519	603	1,368	554	380	582	490	435	524	601	768
% of Abandoned Calls - Utility	8.64%	7.52%	7.25%	8.78%	15.90%	7.80%	6.84%	8.99%	6.70%	7.07%	7.40%	8.43%	7.70%
<b>Utilities</b>													
Electric Customers	6,527	6,523	6,529	6,506	6,516	6,489	6,465	6,450	6,474	6,473	6,505	6,490	6,454
Natural Gas Customers	3,942	3,935	3,925	3,911	3,926	3,924	3,900	3,889	3,900	3,911	3,897	3,871	3,847
Water Customers	9,947	9,985	9,895	9,845	9,830	9,786	9,722	9,691	9,702	9,704	9,710	9,687	9,629
Wastewater Customers	7,323	7,236	7,308	7,274	7,274	7,250	7,209	7,179	7,207	7,210	7,227	7,214	7,161
Cable TV Customers	2,956	2,976	2,988	2,993	3,015	3,038	3,060	3,091	3,110	3,157	3,203	3,235	3,247
Digital Cable Customers	194	192	192	191	194	198	198	196	197	202	203	208	206
Internet Customers	4,033	4,012	4,003	3,934	3,921	3,825	3,794	3,770	3,768	3,766	3,760	3,782	3,741
Residential Phone Customers	846	847	850	843	839	847	848	847	852	858	874	888	885
Commercial Phone Customers	279	282	284	284	285	281	282	276	276	279	283	285	288
Fiber Customers	113	114	111	111	111	111	107	101	102	100	99	93	94
<b>Work Orders Generated</b>													
<b>Utilities</b>													
Connects	279	340	312	161	174	300	332	384	308	369	372	481	330
Cutoff for Non-Payment	93	78	132	185	-	227	175	247	244	232	288	273	230
Electric Work Orders	132	163	134	131	116	162	134	190	155	219	125	82	84
Water Work Orders	153	271	84	106	192	127	152	263	219	210	271	150	65
Natural Gas Work Orders	32	79	22	26	34	44	43	52	47	36	61	91	70
Disconnects	188	183	185	150	147	200	206	208	208	434	272	320	339
Telecomm Work Orders	313	291	212	294	259	331	251	246	221	207	290	252	264
Stormwater Work Orders	1	2											
<b>Billing/Collections</b>													
<b>Utilities</b>													
Utility Revenue Billed	\$ 3,780,877	\$ 3,568,674	\$ 3,095,390	\$ 2,839,576	\$ 3,215,108	\$ 3,473,821	\$ 3,467,364	\$ 3,888,696	\$ 3,326,251	\$ 3,203,804	\$ 3,843,415	\$ 3,870,292	\$ 3,984,537
Utility Revenue Collected	\$ 3,744,579	\$ 3,565,811	\$ 2,959,713	\$ 2,698,539	\$ 3,010,359	\$ 3,302,860	\$ 3,279,986	\$ 3,687,737	\$ 3,382,989	\$ 2,971,539	\$ 3,662,411	\$ 3,674,557	\$ 4,535,649
<b>Extensions</b>													
<b>Utilities</b>													
Extensions Requested	564	533	481	326	-	-	599	710	815	736	824		
Extensions Pending	239	173	6	132	-	-	4	5	10	30	19		
Extensions Defaulted	16	22	14	9	-	-	22	29	34	30	40		
Extensions Paid per Agreement	482	338	461	185	-	-	573	710	771	676	765		
Percentage of Extensions Paid	97%	92%	76%	95%	-	-	96%	99%	92%	93%	95%	#DIV/0!	#DIV/0!
<b>Taxes</b>													
<b>Admin Support</b>													
Property Tax Transactions	-	-	-	-	-	16	-	-	1	-	1	1	-
Property Tax Collected	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 847	\$ -	\$ -	\$ 109	\$ -	\$ 8	\$ 1,560	\$ -
<b>Accounting</b>													
<b>Payroll &amp; Benefits</b>													
Payroll Checks issued	2	1	1	3	3	33	22	27	31	61	40	47	43
Direct Deposit Advices	637	681	650	986	644	628	616	614	598	958	590	589	607
<b>General Ledger</b>													
Accounts Payable Checks Issued	267	315	249	328	294	338	239	361	270	250	368	243	243
Accounts Payable Invoices Entered	349	392	311	364	381	369	328	374	370	317	468	327	371
Journal Entries Processed	138	132	112	127	105	161	290	345	317	110	111	98	98
Miscellaneous Receipts	301	293	271	207	177	228	273	282	323	391	435	306	364
Utility Deposit Refunds Processed	33	44	36	33	36	37	30	22	47	34	48	30	37
Local Option Sales Tax	\$ 213,666	\$ 230,569	\$ 224,022	\$ 225,307	\$ 186,982	\$ 169,820	\$ 137,854	\$ 253,940	\$ 200,756	\$ 191,676	\$ 198,312	\$ 187,995	\$ 198,507

Performance Indicators	Aug-20	Jul-20	Jun-20	May-20	Apr-20	Mar-20	Feb-20	Jan-20	Dec-19	Nov-19	Oct-19	Sep-19	Aug-19
Special Local Option Sales Tax - 2019		194,642	205,442	199,602	200,718	165,941	151,282	120,601	226,058	178,471	176,351	167,143	177,725
<b>Personnel</b>													
<b>Payroll &amp; Benefits</b>													
Budgeted Positions	258	258	258	258	258	258	258	258	244	244	244	244	243
Filled Positions	233	236	239	241	241	240	238	236	236	236	236	236	232
Vacancies	25	22	19	17	17	18	20	22	8	8	8	8	11
Unfunded Positions	38	38	38	38	38	38	38	38	38	38	38	38	38
Clinic Appointment Capacity	208	206	224	196	204	219	208	216	190	205	285	210	242
Clinic Ancillary Visits	2	-	20	-	-	13	23	22	15	28	67	20	28
Clinic Utilization Percentage	45%	50%	47%	46%	26%	52%	74%	69%	65%	69%	72%	62%	64%
Clinic No Shows	4	9	4	3	2	13	13	13	14	9	21	16	9
Clinic Utilization	88	95	82	88	52	88	117	113	95	104	118	95	117



To: Finance Committee, City Council

From: Beth Thompson, Finance Director

Department: Finance

Date: 10/6/2020

Subject: Financial Policies update

Budget Account/Project Name: n/a

Funding Source: n/a

Budget Allocation: n/a

Budget Available: n/a

Requested Expense: n/a

**Description:**

Asking for approval of the City of Monroe Financial Policies update.

**Background:**

The City of Monroe Financial Policies were last updated in 2006. Several policies were omitted from the 2006 update and have been added; Capital Asset Management Policy & Internal Control Policy. Other than the addition of the two policies, the language of the document as well as dates within the Budget Process were the primary changes.

**Attachment(s):**

- Proposed City of Monroe Financial Policies updated September 2020
- Prior Financial Policies and Budget Preparation updated 2006

The City Council has adopted policies in all areas of financial management, which guide the preparation, adoption, amendment, and administration of the Operating Budget, the Capital Budget, and the Capital Improvements Plan. Below is a listing of those policies in the areas of:

- Operating Budget Policies
- Capital Budget Policies
- Revenue Policies
- Reserve Policies
- Cash Management and Investment Policies
- Risk Management Policies
- Debt Policies
- Accounting, Auditing, and Financial Reporting Policies

***Operating Budget Policies***

The City Council shall hold an annual Planning Session each spring in order to establish priorities for funding in the next fiscal year; and discuss long-range planning of major capital improvements.

The City shall adopt a balanced budget annually; and any subsequent amendment must identify the revenues or other financing sources necessary to maintain said balance.

The City will not appropriate fund balance or retained earnings in any fund that would hinder meeting the reserve targets established herein. Once those targets are met in a particular fund, any amount over the target may be appropriated either for capital improvements or unexpected operating expenses.

The City will pay competitive wages and fringe benefits in order to attract and retain quality personnel.

All Enterprise Funds and Internal Service Funds shall be self-supporting from their fees and charges, without any subsidy from the General Fund. Transfers to the General Fund from the Enterprise Funds shall be made only after sufficient net income is retained to cover debt service and capital improvements essential to properly maintain and expand these utility services.

The Solid Waste Fund should reflect the true costs to provide residential and commercial garbage collection, disposal and recycling; brush collection and disposal; bulk (white goods) collection and disposal; and leaf collection and disposal. The City Council shall evaluate annually the extent to which each service is supported by service charges rather than a subsidy from the General Fund.

The City shall aggressively pursue improvements in technology and work methods that will improve service levels and/or reduce operating costs.

The City shall use one-time revenues only for capital items, unexpected operating expenses or to build reserves, instead of operating expenditures/expenses.

The City shall raise property taxes only when absolutely necessary to balance the Budget and maintain adequate reserves. Any property tax increase should be used only for the purchase of additional capital improvements or to increase needed personnel.

All appropriations and expenditures shall be made in full compliance with applicable State laws and the City's Purchasing Policy.

The City will follow the Budget Preparation Calendar prepared by the Finance Department each year.

The Budget shall be prepared in full compliance with the State’s Uniform Chart of Accounts, and with Generally Accepted Accounting Principles (GAAP) for Governments as promulgated by the Government Accounting Standards Board. This means the General Fund, Capital Projects Fund, Debt Service Fund, and Special Revenue Funds will be budgeted on the modified accrual accounting basis. Enterprise Funds and Internal Service Funds will be budgeted on the full accrual accounting basis.

All Budgets shall be adopted at the legal level of budgetary control, which is the fund/department level (ie., expenditures/expenses may not exceed the total appropriation for any department within a fund without the City Council’s approval).

The City Manager shall prepare an annual Budget that meets the requirements to receive the Distinguished Budget Presentation Award from the Government Finance Officers Association.

***Capital Budget Policies***

The City shall adopt a Capital Improvements Plan (CIP) annually which will include the next fiscal year’s Capital Budget, plus planned improvements for the following five years.

The City shall make every effort not to add additional programs and services until both the Operating Budget and the CIP are adequately funded.

The City shall provide resources from current revenues to fund an adequate maintenance and replacement schedule for infrastructure, and the vehicle and equipment fleet.

The City will aggressively pursue state and federal funding, as well as other sources of funding for capital improvements.

All operating budget appropriations shall lapse at the end of a fiscal year. Appropriations for Capital Projects which have not been completed by fiscal year-end must be re-appropriated for the balance due on the project in the next fiscal year.

***Revenue Policies***

The City will budget revenues conservatively so that the chance of a revenue shortage during the year is remote. This also will help finance contingencies and Budget amendments that were unforeseen when the Budget was first adopted.

The City will review annually all fees and charges to assure that they maintain their inflation-adjusted purchasing power.

Since different revenue sources impact classes of taxpayers differently, the City Council recognizes that the only way to minimize these different impacts is to have a diversified revenue system. These impacts will be considered in making any needed adjustments to the various sources of revenue.

The City will make every effort not to become too dependent on one source of revenue in order to minimize serious fluctuations in any year.

The City will consider market rates and rates of comparable cities in the region when changing tax rates, fees, and charges. The City will make every effort to maintain its favorable comparative position with other Georgia cities in this regard, which has contributed to our economic development success.

All cash donations to any department or agency of the City must be deposited with the Finance Director’s Office. All purchases using such donations must be budgeted and will comply fully with the City’s purchasing policies. The City cannot accept donations on behalf of an outside agency or group. Donations of

equipment or supplies may be made directly to a department or agency of the City. Donated equipment meeting the definition of a fixed asset must be reported to the Purchasing Director, for tagging and listing in the General Fixed Asset Account Group.

**Reserve Policies**

The City Council recognizes the need to set reserve targets for every operating fund of the City. The targets for those funds using the modified accrual basis of accounting are set as the percentage that the undesignated fund balance is to the combined budgeted expenditures and transfers to other funds.

The targets for those funds using the accrual basis of accounting are set as the percentage that the working capital is to the budgeted operating expenses and transfers to other funds. The targets are as follows:

<i>Fund Title</i>	<i>Undesignated Fund Balance (or Working Capital) as a % of Expenditures (or Operating Expenses) and Transfers Out</i>
General Fund	25% Fund Balance
Water/Wastewater Fund	17% Working Capital
Natural Gas Fund	17% Working Capital and a \$350,000 Reserve Fund
Solid Waste Collection Fund	17% Working Capital

Solid Waste Disposal Fund 17% Working Capital Medical Insurance Fund 9% Working Capital and a \$250,000 Reserve Fund Fleet Management Fund 17% Working Capital

These reserve targets shall be reviewed annually by the City Manager who shall report to the City Council on their continued adequacy.

**Cash Management and Investments Policies**

The City will make all deposits of cash within the time period required by State law. All deposits must be fully collateralized as required by State law.

The City will aggressively pursue all revenues due, including past due utility bills, court tickets and fines, and property taxes, using whatever legal means are available.

The City will pay all obligations on or before the due date.

The City will continue the current cash management and investment policies, which are designed to emphasize safety of capital first, sufficient liquidity to meet obligations second, and the highest possible yield third. Those policies are outlined below:

The City will operate with the least number of bank accounts required by federal and state statutes and regulations and GAAP for governments. Consolidation of bank accounts makes investment decisions easier, and reduces staff time needed to reconcile monthly bank statements.

The Director of Finance will make a twelve-month cash flow projection, and from that develop a schedule of long-term investments. These investments could be any type authorized by State law. However, the City Council has limited it to Certificates of Deposit with local banks. All investments shall be made using competitive bidding and must fully comply with State collateralization of deposits. Such investments shall be pooled from among the various funds, and bid out no more frequently than once a month. This keeps the investment process manageable with limited staff. Large amounts of cash not in time deposits shall be kept in the sweep investment account to improve overall interest earnings. Should the sweep investment account interest rate be higher than that of a certificate of deposit, then the funds shall be kept in the sweep



### ***Risk Management Policies***

The City will minimize potential losses through employee safety training, inspections of the workplace, risk analysis, and OSHA compliance. The Personnel Director shall be responsible for these programs.

A drug-testing program shall continue for all potential employees, as well as random testing of all federally-required employees.

The City will continue to participate in the Georgia Municipal Association's Risk Management Pool for virtually all necessary coverages, including General Liability, Automobile Liability, Errors and Omissions, Property, Boiler and Machinery, Inland Marine, Special Events and Worker's Compensation.

Annual inspections of premises and work practices shall be performed by the risk management staff of the GMA Pool, and the City will correct any deficiencies noted.

### ***Debt Policies***

The City will issue bonds and capital outlay notes only for capital improvements and moral obligations. The City will attempt to fund capital improvements through net income of the utility systems, general revenues, and its portion of any SPLOST (Special Purpose Local Option Sales Tax) funds before resorting to long-term debt issuance. This will reduce the overall indebtedness and strengthen the City's creditworthiness.

The City will not issue notes or bonds to finance operating deficits. Adequate reserves will be maintained to assure this doesn't become necessary. No bond or note will be issued to purchase a fixed asset that has a shorter useful life than the term of the debt instrument.

The City will issue general obligation bonds or capital outlay notes for necessary general government projects and either general obligation or revenue bonds for enterprise fund projects. The City may also use pooled capital lease funds from GMA and loans from the Georgia Environmental Facilities Authority (GEFA).

No debt will be issued which would increase the outstanding amount of debt above ten (10%) percent of the total assessed value of property within the City. The outstanding amount of debt in this calculation shall not include debt issued for improvements in the utility systems, because that debt will be repaid from charges for services, not from property taxes. These limitations are found in Article IX., Section V, Paragraph 1 and Article IX., Section VI, Paragraph 1 of the Georgia Constitution.

A firm source of revenue sufficient to make the anticipated debt service payments must be identified by the City Council before any capital outlay note, GEFA loan, GMA capital equipment lease, general obligation bond, or revenue bond is issued.

### ***Accounting, Auditing, and Financial Reporting Policies***

The City Council will receive a monthly finance report showing Income Statements, Cash Flow Statements where appropriate, and all Investments.

The City shall have a qualified certified public accounting firm conduct an independent audit annually, as required by OCGA 36-81-7 (a)(1).

The City will maintain its accounting records in full accord with Generally Accepted Accounting Principles (GAAP) as promulgated by the Government Accounting Standards Board. The Finance Director is expected to obtain clean (unqualified) Audit Opinions each year.

The Annual Audit shall be submitted to the State Auditor before December 15th of each year, so that the City complies with OCGA 36-81-7 (d)(1). Any deficiencies noted by the Auditors shall be corrected immediately by the Director of Finance.

***The Budget Process***

The City’s Budget process begins in early January when department heads are given electronic format forms upon which to submit their operating and capital budget requests. The City Council is also notified to give the City Manager any requests they might have, so that costs may be researched. Departmental requests for the Capital Improvements Program are turned in to the City Manager by February 2nd, and all Operating Budget requests are turned in to the City Manager by March 3rd.

The Finance Director and City Manager decide upon the revenue estimates for the Operating Budget, and the amount to be transferred to the CIP and the amount of any proposed bond issues. At that point, the Finance Director begins her review of the operating expenditures, and the City Manager prepares the CIP. After the Finance Director and City Accountant have prepared a preliminary Budget, the Finance Director and the City Manager review it to determine whether further cuts are possible, or if additional revenues are necessary. Those decisions are made prior to the first week in April, when a Budget Planning Retreat is held by the City Council.

At that meeting, the Finance Director and City Manager present projections of the current fiscal year’s Budget, and the preliminary Operating Budget for Council review. In addition, the City Manager presents the Council with his recommendations for a six-year Capital Improvements Program. The City Council then debates any changes in suggested priorities in both the preliminary Operating Budget and the Capital Improvements Program. Once those priorities are established, the City Manager finalizes the CIP, and the Finance Director finalizes the Operating Budget. Both work on the narrative portions of the documents. The City Manager prepares the Budget Message and CIP Letter of Transmittal detailing the major issues, initiatives, and goals and objectives contained in both documents. The City Accountant prepares the spreadsheets detailing the line item budgets proposed for each fund.

The two documents are sent to the printers in mid-May, for distribution to the Mayor, City Council, and public by June 1st. Copies are available to the public at both the City Clerk’s Office and the Monroe Regional Library. A public hearing is scheduled for the first regular meeting in June, after which the Budget is voted upon, and the Budget becomes effective July 1st. In the event the Council cannot agree on a Budget before July 1st, an Interim Budget is adopted, which is simply a continuation Budget from the previous year. Once a Budget is adopted, the Finance Director authorizes the City Accountant to enter the adopted Budget into the accounting system.

Budget amendments may be made at any time throughout the fiscal year. Any amendment request is reviewed by the City Manager, who makes a recommendation on whether the expenditure should be made, and what revenue source will be used to finance it. All amendments require a Budget amendment resolution, since the original Budget is adopted by resolution. After passage, the Finance Director authorizes the City Accountant to enter the amended amounts in the budgetary accounting system.

**City of Monroe, Georgia Calendar for FY 2007 Budget and CIP Preparation**

- 11-Jan-2006 City Manager notifies all Department Heads to begin preparation of CIP Requests.
- 18-Jan-2006 City Council Sets the Dates for the Planning Session.
- 18-Jan-2006 City Council asked to submit any CIP requests to the City Manager. (Staff will prepare cost estimates.)
- 19-Jan-2006 City Manager notifies all Department Heads of the Planning Session, and the Deadline for Budget Requests. City Manager reviews the Budget Calendar with all Department Heads.
- 19-Jan-2006 City Clerk schedules the location for the Planning Session.
- 10-Feb-2006 Departmental CIP Requests must be turned in to the City Manager's Office.
- 10-Feb-2006 Finance Department gives Personnel costs to all departments.
- 24-Feb-2006 All CIP forms completed by City Manager's Office.
- 3-Mar-2006 All Revenue projections are due in Finance Director's Office.
- 3-Mar-2006 All Budget Requests must be turned in to the Finance Director's Office.
- 3-Mar-2006 City Manager and Finance Director complete all Revenue projections for the current and next fiscal year.
- Mar 13 - 17,  
2006 City Manager and Finance Director review each departmental budget with the Department Heads. Also, discuss the presentation of the proposal by each Department Head.
- 31-Mar-2006 All Performance Measures must be turned in to the City Manager's Office
- 31-Mar-2006 Finance Director finalized Expenditure/Expense estimates for each department and outside agency for current and next fiscal years, and sends to City Manager for review.
- 31-Mar-2006 City manager prepares detailed agenda for Planning Session, including time slots for presentations.
- 31-Mar-2006 City Clerk's Office prepares Agenda packets, including Budget requests, and distributes to the City Council.
- 31-Mar-2006 City manager prepares comments on current year's financial projections, and an update on the proposed program of work for the current year. Then, prepares comment on the projected fiscal year.
- 31-Mar-2006 City Manager completes drafts of CIP priorities for Planning Session.
  
- 21-Apr-2006 City Council Planning Session.
- 28-Apr-2006 City Manager finishes the Budget and CIP preparation, writes Budget Message, Budget Resolution, CIP Transmittal Letter and has the Budget and CIP printed.
- 2-May-2006 City Council schedules a Public Hearing on the Budget for June 20, 20056
- 16-May-2006 City Council Meeting.
- 26-May-2006 Budget and Capital Improvement Program are distributed to the Mayor and City Council, Department Heads, news Media, and Monroe Regional Library.
- 30-May-2006 Budget Ad to run in Monroe Herald
- 13-Jun-2006 Mayor and City Council conduct a Public Hearing on the Proposed Budget.
- 20-Jun-2006 City Council adopts the Budget Resolution.
- September-06 City Council holds required Public Hearings and Adopts the Tax Rate Resolution, after receiving the Tax Digest form the County Tax Assessor's Office.



# FINANCIAL POLICIES

Updated September 2020

## Budget Policy

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### Operating Budget

The City of Monroe must maintain a fiscally sound & balanced budget annually. The City shall adopt a balanced budget annually; and any subsequent amendment must identify the revenues or other financing sources necessary to maintain said balance.

The City will not appropriate fund balance or retained earnings in any fund that would hinder meeting the reserve targets established herein. Once those targets are met in a particular fund, any amount over the target may be appropriated either for capital improvements or unexpected operating expenses.

All Enterprise Funds and Internal Service Funds shall be self-supporting from their fees and charges, without any subsidy from the General Fund. Transfers to the General Fund from the Enterprise Funds shall be made only after sufficient net income is retained to cover debt service and capital improvements essential to properly maintain and expand utility services.

The Solid Waste Fund should reflect the true costs to provide residential and commercial garbage collection, disposal and recycling; brush collection and disposal; bulk (white goods) collection and disposal; and leaf collection and disposal. The City Council shall evaluate annually the extent to which each service is supported by service charges rather than a subsidy from the General Fund.

The City shall aggressively pursue improvements in technology and work methods that will improve service levels and/or reduce operating costs.

The City shall raise property taxes only when absolutely necessary to balance the Budget and maintain adequate reserves.

The City will follow the Budget Preparation Calendar prepared by the Finance Director each year.

The Budget shall be prepared in full compliance with the State's Uniform Chart of Accounts, and with Generally Accepted Accounting Principles (GAAP) for Governments as promulgated by the Government Accounting Standards Board. This means the General Fund, Capital Projects Fund, Debt Service Fund, and Special Revenue Funds will be budgeted on the modified accrual accounting basis. Enterprise Funds and Internal Service Funds will be budgeted on the full accrual accounting basis.

All Budgets shall be adopted at the legal level of budgetary control, which is the fund/department level (ie., expenditures/expenses may not exceed the total appropriation for any department within a fund without the City Council's approval).

The City Administrator and Finance Director shall prepare an annual Budget that meets the requirements to receive the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA).

**Capital Budget**

The City shall adopt a Capital Improvements Plan (CIP) annually which will include the next fiscal year’s Capital Budget, plus planned improvements for the following four years. The City shall make every effort not to add additional programs and services until both the Operating Budget and the CIP are adequately funded.

The City shall provide resources from current revenues to fund an adequate maintenance and replacement schedule for infrastructure, and the vehicle and equipment fleet. The City will aggressively pursue state and federal funding, as well as other sources of funding for capital improvements.

All operating budget appropriations shall lapse at the end of a fiscal year. Appropriations for Capital Projects which have not been completed by fiscal year-end must be re-appropriated for the balance due on the project in the next fiscal year.

**Budget Process**

The City’s Budget process begins in or around August each year when department heads are given electronic format forms upon which to submit their operating and capital budget requests. Departmental requests for the Capital Improvements Program & Operating Budget requests are turned in to the City Administrator & Finance Director by mid-September.

The Finance Director and City Administrator calculate the revenue estimates for the Operating Budget, amount to be transferred to the CIP and the amount of any proposed bond issues. At that point, the Finance Director begins the review of the operating expenditures & Capital Improvement Budget. After the Finance Director has prepared a preliminary Budget, the Finance Director and the City Administrator review it to determine whether further cuts are possible, or if additional revenues are necessary. Those decisions are made prior to a Budget Planning Retreat held by the City Council.

At that meeting, the Finance Director and City Administrator present projections of the current fiscal year’s Budget, and the preliminary Operating Budget for Council review. In addition, the City Administrator presents the Council with his recommendations for a five-year Capital Improvements Program. The City Council then debates any changes in suggested priorities in both the preliminary Operating Budget and the Capital Improvements Program. Once those priorities are established, the City Administrator and the Finance Director finalizes the CIP & Operating Budget. Both work on the narrative portions of the documents. The City Administrator prepares the Budget Message and CIP Letter of Transmittal detailing the major issues, initiatives, and goals and objectives contained in both documents. The Finance Director prepares the spreadsheets detailing the line item budgets proposed for each fund.

The two documents are finalized & printed for distribution to the Mayor, City Council, and public no later than December 1<sup>st</sup>. Copies are available to the public at City Hall. A public hearing is scheduled for the regular meeting of Mayor and Council no later than December of the current fiscal year, after which the Budget is voted upon, and the Budget becomes effective January 1st. In the event the Council cannot agree on a Budget before January 1st, an Interim Budget is adopted, which is simply a continuation Budget from the previous year. Once a Budget is adopted, the Finance Director enters the adopted Budget into the accounting system.

Inter-department budget amendments may be made at any time throughout the fiscal year without approval of the City Council. Budget amendments between departments within the same fund or to increase or decrease the overall budget requires approval of Mayor & City Council. All amendment requests are reviewed by the City Administrator, who makes a recommendation on whether the expenditure should be made, and what revenue source will be used to finance it. All amendments between departments or to increase or decrease the overall budget require a Budget amendment resolution, since the original Budget is adopted by resolution. After passage, the Finance Department enters the amended amounts in the budgetary accounting system.

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## **Revenue Policy**

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The City’s major source of revenues consist of various taxes, charges for services, fines & forfeitures, grants & contributions and miscellaneous income.

The City will budget revenues conservatively so that the chance of a revenue shortage during the year is remote. This also will help finance contingencies and Budget amendments that were unforeseen when the Budget was first adopted. The City will review annually all fees and charges to assure that they maintain their inflation-adjusted purchasing power.

Since different revenue sources impact classes of taxpayers differently, the City Council recognizes that the only way to minimize these different impacts is to have a diversified revenue system. These impacts will be considered in making any needed adjustments to the various sources of revenue. The City will make every effort not to become too dependent on one source of revenue in order to minimize serious fluctuations in any year.

The City will consider market rates and rates of comparable cities in the region when changing tax rates, fees, and charges. The City will make every effort to maintain its favorable comparative position with other Georgia cities in this regard, which has contributed to our economic development success.

All cash donations to any department or agency of the City must be deposited with the Finance Director’s Office. All purchases using such donations must be budgeted and will comply fully with the City’s purchasing policies. Donations of equipment or supplies may be made directly to a department or agency of the City. Donated equipment meeting the definition of a fixed asset must be reported to the Finance Director and Purchasing Director, for tagging and listing in the Fixed Asset account group.

## **Accounting, Auditing & Financial Reporting Policy**

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The City Council will receive a monthly finance report showing monthly budget reports, status of revenues, expenditures/expenses, investment and cash balances.

The City shall have a qualified certified public accounting firm conduct an independent audit annually, as required by OCGA 36-81-7 (a)(1). The City will maintain its accounting records in full accord with Generally Accepted Accounting Principles (GAAP) as promulgated by the Government Accounting Standards Board. The Finance Director is expected to obtain clean (unqualified) audit opinions each year and will produce a Comprehensive Annual Financial Report (CAFR) upon final audit.

The Annual Audit shall be submitted to the State Auditor prior to June 30<sup>th</sup> of each year, so that the City complies with OCGA 36-81-7 (d)(1). Any deficiencies noted by the Auditors shall be corrected immediately by the Director of Finance.

As an additional, independent confirmation of the quality of the City’s financial reporting, the Finance Director will annually seek to obtain the Government Finance Officers Association (GFOA) Certificate of Achievement in Excellence for Financial Reporting for the City’s CAFR. The CAFR will be presented in a manner designed to clearly communicate to citizens about the financial affairs of the City.

## **Capital Asset Management Policy**

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This accounting policy establishes the capitalization requirements and minimum cost (capitalized amount) that shall be used to determine the capital assets that are to be recorded in the City of Monroe’s annual financial statements.

Capital Assets must be capitalized and depreciated for financial statement purposes. A capital asset is defined as an asset that has a useful life that extends beyond two years and was acquired or purchased for a cost of \$5,000 or more. Such assets are recorded at purchased or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the life is not capitalized. Any item with a useful life of less than one year or with a cost less than the threshold amount of \$5,000 is required to be expensed.

The City utilizes the straight-line method of depreciation over the following estimated useful lives:

<u>Asset Class</u>	<u>Estimated Useful Life</u>
Infrastructure	15-50 years
Buildings & Improvements	20-50 years
Vehicles	5 years
Furniture & Fixtures	10 years
Machinery & Equipment	5-15 years



## **Cash Management and Investments Policy**

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The City will make all deposits of cash within the time-period required by State law. All deposits must be fully collateralized as required by State law.

The City will aggressively pursue all revenues due, including past due utility bills, court tickets and fines, and property taxes, using whatever legal means are available.

The City will pay all obligations on or before the due date.

The City will continue the current cash management and investment policies, which are designed to emphasize safety of capital first, sufficient liquidity to meet obligations second, and the highest possible yield third. Those policies are outlined below:

The City will operate with the least number of bank accounts required by federal and state statutes and regulations and GAAP for governments. Consolidation of bank accounts makes investment decisions easier and reduces staff time needed to reconcile monthly bank statements.

The Director of Finance will make annual projections, and from that develop a schedule of long-term investments. These investments could be any type authorized by State law. All investments shall be made using competitive bidding and must fully comply with State collateralization of deposits. Such investments shall be pooled from among the various funds and bid out no more frequently than once a month. This keeps the investment process manageable with limited staff. Large amounts of cash not in time deposits shall be kept in the sweep investment account to improve overall interest earnings. Should the sweep investment account interest rate be higher than that of a certificate of deposit, then the funds shall be kept in the sweep investment account.

## **Fund Balance & Reserve Policy**

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The purpose of this policy is to establish financial stability of the City of Monroe by setting guidelines for fund balance. Unassigned fund balance in the General Fund is an important measure of economic stability. It is essential the City maintain adequate levels of unassigned fund balance in the General Fund to mitigate financial risk from unforeseen revenue fluctuations, unanticipated expenditures and similar circumstances. It is also essential the City maintain adequate levels of assigned fund balances in the City's Capital Improvement, Utilities & Solid Waste Funds for operations and future capital improvements.

The City recognizes the need to set reserve funds for the major operating funds of the City. The reserve funds shall be reviewed periodically by the City Administrator who shall report to the City Council on their continued adequacy.

The unassigned fund balance in the General Fund should be at or above 25% of budgeted operating expenditures. If the unassigned fund balance falls below 25%, the City will plan to adjust the budget in the subsequent fiscal years to restore the balance.

The assigned fund balance in the Utilities and Solid Waste Funds (capital reserves), should be at or above 17% of the budgeted operating expenditures. If the assigned fund balance in the CIP falls below 17%, the City will plan to adjust the budget in the subsequent fiscal years to restore the balance.

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## **Debt Policy**

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The City will issue bonds and capital outlay notes only for capital improvements and moral obligations. The City will attempt to fund capital improvements through net income of the utility systems, general revenues, and its portion of any SPLOST (Special Purpose Local Option Sales Tax) funds before resorting to long-term debt issuance. This will reduce the overall indebtedness and strengthen the City's creditworthiness.

The City will not issue notes or bonds to finance operating deficits. Adequate reserves will be maintained to assure this does not become necessary. No bond or note will be issued to purchase a fixed asset that has a shorter useful life than the term of the debt instrument.

The City will issue general obligation bonds or capital outlay notes for necessary general government projects and either general obligation or revenue bonds for enterprise fund projects. The City may also use pooled capital lease funds from GMA and loans from the Georgia Environmental Facilities Authority (GEFA).

No debt will be issued which would increase the outstanding amount of debt above ten (10%) percent of the total assessed value of property within the City. The outstanding amount of debt in this calculation shall not include debt issued for improvements in the utility systems, because that debt will be repaid from charges for services, not from property taxes. These limitations are found in Article IX., Section V, Paragraph 1 and Article IX., Section VI, Paragraph 1 of the Georgia Constitution.

A firm source of revenue sufficient to make the anticipated debt service payments must be identified by the City Council before any capital outlay note, GEFA loan, GMA capital equipment lease, general obligation bond, or revenue bond is issued.

## **Internal Control Policy**

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The City will maintain a system of internal controls to safeguard its assets against loss, fraud, check the accuracy of its accounting data and to promote operational efficiency. Internal controls consist of separation of duties, access controls, physical audits, standardized documentation, periodic reconciliations and approval levels.

The City will separate functional responsibilities among employees, in order to separate duties. The segregation of duties among employees ensures the integrity and reliability of information. Access to resources and records is limited among employees to reduce the risk of errors, misuse or unauthorized alteration. Assets and inventory are physically audited annually by the Purchasing Department as part of the external audit. All transactions within the Accounting and Finance office is clearly documented in the electronic accounting software. Monthly and annual reconciliations are conducted to reduce the risk of errors or fraud. Approval levels are set forth in the Purchasing Policy for the City to ensure oversight of expenditures.

## **Risk Management Policy**

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The City will minimize potential losses through employee safety training, inspections of the workplace, risk analysis, and OSHA compliance. The Personnel Director shall be responsible for these programs.

A drug-testing program shall continue for all potential employees, as well as random testing of all federally required employees.

The City will continue to ensure for proper insurance and risk management coverages with a licensed agency, for but not limited to, General Liability, Automobile Liability, Errors and Omissions, Property, Boiler and Machinery, Inland Marine, Special Events, Cyber Protection and Worker's Compensation.

Annual inspections of premises and work practices shall be performed by the risk management staff and the City will correct any deficiencies noted.

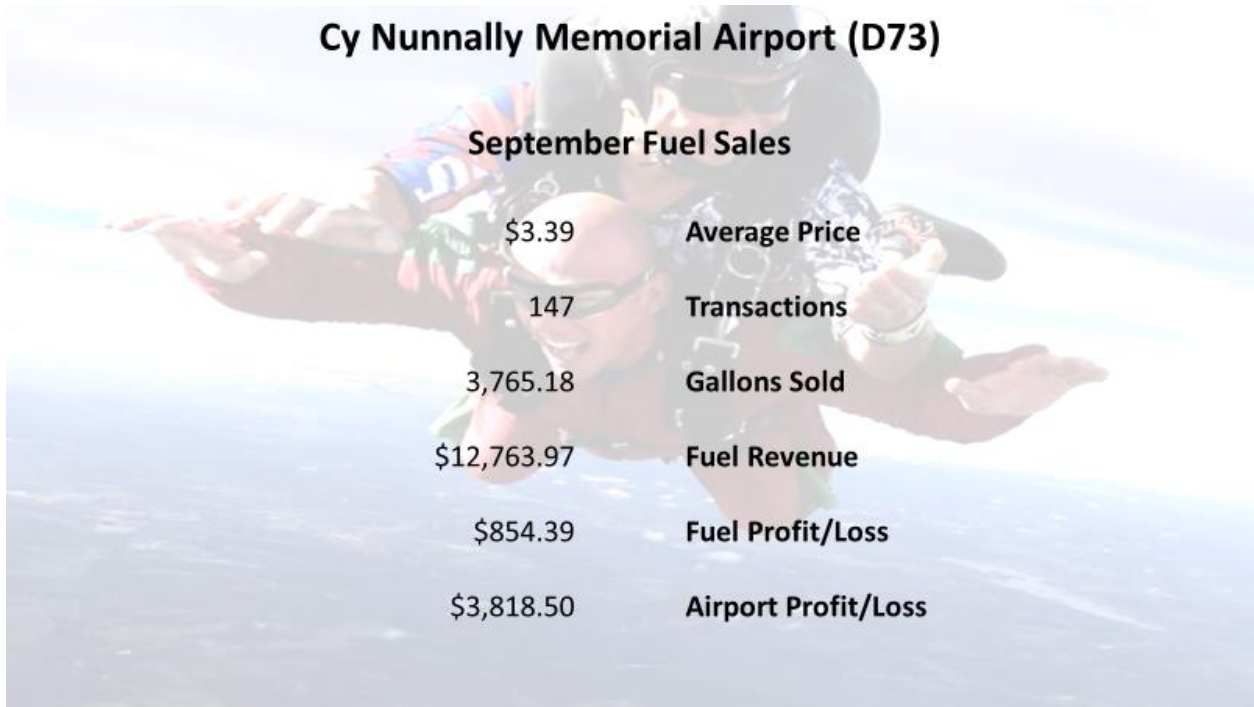
# AIRPORT

## MONTHLY REPORT

### OCTOBER 2020

	2020 January	2020 February	2020 March	2020 April	2020 May	2020 June	2020 July	2020 August	2020 September	2019 September	2019 October	2019 November	2019 December	Monthly Average	Yearly Totals
<b>100LL AVGAS</b>															
100LL AvGas Sale Price	\$4.19	\$4.19	\$4.19	\$4.19	\$3.95	\$3.39	\$3.39	\$3.39	\$3.39	\$4.19	\$4.19	\$4.19	\$4.19	\$3.93	
Transactions	76	39	68	59	73	113	122	143	147	127	93	112	85	96.7	1257
Gallons Sold	1,911.2	933.1	1,642.8	1,212.7	1,556.1	2,401.8	2,658.2	3,212.6	3,765.2	3,157.1	2,203.0	2,400.2	1,880.8	2,225.7	28,934.6
AvGas Revenue	\$8,007.92	\$3,909.73	\$6,883.16	\$5,081.11	\$6,140.35	\$8,141.97	\$9,011.20	\$10,890.66	\$12,763.97	\$13,228.30	\$9,230.74	\$10,056.92	\$7,880.41	\$8,555.88	\$111,226.44
AvGas Profit/Loss	\$887.11	\$425.46	\$760.38	\$557.40	\$366.49	\$1,774.34	\$1,965.39	\$1,728.90	\$854.39	\$1,419.28	\$1,127.31	\$1,229.55	\$960.20	\$1,081.25	\$14,056.20
<b>GENERAL REVENUE/EXPENSE</b>															
Hangar Rental	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$54,600.00
Lease Agreements	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$3,015.07	\$3,015.07	\$3,015.07	\$3,015.07	\$3,811.22	\$49,545.91
Grounds Maintenance	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$2,535.00	\$2,580.00	\$535.00	\$535.00	\$535.00	\$846.15	\$11,000.00
Buildings Maintenance	\$380.00	\$545.00	\$1,545.77	\$380.00	\$380.00	\$1,067.72	\$380.00	\$380.00	\$380.00	\$580.00	\$764.29	\$533.17	\$749.17	\$620.39	\$8,065.12
Equipment Maintenance	\$676.22	\$1,871.70	\$510.33	\$4,914.00	\$106.46	\$1,586.83	\$106.46	\$4,717.91	\$106.46	\$116.98	\$471.16	\$166.98	\$1,191.36	\$1,272.53	\$16,542.85
Airport Profit/Loss	\$5,363.54	\$3,541.41	\$4,236.93	\$713.97	\$5,330.60	\$4,570.36	\$6,929.50	\$1,681.56	\$3,818.50	\$3,081.33	\$4,274.51	\$4,912.05	\$3,402.32	\$3,988.97	\$51,856.58

# PROJECTS & UPDATES



**Cy Nunnally Memorial Airport (D73)**

**September Fuel Sales**

\$3.39	<b>Average Price</b>
147	<b>Transactions</b>
3,765.18	<b>Gallons Sold</b>
\$12,763.97	<b>Fuel Revenue</b>
\$854.39	<b>Fuel Profit/Loss</b>
\$3,818.50	<b>Airport Profit/Loss</b>

## HANGAR UPDATE

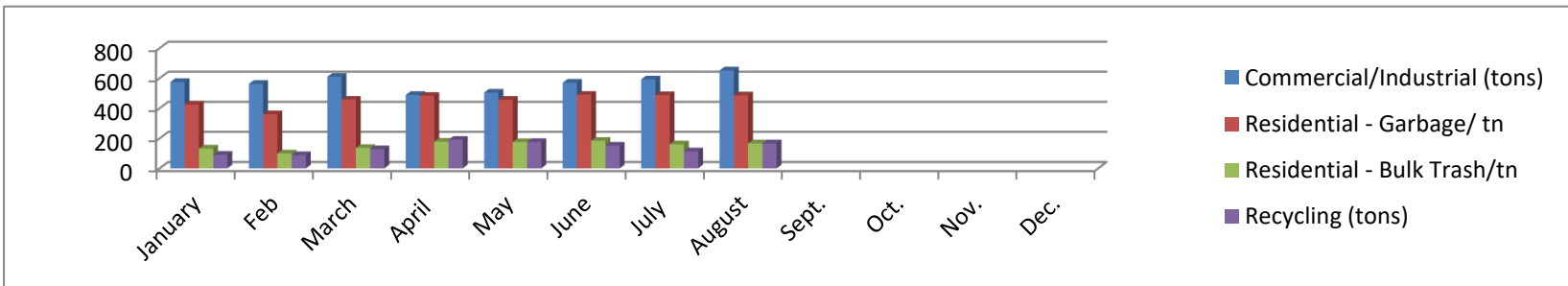
The City of Monroe is closing in on the completion of grading work for both hangar sites. We are currently installing pipe, retaining walls, and ditching for the 16-unit t-hangar and are in the process of installing pipe for the 6-unit hangar site. These projects are currently dependent entirely on weather, but contractors are working when weather permits. The 6-unit hangar site should see construction begin in the month of October.



**SOLID WASTE**  
**DEPARTMENT**  
**MONTHLY REPORT**  
**OCTOBER**  
**2020**

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2020	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial/Industrial (tons)	574.6	562.36	608.95	488.36	504.27	570.23	591.46	651.51				
Residential - Garbage/ tn	425.13	359.8	456.71	482.54	456.42	489.65	487.22	485.64				
Residential - Bulk Trash/tn	131.86	99.52	136.05	178.11	174.9	183.5	160.14	166.77				
Recycling (tons)	90.43	87.87	127.84	190.36	175.58	151.36	112.99	166.07				
Transfer Station (tons)	7,839.84	7,037.56	8,537.69	7,094.03	7,500.70	7,860.04	7,878.83	8,255.60				
Customers (TS)	16	16	16	16	16	16	16	17				
Sweeper debris (tons)	11.43	9.46	11.8	28.26	67.12	72.73	47.19	45.99				
Storm drain debris (tons)	0.08	0.30	0.22	0.55		0.29	0.32	0.63				
	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Recycling - Yard Trim (tons)	47.99	44.03	81.65	144.24	132.77	111.75	75.68	105.19				
Recycling - Curbside (tons)	33.27	17.05	25.98	29.67	27.1	27.84	26.85	27.97				
Recycling - Cardboard (tons)	2.98	15.62	10.44	6.31	6.72	8.06	7.61	10.3				
Recycling - Scrap Metal (tons)	5.24	9.54	8.7	3.99				17.18				
Recycling - Scrap tires (tons)	46 (.95)	79 (1.63)	52 (1.07)	298 (6.15)	436 (8.99)	180 (3.71)	138 (2.85)	222 (4.58)				
Recycling - Glass (tons)								0.85				
Recycling - C & D (tons)												
Garbage carts (each)	64	69	59	58	184	137	83	78				
Recycling bins (each)	21	15	22	41	29	33	96	139				
Dumpsters (each)	4	3	3	2	5	1	5	8				
Lids (each)												
Cemetery Permits	5	5	4	4	5	7	2	5				



**Note:**  
**1,303.92 tons of trash /garbage collected and disposed.**  
**166.07 tons of recycled materials collected, including scrap tires.**

ITEMS OF INTEREST

I. Transfer Station Site Improvements – Project updates.

Project List:

- Repair/Resurface concrete tipping floor: **Complete!**
- Welding: Extend metal plate on the right inside push wall and the back plate wall, inside the lower floor. **75% Complete! (Back plate wall; Done!)**
- Privacy Fence: Install 520' of 6' galvanized fencing with mesh screen, along the property line, to help control litter. **Complete!**

II. Transfer Station tonnage report: Deposited 8,255.60 tons in August. An increase of 970.74 tons compared to August 2019.

III. Curbside Glass Collection Update: Currently have 202 customers Opt-in at 30% participation rate. (.85 tons collected in August.)  
**Reminder: Please rinse the glass containers and remove all caps or lids. Also, Items cannot be mixed with other recycling materials! A separate vehicle will collect the glass.**

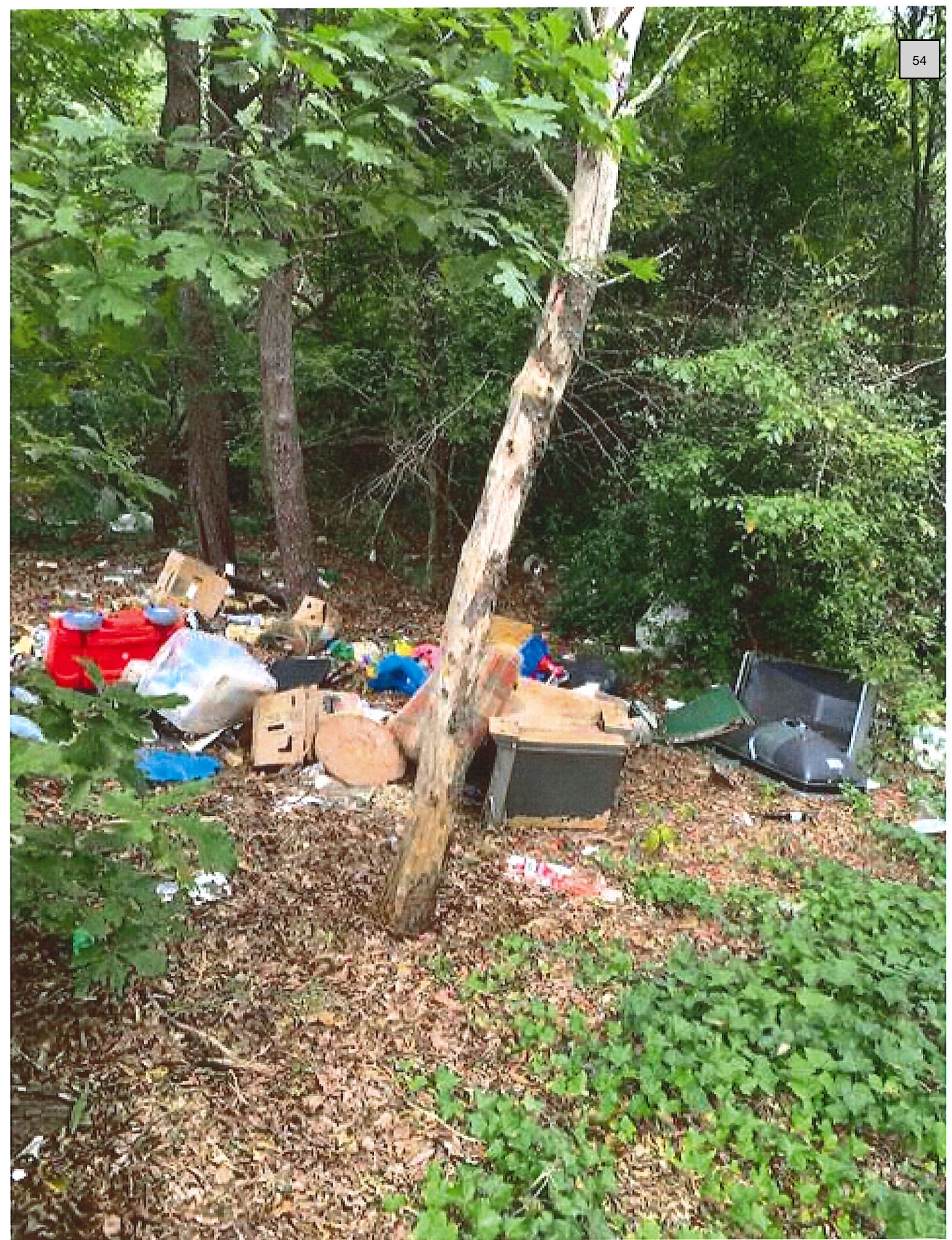
IV. Illegal Dumping: Increasing inside city limits!  
**See attached photos**

Dps





















**STREETS AND  
TRANSPORTATION  
DEPARTMENT  
MONTHLY REPORT  
OCTOBER  
2020**

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### **Public Works Administration**

August 2020

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Calls received	823	735	735	851	783	748	789	867					6331
Work orders received	129	100	151	158	153	116	182	242					1231
Work orders completed	87	82	122	152	147	109	171	230					1100
Rental community building -													
Small room	1	3	1										5
Large room	1	3											4
Auditorium	2	1	1										4
Whole building	1												1
Cancelled events due to COVID			6										6
Permits received/approved -													
Parade								1					1
Procession													0
Public demonstration													0
Assembly	2					3	1	4					10
Picket													0
Road race	1	2											3

### **Fleet Maintenance Division**

\*Repaired/Service vehicles or equipment for the following departments:

Department	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Airport		1											1
City Hall													0
Code			1			1	1						3
Electric/Cable	1	3	8	9	4	6	5	3					39
Finance													0
Fire	2	2		4	2	3		2					15
Gas/Water/Sewer	4	7	6	2	3	4	2	5					33
GUTA							1						1
Meter Readers		1	1	1		3	1						7
Motor Pool													0
Police	16	18	16	20	13	17	19	18					137
Public Works	14	26	18	23	27	31	30	18					187
<b>TOTAL</b>	<b>37</b>	<b>58</b>	<b>50</b>	<b>59</b>	<b>49</b>	<b>65</b>	<b>59</b>	<b>46</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>423</b>

### Street Division

- Completed road repairs and asphalt patching.
- Removed litter from the right of way.
- Removed debris from storm drains.
- Cleaned street signs.
- Right of way mowing and spraying.
- Pilot Park grading.
- Utility patching.

### Stormwater

- Church Street – shoulder work - \$273.04
- City Wide – preventative maintenance - \$634.79
- City Wide – field work - \$1973.37
- E. Marable Street – curb repair - \$1900.83
- Lumpkin Street – catch basin maintenance - \$400.16
- Plantation Drive – ditch maintenance - \$56.98
- Shockley Street – driveway maintenance - \$186.12
- Wheeler Street – catch basin maintenance - \$550.09

### Sign & Marking Division

- General maintenance:

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Signs repaired	2	7	2	4	7	4	6	9					41
Signs replaced	1	3	5	11	7	44	25	26					122
Sign post replaced/installed	7	6	6	3	20	32	9	6					89
New signs	20	27	18	15	28	31	29	21					189
Signs cleaned		6	12	3			7	9					37
Signs installed (new)	5	5	10	10	16	12	5	4					67
City emblems installed					2		6						8
In-lane pedestrian signs			3										3
Banners			3				3	3					9
Compaction Test													0
Traffic Studies	5			1	5	3	3						17
Parking Lot Striped			1				4	2					7
Speed hump installed						2	1						3
Crosswalk installed													0
Stop bars installed	7	1	26										34
Airport Maint.	7	6	8	7	9	5	5	11					58
Handicap Marking													0
Curb Striped													0
<b>TOTAL</b>	<b>54</b>	<b>61</b>	<b>94</b>	<b>54</b>	<b>94</b>	<b>133</b>	<b>103</b>	<b>91</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>684</b>



**ELECTRIC & TELECOM  
DEPARTMENT  
MONTHLY REPORT**

**OCTOBER  
2020**



# Items of Interest

Met with Publix power supply group.

Transformer set for first phase of Grace Church on Madison.

New report item with work order type and breakdown for Telecom.

2-way micro duct being placed from Hwy 186 to High Shoals Rd. with the Gas project.

CGNAT is in place and operational on CATV system.

# **ELECTRIC: MONTHLY DIRECTOR'S REPORT**

REPORTING PERIOD: 08/2020 | FY 2020



COVER	1
OVERVIEW	2
SALES REPORT	3
SALES STATISTICS	4
POWER SUPPLY	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

### CITY OF MONROE: ELECTRIC FUND OVERVIEW

	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	FY 2020	AS BUDGET	FY 2019
<b>REVENUES</b>	\$ 1.445M	\$ 1.493M	\$ 1.822M	\$ 1.369M	\$ 1.350M	\$ 1.561M	\$ 1.718M	\$ 1.858M					\$ 12.616M	\$ 13.167M	\$ 14.378M
PERSONNEL COSTS	\$ 0.098M	\$ 0.094M	\$ 0.109M	\$ 0.107M	\$ 0.166M	\$ 0.119M	\$ 0.111M	\$ 0.111M					\$ 0.914M	\$ 0.874M	\$ 0.868M
CONTRACTED SVC	\$ 0.038M	\$ 0.062M	\$ 0.045M	\$ 0.053M	\$ 0.051M	\$ 0.045M	\$ 0.052M	\$ 0.042M					\$ 0.390M	\$ 0.403M	\$ 0.375M
SUPPLIES	\$ 0.998M	\$ 1.045M	\$ 1.014M	\$ 0.965M	\$ 0.966M	\$ 1.039M	\$ 1.104M	\$ 1.215M					\$ 8.346M	\$ 8.447M	\$ 8.979M
CAPITAL OUTLAY	\$ 0.006M	\$ 0.071M	\$ 0.355M	\$ 0.114M	\$ 0.040M	\$ 0.229M	\$ 0.408M	\$ 0.028M					\$ 1.251M	\$ -	\$ 0.419M
DEPRECIATION	\$ -	\$ -	\$ 0.089M	\$ 0.033M	\$ 0.030M	\$ 0.032M	\$ 0.034M	\$ 0.033M					\$ 0.251M	\$ 0.167M	\$ -
<b>EXPENSES</b>	\$ 1.141M	\$ 1.271M	\$ 1.613M	\$ 1.271M	\$ 1.254M	\$ 1.464M	\$ 1.709M	\$ 1.428M					\$ 11.152M	\$ 9.891M	\$ 10.641M
<b>FUND TRANSFERS</b>	\$ 0.248M	\$ 0.256M	\$ 0.298M	\$ 0.296M	\$ 0.273M	\$ 0.278M	\$ 0.279M	\$ 0.291M					\$ 2.217M	\$ 2.165M	\$ 3.308M
<b>MARGIN W/O TRANSFERS</b>	\$ 0.304M	\$ 0.222M	\$ 0.208M	\$ 0.097M	\$ 0.097M	\$ 0.097M	\$ 0.009M	\$ 0.430M	\$ -	\$ -	\$ -	\$ -	\$ 1.464M		\$ 7.044M
<b>MARGIN W/ TRANSFER</b>	\$ 0.056M	\$ (0.034M)	\$ (0.089M)	\$ (0.198M)	\$ (0.176M)	\$ (0.181M)	\$ (0.270M)	\$ 0.139M	\$ -	\$ -	\$ -	\$ -	\$ (0.754M)	\$ 3.276M	\$ 3.736M
MCT CREDIT/YES	\$ 0.100M	\$ -	\$ -	\$ -	\$ 0.533M	\$ 0.100M	\$ 0.100M	\$ 0.100M	\$ -	\$ -	\$ -	\$ -	\$ 0.933M	\$ 0.200M	\$ (1.100M)

\*Year End Settlement excluded due to fluctuations year to year.

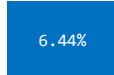
12-MO PURCHASED KWH's



12-MO RETAIL KWH's



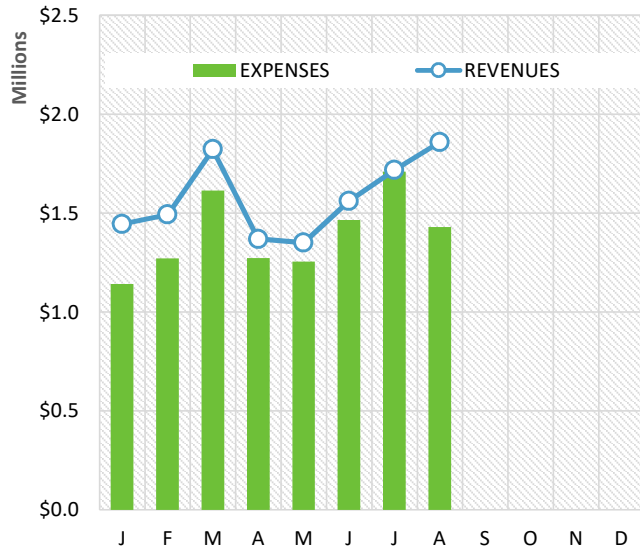
12-MO LINE LOSS



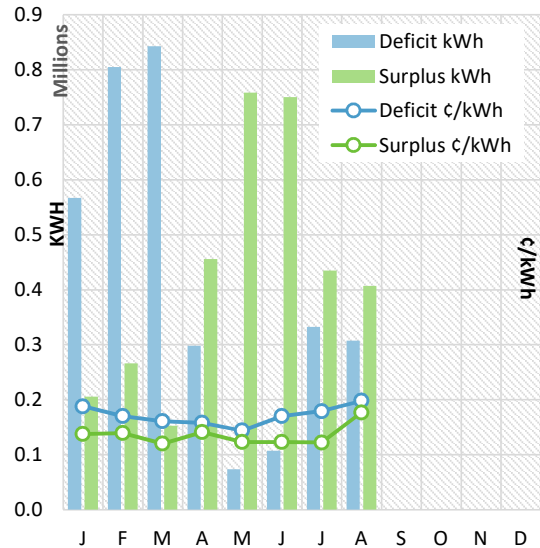
12-MO WHOLESALE \$/kwh



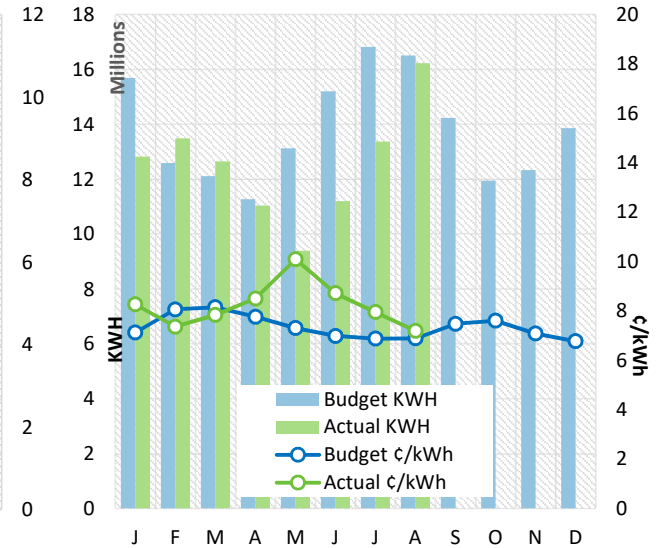
REVENUES vs. EXPENSES



DEFICIT PURCHASES vs. SURPLUS SALES



MEAG BUDGET vs. ACTUAL



# RETAIL SALES REPORT

[Jan 2020](#)  
 [Feb 2020](#)  
 [Mar 2020](#)  
 [Apr 2020](#)  
 [May 2020](#)  
 [Jun 2020](#)  
 [Jul 2020](#)  
 [Aug 2020](#)  
 [Sep 2020](#)  
 [Oct 2020](#)  
 [Nov 2020](#)  
 [Dec 2020](#)

## CUSTOMER COUNT

Residential	5,540	5,556	5,576	5,604	5,593	5,621	5,625	5,623
Commercial	859	856	860	859	861	857	847	854
Industrial	1	1	1	1	1	1	1	1
City	50	52	52	52	50	50	50	49
<b>Total</b>	<b>6,450</b>	<b>6,465</b>	<b>6,489</b>	<b>6,516</b>	<b>6,505</b>	<b>6,529</b>	<b>6,523</b>	<b>6,527</b>

Year-Over-Year Δ      0.02%      1.56%      -2.73%      2.21%      2.12%      2.82%      2.76%      1.13%

## KWH

Residential	6.247M	6.394M	6.494M	5.606M	4.329M	4.498M	5.557M	6.833M
Commercial	4.534M	4.798M	4.884M	4.931M	3.980M	3.951M	5.419M	6.194M
Industrial	0.424M	0.455M	0.455M	0.439M	0.239M	0.431M	0.574M	0.530M
City	0.370M	0.424M	0.436M	0.410M	0.343M	0.390M	0.442M	0.455M
<b>Total</b>	<b>11.575M</b>	<b>12.071M</b>	<b>12.269M</b>	<b>11.386M</b>	<b>8.891M</b>	<b>9.270M</b>	<b>11.992M</b>	<b>14.012M</b>

Year-Over-Year Δ      -14.04%      -9.64%      -6.71%      3.51%      -16.47%      -23.52%      -9.73%      -7.47%

## REVENUE

Residential	\$ 0.682M	\$ 0.696M	\$ 0.706M	\$ 0.622M	\$ 0.560M	\$ 0.604M	\$ 0.770M	\$ 0.963M
Commercial	\$ 0.613M	\$ 0.580M	\$ 0.630M	\$ 0.609M	\$ 0.541M	\$ 0.588M	\$ 0.733M	\$ 0.809M
Industrial	\$ 0.041M	\$ 0.043M	\$ 0.043M	\$ 0.042M	\$ 0.030M	\$ 0.044M	\$ 0.055M	\$ 0.052M
Other	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M
City	\$ 0.035M	\$ 0.041M	\$ 0.042M	\$ 0.039M	\$ 0.033M	\$ 0.040M	\$ 0.046M	\$ 0.048M
<b>Total</b>	<b>\$ 1.372M</b>	<b>\$ 1.360M</b>	<b>\$ 1.421M</b>	<b>\$ 1.313M</b>	<b>\$ 1.164M</b>	<b>\$ 1.275M</b>	<b>\$ 1.605M</b>	<b>\$ 1.872M</b>

Year-Over-Year Δ      -24.45%      -18.39%      -13.03%      -7.49%      -20.27%      -21.61%      -11.38%      -8.33%

# SALES STATISTICS

[Jan 2020](#)
[Feb 2020](#)
[Mar 2020](#)
[Apr 2020](#)
[May 2020](#)
[Jun 2020](#)
[Jul 2020](#)
[Aug 2020](#)
[Sep 2020](#)
[Oct 2020](#)
[Nov 2020](#)
[Dec 2020](#)

**YTD**

65

## AVERAGE KWH/CUSTOMER

Residential	1,128	1,151	1,165	1,000	774	800	988	1,215	1,028
Commercial	5,278	5,605	5,679	5,741	4,622	4,611	6,398	7,253	5,648
Industrial	424,278	455,410	455,192	438,906	238,611	431,285	574,168	529,600	443,431
City	7,404	8,154	8,394	7,878	6,867	7,802	8,839	9,293	8,079

## AVERAGE \$/CUSTOMER

Residential	\$123	\$125	\$127	\$111	\$100	\$107	\$137	\$171	\$125
Commercial	\$713	\$677	\$732	\$709	\$629	\$686	\$865	\$947	\$745
Industrial	\$41,442	\$43,429	\$43,418	\$42,374	\$29,564	\$44,292	\$55,286	\$52,392	\$44,024
City	\$709	\$781	\$803	\$754	\$657	\$790	\$921	\$971	\$798

## AVERAGE \$/KWH

Residential	\$0.1092	\$0.1089	\$0.1087	\$0.1109	\$0.1294	\$0.1342	\$0.1386	\$0.1409	\$0.1226
Commercial	\$0.1352	\$0.1208	\$0.1290	\$0.1235	\$0.1360	\$0.1488	\$0.1353	\$0.1306	\$0.1324
Industrial	\$0.0977	\$0.0954	\$0.0954	\$0.0965	\$0.1239	\$0.1027	\$0.0963	\$0.0989	\$0.1008
City	\$0.0957	\$0.0957	\$0.0957	\$0.0957	\$0.0956	\$0.1013	\$0.1042	\$0.1045	\$0.0986
<b>Average</b>	<b>\$0.1094</b>	<b>\$0.1052</b>	<b>\$0.1072</b>	<b>\$0.1067</b>	<b>\$0.1212</b>	<b>\$0.1217</b>	<b>\$0.1186</b>	<b>\$0.1187</b>	<b>\$0.1136</b>

**MOST RECENT**  
**12-MONTH**

	Aug 2020	Aug 2019	FY2020 YTD	FY2019 YTD	
<b>POWER SUPPLY COSTS</b>					
MEAG Project Power	\$ 899,383	\$ 935,157	\$ 6,377,793	\$ 7,013,011	\$ 9,877,873
Transmission	108,876	103,861	832,358	774,191	1,221,168
Supplemental	106,493	86,621	459,626	505,563	736,058
SEPA	50,188	54,455	448,547	485,337	674,079
Other Adjustments	988	898	7,609	7,147	11,201
<b>TOTAL POWER SUPPLY COSTS</b>	<b>\$ 1,165,928</b>	<b>\$ 1,180,993</b>	<b>\$ 8,125,933</b>	<b>\$ 8,785,249</b>	<b>\$ 12,520,379</b>
<b>AS BUDGET</b>	<b>1,135,219</b>	<b>1,134,203</b>	<b>8,294,315</b>	<b>8,300,043</b>	<b>12,130,435</b>
<b>% ACTUAL TO BUDGET</b>	<b>102.71%</b>	<b>104.13%</b>	<b>97.97%</b>	<b>105.85%</b>	<b>103.21%</b>

**PEAKS & ENERGY**

## Peaks (KW)

Coincident Peak (CP)	33,613	32,146	33,613	32,146	34,831
Non-Coincident Peak (NCP)	33,833	32,760	33,833	32,760	35,441
CP (BUDGET)	33,849	34,009	34,512	34,449	34,512
NCP (BUDGET)	35,076	35,241	35,076	35,241	35,076

## Energy (KWH)

MEAG Energy	12,769,836	13,612,386	82,559,475	86,180,185	129,816,978
Supplemental Purchases (or sales)	2,504,217	1,377,050	5,656,952	5,053,407	8,662,713
SEPA Energy	948,348	998,407	11,919,862	14,173,848	15,761,097
<b>Total Energy (KWH)</b>	<b>16,222,401</b>	<b>15,987,843</b>	<b>100,136,288</b>	<b>105,407,440</b>	<b>154,240,788</b>
<b>AS BUDGET</b>	<b>16,498,000</b>	<b>16,532,000</b>	<b>113,255,000</b>	<b>112,727,000</b>	<b>165,105,000</b>
<b>% ACTUAL TO BUDGET</b>	<b>98.33%</b>	<b>96.71%</b>	<b>88.42%</b>	<b>93.51%</b>	<b>93.42%</b>

CP Load Factor	67.03%	69.08%	34.01%	37.43%	50.55%
NCP Load Factor	66.60%	67.78%	33.79%	36.73%	49.68%
% Supplemental	15.44%	8.61%	5.65%	4.79%	5.62%

**UNIT COSTS (¢/kWh)**

Bulk Power	7.1428	7.3508	8.4740	8.8788	8.3377
Supplemental	4.2525	6.2903	8.1250	10.0044	8.4968
SEPA Energy	5.2921	5.4542	3.7630	3.4242	4.2769
MEAG Total	7.1872	7.3868	8.1149	8.3346	8.1174

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

**MOST RECENT**  
**12-MONTH**

Aug 2020

Aug 2019

FY2020 YTD

FY2019 YTD

## SALES REVENUES

ELECTRIC SALES	\$ 1,808,799	\$ 2,008,573	\$ 11,374,034	\$ 13,194,524	\$ 17,598,537
<b>SALES REVENUES (ACTUAL)</b>	<b>\$ 1,808,799</b>	<b>\$ 2,008,573</b>	<b>\$ 11,374,034</b>	<b>\$ 13,194,524</b>	<b>\$ 17,598,537</b>
AS BUDGET	\$ 1,583,333	\$ 1,508,333	\$ 1,583,333	\$ 1,508,333	Not Applicable
% ACTUAL TO BUDGET	114.24%	133.17%	718.36%	874.78%	Not Applicable

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

## OTHER REVENUES

OP REVENUE	33,086	34,564	271,648	283,016	406,148
FEDERAL GRANT	-	-	-	-	-
MISC REVENUE	2,965	2,606	12,404	36,789	93,453
CONTRIBUTED CAPITAL	-	-	-	-	207,084
SALE OF FIXED ASSETS	-	-	-	-	656
GAIN UTILITIES ASSETS	-	-	-	-	656
REIMB DAMAGED PROPERTY	-	2,351	-	10,299	-
CUST ACCT FEES	-	-	-	-	-
OTHER REV	-	-	-	-	-
ADMIN ALLOC	13,637	74,642	141,480	442,970	322,099
INT/INVEST INCOME	-	-	-	-	-
STATE GRANTS	-	-	-	-	-
SALE OF RECYCLED MATERIALS	-	159	-	159	-
<b>OTHER REVENUES (ACTUAL)</b>	<b>\$ 49,688</b>	<b>\$ 114,322</b>	<b>\$ 425,533</b>	<b>\$ 773,232</b>	<b>\$ 1,030,096</b>
AS BUDGET	\$ 62,500	\$ 71,796	\$ 500,000	\$ 574,371	Not Applicable
% ACTUAL TO BUDGET	79.50%	159.23%	85.11%	134.62%	Not Applicable

## TRANSFER

Transfer From CIP	-	4,129	816,198	410,024	898,628
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<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 1,858,486</b>	<b>\$ 2,127,024</b>	<b>\$ 12,615,764</b>	<b>\$ 14,377,780</b>	<b>\$ 19,527,261</b>
AS BUDGET	\$ 1,645,833	\$ 1,580,130	\$ 13,166,667	\$ 12,641,037	Not Applicable
% ACTUAL TO BUDGET	112.92%	134.61%	95.82%	113.74%	Not Applicable

MEAG YES/PART CONTR/MCT CREDIT	\$ 100,000	\$ 100,000	\$ 932,748	\$ 1,150,999	\$ 1,307,434
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Note on MEAG Credit/YES/Participant Contribution: excluded from revenues

	Aug 2020	Aug 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>PERSONNEL</b>					
Compensation	\$ 79,753	\$ 76,992	\$ 671,172	\$ 643,682	\$ 1,036,050
Benefits	31,214	23,882	243,243	224,139	339,075
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 110,967</b>	<b>\$ 100,874</b>	<b>\$ 914,415</b>	<b>\$ 867,822</b>	<b>\$ 1,375,124</b>
AS BUDGET	\$ 109,087	\$ 100,508	\$ 872,694	\$ 804,064	Not Applicable
% ACTUAL TO BUDGET	101.72%	100.36%	104.78%	107.93%	Not Applicable
<b>CONTRACTED SERVICES</b>					
Consulting	\$ (16,755)	\$ 395	\$ 591	\$ 575	\$ 1,281
Landfill Fees	-	-	-	-	-
Holiday Event	-	-	-	4,677	3,458
Maintenance Contracts	161	1,093	3,340	4,102	4,684
Rents/Leases	(1,631)	501	2,064	3,190	4,520
Repairs & Maintenance (Outside)	4,324	2,013	19,883	40,763	42,958
Landfill Fees	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	1,474	1,777	12,107	11,195	19,449
Postage	-	78	86	143	119
Public Relations	-	600	-	600	120
Mkt Expense	17,250	-	19,696	23,238	27,950
Printing	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	812	-	4,639	3,906
Vehicle Tag & Title Fee	-	-	74	24	74
Ga Dept Rev Fee	-	-	900	900	900
Fees	-	-	319	300	319
Training & Ed	-	-	-	2,954	85
Contract Labor	37,173	24,246	329,905	277,096	485,451
Shipping/Freight	-	261	368	770	403
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 42,203</b>	<b>\$ 31,777</b>	<b>\$ 389,540</b>	<b>\$ 375,165</b>	<b>\$ 595,971</b>
AS BUDGET	\$ 50,357	\$ 47,923	\$ 402,853	\$ 383,387	Not Applicable
% ACTUAL TO BUDGET	83.81%	66.31%	96.70%	97.86%	Not Applicable



	Aug 2020	Aug 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>SUPPLIES</b>					
Office Supplies	110	31	1,263	1,525	1,958
Postage	-	-	-	-	-
Auto Parts	637	32	2,661	1,614	3,722
Construction Materials	7,699	718	20,110	1,049	31,622
Damage Claims	2,299	-	2,299	-	2,299
Expendable Fluids	-	-	56	-	56
Safety/Medical Supplies	-	-	5,780	-	5,780
Tires	3,380	1,185	6,272	10,840	6,938
Uniform Expense	-	1,380	13,528	13,871	14,458
Janitorial	413	299	2,444	1,645	3,837
Computer Equipment	-	2,457	-	9,071	1,949
R & M Buildings - Inside	-	-	-	-	4,463
Parks & Grounds R & M Inside	-	-	-	-	-
Util Costs - Util Fund	538	754	7,376	8,725	9,903
Covid-19 Expenses	161	-	2,529	-	2,529
Streetlights	-	-	-	-	-
Auto & Truck Fuel	3,314	2,629	16,257	16,001	26,840
Food	135	167	920	794	5,324
Sm Tool & Min Equip	5,742	3,748	29,515	24,000	49,265
Meters	-	-	-	-	-
Lab Supplies	-	-	-	-	-
Sm Oper Supplies	4,055	1,096	15,381	18,003	34,754
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Power Costs	1,165,928	1,180,993	8,068,434	8,756,624	11,424,482
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
Misc	-	-	-	-	-
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 1,214,705</b>	<b>\$ 1,210,534</b>	<b>\$ 8,345,702</b>	<b>\$ 8,979,226</b>	<b>\$ 11,908,228</b>
AS BUDGET	\$ 1,055,868	\$ 1,020,298	\$ 8,446,947	\$ 8,162,383	Not Applicable
% ACTUAL TO BUDGET	115.04%	118.65%	98.80%	110.01%	Not Applicable
<b>CAPITAL OUTLAY</b>					
Construction In Progress	\$ 27,983	\$ 4,129	\$ 772,970	\$ 167,821	\$ 1,003,833
Capital Expenditures	\$ -	\$ -	\$ 478,108	\$ 251,279	\$ 478,108
Depr Exp	\$ 32,610	\$ -	\$ 251,222	\$ -	\$ 539,251
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 60,593</b>	<b>\$ 4,129</b>	<b>\$ 1,502,300</b>	<b>\$ 419,100</b>	<b>\$ 2,021,192</b>
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
<b>FUND TRANSFERS</b>					
Admin Alloc - Adm Exp	\$ 82,986	\$ 207,052	\$ 689,922	\$ 1,269,912	\$ 1,330,113
Transfer To Gf	102,735	113,806	682,191	799,250	1,140,091
Transfer To Cip	52,831	77,425	422,652	619,400	803,914
Transfer - E&R	52,831	77,425	422,652	619,400	803,914
<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 291,383</b>	<b>\$ 475,709</b>	<b>\$ 2,217,416</b>	<b>\$ 3,307,962</b>	<b>\$ 4,078,033</b>
AS BUDGET	\$ 270,566	\$ 399,677	\$ 2,164,525	\$ 3,197,417	Not Applicable
% ACTUAL TO BUDGET	107.69%	119.02%	102.44%	103.46%	Not Applicable
<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$ 1,719,851</b>	<b>\$ 1,823,022</b>	<b>\$ 13,369,373</b>	<b>\$ 13,949,274</b>	<b>\$ 19,978,548</b>
AS BUDGET	\$ 1,485,877	\$ 1,568,406	\$ 11,887,019	\$ 12,547,251	Not Applicable
% ACTUAL TO BUDGET	115.75%	116.23%	112.47%	111.17%	Not Applicable

# TELECOM: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 08/2020 | FY 2020



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COMMENTARY & ANALYSIS

The net operating margin after transfers, FY to date was 1.38%

RECOMMENDATIONS

- \*
- \*
- \*
- \*

**MOST RECENT  
12-MONTH**

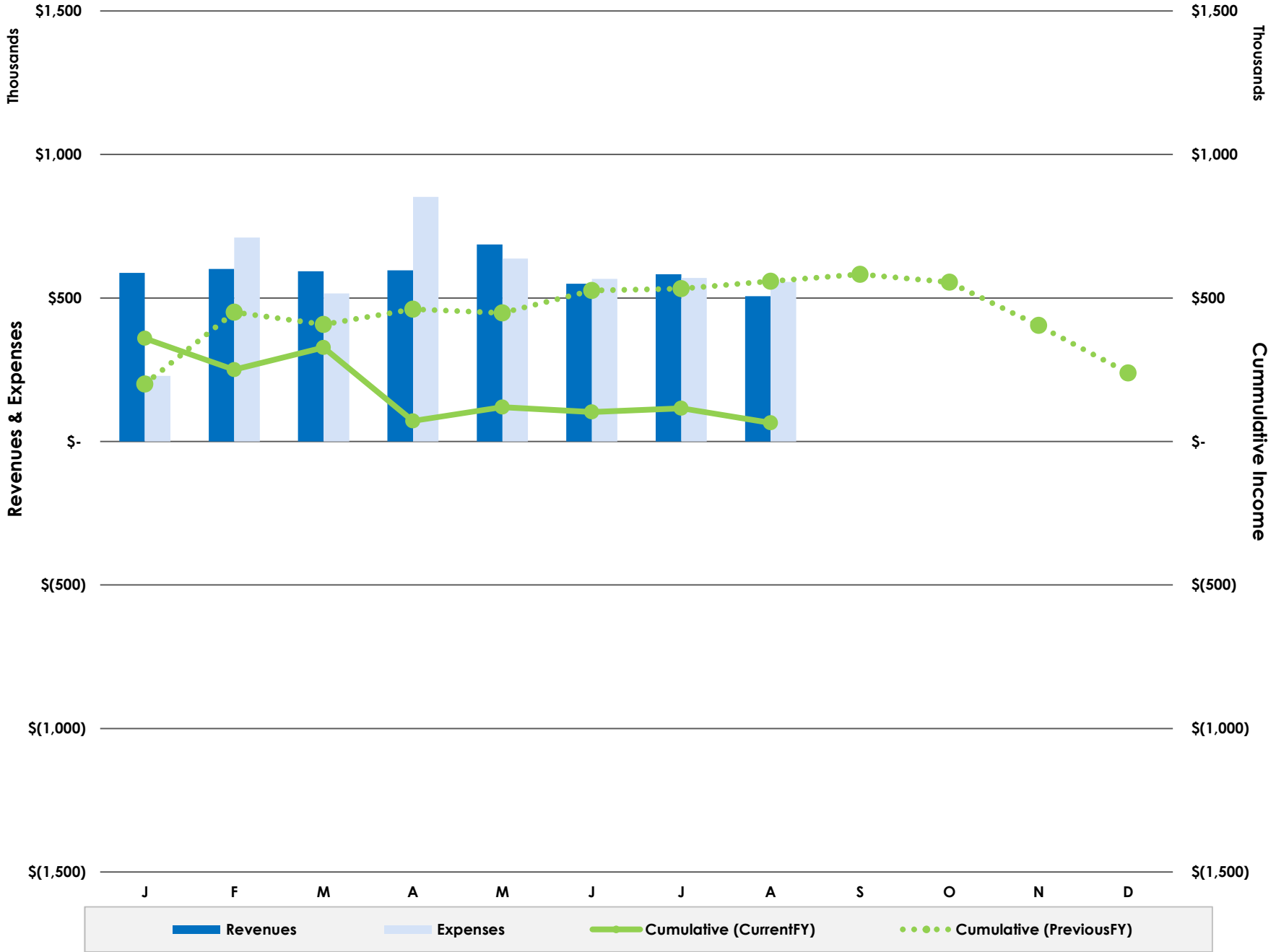
## FINANCIALS

	Aug 2020	Aug 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>Revenues</b>					
RETAIL SALES	\$ 519,125	\$ 521,818	\$ 4,089,882	\$ 4,007,333	\$ 6,126,375
OTHER REVENUES	38,244	55,058	708,422	587,297	1,061,041
ADJUSTMENTS	(51,658)	(14,354)	(97,206)	(14,532)	(108,729)
<b>Total Revenues</b>	<b>\$ 505,711</b>	<b>\$ 562,521</b>	<b>\$ 4,701,098</b>	<b>\$ 4,580,098</b>	<b>\$ 7,078,688</b>

<b>Expenses</b>					
PERSONNEL	\$ 66,600	\$ 61,757	\$ 540,418	\$ 514,949	\$ 804,781
PURCHASED & CONTRACTED SVC	11,246	36,173	91,560	109,861	183,199
PURCHASED PROPERTY SERVICES	7,466	7,706	63,814	72,469	110,775
SUPPLIES	42,486	23,755	537,330	243,084	801,994
COST OF GOODS SOLD	297,222	291,819	2,310,550	2,218,456	3,786,383
DEPR, DEBT SVC & OTHER COSTS	97,594	82,515	831,857	612,866	1,247,634
FUND TRANSFERS	33,561	32,830	260,619	250,038	397,865
<b>Total Combined Expenses</b>	<b>\$ 556,175</b>	<b>\$ 536,554</b>	<b>\$ 4,636,148</b>	<b>\$ 4,021,722</b>	<b>\$ 7,332,632</b>

<b>Income</b>					
Before Transfer	\$ (16,903)	\$ 58,797	\$ 325,569	\$ 808,415	\$ 143,921
After Transfer	\$ (50,464)	\$ 25,967	\$ 64,950	\$ 558,376	\$ (253,944)
<b>Margin</b>					
Before Transfer	-3.34%	10.45%	6.93%	17.65%	2.03%
After Transfer	-9.98%	4.62%	1.38%	12.19%	-3.59%

**CHART 1**  
**MONTHLY DIRECTOR'S REPORT**  
**REVENUE, EXPENSE & INCOME SUMMARY**  
**FISCAL YEAR 2020**



**MOST RECENT  
12-MONTH**

	<b>Aug 2020</b>	<b>Aug 2019</b>	<b>FY2020 YTD</b>	<b>FY2019 YTD</b>	<b>MOST RECENT 12-MONTH</b>
<b>RETAIL SALES</b>					
<i>Note on Telecom Sales: Detail break-down for individual rate class is shown in TELECOM: RETAIL SALES section.</i>					
CABLE TELEVISION	\$ 219,496	\$ 240,560	\$ 1,791,817	\$ 1,938,755	\$ 2,726,318
DVR SERVICE	19,093	20,388	153,732	162,161	233,035
FIBER OPTICS	48,251	46,994	370,619	353,033	553,557
INTERNET	199,710	172,730	1,509,531	1,355,835	2,213,327
TELEPHONE	30,273	38,016	244,365	171,267	368,331
SET TOP BOX	2,302	3,130	19,817	26,281	31,807
<b>Total RETAIL SALES (ACTUAL)</b>	<b>\$ 519,125</b>	<b>\$ 521,818</b>	<b>\$ 4,089,882</b>	<b>\$ 4,007,333</b>	<b>\$ 6,126,375</b>
<b>OTHER REVENUES</b>					
CATV INSTALL/UPGRADE	\$ 1,135	\$ 755	\$ 21,195	\$ 11,946	\$ 38,781
MARKETPLACE ADS	-	-	-	25	-
PHONE FEES	721	596	4,873	65,539	16,687
EQUIPMENT SALES	7,242	825	61,572	15,385	85,080
MODEM RENTAL	1,911	7,514	15,378	59,549	28,733
VIDEO PRODUCTION REVENUE	-	-	-	-	-
MISCELLANEOUS	5,779	7,593	56,849	81,045	95,837
ADMIN ALLOCATION	13,637	28,919	141,480	171,622	211,459
CONTRIBUTED CAPITAL	-	-	-	-	-
Transfer from CIP	-	5,115	346,105	178,446	499,538
MISCELLANEOUS	7,819	3,740	60,969	3,740	84,927
<b>Total OTHER REVENUES ACTUAL</b>	<b>\$ 38,244</b>	<b>\$ 55,058</b>	<b>\$ 708,422</b>	<b>\$ 587,297</b>	<b>\$ 1,061,041</b>
<b>Adjustment</b>	<b>\$ (51,658)</b>	<b>\$ (14,354)</b>	<b>\$ (97,206)</b>	<b>\$ (14,532)</b>	<b>\$ (108,729)</b>
<i>Note: Adjustment added to match Financials</i>					
<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 505,711</b>	<b>\$ 562,521</b>	<b>\$ 4,701,098</b>	<b>\$ 4,580,098</b>	<b>\$ 7,078,688</b>

SUMMARY

	Aug 2020	Aug 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
Personnel	\$ 66,600	\$ 61,757	\$ 540,418	\$ 514,949	\$ 804,781
Purchased & Contracted Svc	11,246	36,173	91,560	109,861	183,199
Purchased Property Services	7,466	7,706	63,814	72,469	110,775
Supplies	42,486	23,755	537,330	243,084	801,994
Cost of Goods Sold	297,222	291,819	2,310,550	2,218,456	3,786,383
Depr, Debt Svc & Other Costs	97,594	82,515	831,857	612,866	1,247,634
Fund Transfers	33,561	32,830	260,619	250,038	397,865
<b>TOTAL SUMMARY (ACTUAL)</b>	<b>\$ 556,175</b>	<b>\$ 536,554</b>	<b>\$ 4,636,148</b>	<b>\$ 4,021,722</b>	<b>\$ 7,332,632</b>

TELECOM

Personnel

Salaries	\$ 46,579	\$ 44,524	\$ 381,599	\$ 353,967	\$ 575,622
Benefits	20,022	17,232	158,819	160,982	229,159
<b>Total Personnel (ACTUAL)</b>	<b>\$ 66,600</b>	<b>\$ 61,757</b>	<b>\$ 540,418</b>	<b>\$ 514,949</b>	<b>\$ 804,781</b>

Purchased & Contracted Svc

Attorney Fees	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	566	-	830	324	1,093
Web Design	-	-	41	-	348
Consulting - Technical	2,250	2,250	11,250	15,785	18,000
HOLIDAY EVENTS	-	-	650	-	650
Custodial Service	-	-	-	-	-
Lawn Care & Maintenance	89	-	89	-	89
Security Systems	129	129	387	387	1,365
Pest Control	-	-	-	225	-
Maintenance	5,604	673	11,757	13,640	44,375
Equipment Rents/Leases	(1,678)	454	1,690	2,638	3,961
Pole Equip. Rents/Leases	-	-	2,000	-	21,715
Equipment Rental	14	15	116	296	177
CONSULTING - TECHNICAL	-	-	-	70	-
LAWN CARE & MAINTENANCE	59	-	59	-	59
Outside Maintenance	1,311	117	7,876	12,536	11,553
EQUIPMENT RENTS / LEASES	(1,866)	267	-	1,323	1,333
POLE EQUIPMENT RENTS / LEASES	-	-	2,726	-	2,726
MAINTENANCE CONTRACTS	69	8,377	4,411	8,652	5,581
EQUIPMENT RENTAL	10	10	77	289	118
COMMUNICATION SERVICES	1,004	95	10,806	3,576	19,900
INTERNET COSTS	530	-	2,882	-	2,882
POSTAGE	-	26	-	26	-
TRAVEL EXPENSE	-	-	-	369	77
DUES/FEES	-	-	2,475	-	5,046
FCC FEES	3,153	23,760	22,773	45,388	33,070
GA DEPT OF REV FEES	-	-	-	150	-
TRAINING & EDUCATION -EMPLOYEE	-	-	8,610	3,935	9,026
SOFTWARE EXPENSE	-	-	-	250	-
SHIPPING / FREIGHT	-	-	56	-	56
<b>Total Purchased &amp; Contracted Svc (ACTUAL)</b>	<b>\$ 11,246</b>	<b>\$ 36,173</b>	<b>\$ 91,560</b>	<b>\$ 109,861</b>	<b>\$ 183,199</b>

	<b>Aug 2020</b>	<b>Aug 2019</b>	<b>FY2020 YTD</b>	<b>FY2019 YTD</b>	<b>MOST RECENT 12-MONTH</b>
<b>Purchased Property Services</b>					
Equipment Rep & Maint -Outside	-	-	-	-	-
Equipment Rental	-	-	-	-	-
Repair & Maintenance (Outside)	-	-	-	-	-
Repair & Maintenance (Inside)	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
Other Contractual Services	-	-	-	-	-
Communication Services	1,244	2,794	10,180	16,562	17,044
Postage	-	-	-	-	-
INTERNET COSTS	-	-	-	-	2,000
Public Relations	-	-	-	-	120
Marketing Expense	-	-	-	36	-
Utility Bill Printing Services	-	-	-	-	-
Dues & Subscriptions	-	-	-	-	-
Fees	-	-	78	6,154	5,441
FCC Fees	-	-	-	-	-
Training & Education	-	25	182	61	182
General Liability Insurance	-	-	-	-	-
Vehicle Tag & Title Fee	-	-	-	-	-
GA Dept Revenue Fee	-	-	200	100	200
Uniform Rental	-	-	-	-	-
Contract Labor	6,223	4,749	52,580	48,847	84,562
Fines/Late Fee	-	-	-	-	100
Shipping/Freight	-	138	594	709	1,126
<b>Total Purchased Property Services (ACTUAL)</b>	<b>\$ 7,466</b>	<b>\$ 7,706</b>	<b>\$ 63,814</b>	<b>\$ 72,469</b>	<b>\$ 110,775</b>



	Aug 2020	Aug 2019	FY2020 YTD	FY2019 YTD	
TELECOM (Continued)					
Supplies					
Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies & Expense	-	31	497	113	517
Postage	-	-	-	-	-
Auto Parts	817	-	3,763	848	4,097
CONSTRUCTION MATERIALS	3,803	961	24,499	973	30,399
Damage Claims	-	-	-	125	-
EXPENDABLE FLUIDS	14	-	22	-	22
Tires	-	-	1,777	479	2,860
Uniform Expense	-	-	-	647	53
Janitorial Supplies	338	299	1,731	1,473	2,921
Equipment Parts	215	371	3,270	7,191	4,024
R&M Building - Inside	-	-	-	896	429
Equipment R&M - Inside	-	-	-	-	-
System R&M - Inside	3,148	4,849	30,427	39,980	57,108
Sys R&M - Inside/Shipping	-	-	-	508	-
COVID-19 EXPENSES	161	-	716	-	716
Utility Costs	4,839	4,500	33,221	32,248	55,437
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	1,069	2,423	7,682	16,252	(4,211)
Food	-	91	512	685	865
Small Tools & Minor Equipment	300	1,398	4,439	2,255	5,761
Small Operating Supplies	2,277	512	12,413	4,150	16,724
Uniform Expense	-	-	-	-	-
Equipment Pur (Less than \$5M)	-	-	-	-	-
OFFICE SUPPLIES & EXPENSES	-	-	840	991	1,003
AUTO PARTS	-	-	-	684	-
CONSTRUCTION MATERIALS	859	-	5,171	290	5,986
UNIFORM EXPENSE	-	-	683	2,803	683
JANITORIAL SUPPLIES	-	-	149	53	178
COMPUTER EQUIP NON-CAP	585	828	3,159	10,477	8,035
EQUIPMENT PARTS	-	7	1,442	2,405	4,425
REPAIRS & MAINTENANCE	2,002	2,562	8,531	43,803	33,940
COVID-19 EXPENSES	161	-	273	-	273
AUTO & TRUCK FUEL	1,069	-	7,757	88	30,801
SMALL TOOLS & MINOR EQUIPMENT	412	1,840	5,124	9,476	9,272
SMALL OPERATING SUPPLIES	731	261	14,656	3,278	21,002
CONSTRUCTION IN PROGRESS	17,962	2,820	350,699	59,830	406,712
DEPRECIATION EXPENSE	1,726	-	13,806	-	13,806
EQUIPMENT	-	-	-	-	88,085
<b>Total Supplies (ACTUAL)</b>	<b>\$ 42,486</b>	<b>\$ 23,755</b>	<b>\$ 537,330</b>	<b>\$ 243,084</b>	<b>\$ 801,994</b>

	<b>Aug 2020</b>	<b>Aug 2019</b>	<b>FY2020 YTD</b>	<b>FY2019 YTD</b>	<b>MOST RECENT 12-MONTH</b>
<b>Cost of Goods Sold</b>					
Internet Costs	-	-	-	-	-
Cost of Sales Telephone	-	-	-	-	-
Cost of Sales Fiber	-	-	-	-	-
Cost of Sales Electricity	-	-	-	-	-
Cost of Sales Telephone	15,824	329	132,424	81,645	233,111
Cost of Sales CATV	252,907	262,664	1,950,282	1,918,537	3,203,842
Cost of Sales Internet	19,208	18,836	149,384	146,979	231,335
Cost of Sales Internet	-	-	-	-	-
Cost of Sales Fiber	9,283	9,991	78,460	71,295	118,095
Cost of Programming CATV	-	-	-	-	-
<b>Total Cost of Goods Sold (ACTUAL)</b>	<b>\$ 297,222</b>	<b>\$ 291,819</b>	<b>\$ 2,310,550</b>	<b>\$ 2,218,456</b>	<b>\$ 3,786,383</b>

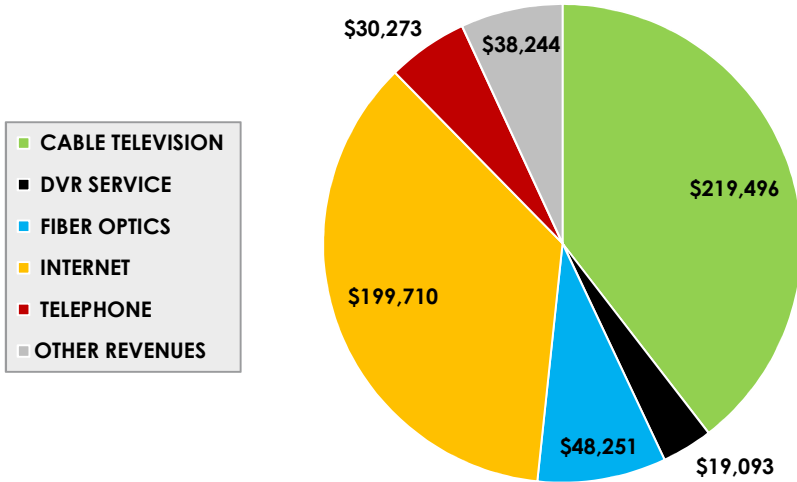
<b>Depr, Debt Svc &amp; Other Costs</b>					
Damage Claims	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	-	-	-	-	-
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	14,608	-	117,744	-	276,154
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	82,986	80,220	689,922	492,010	937,955
Utility Bad Debt Expense	-	-	-	-	-
Revenue Bond Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Interest Expenses (Bond)	-	-	-	-	-
Construction in Progress	-	2,295	24,191	120,855	33,525
Capital Exp-Software	-	-	-	-	-
Capital Exp - Equipment	-	-	-	-	-
<b>Total Depr, Debt Svc &amp; Other Costs (ACTUAL)</b>	<b>\$ 97,594</b>	<b>\$ 82,515</b>	<b>\$ 831,857</b>	<b>\$ 612,866</b>	<b>\$ 1,247,634</b>

<b>Fund Transfers</b>					
Transfer 5% to General Fund	15,728	17,031	125,983	145,343	182,633
TRANS OUT UTIL 5% TO GEN FUND	17,834	15,799	134,636	104,696	215,232
<b>Total Fund Transfers (ACTUAL)</b>	<b>\$ 33,561</b>	<b>\$ 32,830</b>	<b>\$ 260,619</b>	<b>\$ 250,038</b>	<b>\$ 397,865</b>

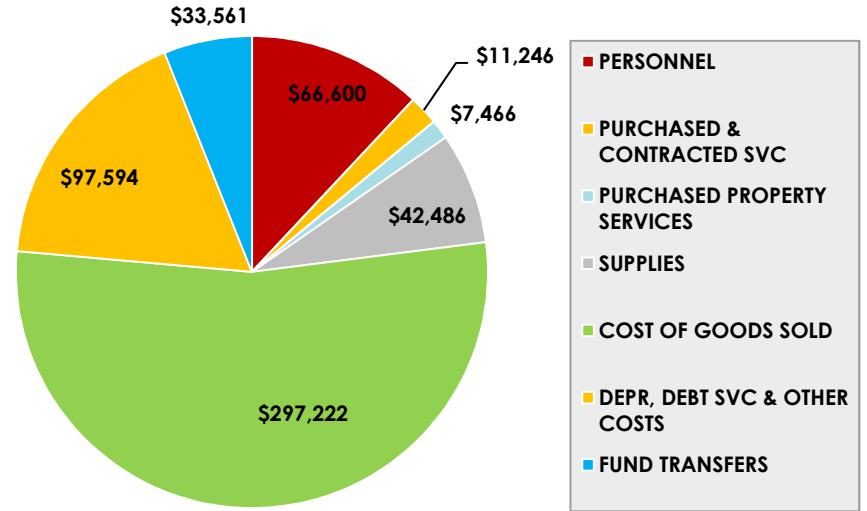
<b>TOTAL TELECOM EXPENSES (ACTUAL)</b>	<b>\$ 556,175</b>	<b>\$ 536,554</b>	<b>\$ 4,636,148</b>	<b>\$ 4,021,722</b>	<b>\$ 7,332,632</b>
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**CHART 5  
MONTHLY DIRECTOR'S REPORT  
REVENUES & EXPENSES**

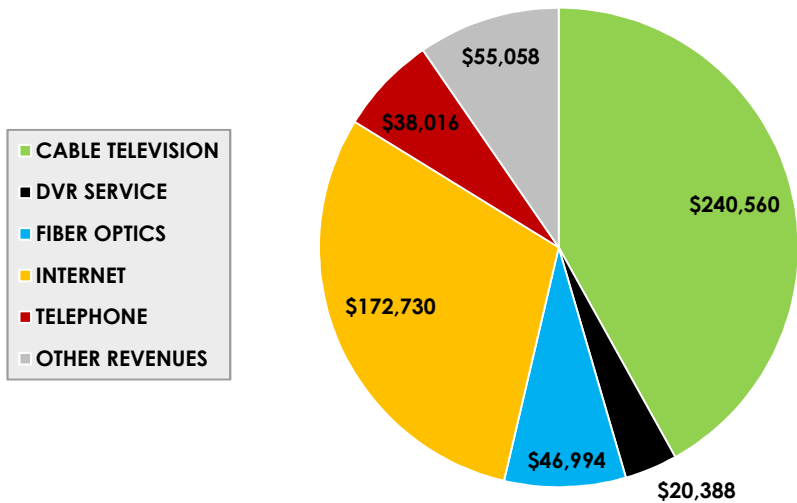
REVENUES [Aug 2020]



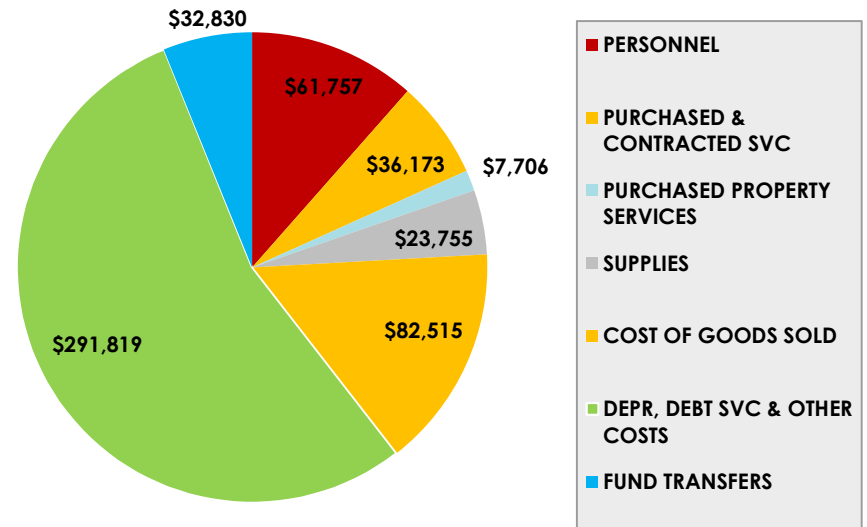
EXPENSES [Aug 2020]



REVENUES [Aug 2019]



EXPENSES [Aug 2019]



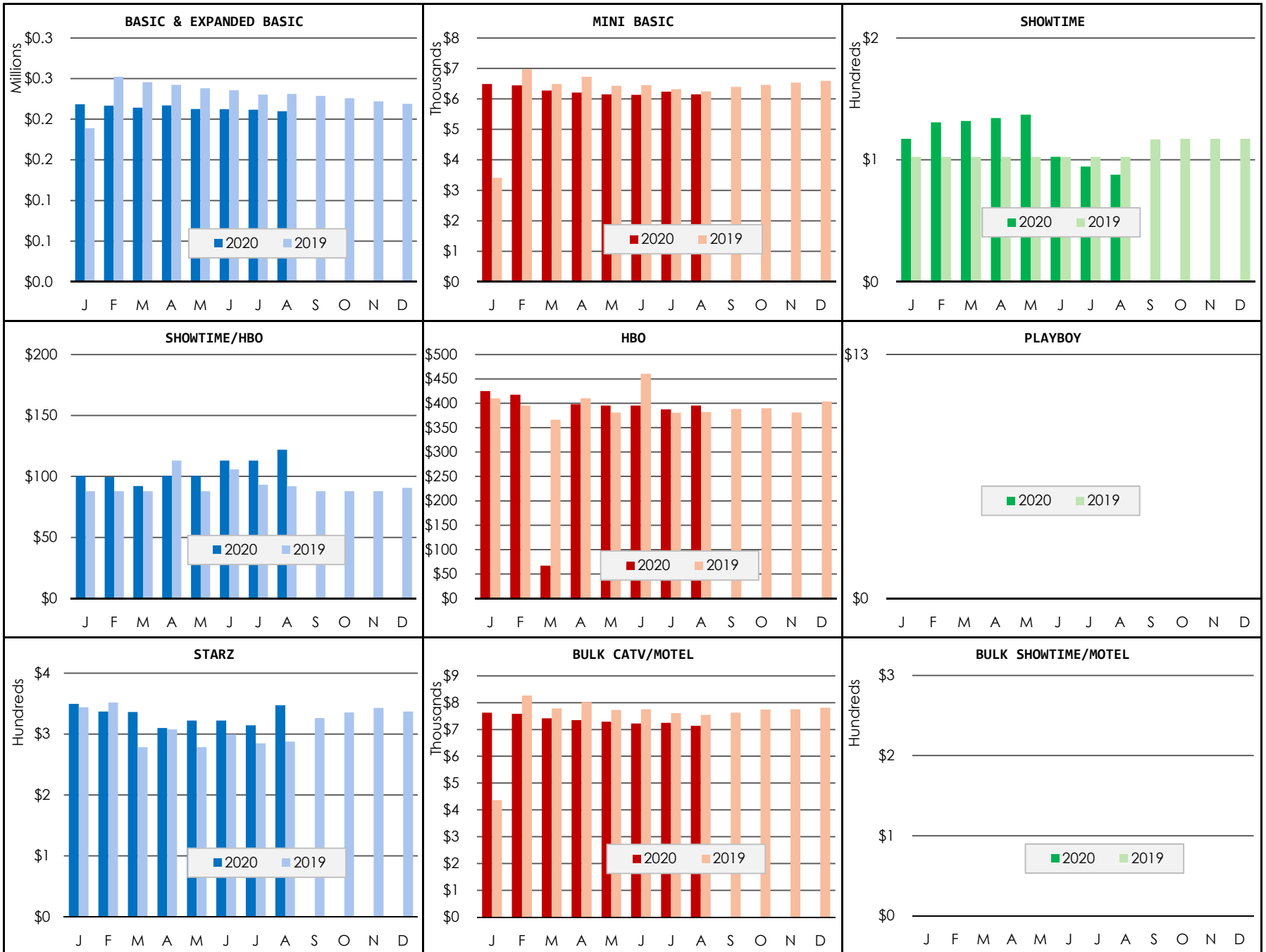
**MOST RECENT  
12-MONTH**

	<b>Aug 2020</b>	<b>Aug 2019</b>	<b>FY2020 YTD</b>	<b>FY2019 YTD</b>	<b>MOST RECENT 12-MONTH</b>
<b>BASIC &amp; EXPANDED BASIC</b>					
Number of Bills	2,781	3,063	22,674	25,650	34,613
Revenue (\$)	\$ 209,724	\$ 231,071	\$ 1,712,364	\$ 1,863,802	\$ 2,607,500
Revenue Per Bill (\$)	\$ 75	\$ 75	\$ 76	\$ 73	\$ 75
<b>MINI BASIC</b>					
Number of Bills	162	167	1,326	1,390	2,026
Revenue (\$)	\$ 6,148	\$ 6,244	\$ 50,074	\$ 49,030	\$ 76,040
Revenue Per Bill (\$)	\$ 38	\$ 37	\$ 38	\$ 35	\$ 38
<b>BOSTWICK</b>					
Number of Bills	13	17	117	136	183
Revenue (\$)	\$ 993	\$ 1,299	\$ 8,817	\$ 10,050	\$ 13,777
Revenue Per Bill (\$)	\$ 76	\$ 76	\$ 75	\$ 74	\$ 75
<b>BULK CATV/MOTEL</b>					
Number of Bills	5	4	40	32	57
Revenue (\$)	\$ 1,550	\$ 990	\$ 12,400	\$ 7,920	\$ 16,685
Revenue Per Bill (\$)	\$ 310	\$ 248	\$ 310	\$ 248	\$ 293
<b>SHOWTIME</b>					
Number of Bills	6	8	65	57	97
Revenue (\$)	\$ 88	\$ 103	\$ 936	\$ 820	\$ 1,404
Revenue Per Bill (\$)	\$ 15	\$ 13	\$ 14	\$ 14	\$ 14
<b>SHOW/HBO</b>					
Number of Bills	10	8	68	62	97
Revenue (\$)	\$ 122	\$ 92	\$ 841	\$ 756	\$ 1,195
Revenue Per Bill (\$)	\$ 12	\$ 12	\$ 12	\$ 12	\$ 12
<b>BULK SHOWTIME/MOTEL</b>					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CINEMAX</b>					
Number of Bills	3	3	20	17	32
Revenue (\$)	\$ 40	\$ 29	\$ 288	\$ 234	\$ 463
Revenue Per Bill (\$)	\$ 13	\$ 10	\$ 14	\$ 14	\$ 14

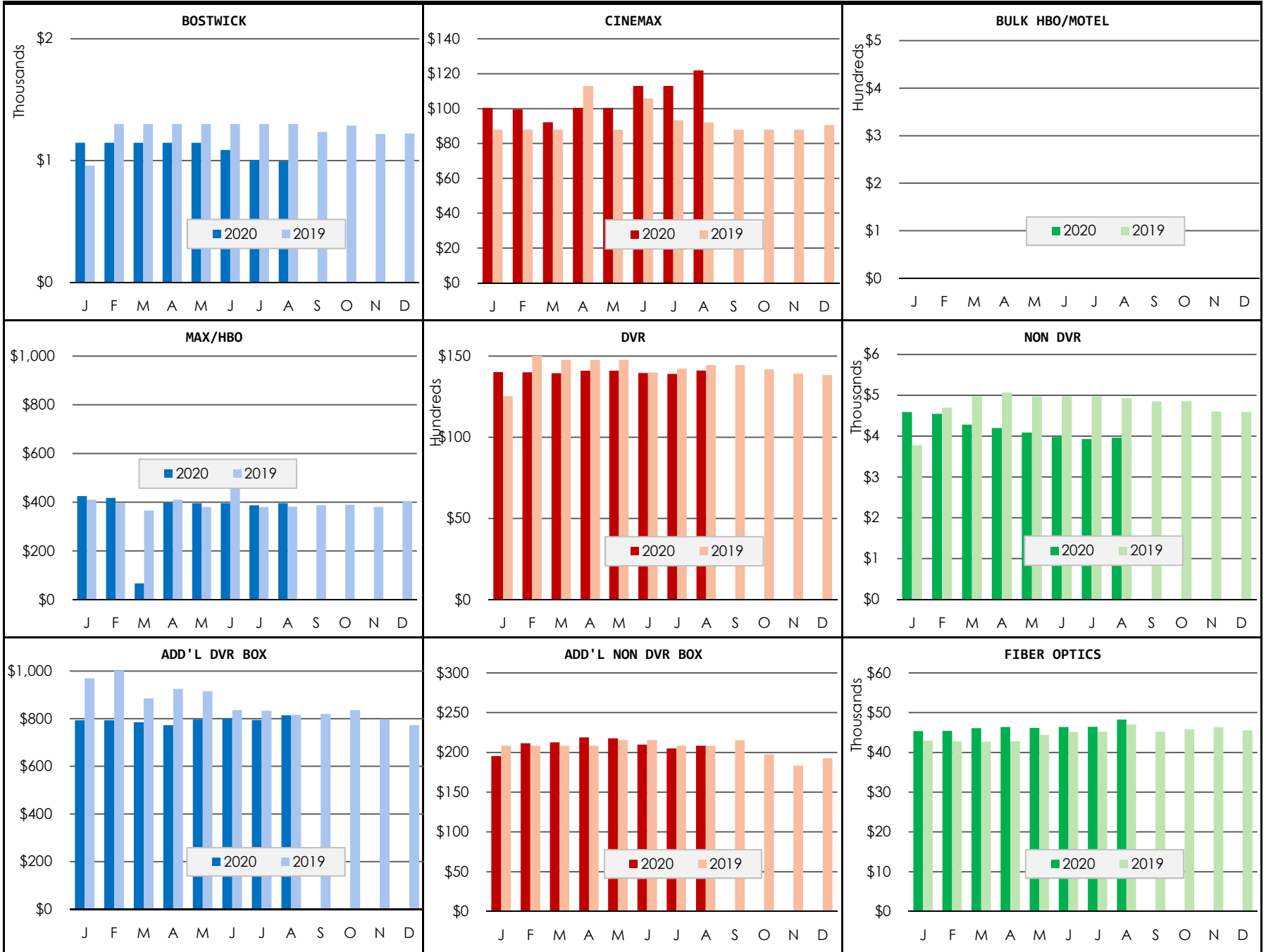
	Aug 2020	Aug 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>HBO</b>					
Number of Bills	27	29	201	226	312
Revenue (\$)	\$ 396	\$ 382	\$ 2,882	\$ 3,186	\$ 4,444
Revenue Per Bill (\$)	\$ 15	\$ 13	\$ 14	\$ 14	\$ 14
<b>MAX/HBO</b>					
Number of Bills	7	5	48	43	68
Revenue (\$)	\$ 88	\$ 63	\$ 577	\$ 525	\$ 828
Revenue Per Bill (\$)	\$ 13	\$ 13	\$ 12	\$ 12	\$ 12
<b>PLAYBOY</b>					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>STARZ</b>					
Number of Bills	23	22	176	170	266
Revenue (\$)	\$ 347	\$ 288	\$ 2,639	\$ 2,431	\$ 3,980
Revenue Per Bill (\$)	\$ 15	\$ 13	\$ 15	\$ 14	\$ 15
<b>DVR</b>					
Number of Bills	151	150	1,185	1,225	1,782
Revenue (\$)	\$ 14,110	\$ 14,439	\$ 112,140	\$ 114,930	\$ 168,532
Revenue Per Bill (\$)	\$ 93	\$ 96	\$ 95	\$ 94	\$ 95
<b>NON DVR</b>					
Number of Bills	43	56	340	433	553
Revenue (\$)	\$ 3,960	\$ 4,924	\$ 33,564	\$ 38,360	\$ 52,459
Revenue Per Bill (\$)	\$ 92	\$ 88	\$ 99	\$ 89	\$ 95
<b>SET TOP BOX</b>					
Number of Bills	190	249	1,589	2,620	2,547
Revenue (\$)	\$ 2,302	\$ 3,130	\$ 19,817	\$ 26,281	\$ 31,807
Revenue Per Bill (\$)	\$ 12	\$ 13	\$ 12	\$ 10	\$ 12

	Aug 2020	Aug 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>ADD'L DVR BOX</b>					
Number of Bills	57	57	442	681	671
Revenue (\$)	\$ 814	\$ 816	\$ 6,348	\$ 7,189	\$ 9,575
Revenue Per Bill (\$)	\$ 14	\$ 14	\$ 14	\$ 11	\$ 14
<b>ADD'L NON DVR BOX</b>					
Number of Bills	18	20	161	227	243
Revenue (\$)	\$ 209	\$ 209	\$ 1,680	\$ 1,682	\$ 2,469
Revenue Per Bill (\$)	\$ 12	\$ 10	\$ 10	\$ 7	\$ 10
<b>FIBER</b>					
Number of Bills	113	94	879	657	1,273
Revenue (\$)	\$ 48,251	\$ 46,994	\$ 370,619	\$ 353,033	\$ 553,557
Revenue Per Bill (\$)	\$ 427	\$ 500	\$ 422	\$ 537	\$ 435
<b>INTERNET</b>					
Number of Bills	3,990	3,700	30,946	29,416	45,848
Revenue (\$)	\$ 196,896	\$ 170,173	\$ 1,486,566	\$ 1,332,540	\$ 2,178,975
Revenue Per Bill (\$)	\$ 49	\$ 46	\$ 48	\$ 45	\$ 48
<b>WIRELESS INTERNET</b>					
Number of Bills	43	41	346	364	520
Revenue (\$)	\$ 2,815	\$ 2,557	\$ 22,965	\$ 23,295	\$ 34,352
Revenue Per Bill (\$)	\$ 65	\$ 62	\$ 66	\$ 64	\$ 66
<b>RESIDENTIAL PHONE</b>					
Number of Bills	846	885	6,767	7,176	10,239
Revenue (\$)	\$ 10,290	\$ 8,363	\$ 80,861	\$ 32,086	\$ 119,804
Revenue Per Bill (\$)	\$ 12	\$ 9	\$ 12	\$ 4	\$ 12
<b>COMMERCIAL PHONE</b>					
Number of Bills	279	288	2,253	3,305	3,376
Revenue (\$)	\$ 19,983	\$ 19,583	\$ 163,505	\$ 129,111	\$ 248,416
Revenue Per Bill (\$)	\$ 72	\$ 68	\$ 73	\$ 39	\$ 74
<b>TOTAL REVENUES</b>	<b>\$ 519,125</b>	<b>\$ 511,748</b>	<b>\$ 4,089,882</b>	<b>\$ 3,997,263</b>	<b>\$ 6,126,264</b>

**CHART 7  
REVENUES FROM SALES BY CLASS  
CURRENT VS. PREVIOUS FISCAL YEAR**

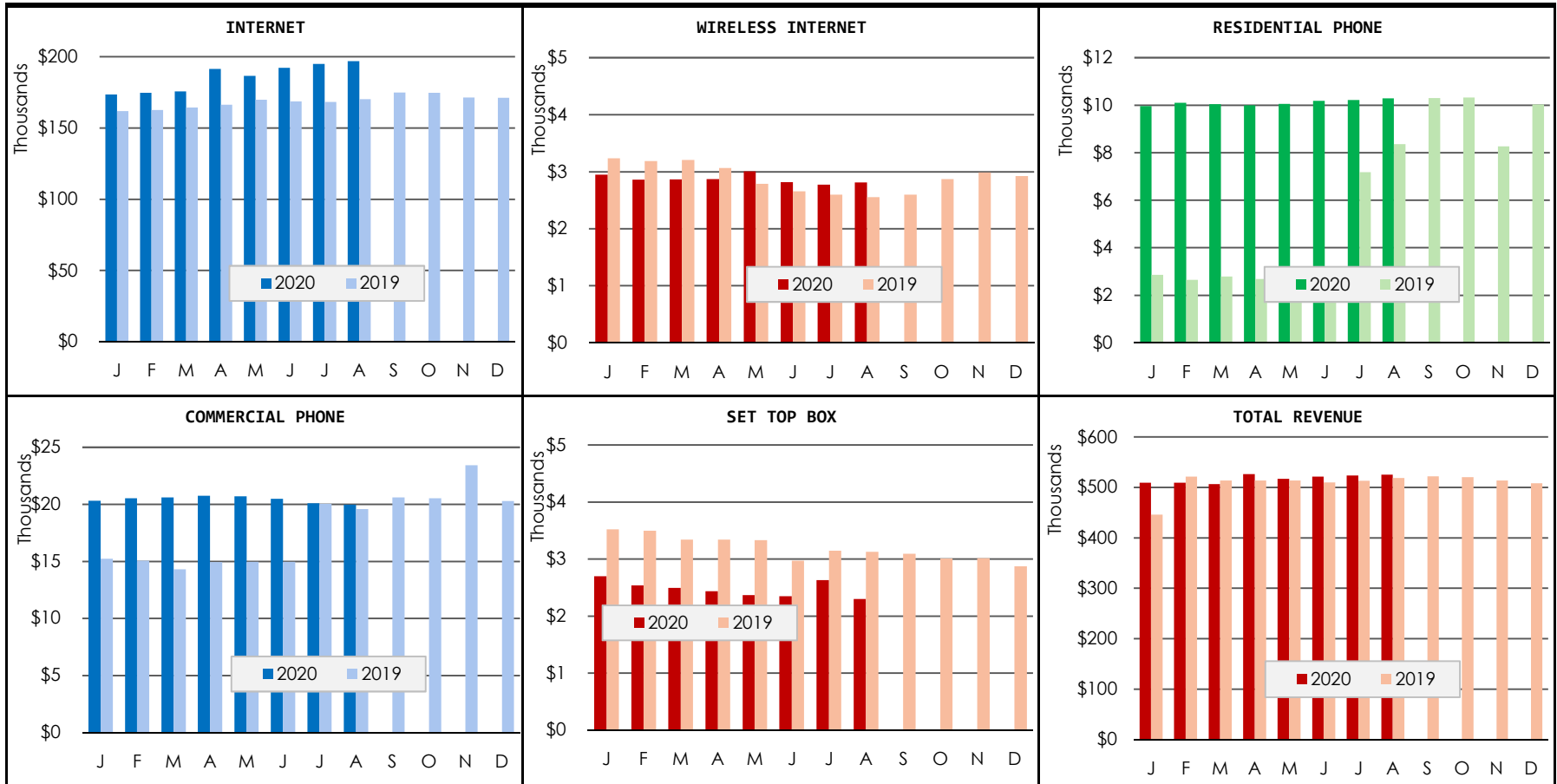


**CHART 7  
REVENUES FROM SALES BY CLASS  
CURRENT VS. PREVIOUS FISCAL YEAR**





**CHART 7**  
**REVENUES FROM SALES BY CLASS**  
**CURRENT VS. PREVIOUS FISCAL YEAR**



Start Date: 9/1/2020  
 End Date: 9/30/2020

Actions:	Add:	Reconnect:	Disconnect:	Transfer:	Upgrade:	Downgrade:	Outage:	Impairment:	Keeps:	Conversion:	Net +/-	
<b>Totals:</b>												
CATV Work Orders:	156	31	0	62	0	2	4	18	38	1	0	-31
Modem Work Orders:	249	54	0	48	7	23	4	90	23	0	0	6
Phone Work Orders:	56	15	0	19	0	0	0	15	6	1	0	-4
Wireless Work Orders:	7	1	0	1	0	0	0	3	2	0	0	0
Fiber Work Orders:	5	2	0	0	0	0	0	2	1	0	0	2
<b>Totals:</b>	<b>473</b>	<b>103</b>	<b>0</b>	<b>130</b>	<b>7</b>	<b>25</b>	<b>8</b>	<b>128</b>	<b>70</b>	<b>2</b>	<b>0</b>	<b>-27</b>
<b>City of Monroe:</b>												
CATV Work Orders:	138	15	0	62	0	1	4	18	37	1	n/a	-47
Modem Work Orders:	197	8	0	48	2	23	4	90	22	0	n/a	-40
Phone Work Orders:	44	4	0	19	0	0	0	14	6	1	n/a	-15
Wireless Work Orders:	7	1	0	1	0	0	0	3	2	0	n/a	0
Fiber Work Orders:	3	0	0	0	0	0	0	2	1	0	0	0
<b>Totals:</b>	<b>389</b>	<b>28</b>	<b>0</b>	<b>130</b>	<b>2</b>	<b>24</b>	<b>8</b>	<b>127</b>	<b>68</b>	<b>2</b>	<b>0</b>	<b>-102</b>
<b>Contractor:</b>												
CATV Work Orders:	18	16	0	0	0	1	0	0	1	0	n/a	16
Modem Work Orders:	52	46	0	0	5	0	0	0	1	0	n/a	46
Phone Work Orders:	12	11	0	0	0	0	0	1	0	0	n/a	11
Wireless Work Orders:	0	0	0	0	0	0	0	0	0	0	n/a	0
Fiber Work Orders:	2	2	0	0	0	0	0	0	0	0	0	2
<b>Totals:</b>	<b>84</b>	<b>75</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>75</b>
<b>Total % Breakdown:</b>												
CATV Work Orders:	33%	20%	0%	40%	0%	1%	3%	12%	24%	1%	0%	
Modem Work Orders:	53%	22%	0%	19%	3%	9%	2%	36%	9%	0%	0%	
Phone Work Orders:	12%	27%	0%	34%	0%	0%	0%	27%	11%	2%	0%	
Wireless Work Orders:	1%	14%	0%	14%	0%	0%	0%	43%	29%	0%	0%	
Fiber Work Orders:	1%	40%	0%	0%	0%	0%	0%	40%	20%	0%	0%	
<b>Totals:</b>		<b>22%</b>	<b>0%</b>	<b>27%</b>	<b>1%</b>	<b>5%</b>	<b>2%</b>	<b>27%</b>	<b>15%</b>	<b>0%</b>	<b>0%</b>	



**WATER, SEWER & GAS  
MONTHLY REPORT**

**OCTOBER  
2020**

**2020 Project List**

	Estimated Start Date	Estimated Completion Date	Notes	Progress
<b>Natural Gas</b>				
Milledge Ave/Davis St gas main extension	Mar-20	May-20	Install 420' of 2" gas main along Milledge Ave from Davis Street	Completed
Southview, Bolton, Pierce, Reese and Olympian Way main replacement	Mar-20	May-20	Replace 4500' of 2" steel	Ongoing
Snows Mill Rd/Jones Woods Rd gas extension	May-20	Aug-20	Install 8.6 miles of 4" plastic gas main to serve area	Started
Hwy 11 South Gas Renewal	May-20	Sep-20	Replace 3.8 miles of 4" high pressure steel with 4" plastic / Bid opening 3/18	Started
Victory Drive Gas Renewal	May-20	Jun-20	Replace 1500' of 2" steel	Ongoing
Harris & Lacy Streets Gas Renewal	Jul-20	Sep-20	Replace 200' of 2" steel	Ongoing
Main extension MAB Development	Jun-20	Oct-20	Install 4" plastic thru MAB development	Design Phase
Stone Creek Phase 2	Jan-20	Jun-20	Gas service for new development 162 lots	Completed
<b>Sewer Collection</b>				
Sewer Right-of-way easement cutting	Seasonal	Seasonal	Cutting of sewer right-of-ways thru out system	Ongoing
2018 CDBG	Sep-18	Jul-20	Bid opening scheduled for August 6th/Awarded to IPR	Started
Birch Street I&I Rehab	Feb-19	Jul-20	Rehab of main & manholes to reduce inflow & infiltration	Ongoing
Alcovy River/Hwy 138 Sewer Extension			Main extension/Pump Station along Alcovy River to serve 138/78 corridor	Engineering
<b>Sewer Plant</b>				
Belt Press Rental	Jan-20	Mar-20	Sludge press working great/Rental continues due to loss of land	Completed
Design/Review for WWTP rehab			Phase 1 rehab of primary building, digesters, and solids handling	Engineering
<b>Water Distribution</b>				
Hwy 78 East 1500' main extension Jim Daws Rd	Oct-20	Nov-20	Install 8" main extension beginning @ Jim Daws Rd along Hwy 78 East	Planning Stage
Wall Rd water extension #2	Nov-19	Jan-20	Install 3600' of 8" water main along Wall Rd from Jim Daws to Mountain Creek Church Rd	Completed
Dewey Hogan water extension	Feb-20	Mar-20	Install 4224' of 8" water main along Dewey Hogan Rd and Brookside Drive	Completed
Milledge Ave/Davis St water main extension	Aug-19	Mar-20	Install 420' of 6" water main along Milledge Ave from Davis Street	Completed
Loganville Water Extension	Jul-18	Dec-20	Bid opening Oct 17th / Job awarded to Mid-South & AllSouth Contractors	Started
<b>Water Treatment Plant</b>				
John T. Briscoe Reservoir Update			Reservoir has remained at full pool so far this year, restocked with carp to control vegetation	
<b>Stormwater</b>				
			Install storm drainage along Cherokee Ave, Wilkins Dr, Colquitt St, S Hubbard St, and Indian Creek	
2020 CDBG	Jan-20	Jan-20	Dr / Update on funding coming first of September	Awarded
McDaniel Street drainage rehab	Feb-20	Mar-20	Replace section of curb & sidewalk and address drainage at 3 driveways	Completed
Alcovy Street @ Barrett St drainage rehab	May-20	May-20	Install drain and raise sidewalk	Completed

**2020 CIP Completion**

Purchased 3 Ford F150 trucks for Sewer, Gas, & Stormwater departments  
 Awarded Hwy 11 S gas renewal project to replace 4 miles of 4" steel to 4" plastic to low bid of \$331,251.00 to Harrison & Harrison  
 Water Main Extension - 6,050' water main along Dewey Hogan Rd & Brookside Drive / Installation by City crews  
 Gas Main Extension - 8.6 miles of 4" gas main along Snows Mill Rd & Jones Woods Rd to serve existing/future poultry houses / Installation by City crews  
 Purchase of 2.2 M Charter belt press for Jacks Creek WWTP - \$409,648.00

# **WATER / WASTEWATER: MONTHLY DIRECTOR'S REPORT**

REPORTING PERIOD: 08/2020 | FY 2020



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OVERVIEW	2
SALES REPORT	3-4
SALES STATISTICS	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

# CITY OF MONROE: WATER & SEWER FUND OVERVIEW

90

	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	FY 2020	AS BUDGET	FY 2021
<b>REVENUES</b>	\$ 1.308M	\$ 0.911M	\$ 1.102M	\$ 1.320M	\$ 1.733M	\$ 3.333M	\$ 1.818M	\$ 1.481M					\$ 13.007M	\$ 10.621M	\$ 8.399M
PERSONNEL COSTS	\$ 0.166M	\$ 0.161M	\$ 0.188M	\$ 0.178M	\$ 0.240M	\$ 0.177M	\$ 0.177M	\$ 0.175M					\$ 1.461M	\$ 2.512M	\$ 1.479M
CONTRACTED SVC	\$ 0.040M	\$ 0.072M	\$ 0.068M	\$ 0.107M	\$ 0.059M	\$ 0.080M	\$ 0.112M	\$ 0.025M					\$ 0.561M	\$ 1.334M	\$ 0.361M
SUPPLIES	\$ 0.072M	\$ 0.182M	\$ 0.342M	\$ 0.264M	\$ 0.447M	\$ 0.260M	\$ 0.308M	\$ 0.429M					\$ 2.303M	\$ 1.788M	\$ 1.679M
CAPITAL OUTLAY	\$ 0.158M	\$ 0.179M	\$ 0.305M	\$ 0.716M	\$ 0.752M	\$ 1.273M	\$ 1.639M	\$ 1.197M					\$ 6.219M	\$ 2.437M	\$ 1.780M
FUND TRANSFERS	\$ 0.111M	\$ 0.112M	\$ 0.113M	\$ 0.113M	\$ 0.112M	\$ 0.111M	\$ 0.115M	\$ 0.118M					\$ 0.905M	\$ 1.430M	\$ 0.980M
DEPRECIATION	\$ -	\$ -	\$ 0.462M	\$ 0.154M	\$ 0.154M	\$ 0.154M	\$ 0.155M	\$ 0.161M					\$ 1.241M	\$ -	\$ -
<b>EXPENSES</b>	\$ 0.547M	\$ 0.705M	\$ 1.478M	\$ 1.532M	\$ 1.763M	\$ 2.055M	\$ 2.506M	\$ 2.104M					\$ 12.689M	\$ 9.501M	\$ 6.279M
<b>MARGIN</b>	\$ 0.761M	\$ 0.206M	\$ (0.376M)	\$ (0.212M)	\$ (0.030M)	\$ 1.278M	\$ (0.688M)	\$ (0.623M)					\$ 0.318M	\$ 1.120M	\$ 2.119M

12-MO PROCESSED KGAL



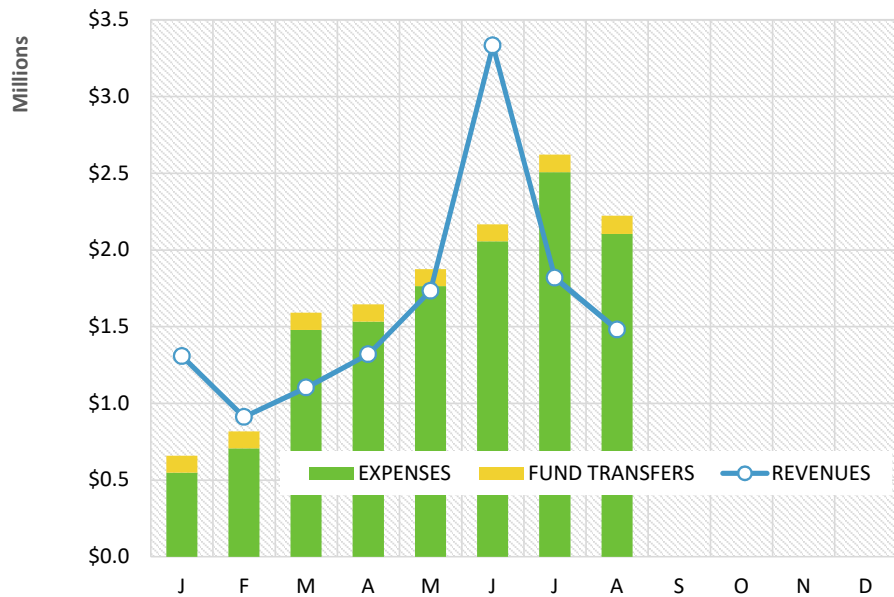
12-MO RETAIL KGAL



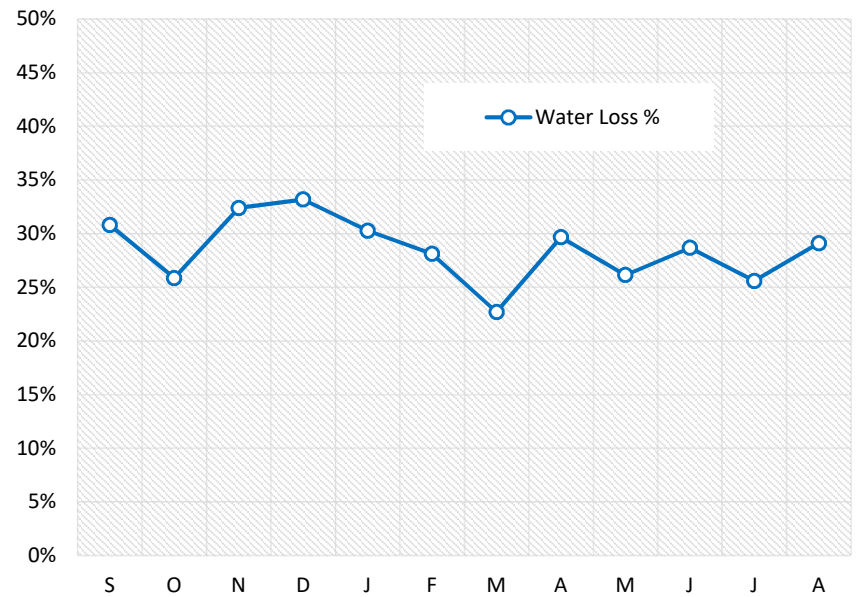
ROLLING 12-MO LINE LOSS

28.67%

**REVENUES vs. EXPENSES**



**MONTHLY WATER PROCESSED VS SOLD**



## RETAIL SALES REPORT

[Jan 2020](#)
[Feb 2020](#)
[Mar 2020](#)
[Apr 2020](#)
[May 2020](#)
[Jun 2020](#)
[Jul 2020](#)
[Aug 2020](#)
[Sep 2020](#)
[Oct 2020](#)
[Nov 2020](#)
[Dec 2020](#)

### CUSTOMER COUNT - WATER

Residential	8,354	8,375	8,419	8,461	8,463	8,499	8,521	8,533
Commercial	928	931	934	932	930	928	931	932
Industrial	1	1	1	1	1	1	1	1
Water Authority	1	1	1	1	1	1	1	1
Residential Sprinkler	327	337	351	356	371	384	449	396
Commercial Sprinkler	80	80	80	79	79	82	82	84
<b>Total</b>	<b>9,691</b>	<b>9,725</b>	<b>9,786</b>	<b>9,830</b>	<b>9,845</b>	<b>9,895</b>	<b>9,985</b>	<b>9,947</b>

YOY Δ                    -0.38%        0.06%        -3.26%        0.29%        0.28%        0.70%        1.50%        -0.54%

### KGALLONS - WATER

Residential	33,533	32,784	31,819	32,295	35,474	38,677	40,305	42,647
Commercial	9,916	10,201	10,542	9,524	8,612	9,456	12,270	14,462
Industrial	1,593	1,692	1,932	1,530	1,551	1,458	1,501	1,444
Water Authority	27	4	-	2	-	2,210	-	3,573
<b>Total</b>	<b>45,069</b>	<b>44,682</b>	<b>44,294</b>	<b>43,351</b>	<b>45,637</b>	<b>51,801</b>	<b>54,076</b>	<b>62,126</b>

YOY Δ                    -14.91%        -9.61%        -8.55%        -14.42%        -10.26%        -16.02%        -17.11%        -12.11%

### REVENUE - WATER

Residential	\$ 0.289M	\$ 0.281M	\$ 0.274M	\$ 0.277M	\$ 0.300M	\$ 0.323M	\$ 0.338M	\$ 0.352M
Commercial	\$ 0.076M	\$ 0.078M	\$ 0.080M	\$ 0.075M	\$ 0.069M	\$ 0.075M	\$ 0.091M	\$ 0.107M
Industrial	\$ 0.007M	\$ 0.007M	\$ 0.008M	\$ 0.006M	\$ 0.006M	\$ 0.006M	\$ 0.006M	\$ 0.006M
Water Authority	\$ 0.000M	\$ 0.000M	\$ -	\$ 0.000M	\$ 0.000M	\$ 0.009M	\$ 0.000M	\$ 0.015M
<b>Total</b>	<b>\$ 0.372M</b>	<b>\$ 0.366M</b>	<b>\$ 0.362M</b>	<b>\$ 0.358M</b>	<b>\$ 0.376M</b>	<b>\$ 0.413M</b>	<b>\$ 0.435M</b>	<b>\$ 0.479M</b>

YOY Δ                    -8.00%        -3.57%        -2.02%        -7.51%        -2.31%        -10.23%        -10.00%        -7.73%

## RETAIL SALES REPORT

[Jan 2020](#)
[Feb 2020](#)
[Mar 2020](#)
[Apr 2020](#)
[May 2020](#)
[Jun 2020](#)
[Jul 2020](#)
[Aug 2020](#)
[Sep 2020](#)
[Oct 2020](#)
[Nov 2020](#)
[Dec 2020](#)

### CUSTOMER COUNT - SEWER

Residential	6,402	6,427	6,465	6,488	6,491	6,525	6,458	6,542
Commercial	776	781	784	785	782	782	777	780
Water Authority	1	1	1	1	1	1	1	1
<b>Total</b>	<b>7,179</b>	<b>7,209</b>	<b>7,250</b>	<b>7,274</b>	<b>7,274</b>	<b>7,308</b>	<b>7,236</b>	<b>7,323</b>
YOY Δ	1.26%	2.23%	-1.99%	2.25%	2.22%	2.90%	2.49%	2.26%

### KGALLONS - SEWER

Residential	33,533	32,784	31,819	32,295	35,474	38,677	40,305	42,647
Commercial	9,916	10,201	10,542	9,524	8,612	9,456	12,270	14,462
Water Authority	27	4	-	2	-	2,210	-	3,573
<b>Total</b>	<b>43,476</b>	<b>42,990</b>	<b>42,362</b>	<b>41,821</b>	<b>44,086</b>	<b>50,343</b>	<b>52,575</b>	<b>60,682</b>
YOY Δ	-14.69%	-9.81%	-10.10%	-14.74%	-10.50%	-16.06%	-16.27%	-12.18%

### REVENUE - SEWER

Residential	\$ 0.203M	\$ 0.201M	\$ 0.197M	\$ 0.201M	\$ 0.207M	\$ 0.212M	\$ 0.215M	\$ 0.219M
Commercial	\$ 0.123M	\$ 0.123M	\$ 0.130M	\$ 0.119M	\$ 0.101M	\$ 0.102M	\$ 0.122M	\$ 0.134M
Water Authority	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.002M
<b>Total</b>	<b>\$ 0.327M</b>	<b>\$ 0.326M</b>	<b>\$ 0.328M</b>	<b>\$ 0.321M</b>	<b>\$ 0.309M</b>	<b>\$ 0.316M</b>	<b>\$ 0.338M</b>	<b>\$ 0.355M</b>
YOY Δ	-6.04%	2.58%	1.68%	-1.69%	-2.01%	-8.16%	-0.03%	-4.10%



## SALES STATISTICS

Jan 2020
Feb 2020
Mar 2020
Apr 2020
May 2020
Jun 2020
Jul 2020
Aug 2020
Sep 2020
Oct 2020
Nov 2020
Dec 2020
YTD

### AVERAGE KGALLONS/CUSTOMER (WATER)

Residential	4	4	4	4	4	5	5	5	4
Commercial	11	11	11	10	9	10	13	16	11
Industrial	1,593	1,692	1,932	1,530	1,551	1,458	1,501	1,444	1,588
Water Authority	27	4	-	2	-	2,210	-	3,573	727

### AVERAGE \$/CUSTOMER (WATER)

Residential	\$35	\$34	\$33	\$33	\$35	\$38	\$40	\$41	\$36
Commercial	\$82	\$84	\$86	\$80	\$74	\$81	\$98	\$115	\$87
Industrial	\$6,604	\$7,004	\$7,974	\$6,350	\$6,435	\$6,059	\$6,233	\$6,003	\$6,583
Water Authority	\$278	\$185	\$0	\$177	\$169	\$9,097	\$169	\$14,604	\$3,085

### AVERAGE \$/KGALLON (WATER)

Residential	\$8.6214	\$8.5603	\$8.6037	\$8.5680	\$8.4525	\$8.3588	\$8.3786	\$8.2504	\$8.4742
Commercial	\$7.6830	\$7.6382	\$7.6205	\$7.8229	\$8.0267	\$7.9288	\$7.4185	\$7.3898	\$7.6910
Industrial	\$4.1459	\$4.1397	\$4.1273	\$4.1503	\$4.1488	\$4.1557	\$4.1524	\$4.1569	\$4.1471
Water Authority	\$10.2900	\$46.2275		\$88.4150		\$4.1164	#DIV/0!	\$4.0872	#DIV/0!
<b>Average</b>	<b>\$7.6851</b>	<b>\$16.6414</b>	<b>\$6.7838</b>	<b>\$27.2391</b>	<b>\$6.8760</b>	<b>\$6.1399</b>		<b>\$5.9711</b>	<b>\$11.0481</b>

### AVERAGE KGALLONS/CUSTOMER (SEWER)

Residential	5	5	5	5	5	6	6	7	6
Commercial	13	13	13	12	11	12	16	19	14
Water Authority	27	4	-	2	-	2,210	-	3,573	727

### AVERAGE \$/CUSTOMER (SEWER)

Residential	\$32	\$31	\$31	\$31	\$32	\$33	\$33	\$34	\$32
Commercial	\$158	\$158	\$166	\$151	\$129	\$131	\$156	\$171	\$153
Water Authority	\$1,386	\$1,311	\$1,226	\$1,423	\$1,364	\$1,460	\$1,428	\$1,567	\$1,396

### AVERAGE \$/KGALLON (SEWER)

Residential	\$6.0565	\$6.1288	\$6.2005	\$6.2102	\$5.8236	\$5.4933	\$5.3354	\$5.1456	\$5.7993
Commercial	\$12.3743	\$12.0832	\$12.3213	\$12.4743	\$11.6872	\$10.8371	\$9.9034	\$9.2451	\$11.3657
Water Authority	\$51.3259	\$327.7950		\$711.5550		\$0.6608	#DIV/0!	\$0.4386	#DIV/0!
<b>Average</b>	<b>\$23.2523</b>	<b>\$115.3357</b>	<b>\$9.2609</b>	<b>\$243.4132</b>	<b>\$8.7554</b>	<b>\$5.6637</b>		<b>\$4.9431</b>	<b>\$58.6606</b>

**MOST RECENT  
12-MONTH**

	Aug 2020	Aug 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>SALES REVENUES</b>					
WATER SALES	\$ 424,805	\$ 508,149	\$ 3,123,518	\$ 3,356,053	\$ 4,864,817
SEWER SALES	\$ 329,504	\$ 358,963	\$ 2,587,317	\$ 2,641,212	\$ 3,929,498
<b>SALES REVENUES (ACTUAL)</b>	<b>\$ 754,309</b>	<b>\$ 867,111</b>	<b>\$ 5,710,834</b>	<b>\$ 5,997,265</b>	<b>\$ 8,794,315</b>
AS BUDGET	\$ 758,333	\$ 725,000	\$ 6,066,667	\$ 5,800,000	Not Applicable
% ACTUAL TO BUDGET	99.47%	119.60%	94.13%	103.40%	Not Applicable

**OTHER REVENUES**

**WATER**

OP REVENUE	\$ 124	\$ 152	\$ 1,036	\$ 13,188	\$ 124
MISC REVENUE	\$ 5,218	\$ 2,373	\$ 44,427	\$ 44,206	\$ 5,268
SALE OF FIXED ASSETS	\$ -	\$ 150	\$ -	\$ 150	\$ 472
REIMB DAMAGE PROP	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 54,650	\$ 60,625	\$ 403,813	\$ 397,250	\$ 42,775
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 346,757	\$ -	\$ 2,293,745	\$ -	\$ -
ADMIN ALLOC WATER	\$ 13,637	\$ 29,623	\$ 141,480	\$ 175,799	\$ 16,679
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM CIP_WATER	\$ -	\$ 48,268	\$ 2,166,481	\$ 650,245	\$ 69,283
<b>OTHER REVENUES (WATER)</b>	<b>\$ 420,386</b>	<b>\$ 141,190</b>	<b>\$ 5,050,983</b>	<b>\$ 1,280,838</b>	<b>\$ 134,601</b>

**SEWER**

OP REVENUE	\$ 21,500	\$ -	\$ 138,830	\$ 32,518	\$ -
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
MISC REVENUE	\$ -	\$ -	\$ 17,203	\$ 16,506	\$ 5,650
TAP FEES	\$ 39,500	\$ 45,000	\$ 818,964	\$ 248,500	\$ 8,000
SALE OF ASSETS - SEWAGE	\$ -	\$ -	\$ -	\$ -	\$ -
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT CDBG 2018	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC SEW COLLECT	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER - UTILITY	\$ -	\$ -	\$ 5,220	\$ -	\$ -
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM CIP_SEWER	\$ 231,902	\$ 121,399	\$ 1,123,918	\$ 684,056	\$ 78,375
ADMIN ALLOC SEWAGE	\$ 13,637	\$ 23,412	\$ 141,480	\$ 138,944	\$ 13,182
<b>OTHER REVENUES (SEWER)</b>	<b>\$ 306,539</b>	<b>\$ 189,812</b>	<b>\$ 2,245,615</b>	<b>\$ 1,120,523</b>	<b>\$ 105,207</b>

<b>OTHER REVENUES (TOTAL)</b>	<b>\$ 726,925</b>	<b>\$ 331,002</b>	<b>\$ 7,296,598</b>	<b>\$ 2,401,360</b>	<b>\$ 239,808</b>
AS BUDGET	\$ 126,768	\$ 45,039	\$ 1,014,140	\$ 360,313	Not Applicable
% ACTUAL TO BUDGET	573.43%	734.92%	719.49%	666.47%	Not Applicable

<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 1,481,234</b>	<b>\$ 1,198,113</b>	<b>\$ 13,007,432</b>	<b>\$ 8,398,626</b>	<b>\$ 9,034,123</b>
AS BUDGET	\$ 885,101	\$ 770,039	\$ 7,080,807	\$ 6,160,313	Not Applicable
% ACTUAL TO BUDGET	167.35%	155.59%	183.70%	136.33%	Not Applicable

	Aug 2020	Aug 2019	FY2020 YTD	FY2019 YTD	12-MONTH
PERSONNEL	\$ 174,653	\$ 170,466	\$ 1,460,925	\$ 1,479,334	\$ 2,210,691
CONTRACTED SERVICES	\$ 24,678	\$ 48,013	\$ 561,240	\$ 359,636	\$ 827,703
SUPPLIES	\$ 428,597	\$ 235,216	\$ 2,302,916	\$ 1,678,929	\$ 3,177,945
CAPITAL OUTLAY	\$ 1,197,421	\$ 234,642	\$ 6,219,019	\$ 1,779,513	\$ 7,231,044
FUND TRANSFERS	\$ 117,970	\$ 128,677	\$ 904,673	\$ 980,163	\$ 1,426,620
DEPRECIATION	\$ 160,791	\$ -	\$ 1,240,590	\$ -	\$ 2,906,046
<b>TOTAL</b>	<b>\$ 2,104,109</b>	<b>\$ 817,014</b>	<b>\$ 12,689,363</b>	<b>\$ 6,277,575</b>	<b>\$ 17,780,049</b>

**WATER**

WATER TREATMENT PLANT

PERSONNEL					
Compensation	\$ 24,227	\$ 24,917	\$ 188,444	\$ 210,731	\$ 304,886
PERSONNEL (ACTUAL)	\$ 38,178	\$ 36,524	\$ 303,875	\$ 320,510	\$ 467,681
AS BUDGET	\$ 48,774	\$ 40,396	\$ 390,188	\$ 323,165	Not Applicable
% ACTUAL TO BUDGET	78.28%	90.42%	77.88%	99.18%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 1,052	\$ 4,933	\$ 85,921	\$ 64,692	\$ 140,523
AS BUDGET	\$ 24,693	\$ 24,073	\$ 197,547	\$ 192,587	Not Applicable
% ACTUAL TO BUDGET	4.26%	20.49%	43.49%	33.59%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 62,766	\$ 53,132	\$ 358,907	\$ 361,051	\$ 597,177
AS BUDGET	\$ 53,804	\$ 53,446	\$ 430,433	\$ 427,567	Not Applicable
% ACTUAL TO BUDGET	116.66%	99.41%	83.38%	84.44%	Not Applicable
CAPITAL OUTLAY					
Capital Expenditures	\$ 50,938	\$ -	\$ 76,983	\$ 171,520	\$ 172,307
CAPITAL OUTLAY (ACTUAL)	\$ 143,403	\$ 92,361	\$ 901,782	\$ 964,621	\$ 1,313,899
AS BUDGET	\$ 78,614	\$ 77,779	\$ 628,910	\$ 622,233	Not Applicable
% ACTUAL TO BUDGET	182.42%	118.75%	143.39%	155.03%	Not Applicable
DEPRECIATION					
DEPRECIATION (ACTUAL)	\$ 91,292	\$ -	\$ 695,890	\$ -	\$ 1,613,473
FUND TRANSFERS	\$ 64,143	\$ 68,398	\$ 483,288	\$ 505,409	\$ 758,596
AS BUDGET	\$ 66,360	\$ 62,280	\$ 530,883	\$ 498,243	Not Applicable
% ACTUAL TO BUDGET	96.66%	109.82%	91.03%	101.44%	Not Applicable

WATER DISTRIBUTION SYSTEM

PERSONNEL					
PERSONNEL (ACTUAL)	\$ 49,857	\$ 45,327	\$ 377,986	\$ 379,506	\$ 574,820
AS BUDGET	\$ 50,449	\$ 44,288	\$ 403,593	\$ 354,301	Not Applicable
% ACTUAL TO BUDGET	98.83%	102.35%	93.66%	107.11%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 5,299	\$ 7,333	\$ 35,936	\$ 69,629	\$ 76,081
AS BUDGET	\$ 14,879	\$ 9,638	\$ 119,033	\$ 77,100	Not Applicable
% ACTUAL TO BUDGET	35.62%	76.09%	30.19%	90.31%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 44,253	\$ 17,968	\$ 187,342	\$ 173,012	\$ 339,476
AS BUDGET	\$ 23,342	\$ 15,425	\$ 186,733	\$ 123,400	Not Applicable
% ACTUAL TO BUDGET	189.59%	116.49%	100.33%	140.20%	Not Applicable
CAPITAL OUTLAY					
CAPITAL OUTLAY (ACTUAL)	\$ 962,587	\$ 48,268	\$ 4,445,650	\$ 294,473	\$ 4,772,677
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
<b>TOTAL WATER EXPENSES (ACTUAL)</b>	<b>\$ 1,462,832</b>	<b>\$ 374,245</b>	<b>\$ 7,876,577</b>	<b>\$ 3,132,903</b>	<b>\$ 10,654,403</b>
AS BUDGET	\$ 360,915	\$ 327,324	\$ 2,887,321	\$ 2,618,595	Not Applicable
% ACTUAL TO BUDGET	405.31%	114.33%	272.80%	119.64%	Not Applicable

Aug 2020 Aug 2019 FY2020 YTD FY2019 YTD 12-MONTH

WASTEWATER

STORMWATER

PERSONNEL

PERSONNEL (ACTUAL)	\$	19,314	\$	24,408	\$	195,095	\$	222,270	\$	306,111
AS BUDGET	\$	30,591	\$	29,444	\$	244,730	\$	235,551	Not	Applicable
% ACTUAL TO BUDGET		63.14%		82.90%		79.72%		94.36%	Not	Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	6,562	\$	4,181	\$	34,900	\$	13,791	\$	57,095
AS BUDGET	\$	8,446	\$	5,384	\$	67,567	\$	43,072	Not	Applicable
% ACTUAL TO BUDGET		77.70%		77.66%		51.65%		32.02%	Not	Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	3,915	\$	4,882	\$	23,314	\$	53,229	\$	46,351
AS BUDGET	\$	53,804	\$	53,446	\$	430,433	\$	427,567	Not	Applicable
% ACTUAL TO BUDGET		7.28%		9.13%		5.42%		12.45%	Not	Applicable

CAPITAL OUTLAY

Capital Expenditures	\$	-	\$	-	\$	88,267	\$	-	\$	88,267
CAPITAL OUTLAY (ACTUAL)	\$	91,431	\$	94,013	\$	871,587	\$	520,419	\$	1,144,468
AS BUDGET	\$	124,431	\$	110,346	\$	995,447	\$	882,769	Not	Applicable
% ACTUAL TO BUDGET		73.48%		85.20%		87.56%		58.95%	Not	Applicable

DEPRECIATION

DEPRECIATION (ACTUAL)	\$	1,689	\$	-	\$	10,393	\$	-	\$	17,918
DEPRECIATION (ACTUAL)	\$	1,689	\$	-	\$	10,393	\$	-	\$	17,918

SEWAGE

FUND TRANSFERS

FUND TRANSFERS (ACTUAL)	\$	53,826	\$	60,280	\$	421,385	\$	474,754	\$	668,024
AS BUDGET	\$	52,800	\$	50,600	\$	422,400	\$	404,800	Not	Applicable
% ACTUAL TO BUDGET		101.94%		119.13%		99.76%		117.28%	Not	Applicable

DEPRECIATION

DEPRECIATION (ACTUAL)	\$	67,810	\$	-	\$	534,307	\$	-	\$	1,274,656
DEPRECIATION (ACTUAL)	\$	67,810	\$	-	\$	534,307	\$	-	\$	1,274,656

SEWAGE COLLECTION

PERSONNEL

PERSONNEL (ACTUAL)	\$	32,098	\$	29,357	\$	277,133	\$	276,738	\$	407,489
AS BUDGET	\$	42,418	\$	31,374	\$	339,342	\$	250,990	Not	Applicable
% ACTUAL TO BUDGET		75.67%		93.57%		81.67%		110.26%	Not	Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	5,697	\$	6,944	\$	54,317	\$	61,222	\$	100,260
AS BUDGET	\$	8,040	\$	6,937	\$	64,317	\$	55,497	Not	Applicable
% ACTUAL TO BUDGET		70.86%		100.10%		84.45%		110.32%	Not	Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	237,381	\$	18,291	\$	1,082,158	\$	262,896	\$	1,160,825
AS BUDGET	\$	9,904	\$	10,119	\$	79,233	\$	80,953	Not	Applicable
% ACTUAL TO BUDGET		2396.78%		180.76%		1365.79%		324.75%	Not	Applicable

SEWAGE TREATMENT

PERSONNEL

PERSONNEL (ACTUAL)	\$	35,205	\$	34,851	\$	306,836	\$	280,310	\$	454,590
AS BUDGET	\$	37,113	\$	33,793	\$	296,907	\$	270,342	Not	Applicable
% ACTUAL TO BUDGET		94.86%		103.13%		103.34%		103.69%	Not	Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	6,067	\$	24,621	\$	350,166	\$	150,303	\$	453,744
AS BUDGET	\$	55,138	\$	53,200	\$	441,100	\$	425,600	Not	Applicable
% ACTUAL TO BUDGET		11.00%		46.28%		79.38%		35.32%	Not	Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	80,281	\$	140,942	\$	651,195	\$	828,741	\$	1,034,116
AS BUDGET	\$	54,530	\$	54,463	\$	436,243	\$	435,707	Not	Applicable
% ACTUAL TO BUDGET		147.22%		258.78%		149.27%		190.21%	Not	Applicable

<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$</b>	<b>641,278</b>	<b>\$</b>	<b>442,769</b>	<b>\$</b>	<b>4,812,787</b>	<b>\$</b>	<b>3,144,672</b>	<b>\$</b>	<b>7,125,646</b>
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AS BUDGET	\$	477,215	\$	439,106	\$	3,817,719	\$	3,512,847	Not	Applicable
% ACTUAL TO BUDGET		134.38%		100.83%		126.06%		89.52%	Not	Applicable

# NATURAL GAS MONTHLY DIRECTOR'S REPORT

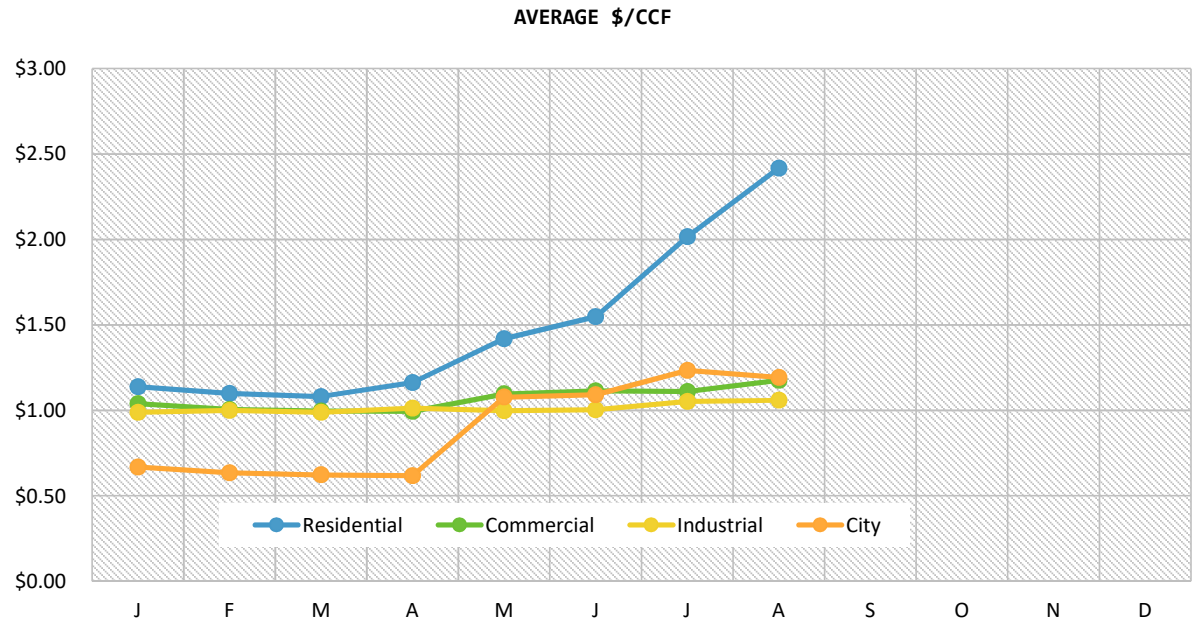
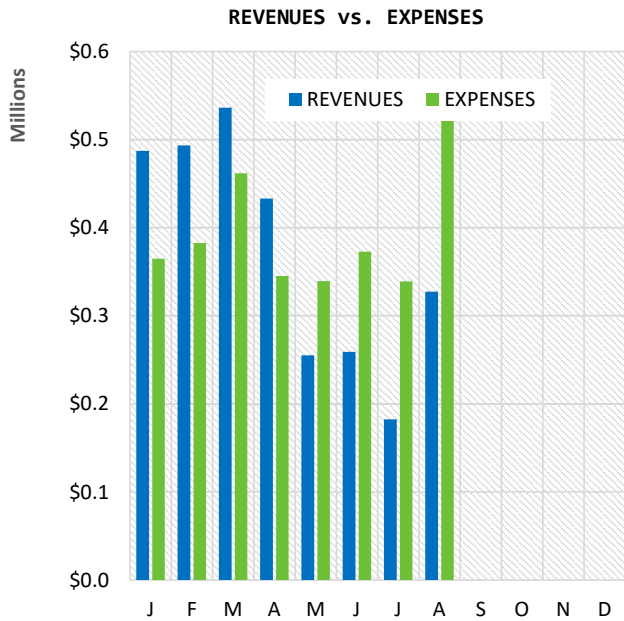
REPORTING PERIOD: 08/2020 | FY 2020



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## CITY OF MONROE: NATURAL GAS FUND OVERVIEW

	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	FY 2020	AS BUDGET	FY 2019
<b>REVENUES</b>	\$ 0.487M	\$ 0.493M	\$ 0.536M	\$ 0.433M	\$ 0.255M	\$ 0.259M	\$ 0.183M	\$ 0.327M					\$ 2.974M	\$ 2.634M	\$ 3.264M
PERSONNEL COSTS	\$ 0.038M	\$ 0.036M	\$ 0.044M	\$ 0.040M	\$ 0.056M	\$ 0.042M	\$ 0.041M	\$ 0.041M					\$ 0.338M	\$ 0.429M	\$ 0.350M
CONTRACTED SVC	\$ 0.021M	\$ 0.011M	\$ 0.006M	\$ 0.013M	\$ 0.007M	\$ 0.007M	\$ 0.006M	\$ 0.007M					\$ 0.078M	\$ 0.155M	\$ 0.189M
SUPPLIES	\$ 0.170M	\$ 0.196M	\$ 0.156M	\$ 0.101M	\$ 0.107M	\$ 0.095M	\$ 0.076M	\$ 0.066M					\$ 0.966M	\$ 1.105M	\$ 1.331M
CAPITAL OUTLAY	\$ -	\$ -	\$ 0.031M	\$ -	\$ 0.004M	\$ 0.056M	\$ 0.051M	\$ 0.277M					\$ 0.419M	\$ -	\$ 0.195M
FUND TRANSFERS	\$ 0.136M	\$ 0.139M	\$ 0.224M	\$ 0.192M	\$ 0.166M	\$ 0.173M	\$ 0.165M	\$ 0.154M					\$ 1.349M	\$ 0.891M	\$ 0.786M
<b>EXPENSES</b>	\$ 0.365M	\$ 0.383M	\$ 0.462M	\$ 0.345M	\$ 0.339M	\$ 0.373M	\$ 0.339M	\$ 0.545M					\$ 3.150M	\$ 2.580M	\$ 2.850M
<b>MARGIN</b>	\$ 0.122M	\$ 0.111M	\$ 0.075M	\$ 0.088M	\$ (0.084M)	\$ (0.114M)	\$ (0.156M)	\$ (0.218M)					\$ (0.177M)	\$ 0.054M	\$ 0.414M



# RETAIL SALES REPORT

[Jan 2020](#)  
 [Feb 2020](#)  
 [Mar 2020](#)  
 [Apr 2020](#)  
 [May 2020](#)  
 [Jun 2020](#)  
 [Jul 2020](#)  
 [Aug 2020](#)  
 [Sep 2020](#)  
 [Oct 2020](#)  
 [Nov 2020](#)  
 [Dec 2020](#)

## CUSTOMER COUNT

Residential	3,300	3,310	3,334	3,339	3,324	3,339	3,352	3,357
Commercial	561	562	562	559	559	558	555	557
Industrial	4	4	4	4	4	4	4	4
City	22	22	22	22	22	22	22	22
<b>Total</b>	<b>3,889</b>	<b>3,900</b>	<b>3,924</b>	<b>3,926</b>	<b>3,911</b>	<b>3,925</b>	<b>3,935</b>	<b>3,942</b>

Year-Over-Year Δ      1.22%      2.47%      -1.01%      2.96%      3.11%      3.84%      3.50%      2.47%

## CCF

Residential	0.235M	0.252M	0.259M	0.162M	0.079M	0.063M	0.036M	0.026M
Commercial	0.148M	0.161M	0.170M	0.132M	0.067M	0.058M	0.052M	0.047M
Industrial	0.010M	0.004M	0.009M	0.002M	0.004M	0.003M	0.001M	0.001M
City	0.011M	0.012M	0.014M	0.010M	0.003M	0.003M	0.001M	0.002M
<b>Total</b>	<b>0.421M</b>	<b>0.445M</b>	<b>0.473M</b>	<b>0.323M</b>	<b>0.164M</b>	<b>0.138M</b>	<b>0.107M</b>	<b>0.090M</b>

Year-Over-Year Δ      -22.38%      -20.02%      1.07%      -8.45%      -20.16%      19.59%      9.55%      -3.21%

## REVENUE

Residential	\$ 0.268M	\$ 0.277M	\$ 0.280M	\$ 0.188M	\$ 0.112M	\$ 0.097M	\$ 0.072M	\$ 0.064M
Commercial	\$ 0.154M	\$ 0.162M	\$ 0.169M	\$ 0.131M	\$ 0.073M	\$ 0.064M	\$ 0.058M	\$ 0.055M
Industrial	\$ 0.010M	\$ 0.004M	\$ 0.009M	\$ 0.002M	\$ 0.004M	\$ 0.003M	\$ 0.001M	\$ 0.001M
Other	\$ 0.015M	\$ 0.013M	\$ 0.017M	\$ 0.013M	\$ 0.010M	\$ 0.010M	\$ 0.013M	\$ 0.011M
City	\$ 0.007M	\$ 0.007M	\$ 0.009M	\$ 0.006M	\$ 0.003M	\$ 0.003M	\$ 0.002M	\$ 0.002M
<b>Total</b>	<b>\$ 0.454M</b>	<b>\$ 0.463M</b>	<b>\$ 0.484M</b>	<b>\$ 0.341M</b>	<b>\$ 0.202M</b>	<b>\$ 0.178M</b>	<b>\$ 0.146M</b>	<b>\$ 0.134M</b>

Year-Over-Year Δ      -26.41%      -20.99%      -6.27%      -13.29%      -13.33%      8.22%      1.93%      -3.19%



# SALES STATISTICS

[Jan 2020](#)
[Feb 2020](#)
[Mar 2020](#)
[Apr 2020](#)
[May 2020](#)
[Jun 2020](#)
[Jul 2020](#)
[Aug 2020](#)
[Sep 2020](#)
[Oct 2020](#)
[Nov 2020](#)
[Dec 2020](#)

**YTD** 100

## AVERAGE CCF/CUSTOMER

Residential	71	76	78	49	24	19	11	8	42
Commercial	264	286	303	237	119	104	95	84	186
Industrial	2,587	1,063	2,285	615	1,116	858	279	255	1,132
City	479	530	641	436	136	119	62	81	311

## AVERAGE \$/CUSTOMER

Residential	\$81	\$84	\$84	\$56	\$34	\$29	\$21	\$19	\$51
Commercial	\$275	\$288	\$301	\$235	\$131	\$115	\$105	\$99	\$194
Industrial	\$2,556	\$1,061	\$2,259	\$622	\$1,113	\$860	\$293	\$270	\$1,129
City	\$320	\$336	\$399	\$269	\$147	\$130	\$76	\$97	\$222

## AVERAGE \$/CCF

Residential	\$1.1374	\$1.0981	\$1.0804	\$1.1617	\$1.4182	\$1.5488	\$2.0157	\$2.4177	\$1.4848
Commercial	\$1.0392	\$1.0046	\$0.9951	\$0.9941	\$1.0959	\$1.1142	\$1.1100	\$1.1759	\$1.0661
Industrial	\$0.9877	\$0.9988	\$0.9888	\$1.0125	\$0.9979	\$1.0033	\$1.0517	\$1.0584	\$1.0124
City	\$0.6676	\$0.6345	\$0.6222	\$0.6169	\$1.0772	\$1.0915	\$1.2335	\$1.1925	\$0.8920
<b>Average</b>	<b>\$0.9580</b>	<b>\$0.9340</b>	<b>\$0.9216</b>	<b>\$0.9463</b>	<b>\$1.1473</b>	<b>\$1.1895</b>	<b>\$1.3528</b>	<b>\$1.4611</b>	<b>\$1.1138</b>

	Aug 2020	Aug 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>Natural Gas Supply Cost</b>					
Capacity Reservation Fees	\$ 33,579	\$ 42,767	\$ 440,973	\$ 405,915	\$ 646,942
Demand Storage/Peaking Services	\$ 2,215	\$ 1,518	\$ 13,318	\$ 12,747	\$ 19,290
Supply Charges	\$ 13,530	\$ 21,756	\$ 461,470	\$ 860,972	\$ 638,133
Gas Authority Supply Charges	\$ 1,630	\$ 1,595	\$ 41,935	\$ 41,345	\$ 53,682
Gas Authority Charges	\$ 326	\$ 207	\$ (96,778)	\$ (87,865)	\$ (123,174)
P.A.C.E	300	300	2,400	2,400	3,600
APGA Annual Dues	-	-	3,297	3,118	3,297
Other	356	905	18,926	17,709	23,624
<b>TOTAL MGAG BILL</b>	<b>\$ 51,936</b>	<b>\$ 69,047</b>	<b>\$ 885,543</b>	<b>\$ 1,256,341</b>	<b>\$ 1,265,394</b>

**DELIVERED SUPPLY**

Volume CCF	90,340	94,490	2,269,970	2,447,960	2,984,330
Volume Dth (MGAG)	87,780	92,200	2,207,190	2,397,560	2,903,450

\*Dth (dekatherm) is the measurement of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel content.

<b>UNIT COSTS</b>					
\$/Dth	0.5917	0.7489	0.4012	0.5240	0.4358
\$/CCF	0.5749	0.7307	0.3901	0.5132	0.4240

	Aug 2020	Aug 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>SALES REVENUES</b>					
NATURAL GAS SALES	\$ 125,791	\$ 138,301	\$ 2,402,898	\$ 2,792,687	\$ 3,106,505
<b>SALES REVENUES (ACTUAL)</b>	<b>\$ 125,791</b>	<b>\$ 138,301</b>	<b>\$ 2,402,898</b>	<b>\$ 2,792,687</b>	<b>\$ 3,106,505</b>
AS BUDGET	\$ 296,941	\$ 292,619	\$ 2,375,526	\$ 292,619	Not Applicable
% ACTUAL TO BUDGET	42.36%	47.26%	101.15%	954.38%	Not Applicable
<i>Note on Natural Gas Sales: Detail break-down for individual rate class is shown in NATURAL GAS RETAIL SALES section.</i>					
<b>OTHER REVENUES</b>					
OP REVENUE	-	-	-	-	-
MISC REVENUE	-	-	290	25,311	290
CONTRIBUTED CAPITAL	-	-	-	-	-
SALE FIXED ASSETS	-	-	-	-	-
TAP FEES	9,964	6,374	43,380	47,038	52,069
OTHER REV	-	-	2,015	-	2,015
ADMIN ALLOC	13,637	18,883	141,480	112,065	187,174
INT/INVEST INCOME	-	-	-	-	-
STATE GRANTS	-	-	-	-	-
MGAG REBATE	177,800	-	292,293	92,299	292,293
TRANSFER FROM CIP	-	8,150	91,248	195,026	112,111
<b>OTHER REVENUES (ACTUAL)</b>	<b>\$ 201,400</b>	<b>\$ 33,407</b>	<b>\$ 570,705</b>	<b>\$ 471,738</b>	<b>\$ 645,951</b>
AS BUDGET	\$ 32,320	\$ 17,431	\$ 258,560	\$ 139,451	Not Applicable
% ACTUAL TO BUDGET	623.14%	191.65%	220.72%	338.28%	Not Applicable
<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 327,191</b>	<b>\$ 171,708</b>	<b>\$ 2,973,604</b>	<b>\$ 3,264,425</b>	<b>\$ 3,752,456</b>
AS BUDGET	\$ 329,261	\$ 310,051	\$ 2,634,086	\$ 2,480,406	Not Applicable
% ACTUAL TO BUDGET	99.37%	55.38%	112.89%	131.61%	Not Applicable

**MOST RECENT  
12-MONTH**

	Aug 2020	Aug 2019	FY2020 YTD	FY2019 YTD	
<b>PERSONNEL</b>					
Compensation	\$ 25,774	\$ 27,506	\$ 210,056	\$ 224,971	\$ 332,040
Benefits	15,501	13,163	128,151	124,068	179,555
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 41,285</b>	<b>\$ 40,668</b>	<b>\$ 338,465</b>	<b>\$ 349,199</b>	<b>\$ 511,964</b>
AS BUDGET	\$ 53,644	\$ 42,400	\$ 429,155	\$ 339,196	Not Applicable
% ACTUAL TO BUDGET	76.96%	95.92%	78.87%	102.95%	Not Applicable

**CONTRACTED SERVICES**

Consulting	\$ 131	\$ -	\$ 1,381	\$ 15,001	\$ 2,153
Landfill Fees	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn & Maint	148	-	148	-	148
Holiday Events	(35)	-	-	-	-
Security Sys	-	-	-	-	-
Equipment Rep & Maint	1,354	159	1,362	588	9,434
Vehicle Rep & Maint Outside	-	106	-	1,130	877
R&M System - Outside	1,000	4,675	14,645	116,205	18,435
R & M Buildings - Outside	-	-	66	2,097	804
Maintenance Contracts	103	617	11,795	2,923	12,818
Equip Rent/Lease	3,103	454	6,471	2,638	8,983
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	24	20	1,665	370	1,746
Repairs & Maintenance (Outside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maint Contracts	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	588	641	4,618	4,503	8,169
Postage	-	810	-	810	72
Adverstising	-	-	912	-	912
Mkt Expense	-	2,270	1,050	10,428	1,213
Printing	-	-	1,715	-	1,764
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	311	282	1,489	719
Fees	-	-	1,003	890	1,003
Vehicle Tag & Title Fee	-	-	32	-	32
Ga Dept Rev Fee	-	-	50	50	50
Training & Ed	295	1,031	8,270	7,685	10,222
Gen Liab Ins	-	-	-	-	-
Uniform Rent	-	-	-	-	-
Contract Labor	345	893	22,132	22,036	23,942
Shipping/Freight	-	100	-	380	540
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 7,057</b>	<b>\$ 12,088</b>	<b>\$ 77,596</b>	<b>\$ 189,223</b>	<b>\$ 104,036</b>
AS BUDGET	\$ 19,338	\$ 18,171	\$ 154,700	\$ 145,367	Not Applicable
% ACTUAL TO BUDGET	36.49%	66.53%	50.16%	130.17%	Not Applicable

**MOST RECENT  
12-MONTH**

	Aug 2020	Aug 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>SUPPLIES</b>					
Gas Cost	51,280	67,842	860,919	1,233,114	925,075
Office Supplies	-	120	1,308	1,182	1,571
Postage	-	-	-	-	-
Furniture <5000	-	-	-	6,300	-
Auto Parts	74	-	1,341	3,403	1,904
Construction Materials	1,758	75	4,151	480	8,549
Damage Claims	-	-	-	2,374	-
Expendable Fluids	-	-	14	-	14
Tires	-	25	2,520	577	3,503
Uniform Expense	-	-	3,372	1,202	5,378
Janitorial	148	84	792	630	1,407
Computer Equipment	-	-	-	2,057	1,450
Equipment Parts	1,561	279	1,726	1,278	2,870
Repair & Maintenance	7,635	7,456	37,328	47,237	63,543
Util Costs - Util Fund	325	436	2,860	3,055	4,361
Covid-19 Expenses	161	-	11,438	-	11,438
Util Cost - Other Fund	-	-	-	-	-
Mileage Reimb	-	-	-	-	-
Auto & Truck Fuel	1,717	1,542	10,254	10,257	18,720
Food	-	187	990	807	1,499
Sm Tool & Min Equip	895	427	18,977	8,845	42,638
Meters	-	-	-	-	-
Sm Oper Supplies	555	583	7,971	8,294	14,294
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Repairs & Maintenance (Inside)	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 66,109</b>	<b>\$ 79,057</b>	<b>\$ 965,963</b>	<b>\$ 1,331,093</b>	<b>\$ 1,108,213</b>
AS BUDGET	\$ 138,175	\$ 12,015	\$ 1,105,399	\$ 96,120	Not Applicable
% ACTUAL TO BUDGET	47.84%	657.98%	87.39%	1384.82%	Not Applicable

**CAPITAL OUTLAY**

Cip	\$ 276,954	\$ 8,150	\$ 389,071	\$ 131,908	\$ 396,674
Capital Expenditures	\$ -	\$ -	\$ 30,048	\$ 63,118	\$ 30,048
Amortization Def Chg 2016 Bond	\$ -	\$ -	\$ 3,240	\$ 3,240	\$ 4,320
Depr Exp	\$ 14,300	\$ -	\$ 112,340	\$ -	\$ 265,751
Int Exp 2016 Rev Bond	2,719	3,104	22,730	25,791	34,957
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 293,974</b>	<b>\$ 11,255</b>	<b>\$ 557,428</b>	<b>\$ 224,057</b>	<b>\$ 731,749</b>
AS BUDGET	\$ 3,177	\$ 3,560	\$ 25,414	\$ 28,479	Not Applicable
% ACTUAL TO BUDGET	9253.82%	316.15%	2193.37%	786.73%	Not Applicable

**MOST RECENT  
12-MONTH**

	<b>Aug 2020</b>	<b>Aug 2019</b>	<b>FY2020 YTD</b>	<b>FY2019 YTD</b>	<b>MOST RECENT 12-MONTH</b>
<b>FUND TRANSFERS</b>					
Admin Alloc - Adm Exp	\$ 82,986	\$ 52,381	\$ 689,922	\$ 321,270	\$ 851,881
Transfer To Gf	9,404	9,204	165,358	194,869	199,747
Transfer To Cip	22,234	15,028	177,875	120,223	237,986
Transfer - Insurance	-	-	-	-	-
Transfer - E&R	22,234	15,028	177,875	120,223	237,986
<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 136,858</b>	<b>\$ 91,641</b>	<b>\$ 1,211,029</b>	<b>\$ 756,584</b>	<b>\$ 1,527,601</b>
AS BUDGET	\$ 108,198	\$ 86,066	\$ 865,581	\$ 688,529	Not Applicable
% ACTUAL TO BUDGET	126.49%	106.48%	139.91%	109.88%	Not Applicable
<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$ 545,283</b>	<b>\$ 234,709</b>	<b>\$ 3,150,482</b>	<b>\$ 2,850,155</b>	<b>\$ 3,983,564</b>
AS BUDGET	\$ 322,531	\$ 162,211	\$ 2,580,249	\$ 1,297,691	Not Applicable
% ACTUAL TO BUDGET	169.06%	144.69%	122.10%	219.63%	Not Applicable



**To:** City Council, Committee, City Administrator  
**From:** Rodney Middlebrooks, Director of Water & Gas  
**Department:** Wastewater Treatment Plant  
**Date:** 10/6/2020  
**Description:** Approval to purchase 30-ton Dump Trailer

**Budget Account/Project Name:**

**Funding Source:** CIP

**Budget Allocation:** \$90,755.00

**Budget Available:** \$90,755.00

**Requested Expense:** \$61,653.00

**Company of Purchase:** Gainesville Truck Center

**Recommendation:** Staff recommends the purchase of a 30-ton dump trailer from Gainesville Truck center for the purpose of hauling plant sludge to landfill and/or land application

**Background:** The WWTP is currently using a contractor to haul our sludge from the belt press because the City can only haul/apply wet sludge. With the purchase of our belt press and an anticipated delivery date of October, the purchase of the trailer would allow Public Works time to prepare the truck to pull new trailer.

**Attachment(s):**

Gainesville Truck Center  
 Star Trailer Sales  
 Matheny Motors  
 Rowland Truck & Equipment





# Gainesville Truck Center

P O Drawer J · Gainesville, GA 30503

Telephone: 770-532-8463 · Fax: 770-535-7877



**SALES ORDER**

Date: 5/21/2020

I hereby purchase from **GAINESVILLE TRUCK CENTER, INC.** subject to all the terms and conditions of this **SALES ORDER** and Agreement contained herein, and any **ADDITIONAL CONDITIONS** of all Documents pertaining to this purchase of the following described **MOTOR VEHICLE**.

**Customer Information**

DL #	<u>Need Copy</u>	State	GA
SS#		Phone #	678-478-9403
Full Name	CHRIS CROY		
Company	WALTON COUNTY		
Address	213 CHERRY HILL		
City	MONROE	State & Zip	GA 30655
County	WALTON COUNTY	Terms	
Sales Tax Exemption #			
PO Number			

**Purchase**

Selling Price	\$61,585.00
Trade Allowance	\$0.00
Net Difference After Trade	\$61,585.00
Document / Title Transfer Fee	\$18.00
Georgia TAVT	0.0%
Federal Excise Tax ( as calculated )	\$0.00
Document Fees	\$50.00
Plus Pay-Off On Trade	\$0.00
Sales Tax	0%
<b>GRAND TOTAL SALES PRICE</b>	<b>\$61,653.00</b>

**Lien Holder**

Code	
Company	
Address	
City	State & Zip
Insurance Company	
Contact & Phone Number	

**Trade**

Make	0	Model	\$0.00
Year	0	Type	
VIN #	0		
Trade Allowance	\$0.00		
Company			
Finance Company Pay-Off	\$0.00		
Trade Equity	0.00		

**Specifications**

Make	EAST	Model	T TRI AXLE GEN
Year	2020	Odometer	1
VIN #	1E1D2N386LR068297		
Cylinder	0	Color	ALUMINUM
Engine	0		
Trans.	0		
F. Axle		F. Spring	
R. Axle		R. Spring	
F. Tire		Fuel	
Body Make		Body Model	
Body S/N			

**Total Amount To Be Financed**

Sales Price	\$61,653.00
Extended Warranty	\$0.00
Minus Cash Down Payment	\$0.00
Unpaid Balance	\$61,653.00
Credit Life Insurance	\$0.00
Accident & Health Insurance	\$0.00
Physical Damage Insurance	\$0.00
<b>Amount Financed</b>	<b>\$61,653.00</b>

**MIKE STEVENSON**

Salesman

**THIS ORDER IS NOT VALID UNLESS SIGNED AND ACCEPTED BY BOTH PARTIES**

Again, I hereby affirm that I have read and understand each item of this SALES ORDER, and do AGREE to Purchase the Vehicle as described. Also it is further understood that NO CREDIT TERMS have been extended and / or guaranteed in connection with this purchase

NO USED TRUCK WARRANTY IS EXPRESSED, OR IMPLIED UNLESS STATED OTHERWISE. LIABILITY INSURANCE COVERAGE FOR BODILY INJURY AND PROPERTY DAMAGE CAUSED TO OTHERS IS NOT INCLUDED HEREIN.  
 I DECLINE THE EXTENDED WARRANTY  
 I ACCEPT THE EXTENDED WARRANTY

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

Management's Acceptance \_\_\_\_\_ Date \_\_\_\_\_



7/28/2020

2021 MAC TRAILER MFG FRAME TYPE MVP SS For Sale In MANKATO, Minnesota | TruckPaper.com

# 2021 MAC TRAILER MFG FRAME TYPE MVP SS For Sale In MANKATO, Minnesota

For Sale Price: \$70,600



## Contact Information

**Star Trailer Sales Inc.**

9 MANKATO, Minnesota 56003

Phone: (888) 832-7842

Messenger: [Message](#)

WhatsApp: [Message](#)

Contact: Sales Star Trailer



## Description

2021 Mac Aluminum Frame type end dump  
 35' frame 102" wide, 34' body, 66" side height  
 v style c/m on 15" centers, outset smoothside panels, Std panels, custom hoist 8-5-265  
 front fenders with flaps 12", flush with frame, 5 lights per side , 0000 000 0000 rear  
 two way gate, os swing gate d.s. with ground control, with 24" coal door, safety winders  
 Tri axle Hend intraxx AA-250 TP 60" axle spacing's, General RA 11R 22.5 16Ply tires on tandem  
 alum wheels, Third Axle Lift Hend composilite 13 K lift, with 4" brakes and cast drums  
 tallgate, suspension dump and lift axle air to front and ball valve on frame  
 jost Alum AX 150 landing gear,, alum air tanks,  
 air gauge and ball valves in stainless enclosure , full rubber flaps rear, one tow hook,

## Specifications

Quantity	1	Stock Number	X2609
Year	2021	Manufacturer	MAC TRAILER MFG
Model	FRAME TYPE MVP SS	Condition	New
Suspension	Air Ride	Wheels	All Aluminum
Number of Rear Axles	Tri	Length	35 ft



7/28/2020

2021 MAC TRAILER MFG TNAR34NF600 For Sale In Kenova, West Virginia | TruckPaper.com

# 2021 MAC TRAILER MFG TNAR34NF600 For Sale In Kenova, West Virginia

For Sale Price: \$66,500



## Contact Information

### MATHENY MOTORS

9 Kenova, West Virginia 25530

Phone: (888) 864-5558

Contact: Sales Staff



## Description

34' MAC Frameless Dump, 96" Wide, 60" Sides" 12" Crossmember Spacing, 3/8 Quick Silver Liner, Bulkhead Door, 52" Axle Spacing, 49" 5th Wheel Plate Height, 16" Pin Setting, Approximate Empty Weight 11,717 lbs.

## Specifications

Quantity	1	Stock Number	C052384
Year	2021	Manufacturer	MAC TRAILER MFG
Model	TNAR34NF600	Condition	New
Suspension	Air Ride	Tires	11R 22.5
Wheels	Aluminum	Number of Rear Axles	Tandem
Length	34 ft	Width	96 in
Internal Height	60 in	Frame Type	Frameless
Axle Type	Fixed	Composition	Aluminum
Floor Type	Aluminum Floor	Type of Neck	Fixed
Gross Vehicle Weight	80000	VIN	5MADN3429MC052384
Half Round	No		



7/28/2020

2021 EAST GENESIS For Sale In Greenville, Ohio | TruckPaper.com

# 2021 EAST GENESIS For Sale In Greenville, Ohio

**For Sale Price: \$65,750**



## Contact Information

### Rowland Truck & Equipment

Greenville, Ohio 45331

Phone: (937) 358-7028

WhatsApp: [Message](#)

Contact: Cody Rowland



## Description

2021 EAST DUMP TRAILER, In Stock Now! 2021 East Genesis, 34' Aluminum Frame, 33' x 102" x 64" Genesis Box, Air Ride Suspension, (8) Alcoa Aluminum Wheels on 11R22.5 Bridgestone R196 Tires, Mandoor, 20" Grain Door with 2.5" Lip, 40" Spreader Chains, (2) Pair of Tailgate Winders, Overslung Hinges, Load Level Indicator (DS), Aluminum Air Tanks, Quiet Ride Pads, (2) Rows of 5 LED Lights Each Side, Rear Top Post Stop/Turn Lights, 1/4" Full Length Floor, (2) Rear Tow Hooks, 2 Speed Jost Alumilight Landing Gear, Suspension Dump Valve, Tailgate Controls and Air Gauge Mounted in Poly Box (DS), Cab Controls For Tailgate Plumbed to

7/28/2020

2021 EAST GENESIS For Sale In Greenville, Ohio | TruckPaper.com

Front Cross Member, Front and Rear Ladder, 3/8" x 10' Durapro Liner, Shur-Lok Manual Roll Tarp With (2) Heavy Duty Bows And Ridge Pole(Black), Galvanized Suspension Hangers

## Specifications

<b>Quantity</b>	1	<b>Stock Number</b>	TP-2483
<b>Year</b>	2021	<b>Manufacturer</b>	EAST
<b>Model</b>	GENESIS	<b>Condition</b>	New
<b>Suspension</b>	Air Ride	<b>Tires</b>	11R22.5
<b>Wheels</b>	All Aluminum	<b>Number of Rear Axles</b>	Tandem
<b>Length</b>	33 ft	<b>Width</b>	102 in
<b>Internal Height</b>	84 in	<b>Frame Type</b>	Frame
<b>Axle Type</b>	Fixed	<b>Composition</b>	Aluminum
<b>Floor Type</b>	Aluminum Floor	<b>Type of Neck</b>	Fixed



**To:** City Council, Committee, City Administrator  
**From:** Rodney Middlebrooks, Director of Water & Gas  
**Department:** Water Treatment  
**Date:** 10/6/2020  
**Description:** Approval for completion of a Yield Analysis for the City's Water Supply

**Budget Account/Project Name: 520-4430-521300**

**Funding Source: Operating Budget**

**Budget Allocation:** \$15,000.00

**Budget Available:** \$15,000.00

**Requested Expense:** \$15,000.00

**Company of Purchase:** Wiedeman & Singleton, Inc

**Recommendation:** Approval of engineering services related to yield analysis for the Alcovy River and John T. Briscoe Reservoir

**Background:** During the City's renewal of its withdrawal permits for the Alcovy River & John T. Briscoe Reservoir, the Georgia EPD has requested an updated yield analysis for the years of 2020-2030. This condition has been placed on our withdrawal permit until completion. Georgia EPD has requested it be completed within the next 6 months.

**Attachment(s):**

Quote from Wiedeman & Singleton, Inc.

WIEDEMAN AND SINGLETON, INC.  
CIVIL AND ENVIRONMENTAL ENGINEERS

TROY BEGAN  
PETER JOHNS

3091 GOVERNORS LAKE DRIVE  
SUITE 430  
NORCROSS, GEORGIA 30071

PETER SNYDER  
HAROLD WIEDEMAN

131 EAST MAIN STREET  
SUITE 300  
ROCK HILL, SOUTH CAROLINA 29730  
WWW.WIEDEMAN.COM

September 9, 2020

Sent Via Email

Mr. Rodney Middlebrooks  
Water & Gas Director  
City of Monroe Utility Department  
215 N. Broad Street  
Monroe, Georgia 30655

Re: Proposal for Engineering Services –  
Raw Water Yield Analysis Update

Dear Mr. Middlebrooks:

As you are aware, our firm completed a *Yield Analysis for the Alcovy River and John T. Briscoe Reservoir Supplies* in May 2000, which demonstrated that the reliable yield of the City’s raw water supplies at that time under drought conditions was at least 10 million gallons per day (MGD). As part of the City’s raw water withdrawal permit renewal process, Georgia EPD has requested that an updated yield analysis be completed to reflect projected water demands through 2030 and to consider any significant periods of drought since May 2000. In our previous analysis, the period between May 1986 through February 1989 was the controlling drought of record for the City’s raw water supplies.

Based on estimated man-hours required to complete the work, our lump sum fee to complete the revised yield analysis is \$15,000.00. After receiving authorization to proceed, it will take approximately 3 months to complete the analysis and to produce a draft report for the City’s review. After the City’s approval, a final report will be submitted to Georgia EPD for their review and approval.

If you have any questions or need any additional information, please let me know.

Sincerely,

WIEDEMAN & SINGLETON, INC.



Peter J. Johns, P.E.  
Chairman





**To:** Utility Committee, City Council  
**From:** Logan Propes  
**Department:** Administration  
**Date:** 10-6-2020  
**Subject:** Authorization of a Parity Bond Ordinance

**Budget Account/Project Name:** UTILITY BOND

**Funding Source:** Combined Utilities

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** N/A

**Company of Purchase:** Stifel

**Description:**

Staff recommends the Council approve a Parity Bond Ordinance to authorize the issuance of City of Monroe Combined Utility Revenue Bonds, Series 2020 to pay the costs of certain improvements to the Combined Utility System, the premium for the bond insurance policy and the premium for the debt service reserve surety bond, and to authorize the execution, delivery and performance of related documents.

**Background:**

After over a year of project discussion, which initiated with a special called Utility Committee meeting back in September, 2019, a full project list was put together concerning several of the most critical short and long-term utility projects. Since then after Council planning retreats a full and final list of eligible projects has been created, many of these from what would have been the general 5-year CIP project list. These projects are in wastewater treatment, water treatment, water transmission and distribution, gas distribution, and telecommunications. The life expectancy of the project list items are all over 30 years in infrastructure service to the city. The bonds will be amortized over a 30-year period. The historically low interest rate environment makes this bond package extremely attractive to the city's long-term fiscal health and utility sustainability. The total amount to be bonded is \$50 million in a parity bond format.

Note: Final numbers for the parity bonds will be included on handout at the meeting. Pricing is carried as late into the process as possible to ensure best rate returns. Principal numbers only are included.

**Attachment(s):**

Engineering Report and Project List.  
DRAFT Parity Bond Ordinance

# ENGINEERING REPORT

# 2020 BOND ISSUE

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## CITY OF MONROE, GEORGIA

for

## COMBINED UTILITY SYSTEMS

*SEPTEMBER 2020*



Prepared By

# GMC

Goodwyn, Mills and Cawood, Inc.  
6120 Powers Ferry Road, NW  
Suite 350  
Atlanta, GA 30339  
T 770.952.2481  
[www.gmcnetwork.com](http://www.gmcnetwork.com)

**GMC PROJECT NUMBER:** CATL200013

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# 1 INTRODUCTION

## 1.1 Purpose and Scope of Report

It is the purpose of the report to address the needs and capital improvements necessary to provide adequate drinking water, safe sanitary sewer collections, consistent natural gas service, reliable electrical service and low-cost telecommunications services to all customers within the City of Monroe, Georgia's service area. The afore-mentioned utilities need replacement, updated and expanded in order for the City of Monroe to continue to serve its citizens. This report will review the need for each of the proposed improvements while considering both present and projected population to serve both present and future customers. Additionally, the report will address the current and anticipated financial impact and feasibility of the proposed improvements.

## 1.2 Description of City of Monroe

### A. General Description

City of Monroe is located approximately 40 miles east of Atlanta in the northern-central portion of the State of Georgia. The City of Monroe is the Walton County seat and encompasses approximately 15 square miles. However, the water, sewer, electric and gas service areas extend beyond the City limits out into the County. The City lies within several special regional groups such as the Metro Atlanta Chamber, Northeast Georgia Regional Commission and the Walton County Soil and Water Conservation District.

### B. Population

The population of City of Monroe has increased moderately over the past 30 years from 8,854 in 1980 to 13,234 in 2010 and the current 2019 estimated resident population is 13,673 (Per the U.S. Census Bureau, QuickFacts). The rate of growth for the City over 30-year time period increases as does the County and State as shown in Table 1-1. This growth most likely can be attributed to City of Monroe's closeness

to Atlanta, low land prices, the attractiveness of the City’s “small town” atmosphere, and innovative and progressive thinking of its community leaders.

**Table 1-1. City and State Population and Growth**

YEAR	CITY	PERCENT INCREASE	COUNTY	PERCENT INCREASE	STATE	PERCENT INCREASE
1980	8,854	-	31,211	-	5,463,105	-
1990	9,759	10.2%	38,763	23.6%	6,478,216	18.6%
2000	11,407	16.9%	61,491	57.2%	8,186,453	26.4%
2010	13,234	16.0%	83,940	38.0%	9,687,653	18.3%

Census of Population and Housing, Census.gov (City of Monroe)  
U.S. Decennial Census, United States Census Bureau, (Walton County)

**C. Population Projection**

We are currently in the midst of the 2020 Census thus we have to begin with the 2010 census. A logical solution to predicting the population growth for the City of Monroe is to take the 2010 Census population for the City and increase the population at the same rate as the projected County population. Using this method, the population growth projections for the City and County are presented in Table 1-2. Note, the population projection percentages shown below were derived using the “standard cohort component demographic methodology” and are not being used as the financial projections in the Proforma as seen in Appendix A.

**Table 1-2. City of Monroe Population Projections (Based on Walton County’s Projections)**

YEAR	CITY	PERCENT INCREASE	COUNTY
2010	13,234	-	-
2020	13,671	3.3%	95,814
2030	15,571	13.9%	109,179
2040	17,766	14.1%	124,621
2050	20,236	13.9%	141,993
2060	23,170	14.5%	162,652

Governor’s Office of Planning and Budget,  
(Walton County Residential Population Projections)

## D. Economy

City of Monroe's economy is integrally tied to its history and its location. Located just 40 miles east of Atlanta, City of Monroe draws visitors from all over the north Georgia area. Many of the historic structures from the late 1800's and early 1900's still stands and have been preserved as a symbol of community pride and character. This sense of history, coupled with rolling countryside and innovative and progressive thinking, creates a quality of life which is attractive to new industries and economic development. The City has a variety of industries such as a Wal-Mart Distribution Center, Hitachi Automotive Systems manufacturing center and Elite Storage Systems manufacturing facility. The City utilizes multiple financial incentives to attract a variety of business such as being a qualified Federal Opportunity Zone, Port Tax Credit Bonus, New Quality Jobs Tax Credit and Downtown Development Programs. With the City being located 53 miles from Atlanta's Hartsfield International Airport on Interstate 85, this location provides valuable access for transportation of goods manufactured in City of Monroe and distributed throughout the region. City of Monroe's close proximity to the Atlanta area and quality of life factors make it an appealing place for both residential and commercial development.

Overall, City of Monroe's economic base is sufficient to meet the needs of the community. In the long-term future, it will be important to continue to diversify the economy when possible. The City has already made significant efforts to develop appropriate commercial and industrial uses. The promotion of growth in the community is essential to the long-term economic health of the City. Recent actions by the local government emphasize the commitment to these long-term goals.

## 1.3 Overview of Existing Utility Systems

### A. Water System

#### i. Distribution and Service Area



The City of Monroe's Water System currently distributes water to approximately 9,947 customers through approximately 220 miles of pipe ranging from ¾ inch to 16 inches. 2019 total customers were 9,305.

ii. Treatment and Supply

Raw water treatment comes from a micro-filtration plant that was initially built in 2002, in 2005 the filter membranes were added and was upgraded in 2012, which was the first of its kind built in the southeastern United States. The plant is located at the northeast side of the intersection of North Broad Street and Marable Street. The plant currently operates with at permitted 10.0 million gallons per day (MGD). Currently the city draws water from the Alcovy River at the U.S. Hwy 78 bridge intersection and pulls water from the John T. Briscoe Reservoir and for emergencies Jacks Creek can be utilized. The City is contracted to supply water to the City of Loganville and supplemental water to Walton County.

iii. Storage and Pumping

System storage is currently provided by three elevated storage tanks, Marable Street tank 750,000-gallon, Norris Street tank 500,000-gallon, Wayne Street tank 300,000 gallon & one 40,000-gallon tank at the Water Treatment Plant which is solely used for backwashing. The Marable Street tank is located just north of the center of town near the intersection of North Broad Street and Marable Street and date of construction was indistinguishable. The second Norris Street tank, located south from the center of town near the intersection of South Broad Street and Norris Street and was constructed in 1974. The third Wayne Street tank, located in the center of town at the intersection of North Wayne Street and East Washington Street and date of construction was indistinguishable. Each of the three storage tanks work off of elevation to maintain system pressures.

There is currently one booster pump station within the City's service area, which is located on Walton Road 0.2 miles south of the intersection with John Deere

Road. This pump station is utilized to create a higher-pressure zone in the northwest service area.

## B. Sewer System

### i. Collection and Service Area

The City of Monroe's Sewer System currently serves approximately 7,323 customers in its service area. Currently there is approximately 154 miles of gravity sewer pipe ranging from 6 inch to 24 inch in diameter. As part of the collection system the City operates 8 lift stations. 2019 total customers were 7,207.

### ii. Treatment

The City of Monroe built its first activated sludge trickling filter Water Pollution Control Plant (WPCP) in 1988 and by 1992 it was in full operation. It is known as the Jacks Creek WPCP and to this date the WPCP currently operates at permitted 3.4 MGD and the headworks and aeration basins were added around 2001. Jacks Creek WPCP takes in flow from two major drainage basins, the Apalachee River basin on the east side of the city and the Alcovy River basin on the west side of the city.

## C. Electrical System

### i. Distribution and Service Area

The first electrical system was put into operation in the 1920's and to this day the system is maintained by the City and distributed to all areas within the 1972 City limits and a small portion of the unincorporated County. Currently the City has approximately 6,527 customers in its service area. 2019 total customers were 6,474.

## D. Gas System

### i. Distribution and Service Area

The first natural gas system was put into operation in the 1950's and to this day is maintained by the City distributed to most areas within the corporate limits and portions of the County. Currently the City has approximately 3,942 customers in its service area. 2019 total customers were 3,900.

E. Cable and Telecommunications System  
i. Distribution and Service Area

Cable television service was put into operation in the 1970's, cable internet service was added in the 1990's and more recently voice over internet protocol (VOIP) telephone service and fiber optic service was added to round out the telecom services. The City provides services to all areas within the corporate limits and small portions in the County. Currently the City has approximately 3,150 cable customers, 4,146 internet customers and 1,125 telephone customers in its telecommunications service areas. 2019 total cable television customers were 3,529 and telecommunication system customers were 5,082. The City voted in September to increase Cable television rates, effective January 2021, to an estimated programming cost plus 15%, which will be adjusted twice annually. Additionally, upon completion of the city-wide fiber optic project and when cable television subscribership falls below 1,000 customers, the City will begin a sunset of traditional cable television service.

**1.4 Existing Utility Contractual Obligations**

The City of Monroe currently supplies water to the City of Loganville and Walton County as a wholesale provider. The City is under contractual obligations to purchase nearly all of its power from Municipal Electric Authority of Georgia (MEAG). The City is under contractual obligations to purchase all its natural gas from Municipal Gas Authority of Georgia (MGAG).

## 2 PROPOSED CAPITAL IMPROVEMENTS

The City of Monroe Utility Department is responsible for overseeing all existing and proposed utilities within its service areas. The City will ensure that all system improvements be designed and constructed according to City and State regulations. The City staff will work closely with the engineers and utility contractors during the planning and development phase, design phase, permitting phase and during the construction and final acceptance phase. The intent of the capital improvement projects is to improve the long-term resources available to these customers. Outlined below is a detailed description of each proposed project and related data for each. See Table 2-1 for a summary of project descriptions and cost estimates on page 9, which includes a contingency estimate.

### 2.1 Water System Improvement Projects

The City is planning to construct multiple water system improvement projects as listed below. The City may add, delete or modify the water system project listing as it sees fit.

- A. Loganville Water Supply and Connection; This project is currently under construction and includes installing approximately 6.8 miles of interconnecting water main along U.S. HWY. 78 from City of Monroe to City of Loganville and a water booster pump station with all required accessories. There is an Inter-governmental Agreement in place and a Reimbursement Resolution (RR), where the cost of the project is split 50-50 by the City of Monroe and the City of Loganville. Cost for this project is approximately \$5,580,000.00.
- B. Water Tank for Industrial Park and Line Extension; Monroe submitted for grant funding for this project. Carter & Slope prepared estimate and route selection. This project is for industrial park growth. This project includes constructing 1 – elevated water storage tanks (1.0 MG.) and approximately 18,400’ of 12” & 16” watermain and related accessories. The cost for these improvements totals approximately \$3,000,000.00.
- C. Water Tank – Northside of System; This is ground storage tank for the Walton Road Booster Pump Station project. Tank size is 1.0 MG. Preliminary design is complete. Cost for this project is approximately \$1,750,000.00
- D. Social Circle or Other Water Transmission Line; The County plan is for Social Circle to receive supplemental water from the City of Monroe. Social Circle’s water treatment plant is outdated and in need of upgrades. The capital cost to purchase water from the City of Monroe is lower than upgrading the water treatment plant. Pipe size is estimated to be 10-inch and 22,000 feet long. It is currently in concept phase. The cost for this project is approximately \$1,700,000.00.
- E. Raw Water Service; This project includes installing approximately 16,000’ of new 30” ductile iron raw water main from the City’s intake on the Alcovy River to the existing water treatment plant. This will allow the water treatment plant to treat 12 MGD. The

project is in the final design phase and cost for this project is approximately \$3,520,000.00.

- F. Water Plant Upgrades; This project includes the expansion capacity of 10 MGD to 12 MGD and the construction of two (2) new aerobic granular sludge reactors and a new tertiary filtration system and a 1 MG clear well. Cost for this project is approximately \$3,000,000.00. This project is scheduled for 2023 - 2024.

## 2.2 Sewer System Improvement Projects

- A. The City is planning to construct several sewer system projects including the Alcovy River Gravity Sewer Service line from GA. S.R. 138 to Reliant Pump Station. This project will be bid out into two (2) phases. Phase one (1) is from existing pump station to Hwy 138 to serve the new commercial area and is ready to bid by October 2020. Phase two (2) will be the gravity sewer line up to HWY 138, which will take three (3) pump stations out of service (Tractor Supply, Great Oaks Nursing Home, Piedmont Hospital). This complete project cost comes to approximately \$4,000,000.00.
- B. Jack's Creek WWTP Rehabilitation project includes upgrades to the headworks, waste activated sludge pump station and digester rehabilitation. Plan is for WWTP to go to 5.0 MGD. Project has been designed and the City is planning on bidding process equipment separate from general contract work. This will allow manufacturing of equipment to start to before the actual construction starting. This complete project cost comes to approximately \$7,500,000.00. The general construction work is planned to start in 2022.

## 2.3 Natural Gas System Improvement Projects

- A. The City is planning to construct a new low-pressure gas line on the eastside of Walton County to supply the proposed chicken houses and the neighboring customers. Public Service Commission has approved the City's certificate to serve the northern area of Morgan County as well. Also included as general system expansion. The City will complete this work with its own forces. Project cost is approximately \$1,000,000.00.

## 2.4 Telecommunication System Improvement Projects

- A. The City is planning to construct a state-of-the-art fiber optic broad band network to serve its electric service area, which constitutes approximately 6,400 customers. This project will include all necessary electronic cabinets, aerial cable length, buried cable lengths, OSP cabinets, FTTP electronics, engineering and installation costs. This complete project cost comes to approximately \$12,703,00.00. (Based on the FTTP OPS Cost Estimate Summary, prepared by VantagePoint, dated November 2019). The City plans on bidding this entire project in 2021.

**TABLE 2-1 – PROPOSED CAPITAL IMPROVEMENTS PROJECT COSTS**

<u>Water System Improvements</u>	<u>Project Costs*</u>
A. Loganville Water Supply and Connection	\$5,580,000.00
B. Water Tank for Industrial Park and Line Extensions	\$3,000,000.00
C. Water Tank - Northside of System	\$1,750,000.00
D. Social Circle or Other Water Transmission Line	\$1,700,000.00
E. Raw Water Service	\$3,520,000.00
F. Water Plant Upgrades	<u>\$3,000,000.00</u>
	\$18,550,000.00
 <u>Sewer System Improvements</u>	
A. Alcovy River Gravity Sewer	\$4,000,000.00
B. Jack's Creek WWTP Rehabilitation	<u>\$7,500,000.00</u>
	\$11,500,000.00
 <u>Natural Gas System Improvements</u>	
A. Walton County Eastside Lines	\$1,000,000.00
 <u>Telecommunication System Improvements</u>	
A. High Speed Fiber Optic Broad Band Network	\$12,700,000.00
 <u>Electrical System Improvements</u>	
No System Improvements Scheduled	
 <u>Contingency</u>	 <u>\$6,250.00.00</u>
<b>TOTAL PROJECT COSTS</b>	<b>\$50,000,000.00</b>

\* Preliminary; Subject to Change

### **3 FINANCIAL DATA**

#### **3.1 Revenue and Expense Projections**

This section provides an overview of the City's Utility Systems projections through FY 2021 through FY 2028. The financial analysis includes an evaluation of the future operations of the City's Utility Systems. See the following Appendix A for complete revenue projections together with projected debt service coverage.

Fiscal Year 2020 is represented by the City's approved budget which is based on anticipated customer growth from subdivision and commercial development, and revised operating expenditures.

Projected revenues are based on historical percentage increase from the previous five-year period through 2019. Natural gas projected revenues and expenses are based on Municipal Gas Authority of Georgia's forecast (MGAG). Electric power cost projections are provided to us by Municipal Electric Authority of Georgia (MEAG). Telecom revenue projections are based on the Fiber project expansion from this bond and on a conservative 30% increase of current internet customers. Future Telecom expense projections are based on the additional cost of sales for the increase in customer base due to the fiber project expansion. It is reasonable and conservative to predict a 3-4% growth in overall system revenue and expenses over the next 8 years. See Appendix A for the Proforma.

#### **3.2 Future Rates**

City of Monroe states that adjustments to City utility rates will not be necessary to meet debt service and operation and maintenance costs.

## **APPENDIX - A**

Proforma



City of Monroe Combined Utility  
 Projected Revenues, Expenses and Debt Service Coverage

	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
<b>REVENUE</b>								
Water	6,011,360	6,343,002	6,692,939	7,062,183	7,451,797	7,862,906	8,296,696	8,754,417
Sewer	5,339,829	5,587,255	5,846,146	6,117,033	6,400,471	6,697,043	7,007,357	7,332,050
Natural Gas	4,133,182	4,235,643	4,340,716	4,448,468	4,558,968	4,672,284	4,788,490	4,907,659
Electric	20,906,027	21,586,087	22,289,857	23,018,162	23,771,860	24,551,835	25,359,002	26,194,311
Cable	3,516,451	3,313,737	3,153,973	3,028,653	2,903,976	2,839,962	2,798,723	2,777,049
Telecom	3,428,140	3,698,092	3,989,302	4,303,443	4,642,322	5,007,886	5,402,236	5,827,640
<b>Combined Utility Revenue</b>	<b>\$ 43,334,990</b>	<b>\$ 44,763,816</b>	<b>\$ 46,312,933</b>	<b>\$ 47,977,943</b>	<b>\$ 49,729,394</b>	<b>\$ 51,631,917</b>	<b>\$ 53,652,505</b>	<b>\$ 55,793,127</b>
Loganville Water Projections	1,357,800	1,357,800	1,357,800	1,357,800	1,371,378	1,374,806	1,378,243	1,381,689
Telecom Projections	1,156,918	1,871,280	1,871,280	1,871,280	1,871,280	1,871,280	1,871,280	1,871,280
Cable Rate Increase		1,124,395	1,080,526	925,978	862,651	819,715	775,786	732,430
<b>Combined Utility Projected Revenue</b>	<b>\$ 45,849,707</b>	<b>\$ 49,117,291</b>	<b>\$ 50,622,539</b>	<b>\$ 52,133,000</b>	<b>\$ 53,834,703</b>	<b>\$ 55,697,718</b>	<b>\$ 57,677,814</b>	<b>\$ 59,778,526</b>

	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
<b>EXPENSE</b>								
Water	3,333,235	3,662,168	4,032,596	4,450,173	4,921,341	5,453,439	6,041,441	6,721,646
Sewer	4,063,806	4,255,992	4,463,943	4,689,543	4,934,936	5,202,567	5,481,807	5,802,668
Natural Gas	3,396,691	3,497,658	3,601,693	3,708,890	3,819,345	3,933,159	4,046,117	4,166,964
Electric	15,749,014	16,498,387	16,920,231	16,855,030	17,088,026	17,233,963	17,290,451	17,801,804
Cable	4,553,394	4,336,559	4,140,525	3,954,947	3,753,661	3,620,802	3,504,195	3,402,951
Telecom	1,438,186	1,466,949	1,496,288	1,526,214	1,556,738	1,587,873	1,619,631	1,652,023
<b>Combined Utility Expense</b>	<b>\$ 32,534,325</b>	<b>\$ 33,717,713</b>	<b>\$ 34,655,277</b>	<b>\$ 35,184,797</b>	<b>\$ 36,074,047</b>	<b>\$ 37,031,794</b>	<b>\$ 37,983,642</b>	<b>\$ 39,548,055</b>
Loganville Water Projections	715,400	715,400	715,400	715,400	715,400	715,400	715,400	715,400
Telecom Projections		68,544	68,544	68,544	68,544	68,544	68,544	68,544
<b>Combined Utility Projected Expense</b>	<b>\$ 33,249,725</b>	<b>\$ 34,501,657</b>	<b>\$ 35,439,221</b>	<b>\$ 35,968,741</b>	<b>\$ 36,857,991</b>	<b>\$ 37,815,738</b>	<b>\$ 38,767,586</b>	<b>\$ 40,331,999</b>

Net Revenue Available for Debt	\$12,599,982	\$14,615,633	\$15,183,318	\$16,164,260	\$16,976,712	\$17,881,980	\$18,910,229	\$19,446,526
Debt Service on Bonds	\$3,576,188	\$3,576,641	\$3,576,272	\$3,580,137	\$3,578,126	\$3,580,349	\$2,876,550	\$2,877,550
<b>Debt Service Coverage on Bonds</b>	<b>3.523</b>	<b>4.086</b>	<b>4.246</b>	<b>4.515</b>	<b>4.745</b>	<b>4.994</b>	<b>6.574</b>	<b>6.768</b>
Debt Service on All Debt	\$3,690,550	\$3,691,003	\$3,690,635	\$3,694,499	\$3,692,489	\$3,694,711	\$2,990,912	\$2,991,913
<b>Debt Service Coverage on All Debt</b>	<b>3.414</b>	<b>3.960</b>	<b>4.114</b>	<b>4.375</b>	<b>4.598</b>	<b>4.840</b>	<b>6.323</b>	<b>6.500</b>

\* Per the City of Monroe Charter, 5% is the required minimum  
 Projected Revenues are based on historical % increase for previous five year period through 2019. This is a conservative projection & doesn't take into account for future growth.  
 Loganville water sales projections are based on minimum amount in the contract  
 Loganville water expenses are based on minimum amount in the contract per cost per gallon  
 Natural Gas 2021 projected revenue & expense based on Municipal Gas Authority of Georgia's forecast (MGAG)  
 Electric power cost projections are provided to us by Municipal Electric Authority of Georgia (MEAG)  
 Future Telecom revenue projections are based on the Fiber project expansion from this bond. On a conservative 30% increase of current internet customers.  
 Future Telecom expense projections are based on the additional cost of sales for the increase in customer base due to the fiber project expansion.  
 Cable service rate increase effective 1/1/2021



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[www.gmcnetwork.com](http://www.gmcnetwork.com)

**A PARITY BOND ORDINANCE TO PROVIDE FOR THE ISSUANCE BY THE CITY OF MONROE, GEORGIA OF ITS COMBINED UTILITY REVENUE BONDS, SERIES 2020; TO RATIFY THE USE AND DISTRIBUTION OF A PRELIMINARY OFFICIAL STATEMENT AND AUTHORIZE THE EXECUTION, USE AND DISTRIBUTION OF AN OFFICIAL STATEMENT; TO RATIFY THE EXECUTION OF A DEBT SERVICE RESERVE SURETY BOND COMMITMENT AND A BOND INSURANCE POLICY COMMITMENT; TO AUTHORIZE THE EXECUTION, DELIVERY AND PERFORMANCE OF A BOND PURCHASE AGREEMENT; TO RATIFY, REAFFIRM AND ADOPT ALL APPLICABLE TERMS, PROVISIONS, COVENANTS AND CONDITIONS OF THE BOND ORDINANCE ADOPTED NOVEMBER 8, 2016; AND FOR OTHER PURPOSES**

Adopted on

[Resolution Date]

This document was prepared by:

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EXHIBIT A – Form of Series 2020 Bond

**A PARITY BOND ORDINANCE TO PROVIDE FOR THE ISSUANCE BY THE CITY OF MONROE, GEORGIA OF ITS COMBINED UTILITY REVENUE BONDS, SERIES 2020; TO RATIFY THE USE AND DISTRIBUTION OF A PRELIMINARY OFFICIAL STATEMENT AND AUTHORIZE THE EXECUTION, USE AND DISTRIBUTION OF AN OFFICIAL STATEMENT; TO RATIFY THE EXECUTION OF A DEBT SERVICE RESERVE SURETY BOND COMMITMENT AND A BOND INSURANCE POLICY COMMITMENT; TO AUTHORIZE THE EXECUTION, DELIVERY AND PERFORMANCE OF A BOND PURCHASE AGREEMENT; TO RATIFY, REAFFIRM AND ADOPT ALL APPLICABLE TERMS, PROVISIONS, COVENANTS AND CONDITIONS OF THE BOND ORDINANCE ADOPTED NOVEMBER 8, 2016; AND FOR OTHER PURPOSES**

**WHEREAS**, the City of Monroe, Georgia (the “City”) owns and operates a combined water and sewerage system, gas distribution system, electric distribution system and cable television system and certain other systems, equipment and facilities operated in connection therewith (the “System”); and

**WHEREAS**, the City desires to clarify that the telecommunications and internet system and stormwater system are part of the System and that the City may from time to time add additional systems as part of the System; and

**WHEREAS**, the City has previously issued its Combined Utility Revenue Refunding Bond, Series 2016 (the “Series 2016 Bond”) pursuant to a Bond Ordinance adopted November 8, 2016 (the “Original Ordinance”); and

**WHEREAS**, the Series 2016 Bond is secured by a first lien on the Net Revenues (as defined in the Original Ordinance); and

**WHEREAS**, Article V, Section 3 of the Original Ordinance permits the City to provide for the issuance, from time to time, of Additional Bonds (as defined in the Original Ordinance) ranking as to lien on the Net Revenues on a parity with the lien thereon securing the Series 2016 Bond; and

**WHEREAS**, the City proposes issuing its Combined Utility Revenue Bonds, Series 2020 (the “Series 2020 Bonds”) in an aggregate principal amount of [\$43,680,000] for the purpose of (a) acquiring, constructing and equipping certain additions, extensions and improvements to the System (the “Series 2020 Project”) described in the engineering report prepared by Goodwyn, Mills and Cawood, Inc., (b) paying the premium for a municipal bond debt service reserve surety bond (the “Series 2020 Debt Service Reserve Surety Bond”) to be issued by [Insurer] (the “Insurer”) and the premium for a municipal bond insurance policy to be issued by the Insurer with respect to the Series 2020 Bonds and (c) paying the costs of issuing the Series 2020 Bonds; and

**WHEREAS**, all of the conditions or requirements of Article V, Section 3 of the Original Ordinance necessary to issue the Series 2020 Bonds pursuant to and secured under the Original Ordinance have been or will be met prior to the issuance and delivery of the Series 2020 Bonds; and

**WHEREAS**, the Series 2020 Bonds will be secured by a first lien on the Net Revenues on a parity with the lien thereon securing the 2016 Bond; and

**WHEREAS**, the City proposes to establish a debt service reserve subaccount of the Reserve Account (the “Series 2020 Reserve Subaccount”) and to establish a debt service reserve requirement with respect to the Series 2020 Bonds, which will be fully funded with the Series 2020 Debt Service Reserve Surety Bond;

**WHEREAS**, the City proposes to ratify the execution of a debt service reserve surety bond commitment (the “Debt Service Reserve Surety Bond Commitment”) and a municipal bond insurance commitment (the “Insurance Policy Commitment”) relating to the Series 2020 Bonds, each dated as of \_\_\_\_\_, 2020, between the City and the Insurer; and

**WHEREAS**, the City proposes to ratify the use and distribution of a Preliminary Official Statement relating to the Series 2020 Bonds and to authorize the execution, use and distribution of an Official Statement relating to the Series 2020 Bonds in connection with the sale of the Series 2020 Bonds; and

**WHEREAS**, the City proposes to authorize the execution, delivery and performance of a Bond Purchase Agreement, dated the date hereof (the “Bond Purchase Agreement”), between the City and the Underwriter; and

**WHEREAS**, the City proposes to authorize the execution, delivery and performance of a Continuing Disclosure Certificate, dated the date hereof (the “Series 2020 Disclosure Agreement”), related to the Series 2020 Bonds; and

**WHEREAS**, the City desires to designate (a) a Paying Agent and Bond Registrar to act on its behalf with respect to the Series 2020 Bonds, and (b) a Construction Fund Custodian to maintain a construction fund subaccount with respect to the Series 2020 Project; and

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Monroe, Georgia, and it is hereby ordained by authority of the same, as follows:

**ARTICLE I**

**DEFINITIONS**

**Section 1. Definitions.**

In addition to the terms hereinabove defined, whenever the following terms are used in this Parity Bond Ordinance, the same, unless the context shall clearly indicate another or different meaning or intent, shall be construed or used and are intended to have the following meaning:

**“Authorized Denominations”** means with respect to the Series 2020 Bonds, \$5,000 and any integral multiple thereof.

**“Beneficial Owner”** means the owner of a beneficial interest in the Series 2020 Bonds registered in Book-Entry Form.

**“Book-Entry Bonds”** shall mean bonds issued in full Book-Entry Form through the facilities of the Securities Depository.

**“Book-Entry Form”** or **“Book-Entry System”** shall mean a form or system, as applicable, under which (a) ownership of beneficial interests in the Series 2020 Bonds and bond service charges may be transferred only through book-entry and (b) physical Series 2020 Bonds in fully registered form are registered only in the name of a Securities Depository or its nominee as holder, with physical Series 2020 Bonds in the custody of a Securities Depository.

**“Debt Service Reserve Requirement”** means, as of any date of calculation, with respect to the Series 2020 Bonds, an amount equal to the least of (a) 10% of the stated principal amount of the Series 2020 Bonds, (b) the maximum annual debt service on the Series 2020 Bonds payable in any Sinking Fund Year or (c) 125% of average annual debt service on the Series 2020 Bonds payable in any Sinking Fund Year.

**“Insurance Policy”** means the municipal bond insurance policy issued by the Insurer guaranteeing the scheduled payment of principal and interest on the Series 2020 Bonds when due.

**“Insurer”** means with respect to the Series 2020 Bonds, [Insurer], [a New York stock insurance company], or any successor thereto or assignee thereof.

**“Interest Payment Date”** means with respect to the Series 2020 Bonds, each June 1 and December 1, commencing December 1, 2020.

**“Participants”** means those financial institutions for which the Securities Depository effects book-entry transfers and pledges of securities deposited with the Securities Depository in the Book-Entry System, as such listing exists at the time of such reference.



“**Record Date**” means, with respect to the Series 2020 Bonds, the fifteenth day of the calendar month preceding each Interest Payment Date.

“**Securities Depository**” shall mean any securities depository that is a “clearing corporation” within the meaning of the New York Uniform Commercial Code and a “clearing agency” registered pursuant to provisions of Section 17A of the Securities Exchange Act of 1934, operating and maintaining, with its participants or otherwise, a Book-Entry System to record ownership of beneficial interest in bonds and bond service charges, and to effect transfers of bonds in Book-Entry Form, and means, initially, DTC.

“**Series 2020 Bonds**” means the City of Monroe Combined Utility Revenue Bonds, Series 2020, authorized to be issued pursuant to Article II of this Parity Bond Ordinance.

“**Series 2020 Capital Improvement Account**” means the subaccount of the Construction Fund created pursuant to Article IV, Section 3 of this Parity Bond Ordinance.

“**Series 2020 Engineering Report**” means the Engineering Report 2020 Bond Issue of Goodwyn, Mills and Cawood, Inc. related to projects to be acquired, constructed, installed or equipped with a portion of the proceeds of the Series 2020 Bonds.

“**Series 2020 Project**” means the acquisition, construction, and equipping of certain additions, extensions and improvements to the System described in the Series 2020 Engineering Report.

“**Series 2020 Reserve Subaccount**” means the subaccount of the Reserve Account created with respect to the Series 2020 Bonds.

“**Series 2020 Debt Service Reserve Surety Bond**” means the debt service reserve surety bond issued by the Insurer funding the Debt Service Reserve Requirement for the Series 2020 Bonds. The Series 2020 Debt Service Reserve Surety Bond shall constitute a Debt Service Reserve Surety Bond for all purposes of the Original Bond Ordinance and this Parity Bond Ordinance.

“**System**” means the City’s combined water and sewerage system, gas distribution system, electric distribution system, cable television system, telecommunications and internet system and stormwater system as now existent and as hereafter added to, extended, improved and equipped and any and all other systems, equipment or facilities operated as part of its combined utility system.

“**Underwriter**” means with respect to the Series 2020 Bonds, Stifel Nicolaus and Company, Inc. and its successors and assigns.

**Section 2. Interpretation.**

Whenever used in this Ordinance, the singular shall include the plural and the plural shall include the singular, unless the context otherwise indicates. Words of the masculine gender shall be deemed and construed to include correlative words of the feminine and neuter genders.



**ARTICLE II**

**AUTHORIZATION, FORM AND REGISTRATION OF SERIES 2020 BONDS**

**Section 1. Authorization.**

Under the authority of the Revenue Bond Law, there is hereby authorized to be issued revenue bonds to be designated as the “CITY OF MONROE COMBINED UTILITY REVENUE BONDS, SERIES 2020” in an aggregate principal amount of [\$43,680,000]. The proceeds of the Series 2020 Bonds will be used for the purpose of (a) acquiring, constructing, and equipping the Series 2020 Project, (b) paying the premium for the Series 2020 Debt Service Reserve Surety Bond and the premium for the Insurance Policy and (c) paying the costs of issuing the Series 2020 Bonds. The issuance of the Series 2020 Bonds for the foregoing purpose is hereby found and declared to be within the public purposes intended to be served by the City. All of the terms and conditions of the Original Ordinance necessary for the issuance of Additional Bonds on a parity with the Series 2016 Bond have been or will be met prior to the issuance of the Series 2020 Bonds. The Series 2020 Bonds shall be payable solely from the Net Revenues and will be secured by a first lien on the Net Revenues, equally and ratably secured with the Series 2016 Bond and any Additional Bonds that may hereafter be issued pursuant to the Ordinance.

**Section 2. Terms of Series 2020 Bonds.**

The Series 2020 Bonds shall be dated their date of original issuance, shall be in the form of fully registered bonds without coupons, shall be in Authorized Denominations, shall be transferable to subsequent owners as hereinafter provided, shall be numbered R-1 upward, shall bear interest (based on a 360 day year comprised of twelve thirty day months) from the Interest Payment Date next preceding their date of authentication to which interest has been paid (unless its date of authentication is an Interest Payment Date, in which case from such Interest Payment Date, unless its date of authentication is after a Record Date but before an Interest Payment Date, in which case from the next Interest Payment Date, or unless its date of authentication is before the first Interest Payment Date, in which case from its date of original issuance) at the rates per annum set forth below. The interest shall be payable on each Interest Payment Date, and the principal shall mature on December 1 in the years and amounts set forth below:

<u>Year</u>	<u>Principal Amount Maturing</u>	<u>Interest Rate</u>
2020	\$ —	
2021	—	
2022	—	
2023	—	
2024	—	
2025	—	
2026	—	
2027	1,080,000	
2028	1,130,000	
2029	1,190,000	
2030	1,250,000	
2031	1,310,000	
2032	1,365,000	
2033	1,415,000	
2034	1,475,000	
2035	1,535,000	
2036	1,595,000	
2037	1,660,000	
2038	1,725,000	
2039	1,795,000	
2040	1,865,000	
2041	1,940,000	
2042	2,015,000	
2043	2,100,000	
2044	2,180,000	
2045	2,270,000	
2046	2,360,000	
2047	2,455,000	
2048	2,555,000	
2049	2,655,000	
2050	2,760,000	

As long as the Series 2020 Bonds are held in Book-Entry Form, the principal of and interest on the Series 2020 Bonds shall be payable as provided in Section 9 of this Article II. If the Series 2020 Bonds are no longer held in Book-Entry Form, the principal amount of the Series 2020 Bonds shall be payable at maturity (unless prepaid prior thereto as hereinafter provided) upon presentation and surrender thereof at the principal office of the Paying Agent. If the Series 2020 Bonds are no longer held in Book-Entry Form, payments of interest on the Series 2020 Bonds shall be made by check or draft payable to the registered owner as shown on the bond registration book kept by the Bond Registrar at the close of business on the Record Date, and such payments of interest shall be mailed by first class mail to the registered owner at the address shown on the bond registration book. Both the principal of and interest on the Series 2020 Bonds shall be payable in lawful money of the United States of America.

**Section 3. Execution; Form of Series 2020 Bonds.**

The Series 2020 Bonds shall be executed on behalf of the City by the manual or facsimile signature of the Mayor or Mayor Pro-Tem and attested by the manual or facsimile signature of the Clerk or the Assistant Clerk. The official seal of the City shall be impressed or imprinted thereon. The Series 2020 Bonds shall be authenticated by the manual signature of the Bond Registrar. The validation certificate to be attached to the Series 2020 Bonds shall be executed by the manual or facsimile signature of the Clerk of the Superior Court of Walton County, and the official seal of such Court shall be impressed or imprinted thereon. In case any official whose signature shall appear on the Series 2020 Bonds shall cease to be such officer before delivery of the Series 2020 Bonds, such signature shall nevertheless be valid and sufficient for all purposes the same as if such officer had remained in office until such delivery. The Series 2020 Bonds, the certificate of authentication and registration, form of assignment and the certificate of validation to be endorsed upon the Series 2020 Bonds, shall be in substantially the form set forth in Exhibit A hereto, with such variations, omissions and insertions as are required or permitted by this Parity Bond Ordinance.

**Section 4. Required Authentication; Proof of Ownership.**

The Series 2020 Bonds shall have endorsed thereon a certificate of authentication duly executed by the manual signature of the Bond Registrar. The Series 2020 Bonds shall not be entitled to any benefit or security under this Parity Bond Ordinance unless such certificate shall be properly executed. The execution of the certificate of authentication shall be conclusive evidence that such Series 2020 Bond has been duly authenticated, registered and delivered. The person in whose name any Series 2020 Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and the payment of the principal of or interest on the Series 2020 Bonds shall be made only to or upon the order of the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon the Series 2020 Bonds to the extent of the sums so paid.

**Section 5. Bond Registrar; Transfer and Exchange.**

The Bond Registrar shall keep the bond registration book of the City for the registration of the Series 2020 Bonds and for the registration of transfers of the Series 2020 Bonds as herein provided. As long as the Series 2020 Bonds are held in Book-Entry Form, registrations of transfers and exchanges shall be made in accordance with the rules and procedures established by the Securities Depository. If the Series 2020 Bonds are no longer held in Book-Entry Form, the transfer of any Series 2020 Bonds shall be registered upon the registration book upon the surrender and presentation of such Series 2020 Bonds to the Bond Registrar duly endorsed for transfer or accompanied by an assignment duly executed by the registered owner or attorney duly authorized in writing in such form as shall be satisfactory to the Bond Registrar. Upon any such registration of transfer, the Bond Registrar shall authenticate and deliver in exchange for the Series 2020 Bond so surrendered, a new Series 2020 Bond registered in the name of the transferee, in Authorized Denominations. If the Series 2020 Bonds are no longer held in Book-Entry Form, any Series 2020 Bond, upon presentation and surrender thereof to the Bond Registrar, together with an assignment duly executed by the registered owner or duly authorized

attorney, in such form as may be satisfactory to the Bond Registrar, may be exchanged, at the option of the registered owner, for an aggregate principal amount of Series 2020 Bonds of the same type and maturity equal to the principal amount of the Series 2020 Bond so surrendered and of any Authorized Denominations. The Bond Registrar may make a charge for every registration of transfer of the Series 2020 Bonds sufficient to reimburse it for any tax or other governmental charge required to be paid with respect to such exchange or registration of transfer, but no other charge shall be made to the owner for the privilege of exchanging or registering the transfer of Series 2020 Bonds under this Parity Bond Ordinance.

**Section 6. Lost, Destroyed, Mutilated Series 2020 Bonds.**

If any of the Series 2020 Bonds shall become mutilated, the Bond Registrar, at the expense of the owner of such Series 2020 Bond, shall authenticate and deliver a new Series 2020 Bond registered in the name of the owner in exchange and substitution for such mutilated Series 2020 Bond. If any of the Series 2020 Bonds shall become lost, destroyed or wrongfully taken, evidence of such loss, destruction or wrongful taking within a reasonable time thereafter may be submitted to the Bond Registrar and if such evidence shall be satisfactory and indemnity of a character and in an amount satisfactory to the City and the Bond Registrar shall be given, then the Bond Registrar, at the expense of the owner, shall authenticate and deliver a new Series 2020 Bond registered in the name of the owner.

**Section 7. Blank Series 2020 Bonds.**

The City shall make all necessary and proper provisions for the exchange and registration of transfers of the Series 2020 Bonds by the Bond Registrar, and the City shall deliver or cause to be delivered to the Bond Registrar a sufficient quantity of blank Series 2020 Bonds duly executed on behalf of the City, together with the certificate of validation pertaining thereto duly executed by the Clerk of the Superior Court of Walton County, as herein provided in order that the Bond Registrar shall at all times be able to register and authenticate the Series 2020 Bonds at the earliest practicable time in accordance with the provisions of this Ordinance.

**Section 8. Cancellation of Series 2020 Bonds.**

If any of the Series 2020 Bond is surrendered in any registration of transfer or exchange or if any of the Series 2020 Bonds is paid, purchased or redeemed before maturity, it shall be canceled by the Bond Registrar, and a record thereof duly shall be entered in the permanent records pertaining to the Series 2020 Bonds maintained by the Bond Registrar.

**Section 9. Book-Entry Bonds.**

The Series 2020 Bonds shall be issued initially in Book-Entry Form in accordance with the book-entry procedures of the Securities Depository. The Series 2020 Bonds shall be initially issued in the form of a single, fully-registered bond in the amount of each separate stated maturity of the Series 2020 Bonds. As long as the Series 2020 Bonds are held in Book-Entry Form, the registered owner of all Series 2020 Bonds shall be, and each of the Series 2020 Bonds shall be registered in the name of, the Securities Depository or its nominee. As long as the Series 2020 Bonds are held in Book-Entry Form, all payments with respect to the principal of and

interest on such Series 2020 Bond, and all notices with respect to such Series 2020 Bond, shall be made or given, as the case may be, to the Securities Depository.

Transfers of principal of and interest payments on the Series 2020 Bonds by the Securities Depository to Participants will be the responsibility of the Securities Depository. Transfers of such payments by the Participants to Beneficial Owners will be the responsibility of such Participants. Transfers of ownership shall be affected on the records of the Securities Depository and its Participants pursuant to rules and procedures established by the Securities Depository and its Participants. The City and the Paying Agent will recognize the Securities Depository as the owner of such Series 2020 Bonds for all purposes, including (a) payments of principal of and interest on such Series 2020 Bonds (b) notices and (c) voting.

Upon the discontinuance of the services of the Securities Depository, the City may within 90 days thereafter appoint a substitute Securities Depository which, in the opinion of the City, is willing and able to undertake the functions of Securities Depository under this Parity Bond Ordinance upon reasonable and customary terms. If no such successor can be found within such period, the Series 2020 Bonds shall no longer be Book-Entry Bonds.

In the event that the Series 2020 Bonds shall no longer be Book-Entry Bonds, the City shall execute and the Bond Registrar shall authenticate and deliver, upon presentation and surrender of the Series 2020 Bonds, bond certificates as requested by the Securities Depository of like aggregate principal amount, maturity and interest rate, in Authorized Denominations, to the identifiable Beneficial Owners in replacement of such Beneficial Owners' beneficial ownership interests in the Series 2020 Bonds.



**ARTICLE III**

**REDEMPTION OF SERIES 2020 BONDS BEFORE MATURITY**

**Section 1. Optional Redemption.**

The Series 2020 Bonds are not subject to optional redemption prior to December 1, 2030. The Series 2020 Bonds are subject to optional redemption prior to their maturity, in whole or in part and in any order of maturities, on any date on or after December 1, 2030, at a redemption price of the of par, plus accrued interest.

**Section 2. Mandatory Sinking Fund Redemption.**

The Series 2020 Bonds maturing December 1, \_\_ are subject to mandatory redemption prior to their maturity on December 1 in the years and amounts set forth below, at a redemption price of par, plus accrued interest (the December 1, 20\_\_ amount to be paid rather than redeemed):

<u>Year</u>	<u>Amount</u>
20__	
20__	
20__	
20__	
20__	

**Section 3. Partial Redemption.**

If less than all of the Series 2020 Bonds of a maturity are going to be called for redemption, then the actual Series 2020 Bonds so called for redemption shall be determined by (a) the procedures of the Securities Depository as long as the Series 2020 Bonds are held in Book-Entry Form and (b) lot or in such other manner as may be designated by the Bond Registrar if the Series 2020 Bonds are no longer held in Book-Entry Form.

**Section 4. Notice of Redemption.**

Notice of redemption shall be given by the Paying Agent not less than 30 nor more than 60 days prior to the redemption date (a) in accordance with the rules of the Securities Depository as long as the Series 2020 Bonds are held in Book-Entry Form and (b) by first class mail, postage to all registered owners of the Series 2020 Bonds to be redeemed at addresses which appear upon the bond registration book as of the date of giving such notice if the Series 2020 Bonds are no longer held in Book-Entry Form. Any defect in such notice will not affect the validity of the proceedings for such redemption or cause the interest to accrue on the principal amount of the Series 2020 Bonds so designated for redemption after the redemption date. Notice given in the manner describe above will be conclusively presumed to have been given, whether or not the registered owner receives the notice.

If at the time of mailing of notice of redemption there have not been deposited with the Paying Agent or an escrow agent moneys sufficient to redeem all the Series 2020 Bonds called for redemption, such notice will state that it is conditional upon the deposit of the redemption moneys with the Paying Agent or the escrow agent not later than the opening of business on the date established for redemption, and such notice will be of no effect unless such moneys are so deposited.

**Section 5. Effect of Additional Bonds.**

In the event Additional Bonds are hereafter issued by the City, the City covenants and agrees that it will not optionally prepay or redeem the Series 2020 Bonds, or any such Additional Bonds, from moneys in the Sinking Fund unless and until the Sinking Fund is at its proper balance. The City shall have the right to prepay or redeem Additional Bonds before it prepays the Series 2020 Bonds, or it may redeem the Series 2020 Bonds before it redeems or prepays Additional Bonds, or it may partially prepay or redeem the Series 2020 Bonds and some of the Additional Bonds at the same time.

**Section 6. Purchase in Open Market.**

Nothing herein contained shall be construed to limit the right of the City to purchase with any excess moneys the Series 2020 Bonds in the open market at a price not exceeding the callable price. Any such Series 2020 Bonds so purchased cannot be reissued and shall be canceled.

**Section 7. Effect of Call for Redemption.**

Notice having been given in the manner and under the conditions hereinabove provided, the portion of the Series 2020 Bonds so designated for redemption shall, on the redemption date designated in such notice, become and be due and payable at the redemption price, and from and after the date of redemption so designated, unless default shall be made in the payment of the portion of the Series 2020 Bonds so designated for redemption, interest on the portion of the Series 2020 Bonds so designated for redemption shall cease to accrue.

**ARTICLE IV**

**CUSTODY AND APPLICATION OF PROCEEDS;  
CONSTRUCTION FUND**

**Section 1. Ratification and Incorporation.**

Except as provided in Sections 2 and 3 below, all terms and provisions of Article IV of the Original Ordinance are hereby ratified and incorporated herein.

**Section 2. Application of Series 2020 Bonds Proceeds.**

The Underwriter shall retain its underwriting discount and shall wire (a) \$\_\_\_\_\_ to the Insurer as the premiums for the Series 2020 Debt Service Reserve Surety Bond and the Insurance Policy and (b) the remainder of the purchase price of the Series 2020 Bonds to the Construction Fund Custodian for deposit in the Series 2020 Capital Improvement Account.

Notwithstanding the foregoing, if the Mayor shall determine that a different application of funds is required to carry out the intent of this Parity Bond Ordinance, the different application of funds may be provided for in the authentication order to be delivered at the time of issuance of the Series 2020 Bonds.

**Section 3. Construction Fund.**

The Construction Fund Custodian shall establish a separate special account within the Construction Fund designated as the "Series 2020 Capital Improvement Account." Subject to Subsection (b) of Section 2 of Article IV of the Original Ordinance, the moneys credited to the Series 2020 Capital Improvement Account shall be used and applied for the purpose of paying the cost of the Series 2020 Project in accordance with the Engineering Report and paying the costs of issuing the Series 2020 Bonds.

**ARTICLE V**

**REVENUES AND FUNDS;  
PLEDGE OF SECURITY; ADDITIONAL BONDS; DEFEASANCE**

**Section 1. Ratification and Incorporation.**

Except as set forth in Section 2 below, all terms and provisions of Article V of the Original Ordinance are hereby ratified and incorporated herein. The City has determined that it is not necessary or desirable to establish a Reserve Subaccount with respect to the Series 2020 Bonds.

**Section 2. Flow of Funds/Policy Costs.**

Subsections (a), (d), (e) and (f) of Section 1 of Article V are replaced in their entirety and replaced with the following subsections (a), (d), (e), (f), (g), (h) and (i):

“(a) **Revenue Fund.** All Gross Revenues arising from the ownership or operation of the System and properties in connection therewith as then existent and as thereafter added to, extended and improved shall be collected by the City or by its agents or employees and deposited promptly with the Revenue Fund Depository to the credit of a special trust fund which is hereby created and designated as “City of Monroe, Georgia Combined Utility Revenue Fund” (the “Revenue Fund”); and the City shall continue to maintain the Revenue Fund as a special trust fund separate and apart from its other funds so long as any Bonds are outstanding and unpaid or until provision shall have been duly made for the payment thereof. Said revenues shall be disbursed from the Revenue Fund to the extent and in the following manner and order:

There shall first be paid from the Revenue Fund the reasonable and necessary costs of operating, maintaining and repairing the System, including without limitation, salaries, wages, the payment of any contractual obligations incurred pertaining to the operation of the System, including, but not limited to payments to the Municipal Electric Authority of Georgia and the Municipal Gas Authority of Georgia, the cost of materials and supplies, rentals of leased property, if any, insurance premiums, audit fees, and other charges as may properly be made for the purpose of operating, maintaining and repairing the System in accordance with sound business practice, but before making provision for depreciation, interest expense and amortization.

The Net Revenues remaining in the Revenue Fund after the payment of the sums required or permitted to be paid under the provisions of the preceding paragraph are hereby pledged to the payment of the principal of and the interest on the Bonds and to the provider of any Debt Service Reserve Surety Bond, Credit or Liquidity Facility or bond insurance policy as set forth herein. Said Net Revenues so pledged shall immediately be subject to the lien of this pledge without any physical delivery thereof or further act, and the lien of this pledge shall be valid and binding against it, and against all parties having claims of any kind against it, whether such claims shall have arisen in contract, tort or otherwise and irrespective of whether or not such parties have notice thereof.”

“(d) **Policy Costs.** After there have been paid from the Revenue Fund the sums required or permitted to be paid pursuant to the provisions of (a), (b) and (c) above and so long as a bond insurance policy (including, but not limited to, the Insurance Policy) is in effect, and the issuer of the bond insurance policy is honoring its obligations thereunder and an insurer default has not occurred and is not continuing, there shall next be paid from the Revenue Fund such payments to the issuer of the bond insurance policy as may be required to repay any amounts owed to the insurer that have not been paid to the insurer as a subrogee to the owners of the insured obligations.

(e) **Subordinate Debt.** After there have been paid from the Revenue Fund the sums required or permitted to be paid pursuant to the provisions of (a), (b), (c) and (d) above, there shall next be paid from the Revenue Fund monthly such payments as may be required to repay Subordinate Debt.

(f) **Franchise Payments.** After there have been paid from the Revenue Fund the sums required or permitted to be paid pursuant to the provisions of (a), (b), (c), (d) and (e) above, there shall next be paid from the Revenue Fund monthly into the City’s general fund five percent of the Modified Gross Revenues (the “Franchise Payments”) in compliance with Section 6.06 of the City’s Charter. The Franchise Payments shall cease to be made if they are no longer required by the City’s Charter.

(g) **Expansion Fund Payments.** After there have been paid from the Revenue Fund the sums required or permitted to be paid pursuant to the provisions of (a), (b), (c), (d), (e) and (f) above, there shall next be paid from the Revenue Fund monthly into the Expansion Fund five percent of the Gross Revenues until such time as the amount on deposit in the Expansion Fund exceeds 20 percent of the Gross Revenues for the previous year (the “Expansion Fund Payments”) in compliance with Section 6.04 of the City’s Charter. The Expansion Fund Payments shall cease to be made if they are no longer required by the City’s Charter.

(h) **Renewal and Extension Fund.** A special trust fund is hereby created and designated as the “City of Monroe, Georgia Combined Utility Renewal and Extension Fund.” All moneys deposited into the Renewal and Extension Fund shall be held in trust by the Renewal and Extension Fund Depository separate and apart from other funds of the City.

After there have been paid from the Revenue Fund the sums required or permitted to be paid pursuant to the provisions of (a), (b), (c), (d), (e), (f) and (g) above, all money remaining in the Revenue Fund shall be transferred monthly into the Renewal and Extension Fund, except to the extent that the City shall deem it necessary to establish and maintain a reasonable working capital reserve in the Revenue Fund.

Expenditures shall be made from the Renewal and Extension Fund for the purpose of:

- (i) Paying operating expenses relating to the System;
- (ii) Making debt service payments on the Bonds;

(iii) In case of an emergency having a major effect upon the System caused by some extraordinary occurrence which makes it necessary to use the funds of the System for the alleviation or removal of such effects and an insufficiency of money exists in the Revenue Fund to meet such emergency;

(iv) Making replacements, additions, extensions and improvements to the System and paying the cost of any engineering studies, surveys or plans and specifications pertaining to future development or expansion of the System;

(v) Transfers to the Sinking Fund for the purpose of acquiring the Bonds by redemption or by purchase in the open market, and when so used for such purposes the moneys shall be withdrawn from the Renewal and Extension Fund and deposited into the appropriate fund for the Bonds to be so redeemed or purchased; or

(vi) Paying any issuer of any Debt Service Reserve Surety Bond interest on amounts drawn under such surety bond and payment to the issuer of any Credit or Liquidity Facility the costs for any such facility.

(i) **General Fund.** The City may transfer funds from the Renewal and Extension Fund to the general fund and may use such moneys for any lawful purpose.”

**Section 3. Reserve Subaccount.**

There is hereby created a separate special subaccount within the Reserve Account with respect to the Series 2020 Bonds, which shall be designated as the “Series 2020 Reserve Subaccount.” There shall be deposited into the Series 2020 Reserve Subaccount an amount equal to the Debt Service Reserve Requirement with respect to the Series 2020 Bonds. The Series 2020 Reserve Subaccount shall be fully funded upon the issuance of the Series 2020 Bonds with the Series 2020 Debt Service Reserve Surety Bond.

**ARTICLE VI**

**DEPOSITORIES OF MONEYS AND SECURITIES FOR DEPOSITS**

**Section 1. Ratification and Incorporation.**

Except as provided in Section 2 below, all terms and provisions of Article VI of the Original Ordinance are hereby ratified and incorporated herein.

**Section 2. Security for Deposits.**

Subsection (b) of Section 1 of Article VI is hereby replaced with the following:

(b) All moneys on deposit in the Funds shall be secured by (a) the State of Georgia Secure Deposits Program, or any successor thereto or (b)(i) the Federal Deposit Insurance Corporation, or any successor thereto or (ii) a pledge of obligations (A) authorized by O.C.G.A. Section 50-17-59 or (B) issued or guaranteed by the United States of America in an amount of such deposit not insured by the Federal Deposit Insurance Corporation, or any successor thereto.

**ARTICLE VII**

**PARTICULAR COVENANTS; NON-ARBITRAGE COVENANT**

**Section 1. Ratification and Incorporation.**

All terms and provisions of Article VII of the Original Ordinance are hereby ratified and incorporated herein.



**ARTICLE VIII**

**EVENTS OF DEFAULT; REMEDIES**

**Section 1. Ratification and Incorporation.**

All terms and provisions of Article VIII of the Original Ordinance are hereby ratified and incorporated herein.

**ARTICLE IX**

**SUPPLEMENTAL PROCEEDINGS**

**Section 1. Ratification and Incorporation.**

All terms and provisions of Article IX of the Original Ordinance are hereby ratified and incorporated herein.

**ARTICLE X**

**MISCELLANEOUS PROVISIONS**

**Section 1. Severability.**

In case any one or more of the provisions of this Parity Bond Ordinance shall for any reason be held illegal or invalid, such illegality or invalidity shall not affect any other provision of this Parity Bond Ordinance, but this Parity Bond Ordinance shall be construed and enforced as if such illegal or invalid provisions had not been contained therein.

**Section 2. General Ratification.**

(b) The provisions of the Original Ordinance and every appropriate sentence thereof shall be construed as including and as being applicable to the Series 2020 Bonds issued by the City as well as to the Series 2016 Bond, and the Series 2020 Bonds shall be treated for all intents and purposes, unless otherwise specifically stated, just as if they had been issued together with the Series 2016 Bond and pursuant to the terms of the Original Ordinance.

(c) The City hereby reaffirms all of the applicable covenants, agreements and provisions of the Original Ordinance for the equal protection and benefit of all bondholders.

**Section 3. Validation.**

The Series 2020 Bonds herein authorized shall be validated in the manner provided by law, and to that end notice of the adoption of this Parity Bond Ordinance and a copy thereof shall be served upon the District Attorney in order that proceedings for the above purpose be instituted in the Superior Court of Walton County.

**Section 4. Repealer.**

Any and all resolutions, ordinances or parts thereof in conflict with this Parity Bond Ordinance this day adopted be and the same are hereby repealed, and this Parity Bond Ordinance shall be in full force and effect from and after its adoption.

**Section 5. Authorization of Bond Purchase Agreement.**

The execution, delivery and performance of the Bond Purchase Agreement are hereby authorized. The Bond Purchase Agreement shall be executed by the Mayor or Mayor Pro-Tem. The Clerk or Assistant Clerk may, but shall not be required to, attest to the execution of the Bond Purchase Agreement, and the seal may, but shall not be required to, be impressed on the Bond Purchase Agreement. The Bond Purchase Agreement shall be in substantially the form presented at this meeting, with such changes, insertions or omissions as may be approved by the person executing the same. The execution of the Bond Purchase Agreement shall be conclusive evidence of the approval of any such changes.

**Section 6. Authorization of Offering Documents and Series 2020 Disclosure Agreement.**

The use and distribution of the Preliminary Official Statement and the execution of a “deemed final certificate” by the Mayor or Mayor Pro-Tem with respect to the Preliminary Official Statement are hereby ratified. The execution, use and distribution of the Official Statement are hereby authorized. The Official Statement shall be executed by the Mayor or the Mayor Pro-Tem. The Official Statement shall be in substantially the same form as the Preliminary Official Statement, with such changes, insertions or omissions as may be approved by the person executing the same. The execution of the Official Statement shall be conclusive evidence of the approval of any such changes. The execution, delivery and performance of the Series 2020 Disclosure Agreement are hereby authorized. The Series 2020 Disclosure Agreement shall be executed by the Mayor or the Mayor Pro-Tem. The Clerk or Assistant Clerk may, but shall not be required to, attest to the execution of the Series 2020 Disclosure Agreement, and the seal may, but shall not be required to, be impressed on the Series 2020 Disclosure Agreement. The Series 2020 Disclosure Agreement shall be in substantially the form attached to the Preliminary Official Statement, with such changes, insertions or omissions as may be approved by the person executing the same. The execution of the Series 2020 Disclosure Agreement Statement shall be conclusive evidence of the approval of any such changes.

**Section 7. Authorization of 8038-G and Tax and Non-Arbitrage Certificate.**

The Mayor, Mayor Pro-Tem, Clerk and Assistant Clerk are hereby authorized to execute and deliver the IRS Form 8038-G and the Tax and Non-Arbitrage Certificate with respect to the Series 2020 Bonds.

**Section 8. Ratification of Debt Service Reserve Surety Bond Commitment and Insurance Policy Commitment.**

The execution, delivery and performance of the Series 2020 Debt Service Reserve Surety Bond Commitment and the Insurance Policy Commitment are hereby ratified. The execution, delivery and performance of any additional documents that may be required by the Insurer with respect to the Series 2020 Bonds are hereby authorized, and such additional documents shall be executed by the Mayor or Mayor Pro-Tem. The Clerk or Assistant Clerk may, but shall not be required to, attest to the execution of any such additional documents, and the seal may, but shall not be required to, be impressed on any such additional documents.

**Section 9. Appointment of Paying Agent, Bond Registrar, Custodians and Depositories.**

Regions Bank is hereby designated as the Paying Agent and Bond Registrar for the Series 2020 Bonds. Regions Bank is also hereby designated as the Construction Fund Custodian and the Sinking Fund Custodian. Synovus Bank is hereby designated as the Revenue Fund Depository and the Renewal and Extension Fund Depository.

**Section 10. Authorization of Paying Agent Agreement.**

The execution, delivery and performance of the Paying Agent Agreement, dated as of November 1, 2020 (the “Paying Agent Agreement”), between the Authority and the Paying Agent are hereby authorized. The Paying Agent Agreement shall be executed by the Mayor or Mayor Pro-Tem. The Clerk or Assistant Clerk may, but shall not be required to, attest to the execution of the Paying Agent Agreement, and the seal may, but shall not be required to, be impressed on the Paying Agent Agreement. The Paying Agent Agreement shall be in substantially the form presented at this meeting, with such minor changes, insertions or omissions as may be approved by the person executing the same. The execution of the Paying Agent Agreement shall be conclusive evidence of the approval of any such changes.

**Section 11. Approval of Custodial Agreement.**

The execution, delivery and performance of the Custodial Agreement, dated as of November 1, 2020 (the “Custodial Agreement”), between the Authority and the Construction Fund Custodian and the Sinking Fund Custodian are hereby authorized. The Custodial Agreement shall be executed by the Mayor or Mayor Pro-Tem. The Clerk or Assistant Clerk may, but shall not be required to, attest to the execution of the Custodial Agreement, and the seal may, but shall not be required to, be impressed on the Custodial Agreement. The Custodial Agreement shall be in substantially the form presented at this meeting, with such minor changes, insertions or omissions as may be approved by the person executing the same. The execution of the Custodial Agreement shall be conclusive evidence of the approval of any such changes.

**Section 12. General Authority; Ratification.**

Any officer of the City is hereby authorized to execute and deliver all other documents and certificates necessary to carry out the transactions contemplated by this Parity Bond Ordinance and to make covenants on behalf of the City. All actions heretofore taken and all documents heretofore executed in connection with the transactions contemplated by this Parity Bond Ordinance are hereby ratified and approved. If the Mayor or the Clerk is unable or unwilling to carry out the transactions contemplated by the terms of this Parity Bond Ordinance or to execute any documents authorized herein, including but not limited to the Series 2020 Bonds, the Mayor Pro-Tem or Assistant Clerk are hereby authorized to act/sign on behalf of the Mayor and Clerk, respectively.

**Section 13. Waiver of Bond Audit.**

The City elects not to conduct the audit referred to in O.C.G.A. Section 36-82-100.

**Section 14. Insurer Provisions.**

[Insert required insurer provisions.]

[Remainder of Page Intentionally Left Blank]

Adopted and approved on \_\_\_\_\_, 2020.

**CITY COUNCIL OF THE CITY OF MONROE,  
GEORGIA**

By: \_\_\_\_\_  
Mayor

(SEAL)

Attest:

By: \_\_\_\_\_  
Clerk

EXHIBIT A

[FORM OF SERIES 2020 BOND]

No. R-\_\_ \$ \_\_\_\_\_

UNITED STATES OF AMERICA  
STATE OF GEORGIA  
CITY OF MONROE  
COMBINED UTILITY REVENUE BONDS,  
SERIES 2020

BOND DATE: MATURITY DATE: INTEREST RATE: CUSIP:  
[Closing Date] December 1, 20\_\_ % \_\_\_\_\_

FOR VALUE RECEIVED, the City of Monroe, Georgia (the “City”) hereby promises to pay solely from the special fund provided therefor, as hereinafter set forth, to Cede & Co., as nominee of The Depository Trust Company (“DTC”), or registered assigns, the principal amount set forth above on the maturity date set forth above and interest on the principal amount at the rate per annum set forth above (based upon a 360-day year comprised of twelve 30-day months) from the Interest Payment Date (hereinafter defined) next preceding the date of authentication to which interest has been paid (unless the date of authentication is an Interest Payment Date, in which case from such Interest Payment Date, unless the date of authentication is after a Record Date (hereinafter defined) but before an Interest Payment date, in which case from the next Interest Payment Date, or unless the date of authentication is before the first Interest Payment Date, in which case from its date of original issuance), until the payment of the principal amount hereof. The interest shall be paid on each June 1 and December 1, commencing December 1, 2020 (each an “Interest Payment Date”) to the person in whose name this bond is registered at the close of business on the 15th day of the calendar month preceding each Interest Payment Date (each such date a “Record Date”). Both principal and interest shall be paid in lawful money of the United States.

This bond is being issued in book-entry form (the “Book-Entry Form”). As long as this bond is held in Book-Entry Form, the principal of and interest on this bond shall be paid in accordance with the rules of DTC or a successor securities depository (the “Securities Depository”). In the event that this bond is no longer held in Book-Entry Form, the principal of and interest on this bond shall be paid in the manner described in the Ordinance (hereinafter defined).

This bond is one of a duly authorized issue of the City’s Combined Utility Revenue Bonds, Series 2020 (the “Series 2020 Bonds”). The Series 2020 Bonds are being issued for the purpose of (a) acquiring, constructing and equipping certain additions, extensions and improvements to the System, (b) paying the premium for a debt service reserve surety bond with

respect to the Series 2020 Bonds to be issued by [Insurer] (the “Insurer”) and the premium for a municipal bond insurance policy with respect to the Series 2020 Bonds to be issued by the Insurer and (c) paying the costs of issuing the Series 2020 Bonds. The Series 2020 Bonds are being issued under the authority of the Constitution of the State of Georgia and laws of the State of Georgia, including the Revenue Bond Law (O.C.G.A. Section 36-82-60 *et seq.*, as amended), and were duly authorized by an ordinance adopted by the City Council on November 8, 2016, as supplemented on [Resolution Date] (the “Ordinance”). All capitalized terms used but not otherwise defined herein shall have the meanings assigned thereto in the Ordinance.

The Series 2020 Bonds are secured by a first lien on the Net Revenues, on a parity as to lien on the Net Revenues with the lien thereon securing the City’s Combined Utility Revenue Refunding Bond, Series 2016 (the “Series 2016 Bond”). The City may issue, under certain terms and conditions as provided in the Ordinance, additional revenue bonds, and if issued such additional revenue bonds will rank on parity as to lien on the Net Revenues with the lien thereon securing the Series 2016 Bond and the Series 2020 Bonds. Reference to the Ordinance is hereby made for a complete description of the fund charged with, and pledged to, the payment of the principal of and the interest on the Series 2020 Bonds, the nature and extent of the security therefor, a statement of rights, duties and obligations of the City, the rights of the owners of the Series 2020 Bonds, and the terms and provisions under which additional revenue bonds may be issued, to all the provisions of which the owner hereof, by the acceptance of this bond, assents.

This bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Ordinance until this bond shall has been authenticated and registered upon the bond registration book of the City kept for that purpose by the Bond Registrar, which authentication and registration shall be evidenced by the execution by the manual signature of the Bond Registrar of the certificate hereon.

The Series 2020 Bonds are being issued in Book-Entry Form. Actual Series 2020 Bonds are not available for distribution to the owners thereof (the “Beneficial Owners”), except under the limited circumstances set forth in the Ordinance. The principal of and interest on the Series 2020 Bonds are payable by the Paying Agent to the Securities Depository or its nominee in accordance with the rules of the Securities Depository. Transfer of principal and interest payments to participants of the Securities Depository will be the responsibility of the Securities Depository, and transfers of principal and interest to Beneficial Owners by participants of the Securities Depository will be the responsibility of such participants. The City and the Paying Agent will recognize the Securities Depository as the owner of the Series 2020 Bonds for all purposes, including (a) payments of principal of and interest on the Series 2020 Bonds, (b) notices and (c) voting. The City and the Paying Agent are not responsible or liable for maintaining, supervising or reviewing the records maintained by the Securities Depository, its participants or persons acting through such participants.

The Bond Registrar shall keep the bond registration book for the registration of the Series 2020 Bonds and for the registration of transfers of the Series 2020 Bonds. As long as the Series 2020 Bonds are held in Book-Entry Form, registrations of transfers and exchanges shall be made in accordance with the rules of the Securities Depository. If the Series 2020 Bonds are no longer



held in Book-Entry Form, registrations of transfers and exchanges shall be made in accordance with the terms of the Ordinance.

The Series 2020 Bonds are limited obligations of the City and secured by and payable solely from the Net Revenues. The Series 2020 Bonds shall not constitute a charge, lien or encumbrance, legal or equitable, upon any other property of the City. No holder of any of the Series 2020 Bonds shall ever have the right to compel any exercise of the taxing power of the City to pay the Series 2020 Bonds or the interest thereon nor to enforce payment thereof against any property of the City other than the Net Revenues.

The Series 2020 Bonds are subject to optional redemption prior to their maturity, in whole or in part and in any order of maturities, on any date on or after December 1, 2030, at a redemption price of par, plus accrued interest.

The Series 2020 Bonds maturing on December 1, 20\_\_ are subject to mandatory sinking fund redemption prior to their maturity on December 1 in the years and amounts set forth below, at a redemption price of par, plus accrued interest (the December 1, 20\_\_ amount to be paid rather than redeemed):

<u>Year</u>	<u>Amount</u>
20__	
20__	
20__	
20__	
20__	

If less than all of the Series 2020 Bonds of a maturity are going to be called for redemption, then the actual Series 2020 Bonds so called for redemption shall be determined by (a) the procedures of the Securities Depository as long as the Series 2020 Bonds are held in Book-Entry Form and (b) lot or in such other manner designated by the Bond Registrar if the Series 2020 Bonds are no longer held in Book-Entry Form.

Notice of redemption will be given by the Paying Agent not less than 30 nor more than 60 days prior to the redemption date (a) in accordance with the rules of the Securities Depository as long as the Series 2020 Bonds are held in Book-Entry Form and (b) by first class mail, postage to all registered owners of the Series 2020 Bonds to be redeemed at addresses which appear upon the bond registration book as of the date of giving such notice if the Series 2020 Bonds are no longer held in Book-Entry Form. Any defect in such notice will not affect the validity of the proceedings for such redemption or cause the interest to accrue on the principal amount of the Series 2020 Bonds so designated for redemption after the redemption date. Notice given in the manner describe above will be conclusively presumed to have been given, whether or not the registered owner receives the notice.

If at the time of mailing of notice of redemption there have not been deposited with the Paying Agent or an escrow agent moneys sufficient to redeem all the Series 2020 Bonds called for redemption, such notice will state that it is conditional upon the deposit of the redemption

moneys with the Paying Agent or the escrow agent not later than the opening of business on the date established for redemption, and such notice will be of no effect unless such moneys are so deposited.

To the extent and in the manner permitted by the Ordinance, modifications, alterations, amendments, additions and revisions of the provisions of the Ordinance and the Series 2020 Bonds may be made by the City without the consent of the owners of the Bonds in certain circumstances and with the consent of the owners of a majority of the principal amount of the Bonds outstanding in other circumstances.

This bond is issued with the intent that the laws of the State of Georgia shall govern its construction. In case of default, the owner of this bond shall be entitled to the remedies provided by the Ordinance and the Revenue Bond Law and any amendments thereto.

It is hereby recited and certified that all acts, conditions and things required to be done precedent to and in the issuance of this bond have been done, have happened and have been performed in due and legal form as required by law, and that provision has been made for the allocation from the anticipated revenues of the System, of amounts sufficient to pay the principal of and the interest on all of this bond as same mature, or are acquired by mandatory redemption, such revenues are irrevocably allocated and pledged to the payment thereof and the interest thereon.

IN WITNESS WHEREOF, the City has caused this bond to be executed by the manual signature of its Mayor and its official seal to be impressed hereon and attested by the manual signature of its Clerk, as the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

CITY OF MONROE, GEORGIA

(SEAL)

By: \_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk

CERTIFICATE OF AUTHENTICATION AND REGISTRATION

This bond is the Combined Utility Revenue Bonds, Series 2020 authorized by the Ordinance adopted by the City Council on November 8, 2016, as supplemented on [Resolution Date].

Date of authentication and registration: [Closing Date].

REGIONS BANK, as Bond Registrar

By: \_\_\_\_\_  
Authorized Representative

VALIDATION CERTIFICATE

STATE OF GEORGIA            )  
  )  
COUNTY OF WALTON        )

The undersigned Clerk of the Superior Court of Walton County, HEREBY CERTIFIES that this bond was validated and confirmed by judgment of the Superior Court of Walton County on \_\_\_\_\_, 2020, and that no intervention or objection was filed in the proceedings validating same and that no appeal from said judgment of validation has been taken.

WITNESS my hand and seal of the Superior Court of Walton County.

\_\_\_\_\_  
Clerk, Superior Court of Walton County

(SEAL)

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ (please print or typewrite name and address including postal zip code of assignee) the within bond and all rights thereunder, hereby constituting and appointing \_\_\_\_\_ attorney to transfer this bond on the bond registration books kept for such purpose by the Bond Registrar, with full power of substitution in the premises.

DATED: \_\_\_\_\_

Notice: the signature to this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever.

Signature:

\_\_\_\_\_  
Signature must be guaranteed by an institution which is a Participant in the Securities Transfer Agent Medallion Program (STAMP) or similar program.

DTC FAST RIDER

Each such certificate shall remain in the Paying Agent's custody subject to the provisions of the FAST Balance Certificate Agreement currently in effect between the Paying Agent and DTC - FAST Agreement.

STATEMENT OF INSURANCE

[Insert required insurer language]

(END OF SERIES 2020 BOND FORM)



**CLERK’S CERTIFICATE**

GEORGIA, WALTON COUNTY.

The undersigned Clerk of the City of Monroe, Georgia (the “City”) DOES HEREBY CERTIFY that the foregoing pages of typewritten matter constitute a true and correct copy of the ordinance authorizing the issuance of the City’s Combined Utility Revenue Bonds, Series 2020 and adopted by the City Council on \_\_\_\_\_, 2020 at a meeting that was open to the public and at which a quorum was present and acting throughout and that the original of said ordinance appears in the Minute Book of the City, which Minute Book is in my custody and control.

WITNESS my hand and the official seal of the City, this \_\_\_\_\_, 2020.

\_\_\_\_\_  
Clerk

(SEAL)



**FIRE  
DEPARTMENT  
CITY COUNCIL  
MONTHLY MEETING**

**AUGUST 2020**

---

# City of Monroe Fire Dept

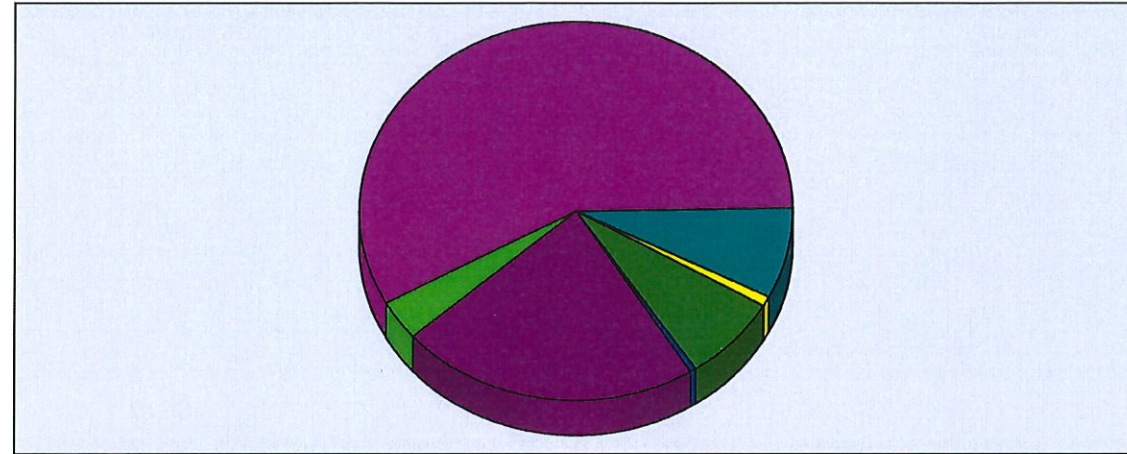
Monroe, GA

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## Major Incident Types by Month for Date Range

Start Date: 08/01/2020 | End Date: 08/31/2020



<span style="color: green;">■</span> False Alarm & False Call	<span style="color: purple;">■</span> Rescue & Emergency Medical Service Incident
<span style="color: blue;">■</span> Fire	<span style="color: teal;">■</span> Service Call
<span style="color: darkpurple;">■</span> Good Intent Call	<span style="color: lightgreen;">■</span> Severe Weather & Natural Disaster
<span style="color: lightgreen;">■</span> Hazardous Condition (No Fire)	

INCIDENT TYPE	AUG	TOTAL
False Alarm & False Call	17	17
Fire	1	1
Good Intent Call	52	52
Hazardous Condition (No Fire)	8	8
Rescue & Emergency Medical Service Incident	134	134
Service Call	18	18
Severe Weather & Natural Disaster	2	2
<b>Total</b>	<b>232</b>	<b>232</b>

Only REVIEWED incidents included



# City of Monroe Fire Dept

Monroe, GA

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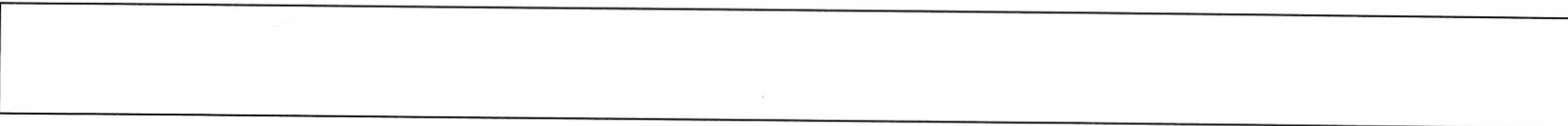


## Detailed Losses For Date Range

Start Date: 08/01/2020 | End Date: 08/31/2020

# INCIDENTS	TOTAL PRE-INCIDENT PROP. VAL.	TOTAL PRE-INCIDENT CONT. VAL.	TOTAL PRE-INCIDENT VAL.	AVG. VAL.	TOTAL PROP. LOSS	TOTAL CONT. LOSS	TOTAL LOSSES	AVERAGE LOSS
1	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00

INCIDENT #	DATE	TYPE	LOCATION	PRE-INCIDENT PROPERTY	PRE-INCIDENT CONTENTS	PRE-INCIDENT TOTAL	PROP. LOSS	CONT. LOSS	TOTAL
2020-1342	08/05/2020	131 - Passenger vehicle fire	110 Oak ST Monroe	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00







**POLICE**

**DEPARTMENT**

**MONTHLY REPORT**

**OCTOBER**

**2020**

Monroe Police Department  
 Activity Report  
 August  
 2020

<b>Calls for Service</b>	1,826							
<b>Area Checks</b>	9,797							
<b>Calls to MPD</b>	1,772							
<b>Court Cases</b>	36							
<b>Training Hours</b>	571							
<b>Part 1 Crimes</b>	87							
<b>Part 2 Crimes</b>	35							
<b>Arrest-Adult</b>	67							
<b>Juvenile</b>	4							
<b>C/S Trash Pick Up</b>	0							
<b>Tires</b>	0							

2020 AGENCY	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
<b>LE CALLS</b>													
WALTON SO	4,058	5,086	3,638	1,925	2,822	3,065	2,679	3,194					26,467
WCSO AREA CHECKS	20,673	11,799	12,650	16,007	13,995	11,277	11,198	10,756					108,355
MONROE PD	1,624	1,522	1,608	1,205	1,963	1,815	2,173	1,826					13,736
MPD AREA CHECKS	5,521	4,875	9,352	11,810	9,903	9,637	8,698	9,797					69,593
LOGANVILLE PD	1,024	986	848	600	852	891	846	929					6,976
LPD AREA CHECKS	1,853	1,649	1,902	1,746	1,817	1,904	2,183	1,880					14,934
SOCIAL CIRCLE PD	415	480	339	272	376	375	398	442					3,097
SPD AREA CHECKS	1,340	1,369	1,713	1,644	1,313	1,180	1,189	889					10,637
WALTON EMS	1,391	1,469	1,386	1,157	1,383	1,275	1,534	1,542					11,137
<b>FIRE DEPTS</b>													
WALTON FIRE	372	366	369	348	436	420	436	413					3,160
MONROE FIRE	204	195	199	160	223	177	205	246					1,609
LOGANVILLE FIRE	169	197	164	114	148	163	196	200					1,351
SOC CIRCLE FIRE	78	63	77	43	50	55	59	54					479
<b>TOTAL</b>	<b>823</b>	<b>821</b>	<b>809</b>	<b>665</b>	<b>857</b>	<b>815</b>	<b>896</b>	<b>913</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,599</b>
<b>PHONE CALLS</b>													
ABANDONED	237	223	235	255	265	257	259	222					1,953
ADMIN IN	5,387	5,274	5,554	4,619	5,295	5,175	5,568	5,589					42,461
ADMIN OUT	3,230	3,304	3,730	3,178	3,629	3,393	3,517	3,761					27,742
911	3,935	4,145	4,572	4,231	4,807	4,937	5,051	5,262					36,940
<b>TOTAL</b>	<b>12,789</b>	<b>12,946</b>	<b>14,091</b>	<b>12,283</b>	<b>13,996</b>	<b>13,762</b>	<b>14,395</b>	<b>14,834</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>109,096</b>

# Local Number Inbound Summary

Sat, Aug 1, 2020 12:00 AM -  
 Mon, Aug 31, 2020 11:59 PM

Local Numbers	1	Total Calls	1,772
Total Answered Calls	1,241	Total Abandoned Calls	523
Total Distinct Callers	681	Total Call Duration	59:00:02
Total Talking Duration	31:46:37	Avg Call Duration Per Call	0:02:00
Avg Talking Duration Per Call	0:01:32	Max Call Duration	1:00:01
Avg Time to Answer Per Call	0:00:11	Max Time to Answer	0:02:09
Percent Answered	70.0%	Percent Abandoned	29.5%

Local Number	Total Calls	Answered Calls	Abandoned Calls	Distinct Callers	Total Call Duration	Total Talking Duration	Avg Call Duration	Avg Talking Duration	Max Call Duration	Avg Time to Answer	Max Time to Answer	Percent Answered	Percent Abandoned
7702677576	1,772	1,241	523	681	59:00:02	31:46:37	0:02:00	0:01:32	1:00:01	0:00:11	0:02:09	70.0%	29.5%



	August 2019	August 2020
Citations/Warnings issued:	392	322
Adjudicated/Closed cases:	351	36
Fines collected per month:	\$26,105.00	\$2,058.00
Year to date collected:	270,027.70	\$223,230.75

**AUGUST 2020 Training Hours for Monroe Police Department**

GPSTC online training: 147

Conference training: 0

In-service Training: 160

Off Site Training: 264

Total Training Hours: 571



# Offense and Arrest Summary Report

Beginning Date: 08/01/2020

Ending Date: 08/31/2020

Agency: MONROE POLICE DEPARTMENT

<b>Total Offenses</b>	<b>122</b>	<b>Clearance Rate</b>	<b>33.61%</b>
% change from last year	-7.58%	Last years rate	24.24%
<b>Total Arrests</b>	<b>71</b>	<b>Hate Crime Offenses</b>	<b>0</b>
% change from last year	1.43%	<b>Law Officers Assaulted</b>	<b>0</b>
<b>Group A Crime Rate per 100,000 Population :</b>	<b>892.99</b>	<b>Summary based reporting Crime Rate per 100,000 Population :</b>	<b>519.69</b>
<b>Arrest Rate per 100,000 Population :</b>	<b>519.69</b>		

Arrest Reporting

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	#Error
Negligent Manslaughter	0	0	0	0	#Error
Justifiable Homicide	0	0	0	0	#Error
Rape	0	0	0	0	#Error
Robbery	0	0	0	0	#Error
Aggravated Assault	3	0	0	3	#Error
Burglary	0	0	0	0	#Error
Larceny	20	2	0	22	#Error
Motor Vehicle Theft	0	0	0	0	#Error
Arson	0	0	0	0	#Error
Simple Assault	2	1	0	3	#Error
Intimidation	0	0	0	0	#Error
Bribery	0	0	0	0	#Error
Counterfeiting/Forgery	0	0	0	0	#Error
Vandalism	0	0	0	0	#Error
Drug/Narcotic Violations	13	0	0	13	#Error
Drug Equipment Violations	1	0	0	1	#Error
Embezzlement	0	0	0	0	#Error
Extortion/Blackmail	0	0	0	0	#Error
Fraud	1	0	0	1	#Error
Gambling	0	0	0	0	#Error
Kidnapping	0	0	0	0	#Error
Pornography	0	0	0	0	#Error
Prostitution	0	0	0	0	#Error
Sodomy	0	0	0	0	#Error
Sexual Assault w/Object	0	0	0	0	#Error
Fondling	0	0	0	0	#Error
Incest	0	0	0	0	#Error
Statutory Rape	0	0	0	0	#Error
Stolen Property	0	0	0	0	#Error
Weapons Law Violations	0	0	0	0	#Error
Human Trafficking, Commercial Sex Acts	0	0	0	0	#Error
Human Trafficking, Involuntary Servitude	0	0	0	0	#Error
Animal Cruelty	0	0	0	0	#Error
<b>Total Group A Arrests</b>	<b>40</b>	<b>3</b>	<b>0</b>	<b>43</b>	<b>39</b>
<b>Group "B" Arrests</b>					
Bad Checks	0	0	0	0	#Error
Curfew/Vagrancy	0	0	0	0	#Error
Disorderly Conduct	8	0	0	8	#Error
DUI	7	0	0	7	#Error
Drunkenness	0	0	0	0	#Error
Family Offenses-nonviolent	1	0	0	1	#Error
Liquor Law Violations	0	0	0	0	#Error
Peeping Tom	0	0	0	0	#Error
Runaways	0	0	0	0	#Error
Trespass	2	0	0	2	#Error
All Other Offenses	9	1	0	10	#Error
<b>Total Group B Arrests</b>	<b>27</b>	<b>1</b>	<b>0</b>	<b>28</b>	<b>31</b>
<b>Total Arrests</b>	<b>67</b>	<b>4</b>	<b>0</b>	<b>71</b>	<b>70</b>

Offense Reporting

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder	0	0	#Error
Negligent Manslaughter	0	0	#Error
Justifiable Homicide	0	0	#Error
Rape	0	0	#Error
Robbery	2	0	#Error
Aggravated Assault	13	3	#Error
Burglary	4	0	#Error
Larceny	48	19	#Error
Motor Vehicle Theft	4	0	#Error
Arson	0	0	#Error
Simple Assault	16	5	#Error
Intimidation	3	0	#Error
Bribery	0	0	#Error
Counterfeiting/Forgery	0	0	#Error
Vandalism	8	1	#Error
Drug/Narcotic Violations	12	11	#Error
Drug Equipment Violations	1	1	#Error
Embezzlement	0	0	#Error
Extortion/Blackmail	0	0	#Error
Fraud	8	1	#Error
Gambling	0	0	#Error
Kidnapping	0	0	#Error
Pornography	0	0	#Error
Prostitution	0	0	#Error
Sodomy	0	0	#Error
Sexual Assault w/Object	0	0	#Error
Fondling	2	0	#Error
Incest	0	0	#Error
Statutory Rape	0	0	#Error
Stolen Property	0	0	#Error
Weapons Law Violations	1	0	#Error
Human Trafficking, Commercial Sex Acts	0	0	#Error
Human Trafficking, Involuntary Servitude	0	0	#Error
Animal Cruelty	0	0	#Error
<b>Total Group "A"</b>	<b>122</b>	<b>41</b>	<b>132</b>

Crime Against Person

34 - This year  
47 - Last year  
-27.66% - Percent Change

Crime Against Property

74 - This year  
69 - Last year  
7.25% - Percent Change

Crime Against Society

14 - This year  
16 - Last year  
-12.5% - Percent Change

Population : 13662

Note: Last years figures are provided for comparison purposes only.



# WALTON COUNTY 911

## Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
FIGHT VIOLENT	10
ANIMAL COMPLAINT	6
INJURED ANIMAL	3
VICIOUS ANIMAL	2
PROWLER	10
BURGLARY IN PROGRESS	2
BURGLARY REPORT	4
DOMESTIC NON-VIOLENT	66
DOMESTIC VIOLENT	3
ARMED ROBBERY	1
WARRANT SERVICE	18
SUBJECT WITH WEAPON	3
SUSPICIOUS PERSON	103
SUSPICIOUS VEHICLE	122
SUICIDE ATTEMPT	1
SUICIDE THREAT	3
KEYS LOCKED IN VEHICLE	146
SPEEDING AUTO	5
ACCIDENT NO INJURIES	75
INJURY BY COMPLAINT	1
ACCIDENT WITH A DEER	1
FATALITY TRAFFIC ACCIDENT	1
ACCIDENT WITH INJURIES	8
OFFICER INVOLVED ACCIDENT	2
ACCIDENT UNKNOWN INJURIES	4
ROAD HAZARD	5
DRUNK DRIVER	4
HIT AND RUN	8
DIRECT TRAFFIC	6
TRANSPORT FOR BUSINESS	11
FUNERAL ESCORT	11
TRANSPORT	7
DISABLED VEHICLE	24
AREA/BLDG CHECK	44
SEXUAL ASSAULT	1
CHASE	1
BANK ALARM	4
BUSINESS ALARM	48
CHURCH ALARM	4
RESIDENTIAL ALARM	27
SCHOOL ALARM	1
DRAG RACING	1
SUBJECT IN CUSTODY	1
TRANSPORT TO JAIL	2

<u>Nature of Incident</u>	<u>Total Incidents</u>
DEMENTED PERSON NON-VIOLENT	16
STOLEN VEHICLE	8
911 HANGUP	37
CONTROL SUBSTANCE PROBLEM	18
AGENCY ASSISTANCE	13
AGGRAVATED ASSAULT	2
ASSAULT	7
ASSAULT LAW ENFORCEMENT ONLY	8
CHILD CUSTODY DISPUTE	5
CIVIL ISSUE/DISPUTE	28
CIVIL PAPER SERVICE	1
DAMAGE TO PROPERTY	39
DISPUTE NON VIOLENT IN NATURE	85
DISTRUBING THE PEACE	8
Dead Body	3
DRUGS PRIORITY 1	1
EMERGENCY MESSAGE	2
LE ASSIST FOR EMS	20
ENTERING AN AUTO	18
EXTRA PATROL REQUEST	10
ASSIST FIRE DEPARTMENT	5
FIREARMS DISCHARGED	6
FIREWORKS	1
FOLLOW UP TO PREVIOUS CALL	2
FOUND PROPERTY	5
FRAUD	7
GUNSHOT WOUND PRIORITY 3	1
HARRASSING PHONE CALLS	6
HARRASSMENT	14
IDENTITY THEFT	1
ILLEGAL PARKING	7
JUVENILE RUNAWAY	4
JUVENILE COMPLAINT	12
JUVENILE PROBLEM -NO COMPLAINT	4
LOITERING	2
LOST ITEM REPOR	2
LOUD MUSIC COMPLAINT	12
MISCELLANEOUS CAD REPORT	1
MISSING PERSON	3
MOBILE HOME INSPECTION	2
MISCELLANEOUS LAW INCIDENT	40
PARKING PAROBLEM	1
POWER LINES DOWN	3
PHONE CALLS/MAIL SCAMS	1
SHOPLIFTING	23
SHOTS FIRED	2
SIMPLE BATTERY	1
SMOKE IN THE BUILDING	1
THEFT REPORT	27
THREATS	7

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<u>Nature of Incident</u>	<u>Total Incidents</u>
TRAFFIC VIOLATION	391
TRAILER INSPECTION	8
TREE DOWN	4
TRESPASSING	3
TRUANCY	2
UNKNOWN PRIORTY 1	1
UNKNOWN LAW PROBLEM	6
UNSECURE PREMISES	3
VEHICLE INSPECTION	8
WANTED PERSON	2
WELFARE CHECK	56

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Total reported: 1826

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**Report Includes:**

All dates between `00:00:00 08/01/20` and `23:59:59 08/31/20`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

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# WALTON COUNTY 911

## Radio Log Statistical Report, by Unit

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<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
304	LAW ENFORCEMENT UNIT	1
316	LAW ENFORCEMENT UNIT	1
320	LAW ENFORCEMENT UNIT	1
322	LAW ENFORCEMENT UNIT	69
323	LAW ENFORCEMENT UNIT	1228
324	LAW ENFORCEMENT UNIT	8
325	LAW ENFORCEMENT UNIT	345
327	LAW ENFORCEMENT UNIT	146
341	LAW ENFORCEMENT UNIT	99
343	LAW ENFORCEMENT UNIT	340
344	LAW ENFORCEMENT UNIT	233
345	LAW ENFORCEMENT UNIT	106
346	LAW ENFORCEMENT UNIT	477
347	LAW ENFORCEMENT UNIT	209
348	LAW ENFORCEMENT UNIT	205
349	LAW ENFORCEMENT UNIT	1056
350	LAW ENFORCEMENT UNIT	1
351	LAW ENFORCEMENT UNIT	2
353	LAW ENFORCEMENT UNIT	1
355	LAW ENFORCEMENT UNIT	341
356	LAW ENFORCEMENT UNIT	471
357	LAW ENFORCEMENT UNIT	170
359	LAW ENFORCEMENT UNIT	358
360	LAW ENFORCEMENT UNIT	7
362	LAW ENFORCEMENT UNIT	1109
365	LAW ENFORCEMENT UNIT	1817
366	LAW ENFORCEMENT UNIT	52
367	LAW ENFORCEMENT UNIT	442
369	LAW ENFORCEMENT UNIT	502
<b>Total Radio Logs:</b>		<b>9797</b>

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**Report Includes:**

All dates between `00:00:00 08/01/20` and `23:59:59 08/31/20`, All agencies matching `MPD`, All zones, All units, All tencodes matching `1066`, All shifts



**CODE**

**DEPARTMENT**

**MONTHLY REPORT**

**October**

**2020**



The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time period of August 1, 2020 thru August 31, 2020.

### **Statistics:**

- Total Calls: 643
- Total Minutes: 31:44:00
- Total Minutes/Call: 2:58
- Code Inspections:170
- Total Permits Written: 106
- Amount collected for permits: \$31071.03
- Check postings for General Ledger: 66

### **Business/Alcohol Licenses new & renewals:**

- **New Businesses:**13
  - Corner's Edge Butcher Shoppe of Monroe – 500 Great Oaks Dr. Ste 6
  - Derrick Auto Service – 311 Harris St. – office only
  - Proficient Home Care LLC – 124 Sorrells St. Ste L
  - Hyssop Cleaning Service – 524A Cook St. – office only
  - The Peachy Pet Parlor – 142 W. Spring St.
  - Tori's Trendy Weddings – 401 Brookfall Ct. – office only
  - Box Friendly – 1415 Creekview Dr. – office only
  - Faith Cleaning Services – 515A Booth Dr. – office only
  - Southern Barn Designs – 601 S. Madison Ave.
  - W & A Engineering – 1002 S. Broad St.
  - Monroe Self Storage – 215 Breedlove Dr.
  - Savage Tees – 133 N. Midland Ave.
  - Sara's Pride – 118 N. Wayne St.
- **Closed Businesses:** 6
  - Area 331 Antiques LLC – 331 Lumpkin St
  - Cole's Creek Ventures dba Kaity's Downtown – 118 N. Wayne St.
  - Monroe Loan & Finance Co. – 106 E. Highland Ave.
  - Prepare and Respond LLC – 776 Wellington Dr. – office only
  - Virtual Properties Realty – 118 N. Broad St.
  - Xynkhouse Auto Sales LLC – 809 A N. Broad St.

### **Major Projects**

- Major Projects Permitted:
- Major Projects Ongoing: Main Street Apartments 698 S broad Street, 215 Breedlove Dr – Monroe Self Storage, Monroe Pavilion, and 100 S Broad St. – The Roe

## **Code Department:**

- Receiving business license payments, affidavits and identification.
- Making numerous phone calls regarding insufficient paperwork and/or incorrect amounts for license payments
- Processing paperwork for alcohol licenses and special event permits
- Checking turn on list from utilities and contacting businesses that have not purchased business licenses
- Checking all businesses for delinquent city and county personal property taxes prior to accepting payments for licenses
- Researching state license requirements for businesses
- Updating spread sheets regarding business licenses, number of employees, E-Verify #'s etc.
- Applications for PTVR registrations and renewals
- Communicating with Tyler regarding problems and additional features that we need with EnerGov as well as InCode
- Balancing monthly reports
- Issuing permits for Building, Electrical, Plumbing and HVAC
- Receiving and preparing Rezones, variances, Conditional Uses, COA's, etc. for Meetings.
- Scheduling inspections for contractors.
- Preparing agenda items for Planning & Zoning and Historic Preservation Meetings.
- Scheduling Planning and Zoning and Historic Preservation meetings and attending
- Taking minutes for Planning & Zoning and Historic Preservation meetings and preparing them
- Taking and recording complaints.
- Researching Zoning Inquiries.
- Responding online inquiries.
- Cleaning up expired permits.
- Preparing all permit reports and copies of permit for County Tax Dept.
- Preparing and reviewing permits for Bureau Veritas Billing
- Entering data for inspections being done into Energov software.

## **City Marshal:**

- Patrolled city daily.
- Removed 173 signs from road way.
- 272 repair/cleanup orders and Re-inspections
- Transported city funds for deposit to banks daily.
- Investigated 3 utility tampering and theft cases. 4 citations
- Represented city in Municipal Court.
- 8 Hours of POST training.

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**Historic Preservation Commission:**

Request for COA – 700 S Madison Ave – COA Granted

**Planning Commission:**

Request for Variance – 828 Harvest Lane – recommend approval



8/3/2020	647 GATEWOOD DR.	JUNK VEHICLE, TALL GRASS	R/C	8/18/2020	CUT
8/3/2020	512 GATEWOOD DR.	JUNK VEHICLE IN YARD	R/C	8/18/2020	MOVED
8/3/2020	625 PETERS ST.	JUNK VEHICLE, TALL GRASS	R/C	8/18/2020	MOVED/CUT
8/4/2020	617 WALTON RD.	TRASH, JUNK IN YARD	R/C	8/19/2020	CLEANED
8/4/2020	601 WALTON RD.	TALL GRASS/WEEDS	R/C	8/19/2020	CUT
8/4/2020	632 LAKEVIEW DR.	TALL GRASS/WEEDS	R/C	8/19/2020	CUT
8/5/2020	242 UNION ST.	TALL GRASS/WEEDS	R/C	8/20/2020	LOOKING FOR OWNER
8/5/2020	117 GLEN IRIS DR.	TRASH, JUNK IN YARD	R/C	8/20/2020	CLEANED
8/5/2020	125 GLEN IRIS DR.	TALL GRASS/WEEDS	R/C	8/20/2020	CUT
8/6/2020	619 BROOK WOOD LN.	TALL GRASS/WEEDS	R/C	8/21/2020	CUT
8/6/2020	603 MARABLE ST.	TALL GRASS/WEEDS	R/C	8/21/2020	CUT
8/6/2020	617 ROOSEVELT ST.	TRASH, JUNK IN YARD	R/C	8/21/2020	CLEANED
8/6/2020	611 ROOSEVELT ST.	TALL GRASS/WEEDS	R/C	8/21/2020	CUT
8/7/2020	515 WALTON RD.	TALL GRASS/WEEDS	R/C	8/22/2020	CUT
8/7/2020	1010 WINDSOR DR.	TALL GRASS/WEEDS	R/C	8/22/2020	CUT
8/7/2020	755 WALTON RD.	JUNK VEHICLE IN YARD	R/C	8/22/2020	MOVED
8/7/2020	753 WALTON RD.	TALL GRASS/WEEDS	R/C	8/22/2020	CUT
8/10/2020	742 WALTON RD.	JUNK VEHICLE IN YARD	R/C	8/25/2020	MOVED
8/10/2020	1348 ARMISTEAD CIR.	TALL GRASS/WEEDS	R/C	8/25/2020	CUT
8/10/2020	702 WALTON RD.	VEHICLE PARKED IN GRASS	R/C	8/25/2020	MOVED
8/10/2020	321 REEDWAY	TALL GRASS/WEEDS	R/C	8/25/2020	CUT
8/11/2020	511 GREEN ST.	TRASH, JUNK IN YARD	R/C	8/26/2020	CLEANED
8/11/2020	514 GREEN ST.	JUNK IN YARD, CANS, TIRES	R/C	8/26/2020	CLEANED
8/12/2020	321 HIGHLAND AVE.	PARKING IN GRASS	R/C	8/27/2020	MOVED
8/12/2020	800 W. SPRING ST.	UN PERMITTED SIGN	R/C	8/27/2020	MOVED
8/12/2020	307 REEDWAY	TALL GRASS/WEEDS	R/C	8/27/2020	CUT
8/12/2020	1346 ARMISTEAD CIR.	TALL GRASS/WEEDS	R/C	8/27/2020	CUT
8/13/2020	305 REEDWAY	PARKING IN GRASS	R/C	8/28/2020	MOVED
8/13/2020	217 REEDWAY	JUNK N YARD, TRASH	R/C	8/28/2020	CLEANED
8/13/2020	242 REEDWAY	TALL GRASS/WEEDS	R/C	8/28/2020	CUT
8/13/2020	306 REEDWAY	OPEN OUTDOOR STORAGE	R/C	8/28/2020	CLEANED
8/14/2020	608 GATEWOOD DR.	TRASH, CANS IN YARD	R/C	8/29/2020	CLEANED
8/14/2020	668 GATEWOOD DR.	JUNK VEHICLE IN YARD	R/C	8/29/2020	MOVED
8/15/2020	652 GATEWOOD DR.	TALL GRASS/WEEDS	R/C	8/30/2020	CUT

8/15/2020	679 GATEWOOD DR.	JUNK IN YARD, CANS, TIRES	R/C	8/30/2020	CLEANED
8/15/2020	803 MARABLE ST.	TALL GRASS/WEEDS	R/C	8/30/2020	CUT
8/15/2020	516 GATEWOOD DR.	TALL GRASS/WEEDS	R/C	8/30/2020	CUT
8/17/2020	205-B SORRELLS ST.	TRASH, JUNK IN YARD	R/C	9/2/2020	CLEANED
8/17/2020	205-A SORRELLS ST.	JUNK, TRASH IN YARD	R/C	9/2/2020	CLEANED
8/17/2020	208 SORRELLS ST.	FALLEN TREE IN YARD	R/C	9/2/2020	BEING MOVED
8/18/2020	312 MARABLE ST.	TALL GRASS/WEEDS	R/C	9/2/2020	CUT
8/18/2020	312 TURNER ST	TALL GRASS/WEEDS	R/C	9/3/2020	CUT
8/18/2020	332 TURNER ST.	TALL GRASS/WEEDS	R/C	9/3/2020	CUT
8/18/2020	132 SORRELLS ST.	TALL GRASS/WEEDS	R/C	9/3/2020	CUT
8/19/2020	308 W. HIGHLAND AVE.	TALL GRASS/WEEDS	R/C	9/4/2020	CUT
8/19/2020	228 ELM PL	TALL GRASS/WEEDS	R/C	9/4/2020	CUT
8/19/2020	236 ELM PL.	TALL GRASS/WEEDS	R/C	9/4/2020	CUT
8/20/2020	310 N. MADISON AVE.	TALL GRASS/WEEDS	R/C	9/5/2020	CUT
8/20/2020	339 N. MADISON AVE.	TALL GRASS/WEEDS	R/C	9/5/2020	CUT
8/20/2020	518 ROOSEVELT ST.	JUNK INYARD	R/C	9/5/2020	CLEANED
8/21/2020	644 ROOSEVELT ST.	TALL GRASS/WEEDS	R/C	9/6/2020	CUT
8/21/2020	306 REEDWAY	JUNK, ,TALL GRASS/WEEDS	R/C	9/6/2020	WORKING WITH OWNER
8/21/2020	703 REED ST.	JUNK IN YARD	R/C	9/6/2020	CLEANED
8/25/2020	706 REED ST.	TALL GRASS/WEEDS	R/C	9/10/2020	CUT
8/25/2020	509 ROOSEVELT ST.	JUNK VEHICLE IN YARD	R/C	9/10/2020	MOVED
8/26/2020	542 N. MIDLAND AVE.	JUNK IN YARD, TALL GRASS/WEEDS	R/C	9/11/2020	CLEANED/CUT
8/26/2020	755 WALTON RD.	TALL GRASS/WEEDS	R/C	9/11/2020	CUT
8/27/2020	743 WALTON RD.	TRASH IN YARD	R/C	9/12/2020	CLEANED
8/28/2020	749 WALTON RD.	TALL GRASS/WEEDS	R/C	9/13/2020	CUT
8/28/2020	812 FAWNFIELD DR.	TALL GRASS/WEEDS	R/C	9/13/2020	CUT
8/28/2020	310 GLEN IRIS DR.	TALL GRASS/WEEDS	R/C	9/13/2020	CUT
8/28/2020	234 GLEN IRIS DR.	TALL GRASS/WEEDS	R/C	9/13/2020	CUT
8/31/2020	224 N. HAMMOND DR.	TALL GRASS/WEEDS	R/C	9/15/2020	LOOKING FOR OWNER
8/31/2020	836 E. SPRING ST.	TALL GRASS/WEEDS	R/C	15-Sep	CUT
8/31/2020	816 E. SPRING ST.	TALL GRASS/WEEDS	R/C	9/15/2020	CUT
8/31/2020	815 E. SPRING ST.	TRASH IN PARKING LOT	R/C	9/15/2020	CLEANED
8/31/2020	1238 MEADOWWALK DR.	TALL GRASS/WEEDS	R/C	9/15/2020	CUT
8/31/2020	1315 MEADOWWALK DR.	TALL GRASS/WEEDS	R/C	9/15/2020	CUT

8/3/2020	1450 S. BROAD ST. # 182	42-97	R/C	GRASS AND WEEDS TO BE CUT, CONTACT MADE BY PHONE W/OWNER	F/U 08/07/2020 MR. GARY DAVIS	GARY DAVIS
8/3/2020	606 ALCOVY STREET	42-97	R/C	2ND NOTICE POSTED ON DOOR, CONTACT MADE BY PHONE W/OWNER	F/U 08/07/2020 Mr. Dwayne Wilson 404-427-7920 CLOSED COMPLIED 08/07	PINEHURST HOMES LLC
8/3/2020	104 W. FAMBROUGH ST	62-9, 42-97	R/C	JUNK VEHICLE UNREGISTERED INOPERABLE, GRASS AND WEEDS	F/U 08/10/2020 SENT TO OWNER AND RESIDENT, (RENTAL) COMPLIED 08/10 CLOSED	D. HORNE, 7-480-0009
8/3/2020	314 PINE PARK STREET	62-97	R/C	CONTACT MADE WITH OWNER TO BE CUT THIS WEEK	F/U 08/07/2020 PINEHURST HOMES LLC	DWAYNE WILSON
8/4/2020	1203 INHERITAGE PARK	42-97	R/C	GRASS AND WEEDS TO BE CUT, SERVED TO RESIDENT	F/U 08/11/2020	VIRGINIA CARTER
8/4/2020	2120 W. SPRING STREET	SIGNS		VERBAL WARNING CBD STORE, SIGNS BEING PLACED THROUGHOUT THE CITY	CONTACT MADE WITH STORE EMPLOYEE, 2ND NOTICE ADVISED OF ORDINANCE	
8/5/2020	1017 DAVIS STREET	62-9, 18-258, 18-259	R/C	JUNK VEHICLE PARKED IN GRASS FRONT YARD	F/U 08/12/2020 WRONG ADDRESS FOR VIOLATION WRITE AT 1019 DAVIS 08/25	ARNOLD PROPERTIES
8/5/2020	516 LANDERS STREET	62-9	R/C	EXCESS BUILDING MATERIAL ON PROPERTY, IN STORM DITCH	F/U 08/12/2020 REMODEL, DUMPSTER ON LOCATION, AS REQUESTED CLOSED 08/12	PINEHURST HOMES LLC
8/5/2020	701 DAVIS STREET	62-9	R/C	EXCESS BUILDING MATERIAL ON PROPERTY LINE, ADVSIED WORKER ON SITE	F/U 08/12/2020 REMODEL ADVISED DUMPSTER NEEDED, REMOVED CLOSED 08/12	BENJAMIN BARISH
8/5/2020	941 E. CHURCH STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED	F/U 08/12/2020 COMPLIED CLOSED 08/12/2020	SOPHIE BARNES
8/6/2020	340 TOWLER ST. LOT 17	62-9	R/C	JUNK VEHICLES ON LOCATION	F/U 08/17/2020 CONTACT WITH RESIDENT 2-WKS EXTENDED TILL 09/15	JASON WOLFE
8/6/2020	340 TOWLER ST. LOT 20	62-9	R/C	JUNK VEHICLES ON LOCATION letter to be sent to owner Britt Tomlin	F/U 08/17/2020 VIOLATION STICKERS ON EACH VEHICLE CALLED EXT TILL 09/16 CLOSED	BRITT TOMLIN
8/7/2020	1109 S. MADISON AVE	62-9, 18-259	R/C	JUNK IN VACANT LOT, VEHICLE PARKED ON GRASS (RENTAL)	F/U 08/14/2020 EXT TILL MONDAY 08/17 LETTER SENT F/U 08/21/2020 CLOSED 08/21	MIKE R. JONES
8/7/2020	1205 S. BROAD STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED	F/U 08/14/2020 CLOSED COMPLIED	WOCO PEP OIL CO
8/7/2020	1424 S. BROAD ST	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED	F/U 08/14/2020 CLOSED COMPLIED	SHARON W. WHITE
8/10/2020	CITY SIGN COLLECTION			PICKED UP UNAUTHORIZED SIGNS WITHIN THE CITY OF MONROE	SEVERAL SIGNS COLLECTED AND DISPOSED OF SOME OWNERS CONTACTED	
8/10/2020	510 HARRIS STREET	62-9, 18-259	R/C	VACANT LOT, 2-JUNK CARS ON LOT PARKED ON GRASS	F/U 14-DAYS 08/24/2020 LETTER SENT 08/24/2020 NON COMPLIANT EXT 09/15/2020	MONICA SHEETS
8/10/2020	225 1/2 DOUGLAS ST	42-97	R/C	SECOND VIOLATION SENT OUT	F/U 08/17/2020 VACANT COMPLIED CUT AND CLOSED 08/18/2020	CENTRAL MHP
8/10/2020	232 1/2 DOUGLAS ST	42-97	R/C	GRASS AND WEEDS TO BE CUT	F/U 08/17/2020 RENTAL COMPLIED 08/17/2020	PERSICA ALBA LLC
8/11/2020	109 E. FAMBROUGH ST	62-9, 18-259	R/C	JUNK VEHICLE AND VEHICLES PARKED ON GRASS CONGREGATION CHURCH	F/U 08/18/2020 RENTAL PROPERTY 1111 S. BROAD STREET	CONGREGATAION
8/11/2020	508 BRIDGEPORT PLACE	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT GRASS AREA, 2ND NOTICE	F/U 08/18/2020 RENTAL PROPERTY CLOSED COMPLIED 08/18/2020	H.A. PROPERTIES
8/11/2020	136 SOUTHVIEW DRIVE	18-258, 18-259	R/C	VEHICLES PARKED ON FRONT GRASS AREA	F/U 08/18/2020 COMPLIED CLOSED 08/18/2020	ELLIS HENDERSON
8/11/2020	140 SOUTHVIEW DRIV E	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT GRASS AREA RENTAL PROPERTY	F/U 08/18/2020 COMPLIED CLOSED 08/18/2020	WILL COOK INVEST
8/12/2020	521 LANDERS STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED	F/U 08/19/2020 COMPLIED CLOSED 08/19/2020	BRUCE WILLIAMSON
8/12/2020	706 SOUTH BROAD ST	18-259	R/C	MINI-VAN PARKED ON GRASS NEAR BUILDING 4-SALE	F/U 08/19/2020 INSURANCE BUSINESS MOVED VEHICLE COMPLIED CLOSED 08/19	3 PARRIS INC ATHENS
8/12/2020	112 3RD STREET	62-9, 42-97	R/C	WOODEN PALLETS AROUND PROPERTY, GRASS AND WEEDS TO BE CUT	F/U 08/19/2020 EXT TILL 09/01 PHONED IN	MICHAEL MARLOWE
8/12/2020	1958 W. SPRING STREET	VERBAL WARNING		T-MOBILE, SPRINT STORE FEATHER FLAGS TO BE REMOVED	F/U AS NEEDED COMPLIED SAME DATE CLOSED	T-MOBILE BUSINESS
8/13/2020	313 STOKES STREET	ILLEGAL PARKING	R/C	POSTED NOTICE ON VEHICLE WILL BE TOWED NEXT DATE IF NOT REMOVED	F/U 08/14/2020 VEHICLE REMOVED FROM STREET CLOSED	UNKNOWN
8/13/2020	1227 S. MADISON AVE	42-97, 62-9	R/C	GRASS AND WEEDS TO BE CUT AND MISC JUNK IN YARD	F/U 08/20/2020 COMPLIED 08/28/2020 ALSO CALLED OFFICE	HELEN BRYAN
8/13/2020	1114 S. BROAD STREET	42-97	R/C	GRASSS AND WEEDS TO BE CUT, (7) DAYS TO RESIDENCE	F/U 08/20/2020 SENT TO WRONG ADDRESS COMPLETE 09/02/2020	LAWRENCE LAPLANTE
8/13/2020	315 S. MADISON AVE	42-97	R/C	GRASS AND WEEDS TO BE CUT, SECOND NOTICE IN 6 MONTHS	F/U 08/20/2020 LETTER SENT 08/27/2020 CLOSED 09/09/20	FERNANDO VILLARRUEL
8/17/2020	1250 CUSTOM WAY	62-9	R/C	JUNK ON PROPERTY, EXCESS OUTSIDE STORAGE COMPLAINT	F/U 08/18/2020 FOLLOW UP ON COMPLAINT AND CLEAN UP ORDER. CLOSED 08/21/	ARNOLD PROPERTIES
8/17/2020	1109 S. MADISON AVE	62-9, 18-259	R/C	LETTER SENT TO OWNER, FINAL NOTICE,	F/U 08/21/2020	MIKE JONES
8/17/2020	509 DAVIS STREET	42-97	R/C	GRASSS AND WEEDS TO BE CUT, (7) DAYS TO RESIDENCE RENTAL	F/U 08/24/2020 COMPLIED CLOSED 08/24/2020	DAVID DICKINSON
8/17/2020	421 ALCOVY STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT 7 DAYS RENTAL SENT TO RESIDENT ONLY	F/U 08/24/2020 COMPLIED CLOSED 08/24/2020	PINEHURST HOMES LLC
8/18/2020	1121 (B) CLASSIC TRAIL	62-9, 18-259	R/C	JUNK VEHICLE PARKED IN BACK LAWN	F/U 09/01/2020 (14) DAYS VEHICLE RELOCATED TO DRIVEWAY CLOSED	HASSAN POURHOSSEIN
8/18/2020	119 WALKER DRIVE	42-97	R/C	GRASS TO BE CUT AND MAINTAINED RENTAL PROPERTY	F/U 08/25/2020 EXT TILL 08/28 COMPLIED 08/27/2020 CLOSED	ARNOLD PROPERTIES
8/18/2020	504 SHERWOOD DRIVE	42-97	R/C	GRASS AND WEEDS TO BE CUT, RENTAL PROPERTY (7) DAYS	F/U 08/25/2020 CLOSED COMPLIED AND CUT	4-EAGLE INVESTORS
8/19/2020	910 DAVIS STREET	18-258, 18-259	R/C	PARKING VEHICLE IN FRONT GRASS	F/U 08/26/2020 CLOSED COMPLIED 08/26/2020	CHARLES BELL
8/19/2020	528 LANDERS STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT	F/U 08/26/2020 CLOSED COMPLIED 08/26/2020	JOCELYN V GARRISON
8/19/2020	529 LANDERS STREET	42-97, 18-259, 18-258	R/C	GRASS AND WEED, VEHICLE PARKED ON FRONT GRASS	F/U 08/26/2020 CLOSED COMPLIED 08/26/2020	PINEHURST HOMES LLC
8/19/2020	545 BARON DRIVE	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED	F/U 08/26/2020 CLOSED COMPLIED 08/26/2020	MARGARET RAMOS IRA
8/19/2020	555 BARON DRIVE	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED	F/U 08/26/2020 CONTACTED BY OWNER, CLOSED 08/31/2020 CUT	K.V.R. RENTALS, LLC
8/20/2020	723 MASTERS DRIVE	62-9, 18-259	R/C	JUNK VEHICLES IN WOODLINE PARKED IN GRASS AREA BEHIND RESIDENCE	F/U 09/03/2020 (14) DAYS CALLED IN BY COMPLAINT COMPLIED 09/09/20 CLOSED	LISA CIEIELSKI
8/24/2020	236 DOUGLAS STREET	62-9		CONTACT MADE WITH REGIONAL MGR. ROSE ROBERTSON	F/U 08/28/2020 CLEAN UP TO BE DONE ASAP (EVICTION)	CENTRAL MHP
8/24/2020	231 JESSICA WAY	62-9		CONTACT MADE WITH REGIONAL MGR. ROSE ROBERTSON	F/U 08/28/2020 CLEAN UP TO BE DONE ASAP (EVICTION)	CENTRAL MHP
8/24/2020	510 HARRIS STREET	LETTER SENT	R/C	ISSUED ON 08/10 2020 WARNING LETTER SENT TO OWNERS	F/U 08/28/2020 NON-COMPLIANT AS OF 08/24/2020	MONICA SHEETS
8/25/2020	926 OLD MILL POINT (g)	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED WATER ISSUES	F/U 09/02/2020 RENTAL UNIT GRASS CUT 09/03 DAWN SCARBOROUGH 770-744-9860	SEDUM INV. LLC
8/25/2020	926 OLD MILL POINT (H)	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED	F/U 09/02/2020 RENTAL UNIT GRASS CUT COMPLIED 09/03 WATER ISSUES	BRONZE TULIP LLC
8/20/2020	930 OLD MILL POINT (b)	62-9, 18-258, 18-259	R/C	VEHICLE PARKED ON FRONT GRASS AREA	F/U 08/27/2020 RENTAL UNIT CLOSED VEHICLE MOVED 08/27/2020	DOUGLAS CULPEPPER
8/20/2020	122 W 5TH STREET	42-97	R/C	GRASS AND WEEDS TO BE MAINTAINED (2ND NOTICE IN 6 MONTHS	F/U 08/27/2020 08/31/NOT CUT, EXT TILL 09/03 EXT 09/08/ CLOSED CUT 09/09	LEBLANCE ENTERPRISES
8/20/2020	1017 WHEELHOUSE LN	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED APT. E RENTAL UNIT	F/U 08/27/2020 CLOSED 09/03	L&D PREMIER HOMES
8/20/2020	1017 WHEELHOUSE LN	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED APT. F RENTAL UNIT	F/U 08/27/2020 CLOSED 09/03	L&D PREMIER HOMES
8/20/2020	315 S. MADISON AVE	42-97, 62-9	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED (2ND NOTICE)630-605-3165	F/U 08/27/2020 LETTER SENT WITH FINAL NOTICE CALLED 9/4 WILL BE CUT TODAY	FERNANDO VILLARRUEL
8/25/2020	1019 DAVIS STREET	62-9, 18-258, 18-259	R/C	JUNK OR DISABLED VEHICLE PARKED ON FRONT LAWN	F/U 09/03/2020 REMOIVED FRONT FRONT YARD CLOSED 09/03/	ARNOLD PROPERTIES

8/25/2020	610 BREEDLOVE COURT		540	R/C	OFF STREET PARKING HEAVY EQUIPMENT, HAULING TRAILERS	F/U 09/03/2020 CLOSED COMPLIED	THOMAS R. RAWLINS
8/26/2020	129 3RD STREET	42-97		R/C	SECOND VIOLATION SENT OUT	F/U 09/03/2020 CLOSED COMPLIED	MARGARETTE BATES
8/26/2020	117 3RD STREET	42-97		R/C	GRASS AND WEEDS TO BE CUT	F/U 09/03/2020 CLOSED COMPLIED	BOOBY RAY DRIVER
8/26/2020	113 3RD STREET	42-97		R/C	GRASS AND WEEDS TO BE CUT	F/U 09/03/2020 CLOSED CUT 09/09	ROBERT BRIGGS
8/26/2020	128 VICTORY DRIVE	42-97		R/C	GRASS AND WEEDS TO BE CUT VIOLATION MAILED TO ADDRESS OWNER	F/U 09/03/2020 EXT TILL 09/09 PERSONALLY SERVED ON 09/11 CUT CLOSED 09/16	ZENON TORRES
8/27/2020	1017 WHEELHOUSE LN	42-97, 62-9		R/C	POSTED NOTICE ON FRONT DOOR APT. E	F/U 09/03/2020 COMPLIED CLOSED	LAND D PRIMIER
8/27/2020	1017 WHEELHOUSE LN	42-97, 62-9		R/C	POSTED NOTICE ON FRONT DOOR APT. F	F/U 09/03/2020 COMPLIED CLOSED	LAND D PRIMIER
8/27/2020	340 TOWLER ST. LOT 5	42-97		R/C	MAILED OUT TO RESIDENT	F/U 09/04/2020 CLOSED 09/11/2020	MARY EAST
8/27/2020	315 S. MADISON AVE	42-97, 62-9		R/C	COPY OF ORDER WITH FINAL NOTICE LETTER SENT OUT TO OWNER	F/U 09/04/2020 CLOSED 09/10/2020	FERNANDO VILLARRUEL
8/31/2020	132 SOUTHVIEW DRIVE	62-9, 18-259		R/C	COMPLIANT AND FOLLOW UP, EXCESS TRASH, OUTSIDE STORAGE	F/U 09/07/2020 POSTED FRONT DOOR	DONNIE CONNER
8/31/2020	117 BOLTON STREET	540-2		R/C	CAMPER PARKED IN SIDE YARD FRONT	F/U 09/15/2020 COMPLIED 09/16/2020 CLOSED	SHAUNA CORSARO
8/31/2020	206 BAKER STREET	18-258, 18-259, 42-97		R/C	VEIHCLER PARKED ON GRASS AND GRASS WEEDS TO BE CUT (RENTAL)	F/U 09/08/2020 NOTICE SENT TO BOTH CLOSED CUT 09/09 VEHICLES REMOVED	FAVORED INV. LLC
8/31/2020	514 HERITAGE RIDGE DR	42-97		R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED 2ND VIOLATION	F/U 09/09/2020 CUT CLOSED 09/09	BHRETT PIZZA

## Economic Development September Report:

- Incremental Development Alliance Q&A and Workshop (
  - Monroe, GA Lecture 3-Q&A / October 6 / 12P-2P
  - Monroe, GA Workshop / October 29 / 8A-5P
- Farm to Table event canceled for 2020
- Fall Fest - Next Saturday, 10:00-4:00 pm
- Fall & Holiday event updates

**The City of Monroe is partnering with Electric Cities of Georgia (ECG) to virtually host Incremental Development Alliance trainings this fall. The purpose of these trainings is to train our citizens to become small-scale developers within Monroe. This way locals will have the tools they need to develop our city, one project at a time. This keeps ownership and dollars local while creating projects that people really believe in.**

**Monroe, GA Lecture 3 Q&A / October 6 / 12P-2P**

- <https://www.incrementaldevelopment.org/events/monroelecture3>

**Monroe, GA Workshop / October 29 / 8A-5P**

- <https://www.incrementaldevelopment.org/events/monroe>

- Ticketing is open for the Early Bird rate and the Scholarship Application form is available. The Scholarship application deadline is 10/2/2020. Please see deadline dates/registration rates below:

- Early Bird Registration Rate (\$175) open until October 9, 2020.
- Regular Registration Rate (\$205) open until October 26, 2020.
- Last Minute Registration Rate is (\$235) until event date if space available.

- DCA Main Street compliance
- Visitors Center - currently closed to the public
- Nextsite retail recruitment
- Farmers Market

**Upcoming Events:**

Farmers Market - October 3 & 10.

October 2nd - First Friday Concert, 7:00 pm on Downtown green

DDA/CVB Board Meetings - Thursday, Oct. 8th, 8:00 am



INCDEV ALLIANCE  
**WORKSHOP**  
SUMMARY

## Course Overview

The Small Scale Real Estate Development Workshop is a day-long session designed to introduce the principles and implementation mechanisms behind neighborhood based development projects. The workshop offers specialized training about how to create small projects, like 1-3 story buildings with less than 20 units, which are residential, commercial or mixed in use. The course assumes you know a lot about where you live, but not necessarily much about the real estate process or building development.

Through presentations on finance, design and site selection, a hands-on practice exercise, and networking with local like-minded people, this workshop is the first step to becoming a small developer yourself or creating a supportive ecosystem for small development in your city.

Scholarships are available. To apply, please contact: [training@incrementaldevelopment.org](mailto:training@incrementaldevelopment.org)

## Learning Objectives

- Get a big picture view of small scale real estate development and the value it provides in a community
- Understand how a building makes money and how to analyze what kind of building your local market will support
- Learn the first steps in formulating your own project and how to get started as a developer with little to no resources
- Learn how to read and interpret zoning to see what and where you can build
- Discover where you need help filling the gaps in your skills and expertise
- Meet people who can help you



INCDEV ALLIANCE  
**WORKSHOP**  
 SAMPLE SCHEDULE

## 8:00 AM - REGISTRATION OPENS

### **How to Cultivate Neighborhoods through Real Estate**

#### **The Financing Stair Steps**

At the scale of 1-3 story buildings that are residential, commercial or mixed in use, there are several clear cut tiers of conventional financing tools that when creatively used can formulate a deal attractive to investment.

#### **Building Types and Straightforward Design**

This session will demonstrate the value of using stable building types that are below the threshold that require costly structured parking or elevators and incorporate everyday building materials and practices.

#### **Comparables Analysis and Site Selection**

Finding the right site and not paying too much for it is the critical first step to any development project. This session will walk through a tool to organize information from comparable properties in your neighborhood.

#### **Introduction to the Project Pro forma**

Many early pro forma assumptions are based on how much rent the owner can charge. Memorize and repeat: If you can't get the rent, you don't get the building.

## 12:00 PM - LUNCH AT THE VENUE (PROVIDED WITH REGISTRATION)

### **Parallel Pro forma**

This session will introduce an evaluation tool called the parallel pro forma, which creates an at a glance dashboard of critical metrics to measure potential projects head to head for a go/no-go decision.

### **Pro forma in Practice Exercise and Debriefing**

Participants will work on a building specific pro forma document with assistance from faculty, working through how the pro forma evolves through the arc of the project and assembling credible cost estimates. At the end, small groups report out to each other regarding the findings of their projects to share lessons learned.

### **Asking for Money**

Banks and equity investors have very different goals and perspectives when it comes to considering the small developer's projects. This session will walk you through how lenders and investors look at a deal and how to prepare your pitch and the supporting materials.

### **Due Diligence and Real Estate Acquisition**

The deal is almost done. But there is a pile of paperwork to assemble in order to get all your partners, funding sources and real estate transaction information together to close on your deal.

### **Final Q&A and Wrap-up**

## 5:00 PM - CONCLUSION



# CITY PARKS UPDATE

## PILOT PARK

The park rehabilitation project started on July 28<sup>th</sup> and is virtually complete. Mulch was installed this past week, concrete repairs are scheduled but are only needed in one small section, then painting will be done after the wood is allowed to properly dry. The park will be open in mid October for the public and sod conditions will be monitored but should survive. This has been a very



successful project for the City and one of many to come! We will have a celebration event in the spring of 2021 for Pilot Park and the local Pilot Club along with the many participants that helped rehabilitate the park to what it has become now! There are 930' of walkways currently that traverse the entire perimeter of

the park. The equipment is ADA compliant and handicap accessible and there are many new and improved features to the park. Now the only thing left to do with Pilot Park is to play and have FUN! The final cost of the project is \$260,870.28 with the storm drainage repairs, additional tree replacements, and final mulching of trees and benches.





### MATHEWS PARK

All material, equipment, and other features included in the initial phase of the renewal of Mathews Park are on order and scheduled to begin arriving in late



October. City Council approved a project budget of \$175,000 in September. The scope of this project will include the complete replacement of the restroom facility to an ADA compliant facility with a new location closer to the park entrance, new park entrance signage, swings, additional play structures, benches around the lake, picnic tables and grills for the pavilions, water fountains, and several other small repairs to existing structures. In the spring months the City will look to pave the entrance roadways and parking areas, while also restocking the

lake for the return of fishing tournaments potentially. Future expansions and phases to additions may be planned for the latter months of 2021, but the proposed project budget will bring everything to a much safer, ADA compliant standard that the City of Monroe expects from the parks system. The project will be funded with SPLOST 2019 dollars as voted on in Walton County. We hope to coordinate an event with the Pilot Park in the spring of 2021.



**To:** Planning and Zoning / City Council  
**From:** Patrick Kelley  
**Department:** Planning, Zoning, Code and Development  
**Date:** 08-21-2020  
**Description:** 319 S. Madison Ave. Request for conditional use – Townhouses on a B2 zoned property.

**Budget Account/Project Name:** NA

**Funding Source:** 2020 NA

**Budget Allocation:** NA

**Budget Available:** NA

**Requested Expense:** \$NA

**Company of Purchase:** NA

**Recommendation:** *Approval with conditions as determined by P&Z, City Council and HPC.*

**Background:** This property has for years been occupied with dilapidated residential structures which have been demolished over time for the most part. The future land use plan indicates a commercial use. Historical use has been residential. This property is in an historic district and would be subject to approval by the HPC regarding design aesthetics and materials. Residential intown living is a stated desire of the City at large to encourage walkability. This property is adjacent to a newly developing residential area so, although indicated to be commercial on the Future Land Use Plan, the current trend is towards residential as it has been used in the past. Additionally, single family residential homes may already be built in B2 zoning at the R1A parameters. This product does allow for increased density above R1A limits but as a conditional use This has been anticipated and accounted for in the remainder of the zoning requirements.

**Attachment(s):** Application & supporting documents



City of Monroe  
215 N. Broad Street  
Monroe, GA 30655  
(770)207-4674

# Plan Report

Plan NO.: LDU-000064-2

Plan Type: Land Use  
Work Classification: Conditional Use  
Plan Status: In Review

Apply Date: 08/18/2020

Expiration:

**Location Address**

**Parcel Number**

319 S MADISON AVE, MONROE, GA 30655

M0160125

**Contacts**

NEW LEAF GEORGIA  
1649 GENTRY LANE, STATHAM, GA 30666  
(706)424-0999

**Owner**

Lori Volk  
300 Edwards St, Monroe, GA 30655  
(404)630-2834

**Applicant**

lorivolk1@gmail.com

Description: REQUEST FOR A CONDITIONAL USE TO BUILD TOWNHOUSES - P&Z MTG  
9/15/20 @ 5:30 PM - COUNCIL MTG 10/13/20 @ 6:00 PM 215 N BROAD ST

Valuation: \$0.00  
Total Sq Feet: 0.00

Fees	Amount
Multifamily Rezone or Variance Fee	\$300.00
<b>Total:</b>	<b>\$300.00</b>

Payments	Amt Paid
<b>Total Fees</b>	<b>\$300.00</b>
Check # 3523	\$300.00
<b>Amount Due:</b>	<b>\$0.00</b>

Condition Name

Description

Comments

Issued By:

August 18, 2020

Date

Plan\_Signature\_1

Date

Plan\_Signature\_2

Date



**Variance/Conditional Use Application**

Application must be submitted to the Code Department 30 days prior to the Planning & Zoning

Meeting of: Sept. 15, 2020

Your representative must be present at the meeting

Street address 319 S. Madison Ave. Council District 4 / \_\_\_\_\_ Map and Parcel # M0160-125  
 Zoning B2 Acreage .647 Proposed Use Townhome Community Road Frontage 162.7 ft. / on  
Madison Ave. (street or streets) and 103.43 ft. on Milledge Ave.

Applicant  
 Name Lori Volk  
 Address 300 Edwards St., Monroe, GA 30655  
 Phone # (404) 630-2834

Owner  
 Name New Leaf Georgia  
 Address 1649 Gentry Lane, Statham, GA 30666  
 Phone # (706) 424-0999

Request Type: (check one) Variance  Conditional Use

Nature of proposed use, including without limitation the type of activity proposed, manner of operation, number of occupants and/or employees, hours of operation, number of vehicle trips, water and sewer use, and similar matters:  
The proposed use is the construction of residential, upscale townhouse villas.  
Four of the structures will be detached and facing Madison Ave. Three of the structures will be attached and facing Milledge Ave.

State relationship of structure and/or use to existing structures and uses on adjacent lots:  
The townhomes will be designed and built to fit into the historic downtown vision within an area of existing residential structures. Quality materials will be used, such as brick and hard-plank, and balconies will be part of the design in order to enjoy green space events.

State reason for request and how it complies with the Zoning Ordinance section 1425.5(1)-(10) & 1430.6(1)-(8):  
This request is for approval to build upscale townhome villas, which are a permitted land use under section 620.3 Table 7-Commercial Zoning District Land Use Regulations, under the RESIDENTIAL sub-category.

State area, dimensions and details of the proposed structure(s) or use(s), including without limitation, existing and proposed parking, landscaped areas, height and setbacks of any proposed buildings, and location and number of proposed parking/loading spaces and access ways:  
Each structure will be 24 ft. X 45 ft. with two stories at a height of 30 ft. There will be enclosed garages with an additional 21 ft. of parking space for additional vehicles. A shared back-alley drive will connect each residence's garage entrance. There is a 5 ft. Building setback line on the sides and 20 ft. on the fronts.

State the particular hardship that would result from strict application of this Ordinance:  
N/A for conditional Use application

Check all that apply: Public Water:  Well:  Public Sewer:  Septic:  Electrical:  Gas:

For any application for an overlay district, a Certificate of Appropriateness or a letter of support from the Historic Preservation Commission or the Corridor Design Commission for the district is required.

Documents to be submitted with request:

- Recorded deed
- Survey plat
- Site plan to scale
- Proof of current tax status

Application Fees:

- \$100 Single Family
- \$300 Multi Family
- \$200 Commercial

Each applicant has the duty of filing a disclosure report with the City if a contribution or gift totaling two hundred and fifty dollars (\$250.00) or more has been given to an official of the City of Monroe within the last two (2) years.

The above statements and accompanying materials are complete and accurate. Applicant hereby authorizes Code department personnel to enter upon and inspect the property for all purposes allowed and required by the zoning ordinance and the development regulations.

Signature Lori Volk Date: 8/14/2020

**PUBLIC NOTICE WILL BE PLACED AND REMOVED BY THE CODE DEPARTMENT  
SIGN WILL NOT BE REMOVED UNTIL AFTER THE COUNCIL MEETING.**

**\*Property owners signature if not the applicant**

Signature Brian Henally

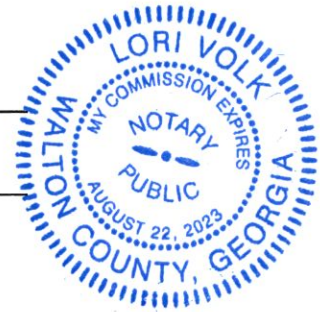
Date: 8/14/20

Lori Volk

Date: 8/14/2020

Notary Public

Commission Expires: 8/22/2023



I hereby withdraw the above application: Signature \_\_\_\_\_ Date \_\_\_\_\_



2-1  
LOW

After Recording Return To:  
Beau Kaye & Associates, LLC  
258 North Broad Street,  
Winder, Georgia 30680  
FILE NO. 20W0682K



BK: 4644 PG: 428-429  
Filed and Recorded  
Aug-03-2020 02:15:05PM  
DOC#: D2020-010520  
Real Estate Transfer Tax Paid \$152.00  
1472020002723

Karen P. David  
CLERK OF SUPERIOR COURT Walton County GA.

STATE OF GEORGIA  
  
COUNTY OF BARROW

LIMITED  
WARRANTY DEED

This Indenture made this 30th day of July, in the year Two Thousand Twenty, between Howard Brothers Construction and Development, Inc. n/k/a Howard Brothers Branding, Inc. and Ian Henderson, Individually, as party or parties of the first part, hereinafter called Grantor, and New Leaf Georgia, LLC, as party or parties of the second part, hereinafter called Grantee (the words "Grantor" and "Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH

That Grantor, for and in consideration of the sum of TEN AND 00/100'S (\$10.00) Dollars and other good and valuable considerations in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed, and by these presents does grant, bargain, sell, alien, convey and confirm unto the said Grantee,

All that tract or parcel of land lying and being in Land Lot 65 of the 3rd District of Walton County, Georgia, containing 0.647 acres, more or less, as shown on that plat entitled "Retracement Survey for Howard Brothers Construction & Development", prepared by Alvoxy Surveying and Engineering, Inc., certified by Ronald Calvin Smith, Georgia Registered Land Surveyor Number 2921, dated March 26, 2018, recorded in Plat Book 118, Page 122, Walton County, Georgia records; which plat is incorporated herein by reference thereto for a more complete description of the property conveyed.

THIS CONVEYANCE is subject to all restrictions and easements of record.

TO HAVE AND TO HOLD the said tract or parcel of land, with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the only proper use, benefit and behoof of the said Grantee forever in FEE SIMPLE.

AND THE SAID Grantor will warrant and forever defend the right and title to the above described property unto the said Grantee against the claims of all persons by, through and under the above named grantor.

IN WITNESS WHEREOF, the Grantor has signed and sealed this deed, the day and year above written.

Howard Brothers Construction and Development, Inc., n/k/a Howard Brothers Branding, Inc.



*[Handwritten Signature]* (Seal)  
John S. Howard CEO

*[Handwritten Signature]* (Seal)  
Robert L. Howard, CFO

*[Handwritten Signature]* (Seal)  
Ian Henderson, Individually

Signed, sealed and delivered this 30th day of July, 2020 in the presence of:

*[Handwritten Signature]*

Unofficial Witness

*[Handwritten Signature]*  
Notary Public



4-4  
LAW

env. X

Probate Court Return Mailing Address:  
303 S. Hammond Dr., #118  
Monroe, Georgia 30655

BK: 4644 FG: 430-433  
Filed and Recorded  
Aug-03-2020 02:16:11PM  
DOC#: D2020-010521  
Real Estate Transfer Tax \$0.00  
1472020002166

Karen P. David  
CLERK OF SUPERIOR COURT Walton County GA.

*(Above space to be used for filing in Superior Court Clerk's Office of Deeds and Records)*



# 2019 Property Tax Statement

Tax Commissioner  
 303 South Hammond Drive STE 100  
 Walton County Government Building  
 Monroe, Georgia 30655

Ph: 770-266-1736, Fax: 770-267-1416

HOWARD BROTHERS CONSTRUC  
 AND DEVELOPMENT INC &  
 HENDERSON IAN KEITH  
 MONROE, GA 30655

**RETURN THIS PORTION WITH PAYMENT**  
 (Interest will be added per month if not paid by due date)

Bill No.	Due Date	Current Due	Prior Payment	Back Taxes	*Total Due
2019-17685	11/15/2019	\$0.00	\$705.21	\$0.00	Paid 12/10/2019

Map: M0160-00000-125-000  
 Location: 319 MADISON AVE S  
 Account No: 353700 010

The Tax Commissioner is the tax collector and is not responsible for values nor for rates. If you feel the assessed fair market value of your property is incorrect, please contact the Tax Assessors office at 770-267-1352.

Payments made after the due date are subject to interest and penalties governed by Georgia Code. State law requires all tax bills to be mailed to owner of record on January 1st. If property has been sold, please contact our office.

Tax Commissioner  
 303 South Hammond Drive STE 100  
 Walton County Government Building  
 Monroe, Georgia 30655  
 Ph: 770-266-1736, Fax: 770-267-1416



**Tax Payer:** HOWARD BROTHERS CONSTRUC  
**Map Code:** M0160-00000-125-000 Real  
**Description:** .63AC  
**Location:** 319 MADISON AVE S  
**Bill No:** 2019-17685

Building Value	Land Value	Acres	Fair Market Value	Due Date	Billing Date	Payment Good through	Exemptions
0.00	0.00	0.0000	\$44,200.00	11/15/2019	08/14/2019		

Entity	Adjusted FMV	Net Assessment	Exemptions	Taxable Value	Millage Rate	Gross Tax	Credit	Net Tax
CITY BOND	\$0.00	\$17,680.00	\$0.00	\$17,680.00	0.001981	\$35.02	\$0.00	\$35.02
CITY TAX	\$0.00	\$17,680.00	\$0.00	\$17,680.00	0.005821	\$181.49	-\$78.57	\$102.92
COUNTY	\$0.00	\$17,680.00	\$0.00	\$17,680.00	0.010905	\$237.97	-\$45.17	\$192.80
SCH BOND	\$0.00	\$17,680.00	\$0.00	\$17,680.00	0.002300	\$40.66	\$0.00	\$40.66
SCHOOL	\$0.00	\$17,680.00	\$0.00	\$17,680.00	0.018600	\$328.85	\$0.00	\$328.85
<b>TOTALS</b>					<b>0.039607</b>	<b>\$823.99</b>	<b>-\$123.74</b>	<b>\$700.25</b>

State law requires all tax bills to be mailed to the owner of record on January 1st. If property has been sold, please contact our office.

This bill is not sent to your mortgage company. If you have an escrow account, please forward a copy of this bill to your mortgage company. We encourage you to pay by mail or on our website at [www.waltoncountypay.com](http://www.waltoncountypay.com)

Certain persons are eligible for certain homestead exemptions from ad valorem taxation. In addition, certain elderly persons are entitled to additional homestead exemptions. Applications must be filed by April 1st.

For eligibility requirements regarding exemptions or questions about your value, contact the Tax Assessors office at 770-267-1352.

<b>Current Due</b>	\$700.25
<b>Discount</b>	\$0.00
<b>Penalty</b>	\$0.00
<b>Interest</b>	\$0.00
<b>Other Fees</b>	\$4.96
<b>Previous Payments</b>	\$705.21
<b>Back Taxes</b>	\$0.00
<b>Total Due</b>	<b>\$0.00</b>
<b>Paid Date</b>	12/10/2019



**BK:118 PG:122-122**  
 Filed and Recorded  
 Jul-07-2020 09:05 AM  
 DOC# 2020 - 000187  
 KAREN P. DAVID  
 CLERK OF SUPERIOR COURT  
 WALTON COUNTY, GA  
 Participant ID: 6458806574

**SURVEYOR CERTIFICATION**

This plat is a retracement of an existing parcel of land and does not subdivide or create a new parcel or make changes to any real property boundaries. The recording information of the documents, maps, plats or other instruments which created the parcel or parcels are stated herein. RECORDATION OF THIS PLAT DOES NOT IMPLY APPROVAL OF ANY LOCAL JURISDICTION, AVAILABILITY OF PERMITS, COMPLIANCE WITH LOCAL REGULATIONS OR REQUIREMENTS, OR SUITABILITY FOR ANY USE OR PURPOSE OF THE LAND. Furthermore, the undersigned land surveyor certifies that this plat complies with the minimum technical standards for property surveys in Georgia as set forth in the rules and regulations of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in D.C.G.A. Section 15-6-67.

*[Signature]*  
 Ronald Calvin Smith, Ga. R.L.S. No. 2921

IF FILING GOVERNMENTAL BODIES HAVE APPROVED THIS PLAT, MAP OR PLAN FOR FILING:

*[Signature]*  
 CITY OF MONROE CODE OFFICE

07-07-2020

DATE:

NOTE: BEARINGS & ELEVATIONS SHOWN HEREON ARE BASED UPON GPS SURVEY USING CHAMPION TKO EQUIPMENT AND eGPS SOLUTIONS REAL TIME NETWORK ADJUSTMENT AS OF THE FIELD WORK DATE SHOWN.

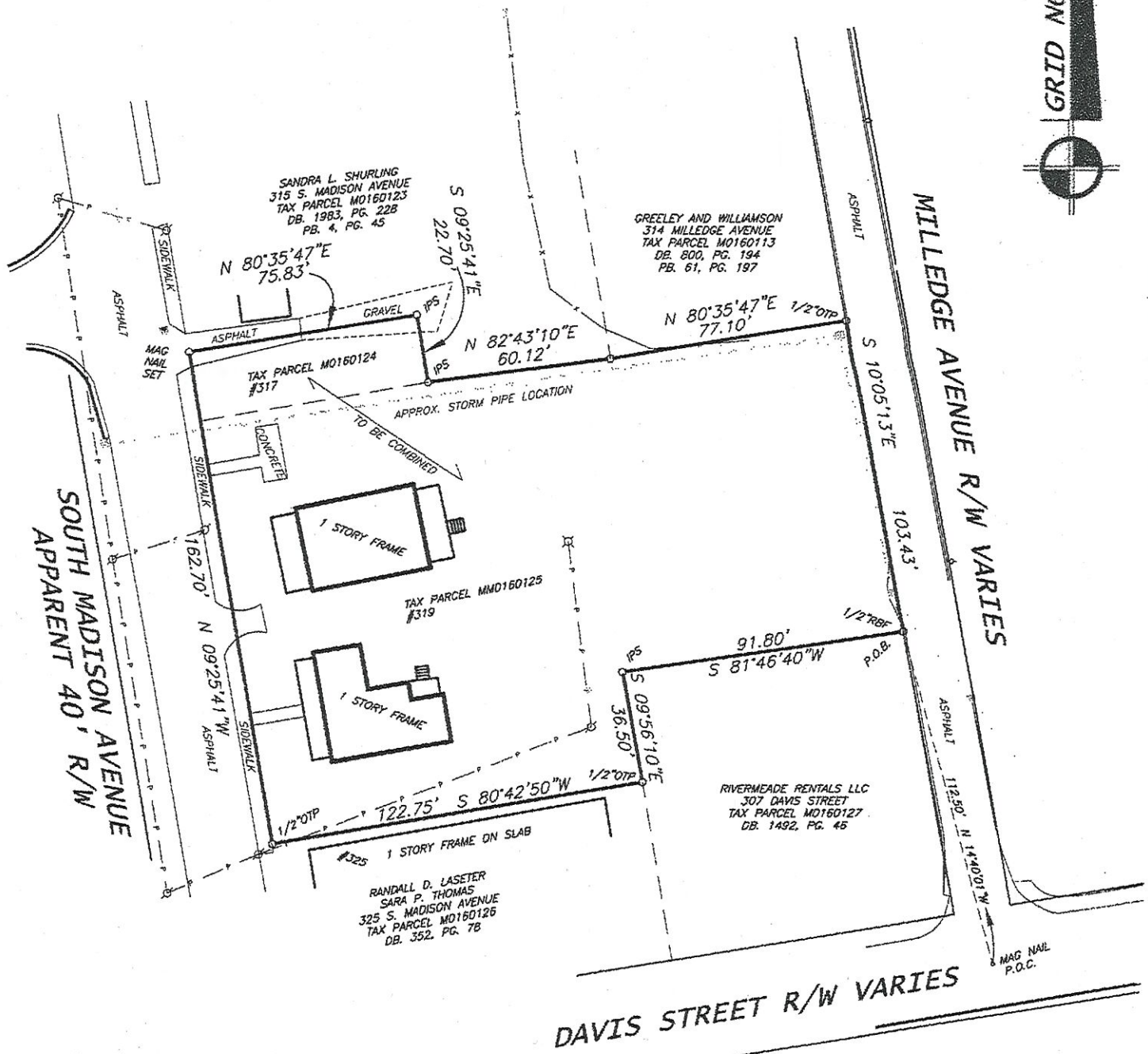
NOTE: THE INITIAL CONTROL POINTS FOR THIS SURVEY WERE LOCATED UTILIZING GPS. THE EQUIPMENT USED WAS A CHAMPION TKO DUAL FREQUENCY RECEIVER WITH A SCEPTER TWO DATA COLLECTOR RUNNING CARLSON SURVEY SOFTWARE. NETWORK RTK CORRECTIONS WERE RECEIVED VIA A CELLULAR MODEM. THE TYPE OF SURVEY WAS NETWORK RTK UTILIZING TRIMBLE VRS REAL TIME NETWORK OPERATED BY eGPS SOLUTIONS, INC. THE RELATIVE POSITIONAL ACCURACY, AS CALCULATED ACCORDING TO THE FEDERAL GEOGRAPHIC DATA COMMITTEE PART 3: NATIONAL STANDARD FOR SPATIAL DATA ACCURACY IS 0.04 FT. HORIZONTAL AND 0.07 FT. VERTICAL AT A 95% CONFIDENCE LEVEL.

THIS BLOCK RESERVED FOR THE CLERK SUPERIOR COURT

NOTE: THIS SURVEY HAS BEEN PREPARED FOR THE EXCLUSIVE USE OF THE PERSON(S) OR ENTITIES NAMED HEREON. NO EXPRESSED OR IMPLIED WARRANTIES WITH RESPECT TO THE INFORMATION SHOWN HEREON IS TO BE EXTENDED TO ANY PERSON(S) OR ENTITIES OTHER THAN THOSE SHOWN HEREON.

THIS SURVEY WAS PREPARED WITH OUT THE BENEFIT OF A CURRENT TITLE INSPECTION REPORT. EASEMENTS OR OTHER ENCUMBRANCES MAY EXIST ON PUBLIC RECORD BUT ARE NOT SHOWN HEREON.

ANY UNDERGROUND UTILITY SHOWN HEREON IS BASED ON UTILITY MARKINGS BY THE UTILITY OWNER, A PRIVATE UTILITY MARKING COMPANY, CONSTRUCTION AND ASBUILT DRAWINGS PROVIDED BY THE UTILITY PROVIDER OR PROPERTY OWNER. THE SURVEYOR MAKES NO GUARANTEES THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA. UNDERGROUND UTILITIES NOT OBSERVED DURING THE FIELD SURVEY PROCEDURE MAY EXIST BUT ARE NOT SHOWN ON THIS SURVEY. FURTHERMORE THE SURVEYOR DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN HEREON ARE IN THE EXACT LOCATION INDICATED, ALTHOUGH THE SURVEYOR DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM THE INFORMATION AVAILABLE.



GRID NORTH GA. WEST ZONE



**LEGEND**

- R.B.F. = REBAR FOUND
- I.P.S. = IRON PIN SET WITH CAP STAMPED "ALCOVY"
- C.M.F. = CONCRETE MONUMENT FOUND
- O.T.P. = OPEN TOP PIPE
- C.T.P. = CRIMPED TOP PIPE
- R/W = RIGHT OF WAY
- P.L. = PROPERTY LINE
- C.L. = CENTER LINE
- B.S.L. = BUILDING SETBACK LINE
- L.L. = LAND LOT
- L.L.L. = LAND LOT LINE
- G.M.D. = GEORGIA MILITIA DISTRICT
- T.B.M. = TEMPORARY BENCH MARK
- R. = RADIUS
- CH. = CHORD
- TAN. = TANGENT
- N/F. = NOW OR FORMERLY
- D.B. = DEED BOOK
- P.B. = PLAT BOOK
- PG. = PAGE
- D.E. = DRAINAGE EASEMENT
- S.S.E. = SANITARY SEWER EASEMENT
- F.F.E. = FINISHED FLOOR ELEVATION
- MH. = MANHOLE
- DI. = DRAIN INLET
- FH. = FIRE HYDRANT
- LP. = LIGHT POLE
- PP. = POWER POLE
- PL. = POWER LINE
- FL. = FENCE LINE
- WL. = WATER LINE
- GL. = GAS LINE
- V. = VALVE
- W. = WELL
- (DISTANCE) = DEED OR PLAT CALL
- P.O.C. = POINT OF COMMENCEMENT
- P.O.B. = POINT OF BEGINNING

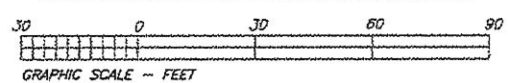
NOTE: NO PORTION OF THE PROPERTY SHOWN HEREON IS IN A DESIGNATED FLOOD HAZARD AREA ACCORDING TO THE F.I.R.M. NO. 13297C0137E DATED 12/08/2015

A GEOMAX ROBOTOTAL STATION WAS USED TO OBTAIN THE LINEAR AND ANGULAR MEASUREMENTS USED IN THE PREPARATION OF THIS PLAT.

THE FIELD DATA UPON WHICH THIS MAP OR PLAT IS BASED HAS A CLOSURE PRECISION OF ONE FOOT IN 490,526 FEET AND AN ANGULAR ERROR OF 02" PER ANGLE POINT, AND WAS ADJUSTED USING LEAST SQUARES METHOD.

THIS MAP OR PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 80,839 FEET.

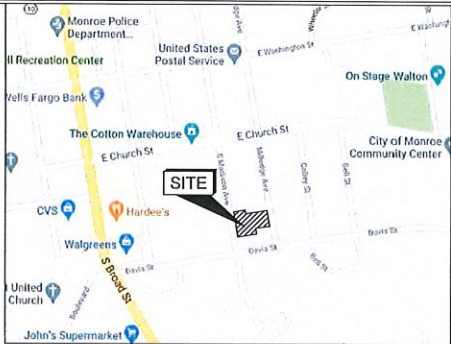
PER CURRENT TAX INFORMATION OWNER:  
 HOWARD BROTHERS CONSTRUCTION & DEVELOPMENT  
 IAN KATH HENDERSON  
 903 HARVEST LANE  
 MONROE, GA. 30655



**0.647 ACRES**

	RETRACEMENT SURVEY FOR:	
	<b>HOWARD BROTHERS CONSTRUCTION &amp; DEVELOPMENT</b>	
IN THE CITY OF MONROE, TAX PARCEL M0160125 & M0160124		
FIELD WORK DATE: 3/20/18	DATE OF PLAT PREPARATION: 3/26/18	
LAND LOT(S) 65	3rd DISTRICT	WALTON COUNTY, GEORGIA
ALCOVY SURVEYING AND ENGINEERING, INC.		SCALE: 1" = 30'
2205 HWY. 81 S., LOGANVILLE, GA. 30052		JOB NO. 18-033
Phone 770-466-4002 - LSF #000759		





VICINITY MAP  
N.T.S.

**ALCOVY**  
SURVEYING & ENGINEERING, INC.  
P.O. C. TYP HWY 81, P.E.  
2205 Highway 81 South  
Logansville, Georgia 30052  
Phone: 770-466-4002  
Fax: 770-466-4296  
sp@alcovyse.com

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**SITE PLAN**

**PROPOSED**

PARCEL: M0160124 & M0160125  
LAND LOT: 65  
DISTRICT: 3RD  
317 S MADISON AVE.  
CITY OF COVINGTON, GA

DATE: 7/30/2020  
SCALE: 1" = 30'

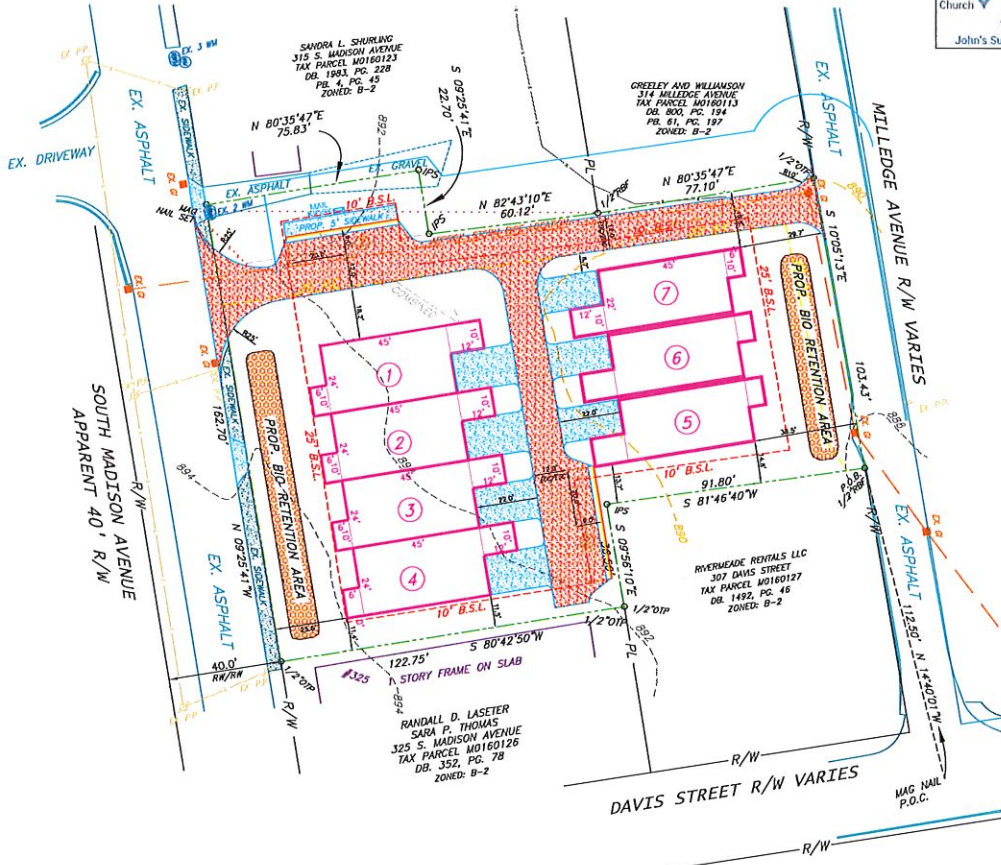
OWNER  
NEW LEAF GEORGIA, LLC.

24 HOUR - EMERGENCY CONTACT  
BRUCE HENDLEY  
770-424-0999  
bruce@hendleyhome.sga.com

REVISIONS

NO.	DATE	DESCRIPTION

JOB No. 18-033  
C-1



**PAVEMENT LEGEND**

CONCRETE PAVEMENT

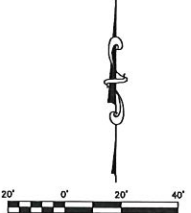
A. 5.0 INCH CONCRETE W/ FIBER MESH  
B. STABILIZED SUBGRADE  
SAND SUBGRADE SOIL EX. STIFF OR COMPACTED FILL  
COMPACTED TO A MINIMUM OF 100 PSI PROCTOR

A B

CONCRETE PAVEMENT  
NO SCALE

- LEGEND**
- R.B.F. = REBAR FOUND
  - I.P.S. = IRON PSI SET WITH CAP STAMPED "ALCOVY"
  - C.M.P. = CONCRETE MONUMENT FOUND
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**GEORGIA811**  
www.Georgia811.com



**NOTICE TO THE PUBLIC  
CITY OF MONROE**

**A petition has been filed with the  
City of Monroe requesting  
the property at 319 S Madison Avenue  
to be considered for a Conditional Use  
to allow Townhouses in a B2 Zoning.  
A public hearing will be held before  
the Monroe Planning and Zoning  
Commission at City Hall Auditorium at  
215 N. Broad Street on September 15, 2020  
at 5:30 P.M. All those having an  
interest should be present to voice  
their interest.**

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City of Monroe requesting the  
property at 319 S Madison Avenue  
to be considered for a Conditional Use  
to allow for Townhouses in a B2 Zoning.  
A public hearing will be held before  
The Mayor and City Council  
at the City Hall Auditorium at  
215 N. Broad Street on October 13, 2020  
at 6:00 P.M. All those having an  
interest should be present to voice  
their interest.**

**PLEASE RUN ON THE  
FOLLOWING DATE:**

**August 23, 2020**



**To:** Planning and Zoning / City Council  
**From:** Patrick Kelley  
**Department:** Planning, Zoning, Code and Development  
**Date:** 08-26-2020  
**Description:** City of Monroe  
 215 N. Broad St  
 Zoning text amendment #8  
 Art. X, Section 1000.3.2 to add Item (iv) cottage food business  
 Requested by Jamie Cox of 919 Holly Hill Rd.

**Budget Account/Project Name:** NA

**Funding Source:** 2020 NA

**Budget Allocation:** NA

**Budget Available:** NA

**Requested Expense:** \$NA **Company of Purchase:** NA



**Recommendation:**

**Background:** The applicant wishes to establish a cottage food business within their home at 919 Holly Hill Rd. pursuant to the restrictions related to a home business. They have recently relocated to the City and had operated this business in the jurisdiction from which they moved. Additionally, they have another business in the City already on Hubbard St.

**Attachment(s):** Application receipt, application, adopting ordinance (if approved). Notice to the public.





**City of Monroe**  
215 N. Broad Street  
Monroe, GA 30655  
(770)207-4674

# Plan Report

Plan NO.: ZONE-000066-2020

Plan Type: Rezone

Work Classification: Text Amendment

Plan Status: In Review

Apply Date: 08/19/2020

Expiration:

**Location Address**

**Parcel Number**

215 N BROAD ST, MONROE, GA 30655

M0140026

**Contacts**

City Of Monroe  
P.O. BOX 1249, Monroe, GA 30655  
(770)267-7536

**Owner**

JAMIE COX  
919 HOLLY HILL RD, MONROE, GA 30655  
(678)758-0203

**Applicant**

doughandbatterllc@gmail.com

**Description:** Zoning Code Text Amendment for Article X, Sect 1000.3.2 - P&Z Mtg 9/15/20 @ 5:30 pm -Council Mtg 10/13/20 @ 6:00 pm 215 N Broad St

**Valuation:** \$0.00  
**Total Sq Feet:** 0.00

Fees	Amount
Single Family Rezone or Variance Fee	\$100.00
<b>Total:</b>	<b>\$100.00</b>

Payments	Amt Paid
<b>Total Fees</b>	<b>\$100.00</b>
Check # 1031	\$100.00
<b>Amount Due:</b>	<b>\$0.00</b>

<u>Condition Name</u>	<u>Description</u>	<u>Comments</u>
-----------------------	--------------------	-----------------

Issued By:

August 19, 2020

Date

Plan\_Signature\_1

Date

Plan\_Signature\_2

Date



**Zoning Code Text Amendment Application**

Application must be submitted to the Code Department 45 days prior to the Planning & Zoning

Meeting of: \_\_\_\_\_

Your representative must be present at the meeting

Text to be amended Section 1000.3.2 of Article X

Applicant  
Name Jamie Cox  
Address 919 Holly Hill Rd  
Phone # 678-758-0203

**Statement of intent (explain in detail the requested change):**

To obtain a cottage license through the department of agriculture. which will allow me to my in home bakery that was established in Jackson County. This will allow me to make wedding cakes & be able to participate in festivals & venues. Be able to sell as a vender at events.

**Statement explaining why any subject property is not suitable for development under the existing text:**

**Explanation of the hardship which will result if the amendment is not granted:**

I would not be able to sell wedding cakes, be a vender at events, or sell in any capacity. I would have to close my business that is already established.

**Other information required by the Code Enforcement Officer:**

Each applicant has the duty of filing a disclosure report with the City if a contribution or gift totaling two hundred and fifty dollars (\$250.00) or more has been given to an official of the City of Monroe within the last two (2) years.

The above statements and accompanying materials are complete and accurate. Applicant hereby authorizes Code department personnel to enter upon and inspect the property for all purposes allowed and required by the zoning ordinance and the development regulations.

**PUBLIC NOTICE WILL BE PLACED AND REMOVED BY THE CODE DEPARTMENT  
SIGN WILL NOT BE REMOVED UNTIL AFTER THE COUNCIL MEETING.**

Signature Jamie Cox

Date: 8/19/2020

Notary Public Deborah M Adkinson

Date: 8/19/2020

Commission Expires: Sept 8, 2020



I hereby withdraw the above application: Signature \_\_\_\_\_ Date \_\_\_\_\_

**AN ORDINANCE TO AMEND THE ZONING  
ORDINANCE OF THE CITY OF MONROE, GEORGIA**

**The Mayor and Council of the city of Monroe, Georgia, hereby ordain as follows:**

**The Zoning Ordinance of the City of Monroe, officially adopted June 10, 2014, and Effective July 1, 2014, as thereafter amended, is hereby amended by implementing text amendments and changes outlined and identified in particular detail on Exhibit A, which such exhibit is incorporated herein by reference.**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

These text amendments of the City of Monroe Zoning Ordinance shall take effect upon their adoption by the Mayor and Council.

**FIRST READING.** This 13<sup>th</sup>, day of October, 2020.

**SECOND READING AND ADOPTED** on this 10<sup>th</sup> day of November, 2020.

**CITY OF MONROE, GEORGIA**

**By: \_\_\_\_\_ (SEAL)  
John Howard, Mayor**

**Attest: \_\_\_\_\_ (SEAL)  
Debbie Kirk, City Clerk**

EXHIBIT A

City of Monroe Zoning Ordinance Text Amendment

Amendment # 8

1. Section 1000.3.2 (a) Additional Minimum Requirements – Residential Business. A residential Business: limited to – add item (iv) cottage food business.

**NOTICE TO THE PUBLIC  
CITY OF MONROE**

**The City of Monroe Planning & Zoning commission will be holding a hearing for a zoning action/zoning code text amendment of Article X Sect 100.3.2. A public hearing will be held on September 15, 2020 at 5:30 P. M. in the City Hall Building at 215 N Broad Street.**

**The City of Monroe Council will be holding a hearing for a zoning action/zoning code text amendment of Article X, Sect. 1000.3.2. A public hearing will be held on October 13, 2020 at 6:00 P.M. in the City Hall Building at 215 N Broad Street**

**All those having an interest should be present.**

**Please run on the following date:**

**August 23, 2020**

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**CITY OF MONROE, GEORGIA**

**By:\_\_\_\_\_ (SEAL)  
John Howard, Mayor**

**Attest:\_\_\_\_\_ (SEAL)  
Debbie Kirk, City Clerk**

EXHIBIT A

City of Monroe Zoning Ordinance Text Amendment

Amendment # 8

1. Section 1000.3.2 (a) Additional Minimum Requirements – Residential Business. A residential Business: limited to – add item (iv) cottage food business.



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONROE, GEORGIA TO SUPPORT DEVELOPMENT OF THE PROPOSED DOWNTOWN GREEN

WHEREAS, the City of Monroe, Georgia seeks to enhance the development of the City and provide more outdoor recreation areas for its citizenry; and,

WHEREAS, said development in large part centers around the increase in use and enjoyment of the outdoors and open spaces available in the City of Monroe; and,

WHEREAS, the City aims to increase the walkability and public park presence in the City of Monroe; and,

WHEREAS, the creation, development and installation of a downtown green containing approximately 1.67 acres located adjacent to E. Church Street and S. Madison Avenue in the city limits (the “Town Green”) for use and enjoyment by the citizens of and visitors to the City of Monroe, Georgia assists in fulfilling this goal; and,

WHEREAS, the City is engaged in the development of the Downtown Green, and is taking full advantage of all available grants and funds to accomplish such; and,

WHEREAS, the City is engaged in the pre-application process of seeking a grant from the Georgia Department of Natural Resources (the “DNR”) Land and Water Conservation Fund Program (the “LWCF”); and,

WHEREAS, said grant will be used for the development of the Downtown Green area; and,

WHEREAS, the City intends to develop the Downtown Green area for public use by the citizens of and visitors to Monroe to engage in a multitude of activities, including walking, running, biking, walking pets, etc., and allow for said activities to occur in and around the Downtown Green corridor; and,

WHEREAS, the City agrees that in the event the pre-application is recommended for funding by the Board of Trustees of the LWCF and DNR, the City certifies and assures it has the ability and intention to finance the project elements that will be submitted for reimbursement, as well as the Fifty percent (50%) total project match to be submitted, and will move forward with due diligence to prepare appropriate documentation required for a formal LWCF application;

NOW, THEREFORE, be it RESOLVED by the Mayor and Council that the City of Monroe, Georgia fully supports the undertaking of procuring the above-referenced grant and to continue the City’s goal of development of the Town Green for public use and enjoyment through the LWCF and all other available means.

**SO RESOLVED** on this \_\_\_\_ day of \_\_\_\_\_, 2020.

**CITY OF MONROE, GEORGIA**

**By:** \_\_\_\_\_ **(SEAL)**

**John S. Howard, Mayor**

**Attest:** \_\_\_\_\_ **(SEAL)**

**Debbie Kirk, City Clerk**



**To:** City Council  
**From:** Logan Propes, City Administrator  
**Department:** Administration  
**Date:** 10/06/2020  
**Subject:** Capital Campaign Commitment

**Budget Account/Project Name:** 100-5500-572040 & 520-4115-572040

**Funding Source:**

**Budget Allocation:**

**Budget Available:** \$14,436.00

**Requested Expense:** \$8,662.00

**Company of Purchase:** Walton County Chamber of Commerce & Walton Forward Foundation

**Description:**

Staff recommends that the Council approve the Walton County Chamber of Commerce, Inc., and Walton Forward, Inc., Capital Campaign three-year commitment for the total amount of \$25,986.00, which will be paid in three annual payments of \$8,662.00 each, and to authorize the City Administrator to execute the subsequent contract.

**Background:**

The Walton County Chamber of Commerce, Inc., and Walton Forward, Inc., ("Chamber") are having to relocate due to voters approving, in the last SPLOST, to level the building they are currently using that is owned by the Walton County Board of Commissioners, in order for Walton County to build a new two-story building to house their HR and Finance Departments. The Chamber is asking the Cities and County for help securing the funds to purchase a professional building to house their operations. The Walton Foundation has agreed to purchase the building at 207 North Wayne Street, and lease purchase it back to the Chamber giving the Chamber five years to raise the funds to purchase the building back. Through this Capital Campaign, they can have a professional building, state of the art technology, an upgraded member information center and enhance their business and community programs. City's share will be \$0.60 per capita based on the City of Monroe's population of 14,437, which totals \$25,986.00 to be paid in three annual payments of \$8,662.00 each.

**Attachment:**

Exhibit "A"

# CITY AND COUNTY CONTRACTS Per Capita Basis

(Based on 2019 Population numbers posted by Georgia Power)

## Capital Campaign 3-4 Year Contract Increase

Total  
Annual  
Amount

Walton County	County less city populations	63,302 x .40/person = \$25,320.08	\$63,241.28
		.60/person = \$37,921.20	
	<i>.60 increased amount for 3 years = \$113,763.60 and for 4 years = \$151,684.80</i>		

Loganville	12,789 (Less Gwinnett -2,700)	10,089 x .40/person = \$ 4035.60	\$10,089.00
		.60/person = \$6,053.40	
	<i>.60 increased amount for 3 years = \$18,160.20 and for 4 years = \$24,213.60</i>		

<b>Monroe</b>		<b>14,437 x .40/person = \$ 5,774.80</b>	\$14,437.00
		<b>.60/person = \$8,662.20</b>	
	<b><i>.60 increased amount for 3 years = \$25,986.60 and for 4 years = \$34,648.80</i></b>		

Social Circle		4,775 x .40/person = \$ 1,910.00	\$ 4,775.00
		.60/person = \$2,865.00	
	<i>.60 increased amount for 3 years = \$8,595 and for 4 years = \$11,460</i>		

Smaller City Population Counts: Good Hope 298, Walnut Grove 1,401, Between 371, Jersey 147