



Committee Work Session & Called Council Meeting

AGENDA

Tuesday, August 06, 2019

6:00 PM

City Hall

I. CALL TO ORDER

1. Roll Call
2. City Administrator Update
3. Central Services Update

II. COMMITTEE INFORMATION

1. Finance
 - a. Monthly Finance Report
2. Airport
 - a. Monthly Airport Report
 - b. Airport Consulting and Engineering Services
3. Public Works
 - a. Monthly Solid Waste Report
 - b. Emergency Purchase – Engine for Loader at Transfer Station
 - c. Monthly Streets & Transportation Report
 - d. On-Call Engineering – Keck & Wood
4. Utilities
 - a. Monthly Electric & Telecom Report

- [b.](#) Emergency Restoration Plan
- [c.](#) Purchase - Spring Street Relocation Poles
- [d.](#) Monthly Water, Sewer, Gas, & Stormwater Report
- [e.](#) 2020 CDBG Grant Writing and Administration Services
- [f.](#) 2020 CDBG Engineering Services
- [g.](#) Approval - Out of State Travel

5. Public Safety

- [a.](#) Monthly Fire Report
- [b.](#) Approval - Out of State Training
- [c.](#) Monthly Police Report

6. Planning & Code

- [a.](#) Monthly Code Report

7. Economic Development

- [a.](#) Monthly Economic Development Report

8. Parks

- a. Monthly Parks Report
- [b.](#) Parks Master Plan

III. ITEMS OF DISCUSSION

- [1.](#) HPC Demolition Appeal - 213 Boulevard
- [2.](#) HPC Relocation Appeal - 404 South Broad Street
- [3.](#) Application - Micro-Brewery and Micro-Distillery - The Southern Brewing Company

IV. ITEMS REQUIRING ACTION

- [1.](#) Public Hearing
 - a. 2019 Millage Rate

V. ADJOURN TO EXECUTIVE SESSION

- 1. Real Estate Issue (s)

VI. ADJOURN

CENTRAL SERVICES

MONTHLY REPORT

AUGUST 2019

	2019 January	2019 February	2019 March	2019 April	2019 May	2019 June	2019 July	2018 July	2018 August	2018 September	2018 October	2018 November	2018 December	Monthly Average	Yearly Totals
SAFETY PROGRAMS															
Facility Inspections	2	5	1	4	9	2	6	7	4	1	5	2	8	4.3	56
Vehicle Inspections	2	6	12	1	0	6	6	22	10	0	0	5	9	6.1	79
Equipment Inspections	4	0	0	0	2	4	4	6	4	1	0	1	3	2.2	29
Worksite Inspections	1	1	0	9	0	2	1	7	4	3	3	3	0	2.6	34
Employee Safety Classes	1	0	0	0	0	0	0	0	0	0	2	2	3	0.6	8
PURCHASING															
P-Card Transactions	486	421	567	462	588	539	442	460	430	312	419	361	301	445.2	5,788
Purchase Orders	110	155	103	86	66	79	66	102	122	112	83	74	48	92.8	1,206
Total Purchases	596	576	670	548	654	618	508	562	552	424	502	435	349	538.0	6,994
Sealed Bids/Proposals	0	1	1	2	1	1	2	0	1	1	0	0	0	0.8	10
GPR Postings	1	2	0	1	1	0	0	0	1	1	5	1	0	1.0	13
INFORMATION TECHNOLOGY															
Workorder Tickets	104	116	126	142	162	135	150	99	101	95	133	95	95	119.5	1,553
Phishing Fail Percentage	3.6%	3.6%	3.9%	4.4%	3.4%	6.3%	6.0%		3.0%		7.6%	5.5%	4.0%	4.7%	
MARKETING															
Newsletters Distributed	0	1	1	3	2	1	0	0	1	0	0	0	1	0.8	10
Intern Hours		22.5	32.0	38.0	8.0	23.8	48.2							28.8	172.5
GROUNDS & FACILITIES															
Contractor Acres Mowed	46.6	46.6	46.6	52.4	52.4	52.4	141.1	139.1	139.1	139.1	139.1	92.4	92.4	90.7	1,179.1
Trash Collection	2,920.0	2,400.0	1,400.0	1,820.0	1,360.0	1,240.0	1,900.0				320.0	2,496.0	2,980.0	1,883.6	18,836.0
Crew Acres Mowed	16.7	16.7	27.0	45.2	54.0	54.0	54.0	54.0	54.0	55.5	55.5	33.3	16.7	41.3	536.6

PROJECTS & UPDATES

POLICE STATION / MUNICIPAL COURT BUILDING

We are currently in the process of finalizing our 95% review meetings for the interior design of the building. The interior color scheme has been determined, along with door security locations, and security camera placement. Once final designs are complete, the bidding process will begin by the City for contract labor with the assistance of Sizemore Group as the GC for the project. Bid tabulations and numbers will be brought before Council for approval.

The anticipated schedule is as follows...

- 100% completion drawings – mid/late August
- Construction bids complete – late August (30 days minimum)
- Council bid approval – mid October
- Construction start – late October/early November

FACILITIES MANAGEMENT

On-Stage Walton – The roof replacement for the On Stage Walton facility is set to happen on August 8-9 with exterior work to take place the following week.

City Hall – The exterior of City Hall is complete and the drive-thru has been completely painted, and awaits new LED open/close markers above the lanes. The customer service area is still in the process of rehabilitation. The fountain has also been repainted, sealed, and should be back in operation as soon as possible.

Sidewalks – Curb Appeal Professionals are currently pressure washing the walkways and curbs at the Community Building, On-Stage Walton, Library, Old City Hall, and the older section of sidewalks on West Spring Street from the center of town to Childer’s Park.

GEOGRAPHICAL INFORMATION SYSTEM (GIS) PROJECT

The current GIS project being performed by Carter & Sloope is currently about 50% complete with all mapping and confirmation field work being performed. Upon completion, the need for a hosting solution will need to be determined by

City staff and approved by Council. The initial thoughts are to host off-site with a cloud based application for cost savings. The GIS system will allow for the full tracking and knowledge of all underground utilities and services throughout the City of Monroe, and allow for stronger development safety and information.

PROJECT MANAGEMENT

With the recent transition to the Tyler Technologies software, the Purchasing Agent position has been evolved into a Project Management position. Chad Gravette has stepped into this role and is currently handling the broad scope of purchasing duties, along with an increased role into project involvement around the City of Monroe. This position and role should help keep a better cohesion of information and provide for more efficiency with project communication.



FINANCIAL STATUS REPORT
as of June 2019

City of Monroe
 Financial Performance Report
 For the Period Ended
 June 30, 2019

Cash balances for the City of Monroe as of June 30th total **\$39,125,403**
 The following table shows the individual account balances.

GOVERNMENTAL FUND	
General Fund Checking	102,865.97
Stabilization Fund	300,000.00
Community Center Deposits	2,930.79
Group Health Insurance (Claims/Premiums)	685,610.81
Unemployment Fund	17,174.03
Workmen's Compensation (To Fund Claims)	110,465.50
CAPITAL PROJECTS FUND	
Capital Improvement - General Government	2,739.99
SPLOST	1,380,834.46
SPLOST 2013	2,933,206.75
SPLOST 2019	353,922.73
SPECIAL REVENUE FUND	
Hotel/Motel	13,648.58
DEA Confiscated Assets Fund	18,923.67
Confiscated Assets Fund	43,330.84
ENTERPRISE FUND	
Solid Waste	132,922.28
Solid Waste Capital	1,049,684.16
Utility Revenue	2,489,834.70
Utility Revenue Reserve	1,333,114.10
Utility MEAG Payment Acct	2,581.40
Utility MGAG Payment Acct	8,359.74
Utility Gov't Loan Payment Acct	26,071.88
Utility MEAG Short-Term Investment	4,971,965.42
Utility MEAG Intermediate Extended Investment	6,847,269.45
Utility MEAG Intermediate Portfolio Investment	2,514,073.70
Utility Capital Improvement	8,017,380.51
Utility GEFA	1,000.00
Utility Bond Sinking Fund	1,173,586.47
Utility Tap Fees	1,892,034.50
Utility Customer Deposits (Restricted)	1,179,890.33
Utility Customer Deposits (Investment)	1,519,979.84

City of Monroe
 Financial Performance Report
 For the Period Ended
 June 30, 2019

The total Utility Capital funds available as of June are \$11,242,529 as broken down in the section below:

Utility Capital Improvement Cash Balance	8,017,381
Utility Revenue Reserve Cash Balance	1,333,114
Tap Fees Cash Balance	1,892,035
Total Current Funds Available	\$ 11,242,529

Project Description	2019 Estimated									
	Estimated Budgeted Cos	2019 Estimated Expense	2019 Monthly Expense	2019 Estimated Remaining Expenses	2020 Estimated Expense	2021 Estimated Expense	2022 Estimated Expense	2023 Estimated Expense	2023 Estimated Expense	2023 Estimated Expense
Totals	\$ 29,220,921	\$ 10,233,113	\$ 2,050,346	\$ 8,154,165	\$ 2,952,555	\$ 2,521,454	\$ 1,729,000	\$ 1,101,454	\$ 1,101,454	\$ 1,101,454
Estimated annual Tap Fees				155,000	310,000	310,000	310,000	310,000	310,000	310,000
Estimated annual CIP transfers-in				900,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000
Estimated Utility Capital Cash Balance EOY				\$ 4,143,364	\$ 3,300,809	\$ 2,889,355	\$ 3,270,355	\$ 4,278,901	\$ 4,278,901	\$ 4,278,901

The detail by year of each project is shown on the following page

Utility Capital Funding

Approved Projects/Assets

Dept	Project Description	Estimated	2019 Estimated	2019 Monthly	2019 Estimated	2020 Estimated	2021 Estimated	2022 Estimated	2023 Estimated
		Budgeted Cost	Expense	Expense	Remaining Expenses	Expense	Expense	Expense	Expense
Sewer	Sewer CDBG 2018-Initial Application	25,000	9,120	11,800	(2,680)				
Sewer	CDBG 2018 Construction & Design	250,000	250,000	101,825	148,175				
Sewer	CDBG 2018 Revenue (DCA draws)			-67,600					
Sewer	Infrastructure Repair/Replacement	337,223	99,800	60,605	39,195	71,881	70,000	70,000	
Sewer	Sewer Extension 138 to Reliant Development	2,700,000	2,635,374	28,851	2,606,523				
Sewer	Pump Station SCADA	50,000	35,000		35,000	15,000			
Sewer	Sewer Main Rehab	583,711	83,711		83,711	150,000	100,000	150,000	100,000
Sewer	Truck	100,000			-	50,000		50,000	
Sewer	Application/Design CDBG 2020 submittal	50,000			-	50,000			
Sewer	CDBG 2020 Construction	250,000			-		250,000		
Sewer	Application/Design CDBG 2022 submittal	50,000			-			50,000	
Sewer	CDBG 2022 Construction	250,000			-				250,000
Sewer	Lime Slurry System	145,200	145,200		145,200				
Sewer	Kawasaki Mule	9,189	9,189	8,975	214				
Sewer	Aeration Fluidyne Jet Pump	41,348	20,674		20,674	20,674			
Sewer	Submersible Solids Handling Pump	0	0	10,169	(10,169)				
Sewer	Final Clarifier Clean Out	36,908			-		18,454		18,454
Sewer	Control Panel for Plant Drain	15,000	6,430	6,430	-			15,000	
Sewer	Trickling Filter Pump	80,000			-		40,000		40,000
Sewer	Air Compressor	54,760	54,760	30,000	24,760				
Sewer	Asphalt Top Coat	200,000			-	200,000			
Sewer	GIS Program Development	41,667	41,667	8,542	33,125				
Sewer	Waste Water Treatment Plant Rehab (GEFA loan)	8,000,000	250,000	294,300	(44,300)				
Water	Loganville Water Distribution Line	1,648,125	1,451,223	126,715	1,324,508				
Water	Water Plant Roof Replacement	237,548			-				
Water	Remodel of Old Water Plant	225,000	163,745	286,706	(122,960)				
Water	Warehouse Improvements	25,000	25,000	2,616	22,384				
Water	Water Main Rehab	375,000	75,000		75,000	75,000	75,000	75,000	75,000
Water	8 Mstr Mtr Octave AWWA Mtr	5,062			-				
Water	Fire Hydrant Replacement	110,000	55,000		55,000	55,000			
Water	Infrastructure Repair/Replacement	750,000	150,000	10,117	139,883	150,000	150,000	150,000	150,000
Water	Water Valve Maintenance Trailer	61,720	61,720		61,720				
Water	CDBG 2018 Construction & Design	250,000	250,000		250,000				
Water	Application/Design CDBG 2020 submittal	25,000			-	25,000			
Water	CDBG 2020 Construction	250,000			-		250,000		
Water	Application/Design CDBG 2022 submittal	25,000			-			25,000	
Water	CDBG 2022 Construction	250,000			-				250,000
Water	Swan Turbidity Meters	90,355	90,355	80,902	9,453				
Water	Air Compressors	58,575	58,575	49,276	9,299				
Water	High Service Pumps	100,000			-	100,000			
Water	Alcovy River Screen	50,000			-	50,000			
Water	Control Vlv Replacement Reservoir & Alcovy River	100,000			-		100,000		
Water	Membrane Filters	382,500	76,500		76,500	76,500	76,500	76,500	76,500
Water	Excavator	88,200	88,200		88,200				
Water	2008 F350 head gasket pkg	0	0	7,382	(7,382)				
Water	Water Meters	282,247	56,247	56,247	-	56,500	56,500	56,500	56,500
Water	Alleyway repairs				-				
Water	GIS Program Development	41,667	41,667	8,542	33,125				
Central Svcs	Vehicle	25,000	25,000		25,000				
Admin	Financial/Utility Billing Software	300,617	113,595	63,064	50,532				
Admin	Drive Thru Rehab/City Hall	225,000	225,000	77,308	147,692				
Admin	Trucks	50,000			-	50,000		50,000	
Admin	Rack Server	6,650	6,650	6,648	-				
Admin	Town Green improvements				11,500				
Electric	Bucket Truck Replacement + Equipment	325,000	215,000	206,819	8,181		110,000		
Electric	Meter Load Tester	33,000	33,000		33,000				
Electric	Air Powered Excavation Tool	0	0	8,970	(8,970)				
Electric	Pole Crane	80,000	80,000		80,000				
Electric	Van	27,000			-				
Electric	Vesta Test Board	27,500		27,500	-				
Electric	Automated Switching	150,000	95,577	90,705	4,872				
Electric	2018 LED Streetlights	125,000	125,000	11,360	113,640				
Electric	Reconductor Distribution System	800,000	344,794		344,794	150,000	150,000	150,000	
Electric	Warehouse Project	75,000	75,000	27,641	47,359				
Electric	Stone Creek	153,000	133,042	25,443	107,599				
Electric	System Automation	408,846	108,846		108,846	150,000	150,000		
Electric	Underground for Town Green	187,000	187,000		187,000				
Electric	AMI meters/system	112,608	37,608		37,608	75,000			
Electric	Rebuild Highland & S Madison Ave	1,091,200	291,200		291,200	300,000	250,000	250,000	
Electric	GIS Program Development	41,667	41,667	8,542	33,125				
Telecom	Fiber Blower	44,000			5,000				
Telecom	Halon Fire Suppression	44,000	44,000		44,000				
Telecom	Fiber Loop	150,000	150,000	38,250	111,750				
Telecom	Fiber to the X	400,000	75,073	14,488	60,584	100,000	100,000	100,000	
Telecom	Wireless Deployment	75,000	75,000		75,000				
Telecom	2018 Cable Replacement	240,000	80,000		80,000	80,000	80,000		
Telecom	2017 Network Redundancy	195,000	0		-				
Telecom	2018 Network Redundancy	225,000	225,000	85,416	139,584				
Telecom	2017 Cable Replacement	80,000	33,167	28,874	4,293				
Telecom	DOCSIS 3	175,000	147,939		147,939				
Telecom	Fiber Backbone Extension	101,500	56,500		56,500	45,000			
Telecom	Micro Trench Saw	91,000	91,000		91,000				
Telecom	FTTX Wellington	420,000	120,000		120,000	150,000	150,000		
Telecom	Cable Infrastructure Replacement	180,000	65,000		65,000	60,000	55,000		
Telecom	GIS Program Development	41,667	41,667	8,542	33,125				
Gas	Gas relocation Hwy 11 bridge	541,000			-				
Gas	Good Hope	140,000			-	70,000	70,000		
Gas	James Huff/Gratis	140,000			-			140,000	
Gas	Old Mill Replacement	150,000			-	150,000			
Gas	Unisia Dr Extension	45,000			-	45,000			

Gas	Various Projects	300,000			-	100,000	100,000	100,000	
Gas	AirSpade model 4000	0	0	5,618	(5,618)				
Gas	Service Trencher	80,000	80,000	57,500	22,500				
Gas	2018 System Rehab	200,000	34,000		34,000				
Gas	System Rehab	150,000			-	50,000	50,000	50,000	
Gas	Young St Rehab	75,000	75,000		75,000				
Gas	Lacy, Davis, Harris & Ash Street (Bryant Rd)	40,000	38,560	13,260	25,300				
Gas	Lacy, Davis, Harris & Ash Street (Bryant Rd2)	57,000	55,228		55,228				
Gas	Gas Main Renewal	681,147	199,147	101,956	97,191	196,000	70,000	131,000	85,000
Gas	Main Extension	84,397	8,397		8,397	36,000		40,000	
Gas	GIS Program Development	41,667	41,667	8,542	33,125				
Stormwater	2018 Infrastructure Repair/Replacement	100,000	61,450		61,450				
Stormwater	Infrastructure Repair/Replacement	300,000			-	100,000	100,000	10,000	
Stormwater	Lateral Repair	43,183	8,183		8,183		35,000		
Stormwater	F450 Service Body Truck	60,000			-	60,000			
Stormwater	Skid Steer	75,000			-	75,000			
Stormwater	Storm/Drain Retention Pond Rehab	375,000	75,000		75,000	75,000	75,000	75,000	75,000
Stormwater	Heritage Ridge Retention Pond	17,600	17,600		17,600				
Stormwater	Public Works Retention Pond	8,000			-	8,000			
Stormwater	Heritage Trace Retention Pond	18,000			-	18,000			
Stormwater	GIS Program Development	41,667	41,667	8,542	33,125				
Stormwater	Improvements	50,000	50,000		50,000				
Totals		\$ 29,220,921	\$ 10,233,113	\$ 2,050,346	\$ 8,154,165	\$ 2,952,555	\$ 2,521,454	\$ 1,729,000	\$ 1,101,454



Monroe, GA

Monthly Budget Report

Group Summary

For Fiscal: 2019 Period Ending: 06/30/2019

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DEP...	June Budget	June Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
R1: 31 - TAXES									
1510 - FINANCE ADMIN	578,825.79	248,219.46	-330,606.33	-57.12 %	3,472,954.74	1,855,029.06	-1,617,925.68	-46.59 %	6,948,689.00
Total R1: 31 - TAXES:	578,825.79	248,219.46	-330,606.33	-57.12 %	3,472,954.74	1,855,029.06	-1,617,925.68	-46.59 %	6,948,689.00
R1: 32 - LICENSES & PERMITS									
7200 - PLANNING & DEVELOPMENT	22,498.49	15,777.50	-6,720.99	-29.87 %	134,990.94	265,990.00	130,999.06	97.04 %	270,090.00
Total R1: 32 - LICENSES & PERMITS:	22,498.49	15,777.50	-6,720.99	-29.87 %	134,990.94	265,990.00	130,999.06	97.04 %	270,090.00
R1: 33 - INTERGOVERNMENTAL									
1510 - FINANCE ADMIN	-0.67	0.00	0.67	-100.00 %	-4.02	0.00	4.02	-100.00 %	0.00
1519 - INTERGOVERNMENTAL	7,982.72	5,633.00	-2,349.72	-29.44 %	47,896.32	82,095.00	34,198.68	71.40 %	95,831.00
3200 - POLICE	0.00	3,624.31	3,624.31	0.00 %	0.00	7,234.90	7,234.90	0.00 %	0.00
3500 - FIRE OPERATIONS	19,856.55	0.00	-19,856.55	-100.00 %	119,139.30	52,363.50	-66,775.80	-56.05 %	238,374.00
4200 - STREETS & TRANSPORTATION	10,829.00	0.00	-10,829.00	-100.00 %	64,974.00	159,841.15	94,867.15	146.01 %	130,000.00
7520 - ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00 %	0.00	60,134.00	60,134.00	0.00 %	0.00
Total R1: 33 - INTERGOVERNMENTAL:	38,667.60	9,257.31	-29,410.29	-76.06 %	232,005.60	361,668.55	129,662.95	55.89 %	464,205.00
R1: 34 - CHARGES FOR SERVICES									
1510 - FINANCE ADMIN	54,978.00	56,804.33	1,826.33	3.32 %	329,868.00	325,091.09	-4,776.91	-1.45 %	660,000.00
3200 - POLICE	1,666.00	1,574.50	-91.50	-5.49 %	9,996.00	12,096.68	2,100.68	21.02 %	20,000.00
3500 - FIRE OPERATIONS	0.00	0.00	0.00	0.00 %	0.00	464.50	464.50	0.00 %	0.00
3510 - FIRE PREVENTION/CRR	0.00	500.00	500.00	0.00 %	0.00	500.00	500.00	0.00 %	0.00
7200 - PLANNING & DEVELOPMENT	41.65	0.00	-41.65	-100.00 %	249.90	127.50	-122.40	-48.98 %	500.00
7520 - ECONOMIC DEVELOPMENT	1,666.00	1,122.34	-543.66	-32.63 %	9,996.00	6,992.34	-3,003.66	-30.05 %	20,000.00
7563 - AIRPORT	8.33	105.00	96.67	1,160.50 %	49.98	607.00	557.02	1,114.49 %	100.00
Total R1: 34 - CHARGES FOR SERVICES:	58,359.98	60,106.17	1,746.19	2.99 %	350,159.88	345,879.11	-4,280.77	-1.22 %	700,600.00
R1: 35 - FINES & FORFEITURES									
2650 - MUNICIPAL COURT	33,320.00	37,253.41	3,933.41	11.80 %	199,920.00	266,462.36	66,542.36	33.28 %	400,000.00
Total R1: 35 - FINES & FORFEITURES:	33,320.00	37,253.41	3,933.41	11.80 %	199,920.00	266,462.36	66,542.36	33.28 %	400,000.00
R1: 36 - INVESTMENT INCOME									
1510 - FINANCE ADMIN	0.00	0.00	0.00	0.00 %	0.00	207.56	207.56	0.00 %	0.00
Total R1: 36 - INVESTMENT INCOME:	0.00	0.00	0.00	0.00 %	0.00	207.56	207.56	0.00 %	0.00
R1: 37 - CONTRIBUTIONS & DONATIONS									
3200 - POLICE	333.20	0.00	-333.20	-100.00 %	1,999.20	0.00	-1,999.20	-100.00 %	4,000.00
3500 - FIRE OPERATIONS	333.20	0.00	-333.20	-100.00 %	1,999.20	0.00	-1,999.20	-100.00 %	4,000.00

Monthly Budget Report

For Fiscal: 2019 Period Ending: 12 2019

DEP...	June Budget	June Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
7521 - MAINSTREET	2,915.50	0.00	-2,915.50	-100.00 %	17,493.00	8,750.00	-8,743.00	-49.98 %	35,000.00
Total R1: 37 - CONTRIBUTIONS & DONATIONS:	3,581.90	0.00	-3,581.90	-100.00 %	21,491.40	8,750.00	-12,741.40	-59.29 %	43,000.00
R1: 38 - MISCELLANEOUS REVENUE									
1510 - FINANCE ADMIN	2,083.17	40.04	-2,043.13	-98.08 %	12,499.02	1,989.24	-10,509.78	-84.08 %	25,000.00
1565 - WALTON PLAZA	275.55	275.63	0.08	0.03 %	1,653.30	1,681.34	28.04	1.70 %	3,308.00
3200 - POLICE	0.00	0.00	0.00	0.00 %	0.00	1,060.10	1,060.10	0.00 %	0.00
5530 - COMMUNITY CENTER	999.60	1,425.00	425.40	42.56 %	5,997.60	8,250.00	2,252.40	37.56 %	12,000.00
7563 - AIRPORT	19,700.45	16,268.82	-3,431.63	-17.42 %	118,202.70	101,612.58	-16,590.12	-14.04 %	236,500.00
Total R1: 38 - MISCELLANEOUS REVENUE:	23,058.77	18,009.49	-5,049.28	-21.90 %	138,352.62	114,593.26	-23,759.36	-17.17 %	276,808.00
R1: 39 - OTHER FINANCING SOURCES									
1510 - FINANCE ADMIN	225,263.19	202,783.78	-22,479.41	-9.98 %	1,351,579.14	1,376,528.44	24,949.30	1.85 %	2,704,240.09
Total R1: 39 - OTHER FINANCING SOURCES:	225,263.19	202,783.78	-22,479.41	-9.98 %	1,351,579.14	1,376,528.44	24,949.30	1.85 %	2,704,240.09
Total Revenue:	983,575.72	591,407.12	-392,168.60	-39.87 %	5,901,454.32	4,595,108.34	-1,306,345.98	-22.14 %	11,807,632.09
Expense									
1100 - LEGISLATIVE	19,461.45	19,327.96	133.49	0.69 %	116,768.70	124,807.58	-8,038.88	-6.88 %	233,631.00
1300 - EXECUTIVE	24,480.84	25,472.39	-991.55	-4.05 %	146,885.04	206,712.40	-59,827.36	-40.73 %	293,888.00
1400 - ELECTIONS	1,574.37	0.00	1,574.37	100.00 %	9,446.22	0.00	9,446.22	100.00 %	18,900.00
1500 - GENERAL ADMIN	11,178.87	9,905.89	1,272.98	11.39 %	67,073.22	69,230.95	-2,157.73	-3.22 %	134,200.29
1510 - FINANCE ADMIN	20,919.47	24,749.19	-3,829.72	-18.31 %	125,516.82	132,109.48	-6,592.66	-5.25 %	251,134.58
1530 - LAW	11,630.76	0.00	11,630.76	100.00 %	69,784.56	84,553.30	-14,768.74	-21.16 %	139,625.00
1560 - AUDIT	2,707.25	11,750.00	-9,042.75	-334.02 %	16,243.50	35,750.00	-19,506.50	-120.09 %	32,500.00
1565 - WALTON PLAZA	9,786.33	29,414.06	-19,627.73	-200.56 %	58,717.98	78,285.56	-19,567.58	-33.32 %	117,483.00
2650 - MUNICIPAL COURT	8,684.16	7,336.79	1,347.37	15.52 %	52,104.96	49,282.21	2,822.75	5.42 %	104,252.00
3200 - POLICE	355,880.97	352,043.71	3,837.26	1.08 %	2,135,285.82	2,216,143.86	-80,858.04	-3.79 %	4,272,281.00
3500 - FIRE OPERATIONS	174,350.34	177,328.71	-2,978.37	-1.71 %	1,046,102.04	1,157,620.53	-111,518.49	-10.66 %	2,093,041.00
3510 - FIRE PREVENTION/CRR	8,175.44	9,590.66	-1,415.22	-17.31 %	49,052.64	44,275.57	4,777.07	9.74 %	98,146.00
4200 - STREETS & TRANSPORTATION	114,020.92	113,879.46	141.46	0.12 %	684,125.52	686,457.53	-2,332.01	-0.34 %	1,368,799.00
5500 - COMMUNITY SERVICES	924.63	0.00	924.63	100.00 %	5,547.78	5,600.00	-52.22	-0.94 %	11,100.00
5530 - COMMUNITY CENTER	1,990.86	1,721.90	268.96	13.51 %	11,945.16	8,292.19	3,652.97	30.58 %	23,900.00
6200 - BLDGS & GROUNDS	29,831.68	44,134.20	-14,302.52	-47.94 %	178,990.08	167,575.56	11,414.52	6.38 %	358,124.00
6500 - LIBRARIES	10,295.88	32,090.86	-21,794.98	-211.69 %	61,775.28	62,990.86	-1,215.58	-1.97 %	123,600.00
7200 - PLANNING & DEVELOPMENT	63,635.50	42,745.12	20,890.38	32.83 %	381,813.00	331,383.90	50,429.10	13.21 %	763,931.99
7400 - PLANNING AND ZONING	403.50	0.00	403.50	100.00 %	2,421.00	0.00	2,421.00	100.00 %	4,844.00
7520 - ECONOMIC DEVELOPMENT	21,217.56	34,386.61	-13,169.05	-62.07 %	127,305.36	191,812.21	-64,506.85	-50.67 %	254,713.06
7550 - DOWNTOWN DEVELOPMENT	2,082.50	6,250.00	-4,167.50	-200.12 %	12,495.00	12,500.00	-5.00	-0.04 %	25,000.00
7563 - AIRPORT	16,880.70	29,527.90	-12,647.20	-74.92 %	101,284.20	94,039.12	7,245.08	7.15 %	202,650.00
9001 - GEN - OTHER FINANCING USES	73,461.27	0.00	73,461.27	100.00 %	440,767.62	0.00	440,767.62	100.00 %	881,888.00
Total Expense:	983,575.25	971,655.41	11,919.84	1.21 %	5,901,451.50	5,759,422.81	142,028.69	2.41 %	11,807,631.92
Report Total:	0.47	-380,248.29	-380,248.76		2.82	-1,164,314.47	-1,164,317.29		0.17



Monroe, GA

Income Statement

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Group Summary

For Fiscal: 2019 Period Ending: 06/30/2019

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
1510 - FINANCE ADMIN	10,337,929.09	10,337,929.09	507,847.61	3,558,845.39	6,779,083.70
1519 - INTERGOVERNMENTAL	95,831.00	95,831.00	5,633.00	82,095.00	13,736.00
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	1,681.34	1,626.66
2650 - MUNICIPAL COURT	400,000.00	400,000.00	37,253.41	266,462.36	133,537.64
3200 - POLICE	24,000.00	24,000.00	5,198.81	20,391.68	3,608.32
3500 - FIRE OPERATIONS	242,374.00	242,374.00	0.00	52,828.00	189,546.00
3510 - FIRE PREVENTION/CRR	0.00	0.00	500.00	500.00	-500.00
4200 - STREETS & TRANSPORTATION	130,000.00	130,000.00	0.00	159,841.15	-29,841.15
5530 - COMMUNITY CENTER	12,000.00	12,000.00	1,425.00	8,250.00	3,750.00
7200 - PLANNING & DEVELOPMENT	270,590.00	270,590.00	15,777.50	266,117.50	4,472.50
7520 - ECONOMIC DEVELOPMENT	20,000.00	20,000.00	1,122.34	67,126.34	-47,126.34
7521 - MAINSTREET	35,000.00	35,000.00	0.00	8,750.00	26,250.00
7563 - AIRPORT	236,600.00	236,600.00	16,373.82	102,219.58	134,380.42
Revenue Total:	11,807,632.09	11,807,632.09	591,407.12	4,595,108.34	7,212,523.75
Expense					
1100 - LEGISLATIVE	233,631.00	233,631.00	19,327.96	124,807.58	108,823.42
1300 - EXECUTIVE	293,888.00	293,888.00	25,472.39	206,712.40	87,175.60
1400 - ELECTIONS	18,900.00	18,900.00	0.00	0.00	18,900.00
1500 - GENERAL ADMIN	134,200.29	134,200.29	9,905.89	69,230.95	64,969.34
1510 - FINANCE ADMIN	251,134.58	251,134.58	24,749.19	132,109.48	119,025.10
1530 - LAW	139,625.00	139,625.00	0.00	84,553.30	55,071.70
1560 - AUDIT	32,500.00	32,500.00	11,750.00	35,750.00	-3,250.00
1565 - WALTON PLAZA	117,483.00	117,483.00	29,414.06	78,285.56	39,197.44
2650 - MUNICIPAL COURT	104,252.00	104,252.00	7,336.79	49,282.21	54,969.79
3200 - POLICE	4,272,281.00	4,272,281.00	352,043.71	2,216,143.86	2,056,137.14
3500 - FIRE OPERATIONS	2,090,841.00	2,093,041.00	177,328.71	1,157,620.53	935,420.47
3510 - FIRE PREVENTION/CRR	100,346.00	98,146.00	9,590.66	44,275.57	53,870.43
4200 - STREETS & TRANSPORTATION	1,368,799.00	1,368,799.00	113,879.46	686,457.53	682,341.47
5500 - COMMUNITY SERVICES	11,100.00	11,100.00	0.00	5,600.00	5,500.00
5530 - COMMUNITY CENTER	23,900.00	23,900.00	1,721.90	8,292.19	15,607.81
6200 - BLDGS & GROUNDS	358,124.00	358,124.00	44,134.20	167,575.56	190,548.44
6500 - LIBRARIES	123,600.00	123,600.00	32,090.86	62,990.86	60,609.14
7200 - PLANNING & DEVELOPMENT	763,931.99	763,931.99	42,745.12	331,383.90	432,548.09
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00
7520 - ECONOMIC DEVELOPMENT	254,713.06	254,713.06	34,386.61	191,812.21	62,900.85
7550 - DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	6,250.00	12,500.00	12,500.00
7563 - AIRPORT	202,650.00	202,650.00	29,527.90	94,039.12	108,610.88
9001 - GEN - OTHER FINANCING USES	881,888.00	881,888.00	0.00	0.00	881,888.00
Expense Total:	11,807,631.92	11,807,631.92	971,655.41	5,759,422.81	6,048,209.11
Total Surplus (Deficit):	0.17	0.17	-380,248.29	-1,164,314.47	

Prior-Year Comparative Income Statement 14

Group Summary

For the Period Ending 06/30/2019



Monroe, GA

DEP...	2018 June Activity	2019 June Activity	June Variance Favorable / (Unfavorable)	Variance %	2018 YTD Activity	2019 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
1500 - GENERAL ADMIN	0.00	0.00	0.00	0.00%	1,000.00	0.00	-1,000.00	-100.00%
1510 - FINANCE ADMIN	535,481.13	507,847.61	-27,633.52	-5.16%	2,845,481.33	3,558,845.39	713,364.06	25.07%
1519 - INTERGOVERNMENTAL	24,600.00	5,633.00	-18,967.00	-77.10%	64,049.00	82,095.00	18,046.00	28.18%
1565 - WALTON PLAZA	0.00	275.63	275.63	0.00%	9,687.50	1,681.34	-8,006.16	-82.64%
2650 - MUNICIPAL COURT	21,546.25	37,253.41	15,707.16	72.90%	176,548.39	266,462.36	89,913.97	50.93%
3200 - POLICE	2,031.06	5,198.81	3,167.75	155.97%	20,268.89	20,391.68	122.79	0.61%
3500 - FIRE OPERATIONS	0.00	0.00	0.00	0.00%	39,115.50	52,828.00	13,712.50	35.06%
3510 - FIRE PREVENTION/CRR	0.00	500.00	500.00	0.00%	0.00	500.00	500.00	0.00%
4200 - STREETS & TRANSPORTATION	0.00	0.00	0.00	0.00%	157,752.25	159,841.15	2,088.90	1.32%
5530 - COMMUNITY CENTER	2,025.00	1,425.00	-600.00	-29.63%	9,975.00	8,250.00	-1,725.00	-17.29%
7200 - PLANNING & DEVELOPMENT	16,755.00	15,777.50	-977.50	-5.83%	137,456.80	266,117.50	128,660.70	93.60%
7520 - ECONOMIC DEVELOPMENT	610.00	1,122.34	512.34	83.99%	49,306.20	67,126.34	17,820.14	36.14%
7521 - MAINSTREET	0.00	0.00	0.00	0.00%	8,750.00	8,750.00	0.00	0.00%
7563 - AIRPORT	18,504.04	16,373.82	-2,130.22	-11.51%	104,207.67	102,219.58	-1,988.09	-1.91%
Revenue Total:	621,552.48	591,407.12	-30,145.36	-4.85%	3,623,598.53	4,595,108.34	971,509.81	26.81%
Expense								
1100 - LEGISLATIVE	15,228.74	19,327.96	-4,099.22	-26.92%	92,312.54	124,807.58	-32,495.04	-35.20%
1300 - EXECUTIVE	25,334.55	25,472.39	-137.84	-0.54%	156,363.77	206,712.40	-50,348.63	-32.20%
1500 - GENERAL ADMIN	13,855.84	9,905.89	3,949.95	28.51%	53,131.48	69,230.95	-16,099.47	-30.30%
1510 - FINANCE ADMIN	21,453.87	24,749.19	-3,295.32	-15.36%	102,490.41	132,109.48	-29,619.07	-28.90%
1530 - LAW	12,777.81	0.00	12,777.81	100.00%	86,547.93	84,553.30	1,994.63	2.30%
1560 - AUDIT	0.00	11,750.00	-11,750.00	0.00%	30,000.00	35,750.00	-5,750.00	-19.17%
1565 - WALTON PLAZA	29,982.81	29,414.06	568.75	1.90%	59,857.81	78,285.56	-18,427.75	-30.79%
2650 - MUNICIPAL COURT	6,960.35	7,336.79	-376.44	-5.41%	44,670.31	49,282.21	-4,611.90	-10.32%
3200 - POLICE	386,051.99	352,043.71	34,008.28	8.81%	1,837,420.23	2,216,143.86	-378,723.63	-20.61%
3500 - FIRE OPERATIONS	178,782.80	177,328.71	1,454.09	0.81%	971,790.01	1,157,620.53	-185,830.52	-19.12%
3510 - FIRE PREVENTION/CRR	6,823.92	9,590.66	-2,766.74	-40.54%	34,876.12	44,275.57	-9,399.45	-26.95%
4200 - STREETS & TRANSPORTATION	137,725.96	113,879.46	23,846.50	17.31%	710,300.21	686,457.53	23,842.68	3.36%
5500 - COMMUNITY SERVICES	5,600.00	0.00	5,600.00	100.00%	5,600.00	5,600.00	0.00	0.00%
5530 - COMMUNITY CENTER	1,078.22	1,721.90	-643.68	-59.70%	5,573.04	8,292.19	-2,719.15	-48.79%
6200 - BLDGS & GROUNDS	11,260.18	44,134.20	-32,874.02	-291.95%	71,834.08	167,575.56	-95,741.48	-133.28%
6500 - LIBRARIES	34,500.00	32,090.86	2,409.14	6.98%	74,616.99	62,990.86	11,626.13	15.58%
7200 - PLANNING & DEVELOPMENT	34,837.28	42,745.12	-7,907.84	-22.70%	177,241.87	331,383.90	-154,142.03	-86.97%
7520 - ECONOMIC DEVELOPMENT	44,237.16	34,386.61	9,850.55	22.27%	168,603.33	191,812.21	-23,208.88	-13.77%
7550 - DOWNTOWN DEVELOPMENT	0.00	6,250.00	-6,250.00	0.00%	6,320.64	12,500.00	-6,179.36	-97.76%

Prior-Year Comparative Income Statement

For the Period Ending 06/30/2019

DEP...	2018		2019		June Variance		YTD Variance	
	June Activity	June Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
7563 - AIRPORT	14,218.00	29,527.90	-15,309.90	-107.68%	89,036.52	94,039.12	-5,002.60	-5.62%
9001 - GEN - OTHER FINANCING USES	0.00	0.00	0.00	0.00%	13,516.00	0.00	13,516.00	100.00%
Expense Total:	980,709.48	971,655.41	9,054.07	0.92%	4,792,103.29	5,759,422.81	-967,319.52	-20.19%
Total Surplus (Deficit):	-359,157.00	-380,248.29	-21,091.29	-5.87%	-1,168,504.76	-1,164,314.47	4,190.29	0.36%



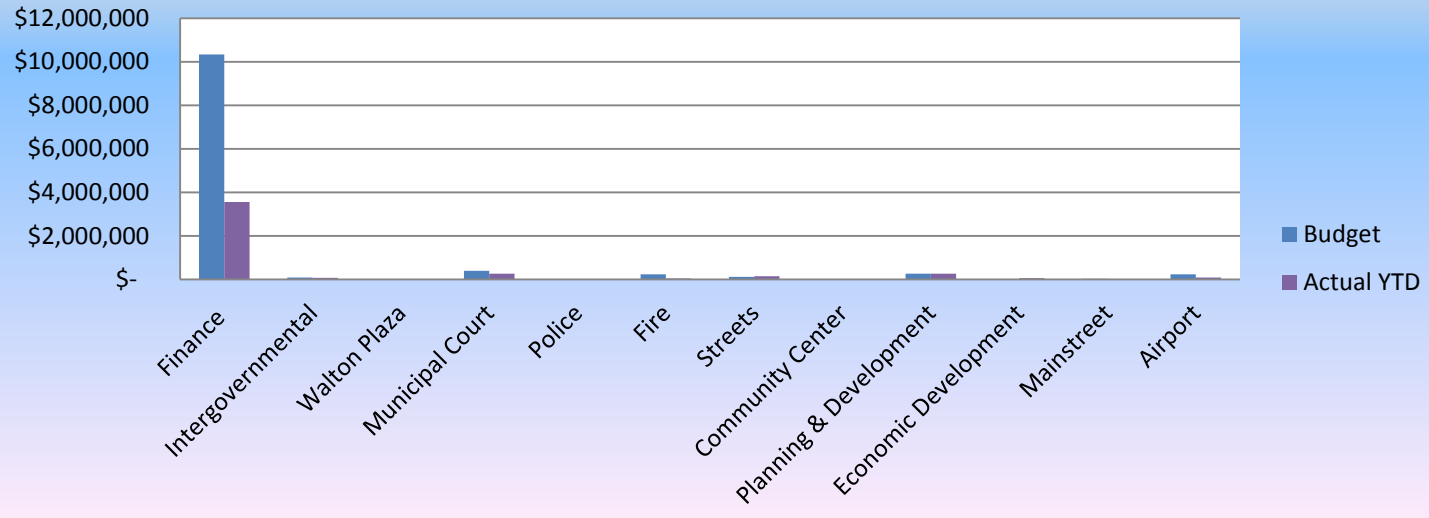
Monroe, GA

Budget Report 16 Group Summary

For Fiscal: 2019 Period Ending: 06/30/2019

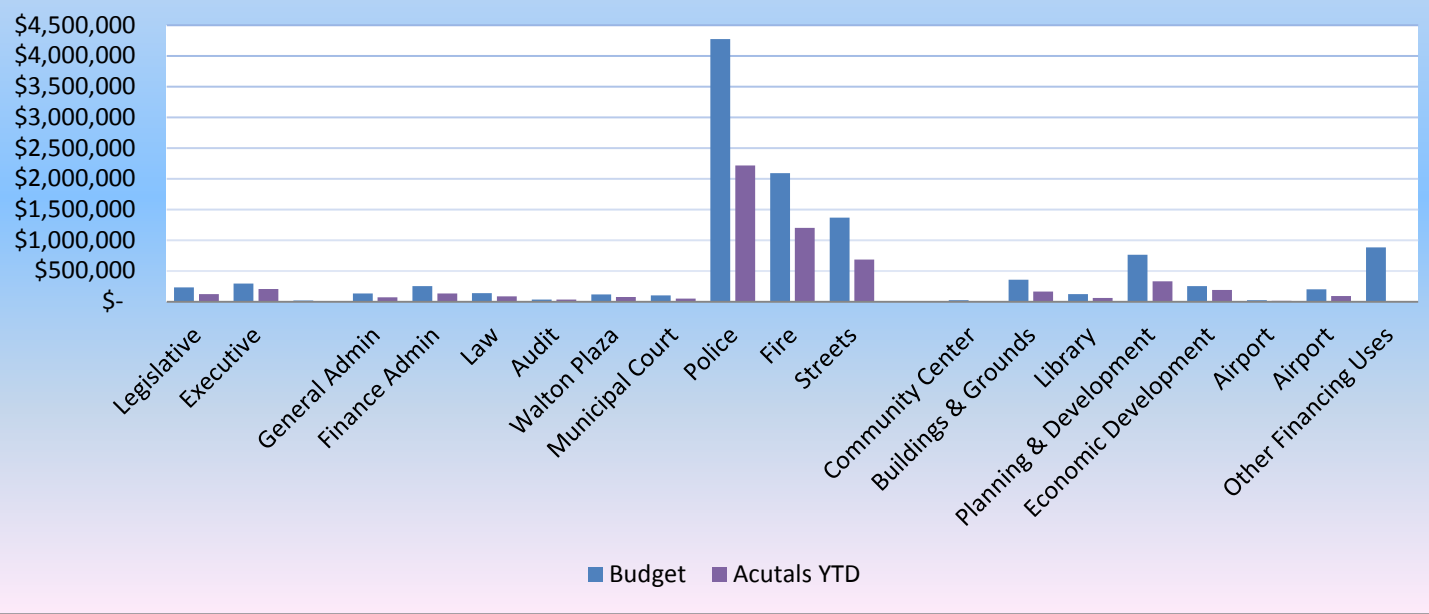
DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
1510 - FINANCE ADMIN	10,337,929.09	10,337,929.09	507,847.61	3,558,845.39	-6,779,083.70	65.57 %
1519 - INTERGOVERNMENTAL	95,831.00	95,831.00	5,633.00	82,095.00	-13,736.00	14.33 %
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	1,681.34	-1,626.66	49.17 %
2650 - MUNICIPAL COURT	400,000.00	400,000.00	37,253.41	266,462.36	-133,537.64	33.38 %
3200 - POLICE	24,000.00	24,000.00	5,198.81	20,391.68	-3,608.32	15.03 %
3500 - FIRE OPERATIONS	242,374.00	242,374.00	0.00	52,828.00	-189,546.00	78.20 %
3510 - FIRE PREVENTION/CRR	0.00	0.00	500.00	500.00	500.00	0.00 %
4200 - STREETS & TRANSPORTATION	130,000.00	130,000.00	0.00	159,841.15	29,841.15	22.95 %
5530 - COMMUNITY CENTER	12,000.00	12,000.00	1,425.00	8,250.00	-3,750.00	31.25 %
7200 - PLANNING & DEVELOPMENT	270,590.00	270,590.00	15,777.50	266,117.50	-4,472.50	1.65 %
7520 - ECONOMIC DEVELOPMENT	20,000.00	20,000.00	1,122.34	67,126.34	47,126.34	235.63 %
7521 - MAINSTREET	35,000.00	35,000.00	0.00	8,750.00	-26,250.00	75.00 %
7563 - AIRPORT	236,600.00	236,600.00	16,373.82	102,219.58	-134,380.42	56.80 %
Revenue Total:	11,807,632.09	11,807,632.09	591,407.12	4,595,108.34	-7,212,523.75	61.08 %
Expense						
1100 - LEGISLATIVE	233,631.00	233,631.00	19,327.96	124,807.58	108,823.42	46.58 %
1300 - EXECUTIVE	293,888.00	293,888.00	25,472.39	206,712.40	87,175.60	29.66 %
1400 - ELECTIONS	18,900.00	18,900.00	0.00	0.00	18,900.00	100.00 %
1500 - GENERAL ADMIN	134,200.29	134,200.29	9,905.89	69,230.95	64,969.34	48.41 %
1510 - FINANCE ADMIN	251,134.58	251,134.58	24,749.19	132,109.48	119,025.10	47.39 %
1530 - LAW	139,625.00	139,625.00	0.00	84,553.30	55,071.70	39.44 %
1560 - AUDIT	32,500.00	32,500.00	11,750.00	35,750.00	-3,250.00	-10.00 %
1565 - WALTON PLAZA	117,483.00	117,483.00	29,414.06	78,285.56	39,197.44	33.36 %
2650 - MUNICIPAL COURT	104,252.00	104,252.00	7,336.79	49,282.21	54,969.79	52.73 %
3200 - POLICE	4,272,281.00	4,272,281.00	352,043.71	2,216,143.86	2,056,137.14	48.13 %
3500 - FIRE OPERATIONS	2,090,841.00	2,093,041.00	177,328.71	1,157,620.53	935,420.47	44.69 %
3510 - FIRE PREVENTION/CRR	100,346.00	98,146.00	9,590.66	44,275.57	53,870.43	54.89 %
4200 - STREETS & TRANSPORTATION	1,368,799.00	1,368,799.00	113,879.46	686,457.53	682,341.47	49.85 %
5500 - COMMUNITY SERVICES	11,100.00	11,100.00	0.00	5,600.00	5,500.00	49.55 %
5530 - COMMUNITY CENTER	23,900.00	23,900.00	1,721.90	8,292.19	15,607.81	65.30 %
6200 - BLDGS & GROUNDS	358,124.00	358,124.00	44,134.20	167,575.56	190,548.44	53.21 %
6500 - LIBRARIES	123,600.00	123,600.00	32,090.86	62,990.86	60,609.14	49.04 %
7200 - PLANNING & DEVELOPMENT	763,931.99	763,931.99	42,745.12	331,383.90	432,548.09	56.62 %
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00	100.00 %
7520 - ECONOMIC DEVELOPMENT	254,713.06	254,713.06	34,386.61	191,812.21	62,900.85	24.69 %
7550 - DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	6,250.00	12,500.00	12,500.00	50.00 %
7563 - AIRPORT	202,650.00	202,650.00	29,527.90	94,039.12	108,610.88	53.60 %
9001 - GEN - OTHER FINANCING USES	881,888.00	881,888.00	0.00	0.00	881,888.00	100.00 %
Expense Total:	11,807,631.92	11,807,631.92	971,655.41	5,759,422.81	6,048,209.11	51.22 %
Report Surplus (Deficit):	0.17	0.17	-380,248.29	-1,164,314.47	-1,164,314.64	90,964.71 %

General Fund Revenue June YTD Budget Comparison



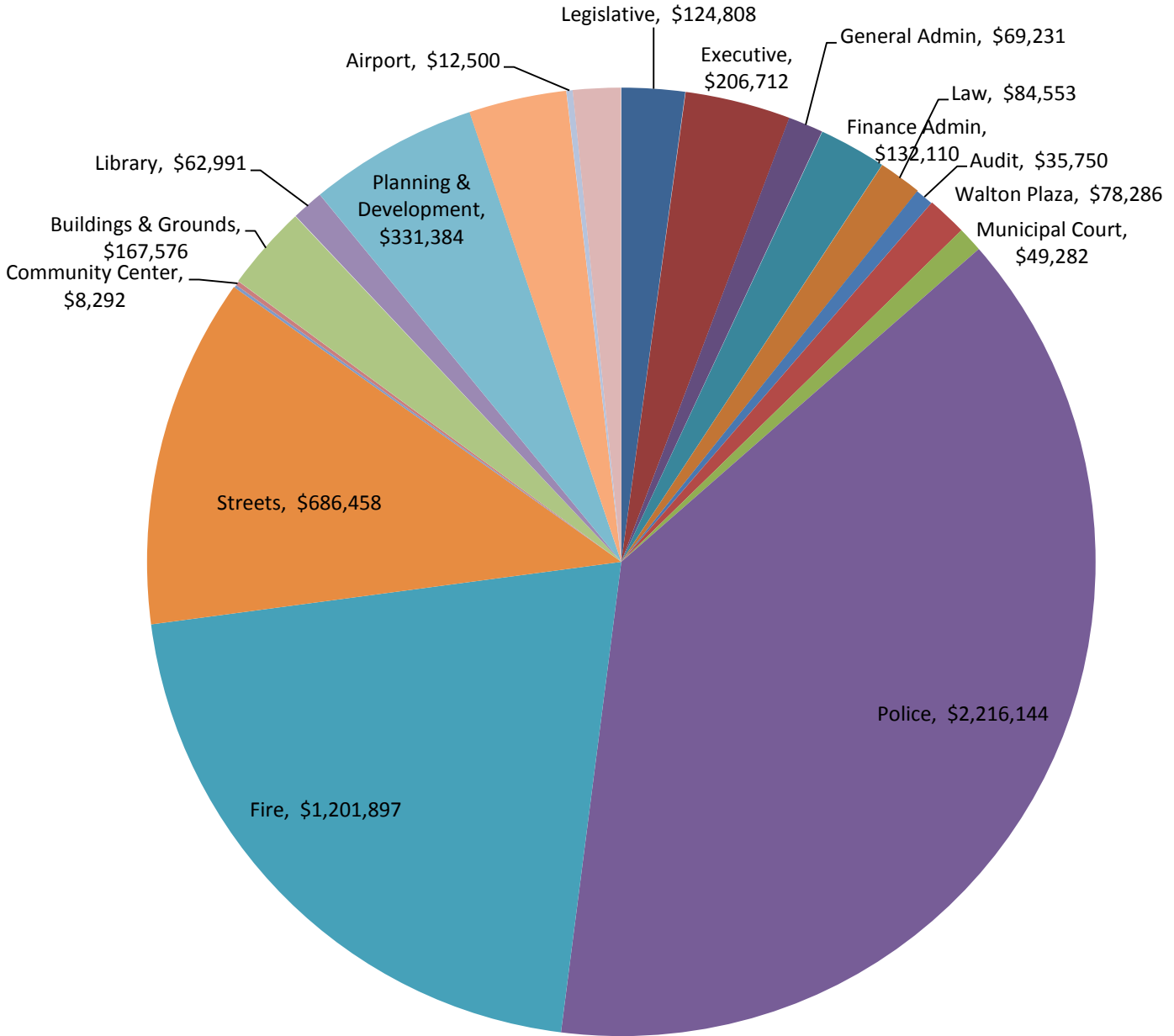
General Fund year-to-date revenues for the month totaled \$4,595,108 which is about 38.92% of the total budgeted revenues of \$11,807,632. This amount is lower than budgeted for this time of year due to tax collections at the end of the year.

General Fund Expense June YTD Budget Comparison



General Fund year-to-date expenses for the month totaled \$5,759,423 which is about 50.22% of the total budgeted expenses of \$11,807.632

General Fund Expenses June YTD 2019





Monroe, GA

Monthly Budget Report

Group Summary

For Fiscal: 2019 Period Ending: 06/30/2019

ACTIVIT...	June Budget	June Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
4002 - WATER	430,908.31	514,892.27	83,983.96	19.49 %	2,585,449.86	2,827,789.44	242,339.58	9.37 %	5,172,969.00
4003 - SEWER	410,773.35	381,237.38	-29,535.97	-7.19 %	2,464,640.10	2,283,832.73	-180,807.37	-7.34 %	4,930,907.20
4005 - GAS	309,926.70	182,672.43	-127,254.27	-41.06 %	1,859,560.20	2,749,250.63	889,690.43	47.84 %	3,720,609.00
4006 - GUTA	6,664.00	51,969.66	45,305.66	679.86 %	39,984.00	82,138.16	42,154.16	105.43 %	80,000.00
4008 - ELECTRIC	1,612,817.61	1,782,655.63	169,838.02	10.53 %	9,676,905.66	10,889,207.39	1,212,301.73	12.53 %	19,361,556.00
4009 - TELECOM & INTERNET	226,992.50	252,466.36	25,473.86	11.22 %	1,361,955.00	1,491,943.22	129,988.22	9.54 %	2,725,000.00
4010 - CABLE TV	322,960.76	297,710.70	-25,250.06	-7.82 %	1,937,764.56	1,798,269.61	-139,494.95	-7.20 %	3,877,080.00
4012 - UTIL FINANCE	-25.00	0.00	25.00	-100.00 %	-150.00	67,600.00	67,750.00	45,166.67 %	0.00
4016 - SOLID WASTE	-3.79	0.00	3.79	-100.00 %	-22.74	0.00	22.74	-100.00 %	0.00
Total Revenue:	3,321,014.44	3,463,604.43	142,589.99	4.29 %	19,926,086.64	22,190,031.18	2,263,944.54	11.36 %	39,868,121.20
Expense									
4002 - WATER	381,155.18	421,463.56	-40,308.38	-10.58 %	2,286,931.08	2,167,302.16	119,628.92	5.23 %	4,575,694.20
4003 - SEWER	350,691.76	300,245.62	-50,446.14	-14.38 %	2,104,150.56	1,938,999.26	165,151.30	7.85 %	4,209,987.00
4004 - STORMWATER	42,631.85	46,312.21	-3,680.36	-8.63 %	255,791.10	231,922.07	23,869.03	9.33 %	511,784.00
4005 - GAS	311,290.69	257,581.65	-53,709.04	-17.25 %	1,867,744.14	2,207,473.89	-339,729.75	-18.19 %	3,736,983.85
4006 - GUTA	22,252.47	20,219.54	-2,032.93	-9.14 %	133,514.82	116,302.55	-17,212.27	-12.89 %	267,137.00
4007 - GEN ADMIN WSG	17,937.13	16,206.16	-1,730.97	-9.65 %	107,622.78	104,348.00	-3,274.78	-3.04 %	215,332.00
4008 - ELECTRIC	1,567,778.93	1,790,071.91	-222,292.98	-14.18 %	9,406,673.58	9,474,417.13	-67,743.55	-0.72 %	18,820,876.00
4009 - TELECOM & INTERNET	151,516.48	90,038.11	-61,478.37	-40.58 %	909,098.88	637,028.94	-272,069.94	-29.93 %	1,818,926.00
4010 - CABLE TV	460,199.86	391,665.07	-68,534.79	-14.89 %	2,761,199.16	2,368,860.77	-392,338.39	-14.21 %	5,524,609.00
4011 - GEN ADMIN ELEC/TELECOM	16,309.45	13,962.15	-2,347.30	-14.39 %	97,856.70	95,552.42	-2,304.28	-2.35 %	195,792.00
4012 - UTIL FINANCE	-195,795.04	-200,225.47	-4,430.43	-2.26 %	-1,174,770.24	-1,208,990.51	-34,220.27	-2.91 %	-2,350,480.00
4013 - UTIL CUST SVC	116,570.25	115,403.42	-1,166.83	-1.00 %	699,421.50	725,291.99	-25,870.49	-3.70 %	1,399,403.00
4014 - UTIL BILLING	27,868.89	29,819.36	-1,950.47	-7.00 %	167,213.34	158,892.68	-8,320.66	-4.98 %	334,561.00
4015 - CENTRAL SERVICES	51,355.76	54,156.48	-2,800.72	-5.45 %	308,134.56	324,805.86	-16,671.30	-5.41 %	616,516.00
Total Expense:	3,321,763.66	3,346,919.77	-25,156.11	-0.76 %	19,930,581.96	19,342,207.21	588,374.75	2.95 %	39,877,121.05
Report Total:	-749.22	116,684.66	117,433.88		-4,495.32	2,847,823.97	2,852,319.29		-8,999.85



Monroe, GA

Income Statement 20

Group Summary

For Fiscal: 2019 Period Ending: 06/30/2019

ACTIVITY	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4002 - WATER	5,172,969.00	5,172,969.00	514,892.27	2,827,789.44	2,345,179.56
4003 - SEWER	4,067,500.00	4,930,907.20	381,237.38	2,283,832.73	2,647,074.47
4005 - GAS	3,720,609.00	3,720,609.00	182,672.43	2,749,250.63	971,358.37
4006 - GUTA	80,000.00	80,000.00	51,969.66	82,138.16	-2,138.16
4008 - ELECTRIC	19,361,556.00	19,361,556.00	1,782,655.63	10,889,207.39	8,472,348.61
4009 - TELECOM & INTERNET	2,725,000.00	2,725,000.00	252,466.36	1,491,943.22	1,233,056.78
4010 - CABLE TV	3,877,080.00	3,877,080.00	297,710.70	1,798,269.61	2,078,810.39
4012 - UTIL FINANCE	750,000.00	0.00	0.00	67,600.00	-67,600.00
4016 - SOLID WASTE	113,407.20	0.00	0.00	0.00	0.00
Revenue Total:	39,868,121.20	39,868,121.20	3,463,604.43	22,190,031.18	17,678,090.02
Expense					
4002 - WATER	4,575,694.20	4,575,694.20	421,463.56	2,167,302.16	2,408,392.04
4003 - SEWER	4,209,987.00	4,209,987.00	300,245.62	1,938,999.26	2,270,987.74
4004 - STORMWATER	502,784.00	511,784.00	46,312.21	231,922.07	279,861.93
4005 - GAS	3,736,983.85	3,736,983.85	257,581.65	2,207,473.89	1,529,509.96
4006 - GUTA	267,137.00	267,137.00	20,219.54	116,302.55	150,834.45
4007 - GEN ADMIN WSG	215,332.00	215,332.00	16,206.16	104,348.00	110,984.00
4008 - ELECTRIC	18,820,876.00	18,820,876.00	1,790,071.91	9,474,417.13	9,346,458.87
4009 - TELECOM & INTERNET	1,818,926.00	1,818,926.00	90,038.11	637,028.94	1,181,897.06
4010 - CABLE TV	5,524,609.00	5,524,609.00	391,665.07	2,368,860.77	3,155,748.23
4011 - GEN ADMIN ELEC/TELECOM	195,792.00	195,792.00	13,962.15	95,552.42	100,239.58
4012 - UTIL FINANCE	-2,350,480.00	-2,350,480.00	-200,225.47	-1,208,990.51	-1,141,489.49
4013 - UTIL CUST SVC	1,399,403.00	1,399,403.00	115,403.42	725,291.99	674,111.01
4014 - UTIL BILLING	334,561.00	334,561.00	29,819.36	158,892.68	175,668.32
4015 - CENTRAL SERVICES	616,516.00	616,516.00	54,156.48	324,805.86	291,710.14
Expense Total:	39,868,121.05	39,877,121.05	3,346,919.77	19,342,207.21	20,534,913.84
Total Surplus (Deficit):	0.15	-8,999.85	116,684.66	2,847,823.97	

Prior-Year Comparative Income Statement 21

Group Summary

For the Period Ending 06/30/2019



Monroe, GA

ACTIVIT...	2018 June Activity	2019 June Activity	June Variance Favorable / (Unfavorable)	Variance %	2018 YTD Activity	2019 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4002 - WATER	481,065.12	514,892.27	33,827.15	7.03%	2,329,169.47	2,827,789.44	498,619.97	21.41%
4003 - SEWER	371,654.56	381,237.38	9,582.82	2.58%	1,858,998.29	2,283,832.73	424,834.44	22.85%
4005 - GAS	188,353.82	182,672.43	-5,681.39	-3.02%	2,318,722.06	2,749,250.63	430,528.57	18.57%
4006 - GUTA	40,820.00	51,969.66	11,149.66	27.31%	74,580.00	82,138.16	7,558.16	10.13%
4008 - ELECTRIC	1,597,573.61	1,782,655.63	185,082.02	11.59%	9,262,214.18	10,889,207.39	1,626,993.21	17.57%
4009 - TELECOM & INTERNET	240,042.43	252,466.36	12,423.93	5.18%	1,239,910.68	1,491,943.22	252,032.54	20.33%
4010 - CABLE TV	240,837.57	297,710.70	56,873.13	23.61%	1,325,518.17	1,798,269.61	472,751.44	35.67%
4012 - UTIL FINANCE	82,467.90	0.00	-82,467.90	-100.00%	395,102.16	67,600.00	-327,502.16	-82.89%
Revenue Total:	3,242,815.01	3,463,604.43	220,789.42	6.81%	18,804,215.01	22,190,031.18	3,385,816.17	18.01%
Expense								
4002 - WATER	374,637.41	421,463.56	-46,826.15	-12.50%	2,131,514.84	2,167,302.16	-35,787.32	-1.68%
4003 - SEWER	290,836.05	300,245.62	-9,409.57	-3.24%	1,703,933.94	1,938,999.26	-235,065.32	-13.80%
4004 - STORMWATER	24,122.73	46,312.21	-22,189.48	-91.99%	182,702.15	231,922.07	-49,219.92	-26.94%
4005 - GAS	230,464.19	257,581.65	-27,117.46	-11.77%	1,693,651.70	2,207,473.89	-513,822.19	-30.34%
4006 - GUTA	19,222.91	20,219.54	-996.63	-5.18%	110,520.29	116,302.55	-5,782.26	-5.23%
4007 - GEN ADMIN WSG	20,125.29	16,206.16	3,919.13	19.47%	76,307.47	104,348.00	-28,040.53	-36.75%
4008 - ELECTRIC	1,622,339.53	1,790,071.91	-167,732.38	-10.34%	8,281,874.93	9,474,417.13	-1,192,542.20	-14.40%
4009 - TELECOM & INTERNET	73,402.81	90,038.11	-16,635.30	-22.66%	364,590.93	637,028.94	-272,438.01	-74.72%
4010 - CABLE TV	425,104.14	391,665.07	33,439.07	7.87%	2,639,791.22	2,368,860.77	270,930.45	10.26%
4011 - GEN ADMIN ELEC/TELECOM	32,311.73	13,962.15	18,349.58	56.79%	118,766.03	95,552.42	23,213.61	19.55%
4012 - UTIL FINANCE	-213,144.66	-200,225.47	-12,919.19	-6.06%	-952,068.30	-1,208,990.51	256,922.21	26.99%
4013 - UTIL CUST SVC	96,711.08	115,403.42	-18,692.34	-19.33%	434,720.13	725,291.99	-290,571.86	-66.84%
4014 - UTIL BILLING	26,890.63	29,819.36	-2,928.73	-10.89%	108,107.36	158,892.68	-50,785.32	-46.98%
4015 - CENTRAL SERVICES	89,542.95	54,156.48	35,386.47	39.52%	409,240.81	324,805.86	84,434.95	20.63%
Expense Total:	3,112,566.79	3,346,919.77	-234,352.98	-7.53%	17,303,653.50	19,342,207.21	-2,038,553.71	-11.78%
Total Surplus (Deficit):	130,248.22	116,684.66	-13,563.56	-10.41%	1,500,561.51	2,847,823.97	1,347,262.46	89.78%



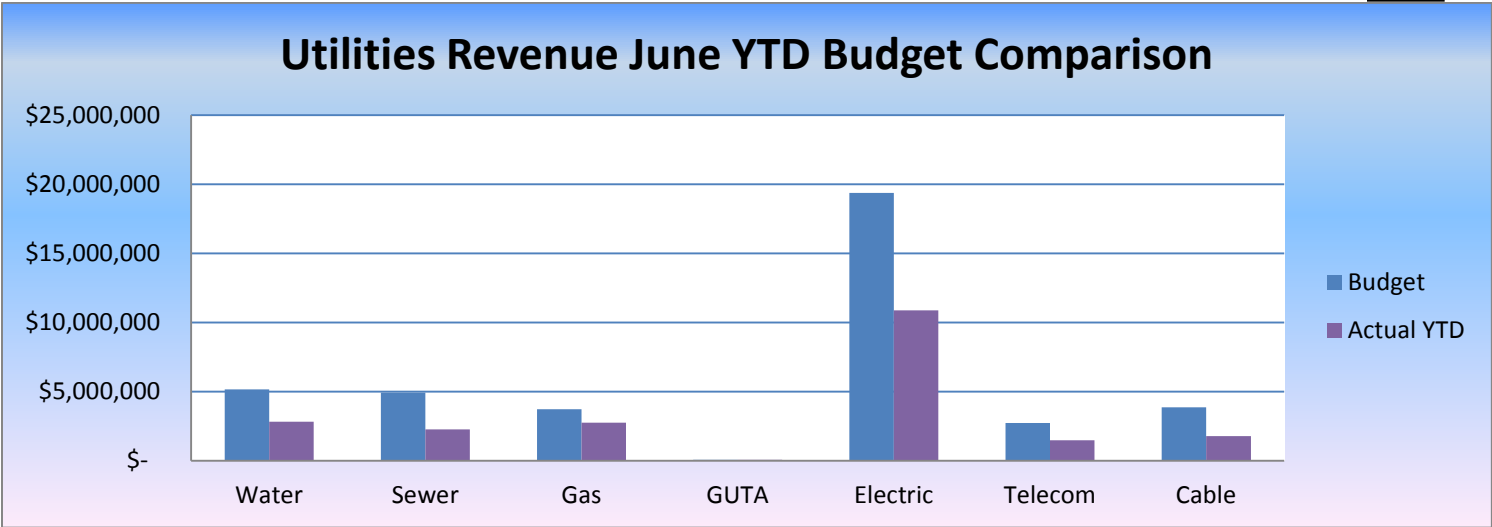
Monroe, GA

Budget Report 22

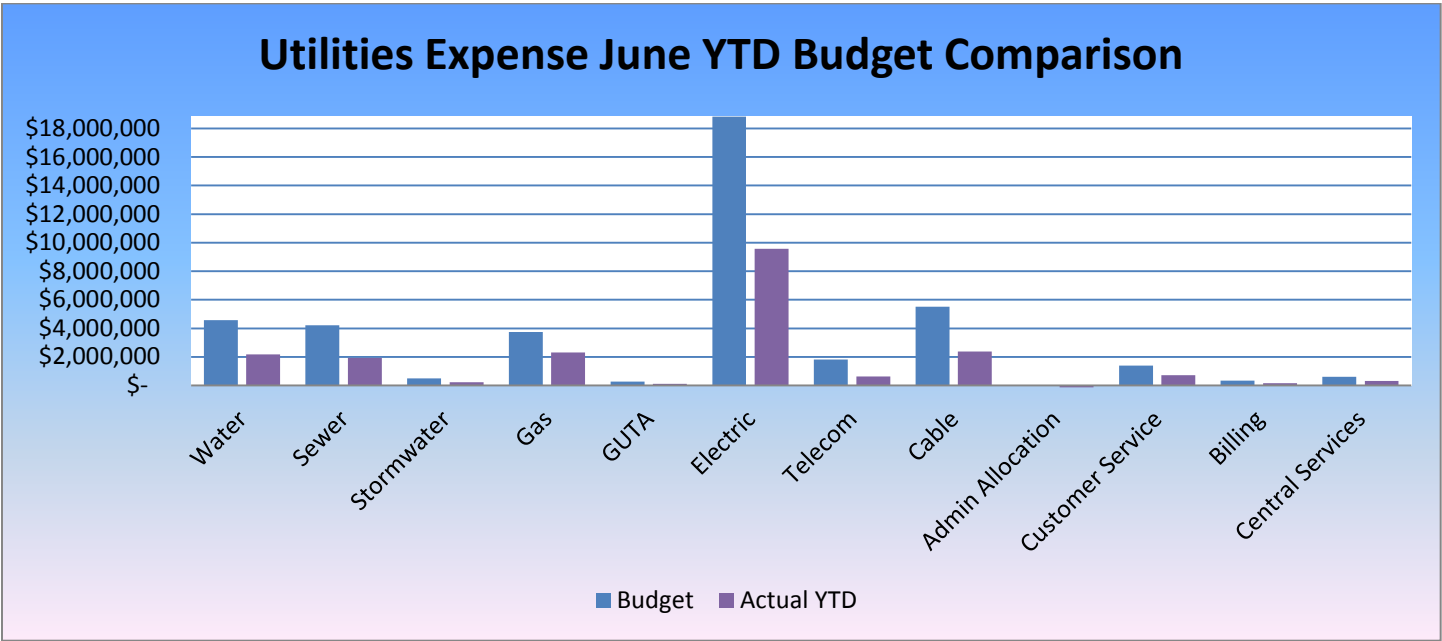
Group Summary

For Fiscal: 2019 Period Ending: 06/30/2019

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4002 - WATER	5,172,969.00	5,172,969.00	514,892.27	2,827,789.44	-2,345,179.56	45.34 %
4003 - SEWER	4,067,500.00	4,930,907.20	381,237.38	2,283,832.73	-2,647,074.47	53.68 %
4005 - GAS	3,720,609.00	3,720,609.00	182,672.43	2,749,250.63	-971,358.37	26.11 %
4006 - GUTA	80,000.00	80,000.00	51,969.66	82,138.16	2,138.16	2.67 %
4008 - ELECTRIC	19,361,556.00	19,361,556.00	1,782,655.63	10,889,207.39	-8,472,348.61	43.76 %
4009 - TELECOM & INTERNET	2,725,000.00	2,725,000.00	252,466.36	1,491,943.22	-1,233,056.78	45.25 %
4010 - CABLE TV	3,877,080.00	3,877,080.00	297,710.70	1,798,269.61	-2,078,810.39	53.62 %
4012 - UTIL FINANCE	750,000.00	0.00	0.00	67,600.00	67,600.00	0.00 %
4016 - SOLID WASTE	113,407.20	0.00	0.00	0.00	0.00	0.00 %
Revenue Total:	39,868,121.20	39,868,121.20	3,463,604.43	22,190,031.18	-17,678,090.02	44.34 %
Expense						
4002 - WATER	4,575,694.20	4,575,694.20	421,463.56	2,167,302.16	2,408,392.04	52.63 %
4003 - SEWER	4,209,987.00	4,209,987.00	300,245.62	1,938,999.26	2,270,987.74	53.94 %
4004 - STORMWATER	502,784.00	511,784.00	46,312.21	231,922.07	279,861.93	54.68 %
4005 - GAS	3,736,983.85	3,736,983.85	257,581.65	2,207,473.89	1,529,509.96	40.93 %
4006 - GUTA	267,137.00	267,137.00	20,219.54	116,302.55	150,834.45	56.46 %
4007 - GEN ADMIN WSG	215,332.00	215,332.00	16,206.16	104,348.00	110,984.00	51.54 %
4008 - ELECTRIC	18,820,876.00	18,820,876.00	1,790,071.91	9,474,417.13	9,346,458.87	49.66 %
4009 - TELECOM & INTERNET	1,818,926.00	1,818,926.00	90,038.11	637,028.94	1,181,897.06	64.98 %
4010 - CABLE TV	5,524,609.00	5,524,609.00	391,665.07	2,368,860.77	3,155,748.23	57.12 %
4011 - GEN ADMIN ELEC/TELECOM	195,792.00	195,792.00	13,962.15	95,552.42	100,239.58	51.20 %
4012 - UTIL FINANCE	-2,350,480.00	-2,350,480.00	-200,225.47	-1,208,990.51	-1,141,489.49	48.56 %
4013 - UTIL CUST SVC	1,399,403.00	1,399,403.00	115,403.42	725,291.99	674,111.01	48.17 %
4014 - UTIL BILLING	334,561.00	334,561.00	29,819.36	158,892.68	175,668.32	52.51 %
4015 - CENTRAL SERVICES	616,516.00	616,516.00	54,156.48	324,805.86	291,710.14	47.32 %
Expense Total:	39,868,121.05	39,877,121.05	3,346,919.77	19,342,207.21	20,534,913.84	51.50 %
Report Surplus (Deficit):	0.15	-8,999.85	116,684.66	2,847,823.97	2,856,823.82	31,743.02 %

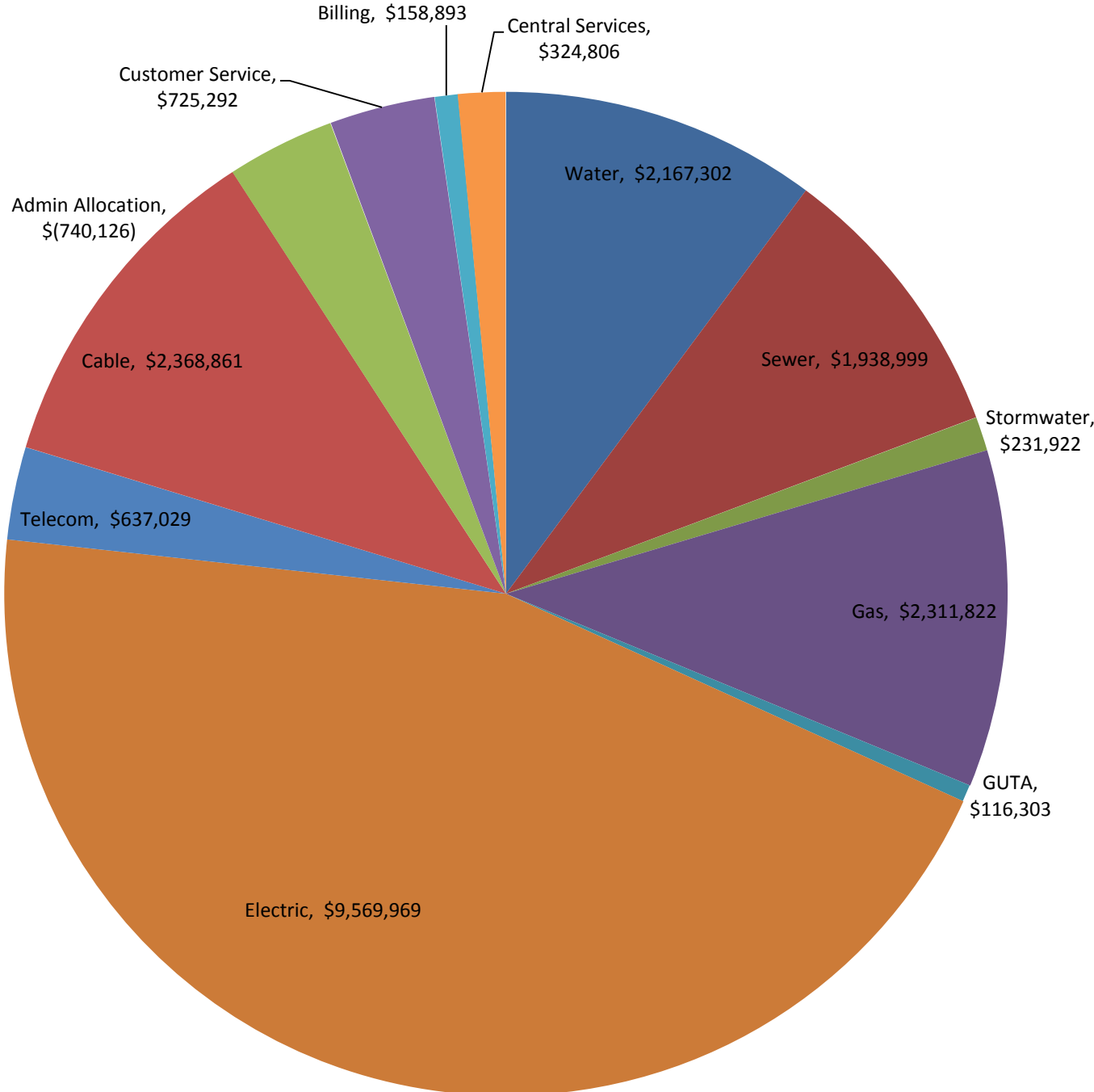


Utility Fund year-to-date revenues for the month totaled \$22,190,031 which is about 55.66% of total budgeted revenues of \$39,868,121



Utility Fund year-to-date expenses for the month totaled \$19,342,207 which is about 50.5% of total budgeted expenses of \$39,868,121

Utilities Expenses June YTD 2019





Monroe, GA

Monthly Budget Report 25 Group Summary

For Fiscal: 2019 Period Ending: 06/30/2019

DEP...	June Budget	June Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
4510 - SOLID WASTE ADMINISTRATION	0.00	-17.00	-17.00	0.00 %	0.00	-17.00	-17.00	0.00 %	0.00
4520 - SOLID WASTE COLLECTION	163,268.00	178,116.23	14,848.23	9.09 %	979,608.00	1,058,337.49	78,729.49	8.04 %	1,960,000.00
4530 - SOLID WASTE DISPOSAL	234,621.44	143,638.29	-90,983.15	-38.78 %	1,407,728.64	1,467,743.22	60,014.58	4.26 %	2,816,584.00
4540 - RECYCLABLES COLLECTION	2,665.60	2,005.79	-659.81	-24.75 %	15,993.60	15,015.34	-978.26	-6.12 %	32,000.00
Total Revenue:	400,555.04	323,743.31	-76,811.73	-19.18 %	2,403,330.24	2,541,079.05	137,748.81	5.73 %	4,808,584.00
Expense									
4510 - SOLID WASTE ADMINISTRATION	29,506.12	32,889.64	-3,383.52	-11.47 %	177,036.72	197,240.92	-20,204.20	-11.41 %	354,216.00
4520 - SOLID WASTE COLLECTION	71,050.05	88,012.03	-16,961.98	-23.87 %	426,300.30	504,007.93	-77,707.63	-18.23 %	852,942.32
4530 - SOLID WASTE DISPOSAL	222,920.74	286,708.97	-63,788.23	-28.61 %	1,337,524.44	1,116,912.46	220,611.98	16.49 %	2,676,119.72
4540 - RECYCLABLES COLLECTION	13,799.75	9,778.99	4,020.76	29.14 %	82,798.50	47,854.58	34,943.92	42.20 %	165,663.86
4585 - YARD TRIMMINGS COLLECTION	18,217.49	20,468.93	-2,251.44	-12.36 %	109,304.94	128,795.23	-19,490.29	-17.83 %	218,698.00
9003 - SW - OTHER FINANCING USES	45,060.65	20,425.68	24,634.97	54.67 %	270,363.90	158,466.06	111,897.84	41.39 %	540,944.24
Total Expense:	400,554.80	458,284.24	-57,729.44	-14.41 %	2,403,328.80	2,153,277.18	250,051.62	10.40 %	4,808,584.14
Report Total:	0.24	-134,540.93	-134,541.17		1.44	387,801.87	387,800.43		-0.14



Monroe, GA

Income Statement 26

Group Summary

For Fiscal: 2019 Period Ending: 06/30/2019

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4510 - SOLID WASTE ADMINISTRATION	0.00	0.00	-17.00	-17.00	17.00
4520 - SOLID WASTE COLLECTION	1,960,000.00	1,960,000.00	178,116.23	1,058,337.49	901,662.51
4530 - SOLID WASTE DISPOSAL	2,816,584.00	2,816,584.00	143,638.29	1,467,743.22	1,348,840.78
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	2,005.79	15,015.34	16,984.66
Revenue Total:	4,808,584.00	4,808,584.00	323,743.31	2,541,079.05	2,267,504.95
Expense					
4510 - SOLID WASTE ADMINISTRATION	354,216.00	354,216.00	32,889.64	197,240.92	156,975.08
4520 - SOLID WASTE COLLECTION	852,942.32	852,942.32	88,012.03	504,007.93	348,934.39
4530 - SOLID WASTE DISPOSAL	2,676,119.72	2,676,119.72	286,708.97	1,116,912.46	1,559,207.26
4540 - RECYCLABLES COLLECTION	165,663.86	165,663.86	9,778.99	47,854.58	117,809.28
4585 - YARD TRIMMINGS COLLECTION	218,698.00	218,698.00	20,468.93	128,795.23	89,902.77
9003 - SW - OTHER FINANCING USES	540,944.24	540,944.24	20,425.68	158,466.06	382,478.18
Expense Total:	4,808,584.14	4,808,584.14	458,284.24	2,153,277.18	2,655,306.96
Total Surplus (Deficit):	-0.14	-0.14	-134,540.93	387,801.87	

Prior-Year Comparative Income Statement 27

Group Summary

For the Period Ending 06/30/2019



Monroe, GA

DEP...	2018 June Activity	2019 June Activity	June Variance Favorable / (Unfavorable)	Variance %	2018 YTD Activity	2019 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4510 - SOLID WASTE ADMINISTRATION	0.00	-17.00	-17.00	0.00%	0.00	-17.00	-17.00	0.00%
4520 - SOLID WASTE COLLECTION	172,619.77	178,116.23	5,496.46	3.18%	731,665.05	1,058,337.49	326,672.44	44.65%
4530 - SOLID WASTE DISPOSAL	239,119.34	143,638.29	-95,481.05	-39.93%	936,246.66	1,467,743.22	531,496.56	56.77%
4540 - RECYCLABLES COLLECTION	2,261.79	2,005.79	-256.00	-11.32%	16,593.14	15,015.34	-1,577.80	-9.51%
Revenue Total:	414,000.90	323,743.31	-90,257.59	-21.80%	1,684,504.85	2,541,079.05	856,574.20	50.85%
Expense								
4510 - SOLID WASTE ADMINISTRATION	26,266.04	32,889.64	-6,623.60	-25.22%	119,944.46	197,240.92	-77,296.46	-64.44%
4520 - SOLID WASTE COLLECTION	65,929.79	88,012.03	-22,082.24	-33.49%	323,725.99	504,007.93	-180,281.94	-55.69%
4530 - SOLID WASTE DISPOSAL	238,666.29	286,708.97	-48,042.68	-20.13%	1,074,496.84	1,116,912.46	-42,415.62	-3.95%
4540 - RECYCLABLES COLLECTION	16,960.68	9,778.99	7,181.69	42.34%	53,539.28	47,854.58	5,684.70	10.62%
4585 - YARD TRIMMINGS COLLECTION	20,839.32	20,468.93	370.39	1.78%	105,626.87	128,795.23	-23,168.36	-21.93%
9003 - SW - OTHER FINANCING USES	21,700.10	20,425.68	1,274.42	5.87%	120,191.88	158,466.06	-38,274.18	-31.84%
Expense Total:	390,362.22	458,284.24	-67,922.02	-17.40%	1,797,525.32	2,153,277.18	-355,751.86	-19.79%
Total Surplus (Deficit):	23,638.68	-134,540.93	-158,179.61	-669.16%	-113,020.47	387,801.87	500,822.34	443.13%



Monroe, GA

Budget Report

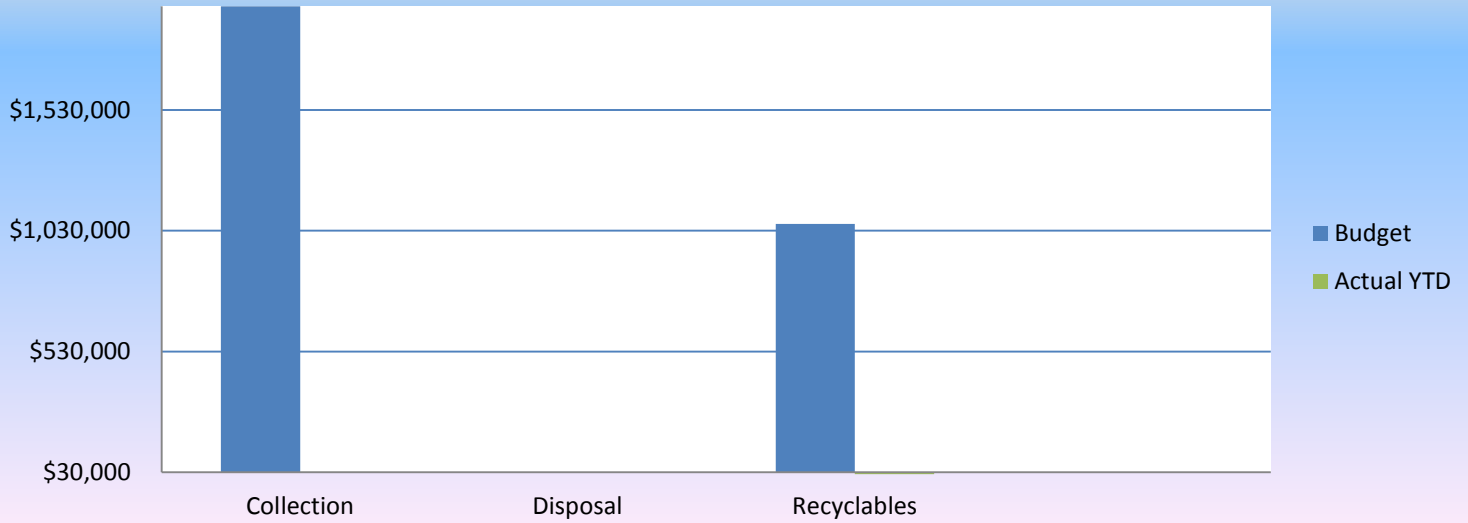
28

Group Summary

For Fiscal: 2019 Period Ending: 06/30/2019

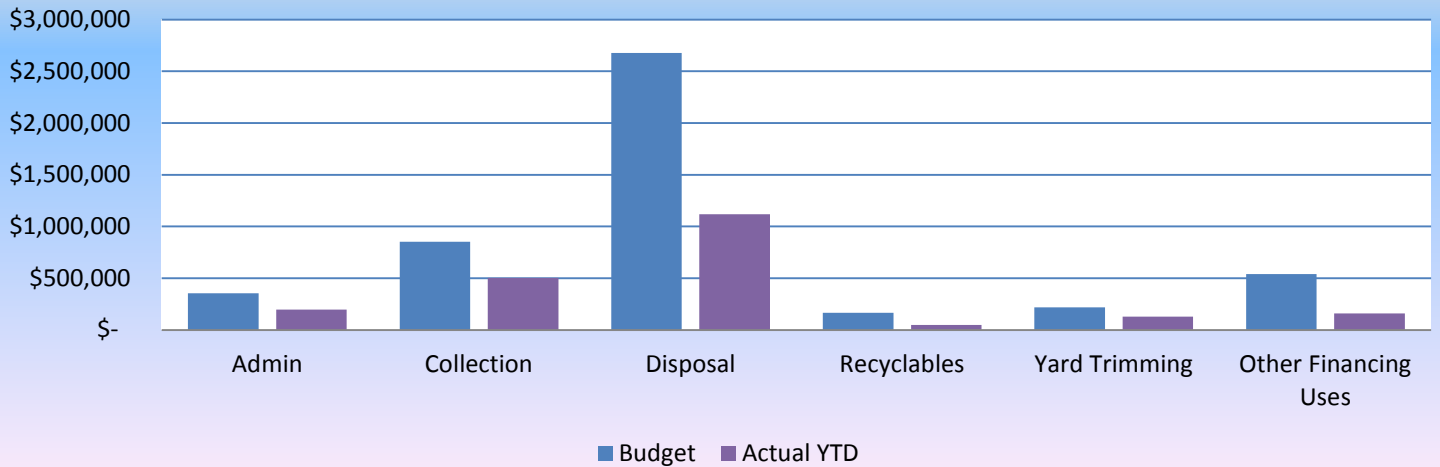
DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4510 - SOLID WASTE ADMINISTRATION	0.00	0.00	-17.00	-17.00	-17.00	0.00 %
4520 - SOLID WASTE COLLECTION	1,960,000.00	1,960,000.00	178,116.23	1,058,337.49	-901,662.51	46.00 %
4530 - SOLID WASTE DISPOSAL	2,816,584.00	2,816,584.00	143,638.29	1,467,743.22	-1,348,840.78	47.89 %
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	2,005.79	15,015.34	-16,984.66	53.08 %
Revenue Total:	4,808,584.00	4,808,584.00	323,743.31	2,541,079.05	-2,267,504.95	47.16 %
Expense						
4510 - SOLID WASTE ADMINISTRATION	354,216.00	354,216.00	32,889.64	197,240.92	156,975.08	44.32 %
4520 - SOLID WASTE COLLECTION	852,942.32	852,942.32	88,012.03	504,007.93	348,934.39	40.91 %
4530 - SOLID WASTE DISPOSAL	2,676,119.72	2,676,119.72	286,708.97	1,116,912.46	1,559,207.26	58.26 %
4540 - RECYCLABLES COLLECTION	165,663.86	165,663.86	9,778.99	47,854.58	117,809.28	71.11 %
4585 - YARD TRIMMINGS COLLECTION	218,698.00	218,698.00	20,468.93	128,795.23	89,902.77	41.11 %
9003 - SW - OTHER FINANCING USES	540,944.24	540,944.24	20,425.68	158,466.06	382,478.18	70.71 %
Expense Total:	4,808,584.14	4,808,584.14	458,284.24	2,153,277.18	2,655,306.96	55.22 %
Report Surplus (Deficit):	-0.14	-0.14	-134,540.93	387,801.87	387,802.01	01,435.71 %

Solid Waste Revenue June YTD Budget Comparison



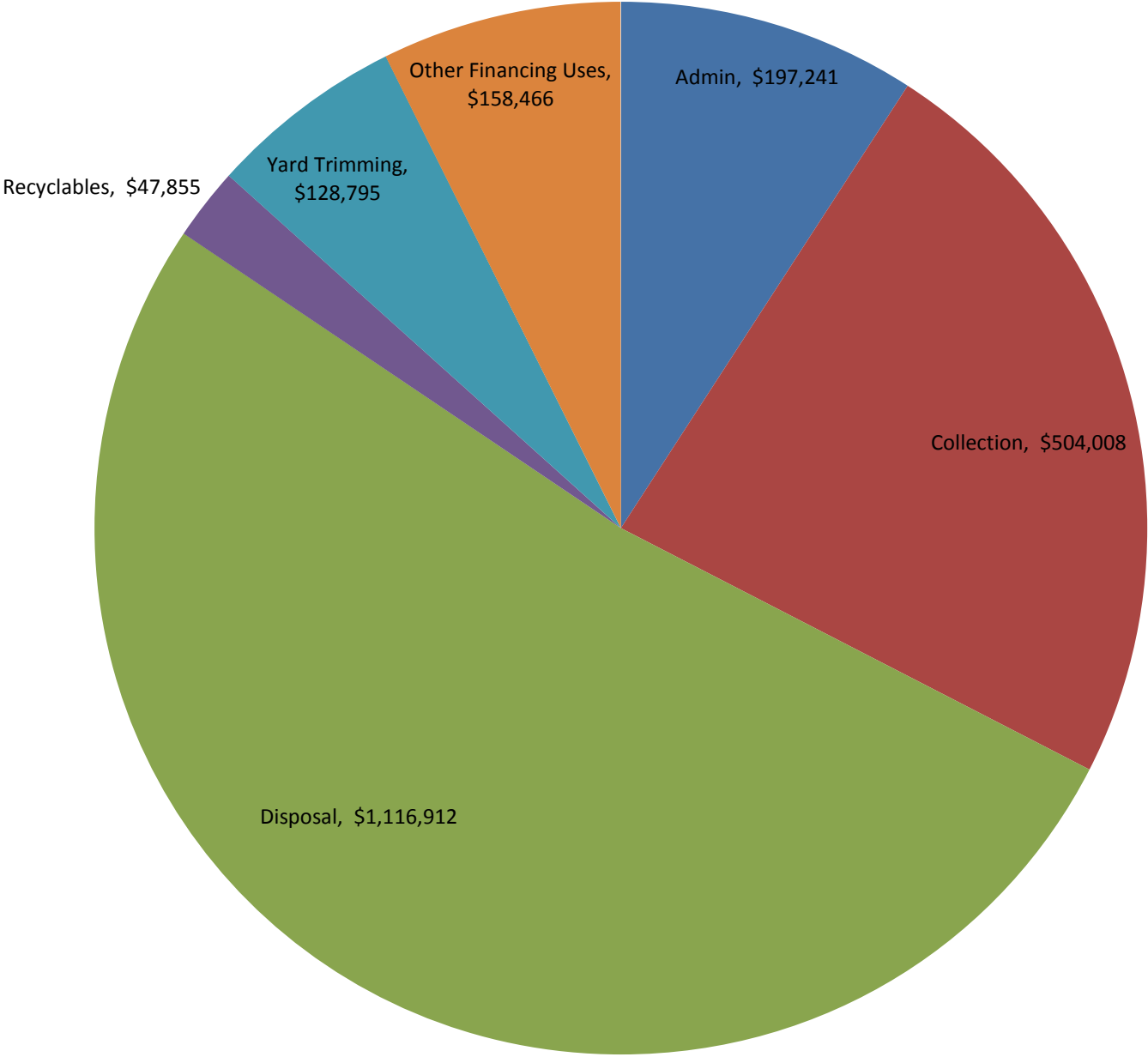
Solid Waste year-to-date revenues for the month totaled \$2,541,079 which is about 52.84% of total budgeted revenues of \$4,808,584

Solid Waste Expense June YTD Budget Comparison



Solid Waste year-to-date expenses for the month totaled \$2,153,277 which is about 54.22% of total budgeted expenses of \$4,808,584

Solid Waste Expenses June YTD 2019



Performance Indicators	Jun-19	May-19	Apr-19	Mar-19	Feb-19	Jan-19	Dec-18	Nov-18	Oct-18	Sep-18	Aug-18	Jul-18	Jun-18
Telephone Calls													
Admin Support													
Utilities - Incoming Calls	5,686	6,680	6,459	5,769	5,252	6,181	6,035	6,463	6,735	6,174	7,299	7,506	6,654
Utilities - Abandoned Calls	340	469	412	380	330	402	345	373	391	411	460	467	509
% of Abandoned Calls - Utility	5.98%	7.02%	6.38%	6.59%	6.28%	6.50%	5.72%	5.77%	5.81%	6.66%	6.30%	6.22%	7.65%
Utilities													
Electric Customers	6,350	6,370	6,375	6,671	6,366	6,449	6,290	6,307	6,364	6,343	6,343	6,297	6,340
Natural Gas Customers	3,780	3,793	3,813	3,964	3,806	3,842	3,760	3,773	3,782	3,773	3,770	3,765	3,765
Water Customers	9,483	9,484	9,470	9,776	9,385	9,397	9,239	9,244	9,288	9,216	9,239	9,212	9,277
Wastewater Customers	7,102	7,116	7,114	7,397	7,052	7,090	6,937	6,936	6,979	6,923	6,957	6,921	6,963
Cable TV Customers	3,279	3,303	3,380	3,635	3,527	3,568	3,498	3,516	3,571	3,573	3,600	3,594	3,643
Digital Cable Customers	198	206	207	210	211	219	209	220	202	204	199	204	201
Internet Customers	3,730	3,758	3,703	3,756	3,687	3,658	3,577	3,625	3,611	3,596	3,584	3,597	3,547
Residential Phone Customers	893	898	895	960	911	923	913	934	904	887	893	898	887
Commercial Phone Customers	432	427	426	432	436	434	430	437	434	435	447	454	456
Fiber Customers	111	110	64	62	62	62	62	62	62	62	62	62	62
Work Orders Generated													
Utilities													
Connects	640	761	709	699	749	742	578	606	790	696	766	570	656
Cutoff for Non-Payment	171	208	259	169	263	260	164	237	322	209	271	254	218
Electric Work Orders	76	67	103	42	34	40	22	28	43	49	50	40	28
Water Work Orders	207	168	421	207	53	95	58	138	288	143	115	61	109
Natural Gas Work Orders	109	66	120	57	91	85	50	56	63	39	59	48	41
Disconnects	542	660	677	663	677	697	515	567	727	639	715	575	549
Telecomm Work Orders	254	325	323	146	138	347	220	206	301	275	306	146	248
Billing/Collections													
Utilities													
Utility Revenue Billed	\$ 3,545,398	\$ 3,440,430	\$ 3,504,319	\$ 3,806,425	\$ 4,091,817	\$ 4,180,054	\$ 3,732,804	\$ 3,467,538	\$ 3,708,203	\$ 3,695,859	\$ 3,692,334	\$ 3,488,005	\$ 3,282,658
Utility Revenue Collected	\$ 3,318,240	\$ 3,662,759	\$ 3,467,528	\$ 4,070,163	\$ 3,845,701	\$ 4,209,148	\$ 3,187,118	\$ 3,642,706	\$ 3,748,687	\$ 3,345,030	\$ 3,754,607	\$ 3,308,073	\$ 3,152,514
# of Inactive Accounts Written Off	48	62	51	58	62	78	70	51	66	36	79	63	66
Amount Written Off for Bad Debt	\$ 30,444	\$ 39,654	\$ 26,610	\$ 30,880	\$ 33,037	\$ 41,131	\$ 37,217	\$ 26,591	\$ 28,927	\$ 23,802	\$ 139,944	\$ 28,088	\$ 32,798
Utility Bad Debt Collected	\$ 4,595	\$ 4,024	\$ 4,797	\$ 9,411	\$ 9,467	\$ 3,159	\$ 2,433	\$ 2,747	\$ 29,901	\$ 5,256	\$ 8,195	\$ 3,927	\$ 2,623
Extensions													
Utilities													
Extensions Requested	635	690	678	611	672	798	558	650	796	639	704	711	648
Extensions Pending	296	251	333	269	279	251	188	299	300	241	230	304	242
Extensions Defaulted	33	39	36	23	32	30	28	32	35	41	47	38	28
Extensions Paid per Agreement	557	733	578	598	608	705	641	619	702	587	730	611	583
Percentage of Extensions Paid	94%	95%	94%	96%	94%	96%	96%	95%	95%	93%	94%	94%	96%
Taxes													
Admin Support													
Property Tax Transactions	-	-	-	-	3	-	-	-	-	-	-	1	2
Property Tax Collected	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10	\$ 84

Performance Indicators	Jun-19	May-19	Apr-19	Mar-19	Feb-19	Jan-19	Dec-18	Nov-18	Oct-18	Sep-18	Aug-18	Jul-18	Jun-18
Accounting													
Payroll & Benefits													
Payroll Checks issued	47	73	46	50	49	52	50	209	51	58	49	91	81
Direct Deposit Advices	610	901	606	600	581	575	585	664	440	438	439	447	657
General Ledger													
Accounts Payable Checks Issued	281	317	379	371	281	270	298	271	321	272	328	293	293
Accounts Payable Invoices Entered	426	568	479	495	481	466	452	446	376	361	394	378	341
Journal Entries Processed	123	141	136	200	249	239	238	115	127	133	144	132	152
Miscellaneous Receipts	282	388	339	248	378	448	356	358	445	204	250	280	250
Utility Deposit Refunds Processed	18	41	48	20	25	17	26	33	20	45	34	30	31
Local Option Sales Tax	\$ 193,221	\$ 202,825	\$ 181,595	\$ 174,734	\$ 182,090	\$ 219,613	\$ 181,526	\$ 192,250	\$ 160,620	\$ 171,248	\$ 177,065	\$ 158,473	\$ 160,093
Special Local Option Sales Tax - 2013						194,610	161,779	170,323	142,399	151,722	156,902	140,435	142,413
Special Local Option Sales Tax - 2019	172,164	180,699	1,075										
Personnel													
Payroll & Benefits													
Budgeted Positions	242	242	239	238	237	237	244	244	244	244	242	242	242
Filled Positions	232	236	232	228	226	227	226	228	229	229	227	227	233
Vacancies	10	6	7	10	11	10	18	16	15	15	15	15	9
Unfunded Positions	37	37	37	37	37	37	33	33	33	33	33	33	33
Clinic Appointment Capacity	224	229	215	156	144	144	126	144	162	126	160	160	160
Clinic Ancillary Visits	24	15	11	12	12	14	30	16	53	30	42	37	34
Clinic Utilization Percentage	60%	55%	53%	65%	63%	92%	90%	76%	93%	98%	97%	99%	84%
Clinic No Shows	14	8	8	7		24	12	10	7	16	32	17	22
Clinic Utilization2	96	103	95	82	79	94	72	83	91	78	81	105	79



FOR IMMEDIATE RELEASE

July 2, 2019

For more information, contact:

Technical Services Center
Phone: (312) 977-9700
Fax: (312) 977-4806
E-mail: budgetawards@gfoa.org

(Chicago, Illinois)--Government Finance Officers Association is pleased to announce that **City of Monroe, Georgia**, has received GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and in the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for having achieved the award. This has been presented to **Beth Thompson, Finance Director**.

There are over 1,600 participants in the Budget Awards Program. The most recent Budget Award recipients, along with their corresponding budget documents, are posted quarterly on GFOA's website. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

Government Finance Officers Association is a major professional association servicing the needs of more than 19,000 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington D.C.

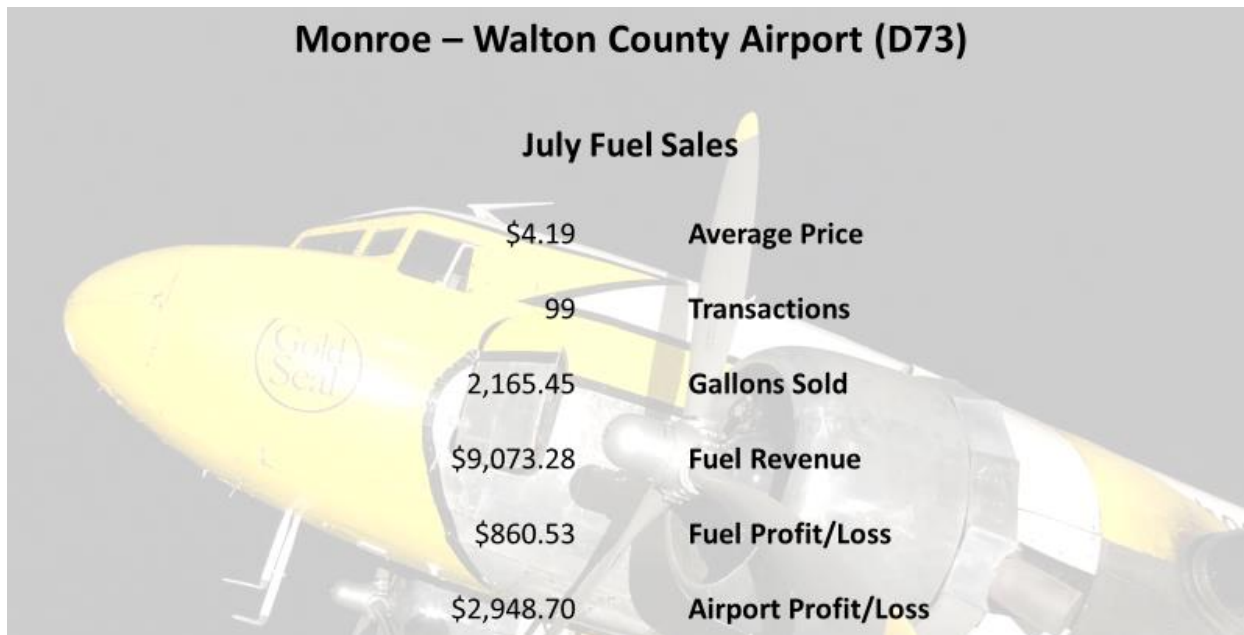
AIRPORT

MONTHLY REPORT

AUGUST 2019

	2019 January	2019 February	2019 March	2019 April	2019 May	2019 June	2019 July	2018 July	2018 August	2018 September	2018 October	2018 November	2018 December	Monthly Average	Yearly Totals
100LL AVGAS															
100LL AvGas Sale Price	\$4.39	\$4.39	\$4.39	\$4.39	\$4.29	\$4.29	\$4.19	\$4.19	\$4.22	\$4.39	\$4.39	\$4.39	\$4.39	\$4.33	
Transactions	48	36	84	117	109	91	99	94	92	105	103	74	39	84	1091
Gallons Sold	1,415.3	853.7	2,257.7	3,108.0	2,649.1	2,445.7	2,165.5	2,563.8	2,395.3	2,376.7	2,396.6	1,930.9	711.6	2,097.7	27,269.9
AvGas Revenue	\$6,213.17	\$3,568.32	\$9,911.06	\$13,636.68	\$11,364.77	\$10,492.01	\$9,073.28	\$10,742.50	\$10,103.22	\$10,433.73	\$10,520.95	\$8,476.65	\$3,123.97	\$9,050.79	\$117,660.31
AvGas Profit/Loss	\$225.74	\$130.22	\$416.11	\$1,136.91	\$726.49	\$669.55	\$860.53	\$315.18	\$115.89	\$495.02	\$506.79	\$662.19	\$106.04	\$489.74	\$6,366.66
GENERAL REVENUE/EXPENSE															
Hangar Rental	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$54,600.00
Lease Agreements	\$4,115.07	\$4,115.07	\$4,115.07	\$4,115.07	\$4,115.07	\$4,115.07	\$3,015.07	\$4,065.07	\$4,065.07	\$4,065.07	\$4,065.07	\$4,065.07	\$4,065.07	\$4,007.38	\$52,095.91
Grounds Maintenance	\$360.00	\$360.00	\$3,530.00	\$360.00	\$360.00	\$360.00	\$360.00	\$360.00	\$360.00	\$2,580.00	\$360.00	\$360.00	\$360.00	\$774.62	\$10,070.00
Buildings Maintenance	\$400.00	\$550.00	\$2,820.00	\$18,240.00	\$480.00	\$300.00	\$1,332.50	\$15,854.99	\$1,163.19	\$960.49	\$445.49	\$425.32	\$6,126.18	\$3,776.78	\$49,098.16
Equipment Maintenance	\$443.18	\$616.98	\$116.98	\$6,319.48	\$116.98	\$116.98	\$1,136.98	\$5,424.92	\$1,764.62	\$1,784.67	\$10,691.55	\$115.92	\$427.93	\$2,236.71	\$29,077.17
Airport Profit/Loss	\$5,040.22	\$4,620.89	(\$33.23)	(\$17,764.92)	(\$11,360.84)	\$5,910.22	\$2,948.70	(\$17,786.65)	\$3,341.15	\$1,682.93	(\$4,477.18)	\$6,274.02	(\$294.99)	(\$1,684.59)	(\$21,899.68)

PROJECTS & UPDATES



PROJECT UPDATES

The East Apron Expansion project has been completed in large scope, with a few minor repairs to take place over the coming weeks. Final project cost will be \$1,210,404.40 which is \$45,454.10 below budget. This project replaced and/or provided for an additional 92,000 ft² of aircraft usable space in the way of taxi-lane, tie-down spaces, and fueling area.

The West Apron Taxiway is currently awaiting final paving by ER Snell, and final slope grading and grass seed by the City of Monroe. This project should be given approximately \$45k-\$60k from the Georgia Department of Transportation (GDOT).

AIRPORT CONSULTING SELECTION

We received Qualification submittals from four (4) firms for the current rebid of qualifications for the Monroe-Walton County Airport consulting and engineering contract. Those firms are Goodwyn, Mills, & Cawood, Inc., W.K. Dickson & Company, Pond Company, and Holt Consulting Company. Interviews took place the week of July 8th and concluded with a selection by the evaluation committee following those interviews. The selection will be presented to the Airport Committee and then City Council for recommendation of acceptance and

approval. This selection will be good for up to five (5) years prior to requiring rebid once again.



To: Airport Committee, City Council
From: Chris Bailey, Director of Central Services
Department: Airport
Date: 07/30/2019
Subject: Airport Consulting and Engineering Services

Budget Account/Project Name: N/A

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A

Company of Record: Goodwyn, Mills, & Cawood (GMC)

Description:

The City of Monroe recently completed its selection process for an airport consulting and engineering services firm to assist with projects at the Monroe-Walton County Airport for FY2020-2024. The firms were evaluated based on their experience with projects similar to those in the CIP, key personnel qualifications, personnel availability, company experience, and their general approach to the Request for Qualifications (RFQ). The firms were rated and then invited to attend an interview and give a presentation; they were asked to address items related specifically to the current CIP, terminal building, LPV approach, t-hangars and storage solutions, recommendations for the CIP, economic impact of the airport, and funding solutions for all of the above. After evaluating the qualification submittals and presentations, GMC was selected for recommendation.

Background:

The GDOT requires the City to advertise for Statements of Qualifications for airport consulting and engineering services firms every five (5) years. Four (4) firms (Pond, Holt, GMC, and W. K. Dickson) responded to the City’s advertisement as issued on May 13th, 2019.

Attachment(s):

- Advertisement Package – 3 pages
- Scoring Sheets – 3 pages
- GMC Presentation Elements – 34 pages



**REQUEST FOR QUALIFICATIONS
AIRPORT CONSULTING AND ENGINEERING SERVICES**

May 13, 2019

The City of Monroe is seeking a qualified aviation consulting and engineering firm to provide professional planning, administration and engineering services for the Monroe-Walton County Airport. These services are to be provided in connection with the capital improvement plan (CIP) for the Monroe-Walton County Airport.

This Request for Qualifications (RFQ) will result in a multi-year agreement with a consultant for a period of five (5) years. The selected consultant will then negotiate and enter into sub-agreements for services, based on the scope of work, with the City of Monroe on a project/assignment basis during the term of the five (5) year period.

The selection process of a consultant is being done in accordance with Federal Aviation Administration (FAA) Advisory Circular 150/5100-14E, and applicable Georgia statutes and laws. Responding firms must possess a current prequalification distinction by the Georgia Department of Transportation (GDOT) in Class 1.08 Airport Master Planning and Class 2.09 Airport Engineering.

The City of Monroe reserves the right to withdraw this RFQ, or reject any and all submittals in response to this RFQ for any reason at time during the bid process due to unforeseen or any change in circumstances. This RFQ plus the resulting agreement, shall be consistent with all terms and conditions associated with contracts entered into by the City of Monroe. The City of Monroe is not liable or responsible for any cost(s) incurred during the preparation, presentation or submission as a response to this RFQ.

Scope of Services

The scope of services to be potentially included, but not limited to, in the multi-year agreement are as follows:

- Prepare project funding applications and Capital Improvement Plan (CIP) documents.
- Perform design, bidding and negotiation, construction administration and resident inspection services for any airport projects as requested by the City of Monroe.
- Prepare and update property line map, Airport Layout Plan (ALP), Disadvantaged Business Enterprise (DBE) plans, and Environmental Assessments (EA) as necessary.
- Potential projects include rehabilitation or overlay of runways, DBE update, obstruction surveys and LPV approach study, terminal building design and construction, hangers, and fueling tanks.
- Perform other airport related functions as prescribed and directed by the City of Monroe.

Information Requirements

The required information for submission should include, but is not limited to, is as follows:

- Company Description – a general description of the submitting company to include years in business, years in aviation consulting and engineering, size and location(s) of offices responsible for any assigned projects for the Monroe-Walton County Airport.

- Organizational Chart – include a clear illustration as to the key personnel representing the company as it relates to the potential acquisition of services at the Monroe-Walton County Airport.
- Key Personnel Qualifications – include the resumes and/or qualifications of key personnel and their subsequent experience with aviation projects.
- Experience – include the relevant experience of the company in the past ten (10) years at general aviation airports similar in nature to the Monroe-Walton County Airport.
- References – provide the client name, contact name, contact information and the scope of work provided to the client of at least four (4) current airport clients of the submitting company located within Georgia or adjacent states.
- Regulatory Familiarity – demonstrate familiarity with the FAA Atlanta District Office and the GDOT Aviation Programs.
- Availability – provide a brief summary of the submitting company’s current workload and expected ability to provide both efficient services and meet scheduled deadlines at the Monroe-Walton County Airport.
- Sub-Contractor Description - a general description of any sub-consultant companies the submitting company generally uses to include years in business, years in aviation related construction, size and location(s) of offices responsible for any assigned projects for the Monroe-Walton County Airport.

Evaluation Criteria

The criteria used in the selection of the top three (3) companies are as follows:

- Company Qualifications and Experience
- Key Personnel Qualifications and Experience
- Relevant Project Experience
- References
- Familiarity with FAA and GDOT Aviation Programs
- Overall Responsiveness and Approach to the RFQ

Submission Instructions

The guidelines for submission of the RFQ package should be as follows:

- The RFQ package should be delivered in a completely sealed envelope or package.
- The outside of the package should be clearly marked “Airport Consulting and Engineering Services”.
- The RFQ may be submitted in person or mailed to the following address:

City of Monroe
Attn: Chris Bailey
215 North Broad Street, 2nd Floor
Monroe, GA 30655

- All packages should contain three (3) copies of the submitted Statement of Qualifications, which should be printed on 8.5” x 11” single-sided paper.

All submitted RFQ’s should follow instructions and be complete in scope as requested by the City of Monroe. These RFQ’s are to be submitted in person or by mail no later than June 13, 2019 at 2:00 pm (EST). Late submissions will not be accepted, and will be returned unopened to the original sender.

Please make sure upon downloading a copy of the RFQ that you email the Purchasing Agent at purchase@monroega.gov with your company's name and information in order to be included on any additional addenda or items of information that may be distributed during the course of the RFQ. Please submit any questions regarding this RFQ to Chad Gravette, Purchasing Agent via email at purchase@monroega.gov.

This is a Request for Qualifications only, pricing is not required at this time and should not be included with the RFQ submission.

Qualifications will be reviewed and evaluated by a selection committee based on the criteria listed herein. At the discretion of the selection committee, companies may or may not be invited to participate in an interview or subsequent Request for Proposal (RFP) process. We thank you in advance for your bid submission and welcome any questions you may have during the process.

Chad Gravette
Purchasing Agent
City of Monroe
P.O. Box 1249
Monroe, GA 30655
(770) 266-5415

	POND	WKD	HOLT	GMC
Company Qualifications/Experience	26.0	28.0	24.0	27.0
Key Personnel Qualifications/Experience	25.0	26.0	23.0	26.0
Relevant Project Experience	23.0	28.0	22.0	27.0
References	28.0	29.0	29.0	28.0
Familiarity with FAA/GDOT Aviation Programs	24.0	29.0	25.0	28.0
Overall Responsiveness/Approach to RFQ	20.0	29.0	24.0	26.0
TOTAL	48.7	56.3	49.0	54.0

RFQ Submission Guidelines:

- The RFQ package should be delivered in a completely sealed envelope or package.
- The outside of the package should be clearly marked "Airport Consulting and Engineering Services".
- The RFQ may be submitted in person or mailed to the following address:

City of Monroe
 Attn: Chris Bailey
 215 North Broad Street, 2nd Floor
 Monroe, GA 30655

- All packages should contain three (3) copies of the submitted Statement of Qualifications, which should be printed on 8.5" x 11" single-sided paper.

Pond Company	POND
W.K. Dickson & Company	WKD
Holt Consulting Company	HOLT
Goodwyn, Mills, Cawood Inc.	GMC

Evaluators: Chad Gravette, Chris Bailey, Sydney Dorawa, Les Russell

	POND	WKD	HOLT	GMC
Terminal Building	27.0	29.0	23.0	28.0
LPV Approach	20.0	28.0	24.0	28.0
T-Hangars & Alternatives	25.0	24.0	21.0	29.0
Capital Improvement Program	19.0	25.0	24.5	25.5
Economic Development	21.0	28.0	22.5	28.5
Additional Key Points	22.0	28.0	20.0	27.5
TOTAL	44.7	54.0	45.0	55.5

Presentation Points

Plan and process for constructing a new terminal building, including...

- Funding sources and combinations
- Location and why
- General design concept to include suggested operations within facility

Localizer Performance with Vertical Guidance (LPV) Approach acquisition

- Acquisition of this designation
- Funding sources

Building T-Hangars and additional storage

- Funding sources and combinations
- Location and why
- Creative alternative storage facilities and examples of such

Capital Improvement Program (CIP)

- Adjustments and/or recommendations

Economic Development

- Methods of airport growth and economic impact
- Additional business/industry growth

Any other important objectives that you feel your company could help Monroe achieve!

Pond Company	POND	18-Jul	0900
W.K. Dickson & Company	WKD	9-Jul	1000
Holt Consulting Company	HOLT	9-Jul	1400
Goodwyn, Mills, Cawood Inc.	GMC	12-Jul	1100

Evaluators: Chad Gravette, Chris Bailey, Sydney Dorawa, Les Russell

	POND	WKD	HOLT	GMC
Qualification Evaluation Average	48.7	56.3	49.0	54.0
Presentation Evaluation Average	44.7	54.0	45.0	55.5
TOTAL	46.3	54.9	46.6	54.9

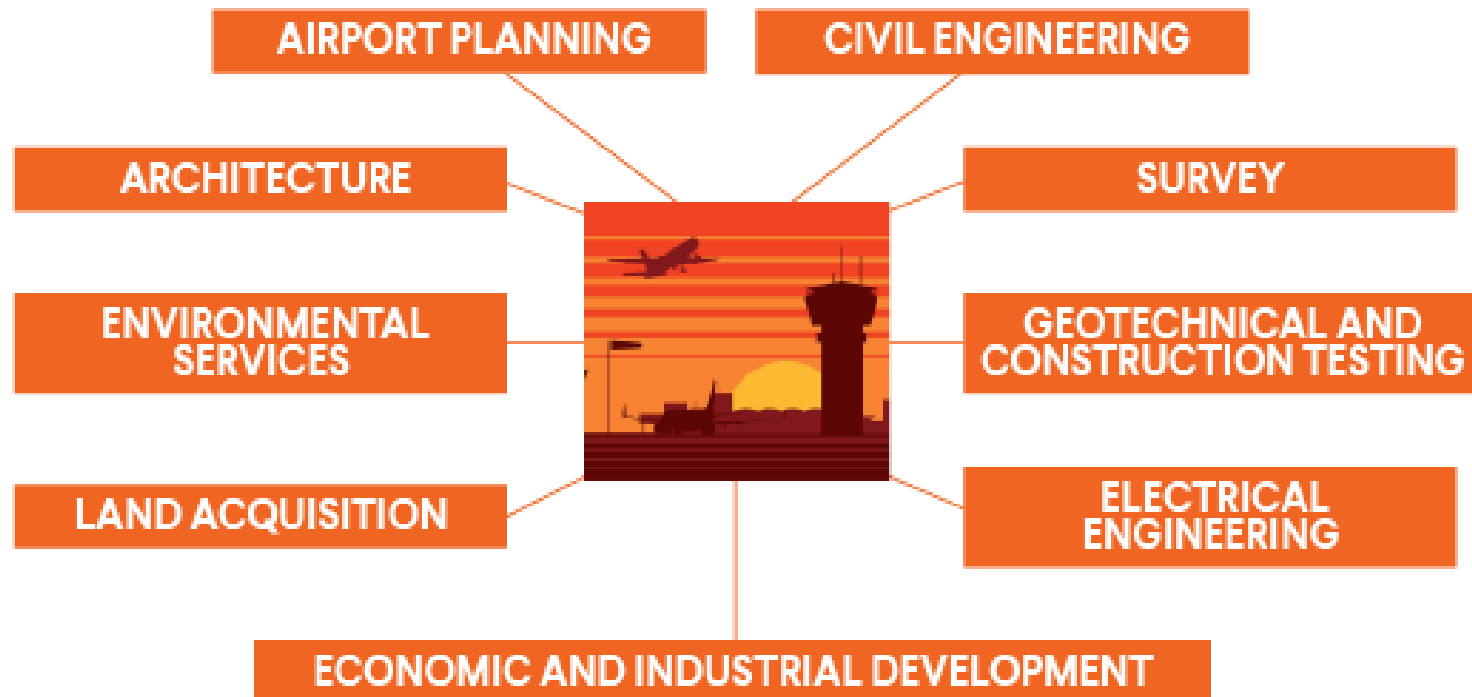
Pond Company	POND
W.K. Dickson & Company	WKD
Holt Consulting Company	HOLT
Goodwyn, Mills, Cawood Inc.	GMC

Evaluators: Chad Gravette, Chris Bailey, Sydney Dorawa, Les Russell

AIRPORT CONSULTING AND ENGINEERING SERVICES



**GMC is one of the largest multi-discipline
A/E firms in the Southeast.**





MISSION STATEMENT

“To partner with the City of Monroe and the Monroe-Walton County Airport to provide a world class general aviation airport that enhances economic growth and quality of life in Monroe, Walton County and throughout the region.”





MIDDLE GEORGIA REGIONAL AIRPORT AND
MACON DOWNTOWN AIRPORT - Macon, Georgia

MID-GEORGIA AIR STRATEGIC PLAN for
MACON-BIBB REGIONAL COMMISSION

STATESBORO-BULLOCH COUNTY
AIRPORT Statesboro, Georgia



DANIEL FIELD
Augusta, Georgia

COVINGTON MUNICIPAL AIRPORT
Covington, Georgia



GMC is experienced in all forms of airport development and can assist D73 with ALL upcoming planned needs including:

- FAA/GDOT Project Justifications
- General Aviation Hangar/Terminal Facilities
- Pavement Rehab/Strengthening
- Approach & Obstruction Clearances
- Land Acquisition
- Environmental Assessments



NEW TERMINAL DESIGN & BUILD

- GMC has a State design contract for 2000, 3000 and 4000 square feet (sf) General Aviation terminals
- University, Corporate, Regional Airport terminals

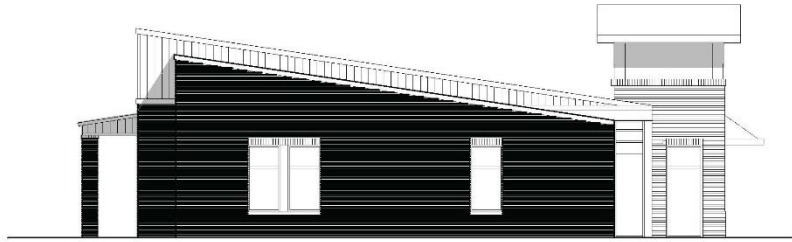


NEW TERMINAL DESIGN & BUILD

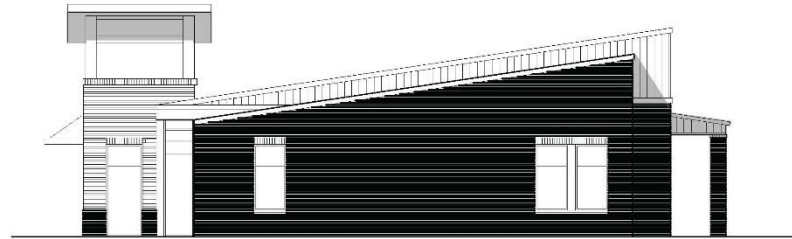


- 4000 square foot General Aviation terminal
- Estimated \$650k-\$850k
- Funding sources include AIP, GDOT, State Transportation Investment Act, etc.

NEW TERMINAL DESIGN & BUILD



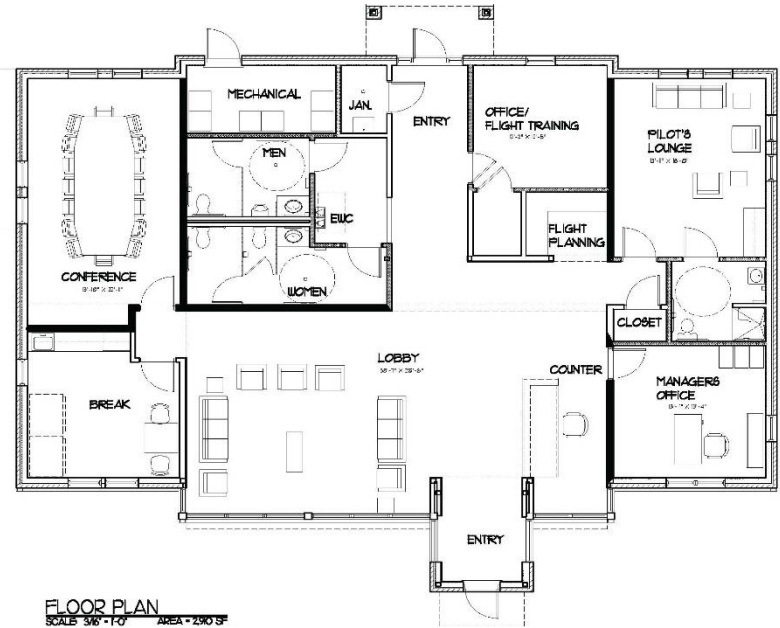
LEFT SIDE ELEVATION
SCALE: 3/16" = 1'-0"



RIGHT SIDE ELEVATION
SCALE: 3/16" = 1'-0"



PUBLIC ACCESS ELEVATION
SCALE: 3/16" = 1'-0"

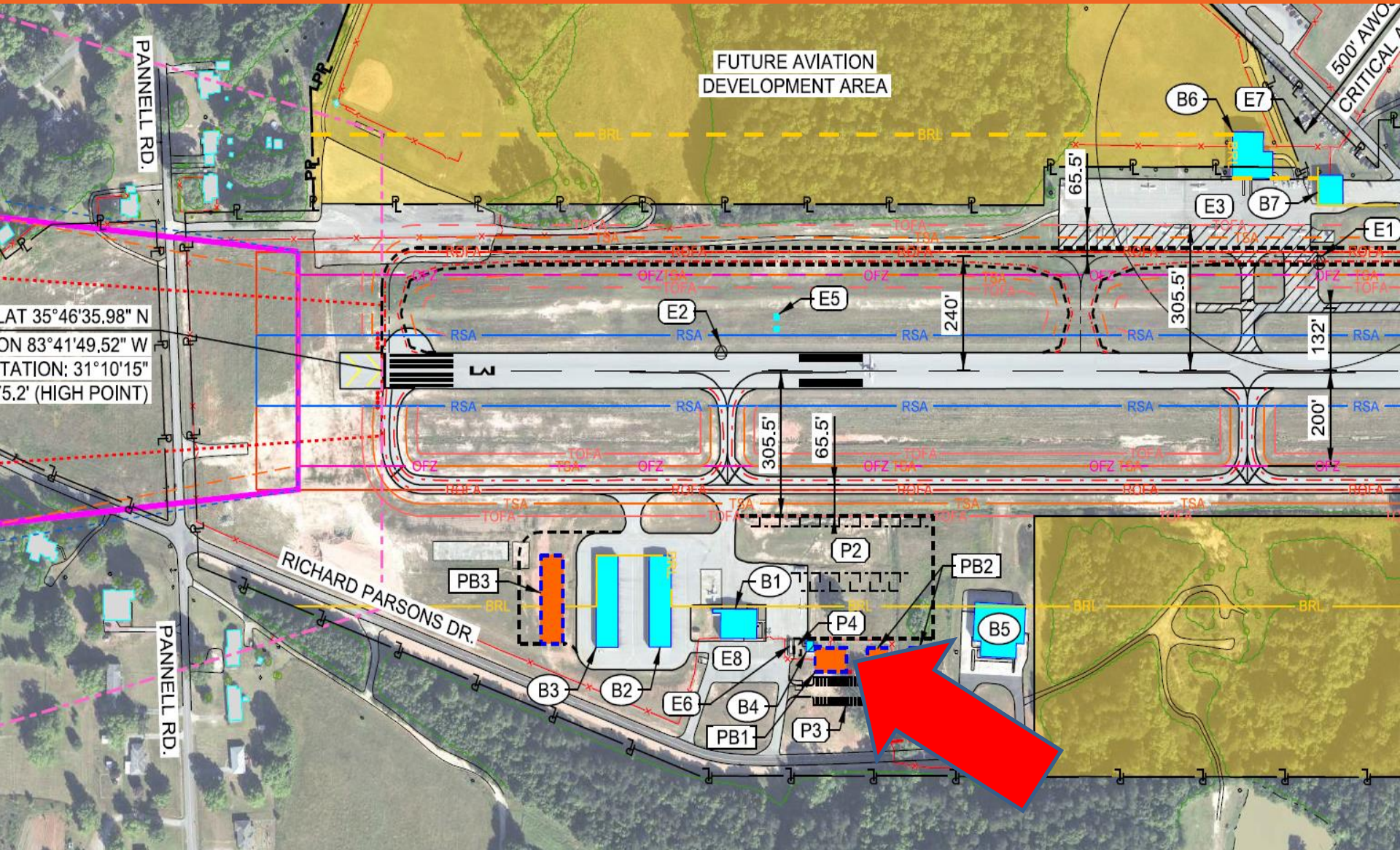


FLOOR PLAN
SCALE: 3/16" = 1'-0" AREA = 2,190 SF

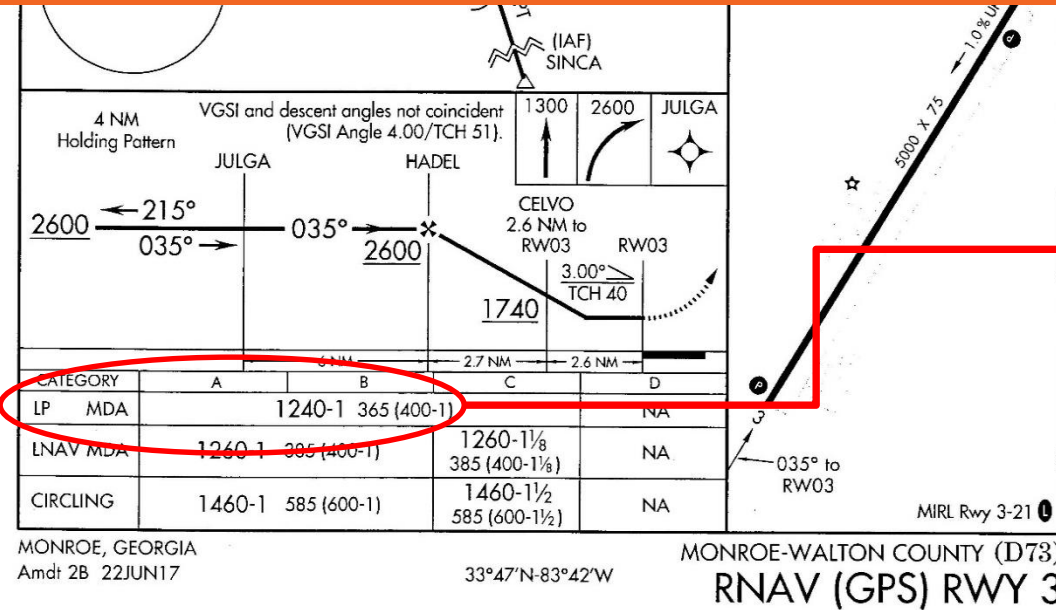


RUNWAY ACCESS ELEVATION
SCALE: 3/16" = 1'-0"

NEW TERMINAL DESIGN & BUILD



LPV APPROACH



From LV (400-1)
to
LPV (200-1)

- 18B AGIS Obstruction Survey
- Analyze Approach Surfaces per FAA 8260.50
- Verify with FAA Flight Procedures
- FAA conducts flight checks
- Publish new procedure



T- HANGARS & STORAGE



Cost effective options to “standard” T-Hangar designs include sun shelters and fabric tensioned shelters.



T- HANGARS & STORAGE

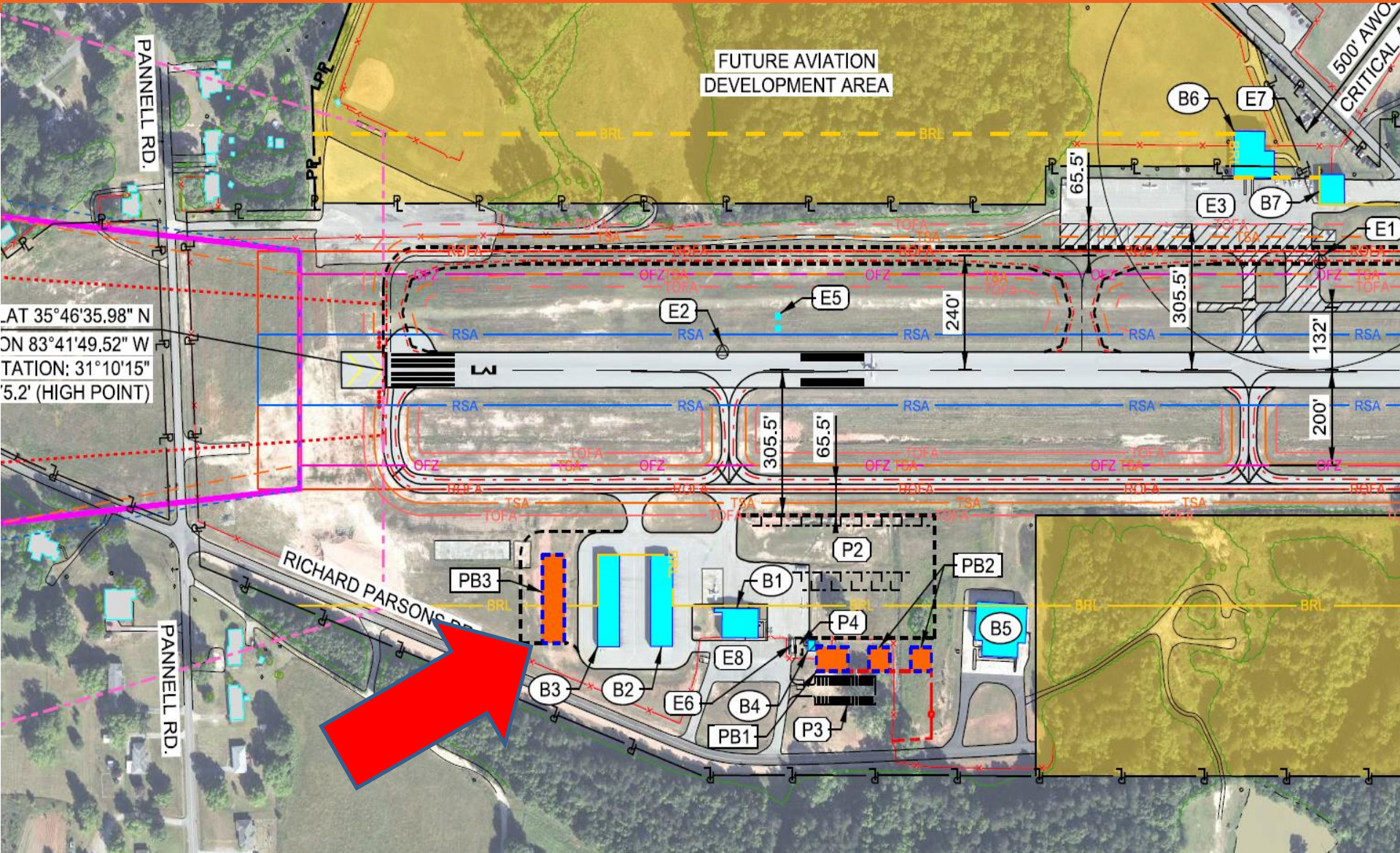


Fabric tensioned buildings have gained wide-acceptance for lower cost & durability

Users include U.S. military, NASA, MROs, small & large



T-HANGARS & STORAGE



CAPITAL IMPROVEMENT PLAN

CAPITAL IMPROVEMENT PLAN
Monroe-Walton County Airport

YEAR	DESCRIPTION	Total	Federal	State	Local
2020	Rehabilitate (Overlay) Runway 3/21	\$ 1,624,000	\$ 1,461,600	\$ 81,200	\$ 81,200
	18-B Obstruction Survey for LPV Approach	\$ 100,000	\$ 90,000	\$ 5,000	\$ 5,000
	DBE Update (FY 2021-FY 2023)	\$ 7,500	\$ 6,750	\$ 375	\$ 375
	Total	\$ 1,724,000	\$ 1,551,600	\$ 86,200	\$ 86,200
2021	West Apron and Taxiway Removal	\$ 118,600	\$ 106,740	\$ 5,930	\$ 5,930
	Total	\$ 118,600	\$ 106,740	\$ 5,930	\$ 5,930
2022	Construct Terminal Building	\$ 850,000	\$ 765,000	\$ 42,500	\$ 42,500
	Total	\$ 850,000	\$ 765,000	\$ 42,500	\$ 42,500
2023	Jet A Fuel Tank	\$ 300,000	\$ 270,000	\$ 15,000	\$ 15,000
	Total	\$ 300,000	\$ 270,000	\$ 15,000	\$ 15,000
2024	Hangar Construction	\$ 550,000	\$ 495,000	\$ 27,500	\$ 27,500
	Total	\$ 550,000	\$ 495,000	\$ 27,500	\$ 27,500
TOTAL PLANNED PROJECTS		\$ 3,542,600	\$ 3,188,340	\$ 177,130	\$ 177,130

Georgia Statewide Aviation System Plan



D73 GA growth
2016-35 .54%



TABLE 3-17: PROJECTIONS OF BASED AIRCRAFT AND GENERAL AVIATION OPERATIONS

Airport	City	FAA ID	Based Aircraft					General Aviation Operations				
			2016	2020	2025	2035	CAGR 2016-35	2016	2020	2025	2035	CAGR 2016-35
Monroe-Walton County Airport	Monroe	D73	37	38	39	41	0.54%	10,000	10,200	10,500	11,100	0.54%
Dr. C.P. Savage, Sr. Airport	Montezuma	53A	9	9	9	10	0.54%	500	500	500	600	0.54%
Moultrie Municipal Airport	Moultrie	MGR	31	32	33	34	0.54%	10,839	11,100	11,400	12,000	0.54%
Spence Airport	Moultrie	MUL	3	3	3	3	0.54%	1,100	1,100	1,200	1,200	0.54%
Brantley County Airport	Nahunta	4J1	0	0	0	0	0.00%	350	400	400	400	0.54%
Berrien County Airport	Nashville	4J2	9	9	9	10	0.54%	3,500	3,600	3,700	3,900	0.54%
Perry-Houston County Airport	Perry	PXE	90	92	94	100	0.54%	19,500	19,900	20,400	21,600	0.54%
Harris County Airport	Pine Mountain	PIM	22	22	23	24	0.54%	7,097	7,200	7,400	7,900	0.54%
Quitman Brooks County Airport	Quitman	4J5	21	21	22	23	0.54%	2,500	2,600	2,600	2,800	0.54%
Swinton Smith Field At Reidsville Municipal Airport	Reidsville	RVJ	11	11	12	12	0.54%	3,969	4,100	4,200	4,400	0.54%
Richard B. Russell Regional Airport - J.H. Towers Field	Rome	RMG	78	80	82	86	0.54%	36,538	37,300	38,300	40,500	0.54%
St Marys Airport	St Marys	4J6	15	15	16	17	0.54%	4,261	4,400	4,500	4,700	0.54%
Kaolin Field Airport	Sandersville	OKZ	17	17	18	19	0.54%	5,183	5,300	5,400	5,700	0.54%



- Industrial recruitment, site selection, and development is a hypercompetitive environment, especially regarding aeronautical/non-aeronautical development at airports
- As many opportunities have an accelerated schedule, prospective companies often decline to consider sites that aren't prepared for development
- Development incentives are a necessity to stand out from the crowd.
- Any development incentive or advanced site certification/qualification preparation, especially given the regulatory nature of airports, can yield dividends with industrial development opportunities
- Advanced preparation can take varying forms, including but not limited to programs such as Foreign Trade Zones (FTZ) and the **Georgia Ready for Accelerated Development Program (GRAD)** program.

- From GMC's *Mid-Georgia Air Strategic Study, 2019*

Airport economic development considerations include:

- Targeted recruitment based on synergies between the companies that comprise the market and local industrial resources and strengths
- Local Industrial Authority, Chamber of Commerce and local industry/business involvement, identify key players, advocacy, best practices, trends & opportunities

Trend Example: The Unmanned Aerial Systems (UAS) [a.k.a drones] industry has substantially expanded over the last decade due to technological advancements and both consumer and commercial application. Despite this near exponential growth, advancements in technology, application, and more consistent regulation mean the industry is poised for phenomenal growth and business opportunities. A welcoming business environment and partnership for UAS operations through the establishment of a test site, drone port, or vertiport could be established at the airport.

“Goodwyn, Mills and Cawood, Inc. (GMC) understands how critical airport development is to a region’s economic growth. When the City of Dothan was competing for CommercialJet’s MRO business and 400 good paying jobs, GMC went the extra mile. Commercial Jet contacted GMC to do a facility inspection of seven (7) major maintenance hangars. GMC did the inspection in less than a week. Al Allenback, head of their Airport Planning and Engineering Department, hand-carried the report directly to CommercialJet’s CEO in Miami and briefed their executive team. This presentation not only included the detailed inspection results but added the very reason why locating at the Dothan Regional Airport would benefit CommercialJet.

I believe CommercialJet was on the fence at this point in the site selection process and **I am convinced** GMC’s personal and proactive involvement helped seal the deal.”



Mike Schmitz, Mayor, City of Dothan

RUNWAY 3/21 OVERLAY



- Runway overlay at Statesboro-Bulloch County
- Runway overlay project Daniel Field, Augusta
- Runway extension at MCN



JET “A” FUEL TANK



GMC was awarded a \$2 million first-year, renewable up to \$10 million, IDIQ contract for architecture and engineering services. Included reinstatement of four 20,000-gallon fuel tanks that were removed from service eight (8) years prior. Scope included new electrical services being brought in to service the system, new painting and refurbishment, general repairs and commissioning.



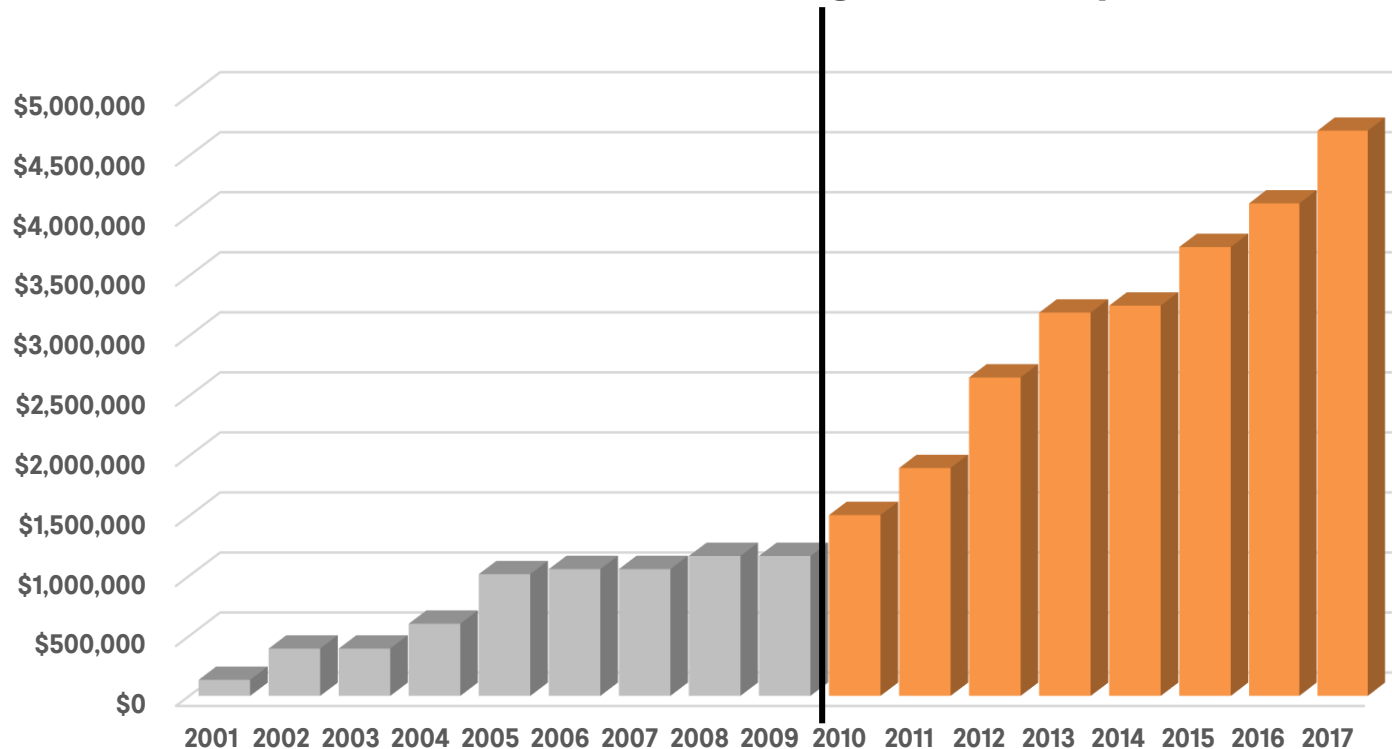
“GMC has proven to be incredibly responsive to our needs. For example, the day we selected them, I handed the Project Manager a letter from the State outlining environmental concerns at the airport. Within hours, GMC’s Environmental Engineering Department had contacted me to review the scope and discuss possible alternatives to address the State’s concerns. Recently, we needed an initial environmental assessment be conducted to support an industrial prospect’s site selection team’s request. Within a few hours, we had a proposal from GMC that met the requirement. I have seldom encountered this kind of rapid response. We are extremely pleased to have Goodwyn, Mills and Cawood performing our airport engineering and planning work.”

Mr. Jed Blackwell, Executive Director

GMC works closely with ***Taffy Pippin Consulting, LLC***. They have prepared well over two hundred (200) DBE Plans/Updates for airports throughout Alabama, Mississippi, Georgia, Kentucky, Louisiana, South Carolina, Pennsylvania, Florida and Texas.



GMC Contract begins with Airport



FAA Accumulated Funding, 2001 to 2017

\$1,165,013 in 8 years (\$145,627 per year) before GMC

\$3,541,675 in 8 years (\$442,709 average per year) with GMC

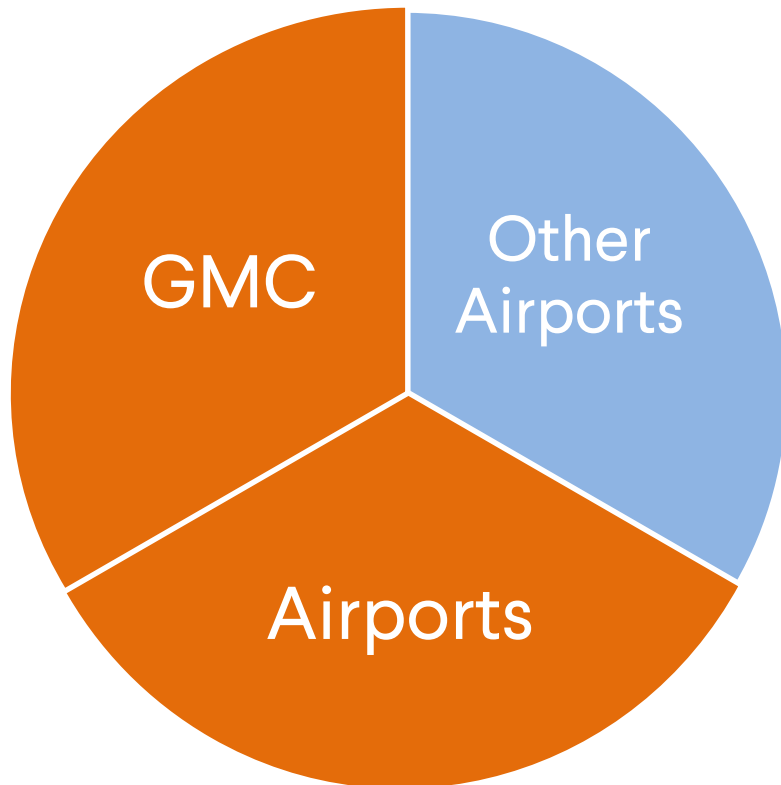
304% increase under GMC

Recent FAA \$1B Supplemental Funding Round Results

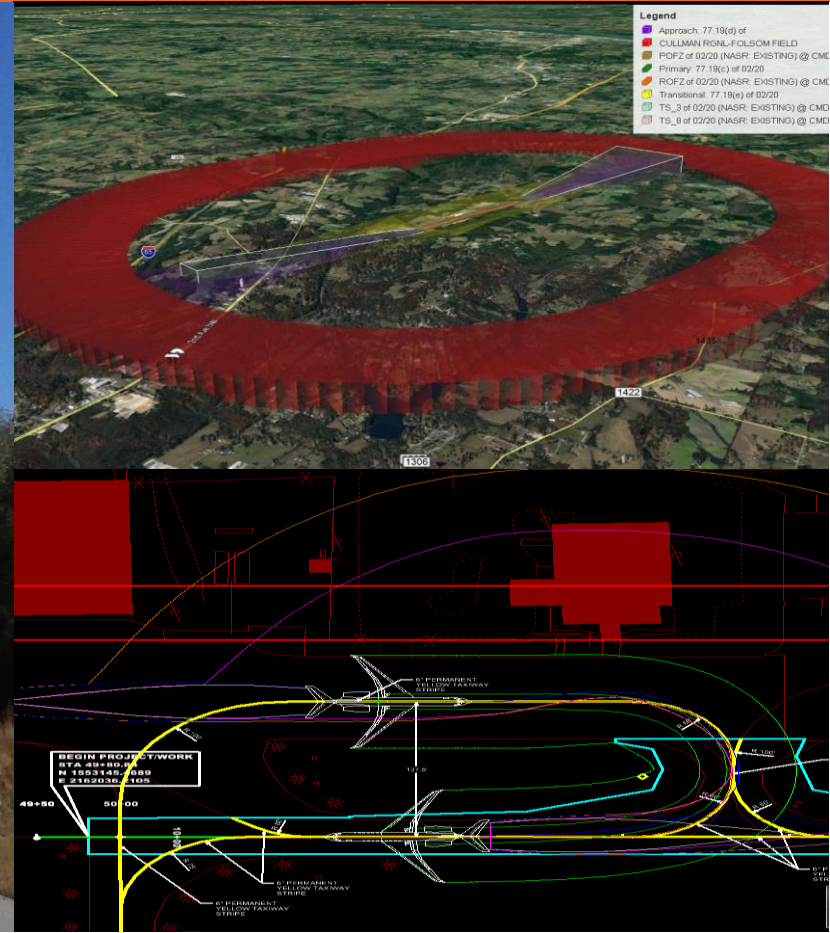
Five (5) state airports awarded \$20m

Two (2) GMC airports awarded over \$12m

GMC airports received almost 2/3 of total award



- Worked closely with airport sponsors
- Iron-clad project justifications
- Trips to visit CODELs in DC
- GMC's wide range of disciplines opens doors to alternate funding sources like USDA, state economic development grants, TIA, SPLOST and other sources



Sense eBee[®] Drone

Latest Software



Aviation STEM Day

*“GMC, our new consulting firm, has been fantastic. They’ve worked without delay from day one and have met every deadline set by the state and the City of Augusta on a major runway rehab project. The GMC team is not only doing an excellent job, they are a pleasure to work with. **They are great listeners and always responsive to our needs. We are very pleased.**”*

*Steve Gay, Manager,
Augusta Aviation at Daniel Field*



WHY GMC?

- Highly experienced and motivated airport team
- Multi-disciplinary approach (airport engineering, planning, survey, electrical engineering, civil engineering, environmental engineering, architecture, geotechnical engineering and construction administration)
- Strong working relationship with FAA and GDOT
- Proven ability to meet schedules and deadlines
- Responsive -- Atlanta office an hour away
- Leaders in funding assistance
- We find “elegant solutions” to airport projects!



The GMC airport group has earned a 100% airport client reselection rate!



GMC

Troy Municipal Overcomes Environmental & Cost Issues With Alternative Instrument Landing System Antenna

BY MICHELLE NELSON



FACTS & FIGURES

Project: End-Fire Glide Slope Antenna Installation for Instrument Landing System

Location: Troy (AL) Municipal Airport at N. Kenneth Campbell Field

Site: Runway 7-25

Involved Parties: City of Troy, U.S. Army, FAA, AIDOT, Associates Barrow, Goodway, Mills and Caswood, Watts Antenna Company

Construction Cost: \$875,000 (including build-out of a retaining wall, relocation of old glide slope shelter & construction of access roads)

Overall Cost: Nearly \$1.1 million

Funding: FAA – 90%; Alabama Dept. of Transportation Aeronautics Bureau – 5%; City of Troy – 5%

To continue supporting high levels of general aviation and military activity, Troy Municipal Airport at N. Kenneth Campbell Field (TO) completed a battery of requisite steps to begin the expansion of its primary runway. Permits and land were acquired, the site was prepped and new pavement was installed.

And then the project got complicated.

When the Alabama airport began finalizing the last few details for its plans to lengthen Runway 7-25, officials came to the unsettling realization that the relocation of the glide slope instrument landing system (ILS) had been overlooked.

Needless to say, the project came to a halt. Not only did the airport lack the necessary land, but the specific area needed for a critical portion of the glide slope was also a wetlands habitat fraught with environmentally sensitive elements.

"We didn't have any dirt there; we just had a 50-foot void," explains Airport Manager Trent Crawford. "We didn't have the necessary land there needed to reflect the image-type ILS signals from the antenna."

Completing the ILS with a traditional image-type glide slope would have required environmental mitigation, property acquisition and major construction—not to mention significant time and cost. So TO went back to the drawing board. In October 2012, the airport hired Goodway, Mills and Caswood and challenged the architectural and engineering firm to find a cost-effective solution to its glaring airfield problem.

The firm's Airport Planning and Engineering Department immediately researched FAA regulations on image glide slope systems as well as specifications for a lesser-known alternative, an end-fire glide slope.

"Most airports would never even consider, or have even heard of, those types, because they have the ground and they just put up a normal image antenna," explains Project Manager Michelle Conway. "Since we didn't have that option here, we had to look at the outside-the-box type of antenna, which is the end-fire."



MICHELLE CONWAY

Dark Horse Solution

"I had never heard of (an end-fire glide slope antenna) and I had never worked on one," Conway acknowledges, noting that all previous U.S. installations were federal projects conducted internally by the FAA. "When we got the call from Troy that it was going to cost \$2 million to fill in the dirt and have an image glide slope in this location, they wanted to know if there was anything else that could be done."

AIRPORTIMPROVEMENT.COM

10 2015

Airport Improvement



FAA
Flight
Check
54 passes,
Two days
Glideslope
 $\frac{1}{4}$ Degree Off
Before
Calibration

74

Saved City of Troy
\$1.1m with
innovative
“End Fire ILS”
Vs. Standard ILS

YOUR GMC AIRPORT TEAM

GMC EMPLOYEES IN
GEORGIA OFFICES



STEVE CAWOOD, PE
PRINCIPAL



JIM TEEL
REGIONAL
VICE PRESIDENT,
GEORGIA



AL ALLENBACK
VICE PRESIDENT,
AIRPORT PLANNING
AND ENGINEERING



BARRIE DUNLAP
CLIENT
COORDINATOR



**MATT THOMASON,
PE, AICP, CM**
AIRPORT PLANNER



**NATALIE
HOBBS, PE**
SENIOR AIRPORT
ENGINEER



RYAN PEARCE, PE
PROJECT MANAGER



CURTIS BARBER, PE
CIVIL ENGINEER



**JUDY JONES, SR/WA,
R/W-AC, R/W-NAC**
LAND ACQUISITION



**JOHN AVERRETT,
PE, LEED AP**
AIRPORT ELECTRICAL
ENGINEER



JOF MEHAFFEY, PWS
AIRPORT
ENVIRONMENTAL
SERVICES/BIOLOGIST



**KRISTIN
NICHOLSON**
GEOTECHNICAL
ENGINEER



RHONDA DAVIS, PE
TRANSPORTATION
ENGINEER



TONY VAN DE RYT
CONSTRUCTION
INSPECTOR



TAFFY PIPPIN
DBE SUBCONSULTANT

PERFORMANCE

PROJECT	ORIGINAL BUDGET	ACTUAL COST
Greensboro Runway Rehabilitation FDR	\$1,067,944	\$1,065,000
Cullman Regional Airport T-Hangars	\$598,870	\$565,745
Cullman Regional Airport Sky Dive	\$598,975	\$582,338
Troy Municipal Airport at N. Kenneth Campbell Field, ILS Glideslope Relocation	\$2,300,000	\$1,100,000
Craig Field Hangar Renovations	\$3,044,000	\$2,976,759
Evergreen Regional Airport Taxiway Extension	\$506,748	\$406,113
Regions Bank Corporate Hangar	\$2,610,707	\$2,225,619
South Alabama Regional Airport Security Fencing	\$327,604	\$324,309
Lanett Municipal Airfield Electrical	\$48,000	\$48,000
South Alabama Regional Airport Stabilization Project	\$402,113	\$339,886
Lanett Municipal Airport Apron Rehabilitation	\$82,105	\$59,184
Robbins Field Lighting and PAPIs	\$140,000	\$137,950
Floralia Airport Runway & Apron Rehabilitation	\$694,767	\$661,505
Monroe County Airport Apron Expansion	\$367,520	\$348,358
Greensboro Taxiway Rehabilitation	\$321,771	\$295,277
Greensboro Apron Rehabilitation	\$213,000	\$122,000
PROJECT	ORIGINAL SCHEDULE	ACTUAL SCHEDULE
Cullman Regional Airport Apron Rehabilitation	60 days	60 days
Cullman Regional Airport Drainage Rehabilitation	60 days	60 days
Cullman Regional Airport PAPI	30 days	30 days
Robbins Field Fencing	30 days	30 days
Robbins Field Lighting and PAPIs	30 days	30 days
Monroe County Airport Apron Expansion	50 days	30 days
Monroe County Airport Security Fencing	180 days	130 days
South Alabama Regional Airport Security Fencing	180 days	92 days
Floralia Airport Runway and Apron Rehabilitation	180 days	90 days

REFERENCES

“GMC has proven to be incredibly responsive to our needs. For example, the day we selected them, I handed the Project Manager a letter outlining environmental concerns at the airport. Within hours, GMC’s Environmental Engineering Department had contacted me to review the scope and discuss possible alternatives to address ADEM’s concerns. Recently, we needed an initial environmental assessment be conducted to support an industrial prospect’s site selection team’s request. Within a few hours, we had a proposal from GMC that met the requirement. I have seldom encountered this kind of rapid response. We are extremely pleased to have Goodwyn, Mills and Cawood performing our airport engineering and planning work.”

-Mr. Jed Blackwell, Co-Executive Director, South Alabama Regional Airport

Monroe County has greatly benefited from GMC’s Aviation Department. I came into office 10 years ago with a wonderful asset of an airport that needed much attention. We have purchase all of our RPZs, new layout plan, new markings and new lights. Also, we bought 33 acres for future growth. We are now in the process of fencing the entire airport. GMC has been there every step of the way. Their planning, engineering and advice has been priceless. One of our best decisions was to obtain GMC for our airport!!!

-Judge Greg Norris, Probate Judge, President of the Monroe County Commission

“This proves once again that the City of Troy made a great decision in selecting Goodwyn, Mills and Cawood as our airport consultant. I am very pleased with the innovative research that allows us to complete our current airport project with less cost and a far better outcome than we were expecting. I now feel that we have someone looking out for the City interest in projects.”

-Former Mayor Jimmy Lunsford, City of Troy

“I have been very pleased with the airport engineering services provided by Goodwyn, Mills and Cawood for the South Carolina Technology & Aviation Center at Donaldson Field. They do it all—master planning, engineering, wildlife hazard assessment—and they do it right! They also help us with airport administration and we have passed our last two FAA Part 139 inspections in good shape. The GMC team is incredibly responsive and knowledgeable—highly recommend them!”

-Jody Bryson, President & CEO, South Carolina Technology & Aviation Center

RANKED #243 IN TOP 500
A/E DESIGN FIRMS IN THE
UNITED STATES
Engineering News - Record

RANKED #7 OF THE
TOP 50 DESIGN FIRMS,
SOUTHEASTERN UNITED
STATES

South Central Construction
Magazine

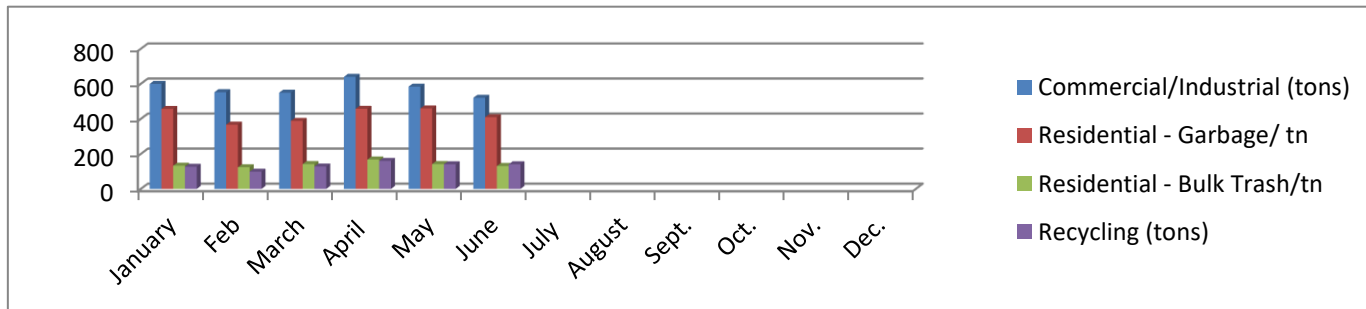
RANKED IN THE TOP
50 DESIGN FIRMS
NATIONALLY

Building Design and
Construction Magazine



**SOLID WASTE
DEPARTMENT
MONTHLY REPORT
AUGUST
2019**

2019	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial/Industrial (tons)	599.77	552.04	549.42	639.85	583.96	520.14						
Residential - Garbage/ tn	456.88	366.84	388.51	457.5	459.59	409.35						
Residential - Bulk Trash/tn	132.8	123.8	141.79	167.89	141.87	130.8						
Recycling (tons)	126.37	98.29	127.87	159.93	140.35	140.45						
Transfer Station (tons)	6,756.57	6,251.41	6,489.26	6,782.83	7,044.25	6,757.18						
Customers (TS)	15	14	15	15	14	16						
Sweeper debris (tons)	5.48	5.25	2.59	36.71	36.69	50.07						
Storm drain debris (tons)	1.08	0.19				0.34						
	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Recycling - Yard Trim (tons)	80.2	63.66	89.98	107.96	95.25	106.36						
Recycling - Curbside (tons)	17.41	12.92	12.67	15.64	15.9	14.62						
Recycling - Cardboard (tons)	16.64	17.21	12.61	13.77	15.81	14.73						
Recycling - Scrap Metal (tons)	8.32		9.5		8.19							
Recycling - Scrap tires (tons)	184 (3.80)	218 (4.50)	151 (3.11)	1,094 (22.56)	252 (5.20)	230 (4.74)						
Recycling - C & D (tons)			2.68									
Garbage carts (each)	64	23	36	65	67	81						
Recycling bins (each)	12	12	22	23	22	38						
Dumpsters (each)	6	7	4		6	6						
Lids (each)	1											
Cemetery Permits	5		6	3	9	5						



Note:

1,060.29 tons of trash /garbage collected and disposed.

140.45 tons of recycled materials collected, including scrap tires.

ITEMS OF INTEREST

I. Transfer Station Site Improvements - Update on the projects.

NOTE: Effective March 28, 2018, EPD "Rules for Solid Waste Management" has been amended to require all MSW permitted facilities in Georgia, to be reviewed every 5 years.

Update: New Guidance Document was released in October 2018 for Collection and Transfer Station permits. The document explain the requirements and preparation for the review process. We're in wave #2 based on the age of the facility. Our permit review date scheduled November 1, 2020. Our application filing date: 5/1/2020 (Early filling date: 5/1/2019) Note: Late filing will result in the suspension of the operation until application is complete!

Project List:

- Drainage: Re-direct surface water into our water treatment system.
Update: Project at 80% complete.
- Repair/Resurface concrete tipping floor: ***Pending! 2019 SW-CIP Update: Met with a consultant from Dekalb County, to inspect the floor conditions and discussed recommendations. We contacted and met with one of the venders, Euclid Chemical Co., who specialize in Solid Waste tipping floors. They inspected the floor, discussed repair options and will prepare a budget proposal.***
- Welding: Extend metal plate on the right inside push wall and the back plate wall, inside the lower floor.

II. Emergency Purchase: JD Loader Repair – Request to replace the motor in the John Deere Loader. Both loaders at the Transfer Station went down in mid-July. The Volvo (backup unit), had to be shut down due to unsafe operating conditions. Currently, using a rental unit to continue operating and avoid any significant downtime.

Dps



To: City Council & Finance
From: Danny P. Smith, Director of Solid Waste
Department: Solid Waste - Disposal
Date: 07/18/2019
Subject: Emergency Purchase – Engine for Loader at Transfer Station

Budget Account/Project Name: 540-4530-542500
Funding Source: 2019 Budget: Capital Equipment

Budget Allocation:	\$0.00	
Budget Available:	\$0.00	
Requested Expense:	\$39,326.23	Company of Purchase: Flint Equipment Co.

Description:
 An emergency purchase request is being made to replace the engine on the John Deere Loader at the Transfer Station.

Solid Waste staff recommends to approve an emergency purchase request of \$39,326.23 for the complete engine replacement on the JD model 644K Loader. The work will be out sourced to Flint Equipment Co., the sole source provider for this unit.

Background:
 The repair became necessary after the JD and the Volvo backup loader both went down at the same time. The backup unit is down due to unsafe operating conditions. Currently a rental unit is being used to continue operations and prevent service interruptions at the Transfer Station.

It is the practice of the City of Monroe to continually provide for the upkeep and preservation of all vehicles and equipment.

Attachment(s): Quote Documentation – 2 pages
 1. Cover sheet
 2. Service Estimate



CONSTRUCTION & FORESTRY DIVISION

Albany, GA
Adairsville, GA
Andrews, SC
Atlanta, GA
Aynor, SC
Braselton, GA

Brunswick, GA
Columbus, GA
Cuthbert, GA
Dothan, AL
Grovetown, GA
Ladson, SC

Macon, GA
Savannah, GA
Simpsonville, SC
Troy, AL
Walterboro, SC
West Columbia, SC

CORPORATE OFFICE
1206 Blaylock Street
P.O. Box 3329
Albany, GA 31706-3329
229-888-1212
www.flintequipco.com



Ship To: SAME AS BELOW

Invoice To: CITY OF MONROE
PO BOX 1249
MONROE GA 30655

Table with invoice details: Branch (19 - C&F-BRASELTON), Date (07/11/2019), Time (11:26:03 (O)), Page (1), Account No (0227744), Phone No (7702676933), Est No (05 006394), Ship Via (S), Purchase Order (644K), Tax ID No (586000626), Salesperson (SDS)

ESTIMATE EXPIRY DATE: 10/07/2019

SERVICE ESTIMATE - NOT AN INVOICE

Stock #: 1500793 644K 4WD LOADER MS #: 1DW644KZHBE639096
Make: JD Model: 644K
Is to have the following work done

Complete Engine

Table with 5 columns: Part#, Description, Qty, Price, Amount. Lists engine parts like Diesel Engine R, FILTER ELEMENT, FUEL FILTER, etc.

MISCELLANEOUS CHARGES table with columns: Description, Price, Amount. Includes SHOP SUPPLIES, Parts (33476.23), Labor (5600.00), Miscellaneous (250.00), TOTAL (39326.23)

Authorization: _____

IMPORTANT WARRANTY NOTICE: Any warranties associated with the merchandise purchased hereunder are acknowledged to be from the manufacturer only and Flint Equipment Company has expressly disclaimed any warranty...

ACKNOWLEDGEMENTS: SERVICE CHARGE ON OVERDUE ACCOUNTS AT THE RATE OF 1.5% PER MONTH (18% PER ANNUM); RESTOCKING FEE 15%. THERE WILL BE NO REFUNDS ON SPECIAL ORDER PARTS AFTER 30 DAYS FROM INVOICE DATE...

Customer's Signature _____ Date _____



**STREETS AND
TRANSPORTATION
DEPARTMENT
MONTHLY REPORT
AUGUST
2019**

Public Works Administration

June 2019

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Calls received	628	554	670	795	717	610							3974
Work orders received	93	66	107	129	137	137							669
Work orders completed	86	56	99	120	124	122							607
Rental community building -													
Small room	1	1	3	2	3	2							12
Large room	3	1	2	7	2	1							16
Auditorium		1	1	1	2								5
Whole building					1	1							2
Permits received/approved -													
Parade													0
Procession			1										1
Public demonstration													0
Assembly	2	1	3	13		4							23
Picket													0
Road race	3	1	1	2									7

Fleet Maintenance Division

*Repaired/Service vehicles or equipment for the following departments:

Department	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Airport													0
City Hall													0
Code		1		1									2
Electric/Cable	3	1	2	3	2	4							15
Finance													0
Fire	3	1	3	1	2	5							15
Gas/Water/Sewer	3	3	7	1	5	2							21
GUTA		1		1		1							3
Meter Readers		1	2	2	2	3							10
Motor Pool													0
Police	18	12	21	19	22	15							107
Public Works	38	30	37	33	35	27							200
TOTAL	65	50	72	61	68	57	0	0	0	0	0	0	373



To: Public Works Committee
From: Logan Propes, City Administrator
Department: Administration
Date: 07/31/2019
Subject: On-Call Engineering – Keck & Wood

Budget Account/Project Name:

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A

Company of Purchase: Keck & Wood

Description:

Approval is sought to enter into an agreement for on-call engineering services for transportation and parks related projects with Keck & Wood Engineering.

Background:

After years of working with Keck & Wood on many major and minor transportation projects, staff believes that efficiencies in the process can be gained through entering into an on-call engineering services agreement as outlined in the attached memo. Essentially, an hourly rate will be established along with parameters of project spending limits and project types (Transportation, parks, stormwater, etc.)

At this point staff would recommend only initially engaging with the engineers for Transportation Services until other items like Parks Services need to be added at the discretion of Administration.

Hourly rates have been discounted across the board below general services rates for the agreement as presented.

Attachment(s):

Keck & Wood On-Call Agreement

**SHORT FORM OF AGREEMENT
BETWEEN OWNER AND ENGINEER
FOR PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT effective as of _____ (“Effective Date”) between City of Monroe (“Owner”) and Keck & Wood, Inc. (“Engineer”).

Owner’s Project, of which Engineer’s services under this Agreement are a part, is generally identified as follows: On-Call Engineering Services (“Project”).

Engineer’s services under this Agreement are generally identified as follows: Indefinite delivery of engineering, planning, studies, surveying, project administration, bidding assistance, construction administration assistance and other miscellaneous services relating to transportation, parks and other miscellaneous projects as assigned by the City of Monroe (“Services”).

Owner and Engineer further agree as follows:

1.01 *Basic Agreement and Period of Service*

- A. Engineer shall provide or furnish the Services set forth in this Agreement. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above (“Additional Services”).
- B. Engineer shall complete its Services within a reasonable period of time, or within a specific time specified in individual assignments.
- C. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer’s Services is impaired, or Engineer’s Services are delayed or suspended, then the time for completion of Engineer’s Services, and the rates and amounts of Engineer’s compensation, shall be adjusted equitably.
- D. This Agreement shall automatically terminate on December 31, 2019 and on each succeeding December 31. It will automatically renew on January 1, 2020, and each succeeding January 1 unless terminated in accordance with its terms.

2.01 *Payment Procedures*

- A. *Invoices:* Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for Services, Additional Services, and expenses within 30 days after receipt of Engineer’s invoice, then (1) the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day, and (2) in addition Engineer may, after giving seven days written notice to Owner, suspend Services under this Agreement until Engineer has been paid in full all amounts due for Services, Additional Services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension.

- B. *Payment:* As compensation for Engineer providing or furnishing Services and Additional Services, Owner shall pay Engineer as set forth in Paragraphs 2.01, 2.02 (Services), and 2.03 (Additional Services). If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.

2.02 *Basis of Payment—Hourly Rates Plus Reimbursable Expenses*

- A. Owner shall pay Engineer for Services as follows:

1. An amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class, plus reimbursement of expenses incurred in connection with providing the Services and Engineer's consultants' charges, if any.
2. Engineer's Standard Hourly Rates are attached as Appendix 1 shall apply from the date of this agreement until December 31, 2019. After December 31, 2019, the Standard Hourly Rates for the Engineer shall be adjusted annually on January 1 to reflect equitable changes in compensation due to inflation. The adjustment shall be less than or equal to the change in the Consumer Price Index published by the U.S. Department of Labor for the period.
3. For services and reimbursable expenses of Sub-consultants employed by the Engineer, the amount billed to the Engineer therefore times a factor of 1.10.

2.03 *Additional Services:* For Additional Services, Owner shall pay Engineer an amount equal to the cumulative hours charged in providing the Additional Services by each class of Engineer's employees, times standard hourly rates for each applicable billing class; plus reimbursement of expenses incurred in connection with providing the Additional Services and Engineer's consultants' charges, if any. Engineer's standard hourly rates are attached as Appendix 1.

3.01 *Termination*

- A. The obligation to continue performance under this Agreement may be terminated:

1. For cause,
 - a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay Engineer for its services is a substantial failure to perform and a basis for termination.
 - b. By Engineer:
 - 1) upon seven days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or
 - 2) upon seven days written notice if the Engineer's Services are delayed for more than 90 days for reasons beyond Engineer's control, or as the result of the presence at the Site of undisclosed Constituents of Concern, as set forth in Paragraph 5.01.i.

- c. Engineer shall have no liability to Owner on account of a termination for cause by Engineer.
- d. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under Paragraph 3.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon Engineer's receipt of written notice from Owner.

- B. In the event of any termination under Paragraph 3.01, Engineer will be entitled to invoice Owner and to receive full payment for all Services and Additional Services performed or furnished in accordance with this Agreement, plus reimbursement of expenses incurred through the effective date of termination in connection with providing the Services and Additional Services, and Engineer's consultants' charges, if any.

4.01 *Successors, Assigns, and Beneficiaries*

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 4.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

5.01 *General Considerations*

- A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer. Subject to the foregoing standard of care, Engineer and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.

- B. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a Constructor to comply with laws and regulations applicable to such Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.
- C. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform its work.
- D. Engineer's opinions (if any) of probable construction cost are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by Engineer. If Owner requires greater assurance as to probable construction cost, then Owner agrees to obtain an independent cost estimate.
- E. Engineer shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents other than those made by Engineer or its consultants.
- F. All documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Owner shall have a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all Services and Additional Services relating to preparation of the documents and subject to the following limitations:
1. Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer;
 2. any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and consultants;
 3. Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Engineer; and
 4. such limited license to Owner shall not create any rights in third parties.

- G. Owner and Engineer may transmit, and shall accept, Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.
- H. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$100,000 or the total amount of compensation received by Engineer, whichever is greater.
- I. The parties acknowledge that Engineer's Services do not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an unknown or undisclosed Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of Services on the portion of the Project affected thereby until such portion of the Project is no longer affected, or terminate this Agreement for cause if it is not practical to continue providing Services.
- J. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.
- K. This Agreement is to be governed by the law of the state in which the Project is located.
- L. Engineer's Services and Additional Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.

6.01 *Total Agreement*

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

7.01 *Definitions*

- A. *Constructor*—Any person or entity (not including the Engineer, its employees, agents, representatives, and consultants), performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Owner's work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.

- B. *Constituent of Concern*—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. (“CERCLA”); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§5101 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. (“RCRA”); (d) the Toxic Substances Control Act, 15 U.S.C. §§2601 et seq.; (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; or (g) any other federal, State, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

8.01 *Attachments*: Appendix 1, Engineer's Standard Hourly Rates

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

Owner: City of Monroe

Engineer: Keck & Wood, Inc.

By: _____
Print name: Logan Propes
Title: City Administrator
Date Signed: _____

By: _____
Print name: Samuel J. Serio III
Title: Vice President
Date Signed: _____

Address for Owner's receipt of notices:

Address for Engineer's receipt of notices:

City of Monroe
City Hall
215 N. Broad Street
Monroe, Georgia 30655

Keck & Wood, Inc.
3090 Premiere Parkway
Suite 200
Duluth, Georgia 30097

This is **Appendix 1, Engineer's Standard Hourly Rates**, referred to in and part of the Short Form of Agreement between Owner and Engineer for Professional Services dated _____.

Engineer's Standard Hourly Rates

A. Standard Hourly Rates:

1. Standard Hourly Rates are set forth in this Appendix 1 and include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.
2. The Standard Hourly Rates apply only as specified in Paragraphs 2.01, 2.02, and 2.03, and are subject to annual review and adjustment.

B. Schedule of Hourly Rates:

Principal	\$209
Senior Engineer 2	\$195
Senior Engineer 1	\$171
Staff Engineer 4	\$157
Staff Engineer 3	\$138
Landscape Architect	\$138
Staff Engineer 2	\$124
Staff Engineer 1	\$109
Design Technician	\$95
GIS Technician	\$81
Registered Land Surveyor	\$128
Senior Survey Party Chief	\$86
Survey Technician 2	\$86
Survey Technician 1	\$57
2 Man / Robot / GPS	\$124
1 Man / Robot / GPS	\$90
2 Man Survey Crew	\$124
2 Man Mapping Crew	\$105
1 Man Mapping Crew	\$52
IT Specialist	\$124
Office Administrator	\$95
Clerical / Administrative 2	\$76
Clerical / Administrative 1	\$67

Appendix 1, Standard Hourly Rates Schedule.

EJCDC® E-520, Short Form of Agreement Between Owner and Engineer for Professional Services.
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 and American Society of Civil Engineers. All rights reserved.



**ELECTRIC & TELECOM
DEPARTMENT
MONTHLY REPORT**

**AUGUST
2019**

Items of interest

1. Downtown WiFi under design.
2. ACC Network update.
3. Mill project update.
4. Downtown Green design update.

MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 06/2019 | FY 2019



COVER	1
OVERVIEW	2
SALES REPORT	3
SALES STATISTICS	4
POWER SUPPLY	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

CITY OF MONROE: ELECTRIC FUND OVERVIEW

	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	FY 2019	AS BUDGET	FY 2018
REVENUES	\$ 1.877M	\$ 1.736M	\$ 1.794M	\$ 1.500M	\$ 1.531M	\$ 1.927M							\$ 10.366M	\$ 9.481M	\$ 7.818M
PERSONNEL COSTS	\$ 0.077M	\$ 0.112M	\$ 0.105M	\$ 0.096M	\$ 0.153M	\$ 0.103M							\$ 0.647M	\$ 0.603M	\$ 0.716M
CONTRACTED SVC	\$ 0.026M	\$ 0.037M	\$ 0.074M	\$ 0.047M	\$ 0.053M	\$ 0.076M							\$ 0.313M	\$ 0.288M	\$ 0.308M
SUPPLIES	\$ 1.110M	\$ 1.157M	\$ 1.123M	\$ 1.112M	\$ 0.992M	\$ 1.125M							\$ 6.619M	\$ 6.122M	\$ 7.129M
CAPITAL OUTLAY	\$ -	\$ 0.024M	\$ 0.098M	\$ 0.045M	\$ 0.000M	\$ 0.245M							\$ 0.412M	\$ -	\$ 0.295M
DEPRECIATION	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M							\$ 0.145M	\$ 0.072M	\$ 0.145M
EXPENSES	\$ 1.238M	\$ 1.355M	\$ 1.424M	\$ 1.324M	\$ 1.223M	\$ 1.572M							\$ 8.135M	\$ 7.085M	\$ 8.594M
FUND TRANSFERS	\$ 0.362M	\$ 0.426M	\$ 0.420M	\$ 0.394M	\$ 0.440M	\$ 0.397M							\$ 2.439M	\$ 2.398M	\$ 1.266M
MARGIN W/O TRANSFERS	\$ 0.639M	\$ 0.381M	\$ 0.370M	\$ 0.177M	\$ 0.309M	\$ 0.355M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2.231M		\$ 0.490M
MARGIN W/ TRANSFER	\$ 0.277M	\$ (0.045M)	\$ (0.051M)	\$ (0.217M)	\$ (0.131M)	\$ (0.042M)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.208M)	\$ 2.396M	\$ (0.776M)
MCT CREDIT/YES	\$ 0.175M	\$ 0.100M	\$ 0.100M	\$ 0.100M	\$ 0.376M	\$ 0.100M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.951M	\$ 0.400M	\$ (1.278M)

*Year End Settlement excluded due to fluctuations year to year.

12-MO PURCHASED KWH'S



12-MO RETAIL KWH'S



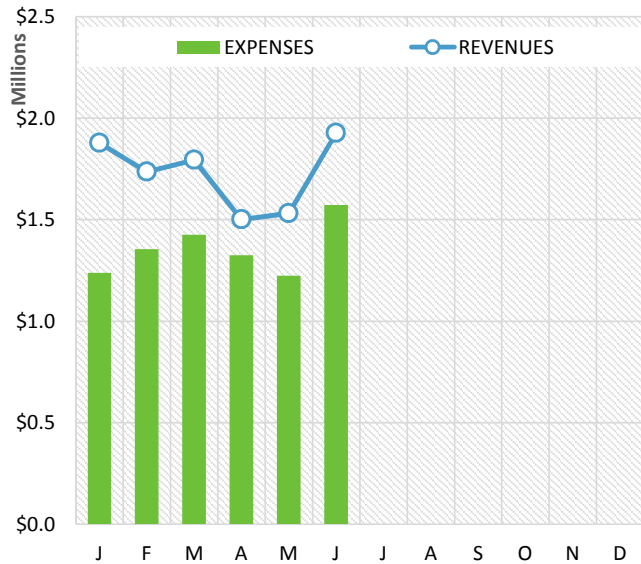
12-MO LINE LOSS

3.57%

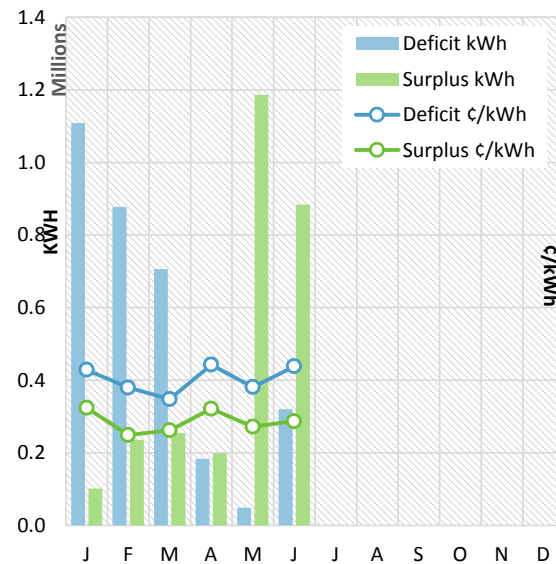
12-MO WHOLESALE ¢/kWh

8.343

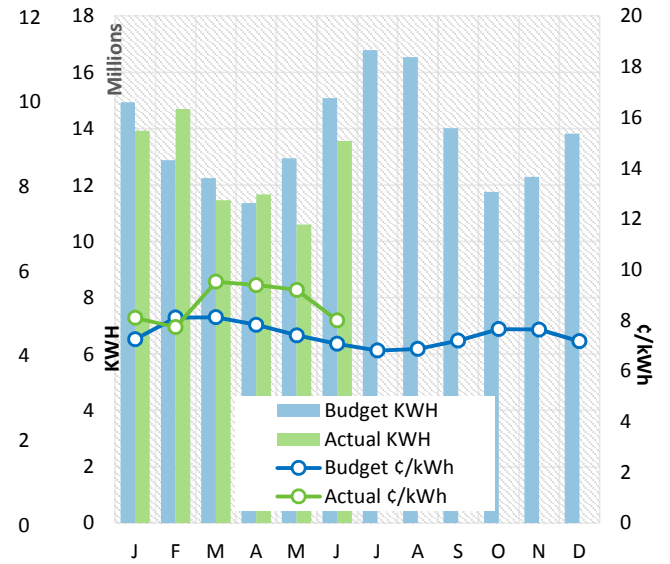
REVENUES vs. EXPENSES



DEFICIT PURCHASES vs. SURPLUS SALES



MEAG BUDGET vs. ACTUAL



RETAIL SALES REPORT

Jan 2019 Feb 2019 Mar 2019 Apr 2019 May 2019 Jun 2019 Jul 2019 Aug 2019 Sep 2019 Oct 2019 Nov 2019 Dec 2019

CUSTOMER COUNT

Residential	5,525	5,450	5,751	5,457	5,463	5,426
Commercial	882	876	878	875	864	880
Industrial	1	1	1	1	1	1
City	41	39	41	42	42	43
Total	6,449	6,366	6,671	6,375	6,370	6,350

Year-Over-Year Δ 1.61% 0.89% 5.94% 0.97% 0.93% 0.16%

KWH

Residential	7.241M	7.401M	6.785M	5.429M	4.676M	5.248M
Commercial	5.079M	4.861M	5.199M	4.525M	4.820M	5.730M
Industrial	0.506M	0.513M	0.555M	0.454M	0.548M	0.488M
City	0.459M	0.404M	0.432M	0.412M	0.420M	0.476M
Total	13.286M	13.179M	12.971M	10.820M	10.464M	11.942M

Year-Over-Year Δ 0.98% -14.32% -0.51% -4.80% -4.30% 3.81%

REVENUE

Residential	\$ 0.917M	\$ 0.858M	\$ 0.793M	\$ 0.653M	\$ 0.650M	\$ 0.733M
Commercial	\$ 0.751M	\$ 0.673M	\$ 0.702M	\$ 0.637M	\$ 0.671M	\$ 0.756M
Industrial	\$ 0.060M	\$ 0.055M	\$ 0.058M	\$ 0.050M	\$ 0.057M	\$ 0.053M
Other	\$ 0.001M	\$ 0.004M	\$ 0.001M	\$ 0.001M	\$ 0.003M	\$ 0.001M
City	\$ 0.053M	\$ 0.042M	\$ 0.045M	\$ 0.043M	\$ 0.044M	\$ 0.050M
Total	\$ 1.781M	\$ 1.632M	\$ 1.599M	\$ 1.384M	\$ 1.425M	\$ 1.592M

Year-Over-Year Δ 21.51% 1.22% 7.52% -0.30% -0.62% 10.74%

SALES STATISTICS

[Jan 2019](#)
[Feb 2019](#)
[Mar 2019](#)
[Apr 2019](#)
[May 2019](#)
[Jun 2019](#)
[Jul 2019](#)
[Aug 2019](#)
[Sep 2019](#)
[Oct 2019](#)
[Nov 2019](#)
[Dec 2019](#)
YTD

AVERAGE KWH/CUSTOMER

Residential	1,311	1,358	1,180	995	856	967	1,111
Commercial	5,758	5,549	5,922	5,171	5,579	6,511	5,748
Industrial	506,400	512,800	554,560	454,240	547,520	487,680	510,533
City	11,206	10,370	10,544	9,820	10,007	11,081	10,505

AVERAGE \$/CUSTOMER

Residential	\$166	\$157	\$138	\$120	\$119	\$135	\$139
Commercial	\$851	\$768	\$800	\$728	\$777	\$859	\$797
Industrial	\$59,825	\$54,722	\$57,770	\$50,447	\$57,256	\$52,730	\$55,458
City	\$1,300	\$1,089	\$1,107	\$1,031	\$1,051	\$1,163	\$1,124

AVERAGE \$/KWH

Residential	\$0.1266	\$0.1159	\$0.1169	\$0.1203	\$0.1390	\$0.1397	\$0.1264
Commercial	\$0.1478	\$0.1384	\$0.1350	\$0.1408	\$0.1393	\$0.1319	\$0.1389
Industrial	\$0.1181	\$0.1067	\$0.1042	\$0.1111	\$0.1046	\$0.1081	\$0.1088
City	\$0.1160	\$0.1050	\$0.1050	\$0.1050	\$0.1050	\$0.1050	\$0.1068
Average	\$0.1271	\$0.1165	\$0.1153	\$0.1193	\$0.1220	\$0.1212	\$0.1202

	Jun 2019	Jun 2018	FY2019 YTD	FY2018 YTD	12-MONTH
POWER SUPPLY COSTS					
MEAG Project Power	\$ 895,734	\$ 899,324	\$ 5,175,125	\$ 5,293,121	\$ 10,851,530
Transmission	97,443	89,068	568,333	521,965	1,110,370
Supplemental	30,196	65,753	373,525	696,635	790,664
SEPA	59,179	48,248	375,943	341,978	652,044
Other Adjustments	898	861	5,351	5,095	10,515
TOTAL POWER SUPPLY COSTS	\$ 1,083,450	\$ 1,103,254	\$ 6,498,278	\$ 6,858,795	\$ 13,415,123
AS BUDGET	1,064,696	1,094,973	6,026,079	6,092,048	12,361,099
% ACTUAL TO BUDGET	101.76%	100.76%	107.84%	112.59%	108.53%

PEAKS & ENERGY

Peaks (KW)

Coincident Peak (CP)	31,540	28,064	31,540	36,151	32,480
Non-Coincident Peak (NCP)	31,540	28,633	31,540	36,256	32,753
CP (BUDGET)	33,260	33,913	33,260	33,913	35,013
NCP (BUDGET)	33,974	34,521	33,974	34,521	35,722

Energy (KWH)

MEAG Energy	12,479,291	10,781,787	60,161,398	62,998,487	134,246,089
Supplemental Purchases (or sales)	(525,032)	824,135	3,675,273	9,124,012	8,158,784
SEPA Energy	1,604,292	1,286,367	12,025,481	5,988,729	18,391,550
Total Energy (KWH)	13,558,550	12,892,289	75,862,153	78,111,227	160,796,423
AS BUDGET	15,081,000	15,175,000	79,420,000	80,065,000	165,304,000
% ACTUAL TO BUDGET	89.90%	84.96%	95.52%	97.56%	97.27%

CP Load Factor	59.71%	63.80%	27.46%	24.67%	56.51%
NCP Load Factor	59.71%	62.54%	27.46%	24.59%	56.04%
% Supplemental	3.73%	6.39%	4.84%	11.68%	5.07%

UNIT COSTS (¢/kWh)

Bulk Power	8.3822	9.2889	9.3648	8.8834	8.7844
Supplemental	5.7513	7.9785	10.1632	7.6352	9.6910
SEPA Energy	3.6888	3.7507	3.1262	5.7104	3.5453
MEAG Total	7.9909	8.5575	8.5659	8.7808	8.3429

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

Jun 2019

Jun 2018

FY2019 YTD

FY2018 YTD

12-MONTH

SALES REVENUES

ELECTRIC SALES	\$ 1,591,683	\$ 1,393,881	\$ 9,404,544	\$ 7,404,942	\$ 21,203,620
SALES REVENUES (ACTUAL)	\$ 1,591,683	\$ 1,393,881	\$ 9,404,544	\$ 7,404,942	\$ 21,203,620
AS BUDGET	\$ 1,508,333	\$ 1,510,794	\$ 1,508,333	\$ 1,510,794	Not Applicable
% ACTUAL TO BUDGET	105.53%	92.26%	623.51%	490.14%	Not Applicable

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

OTHER REVENUES

OP REVENUE	35,253	35,448	213,779	178,439	531,153
FEDERAL GRANT	-	-	-	-	-
MISC REVENUE	3,151	473	3,151	19,137	110,264
CONTRIBUTED CAPITAL	-	-	-	-	109,380
SALE OF FIXED ASSETS	-	-	-	-	261
REIMB DAMAGED PROPERTY	-	-	6,558	3,303	17,738
CUST ACCT FEES	-	-	-	-	-
OTHER REV	-	-	-	-	-
ADMIN ALLOC	52,568	17,772	335,491	211,980	628,969
INT/INVEST INCOME	-	-	-	-	-
STATE GRANTS	-	-	-	-	-
OTHER REVENUES (ACTUAL)	\$ 90,973	\$ 53,693	\$ 558,979	\$ 412,859	\$ 1,397,765
AS BUDGET	\$ 71,796	\$ 62,179	\$ 430,778	\$ 373,075	Not Applicable
% ACTUAL TO BUDGET	126.71%	86.35%	129.76%	110.66%	Not Applicable

TRANSFER

Transfer From CIP	244,798	-	402,513	-	912,205
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TOTAL REVENUES (ACTUAL)	\$ 1,927,454	\$ 1,447,574	\$ 10,366,035	\$ 7,817,801	\$ 23,513,590
AS BUDGET	\$ 1,580,130	\$ 1,572,973	\$ 9,480,778	\$ 9,437,840	Not Applicable
% ACTUAL TO BUDGET	121.98%	92.03%	109.34%	82.83%	Not Applicable

MCT CREDIT/YES	\$ 100,000	\$ 618,208	\$ 950,999	\$ 1,610,863	\$ 1,971,167
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Note on MEAG MCT: excluded from revenues as it is a restricted account.

	Jun 2019	Jun 2018	FY2019 YTD	FY2018 YTD	
PERSONNEL					
Compensation	\$ 77,714	\$ 132,555	\$ 473,814	\$ 567,173	\$ 872,342
Benefits	24,807	18,684	172,872	149,292	300,258
PERSONNEL (ACTUAL)	\$ 102,521	\$ 151,239	\$ 646,687	\$ 716,465	\$ 1,172,600
AS BUDGET	\$ 100,508	\$ 99,643	\$ 603,048	\$ 597,859	Not Applicable
% ACTUAL TO BUDGET	102.00%	151.78%	107.24%	119.84%	Not Applicable

CONTRACTED SERVICES

Consulting	\$ -	\$ -	\$ 180	\$ 1,188	\$ 820
Landfill Fees	-	-	-	-	110
Holiday Event	4,477	-	4,477	-	4,785
Maintenance Contracts	438	646	2,723	3,258	6,554
Rents/Leases	547	289	2,189	6,957	18,520
Repairs & Maintenance (Outside)	19,167	10,556	37,018	44,174	64,921
Landfill Fees	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	1,651	1,229	7,944	3,797	25,872
Postage	65	-	65	-	65
Public Relations	-	120	-	441	-
Mkt Expense	-	2,470	23,238	29,038	25,513
Printing	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	204	1,566	2,214	1,915	4,906
Vehicle Tag & Title Fee	24	-	24	-	42
Ga Dept Rev Fee	100	-	900	800	900
Fees	-	-	300	236	300
Training & Ed	-	2,236	1,500	4,969	5,722
Contract Labor	48,913	35,563	229,955	210,935	436,205
Shipping/Freight	395	24	480	24	734
CONTRACTED SERVICES (ACTUAL)	\$ 75,981	\$ 54,699	\$ 313,206	\$ 307,732	\$ 595,968
AS BUDGET	\$ 47,923	\$ 38,367	\$ 287,540	\$ 230,200	Not Applicable
% ACTUAL TO BUDGET	158.55%	142.57%	108.93%	133.68%	Not Applicable

SUPPLIES

Office Supplies	717	90	1,360	1,731	3,817
Postage	-	-	-	-	-
Auto Parts	817	127	1,445	1,469	4,242
Construction Materials	-	-	331	-	331
Damage Claims	-	-	-	1,127	-
Tires	3,463	-	9,454	-	12,145
Uniform Expense	7,941	2,351	10,142	11,212	14,275
Janitorial	335	197	1,249	980	2,306

	Jun 2019	Jun 2018	FY2019 YTD	FY2018 YTD	12-M
Computer Equipment	-	44	3,796	44	5,096
R & M Buildings - Inside	-	-	-	-	48
Parks & Grounds R & M Inside	-	-	-	7,898	-
Util Costs - Util Fund	833	486	7,312	7,144	11,703
Streetlights	-	-	-	-	167
Auto & Truck Fuel	2,613	2,024	10,811	8,725	26,546
Food	113	174	473	476	3,876
Sm Tool & Min Equip	5,733	1,251	16,861	18,711	21,286
Meters	-	-	-	-	-
Lab Supplies	-	-	-	-	-
Sm Oper Supplies	5,190	707	15,126	19,666	34,256
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Power Costs	1,083,450	1,174,359	6,469,653	7,002,364	12,543,637
Repairs & Maintenance (Inside)	13,452	6,014	70,699	47,926	144,719
Amr Proj Exp	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
Misc	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 1,124,659	\$ 1,187,823	\$ 6,618,710	\$ 7,129,471	\$ 12,828,449
AS BUDGET	\$ 1,020,298	\$ 1,063,717	\$ 6,121,788	\$ 6,382,303	Not Applicable
% ACTUAL TO BUDGET	110.23%	111.67%	108.12%	111.71%	Not Applicable
CAPITAL OUTLAY					
Construction In Progress	\$ 32,391	\$ -	\$ 163,691	\$ 188,184	\$ 332,129
Capital Expenditures	\$ 212,407	\$ -	\$ 247,897	\$ 106,876	\$ 294,092
Depr Exp	\$ 24,146	\$ 24,146	\$ 144,876	\$ 144,876	\$ 289,752
CAPITAL OUTLAY (ACTUAL)	\$ 268,944	\$ 24,146	\$ 556,464	\$ 439,936	\$ 915,972
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
FUND TRANSFERS					
Admin Alloc - Adm Exp	\$ 152,207	\$ 204,022	\$ 924,869	\$ 780,299	\$ 1,927,069
Transfer To Gf	89,906	81,962	584,671	485,497	1,204,605
Transfer To Cip	77,425	-	464,550	-	464,550
Transfer - E&R	77,425	-	464,550	-	464,550
FUND TRANSFERS (ACTUAL)	\$ 396,962	\$ 285,983	\$ 2,438,640	\$ 1,265,795	\$ 4,060,773
AS BUDGET	\$ 399,677	\$ 256,705	\$ 2,398,063	\$ 1,540,229	Not Applicable
% ACTUAL TO BUDGET	99.32%	111.41%	101.69%	82.18%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 1,969,068	\$ 1,703,890	\$ 10,573,707	\$ 9,859,399	\$ 19,573,763
AS BUDGET	\$ 1,568,406	\$ 1,458,432	\$ 9,410,438	\$ 8,750,591	Not Applicable
% ACTUAL TO BUDGET	125.55%	116.83%	112.36%	112.67%	Not Applicable

MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 06/2019 | FY 2019



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COMMENTARY & ANALYSIS

The net operating margin after transfers, FY to date was 12.80%

RECOMMENDATIONS

- *
- *
- *
- *

MOST RECENT
12-MONTH

Jun 2019 Jun 2018 FY2019 YTD FY2018 YTD

FINANCIALS

Revenues

RETAIL SALES	\$	502,641	\$	439,925	\$	2,979,009	\$	2,610,680	\$	5,618,583
OTHER REVENUES		57,906		28,692		482,781		196,060		1,037,342
ADJUSTMENTS		(703)		12,263		(3,450)		(273,535)		118,521
Total Revenues	\$	559,845	\$	480,880	\$	3,458,340	\$	2,533,205	\$	6,774,446

Expenses

PERSONNEL	\$	61,181	\$	58,502	\$	389,622	\$	317,542	\$	636,950
PURCHASED & CONTRACTED SVC		7,995		4,784		64,462		21,257		137,144
PURCHASED PROPERTY SERVICES		11,134		6,285		58,303		32,416		136,778
SUPPLIES		21,887		21,854		195,795		144,976		354,497
COST OF GOODS SOLD		278,421		282,075		1,641,237		1,864,209		3,720,379
DEPR, DEBT SVC & OTHER COSTS		68,638		114,837		555,109		674,664		1,195,381
FUND TRANSFERS		32,448		26,193		111,103		149,687		271,969
Total Combined Expenses	\$	481,703	\$	514,530	\$	3,015,630	\$	3,204,750	\$	6,453,098

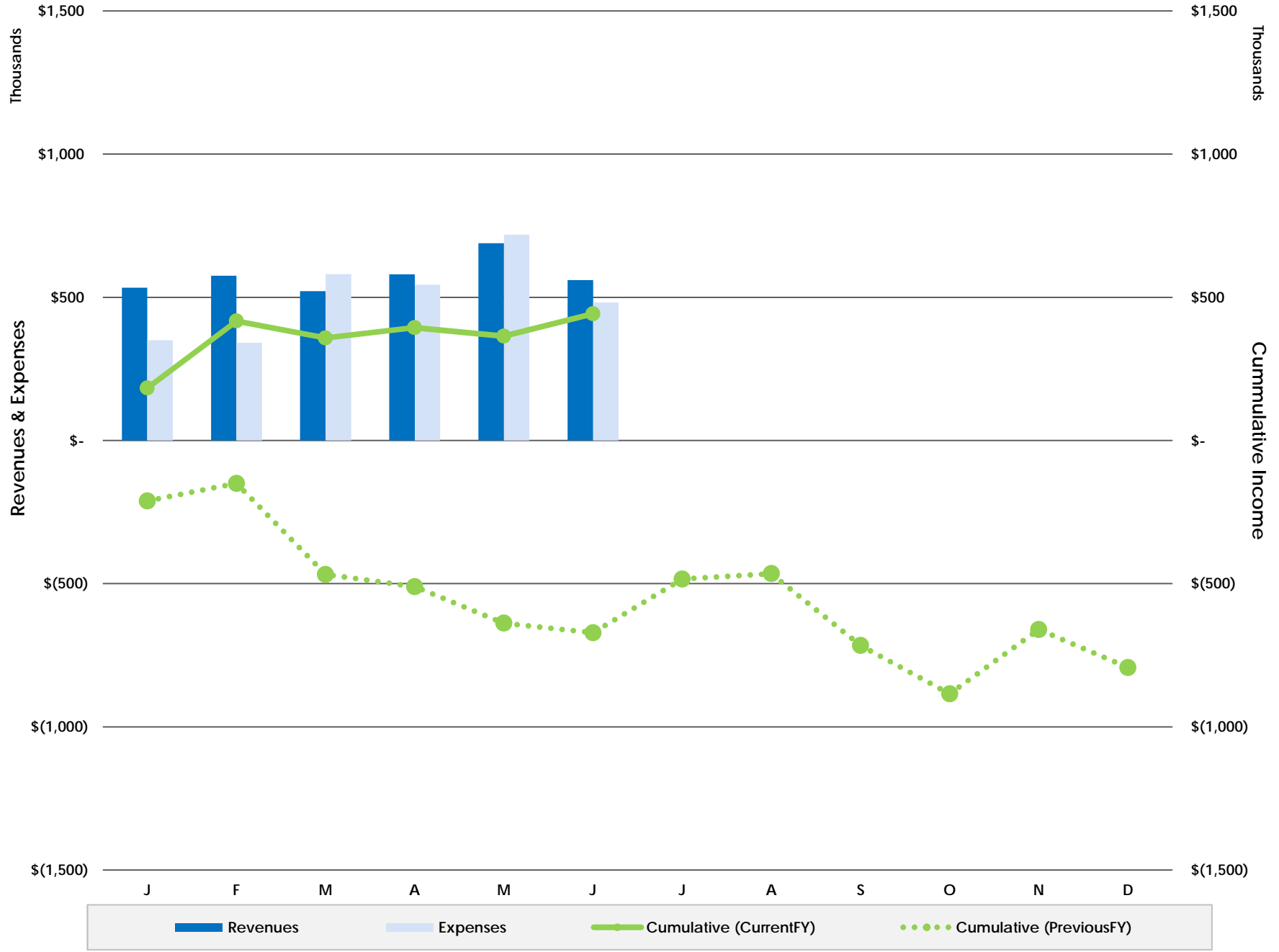
Income

Before Transfer	\$	110,589	\$	(7,457)	\$	553,813	\$	(521,858)	\$	593,317
After Transfer	\$	78,142	\$	(33,650)	\$	442,710	\$	(671,545)	\$	321,348

Margin

Before Transfer		19.75%		-1.55%		16.01%		-20.60%		8.76%
After Transfer		13.96%		-7.00%		12.80%		-26.51%		4.74%

CHART 1
 MONTHLY DIRECTOR'S REPORT
 REVENUE, EXPENSE & INCOME SUMMARY
 FISCAL YEAR 2019



MOST RECENT
12-MONTH

Jun 2019

Jun 2018

FY2019 YTD

FY2018 YTD

RETAIL SALES

Note on Telecom Sales: Detail break-down for individual rate class is shown in *TELECOM: RETAIL SALES* section.

CABLE TELEVISION	\$	245,327	\$	198,905	\$	1,458,447	\$	1,193,301	\$	2,630,335
DVR SERVICE		20,007		16,050		121,535		95,550		219,593
FIBER OPTICS		45,142		44,677		260,837		273,714		538,751
INTERNET		171,322		157,646		1,012,177		916,086		1,973,024
TELEPHONE		17,870		19,367		106,009		112,428		216,426
SET TOP BOX		2,974		3,280		20,004		19,600		40,454
Total RETAIL SALES (ACTUAL)	\$	502,641	\$	439,925	\$	2,979,009	\$	2,610,680	\$	5,618,583

OTHER REVENUES

CATV INSTALL/UPGRADE	\$	1,300	\$	2,016	\$	10,159	\$	12,417	\$	22,007
MARKETPLACE ADS		-		-		25		25		25
PHONE FEES		10,241		10,568		62,245		62,961		125,074
EQUIPMENT SALES		900		2,100		13,610		10,650		29,420
MODEM RENTAL		7,502		6,990		44,604		41,176		88,052
VIDEO PRODUCTION REVENUE		-		-		-		-		-
MISCELLANEOUS		7,929		-		54,029		-		54,029
ADMIN ALLOCATION		20,367		7,019		129,981		68,831		129,981
CONTRIBUTED CAPITAL		-		-		-		-		-
Transfer from CIP		9,668		-		168,127		-		588,753
Total OTHER REVENUES ACTUAL	\$	57,906	\$	28,692	\$	482,781	\$	196,060	\$	1,037,342

Adjustment

Adjustment	\$	(703)	\$	12,263	\$	(3,450)	\$	(273,535)	\$	118,521
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Note: Adjustment added to match Financials

TOTAL REVENUES (ACTUAL)	\$	559,845	\$	480,880	\$	3,458,340	\$	2,533,205	\$	6,774,446
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MOST RECENT
12-MONTH

SUMMARY

	Jun 2019	Jun 2018	FY2019 YTD	FY2018 YTD	MOST RECENT 12-MONTH
Personnel	\$ 61,181	\$ 58,502	\$ 389,622	\$ 317,542	\$ 636,950
Purchased & Contracted Svc	7,995	4,784	64,462	21,257	137,144
Purchased Property Services	11,134	6,285	58,303	32,416	136,778
Supplies	21,887	21,854	195,795	144,976	354,497
Cost of Goods Sold	278,421	282,075	1,641,237	1,864,209	3,720,379
Depr, Debt Svc & Other Costs	68,638	114,837	555,109	674,664	1,195,381
Fund Transfers	32,448	26,193	111,103	149,687	271,969
TOTAL SUMMARY (ACTUAL)	\$ 481,703	\$ 514,530	\$ 3,015,630	\$ 3,204,750	\$ 6,453,098

TELECOM

Personnel

Salaries	\$ 43,373	\$ 48,823	\$ 264,864	\$ 243,672	\$ 429,014
Benefits	17,808	9,678	124,759	73,871	207,935
Total Personnel (ACTUAL)	\$ 61,181	\$ 58,502	\$ 389,622	\$ 317,542	\$ 636,950

Purchased & Contracted Svc

Attorney Fees	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	46	-	284	1,000	500
Web Design	-	-	-	83	93
Consulting - Technical	-	2,250	9,035	11,285	26,400
Utility Protection Ctr (DIG)	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn Care & Maintenance	-	-	-	-	-
Holiday Events	-	-	-	-	-
Security Systems	-	-	258	294	587
Pest Control	-	-	225	-	225
Maintenance	474	2,270	11,309	6,750	44,524
Equipment Rents/Leases	454	244	1,729	1,466	3,550
Pole Equip. Rents/Leases	-	-	-	-	-
Equipment Rental	31	20	266	378	385
CONSULTING - TECHNICAL	-	-	70	-	105
EQUIP REP & MAINT OUTSIDE	541	-	2,235	-	2,235
VEHICLE REP & MAINT OUTSIDE	20	-	3,082	-	3,082
R & M SYSTEM - OUTSIDE	-	-	7,102	-	7,102
EQUIPMENT RENTS / LEASES	267	-	790	-	790
MAINTENANCE CONTRACTS	69	-	206	-	206
EQUIPMENT RENTAL	20	-	269	-	269
COMMUNICATION SERVICES	228	-	1,267	-	3,718
MARKETING EXPENSES	-	-	-	-	49
TRAVEL EXPENSE	-	-	369	-	369
VEHICLE TAG & TITLE FEE	3	-	3	-	3
FCC FEES	5,793	-	21,628	-	38,106
GA DEPT OF REV FEES	-	-	150	-	150
TRAINING & EDUCATION -EMPLOYEE	49	-	3,935	-	4,447
SOFTWARE EXPENSE	-	-	250	-	250

TELECOM: EXPENSES

REPORTING PERIOD: 06/2019

MONROE TELECOM

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	Jun 2019	Jun 2018	FY2019 YTD	FY2018 YTD	MOST RECENT 12-MONTH
Total Purchased & Contracted Svc (ACTUAL)	\$ 7,995	\$ 4,784	\$ 64,462	\$ 21,257	\$ 137,144

	Jun 2019	Jun 2018	FY2019 YTD	FY2018 YTD	MOST RECENT 12-MONTH
Purchased Property Services					
Equipment Rep & Maint -Outside	-	-	-	-	-
Equipment Rental	-	-	-	-	-
Repair & Maintenance (Outside)	-	-	-	36	(36)
Repair & Maintenance (Inside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
Other Contractual Services	-	-	-	-	-
Communication Services	3,310	1,644	12,774	9,105	37,661
Postage	-	39	-	51	-
INTERNET COSTS	-	-	-	-	2,237
Public Relations	-	-	-	32	81
Marketing Expense	-	-	36	81	730
Utility Bill Printing Services	-	-	-	-	-
Dues & Subscriptions	-	-	-	262	(262)
Fees	-	-	6,154	16	9,940
FCC Fees	-	-	-	-	27,928
Training & Education	-	255	37	1,767	2,903
General Liability Insurance	-	-	-	-	-
Vehicle Tag & Title Fee	-	-	-	24	-
GA Dept Revenue Fee	-	-	100	250	100
Uniform Rental	-	-	-	-	-
Contract Labor	7,561	4,270	38,656	20,715	54,441
Fines/Late Fee	-	-	-	-	440
Shipping/Freight	263	77	547	77	617
Total Purchased Property Services (ACTUAL)	\$ 11,134	\$ 6,285	\$ 58,303	\$ 32,416	\$ 136,778

	Jun 2019	Jun 2018	FY2019 YTD	FY2018 YTD	
TELECOM (Continued)					
Supplies					
Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies & Expense	41	-	82	2,479	1,760
Postage	-	-	-	-	-
Auto Parts	52	163	840	2,514	10,258
CONSTRUCTION MATERIALS	12	-	12	-	12
Damage Claims	-	-	125	1,016	(891)
Tires	-	260	479	2,763	950
Uniform Expense	271	137	647	1,833	786
Janitorial Supplies	241	197	1,077	981	2,134
Computer Equipment	-	19	-	19	103
Equipment Parts	271	4,390	4,420	11,463	4,953
R&M Building - Inside	-	-	896	17	896
Equipment R&M - Inside	-	(4,484)	-	-	-
System R&M - Inside	4,266	5,184	31,145	33,697	63,163
Sys R&M - Inside/Shipping	-	17	-	-	40
Utility Costs	1,519	4,625	22,759	27,077	52,909
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	2,775	2,371	11,638	9,932	27,420
Food	90	174	450	476	933
Small Tools & Minor Equipment	427	6,347	727	27,917	27,564
Small Operating Supplies	1,461	2,454	3,265	22,791	25,712
Construction Material	-	-	-	-	-
Uniform Expense	-	-	-	-	-
AMR Project Exp.	-	-	-	-	-
Equipment Pur (Less than \$5M)	-	-	-	-	-
OFFICE SUPPLIES & EXPENSES	-	-	991	-	3,905
AUTO PARTS	-	-	684	-	684
CONSTRUCTION MATERIALS	-	-	-	-	12
UNIFORM EXPENSE	399	-	2,803	-	3,201
JANITORIAL SUPPLIES	18	-	18	-	18
COMPUTER EQUIP NON-CAP	-	-	8,754	-	9,026
EQUIPMENT PARTS	-	-	2,398	-	2,398
REPAIRS & MAINTENANCE	7,595	-	36,260	-	36,260
AUTO & TRUCK FUEL	-	-	88	-	88
FOOD	-	-	84	-	84
SMALL TOOLS & MINOR EQUIPMENT	1,550	-	6,238	-	7,427
SMALL OPERATING SUPPLIES	898	-	1,906	-	5,825
CONSTRUCTION IN PROGRESS	-	-	57,010	-	66,407
SOFTWARE	-	-	-	-	459
EQUIPMENT	-	-	-	-	-

TELECOM: EXPENSES

REPORTING PERIOD: 06/2019

MONROE TELECOM

114

	Jun 2019	Jun 2018	FY2019 YTD	FY2018 YTD	MOST RECENT 12-MONTH
Total Supplies (ACTUAL)	\$ 21,887	\$ 21,854	\$ 195,795	\$ 144,976	\$ 354,497

MOST RECENT
12-MONTH

	Jun 2019	Jun 2018	FY2019 YTD	FY2018 YTD	MOST RECENT 12-MONTH
Cost of Goods Sold					
Internet Costs	-	-	-	-	-
Cost of Sales Telephone	-	-	-	-	-
Cost of Sales Fiber	-	-	-	-	-
Cost of Sales Electricity	-	-	-	(4,604)	4,604
Cost of Sales Telephone	16,077	36,942	81,316	195,597	247,666
Cost of Sales CATV	230,954	209,335	1,399,311	1,500,280	3,084,439
Cost of Sales Internet	21,439	24,182	109,320	108,793	279,097
Cost of Sales Internet	-	-	-	-	-
Cost of Sales Fiber	9,950	11,616	51,289	64,143	104,573
Cost of Programming CATV	-	-	-	-	-
CATV Video Production	-	-	-	-	-
Total Cost of Goods Sold (ACTUAL)	\$ 278,421	\$ 282,075	\$ 1,641,237	\$ 1,864,209	\$ 3,720,379

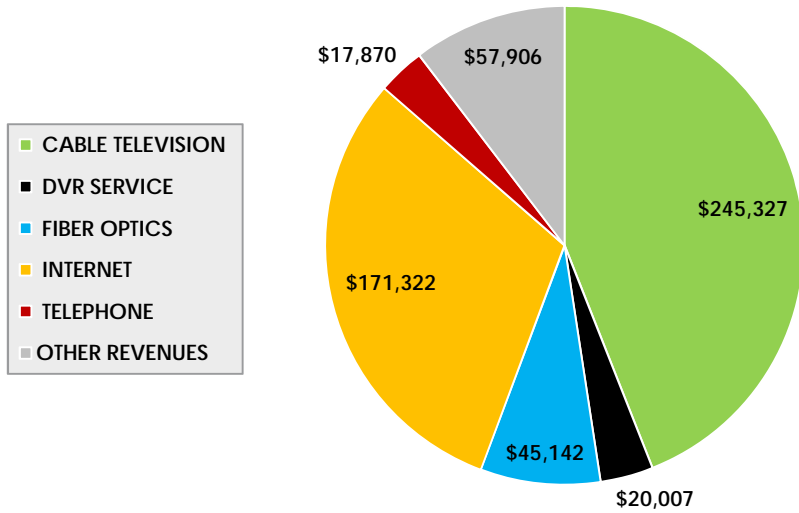
Depr, Debt Svc & Other Costs					
Damage Claims	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	-	-	-	-	-
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	-	16,685	83,424	100,109	183,533
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	58,970	80,573	358,328	308,158	754,120
Utility Bad Debt Expense	-	-	-	-	-
Revenue Bond Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Interest Expenses (Bond)	-	-	-	-	-
Construction in Progress	9,668	17,579	113,357	220,768	257,728
Capital Exp-Software	-	-	-	8,845	-
Capital Exp - Equipment	-	-	-	36,784	-
Total Depr, Debt Svc & Other Costs (ACTUAL)	\$ 68,638	\$ 114,837	\$ 555,109	\$ 674,664	\$ 1,195,381

Fund Transfers					
Transfer 5% to General Fund	32,448	26,193	111,103	149,687	271,969
Total Fund Transfers (ACTUAL)	\$ 32,448	\$ 26,193	\$ 111,103	\$ 149,687	\$ 271,969

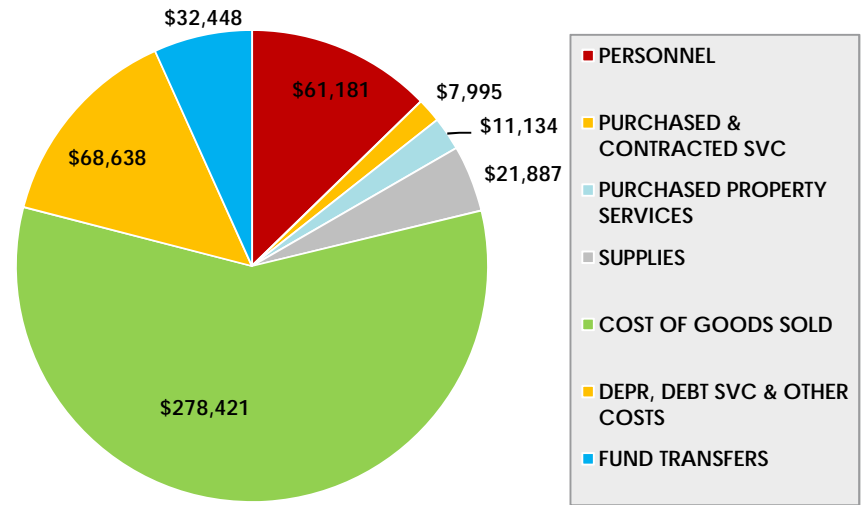
TOTAL TELECOM EXPENSES (ACTUAL)	\$ 481,703	\$ 514,530	\$ 3,015,630	\$ 3,204,750	\$ 6,453,098
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CHART 5
MONTHLY DIRECTOR'S REPORT
REVENUES & EXPENSES

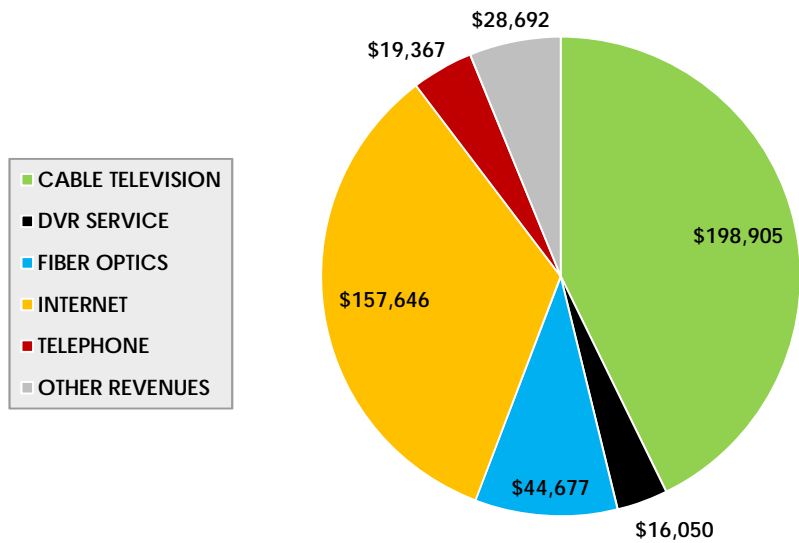
REVENUES [Jun 2019]



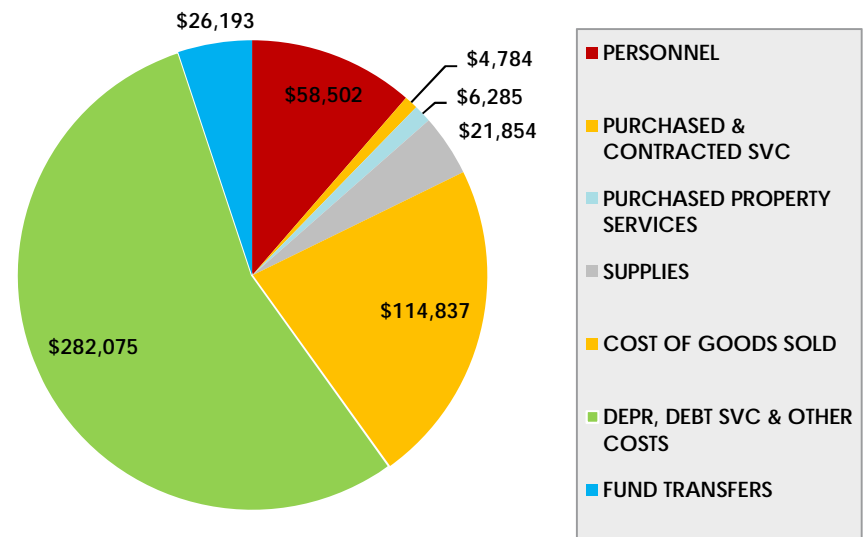
EXPENSES [Jun 2019]



REVENUES [Jun 2018]



EXPENSES [Jun 2018]



MOST RECENT
12-MONTH

	Jun 2019	Jun 2018	FY2019 YTD	FY2018 YTD	MOST RECENT 12-MONTH
BASIC & EXPANDED BASIC					
Number of Bills	3,093	3,445	19,543	20,619	39,726
Revenue (\$)	\$ 235,509	\$ 192,726	\$ 1,402,546	\$ 1,155,567	\$ 2,537,469
Revenue Per Bill (\$)	\$ 76	\$ 56	\$ 72	\$ 56	\$ 64
MINI BASIC					
Number of Bills	169	181	1,057	1,093	2,124
Revenue (\$)	\$ 6,452	\$ 3,298	\$ 36,470	\$ 19,860	\$ 55,929
Revenue Per Bill (\$)	\$ 38	\$ 18	\$ 35	\$ 18	\$ 26
BOSTWICK					
Number of Bills	17	17	102	109	204
Revenue (\$)	\$ 1,299	\$ 959	\$ 7,453	\$ 6,119	\$ 13,206
Revenue Per Bill (\$)	\$ 76	\$ 56	\$ 73	\$ 56	\$ 65
BULK CATV/MOTEL					
Number of Bills	4	4	24	24	48
Revenue (\$)	\$ 990	\$ 990	\$ 5,940	\$ 5,940	\$ 11,880
Revenue Per Bill (\$)	\$ 248	\$ 248	\$ 248	\$ 248	\$ 248
SHOWTIME					
Number of Bills	7	7	42	50	84
Revenue (\$)	\$ 103	\$ 103	\$ 615	\$ 734	\$ 1,231
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15
SHOW/HBO					
Number of Bills	9	6	46	41	84
Revenue (\$)	\$ 106	\$ 75	\$ 570	\$ 515	\$ 1,047
Revenue Per Bill (\$)	\$ 12	\$ 13	\$ 12	\$ 13	\$ 12
BULK SHOWTIME/MOTEL					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
CINEMAX					
Number of Bills	2	3	12	23	26
Revenue (\$)	\$ 29	\$ 44	\$ 176	\$ 337	\$ 381
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15

MOST RECENT
12-MONTH

Jun 2019 Jun 2018 FY2019 YTD FY2018 YTD

MAX/HBO

Number of Bills		36		26		170		163		327
Revenue (\$)	\$	461	\$	381	\$	2,424	\$	2,346	\$	4,724
Revenue Per Bill (\$)	\$	13	\$	15	\$	14	\$	14	\$	14

HBO

Number of Bills		-		-		-		-		-
Revenue (\$)	\$	-	\$	-	\$	-	\$	-	\$	-
Revenue Per Bill (\$)	\$	-	\$	-	\$	-	\$	-	\$	-

MAX/HBO

Number of Bills		7		4		32		24		58
Revenue (\$)	\$	81	\$	50	\$	394	\$	301	\$	721
Revenue Per Bill (\$)	\$	12	\$	13	\$	12	\$	13	\$	12

PLAYBOY

Number of Bills		-		-		-		-		-
Revenue (\$)	\$	-	\$	-	\$	-	\$	-	\$	-
Revenue Per Bill (\$)	\$	-	\$	-	\$	-	\$	-	\$	-

STARZ

Number of Bills		21		19		128		112		257
Revenue (\$)	\$	299	\$	278	\$	1,859	\$	1,582	\$	3,749
Revenue Per Bill (\$)	\$	14	\$	15	\$	15	\$	14	\$	15

DVR

Number of Bills		144		142		928		843		1,830
Revenue (\$)	\$	13,982	\$	10,897	\$	86,267	\$	65,096	\$	154,766
Revenue Per Bill (\$)	\$	97	\$	77	\$	93	\$	77	\$	85

NON DVR

Number of Bills		54		59		323		343		659
Revenue (\$)	\$	4,973	\$	4,143	\$	28,462	\$	24,312	\$	51,623
Revenue Per Bill (\$)	\$	92	\$	70	\$	88	\$	71	\$	78

SET TOP BOX

Number of Bills		319		333		2,097		2,015		4,240
Revenue (\$)	\$	2,974	\$	3,280	\$	20,004	\$	19,600	\$	40,454
Revenue Per Bill (\$)	\$	9	\$	10	\$	10	\$	10	\$	10

MOST RECENT
12-MONTH

	Jun 2019	Jun 2018	FY2019 YTD	FY2018 YTD	MOST RECENT 12-MONTH
ADD'L DVR BOX					
Number of Bills	84	79	562	480	1,082
Revenue (\$)	\$ 836	\$ 786	\$ 5,540	\$ 4,760	\$ 10,661
Revenue Per Bill (\$)	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10
ADD'L NON DVR BOX					
Number of Bills	31	33	182	202	370
Revenue (\$)	\$ 215	\$ 224	\$ 1,265	\$ 1,382	\$ 2,544
Revenue Per Bill (\$)	\$ 7	\$ 7	\$ 7	\$ 7	\$ 7
FIBER					
Number of Bills	111	62	471	368	843
Revenue (\$)	\$ 45,142	\$ 44,677	\$ 260,837	\$ 273,714	\$ 538,751
Revenue Per Bill (\$)	\$ 407	\$ 721	\$ 554	\$ 744	\$ 639
INTERNET					
Number of Bills	3,689	3,495	22,009	20,662	43,299
Revenue (\$)	\$ 168,664	\$ 154,338	\$ 994,037	\$ 896,551	\$ 1,935,897
Revenue Per Bill (\$)	\$ 46	\$ 44	\$ 45	\$ 43	\$ 45
WIRELESS INTERNET					
Number of Bills	41	52	283	315	583
Revenue (\$)	\$ 2,658	\$ 3,307	\$ 18,140	\$ 19,535	\$ 37,127
Revenue Per Bill (\$)	\$ 65	\$ 64	\$ 64	\$ 62	\$ 64
RESIDENTIAL PHONE					
Number of Bills	877	887	5,464	5,354	10,893
Revenue (\$)	\$ 2,897	\$ 3,217	\$ 16,538	\$ 18,490	\$ 34,497
Revenue Per Bill (\$)	\$ 3	\$ 4	\$ 3	\$ 3	\$ 3
COMMERCIAL PHONE					
Number of Bills	428	456	2,583	2,655	5,220
Revenue (\$)	\$ 14,973	\$ 16,150	\$ 89,471	\$ 93,939	\$ 181,928
Revenue Per Bill (\$)	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35
TOTAL REVENUES	\$ 502,641	\$ 439,925	\$ 2,979,009	\$ 2,610,680	\$ 5,618,583

CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR

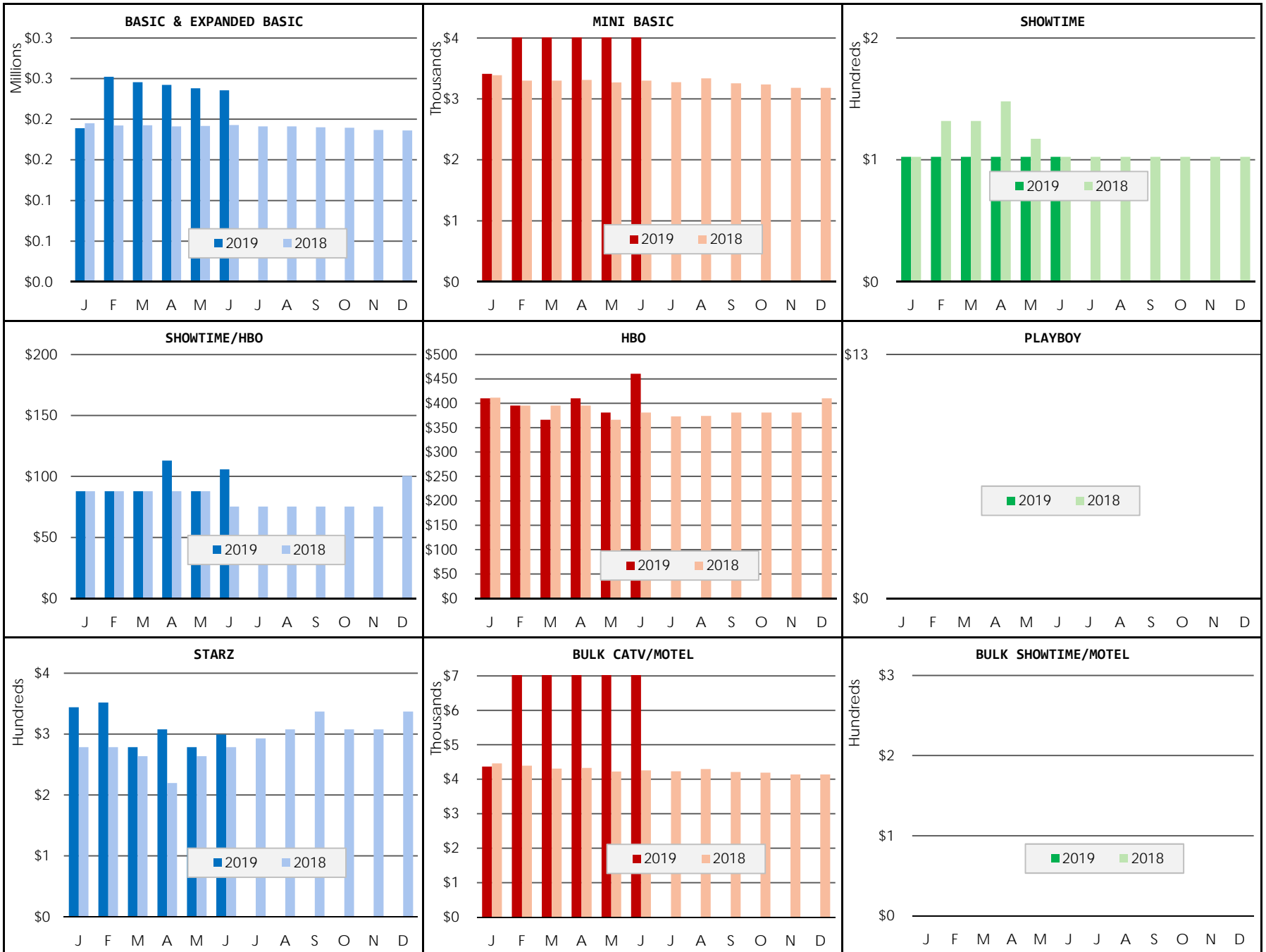


CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR

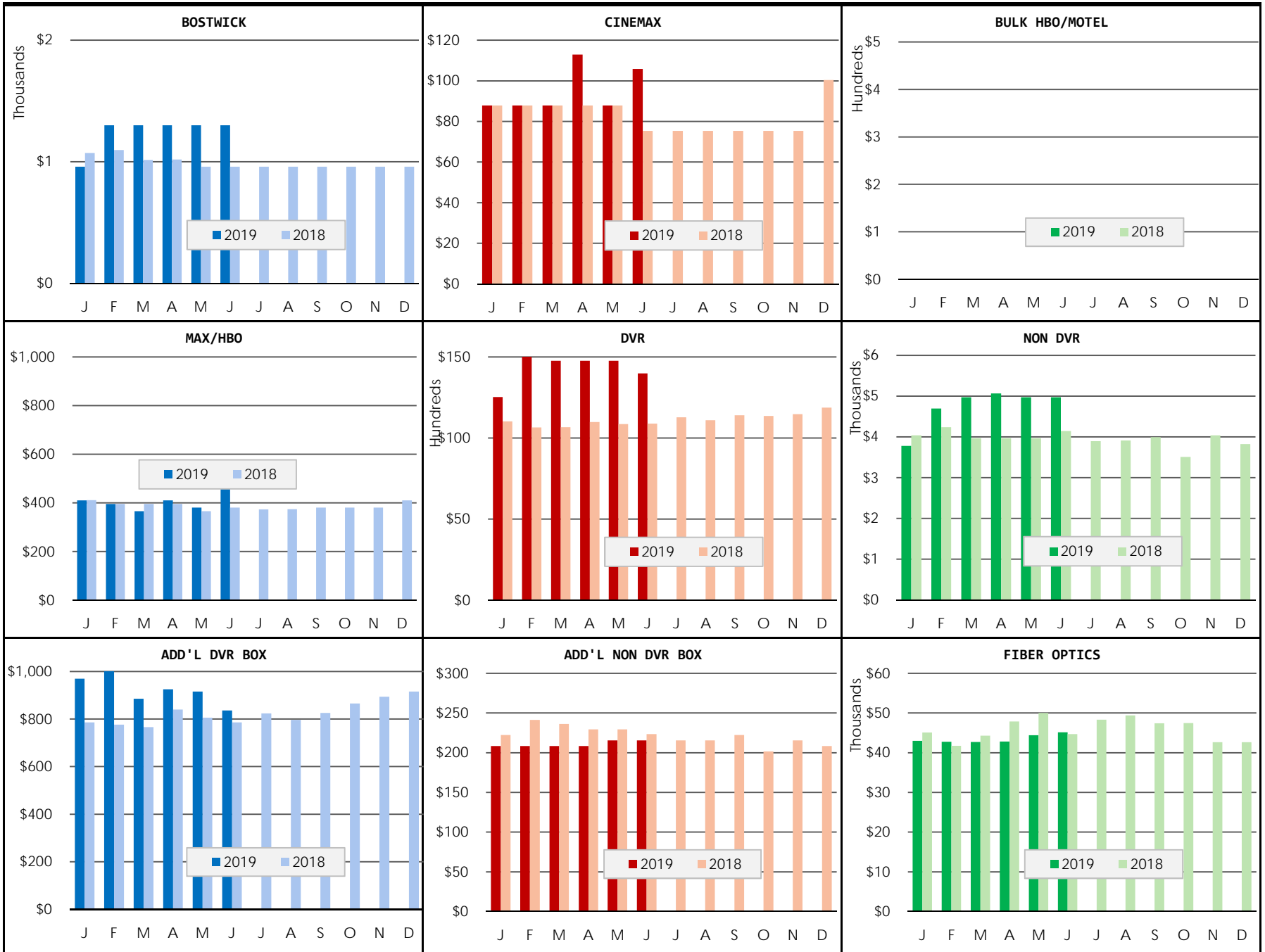
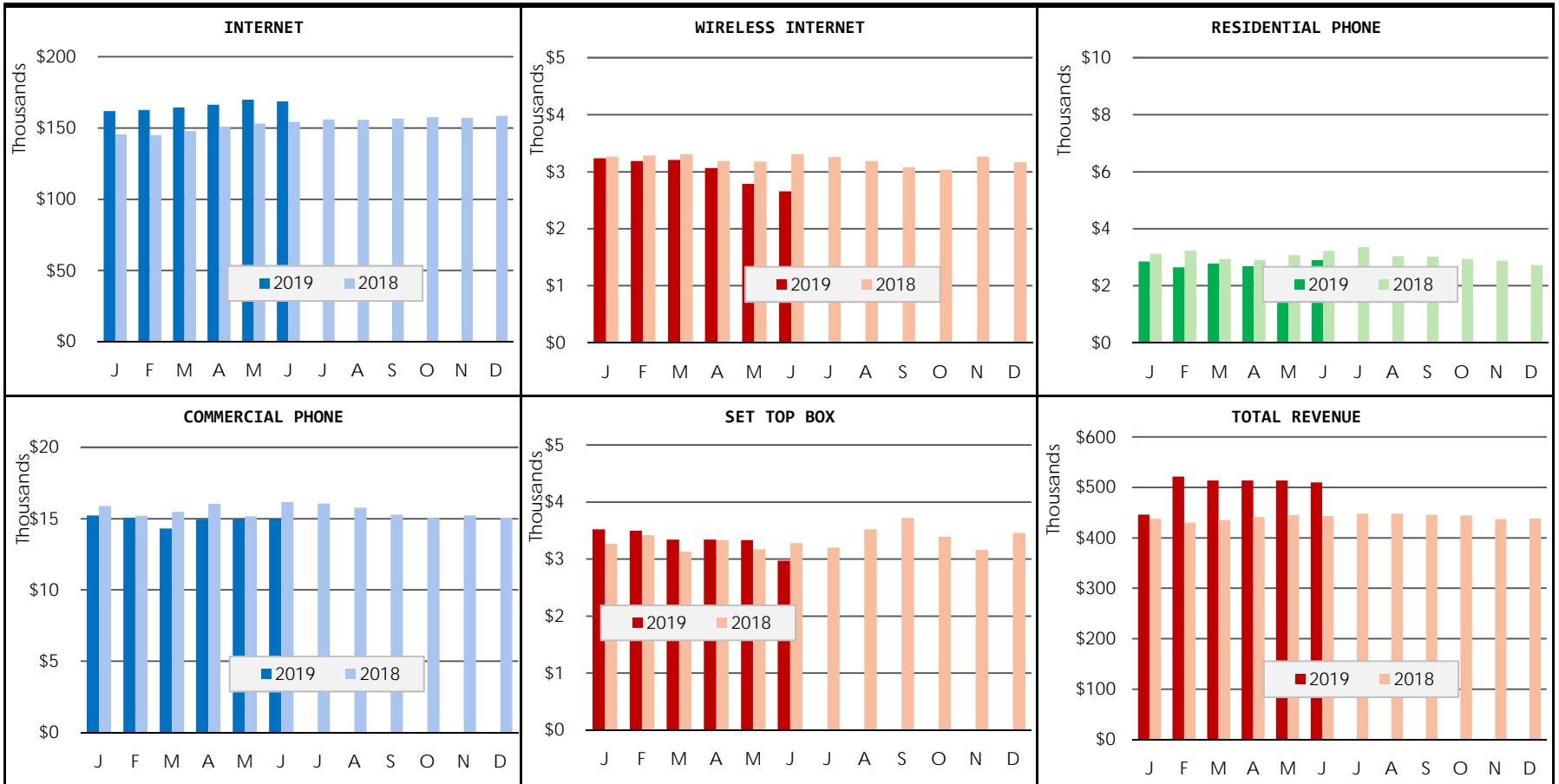


CHART 7
 REVENUES FROM SALES BY CLASS
 CURRENT VS. PREVIOUS FISCAL YEAR





To: City Council
From: Brian Thompson
Department: Electric
Date: 08/6/2019
Subject: Emergency Restoration Plan

Budget Account/Project Name: N/A

Funding Source: N/A

Budget Allocation: \$0.00
Budget Available: \$0.00
Requested Expense: \$0.00 **Company of Purchase:** N/A

Description:

Plan to guide restoration of electric service after a major outage event.

Background:

Staff has worked with Albany, Thomasville, Crisp County, and Cartersville to develop a plan that will facilitate a safe and quick recovery of the electric system after a major event that causes wide area outages. Staff recommends passage.

Attachment(s):

Restoration Plan – 16 Pages



Electric Department
Emergency
Restoration Plan

Adopted
August
2019

Table of Contents

Process to Implement Plan	2
Summary of Plan	3
Emergency Restoration Planning Process	7
Duties	12
Damage Assessment Procedures	16

PROCESS TO IMPLEMENT EMERGENCY RESTORATION PLAN

- After or during a major disaster causing wide spread electrical system damage and loss of power within the City of Monroe Electric System (MES)
- The Emergency Restoration Plan will be activated when The Governor, Mayor, or City Administrator declares Monroe in a State of Emergency. This allows staff to bring in outside labor, equipment, and material without prior authorization from City Council. See below the provisions of City of Monroe Procurement Policy Section 1 Subsection C
- Emergency Purchases. Any purchases that are required to prevent damage, failure or injury to any systems or citizens that exceed preset purchasing limits. Full and complete documentation, along with written explanation is to be provided following purchasing by use of this method.
- The Electric Director or his designee will determine when to escalate the need for additional outside help. Through our evaluation process if it is determined we can't restore all power within 24 hours using our crews then outside help will be requested through Electric Cities of Georgia (ECG).

EMERGENCY RESTORATION PLAN SUMMARY

CITY OF MONROE ELECTRIC SYSTEM Revised

When a major disaster causing wide spread electrical system damage and loss of power occurs, the City of Monroe Electric System (MES) Emergency Restoration Plan will be activated. Here is a brief summary of this plan.

- **DECLARATION** – Governor, Mayor, or City Administrator must declare Monroe in a State of Emergency to bring in outside labor, equipment, and material without prior authorization from City Council.
- **SYSTEM EVALUATION** – **No power will be restored in the first 4 – 8 hours after disaster.** This time will be used to perform a system evaluation and determine the level of damage and level of outside forces needed to restore the system. This evaluation is crucial and is proven to be the most effective method to restore power to the masses in the shortest amount of time. Monroe’s crew, foremen, engineering, and metering personnel will be used in two-man teams assigned per distribution circuit to complete this task.
- **REQUEST FOR OUTSIDE ASSISTANCE** – Outside distribution crews, tree crews, equipment, and material will be requested based on the System Evaluation. Agreements are already in place for labor and equipment from many Georgia municipal systems and some systems outside of Georgia. Plans will be put in place with our major material vendors.
- **LOGISTICS FOR OUTSIDE ASSISTANCE** – Agreements shall be put in place and arrangements will be made for blocks of hotel/motel rooms, on-site food catering services, ice services, laundry pick-up/delivery services, and fuel services. Contacts are already in place and purchases will be made for snacks and toiletries.
 - Hotels/Motels – closest lodging available, electricity preferred
 - Catering – set on a site with kitchen and dining facilities
 - Ice – delivery of refrigerated trailer loaded with ice
 - Laundry – pick-up and delivery (not needed until day 5)
 - Fuel – trucks will be fueled early morning by mobile fuel tankers

- CASH – Approximately \$5,000.00 in cash will be obtained from accounting initially to purchase incidentals for MES crews and outside crews (communications for credit card transactions likely not available). In-house purchase orders and charge accounts will be used for larger expenses (hotel/motel, laundry, ice, fuel).
- STAGING AREA – A large staging area will be set up and operated for 2 to 3 weeks with rest rooms, ice, medical supplies, cooking facilities, dining facilities, material, snacks, toiletries, and laundry service. The area must be large enough to accommodate tractor trailer loads of material, large truck/trailer parking, a meeting area with crewmembers, mobile fuel area, and cooking/dining facilities. The staging area will be arranged in multiple lanes to permit several crews to load material and fuel at the same time. Our planned staging areas are the **Water and Waste Water Facilities**.
- DAMAGED MATERIAL SITE – A temporary site will be set up to off load damaged and unusable material (except transformers). This material will be gone through and removed by MES after restoration efforts have been completed. Leaking transformers will be picked up by MES personnel and transported to our transformer containment area at the MES shop. Our planned Damaged Material Site is the inert landfill on Poplar St.
- WORKING HOURS – Crews will work 16 hours “ON” during daylight hours and 8 hours “OFF”. Meals take place during the “ON” hours. Example hours are:
 - 6:00 a.m. to 7:00 a.m. - Breakfast, assignments, load material, fuel
 - 7:00 a.m. to 1:00 p.m. - Crews working
 - 1:00 p.m. to 2:00 p.m. - Lunch and break
 - 2:00 p.m. to 9:00 p.m. - Crews working
 - 9:00 p.m. to 10:00 p.m. - Dinner
 - 10:00 p.m. to 6:00 a.m. - Sleeping and rest
- MEALS – Hearty nutritious cooked meals will be provided for breakfast and dinner. These will be provided either by on-site caterer or restaurants we have made arrangements with (if available). Lunches will be large sandwiches or similar meals and will be delivered to crews on the work site.
- PAY – By agreement, outside crews are paid overtime for the first 8 hours per day, double time for the remaining hours per day, and double time for all hours worked on weekend days and holidays in addition to equipment charges while in use.

- **PRIORITY LEVELS** – The following restoration Priority Levels have been established but cannot be guaranteed depending on system damage:
 - Priority 1: Emergency services – utilities, police, fire, command, communications
 - Priority 2: Essential services - medical, healthcare, shelters
 - Priority 3: Needed services - gas, groceries, restaurants, lodging

- **RESTORATION PROCEDURE** – After the System Evaluation and while outside forces are in route, MES will attempt to restore service to as many priority locations as possible. When outside forces arrive and after attempts to restore Priority Levels are complete, outside crews will be assigned a distribution circuit and instructed to begin at the substation breaker working outward restoring service to the main line. Damaged material that cannot be reused will be left at the base of the pole for later pick up.
 - The main lines only will be repaired first by making repairs and isolating damaged service lines on the main line and branch lines. Main line switches will be opened as sections of line are inspected allowing portions of the main line to be energized.
 - Once an entire main line is energized, then branch lines off of the main line will be repaired, inspected, and restored. Branch lines with the least damage and most customers will become priority.
 - Once branch lines are restored, individual service lines on the main line will be repaired and restored and then individual service lines on the branch lines will be repaired and restored.
 - No line, line switch, or breaker shall be energized without authorization from the MES dispatch office requested through a MES or ECG bird dog.

- **MES PERSONNEL ASSIGNMENTS** – The majority of MES personnel will be involved with outside crew support.
 - Administration - Director and Asst. Director will make crew assignments and provide status information to City Management.
 - Logistics - Key Acct. Rep., Metering Supervisor, and Metering Tech. will make all arrangements to accept and sustain outside crews. Once complete, Key Acct. Rep. will be Command Center Liaison.
 - Dispatch - Engineering (2) will man the dispatch office and conduct all line energizing authorizations.
 - Bird Dogs - Engineering (2), Foremen (2), and Lead Linemen (5) will be assigned to substations and outside crews as “bird dogs”. The bird dogs are responsible for estimating customers restored/customers out and reporting to the MES dispatch office, damage records, all communication between outside crews and dispatch office, distribution switching for their assigned circuits, transmission switching as requested, retrieving material and other necessities for outside crews, and managing outside crews.
 - Material Acquisition - Storeroom personnel (2) responsible for obtaining necessary material from outside sources.
 - Minor Trouble - Linemen will be placed in two-man teams to cure minor cases of trouble that will restore service.
 - Material Transport - Apprentices will be assigned to loading/unloading material, transporting poles and transformers to and from site, and providing equipment to crews as necessary.

- **OTHER CITY PERSONNEL ASSIGNMENTS** – Assistance will be needed from other city departments to support the restoration effort.
 - Administration - needed to serve breakfast/dinner meals and deliver lunch meals to crews on site.
 - Water/Gas - needed to clear debris and pickup damaged material left at the base of each pole and transport to damaged material site.
 - Garage - needed to provide repair in the field of trucks/equipment belonging to outside crews.
 - Police - assumed not available to MES due to looting and public safety concerns but will be needed to patrol staging area at night.
 - Fire - assumed not available to MES due to life saving and public safety concerns but will be called as needed.
 - Public Works - assumed not available to MES due to available personnel clearing roads and removing debris.
 - Telecom – Will assist until a point when they can start restoring Telecom services safely.

EMERGENCY RESTORATION – PLANNING PROCESS

EMERGENCY RESTORATION PLAN

Goal:

Restoration of electric service which ensures minimum outage times for customers, a positive public image for the city, a safe working environment for city employees, and an improved quality of life for the general public.

EMERGENCY PLAN LOGISTICS

Personal Support

Objective:

Advance planning of personnel support – restaurants, motels, fuel, etc., - to insure availability of services, minimize inconvenience for personnel, eliminate wasted time, and provide a billing mechanism for accurate storm cost accounting.

Facilities

- Arrangements with hotels shall be made – and updated annually – to guarantee blocks of rooms available when a city needs them.
- Master billing will be arranged for motels, restaurants, and gas stations.
- Require name and company on restaurant tickets; name, company, and tag number on gas tickets.
- When outside help has been called, pick up room keys in advance. This eliminates lengthy check-ins for tired people and allows the city to allocate the keys and keep up with the cost.
- If possible, choose facilities where power can be restored relatively soon after the emergency passes.

- 420 N Broad St and 2200 Hwy 83 (Water & Sewer Plants) shall be designated as staging areas for outside crews to assemble. The staging area will be used as a place to park equipment at night, to fuel trucks, to load and unload storm materials, bathroom facilities as well as meals.
 - The staging area will be determined by the severity of the event.

Storm Package

- To be given to the supervisor of each arriving outside crew.
- List of available hospitals, hotels, restaurants, gas, and contact phone numbers. Include hotel room keys in package if possible.
- Road map.
- Circuit one-line diagrams.
- Construction Specifications.
- Hold tags.
- First aid kits available for those without.
- Repair Report forms – To be filled out by the bird dog or the supervisor of the outside crew and to be turned in daily.
- OUTSIDE PERSONNEL AND VEHICLE LIST Form – This should be filled out by incoming crews before they start work.
- Important that bird dog review the information contained in the Storm package with the outside crew before they start work.

Personnel List / Event Accounting

- Prepare and maintain a list of outside personnel help – names, home addresses, home phone numbers, company, vehicle tag numbers, emergency contact name and phone number. Use the form “OUTSIDE PERSONNEL AND VEHICLE LIST” to record the information for the arriving personnel. When outside personnel arrive, contact their home office(s) to advise them of the crews of safe arrival.

Assigned Job Duties

- Each employee has assigned job duties. Each employee is responsible for knowing what his responsibilities are. The supervisor must also be familiar with each of his or her employee’s responsibilities. This will eliminate confusion as to responsibilities once the storm restoration effort begins.

Priority Customers

A list of Critical Customers has been prepared. We have established restoration priorities to the customers in the following order.

- Priority 1: Utilities & Emergency services – police, fire, utilities, radio transmitter.
- Priority 2: Essential services – medical, healthcare, shelters.
- Priority 3: Needed services – gas, groceries, restaurants, lodging.

Substation Feeder Records

The dispatch office is responsible for the following information to minimize overloading feeders and substation banks while switching during service restoration. Recommended feeder records:

- Feeder amps – winter peak
- Feeder amps – summer peak
- Maximum feeder amps
- Substation bank sizes
- Circuit tie points

System Evaluation

Determine extent of system damage as quickly as possible to evaluate restoration time using existing personnel. The evaluation process will determine the need for outside crews and how many crews are needed.

A complete circuit by circuit system evaluation will be performed. All circuits whether de-energized or energized will be ridden. **The evaluation must be completed within 4 hours.** Two-man teams will be assigned to ride each circuit. The team should be made up of one experienced member and one less experienced member. Spread the experience because we have approximately 10 circuits to evaluate. One person will drive, and one will watch the line and tally the damage. The TROUBLE TALLY SHEET will be used to determine the specific number of cases of trouble found. **This information is vital in determining the amount of total repair time.**

When riding an energized circuit, if the team comes across a safety hazard the team will de-energize the hazard or make it safe, report the hazard and proceed with the evaluation. At no time should the team attempt to restore power. Once a team has completed a circuit assessment they should return to headquarters, turn in the TROUBLE TALLY SHEET and receive their next assignment.

The following is a list of trouble items to report:

- Cutout or Arrestor Replacement
- Pole down / broken
- Primary arm broken
- Primary down – 1 phase
- Primary down – 3 phase
- Primary fuse blown
- Primary insulator(s) broken
- Secondary down
- Service down
- Transformer – Replace 1 phase
- Tree on primary / secondary
- Other: Please be specific:

The Electrical Director or his designee will determine when to escalate the need for additional outside help. If we can't restore all power within 24 hours using our crews then outside help will be requested through Electric Cities of Georgia (ECG).

Restoration Procedure

After the system evaluation and while outside forces are in route, MES will attempt to restore service to as many priority locations as possible. When outside forces arrive and after attempts to restore priority levels are complete, outside crews will be assigned a distribution circuit and instructed to begin at the substation breaker working outward restoring service to the main line. Damaged materials that cannot be reused will be left at the base of the pole for later pick up.

- The main lines only will be repaired first by making repairs and isolating damaged service lines on the main line and branch lines. Main line switches will be opened as sections of line are inspected allowing portions of the main line to be energized.
- Once an entire main line is energized, then branch lines off of the main line will be repaired, inspected, and restored. Branch lines with the least damage and most customers will be priority.
- Once branch lines are restored, individual service lines on the main line will be repaired and restored and then individual service lines on the branch lines will be repaired and restored.
- **No line, line switch, or breaker shall be energized without authorization from the MES dispatch office through a MES or ECG bird dog.**

- Due to efficiency and safety the crews will work 16 hours “ON” during daylight hours and 8 hours “OFF” for rest. A sample of the standard work day is as follows:
 - 6:00 a.m. to 7:00 a.m. - Breakfast, assignments, load material, fuel
 - 7:00 a.m. to 1:00 p.m. - Crews working
 - 1:00 p.m. to 2:00 p.m. - Lunch and break
 - 2:00 p.m. to 9:00 p.m. - Crews working
 - 9:00 p.m. to 10:00 p.m.- Dinner
 - 10:00 p.m. to 6:00 a.m. – Sleeping and rest

The above standard work day is a guide. There will be times when you might need to deviate from the schedule in order to finish what you are working on in order to pick up a large number of customers.

DUTIES

DUTIES OF THE ELECTRIC DIRECTOR

1. Makes the decision on staffing needs including when outside assistance is needed.
2. Keeps abreast of overall storm damage and assessment.
3. Monitors the operations of the Dispatch Center.
4. Assists in coordinating crew.
5. Provide status updates to City Manager and press as needed.

DUTIES OF THE ASSISTANT DIRECTOR

1. Monitors the operations of the Dispatch Center
2. Coordinates the efforts of the Storm Assessment Team.
3. Provides restoration status updates to Electrical Director
4. Assists in decision to call for additional assistance.
5. Assumes duties of Electric Director in his absence.

DUTIES OF OUTSIDE PLANT MANAGER

1. Perform initial System Evaluation.
2. Dispatch office will be manned by Engineering (2) and conduct all line energizing authorizations.
3. Dispatch office will provide regular system status updates to the Director. The update to include estimates of customers restored/customers out as well as progress being made on each circuit.

DUTIES OF DISPATCH – Office will be manned by utility staff (2).

1. Normal operations of the Dispatch Office will be in place during initial restoration to Priority Loads and prior to arrival of outside crews.
2. Once outside crews have been assigned to bird dogs and work areas the dispatch office will conduct all line energizing authorizations. No line, line switch, or breaker will be energized without authorization from the MES dispatch office through a MES or ECG bird dog.
3. Dispatch office will provide regular system status updates to the Director. The update to include estimates of customers restored/customers out as well as progress being made on each circuit.

DUTIES OF DISTRIBUTION SUPERVISOR

1. Assist with initial System Evaluation.
2. Prior to arrival of outside crews, the restoration of service to priority customers will begin.
3. Once outside crews have arrived the following assignments will be made.

Bird Dogs -- This team will consist of Service/Meter Techs (2), Distribution Supervisor (1) and Linemen (5).

1. Take care of the needs of outside crews. Including communications.
2. Make all switching request through dispatch.
3. Provide status updates to dispatch.
4. Fill out Outside crew personnel and vehicle list and provide to administrative assistant daily.
5. Fill out Daily Repair Report for Fema/Gema records.

DUTIES OF ADMINISTRATIVE ASSISTANT

1. Records complete outage list from Call Center.
2. If outage calls are too excessive for Call Center and staff to handle, coordinate with Customer Service and IUC to handle the overflow.
3. Sorts outage information by geographic area.
4. Communicates to dispatch center when receiving a Critical or Priority Outage.
5. Assist management and supervisory personnel with tactical and administrative duties.
6. Assists the Distribution Supervisor with coordinating crew needs

DUTIES OF METERING STAFF

1. Assist with initial System Evaluation.
2. Assist Logistics Manager with arrangements to accept and sustain outside crews.
3. Repair traffic signaling system to normal operation.
4. Perform Metering Functions as the need arises.
5. Back up Engineering Staff if additional assistance as needed.

DUTIES OF KEY ACCOUNTS MANAGER (LOGISTICS MANAGER AND COMMAND CENTER LIASON).

1. Responsible for all arrangements to accept and sustain outside crews.
2. Compile and maintain a list of major customers and their contact info.
3. Report power outages of major customers to Electrical Director and Dispatch Center.
4. Provide status updates to major customers as needed.
5. Back-up to Electrical Director regarding status updates to press.
6. Perform other duties as assigned by Electrical Director.
7. After logistics duties have leveled off report to Command Center

as liaison for Electric Department.

DUTIES OF PURCHASING AGENT AND STAFF

1. Provide a safe and efficient storeroom operation.
2. Contact vendors for storm materials to ensure that necessary materials are on hand for timely power restoration.
3. Set up and make operational the Staging Area.
4. Maintain three (3) complete storm kits and audit on an annual basis.
5. Coordinate with MES bird dogs to provide materials and supplies to field personnel.
6. Update the Vendor List on an annual basis.

DUTIES OF CREW PERSONNEL

1. Perform initial system evaluations.
2. Prior to arrival of outside crews, the restoration of service to priority customers will begin.
3. Once outside crews have arrived the following assignments will be made.

Linemen -- will be placed in two-man teams to cure minor cases of trouble that will restore service.

Apprentices – will be assigned to loading/unloading material, transporting poles and transformers to and from site, and providing equipment to crews as necessary.

A two-man crew will be available to handle after hours emergencies.

DAMAGE ASSESSMENT PROCEDURES

Determining the extent of system damage as quickly and accurately as possible is vital in estimating the amount of total time to restore power as well as material and human resource needs.

A complete circuit by circuit system evaluation will be performed. **The system evaluation must be completed within 4 hours.** A two-man team made up of an experienced person and one less experienced person will be assigned to evaluate each circuit. One person will drive, and one will survey the line and tally the damage. The TROUBLE TALLY SHEET will be used to determine the specific number of cases of trouble found. See TROUBLE TALLY SHEET for more specific information.

If the team comes across a safety hazard the team will make the hazard as safe and proceed with the assessment. Once a team has completed a circuit assessment, they should return to City Hall, turn in the TROUBLE TALLY SHEET and receive their next assignment.

Using the total cases of trouble derived from the TROUBLE TALLY SHEETS the Electrical Director or his designee will determine when to escalate the need for additional outside help. If we can't restore all power within 24 hours using our crews then outside help will be requested through Electric Cities of Georgia (ECG).

Request 1 crew for every 50 hours of work.



To: City Council
From: Brian Thompson
Department: Electric
Date: 08/6/2019
Subject: Purchase - Spring Street Relocation Poles

Budget Account/Project Name: Spring St Relocation

Funding Source: CIP

Budget Allocation: \$350,000

Budget Available: \$350,000

Requested Expense: \$77,969

Company of Purchase: Anixter

Description:

Ductile Iron poles to be placed in-line with new MEAG poles from Highland to Breedlove.

Background:

The relocation of our two circuits on W Spring St is currently out for bid. The poles that were used in that design are made of ductile iron and are self-supporting. This means they do not have guy wires and will last longer than the wire that they are supporting. This design while more expensive up front will create a much cleaner look on this street which is a main feeder to our City.

Attachment(s):

Quotes (2)

McWane Poles - 2 pages

Anixter – 2 Pages



6525 BEST FRIEND RD SUITE 100
NORCROSS, GA 30071

PO 142

www.anixterpowersolutions.com

Phone: 404.691.2605
Fax: 770.798.1309

Quotation: U00592215.00

To: **MONROE WATER LIGHT & GAS**
420 N BROAD STREET
MONROE, GA 30655

Issued Date:
Expiration Date: **Aug 04, 2019**

Sales Contact: **Daniel Brown**
(P)
(F)
daniel.brown@anixter.com

Attn:
Phone:
Fax:

Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
1		C11K050W 50' 11.7Kip - Weathered Finish Includes 40 holes or 20 through holes, 2 rivet nuts or threaded holes, and embed coating to 1' above ground line OPTIONS 1 -- Ductile Caps DEL: 10-12 WEEKS	1	4,906.000	EA	4,906.00
2		C11K055W 55' 11.7 Kip - Weathered Finish includes 40 holes or 20 through holes, 2 rivet nuts or threaded holes, and embed coating to 1' above ground line. OPTIONS 1 -- Ductile Caps DEL: 10-12 WEEKS	2	5,516.000	EA	11,032.00
3		C11K060W 60' 11.7 Kip - Weathered Finish Includes 40 holes or 20 through holes, 2 rivet nuts or threaded holes, and embed coating to 1' above ground line. OPTIONS 1 -- Ductile Caps DEL: 10-12 WEEKS	4	5,840.000	EA	23,360.00
4		H9060W 60' H9 - Weathered Finish Includes 40 holes or 20 through holes, 2 rivet nuts or threaded holes, and embed coating to 1' above ground line. OPTIONS 1 -- Ductile Caps DEL: 10-12 WEEKS	2	5,544.000	EA	11,088.00



6525 BEST FRIEND RD SUITE 100
 NORCROSS, GA 30071

PO 143

www.anixterpowersolutions.com

Phone: 404.691.2605
 Fax: 770.798.1309

Quotation: U00592215.00

Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
5		H9055W 55' H9 - Weathered Finish Includes 40 holes or 20 through holes, 2 rivet nuts or threaded holes, and embed coating to 1' above ground line. OPTIONS 1 -- Ductile Caps DEL: 10-12 WEEKS	2	4,932.000	EA	9,864.00
6		H7055W 55' H7 - Weathered Finish Includes 40 holes or 20 through holes, 2 rivet nuts or threaded holes, and embed coating to 1' above ground line. OPTIONS 1 -- Ductile Caps DEL: 10-12 WEEKS	3	4,299.000	EA	12,897.00
7		H7060W 60' H7 - Weathered Finish Includes 40 holes or 20 through holes, 2 rivet nuts or threaded holes, and embed coating to 1' above ground line. OPTIONS 1 -- Ductile Caps DEL: 10-12 WEEKS	1	4,822.000	EA	4,822.00

SECTION TOTAL: \$77,969.00

QUOTE TOTAL: \$77,969.00

Special Notes

- 1) All items are In Stock unless otherwise noted.
- 2) All item pricing on this quote is valid for thirty days unless otherwise specified.
- 3) All applicable taxes apply.

For the latest terms & conditions please visit: <https://www.anixterpowersolutions.com/site/legal/purchase-terms.html>

Anixter Power Solutions offers the industry's most extensive and dynamic portfolio of products, services and solutions for the Public Power, Investor-owned Utilities, Construction and Industrial markets.



McWane Poles
 A Division of **McWane, Inc.**
 226 **144** Sixth St.
 Coshocton, Ohio 43812
 P: 740-622-6651
 F: 740-662-8551

Quotation

Customer:	Gresco Utility Supply c/o Chris Crawford	Quote Number:	151916
Ship To:	Electric Cities of Georgia (ECG) Monroe, Georgia	Date:	06/20/2019
		Quote Expires:	07/31/2019

Part No.	Description	Standard Weight	Max Tip Load	Qty	Unit Price	Total
C11K050W	50' 11.7Kip - Weathered Finish Includes 40 holes or 20 through holes, 2 rivet nuts or threaded holes, and embed coating to 1' above ground line. OPTIONS 1 -- Ductile Caps	4401	11.7	1	\$5,244.69	\$5,244.69
C11K055W	55' 11.7 Kip - Weathered Finish Includes 40 holes or 20 through holes, 2 rivet nuts or threaded holes, and embed coating to 1' above ground line. OPTIONS 1 -- Ductile Caps	4913	11.7	2	\$5,898.31	\$11,796.62
C11K060W	60' 11.7 Kip - Weathered Finish Includes 40 holes or 20 through holes, 2 rivet nuts or threaded holes, and embed coating to 1' above ground line. OPTIONS 1 -- Ductile Caps	5455	11.7	4	\$6,244.00	\$24,976.00
H9060W	60' H9 - Weathered Finish Includes 40 holes or 20 through holes, 2 rivet nuts or threaded holes, and embed coating to 1' above ground line. OPTIONS 1 -- Ductile Caps	5335	10.53	2	\$5926.85	\$11,853.70
H9055W	55' H9 - Weathered Finish Includes 40 holes or 20 through holes, 2 rivet nuts or threaded holes, and embed coating to 1' above ground line. OPTIONS 1 -- Ductile Caps	4793	10.53	2	\$5,272.15	\$10,544.30
H7055W	55' H7 - Weathered Finish Includes 40 holes or 20 through holes, 2 rivet nuts or threaded holes, and embed coating to 1' above ground line. OPTIONS 1 -- Ductile Caps	3949	8.385	3	\$4,597.00	\$13,791
H7060W	60' H7 - Weathered Finish Includes 40 holes or 20 through holes, 2 rivet nuts or threaded holes, and embed coating to 1' above ground line. OPTIONS 1 -- Ductile Caps	4391	8.385	1	\$5,155.31	\$5,155.31
Total Pole Quantity: 15					Total:	\$83,361.62

Delivery Lead Time:	10-12 WKS After Drawing Approval	Quotation From:	
Freight Expense:	Prepaid Allowed		Shelby Longaberger
Freight Arrangements:	Delivery at Place (DAP)		Sales Associate
Payment Terms:	Net 30 Days		
Plant of Origin:	Coshocton, OH		shelby.longaberger@mcwanepoles.com

Notes:

Poles are quoted per "Specifications for Ductile Iron Poles" updated 4/14/2018. Poles are designed and manufactured to wood pole equivalency, "Grade B" construction. Prices are subject to change without notice.

The MCWANE, INC. Terms and Conditions of Sale, found at www.mcwane.com under the Terms and Conditions tab ("Online Terms and Conditions") including but not limited to all warranties, disclaimers of implied warranties and limitations on liability, are incorporated herein by this reference. Each party acknowledges that all sales of Goods by McWane, Inc., including its divisions, ("Seller") to Buyer are governed by the Online Terms and Conditions which supersede any other or inconsistent terms of Buyer or Seller. Each party agrees that the Online Terms and Conditions will also govern all sales of Goods to Buyer by any McWane, Inc., subsidiary, affiliate or division, in which case such subsidiary, affiliate or division will be the "Seller" under this Agreement (unless otherwise agreed in writing by such subsidiary, affiliate or division). Buyer acknowledges that the Online Terms and Conditions are subject to change from time to time and the parties agree that each sale of Goods will be governed by the version of the Online Terms and Conditions available at the time of Seller's acceptance of an order for such Goods.



WATER, SEWER, GAS &
STORMWATER
MONTHLY REPORT

AUGUST
2019

2019 Project List

	Estimated Start Date	Estimated Completion Date	Notes	Completed	
Natural Gas					
Milledge Ave/Davis St gas main extension	Aug-19	Oct-19	Install 420' of 2" gas main along Milledge Ave from Davis Street	Ongoing	
Hwy 11 South gas renewal	Late 2019	Early 2020	Replace 3.8 miles of 4" high pressure steel with 4" plastic	Ongoing	
Grand Haven Phase 2 gas install	Sep-19	Oct-19	Install 7900' of 2" gas main for phase 2 of development	Ongoing	
Install natural gas mains in new development on Hwy 83	Aug-19	Nov-19	Gas service for new development 162 lots	Ongoing	
Hwy 11 South high pressure main rehab	Jun-19	Jun-19	Pressure lowered, crew will re-evaluate the leak to determine need for replacement	Completed	
Leak Survey - Business & Residential District	Mar-19	Apr-19	Survey complete & repairs being made by City gas crews	Completed	
Gas lights at City Hall	Nov-18	Feb-19	Install gas lanterns around property @ City Hall	Completed	
Dean Hill Rd/Private Drive	Feb-19	Mar-19	Install 1,100' of 2" gas main for 5 lots	Completed	
Bryant Road Main Replacement	Jul-18	Dec-18	Main replacement completed / Steel to plastic	Completed	
Young Street Main Replacement	Dec-19	Jan-19	Gas main replacement / Steel to plastic	Completed	
Sewer Collection					
Milledge Ave/Davis St sewer main extension	Aug-19	Oct-19	Install 420' of 6" sewer main along Milledge Ave from Davis Street	Ongoing	
Sewer Right-of-way easement cutting	Aug-19	Sep-19	Cutting of sewer right-of-ways thru out system	Ongoing	
2nd Street Sewer Main Rehab	Aug-19	Sep-19	Paid for by Mainstreet Walton Mill development & Reliant Homes	Ongoing	
2018 CDBG	Sep-18	Jul-20	Bid opening scheduled for August 6th	Ongoing	
Alcovy Street sewer rehab	Jun-19	Jun-19	Pipe bursting 1 bad section of sewer on Alcovy St before paving	Completed	
Birch Street I&I Rehab	Feb-19	Apr-19	Rehab of main & manholes to reduce inflow & infiltration	Ongoing	
Alcovy River Sewer / Pump station	Jan-18	Jan-20	Survey phase/Engineering	Ongoing	
Sewer Plant					
Rehab of Primaries 1 & 2	Jul-19	Aug-19	Material on-hand/construction to start in July	Ongoing	
Design/Review for WWTP rehab	Feb-18	Jun-19	Engineering phase	Ongoing	
Rehab of Primaries 3 & 4	Feb-18	Mar-19	Material on-hand/construction to start in June	Completed	
2 Emergency purchases for pumps	Feb-19	Mar-19	Pump replacement for trickling filters and pump for Tractor Supply pump station	Completed	
Water Distribution					
Wall Rd water extension	Aug-19	Sep-19	Install 800' of 8" water main along Wall Rd	Ongoing	
Milledge Ave/Davis St water main extension	Aug-19	Oct-19	Install 420' of 6" water main along Milledge Ave from Davis Street	Ongoing	
Loganville Water Extension	Jul-18	Jan-20	Design phase/easement acquisition	Ongoing	
Water Main Extension along Radford Street	Jan-19	Feb-19	Install 6" water main for Graceful Manor (assisted living @ Grace Baptist on Mears St)	Completed	
Replace 1 1/2" Water Main Along Highland Ave/Wayne St	Jan-19	Feb-19	Install new 6" main along Highland Ave & Wayne Street	Completed	
Water Treatment Plant					
New Offices @ Old Water Plant	Apr-18	Feb-19	Building completed and Water, Sewer, Gas & Stormwater departments have moved in	Completed	
Landscape @ Old Water Plant/New offices	Jan-19	Feb-19	Install trees & scrubs to match City Hall landscape	Completed	
Stormwater					
McDaniel Street drainage rehab	Aug-19	Sep-19	Replace section of curb & sidewalk and address drainage at 3 driveways	Ongoing	
Blaine Street drainage rehab	Apr-19	Jul-19	Install curbing and rework ditches	Completed	
Court Street Alley	Oct-18	Jul-19	Replace utilities, improve storm drainage, replace asphalt with concrete	Design Phase	
Livery Stable Alleyway #3	Apr-19	Jul-19	Replace utilities, improve storm drainage, replace asphalt with concrete	Design Phase	
Parkway Place Storm drain replacement	Mar-19	Mar-19	Replaced 120' of drainage pipe	Completed	
Tanglewood Storm drain replacement	Apr-19	Apr-19	Replaced 120' of drainage pipe	Completed	
2019 CIP Completion					
Gas	Ash Street Main Replacement (CIP Project)	Feb-19	Mar-19	Replacing 2" steel main due to excessive corrosion & leaks (\$93,478 low bid/\$200,000 budgeted for gas replacement/rehab)	Completed
WTP	Purchase of air compressors (CIP Item)	Mar-19	Mar-19	Purchased used from United Rental Budgeted \$54,000 Purchased for \$30,000	Completed
WTP	Purchase/Install of floor coverings for new office space (CIP Project)	Feb-19	Mar-19	Purchase floor covering (Britt's Floor Covering low bid at \$20,108.30)	Completed
WTP	Purchase/Install furniture for new office space (CIP Project)	Feb-19	Mar-19	Purchase new desks and furniture for new office space at water plant. (Office Pro's low bidder @ \$21,000.00)	Completed
WTP	Replacement of the Hach Turbidity units (CIP Project)	Feb-19	Apr-19	Replacing outdated units with new Swan units (\$83,705.00 low bid/\$90,000 budgeted)	Completed
Storm	Heritage Ridge Pond Rehab (CIP Project)	Jun-19	Jul-19	Bids taken and awarded by policy (JT Magbe \$17,875)	Completed
Water	Purchase 300 5/8" water meters w/ 100W erts for replacements	Mar-19	May-19	Meters ordered and installed (Delta Municipal Supply)	Completed
WWTP	Purchase of Kawasaki Mule ATV for plant grounds	Apr-19	May-19	Bid, awarded, and purchased by policy (H & F Motorsports LLC)	Completed
Storm	North Madison Ave. Storm drain replacement	Jun-19	Jul-19	Replace drainage pipe under N. Madison Ave./Will require road closure	Ongoing

MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 06/2019 | FY 2019



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CITY OF MONROE: WATER & SEWER FUND OVERVIEW

	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	FY 2019	AS BUDGET	FY 2018
REVENUES	\$ 0.987M	\$ 0.988M	\$ 1.159M	\$ 0.948M	\$ 1.024M	\$ 1.117M							\$ 6.223M	\$ 9.354M	\$ 4.583M
PERSONNEL COSTS	\$ 0.247M	\$ 0.246M	\$ 0.260M	\$ 0.223M	\$ 0.325M	\$ 0.258M							\$ 1.560M	\$ 2.407M	\$ 0.994M
CONTRACTED SVC	\$ 0.016M	\$ 0.016M	\$ 0.035M	\$ 0.016M	\$ 0.033M	\$ 0.042M							\$ 0.157M	\$ 0.552M	\$ 0.283M
SUPPLIES	\$ 0.043M	\$ 0.082M	\$ 0.086M	\$ 0.054M	\$ 0.115M	\$ 0.093M							\$ 0.474M	\$ 1.033M	\$ 0.782M
CAPITAL OUTLAY	\$ 0.311M	\$ 0.403M	\$ 0.597M	\$ 0.487M	\$ 0.480M	\$ 0.476M							\$ 2.755M	\$ 3.282M	\$ 2.797M
FUND TRANSFERS	\$ 0.110M	\$ 0.116M	\$ 0.113M	\$ 0.113M	\$ 0.114M	\$ 0.113M							\$ 0.679M	\$ 1.367M	\$ 0.237M
EXPENSES	\$ 0.728M	\$ 0.863M	\$ 1.091M	\$ 0.893M	\$ 1.068M	\$ 0.982M							\$ 5.625M	\$ 8.641M	\$ 5.092M
MARGIN	\$ 0.260M	\$ 0.125M	\$ 0.068M	\$ 0.055M	\$ (0.044M)	\$ 0.135M							\$ 0.599M	\$ 0.713M	\$ (0.509M)

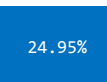
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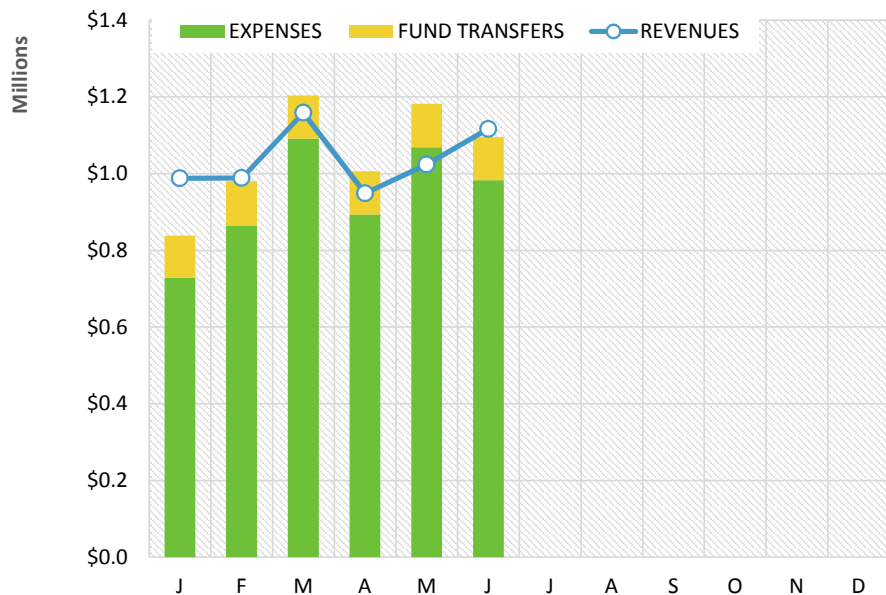
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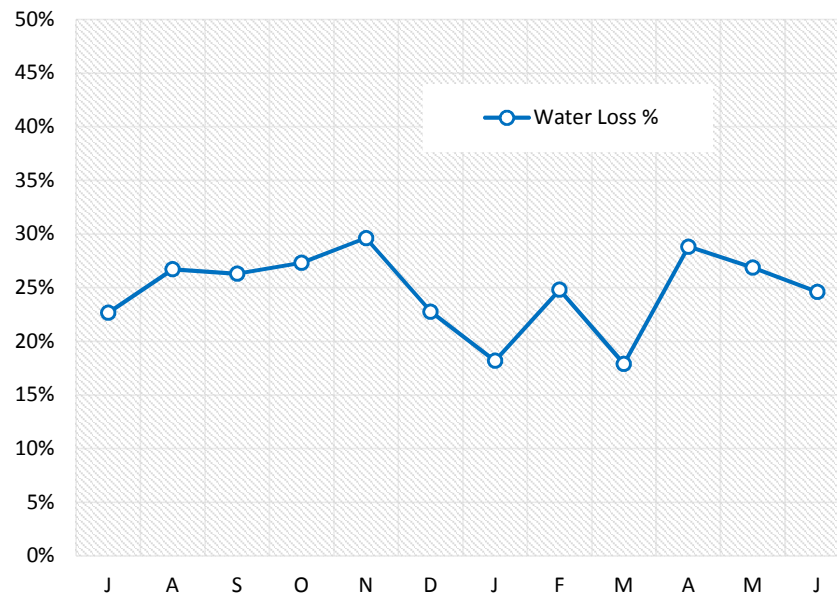
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REVENUES vs. EXPENSES



MONTHLY WATER PROCESSED VS SOLD



RETAIL SALES REPORT

[Jan 2019](#)
[Feb 2019](#)
[Mar 2019](#)
[Apr 2019](#)
[May 2019](#)
[Jun 2019](#)
[Jul 2019](#)
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[Dec 2019](#)

CUSTOMER COUNT - WATER

Residential	8,150	8,139	8,511	8,207	8,224	8,199
Commercial	913	909	922	928	923	938
Industrial	2	2	2	2	2	2
Water Authority	1	1	1	1	1	1
Residential Sprinkler	253	256	262	253	258	265
Commercial Sprinkler	78	78	78	79	76	78
Total	9,397	9,385	9,776	9,470	9,484	9,483

YOY Δ	1.74%	2.49%	6.50%	3.01%	3.09%	2.23%
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KGALLONS - WATER

Residential	34,009	33,336	32,263	32,014	33,701	40,330
Commercial	12,015	9,714	10,563	11,187	12,113	12,932
Industrial	2,008	1,769	1,318	1,607	1,597	1,708
Water Authority	4,937	4,616	4,293	5,850	3,446	6,713
Total	52,969	49,435	48,437	50,658	50,857	61,683

YOY Δ	9.05%	-4.57%	-0.51%	5.16%	-1.00%	10.50%
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REVENUE - WATER

Residential	\$ 0.289M	\$ 0.278M	\$ 0.266M	\$ 0.271M	\$ 0.280M	\$ 0.330M
Commercial	\$ 0.088M	\$ 0.075M	\$ 0.080M	\$ 0.086M	\$ 0.084M	\$ 0.096M
Industrial	\$ 0.008M	\$ 0.007M	\$ 0.005M	\$ 0.007M	\$ 0.007M	\$ 0.007M
Water Authority	\$ 0.020M	\$ 0.019M	\$ 0.018M	\$ 0.024M	\$ 0.014M	\$ 0.027M
Total	\$ 0.405M	\$ 0.379M	\$ 0.370M	\$ 0.387M	\$ 0.384M	\$ 0.461M

YOY Δ	9.67%	-1.02%	-2.16%	3.70%	-2.69%	9.40%
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RETAIL SALES REPORT

[Jan 2019](#)
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[Dec 2019](#)

CUSTOMER COUNT - SEWER

Residential	6,270	6,237	6,576	6,289	6,304	6,272
Commercial	819	814	820	824	811	829
Water Authority	1	1	1	1	1	1
Total	7,090	7,052	7,397	7,114	7,116	7,102
YOY Δ	1.66%	2.20%	7.03%	2.91%	2.80%	2.00%

KGALLONS - SEWER

Residential	34,009	33,336	32,263	32,014	33,701	40,330
Commercial	12,015	9,714	10,563	11,187	12,113	12,932
Water Authority	4,937	4,616	4,293	5,850	3,446	6,713
Total	50,961	47,666	47,119	49,051	49,260	59,975
YOY Δ	9.90%	-3.96%	0.94%	4.92%	-0.74%	9.93%

REVENUE - SEWER

Residential	\$ 0.203M	\$ 0.197M	\$ 0.193M	\$ 0.195M	\$ 0.197M	\$ 0.208M
Commercial	\$ 0.144M	\$ 0.119M	\$ 0.129M	\$ 0.130M	\$ 0.117M	\$ 0.135M
Water Authority	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M
Total	\$ 0.348M	\$ 0.317M	\$ 0.323M	\$ 0.326M	\$ 0.315M	\$ 0.345M
YOY Δ	11.08%	0.93%	2.55%	2.90%	-3.38%	-1.13%

SALES STATISTICS

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AVERAGE KGALLONS/CUSTOMER (WATER)

Residential	4	4	4	4	4	5	4
Commercial	13	11	11	12	13	14	12
Industrial	1,004	885	659	804	799	854	834
Water Authority	4,937	4,616	4,293	5,850	3,446	6,713	4,976

AVERAGE \$/CUSTOMER (WATER)

Residential	\$35	\$34	\$31	\$33	\$34	\$40	\$35
Commercial	\$96	\$83	\$87	\$92	\$91	\$102	\$92
Industrial	\$4,141	\$3,658	\$2,747	\$3,331	\$3,310	\$3,535	\$3,453
Water Authority	\$20,114	\$18,817	\$17,512	\$23,803	\$14,091	\$27,289	\$20,271

AVERAGE \$/KGALLON (WATER)

Residential	\$8.4846	\$8.3400	\$8.2536	\$8.4501	\$8.3046	\$8.1945	\$8.3379
Commercial	\$7.2895	\$7.7367	\$7.5985	\$7.6694	\$6.9252	\$7.4001	\$7.4366
Industrial	\$4.1240	\$4.1354	\$4.1680	\$4.1450	\$4.1457	\$4.1388	\$4.1428
Water Authority	\$4.0742	\$4.0766	\$4.0793	\$4.0688	\$4.0890	\$4.0651	\$4.0755
Average	\$5.9931	\$6.0722	\$6.0249	\$6.0833	\$5.8661	\$5.9496	\$5.9982

AVERAGE KGALLONS/CUSTOMER (SEWER)

Residential	5	5	5	5	5	6	5
Commercial	15	12	13	14	15	16	14
Water Authority	4,937	4,616	4,293	5,850	3,446	6,713	4,976

AVERAGE \$/CUSTOMER (SEWER)

Residential	\$32	\$32	\$29	\$31	\$31	\$33	\$31
Commercial	\$176	\$146	\$157	\$158	\$144	\$163	\$157
Water Authority	\$1,306	\$1,146	\$1,183	\$1,039	\$1,173	\$1,386	\$1,205

AVERAGE \$/KGALLON (SEWER)

Residential	\$5.9674	\$5.9194	\$5.9889	\$6.0889	\$5.8481	\$5.1676	\$5.8301
Commercial	\$11.9805	\$12.2341	\$12.1739	\$11.6506	\$9.6333	\$10.4180	\$11.3484
Water Authority	\$0.2645	\$0.2483	\$0.2756	\$0.1777	\$0.3403	\$0.2064	\$0.2521
Average	\$6.0708	\$6.1339	\$6.1461	\$5.9724	\$5.2739	\$5.2640	\$5.8102

Jun 2019 Jun 2018 FY2019 YTD FY2018 YTD

SALES REVENUES

WATER SALES	\$ 458,686	\$ 420,245	\$ 2,359,703	\$ 2,048,285	\$ 5,172,905
SEWER SALES	\$ 342,714	\$ 347,697	\$ 1,943,756	\$ 1,693,768	\$ 4,186,592
SALES REVENUES (ACTUAL)	\$ 801,400	\$ 767,942	\$ 4,303,459	\$ 3,742,053	\$ 9,359,497
AS BUDGET	\$ 725,000	\$ 705,083	\$ 4,350,000	\$ 4,230,500	Not Applicable
% ACTUAL TO BUDGET	110.54%	108.92%	98.93%	88.45%	Not Applicable

OTHER REVENUES

WATER

OP REVENUE	\$ 954	\$ 1,528	\$ 12,902	\$ 7,769	\$ 2,014
MISC REVENUE	\$ 5,290	\$ 2,645	\$ 31,740	\$ 76,245	\$ 7,935
SALE OF FIXED ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -
REIMB DAMAGE PROP	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 29,100	\$ 49,450	\$ 290,300	\$ 111,025	\$ 16,150
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC WATER DIST	\$ -	\$ 7,197	\$ -	\$ 85,845	\$ 12,723
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ 59,994
TRANSFER FROM CIP_WATER	\$ 142,298	\$ -	\$ 555,289	\$ -	\$ 1,011,218
ADMIN ALLOC WATER	\$ 20,863	\$ -	\$ 133,144	\$ -	\$ -
OTHER REVENUES (WATER)	\$ 198,505	\$ 60,820	\$ 1,023,375	\$ 280,884	\$ 1,110,034

SEWER

OP REVENUE	\$ 4,000	\$ 7,200	\$ 31,038	\$ 18,640	\$ 8,000
FEDERAL GRANT	\$ -	\$ 37,963	\$ -	\$ 395,102	\$ -
MISC REVENUE	\$ 5,034	\$ -	\$ 10,358	\$ 4,000	\$ -
TAP FEES	\$ 13,000	\$ 11,000	\$ 180,500	\$ 73,000	\$ 9,000
SALE OF ASSETS - SEWAGE	\$ -	\$ -	\$ -	\$ -	\$ -
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ 921	\$ -
FEDERAL GRANT CDBG 2018	\$ -	\$ -	\$ 12,950	\$ -	\$ -
ADMIN ALLOC SEW COLLECT	\$ -	\$ 5,757	\$ -	\$ 68,669	\$ 10,177
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM CIP_SEWER	\$ 78,240	\$ -	\$ 556,398	\$ -	\$ 602,923
ADMIN ALLOC SEWAGE	\$ 16,489	\$ -	\$ 105,231	\$ -	\$ -
OTHER REVENUES (SEWER)	\$ 116,763	\$ 61,920	\$ 896,475	\$ 560,332	\$ 630,100

OTHER REVENUES (TOTAL)	\$ 315,268	\$ 122,740	\$ 1,919,850	\$ 841,217	\$ 1,740,134
AS BUDGET	\$ 33,082	\$ 43,989	\$ 198,490	\$ 263,933	Not Applicable
% ACTUAL TO BUDGET	953.00%	279.03%	967.23%	318.72%	Not Applicable

TOTAL REVENUES (ACTUAL)	\$ 1,116,668	\$ 890,683	\$ 6,223,309	\$ 4,583,270	\$ 11,099,631
AS BUDGET	\$ 758,082	\$ 749,072	\$ 4,548,490	\$ 4,494,433	Not Applicable
% ACTUAL TO BUDGET	147.30%	118.90%	136.82%	101.98%	Not Applicable

	Jun 2019	Jun 2018	FY2019 YTD	FY2018 YTD	12-MO
PERSONNEL	\$ 177,573	\$ 192,041	\$ 1,128,232	\$ 993,852	\$ 2,054,576
CONTRACTED SERVICES	\$ 70,224	\$ 48,778	\$ 267,206	\$ 281,372	\$ 595,741
SUPPLIES	\$ 204,974	\$ 98,926	\$ 1,303,792	\$ 781,545	\$ 3,138,619
CAPITAL OUTLAY	\$ 416,605	\$ 453,904	\$ 2,247,572	\$ 2,796,804	\$ 4,197,001
FUND TRANSFERS	\$ 112,662	\$ 42,269	\$ 677,856	\$ 237,419	\$ 954,395
TOTAL	\$ 982,037	\$ 835,918	\$ 5,624,658	\$ 5,090,992	\$ 10,940,333

WATER

WATER TREATMENT PLANT

PERSONNEL

Compensation	\$ 27,474	\$ 73,741	\$ 157,301	\$ 325,428	\$ 119,526
PERSONNEL (ACTUAL)	\$ 39,707	\$ 86,687	\$ 242,395	\$ 442,672	\$ 203,404
AS BUDGET	\$ 40,396	\$ 80,502	\$ 242,374	\$ 483,013	Not Applicable
% ACTUAL TO BUDGET	98.30%	107.68%	100.01%	91.65%	Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$ 7,563	\$ 28,619	\$ 57,163	\$ 139,208	\$ 115,100
AS BUDGET	\$ 24,073	\$ 32,204	\$ 144,440	\$ 193,225	Not Applicable
% ACTUAL TO BUDGET	31.42%	88.87%	39.58%	72.04%	Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$ 43,905	\$ 44,662	\$ 250,574	\$ 386,201	\$ 488,159
AS BUDGET	\$ 53,446	\$ 66,591	\$ 320,675	\$ 399,545	Not Applicable
% ACTUAL TO BUDGET	82.15%	67.07%	78.14%	96.66%	Not Applicable

CAPITAL OUTLAY

Capital Expenditures	\$ 48,998	\$ -	\$ 171,520	\$ 74,503	\$ 186,374
CAPITAL OUTLAY (ACTUAL)	\$ 203,940	\$ 276,046	\$ 1,310,181	\$ 1,628,177	\$ 1,984,993
AS BUDGET	\$ 77,779	\$ 56,015	\$ 466,675	\$ 336,089	Not Applicable
% ACTUAL TO BUDGET	262.20%	492.81%	280.75%	484.45%	Not Applicable

FUND TRANSFERS

FUND TRANSFERS (ACTUAL)	\$ 61,874	\$ 22,963	\$ 370,172	\$ 128,032	\$ 523,793
AS BUDGET	\$ 62,280	\$ -	\$ 373,682	\$ -	Not Applicable
% ACTUAL TO BUDGET	99.35%	0.00%	99.06%	0.00%	Not Applicable

WATER DISTRIBUTION SYSTEM

PERSONNEL

PERSONNEL (ACTUAL)	\$ 45,352	\$ -	\$ 287,151	\$ -	\$ 763,322
AS BUDGET	\$ 44,288	\$ -	\$ 265,726	\$ -	Not Applicable
% ACTUAL TO BUDGET	102.40%	0.00%	108.06%	0.00%	Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$ 15,571	\$ -	\$ 42,280	\$ -	\$ 116,223
AS BUDGET	\$ 9,638	\$ -	\$ 57,825	\$ -	Not Applicable
% ACTUAL TO BUDGET	161.57%	0.00%	73.12%	0.00%	Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$ 31,619	\$ -	\$ 138,599	\$ -	\$ 393,000
AS BUDGET	\$ 15,425	\$ -	\$ 92,550	\$ -	Not Applicable
% ACTUAL TO BUDGET	204.99%	0.00%	149.76%	0.00%	Not Applicable

CAPITAL OUTLAY

CAPITAL OUTLAY (ACTUAL)	\$ 93,300	\$ -	\$ 199,332	\$ -	\$ 1,062,115
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable

TOTAL WATER EXPENSES (ACTUAL)	\$ 542,831	\$ 458,977	\$ 2,897,846	\$ 2,724,288	\$ 5,650,108
AS BUDGET	\$ 327,324	\$ 235,312	\$ 1,963,947	\$ 1,411,872	Not Applicable
% ACTUAL TO BUDGET	165.84%	195.05%	147.55%	192.96%	Not Applicable

Jun 2019 Jun 2018 FY2019 YTD FY2018 YTD

WASTEWATER

STORMWATER

PERSONNEL

PERSONNEL (ACTUAL)	\$	31,891	\$	105,354	\$	171,421	\$	551,180	\$	(145,249)
AS BUDGET	\$	29,444	\$	77,896	\$	176,663	\$	467,376		Not Applicable
% ACTUAL TO BUDGET		108.31%		135.25%		97.03%		117.93%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	3,408	\$	20,159	\$	8,833	\$	142,165	\$	(116,931)
AS BUDGET	\$	5,384	\$	32,450	\$	32,304	\$	194,700		Not Applicable
% ACTUAL TO BUDGET		63.29%		62.12%		27.34%		73.02%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	11,014	\$	54,264	\$	43,126	\$	395,344	\$	(316,576)
AS BUDGET	\$	53,446	\$	66,591	\$	320,675	\$	399,545		Not Applicable
% ACTUAL TO BUDGET		20.61%		81.49%		13.45%		98.95%		Not Applicable

CAPITAL OUTLAY

Capital Expenditures	\$	-	\$	-	\$	-	\$	78,847	\$	(15,247)
CAPITAL OUTLAY (ACTUAL)	\$	119,365	\$	177,858	\$	738,059	\$	1,168,628	\$	1,149,893
AS BUDGET	\$	110,346	\$	55,987	\$	662,077	\$	335,923		Not Applicable
% ACTUAL TO BUDGET		108.17%		317.68%		111.48%		347.89%		Not Applicable

SEWAGE

FUND TRANSFERS

FUND TRANSFERS (ACTUAL)	\$	50,788	\$	19,306	\$	307,684	\$	109,387	\$	430,603
AS BUDGET	\$	50,600	\$	52,467	\$	303,600	\$	314,800		Not Applicable
% ACTUAL TO BUDGET		100.37%		36.80%		101.35%		34.75%		Not Applicable

SEWAGE COLLECTION

PERSONNEL

PERSONNEL (ACTUAL)	\$	29,654	\$	-	\$	216,394	\$	-	\$	646,607
AS BUDGET	\$	31,374	\$	-	\$	188,243	\$	-		Not Applicable
% ACTUAL TO BUDGET		94.52%		0.00%		114.96%		0.00%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	15,268	\$	-	\$	49,058	\$	-	\$	147,384
AS BUDGET	\$	6,937	\$	-	\$	41,623	\$	-		Not Applicable
% ACTUAL TO BUDGET		220.09%		0.00%		117.86%		0.00%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	7,745	\$	-	\$	233,096	\$	-	\$	1,178,635
AS BUDGET	\$	10,119	\$	-	\$	60,715	\$	-		Not Applicable
% ACTUAL TO BUDGET		76.54%		0.00%		383.92%		0.00%		Not Applicable

SEWAGE TREATMENT

PERSONNEL

PERSONNEL (ACTUAL)	\$	30,969	\$	-	\$	210,871	\$	-	\$	586,493
AS BUDGET	\$	33,793	\$	-	\$	202,757	\$	-		Not Applicable
% ACTUAL TO BUDGET		91.64%		0.00%		104.00%		0.00%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	28,414	\$	-	\$	109,873	\$	-	\$	333,964
AS BUDGET	\$	53,200	\$	-	\$	319,200	\$	-		Not Applicable
% ACTUAL TO BUDGET		53.41%		0.00%		34.42%		0.00%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	110,691	\$	-	\$	638,398	\$	-	\$	1,395,402
AS BUDGET	\$	54,463	\$	-	\$	326,780	\$	-		Not Applicable
% ACTUAL TO BUDGET		203.24%		0.00%		195.36%		0.00%		Not Applicable

TOTAL EXPENSES (ACTUAL)	\$	439,206	\$	376,941	\$	2,726,812	\$	2,366,704	\$	5,290,224
AS BUDGET	\$	439,106	\$	285,391	\$	2,634,636	\$	1,712,344		Not Applicable
% ACTUAL TO BUDGET		100.02%		132.08%		103.50%		138.21%		Not Applicable

MONTHLY DIRECTOR'S REPORT

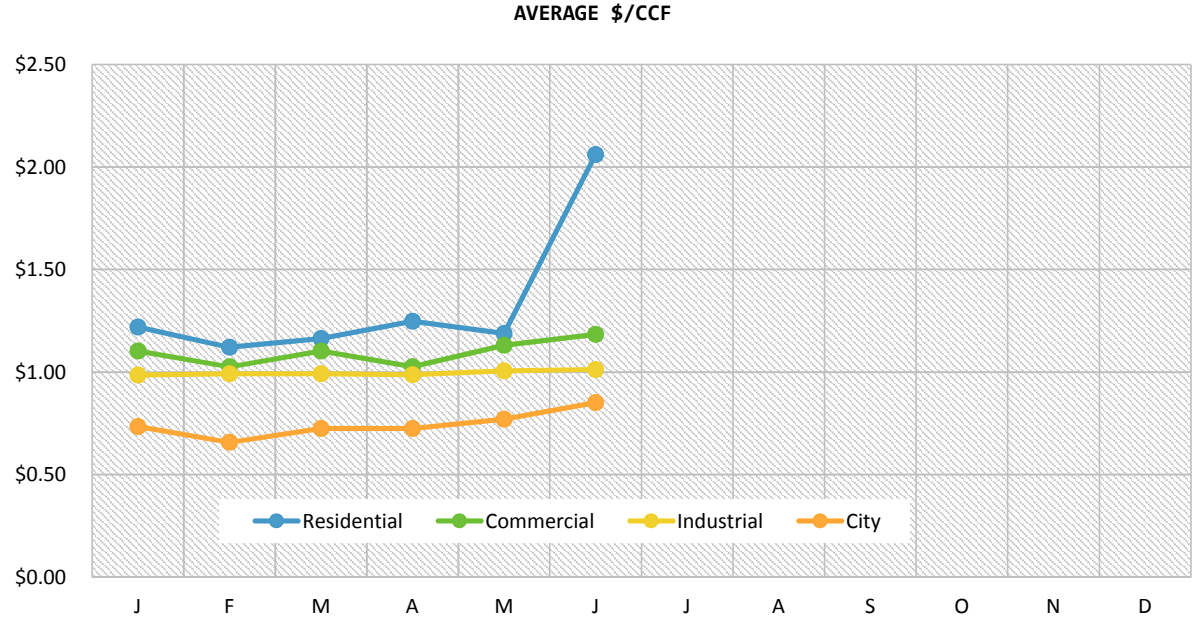
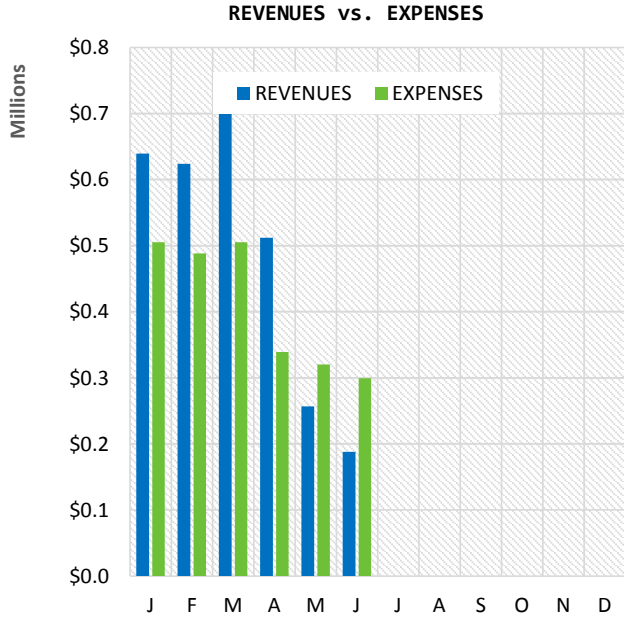
REPORTING PERIOD: 06/2019 | FY 2019



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CITY OF MONROE: NATURAL GAS FUND OVERVIEW

	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	FY 2019	AS BUDGET	FY 2018
REVENUES	\$ 0.639M	\$ 0.624M	\$ 0.716M	\$ 0.512M	\$ 0.257M	\$ 0.188M							\$ 2.936M	\$ 1.860M	\$ 2.319M
PERSONNEL COSTS	\$ 0.035M	\$ 0.042M	\$ 0.042M	\$ 0.041M	\$ 0.065M	\$ 0.041M							\$ 0.266M	\$ 0.254M	\$ 0.394M
CONTRACTED SVC	\$ 0.053M	\$ 0.016M	\$ 0.012M	\$ 0.015M	\$ 0.009M	\$ 0.056M							\$ 0.161M	\$ 0.109M	\$ 0.092M
SUPPLIES	\$ 0.315M	\$ 0.293M	\$ 0.169M	\$ 0.160M	\$ 0.127M	\$ 0.099M							\$ 1.162M	\$ 0.860M	\$ 1.066M
CAPITAL OUTLAY	\$ -	\$ 0.013M	\$ 0.159M	\$ 0.009M	\$ -	\$ 0.006M							\$ 0.187M	\$ -	\$ 0.127M
FUND TRANSFERS	\$ 0.103M	\$ 0.124M	\$ 0.123M	\$ 0.113M	\$ 0.120M	\$ 0.098M							\$ 0.681M	\$ 0.538M	\$ 0.434M
EXPENSES	\$ 0.505M	\$ 0.488M	\$ 0.505M	\$ 0.339M	\$ 0.320M	\$ 0.299M							\$ 2.458M	\$ 1.761M	\$ 2.113M
MARGIN	\$ 0.134M	\$ 0.135M	\$ 0.211M	\$ 0.173M	\$ (0.064M)	\$ (0.111M)							\$ 0.478M	\$ 0.099M	\$ 0.206M



RETAIL SALES REPORT

Jan 2019 Feb 2019 Mar 2019 Apr 2019 May 2019 Jun 2019 Jul 2019 Aug 2019 Sep 2019 Oct 2019 Nov 2019 Dec 2019

CUSTOMER COUNT

Residential	3,254	3,229	3,379	3,217	3,214	3,194
Commercial	561	550	557	567	550	558
Industrial	4	4	4	4	4	4
City	20	20	21	22	22	22
Total	3,842	3,806	3,964	3,813	3,793	3,780

Year-Over-Year Δ 1.86% 1.71% 6.10% 1.36% 0.80% 0.40%

CCF

Residential	0.275M	0.300M	0.245M	0.169M	0.099M	0.036M
Commercial	0.197M	0.195M	0.157M	0.141M	0.082M	0.064M
Industrial	0.014M	0.007M	0.007M	0.011M	0.003M	0.002M
City	0.015M	0.015M	0.013M	0.009M	0.004M	0.002M
Total	0.543M	0.556M	0.468M	0.352M	0.206M	0.116M

Year-Over-Year Δ 6.86% -16.63% 14.65% 1.16% -18.16% -14.97%

REVENUE

Residential	\$ 0.336M	\$ 0.337M	\$ 0.285M	\$ 0.211M	\$ 0.118M	\$ 0.074M
Commercial	\$ 0.217M	\$ 0.200M	\$ 0.173M	\$ 0.144M	\$ 0.093M	\$ 0.075M
Industrial	\$ 0.014M	\$ 0.007M	\$ 0.007M	\$ 0.010M	\$ 0.003M	\$ 0.002M
Other	\$ 0.039M	\$ 0.033M	\$ 0.042M	\$ 0.021M	\$ 0.016M	\$ 0.010M
City	\$ 0.011M	\$ 0.010M	\$ 0.009M	\$ 0.006M	\$ 0.003M	\$ 0.002M
Total	\$ 0.617M	\$ 0.587M	\$ 0.516M	\$ 0.394M	\$ 0.233M	\$ 0.164M

Year-Over-Year Δ 16.09% -19.77% 17.45% 5.79% -18.27% -8.13%

SALES STATISTICS

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AVERAGE CCF/CUSTOMER

Residential	85	93	73	53	31	11	57
Commercial	351	355	282	248	150	114	250
Industrial	3,612	1,697	1,701	2,629	776	606	1,837
City	758	766	609	404	184	113	472

AVERAGE \$/CUSTOMER

Residential	\$103	\$104	\$84	\$66	\$37	\$23	\$70
Commercial	\$387	\$364	\$311	\$255	\$170	\$135	\$270
Industrial	\$3,560	\$1,683	\$1,686	\$2,596	\$781	\$614	\$1,820
City	\$557	\$503	\$441	\$293	\$142	\$96	\$339

AVERAGE \$/CCF

Residential	\$1.2206	\$1.1211	\$1.1635	\$1.2480	\$1.1882	\$2.0615	\$1.3338
Commercial	\$1.1034	\$1.0258	\$1.1026	\$1.0269	\$1.1313	\$1.1842	\$1.0957
Industrial	\$0.9855	\$0.9918	\$0.9918	\$0.9876	\$1.0058	\$1.0130	\$0.9959
City	\$0.7346	\$0.6574	\$0.7249	\$0.7258	\$0.7709	\$0.8518	\$0.7442
Average	\$1.0110	\$0.9490	\$0.9957	\$0.9971	\$1.0240	\$1.2776	\$1.0424

	Jun 2019	Jun 2018	FY2019 YTD	FY2018 YTD	MOST RECENT 12-MONTH
Natural Gas Supply Cost					
Capacity Reservation Fees	\$ 46,634	\$ 34,438	\$ 321,701	\$ 278,993	\$ 536,503
Demand Storage/Peaking Services	\$ 1,518	\$ 1,580	\$ 9,761	\$ 9,276	\$ 19,086
Supply Charges	\$ 30,650	\$ 35,481	\$ 812,894	\$ 744,836	\$ 1,119,859
Gas Authority Supply Charges	\$ 2,087	\$ 2,100	\$ 38,143	\$ 29,673	\$ 53,158
Gas Authority Charges	\$ 846	\$ 1,000	\$ (88,394)	\$ (55,826)	\$ (111,010)
P.A.C.E	300	300	1,800	1,800	3,600
APGA Annual Dues	-	-	3,118	2,973	3,118
Other	1,188	1,071	15,899	15,768	23,063
TOTAL MGAG BILL	\$ 83,223	\$ 75,969	\$ 1,114,923	\$ 1,027,493	\$ 1,647,378

DELIVERED SUPPLY

Volume CCF	110,550	121,620	2,253,870	2,416,840	3,252,180
Volume Dth (MGAG)	108,260	124,670	2,207,870	2,360,150	3,183,810

*Dth (dekatherm) is the measured of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel content

UNIT COSTS					
\$/Dth	0.7687	0.6094	0.5050	0.4354	0.5174
\$/CCF	0.7528	0.6246	0.4947	0.4251	0.5065

MOST RECENT
12-MONTH

Jun 2019 Jun 2018 FY2019 YTD FY2018 YTD

SALES REVENUES

NATURAL GAS SALES	\$	164,323	\$	178,491	\$	2,510,503	\$	2,159,858	\$	4,243,599
SALES REVENUES (ACTUAL)	\$	164,323	\$	178,491	\$	2,510,503	\$	2,159,858	\$	4,243,599
AS BUDGET	\$	292,619	\$	286,932	\$	1,755,717	\$	286,932		Not Applicable
% ACTUAL TO BUDGET		56.16%		62.21%		142.99%		752.74%		Not Applicable

Note on Natural Gas Sales: Detail break-down for individual rate class is shown in NATURAL GAS RETAIL SALES section.

OTHER REVENUES

OP REVENUE		-		-		-		-		-
MISC REVENUE		250		-		25,311		98		25,402
CONTRIBUTED CAPITAL		-		-		-		-		-
SALE FIXED ASSETS		-		-		-		-		-
TAP FEES		4,800		5,600		36,264		16,400		48,289
OTHER REV		-		-		-		-		-
ADMIN ALLOC		13,299		4,263		84,874		50,842		155,263
INT/INVEST INCOME		-		-		-		-		-
STATE GRANTS		-		-		-		-		-
MGAG REBATE		-		-		92,299		91,524		92,299
TRANSFER FROM CIP		5,618		-		186,876		-		780,562
OTHER REVENUES (ACTUAL)	\$	23,967	\$	9,863	\$	425,624	\$	158,864	\$	1,101,814
AS BUDGET	\$	17,431	\$	16,169	\$	104,588	\$	97,015		Not Applicable
% ACTUAL TO BUDGET		137.49%		61.00%		406.95%		163.75%		Not Applicable

TOTAL REVENUES (ACTUAL)	\$	188,290	\$	188,354	\$	2,936,127	\$	2,318,722	\$	5,345,413
AS BUDGET	\$	310,051	\$	303,101	\$	1,860,305	\$	1,818,605		Not Applicable
% ACTUAL TO BUDGET		60.73%		62.14%		157.83%		127.50%		Not Applicable

	Jun 2019	Jun 2018	FY2019 YTD	FY2018 YTD	12-MONTH
PERSONNEL					
Compensation	\$ 27,472	\$ 52,229	\$ 169,281	\$ 225,544	\$ 249,391
Benefits	13,687	11,608	96,359	168,545	162,856
PERSONNEL (ACTUAL)	\$ 41,159	\$ 63,837	\$ 265,748	\$ 394,215	\$ 412,430
AS BUDGET	\$ 42,400	\$ 41,863	\$ 254,397	\$ 251,179	Not Applicable
% ACTUAL TO BUDGET	97.07%	152.49%	104.46%	156.95%	Not Applicable
CONTRACTED SERVICES					
Consulting	\$ 7,994	\$ 65	\$ 15,001	\$ 16,084	\$ 15,334
Util Protect Ctr	-	-	-	-	-
Landfill Fees	-	-	-	-	110
Custodial Service	-	-	-	-	-
Lawn & Maint	-	-	-	-	-
Holiday Events	-	-	-	-	289
Security Sys	-	-	-	-	-
Equipment Rep & Maint	-	1,907	429	13,726	6,811
Vehicle Rep & Maint Outside	-	192	543	192	862
R&M System - Outside	43,152	-	99,845	7,093	123,480
R & M Buildings - Outside	718	-	1,968	-	1,968
Maintenance Contracts	271	297	2,078	2,361	5,371
Equip Rent/Lease	454	244	1,729	1,707	2,537
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	41	20	329	98	448
Repairs & Maintenance (Outside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maint Contracts	-	-	-	-	-
Other Contract Svcs	-	-	-	3,647	(3,647)
Comm Svcs	565	607	3,208	3,211	8,176
Postage	-	-	-	-	816
Adverstising	-	-	-	113	569
Mkt Expense	-	10,252	8,158	17,251	23,516
Printing	-	-	-	-	-
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	593	-	828	390	1,960
Fees	-	-	550	1,066	880
Ga Dept Rev Fee	-	-	50	50	50
Training & Ed	656	185	6,404	9,571	11,625
Gen Liab Ins	-	-	-	-	-
Uniform Rent	-	-	-	-	-
Contract Labor	1,177	1,059	20,249	15,106	27,365
Shipping/Freight	-	-	178	-	283
CONTRACTED SERVICES (ACTUAL)	\$ 55,622	\$ 14,828	\$ 161,546	\$ 91,667	\$ 228,803
AS BUDGET	\$ 18,171	\$ 18,323	\$ 109,025	\$ 109,938	Not Applicable
% ACTUAL TO BUDGET	306.11%	80.93%	148.17%	83.38%	Not Applicable

	Jun 2019	Jun 2018	FY2019 YTD	FY2018 YTD	12-MONTH
SUPPLIES					
Gas Cost	81,735	74,598	1,094,106	1,006,952	1,393,017
Office Supplies	41	447	906	2,127	2,070
Postage	-	-	-	-	-
Furniture <5000	-	-	6,300	-	6,300
Auto Parts	1,561	450	3,394	1,004	4,071
Construction Materials	405	-	405	-	405
Damage Claims	-	-	2,374	1,250	11,256
Tires	527	-	552	-	1,323
Uniform Expense	-	385	1,202	3,549	3,503
Janitorial	106	86	504	428	968
Computer Equipment	-	19	2,057	19	2,160
Equipment Parts	400	18	441	173	8,166
Repair & Maintenance	5,803	6,476	24,984	28,047	68,360
Util Costs - Util Fund	362	341	2,306	1,942	4,358
Util Cost - Other Fund	-	-	-	-	-
Mileage Reimb	-	-	-	-	-
Auto & Truck Fuel	1,934	1,174	7,377	7,220	16,104
Food	141	99	472	273	928
Sm Tool & Min Equip	4,893	1,248	8,069	7,860	18,572
Meters	-	-	-	-	2,988
Sm Oper Supplies	860	1,411	6,861	5,389	14,260
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Repairs & Maintenance (Inside)	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
Misc	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 98,766	\$ 86,751	\$ 1,162,310	\$ 1,066,234	\$ 1,558,807
AS BUDGET	\$ 143,332	\$ 11,186	\$ 859,992	\$ 67,115	Not Applicable
% ACTUAL TO BUDGET	68.91%	775.54%	135.15%	1588.67%	Not Applicable
CAPITAL OUTLAY					
Cip	\$ -	\$ 16,022	\$ 123,758	\$ 127,282	\$ 653,172
Capital Expenditures	\$ 5,618	\$ -	\$ 63,118	\$ -	\$ 63,118
Amortization Def Chg 2016 Bond	\$ -	\$ -	\$ 2,160	\$ -	\$ 6,480
Depr Exp	\$ 11,680	\$ 11,680	\$ 70,078	\$ 70,078	\$ 140,155
Int Exp 2016 Rev Bond	3,104	3,524	19,582	22,281	40,495
CAPITAL OUTLAY (ACTUAL)	\$ 20,402	\$ 31,225	\$ 278,696	\$ 219,641	\$ 903,420
AS BUDGET	\$ 3,560	\$ 3,600	\$ 21,360	\$ 21,597	Not Applicable
% ACTUAL TO BUDGET	573.10%	867.47%	1304.79%	1017.00%	Not Applicable

NATURAL GAS: EXPENSES

REPORTING PERIOD: 06/2019

MONROE
MOST RECENT
12-MONTH

164

	Jun 2019	Jun 2018	FY2019 YTD	FY2018 YTD	12-MONTH
FUND TRANSFERS					
Admin Alloc - Adm Exp	\$ 38,506	\$ 48,933	\$ 233,979	\$ 187,149	\$ 474,348
Transfer To Gf	14,755	16,695	175,223	154,059	242,870
Transfer To Cip	15,028	-	90,167	-	90,167
Transfer - Insurance	-	-	-	-	-
Transfer - E&R	15,028	-	90,167	-	90,167
FUND TRANSFERS (ACTUAL)	\$ 83,317	\$ 65,628	\$ 589,536	\$ 341,208	\$ 897,553
AS BUDGET	\$ 86,066	\$ 80,819	\$ 516,396	\$ 484,916	Not Applicable
% ACTUAL TO BUDGET	96.81%	81.20%	114.16%	70.36%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 299,267	\$ 262,269	\$ 2,457,836	\$ 2,112,965	\$ 4,001,013
AS BUDGET	\$ 293,528	\$ 155,791	\$ 1,761,170	\$ 934,744	Not Applicable
% ACTUAL TO BUDGET	101.95%	168.35%	139.56%	226.05%	Not Applicable



To: Utility Committee, City Council
From: Chris Bailey, Director of Central Services
Department: Water, Sewer, Gas, and Stormwater Department
Date: 07/30/2019
Subject: 2020 CDBG Grant Writing and Administration Services

Budget Account/Project Name: N/A

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A

Company of Record: Allen-Smith Consulting

Description:

After the evaluation of Qualifications and Proposals for the Grant Writing and Administrative Services for the 2020 CDBG, the committee selected Allen-Smith Consulting. Allen-Smith Consulting has performed these same services for past CDBG funded projects and received high marks in evaluations for their proposed services for the upcoming project application. The points of evaluation were knowledge of guidelines/regulations, capacity, past performance, experience, current workload, and fee-based structure.

Background:

The City of Monroe is required to place advertisement for Grant Writing and Administration Services for all CDBG projects, to then evaluate those submissions for quality and capability of services provided.

Attachment(s):

Evaluation Summary – 1 page

Grant Writing & Administration Services

Monday, July 15, 2019

	Allen-Smith Consulting	Da Costa's Accounting & Consulting, LLC	Raven's Fork Consulting, Inc.	Home Development Resources, Inc.
Chris Bailey	12.0	6.0	7.0	6.0
Rodney Middlebrooks	12.0	4.0	7.0	7.0
Sydney Dorawa	12.0	6.0	6.0	4.0
TOTAL	36.0	16.0	20.0	17.0
AVERAGE	12.0	5.3	6.7	5.7
RANK	1	4	2	3

Engineering Services

Monday, July 15, 2019

	Watkins & Associates, LLC	Carter & Sloope	Hofstadter & Associates	Precision Planning	Falcon Design
Chris Bailey	10.0	12.0	11.5	10.0	6.0
Rodney Middlebrooks	12.0	12.0	11.5	11.0	8.0
Sydney Dorawa	12.0	11.0	9.0	9.0	5.0
TOTAL	34.0	35.0	32.0	30.0	19.0
AVERAGE	11.3	11.7	10.7	10.0	6.3
RANK	2	1	3	4	5



To: Utility Committee, City Council
From: Chris Bailey, Director of Central Services
Department: Water, Sewer, Gas, and Stormwater Department
Date: 07/30/2019
Subject: 2020 CDBG Engineering Services

Budget Account/Project Name: N/A

Funding Source: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A

Company of Record: Carter & Sloope

Description:

After the evaluation of Qualifications and Proposals for the Engineering Services for the 2020 CDBG, the committee selected Carter & Sloope. Carter & Sloope has performed these same services for past CDBG funded projects throughout the state of Georgia and received high marks in evaluations for their proposed services for the upcoming project application. The points of evaluation were ability to perform project functions, experience, key personnel experience, references, and fee-based structure.

Background:

The City of Monroe is required to place advertisement for Grant Writing and Administration Services for all CDBG projects, to then evaluate those submissions for quality and capability of services provided.

Attachment(s):

Evaluation Summary – 1 page



To: City Council, Committee, City Administrator
From: Rodney Middlebrooks, Director of Water & Gas
Department: Wastewater Treatment Plant
Date: 8/6/2019
Description: Approval - Out of State Travel

Budget Account/Project Name:

Funding Source:

Budget Allocation: 0.00

Budget Available: 0.00

Requested Expense: 0.00

Company of Purchase: Aqua-Aerobic Systems

Recommendation:

Staff recommends the APPROVAL to send 2 employees to the Biological Processes Seminar in Chicago, IL at \$0 cost to the City

Background: City staff has visited numerous wastewater plants across Georgia to determine what we feel is the best fit for Monroe based on maintenance requirements, operating costs and ease of operation. This seminar gives us a better understanding of each process and how it will benefit the City's future plant rehab/upgrades.

Attachment(s):

Seminar brochure



50th Anniversary
**AQUA-AEROBIC
 SYSTEMS, INC.**
 A Metawater Company
 1969 - 2019

Education and Training

BIOLOGICAL PROCESSES SEMINAR: ADAPTIVE TECHNOLOGIES FOR CHANGING DEMANDS

AUGUST 22, 2019

ATTEND THIS SEMINAR TO GAIN A BETTER UNDERSTANDING OF:

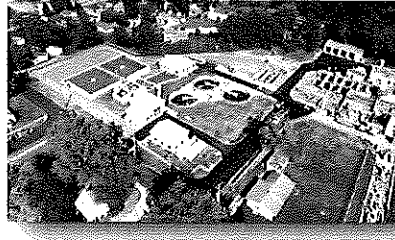
- Design considerations and benefits from time managed treatment process
- How true batch conditions are ideal for maximizing biological nutrient removal
- Aerobic granular sludge technology - including how it works, system design, operation and case studies
- Discuss your unique application and receive project-specific feedback from Aqua-Aerobic technical experts

YOU ARE INVITED

Achieving lower nutrient limits is a challenge facing many wastewater plants across the nation. Phosphorus and nitrogen are significant issues for engineers, consultants and end users.

Aqua-Aerobic Systems, Inc. offers this one-day **Process and Product Application Seminar** featuring Biological Process Technologies that will focus entirely on meeting new and emerging Biological Nutrient Removal (BNR) requirements.

Whether you are looking at retrofitting or upgrading an existing system to meet current or future effluent demands or possibly a new plant that will have a strict discharge permit, attend this seminar to learn and properly apply the most reliable and cost-effective biological processes for your project or plant.



This information can be invaluable to a wide range of wastewater treatment professionals:

- Consulting Engineers
- Environmental Managers
- Plant Superintendents
- Contractors
- City Officials
- Owners

SEMINAR OUTLINE

AIRLINE:

Your flight will be scheduled to arrive at Chicago's O'Hare airport around 12:00 p.m. (CST) on Wednesday (day prior to seminar). Your return flight will be scheduled for 6:00 p.m. or later following the seminar on Thursday.

TRANSPORTATION:

A regional bus will depart O'Hare and bring you directly to Rockford, IL. If you plan on driving to Rockford, it is your option to arrive the evening prior to the seminar or the morning of the seminar.

Transportation will be provided back to O'Hare airport following the seminar for anyone scheduled on return flights.

HOTEL:

A room reservation will be made in your name for the evening prior to the seminar at the Hilton Garden Inn hotel in Rockford, IL.

WELCOME RECEPTION AND MEALS:

Join us for a casual welcome reception at the hotel followed by dinner at one of Rockford's finest restaurants.

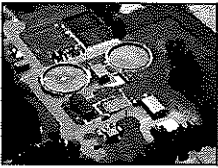
SEMINAR DAY:

Begin your day with a made to order breakfast at the hotel before departing via chartered bus to the Aqua-Aerobic facility, located at 6306 N. Alpine Rd., Loves Park, IL.

A catered lunch and light snacks will be provided throughout the day during the seminar.

See page 2 for a seminar synopsis, including a description of the Research & Technology Center Tour, and more information on how to register. →

AQUASBR[®] SEQUENCING BATCH REACTOR



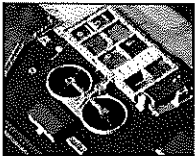
You will be acquainted with advantages of the **AquaSBR**[®] Sequencing Batch Reactor offering time-based treatment in a true batch process and why SBR systems are ideal for nutrient removal. Learn how

the AquaSBR offers a lower footprint than conventional activated sludge, lower power consumption, and lower cost of ownership.

Witness a full-scale dye tracer study using the **AquaDDM**[®] mixer during an outdoor demonstration along with full scale diffused aeration to showcase the **Aqua MixAir**[®] Aeration System.

The **Aqua-Aerobic**[®] MBR is a unique, time-managed sequential aeration process promoting biological nutrient removal in a simplified unit process.

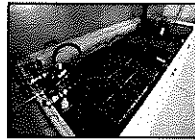
AQUAPASS[®] PHASED ACTIVATED SLUDGE SYSTEM



The **AquaPASS**[®] Phased Activated Sludge System is another featured topic in our seminar. This activated sludge technology provides enhanced nutrient removal with Total N < 3 mg/l and Phosphorus < 0.5 mg/l. Learn the advantages of the AquaPASS compared to other multi-stage BNR processes.

In addition, learn how to achieve nutrient removal with lower recycles in a multi-stage process, benefits of time-based operation for nitrogen removal, and why AquaPASS in a great retrofit option.

AQUA-AEROBIC[®] MBR MEMBRANE BIOREACTOR



The **Aqua-Aerobic**[®] MBR is a unique, time-managed sequential aeration process promoting biological nutrient removal in a simplified unit process.

AQUANEREDA[®] AEROBIC GRANULAR SLUDGE TECHNOLOGY



Through extensive research and successful application internationally over the last 20 years, **Aerobic Granular Sludge (AGS) Technology** is recognized as "The Future" of municipal and industrial wastewater treatment

and is the most sought-after, progressive treatment technology available. Compared to activated sludge technologies, the biological treatment power of **Nereda**[®] is highly amplified while saving 50% on energy costs, delivering high quality effluent for low costs and requiring only a quarter of the area of conventional activated sludge installations.

AQUANEREDA[®] PLANT TOUR

A tour of the **AquaNereda**[®] Demonstration Plant located at the local wastewater treatment plant is conducted the day before the seminar.

A brief presentation will acquaint you with the system which is designed to treat 200,000 GPD. In addition to using the new demonstration plant for tours and educational training, it allows for the continued cultivation of granules for future installations. Aqua-Aerobic staff will be available during the tour to answer any questions.



Nereda[®] is a registered trademark of Royal HaskoningDHV

HOW TO REGISTER

PLEASE REGISTER HERE

Availability is limited for this seminar, so early confirmation is recommended.

There is **no cost to you** for attending this seminar. Your airline ticket, hotel accommodations, meals and ground transportation from Chicago's O'Hare airport to Rockford, IL and the return to O'Hare will be furnished by Aqua-Aerobic Systems, Inc. and your local Aqua-Aerobic representative.

Please direct any questions you may have to our Seminar Coordinator, **Magdalena Luke** at (815) 639-4426 or mluke@aquaaerobic.com

We look forward to having you as our guest.

PROFESSIONAL DEVELOPMENT HOURS Upon completion of this seminar including the optional tour of the Research & Technology Center you will receive a Certificate of Completion for 6.5 Professional Development Hours (PDH).

ADA STATEMENT

Aqua-Aerobic Systems, Inc. supports the intent and spirit of the Americans with Disabilities Act. Please contact us if special assistance or accommodations need to be made for you while attending this seminar.

Casual attire is recommended for this seminar and the demonstration tour.

AQUA-AEROBIC SYSTEMS, INC.
6306 N. Alpine Rd.
Loves Park, IL 61111
(815) 654-2501 • aquaaerobic.com

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June 2019

Monthly Report

CITY OF MONROE FIRE DEPT		2019	2019	2019	2019	2019	2019	2019	2019	2019	2019	2019	2019	2019
		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL-YTD
INCIDENT REPORTS														
	FIRES	6	10	8	7	7	2							40
	EMS/RESCUE	149	109	131	139	114	150							792
	HAZARDOUS COND.	3	3	6	9	5	5							31
	SERVICE CALL	13	8	3	12	11	8							55
	GOOD INTENT	48	75	53	33	47	51							307
	FALSE ALARMS	7	7	9	10	8	11							52
	SEVER WEATHER	0	0	0	0	0								0
	Total Service Calls	226	212	210	210	192	227	0	0	0	0	0	0	1277

Fire Loss/Save Report

	Loss	Saved
January	\$ 2,000.00	\$ -
February	\$ 17,300.00	\$ 797,371.00
March	\$ -	\$ -
April	\$ 1,000.00	\$ 119,000.00
May	\$ 197,800.00	\$ 8,900.00
June	\$ -	\$ -
July		
August		
September		
October		
November		
December		
TOTAL	\$ 218,100.00	\$ 925,271.00

Fire Notes:

- New Engine in service
- \$30,818.69 Grant from Walton Co. Health Care Foundation
- Annual pump testing completed on all fire apparatus
- Annual ladder testing completed on all ground ladders and LT-1
- Hydrant testing/flushing/service completed



To: City Council
From: Chief Bill Owens
Department: Fire Dept
Date: 07/23/2019
Subject: Out of State Training

Budget Account/Project Name: Out of State Training

Funding Source: 100-5300-3500-523700

Budget Allocation: \$10,000.00

Budget Available: \$6713.05

Requested Expense: \$1,364.57

Company of Purchase: N/A

Description:

The Water on the Fire Conf. is the most comprehensive single discipline engine conf. in the country. For 2019, 3 full days will be to explain, demonstrating and sharing the past and present of the fire attack with top instructors and equipment. The best way to prepare for our future is with a deep understanding of where we have been, where we are at and where we are going. David Novak and Joshua Esslinger will be attending the Conf.

Background:

N/A

Attachment(s):

Per-Diem cost

Water on the Fire Conf. 2019 description

Registration cost

Hotel Reservation cost

CITY OF MONROE EXPENSE REPORT

Name: David Novak

Department: MFD

Date:	26-Aug	27-Aug	28-Aug	29-Aug				Totals
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
Miles Driven								-
Reimbursement	-	-	-	-	-	-	-	-
Parking & Tolls								-
Auto Rental								-
Taxi/Limo								-
Other Travel								-
Airfare								-
Transportation Total		-	-	-	-	-	-	-
Lodging								
Registration Fee		225.00						225.00
Breakfast			15.00	15.00	15.00			45.00
Lunch		15.00	15.00	15.00	15.00			60.00
Dinner		25.00	25.00	25.00	25.00			100.00
Sub-Total Meals	-	40.00	55.00	55.00	55.00	-	-	205.00
Supplies/Equipment								-
Food Charged								-
Gas Charged								-
Entertainment								-
Other Expenses								-
Total Expenses/Day	-	-	-	-	-	-	-	-

Detailed Entertainment Record						
Date	Item	Persons Entertained/Business	Place Name & Location	Business Purpose	Amount	
						-
						-
						-
						-
						-
						-

Purpose of Trip	SUMMARY	
	Total Expenses	430.00
	Less Cash Advance	-
	Less Amount Charged To City	-
	Amount Due Employee	430.00
	Amount Due City	-

M. Queen
Prepared By

7/23/19
Date

A. B. Owens
Approved By

7/23/19
Date

Marsha to Plu
ck 8/11

CITY OF MONROE EXPENSE REPORT

Name: Joshua Esslinger

Department: MFD

Date:	26-Aug	27-Aug	28-Aug	29-Aug				
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Totals
Miles Driven								-
Reimbursement	-	-	-	-	-	-	-	-
Parking & Tolls								-
Auto Rental								-
Taxi/Limo								-
Other Travel								-
Airfare								-
Transportation Total		-	-	-	-	-	-	-
Lodging								
Registration Fee		225.00						225.00
Breakfast			15.00	15.00	15.00			45.00
Lunch		15.00	15.00	15.00	15.00			60.00
Dinner		25.00	25.00	25.00	25.00			100.00
Sub-Total Meals	-	40.00	55.00	55.00	55.00	-	-	205.00
Supplies/Equipment								-
Food Charged								-
Gas Charged								-
Entertainment								-
Other Expenses								-
Total Expenses/Day	-	-	-	-	-	-	-	-

Detailed Entertainment Record					
Date	Item	Persons Entertained/Business	Place Name & Location	Business Purpose	Amount
					-
					-
					-
					-
					-

Purpose of Trip	SUMMARY	
	Total Expenses	430.00
	Less Cash Advance	-
	Less Amount Charged To City	-
	Amount Due Employee	430.00
	Amount Due City	-
2019 Water on the Fire Conf.		

M. Queen
Prepared By

7-23-19
Date

A. B. Owens 7/23/19
Approved By Date

2019 Water On the Fire Class Summary/Description

Date: August 27-29, 2019

Location: Pensacola Beach Hilton, 12 VIA DE LUNA DRIVE

Pensacola Beach, Florida 32561 - Group Code: WFC - Room rates starting at \$149 for standard sound side rooms. Click Here to make a reservation.

Investment: \$450 prior to 7/1/19, \$550 After.

The Water on the Fire Conference is the most comprehensive single discipline engine conference in the country. For 2019, 3 full days will be dedicated to explaining, demonstrating and sharing the past and present of fire attack with top instructors and equipment. The best way to prepare for our future is with a deep understanding of where we have been, where we are at and where we are going.

Water on the Fire Conference 2019



Day -1 Lectures full day

Day -2 Later start lectures evening - Attendance & UL Roundtable Q&A closer

Day -3 FFHC conference style with multiple offerings at each time to include at least 1 lecture and 3-4 live demos

Aug. 27	Aug. 28	Aug. 29
0800-0830 Opening Remarks	0900 - 10:30 "The Anatomy of Rescue" Shannon & DJ Stone	0800 - 1200 Brass Tacks Harder Facts 30 Students
0830 - 1000 "Water for the Rescue" Curt Isakson	10:30 - 1200 "Headline Attack Package Design: The Big 4" Dennis Le Get	0800 - 945 Session 1: - "Can Confidence" Eric Wheaton - Live Demos
1030 - 1200 "75 Years of Fire Streams" Brian Brush	1200 - 1300 LUNCH	1000 - 1145 Session 2: - "Every Second Counts" Ben Shultz - Live Demos
1200 - 1300 LUNCH	1300 - 1500 "From UL to Your Department". Roy Mc Cormack & Keith Stokes	1200 - 1300 LUNCH
1300 - 1500 "Stretching for Success" Steve Robertson	1500 - 1630 UL Panel Roundtable	1300 - 1445 Session 3: - "Can Confidence" Eric Wheaton - Live Demos
1500 - 1630 "The Drill Yard" Todd Edwards		1500 - 1700 Session 4: - "Every Second Counts" Ben Shultz - Live Demos

**** Demos would be roughly 1-hour warm classes / wet demonstrations possibly repeated twice, one so people don't miss something they want to see
Examples - Gated Wye, Hose Bundles, Tapping a Hydrant, PRV, PRD, FISC, Weapon Selection, FDNY and Denver Loads

Water on the Fire 2019

178

General Options

Name:
Joshua Esslinger

Title:
Firefighter

Company:
Monroe Fire Department

Address:
139 South Madison Avenue

Monroe, Georgia 30655

USA

Number of People Registered:
1

Confirmation Number:
MJNC6M3H9R6 (needed to modify your registration)



Event Title:
Water on the Fire 2019

Location:
Hilton Pensacola Beach

12 VIA DE LUNA DRIVE

Pensacola Beach, Florida 32561

USA

Date:
08/27/2019

Time:
8:00 AM

- GOT AN EARLY-BIRD PRICE IN DEC 2018

** NEED TO REIMBURSE *
ESSLINGER*

Current Registration Details

Order Summaries

Order	Date	Type	Amt Ordered	Amt Paid	Amt Due
	12/31/2018 10:06 AM CT	online order	\$225.00	\$225.00	\$0.00
Total:			\$225.00	\$225.00	\$0.00

Payment Details

Date	Type	Reference #	Amt Paid
12/31/2018	Mastercard	9064	\$225.00

From: Michael Towe
Sent: Tuesday, July 23, 2019 8:32 AM
To: Marsha Queen
Subject: Fwd: Registration Confirmed - Water on the Fire 2019

Mike Towe
Lieutenant / Training Officer
City of Monroe Fire Department
139 South Madison Avenue
Monroe, Ga 30655

Begin forwarded message:

From: David Novak <DNovak@MonroeGA.gov>
Date: December 31, 2018 at 3:06:49 PM EST
To: Michael Towe <MTowe@MonroeGA.gov>
Subject: Fwd: Registration Confirmed - Water on the Fire 2019

David Novak
Sergeant
City of Monroe Fire Department
139 S Madison Ave
Monroe, GA 30666
770.267.4446

Begin forwarded message:

From: "Brett Graves" <brett@firetrainingresources.com>
Date: December 31, 2018 at 3:05:52 PM EST
To: "Dave Novak" <dnovak@monroega.gov>
Subject: Registration Confirmed - Water on the Fire 2019
Reply-To: brett@firetrainingresources.com

Dear Dave:

Your registration has been confirmed. Please save this email for future reference.

Event: Water on the Fire 2019
Attending: Dave Novak
Number in Party: 1
Time: 8:00 AM
Date: Tuesday, August 27, 2019
Confirmation Number: JSNVRNX876C

Registration Information:



[Click here to view the event summary](#)

We look forward to seeing you there.

Sincerely,
Brett Graves
CFT Fire Training
brett@firetrainingresources.com

If you no longer want to receive emails from Brett Graves, please [Opt-Out](#)

Your payment for the Water on the Fire 2019 event has been successfully processed. Please save this email for records.

Transaction Information:

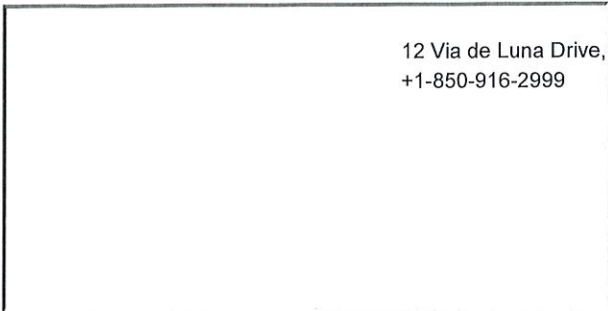
Item	Transaction Information	Quantity	Amount
Event Registration		1	\$225.00
Transaction Total			\$225.00

Registration Confirmation Number: JSNVRNX876C

[View your registration](#)

If you have any questions about this transaction or email, please contact Brett Graves directly at brett@firetrainingresources.com.





12 Via de Luna Drive, Pensacola Beach, Florida, 32561, USA
+1-850-916-2999




Reservation Confirmation # 3520791947

Hotel

Hilton Pensacola Beach
12 Via de Luna Drive
Pensacola Beach, Florida 32561
USA
Phone: +1-850-916-2999
Email: PNSPE_RES@hilton.com

[Maps and directions](#), [Local guide](#)

Room and Plan Selection

DETAILS	(USD)
2 QUEEN BEDS 	
WATER ON THE FIRE	
Price:	\$447.00
Taxes:	\$57.57
Total for stay:	\$504.57

Stay Information

Arrival: Monday, 26 Aug 2019
Departure: Thursday, 29 Aug 2019
1 room for 3 nights
2 adults

Early check-in cannot be guaranteed. Contact the hotel to inquire about early check-in or late check-out. Hotel check-in time is 4:00 pm and check-out is at 11:00 am.

Guest Information

Guest name: JOSH ESSLINGER
Additional Guests:
Address type: Home
Address: On file
Email: On file
Phone: On file
Comments: On file

Payment Information

Card type: MasterCard
Card number: *****9064
Expiration: Oct 2022

-
- Parking charges: Self parking - Complimentary, Parking Lot. Valet parking - \$10.00, Valet Parking
 - Standard In-Room and Lobby Wi-Fi: Free for Hilton Honors members who book direct; \$9.95 for all other guests.
 - Free Wi-Fi does not apply to meeting spaces or at properties with resort charges.

[Booking Terms & Conditions](#)



POLICE

DEPARTMENT

MONTHLY REPORT

AUGUST

2019

Local Number Inbound Summary

Sat, Jun 1, 2019 12:00 AM -
Sun, Jun 30, 2019 11:59 PM

186

Local Numbers	1	Total Calls	186
Total Answered Calls	945	Total Abandoned Calls	486
Total Distinct Callers	601	Total Call Duration	45:05:20
Total Talking Duration	26:05:50	Avg Call Duration Per Call	0:01:54
Avg Talking Duration Per Call	0:01:39	Max Call Duration	0:30:51
Avg Time to Answer Per Call	0:00:11	Max Time to Answer	0:02:28
Percent Answered	66.4%	Percent Abandoned	34.2%

Local Number	Total Calls	Answered Calls	Abandoned Calls	Distinct Callers	Total Call Duration	Total Talking Duration	Avg Call Duration	Avg Talking Duration	Max Call Duration	Avg Time to Answer	Max Time to Answer	Percent Answered	Percent Abandoned
7702677576	1,423	945	486	601	45:05:20	26:05:50	0:01:54	0:01:39	0:30:51	0:00:11	0:02:28	66.4%	34.2%

COMPARISON OF CITATIONS 2018/2019

	Jun-18	Jun-19
CITATIONS/WARNINGS ISSUED:	492	393
ADJUDICATED/CLOSED CASES	589	527
FINES COLLECTED PER MONTH	\$49,954.50	\$45,752.00
YEAR TO DATE COLLECTED:	\$301,019.31	\$341,420.20

CITATION OFFICER ACTIVITY REPORT

MONROE PD

REPORT RUN ON: 7/19/2019 1:38:

188

Officer Name: ALL OFFICERS

Period: June / 2019

VIOLATIONS RESULTING IN CITATIONS

	SEATBELT	CHILD RESTR	SPEEDING	DUI	RECKLESS	SUSP/REVOK	UNINSURED	UNLICENSED	NOTUSED	NOTUSED	ALL OTHER	TOTAL
1	0	0	0	0	0	0	0	0	0	0	2	2
2	0	0	0	0	0	0	0	0	0	0	5	5
3	0	0	0	0	0	0	0	0	0	0	2	2
4	0	0	0	0	0	0	0	0	0	0	3	3
5	0	0	0	0	0	1	0	0	0	0	2	3
6	0	0	0	0	0	0	1	0	0	0	5	6
7	0	0	0	0	0	0	2	1	0	0	2	5
8	0	0	0	0	0	0	0	0	0	0	1	1
9	0	1	0	0	0	0	0	1	0	0	1	3
10	0	0	0	0	0	0	0	0	0	0	1	1
11	0	0	0	0	0	0	0	0	0	0	1	1
12	0	0	1	0	0	0	0	1	0	0	2	4
13	0	0	5	0	0	0	0	0	0	0	6	11
14	0	0	0	0	1	0	1	0	0	0	4	6
15	0	0	0	0	0	0	0	0	0	0	7	7
16	0	0	0	0	0	0	0	0	0	0	5	5
17	0	0	0	0	0	0	0	1	0	0	2	3
18	0	0	0	0	0	0	0	0	0	0	1	1
19	0	0	0	0	0	0	0	0	0	0	1	1
20	0	0	0	0	0	0	0	0	0	0	3	3
21	0	0	0	0	0	0	1	0	0	0	12	13
22	0	0	3	0	0	0	1	1	0	0	4	9
23	3	0	0	0	0	1	0	1	0	0	1	6
24	0	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	1	1
26	1	0	1	0	1	1	0	0	0	0	5	9
27	1	0	1	0	0	1	0	0	0	0	6	9
28	0	0	1	0	0	0	1	0	0	0	4	6
29	0	0	0	0	0	0	0	0	0	0	3	3
30	0	0	0	0	0	0	0	0	0	0	2	2
31	0	0	0	0	0	0	0	0	0	0	0	0
TOT	5	1	12	0	2	4	7	6	0	0	94	131

RACE	W-MALE	W-FEMALE	B-MALE	B-FEMALE	H-MALE	H-FEMALE	O-MALE	O-FEMALE	U-MALE	U-FEMALE	U-SEX	TOTAL
WARNINGS	85	37	64	49	2	3	15	5			2	262
CITATIONS	24	25	41	28	4	4	2	3			0	131

June 2019 training hours for Monroe Police Department

GPSTC online training = 13 - hours

Conference training = 4 - hours

In-service Training = 0 - hours

Off Site Training = 165 - hours

Total Training Hours = 182 - hours

Crime Statistics Report

Reporting Month: June

Part I

Type	June 2018	June 2019	%Change	Year to Date 2018	Year to Date 2019	YTD %Change
Homicide	1	0	-100.00	3	0	-100.00
Rape	0	0	0.00	1	2	100.00
Robbery	2	2	0.00	9	7	-22.22
Aggravated Assault	6	5	-16.67	35	26	-25.71
Burglary	9	0	-100.00	49	27	-44.90
Larceny Auto	25	8	-68.00	95	51	-46.32
Larceny Other	59	39	-33.90	287	209	-27.18
Vehicle Theft	4	4	0.00	20	12	-40.00
Arson	0	0	0.00	1	0	-100.00
TOTAL	106	58	-45.28	500	334	-33.20

Part II

Type	June 2018	June 2019	%Change	Year to Date 2018	Year to Date 2019	YTD %Change
Other Assaults	25	18	-28.00	142	118	-16.90
Forgery/Counterfeiting	2	4	100.00	27	23	-14.81
Fraud	6	5	-16.67	28	27	-3.57
Embezzlement	0	0	0.00	0	0	0.00
Stolen Property	0	0	0.00	0	0	0.00
Vandalism	18	9	-50.00	35	61	74.29
Weapons	0	1	100.00	6	8	33.33
Prostitution	0	0	0.00	0	0	0.00
Other Sex Offenses	1	0	-100.00	5	1	-80.00
Narcotics	0	1	100.00	4	4	0.00
Gambling	0	0	0.00	0	0	0.00
Family/Children	1	2	100.00	12	7	-41.67
DUI	1	4	300.00	15	20	33.33
Liquor Laws	0	0	0.00	0	0	0.00
Disorderly Conduct	6	10	66.67	37	72	94.59
TOTAL	60	54	-10.0	311	341	9.65

Arrests

Demographics	June 2018	June 2019	%Change	Year to Date 2018	Year to Date 2019	YTD %Change
Adults	75	97	29.33	545	583	6.97
Juveniles	2	2	0.00	26	24	-7.69
TOTAL	77	99	28.57	571	607	6.30

CITY OF MONROE TRANSFER STATION

191

Detailed Gross/Tare/Net Report

Order: by Account Type: Exclude Voids
From 06/01/2019 to 06/30/2019

City of Monroe PD (05)

<u>Ticket</u>	<u>Account</u>	<u>Truck</u>	<u>Code</u>	<u>Date / Time In</u>	<u>Date / Time Out</u>	<u>Gross</u>	<u>Tare</u>	<u>Net</u>	<u>Net Tons</u>	<u>Total Charge</u>
86268	05		8	06/11/19 10:41:02 am	06/11/19 10:49:00 am	7,140	7,000	140	0.07	\$0.00
87113	05		8	06/21/19 10:46:47 am	06/21/19 10:50:33 am	7,380	7,320	60	0.03	\$0.00

CITY OF MONROE TRANSFER STATION

192

Detailed Gross/Tare/Net Report

Order: by Account Type: Exclude Voids
From 06/01/2019 to 06/30/2019

City of Monroe PD (05) Totals

<u>Loads</u>	<u>Units</u>	<u>Yards</u>	<u>Net</u>	<u>Net Tons</u>	<u>Total Charge</u>
2	0	0.0	200	0.10	\$0.00



WALTON COUNTY 911

Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
302	LAW ENFORCEMENT UNIT	1
306	LAW ENFORCEMENT UNIT	1
312	LAW ENFORCEMENT UNIT	4
314	LAW ENFORCEMENT UNIT	29
315	LAW ENFORCEMENT UNIT	1
316	LAW ENFORCEMENT UNIT	125
317	LAW ENFORCEMENT UNIT	2
320	LAW ENFORCEMENT UNIT	49
321	LAW ENFORCEMENT UNIT	55
323	LAW ENFORCEMENT UNIT	488
326	LAW ENFORCEMENT UNIT	134
327	LAW ENFORCEMENT UNIT	6
335	LAW ENFORCEMENT UNIT	1
340	LAW ENFORCEMENT UNIT	264
341	LAW ENFORCEMENT UNIT	151
342	LAW ENFORCEMENT UNIT	3
343	LAW ENFORCEMENT UNIT	241
344	LAW ENFORCEMENT UNIT	71
345	LAW ENFORCEMENT UNIT	213
346	LAW ENFORCEMENT UNIT	281
347	LAW ENFORCEMENT UNIT	287
348	LAW ENFORCEMENT UNIT	186
350	LAW ENFORCEMENT UNIT	1
351	LAW ENFORCEMENT UNIT	97
353	LAW ENFORCEMENT UNIT	10
356	LAW ENFORCEMENT UNIT	84
357	LAW ENFORCEMENT UNIT	2
358	LAW ENFORCEMENT UNIT	381
359	LAW ENFORCEMENT UNIT	1
360	LAW ENFORCEMENT UNIT	166
361	LAW ENFORCEMENT UNIT	4
363	LAW ENFORCEMENT UNIT	75
364	LAW ENFORCEMENT UNIT	147
366	LAW ENFORCEMENT UNIT	2
369	LAW ENFORCEMENT UNIT	1
370	LAW ENFORCEMENT UNIT	192
Total Radio Logs:		3756

Report Includes:

All dates between `00:00:00 06/01/19` and `23:59:59 06/30/19`, All agencies matching `MPD`, All zones, All units, All tencodes matching `1066`, All shifts



WALTON COUNTY 911

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
FIGHT VIOLENT	10
ANIMAL BITE	2
ANIMAL COMPLAINT	11
INJURED ANIMAL	1
VICIOUS ANIMAL	1
PROWLER	5
ATTEMPTED BURGLARY	1
BURGLARY IN PROGRESS	5
BURGLARY REPORT	1
DOMESTIC NON-VIOLENT	78
DOMESTIC VIOLENT	1
ARMED ROBBERY	2
WARRANT SERVICE	45
SUBJECT WITH WEAPON	3
SUSPICIOUS PERSON	107
SUSPICIOUS VEHICLE	127
SUICIDE ATTEMPT	2
SUICIDE THREAT	9
KEYS LOCKED IN VEHICLE	133
SPEEDING AUTO	1
ACCIDENT NO INJURIES	39
ACCIDENT WITH A DEER	4
ACCIDENT WITH INJURIES	8
OFFICER INVOLVED ACCIDENT	1
ACCIDENT UNKNOWN INJURIES	5
ROAD HAZARD	12
DRUNK DRIVER	1
INTOXICATED PERSON	1
HIT AND RUN	6
TRANSPORT FOR BUSINESS	8
FUNERAL ESCORT	10
TRANSPORT	7
DISABLED VEHICLE	25
AREA/BLDG CHECK	126
CHILD ABUSE	1
SEXUAL ASSAULT	1
CHASE	3
BUSINESS ALARM	54
CHURCH ALARM	3
RESIDENTIAL ALARM	48
SCHOOL ALARM	4
SUBJECT IN CUSTODY	9
TRANSPORT TO COURT	2
TRANSPORT TO JAIL	3

<u>Nature of Incident</u>	<u>Total Incidents</u>
DEMENTED PERSON NON-VIOLENT	9
STOLEN VEHICLE	5
911 HANGUP	32
CONTROL SUBSTANCE PROBLEM	10
AGENCY ASSISTANCE	17
ASSAULT	2
ASSAULT LAW ENFORCEMENT ONLY	6
CHILD CUSTODY DISPUTE	7
CIVIL ISSUE/DISPUTE	8
COUNTERFEIT MONEY	3
CIVIL PAPER SERVICE	1
DAMAGE TO PROPERTY	33
DISPUTE NON VIOLENT IN NATURE	75
DISPUTE VIOLENT IN NATURE	1
DISTRUBING THE PEACE	10
Dead Body	2
EMERGENCY MESSAGE	2
LE ASSIST FOR EMS	24
ENTERING AN AUTO	8
EXTRA PATROL REQUEST	10
FALL PRIORITY 1	2
ASSIST FIRE DEPARTMENT	4
FIREARMS DISCHARGED	9
FOLLOW UP TO PREVIOUS CALL	2
FORGERY	1
FOUND PROPERTY	6
FRAUD	9
HARRASSING PHONE CALLS	3
HARRASSMENT	2
ILLEGAL GAMBLING	1
ILLEGAL PARKING	6
JUVENILE RUNAWAY	3
JUVENILE COMPLAINT	35
JUVENILE PROBLEM -NO COMPLAINT	5
LOITERING	1
LOST ITEM REPOR	1
LOUD MUSIC COMPLAINT	14
MISSING PERSON	4
MOBILE HOME INSPECTION	3
MISCELLANEOUS LAW INCIDENT	40
POWER LINES DOWN	1
ROAD RAGE	1
SAFETY SOBRIETY CHECK POINT	3
PHONE CALLS/MAIL SCAMS	4
SEARCH WARRANT	2
SHOPLIFTING	20
SHOTS FIRED	4
STABBING PRIORTY 1	1
STABBING PRIORTY 2	1
THEFT REPORT	26

<u>Nature of Incident</u>	<u>Total Incidents</u>
THREATS	10
TRAFFIC VIOLATION	392
TRAILER INSPECTION	9
TREE DOWN	2
TRESPASSING	3
UNKNOWN PRIORITY 1	3
UNKNOWN LAW PROBLEM	6
UNSECURE PREMISES	4
VEHICLE INSPECTION	16
VIOLATION TPO	4
WELFARE CHECK	31

Total reported: 1885

Report Includes:

All dates between `00:00:00 06/01/19` and `23:59:59 06/30/19`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



CODE

DEPARTMENT

MONTHLY REPORT

August

2019

The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time period of June 1, 2019 thru June 30, 2019.

Statistics:

- Total Calls: 430
- Total Minutes: 21:54:14
- Total Minutes/Call: 3:03
- Code Inspections: 219
- Total Permits Written: 58
- Amount collected for permits: \$12,320.50
- Check postings for Miscellaneous Revenue: 82

Business/Alcohol Licenses new & renewals:

- **New Businesses:** 10
- Business License Additions - 10
- Abundant Love Educational Consortium LLC - residential
- Aria Motors LLC
- Dream Lawns – residential
- EDC Contracting Consultants LLC – residential
- For Me By Neeve
- Good Deal Automotive LLC
- Man of all Maintenance – residential
- The Hair Cottage
- TK's Car Sales LLC
- Zidac LLC dba Kcalabash Restaurant

- **Closed Businesses:** 7
- Early Solutions LLC -residential
- G7 Security Group Inc
- Gifted Hands Mobile Phlebotomy Services – residential
- JKV Enterprises – residential
- Olson Woodworking Inc
- Phantom Mobiles LLC
- PJ Kammavongsa

Major Projects

- Major Projects Permitted: None
- Major Projects Ongoing: Silver Queen 125 N Wayne and Main Street Apartments 698 S broad Street, Murphy USA 2040 W Spring Street.

- Receiving business license payments, affidavits and identification.
- Making numerous phone calls regarding insufficient paperwork and/or incorrect amounts for license payments
- Processing paperwork for alcohol licenses and special event permits
- Checking turn on list from utilities and contacting businesses that have not purchased business licenses
- Checking all businesses for delinquent city and county personal property taxes prior to accepting payments for licenses
- Researching state license requirements for businesses
- Updating spread sheets regarding business licenses, number of employees, E-Verify #'s etc.
- Applications for PTVR registrations and renewals
- Contacting businesses whose licenses are delinquent
- Communicating with Tyler regarding problems and additional features that we need with EnerGov as well as InCode
- Issuing permits for Building, Electrical, Plumbing and HVAC
- Receiving and preparing Rezones, variances, Conditional Uses, COA's, etc. for Meetings.
- Scheduling inspections for contractors.
- Preparing agenda items for Planning & Zoning and Historic Preservation Meetings.
- Scheduling Planning and Zoning and Historic Preservation meetings and attending
- Taking minutes for Planning & Zoning and Historic Preservation meetings and preparing them
- Taking and recording complaints.
- Researching Zoning Inquiries.
- Responding online inquiries.
- Cleaning up expired permits.
- Preparing and reviewing permits for Bureau Veritas Billing
- Entering data for inspections being done into Energov software.
- Inspecting and processing nuisance housing projects – see attached.

City Marshal:

- Patrolled city daily.
- Removed 58 signs from road way.
- 146 repair /cleanup orders and Re-inspections
- Transported city funds for deposit to banks daily.
- Investigated 6 utility tampering and theft cases. (6 citations issued)
- Represented city in Municipal Court.

Historic Preservation Commission:

Request for COA for exterior changes – 234 Boulevard – COA Granted

Request for COA to relocate house – 211 Boulevard – Request Tabled

Request for COA to relocate house – 213 Boulevard – Request Tabled

Request for COA to relocate house – 404 S Broad St – Request Tabled

Request for COA for sign – 122 N Broad St – COA Granted

Planning Commission:

Request for Rezone from B3 to PCD – 0 Charlotte Rowell Blvd- Recommend approval

Request for Variance – 350 Davis Street- Recommend approval

Request for COA – 1190 West Spring Street- COA Granted

DEMOLITION AND CLEANUP			
ADDRESS	OWNER	DISPOSITION	NOTES
2016			
203 Bold Springs Ave	Bobby Carrell	Corp. building demolished.	Negotiated removal of the Corp. building by Dec. 15. The Rock Gym will be addressed in 2017. The remainder of the buildings will be secured from entry. No action taken on securing the buildings or the Rock Gym 02-17-17. This case to be escalated to ensure compliance. Owner to provide plan for disposal of demo debris and securing of the buildings by 03-03-17. Never done. Debris pile burned 4-21-17. Burned debris still not removed 05-10-17. A new case will be established without regard to any previous negotiations.
339 N. Madison Ave	Scott Collins	Property under contract. New owner to remodel.Sale to remodeler fell through. Case proceeding as originally intended.	No response sent to Attorney's office
408 Ash St	Arnold prop.	Trash being removed via dumpsters	Property cleanup underway. Legal action postponed as long as progress is being made.
410 Ash St	Arnold prop.	Trash being removed via dumpsters	Property cleanup underway. Legal action postponed as long as progress is being made.
412 Ash St	Arnold prop.	Trash being removed via dumpsters	Property cleanup underway. Legal action postponed as long as progress is being made.
510 Harris St	Premier Property Ventures LLC	Legal service underway	No response sent to Attorney's office
514 Harris St	Henry Albert Jackson Jr. c/o Mattie Bates	Legal service underway	No response sent to Attorney's office
1101 S. Madison Ave	Gaynor Bracewell	Legal service underway	Notice sent late 11-21-16
2017			
525 N. Broad St.	Matthew Kuruvilla	Pending Demo Memo and response 01-30-17	Exhibit "A" and pictures prepared. 30 days to respond. Owner has decided to demolish the building and The convenience store and redevelop the property in light of the Cities North Broad St. Project. Entered into agreement to remove in 60 Days from 02-06-17. No action taken to this point.04-13-17 Case to be forwarded to the City attorney. Demolition permit purchased 06-06-17. Demolition completed on structure. consent agreement is incomplete. Renewing action to ensure completion. Demolition complete.
400 Mill St.	CMA Development, LLC	Documenting deficiencies and Renewing case	Exhibit "A" and pictures prepared. 30 days to respond Demolition permit purchased 04-10-17 Demolition complete
421 Ash St.	Charlie and Tessie Ann Clark	Documenting deficiencies and Renewing case. Tack service to original owner. 04-10-17 Discovered that property was acquired by Michael Reese 03-07-17. We will have to add or substitute him as the defendant.	Exhibit "A" and pictures prepared. 30 days to respond. The case is going to court in May. New owner Michael Reese, who purchased in March at the tax sale is the current defendant and has been served. Reese indicated the original owners do not want to release redemption rights so the case will proceed as intended.
317 S. Madison Ave	Rivermeade Rentals / Hope Monroe	Demo Memo sent	Exhibit "A" and pictures prepared. 30 days to respond. Hope Monroe LLC Purchased a demolition permit. Demolition date is pending. Demolition Complete.
513 Roberts St.	Ada Lou Etchison / John Brown	Demo Memo sent / 04-07-17 Owner wants to enter into a consent order for demolition by the City. He cannot afford and is physically unable to remove the structure himself.	Exhibit "A" and pictures prepared. 30 days to respond. The owner has responded and is willing to sign off on a consent order allowing the City to remove the structure. He states he has neither the means or physical ability to do so this himself. Consent order to allow demolition by the City.
410 Ash St	Arnold prop.	Progress being made defacto land fill being removed.	permits pulled, clean up and demolition underway. Demolition complete
412 Ash St	Arnold prop.	Progress being made defacto land fill being removed.	permits pulled, clean up and demolition underway. Demolition complete
Colley St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17. Being removed 04-10-17	Demolition complete cleanup and grassing underway. Demolition complete
Colley St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17. Being removed 04-10-17	Demolition complete cleanup and grassing underway. Demolition complete
Colley St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17. Being removed 04-10-17	Demolition complete cleanup and grassing underway. Demolition complete
Bell St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17	Demolition complete cleanup and grassing underway. Demolition complete
Bell St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17	Demolition complete cleanup and grassing underway. Demolition complete

410 Davis St.	Open Wells LLC	Gryffon investments pulled permit 03-28-17	block building to be removed. Demolition complete.
830 HWY 138	Liberty First Bank	Demo Memo sent. Demo permit pulled / possible training burn for the FD	House address is 319 Carwood Dr. This property is to be used in a training burn 04-28-17. Demolition complete.
830 HWY 138	Liberty First Bank	additional structure being discussed for demolition. Lee Garrett has committed to addressing the additional structures and the open well on site.	Structures located at the end of Reed St.
339 N. Madison Ave.	Hope Monroe	Substitution of defendant from Scott Collins to Bill Shea then to Hope Monroe.	City seeking consent order. Hope Monroe negotiating for purchase and rehab. Awaiting purchase by Hope Monroe LLC, with a commitment to properly rehab the property. To be rehabed by Hope Monroe LLC. No action to date, 06-06-17. Still no progress 09-14-17 referred to attorneys for further action. This property is currently (09-25-17) being slated for demolition by Hope Monroe in order to build a new home in its place.
1101 S. Madison Ave	Bill Shea	Substitution of defendant from Gaynor Bracewell	City Seeking consent order. Consent order signed 04-13-17 with 120 days to rehab'd or demolished or after 150 days the City will Remove the structure. Currently under stop work order due to damaged asbestos siding for an environmental assesment. Owner attempting repairs to current code standards per consent agreement within 120 days. August 2017. Deadlines not met. The city will demolish this structure after securing an order from the Municipal court judge.
510 Harris St	Premier Property Ventures LLC	Legal service underway. Completed and heard in court.	No response sent to Attorney's office. Order to demolish obtained from Judge Samuels. Demolition complete
514 Harris St	Henry Albert Jackson Jr. c/o Mattie Bates	Legal service underway. Completed and heard in court.	No response sent to Attorney's office. Order to demolish obtained from Judge Samuels. Demolition complete
203 Bold Springs Ave	Bobby Carrell	Securing of Elem. School next step. Rock Gym is waiting for investor. Roof to be removed.	Negotiated removal of the Corp. building by Dec. 15, 2016. The Rock Gym will be addressed in 2017. The remainder of the buildings will be secured from entry. No action taken on securing the buildings or the Rock Gym 02-17-17. This case to be escalated to ensure compliance. Owner to provide plan for disposal of demo debris and securing of the buildings by 03-03-17. Never done. Debris pile burned 4-21-17. Burned debris still not removed 05-10-17. A new case will be established without regard to any previous negotiations. No response yet. Sent to city attorneys for processing. Defendant had the date changed because it conflicted with a trip he had planned. Solicitor, code office and the court had no knowledge of the change. Found out when a courtesy call to the defendant to appear was made.
417 Shamrock Dr.	Sadie Thornton	Held up by legal. Nuisance needs to be abated. Investigations have concluded. New investigations have arisen.	Owner desires to remove the nuisance. We need an order from the court for nuisance abatement. Working on a consent order to demolish as soon as new investigations are complete. Consent order in place awaiting completion of investigations or deadline whichever is first.
123 W. Marable St.	Sierra Hester	demo memo sent.	awaiting response to demo memo. The owner expressed the intent to demolish the structure. Demolition complete.
706 Marable St.	Bobby Carrell	demo memo sent.	awaiting response to demo memo. No response yet. Sent to city attorneys for processing. Supposed to be in court 08-31-17. Defendant had the date changed because it conflicted with a trip he had planned. Solicitor, code office and the court had no knowledge of the change. Found out when a courtesy call to the defendant to appear was made. Property cleaned and secured.
203 Bold Springs Ave	Bobby Carrell Corp building	Training burn, Debris never remove 09-25-17	Corps building burned debris and foundation remain. Nuisance building abated. Subsequent owner to remove debris and foundation.

6/3/2019	206 BOLD SPRINGS AVE.	TALL GRASS/WEEDS	R/C	6/9/2019	CUT
6/3/2019	133 EDWARDS ST.	TALL GRASS/WEEDS	R/C	6/9/2019	CUT
6/3/2019	707 E.SPRING ST.	TALL GRASS/WEEDS	R/C	6/9/2019	CUT
6/3/2019	315 S. MADISON AVE.	TALL GRASS/WEEDS	R/C	6/9/2019	CUT
6/3/2019	503 WASHINGTON ST.	POOL WITH STAGNANT WATER	R/C	6/10/2019	PUMP INTALLED
6/4/2019	433 ASH ST.	TALL GRASS/WEEDS	R/C	6/10/2019	CUT
6/4/2019	428 ASH ST.	TRASH/JUNK IN YARD	R/C	6/18/2019	CLEANED
6/4/2019	509 HARRIS ST.	JUNK IN YARD	R/C	6/18/2019	CLEANED
6/4/2019	610 HARRIS ST.	TRASH/JUNK IN YARD	R/C	6/18/2019	CLEANED
6/5/2019	431 ASH ST.	TALL GRASS/WEEDS	R/C	6/19/2019	CUT
6/5/2019	435 ASH ST.	TALL GRASS/WEEDS	R/C	6/19/2019	CUT
6/5/2019	125 FELKER ST.	TALL GRASS/WEEDS	R/C	6/19/2019	CUT
6/5/2019	400 CHURCH ST.	TALL GRASS/WEEDS	R/C	6/19/2019	CUT
6/5/2019	310 CHURCH ST.	TRASH/JUNK IN YARD	R/C	6/19/2019	CLEANED
6/6/2019	1554 S. BROAD ST.	TALL GRASS/WEEDS	R/C	6/13/2019	CUT
6/6/2019	1010 ALOVY ST.	TALL GRASS/WEEDS	R/C	6/13/2019	CUT
6/6/2019	918 ALCOVY ST	TALL GRASS/WEEDS	R/C	6/13/2019	CUT
6/6/2019	912 ALCOVY ST.	TALL GRASS/WEEDS	R/C	6/13/2019	CUT
6/6/2019	906 ALCOVY ST.	TALL GRASS/WEEDS	R/C	6/13/2019	LOCATING NEW OWNERS
6/7/2019	450 GLENWOOD DR.	TALL GRASS/WEEDS	R/C	6/14/2019	CUT
6/7/2019	211 S. MADISON AVE	TALL GRASS/WEEDS	R/C	6/14/2019	CUT
6/7/2019	614 DAVIS ST.	JUNK IN YARD	R/C	6/21/2019	CLEANED
6/10/2019	805 DAVIS ST.	TALL GRASS/WEEDS	R/C	6/17/2019	CUT
6/10/2019	808 DAVIS ST.	JUNK IN YARD	R/C	6/25/2019	CLEANED
6/10/2019	909 DAVIS ST.	TRASH/JUNK IN YARD	R/C	6/25/2019	CLEANED
6/10/2019	1017 DAVIS ST.	TRASH/JUNK IN YARD	R/C	6/25/2019	CLEANED
6/11/2019	308-B TANGLEWOOD DR.	JUNK VEHICLE	R/C	6/25/2019	MOVED
6/11/2019	208-B TANGLEWOOD DR.	TALL GRASS/WEEDS	R/C	6/18/2019	CUT
6/11/2019	208-A TANGLEWOOD DR.	TALL GRASS/WEEDS	R/C	6/18/2019	CUT
6/11/2019	201-A TANGLEWOOD DR.	TRASH/JUNK IN YARD	R/C	6/26/2019	CLEANED
6/12/2019	201-B TANGLWOOD DR.	TRASH/JUNK IN YARD	R/C	6/26/2019	CLEANED
6/12/2019	125-B TANGLEWOOD DR.	TALL GRASS/WEEDS	R/C	6/19/2019	CUT
6/12/2019	125-A TANGLEWOOD DR.	TALL GRASS/WEEDS	R/C	6/19/2019	CUT
6/13/2019	703 W. SPRING ST.	TALL GRASS/WEEDS	R/C	6/19/2019	LOCATING OUT OF STATE OWNERS
6/13/2019	740 W. SPRING ST.	REMOVE OLD SIGNS	R/C	6/28/2019	LOCATING OUT OF STATE OWNERS
6/13/2019	115 W. MARABLE ST.	JUNK IN YARD	R/C	6/28/2019	CLEANED
6/14/2019	131 W. MARABLE ST.	JUNK VEHICLE	R/C	6/28/2019	MOVED
6/14/2019	137 W. MARABLE ST.	TRASH/JUNK IN YARD	R/C	6/28/2019	CLEANED
6/14/2019	150 W. MARABLE ST.	TRASH/JUNK IN YARD	R/C	6/28/2019	CLEANED
6/14/2019	133 NOWELL ST.	TALL GRASS/WEEDS	R/C	6/21/2019	CUT

6/14/2019	134 NOWELL ST.	TRASH/JUNK IN YARD	R/C	6/28/2019	CLEANED
6/14/2019	119 W. MARABLE ST.	TRASH/JUNK IN YARD	R/C	6/28/2019	CLEANED
6/17/2019	150-B W. MARABLE ST.	TALL GRASS/WEEDS	R/C	6/24/2019	CUT
6/17/2019	113 PERRY ST.	JUNK IN YARD	R/C	7/2/2019	CLEANED
6/17/2019	420 EDWARDS ST.	TALL GRASS/WEEDS	R/C	6/24/2018	CUT
6/17/2019	130 PERRY ST.	TRASH/JUNK IN YARD	R/C	7/2/2019	CLEANED
6/17/2019	512 GATEWOOD DR.	OLD REFRIGERATOR/JUNK	R/C	7/2/2019	MOVED
6/18/2019	640 GATEWOOD DR.	TALL GRASS/WEEDS	R/C	6/25/2019	CUT
6/18/2019	222 BAKER ST.	TALL GRASS/WEEDS	R/C	6/25/2019	CUT
6/18/2019	116 SOUTH VIEW DR.	TALL GRASS/WEEDS	R/C	6/25/2019	CUT
6/18/2019	1450 S. BROAD ST, LOT 131	TALL GRASS/WEEDS	R/C	6/25/2019	CUT
6/18/2019	210 WALKER DR.	TALL GRASS/WEEDS	R/C	6/25/2019	CUT
6/18/2019	309 WALKER DR.	JUNK/TALL GRASS	R/C	7/3/2019	CLEANED
Jun-19	324 WALKER DR.	TALL GRASS/WEEDS	R/C	6/27/2019	CUT
6/19/2019	83 WALKER DR.	TALL GRASS/WEEDS	R/C	6/27/2019	CUT
6/19/2019	122 BOLTON ST.	TRASH/TALL GRASS	R/C	6/27/2019	CUT
6/19/2019	922 MASTERS DR.	PICK UP YARD/TALL GRASS	R/C	6/27/2019	CLEANED
6/19/2019	614 MARABLE ST.	TALL GRASS/WEEDS	R/C	6/27/2019	CUT
6/19/2019	302 MARABLE ST.	TALL GRASS/WEEDS	R/C	6/27/2019	CUT
6/20/2019	315 S. MADISON AVE.	TALL GRASS/WEEDS	R/C	6/28/2019	CUT
6/20/2019	311 S. MADISON AVE.	TALL GRASS/WEEDS	R/C	6/28/2019	CUT
6/20/2019	707 S. MADISON AVE.	TALL GRASS/WEEDS	R/C	6/28/2019	CUT
6/20/2019	620 MARABLE ST.	TALL GRASS/WEEDS	R/C	6/28/2019	CUT
6/20/2019	321 REEDWAY	TALL GRASS/WEEDS	R/C	6/28/2019	CUT
6/20/2019	317 REEDWAY	TRASH/TALL WEDS	R/C	6/28/2019	CUT
6/20/2019	236 CARWOOD DR.	TALL GRASS/WEEDS	R/C	6/28/2019	CUT
6/21/2019	308 ETEN DR	TALL GRASS/WEEDS	R/C	6/29/2019	CUT
6/21/2019	217 REEDWAY	JUNK VEHICLE	R/C	6/29/2019	MOVED
6/21/2019	809 N. BROAD ST.	OLD TIRES	R/C	6/29/2019	MOVED
6/21/2019	121 NORRIS ST.	JUNK IN YARD	R/C	7/5/2019	CLEANED
6/21/2019	117 ATHA ST	TALL GRASS/WEEDS	R/C	6/29/2019	CUT
6/21/2019	1050 N. BROAD ST.	TALL GRASS/WEEDS/BUSHES NEED TRIMMING	R/C		TRING TO LOCATE OWNER
6/21/2019	732 DAVIS ST.	TALL GRASS/WEEDS/UNSECURE RESIDENCE	R/C	6/29/2019	CUT
	ON VACATION 6-22-19 THRU 6-30-19				

Economic Development August Report:

- Housing Expo recap
- DDA Annual Planning Retreat held in July
- Downtown Monroe featured:
 - GMA Rapid Fire Session
 - GMA/GCF Downtowns as Developers podcast
 - Georgia Placemaking Collaborative
 - Fall GICH Retreat
 - Georgia Downtown Conference
- Updated downtown property inventory - 189 businesses, 801 employees, 45 property condition improvements, 74% in good or excellent condition



Join us in Monroe! Creative Placemaking

I didn't include the hours in my earlier email! As always, HHTA meetings run from 11:30 - 1 on the 1st Wednesday of every other month.

Historic Heartland Travel Association Meeting
Wednesday, August 7
11:30 a.m. - 12 p.m.: networking and lunch
12 - 1 p.m.: program
Wayfarer Music Hall
123 N. Lumpkin Street
Monroe, GA 30655

Sadie Krawczyk, Economic Development Specialist with the City of Monroe is the speaker.

We encourage HHTA members to invite your Main Street, Downtown Development, and other local economic development professionals.

Please RSVP by Friday, August 2 to
Hannah Smith
hsmith@VisitAthensGA.com

Lunch is \$15 for members, \$20 for non-members.

The poster features a stylized map of Georgia in shades of blue and white. The text 'Join Us' is written in a large, elegant script font. Below it, the text reads 'for the 2019 Young Gamechangers Final Recommendations'. The date 'FRIDAY, AUGUST 9' is prominently displayed, followed by the time '2-4 pm' and the location 'The Engine Room, 601 S Madison Ave, Monroe, GA 30655'. At the bottom, it says 'RSVP AT georgiaforward.org/young-gamechangers'. The 'Young Gamechangers' logo is in the bottom right corner.

Join Us
for the 2019 Young Gamechangers
Final Recommendations

FRIDAY, AUGUST 9
2-4 pm
The Engine Room
601 S Madison Ave
Monroe, GA 30655

Ticketed dinner to follow

RSVP AT
georgiaforward.org/young-gamechangers

Young
Gamechangers
A Georgia Forward Program

Ongoing ED projects:

- CHIP grant - 5 homes completed; 2 more underway
- DCA Main Street compliance
- Visitors Center
- NextSite retail recruitment
- The Local Crowd Monroe - crowdfunding tool, www.fundmonroe.com

Upcoming Events:

Farmers Markets - Saturdays, August 3, 10, 17, 24, & 31

DDA/CVB Board Meetings - Thursday, August 8th, 8:00 am,

First Friday Concert - August 2nd & August 16th

Young Gamechangers Community Presentation - Friday, 2-4 pm, August 9th at the Engine Room

Georgia Downtown Conference - August 27-30 in Jekyll Island



To: City Council, City Administrator
From: Darrell Stone
Department: Planning & Development
Date: 7/30/19
Description: Parks Master Plan

Budget Account/Project Name: City of Monroe Parks Master Plan

Funding Source: none

Budget Allocation:

Budget Available:

Requested Expense:

Company of Purchase:

Recommendation:

Staff recommends the ADOPTION of the City of Monroe Parks Master Plan

Background:

This master plan will help guide future park development within the city and serve as a resource when seeking grant funding and partnerships.

Attachment(s):

Parks Master Plan

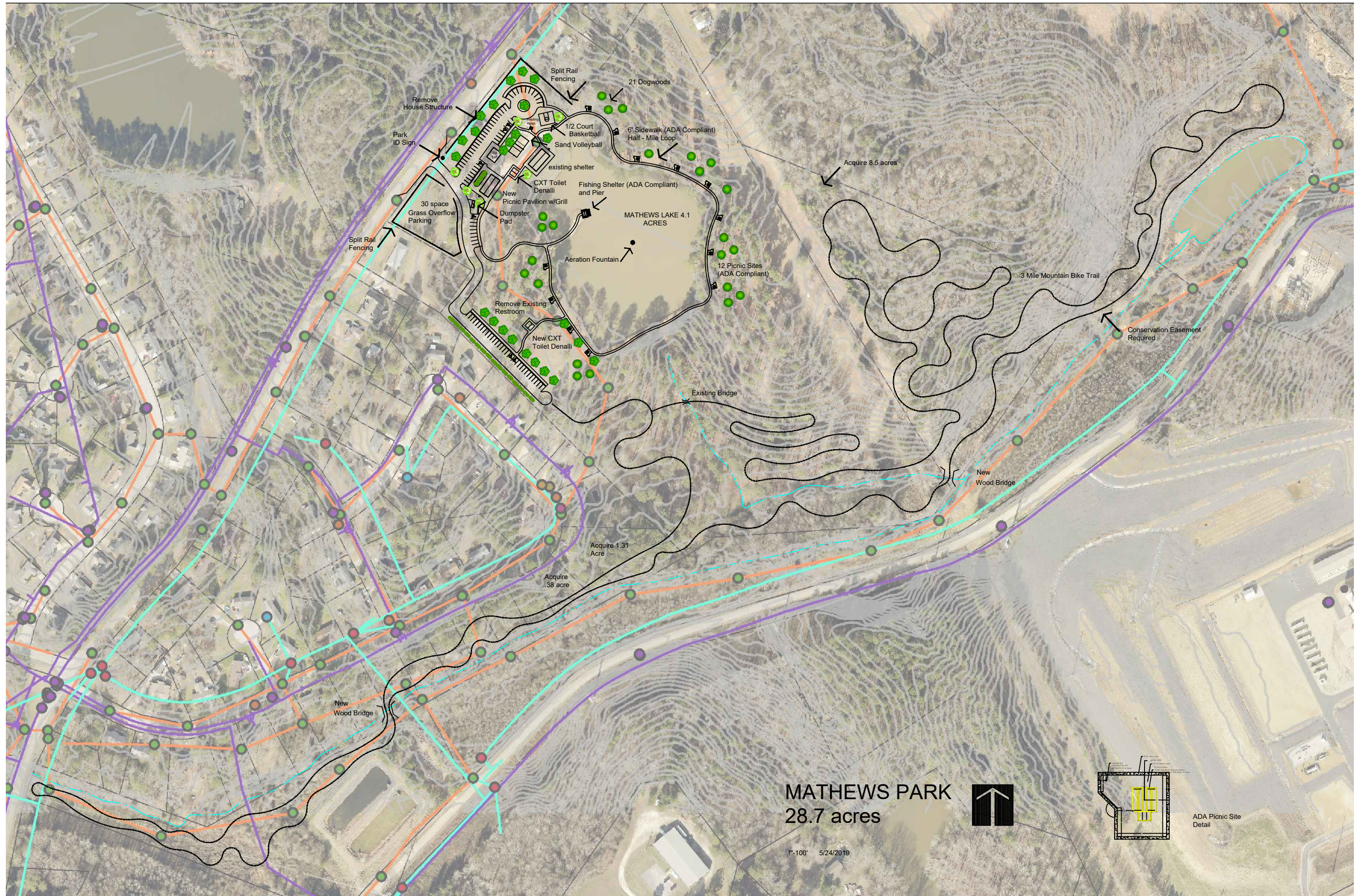
Parks Master Plan for the City of Monroe

The City of Monroe has a variety of active and passive parks. In the effort to serve our citizens the proposed plans represent our vision for future park development.

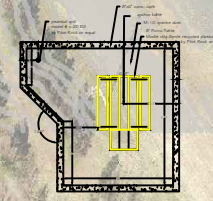
Additionally, The City of Monroe has developed its Parks Master Plan in keeping with the Georgia Department of Natural Resources' objectives to develop natural-resource recreation in the form of hiking, fishing, jogging, biking, walking or other similar outdoor activities.

Mathews Park, Acreage: 28.7, 1016 E Marable Street, Monroe, GA

This park has a 3-acre lake, 2 pavilions, public restrooms and playground equipment. In the past it hosted an annual fishing derby and has an environmental study area developed by Soil Conservation Service and the FFA of Monroe High School. The park is very tired looking with poor paving and worn facilities. The master plan proposes to enhance water based recreational opportunities using sustainable materials to keep operation and maintenance costs down. The proposed master plan will include an ADA compliant concrete trail around the lake with 12 ADA compliant picnic sites. Additional parking, play courts, restrooms, pavilions, fishing pier and a 3-mile mountain bike trail is proposed. Land acquisition (10 acres) is necessary for the full length of mountain bike trail.



MATHEWS PARK
28.7 acres



ADA Picnic Site Detail

1"=100' 5/24/2019

ESTIMATE FOR MATHEWS PARK				
ITEM	UNIT	QTY	UNIT COST	TOTAL
PAVING/CONCRETE/TREES/PLAY COURT/PAVILION/RESTROOM/FISHING PIER				
ASPH CONC - SURFACE COURSE 2" TYPE E	TN	575.0	\$93.00	\$53,475.00
GRADED AGGREGATE BASE COURSE, 6 INCH, HALLED/INSTALLED	SY	1100.0	\$12.00	\$13,200.00
4" CALIPER QUERCUS PHELLOS - WILLOW OAK INSTALLED	EA	24.0	\$900.00	\$21,600.00
2" CORNUS FLORIDA - FLOWERING DOGWOOD INSTALLED	EA	21.0	\$400.00	\$8,400.00
5' ILEX OPACA GREENLEAF HOLLY	EA	48.0	\$150.00	\$7,200.00
SAND VOLLEYBALL AND BASKETBALL COURT	EA	1.0	\$10,000.00	\$10,000.00
NEW PICNIC PAVILION (INCLUDING SLAB, APRON and HORSESHOE PITS)	EA	1.0	\$50,000.00	\$50,000.00
CXT Denali RESTROOM INSTALLED	EA	2.0	\$150,000.00	\$300,000.00
FISHING SHELTER AND PIER	SQFT	900.0	\$50.00	\$45,000.00
6" CONCRETE SIDEWALK	CY	333.0	\$250.00	\$83,250.00
INSTALL NEW AERATION FOUNTAIN	EA	1.0	\$2,200.00	\$2,000.00
CEDAR SPLIT RAIL FENCE (INSTALLED)	LF	1000.0	\$13.50	\$13,500.00
PICNIC SITES	EA	12.0	\$875.00	\$10,500.00
MOUNTAIN BIKE TRAIL	LF	15800.0	\$2.00	\$31,600.00
PREFAB PARK PEDESTRIAN BRIDGE	EA	2.0	\$20,000.00	\$40,000.00
REMOVE HOUSE STRUCTURE AND OLD RESTROOM	EA	1.0	\$15,000.00	\$15,000.00
LAND ACQUISITION	ACRE	10.18	\$20,000.00	\$203,600.00
PARK HOST SITE	EA	1.0	\$6,500.00	\$6,500.00
PARK ID SIGN/MARKING				
THERMOPLASTIC SOLID TRAF STRIPE, 4", WHITE	LF	1760.0	\$1.00	\$1,760.00
HANDICAP SYMBOL	EA	5.0	\$150.00	\$750.00
CAR STOPS 6'	EA	88.0	\$25.00	\$2,200.00
PARK ID SIGN	EA	1.0	\$5,000.00	\$5,000.00
			SubTotal	\$924,535.00

ESTIMATE FOR PLANNING PURPOSES PREPARED ON 05/28/2019

		Subtotal	\$924,535.00
	CONTINGENCIES	5%	\$46,226.75

Grand Total	\$970,761.75
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Hammond Park, Acreage: 14.7, 150 Russell Circle Monroe, GA

The park has life-cycled out and needs to be overhauled. The city wishes to provide a new mix of recreational activities. Master plan will include a large multi-purpose field suitable for frisbee, and other field sports. The upper tennis courts will be refurbished and the lower will be converted to pickle ball. Full court basketball and sand volleyball is proposed. The central part of the park will have a large playground and new restroom with a loop trail that will connect the entire park suitable for the avid walkers. Across the creek two pavilions are proposed for family gathering and cookouts.

Hammond Park



Scale: 1"=50'-0"



ESTIMATE FOR HAMMOND PARK				
ITEM	UNIT	QTY	UNIT COST	TOTAL
PAVING/CONCRETE/TREES/TOT-LOT/PAVILION/RESTROOM/FENCE				
ASPH CONC - SURFACE COURSE 2" TYPE E	TN	855.0	\$93.00	\$79,515.00
GRADED AGGREGATE BASE COURSE, 6 INCH, HALLED/INSTALLED	SY	2900.0	\$12.00	\$34,800.00
4" CALIPER QUERCUS PHELLOS - WILLOW OAK INSTALLED	EA	5.0	\$900.00	\$4,500.00
2" CORNUS FLORIDA - FLOWERING DOGWOOD INSTALLED	EA	14.0	\$400.00	\$5,600.00
TOT-LOT	EA	1.0	\$30,000.00	\$30,000.00
NEW PICNIC PAVILION (INCLUDING SLAB, APRON and HORSESHOE PITS)	EA	2.0	\$50,000.00	\$100,000.00
CXT Denali RESTROOM INSTALLED	EA	1.0	\$150,000.00	\$150,000.00
6" CONCRETE CURB W/18" GUTTER	LF	1600.0	\$17.00	\$27,200.00
6" CONCRETE SIDEWALK	CY	518.0	\$250.00	\$129,500.00
INSTALL NEW BEACH VOLLEYBALL AND BASKETBALL COURT	EA	1.0	\$24,000.00	\$24,000.00
FENCING (3' BLACK VINYL COATED) FOR MULTI-PURPOSE FIELD	LF	1030.0	\$21.00	\$21,630.00
PICNIC TABLES (FOR PICNIC SHELTERS)	EA	20.0	\$600.00	\$12,000.00
PARK BENCHES	EA	20.0	\$700.00	\$14,000.00
PREFAB PARK PEDESTRIAN BRIDGE	EA	2.0	\$20,000.00	\$40,000.00
REHAB EXISTING TOILET	EA	1.0	\$15,000.00	\$15,000.00
GATE	EA	1.0	\$2,500.00	\$2,500.00
PARK HOST SITE	EA	1.0	\$6,500.00	\$6,500.00
PARK ID SIGN/MARKING				
THERMOPLASTIC SOLID TRAF STRIPE, 4", WHITE	LF	2405.0	\$1.00	\$2,405.00
HANDICAP SYMBOL	EA	9.0	\$150.00	\$1,350.00
RECOAT AND STRIPE PICKLE AND TENNIS COURTS	EA	1.0	\$6,000.00	\$6,000.00
PARK ID SIGN	EA	1.0	\$5,000.00	\$5,000.00
THERMOPLASTIC TRAFFIC STRIPING, WHITE ARROW	SY	28.0	\$3.25	\$91.00
			SubTotal	\$711,591.00

ESTIMATE FOR PLANNING PURPOSES PREPARED ON 05/06/2019

		Subtotal	\$711,591.00
	CONTINGENCIES	5%	\$35,579.55
		Grand Total	\$747,170.55

Pilot Park, Acreage: 1.8, 515 Church Street, Monroe, GA

This mini-park was on the site of the c. 1900 elementary school within a historic neighborhood. It is geared towards smaller children and also has space for community gardens. Updated tot-lot equipment, playgrounds, and a large pavilion to provide shade for the play equipment is proposed. A paved loop trail is proposed around the perimeter of the park.



Existing
Community
Garden

80' DIA. PAVILION
WITH PLAY EQUIP

Relocate
drinking fountain, bench and
place 4 garbage recepticals

5' sidewalk
875' loop

2' RETAINING
WALL

ADD 12' CONCRETE
APRON & PLACE
4 PICNIC TABLES
WITH 2 GRILLS

Remove old play equipment
and relocate swings to
impact area

Existing Park ID sign

PILOT PARK



scale: 1"=10'

ESTIMATE FOR PILOT PARK				
ITEM	UNIT	QTY	UNIT COST	TOTAL
PICNIC SITE/CONCRETE/TREES/PLAY GROUND EQUIPMENT/PAVILION				
4" CALIPER QUERCUS PHELLOS - WILLOW OAK INSTALLED	EA	3.0	\$900.00	\$2,700.00
2" ACER SPECIES - SUGAR MAPLE 'SELECT'	EA	3.0	\$400.00	\$1,200.00
NEW PICNIC SITES (INCLUDING SLAB, APRON, TABLES and COOK GRILLS)	EA	4.0	\$900.00	\$3,600.00
6" CONCRETE SIDEWALK	CY	64.0	\$250.00	\$16,000.00
80 ft diameter PAVILION (INSTALLED)	EA	1.0	\$232,705.00	\$232,705.00
PLAYGROND EQUIPMENT 2-5 AND 5-12 AGES (INSTALLED)	EA	1.0	\$103,532.00	\$103,532.00
BONDED RUBBER FALL PROTECTION SURFACE	EA	1.0	\$65,000.00	\$65,000.00
2' RETAINING/SEATING WALL	LF	113.0	\$65.00	\$7,345.00
TRASH RECEPTICALS	EA	4.0	\$200.00	\$800.00
PARK ID SIGN/MARKING				
THERMOPLASTIC SOLID TRAF STRIPE, 4", WHITE	LF	174.0	\$1.00	\$174.00
HANDICAP SYMBOL	EA	1.0	\$150.00	\$150.00
CAR STOPS 6'	EA	6.0	\$25.00	\$150.00
PARK ID SIGN	EA	1.0	\$5,000.00	\$5,000.00
			SubTotal	\$438,356.00

ESTIMATE FOR PLANNING PURPOSES PREPARED ON 06/7/2019

	Subtotal	\$438,356.00
CONTINGENCIES	5%	\$21,917.80
Grand Total		\$460,273.80

Childers Park, 17 acres at 217 W. Spring St, Monroe GA

This passive park is in the heart of the City of Monroe, two blocks from the Walton County historic courthouse. In 2009, Friends of Walton County, a private non-profit organization, in partnership with the City of Monroe, began working to turn the property from an overgrown kudzu hill into a functioning park with almost a mile of walking trails. On the site of the original high school football stadium, it is the site of picnics, family walks and the downtown dog park. The master plan will address the eroded stream and banks, restore the natural spring, and create a water feature with fountain and bank stabilization.

CHILDERS PARK



6/27/2019

17 acres



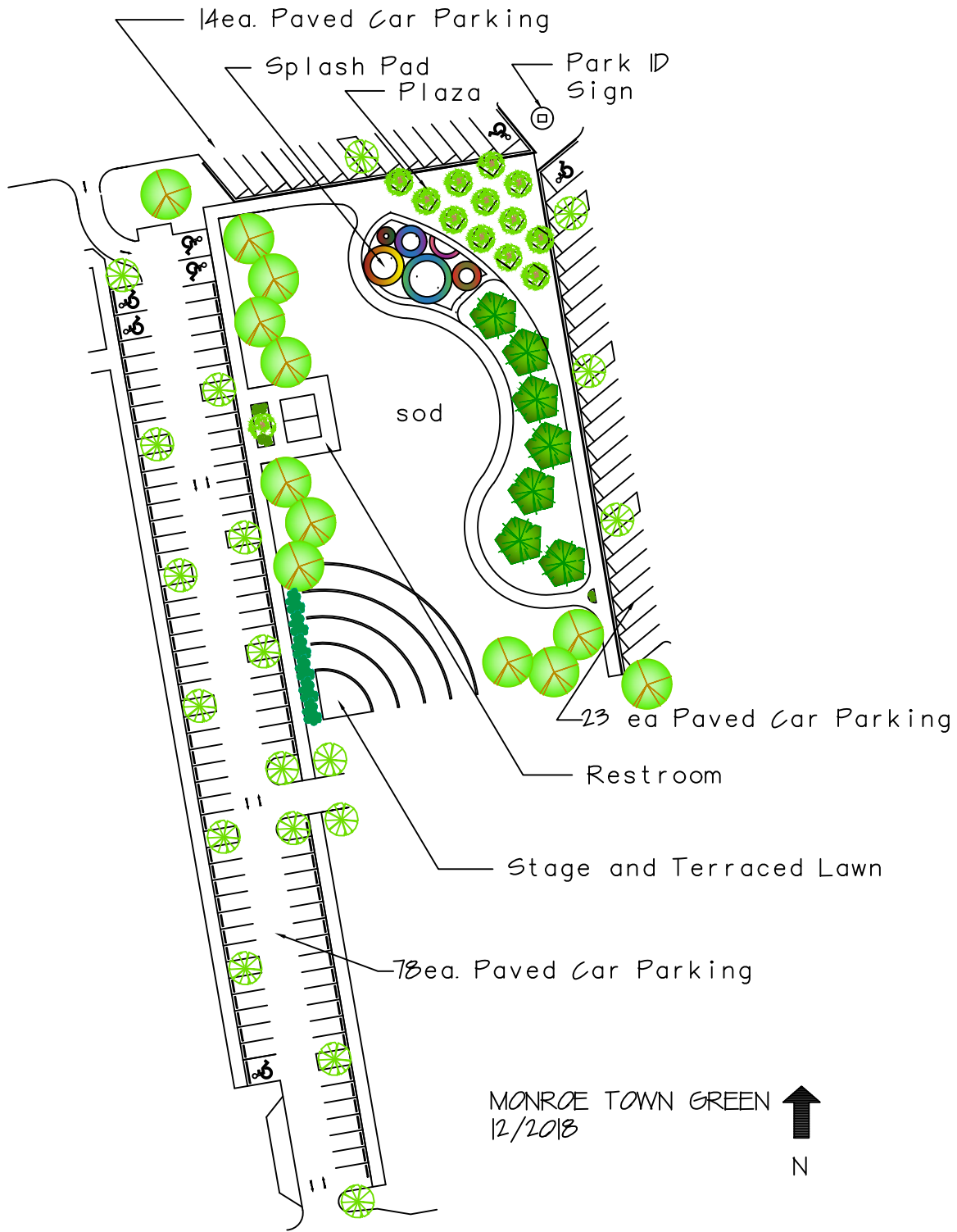
ESTIMATE FOR CHILDERS				
ITEM	UNIT	QTY	UNIT COST	TOTAL
TREES/PARKING/GAZEBO/POND/STREAM STABILIZATION				
2" ACER SPECIES - SUGAR MAPLE 'SELECT'	EA	7.0	\$400.00	\$2,800.00
14' DIAMETER CEDAR GAZEBO	EA	1.0	\$15,000.00	\$15,000.00
RIP-RAP WITH GEO-TEXTILE FABRIC INSTALLED	LF	650.0	\$100.00	\$65,000.00
POND INCLUDING DAM, PIPE, FOUNTAIN, GRADING	EA	1.0	\$10,800.00	\$10,800.00
PARKING LOT	SQYD	3000.0	\$30.00	\$90,000.00
PARK ID SIGN/MARKING				
THERMOPLASTIC SOLID TRAF STRIPE, 4", WHITE	LF	1200.0	\$1.00	\$1,200.00
HANDICAP SYMBOL	EA	1.0	\$150.00	\$150.00
CAR STOPS 6'	EA	61.0	\$25.00	\$1,525.00
			SubTotal	\$186,475.00

ESTIMATE FOR PLANNING PURPOSES PREPARED ON 06/27/2019

	Subtotal	\$186,475.00
CONTINGENCIES	5%	\$9,323.75
Grand Total		\$195,798.75

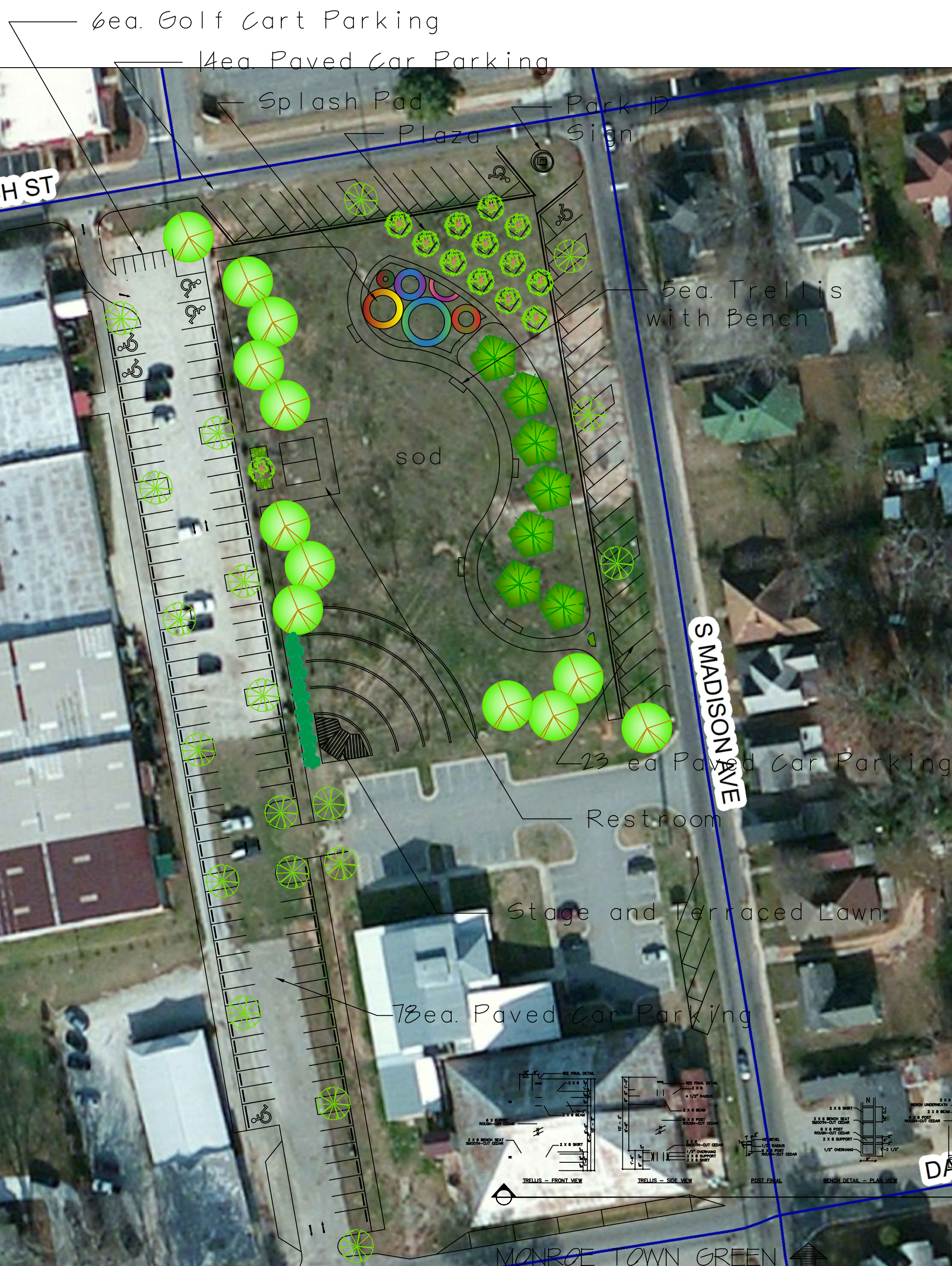
Downtown Green Park, 1.67 acres at 306 S Madison Ave, Monroe GA

This urban park will be the anchor for downtown and will be the site to host many events for citizens and visitors. The proposed master plan will have a band stand, a large sod lawn for events, public restrooms, a splash pad, sidewalks, perimeter parking, and a large plaza area. Additionally the park will be the trail head for possible rails to trail development in the future.



MONROE TOWN GREEN
12/2013





ESTIMATE FOR MONROE TOWN GREEN PARK				
ITEM	UNIT	QTY	UNIT COST	TOTAL
PAVING/CONCRETE/LANDSCAPE/SPLASH PAD/STAGE				
ASPH CONC - SURFACE COURSE 2" TYPE E	TN	490.0	\$93.00	\$45,570.00
ASPH CONC - SURFACE COURSE 2" TYPE E	TN	180.0	\$93.00	\$16,740.00
GRADED AGGREGATE BASE COURSE, 6 INCH, HALLED/INSTALLED	SY	2880.0	\$12.00	\$34,560.00
4" CALIPER QUERCUS PHELLOS - WILLOW OAK INSTALLED	EA	12.0	\$900.00	\$10,800.00
3" CALIPER ACER SACCHARINUM - SUGAR MAPLE INSTALLED	EA	8.0	\$600.00	\$4,800.00
2" KOELREUTERIA PANICULATA - GOLDEN RAIN TREE	EA	19.0	\$500.00	\$9,500.00
14' ILEX FOSTERI - TREE FORM FOSTER HOLLEY	EA	12.0	\$600.00	\$7,200.00
CXT RESTROOM INSTALLED	EA	1.0	\$150,000.00	\$150,000.00
6" CONCRETE CURB W/18" GUTTER	LF	563.0	\$17.00	\$9,571.00
6" CONCRETE SIDEWALK	SY	2444.44	\$36.00	\$87,999.84
SOD - BERMUDA TIFT 419 INSTALLED	SF	40000.0	\$0.80	\$32,000.00
IRRIGATION	LS	JOB	\$20,000.00	\$20,000.00
SPLASH PAD	LS	JOB	\$200,000.00	\$200,000.00
STAGE AND TERRACED LAWN	LS	JOB	\$35,000.00	\$35,000.00
HAUL FILL MATERIAL (806 CY)AND SITE WORK	LS	LS	LS	\$19,672.00
MARKING				
THERMOPLASTIC SOLID TRAF STRIPE, 4", WHITE	LF	2400.0	\$1.00	\$2,400.00
HANDICAP SYMBOL	EA	7.0	\$150.00	\$1,050.00
THERMOPLASTIC TRAFFIC STRIPING, WHITE ARROW	SY	280.0	\$3.25	\$910.00
SubTotal				\$687,772.84

CITY'S
INKIND SERVICES
VALUE

X
X
X
X
X
X
X
X
X
X

OPT. BIKE RACKS, TRASH RECPT.,BOLLARD LIGHTING, GAS FIRE RINGS	EA	LS	\$ 5,000.00	\$5,000.00
OPT. PICNIC SITES	EA	5	\$ 600.00	\$3,000.00
OPT. BENCH SWINGS	EA	6	\$ 1,500.00	\$9,000.00

Option Total	\$17,000.00
Subtotal	\$687,772.84
CONTINGENCIES 5%	\$35,238.64

ESTIMATE FOR PLANNING PURPOSES PREPARED ON 12/13/2018

Grand Total	\$740,011.48
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Coker Park, 27.8 acres at 1245 S. Madison Ave, Monroe GA

This park is in decline but still retains the softball fields and pavilion. The master plan proposes restoration of the ball field, renovation of the pavilion, the addition of a playground, improvements to the central parking area, and construction of a hiking trail and fishing pond. Covered seating is provided for observers to watch various air activities since this park is adjacent to the airport.



ESTIMATE FOR COKER PARK				
ITEM	UNIT	QTY	UNIT COST	TOTAL
PAVING/CONCRETE/TREES/TOT-LOT/PAVILLION/RESTROOM/FENCE				
ASPH CONC - SURFACE COURSE 2" TYPE E	TN	515.0	\$93.00	\$47,895.00
ASPH CONC - SURFACE COURSE 2" TYPE E	TN	210.0	\$93.00	\$19,530.00
GRADED AGGREGATE BASE COURSE, 6 INCH, HALLED/INSTALLED	SY	2500.0	\$12.00	\$30,000.00
4" CALIPER QUERCUS PHELLOS - WILLOW OAK INSTALLED	EA	12.0	\$900.00	\$10,800.00
3" CALIPER ACER SACCHARINUM - SUGAR MAPLE INSTALLED	EA	8.0	\$600.00	\$4,800.00
TOT-LOT	EA	1.0	\$30,000.00	\$30,000.00
PICNIC PAVILLON (REHAB ROOF, ELEC, PAINT)	EA	1.0	\$15,000.00	\$15,000.00
CXT Denali RESTROOM INSTALLED	EA	1.0	\$150,000.00	\$150,000.00
6" CONCRETE CURB W/18" GUTTER	LF	1652.0	\$17.00	\$28,084.00
6" CONCRETE SIDEWALK	SY	1200.0	\$36.00	\$43,200.00
GRADE AND SEED NEW SOFTBALL FIELD	SF	98125.0	\$0.25	\$24,531.25
FENCING FOR PERIMETER AND SOFTBALL FIELDS	EA	5678.0	\$18.00	\$102,204.00
PICNIC TABLE	EA	12.0	\$600.00	\$7,200.00
MULCHED TRAIL	LF	3394.0	\$3.00	\$10,182.00
PARK HOST SITE	EA	1.0	\$6,500.00	\$6,500.00
PARK ID SIGN/MARKING/GATE				
THERMOPLASTIC SOLID TRAF STRIPE, 4", WHITE	LF	2380.0	\$1.00	\$2,380.00
HANDICAP SYMBOL	EA	5.0	\$150.00	\$750.00
THERMOPLASTIC TRAFFIC STRIPING, WHITE ARROW	SY	28.0	\$3.25	\$91.00
			SubTotal	\$533,147.25
OPTIONAL NEW GATE WITH STONE COLUMN CAPS	EA	1	\$ 3,500.00	\$3,500.00
				\$0.00
OPT. SHELTER BENCH SWINGS	EA	5	\$ 1,500.00	\$7,500.00
			Option Total	\$7,500.00
			Subtotal	\$533,147.25
			CONTINGENCIES	
			5%	\$27,032.36
			Grand Total	\$567,679.61

ESTIMATE FOR PLANNING PURPOSES PREPARED ON 04/04/2019

Kidd Park, 18 acres at 419 Towler Street, Monroe GA

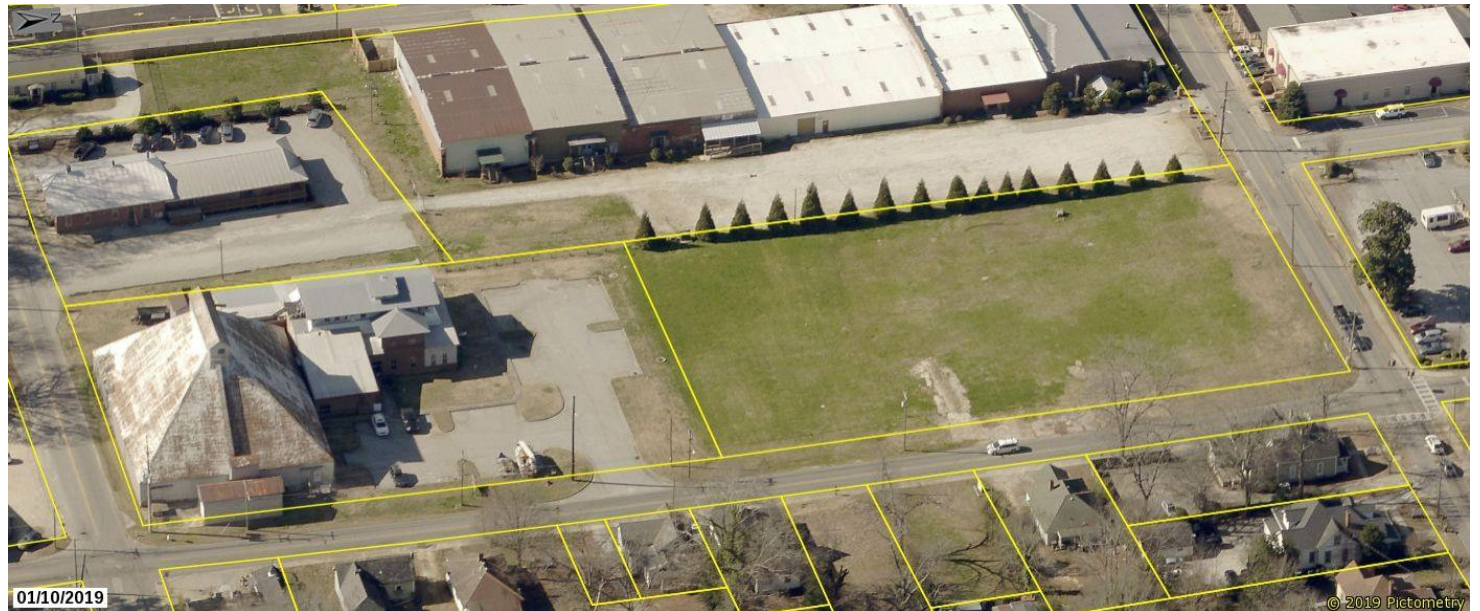
Currently this park is green space, and its future is being considered.

Down Town Green Park

1.67 Acres

Proposed Amenities

- Splash Pad
- Restroom
- Stage and Terraced Lawn
- 121 Vehicle Parking
- Plaza Area
- Sidewalk with Trellis Benches
- Trail Head for Rails to Trails



Childers Park

17 Acres

Proposed Amenities

- Gazebo
- Pool Feature
- Aeration Fountain
- Stream Restoration
- Play Field



Pilot Park

1.8 Acres

Proposed Amenities

- Large Pavilion
- Tot Lots
- Playgrounds
- Sidewalk loop trail
- Picnicking and Cook Area



Hammond Park

14.7 Acres

Amenities

- Refurbish Tennis Courts
- Pickle Ball Courts
- Basketball Court
- Sand Volleyball Courts
- New Playground Equip
- Multi-Purpose Play Field
- New Restroom
- Sidewalk Loop Trail
- Pavilions with Cook Grill
- New Parking Lot



Mathews Park

28.7 Acres

Proposed Amenities

- Aeration Fountain
- 2 Restrooms
- ½ Mile Concrete Loop Trail with 12 Picnic Sites around Lake
- Fishing Shelter/Pier
- 81 Paved Vehicle Parking
- Sand Volleyball/Basketball Court
- 3 Mile Mountain Bike Trail
- New Picnic Pavilion
- 30 Space Grass Overflow Parking



Coker Park

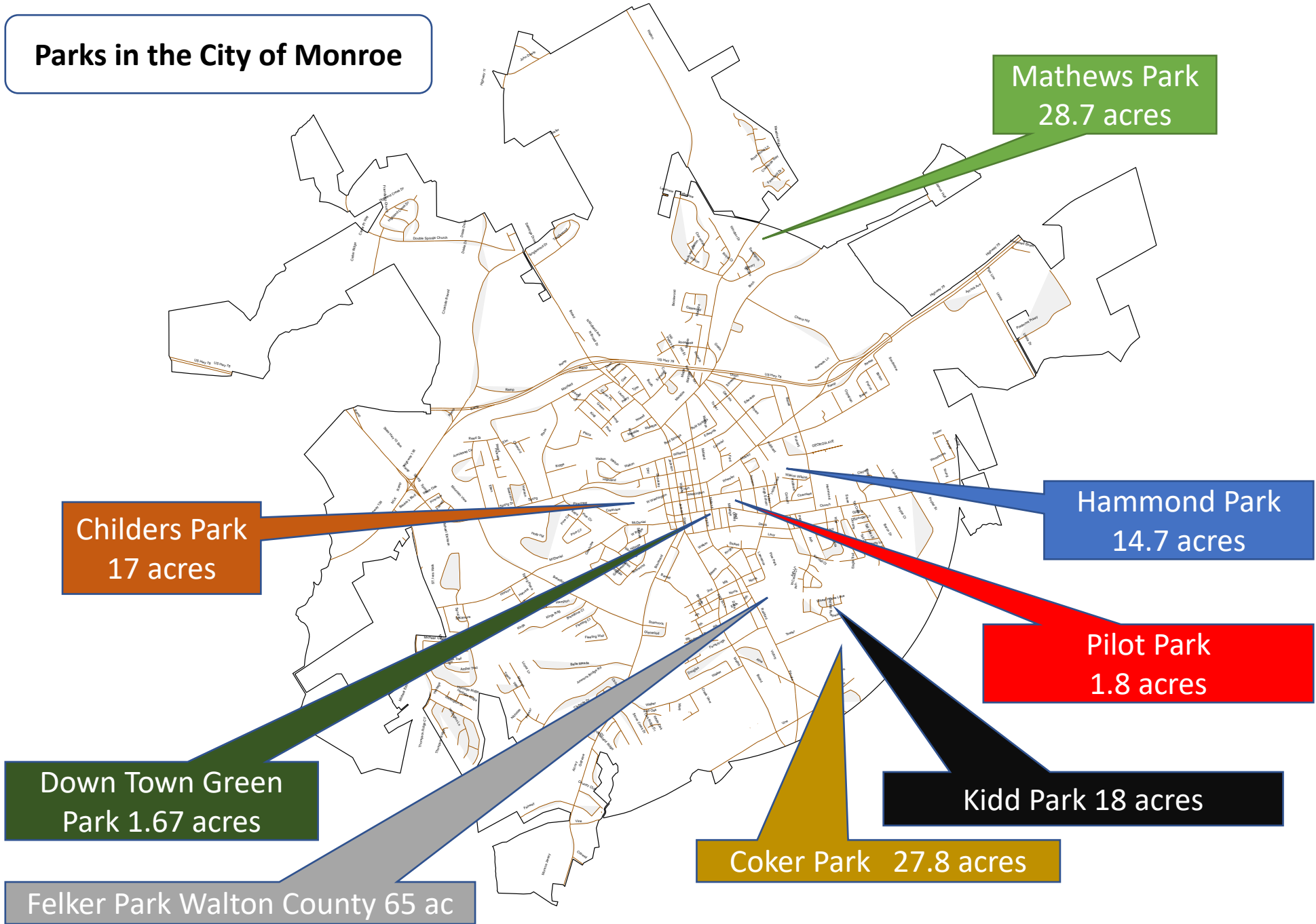
27.8 Acres

Proposed Amenities

- Rehab Softball Fields
- Proposed 114 Car Parking
- New Restroom
- Tot-Lot 5-12 yrs
- Rehab Pavilion with Cook Grill
- .67 Hiking Trail
- Fishing Pond
- Bench Shelter for Airport Viewing



Parks in the City of Monroe



Debbie Adkinson

From: Rick <j.rickholder@gmail.com>
Sent: Wednesday, July 31, 2019 10:03 AM
To: Debbie Adkinson
Subject: Appeal

Debbie please consider this as my request to file an appeal on the two actions denied by the HPC at the July 23 rd meeting concerning the demolition of 213 Boulevard and the moving of 404 S Broad thank you Rick Holder Sent from my iPhone



City of Monroe
 215 N. Broad Street
 Monroe, GA 30655
 (770)207-4674

Plan Report

Plan NO.: HP-00001 **237**

Plan Type: **Historic Preservation**

Work Classification: **Certificate of Appropriateness**

Plan Status: **Issued**

Apply Date: 05/16/2019

Expiration:

Location Address

Parcel Number

213 BOULEVARD, MONROE, GA 30655

M0160086

Contacts

JAMES HOLDER **Applicant**
 120 SECOND ST STE 101, MONROE, GA 30655
 (678)256-9185

Description: REQUEST FOR COA TO MOVE HOUSE - HPC MTG 5/28/19 @ 6:00 PM - 215 N BROAD STREET

Valuation: \$0.00
Total Sq Feet: 0.00

Fees	Amount
Historic Preservation Request	\$0.00
Total:	\$0.00

Payments	Amt Paid
Total Fees	
Amount Due:	

Condition Name

Description

Comments

Abbie Adkins

Issued By:

James P. Hill

Plan_Signature_1

Plan_Signature_2

May 16, 2019

Date

Date

Date

REQUEST FOR A CERTIFICATE OF APPROPRIATENESS

Under Monroe's Historic Preservation ordinance, you are required to obtain a Certificate of Appropriateness (COA) for any exterior material change you wish to make to your property if your property is located within a historic district, or if the change would affect property in a historic district. Please see pages 3 and 4, Definitions.

The following steps must be taken in order to have your proposed change considered by the Historic Preservation Commission (HPC):

1. Stop by the Code Office at least 10 working days in advance of the next regular meeting of the HPC (the fourth Tuesday of each month at 6:00 pm), read the Historic Preservation Ordinance, and request that your proposal be added to the agenda.
2. Fill out the application for a COA and turn it in to the Code Office.
3. Pay the \$10.00 fee. If you request a "special meeting" at some date or time (other than the 4th Tuesday of every month), the fee is \$50.00. If you are requesting to demolish Historic property, the fee is \$50.00 on the regular scheduled meeting.
4. Provide all documentation which will assist the HPC in deciding if your proposed change(s) are in keeping with the historic district standards and guidelines. The more complete your presentation, the more efficiently your request can be handled. Please see the COA application for additional information.

Suggested documentation consists of all architectural drawings, sketches, pictures, diagrams, or actual examples. All documentation should be turned in to the Code Office at the time of your application, as it gives HPC members time to consider your request prior to the meeting. Physical samples, if applicable, should be brought with you to the meeting.

5. Appear at the meeting on the scheduled day and time to present your proposal.

Thank you, the HPC looks forward to considering your request.

Please read the following directions for completing the Request for COA Application.

Attach photograph(s) of existing condition of property necessary to show all areas affected.

Attach plans, sketches, drawings, and diagrams of the project and detail the materials that will be used.

Provide such other information that is necessary for the HPC to adequately consider the application in light of the following criteria.

In reviewing applications for COAs, the HPC's duties include taking into account the historic and architectural significance of the structure and maintaining maps showing the historic and architectural significance of structures in the Historic Districts.

In its review, the HPC shall also take into account the following elements to ensure that the exterior form and appearance of the structure is consistent with the historical and visual character of the District:

1. The height of the building in relation to the average height of the nearest adjacent and opposite buildings;
2. The setback and placement of the building on the lot in relation to the average setback and placement of the nearest adjacent and opposite building;
3. Exterior construction materials, including textures and patterns.
4. Architectural detailing, such as lintels, cornices, brick bond, and foundation materials;
5. Roof shapes, forms, and materials;
6. Proportions, shapes, positioning and locations, patterns and sizes of any elements of fenestration.

The **Code Office** will post a notice which will notify all affected property owners of the material change being requested not less than seven (7) days prior to the meeting at which the request for a COA is to be considered. The applicant and the affected property owners will be given an opportunity to be heard at the meeting in which the application is presented.

DEFINITIONS:

A "material change in appearance" means a change that will affect either the exterior architectural or environmental features of a historic property or any structure, site, or work of art within a historic district, and may include any one or more of the following:

1. A reconstruction or alteration of the size, shape, or façade, including any of the architectural elements or details;
2. Demolition;
3. Commencement of excavation for construction purposes;
4. A change in the location of advertising visible from the public right-of-way; and
5. The erection, alteration, restoration, or removal of any building or other structure within a historic property or district, including walls, fences, steps and pavements, or other appurtenant features.

[Sec. 8-4-2(f)]

“Exterior architectural features” means the architectural style, general design, and general arrangement of the exterior of a building or other structure, including but not limited to, the kind or texture of the building material and the type and style of all windows, doors, signs, and other appurtenant architectural fixtures, features, details, or elements relative to the foregoing [Sec. 8-4-2(b)].

“Exterior environmental features” means all those aspects of the landscape or the development of the site which affect the historical character of the property [Sec. 8-4-2(c)].

Ordinary maintenance or repair of any exterior architectural feature in or on a historic property that does not involve a material change in design, material, or outer appearance is excluded from review. [Sec. 8-4-81]

I acknowledge that I have read this material and will abide by the ordinances set forth.

James R. Hilly
Signature of Applicant

May 16 - 2019
Date

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
MONROE HISTORIC PRESERVATION COMMISSION

Please read the Historic Preservation Ordinance (Code Sections 8-4-1 through 8-4-91). In addition, please consult with the Code Office to determine if any other Monroe ordinances apply, and if applicable, read those ordinances.

DATE: May 16 2019

APPLICANT: JAMES R HOLDER

APPLICANT'S ADDRESS: 120 2nd St Suite 101
Monroe, LA 70655

TELEPHONE NUMBER: 678 246 9185

PROPERTY OWNER: Haven - 1st Methodist Church

OWNER'S ADDRESS: Alcorn St Monroe

LAND - 200 Alcorn St. owner 1st Methodist Church

TELEPHONE NUMBER: 770-689-9818 pastor DANK

PROJECT ADDRESS: 200 South 200 Alcorn LAND
404 S Broad and 213 Blvd.

Brief description of project: Haven
I want to move two homes
belonging to the 1st Methodist Church to
property @ 200 Alcorn St, Monroe, I will
locate the homes on the property according
to a design attached.

(Continue on separate sheet, if necessary.)

James R Holder
Applicant

May 16 2019
Date

I AM REQUESTING PERMISSION
TO MOVE THE TWO HOUSES.

THE PLAN IS TO MOVE THE HOUSES
WITH THE CHIMNEYS AND PORCHES.

WITH THE EXCEPTION OF THE GLASSED
PORCH ADDITION TO THE HENSON HOUSE LOCATED
ON THE NORTH SIDE. THIS ROOM
CAN'T BE MOVED WITH THE HOUSE.

I PLAN TO MOVE THE HOUSES WITH
THE ROOFS IN PLACE AND I THINK
THIS REPRESENTS THE BEST HOPE
THAT THEY CAN BE PRESERVED
IN USABLE & RESTORABLE CONDITION.

I THINK THE LOCATION ^(200 ACOY) IS SUITABLE
FOR THE RELOCATION OF THESE HOMES.

I HAVE EMPLOYED A PROFESSIONAL
LAND PLANNER / LANDSCAPE ARCHITECT
TO HELP GET THE DETAILS RIGHT
ABOUT SITING LAYOUT ETC.

THIS IS AN AMBITIOUS PROJECT
YOUR HELP WOULD BE APPRECIATED.

Showing Lots - Drives - Lots

typical on Alcony 30 - 40 FT
THR WENSON HOME MAY BE
SET BACK FURTHER DUE
TO SIZE + SCALE.
THE 23 BND HOUSE WOULD BE
SET BACK AS WELL

FUTURE USE ON LAND
RETAINED BY THE CHURCH



ON THE LAND RETAINED: THIS DRAWING SHOWS ROOM FOR
BY THE CHURCH A PARKING LOT AND LADIES MEMORIAL
DOUBLE GARDEN

LOT FOR 213 BND

LOT FOR 404 S. BROAD

213
BLVD



Summary

Parcel Number M0160086
 Location Address 213 BOULEVARD
 Legal Description LOT(.55AC)
 (Note: Not to be used on legal documents)
 Class R3-Residential
 (Note: This is for tax purposes only. Not to be used for zoning.)
 Zoning R1
 Tax District Monroe (District 01)
 Millage Rate 39.382
 Acres 0.55
 Neighborhood Monroe/Alcovy St & Boulevard - 00221 25K base (00221)
 Homestead Exemption No (\$0)
 Landlot/District 65 / 3

[View Map](#)



Owner

FIRST UNITED METHODIST CHURCH OF
 MONROE INC
 400 S BROAD STREET
 MONROE, GA 30655

Land

Type	Description	Calculation Method	Square Footage	Frontage	Depth	Acres	Lots
Residential	00221 Monroe/Alcovy&Blvd 25K B	Lot	0	0	0	0.55	1

Residential Improvement Information

Style Single Family
 Heated Square Feet 1620
 Interior Walls Plywood
 Exterior Walls Wood Siding
 Foundation Other
 Attic Square Feet 0
 Basement Square Feet 1620 Unfinished
 Year Built 1900
 Roof Type Asphalt Shingles
 Flooring Type Pine
 Heating Type Baseboard
 Number Of Rooms 0
 Number Of Bedrooms 0
 Number Of Full Bathrooms 1
 Number Of Half Bathrooms 0
 Value \$73,700
 Condition Average
 Fireplaces\Appliances Standard Fireplace 2
 House Address 213 BOULEVARD

Permits

Permit Date	Permit Number	Type	Description
02/21/2018	1800088	DEMOLITION	

Sales

Sale Date	Deed Book / Page	Plat Book / Page	Sale Price	Reason	Grantor	Grantee
5/25/2016	3914 350		\$110,000	Adjacent Owner	SWORDS CARLTON H	FIRST UNITED METHODIST CHURCH OF
	134 479	NPR	\$0	Unqualified Sale		SWORDS CARLTON H

Valuation

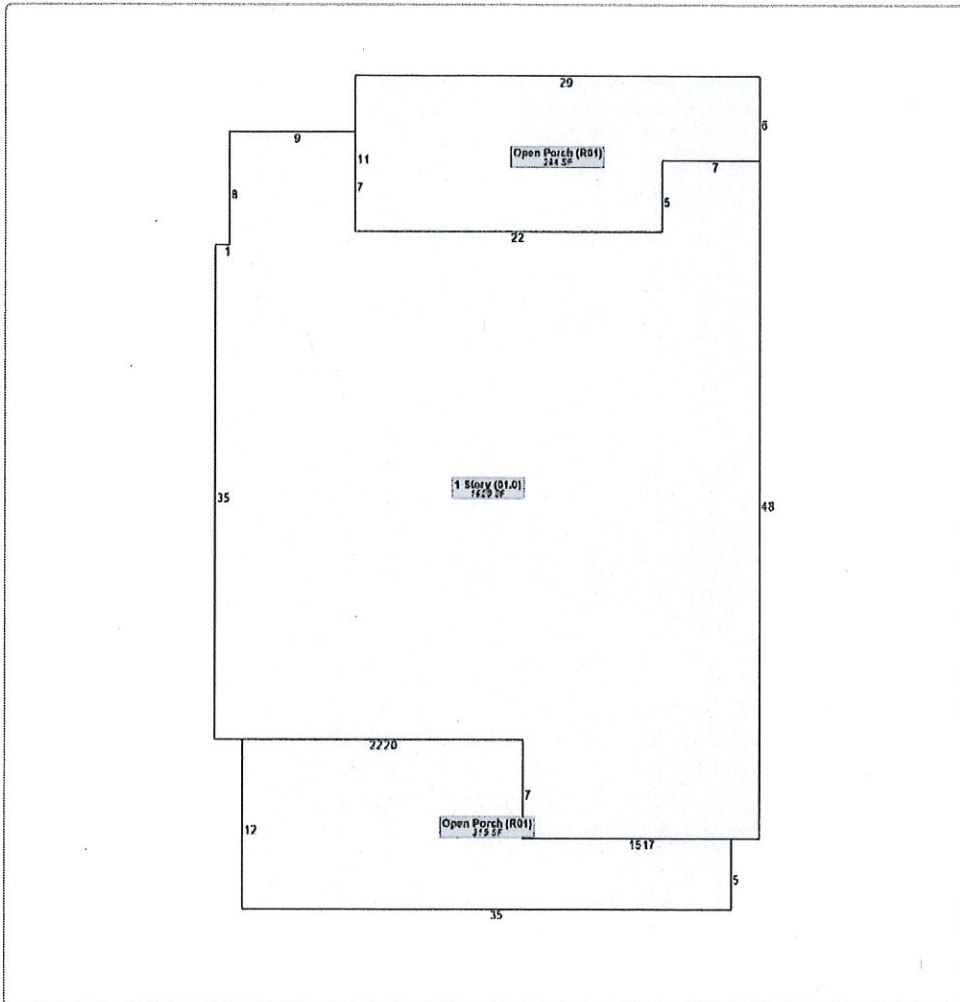
	2018	2017	2016	2015
Previous Value	\$105,900	\$80,300	\$72,900	\$52,800
Land Value	\$25,000	\$25,000	\$17,500	\$17,500
+ Improvement Value	\$80,900	\$80,900	\$62,700	\$55,300
+ Accessory Value	\$0	\$0	\$100	\$100
= Current Value	\$105,900	\$105,900	\$80,300	\$72,900

Photos



213
BLVD

Sketches



No data available for the following modules: Rural Land, Commercial Improvement Information, Mobile Homes, Accessory Information, Prebill Mobile Homes.

The Walton County Assessor makes every effort to produce the most accurate information possible. No warranties, expressed or implied are provided for the data herein, its use or interpretation. The assessment information is from the last certified tax roll. All other data is subject to change.

Last Data Upload: 3/27/2019 6:32:05 AM

Version 2.2.7



213
BLVD

Summary

Parcel Number M0160086
 Location Address 213 BOULEVARD
 Legal Description LOT(.55AC)
 (Note: Not to be used on legal documents)
 Class R3-Residential
 (Note: This is for tax purposes only. Not to be used for zoning.)
 Zoning R1
 Tax District Monroe (District 01)
 Millage Rate 39.382
 Acres 0.55
 Neighborhood Monroe/Alcovy St & Boulevard - 00221 25K base (00221)
 Homestead Exemption No (S0)
 Landlot/District 65 / 3

[View Map](#)



Owner

FIRST UNITED METHODIST CHURCH OF
 MONROE INC
 400 S BROAD STREET
 MONROE, GA 30655

Land

Type	Description	Calculation Method	Square Footage	Frontage	Depth	Acres	Lots
Residential	00221 Monroe/Alcovy&Blvd 25K B	Lot	0	0	0	0.55	1

Residential Improvement Information

Style Single Family
 Heated Square Feet 1620
 Interior Walls Plywood
 Exterior Walls Wood Siding
 Foundation Other
 Attic Square Feet 0
 Basement Square Feet 1620 Unfinished
 Year Built 1900
 Roof Type Asphalt Shingles
 Flooring Type Pine
 Heating Type Baseboard
 Number Of Rooms 0
 Number Of Bedrooms 0
 Number Of Full Bathrooms 1
 Number Of Half Bathrooms 0
 Value \$73,700
 Condition Average
 Fireplaces\Appliances Standard Fireplace 2
 House Address 213 BOULEVARD

Permits

Permit Date	Permit Number	Type	Description
02/21/2018	1800088	DEMOLITION	

Sales

Sale Date	Deed Book / Page	Plat Book / Page	Sale Price	Reason	Grantor	Grantee
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	134 479	NPR	\$0	Unqualified Sale		SWORDS CARLTON H

Valuation

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Previous Value	\$105,900	\$80,300	\$72,900	\$52,800
Land Value	\$25,000	\$25,000	\$17,500	\$17,500
+ Improvement Value	\$80,900	\$80,900	\$62,700	\$55,300
+ Accessory Value	\$0	\$0	\$100	\$100
= Current Value	\$105,900	\$105,900	\$80,300	\$72,900

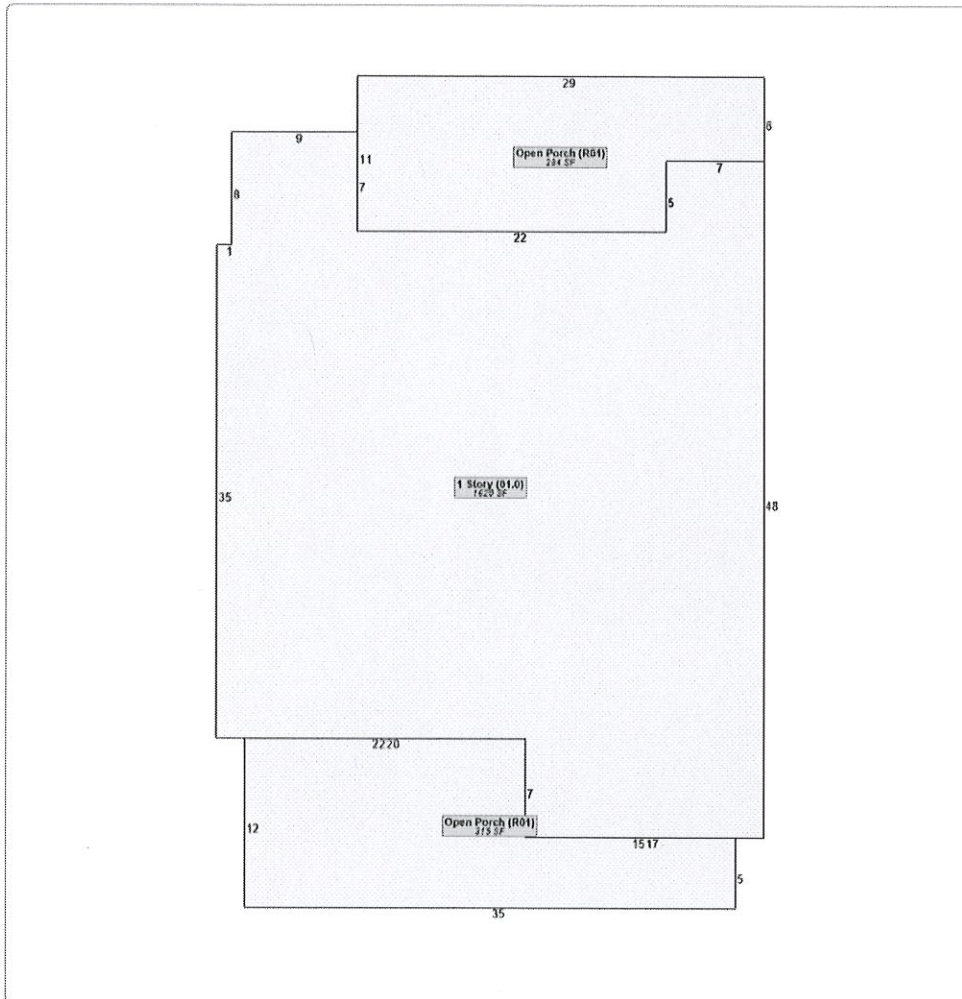
Photos

247

213
BLVD



Sketches



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Last Data Upload: 3/27/2019 6:32:05 AM

Version 2.2.7



Rick Holder Application

Answers to Sec 54-174

For 211 Boulevard-request to move

1. The 211 Boulevard House is moving within its original historic district on the same street. The relocation of the house will provide infill on an empty lot and add to the aesthetic value of the neighborhood. (See Plat of 257 Blvd)
2. The lot vacated will be used to relocate another Historic Home- The Henson House. The relocation of the Henson House will be a positive addition to the community. In the event the Henson House is not moved, this lot would become part of the church property master plan.
3. The house can be moved without damage to its physical integrity as determined by a professional house mover.
4. The 211 Boulevard House is a small hip roof house that will be relocated down its original street beside another small hip roof house.

For The Henson House- request to move

1. The Henson House has architectural and historical significance which will be preserved by relocating the house and giving it the opportunity for future renovation. The house would still be entitled to consideration for the The National Register of Historic Places since it is being relocated within the Historic District.
2. The land where the Henson House is moving from is part of the master plan of the FUMC. The land is part of the church's long range plans but not the house.
3. The house can be moved . It has been reviewed by a professional house mover. Extra pains and resources are being taken and spent to move the house intact with chimneys and porch. The relatively level land over which

the house will be moved will be prepared by a grading company to insure a smooth travel path. A reputable and experience house mover has been retained to handle the move.

4. The relocation area is in the same historical district approximately 1400 feet from the present lot and is located in Monroe's oldest subdivision, Monland.

213 Boulevard-request for demolition

1. The house is in poor condition. The plumbing and electrical are not up to code. There are structural issues within the house. There is no central heat or air.
2. There are multiple examples of this style home throughout the district and in Monroe
3. There are many similar style homes in better condition throughout Monroe.
4. The cost estimate for bringing the house up to code exceeds the retail value of the house. There is no reasonable expectation of economic return.

Amended Application To Move 3 Houses Owned by FUMC

Modified To Move 2 Houses and Demo 1

Rick Holder

Narrative To The HPC Members-

In retrospect I realize that what I was asking for at the June 25 meeting was not a reasonable request. You did not have enough information prior to the meeting to make an informed decision. It was my understanding you would have the needed information as I was told I didn't need to amend my application. Several city representatives trying to work out a solution for the church and all parties involved approached representatives of the church and suggested moving The Henson House to Boulevard instead of Alcovy Street. This meeting was probably in response to concerns from those interested in preserving the area around The Tichenor House.

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9-30-97

~~FIRST MONATE~~
SURVEY FOR

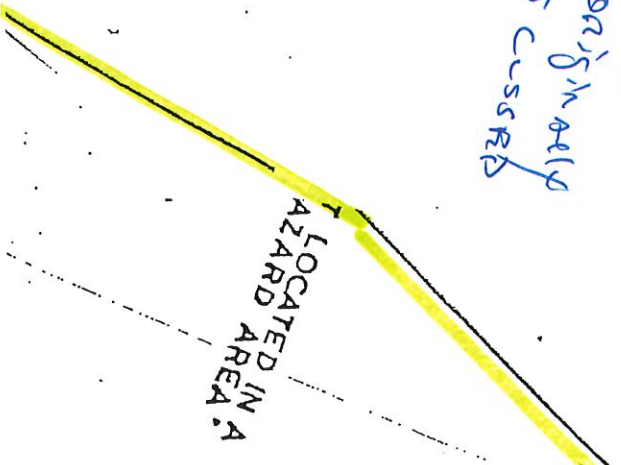
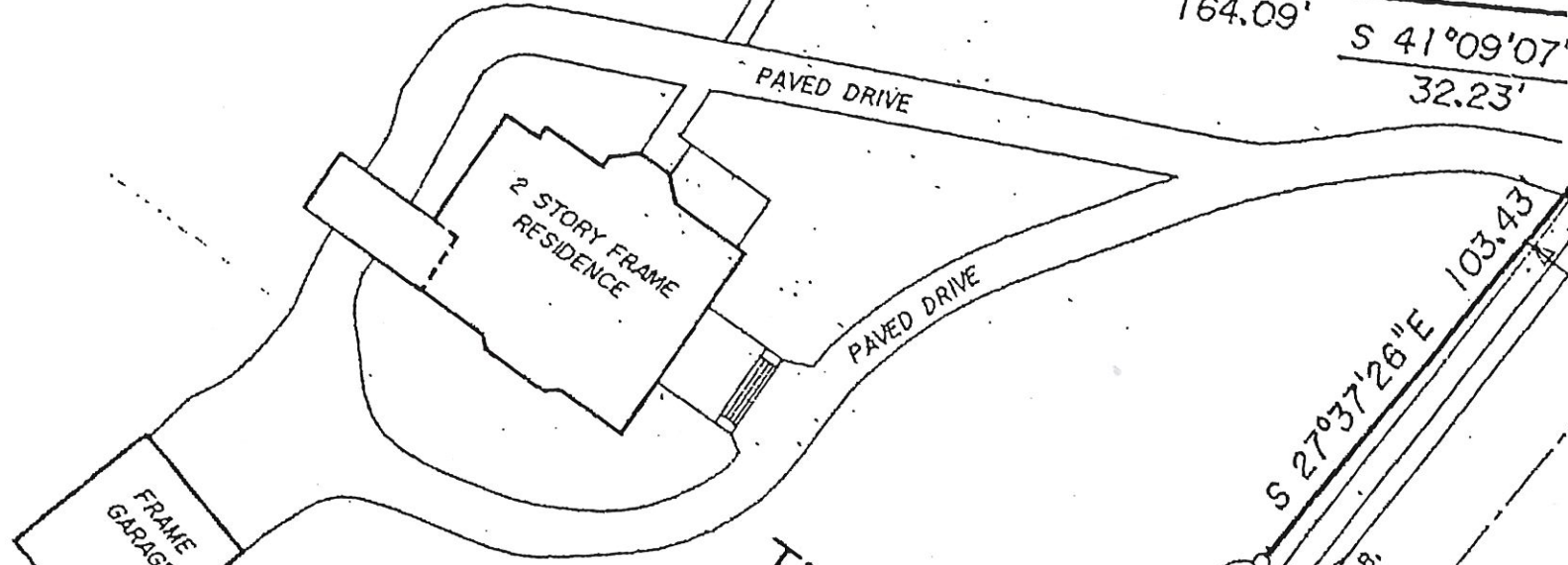
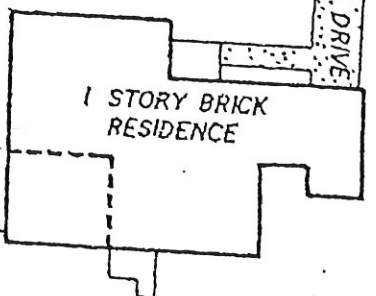
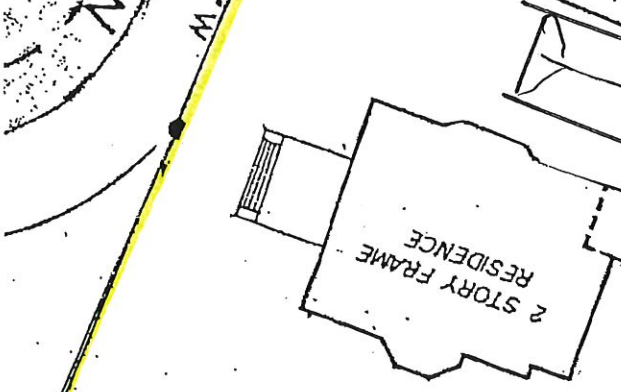
BOULEVARD 50' R/W

WAVERLY BOULEVARD 50' R/W

TRACT II
0.582 AC.

TRACT I
1.246 AC.

GA. HWY. NO. 111
A.K.A. S. BROAD ST.

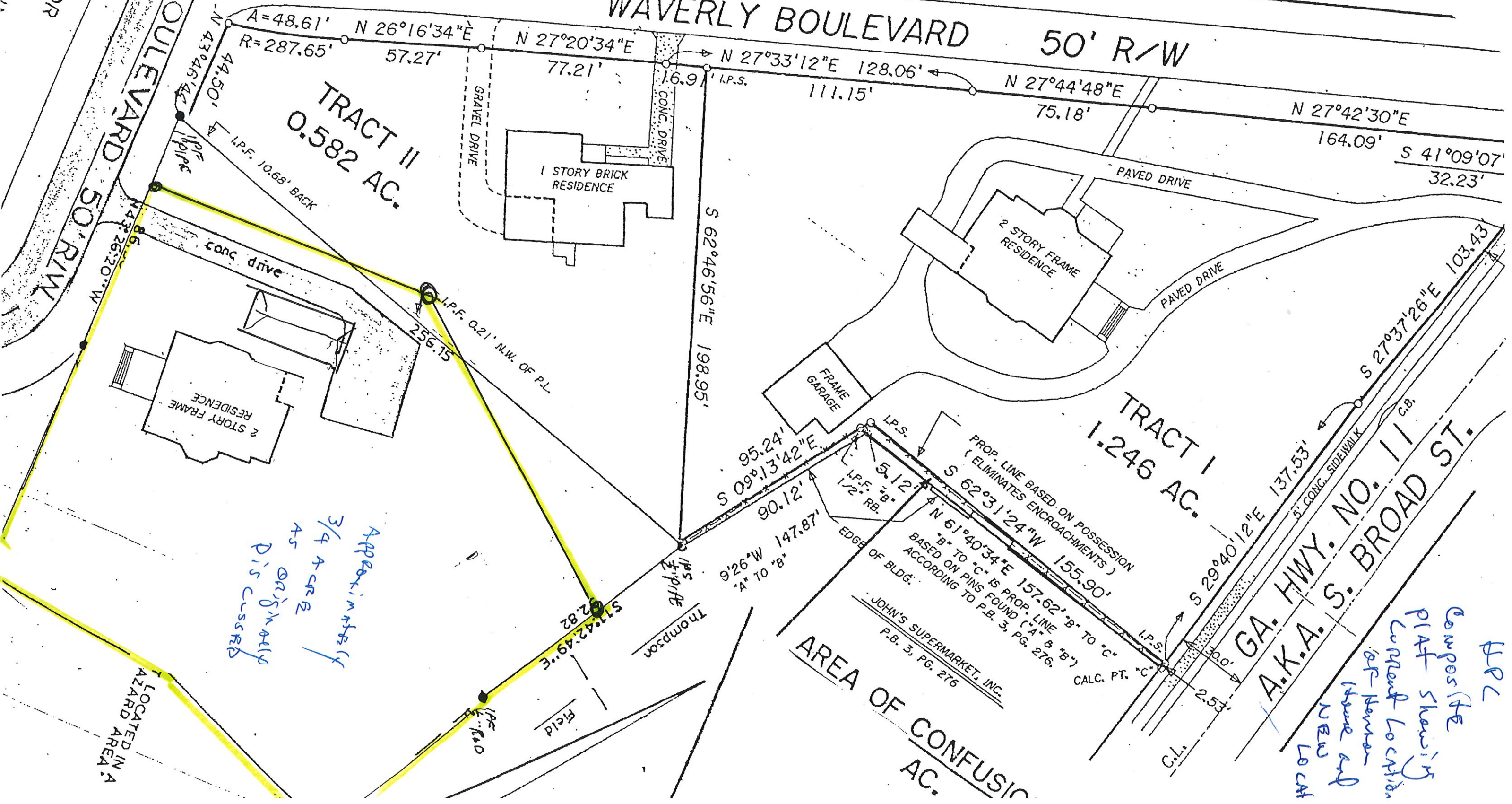


AREA OF CONFUSION
AC.

Approximately
3/4 acre
AS ORIGINALLY
DISCUSSED

APL
Compos the
PLAT showing
Current location
of home and
NEW
LOCAT

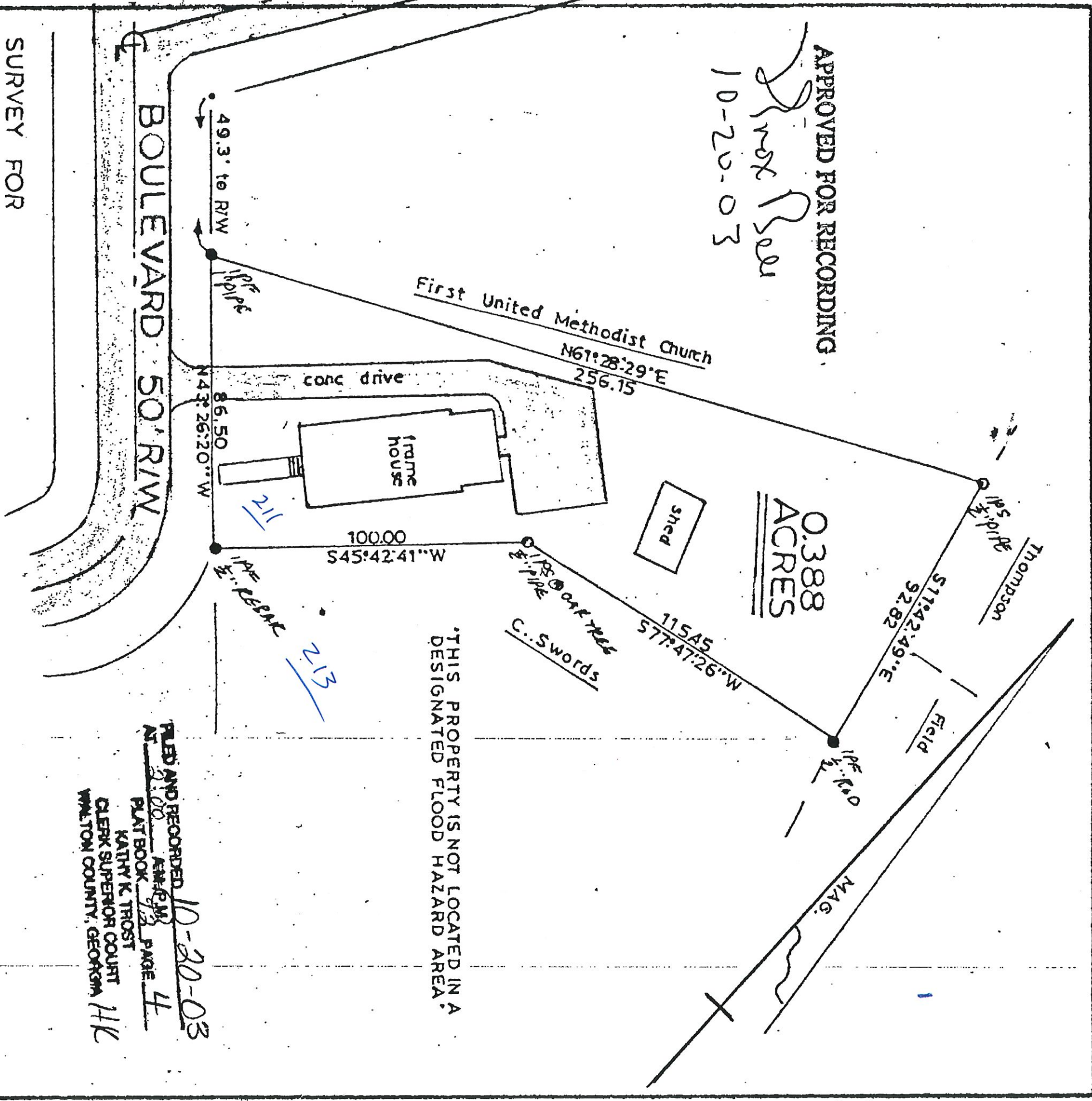
PROP. LINE BASED ON POSSESSION
(ELIMINATES ENCROACHMENTS)
S 62°31'24"W 155.90'
N 61°40'34"E 157.62' B* TO *C*
B TO *C* IS PROP. LINE
BASED ON PINS FOUND (*A* & *B*)
ACCORDING TO P.B. 3, PG. 276.
CALC. PT. *C*
JOHN'S SUPERMARKET, INC.
P.B. 3, PG. 276



Plat Showing 211 house & lot
AND Lot 213

APPROVED FOR RECORDING

Frank Ross
10-20-03



THIS PROPERTY IS NOT LOCATED IN A DESIGNATED FLOOD HAZARD AREA.

FILED AND RECORDED 10-20-03
AT 2:00 AM/PM
PLAT BOOK 923 PAGE 4
KATHY K. TROST
CLERK SUPERIOR COURT
WALTON COUNTY, GEORGIA *HK*

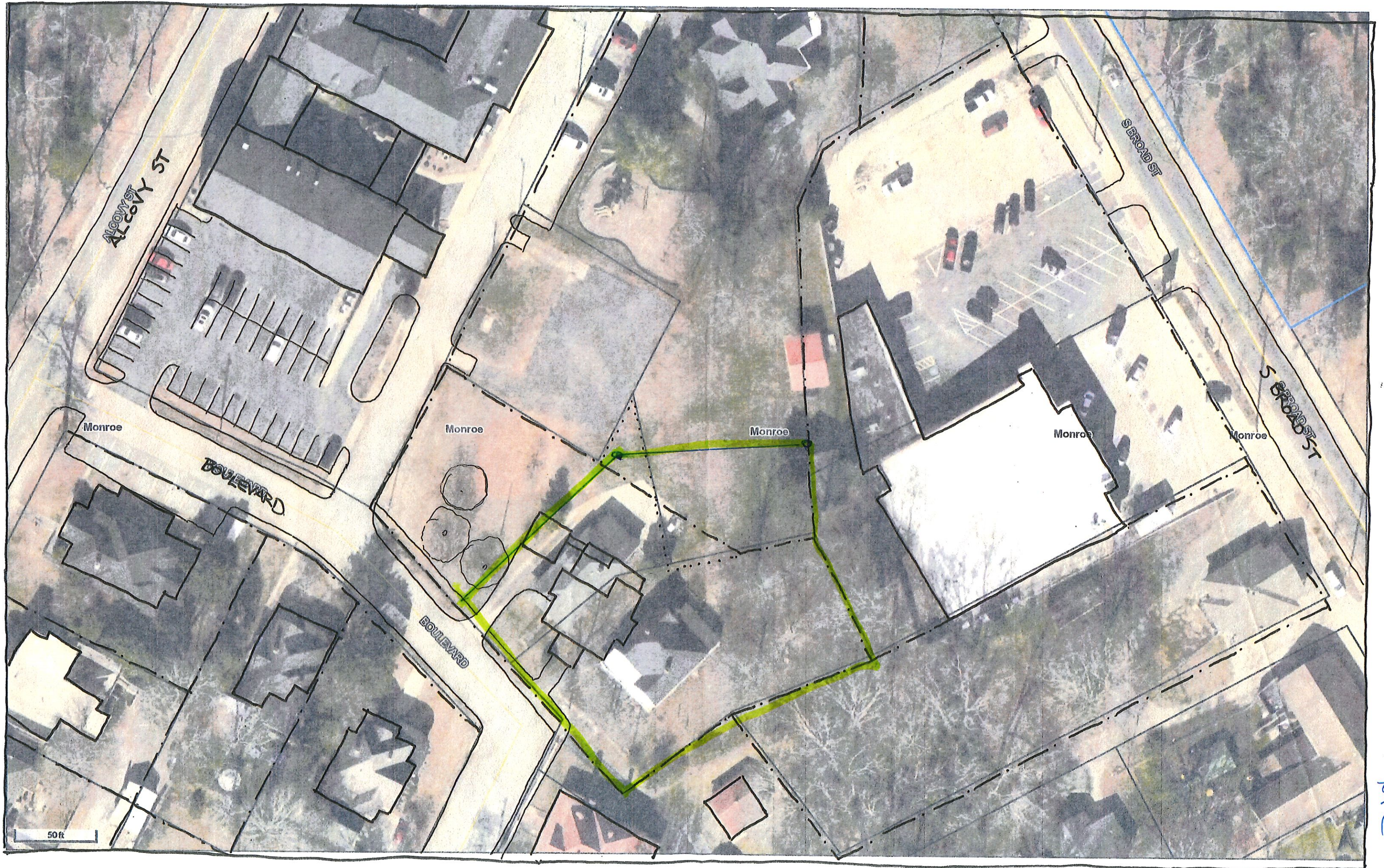
SURVEY FOR

FIRST UNITED METHODIST CHURCH

LOCATED IN L165 - 3RD LAND DISTRICT,
MONROE TOWN G.M.D. 419,
WALTON COUNTY, GEORGIA
SURVEYED BY:
SIMS SURVEYING CO.

SCALE: 1"=40' OCT 15, 2003



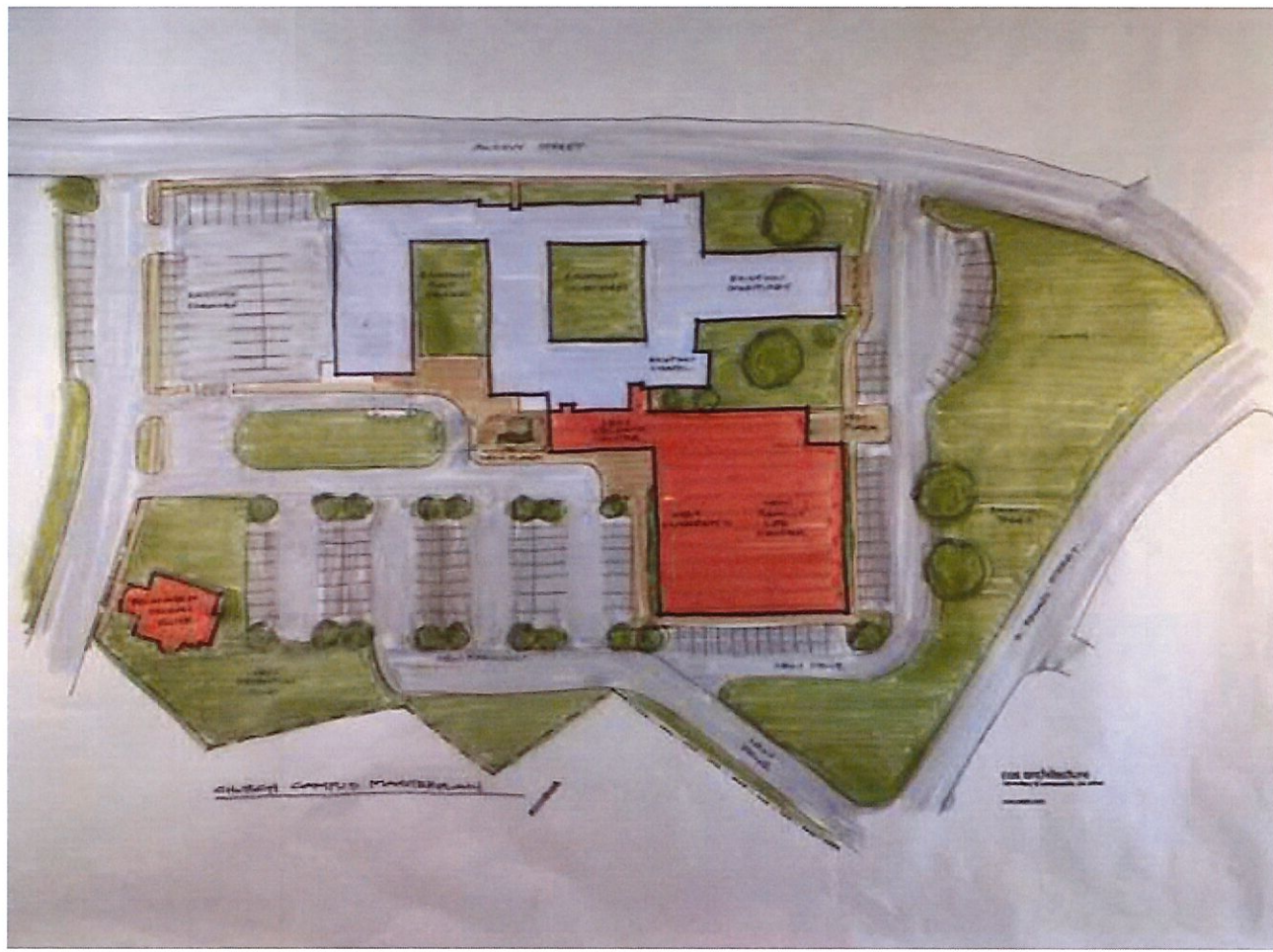


APC
7/27

Debbie Adkinson

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Sent: Monday, July 15, 2019 1:44 PM
To: Debbie Adkinson
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Current Church

EXISTING

NEW CONSTRUCTION

- New Entry Plaza
- New Welcome Center
- New Family Life Center
- New Classrooms
- Remodel Children's Classroom for Administrative Area
- Remodel Offices for Music Space and Library
- Additional Parking
- Master Definition Pond

architecture

City of Monroe
Louisiana
2011

NOT FOR CONSTRUCTION

FIRST UNITED METHODIST CHURCH OF MONROE

400 SOUTH BROAD STREET
MONROE, LA 70002

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A103

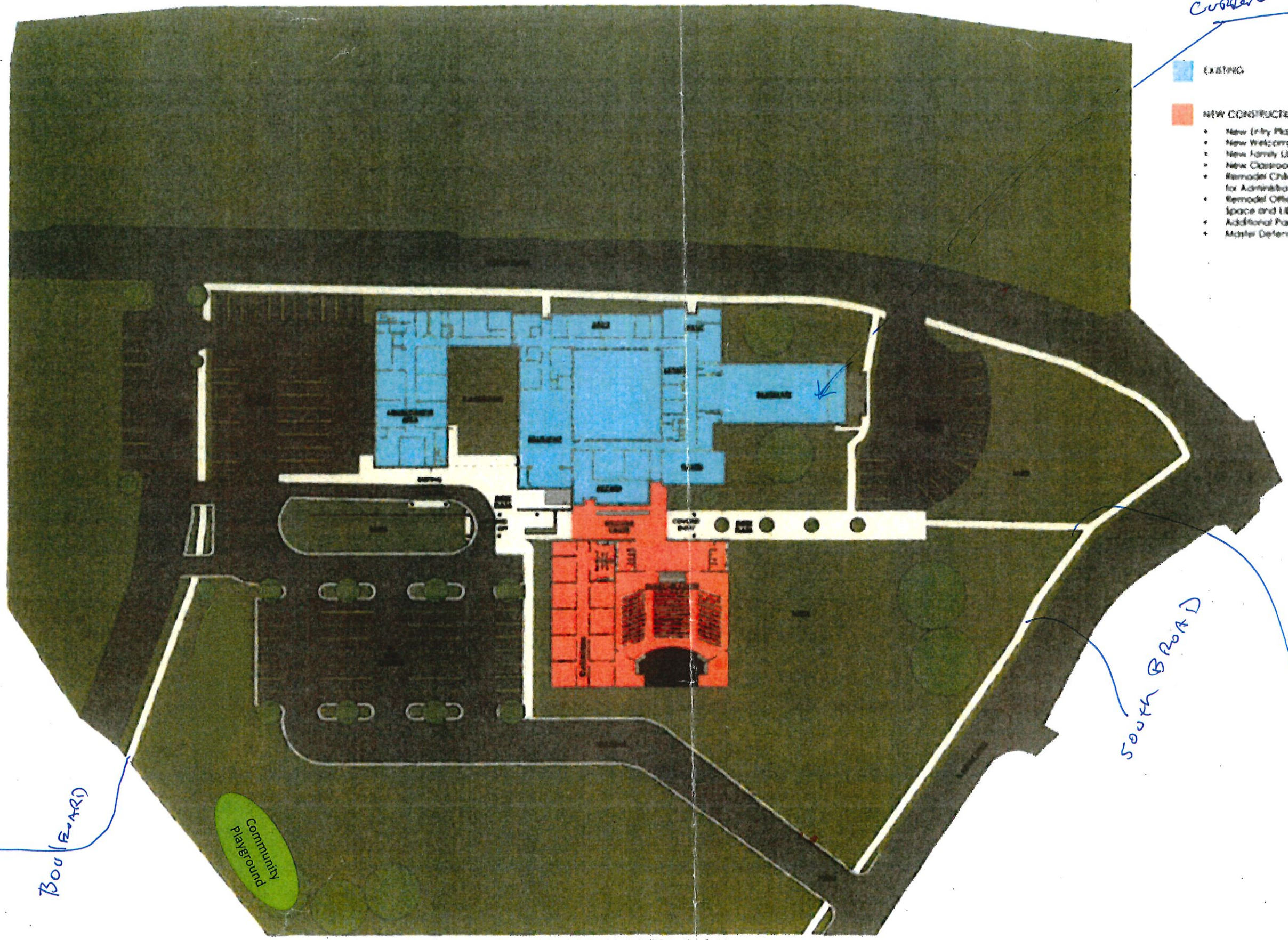
CHURCH CAMPUS MASTER PLAN
CAS ARCHITECTURE

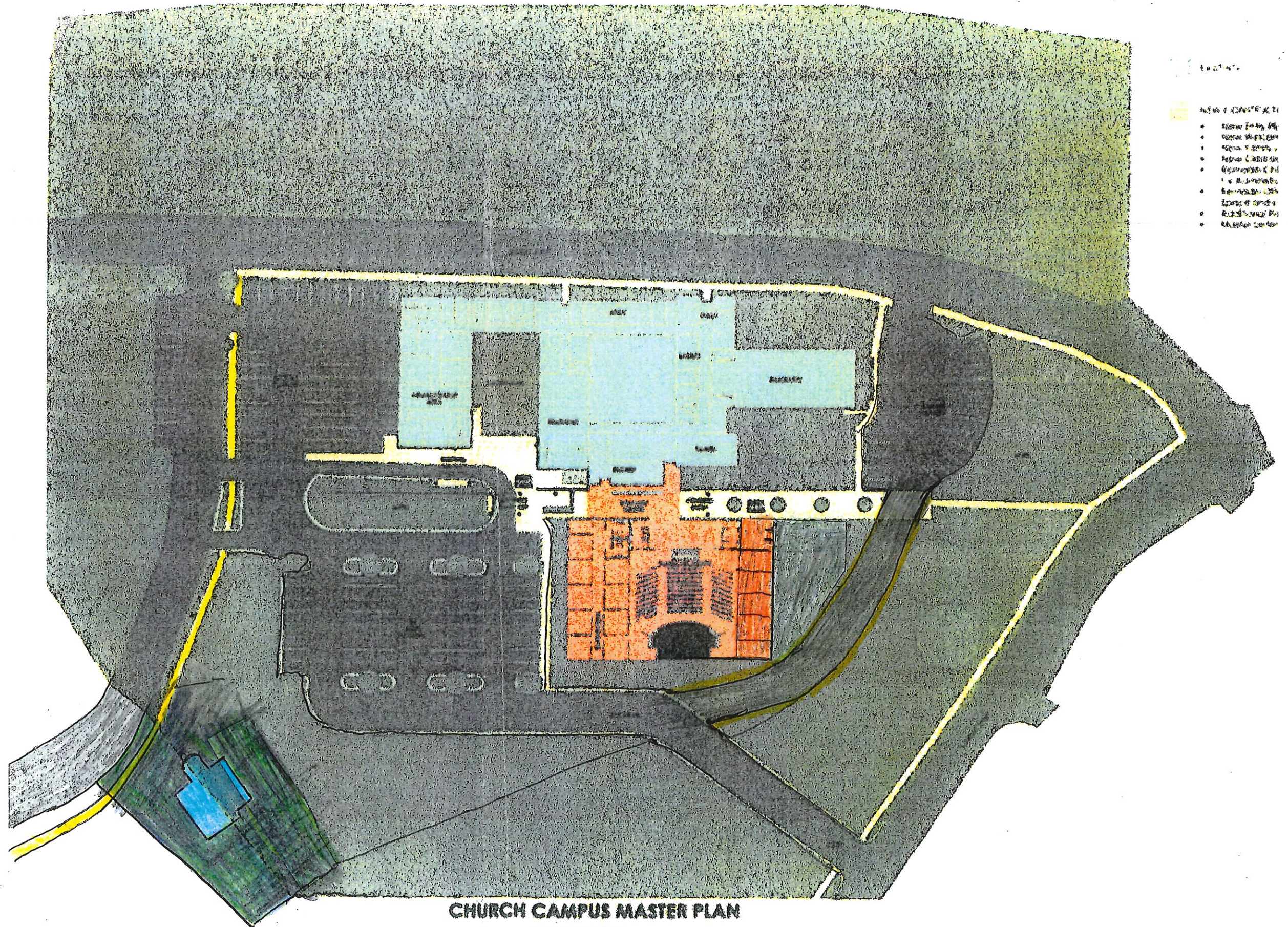
Boulevard

Community Playground

SOUTH BROAD

STREET CLOSED





- Legend
- Existing Building
 - New Building
 - Existing Parking
 - New Parking
 - Existing Landscape
 - New Landscape
 - Existing Road
 - New Road
 - Existing Utility

CHURCH CAMPUS MASTER PLAN

CAS ARCHITECTURE

**NOTICE TO THE PUBLIC
CITY OF MONROE**

The City of Monroe has received a request for a Certificate of Appropriateness to relocate the house at 213 Boulevard. A public hearing will be held on June 25, 2019 before the Historic Preservation Commission, at 6:00 P. M.

The meeting will be held in City Hall Meeting Room, 215 North Broad Street. All those having an interest should be present.

Please run on the following date:

June 9, 2019

Debbie Adkinson

From: Rick <j.rickholder@gmail.com>
Sent: Wednesday, July 31, 2019 10:03 AM
To: Debbie Adkinson
Subject: Appeal

Debbie please consider this as my request to file an appeal on the two actions denied by the HPC at the July 23 rd meeting concerning the demolition of 213 Boulevard and the moving of 404 S Broad thank you Rick Holder Sent from my iPhone



City of Monroe
 215 N. Broad Street
 Monroe, GA 30655
 (770)207-4674

Plan Report

Plan NO.: HP-00001 261

Plan Type: Historic Preservation

Work Classification: Historic Preservation Request

Plan Status: Issued

Apply Date: 05/16/2019

Expiration:

Location Address

Parcel Number

404 S BROAD ST, MONROE, GA 30655

M0160149

Contacts

JAMES HOLDER Applicant
 120 SECOND ST STE 101, MONROE, GA 30655
 (678)256-9185

Description: REQUEST FOR COA TO MOVE HOUSES - HPC MTG 5/28/19 @6:00 PM - 215 N BROAD ST

Valuation: \$0.00
 Total Sq Feet: 0.00

Fees	Amount
Historic Preservation Request	\$10.00
Total:	\$10.00

Payments	Amt Paid
Total Fees	\$10.00
Cash	\$10.00
Amount Due:	\$0.00

Condition Name

Description

Comments

Public Admin

Issued By:

James R Holder

Plan_Signature_1

Plan_Signature_2

May 16, 2019

Date

Date

Date

REQUEST FOR A CERTIFICATE OF APPROPRIATENESS

Under Monroe's Historic Preservation ordinance, you are required to obtain a Certificate of Appropriateness (COA) for any exterior material change you wish to make to your property if your property is located within a historic district, or if the change would affect property in a historic district. Please see pages 3 and 4, Definitions.

The following steps must be taken in order to have your proposed change considered by the Historic Preservation Commission (HPC):

1. Stop by the Code Office at least 10 working days in advance of the next regular meeting of the HPC (the fourth Tuesday of each month at 6:00 pm), read the Historic Preservation Ordinance, and request that your proposal be added to the agenda.
2. Fill out the application for a COA and turn it in to the Code Office.
3. Pay the \$10.00 fee. If you request a "special meeting" at some date or time (other than the 4th Tuesday of every month), the fee is \$50.00. If you are requesting to demolish Historic property, the fee is \$50.00 on the regular scheduled meeting.
4. Provide all documentation which will assist the HPC in deciding if your proposed change(s) are in keeping with the historic district standards and guidelines. The more complete your presentation, the more efficiently your request can be handled. Please see the COA application for additional information.

Suggested documentation consists of all architectural drawings, sketches, pictures, diagrams, or actual examples. All documentation should be turned in to the Code Office at the time of your application, as it gives HPC members time to consider your request prior to the meeting. Physical samples, if applicable, should be brought with you to the meeting.

5. Appear at the meeting on the scheduled day and time to present your proposal.

Thank you, the HPC looks forward to considering your request.

Please read the following directions for completing the Request for COA Application.

Attach photograph(s) of existing condition of property necessary to show all areas affected.

Attach plans, sketches, drawings, and diagrams of the project and detail the materials that will be used.

Provide such other information that is necessary for the HPC to adequately consider the application in light of the following criteria.

In reviewing applications for COAs, the HPC's duties include taking into account the historic and architectural significance of the structure and maintaining maps showing the historic and architectural significance of structures in the Historic Districts.

In its review, the HPC shall also take into account the following elements to ensure that the exterior form and appearance of the structure is consistent with the historical and visual character of the District:

1. The height of the building in relation to the average height of the nearest adjacent and opposite buildings;
2. The setback and placement of the building on the lot in relation to the average setback and placement of the nearest adjacent and opposite building;
3. Exterior construction materials, including textures and patterns.
4. Architectural detailing, such as lintels, cornices, brick bond, and foundation materials;
5. Roof shapes, forms, and materials;
6. Proportions, shapes, positioning and locations, patterns and sizes of any elements of fenestration.

The **Code Office** will post a notice which will notify all affected property owners of the material change being requested not less than seven (7) days prior to the meeting at which the request for a COA is to be considered. The applicant and the affected property owners will be given an opportunity to be heard at the meeting in which the application is presented.

DEFINITIONS:

A "material change in appearance" means a change that will affect either the exterior architectural or environmental features of a historic property or any structure, site, or work of art within a historic district, and may include any one or more of the following:

1. A reconstruction or alteration of the size, shape, or façade, including any of the architectural elements or details;
2. Demolition;
3. Commencement of excavation for construction purposes;
4. A change in the location of advertising visible from the public right-of-way; and
5. The erection, alteration, restoration, or removal of any building or other structure within a historic property or district, including walls, fences, steps and pavements, or other appurtenant features.

[Sec. 8-4-2(f)]

“Exterior architectural features” means the architectural style, general design, and general arrangement of the exterior of a building or other structure, including but not limited to, the kind or texture of the building material and the type and style of all windows, doors, signs, and other appurtenant architectural fixtures, features, details, or elements relative to the foregoing [Sec. 8-4-2(b)].

“Exterior environmental features” means all those aspects of the landscape or the development of the site which affect the historical character of the property [Sec. 8-4-2(c)].

Ordinary maintenance or repair of any exterior architectural feature in or on a historic property that does not involve a material change in design, material, or outer appearance is excluded from review. [Sec. 8-4-81]

I acknowledge that I have read this material and will abide by the ordinances set forth.

James R. Hilly
Signature of Applicant

May 16 - 2019
Date

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
MONROE HISTORIC PRESERVATION COMMISSION

Please read the Historic Preservation Ordinance (Code Sections 8-4-1 through 8-4-91). In addition, please consult with the Code Office to determine if any other Monroe ordinances apply, and if applicable, read those ordinances.

DATE: May 16 2019

APPLICANT: JAMES R HOLDER

APPLICANT'S ADDRESS: 120 2nd St Suite 101
Monroe, LA 30655

TELEPHONE NUMBER: 678 246 9185

PROPERTY OWNER: Haven - 1st Methodist Church

OWNER'S ADDRESS: Alcorn St Monroe

LAND - 200 Alcorn St. owner 1st Methodist Church

TELEPHONE NUMBER: 770-689-9818 pastor DANK

PROJECT ADDRESS: 200 South 200 Alcorn LAND
404 S Broad and 213 Blvd.

Brief description of project: Haven
I want to move two homes
belonging to the 1st Methodist Church to
property @ 200 Alcorn St, Monroe, I will
locate the homes on the property accordy
to a design attached.

(Continue on separate sheet, if necessary.)

James R Holder
Applicant

May 16 2019
Date

I AM REQUESTING PERMISSION
TO MOVE THE TWO HOUSES.

THE PLAN IS TO MOVE THE HOUSES
WITH THE CHIMNEYS AND PORCHES.

WITH THE EXCEPTION OF THE GLASSED
PORCH ADDITION TO THE HANSON HOUSE LOCATED
ON THE NORTH SIDE. THIS ROOM
CAN'T BE MOVED WITH THE HOUSE.

I PLAN TO MOVE THE HOUSES WITH
THE ROOFS IN PLACE AND I THINK
THIS REPRESENTS THE BEST HOPE
THAT THEY CAN BE PRESERVED
IN USABLE & RESTORABLE CONDITION.

I THINK THE LOCATION ^(200 A WAY) IS SUITABLE
FOR THE RELOCATION OF THESE HOMES.

I HAVE EMPLOYED A PROFESSIONAL
LAND PLANNER / LANDSCAPE ARCHITECT
TO HELP GET THE DETAILS RIGHT
ABOUT SITING LAY OUT ETC.

THIS IS AN AMBITIOUS PROJECT
YOUR HELP WOULD BE APPRECIATED.

Showing Lots - Drives - Lots

Typical Set Backs
on Alcony 30-40 ft
THR WENSON HOME MAY BE
SET BACK FURTHER DUE
TO SIZE + SCALE.
THE 213 BLD HOUSE WOULD BE
SET BACKS WELL

FUTURE USE ON LAND
RETAINED BY THE CHURCH



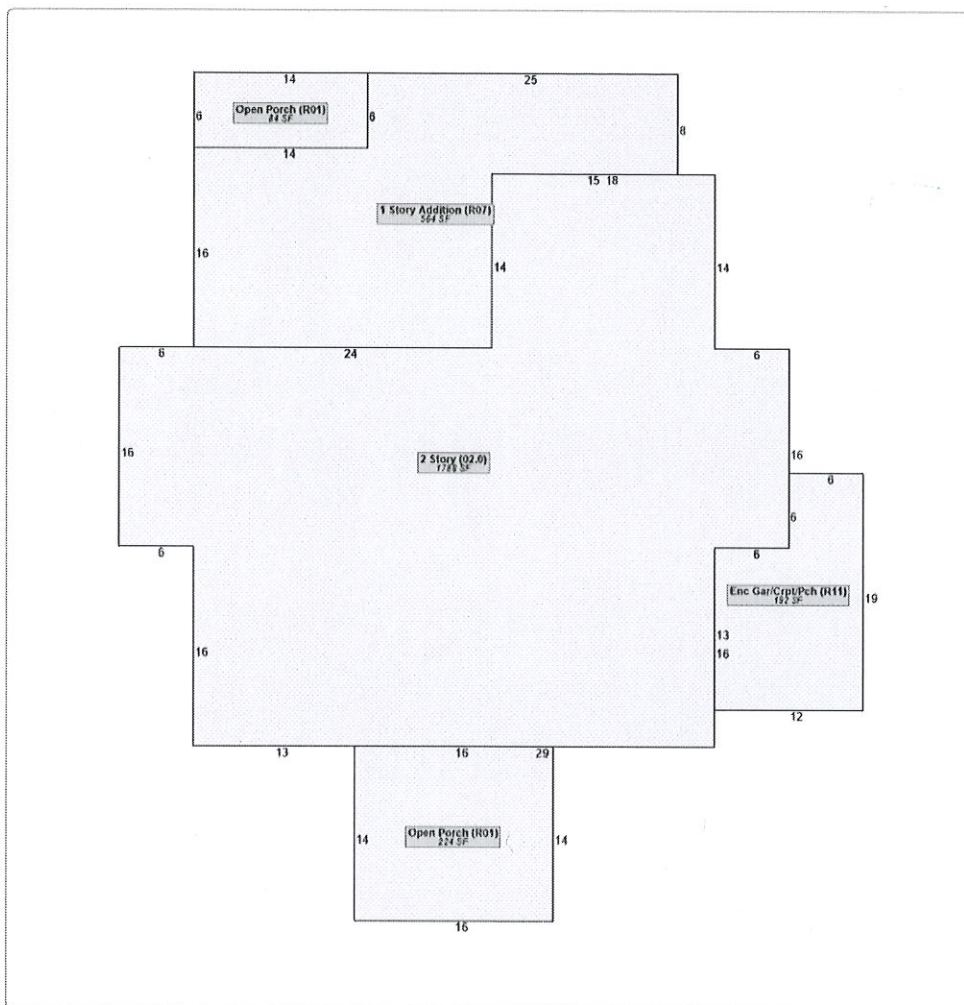
ON THE LAND RETAINED: THIS DRAWING SHOWS ROOM FOR
BY THE CHURCH A PARKING LOT AND LADIES MEMORIAL
PRAYE GARDEN

LOT FOR 213 BLD

LOT FOR 404 S. BROAD



Sketches



No data available for the following modules: Rural Land, Commercial Improvement Information, Mobile Homes, Accessory Information, Prebill Mobile Homes, Permits.

The Walton County Assessor makes every effort to produce the most accurate information possible. No warranties, expressed or implied are provided for the data herein, its use or interpretation. The assessment information is from the last certified tax roll. All other data is subject to change.

Last Data Upload: 3/27/2019 6:32:05 AM

Version 2.2.7



Rick Holder Application

Answers to Sec 54-174

For 211 Boulevard-request to move

1. The 211 Boulevard House is moving within its original historic district on the same street. The relocation of the house will provide infill on an empty lot and add to the aesthetic value of the neighborhood. (See Plat of 257 Blvd)
2. The lot vacated will be used to relocate another Historic Home- The Henson House. The relocation of the Henson House will be a positive addition to the community. In the event the Henson House is not moved, this lot would become part of the church property master plan.
3. The house can be moved without damage to its physical integrity as determined by a professional house mover.
4. The 211 Boulevard House is a small hip roof house that will be relocated down its original street beside another small hip roof house.

For The Henson House- request to move

1. The Henson House has architectural and historical significance which will be preserved by relocating the house and giving it the opportunity for future renovation. The house would still be entitled to consideration for the The National Register of Historic Places since it is being relocated within the Historic District.
2. The land where the Henson House is moving from is part of the master plan of the FUMC. The land is part of the church's long range plans but not the house.
3. The house can be moved . It has been reviewed by a professional house mover. Extra pains and resources are being taken and spent to move the house intact with chimneys and porch. The relatively level land over which

the house will be moved will be prepared by a grading company to insure a smooth travel path. A reputable and experience house mover has been retained to handle the move.

4. The relocation area is in the same historical district approximately 1400 feet from the present lot and is located in Monroe's oldest subdivision, Monland.

213 Boulevard-request for demolition

1. The house is in poor condition. The plumbing and electrical are not up to code. There are structural issues within the house. There is no central heat or air.
2. There are multiple examples of this style home throughout the district and in Monroe
3. There are many similar style homes in better condition throughout Monroe.
4. The cost estimate for bringing the house up to code exceeds the retail value of the house. There is no reasonable expectation of economic return.

Amended Application To Move 3 Houses Owned by FUMC

Modified To Move 2 Houses and Demo 1

Rick Holder

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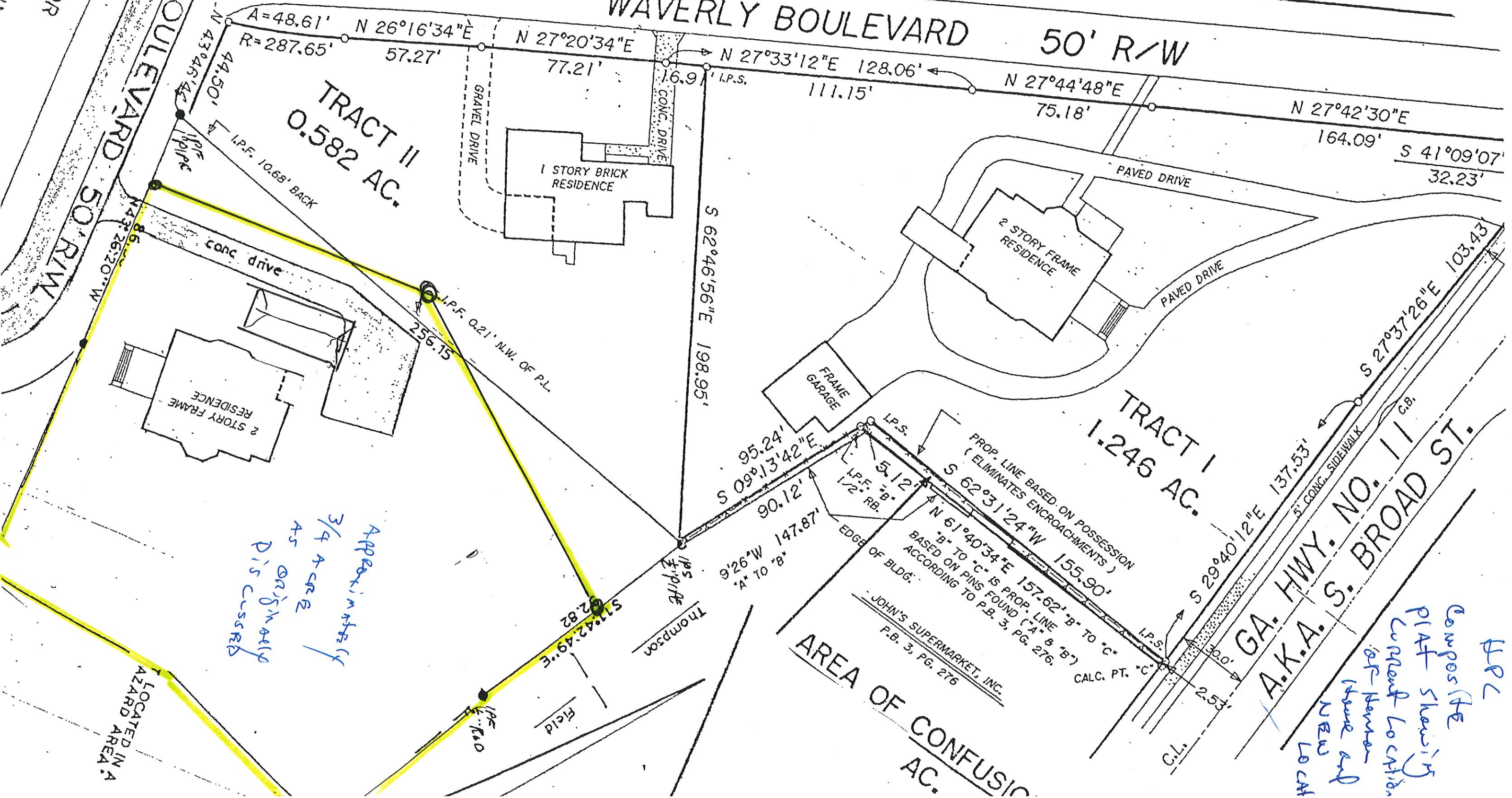
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GA. HWY. NO. 111
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Thompson

Field

2 STORY FRAME
RESIDENCE

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RESIDENCE

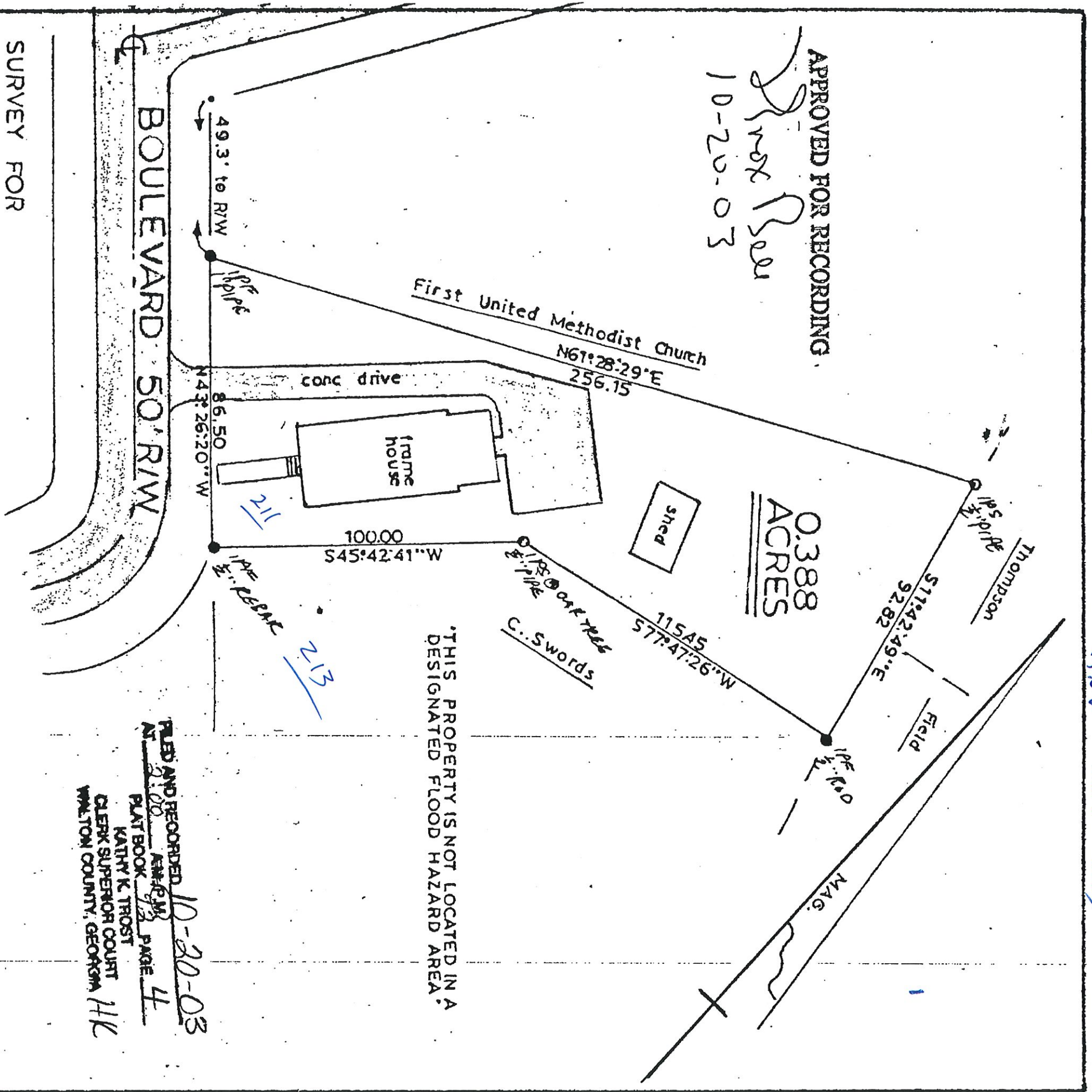
1 STORY BRICK
RESIDENCE

FRAME
GARAGE

LOCATED IN A HAZARD AREA.

Plat Showing 211 house & lot 213 and lot 213

APPROVED FOR RECORDING
Derek Ross
10-20-03

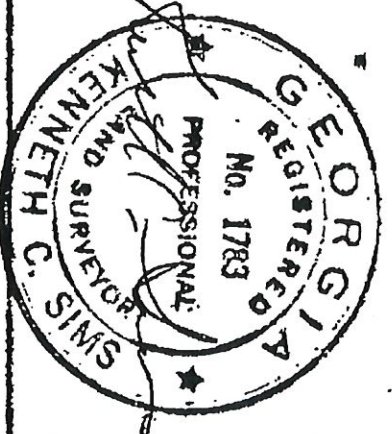


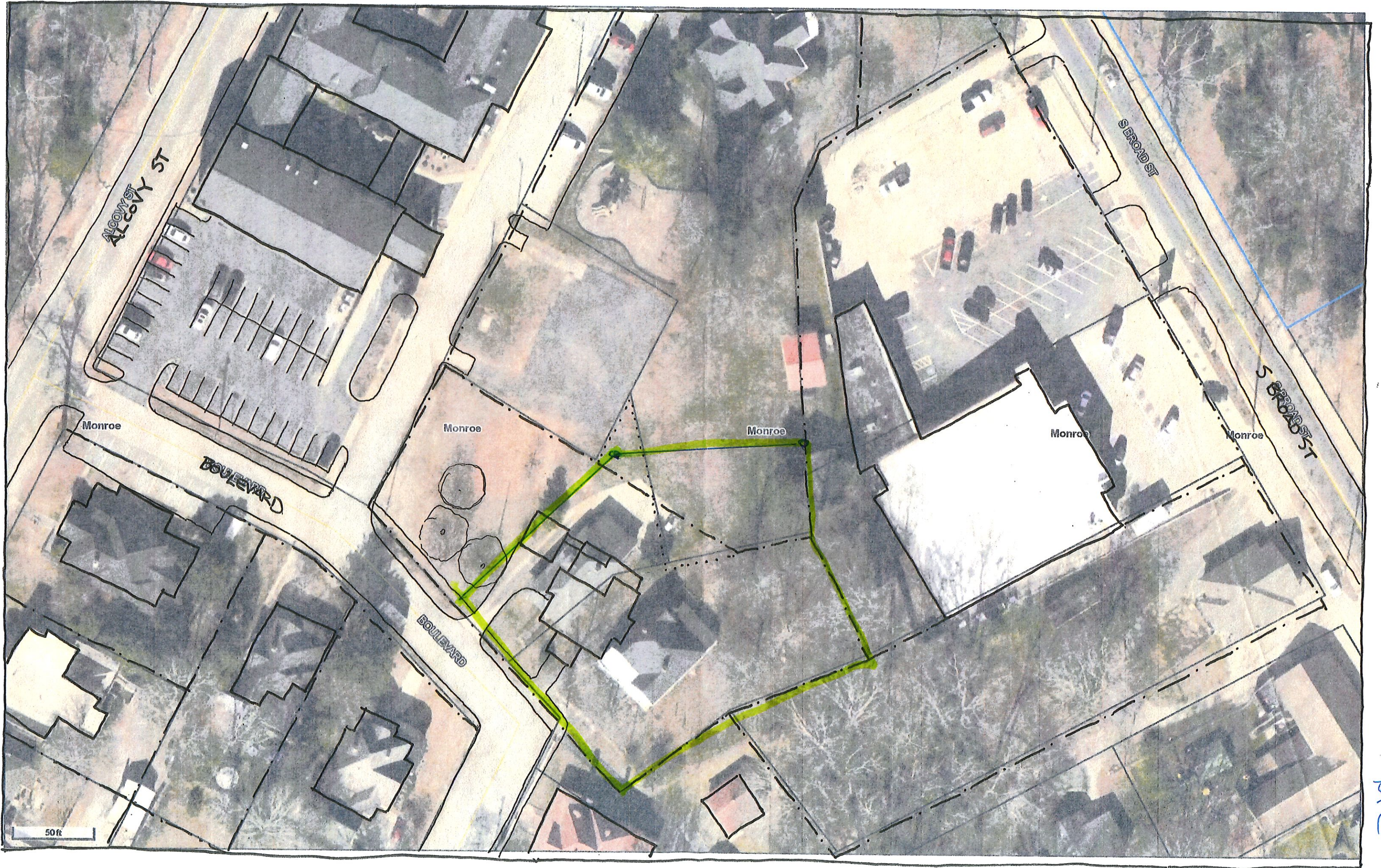
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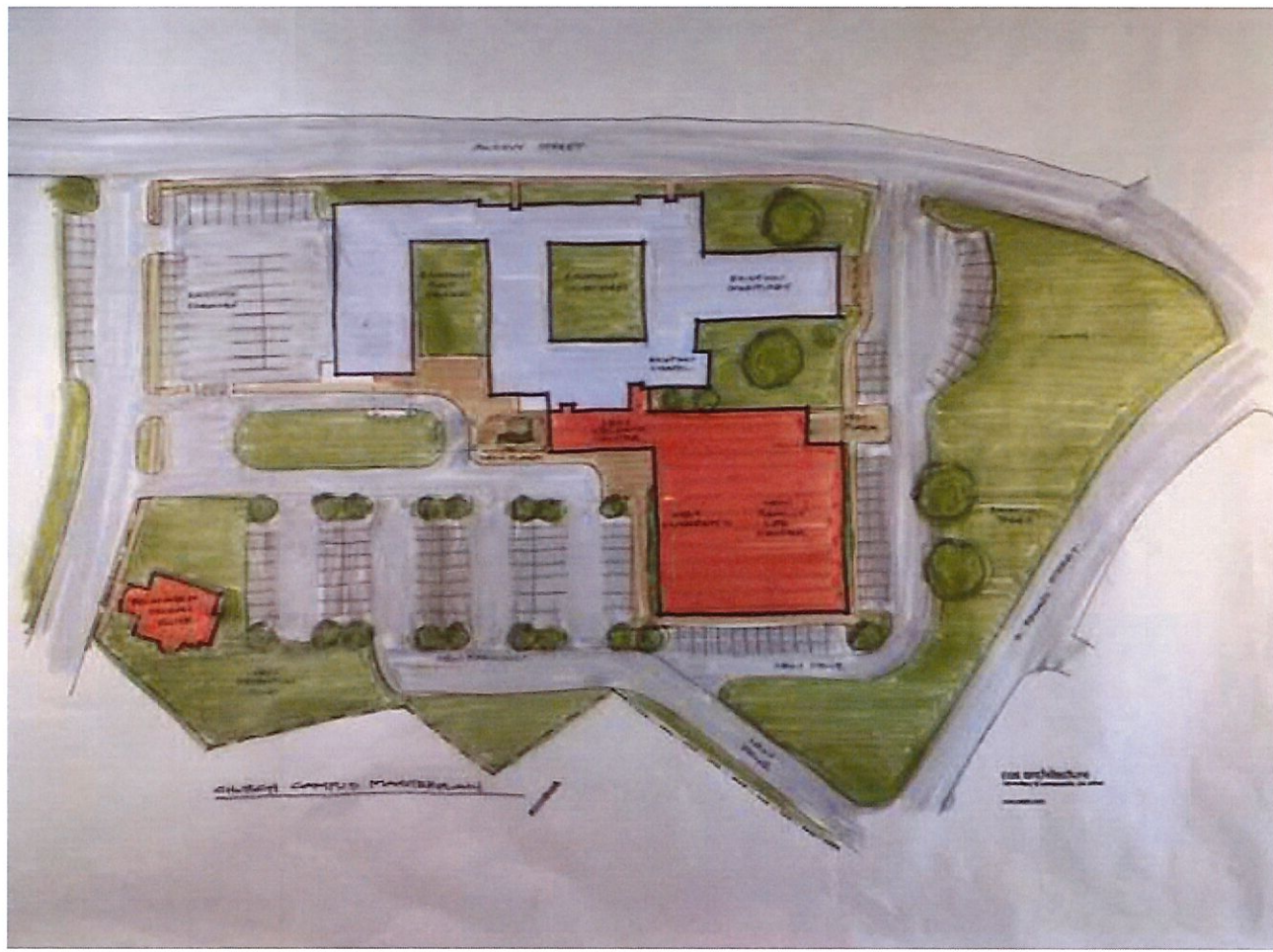


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CAJ architecture

City of Monroe, LA
Architecture, Planning & Interiors
www.caj-arch.com

NOT FOR CONSTRUCTION
PLEASE DO NOT COPY

FIRST UNITED METHODIST CHURCH OF MONROE

400 SOUTH BROAD STREET
MONROE, LOUISIANA 70002

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A103

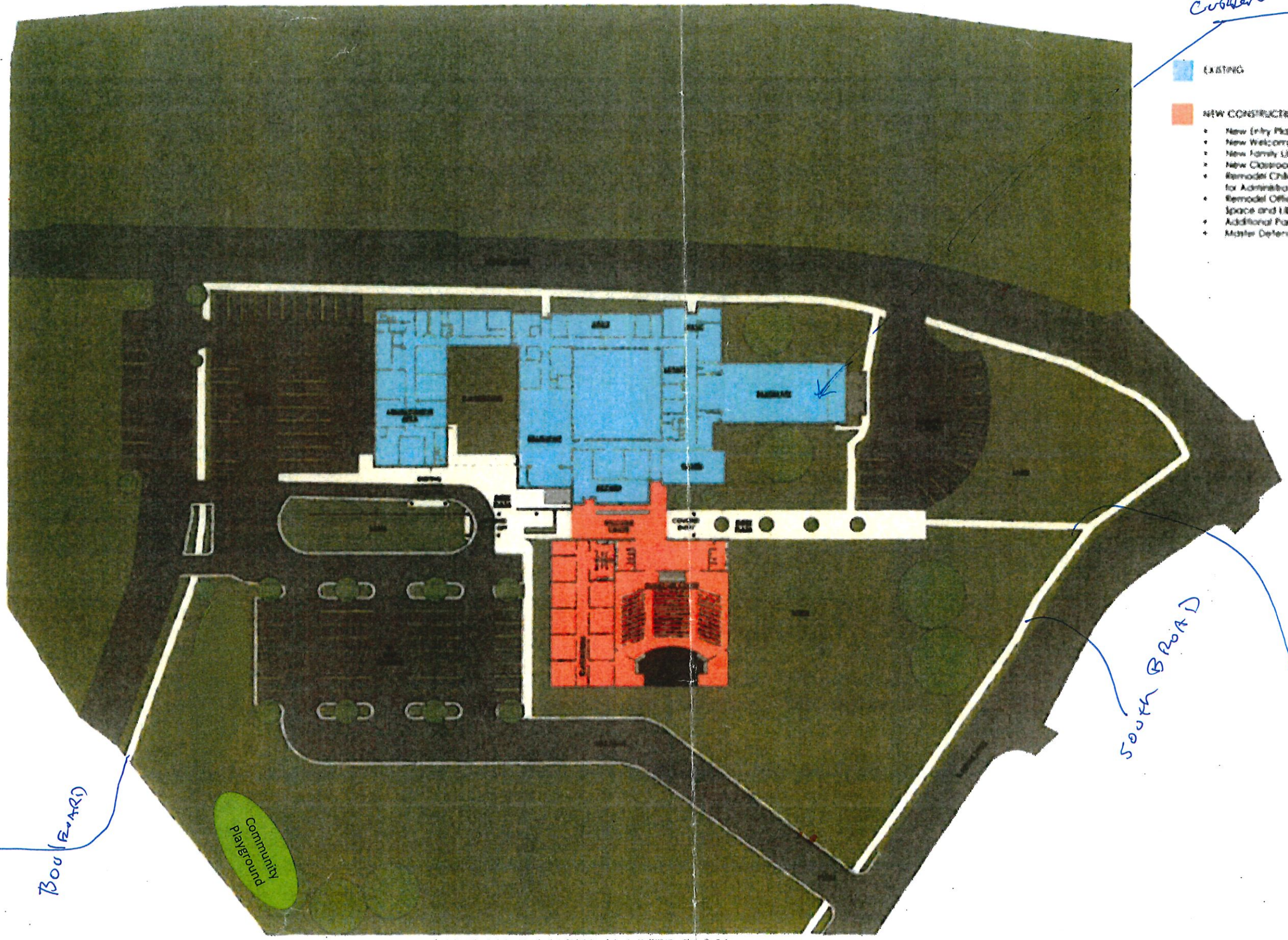
CHURCH CAMPUS MASTER PLAN
CAJ ARCHITECTURE

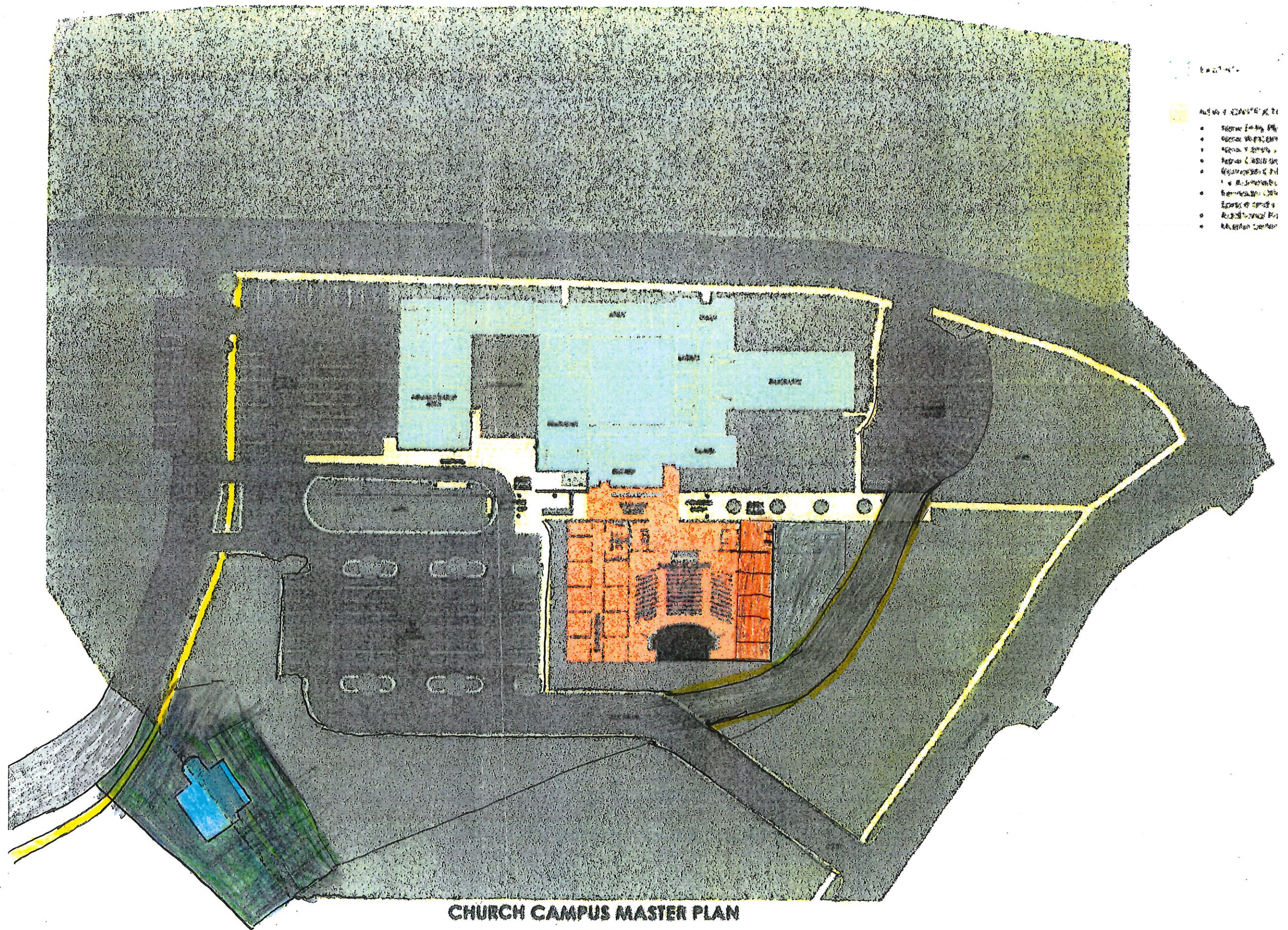
Boulevard

Community Playground

South Broad

STREET CLOSED





- LEGEND
- Existing Building
 - Proposed Building
 - Proposed Parking
 - Proposed Landscaping
 - Proposed Driveway
 - Proposed Fencing
 - Proposed Site
 - Proposed Road
 - Proposed Utility

CHURCH CAMPUS MASTER PLAN

CAS ARCHITECTURE

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Please run on the following date:

June 9, 2019



P.O. Box 1249•Monroe, Georgia 30655
(770) 207-4674
Attn: Business License Division

OCCUPATION TAX APPLICATION

BUSINESS NAME The Southern Brewing Company Inc. TELEPHONE (706) 648-7183

ADDRESS 123 Lumpkin St. Monroe, GA 30655 TYPE OF BUSINESS

MAILING ADDRESS 231 Collins Industrial Blvd. Athens, GA 30601 Brewery/Distillery

EMAIL ADDRESS brian@sobrewco.com

OWNER'S NAME Brian Christopher Roth, Richard Goddard TELEPHONE (706) 2552444

EMERGENCY CONTACT PERSON: Brian Christopher Roth

TELEPHONE (706) 2552444

PROPERTY OWNER'S NAME: Mountain Creek Enterprises, Inc.

TELEPHONE (678) 522-6560

**NUMBER OF EMPLOYEES: FULL TIME 2
PART TIME 7 *(Including Owners & Family Members)

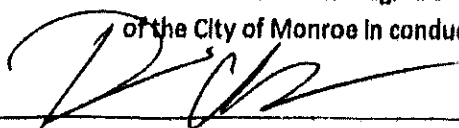
HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ARE YOU DISQUALIFIED TO RECEIVE A LICENSE

BY REASON OF ANY MATTER OR THING CONTAINED IN THE LAWS OF THIS STATE, OR THIS CITY? YES NO

WILL A SIGN BE INSTALLED ON THE BUILDING OR PROPERTY? YES NO

A PERMIT IS REQUIRED FOR ALL SIGNS!!

I hereby certify that I will not violate any of the laws of this State of Georgia or of the United States, I further agree to comply with any and all ordinances of the City of Monroe in conducting business in the City.

Signature:  Date 7, 25, 19

Notice: All businesses located in the City of Monroe are subject to inspection by City Code and Fire Officials

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE APPLICATION

INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.

Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A

Please check the licenses that you are applying for.

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE FEES

<u>CONSUMPTION ON PREMISE:</u>	<u>LICENSE FEE:</u>	
BEER/WINE	\$1000.00	_____
NON PROFIT PRIVATE CLUB	\$600.00	_____
SUNDAY SALES-PRIVATE CLUBS ONLY	\$150.00	_____
BEER/WINE AMENITIES LICENSE	\$100.00	_____
DISTILLED SPIRITS	\$3000.00	_____
NON PROFIT PRIVATE CLUB-ONLY	\$600.00	_____
SUNDAY SALES	\$150.00	_____

<u>PACKAGE:</u>	<u>LICENSE FEE:</u>	
BEER/WINE	\$2000.00	_____
HOTEL/MOTEL IN ROOM SERVICE	\$250.00	_____
GROWLERS	\$2000.00	_____

<u>MANUFACTURER</u>	<u>LICENSE FEE: 1 FEE ONLY</u>	
DISTILLERIES OR MICRO-DISTILLERIES	\$1500.00	X _____
BREWERY OR MICRO-BREWERIES	\$1000.00	X _____
BREW PUB	\$750.00	_____

WHOLESALE DEALERS:

LICENSE FEE:

PRINCIPAL PLACE OF BUSINESS - CITY

BEER/WINE

\$1500.00

DISTILLED SPIRITS

\$2000.00

PRINCIPAL PLACE OF BUSINESS – NOT IN CITY

\$100.00

TEMPORARY LICENSE:

LICENSE FEE:

NON PROFIT ORGANIZATIONS

\$25.00 PER DAY

FOR PROFIT ORGANIZATIONS

\$150.00 PER DAY

SPECIAL EVENT VENUES

\$300.00

REGISTRATION

There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.

There is no application fee for wholesale dealers. This administrative / investigative fee applies to new applications only-does not apply to renewals.

1. Full Name of Business The Southern Brewing Company, Inc.

Under what name is the Business to operate? The Southern Brewing Company

Is the business a proprietorship, partnership or corporation? Domestic or foreign?

Domestic Corporation

2. Address: a) Physical: 123 Lumpkin St. Monroe, GA

b) Mailing: 231 Collins Industrial Blvd. Athens, GA 30601

3. Phone 706.548.7183 Beginning Date of Business in City of Monroe Sept. 20, 2019

4. New Business Existing business purchase

If change of ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number [REDACTED] Georgia Sales Tax Number [REDACTED]

6. Is business within the designated distance of any of the following: * not applicable

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes _____ No _____

Liquor 100 Yards (Church) or 200 Yards (School) Yes _____ No _____

7. Full name of Applicant Brian Christopher Roth

Full Name of Spouse, if Married Jennifer Lynn Roth

Are you a Citizen of the United States or Alien Lawful Permanent Resident? Citizen

Birthplace Grissom - AFB, Indiana

Current Address 460 Calhoun Dr. City Athens St GA Zip 30601

Home Telephone (706) 255-2444

Number of Years at present address 1 year and 4 Months

Previous address (If living at current address less than 2 yrs).

1331 Dove Creek Cir. Winder, GA 30680

Number of years at previous address 13 years 9 Months

8. If new business, date business will begin in Monroe Sept. 20, 2019

If transfer or change of ownership, effective date of this change _____

If transfer or change of ownership, enclose a copy of the sales contract and closing statement.

Previous applicant & D/B/A _____

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer _____

Brian Roth

1331 Dove Creek Cir. Winder, GA 30680

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo

contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

NO

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? _____

No

12. Do you own the land and building on which this business is to be operated? No _____

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? [] yes or [✓] no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

Southern Brewing Co., Inc. 1331 Dove Creek Circle Winder, GA 30680 Domestic Corporation 10/14/2013
Rick Goddard 1750 Lane Creek Dr. Bishop, GA 30621 CEO/ Secretary
Brian Roth 1331 Dove Creek Cir. Winder, GA 30680 CFO

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

Brian Roth 1331 Dove Creek Cir. Winder, GA 30680 25.44%
Richard B. Goddard, 1750 Lane Creek Dr. Bishop, GA 30621 25.44%
Beer Two, LLC 50 Commanders Cove, Missouri City, TX 77459 26.08%

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. N/A

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. _____

N/A

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. _____

No

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain.

There is a sister location in Athens, GA

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) There is a sister location in Athens, GA but it has never been denied a license.

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business?

None

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. Craig Ford

Name
576 Alexander Farms SW

Address
Marietta GA 30064 678.637.0613

City State Zip Telephone

2. Glenn Golden

Name
32 McDonough St.

Address
Hampton GA 30288 404.729.7618

City State Zip Telephone

3. Ryan Davidson

Name
4536 Nopone Rd.

Address
Gainesville GA 30506 678.617.5414

City State Zip Telephone

This the 23 day of July 2019.

[Signature] (Signature Applicant)

Managing Member _____ (Title i.e. Partner, General Partner, Manager, Owner, etc.)

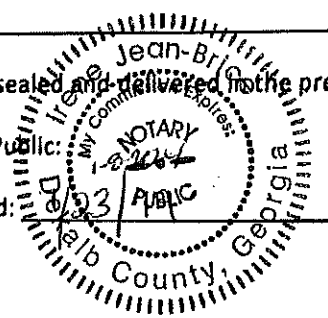
Brian Roth _____ (Print Name)

Or: _____ (Signature of Corporate Officer)

_____ (Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: [Signature]

Notary Public: _____
Executed: _____





From: Beth Thompson, Finance Director

Department: Finance

Date: 8/6/2019

Description: 2019 Millage Rate

Budget Account/Project Name: n/a

Funding Source: n/a

Budget Allocation: n/a Allocated in each dept. n/a

Budget Available: n/a Allocated in each dept. n/a

Requested Expense: n/a Company of Purchase: n/a

Recommendation:

Public Hearing to discuss the 2019 Millage Rate as presented on form PT-38 and present to full Council for approval; total millage rate of 7.802.

Background:

The 2019 tax digest from the County shows an increase of 1.80% if the millage rate was left unchanged from 2018. This would qualify as a tax increase due to inflationary growth (reassessments) in the digest. Due to several changes within the digest it is recommended by staff to increase the millage rate for 2019 by 9.15% to 7.802 mills. This will give the City a prospective increase of \$247,083 more than 2018 at 100% collections.

The net maintenance & operations millage rate is 5.821 mills and the bond millage rate is 1.981, giving a total millage rate of 7.802. This is 0.525 mills higher than 2018.

The five year history of the digest with current year's digest and levy were properly advertised in the City's legal organ on July 28, 2019. Property taxes will be collected by the Walton County Tax Commissioner's office.

Attachment(s):

Form PT-38

Form PT-32.1

Current Levy and Five Year History of Digest

CITY AND INDEPENDENT SCHOOL MILLAGE RATE CERTIFICATION FOR TAX YEAR 2018

<http://www.dor.ga.gov>



Complete this form once the levy is determined, and if zero, report this information in Column 1. Mail a copy to the address below or fax to (404)724-7011 and distribute a copy to your County Tax Commissioner and Clerk of Court. This form also provides the Local Government Service Division with the millage rates for the distribution of Railroad Equipment Tax and Alternative Ad Valorem Tax.

Georgia Department of Revenue
Local Government Services Division
4125 Welcome All Road
Atlanta, Georgia 30349
Phone: (404) 724-7003

CITY NAME Monroe, Georgia		ADDRESS 215 North Broad Street			CITY, STATE, ZIP Monroe, GA 30655	
FEI # 58-6000626	CITY CLERK Debbie Kirk	PHONE NO. 770-266-5312	FAX 770-267-2319	EMAIL dkirk@monroega.gov		
OFFICE DAYS / HOURS M-F 8am-5pm	ARE TAXES BILLED AND COLLECTED BY THE () CITY OR () COUNTY TAX COMMISSIONER? LIST VENDOR, CONTACT PERSON AND PHONE NO. Walton County Tax Commissioner, Derry Boyd					
List below the amount & qualifications for each <u>LOCAL</u> homestead exemption granted by the City and Independent School System.						
CITY			INDEPENDENT SCHOOL			
Exemption Amount	Qualifications		Exemption Amount	Qualifications		
If City and School assessment is other than 40%, enter percentage millage is based on _____%. List below the millage rate in terms of mills. EXAMPLE: 7 mills (or .007) is shown as 7.000. PLEASE SHOW MILLAGE FOR EACH TAXING JURISDICTION EVEN IF THERE IS NO LEVY.						
CITY DISTRICTS	DISTRICT NO.	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5
List Special Districts if different from City District below such as CID's, BID's, or DA's	List District Numbers	Gross Millage for Maintenance & Operations	**Less Rollback for Local Option Sales Tax	Net Millage for Maintenance & Operation Purposes (Column 1 less Column 2)	Bond Millage (If Applicable)	Total Millage Column 3 + Column 4
City Millage Rate		10.265	4.444	5.821	1.981	7.802
Independent School System						0.000
Special Districts						0.000
						0.000
						0.000
						0.000
**Local Option Sales Tax Proceeds must be shown as a mill rate rollback if applicable to Independent School.						

Name of County(s) in which your city is located:

Walton		
--------	--	--

I hereby certify that the rates listed above are the official rates for the Districts indicated for Tax Year 2018

Date

Mayor or City Clerk

PT-32.1 - Computation of MILLAGE RATE ROLLBACK AND PERCENTAGE INCREASE IN PROPERTY TAXES - 2019

COUNTY: **WALTON** TAXING JURISDICTION: **MONROE (01)**

ENTER VALUES AND MILLAGE RATES FOR THE APPLICABLE TAX YEARS IN YELLOW HIGHLIGHTED BOXES BELOW

DESCRIPTION	2018 DIGEST	REASSESSMENT OF EXISTING REAL PROP	OTHER CHANGES TO TAXABLE DIGEST	2019 DIGEST
REAL	314,850,995	12,874,770	(9,823,229)	317,902,536
PERSONAL	120,825,836		6,475,570	127,301,406
MOTOR VEHICLES	4,686,440		(800,820)	3,885,620
MOBILE HOMES	765,328		31,252	796,580
TIMBER -100%	67,463		(41,777)	25,686
HEAVY DUTY EQUIP	0		0	0
GROSS DIGEST	441,196,062	12,874,770	(4,159,004)	449,911,828
EXEMPTIONS	22,627,411	5,405,066	(192,866)	27,839,611
NET DIGEST	418,568,651	7,469,704	(3,966,138)	422,072,217
	(PYD)	(RVA)	(NAG)	(CYD)

2018 MILLAGE RATE: **7.277**

2019 MILLAGE RATE: **7.802**

CALCULATION OF ROLLBACK RATE

DESCRIPTION	ABBREVIATION	AMOUNT	FORMULA
2018 Net Digest	PYD	418,568,651	
Net Value Added-Reassessment of Existing Real Property	RVA	7,469,704	
Other Net Changes to Taxable Digest	NAG	(3,966,138)	
2019 Net Digest	CYD	422,072,217	
2018 Millage Rate	PYM	7.277	PYM
Millage Equivalent of Reassessed Value Added	ME	0.129	(RVA/CYD) * PYM
Rollback Millage Rate for 2019	RR - ROLLBACK RATE	7.148	PYM - ME

CALCULATION OF PERCENTAGE INCREASE IN PROPERTY TAXES

If the 2019 Proposed Millage Rate for this Taxing Jurisdiction exceeds Rollback Millage Rate computed above, this section will automatically calculate the amount of increase in property taxes that is part of the notice required in O.C.G.A. § 48-5-32.1(c) (2)	Rollback Millage Rate	7.148
	2019 Millage Rate	7.802
	Percentage Tax Increase	9.15%

CERTIFICATIONS

I hereby certify that the amount indicated above is an accurate accounting of the total net assessed value added by the reassessment of existing real property for the tax year for which this rollback millage rate is being computed.

 Chairman, Board of Tax Assessors Date

I hereby certify that the values shown above are an accurate representation of the digest values and exemption amounts for the applicable tax years.

 Tax Collector or Tax Commissioner Date

I hereby certify that the above is a true and correct computation of the rollback millage rate in accordance with O.C.G.A. § 48-5-32.1 for the taxing jurisdiction for tax year 2019 and that the final millage rate set by the authority of this taxing jurisdiction for tax year 2019 is _____

CHECK THE APPROPRIATE PARAGRAPH BELOW THAT APPLIES TO THIS TAXING JURISDICTION

If the final millage rate set by the authority of the taxing jurisdiction for tax year 2019 exceeds the rollback rate, I certify that the required advertisements, notices, and public hearings have been conducted in accordance with O.C.G.A. §§ 48-5-32 and 48-5-32.1 as evidenced by the attached copies of the published "five year history and current digest" advertisement and the "Notice of Intent to Increase Taxes" showing the times and places when and where the required public hearings were held, and a copy of the press release provided to the local media.

If the final millage rate set by the authority of the taxing jurisdiction for tax year 2019 does not exceed the rollback rate, I certify that the required "five year history and current digest" advertisement has been published in accordance with O.C.G.A. § 48-5-32 as evidenced by the attached copy of such advertised report.

 Responsible Party Title Date

NOTICE

The City of Monroe does hereby announce that the millage rate will be set at a meeting to be held at City Hall located at 215 N. Broad Street, Monroe, GA on August 13, 2019 at 6:00 P.M. and pursuant to the requirements of O.C.G.A. Section 48-5-32 does hereby publish the following presentation of the current year's tax digest and levy, along with the history of the tax digest and levy for the past five years.

CURRENT 2019 TAX DIGEST AND 5 YEAR HISTORY OF LEVY

CITY WIDE	2014	2015	2016	2017	2018	2019
Real & Personal	337,137,101	343,780,901	378,851,404	420,795,985	435,676,831	445,203,942
Motor Vehicles	15,490,530	11,125,680	8,422,990	6,318,190	4,686,440	3,885,620
Mobile Homes	776,230	803,060	793,130	772,850	765,328	796,580
Timber - 100%				23,124	67,463	25,686
Heavy Duty Equipment				18,868		0
Gross Digest	353,403,861	355,709,641	388,067,524	427,929,017	441,196,062	449,911,828
Less M& O Exemptions	13,654,853	13,888,756	21,630,049	31,688,869	22,627,411	27,839,611
Net M & O Digest	339,749,008	341,820,885	366,437,475	396,240,148	418,568,651	422,072,217
State Forest Land Assistance Grant Value		0				
Adjusted Net M&O Digest	339,749,008	341,820,885	366,437,475	396,240,148	418,568,651	422,072,217
Gross M&O Millage	10.751	10.690	10.056	9.393	9.373	10.265
Less Rollbacks	4.734	4.956	4.474	3.975	4.075	4.444
Net M&O Millage	6.017	5.734	5.582	5.418	5.298	5.821
Bond Millage	2.336	2.381	2.220	2.003	1.979	1.981
Total Millage Rate	8.353	8.115	7.802	7.421	7.277	7.802
Total City Taxes Levied	\$2,837,923	\$2,773,876	\$2,858,945	\$2,940,498	\$3,045,924	\$3,293,007
Net Taxes \$ Increase	\$179,453	-\$64,047	\$85,069	\$81,553	\$105,426	\$247,083
Net Taxes % Increase	6.75%	-2.26%	3.07%	2.85%	3.59%	8.11%