



Committee Work Session & Called Council Meeting

AGENDA

Tuesday, November 02, 2021

6:00 PM

City Hall

I. **CALL TO ORDER**

1. Roll Call
2. City Administrator Update
- 3. Central Services Update**

II. **COMMITTEE INFORMATION**

1. Finance
 - [a.](#) Monthly Finance Report
2. Airport
 - [a.](#) Monthly Airport Report
3. Public Works
 - [a.](#) Monthly Solid Waste Report
 - [b.](#) Monthly Streets & Transportation Report
4. Utilities
 - [a.](#) Monthly Electric & Telecom Report
 - [b.](#) Monthly Water, Sewer, & Gas Report
5. Public Safety
 - [a.](#) Monthly Fire Report

[b.](#) Monthly Police Report

6. Planning & Code

[a.](#) Monthly Code Report

7. Economic Development

[a.](#) Monthly Economic Development Report

8. Parks

[a.](#) Monthly Parks Report

III. ITEMS OF DISCUSSION

[1.](#) Public Hearing Rezone - 140 Blaine Street

[2.](#) Public Hearing Approving the Valdosta Housing Authority to Issue Revenue Bonds for Local Apartment Rehabilitation Project

[3.](#) Public Hearing COA Demolition Appeal - 1238 South Madison Avenue

[4.](#) 2nd Reading - GMEBS Amended and Restated Defined Benefit Retirement Plan Ordinance

[5.](#) 1st Reading - Zoning Ordinance Code Text Amendment #12

[6.](#) Resolution - Authorizing the Valdosta Housing Authority to Exercise its Powers for the Purpose of Financing a Proposed Multifamily Housing Project

IV. MAYOR'S UPDATE

V. ADJOURN

CENTRAL SERVICES

MONTHLY REPORT NOVEMBER 2021

	2021 January	2021 February	2021 March	2021 April	2021 May	2021 June	2021 July	2021 August	2021 September	2021 October	2020 October	2020 November	2020 December	Monthly Average	Yearly Totals
SAFETY PROGRAMS															
Facility Inspections	5	3	11	4	3	7	4	6	3	0	5	3	5	4.5	59
Vehicle Inspections	0	0	4	5	6	3	6	5	0	5	0	4	5	3.3	43
Equipment Inspections	3	0	4	3	2	0	2	5	0	0	0	0	2	1.6	21
Worksite Inspections	3	6	1	1	2	4	8	2	5	6	4	3	6	3.9	51
Employee Safety Classes	5	5	4	2	1	4	0	2	3	4	0	3	2	2.7	35
PURCHASING															
P-Card Transactions	377	397	495	431	446	591	484	455	448	288	448	344	367	428.5	5,571
Purchase Orders	120	86	110	84	113	97	81	84	89	55	80	47	75	86.2	1,121
Total Purchases	497	483	605	515	559	688	565	539	537	343	528	391	442	514.8	6,692
Sealed Bids/Proposals	1	2	5	4	1	1	5	1	2	2	1	3	2	2.3	30
INFORMATION TECHNOLOGY															
Workorder Tickets	75	125	157	94	89	119	98	114	88	96	99	103	97	104.2	1,354
Phishing Fail Percentage	2.0%	2.0%	2.0%	4.0%	2.8%	3.6%	2.0%	4.0%	2.6%	2.7%	1.8%	2.8%	2.4%	2.7%	
MARKETING															
Newsletters Distributed	0	0	1	0	0	1	0	0	0	0	0	0	1	0.2	3
Social Media Updates	12	8	11	22	19	14	11	9	15	23	14	7	10	13.5	175
GROUNDS & FACILITIES															
Contractor Acres Mowed	115.3	115.3	115.3	122.9	130.5	130.5	130.5	163.8	163.8	163.8	166.0	166.0	115.3	138.4	1,799.0
Trash Collection	3,360.0	3,060.0	5,730.0	3,220.0	5,850.0	5,790.0	3,040.0	3,560.0	6,720.0	3,470.0	2,810.0	2,880.0	3,340.0	4,063.8	52,830.0
Crew Acres Mowed	30.7	15.3	15.3	62.1	73.4	87.4	87.4	87.4	87.4	87.4	77.3	47.3	30.7	60.7	788.7

CENTRAL SERVICES PROJECTS & UPDATES – NOVEMBER 2021

FACILITIES & GROUNDS MAINTENANCE

Currently the City maintains all rights-of-way, facilities, and parks with a combination of City staff and contractor labor. This has allowed for the most efficient approach to maintaining all areas in a timely manner. During the month of August, the grounds and parks crews collected 3,470 pounds of trash and debris while also maintaining approximately 87.4 acres of rights-of-way and grounds at facilities and parks. Contractor labor was able to maintain an additional 163.8 acres of rights-of-way and grounds at facilities and parks.

The replacement of brick on the old water plant will begin during the month of November after bids are received and reviewed. This was treated as an emergency project, but once the structure itself was secured properly, staff made the decision to bid the brick replacement to achieve the best possible costing associated with the complete repair.

CDBG 2020 STORMWATER TIMELINE

The pre-construction meeting for this project was held on September 21st, construction began on October 11th with silt fence installation and material delivery. Currently, permanent easements are being finalized and executed by staff and attorneys. As construction schedules and exact locations are known during the project, updates will be provided for the project for social media notifications to the public. Staff will begin working on the 2022 CDBG application with consultants and engineers to determine the location and help with funding of the next project.



PLAZA PHASE II PROJECT UPDATE

Construction is in progress and almost complete on the roof of the remaining buildings at the Plaza Shopping Center. Once complete the exterior will begin, and will match the exterior of the new Police Department and Municipal Court building in appearance. Once this portion of the project is complete, the interior of the structures will then be examined further for repair, as will all utilities on site. There have been several delays and interruptions in the project due to materials and health.

LEAF SEASON SCHEDULE

The 2021-22 leaf collection schedule begins on November 1st and runs to January 31st. Leaf collection routes will mirror the residential garbage collection schedule, though it will likely not keep up but will provide a uniform effort. This year we have the full use of both a leaf truck and leaf trailer to have in the rotation, with the street sweeper working in tandem on the streets. We will continually update the schedule and route status on social media as the collection timeline reveals itself.



COMMUNITY CLEANUP EVENT

A second community cleanup event is currently scheduled for December 4th, 2021. This date will coincide with the end of the Bicentennial activities the week prior and should be a great way to start our Christmas season and get things moving in a clean direction for the next 100 years. There will be other coordinated cleanup events around parts of town during the remaining summer and fall months as well by citizen volunteer groups. This type of activity will hopefully continue to grow throughout the city as we keep it clean and beautiful. Notifications and event reminders will be posted on social media in the weeks to come.



PROJECT TIMELINE UPDATE

Over the course of the past few months, efforts have taken place to build a timeline of projects currently ongoing by the City of Monroe. The attached timeline provides projects from Central Services, Fire, Police, Water, Sewer, Gas, Stormwater, Streets, Solid Waste, and Parks...all with updates for current activity. The timelines present planned and actual budgets, expenses, companies of performance, status updates, dates of material order, bidding, key milestones, and most importantly...start dates and estimated timelines for completion. This will be updated on a monthly basis to reflect changes and status updates for more continuity throughout the city, as well as track productivity and management of processes.

PROJECT NAME	CODE	PROJECT BUDGET	CURRENT BUDGET	EXPENSE TO DATE	PERFORMED BY	PROJECT STATUS	FEET	MATERIAL ORDER DATE	MATERIAL LEADTIME	SEAL BID (YES/NO)	ESTIMATED START DATE	ESTIMATED TIMELINE	KEY MILESTONES OF PROJECT
		\$ 37,985,898.96	\$ 36,007,310.81	\$ 15,267,198.01									
Airport Paving	19-002 21-007	\$ 1,453,975.00	\$ 965,842.06	\$ 886,313.13	Atlanta Paving & Concrete Construction	Complete	5,000'	N/A	N/A	Yes	04/05/21	60 days	Pre-Construction 3/15, Construction Start 4/5, Runway Closure 28 days, Sporadic Closure 28 days
Park Sunshades	21-002	\$ 25,000.00	\$ 25,000.00	\$ 17,607.00	PlaySouth Playground Creators	Complete		01/04/21	6 weeks	No	04/22/21	2 days	Material Order 1/4, Delivery 3/1, Installation 4/22
Fire Department Memorial Garden Repair	N/A	N/A	\$ 12,675.28	\$ 5,000.00	Garland / SignBros	Complete		03/03/21	4 weeks	No	03/22/21	3 weeks	Involves Traffic Damage, Insurance, Garden Repair (\$10,481), Letter Replacement (\$2194.28)
Hangar Site Projects	18-005	\$ 350,000.00	\$ 350,000.00	\$ 331,404.81	GMC / Conner / JRM / NRC / APCC	T-Hangar Site Complete, Single Hangar Site In Progress		N/A	N/A	N/A	04/01/20	52 weeks	Excavation, Clearing, Grading, Ditching, Piping, Design, Surveying, GAB, Paving, Striping
Fire Department BadgePass Installation	N/A	\$ 17,500.00	\$ 14,657.00	\$ 14,657.00	BadgePass / SAMS	Complete		03/29/21	N/A	No	N/A	2-3 weeks	Order, Installation, Testing, Live
CDBG 2020 - Stormwater	19-036	\$ 1,506,579.00	\$ 1,506,579.00	\$ 91,699.00	Allen Smith / Carter & Sloope / Dickerson Group	Construction		N/A	N/A	Yes	N/A	N/A	Engineering Phase, Bidding, Construction planned for late summer/early fall
Sidewalk Repair Project	20-005	\$ 45,000.00	\$ 45,000.00	\$ 25,126.50	Black Oak / J&R	Phased Project	1,136'	N/A	N/A	No	06/07/21	N/A	East Washington, East Highland, East Marable, Glen Iris
Murray Lot Improvement	N/A	\$ 58,500.00	\$ 73,500.00	\$ 83,000.00	J&S Consolidated Holdings	Complete		N/A	N/A	No	03/17/21	3-4 weeks	Retaining Wall Replacement, Parking Area Repair/Replacement, Landscaping, REOPEN!
Utility / Broad Street Gate	N/A	\$ 10,000.00	\$ 9,980.40	\$ 9,480.40	Larry's Fence & Access Control	Complete		03/08/21	3-4 weeks	No	04/12/21	4-6 weeks	Gate Building, Installation, Software Training
Mathews Park Phase I	20-044	\$ 175,000.00	\$ 175,000.00	\$ 165,510.00	PlaySouth Playground Creators / CXT Concrete	Complete		N/A	N/A	Yes			Playgournd Equipment, Building Placement, Paving (County), Pavilion
Mathews Park Phase II	21-035	\$ 300,000.00	\$ 300,000.00	\$ 40,811.00	PlaySouth Playground Creators, Great Southern Recreation	Bidding, Ordering		08/04/21	30 weeks	Yes	TBD	TBD	Tables, Pavilions, Concrete, Asphalt, Demo, Shade Structures, Signage, Fencing (322-6200-541303)
Pilot Park	20-014	\$ 250,000.00	\$ 250,000.00	\$ 311,134.00	PlaySouth Playground / Black Oak / TriScapes / Roberts Fence / City of Monroe	Complete		N/A	N/A	Yes	N/A	N/A	Demo of Existing, Stormwater Repair, Playground Equipment, Concrete, Fencing, Painting
Pilot Park Maintenance	21-039	\$ 20,000.00	\$ 20,000.00	\$ 7,485.00	TBD	Ongoing		N/A	N/A	No	10/04/21	N/A	Drainage Repair, Mulch, Retaining Wall Repair
Stormwater Retention Pond Rehabilitation	21-028	\$ 275,000.00	\$ 4,500.00	\$ 4,500.00	Conner Grading / City of Monroe	Phased Project		N/A	N/A	No	07/28/21	2 weeks	Breedlove/McDaniel DONE
Stormwater Infrastructure	21-029	\$ 145,510.00	\$ 38,617.00	\$ 9,500.00	Conner Grading / City of Monroe	Scheduling	320'	N/A	N/A	No	N/A	N/A	Highland Creek, Baron Drive
Sidewalk Additions	20-003	\$ 50,000.00	\$ 50,000.00			Planning							
South Madison Avenue Paving Project	N/A	\$ 356,372.49	\$ 356,372.49	\$ 349,869.74	Blount Construction Company	Complete		N/A	N/A	Yes	05/03/21	3 weeks	Milling, Patching, Paving, Striping
Terminal Building	N/A	\$ 550,000.00	\$ -	\$ -	TBD	Design, Planning		N/A	N/A	Yes	11/01/21	7 months	Award, Acceptance/Rejection, Planning, Design, Bidding, Contracting, Construction
Gateway Entrance Signage	21-014	\$ 100,000.00	\$ 35,000.00	\$ 38,000.00	Black Oak, SignBros	Reimbursement		N/A	N/A	Yes	N/A	N/A	REBC grant award (31k), Design, Landscaping, Signage
Cemetery Rehabilitation	N/A	\$ 200,000.00	\$ 50,000.00	\$ -	TBD	Planning		N/A	N/A				Paving Portions, Design and Fencing, Shrub/Tree Removal
Green Street Court	N/A	\$ 15,000.00	\$ 15,000.00	\$ 6,500.00	PlaySouth Playground Creators	Planning		N/A	N/A				
Stormwater Marketing	N/A	\$ 3,500.00	\$ -	\$ -	TBD	Pricing, Planning		N/A	N/A	No	N/A	Ongoing	Planning, Pricing, Design, Implementation
Solid Waste Marketing & Recycling Education	N/A	\$ 30,000.00	\$ -	\$ -	TBD	Pricing, Planning		N/A	N/A	No	N/A	Ongoing	Planning, Pricing, Design, Implementation
Library Parking Lot Rehabilitation	N/A	\$ -	\$ -	\$ -		Bidding		N/A	N/A				Planning, Project Bidding during the Spring
GPS Replacement	N/A	N/A	\$ 20,570.00	\$ 20,570.00	AT&T Fleet Complete	Complete		03/10/21	1 week	No	04/29/21	2 weeks	Material Delivery, Installation Dates/Scheduling
Solid Waste Transfer Station Improvements	19-011	\$ 350,000.00	\$ 350,000.00	\$ 304,524.79	Osborn / Garland / Peters / CupriDyne / ProCare	In Progress		N/A	N/A	No	N/A	3 months	Signage, Transfer Station Floor/Wall Repair/Clean, Scale Replacement, Fencing, Landscaping, Generator
Scale House Improvements	N/A	\$ 100,000.00	\$ 107,466.70	\$ -	Fairbanks	Scheduling							
East Washington Street	LMIG	\$ 71,045.40	\$ -	\$ -		Complete	3,200'	N/A	N/A	Yes			Bidding, Milling, Paving
Pinecrest Drive	LMIG	\$ 46,550.00	\$ -	\$ -		Complete	2,700'	N/A	N/A	Yes			Bidding, Milling, Paving
Plaza Drive	LMIG	\$ 102,564.07	\$ -	\$ -		Awaiting Schedule	3,400'	N/A	N/A	Yes			Bidding, Milling, Paving
Bryant Road	LMIG	\$ 29,050.00	\$ -	\$ -		Complete	2,800'	N/A	N/A	Yes			Bidding, Milling, Paving
South Madison Avenue	LMIG	\$ 77,770.00	\$ -	\$ -		Complete	4,500'	N/A	N/A	Yes			Bidding, Milling, Paving
Maintenance Hangar Building	21-033	\$ 50,000.00	\$ 35,500.00	\$ -	Owner / Lessee	Design In Progress		N/A	N/A	No	N/A	12 months	Planning, Council Approval, Engineering, 7460, DOT Approval, Lease Agreement, (322-7563-541303)
Police / Municipal Court Renovation Project		\$ 3,560,523.00	\$ 3,560,523.00	\$ 3,372,576.32	Garland / Place Services	Complete		N/A	N/A	Yes	06/01/19	24 months	Exterior, Bidding Architectural, Design, Bidding, Interior Renovation, Final
Plaza Renovation Phase II	21-021	\$ 971,288.00	\$ 971,288.00	\$ 305,747.07	Garland Company	In Progress		05/12/21	N/A	Yes	07/28/21	N/A	Planning, Bidding, Approval, NTP, (100-6200-541303)
	21-022	\$ 478,678.00	\$ 478,678.00	\$ 150,591.84	Garland Company	In Progress		05/12/21	N/A	Yes	07/28/21	N/A	Planning, Bidding, Approval, NTP, (520-4750-541303)
Childers Park Bridge Rehabilitation	21-038	\$ 25,000.00	\$ 25,000.00	\$ -	J.Key Construction	In Progress		10/07/21	2 weeks	No	10/18/21	2 weeks	Pricing, Demo, Repair (322-6200-541303)
GIS Development		\$ 250,000.00	\$ 250,000.00	\$ 227,229.00	Carter & Sloope	Sewer Test Deployment, Awaiting Water, Gas, and Stormwater		N/A	N/A	Yes	01/01/20	24 months	Captured Data, Test Phases, Deployment, Edit/Corrections, Live Application
Park Restrooms	21-034	\$ 130,000.00	\$ 135,932.24	\$ -	CXT Concrete Buildings	Review Complete		08/12/21	N/A	No	TBD	5 months	Mathews Park, Pilot Park, (322-6200-541303)
Garbage Truck Purchase (ASL)	N/A	\$ 270,000.00	\$ 278,673.00	\$ -	Carolina Environmental Systems	Ordered		08/16/21	280 days	No	N/A	N/A	National Purchasing Alliance Purchase
Alcovy River Park	21-026	\$ -	\$ -	\$ 5,954.00		Planning							
Parks Buildings Demo	21-030	\$ 20,000.00	\$ 20,000.00	\$ 38,314.84	City of Monroe	Complete		N/A	N/A	No	02/01/21	Sporadic	EC Kidd DONE, Towler Street DONE, Hammond DONE, Mathews DONE, Coker DONE, Athens Tech DONE
MyCivic Implemetation	N/A	\$ -	\$ -	\$ -	Tyler / MyCivic	In Progress		N/A	N/A	No	05/17/21	6 weeks	Development, Implementation
North Midland Traffic Calming		\$ -	\$ -	\$ -	Keck & Wood	Planning		N/A	N/A	No	N/A	4 weeks	Design, Planning, Pricing, Construction

Old WTP Exterior/Brick Rehabilitation	21-032	\$ 100,000.00	\$ 100,000.00	\$ -	Garland Company	In Progress		N/A	N/A	No	05/17/21	6 weeks	Emergency Restoration, Brick Removal, Shoring, Brick Replacement, (520-4400-541303)
Lumpkin Alleyway Phase II		\$ -	\$ -	\$ -	City of Monroe / TBD	Easement Acquisition		N/A	N/A	No	N/A	2 weeks	Demo of Existing, Utility Replacement, Drainage, Concrete
North Madison Sidewalk/Drainage	21-027	\$ -	\$ -	\$ 8,980.42	Keck & Wood	Engineering	1,200'	N/A	N/A	Yes	N/A	N/A	Planning, Design, Drainage, Sidewalk, Piping, Easement, Permit, Construction
Highway 186 Gas Extension	21-001	\$ 1,000,000.00	\$ 1,000,000.00	\$ 173,160.00	City of Monroe	In Progress	36,000'	N/A	N/A	No	01/01/21	12 months	6" Plastic
Highway 83 Gas Extension					City of Monroe	Material Ordered	114,502'			No	06/01/21	6 months	4" Plastic, Hwy 83, Chandler, Old Monroe Madison, Simmons, Lipscomb, Whitney, Mt. Paran, Brown Hill Church, Hestertown, Adcock
Poplar Street Gas Renewal / Installation	21-004	\$ 316,494.00	\$ 316,494.00	\$ 3,060.00	City of Monroe	Complete	4,300'	N/A	N/A	No	03/01/21	4 weeks	2" Plastic / 2" Steel
Southview Drive, Bolton Street, Reece Street, Pierce Street and Olympian Way Renewal					City of Monroe	All completed and services tied over	3,000'			No	01/01/21	4 weeks	2" Plastic
Carwood Drive Gas Renewal					Southern Pipeline	Completed & services tied over.	3,000'	N/A	N/A	No	05/01/21	6-8 weeks	2" Steel
Victory Drive Renewal					TBD	Planning	1,500'	N/A	N/A	No	01/01/21	5 months	2" Plastic
Harris / Lacy Renewal					TBD	Planning	2,000'	N/A	N/A	No	04/01/21	5 months	2" Plastic
MAB Gas Extension	21-005	\$ 250,000.00	\$ 231,576.50	\$ 18,423.50	City of Monroe	Complete		N/A	N/A	No	03/01/21	4 weeks	2" Plastic / 4" Plastic
Unisia Drive Gas Extension					City of Monroe	Complete	3,100'	N/A	N/A		01/01/21	1 week	4" Plastic
Highway 11 South Renewal					Contractor	Complete	20,064'	N/A	N/A		01/01/21	6-8 weeks	4" Plastic
The Fields / Alcovy Mountain Gas Extension	21-005	\$ 250,000.00	\$ 227,886.14	\$ 3,690.36	City of Monroe	Complete	4,000'	N/A	N/A		03/01/21	1 week	2" Plastic
South Madison Sewer Replacment					City of Monroe	Complete	550'	N/A	N/A		02/01/21	4-6 weeks	6" Clay
Church Street Sewer Replacment					City of Monroe	Complete	400'	N/A	N/A		03/01/21	4-6 weeks	6" Clay
Gratis Road / Birch Street / Highway 78 Sewer Repairs					City of Monroe	Complete					03/01/21	4-6 weeks	12 Manholes Raised in Jacks Creek area
2018 CDBG					IPR / Dickerson Group / Blount	Complete		N/A	N/A	Yes	09/18/21	20 months	Water / Sewer Rehabilitation, Paving
Alcovy River / Highway 138 Sewer Extension	18-002	\$ 4,000,000.00	\$ 4,000,000.00	\$ 209,625.18	Contractor	Main Complete, Pump Station Contracted		N/A	N/A	Yes	01/01/21	12 months	Bid, Preconstruction, Construction
Water Model Development					Weideman & Singleton	Complete		N/A	N/A	Yes	11/01/20	6-8 weeks	
WWTP Rehabilitation	19-012	\$ 7,500,000.00	\$ 7,500,000.00	\$ 550,163.75	Hofstadter & Associates	In Progress		N/A	N/A	Yes	01/01/00	forever	Design, Planning, Design, Bid, Design, Planning, Bid, Construction
Raw Water Main Replacement	20-030	\$ 3,520,000.00	\$ 3,520,000.00	\$ 53,256.80	Weideman & Singleton	Approved by EPD	TBD	N/A	N/A	Yes	01/01/21	12 months	30" / 20" Water Main Replacement / Expansion
South Broad Street Water Extension					City of Monroe	Myers to Walker Complete	1,500'	N/A	N/A		05/01/21	6-8 weeks	10" Water Main / Pressure Improvements
Highway 78 East Water Extension					City of Monroe	Planning	1,500'	N/A	N/A		03/01/21	4 months	8" Water Main
Cedar Ridge Road Water Extension					Contractor	Complete	3,500'	N/A	N/A	Yes	02/01/21	6-8 weeks	20" Water Main
Loganville Water Extension	18-028	\$ 5,580,000.00	\$ 5,580,000.00	\$ 7,377,162.04	Contractor	Complete		N/A	N/A	Yes	07/01/18	36 months	Easements, Construction
Piedmont Industrial Parkway Water Extension	20-040	\$ 1,000,000.00	\$ 1,000,000.00	\$ 26,020.41	City of Monroe	In progress - Engineers	13,000'	N/A	N/A	No	01/01/21		Unisia Drive, Jacks Creek, Southview Drive, Birch Street, East Marable
Piedmont Industrial Park Water Tank	20-039	\$ 2,000,000.00	\$ 2,000,000.00	\$ 15,788.75	TBD	Planning		N/A	N/A	Yes	TBD	TBD	
Jim Daws Road Water Extension					City of Monroe	Complete	1,000'	N/A	N/A	No	01/01/21	4 weeks	
Poplar Street Pressure Improvements					City of Monroe	Complete	2,800'	N/A	N/A	No	01/01/21	6-8 weeks	
Jack's Creek Rd Gas Expansion					City of Monroe	Complete	3500'	N/A	N/A	No	07/01/21	1 month	Installed 3500' of 2" plastic gas main along Jack's Creek Rd
Saddle Creek Subdivision Jim Daws/Wall Rd					City of Monroe	Complete	3500'	N/A	N/A	No	07/01/21	1 month	Installed 3500' of 2" plastic gas main in Saddle Creek Subdivision



FINANCIAL STATUS REPORT

as of September 2021

Online financial reports are available here
<https://cleargov.com/georgia/walton/city/monroe>

GENERAL FUND SUMMARY

GENERAL FUND REVENUES



TOTAL BUDGETED

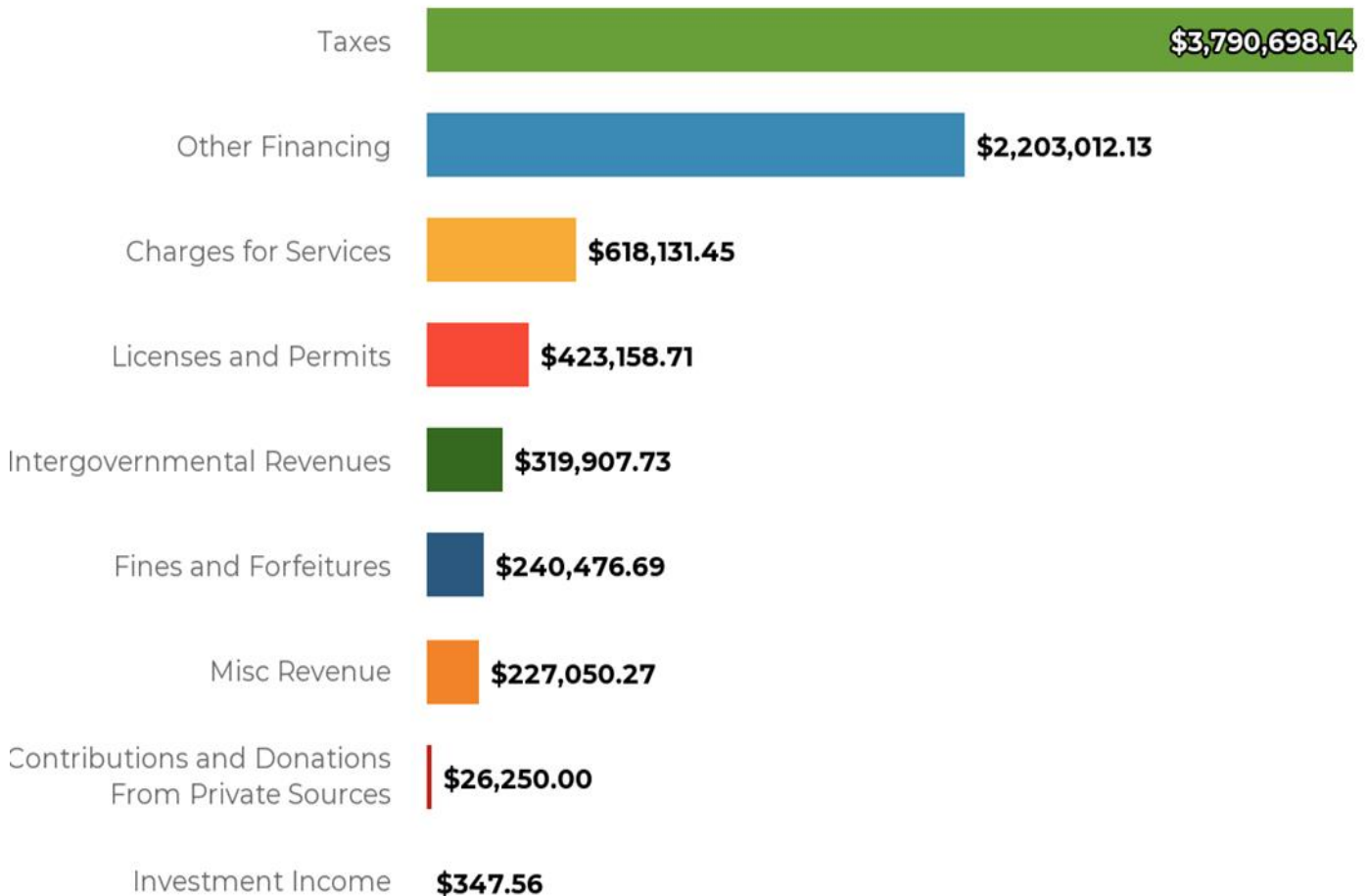
\$13,795,077

COLLECTED TO DATE

(57% of budgeted collected to date)

\$7,849,033

General Fund year-to-date revenues for the month totaled \$7,849,033 which is 57% of total budgeted revenues of \$13,795,077 for 2021. Property Tax & Insurance Premium Tax collections make up @ 37% of total General Fund Revenues, which is not collected until the fourth quarter of each year.



GENERAL FUND EXPENDITURES



TOTAL BUDGETED

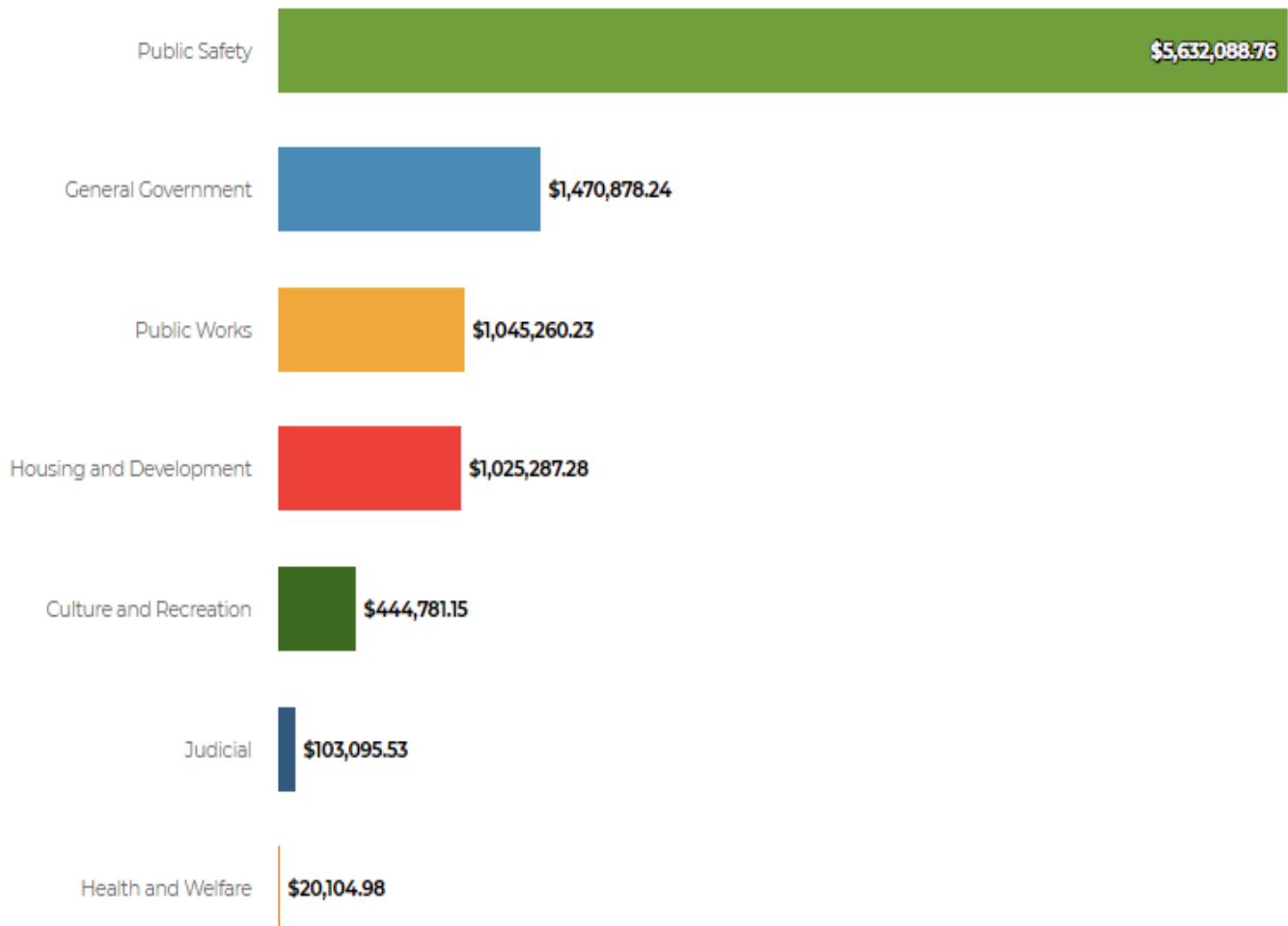
\$13,795,077

EXPENDED TO DATE

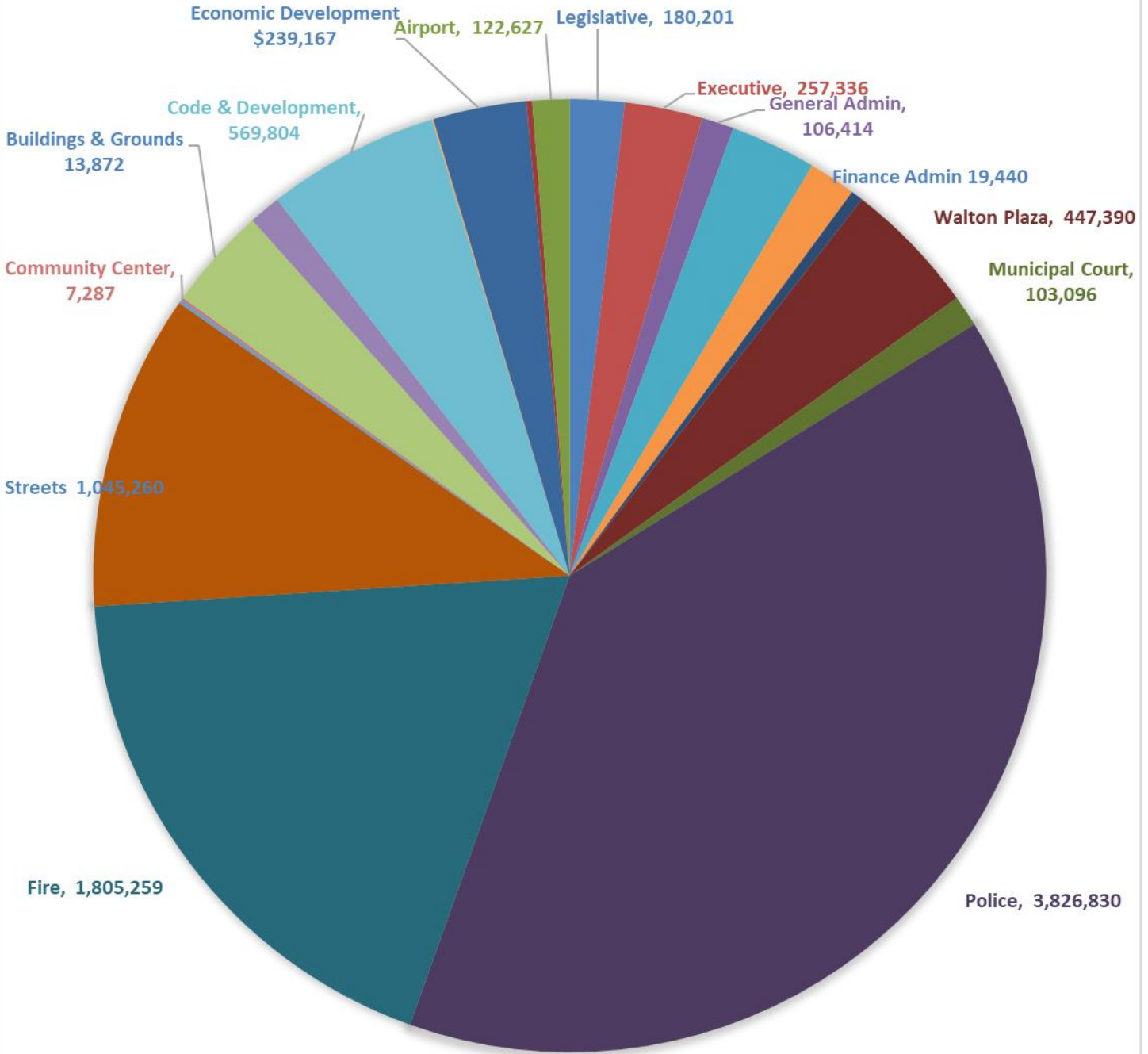
(71% of budgeted used to date)

\$9,741,496

General Fund year-to-date expenses for the month totaled \$9,741,496 which is 71% of total budgeted expenses of \$13,756,877 for 2021.



GENERAL FUND EXPENDITURES BY DEPARTMENT



UTILITY FUND SUMMARY

UTILITY FUND REVENUES



TOTAL BUDGETED

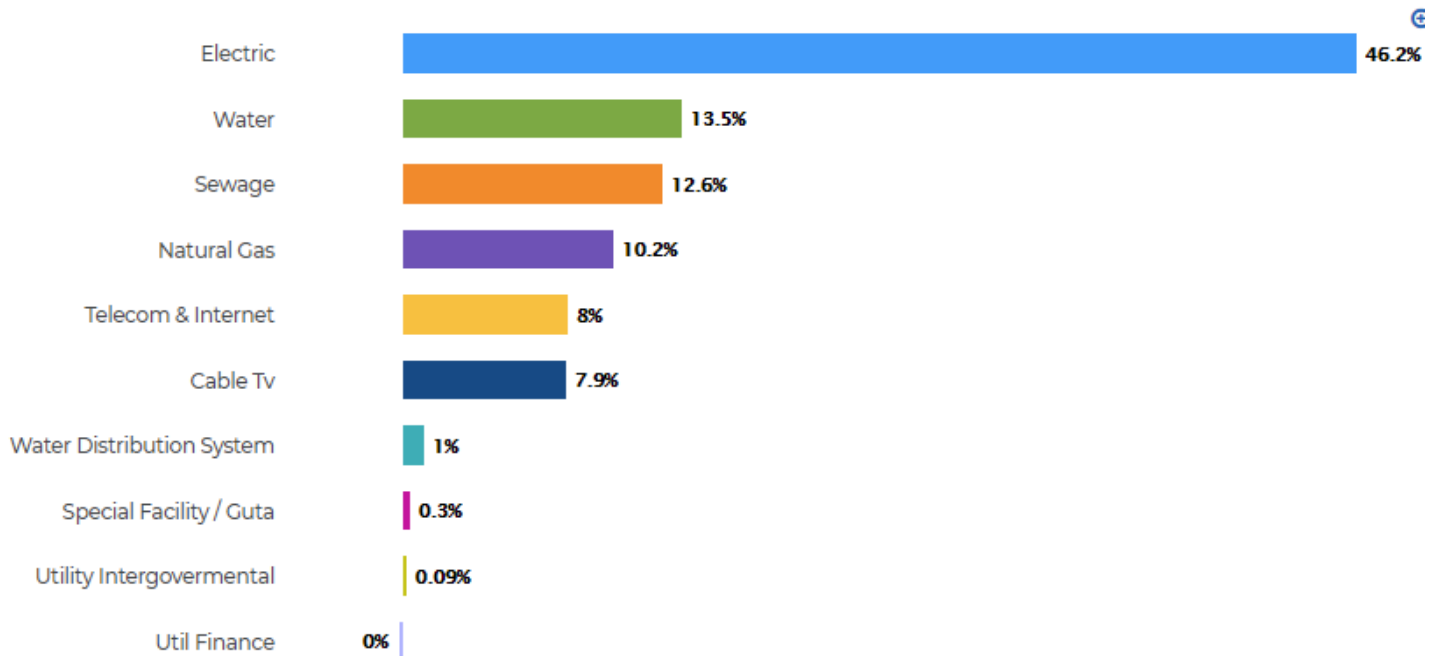
\$43,375,851

COLLECTED TO DATE

(80% of budgeted collected to date)

\$34,575,157

Utility Fund year-to-date revenues for the month totaled \$34,045,489, with \$529,668 in contributed capital revenue received. This is about 80% of total budgeted revenues of \$43,375,851 for 2021.



UTILITY FUND EXPENDITURES



TOTAL BUDGETED

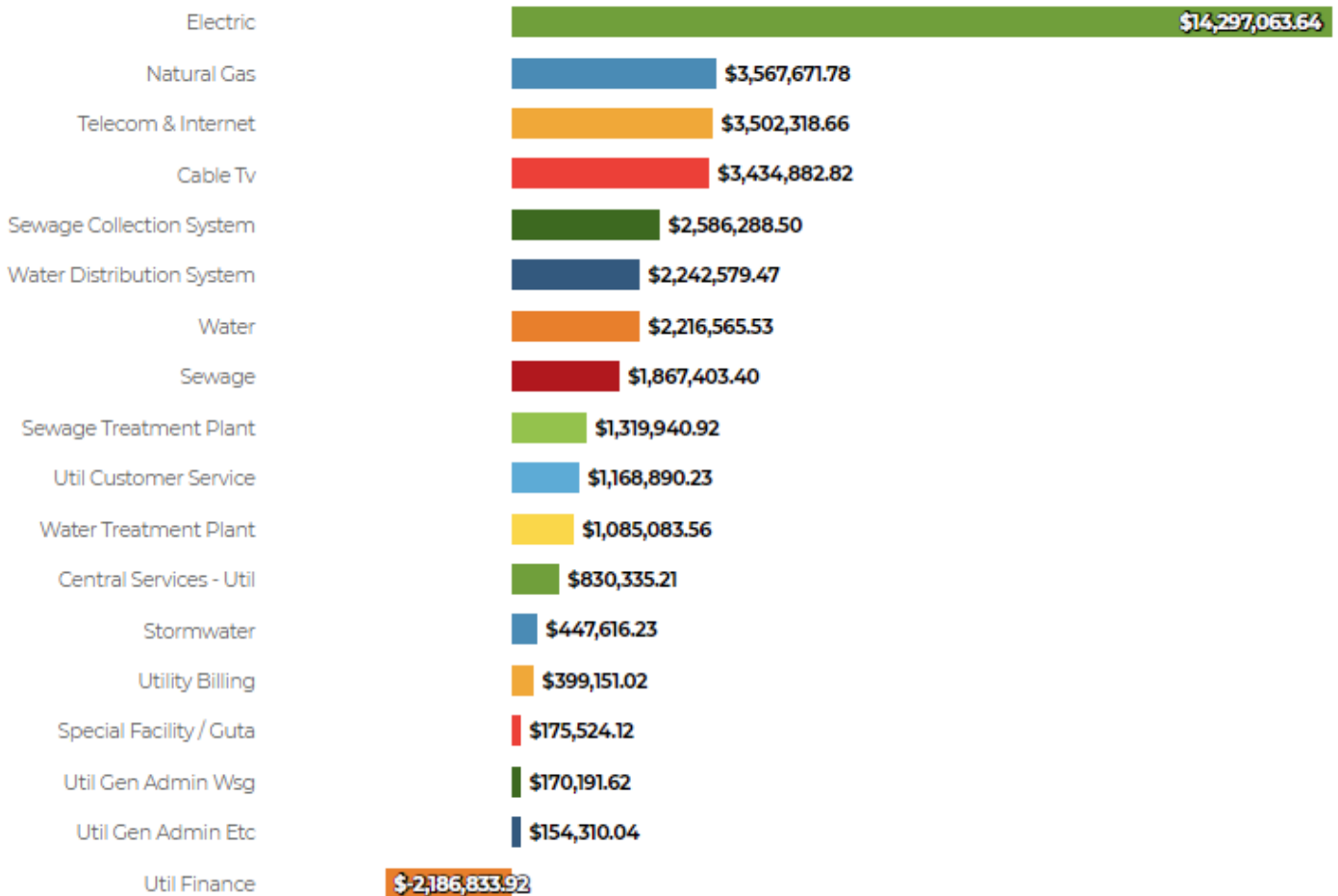
\$43,375,851

EXPENDED TO DATE

(86% of budgeted used to date)

\$37,278,983

Utility Fund year-to-date expenses for the month totaled \$30,125,782 (*excluding capital expense*) which is 69.5% of total budgeted expenses of \$43,375,851 for 2021. Year-to-date capital expense totaled \$7,147,280.



SOLID WASTE FUND SUMMARY

SOLID WASTE FUND REVENUES



TOTAL BUDGETED

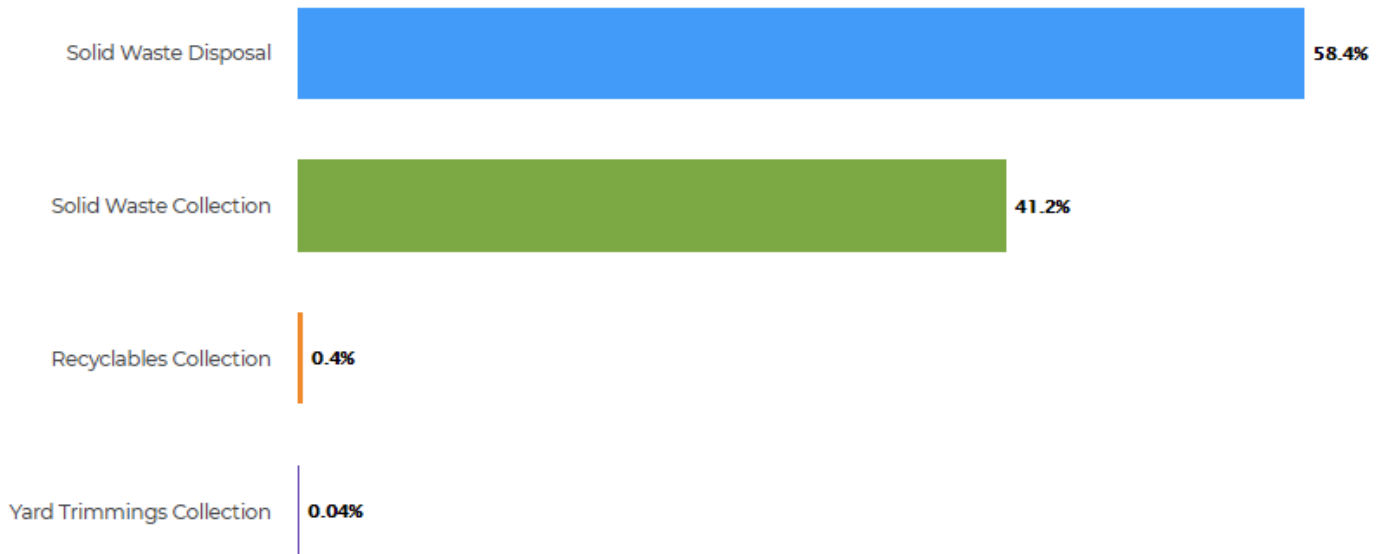
\$5,511,318

COLLECTED TO DATE

(91% of budgeted collected to date)

\$5,038,917

Solid Waste year-to-date revenues for the month totaled \$5,038,917. This is about 91% of total budgeted revenues of \$5,511,318 for the year.



SOLID WASTE FUND EXPENDITURES



TOTAL BUDGETED

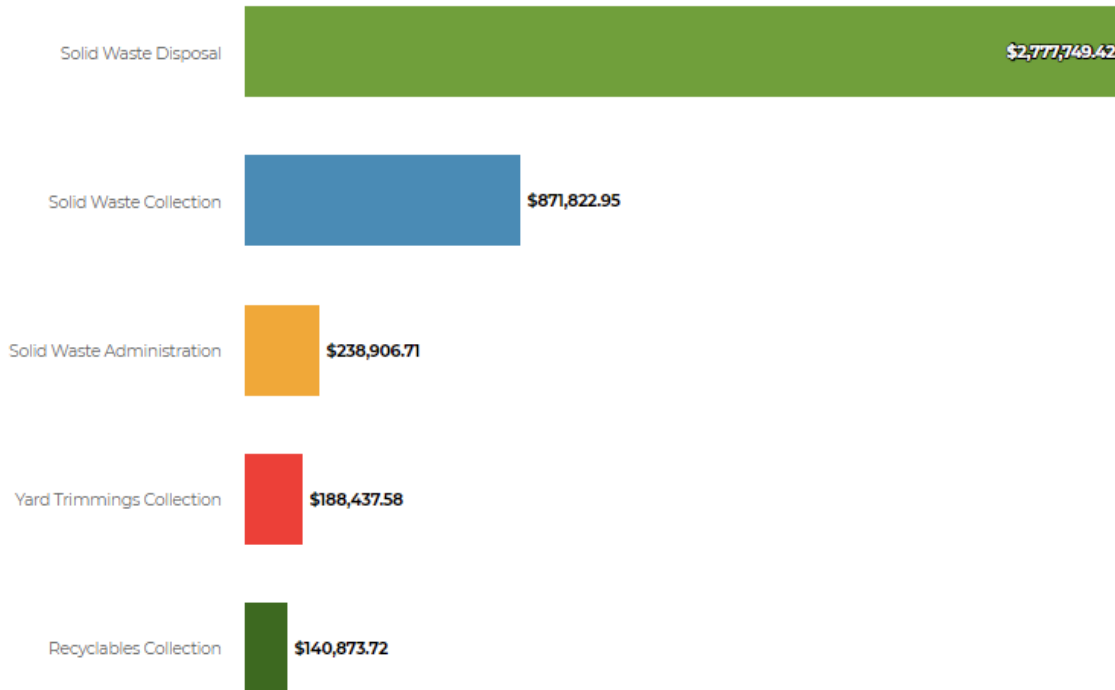
\$5,511,318

EXPENDED TO DATE

(82% of budgeted used to date)

\$4,502,296

Solid Waste year-to-date expenses for the month totaled \$4,308,940 (*excluding capital expense*) which is 78.1% of total budgeted expenses \$5,511,318 for 2021. Year-to-date capital expenses total \$193,355.



Cash balances for the City of Monroe at month end totaled **\$89,834,156** including the utility bond funds. The following table shows the individual account balances for the major funds.

GOVERNMENTAL FUND	
General Fund Checking	1,486,114.84
Stabilization Fund	1,250,000.00
Group Health Insurance Claims (Insurance Trust)	35,248.23
CAPITAL PROJECTS FUND	
Capital Improvement - General Government	2,739.99
Old SPLOST 2007	1,380,834.46
SPLOST 2013	624,027.91
SPLOST 2019	3,037,936.97
SPECIAL REVENUE FUND	
Hotel/Motel	1,913.39
DEA Confiscated Assets Fund	57,424.46
Confiscated Assets Fund	98,169.27
American Rescue Plan	2,441,317.78
ENTERPRISE FUND	
Solid Waste	772,623.17
Solid Waste Capital	900,353.45
Utility Revenue	193,429.91
Utility Revenue Reserve	1,000,000.10
CDBG 2020	500.00
Utility MEAG Short-Term Investment	6,538,451.00
Utility MEAG Intermediate Extended Investment	8,427,782.56
Utility MEAG Intermediate Portfolio Investment	3,226,980.54
Utility Capital Improvement	7,553,973.76
Utility Tap Fees	5,333,021.14
Utility Bond Sinking Fund	739,366.78
2020 Util Bond Sinking Fund	594,358.94
2020 Bond Fund	41,528,269.70
Utility Customer Deposits (Restricted)	679,890.33
Utility Customer Deposits (Investment)	1,583,211.87

The total Utility Capital funds available at month end are \$13,886,995 as broken down in the section below:

Utility Capital Improvement Cash Balance	7,553,974
Utility Revenue Reserve Cash Balance	1,000,000
Tap Fees Cash Balance	5,333,021
Total Current Funds Available	13,886,995

	<u>Remaining</u> <u>Budget</u>	<u>2021 Budgeted</u> <u>Expense</u>	<u>2021 Actual</u> <u>Expense</u>	<u>Remaining</u> <u>Budget</u>	<u>2022 Budgeted</u> <u>Expense</u>	<u>2023 Budgeted</u> <u>Expense</u>
Totals	7,091,407	4,943,062	2,870,984	9,520,754	2,470,000	2,406,500
Remaining estimated annual Tap Fees		1,200,000	400,000	400,000	1,200,000	1,200,000
Remaining estimated annual CIP transfers-in		3,000,000	1,000,000	1,000,000	3,000,000	3,000,000
Estimated Utility Capital Cash Balance EOY	6,795,588	6,052,526	15,286,995	5,766,241	7,496,241	9,289,741

The detail by year of each project is shown on the following page

Utility Transfers Out

	Capital	
	Improvement	General Fund
January	\$ 271,499	\$ 203,661
February	\$ 300,779	\$ 226,135
March	\$ 290,940	\$ 218,932
April	\$ 259,469	\$ 194,751
May	\$ 247,444	\$ 187,203
June	\$ 242,619	\$ 182,468
July	\$ 263,923	\$ 201,382
August	\$ 277,383	\$ 213,356
September	\$ 285,279	\$ 223,310
October		
November		
December		
YTD Total	\$ 2,439,335	\$ 1,851,198

Utility Capital Funding

Approved Projects/Assets

Dept	Project Description	Remaining Budget	2021 Budgeted Expense	2021 Actual Expense	Remaining Budget	2022 Budgeted Expense	2023 Budgeted Expense
Sewer	Pump Station SCADA	50,874			50,874		
Sewer	Sewer Main Rehab	451,474	100,000		551,474	100,000	100,000
Sewer	Sewer CDBG 2018-Initial Application	3,430		5,750	(2,320)		
Sewer	CDBG 2018 Construction & Design			402,428	(402,428)		
Sewer	CDBG 2018 Revenue (DCA draws)	77,850			77,850		
Sewer	GIS Program Development				-		
Sewer	motors, pumps, controls, etc	133,367	150,000	238,152	45,215	150,000	150,000
Sewer	Trickling Filter Pump	1,161	40,000		41,161		
Sewer	Truck Replacement				-	50,000	
Sewer	Application/Design CDBG 2022 submittal				-	50,000	
Sewer	CDBG 2022 Construction				-		250,000
Sewer	Final Clarifier Clean Out		20,000		20,000		20,000
Sewer	equipment trailer		8,190		8,190		
Sewer	Sewer Extensions		100,000		100,000	100,000	100,000
Water	Water Main Rehab	500,000	125,000	29,852	595,148	125,000	125,000
Water	Fire Hydrant Replacement	72,273	55,000		127,273	55,000	55,000
Water	Infrastructure Repair/Replacement	511,179	250,000		761,179	150,000	150,000
Water/Telecom	Loganville Water Line-Fiber	245,000			245,000		
Water	Replacement of Controls	40,000			40,000		
Water	Warehouse Improvements	22,384			22,384		
Water	Membrane Filters	66,365	25,000		91,365	25,000	25,000
Water	Water Meters	56,500	56,500		113,000	56,500	56,500
Water	GIS Program Development				-		
Water	Alcovy River Screen	350,000			350,000		
Water	Fire Hydrant Security	25,000	50,000		75,000	50,000	50,000
Water	High Service Pumps	12,034			12,034		
Water	Service Renewals	100,000	200,000		300,000	200,000	200,000
Water	Water Master Plan	81,805		42,336	39,469		
Water	Waterline extensions & pressure improvements	84,238	150,000		234,238	125,000	100,000
Water	New Construction Water Meters	20,560			20,560		
Water	Application/Design CDBG 2022 submittal				-	25,000	
Water	CDBG 2022 Construction				-		250,000
Water	Control Vlv Replacement Reservoir & Alcovy River				-		
Water	equipment trailer		8,190		8,190		
Water	truck			60,385	(60,385)		
Water	replace engine in F350 truck			14,780	(14,780)		
Water	REMOVE BRICK FACING OLD WATER PLANT				-		
Central Svcs	Vehicle					33,500	
Central Svcs	Exchange server	47,100	64,000	62,062	49,038		
Central Svcs	Forklift at Warehouse		36,100		36,100		
Central Svcs	Control System for Broad St Gate			9,480	(9,480)		
Central Svcs	Plaza renovations phase #2 (bldgs B thru E)		971,288		971,288		
Admin	Trucks		48,000		48,000		
Admin	My Civic Citizen citywide app			8,300	(8,300)		
Admin	ltron Equip Upgrades	75,800		58,876	16,924		
Electric	Reconductor Distribution System	153,271		4,823	148,448		
Electric	3 Phase Feeder (Hwy138 - Hospital)	95,000			95,000		
Electric	Cover Gear	25,000			25,000		
Electric	mini excavator				-		
Electric	fault finder				-		
Electric	2018 LED Streetlights	36,454		43,510	-		
Electric	meter load tester				-		
Electric	Pole Crane	80,000			80,000		
Electric	Warehouse Project	30,186		5,266	-		
Electric	System Automation 2019-2020	103,978			103,978	75,000	75,000
Electric	Underground for Town Green	151,489		3,070	148,419		
Electric	AMI meters/system	340,215	140,000	133,597	346,618		
Electric	Rebuild Highland & S Madison Ave (poles, transformers, wire, etc)	726,700			157,604	569,096	
Electric	GIS Program Development	11,386		5,569	5,817		
Electric	commercial demand meters	70,000			70,000		
Electric	Monroe Pavilion Electric			319,106	-		
Electric	Pole Replacement		400,000		400,000	400,000	
Electric	Pole / Wire trailer		20,230	22,330	(2,100)		
Electric	Downtown Lighting Replacement		109,632	87,630	22,002		
Electric	Hwy11/78 Lighting		76,500	90,155	(13,655)		
Electric	Meadows Farm Subdivision			87,723	(87,723)		
Electric	Etten Drive Commercial Bldg			6,635	(6,635)		
Telecom	IP Conversion	107,729			107,729		
Telecom	IPTV	100,585			100,585		
Telecom	Community WiFi / Wireless Deployment	50,459			50,459		
Telecom	Fusion Splicer	38,079			38,079		
Telecom	Halon Fire Suppression	44,000			44,000		
Telecom	GIS Program Development				-		
Telecom	Fiber to the X services	177,806		233,440	(55,634)		
Telecom	Telecom Expansion to PD bldg			8,929			
Telecom	Core switch replacement	22,198			22,198		
Telecom	18 cable replace	24,323		4,677	19,646		
Telecom	replacement receiver - CATV			9,127	(9,127)		
Gas	Gas GIS	72,249			72,249		
Gas	Good Hope				-		
Gas	James Huff/Gratis				-		
Gas	Old Mill Replacement				-		
Gas	Unisia Dr Extension				-		

Gas	Lacy, Davis, Harris & Ash Streets	140,000		140,000		
Gas	Various Projects	100,000		100,000		
Gas	Walton Co Gas Extension		7,320			
Gas	Stone Creek Gas Extension	-		-		
Gas	GIS Program Development	11,386		5,569	5,817	
Gas	natural gas master plan	150,000		150,000		
Gas	Gas Main Renewal		316,494	155,402	161,092	300,000
Gas	equipment trailer		16,380		16,380	
Gas	Main Extension (Monroe Pavilion, etc)		250,000	109,018	140,982	250,000
Gas	Truck		62,979	62,979	-	
Stormwater	Lateral Repair	8,183		8,183		
Stormwater	Storm/Drain Retention Pond Rehab	175,000	100,000	4,500	270,500	100,000
Stormwater	GIS Program Development	0		0		
Stormwater	Improvements	100,000		100,000		
Stormwater	pickup truck	33,232	60,000		93,232	
Stormwater	Infrastructure / Pipes / Inlets / etc.	95,510	50,000		145,510	50,000
Stormwater	Skid Steer / track loader		85,000	62,725	22,275	
Stormwater	CDBG2020 Application & Design	52,998		92,330	-	
Stormwater	CDBG 2020 Construction	500,000	706,579		1,206,579	
Stormwater	N Madison Stormwater		-	15,881	(15,881)	
Stormwater	FAE mulching head		32,000		32,000	

Utility 2020 Bond Projects

	Original Budget	Expenditures	Balance
Wastewater Treatment Plant Upgrades	7,500,000	138,525	7,361,475
Alcovy Sewer Line Extension	4,000,000	1,467,114	2,532,886
Loganville Water Transmission Line Extension	5,580,000	5,580,000	-
Future Water Transmission Line Extensions	1,700,000	336,419	1,363,582
Raw Water Line Upgrades	3,520,000	110,417	3,409,583
Water Tank Industrial Park & Line Extension	3,000,000	44,514	2,955,486
Water Tank Northside of System	1,750,000		1,750,000
Water Plant System Upgrades	3,000,000	35,235	2,964,765
East Walton Gas Line Extension	1,000,000	196,600	803,400
Broadband Fiber Extension	12,700,000	1,328,119	11,371,881
Future Expansion Projects	6,250,000		6,250,000
	\$50,000,000	\$9,236,942	\$40,763,058

Solid Waste Capital Funding

Approved Projects/Assets

<u>Dept</u>	<u>Project Description</u>	<u>2021 Budgeted Expense</u>	<u>2021 Actual Expense</u>	<u>Remaining Budget</u>	<u>2022 Budgeted Expense</u>	<u>2023 Budgeted Expense</u>
Solid Waste	Recycling Carts (purchased via OPEX # 531108)	70,000	54,798	15,203		
Solid Waste	Replace Scales @ Transfer Station	100,000		100,000		
Solid Waste	Transfer Station Improvements	350,000	304,525	45,475	25,000	25,000
Solid Waste	Downtown Dumpster Corrals	150,000		150,000		
Solid Waste	Commercial Garbage Truck	270,000		270,000		
Solid Waste	JD Loader boom	-	19,014			
Solid Waste	Pickup Truck			-	35,000	
Solid Waste	Heavy duty forks for garbage truck asset# 20000066		69,240	(69,240)		
Solid Waste	major repair JD 644K loader (orig asset# 00001448)		18,606	(18,606)		
Totals		940,000	466,183	492,831	60,000	25,000
Remaining estimated annual CIP transfers-in		300,000	75,000	75,000	300,000	300,000
Estimated Solid Waste Capital Cash Balance				482,522	722,522	997,522

Solid Waste Capital Improvement Cash Balance 900,353 as of Sept 30

SPLOST Budgets

2013 SPLOST	Original Budget	Total Revenue Received Amended Budget	Expenditures	Reimbursements	Balance
Transportation	5,785,963.91	5,953,753.25	9,300,502.04	3,839,812.33	\$ 493,064
Public Safety	1,200,000.00	1,210,932.86	1,099,084.21	19,115.45	\$ 130,964
Solid Waste	2,513,543.61	2,119,132.51	2,119,132.25		\$ 0
	9,499,507.52	9,283,818.62	12,518,718.50	3,858,927.78	\$ 624,028

2019 SPLOST	Original Budget	Total Revenue Received	Expenditures	Reimbursements	Balance
Transportation	6,139,675.00	4,063,188.15	3,154,002.73	1,144,800.22	\$ 2,053,986
Parks	2,631,289.00	1,741,366.36	885,388.87	203.48	\$ 856,181
	8,770,964.00	5,804,554.51	4,039,391.60	1,145,003.70	\$ 2,910,167

General Fund

For Fiscal: 2021 Period Ending: 9/2021



	Original Total Budget	Current Total Budget	Period Activity	YTD Sept	Assumed Oct-Dec	Projected Year End 2021	Year End 2020
Revenue							
1510 - FINANCE ADMIN	11,981,521	11,981,521	816,761	6,642,532	5,620,550	12,263,083	12,475,661
1519 - INTERGOVERNMENTAL	109,600	109,600		107,524	5,704	113,228	189,879
1565 - WALTON PLAZA	3,308	3,308	276	2,481	827	3,309	3,308
2650 - MUNICIPAL COURT	475,000	475,000	23,423	218,202	49,339	267,541	269,919
3200 - POLICE	360,000	360,000	4,276	55,151	91,814	146,966	842,386
3500 - FIRE OPERATIONS	-	-	-	33,863	29,934	63,797	114,805
3510 - FIRE PREVENTION/CRR	-	-	-	500	-	500	500
4200 - STREETS & TRANSPORTATION	152,099	152,099	-	152,099	-	152,099	209,010
5530 - COMMUNITY CENTER	25,000	25,000	3,333	12,500	10,000	22,500	13,142
7200 - CODE & DEVELOPMENT	390,000	428,200	32,007	423,815	79,582	503,397	414,450
7520 - ECONOMIC DEVELOPMENT	20,000	20,000	100	9,034	7,422	16,455	14,006
7521 - MAINSTREET	35,000	35,000	17,500	26,250	17,500	43,750	35,000
7563 - AIRPORT	205,350	205,350	39,032	165,081	60,428	225,509	237,164
Revenue Total:	13,756,878	13,795,078	936,708	7,849,032	5,973,101	13,822,133	14,819,230
Expense							
1100 - LEGISLATIVE	250,791	250,791	19,318	180,474	21,030	201,504	250,658
1300 - EXECUTIVE	403,555	403,555	27,606	257,063	75,381	332,443	299,910
1400 - ELECTIONS	15,300	15,300	-	-	-	-	-
1500 - GENERAL ADMIN	145,244	145,244	10,745	106,414	44,780	151,194	151,761
1510 - FINANCE ADMIN	355,918	355,918	113,255	284,008	153,866	437,874	399,895
1530 - LAW	105,000	105,000	-	156,029	78,733	234,762	185,781
1560 - AUDIT	40,000	40,000	-	39,500	-	39,500	39,500
1565 - WALTON PLAZA	596,372	596,372	28,238	447,390	149,509	596,899	302,574
2650 - MUNICIPAL COURT	105,625	105,625	10,555	103,096	26,944	130,040	115,994
3200 - POLICE	5,571,928	5,571,928	437,919	3,826,830	1,493,136	5,319,966	5,922,577
3500 - FIRE OPERATIONS	2,467,333	2,467,333	180,373	1,747,418	666,812	2,414,231	2,389,971
3510 - FIRE PREVENTION/CRR	97,948	97,948	6,100	57,840	26,760	84,600	114,952
4200 - STREETS & TRANSPORTATION	1,548,926	1,548,926	115,468	1,045,260	389,103	1,434,363	1,451,600
5500 - COMMUNITY SERVICES	12,600	12,600	2,887	12,818	-	12,818	11,375
5530 - COMMUNITY CENTER	5,000	5,000	2,858	7,287	1,618	8,905	11,829
6200 - BLDGS & GROUNDS	607,135	607,135	42,331	339,748	146,779	486,527	457,378
6500 - LIBRARIES	124,075	124,075	31,781	105,033	32,372	137,405	127,491
7200 - CODE & DEVELOPMENT	649,658	687,858	58,296	569,804	212,787	782,591	869,538
7400 - PLANNING AND ZONING	4,844	4,844	4,844	4,844	-	4,844	4,360
7520 - ECONOMIC DEVELOPMENT	463,476	463,476	38,217	309,095	97,843	406,938	232,920
7550 - DOWNTOWN DEVELOPMENT	25,000	25,000	18	18,918	6,250	25,168	25,000
7563 - AIRPORT	161,150	161,150	32,075	122,627	49,783	172,409	118,106
9001 - GEN - OTHER FINANCING USES	-	-	-	-	-	-	92,000
Expense Total:	13,756,878	13,795,078	1,162,885	9,741,494	3,673,487	13,414,980	13,575,170
Report Surplus (Deficit):				(1,892,462)		407,153	1,244,060



Monroe, GA

General Fund

Monthly Budget Report
Group Summary

For Fiscal: 2021 Period Ending: 09/30/2021

DEP...	September Budget	September Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
R1: 31 - TAXES									
1510 - FINANCE ADMIN	693,534.16	482,469.90	-211,064.26	-30.43 %	6,241,807.44	3,790,698.14	-2,451,109.30	-39.27 %	8,325,740.46
Total R1: 31 - TAXES:	693,534.16	482,469.90	-211,064.26	-30.43 %	6,241,807.44	3,790,698.14	-2,451,109.30	-39.27 %	8,325,740.46
R1: 32 - LICENSES & PERMITS									
7200 - CODE & DEVELOPMENT	35,253.83	32,007.17	-3,246.66	-9.21 %	317,284.47	423,158.71	105,874.24	33.37 %	423,200.00
Total R1: 32 - LICENSES & PERMITS:	35,253.83	32,007.17	-3,246.66	-9.21 %	317,284.47	423,158.71	105,874.24	33.37 %	423,200.00
R1: 33 - INTERGOVERNMENTAL									
1519 - INTERGOVERNMENTAL	9,129.68	0.00	-9,129.68	-100.00 %	82,167.12	107,523.68	25,356.56	30.86 %	109,600.00
3200 - POLICE	2,165.80	510.49	-1,655.31	-76.43 %	19,492.20	21,097.84	1,605.64	8.24 %	26,000.00
3500 - FIRE OPERATIONS	0.00	0.00	0.00	0.00 %	0.00	26,187.62	26,187.62	0.00 %	0.00
4200 - STREETS & TRANSPORTATION	12,669.81	0.00	-12,669.81	-100.00 %	114,028.29	152,098.59	38,070.30	33.39 %	152,098.59
7563 - AIRPORT	0.00	13,000.00	13,000.00	0.00 %	0.00	13,000.00	13,000.00	0.00 %	0.00
Total R1: 33 - INTERGOVERNMENTAL:	23,965.29	13,510.49	-10,454.80	-43.62 %	215,687.61	319,907.73	104,220.12	48.32 %	287,698.59
R1: 34 - CHARGES FOR SERVICES									
1510 - FINANCE ADMIN	59,101.35	61,352.44	2,251.09	3.81 %	531,912.15	604,447.95	72,535.80	13.64 %	709,500.00
3200 - POLICE	1,666.00	464.59	-1,201.41	-72.11 %	14,994.00	2,983.90	-12,010.10	-80.10 %	20,000.00
3510 - FIRE PREVENTION/CRR	0.00	0.00	0.00	0.00 %	0.00	500.00	500.00	0.00 %	0.00
7200 - CODE & DEVELOPMENT	416.50	0.00	-416.50	-100.00 %	3,748.50	655.95	-3,092.55	-82.50 %	5,000.00
7520 - ECONOMIC DEVELOPMENT & PLANNING	1,666.00	100.00	-1,566.00	-94.00 %	14,994.00	9,033.65	-5,960.35	-39.75 %	20,000.00
7563 - AIRPORT	91.63	85.00	-6.63	-7.24 %	824.67	510.00	-314.67	-38.16 %	1,100.00
Total R1: 34 - CHARGES FOR SERVICES:	62,941.48	62,002.03	-939.45	-1.49 %	566,473.32	618,131.45	51,658.13	9.12 %	755,600.00
R1: 35 - FINES & FORFEITURES									
2650 - MUNICIPAL COURT	39,567.50	23,422.87	-16,144.63	-40.80 %	356,107.50	218,202.48	-137,905.02	-38.73 %	475,000.00
3200 - POLICE	0.00	2,726.39	2,726.39	0.00 %	0.00	22,274.21	22,274.21	0.00 %	0.00
Total R1: 35 - FINES & FORFEITURES:	39,567.50	26,149.26	-13,418.24	-33.91 %	356,107.50	240,476.69	-115,630.81	-32.47 %	475,000.00
R1: 36 - INVESTMENT INCOME									
1510 - FINANCE ADMIN	0.00	0.00	0.00	0.00 %	0.00	347.56	347.56	0.00 %	0.00
Total R1: 36 - INVESTMENT INCOME:	0.00	0.00	0.00	0.00 %	0.00	347.56	347.56	0.00 %	0.00
R1: 37 - CONTRIBUTIONS & DONATIONS									
3200 - POLICE	333.20	0.00	-333.20	-100.00 %	2,998.80	0.00	-2,998.80	-100.00 %	4,000.00
7521 - MAINSTREET	2,915.50	17,500.00	14,584.50	500.24 %	26,239.50	26,250.00	10.50	0.04 %	35,000.00
Total R1: 37 - CONTRIBUTIONS & DONATIONS:	3,248.70	17,500.00	14,251.30	438.68 %	29,238.30	26,250.00	-2,988.30	-10.22 %	39,000.00

Monthly Budget Report

For Fiscal: 2021 Period Ending: 09/25/21

DEP...	September Budget	September Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
R1: 38 - MISCELLANEOUS REVENUE									
1510 - FINANCE ADMIN	2,915.50	25,983.77	23,068.27	791.23 %	26,239.50	44,026.78	17,787.28	67.79 %	35,000.00
1565 - WALTON PLAZA	275.55	275.63	0.08	0.03 %	2,479.95	2,480.67	0.72	0.03 %	3,308.00
3200 - POLICE	0.00	575.00	575.00	0.00 %	0.00	8,796.00	8,796.00	0.00 %	0.00
3500 - FIRE OPERATIONS	0.00	0.00	0.00	0.00 %	0.00	7,675.28	7,675.28	0.00 %	0.00
5530 - COMMUNITY CENTER	2,082.50	3,333.34	1,250.84	60.06 %	18,742.50	12,500.02	-6,242.48	-33.31 %	25,000.00
7563 - AIRPORT	17,014.02	25,947.08	8,933.06	52.50 %	153,126.18	151,571.52	-1,554.66	-1.02 %	204,250.00
Total R1: 38 - MISCELLANEOUS REVENUE:	22,287.57	56,114.82	33,827.25	151.78 %	200,588.13	227,050.27	26,462.14	13.19 %	267,558.00
R1: 39 - OTHER FINANCING SOURCES									
1510 - FINANCE ADMIN	242,509.62	246,954.40	4,444.78	1.83 %	2,182,586.58	2,203,012.13	20,425.55	0.94 %	2,911,280.08
3200 - POLICE	25,823.00	0.00	-25,823.00	-100.00 %	232,407.00	0.00	-232,407.00	-100.00 %	310,000.00
Total R1: 39 - OTHER FINANCING SOURCES:	268,332.62	246,954.40	-21,378.22	-7.97 %	2,414,993.58	2,203,012.13	-211,981.45	-8.78 %	3,221,280.08
Total Revenue:	1,149,131.15	936,708.07	-212,423.08	-18.49 %	10,342,180.35	7,849,032.68	-2,493,147.67	-24.11 %	13,795,077.13
Expense									
1100 - LEGISLATIVE	20,890.87	19,318.37	1,572.50	7.53 %	188,017.83	180,200.68	7,817.15	4.16 %	250,791.00
1300 - EXECUTIVE	33,616.08	27,605.51	6,010.57	17.88 %	302,544.72	257,336.35	45,208.37	14.94 %	403,555.00
1400 - ELECTIONS	1,274.49	0.00	1,274.49	100.00 %	11,470.41	0.00	11,470.41	100.00 %	15,300.00
1500 - GENERAL ADMIN	12,098.80	10,745.46	1,353.34	11.19 %	108,889.20	106,414.31	2,474.89	2.27 %	145,244.00
1510 - FINANCE ADMIN	29,647.92	113,254.87	-83,606.95	-282.00 %	266,831.28	284,008.25	-17,176.97	-6.44 %	355,918.00
1530 - LAW	8,746.50	0.00	8,746.50	100.00 %	78,718.50	156,028.87	-77,310.37	-98.21 %	105,000.00
1560 - AUDIT	3,332.00	0.00	3,332.00	100.00 %	29,988.00	39,500.00	-9,512.00	-31.72 %	40,000.00
1565 - WALTON PLAZA	49,677.78	28,237.50	21,440.28	43.16 %	447,100.02	447,389.78	-289.76	-0.06 %	596,372.00
2650 - MUNICIPAL COURT	8,791.27	10,554.98	-1,763.71	-20.06 %	79,208.43	103,095.53	-23,887.10	-30.16 %	105,625.00
3200 - POLICE	464,141.51	437,919.01	26,222.50	5.65 %	4,177,273.59	3,826,829.82	350,443.77	8.39 %	5,571,927.56
3500 - FIRE OPERATIONS	205,528.81	180,373.45	25,155.36	12.24 %	1,849,759.29	1,747,418.91	102,340.38	5.53 %	2,467,333.00
3510 - FIRE PREVENTION/CRR	8,159.04	6,100.27	2,058.77	25.23 %	73,431.36	57,840.03	15,591.33	21.23 %	97,948.00
4200 - STREETS & TRANSPORTATION	129,025.50	115,468.38	13,557.12	10.51 %	1,161,229.50	1,045,260.23	115,969.27	9.99 %	1,548,926.00
5500 - COMMUNITY SERVICES	1,049.58	2,887.40	-1,837.82	-175.10 %	9,446.22	12,818.40	-3,372.18	-35.70 %	12,600.00
5530 - COMMUNITY CENTER	416.50	2,857.74	-2,441.24	-586.13 %	3,748.50	7,286.58	-3,538.08	-94.39 %	5,000.00
6200 - BLDGS & GROUNDS	50,574.23	42,330.50	8,243.73	16.30 %	455,168.11	339,748.10	115,420.01	25.36 %	607,134.57
6500 - LIBRARIES	10,335.44	31,780.94	-21,445.50	-207.49 %	93,018.96	105,033.05	-12,014.09	-12.92 %	124,075.00
7200 - CODE & DEVELOPMENT	57,299.81	58,296.24	-996.43	-1.74 %	515,698.29	569,803.85	-54,105.56	-10.49 %	687,858.00
7400 - PLANNING AND ZONING	403.50	4,844.25	-4,440.75	-1,100.56 %	3,631.50	4,844.25	-1,212.75	-33.40 %	4,844.00
7520 - ECONOMIC DEVELOPMENT & PLANNNG	38,607.51	38,216.72	390.79	1.01 %	347,467.59	309,094.42	38,373.17	11.04 %	463,476.00
7550 - DOWNTOWN DEVELOPMENT	2,082.50	17.92	2,064.58	99.14 %	18,742.50	18,917.52	-175.02	-0.93 %	25,000.00
7563 - AIRPORT	13,423.76	32,075.44	-18,651.68	-138.95 %	120,813.84	122,627.24	-1,813.40	-1.50 %	161,150.00
Total Expense:	1,149,123.40	1,162,884.95	-13,761.55	-1.20 %	10,342,197.64	9,741,496.17	600,701.47	5.81 %	13,795,077.13
Report Total:	7.75	-226,176.88	-226,184.63		-17.29	-1,892,463.49	-1,892,446.20		0.00

General Fund

Income Statement

Group Summary

For Fiscal: 2021 Period Ending: 09/30/2021



Monroe, GA

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
1510 - FINANCE ADMIN	11,981,520.54	11,981,520.54	816,760.51	6,642,532.56	5,338,987.98
1519 - INTERGOVERNMENTAL	109,600.00	109,600.00	0.00	107,523.68	2,076.32
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	2,480.67	827.33
2650 - MUNICIPAL COURT	475,000.00	475,000.00	23,422.87	218,202.48	256,797.52
3200 - POLICE	360,000.00	360,000.00	4,276.47	55,151.95	304,848.05
3500 - FIRE OPERATIONS	0.00	0.00	0.00	33,862.90	-33,862.90
3510 - FIRE PREVENTION/CRR	0.00	0.00	0.00	500.00	-500.00
4200 - STREETS & TRANSPORTATION	152,098.59	152,098.59	0.00	152,098.59	0.00
5530 - COMMUNITY CENTER	25,000.00	25,000.00	3,333.34	12,500.02	12,499.98
7200 - CODE & DEVELOPMENT	390,000.00	428,200.00	32,007.17	423,814.66	4,385.34
7520 - ECONOMIC DEVELOPMENT & PLANNNG	20,000.00	20,000.00	100.00	9,033.65	10,966.35
7521 - MAINSTREET	35,000.00	35,000.00	17,500.00	26,250.00	8,750.00
7563 - AIRPORT	205,350.00	205,350.00	39,032.08	165,081.52	40,268.48
Revenue Total:	13,756,877.13	13,795,077.13	936,708.07	7,849,032.68	5,946,044.45
Expense					
1100 - LEGISLATIVE	250,791.00	250,791.00	19,318.37	180,200.68	70,590.32
1300 - EXECUTIVE	403,555.00	403,555.00	27,605.51	257,336.35	146,218.65
1400 - ELECTIONS	15,300.00	15,300.00	0.00	0.00	15,300.00
1500 - GENERAL ADMIN	145,244.00	145,244.00	10,745.46	106,414.31	38,829.69
1510 - FINANCE ADMIN	355,918.00	355,918.00	113,254.87	284,008.25	71,909.75
1530 - LAW	105,000.00	105,000.00	0.00	156,028.87	-51,028.87
1560 - AUDIT	40,000.00	40,000.00	0.00	39,500.00	500.00
1565 - WALTON PLAZA	596,372.00	596,372.00	28,237.50	447,389.78	148,982.22
2650 - MUNICIPAL COURT	105,625.00	105,625.00	10,554.98	103,095.53	2,529.47
3200 - POLICE	5,571,927.56	5,571,927.56	437,919.01	3,826,829.82	1,745,097.74
3500 - FIRE OPERATIONS	2,467,333.00	2,467,333.00	180,373.45	1,747,418.91	719,914.09
3510 - FIRE PREVENTION/CRR	97,948.00	97,948.00	6,100.27	57,840.03	40,107.97
4200 - STREETS & TRANSPORTATION	1,548,926.00	1,548,926.00	115,468.38	1,045,260.23	503,665.77
5500 - COMMUNITY SERVICES	12,600.00	12,600.00	2,887.40	12,818.40	-218.40
5530 - COMMUNITY CENTER	5,000.00	5,000.00	2,857.74	7,286.58	-2,286.58
6200 - BLDGS & GROUNDS	607,134.53	607,134.57	42,330.50	339,748.10	267,386.47
6500 - LIBRARIES	124,075.00	124,075.00	31,780.94	105,033.05	19,041.95
7200 - CODE & DEVELOPMENT	649,658.00	687,858.00	58,296.24	569,803.85	118,054.15
7400 - PLANNING AND ZONING	4,844.00	4,844.00	4,844.25	4,844.25	-0.25
7520 - ECONOMIC DEVELOPMENT & PLANNNG	463,476.00	463,476.00	38,216.72	309,094.42	154,381.58
7550 - DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	17.92	18,917.52	6,082.48
7563 - AIRPORT	161,150.00	161,150.00	32,075.44	122,627.24	38,522.76
Expense Total:	13,756,877.09	13,795,077.13	1,162,884.95	9,741,496.17	4,053,580.96
Total Surplus (Deficit):	0.04	0.00	-226,176.88	-1,892,463.49	



Monroe, GA

General Fund

Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 09/30/2021

DEP...	2020 Sept. Activity	2021 Sept. Activity	Sept. Variance Favorable / (Unfavorable)	Variance %	2020 YTD Activity	2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
1510 - FINANCE ADMIN	1,317,585.18	816,760.51	-500,824.67	-38.01%	6,527,441.52	6,642,532.56	115,091.04	1.76%
1519 - INTERGOVERNMENTAL	9,410.25	0.00	-9,410.25	-100.00%	184,174.75	107,523.68	-76,651.07	-41.62%
1565 - WALTON PLAZA	275.63	275.63	0.00	0.00%	2,480.67	2,480.67	0.00	0.00%
2650 - MUNICIPAL COURT	30,095.30	23,422.87	-6,672.43	-22.17%	215,999.20	218,202.48	2,203.28	1.02%
3200 - POLICE	5,696.01	4,276.47	-1,419.54	-24.92%	748,967.89	55,151.95	-693,815.94	-92.64%
3500 - FIRE OPERATIONS	36,023.40	0.00	-36,023.40	-100.00%	67,280.65	33,862.90	-33,417.75	-49.67%
3510 - FIRE PREVENTION/CRR	0.00	0.00	0.00	0.00%	500.00	500.00	0.00	0.00%
4200 - STREETS & TRANSPORTATION	0.00	0.00	0.00	0.00%	209,009.88	152,098.59	-56,911.29	-27.23%
5530 - COMMUNITY CENTER	1,666.67	3,333.34	1,666.67	100.00%	3,141.67	12,500.02	9,358.35	297.88%
7200 - CODE & DEVELOPMENT	6,699.79	32,007.17	25,307.38	377.73%	334,868.07	423,814.66	88,946.59	26.56%
7520 - ECONOMIC DEVELOPMENT & PLANNING	0.00	100.00	100.00	0.00%	6,584.00	9,033.65	2,449.65	37.21%
7521 - MAINSTREET	8,750.00	17,500.00	8,750.00	100.00%	17,500.00	26,250.00	8,750.00	50.00%
7563 - AIRPORT	21,182.04	39,032.08	17,850.04	84.27%	176,736.44	165,081.52	-11,654.92	-6.59%
Revenue Total:	1,437,384.27	936,708.07	-500,676.20	-34.83%	8,494,684.74	7,849,032.68	-645,652.06	-7.60%
Expense								
1100 - LEGISLATIVE	9,441.84	19,318.37	-9,876.53	-104.60%	104,218.04	180,200.68	-75,982.64	-72.91%
1300 - EXECUTIVE	2,288.54	27,605.51	-25,316.97	-1,106.25%	224,369.54	257,336.35	-32,966.81	-14.69%
1500 - GENERAL ADMIN	12,053.58	10,745.46	1,308.12	10.85%	104,831.14	106,414.31	-1,583.17	-1.51%
1510 - FINANCE ADMIN	45,363.99	113,254.87	-67,890.88	-149.66%	228,798.41	284,008.25	-55,209.84	-24.13%
1530 - LAW	0.00	0.00	0.00	0.00%	107,046.81	156,028.87	-48,982.06	-45.76%
1560 - AUDIT	-1,435.00	0.00	-1,435.00	-100.00%	39,500.00	39,500.00	0.00	0.00%
1565 - WALTON PLAZA	95,232.50	28,237.50	66,995.00	70.35%	153,065.31	447,389.78	-294,324.47	-192.29%
2650 - MUNICIPAL COURT	4,279.80	10,554.98	-6,275.18	-146.62%	71,817.44	103,095.53	-31,278.09	-43.55%
3200 - POLICE	551,765.93	437,919.01	113,846.92	20.63%	4,492,298.39	3,826,829.82	665,468.57	14.81%
3500 - FIRE OPERATIONS	195,958.73	180,373.45	15,585.28	7.95%	1,703,901.86	1,747,418.91	-43,517.05	-2.55%
3510 - FIRE PREVENTION/CRR	2,199.41	6,100.27	-3,900.86	-177.36%	55,555.92	57,840.03	-2,284.11	-4.11%
4200 - STREETS & TRANSPORTATION	114,801.54	115,468.38	-666.84	-0.58%	950,916.02	1,045,260.23	-94,344.21	-9.92%
5500 - COMMUNITY SERVICES	5,774.80	2,887.40	2,887.40	50.00%	11,374.80	12,818.40	-1,443.60	-12.69%
5530 - COMMUNITY CENTER	357.84	2,857.74	-2,499.90	-698.61%	10,210.51	7,286.58	2,923.93	28.64%
6200 - BLDGS & GROUNDS	43,431.33	42,330.50	1,100.83	2.53%	303,563.92	339,748.10	-36,184.18	-11.92%
6500 - LIBRARIES	30,943.85	31,780.94	-837.09	-2.71%	95,119.01	105,033.05	-9,914.04	-10.42%
7200 - CODE & DEVELOPMENT	78,452.46	58,296.24	20,156.22	25.69%	586,770.25	569,803.85	16,966.40	2.89%
7400 - PLANNING AND ZONING	4,359.83	4,844.25	-484.42	-11.11%	4,359.83	4,844.25	-484.42	-11.11%
7500 - ECONOMIC DEV/ASSISTANCE	-2,707.99	0.00	-2,707.99	-100.00%	0.00	0.00	0.00	0.00%
7520 - ECONOMIC DEVELOPMENT & PLANNING	22,020.41	38,216.72	-16,196.31	-73.55%	130,545.39	309,094.42	-178,549.03	-136.77%

Prior-Year Comparative Income Statement

For the Period Ending 09/30/2

DEP...	2020		2021		Sept. Variance		YTD Variance	
	Sept. Activity	Sept. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
7550 - DOWNTOWN DEVELOPMENT	6,250.00	17.92	6,232.08	99.71%	18,750.00	18,917.52	-167.52	-0.89%
7563 - AIRPORT	7,522.77	32,075.44	-24,552.67	-326.38%	68,323.54	122,627.24	-54,303.70	-79.48%
Expense Total:	1,228,356.16	1,162,884.95	65,471.21	5.33%	9,465,336.13	9,741,496.17	-276,160.04	-2.92%
Total Surplus (Deficit):	209,028.11	-226,176.88	-435,204.99	-208.20%	-970,651.39	-1,892,463.49	-921,812.10	-94.97%



Monroe, GA

General Fund

Budget Report

Group Summary

For Fiscal: 2021 Period Ending: 09/30/2021

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
1510 - FINANCE ADMIN	11,981,520.54	11,981,520.54	816,760.51	6,642,532.56	-5,338,987.98	44.56 %
1519 - INTERGOVERNMENTAL	109,600.00	109,600.00	0.00	107,523.68	-2,076.32	1.89 %
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	2,480.67	-827.33	25.01 %
2650 - MUNICIPAL COURT	475,000.00	475,000.00	23,422.87	218,202.48	-256,797.52	54.06 %
3200 - POLICE	360,000.00	360,000.00	4,276.47	55,151.95	-304,848.05	84.68 %
3500 - FIRE OPERATIONS	0.00	0.00	0.00	33,862.90	33,862.90	0.00 %
3510 - FIRE PREVENTION/CRR	0.00	0.00	0.00	500.00	500.00	0.00 %
4200 - STREETS & TRANSPORTATION	152,098.59	152,098.59	0.00	152,098.59	0.00	0.00 %
5530 - COMMUNITY CENTER	25,000.00	25,000.00	3,333.34	12,500.02	-12,499.98	50.00 %
7200 - CODE & DEVELOPMENT	390,000.00	428,200.00	32,007.17	423,814.66	-4,385.34	1.02 %
7520 - ECONOMIC DEVELOPMENT & PLANNNG	20,000.00	20,000.00	100.00	9,033.65	-10,966.35	54.83 %
7521 - MAINSTREET	35,000.00	35,000.00	17,500.00	26,250.00	-8,750.00	25.00 %
7563 - AIRPORT	205,350.00	205,350.00	39,032.08	165,081.52	-40,268.48	19.61 %
Revenue Total:	13,756,877.13	13,795,077.13	936,708.07	7,849,032.68	-5,946,044.45	43.10 %
Expense						
1100 - LEGISLATIVE	250,791.00	250,791.00	19,318.37	180,200.68	70,590.32	28.15 %
1300 - EXECUTIVE	403,555.00	403,555.00	27,605.51	257,336.35	146,218.65	36.23 %
1400 - ELECTIONS	15,300.00	15,300.00	0.00	0.00	15,300.00	100.00 %
1500 - GENERAL ADMIN	145,244.00	145,244.00	10,745.46	106,414.31	38,829.69	26.73 %
1510 - FINANCE ADMIN	355,918.00	355,918.00	113,254.87	284,008.25	71,909.75	20.20 %
1530 - LAW	105,000.00	105,000.00	0.00	156,028.87	-51,028.87	-48.60 %
1560 - AUDIT	40,000.00	40,000.00	0.00	39,500.00	500.00	1.25 %
1565 - WALTON PLAZA	596,372.00	596,372.00	28,237.50	447,389.78	148,982.22	24.98 %
2650 - MUNICIPAL COURT	105,625.00	105,625.00	10,554.98	103,095.53	2,529.47	2.39 %
3200 - POLICE	5,571,927.56	5,571,927.56	437,919.01	3,826,829.82	1,745,097.74	31.32 %
3500 - FIRE OPERATIONS	2,467,333.00	2,467,333.00	180,373.45	1,747,418.91	719,914.09	29.18 %
3510 - FIRE PREVENTION/CRR	97,948.00	97,948.00	6,100.27	57,840.03	40,107.97	40.95 %
4200 - STREETS & TRANSPORTATION	1,548,926.00	1,548,926.00	115,468.38	1,045,260.23	503,665.77	32.52 %
5500 - COMMUNITY SERVICES	12,600.00	12,600.00	2,887.40	12,818.40	-218.40	-1.73 %
5530 - COMMUNITY CENTER	5,000.00	5,000.00	2,857.74	7,286.58	-2,286.58	-45.73 %
6200 - BLDGS & GROUNDS	607,134.53	607,134.57	42,330.50	339,748.10	267,386.47	44.04 %
6500 - LIBRARIES	124,075.00	124,075.00	31,780.94	105,033.05	19,041.95	15.35 %
7200 - CODE & DEVELOPMENT	649,658.00	687,858.00	58,296.24	569,803.85	118,054.15	17.16 %
7400 - PLANNING AND ZONING	4,844.00	4,844.00	4,844.25	4,844.25	-0.25	-0.01 %
7520 - ECONOMIC DEVELOPMENT & PLANNNG	463,476.00	463,476.00	38,216.72	309,094.42	154,381.58	33.31 %
7550 - DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	17.92	18,917.52	6,082.48	24.33 %
7563 - AIRPORT	161,150.00	161,150.00	32,075.44	122,627.24	38,522.76	23.90 %
Expense Total:	13,756,877.09	13,795,077.13	1,162,884.95	9,741,496.17	4,053,580.96	29.38 %
Report Surplus (Deficit):	0.04	0.00	-226,176.88	-1,892,463.49	-1,892,463.49	0.00 %

Utilities Fund

For Fiscal: 2021 Period Ending: 9/2021



	Original Total Budget	Current Total Budget	Period Activity	YTD Sept	Assumed Aug-Dec	Projected Year End 2021	Year End 2020
Revenue							
4002 - WATER	6,125,577	6,125,577	653,796	4,679,175	1,468,853	6,148,028	5,732,224
4003 - SEWER	5,524,167	5,524,167	492,080	4,344,921	1,269,451	5,614,372	5,399,910
4005 - GAS	4,072,608	4,072,608	194,348	3,535,452	677,177	4,212,629	3,672,382
4006 - GUTA	130,000	130,000	26,760	110,268	47,589	157,857	150,854
4008 - ELECTRIC	20,165,167	20,165,167	1,859,165	15,819,983	4,730,150	20,550,133	19,793,670
4009 - TELECOM & INTERNET	3,424,167	3,424,167	316,650	2,780,517	893,422	3,673,939	3,349,923
4010 - CABLE TV	3,934,167	3,934,167	277,088	2,744,357	840,174	3,584,531	3,202,263
4012 - UTIL FINANCE			(0)	30,817	92,688	123,506	747,844
Revenue Total:	43,375,851	43,375,851	3,819,887	34,045,490	10,019,505	44,064,995	42,049,070
Expense							
4002 - WATER	6,185,269	6,185,269	473,041	4,247,437	1,387,096	5,634,533	5,087,160
4003 - SEWER	5,354,230	5,354,230	376,400	3,346,484	1,143,643	4,490,126	4,621,536
4004 - STORMWATER	381,765	381,765	24,980	214,578	140,762	355,340	478,837
4005 - GAS	4,262,732	4,262,732	267,952	3,018,987	654,373	3,673,360	3,315,782
4006 - GUTA	250,914	250,914	22,754	175,425	86,993	262,417	254,954
4007 - GEN ADMIN WSG	234,745	234,745	18,451	170,092	79,732	249,824	262,683
4008 - ELECTRIC	17,165,182	17,165,182	1,607,664	13,329,647	4,749,159	18,078,805	17,434,007
4009 - TELECOM & INTERNET	3,092,616	3,092,616	217,395	2,055,921	475,075	2,530,996	1,463,544
4010 - CABLE TV	5,457,472	5,457,472	356,073	3,420,780	1,308,770	4,729,550	5,134,676
4011 - GEN ADMIN ELEC/TELECOM	208,412	208,412	16,528	153,956	67,783	221,739	234,656
4012 - UTIL FINANCE	(1,952,223)	(1,952,223)	(231,376)	(2,271,683)	(359,723)	(2,631,406)	(2,936,261)
4013 - UTIL CUST SVC	1,530,403	1,530,403	117,205	1,168,890	415,265	1,584,156	1,636,811
4014 - UTIL BILLING	477,506	477,506	33,211	337,225	126,447	463,673	480,739
4015 - CENTRAL SERVICES	726,830	726,830	80,730	758,046	282,346	1,040,392	1,024,534
Expense Total:	43,375,851	43,375,851	3,381,008	30,125,785	10,557,720	40,683,505	38,493,658
Report Surplus (Deficit):				3,919,705		3,381,490	3,555,412



Monroe, GA

Utilities Fund
without Capital Expenses

Monthly Budget Report
Group Summary
For Fiscal: 2021 Period Ending: 09/30/2021

ACTIVIT...	September Budget	September Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
4002 - WATER	510,260.53	653,795.62	143,535.09	28.13 %	4,592,344.77	4,679,174.71	86,829.94	1.89 %	6,125,576.67
4003 - SEWER	460,163.08	492,080.17	31,917.09	6.94 %	4,141,467.72	4,344,921.04	203,453.32	4.91 %	5,524,166.67
4005 - GAS	339,248.21	194,348.12	-144,900.09	-42.71 %	3,053,233.89	3,535,451.87	482,217.98	15.79 %	4,072,607.67
4006 - GUTA	10,829.00	26,760.00	15,931.00	147.11 %	97,461.00	110,268.32	12,807.32	13.14 %	130,000.00
4008 - ELECTRIC	1,679,758.38	1,859,164.77	179,406.39	10.68 %	15,117,825.42	15,819,982.71	702,157.29	4.64 %	20,165,166.67
4009 - TELECOM & INTERNET	285,233.08	316,649.76	31,416.68	11.01 %	2,567,097.72	2,780,516.78	213,419.06	8.31 %	3,424,166.67
4010 - CABLE TV	327,716.08	277,087.56	-50,628.52	-15.45 %	2,949,444.72	2,744,356.68	-205,088.04	-6.95 %	3,934,166.67
4012 - UTIL FINANCE	0.00	-0.02	-0.02	0.00 %	0.00	30,817.33	30,817.33	0.00 %	0.00
Total Revenue:	3,613,208.36	3,819,885.98	206,677.62	5.72 %	32,518,875.24	34,045,489.44	1,526,614.20	4.69 %	43,375,851.02
Expense									
4002 - WATER	515,061.93	473,041.14	42,020.79	8.16 %	4,635,177.69	4,247,436.95	387,740.74	8.37 %	6,182,838.83
4003 - SEWER	445,730.55	376,400.02	69,330.53	15.55 %	4,011,574.95	3,346,482.69	665,092.26	16.58 %	5,350,909.98
4004 - STORMWATER	31,800.97	24,979.75	6,821.22	21.45 %	285,279.79	214,577.56	70,702.23	24.78 %	380,836.06
4005 - GAS	355,052.18	267,952.36	87,099.82	24.53 %	3,195,469.62	3,018,987.79	176,481.83	5.52 %	4,262,332.21
4006 - GUTA	20,901.09	22,754.03	-1,852.94	-8.87 %	188,109.81	175,424.12	12,685.69	6.74 %	250,914.00
4007 - GEN ADMIN WSG	19,554.22	18,450.98	1,103.24	5.64 %	175,987.98	170,091.62	5,896.36	3.35 %	234,745.00
4008 - ELECTRIC	1,429,859.55	1,607,664.25	-177,804.70	-12.44 %	12,868,735.95	13,329,646.23	-460,910.28	-3.58 %	17,165,181.50
4009 - TELECOM & INTERNET	257,614.82	217,395.11	40,219.71	15.61 %	2,318,533.38	2,055,921.21	262,612.17	11.33 %	3,092,615.50
4010 - CABLE TV	454,607.31	356,073.06	98,534.25	21.67 %	4,091,465.79	3,420,779.36	670,686.43	16.39 %	5,457,471.50
4011 - GEN ADMIN ELEC/TELECOM	17,360.69	16,528.43	832.26	4.79 %	156,246.21	153,956.80	2,289.41	1.47 %	208,412.00
4012 - UTIL FINANCE	-162,620.23	-231,376.19	68,755.96	-42.28 %	-1,463,582.07	-2,271,684.12	808,102.05	-55.21 %	-1,952,223.00
4013 - UTIL CUST SVC	127,482.51	117,204.63	10,277.88	8.06 %	1,147,342.48	1,168,890.23	-21,547.75	-1.88 %	1,530,402.82
4014 - UTIL BILLING	39,776.23	33,211.39	6,564.84	16.50 %	357,986.07	337,225.02	20,761.05	5.80 %	477,506.00
4015 - CENTRAL SERVICES	60,544.90	80,730.20	-20,185.30	-33.34 %	544,904.10	758,046.62	-213,142.52	-39.12 %	726,830.00
Total Expense:	3,612,726.72	3,381,009.16	231,717.56	6.41 %	32,513,231.75	30,125,782.08	2,387,449.67	7.34 %	43,368,772.40
Report Total:	481.64	438,876.82	438,395.18		5,643.49	3,919,707.36	3,914,063.87		7,078.62



Monroe, GA

Utilities Fund
with Capital Expenses

Income Statement
Group Summary

For Fiscal: 2021 Period Ending: 09/30/2021

ACTIVITY	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4002 - WATER	6,125,576.67	6,125,576.67	653,795.62	5,040,943.21	1,084,633.46
4003 - SEWER	5,524,166.67	5,524,166.67	492,080.17	4,344,921.04	1,179,245.63
4005 - GAS	4,072,607.67	4,072,607.67	194,348.12	3,535,451.87	537,155.80
4006 - GUTA	130,000.00	130,000.00	26,760.00	110,268.32	19,731.68
4008 - ELECTRIC	20,165,166.67	20,165,166.67	2,027,063.87	15,987,881.81	4,177,284.86
4009 - TELECOM & INTERNET	3,424,166.67	3,424,166.67	316,649.76	2,780,516.78	643,649.89
4010 - CABLE TV	3,934,166.67	3,934,166.67	277,087.56	2,744,356.68	1,189,809.99
4012 - UTIL FINANCE	0.00	0.00	-0.02	30,817.33	-30,817.33
Revenue Total:	43,375,851.02	43,375,851.02	3,987,785.08	34,575,157.04	8,800,693.98
Expense					
4002 - WATER	6,185,268.51	6,185,268.51	513,025.57	5,544,228.56	641,039.95
4003 - SEWER	5,354,229.98	5,354,229.98	994,887.47	5,773,632.82	-419,402.84
4004 - STORMWATER	381,765.00	381,765.00	34,330.00	447,616.23	-65,851.23
4005 - GAS	4,262,732.21	4,262,732.21	284,305.81	3,567,671.78	695,060.43
4006 - GUTA	250,914.00	250,914.00	22,794.03	175,524.12	75,389.88
4007 - GEN ADMIN WSG	234,745.00	234,745.00	18,490.98	170,191.62	64,553.38
4008 - ELECTRIC	17,165,181.50	17,165,181.50	1,650,429.75	14,297,063.64	2,868,117.86
4009 - TELECOM & INTERNET	3,092,615.50	3,092,615.50	392,686.74	3,502,318.66	-409,703.16
4010 - CABLE TV	5,457,471.50	5,457,471.50	356,193.06	3,434,882.82	2,022,588.68
4011 - GEN ADMIN ELEC/TELECOM	208,412.00	208,412.00	16,615.12	154,310.04	54,101.96
4012 - UTIL FINANCE	-1,952,223.00	-1,952,223.00	-231,376.19	-2,186,833.92	234,610.92
4013 - UTIL CUST SVC	1,530,402.93	1,530,402.82	117,204.63	1,168,890.23	361,512.59
4014 - UTIL BILLING	477,506.00	477,506.00	33,291.39	399,151.02	78,354.98
4015 - CENTRAL SERVICES	726,830.00	726,830.00	80,880.20	830,335.21	-103,505.21
Expense Total:	43,375,851.13	43,375,851.02	4,283,758.56	37,278,982.83	6,096,868.19
Total Surplus (Deficit):	-0.11	0.00	-295,973.48	-2,703,825.79	



Monroe, GA

Utilities Fund
with Capital Expenses

Prior-Year Comparative Income Statement
Group Summary
For the Period Ending 09/30/2021

ACTIVIT...	2020 Sept. Activity	2021 Sept. Activity	Sept. Variance Favorable / (Unfavorable)	Variance %	2020 YTD Activity	2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4002 - WATER	769,992.65	653,795.62	-116,197.03	-15.09%	6,778,011.77	5,040,943.21	-1,737,068.56	-25.63%
4003 - SEWER	421,766.49	492,080.17	70,313.68	16.67%	4,130,780.36	4,344,921.04	214,140.68	5.18%
4005 - GAS	113,170.53	194,348.12	81,177.59	71.73%	2,995,526.09	3,535,451.87	539,925.78	18.02%
4006 - GUTA	26,425.00	26,760.00	335.00	1.27%	103,265.00	110,268.32	7,003.32	6.78%
4008 - ELECTRIC	2,331,526.05	2,027,063.87	-304,462.18	-13.06%	15,063,840.71	15,987,881.81	924,041.10	6.13%
4009 - TELECOM & INTERNET	285,215.53	316,649.76	31,434.23	11.02%	2,482,126.25	2,780,516.78	298,390.53	12.02%
4010 - CABLE TV	204,328.49	277,087.56	72,759.07	35.61%	2,362,411.09	2,744,356.68	381,945.59	16.17%
4012 - UTIL FINANCE	2,700.00	-0.02	-2,700.02	-100.00%	668,900.00	30,817.33	-638,082.67	-95.39%
Revenue Total:	4,155,124.74	3,987,785.08	-167,339.66	-4.03%	34,584,861.27	34,575,157.04	-9,704.23	-0.03%
Expense								
4002 - WATER	943,676.81	513,025.57	430,651.24	45.64%	8,528,557.91	5,544,228.56	2,984,329.35	34.99%
4003 - SEWER	442,859.71	994,887.47	-552,027.76	-124.65%	4,634,497.92	5,773,632.82	-1,139,134.90	-24.58%
4004 - STORMWATER	96,689.92	34,330.00	62,359.92	64.49%	461,398.06	447,616.23	13,781.83	2.99%
4005 - GAS	508,176.57	284,305.81	223,870.76	44.05%	3,302,908.88	3,567,671.78	-264,762.90	-8.02%
4006 - GUTA	21,464.15	22,794.03	-1,329.88	-6.20%	158,546.53	175,524.12	-16,977.59	-10.71%
4007 - GEN ADMIN WSG	20,281.71	18,490.98	1,790.73	8.83%	172,404.62	170,191.62	2,213.00	1.28%
4008 - ELECTRIC	1,634,977.05	1,650,429.75	-15,452.70	-0.95%	14,159,696.65	14,297,063.64	-137,366.99	-0.97%
4009 - TELECOM & INTERNET	206,414.28	392,686.74	-186,272.46	-90.24%	1,407,268.09	3,502,318.66	-2,095,050.57	-148.87%
4010 - CABLE TV	389,402.00	356,193.06	33,208.94	8.53%	3,824,696.29	3,434,882.82	389,813.47	10.19%
4011 - GEN ADMIN ELEC/TELECOM	17,789.81	16,615.12	1,174.69	6.60%	153,705.44	154,310.04	-604.60	-0.39%
4012 - UTIL FINANCE	-231,880.17	-231,376.19	-503.98	-0.22%	-2,242,970.43	-2,186,833.92	-56,136.51	-2.50%
4013 - UTIL CUST SVC	117,411.78	117,204.63	207.15	0.18%	1,161,316.73	1,168,890.23	-7,573.50	-0.65%
4014 - UTIL BILLING	34,375.12	33,291.39	1,083.73	3.15%	339,270.63	399,151.02	-59,880.39	-17.65%
4015 - CENTRAL SERVICES	97,122.71	80,880.20	16,242.51	16.72%	759,412.51	830,335.21	-70,922.70	-9.34%
Expense Total:	4,298,761.45	4,283,758.56	15,002.89	0.35%	36,820,709.83	37,278,982.83	-458,273.00	-1.24%
Total Surplus (Deficit):	-143,636.71	-295,973.48	-152,336.77	-106.06%	-2,235,848.56	-2,703,825.79	-467,977.23	-20.93%



Monroe, GA

Utilities Fund
without Capital Expenses

Budget Report
Group Summary

For Fiscal: 2021 Period Ending: 09/30/2021

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4002 - WATER	6,125,576.67	6,125,576.67	653,795.62	4,679,174.71	-1,446,401.96	23.61 %
4003 - SEWER	5,524,166.67	5,524,166.67	492,080.17	4,344,921.04	-1,179,245.63	21.35 %
4005 - GAS	4,072,607.67	4,072,607.67	194,348.12	3,535,451.87	-537,155.80	13.19 %
4006 - GUTA	130,000.00	130,000.00	26,760.00	110,268.32	-19,731.68	15.18 %
4008 - ELECTRIC	20,165,166.67	20,165,166.67	1,859,164.77	15,819,982.71	-4,345,183.96	21.55 %
4009 - TELECOM & INTERNET	3,424,166.67	3,424,166.67	316,649.76	2,780,516.78	-643,649.89	18.80 %
4010 - CABLE TV	3,934,166.67	3,934,166.67	277,087.56	2,744,356.68	-1,189,809.99	30.24 %
4012 - UTIL FINANCE	0.00	0.00	-0.02	30,817.33	30,817.33	0.00 %
Revenue Total:	43,375,851.02	43,375,851.02	3,819,885.98	34,045,489.44	-9,330,361.58	21.51 %
Expense						
4002 - WATER	6,185,268.51	6,182,838.83	473,041.14	4,247,436.95	1,935,401.88	31.30 %
4003 - SEWER	5,354,229.98	5,350,909.98	376,400.02	3,346,482.69	2,004,427.29	37.46 %
4004 - STORMWATER	381,765.00	380,836.06	24,979.75	214,577.56	166,258.50	43.66 %
4005 - GAS	4,262,732.21	4,262,332.21	267,952.36	3,018,987.79	1,243,344.42	29.17 %
4006 - GUTA	250,914.00	250,914.00	22,754.03	175,424.12	75,489.88	30.09 %
4007 - GEN ADMIN WSG	234,745.00	234,745.00	18,450.98	170,091.62	64,653.38	27.54 %
4008 - ELECTRIC	17,165,181.50	17,165,181.50	1,607,664.25	13,329,646.23	3,835,535.27	22.34 %
4009 - TELECOM & INTERNET	3,092,615.50	3,092,615.50	217,395.11	2,055,921.21	1,036,694.29	33.52 %
4010 - CABLE TV	5,457,471.50	5,457,471.50	356,073.06	3,420,779.36	2,036,692.14	37.32 %
4011 - GEN ADMIN ELEC/TELECOM	208,412.00	208,412.00	16,528.43	153,956.80	54,455.20	26.13 %
4012 - UTIL FINANCE	-1,952,223.00	-1,952,223.00	-231,376.19	-2,271,684.12	319,461.12	-16.36 %
4013 - UTIL CUST SVC	1,530,402.93	1,530,402.82	117,204.63	1,168,890.23	361,512.59	23.62 %
4014 - UTIL BILLING	477,506.00	477,506.00	33,211.39	337,225.02	140,280.98	29.38 %
4015 - CENTRAL SERVICES	726,830.00	726,830.00	80,730.20	758,046.62	-31,216.62	-4.29 %
Expense Total:	43,375,851.13	43,368,772.40	3,381,009.16	30,125,782.08	13,242,990.32	30.54 %
Report Surplus (Deficit):	-0.11	7,078.62	438,876.82	3,919,707.36	3,912,628.74	55,273.89 %



Monroe, GA

Utilities Fund
Capital

Budget Report
Group Summary

For Fiscal: 2021 Period Ending: 09/30/2021

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4002 - WATER	0.00	0.00	0.00	361,768.50	361,768.50	0.00 %
4003 - SEWER	0.00	0.00	0.00	0.00	0.00	0.00 %
4005 - GAS	0.00	0.00	0.00	0.00	0.00	0.00 %
4008 - ELECTRIC	0.00	0.00	167,899.10	167,899.10	167,899.10	0.00 %
4009 - TELECOM & INTERNET	0.00	0.00	0.00	0.00	0.00	0.00 %
4010 - CABLE TV	0.00	0.00	0.00	0.00	0.00	0.00 %
4015 - CENTRAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00 %
Revenue Total:	0.00	0.00	167,899.10	529,667.60	529,667.60	0.00 %
Expense						
4002 - WATER	0.00	0.00	39,668.50	1,295,490.35	-1,295,490.35	0.00 %
4003 - SEWER	0.00	0.00	618,001.52	2,425,407.36	-2,425,407.36	0.00 %
4004 - STORMWATER	0.00	0.00	9,290.25	232,543.19	-232,543.19	0.00 %
4005 - GAS	0.00	0.00	16,353.45	548,304.30	-548,304.30	0.00 %
4006 - GUTA	0.00	0.00	0.00	0.00	0.00	0.00 %
4008 - ELECTRIC	0.00	0.00	42,765.50	967,417.41	-967,417.41	0.00 %
4009 - TELECOM & INTERNET	0.00	0.00	175,211.63	1,446,195.83	-1,446,195.83	0.00 %
4010 - CABLE TV	0.00	0.00	0.00	13,803.46	-13,803.46	0.00 %
4012 - UTIL FINANCE	0.00	0.00	0.00	84,850.20	-84,850.20	0.00 %
4013 - UTIL CUST SVC	0.00	0.00	0.00	0.00	0.00	0.00 %
4014 - UTIL BILLING	0.00	0.00	0.00	61,726.00	-61,726.00	0.00 %
4015 - CENTRAL SERVICES	0.00	0.00	0.00	71,542.21	-71,542.21	0.00 %
Expense Total:	0.00	0.00	901,290.85	7,147,280.31	-7,147,280.31	0.00 %
Report Surplus (Deficit):	0.00	0.00	-733,391.75	-6,617,612.71	-6,617,612.71	0.00 %



Solid Waste Fund

For Fiscal: 2021 Period Ending: 9/2021

	Original Total Budget	Current Total Budget	Period Activity	YTD Sept	Assumed Aug-Dec	Projected Year End 2021	Year End 2020
Revenue							
4520 - SOLID WASTE COLLECTION	2,163,000	2,163,000	201,125	2,074,417	725,521	2,799,938	2,725,136
4530 - SOLID WASTE DISPOSAL	3,316,318	3,316,318	356,703	2,944,251	678,509	3,622,760	3,783,831
4540 - RECYCLABLES COLLECTION	32,000	32,000	2,149	18,473	8,004	26,477	51,212
4585- YARD TRIMMINGS COLLECTION	-	-	-	1,775	-	1,775	-
Revenue Total:	5,511,318	5,511,318	559,977	5,038,916	1,412,034	6,450,950	6,560,179
Expense							
4500 - SOLID WASTE & RECYCLING	-	-	-	-	-	-	-
4510 - SOLID WASTE ADMINISTRATION	390,397	390,397	23,693	238,907	95,698	334,606	339,504
4520 - SOLID WASTE COLLECTION	1,099,070	1,099,070	90,123	865,582	327,743	1,193,325	1,285,294
4530 - SOLID WASTE DISPOSAL	2,953,379	2,953,379	382,705	2,590,635	996,306	3,586,940	3,715,227
4540 - RECYCLABLES COLLECTION	167,414	167,414	7,411	140,874	40,339	181,212	125,091
4585 - YARD TRIMMINGS COLLECTION	294,813	294,813	21,216	188,438	81,193	269,631	298,127
9003 - SW - OTHER FINANCING USES	606,245	606,245	33,599	284,507	92,494	377,001	365,216
Expense Total:	5,511,318	5,511,318	558,747	4,308,943	1,633,773	5,942,716	6,128,459
Report Surplus (Deficit):				729,973		508,234	431,720



Monroe, GA

Solid Waste Fund
without Capital Expenses

Monthly Budget Report
Group Summary
For Fiscal: 2021 Period Ending: 09/30/2021

DEP...	September Budget	September Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
4520 - SOLID WASTE COLLECTION	180,177.90	201,125.24	20,947.34	11.63 %	1,621,601.10	2,074,417.06	452,815.96	27.92 %	2,163,000.00
4530 - SOLID WASTE DISPOSAL	276,249.28	356,703.04	80,453.76	29.12 %	2,486,243.52	2,944,251.04	458,007.52	18.42 %	3,316,318.00
4540 - RECYCLABLES COLLECTION	2,665.60	2,148.71	-516.89	-19.39 %	23,990.40	18,474.02	-5,516.38	-22.99 %	32,000.00
4585 - YARD TRIMMINGS COLLECTION	0.00	0.00	0.00	0.00 %	0.00	1,774.80	1,774.80	0.00 %	0.00
Total Revenue:	459,092.78	559,976.99	100,884.21	21.97 %	4,131,835.02	5,038,916.92	907,081.90	21.95 %	5,511,318.00
Expense									
4510 - SOLID WASTE ADMINISTRATION	32,520.03	23,693.03	8,827.00	27.14 %	292,680.27	238,906.71	53,773.56	18.37 %	390,397.00
4520 - SOLID WASTE COLLECTION	91,552.52	90,123.18	1,429.34	1.56 %	823,972.52	865,582.50	-41,609.98	-5.05 %	1,099,070.02
4530 - SOLID WASTE DISPOSAL	246,016.43	382,704.57	-136,688.14	-55.56 %	2,214,147.87	2,590,634.49	-376,486.62	-17.00 %	2,953,379.00
4540 - RECYCLABLES COLLECTION	13,945.53	7,410.80	6,534.73	46.86 %	125,509.77	140,873.72	-15,363.95	-12.24 %	167,414.00
4585 - YARD TRIMMINGS COLLECTION	24,557.89	21,215.66	3,342.23	13.61 %	221,021.01	188,437.58	32,583.43	14.74 %	294,813.00
9003 - SW - OTHER FINANCING USES	50,500.19	33,598.68	16,901.51	33.47 %	454,501.71	284,505.44	169,996.27	37.40 %	606,244.98
Total Expense:	459,092.59	558,745.92	-99,653.33	-21.71 %	4,131,833.15	4,308,940.44	-177,107.29	-4.29 %	5,511,318.00
Report Total:	0.19	1,231.07	1,230.88		1.87	729,976.48	729,974.61		0.00



Monroe, GA

Solid Waste Fund with Capital Expenses

Income Statement Group Summary

For Fiscal: 2021 Period Ending: 09/30/2021

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4520 - SOLID WASTE COLLECTION	2,163,000.00	2,163,000.00	201,125.24	2,074,417.06	88,582.94
4530 - SOLID WASTE DISPOSAL	3,316,318.00	3,316,318.00	356,703.04	2,944,251.04	372,066.96
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	2,148.71	18,474.02	13,525.98
4585 - YARD TRIMMINGS COLLECTION	0.00	0.00	0.00	1,774.80	-1,774.80
Revenue Total:	5,511,318.00	5,511,318.00	559,976.99	5,038,916.92	472,401.08
Expense					
4510 - SOLID WASTE ADMINISTRATION	390,397.00	390,397.00	23,693.03	238,906.71	151,490.29
4520 - SOLID WASTE COLLECTION	1,099,070.18	1,099,070.02	96,363.63	871,822.95	227,247.07
4530 - SOLID WASTE DISPOSAL	2,953,379.00	2,953,379.00	382,704.57	2,777,749.42	175,629.58
4540 - RECYCLABLES COLLECTION	167,414.00	167,414.00	7,410.80	140,873.72	26,540.28
4585 - YARD TRIMMINGS COLLECTION	294,813.00	294,813.00	21,215.66	188,437.58	106,375.42
9003 - SW - OTHER FINANCING USES	606,244.98	606,244.98	33,598.68	284,505.44	321,739.54
Expense Total:	5,511,318.16	5,511,318.00	564,986.37	4,502,295.82	1,009,022.18
Total Surplus (Deficit):	-0.16	0.00	-5,009.38	536,621.10	



Monroe, GA

Solid Waste Fund with Capital Expenses

Prior-Year Comparative Income Statement Group Summary For the Period Ending 09/30/2021

DEP...	2020 Sept. Activity	2021 Sept. Activity	Sept. Variance Favorable / (Unfavorable)	Variance %	2020 YTD Activity	2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4520 - SOLID WASTE COLLECTION	190,342.81	201,125.24	10,782.43	5.66%	1,662,959.64	2,074,417.06	411,457.42	24.74%
4530 - SOLID WASTE DISPOSAL	331,547.74	356,703.04	25,155.30	7.59%	2,777,050.59	2,944,251.04	167,200.45	6.02%
4540 - RECYCLABLES COLLECTION	0.00	2,148.71	2,148.71	0.00%	43,207.78	18,474.02	-24,733.76	-57.24%
4585 - YARD TRIMMINGS COLLECTION	0.00	0.00	0.00	0.00%	0.00	1,774.80	1,774.80	0.00%
Revenue Total:	521,890.55	559,976.99	38,086.44	7.30%	4,483,218.01	5,038,916.92	555,698.91	12.40%
Expense								
4510 - SOLID WASTE ADMINISTRATION	26,997.09	23,693.03	3,304.06	12.24%	243,774.02	238,906.71	4,867.31	2.00%
4520 - SOLID WASTE COLLECTION	106,665.01	96,363.63	10,301.38	9.66%	927,152.78	871,822.95	55,329.83	5.97%
4530 - SOLID WASTE DISPOSAL	329,038.17	382,704.57	-53,666.40	-16.31%	2,545,139.86	2,777,749.42	-232,609.56	-9.14%
4540 - RECYCLABLES COLLECTION	26,121.55	7,410.80	18,710.75	71.63%	78,853.61	140,873.72	-62,020.11	-78.65%
4585 - YARD TRIMMINGS COLLECTION	25,591.14	21,215.66	4,375.48	17.10%	201,350.65	188,437.58	12,913.07	6.41%
9003 - SW - OTHER FINANCING USES	31,313.49	33,598.68	-2,285.19	-7.30%	272,721.15	284,505.44	-11,784.29	-4.32%
Expense Total:	545,726.45	564,986.37	-19,259.92	-3.53%	4,268,992.07	4,502,295.82	-233,303.75	-5.47%
Total Surplus (Deficit):	-23,835.90	-5,009.38	18,826.52	78.98%	214,225.94	536,621.10	322,395.16	150.49%



Monroe, GA

Solid Waste Fund
without Capital Expenses

Budget Report
Group Summary

For Fiscal: 2021 Period Ending: 09/30/2021

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4510 - SOLID WASTE ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00 %
4520 - SOLID WASTE COLLECTION	2,163,000.00	2,163,000.00	201,125.24	2,074,417.06	-88,582.94	4.10 %
4530 - SOLID WASTE DISPOSAL	3,316,318.00	3,316,318.00	356,703.04	2,944,251.04	-372,066.96	11.22 %
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	2,148.71	18,474.02	-13,525.98	42.27 %
4585 - YARD TRIMMINGS COLLECTION	0.00	0.00	0.00	1,774.80	1,774.80	0.00 %
Revenue Total:	5,511,318.00	5,511,318.00	559,976.99	5,038,916.92	-472,401.08	8.57 %
Expense						
4500 - SOLID WASTE & RECYCLING	0.00	0.00	0.00	0.00	0.00	0.00 %
4510 - SOLID WASTE ADMINISTRATION	390,397.00	390,397.00	23,693.03	238,906.71	151,490.29	38.80 %
4520 - SOLID WASTE COLLECTION	1,099,070.18	1,099,070.02	90,123.18	865,582.50	233,487.52	21.24 %
4530 - SOLID WASTE DISPOSAL	2,953,379.00	2,953,379.00	382,704.57	2,590,634.49	362,744.51	12.28 %
4540 - RECYCLABLES COLLECTION	167,414.00	167,414.00	7,410.80	140,873.72	26,540.28	15.85 %
4580 - PUBLIC EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00 %
4585 - YARD TRIMMINGS COLLECTION	294,813.00	294,813.00	21,215.66	188,437.58	106,375.42	36.08 %
9003 - SW - OTHER FINANCING USES	606,244.98	606,244.98	33,598.68	284,505.44	321,739.54	53.07 %
Expense Total:	5,511,318.16	5,511,318.00	558,745.92	4,308,940.44	1,202,377.56	21.82 %
Report Surplus (Deficit):	-0.16	0.00	1,231.07	729,976.48	729,976.48	0.00 %



Monroe, GA

Solid Waste Fund Capital

Budget Report Group Summary

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For Fiscal: 2021 Period Ending: 09/30/2021

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense						
4520 - SOLID WASTE COLLECTION	0.00	0.00	6,240.45	6,240.45	-6,240.45	0.00 %
4530 - SOLID WASTE DISPOSAL	0.00	0.00	0.00	187,114.93	-187,114.93	0.00 %
Expense Total:	0.00	0.00	6,240.45	193,355.38	-193,355.38	0.00 %
Report Total:	0.00	0.00	6,240.45	193,355.38	-193,355.38	0.00 %

Performance Indicators	Sep-21	Aug-21	Jul-21	Jun-21	May-21	Apr-21	Mar-21	Feb-21	Jan-21	Dec-20	Nov-20	Oct-20	Sep-20
Utilities													
Electric Customers	6,737	6,735	6,720	6,717	6,718	6,693	6,712	6,703	6,645	6,647	6,663	6,600	6,556
Natural Gas Customers	4,136	4,123	4,100	4,087	4,082	4,067	4,056	4,037	4,021	3,997	3,983	3,973	3,954
Water Customers	10,417	10,415	10,385	10,374	10,315	10,270	10,250	10,192	10,138	10,128	10,132	10,049	9,984
Wastewater Customers	7,585	7,576	7,553	7,531	7,502	7,489	7,491	7,454	7,418	7,427	7,425	7,378	7,355
Cable TV Customers	2,260	2,287	2,311	2,357	2,404	2,491	2,595	2,695	2,758	2,820	2,885	2,904	2,937
Digital Cable Customers	175	176	175	180	179	179	182	168	186	186	188	193	192
Internet Customers	4,098	4,145	4,146	4,152	4,156	4,138	4,138	4,117	4,085	4,107	4,071	4,073	4,084
Residential Phone Customers	773	775	781	790	799	807	815	817	828	838	843	846	848
Commercial Phone Customers	276	281	285	282	285	285	290	283	281	283	285	286	290
Fiber Customers	216	206	188	185	178	163	157	148	132	124	120	116	118
Work Orders Generated													
Utilities													
Connects	284	283	303	289	194	204	273	229	248	232	270	354	371
Cutoff for Non-Payment	62	64	84	73	52	91	77	75	33	56	88	97	100
Electric Work Orders	81	78	93	72	92	106	97	67	76	108	95	163	188
Water Work Orders	201	184	136	180	125	144	170	136	177	166	133	173	170
Natural Gas Work Orders	43	22	30	44	24	51	48	57	55	66	34	41	41
Disconnects	178	209	193	212	175	179	226	190	183	153	161	213	179
Sewer Work Orders	55	21	26	46	35	50	47	36	34	45	25	57	32
Telecomm Work Orders	188	246	190	243	214	270	335	279	307	279	220	310	265
Stormwater Work Orders	-	2	1	3	3	2	-	-	-	-	-	2	-
Billing/Collections													
Utilities													
Utility Revenue Billed	\$ 4,085,762	\$ 3,846,178	\$ 3,614,654	\$ 3,270,643	\$ 3,394,195	\$ 3,473,239	\$ 4,333,887	\$ 3,955,624	\$ 3,398,911	\$ 3,374,126	\$ 3,057,618	\$ 3,590,360	\$ 3,960,880
Utility Revenue Collected	\$ 3,901,839	\$ 3,819,569	\$ 3,436,861	\$ 3,088,986	\$ 3,242,432	\$ 3,915,994	\$ 4,422,789	\$ 3,981,237	\$ 3,423,364	\$ 3,346,521	\$ 2,883,034	\$ 3,376,520	\$ 3,819,655
Amount Written Off for Bad Debt	\$ 18,286	\$ 23,357	\$ 28,294	\$ 21,531	\$ 22,231	\$ 14,213	\$ 16,399	\$ 24,772	\$ 24,813	\$ 35,896	\$ 21,509	\$ 5,751	\$ 45,860
Extensions													
Utilities													
Extensions Requested	591	535	497	548	416	445	495	574	559	548	579	636	565
Extensions Pending	12	95	167	23	74	174	143	262	176	110	52	240	244
Extensions Defaulted	42	28	34	33	28	28	28	21	28	15	34	33	14
Extensions Paid per Agreement	632	579	877	909	758	451	628	575	530	389	837	663	546
Percentage of Extensions Paid	1	1	93%	94%	93%	94%	94%	96%	95%	97%	94%	95%	98%
Taxes													
Admin Support													
Property Tax Collected	\$ 186,218	\$ 99,662	\$ 4,716	\$ 4,444	\$ 3,947	\$ 6,957	\$ 17,571	\$ 146,807	\$ 165,982	\$ 2,257,379	\$ 539,206	\$ 191,037	\$ 3,308
Accounting													
Payroll & Benefits													
Payroll Checks Issued	2	1	-	-	-	-	-	-	-	1	1	-	5
Direct Deposit Advices	653	662	659	692	653	961	634	637	638	650	763	959	642
General Ledger													
Accounts Payable Checks Issued	313	253	285	342	308	268	312	247	288	269	264	253	292
Accounts Payable Invoices Entered	399	335	378	431	411	359	423	342	392	347	368	329	368
Journal Entries Processed	124	119	115	104	96	112	93	96	105	300	275	256	114
Miscellaneous Receipts	342	354	341	321	290	241	372	307	190	254	248	278	256
Utility Deposit Refunds Processed	31	38	31	45	34	40	38	30	24	40	33	38	40
Local Option Sales Tax	\$ 275,894	\$ 255,227	\$ 257,809	\$ 260,738	\$ 262,466	\$ 247,131	\$ 223,376	\$ 213,951	\$ 260,666	\$ 214,924	\$ 214,380	\$ 213,603	\$ 408,610
Special Local Option Sales Tax - 2019		245,828	227,413	229,701	232,327	233,864	220,200	199,034	190,635	232,247	191,506	191,008	190,315
Personnel													
Budgeted Positions	254	254	254	254	254	254	254	254	254	258	258	258	258

Performance Indicators	Sep-21	Aug-21	Jul-21	Jun-21	May-21	Apr-21	Mar-21	Feb-21	Jan-21	Dec-20	Nov-20	Oct-20	Sep-20
Vacancies	15	13	9	11	11	5	6	10	13	16	18	19	24
Unfunded Positions	38	38	38	38	38	38	38	38	38	38	38	38	38
Airport													
Airport													
Airport Fuel Sales - Gallons	4,231	3,695	3,676	3,287	2,175	593	3,035	2,772	2,661	2,875	3,751	4,291	3,996
Fuel Sales - Revenue	18,575	16,223	16,136	14,102	9,330	2,543	11,391	9,675	9,285	10,032	13,091	14,977	13,546

AIRPORT

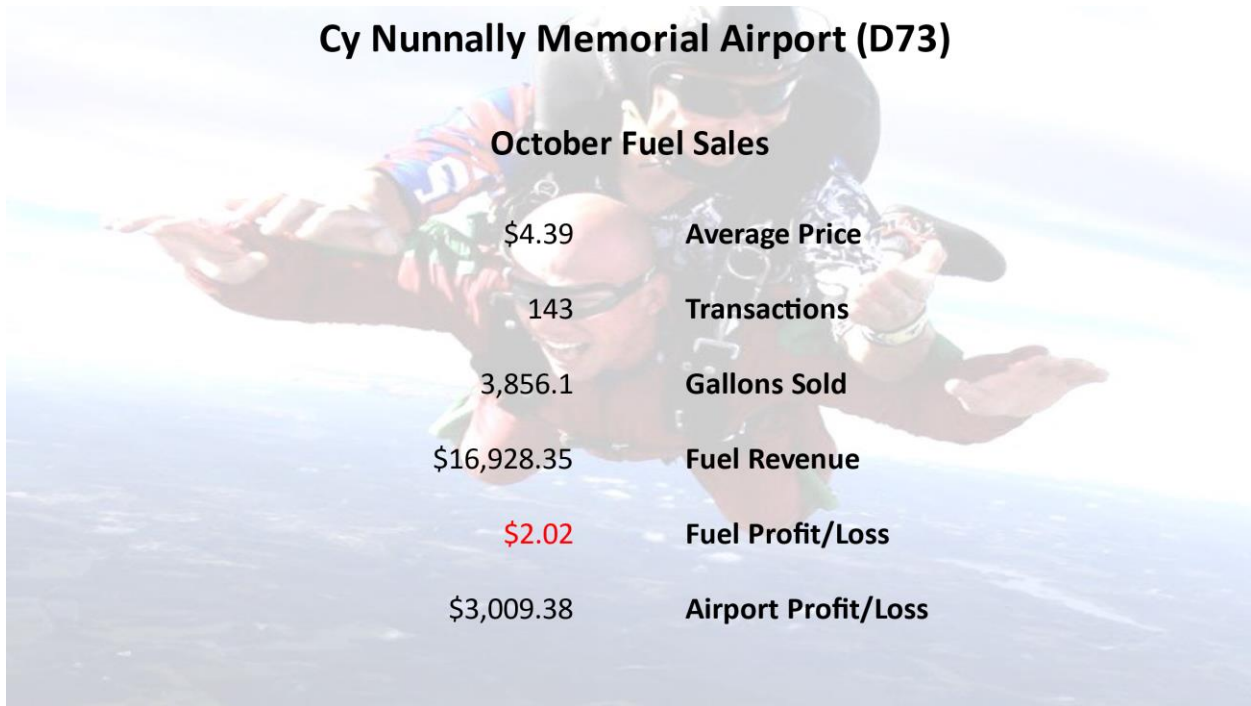
MONTHLY REPORT

NOVEMBER 2021

	2021 January	2021 February	2021 March	2021 April	2021 May	2021 June	2021 July	2021 August	2021 September	2021 October	2020 October	2020 November	2020 December	Monthly Average	Yearly Totals
100LL AVGAS															
100LL AvGas Sale Price	\$3.49	\$3.49	\$3.78	\$4.29	\$4.29	\$4.29	\$4.39	\$4.39	\$4.39	\$4.39	\$3.49	\$3.49	\$3.49	\$3.97	
Transactions	91	113	117	34	138	113	151	124	188	143	162	149	116	126.1	1639
Gallons Sold	2,531.9	2,865.2	2,744.7	635.9	2,735.1	2,926.5	3,864.0	3,456.3	4,327.1	3,856.1	4,040.7	3,659.9	2,804.6	3111.4	40,448.1
AvGas Revenue	\$8,836.44	\$9,999.62	\$10,387.94	\$2,728.22	\$11,733.58	\$12,554.84	\$16,963.12	\$15,173.19	\$18,995.81	\$16,928.35	\$14,101.99	\$12,773.16	\$9,788.02	\$12,381.87	\$160,964.28
AvGas Profit/Loss	\$652.16	\$739.99	\$1,070.32	\$214.10	\$970.26	\$1,039.16	\$3,447.00	\$220.75	\$50.39	(\$2.02)	\$1,333.34	\$989.65	\$754.86	\$883.07	\$11,479.96
GENERAL REVENUE/EXPENSE															
Hangar Rental	\$4,200.00	\$4,200.00	\$4,200.00	\$0.00	\$0.00	\$0.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$3,230.77	\$42,000.00
Lease Agreements	\$4,215.07	\$4,215.07	\$4,215.07	\$0.00	\$0.00	\$0.00	\$4,327.57	\$4,327.57	\$4,327.57	\$4,327.57	\$4,165.07	\$4,165.07	\$3,015.07	\$3,176.98	\$41,300.70
Grounds Maintenance	\$2,535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$2,535.00	\$535.00	\$4,800.00	\$535.00	\$2,535.00	\$535.00	\$535.00	\$535.00	\$1,324.62	\$17,220.00
Buildings Maintenance	\$380.00	\$1,783.00	\$488.95	\$380.00	\$430.00	\$430.00	\$840.00	\$931.64	\$430.00	\$430.00	\$1,109.89	\$1,580.71	\$2,930.90	\$934.24	\$12,145.09
Equipment Maintenance	\$765.17	\$119.50	\$733.52	\$6,986.13	\$109.17	\$109.17	\$109.17	\$1,388.18	\$109.17	\$109.17	\$836.35	\$118.47	\$1,629.98	\$1,009.47	\$13,123.15
Airport Profit/Loss	\$3,007.57	\$4,338.06	\$5,348.42	(\$10,129.03)	(\$2,545.91)	(\$4,977.01)	\$8,048.40	\$11,886.50	\$5,061.79	\$3,009.38	\$4,837.67	\$3,991.05	(\$155.45)	\$2,440.11	\$31,721.44

AIRPORT PROJECTS & UPDATES – NOVEMBER 2021

Cy Nunnally Memorial Airport (D73)



TERMINAL BUILDING SCHEDULE

The approved Terminal Building is in design currently with options for the city to make choices. The proposed schedule as submitted to GDOT is bid advertisement in mid-January, subsequent bid opening in mid-February, and GDOT contract early March. This will then lead to construction dates and complete of the terminal building.

HANGAR ADDITIONS

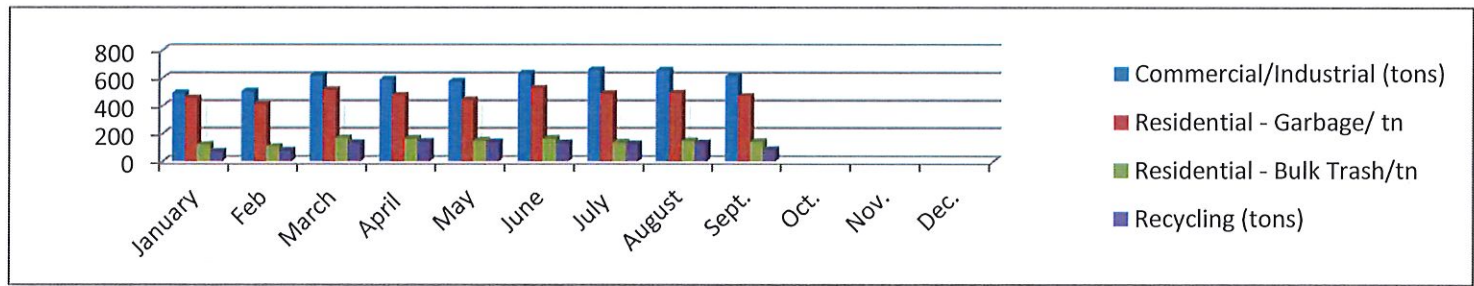
Meetings are scheduled for November to discuss future locations of more T-Hangars by L&M Aviation at the airport. They currently own and operate the new 12-unit t-hangar at the airport and are looking to lease additional property and build more t-hangars. This growth would further increase our based aircraft numbers, thus increasing our eligibility for more grant funding.

Further discussions are ongoing with other developers and parties interested in building private hangars on site as well. These are hopefully situated for 2022 planning and should begin discussions later this year.



SOLID WASTE
DEPARTMENT
MONTHLY REPORT
NOVEMBER
2021

2021	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial/Industrial (tons)	494.37	504.62	623.1	590.52	577.74	635.34	657.65	656.65	615.77			
Residential - Garbage/ tn	457.76	414.33	516.5	478.61	443.53	530.64	490.57	494.45	472.23			
Residential - Bulk Trash/tn	123.33	109.11	172.87	164.02	151.81	165.25	139.61	148.69	144.18			
Recycling (tons)	71.30	79.42	135.83	144.55	141.75	134.03	130.04	134.77	84.55			
Transfer Station (tons)	7,831.74	8,113.39	9,373.15	7,832.17	7,720.88	8,321.84	7,452.33	9,031.98	7,906.03			
Customers (TS)	16	17	18	17	18	18	18	19	18			
Sweeper debris (tons)	25.55	21.16	33.26	30.65	20.41	13.03	14.37	32.46				
Storm drain debris (tons)	0.33	0.13	0.21	0.31	1.52	0.16	0.32	3.15	0.32			
	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Recycling - Yard Trim (tons)	34.42	42.17	88.52	108.73	99.47	93.6	77.83	84.43	80.68			
Recycling - Curbside (tons)	25.52	19.23	27.07	24.3	25.33	22.4	28	28.16	13.48			
Recycling - Cardboard (tons)	8.95	11.15	10.71	5.29	14.27	12.21	12.27	12.96	16.08			
Recycling - Scrap Metal (tons)		3.28	5.31				9.3	6.08	0.6			
Recycling - Scrap tires (tons)	44 (.91)	102(2.10)	133 (2.74)	204 (4.21)	62 (1.28)	282(5.82)	33 (.68)	152 (3.14)	33 (.68)			
Recycling - Glass (tons)	1.5	1.49	1.48	2.02	1.4	2.36	1.96	1.9	3.03			
Recycling - C & D (tons)												
95G Garbage carts (each)	51	47	68	44	51	59	57	57	53			
65G Recycling Carts (each)			296	344	213	248	171	48	15			
Recycling bins (each)	32	19	36	28	26	37	17	7	17			
Dumpsters (each)	5	3	3		4		3	1	1			
Lids & Rods (each)				3								
Cemetery Permits	13	7	6	9	11	13	8	9	4			



Note:
1,232.18 tons of trash /garbage collected and disposed.
84.55 tons of recycled materials collected, including scrap tires.

ITEMS OF INTEREST

- I. Project Update- Transfer Station Improvements:
 - The new Fairbanks Scale is scheduled to be installed on Saturday November 6, 2021. The work should be completed within two weeks. A temporary scale will be installed to continue operations.
 - Software conversion scheduled for November 3, 2021.
 - Repairs to damaged exterior walls of the building and pressure cleaning, has been completed.
 - The Odor Misting System, has been installed. The system will be activated, once the product materials arrive and set up.
 - Trees has been cut back to prepare for the privacy fence to be installed, along the entrance side of the transfer station.

- II. Transfer Station tonnage report: Deposited 7,906.03 tons in September. A decrease of -401.87 tons compared to September 2020.

- III. Curbside Recycling – Transitioning to the 65-gallon carts!
 - **Customers who did not receive a cart or would like to participate, should call our office at: 770-267-6933 to make their request. Service reminder: All acceptable items should be loose inside the cart and not in plastic bags! Oversized cardboard broken down, bundled and set out next to the cart, for separate collection!**

- IV. Curbside Glass Collection Update: Currently have 321 customers participating in the program. (3.03 tons collected in September).
Reminder: Please rinse the glass containers and remove all caps or lids. Also, Items cannot be mixed with other recycling materials! A separate vehicle will collect the glass.



**STREETS AND
TRANSPORTATION
DEPARTMENT
MONTHLY REPORT
NOVEMBER
2021**

Public Works Administration

August 2021

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Calls received	452	N/A	519	810	683	709	725	739	N/A				4637
Work orders received	91	84	130	187	161	196	165	153	108				1275
Work orders completed	80	82	126	186	153	178	154	147	103				1209
Permits received/approved -													
Road closure									1				1
Parade								1	2				3
Procession													0
Public demonstration													0
Assembly	1	1	2	4	3	2	2	7	7				29
Picket													0
Road race			1	1		1							3

Fleet Maintenance Division

*Repaired/Service vehicles or equipment for the following departments:

Department	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Airport													0
City Hall													0
Code	1		2	1	1			1					6
Electric/Cable	5	4		7	4	1	2	3	5				31
Finance													0
Fire			2	2	1	1	1						7
Gas/Water/Sewer		5	8	5	5	2	2	3	2				32
GUTA		1											1
Meter Readers		2	2	4	1	1	3	4	3				20
Motor Pool													0
Police	17	16	21	15	17	16	18	19	18				157
Public Works	11	19	13	24	16	28	11	8	24				154
TOTAL	34	47	48	58	45	49	37	38	52	0	0	0	408

Street Division

- Removed litter from the right of way
- Utility patching
 - 18" Water main Publix Asphalt patching
 - City Wide
- Right of way mowing
- Right of way limb trimming
- 2021 LMIG
- Sidewalk repair
 - City Wide

Stormwater

*Storm pipe repair
-Etten Drive

*Storm grate cleaning (City Wide)

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Grates	74	31	47	45	28	46	78	180	134				663
Total Tons	0.23	0.13	0.12	0.14	0.16	0.2	0.2	0.44	0.4				1.93

*Catch basin maintenance/Structure Repair

-Highland Creek
-Tanglewood Drive
-Walton Circle

*Ditch maintenance

-Etten Court
-Boulevard
-Kaye Lane

*CDBG 2020 Easements

Sign & Marking Division

• General maintenance:

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Signs repaired	8	6	14	7	11	6	7	11	2				72
Signs replaced	16	2	6	11	11	33	5	6	11				101
Sign post replaced/installed	14	1	14	24	19	9		3	9				93
New signs	32	24	34	35	27	38	41	43	24				298
Signs cleaned	4	6	5	8	6	4		6	4				43
Signs installed (new)	7		10	2	8	7	3	6	2				45
City emblems installed	1		4		2		2						9
In-lane pedestrian signs	2					2							4
Banners			6	8	7		3	6	5				35
Compaction Test													0
Traffic Studies	5	3	3	7	4	4	2		2				30
Parking Lot Striped					1	1		1	1				4
Speed hump installed				1	1	2			1				5
Crosswalk installed													0
Stop bars installed								1					1
Airport Maint.	12	7	10	8	8	9	6	9	7				76
Handicap Marking					2								2
Curb Striped					3								3
TOTAL	101	49	106	111	110	115	69	92	68	0	0	0	821



**ELECTRIC & TELECOM
DEPARTMENT
MONTHLY REPORT**

**NOVEMBER
2021**

Items of interest

1. Material timelines.

ELECTRIC: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 09/2021 | FY 2021



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CITY OF MONROE: ELECTRIC FUND OVERVIEW

	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	FY 2021	AS BUDGET	FY 2020
REVENUES	\$ 1.447M	\$ 1.621M	\$ 1.802M	\$ 1.485M	\$ 1.432M	\$ 1.359M	\$ 1.606M	\$ 1.952M	\$ 1.759M				\$ 14.464M	\$ 14.974M	\$ 14.031M
PERSONNEL COSTS	\$ 0.103M	\$ 0.106M	\$ 0.103M	\$ 0.159M	\$ 0.106M	\$ 0.105M	\$ 0.108M	\$ 0.113M	\$ 0.103M				\$ 1.006M	\$ 1.015M	\$ 0.986M
CONTRACTED SVC	\$ 0.047M	\$ 0.048M	\$ 0.045M	\$ 0.054M	\$ 0.078M	\$ 0.064M	\$ 0.037M	\$ 0.038M	\$ 0.045M				\$ 0.457M	\$ 0.480M	\$ 0.427M
SUPPLIES	\$ 1.104M	\$ 1.104M	\$ 1.211M	\$ 1.023M	\$ 1.005M	\$ 1.035M	\$ 1.140M	\$ 1.231M	\$ 1.250M				\$ 10.104M	\$ 8.877M	\$ 9.569M
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
DEPRECIATION	\$ 0.029M	\$ 0.038M	\$ 0.033M	\$ 0.033M	\$ 0.033M	\$ 0.033M	\$ 0.033M	\$ 0.033M	\$ 0.033M				\$ 0.300M	\$ 0.225M	\$ 0.284M
EXPENSES	\$ 1.283M	\$ 1.295M	\$ 1.393M	\$ 1.269M	\$ 1.224M	\$ 1.238M	\$ 1.318M	\$ 1.415M	\$ 1.431M				\$ 11.866M	\$ 10.596M	\$ 11.266M
FUND TRANSFERS	\$ 0.137M	\$ 0.148M	\$ 0.196M	\$ 0.181M	\$ 0.151M	\$ 0.155M	\$ 0.154M	\$ 0.165M	\$ 0.177M				\$ 1.464M	\$ 2.498M	\$ 1.568M
MARGIN W/O TRANSFERS	\$ 0.164M	\$ 0.326M	\$ 0.409M	\$ 0.216M	\$ 0.208M	\$ 0.121M	\$ 0.288M	\$ 0.537M	\$ 0.328M	\$ -	\$ -	\$ -	\$ 2.598M	\$ 4.377M	\$ 2.765M
MARGIN W/ TRANSFER	\$ 0.027M	\$ 0.178M	\$ 0.214M	\$ 0.036M	\$ 0.057M	\$ (0.034M)	\$ 0.134M	\$ 0.371M	\$ 0.152M	\$ -	\$ -	\$ -	\$ 1.134M	\$ 1.880M	\$ 1.197M
PART CONTR/MEAG YES	\$ 0.100M	\$ 0.100M	\$ 0.100M	\$ 0.556M	\$ 0.100M	\$ 0.100M	\$ 0.100M	\$ 0.100M	\$ 0.100M	\$ -	\$ -	\$ -	\$ 1.356M	\$ 0.200M	\$ 1.033M

* Participant Contribution & Year End Settlement excluded

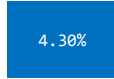
12-MO PURCHASED KWH's



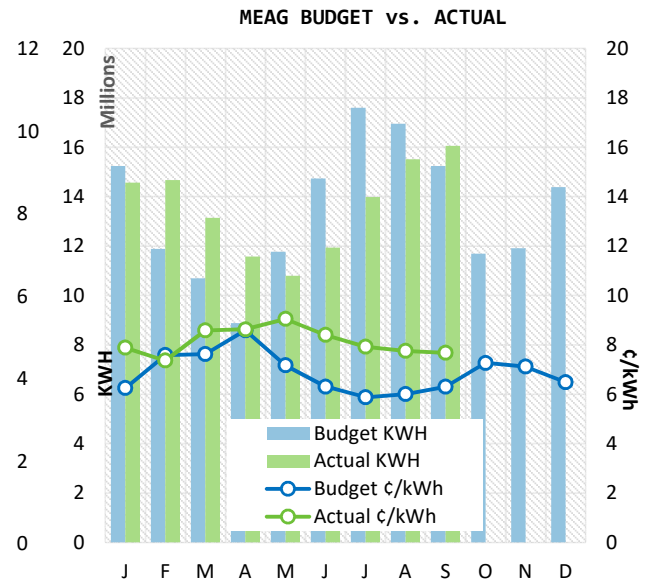
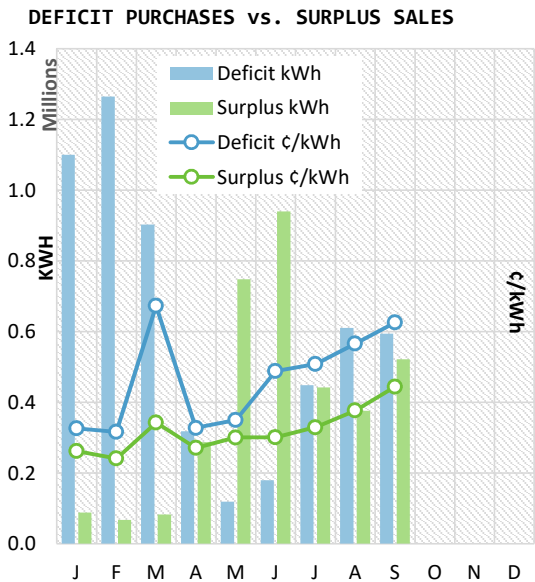
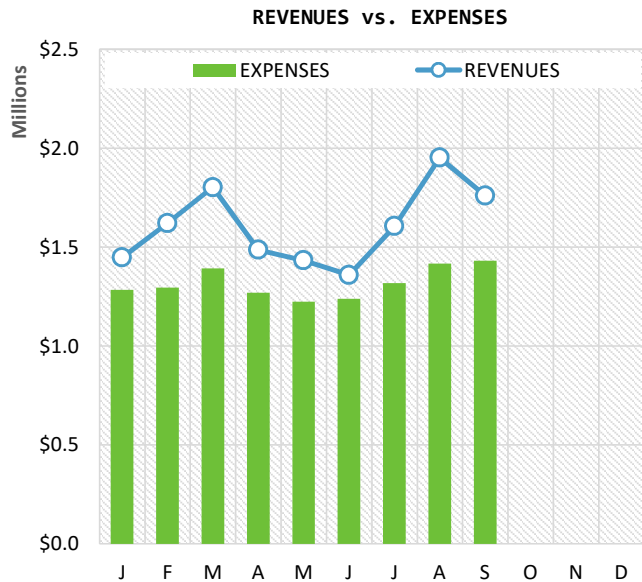
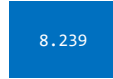
12-MO RETAIL KWH's



12-MO LINE LOSS



12-MO WHOLESALE \$/kwh



RETAIL SALES REPORT

Jan 2021 Feb 2021 Mar 2021 Apr 2021 May 2021 Jun 2021 Jul 2021 Aug 2021 Sep 2021 Oct 2021 Nov 2021 Dec 2021

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CUSTOMER COUNT

Residential	5,741	5,781	5,801	5,782	5,799	5,800	5,796	5,809	5,806
Commercial	855	873	861	863	870	868	875	877	882
Industrial	1	1	1	1	1	1	1	1	1
City	48	48	49	47	48	48	48	48	48
Total	6,645	6,703	6,712	6,693	6,718	6,717	6,720	6,735	6,737

Year-Over-Year Δ 3.02% 3.68% 3.44% 2.72% 3.27% 2.88% 3.02% 3.19% 2.76%

KWH

Residential	6.283M	7.942M	7.451M	5.948M	4.654M	4.342M	5.479M	6.629M	7.290M
Commercial	4.374M	5.039M	4.847M	4.424M	4.764M	4.842M	5.608M	5.988M	6.706M
Industrial	0.531M	0.666M	0.630M	0.620M	0.664M	0.651M	0.728M	0.710M	0.697M
Other	-	-	-	-	-	-	-	-	-
City	0.451M	0.530M	0.472M	0.454M	0.411M	0.459M	0.463M	0.480M	0.514M
Total	11.639M	14.178M	13.399M	11.446M	10.493M	10.293M	12.277M	13.806M	15.208M

Year-Over-Year Δ -0.98% 15.73% 7.63% -1.04% 15.68% 8.92% 0.87% -2.71% 0.72%

REVENUE

Residential	\$ 0.689M	\$ 0.846M	\$ 0.800M	\$ 0.657M	\$ 0.604M	\$ 0.562M	\$ 0.717M	\$ 0.875M	\$ 0.967M
Commercial	\$ 0.597M	\$ 0.653M	\$ 0.624M	\$ 0.590M	\$ 0.624M	\$ 0.633M	\$ 0.710M	\$ 0.749M	\$ 0.815M
Industrial	\$ 0.043M	\$ 0.058M	\$ 0.056M	\$ 0.055M	\$ 0.058M	\$ 0.057M	\$ 0.062M	\$ 0.061M	\$ 0.060M
Other	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M
City	\$ 0.043M	\$ 0.051M	\$ 0.045M	\$ 0.043M	\$ 0.039M	\$ 0.044M	\$ 0.044M	\$ 0.046M	\$ 0.049M
Total	\$ 1.372M	\$ 1.609M	\$ 1.525M	\$ 1.346M	\$ 1.325M	\$ 1.296M	\$ 1.533M	\$ 1.731M	\$ 1.892M

Year-Over-Year Δ -2.45% 15.42% 4.84% -0.04% 10.59% -1.00% -6.43% -9.17% -3.68%

SALES STATISTICS

[Jan 2021](#)
[Feb 2021](#)
[Mar 2021](#)
[Apr 2021](#)
[May 2021](#)
[Jun 2021](#)
[Jul 2021](#)
[Aug 2021](#)
[Sep 2021](#)
[Oct 2021](#)
[Nov 2021](#)
[Dec 2021](#)

YTD

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AVERAGE KWH/CUSTOMER

Residential	1,094	1,374	1,284	1,029	803	749	945	1,141	1,256	1,075
Commercial	5,116	5,772	5,630	5,126	5,475	5,578	6,409	6,827	7,603	5,949
Industrial	531,448	665,501	629,574	620,075	663,822	650,528	727,869	710,237	697,390	655,160
City	9,402	11,051	9,632	9,656	8,562	9,565	9,636	9,990	10,713	9,801

AVERAGE \$/CUSTOMER

Residential	\$120	\$146	\$138	\$114	\$104	\$97	\$124	\$151	\$167	\$129
Commercial	\$698	\$748	\$725	\$684	\$717	\$729	\$812	\$854	\$925	\$766
Industrial	\$43,203	\$58,232	\$56,021	\$55,474	\$58,007	\$57,237	\$61,719	\$60,698	\$59,956	\$56,728
City	\$900	\$1,058	\$922	\$924	\$819	\$916	\$923	\$957	\$1,026	\$938

AVERAGE \$/KWH

Residential	\$0.1097	\$0.1066	\$0.1073	\$0.1105	\$0.1297	\$0.1295	\$0.1309	\$0.1320	\$0.1327	\$0.1210
Commercial	\$0.1364	\$0.1297	\$0.1288	\$0.1333	\$0.1309	\$0.1307	\$0.1267	\$0.1251	\$0.1216	\$0.1292
Industrial	\$0.0813	\$0.0875	\$0.0890	\$0.0895	\$0.0874	\$0.0880	\$0.0848	\$0.0855	\$0.0860	\$0.0865
City	\$0.0957	\$0.0958	\$0.0957	\$0.0957	\$0.0957	\$0.0957	\$0.0957	\$0.0958	\$0.0958	\$0.0957
Average	\$0.1058	\$0.1049	\$0.1052	\$0.1073	\$0.1109	\$0.1110	\$0.1095	\$0.1096	\$0.1090	\$0.1081

MOST RECENT
12-MONTH

	Sep 2021	Sep 2020	FY2021 YTD	FY2020 YTD	
POWER SUPPLY COSTS					
MEAG Project Power	\$ 991,743	\$ 942,991	\$ 7,733,558	\$ 7,320,784	\$ 10,199,843
Transmission	133,821	109,125	1,128,201	941,483	1,430,352
Supplemental	49,619	100,685	514,953	560,311	640,466
SEPA	55,209	52,124	484,097	500,671	649,441
Other Adjustments	954	988	8,622	8,597	11,586
TOTAL POWER SUPPLY COSTS	\$ 1,231,347	\$ 1,205,913	\$ 9,869,431	\$ 9,331,846	\$ 12,931,688
AS BUDGET	959,944	997,292	8,211,706	9,002,706	10,867,747
% ACTUAL TO BUDGET	128.27%	120.92%	120.19%	103.66%	118.99%

PEAKS & ENERGY

Peaks (KW)

Coincident Peak (CP)	32,564	29,997	34,414	33,613	34,414
Non-Coincident Peak (NCP)	33,755	32,669	34,414	33,833	34,414
CP (BUDGET)	29,840	32,071	31,645	34,512	31,645
NCP (BUDGET)	30,411	32,877	32,723	35,076	32,723

Energy (KWH)

MEAG Energy	14,483,174	12,257,885	105,968,304	94,817,359	136,537,619
Supplemental Purchases (or sales)	199,970	2,026,687	4,000,099	7,683,639	3,831,717
SEPA Energy	1,369,263	1,066,299	12,225,070	12,986,161	16,594,047
Total Energy (KWH)	16,052,407	15,350,871	122,193,473	115,487,159	156,963,383
AS BUDGET	15,240,000	14,224,000	122,967,000	127,479,000	161,084,000
% ACTUAL TO BUDGET	105.33%	107.92%	99.37%	90.59%	97.44%

CP Load Factor	68.47%	71.08%	40.53%	39.22%	52.07%
NCP Load Factor	66.05%	65.26%	40.53%	38.97%	52.07%
% Supplemental	1.25%	13.20%	3.27%	6.65%	2.44%

UNIT COSTS (¢/kWh)

Bulk Power	7.7583	7.6938	8.2277	8.3653	8.4548
Supplemental	24.8134	4.9679	12.8735	7.2923	16.7149
SEPA Energy	4.0320	4.8883	3.9599	3.8554	3.9137
MEAG Total	7.6708	7.8557	8.0769	8.0804	8.2387

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

MOST RECENT
12-MONTH

Sep 2021

Sep 2020

FY2021 YTD

FY2020 YTD

SALES REVENUES

ELECTRIC SALES	\$	1,891,988	\$	1,930,177	\$	13,633,797	\$	13,304,211	\$	17,804,012
SALES REVENUES (ACTUAL)	\$	1,891,988	\$	1,930,177	\$	13,633,797	\$	13,304,211	\$	17,804,012
AS BUDGET	\$	1,583,333	\$	1,583,333	\$	1,583,333	\$	1,583,333		Not Applicable
% ACTUAL TO BUDGET		119.49%		121.91%		861.08%		840.27%		Not Applicable

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

OTHER REVENUES

OP REVENUE		34,557		34,022		309,782		305,671		412,763
FEDERAL GRANT		-		-		-		-		-
MISC REVENUE		(166,740)		300		390,799		12,704		478,581
CONTRIBUTED CAPITAL		-		-		-		-		-
SALE OF FIXED ASSETS		-		-		-		-		-
GAIN UTILITIES ASSETS		-		-		-		-		-
REIMB DAMAGED PROPERTY		-		-		3,000		-		3,000
CUST ACCT FEES		-		-		-		-		-
OTHER REV		-		-		-		-		-
ADMIN ALLOC		9,091		(41,612)		95,125		99,868		154,754
INTEREST REVENUES - UTILITY		(9,731)		285,801		31,139		285,801		40,684
STATE GRANTS		-		-		-		-		-
SALE OF RECYCLED MATERIALS		-		22,837		-		22,837		-
OTHER REVENUES (ACTUAL)	\$	(132,823)	\$	301,349	\$	829,846	\$	726,881	\$	1,089,782
AS BUDGET	\$	80,431	\$	87,500	\$	723,875	\$	787,500		Not Applicable
% ACTUAL TO BUDGET		-165.14%		344.40%		114.64%		92.30%		Not Applicable

TRANSFER

Transfer From CIP		-		-		-		-		-
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TOTAL REVENUES (ACTUAL)	\$	1,759,165	\$	2,231,526	\$	14,463,644	\$	14,031,092	\$	18,893,794
AS BUDGET	\$	1,663,764	\$	1,670,833	\$	14,973,875	\$	15,037,500		Not Applicable
% ACTUAL TO BUDGET		105.73%		133.56%		96.59%		93.31%		Not Applicable

MCT CREDIT	\$	-	\$	-	\$	-	\$	-	\$	-
	\$	-	\$	-	\$	-	\$	-	\$	-
	\$	100,000	\$	100,000	\$	900,000	\$	600,000	\$	1,200,000
MEAG REBATE		-		-		456,339		432,748		456,339

MEAG YES/PART CONTR/MCT CF	\$	100,000	\$	100,000	\$	1,356,339	\$	1,032,748	\$	1,656,339
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Note on MEAG Credit/YES/Participant Contribution: excluded from revenues

	Sep 2021	Sep 2020	FY2021 YTD	FY2020 YTD	
PERSONNEL					
Compensation	\$ 71,778	\$ 32,958	\$ 722,590	\$ 704,130	\$ 1,019,617
Benefits	30,925	38,230	282,977	281,473	408,388
PERSONNEL (ACTUAL)	\$ 102,703	\$ 71,188	\$ 1,005,567	\$ 985,603	\$ 1,428,005
AS BUDGET	\$ 112,623	\$ 109,087	\$ 1,013,611	\$ 981,781	Not Applicable
% ACTUAL TO BUDGET	91.19%	65.26%	99.21%	100.39%	Not Applicable
CONTRACTED SERVICES					
Consulting	\$ -	\$ -	\$ 539	\$ 591	\$ 539
Landfill Fees	-	-	-	-	-
Holiday Event	-	-	-	-	-
Maintenance Contracts	251	473	7,833	3,813	8,886
Rents/Leases	424	243	3,909	2,306	25,420
Repairs & Maintenance (Outside)	6,286	6,117	39,658	26,000	53,035
Landfill Fees	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	3,213	3,934	15,704	16,041	20,868
Postage	23	-	71	86	122
Public Relations	-	-	800	-	800
Mkt Expense	-	-	-	19,696	800
Printing	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	2,261	160	3,993	160	4,409
Vehicle Tag & Title Fee	-	-	-	74	-
Ga Dept Rev Fee	-	-	900	900	900
Fees	-	-	300	319	300
Training & Ed	-	1,050	11	1,050	11
Contract Labor	32,967	25,932	383,124	355,838	483,145
Shipping/Freight	-	-	-	368	-
CONTRACTED SERVICES (ACTUAL)	\$ 45,424	\$ 37,909	\$ 456,843	\$ 427,449	\$ 599,235
AS BUDGET	\$ 53,296	\$ 50,357	\$ 479,663	\$ 453,210	Not Applicable
% ACTUAL TO BUDGET	85.23%	75.28%	95.24%	94.32%	Not Applicable

	Sep 2021	Sep 2020	FY2021 YTD	FY2020 YTD	
SUPPLIES					
Office Supplies	164	-	1,749	1,263	2,500
Furniture <5001	-	-	-	650	-
Postage	-	-	-	-	-
Auto Parts	-	367	2,063	3,029	2,510
Construction Materials	-	2,399	6,528	22,510	15,149
Damage Claims	-	-	1,439	2,299	1,439
Expendable Fluids	-	-	171	56	211
Safety/Medical Supplies	-	-	-	5,780	-
Tires	-	-	631	6,272	2,651
Uniform Expense	699	-	11,712	13,528	15,777
Janitorial	256	193	2,457	2,638	3,290
Computer Equipment	-	-	5,766	-	6,466
R & M Buildings - Inside	-	-	-	-	2,640
Util Costs - Util Fund	703	615	12,388	7,991	14,689
Covid-19 Expenses	-	-	957	2,529	957
Streetlights	-	-	6,536	-	6,536
Auto & Truck Fuel	3,086	2,133	22,509	18,390	30,275
Food	108	485	1,623	1,404	2,590
Sm Tool & Min Equip	417	6,102	21,346	35,617	35,978
Meters	-	-	-	-	-
Lab Supplies	-	-	-	-	-
Sm Oper Supplies	1,031	844	39,195	16,225	48,690
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Power Costs	1,231,347	1,205,913	9,814,852	9,274,347	13,078,382
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
Misc	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 1,249,756	\$ 1,231,681	\$ 10,103,654	\$ 9,578,033	\$ 13,732,123
AS BUDGET	\$ 986,383	\$ 1,055,868	\$ 8,877,446	\$ 9,502,815	Not Applicable
% ACTUAL TO BUDGET	126.70%	116.65%	113.81%	100.79%	Not Applicable
CAPITAL OUTLAY					
Construction In Progress	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Depr Exp	\$ 33,270	\$ 32,610	\$ 299,516	\$ 283,831	\$ 364,735
CAPITAL OUTLAY (ACTUAL)	\$ 33,270	\$ 32,610	\$ 299,516	\$ 283,831	\$ 364,735
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
FUND TRANSFERS					
Admin Alloc - Adm Exp	\$ 66,351	\$ 76,157	\$ 637,331	\$ 766,079	\$ 818,254
Transfer To Gf	110,160	120,002	826,736	802,193	1,136,454
Transfer To Cip	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
FUND TRANSFERS (ACTUAL)	\$ 176,511	\$ 196,159	\$ 1,464,066	\$ 1,568,272	\$ 1,954,708
AS BUDGET	\$ 277,595	\$ 270,566	\$ 2,497,542	\$ 2,435,090	Not Applicable
% ACTUAL TO BUDGET	63.61%	72.50%	58.62%	64.40%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 1,607,664	\$ 1,569,547	\$ 13,329,646	\$ 12,843,188	\$ 18,078,805
AS BUDGET	\$ 1,429,807	\$ 1,485,877	\$ 12,868,261	\$ 13,372,896	Not Applicable
% ACTUAL TO BUDGET	112.44%	105.63%	103.59%	96.04%	Not Applicable

TELECOM: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 09/2021 | FY 2021



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COMMENTARY & ANALYSIS

The net operating margin after transfers, FY to date was .89%

RECOMMENDATIONS

- *
- *
- *
- *

MOST RECENT
12-MONTH

Sep 2021

Sep 2020

FY2021 YTD

FY2020 YTD

FINANCIALS

Revenues

RETAIL SALES	\$	570,187	\$	517,744	\$	5,257,441	\$	4,607,627	\$	6,809,758
OTHER REVENUES		25,702		(13,451)		290,123		348,865		440,732
ADJUSTMENTS		(2,152)		(14,749)		(22,692)		(111,955)		7,979
Total Revenues	\$	593,737	\$	489,544	\$	5,524,872	\$	4,844,537	\$	7,258,468

Expenses

PERSONNEL	\$	66,552	\$	73,298	\$	658,315	\$	613,716	\$	910,880
PURCHASED & CONTRACTED SVC		21,159		44,175		162,381		135,736		217,076
PURCHASED PROPERTY SERVICES		669		(21,501)		34,823		42,313		52,843
SUPPLIES		20,176		33,894		241,590		220,525		337,030
COST OF GOODS SOLD		246,837		296,251		2,331,745		2,606,801		3,309,793
DEPR, DEBT SVC & OTHER COSTS		115,423		90,765		1,078,541		898,431		1,361,932
FUND TRANSFERS		102,653		33,652		968,427		294,271		1,070,113
Total Combined Expenses	\$	573,468	\$	550,533	\$	5,475,821	\$	4,811,792	\$	7,259,666

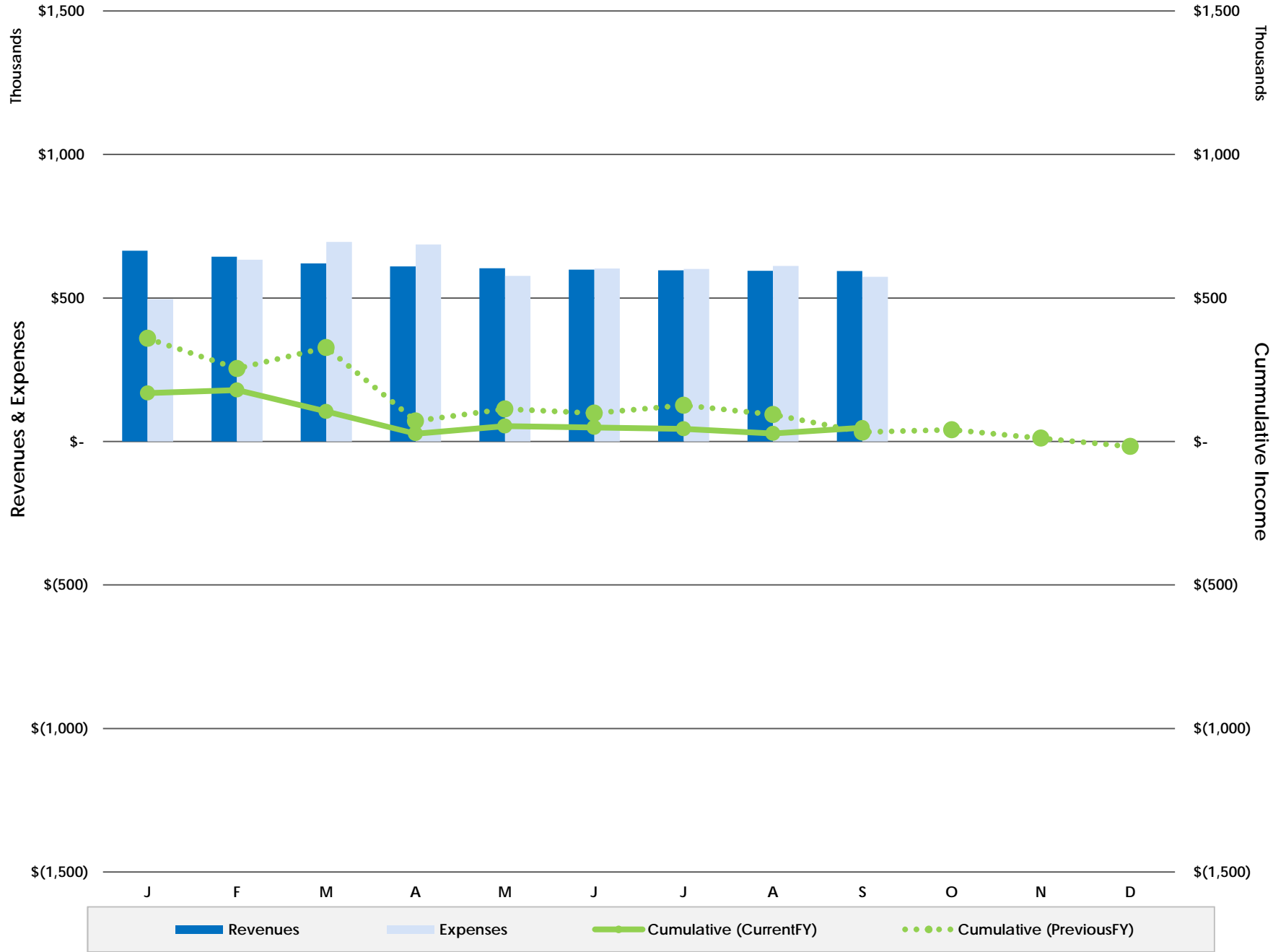
Income

Before Transfer	\$	122,922	\$	(27,337)	\$	1,017,479	\$	327,016	\$	1,068,915
After Transfer	\$	20,269	\$	(60,989)	\$	49,051	\$	32,745	\$	(1,198)

Margin

Before Transfer		20.70%		-5.58%		18.42%		6.75%		14.73%
After Transfer		3.41%		-12.46%		0.89%		0.68%		-0.02%

CHART 1
MONTHLY DIRECTOR'S REPORT
REVENUE, EXPENSE & INCOME SUMMARY
FISCAL YEAR 2021



MOST RECENT
12-MONTH

	Sep 2021	Sep 2020	FY2021 YTD	FY2020 YTD	
RETAIL SALES					
<i>Note on Telecom Sales: Detail break-down for individual rate class is shown in TELECOM: RETAIL SALES section.</i>					
CABLE TELEVISION	\$ 237,597	\$ 217,659	\$ 2,341,695	\$ 2,009,476	\$ 2,976,144
DVR SERVICE	21,394	18,981	197,086	172,713	252,710
FIBER OPTICS	52,485	46,562	452,833	417,181	593,769
INTERNET	224,631	201,774	1,968,487	1,711,305	2,591,679
TELEPHONE	32,444	30,493	280,781	274,858	372,428
SET TOP BOX	1,638	2,275	16,559	22,093	23,028
Total RETAIL SALES (ACTUAL)	\$ 570,187	\$ 517,744	\$ 5,257,441	\$ 4,607,627	\$ 6,809,758
OTHER REVENUES					
CATV INSTALL/UPGRADE	\$ 465	\$ 1,785	\$ 3,970	\$ 22,980	\$ 5,050
MARKETPLACE ADS	-	-	-	-	-
PHONE FEES	677	722	6,340	5,595	8,607
EQUIPMENT SALES	-	7,951	-	69,523	23,099
MODEM RENTAL	8,070	1,986	72,211	17,364	77,938
VIDEO PRODUCTION REVENUE	-	-	-	-	-
MISCELLANEOUS	7,400	7,835	101,429	64,685	136,468
ADMIN ALLOCATION	9,091	(41,612)	106,172	99,869	165,800
CONTRIBUTED CAPITAL	-	-	-	-	-
Transfer from CIP	-	-	-	-	-
MISCELLANEOUS	-	7,881	-	68,850	23,769
Total OTHER REVENUES ACTUAL	\$ 25,702	\$ (13,451)	\$ 290,123	\$ 348,865	\$ 440,732
Adjustment	\$ (2,152)	\$ (14,749)	\$ (22,692)	\$ (111,955)	\$ 7,979
<i>Note: Adjustment added to match Financials</i>					
TOTAL REVENUES (ACTUAL)	\$ 593,737	\$ 489,544	\$ 5,524,872	\$ 4,844,537	\$ 7,258,468

	Sep 2021	Sep 2020	FY2021 YTD	FY2020 YTD	12-MONTH
SUMMARY					
Personnel	\$ 66,552	\$ 73,298	\$ 658,315	\$ 613,716	\$ 910,880
Purchased & Contracted Svc	21,159	44,175	162,381	135,736	217,076
Purchased Property Services	669	(21,501)	34,823	42,313	52,843
Supplies	20,176	33,894	241,590	220,525	337,030
Cost of Goods Sold	246,837	296,251	2,331,745	2,606,801	3,309,793
Depr, Debt Svc & Other Costs	115,423	90,765	1,078,541	898,431	1,361,932
Fund Transfers	102,653	33,652	968,427	294,271	1,070,113
TOTAL SUMMARY (ACTUAL)	\$ 573,468	\$ 550,533	\$ 5,475,821	\$ 4,811,792	\$ 7,259,666

TELECOM

Personnel

Salaries	\$ 41,570	\$ 47,546	\$ 417,975	\$ 429,145	\$ 589,366
Benefits	24,982	25,752	240,340	184,571	321,514
Total Personnel (ACTUAL)	\$ 66,552	\$ 73,298	\$ 658,315	\$ 613,716	\$ 910,880

Purchased & Contracted Svc

Attorney Fees	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	-	61	759	891	759
Web Design	-	-	-	41	-
Consulting - Technical	-	-	171	11,250	4,671
HOLIDAY EVENTS	-	-	-	650	-
Lawn Care & Maintenance	-	-	-	89	-
Security Systems	-	-	607	387	1,490
Pest Control	-	-	-	-	-
Maintenance	2,869	469	18,614	12,225	20,030
Equipment Rents/Leases	376	197	1,878	1,887	2,629
Pole Equip. Rents/Leases	-	-	2,000	2,000	2,000
Equipment Rental	15	14	118	130	147
CONSULTING - TECHNICAL	-	-	-	-	-
LAWN CARE & MAINTENANCE	-	-	-	59	-
Outside Maintenance	2,081	361	13,588	8,236	17,917
EQUIPMENT RENTS / LEASES	-	-	-	-	-
POLE EQUIPMENT RENTS / LEASES	-	-	2,679	2,726	2,679
MAINTENANCE CONTRACTS	69	124	21,376	4,535	26,662
EQUIPMENT RENTAL	10	10	79	87	98
COMMUNICATION SERVICES	6,034	4,906	17,660	15,712	21,074
INTERNET COSTS	530	530	4,240	3,412	6,360
POSTAGE	-	-	110	-	110
TRAVEL EXPENSE	-	-	421	-	421
DUES/FEES	-	-	9,967	2,475	9,967
VEHICLE TAG & TITLE FEE	-	-	-	-	-
FCC FEES	5,342	4,045	38,562	26,818	56,905
GA DEPT OF REV FEES	-	-	-	-	-
TRAINING & EDUCATION -EMPLOYEE	112	-	126	8,610	141
CONTRACT LABOR	3,721	33,459	29,348	33,459	42,938
SOFTWARE EXPENSE	-	-	80	-	80
SHIPPING / FREIGHT	-	-	-	56	-
Total Purchased & Contracted Svc (ACTUAL)	\$ 21,159	\$ 44,175	\$ 162,381	\$ 135,736	\$ 217,076

	Sep 2021	Sep 2020	FY2021 YTD	FY2020 YTD	12-MONTH
Purchased Property Services					
Equipment Rep & Maint -Outside	-	-	-	-	-
Equipment Rental	-	-	-	-	-
Repair & Maintenance (Outside)	-	-	-	-	-
Repair & Maintenance (Inside)	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
Other Contractual Services	-	-	-	-	-
Communication Services	353	1,323	7,504	11,503	11,429
Postage	-	-	10	-	10
INTERNET COSTS	-	-	-	-	2,000
Public Relations	-	260	-	260	-
Marketing Expense	-	-	-	-	-
Utility Bill Printing Services	-	-	-	-	-
Dues & Subscriptions	-	-	-	-	-
Fees	-	-	1,166	78	1,166
FCC Fees	-	-	-	-	-
Training & Education	-	-	-	182	-
General Liability Insurance	-	-	-	-	-
Vehicle Tag & Title Fee	-	-	-	-	-
GA Dept Revenue Fee	-	-	200	200	200
Uniform Rental	-	-	-	-	-
Contract Labor	316	(23,084)	25,943	29,496	38,038
Fines/Late Fee	-	-	-	-	-
Shipping/Freight	-	-	-	594	-
Total Purchased Property Services (ACTUAL)	\$ 669	\$ (21,501)	\$ 34,823	\$ 42,313	\$ 52,843

	Sep 2021	Sep 2020	FY2021 YTD	FY2020 YTD	12-MONTH
TELECOM (Continued)					
Supplies					
Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies & Expense	-	123	-	619	-
Postage	-	-	-	-	-
Auto Parts	52	341	2,784	4,104	2,978
CONSTRUCTION MATERIALS	-	9,825	3,745	34,324	12,151
Damage Claims	-	-	-	-	-
EXPENDABLE FLUIDS	-	-	54	22	54
Tires	227	-	482	1,777	1,286
Uniform Expense	387	-	4,063	-	4,063
Janitorial Supplies	256	193	2,526	1,924	3,276
Equipment Parts	79	-	8,883	3,270	10,040
R&M Building - Inside	-	-	202	-	202
Equipment R&M - Inside	-	-	-	-	-
System R&M - Inside	4,809	1,610	23,118	32,037	42,732
Sys R&M - Inside/Shipping	-	-	27	-	27
COVID-19 EXPENSES	-	-	957	716	957
Utility Costs	3,043	(9,996)	25,360	23,226	35,811
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	1,031	846	8,545	8,528	11,900
Food	108	251	720	763	976
Small Tools & Minor Equipment	138	145	1,348	4,584	2,399
Small Operating Supplies	1,130	703	12,566	13,117	19,566
Uniform Expense	-	-	-	-	-
Equipment Pur (Less than \$5M)	-	-	-	-	-
OFFICE SUPPLIES & EXPENSES	66	-	1,567	840	1,747
AUTO PARTS	-	-	-	-	-
CONSTRUCTION MATERIALS	-	2,964	11,992	8,135	22,865
UNIFORM EXPENSE	-	-	-	683	-
JANITORIAL SUPPLIES	-	-	256	149	320
COMPUTER EQUIP NON-CAP	568	-	7,930	3,159	8,424
EQUIPMENT PARTS	-	236	606	1,678	740
REPAIRS & MAINTENANCE	2,727	3,120	47,693	11,651	54,742
COVID-19 EXPENSES	-	-	957	273	957
UTILITY COSTS	1,830	14,681	14,551	14,681	21,751
AUTO & TRUCK FUEL	1,031	846	8,545	8,603	11,830
SMALL TOOLS & MINOR EQUIPMENT	-	1,062	2,341	6,186	7,430
SMALL OPERATING SUPPLIES	545	5,159	30,428	19,815	34,848
CONSTRUCTION IN PROGRESS	-	-	-	-	-
DEPRECIATION EXPENSE	2,150	1,726	19,346	15,532	22,798
EQUIPMENT	-	-	-	-	-
Total Supplies (ACTUAL)	\$ 20,176	\$ 33,894	\$ 241,590	\$ 220,525	\$ 337,030

	Sep 2021	Sep 2020	FY2021 YTD	FY2020 YTD	12-MONTH
Cost of Goods Sold					
Internet Costs	-	-	-	-	-
Cost of Sales Telephone	-	-	-	-	-
Cost of Sales Fiber	-	-	-	-	-
Cost of Sales Electricity	-	-	-	-	-
Cost of Sales Telephone	16,812	16,086	145,205	148,510	193,392
Cost of Sales CATV	206,465	251,697	1,949,169	2,201,979	2,781,232
Cost of Sales Internet	14,808	19,192	167,459	168,576	230,836
Cost of Sales Internet	-	-	-	-	-
Cost of Sales Fiber	8,753	9,275	69,912	87,735	104,333
Cost of Programming CATV	-	-	-	-	-
Total Cost of Goods Sold (ACTUAL)	\$ 246,837	\$ 296,251	\$ 2,331,745	\$ 2,606,801	\$ 3,309,793

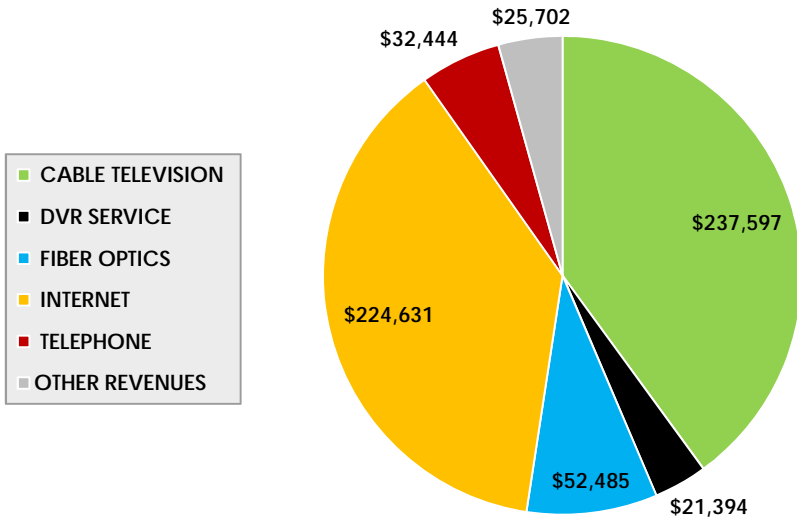
Depr, Debt Svc & Other Costs					
Damage Claims	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	-	-	-	-	-
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	14,706	14,608	131,918	132,352	161,134
INTEREST EXP - 2020 REV BONDS	43,089	-	387,803	-	461,054
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	66,351	76,157	637,331	766,079	818,254
Utility Bad Debt Expense	-	-	-	-	-
Revenue Bond Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Interest Expenses (Bond)	-	-	-	-	-
Construction in Progress	-	-	-	-	-
Capital Exp-Software	-	-	-	-	-
Capital Exp - Equipment	-	-	-	-	-
Total Depr, Debt Svc & Other Costs (ACTUAL)	\$ 115,423	\$ 90,765	\$ 1,078,541	\$ 898,431	\$ 1,361,932

Fund Transfers					
Transfer 5% to General Fund	16,334	15,586	158,042	141,569	202,231
TRANS OUT UTIL 5% TO GEN FUND	19,968	18,065	173,055	152,701	230,551
ADMIN ALLOC - ADMIN EXPENSES	66,351	-	637,331	-	637,331
Total Fund Transfers (ACTUAL)	\$ 102,653	\$ 33,652	\$ 968,427	\$ 294,271	\$ 1,070,113

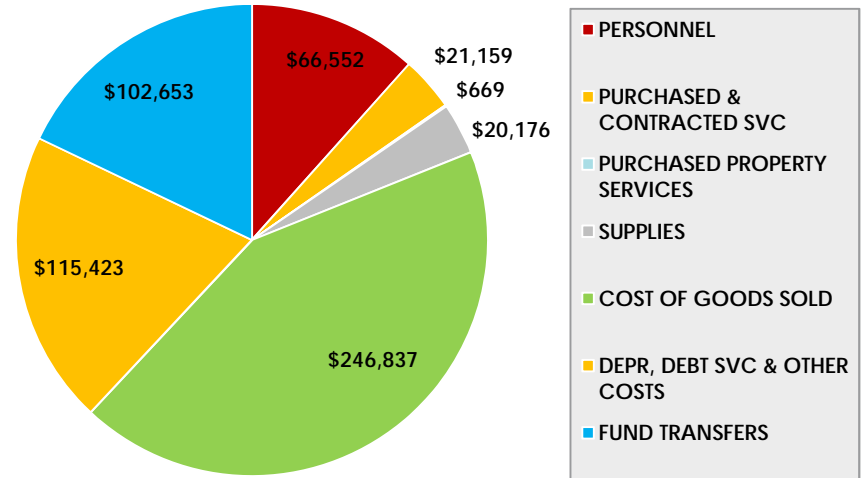
TOTAL TELECOM EXPENSES (ACTUAL)	\$ 573,468	\$ 550,533	\$ 5,475,821	\$ 4,811,792	\$ 7,259,666
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CHART 5
MONTHLY DIRECTOR'S REPORT
REVENUES & EXPENSES

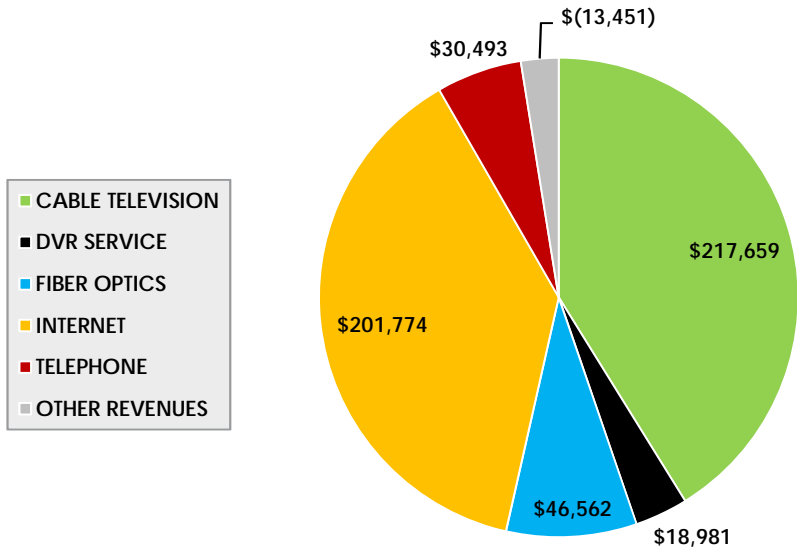
REVENUES [Sep 2021]



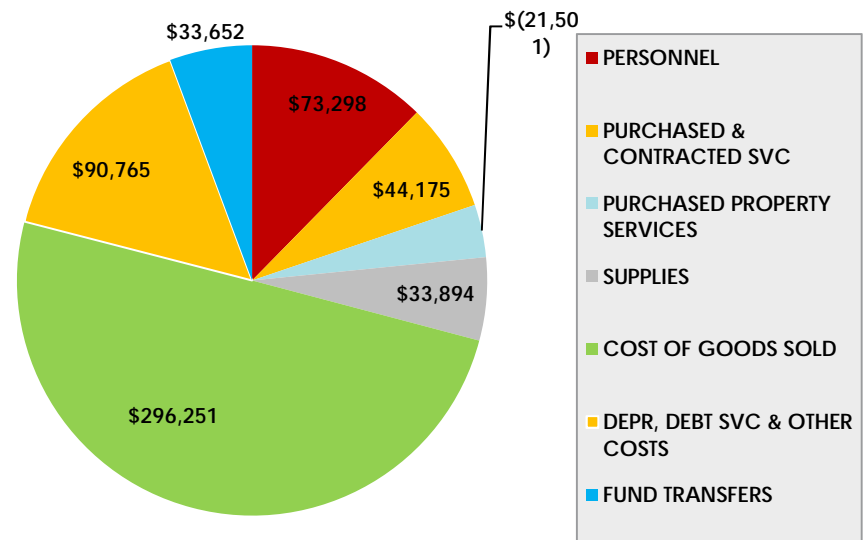
EXPENSES [Sep 2021]



REVENUES [Sep 2020]



EXPENSES [Sep 2020]



MOST RECENT
12-MONTH

	Sep 2021	Sep 2020	FY2021 YTD	FY2020 YTD	MOST RECENT 12-MONTH
BASIC & EXPANDED BASIC					
Number of Bills	1,962	2,762	19,717	25,436	27,778
Revenue (\$)	\$ 223,713	\$ 207,939	\$ 2,226,196	\$ 1,920,303	\$ 2,831,693
Revenue Per Bill (\$)	\$ 114	\$ 75	\$ 113	\$ 75	\$ 102
MINI BASIC					
Number of Bills	287	161	2,330	1,487	2,838
Revenue (\$)	\$ 10,557	\$ 6,080	\$ 82,845	\$ 56,154	\$ 101,280
Revenue Per Bill (\$)	\$ 37	\$ 38	\$ 36	\$ 38	\$ 36
BOSTWICK					
Number of Bills	11	14	101	131	141
Revenue (\$)	\$ 1,265	\$ 1,070	\$ 11,630	\$ 9,886	\$ 14,651
Revenue Per Bill (\$)	\$ 115	\$ 76	\$ 115	\$ 75	\$ 104
BULK CATV/MOTEL					
Number of Bills	4	5	44	45	59
Revenue (\$)	\$ 1,310	\$ 1,550	\$ 13,583	\$ 13,950	\$ 18,233
Revenue Per Bill (\$)	\$ 328	\$ 310	\$ 309	\$ 310	\$ 309
SHOWTIME					
Number of Bills	3	6	29	71	44
Revenue (\$)	\$ 29	\$ 84	\$ 388	\$ 1,020	\$ 572
Revenue Per Bill (\$)	\$ 10	\$ 14	\$ 13	\$ 14	\$ 13
SHOW/HBO					
Number of Bills	6	9	60	77	87
Revenue (\$)	\$ 75	\$ 113	\$ 746	\$ 954	\$ 1,062
Revenue Per Bill (\$)	\$ 13	\$ 13	\$ 12	\$ 12	\$ 12
BULK SHOWTIME/MOTEL					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
CINEMAX					
Number of Bills	2	2	18	22	24
Revenue (\$)	\$ 29	\$ 29	\$ 264	\$ 317	\$ 352
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 14	\$ 15

MOST RECENT
12-MONTH

	Sep 2021	Sep 2020	FY2021 YTD	FY2020 YTD	
HBO					
Number of Bills	21	27	206	228	284
Revenue (\$)	\$ 308	\$ 383	\$ 2,973	\$ 3,265	\$ 4,069
Revenue Per Bill (\$)	\$ 15	\$ 14	\$ 14	\$ 14	\$ 14
MAX/HBO					
Number of Bills	6	7	53	55	74
Revenue (\$)	\$ 75	\$ 88	\$ 654	\$ 665	\$ 895
Revenue Per Bill (\$)	\$ 13	\$ 13	\$ 12	\$ 12	\$ 12
PLAYBOY					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
STARZ					
Number of Bills	18	21	169	197	235
Revenue (\$)	\$ 234	\$ 322	\$ 2,417	\$ 2,961	\$ 3,337
Revenue Per Bill (\$)	\$ 13	\$ 15	\$ 14	\$ 15	\$ 14
DVR					
Number of Bills	132	149	1,258	1,334	1,705
Revenue (\$)	\$ 15,466	\$ 14,060	\$ 146,717	\$ 126,200	\$ 188,468
Revenue Per Bill (\$)	\$ 117	\$ 94	\$ 117	\$ 95	\$ 111
NON DVR					
Number of Bills	43	43	342	383	462
Revenue (\$)	\$ 4,937	\$ 3,883	\$ 41,096	\$ 37,446	\$ 51,766
Revenue Per Bill (\$)	\$ 115	\$ 90	\$ 120	\$ 98	\$ 112
SET TOP BOX					
Number of Bills	130	183	1,342	1,772	1,879
Revenue (\$)	\$ 1,638	\$ 2,275	\$ 16,559	\$ 22,093	\$ 23,028
Revenue Per Bill (\$)	\$ 13	\$ 12	\$ 12	\$ 12	\$ 12

MOST RECENT
12-MONTH

	Sep 2021	Sep 2020	FY2021 YTD	FY2020 YTD	MOST RECENT 12-MONTH
ADD'L DVR BOX					
Number of Bills	55	57	506	499	689
Revenue (\$)	\$ 784	\$ 830	\$ 7,711	\$ 7,178	\$ 10,344
Revenue Per Bill (\$)	\$ 14	\$ 15	\$ 15	\$ 14	\$ 15
ADD'L NON DVR BOX					
Number of Bills	19	18	139	179	188
Revenue (\$)	\$ 207	\$ 209	\$ 1,562	\$ 1,888	\$ 2,133
Revenue Per Bill (\$)	\$ 11	\$ 12	\$ 11	\$ 11	\$ 11
FIBER					
Number of Bills	216	118	1,573	997	1,933
Revenue (\$)	\$ 52,485	\$ 46,562	\$ 452,833	\$ 417,181	\$ 593,769
Revenue Per Bill (\$)	\$ 243	\$ 395	\$ 288	\$ 418	\$ 307
INTERNET					
Number of Bills	4,061	4,046	36,829	34,992	48,964
Revenue (\$)	\$ 222,041	\$ 199,220	\$ 1,944,334	\$ 1,685,785	\$ 2,559,439
Revenue Per Bill (\$)	\$ 55	\$ 49	\$ 53	\$ 48	\$ 52
WIRELESS INTERNET					
Number of Bills	37	38	346	384	462
Revenue (\$)	\$ 2,590	\$ 2,555	\$ 24,153	\$ 25,520	\$ 32,239
Revenue Per Bill (\$)	\$ 70	\$ 67	\$ 70	\$ 66	\$ 70
RESIDENTIAL PHONE					
Number of Bills	773	848	7,185	7,615	9,712
Revenue (\$)	\$ 5,481	\$ 19,288	\$ 47,956	\$ 100,148	\$ 79,193
Revenue Per Bill (\$)	\$ 7	\$ 23	\$ 7	\$ 13	\$ 8
COMMERCIAL PHONE					
Number of Bills	276	290	2,548	2,543	3,402
Revenue (\$)	\$ 17,989	\$ 11,205	\$ 168,209	\$ 174,710	\$ 228,618
Revenue Per Bill (\$)	\$ 65	\$ 39	\$ 66	\$ 69	\$ 67
TOTAL REVENUES	\$ 561,213	\$ 517,744	\$ 5,192,825	\$ 4,607,627	\$ 6,745,142

CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR



CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR

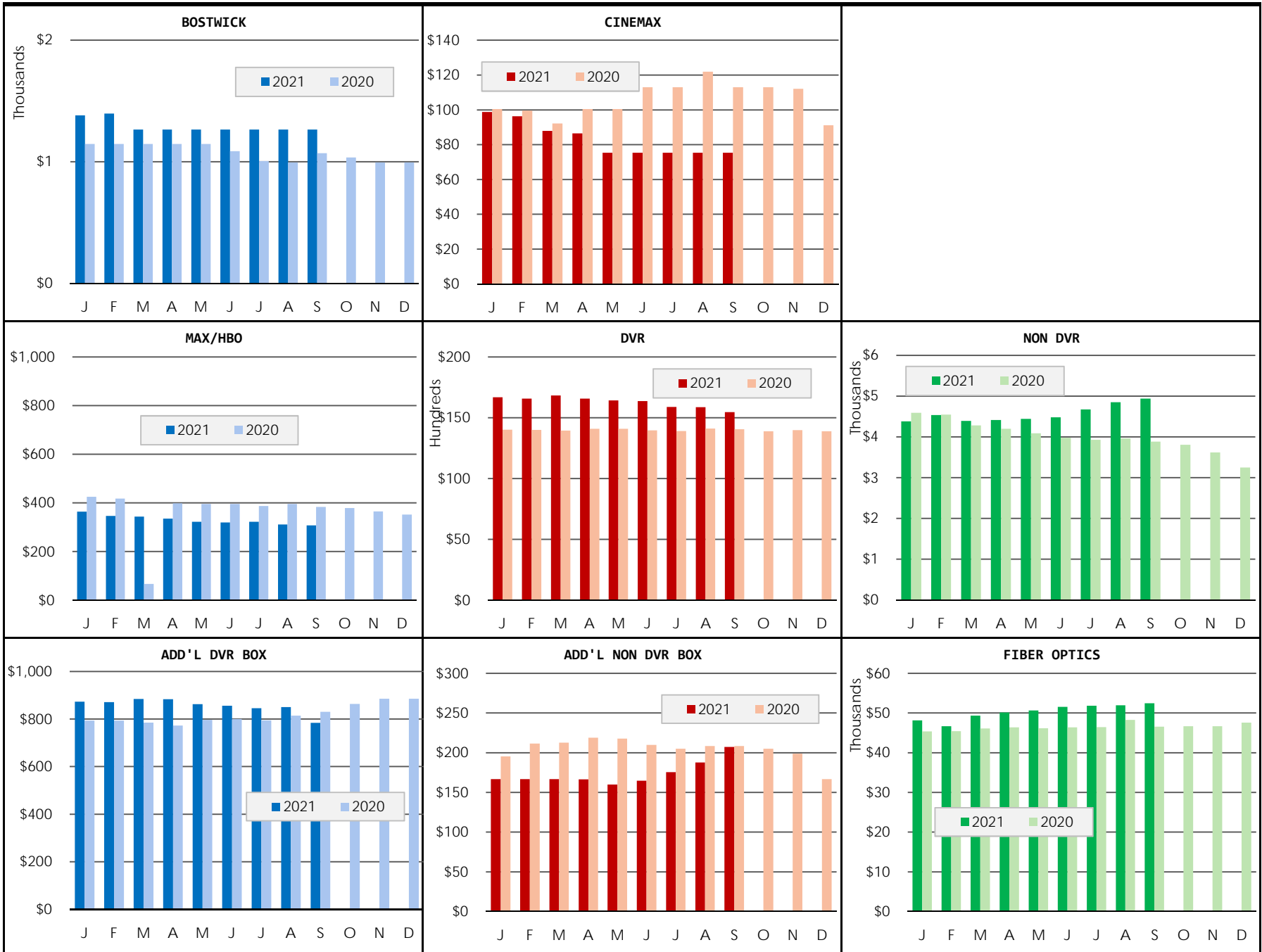
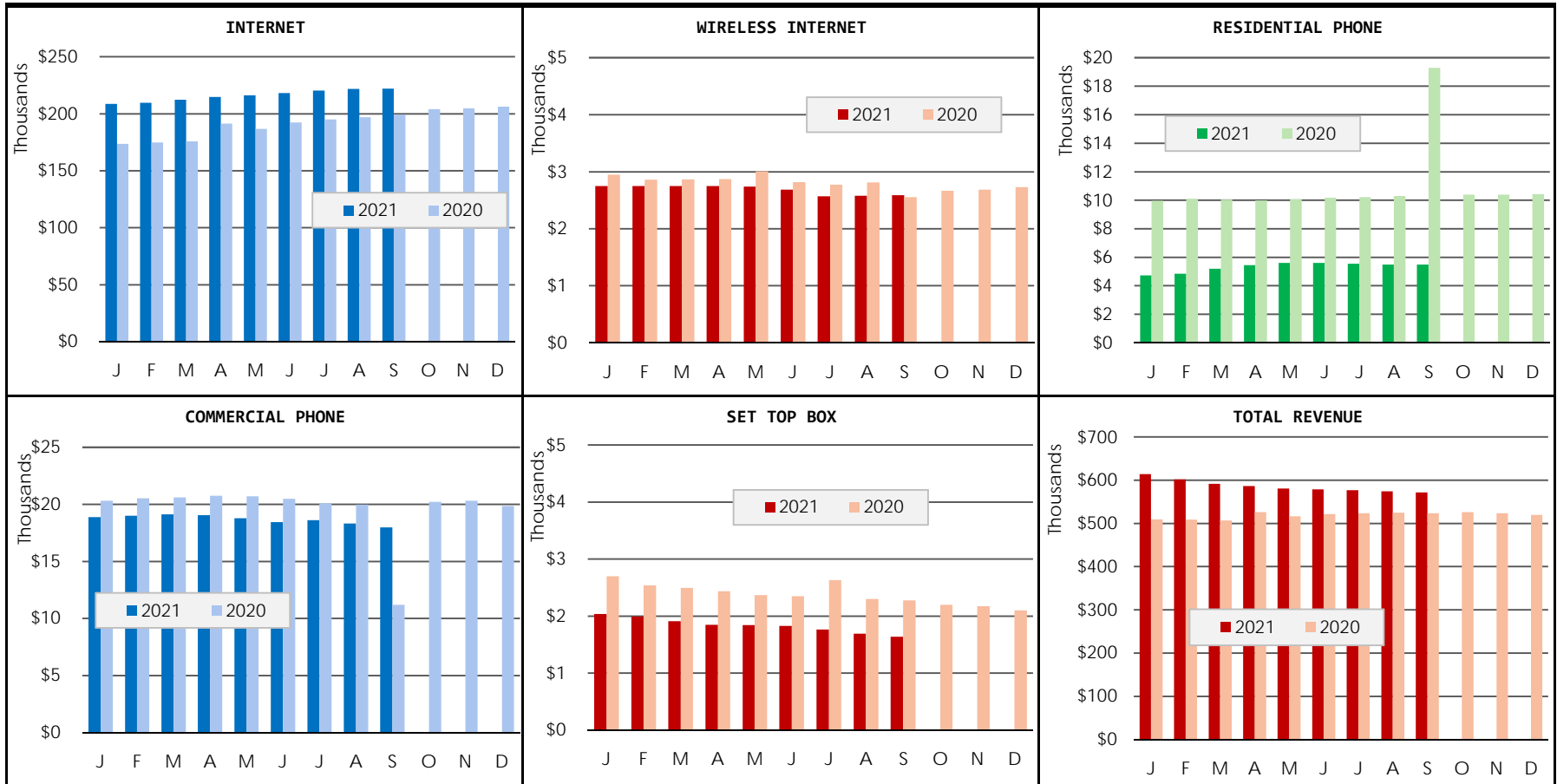


CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR





**WATER, SEWER & GAS
MONTHLY REPORT**

**NOVEMBER
2021**

2021 Project List

	<i>Estimated Start Date</i>	<i>Estimated Completion Date</i>	<i>Notes</i>	<i>Progress</i>	<i>Contractor or City</i>
Natural Gas					
Hwy 186 Gas main extension	Jan-21	Dec-21	13,200' of 26,000' installed to date. Line pressure tested & gassed	Started	City
Hwy 83 Good Hope to Chandler Road main extension	Jan-21	Feb-22	Install 10,500' of 4" plastic gas main	Planning Stage	City
Chandler Road to Old Monroe-Madison Rd main extension	Oct-21	Feb-22	Install 15,000' of 4" plastic gas main/will serve 5 chicken houses	Planning Stage	City
Old Monroe-Madison Rd to Morgan County line	Oct-21	Dec-21	Install 23,000' of 4" plastic gas main/will serve 4 chicken houses	Material delivered	City
Poplar Street main install/renewal	Aug-21	Sep-21	Install 2800' of new 2" plastic main and 1500' of 2" steel main renewal (under runway)	Completed	City
Victory Drive Gas Renewal	Jan-21	Jun-21	Replace 1500' of 2" steel with 2" plastic	Planning Stage	Planning
Harris & Lacy Streets Gas Renewal	Apr-21	Aug-21	Replace 2000' of 2" steel with 2" plastic	Planning Stage	Planning
Main extension MAB Development	Mar-21	Apr-21	Install 2"/4" plastic thru MAB development/services installed	Completed	City
Sewer Collection					
Gratis Rd/Birch St/Hwy 78 I & I repairs	Mar-21	Apr-21	Raise 12 manholes along Jacks Creek located in flood area	Completed	City
2018 CDBG	Sep-18	Jun-21	Patching complete / Paving to begin in April 2021	Completed	Contractor
Alcovy River/Hwy 138 Sewer Extension	Jan-21	Dec-21	Gravity sewer installed and completed/waiting on pump station contractor to complete station	Awarded	Contractor
Sewer Treatment Plant					
Jacks Creek Plant Rehab	Sep-21	Sep-22	Work begun/Demo of influent building nearing completion	Awarded	Contractor
Water Distribution					
30" Raw Water Main / 20" Finished Water Main	Jan-21	Jan-22	EPD approval 7/26/21 / GDOT, Georgia Power, Transco permits submitted	Design Near Completion	Contractor
18" water main from plant to MAB Development	Apr-21	Jul-21	Chlorinated and in service	Completed	Contractor
S. Broad St main extension Mears St to John's Supermarket	May-21	Jun-21	Main installed from Mears Street to Walker Street	Crew has started	City
Monroe-Loganville 20" Water Transmission Main/Pump Station	Jul-18	Apr-21	Waiting on JK Duren/Loganville on some control issues	Ongoing	Contractor
Water Treatment Plant					
500,000 gal elevated water tank @ Piedmont Industrial Park	Jul-21	Dec-22	Engineering in process	Design	Engineer
1,000,000 gallon clearwell @ WTP location	Jun-21	Oct-22	Construction of a new 1,000,000 gallon clearwell / crews test drill area 7/13/21	Design	Engineer

2021 CIP Completion

3100' extension of 4" plastic gas main along Unisia Drive (City crews)
Hwy 11 South gas main renewal 3.8 miles of 4" steel replaced with 4" plastic (Contractor)
Water model of the water distribution system - Wiedeman & Singleton
Installed 4000' of 2" gas main in The Fields @ Alcovy Mountain to serve 61 lots (City crews)
Installed 1500' of 10" water main along Piedmont Industrial Parkway (City crews)
Installed 1000' of water main along Jim Daws Spur (City crews)
Installed 2800' of water main along Poplar Street to serve 4 homes and looped to provide pressure improvements (City crews)
Pipeburst 550' of 6" clay sewer main along S. Madison Ave. (City crews)
Pipeburst 400' of 6" clay sewer main along Church Street (City crews)
Installed 3500' of 20" water main along Cedar Ridge Rd (Contractor)
Purchased 2021 Ford F450 service body (Gas Department)
Installed 1750' of 2" plastic gas main on Holly Jones Rd (City crews)
Replace 3000' of bare steel 2" gas main along Carwood Drive (Contractor)
Emergency purchase of pump for Grand Haven subdivision (51,779.87 from Xylem Water Solutions)
Replaced 3000' of 2" gas main with 2" plastic on Southview, Reese, Bolton, Pierce, and Olympian Way (City crews)
Jacks Creek Road gas extension 3500' 2" plastic
Saddle Creek Subdivision Jim Daws Rd/Wall Rd gas extension 3,500' 2" plastic

WATER / WASTEWATER: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 09/2021 | FY 2021



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CITY OF MONROE: WATER & SEWER FUND OVERVIEW

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	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	FY 2021	AS BUDGET	FY 2020
REVENUES	\$ 0.835M	\$ 0.981M	\$ 1.286M	\$ 0.815M	\$ 0.930M	\$ 0.906M	\$ 1.052M	\$ 1.074M	\$ 1.146M				\$ 9.024M	\$ 11.650M	\$ 8.394M
PERSONNEL COSTS	\$ 0.196M	\$ 0.195M	\$ 0.190M	\$ 0.334M	\$ 0.208M	\$ 0.195M	\$ 0.219M	\$ 0.214M	\$ 0.202M				\$ 1.955M	\$ 2.531M	\$ 1.658M
CONTRACTED SVC	\$ 0.011M	\$ 0.032M	\$ 0.025M	\$ 0.060M	\$ 0.037M	\$ 0.093M	\$ 0.064M	\$ 0.032M	\$ 0.044M				\$ 0.399M	\$ 1.395M	\$ 0.661M
SUPPLIES	\$ 0.079M	\$ 0.138M	\$ 0.158M	\$ 0.123M	\$ 0.135M	\$ 0.185M	\$ 0.164M	\$ 0.199M	\$ 0.175M				\$ 1.355M	\$ 1.916M	\$ 1.230M
CAPITAL OUTLAY	\$ 0.214M	\$ 0.220M	\$ 0.286M	\$ 0.271M	\$ 0.229M	\$ 0.238M	\$ 0.247M	\$ 0.232M	\$ 0.229M				\$ 2.168M	\$ 2.607M	\$ 1.715M
FUND TRANSFERS	\$ 0.048M	\$ 0.045M	\$ 0.045M	\$ 0.044M	\$ 0.044M	\$ 0.048M	\$ 0.050M	\$ 0.057M	\$ 0.056M				\$ 0.438M	\$ 1.559M	\$ 0.410M
DEPRECIATION	\$ 0.166M	\$ 0.166M	\$ 0.165M	\$ 0.162M	\$ 0.166M	\$ 0.165M	\$ 0.170M	\$ 0.168M	\$ 0.169M				\$ 1.495M	\$ -	\$ 1.401M
EXPENSES	\$ 0.713M	\$ 0.796M	\$ 0.870M	\$ 0.994M	\$ 0.819M	\$ 0.925M	\$ 0.914M	\$ 0.902M	\$ 0.874M				\$ 7.808M	\$ 10.009M	\$ 7.076M
MARGIN	\$ 0.121M	\$ 0.185M	\$ 0.416M	\$ (0.180M)	\$ 0.111M	\$ (0.019M)	\$ 0.138M	\$ 0.172M	\$ 0.271M				\$ 1.216M	\$ 1.641M	\$ 1.319M

12-MO PROCESSED KGAL



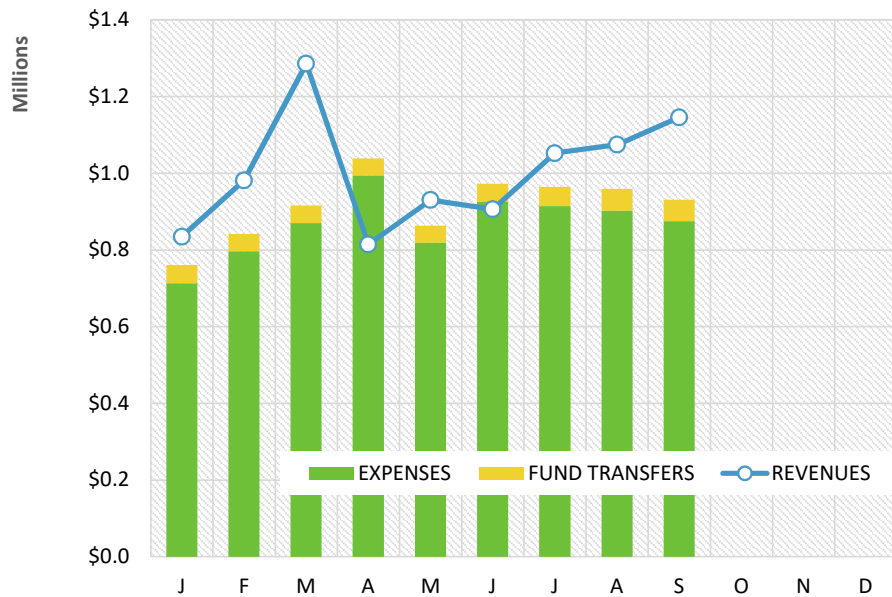
12-MO RETAIL KGAL



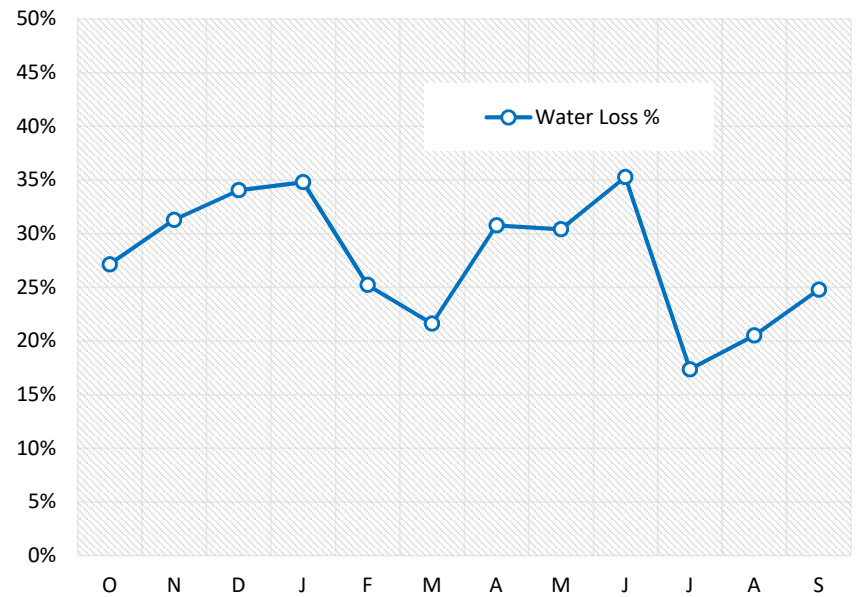
ROLLING 12-MO LINE LOSS



REVENUES vs. EXPENSES



MONTHLY WATER PROCESSED VS SOLD



RETAIL SALES REPORT

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CUSTOMER COUNT - WATER

Residential	8,653	8,684	8,740	8,745	8,763	8,802	8,801	8,827	8,832
Commercial	939	947	939	943	948	958	965	965	964
Industrial	1	1	1	1	1	1	1	1	1
Water Authority	1	1	1	1	1	1	1	1	1
Residential Sprinkler	461	474	482	496	516	527	532	536	534
Commercial Sprinkler	83	85	87	84	85	85	85	85	85
Total	10,138	10,192	10,250	10,270	10,314	10,374	10,385	10,415	10,417

YOY Δ	0.40%	0.49%	0.32%	0.05%	0.18%	0.13%	-1.25%	-0.12%	-0.57%
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KGALLONS - WATER

Residential	34,525	35,039	32,670	32,123	34,850	36,901	41,724	41,795	41,839
Commercial	9,962	10,087	9,595	10,119	12,524	13,408	14,425	16,791	18,205
Industrial	1,295	2,502	1,584	1,395	1,094	1,659	1,090	1,117	1,193
Water Authority	-	22	-	15	92	5,257	20,674	12,024	7,095
Total	45,782	47,650	43,849	43,652	48,560	57,225	77,913	71,727	68,332

YOY Δ	1.58%	6.64%	-1.00%	0.69%	6.40%	10.47%	44.08%	15.45%	14.63%
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REVENUE - WATER

Residential	\$ 0.297M	\$ 0.303M	\$ 0.285M	\$ 0.281M	\$ 0.300M	\$ 0.318M	\$ 0.354M	\$ 0.355M	\$ 0.356M
Commercial	\$ 0.078M	\$ 0.075M	\$ 0.077M	\$ 0.080M	\$ 0.094M	\$ 0.099M	\$ 0.106M	\$ 0.118M	\$ 0.126M
Industrial	\$ 0.005M	\$ 0.010M	\$ 0.007M	\$ 0.006M	\$ 0.005M	\$ 0.007M	\$ 0.005M	\$ 0.005M	\$ 0.005M
Water Authority	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.001M	\$ 0.021M	\$ 0.084M	\$ 0.049M	\$ 0.029M
Total	\$ 0.380M	\$ 0.388M	\$ 0.369M	\$ 0.367M	\$ 0.399M	\$ 0.445M	\$ 0.548M	\$ 0.527M	\$ 0.515M

YOY Δ	2.13%	6.08%	1.94%	2.60%	6.29%	7.64%	25.86%	9.91%	8.05%
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RETAIL SALES REPORT

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CUSTOMER COUNT - SEWER

Residential	6,635	6,660	6,707	6,702	6,710	6,737	6,753	6,776	6,779
Commercial	782	793	783	786	791	793	799	799	805
Water Authority	1	1	1	1	1	1	1	1	1
Total	7,418	7,454	7,491	7,489	7,502	7,531	7,553	7,576	7,585
YOY Δ	3.33%	3.40%	3.32%	2.96%	3.13%	3.05%	4.38%	3.45%	3.13%

KGALLONS - SEWER

Residential	34,525	35,039	32,670	32,123	34,850	36,901	41,724	41,795	41,839
Commercial	9,962	10,087	9,595	10,119	12,524	13,408	14,425	16,791	18,205
Water Authority	-	22	-	15	92	5,257	20,674	12,024	7,095
Total	44,487	45,148	42,265	42,257	47,466	55,566	76,823	70,610	67,139
YOY Δ	2.32%	5.02%	-0.23%	1.04%	7.67%	10.38%	46.12%	16.36%	15.00%

REVENUE - SEWER

Residential	\$ 0.211M	\$ 0.210M	\$ 0.205M	\$ 0.204M	\$ 0.210M	\$ 0.212M	\$ 0.138M	\$ 0.223M	\$ 0.224M
Commercial	\$ 0.117M	\$ 0.120M	\$ 0.118M	\$ 0.122M	\$ 0.142M	\$ 0.141M	\$ 0.138M	\$ 0.163M	\$ 0.142M
Water Authority	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.002M	\$ 0.002M	\$ 0.002M	\$ 0.002M
Total	\$ 0.328M	\$ 0.331M	\$ 0.324M	\$ 0.327M	\$ 0.353M	\$ 0.354M	\$ 0.278M	\$ 0.388M	\$ 0.369M
YOY Δ	0.37%	1.68%	-1.21%	1.91%	14.47%	12.01%	-17.80%	9.34%	2.92%

SALES STATISTICS

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[YTD](#)

AVERAGE KGALLONS/CUSTOMER (WATER)

Residential	4	4	4	4	4	4	5	5	5	4
Commercial	11	11	10	11	13	14	15	17	19	13
Industrial	1,295	2,502	1,584	1,395	1,094	1,659	1,090	1,117	1,193	1,437
Water Authority	-	22	-	15	92	5,257	20,674	12,024	7,095	5,020

AVERAGE \$/CUSTOMER (WATER)

Residential	\$34	\$35	\$33	\$32	\$34	\$36	\$40	\$40	\$40	\$36
Commercial	\$83	\$79	\$82	\$84	\$99	\$103	\$109	\$122	\$130	\$99
Industrial	\$5,401	\$10,277	\$6,568	\$5,805	\$4,589	\$6,871	\$4,572	\$4,681	\$4,988	\$5,972
Water Authority	\$169	\$258	\$169	\$229	\$540	\$21,407	\$83,692	\$48,746	\$28,833	\$20,449

AVERAGE \$/KGALLON (WATER)

Residential	\$8.5939	\$8.6461	\$8.7351	\$8.7626	\$8.6174	\$8.6127	\$8.4797	\$8.5017	\$8.5082	\$8.6064
Commercial	\$7.8103	\$7.3874	\$8.0235	\$7.8586	\$7.4857	\$7.3756	\$7.3201	\$7.0326	\$6.8962	\$7.4656
Industrial	\$4.1703	\$4.1074	\$4.1465	\$4.1610	\$4.1943	\$4.1417	\$4.1948	\$4.1911	\$4.1815	\$4.1654
Water Authority		\$11.7105		\$15.2900	\$5.8742	\$4.0721		\$4.0540	\$4.0638	\$7.5108
Average	\$6.8582	\$7.9628	\$6.9684	\$9.0180	\$6.5429	\$6.0505	\$6.6649	\$5.9448	\$5.9124	\$6.8803

AVERAGE KGALLONS/CUSTOMER (SEWER)

Residential	5	5	5	5	5	5	6	6	6	5
Commercial	13	13	12	13	16	17	18	21	23	16
Water Authority	-	22	-	15	92	5,257	20,674	12,024	7,095	5,020

AVERAGE \$/CUSTOMER (SEWER)

Residential	\$32	\$32	\$31	\$30	\$31	\$31	\$20	\$33	\$33	\$30
Commercial	\$149	\$151	\$150	\$155	\$180	\$178	\$173	\$204	\$177	\$169
Water Authority	\$1,247	\$1,380	\$1,333	\$1,237	\$1,210	\$1,604	\$1,626	\$1,706	\$2,159	\$1,500

AVERAGE \$/KGALLON (SEWER)

Residential	\$6.0971	\$5.9879	\$6.2885	\$6.3392	\$6.0164	\$5.7406	\$3.3098	\$5.3381	\$5.3571	\$5.6083
Commercial	\$11.7091	\$11.8748	\$12.2610	\$12.0612	\$11.3684	\$10.5134	\$9.5737	\$9.7094	\$7.8237	\$10.7661
Water Authority		\$62.7486		\$82.4373		\$0.3052		\$0.1418	\$0.3042	\$29.1874
Average	\$8.9031	\$26.8705	\$9.2747	\$33.6126	\$8.6924	\$5.5197	\$6.4417	\$5.0631	\$4.4950	\$12.0970

MOST RECENT
12-MONTH

	Sep 2021	Sep 2020	FY2021 YTD	FY2020 YTD	
SALES REVENUES					
WATER SALES	\$ 505,480	\$ 481,620	\$ 3,895,026	\$ 3,605,138	\$ 5,156,405
SEWER SALES	\$ 362,916	\$ 358,266	\$ 3,095,504	\$ 2,945,582	\$ 4,125,051
SALES REVENUES (ACTUAL)	\$ 868,396	\$ 839,886	\$ 6,990,530	\$ 6,550,720	\$ 9,281,456
AS BUDGET	\$ 811,667	\$ 758,333	\$ 7,305,000	\$ 6,825,000	Not Applicable
% ACTUAL TO BUDGET	106.99%	110.75%	95.70%	95.98%	Not Applicable

OTHER REVENUES

WATER

OP REVENUE	\$ 136	\$ 152	\$ 1,651	\$ 1,188	\$ 152
MISC REVENUE	\$ 8,089	\$ 5,679	\$ 55,715	\$ 50,106	\$ 6,801
SALE OF FIXED ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 131,000	\$ 103,579	\$ 630,125	\$ 507,392	\$ 48,650
REIMB DAMAGE PROP	\$ -	\$ -	\$ 1,533	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC WATER	\$ 9,091	\$ (41,612)	\$ 95,125	\$ 99,868	\$ 14,134
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM CIP_WATER	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REVENUES (WATER)	\$ 148,316	\$ 67,798	\$ 784,149	\$ 658,554	\$ 69,737

SEWER

OP REVENUE	\$ 19,000	\$ 24,613	\$ 245,968	\$ 163,443	\$ 22,150
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
MISC REVENUE	\$ 74	\$ -	\$ 74	\$ 17,203	\$ -
TAP FEES	\$ 101,000	\$ 80,500	\$ 908,250	\$ 899,464	\$ 45,000
SALE OF ASSETS - SEWAGE	\$ -	\$ -	\$ -	\$ -	\$ -
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT CDBG 2018	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC SEW COLLECT	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER - UTILITY	\$ -	\$ -	\$ -	\$ 5,220	\$ -
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM CIP_SEWER	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC SEWAGE	\$ 9,091	\$ (41,612)	\$ 95,125	\$ 99,868	\$ 14,134
OTHER REVENUES (SEWER)	\$ 129,164	\$ 63,501	\$ 1,249,416	\$ 1,185,198	\$ 81,284

OTHER REVENUES (TOTAL)	\$ 277,480	\$ 131,299	\$ 2,033,565	\$ 1,843,752	\$ 151,021
AS BUDGET	\$ 148,798	\$ 126,768	\$ 1,339,183	\$ 1,140,908	Not Applicable
% ACTUAL TO BUDGET	186.48%	103.57%	151.85%	161.60%	Not Applicable
TOTAL REVENUES (ACTUAL)	\$ 1,145,876	\$ 971,185	\$ 9,024,095	\$ 8,394,472	\$ 9,432,477
AS BUDGET	\$ 960,465	\$ 885,101	\$ 8,644,183	\$ 7,965,908	Not Applicable
% ACTUAL TO BUDGET	119.30%	109.73%	104.40%	105.38%	Not Applicable

	Sep 2021	Sep 2020	FY2021 YTD	FY2020 YTD	12-MONTH
PERSONNEL	\$ 201,832	\$ 197,436	\$ 1,954,689	\$ 1,658,361	\$ 2,590,410
CONTRACTED SERVICES	\$ 43,732	\$ 100,113	\$ 398,560	\$ 661,292	\$ 582,347
SUPPLIES	\$ 174,984	\$ 167,240	\$ 1,354,534	\$ 1,231,811	\$ 1,842,851
CAPITAL OUTLAY	\$ 229,017	\$ 169,707	\$ 2,167,906	\$ 1,714,989	\$ 3,439,184
FUND TRANSFERS	\$ 56,202	\$ 53,338	\$ 437,698	\$ 409,875	\$ 594,665
DEPRECIATION	\$ 168,654	\$ 160,234	\$ 1,495,110	\$ 1,400,824	\$ 1,808,709
TOTAL	\$ 874,421	\$ 848,069	\$ 7,808,497	\$ 7,077,152	\$ 10,858,166

WATER

WATER TREATMENT PLANT

PERSONNEL					
Compensation	\$ 35,031	\$ 25,344	\$ 317,850	\$ 213,788	\$ 421,836
PERSONNEL (ACTUAL)	\$ 53,149	\$ 42,298	\$ 480,211	\$ 346,173	\$ 638,229
AS BUDGET	\$ 53,887	\$ 48,774	\$ 484,987	\$ 438,962	Not Applicable
% ACTUAL TO BUDGET	98.63%	86.72%	99.02%	78.86%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 10,168	\$ 38,025	\$ 93,736	\$ 123,884	\$ 161,936
AS BUDGET	\$ 23,763	\$ 24,693	\$ 213,863	\$ 222,240	Not Applicable
% ACTUAL TO BUDGET	42.79%	153.99%	43.83%	55.74%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 75,519	\$ 66,203	\$ 501,274	\$ 425,110	\$ 678,501
AS BUDGET	\$ 57,921	\$ 52,138	\$ 521,288	\$ 469,238	Not Applicable
% ACTUAL TO BUDGET	130.38%	126.98%	96.16%	90.60%	Not Applicable
CAPITAL OUTLAY					
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY (ACTUAL)	\$ 163,355	\$ 85,104	\$ 1,523,624	\$ 859,806	\$ 2,585,893
AS BUDGET	\$ 85,194	\$ 78,614	\$ 766,747	\$ 707,524	Not Applicable
% ACTUAL TO BUDGET	191.74%	108.26%	198.71%	121.52%	Not Applicable
DEPRECIATION					
DEPRECIATION (ACTUAL)	\$ 89,114	\$ 89,351	\$ 804,100	\$ 785,240	\$ 973,635
AS BUDGET	\$ 89,114	\$ 89,351	\$ 804,100	\$ 785,240	\$ 973,635
% ACTUAL TO BUDGET	100.00%	100.00%	100.00%	100.00%	100.00%
FUND TRANSFERS					
FUND TRANSFERS (ACTUAL)	\$ 32,735	\$ 30,534	\$ 240,538	\$ 222,126	\$ 327,778
AS BUDGET	\$ 70,832	\$ 66,360	\$ 637,487	\$ 597,243	Not Applicable
% ACTUAL TO BUDGET	46.21%	46.01%	37.73%	37.19%	Not Applicable

WATER DISTRIBUTION SYSTEM

PERSONNEL					
PERSONNEL (ACTUAL)	\$ 54,628	\$ 49,240	\$ 599,562	\$ 427,226	\$ 704,342
AS BUDGET	\$ 63,678	\$ 50,449	\$ 573,101	\$ 454,043	Not Applicable
% ACTUAL TO BUDGET	85.79%	97.60%	104.62%	94.09%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 4,374	\$ 26,266	\$ 70,734	\$ 62,202	\$ 85,811
AS BUDGET	\$ 15,629	\$ 14,879	\$ 140,663	\$ 133,913	Not Applicable
% ACTUAL TO BUDGET	27.99%	176.53%	50.29%	46.45%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 29,078	\$ 45,478	\$ 285,354	\$ 232,820	\$ 389,615
AS BUDGET	\$ 24,604	\$ 23,342	\$ 221,438	\$ 210,075	Not Applicable
% ACTUAL TO BUDGET	118.18%	194.84%	128.86%	110.83%	Not Applicable
CAPITAL OUTLAY					
CAPITAL OUTLAY (ACTUAL)	\$ -	\$ -	\$ -	\$ -	\$ -
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
TOTAL WATER EXPENSES (ACTUAL)					
TOTAL WATER EXPENSES (ACTUAL)	\$ 512,119	\$ 472,499	\$ 4,599,134	\$ 3,484,587	\$ 6,545,740
AS BUDGET	\$ 395,508	\$ 359,248	\$ 3,559,571	\$ 3,233,236	Not Applicable
% ACTUAL TO BUDGET	129.48%	131.52%	129.20%	107.77%	Not Applicable

Sep 2021 Sep 2020 FY2021 YTD FY2020 YTD 12-MONTH

WASTEWATER

STORMWATER

PERSONNEL

PERSONNEL (ACTUAL)	\$	17,299	\$	31,572	\$	162,017	\$	226,666	\$	272,827
AS BUDGET	\$	15,550	\$	30,591	\$	139,954	\$	275,321	Not Applicable	
% ACTUAL TO BUDGET		111.25%		103.20%		115.76%		82.33%	Not Applicable	

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	574	\$	1,066	\$	8,215	\$	35,965	\$	18,541
AS BUDGET	\$	8,001	\$	8,446	\$	72,008	\$	76,013	Not Applicable	
% ACTUAL TO BUDGET		7.17%		12.62%		11.41%		47.32%	Not Applicable	

SUPPLIES

SUPPLIES (ACTUAL)	\$	4,461	\$	2,531	\$	27,600	\$	25,845	\$	42,810
AS BUDGET	\$	57,921	\$	52,138	\$	521,288	\$	469,238	Not Applicable	
% ACTUAL TO BUDGET		7.70%		4.85%		5.29%		5.51%	Not Applicable	

CAPITAL OUTLAY

Capital Expenditures	\$	-	\$	-	\$	-	\$	-	\$	-
CAPITAL OUTLAY (ACTUAL)	\$	65,662	\$	84,603	\$	644,282	\$	855,183	\$	853,291
AS BUDGET	\$	132,086	\$	124,431	\$	1,188,775	\$	1,119,878	Not Applicable	
% ACTUAL TO BUDGET		49.71%		67.99%		54.20%		76.36%	Not Applicable	

DEPRECIATION

DEPRECIATION (ACTUAL)	\$	2,646	\$	2,183	\$	16,745	\$	12,577	\$	21,111
DEPRECIATION (ACTUAL)	\$	2,646	\$	2,183	\$	16,745	\$	12,577	\$	21,111

SEWAGE

FUND TRANSFERS

FUND TRANSFERS (ACTUAL)	\$	23,467	\$	22,804	\$	197,160	\$	187,748	\$	266,888
AS BUDGET	\$	59,125	\$	52,800	\$	532,125	\$	475,200	Not Applicable	
% ACTUAL TO BUDGET		39.69%		43.19%		37.05%		39.51%	Not Applicable	

DEPRECIATION

DEPRECIATION (ACTUAL)	\$	76,894	\$	68,700	\$	674,265	\$	603,008	\$	813,962
DEPRECIATION (ACTUAL)	\$	76,894	\$	68,700	\$	674,265	\$	603,008	\$	813,962

SEWAGE COLLECTION

PERSONNEL

PERSONNEL (ACTUAL)	\$	38,322	\$	35,315	\$	339,118	\$	312,448	\$	463,606
AS BUDGET	\$	39,237	\$	42,418	\$	353,137	\$	381,760	Not Applicable	
% ACTUAL TO BUDGET		97.67%		83.26%		96.03%		81.84%	Not Applicable	

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	5,070	\$	5,213	\$	55,302	\$	59,530	\$	73,441
AS BUDGET	\$	8,313	\$	8,040	\$	74,813	\$	72,356	Not Applicable	
% ACTUAL TO BUDGET		60.99%		64.84%		73.92%		82.27%	Not Applicable	

SUPPLIES

SUPPLIES (ACTUAL)	\$	9,741	\$	6,713	\$	79,004	\$	83,840	\$	100,821
AS BUDGET	\$	10,179	\$	9,904	\$	91,613	\$	89,138	Not Applicable	
% ACTUAL TO BUDGET		95.70%		67.78%		86.24%		94.06%	Not Applicable	

SEWAGE TREATMENT

PERSONNEL

PERSONNEL (ACTUAL)	\$	38,433	\$	39,012	\$	373,780	\$	345,848	\$	511,406
AS BUDGET	\$	38,559	\$	37,113	\$	347,028	\$	334,021	Not Applicable	
% ACTUAL TO BUDGET		99.67%		105.12%		107.71%		103.54%	Not Applicable	

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	23,546	\$	29,544	\$	170,573	\$	379,710	\$	242,618
AS BUDGET	\$	60,517	\$	55,138	\$	544,650	\$	496,238	Not Applicable	
% ACTUAL TO BUDGET		38.91%		53.58%		31.32%		76.52%	Not Applicable	

SUPPLIES

SUPPLIES (ACTUAL)	\$	56,186	\$	46,315	\$	461,302	\$	464,196	\$	631,105
AS BUDGET	\$	58,604	\$	54,530	\$	527,438	\$	490,773	Not Applicable	
% ACTUAL TO BUDGET		95.87%		84.93%		87.46%		94.58%	Not Applicable	

TOTAL EXPENSES (ACTUAL)	\$	362,302	\$	375,570	\$	3,209,363	\$	3,592,565	\$	4,312,426
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AS BUDGET	\$	488,092	\$	475,548	\$	4,392,826	\$	4,279,934	Not Applicable	
% ACTUAL TO BUDGET		74.23%		78.98%		73.06%		83.94%	Not Applicable	

NATURAL GAS MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 09/2021 | FY 2021



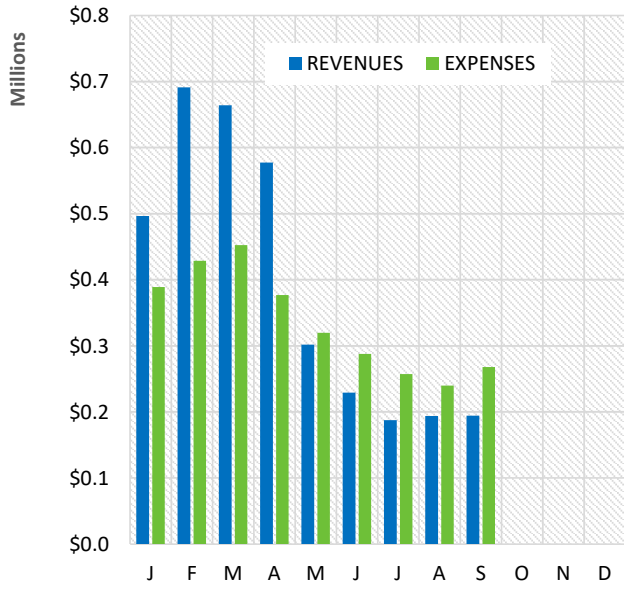
COVER	1
OVERVIEW	2
SALES REPORT	3
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POWER SUPPLY	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-9

CITY OF MONROE: NATURAL GAS FUND OVERVIEW

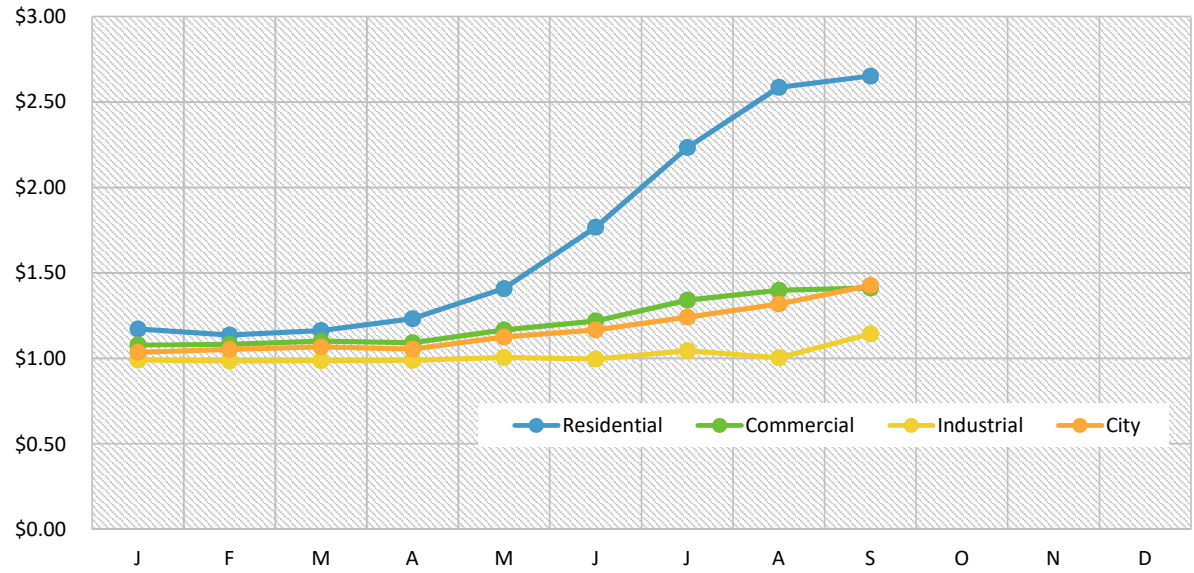
	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	FY 2021	AS BUDGET	FY 2020
REVENUES	\$ 0.496M	\$ 0.691M	\$ 0.664M	\$ 0.578M	\$ 0.302M	\$ 0.229M	\$ 0.188M	\$ 0.194M	\$ 0.194M				\$ 3.535M	\$ 3.054M	\$ 2.996M
PERSONNEL COSTS	\$ 0.048M	\$ 0.046M	\$ 0.047M	\$ 0.066M	\$ 0.057M	\$ 0.044M	\$ 0.059M	\$ 0.048M	\$ 0.055M				\$ 0.470M	\$ 0.498M	\$ 0.363M
CONTRACTED SVC	\$ 0.007M	\$ 0.015M	\$ 0.025M	\$ 0.012M	\$ 0.020M	\$ 0.030M	\$ (0.000M)	\$ 0.004M	\$ 0.008M				\$ 0.121M	\$ 0.176M	\$ 0.098M
SUPPLIES	\$ 0.238M	\$ 0.257M	\$ 0.224M	\$ 0.150M	\$ 0.128M	\$ 0.103M	\$ 0.091M	\$ 0.088M	\$ 0.107M				\$ 1.385M	\$ 1.228M	\$ 1.069M
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
FUND TRANSFERS	\$ 0.096M	\$ 0.111M	\$ 0.157M	\$ 0.149M	\$ 0.115M	\$ 0.110M	\$ 0.108M	\$ 0.100M	\$ 0.098M				\$ 1.043M	\$ 1.096M	\$ 1.096M
EXPENSES	\$ 0.389M	\$ 0.429M	\$ 0.452M	\$ 0.377M	\$ 0.320M	\$ 0.288M	\$ 0.257M	\$ 0.240M	\$ 0.268M				\$ 3.019M	\$ 2.998M	\$ 2.625M
MARGIN	\$ 0.108M	\$ 0.262M	\$ 0.212M	\$ 0.201M	\$ (0.018M)	\$ (0.059M)	\$ (0.070M)	\$ (0.046M)	\$ (0.074M)				\$ 0.516M	\$ 0.056M	\$ 0.371M



REVENUES vs. EXPENSES



AVERAGE \$/CCF



RETAIL SALES REPORT

Jan 2021 Feb 2021 Mar 2021 Apr 2021 May 2021 Jun 2021 Jul 2021 Aug 2021 Sep 2021 Oct 2021 Nov 2021 Dec 2021

90

CUSTOMER COUNT

Residential	3,437	3,451	3,472	3,478	3,489	3,493	3,503	3,523	3,535
Commercial	555	556	554	559	563	565	568	570	572
Industrial	6	7	7	7	7	7	7	8	7
City	21	21	21	21	21	20	20	20	20
Total	4,021	4,037	4,056	4,067	4,082	4,087	4,100	4,123	4,136

Year-Over-Year Δ 3.39% 3.51% 3.36% 3.59% 4.37% 4.13% 4.19% 4.59% 4.60%

CCF

Residential	0.248M	0.337M	0.321M	0.199M	0.108M	0.058M	0.036M	0.029M	0.029M
Commercial	0.140M	0.215M	0.189M	0.139M	0.093M	0.069M	0.052M	0.051M	0.054M
Industrial	0.012M	0.024M	0.022M	0.017M	0.005M	0.009M	0.002M	0.006M	0.001M
City	0.012M	0.018M	0.016M	0.009M	0.005M	0.004M	0.003M	0.003M	0.002M
Total	0.430M	0.606M	0.565M	0.383M	0.229M	0.154M	0.108M	0.101M	0.101M

Year-Over-Year Δ 1.98% 36.37% 19.41% 18.81% 39.43% 11.71% 0.96% 13.10% 14.36%

REVENUE

Residential	\$ 0.291M	\$ 0.383M	\$ 0.373M	\$ 0.245M	\$ 0.152M	\$ 0.102M	\$ 0.081M	\$ 0.075M	\$ 0.076M
Commercial	\$ 0.151M	\$ 0.233M	\$ 0.208M	\$ 0.152M	\$ 0.109M	\$ 0.083M	\$ 0.070M	\$ 0.071M	\$ 0.076M
Industrial	\$ 0.012M	\$ 0.023M	\$ 0.021M	\$ 0.017M	\$ 0.005M	\$ 0.009M	\$ 0.002M	\$ 0.006M	\$ 0.001M
Other	\$ 0.016M	\$ 0.012M	\$ 0.016M	\$ 0.016M	\$ 0.016M	\$ 0.015M	\$ 0.015M	\$ 0.014M	\$ 0.017M
City	\$ 0.012M	\$ 0.019M	\$ 0.017M	\$ 0.010M	\$ 0.006M	\$ 0.004M	\$ 0.004M	\$ 0.004M	\$ 0.003M
Total	\$ 0.482M	\$ 0.670M	\$ 0.635M	\$ 0.441M	\$ 0.289M	\$ 0.213M	\$ 0.172M	\$ 0.169M	\$ 0.172M

Year-Over-Year Δ 6.11% 44.53% 31.29% 29.07% 42.69% 19.97% 17.49% 26.55% 24.92%

SALES STATISTICS

[Jan 2021](#)
[Feb 2021](#)
[Mar 2021](#)
[Apr 2021](#)
[May 2021](#)
[Jun 2021](#)
[Jul 2021](#)
[Aug 2021](#)
[Sep 2021](#)
[Oct 2021](#)
[Nov 2021](#)
[Dec 2021](#)

YTD

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AVERAGE CCF/CUSTOMER

Residential	72	98	92	57	31	16	10	8	8		44
Commercial	253	387	341	249	166	121	92	89	94		199
Industrial	1,948	3,362	3,094	2,499	766	1,284	296	750	118		1,568
City	557	843	755	448	256	180	171	138	91		382

AVERAGE \$/CUSTOMER

Residential	\$85	\$111	\$107	\$71	\$44	\$29	\$23	\$21	\$21		\$57
Commercial	\$272	\$419	\$375	\$272	\$194	\$148	\$123	\$124	\$133		\$229
Industrial	\$1,928	\$3,311	\$3,052	\$2,468	\$770	\$1,278	\$309	\$751	\$135		\$1,556
City	\$576	\$887	\$806	\$473	\$288	\$209	\$212	\$181	\$130		\$418

AVERAGE \$/CCF

Residential	\$1.1711	\$1.1364	\$1.1619	\$1.2314	\$1.4075	\$1.7667	\$2.2339	\$2.5854	\$2.6518		\$1.7051
Commercial	\$1.0772	\$1.0810	\$1.0999	\$1.0906	\$1.1663	\$1.2182	\$1.3405	\$1.3980	\$1.4111		\$1.2092
Industrial	\$0.9898	\$0.9849	\$0.9862	\$0.9877	\$1.0052	\$0.9950	\$1.0452	\$1.0025	\$1.1432		\$1.0155
City	\$1.0356	\$1.0524	\$1.0672	\$1.0546	\$1.1243	\$1.1656	\$1.2402	\$1.3183	\$1.4260		\$1.1649
Average	\$1.0684	\$1.0637	\$1.0788	\$1.0911	\$1.1758	\$1.2864	\$1.4650	\$1.5760	\$1.6580		\$1.2737

	Sep 2021	Sep 2020	FY2021 YTD	FY2020 YTD	MOST RECENT 12-MONTH
Natural Gas Supply Cost					
Capacity Reservation Fees	\$ 32,548	\$ 33,523	\$ 388,539	\$ 474,496	\$ 515,802
Demand Storage/Peaking Services	\$ 2,215	\$ 2,215	\$ 19,575	\$ 15,533	\$ 26,076
Supply Charges	\$ 44,233	\$ 18,198	\$ 821,567	\$ 479,669	\$ 969,511
Gas Authority Supply Charges	\$ 956	\$ 1,176	\$ 44,697	\$ 43,111	\$ 55,436
Gas Authority Charges	\$ (260)	\$ (410)	\$ (72,466)	\$ (97,188)	\$ (91,659)
P.A.C.E	300	300	2,700	2,700	3,600
APGA Annual Dues	-	-	3,368	3,297	3,368
Other	1,330	5,591	25,106	24,518	30,412
TOTAL MGAG BILL	\$ 81,321	\$ 60,593	\$ 1,233,085	\$ 946,136	\$ 1,512,546

DELIVERED SUPPLY

Volume CCF	107,030	96,010	2,860,490	2,365,980	3,412,160
Volume Dth (MGAG)	104,090	93,260	2,777,750	2,300,450	3,313,680

*Dth (dekatherm) is the measurement of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel content

UNIT COSTS					
\$/Dth	0.7813	0.6497	0.4439	0.4113	0.4565
\$/CCF	0.7598	0.6311	0.4311	0.3999	0.4433

MOST RECENT
12-MONTH

Sep 2021 Sep 2020 FY2021 YTD FY2020 YTD

SALES REVENUES

NATURAL GAS SALES	\$	172,271	\$	141,438	\$	3,242,842	\$	2,544,336	\$	3,843,559
SALES REVENUES (ACTUAL)	\$	172,271	\$	141,438	\$	3,242,842	\$	2,544,336	\$	3,843,559
AS BUDGET	\$	315,287	\$	296,941	\$	2,837,581	\$	296,941		Not Applicable
% ACTUAL TO BUDGET		54.64%		47.63%		114.28%		856.85%		Not Applicable

Note on Natural Gas Sales: Detail break-down for individual rate class is shown in NATURAL GAS RETAIL SALES section.

OTHER REVENUES

OP REVENUE		-		-		-		-		-
MISC REVENUE		250		1,269		2,050		1,559		4,482
CONTRIBUTED CAPITAL		-		-		-		-		-
SALE FIXED ASSETS		-		-		-		-		-
TAP FEES		12,737		12,076		75,014		55,456		89,414
OTHER REV		-		-		-		2,015		-
ADMIN ALLOC		9,091		(41,612)		95,125		99,868		154,754
INT/INVEST INCOME		-		-		-		-		-
STATE GRANTS		-		-		-		-		-
MGAG REBATE		-		-		120,420		292,293		120,420
TRANSFER FROM CIP		-		-		-		-		-
OTHER REVENUES (ACTUAL)	\$	22,077	\$	(28,267)	\$	292,610	\$	451,190	\$	369,070
AS BUDGET	\$	24,097	\$	32,320	\$	216,875	\$	290,880		Not Applicable
% ACTUAL TO BUDGET		91.62%		-87.46%		134.92%		155.11%		Not Applicable

TOTAL REVENUES (ACTUAL)	\$	194,348	\$	113,171	\$	3,535,452	\$	2,995,526	\$	4,212,629
AS BUDGET	\$	339,384	\$	329,261	\$	3,054,456	\$	2,963,347		Not Applicable
% ACTUAL TO BUDGET		57.26%		34.37%		115.75%		101.09%		Not Applicable

	Sep 2021	Sep 2020	FY2021 YTD	FY2020 YTD	
PERSONNEL					
Compensation	\$ 35,321	\$ 5,107	\$ 288,336	\$ 215,163	\$ 171,104
Benefits	19,875	18,889	179,525	147,040	239,127
PERSONNEL (ACTUAL)	\$ 55,355	\$ 24,006	\$ 468,470	\$ 362,471	\$ 410,889
AS BUDGET	\$ 55,273	\$ 53,644	\$ 497,458	\$ 482,799	Not Applicable
% ACTUAL TO BUDGET	100.15%	44.75%	94.17%	75.08%	Not Applicable

CONTRACTED SERVICES

Consulting	\$ -	\$ 7,191	\$ 5,986	\$ 8,572	\$ 11,022
Landfill Fees	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn & Maint	-	-	-	148	-
Holiday Events	-	-	-	-	-
Security Sys	-	-	-	-	-
Equipment Rep & Maint	200	2,733	3,648	4,095	7,577
Vehicle Rep & Maint Outside	319	-	3,818	-	4,506
R&M System - Outside	3,400	3,850	20,053	18,495	30,106
R & M Buildings - Outside	-	250	44	316	206
Maintenance Contracts	251	360	8,125	12,155	8,949
Equip Rent/Lease	997	(387)	7,163	6,084	12,304
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	25	(1,447)	197	217	244
Repairs & Maintenance (Outside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maint Contracts	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	595	574	5,269	5,191	7,101
Postage	-	-	459	-	1,299
Adverstising	413	-	413	912	1,238
Mkt Expense	-	-	6,050	1,050	6,696
Printing	(857)	-	(32)	1,715	(32)
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	294	355	3,006	637	3,147
Fees	-	-	810	1,003	810
Vehicle Tag & Title Fee	-	-	(18)	32	(18)
Ga Dept Rev Fee	-	-	100	50	100
Training & Ed	350	-	2,019	8,270	2,301
Gen Liab Ins	-	-	-	-	-
Uniform Rent	-	-	-	-	-
Contract Labor	1,720	5,580	54,978	27,712	77,359
Shipping/Freight	-	1,475	-	1,475	100
CONTRACTED SERVICES (ACTUAL)	\$ 7,706	\$ 20,533	\$ 122,087	\$ 98,129	\$ 175,015
AS BUDGET	\$ 19,571	\$ 19,338	\$ 176,138	\$ 174,038	Not Applicable
% ACTUAL TO BUDGET	39.38%	106.18%	69.31%	56.38%	Not Applicable

	Sep 2021	Sep 2020	FY2021 YTD	FY2020 YTD	12-MONTH
SUPPLIES					
Gas Cost	79,691	54,702	1,201,917	915,621	1,531,503
Office Supplies	61	497	378	1,805	502
Postage	-	-	-	-	-
Furniture <5000	-	-	-	-	-
Auto Parts	567	-	964	1,341	1,437
Construction Materials	-	347	-	4,498	4,387
Damage Claims	2,424	-	2,424	-	2,424
Expendable Fluids	-	-	44	14	44
Tires	1,057	-	2,661	2,520	3,440
Uniform Expense	619	-	4,891	3,372	5,131
Janitorial	173	84	1,796	876	2,112
Computer Equipment	-	-	250	-	2,935
Equipment Parts	148	129	10,426	1,856	15,380
Repair & Maintenance	14,874	45,439	90,244	82,767	123,336
Util Costs - Util Fund	380	327	3,165	3,187	4,267
Covid-19 Expenses	-	-	957	11,438	957
Mileage Reimb	-	-	-	-	-
Auto & Truck Fuel	2,651	2,437	16,257	12,690	22,435
Food	172	612	1,448	1,603	4,858
Sm Tool & Min Equip	1,608	5,979	16,129	24,956	20,891
Meters	-	-	2,179	-	2,179
Sm Oper Supplies	2,369	3,570	28,970	11,541	35,503
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Repairs & Maintenance (Inside)	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 106,794	\$ 114,123	\$ 1,385,100	\$ 1,080,086	\$ 1,783,721
AS BUDGET	\$ 136,497	\$ 12,800	\$ 1,228,472	\$ 115,200	Not Applicable
% ACTUAL TO BUDGET	78.24%	891.59%	112.75%	937.57%	Not Applicable

CAPITAL OUTLAY					
Amortization Def Chg 2016 Bond	\$ -	\$ -	\$ 3,240	\$ 3,240	\$ 4,320
Amort 2020 Bond Premium	\$ (692)	\$ -	\$ (6,227)	\$ -	\$ (6,227)
Depr Exp	\$ 16,004	\$ 14,491	\$ 145,142	\$ 126,831	\$ 174,125
Int Exp 2016 Rev Bond	2,325	2,719	21,923	25,449	29,886
Interest Exp - 2020 Rev Bonds	3,417	-	30,757	-	36,566
Issuance Costs	-	-	-	-	22,707
CAPITAL OUTLAY (ACTUAL)	\$ 21,055	\$ 17,211	\$ 194,835	\$ 155,520	\$ 261,377
AS BUDGET	\$ 2,785	\$ 3,177	\$ 25,063	\$ 28,591	Not Applicable
% ACTUAL TO BUDGET	756.06%	541.76%	777.38%	543.95%	Not Applicable

	Sep 2021	Sep 2020	FY2021 YTD	FY2020 YTD	
FUND TRANSFERS					
Admin Alloc - Adm Exp	\$ 66,351	\$ 76,157	\$ 637,331	\$ 766,079	\$ 818,254
Transfer To Gf	10,691	8,559	211,165	173,917	236,768
Transfer To Cip	-	-	-	-	-
Transfer - Insurance	-	-	-	-	-
Transfer - E&R	-	-	-	-	-
FUND TRANSFERS (ACTUAL)	\$ 77,042	\$ 84,716	\$ 848,496	\$ 939,996	\$ 1,055,022
AS BUDGET	\$ 119,012	\$ 108,198	\$ 1,071,104	\$ 973,779	Not Applicable
% ACTUAL TO BUDGET	64.74%	78.30%	79.22%	96.53%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 267,952	\$ 260,589	\$ 3,018,988	\$ 2,636,202	\$ 3,686,023
AS BUDGET	\$ 333,137	\$ 197,156	\$ 2,998,235	\$ 1,774,407	Not Applicable
% ACTUAL TO BUDGET	80.43%	132.17%	100.69%	148.57%	Not Applicable



**FIRE
DEPARTMENT
CITY COUNCIL
MONTHLY MEETING**

NOVEMBER 2021

City of Monroe Fire Dept

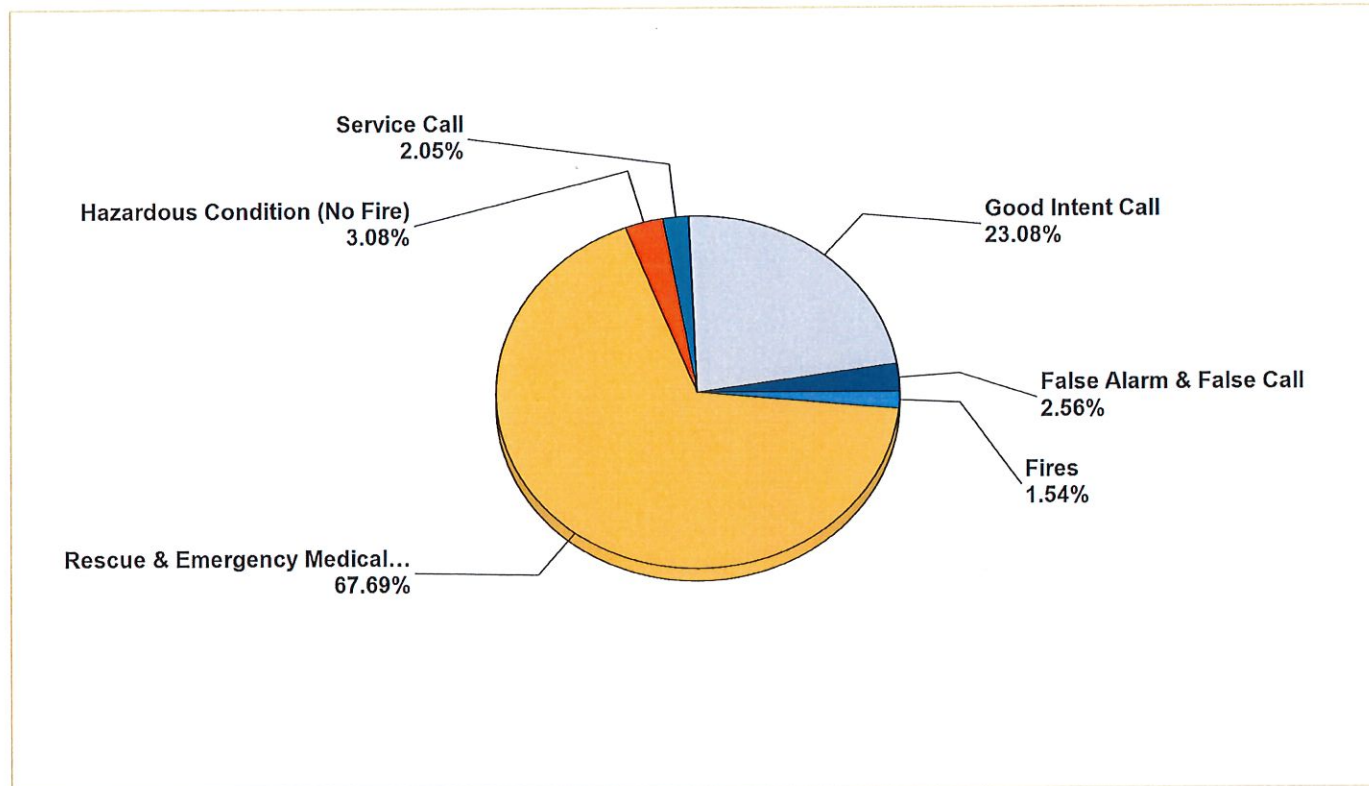
Monroe, GA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2021 | End Date: 09/30/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	1.54%
Rescue & Emergency Medical Service	132	67.69%
Hazardous Condition (No Fire)	6	3.08%
Service Call	4	2.05%
Good Intent Call	45	23.08%
False Alarm & False Call	5	2.56%
TOTAL	195	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

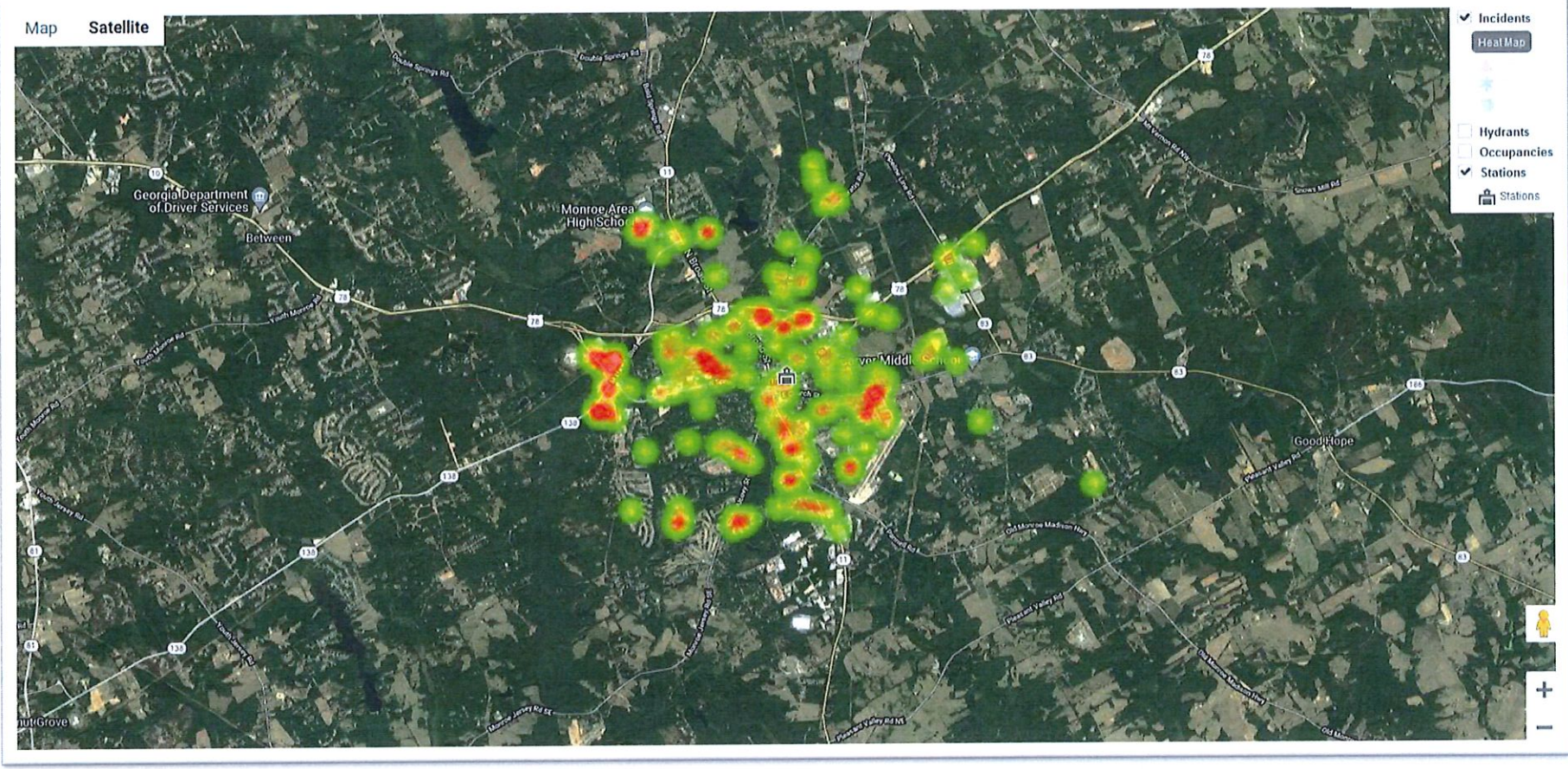
Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	1.03%
154 - Dumpster or other outside trash receptacle fire	1	0.51%
311 - Medical assist, assist EMS crew	73	37.44%
321 - EMS call, excluding vehicle accident with injury	45	23.08%
322 - Motor vehicle accident with injuries	5	2.56%
324 - Motor vehicle accident with no injuries.	9	4.62%
424 - Carbon monoxide incident	1	0.51%
442 - Overheated motor	1	0.51%
444 - Power line down	1	0.51%
445 - Arcing, shorted electrical equipment	3	1.54%
522 - Water or steam leak	1	0.51%
551 - Assist police or other governmental agency	1	0.51%
554 - Assist invalid	1	0.51%
561 - Unauthorized burning	1	0.51%
611 - Dispatched & cancelled en route	40	20.51%
621 - Wrong location	1	0.51%
622 - No incident found on arrival at dispatch address	3	1.54%
651 - Smoke scare, odor of smoke	1	0.51%
735 - Alarm system sounded due to malfunction	2	1.03%
736 - CO detector activation due to malfunction	1	0.51%
745 - Alarm system activation, no fire - unintentional	2	1.03%
TOTAL INCIDENTS:	195	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

City of Monroe Fire Dept

Monroe, GA



September 2021 Incident Distribution Map

City of Monroe Fire Dept

Monroe, GA



Incident Comparison 2018-2021

September	2021	2020	2019	2018
100 - Fire	3	2	7	5
200 - Overpressure Rupture, Explosion, Overheat	0	1	0	0
300 - Rescue & EMS	132	114	115	141
400 - Hazardous Condition	6	2	5	8
500 - Service Call	4	13	8	14
600 - Good Intent & Canceled Call	45	62	52	35
700 - False Alarm & False Call	5	11	7	15
800 - Severe Weather & Natural Disaster	0	0	0	0
900 - Special Incident Type	0	0	0	0
	195	205	194	218

City of Monroe Fire Dept

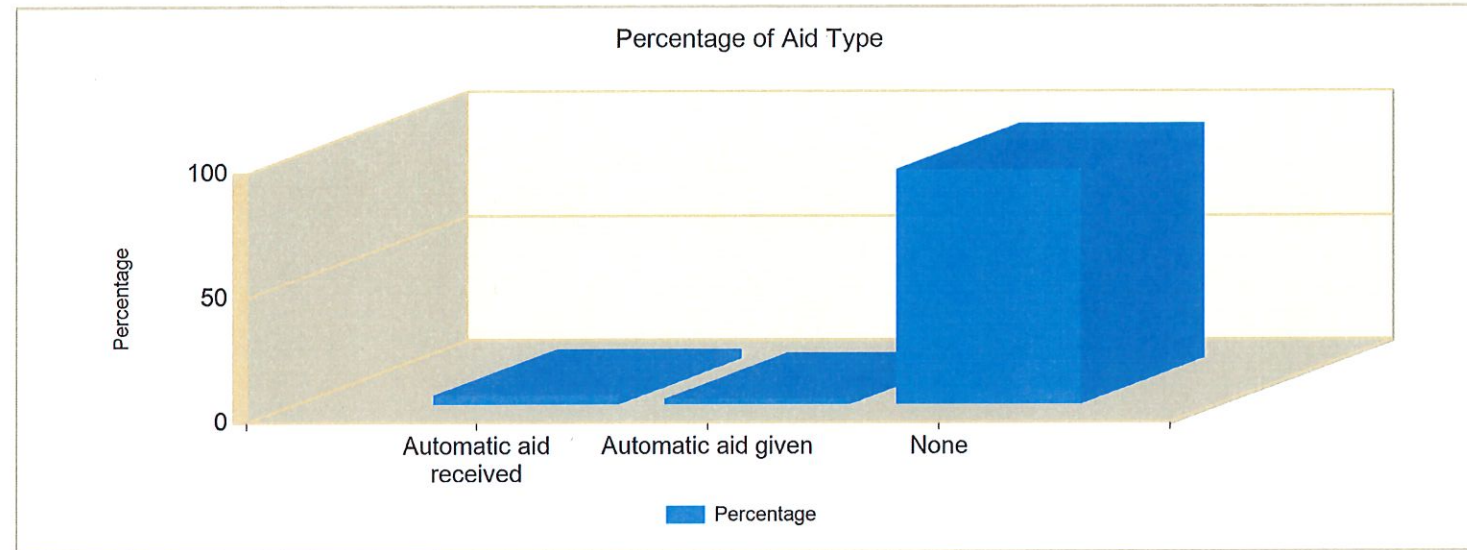
Monroe, GA

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Count of Aid Given and Received for Incidents for Date Range

Start Date: 09/01/2021 | End Date: 09/30/2021



AID TYPE	TOTAL	% of TOTAL
Automatic aid received	7	3.6%
Automatic aid given	4	2.1%
None	184	94.4%

Only REVIEWED incidents included



City of Monroe Fire Dept

Monroe, GA

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Detailed Losses For Date Range

Start Date: 09/01/2021 | End Date: 09/30/2021

# INCIDENTS	TOTAL PRE-INCIDENT PROP. VAL.	TOTAL PRE-INCIDENT CONT. VAL.	TOTAL PRE-INCIDENT VAL.	AVG. VAL.	TOTAL PROP. LOSS	TOTAL CONT. LOSS	TOTAL LOSSES	AVERAGE LOSS
2	\$775,145.00	\$387,573.00	\$1,162,718.00	\$581,359.00	\$2,500.00	\$12,500.00	\$15,000.00	\$7,500.00

INCIDENT #	DATE	TYPE	LOCATION	PRE-INCIDENT PROPERTY	PRE-INCIDENT CONTENTS	PRE-INCIDENT TOTAL	PROP. LOSS	CONT. LOSS	TOTAL
2021-1807	09/15/2021	111 - Building fire	213 Tanglewood DR Monroe	\$222,145.00	\$111,073.00	\$333,218.00	\$2,500.00	\$2,500.00	\$5,000.00
2021-1869	09/24/2021	111 - Building fire	1533 S Broad ST Monroe	\$553,000.00	\$276,500.00	\$829,500.00	\$0.00	\$10,000.00	\$10,000.00

Only Reviewed Incidents included.



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POLICE

DEPARTMENT

MONTHLY REPORT

NOVEMBER

2021

Comparison of September 2020 to September 2021 Activity Reports

	2021			2020		
Calls for Service	1,657			1,744		
Area Checks	8,622			8,476		
Calls to MPD	NA			N/A		
Court Cases	243			334		
Training Hours	603			522		
Part A Crimes	74			85		
Part B Crimes	65			47		
Arrest-Adult	65			41		
Juvenile	10			4		
C/S Trash Pick Up	0			0		
Tires	0			0		

Activities in September 2021:

September 13th:

Funeral Service for one of our own: Det. Tracey Conroy in our Evidence / CID at 1025 Church

September 23rd:

MAHS 9th Grade Science Class - Tour of the New Monroe Police Department
 Conducted by (SRO) Sgt. Anthony Harris and Lt. Brent Davis

AGENCY	2021 JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
LE CALLS													32,374
WALTON SO	3,503	3,095	3,853	3,409	3,845	3,953	3,761	3,414	3,541				91,529
WCSSO AREA CHECKS	10,628	9,800	10,417	10,299	10,943	9,258	10,121	9,798	10,265				15,847
MONROE PD	1,518	1,428	1,734	1,938	2,098	1,842	1,961	1,671	1,657				78,921
MPD AREA CHECKS	8,877	8,722	10,707	8,758	8,087	7,395	8,258	9,495	8,622				7,834
LOGANVILLE PD	870	892	1,024	99	907	907	1,037	961	1,137				12,323
LPD AREA CHECKS	1,713	1,394	1,458	1,267	1,145	1,364	1,471	971	1,540				3,008
SOCIAL CIRCLE PD	364	356	375	364	283	322	325	342	277				14,677
SPD AREA CHECKS	2,212	1,745	1,673	1,812	1,646	1,570	1,589	1,424	1,006				
Totals	29,685	27,432	31,241	27,946	28,954	26,611	28,523	28,076	28,045				256,513
													0
WALTON EMS	1,870	1,355	1,473	1,434	1,839	1,545	1,492	1,905	1,796				14,709
													0
													0
FIRE DEPTS													4,090
WALTON FIRE	519	360	444	431	455	422	417	568	474				1,963
MONROE FIRE	238	182	205	185	254	233	219	247	200				1,975
LOGANVILLE FIRE	214	172	207	220	244	212	237	231	238				654
SOC CIRCLE FIRE	60	83	76	65	85	66	68	71	80				
Fire fept totals	1,031	797	932	901	1,038	933	941	1,117	992				8,682
TOTAL	63,302	57,813	64,887	59,128	61,823	56,633	60,420	60,291	59,870	0	0	0	544,167
PHONE CALLS													
ABANDONED	275	240	302	287	296	229	288	247	269				2,433
ADMIN IN	5,147	4,645	5,070	5,318	5,788	5,097	5,515	5,532	4,799				46,911
ADMIN OUT	3,235	2,980	3,402	3,528	3,966	3,312	3,461	3,640	3,545				31,069
911	4,539	3,969	5,069	4,816	5,428	4,852	5,115	5,119	5,162				44,069
TOTAL	13,196	11,834	13,843	13,949	15,478	13,490	14,379	14,538	13,775				124,482

Municipal Court

	September 2020	September 2021
Citations/Warnings issued:	232	249
Adjudicated/Closed cases:	334	243
Fines collected per month:	\$51,101.00	\$33,700.00
Year to date collected:	\$290,770.22	\$333,254.45

September 2021 Training Hours for Monroe Police Department

GPSTC online training: 161

Conference training: 6

In-service Training: 227

Off Site Training: 209

Total Training Hours: 603



Offense and Arrest Summary Report

Beginning Date: 09/01/2021

Ending Date: 09/30/2021

Agency: MONROE POLICE DEPARTMENT

Total Offenses	139	Clearance Rate	39.57%
% change from last year	5.3%	Last years rate	23.48%
Total Arrests	75	Hate Crime Offenses	0
% change from last year	66.67%	Law Officers Assaulted	1
Group A Crime Rate per 100,000 Population :	1010.10	Summary based reporting Crime Rate per 100,000 Population :	370.61
Arrest Rate per 100,000 Population :	545.02		

Arrest Reporting

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	2	0	0	2	1
Burglary	0	0	0	0	1
Larceny	8	2	0	10	5
Motor Vehicle Theft	0	0	0	0	1
Arson	0	0	0	0	0
Simple Assault	8	5	0	13	5
Intimidation	1	0	0	1	0
Bribery	0	0	0	0	0
Counterfeiting/Forgery	0	0	0	0	0
Vandalism	0	0	0	0	0
Drug/Narcotic Violations	15	0	0	15	15
Drug Equipment Violations	0	0	0	0	0
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	0	0	0	0	3
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	5	0	0	5	0
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
Total Group A Arrests	39	7	0	46	31
Group "B" Arrests					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	0	0	0	0	1
Disorderly Conduct	2	1	0	3	2
DUI	4	0	0	4	4
Drunkenness	1	0	0	1	0
Family Offenses-nonviolent	2	0	0	2	0
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	1	0	0	1	1
All Other Offenses	16	2	0	18	6
Total Group B Arrests	26	3	0	29	14
Total Arrests	65	10	0	75	45

Offense Reporting

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder	0	0	1
Negligent Manslaughter	0	0	0
Justifiable Homicide	0	0	0
Rape	1	0	1
Robbery	1	0	2
Aggravated Assault	5	3	5
Burglary	10	0	5
Larceny	31	8	54
Motor Vehicle Theft	3	0	3
Arson	0	0	0
Simple Assault	23	13	14
Intimidation	6	1	6
Bribery	0	0	0
Counterfeiting/Forgery	1	0	0
Vandalism	16	1	8
Drug/Narcotic Violations	20	17	16
Drug Equipment Violations	6	4	0
Embezzlement	0	0	0
Extortion/Blackmail	0	0	0
Fraud	7	1	13
Gambling	0	0	0
Kidnapping	0	0	0
Pornography	0	0	1
Prostitution	0	0	0
Sodomy	0	0	0
Sexual Assault w/Object	0	0	0
Fondling	1	0	1
Incest	0	0	0
Statutory Rape	0	0	0
Stolen Property	1	1	0
Weapons Law Violations	7	6	2
Human Trafficking, Commercial Sex Acts	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0
Animal Cruelty	0	0	0
Total Group "A"	139	55	132

Crime Against Person

36 - This year
28 - Last year
28.57% - Percent Change

Crime Against Property

70 - This year
85 - Last year
-17.65% - Percent Change

Crime Against Society

33 - This year
19 - Last year
73.68% - Percent Change

Population : 13761

Note: Last years figures are provided for comparison purposes only.



WALTON COUNTY 911

Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
304	LAW ENFORCEMENT UNIT	11
316	LAW ENFORCEMENT UNIT	4
323	LAW ENFORCEMENT UNIT	179
325	LAW ENFORCEMENT UNIT	498
326	LAW ENFORCEMENT UNIT	122
327	LAW ENFORCEMENT UNIT	91
333	LAW ENFORCEMENT UNIT	47
335	LAW ENFORCEMENT UNIT	316
337	LAW ENFORCEMENT UNIT	503
338	LAW ENFORCEMENT UNIT	428
340	LAW ENFORCEMENT UNIT	372
342	LAW ENFORCEMENT UNIT	358
343	LAW ENFORCEMENT UNIT	378
344	LAW ENFORCEMENT UNIT	238
345	LAW ENFORCEMENT UNIT	677
346	LAW ENFORCEMENT UNIT	62
347	LAW ENFORCEMENT UNIT	309
348	LAW ENFORCEMENT UNIT	405
349	LAW ENFORCEMENT UNIT	72
350	LAW ENFORCEMENT UNIT	665
351	LAW ENFORCEMENT UNIT	838
355	LAW ENFORCEMENT UNIT	371
356	LAW ENFORCEMENT UNIT	541
357	LAW ENFORCEMENT UNIT	4
359	LAW ENFORCEMENT UNIT	308
361	LAW ENFORCEMENT UNIT	1
362	LAW ENFORCEMENT UNIT	1
366	LAW ENFORCEMENT UNIT	354
367	LAW ENFORCEMENT UNIT	469
Total Radio Logs:		8622

Report Includes:

All dates between `00:00:00 09/01/21` and `23:59:59 09/30/21`, All agencies matching `MPD`, All zones, All units, All tencodes matching `1066`, All shifts



WALTON COUNTY 911

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
FIGHT VIOLENT	9
ANIMAL BITE	1
ANIMAL COMPLAINT	1
INJURED ANIMAL	5
VICIOUS ANIMAL	1
BURGLARY IN PROGRESS	5
BURGLARY REPORT	7
DOMESTIC NON-VIOLENT	28
DOMESTIC VIOLENT	3
ARMED ROBBERY	1
WARRANT SERVICE	22
SUBJECT WITH WEAPON	9
SUSPICIOUS PERSON	82
SUSPICIOUS VEHICLE	124
SUICIDE ATTEMPT	1
SUICIDE THREAT	7
KEYS LOCKED IN VEHICLE	27
SPEEDING AUTO	2
ACCIDENT NO INJURIES	66
INJURY BY COMPLAINT	2
ACCIDENT WITH A DEER	2
ACCIDENT WITH INJURIES	6
OFFICER INVOLVED ACCIDENT	1
PERSON STRUCK WITH AUTO	1
ACCIDENT UNKNOWN INJURIES	8
ROAD HAZARD	8
DRUNK DRIVER	2
INTOXICATED PERSON	1
HIT AND RUN	7
DIRECT TRAFFIC	1
TRANSPORT FOR BUSINESS	2
FUNERAL ESCORT	19
TRANSPORT	2
DISABLED VEHICLE	17
AREA/BLDG CHECK	30
LITTERING/ILLEGAL DUMPING	3
CHILD ABUSE	1
SEXUAL ASSAULT	3
BANK ALARM	2
BUSINESS ALARM	43
CHURCH ALARM	1
RESIDENTIAL ALARM	27
SCHOOL ALARM	3
DRAG RACING	3

<u>Nature of Incident</u>	<u>Total Incidents</u>
SUBJECT IN CUSTODY	1
TRANSPORT TO COURT	1
TRANSPORT TO JAIL	2
DEMENTED PERSON NON-VIOLENT	20
STOLEN VEHICLE	4
911 HANGUP	71
CONTROL SUBSTANCE PROBLEM	19
AGENCY ASSISTANCE	5
AGGRAVATED ASSAULT	1
ASSAULT	1
ASSAULT PRIORITY 3	1
ASSAULT LAW ENFORCEMENT ONLY	3
CHILD CUSTODY DISPUTE	4
CIVIL ISSUE/DISPUTE	23
COUNTERFEIT MONEY	2
CIVIL PAPER SERVICE	1
DAMAGE TO PROPERTY	41
DISPUTE NON VIOLENT IN NATURE	70
DISPUTE VIOLENT IN NATURE	4
DISTRUBING THE PEACE	5
Dead Body	1
EMERGENCY MESSAGE	2
LE ASSIST FOR EMS	14
ENTERING AN AUTO	10
EXTRA PATROL REQUEST	13
FINGERPRINTING	1
ASSIST FIRE DEPARTMENT	7
FIREARMS DISCHARGED	8
FIREWORKS	1
FOLLOW UP TO PREVIOUS CALL	1
FOUND PROPERTY	2
FRAUD	4
HARRASSING PHONE CALLS	2
HARRASSMENT	6
ILLEGAL PARKING	5
INFORMATION REPORT	1
JUVENILE RUNAWAY	4
JUVENILE COMPLAINT	15
JUVENILE PROBLEM -NO COMPLAINT	4
LOITERING	3
LOST ITEM REPOR	3
LOUD MUSIC COMPLAINT	11
MISSING PERSON	4
MISCELLANEOUS LAW INCIDENT	33
POWER LINES DOWN	2
ROAD RAGE	2
PHONE CALLS/MAIL SCAMS	2
SEARCH WARRANT	1
SEIZURES PRIORITY 1	1
SHOPLIFTING	14

<u>Nature of Incident</u>	<u>Total Incidents</u>
SHOTS FIRED	1
THEFT IN PROGRESS	2
THEFT REPORT	28
THREATS	13
TRAFFIC LIGHT OUT	1
TRAFFIC VIOLATION	503
TRAILER INSPECTION	3
TREE DOWN	1
TRESPASSING	3
UNKNOWN PRIORITY 1	1
UNKNOWN LAW PROBLEM	10
UNSECURE PREMISES	2
VEHICLE INSPECTION	9
VIOLATION TPO	3
WANTED PERSON	1
WELFARE CHECK	24

Total reported: 1657

Report Includes:

All dates between `00:00:00 09/01/21` and `23:59:59 09/30/21`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



CODE

DEPARTMENT

MONTHLY REPORT

November

2021

The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time period of September 1, 2021 thru September 30, 2021.

Statistics: No phone report available due to phone upgrade in September 2021

- Code Inspections: 113
- Total Permits Written: 65
- Amount collected for permits: \$30,660.26
- Check postings for General Ledger: 53

Business/Alcohol Licenses new & renewals: None

New Businesses: 11

- FLIK International – 1 Bulldog Dr.
- 770: Vape & Hookah – 232A N. Hammond Dr.
- Garrison Messick Design LLC – 314 Walton St – residential office only
- Alcovy Internal Medicine – 500 Great Oaks Dr. Ste 14
- Couch Law Firm LLC -909 Horizon Ct – residential office only
- Stor Monga Plaza LLC – 371 Plaza Dr. – change of ownership
- Samantha Blevins Hair Salon- 320 S. Madison Ste 100
- The Well Read Marketer LLC – 1714 Highland Creek Dr. – residential office only
- Freddy’s Barbershop – 214 MLK Jr. Blvd
- MCD-GA / Sports Clips – 2130 W. Spring St. Ste 200
- Coffee Camper – 315 N. Madison Ave

Closed Businesses: 6

- The Hair Cottage – 808 S. Broad St.
- Soco Roofing – 1557 S. Broad St.
- FLT Properties – 371 Plaza Dr.
- Al’s Discount Tires – 442 N. Broad St – under new ownership
- Sailor Studio LLC -109 N. Broad St.
- Team Impact Fitness – 129 N. Wayne St.

Major Projects:

- Major Projects Permitted: None
- Major Projects Ongoing: Monroe Pavilion - The Roe 100 S Broad St.

Code Department:

- Receiving business license payments, affidavits and identification.
- Making numerous phone calls regarding insufficient paperwork
- Following up on unpaid business licenses
- Processing paperwork for alcohol licenses and special event permits
- Checking turn on list from utilities and contacting businesses that have not purchased business licenses
- Checking all businesses for delinquent city and county personal property taxes prior to accepting payments for licenses

- Researching state license requirements for businesses
- Updating spread sheets regarding business licenses, number of employees, E-Verify #'s etc.
- Applications for PTVR registrations and renewals
- Following up on golf cart permits that have not been renewed
- Communicating with Tyler for Incode problems and conversion to new software
- Verifying status for non-citizens thru the SAVE program
- Issuing permits for Building, Electrical, Plumbing and HVAC
- Receiving and preparing Rezones, variances, Conditional Uses, COA's, etc. for Meetings.
- Preparing and mailing letters to adjoining properties for Zoning Changes.
- Scheduling inspections for contractors.
- Preparing agenda items for Planning & Zoning and Historic Preservation Meetings.
- Scheduling Planning and Zoning and Historic Preservation meetings and attending
- Taking minutes for Planning & Zoning and Historic Preservation meetings and preparing them
- Taking and recording complaints.
- Researching Zoning Inquiries.
- Responding online inquiries.
- Cleaning up expired permits.
- Preparing all permit reports and copies of permit for County Tax Dept.
- Entering data for inspections being done into Incode software.
- Processing Open Records Request

City Marshal:

- Patrolled city daily.
- Removed 74 signs from road way.
- 312 repair/cleanup orders and Re-inspections
- Transported city funds for deposit to banks daily.
- Investigated 3 utility tampering and theft cases. 7 citations
- Represented city in Municipal Court.
- 14 Hours POST training.

Historic Preservation Commission:

- Request for COA – Exterior Changes – 206 Bold Springs Ave
- Request for COA – Residential Addition – 711 Lawrence St
- Request for COA – Read Deck Addition – 204 N Jackson St
- Request for COA – Demolition of Structure – 1238 S Madison Ave
- Request for COA – Demolition of Structure – 227 Atha St

Planning Commission:

- Request for Conditional Use Permit – 611 Davis St – Tabled to October 19, 2021
- Zoning Code Text Amendment #12 – Tabled to October 19, 2021
- Request for Rezone B-3 to PCD – 140 Blaine St – Tabled to October 19, 2021
- Preliminary Plat Review – 935 McDaniel St – Mountain Creek Estates
- Preliminary Plat Review – Double Springs Church Rd – River Pointe

1-Sep-21	200 Reed Way	Vehicle parked on improper surface	RC	15-Sep-21	open
1-Sep-21	321 Reed Way	Junk vehicle	RC	15-Sep-21	open
1-Sep-21	306 Reed Way	Junk vehicle	RC	15-Sep-21	open
1-Sep-21	306 Reed Way	Vehicle parked on improper surface	RC	15-Sep-21	open
1-Sep-21	310 Reed Way	Tall grass/weeds	RC	15-Sep-21	closed
2-Sep-21	1337 Armestead Cir	Tall grass/weeds	RC	16-Sep-21	closed
2-Sep-21	1355 Armestead Cir	Tall grass/weeds	RC	16-Sep-21	closed
2-Sep-21	1353 Armestead Cir	Tall grass/weeds	RC	16-Sep-21	closed
2-Sep-21	209 Etten Dr	Tall grass/weeds	RC	16-Sep-21	closed
2-Sep-21	1306 West Spring St.	Tall grass/weeds	RC	16-Sep-21	closed
3-Sep-21	328 Parkway Pl	Vehicle parked on improper surface	RC	17-Sep-21	closed
3-Sep-21	326 Parkeway Pl	Tall grass/weeds	RC	17-Sep-21	closed
3-Sep-21	325 Parkway Pl	Tall grass/weeds	RC	17-Sep-21	closed
3-Sep-21	308 Parkway Pl	Tall grass/weeds	RC	17-Sep-21	closed
3-Sep-21	1335 Armestead Cir	Tall grass/weeds	RC	17-Sep-21	closed
7-Sep-21	419 Etten Dr	Tall grass/weeds	RC	21-Sep-21	closed
7-Sep-21	311 Etten Dr	Tall grass/weeds	RC	21-Sep-21	closed
7-Sep-21	329 Parkway Pl	Vehicle parked on improper surface	RC	21-Sep-21	closed
7-Sep-21	320 Parkway Pl	Vehicle parked on improper surface	RC	21-Sep-21	closed
7-Sep-21	319 Parkway pl	Vehicle parked on improper surface	RC	21-Sep-21	closed
8-Sep-21	140B Nowell St	trash, furniture in yard	RC	22-Sep-21	closed
8-Sep-21	136 Nowell St	trash, furniture in yard	RC	22-Sep-21	closed
8-Sep-21	119 Nowell St	Vehicle parked on improper surface	RC	22-Sep-21	closed
8-Sep-21	112 Nowell St	trash, furniture in yard, side of house	RC	22-Sep-21	closed
8-Sep-21	108 Nowell St	Vehicle parked on improper surface	RC	22-Sep-21	closed
9-Sep-21	1706 Meadow trace	Vehicle parked on improper surface	RC	23-Sep-21	closed
9-Sep-21	1702 Meadow trace	Tall grass/weeds	RC	23-Sep-21	closed
9-Sep-21	1505 Meadowwalk Dr	open outdoor storage	RC	23-Sep-21	closed
9-Sep-21	148B West Marable St	Vehicle parked on improper surface	RC	23-Sep-21	closed
9-Sep-21	150 West Marable St	Vehicle parked on improper surface	RC	23-Sep-21	closed
10-Sep-21	1400 Meadow Ct	Tall grass/weeds	RC	24-Sep-21	closed
10-Sep-21	1411 Meadow Ct	Tall grass/weeds	RC	24-Sep-21	closed
10-Sep-21	516 Gatewood Dr	Tall grass/weeds	RC	24-Sep-21	closed
10-Sep-21	512 Gatewood Dr	Tall grass/weeds	RC	24-Sep-21	closed

10-Sep-21	512 Gatewood Dr	Trash in yard	RC	24-Sep-21	closed
14-Sep-21	1360 Armistead Cir	yard debris/tall grass and weeds	RC	28-Sep-21	closed
14-Sep-21	1203 Meadow View Dr	Tall grass/weeds	RC	28-Sep-21	closed
14-Sep-21	1207 Meadow View Dr	Vehicle parked on improper surface	RC	28-Sep-21	closed
14-Sep-21	1214 Meadow View Dr	Tall grass/weeds	RC	28-Sep-21	closed
14-Sep-21	909 Rosewood Ln	Tall grass/weeds	RC	28-Sep-21	closed
15-Sep-21	1104 Meadow walk Dr	Tall grass/weeds	RC	29-Sep-21	closed
15-Sep-21	807 Rosewood Ln	Vehicle parked on improper surface	RC	29-Sep-21	closed
15-Sep-21	811 Rosewood Ln	Junk vehicle	RC	29-Sep-21	closed
15-Sep-21	811 Rosewood Ln	Vehicle parked on improper surface	RC	29-Sep-21	closed
15-Sep-21	905 Meadow walk Dr	Tall grass/weeds	RC	29-Sep-21	closed
16-Sep-21	668 Gatewood Dr	Vehicle parked on improper surface	RC	30-Sep-21	closed
16-Sep-21	666 Gatewood Dr	Vehicle parked on improper surface	RC	30-Sep-21	closed
16-Sep-21	642 Applewood Dr	Vehicle parked on improper surface	RC	30-Sep-21	closed
16-Sep-21	671 Gatewood Dr	Vehicle parked on improper surface	RC	30-Sep-21	closed
16-Sep-21	638 Applewood Dr	Tall grass/weeds	RC	30-Sep-21	closed
17-Sep-21	603 East Marable St	trash, furniture in yard	RC	1-Oct-21	closed
17-Sep-21	656 Gatewood Dr	Vehicle parked on improper surface	RC	1-Oct-21	closed
17-Sep-21	608 Gatewood Dr	appliance in yard	RC	1-Oct-21	closed
17-Sep-21	608 Gatewood Dr	open outdoor storage	RC	1-Oct-21	closed
17-Sep-21	125 Bryant Rd	RV parking	RC	1-Oct-21	closed
20-Sep-21	105 Forrest Ln	Tall grass/weeds	RC	4-Oct-21	closed
20-Sep-21	105 Mountan View Dr	Tall grass/weeds	RC	4-Oct-21	closed
20-Sep-21	105 Mountan View Dr	trash, furniture in yard	RC	4-Oct-21	closed
20-Sep-21	101 Mountan View Dr	Vehicle parked on improper surface	RC	4-Oct-21	open
20-Sep-21	101.5 Mountan View Dr	Vehicle parked on improper surface	RC	4-Oct-21	open
21-Sep-21	232 East Marabel St	grass, weeds and uncultivated veg	RC	21-Oct-21	open
21-Sep-21	232 East Marabel St	trees, dead dying, damaged	RC	21-Oct-21	open
21-Sep-21	232 East Marabel St	exterior surface treatment	RC	21-Oct-21	open
21-Sep-21	232 East Marabel St	exterior walls	RC	21-Oct-21	open
21-Sep-21	232 East Marabel St	roofs	RC	21-Oct-21	open
21-Sep-21	232 East Marabel St	exterior stairways decks, porches	RC	21-Oct-21	open
21-Sep-21	232 East Marabel St	windows	RC	21-Oct-21	open
21-Sep-21	232 East Marabel St	exterior doors, frames	RC	21-Oct-21	open

21-Sep-21	232 East Marabel St	neighborhood standards	RC	21-Oct-21	open
21-Sep-21	232 East Marabel St	Tall grass/weeds	RC	21-Oct-21	open
23-Sep-21	523 Gatewood Dr	commercial vehicle parking	RC	7-Oct-21	closed
23-Sep-21	905 Meadowwalk dr	Tall grass/weeds	RC	7-Oct-21	closed
23-Sep-21	824 Fawnfield Dr	Tall grass/weeds	RC	7-Oct-21	closed
23-Sep-21	500 Stone creek bnd	commercial vehicle parking	RC	7-Oct-21	closed
23-Sep-21	1007 Stone creek way	commercial vehicle parking	RC	7-Oct-21	closed
24-Sep-21	260 Carwood Dr	Vehicle parked on improper surface	RC	8-Oct-21	closed
24-Sep-21	915 Elm Dr	trash, furniture in yard	RC	8-Oct-21	closed
24-Sep-21	263 Carwood Dr	trash, furniture in yard	RC	8-Oct-21	closed
24-Sep-21	1505 Meadowwalk Dr	Vehicle parked on improper surface	RC	8-Oct-21	open
24-Sep-21	1505 Meadowwalk Dr	open outdoor storage	RC	8-Oct-21	open
27-Sep-21	263 Carwood Dr	trash, furniture in yard	RC	11-Oct-21	open
27-Sep-21	255 Carwood Dr	open outdoor storage	RC	11-Oct-21	open
27-Sep-21	315 Carwood Dr	open outdoor storage	RC	11-Oct-21	open
27-Sep-21	240 Carwood Dr	Tall grass/weeds	RC	11-Oct-21	open
27-Sep-21	255 Carwood Dr	Vehicle parked on improper surface	RC	11-Oct-21	open
28-Sep-21	309 Carwood Dr	Junk vehicle	RC	12-Oct-21	open
28-Sep-21	309 Carwood Dr	Vehicle parked on improper surface	RC	12-Oct-21	open
28-Sep-21	314 Carwood Dr	Vehicle parked on improper surface	RC	12-Oct-21	open
28-Sep-21	208 Carwood Dr	trash, furniture in yard	RC	12-Oct-21	open
28-Sep-21	315 Carwood Dr	Vehicle parked on improper surface	RC	12-Oct-21	open
29-Sep-21	140 Mountan View Dr	Tall grass/weeds	RC	13-Oct-21	closed
29-Sep-21	110 Forrest Ln	open outdoor storage	RC	13-Oct-21	closed
29-Sep-21	107 Forrest Ln	open outdoor storage	RC	13-Oct-21	closed
29-Sep-21	107 Forrest Ln	Tall grass/weeds	RC	13-Oct-21	closed
29-Sep-21	105 Forrest Ln	Tall grass/weeds	RC	13-Oct-21	closed
30-Sep-21	197 Mayfield Dr	Tall grass/weeds	citation		closed
30-Sep-21	197 Mayfield Dr	trash, tires on property	citation		closed
30-Sep-21	197 Mayfield Dr	doors	citation		closed
30-Sep-21	197 Mayfield Dr	windows	citation		closed

9/1/2021	1213 S. BROAD ST.	TALL GRASS/WEEDS	R/C	9/16/2021	CUT
9/1/2021	808 DAVIS ST.	TALL GRASS/WEEDS	R/C	9/16/2021	CUT
9/1/2021	804 DAVIS ST.	TALL GRASS/WEEDS	R/C	9/16/2021	CUT
9/1/2021	741 OVERLOOK CR.	TALL GRASS/WEEDS	R/C	9/16/2021	CUT
9/1/2021	848 OVERLOOK TR.	TALL GRASS/WEEDS	R/C	9/16/2021	CUT
9/2/2021	1217 S. MADISON AVE.	JUNK IN BACK YARD	R/C	9/17/2021	CLEANED
9/2/2021	126 4 TH ST.	TALL GRASS/WEEDS	R/C	9/17/2021	CUT
9/2/2021	803 DAVIS ST.	TALL GRASS/WEEDS	R/C	9/17/2021	CUT
9/2/2021	609 W. CREEK CIR.	BEER CANS, VEHICLE PARTS IN YARD	R/C	9/17/2021	CLEANED
9/6/2021	715 DAVIS ST.	TALL GRASS/WEEDS	R/C	9/18/2021	CUT
9/6/2021	729 LACY ST.	JUNK IN YARD, TALL GRASS/WEEDS	R/C	9/18/2021	CUT
9/6/2021	803 DAVIS ST.	TALL GRASS/WEEDS	R/C	9/18/2021	CUT
9/6/2021	409 KNIGHT ST.	TRASH IN YARD/TALL GRASS/WEEDS	R/C	9/18/2021	CLEANED
9/7/2021	340 TOWLER ST.	JUNK IN YARD, TALL GRASS/WEEDS	R/C	9/22/2021	CLEANED
9/7/2021	316 WALKER DR.	JUNK, TIRES, JUNK VEHICLE	R/C	9/22/2021	CLEANED
9/7/2021	340 TOWLER ST, LOT 8	TALL GRASS/WEEDS	R/C	9/22/2021	CUT
9/7/2021	306 WALKER DR.	JUNK, TIRES IN YARD	R/C	9/22/2021	CLEANED
9/7/2021	807 S. BROAD ST.	TALL GRASS/WEEDS	R/C	9/22/2021	CUT
9/8/2021	211 COLQUITT ST.	TALL GRASS/WEEDS	R/C	9/23/2021	CUT
9/8/2021	315 KNIGHT ST.	TALL GRASS/WEEDS	R/C	9/23/2021	CUT
9/8/2021	443 BRIDGEPORT	TRASH IN YARD/TALL GRASS/WEEDS	R/C	9/23/2021	CLEANED
9/8/2021	132 5 TH ST.	TRASH IN YARD/TALL GRASS/WEEDS	R/C	9/23/2021	CLEANED
9/9/2021	309 WALKER DR.	TALL GRASS/WEEDS	R/C	9/24/2021	CUT
9/9/2021	320 HARIS ST.	WOOD PALLETS	R/C	9/24/2021	CLEANED
9/9/2021	106 NORRIS ST.	TALL GRASS/WEEDS	R/C	9/24/2021	CUT
9/9/2021	340 TOWLER ST. LOT 18	JUNK IN YARD, TALL GRASS/WEEDS	R/C	9/24/2021	CLEANED
9/13/2021	119 5TH ST.	JUNK/TALL GRASS/WEEDS	R/C	9/28/2021	CLEANED
9/13/2021	126 4TH ST.	TALL GRASS/WEEDS	R/C	9/28/2021	CUT
9/13/2021	519 LANDERS ST.	TRASH IN YARD/TALL GRASS/WEEDS	R/C	9/28/2021	CLEANED
9/13/2021	306 WALKER DR.	JUNK IN YARD, TALL GRASS/WEEDS	R/C	9/28/2021	CLEANED
9/13/2021	1017 S. MADISON AVE.	TALL GRASS/WEEDS	R/C	9/28/2021	CUT
9/14/2021	525 S. MADISON AVE.	TRASH, CANS, JUNK BEHIND BUILDING	R/C	9/29/2021	CUT
9/14/2021	1220 S. MADISON AVE.	TALL GRASS/WEEDS	R/C	9/29/2021	CUT
9/14/2021	1228 S. MADISON AVE	PARKING OF VEHICLES ON IMPROPER SURFACE	R/C	9/29/2021	CLEANED
9/14/2021	517 S. MADISON AVE.	JUNK VEHICLE, VEHICLE PARTS, TRASH	R/C	9/29/2021	CLEANED
9/15/2021	224 1/2 DOUGLAS ST.	TALL GRASS/WEEDS	R/C	9/30/2021	CUT
9/15/2021	224 DOUGLAS ST.	TALL GRASS/WEEDS	R/C	9/30/2021	CUT

9/15/2021	317 WALKER DR.	TALL GRASS/WEEDS	R/C	9/30/2021	CUT
9/15/2021	319 S. MADISON AVE.	TALL GRASS/WEEDS	R/C	9/30/2021	CUT
9/15/2021	257 BLOUEVARD AVE.	TALL GRASS/WEEDS	R/C	9/30/2021	CUT
9/16/2021	910 TIGERS WAY	TRASH IN YARD/TALL GRASS/WEEDS	R/C	10/1/2021	CUT
9/16/2021	818 MASTERS DR.	TALL GRASS/WEEDS	R/C	10/1/2021	CUT
9/16/2021	412 SHAMROCK DR.	TALL GRASS/WEEDS	R/C	10/1/2021	CUT
9/17/2021	446 GLENWOOD DR.	JUNK VEHICLE	R/C	10/2/2021	MOVED
9/17/2021	132 6TH ST.	TALL GRASS/WEEDS	R/C	10/2/2021	CUT
9/17/2021	129 4TH ST	TALL GRASS/WEEDS	R/C	10/2/2021	CUT
9/17/2021	123 3RD ST.	TALL GRASS/WEEDS	R/C	10/2/2021	CUT
9/20/2021	230 1/2 DOUGLAS ST.	TALL GRASS/WEEDS	R/C	10/5/2021	CUT
9/20/2021	603 ASH ST.	JUNK VEHICLE	R/C	10/5/2021	MOVED
9/20/2021	609 W. CREEK CIR.	TRAILER IN ROADWAY	R/C	10/5/2021	MOVED
9/20/2021	104 W. FAMBROUGH ST.	TALL GRASS/WEEDS	R/C	10/5/2021	CUT
9/20/2021	229 1/2 DOUGLAS ST.	TALL GRASS/WEEDS	R/C	10/5/2021	CUT
9/21/2021	716 W. CREEK CIR.	VEHICLE PARTS, JUNK IN YARD	R/C	10/6/2021	CLEANED
9/21/2021	727 W. CREEK CIR.	JUNK IN YARD, TALL GRASS/WEEDS	R/C	10/6/2021	CLEANED
9/21/2021	314 PINEPARK ST.	18-254 GROUND COVER	CITATION		MR. WILSON ISSUED CITATION
9/21/2021	112 5 TH ST.	62.9 NEIGHBORHOOD STANDARDS	CITATION		MS. STEPHENS ISSUED CITATION
9/21/2021	112 5 TH ST.	62.9 NEIGHBORHOOD STANDARDS	CITATION		MR. STEPHENS ISSUED CITATION

Economic Development October Report:

- Fall Fest & Bicentennial 5K
- Bicentennial Celebrations
- 200 Photos for 200 Years (opens Saturday, 10/30)
- Wayfarer - 2021 Georgia Preservation Award
 - <https://www.georgiatruster.org/preservation-awards/wayfarer-music-hall/>
- Comprehensive Plan Kick-off Meeting with Hall Consulting



Wayfarer Music Hall

MONROE, WALTON COUNTY

[READ MORE](#)

2021 PRESERVATION AWARDS

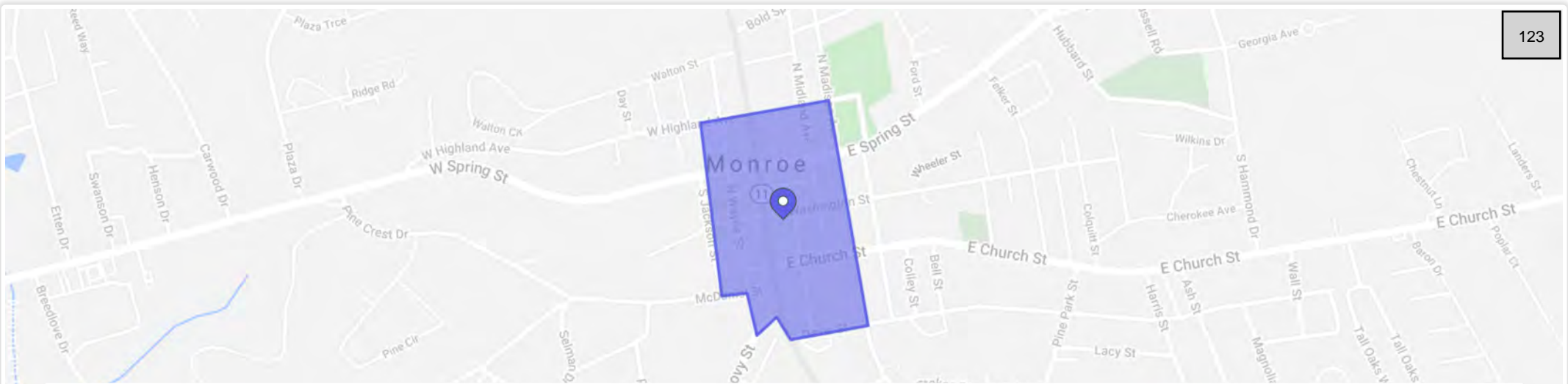


Upcoming Events:

- Light Up the Night - Thursday, November 4th, 5-8 pm
- Farm to Table Dinner - Sunday, November 7th, 4-8 pm
- DDA/CVB Board Meetings - Thursday, November 11th, 8:00 am
- Magical Light Parade - Thursday, November 18th, 6 pm in Childers Park
- Shop Small Saturday - Saturday, November 27th
- Downtown Green Groundbreaking - Monday, November 29th, 4 pm
- Bicentennial Birthday Celebration - Tuesday, November 30th, 3-8 pm at City Hall
- Monroe Christmas Parade - Thursday, Dec. 2nd, 6:30 pm
- Citywide Clean Up - Saturday, Dec. 4th, 8-12

Ongoing Tasks:

- DCA Main Street compliance
- LAS Master Plan for Blaine Station
- City Branding Effort
- Retail Recruitment & Retention
- Visitors Center - open to the public



 **Monroe Downtown CBD**
Monroe, 30655, GA

2021

Oct 1, 2021 - Oct 24, 2021
Data provided by Placer Labs Inc. (www.placer.ai)



Metrics

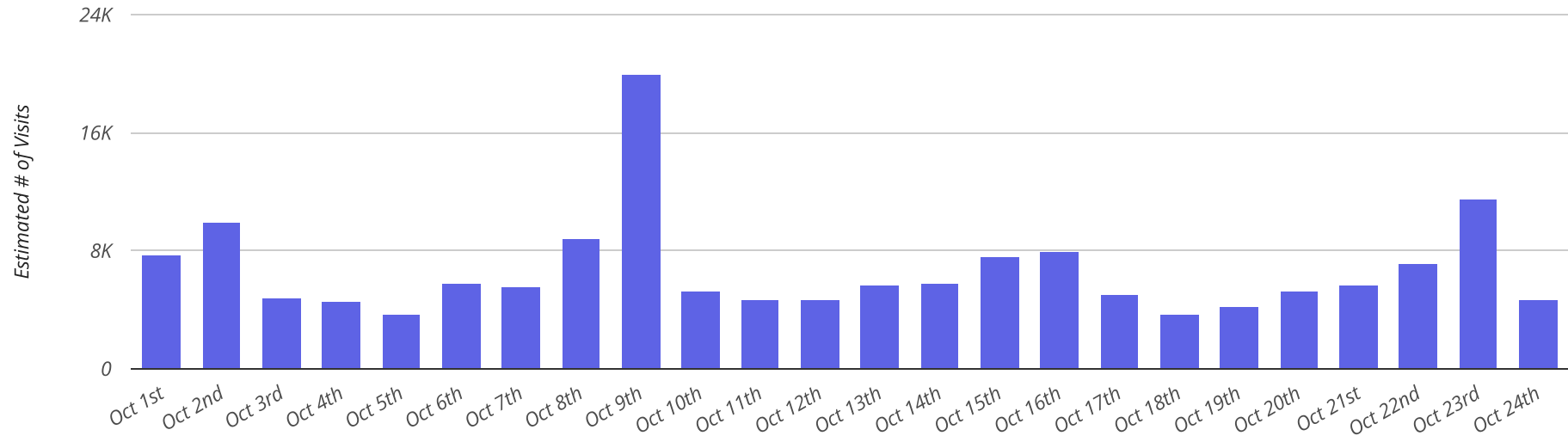
	<i>Est. # of Customers</i>	<i>Est. # of Visits</i>	<i>Avg. Visits / Customer</i>	<i>Panel Visits</i>
Monroe Downtown CBD / Monroe	90.9K	159.7K	1.76	7.1K

Oct 1, 2021 - Oct 24, 2021
Data provided by Placer Labs Inc. (www.placer.ai)



Visits Trend

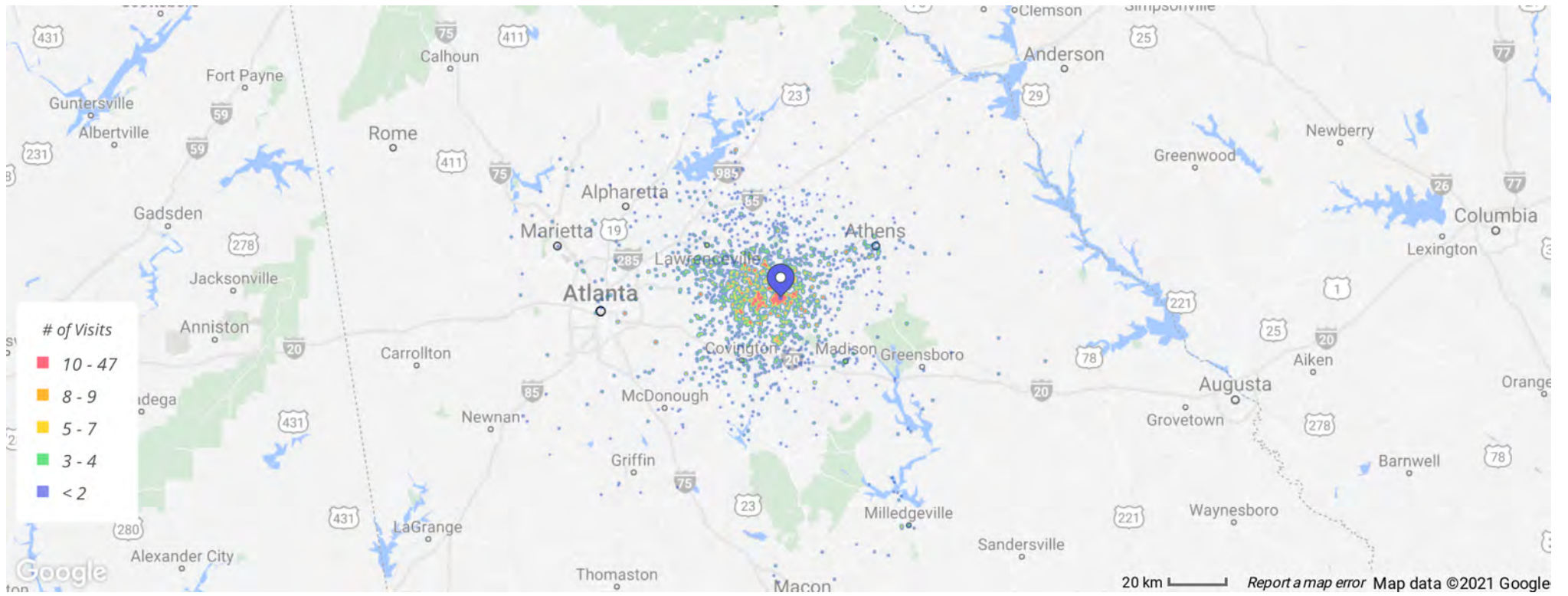
● Monroe Downtown CBD / Monroe



Est. # of Visits | Oct 1, 2021 - Oct 24, 2021
Data provided by Placer Labs Inc. (www.placer.ai)

Trade Area - Home Location

● Monroe Downtown CBD / Monroe

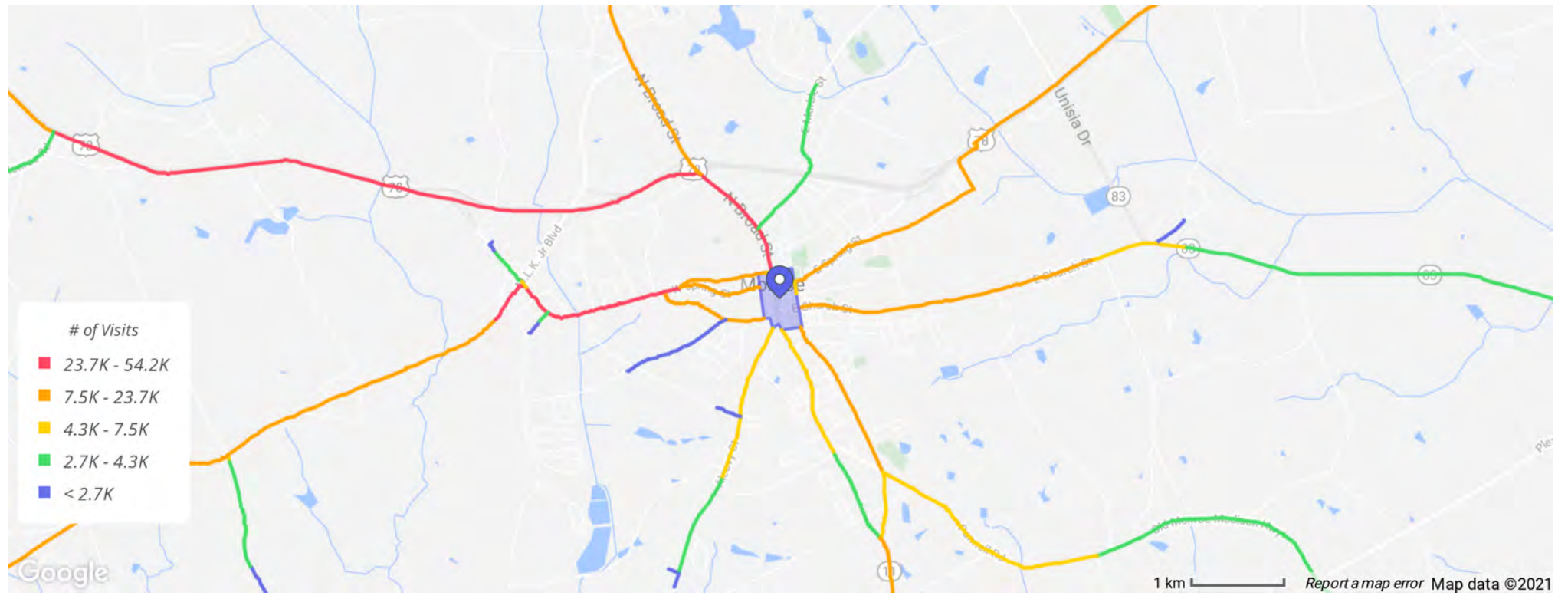


Unique # of Visits | Showing Home | At least 1 visit | Oct 1, 2021 - Oct 24, 2021
Data provided by Placer Labs Inc. (www.placer.ai)



Customer Journey: Routes - Prior Location

● Monroe Downtown CBD / Monroe

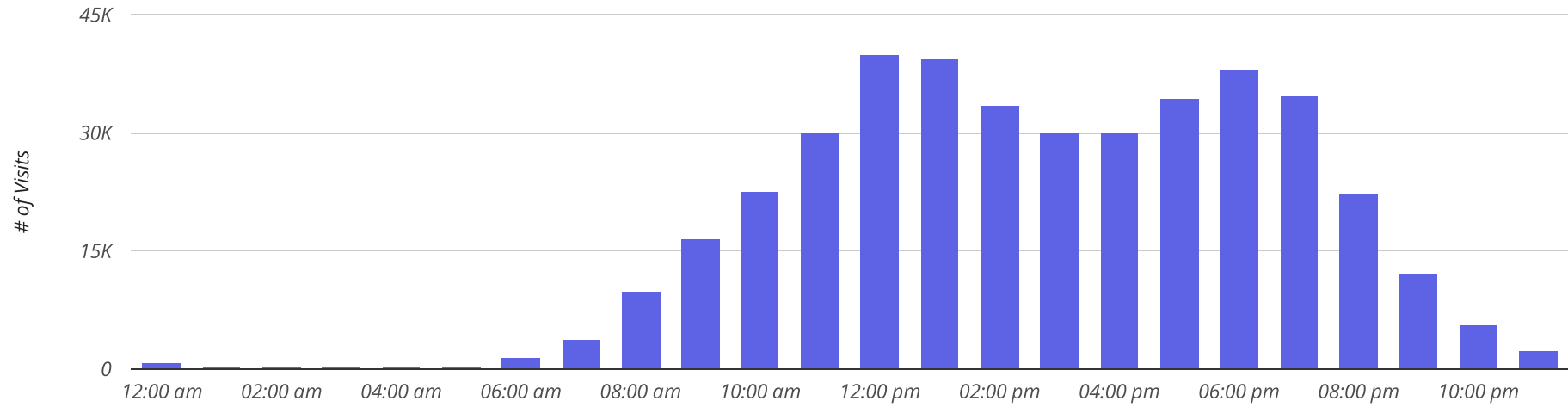


From Prior Location | Oct 1, 2021 - Oct 24, 2021
Data provided by Placer Labs Inc. (www.placer.ai)



Hourly Visits

● Monroe Downtown CBD / Monroe

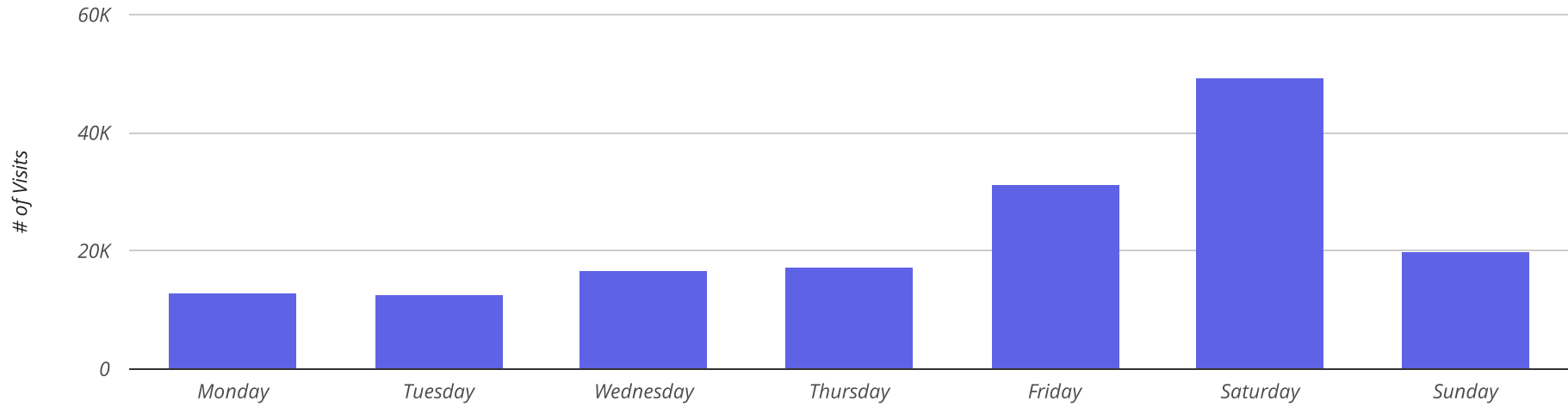


Est. # of Visits | Oct 1, 2021 - Oct 24, 2021
Data provided by Placer Labs Inc. (www.placer.ai)



Daily Visits

● Monroe Downtown CBD / Monroe



Est. # of Visits | Oct 1, 2021 - Oct 24, 2021
Data provided by Placer Labs Inc. (www.placer.ai)

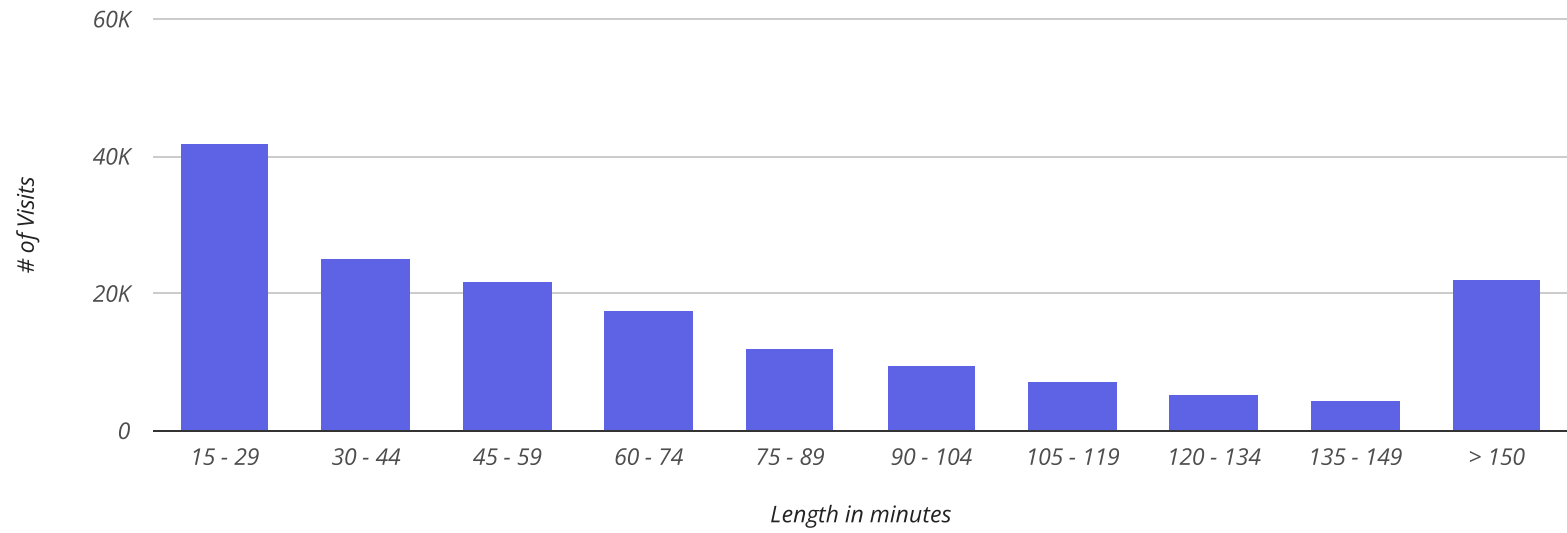


Length-Of-Stay

● Monroe Downtown CBD / Monroe

Average Stay

88 Min



Est. # of Visits | Oct 1, 2021 - Oct 24, 2021
Data provided by Placer Labs Inc. (www.placer.ai)



BICENTENNIAL WEEK CELEBRATIONS

NOVEMBER 28TH

Monroe Then & Now 4:00PM

NOVEMBER 29TH

Downtown Green Groundbreaking & Time Capsule 4:00PM

Bicentennial Reception McDaniel Tichenor House 5:00-7:00 PM

NOVEMBER 30TH

City-wide Birthday Party 3:00PM-7:00PM

DECEMBER 1ST

OnStage Event-Wayfarer Music Hall 7:00pm

Walking Tour 5:00PM

DECEMBER 2ND

Christmas Parade 6:30PM

DECEMBER 3RD

Downtown Businesses Bicentennial Celebration

Walking Tour 5:00PM

DECEMBER 4TH

MWCA Saturday Soiree 10:00AM-4:00PM

Citywide Clean Up Day 8:00AM-12:00PM

DECEMBER 5TH

Monroe Then & Now 4:00PM

FOR MORE INFORMATION VISIT MONROEDOWNTOWN.COM

PARKS PROJECTS & UPDATES – NOVEMBER 2021

PILOT PARK

Pilot Park will see the addition of a restroom later in 2021 or early 2022, depending on delivery dates. The lower area drainage improvements and adjustments to alleviate standing water and drainage issues is complete. New mulch was installed for a catalogue photoshoot by PlaySouth/Burke Playground Equipment companies for 2022. Also, the retaining wall for the small parking area will be replaced in the next few weeks. The total cost of the improvements made to Pilot Park are approximately \$311,134. Monthly cleaning is also continuing to keep the equipment sanitized and clean for all patrons.



for a catalogue photoshoot by PlaySouth/Burke Playground Equipment companies for 2022. Also, the retaining wall for the small parking area will be replaced in the next few weeks. The total cost of the improvements made to Pilot Park are approximately \$311,134. Monthly cleaning is also continuing to keep the equipment sanitized and clean for all patrons.

CHILDERS PARK

Bridge repairs are almost complete in the park ahead of the Parade of Lights for Christmas. New mulch will be in place during the early weeks of November. The installation of lights will be ongoing during the month of November.

MATHEWS PARK

The second phase of renovations/additions for the rehabilitation work of paving/parking, shade structures, pavilions, additional signage, disc golf renovations, fencing, and other amenities is in process. Additional equipment, seating, shade structures, trash receptacles, restroom, and signage are all on order and/or in production. The replacement of a pavilion and addition of another pavilion was approved by Council in September. Construction is currently situated for late winter or early spring with a delay in materials. Paving will take place in the spring of 2022



based on pavilion builds and restroom installation so as not to damage any new asphalt. A study of the pond wildlife and dam was completed on

October 20th with results still being put together in an overall assessment report. The total cost of the Phase I improvements made to Mathews Park are approximately \$165,510. Phase II is approved at an additional cost of \$300,000 for improvements and additions.



To: Planning and Zoning / City Council
From: Patrick Kelley
Department: Planning, Zoning, Code and Development
Date: 10-08-2021
Description: Rezone B-3 to PCD (Planned Commercial District) at 140 Blaine Street, City of Monroe Redevelopment project.

Budget Account/Project Name: NA

Funding Source: 2021 NA

Budget Allocation: NA

Budget Available: NA

Requested Expense: \$NA **Company of Purchase:** NA

Recommendation: Staff recommends approval of this rezone request.

Background: This is a redevelopment project of a defunct shopping plaza by the City of Monroe to be executed per the Blain Street Master Plan. It currently houses the recently renovated Municipal Court and the Police Department.

Attachment(s): Staff Report, Application, zoning notification letter, Master Plan draft



**Planning
City of Monroe, Georgia
REZONE STAFF REPORT**

APPLICATION SUMMARY

REZONE CASE #: 188

DATE: October 8, 2021

STAFF REPORT BY: Brad Callender, City Planner

APPLICANT NAME: City of Monroe

PROPERTY OWNER: City of Monroe

LOCATION: North side of E Spring Street, east side of Blaine Street, south and west sides of Hammond Drive – 140 Blaine Street

ACREAGE: ±8.84

EXISTING ZONING: B-3 (Highway Commercial District)

EXISTING LAND USE: City of Monroe Police Station, shopping center and associated parking

ACTION REQUESTED: Rezone B-3 to PCD (Planned Commercial District)

REQUEST SUMMARY: The City of Monroe is rezoning property as part of the redevelopment of the old Walton Plaza shopping center.

STAFF RECOMMENDATION: Staff recommends approval of this rezone request.

DATES OF SCHEDULED PUBLIC HEARINGS

PLANNING COMMISSION: October 19, 2021

CITY COUNCIL: November 9, 2021

STAFF RECOMMENDATION

Based upon the City Council’s policies, decision making criteria and standards outlined in the Zoning Ordinance of the City of Monroe, staff fully supports the rezoning and redevelopment of the subject property as a Planned Commercial District and recommends the rezoning be approved as presented in the Blaine Street Master Plan.



City of Monroe

215 N. Broad Street
Monroe, GA 30655
(770) 207-4674

REZONE PERMIT

PERMIT #:	188	DESCRIPTION:	REZONING 8.84 acres B-3 to PCD
JOB ADDRESS:	140 BLAINE ST	LOT #:	
PARCEL ID:		BLK #:	
SUBDIVISION:		ZONING:	
ISSUED TO:	CITY OF MONROE	CONTRACTOR:	CITY OF MONROE
ADDRESS:	P.O. BOX 1249	ADDRESS:	P.O. BOX 1249
CITY, STATE ZIP:	MONROE GA 30655	CITY, STATE ZIP:	MONROE GA 30655
PHONE:		PHONE:	
PROP. USE VALUATION:	\$ 1.00	DATE ISSUED:	8/31/2021
SQ FT:	0.00	EXPIRATION:	2/27/2022
OCCP TYPE:		PERMIT STATUS:	O
CNST TYPE:		# OF BEDROOMS	
INSPECTION REQUESTS:	770-207-4674 dadkinson@monroega.gov	# OF BATHROOMS	
		# OF OTHER ROOMS	

FEE CODE	DESCRIPTION	AMOUNT
PZ-02	COMM-OTHER REZONE/VARIANCE	\$ 0.00
FEE TOTAL		\$ 0.00
PAYMENTS		\$ 0.00
BALANCE		\$ 0.00


NOTES:

This application will be heard by the Planning Commission on 10/19/2021 at 5:30pm and by City Council on 10/12/2021 at 6:00pm. Both meetings will be held at City Hall located at 215 N. Broad St. Monroe, GA 30655

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.



(APPROVED BY)

10/11/2021

DATE



CODE DEPARTMENT

October 4, 2021

To Whom It May Concern:

Be advised that a public hearing before the Planning and Commission is scheduled for October 19, 2021 to consider an application for rezoning 8.84 acres located at 140 Blaine St Monroe, GA 30655. The property is currently zoned B-3 with a request to change the zoning classification to Planned Commercial District (PCD). As an adjacent property owner, you are officially being notified of this request. Further notice of this request will appear in the Walton Tribune on October 3, 2021.

All public hearings will be held in the Council Chambers located at City Hall—215 N. Broad St Monroe, GA 30655. Public hearings regarding the rezone request for 140 Blaine St will be as follows:

- Planning Commission—October 19, 2021 at 5:30pm
- City Council—November 16, 2021 at 6:00pm

You are welcome to speak for or against this application during the public hearings; however, your attendance is not required. One week prior to the Planning Commission meeting, copies of the application submittal will be available for viewing online at www.monroega.com by selecting calendar and the date of the meeting you plan to attend for this application.

If you have any questions regarding this letter, please call the City of Monroe Code Department at 770-207-4674.

Sincerely,

Laura Wilson
Code Department Assistant

**NOTICE TO THE PUBLIC
CITY OF MONROE**

**A petition has been filed with the
City of Monroe requesting the
property at 140 Blaine St to
be rezoned from B3 to PCD.**

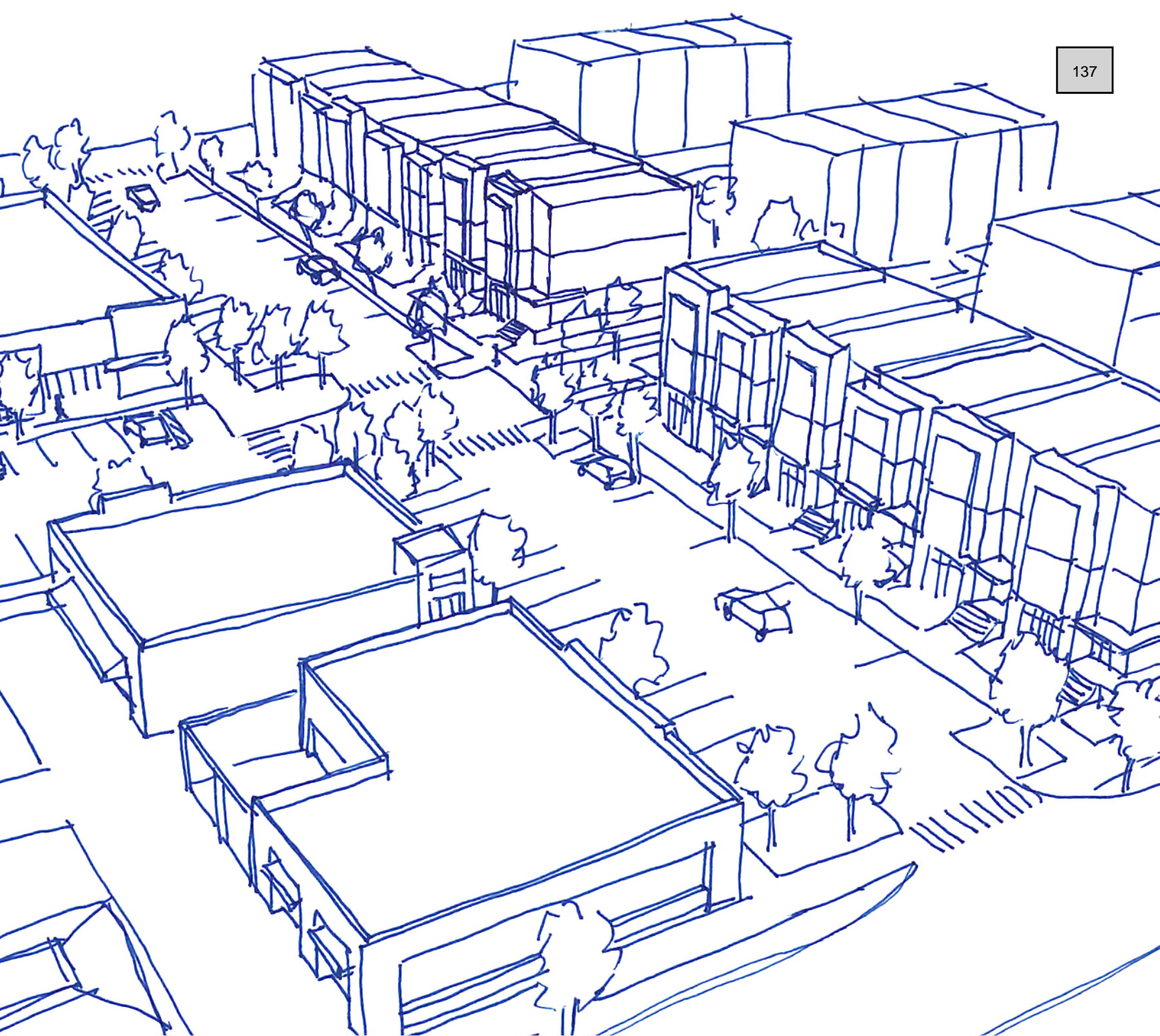
**A public hearing will be held before
the Monroe Planning Commission at
City Hall Auditorium at
215 N. Broad Street on October 19, 2021
at 5:30 P.M. All those having an
interest should be present to voice
their interest.**

**A petition has been filed with the
City of Monroe requesting the
property at 140 Blaine St to
be rezoned from B3 to PCD.**

**A public hearing will be held before
The Mayor and City Council
at the City Hall Auditorium at
215 N. Broad Street on November 9, 2021
at 6:00 P.M. All those having an
interest should be present to voice
their interest.**

**PLEASE RUN ON THE
FOLLOWING DATE:**

October 3, 2021



BLAINE

STATION

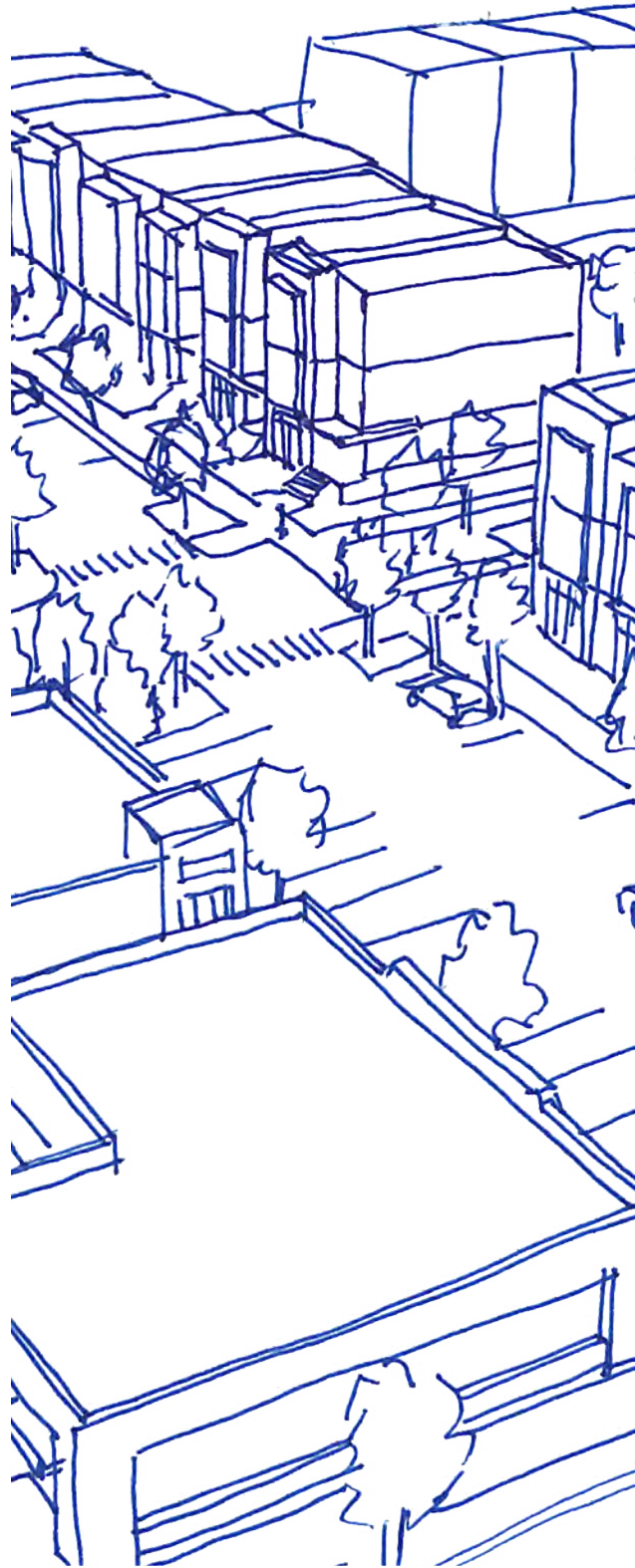
MASTER PLAN

OCTOBER X, 2021

DRAFT FOR REVIEW ONLY



LORD
AECK
SARGENT



City of Monroe Project Team

Logan Propes, City Administrator

Chris Bailey, Assistant City Administrator

Sadie Krawczyk, Economic Development Director

Brad Callender, AICP CNU-A, City Planner

Lord Aeck Sargent

Robert Begle, Principal Urban Designer

Travis Ridenbaugh, Mixed-use architect

Julia Doolittle, Urban Designer and Landscape Designer

- 1** CHAPTER 1: Context + Overview
- 2** CHAPTER 2: Development Concept
- 3** CHAPTER 3: Development Controls
- 4** CHAPTER 4: Streetscape Standards
- 5** CHAPTER 5: Design Features

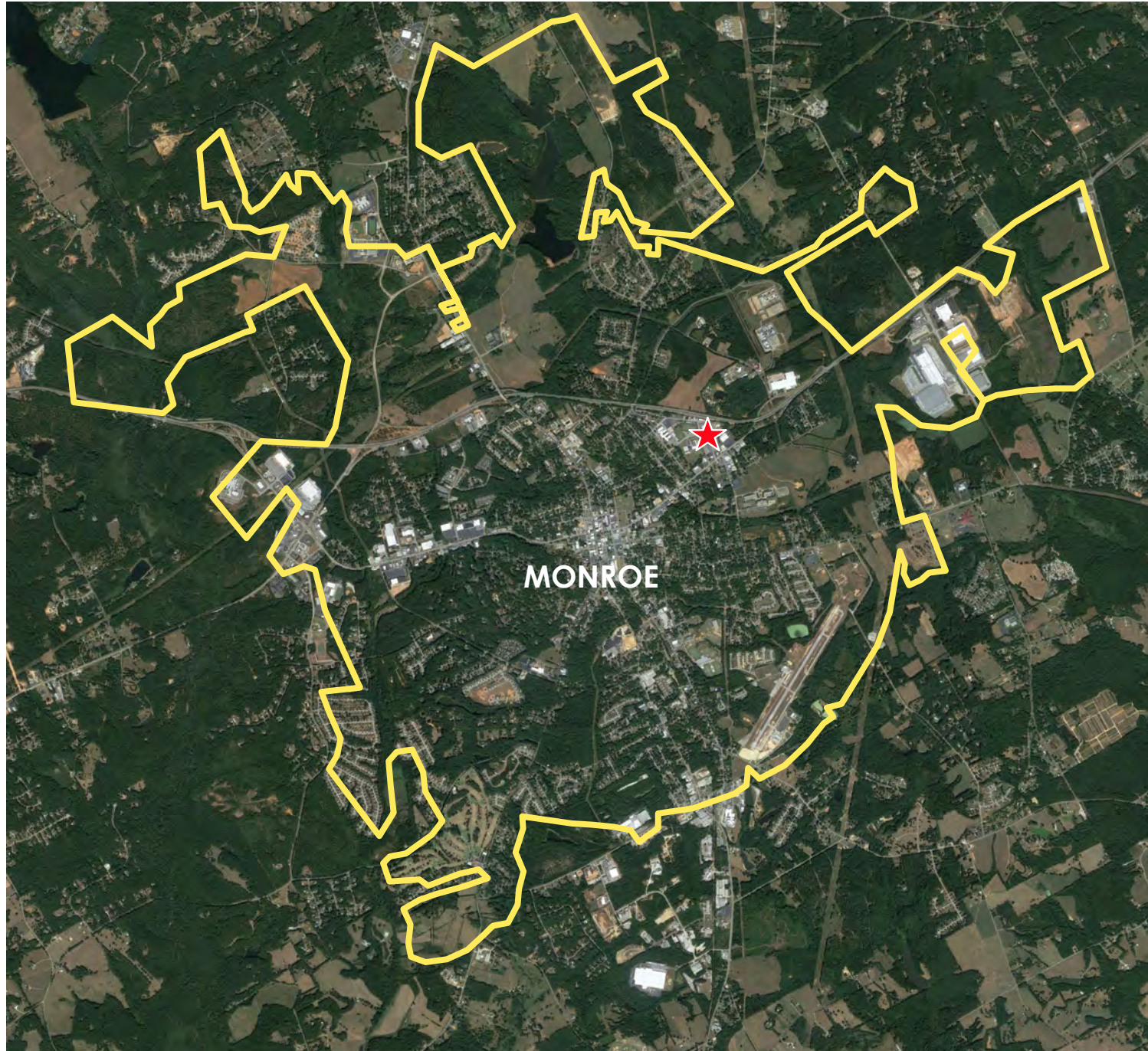
PROJECT OVERVIEW

This Blaine Station Master Plan is a development study of 140 Blaine Street, located on the east side of Monroe, Ga. As a city-owned property, the future development of this site can be proactively dictated in a manner that sets a tone for new compatible development on the east side and throughout the City as a whole. This study is intended to convey a vision of a walkable, mixed-use district that serves as a destination. The vision includes stand-alone retail, restaurants and other commercial in small format settings. Commercial uses are supplemented with small public shared open space and adjacent residential development. The open spaces are intended to be flexible in layout and design so as to accommodate a wide variety of programmed and ad-hoc events on a daily, weekly and/or yearly basis.

This report is divided into several sections including: Context, Development Concept, Development Controls, Streetscape Standards and Design Features. The Development Controls section is intended to be formally regulated through the use of site-specific Planned Unit Development zoning. The Design Features are intended to provide a guide for the desired character of the district but are not regulatory.

1 CHAPTER 1
CONTEXT + OVERVIEW

CONTEXT

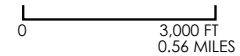


KEY

- ★ Site- 140 Blaine St
- City of Monroe

SITE DISTANCE TO:

- Bethlehem 9.9 miles
- Walnut Grove 10.6 miles
- Social Circle 11.1 miles
- Loganville 12.6 miles
- Winder 14.5 miles
- Snellville 20.5 miles
- Covington 20.8 miles
- Athens 25.7 miles



EAST MONROE



KEY PLAN

- Site- 140 Blaine St
- ★ Points of Interest

SITE DISTANCE TO:

- Downtown Monroe 1.0 mile



EXISTING SITE



The current site is underutilized consisting of mainly vacant building space and surface parking. The north portion of the existing building has recently been renovated and will house the City of Monroe police department, municipal court, and utility/infrastructure. The remainder of the existing building is vacant and in need of repairs and renovations.

In the effort to limit the amount of parking developed on-site and to avoid creating large surface parking lots, individual agreements could be negotiated with adjacent property owners to provide off-peak shared parking, particularly during Court hours/days and evenings/weekends where parking will be in high demand.



View of Existing Building Looking North



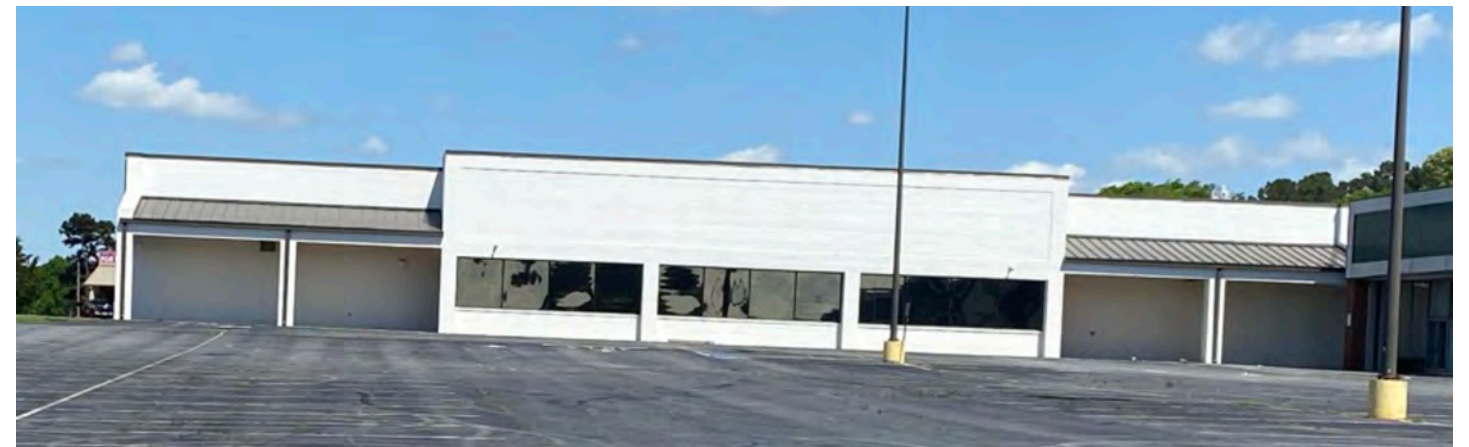
View of Existing Surface Parking Lot Looking South



View of Rear Side of Existing Building



View of Neighboring Development Behind the North End of the Existing Building



View of Renovated City of Monroe Building

2 CHAPTER 2
DEVELOPMENT
CONCEPT

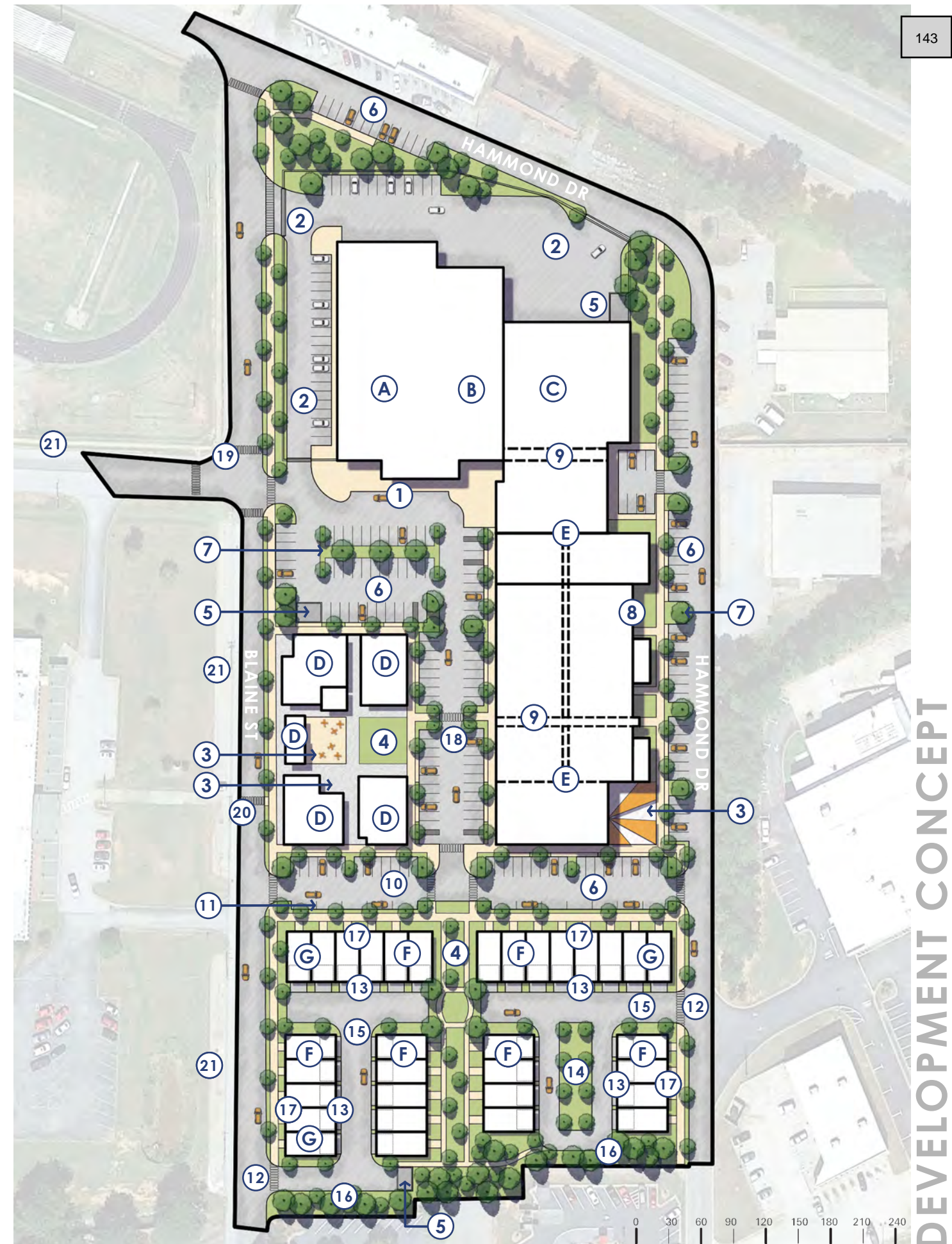
DEVELOPMENT CONCEPT PLAN

BUILDING USES

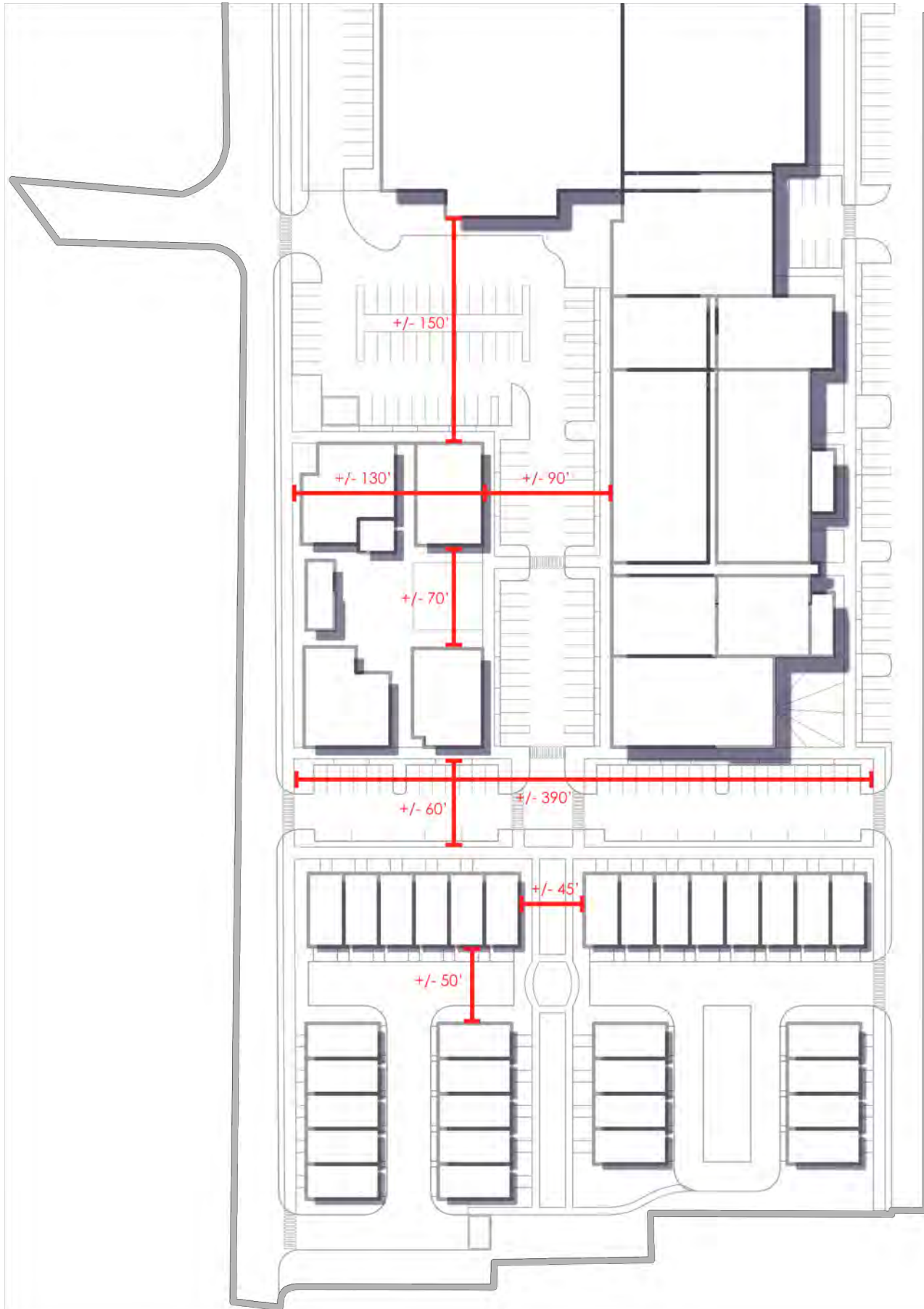
- (A) Existing City of Monroe Police
- (B) Existing City of Monroe Municipal Court
- (C) Existing City of Monroe Utility/ Infrastructure
- (D) New Commercial/Retail/ Mixed-Use
- (E) Commercial Rehab of Existing Building
- (F) Residential (Rear-Loaded Parking Underneath)
- (G) Potential Live-Work Units

DESIGN ELEMENTS

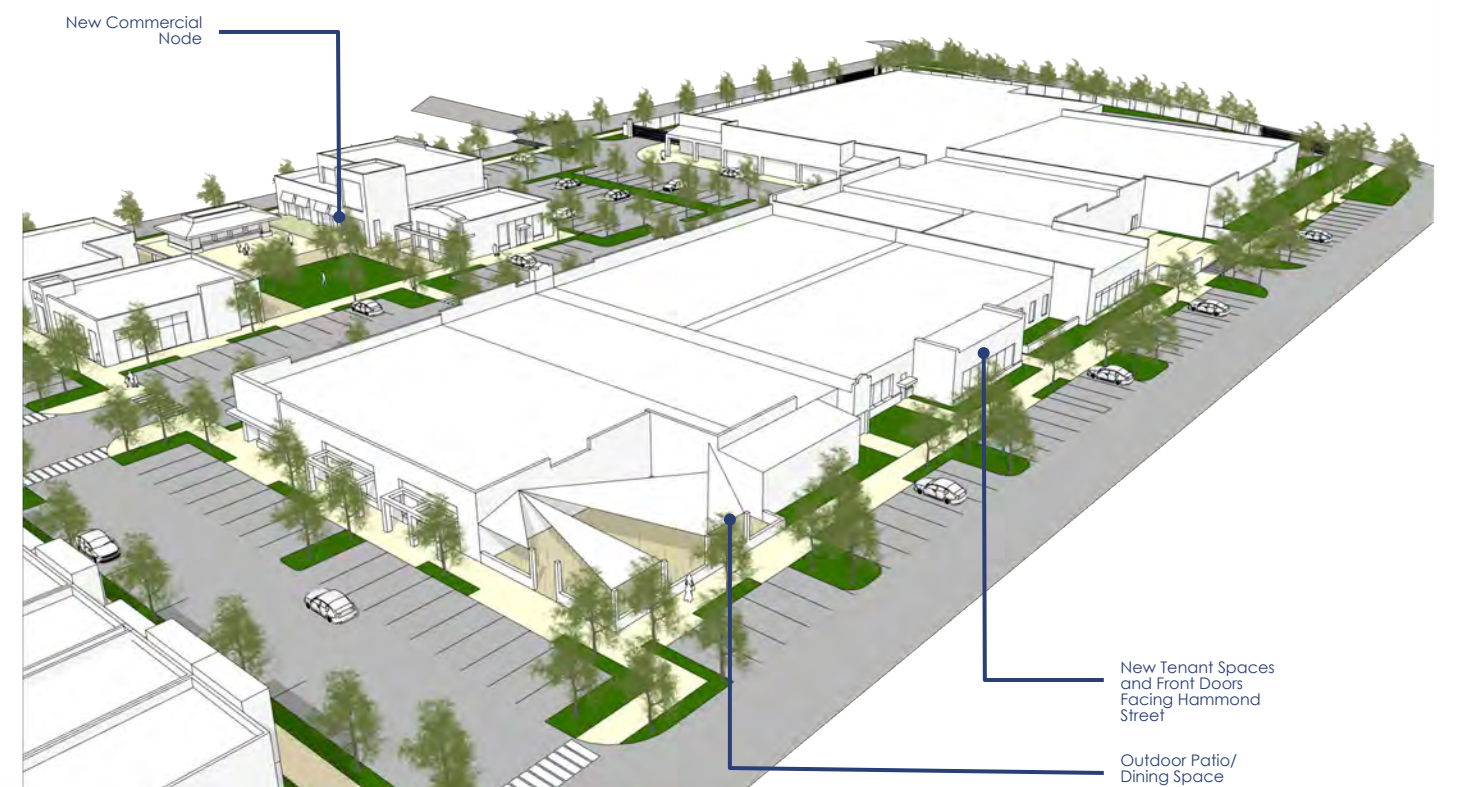
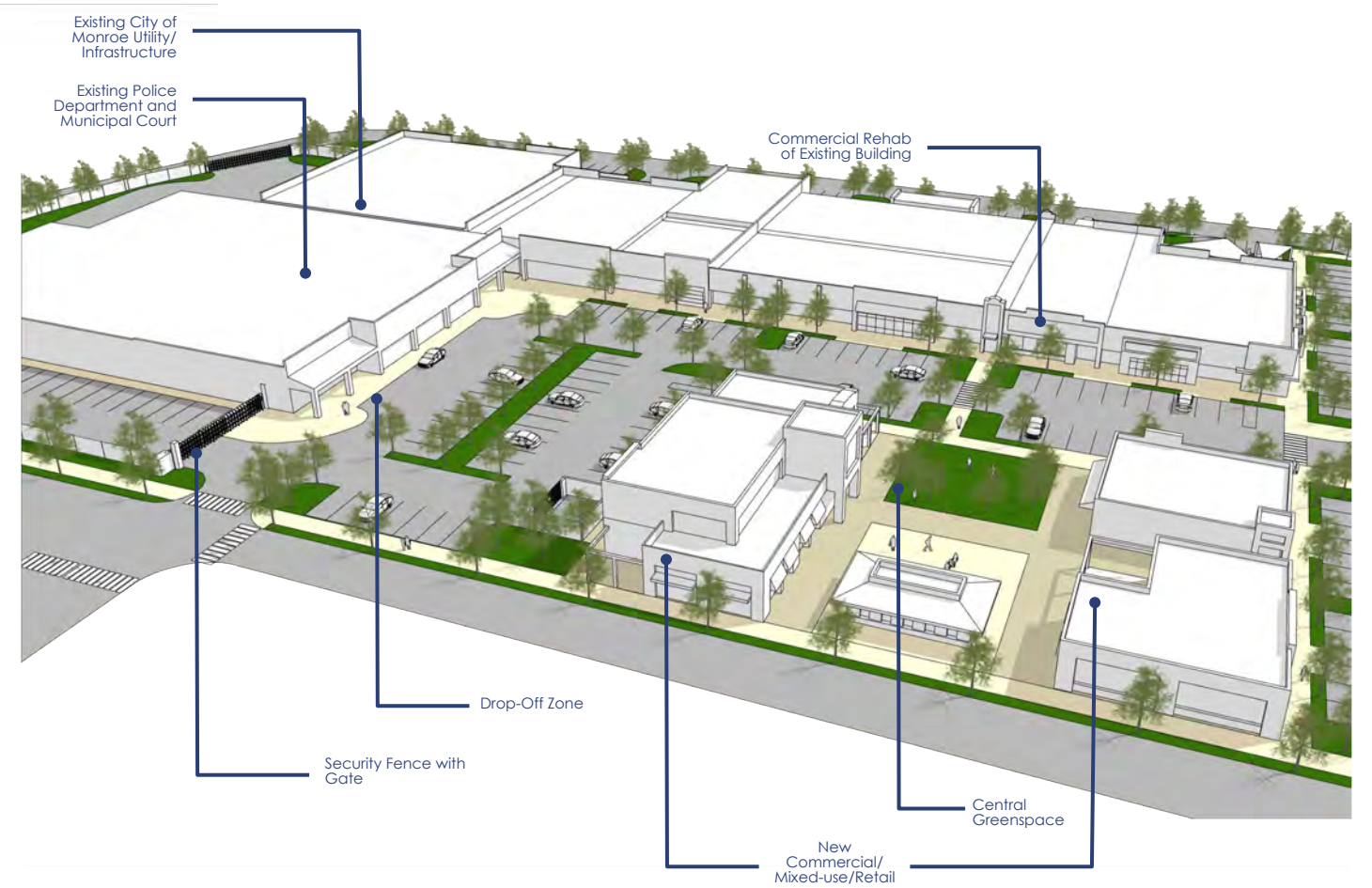
- (1) Ride Share Drop-off Lane
- (2) Gated Service Area (No Public Access)
- (3) Potential Outdoor Dining Location
- (4) Shared Open Space
- (5) Potential Dumpster Location
- (6) New Head in Public Parking (Typ.)
- (7) Landscape Islands (Typ.)
- (8) Subdivide Existing Building to Create Tenant Spaces/Front Doors Oriented to Hammond Street
- (9) New Internal Service Corridor (location may vary)
- (10) New Cross Street- Connects Hammond St. And Blaine St.
- (11) Parallel Parking on South Side of New Street
- (12) Residential Parking Access From Hammond St. And Blaine St. Only
- (13) Rear-Loaded Tuck-Under/ Garage Parking
- (14) Potential Location for Stormwater Management
- (15) Rear Access Alley for Residential Units Only
- (16) 10' Landscape Buffer
- (17) Stoops/ Front Doors of Residential Units (buildings must follow this orientation)
- (18) Mid-Block Pedestrian Connections (locations may vary)
- (19) New Pedestrian Crosswalks on Blaine St
- (20) Existing Mid-Block Crossing
- (21) Existing On-Street Parking



CONCEPT DIMENSIONS



3D SITE MODEL



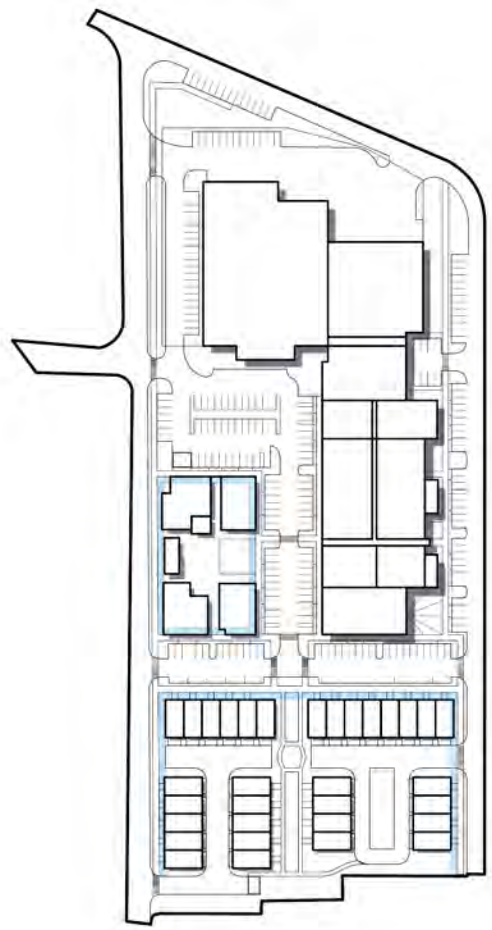
Development Concept is conceptual only, is not engineered and is not intended to convey specific architecture.

DEVELOPMENT CONCEPT



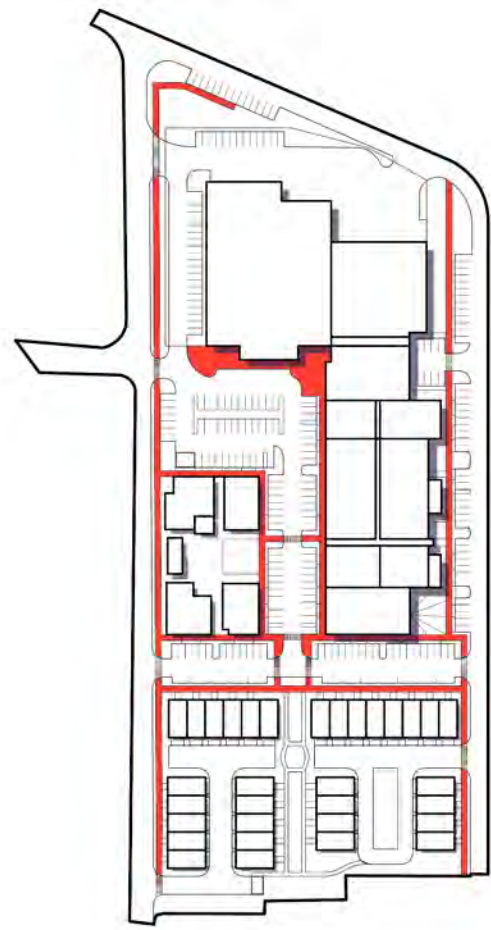
DEVELOPMENT CONCEPT

3 CHAPTER 3
DEVELOPMENT
CONTROLS



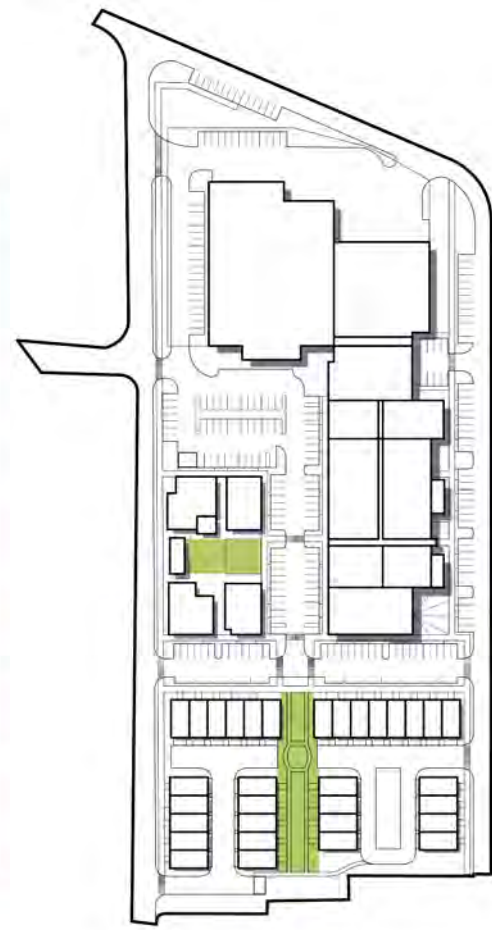
BUILD-TO-ZONE

- 0-10' zone adjacent to all primary sidewalks
- Building facade must be within this zone



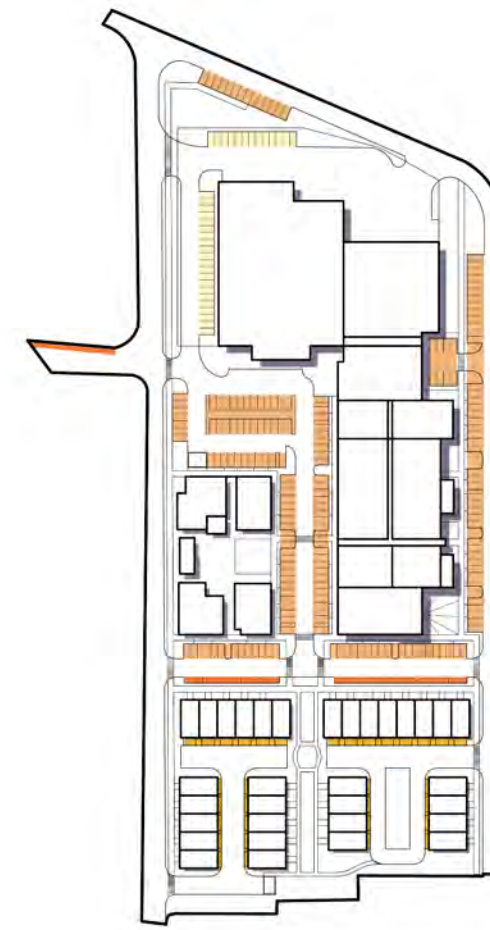
SIDEWALKS

- Primary sidewalks (does not include secondary and residential area sidewalks)
- All primary sidewalks should be a minimum of 8'



GREENSPACE

- Required public shared open space areas

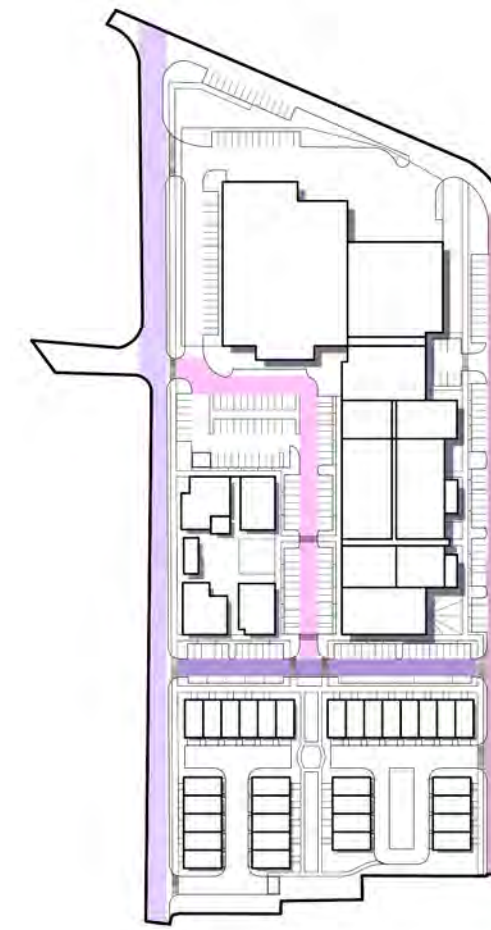


PARKING

- Parking limited to these areas
- Shared parking is encouraged (see page 8)

- Head-in Parking = 174
- Parallel Parking = 12
- Tuck-under Garage = 32
- Police Dept. Only = 34

*Edwards St provides 31 additional on-street parallel parking spaces



STREET TYPES

- See Chapter 4 for street type sections

Internal Streets

- Internal Type A
- Internal Type B
- Blaine
- Hammond

SUBAREA MAP

- SUB AREA 1:
Commercial Mixed Use
- SUB AREA 2:
Residential Mixed Use
- SUB AREA 3:
Commercial Reuse
- SUB AREA 4:
Public Services



SITE PLAN



DEVELOPMENT CONTROLS



New Commercial Development (gross area)

New Residential Development

Building Height

Façade Length

Individual Tenant Size

Build-To Zone

Shared Open Space

Parking

	SUBAREA 1: COMMERCIAL MIXED-USE	SUBAREA 2: RESIDENTIAL MIXED-USE
New Commercial Development (gross area)	12,000 - 24,000 square feet	0 - 12,000 square feet Ground Floor Live-Work Only
New Residential Development	0 to 15 units Upper floors only	28 to 56 units
Building Height	1 to 2 floors Roof top decks allowed	2 to 3 floors Roof top decks allowed
Façade Length	0 to 85 feet	0 to 200 feet
Individual Tenant Size	0 to 10,000 square feet	0 to 600 square feet Ground Floor Live-Work Only
Build-To Zone	0 to 5 feet As measured behind sidewalk	0 to 10 feet As measured behind sidewalk
Shared Open Space	Open Space Zones per Site Plan 4,000 square feet minimum	Open Space Zones per Site Plan 4,000 square feet minimum
Parking	Parking Zones per Site Plan 1.0 - 1.5 spaces per residential unit	Parking Zones per Site Plan 1.0 - 2.0 spaces per residential unit Head-in off Hammond allowed

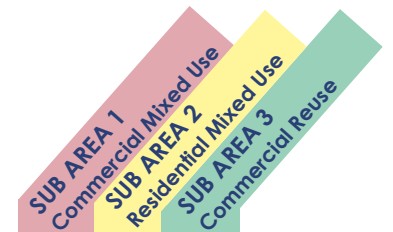
	SUBAREA 3: COMMERCIAL RE-USE	SUBAREA 4: CITY OF MONROE EXISTING
New Commercial Development (gross area)	N/A - rehab of existing	existing only
New Residential Development	N/A - No residential allowed	existing only
Building Height	N/A - rehab of existing	existing only
Façade Length	N/A - rehab of existing	existing only
Individual Tenant Size	0 to 10,000 square ft	existing only
Build-To Zone	N/A - rehab of existing	existing only
Shared Open Space	N/A - rehab of existing	existing only
Parking	Parking Zones per Site Plan Head-in off Hammond allowed	Parking Zones per Site Plan Private Parking for Police / City Services only

NOTES:

1. Areas are expressed in overall gross square footages
2. Build-To Zone is as measured behind sidewalks all Primary Sidewalks
3. Shared open space must be contiguous, consolidated and publicly accessible
4. Shared open space area calculation includes only space behind the back of Primary Sidewalks and does not include private dining patios
5. Minimum numbers in ranges represent a threshold requirement

6. No commercial parking is allowed in Subarea 2; Live Work and/or residential guest parking can be accommodated in parallel parking on Internal Type B
7. Live Work is defined as a business contained within a residential units and is owned and operated by the occupant of the same residential unit

PERMITTED USES BY SUBAREA



	SUB AREA 1 Commercial Mixed Use	SUB AREA 2 Residential Mixed Use	SUB AREA 3 Commercial Reuse	
ACCESSORY BUILDINGS AND USES:				
accessory apartments	X	C	X	
accessory dwelling units	X	C	X	
bed and breakfasts	X	C	C	
fuel dispensary, pump, island, and or canopy	X	X	X	
home occupations	X	P	X	
structures- general	X	C	C	
temporary structures	P	P	P	<i>Regulated under Section 1000.9 of the Zoning Ordinance.</i>
uses-general	X	C	C	
ADMINISTRATIVE AND INFORMATION SERVICE FACILITIES:				
administrative offices/processing center	P	X	P	
cell/telecommunications center	P	X	P	
data processing/ programming facilities	P	X	P	
ALCOHOL AND BEVERAGE STORES:				
beer and wine	P	X	P	
AMUSEMENTS AND ENTERTAINMENT:				
game center	P	P	P	
theaters, outdoor	P	P	X	
ANIMAL FACILITIES AND SERVICES:				
clinics and specialty service	P	P	P	<i>See development controls for tenant size limit</i>
animal/pet supply stores, retail	P	P	P	<i>See development controls for tenant size limit</i>
animal/pet supply stores	P	P	P	<i>See development controls for tenant size limit</i>
ANTIQUA, CURIO, AND COLLECTIBLE SHOPS				
APPAREL STORES, CLOTHING, AND ACCESSORIES				
bridal, vintage, consignment	P	P	P	
new	P	P	P	
secondhand and thrift	P	P	P	
show repair, service	P	P	P	
tailoring and/ or dressmaking service	P	P	P	

Any uses not specifically listed require a Conditional Use Permit.



	SUB AREA 1 Commercial Mixed Use	SUB AREA 2 Residential Mixed Use	SUB AREA 3 Commercial Reuse	
ARTS, CRAFTS, AND HOBBIES:				
art studio	P	P	P	
craftsman studio	P	P	P	
AUDIO / VIDEO / COMPUTER EQUIPMENT:				
supply stores, rental, and repairs	P	P	P	
supply stores, retail	P	P	P	
BEAUTY SHOP / SERVICES:				
barber, hairdresser, and/or stylist shops	P	P	P	
beauty supply retail	P	P	P	
beauty /health supplies	P	P	P	
manicure establishment	P	P	P	
tanning centers	P	P	P	
BOOK, NEWS, MAGAZINE STORES, RETAIL				
	P	P	P	
BUILDING, CONSTRUCTION AND SPECIAL TRADE FACILITIES				
contractor and developer offices	P	P	P	<i>Architecture must be consistent with desired style.</i>
CATERING ESTABLISHMENTS, RETAIL, AND RENTAL				
	P	P	P	
CHILDCARE FACILITIES:				
child-care, center	X	X	C	<i>Defined in the Zoning Ordinance as 7 or more children</i>
child-care, home	X	C	X	<i>Defined in the Zoning Ordinance as 6 or less children</i>
CHURCHES:				
community	X	X	X	
megachurch	X	X	X	
neighborhood	P	X	P	
COLLECTION AGENCY	X	X	P	<i>Only permitted on Hammond Drive.</i>
COMMUNITY ASSOCIATIONS/ CLUBS-CIVIC AND PRIVATE				
	P	P	P	
CONFECTIONERY AND DESSERT SHOPS, RETAIL				
	P	P	P	
COPY AND BLUEPRINT SHOPS				
	P	P	P	

Any uses not specifically listed require a Conditional Use Permit.

PERMITTED USES BY SUBAREA

	SUB AREA 1 Commercial Mixed Use	SUB AREA 2 Residential Mixed Use	SUB AREA 3 Commercial Reuse	
DEPARTMENT / DISCOUNT DEPARTMENT STORES, RETAIL	P	P	P	See development controls for size limit.
DETECTIVE AGENCY	P	P	P	
DRUG STORES, RETAIL	P	P	P	
EDUCATIONAL FACILITIES				
schools private, public, parochial	X	C	C	See development controls for size limit.
school programs-day, pre-,post-	P	X	C	See development controls for size limit.
studios for work or teaching or fine arts	P	P	P	See development controls for size limit.
photography, music,drama,dance, martial arts	P	P	P	See development controls for size limit.
FABRIC AND NOTION SHOPS, RETAIL	P	P	P	
FINANCIAL INSTITUTIONS-BANKS, SAVINGS/LOANS				
with/without drive thru window	X	X	X	
automatic teller machine only	C	X	C	Only if integrated, not stand-alone
FLORIST AND PLANT SHOPS, RETAIL	P	P	P	
FUNERAL AND INTERMENT ESTABLISHMENTS				
storage and undertaking, mortuary, and/or funeral home	X	X	X	
GIFT,CARD, AND STATIONARY SHOPS, RETAIL	P	P	P	
GROCERS, RETAIL				
convenience food stores	P	P	P	See development controls for size limit.
delicatessens,bakery, specialty	P	P	P	
grocery markets	P	P	P	See development controls for size limit.
health food	P	P	P	
HEALTHCARE, SERVICE-DENTAL, MEDICAL, ETC.				
clinics (day service only)	X	X	C	
convalescent care, nursing, rest homes	X	X	X	
hospital and laboratories	X	X	X	
person care homes, family	X	C	X	
personal care homes, group	X	X	X	
congregate private offices	X	X	X	

Any uses not specifically listed require a Conditional Use Permit.

	SUB AREA 1 Commercial Mixed Use	SUB AREA 2 Residential Mixed Use	SUB AREA 3 Commercial Reuse	
INTERIOR DESIGN AND DECORATING ESTABLISHMENTS:				
china,clock, frame and/or rug shops	P	P	P	
retail floor covering, retail, and service	P	P	P	
furniture and furnishings stores	P	P	P	
retail hardware and paint stores	P	P	P	
retail kitchen supply stores, retail	P	P	P	
kitchen supply stores, rental	P	P	P	
linen and drapery, retail and service	P	P	P	
wallpaper, retail, and service	P	P	P	
JEWELRY STORES, RETAIL	P	P	P	
LAUNDRY AND/OR DRY CLEANING ESTABLISHMENTS:				
drop and pick up	X	X	X	
stations full-service	X	X	X	
self-service,public	X	X	X	
LAWN AND GARDEN ESTABLISHMENTS:				
supply and equipment, retail and rental	X	X	X	
greenhouse and plant nursery	X	X	X	
LODGING				
bed and breakfast inns	X	C	X	
hotels	X	X	X	
inns	C	C	X	
MERCANTILE AND DRY GOOD STORES, RETAIL	P	P	P	See development controls for size limit.
MEDIA FACILITIES, PRINT, AND ELECTRONIC:				
film and internet production offices	X	P	P	See development controls for size limit.
newspaper offices	X	P	P	See development controls for size limit.
publishing and printing establishments	X	X	X	
MOTOR VEHICLES AND EQUIPMENT:				
car wash, service, or self service	X	X	X	
fuel sales	X	X	X	
general service/ installation of parts/ access	X	X	X	
new or used, sales, and rental	X	X	X	
light duty trailer sales, new-accessory use	X	X	X	
parts/accessories	X	X	X	
sales tires, sales	X	X	X	
MUSICAL INSTRUMENT SHOP, RETAIL	P	P	P	

Any uses not specifically listed require a Conditional Use Permit.

PERMITTED USES BY SUBAREA

	SUB AREA 1 Commercial Mixed Use	SUB AREA 2 Residential Mixed Use	SUB AREA 3 Commercial Reuse
OFFICE PARKS:			
medical office parks	X	X	X
professional office parks	X	X	X
OFFICE SUPPLY STORES, RETAIL			
	P	P	P
OPTICAL SUPPLY STORES, RETAIL			
	P	P	P
PARKING, COMMERCIAL-PRIMARY USE:			
garages	X	X	X
lots	X	X	X
PARKS AND RECREATION:			
health/fitness center	P	P	P
gymnasium	X	X	X
neighborhood activity center-accessory use	X	P	P
parks, active	X	X	X
parks, passive	P	P	P
PHOTOGRAPHY:			
supply and processing stores, sales/service	P	P	P
PROFESSIONAL OFFICES			
	P	P	P
PUBLIC BUILDINGS			
government offices, libraries, museums	P	P	P
conventional hall, community center	P	P	P
RECREATIONAL EQUIPMENT STORES, REPAIR AND RENTAL			
	P	P	P
RECREATIONAL EQUIPMENT/SUPPLY STORES, RETAIL			
	P	P	P
RESIDENTIAL:			
accessory apartments	P	P	X
accessory dwellings	X	P	X
apartment buildings	X	P	X
apartment houses	X	P	X
lofts	P	P	X
single-family dwellings	X	X	X
townhomes	X	P	X
RESTAURANT:			
restaurant/café, grill, lunch counter	P	P	P

Any uses not specifically listed require a Conditional Use Permit.

	SUB AREA 1 Commercial Mixed Use	SUB AREA 2 Residential Mixed Use	SUB AREA 3 Commercial Reuse
SALES AND SERVICE FACILITIES:			
appliance stores (small and large), retail, rental, and/or repairs	P	P	P
equipment (small and large), service, and rental	P	P	P
equipment (office), service, and rental	P	P	P
cleaning services janitorial/cleaning supplies	P	P	P
store, wholesale lawn and garden supply	P	P	P
TELECOMMUNICATIONS FACILITIES:			
mobile telephones/ paging, retail, and service	P	P	P
satellite dishes, retail	X	X	X
			Regulated under Section 1000.9 of the Zoning Ordinance.
TEMPORARY BUILDINGS			
	P	P	P
TOY, VARIETY, NOVELTY, AND DIME STORES, RETAIL			
	P	P	P
TRAVEL AGENCIES			
	P	P	P
UTILITY AND AREA SERVICE PROVIDER FACILITIES:			
police, ambulance	X	X	X
television stations	X	X	X
utility transformers, substations, and towers	X	X	X
parking, temporary event	P	P	P

NOTES:

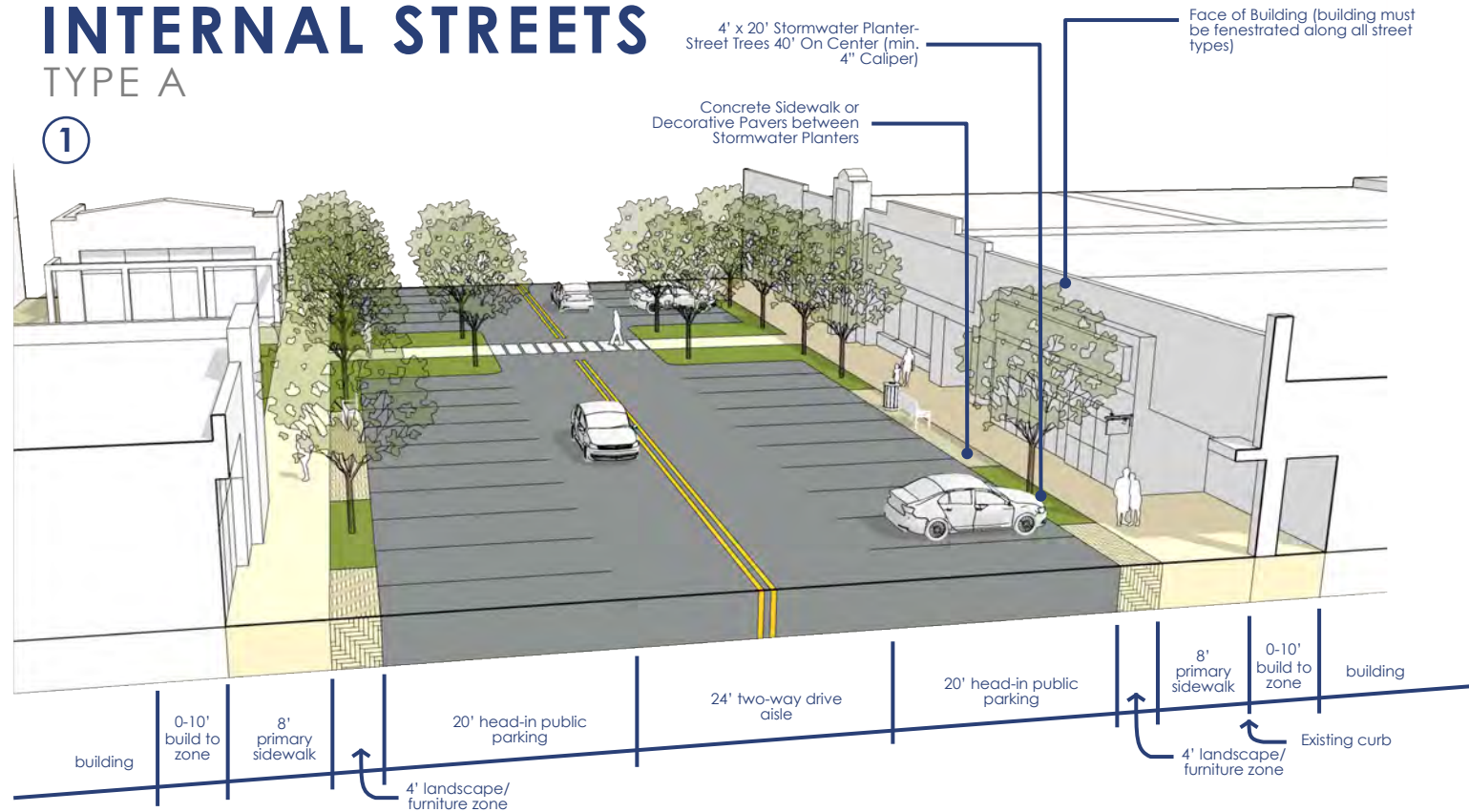
1. Any uses not specifically listed require a Conditional Use Permit
2. See City of Monroe Zoning Ordinance for definitions of individual uses

4 CHAPTER 4
STREETSCAPE
STANDARDS

INTERNAL STREETS

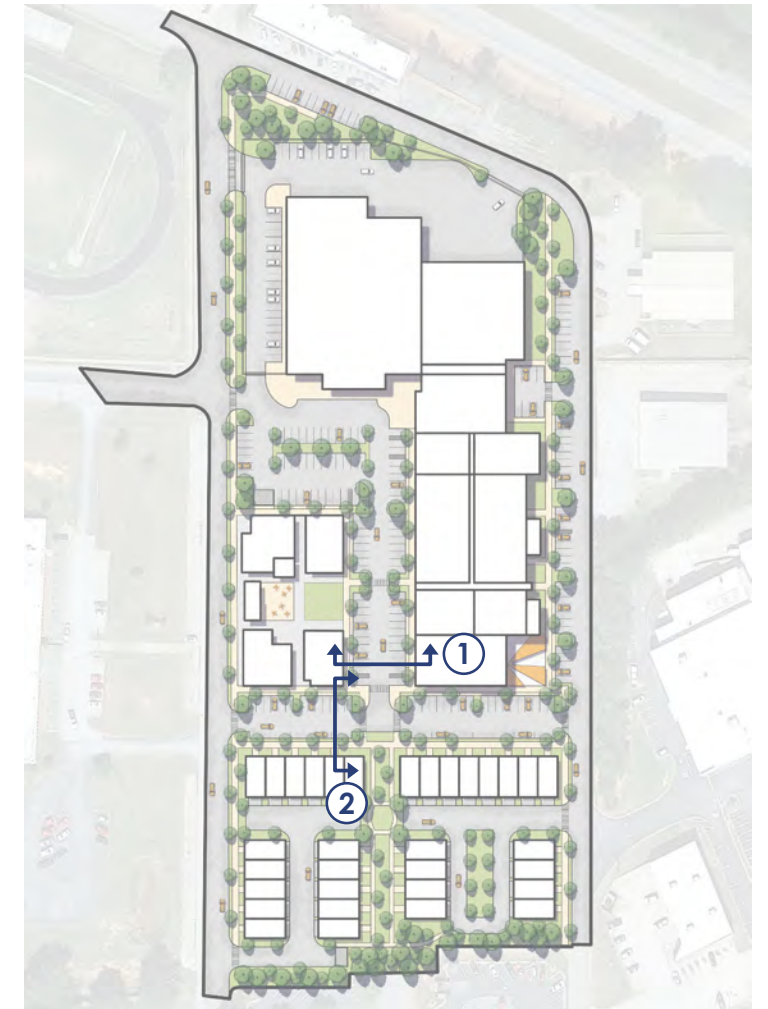
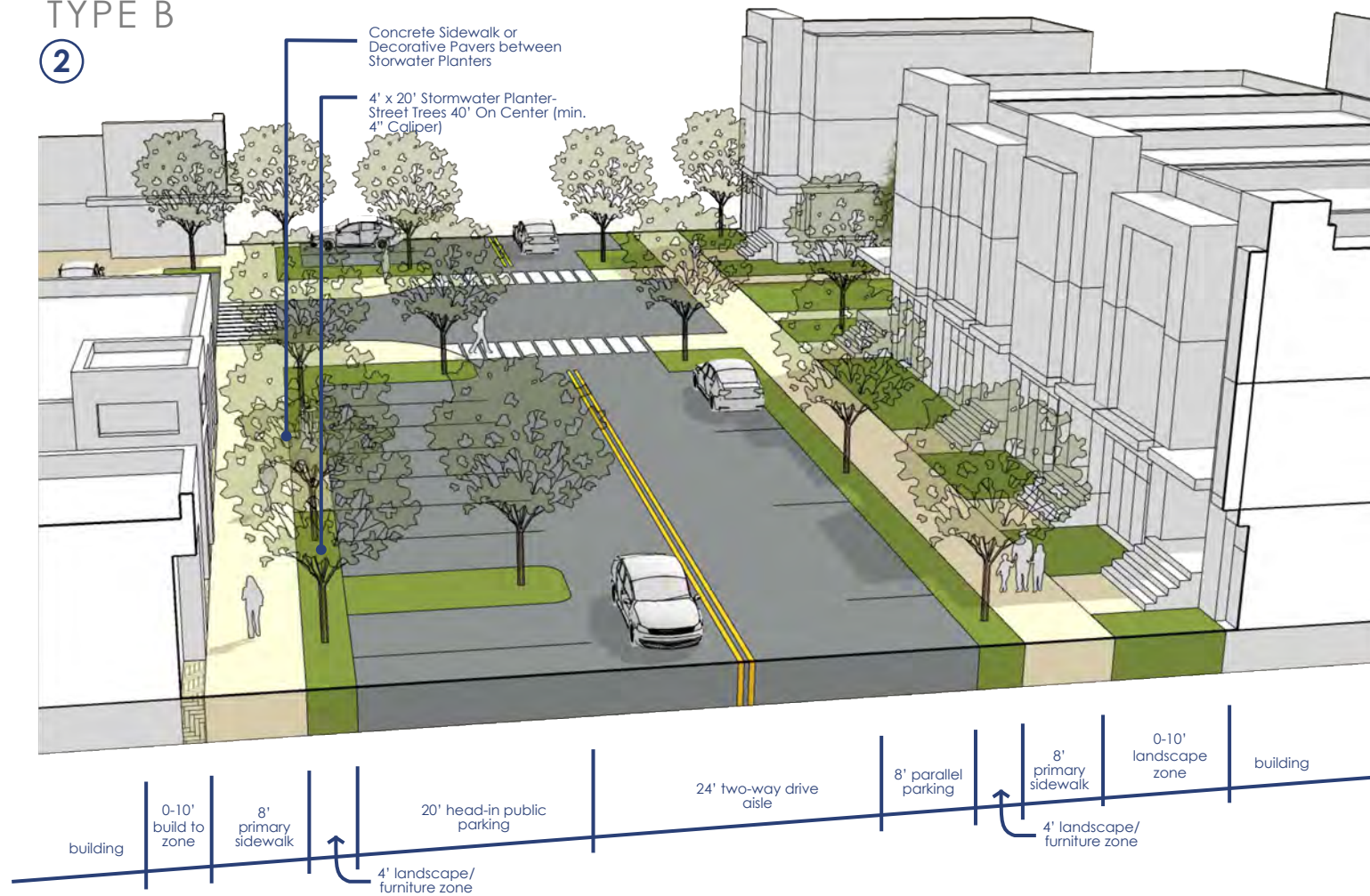
TYPE A

1



TYPE B

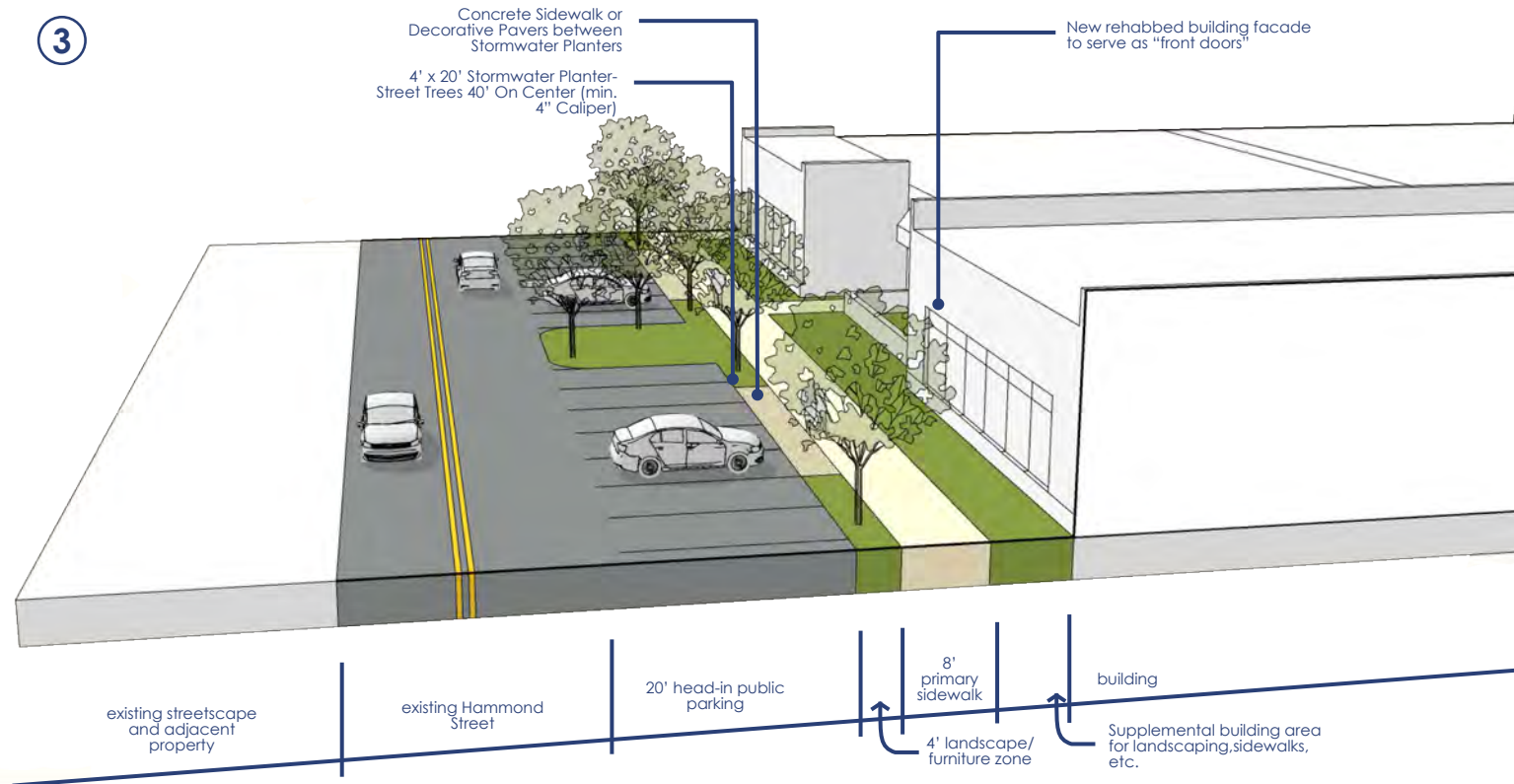
2



EXTERNAL STREETS

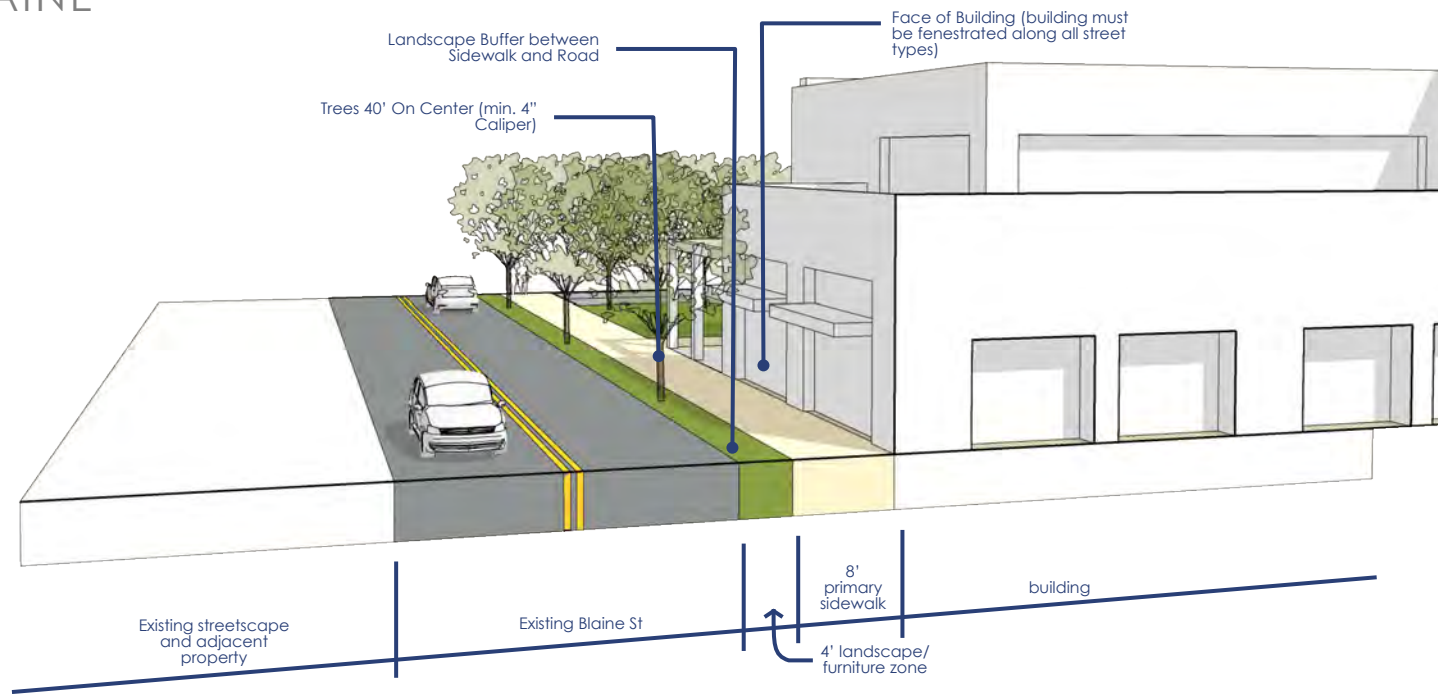
HAMMOND-SUBAREA 2

3



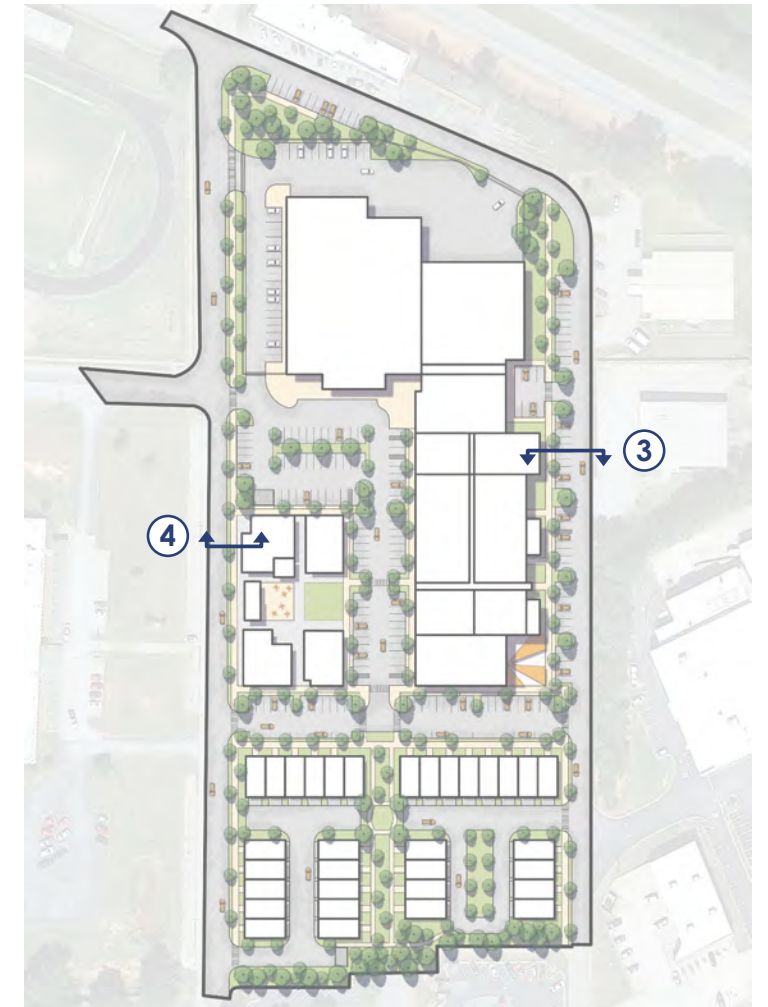
BLAINE

4



KEY PLAN

KEY PLAN



5 CHAPTER 5
DESIGN FEATURES

COMMERCIAL MIXED-USE ARCHITECTURAL STYLE

The desired architectural style is a simplified, contemporary feel with relatively clean lines and a modern aesthetic without being "ultra modern" or overly austere. Traditional and/or ornamental styles that attempt to mimic an historic "main street" aesthetic are discouraged in order to create a district that is differentiated from Downtown Monroe.

BUILDING MASSING

New commercial/mixed-use buildings should be kept to relatively simple forms, should utilize small footprints and should be designed to emphasize and differentiate individual tenants/vertical bays. Repetitive, continuous facades are discouraged.

PREFERRED



Example of simple building form with minimal ornamentation



Example of extensive use of building fenestration



2



Each tenant has a defined storefront breaking up the overall building mass



3

Clear delineation of individual tenants



6



7

Example of simple building form with minimal ornamentation



8

Example of extensive use of building fenestration

DISCOURAGED



9

Avoid the use of traditional detailing such as arch top windows



11

Avoid historic "main street" feel



10

Avoid long unbroken cornice lines



12

Example of a building lacking differentiation from bay to bay

RESIDENTIAL MIXED-USE

ARCHITECTURAL STYLE

The desired architectural style is a simplified, contemporary feel with relatively clean lines and a modern aesthetic without being "ultra modern" or overly austere. Traditional and/or ornamental styles that attempt to mimic an historic aesthetic are discouraged in order to create a district that is differentiated from Downtown.

BUILDING MASSING

New residential/live-work buildings should be kept to relatively simple forms, should be designed to emphasize and differentiate individual units/vertical bays. Repetitive, continuous facades are discouraged.



Example of simple building form with minimal ornamentation



Clean, modern aesthetic and simple lines



Live-work units encouraged



Emphasis on vertical proportions

PREFERRED



Example of simple building form with minimal ornamentation



DISCOURAGED



Avoid traditional styling and details



Avoid long unbroken cornice lines that emphasize horizontal proportions



Avoid traditional styling and details



Avoid traditional styling and details

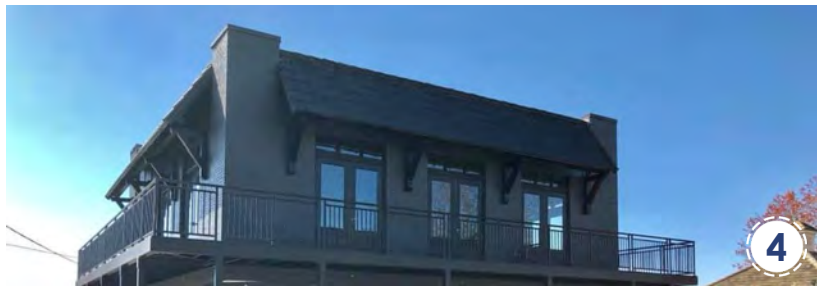


Avoid detached single-family development in favor of higher density options

ROOF STYLE

For both commercial and residential buildings, parapet/flat/shallow pitch roofs are preferred as a means to de-emphasize the form and mass of the roof as seen from the ground. Heavy use of gables, hips, dormers and overhangs is discouraged.

PREFERRED



DISCOURAGED



MATERIALS + DETAILS

Materials and detailing should be in keeping with a clean, simple contemporary style but should not be "ultra contemporary" or too austere. Painted brick or muted color brick is the preferred dominant material and can be augmented with other secondary materials (other than wood, stone or vinyl). Traditionally styled details and ornamentation such as brackets, distressed or Georgia Red brick, double hung windows, lap siding, molding, etc. are discouraged. Muted color palettes are preferred over bright colors.



4



10

Encourage simple and sleek awnings/ overhangs



11

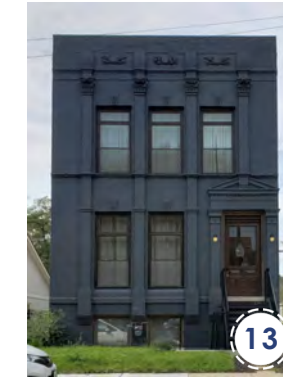
Encourage glass storefronts when possible

DISCOURAGED



12

Use of bright colors is discouraged



13

Avoid monolithic color palettes



14

Avoid exposed wood details

PREFERRED



1

Simple detailing and muted color palette



5

Encouraged use of color as an accent element



6

Encouraged window style



2



7



8

Encourage simple and sleek awnings/ overhangs



3



9



15

Avoid double hung windows



16

Avoid clad siding



17

Avoid rustic stone and wood material combinations



18

Avoid metal siding or buildings



19

Avoid over use of stucco/EIFS or similar



20

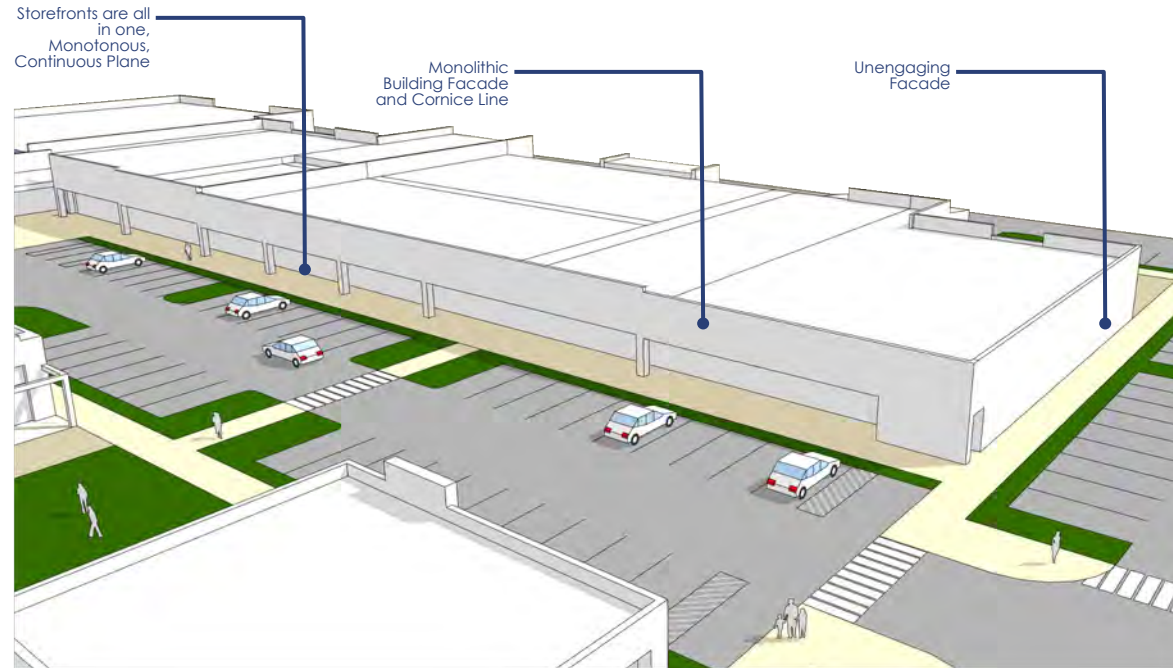
Avoid exposed wood details

COMMERCIAL REHAB

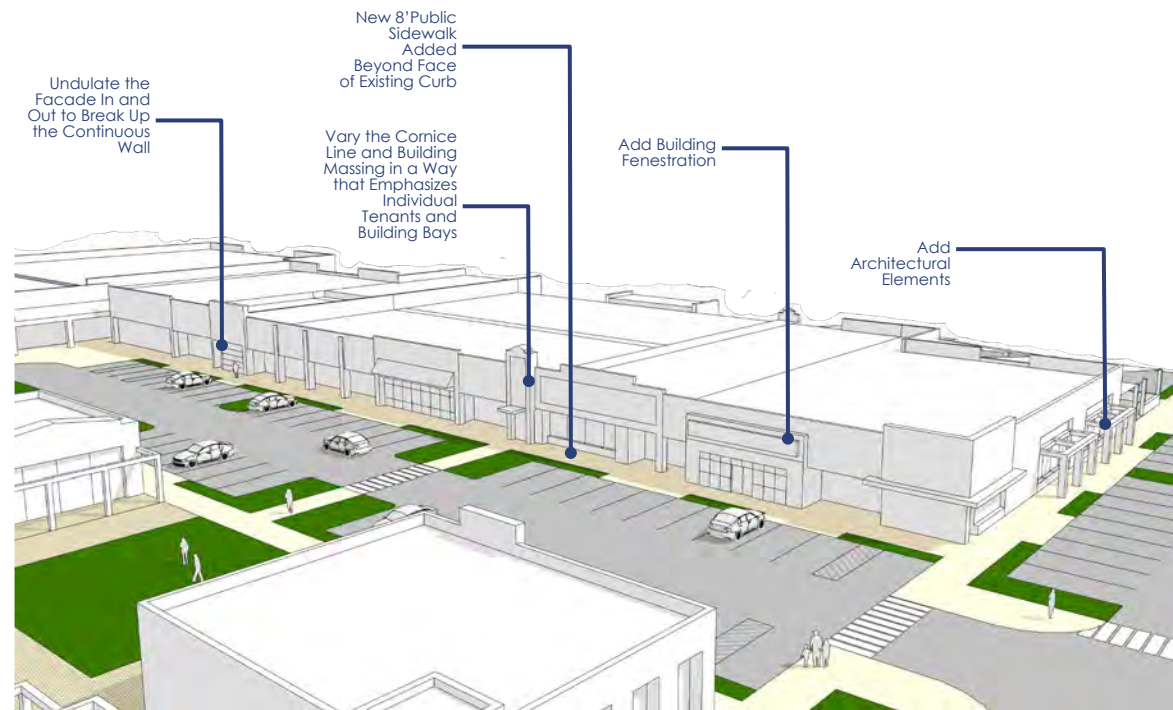
The existing commercial building should be rehabbed in a way that reflects the overall vision and desired attributes for the site. Added architectural elements should be consistent with the overall architectural style and use similar materials.

The key goal for rehabbing the existing building is creating less monolithic, and more differentiated spaces. This goal can be achieved by adding building fenestration, bringing the storefronts out to the pedestrian, adding more engaging outdoor elements, and breaking up the facade both horizontally and vertically.

EXISTING BUILDING FACADE



POTENTIAL BUILDING FACADE



PREFERRED



Roll up doors can be used to create a connection between indoors and outdoors



Example of opening the building overhang to engage the pedestrian



Add landscape, furniture, and other engaging elements where appropriate



DISCOURAGED



Avoid traditional/historic aesthetics and styling



Include outdoor dining space where possible and appropriate



Avoid creating a "strip center" feel by avoiding consistent, repetitive bays

DESIGN FEATURES

SHARED OPEN SPACES

Shared public open spaces (locations and sizes as per the development controls) should be open-air, accessible and open to the public. Spaces should be relatively simple and flexible in design so as to allow a wide variety of programmed and ad-hoc activities. Adjacent buildings should be mindful in how doors, windows and seating areas are located so as to maximize visibility/activity. Landscaping should be used to soften open spaces and make them more attractive. Extensively manicured plantings or over use of landscaping should be avoided in order to mitigate maintenance issues. Materials should durable and permanent. Shared open spaces should not be walled or gated in any way that discourages public use (other than during late evening hours if needed security). In addition to Shared Open Spaces, additional private outdoor dining is also encouraged.

PREFERRED



4 Encourage small, flexible active recreational uses in open spaces



Encourage engaging storefronts with tables, planters, etc.



Encourage linear open spaces between residential buildings for added greenspace

DISCOURAGED



Avoid structures and displays that lack a feel of permanence



Avoid open spaces that lack flexibility of use and/or require significant maintenance



Entirely fenced openspaces are not permitted in public spaces

PLACEMAKING

Placemaking features should be engaging, pedestrian-oriented, and consistent with the vision of the site as a whole. The placement of these features should be primarily in public spaces and used to encourage activity in public areas. Sight lines and view sheds should be considered when determining placement. Features can be static or interactive. Rotating art pieces, temporary exhibits, and community events are appropriate.

Although appropriate placemaking strategies, some features are more consistent with other character areas around Monroe and are discouraged on this site.



Small scale water features are appropriate



Example of appropriate residential only placemaking features including furniture, water features, and small gazebos/shade structures

PREFERRED



Example of interactive public element



Use lighting to create a sense of place at night



DISCOURAGED



Structured play equipment is discouraged in public areas



DESIGN FEATURES

SIGNAGE

SIGNAGE TYPES

The signage within this development should seek to enhance the identity and pedestrian experience. Signage should generally follow the City of Monroe Zoning Ordinance Article XII- Signs with a few exceptions.

Exceptions:

1. In subarea 1, more than one wall sign per a building is suitable for buildings that have frontage on numerous sides. Only one wall sign is allowed per a wall.
2. Ground and monument signs for individual buildings are not permitted.
3. A wall sign's area shall not be larger than 10% of the frontage wall area of the facade of the story which is occupied by the business or 100 square feet, whichever is less.
4. In subarea 4, multiple wall signs shall be allowed with a total sign area not to exceed an aggregate of 240 square feet per wall.

Entry signage, vertical and horizontal blade signs, wall signs on building facade, and standalone way-finding signage are all acceptable sign types. However, vertical and horizontal blade signs are encouraged for individual tenants. Monument signs are only permitted as district-wide branding.

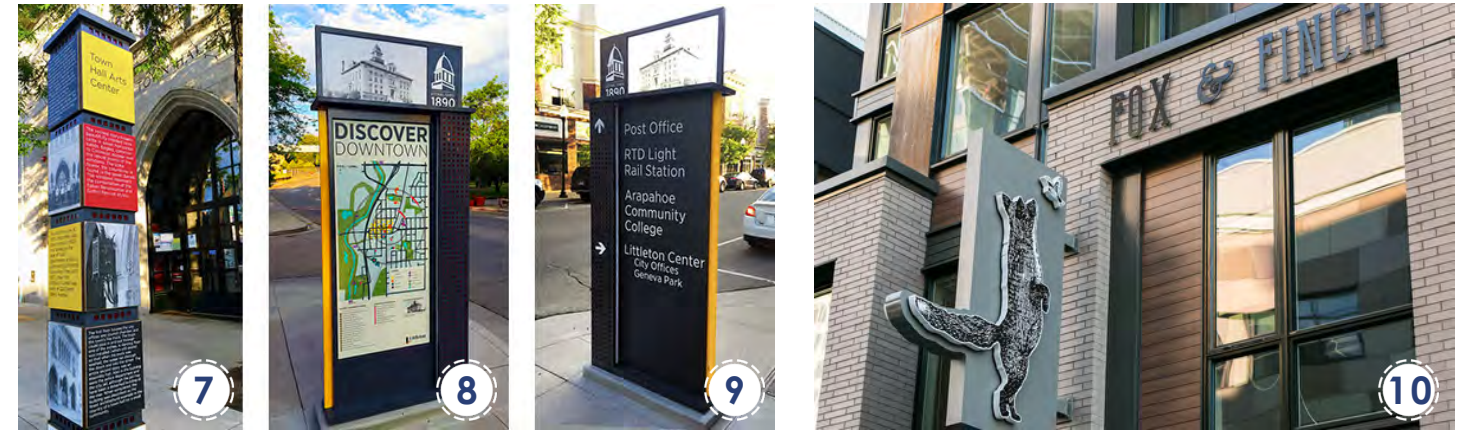
PREFERRED



MATERIALS

Signage materials should be consistent and complimentary to the architectural style of the building to which it identifies. All signage should follow the City of Monroe Zoning Ordinances Article XII- Signs regarding materials. All signs shall be clean, simple, and easily legible. Avoid materials such as exposed wood.

Pedestrian scaled wayfinding signs are encouraged and should be consistent in design and color throughout the site so as to read as a collection or set. Signs should be lit via external sources. Signs that are Internally illuminated, neon, flashing, or utilized LED strips are discouraged.



Use building elements for illumination as opposed to self-illuminating signs.



Appropriate use of wall sign and blade sign for the same tenant.



DISCOURAGED



DESIGN FEATURES

PARKING

Surface parking for commercial uses should be spread throughout the district so as to avoid creating overly large, consolidated paved areas of parking. Parking areas should include the use of street trees in landscaped islands (one tree between every 10 perpendicular parking spaces, min.). Residential parking should be located to the rear of residential buildings, ideally in integrated rear garages accessed via rear alleys. Clearly striped pedestrian cross walks and/or raised speed tables are encouraged.

PREFERRED



1
Landscape islands between parking spaces is strongly encouraged



3
Appropriate example of a stormwater planter with tree (with or without fencing)



2
Well-marked pedestrian crosswalks are required



4
Provide landscaping and bulb-outs in parking areas to enhance pedestrian safety and experience



5
Encourage rear-access garages and alley parking in residential areas



6
Example of a well-planted larger parking lot

DISCOURAGED



7
Parking lots without landscaping are not permitted. Landscape islands are required



8
Avoid tree wells when possible. Use stormwater planters (4)



9
In residential areas, avoid forward facing garages and parking

STORMWATER MANAGEMENT

Responsible and sustainable stormwater management strategies are critical to the success of this development. New development must result in a net decrease in impervious area, reduced runoff and erosion, and improved water quality. A wide variety of Stormwater Best Management Practices (BMPs) are strongly encouraged including (among others): utilizing a whole-site strategy rather than site-by-site approaches, incorporating distributed bioretention areas/rain gardens, downspout disconnects and rainwater harvesting, and pervious pavers/pavement where feasible.



IMPERVIOUS SURFACE COVERAGE

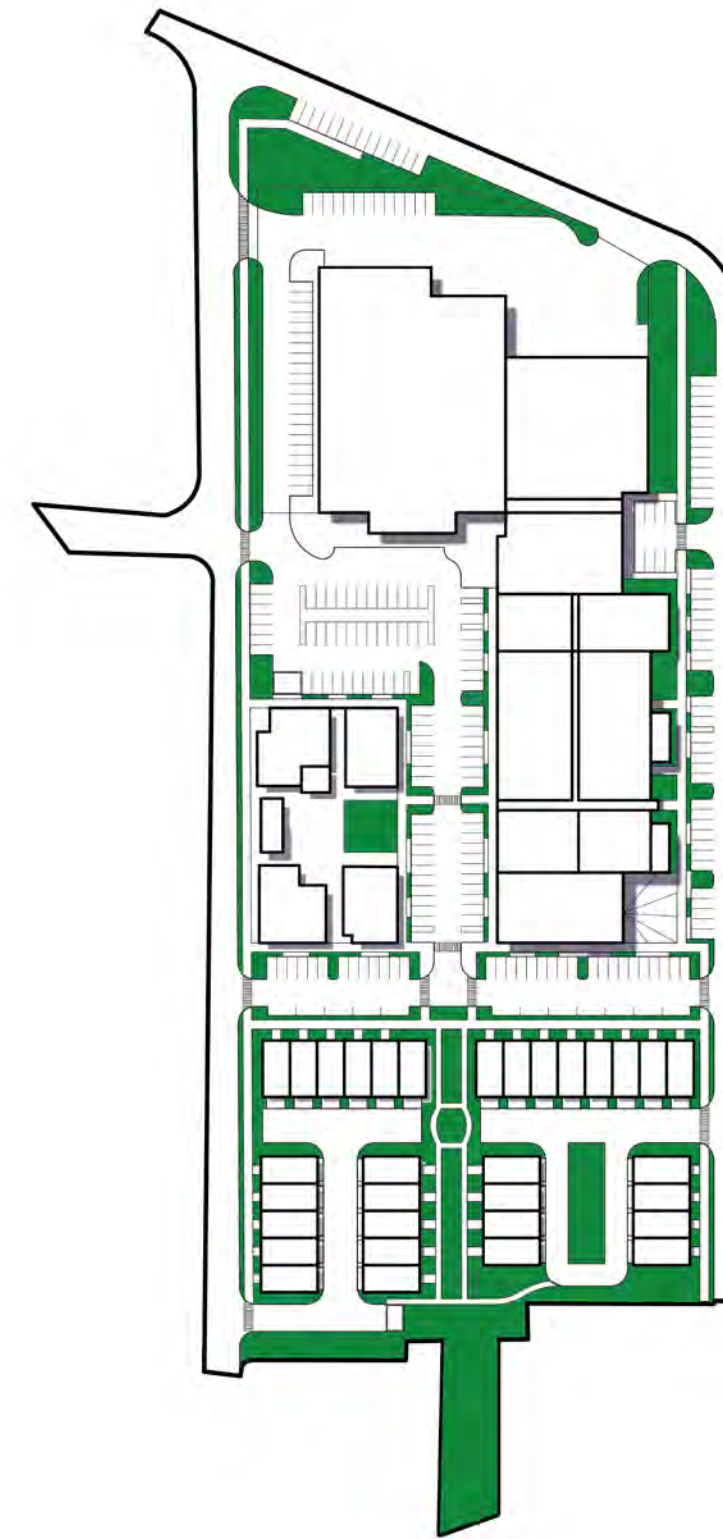
Existing Site Impervious

Surface Area = +/-9.5 ACRES

Proposed Site Impervious

Surface Area = +/-8.7 ACRES

Increase in 0.8 acres of pervious area



Potential Stormwater Management Locations



To: City Council
From: Logan Propes
Department: Administration
Date: 11/02/2021
Subject: TEFRA Resolution approving the Valdosta Public Housing Authority vis-a-vis the Monroe Housing Authority to issue revenue bonds for local apartment rehabilitation project.

Budget Account/Project Name: N/A

Funding Sources: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A **Company of Purchase:** N/A

Description:

Staff recommends that the City Council approve the TEFRA Resolution as presented.

Background:

The City was approached by Bond Counsel for the Valdosta Housing authority to authorize a resolution for the Valdosta Housing Authority to exercise its powers within the city limits of Monroe for the purpose of financing a proposed multifamily housing project acquisition and rehabilitation.

The \$11,000,000 in bonds will be used as tax exempt interim financing until the owners convert to permanent financing. The project in Monroe would consist of the rehabilitation of the Country Grove Apartments on Plaza Trace. These apartments will be completely updated inside and out including energy efficient appliances and building materials. According to their counsel, no one will be displaced in the process.

THE BONDS SHALL NOT EVER REPRESENT OR CONSTITUTE A DEBT OR PLEDGE OF THE FAITH AND CREDIT OR THE TAXING POWER OF THE CITY OR ANY OTHER POLITICAL SUBDIVISION AND SHALL SOLELY BE SECURED AND PAYABLE FROM COLLATERAL PROVIDED BY THE BORROWER.

There is no pass-through financing, just authorization of the VHA to create financing project in Monroe.

Attachment(s):

- City of Monroe Resolution
- Public Hearing Notice
- Monroe Housing Authority Resolution (no action by City)

**A RESOLUTION OF HOUSING AUTHORITY OF THE CITY OF MONROE
AUTHORIZING THE VALDOSTA HOUSING AUTHORITY TO ISSUE BONDS TO
FINANCE THE RENOATION OF A MULTIFAMILY PROJECT LOCATED IN THE
CITY OF MONROE, GEORGIA**

WHEREAS, New Country Grove LLC, a Georgia limited liability company (the “Borrower”), and its affiliates, desire to renovate an existing multifamily rental housing facility located at 686 Plaza Trace, Monroe, Georgia 30655, presently known as Country Grove (the “Monroe Project”); and

WHEREAS, based on its overall financing plans, the Borrower and its affiliates desire to have the Valdosta Housing Authority (the “Valdosta Housing Authority”) issue its revenue bonds or other appropriate obligations (the “Bonds”) and to lend the proceeds of the Bonds to the Borrower for the purpose of financing the acquisition, renovation, furnishing and equipping of the proposed Project, in furtherance of the purposes of O.C.G.A. Section 8-3-1, *et seq.*, as amended (the “Housing Authorities Law”), as well as other projects (the “Other Projects”) located in other jurisdictions in the State of Georgia; and

WHEREAS, the Housing Authorities Law, specifically O.C.G.A. Section 8-3-15 provides that a housing authority created for a city may exercise its powers within the territorial limits of another municipality for the purpose of, among other things, financing a project within such municipality, provided that a resolution shall have been adopted by the city in which the authority is to exercise its powers, along with any housing authority which shall have been theretofore established in such city declaring that there is a need for the housing authority to exercise its extraterritorial powers within such city (the “Authority Consent Resolution”); and

WHEREAS, the Borrower has requested that the Housing Authority of the City of Monroe (the “Housing Authority of the City of Monroe”) consider the adoption of an Authority Consent Resolution, providing for the Valdosta Housing Authority to issue bonds, in one or more series, to finance the Monroe Project to be located within the City of Monroe; and

WHEREAS, after review of the nature of the proposed Monroe Project, the Housing Authority of the City of Monroe has determined that due to extenuating circumstances limited to this specific project there is a need to vary from its policy of being the only housing authority to operate in the City of Monroe and allow the Valdosta Housing Authority, on this single occasion, to operate within the area served by the Housing Authority of the City of Monroe solely for the purpose of issuing the Bonds to finance the Monroe Project, together with the Other Projects; and

WHEREAS, in exchange for the Housing Authority of the City of Monroe giving its written consent to allow the Valdosta Housing Authority to issue the Bonds on this one-time basis, at closing, the Borrower shall pay to the Housing Authority of the City of Monroe a fee equal to \$3,750 relating to the principal amount of the Bonds apportioned to the Monroe Project, together with the legal costs of the Housing Authority of the City of Monroe in the amount of \$1,250.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COMMISIONERS OF THE HOUSING AUTHORITY OF THE CITY OF MONROE and it is hereby resolved by authority of the same as follows:

The Housing Authority of the City of Monroe hereby approves in this single instance the operation of the Valdosta Housing Authority within the City of Monroe for the sole purpose of issuing the Bonds to finance the acquisition, renovation and equipping of the Monroe Project. This approval is given solely for the purpose of compliance with provisions of the Housing Authorities Law and in no event shall this approval constitute any obligation on the part of the Housing Authority of the City of Monroe with respect to the Bonds. The Housing Authority of the City of Monroe shall have no financial obligation or responsibility with respect to the Bonds, the Monroe Project or the Other Projects. Furthermore, it is the policy of the Housing Authority of the City of Monroe consistent with applicable Housing Authority Law that it is the proper housing authority to operate in the City of Monroe and by giving its consent in this single instance the Housing Authority of the City of Monroe in no way waives this policy or consents to any operation in the future of the Valdosta Housing Authority or any other municipal housing authority in the City of Monroe.

[Signature to Follow]

This the ____ day of ____ 2021.

**HOUSING AUTHORITY OF THE CITY OF
MONROE**

(SEAL)

By: _____
Chairman

ATTEST:

By: _____
Secretary

**RESOLUTION OF THE MAYOR AND CITY COUNCIL OF MONROE, GEORGIA,
AUTHORIZING THE VALDOSTA HOUSING AUTHORITY TO EXERCISE ITS
POWERS WITHIN THE CITY OF MONROE FOR THE PURPOSE OF FINANCING A
PROPOSED MULTIFAMILY HOUSING PROJECT**

WHEREAS, the Mayor and Council (“**City Council**”) of the City of Monroe, Georgia (the “**City**”), have been informed by representatives of New Country Grove LLC, a Georgia limited liability company (the “**Borrower**”), that the Borrower and its affiliates, desire to renovate an existing multifamily rental housing facility located at 686 Plaza Trace, Monroe, Georgia 30655 (the “**Project**”), as well as other projects located in other jurisdictions in the State of Georgia; and

WHEREAS, the Housing Authorities Law of the State of Georgia (O.C.G.A. Section 8-3-1 et seq.), as amended (the “**Act**”) and specifically O.C.G.A. Section 8-3-15 provides that a housing authority created for a city may exercise its powers within the territorial limits of another municipality for the purpose of, among other things, financing a project within such municipality, provided that a resolution shall have been adopted by the city in which the authority is to exercise its powers, along with any housing authority which shall have been theretofore established in such city declaring that there is a need for the housing authority to exercise its extraterritorial powers within such city (the “**City Resolution**”); and

WHEREAS, Valdosta Housing Authority (the “**Valdosta Housing Authority**”) has adopted an inducement resolution under which it agreed in principle to issue its revenue bonds or other appropriate obligations in amount not to exceed \$11,000,000 (the “**Bonds**”) and to lend the proceeds of the Bonds to the Borrower for the purpose of financing in part the acquisition, rehabilitation, construction and development of the Project, in furtherance of the purposes of the Act; and

WHEREAS, the Borrower has requested that the City Council of the City adopt this City Resolution declaring the need for the Valdosta Housing Authority to exercise its powers within the jurisdiction of the City for the sole purpose of issuing the Bonds in order to finance the Project; and

WHEREAS, another purpose of this City Resolution is to satisfy the public approval requirement of Section 147(f) of the Internal Revenue Code of 1986, as amended (the “**Code**”), in order to qualify the interest on the Bonds for exclusion from the gross income of the owners thereof for federal income tax purposes pursuant to the applicable provisions of the Code; and

WHEREAS, after publication of a notice at least 7 days prior to the date of this City Resolution, which notice of the hearing was published in the *Walton Tribune*, a newspaper of general circulation in the City, on this date a public hearing was held regarding the Bonds and the Project being financed in part with the proceeds of the Bonds; and

WHEREAS, THE BONDS SHALL NOT EVER REPRESENT OR CONSTITUTE A DEBT OR PLEDGE OF THE FAITH AND CREDIT OR THE TAXING POWER OF THE CITY, WALTON COUNTY, THE STATE OF GEORGIA OR ANY POLITICAL

SUBDIVISION THEREOF AND SHALL SOLELY BE SECURED AND PAYABLE FROM COLLATERAL SPECIFICALLY PLEDGED THEREFOR BY THE BORROWER UNDER THE FINANCING AGREEMENT; and

WHEREAS, after careful study and investigation of the nature of the proposed Project and as required by the Act, City Council has determined that it is in the best interest of the inhabitants of the City that the Valdosta Housing Authority issue its revenue bonds in one or more series to finance the Project located within the boundaries of the City.

NOW, THEREFORE, BE IT RESOLVED by the MAYOR AND CITY COUNCIL OF THE CITY OF MONROE, GEORGIA and IT IS HEREBY RESOLVED by the City of Monroe, Georgia, as follows:

1. For the sole purpose of complying with the Act, the City finds that the Project will provide safe and sanitary accommodations, that the best means to facilitate the financing for the Project is by the authorizing the Valdosta Housing Authority to exercise its powers within the territorial boundaries of the City for the sole purpose of issuing the Bonds, and that there is hereby declared a need for the Valdosta Housing Authority to exercise such extraterritorial powers.
2. For the sole purpose of qualifying the interest on the Bonds for exclusion from the gross income of the owners thereof for federal income tax purposes pursuant to applicable provisions of the Code, the issuance of the Bonds by Valdosta Housing Authority and the loaning of a portion of the proceeds to the Borrower for the purpose of financing in part the acquisition, rehabilitation, construction and development of the Project is approved.
3. This approval is given solely for the purpose of compliance with provisions of the Act and the Code and in no event shall this approval constitute any obligation on the part of the City with respect to the Bonds. The Bonds issued by the Valdosta Housing Authority shall not constitute a debt of the City within the meaning of any constitutional or statutory provision, and the City shall have no financial obligation or responsibility with respect to the Bonds or the Project.
4. This Resolution shall take effect immediately upon its adoption.

[Signatures appear on the following page]

SO RESOLVED AND EFFECTIVE, this 9th day of November 2021.

**MAYOR AND COUNCIL OF THE
CITY OF MONROE, GEORGIA**

(SEAL)

By: _____
Mayor

ATTEST:

By: _____
City Clerk

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on November 9, 2021, a public hearing as required by Section 147(f) of the Internal Revenue Code of 1986 will be held by the City of Monroe, Georgia (the “**City**”) with respect to the proposed plan of finance for the issuance by Valdosta Housing Authority of its revenue bonds or other revenue debt obligations in an aggregate principal amount not expected to exceed \$11,000,000 (the “**Bonds**”).

The proceeds of the Bonds will be lent to New Country Grove LLC (the “**Borrower**”) and its affiliates, to be used for the purpose of providing funds to: (i) finance a portion of the costs of the acquisition and renovation of an existing multifamily rental housing facility located at 686 Plaza Trace, Monroe, Georgia 30655 (the “**Monroe Project**”) as well as other projects located in other jurisdictions in the State of Georgia; and (ii) pay all or a portion of the costs of issuance of the Bonds. The Monroe Project will be owned and operated by the Borrower.

THE BONDS SHALL NOT EVER REPRESENT OR CONSTITUTE A DEBT OR PLEDGE OF THE FAITH AND CREDIT OR THE TAXING POWER OF THE CITY OR ANY OTHER POLITICAL SUBDIVISION AND SHALL SOLELY BE SECURED AND PAYABLE FROM COLLATERAL PROVIDED BY THE BORROWER.

The hearing will commence at 6:00 p.m. or as soon thereafter as the matter can be heard and will be held in the City Council Chambers, City Hall at 215 N. Broad Street, Monroe, Georgia 30655. Interested persons wishing to express their views on the issuance of the Bonds or on the nature or location of the Monroe Project may attend the public hearing or, prior to the time of the hearing, submit written comments to the City Clerk at 215 N. Broad Street, Monroe, Georgia 30655.

CITY OF MONROE, GEORGIA



October 8, 2021

VIA EMAIL/REGULAR MAIL
AND HAND DELIVERY

Mayor John Howard
and City Council
215 N. Broad St.
Monroe, GA 30655

Re: Appeal of Denial of Certificate of Appropriateness Demolition Request for 1238 S. Madison Ave.

Dear Mayor Howard and City Council Members:

Please accept this as my formal request to appeal the October 7, 2021, denial pertaining to the above-referenced matter. Therefore, please place this matter on your next available hearing calendar so that I may present my appeal at that time.

If you have any questions or concerns, or if you need additional information, please do not hesitate to contact me at (678) 334-0207 or (678) 934-3041.

Thank you for your assistance.

Sincerely,

Lawrence E. Parker



To: Mayor and Council

From: Les Russell, Director of Human Resources

Department: City Wide

Date: 10/05/2021 for Finance & HR Committee

Description: 1st Reading – GMEBS Restated Defined Benefit Retirement and Plan Ordinance

Budget Account/Project Name: Georgia Municipal Employees Benefit System (GMEBS)

Funding Source: 2022 operating budgets: city-wide

Budget Allocation: \$45,000 100-3500-512400-Fire
 \$58,170 100-3200-5124000-Police

Budget Available: To Be Determined

Requested Expense: \$103,170

Estimate of: Employer

Company of Purchase: GMEBS

Recommendation:

Staff recommends that the City Council APPROVE the GMEBS ordinance to amend and restate the public safety service and vesting requirements and the change to prior service credit buy-back.

Background:

The City of Monroe has provided a great benefit for all employees with the pension plan available through GMEBS. The plan as written today provides retirement benefits after 55 years of age and 25 years of service. The challenge in today’s environment is that while this continues to provide a solid benefit, the added stress of public safety positions has made this goal hard to reach. To encourage length of service and as an enhancement for recruiting public safety personnel, the city should adopt an ordinance that allows public safety personnel the ability to earn retirement benefits with 20 years of service and eligibility at age 50.

The new benefit will take effect for all public safety personnel on January 1, 2022 but will not have a financial impact of the cost or valuation until 2023. At that time the increase in cost to the city, since this is an employer paid benefit, will be an estimated \$103,170.00 annually.

An additional change to the plan that is being requested is providing an expanded opportunity to purchase credit for service performed prior to employment with the City of Monroe. This change will enhance this benefit as a recruiting and retention tool.

Currently any employee who has served in the military or in another government agency is allowed to purchase credit equal to that prior service. This is allowed after the 5-year vesting plateau with the city and must be complete within 5 years of that date. The request is to remove this time barrier and allow service credit purchase to be at anytime after vesting in the plan, during the open enrollment period in November of each year.

This is not an additional expense to the city as the employee pays for the study and is responsible for the cost of the service credit purchase. It only facilitates the ability to execute the process when it is financially feasible for the employee.



AN ORDINANCE TO AMEND THE GEORGIA MUNICIPAL EMPLOYEES BENEFIT SYSTEM PLAN REGARDING THE RETIREMENT PLAN FOR THE EMPLOYEES OF THE CITY OF MONROE

THE MAYOR AND COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN AS FOLLOWS:

This is an Ordinance to amend and restate the Retirement Plan for the Employees of the City of Monroe, Georgia in accordance with and subject to the terms and conditions set forth in the attached Adoption Agreement, any Addendum to the Adoption Agreement, the Georgia Municipal Employees Benefit System (GMEBS) Master Plan Document, and the GMEBS Trust Agreement. When accepted by the authorized officers of the City and GMEBS, the foregoing shall constitute a Contract between the City and GMEBS, all as authorized and provided by O.C.G.A. § 47-5-1 et seq.

BE IT ORDAINED by the Mayor and Council of the City of Monroe, Georgia, and it is hereby ordained by the authority thereof:

Section 1. The Retirement Plan for the Employees of the City of Monroe, Georgia is hereby amended and restated as set forth in and subject to the terms and conditions stated in the following Adoption Agreement, any Addendum to the Adoption Agreement, the Georgia Municipal Employees Benefit System (GMEBS) Master Plan Document, and the GMEBS Trust Agreement.

SEE EXHIBIT "A" Attached hereto and incorporated herein by reference for the complete Adoption Agreement, any Addendum to the Adoption Agreement, the Georgia Municipal Employees Benefit System (GMEBS) Master Plan Document, and the GMEBS Trust Agreement.

Section 2. Except as otherwise specifically required by law or by the terms of the Master Plan or Adoption Agreement (or any Addendum), the rights and obligations under the Plan with respect to persons whose employment with the City was terminated or who vacated his office with the City for any reason whatsoever prior to the effective date of this Ordinance are fixed and shall be governed by such Plan, if any, as it existed and was in effect at the time of such termination.

Section 3. The effective date of this Ordinance shall be January 1, 2022.

Section 4. All Ordinances and parts of ordinances in conflict herewith are expressly repealed.

FIRST READING. This 12th day of October 2021.

SECOND READING AND ADOPTED on this 9th day of November 2021.

CITY OF MONROE, GEORGIA

(SEAL)

By: _____
John S. Howard, Mayor

Attest: _____
Debbie Kirk, City Clerk

GEORGIA MUNICIPAL EMPLOYEES
BENEFIT SYSTEM

DEFINED BENEFIT RETIREMENT PLAN

AN ORDINANCE
and
ADOPTION AGREEMENT
for

City of Monroe

Form Volume Submitter Adoption Agreement
Amended and Restated as of January 1, 2013
(With Amendments Taking Effect on or Before January 1, 2017)

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I. AN ORDINANCE

An Ordinance to amend and restate the Retirement Plan for the Employees of the City of Monroe, Georgia in accordance with and subject to the terms and conditions set forth in the attached Adoption Agreement, any Addendum to the Adoption Agreement, the Georgia Municipal Employees Benefit System (GMEBS) Master Plan Document, and the GMEBS Trust Agreement. When accepted by the authorized officers of the City and GMEBS, the foregoing shall constitute a Contract between the City and GMEBS, all as authorized and provided by O.C.G.A. § 47-5-1 et seq.

BE IT ORDAINED by the Mayor and Council of the City of Monroe, Georgia, and it is hereby ordained by the authority thereof:

Section 1. The Retirement Plan for the Employees of the City of Monroe, Georgia is hereby amended and restated as set forth in and subject to the terms and conditions stated in the following Adoption Agreement, any Addendum to the Adoption Agreement, the Georgia Municipal Employees Benefit System (GMEBS) Master Plan Document, and the GMEBS Trust Agreement.

Ordinance continued on page 37

**II. GMEBS DEFINED BENEFIT RETIREMENT PLAN
ADOPTION AGREEMENT**

1. ADMINISTRATOR

Georgia Municipal Employees Benefit System
201 Pryor Street, SW
Atlanta, Georgia 30303
Telephone: 404-688-0472
Facsimile: 404-577-6663

2. ADOPTING EMPLOYER

Name: **City of Monroe, Georgia**

3. GOVERNING AUTHORITY

Name: **Mayor and Council of the City of Monroe**
Address: **P.O. Box 1249, Monroe, GA 30655-1249**
Phone: **(770) 267-7536**
Facsimile: **(770) 267-2319**

4. PLAN REPRESENTATIVE

**[To represent Governing Authority in all communications with GMEBS and Employees]
(See Section 2.49 of Master Plan)**

Name: **City Administrator**
Address: **P.O. Box 1249, Monroe, GA 30655-1249**
Phone: **(770) 267-7536**
Facsimile: **(770) 267-2319**

5. PENSION COMMITTEE

[Please designate members by position. If not, members of Pension Committee shall be determined in accordance with Article XIV of Master Plan]

- Position: **Mayor**
- Position: **City Finance Committee Chairman**
- Position: **City Administrator**
- Position: **City Finance Director**
- Position: **City HR/Payroll Supervisor**

Pension Committee Secretary: **City Administrator**
 Address: **P.O. Box 1249, Monroe, GA 30655-1249**
 Phone: **(770) 267-7536**
 Facsimile: **(770) 267-2319**

6. TYPE OF ADOPTION

This Adoption Agreement is for the following purpose (**check one**):

- This is a new defined benefit plan adopted by the Adopting Employer for its Employees. This plan does not replace or restate an existing defined benefit plan.
- This is an amendment and restatement of the Adopting Employer's preexisting non-GMEBS defined benefit plan.
- This is an amendment and restatement of the Adoption Agreement previously adopted by the Employer, as follows (**check one or more as applicable**):
 - To update the Plan to comply with PPA, HEART, WRERA, and other applicable federal laws and guidance.
 - To make the following amendments to the Adoption Agreement (**must specify below revisions made in this Adoption Agreement; all provisions must be completed in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i): This is an amendment to establish an Alternative Normal Retirement qualification for Public Safety Employees who are at least age 50 and have at least 20 years of Total Credited Service (see Adoption Agreement, p. 20). This is also an amendment to eliminate the requirement that Participants wishing to purchase Credited Service under the Plan apply for said purchase within five (5) years of becoming Vested and establishes an annual two-month window of November 1 – December 31 for service credit purchase applications, provided that Participants purchasing less than all eligible service credit must purchase service credit in whole-year increments (see Service Credit Purchase Addendum, Paragraphs 4 and 8).**

7. EFFECTIVE DATE

NOTE: This Adoption Agreement and any Addendum, with the accompanying Master Plan Document, is designed to comply with Internal Revenue Code Section 401(a), as applicable to a governmental qualified defined benefit plan, and is part of the GMEBS Defined Benefit Retirement Plan. Plan provisions designed to comply with certain provisions of the Pension Protection Act of 2006 ("PPA"); the Heroes Earnings Assistance and Relief Tax Act of 2008 ("HEART"); and the Worker, Retiree, and Employer Recovery Act of 2008 ("WRERA"); and Plan provisions designed to comply with certain provisions of additional changes in federal law and guidance from the Internal Revenue Service under Internal Revenue Service Notice 2012-76 (the 2012 Cumulative List) are effective as of the applicable effective dates set forth in the Adoption Agreement and Master Plan Document. By adopting this Adoption Agreement, with its accompanying Master Plan Document, the Adopting Employer is adopting a plan document intended to comply with Internal Revenue Code Section 401(a), as updated by PPA, HEART, WRERA, and the 2012 Cumulative List with the applicable effective dates.

- (1) Complete this item (1) only if this is a new defined benefit plan which does not replace or restate an existing defined benefit plan.

The effective date of this Plan is _____.
(insert effective date of this Adoption Agreement not earlier than January 1, 2013).

- (2) Complete this item (2) only if this Plan is being adopted to replace a non-GMEBS defined benefit plan.

Except as otherwise specifically provided in the Master Document or in this Adoption Agreement, the effective date of this restatement shall be the _____ (insert effective date of this Adoption Agreement not earlier than January 1, 2013). This Plan is intended to replace and serve as an amendment and restatement of the Employer's preexisting plan, which became effective on _____ (insert original effective date of preexisting plan).

- (3) Complete this item (3) only if this is an amendment and complete restatement of the Adopting Employer's existing GMEBS defined benefit plan.

Except as otherwise specifically provided in the Master Document or in this Adoption Agreement, the effective date of this restatement shall be January 1, 2022 (insert effective date of this Adoption Agreement not earlier than January 1, 2013).

This Plan is adopted as an amendment and restatement of the Employer's preexisting GMEBS Adoption Agreement, which became effective on January 14, 2020 (insert effective date of most recent Adoption Agreement preceding this Adoption Agreement).

The Employer's first Adoption Agreement became effective September 1, 2003 (insert effective date of Employer's first GMEBS Adoption Agreement). The Employer's GMEBS Plan was originally effective August 1, 1973 (insert effective date of Employer's original GMEBS Plan). (If the Employer's Plan was originally a non-GMEBS Plan, then the Employer's non-GMEBS Plan was originally effective _____ (if applicable, insert effective date of Employer's original non-GMEBS Plan).)

8. PLAN YEAR

Plan Year means (check one):

- Calendar Year
- Employer Fiscal Year commencing _____.
- Other (must specify month and day commencing): August 1.

9. CLASSES OF ELIGIBLE EMPLOYEES

Only Employees of the Adopting Employer who meet the Master Plan's definition of "Employee" may be covered under the Adoption Agreement. Eligible Employees shall not include non-governmental employees, independent contractors, leased employees, nonresident aliens, or any other ineligible individuals, and this Section 9 must not be completed in a manner that violates the "exclusive benefit rule" of Internal Revenue Code Section 401(a)(2).

A. Eligible Regular Employees

Regular Employees include Employees, other than elected or appointed members of the Governing Authority or Municipal Legal Officers, who are regularly employed in the services of the Adopting Employer. Subject to the other conditions of the Master Plan and the Adoption Agreement, the following Regular Employees are eligible to participate in the Plan (check one):

- ALL** - All Regular Employees, provided they satisfy the minimum hour and other requirements specified under "Eligibility Conditions" below.
- ALL REGULAR EMPLOYEES EXCEPT** for the following employees (must specify; specific positions are permissible; specific individuals may not be named):
_____.

B. Elected or Appointed Members of the Governing Authority

An Adopting Employer may elect to permit participation in the Plan by elected or appointed members of the Governing Authority and/or Municipal Legal Officers, provided they otherwise meet the Master Plan's definition of "Employee" and provided they satisfy any other requirements specified by the Adopting Employer. Municipal Legal Officers to be covered must be specifically identified by position. Subject to the above conditions, the Employer hereby elects the following treatment for elected and appointed officials:

(1) Elected or Appointed Members of the Governing Authority (check one):

- ARE NOT** eligible to participate in the Plan.
- ARE** eligible to participate in the Plan.

Please specify any limitations on eligibility to participate here (e.g., service on or after certain date, or special waiting period provision): Each elected or appointed member of the Governing Authority who holds office on November 1, 2004 shall be qualified to participate in the Plan on such date. Each other elected or appointed member of the Governing Authority who holds

office after November 1, 2004 shall be qualified to participate in the Plan on the first day of the month immediately following or coinciding with the first date after November 1, 2004 that he or she occupies any elective office of the Governing Authority. (Participation became mandatory effective September 1, 2003. See Section 12 of this Adoption Agreement concerning mandatory participation in the Plan.) In accordance with Section 4.03(b) of the Master Plan, an elected or appointed member of the Governing Authority who initially takes office or returns to office on or after January 1, 2015, shall be qualified to participate in the Plan on the date he or she initially takes such office or returns to office.

(2) Municipal Legal Officers (check one):

- ARE NOT** eligible to participate in the Plan.
- ARE** eligible to participate in the Plan. The term "Municipal Legal Officer" shall include only the following positions **(must specify - specific positions are permissible; specific individuals may not be named):** _____.

Please specify any limitations on eligibility to participate here (e.g., service on or after certain date) **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)):** _____.

10. ELIGIBILITY CONDITIONS

A. Hours Per Week (Regular Employees)

The Adopting Employer may specify a minimum number of work hours per week which are required to be scheduled by Regular Employees in order for them to become and remain "Eligible Regular Employees" under the Plan. **It is the responsibility of the Adopting Employer to determine whether these requirements are and continue to be satisfied.** The Employer hereby elects the following minimum hour requirement for Regular Employees:

- No minimum
- 20 hours/week (regularly scheduled)
- 30 hours/week (regularly scheduled)
- Other: _____ (must not exceed 40 hours/week regularly scheduled)

Exceptions: If a different minimum hour requirement applies to a particular class or classes of Regular Employees, please specify below the classes to whom the different requirement applies and indicate the minimum hour requirement applicable to them.

Class(es) of Regular Employees to whom exception applies **(must specify - specific positions are permissible; specific individuals may not be named):** _____.

Minimum hour requirement applicable to excepted Regular Employees:

- No minimum
- 20 hours/week (regularly scheduled)
- 30 hours/week (regularly scheduled)

- Other: _____ (must not exceed 40 hours/week regularly scheduled)

B. Months Per Year (Regular Employees)

The Adopting Employer may specify a minimum number of work months per year which are required to be scheduled by Regular Employees in order for them to become and remain "Eligible Employees" under the Plan. **It is the responsibility of the Adopting Employer to determine whether these requirements are and continue to be satisfied.** The Employer hereby elects the following minimum requirement for Regular Employees:

- No minimum
- At least **6** months per year (regularly scheduled)

Exceptions: If different months per year requirements apply to a particular class or classes of Regular Employees, the Employer must specify below the classes to whom the different requirements apply and indicate below the requirements applicable to them.

Regular Employees to whom exception applies (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

The months to year requirement for excepted class(es) are:

- No minimum
- At least _____ months per year (regularly scheduled)

11. WAITING PERIOD

Except as otherwise provided in Section 4.02(b) of the Master Plan, Eligible Regular Employees shall not have a waiting period before participating in the Plan. Likewise, elected or appointed members of the Governing Authority and Municipal Legal Officers, if eligible to participate in the Plan, shall not have a waiting period before participating in the Plan.

12. ESTABLISHING PARTICIPATION IN THE PLAN

Participation in the Plan is considered mandatory for all Eligible Employees who satisfy the eligibility conditions specified in the Adoption Agreement, except as provided in Section 4.03(e) of the Master Plan. However, the Employer may specify below that participation is optional for certain classes of Eligible Employees, including Regular Employees, elected or appointed members of the Governing Authority, Municipal Legal Officers, City Managers, and/or Department Heads. If participation is optional for an Eligible Employee, then in order to become a Participant, he must make a written election to participate within 120 days after employment, election or appointment to office, or if later, the date he first becomes eligible to participate in the Plan. The election is irrevocable, and the failure to make the election within the 120 day time limit shall be deemed an irrevocable election not to participate in the Plan.

Classes for whom participation is optional (**check one**):

- None (Participation is mandatory for all Eligible Employees except as provided in Section 4.03(e) of the Master Plan).

- Participation is optional for the following Eligible Employees (**must specify - specific positions are permissible; specific individuals may not be named; all positions or classes specified must be Eligible Employees**): _____.

13. CREDITED SERVICE

In addition to Current Credited Service the Adopting Employer may include as Credited Service the following types of service:

A. Credited Past Service with Adopting Employer

Credited Past Service means the number of years and complete months of Service with the Adopting Employer prior to the date an Eligible Employee becomes a Participant which are treated as credited service under the Plan.

(1) Eligible Employees Employed on Original Effective Date of GMEBS Plan. With respect to Eligible Employees who are employed by the Adopting Employer on the original Effective Date of the Employer's GMEBS Plan, Service with the Adopting Employer prior to the date the Eligible Employee becomes a Participant (including any Service prior to the Effective Date of the Plan) shall be treated as follows (**check one**):

- All Service prior to the date the Eligible Employee becomes a Participant shall be credited (as Credited Past Service).
- All Service prior to the date the Eligible Employee becomes a Participant shall be credited (as Credited Past Service), except for Service rendered prior to _____ (**insert date**).
- All Service prior to the date the Eligible Employee becomes a Participant shall be credited (as Credited Past Service), except as follows (**must specify other limitation in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)**): _____.
- No Service prior to the date the Eligible Employee becomes a Participant shall be credited (as Credited Past Service).

(2) Previously Employed, Returning to Service after Original Effective Date. If an Eligible Employee is not employed on the original Effective Date of the Employer's GMEBS Plan, but he returns to Service with the Adopting Employer sometime after the Effective Date, his Service prior to the date he becomes a Participant (including any Service prior the Effective Date) shall be treated as follows (**check one**):

- All Service prior to the date the Eligible Employee becomes a Participant shall be credited (as Credited Past Service), subject to any limitations imposed above with respect to Eligible Employees employed on the Effective Date.
- All Service prior to the date the Eligible Employee becomes a Participant shall be credited (as Credited Past Service), provided that after his return to employment,

the Eligible Employee performs Service equal to the period of the break in Service or one (1) year, whichever is less. Any limitations imposed above with respect to Eligible Employees employed on the Effective Date shall also apply.

- No Service prior to the date the Eligible Employee becomes a Participant shall be credited (as Credited Past Service).

Other limitation(s) on Recognition of Credited Past Service **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i): In addition to the above limitations, and notwithstanding any other provision to the contrary, Credited Past Service shall not include any tenure of office as an elected or appointed member of the Governing Authority prior to November 1, 2004, unless the Participant was serving as an elected or appointed member of the Governing Authority or Eligible Regular Employee on November 1, 2004.**

(3) Eligible Employees Initially Employed After Effective Date. If an Eligible Employee's initial employment date is after the original Effective Date of the Employer's GMEBS Plan, his Credited Past Service shall include only the number of years and complete months of Service from his initial employment date to the date he becomes a Participant in the Plan.

(4) Newly Eligible Classes of Employees. If a previously ineligible class of Employees becomes eligible to participate in the Plan, the Employer must specify in an addendum to this Adoption Agreement whether and to what extent said Employees' prior service with the Employer shall be treated as Credited Past Service under the Plan.

B. Prior Military Service

Note: This Section does not concern military service required to be credited under USERRA – See Section 3.02 of the Master Plan for rules on the crediting of USERRA Military Service.

(1) Credit for Prior Military Service.

The Adopting Employer may elect to treat military service rendered prior to a Participant's initial employment date or reemployment date as Credited Service under the Plan. Unless otherwise specified by the Employer under "Other Conditions" below, the term "Military Service" shall be as defined in the Master Plan. Except as otherwise required by federal or state law or under "Other Conditions" below, Military Service shall not include service which is credited under any other local, state, or federal retirement or pension plan.

Military Service credited under this Section shall not include any service which is otherwise required to be credited under the Plan by federal or state law. Prior Military Service shall be treated as follows **(check one)**:

- Prior Military Service is **not** creditable under the Plan **(if checked, skip to Section 13.C. – Prior Governmental Service).**
- Prior Military Service shall be counted as Credited Service for the following purposes (check one or more as applicable):

- Computing amount of benefits payable.
- Meeting minimum service requirements for vesting.
- Meeting minimum service requirements for benefit eligibility.

(2) Maximum Credit for Prior Military Service.

Credit for Prior Military Service shall be limited to a maximum of _____ years **(insert number)**.

(3) Rate of Accrual for Prior Military Service.

Credit for Prior Military Service shall accrue at the following rate **(check one)**:

- One month of military service credit for every _____ month(s) **(insert number)** of Credited Service with the Adopting Employer.
- One year of military service credit for every _____ year(s) **(insert number)** of Credited Service with the Adopting Employer.
- All military service shall be creditable (subject to any caps imposed above) after the Participant has completed _____ years **(insert number)** of Credited Service with the Employer.
- Other requirement **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i): Military Service shall be creditable upon full payment by the Participant for such service, subject to the conditions listed below.**

(4) Payment for Prior Military Service Credit (check one):

- Participants shall **not** be required to pay for military service credit.
- Participants shall be required to pay for military service credit as follows:
 - The Participant must pay **100%** of the actuarial cost of the service credit (as defined below).
 - The Participant must pay an amount equal to **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i): _____.**

Other Conditions for Award of Prior Military Service Credit (must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i): For purposes of this provision, the definition of “Military Service” contained in Section 2.42 of the Master Plan shall control, except that the second sentence of said definition shall not apply. In order to receive Military Service credit hereunder, the Participant must submit to the Pension Committee Secretary a copy of the Participant’s DD-214 (military separation

papers), reflecting the Participant’s prior Military Service. See Service Credit Purchase Addendum for additional conditions.

(5) Limitations on Service Credit Purchases. Unless otherwise specified in an Addendum to the Adoption Agreement, for purposes of this Section and Section 13.C. concerning prior governmental service credit, the term "actuarial cost of service credit" is defined as set forth in the Service Credit Purchase Addendum. In the case of a service credit purchase, the Participant shall be required to comply with any rules and regulations established by the GMEBS Board of Trustees concerning said purchases.

C. Prior Governmental Service

Note: A Participant's prior service with other GMEBS employers shall be credited for purposes of satisfying the minimum service requirements for Vesting and eligibility for Retirement and pre-retirement death benefits as provided under Section 9.05 of the Master Plan, relating to portability service. This Section 13(C) does not need to be completed in order for Participants to receive this portability service credit pursuant to Section 9.05 of the Master Plan.

(1) Credit for Prior Governmental Service.

The Adopting Employer may elect to treat governmental service rendered prior to a Participant's initial employment date or reemployment date as creditable service under the Plan. Subject to any limitations imposed by law, the term "prior governmental service" shall be as defined by the Adopting Employer below. The Employer elects to treat prior governmental service as follows **(check one)**:

- Prior governmental service is **not** creditable under the Plan **(if checked, skip to Section 13.D. – Unused Sick/Vacation Leave).**
- Prior governmental service shall be counted as Credited Service for the following purposes under the Plan **(check one or more as applicable)**:
 - Computing amount of benefits payable.
 - Meeting minimum service requirements for vesting.
 - Meeting minimum service requirements for benefit eligibility.

(2) Definition of Prior Governmental Service.

Prior governmental service shall be defined as follows: **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i): Prior Service performed as a full-time employee (employed at least 30 hours per week) of a municipal corporation (other than the City of Monroe), county, consolidated city-county government, the State of Georgia or any other state, or the federal government. However, service creditable under this provision shall not include military service or service for any school system, school district, or school board. If there is a question about whether a Participant’s prior service is within the above definition of prior governmental service, the City Attorney**

shall have sole discretionary authority to determine whether such service is within said definition, and such determination shall be final and binding.

Part-time service (less than 30 hours per week) performed as an employee of the City of Monroe prior to the date that the Participant became a Participant in this Plan shall also be creditable as prior governmental service hereunder. For purposes of this provision, each year of part-time service shall count as one half-year of credited service, and each month of part-time service shall count as one half-month of credited service. Partial months shall not be creditable.

Unless otherwise specified above, prior governmental service shall include only full-time service (minimum hour requirement same as that applicable to Eligible Regular Employees).

(3) Maximum Credit for Prior Governmental Service.

Credit for prior governmental service shall be limited to a maximum of _____ years (insert number).

(4) Rate of Accrual for Prior Governmental Service Credit.

Credit for prior governmental service shall accrue at the following rate (check one):

- One month of prior governmental service credit for every _____ month(s) (insert number) of Credited Service with the Adopting Employer.
- One year of prior governmental service credit for every _____ year(s) (insert number) of Credited Service with the Adopting Employer.
- All prior governmental service shall be creditable (subject to any caps imposed above) after the Participant has completed _____ years (insert number) of Credited Service with the Adopting Employer.
- Other requirement (must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)): **Prior governmental service shall be creditable upon full payment by the Participant for such service, subject to the conditions listed in the Service Credit Purchase Addendum.**

(5) Payment for Prior Governmental Service Credit.

- Participants shall **not** be required to pay for governmental service credit.
- Participants shall be required to pay for governmental service credit as follows:
 - The Participant must pay **100%** of the actuarial cost of the service credit.
 - The Participant must pay an amount equal to (must specify in a manner that satisfies the definite written program requirement of Treasury

Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i): _____.

Other Conditions for Award of Prior Governmental Service Credit **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i): ____.**

D. Leave Conversion for Unused Paid Time Off (e.g., Sick, Vacation, or Personal Leave)

(1) Credit for Unused Paid Time Off.

Subject to the limitations in Section 3.01 of the Master Plan, an Adopting Employer may elect to treat accumulated days of unused paid time off for a terminated Participant, for which the Participant is not paid, as Credited Service. The only type of leave permitted to be credited under this provision is leave from a paid time off plan which qualifies as a bona fide sick and vacation leave plan (which may include sick, vacation or personal leave) and which the Participant may take as paid leave without regard to whether the leave is due to illness or incapacity. The Credited Service resulting from the conversion of unused paid time off must not be the only Credited Service applied toward the accrual of a normal retirement benefit under the Plan. The Pension Committee shall be responsible to certify to GMEBS the total amount of unused paid time off that is creditable hereunder.

Important Note: Leave cannot be converted to Credited Service in lieu of receiving a cash payment. If the Employer elects treating unused paid time off as Credited Service, the conversion to Credited Service will be automatic, and the Participant cannot request a cash payment for the unused paid time off.

The Employer elects the following treatment of unused paid time off:

- Unused paid time off shall **not** be treated as Credited Service **(if checked, skip to Section 14 – Retirement Eligibility).**
- The following types of unused paid time off for which the Participant is not paid shall be treated as Credited Service under the Plan **(check one or more as applicable):**
 - Unused sick leave
 - Unused vacation leave
 - Unused personal leave
 - Other paid time off **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i): _____.**

(2) Minimum Service Requirement.

In order to receive credit for unused paid time off, a Participant must meet the following requirement at termination **(check one):**

- The Participant must be 100% vested in a normal retirement benefit.
- The Participant must have at least _____ years (**insert number**) of Total Credited Service (not including leave otherwise creditable under this Section).
- Other (**must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)**): _____.

(3) Use of Unused Paid Time Off Credit. Unused paid time off for which the Participant is not paid shall count as Credited Service for the following purposes under the Plan (**check one or more as applicable**):

- Computing amount of benefits payable.
- Meeting minimum service requirements for vesting.
- Meeting minimum service requirements for benefit eligibility.

(4) Maximum Credit for Unused Paid Time Off.

Credit for unused paid time off for which the Participant is not paid shall be limited to a maximum of ____ months (**insert number**).

(5) Computation of Unused Paid Time Off.

Unless otherwise specified by the Adopting Employer under "Other Conditions" below, each twenty (20) days of creditable unused paid time off shall constitute one (1) complete month of Credited Service under the Plan. Partial months shall not be credited.

(6) Other Conditions (please specify, subject to limitations in Section 3.01 of Master Plan; must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)): _____.

14. RETIREMENT ELIGIBILITY

A. Early Retirement Qualifications

Early retirement qualifications are (**check one or more as applicable**):

- Attainment of age 55 (**insert number**)
- Completion of 10 years (**insert number**) of Total Credited Service

Exceptions: If different early retirement eligibility requirements apply to a particular class or classes of Eligible Employees, the Employer must specify below the classes to whom the different requirements apply and indicate below the requirements applicable to them.

Eligible Employees to whom exception applies (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

Early retirement qualifications for excepted class(es) are (**check one or more as applicable**):

- Attainment of age _____ (insert number)
- Completion of _____ years (insert number) of Total Credited Service

B. Normal Retirement Qualifications

Note: Please complete this Section and also list "Alternative" Normal Retirement Qualifications, if any, in Section 14.C.

(1) Regular Employees

Normal retirement qualifications for Regular Employees are (check one or more as applicable):

- Attainment of age **65** (insert number)
- Completion of **5** years (insert number) of Total Credited Service
- In-Service Distribution to Eligible Employees permitted (i.e., a qualifying Participant may commence receiving retirement benefits while in service without first incurring a Bona Fide Separation from Service), if Participant meets minimum age and service requirements specified immediately above and is at least age 62 (unless a lower safe-harbor age is permitted under applicable federal law), subject to applicable Plan provisions concerning recalculation and offset applied at re-retirement to account for the value of benefits received prior to re-retirement. This rule shall apply to (check one): all Participants only the following class(es) of Participants (must specify - specific positions are permissible; specific individuals may not be named): _____.

Exceptions: If different normal retirement qualifications apply to a particular class or classes of Regular Employees, the Employer must specify below the classes to whom the different requirements apply and indicate below the requirements applicable to them.

Class(es) of Regular Employees to whom exception applies (must specify - specific positions are permissible; specific individuals may not be named): _____.

Normal retirement qualifications for excepted class(es) are (check one or more as applicable):

- Attainment of age _____ (insert number)
- Completion of _____ years (insert number) of Total Credited Service
- In-Service Distribution to Eligible Employees permitted (i.e., a qualifying Participant may commence receiving retirement benefits while in service without first incurring a Bona Fide Separation from Service), if Participant meets minimum age and service requirements specified immediately above and is at least age 62 (unless a lower safe-harbor age is permitted under applicable federal law), subject to applicable Plan provisions concerning recalculation and offset applied at re-retirement to account for the value of benefits received prior to re-retirement. This rule shall apply to (check one): all Participants only the following class(es)

of Participants (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

(2) Elected or Appointed Members of Governing Authority

Complete this Section only if elected or appointed members of the Governing Authority or Municipal Legal Officers are permitted to participate in the Plan. Normal retirement qualifications for this class are (**check one or more as applicable**):

- Attainment of age **65 (insert number)**
- Completion of _____ years (**insert number**) of Total Credited Service
- In-Service Distribution to Eligible Employees permitted (*i.e.*, a qualifying Participant may commence receiving retirement benefits while in service without first incurring a Bona Fide Separation from Service), if Participant meets minimum age and service requirements specified immediately above and is at least age 62 (unless a lower safe-harbor age is permitted under applicable federal law), subject to applicable Plan provisions concerning recalculation and offset applied at re-retirement to account for the value of benefits received prior to re-retirement. This rule shall apply to (**check one**): all Participants only the following class(es) of Participants (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

Exceptions: If different normal retirement qualifications apply to particular elected or appointed members of the Governing Authority or Municipal Legal Officers, the Employer must specify below to whom the different requirements apply and indicate below the requirements applicable to them.

Particular elected or appointed members of the Governing Authority or Municipal Legal Officers to whom exception applies (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

Normal retirement qualifications for excepted elected or appointed members of the Governing Authority or Municipal Legal Officers are (**check one or more as applicable**):

- Attainment of age _____ (**insert number**)
- Completion of _____ years (**insert number**) of Total Credited Service
- In-Service Distribution to Eligible Employees permitted (*i.e.*, a qualifying Participant may commence receiving retirement benefits while in service without first incurring a Bona Fide Separation from Service), if Participant meets minimum age and service requirements specified immediately above and is at least age 62 (unless a lower safe-harbor age is permitted under applicable federal law), subject to applicable Plan provisions concerning recalculation and offset applied at re-retirement to account for the value of benefits received prior to re-retirement. This rule shall apply to (**check one**): all Participants only the following class(es)

of Participants (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

C. Alternative Normal Retirement Qualifications

The Employer may elect to permit Participants to retire with unreduced benefits after they satisfy service and/or age requirements other than the regular normal retirement qualifications specified above. The Employer hereby adopts the following alternative normal retirement qualifications:

Alternative Normal Retirement Qualifications (check one or more, as applicable):

- (1) Not applicable (the Adopting Employer does not offer alternative normal retirement benefits under the Plan).
- (2) **Alternative Minimum Age & Service Qualifications (if checked, please complete one or more items below, as applicable):**
 - Attainment of age **55 (insert number)**
 - Completion of **25 (insert number)** of Total Credited Service
 - In-Service Distribution to Eligible Employees permitted (i.e., a qualifying Participant may commence receiving retirement benefits while in service without first incurring a Bona Fide Separation from Service), if Participant meets minimum age and service requirements specified immediately above and is at least age 62 (unless a lower safe-harbor age is permitted under applicable federal law), subject to applicable Plan provisions concerning recalculation and offset applied at re-retirement to account for the value of benefits received prior to re-retirement. This rule shall apply to (**check one**): all Participants only the following class(es) of Participants (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

This alternative normal retirement benefit is available to:

- All Participants who qualify.
- Only the following Participants (**must specify - specific positions are permissible; specific individuals may not be named**): **Eligible Regular Employees.**

A Participant (**check one**): is required is not required to be in the service of the Employer at the time he satisfies the above qualifications in order to qualify for this alternative normal retirement benefit.

Other eligibility requirement (**must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)**): _____.

(3) **Rule of _____ (insert number).** The Participant's combined Total Credited Service and age must equal or exceed this number. Please complete additional items below:

To qualify for this alternative normal retirement benefit, the Participant (**check one or more items below, as applicable**):

- Must have attained at least age _____ (**insert number**)
- Must not satisfy any minimum age requirement
- In-Service Distribution to Eligible Employees permitted (*i.e.*, a qualifying Participant may commence receiving retirement benefits while in service without first incurring a Bona Fide Separation from Service), if the Participant meets the minimum age and service requirements specified immediately above and is at least age 62 (unless a lower safe-harbor age is permitted under applicable federal law), subject to applicable Plan provisions concerning recalculation and offset applied at re-retirement to account for the value of benefits received prior to re-retirement. This rule shall apply to (**check one**): all Participants only the following class(es) of Participants (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

This alternative normal retirement benefit is available to:

- All Participants who qualify.
- Only the following Participants (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

A Participant (**check one**): is required is not required to be in the service of the Employer at the time he satisfies the Rule in order to qualify for this alternative normal retirement benefit.

Other eligibility requirement (**must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)**): _____.

(4) **Alternative Minimum Service.** A Participant is eligible for an alternative normal retirement benefit if he has at least _____ years (**insert number**) of Total Credited Service, regardless of the Participant's age.

- In-Service Distribution to Eligible Employees permitted (*i.e.*, a qualifying Participant may commence receiving retirement benefits while in service without first incurring a Bona Fide Separation from Service), if the Participant meets the minimum service requirement specified immediately above and is at least age 62 (unless a lower safe-harbor age is permitted under applicable federal law), subject to applicable Plan provisions

concerning recalculation and offset applied at re-retirement to account for the value of benefits received prior to re-retirement. This rule shall apply to **(check one)**: all Participants only the following class(es) of Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

This alternative normal retirement benefit is available to:

- All Participants who qualify.
- Only the following Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

A Participant **(check one)**: is required is not required to be in the service of the Employer at the time he satisfies the qualifications for this alternative normal retirement benefit.

Other eligibility requirement **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i))**: _____.

(5) Other Alternative Normal Retirement Benefit.

Must specify qualifications (in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)): _____.

- In-Service Distribution to Eligible Employees permitted (i.e., a qualifying Participant may commence receiving retirement benefits while in service without first incurring a Bona Fide Separation from Service), if the Participant meets minimum age and service requirements specified immediately above and is at least age 62 (unless a lower safe-harbor age is permitted under applicable federal law), subject to applicable Plan provisions concerning recalculation and offset applied at re-retirement to account for the value of benefits received prior to re-retirement. This rule shall apply to **(check one)**: all Participants only the following class(es) of Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

This alternative normal retirement benefit is available to:

- All Participants who qualify.
- Only the following Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

A Participant (**check one**): is required is not required to be in the service of the Employer at the time he satisfies the qualifications for this alternative normal retirement benefit.

Other eligibility requirement (**must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)**):

_____.

(6) **Other Alternative Normal Retirement Benefit for Public Safety Employees Only.**

Must specify qualifications (in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i): Attainment of age 50 and completion of 20 years of Total Credited Service.

- In-Service Distribution to Eligible Employees who are Public Safety Employees permitted (i.e., a qualifying Participant may commence receiving retirement benefits while in service without first incurring a Bona Fide Separation from Service), if the Participant meets minimum age and service requirements specified immediately above and is at least age 50 (unless a lower safe-harbor age is permitted under applicable federal law), subject to applicable Plan provisions concerning recalculation and offset applied at re-retirement to account for the value of benefits received prior to re-retirement. This rule shall apply to (**check one**): all Participants only the following class(es) of Participants (**must specify - specific positions are permissible; specific individuals may not be named**):

_____.

This alternative normal retirement benefit is available to:

- All public safety employee Participants who qualify.
- Only the following public safety employee Participants (**must specify - specific positions are permissible; specific individuals may not be named**):

_____.

A public safety employee Participant (**check one**): is required is not required to be in the service of the Employer at the time he satisfies the qualifications for this alternative normal retirement benefit.

Other eligibility requirement (**must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)**):

_____.

Note: "Public safety employees" are defined under the Internal Revenue Code for this purpose as employees of a State or political subdivision of a State who provide police

protection, firefighting services, or emergency medical services for any area within the jurisdiction of such State or political subdivision.

D. Disability Benefit Qualifications

Subject to the other terms and conditions of the Master Plan and except as otherwise provided in an Addendum to this Adoption Agreement, disability retirement qualifications are based upon Social Security Administration award criteria or as otherwise provided under Section 2.23 of the Master Plan. The Disability Retirement benefit shall commence as of the Participant's Disability Retirement Date under Section 2.24 of the Master Plan.

To qualify for a disability benefit, a Participant must have the following minimum number of years of Total Credited Service (**check one**):

- Not applicable (the Adopting Employer does not offer disability retirement benefits under the Plan).
- No minimum.
- _____ years (**insert number**) of Total Credited Service.

Other eligibility requirement (**must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)**): _____.

15. RETIREMENT BENEFIT COMPUTATION

A. Maximum Total Credited Service

The number of years of Total Credited Service which may be used to calculate a benefit is (**check one or all that apply**):

- not limited.
- limited to _____ years for all Participants.
- limited to _____ years for the following classes of Eligible Regular Employees:
 - All Eligible Regular Employees.
 - Only the following Eligible Regular Employees: _____.
- limited to _____ years as an elected or appointed member of the Governing Authority.
- limited to _____ years as a Municipal Legal Officer.
- Other (**must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)**): _____.

B. Monthly Normal Retirement Benefit Amount

(1) Regular Employee Formula

The monthly normal retirement benefit for Eligible Regular Employees shall be 1/12 of **(check and complete one or more as applicable)**:

- (a) **Flat Percentage Formula. 2.0% (insert percentage) of Final Average Earnings multiplied by years of Total Credited Service as an Eligible Regular Employee.**

This formula applies to:

- All Participants who are Regular Employees.
- Only the following Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

- (b) **Alternative Flat Percentage Formula. _____% (insert percentage) of Final Average Earnings multiplied by years of Total Credited Service as an Eligible Regular Employee. This formula applies to the following Participants (must specify - specific positions are permissible; specific individuals may not be named): _____.**

- (c) **Split Final Average Earnings Formula. _____ % (insert percentage) of Final Average Earnings up to the amount of Covered Compensation (see subsection (2) below for definition of Covered Compensation), plus _____% (insert percentage) of Final Average Earnings in excess of said Covered Compensation, multiplied by years of Total Credited Service as an Eligible Regular Employee.**

This formula applies to:

- All Participants who are Regular Employees.
- Only the following Participants **(must specify - specific positions are permissible; specific individuals may not be named)**:_____.

- (d) **Alternative Split Final Average Earnings Formula. _____ % (insert percentage) of Final Average Earnings up to the amount of Covered Compensation (see subsection (2) below for definition of Covered Compensation), plus _____% (insert percentage) of Final Average Earnings in excess of said Covered Compensation, multiplied by years of Total Credited Service as an Eligible Regular Employee.**

This formula applies to:

- All Participants.
- Only the following Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

[Repeat above subsections as necessary for each applicable benefit formula and Participant class covered under the Plan.]

(2) Covered Compensation (complete only if Split Formula(s) is checked above):

Covered Compensation is defined as (check one or more as applicable):

- (a) **A.I.M.E. Covered Compensation** as defined in Section 2.18 of the Master Plan. This definition of Covered Compensation shall apply to **(check one)**:
 - All Participants who are Regular Employees.
 - Only the following Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

- (b) **Dynamic Break Point** Covered Compensation as defined in Section 2.19 of the Master Plan. This definition of Covered Compensation shall apply to **(check one)**:
 - All Participants who are Regular Employees.
 - Only the following Participants **(must specify - specific positions are permissible; specific individuals may not be named)**:_____.

- (c) **Table Break Point** Covered Compensation as defined in Section 2.20 of the Master Plan. This definition of Covered Compensation shall apply to **(check one)**:
 - All Participants who are Regular Employees.
 - Only the following class(es) of Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

- (d) **Covered Compensation** shall mean a Participant's annual Earnings that do not exceed \$_____ **(specify amount)**. This definition shall apply to **(check one)**:
 - All Participants who are Regular Employees.
 - Only the following Participants **(must specify - specific positions are permissible; specific individuals may not be named)**:_____.

(3) Final Average Earnings

Unless otherwise specified in an Addendum to the Adoption Agreement, Final Average Earnings is defined as the monthly average of Earnings paid to a Participant by the Adopting Employer for the **60 (insert number not to exceed 60)** consecutive months of Credited Service preceding the Participant's most recent Termination in which the Participant's Earnings were the highest, multiplied by 12. Note: GMEBS has prescribed forms for calculation of Final Average Earnings that must be used for this purpose.

This definition of Final Average Earnings applies to:

- All Participants who are Regular Employees.
- Only the following Participants (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

[Repeat above subsection as necessary for each applicable definition and Participant class covered under the Plan.]

(4) Formula for Elected or Appointed Members of the Governing Authority

The monthly normal retirement benefit for members of this class shall be as follows (**check one**):

- Not applicable (elected or appointed members of the Governing Authority or Municipal Legal Officers are not permitted to participate in the Plan).
- \$30.00 (insert dollar amount)** per month for each year of Total Credited Service as an elected or appointed member of the Governing Authority or Municipal Legal Officer or major fraction thereof (6 months and 1 day).

This formula applies to:

- All elected or appointed members of the Governing Authority or Municipal Legal Officers eligible to participate.
- Only the following elected or appointed members of the Governing Authority or Municipal Legal Officers eligible to participate (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

[Repeat above subsection as necessary for each applicable formula for classes of elected or appointed members covered under the Plan.]

C. Monthly Early Retirement Benefit Amount

Check and complete one or more as applicable:

- (1) **Standard Early Retirement Reduction Table.** The monthly Early Retirement benefit shall be computed in the same manner as the monthly Normal Retirement benefit, but the benefit shall be reduced on an Actuarially Equivalent basis in accordance with Section 12.01 of the Master Plan to account for early commencement of benefits. This provision shall apply to:
 - All Participants.
 - Only the following Participants (**must specify - specific positions are permissible; specific individuals may not be named**): _____.
- (2) **Alternative Early Retirement Reduction Table.** The monthly Early Retirement benefit shall be computed in the same manner as the monthly Normal Retirement benefit, but the benefit shall be reduced to account for early commencement of benefits based on the following table. This table shall apply to:

- All Participants.
- Only the following Participants (**must specify - specific positions are permissible; specific individuals may not be named**):_____.

Alternative Early Retirement Reduction Table

<u>Number of Years Before</u> <u>[Age (Insert Normal</u> <u>Retirement Age)]</u> (check as applicable)	<u>Percentage of</u> <u>Normal Retirement Benefit*</u> (complete as applicable)
<input type="checkbox"/> 0	1.000
<input type="checkbox"/> 1	0.____
<input type="checkbox"/> 2	0.____
<input type="checkbox"/> 3	0.____
<input type="checkbox"/> 4	0.____
<input type="checkbox"/> 5	0.____
<input type="checkbox"/> 6	0.____
<input type="checkbox"/> 7	0.____
<input type="checkbox"/> 8	0.____
<input type="checkbox"/> 9	0.____
<input type="checkbox"/> 10	0.____
<input type="checkbox"/> 11	0.____
<input type="checkbox"/> 12	0.____
<input type="checkbox"/> 13	0.____
<input type="checkbox"/> 14	0.____
<input type="checkbox"/> 15	0.____

*Interpolate for whole months

D. Monthly Late Retirement Benefit Amount (check one):

- (1) The monthly Late Retirement benefit shall be computed in the same manner as the Normal Retirement Benefit, based upon the Participant's Accrued Benefit as of his Late Retirement Date.
- (2) The monthly Late Retirement benefit shall be the greater of: (1) the monthly retirement benefit accrued as of the Participant's Normal Retirement Date, actuarially increased in accordance with the actuarial table contained in Section 12.05 of the Master Plan; or (2) the monthly retirement benefit accrued as of the Participant's Late Retirement Date, without further actuarial adjustment under Section 12.06 of the Master Plan.

E. Monthly Disability Benefit Amount

The amount of the monthly Disability Benefit shall be computed in the same manner as the Normal Retirement benefit, based upon the Participant's Accrued Benefit as of his Disability Retirement Date.

Minimum Disability Benefit. The Adopting Employer may set a minimum Disability Benefit. The Employer elects the following minimum Disability benefit **(check one)**:

- Not applicable (the Adopting Employer does not offer disability retirement benefits under the Plan).
- No minimum is established.
- No less than **(check one)**: 20% 10% ____% **(if other than 20% or 10% insert percentage amount)** of the Participant's average monthly Earnings for the 12 calendar month period (excluding any period of unpaid leave of absence) immediately preceding his Termination of Employment as a result of a Disability. (Unless otherwise specified in an Addendum to the Adoption Agreement, no minimum will apply to elected or appointed members of the Governing Authority or Municipal Legal Officers.)
- No less than **(check one)**: 66 2/3 % _____% **(if other than 66 2/3%, insert percentage amount)** of the Participant's average monthly Earnings for the 12 calendar month period (excluding any period of unpaid leave of absence) immediately preceding his Termination of Employment as a result of a Disability, less any monthly benefits paid from federal Social Security benefits as a result of disability as reported by the Employer. (Unless otherwise specified in an Addendum to the Adoption Agreement, no minimum will apply to elected or appointed members of the Governing Authority or Municipal Legal Officers.)

Note: The Adopting Employer is responsible for reporting to GMEBS any amounts to be used in an offset.

F. Minimum/Maximum Benefit For Elected Officials

In addition to any other limitations imposed by federal or state law, the Employer may impose a cap on the monthly benefit amount that may be received by elected or appointed members of the Governing Authority. The Employer elects **(check one)**:

- Not applicable (elected or appointed members of the Governing Authority do not participate in the Plan).
- No minimum or maximum applies.
- Monthly benefit for Service as an elected or appointed member of the Governing Authority may not exceed 100% of the Participant's final salary as an elected or appointed member of the Governing Authority.
- Other minimum or maximum **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i))**:
_____.

16. SUSPENSION OF BENEFITS FOLLOWING BONA FIDE SEPARATION OF SERVICE; COLA

A. Re-Employment as Eligible Employee After Normal, Alternative Normal, or Early Retirement and Following Bona Fide Separation of Service (see Master Plan Section 6.06(c) Regarding Re-Employment as an Ineligible Employee and Master Plan Section 6.06(e) and (f) Regarding Re-Employment After Disability Retirement)

(1) Reemployment After Normal or Alternative Normal Retirement. In the event that a Retired Participant 1) is reemployed with the Employer as an Eligible Employee (as defined in the Plan) after his Normal or Alternative Normal Retirement Date and after a Bona Fide Separation from Service, or 2) is reemployed with the Employer in an Ineligible Employee class, and subsequently again becomes an Eligible Employee (as defined in the Plan) due to the addition of such class to the Plan after his Normal or Alternative Normal Retirement Date, the following rule shall apply **(check one)**:

- (a) The Participant's benefit shall be suspended in accordance with Section 6.06(a)(1) of the Master Plan for as long as the Participant remains employed.
- (b) The Participant may continue to receive his retirement benefit in accordance with Section 6.06(b) of the Master Plan. This rule shall apply to **(check one)**: all Retired Participants only the following classes of Retired Participants **(must specify (specific positions are permissible; specific individuals may not be named) - benefits of those Retired Participants not listed shall be suspended in accordance with Section 6.06(a) of the Master Plan if they return to work with the Employer):** _____.

(2) Reemployment After Early Retirement. In the event a Participant Retires with an Early Retirement benefit after a Bona Fide Separation from Service 1) is reemployed with the Employer as an Eligible Employee before his Normal Retirement Date; or 2) is reemployed with the Employer in an Ineligible Employee class, and subsequently again becomes an Eligible Employee (as defined in the Plan) before his Normal Retirement Date due to the addition of such class to the Plan, the following rule shall apply **(check one or more as applicable)**:

- (a) The Participant's Early Retirement benefit shall be suspended in accordance with Section 6.06(a)(1) of the Master Plan for as long as the Participant remains employed.

This rule shall apply to **(check one)**: all Retired Participants; only the following classes of Retired Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

- (b) The Participant's Early Retirement benefit shall be suspended in accordance with Section 6.06(a)(1) of the Master Plan. However, the

Participant may begin receiving benefits after he satisfies the qualifications for Normal Retirement or Alternative Normal Retirement, as applicable, and after satisfying the minimum age parameters of Section 6.06(a)(3) of the Master Plan, in accordance with Section 6.06(b)(2)(B)(i) of the Master Plan.

This rule shall apply to **(check one)**: all Retired Participants; only the following classes of Retired Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

- (c) The Participant's Early Retirement benefit shall continue in accordance with Section 6.06(b)(2)(B)(ii) of the Master Plan.

This rule shall apply to **(check one)**: all Retired Participants; only the following classes of Retired Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

B. Cost Of Living Adjustment

The Employer may elect to provide for an annual cost-of-living adjustment (COLA) in the amount of benefits being received by Retired Participants and Beneficiaries, which shall be calculated and paid in accordance with the terms of the Master Plan. The Employer hereby elects the following **(check one)**:

- (1) No cost-of-living adjustment.
- (2) Variable Annual cost-of-living adjustment not to exceed _____% **(insert percentage)**.
- (3) Fixed annual cost-of-living adjustment equal to _____% **(insert percentage)**.

The above cost-of-living adjustment shall apply with respect to the following Participants (and their Beneficiaries) **(check one)**:

- All Participants (and their Beneficiaries).
- Participants (and their Beneficiaries) who terminate employment on or after _____ **(insert date)**.
- Other **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)); specific positions are permissible; specific individuals may not be named)**: _____.

The Adjustment Date for the above cost-of-living adjustment shall be (if not specified, the Adjustment Date shall be January 1): _____.

**17. TERMINATION OF EMPLOYMENT BEFORE RETIREMENT;
VESTING**

A. Eligible Regular Employees

Subject to the terms and conditions of the Master Plan, a Participant who is an Eligible Regular Employee and whose employment is terminated for any reason other than death or retirement shall earn a vested right in his accrued retirement benefit in accordance with the following schedule (check one):

- No vesting schedule (immediate vesting).**
- Cliff Vesting Schedule.** Benefits shall be 100% vested after the Participant has a minimum of 5 years (insert number not to exceed 10) of Total Credited Service. Benefits remain 0% vested until the Participant satisfies this minimum.
- Graduated Vesting Schedule.** Benefits shall become vested in accordance with the following schedule (insert percentages):

<u>COMPLETED YEARS OF TOTAL CREDITED SERVICE</u>	<u>VESTED PERCENTAGE</u>
1	%
2	%
3	%
4	%
5	%
6	%
7	%
8	%
9	%
10	%

Exceptions: If a vesting schedule other than that specified above applies to a special class(es) of Regular Employees, the Employer must specify the different vesting schedule below and the class(es) to whom the different vesting schedule applies.

Regular Employees to whom exception applies (must specify - specific positions are permissible; specific individuals may not be named): _____.

Vesting Schedule for excepted class (must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)): _____.

B. Elected or Appointed Members of the Governing Authority

Subject to the terms and conditions of the Master Plan, a Participant who is an elected or appointed member of the Governing Authority or a Municipal Legal Officer shall earn a vested right in his accrued retirement benefit for Credited Service in such capacity in accordance with the following schedule (check one):

- Not applicable (elected or appointed members of the Governing Authority are not permitted to participate in the Plan).
- No vesting schedule (immediate vesting).
- Other vesting schedule (**must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)**): _____.

18. PRE-RETIREMENT DEATH BENEFITS

A. In-Service Death Benefit

Subject to the terms and conditions of the Master Plan, the Employer hereby elects the following in-service death benefit, to be payable in the event that an eligible Participant's employment with the Employer is terminated by reason of the Participant's death prior to Retirement (**check and complete one**):

- (1) **Auto A Death Benefit.** A monthly benefit payable to the Participant's Pre-Retirement Beneficiary, equal to the decreased monthly retirement benefit that would have otherwise been payable to the Participant, had he elected a 100% joint and survivor benefit under Section 7.03 of the Master Plan. In order to be eligible for this benefit, a Participant must meet the following requirements (**check one**):
 - The Participant must be vested in a normal retirement benefit.
 - The Participant must have _____ years (**insert number**) of Total Credited Service.
 - The Participant must be eligible for Early or Normal Retirement.
 - Other eligibility requirement (**must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)**): _____.
- (2) **Actuarial Reserve Death Benefit.** A monthly benefit payable to the Participant's Pre-Retirement Beneficiary, actuarially equivalent to the reserve required for the Participant's anticipated Normal Retirement benefit, provided the Participant meets the following eligibility conditions (**check one**):
 - The Participant shall be eligible upon satisfying the eligibility requirements of Section 8.02(c) of the Master Plan.
 - The Participant must have _____ years (**insert number**) of Total Credited Service.

- Other eligibility requirement (**must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)**): _____.

Imputed Service. For purposes of computing the actuarial reserve death benefit, the Participant's Total Credited Service shall include (**check one**):

- Total Credited Service accrued prior to the date of the Participant's death.
- Total Credited Service accrued prior to the date of the Participant's death, plus (**check one**): one-half (1/2) _____ (**insert other fraction**) of the Service between such date of death and what would otherwise have been the Participant's Normal Retirement Date. (**See Master Plan Section 8.02(b) regarding 10-year cap on additional Credited Service.**)

Minimum In-Service Death Benefit for Vested Employees Equal to Terminated Vested Death Benefit. Unless otherwise specified under "Exceptions" below, if a Participant's employment is terminated by reason of the Participant's death prior to Retirement, and if as of the date of death the Participant is vested but he does not qualify for the in-service death benefit, then the Auto A Death Benefit will be payable, provided the Auto A Death Benefit is made available to terminated vested employees under the Adoption Agreement (see "Terminated Vested Death Benefit" below).

(3) Exceptions: If an in-service death benefit other than that specified above applies to one or more classes of Participants, the Employer must specify below the death benefit payable, the class(es) to whom the different death benefit applies, and the eligibility conditions for said death benefit.

Alternative Death Benefit (**must specify formula that satisfies the definite written program and definitely determinable requirements of Treasury Regulations Sections 1.401-1(a)(2) and 1.401-1(b)(1)(i) and does not violate limits applicable to governmental plans under Code Sections 401(a)(17) and 415**): _____.

Participants to whom alternative death benefit applies (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

Eligibility conditions for alternative death benefit (**must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)**): _____.

B. Terminated Vested Death Benefit

(1) Complete this Section only if the Employer offers a terminated vested death benefit. The Employer may elect to provide a terminated vested death benefit, to be payable in the event that a Participant who is vested dies after termination of employment but before Retirement benefits commence. Subject to the terms and conditions of the Master Plan, the Employer hereby elects the following terminated vested death benefit (**check one**):

- Auto A Death Benefit.** A monthly benefit payable to the Participant's Pre-Retirement Beneficiary, equal to the decreased monthly retirement benefit that would have otherwise been payable to the Participant had he elected a 100% joint and survivor benefit under Section 7.03 of the Master Plan.
- Accrued Retirement Benefit.** A monthly benefit payable to the Participant's Pre-Retirement Beneficiary which shall be actuarially equivalent to the Participant's Accrued Normal Retirement Benefit determined as of the date of death.

(2) **Exceptions:** If a terminated vested death benefit other than that specified above applies to one or more classes of Participants, the Employer must specify below the death benefit payable, the class(es) to whom the different death benefit applies, and the eligibility conditions for said death benefit.

Alternative Death Benefit (must specify formula that satisfies the definite written program and definitely determinable requirements of Treasury Regulations Sections 1.401-1(a)(2) and 1.401-1(b)(1)(i) and does not violate limits applicable to governmental plans under Code Sections 401(a)(17) and 415): _____.

Participants to whom alternative death benefit applies (must specify - specific positions are permissible; specific individuals may not be named): _____.

Eligibility conditions for alternative death benefit (must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i): _____.

19. EMPLOYEE CONTRIBUTIONS

(1) **Employee contributions (check one):**

- Are not required.
- Are required in the amount of _____ % (insert percentage) of Earnings for all Participants.
- Are required in the amount of _____ % (insert percentage) of Earnings for Participants in the following classes (must specify - specific positions are permissible; specific individuals may not be named): _____.

[Repeat above subsection as necessary if more than one contribution rate applies.]

(2) **Pre-Tax Treatment of Employee Contributions.** If Employee Contributions are required in Subsection (1) above, an Adopting Employer may elect to "pick up" Employee Contributions to the Plan in accordance with IRC Section 414(h). In such case, Employee Contributions shall be made on a pre-tax rather than a post-tax basis, provided the requirements of IRC Section 414(h) are met. If the Employer elects to pick up Employee Contributions, it is the

Employer's responsibility to ensure that Employee Contributions are paid and reported in accordance with IRC Section 414(h). The Adopting Employer must not report picked up contributions as wages subject to federal income tax withholding.

The Employer hereby elects (**check one**):

- To pick up Employee Contributions. By electing to pick up Employee Contributions, the Adopting Employer specifies that the contributions, although designated as Employee Contributions, are being paid by the Employer in lieu of Employee Contributions. The Adopting Employer confirms that the executor of this Adoption Agreement is duly authorized to take this action as required to pick up contributions. This pick-up of contributions applies prospectively, and it is evidenced by this contemporaneous written document. On and after the date of the pick-up of contributions, a Participant does not have a cash or deferred election right (within the meaning of Treasury Regulation Section 1.401(k)-1(a)(3)) with respect to the designated Employee Contributions, which includes not having the option of receiving the amounts directly instead of having them paid to the Plan.
- Not to pick up Employee Contributions.

(3) Interest on Employee Contributions. The Adopting Employer may elect to pay interest on any refund of Employee Contributions.

- Interest shall not be paid.
- Interest shall be paid on a refund of Employee Contributions at a rate established by GMEBS from time to time.
- Other rate of interest (**must specify rate in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)**):
_____.

20. MODIFICATION OF THE TERMS OF THE ADOPTION AGREEMENT

If an Adopting Employer desires to amend any of its elections contained in this Adoption Agreement (or any Addendum), the Governing Authority by official action must adopt an amendment of the Adoption Agreement (or any Addendum) or a new Adoption Agreement (or Addendum) must be adopted and forwarded to the Board for approval. The amendment of the new Adoption Agreement (or Addendum) is not effective until approved by the Board and other procedures required by the Plan have been implemented.

The Administrator will timely inform the Adopting Employer of any amendments made by the Board to the Plan.

21. TERMINATION OF THE ADOPTION AGREEMENT

This Adoption Agreement (and any Addendum) may be terminated only in accordance with the Plan. The Administrator will inform the Adopting Employer in the event the Board should decide to discontinue this volume submitter program.

22. EMPLOYER ADOPTION AND AUTHORIZATION FOR AMENDMENTS

Adoption. The Adopting Employer hereby adopts the terms of the Adoption Agreement and any Addendum, which is attached hereto and made a part of this ordinance. The Adoption Agreement (and, if applicable, the Addendum) sets forth the Employees to be covered by the Plan, the benefits to be provided by the Adopting Employer under the Plan, and any conditions imposed by the Adopting Employer with respect to, but not inconsistent with, the Plan. The Adopting Employer reserves the right to amend its elections under the Adoption Agreement and any Addendum, so long as the amendment is not inconsistent with the Plan or the Internal Revenue Code or other applicable law and is approved by the Board of Trustees of GMEBS. The Adopting Employer acknowledges that it may not be able to rely on the volume submitter advisory letter if it makes certain elections under the Adoption Agreement or the Addendum.

The Adopting Employer hereby agrees to abide by the Master Plan, Trust Agreement, and rules and regulations adopted by the Board of Trustees of GMEBS, as each may be amended from time to time, in all matters pertaining to the operation and administration of the Plan. It is intended that the Act creating the Board of Trustees of GMEBS, this Plan, and the rules and regulations of the Board are to be construed in harmony with each other. In the event of a conflict between the provisions of any of the foregoing, they shall govern in the following order:

- (1) The Act creating the Board of Trustees of The Georgia Municipal Employees' Benefit System, O.C.G.A. Section 47-5-1 *et seq.* (a copy of which is included in the Appendix to the Master Defined Benefit Plan Document) and any other applicable provisions of O.C.G.A. Title 47;
- (2) The Master Defined Benefit Plan Document and Trust Agreement;
- (3) This Ordinance and Adoption Agreement (and any Addendum); and
- (4) The rules and regulations of the Board.

In the event that any section, subsection, sentence, clause or phrase of this Plan shall be declared or adjudged invalid or unconstitutional, such adjudication shall in no manner affect the previously existing provisions or the other section or sections, subsections, sentences, clauses or phrases of this Plan, which shall remain in full force and effect, as if the section, subsection, sentence, clause or phrase so declared or adjudicated invalid or unconstitutional were not originally a part hereof. The Governing Authority hereby declares that it would have passed the remaining parts of this Plan or retained the previously existing provisions if it had known that such part or parts hereof would be declared or adjudicated invalid or unconstitutional.

This Adoption Agreement (and any Addendum) may only be used in conjunction with Georgia Municipal Employees Benefit System Master Defined Benefit Retirement Plan Document approved by the Internal Revenue Service under advisory letter J501718a dated March 30, 2018. The Adopting Employer understands that failure to properly complete this Adoption Agreement (or any Addendum), or to operate and maintain the Plan and Trust in accordance with the terms of the completed Adoption Agreement (and any Addendum), Master Plan Document and Trust, may result in disqualification of the Adopting Employer's Plan under the Internal Revenue Code. Inquiries regarding the adoption of the Plan, the meaning of Plan provisions, or the effect of the IRS advisory letter should be directed to the Administrator. The Administrator is Georgia Municipal Employees Benefit System, with its primary business offices located at: 201 Pryor Street, SW, Atlanta, Georgia, 30303. The business telephone number is: (404) 688-0472. The primary person to contact is: GMEBS Legal Counsel.

Authorization for Amendments. Effective on and after February 17, 2005, the Adopting Employer hereby authorizes the volume submitter practitioner who sponsors the Plan on behalf of GMEBS to prepare amendments to the Plan, for approval by the Board, on its behalf as provided under Revenue Procedure 2005-16, as superseded by Revenue Procedure 2015-36, Revenue Procedure 2011-49, and Announcement 2005-37. Effective January 1, 2013, Georgia Municipal Association, Inc., serves as the volume submitter practitioner for the Plan. Employer notice and signature requirements were met for the Adopting Employer before the effective date of February 17, 2005. The Adopting Employer understands that the implementing amendment reads as follows:

On and after February 17, 2005, the Board delegates to the Practitioner the authority to advise and prepare amendments to the Plan, for approval by the Board, on behalf of all Adopting Employers, including those Adopting Employers who have adopted the Plan prior to the January 1, 2013, restatement of the Plan, for changes in the Code, the regulations thereunder, revenue rulings, other statements published by Internal Revenue Service, including model, sample, or other required good faith amendments (but only if their adoption will not cause such Plan to be individually designed), and for corrections of prior approved plans. These amendments shall be applied to all Adopting Employers. Employer notice and signature requirements have been met for all Adopting Employers before the effective date of February 17, 2005. In any event, any amendment prepared by the Practitioner and approved by the Board will be provided by the Administrator to Adopting Employers.

Notwithstanding the foregoing paragraph, no amendment to the Plan shall be prepared on behalf of any Adopting Employer as of either:

- the date the Internal Revenue Service requires the Adopting Employer to file Form 5300 as an individually designed plan as a result of an amendment by the Adopting Employer to incorporate a type of Plan not allowable in a volume submitter plan as described in Revenue Procedure 2015-36; or
- as of the date the Plan is otherwise considered an individually designed plan due to the nature and extent of the amendments.

If the Adopting Employer is required to obtain a determination letter for any reason in order to maintain reliance on the advisory letter, the Practitioner's authority to amend the Plan on behalf of the Adopting Employer is conditioned on the Plan receiving a favorable determination letter.

The Adopting Employer further understands that, if it does not give its authorization hereunder or, in the alternative, adopt another pre-approved plan, its Plan will become an individually designed plan and will not be able to rely on the volume submitter advisory letter.

AN ORDINANCE (continued from page 1)

Section 2. Except as otherwise specifically required by law or by the terms of the Master Plan or Adoption Agreement (or any Addendum), the rights and obligations under the Plan with respect to persons whose employment with the City was terminated or who vacated his office with the City for any reason whatsoever prior to the effective date of this Ordinance are fixed and shall be governed by such Plan, if any, as it existed and was in effect at the time of such termination.

Section 3. The effective date of this Ordinance shall be January 1, 2022.

Section 4. All Ordinances and parts of ordinances in conflict herewith are expressly repealed.

Approved by the Mayor and Council of the City of Monroe, Georgia this _____ day of _____, 20_____.

Attest:

CITY OF MONROE, GEORGIA

City Clerk

Mayor

(SEAL)

Approved:

City Attorney

The terms of the foregoing Adoption Agreement are approved by the Board of Trustees of Georgia Municipal Employees Benefit System.

IN WITNESS WHEREOF, the Board of Trustees of Georgia Municipal Employees Benefit System has caused its Seal and the signatures of its duly authorized officers to be affixed this _____ day of _____, 20_____.

Board of Trustees
Georgia Municipal Employees
Benefit System

(SEAL)

Secretary

**GENERAL ADDENDUM TO THE
GEORGIA MUNICIPAL EMPLOYEES BENEFIT SYSTEM
DEFINED BENEFIT RETIREMENT PLAN
ADOPTION AGREEMENT**

This is an Addendum to the Adoption Agreement completed by the City of Monroe, Georgia, as follows (complete one or more sections, as applicable):

***** Items (1) through (13) of General Addendum – Not Applicable *****

(14) Frozen Plan Provisions (for amendment of Adoption Agreement only – see Section 9 of Adoption Agreement regarding Classes of Eligible Employees):

(a) **Plan Freeze** - The Plan is "frozen" effective as of _____ (specify date). The Plan shall be subject to all provisions of the Adoption Agreement and Master Plan, except as otherwise provided herein, and the Employer shall continue to maintain the Plan's qualified status. The Plan shall be frozen, as follows (check as applicable):

(i) The Plan shall be frozen with respect to the following class(es) of Eligible Employees (one or more as applicable): all Participants; all Eligible Regular Employees; Members of the Governing Authority; Municipal Legal Officers; other (must specify): _____.

(ii) Active Participants in the affected class(es) of Eligible Employees as of the freeze effective date shall be vested in their normal retirement benefits accrued as of the effective date of the freeze to the extent funded notwithstanding any provision of the Adoption Agreement to the contrary.

(iii) Employees who are (check all that apply): employed by the Employer or in office as of _____ (specify date), first employed on or after _____ (specify date), first take office on or after _____ (specify date), reemployed on or

after _____ (specify date), return to office (following a vacation of office) on or after _____ (specify date), shall not be eligible to participate in the Plan on or after _____ (specify date).

(iv) With respect to Employees designated in paragraph (iii) above, earnings on or after _____ (specify date) shall not be taken into account for purposes of the Plan.

(v) The Employees designated in paragraph (iii) above shall not be credited with Service for the Employer on or after _____ (specify date) for purposes of (check all that apply): computing the amount of benefits payable; meeting minimum service requirements for participation and vesting; meeting minimum service requirements for benefit eligibility under the Plan.

(vi) The following additional provisions shall apply as a result of the freeze (must specify): _____.

(b) **Restoration Following Plan Freeze** - The Plan has been "frozen" since December 1, 1997 (specify freeze date). Effective January 1, 2004 (specify date), the Plan shall be reactivated in accordance with and subject to the following provisions (check as applicable):

(i) The Plan shall cease to be frozen with respect to the following class(es) of Eligible Employees (one or more as applicable): all Participants; all Eligible Regular Employees; Members of the Governing Authority; Municipal Legal Officers; other (must specify): _____.

(ii) Employees (check all that apply): employed by the Employer and/or in office as of December 1, 1997 (specify date), first employed on or after December 1, 1997 (specify date), first took office on or after December 1, 1997 (specify date), reemployed on or after January 1, 2004 (specify date), returned to

office (following a vacation of office) on or after January 1, 2004 (specify date), shall be eligible to commence or re-commence participation in the Plan (as applicable) with respect to Service on or after December 1, 1997 (specify date), provided they otherwise meet the eligibility requirements for participation under the Plan.

- (iii) With respect to the Employees designated in paragraph (ii) above, Earnings on or after December 1, 1997 (specify date) shall be taken into account for purposes of the Plan.
- (iv) The Employees designated in paragraph (ii) above shall receive credit for Service for the Employer on or after December 1, 1997 (specify date) for purposes of (check all that apply): computing the amount of benefits payable; meeting minimum service requirements for participation and vesting; meeting minimum service requirements for benefit eligibility under the Plan, provided the Employee met the minimum hour requirement and other eligibility requirements for recognition of Credited Service under the Plan.
- (v) Former Employees who are reemployed and/or return to office as Eligible Employees after January 1, 2004(specify date) will receive credit for Service with the Employer on or after December 1, 1997 (specify date) for purposes of (check all that apply): computing the amount of benefits payable; meeting minimum service requirements for participation and vesting; meeting minimum service requirements for benefit eligibility under the Plan, provided the Employee meets the minimum hour requirement and other eligibility requirements for recognition of Credited Service with respect to said period under the Plan, and provided the Employee satisfies any applicable Plan requirements with respect to his break in Service.

- (vi) **The following additional provisions shall apply as a result of restoration following the freeze (must specify): With respect to a former Employee hired on or after December 1, 1997 who may become reemployed as an Eligible Employee after January 1, 2004, credit for any service performed between December 1, 1997 and January 1, 2004 will only be restored if such Employee completes at least one (1) year of Service upon his or her reemployment with the City.**

The terms of the foregoing Addendum to the Adoption Agreement are approved by the Mayor and Council of the City of Monroe, Georgia this _____ day of _____, 20____.

Attest: CITY OF MONROE, GEORGIA,

City Clerk

Mayor

(SEAL)

Approved:

City Attorney

The terms of the foregoing Addendum are approved by the Board of Trustees of the Georgia Municipal Employees Benefit System.

IN WITNESS WHEREOF, the Board of Trustees of the Georgia Municipal Employees Benefit System has caused its Seal and the signatures of its duly authorized officers to be affixed this _____ day of _____, 20____.

**Board of Trustees
Georgia Municipal Employees
Benefit System**

(SEAL)

Secretary

**SERVICE CREDIT PURCHASE
ADDENDUM TO THE
GEORGIA MUNICIPAL EMPLOYEES BENEFIT SYSTEM
DEFINED BENEFIT RETIREMENT PLAN
ADOPTION AGREEMENT**

This is an Addendum to the Adoption Agreement completed by the City of Monroe, Georgia. It modifies the Adoption Agreement to provide for service credit purchases for eligible Participants in the Retirement Plan for the Employees of the City of Monroe, in accordance with and subject to the following requirements:

(1) Service Credit Purchase; Eligibility Requirements. Subject to any conditions specified in Section 13.B. or 13.C. of the Adoption Agreement and in this Service Credit Purchase Addendum, Participants in this Plan who are actively employed on or after January 1, 2004, and who are Vested in this Plan may purchase service credit under this Plan for prior Military Service, Prior Governmental Service, and part-time service, as described in subsections 13.B. and 13.C. of the Adoption Agreement. The Participant may not purchase credit for service other than that described in subsections 13.B. and 13.C. of the Adoption Agreement, nor may a Participant purchase credit for service which is already creditable under the Plan. The purchase of prior service credit is permitted but not required under this Plan. Such purchases will be allowed to the extent permitted by law, subject to any conditions, proofs, or acceptance that the Pension Committee Secretary or GMEBS deem appropriate.

(2) Use of Purchased Service Credit. Subject to any conditions or limitations provided in this Addendum, service credit purchased hereunder will be counted as Credited Service for purposes of (check all that apply):

- computing the amount of benefits payable under the Plan;**
- meeting the minimum service requirements for vesting under the Plan;**
- meeting the minimum service requirements for benefit eligibility under the Plan.**

- (3) **Application to Purchase Service Credit.** A Participant who meets the eligibility requirements specified in paragraph (1) above and who wishes to purchase eligible service credit as described in paragraph (1) above may apply for such purchase by completing and submitting to the Pension Committee Secretary an application form provided for that purpose. Participants will be responsible for providing the Pension Committee Secretary with any information or documentation that the Pension Committee Secretary deems necessary to establish that the Participant’s service is eligible for purchase under paragraph (1) above.
- (4) **Window Period for Application.** In order to purchase service credit, eligible Participants may submit the service credit purchase application within the two-month annual window beginning each November 1 and ending each December 31. If a Participant does not submit a completed application to purchase service credit within the designated window period, the Participant will not be permitted to purchase service credit. As a precondition for approval of his or her application, the Participant will be responsible for providing the Pension Committee Secretary with any additional information or documentation that the Pension Committee Secretary deems necessary to establish that the Participant's service is eligible for purchase under paragraph (1) above. Notwithstanding any provision herein to the contrary, no Participant may apply for or purchase prior service credit after his or her termination of employment.
- (5) **Review by Pension Committee Secretary.** Within a reasonable time after the end of the application period, the Pension Committee Secretary will review the Participant's application to purchase service credit and will determine whether the application should be accepted. Upon approval of an application by the Pension Committee Secretary, the Pension Committee Secretary will certify on the application the number of years and months of prior service that are eligible for purchase under paragraph (1) above.
- (6) **Fee for Cost Study.** As a precondition for approval of the application to purchase service credit, and prior to the commencement of any cost study, Participants may be required by the Employer to pay all or a portion of the GMEBS actuarial cost study fee(s) associated with determining the cost to purchase the Participant’s eligible service credit.

Any portion of the fee that the Participant is not required to pay will be paid by the Employer.

- (7) **Actuarial Study to Determine Cost of Purchase.** In the event that a cost study has not been undertaken prior to the Participant's submission of a completed application to purchase service credit, if the Participant's application to purchase is approved by the Pension Committee Secretary, a cost study will be undertaken as soon as reasonably practicable after the application has been approved, in order to determine the actuarial cost relating to the Participant's prior service that is eligible for purchase.

- (8) **Lump Sum Payment Required Within 90 Days.** Upon completion of the cost study, the Pension Committee Secretary will notify the Participant of the lump sum amount required to purchase prior service credit, as reflected in the cost study. Within 90 days of receiving this notice or of receiving notice of the Pension Committee's approval of the Participant's application to purchase service credit, whichever is later, the Participant shall remit said lump sum amount in the form and manner required by paragraphs (9)-(11) below, the Pension Committee Secretary, and GMEBS. The Participant may remit less than the full lump amount necessary to purchase all of the prior service credit which is eligible for purchase, in which case the percentage of service credit awarded will be equal to the percentage of the full amount remitted; provided, however, that if a Participant purchases less than the full amount of service credit that is eligible for purchase, the Participant must purchase such prior service credit in full-year (12 month) increments. The Pension Committee Secretary shall have the authority to extend the 90-day time period for payment of lump sum amounts required to purchase service credit if, for reasons outside the control of the Participant, payment cannot be made within the 90-day period. However, the time limit for payment will not be extended any later than 90 days and in no event may a Participant make such payment after his or her termination of employment.

- (9) **Method of Payment.** To the extent permitted by the Internal Revenue Code and regulations issued thereunder, the lump sum amount referred to in paragraph (8) above may be paid via one or more of the following sources: (1) a direct trustee-to-trustee transfer from a 401(a) qualified retirement plan, a governmental 457(b) deferred compensation plan or

a 403(b) tax sheltered annuity; (2) a qualified rollover from a governmental 457(b) plan, 403(b) tax-sheltered annuity plan, 401(a) qualified plan, 403(a) annuity plan, or a 408(a) or 408(b) individual retirement account or annuity (traditional IRA); or (3) a lump sum contribution of after-tax funds. Participants shall be solely responsible for effecting the payment referred to herein. Participants will not be permitted to purchase credit via payroll deduction.

(10) **Limitation on Amount of Lump Sum Payment.** If the lump sum amount referred to in paragraph (8) is paid via any method other than as described under paragraph (9)(1) or (9)(2) above, then the Participant shall not be permitted to contribute to the Plan in any calendar year an amount which exceeds any applicable limit specified in Internal Revenue Code Section 415.

(11) **IRC 415, Other Limitations.** Notwithstanding any other provision of the Adoption Agreement or this Addendum to the contrary, the Plan will not accept and shall return without interest any contribution or portion of a contribution made to purchase service credit if such contribution would result in a violation of the applicable limitations established under Internal Revenue Code Section 415(b), (c), or (n) or any other provision of law or the Plan, or if it is later determined that the Participant’s prior service is not eligible for purchase, and any prior service credit attributable to said contribution or portion of a contribution will be forfeited.

(12) **Return of Contributions.** Contributions made to purchase prior service credit shall be used to fund retirement and death benefits payable under the Plan relating to such credit. Contributions shall not otherwise be refundable to the Participant or any other person, except as otherwise provided in this paragraph (12) or in Section 13.06 or 18.04 of the Master Plan Document (concerning failure to exhaust or termination of the Plan, respectively). Participants (check one):

will **not** be permitted to withdraw contributions made to purchase prior service credit upon termination of employment (Participants must be vested to purchase prior service credit).

will **not** be permitted to withdraw contributions made to purchase prior service credit upon termination of employment, unless they

are not vested upon termination (Participants are not required to be vested to purchase prior service credit).

- will be permitted to withdraw contributions made to purchase service credit upon termination of employment, subject to the provisions of Section 13.03(c) of the Master Plan Document concerning the effect of withdrawal. For purposes of determining the amount of any refund of contributions made to purchase service credit, said contributions shall be credited with interest at [insert rate], subject to any limitations on the crediting of interest in Section 13.03(c) of the Master Plan Document.
- will be permitted to withdraw contributions made to purchase service credit upon termination of employment, subject to the following conditions for repayment (must describe):

Note: Partial withdrawal of employee contributions is not permitted. If the Participant withdraws contributions made to purchase service credit, the Participant will forfeit any and all service credit and/or benefits attributable to such purchase for all purposes.

(13) Repayment Upon Reemployment. If the Participant returns to employment with the Employer after having withdrawn his contributions made to purchase prior service credit, the Participant (check one):

- not applicable (withdrawal not permitted).
- will not be permitted to re-purchase said service credit upon reemployment.
- will be permitted to re-purchase said service credit upon reemployment, based on the actuarial cost of such service credit, taking into account the additional actuarial cost of any benefit enhancements adopted prior to reemployment pursuant to paragraph (14) below, provided that the Participant makes application for such re-purchase within [insert time limit] after reemployment and provided the Participant effects payment for such re-purchase in accordance with and subject to the provisions of this

Addendum within [insert time limit] after the application is approved.

- will be permitted to re-purchase said service credit upon reemployment, subject to the following conditions for repayment (must describe other repayment method): _____.

(14) **Definition of Actuarial Cost.** The cost to purchase qualifying prior service credit shall be determined based upon the actuarial cost of said prior service credit. In applying the provisions of the Adoption Agreement and this Service Credit Purchase Addendum, the term "actuarial cost of prior service credit" means:

- the actuarial accrued liability relating to such prior service as determined by the GMEBS actuary and calculated using the actuarial assumptions and methods established for this purpose in the funding policy adopted by the GMEBS Board of Trustees.
- Other (must specify other method of determining actuarial cost for this purpose): _____.

The terms of the foregoing Service Credit Purchase Addendum to the Adoption Agreement are approved by the Mayor and Council of the City of Monroe, Georgia this _____ day of _____, 20____.

Attest:

CITY OF MONROE, GEORGIA

City Clerk

Mayor

(SEAL)

Approved:

City Attorney

The terms of the foregoing Service Credit Purchase Addendum are approved by the Board of Trustees of the Georgia Municipal Employees Benefit System.

IN WITNESS WHEREOF, the Board of Trustees of the Georgia Municipal Employees Benefit System has caused its Seal and the signatures of its duly authorized officers to be affixed this _____ day of _____, 20____.

**Board of Trustees
Georgia Municipal Employees
Benefit System**

(SEAL)

Secretary



To: Planning and Zoning / City Council
From: Patrick Kelley
Department: Planning, Zoning, Code and Development
Date: 10-11-2021
Description: Zoning ordinance Text amendment #12

Budget Account/Project Name: NA

Funding Source: 2021 NA

Budget Allocation: NA

Budget Available: NA

Requested Expense: \$NA

Company of Purchase: NA

Recommendation: Staff recommendation is to approve as submitted

Background: This amendment adds the conditional use of Private Sewage Treatment Facilities to section 630.3 Table 6 and also modifies Section 650.4 Special site requirements by removing minimum area requirements for planned districts and reducing street frontage requirements in the LCI district.

Attachment(s): Ordinance and exhibit A



City of Monroe

215 N. Broad Street
Monroe, GA 30655
(770) 207-4674

ZONING TEXT AMENDMENT PERMIT

PERMIT #:	204	DESCRIPTION:	Zoning Text Amendment #12
JOB ADDRESS:	215 N BROAD ST	LOT #:	
PARCEL ID:		BLK #:	
SUBDIVISION:		ZONING:	
ISSUED TO:	CITY OF MONROE	CONTRACTOR:	CITY OF MONROE
ADDRESS:	P.O. BOX 1249	ADDRESS:	P.O. BOX 1249
CITY, STATE ZIP:	MONROE GA 30655	CITY, STATE ZIP:	MONROE GA 30655
PHONE:		PHONE:	
PROP. USE:		DATE ISSUED:	9/08/2021
VALUATION:	\$ 0.00	EXPIRATION:	3/07/2022
SQ FT:	0.00	PERMIT STATUS:	O
OCCP TYPE:		# OF BEDROOMS	
CNST TYPE:		# OF BATHROOMS	
INSPECTION REQUESTS:	770-207-4674 lwilson@monroega.gov	# OF OTHER ROOMS	

FEE CODE	DESCRIPTION	AMOUNT
	FEE TOTAL	
	PAYMENTS	\$ 0.00
	BALANCE	\$ 0.00

NOTES:

Section 630.3 Table 6—Industrial Zoning District Land Use Regulations; Modifying Industrial Zoning District Land Use table to add under the principle use of Utility and area service provider facilities—private sewage treatment facilities; this use is to be added as a conditional use.

Section 650.4 Special Site Requirements—Modifying the Special Site Requirements for Planned Development Districts to remove the minimum area requirement for Planned Development Districts throughout the City and inside the Livable Cities Initiative (LCI) District and to reduce the minimum frontage requirement for Planned Development Districts located in the LCI District.

P&Z MTG 10/19/2021 5:30pm—Council MTG 11/9/2021 6:00pm @215 N. Broad St.

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.



(APPROVED BY)

10/11/2021
DATE

**AN ORDINANCE TO AMEND THE ZONING
ORDINANCE OF THE CITY OF MONROE, GEORGIA**

The Mayor and Council of the city of Monroe, Georgia, hereby ordain as follows:

**The Zoning Ordinance of the City of Monroe, officially adopted June 10, 2014, and
Effective July 1, 2014, as thereafter amended, is hereby amended by implementing
text amendments and changes outlined and identified in particular detail on Exhibit
A, which such exhibit is incorporated herein by reference.**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

These text amendments of the City of Monroe Zoning Ordinance shall take effect upon
their adoption by the Mayor and Council.

FIRST READING. This 9th, day of November, 2021.

SECOND READING AND ADOPTED on this 14th day of December, 2021.

CITY OF MONROE, GEORGIA

**By: _____ (SEAL)
John Howard, Mayor**

**Attest: _____ (SEAL)
Debbie Kirk, City Clerk**

EXHIBIT A

City of Monroe Zoning Ordinance Text Amendment

Amendment # 12

1. Section 630.3 Table 6—Industrial Zoning District Land Use Regulations; Modifying Industrial Zoning District Land Use table to add under the principle use of Utility and area service provider facilities—private sewage treatment facilities; this use is to be added as a conditional use.

2. Section 650.4 Special Site Requirements—Modifying the Special Site Requirements for Planned Development Districts to remove the minimum area requirement for Planned Development Districts throughout the City and inside the Livable Cities Initiative (LCI) District and to reduce the minimum frontage requirement for Planned Development Districts located in the LCI District. Section 650.4 to be amended as follows:
 - a. 650.4 Special Site Requirements. The site proposed for Planned Development District classification must abut a public street for continuous distance of at least one-hundred (100) feet. The only exception to this frontage requirement shall be in the Livable Cities Initiative District. Because of the special and unique circumstances of both maximum density and unique mixture of land uses within the LCI District, proposals for Planned Development District classification in the LCI District must abut a public street for a distance of at least fifty (50) feet.

Proposed Amendments to the Zoning Ordinance

October 19 – Planning Commission
 November 9 – City Council 1st Reading
 December 14 – City Council 2nd Reading

Amendment Key
Blue – Language to be added
Red – Language to be removed
Green – Amendment description

- **Section 630.3: Modify Industrial Zoning District Land Use Regulation table to add the land use of Private Sewage Treatment Facilities. Added land use will be permitted by Conditional Use Permit in the M-1 zoning district. The land use of Private Sewage Treatment Facilities is based upon NAICS 221320 – Sewage Treatment Facilities.**

Section 630.3 Industrial Land Use Regulations (M-1):

Section 630.3 Table 6 - Industrial Zoning District Land Use Regulations
 [P]=permitted; [X]=prohibited; [C]=conditional use permit required

LAND USE CATEGORY	DISTRICT	REFERENCE
Principal Use*(unless noted as an accessory use)	M-1	See Section or Note
Accessory building and uses		
structures-general	P	See §1000.1
temporary buildings	P	See §1000.9
uses-general	P	See §1000.2
Administrative and information service facilities		
administrative offices/processing center	P	
call/telecommunications center	P	
data processing/programming facilities	P	
data processing/programming facilities with product production	P	
AGRICULTURE:		
Greenhouse, nursery, and floriculture production		
indoor food crop production	P	
PROPOSED for 10/12/21 City Council		
Amusements and Entertainment		
adult entertainment establishment	P	Note (5)
archery range or firing range	P	See § 1031
game center	X	
miniature golf, outdoor	X	
play centers, skating rink, bowling alley	P	
theaters	X	
theaters, outdoor	X	
Animal facilities and services		
clinics and specialty services	C	
hospitals, lodging, and shelters	C	
Building, construction and special trade facilities		
contractor and developer offices	P	
contractor/developer offices with facilities	P	
contractor/developer office center	P	
landscape/irrigation service	P	
timber harvesting service	P	
tree surgery service	P	
building supply store, wholesale	P	

RESIDENTIAL	C		
Sales and service facilities			
appliance stores(small and large), retail, rental, and/or repairs	P	Note(4)	
building supply, retail	P		
equipment(small and large), service and rental	P		
equipment(office), service and rental	P		
fuel sales – liquid, wholesale and retail	P		
funeral and interment establishments, wholesale and storage	C		
janitorial cleaning services	P		
janitorial/cleaning supply store, wholesale	P		
laundry and/or dry cleaning establishments, full service	P		
lawn and garden supply, wholesale	P		
locksmith shop, service	P		
manufactured home sale lots	C		
pawn shop and pawnbrokers	P		Code of Ord. Chap 78
pest control services	P		
print and publication shops	P		
scrap hauling service	P		
sewer and septic tank service	C		
vending supply and service	P		
Transportation facilities			
airport	C		
administrative offices/dispatches	C		
commuter lot	C		
stations or terminals	C		
Utility and area service provider facilities			
emergency management services – fire, police, ambulance	P	See Article XI	
garbage and recycling collection services	C		
landfills, incinerators, and dumps	X		
recycling center	C		
<u>private sewage treatment facilities</u>	C		
telecommunications facility, radio and television stations	P		
telecommunications facility towers and antenna	P		
utility administrative office	P		
utility transformers, substations, and towers	P		
Distribution and storage facilities			
warehouse, self-service(mini)	P		
warehouse	P		
distribution warehouse facility	P		
Motor vehicles and equipment			
passenger vehicles and small engine equipment			
body repair and painting	P		
car wash, service or self-service	P		
fuel sales	P		
general service/installation of parts/accessories	P		
new or used, sales and rental	P		
parts/accessories, sales	P		
tires, sales	P		
vehicle storage yard	P		
welding and fabrication	P		
wrecker and/or towing, service	P		

heavy trucks, RVs and other heavy equipment		
body repair and painting	P	
fueling station	P	
general service/installation of parts and accessories	P	
new or used, sales and rental	P	
parts/accessories/tires, sales	P	
truck wash, service or self-service	P	
terminal, motor freight	P	
truck stop/travel plaza	P	

➤ ***Section 650.4: Amend language in the special site requirements for Planned Development Districts. Remove the minimum area requirement for Planned Development Districts located throughout the City and inside the Livable Cities Initiative District (LCI) in order to enable more Planned Districts within the City. Reduce the minimum frontage requirement for Planned Development Districts located in the LCI District.***

650.4 Special Site Requirements. The site proposed for Planned Development District classification must ~~contain a minimum area: 1) PRD between twelve (12) and forty eight (48) acres, 2) PCD/PPD: between twenty four (24) and sixty (60) acres, and 3) PID: at least twenty four (24) acres, unless a smaller are is specifically approved by the Planning Commission and Council due to special and unusual circumstances related to the topography of the site. In no case shall any planned unit development be less than ten (10) acres. The site must~~ but a public street for continuous distance of at least one-hundred (100) feet.

The only exception to ~~these size~~ this frontage requirements shall be in the Livable Cities Initiative District. Because of the special and unique circumstances of both maximum density and unique mixture of land uses within the LCI District, proposals for Planned Development District classification in the LCI District must ~~contain a minimum of two (2) acres. The site must~~ but a public street for a distance of at least ~~seventy five (75)~~ fifty (50) feet.

**NOTICE TO THE PUBLIC
CITY OF MONROE**

The City of Monroe Planning Commission will be holding a hearing for a zoning action/zoning code text amendment of Article VI, Section 630.3, Table 6 and Section 650.4. A public hearing will be held on October 19, 2021 at 5:30 P. M. in the City Hall Building at 215 N. Broad Street.

The City of Monroe Council will be holding a hearing for a zoning action/zoning code text amendment of Article VI, Section 630.3, Table 6 and Section 650.4. A public hearing will be held on November 9, 2021 at 6:00 P.M. in the City Hall Building at 215 N Broad Street.

All those having an interest should be present.

Please run on the following date:

October 3, 2021



To: City Council
From: Logan Propes
Department: Administration
Date: 11/02/2021
Subject: TEFRA Resolution approving the Valdosta Public Housing Authority vis-a-vis the Monroe Housing Authority to issue revenue bonds for local apartment rehabilitation project.

Budget Account/Project Name: N/A

Funding Sources: N/A

Budget Allocation: N/A

Budget Available: N/A

Requested Expense: N/A **Company of Purchase:** N/A

Description:

Staff recommends that the City Council approve the TEFRA Resolution as presented.

Background:

The City was approached by Bond Counsel for the Valdosta Housing authority to authorize a resolution for the Valdosta Housing Authority to exercise its powers within the city limits of Monroe for the purpose of financing a proposed multifamily housing project acquisition and rehabilitation.

The \$11,000,000 in bonds will be used as tax exempt interim financing until the owners convert to permanent financing. The project in Monroe would consist of the rehabilitation of the Country Grove Apartments on Plaza Trace. These apartments will be completely updated inside and out including energy efficient appliances and building materials. According to their counsel, no one will be displaced in the process.

THE BONDS SHALL NOT EVER REPRESENT OR CONSTITUTE A DEBT OR PLEDGE OF THE FAITH AND CREDIT OR THE TAXING POWER OF THE CITY OR ANY OTHER POLITICAL SUBDIVISION AND SHALL SOLELY BE SECURED AND PAYABLE FROM COLLATERAL PROVIDED BY THE BORROWER.

There is no pass-through financing, just authorization of the VHA to create financing project in Monroe.

Attachment(s):

- City of Monroe Resolution
- Public Hearing Notice
- Monroe Housing Authority Resolution (no action by City)

**A RESOLUTION OF HOUSING AUTHORITY OF THE CITY OF MONROE
AUTHORIZING THE VALDOSTA HOUSING AUTHORITY TO ISSUE BONDS TO
FINANCE THE RENOATION OF A MULTIFAMILY PROJECT LOCATED IN THE
CITY OF MONROE, GEORGIA**

WHEREAS, New Country Grove LLC, a Georgia limited liability company (the “Borrower”), and its affiliates, desire to renovate an existing multifamily rental housing facility located at 686 Plaza Trace, Monroe, Georgia 30655, presently known as Country Grove (the “Monroe Project”); and

WHEREAS, based on its overall financing plans, the Borrower and its affiliates desire to have the Valdosta Housing Authority (the “Valdosta Housing Authority”) issue its revenue bonds or other appropriate obligations (the “Bonds”) and to lend the proceeds of the Bonds to the Borrower for the purpose of financing the acquisition, renovation, furnishing and equipping of the proposed Project, in furtherance of the purposes of O.C.G.A. Section 8-3-1, *et seq.*, as amended (the “Housing Authorities Law”), as well as other projects (the “Other Projects”) located in other jurisdictions in the State of Georgia; and

WHEREAS, the Housing Authorities Law, specifically O.C.G.A. Section 8-3-15 provides that a housing authority created for a city may exercise its powers within the territorial limits of another municipality for the purpose of, among other things, financing a project within such municipality, provided that a resolution shall have been adopted by the city in which the authority is to exercise its powers, along with any housing authority which shall have been theretofore established in such city declaring that there is a need for the housing authority to exercise its extraterritorial powers within such city (the “Authority Consent Resolution”); and

WHEREAS, the Borrower has requested that the Housing Authority of the City of Monroe (the “Housing Authority of the City of Monroe”) consider the adoption of an Authority Consent Resolution, providing for the Valdosta Housing Authority to issue bonds, in one or more series, to finance the Monroe Project to be located within the City of Monroe; and

WHEREAS, after review of the nature of the proposed Monroe Project, the Housing Authority of the City of Monroe has determined that due to extenuating circumstances limited to this specific project there is a need to vary from its policy of being the only housing authority to operate in the City of Monroe and allow the Valdosta Housing Authority, on this single occasion, to operate within the area served by the Housing Authority of the City of Monroe solely for the purpose of issuing the Bonds to finance the Monroe Project, together with the Other Projects; and

WHEREAS, in exchange for the Housing Authority of the City of Monroe giving its written consent to allow the Valdosta Housing Authority to issue the Bonds on this one-time basis, at closing, the Borrower shall pay to the Housing Authority of the City of Monroe a fee equal to \$3,750 relating to the principal amount of the Bonds apportioned to the Monroe Project, together with the legal costs of the Housing Authority of the City of Monroe in the amount of \$1,250.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COMMISIONERS OF THE HOUSING AUTHORITY OF THE CITY OF MONROE and it is hereby resolved by authority of the same as follows:

The Housing Authority of the City of Monroe hereby approves in this single instance the operation of the Valdosta Housing Authority within the City of Monroe for the sole purpose of issuing the Bonds to finance the acquisition, renovation and equipping of the Monroe Project. This approval is given solely for the purpose of compliance with provisions of the Housing Authorities Law and in no event shall this approval constitute any obligation on the part of the Housing Authority of the City of Monroe with respect to the Bonds. The Housing Authority of the City of Monroe shall have no financial obligation or responsibility with respect to the Bonds, the Monroe Project or the Other Projects. Furthermore, it is the policy of the Housing Authority of the City of Monroe consistent with applicable Housing Authority Law that it is the proper housing authority to operate in the City of Monroe and by giving its consent in this single instance the Housing Authority of the City of Monroe in no way waives this policy or consents to any operation in the future of the Valdosta Housing Authority or any other municipal housing authority in the City of Monroe.

[Signature to Follow]

This the ____ day of ____ 2021.

**HOUSING AUTHORITY OF THE CITY OF
MONROE**

(SEAL)

By: _____
Chairman

ATTEST:

By: _____
Secretary

**RESOLUTION OF THE MAYOR AND CITY COUNCIL OF MONROE, GEORGIA,
AUTHORIZING THE VALDOSTA HOUSING AUTHORITY TO EXERCISE ITS
POWERS WITHIN THE CITY OF MONROE FOR THE PURPOSE OF FINANCING A
PROPOSED MULTIFAMILY HOUSING PROJECT**

WHEREAS, the Mayor and Council (“**City Council**”) of the City of Monroe, Georgia (the “**City**”), have been informed by representatives of New Country Grove LLC, a Georgia limited liability company (the “**Borrower**”), that the Borrower and its affiliates, desire to renovate an existing multifamily rental housing facility located at 686 Plaza Trace, Monroe, Georgia 30655 (the “**Project**”), as well as other projects located in other jurisdictions in the State of Georgia; and

WHEREAS, the Housing Authorities Law of the State of Georgia (O.C.G.A. Section 8-3-1 et seq.), as amended (the “**Act**”) and specifically O.C.G.A. Section 8-3-15 provides that a housing authority created for a city may exercise its powers within the territorial limits of another municipality for the purpose of, among other things, financing a project within such municipality, provided that a resolution shall have been adopted by the city in which the authority is to exercise its powers, along with any housing authority which shall have been theretofore established in such city declaring that there is a need for the housing authority to exercise its extraterritorial powers within such city (the “**City Resolution**”); and

WHEREAS, Valdosta Housing Authority (the “**Valdosta Housing Authority**”) has adopted an inducement resolution under which it agreed in principle to issue its revenue bonds or other appropriate obligations in amount not to exceed \$11,000,000 (the “**Bonds**”) and to lend the proceeds of the Bonds to the Borrower for the purpose of financing in part the acquisition, rehabilitation, construction and development of the Project, in furtherance of the purposes of the Act; and

WHEREAS, the Borrower has requested that the City Council of the City adopt this City Resolution declaring the need for the Valdosta Housing Authority to exercise its powers within the jurisdiction of the City for the sole purpose of issuing the Bonds in order to finance the Project; and

WHEREAS, another purpose of this City Resolution is to satisfy the public approval requirement of Section 147(f) of the Internal Revenue Code of 1986, as amended (the “**Code**”), in order to qualify the interest on the Bonds for exclusion from the gross income of the owners thereof for federal income tax purposes pursuant to the applicable provisions of the Code; and

WHEREAS, after publication of a notice at least 7 days prior to the date of this City Resolution, which notice of the hearing was published in the *Walton Tribune*, a newspaper of general circulation in the City, on this date a public hearing was held regarding the Bonds and the Project being financed in part with the proceeds of the Bonds; and

WHEREAS, THE BONDS SHALL NOT EVER REPRESENT OR CONSTITUTE A DEBT OR PLEDGE OF THE FAITH AND CREDIT OR THE TAXING POWER OF THE CITY, WALTON COUNTY, THE STATE OF GEORGIA OR ANY POLITICAL

SUBDIVISION THEREOF AND SHALL SOLELY BE SECURED AND PAYABLE FROM COLLATERAL SPECIFICALLY PLEDGED THEREFOR BY THE BORROWER UNDER THE FINANCING AGREEMENT; and

WHEREAS, after careful study and investigation of the nature of the proposed Project and as required by the Act, City Council has determined that it is in the best interest of the inhabitants of the City that the Valdosta Housing Authority issue its revenue bonds in one or more series to finance the Project located within the boundaries of the City.

NOW, THEREFORE, BE IT RESOLVED by the MAYOR AND CITY COUNCIL OF THE CITY OF MONROE, GEORGIA and IT IS HEREBY RESOLVED by the City of Monroe, Georgia, as follows:

1. For the sole purpose of complying with the Act, the City finds that the Project will provide safe and sanitary accommodations, that the best means to facilitate the financing for the Project is by the authorizing the Valdosta Housing Authority to exercise its powers within the territorial boundaries of the City for the sole purpose of issuing the Bonds, and that there is hereby declared a need for the Valdosta Housing Authority to exercise such extraterritorial powers.
2. For the sole purpose of qualifying the interest on the Bonds for exclusion from the gross income of the owners thereof for federal income tax purposes pursuant to applicable provisions of the Code, the issuance of the Bonds by Valdosta Housing Authority and the loaning of a portion of the proceeds to the Borrower for the purpose of financing in part the acquisition, rehabilitation, construction and development of the Project is approved.
3. This approval is given solely for the purpose of compliance with provisions of the Act and the Code and in no event shall this approval constitute any obligation on the part of the City with respect to the Bonds. The Bonds issued by the Valdosta Housing Authority shall not constitute a debt of the City within the meaning of any constitutional or statutory provision, and the City shall have no financial obligation or responsibility with respect to the Bonds or the Project.
4. This Resolution shall take effect immediately upon its adoption.

[Signatures appear on the following page]

SO RESOLVED AND EFFECTIVE, this 9th day of November 2021.

**MAYOR AND COUNCIL OF THE
CITY OF MONROE, GEORGIA**

(SEAL)

By: _____
Mayor

ATTEST:

By: _____
City Clerk

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on November 9, 2021, a public hearing as required by Section 147(f) of the Internal Revenue Code of 1986 will be held by the City of Monroe, Georgia (the “**City**”) with respect to the proposed plan of finance for the issuance by Valdosta Housing Authority of its revenue bonds or other revenue debt obligations in an aggregate principal amount not expected to exceed \$11,000,000 (the “**Bonds**”).

The proceeds of the Bonds will be lent to New Country Grove LLC (the “**Borrower**”) and its affiliates, to be used for the purpose of providing funds to: (i) finance a portion of the costs of the acquisition and renovation of an existing multifamily rental housing facility located at 686 Plaza Trace, Monroe, Georgia 30655 (the “**Monroe Project**”) as well as other projects located in other jurisdictions in the State of Georgia; and (ii) pay all or a portion of the costs of issuance of the Bonds. The Monroe Project will be owned and operated by the Borrower.

THE BONDS SHALL NOT EVER REPRESENT OR CONSTITUTE A DEBT OR PLEDGE OF THE FAITH AND CREDIT OR THE TAXING POWER OF THE CITY OR ANY OTHER POLITICAL SUBDIVISION AND SHALL SOLELY BE SECURED AND PAYABLE FROM COLLATERAL PROVIDED BY THE BORROWER.

The hearing will commence at 6:00 p.m. or as soon thereafter as the matter can be heard and will be held in the City Council Chambers, City Hall at 215 N. Broad Street, Monroe, Georgia 30655. Interested persons wishing to express their views on the issuance of the Bonds or on the nature or location of the Monroe Project may attend the public hearing or, prior to the time of the hearing, submit written comments to the City Clerk at 215 N. Broad Street, Monroe, Georgia 30655.

CITY OF MONROE, GEORGIA