



Council Meeting

AGENDA

Tuesday, September 10, 2019

6:00 PM

City Hall

I. CALL TO ORDER

1. **Invocation**
2. **Roll Call**
3. **Approval of Agenda**
4. **Approval of Consent Agenda**
 - a. August 6, 2019 Council Minutes
 - b. August 13, 2019 - 11:00 AM Council Minutes
 - c. August 13, 2019 Council Minutes
 - d. August 6, 2019 Executive Session Minutes
 - e. August 20, 2019 Planning Commission Minutes
 - f. August 27, 2019 Historic Preservation Commission Minutes
 - g. Out of State Travel - To allow Beth Thompson to attend the American Water Works Association Water Loss Conference in Nashville, Tennessee, December 3-6, 2019, for a total cost of \$1,659.00. (Recommended for Council approval by Finance Committee September 3, 2019)
 - h. Purchase - Automated Leaf Vacuum Truck - To purchase from Carolina Environmental Systems, Inc. for \$170,061.00. (Recommended for Council approval by Public Works Committee September 3, 2019)
 - i. Out of State Travel - To allow Rodney Middlebrooks to attend the American Water Works Association Water Loss Conference in Nashville,

Tennessee, December 3-6, 2019, for a total cost of \$1,559.00.
(Recommended for Council approval by Utilities Committee September 3, 2019)

- [j.](#) Approval - Walton County School SRO Program Agreement - To approve contract for \$55,000.00. (Recommended for Council approval by Public Safety Committee September 3, 2019)
- [k.](#) Approval - Walton County School SRO Program Agreement for Foothills Charter - To approve contract for \$24,600.00. (Recommended for Council approval by Public Safety Committee September 3, 2019)
- [l.](#) Approval - Taser Axon Camera System Yearly Contract - To approve the five-year extension to the master agreement with the new pricing terms, along with the 2019 payment of \$41,699.91. (Recommended for Council approval by Public Safety Committee September 3, 2019)

II. PUBLIC PRESENTATIONS

- 1. On Stage Walton
- 2. Walton County 4-H

III. PUBLIC FORUM

- 1. **Public Comments**
- 2. **Public Hearing**
 - [a.](#) Variance for Sign - 206 South Hammond Drive

IV. NEW BUSINESS

- [1.](#) Variance for Sign - 206 South Hammond Drive
- [2.](#) Approval - Chamber of Commerce Contract
- [3.](#) Appointments (2) - Planning Commission
- [4.](#) 2nd Reading - Wireless Facilities and Antennas Ordinance
- [5.](#) Approval - Award CDBG No. 17p-x0147-2-6016 to IPR Southeast, LLC

V. ADJOURN

The Mayor and Council met for a called meeting.

Those Present:	John Howard	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Ross Bradley	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Paul Rosenthal	City Attorney

Staff Present: Danny Smith, Jeremiah Still, R.V. Watts, Bill Owens, Beth Thompson, Rodney Middlebrooks, Brian Thompson, Darrell Stone, Patrick Kelley, Sadie Krawczyk, Chris Bailey, Beverly Harrison

Visitors: Andrew Kenneson, Sharon Swanepoel, Les Russell, Harold Patterson, Jim Wilson, Dane Wagner, Chip Ferguson, Rick Holder, Lee Rowell, Ken Livers, George Baker III, Susan Brown, Amy Dire

I. CALL TO ORDER – JOHN HOWARD

1. Roll Call

Mayor Howard noted that all Council Members were present. There was a quorum.

2. City Administrator Update

City Administrator Logan Propes stated the paving for the North Broad Streetscape Project is due to begin on August 12. The paving should only take a couple of days and information will be sent out on social media. He explained the Spring Street Sidewalk Project is still in liquidated damages. The City is not paying anymore and is holding the retainer.

3. Central Services Update

Mr. Chris Bailey stated the Police Department Plaza Building is approximately a week away from the 95% review meeting for the interior design. The bidding process will be in late August and brought back to Council in October. Hopefully, construction will start before the end of the year. The drive-thru and exterior of City Hall are finished. He stated Curb Appeal Professionals are pressure washing the walkways and curbs at the Community Center Building, On-Stage Walton, Library, Old City Hall, and the older section of sidewalks on West Spring Street from the center of town to Childer’s Park.

II. COMMITTEE INFORMATION**1. Finance****a. Monthly Finance Report**

Ms. Beth Thompson presented the monthly Finance Report. She stated all areas are trending as they should be based on budgeted revenues and expenses. There will be a mid-year budget review next month to discuss the 2020 Operating Budget. She explained the utility billing conversion took more time than anticipated. The system was down for about eight and half days during the conversion process. She explained a few of the utility bills were delayed slightly, but they have all been caught up and sent out. There were no late fees, past due notices, or cutoffs during that time. The utility bills have been updated and include more detailed information. Ms. Thompson stated the City received the Distinguished Budget Presentation Award from the Georgia Finance Officers Association for the 2019 Budget.

2. Airport**a. Monthly Airport Report**

Mr. Chris Bailey presented the monthly Airport Report. The East Apron Project is almost complete, with only a small punch list for E.R. Snell to finish. The final project is \$45,000.00 below the budgeted amount. The West Apron Taxiway has been paved, and the shoulders will be graded by Public Works for safety. E.R. Snell will come back to stripe the area after the grading is finished. Mr. Bailey discussed the tragedy of losing Cy Nunnally, and thanked everyone in the community for stepping up. He stated it is a big loss for the City and his family.

b. Airport Consulting and Engineering Services

Mr. Chris Bailey explained the Georgia Department of Transportation has required the City to resolicit Statement of Qualification for the consulting and engineering services at the Airport. GDOT will not allow Barge Design Solutions to be the consultants, due to a conflict of interest with State employees. He stated four firms responded to the advertisement; the firms were Pond Company, W.K. Dickson, Holt Consulting, and GMC. The qualification submittals were evaluated and interviews were conducted with all four firms. The consensus was to contract with Goodwyn, Mills, & Cawood (GMC) for Consulting and Engineering Services at the Airport for the next 5 years.

The committee recommends to retain Goodwyn, Mills, & Cawood for Consulting and Engineering Services at the Airport to Council.

*Motion by R. Bradley, seconded by Dickinson.
Passed Unanimously.*

3. Public Works**a. Monthly Solid Waste Report**

Mr. Danny Smith presented the monthly Solid Waste Report. The Friday schedule will be extended again this month; the Transfer Station will stay open until 5:00 pm. The drainage project to redirect the surface water into the water treatment system is 80% complete. He discussed meeting with a consultant from DeKalb County and Euclid Chemical Company concerning the condition of the concrete tipping floor. Euclid Chemical Company is preparing a proposal of repair options and pricing. He stated the new automated side loader and the knuckle boom truck were both delivered. Mid-September is the target date for the automated truck.

b. Emergency Purchase – Engine for Loader at Transfer Station

Mr. Danny Smith explained the main loader and the backup loader at the Transfer Station both went down at the same time. The backup unit was shut down due to unsafe operating conditions. Currently, a rental unit is being used in order to continue operations and prevent any service interruptions. He explained the emergency purchase is for a complete engine replacement on the John Deere Loader. Flint Equipment Company, a sole source provider, will replace the engine for the amount of \$39,326.23.

The committee recommends to Council approval of the emergency engine purchase from Flint Equipment Company for the amount of \$39,326.23.

*Motion by Little, seconded by Adcock.
Passed Unanimously.*

c. Monthly Streets & Transportation Report

Mr. Jeremiah Still presented the monthly Streets & Transportation Report. He stated they recently completed the deep patching portion on Alcovy Street for the 2019 LMIG. He will meet with Walton County Public Works to schedule the overlay portion of the project. He explained the paving schedule will be communicated through social media, because it will cause some traffic controls issues on Broad Street. He stated the crews are continuing to maintain the right-of-ways and provide preventative maintenance for the fleet. Mr. Still reiterated avoiding the paving area if possible, because there will be lots of large equipment and dump trucks in the roadway.

d. On-Call Engineering – Keck & Wood

City Administrator Logan Propes discussed entering into an agreement with Keck & Wood for on-call engineering services for transportation and parks related projects. He explained the agreement will allow the City to receive more favorable rates for small projects, due to discounted rates. He stated large projects will still be brought to Council for approval.

The committee recommends approval of the On-Call Engineering Services Agreement with Keck & Wood to Council.

*Motion by Adcock, seconded by Little.
Passed Unanimously.*

4. Utilities**a. Monthly Electric & Telecom Report**

Mr. Brian Thompson presented the monthly Electric & Telecom Report. He discussed the traffic situation on North Broad Street while the concrete bases for the lights were being poured. The light poles will go up next week. He discussed the possibility of deploying Wi-Fi to downtown businesses so they can resell it to their customers. This will make them want to stay in the downtown area longer. They are working with Allied Telesys on a design and will bring a proposal to Council in the coming months. He explained next year the Fox Regional Sports Channels are going to carry more ACC Sports than the ACC Network. The City is not going to carry ACC Network, due to it costing approximately \$80,000.00 per year. He stated the Mill Project is moving forward; the last customer has transferred their service to the City from Windstream. Mr. Thompson discussed the Downtown Green preliminary designs to get the utilities underground, except for a couple of self-supporting poles.

b. Emergency Restoration Plan

Mr. Brian Thompson discussed the purpose of implementing the Emergency Restoration Plan. He stated a major disaster is when there is wide spread electrical system damage and loss of power. The Plan designates who can declare the City of Monroe in a State of Emergency. When activated, the Plan allows staff to bring in outside labor, equipment, and material without prior authorization from Council. Emergency purchases are defined in the Plan. He explained that Cities request outside help through Electric Cities of Georgia.

Mayor, Council, City Administrator, and Mr. Thompson discussed specifics of the Plan and adoption of policies. They also discussed other Cities, FEMA, GEMA, and various disasters.

The committee recommends the item be placed on the agenda as a separate item to be presented to the full Council for adoption.

*Motion by L. Bradley, seconded by Adcock.
Passed Unanimously.*

c. Purchase – Spring Street Relocation Poles

Mr. Brian Thompson requested to purchase ductile iron poles from Anixter, the low bidder, for \$77,969.00. The poles will be placed in-line with the new MEAG poles on West Spring Street from Breedlove Drive to Highland Drive. He stated the relocation of the two circuits on West Spring Street is currently out for bid. The cost would be astronomical to use concrete poles. He explained ductile iron poles are self-supporting, don't need guy wires, and will last longer. This design is more expensive up front, but will create a much cleaner look for the area.

The committee recommends the purchase of ductile iron poles from Anixter for the amount of \$77,969.00 to Council.

*Motion by Little, seconded by Adcock.
Passed Unanimously.*

d. Monthly Water, Sewer, Gas, & Stormwater Report

Mr. Rodney Middlebrooks presented the monthly Water, Sewer, Gas, & Stormwater Report. He stated the water, sewer, and gas extension along Milledge Avenue will be starting in August. The sewer rehab on 2nd Street will also begin this month. The gas main extension for Grand Haven Phase II is expected to start in September. He stated the 2018 CDBG bid opening was held today, and the contractor will be starting within the next couple of months. Primaries 1 and 2 at the Sewer Plant went online today. The water line extension project along Wall Road and the drainage project on McDaniel Street will both be starting soon. The drainage project on Blaine Street was just finished.

e. 2020 CDBG Grant Writing and Administration Services

Mr. Chris Bailey presented the Grant Writing and Administration Services Agreement with Allen-Smith Consulting for the 2020 CDBG. He discussed the selection process and points of evaluation. The required evaluation standards and guidelines are set by the State of Georgia. He explained

four firms submitted proposals. The evaluation committee unanimously selected Allen-Smith Consulting for the 2020 CDBG Grant Writing and Administrative Services.

The committee recommends to Council approval of Allen-Smith Consulting for the 2020 CDBG Grant Writing and Administrator Services.

*Motion by L. Bradley, seconded by Adcock.
Passed Unanimously.*

f. 2020 CDBG Engineering Services

Mr. Chris Bailey presented the Engineering Services Agreement with Carter & Sloope for the 2020 CDBG. He discussed the selection process and points of evaluation. The required evaluation standards and guidelines are set by the State of Georgia. He explained five firms submitted proposals. The evaluation committee selected Carter & Sloope for the 2020 CDBG Engineering Services.

The committee recommends approval of Carter & Sloope for the 2020 CDBG Engineering Services to Council.

*Motion by Adcock, seconded by L. Bradley.
Passed Unanimously.*

g. Approval – Out of State Travel

Mr. Rodney Middlebrooks requested permission for himself and Jessica DeBenedictis to attend the Aqua-Aerobic Systems, Inc. Biological Processes Seminar in Chicago, Illinois on August 22, 2019 at no cost to the City.

Council Member Larry Bradley questioned whether Aqua-Aerobic is paying for the trip, and if there are any ethics issues with that fact.

Mr. Middlebrooks answered Aqua-Aerobic Systems, Inc. is paying for the trip.

City Administrator Logan Propes explained a lot of scouting needs to be done on the different types of systems and the management of the systems. This is part of the research for the rehab of the Wastewater Treatment Plant. He explained staff needs to be absolutely sure they can take care of the system prior to the upgrade. Mr. Propes stated he does not see any problems or policy violations; he would not consider this as a true gratuity. The item was brought to Council for approval, because even though it is free, it is still a business trip.

City Attorney Paul Rosenthal stated he does not see any gratuity issues, but his office can look into it further.

The committee recommends to Council to allow out-of-state travel for Rodney Middlebrooks and Jessica DeBenedictis to attend the Aqua-Aerobic Systems, Inc. Seminar in Chicago, Illinois on August 22, 2019.

*Motion by Adcock, seconded by Little.
Passed Unanimously.*

5. Public Safety**a. Monthly Fire Report**

Fire Chief Bill Owens presented the monthly Fire Report. He stated the wet summer has resulted in there being no fire losses. The new engine has been delivered and was put into service over the weekend. Walton County Health Care Foundation awarded a grant to the Fire Department to purchase a Jaws of Life. He explained the annual pump and ladder testing have been completed, with both only needing minor repairs and maintenance. He stated all of the flushing, testing, servicing, and maintenance of the hydrants are finished for the year.

b. Approval – Out of State Training

Fire Chief Bill Owens requested approval to send Lieutenant David Novak and Firefighter Joshua Esslinger to the 2019 Water on the Fire Conference in Pensacola Beach, Florida from August 27-29, 2019. He explained the cost for both employees will be a total of \$1,367.57.

The committee recommends sending David Novak and Joshua Esslinger to the 2019 Water on the Fire Conference in Pensacola Beach, Florida from August 27-29, 2019 for a total cost of \$1,367.57 to Council.

*Motion by R. Bradley, seconded by L. Bradley.
Passed Unanimously.*

c. Monthly Police Report

Police Chief R.V. Watts presented the monthly Police Report. He explained the Part 1 Crimes are down 45% from this time last year and the Part 2 Crimes are down 10%. The department participated in a couple of community events. He stated the video on Cyber Bullying was released on social media yesterday; it will help to address concerns and issues upfront with the new school year. He discussed the power tapping issue on Windsor Drive, which was a grow house. There were over a hundred marijuana plants seized, from seeds to full grown plants. National Night Out is tonight at Pilot Park, with food and games from 5:00 pm to 8:00 pm. Chief Watts requested everyone to keep Detective Gina Holbrooks and her family in their prayers. She is in therapy and continuing to have problems from her stroke in July.

6. Planning & Code**a. Monthly Code Report**

Mr. Patrick Kelley presented the monthly Code Report. He stated there were no major projects permitted this month, but several have been submitted. Silver Queen is starting to make significant progress. The Main Street Apartment Complex on Broad Street has finally started on their building site. Murphy USA completed their work in June.

Council Member Lee Malcom requested the addresses be included with new businesses.

7. Economic Development**a. Monthly Economic Development Report**

Ms. Sadie Krawczyk presented the monthly Economic Development Report. The 3rd Annual Housing Expo was held in July. She thanked Council for their support of the project. The Annual Planning Retreat for DDA was also held in July. The strategic work plan will be updated and presented to Council next month. The Historic Heartland Travel Association Meeting will be hosted by Monroe tomorrow. The 2019 Young Gamechangers Community Presentation will be

at the Engine Room from 2:00 to 4:00 on Friday. She explained a full update of the property inventory has been done for every parcel within the DDA Boundaries. The last inventory was done in 2015. There are 189 businesses, 801 employees, 45 property condition improvements, and 74% of the parcels are rated in good or excellent exterior condition. The City of Monroe has been selected to host the Georgia Historic Trust Expedition in June of 2020.

8. Parks

a. Monthly Parks Report

The Parks Committee does not have anything to report this month.

b. Parks Master Plan

City Administrator Logan Propes stated the Parks Master Plan has been worked on for about a year. The Master Plan includes all of the input, cost estimates, and designs which have been received. He explained adoption of the Parks Master Plan will help leverage grant funding to improve the parks.

Ms. Sadie Krawczyk presented the Parks Master Plan, which will help guide future park development within the City. The Plan will serve as a resource when seeking grant funding and partnerships. She discussed the cost estimates, designs, and overview of each park. Mathews Park is 28.7 acres; the proposed amenities include an aeration fountain, two public restroom facilities, a half-mile concrete loop trail with 12 picnic sites around the lake, a fishing shelter and pier, 81 paved vehicle parking, sand volleyball / basketball court, three mile mountain bike trail, new picnic pavilion, and 30 space grass overflow parking area. Hammond Park is 14.7 acres; the goals are to refurbish the tennis courts, pickle ball courts, basketball court, sand volleyball courts, new playground equipment, multi-purpose play field, new restroom, sidewalk loop trail, pavilions with cook grill, and new parking lot. Pilot Park is 1.8 acres; the proposed amenities include a large pavilion, tot lots, playgrounds, sidewalk loop trail, and picnic cook area. Childers Park is 17 acres; the proposed amenities include gazebo, pool feature, aeration fountain, stream restoration, and play field. The Down Town Green Park is 1.67 acres; the proposed amenities include a splash pad, restroom, covered stage area, terraced lawn, 121 vehicle parking, plaza area, sidewalk with trellis benches, and trail head for Rails to Trails. Coker Park is 27.8 acres; the proposed amenities include rehab of softball fields, 114 car parking, new restroom, tot lot for 5 to 12 years old, rehab pavilion with cook grill, .67-acre hiking trail, fishing pond, and bench shelter for Airport viewing. There are not any specified plans for Kid Park at this time. She explained all of this information will help when moving forward and seeking grant funding.

Council Member Larry Bradley questioned the playgrounds being ADA compliant.

Ms. Krawczyk explained all of the proposed new playground equipment is ADA compliant, and the playground areas will have wheelchair accessible surfaces.

Mayor, Council, City Administrator, and staff discussed the proposals, preservability, cost estimates, grants, and priorities.

The committee recommends approval to adopt the City of Monroe Parks Master Plan to Council.

III. ITEMS OF DISCUSSION

- 1. HPC Demolition Appeal – 213 Boulevard**
- 2. HPC Relocation Appeal – 404 South Broad Street**
- 3. Application – Micro-Brewery and Micro-Distillery – The Southern Brewing Company**

There was a general discussion on the above items. There was no action taken.

IV. ITEMS REQUIRING ACTION

- 1. Public Hearing**
 - a. 2019 Millage Rate**

Finance Director Beth Thompson discussed the 2019 Millage Rate as presented on form PT-38. She stated the total millage rate with the rollback would be 7.148 mills. It has actually decreased, due to changes within the digest. Piedmont Hospital changed to a nonprofit status and the new title law (TAVT) with motor vehicles has not brought in the projected revenues. Therefore, staff recommends to increase the millage rate to 7.802 mills, which would give the City a prospective increase of \$247,083 assuming 100% collections.

Mayor Howard questioned what the approximate increase would be for a \$150,000 house.

Ms. Thompson explained the taxable value of a \$150,000 property would be \$60,000, so there would be a \$39.24 increase on the City tax bill.

The Mayor declared the meeting open for the purpose of public input.

There were no public comments; Mayor Howard declared that portion of the meeting closed.

Mayor Howard explained there are two additional Public Hearings scheduled concerning the millage rate. There will be a Public Hearing held at City Hall at 11:00 am and 6:00 pm on August 13, 2019.

V. ADJOURN TO EXECUTIVE SESSION

*Motion by R. Bradley, seconded by Malcom.
Passed Unanimously.*

RETURN TO REGULAR SESSION

Pursuant to the provisions of O.C.G.A. 36-37-6 (g), I move that we approve the contract to sell the surplus piece of real estate on West Spring Street, Parcel #M0060271, to the adjacent property owners, Joe and Carol Dew, for the offer of \$20,000.00.

*Motion by Dickinson, seconded by L. Bradley.
Passed Unanimously.*

VI. ADJOURN

*Motion by Malcom, seconded by R. Bradley.
Passed Unanimously.*

MAYOR

CITY CLERK

The Mayor and Council met for a called meeting.

Those Present:	John Howard	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Larry Bradley	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk

Absent:	Ross Bradley	Council Member
	Myoshia Crawford	Council Member
	Norman Garrett	Council Member

Staff Present: Beth Thompson, Sadie Krawczyk

Visitors: Sharon Swanepoel, Les Russell

I. CALL TO ORDER – JOHN HOWARD

1. Roll Call

Mayor Howard noted that Council Member Ross Bradley, Council Member Myoshia Crawford, and Council Member Norman Garrett were present. There was a quorum.

II. PUBLIC FORUM

1. Public Hearing

a. 2019 Millage Rate

Finance Director Beth Thompson stated this is the second Public Hearing to discuss the 2019 Millage Rate for property taxes. She explained staff recommends to increase the millage rate to 7.802 mills, which will be a 9.15% increase over 2018. This will give the City a prospective increase of \$247,083 more than 2018 at 100% collections. She stated the net maintenance and operations millage rate is 5.821 mills and the bond millage rate is 1.981, giving a total millage rate of 7.802 mills.

The Mayor declared the meeting open for the purpose of public input.

There were no public comments; Mayor Howard declared that portion of the meeting closed.

III. ADJOURN

*Motion by L. Bradley, seconded by Malcom.
Passed Unanimously.*

MAYOR

CITY CLERK

The Mayor and Council met for their regular meeting.

Those Present:	John Howard	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Ross Bradley	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Russell Preston	City Attorney
	Paul Rosenthal	City Attorney
	Jesse Couch	City Attorney

Staff Present: Danny Smith, Chris Croy, Beth Thompson, Darrell Stone, Patrick Kelley, Sadie Krawczyk, Chris Bailey, Beverly Harrison

Visitors: Andrew Kenneson, Les Russell, Leigh Ann Walker, Amy Leigh Dire, Todd Ware, Robbie Groves, Jeff Stewart, Gordan Davidson, Wes Sorrells, Hal Breedlove, Kim Smith, Connie Casey, Steven Brand, Rick Goddard, Jane Camp, Crista Carrell, Rick Holder, Victoria Tuttle, Gail Huie Smith, Perry Nell Sorrells, Grace Head, Lisa Anderson, Dianne Hardin, David Field, Susan Pelham, Jr. Hogan, Cindy Jordan, Steve Brown, Susan Brown, Gloria Briscoe, Chip Ferguson, Mary Bates, Mark Moore, Kim Moore, Lindsey Hickman, Joshua Parker, George Baker III, Jimmy Norton, Dawn Young, Nichole Nunnally, Jessica Rosenthal, Tracy Hanson, Lee Nunnally, Bob Rosenthal, Nancy Nunnally, John Nunnally, Rick Huszagh, Elaine Hanson, Jerome Hanson, Emma Rosenthal, Bella Rosenthal, John Paul Davis, Brian Roth

I. CALL TO ORDER – JOHN HOWARD

1. Invocation

Pastor Lynn Hill with Smith Memorial AME Zion Church gave the invocation.

2. Roll Call

Mayor Howard noted that all Council Members were present. There was a quorum.

3. Approval of Agenda

To approve the agenda as presented.

*Motion by Malcom, seconded by Adcock.
Passed Unanimously*

4. Approval of Consent Agenda

- a. July 2, 2019 Council Minutes
- b. July 16, 2019 Council Minutes
- c. July 23, 2019 Historic Preservation Commission Minutes
- d. May 9, 2019 Downtown Development Authority Minutes
- e. June 20, 2019 Downtown Development Authority Minutes
- f. July 11, 2019 Downtown Development Authority Minutes
- g. July 11, 2019 Downtown Development Authority Planning Retreat Minutes
- h. May 9, 2019 Conventions and Visitors Bureau Minutes
- i. June 20, 2019 Conventions and Visitors Bureau Minutes
- j. July 11, 2019 Conventions and Visitors Bureau Minutes
- k. Airport Consulting and Engineering Services – Approval of Goodwyn, Mills, and Cawood for the next four years. (Recommended for Council approval by Airport Committee August 6, 2019)
- l. Emergency Purchase – Engine for Loader at Transfer Station – Approval of replacement by Flint Equipment for \$39,326.23. (Recommended for Council approval by Public Works Committee August 6, 2019)
- m. On-Call Engineering – Keck and Wood – Approval of agreement for transportation and parks related projects. (Recommended for Council approval by Public Works Committee August 6, 2019)
- n. Emergency Restoration Plan – Plan to be presented to the full Council for adoption. (Recommended for Council approval by Utilities Committee August 6, 2019)
- o. Purchase – Spring Street Relocation Poles – To purchase from Anixter for \$77,969.00. (Recommended for Council approval by Utilities Committee August 6, 2019)
- p. 2020 CDBG Grant Writing and Administration Services – Approval of agreement with Allen Smith Consulting. (Recommended for Council approval by Utilities Committee August 6, 2019)
- q. 2020 CDBG Engineering Services – Approval of agreement with Carter & Sloope. (Recommended for Council approval by Utilities Committee August 6, 2019)
- r. Approval – Out of State Travel – To allow Rodney Middlebrooks and Jessica DeBenedictis to attend the Biological Processes Seminar in Chicago, Illinois on August 22, 2019, at no cost to the City. (Recommended for Council approval by Utilities Committee August 6, 2019)
- s. Approval – Out of State Training – To allow David Novak and Joshua Esslinger to attend the Water on the Fire Conference in Pensacola, Florida, August 27-29, 2019, for a total of \$1,364.57. (Recommended for Council approval by Public Safety Committee August 6, 2019)
- t. Parks Master Plan – To adopt the City of Monroe Parks Master Plan. (Recommended for Council approval by Parks Committee August 6, 2019)

Item N is not part of the Consent Agenda, it is listed as a separate Item under New Business. To approve the consent agenda as amended.

*Motion by Little, seconded by Crawford.
Passed Unanimously*

II. PUBLIC PRESENTATION**1. Monroe Museum**

Ms. Kim Mulkey Smith gave a presentation. She thanked the City of Monroe and Downtown Development Authority for their collaborative partnership with the Museum. She discussed Wikipedia's definition of museum. The Monroe Museum opened at the Old City Hall location in the Fall of 2015. The Museum was established in order to bring history to life through story telling. She discussed the evolvement of the Museum, noting that one gallery has increased to five galleries. In 2017 the Museum was selected as one of 12 Cities in Georgia to host the Smithsonian Traveling Exhibit. They collaborated with the Historical Society of Walton County and the American Legion Auxiliary on the Governors of Walton County Exhibit and the Poppy Lady Exhibit in 2018. She stated this year they plan to do more outreach and upgrade their archives.

No Action.

2. County Safety and Public Awareness Survey – City of Social Circle

Ms. Robbie Groves gave a presentation. She stated the City of Social Circle's gas line connects to the Transco Pipeline. They are trying to bring public awareness to the pipeline, keep everyone safe, and stay compliant with Federal and State regulations. She stated natural gas is the cleanest burning fuel, it is energy efficient, a dependable source of energy, and the majority comes from North America. Ms. Groves discussed the purpose, materials, and sizes of the pipelines. She explained how to identify where the pipelines are located and discussed the national 811 campaign. It is the law to call 811 prior to digging in Georgia. She discussed the different characteristics and properties of natural gas. She explained ways of detecting gas leaks and how a person should respond to a gas leak.

No Action.

III. PUBLIC FORUM**1. Public Comments**

Ms. Cindy Jordan stated she is a part a group called Say No To EtO. She discussed ethylene oxide (EtO) being released into the air. She stated EtO is a controversial cancer-causing toxic gas, and she is trying to educate people about potential exposure. Residents of Walton and Newton Counties have potentially been exposed to toxic levels of EtO for decades. A Sterilization Plant located in Covington called BD Bard, formerly known as CR Bard, has been releasing toxic levels of EtO for decades. She stated they are supposedly in compliance, but questioned how self-reported numbers can be trusted. Ms. Jordan stated in 2014 the Environmental Protection Division released their National Air Toxicity Assessment (NATA) of 109 Air Pollution Hotspots in the United States. CR Bard in Covington was #37 on that list. The probability of contracting cancer from air pollution goes beyond the EPA's upper limit of acceptable risk in the 109 Census tract. She stated the census allows 100 cancer cases per million people and questioned how that can be acceptable. Any known carcinogens that can be controlled need to be eliminated. The Plants have viable options for sterilizing medical equipment that will not put residents at a higher risk for cancer. She is requesting each City to pay a small portion of the \$76,000 cost to get the air tested.

2. Public Hearing**a. 2019 Millage Rate**

Finance Director Beth Thompson stated this is the third Public Hearing to discuss the 2019 Millage Rate for property taxes. She explained the recommendation from staff is to increase the total millage rate to 7.802 mills. Piedmont Hospital changed to a nonprofit status, which resulted in the

total of the tax digest being reduced. She stated increasing the rate to 7.802 mills will be a 9.15% increase over 2018.

The Mayor declared the meeting open for the purpose of public input.

There were no public comments; Mayor Howard declared that portion of the meeting closed.

IV. NEW BUSINESS

1. HPC Demolition Appeal – 213 Boulevard

Mr. Darrell Stone explained the applicant has requested to file an appeal on the two actions of the Historic Preservation Commission at the July 23 meeting concerning demolition of 213 Boulevard and moving 404 South Broad Street.

City Attorney Paul Rosenthal explained the items need to be handled as two separate appeals, with two separate motions.

Council Member David Dickinson stated both sides have different opinions. He is a serious preservationist and has spent decades trying to preserve these old homes. He feels that it is imperative to preserve the Henson House and moving it is the only way to do that. It is the only example of neoclassical architecture remaining in Monroe. He stated moving the house to the other side of the lot to face Boulevard is the best option, but there are two houses facing Boulevard that need to be moved for that to happen. Council has already approved moving 211 Boulevard, so the issue is what to do with 213 Boulevard. Mr. Dickinson thinks it would be better to give Mr. Holder the option to relocate the house, rather than demolition it.

To modify the decision made by the Historic Preservation Commission, and amend the appeal, to give Mr. Holder a period of 120-days to relocate the 213 Boulevard house, and if it can't feasibly be relocated, within that time period, to approve the demolition.

*Motion by Dickinson, seconded by R. Bradley.
Passed Unanimously.*

Council Member David Dickinson clarified that Section 54-136 of the City Ordinances specifically states that the City may approve, modify, or reject a determination made by the Commission.

2. HPC Relocation Appeal – 404 South Broad Street

Mr. Darrell Stone explained the applicant has requested to appeal the Historic Preservation Commission decision concerning moving 404 South Broad Street.

Council Member David Dickinson discussed other historic houses in Monroe that have been relocated. Sometimes houses have to be moved in order to preserve them. The Henson House will only be moved across the lot, and it will still be in the Historic District. He feels confident it can be moved without any damage, and it is imperative the house be preserved.

Mayor Howard asked if anyone had comments, even though it is not a public hearing.

Ms. Crista Carrell stated she is a member of the Historic Preservation Commission and wants to clarify the reason she voted to deny the initial request last month. The Henson House contributes to the historic character and aesthetic of both the setting and the Historic District. She doesn't feel

the relocation is combatable for Boulevard, because it is a big house with a strong presence. Boulevard was the first planned community in Monroe, so the house would be out of place in that context. She had hoped the Church would consider moving the house forward onto Broad Street. It would require some compromise, but it would not take the historic landmark away. Ms. Carrell stated this will be setting a precedent and discussed other historic houses in Monroe. She requested Council to consider asking the Church and Mr. Holder to move the house forward.

Mr. Chip Ferguson spoke on behalf of the First United Methodist Church. He explained the Church has considered all of the various options for saving the homes. They want the Henson House to be preserved and think moving it to Boulevard is the best way for that to happen. He stated there are numerous problems with moving the house forward, such as DOT and driveways. Moving it forward would also block the view of the sanctuary. They appreciate and respect Ms. Carrells views, but ultimately believe moving it back is the best option for the Church. They hope to find a way to save all the houses. He requested approval of the relocation.

Council Member Larry Bradley questioned who will retain ownership of the property.

Mr. Ferguson answered that Mr. Holder will own the property, not the Church. Mr. Holder will be moving 211 Boulevard to a property that he already owns, and he will try to find a place to put 213 Boulevard within the 120-day period approved by Council. Mr. Holder will take ownership of a lot that the Church will sell to him, and he will eventually sell it to an investor. He explained that Mr. Holder has the ability to make the improvements, and the Church is not equipped to make the improvements.

Ms. Susan Pelham stated she is against the house being relocated to Boulevard. She doesn't feel the house will be viable to an investor if it is located on Boulevard. She doesn't see how moving the house forward would block the Church, and it would make more sense aesthetically.

Mr. Ferguson stated moving the house forward is not feasible. They can't guarantee that DOT would approve a driveway for a house located there, and the Church has no control over that aspect. It would also have a negative impact on the Church property and their future growth.

Mr. John Paul Davis, of 437 Plantation Drive, questioned the future plans of the Church and how the house impacts those plans. He also questioned if the property could be used in a better way, without moving the house.

Mr. Ferguson stated at this point their plans are only general renderings, due to lack of funds. In the future, they would like to build a Family Life Center, and the house being located in the middle of the property is a clear impediment to the expansion effort of the Church.

Council Member Lee Malcom questioned how the space will be utilized during the interim period, if the house is moved.

Mr. Ferguson answered they will have grass planted, and it will be nicely landscaped. They have currently been using any extra space for overflow parking.

Ms. Susan Pelham, of 432 South Broad Street, stated she lives down the street from the house in question. She stated the Church is assuming what DOT will say, but they don't really know. There is the same amount of space whether the house is moved forward or backwards, so that doesn't

limit the size of what can be built. She questioned whether they will have grass or parking, because the two don't cohabitate well together. She believes Broad Street is a better location for the house.

Mr. Rick Huszagh stated he and his wife have invested a lot in downtown, and they consider the zoning and historic districts when investing in property. He stated that rules have a purpose and when they are changed haphazardly, they can have a negative impact. The Historic Preservation Commission has rules which they abide by, and that needs to be taken into consideration.

Council Member Dickinson made a motion to permit the Henson House to be moved to Boulevard as requested.

Council Member Malcom requested Mr. Dickinson to add a condition that the house be reassembled to mimic the exterior and granite pillars and everything to be put back the same way as it is today.

Mr. Dickinson amended his motion to include that the exterior must look exactly as it does now.

Council Member Nathan Little seconded the motion.

Ms. Malcom requested to hear from Mr. Holder, as to whether he will be able to accomplish that.

Mr. Rick Holder stated the granite pillars on the porch and the granite foundation are nice, but very expensive. They would cost about five times more than a reclaimed brick foundation, which would be compliant with Code. The Henson House needs to be saved, and it needs to be moved to a permanent location safely. He stated the Church specifically purchased the land for the house, so they can expand their ministry. His ultimate responsibility is to get the house into the hands of someone who can put money into preserving it, but the house has to get there at a reasonable price in order for that to happen. Lots of conditions placed on the historical accuracy of the pillars and foundation affect that. He stated reassembling the house is not a problem, because he isn't going to take it apart. The house will be picked up and moved, the chimneys and porch will come up with the house, but the stone will be left behind.

Ms. Malcom stated her concern for losing the last example of a neoclassical house.

Mr. Dickinson stated he isn't concerned whether stone or age appropriate brick are used. The houses are supported by the columns, not by the skirting, and the underpinning just fills in around the house. Making sure that the portico goes back exactly like it looks now is important; the brick and stone don't matter. The columns and the portico are what make it neoclassical.

To permit the Henson House to be moved to Boulevard as requested and put back exactly as it is, except age-appropriate brick can be used for the underpinning rather than stone. The columns and portico must be reconstructed exactly like they are now.

*Motion by Dickinson, seconded by Little.
Voting for: Dickinson, Little, Malcom, Adcock,
R. Bradley, L. Bradley.
Passed with No Opposition.*

3. Application – Micro-Brewery and Micro-Distillery – The Southern Brewing Company
To approve the application.

*Motion by R. Bradley, seconded by Dickinson.
Passed Unanimously.*

4. Emergency Restoration Plan

City Administrator Logan Propes requested the item to be tabled so a stronger Restoration Plan can be formulated in conjunction with the overall Emergency Management Plan.

To table the Emergency Restoration Plan for reconstruction and consolidation within the City Emergency Management Plan.

*Motion by Little, seconded by L. Bradley.
Passed Unanimously.*

5. Approval – 2019 Millage Rate

Finance Director Beth Thompson stated the recommendation is to increase the millage rate to 7.802 mills for 2019.

To approve the 2019 Millage Rate increase to 7.802 mills.

*Motion by Malcom, seconded by Adcock.
Voting no: Garrett, Crawford.
Passed 6-2.*

6. Resolution – Airport Name Change

Mr. Chris Bailey explained the resolution will change the name of the Monroe-Walton County Airport to the Cy Nunnally Memorial Airport.

City Attorney Paul Rosenthal reiterated the tragedy and loss. He stated how proud he is of the town, community, and the City of Monroe for circling around his family.

To approve the resolution as presented.

*Motion by R. Bradley, seconded by Dickinson.
Passed Unanimously.*

V. ADJOURN

*Motion by R. Bradley, seconded by Adcock.
Passed Unanimously.*

MAYOR

CITY CLERK

The Mayor and Council met for an Executive Session.

Those Present:	John Howard	Mayor
	Wayne Adcock	Vice-Mayor
	Lee Malcom	Council Member
	Myoshia Crawford	Council Member
	Ross Bradley	Council Member
	Larry Bradley	Council Member
	Norman Garrett	Council Member
	Nathan Little	Council Member
	David Dickinson	Council Member
	Logan Propes	City Administrator
	Debbie Kirk	City Clerk
	Paul Rosenthal	City Attorney

I. Call to Order – John Howard

1. Roll Call

Mayor Howard noted that all Council Members were present. There was a quorum.

II. Real Estate Issue (s)

1. Real Estate Matter

Real estate matters were discussed, including attorney-client discussions.

Pursuant to the provisions of O.C.G.A. 36-37-6 (g), I move that we approve the contract to sell the surplus piece of real estate on West Spring Street, Parcel #M0060271, to the adjacent property owners, Joe and Carol Dew, for the offer of \$20,000.00.

*Motion by Malcom, seconded by Dickinson.
Passed Unanimously.*

III. Adjourn to Regular Session

*Motion by R. Bradley, seconded by Malcom.
Passed Unanimously.*

MAYOR

CITY CLERK

**MONROE PLANNING COMMISSION
MINUTES
August 20, 2019**

Present: Randy Camp, Kyle Harrison, Rosalind Parks

Absent: David Butler, Mike Eckles

Staff: Debbie Adkinson – Code Dept Assistant
Darrell Stone – Director of Planning and Development
Logan Propes – City Administrator

Visitors: Jennifer Losurdo, Lee Dillard, Lee Rowell, Danny Shoemake, George Baker III

CALL TO ORDER by CHAIRMAN MIKE ECKLES at 5:30 pm

Acting Chairman Harrison asked for any changes, corrections or additions to the June 18, 2019 minutes. Hearing none he entertained a motion. Camp made a motion to approve. Parks seconded. Motion carried. Minutes approved.

Acting Chairman Harrison asked for the Code Enforcement report.
Stone: none

Public Hearing open 5:38 pm

The first item of business: is for petition #VAR-000020-2019 for a Variance at 206 South Hammond Drive. The applicant, First Christian Church, request a Variance to install a new digital sign.

Acting Chairman Harrison asked for a representative to speak to the request.

Lee Dillard a member of the church is asking to update the existing sign to move into the 21st Century. The old sign has been there for many years. They would like to replace this sign but keep the monument. The new sign would have a digital display with a banner above it with the First Christian Church name on it.

Acting Chairman Harrison informed Mr. Dillard that the upper part of the sign, the banner with name, could not be internally lit. This part would either have a goose neck lighting, halo or a ground lighting.

After more discussion and understanding of what would be allowed for the whole sign Acting Chairman Harrison entertained a motion.

Camp made a motion to approve the digital part of the sign with the condition the banner would not be internally lit but would have halo lighting or external lighting. Parks seconded. Motion Carried.

Public Hearing opened 5:36 pm

Old Business: none

New Business: Minor subdivision plat review for petition # PLAT-000022-2019 at 1125 N Broad Street. Acting Chairman Harrison asked for a representative for the plat review.

Jennifer Losurdo of Columbia Engineering spoke to the request. She explained that this was a minor plat review for 100± acres to be split into 3 lots. Lot # 1 is for the main development of the Monroe Pavilion. Lot # 2 and 3 will be used for other purposes.

Acting Chairman Harrison entertained a motion.

Camp made a motion to approve. Parks seconded.
Motion Carried. Plat approved.

Acting Chairman Harrison entertained a motion to adjourn.

Motion to adjourn by Parks Seconded by Camp
Motion Carried – Meeting adjourned at 5:40 pm

Historic Preservation Commission
Meeting Minutes
August 27, 2019

Present: Crista Carrell, Fay Brassie, Susan Brown, Marc Hammes

Absent: Mitch Alligood

Staff: Debbie Adkinson, Code Department Assistant
Patrick Kelley, Director of Code & Development
Darrell Stone, Director of Planning & Development

Visitors: Ramona Lopretto, Ron Lopretto, Denise Newman, Dave Newman

Meeting called to order at 6:00 P.M.

Acting Chairman Carrell entertained a motion for approval of the minutes from July 23, 2019. Hammes made a motion to approve. Brassie seconded. Motion Carried. Minutes approved.

The first item of business is an application for COA for petition # HP-000021-2019 at 208 S Broad St to make to place signs of the same type in location on front wall for new business.

Acting Chairman Carrell asked for a representative to speak.

The applicant and owner, Ramona Lopretto spoke to the request. She stated that the signs would be 32 sq. ft on left sign “Play Center”, 16 sq. ft on the middle sign “Timeless Moments”, and 32 sq. ft on the right sign “Reception Hall” for a total of 80 sq. ft. which is about 10% smaller than the former signs. The name of the new business is “Timeless Moments Event Center.”

Acting Chairman Carrell asked for any questions. There were none. She asked for any comments from the public. There were none.

Acting Chairman Carrell entertained a motion.

Hammes made a motion to accept. Brown seconded.
Motion passed unanimously. COA Granted.

The seconded item of business is an application for COA # HP-000027-2019 for 219 Walton Street to add a detached garage to the rear and landscaping changes and fencing around the yard. The Garage will have a single car carport on the side. Denise and David Newman are the owners and the applicants.

Acting Chairman Carrell asked a representative to speak.

David Newman, the owner spoke to the request. They have lived at this location since 2005. They have torn the old carport on the rear of the house down. They provided a complete detailed write up on what they would like to do and the history of the house. He asked if there were any questions for them.

Acting Chairman Carrell asked if the Commission had any questions.
Brassie asked if the front of the garage would be facing day street. She also questioned the door going into the garage from the carport.

Newman answered yes. He explained that they want to place corbels that match the former porta cache corbels on the end of the carport side of the garage. They would like to place the porta cache back in the original location but it would not pass the setbacks due to being too close to Day Street.

Acting Chairman Carrell asked if there were any other questions.

Brassie made a motion to approve. Brown Seconded.
Motion passed unanimously. COA Granted.

Mr. Newman asked how to handle the time line for completing this project. He stated it would take longer than 6 months to complete.

Kelley stated if the permit expires it can be extended.

Old Business: None

New Business: Acting Chairman stated there would be a work shop with the Council per the Mayor. This should happen in September.

Acting Chairman Carrell entertained a motion to adjourn. Brown made a motion to adjourn. Hammes seconded. Meeting Adjourned at 6:10 pm



To: Finance Committee, City Council
From: Beth Thompson, Finance Director
Department: Finance
Date: 9/3/2019
Subject: Out of State Travel

Budget Account/Project Name: 520-4120-523700
Funding Source: Utility Finance/Customer Service Training

Budget Allocation:	\$4,000
Budget Available:	\$4,000
Requested Expense:	\$1,659

Description:

Asking for approval of out of state travel December 3rd through December 6th to Nashville, TN for Finance Director, Beth Thompson to attend the American Water Works Association (AWWA) Water Loss conference. Requested expense includes registration, hotel & per diem.

Background:

Our loss & unaccounted for water has remained at a high level. By attending the AWWA Water Loss conference I can gain knowledge on ways to audit our system on the finance/billing side in comparison to the distribution side of the water system.

Attachment(s):

Conference Info
Registration Info



American Water Works Association

Dedicated to the World's Most Important Resource

Shop | Give | About Us | Career Center | Cart | [LOGIN](#) | [JOIN](#)

Membership & Volunteering | **Events & Education** | Resources & Tools | Professional Development | Publications | Policy & Advocacy

peers. The conference will also feature an Exhibit Hall with leading technology and companies providing solutions for you and your organization.

- Attend
- Program
- Expo
- Exhibit/Sponsor
- Presenters

2019 Program now available!

[Technical Program](#)

Conference Announcement

The North American Water Loss Conference & Exposition (NAWL) was established to address the issue of water and revenue losses occurring in drinking water utility operations, and to provide training in best practice methods for water auditing and cost-efficient water and revenue loss control.

More than 100 expert speakers will offer oral presentations, panel discussions, quick hitter sessions, learning modules and posters that address approaches, practices, techniques, research and case studies on all aspects of water loss control.

Hotel & Travel Information

International attendees: Do you need a letter of invitation from AWWA? Submit the [request form](#). *Requests will be honored for attendees and presenters with the intent to register.*

Who attends NAWL?

- | | | |
|------------------------------|----------------------------|---|
| Water Utility Managers | Water Auditors | Water Conservation Specialists |
| Leak Detection Supervisors | Customer Metering Managers | Customer Billing Managers |
| Researchers | Engineers and Consultants | Product and Service Providers |
| Water Distribution Managers | Utility Board Members | Customer Service Managers |
| Distributors & Manufacturers | Public Officials | Scientists |
| Regulatory Agencies | Students | Municipal/Regional Government Officials |

Registration Information

Register by November 1, 2019 to receive early pricing!

Registration Rates	Member Early	Non member Early	Member Late	Non member Late
Full-Conference Registration (Best Value!)	\$365	\$465	\$395	\$495



To register, visit awwa.org/waterloss and submit online or complete this registration form and fax or mail it with full payment or credit card information.
 Fax: 303.347.0804
 6666 West Quincy Avenue Denver, CO 80235-3098
Questions? Call 1.800.926.7337

December 3-5, 2019 | Renaissance Nashville Hotel, Nashville, Tennessee

Registration Form

AWWA Member No. _____ Individual Organization

First Name (FOR BADGE) _____ M.I. _____ Last Name _____

Title _____

Company or Organization _____

Mailing Address _____

City _____ State/Prov. _____ Country _____ ZIP/Postal Code _____

Telephone _____ Fax _____

Email _____

Check here if you require special accommodations to fully participate. AWWA will contact you within five (5) business days.

Registration Check the items below for which you are registering.

Registering on or before 11/1/2019		Registering on or after 11/2/2019	
Member	Nonmember	Member	Nonmember

Technical Sessions and Exposition

- A** Full Conference (Includes sessions, exhibit hall, lunches, receptions and Gala dinner) \$365 \$465 \$395 \$495
- H** Student (Includes sessions, exhibit hall, lunches, receptions and Gala dinner) \$35 \$35 \$35 \$35

Total \$ \$ \$ \$

What one business activity best describes your company? (please circle only one—Required)

- | | | |
|--|--|---------------------------------|
| A. Public Water Supply Utility—Municipally Owned | F. Private Industrial System or Water Wholesaler | K. Research Lab |
| B. Public Water Supply Utility—Investor Owned | G. Manufacturer of Equipment & Supplies | L. Public Official |
| C. Government—Federal, State, Local | H. Distributor of Equipment & Supplies | M. Law Office |
| D. Consulting Firm | I. Educational Institutions (Faculty & Students) | N. Other (please specify) _____ |
| E. Contractor | J. Fully Retired | |

What one category best describes your job function? (please circle only one—Required)

- | | | |
|---------------------|----------------------------|------------------------------------|
| A. Administrative | I. Information Technology | Q. Quality Assurance/Inspections |
| B. Communications | J. Legal | R. Retired |
| C. Customer Service | K. Legislative/Regulatory | S. Safety |
| D. Education | L. Management | T. Sales & Marketing |
| E. Engineering | M. Operations—Operator | U. Scientific/Research |
| F. Executive | N. Operations—Other | V. Security/Emergency Preparedness |
| G. Finance | O. Public/Elected Official | W. Other (please specify) _____ |
| H. Human Resources | P. Purchasing | |

What category best describes your field served/principal activity? (Select all that apply—Required)

- A. Potable Water Supply
- B. Wastewater
- C. Stormwater
- D. Reuse
- E. Other (please specify) _____

Which one of the following best describes your responsibility for purchasing decisions? (please circle only one—Required)

- A. I have sole responsibility
- B. I provide input to decision makers
- C. I share a responsibility
- D. I do not provide input or make purchasing decisions
- E. Other (please specify) _____

What type of products or services are you coming to our Exhibit Hall to see? (Select all that apply—Required)

- A. Aquifer/Watershed
- B. Aerators/Equipment
- C. Biosolids Handling
- D. Certification
- E. Chemicals/Equipment
- F. Conservation
- G. Contractors
- H. Corrosion
- I. Distribution System Analysis/Equipment
- J. Filter Equipment Material
- K. Gas Detection/Equipment
- L. GIS
- M. Groundwater
- N. Hazardous Waste
- O. Hydrants
- P. Instrumentation
- Q. Laboratory Services/Equipment
- R. Leak/Backflow Prevention
- S. Management/Consultant Services
- T. Membrane Systems/Equipment
- U. Meters/Flowmeters
- V. Modeling
- W. Monitoring/Equipment
- X. Parts/Tools
- Y. Pipe/Equipment
- Z. Pumps
- AA. Safety/Equipment
- BB. Software
- CC. Tanks/Equipment
- DD. Valves/Gates
- EE. Water/Wastewater Treatment Equipment
- FF. Well Design/Equipment
- GG. None of the above
- HH. Other (please specify): _____

Are you a first-time conference attendee? (Required) Yes No

Total/Method of Payment: AWWA Federal Tax ID# 13-5660277		TOTAL AMOUNT DUE: \$ _____
<input type="checkbox"/> Government PO <input type="checkbox"/> Check <input type="checkbox"/> American Express <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> Visa		
Card #: _____		Exp. Date: _____
Signature: _____		Security Code: _____
By registering for this event, your contact information may be shared with exhibitors and/or sponsors.		

Fax this form to 303.347.0804

Cancellation Policy: Cancellations must be received in writing, on company letterhead, and faxed or emailed to AWWA. Phone cancellations are not accepted. All cancellations postmarked/fax-dated by 11/1/19 will receive a refund, minus a 25% administrative fee. Beginning on 11/2/19, cancellations will not be refunded; however, substitute registrants are welcome. Fax requests for substitutions or cancellations to 303.347.0804 or email service@awwa.org. *This form is not valid for on-site registration or Exhibitor registration.*



To: City Council, Finance
From: Danny P Smith, Director of Solid Waste
Department: Solid Waste - Collection
Date: 08/27/2019
Subject: Purchase – Automated Leaf Vacuum Truck

Budget Account/Project Name: 2019 Solid Waste CIP

Funding Source: 2019 Budget - SPLOST

Budget Allocation: \$150,000.00

Budget Available: \$150,000.00

Requested Expense: \$170,061.00

Company of Purchase: Carolina Environmental Systems, Inc.

Description:

SW Capital Purchase – Automated Leaf Vacuum Truck

A request is being made for the purchase of (1) Pac Mac LV25 Series Vacuum Body with (1) 2020 Kenworth T370 chassis, to include the additional \$20,061.00. The unit was re-priced due to the Right Hand Cab conversion. This purchase will use Source well, formally, National Joint Powers Alliance (NJPA) bidding guidelines and follows procurement policy.

Background:

It is the practice of the City of Monroe to continually provide for the upkeep and preservation of all vehicles and equipment and to maintain a safe and healthy working environment for all employees. The Automated Leaf Vacuum Truck is designed to reduce a three-man operation, to only one and reduce potential workers compensation injuries.

Attachment(s):

1. Cover Sheet
2. Requisition
3. Quote Documents and specs. – 13 pages



CITY OF MONROE
Solid Waste, Streets & Trans.

REQUEST BY: Danny P Smith PO# PROJECT#

DEPARTMENT: Solid Waste - Collection VENDOR: Carolina Evironmental Systems

EXPENSE ACCOUNT: SPLOST

REQUEST DATE: Tuesday, August 27, 2019 ORDER DATE:

Table with 4 columns: QTY, ITEM DESCRIPTION, UNIT, TOTAL. Row 1: 1, Pac Mac LV25 Series Vaccum Body w/ 2020 Kenworth T370, \$170,061.000, \$170,061.000. Includes shipping/billing information at the bottom.

TOTAL \$170,061.000

APPROVAL DATE: APPROVED BY:



PAC-MAC[®]

LV SERIES



POWERFUL COLLECTION EASY OPERATION

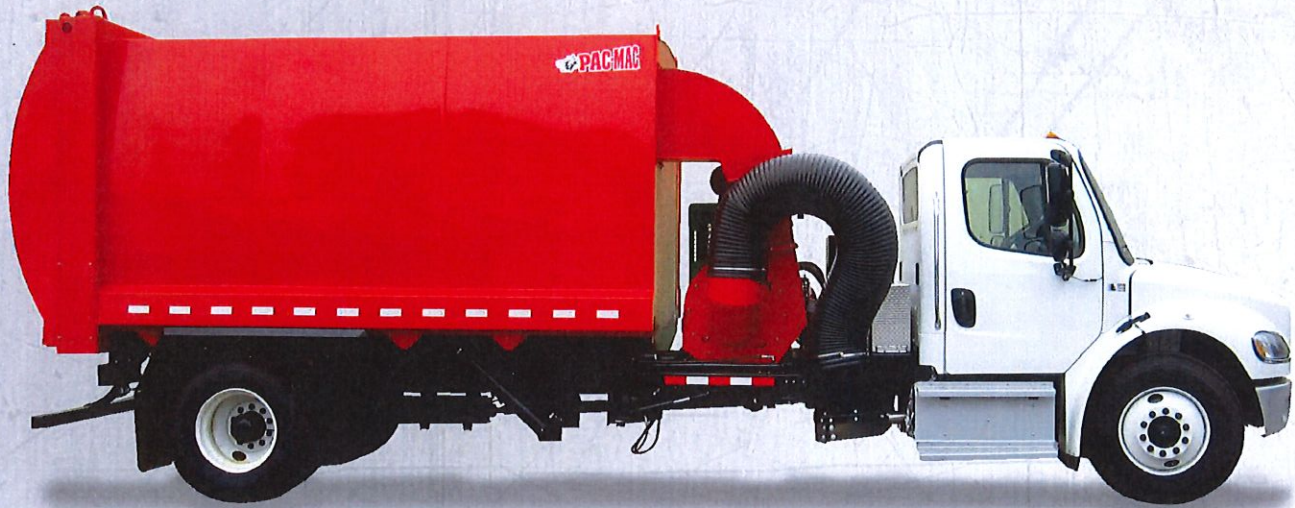
The Leaf Vacuum Series provides powerful suction capabilities within a durable steel unit. The Leaf Vacuum swiftly transfers material from a self-contained vacuum to a 26 cubic yard hopper. The hydraulically controlled suction-tip boom allows for single-person operation and the in-cab proportional hydraulic joystick controls provide easy manipulation. With the option to add a side-mounted camera, a heavy-duty hose, side cleanout screens, custom strobe combinations, and AR400 wear plate impellers and liners, the Leaf Vacuum is sure to perform all tasks with efficiency.



E-PAC-MAC.COM

MANUFACTURED BY HOL-MAC CORPORATION
P.O. BOX 349, BAY SPRINGS, MS 39422 • 601.764.4121

LEAF VACUUM



General Specifications:

- Self contained unit, includes vacuum unit and collection hopper
- One-piece rear door
- Kubota 84hp engine rated for 2400 RPM or (Optional) John Deere 74hp diesel engine rated for 2400 RPM
- 25" impeller fan made of wear-resistant steel
- Hydraulically controlled suction tip boom for 1 person operation
- In-cab proportional hydraulic joystick controls
- Side mounted camera for easy viewing of boom in operation (Optional)
- 16" wire reinforced suction hose
- Heavy duty hose (Optional)
- Roll-off configuration available

Engine Gages:

- Tachometer, Temperature, Voltmeter, Oil Pressure, and Hours

Fuel Tank:

- 45 Gallon Capacity (Chassis Mount)
- 30 Gallon Capacity (Roll-Off)

Hopper:

- 26 cubic yard capacity
- All welded steel construction
- Underside exhaust located on drivers side
- Replaceable steel mesh exhaust screens
- Twin cylinder dump system
- Minimum dump angle of 40°
- Exterior opening side cleanout screens (Optional)

Weight:

- Unit - 7,150 lbs. approximately chassis mount

Vacuum Unit:

- Case is 34" high x 35-7/8" long x 10-1/4" wide made of 1/4" steel plate
- Replaceable abrasive resistant A514 steel liners standard
- AR400 wear plate impeller and liners (Optional)

Lights:

- LED brake lights, marker lights, reverse lights, and turn signals
- LED strobe options available in multiple configurations to meet customer requirements

ALL DESIGN, SPECIFICATIONS AND COMPONENTS ARE SUBJECT TO CHANGE AT THE MANUFACTURER'S SOLE DISCRETION AT ANY TIME WITHOUT NOTICE. DATA PUBLISHED HEREIN IS FOR INFORMATION PURPOSES ONLY AND SHALL NOT BE CONSTRUED TO WARRANT SUITABILITY OF THE UNIT FOR ANY PARTICULAR PURPOSE, AS PERFORMANCE MAY VARY WITH THE CONDITIONS ENCOUNTERED. THE ONLY WARRANTY IS OUR STANDARD WRITTEN WARRANTY FOR THIS PRODUCT AT THE TIME OF SHIPMENT.



HOL-MAC CORPORATION

P.O. BOX 349, BAY SPRINGS, MS 39422

601.764.4121



Carolina Environmental Systems, Inc.

306 Pineview Dr., Kernersville, NC 27284

2701 White Horse Road, Greenville, SC 29611

500 Lee Industrial Blvd, Austell, Ga 30168

800-239-7796

Quotation

Pak Mak LV Series (Leaf Vacuum)

Date: 4/16/19

Quote: 190416

To: City of Monroe, Ga.

Standard Options

- 3 way hydraulic boom
- 74 HP John Deere Engine
- Cab-Mounted controls
- Independent Hydraulic System runs Impeller & Body Dump
- Medium duty vacuum hose available in clear or black
- 32" diameter Impeller with 6 blades built with 3/8" thick T-1 abrasive resistant steel
- Next Generation body with barn doors & hopper extension
- Bottom Exhaust
- Forward facing camera for operating boom
- Twin outboard telescopic dump cylinders achieving 52 degree tilt angle
- 25CY body with integrated front shield & body exhaust
- Barn doors with cam locking system
- 30 gallon steel fuel tank

Options Included in Sales Price

- White Paint
- LED Lights
- Factory Mounting
- 25 cubic yard body
- Freight
- Hydraulically controlled suction tip boom
- Single person operation
- Cab mounted controls
- Proportional controls for smooth, precise boom movement
- Right Hand Cab Conversion

➤ (1) Pac Mac LV25 Series Vacuum Body + 2020 Kenworth T370

- **Sourcewell Sales Price: \$170,061.00**
- **Sourcewell Membership ID: 78902**
- Georgia Sales Tax & FET not included in Sales Price.
- Delivery: 250 – 280 Days.

Chris Maxwell

770-328-6320

cmaxwell@cesrefuse.com

MHC KENWORTH - ATLANTA G190
 5860 Riverview Road

Carolina Environmental
 500 Lee Industrial Blvd

Mableton, Georgia United States 30126
Phone: (404) 691-9999
Fax: (404) 691-0057
Email: byron.franklin@mhc.com


Austell, Georgia United States 30168
Phone: (800) 239-7796
Fax:
Contact Email:
Prepared for:

Vehicle Summary

Unit		Chassis	
Model:	T370 SERIES	Fr Axle Load (lbs):	12000
	CONVENTIONAL	Rr Axle Load (lbs)	21000
Type:	FULL TRUCK	G.C.W. (lbs):	33000
Description:	City of Monroe	Road Conditions:	
	Application	Class A (Highway)	90
Intended Serv.:	Crane/cherry picker.	Class B (Hwy/Mtn)	10
	Vehicles equipped with	Class C (Off-Hwy)	00
Commodity:	Other building materials	Class D (Off-Road)	00
	Body	Maximum Grade:	6
Type:	Other	Wheelbase (in):	254
Length (ft):	20.0	Overhang (in):	80
Height (ft):	12.0	Fr Axle to BOC (in):	68
Max Laden Weight (lbs):	4000	Cab to Axle (in):	186
	Trailer	Cab to EOF (in):	266
No. of Trailer Axles:	0	Overall Comb. Length (in):	375
Type:			
Length (ft):	0.0	Special Req.	
Height (ft):	0.0	U.S. Domestic Registry, 50-State	
Kingpin Inset (in):	0		
Corner Radius (in):	0		
	Restrictions		
Length (ft):	120		
Width (in):	102		
Height (ft):	13.5		

Approved by: _____ **Date:** _____

Note: All sales are F.O.B. designated plant of manufacture.

	Ask your dealer for a quote today, or visit our website @ www.paccarfinancial.com .
	PACCAR Financial offers innovative finance, lease and insurance programs customized to meet your needs.

Unpublished options may require review/approval.
 Dimensional and performance data for unpublished options may vary from that displayed in PROSPECTOR.

Printed:	6/15/2018 12:00:44 PM	Incomplete	Model Number:	T370 SERIES CONVENTIONAL
Effective Date:	Jan 1, 2018		Quote/DTPO/CO:	Q50019216
Prepared by:	Byron Franklin		Version Number:	41.20

MHC KENWORTH - ATLANTA G190
5860 Riverview Road

Carolina Environmental
500 Lee Industrial Blvd

Mableton, Georgia United States 30126
Phone: (404) 691-9999
Fax: (404) 691-0057
Email: byron.franklin@mhc.com

Austell, Georgia United States 30168
Phone: (800) 239-7796
Fax:
Contact Email:
Prepared for:

Data	Code	Description	Weight
Model			
0000370	O	T370 SERIES CONVENTIONAL Electric Door locks LH/RH; Ignition & doors keyed alike; Single electric horn; Single-piece windshield; Electric windshield wipers, 2-speed plus intermittent; Electric windshield washers; Steering wheel 18in. 4-spoke; Glovebox door with locking latch; Dash-mounted cruise control with switches; Turn signal switch with column-mounted dimmer; Standard dash panels include gray w/ burl wood accents; Slate Gray interior primary color; Dark Slate Gray seat color; Floormat; Inside sunvisor, LH/RH; Door courtesy lights; Under-dash center console with 1 cup holder, 1 ashtray & 1 lighter.	9,642
0070006	O	T370 Class 7: medium-duty Conventional.	0
0080050	O	CARB Idle Emissions Reduction Feature for PX-7 and PX-9	0
0090015	O	Medium-duty 4x2 automatic.	0
0091040	O	Other building materials	0
0093125	O	Crane/cherry picker. Vehicles equipped with cranes, man-lifts, hoists, cherry-pickers, bridge inspection units, etc. Road usage: any combination, w/minimum 5% Class B.	0
0095160	O	Other	0
0098025	O	U.S. Domestic Registry, 50-State	0
Engine & Equipment			
0120301	O	PACCAR PX-7 300 2017 300@2600 660@1600 Includes turbo exhaust brake, no code is used. Diagnostic Plug for data link, Oil Cooler, Aluminum Flywheel Housing.	0
1000155	O	Prospector version 41.2 Replaces Prospector version 41.1	0
1000170	O	Enable engine regeneration in PTO mode Cummins	0
1000891	O	Eff EIST NA Expiration Miles Use only with MX and Cummins engines	0
1002060	S	Air compressor: Cummins 18.7 CFM For Cummins And PACCAR PX engines.	0
1031130	S	Air Cleaner: Dry-type firewall mounted w/filter restriction indicator.	0
1098005	O	Filter minder air restriction indicator mounted on air cleaner replacing standard pop-up indicator.	0

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Data	Code	Description	Weight
1105260	O	Fan Hub: Horton 2-Speed for PX-7	0
1121200	S	Cooling module: 1000 square inches T170/T270/T370/T470. Includes metal surge tank on T170/T270/T370.	0
1247137	S	Exhaust: 2017 EPA Horizontal Under Rail DPF/SCR for PX-7 w/ Horizontal Tailpipe Below RH Rail, BOC.	0
1321109	S	Fuel Filter:PACCAR Standard Service Interval Fuel/Water Separator. 2017 Emissions	0
1321200	O	Run Aid:None *For Fuel Filter	0
1321300	O	Start Aid:None *For Fuel Filter	0
1500035	O	Engine block heater plug mounted LH fender bracket.	0
1504006	O	Block heater, PACCAR 1750 watt 120V for PX-6 and PX-7, 1000 watt for PX-8 and PX-9 or ISL9 engines .	2
1816260	S	Alternator: PACCAR 160 amp, brush type	0
1821220	S	Batteries: 2 PACCAR GP31 threaded post (700-730) 1400-1460 CCA dual purpose.	0
1836100	S	Starter: PACCAR 12 volt electrical system. W/ centralized power distribution incorporating plug-in style relays. Circuit protection for serviceability, 12-volt light system w/circuit protection circuits number & color coded.	0
1900082	O	Multi-function engine connector for body builder interface for Cummins.	0
1900976	O	Body Builder Control Harness coiled EOF for customer installed remote throttle and remote PTO controls. Harness includes Remote PTO control and Remote Throttle controls. T680/T880 models do not require 12-way engine connector sales codes. All other models require (1900082 or 1900084).	2
1900996	O	Jump start terminals under hood.	0
Transmission & Clutch			
2010860	O	Transmission: Allison 2500RDS 6-speed w/PTO drive gear. 5th Gen controls. Includes heat exchanger. Rugged Duty Series for vocational applications. Transynd transmission fluid is standard on all Allison 1000, 2000, 3000 & 4000 series transmissions.	0
2406801	O	Driveline: 3 Dana SPL100 2 centerbearings light duty.	71
2410018	O	Torque converter included w/Allison Transmission.	0
2410204	O	Delete Allison FuelSense	0
2410244	O	J1939 Park Brake Auto Neutral	0

Front Axle & Equipment

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Data	Code	Description	Weight
2512044	S	Meritor MFS12E PLUS 12.5K rated at 12K 3.5in. drop standard track.	0
2603006	S	Front brakes included w/ front hub package.	0
2690029	O	Drum Brake Knuckle for use on Meritor MFS PLUS Steer Axle	0
2701000	S	Air Brake: 14,600 lb. package includes Bendix 16-1/2 x5 brakes, cast drums, aluminum 10-bolt hub pilot LMS hubs, hubcaps, oil seals & automatic slack adjusters. For use w/ 22-1/2in. wheels.	0
2863015	S	Front Springs: Taperleaf 12K w/ shock absorber for use on 2010+ chassis w/ 22.5in. wheels only.	0
2895223	S	Single power steering gear: 13.2K for air brakes.	0

Rear Axle & Equipment

3032200	O	Single Meritor MS21-14x4 rear axle rated at 21K.	15
3200529	O	Rear Axle Ratio - 5.29.	0
3300000	S	Single rear brakes included w/rear hub package.	0
3401001	S	23K air brake package includes 16-1/2x7 in. brakes, cast drums, aluminum 10-bolt hub pilot LMS hubs, automatic slack adjusters and oil seals for use w/ 22.5 in. wheels.	0
3485007	O	Spring Brake: 3030 long stroke single 3 in. travel replace standard 2-1/2 in. travel. Helps keep brakes in adjustment longer.	2
3495226	S	Bendix 4S/4M anti-lock brake system.	0
3511080	O	Meritor driver controlled differential lock for single rear axle.	0
3636421	O	Rear suspension: single Reyco 79KB taperleaf 21K. Medium-duty. Unladen Height: 9 in. Laden Height: 7.5 in. Not rear air disc brake compatible.	0
3836310	O	Rear shock absorbers for Reyco 79KB.	35

Tires & Wheels

4079051	O	Front tires: Bridgestone R250ED 11R22.5 16PR. 41.4 in. diameter, all position. Side wall protector bar. 19.3 in. SLR.	-4
4277518	O	Rear Tires: Bridgestone M710 Ecopia 11R22.5 14PR. 41.8 in. diameter, drive. 19.5 in. SLR. Smartway certified. Code is priced per pair of tires.	12
4900004	O	Rear Tire Quantity: 4	0
5042289	O	Front Wheel: Accuride 51487 22.5x8.25 steel Steel Armor[™] powder coat, hub-pilot mount. 7400lb. maximum rating. 5-hand hole. Air disc brake compatible.	0
5242389	O	Rear Wheel: Accuride 51487 22.5x8.25 steel Steel Armor[™] powder coat, hub-pilot mount. 7400lb. maximum rating. 5-hand hole. Air disc brake compatible. Code is priced per pair of wheels.	0

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Data	Code	Description	Weight
5853906	O	Powder coat white steel wheel. Use in conjunction with front, dual front, rear, spare or lift axle wheel code(s). All wheels on chassis must have same finish color.	0
5900004	O	Rear Wheel/Rim Quantity: 4	0
Frame & Equipment			
6054410	O	Frame Rails: 10-5/8 x 3-1/2 x 5/16 in. Steel to 309 in. to 380 in. Truck frame weight is 2.91 lb.-in. per pair of rails. Section modulus is 14.80 cu.in., RBM is 1,776,000 in.-lbs per rail. 120,000 PSI yield. Heat treated. Frame rail availability may be restricted based upon application, axle/suspension capacity, fifth wheel setting, or component/dimensional specifications. The results of the engineering review may result in a change to the requested frame rail. If a change is required Kenworth Application Engineering will advise the dealer of the appropriate material specification for a substitute rail.	390
6308710	S	Bumper: Aerodynamic, Painted. Requires a bumper setting code.	0
6319409	S	40.9 in. Bumper setting. Requires a bumper code.	0
6321005	O	Removable Front Tow Hooks: 2.	15
6390103	S	Front mudflaps.	0
6404411	O	Battery box: Narrow steel parallel under cab with aluminum diamond plate cover with step. LH under cab. Battery box is 150 mm narrower than the standard battery box. Use with two or three batteries and small round DEF tank LH under cab. Air tanks will be frame mounted. Air dryer must be frame mounted or under the hood. Use with RH under exhaust.	-25
6409901	O	Battery box location: LH Side.	0
6490122	S	One-piece welded crossmember assembly with 12mm frame fasteners, center and rear frame. Standard crossmember.	0
6491012	O	Two clear frame space areas without custom frame layout. Use with first and second clear frame space area codes or customer-installed APU code when not using a custom frame layout code.	0
6742009	S	Square end-of-frame w/o crossmember; non-towing.	0
Fuel Tanks & Equip			
7010056	O	Fuel Tank: 56 US gallon 22in. aluminum under replace. Class 8 fuel tank includes an anti-siphon device on the filler neck.	-19
7722011	O	Small round DEF tank. 11 gallons of useable volume. The DEF tank will be located on the side you specified. If you have specific configuration or body builder concerns, please utilize the Custom Frame Layout option. Standard capacity is calculated by fuel capacity of the vehicle and will accommodate two diesel fill-ups for every DEF fill-up. For 1:1 DEF fuel fill ratio, add 7889204.	0
7889203	O	Standard DEF to fuel fill ratio: 2:1 or greater.	0
7889604	O	DEF tank location is on the LH.	0

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Data	Code	Description	Weight
7910056	O	Location: 56 gal fuel tank RH under cab	0
Cab & Equipment			
8024310	S	Cab: Curved Glass Conventional. Cab Includes aluminum & fiberglass fully hucked cab w/ all aluminum bulkhead doors & continuous stainless steel piano-style door hinges. Single electric horn standard. Incandescent exterior lights include diagnosable bulb detection and warning. Trailer cable on tractors includes integrity detection. Standard features include multiplex wiring for interior lights, automated pre-trip inspection, short and open check diagnostics. Warning alarm will sound when lights are left on.	0
8090310	S	Hood: Sloped aerodynamic hood includes grill & separate bumper.	0
8108010	S	Cab heater: W/integral defrosters & A/C 45,000 btu cab heater. No sleeper heater/AC. Includes 5 mode rotary control. T660 include filter media.	0
8201200	O	Adjustable telescoping tilt steering column.	10
8203060	O	5 sets of keys. Replaces standard 2 sets of keys.	0
8208496	O	Three spare switches: Wired to power.	0
8282009	S	Instrument package: Includes speedometer, tachometer, fuel gauge, engine coolant temperature gauge, engine oil pressure, voltmeter. Class 8 also includes primary & secondary air reservoir gauges & an air application gauge. DEF level gauge and warning lamp are included with 2010+ engines. Engine hour meter and outside air temperature readouts are standard. Primary read out will be MPH. Add 8240620 to switch primary scale to KPH in Canada.	0
8330003	S	Cab interior: Pinnacle. Includes vinyl headliner & cab back panel, slate gray interior, dark slate gray seats, floormats, LH/RH inside sunvisor & door courtesy lights.	0
8410191	O	Driver seat: Kenworth Air cushion Plus HB vinyl. Standard features includes 7 in. fore and aft slide adjustment w/isolator, 6-23 degree recline, air suspension with cover, dual armrests, and single chamber air lumbar support. Seat cushion is 20 inches wide w/ 2-position tilt and 2-position front cushion extension. Seat material has a horizontal stitch pattern and is 2-tone in color. Seat back is carpeted and includes a map pocket. Seat is manufactured by National. Includes inside visor and retractable 3-point matching seat belts. Grey seat belts.	2
8480180	O	Rider seat: Kenworth Toolbox Plus IB vinyl. W/dual armrests.	-4
8496559	O	Driver and Rider Seat Belts: Orange Seat Belts. Replacing standard color.	0
8601421	O	Kenworth Radio with AM/FM/WB/USB and Bluetooth	4
8700083	O	Under-dash center console: W/2 cup holders, 1 ashtray, 1 lighter, 1 12V outlet & a storage compartment.	0
8700154	O	Self cancelling turn signal: W/head light dimmer switch .	0

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Data	Code	Description	Weight
8800200	S	Cab access contoured grabhandles, LH/RH.	0
8832115	O	Daylite Door: LH/RH includes RH peeper window	0
8841411	O	Single air horn under cab.	3
8850210	S	Dual convex mirrors 7-1/2 in. w/ offset mounting, and non-heated.	0
8850300	S	Look-Down, Pass. Door, Stainless 8.5x4.4	0
8867200	O	Mirror: Dual Moto Heated Mirrors 7 in. x 16 in. LH Fixed, RH Remote Controlled. Switch Located On Door Pad.	-2
8869005	S	Mirror brackets 8-1/2 ft load width.	0
8871438	S	Rear Cab Stationary Window 17 in. x 36 in.	0
8879200	S	Manual LH & electric-powered RH door window. Switch located on door.	0

Lights & Instruments

9010801	S	Headlamps: Halogen Projector Low Beam, Halogen Complex Reflector High Beam	0
9020164	S	Marker Lights: with small round base, Five cab roof mounted.	0
9030010	S	Turn Signal Lights: Mounted on fender	0
9030052	O	LED Stop,Turn,Tail: With Two LED Backup Lights and With An LED License Plate.	3
9090000	O	Daytime Running Lamps.	0
9090126	O	Electric Backup Alarm: Meets SAE J994 & OSHA requirements.	4
9090845	O	Circuit Breakers: Replacing fuses. Does not apply to any 5-amp fuse box position. Brakers include stop/brake/turn, tail lamp, high & low beams, marker/clearance lamps, horn, fuel heat, gauges, air dryer, HVAC controls, panel lamps. Some circuits will remain fuses.	0

Air Equipment

9101023	O	Air dryer: Bendix AD-SP heated. With 2010 engine installations the dryer is mounted under the hood.	0
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Extended Warranty

9200007	O	Base Warranty - PACCAR PX-7 Engine 36 months / Unlimited miles & km / Unlimited hours.	0
9200022	S	Base Warranty - Standard Service Medium Duty 12 months / Unlimited miles & km	0

Miscellaneous

9409852	O	GHG Secondary Manufacturer: Does Not Apply	0
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Data	Code	Description	Weight
9490213	O	Warning triangle reflector kit: Floor mounted parallel to back wall between seats. Kit consists of 3 triangles in plastic carrying case. For day cab only.	12
9490404	O	One 5 lb. dry chemical type fire extinguisher mounted outboard of driver seat. Class ABC.	11
Paint			
9700000	O	Paint color number(s).	0
9943001	O	Bumper Painted Color A	0
9944820	O	1 - Color Paint - Day Cab Color will be White if no other color is specified.	0
9965510	S	Base coat/clear coat. The Kenworth Color Selector contains additional instructions, as well as information on Kenworth paint guidelines and surface finish applications. Kenworth is standard with Dupont Imron Elite paint.	0
Total Weight			10181 lb

Prices and Specifications Subject to Change Without Notice.

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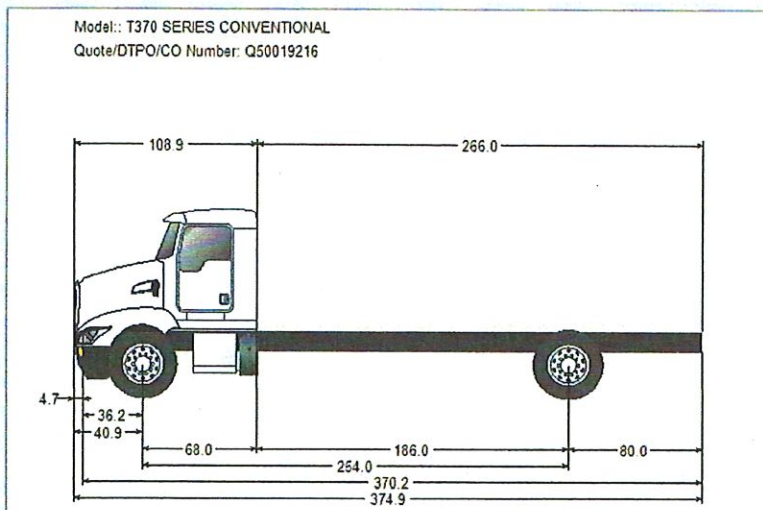
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Horizontal Dimensions



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Printed: 6/15/2018 12:00:57 PM
Effective Date: Jan 1, 2018
Prepared by: Byron Franklin

Incomplete

Model Number: T370 SERIES CONVENTIONAL
Quote/DTPO/CO: Q50019216
Version Number: 41.20



To: City Council, Committee, City Administrator
From: Rodney Middlebrooks, Director of Water & Gas
Department: Water
Date: 9/3/2019
Description: Approval - Out of State Travel

Budget Account/Project Name: 520-4430-523700 / 520-4440-523700

Funding Source: Water Treatment-Water Distribution Training

Budget Allocation:	\$8,500.00	
Budget Available:	\$3,858.88	
Requested Expense:	\$1,559.00	Company of Purchase: N/A

Recommendation:

Approval for out of state travel December 3rd through December 6th to Nashville, TN for Water Director, Rodney Middlebrooks to attend the American Water Works Association (AWWA) Water Loss conference. Requested expense includes conference registration, hotel & per diem.

Background: The AWWA Water Loss Conference was established to address the issue of water and revenue losses occurring in drinking water utility operations, and to provide training in best practice methods for water auditing and cost-efficient water and revenue loss control.

The city has continued to face a annual 25% unaccounted for since the system wide meter change out. By attending this conference I hope to gain some additional training on ways to audit our water system.

Attachment(s):

Conference & Registration Info



American Water Works Association

Dedicated to the World's Most Important Resource

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peers. The conference will also feature an Exhibit Hall with leading technology and companies providing solutions for you and your organization.

- Attend
- Program
- Expo
- Exhibit/Sponsor
- Presenters

2019 Program now available!

Technical Program

Conference Announcement

The North American Water Loss Conference & Exposition (NAWL) was established to address the issue of water and revenue losses occurring in drinking water utility operations, and to provide training in best practice methods for water auditing and cost-efficient water and revenue loss control.

More than 100 expert speakers will offer oral presentations, panel discussions, quick hitter sessions, learning modules and posters that address approaches, practices, techniques, research and case studies on all aspects of water loss control.

Hotel & Travel Information

International attendees: Do you need a letter of invitation from AWWA? Submit the [request form](#). *Requests will be honored for attendees and presenters with the intent to register.*

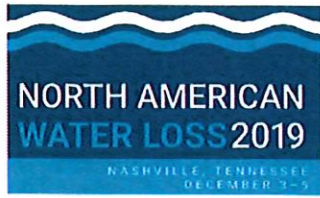
Who attends NAWL?

- | | | |
|------------------------------|----------------------------|---|
| Water Utility Managers | Water Auditors | Water Conservation Specialists |
| Leak Detection Supervisors | Customer Metering Managers | Customer Billing Managers |
| Researchers | Engineers and Consultants | Product and Service Providers |
| Water Distribution Managers | Utility Board Members | Customer Service Managers |
| Distributors & Manufacturers | Public Officials | Scientists |
| Regulatory Agencies | Students | Municipal/Regional Government Officials |

Registration Information

Register by November 1, 2019 to receive early pricing!

Registration Rates	Member Early	Non member Early	Member Late	Non member Late
Full-Conference Registration (Best Value!)	\$365	\$465	\$395	\$495



To register, visit awwa.org/waterloss and submit online or complete this registration form and fax or mail it with full payment or credit card information.
 Fax: 303.347.0804
 6666 West Quincy Avenue Denver, CO 80235-3098
 Questions? Call 1.800.926.7337

December 3-5, 2019 | Renaissance Nashville Hotel, Nashville, Tennessee

Registration Form

AWWA Member No. _____ Individual Organization

First Name (FOR BADGE) _____ M.I. _____ Last Name _____

Title _____

Company or Organization _____

Mailing Address _____

City _____ State/Prov. _____ Country _____ ZIP/Postal Code _____

Telephone _____ Fax _____

Email _____

Check here if you require special accommodations to fully participate. AWWA will contact you within five (5) business days.

Registration Check the items below for which you are registering.

	Registering on or before 11/1/2019		Registering on or after 11/2/2019	
	Member	Nonmember	Member	Nonmember

Technical Sessions and Exposition

- A Full Conference (Includes sessions, exhibit hall, lunches, receptions and Gala dinner) \$365 \$465 \$395 \$495
- H Student (Includes sessions, exhibit hall, lunches, receptions and Gala dinner) \$35 \$35 \$35 \$35

Total \$ \$ \$ \$

What one business activity best describes your company? (please circle only one—Required)

- | | | |
|--|--|---------------------------------|
| A. Public Water Supply Utility—Municipally Owned | F. Private Industrial System or Water Wholesaler | K. Research Lab |
| B. Public Water Supply Utility—Investor Owned | G. Manufacturer of Equipment & Supplies | L. Public Official |
| C. Government—Federal, State, Local | H. Distributor of Equipment & Supplies | M. Law Office |
| D. Consulting Firm | I. Educational Institutions (Faculty & Students) | N. Other (please specify) _____ |
| E. Contractor | J. Fully Retired | |

What one category best describes your job function? (please circle only one—Required)

- | | | |
|---------------------|----------------------------|------------------------------------|
| A. Administrative | I. Information Technology | Q. Quality Assurance/Inspections |
| B. Communications | J. Legal | R. Retired |
| C. Customer Service | K. Legislative/Regulatory | S. Safety |
| D. Education | L. Management | T. Sales & Marketing |
| E. Engineering | M. Operations—Operator | U. Scientific/Research |
| F. Executive | N. Operations—Other | V. Security/Emergency Preparedness |
| G. Finance | O. Public/Elected Official | W. Other (please specify) _____ |
| H. Human Resources | P. Purchasing | |

Continued on reverse

What category best describes your field served/principal activity? (Select all that apply--Required)

- | | | |
|-------------------------|---------------|---------------------------|
| A. Potable Water Supply | C. Stormwater | E. Other (please specify) |
| B. Wastewater | D. Reuse | _____ |

Which one of the following best describes your responsibility for purchasing decisions? (please circle only one--Required)

- | | | |
|---------------------------------------|--|---------------------------|
| A. I have sole responsibility | C. I share a responsibility | E. Other (please specify) |
| B. I provide input to decision makers | D. I do not provide input or make purchasing decisions | _____ |

What type of products or services are you coming to our Exhibit Hall to see? (Select all that apply--Required)

- | | | |
|---|-----------------------------------|--|
| A. Aquifer/Watershed | L. GIS | W. Monitoring/Equipment |
| B. Aerators/Equipment | M. Groundwater | X. Parts/Tools |
| C. Biosolids Handling | N. Hazardous Waste | Y. Pipe/Equipment |
| D. Certification | O. Hydrants | Z. Pumps |
| E. Chemicals/Equipment | P. Instrumentation | AA. Safety/Equipment |
| F. Conservation | Q. Laboratory Services/Equipment | BB. Software |
| G. Contractors | R. Leak/Backflow Prevention | CC. Tanks/Equipment |
| H. Corrosion | S. Management/Consultant Services | DD. Valves/Gates |
| I. Distribution System Analysis/Equipment | T. Membrane Systems/Equipment | EE. Water/Wastewater Treatment Equipment |
| J. Filter Equipment Material | U. Meters/Flowmeters | FF. Well Design/Equipment |
| K. Gas Detection/Equipment | V. Modeling | GG. None of the above |
| | | HH. Other (please specify): |
| | | _____ |

Are you a first-time conference attendee? (Required) Yes No

Total/Method of Payment: AWWA Federal Tax ID# 13-5660277		TOTAL AMOUNT DUE: \$ _____
<input type="checkbox"/> Government PO <input type="checkbox"/> Check <input type="checkbox"/> American Express <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> Visa		
Card #: _____	Exp. Date: _____	
Signature: _____	Security Code: _____	
By registering for this event, your contact information may be shared with exhibitors and/or sponsors.		

Fax this form to 303.347.0804

Cancellation Policy: Cancellations must be received in writing, on company letterhead, and faxed or emailed to AWWA. Phone cancellations are not accepted. All cancellations postmarked/fax-dated by 11/1/19 will receive a refund, minus a 25% administrative fee. Beginning on 11/2/19, cancellations will not be refunded; however, substitute registrants are welcome. Fax requests for substitutions or cancellations to 303.347.0804 or email service@awwa.org. *This form is not valid for on-site registration or Exhibitor registration.*



To: Public Safety Committee, City Council
From: R.V. Watts, Police Chief
Department: Police
Date: 08/28/2019
Subject: Approval – Walton County School SRO Program Agreement

Budget Account/Project Name:

Funding Source:

Budget Allocation:

Budget Available:

Requested Expense:

Company of Purchase:

Description:

Agreement Between the City of Monroe and The Walton County School District for the School Resource Officer Program.

Background:

The background of the Agreement is to increase the security and safety of WCSD through the funding necessary to permit, *inter alia*, the assignment of School Resource Officers to serve WCSD on a full-time basis during the regular school year. The MPD shall be compensated by the WCSD in the total amount of **\$55,000** annually for the services to be performed under this Agreement.

Attachment(s):

SRO Contract for 2019-2020

AGREEMENT BETWEEN THE CITY OF MONROE

and

THE WALTON COUNTY SCHOOL DISTRICT

for

THE SCHOOL RESOURCE OFFICER PROGRAM

THIS AGREEMENT is made and entered into as of the _____ day of _____, _____ (the "Effective Date"), by and between the CITY OF MONROE, and the WALTON COUNTY SCHOOL DISTRICT (the "WCSD").

WITNESSETH

WHEREAS, it is the intent and desire of the MPD and the WCSD to provide for law enforcement and related services as set forth herein;

WHEREAS, the MPD and the WCSD recognize the benefits of a School Resource Officer Program ("Program") to the citizens of Walton County, and particularly to the employees and students of Walton County Public Schools;

NOW, THEREFORE, for and in consideration of the promises and mutual covenants contained herein, and other good and valuable consideration, the MPD and the WCSD hereby agree as follows:

Section 1. Purpose. The purpose of this Agreement is to increase the security and safety of WCSD through the funding necessary to permit, *inter alia*, the assignment of School Resource Officer's to serve WCSD on a full-time basis during the regular school year.

Section 2. Term of Agreement. The term of this Agreement shall be for one (1) year from the Effective Date; provided, however, that the Agreement shall be automatically renewed unless either party provides written notice of its intent not to renew the Agreement at least thirty (30) days prior to the expiration of the term. The MPD and the WCSD agree to negotiate the Program costs annually for any subsequent term in accordance with Section 5 below.

Section 3. Program Staffing. The Program shall be staffed in accordance with the following:

3.1.1 School Resource Officers. The MPD shall assign one (1) full-time Police Officer to each of the following schools to serve as a School Resource Officer ("SRO"): Monroe Area High School. The duties of the SRO shall include the following:

(a) *Instruction.* The SRO shall act as an instructor for specialized, short-term programs about Georgia criminal and juvenile laws, as well as the law-related section of the Alcohol Drug Awareness Program (ADAP), when requested to do so by the Principal or a faculty member of the school to which the SRO is assigned.

(b) *Investigations.* The SRO may assist with non-campus investigations related to juveniles who attend the school to which the SRO is assigned.

(c) *Law Enforcement.* The SRO may take emergency law enforcement action when required by law; provided, however, that the Principal of the school shall be notified of such action as soon as practicable.

(d) *Traffic Control.* The SRO shall assist in traffic control during the arrival and departure of students.

3.1.2. Supervising Officer. The Chief of Police shall assign one (1) full-time Supervising Officer to oversee the Program and serve as a liaison with WCSD, whose duties shall include the following:

(a) *School Visits.* The Supervising Officer shall perform scheduled and non-scheduled visits to the schools within WCSD to which an SRO is assigned by MPD.

(b) *Program Administration.* The Supervising Officer shall approve Program reports; provide leadership, training and direction for the Program; conduct Program evaluations; analyze campus statistics and problem areas for WCSD; establish rapport with WCSD administrators; oversee school traffic issues; submit monthly reports to the Superintendent; oversee major school functions in which an SRO is participating; coordinate with the Walton County Juvenile Court regarding school-related criminal cases; keep accurate crime reports for WCSD; and maintain time cards and keep up with overtime and comp time for the Program.

(c) *Investigations.* The Supervising Officer shall be available for investigation of crime-related incidents involving a WCSD employee that have a student as the complainant or victim.

3.2 Application and Appointment Process. The MPD's School Resource Officer Unit Commander shall recruit, interview and evaluate potential candidates for the positions above. The names of any applicants receiving a favorable recommendation from the School Resource Officer Unit Commander shall be forwarded to the Chief of Police, who shall make the appointments necessary to staff said positions. Applicants must meet the following requirements:

1. An applicant must have a desire to serve in the position for which he or she is applying.

2. An applicant must be certified and sworn peace officers with a minimum of three (3) years law enforcement experience.
3. An applicant must have successfully completed the School Resource Officers 40-hour training course.

3.3 Scheduling. SRO's shall be scheduled in accordance with the following:

3.3.1. Working Hours. SRO's shall serve WCSD on a full-time basis, i.e., from one-half (1/2) hour prior to the start of classes until one-half (1/2) hour after classes are dismissed, although a SRO's working hours may be adjusted on a situational basis, with the prior consent of the School Resource Unit Commander, in order to cover campus-related activities which require the presence of a law enforcement officer. Notwithstanding the foregoing, SRO's may periodically be required by the MPD to perform other tasks during school hours, including, but not limited to mandatory training.

3.3.2. Temporary Reassignment. The Chief of Police may temporarily reassign the SRO's when school is not in session and during periods of law enforcement emergency.

3.3.3 Overtime. The SRO may not work overtime hours without the prior approval of the School Resource Unit Commander. Overtime work will be paid in accordance with MPD policies. SRO's shall neither expect nor accept any additional compensation for overtime work directly from the WCSD.

3.4 Employment Status. The SRO and Supervising Officer (SRO's) shall be and remain employees of the MPD and shall not be WCSD employees. SRO's shall remain responsive to the supervision and chain of command of the MPD. The MPD shall remain solely responsible for the SRO's hiring, firing, training, discipline and/or dismissal. The MPD agrees to pay the salary and employment benefits of the SRO's in accordance with the applicable salary schedules and employment practices of the MPD, including but not limited to: sick leave, annual leave, retirement compensation, workers compensation, unemployment compensation, life insurance, medical and dental insurance. The SRO's shall be subject to all other personnel policies of the MPD.

3.5 Removal and Replacement Process. SRO's may be removed and replaced in accordance with the following:

3.5.1. Removal for Cause. If the Principal, in consultation with the Assistant Principal, requests that the SRO be removed from the school (1) because the SRO is not effectively performing the duties of the SRO and/or (2) because the SRO has engaged in unprofessional conduct, MPD will replace the SRO in accordance with 3.5.3.

3.5.2. Discretionary Removal. The MPD reserves the right to dismiss or reassign an SRO when it is deemed to be in the best interests of either the WCSD or the MPD.

3.5.3. Replacement. In the event of a resignation, dismissal, reassignment, removal, or long-term absence of an SRO, the MPD shall provide a temporary replacement for the SRO as soon as possible, but not more than fifteen (15) school days of receiving notice of such absence, dismissal, resignation, removal, or reassignment. As soon as practicable, the MPD shall provide a permanent replacement for the position.

Section 4. Duties and Responsibilities of SRO's. In addition to those duties and responsibilities specifically provided for in Section 3.1 above, SRO's shall have the following duties and responsibilities:

1. SRO's shall enforce federal, state and local laws and, at the request of the school administration, assist WCSD officials with the enforcement of WCSD policies and regulations regarding student conduct.
2. SRO's shall investigate criminal activity committed on or adjacent to WCSD property.
3. SRO's shall assist school administrators in developing plans and strategies to prevent and minimize dangerous situations that may occur on campus or during school-sponsored events.
4. SRO's shall maintain a detailed weekly report of duties performed.

Notwithstanding the foregoing, SRO's shall not be used by WCSD as school disciplinarians; provided, however, that an SRO may be contacted regarding incidents believed to be in violation of the law, and the SRO shall then determine whether law enforcement action is appropriate. SRO's shall also not be used for regularly-assigned monitoring duties, including but not limited to lunchroom, hallway, carpool, or bus monitoring duties.

Section 5. Compensation. The MPD shall be compensated by the WCSD in the total amount of **\$55,000** annually for the services to be performed under this Agreement. Not less than sixty (60) days prior to the expiration of this Agreement, the MPD shall inform the WCSD of any additional compensation it is requesting for the subsequent term. Compensation owed to the MPD by the WCSD shall be paid in accordance with the Payment Schedule attached hereto as Exhibit "A" and incorporated herein by reference.

Section 6. Termination. Either party may terminate this Agreement for any reason whatsoever with sixty (60) days prior written notice to the other party. In the event of such termination by the WCSD, the SRO's will be immediately reassigned by the MPD and, if the termination is not for cause, the WCSD shall immediately pay any remaining funds due to the MPD for the remainder of the school year. In the event of termination by the MPD, the WCSD shall compensate the MPD for all services provided up to the date of termination.

Section 7. Assignability. This Agreement may not be delegated or assigned by either party and any purported delegation or assignment of this Agreement (or rights hereunder) is void unless prior written consent of the other party has been obtained.

Section 8. Entire Agreement. This Agreement incorporates all prior negotiations, interpretations, and understandings between the parties and is the full and complete expression of their Agreement.

Section 9. Modifications. Any change, alteration, deletion, or addition to the terms set forth in this Agreement must be in writing and signed by both parties.

Section 10. Governing Law. This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of Georgia.

Section 11. Miscellaneous. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which counterparts together shall constitute but one and the same instrument. Each provision of this Agreement is severable from any and all other provisions of this Agreement. Should any provision of this Agreement be for any reason unenforceable, the balance shall nonetheless remain in and be of full force and effect, without giving effect to such unenforceable provision. Time is of the essence hereof. The section headings of this Agreement are for convenience only and in no way limit or enlarge the scope or meaning of the language hereof.

IN WITNESS WHEREOF, the parties hereto have duly signed, sealed, and delivered this Agreement as of the Effective Date.

THE CITY OF MONROE:

By: _____ (Seal)
Mayor

Date: _____

WALTON COUNTY SCHOOL DISTRICT:

By: _____

Name: _____
Superintendent

Date: _____

[BOE SEAL]

EXHIBIT "A"

The WCSD shall pay in full the amount set forth in Section 6 of the Agreement in a lump sum payment at a time mutually agreeable to the parties. Notwithstanding the foregoing, said payment must be made prior to the end of the applicable school year.



To: Public Safety Committee, City Council
From: R.V. Watts, Police Chief
Department: Police
Date: 08/28/2019
Subject: Approval – Walton County School SRO Program Agreement for Foothills Charter

Budget Account/Project Name:

Funding Source:

Budget Allocation:

Budget Available:

Requested Expense:

Company of Purchase:

Description:

Agreement Between the City of Monroe and The Walton County School District for the School Resource Officer (SRO): Foothills Education Charter High School (Walton Site) @ Monroe Area High School.

Background:

The background of the Agreement is to increase the security and safety of WCSD through the funding necessary to permit, inter alia, the assignment of School resource officers to serve WCSD on a full-time basis during the regular school year. The MPD shall be compensated at the rate of \$150 per day for 164 days, for a total amount of **\$24,600** annually for the services to be performed under this Agreement.

Attachment(s):

Foothills Contract for 2019-2020

AGREEMENT BETWEEN THE CITY OF MONROE

and

THE WALTON COUNTY SCHOOL DISTRICT

for

THE SCHOOL RESOURCE OFFICER PROGRAM

THIS AGREEMENT is made and entered into as of the ____ day of July, 2019 (the "Effective Date"), by and between the CITY OF MONROE, and the WALTON COUNTY SCHOOL DISTRICT (the "WCSD").

WITNESSETH

WHEREAS, it is the intent and desire of the MPD and the WCSD to provide for law enforcement and related services as set forth herein;

WHEREAS, the MPD and the WCSD recognize the benefits of a School Resource Officer Program ("Program") to the citizens of Walton County, and particularly to the employees and students of Foothills Education Charter High School (Walton Site).

NOW, THEREFORE, for and in consideration of the promises and mutual covenants contained herein, and other good and valuable consideration, the MPD and the WCSD hereby agree as follows:

Section 1. Purpose. The purpose of this Agreement is to increase the security and safety of WCSD through the funding necessary to permit, *inter alia*, the assignment of School Resource Officer's to serve WCSD on a full-time basis during the regular school year.

Section 2. Term of Agreement. The term of this Agreement shall be for one (1) year from the Effective Date; provided, however, that the Agreement shall be automatically renewed (dates may change) unless either party provides written notice of its intent not to renew the Agreement at least thirty (30) days prior to the expiration of the term. The MPD and the WCSD agree to negotiate the Program costs annually for any subsequent term in accordance with Section 5 below.

Section 3. Program Staffing. The Program shall be staffed in accordance with the following:

3.1.1 **School Resource Officers.** The MPD shall assign one (1) Police Officer to each of the following schools to serve as a School Resource Officer ("SRO"): Foothills Education Charter High School (Walton Site) @ Monroe Area High School. The duties of the SRO shall include the following:

(a) *Investigations.* The SRO may assist with non-campus investigations related to juveniles who attend the school to which the SRO is assigned.

(b) *Law Enforcement.* The SRO may take emergency law enforcement action when required by law; provided, however, that the Principal of the school shall be notified of such action as soon as practicable.

(c) *Traffic Control.* The SRO shall assist in traffic control during the arrival and departure of students.

3.1.2. Supervising Officer. The Chief of Police shall assign one (1) full-time Supervising Officer to oversee the Program and serve as a liaison with WCSD, whose duties shall include the following:

(a) *School Visits.* The Supervising Officer shall perform scheduled and non-scheduled visits to the schools within WCSD to which an SRO is assigned by MPD.

(b) *Program Administration.* The Supervising Officer shall approve Program reports; provide leadership, training and direction for the Program; conduct Program evaluations; analyze campus statistics and problem areas for Foothills Education Charter High School (FHCS); establish rapport with FHCS administrators; oversee school traffic issues; submit quarterly reports to the Site Director; oversee major school functions in which an SRO is participating; coordinate with the Walton County Juvenile Court regarding school-related criminal cases; keep accurate crime reports for FHCS; and maintain time cards and keep up with overtime and comp time for the Program.

(c) *Investigations.* The Supervising Officer shall be available for investigation of crime-related incidents involving a FHCS employee that have a student as the complainant or victim.

3.2 Application and Appointment Process. The MPD's School Resource Officer Unit Commander shall recruit, interview and evaluate potential candidates for the positions above. The names of any applicants receiving a favorable recommendation from the School Resource Officer Unit Commander shall be forwarded to the Chief of Police, who shall make the appointments necessary to staff said positions. Applicants must meet the following requirements:

1. An applicant must have a desire to serve in the position for which he or she is applying.
2. An applicant must be certified and sworn peace officers with a minimum of three (3) years law enforcement experience.

3. An applicant must have successfully completed the School Resource Officers 40-hour training course.

3.3 Scheduling. SRO's shall be scheduled in accordance with the following:

3.3.1. Working Hours. SRO's shall serve WCSD at the FHCS (Walton site) on a full-time basis, i.e., from the start of classes until one-half (1/2) hour after classes are dismissed, although a SRO's working hours may be adjusted on a situational basis, with the prior consent of the School Resource Unit Commander, in order to cover campus-related activities which require the presence of a law enforcement officer. Notwithstanding the foregoing, SRO's may periodically be required by the MPD to perform other tasks during school hours, including, but not limited to mandatory training.

3.3.2. Temporary Reassignment. The Chief of Police may temporarily reassign the SRO's when school is not in session and during periods of law enforcement emergency.

3.3.3. Overtime. The SRO may not work overtime hours without the prior approval of the School Resource Unit Commander. Overtime work will be paid in accordance with MPD policies. SRO's shall neither expect nor accept any additional compensation for overtime work directly from the WCSD.

3.4 Employment Status. The SRO and Supervising Officer (SRO's) shall be and remain employees of the MPD and shall not be WCSD employees. SRO's shall remain responsive to the supervision and chain of command of the MPD. The MPD shall remain solely responsible for the SRO's hiring, firing, training, discipline and/or dismissal. The MPD agrees to pay the salary and employment benefits of the SRO's in accordance with the applicable salary schedules and employment practices of the MPD, including but not limited to: sick leave, annual leave, retirement compensation, workers compensation, unemployment compensation, life insurance, medical and dental insurance. The SRO's shall be subject to all other personnel policies of the MPD.

3.5 Removal and Replacement Process. SRO's may be removed and replaced in accordance with the following:

3.5.1. Removal for Cause. If the Site Director, in consultation with the Assistant Site Director, requests that the SRO be removed from the school (1) because the SRO is not effectively performing the duties of the SRO and/or (2) because the SRO has engaged in unprofessional conduct, MPD will replace the SRO in accordance with 3.5.3.

3.5.2. Discretionary Removal. The MPD reserves the right to dismiss or reassign an SRO when it is deemed to be in the best interests of either the WCSD or the MPD.

3.5.3. Replacement. In the event of a resignation, dismissal, reassignment, removal, or long-term absence of an SRO, the MPD shall provide a temporary replacement for the SRO as soon as possible, but not more than fifteen (15) school days of receiving

notice of such absence, dismissal, resignation, removal, or reassignment. As soon as practicable, the MPD shall provide a permanent replacement for the position.

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2. SRO's shall investigate criminal activity committed on or adjacent to WCSD property.
3. SRO's shall assist school administrators in developing plans and strategies to prevent and minimize dangerous situations that may occur on campus or during school-sponsored events.
4. SRO's shall maintain a detailed weekly report of duties performed.

Notwithstanding the foregoing, SRO's shall not be used by FHCS as school disciplinarians; provided, however, that an SRO may be contacted regarding incidents believed to be in violation of the law, and the SRO shall then determine whether law enforcement action is appropriate. SRO's shall also not be used for regularly-assigned monitoring duties, including but not limited to lunchroom, hallway, carpool, or bus monitoring duties.

Section 5. Compensation. The MPD shall be compensated at the rate of \$150 per day, for 164 days, for a total amount of **\$24,600** annually for the services to be performed under this Agreement. Not less than sixty (60) days prior to the expiration of this Agreement, the MPD shall inform the WCSD of any additional compensation it is requesting for the subsequent term. Compensation owed to the MPD by the WCSD shall be paid in accordance with the Payment Schedule attached hereto as Exhibit "A" and incorporated herein by reference.

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Section 7. Assignability. This Agreement may not be delegated or assigned by either party and any purported delegation or assignment of this Agreement (or rights hereunder) is void unless prior written consent of the other party has been obtained.

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Section 11. Miscellaneous. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which counterparts together shall constitute but one and the same instrument. Each provision of this Agreement is severable from any and all other provisions of this Agreement. Should any provision of this Agreement be for any reason unenforceable, the balance shall nonetheless remain in and be of full force and effect, without giving effect to such unenforceable provision. Time is of the essence hereof. The section headings of this Agreement are for convenience only and in no way limit or enlarge the scope or meaning of the language hereof.

IN WITNESS WHEREOF, the parties hereto have duly signed, sealed, and delivered this Agreement as of the Effective Date.

THE CITY OF MONROE:

By: _____ (Seal)
Mayor

Date: _____

WALTON COUNTY SCHOOL DISTRICT:

By: _____

Name: _____
Superintendent

Date: _____

[BOE SEAL]

EXHIBIT "A"

The WCSD shall pay in full the amount set forth in Section 6 of the Agreement in a lump sum payment at a time mutually agreeable to the parties. Notwithstanding the foregoing, said payment must be made prior to the end of the applicable school year.



To: Public Safety Committee, City Council
From: R.V. Watts, Police Chief
Department: Police
Date: 08/28/2019
Subject: Approval – Taser Axon Camera System Yearly Contract

Budget Account/Project Name: 100-3200-531603

Funding Source: Issued Equipment

Budget Allocation: \$167,302.00

Budget Available: \$128,802.00

Requested Expense: \$41,699.91

Company of Purchase: Axon Enterprise, Inc.

Description:

Body Worn Cameras Issued Equipment Contract: Unlimited BWC Bundle: Year 1 Payment, Evidence.com included storage, Taser Assurance Plan Dock 2 Annual Payment, Pro Evidence.com License: Year 1 Payment, and Evidence.com Included Storage.

Background:

Approved in 2018 for budget 2019 for a grand total of \$208,499.55 over a five-year period beginning 01/15/2019 with an annual payment of **\$41,699.91** due July 2019, July 2020, July 2021, July 2022 and July 2023.

Attachment(s):

Quote: Q-161310-43462.628MD



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 Phone: (800) 978-2737

Q-161310-43462.628MD

Issued 12/28/2018

Quote Expiration: 12/28/2018

Account Number 110974

Start Date: 01/15/2019

Payment Terms: Net 30

Delivery Method: Fedex - Ground

SALES REPRESENTATIVE

Mary Dunn

Phone: (480) 463-2187

Email: mdunn@axon.com

Fax: (480) 463-2187

PRIMARY CONTACT

RV Walts

Phone: (770) 267-7576

Email: rwalts@monroega.gov

SHIP TO

RV Walts
 Monroe Police Dept. - GA
 116 S BROAD ST
 MONROE, GA 30655
 US

BILL TO

Monroe Police Dept. - GA
 PO BOX 1249
 MONROE, GA 30655
 US

00002597

Year 1

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages					
87026	TASER ASSURANCE PLAN DOCK 2 ANNUAL PAYMENT	2	168.00	0.00	0.00
80082	UNLIMITED BWC BUNDLE: YEAR 1 PAYMENT	8	474.00	0.00	0.00
85110	EVIDENCE.COM INCLUDED STORAGE	320	0.00	0.00	0.00
80123	EVIDENCE.COM STORAGE, UNLIMITED	23	144.00	0.00	0.00
85110	EVIDENCE.COM INCLUDED STORAGE	570	0.00	0.00	0.00
80022	PRO EVIDENCE.COM LICENSE: YEAR 1 PAYMENT	18	234.00	0.00	0.00
Hardware					
11537	DOCK, FLEX 2, 6-BAY + CORE	4	1,495.00	0.00	0.00
11528	FLEX 2 CAMERA, (ONLINE)	8	449.00	0.00	0.00
11532	FLEX 2 CONTROLLER	8	250.00	0.00	0.00
11509	BELT CLIP, RAPIDLOCK	8	0.00	0.00	0.00
11534	USB SYNC CABLE, FLEX 2	8	0.00	0.00	0.00
11537	DOCK, FLEX 2, 6-BAY + CORE	2	1,495.00	0.00	0.00
80110	5 YEAR TASER ASSURANCE PLAN AXON SIX BAY + HUB DOCK FLEX2	2	0.00	0.00	0.00
80106	5 YEAR TASER ASSURANCE PLAN AXON FLEX 2 CAMERA	8	0.00	0.00	0.00
80115	5 YEAR TASER ASSURANCE PLAN AXON FLEX 2 CONTROLLER	8	0.00	0.00	0.00
11528	FLEX 2 CAMERA, (ONLINE)	23	449.00	0.00	0.00
11532	FLEX 2 CONTROLLER	23	250.00	0.00	0.00
11509	BELT CLIP, RAPIDLOCK	23	0.00	0.00	0.00

Q-161310-43462.628MD

Year 1 (Continued)

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware (Continued)					
11534	USB SYNC CABLE, FLEX 2	23	0.00	0.00	0.00
71037	LOW RIDER, HEADBAND, FLEX 2	16	0.00	0.00	0.00
71037	LOW RIDER, HEADBAND, FLEX 2	46	0.00	0.00	0.00
				Subtotal	0.00
				Estimated Shipping	0.00
				Estimated Tax	0.00
				Total	0.00

Spares

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware					
11528	FLEX 2 CAMERA, (ONLINE)	3	0.00	0.00	0.00
11509	BELT CLIP, RAPIDLOCK	3	0.00	0.00	0.00
11532	FLEX 2 CONTROLLER	3	0.00	0.00	0.00
80106	5 YEAR TASER ASSURANCE PLAN AXON FLEX 2 CAMERA	3	0.00	0.00	0.00
80115	5 YEAR TASER ASSURANCE PLAN AXON FLEX 2 CONTROLLER	3	0.00	0.00	0.00
11534	USB SYNC CABLE, FLEX 2	3	0.00	0.00	0.00
71037	LOW RIDER, HEADBAND, FLEX 2	6	0.00	0.00	0.00
				Subtotal	0.00
				Estimated Tax	0.00
				Total	0.00

Due July 2019

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages					
80082	UNLIMITED BWC BUNDLE: YEAR 1 PAYMENT	31	948.00	948.00	29,388.00
85110	EVIDENCE.COM INCLUDED STORAGE	1,240	0.00	0.00	0.00
87026	TASER ASSURANCE PLAN DOCK 2 ANNUAL PAYMENT	6	336.00	336.00	2,016.00
80022	PRO EVIDENCE.COM LICENSE: YEAR 1 PAYMENT	19	468.00	541.89	10,295.91
85110	EVIDENCE.COM INCLUDED STORAGE	540	0.00	0.00	0.00
				Subtotal	41,699.91
				Estimated Tax	0.00
				Total	41,699.91

Due July 2020

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages					
80083	UNLIMITED BWC BUNDLE: YEAR 2 PAYMENT	31	948.00	948.00	29,388.00
85110	EVIDENCE.COM INCLUDED STORAGE	1,240	0.00	0.00	0.00
87026	TASER ASSURANCE PLAN DOCK 2 ANNUAL PAYMENT	6	336.00	336.00	2,016.00
80023	PRO EVIDENCE.COM LICENSE: YEAR 2 PAYMENT	19	468.00	541.89	10,295.91
85110	EVIDENCE.COM INCLUDED STORAGE	570	0.00	0.00	0.00
Subtotal					41,699.91
Estimated Tax					0.00
Total					41,699.91

Due July 2021

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages					
80084	UNLIMITED BWC BUNDLE: YEAR 3 PAYMENT	31	948.00	948.00	29,388.00
85110	EVIDENCE.COM INCLUDED STORAGE	1,240	0.00	0.00	0.00
87026	TASER ASSURANCE PLAN DOCK 2 ANNUAL PAYMENT	6	336.00	336.00	2,016.00
85110	EVIDENCE.COM INCLUDED STORAGE	570	0.00	0.00	0.00
80024	PRO EVIDENCE.COM LICENSE: YEAR 3 PAYMENT	19	468.00	541.89	10,295.91
Subtotal					41,699.91
Estimated Tax					0.00
Total					41,699.91

Due July 2022

Item	Description	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages					
80085	UNLIMITED BWC BUNDLE: YEAR 4 PAYMENT	31	948.00	948.00	29,388.00
85110	EVIDENCE.COM INCLUDED STORAGE	1,240	0.00	0.00	0.00
87026	TASER ASSURANCE PLAN DOCK 2 ANNUAL PAYMENT	6	336.00	336.00	2,016.00
80025	PRO EVIDENCE.COM LICENSE: YEAR 4 PAYMENT	19	468.00	541.89	10,295.91



Discounts (USD)

Quote Expiration: 12/28/2018

List Amount	243,771.00
Discounts	35,271.45
Total	208,499.55

**Total excludes applicable taxes and shipping*

Summary of Payments

Payment	Amount (USD)
Year 1	0.00
Spares	0.00
Due July 2019	41,699.91
Due July 2020	41,699.91
Due July 2021	41,699.91
Due July 2022	41,699.91
Due July 2023	41,699.91
Grand Total	208,499.55

Notes

This agreement includes the early TAP refresh replacements of 24 total (23 + 1 spare) cameras and 04 docking stations that are referenced on contract 2597 (Via Q-10598) from 07/15/2014 to 07/14/2019. Contract 2597 will remain in place with Ultimate licenses and storage associated with the referenced units will continue on that contract through to 07/14/2019. Unlimited Licenses for the cameras will begin 12/15/2018 and will expire 07/14/2024*. Estimated ship date will be 12/15/18 -12/31/18.

This agreement includes the additional purchase of the following hardware: 0 Flex 2 cameras, and 02 Flex 2 Docks. Unlimited Licenses, TAP payments and warranties associated with this hardware will be covered from 12/15/18 to 07/14/2024*.

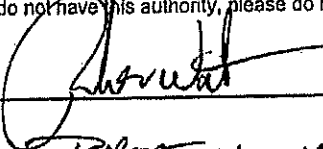
*Dates referenced are approximate and subject to change based on shipping. They may also be altered if an extension is submitted at any time during the contract.

34 total (31 + 3 spares) cameras and 06 docks will be eligible for a refresh at the three-year mark (approximately) of this agreement and at the end of this agreement.

Remaining obligations of contract 2597 and the obligations of this quote, will be governed by the current Axon Master Services Agreement, as referenced below.

Axon's Sales Terms and Conditions

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature:  Date: DEC 18 2018

Name (Print): ROBERT V. WATTS Title: CHIEF OF POLICE

PO# (Or write N/A): _____

Please sign and email to Mary Dunn at mdunn@axon.com or fax to (480) 463-2187

Thank you for being a valued Axon customer. For your convenience on your next order, please check out our online store buy.axon.com

Quote: Q-161310-43462.628MD

*Protect Life® and TASER® are registered trademarks of Axon Enterprise, Inc, registered in the U.S. © 2013 Axon Enterprise, Inc. All rights reserved.

Invoice



Axon Enterprise, Inc.
PO BOX 29661
DEPARTMENT 2018
PHOENIX, AZ 85038-9661
Ph: (480) 991-0797
Fax: (480) 991-0791
AR@axon.com
www.axon.com

Invoice No SI-1602934
Invoice Date 29-Jul-19
Payment Term Net 30
Payment Due Date 28-Aug-19
Sales Order SO190475960
Customer account 110974
Purchase Order YEAR 1 BILLING
Customer reference

67

Lynda

BILL TO:
MONROE POLICE DEPT
ATTN: SAM TREADWELL
PO BOX 1249
MONROE, GA 30655
USA

SHIP TO:
MONROE POLICE DEPT
116 S BROAD ST
MONROE, GA 30655
USA

Item number	Description	Quantity	Unit price	[USD]Amount
80022	PRO EVIDENCE.COM LICENSE: YEAR 1 PAYMENT	19	541.89	10,295.91
80082	UNLIMITED BWC BUNDLE: YEAR 1 PAYMENT	31	948.00	29,388.00
85110	EVIDENCE.COM INCLUDED STORAGE	540	0.00	0.00
85110	EVIDENCE.COM INCLUDED STORAGE	1,240	0.00	0.00
87026	TASER ASSURANCE PLAN DOCK 2 ANNUAL PAYMENT	6	336.00	2,016.00

Please see <https://www.axon.com/legal/sales-terms-and-conditions> for all sales terms and conditions

Invoice Total	41,699.91
Shipping	0.00
Sales Tax	0.00
Total	41,699.91
Amount Received	0.00
BALANCE DUE	USD 41,699.91

STATEMENT APPROVAL

DATE _____

ACCT # 100-3200-531603

DEPT HEAD _____

APPROVED 



To: Planning and Zoning / City Council
From: Patrick Kelley
Department: Planning, Zoning, Code and Development
Date: 07-22-19
Description: First Christian Church at 206 S Hammond Dr. request for variance of sign ordinance.

Budget Account/Project Name: NA

Funding Source: 2019 NA

Budget Allocation: NA

Budget Available: NA

Requested Expense: \$NA **Company of Purchase:** NA

Recommendation: *Approve conditionally requiring halo or external lighting for the area of the sign which will contain the text "First Christian Church" on the sign. This Section of the sign to be modified from internally illuminated Lexan to a more suitable material like wood or metal or simply be no longer lighted from the inside. Thus, reducing the current non-conformity as the sign currently exist and making it more in line with the vision of signage within the city described in the sign ordinance section of the City of Monroe Zoning ordinance.*

Background: *The applicant wishes to have an internally illuminated sign and to update from the current changeable copy sign which requires physically changing the message on the sign; the changeable copy portion will be LED. This change is in the interest of modernization of the current sign for ease of use and efficient use of time.*

Attachment(s):



City of Monroe
 215 N. Broad Street
 Monroe, GA 30655
 (770)207-4674

Plan Report

Plan NO.: VAR-000020 **69**

Plan Type: **Variance**
 Work Classification: **Other**
 Plan Status: **In Review**

Apply Date: 07/19/2019

Expiration:

Location Address

Parcel Number

206 S HAMMOND DR, MONROE, GA 30655

M0130085

Contacts

First Christian Church
 150 Baker ST, Monroe, GA 30655

Owner

Description: Request for Variance for Sign - P&Z Mtg 8/20/19 @5:30 pm-Council Mtg 9/10/19 @6:00 pm 215 N Broad St

Valuation: \$0.00
Total Sq Feet: 0.00

Fees	Amount
Commercial Rezone or Variance Fee	\$200.00
Total:	\$200.00

Payments	Amt Paid
Total Fees	\$200.00
Check # 921	\$200.00
Amount Due:	\$0.00

Condition Name

Description

Comments

Debbie Adkinson

Issued By: Debbie Adkinson

Katal Whithy

Plan_Signature_1

July 19, 2019

Date

19 July 19

Date

Plan_Signature_2

Date



Variance/Conditional Use Application

Application must be submitted to the Code Department 45 days prior to the Planning & Zoning

Meeting of: _____

Your representative must be present at the meeting

Street address 206 S. Hammond Dr. Council District _____ / _____ Map and Parcel # _____
Zoning _____ Acreage _____ Proposed Use _____ Road Frontage _____ ft. / on
_____ (street or streets)

Applicant
Name First Christian Church
Address 206 S. Hammond Dr.
Phone # 770-267-2087

Owner
Name _____
Address _____
Phone # _____

Request Type: (check one) Variance Conditional Use

Nature of proposed use, including without limitation the type of activity proposed, manner of operation, number of occupants and/or employees, hours of operation, number of vehicle trips, water and sewer use, and similar matters:
We currently have a sign that has a light on the inside + are proposing a digitally lighted sign that will also be lit from inside.

State relationship of structure and/or use to existing structures and uses on adjacent lots;
Current sign + new sign are both 4ft x 8ft.

State reason for request and how it complies with the Zoning Ordinance section 1425.5(1)-(10) & 1430.6(1)-(8):
Current ordinance prohibits signs lit from the inside + we are requesting a variance.

State area, dimensions and details of the proposed structure(s) or use(s), including without limitation, existing and proposed parking, landscaped areas, height and setbacks of any proposed buildings, and location and number of proposed parking/loading spaces and access ways:
The new sign will replace our old sign on Hammond Dr. Size is 4ft x 8ft. The sign on Baker St. will remain the same. The monument will stay the same.

State the particular hardship that would result from strict application of this Ordinance:
We would not be able to replace our current sign with a new, more modern one.

Check all that apply: Public Water: _____ Well: _____ Public Sewer: _____ Septic: _____ Electrical: _____ Gas: _____

For any application for an overlay district, a Certificate of Appropriateness or a letter of support from the Historic Preservation Commission or the Corridor Design Commission for the district is required.

Documents to be submitted with request:

- Recorded deed
- Survey plat
- Site plan to scale
- Proof of current tax status

Application Fees:

- \$100 Single Family
- \$300 Multi Family
- \$200 Commercial

Each applicant has the duty of filing a disclosure report with the City if a contribution or gift totaling two hundred and fifty dollars (\$250.00) or more has been given to an official of the City of Monroe within the last two (2) years.

The above statements and accompanying materials are complete and accurate. Applicant hereby authorizes Code department personnel to enter upon and inspect the property for all purposes allowed and required by the zoning ordinance and the development regulations.

Signature [Handwritten Signature] Date: 7-18-19

**PUBLIC NOTICE WILL BE PLACED AND REMOVED BY THE CODE DEPARTMENT
SIGN WILL NOT BE REMOVED UNTIL AFTER THE COUNCIL MEETING.**

***Property owners signature if not the applicant**

Signature _____ Date: _____

Brian Anthony Whitley _____ Date: 7-18-19

Notary Public

Commission Expires: 20 March 2021

I hereby withdraw the above application: Signature _____ Date _____

**My Comm. Exp. March 20, 2021
Walton County, Georgia**



Jerry Williams
Sians
770-815-1860
Since 1955

CHANNEL LETTERS • TRUCK LETTERING • NEON • LED

FIRST CHRISTIAN CHURCH

FIRST CHRISTIAN CHURCH
ENJOY GOD'S BLESSINGS
AND SERVE HIM DAILY
WORSHIP 10:30

DEED TO SECURE DEBT

STATE OF GEORGIA

COUNTY OF WALTON

THIS INDENTURE, made this 15th day of November, 1978, between Dan G. Foster, James L. Peters and J. J. Conner as Trustees of The First Christian Church of Monroe, and their successors in office of the State of Georgia and County of Walton, Grantor, and The National Bank of Walton County

of the State of Georgia and County of Walton, Grantee,

WITNESSETH: That, WHEREAS, Grantor is justly indebted to Grantee in the sum of Fifty four thousand two hundred fifty dollars and no/100 Dollars (\$ 54,250.00), in lawful money of the United States, and has agreed to pay the same, with interest thereon, according to the terms of a certain note (the "Note") given by Grantor to Grantee, bearing even date herewith, with final payment being due on Nov. 15, 1979 due in one note, the Note, by reference, being made a part hereof;

NOW, THEREFORE, in consideration of the premises and of the sum hereinabove set forth, Grantor has granted, bargained, sold and conveyed, and by these presents does grant, bargain, sell and convey unto Grantee the following property, to-wit:

All that tract or parcel of land lying and being in the City of Monroe, Walton County, Georgia, on the South side of Baker Street containing Ten (10) acres, more or less, and more particularly described as follows: Beginning at a point at the center of the intersection of Baker and Frances Streets and running South 18 degrees East 780 feet to an iron pin corner; running thence South 84 degrees West 620 feet to an iron pin corner; running thence North 18 degrees West 620 feet to the center of Baker Street; running thence along Baker Street North 70 degrees East 620 feet to the beginning point. Said land is shown by plat made by J. M. Williams, C.S. dated March 16, 1955, and recorded in Plat Book 5, page 188, in the office of the Clerk of Walton Superior Court to which plat and the record thereof reference is hereby made.

Said property was conveyed to R. C. Foster, E. L. Hearn and Brandt LaBoon as Trustees of The First Christian Church of Monroe, and their successors in office by George W. Baker by warranty deed dated April 5, 1955, recorded in Deed Book 37, page 546, Walton County Records.

This Deed to Secure Debt and the indebtedness secured hereby is a contract between the Grantor and the Grantee alone and the indebtedness it is given to secure may not be assumed by any individual, or group of individuals, firm or corporation without the prior written consent of the Grantee herein; should the Grantor herein by contract, deed, conveyance or otherwise attempt to convey the property described herein without such prior written consent of the Grantee, then the Grantee herein, at its option, may declare the entire balance of the indebtedness immediately due and payable on demand; also, such act on the part of the Grantor without the prior written consent of the Grantee shall constitute a default as defined herein.

GEORGIA INTANGIBLE TAX PAID

\$ 163.50
11-16 1978

Logg J. Byrd
Tax Commissioner
Walton County, Georgia

FILED NOV 16 1978
TIME 4:20 pm
RECORDED NOV 20 1978
BOOK 149 PAGE 195-197
THOMAS S. BATCHELOR
CLERK SUPERIOR COURT
WALTON COUNTY, GEORGIA

TOGETHER with all buildings, structures and other improvements now or hereafter located on the property hereinbefore described, or any part and parcel thereof; and
TOGETHER with all rights, title and interest of Grantor in and to the minerals, flowers, shrubs, crops, trees, timber and other emblements now or hereafter on said property or under or above the same or any part or parcel thereof; and
TOGETHER with all and singular the tenements, hereditaments, easements and appurtenances thereunto belonging or in any wise appertaining, and the reversion or reversions, remainder and remainders, rents, issues and profits thereof; and also all the estate, right, title, interest, claim and demand whatsoever of Grantor of, in and to the same and of, in and to every part and parcel thereof; and
TOGETHER with all machinery, apparatus, equipment, fittings, fixtures, whether actually or constructively attached to said property and including all trade, domestic and ornamental fixtures, and articles of personal property of every kind and nature whatsoever (hereinafter collectively called "Equipment"), now or hereafter located in, upon or under said property or any part thereof and used or useable in connection with any present or future operation of said property and now owned or hereafter acquired by Grantor, including, but without limiting the generality of the foregoing, all heating, air-conditioning, freezing, lighting, laundry, incinerating and power equipment; engines; pipes; pumps; tanks; motors; conduits; switchboards; plumbing, lifting, cleaning, fire prevention, fire extinguishing, refrigerating, ventilating and communications apparatus; boilers, ranges, furnaces, oil burners or units thereof; appliances; air-cooling and air-conditioning apparatus; vacuum cleaning systems; elevators; escalators; shades; awnings; screens; storm doors and windows; stoves; wall beds; refrigerators; attached cabinets; partitions; ducts and compressors; rugs and carpets; draperies; furniture and furnishings in commercial, institutional and industrial buildings; together with all additions thereto and replacements thereof (Grantor hereby agreeing with respect to all additions and replacements to execute and deliver from time to time such further instruments as may be requested by Grantee to confirm the conveyance, transfer and assignment of any of the foregoing); and
TOGETHER with any and all rents which are now due or may hereafter become due by reason of the renting, leasing and bailment of property improvements thereon and Equipment; and

**NOTICE TO THE PUBLIC
CITY OF MONROE**

The City of Monroe has received a request for a variance for a New Sign at 206 South Hammond Drive. A public hearing will be held on August 20, 2019 before the Planning & Zoning Commission, at 5:30 P. M.

The City of Monroe has received a request for a variance for a New Sign at 206 South Hammond Drive. A public hearing will be held on September 10, 2019 before the Mayor and Council, at 6:00 pm.

The meeting will be held in City Hall Meeting Room, 215 North Broad Street. All those having an interest should be present.

**Please run on the
following date:**

August 4, 2019



To: Planning and Zoning / City Council
From: Patrick Kelley
Department: Planning, Zoning, Code and Development
Date: 07-22-19
Description: First Christian Church at 206 S Hammond Dr. request for variance of sign ordinance.

Budget Account/Project Name: NA

Funding Source: 2019 NA

Budget Allocation: NA

Budget Available: NA

Requested Expense: \$NA **Company of Purchase:** NA

Recommendation: *Approve conditionally requiring halo or external lighting for the area of the sign which will contain the text "First Christian Church" on the sign. This Section of the sign to be modified from internally illuminated Lexan to a more suitable material like wood or metal or simply be no longer lighted from the inside. Thus, reducing the current non-conformity as the sign currently exist and making it more in line with the vision of signage within the city described in the sign ordinance section of the City of Monroe Zoning ordinance.*

Background: *The applicant wishes to have an internally illuminated sign and to update from the current changeable copy sign which requires physically changing the message on the sign; the changeable copy portion will be LED. This change is in the interest of modernization of the current sign for ease of use and efficient use of time.*

Attachment(s):



City of Monroe
 215 N. Broad Street
 Monroe, GA 30655
 (770)207-4674

Plan Report

Plan NO.: VAR-000020 **77**

Plan Type: **Variance**
 Work Classification: **Other**
 Plan Status: **In Review**

Apply Date: 07/19/2019

Expiration:

Location Address

Parcel Number

206 S HAMMOND DR, MONROE, GA 30655

M0130085

Contacts

First Christian Church
 150 Baker ST, Monroe, GA 30655

Owner

Description: Request for Variance for Sign - P&Z Mtg 8/20/19 @5:30 pm-Council Mtg 9/10/19 @6:00 pm 215 N Broad St

Valuation: \$0.00
Total Sq Feet: 0.00

Fees	Amount
Commercial Rezone or Variance Fee	\$200.00
Total:	\$200.00

Payments	Amt Paid
Total Fees	\$200.00
Check # 921	\$200.00
Amount Due:	\$0.00

Condition Name

Description

Comments

Debbie Adkinson

Issued By: Debbie Adkinson

July 19, 2019

Date

Katal Whithy

Plan_Signature_1

19 July 19

Date

Plan_Signature_2

Date



Variance/Conditional Use Application

Application must be submitted to the Code Department 45 days prior to the Planning & Zoning

Meeting of: _____

Your representative must be present at the meeting

Street address 206 S. Hammond Dr. Council District _____ / _____ Map and Parcel # _____
Zoning _____ Acreage _____ Proposed Use _____ Road Frontage _____ ft. / on
_____ (street or streets)

Applicant
Name First Christian Church
Address 206 S. Hammond Dr.
Phone # 770-267-2087

Owner
Name _____
Address _____
Phone # _____

Request Type: (check one) Variance Conditional Use

Nature of proposed use, including without limitation the type of activity proposed, manner of operation, number of occupants and/or employees, hours of operation, number of vehicle trips, water and sewer use, and similar matters:
We currently have a sign that has a light on the inside + are proposing a digitally lighted sign that will also be lit from inside.

State relationship of structure and/or use to existing structures and uses on adjacent lots;
Current sign + new sign are both 4ft x 8ft.

State reason for request and how it complies with the Zoning Ordinance section 1425.5(1)-(10) & 1430.6(1)-(8):
Current ordinance prohibits signs lit from the inside + we are requesting a variance.

State area, dimensions and details of the proposed structure(s) or use(s), including without limitation, existing and proposed parking, landscaped areas, height and setbacks of any proposed buildings, and location and number of proposed parking/loading spaces and access ways:
The new sign will replace our old sign on Hammond Dr. Size is 4ft x 8ft. The sign on Baker St. will remain the same. The monument will stay the same.

State the particular hardship that would result from strict application of this Ordinance:
We would not be able to replace our current sign with a new, more modern one.

Check all that apply: Public Water: _____ Well: _____ Public Sewer: _____ Septic: _____ Electrical: _____ Gas: _____

For any application for an overlay district, a Certificate of Appropriateness or a letter of support from the Historic Preservation Commission or the Corridor Design Commission for the district is required.

Documents to be submitted with request:

- Recorded deed
- Survey plat
- Site plan to scale
- Proof of current tax status

Application Fees:

- \$100 Single Family
- \$300 Multi Family
- \$200 Commercial

Each applicant has the duty of filing a disclosure report with the City if a contribution or gift totaling two hundred and fifty dollars (\$250.00) or more has been given to an official of the City of Monroe within the last two (2) years.

The above statements and accompanying materials are complete and accurate. Applicant hereby authorizes Code department personnel to enter upon and inspect the property for all purposes allowed and required by the zoning ordinance and the development regulations.

Signature [Handwritten Signature] Date: 7-18-19

**PUBLIC NOTICE WILL BE PLACED AND REMOVED BY THE CODE DEPARTMENT
SIGN WILL NOT BE REMOVED UNTIL AFTER THE COUNCIL MEETING.**

***Property owners signature if not the applicant**

Signature _____ Date: _____

Brian Anthony Whitley _____ Date: 7-18-19

Notary Public

Commission Expires: 20 March 2021

I hereby withdraw the above application: Signature _____ Date _____

**My Comm. Exp. March 20, 2021
Walton County, Georgia**





DEED TO SECURE DEBT

STATE OF GEORGIA

COUNTY OF WALTON

THIS INDENTURE, made this 15th day of November, 1978, between Dan G. Foster, James L. Peters and J. J. Conner as Trustees of The First Christian Church of Monroe, and their successors in office of the State of Georgia and County of Walton, Grantor, and The National Bank of Walton County

of the State of Georgia and County of Walton, Grantee,

WITNESSETH: That, WHEREAS, Grantor is justly indebted to Grantee in the sum of Fifty four thousand two hundred fifty dollars and no/100 Dollars (\$ 54,250.00), in lawful money of the United States, and has agreed to pay the same, with interest thereon, according to the terms of a certain note (the "Note") given by Grantor to Grantee, bearing even date herewith, with final payment being due on Nov. 15, 1979 due in one note, the Note, by reference, being made a part hereof;

NOW, THEREFORE, in consideration of the premises and of the sum hereinabove set forth, Grantor has granted, bargained, sold and conveyed, and by these presents does grant, bargain, sell and convey unto Grantee the following property, to-wit:

All that tract or parcel of land lying and being in the City of Monroe, Walton County, Georgia, on the South side of Baker Street containing Ten (10) acres, more or less, and more particularly described as follows: Beginning at a point at the center of the intersection of Baker and Frances Streets and running South 18 degrees East 780 feet to an iron pin corner; running thence South 84 degrees West 620 feet to an iron pin corner; running thence North 18 degrees West 620 feet to the center of Baker Street; running thence along Baker Street North 70 degrees East 620 feet to the beginning point. Said land is shown by plat made by J. M. Williams, C.S. dated March 16, 1955, and recorded in Plat Book 5, page 188, in the office of the Clerk of Walton Superior Court to which plat and the record thereof reference is hereby made.

Said property was conveyed to R. C. Foster, E. L. Hearn and Brandt LaBoon as Trustees of The First Christian Church of Monroe, and their successors in office by George W. Baker by warranty deed dated April 5, 1955, recorded in Deed Book 37, page 546, Walton County Records.

This Deed to Secure Debt and the indebtedness secured hereby is a contract between the Grantor and the Grantee alone and the indebtedness it is given to secure may not be assumed by any individual, or group of individuals, firm or corporation without the prior written consent of the Grantee herein; should the Grantor herein by contract, deed, conveyance or otherwise attempt to convey the property described herein without such prior written consent of the Grantee, then the Grantee herein, at its option, may declare the entire balance of the indebtedness immediately due and payable on demand; also, such act on the part of the Grantor without the prior written consent of the Grantee shall constitute a default as defined herein.

GEORGIA INTANGIBLE TAX PAID

\$ 163.50
11-16 1978

Loggy J. Byrd
Tax Commissioner
Walton County, Georgia

FILED NOV 16 1978
TIME 4:20 pm
RECORDED NOV 20 1978
BOOK 149 PAGE 195-197
THOMAS S. BATCHELOR
CLERK SUPERIOR COURT
WALTON COUNTY, GEORGIA

TOGETHER with all buildings, structures and other improvements now or hereafter located on the property hereinbefore described, or any part and parcel thereof; and
TOGETHER with all rights, title and interest of Grantor in and to the minerals, flowers, shrubs, crops, trees, timber and other emblements now or hereafter on said property or under or above the same or any part or parcel thereof; and
TOGETHER with all and singular the tenements, hereditaments, easements and appurtenances thereunto belonging or in any wise appertaining, and the reversion or reversions, remainder and remainders, rents, issues and profits thereof; and also all the estate, right, title, interest, claim and demand whatsoever of Grantor of, in and to the same and of, in and to every part and parcel thereof; and
TOGETHER with all machinery, apparatus, equipment, fittings, fixtures, whether actually or constructively attached to said property and including all trade, domestic and ornamental fixtures, and articles of personal property of every kind and nature whatsoever (hereinafter collectively called "Equipment"), now or hereafter located in, upon or under said property or any part thereof and used or useable in connection with any present or future operation of said property and now owned or hereafter acquired by Grantor, including, but without limiting the generality of the foregoing, all heating, air-conditioning, freezing, lighting, laundry, incinerating and power equipment; engines; pipes; pumps; tanks; motors; conduits; switchboards; plumbing, lifting, cleaning, fire prevention, fire extinguishing, refrigerating, ventilating and communications apparatus; boilers, ranges, furnaces, oil burners or units thereof; appliances; air-cooling and air-conditioning apparatus; vacuum cleaning systems; elevators; escalators; shades; awnings; screens; storm doors and windows; stoves; wall beds; refrigerators; attached cabinets; partitions; ducts and compressors; rugs and carpets; draperies; furniture and furnishings in commercial, institutional and industrial buildings; together with all additions thereto and replacements thereof (Grantor hereby agreeing with respect to all additions and replacements to execute and deliver from time to time such further instruments as may be requested by Grantee to confirm the conveyance, transfer and assignment of any of the foregoing); and
TOGETHER with any and all rents which are now due or may hereafter become due by reason of the renting, leasing and bailment of property improvements thereon and Equipment; and

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CITY OF MONROE**

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The City of Monroe has received a request for a variance for a New Sign at 206 South Hammond Drive. A public hearing will be held on September 10, 2019 before the Mayor and Council, at 6:00 pm.

The meeting will be held in City Hall Meeting Room, 215 North Broad Street. All those having an interest should be present.

**Please run on the
following date:**

August 4, 2019

**STATE OF GEORGIA
COUNTY OF WALTON
CITY OF MONROE**

CONTRACT FOR SERVICES

KNOW ALL MEN BY THESE PRESENTS, that the City of Monroe, in Walton County, Georgia, hereinafter called “City” and the Walton County Chamber of Commerce, a non-profit corporation, hereinafter called “Chamber” on this 10th day of September, 2019, have contracted and agreed as follows:

This agreement shall be in effect for a period of one (1) year from the first day of 1 July, 2019, through the last day of June 30, 2020. At the end of one (1) year this contract may be renewed by mutual agreement between the parties.

Notwithstanding any of the provisions of this agreement, it is agreed that the City has no financial interest in the business of the Chamber, and shall not be liable for any debts or obligations incurred by Chamber, nor shall City be deemed or construed to be a partner, joint venturer or otherwise interested in the assets of Chamber, or profits earned or derived by Chamber, nor shall Chamber at any time or times use the name or credit of the City in purchasing or attempting to purchase equipment, supplies, or other thing or things whatsoever.

Chamber in the performance of its operations and obligations hereunder shall not be deemed to be the agent of the City but shall be deemed to be an independent contractor in every respect and shall take all steps at its own expense as the City from time to time requests to indicate that it is an independent contractor. The City does not and will not assume any responsibility for the means by which or manner in which services by the Chamber, provided for herein, are performed, but on the contrary, Chamber shall be wholly responsible therefor.

Chamber shall not transfer or assign this agreement or the license or any of the rights or privileges granted herein without the prior written consent of the City.

Chamber hereby agrees to comply strictly with all ordinances of Monroe, Georgia, and the laws of the State of Georgia while performing the terms of this agreement.

Chamber agrees that upon violation of any of the covenants or agreements herein contained, on account of any act of omission or commission of Chamber, the City may, at its option, terminate and cancel this agreement.

The City agrees to pay to the Chamber for a term of one (1) year, on a per capita basis as shown on Exhibit “A” attached hereto and made a part hereof, the sum of \$5,500.00 and the Chamber agrees in consideration therefore to provide the City the following services:

- (1) Provide a full time professionally qualified director and a secretary to carry on the functions of the Chamber toward economic and community improvement and expansion of the area’s economy to benefit all citizens.
- (2) Assist the Development Authority in seeking to attract and promote new and expanding industry with the City of Monroe, to create new jobs and employment for the benefit and economic improvement and expansion for the citizens of the City of Monroe.
- (3) Gather, keep updated, research and distribute information and economic data to be used as advertisements, and presentations to general and specific commercial, service and manufacturing prospects.
- (4) Develop and secure tools of the trade such as maps, charts, photos, topos, briefing facilities, brochures, reports, etc., as are necessary and required to adequately promote Walton County and the City of Monroe.
- (5) Work with the Development Authority and existing industry for expansions, problem solving, counseling, and other services pertinent to the expansion of said existing industry for the benefit of the City of Monroe.
- (6) For the mutual and economic industrial development of the City, to maintain contact, cooperate and work closely with other agencies and organizations with similar purposes such as the Georgia Department of Industry, Trade & Tourism; Georgia Chamber of Commerce; economic development department of public and private utilities; local, area and regional planning and development agencies; industrial development boards; rail, highway, air and water transportation and development organizations; and, other groups, organizations, agencies and individuals.
- (7) Keep knowledgeable of local, state, regional and national trends in industrial development and continue to improve, through land control, site development, local and area technical sources such as universities, colleges, authorities and vocational technical institutions, and any and all other sources and aid to create more and better jobs for the benefit of the County and its citizens.

In addition and for said consideration, Chamber further agrees to perform the following services:

- (1) Receive, study, and respond to all mail and phone inquiries which are directly or otherwise sent to the City, by potential visitors, business and professional people, school children from all over the U.S. and the world, research and survey agencies and myriad of outside sources and individuals seeking information about the community, its people, government, history, economic base, institutions, professions, military establishments, state and federal agencies, schools and education institutions, housing, job opportunities, legal professions, hospitals and paramedical services, churches, climatic conditions (geographical, business, social), laws, regulations and statutes, courts, local community and governmental services, taxes and licenses.
- (2) Serve as the principal public relations and information agency for the City and for all people who are referred by the City and who come into the Chamber offices but who would otherwise have to call upon the City for the services and information enumerated in this contract, and to serve or give directions to visitors in the City.
- (3) Welcome individuals and groups deemed by the City to be important to the City at their point of arrival and assist and help in coordinating the ground breakings, openings, civic presentations and other activities involving the City and its officials.
- (4) Counsel and assist potential new and expanding business, agencies and institutions and people moving into the area.
- (5) Through the management and staff of the Chamber, as well as volunteers from local leadership, to do everything possible to foster and promote the City of Monroe and Walton County, and to create and maintain its good name and good will.
- (6) To promote tourist business in Monroe by maintaining contact, information exchange and association with travel, visitor and tourist promotion agencies and organizations, and keep abreast of current methods, trends, ideas, programs and procedures in the tourist industry, including the coordination of such programs with appropriate regional, state and national agencies.
- (7) The professional staff of the Chamber will endeavor to increase and broaden their management and promotional skills and techniques by participating in seminars, workshops and short courses.
- (8) Initiate, assist and coordinate activities and programs, which will retain and enlarge retail sales in City and insure a viable downtown area.

WITNESS our hands and seals the 10th day of September, 2019.

WALTON COUNTY CHAMBER OF COMMERCE

BY _____
Patti Souther, Chairman of the Board

(AFFIX SEAL)
ATTEST:

Teri H. Smiley
President

CITY OF MONROE

By _____
John Howard, Mayor

(AFFIX SEAL)
ATTEST:

City Clerk

CITY AND COUNTY CONTRACTS

Per Capita Basis (Based on 2018 Population)

			Contract Amount
Walton County	County less city populations	59,106 x .40/person = \$23,642.40	\$23,642.00
Loganville	11,493(Less Gwinnett -2,599)	8,894 x .40/person = \$ 3557.60	\$ 3,500.00
Monroe		13,628 x .40/person = \$ 5,451.20	\$ 5,500.00
Social Circle		4,419 x .40/person = \$ 1,767.60	\$ 1,800.00
Total City/County Funding			\$34,442.00

Exhibit "A"

U.S. Census Bureau

APPOINTMENTS

Updated

April 9, 2019

Appointed**Term Expires****PLANNING COMMISSION (Five-year term)**

Kyle Harrison	October 13, 2015	September 1, 2019
Rosalind Parks	October 13, 2015	September 1, 2019
Mike Eckles	August 9, 2016	September 1, 2020
David Butler	December 12, 2017	September 1, 2020
	(to fill unexpired term of John Howard)	
Randy Camp	December 12, 2017	September 1, 2022



Appointed Board Member Biography

Name: Kyle Harrison

Profession / Business: Commercial Construction Position: Vice President

Business Address: 707 Old Peachtree Rd NW 5-100 Suwanee GA 30024

Phone number: 678-449-5520 Fax number: _____

Email address: kyle.harrison@scott-contracting.com

Home Address: PO Box 709 / 112 Bold Springs Ave Monroe GA 30655

Home Phone number: _____ Mobile Phone number: 678-449-5520

(Please indicate address where you prefer to receive your mail)

Birthday: 12/22/70 Birthplace: Athens GA

Education: BS- GATECH MS- CONSTRUCTION MGT / SOUTHERN POLY

Hobbies: GOLF, UGA FOOTBALL

Membership in Service Clubs: HOPE MONROE, GRACE AT THE MILL

Social Clubs: member at ~~WDB~~ Harbor GOLF CLUB LAKE O'CONNOR

Membership / Offices Held / Other Agency Boards:

N/A

Civic Appointments: N/A

Political Offices: N/A

Reason for wanting to serve on PLANNING + ZONING Board

CONTINUE TO SUPPORT PROPER ECONOMIC PLANNING + DEVELOPMENT IN MONROE GA

From: Rosalind Parks rosalindlp@yahoo.com
 Subject: Appointed Board Member Biography fillable form.pdf
 Date: July 12, 2019 at 11:44 PM
 To: Rosalindlp@yahoo.com



Appointed Board Member Biography

Name: Rosalind L. Parks
 Profession / Business: Retired Position: —
 Business Address: —
 Phone number: — Fax number: —
 Email address: rosalindlp@yahoo.com
 Home Address: 870 Hickory Drive, Monroe, GA 30656
 Home Phone number: 770-267-3306 Mobile Phone number: 404-759-0412

(Please indicate address where you prefer to receive your mail)

Birthday: August 15, 1948 Birthplace: Kannapolis, North Carolina
 Education: Bachelor of Arts - Mercer University
 Hobbies: Reading, Sewing, Swimming, Travelling
 Membership in Service Clubs: Delta Sigma Theta Sorority, Member of OES, PHA
 Social Clubs: _____
 Membership / Offices Held / Other Agency Boards:
N/A

Civic Appointments: N/A
 Political Offices: N/A

Reason for wanting to serve on Planning Comm. Board

I enjoy being part of the decision-making process on the development of Monroe.



To: City Council
From: Brian Thompson
Department: Code
Date: 09/10/2019
Subject: 2nd Reading - Wireless Facilities and Antennas Ordinance

Budget Account/Project Name: N/A

Funding Source: N/A

Budget Allocation:	\$0.00	
Budget Available:	\$0.00	
Requested Expense:	\$0.00	Company of Purchase: N/A

Description:

An ordinance to regulate the placement of wireless devices used for communications commonly known as micro-cells.

Background:

SB 66 dictates much of the regulatory capabilities of municipalities in Georgia. To comply with this act and to try to manage the deployment of micro-cell technology in Monroe staff recommends passage of this ordinance.

Attachment(s):

Ordinance

AN ORDINANCE TO AMEND CHAPTER 98 OF THE CODE OF ORDINANCES OF THE CITY OF MONROE, GEORGIA, REGARDING THE CITY’S WIRELESS FACILITIES AND ANTENNAS ORDINANCE

THE MAYOR AND THE COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN AS FOLLOWS:

Article I.

Chapter 98 of the Code of Ordinances is hereby amended to add Article VIII - Wireless Facilities and Antennas.

SEE ATTACHED “EXHIBIT A” FOR THE COMPLETE TEXT OF CHAPTER 98, ARTICLE VIII.

Article II.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Article III.

This ordinance shall take effect from and after its adoption by the Mayor and Council of the City of Monroe, Georgia.

FIRST READING. This ___ day of _____, 2019.

SECOND READING AND ADOPTED on this ___ day of _____, 2019.

CITY OF MONROE, GEORGIA

By: _____ (SEAL)
John Howard, Mayor

Attest: _____ (SEAL)
Debbie Kirk, City Clerk

EXHIBIT “A”

Chapter 98 – Utilities Article VIII. – Wireless Facilities and Antennas

Sec. 98-227 – Purpose and Compliance.

(1) O.C.G.A. § 32-4-92(a)(10) authorizes the City of Monroe, a municipality organized and existing under the laws and authorities of the State of Georgia (the “City”) to establish reasonable regulations for the installation, construction, maintenance, renewal, removal, and relocation of pipes, mains, conduits, cables, wires, poles, towers, traffic and other signals, and other equipment, facilities, or appliances in, on, along, over, or under the public roads of the City. Further, 47 U.S.C. § 253(c) provides that the City has authority to manage its public rights of way. Finally, the Georgia Streamlining Wireless Facilities and Antennas Act., O.C.G.A. Title 36, Chapter 66C (the “SWFAA”), addresses the placement of small wireless facilities in the public rights of way of the City.

(2) The City finds it is in the best interest of the City and its residents and businesses to establish requirements, specifications and reasonable conditions regarding placement of small wireless facilities, and poles in the public rights of way. These requirements, specifications and conditions are adopted in order to protect the public health, safety and welfare of the residents and businesses of the City and to reasonably manage and protect the public rights of way and its uses in the City.

(3) The objective of this Article is to (i) implement the SWFAA and (ii) ensure use of the public rights of way is consistent with the design, appearance and other features of nearby land uses, protects the integrity of historic, cultural and scenic resources and does not harm residents’ quality of life.¹

1. Note, this list of considerations comes from ¶ 86 of FCC 2018 Small Cell Order.

Sec. 98-228 – Definitions.

- (1) Unless defined below, terms used in this Article shall have the meanings given them in O.C.G.A. § 36-66C-2.
- (2) In the event that any federal or state law containing definitions used in this Article is amended, the definition in the referenced section, as amended, shall control.

Sec. 98-229 – Permits.

(1) A permit is required to collocate a small wireless facility² in the public right of way or to install, modify, or replace a pole or a decorative pole in the public right of way. A permit is not required to perform the activities described in O.C.G.A. § 36-66C-6(e) or (f).

(2) Any person seeking to collocate a small wireless facility in the public right of way or to install, modify, or replace a pole or a decorative pole in the public right of way shall submit an application to the Planning and Development Office of the City of Monroe, located at 215 N. Broad Street, Monroe, Georgia, 30655, (the “Authority”) for a permit. Applications are available from the Authority. Any material change to information contained in an application shall be submitted in writing to the Authority within 30 days after the events necessitating the change.

2. Note: Under SWFAA, collocation can be on or adjacent to: (i) a pole or decorative pole or (ii) a support structure. By definition, poles and decorative poles are in the right of way. Support structures may be located outside of the right of way. Permitting of support structures is not part of this process. See O.C.G.A. § 36-66C-6(l).

(3) Each application for a permit shall include the maximum application fees permitted under O.C.G.A. § 36-66C-5(a)(1), (a)(2) and (a)(3). Such maximum application fees shall automatically increase on January 1 of each year beginning January 1, 2021, as provided under O.C.G.A. § 36-66C-5(b).

(4) The Authority shall review applications for permits according to the timelines and using the procedures identified in O.C.G.A. §§ 36-66C-7 and 36-66C-13.

(5) Applications for permits shall be approved except as follows:

(a) In order to receive a permit to install a pole or replace a decorative pole, the applicant must have determined after diligent investigation that it cannot meet the service objectives of the permit by collocating on an existing pole or support structure on which: (i) the applicant has the right to collocate subject to reasonable terms and conditions; and (ii) such collocation would not impose technical limitations or significant additional costs. The applicant shall certify that it has made such a determination in good faith, based on the assessment of a licensed engineer, and shall provide a written summary of the basis for such determination.

(b) The Authority may deny an application for a permit upon any of the conditions identified in O.C.G.A. § 36-66C-7(j).

(c) For applications for new poles in the public right of way in areas zoned for residential use, the Authority may propose an alternate location in the public right of way within 100 feet of the location set forth in the application, and the wireless provider shall use the Authority proposed alternate location unless the location imposes technical limits or significant additional costs. The wireless provider shall certify that it has made such a determination in good faith, based on the assessment of a licensed engineer, and it shall provide a written summary of the basis for such determination.

(6) A permit issued under this Section 98-229 shall authorize such person to occupy the public rights of way to: (i) collocate a small wireless facility on or adjacent to a pole or a support structure that does not exceed the limitations set forth in O.C.G.A. § 36-66C-7(h)(3) or on or adjacent to a decorative pole in compliance with O.C.G.A. § 36-66C-12; and (ii) install, modify, or replace a pole or decorative pole for collocation of a small wireless facility that does not exceed the limitations set forth in O.C.G.A. § 36-66C-7(h)(1) and (h)(2).

(7) Upon the issuance of a permit under this Article, and on each anniversary of such issuance, every person issued a permit shall submit to the City the maximum annual payments permitted under O.C.G.A. § 36-66C-5(a)(4) and (a)(5); provided, however, that if such person removes its small wireless facilities from the public rights of way pursuant to O.C.G.A. § 36-66C-5(e), then such person shall be responsible for the pro rata portion of the annual payment based on the number of days of occupation since the last annual payment. Upon making such pro rata payment and removal of the small wireless facilities, the person's annual payment obligations under this section shall cease as of the date of the actual removal.⁵ The maximum annual payments shall automatically increase on January 1 of each year beginning January 1, 2021, as provided under O.C.G.A. § 36-66C-5(b).

(8) Any person issued a permit shall pay the fees identified in O.C.G.A. § 36-66C-5(a)(6) and (a)(7), as applicable.

(9) The City may revoke a permit issued pursuant to this Section 98-229 if the wireless provider or its equipment placed in the public right of way under that permit subsequently is not in compliance with any provision of this Article or the Georgia Streamlining Wireless Facilities and Antennas Act. Upon revocation, the City may proceed according

to Section 98-229.

(10) If a wireless provider occupies the public rights of way without obtaining a permit required by Section 98-229 or without complying with the SWFAA, then the City may, at the sole discretion of the City, restore the right of way, to the extent practicable in the reasonable judgment of the City, to its condition prior to the unpermitted collocation or installation and to charge the responsible wireless provider the reasonable, documented cost of the City in doing so, plus a penalty not to exceed \$1,000.00.³ The City may suspend the ability of the wireless provider to receive any new permits from the City under Section 98-229 until the wireless provider has paid the amount assessed for such restoration costs and the penalty assessed, if any; provided, however, that the City may not suspend such ability of any applicant that has deposited the amount in controversy in escrow pending an adjudication of the merits of the dispute by a court of competent jurisdiction.

(11) All accepted applications for permits shall be publically available subject to the limitations identified in O.C.G.A. § 36-66C-6(c).

(12) An applicant may file a consolidated application related to multiple small wireless facilities, poles or decorative poles so long as such consolidated application meets the requirements of O.C.G.A. § 36-66C-13.

(13) Activities authorized under a permit shall be completed within the timelines provided in O.C.G.A. § 36-66C-7(k)(2).

(14) Issuance of a permit authorizes the applicant to: (i) undertake the collocation, installation, modification or replacement approved by the permit and (ii) operate and maintain the small wireless facilities and any associated pole covered by the permit for a period of 10 years

(15) Permits shall be renewed following the expiration of the term identified in Section 98-229(14) upon the terms and conditions identified in O.C.G.A. § 36-66C-7(k)(2)(B).

(16) If an application for a permit seeks to collocate small wireless facilities on authority poles in the public rights of way, then the City shall, within 60-days of receipt of the completed application: (i) provide a good faith estimate for any make-ready work necessary to enable the authority pole to support the proposed facility; or (ii) notify the wireless provider that the wireless provider will be required to perform the make-ready work. Any make-ready work performed by the City shall be completed pursuant to and in accordance with the provisions of O.C.G.A. § 36-66C-7(n).

Sec. 98-230 – Removal; Relocation; Reconditioning; Replacement; and Abandonment

(1) A person may remove its small wireless facilities from the public rights of according to the procedures of O.C.G.A. § 36-66C-5(e).

(2) In the event of a removal under Section 98-230(1), the right of way shall be, to the extent practicable in the reasonable judgment of the City, restored to its condition prior to the removal. If a person fails to return the right of way, to the extent practicable in the reasonable judgment of the City, to its condition prior to the removal within 90 days of the removal, the City may, at the sole discretion of the City, restore the right of way to such condition and charge the person the City’s reasonable, documented cost of removal and restoration, plus a penalty not to exceed \$500.00. The City may suspend the ability of the person to receive any new permits under Section 98-229 until the person has paid the amount assessed for such restoration costs and the penalty assessed, if any; provided, however, that the City will not

³ Penalty authorized under O.C.G.A. § 36-66C-6(b).

⁴ Penalty authorized under O.C.G.A. § 36-66C-5(e).

suspend such ability of any person that has deposited the amount in controversy in escrow pending an adjudication of the merits of the dispute by a court of competent jurisdiction.

(3) If, in the reasonable exercise of police powers, the City determines: (i) a pole or support structure unreasonably interferes with the widening, repair, reconstruction, or relocation of a public road or highway, or (ii) relocation of poles, support structures, or small wireless facilities is required as a result of a public project, the wireless provider shall relocate such poles, support structures, or small wireless facilities pursuant to and in accordance with the provisions of O.C.G.A. § 36-66C-7(l). If the wireless provider fails to relocate a pole, support structure or small wireless facility or fails to provide a written good faith estimate of the time needed to relocate the pole, support structure or small wireless within the time period prescribed in O.C.G.A. § 36-66C-7(l), the City make take the actions authorized by O.C.G.A. § 36-66C-7(o), in addition to any other powers under applicable law.

(4) The City shall recondition and replace authority poles consistent with the provisions of O.C.G.A. § 36-66C-7(m). Wireless providers shall accommodate and cooperate with reconditioning and replacement consistent with the provisions of O.C.G.A. § 36-66C-7(m).

(5) A wireless provider must notify the City of its decision to abandon any small wireless facility, support structure or pole pursuant to and in accordance with the provisions of O.C.G.A. § 36-66C-7(p)(1). The wireless provider shall perform all acts and duties identified in O.C.G.A. § 36-66C-7(p) regarding abandonment. The City may take all actions and exercise all powers authorized under O.C.G.A. § 36-66C-7(p) upon abandonment, in addition to any other powers under applicable law.

Sec. 98-231 – Standards

(1) Small wireless facilities and new, modified, or replacement poles to be used for collocation of small wireless facilities may be placed in the public right of way as a permitted use: (i) upon a receipt of a permit under Section 98-229; (ii) subject to applicable codes; and (iii) so long as such small wireless facilities and new, modified, or replacement poles to be used for collocation of small wireless facilities comply with the appropriate provisions of O.C.G.A. § 36-66C-7(h).

a. New, modified, or replacement poles installed in the right of way in a historic district and in an area zoned primarily for residential use shall not exceed 50 feet above ground level.

b. Each new, modified, or replacement pole installed in the right of way that is not in a historic district or in an area zoned primarily for residential use shall not exceed the greater of:

(i) Fifty feet above ground level; or

(ii) Ten feet greater in height above ground level than the tallest existing pole in the same public right of way in place as of January 1, 2019, and located within 500 feet of the new proposed pole;

c. New small wireless facilities in the public right of way and collocated on an existing pole or support structure shall not exceed more than ten feet above the existing pole or support structure.

d. New small wireless facilities in the public right of way collocated on a new or replacement pole under Section 98-231(a) or Section 98-231(b) may not extend above the top

of such poles.

(2) A decorative pole should only be located where an existing pole can be removed and replaced, or at a new location where the City has identified that a streetlight is necessary.

(3) Unless it is determined that another design is less intrusive, or placement is required under applicable law, small wireless facilities shall be concealed as follows:

- (a) Antennas located at the top of poles and support structures shall be incorporated into the pole or support structure, or placed within shrouds of a size such that the antenna appears to be part of the pole or support structure;
- (b) Antennas placed elsewhere on a pole or support structure shall be integrated into the pole or support structure, or be designed and placed to minimize visual impacts.
- (c) Radio units or equipment cabinets holding radio units and mounted on a pole shall be placed as high as possible, located to avoid interfering with, or creating any hazard to, any other use of the public rights of way, and located on one side of the pole. Unless the radio units or equipment cabinets can be concealed by appropriate traffic signage, radio units or equipment cabinets mounted below the communications space on poles shall be designed so that the largest dimension is vertical, and the width is such that the radio units or equipment cabinets are minimally visible from the opposite side of the pole on which they are placed.
- (d) Wiring and cabling shall be neat and concealed within or flush to the pole or support structure, ensuring concealment of these components to

the greatest extent possible.

(4) Notwithstanding any provision of this Section to the contrary, within a historic district, an applicant may collocate a small wireless facility and may place or replace a pole, only upon satisfaction of the following:

- a. The issuance of a permit under O.C.G.A. § 36-66C-6(a); and
- b. (i) Compliance with the then current objective, reasonable, and nondiscriminatory aesthetic and structural requirements of small wireless facilities and decorative poles that are on file and have been made publicly available by the Authority, in the office of the Authority, at least 30 days prior to the filing of the application for a permit; or
 - (ii) In the absence of any such requirements, a replacement pole shall be a substantially similar decorative pole in height and appearance to the pole being replaced.

(5) The City shall not permit the installation or construction of poles, decorative poles, small wireless facility(ies) or antenna(s) where the City's development regulations or zoning ordinances require underground utilities or buried facilities, or where underground utilities or buried facilities already exist in a developed area. Except as mandated under the appropriate provisions of O.C.G.A. § 36-66C-7(i)(1)(A-C).

(6) If the wireless provider desires to install or construct in an area where the City has adopted undergrounding requirements, the City shall:

- a. Allow a wireless provider to maintain in place any previously collocated small wireless facilities subject to any applicable pole attachment agreement; or

- b. Either allow the wireless provider to replace the pole associated with previously collocated small wireless facilities at the same location or propose an alternate location within 50 feet of the prior location, which the wireless provider shall use unless such alternate location imposes technical limits or significant additional costs.

(7) Notwithstanding any provision of this Section to the contrary, an applicant may collocate a small wireless facility on a decorative pole, or may replace a decorative pole with a new decorative pole, in the event the existing decorative pole will not structurally support the attachment, only upon satisfaction of the following: (i) issuance of a permit under Section 98-229 and (ii) compliance with applicable codes.

(8) A wireless provider and the City may directly contract outside of this Article, for the purpose of installing or constructing poles, decorative poles, small wireless facility(ies) or antenna(s) when the requirements or stipulations for such installations are not specifically delineated by this Article or pursuant to O.C.G.A. § 36-66C.



To: City Council, Committee, City Administrator
From: Rodney Middlebrooks, Director of Water & Gas
Department: Sewer
Date: 9/10/2019
Description: Approval - Award CDBG No.17p-x0147-2-6016 to IPR Southeast, LLC

Budget Account/Project Name:

Funding Source:

Budget Allocation:

Budget Available:

Requested Expense:

Company of Purchase: IPR Southeast, LLC

Recommendation:

Approval to award CDBG No. 17p-x0147-2-6016 to IPR Southeast, LLC in the amount of \$1,274,673.75.

Background: 2017 CDBG consists of sanitary sewer improvements in the South Madison Avenue area. Includes pipe bursting sewer mains along S. Madison Ave, Stokes St, Knight St, Mears St, Lawrence St, and Pine Park St. Job will also consist of replacing sewer service lines from the main to each residence.

Attachment(s):

Minutes

Bid Tabs

Recommendation Letter



August 9, 2019

Mr. Logan Propes
City Administrator
City of Monroe
PO Box 1249
Monroe, GA 30655

RE: CDBG No. 17p-x0147-2-6016
Sanitary Sewer Improvements
South Madison Avenue
Monroe, Georgia
H&A File No. 5035-205

Dear Logan:

By this letter, Hofstadter and Associates, Inc. recommends award to IPR Southeast, LLC in the amount of \$1,274,673.75. Hofstadter and Associates, Inc. will prepare contracts upon notice that the project has been awarded to IPR Southeast, LLC and will recommend proceeding with the project upon receipt of the executed contracts containing Payment Bond, Performance Bond and Proof of Insurance.

If you should have any questions or need additional information, please don't hesitate to call.

Sincerely,

HOFSTADTER AND ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read 'CH', is written over a horizontal line.

Chad Hofstadter, P.E., LEED AP

Cc: Ms. Keeley Garrett

CH/amh

BID TABULATION SUMMARY

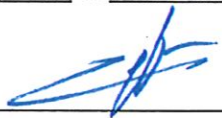
PROJECT: CDBG No. 17p-x-147-2-6016
Sanitary Sewer System Improvements
South Madison Avenue
Monroe, GA
H&A File No. Job #5035-205

ENGINEER: Hofstadter and Associates, Inc.
4571 Arkwright Road
Macon, GA 31210

BID OPENING: August 6, 2019

<u>Contractor</u>	<u>Bid Amount</u>
IPR Southeast, LLC	\$ 1,274,673.75
CaJenn Construction & Rehabilitation Services, Inc	\$ 1,933,952.00
RDJE, Inc.	\$ 1,967,038.00
North American Pipeline Management, Inc.	\$ 1,988,234.25
Portland Utilities Construction Company, LLC	\$ 2,334,852.00
Site Engineering, Inc.	\$ 2,844,937.00

I hereby certify the foregoing as a true and accurate tabulation of bids received for the CDBG No. 17p-x-147-2-6016, Sanitary Sewer Improvements, South Madison Avenue, Monroe, Georgia, on August 6, 2019 at 11:00 A.M.



Chad Hofstadter, P.E., LEED AP, APM

I. SCHEDULE OF BID PROPOSAL

Bidder must fill in the unit prices in figures, make extensions of each item and total as indicated. Do not leave any unit price blank.

Item	Qty	Unit	Description	Unit Price	Total Cost
1010	9,996	LF	Clean and TV Sewer Main	\$ 3.00	\$ 29,988.00
1030	38	EA	Manhole Ring and Cover	\$ 535.00	\$ 20,330.00
1035	38	EA	Reconstruct MH Invert	\$ 325.00	\$ 12,350.00
1040	255	VF	Manhole Rehab	\$ 165.00	\$ 42,075.00
1045	49	VF	4' Pre-Cast Manhole	\$ 350.00	\$ 17,150.00
1046	200	LF	8" PVC SDR 26 3-6' Cut	\$ 49.00	\$ 9,800.00
1047	200	LF	8" PVC SDR 26 6-9' Cut	\$ 49.00	\$ 9,800.00
1050	8,464	LF	6" to 8" Pipe Burst HDPE DR 17	\$ 50.00	\$ 423,200.00
1055	1,046	LF	8" to 8" Pipe Burst HDPE DR 17	\$ 50.00	\$ 52,300.00
1060	0	LF	12" to 12" Pipe Burst HDPE DR 17	\$ -	\$ -
1065	139	EA	Sewer Service Connections	\$ 1,000.00	\$ 139,000.00
1070	9,035	LF	4" Sanitary Sewer Service Pipe in Concrete/Asphalt	\$ 40.00	\$ 361,400.00
1071	3,475	LF	4" Sanitary Sewer Service Pipe in Grass	\$ 36.00	\$ 125,100.00
1075	4,275	LF	171-0020 Temporary Silt Fence	\$ 0.85	\$ 3,633.75
1080	50	CY	Gravel for Trench Stabilization	\$ 46.00	\$ 2,300.00
1085	13,128	SY	163-0200 Temporary Grass	\$ 0.25	\$ 3,282.00
1090	2.71	AC	706-1003 Turf Establishment	\$ 1,500.00	\$ 4,065.00
1095	1	LS	Traffic Control	\$ 6,000.00	\$ 6,000.00
1105	2	EA	Connect to Existing Manhole	\$ 200.00	\$ 400.00
1110	50	SY	Class A Concrete R/R	\$ 138.00	\$ 6,900.00
1120	1	EA	Construction Exit	\$ 600.00	\$ 600.00
1125	2	EA	Point Repairs	\$ 2,500.00	\$ 5,000.00

Total Construction Section 1000

\$ 1,274,673.75

TOTAL AMOUNT OF BID SECTION - BASE BID (SECTION 1000)

One million, two hundred seventy-four thousand
Six hundred seventy-three dollars and seventy-five
cents DOLLARS

I. SCHEDULE OF BID PROPOSAL

Bidder must fill in the unit prices in figures, make extensions of each item and total as indicated. Do not leave any unit price blank.

Item	Qty	Unit	Description	Unit Price	Total Cost
1010	9,996	LF	Clean and TV Sewer Main	\$ 4. ⁰⁰	\$ 39,984. ⁰⁰
1030	38	EA	Manhole Ring and Cover	\$ 1,200. ⁰⁰	\$ 45,600. ⁰⁰
1035	38	EA	Reconstruct MH Invert	\$ 750. ⁰⁰	\$ 28,500. ⁰⁰
1040	255	VF	Manhole Rehab	\$ 190. ⁰⁰	\$ 48,450. ⁰⁰
1045	49	VF	4' Pre-Cast Manhole	\$ 500. ⁰⁰	\$ 24,500. ⁰⁰
1046	200	LF	8" PVC SDR 26 3-6' Cut	\$ 65. ⁰⁰	\$ 13,000. ⁰⁰
1047	200	LF	8" PVC SDR 26 6-9' Cut	\$ 75. ⁰⁰	\$ 15,000. ⁰⁰
1050	8,464	LF	6" to 8" Pipe Burst HDPE DR 17	\$ 68. ⁰⁰	\$ 575,552. ⁰⁰
1055	1,046	LF	8" to 8" Pipe Burst HDPE DR 17	\$ 68. ⁰⁰	\$ 71,128. ⁰⁰
1060	0	LF	12" to 12" Pipe Burst HDPE DR 17	\$ N/A	\$ N/A
1065	139	EA	Sewer Service Connections	\$ 3,200. ⁰⁰	\$ 444,800. ⁰⁰
1070	9,035	LF	4" Sanitary Sewer Service Pipe in Concrete/Asphalt	\$ 45. ⁰⁰	\$ 406,575. ⁰⁰
1071	3,475	LF	4" Sanitary Sewer Service Pipe in Grass	\$ 35. ⁰⁰	\$ 121,625. ⁰⁰
1075	4,275	LF	171-0020 Temporary Silt Fence	\$ 5. ⁰⁰	\$ 21,375. ⁰⁰
1080	50	CY	Gravel for Trench Stabilization	\$ 85. ⁰⁰	\$ 4,250. ⁰⁰
1085	13,128	SY	163-0200 Temporary Grass	\$ 1. ⁰⁰	\$ 13,128. ⁰⁰
1090	2.71	AC	706-1003 Turf Establishment	\$ 3,500. ⁰⁰	\$ 9,485. ⁰⁰
1095	1	LS	Traffic Control	\$ 30,000. ⁰⁰	\$ 30,000. ⁰⁰
1105	2	EA	Connect to Existing Manhole	\$ 1,500. ⁰⁰	\$ 3,000. ⁰⁰
1110	50	SY	Class A Concrete R/R	\$ 150. ⁰⁰	\$ 7,500. ⁰⁰
1120	1	EA	Construction Exit	\$ 1,500. ⁰⁰	\$ 1,500. ⁰⁰
1125	2	EA	Point Repairs	\$ 4,500. ⁰⁰	\$ 9,000. ⁰⁰

Total Construction Section 1000 \$ 1,933,952.⁰⁰

TOTAL AMOUNT OF BID SECTION - BASE BID (SECTION 1000)

one million, nine hundred thirty three thousand, nine hundred fifty two dollars and zero cents

DOLLARS

I. SCHEDULE OF BID PROPOSAL

Bidder must fill in the unit prices in figures, make extensions of each item and total as indicated. Do not leave any unit price blank.

Item	Qty	Unit	Description	Unit Price	Total Cost
1010	9,996	LF	Clean and TV Sewer Main	\$ 10. ²⁵	\$ 102,459. ⁰⁰
1030	38	EA	Manhole Ring and Cover	\$ 750. ⁰⁰	\$ 28,500. ⁰⁰
1035	38	EA	Reconstruct MH Invert	\$ 700. ⁰⁰	\$ 26,600. ⁰⁰
1040	255	VF	Manhole Rehab	\$ 250. ⁰⁰	\$ 63,750. ⁰⁰
1045	49	VF	4' Pre-Cast Manhole	\$ 505. ⁰⁰	\$ 24,745. ⁰⁰
1046	200	LF	8" PVC SDR 26 3-6' Cut	\$ 75. ⁰⁰	\$ 15,000. ⁰⁰
1047	200	LF	8" PVC SDR 26 6-9' Cut	\$ 96. ⁰⁰	\$ 19,200. ⁰⁰
1050	8,464	LF	6" to 8" Pipe Burst HDPE DR 17	\$ 98. ⁰⁰	\$ 829,472. ⁰⁰
1055	1,046	LF	8" to 8" Pipe Burst HDPE DR 17	\$ 190. ⁰⁰	\$ 198,740. ⁰⁰
1060	0	LF	12" to 12" Pipe Burst HDPE DR 17	\$ 0. ⁰⁰	\$ 0. ⁰⁰
1065	139	EA	Sewer Service Connections	\$ 3,000. ⁰⁰	\$ 417,000. ⁰⁰
1070	9,035	LF	4" Sanitary Sewer Service Pipe in Concrete/Asphalt	\$ 12. ⁰⁰	\$ 108,420. ⁰⁰
1071	3,475	LF	4" Sanitary Sewer Service Pipe in Grass	\$ 11. ⁰⁰	\$ 38,225. ⁰⁰
1075	4,275	LF	171-0020 Temporary Silt Fence	\$ 3. ⁰⁰	\$ 12,825. ⁰⁰
1080	50	CY	Gravel for Trench Stabilization	\$ 65. ⁰⁰	\$ 3,250. ⁰⁰
1085	13,128	SY	163-0200 Temporary Grass	\$ 0. ²⁵	\$ 3,282. ⁰⁰
1090	2.71	AC	706-1003 Turf Establishment	\$ 2,000. ⁰⁰	\$ 5,420. ⁰⁰
1095	1	LS	Traffic Control	\$ 35,000. ⁰⁰	\$ 35,000. ⁰⁰
1105	2	EA	Connect to Existing Manhole	\$ 4,200. ⁰⁰	\$ 8,400. ⁰⁰
1110	50	SY	Class A Concrete R/R	\$ 115. ⁰⁰	\$ 5,750. ⁰⁰
1120	1	EA	Construction Exit	\$ 2,000. ⁰⁰	\$ 2,000. ⁰⁰
1125	2	EA	Point Repairs	\$ 9,500. ⁰⁰	\$ 19,000. ⁰⁰

Total Construction Section 1000

\$ 1,967,038.⁰⁰

TOTAL AMOUNT OF BID SECTION - BASE BID (SECTION 1000)

One million Nine Hundred Sixty Seven Thousand Thirty-Eight +
00/100

DOLLARS

I. SCHEDULE OF BID PROPOSAL

Bidder must fill in the unit prices in figures, make extensions of each item and total as indicated. Do not leave any unit price blank.

Item	Qty	Unit	Description	Unit Price	Total Cost
1010	9,996	LF	Clean and TV Sewer Main	\$ 8.50	\$ 84,966.00
1030	38	EA	Manhole Ring and Cover	\$ 1,200.00	\$ 45,600.00
1035	38	EA	Reconstruct MH Invert	\$ 350.00	\$ 13,300.00
1040	255	VF	Manhole Rehab	\$ 172.00	\$ 43,860.00
1045	49	VF	4' Pre-Cast Manhole	\$ 600.00	\$ 29,400.00
1046	200	LF	8" PVC SDR 26 3-6' Cut	\$ 160.00	\$ 32,000.00
1047	200	LF	8" PVC SDR 26 6-9' Cut	\$ 180.00	\$ 36,000.00
1050	8,464	LF	6" to 8" Pipe Burst HDPE DR 17	\$ 63.00	\$ 533,232.00
1055	1,046	LF	8" to 8" Pipe Burst HDPE DR 17	\$ 60.00	\$ 62,760.00
1060	0	LF	12" to 12" Pipe Burst HDPE DR 17	\$ 0	\$ 0.00
1065	139	EA	Sewer Service Connections	\$ 5,200.00	\$ 722,800.00
1070	9,035	LF	4" Sanitary Sewer Service Pipe in Concrete/Asphalt	\$ 20.00	\$ 180,700.00
1071	3,475	LF	4" Sanitary Sewer Service Pipe in Grass	\$ 15.00	\$ 52,125.00
1075	4,275	LF	171-0020 Temporary Silt Fence	\$ 3.00	\$ 12,825.00
1080	50	CY	Gravel for Trench Stabilization	\$ 85.00	\$ 4,250.00
1085	13,128	SY	163-0200 Temporary Grass	\$ 2.00	\$ 26,256.00
1090	2.71	AC	706-1003 Turf Establishment	\$ 3,575.00	\$ 9,688.25
1095	1	LS	Traffic Control	\$ 70,000.00	\$ 70,000.00
1105	2	EA	Connect to Existing Manhole	\$ 2,321.00	\$ 4,642.00
1110	50	SY	Class A Concrete R/R	\$ 89.00	\$ 4,450.00
1120	1	EA	Construction Exit	\$ 1,480.00	\$ 1,480.00
1125	2	EA	Point Repairs	\$ 8,950.00	\$ 17,900.00

Total Construction Section 1000 \$ 1,988,234.25,

TOTAL AMOUNT OF BID SECTION - BASE BID (SECTION 1000)

One Million Nine Hundred Eighty Eight Thousand and Two Hundred Thirty Four and Twenty Five Cents

DOLLARS

I. SCHEDULE OF BID PROPOSAL

Bidder must fill in the unit prices in figures, make extensions of each item and total as indicated. Do not leave any unit price blank.

Item	Qty	Unit	Description	Unit Price	Total Cost
1010	9,996	LF	Clean and TV Sewer Main	\$ 2. ⁰⁰	\$ 19,992. ⁰⁰
1030	38	EA	Manhole Ring and Cover	\$ 1,500. ⁰⁰	\$ 57,000. ⁰⁰
1035	38	EA	Reconstruct MH Invert	\$ 550. ⁰⁰	\$ 20,900. ⁰⁰
1040	255	VF	Manhole Rehab	\$ 180. ⁰⁰	\$ 45,900. ⁰⁰
1045	49	VF	4' Pre-Cast Manhole	\$ 700. ⁰⁰	\$ 34,300. ⁰⁰
1046	200	LF	8" PVC SDR 26 3-6' Cut	\$ 120. ⁰⁰	\$ 24,000. ⁰⁰
1047	200	LF	8" PVC SDR 26 6-9' Cut	\$ 130. ⁰⁰	\$ 26,000. ⁰⁰
1050	8,464	LF	6" to 8" Pipe Burst HDPE DR 17	\$ 59. ⁰⁰	\$ 499,376. ⁰⁰
1055	1,046	LF	8" to 8" Pipe Burst HDPE DR 17	\$ 59. ⁰⁰	\$ 61,714. ⁰⁰
1060	0	LF	12" to 12" Pipe Burst HDPE DR 17	\$ 150. ⁰⁰	\$ 0. ⁰⁰
1065	139	EA	Sewer Service Connections	\$ 4,100. ⁰⁰	\$ 569,900. ⁰⁰
1070	9,035	LF	4" Sanitary Sewer Service Pipe in Concrete/Asphalt	\$ 70. ⁰⁰	\$ 632,450. ⁰⁰
1071	3,475	LF	4" Sanitary Sewer Service Pipe in Grass	\$ 58. ⁰⁰	\$ 201,550. ⁰⁰
1075	4,275	LF	171-0020 Temporary Silt Fence	\$ 4. ⁰⁰	\$ 17,100. ⁰⁰
1080	50	CY	Gravel for Trench Stabilization	\$ 75. ⁰⁰	\$ 3,750. ⁰⁰
1085	13,128	SY	163-0200 Temporary Grass	\$ 2.50	\$ 32,820. ⁰⁰
1090	2.71	AC	706-1003 Turf Establishment	\$ 15,000. ⁰⁰	\$ 40,650. ⁰⁰
1095	1	LS	Traffic Control	\$ 25,500. ⁰⁰	\$ 25,500. ⁰⁰
1105	2	EA	Connect to Existing Manhole	\$ 1,250. ⁰⁰	\$ 2,500. ⁰⁰
1110	50	SY	Class A Concrete R/R	\$ 95. ⁰⁰	\$ 4,750. ⁰⁰
1120	1	EA	Construction Exit	\$ 6,300. ⁰⁰	\$ 6,300. ⁰⁰
1125	2	EA	Point Repairs	\$ 4,200. ⁰⁰	\$ 8,400. ⁰⁰

Total Construction Section 1000 \$ 2,334,852.⁰⁰

TOTAL AMOUNT OF BID SECTION - BASE BID (SECTION 1000)

TWO MILLION THREE HUNDRED THIRTY FOUR THOUSAND, EIGHT HUNDRED FIFTY TWO DOLLARS AND ZERO CENTS.

DOLLARS

I. SCHEDULE OF BID PROPOSAL

Bidder must fill in the unit prices in figures, make extensions of each item and total as indicated. Do not leave any unit price blank.

Item	Qty	Unit	Description	Unit Price	Total Cost
1010	9,996	LF	Clean and TV Sewer Main	\$ 4.00	\$ 39,984.00
1030	38	EA	Manhole Ring and Cover	\$ 800.00	\$ 30,400.00
1035	38	EA	Reconstruct MH Invert	\$ 1,500.00	\$ 57,000.00
1040	255	VF	Manhole Rehab	\$ 500.00	\$ 127,500.00
1045	49	VF	4' Pre-Cast Manhole	\$ 600.00	\$ 29,400.00
1046	200	LF	8" PVC SDR 26 3-6' Cut	\$ 120.00	\$ 24,000.00
1047	200	LF	8" PVC SDR 26 6-9' Cut	\$ 140.00	\$ 28,000.00
1050	8,464	LF	6" to 8" Pipe Burst HDPE DR 17	\$ 100.00	\$ 846,400.00
1055	1,046	LF	8" to 8" Pipe Burst HDPE DR 17	\$ 100.00	\$ 104,600.00
1060	0	LF	12" to 12" Pipe Burst HDPE DR 17	\$ 150.00	\$ 0.00
1065	139	EA	Sewer Service Connections	\$ 3,000.00	\$ 417,000.00
1070	9,035	LF	4" Sanitary Sewer Service Pipe in Concrete/Asphalt	\$ 80.00	\$ 722,800.00
1071	3,475	LF	4" Sanitary Sewer Service Pipe in Grass	\$ 30.00	\$ 104,250.00
1075	4,275	LF	171-0020 Temporary Silt Fence	\$ 3.00	\$ 12,825.00
1080	50	CY	Gravel for Trench Stabilization	\$ 100.00	\$ 5,000.00
1085	13,128	SY	163-0200 Temporary Grass	\$ 1.00	\$ 13,128.00
1090	2.71	AC	706-1003 Turf Establishment	\$ 15,000.00	\$ 40,650.00
1095	1	LS	Traffic Control	\$ 200,000.00	\$ 200,000.00
1105	2	EA	Connect to Existing Manhole	\$ 2,500.00	\$ 5,000.00
1110	50	SY	Class A Concrete R/R	\$ 100.00	\$ 5,000.00
1120	1	EA	Construction Exit	\$ 2,000.00	\$ 2,000.00
1125	2	EA	Point Repairs	\$ 15,000.00	\$ 30,000.00

Total Construction Section 1000 \$ 2,844,937.00

TOTAL AMOUNT OF BID SECTION - BASE BID (SECTION 1000)

Two Million Eight hundred Forty Four Thousand Nine Hundred Thirty Seven & 00/100*****

***** DOLLARS



August 9, 2019

Mr. Logan Propes
City Administrator
City of Monroe
PO Box 1249
Monroe, GA 30655

RE: CDBG No. 17p-x0147-2-6016
Sanitary Sewer Improvements
South Madison Avenue
Monroe, Georgia
H&A File No. 5035-205

Dear Logan:

For your reference, file and use enclosed please find a copy of the Minutes for the Bid Opening and a copy of the Advertisement that ran in the McGraw Hill Dodge Report on the referenced project.

If you should have any questions or need additional information, please don't hesitate to call.

Sincerely,

HOFSTADTER AND ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to be 'CHAD HOFSTADTER', written over a blue horizontal line.

Chad Hofstadter, P.E., LEED AP, APM

Enclosures

Cc: Keeley Garrett, w/enc.

CH/amh



MINUTES

**BID OPENING
FOR
CDBG NO. 17P-X-147-2-6016
SANITARY SEWER IMPROVEMENTS
SOUTH MADISON AVENUE
MONROE, GEORGIA**

**AUGUST 6, 2019
11:00 A.M.**

ATTENDANCE

<u>NAME</u>	<u>FIRM</u>
Josh Pollard	IPR Southeast, LLC
Derek Mierswa	IPR Southeast, LLC
Jeff Conklin	Portland Utilities Construction Co.
Tamara Isbell	Site Engineering, Inc.
Trey Russell	RDJE, Inc.
Keeley Garrett	Allen-Smith Consulting
Debra Smith	Allen-Smith Consulting
Rodney Middlebrooks	City of Monroe
Chris Bailey	City of Monroe
Debbie Crowe	City of Monroe
Gerald Treadway	Hofstadter & Associates, Inc.
Carl Hofstadter	Hofstadter & Associates, Inc.

MINUTES: Carl E. Hofstadter

I would like to welcome everyone to the Bid Opening for the CDBG No. 17p-x-147-2-6016, Sanitary Sewer Improvements, South Madison Avenue, Monroe, Georgia. It is now 11:00 A.M. and I will start reading the bids in no particular order and I will announce the apparent low bidder once I am finished reading the bids.



CDBG No. 17p-x-147-2-6016
 Sanitary Sewer Improvements
 South Madison Avenue
 Monroe, GA Minutes
 August 6, 2019
 Page Two

<u>Contractor</u>	<u>Bid Amount</u>
IPR Southeast, LLC	\$ 1,274,673.75
CaJenn Construction & Rehabilitation Services, Inc.	\$ 1,933,952.00
RDJE, Inc.	\$ 1,967,038.00
North American Pipeline Management, Inc.	\$ 1,988,234.25
Portland Utilities Construction Company, LLC	\$ 2,334,852.00
Site Engineering, Inc.	\$ 2,844,937.000

* Amount was corrected later during math check.

The apparent low bidder is IPR Southeast, LLC with a bid price of \$1,274,673.75. Once I have reviewed the bids for mathematical accuracy. I will send everyone a copy of the bid tabulations. I would like to thank everyone for their interest and if there are any questions, please feel free to ask them at this time.

There were no questions and the Bid Opening was adjourned at 11:15 A.M.