



Downtown Development Authority Meeting

AGENDA

Thursday, February 09, 2023

8:00 AM

City Hall- 215 N Broad Street

CALL TO ORDER

ROLL CALL

APPROVAL OF PREVIOUS MEETING MINUTES

[1.](#) January Minutes

APPROVAL OF FINANCIAL STATEMENTS

[2.](#) December Financials

Event Expense/Revenue

PUBLIC FORUM

CITY UPDATE

COUNTY UPDATE

COMMUNITY WORK PLAN &REPORTS

[3.](#) Main Street Approach

2022-2023 Work Plan

Downtown Design

Redevelopment Projects

Entertainment Draws -

PROGRAMS

Farmers Market

FUNDING

SPONSORSHIP

4. Current Sponsorship
Partnership Brochure

FACADE GRANTS

5. Nedza's
Strange Taco

COMMUNITY EVENT GRANTS

NEW BUSINESS

6. Spring Retreat Date

ANNOUNCEMENTS:

Next meeting scheduled, Month XXth, at X:XX am at Monroe City Hall.

- . Main Street Spring Meet Up - April 21st, 10:00-2:00

ADJOURN

**CITY OF MONROE
DOWNTOWN DEVELOPMENT AUTHORITY
JANUARY 12, 2023 – 8:00 A.M.**

The Downtown Development Authority met for their regular meeting.

Those Present:	Lisa Reynolds Anderson Meredith Malcom Whit Holder Ross Bradley Chris Collins Myoshia Crawford Lee Malcom	Chairman Vice-Chairman Board Member Board Member Board Member City Council Representative City Council Representative
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Those Absent:	Andrea Gray Wesley Sisk	Secretary Board Member
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Staff Present: Leigh Ann Aldridge, Logan Propes, Beth Thompson, Beverly Harrison, Chris Bailey, Kaitlyn Stubbs, John Howard, Sara Shropshire, Les Russell

Visitors: Tyler Woodberry

I. CALL TO ORDER

1. Roll Call

Chairman Anderson noted that all Committee Members were present except Andrea Gray and Wesley Sisk. There was a quorum.

2. Approval of Previous Meeting Minutes

a. December 8, 2022 Minutes

To approve the minutes as presented.

*Motion by Bradley, seconded by Collin.
Passed Unanimously*

3. Approval of Financial Statements

a. November Financials

Finance Director Beth Thompson presented the November Financials.

Chairman Anderson requested to have the financial details broken down by event.

Ms. Thompson explained that she can start providing the financial information as a monthly snapshot as well as per event. She will email this information to the board members next week.

To approve the financials as presented.

*Motion by Bradley, seconded by Malcom.
Passed Unanimously*

II. PUBLIC FORUM

There were no public comments.

III. CITY UPDATE

City Administrator Logan Propes stated the Town Green should be completed by the end of June. The Notice to Proceed for the Bypass Project has been received; the project should be finished by early summer.

Committee Member Chris Collin requested information on the ingress and egress at Chick-Fil-A and Starbucks.

Mr. Propes explained that GDOT is basically out of fixes; their only suggestion is to limit exiting to right turns only. He stated the responsibility ultimately falls on Chick-Fil-A, because they own the lot, but the City will be a good partner by helping them figure it out.

IV. COUNTY UPDATE

There was no update from the County.

V. COMMUNITY WORK PLAN & REPORTS

1. Downtown Design

Chairman Anderson stated it is time for the Committee to step it up to the next level, instead of just going with the flow. She wants the board to be more active in making decisions and to take an active role in each event.

Ms. Leigh Ann Aldridge discussed having sub committees.

Chairman Anderson will check on the planters and possibly add some pansies; they are looking bad due to all of the cold weather.

The Committee discussed plants, planters, and the possibility of getting some type of hanging baskets.

2. Redevelopment Projects

Chairman Anderson explained the Milner Aycock Building is under contract to close before the end of June. There are three different parcels for redevelopment projects that are waiting on signatures; Preston & Malcom are working on it.

Ms. Thompson explained that she can start providing the financial information as a monthly snapshot and per event. She will email this information to the board members next week.

3. Entertainment Draws

The Committee discussed Fall Fest, Farm to Table, the Event Calendar Cards, possible changes for the Christmas Parade, and having a Sidewalk Sale. The Committee discussed charging for access and to hold events at the Town Green.

Chairman Anderson stated the Committee has been talking about murals for the wall on West Spring Street for several months. She will reach out to some local artists for some designs.

VI. PROGRAMS

1. Farmers Market

Chairman Anderson stated the Farmers Market needs to have more farmers; it has become more of a craft show.

Mr. Ross Bradley stated farming is a challenge, and it is going to get much worse.

The Committee discussed the possibility of changing the Market to once a month instead of every weekend.

City Administrator Logan Propes suggested getting feedback from the vendors.

Ms. Leigh Ann Aldridge stated she would need to know the Market guidelines soon.

Chairman Anderson stated that she would like to know the number of artisan vendors allowed.

VII. FUNDING

1. Sponsorship

Chairman Anderson discussed needing a large sponsor for the Car Show.

Ms. Leigh Ann Aldridge requested feedback on the Sponsorship Brochures.

Vice-Chairman Meredith Malcom stated the brochures need to be in the hands of the business owners by September each year, which would allow them budgeting time.

The Committee and Ms. Aldridge discussed invoicing, using pay pal, sponsorship amounts, and sponsorship levels.

Ms. Aldridge stated the dinner invitations have been sent out, but the award winners still need to be decided upon.

Chairman Anderson stated that she wants City staff to be invited to the awards banquet. They will discuss the awards via email.

2. Façade Grants

a. Review of Nedza's Application

The Committee discussed whether or not the grant should be approved, due to the business not having been open the last few weeks.

Vice-Chairman Malcom stated that she would contact Mr. Nedza on behalf of the Committee to see if they could help in any way.

To table until next month.

*Motion by Bradley, seconded by Malcom.
Abstaining: Collins.
Passed.*

3. Community Event Grants

a. Monroe Country Day School Application

To approve.

*Motion by Holder, seconded by Bradley.
Passed Unanimously*

VIII. NEW BUSINESS

The Committee discussed the parking issues in the downtown area and possible solutions.

City Administrator Logan Propes stated there needs to be paid parking on Broad Street.

Chairman Anderson stated there is going to be an official parking study done. She stated the Business Owners Meeting needs to be set for early February.

IX. ANNOUNCEMENTS

1. Next Meeting - February 9, 2023 at 8:00 am at City Hall

X. ADJOURN

*Motion by Collin, seconded by Bradley.
Passed Unanimously*



Monroe, GA

DDA Income Statement 7

Account Summary

For Fiscal: 2022 Period Ending: 12/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue						
002-7550-336001	HOTEL MOTEL FUNDS	0.00	0.00	6,250.00	25,000.00	-25,000.00
002-7550-347300	EVENT FEES	0.00	0.00	1,584.00	6,877.00	-6,877.00
002-7550-347903	FARMERS MKT FEES	0.00	0.00	165.00	19,125.39	-19,125.39
002-7550-361000	INTEREST REVENUES	0.00	0.00	34.34	283.22	-283.22
002-7550-361002	INTEREST-REVOLVING LOAN FUND	0.00	0.00	439.38	5,469.37	-5,469.37
002-7550-371000	GENERAL CITY	0.00	0.00	0.00	18,975.00	-18,975.00
002-7550-381011	RENTAL - 227 S BROAD	0.00	0.00	1,625.00	29,720.48	-29,720.48
002-7550-389000	OTHER	0.00	0.00	7,840.00	11,520.00	-11,520.00
002-7550-389003	PRINCIPLE-REVOLVING LOAN FUND	0.00	0.00	1,802.40	21,431.99	-21,431.99
	Revenue Total:	0.00	0.00	19,740.12	138,402.45	
Expense						
002-7550-523300	ADVERTISING	0.00	0.00	0.00	1,500.00	-1,500.00
002-7550-523301	EVENTS	0.00	0.00	293.46	7,988.38	-7,988.38
002-7550-523304	FARMERS MKT-SR BUCKS	0.00	0.00	0.00	19.00	-19.00
002-7550-523305	FARMERS MKT-EBT TOKENS	0.00	0.00	0.00	1,625.00	-1,625.00
002-7550-523306	FARMERS MKT-ENTERTAINMENT	0.00	0.00	35.00	980.00	-980.00
002-7550-523600	DUES/FEES	0.00	0.00	0.00	12.00	-12.00
002-7550-523850	CONTRACT LABOR	0.00	0.00	900.00	12,360.00	-12,360.00
002-7550-531100	OFFICE SUPPLIES & EXPENSES	0.00	0.00	0.00	160.01	-160.01
002-7550-531175	FARMERS MKT GEN EXP	0.00	0.00	0.00	125.00	-125.00
002-7550-531203	OLD CITY HALL BLDG	0.00	0.00	951.73	16,749.46	-16,749.46
002-7550-572030	DOWNTOWN DEVELOPMENT	0.00	0.00	1,186.74	43,089.18	-43,089.18
002-7550-573000	PAYMENTS TO OTHERS	0.00	0.00	0.00	2,494.08	-2,494.08
002-7550-582303	OTHER INTEREST EXPENSE	0.00	0.00	0.00	5,998.51	-5,998.51
	Expense Total:	0.00	0.00	3,366.93	93,100.62	
	Total Surplus (Deficit):	0.00	0.00	16,373.19	45,301.83	

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01/12/23

Monroe Downtown Development Authority
Reconciliation Detail
 111100 · General Fund Checking, Period Ending 12/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						158,706.20
Cleared Transactions						
Checks and Payments - 7 Items						
Check	11/09/2022	4316	NEDZAS	X	-100.00	-100.00
Check	12/01/2022	4318	LR Burger	X	-201.79	-301.79
Check	12/01/2022	4319	Strange Taco	X	-91.67	-393.46
Check	12/02/2022	4332	Camille Garrison	X	-1,186.74	-1,186.20
Check	12/02/2022	4333	Audrey Fuller	X	-900.00	-2,480.20
Check	12/02/2022	4334	Michael Pezent	X	-35.00	-2,515.20
Check	12/28/2022	ACH	City of Monroe	X	-951.73	-3,466.93
Total Checks and Payments					-3,466.93	-3,466.93
Deposits and Credits - 3 Items						
Deposit	12/09/2022			X	930.00	930.00
Deposit	12/27/2022			X	1,944.00	2,874.00
Deposit	12/31/2022			X	13.38	2,887.38
Total Deposits and Credits					2,887.38	2,887.38
Total Cleared Transactions					-579.55	-579.55
Cleared Balance					-579.55	158,126.65
Uncleared Transactions						
Checks and Payments - 25 items						
Check	04/26/2019	3326	Southern Roots		-40.00	-40.00
Check	05/29/2019	3366	Choua Yang		-9.00	-49.00
Check	06/04/2019	3378	Choua Yang		-21.00	-70.00
Check	06/04/2019	3371	Sherrell Malcolm		-10.00	-80.00
Check	07/11/2019	3430	Choua Yang		-18.00	-98.00
Check	08/27/2019	3483	michael neale		-6.00	-104.00
Check	10/21/2019	3528	Joseph Cantrell		-35.00	-139.00
Check	10/21/2019	3529	michael neale		-13.00	-152.00
Check	10/24/2019	3538	Pam Bishop		-10.00	-162.00
Check	01/29/2020	3567	The Cotton Cafe		-75.00	-237.00
Check	06/06/2020	3701	Best Day Farms, LLC		-7.00	-244.00
Check	07/30/2020	3859	Tina Parish		-21.00	-265.00
Check	07/30/2020	3850	Best Day Farms, LLC		-7.00	-272.00
Check	09/23/2020	3925	Chuck Wysocki		-35.00	-307.00
Check	10/01/2020	3931	Angela Pope		-2.00	-309.00
Check	02/05/2021	4006	Cheeleys Cafe		-10.00	-319.00
Check	08/31/2021	4089	Michelle Decker		-10.00	-329.00
Check	08/31/2021	4087	Justin Smith		-3.00	-332.00
Check	09/27/2021	4108	Michelle Decker		-28.00	-360.00
Check	09/27/2021	4111	Mountain Creek Farm		-7.00	-367.00
Check	05/20/2022	4180	Sherrell Malcolm		-36.00	-403.00
Check	05/25/2022	4183	Sherrell Malcolm		-23.00	-426.00
Check	07/05/2022	4244	bouquet LLC		-20.00	-446.00
Check	09/02/2022	4288	Pam Bishop		-11.00	-457.00
Check	11/14/2022	4322	The Roe		-270.50	-727.50
Total Checks and Payments					-727.50	-727.50
Deposits and Credits - 2 items						
Deposit	02/28/2022				2.33	2.33
Deposit	12/14/2022				500.00	502.33
Total Deposits and Credits					502.33	502.33
Total Uncleared Transactions					-225.17	-225.17
Register Balance as of 12/31/2022					-804.72	157,901.48

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01/12/23

Monroe Downtown Development Authority Reconciliation Detail

111100 - General Fund Checking, Period Ending 12/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 3 items						
Check	01/05/2023	4335	Audrey Fuller		-900.00	-900.00
Check	01/05/2023	4336	Winged Foot Running		-200.00	-1,100.00
Check	01/11/2023	4337	City of Monroe		-8,750.00	-9,850.00
Total Checks and Payments					-9,850.00	-9,850.00
Total New Transactions					-9,850.00	-9,850.00
Ending Balance					-10,654.72	148,051.48

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Monroe Downtown Development Authority

01/12/23

General Ledger

Accrual Basis

As of December 31, 2022

Type	Date	Num	Name	Memo	Split	Amount	Balance
112801 · DDA Pimento Investment							0.00
Total 112801 · DDA Pimento Investment							0.00
111151 · SYNOVUS-Revolving Loan Fund							110,368.09
Total 111151 · SYNOVUS-Revolving Loan Fund							110,368.09
111145 · RDF Checking Account							500.00
Total 111145 · RDF Checking Account							500.00
111108 · Synovus 205-495-003-6							25,906.67
Deposit	12/27/2022			Deposit	-SPLIT-	7,800.00	33,706.67
Deposit	12/28/2022			Deposit	389000 · Other M...	40.00	33,746.67
Check	12/31/2022	1031	Downtown Dollars		121104 · Accts. ...	-3,560.00	30,186.67
Deposit	12/31/2022			Interest	361000 · Interest ...	2.19	30,188.86
Total 111108 · Synovus 205-495-003-6						4,282.19	30,188.86
111111 · Synovus 100-097-081-2							211,145.80
Deposit	12/31/2022			Interest	361000 · Interest ...	17.93	211,163.73
Total 111111 · Synovus 100-097-081-2						17.93	211,163.73
111100 · General Fund Checking							157,879.63
Check	12/01/2022	4318	LR Burger	farm to table	523301 · Event E...	-201.79	157,677.84
Check	12/01/2022	4319	Strange Taco	farm to table	523301 · Event E...	-91.67	157,586.17
Check	12/02/2022	4332	Camille Garrison	4TH QTR ...	572030 · Downto...	-1,186.74	156,399.43
Check	12/02/2022	4333	Audrey Fuller	NOV FM ...	523850 · Contrac...	-900.00	155,499.43
Check	12/02/2022	4334	Michael Pezent	FM MUSIC	523306 · Farmer...	-35.00	155,464.43
Deposit	12/09/2022			Deposit	-SPLIT-	930.00	156,394.43
Deposit	12/14/2022			Deposit	381011 · Rent Re...	500.00	156,894.43
Deposit	12/27/2022			Deposit	-SPLIT-	1,944.00	158,838.43
Check	12/28/2022	ACH	City of Monroe	Utilities	531203 · Old City...	-951.73	157,886.70
Deposit	12/31/2022			Interest	361000 · Interest ...	13.38	157,900.08
Total 111100 · General Fund Checking						20.45	157,900.08
111411 · INTEREST REC WAYNE ST PARCELS							0.00
Total 111411 · INTEREST REC WAYNE ST PARCELS							0.00
111409 · Interest Receivable - Pimento							0.00
Total 111409 · Interest Receivable - Pimento							0.00
111901 · Grant Receivable							0.00
Total 111901 · Grant Receivable							0.00
111920 · Acct Rec - City of Monroe							0.00
Total 111920 · Acct Rec - City of Monroe							0.00
111930 · Accts Rec - Other							0.00
Total 111930 · Accts Rec - Other							0.00
1499 · Undeposited Funds							0.00
Total 1499 · Undeposited Funds							0.00
112802 · DDA WAYNE ST PARCELS INVESTMENT							92,242.40
Total 112802 · DDA WAYNE ST PARCELS INVESTMENT							92,242.40
2000 · *Accounts Payable							0.00
Total 2000 · *Accounts Payable							0.00
125355 · DDA WAYNE ST PARCELS-LONG TERM							-242,500.00
Total 125355 · DDA WAYNE ST PARCELS-LONG TERM							-242,500.00
125354 · DDA Pimento - Long Term							0.00
Total 125354 · DDA Pimento - Long Term							0.00
121104 · Accts. Payable - DT Dollars							-2,779.71
Check	12/31/2022	1031	Downtown Dollars		111108 · Synovu...	3,560.00	780.29
Total 121104 · Accts. Payable - DT Dollars						3,560.00	780.29

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Monroe Downtown Development Authority

01/12/23

General Ledger

Accrual Basis

As of December 31, 2022

Type	Date	Num	Name	Memo	Split	Amount	Balance
121100 · Accounts Payable							0.00
Total 121100 · Accounts Payable							0.00
121300 · Payroll Deductions Payable							0.00
Total 121300 · Payroll Deductions Payable							0.00
121301 · Federal Withholding							0.00
Total 121301 · Federal Withholding							0.00
121302 · Social Sec W/H							0.00
Total 121302 · Social Sec W/H							0.00
121302A · Medicare W/H							0.00
Total 121302A · Medicare W/H							0.00
121303 · State Withholding							0.00
Total 121303 · State Withholding							0.00
134220 · Fund Balance Unreserved							-323,834.24
Total 134220 · Fund Balance Unreserved							-323,834.24
3000 · Opening Bal Equity							0.00
Total 3000 · Opening Bal Equity							0.00
389003 · Principle-Revolving Loan Fund							-19,629.59
Total 389003 · Principle-Revolving Loan Fund							-19,629.59
361004 · Interest-DDA Pimento							0.00
Total 361004 · Interest-DDA Pimento							0.00
361002 · Interest-Revolving Loan Fund							-4,565.23
Total 361002 · Interest-Revolving Loan Fund							-4,565.23
336101 · DDA Pimento Revenue							0.00
Total 336101 · DDA Pimento Revenue							0.00
331150 · Fed Grant - RDF							0.00
Total 331150 · Fed Grant - RDF							0.00
391205 · Transfers In-DDA Stabilization							0.00
Total 391205 · Transfers In-DDA Stabilization							0.00
347903 · Farmers Market Revenue							-18,960.39
Farmers Market Fees							-2,252.66
Craft Fee							0.00
Total Craft Fee							0.00
Vendor Fee							-460.00
Total Vendor Fee							-460.00
Season Pass							0.00
Total Season Pass							0.00
Farmers Market Fees - Other							-1,792.66
Total Farmers Market Fees - Other							-1,792.66
Total Farmers Market Fees							-2,252.66
sales							-130.00
Total sales							-130.00
347903 · Farmers Market Revenue - Other							-16,577.73
Deposit	12/09/2022			Deposit	111100 · General...	-165.00	-16,742.73
Total 347903 · Farmers Market Revenue - Other						-165.00	-16,742.73
Total 347903 · Farmers Market Revenue						-165.00	-19,125.39
Farmers Market Receipts							0.00
Total Farmers Market Receipts							0.00

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Monroe Downtown Development Authority

General Ledger

As of December 31, 2022

01/12/23

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount	Balance
347300 · Event Fees/Revenue							-5,293.00
Deposit	12/09/2022			Carriage R...	111100 · General...	-340.00	-5,633.00
Deposit	12/27/2022			Events	111100 · General...	-1,244.00	-6,877.00
Total 347300 · Event Fees/Revenue						-1,584.00	-6,877.00
334000 · Grants - State							0.00
Total 334000 · Grants - State							0.00
336100 · City Funding							-18,750.00
Total 336100 · City Funding							-18,750.00
361000 · Interest Income							-713.64
Deposit	12/31/2022			Interest	111111 · Synovu...	-17.93	-731.57
Deposit	12/31/2022			Interest	111108 · Synovu...	-2.19	-733.76
Deposit	12/31/2022			Interest	111100 · General...	-13.38	-747.14
Total 361000 · Interest Income						-33.50	-747.14
371000 · Memberships & Contributions							-18,975.00
37100A · Memberships - Individuals							0.00
Total 37100A · Memberships - Individuals							0.00
37100B · Refunds							0.00
Total 37100B · Refunds							0.00
371000 · Memberships & Contributions - Other							-18,975.00
Total 371000 · Memberships & Contributions - Other							-18,975.00
Total 371000 · Memberships & Contributions							-18,975.00
389000 · Other Misc. Revenue							-3,680.00
Deposit	12/27/2022	101...	City of Monroe	Deposit	111108 · Synovu...	-7,500.00	-11,180.00
Deposit	12/27/2022	1645	Downtown Dollars	Deposit	111108 · Synovu...	-50.00	-11,230.00
Deposit	12/27/2022		Downtown Dollars	Deposit	111108 · Synovu...	-250.00	-11,480.00
Deposit	12/28/2022		Downtown Dollars	Deposit	111108 · Synovu...	-40.00	-11,520.00
Total 389000 · Other Misc. Revenue						-7,840.00	-11,520.00
572031 · RDF Project Expense							0.00
Total 572031 · RDF Project Expense							0.00
573000 · Payments to Others							2,494.08
Total 573000 · Payments to Others							2,494.08
582303 · Other Interest Expense							5,998.51
Total 582303 · Other Interest Expense							5,998.51
572030 · Downtown Development							41,902.44
Check	12/02/2022	4332	Camille Garrison	4TH QTR ...	111100 · General...	1,186.74	43,089.18
Total 572030 · Downtown Development						1,186.74	43,089.18
531175 · Farmers Mkt Gen Expenses							125.00
Total 531175 · Farmers Mkt Gen Expenses							125.00
523306 · Farmers Mkt-Entertainment							945.00
Check	12/02/2022	4334	Michael Pezent	FM MUSIC	111100 · General...	35.00	980.00
Total 523306 · Farmers Mkt-Entertainment						35.00	980.00
523305 · Farmers Mkt-EBT Tokens							1,625.00
Total 523305 · Farmers Mkt-EBT Tokens							1,625.00
523304 · Farmers Mkt-SR BUCKS							19.00
Total 523304 · Farmers Mkt-SR BUCKS							19.00
523303 · Farmers Mkt-Gift Certs							0.00
Total 523303 · Farmers Mkt-Gift Certs							0.00

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Monroe Downtown Development Authority

01/12/23

General Ledger

Accrual Basis

As of December 31, 2022

Type	Date	Num	Name	Memo	Split	Amount	Balance
66900 · Reconciliation Discrepancies							0.00
Total 66900 · Reconciliation Discrepancies							0.00
511100 · Salaries							0.00
Total 511100 · Salaries							0.00
512100 · Health Insurance							0.00
Total 512100 · Health Insurance							0.00
512200 · Soc Sec Exp							0.00
Total 512200 · Soc Sec Exp							0.00
512300 · Medicare Exp.							0.00
Total 512300 · Medicare Exp.							0.00
512400 · Retirement Contribution							0.00
Total 512400 · Retirement Contribution							0.00
523100 · Communications							0.00
Total 523100 · Communications							0.00
523301 · Event Expenses							7,694.92
Gift Certificates							0.00
Total Gift Certificates							0.00
Senior Bucks							0.00
Total Senior Bucks							0.00
Entertainment							0.00
Total Entertainment							0.00
523301A · Concert Exp.							0.00
Total 523301A · Concert Exp.							0.00
523301 · Event Expenses - Other							7,694.92
Check	12/01/2022	4318	LR Burger	farm to table	111100 · General...	201.79	7,896.71
Check	12/01/2022	4319	Strange Taco	farm to table	111100 · General...	91.67	7,988.38
Total 523301 · Event Expenses - Other						293.46	7,988.38
Total 523301 · Event Expenses						293.46	7,988.38
8210 · Computer							0.00
Total 8210 · Computer							0.00
523850 · Contract Labor							11,460.00
Check	12/02/2022	4333	Audrey Fuller	NOV FM ...	111100 · General...	900.00	12,360.00
Total 523850 · Contract Labor						900.00	12,360.00
6140 · Contributions							0.00
Total 6140 · Contributions							0.00
523500 · Dues and Subscriptions							12.00
Total 523500 · Dues and Subscriptions							12.00
531600 · Equipment <\$5000							0.00
Total 531600 · Equipment <\$5000							0.00
531100 · Office Operations							160.01
Total 531100 · Office Operations							160.01
523400 · Printing and Reproduction							0.00
Total 523400 · Printing and Reproduction							0.00
521200 · Professional Fees							0.00
Total 521200 · Professional Fees							0.00
523300 · Advertising							1,500.00
Total 523300 · Advertising							1,500.00

3:49 PM

Monroe Downtown Development Authority

01/12/23

General Ledger

Accrual Basis

As of December 31, 2022

Type	Date	Num	Name	Memo	Split	Amount	Balance
523700 · Training & Education							0.00
Total 523700 · Training & Education							0.00
512920 · Travel Expense							0.00
6370 · Meals							0.00
Total 6370 · Meals							0.00
512920 · Travel Expense - Other							0.00
Total 512920 · Travel Expense - Other							0.00
Total 512920 · Travel Expense							0.00
531203 · Old City Hall							15,797.73
531203A · Janitorial							0.00
Total 531203A · Janitorial							0.00
531203B · Repairs							0.00
Total 531203B · Repairs							0.00
531203C · Supplies							0.00
Total 531203C · Supplies							0.00
531203D · Pest Control							0.00
Total 531203D · Pest Control							0.00
531203U · Utilities							5,056.18
Total 531203U · Utilities							5,056.18
522600 · Landscaping							0.00
Total 522600 · Landscaping							0.00
531203 · Old City Hall - Other							10,741.55
Check	12/28/2022	ACH	City of Monroe	Utilities	111100 · General...	951.73	11,693.28
Total 531203 · Old City Hall - Other						951.73	11,693.28
Total 531203 · Old City Hall						951.73	16,749.46
381012 · Tenant utility reimbursement							0.00
Total 381012 · Tenant utility reimbursement							0.00
381011 · Rent Received - 227 S. Broad St							-28,095.48
Deposit	12/09/2022	107	James Wellington	December	111100 · General...	-425.00	-28,520.48
Deposit	12/14/2022	1614	Monroe Culture ...	november	111100 · General...	-500.00	-29,020.48
Deposit	12/27/2022	345...	Stuever Studios	Deposit	111100 · General...	-700.00	-29,720.48
Total 381011 · Rent Received - 227 S. Broad St						-1,625.00	-29,720.48
522310 · Rent Paid to City							0.00
Total 522310 · Rent Paid to City							0.00
532900 · Misc. Expense							0.00
Total 532900 · Misc. Expense							0.00
542500 · Equipment >\$5000							0.00
532905 · Downtown Planters							0.00
Total 532905 · Downtown Planters							0.00
532906 · Farmer's Market Setup							0.00
Total 532906 · Farmer's Market Setup							0.00
532902 · New Signs Cost							0.00
389001 · Income - Downtown Signs							0.00
Total 389001 · Income - Downtown Signs							0.00
532902 · New Signs Cost - Other							0.00
Total 532902 · New Signs Cost - Other							0.00
Total 532902 · New Signs Cost							0.00

3:49 PM

Monroe Downtown Development Authority

01/12/23

General Ledger

Accrual Basis

As of December 31, 2022

Type	Date	Num	Name	Memo	Split	Amount	Balance
532903 · New Benches Cost							0.00
Total 532903 · New Benches Cost							0.00
532904 · Parking Lot Imp.							0.00
Total 532904 · Parking Lot Imp.							0.00
542500 · Equipment >\$5000 - Other							0.00
Total 542500 · Equipment >\$5000 - Other							0.00
Total 542500 · Equipment >\$5000							0.00
8010 · Other Expenses							0.00
Total 8010 · Other Expenses							0.00
9999 · VOID							0.00
Total 9999 · VOID							0.00
No acct							0.00
Total no acct							0.00
TOTAL						0.00	0.00

Downtown Development Authority Events 2022

	<u>Revenues</u>		<u>Expenses</u>			<u>Profit/Loss including labor</u>	<u>Profit/Loss excluding Labor</u>
	<u>DDA collected Revenues</u>	<u>City collected Revenues</u>	<u>DDA Expenses</u>	<u>City Expenses</u>	<u>City Labor</u>		
Candlelight Shopping	2,631	-	-	4,200	990	(2,559)	(1,569)
Car Show	4,123	7,884	-	1,800	16,567	(6,360)	10,207
Christmas Parade	2,202	2,915	-	18,341	12,877	(26,102)	(13,224)
Concerts	4,007	-	2,735	42,026	20,027	(60,781)	(40,754)
Fall Festival	10,185	8,504	-	13,145	14,517	(8,973)	5,544
Farm to Table	18,037	-	2,701	-	-	15,335	15,335
Farmers Market	19,927	-	14,107	-	1,901	3,919	5,820
Flower Festival	2,721	-	2,118	220	8,147	(7,764)	383
Food Truck Friday	-	-	-	-	1,612	(1,612)	-
July 4th	-	-	-	18,800	348	(19,148)	(18,800)
Movies at the Mill	-	-	-	-	1,899	(1,899)	-
Night of Lights	-	-	-	9,039	34,872	(43,911)	(9,039)
Spring on the Green	-	-	-	-	1,050	(1,050)	-
Totals	63,832	19,303	21,661	107,572	114,807	(160,905)	(46,098)

Promoting Main Street takes many forms, but the ultimate goal is to position the downtown or commercial district as the center of the community and the hub of economic activity, while creating a positive image that showcases a community's unique characteristics. This can be done through highlighting cultural traditions, celebrating and preserving important architecture and history, encouraging local businesses to market cooperatively, offering coordinated specials and sales, and hosting special events aimed at changing perceptions of the district and communicating to residents, investors, businesses, and property owners that this place is special.

ECONOMIC VITALITY

Revitalizing a downtown or neighborhood commercial district requires focusing on the underlying Economic Vitality of the district. This work is rooted in a commitment to making the most of a community's unique sense of place and existing historic assets, harnessing local economic development opportunities and creating a supportive business environment for small business owners and the growing scores of entrepreneurs, innovators, and localists alike. With the nation-wide growing interest in living downtown, supporting downtown housing is also a key element of building Economic Vitality.

ORGANIZATION

A strong organizational foundation is key for a sustainable Main Street revitalization effort. This can take many forms, from a standalone nonprofit organization, to a program housed in a municipality or existing community development entity. Regardless of the organizational type, the focus is on ensuring that all organizational resources (partners, funding, volunteers, etc.) are mobilized to effectively implement the Community Transformative Strategies.

DESIGN

A focus on Design supports a community's transformation by enhancing the physical elements of downtown while capitalizing on the unique assets that set the commercial district apart. Main Streets enhance their appeal to residents and visitors alike with attention to public space through the creation of pedestrian friendly streets, inclusion of public art in unexpected areas, visual merchandising, adaptive reuse of older and historic buildings, more efficiently-designed buildings, transit oriented development, and much more.

Community Work Plan Review Form		
2022-2023 Annual Work Plan		
Vision Statement	Our vision is to be the #1 downtown in Georgia by showcasing our rich history, celebrating local entrepreneurship, and encouraging downtown living while preserving our small town charm.	
Mission Statement	To inspire economic development, encourage historic preservation, and collaborate with public and private organizations for the benefit of downtown and our entire community.	
Transformation (implementation) Strategies		
Transformation (implementation) Strategy #1:		
Make downtown an accessible and attractive district with plenty of parking and enjoyable pedestrian paths throughout the district		
Transformation (implementation) Strategy #2:		
Use public-private partnerships to drive economic growth that brings more dining and housing opportunities		
Transformation (implementation) Strategy #3:		
Establish a culture of playing downtown by creating recreational areas/activities and providing unique entertainment experiences for visitors		
Top Priorities for Year 2022-23		
Status:		Goal(priority) #1
Achieved	In Progress	
In progress		Address current parking challenges
Goal(priority) #2		
In progress		Encourage infill development & redevelopment off-Broad
Goal(priority) #3		
In progress		Entertainment draws and creating a destination
Comments on Goal/Priority Status		
Our retreat was late in the year but many of these items are continuous from the previous work plan. The board will evaluate first quarter of 2023 and have another full retreat in the summer of 2023.		

Strategy #1

Committee Chair: Chris Collin

Transformation (implementation) Strategy: Make downtown an accessible, safe and attractive district with plenty of parking and enjoyable pedestrian paths throughout the district

Goal:

Address current parking challenges, create a safe and enjoyable environment

Objective

Conduct parking study; identify business owner and employee parking areas, identify unused parking areas and work to activate them, research paid parking options, increase police presence, enforce noise ordinances.

Status	Task	Responsible Party	Cost	Funding Source	Time Line
in progress	Initiate & complete a Parking Study by professional company	Sara S. Logan Propes	\$2000-5000	city	March-23
in progress	identify business/employee parking areas, meeting and letter to businesses	DDA Board/EV committee	none	n/a	January-23
in progress	communicate with St Albans on a parking arrangement	Lisa A.	none	n/a	January-23
in progress	Communicate with Stephens Oil on their gas station property	Meredith M	none	n/a	January-23
	signage to encourage walking	Design Committee	\$1,000	DDA funds	June-23
in progress	work with property owners to turn private parking into public	DDA Board/EV committee	none	n/a	June-23
in progress	increase downtown police presence with creation of a downtown precinct hosting foot, support noise ordinance, create signage for key corners	Logan Propes/Chris Bailey	unknown	city	June-23
in progress	present to city council needs, concerns regarding increased public safety and noise ordinance	Leigh Ann/code	\$1,000	DDA funds	April-23
achieved		DDA Board	none	n/a	November-23
in progress	research paid parking options	DDA Board/EV committee	none	n/a	June-23

Partner Involvement

Agency Name	Primary Contact	Level of Commitment
City of Monroe	Logan Propes	

Synopsis of Activity: Parking maps have been updated to reflect new lots, business owner/employee lots have been identified. First paid parking lot is open turning aprox 30 spaces from private to public parking. The board presented concerns to city council regarding the need for increased police presence and the desire for a prescient downtown.

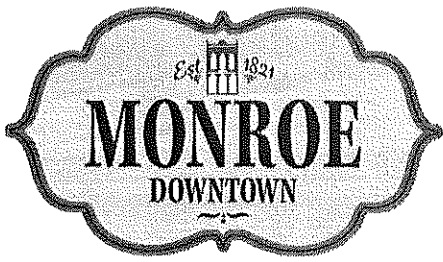
Strategy #2					
Committee Chair: Lisa Anderson/Whit Holder					
Transformation (implementation) Strategy: Redevelopment Projects: Real estate transactions, façade grant program, RLFs, rezoning support, RFPs for projects					
Goal:					
Complete the sale of the Milner Aycock Building Wayne Street Property & redevelopment					
Objective					
To reactivate to police department property into active retail and living/lodging actively working with the developer to achieve the right goal to enhance the downtown environment. To acquire property adjacent to city property that will be vital for future redevelopment and to add parking to the downtown.					
Status	Task	Responsible Party	Cost	Funding Source	Time Line
in progress	secure contract & close on the Milner Aycock Property	Lisa/Logan	none	---	June-23
in progress	Close on the Wayne Street property	Lisa/Logan	loan payments in interim	DDA funds	January-23
in progress	evaluate the façade grant program research/actively seek new sites for redevelopment -225 S Midland, 107	Leigh Ann / Board	none	---	June-23
in progress	Milledge Ave, Brown Oil	DDA Board	none	---	June-23
	communicate with county government about property and projects that impact downtown	DDA Board	none	n/a	ongoing
in progress	support DD RLD & GCF RLF applications for projects that fit	Leigh Ann / Board	none	---	ongoing
Partner Involvement					
Agency Name		Primary Contact		Level of Commitment	
JEC Development		Chad Draper		developer	
Kronberg				parking study	
Walton County Government		John Ward/Chairman Thompson		county property	
GMA		website resources		RFPs, partnership models	
Synopsis of Activity: The Wayne Street property and Milner Aycock property are both under contract and will close by spring of 2023. The board will focus identifying the best use for the Wayne Street property which at this time is parking.					

Email	Business	Contact	2023 Status	DDA \$	2023 AMT	2022 Amt	2021 Amt	
	T-Mobile			0			8000	
walkerfoundation1764@gmail.com	Charles M. Walker Foundation	Nathan Little	paid	5500	5500	4500	5250	
wesley@brownoilcompany.com	Brown Oil Distributors	Wesley Sisk	paid	2500	2500	2500	2500	concert
Heather.Boyce@piedmont.org	Piedmont Walton	Heather Boyce				2500	0	
thompsongreg723@yahoo.com	John's Supermarket	Greg Thompson	paid	2500	2500	2500	2500	concert
eric@crowfordboyle.com	Crawford & Boyle	Eric Crawford				2500	2500	
damien@avondalemortgage.com	Avondale Mortgage	Damien Mercer	committed		2500	2500	2500	concert
cgreely@mcgriffinsurance.com	McGriff Insurance	Cheryl Greeley	paid	2500	2500	2500	2500	concert
keg@prestonmalcom.com	Preston & Malcom	Kaitlin Garcia				1250	2500	
melissa@silverleafmanagement.com	Silverleaf Management	Melissa Chupp	committed		3500			concert & car show award
mcarter@becgrp.com	Zaxby's	Michaela Carter	committed		2500			Christmas Parade Sponsor
kellylatsis@gfc.tv	Grace Monroe	Kelly Latsis					1500	
MEREDITHMALCOM@synovus.com	Synovus Bank	Meredith Malcom	committed		1500	1500	1500	Fall Fest
ashawisedvm@monroeanimal.com	Monroe Animal Care Hospital	Asha Wise	paid	1500	1500	1500	1500	Fall Fest
whit@hbmngmonroe.com	Walton Mill Storage	Whit Holder	paid	500	500	1000	1000	
whit@hbmngmonroe.com	The Factory at Walton Mill	Whit Holder	paid	500	500			
gailsisk@pinnaclebank.com	Pinnacle	Lee Garrett	paid	1000	1000	1000	1000	
lpmalcom@aol.com	Malcom & Malcom	Lee Malcom				1000	1000	
heather@rinsesoap.com	Rinse	Heather Swanepool					1000	
andrea@andreaagray.com	Andrea Gray	Andrea Gray				1000	1000	
rusticrootswood@gmail.com	Rustic Roots	Doug Root	paid	1250	1250	1250	0	car show awards sponsor + mid-level
Jimmy.ethridge@streetsideclassics.com	Streetside Classics	Jimmy Ethridge	committed		1000	750	750	car show awards sponsor
lps1500@yahoo.com	Peters & Fosters	Laura Peters					500	
eli@myppsgroup.com	Peach State Publications	Eli Lussiana				500	500	
dara@epiphanyathens.com	Epiphany	Dara Buczynsky	paid	500	500	500	500	
newroots96@gmail.com	New Roots	Jason Sykes				500	0	
ssykes3590@aol.com	Susan Sykes Remax Preferred	Susan Sykes				500	0	
hodgepodge.boyd1@gmail.com	Hodge Podge	Deborah Boyd				500	0	
	Toss N Haul	Ashley Ousley					500	
	Homelight	Yala Palo					250	
sandersconsign@gmail.com	Sanders Consign & Design	Tora Lucas					250	
	Far Out Foodz	Stephen Williams					250	
eventbooking_homecraft@gmail.com	Homecraft	stephanie rigsby				250		
monroeautoandtire@gmail.com	Monroe Auto & Tire	Ryan Noll				250	250	
allisonbcarter13@gmail.com	Your Pie	????					250	
patti.souther.gdzm@statefarm.com	Patti Souther	Patti Souther	paid	250	250	250	250	
potluck@monroeaaccess.net	Pot Luck Café	Kenny Searcy	paid	250	250	250	250	
igentrup@amici-cafe.com	Amici	Josh Gentrup	paid	250	250	250	250	
	JP Muscle Cars	Johnny Palmer					250	
	Carter Watkins	Joe Watkins					250	
	JL Designs	Jeff Lott					250	
jrhinc@bellsouth.net	Broad Street Boots	Jay Roberts				250	250	
	Keller Williams Realty ATL Partners	Holly Navarre/Kathryn Umstead					250	
george@baker-groupplc.com	Baker Group	George Baker III					250	
info@mcDaniel-tichenor.org	McDaniel Tichenor House	Tabby Savage				250	250	
chris@lrgrp.com	LR Burger	Chris collin	paid	250	250	250	250	
chris@lrgrp.com	2nd Floor Properties	Chris collin	paid	250	250	250	250	
sharon@monroelocalnews.com	Monroe Local	Melanie/Sharon				250	0	
wyrickmechanical@outlook.com	Wyrick Mechanical	Hollie Wyrick				750	0	
	Wood Vision Center						250	
gail930@windstream.net	Walton County Historical Society	Gail Hue Smith				100	100	
cheelysmonroe@gmail.com	Cheely's General Store & Café	Chad Cheely				1000	1000	
ksmiley@georgiaconnector.com	Georgia Connector	Kenny Smiley					500	
gildedlily@windstream.net	The Gilded Lily	Don McPherson				500	500	
patrick.graham@waltontribune.com	Walton Tribune	Patrick Graham					1000	
lisaranderson@aol.com	Sidestreet Boutique	Lisa Anderson				1000	500	
jclayton@parkplacenursingandrehab.com	Park Place Nursing & Rehab	Jessica Clayton				500		
	J. Reynolds	Lisa Anderson					500	
	Anderson Grading	Lisa Anderson					500	
	Wayfarer Hotel and Events	Crista Carrell			500			inkind-use of event hall for reception
cbailey@gwa.com	George Walton Academy						0	inkind
jeff@jdesignsfloral.com	The Factory at Walton Mill	Jeff Lott					0	inkind
ginny@ginnygce.com	Ginny's Custom Embroidery	Ginny Givens						inkind
dmcwaters@relianthomes.com	Reliant							inkind

Past Sponsors:
 Jackson Realty
 Ballard, Hanks, & Barth
 Lade Danlar
 Great Oaks
 Nathan Purvis
 Taylor Made Smiles
 Dr. Gray Orthodontics
 Element Funding
 Athens Orthopedic
 Peach State Credit Union
 Farm Bureau
 Southern Roots/Peachy Keen

Potential Sponsors:
 Bellamie Boutique
 Keck & Wood Engineering
 Blue Rooster
 Peyton Pettus State Farm

TOTAL \$ 19,500.00 ***** \$ 38,600.00 \$ 49,600.00
 Outstanding \$ (19,100.00)
 Less City Amt \$ (15,500.00)



DOWNTOWN FACADE GRANT PROGRAM

PURPOSE & DESCRIPTION

The purpose of this program is to stimulate downtown revitalization and development, and tourism in Monroe. Program funds are an incentive for current owners and Potential buyers of vacant and occupied buildings to restore, renovate, and repair the exteriors of their buildings.

The Monroe Downtown Development Authority (DDA) Façade Match will provide a 50/50 investment match ratio up to a maximum of \$1,500 per property, as a reimbursement once pre-approved project(s) are completed and inspected. All projects must be completed within six months of the date of the DDA approval letter.

ELIGIBILITY

The program will be open to all private businesses within the DDA boundaries. Once available funds are pledged, no more applications will be accepted. Monroe DDA will review the program each year to determine if sufficient funding is available to continue accepting grant applications.

EXAMPLES OF PROJECTS

- Building façade improvements: paint, brick, wood awnings/canopies, lighting, doors, windows, and other repairs.
- Other restorations/renovations, which meet HPC approval and the goals of revitalization, will be considered.

APPLICATION PROCESS

Applications will be coordinated by Mainstreet/DDA Executive Director. The DDA Board will review each application for final approval. The full process includes:

- The completed application
- Proof of certificate of appropriateness from historic preservation commission
- Code enforcement work permits (if applicable)
- On site restoration work
- Review/audit of finished work
- Provide copies of paid receipts to DDA within 30 days of completion
- Reimbursement of 50% for project expenses up to a maximum of \$1,500

APPLICATION FOR FACADE GRANT

NAME: Joe Nedza
 BUSINESS NAME: Nedzas
 BUSINESS ADDRESS: 130 S. Broad St
 ADDRESS OF PROJECT: " " " "
 TELEPHONE NUMBERS: 678 635 3712
 EMAIL: joc@nedzas.com Painted the entire outside of building

Please attach a brief description of proposed work. (Note: to receive payment, project must be completed as described)

ESTIMATED COST: \$5,000
 GRANT MONEY APPLYING FOR: \$1500
 ESTIMATED START DATE: 8/20
 ESTIMATED COMPLETION DATE: 9/20

I understand that the incentive match must be used for the project described in this application and that the project must be fully completed before the payment will be considered.

SIGNATURE: [Signature] DATE: 10/17/22

Monroe DDA
 P.O. Box 1249
 Monroe, GA 30655
 770-266-5331
 sadiel@monroega.gov
 www.MonroeDowntown.com

- ### CHECKLIST
- Application is complete
 - Project Description is attached
 - Budget summary/cost estimate is attached
 - Letter of consent from property owner (if leasing)
 - Architectural sketch of proposed (if necessary)
 - Photograph of building with existing conditions
 - Paint and awning samples (if applicable)
 - City permits applied for (if applicable)
 - HPC approval

INVOICE



Signs and Wonders
407 S. Madison Ave
Monroe, GA 30655

1signsandwonders@gmail.com
+1 4702699306

Nedza's

Bill to
Nedza's

Invoice details
Invoice no. : 1089
Invoice date : 6/15/22
Due date : 8/2/22

Product or service	Amount
1. Services Front Signage (Nedza Logo, Side Column Design, Window Lettering + Clean)	\$2,343.00
2. Services Food Exchange 25% \$782.00 Value TBD	\$0.00
3. Services Window Tint Removal	\$60.00
Total	\$2,403.00

Ways to pay

BANK

Paid in Full

Note to customer
Thank you for your business.

Sara Shropshire

From: Joe Nedza <joe@nedzas.com>
Sent: Wednesday, October 26, 2022 10:52 AM
To: Sara Shropshire
Subject: Fwd: Invoice from Signs and Wonders
Attachments: Stubbed Attachments.htm

This message's contents have been archived by the Barracuda Message Archiver.

[Invoice-1092.pdf](#) (77.8K)

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Joe Nedza
Chief Lover of People
Nedza's



678.936.3794

<http://nedzas.com>

Delivering Happiness Through Food

----- Forwarded message -----

From: Signs and Wonders <quickbooks@notification.intuit.com>
Date: Mon, Oct 17, 2022 at 3:39 PM
Subject: Invoice from Signs and Wonders
To: <joe@nedzas.com>

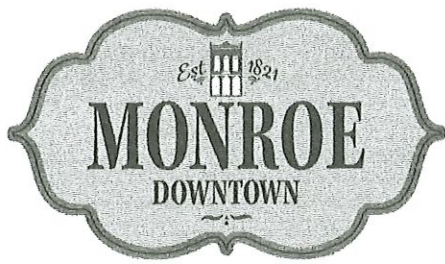
Hey Nedza's,

You can find your invoice details below. Your business is appreciated.

Thanks,
Signs and Wonders

INVOICE 1092

INVOICE



DOWNTOWN FACADE GRANT PROGRAM

PURPOSE & DESCRIPTION

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APPLICATION PROCESS

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- Code enforcement work permits (if applicable)
- On site restoration work
- Review/audit of finished work
- Provide copies of paid receipts to DDA within 30 days of completion
- Reimbursement of 50% for project expenses up to a maximum of \$1,500

APPLICATION FOR FACADE GRANT

NAME: Chris Collin
 BUSINESS NAME: Strange Taco Monroe LLC
 BUSINESS ADDRESS: P.O. Box 2016 Lawrenceville GA 30046
 ADDRESS OF PROJECT: 127 North Lumpkin ~~100~~ Street Monroe GA
 TELEPHONE NUMBERS: 678-939-4702
 EMAIL: Chris @ LRGRP.com

Please attach a brief description of proposed work. (Note: to receive payment, project must be completed as described)

ESTIMATED COST: ~~\$200,000~~ \$41,205.06
 GRANT MONEY APPLYING FOR: \$1500.00
 ESTIMATED START DATE: 4-1-21
 ESTIMATED COMPLETION DATE: Oct 1st 2022

I understand that the incentive match must be used for the project described in this application and that the project must be fully completed before the payment will be considered.

SIGNATURE: [Signature] DATE: 1-10-23

Monroe DDA
 P.O. Box 1249
 Monroe, GA 30655
 770-266-5331
 sadiel@monroega.gov
 www.MonroeDowntown.com

CHECKLIST

- Application is complete
- Project Description is attached
- Budget summary/cost estimate is attached
- Letter of consent from property owner (if leasing)
- Architectural sketch of proposed (if necessary)
- Photograph of building with existing conditions
- Paint and awning samples (if applicable)
- City permits applied for (if applicable)
- HPC approval

CERTIFICATE OF APPROPRIATENESS

THE INTERNATIONAL BUILDING CODE

ISSUED: 6/28/2022
PLAN TYPE: Historic Preservation Commission
PROJECT NUMBER: 1243

ADDRESS: 127 N. Lumpkin St. PARCEL #: M0140187B00
Monroe, GA 30655

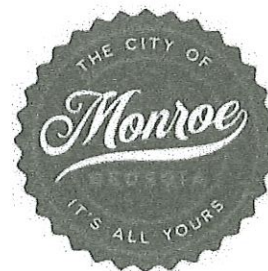
OWNER: 127 North Lumpkin LLC USE GROUP: B-2
411 St. Ives Walk
Monroe, GA 30655

TYPE OF WORK:

CONSTRUCTION CLASS:

Other **FINAL APPROVAL**

Request for COA to allow for for wall signage and exterior lighting for Strange Taco



Samuel Wayne 7/15/2022
CODE DEPARTMENT OFFICIAL Date

This certificate is a legal document for changes or additions to the exterior of an existing Historic Property.

SPECIAL CONDITIONS: Approved as presented

Schedule of Values

Project Name: Storage Tace - Monroe
 Contractor: Nemenich Construction - Channon Edwards

Application #: Clean Up
 Application Date: 09/13/22
 Period to: 9/13/22

Item #	Description of Work	Scheduled Value	WORK COMPLETED		Total Completed & Stored to Date	% Complete	Chanch's Estimate to Complete	Balance to Finish	Credited
			Previous Application	This Period					
	Building Permits	\$ 4,611.76	\$1,391.86	\$579.19	\$55.00	0%	\$75.00	\$ 75.00	\$ 3,144.90
	Factor Equipment	\$ 1,152.94	\$573.75		\$95.00	0%	\$85.00	\$ 85.00	
	Dumpster	\$ 4,323.53	\$2,673.86			100%			\$ 1,649.67
	Demo	\$ 4,941.18	\$750.00			100%			\$ 4,191.18
	Concrete Cutting	\$ 24,705.88	\$29,291.00			100%			
	Glass (Storefront and doors)	\$ 42,000.00	\$36,805.06			88%	\$12,000	\$ 5,194.94	
	Pumbing	\$ 72,470.59	\$59,000.00	\$13,470.59		100%			
	Electrical & Lighting - Wiring	\$ 77,411.76	\$54,477.46	\$93.44		70%	\$41,025	\$ 22,840.86	
	Electrical & Lighting - Gear & Lighting Package	\$ 23,882.35	\$23,882.35			100%			
	Concrete	\$ 24,376.47	\$15,643.50			100%			
	Roof Repair	\$ 14,000.00	\$14,000.00			100%			
	Framing (Sheetrock/Blocking/Durock/Plywood/Ceilings)	\$ 77,411.76	\$77,411.76			100%			
	Masonry	\$ 19,764.71	\$16,546.41			100%			\$ 3,218.30
	HVAC (HVAC, Cooler and Hoods)	\$ 106,235.29	\$58,765.00			55%	\$64,000	\$ 47,470.29	
	Paint	\$ 24,705.88	\$20,500.00			83%	\$11,700	\$ 4,205.88	
	Flooring	\$ 56,823.53	\$40,678.89	\$1,707.39		75%	\$16,000	\$ 14,437.25	
	Mirrors	\$ 6,176.47	\$4,138.94	\$900.00		100%			
	Miscellaneous: Containers	\$ 15,647.06	\$15,647.06			100%			
	Miscellaneous: Fire Alarm	\$ 11,529.41	\$5,568.48	\$1,114.00		58%	\$6,500	\$ 4,846.93	
	Miscellaneous: Signs	\$ 18,117.65	\$9,760.64	\$262.79	\$9,760.64	55%	\$13,000.00	\$ 8,094.22	
	Miscellaneous: Suppression System	\$ 7,411.76							\$ 7,411.76
	Miscellaneous: Roof	\$ 15,235.29							\$ 15,235.29
	Miscellaneous: Stainless Steel	\$ 12,352.94					\$9,200		
	Miscellaneous: Steel Platform, Handrails, Steel Bracing	\$ 37,882.35	\$37,882.35			100%			
	Miscellaneous: Walk-in Cooler	\$ 7,823.53	\$3,000.00			38%	\$5,000.00	\$ 4,823.53	
	Miscellaneous: Core Drilling	\$ 5,682.35							\$ 5,682.35
	Miscellaneous: Bathroom Items	\$ 7,411.76	\$7,411.76			100%			
	Change Order: Steel Repair	\$ 2,310.92	\$2,310.92			100%			
	Change Order: Securing Building	\$ 427.03	\$427.03			100%			\$ 40,533.45
	Change Order: Crushed gravel to refill and pack roof for	\$ 260.91	\$260.91						
	Change Order: Overage for concrete cutting	\$ 4,585.12							
	Change Order: Credit for concrete	\$ -8,732.97							
	Change Order: Trash Receptacles	\$ 1,417.75	\$1,417.75			50%	\$2,200	\$ 1,417.75	
	Change Order: Onsite Storage (monthly)	\$ 1,001.66	\$1,001.66						
	Change Order: Overage for Steel Platform on Roof	\$ 22,830.60	\$22,830.60						
	Change Order: Overage for bathroom items	\$ 3,002.99	\$2,449.42	\$554.57			\$5,500		
	Change Order: Overage for container	\$ 5,642.54	\$5,120.54	\$522.00					
	Change Order: Bortops / Countertops	\$26,565.42	\$26,565.42						
	Change Order: Forklift Rental	\$5,584.59	\$5,584.59						
	Change Order: Back Vent Opening (Mat. and Labor)	\$682.73	\$682.73						

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