



## Committee Work Session & Called Council Meeting

### AGENDA

Tuesday, August 04, 2020

6:00 PM

City Hall

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I. **CALL TO ORDER**

1. Roll Call
2. City Administrator Update
- 3.** Central Services Update

II. **COMMITTEE INFORMATION**

1. Finance
  - a.** Monthly Finance Report
2. Airport
  - a.** Monthly Airport Report
  - b.** DBE Program Development & Administration
  - c.** Hangar Site Construction and Labor
3. Public Works
  - a.** Monthly Solid Waste Report
  - b.** Monthly Streets & Transportation Report
4. Utilities
  - a.** Monthly Electric & Telecom Report
  - b.** Monthly Water, Sewer, Gas, & Stormwater Reports

[c.](#) Approval - Purchase Wilo RAS Pump

**5. Public Safety**

[a.](#) Monthly Fire Report

[b.](#) Monthly Police Report

[c.](#) Approval - Walton County School SRO Program Agreement

[d.](#) Approval - Walton County School SRO Program Agreement for Foothills Charter

**6. Planning & Code**

[a.](#) Monthly Code Report

**7. Economic Development**

[a.](#) Monthly Economic Development Report

**8. Parks**

[a.](#) Monthly Parks Report

**III. ITEMS OF DISCUSSION**

[1.](#) Public Hearing Rezone - 335 West Spring Street

[2.](#) Appointment - Planning Commission

[3.](#) 2nd Reading - MGAG Supply Contract Amendment & Supplemental Contract for Portfolio V Project Ordinance

[4.](#) 2nd Reading - Alcoholic Beverage Ordinance Amendment

**IV. ITEMS REQUIRING ACTION**

[1.](#) Approval - 2020 Millage Rate

**V. MAYOR'S UPDATE**

**VI. ADJOURN**



# CENTRAL SERVICES

## MONTHLY REPORT

AUGUST 2020

	2020 January	2020 February	2020 March	2020 April	2020 May	2020 June	2020 July	2019 July	2019 August	2019 September	2019 October	2019 November	2019 December	Monthly Average	Yearly Totals
<b>SAFETY PROGRAMS</b>															
Facility Inspections	6	2	5	8	8	6	8	6	8	6	6	4	7	6.2	80
Vehicle Inspections	0	1	0	0	27	0	0	6	7	7	1	0	10	4.5	59
Equipment Inspections	0	2	0	1	10	0	0	4	5	6	0	0	5	2.5	33
Worksite Inspections	0	0	1	1	0	1	3	1	1	2	2	0	0	0.9	12
Employee Safety Classes	3	0	2	1	0	0	0	0	1	1	0	2	0	0.8	10
<b>PURCHASING</b>															
P-Card Transactions	537	404	435	385	303	478	366	533	534	519	534	361	382	443.9	5,771
Purchase Orders	153	97	97	89	66	101	67	84	72	68	106	73	42	85.8	1,115
Total Purchases	690	501	532	474	369	579	433	617	606	587	640	434	424	529.7	6,886
Sealed Bids/Proposals	0	2	1	2	1	0	0	2	2	1	3	2	0	1.2	16
<b>INFORMATION TECHNOLOGY</b>															
Workorder Tickets	132	86	91	74	86	136	106	151	161	118	187	144	129	123.2	1,601
Phishing Fail Percentage	4.0%	4.0%	2.8%	7.6%	8.5%	8.5%	0.0%	6.0%	4.3%	4.3%	7.1%	5.0%	8.0%	5.4%	
<b>MARKETING</b>															
Newsletters Distributed	0	1	0	1	2	0	0	0	2	1	0	1	1	0.7	9
Intern Hours	19.8	58.1	0.0	0.0				48.2	12.5					23.1	138.6
<b>GROUNDS &amp; FACILITIES</b>															
Contractor Acres Mowed	94.8	94.8	94.8	102.4	110.0	110.0	156.3	141.1	141.1	141.1	143.1	145.5	94.8	120.7	1,569.5
Trash Collection	3,000.0	3,030.0	3,540.0	2,085.0	1,900.0	2,140.0	2,520.0	1,900.0	820.0	2,360.0	1,660.0	1,420.0	2,380.0	2,211.9	28,755.0
Crew Acres Mowed	16.7	16.7	40.7	52.0	63.3	77.3	77.3	54.0	54.0	59.0	33.3	33.3	16.7	45.7	594.2

# PROJECTS & UPDATES

## **POLICE STATION / MUNICIPAL COURT BUILDING**

The police building renovation is still in progress! Currently almost all of the sheetrock is in place, most of the wiring is complete minus low voltage, the generator is due for delivery soon, switching gear, and security/entry systems are wired for install. The final plumbing systems are being installed and painting planned for the ceiling in the next few weeks. Completion is projected for October 9<sup>th</sup> potentially.

## **FACILITIES & GROUNDS MAINTENANCE**

We are currently maintaining all right-of-ways and facilities with a combination of employee and contractor labor. During the month of July, employees from the grounds and parks crews picked up or collected 2,520 lbs of trash while also cutting approximately 77.3 acres of right-of-ways and grounds at facilities. Contractors cut an additional 156.3 acres.

Mulch and flowers should be installed at City Hall, On-Stage Playhouse, Library, and new grass inside the Dog Park at Childers over the next few weeks.

## **SIDEWALKS & STREETS MAINTENANCE**

We are currently in the process of repairing and rehabing sidewalks in the central portions of Monroe and will be throughout the summer and fall months. After that is complete we will begin hitting other areas of Monroe with repairs and rehab work to damaged areas. There will be new sidewalks installed on Milledge Avenue in the coming weeks for the new homes being built that will also add a small section of sidewalk on Davis Street to join.

## **STORMWATER**

The Stormwater Department has been combined from Utilities and Streets into one single department under the management of the the Streets Department for better coordination and an increase in personnel. Certain reporting elements will remain with Utilities for plant permits as required and inspections will be performed by Stormwater under the Streets Department. A complete CIP list will be developed along with a complete maintenance plan for the future of this Department. The

state designation of an MS4 community could happen in the very near future and thus change the overall requirements of the department along with fee structures.

### **INFORMATION TECHNOLOGY**

The usable life of the current exchange server is nearing its end and will need replacement later this year. Quotes will be presented to Council for this CIP expense in September.

### **INTERNSHIP**

The University of Georgia has sent multiple correspondence to the City of Monroe thanking us for our handling of students during the program with the pandemic situation. They were pleased with our continued remote support of the program and our ability to keep safety as a priority during the program as it continued. Attached is a letter from the department to the City of Monroe.



## School of Public and International Affairs

*Office of the Dean*

July 27, 2020

Chris Bailey  
Director of Central Services  
City of Monroe  
215 North Broad Street  
Monroe, GA 30655

Dear Chris,

We would like to sincerely thank you for your participation in our Experiential Learning Internship Program these past two years. Your involvement this past academic year allowed for Art Enloe, and Sydney Dorawa last year, to gain professional experience and to expand their personal networks. Art indicated in his weekly and post internship reports that this opportunity was impactful and greatly appreciated.

We are especially thankful that the City of Monroe allowed Art to temporarily continue his internship experience remotely once the state and most of the nation were tasked with sheltering in place due to COVID-19. While the experience did end prematurely, your decision to maintain the internship for an extended period provided a sense of normalcy for our students in these challenging times. Working remotely also allowed our students to adapt and learn new skills such as video conferencing, problem-solving and confronting workplace challenges during a pandemic. Our students will be better equipped for the future workforce, having navigated these challenges.

SPIA looks forward to our continued partnership with the City of Monroe this coming 2020-2021 academic year. While our aim will be to resume in-person internship experiences, we appreciate your willingness to consider additional strategies to allow for internship opportunities, including, as relevant, remote internships.

Thank you again for your partnership and for sharing an interest in the professional development of our students.

Sincerely,

Matthew R. Auer  
Dean and Arch Professor

Adam Paige  
Internship and Recruitment Coordinator



**FINANCIAL STATUS REPORT**  
as of June 2020

City of Monroe  
Financial Performance Report  
For the Period Ended  
June 30, 2020

Cash balances for the City of Monroe as of June total **\$40,130,535**. The following table shows the individual account balances.

<b>GOVERNMENTAL FUND</b>	
General Fund Checking	613,375.32
Stabilization Fund	-
Group Health Insurance (Claims/Premiums)	38,100.77
Unemployment Fund	17,174.03
Workmen's Compensation (To Fund Claims)	134,465.50
<b>CAPITAL PROJECTS FUND</b>	
Capital Improvement - General Government	2,739.99
SPLOST 2007	1,380,834.46
SPLOST 2013	1,244,332.49
SPLOST 2019	1,861,407.65
<b>SPECIAL REVENUE FUND</b>	
Hotel/Motel	13,103.26
DEA Confiscated Assets Fund	50,714.49
Confiscated Assets Fund	54,037.56
<b>ENTERPRISE FUND</b>	
Solid Waste	312,874.97
Solid Waste Capital	1,407,897.93
Utility Revenue	3,004,433.68
Utility Revenue Reserve	833,114.10
Utility MEAG Payment Acct	2,942.07
Utility MGAG Payment Acct	8,394.49
Utility Gov't Loan Payment Acct	26,096.36
Utility MEAG Short-Term Investment	5,706,293.91
Utility MEAG Intermediate Extended Investment	7,603,252.25
Utility MEAG Intermediate Portfolio Investment	2,834,662.02
Utility Capital Improvement	7,447,036.01
Utility GEFA	1,000.00
Utility Bond Sinking Fund	276,127.76
Utility Tap Fees	3,018,243.90
Utility Customer Deposits (Restricted)	679,890.33
Utility Customer Deposits (Investment)	1,557,989.52

City of Monroe  
 Financial Performance Report  
 For the Period Ended  
 June 30, 2020

The total Utility Capital funds available as of June are \$11,298,394 as broken down in the section below:

Utility Capital Improvement Cash Balance	7,447,036
Utility Revenue Reserve Cash Balance	833,114
Tap Fees Cash Balance	3,018,244
<b>Total Current Funds Available</b>	<b>\$ 11,298,394</b>

	<u>2020 Budgeted</u>	<u>2020 Actual</u>	<u>Remaining</u>	<u>2021 Budgeted</u>	<u>2022 Budgeted</u>	<u>2023 Budgeted</u>
	<u>Expense</u>	<u>Expense</u>	<u>Budget</u>	<u>Expense</u>	<u>Expense</u>	<u>Expense</u>
Estimated annual Tap Fees	700,000		700,000	1,200,000	1,200,000	1,200,000
Estimated annual CIP transfers-in	2,100,000		2,100,000	3,600,000	3,600,000	3,600,000
<b>Estimated Utility Capital Cash Balance EOY</b>	<b>\$ 5,223,915</b>	<b>\$ 11,298,394</b>	<b>\$ (21,336,451)</b>	<b>\$ (19,619,712)</b>	<b>\$ (16,816,212)</b>	<b>\$ (13,967,712)</b>
<i>Potential Bonded Projects already approved</i>	27,461,837		27,461,837	27,461,837	27,461,837	27,461,837
<b>Estimated Utility Capital Cash Balance EOY with Bond</b>	<b>\$ 32,685,752</b>		<b>\$ 6,125,386</b>	<b>\$ 7,842,125</b>	<b>\$ 10,645,625</b>	<b>\$ 13,494,125</b>

The detail by year of each project is shown on the following page

Dept	Project Description	2020 Budgeted	2020 Actual	Remaining	2021 Budgeted	2022 Budgeted	2023 Budgeted
		Expense	Expense	Budget	Expense	Expense	Expense
Sewer	Sewer Extension 138 to Reliant Development		106,488	3,788,335			
Sewer	Sewer Main Rehab	100,000		451,474	100,000	100,000	100,000
Sewer	Infrastructure Repair/Replacement	150,000		3,290,314	75,000	75,000	
Sewer	Sewer CDBG 2018-Initial Application		1,550	3,430			
Sewer	CDBG 2018 Construction & Design		626,823	-153,610			
Sewer	CDBG 2018 Revenue (DCA draws)			77,850			
Sewer	Lime Slurry System		151,350				
Sewer	Aeration Fluidyne Jet Pump		21,784				
Sewer	GIS Program Development		7,879				
Sewer	excavator	90,755		90,755			
Sewer	motors, pumps, controls, etc	150,000	28,503	121,497	150,000	150,000	150,000
Sewer	Trenchbox	9,320		9,320			
Sewer	Trickling Filter Pump	40,000		40,000	40,000		
Sewer	Truck Replacement	31,640		31,640		50,000	
Sewer	Application/Design CDBG 2022 submittal					50,000	
Sewer	CDBG 2022 Construction						250,000
Sewer	Final Clarifier Clean Out				20,000		20,000
Sewer	Waste Water Treatment Plant Rehab			7,522,776			
Water	Water Main Rehab	125,000		500,000	125,000	125,000	125,000
Water	Fire Hydrant Replacement	55,000		72,273	55,000		
Water	Infrastructure Repair/Replacement	150,000		511,179	150,000	150,000	150,000
Water	Loganville Water Distribution Line	0	1,984,591	4,757,411			
Water	Alcovy River to Water Treatment Plant upsize			3,600,000			
Water/Telecom	Loganville Water Line-Fiber	245,000		245,000			
Water	Replacement of Controls			40,000			
Water	Warehouse Improvements			22,384			
Water	Membrane Filters	25,000		66,365	25,000	25,000	25,000
Water	Water Meters	56,500		56,500	56,500	56,500	56,500
Water	GIS Program Development		7,879				
Water	Alcovy River Screen	350,000		350,000			
Water	Badgepass for Water plant security	38,344	43,023				
Water	Fire Hydrant Security	25,000		25,000	25,000	25,000	
Water	High Service Pumps	100,000	19,525	80,475			
Water	Service Renewals	100,000		100,000	100,000	100,000	100,000
Water	Water Master Plan	85,000		85,000			
Water	Waterline extensions of system	175,000	69,290	105,710	150,000	125,000	100,000
Water	New Construction Water Meters	20,560		20,560	0	0	0
Water	Application/Design CDBG 2022 submittal					25,000	
Water	CDBG 2022 Construction						250,000
Water	Control Vlv Replacement Reservoir & Alcovy River				100,000		
Water	Water Expansion 2020		17,011				
Water	30" Water Main		12,043				
Water	VFD		6,520				
Water	Econ Dev grant Piedmont Park Water Tank		10,000				
Water	Water Treatment Plant generators		7,075				
Central Svcs	Vehicle	60,000	56,859	28,141			
Central Svcs	Exchange server	47,100		47,100			
Admin	Drive Thru Rehab/City Hall		32,628	153,106			
Admin	Trucks	48,261	43,376	29,885	48,261		
Admin	server replacement			41,000			
Admin	Itron hand-held mobile unit			40,000			
Admin	Itron Equip Upgrades	40,000	4,200	35,800			
Admin	Barracuda Archiver			7,500			
Admin	Badgepass security office & warehouse	13,048		13,048			
Admin	Basement Chiller Compressor	0	11,415				
Electric	Reconductor Distribution System		21,518	471,303			
Electric	3 Phase Feeder (Hwy138 - Hospital)			95,000			
Electric	Cover Gear			25,000			
Electric	mini excavator			75,000			
Electric	fault finder			22,000			
Electric	2018 LED Streetlights		25,447	84,436			
Electric	meter load tester			33,000			
Electric	Pole Crane			80,000			
Electric	Warehouse Project		15,694	30,186			
Electric	Stone Creek phase 2		143,221				
Electric	Holders (at the Mill)		18,438				
Electric	One Street (at the Mill)		14,941	1,891			
Electric	System Automation 2019-2020	47,670	125,840	105,248	150,000	15,000	
Electric	Underground for Town Green		9,721	177,279			
Electric	AMI meters/system	125,215		162,823	140,000		
Electric	Rebuild Highland & S Madison Ave	435,500		726,700	250,000	250,000	
Electric	GIS Program Development		21,738	11,386			
Electric	commercial demand meters	70,000		70,000	70,000		
Electric	electric line truck	210,000	199,370				
Electric	replace HDD drill	224,635	212,172				
Electric	2 F150 pickup trucks	64,000	60,096				
Electric	Crimping Tools		6,470				
Electric	Pole Relocation		16,556				
Electric	John's parking lot lights (contributed capital)		9,765				
Telecom	IP Conversion			107,729			



Telecom	IPTV			100,585			
Telecom	2018 Network Redundancy			322,955			
Telecom	Fiber to the X			44,451			
Telecom	2018 Cable Replacement		7,629	121,605			
Telecom	Community WiFi / Wireless Deployment		88,291	61,709			
Telecom	Fusion Splicer	20,079		38,079			
Telecom	Fiber Backbone Extension			111,500			
Telecom	Fiber Loop			52,918			
Telecom	Halon Fire Suppression			44,000			
Telecom	DOCSIS 3			113,356			
Telecom	FTTX Wellington	150,000	77,303	192,697	150,000		
Telecom	Cable Infrastructure Replacement	60,000		125,000	55,000		
Telecom	GIS Program Development		33,125				
Telecom	Carrier Grade NAT	53,377	53,728				
Telecom	Fiber to the X services	268,000	51,017	216,983			
Telecom	Core switch replacement	105,000		105,000			
Telecom	Stone Creek phase 2		16,828				
Telecom	Weston Estates Fiber		14,574				
Gas	Gas GIS			72,249			
Gas	Lacy, Davis, Harris & Ash Streets			140,000			
Gas	Various Projects			100,000			
Gas	Gas Main Renewal	450,000	63,889	463,326	300,000	275,000	225,000
Gas	Main Extension	250,000	8,797	249,600	250,000	250,000	250,000
Gas	GIS Program Development		21,739	11,386			
Gas	Hwy 186 main extension	1,900,000		1,900,000			
Gas	natural gas master plan	150,000		150,000			
Gas	pickup truck	31,639		31,639			
Gas	badgepass security	17,711	17,693				
Gas	East Walton Gas extension (ER Snell)	1,000,000		1,000,000			
Stormwater	x3 dump truck conversions		49,329				
Stormwater	Lateral Repair			8,183			
Stormwater	Storm/Drain Retention Pond Rehab	100,000		175,000	100,000	100,000	100,000
Stormwater	GIS Program Development		7,879				
Stormwater	Improvements	50,000		100,000			
Stormwater	equipment trailer	8,890	8,890				
Stormwater	F450 Service Body Truck	63,955		63,955			
Stormwater	pickup truck	63,280		63,280			
Stormwater	Infrastructure / Pipes / Inlets / etc.	50,000		95,510	50,000	50,000	50,000
Stormwater	Skid Steer			75,000			
Stormwater	CDBG2020 Application & Design	75,000	5,820	73,680			
Stormwater	CDBG 2020 Construction	500,000		500,000	250,000		
Stormwater	FAE mulching head			23,500			
<b>Totals</b>		<b>\$ 8,874,479</b>	<b>\$ 4,697,329</b>	<b>\$ 35,434,845</b>	<b>\$ 3,083,261</b>	<b>\$ 1,996,500</b>	<b>\$ 1,951,500</b>



Monroe, GA

# General Fund

# Monthly Budget Report

## Group Summary

For Fiscal: 2020 Period Ending: 06/30/2020

DEP...	June Budget	June Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
<b>R1: 31 - TAXES</b>									
1510 - FINANCE ADMIN	636,499.46	316,829.42	-319,670.04	-50.22 %	3,818,996.76	2,104,132.09	-1,714,864.67	-44.90 %	7,641,050.00
<b>Total R1: 31 - TAXES:</b>	<b>636,499.46</b>	<b>316,829.42</b>	<b>-319,670.04</b>	<b>-50.22 %</b>	<b>3,818,996.76</b>	<b>2,104,132.09</b>	<b>-1,714,864.67</b>	<b>-44.90 %</b>	<b>7,641,050.00</b>
<b>R1: 32 - LICENSES &amp; PERMITS</b>									
7200 - PLANNING & DEVELOPMENT	28,405.30	17,075.00	-11,330.30	-39.89 %	170,431.80	253,276.81	82,845.01	48.61 %	341,000.00
<b>Total R1: 32 - LICENSES &amp; PERMITS:</b>	<b>28,405.30</b>	<b>17,075.00</b>	<b>-11,330.30</b>	<b>-39.89 %</b>	<b>170,431.80</b>	<b>253,276.81</b>	<b>82,845.01</b>	<b>48.61 %</b>	<b>341,000.00</b>
<b>R1: 33 - INTERGOVERNMENTAL</b>									
1510 - FINANCE ADMIN	1,666.00	0.00	-1,666.00	-100.00 %	9,996.00	0.00	-9,996.00	-100.00 %	20,000.00
1519 - INTERGOVERNMENTAL	8,713.18	7,782.25	-930.93	-10.68 %	52,279.08	95,164.50	42,885.42	82.03 %	104,600.00
3200 - POLICE	416.50	-3,092.02	-3,508.52	-842.38 %	2,499.00	16,980.28	14,481.28	579.48 %	5,000.00
3500 - FIRE OPERATIONS	8,330.00	0.00	-8,330.00	-100.00 %	49,980.00	31,257.25	-18,722.75	-37.46 %	100,000.00
4200 - STREETS & TRANSPORTATION	14,567.58	0.00	-14,567.58	-100.00 %	87,405.48	174,880.88	87,475.40	100.08 %	174,881.00
<b>Total R1: 33 - INTERGOVERNMENTAL:</b>	<b>33,693.26</b>	<b>4,690.23</b>	<b>-29,003.03</b>	<b>-86.08 %</b>	<b>202,159.56</b>	<b>318,282.91</b>	<b>116,123.35</b>	<b>57.44 %</b>	<b>404,481.00</b>
<b>R1: 34 - CHARGES FOR SERVICES</b>									
1510 - FINANCE ADMIN	55,811.00	61,433.24	5,622.24	10.07 %	334,866.00	388,760.20	53,894.20	16.09 %	670,000.00
3200 - POLICE	1,666.00	312.88	-1,353.12	-81.22 %	9,996.00	4,691.84	-5,304.16	-53.06 %	20,000.00
3510 - FIRE PREVENTION/CRR	0.00	500.00	500.00	0.00 %	0.00	500.00	500.00	0.00 %	0.00
7200 - PLANNING & DEVELOPMENT	41.65	104.00	62.35	149.70 %	249.90	3,376.44	3,126.54	1,251.12 %	500.00
7520 - ECONOMIC DEVELOPMENT	1,666.00	172.00	-1,494.00	-89.68 %	9,996.00	5,564.00	-4,432.00	-44.34 %	20,000.00
7563 - AIRPORT	91.63	85.00	-6.63	-7.24 %	549.78	540.00	-9.78	-1.78 %	1,100.00
<b>Total R1: 34 - CHARGES FOR SERVICES:</b>	<b>59,276.28</b>	<b>62,607.12</b>	<b>3,330.84</b>	<b>5.62 %</b>	<b>355,657.68</b>	<b>403,432.48</b>	<b>47,774.80</b>	<b>13.43 %</b>	<b>711,600.00</b>
<b>R1: 35 - FINES &amp; FORFEITURES</b>									
2650 - MUNICIPAL COURT	39,567.50	22,780.08	-16,787.42	-42.43 %	237,405.00	130,640.92	-106,764.08	-44.97 %	475,000.00
<b>Total R1: 35 - FINES &amp; FORFEITURES:</b>	<b>39,567.50</b>	<b>22,780.08</b>	<b>-16,787.42</b>	<b>-42.43 %</b>	<b>237,405.00</b>	<b>130,640.92</b>	<b>-106,764.08</b>	<b>-44.97 %</b>	<b>475,000.00</b>
<b>R1: 37 - CONTRIBUTIONS &amp; DONATIONS</b>									
3200 - POLICE	333.20	0.00	-333.20	-100.00 %	1,999.20	3,050.00	1,050.80	52.56 %	4,000.00
3500 - FIRE OPERATIONS	333.20	0.00	-333.20	-100.00 %	1,999.20	0.00	-1,999.20	-100.00 %	4,000.00
4200 - STREETS & TRANSPORTATION	0.00	8,606.00	8,606.00	0.00 %	0.00	20,234.00	20,234.00	0.00 %	0.00
7521 - MAINSTREET	2,915.50	0.00	-2,915.50	-100.00 %	17,493.00	8,750.00	-8,743.00	-49.98 %	35,000.00
<b>Total R1: 37 - CONTRIBUTIONS &amp; DONATIONS:</b>	<b>3,581.90</b>	<b>8,606.00</b>	<b>5,024.10</b>	<b>140.26 %</b>	<b>21,491.40</b>	<b>32,034.00</b>	<b>10,542.60</b>	<b>49.05 %</b>	<b>43,000.00</b>
<b>R1: 38 - MISCELLANEOUS REVENUE</b>									
1510 - FINANCE ADMIN	416.50	13.50	-403.00	-96.76 %	2,499.00	2,722.44	223.44	8.94 %	5,000.00
1565 - WALTON PLAZA	275.55	275.63	0.08	0.03 %	1,653.30	1,653.78	0.48	0.03 %	3,308.00

Monthly Budget Report

For Fiscal: 2020 Period Ending: 06/30/20

DEP...	June Budget	June Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
4200 - STREETS & TRANSPORTATION	0.00	0.00	0.00	0.00 %	0.00	12,740.00	12,740.00	0.00 %	0.00
5530 - COMMUNITY CENTER	1,249.50	0.00	-1,249.50	-100.00 %	7,497.00	1,475.00	-6,022.00	-80.33 %	15,000.00
7563 - AIRPORT	16,701.65	17,001.38	299.73	1.79 %	100,209.90	88,753.05	-11,456.85	-11.43 %	200,500.00
<b>Total R1: 38 - MISCELLANEOUS REVENUE:</b>	<b>18,643.20</b>	<b>17,290.51</b>	<b>-1,352.69</b>	<b>-7.26 %</b>	<b>111,859.20</b>	<b>107,344.27</b>	<b>-4,514.93</b>	<b>-4.04 %</b>	<b>223,808.00</b>
<b>R1: 39 - OTHER FINANCING SOURCES</b>									
1510 - FINANCE ADMIN	235,468.46	192,128.60	-43,339.86	-18.41 %	1,412,810.76	1,283,052.84	-129,757.92	-9.18 %	2,826,752.32
3200 - POLICE	0.00	0.00	0.00	0.00 %	0.00	398,136.16	398,136.16	0.00 %	0.00
4200 - STREETS & TRANSPORTATION	0.00	0.00	0.00	0.00 %	0.00	1,155.00	1,155.00	0.00 %	0.00
<b>Total R1: 39 - OTHER FINANCING SOURCES:</b>	<b>235,468.46</b>	<b>192,128.60</b>	<b>-43,339.86</b>	<b>-18.41 %</b>	<b>1,412,810.76</b>	<b>1,682,344.00</b>	<b>269,533.24</b>	<b>19.08 %</b>	<b>2,826,752.32</b>
<b>Total Revenue:</b>	<b>1,055,135.36</b>	<b>642,006.96</b>	<b>-413,128.40</b>	<b>-39.15 %</b>	<b>6,330,812.16</b>	<b>5,031,487.48</b>	<b>-1,299,324.68</b>	<b>-20.52 %</b>	<b>12,666,691.32</b>
<b>Expense</b>									
1100 - LEGISLATIVE	21,753.02	7,197.75	14,555.27	66.91 %	130,518.12	77,126.94	53,391.18	40.91 %	261,141.00
1300 - EXECUTIVE	26,575.01	25,663.79	911.22	3.43 %	159,450.06	158,475.72	974.34	0.61 %	319,028.00
1500 - GENERAL ADMIN	12,658.74	10,775.63	1,883.11	14.88 %	75,952.44	70,757.16	5,195.28	6.84 %	151,966.00
1510 - FINANCE ADMIN	24,798.64	26,410.00	-1,611.36	-6.50 %	148,791.84	137,538.37	11,253.47	7.56 %	297,703.32
1530 - LAW	16,909.90	33,749.98	-16,840.08	-99.59 %	101,459.40	78,694.52	22,764.88	22.44 %	203,000.00
1560 - AUDIT	3,290.35	5,595.00	-2,304.65	-70.04 %	19,742.10	36,095.00	-16,352.90	-82.83 %	39,500.00
1565 - WALTON PLAZA	9,605.65	28,845.31	-19,239.66	-200.30 %	57,633.90	102,112.81	-44,478.91	-77.17 %	115,314.00
2650 - MUNICIPAL COURT	9,682.16	4,193.26	5,488.90	56.69 %	58,092.96	43,034.11	15,058.85	25.92 %	116,233.00
3200 - POLICE	428,986.85	829,107.53	-400,120.68	-93.27 %	2,573,921.10	2,828,043.67	-254,122.57	-9.87 %	5,149,903.00
3500 - FIRE OPERATIONS	191,708.98	171,743.33	19,965.65	10.41 %	1,150,253.88	1,162,747.10	-12,493.22	-1.09 %	2,301,429.00
3510 - FIRE PREVENTION/CRR	9,578.54	7,845.26	1,733.28	18.10 %	57,471.24	42,996.41	14,474.83	25.19 %	114,989.00
4200 - STREETS & TRANSPORTATION	122,922.01	106,341.77	16,580.24	13.49 %	737,532.06	636,473.91	101,058.15	13.70 %	1,475,655.00
5500 - COMMUNITY SERVICES	924.63	0.00	924.63	100.00 %	5,547.78	5,600.00	-52.22	-0.94 %	11,100.00
5530 - COMMUNITY CENTER	1,811.76	1,226.54	585.22	32.30 %	10,870.56	8,877.76	1,992.80	18.33 %	21,750.00
6200 - BLDGS & GROUNDS	38,183.24	30,565.16	7,618.08	19.95 %	229,099.44	167,659.99	61,439.45	26.82 %	458,383.00
6500 - LIBRARIES	10,295.88	30,978.75	-20,682.87	-200.88 %	61,775.28	63,883.44	-2,108.16	-3.41 %	123,600.00
7200 - PLANNING & DEVELOPMENT	75,738.23	55,688.18	20,050.05	26.47 %	454,429.38	398,630.25	55,799.13	12.28 %	909,223.00
7400 - PLANNING AND ZONING	403.50	0.00	403.50	100.00 %	2,421.00	0.00	2,421.00	100.00 %	4,844.00
7520 - ECONOMIC DEVELOPMENT	22,656.07	3,743.16	18,912.91	83.48 %	135,936.42	77,392.59	58,543.83	43.07 %	271,982.00
7550 - DOWNTOWN DEVELOPMENT	2,082.50	6,250.00	-4,167.50	-200.12 %	12,495.00	12,500.00	-5.00	-0.04 %	25,000.00
7563 - AIRPORT	17,042.98	2,420.79	14,622.19	85.80 %	102,257.88	32,651.35	69,606.53	68.07 %	204,598.00
9001 - GEN - OTHER FINANCING USES	7,663.60	0.00	7,663.60	100.00 %	45,981.60	0.00	45,981.60	100.00 %	92,000.00
<b>Total Expense:</b>	<b>1,055,272.24</b>	<b>1,388,341.19</b>	<b>-333,068.95</b>	<b>-31.56 %</b>	<b>6,331,633.44</b>	<b>6,141,291.10</b>	<b>190,342.34</b>	<b>3.01 %</b>	<b>12,668,341.32</b>
<b>Report Total:</b>	<b>-136.88</b>	<b>-746,334.23</b>	<b>-746,197.35</b>		<b>-821.28</b>	<b>-1,109,803.62</b>	<b>-1,108,982.34</b>		<b>-1,650.00</b>

# General Fund

# Income Statement

## Group Summary

For Fiscal: 2020 Period Ending: 06/30/2020



Monroe, GA

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
1510 - FINANCE ADMIN	11,162,802.32	11,162,802.32	570,404.76	3,778,667.57	7,384,134.75
1519 - INTERGOVERNMENTAL	104,600.00	104,600.00	7,782.25	95,164.50	9,435.50
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	1,653.78	1,654.22
2650 - MUNICIPAL COURT	475,000.00	475,000.00	22,780.08	130,640.92	344,359.08
3200 - POLICE	29,000.00	29,000.00	-2,779.14	422,858.28	-393,858.28
3500 - FIRE OPERATIONS	104,000.00	104,000.00	0.00	31,257.25	72,742.75
3510 - FIRE PREVENTION/CRR	0.00	0.00	500.00	500.00	-500.00
4200 - STREETS & TRANSPORTATION	174,881.00	174,881.00	8,606.00	209,009.88	-34,128.88
5530 - COMMUNITY CENTER	15,000.00	15,000.00	0.00	1,475.00	13,525.00
7200 - PLANNING & DEVELOPMENT	343,150.00	343,150.00	15,079.00	256,653.25	86,496.75
7520 - ECONOMIC DEVELOPMENT	20,000.00	20,000.00	172.00	5,564.00	14,436.00
7521 - MAINSTREET	35,000.00	35,000.00	0.00	8,750.00	26,250.00
7563 - AIRPORT	201,600.00	201,600.00	17,086.38	89,293.05	112,306.95
<b>Revenue Total:</b>	<b>12,668,341.32</b>	<b>12,668,341.32</b>	<b>639,906.96</b>	<b>5,031,487.48</b>	<b>7,636,853.84</b>
<b>Expense</b>					
1100 - LEGISLATIVE	261,141.00	261,141.00	7,197.75	77,126.94	184,014.06
1300 - EXECUTIVE	319,028.00	319,028.00	25,663.79	158,475.72	160,552.28
1500 - GENERAL ADMIN	151,966.00	151,966.00	10,775.63	70,757.16	81,208.84
1510 - FINANCE ADMIN	297,703.32	297,703.32	26,410.00	137,538.37	160,164.95
1530 - LAW	203,000.00	203,000.00	33,749.98	78,694.52	124,305.48
1560 - AUDIT	39,500.00	39,500.00	5,595.00	36,095.00	3,405.00
1565 - WALTON PLAZA	115,314.00	115,314.00	28,845.31	102,112.81	13,201.19
2650 - MUNICIPAL COURT	116,233.00	116,233.00	4,193.26	43,034.11	73,198.89
3200 - POLICE	5,149,903.00	5,149,903.00	829,107.53	2,828,043.67	2,321,859.33
3500 - FIRE OPERATIONS	2,301,429.00	2,301,429.00	171,743.33	1,162,747.10	1,138,681.90
3510 - FIRE PREVENTION/CRR	114,989.00	114,989.00	7,845.26	42,996.41	71,992.59
4200 - STREETS & TRANSPORTATION	1,475,655.00	1,475,655.00	106,341.77	636,473.91	839,181.09
5500 - COMMUNITY SERVICES	11,100.00	11,100.00	0.00	5,600.00	5,500.00
5530 - COMMUNITY CENTER	21,750.00	21,750.00	1,226.54	8,877.76	12,872.24
6200 - BLDGS & GROUNDS	458,383.00	458,383.00	30,565.16	167,659.99	290,723.01
6500 - LIBRARIES	123,600.00	123,600.00	30,978.75	63,883.44	59,716.56
7200 - PLANNING & DEVELOPMENT	909,223.00	909,223.00	55,688.18	398,630.25	510,592.75
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00
7520 - ECONOMIC DEVELOPMENT	271,982.00	271,982.00	3,743.16	77,392.59	194,589.41
7550 - DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	6,250.00	12,500.00	12,500.00
7563 - AIRPORT	204,598.00	204,598.00	2,420.79	32,651.35	171,946.65
9001 - GEN - OTHER FINANCING USES	92,000.00	92,000.00	0.00	0.00	92,000.00
<b>Expense Total:</b>	<b>12,668,341.32</b>	<b>12,668,341.32</b>	<b>1,388,341.19</b>	<b>6,141,291.10</b>	<b>6,527,050.22</b>
<b>Total Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-748,434.23</b>	<b>-1,109,803.62</b>	



Monroe, GA

## General Fund

## Prior-Year Comparative Income Statement

### Group Summary

For the Period Ending 06/30/2020

DEP...	2019 June Activity	2020 June Activity	June Variance Favorable / (Unfavorable)	Variance %	2019 YTD Activity	2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
1510 - FINANCE ADMIN	507,847.61	570,404.76	62,557.15	12.32%	3,558,845.39	3,778,667.57	219,822.18	6.18%
1519 - INTERGOVERNMENTAL	5,633.00	7,782.25	2,149.25	38.15%	82,095.00	95,164.50	13,069.50	15.92%
1565 - WALTON PLAZA	275.63	275.63	0.00	0.00%	1,681.34	1,653.78	-27.56	-1.64%
2650 - MUNICIPAL COURT	37,253.41	22,780.08	-14,473.33	-38.85%	266,462.36	130,640.92	-135,821.44	-50.97%
3200 - POLICE	5,198.81	-2,779.14	-7,977.95	-153.46%	20,391.68	422,858.28	402,466.60	1,973.68%
3500 - FIRE OPERATIONS	0.00	0.00	0.00	0.00%	52,828.00	31,257.25	-21,570.75	-40.83%
3510 - FIRE PREVENTION/CRR	500.00	500.00	0.00	0.00%	500.00	500.00	0.00	0.00%
4200 - STREETS & TRANSPORTATION	0.00	8,606.00	8,606.00	0.00%	159,841.15	209,009.88	49,168.73	30.76%
5530 - COMMUNITY CENTER	1,425.00	0.00	-1,425.00	-100.00%	8,250.00	1,475.00	-6,775.00	-82.12%
7200 - PLANNING & DEVELOPMENT	15,777.50	15,079.00	-698.50	-4.43%	266,117.50	256,653.25	-9,464.25	-3.56%
7520 - ECONOMIC DEVELOPMENT	1,122.34	172.00	-950.34	-84.67%	67,126.34	5,564.00	-61,562.34	-91.71%
7521 - MAINSTREET	0.00	0.00	0.00	0.00%	8,750.00	8,750.00	0.00	0.00%
7563 - AIRPORT	16,373.82	17,086.38	712.56	4.35%	102,219.58	89,293.05	-12,926.53	-12.65%
<b>Revenue Total:</b>	<b>591,407.12</b>	<b>639,906.96</b>	<b>48,499.84</b>	<b>8.20%</b>	<b>4,595,108.34</b>	<b>5,031,487.48</b>	<b>436,379.14</b>	<b>9.50%</b>
<b>Expense</b>								
1100 - LEGISLATIVE	19,327.96	7,197.75	12,130.21	62.76%	124,807.58	77,126.94	47,680.64	38.20%
1300 - EXECUTIVE	25,472.39	25,663.79	-191.40	-0.75%	206,712.40	158,475.72	48,236.68	23.34%
1500 - GENERAL ADMIN	9,905.89	10,775.63	-869.74	-8.78%	69,230.95	70,757.16	-1,526.21	-2.20%
1510 - FINANCE ADMIN	24,749.19	26,410.00	-1,660.81	-6.71%	132,109.48	137,538.37	-5,428.89	-4.11%
1530 - LAW	0.00	33,749.98	-33,749.98	0.00%	84,553.30	78,694.52	5,858.78	6.93%
1560 - AUDIT	11,750.00	5,595.00	6,155.00	52.38%	35,750.00	36,095.00	-345.00	-0.97%
1565 - WALTON PLAZA	29,414.06	28,845.31	568.75	1.93%	78,285.56	102,112.81	-23,827.25	-30.44%
2650 - MUNICIPAL COURT	7,336.79	4,193.26	3,143.53	42.85%	49,282.21	43,034.11	6,248.10	12.68%
3200 - POLICE	352,043.71	829,107.53	-477,063.82	-135.51%	2,216,143.86	2,828,043.67	-611,899.81	-27.61%
3500 - FIRE OPERATIONS	177,328.71	171,743.33	5,585.38	3.15%	1,157,620.53	1,162,747.10	-5,126.57	-0.44%
3510 - FIRE PREVENTION/CRR	9,590.66	7,845.26	1,745.40	18.20%	44,275.57	42,996.41	1,279.16	2.89%
4200 - STREETS & TRANSPORTATION	113,879.46	106,341.77	7,537.69	6.62%	686,457.53	636,473.91	49,983.62	7.28%
5500 - COMMUNITY SERVICES	0.00	0.00	0.00	0.00%	5,600.00	5,600.00	0.00	0.00%
5530 - COMMUNITY CENTER	1,721.90	1,226.54	495.36	28.77%	8,292.19	8,877.76	-585.57	-7.06%
6200 - BLDGS & GROUNDS	44,134.20	30,565.16	13,569.04	30.74%	167,575.56	167,659.99	-84.43	-0.05%
6500 - LIBRARIES	32,090.86	30,978.75	1,112.11	3.47%	62,990.86	63,883.44	-892.58	-1.42%
7200 - PLANNING & DEVELOPMENT	42,745.12	55,688.18	-12,943.06	-30.28%	331,383.90	398,630.25	-67,246.35	-20.29%
7520 - ECONOMIC DEVELOPMENT	34,386.61	3,743.16	30,643.45	89.11%	191,812.21	77,392.59	114,419.62	59.65%
7550 - DOWNTOWN DEVELOPMENT	6,250.00	6,250.00	0.00	0.00%	12,500.00	12,500.00	0.00	0.00%
7563 - AIRPORT	29,527.90	2,420.79	27,107.11	91.80%	94,039.12	32,651.35	61,387.77	65.28%

Prior-Year Comparative Income Statement

For the Period Ending 06/30/2

DEP...	2019	2020	June Variance		2019	2020	YTD Variance	
	June Activity	June Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Expense Total:	971,655.41	1,388,341.19	-416,685.78	-42.88%	5,759,422.81	6,141,291.10	-381,868.29	-6.63%
Total Surplus (Deficit):	-380,248.29	-748,434.23	-368,185.94	-96.83%	-1,164,314.47	-1,109,803.62	54,510.85	4.68%



Monroe, GA

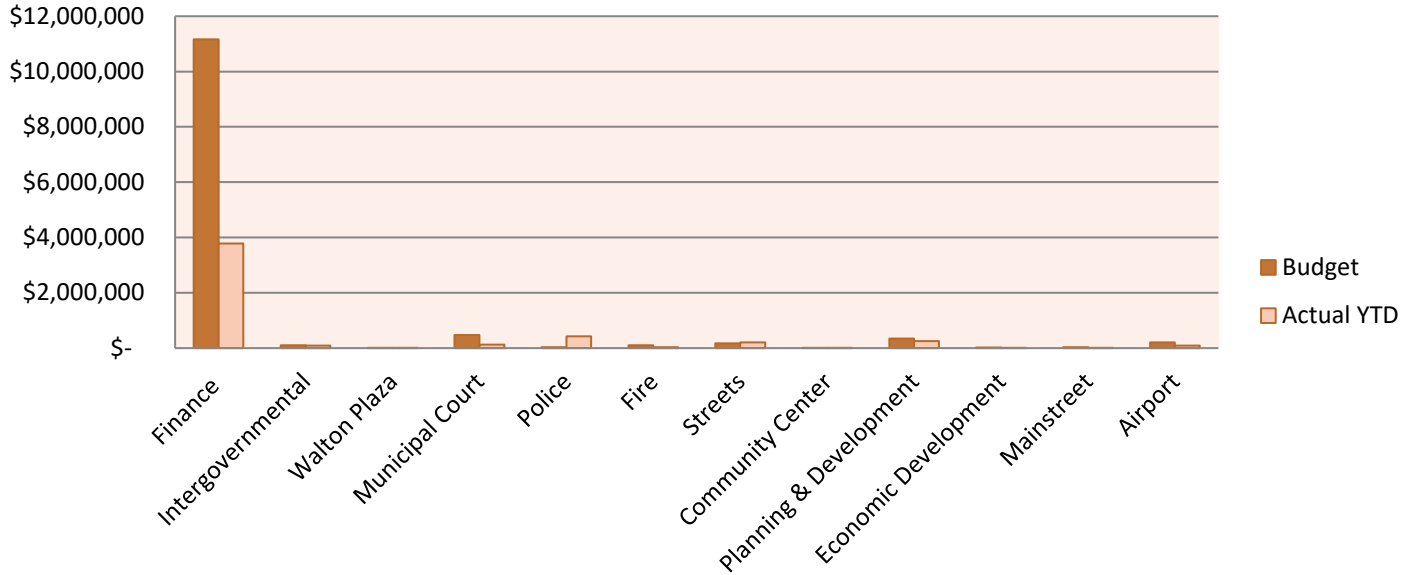
# General Fund

# Budget Report Group Summary

For Fiscal: 2020 Period Ending: 06/30/2020

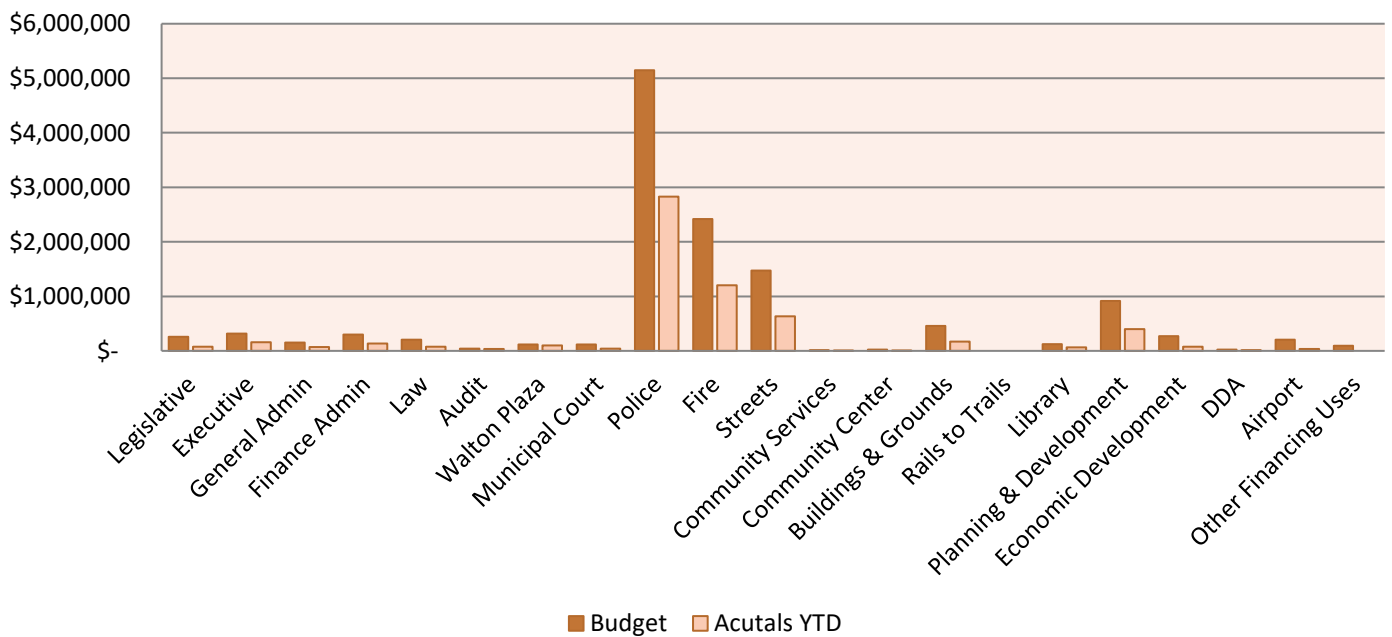
DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
1510 - FINANCE ADMIN	11,162,802.32	11,162,802.32	570,404.76	3,778,667.57	-7,384,134.75	66.15 %
1519 - INTERGOVERNMENTAL	104,600.00	104,600.00	7,782.25	95,164.50	-9,435.50	9.02 %
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	1,653.78	-1,654.22	50.01 %
2650 - MUNICIPAL COURT	475,000.00	475,000.00	22,780.08	130,640.92	-344,359.08	72.50 %
3200 - POLICE	29,000.00	29,000.00	-2,779.14	422,858.28	393,858.28	1,358.13 %
3500 - FIRE OPERATIONS	104,000.00	104,000.00	0.00	31,257.25	-72,742.75	69.94 %
3510 - FIRE PREVENTION/CRR	0.00	0.00	500.00	500.00	500.00	0.00 %
4200 - STREETS & TRANSPORTATION	174,881.00	174,881.00	8,606.00	209,009.88	34,128.88	19.52 %
5530 - COMMUNITY CENTER	15,000.00	15,000.00	0.00	1,475.00	-13,525.00	90.17 %
7200 - PLANNING & DEVELOPMENT	341,500.00	341,500.00	17,179.00	256,653.25	-84,846.75	24.85 %
7520 - ECONOMIC DEVELOPMENT	20,000.00	20,000.00	172.00	5,564.00	-14,436.00	72.18 %
7521 - MAINSTREET	35,000.00	35,000.00	0.00	8,750.00	-26,250.00	75.00 %
7563 - AIRPORT	201,600.00	201,600.00	17,086.38	89,293.05	-112,306.95	55.71 %
<b>Revenue Total:</b>	<b>12,666,691.32</b>	<b>12,666,691.32</b>	<b>642,006.96</b>	<b>5,031,487.48</b>	<b>-7,635,203.84</b>	<b>60.28 %</b>
<b>Expense</b>						
1100 - LEGISLATIVE	261,141.00	261,141.00	7,197.75	77,126.94	184,014.06	70.47 %
1300 - EXECUTIVE	319,028.00	319,028.00	25,663.79	158,475.72	160,552.28	50.33 %
1500 - GENERAL ADMIN	151,966.00	151,966.00	10,775.63	70,757.16	81,208.84	53.44 %
1510 - FINANCE ADMIN	297,703.32	297,703.32	26,410.00	137,538.37	160,164.95	53.80 %
1530 - LAW	203,000.00	203,000.00	33,749.98	78,694.52	124,305.48	61.23 %
1560 - AUDIT	39,500.00	39,500.00	5,595.00	36,095.00	3,405.00	8.62 %
1565 - WALTON PLAZA	115,314.00	115,314.00	28,845.31	102,112.81	13,201.19	11.45 %
2650 - MUNICIPAL COURT	116,233.00	116,233.00	4,193.26	43,034.11	73,198.89	62.98 %
3200 - POLICE	5,149,903.00	5,149,903.00	829,107.53	2,828,043.67	2,321,859.33	45.09 %
3500 - FIRE OPERATIONS	2,301,429.00	2,301,429.00	171,743.33	1,162,747.10	1,138,681.90	49.48 %
3510 - FIRE PREVENTION/CRR	114,989.00	114,989.00	7,845.26	42,996.41	71,992.59	62.61 %
4200 - STREETS & TRANSPORTATION	1,475,655.00	1,475,655.00	106,341.77	636,473.91	839,181.09	56.87 %
5500 - COMMUNITY SERVICES	11,100.00	11,100.00	0.00	5,600.00	5,500.00	49.55 %
5530 - COMMUNITY CENTER	21,750.00	21,750.00	1,226.54	8,877.76	12,872.24	59.18 %
6200 - BLDGS & GROUNDS	458,383.00	458,383.00	30,565.16	167,659.99	290,723.01	63.42 %
6500 - LIBRARIES	123,600.00	123,600.00	30,978.75	63,883.44	59,716.56	48.31 %
7200 - PLANNING & DEVELOPMENT	909,223.00	909,223.00	55,688.18	398,630.25	510,592.75	56.16 %
7400 - PLANNING AND ZONING	4,844.00	4,844.00	0.00	0.00	4,844.00	100.00 %
7520 - ECONOMIC DEVELOPMENT	271,982.00	271,982.00	3,743.16	77,392.59	194,589.41	71.54 %
7550 - DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	6,250.00	12,500.00	12,500.00	50.00 %
7563 - AIRPORT	204,598.00	204,598.00	2,420.79	32,651.35	171,946.65	84.04 %
9001 - GEN - OTHER FINANCING USES	92,000.00	92,000.00	0.00	0.00	92,000.00	100.00 %
<b>Expense Total:</b>	<b>12,668,341.32</b>	<b>12,668,341.32</b>	<b>1,388,341.19</b>	<b>6,141,291.10</b>	<b>6,527,050.22</b>	<b>51.52 %</b>
<b>Report Surplus (Deficit):</b>	<b>-1,650.00</b>	<b>-1,650.00</b>	<b>-746,334.23</b>	<b>-1,109,803.62</b>	<b>-1,108,153.62</b>	<b>67,160.83 %</b>

### General Fund Revenue June YTD Budget Comparison



General Fund year-to-date revenues for the month totaled \$5,031,487 which is 39.7% of total budgeted revenues of \$12,668,341.

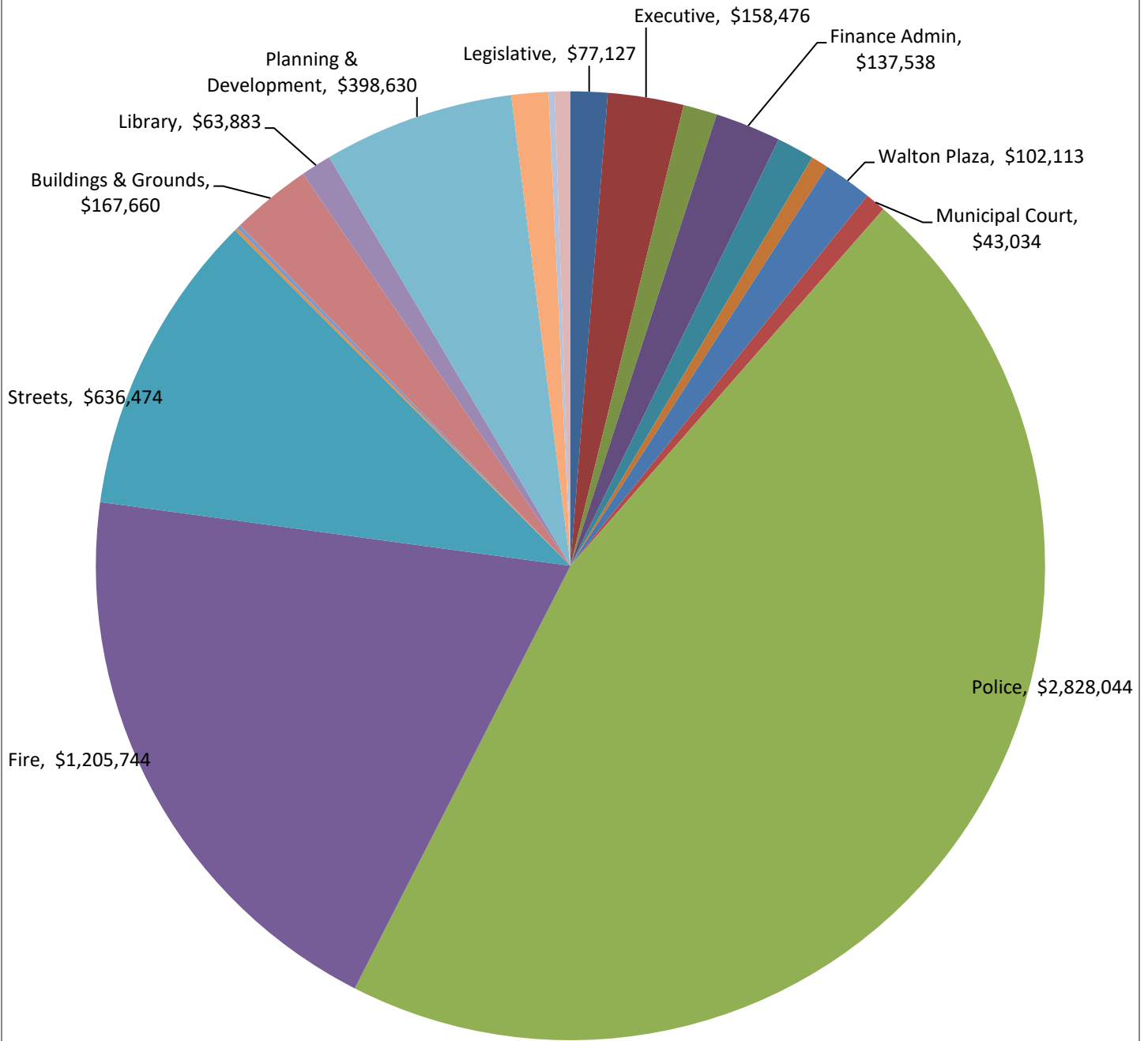
### General Fund Expense June YTD Budget Comparison



General Fund year-to-date expenses for the month totaled \$6,141,291 which is 48.4% of total budgeted expenses of \$12,668,341.



# General Fund Expenses June YTD





Monroe, GA

## Utilities Fund

## Monthly Budget Report Group Summary

For Fiscal: 2020 Period Ending: 06/30/2020

ACTIVIT...	June Budget	June Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
4002 - WATER	481,574.79	1,223,160.00	741,585.21	153.99 %	2,889,448.74	3,862,983.54	973,534.80	33.69 %	5,781,210.00
4003 - SEWER	421,914.50	404,888.43	-17,026.07	-4.04 %	2,531,487.00	2,816,522.07	285,035.07	11.26 %	5,065,000.00
4005 - GAS	329,129.04	202,608.95	-126,520.09	-38.44 %	1,974,774.24	2,372,955.75	398,181.51	20.16 %	3,951,129.00
4006 - GUTA	10,829.00	31,750.00	20,921.00	193.19 %	64,974.00	68,185.00	3,211.00	4.94 %	130,000.00
4008 - ELECTRIC	1,661,835.00	1,431,043.48	-230,791.52	-13.89 %	9,971,010.00	8,955,959.75	-1,015,050.25	-10.18 %	19,950,000.00
4009 - TELECOM & INTERNET	264,061.00	277,571.10	13,510.10	5.12 %	1,584,366.00	1,633,844.98	49,478.98	3.12 %	3,170,000.00
4010 - CABLE TV	296,964.50	268,628.38	-28,336.12	-9.54 %	1,781,787.00	1,633,102.21	-148,684.79	-8.34 %	3,565,000.00
4012 - UTIL FINANCE	0.00	121,616.21	121,616.21	0.00 %	0.00	495,938.76	495,938.76	0.00 %	0.00
<b>Total Revenue:</b>	<b>3,466,307.83</b>	<b>3,961,266.55</b>	<b>494,958.72</b>	<b>14.28 %</b>	<b>20,797,846.98</b>	<b>21,839,492.06</b>	<b>1,041,645.08</b>	<b>5.01 %</b>	<b>41,612,339.00</b>
<b>Expense</b>									
4002 - WATER	416,152.97	1,442,301.50	-1,026,148.53	-246.58 %	2,496,917.82	4,359,871.89	-1,862,954.07	-74.61 %	4,995,835.56
4003 - SEWER	384,386.32	508,702.35	-124,316.03	-32.34 %	2,306,317.92	3,038,119.14	-731,801.22	-31.73 %	4,614,483.57
4004 - STORMWATER	46,468.43	35,074.76	11,393.67	24.52 %	278,810.58	270,136.77	8,673.81	3.11 %	557,845.00
4005 - GAS	340,686.55	328,390.01	12,296.54	3.61 %	2,044,119.30	1,999,537.63	44,581.67	2.18 %	4,089,875.60
4006 - GUTA	22,566.85	15,653.85	6,913.00	30.63 %	135,401.10	103,380.01	32,021.09	23.65 %	270,911.00
4007 - GEN ADMIN WSG	18,950.47	18,857.79	92.68	0.49 %	113,702.82	113,700.09	2.73	0.00 %	227,497.00
4008 - ELECTRIC	1,542,280.55	1,636,319.52	-94,038.97	-6.10 %	9,253,683.30	9,028,512.58	225,170.72	2.43 %	18,514,773.00
4009 - TELECOM & INTERNET	161,230.93	112,604.47	48,626.46	30.16 %	967,385.58	958,344.60	9,040.98	0.93 %	1,935,546.00
4010 - CABLE TV	428,167.43	453,904.71	-25,737.28	-6.01 %	2,569,004.58	2,552,154.05	16,850.53	0.66 %	5,140,066.00
4011 - GEN ADMIN ELEC/TELECOM	16,844.31	16,722.83	121.48	0.72 %	101,065.86	102,034.74	-968.88	-0.96 %	202,213.00
4012 - UTIL FINANCE	-135,105.91	-293,824.92	158,719.01	-117.48 %	-810,635.46	-1,515,643.92	705,008.46	-86.97 %	-1,621,919.00
4013 - UTIL CUST SVC	126,444.63	154,733.38	-28,288.75	-22.37 %	758,667.78	801,263.43	-42,595.65	-5.61 %	1,517,943.26
4014 - UTIL BILLING	37,066.48	31,447.18	5,619.30	15.16 %	222,398.88	229,598.74	-7,199.86	-3.24 %	444,976.00
4015 - CENTRAL SERVICES	60,166.97	107,644.36	-47,477.39	-78.91 %	361,001.82	484,781.75	-123,779.93	-34.29 %	722,293.00
<b>Total Expense:</b>	<b>3,466,306.98</b>	<b>4,568,531.79</b>	<b>-1,102,224.81</b>	<b>-31.80 %</b>	<b>20,797,841.88</b>	<b>22,525,791.50</b>	<b>-1,727,949.62</b>	<b>-8.31 %</b>	<b>41,612,338.99</b>
<b>Report Total:</b>	<b>0.85</b>	<b>-607,265.24</b>	<b>-607,266.09</b>		<b>5.10</b>	<b>-686,299.44</b>	<b>-686,304.54</b>		<b>0.01</b>



Monroe, GA

## Utilities Fund

## Income Statement

### Group Summary

For Fiscal: 2020 Period Ending: 06/30/2020

ACTIVITY	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
4002 - WATER	5,781,210.00	5,781,210.00	1,223,160.00	3,862,983.54	1,918,226.46
4003 - SEWER	5,065,000.00	5,065,000.00	404,888.43	2,816,522.07	2,248,477.93
4005 - GAS	3,951,129.00	3,951,129.00	202,608.95	2,372,955.75	1,578,173.25
4006 - GUTA	130,000.00	130,000.00	31,750.00	68,185.00	61,815.00
4008 - ELECTRIC	19,950,000.00	19,950,000.00	1,431,043.48	8,955,959.75	10,994,040.25
4009 - TELECOM & INTERNET	3,170,000.00	3,170,000.00	277,571.10	1,633,844.98	1,536,155.02
4010 - CABLE TV	3,565,000.00	3,565,000.00	268,628.38	1,633,102.21	1,931,897.79
4012 - UTIL FINANCE	0.00	0.00	121,616.21	495,938.76	-495,938.76
<b>Revenue Total:</b>	<b>41,612,339.00</b>	<b>41,612,339.00</b>	<b>3,961,266.55</b>	<b>21,839,492.06</b>	<b>19,772,846.94</b>
<b>Expense</b>					
4002 - WATER	4,995,835.56	4,995,835.56	1,442,301.50	4,359,871.89	635,963.67
4003 - SEWER	4,614,483.57	4,614,483.57	508,702.35	3,038,119.14	1,576,364.43
4004 - STORMWATER	557,845.00	557,845.00	35,074.76	270,136.77	287,708.23
4005 - GAS	4,089,875.60	4,089,875.60	328,390.01	1,999,537.63	2,090,337.97
4006 - GUTA	270,911.00	270,911.00	15,653.85	103,380.01	167,530.99
4007 - GEN ADMIN WSG	227,497.00	227,497.00	18,857.79	113,700.09	113,796.91
4008 - ELECTRIC	18,514,773.00	18,514,773.00	1,636,319.52	9,028,512.58	9,486,260.42
4009 - TELECOM & INTERNET	1,935,546.00	1,935,546.00	112,604.47	958,344.60	977,201.40
4010 - CABLE TV	5,140,066.00	5,140,066.00	453,904.71	2,552,154.05	2,587,911.95
4011 - GEN ADMIN ELEC/TELECOM	202,213.00	202,213.00	16,722.83	102,034.74	100,178.26
4012 - UTIL FINANCE	-1,621,919.00	-1,621,919.00	-293,824.92	-1,515,643.92	-106,275.08
4013 - UTIL CUST SVC	1,517,943.26	1,517,943.26	154,733.38	801,263.43	716,679.83
4014 - UTIL BILLING	444,976.00	444,976.00	31,447.18	229,598.74	215,377.26
4015 - CENTRAL SERVICES	722,293.00	722,293.00	107,644.36	484,781.75	237,511.25
<b>Expense Total:</b>	<b>41,612,338.99</b>	<b>41,612,338.99</b>	<b>4,568,531.79</b>	<b>22,525,791.50</b>	<b>19,086,547.49</b>
<b>Total Surplus (Deficit):</b>	<b>0.01</b>	<b>0.01</b>	<b>-607,265.24</b>	<b>-686,299.44</b>	



Monroe, GA

## Utilities Fund

## Prior-Year Comparative Income Statement

### Group Summary

For the Period Ending 06/30/2020

ACTIVIT...	2019 June Activity	2020 June Activity	June Variance Favorable / (Unfavorable)	Variance %	2019 YTD Activity	2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
4002 - WATER	514,892.27	1,223,160.00	708,267.73	137.56%	2,827,789.44	3,862,983.54	1,035,194.10	36.61%
4003 - SEWER	381,237.38	404,888.43	23,651.05	6.20%	2,283,832.73	2,816,522.07	532,689.34	23.32%
4005 - GAS	182,672.43	202,608.95	19,936.52	10.91%	2,749,250.63	2,372,955.75	-376,294.88	-13.69%
4006 - GUTA	51,969.66	31,750.00	-20,219.66	-38.91%	82,138.16	68,185.00	-13,953.16	-16.99%
4008 - ELECTRIC	1,782,655.63	1,431,043.48	-351,612.15	-19.72%	10,889,207.39	8,955,959.75	-1,933,247.64	-17.75%
4009 - TELECOM & INTERNET	252,466.36	277,571.10	25,104.74	9.94%	1,491,943.22	1,633,844.98	141,901.76	9.51%
4010 - CABLE TV	297,710.70	268,628.38	-29,082.32	-9.77%	1,798,269.61	1,633,102.21	-165,167.40	-9.18%
4012 - UTIL FINANCE	0.00	121,616.21	121,616.21	0.00%	67,600.00	495,938.76	428,338.76	633.64%
<b>Revenue Total:</b>	<b>3,463,604.43</b>	<b>3,961,266.55</b>	<b>497,662.12</b>	<b>14.37%</b>	<b>22,190,031.18</b>	<b>21,839,492.06</b>	<b>-350,539.12</b>	<b>-1.58%</b>
<b>Expense</b>								
4002 - WATER	421,463.56	1,442,301.50	-1,020,837.94	-242.21%	2,167,302.16	4,359,871.89	-2,192,569.73	-101.17%
4003 - SEWER	300,245.62	508,702.35	-208,456.73	-69.43%	1,938,999.26	3,038,119.14	-1,099,119.88	-56.68%
4004 - STORMWATER	46,312.21	35,074.76	11,237.45	24.26%	231,922.07	270,136.77	-38,214.70	-16.48%
4005 - GAS	257,581.65	328,390.01	-70,808.36	-27.49%	2,207,473.89	1,999,537.63	207,936.26	9.42%
4006 - GUTA	20,219.54	15,653.85	4,565.69	22.58%	116,302.55	103,380.01	12,922.54	11.11%
4007 - GEN ADMIN WSG	16,206.16	18,857.79	-2,651.63	-16.36%	104,348.00	113,700.09	-9,352.09	-8.96%
4008 - ELECTRIC	1,790,071.91	1,636,319.52	153,752.39	8.59%	9,474,417.13	9,028,512.58	445,904.55	4.71%
4009 - TELECOM & INTERNET	90,038.11	112,604.47	-22,566.36	-25.06%	637,028.94	958,344.60	-321,315.66	-50.44%
4010 - CABLE TV	391,665.07	453,904.71	-62,239.64	-15.89%	2,368,860.77	2,552,154.05	-183,293.28	-7.74%
4011 - GEN ADMIN ELEC/TELECOM	13,962.15	16,722.83	-2,760.68	-19.77%	95,552.42	102,034.74	-6,482.32	-6.78%
4012 - UTIL FINANCE	-200,225.47	-293,824.92	93,599.45	46.75%	-1,208,990.51	-1,515,643.92	306,653.41	25.36%
4013 - UTIL CUST SVC	115,403.42	154,733.38	-39,329.96	-34.08%	725,291.99	801,263.43	-75,971.44	-10.47%
4014 - UTIL BILLING	29,819.36	31,447.18	-1,627.82	-5.46%	158,892.68	229,598.74	-70,706.06	-44.50%
4015 - CENTRAL SERVICES	54,156.48	107,644.36	-53,487.88	-98.77%	324,805.86	484,781.75	-159,975.89	-49.25%
<b>Expense Total:</b>	<b>3,346,919.77</b>	<b>4,568,531.79</b>	<b>-1,221,612.02</b>	<b>-36.50%</b>	<b>19,342,207.21</b>	<b>22,525,791.50</b>	<b>-3,183,584.29</b>	<b>-16.46%</b>
<b>Total Surplus (Deficit):</b>	<b>116,684.66</b>	<b>-607,265.24</b>	<b>-723,949.90</b>	<b>-620.43%</b>	<b>2,847,823.97</b>	<b>-686,299.44</b>	<b>-3,534,123.41</b>	<b>-124.10%</b>

# Utilities Fund

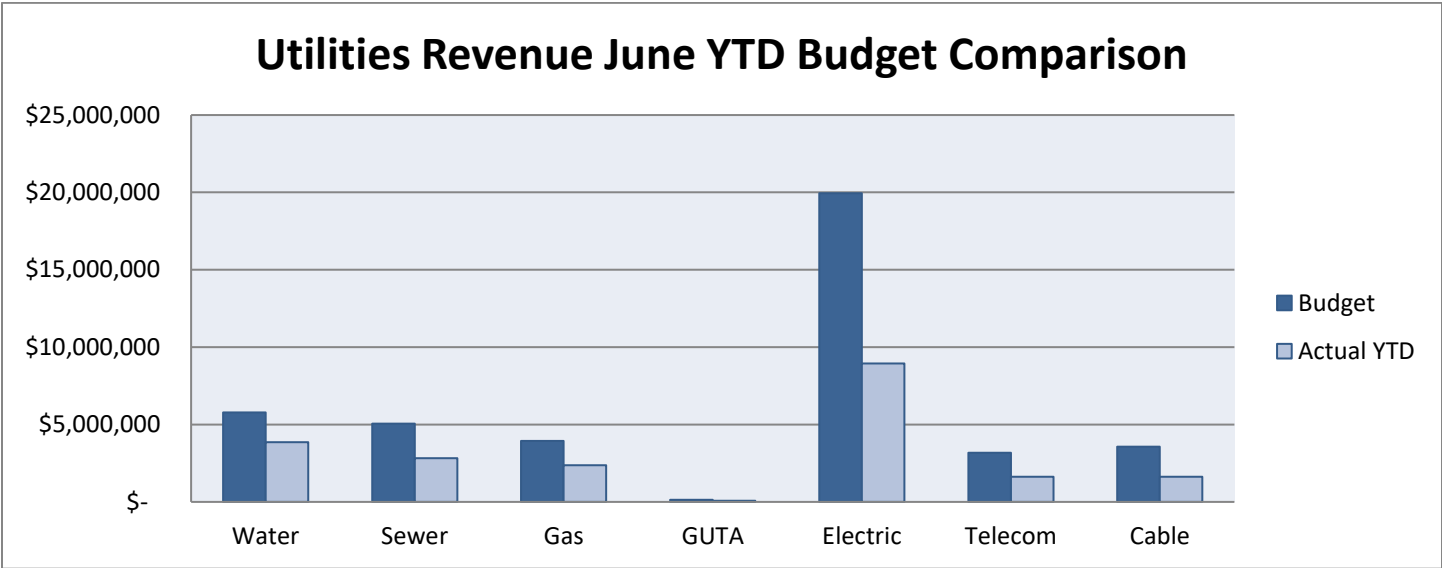
# Budget Report Group Summary

For Fiscal: 2020 Period Ending: 06/30/2020

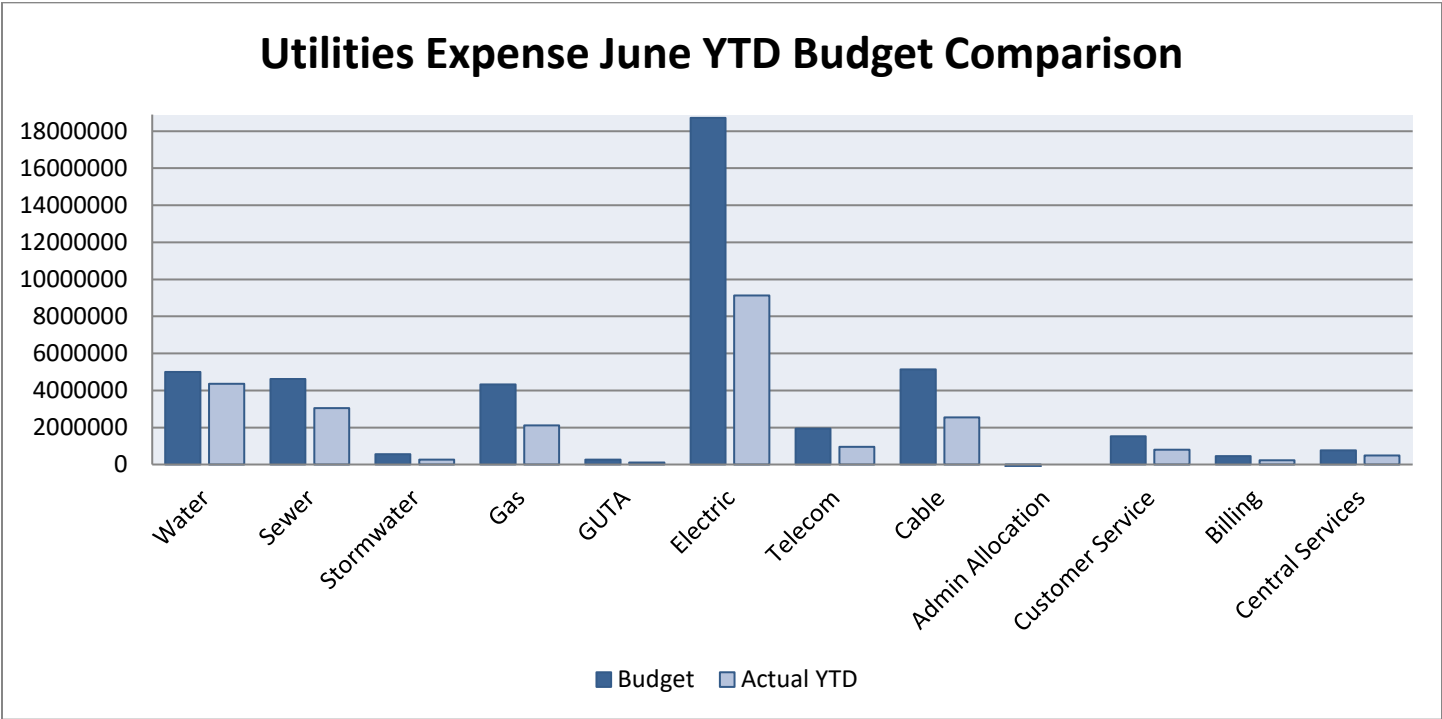


Monroe, GA

ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
4002 - WATER	5,781,210.00	5,781,210.00	1,223,160.00	3,862,983.54	-1,918,226.46	33.18 %
4003 - SEWER	5,065,000.00	5,065,000.00	404,888.43	2,816,522.07	-2,248,477.93	44.39 %
4005 - GAS	3,951,129.00	3,951,129.00	202,608.95	2,372,955.75	-1,578,173.25	39.94 %
4006 - GUTA	130,000.00	130,000.00	31,750.00	68,185.00	-61,815.00	47.55 %
4008 - ELECTRIC	19,950,000.00	19,950,000.00	1,431,043.48	8,955,959.75	-10,994,040.25	55.11 %
4009 - TELECOM & INTERNET	3,170,000.00	3,170,000.00	277,571.10	1,633,844.98	-1,536,155.02	48.46 %
4010 - CABLE TV	3,565,000.00	3,565,000.00	268,628.38	1,633,102.21	-1,931,897.79	54.19 %
4012 - UTIL FINANCE	0.00	0.00	121,616.21	495,938.76	495,938.76	0.00 %
<b>Revenue Total:</b>	<b>41,612,339.00</b>	<b>41,612,339.00</b>	<b>3,961,266.55</b>	<b>21,839,492.06</b>	<b>-19,772,846.94</b>	<b>47.52 %</b>
<b>Expense</b>						
4002 - WATER	4,995,835.56	4,995,835.56	1,442,301.50	4,359,871.89	635,963.67	12.73 %
4003 - SEWER	4,614,483.57	4,614,483.57	508,702.35	3,038,119.14	1,576,364.43	34.16 %
4004 - STORMWATER	557,845.00	557,845.00	35,074.76	270,136.77	287,708.23	51.57 %
4005 - GAS	4,089,875.60	4,089,875.60	328,390.01	1,999,537.63	2,090,337.97	51.11 %
4006 - GUTA	270,911.00	270,911.00	15,653.85	103,380.01	167,530.99	61.84 %
4007 - GEN ADMIN WSG	227,497.00	227,497.00	18,857.79	113,700.09	113,796.91	50.02 %
4008 - ELECTRIC	18,514,773.00	18,514,773.00	1,636,319.52	9,028,512.58	9,486,260.42	51.24 %
4009 - TELECOM & INTERNET	1,935,546.00	1,935,546.00	112,604.47	958,344.60	977,201.40	50.49 %
4010 - CABLE TV	5,140,066.00	5,140,066.00	453,904.71	2,552,154.05	2,587,911.95	50.35 %
4011 - GEN ADMIN ELEC/TELECOM	202,213.00	202,213.00	16,722.83	102,034.74	100,178.26	49.54 %
4012 - UTIL FINANCE	-1,621,919.00	-1,621,919.00	-293,824.92	-1,515,643.92	-106,275.08	6.55 %
4013 - UTIL CUST SVC	1,517,943.26	1,517,943.26	154,733.38	801,263.43	716,679.83	47.21 %
4014 - UTIL BILLING	444,976.00	444,976.00	31,447.18	229,598.74	215,377.26	48.40 %
4015 - CENTRAL SERVICES	722,293.00	722,293.00	107,644.36	484,781.75	237,511.25	32.88 %
<b>Expense Total:</b>	<b>41,612,338.99</b>	<b>41,612,338.99</b>	<b>4,568,531.79</b>	<b>22,525,791.50</b>	<b>19,086,547.49</b>	<b>45.87 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.01</b>	<b>0.01</b>	<b>-607,265.24</b>	<b>-686,299.44</b>	<b>-686,299.45</b>	<b>94,500.00 %</b>

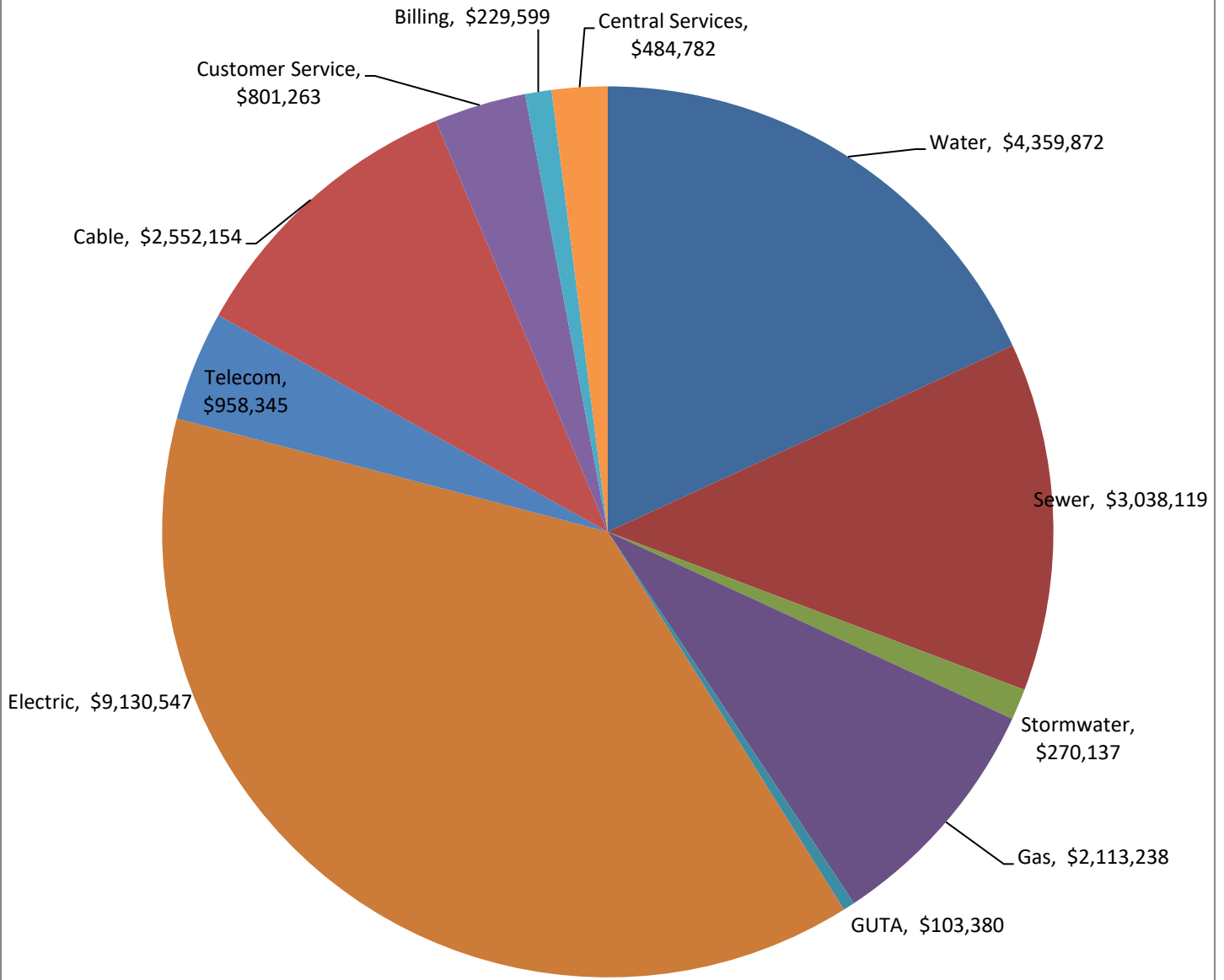


Utility Fund year-to-date revenues for the month totaled \$21,839,492 which is 52.4% of total budgeted revenues of \$41,612,339



Utility Fund year-to-date expenses for the month totaled \$22,525,792 which is 54.1% of total budgeted expenses of \$41,612,339

### Utilities Expenses June YTD





Monroe, GA

## Solid Waste Fund

## Monthly Budget Report

### Group Summary

For Fiscal: 2020 Period Ending: 06/30/2020

DEP...	June Budget	June Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
<b>Revenue</b>									
4520 - SOLID WASTE COLLECTION	174,930.00	184,928.13	9,998.13	5.72 %	1,049,580.00	1,091,824.97	42,244.97	4.02 %	2,100,000.00
4530 - SOLID WASTE DISPOSAL	268,186.26	316,283.29	48,097.03	17.93 %	1,609,117.56	1,817,300.38	208,182.82	12.94 %	3,219,523.00
4540 - RECYCLABLES COLLECTION	2,665.60	3,570.91	905.31	33.96 %	15,993.60	34,759.35	18,765.75	117.33 %	32,000.00
<b>Total Revenue:</b>	<b>445,781.86</b>	<b>504,782.33</b>	<b>59,000.47</b>	<b>13.24 %</b>	<b>2,674,691.16</b>	<b>2,943,884.70</b>	<b>269,193.54</b>	<b>10.06 %</b>	<b>5,351,523.00</b>
<b>Expense</b>									
4510 - SOLID WASTE ADMINISTRATION	31,416.87	27,847.47	3,569.40	11.36 %	188,501.22	161,848.50	26,652.72	14.14 %	377,154.00
4520 - SOLID WASTE COLLECTION	87,244.37	97,232.86	-9,988.49	-11.45 %	523,466.22	563,792.12	-40,325.90	-7.70 %	1,047,352.00
4530 - SOLID WASTE DISPOSAL	237,666.61	271,697.28	-34,030.67	-14.32 %	1,425,999.66	1,326,938.12	99,061.54	6.95 %	2,853,141.00
4540 - RECYCLABLES COLLECTION	13,610.59	4,866.89	8,743.70	64.24 %	81,663.54	39,371.58	42,291.96	51.79 %	163,393.00
4585 - YARD TRIMMINGS COLLECTION	25,807.53	21,162.28	4,645.25	18.00 %	154,845.18	129,770.68	25,074.50	16.19 %	309,815.00
9003 - SW - OTHER FINANCING USES	50,035.60	30,401.79	19,633.81	39.24 %	300,213.60	180,361.03	119,852.57	39.92 %	600,667.53
<b>Total Expense:</b>	<b>445,781.57</b>	<b>453,208.57</b>	<b>-7,427.00</b>	<b>-1.67 %</b>	<b>2,674,689.42</b>	<b>2,402,082.03</b>	<b>272,607.39</b>	<b>10.19 %</b>	<b>5,351,522.53</b>
<b>Report Total:</b>	<b>0.29</b>	<b>51,573.76</b>	<b>51,573.47</b>		<b>1.74</b>	<b>541,802.67</b>	<b>541,800.93</b>		<b>0.47</b>



# Solid Waste Fund

# Income Statement

## Group Summary

For Fiscal: 2020 Period Ending: 06/30/2020



Monroe, GA

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
4520 - SOLID WASTE COLLECTION	2,100,000.00	2,100,000.00	184,928.13	1,091,824.97	1,008,175.03
4530 - SOLID WASTE DISPOSAL	3,219,523.00	3,219,523.00	316,283.29	1,817,300.38	1,402,222.62
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	3,570.91	34,759.35	-2,759.35
<b>Revenue Total:</b>	<b>5,351,523.00</b>	<b>5,351,523.00</b>	<b>504,782.33</b>	<b>2,943,884.70</b>	<b>2,407,638.30</b>
<b>Expense</b>					
4510 - SOLID WASTE ADMINISTRATION	377,154.00	377,154.00	27,847.47	161,848.50	215,305.50
4520 - SOLID WASTE COLLECTION	1,047,352.00	1,047,352.00	97,232.86	563,792.12	483,559.88
4530 - SOLID WASTE DISPOSAL	2,853,141.00	2,853,141.00	271,697.28	1,326,938.12	1,526,202.88
4540 - RECYCLABLES COLLECTION	163,393.00	163,393.00	4,866.89	39,371.58	124,021.42
4585 - YARD TRIMMINGS COLLECTION	309,815.00	309,815.00	21,162.28	129,770.68	180,044.32
9003 - SW - OTHER FINANCING USES	600,667.53	600,667.53	30,401.79	180,361.03	420,306.50
<b>Expense Total:</b>	<b>5,351,522.53</b>	<b>5,351,522.53</b>	<b>453,208.57</b>	<b>2,402,082.03</b>	<b>2,949,440.50</b>
<b>Total Surplus (Deficit):</b>	<b>0.47</b>	<b>0.47</b>	<b>51,573.76</b>	<b>541,802.67</b>	



Monroe, GA

### Solid Waste Fund

### Prior-Year Comparative Income Statement

#### Group Summary

For the Period Ending 06/30/2020

DEP...	2019 June Activity	2020 June Activity	June Variance Favorable / (Unfavorable)	Variance %	2019 YTD Activity	2020 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Revenue</b>								
4510 - SOLID WASTE ADMINISTRATION	-17.00	0.00	17.00	100.00%	-17.00	0.00	17.00	100.00%
4520 - SOLID WASTE COLLECTION	178,116.23	184,928.13	6,811.90	3.82%	1,058,337.49	1,091,824.97	33,487.48	3.16%
4530 - SOLID WASTE DISPOSAL	143,638.29	316,283.29	172,645.00	120.19%	1,467,743.22	1,817,300.38	349,557.16	23.82%
4540 - RECYCLABLES COLLECTION	2,005.79	3,570.91	1,565.12	78.03%	15,015.34	34,759.35	19,744.01	131.49%
<b>Revenue Total:</b>	<b>323,743.31</b>	<b>504,782.33</b>	<b>181,039.02</b>	<b>55.92%</b>	<b>2,541,079.05</b>	<b>2,943,884.70</b>	<b>402,805.65</b>	<b>15.85%</b>
<b>Expense</b>								
4510 - SOLID WASTE ADMINISTRATION	32,889.64	27,847.47	5,042.17	15.33%	197,240.92	161,848.50	35,392.42	17.94%
4520 - SOLID WASTE COLLECTION	88,012.03	97,232.86	-9,220.83	-10.48%	504,007.93	563,792.12	-59,784.19	-11.86%
4530 - SOLID WASTE DISPOSAL	286,708.97	271,697.28	15,011.69	5.24%	1,116,912.46	1,326,938.12	-210,025.66	-18.80%
4540 - RECYCLABLES COLLECTION	9,778.99	4,866.89	4,912.10	50.23%	47,854.58	39,371.58	8,483.00	17.73%
4585 - YARD TRIMMINGS COLLECTION	20,468.93	21,162.28	-693.35	-3.39%	128,795.23	129,770.68	-975.45	-0.76%
9003 - SW - OTHER FINANCING USES	20,425.68	30,401.79	-9,976.11	-48.84%	158,466.06	180,361.03	-21,894.97	-13.82%
<b>Expense Total:</b>	<b>458,284.24</b>	<b>453,208.57</b>	<b>5,075.67</b>	<b>1.11%</b>	<b>2,153,277.18</b>	<b>2,402,082.03</b>	<b>-248,804.85</b>	<b>-11.55%</b>
<b>Total Surplus (Deficit):</b>	<b>-134,540.93</b>	<b>51,573.76</b>	<b>186,114.69</b>	<b>138.33%</b>	<b>387,801.87</b>	<b>541,802.67</b>	<b>154,000.80</b>	<b>39.71%</b>



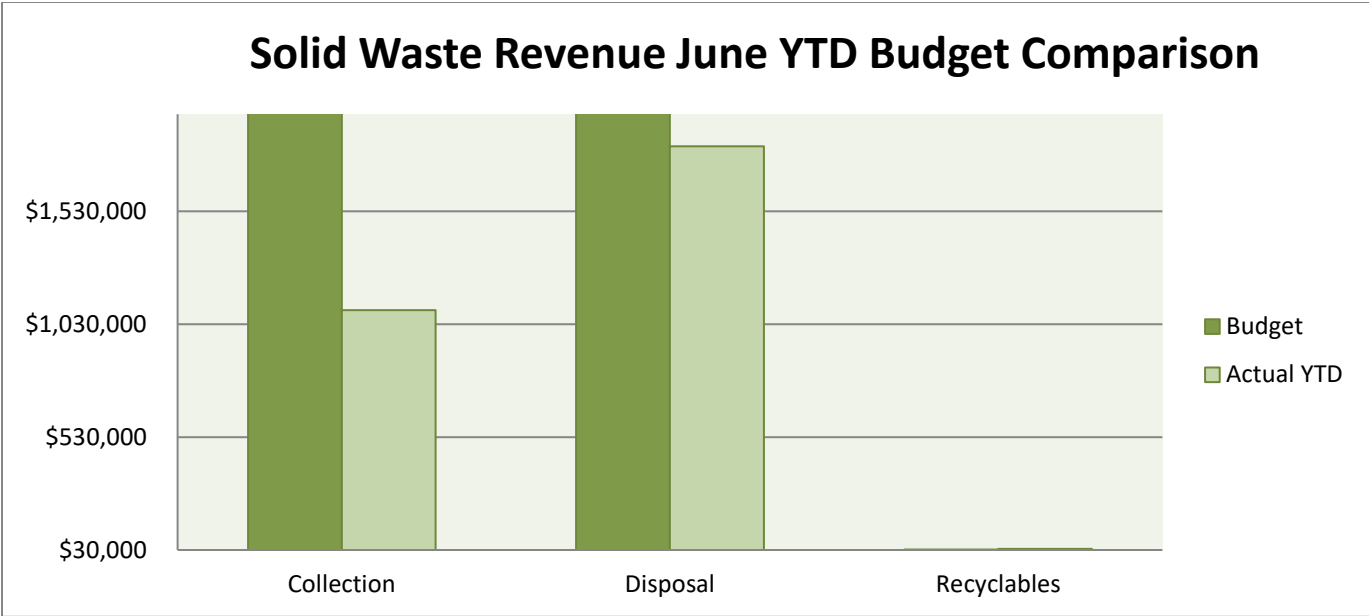
Monroe, GA

# Solid Waste Fund

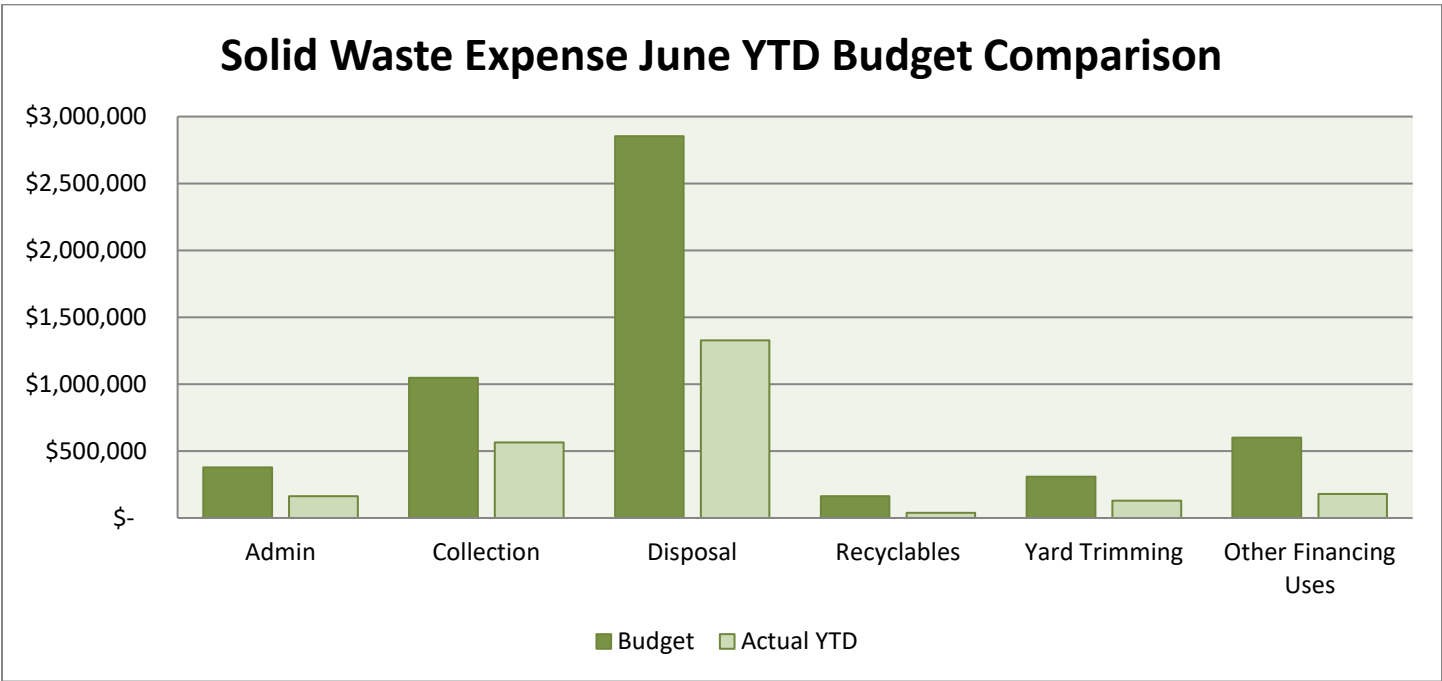
# Budget Report Group Summary

For Fiscal: 2020 Period Ending: 06/30/2020

DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Revenue</b>						
4520 - SOLID WASTE COLLECTION	2,100,000.00	2,100,000.00	184,928.13	1,091,824.97	-1,008,175.03	48.01 %
4530 - SOLID WASTE DISPOSAL	3,219,523.00	3,219,523.00	316,283.29	1,817,300.38	-1,402,222.62	43.55 %
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	3,570.91	34,759.35	2,759.35	8.62 %
<b>Revenue Total:</b>	<b>5,351,523.00</b>	<b>5,351,523.00</b>	<b>504,782.33</b>	<b>2,943,884.70</b>	<b>-2,407,638.30</b>	<b>44.99 %</b>
<b>Expense</b>						
4510 - SOLID WASTE ADMINISTRATION	377,154.00	377,154.00	27,847.47	161,848.50	215,305.50	57.09 %
4520 - SOLID WASTE COLLECTION	1,047,352.00	1,047,352.00	97,232.86	563,792.12	483,559.88	46.17 %
4530 - SOLID WASTE DISPOSAL	2,853,141.00	2,853,141.00	271,697.28	1,326,938.12	1,526,202.88	53.49 %
4540 - RECYCLABLES COLLECTION	163,393.00	163,393.00	4,866.89	39,371.58	124,021.42	75.90 %
4585 - YARD TRIMMINGS COLLECTION	309,815.00	309,815.00	21,162.28	129,770.68	180,044.32	58.11 %
9003 - SW - OTHER FINANCING USES	600,667.53	600,667.53	30,401.79	180,361.03	420,306.50	69.97 %
<b>Expense Total:</b>	<b>5,351,522.53</b>	<b>5,351,522.53</b>	<b>453,208.57</b>	<b>2,402,082.03</b>	<b>2,949,440.50</b>	<b>55.11 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.47</b>	<b>0.47</b>	<b>51,573.76</b>	<b>541,802.67</b>	<b>541,802.20</b>	<b>77,063.83 %</b>

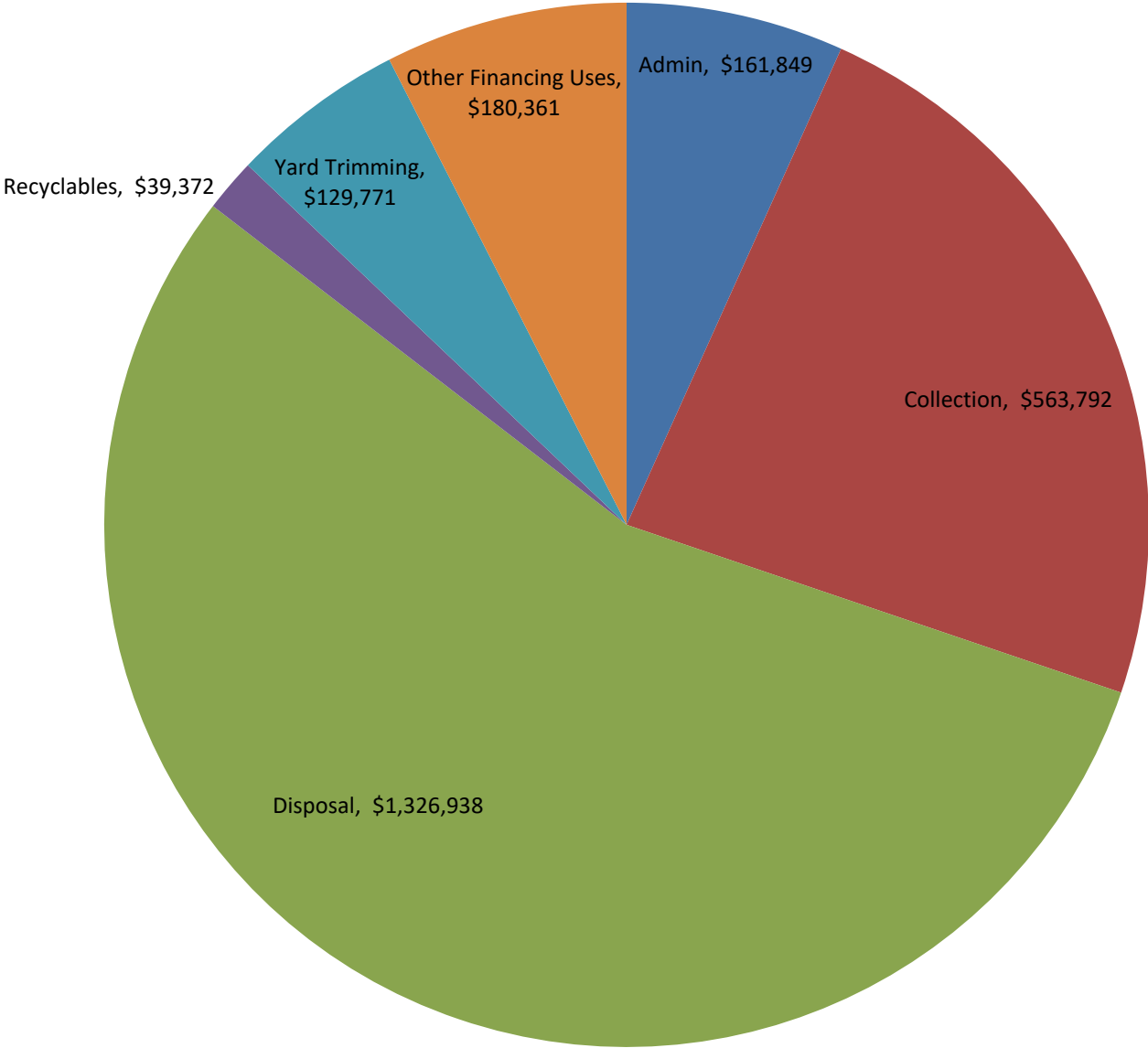


Solid Waste year-to-date revenues for the month totaled \$2,943,885. This is 55% of total budgeted revenues of \$5,351,523.



Solid Waste year-to-date expenses for the month totaled \$2,402,082. This is 44.9% of total budgeted expenses of \$5,351,523.

### Solid Waste Expenses June YTD



Performance Indicators	Jun-20	May-20	Apr-20	Mar-20	Feb-20	Jan-20	Dec-19	Nov-19	Oct-19	Sep-19	Aug-19	Jul-19	Jun-19
<b>Telephone Calls</b>													
<b>Admin Support</b>													
Utilities - Incoming Calls	7,162	6,870	8,603	7,101	5,552	6,473	7,317	6,151	7,082	7,129	9,975	7,580	5,686
Utilities - Abandoned Calls	519	603	1,368	554	380	582	490	435	524	601	768	430	340
% of Abandoned Calls - Utility	7.25%	8.78%	15.90%	7.80%	6.84%	8.99%	6.70%	7.07%	7.40%	8.43%	7.70%	5.67%	5.98%
<b>Utilities</b>													
Electric Customers	6,529	6,506	6,516	6,489	6,465	6,450	6,474	6,473	6,505	6,490	6,454	6,348	6,350
Natural Gas Customers	3,925	3,911	3,926	3,924	3,900	3,889	3,900	3,911	3,897	3,871	3,847	3,802	3,780
Water Customers	9,895	9,845	9,830	9,786	9,722	9,691	9,702	9,704	9,710	9,687	9,629	9,483	9,483
Wastewater Customers	7,308	7,274	7,274	7,250	7,209	7,179	7,207	7,210	7,227	7,214	7,161	7,060	7,102
Cable TV Customers	2,988	2,993	3,015	3,038	3,060	3,091	3,110	3,157	3,203	3,235	3,247	3,227	3,279
Digital Cable Customers	192	191	194	198	198	196	197	202	203	208	206	201	198
Internet Customers	4,003	3,934	3,921	3,825	3,794	3,770	3,768	3,766	3,760	3,782	3,741	3,799	3,730
Residential Phone Customers	850	843	839	847	848	847	852	858	874	888	885	827	893
Commercial Phone Customers	284	284	285	281	282	276	276	279	283	285	288	434	432
Fiber Customers	111	111	111	111	107	101	102	100	99	93	94	92	111
<b>Work Orders Generated</b>													
<b>Utilities</b>													
Connects	312	161	174	300	332	384	308	369	372	481	330		640
Cutoff for Non-Payment	132	185	-	227	175	247	244	232	288	273	230		171
Electric Work Orders	134	131	116	162	134	190	155	219	125	82	84	97	76
Water Work Orders	84	106	192	127	152	263	219	210	271	150	65	130	207
Natural Gas Work Orders	22	26	34	44	43	52	47	36	61	91	70	79	109
Disconnects	185	150	147	200	206	208	208	434	272	320	339		542
Telecomm Work Orders	212	294	259	331	251	246	221	207	290	252	264	246	254
<b>Billing/Collections</b>													
<b>Utilities</b>													
Utility Revenue Billed	\$ 3,095,390	\$ 2,839,576	\$ 3,215,108	\$ 3,473,821	\$ 3,467,364	\$ 3,888,696	\$ 3,326,251	\$ 3,203,804	\$ 3,843,415	\$ 3,870,292	\$ 3,984,537	\$ 3,714,378	\$ 3,545,398
Utility Revenue Collected	\$ 2,959,713	\$ 2,698,539	\$ 3,010,359	\$ 3,302,860	\$ 3,279,986	\$ 3,687,737	\$ 3,382,989	\$ 2,971,539	\$ 3,662,411	\$ 3,674,557	\$ 4,535,649		\$ 3,318,240
# of Inactive Accounts Written Off			-	-	-	78	329						48
Amount Written Off for Bad Debt			\$ -	\$ -	\$ -	\$ 62,085	\$ 192,610						\$ 30,444
<b>Extensions</b>													
<b>Utilities</b>													
Extensions Requested	481	326	-	-	599	710	815	736	824				635
Extensions Pending	6	132	-	-	4	5	10	30	19				296
Extensions Defaulted	14	9	-	-	22	29	34	30	40				33
Extensions Paid per Agreement	461	185	-	-	573	710	771	676	765				557
Percentage of Extensions Paid	1	95%	-	-	96%	99%	92%	93%	95%	#DIV/0!	#DIV/0!	-	94%
<b>Taxes</b>													
<b>Admin Support</b>													
Property Tax Transactions	-	-	-	16	-	-	1	-	1	1	-	2	-
Property Tax Collected	\$ -	\$ -	\$ -	\$ 847	\$ -	\$ -	\$ 109	\$ -	\$ 8	\$ 1,560	\$ -	\$ 771	\$ -
<b>Accounting</b>													
<b>Payroll &amp; Benefits</b>													
Payroll Checks issued	1	3	3	33	22	27	31	61	40	47	43	44	47
Direct Deposit Advices	650	986	644	628	616	614	598	958	590	589	607	663	610
<b>General Ledger</b>													
Accounts Payable Checks Issued	249	328	294	338	239	361	270	250	368	243	243	354	281
Accounts Payable Invoices Entered	311	364	381	369	328	374	370	317	468	327	371	466	426
Journal Entries Processed	112	127	105	161	290	345	317	110	111	98	98	123	123
Miscellaneous Receipts	271	207	177	228	273	282	323	391	435	306	364	341	282
Utility Deposit Refunds Processed	36	33	36	37	30	22	47	34	48	30	37	18	18
Local Option Sales Tax	\$ 224,022	\$ 225,307	\$ 186,982	\$ 169,820	\$ 137,854	\$ 253,940	\$ 200,756	\$ 191,676	\$ 198,312	\$ 187,995	\$ 198,507	\$ 190,459	\$ 193,221

Performance Indicators	Jun-20	May-20	Apr-20	Mar-20	Feb-20	Jan-20	Dec-19	Nov-19	Oct-19	Sep-19	Aug-19	Jul-19	Jun-19
Special Local Option Sales Tax - 2019		199,602	200,718	165,941	151,282	120,601	226,058	178,471	176,351	167,143	177,725	168,785	172,164
<b>Personnel</b>													
<b>Payroll &amp; Benefits</b>													
Budgeted Positions	258	258	258	258	258	258	244	244	244	244	243	243	242
Filled Positions	239	241	241	240	238	236	236	236	236	236	232	229	232
Vacancies	19	17	17	18	20	22	8	8	8	8	11	14	10
Unfunded Positions	38	38	38	38	38	38	38	38	38	38	38	38	37
Clinic Appointment Capacity	-	-	-	219	208	216	190	205	285	210	242	236	224
Clinic Ancillary Visits	-	-	-	13	23	22	15	28	67	20	28	18	24
Clinic Utilization Percentage	-	-	-	52%	74%	69%	65%	69%	72%	62%	64%	57%	60%
Clinic No Shows	-	-	-	13	13	13	14	9	21	16	9	7	14
Clinic Utilization2	-	-	-	88	117	113	95	104	118	95	117	110	96

# AIRPORT

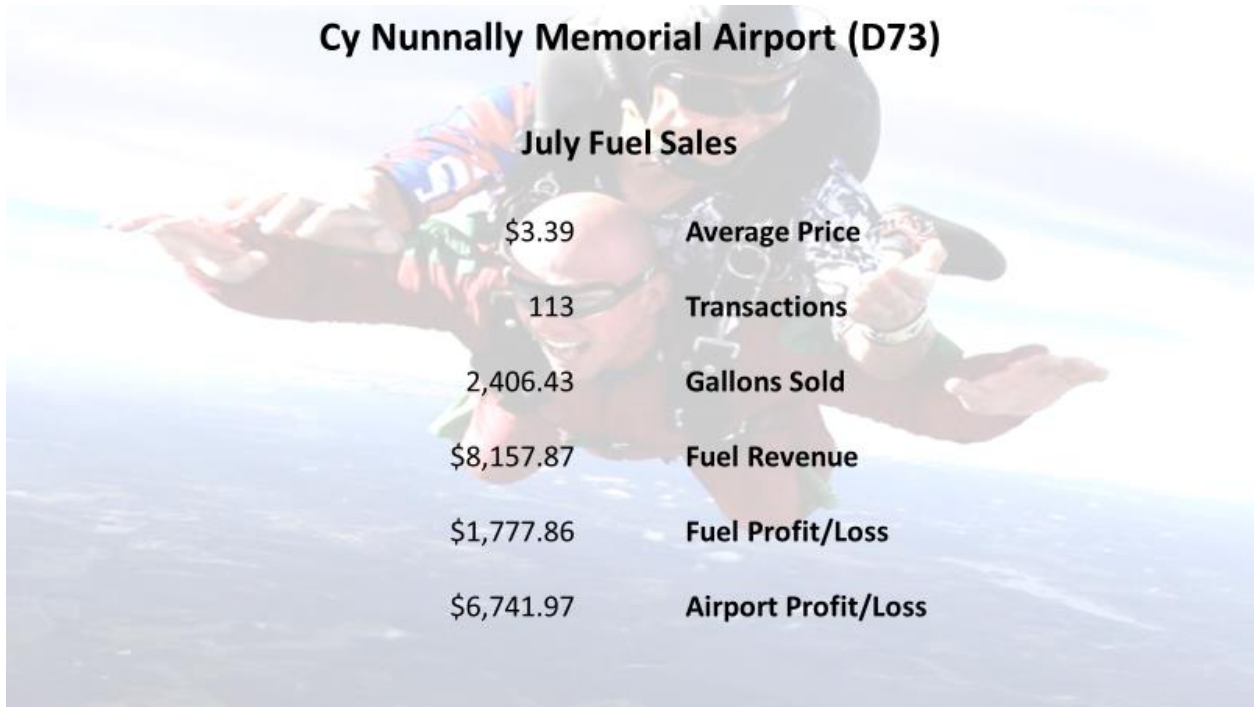
## MONTHLY REPORT

### AUGUST 2020

	2020 January	2020 February	2020 March	2020 April	2020 May	2020 June	2020 July	2019 July	2019 August	2019 September	2019 October	2019 November	2019 December	Monthly Average	Yearly Totals
<b>100LL AVGAS</b>															
100LL AvGas Sale Price	\$4.19	\$4.19	\$4.19	\$4.19	\$3.95	\$3.39	\$3.39	\$4.19	\$4.19	\$4.19	\$4.19	\$4.19	\$4.19	\$4.05	
Transactions	76	39	68	59	73	113	113	102	100	127	93	112	85	89.2	1160
Gallons Sold	1,911.2	933.1	1,642.8	1,212.7	1,556.1	2,401.8	2,406.4	2,210.7	2,660.2	3,157.1	2,203.0	2,400.2	1,880.8	2,044.3	26,576.0
AvGas Revenue	\$8,007.92	\$3,909.73	\$6,883.16	\$5,081.11	\$6,140.35	\$8,141.97	\$8,157.87	\$9,263.00	\$11,146.15	\$13,228.30	\$9,230.74	\$10,056.92	\$7,880.41	\$8,240.59	\$107,127.63
AvGas Profit/Loss	\$887.11	\$425.46	\$760.38	\$557.40	\$366.49	\$1,774.34	\$1,777.86	\$989.37	\$1,193.55	\$1,419.28	\$1,127.31	\$1,229.55	\$960.20	\$1,036.02	\$13,468.30
<b>GENERAL REVENUE/EXPENSE</b>															
Hangar Rental	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$54,600.00
Lease Agreements	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$4,165.07	\$3,015.07	\$3,015.07	\$3,015.07	\$3,015.07	\$3,015.07	\$3,015.07	\$3,634.30	\$47,245.91
Grounds Maintenance	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$360.00	\$360.00	\$2,580.00	\$535.00	\$535.00	\$535.00	\$665.38	\$8,650.00
Buildings Maintenance	\$380.00	\$545.00	\$1,545.77	\$380.00	\$380.00	\$1,067.72	\$380.00	\$1,463.49	\$1,150.00	\$580.00	\$764.29	\$533.17	\$749.17	\$762.97	\$9,918.61
Equipment Maintenance	\$676.22	\$1,871.70	\$510.33	\$4,914.00	\$106.46	\$1,586.83	\$106.46	\$1,136.98	\$116.98	\$116.98	\$471.16	\$166.98	\$1,191.36	\$997.88	\$12,972.44
Airport Profit/Loss	\$5,363.54	\$3,541.41	\$4,236.93	\$713.97	\$5,330.60	\$4,570.36	\$6,741.97	\$2,946.55	\$4,484.22	\$3,081.33	\$4,274.51	\$4,912.05	\$3,402.32	\$4,123.06	\$53,599.76



# PROJECTS & UPDATES

A photograph of a pilot in a cockpit, viewed from the side, with a semi-transparent fuel gauge overlay. The gauge is titled "Cy Nunnally Memorial Airport (D73)" and "July Fuel Sales". It lists various metrics: Average Price (\$3.39), Transactions (113), Gallons Sold (2,406.43), Fuel Revenue (\$8,157.87), Fuel Profit/Loss (\$1,777.86), and Airport Profit/Loss (\$6,741.97).

Cy Nunnally Memorial Airport (D73)	
July Fuel Sales	
\$3.39	Average Price
113	Transactions
2,406.43	Gallons Sold
\$8,157.87	Fuel Revenue
\$1,777.86	Fuel Profit/Loss
\$6,741.97	Airport Profit/Loss

## HANGAR UPDATE

The City of Monroe has received all permits and NOI for the start of grading for the 16-unit t-hangar site prep for LM Aviation. BMP's have been installed and been inspected for compliance with state requirements and filing. The additional hangar build site to the northeast has also been cleared and is awaiting a compaction and soil testing.

## DBE COMPLIANCE

Public airports seeking state and federal grant monies are required to update a Disadvantaged Business Enterprise (DBE) program on a three (3) year basis for compliance. The request for approval of the expense is before the Airport Committee and Council during the month of August.



**To:** City Council, Airport Committee  
**From:** Chris Bailey, Assistant City Administrator  
**Department:** Airport  
**Date:** 07/29/2020  
**Subject:** DBE Program Development & Administration

**Budget Account/Project Name:** Airport CIP

**Funding Source:** Airport CIP

**Budget Allocation:** \$0.00

**Budget Available:** \$0.00

**Requested Expense:** \$12,650.00

**Company of Record:** GMC Network

**Description:**

This item is to request the approval of a required Disadvantaged Business Enterprise (DBE) Program development and administration by GMC Network. This is a three (3) year program requirement of public airports in order to apply for and receive federal and state funding for capital projects. This expense will be reimbursement eligible in the FY22 grant cycle from the state at an amount of 90%, thus leaving the City with a total expense of \$1,265.00.

**Background:**

The City of Monroe is consistently maintaining compliance with all aviation requirements set forth by the FAA and GDOT in order to maintain grant funding for projects and advancement of the Cy Nunnally Memorial Airport.

**Attachment(s):**

- DBE Plan – 3 pages
- Cost Summary – 1 page



July 23, 2020

Lynn Thompson  
Aviation Project Manager  
GMC  
1450 Greene St., Suite 505  
Augusta, GA 30901

RE: DBE PLAN 49 CFR, Part 26 FY 2021-2023  
CY NUNNALLY MEMORIAL AIRPORT  
MONROE, GEORGIA  
LETTER OF AGREEMENT

Dear Mr. Thompson:

It is my understanding, that Goodwyn/ Mills/ Cawood Engineering desires to engage a consultant to develop a Disadvantaged Business Enterprise Plan for the Cy Nunnally Memorial Airport, Monroe, Georgia, in accordance with 49 CFR, Part 26, associated with Federal Aviation Administration projects for FY 2021-FY 2023. Taffy Pippin Consulting, LLC is pleased to offer the following proposal to accomplish the above cited services.

Taffy Pippin Consulting, LLC, will provide Goodwyn/ Mills/ Cawood with a Disadvantaged Business Enterprise Plan in accordance with the provisions of 49 CFR Part 26, "Participation by Disadvantaged Business Enterprise in DOT Programs". Our services will include the following:

1. Provide a proposed legal advertisement for public input into proposed DBE goals within seven working days of the issuance of a "Notice to Proceed";
2. Develop goals for DBE participation in FAA projects with its associated methodology for coordination with the City of Monroe and the FAA within seven working days following the issuance of a "Notice to Proceed";
3. Within seven working days, following final input from the public pertaining to proposed DBE goals, establish final goals and methodology for submission to the FAA;
4. Develop a DBE Plan in accordance with 49 CFR, Part 26 suitable for final coordination with the Southern Region of the FAA, Atlanta, Georgia;
5. Provide two copies of the final plan for coordination;
6. Conduct Stakeholder Consultation teleconference; and
7. Submission of all documents to the FAA through the civil-rights-connect portal.

Goodwyn/ Mills/ Cawood Engineering firm will provide Taffy Pippin Consulting, LLC with data on which to base the proposed and final DBE goals for this Project.

Taffy Pippin Consulting, LLC will be paid the total lump sum of Eleven Thousand Five Hundred Dollars (\$11,500.00) for the above cited services for New DBE Plan (FY 2021 goal required, FY 2022 goal required, and FY 2023 goal required) which will include all out of pocket expenses. The completed Disadvantaged Business Enterprise Plan will be provided to Goodwyn/ Mills/ Cawood for final coordination with the City of Monroe and the Southern Region of the FAA, no later than twenty-one (21) working days following the issuance of a "Notice to Proceed".

If the above conditions and services are acceptable to you would you please indicate your acceptance below. Your acceptance will also act as our "Notice to Proceed" on this important project.

Following your acceptance, if you would retain one copy of this document for your file and forward the second copy to Taffy Pippin Consulting, LLC, it would be greatly appreciated.

Thank you for the privilege of offering these services to Goodwyn/ Mills/ Cawood in the development of this project and should you have any questions please don't hesitate to call.

Sincerely,

*Taffy V. Pippin*

Taffy Valdez Pippin  
Consultant

Accepted  
Goodwyn/ Mills/ Cawood  
TVP:cp

**Exhibit 1**  
**FY21-23 DBE Update**  
**Cy Nunnally Memorial Airport**  
**Cost Summary**

**ELEMENT 1. PROJECT FORMULATION**

Labor Subtotal	\$0
TOTAL (Lump Sum)	<b>\$0</b>

**ELEMENT 2. TOPOGRAPHIC SURVEY WORK**

Labor Subtotal	\$0
Additional	\$0
TOTAL (Lump Sum)	<b>\$0</b>

**ELEMENT 3. CONSTRUCTION PLANS**

Labor Subtotal	\$0
Sub-Consultants	\$0
TOTAL	<b>\$0</b>

**ELEMENT 4. CONTRACT DOCUMENTS**

Labor Subtotal	\$0
TOTAL (Lump Sum)	<b>\$0</b>

**ELEMENT 5. ENGINEERS/DESIGN REPORT**

Labor Subtotal	\$0
TOTAL (Lump Sum)	<b>\$0</b>

**ELEMENT 6. DBE PLAN**

Labor Subtotal	\$12,650
TOTAL (Lump Sum)	<b>\$12,650</b>

**ELEMENT 7. COORDINATION, REVIEW AND COMMENTS**

Labor Subtotal	\$0
TOTAL (Lump Sum)	<b>\$0</b>

<b>TOTAL</b>	<b><u><u>\$12,650</u></u></b>
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**To:** City Council, Airport Committee  
**From:** Chris Bailey, Assistant City Administrator  
**Department:** Airport  
**Date:** 07/30/2020  
**Subject:** Hangar Site Construction and Labor

**Budget Account/Project Name:** Airport CIP

**Funding Source:** SPLOST 2013

**Budget Allocation:** \$0.00

**Budget Available:** \$759,629.91

**Requested Expense:** \$78,854.60

**Company of Record:** Conner Grading & Landscape, Inc.

**Description:**

This item is to request the approval of the construction material and labor for site preparation of the 16-unit t-hangar in agreement with LM Aviation in February 2020. This will lower the current landscape to grade for apron, hangar, and parking areas and additional drainage as designed by GMC in plans for this build. This is the final component needed for site preparation.

**Background:**

The City of Monroe is consistently working towards increasing hangar spaces for aircraft storage to thus increase the based aircraft numbers of the airport for future increased grant funding.

**Attachment(s):**

- Site Plan – 3 pages
- Estimate Summary – 2 pages





Conner Grading & Landscaping, Inc.  
PO BOX 942  
Grayson, GA 30017  
(770) 639-3149  
office@connergrading.com  
http://www.connergrading.com

## Estimate

### ADDRESS

City of Monroe  
c/o Chris Bailey  
cbailey@monroega.gov

ESTIMATE # 2077

DATE 06/30/2020

ACTIVITY	QTY	RATE	AMOUNT
<b>MISC. MATERIALS</b> CITY OF MONROE - AIRPORT:  GRADE FOR HANGAR 16 AT AIRPORT  REMOVE EXISTING HDPE PIPE AND INSTALL 100 FT. OF NEW 42" PIPE (SUPPLIED BY CITY OF MONROE) - INCLUDES #57 STONE BASE UNER PIPE  MOVE EXCESS DIRT TO AREAS PER DISCUSSION WITH CHRIS BAILEY	1	55,275.00	55,275.00
<b>MISC. MATERIALS</b> HANGAR 6  CLEAR AREA NEXT TO HANGAR 6 IF NEEDED, CAN BRING IN DIRT FROM WHERE WE REMOVED BY THE NEW HANGAR HAUL TREE TRASH TO OLD FIRING RANGE	1	8,720.00	8,720.00
<b>MISC. MATERIALS</b> HANGAR 16  INSTALL 8 RIP RAP CHECK DAMS - 8 FT. X 3 FT. EACH	1	1,600.00	1,600.00
<b>MISC. MATERIALS</b> HANGAR 16  INSTALL 2 SPILLWAYS - EACH 8 FT. X 3 FT. RIP RAP	1	875.00	875.00
<b>MISC. MATERIALS</b> HANGAR 16  MATERIALS IF CITY OF MONROE	1	3,199.60	3,199.60



ACTIVITY	QTY	RATE	AMOUNT
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PURCHASES DIRECTLY:

- 20 FT. - 12" HDPE
- 220 FT. - 15" HDPE
- 60 FT. - 24" HDPE
- 2 - 15" - ELBOWS
- 4 - 15 - COUPLERS

- 1 - 15" HDPE HEADWALL
- 1 - 24" HDPE HEADWALL

\*\*\*PRICE FOR MATERIALS IS PRE-TAX AMOUNT\*\*\*

<b>Labor</b> LABOR ONLY TO INSTALL ALL HDPE PIPE LISTED ABOVE	1	3,975.00	3,975.00
<b>Labor</b> LABOR ONLY TO INSTALL HEADWALLS ABOVE	1	600.00	600.00
<b>CONCRETE</b> CONCRETE HEADWALL - CONNER GRADING TO PURCHASE AND INSTALL MATERIALS	1	3,700.00	3,700.00
<b>Silt fence</b> SILT FENCE INSTALLATION	280	3.25	910.00

50% deposit due at signing  
 50% remainder due at final walkthrough

**TOTAL** **\$78,854.60**

Accepted By

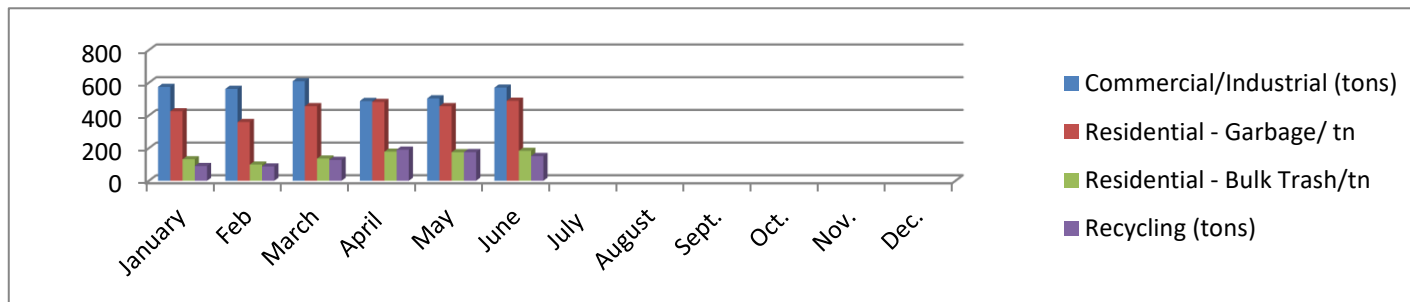
Accepted Date



**SOLID WASTE**  
**DEPARTMENT**  
**MONTHLY REPORT**  
**AUGUST**  
**2020**

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2020	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial/Industrial (tons)	574.6	562.36	608.95	488.36	504.27	570.23						
Residential - Garbage/ tn	425.13	359.8	456.71	482.54	456.42	489.65						
Residential - Bulk Trash/tn	131.86	99.52	136.05	178.11	174.9	183.5						
Recycling (tons)	90.43	87.87	127.84	190.36	175.58	151.36						
Transfer Station (tons)	7,839.84	7,037.56	8,537.69	7,094.03	7,500.70	7,860.04						
Customers (TS)	16	16	16	16	16	16						
Sweeper debris (tons)	11.43	9.46	11.8	28.26	67.12	72.73						
Storm drain debris (tons)	0.08	0.30	0.22	0.55		0.29						
	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Recycling - Yard Trim (tons)	47.99	44.03	81.65	144.24	132.77	111.75						
Recycling - Curbside (tons)	33.27	17.05	25.98	29.67	27.1	27.84						
Recycling - Cardboard (tons)	2.98	15.62	10.44	6.31	6.72	8.06						
Recycling - Scrap Metal (tons)	5.24	9.54	8.7	3.99								
Recycling - Scrap tires (tons)	46 (.95)	79 (1.63)	52 (1.07)	298 (6.15)	436 (8.99)	180 (3.71)						
Recycling - C & D (tons)												
Garbage carts (each)	64	69	59	58	184	137						
Recycling bins (each)	21	15	22	41	29	33						
Dumpsters (each)	4	3	3	2	5	1						
Lids (each)												
Cemetery Permits	5	5	4	4	5	7						



**Note:**

**1,243.38 tons of trash /garbage collected and disposed.**

**151.36 tons of recycled materials collected, including scrap tires.**









**STREETS AND  
TRANSPORTATION  
DEPARTMENT  
MONTHLY REPORT  
AUGUST  
2020**

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## Public Works Administration

June 2020

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Calls received	823	735	735	851	783	748							4675
Work orders received	129	100	151	158	153	116							807
Work orders completed	87	82	122	152	147	109							699
Rental community building -													
Small room	1	3	1										5
Large room	1	3											4
Auditorium	2	1	1										4
Whole building	1												1
Cancelled events due to COVID			6										6
Permits received/approved -													
Parade													0
Procession													0
Public demonstration													0
Assembly	2					3							5
Picket													0
Road race	1	2											3

## Fleet Maintenance Division

\*Repaired/Service vehicles or equipment for the following departments:

Department	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Airport		1											1
City Hall													0
Code			1			1							2
Electric/Cable	1	3	8	9	4	6							31
Finance													0
Fire	2	2		4	2	3							13
Gas/Water/Sewer	4	7	6	2	3	4							26
GUTA													0
Meter Readers		1	1	1		3							6
Motor Pool													0
Police	16	18	16	20	13	17							100
Public Works	14	26	18	23	27	31							139
TOTAL	37	58	50	59	49	65	0	0	0	0	0	0	318





ELECTRIC & TELECOM  
DEPARTMENT  
MONTHLY REPORT

AUGUST  
2020



# Items of Interest

Construction of first phase electric service for the Pavilion project complete.

Setting transformers at the mill apartments this week.

Continuing to receive large numbers of new residential service orders.

7-way micro duct in place from downtown to Rowe rd.

CGNAT is moving forward at a controlled pace.

# **ELECTRIC: MONTHLY DIRECTOR'S REPORT**

REPORTING PERIOD: 06/2020 | FY 2020



COVER	1
OVERVIEW	2
SALES REPORT	3
SALES STATISTICS	4
POWER SUPPLY	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

### CITY OF MONROE: ELECTRIC FUND OVERVIEW

	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	FY 2020	AS BUDGET	FY 2019
<b>REVENUES</b>	<b>\$ 1.445M</b>	<b>\$ 1.493M</b>	<b>\$ 1.822M</b>	<b>\$ 1.369M</b>	<b>\$ 1.350M</b>	<b>\$ 1.561M</b>							<b>\$ 9.039M</b>	<b>\$ 9.875M</b>	<b>\$ 10.366M</b>
PERSONNEL COSTS	\$ 0.098M	\$ 0.094M	\$ 0.109M	\$ 0.107M	\$ 0.166M	\$ 0.119M							\$ 0.692M	\$ 0.655M	\$ 0.647M
CONTRACTED SVC	\$ 0.038M	\$ 0.062M	\$ 0.045M	\$ 0.053M	\$ 0.051M	\$ 0.045M							\$ 0.295M	\$ 0.302M	\$ 0.313M
SUPPLIES	\$ 0.998M	\$ 1.045M	\$ 1.014M	\$ 0.965M	\$ 0.966M	\$ 1.039M							\$ 6.027M	\$ 6.335M	\$ 6.619M
CAPITAL OUTLAY	\$ 0.006M	\$ 0.071M	\$ 0.355M	\$ 0.114M	\$ 0.040M	\$ 0.229M							\$ 0.815M	\$ -	\$ 0.412M
DEPRECIATION	\$ -	\$ -	\$ 0.089M	\$ 0.033M	\$ 0.030M	\$ 0.032M							\$ 0.184M	\$ 0.092M	\$ -
<b>EXPENSES</b>	<b>\$ 1.141M</b>	<b>\$ 1.271M</b>	<b>\$ 1.613M</b>	<b>\$ 1.271M</b>	<b>\$ 1.254M</b>	<b>\$ 1.464M</b>							<b>\$ 8.014M</b>	<b>\$ 7.385M</b>	<b>\$ 7.990M</b>
<b>FUND TRANSFERS</b>	<b>\$ 0.280M</b>	<b>\$ 0.288M</b>	<b>\$ 0.330M</b>	<b>\$ 0.328M</b>	<b>\$ 0.305M</b>	<b>\$ 0.310M</b>							<b>\$ 1.840M</b>	<b>\$ 1.965M</b>	<b>\$ 2.439M</b>
<b>MARGIN W/O TRANSFERS</b>	<b>\$ 0.304M</b>	<b>\$ 0.222M</b>	<b>\$ 0.208M</b>	<b>\$ 0.097M</b>	<b>\$ 0.097M</b>	<b>\$ 0.097M</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1.025M</b>		<b>\$ 4.814M</b>
<b>MARGIN W/ TRANSFER</b>	<b>\$ 0.024M</b>	<b>\$ (0.066M)</b>	<b>\$ (0.121M)</b>	<b>\$ (0.230M)</b>	<b>\$ (0.208M)</b>	<b>\$ (0.213M)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (0.815M)</b>	<b>\$ 2.490M</b>	<b>\$ 2.376M</b>
MCT CREDIT/YES	\$ 0.100M	\$ -	\$ -	\$ -	\$ 0.533M	\$ 0.100M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.733M	\$ 0.200M	\$ (0.900M)

\*Year End Settlement excluded due to fluctuations year to year.

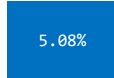
12-MO PURCHASED KWH's



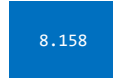
12-MO RETAIL KWH's



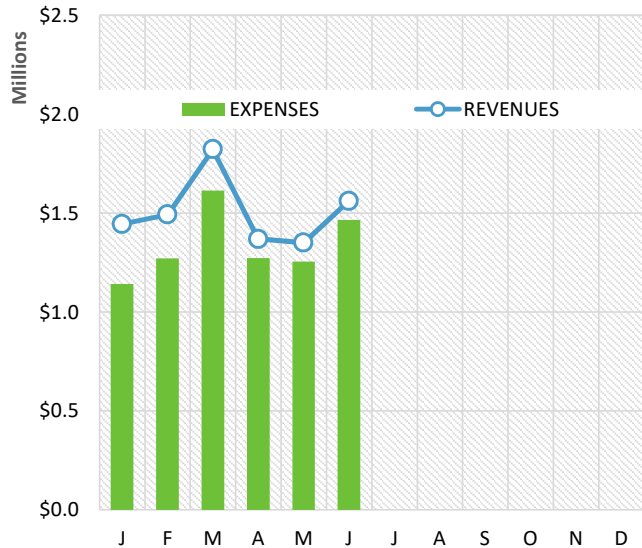
12-MO LINE LOSS



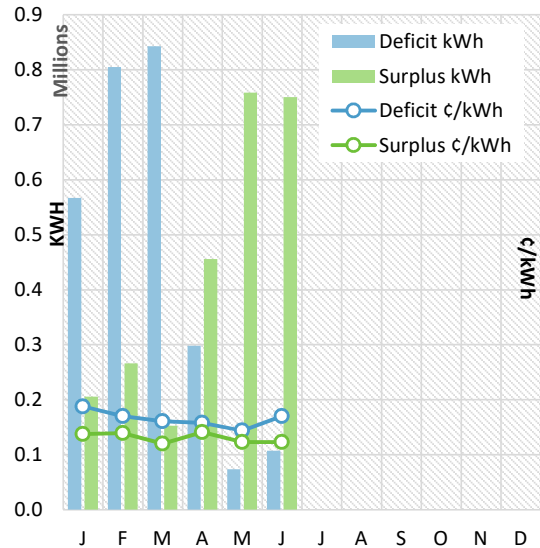
12-MO WHOLESALE \$/kwh



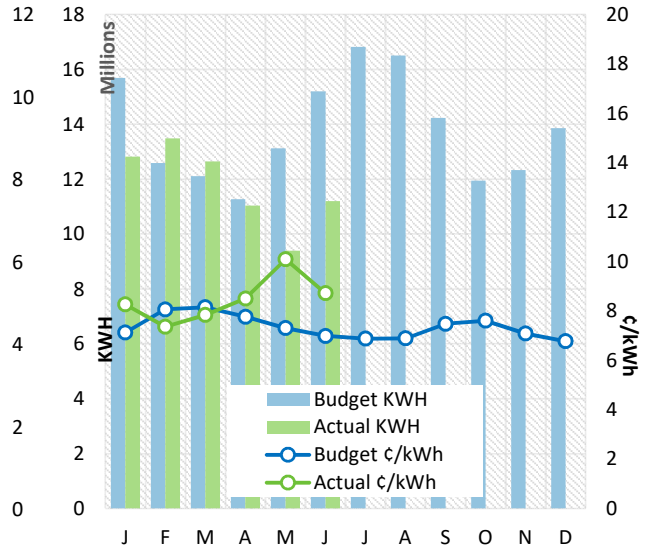
REVENUES vs. EXPENSES



DEFICIT PURCHASES vs. SURPLUS SALES



MEAG BUDGET vs. ACTUAL



# RETAIL SALES REPORT

Jan 2020 Feb 2020 Mar 2020 Apr 2020 May 2020 Jun 2020 Jul 2020 Aug 2020 Sep 2020 Oct 2020 Nov 2020 Dec 2020

54

## CUSTOMER COUNT

Residential	5,540	5,556	5,576	5,604	5,593	5,621
Commercial	859	856	860	859	861	857
Industrial	1	1	1	1	1	1
City	50	52	52	52	50	50
<b>Total</b>	<b>6,450</b>	<b>6,465</b>	<b>6,489</b>	<b>6,516</b>	<b>6,505</b>	<b>6,529</b>

Year-Over-Year Δ 0.02% 1.56% -2.73% 2.21% 2.12% 2.82%

## KWH

Residential	6.247M	6.394M	6.494M	5.606M	4.329M	4.498M
Commercial	4.534M	4.798M	4.884M	4.931M	3.980M	3.951M
Industrial	0.424M	0.455M	0.455M	0.439M	0.239M	0.431M
City	0.370M	0.424M	0.436M	0.410M	0.343M	0.390M
<b>Total</b>	<b>11.575M</b>	<b>12.071M</b>	<b>12.269M</b>	<b>11.386M</b>	<b>8.891M</b>	<b>9.270M</b>

Year-Over-Year Δ -14.04% -9.64% -6.71% 3.51% -16.47% -23.52%

## REVENUE

Residential	\$ 0.682M	\$ 0.696M	\$ 0.706M	\$ 0.622M	\$ 0.560M	\$ 0.604M
Commercial	\$ 0.613M	\$ 0.580M	\$ 0.630M	\$ 0.609M	\$ 0.541M	\$ 0.588M
Industrial	\$ 0.041M	\$ 0.043M	\$ 0.043M	\$ 0.042M	\$ 0.030M	\$ 0.044M
Other	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M	\$ 0.000M
City	\$ 0.035M	\$ 0.041M	\$ 0.042M	\$ 0.039M	\$ 0.033M	\$ 0.040M
<b>Total</b>	<b>\$ 1.372M</b>	<b>\$ 1.360M</b>	<b>\$ 1.421M</b>	<b>\$ 1.313M</b>	<b>\$ 1.164M</b>	<b>\$ 1.275M</b>

Year-Over-Year Δ -24.45% -18.39% -13.03% -7.49% -20.27% -21.61%

# SALES STATISTICS

[Jan 2020](#)
[Feb 2020](#)
[Mar 2020](#)
[Apr 2020](#)
[May 2020](#)
[Jun 2020](#)
[Jul 2020](#)
[Aug 2020](#)
[Sep 2020](#)
[Oct 2020](#)
[Nov 2020](#)
[Dec 2020](#)

YTD

55

## AVERAGE KWH/CUSTOMER

Residential	1,128	1,151	1,165	1,000	774	800	1,003
Commercial	5,278	5,605	5,679	5,741	4,622	4,611	5,256
Industrial	424,278	455,410	455,192	438,906	238,611	431,285	407,280
City	7,404	8,154	8,394	7,878	6,867	7,802	7,750

## AVERAGE \$/CUSTOMER

Residential	\$123	\$125	\$127	\$111	\$100	\$107	\$116
Commercial	\$713	\$677	\$732	\$709	\$629	\$686	\$691
Industrial	\$41,442	\$43,429	\$43,418	\$42,374	\$29,564	\$44,292	\$40,753
City	\$709	\$781	\$803	\$754	\$657	\$790	\$749

## AVERAGE \$/KWH

Residential	\$0.1092	\$0.1089	\$0.1087	\$0.1109	\$0.1294	\$0.1342	\$0.1169
Commercial	\$0.1352	\$0.1208	\$0.1290	\$0.1235	\$0.1360	\$0.1488	\$0.1322
Industrial	\$0.0977	\$0.0954	\$0.0954	\$0.0965	\$0.1239	\$0.1027	\$0.1019
City	\$0.0957	\$0.0957	\$0.0957	\$0.0957	\$0.0956	\$0.1013	\$0.0966
<b>Average</b>	<b>\$0.1094</b>	<b>\$0.1052</b>	<b>\$0.1072</b>	<b>\$0.1067</b>	<b>\$0.1212</b>	<b>\$0.1217</b>	<b>\$0.1119</b>

MOST RECENT  
12-MONTH

	Jun 2020	Jun 2019	FY2020 YTD	FY2019 YTD	
<b>POWER SUPPLY COSTS</b>					
MEAG Project Power	\$ 789,481	\$ 895,734	\$ 4,647,123	\$ 5,175,125	\$ 9,985,089
Transmission	100,994	97,443	616,411	568,333	1,211,079
Supplemental	26,880	30,196	282,570	373,525	691,040
SEPA	57,048	59,179	347,204	375,943	682,129
Other Adjustments	988	898	5,632	5,351	11,021
<b>TOTAL POWER SUPPLY COSTS</b>	<b>\$ 975,391</b>	<b>\$ 1,083,450</b>	<b>\$ 5,898,940</b>	<b>\$ 6,498,278</b>	<b>\$ 12,580,358</b>
<b>AS BUDGET</b>	<b>1,060,426</b>	<b>1,064,696</b>	<b>6,003,840</b>	<b>6,026,079</b>	<b>12,113,924</b>
<b>% ACTUAL TO BUDGET</b>	<b>91.98%</b>	<b>101.76%</b>	<b>98.25%</b>	<b>107.84%</b>	<b>103.85%</b>

**PEAKS & ENERGY**

## Peaks (KW)

Coincident Peak (CP)	22,245	31,540	30,310	31,540	34,831
Non-Coincident Peak (NCP)	23,504	31,540	30,310	31,540	35,441
CP (BUDGET)	33,450	33,260	34,512	33,260	34,512
NCP (BUDGET)	34,109	33,974	34,905	33,974	35,241

## Energy (KWH)

MEAG Energy	10,171,191	12,479,291	58,814,695	60,161,398	132,090,985
Supplemental Purchases (or sales)	(636,985)	(525,032)	1,897,451	3,675,273	6,281,346
SEPA Energy	1,660,222	1,604,292	9,844,643	12,025,481	15,834,246
<b>Total Energy (KWH)</b>	<b>11,194,428</b>	<b>13,558,550</b>	<b>70,556,789</b>	<b>75,862,153</b>	<b>154,206,576</b>
<b>AS BUDGET</b>	<b>15,197,000</b>	<b>15,081,000</b>	<b>79,940,000</b>	<b>79,420,000</b>	<b>165,097,000</b>
<b>% ACTUAL TO BUDGET</b>	<b>73.66%</b>	<b>89.90%</b>	<b>88.26%</b>	<b>95.52%</b>	<b>93.40%</b>

CP Load Factor	69.89%	59.71%	26.57%	27.46%	50.54%
NCP Load Factor	66.15%	59.71%	26.57%	27.46%	49.67%
% Supplemental	5.38%	3.73%	2.69%	4.84%	4.07%

**UNIT COSTS (¢/kWh)**

Bulk Power	9.3941	8.3822	8.8990	9.3648	8.3800
Supplemental	4.2199	5.7513	14.8921	10.1632	11.0015
SEPA Energy	3.4362	3.6888	3.5268	3.1262	4.3079
MEAG Total	8.7132	7.9909	8.3606	8.5659	8.1581

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

MOST RECENT  
12-MONTH

Jun 2020 Jun 2019 FY2020 YTD FY2019 YTD

## SALES REVENUES

ELECTRIC SALES	\$ 1,275,577	\$ 1,591,683	\$ 7,900,256	\$ 9,404,544	\$ 17,914,740
<b>SALES REVENUES (ACTUAL)</b>	<b>\$ 1,275,577</b>	<b>\$ 1,591,683</b>	<b>\$ 7,900,256</b>	<b>\$ 9,404,544</b>	<b>\$ 17,914,740</b>
AS BUDGET	\$ 1,583,333	\$ 1,508,333	\$ 1,583,333	\$ 1,508,333	Not Applicable
% ACTUAL TO BUDGET	80.56%	105.53%	498.96%	623.51%	Not Applicable

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

## OTHER REVENUES

OP REVENUE	33,967	35,253	203,675	213,779	407,411
FEDERAL GRANT	-	-	-	-	-
MISC REVENUE	1,400	3,151	8,725	3,151	123,412
CONTRIBUTED CAPITAL	-	-	-	-	207,084
SALE OF FIXED ASSETS	-	-	-	-	656
GAIN UTILITIES ASSETS	-	-	-	-	656
REIMB DAMAGED PROPERTY	-	-	-	6,558	3,742
CUST ACCT FEES	-	-	-	-	-
OTHER REV	-	-	-	-	-
ADMIN ALLOC	20,100	52,568	110,555	335,491	398,653
INT/INVEST INCOME	-	-	-	-	-
STATE GRANTS	-	-	-	-	-
SALE OF RECYCLED MATERIALS	-	-	-	-	159
<b>OTHER REVENUES (ACTUAL)</b>	<b>\$ 55,467</b>	<b>\$ 90,973</b>	<b>\$ 322,955</b>	<b>\$ 558,979</b>	<b>\$ 1,141,772</b>
AS BUDGET	\$ 62,500	\$ 71,796	\$ 375,000	\$ 430,778	Not Applicable
% ACTUAL TO BUDGET	88.75%	126.71%	86.12%	129.76%	Not Applicable

## TRANSFER

Transfer From CIP	230,043	244,798	816,198	402,513	906,139
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<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 1,561,086</b>	<b>\$ 1,927,454</b>	<b>\$ 9,039,409</b>	<b>\$ 10,366,035</b>	<b>\$ 19,962,651</b>
AS BUDGET	\$ 1,645,833	\$ 1,580,130	\$ 9,875,000	\$ 9,480,778	Not Applicable
% ACTUAL TO BUDGET	94.85%	121.98%	91.54%	109.34%	Not Applicable

MEAG YES/PART CONTR/MCT CREDIT	\$ 100,000	\$ 100,000	\$ 732,748	\$ 950,999	\$ 1,307,434
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Note on MEAG Credit/YES/Participant Contribution: excluded from revenues

	Jun 2020	Jun 2019	FY2020 YTD	FY2019 YTD	12-MONTH
<b>PERSONNEL</b>					
Compensation	\$ 85,278	\$ 77,714	\$ 513,853	\$ 473,814	\$ 1,048,598
Benefits	33,338	24,807	178,305	172,872	325,404
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 118,616</b>	<b>\$ 102,521</b>	<b>\$ 692,157</b>	<b>\$ 646,687</b>	<b>\$ 1,374,002</b>
AS BUDGET	\$ 109,087	\$ 100,508	\$ 654,521	\$ 603,048	Not Applicable
% ACTUAL TO BUDGET	108.74%	102.00%	105.75%	107.24%	Not Applicable
<b>CONTRACTED SERVICES</b>					
Consulting	\$ -	\$ -	\$ 17,346	\$ 180	\$ 18,431
Landfill Fees	-	-	-	-	-
Holiday Event	-	4,477	-	4,477	3,658
Maintenance Contracts	386	438	2,887	2,723	5,610
Rents/Leases	548	547	2,740	2,189	6,197
Repairs & Maintenance (Outside)	2,042	19,167	14,272	37,018	41,092
Equipment Rep & Maint	2,042	913	12,042	10,961	29,958
Vehicle Rep & Maint Outside	-	17,169	1,108	21,242	8,125
R & M System - Outside	-	1,086	785	4,815	2,672
R & M Buildings - Outside	-	-	338	-	338
Equip R&M Outside	-	-	-	-	-
Equip Rental	-	-	-	-	-
Vehicle R&M Outside	-	-	-	-	-
R&M Sys Outside	-	-	-	-	-
R&M Build Outside	-	-	-	-	-
R&M Wtr Tank Outside	-	-	-	-	-
R&M Reservoir Outside	-	-	-	-	-
R&M Catv Outside	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	715	1,651	8,591	7,944	19,184
Postage	16	65	16	65	126
Public Relations	-	-	-	-	720
Mkt Expense	800	-	2,446	23,238	10,700
Printing	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	204	368	2,214	6,699
Vehicle Tag & Title Fee	74	24	74	24	74
Ga Dept Rev Fee	900	100	900	900	900
Fees	-	-	319	300	319
Training & Ed	-	-	-	1,500	1,539
Contract Labor	39,675	48,913	244,898	229,955	447,585
Shipping/Freight	-	395	368	480	692
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 45,156</b>	<b>\$ 75,981</b>	<b>\$ 295,224</b>	<b>\$ 313,206</b>	<b>\$ 563,614</b>
AS BUDGET	\$ 50,357	\$ 47,923	\$ 302,140	\$ 287,540	Not Applicable
% ACTUAL TO BUDGET	89.67%	158.55%	97.71%	108.93%	Not Applicable



	Jun 2020	Jun 2019	FY2020 YTD	FY2019 YTD	
<b>SUPPLIES</b>					
Office Supplies	44	717	1,153	1,360	2,012
Postage	-	-	-	-	-
Auto Parts	172	817	1,032	1,445	2,262
Construction Materials	3,035	-	10,511	331	22,740
Damage Claims	-	-	-	-	-
Expendable Fluids	-	-	36	-	36
Tires	-	3,463	1,114	9,454	3,167
Uniform Expense	-	7,941	4,832	10,142	9,492
Janitorial	141	335	1,197	1,249	2,985
Computer Equipment	-	-	-	3,796	7,225
R & M Buildings - Inside	-	-	-	-	4,463
Parks & Grounds R & M Inside	-	-	-	-	-
Util Costs - Util Fund	567	833	6,346	7,312	10,286
Covid-19 Expenses	507	-	2,132	-	2,132
Streetlights	-	-	-	-	-
Auto & Truck Fuel	2,653	2,613	10,624	10,811	26,397
Food	-	113	665	473	5,389
Sm Tool & Min Equip	6,963	5,733	13,386	16,861	40,276
Meters	-	-	-	-	-
Lab Supplies	-	-	-	-	-
Sm Oper Supplies	2,079	5,190	9,889	15,126	32,140
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Power Costs	975,391	1,083,450	5,841,441	6,469,653	11,484,461
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
Misc	-	-	-	-	-
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 1,039,102</b>	<b>\$ 1,124,659</b>	<b>\$ 6,027,262</b>	<b>\$ 6,618,710</b>	<b>\$ 11,950,304</b>
AS BUDGET	\$ 1,055,868	\$ 1,020,298	\$ 6,335,210	\$ 6,121,788	Not Applicable
% ACTUAL TO BUDGET	98.41%	110.23%	95.14%	108.12%	Not Applicable
<b>CAPITAL OUTLAY</b>					
Construction In Progress	\$ 29,798	\$ 32,391	\$ 397,311	\$ 163,691	\$ 632,302
Capital Expenditures	\$ 199,370	\$ 212,407	\$ 418,012	\$ 247,897	\$ 421,394
Depr Exp	\$ 32,012	\$ -	\$ 184,355	\$ -	\$ 472,384
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 261,180</b>	<b>\$ 244,798</b>	<b>\$ 999,678</b>	<b>\$ 411,589</b>	<b>\$ 1,526,081</b>
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
<b>FUND TRANSFERS</b>					
Admin Alloc - Adm Exp	\$ 99,457	\$ 152,207	\$ 515,601	\$ 924,869	\$ 1,500,834
Transfer To Gf	72,808	89,906	497,941	584,671	1,170,420
Transfer To Cip	68,910	77,425	413,462	464,550	949,575
Transfer - E&R	68,910	77,425	413,462	464,550	949,575
<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 310,086</b>	<b>\$ 396,962</b>	<b>\$ 1,840,466</b>	<b>\$ 2,438,640</b>	<b>\$ 4,570,403</b>
AS BUDGET	\$ 327,461	\$ 399,677	\$ 1,964,766	\$ 2,398,063	Not Applicable
% ACTUAL TO BUDGET	94.69%	99.32%	93.67%	101.69%	Not Applicable
<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$ 1,774,140</b>	<b>\$ 1,944,922</b>	<b>\$ 9,854,787</b>	<b>\$ 10,428,832</b>	<b>\$ 19,984,404</b>
AS BUDGET	\$ 1,542,773	\$ 1,568,406	\$ 9,256,637	\$ 9,410,438	Not Applicable
% ACTUAL TO BUDGET	115.00%	124.01%	106.46%	110.82%	Not Applicable

# TELECOM: MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 06/2020 | FY 2020



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COMMENTARY & ANALYSIS

The net operating margin after transfers, FY to date was 2.84%

RECOMMENDATIONS

- \*
- \*
- \*
- \*

MOST RECENT  
12-MONTH

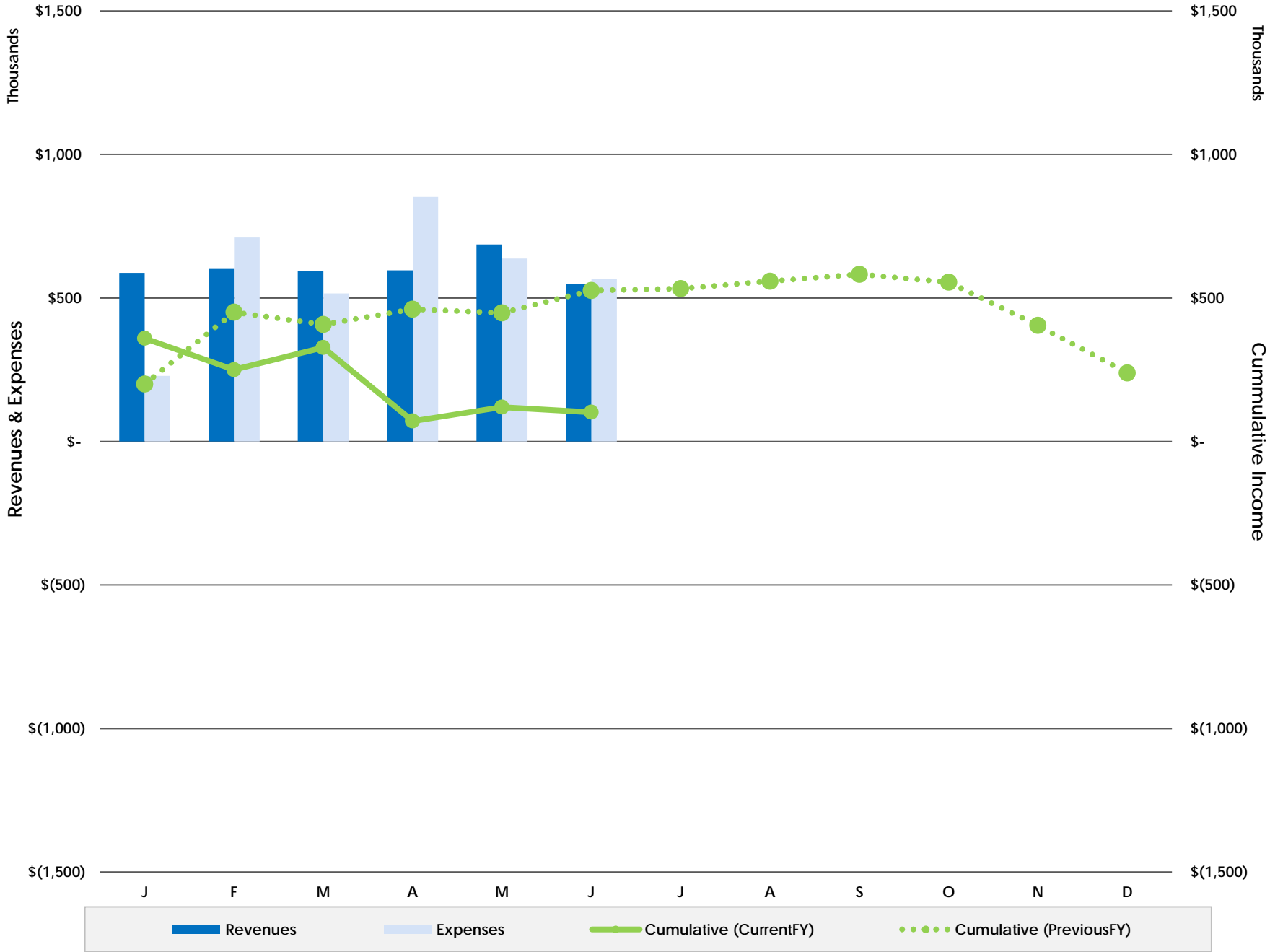
FINANCIALS

	Jun 2020	Jun 2019	FY2020 YTD	FY2019 YTD	
<b>Revenues</b>					
RETAIL SALES	\$ 515,460	\$ 502,641	\$ 3,053,048	\$ 2,979,009	\$ 6,117,864
OTHER REVENUES	47,688	57,906	628,819	482,781	1,085,955
ADJUSTMENTS	(13,968)	(703)	(68,814)	(3,450)	(91,420)
<b>Total Revenues</b>	<b>\$ 549,180</b>	<b>\$ 559,845</b>	<b>\$ 3,613,052</b>	<b>\$ 3,458,340</b>	<b>\$ 7,112,400</b>

<b>Expenses</b>					
PERSONNEL	\$ 66,080	\$ 61,181	\$ 405,816	\$ 389,622	\$ 795,506
PURCHASED & CONTRACTED SVC	11,065	7,995	69,830	64,462	206,867
PURCHASED PROPERTY SERVICES	7,057	11,134	45,568	58,303	106,694
SUPPLIES	30,681	21,887	453,224	195,795	765,177
COST OF GOODS SOLD	302,555	278,421	1,714,009	1,641,237	3,767,061
DEPR, DEBT SVC & OTHER COSTS	117,045	68,638	628,319	471,685	1,185,278
FUND TRANSFERS	32,676	32,448	193,732	111,103	469,914
<b>Total Combined Expenses</b>	<b>\$ 567,159</b>	<b>\$ 481,703</b>	<b>\$ 3,510,499</b>	<b>\$ 2,932,206</b>	<b>\$ 7,296,498</b>

<b>Income</b>					
Before Transfer	\$ 14,698	\$ 110,589	\$ 296,286	\$ 637,237	\$ 285,816
After Transfer	\$ (17,979)	\$ 78,142	\$ 102,554	\$ 526,134	\$ (184,098)
<b>Margin</b>					
Before Transfer	2.68%	19.75%	8.20%	18.43%	4.02%
After Transfer	-3.27%	13.96%	2.84%	15.21%	-2.59%

CHART 1  
MONTHLY DIRECTOR'S REPORT  
REVENUE, EXPENSE & INCOME SUMMARY  
FISCAL YEAR 2020



MOST RECENT  
12-MONTH

Jun 2020 Jun 2019 FY2020 YTD FY2019 YTD

## RETAIL SALES

Note on Telecom Sales: Detail break-down for individual rate class is shown in TELECOM: RETAIL SALES section.

CABLE TELEVISION	\$	222,010	\$	245,327	\$	1,350,753	\$	1,458,447	\$	2,765,562
DVR SERVICE		18,950		20,007		115,800		121,535		235,730
FIBER OPTICS		46,405		45,142		275,898		260,837		551,031
INTERNET		195,079		171,322		1,111,939		1,012,177		2,159,393
TELEPHONE		30,668		17,870		183,771		106,009		372,995
SET TOP BOX		2,349		2,974		14,886		20,004		33,153
<b>Total RETAIL SALES (ACTUAL)</b>	<b>\$</b>	<b>515,460</b>	<b>\$</b>	<b>502,641</b>	<b>\$</b>	<b>3,053,048</b>	<b>\$</b>	<b>2,979,009</b>	<b>\$</b>	<b>6,117,864</b>

## OTHER REVENUES

CATV INSTALL/UPGRADE	\$	915	\$	1,300	\$	19,090	\$	10,159	\$	38,463
MARKETPLACE ADS		-		-		-		25		-
PHONE FEES		509		10,241		3,586		62,245		18,694
EQUIPMENT SALES		7,772		900		46,626		13,610		71,909
MODEM RENTAL		1,929		7,502		11,550		44,604		39,850
VIDEO PRODUCTION REVENUE		-		-		-		-		-
MISCELLANEOUS		5,734		7,929		45,950		54,029		111,953
ADMIN ALLOCATION		20,100		20,367		110,555		129,981		222,175
CONTRIBUTED CAPITAL		-		-		-		-		-
Transfer from CIP		2,981		9,668		346,105		168,127		509,857
MISCELLANEOUS		7,749		-		45,357		-		73,055
<b>Total OTHER REVENUES ACTUAL</b>	<b>\$</b>	<b>47,688</b>	<b>\$</b>	<b>57,906</b>	<b>\$</b>	<b>628,819</b>	<b>\$</b>	<b>482,781</b>	<b>\$</b>	<b>1,085,955</b>

## Adjustment

Note: Adjustment added to match Financials

Adjustment	\$	(13,968)	\$	(703)	\$	(68,814)	\$	(3,450)	\$	(91,420)
<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$</b>	<b>549,180</b>	<b>\$</b>	<b>559,845</b>	<b>\$</b>	<b>3,613,052</b>	<b>\$</b>	<b>3,458,340</b>	<b>\$</b>	<b>7,112,400</b>

SUMMARY

	Jun 2020	Jun 2019	FY2020 YTD	FY2019 YTD	
Personnel	\$ 66,080	\$ 61,181	\$ 405,816	\$ 389,622	\$ 795,506
Purchased & Contracted Svc	11,065	7,995	69,830	64,462	206,867
Purchased Property Services	7,057	11,134	45,568	58,303	106,694
Supplies	30,681	21,887	453,224	195,795	765,177
Cost of Goods Sold	302,555	278,421	1,714,009	1,641,237	3,767,061
Depr, Debt Svc & Other Costs	117,045	68,638	628,319	471,685	1,185,278
Fund Transfers	32,676	32,448	193,732	111,103	469,914
<b>TOTAL SUMMARY (ACTUAL)</b>	<b>\$ 567,159</b>	<b>\$ 481,703</b>	<b>\$ 3,510,499</b>	<b>\$ 2,932,206</b>	<b>\$ 7,296,498</b>

TELECOM

Personnel

Salaries	\$ 45,088	\$ 43,373	\$ 288,734	\$ 264,864	\$ 571,860
Benefits	20,992	17,808	117,083	124,759	223,646
<b>Total Personnel (ACTUAL)</b>	<b>\$ 66,080</b>	<b>\$ 61,181</b>	<b>\$ 405,816</b>	<b>\$ 389,622</b>	<b>\$ 795,506</b>

Purchased & Contracted Svc

Attorney Fees	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	45	46	224	284	526
Web Design	-	-	41	-	348
Consulting - Technical	2,250	-	9,000	9,035	22,500
HOLIDAY EVENTS	650	-	650	-	650
Custodial Service	-	-	-	-	-
Lawn Care & Maintenance	-	-	-	-	-
Security Systems	-	-	258	258	1,365
Pest Control	-	-	-	225	-
Maintenance	1,881	474	4,526	11,309	39,476
Equipment Rents/Leases	454	454	2,459	1,729	5,639
Pole Equip. Rents/Leases	-	-	2,000	-	21,715
Equipment Rental	29	31	87	266	179
CONSULTING - TECHNICAL	-	-	-	70	-
Outside Maintenance	-	561	6,565	12,419	10,359
EQUIPMENT RENTS / LEASES	267	267	1,333	790	3,198
POLE EQUIPMENT RENTS / LEASES	-	-	2,726	-	2,726
MAINTENANCE CONTRACTS	69	69	4,274	206	13,889
EQUIPMENT RENTAL	20	20	58	269	119
COMMUNICATION SERVICES	1,187	228	8,396	1,267	19,799
INTERNET COSTS	1,060	-	2,352	-	2,352
POSTAGE	-	-	-	-	26
TRAVEL EXPENSE	-	-	-	369	77
DUES/FEES	-	-	-	-	2,571
VEHICLE TAG & TITLE FEE	-	3	-	3	-
FCC FEES	3,153	5,793	16,467	21,628	50,523
GA DEPT OF REV FEES	-	-	-	150	-
TRAINING & EDUCATION -EMPLOYEE	-	49	8,360	3,935	8,776
SOFTWARE EXPENSE	-	-	-	250	-
SHIPPING / FREIGHT	-	-	56	-	56
<b>Total Purchased &amp; Contracted Svc (ACTUAL)</b>	<b>\$ 11,065</b>	<b>\$ 7,995</b>	<b>\$ 69,830</b>	<b>\$ 64,462</b>	<b>\$ 206,867</b>

	Jun 2020	Jun 2019	FY2020 YTD	FY2019 YTD	12-MONTH
<b>Purchased Property Services</b>					
Equipment Rep & Maint -Outside	-	-	-	-	-
Equipment Rental	-	-	-	-	-
Repair & Maintenance (Outside)	-	-	-	-	-
Repair & Maintenance (Inside)	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
Other Contractual Services	-	-	-	-	-
Communication Services	660	3,310	7,274	12,774	17,926
Postage	-	-	-	-	-
INTERNET COSTS	-	-	-	-	2,000
Public Relations	-	-	-	-	120
Marketing Expense	-	-	-	36	-
Utility Bill Printing Services	-	-	-	-	-
Dues & Subscriptions	-	-	-	-	-
Fees	-	-	78	6,154	5,441
FCC Fees	-	-	-	-	-
Training & Education	-	-	182	37	207
General Liability Insurance	-	-	-	-	-
Vehicle Tag & Title Fee	-	-	-	-	-
GA Dept Revenue Fee	200	-	200	100	200
Uniform Rental	-	-	-	-	-
Contract Labor	6,197	7,561	37,240	38,656	79,413
Fines/Late Fee	-	-	-	-	100
Shipping/Freight	-	263	594	547	1,287
<b>Total Purchased Property Services (ACTUAL)</b>	<b>\$ 7,057</b>	<b>\$ 11,134</b>	<b>\$ 45,568</b>	<b>\$ 58,303</b>	<b>\$ 106,694</b>



## TELECOM (Continued)

## Supplies

	Jun 2020	Jun 2019	FY2020 YTD	FY2019 YTD	12-MONTH
Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies & Expense	-	41	497	82	549
Postage	-	-	-	-	-
Auto Parts	256	52	2,725	840	3,068
CONSTRUCTION MATERIALS	2,921	12	12,745	12	19,607
Damage Claims	-	-	-	125	-
Tires	-	-	1,777	479	2,860
Uniform Expense	-	271	-	647	53
Janitorial Supplies	141	241	1,141	1,077	2,728
Computer Equipment	-	-	-	-	-
Equipment Parts	129	271	3,022	4,420	6,548
R&M Building - Inside	-	-	-	896	429
Equipment R&M - Inside	-	-	-	-	-
System R&M - Inside	4,225	4,266	24,586	31,145	60,103
Sys R&M - Inside/Shipping	-	-	-	-	508
COVID-19 EXPENSES	319	-	319	-	319
Utility Costs	4,547	1,519	23,710	22,759	55,415
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	1,159	2,775	5,472	11,638	(1,807)
Food	-	90	392	450	980
Small Tools & Minor Equipment	1,066	427	3,445	727	6,295
Small Operating Supplies	3,510	1,461	9,405	3,265	14,601
Construction Material	-	-	-	-	-
Uniform Expense	-	-	-	-	-
Equipment Pur (Less than \$5M)	-	-	-	-	-
OFFICE SUPPLIES & EXPENSES	-	-	771	991	935
AUTO PARTS	-	-	-	684	-
CONSTRUCTION MATERIALS	2,605	-	3,391	-	4,495
UNIFORM EXPENSE	-	399	683	2,803	683
JANITORIAL SUPPLIES	-	18	66	18	129
COMPUTER EQUIP NON-CAP	-	-	2,574	8,754	9,172
EQUIPMENT PARTS	-	-	1,442	2,398	4,431
REPAIRS & MAINTENANCE	-	7,595	3,833	36,260	36,785
COVID-19 EXPENSES	94	-	112	-	112
AUTO & TRUCK FUEL	1,268	-	5,548	88	28,591
SMALL TOOLS & MINOR EQUIPMENT	810	1,550	4,140	6,238	11,526
SMALL OPERATING SUPPLIES	2,923	898	12,770	1,906	20,488
CONSTRUCTION IN PROGRESS	2,981	-	318,303	57,010	377,136
DEPRECIATION EXPENSE	1,726	-	10,355	-	10,355
EQUIPMENT	-	-	-	-	88,085
<b>Total Supplies (ACTUAL)</b>	<b>\$ 30,681</b>	<b>\$ 21,887</b>	<b>\$ 453,224</b>	<b>\$ 195,795</b>	<b>\$ 765,177</b>

	Jun 2020	Jun 2019	FY2020 YTD	FY2019 YTD	12-MONTH
<b>Cost of Goods Sold</b>					
Internet Costs	-	-	-	-	-
Cost of Sales Telephone	-	-	-	-	-
Cost of Sales Fiber	-	-	-	-	-
Cost of Sales Electricity	-	-	-	-	-
Cost of Sales Telephone	18,281	16,077	100,947	81,316	201,963
Cost of Sales CATV	252,691	230,954	1,442,721	1,399,311	3,215,508
Cost of Sales Internet	21,779	21,439	111,039	109,320	230,649
Cost of Sales Internet	-	-	-	-	-
Cost of Sales Fiber	9,804	9,950	59,301	51,289	118,942
Cost of Programming CATV	-	-	-	-	-
CATV Video Production	-	-	-	-	-
<b>Total Cost of Goods Sold (ACTUAL)</b>	<b>\$ 302,555</b>	<b>\$ 278,421</b>	<b>\$ 1,714,009</b>	<b>\$ 1,641,237</b>	<b>\$ 3,767,061</b>

<b>Depr, Debt Svc &amp; Other Costs</b>					
Damage Claims	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	-	-	-	-	-
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	14,608	-	88,528	-	246,938
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	99,457	58,970	515,601	358,328	897,316
Utility Bad Debt Expense	-	-	-	-	-
Revenue Bond Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Interest Expenses (Bond)	-	-	-	-	-
Construction in Progress	2,980	9,668	24,191	113,357	41,024
Capital Exp-Software	-	-	-	-	-
Capital Exp - Equipment	-	-	-	-	-
<b>Total Depr, Debt Svc &amp; Other Costs (ACTUAL)</b>	<b>\$ 117,045</b>	<b>\$ 68,638</b>	<b>\$ 628,319</b>	<b>\$ 471,685</b>	<b>\$ 1,185,278</b>

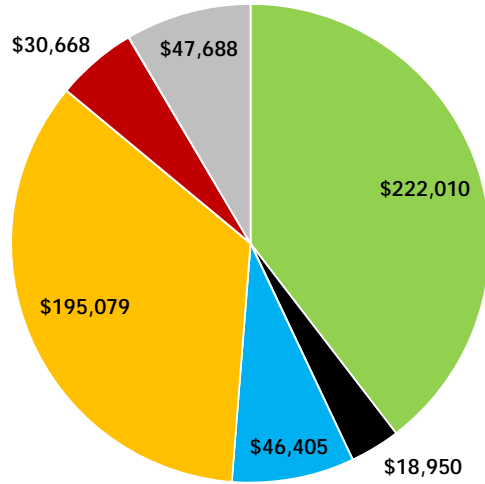
<b>Fund Transfers</b>					
Transfer 5% to General Fund	15,364	32,448	94,553	111,103	185,443
TRANS OUT UTIL 5% TO GEN FUND	17,312	-	99,180	-	284,471
<b>Total Fund Transfers (ACTUAL)</b>	<b>\$ 32,676</b>	<b>\$ 32,448</b>	<b>\$ 193,732</b>	<b>\$ 111,103</b>	<b>\$ 469,914</b>

<b>TOTAL TELECOM EXPENSES (ACTUAL)</b>	<b>\$ 567,159</b>	<b>\$ 481,703</b>	<b>\$ 3,510,499</b>	<b>\$ 2,932,206</b>	<b>\$ 7,296,498</b>
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CHART 5  
MONTHLY DIRECTOR'S REPORT  
REVENUES & EXPENSES

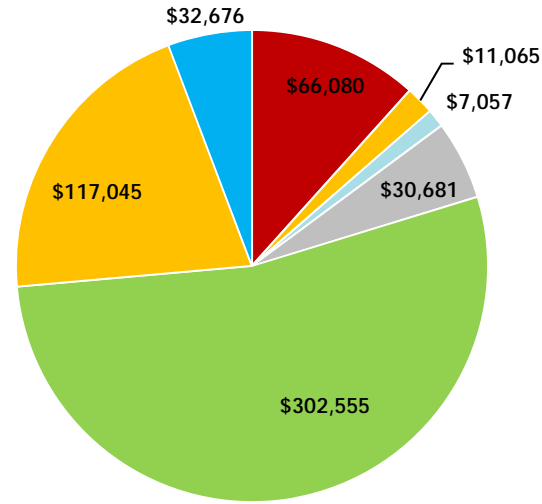
REVENUES [Jun 2020]

- CABLE TELEVISION
- DVR SERVICE
- FIBER OPTICS
- INTERNET
- TELEPHONE
- OTHER REVENUES



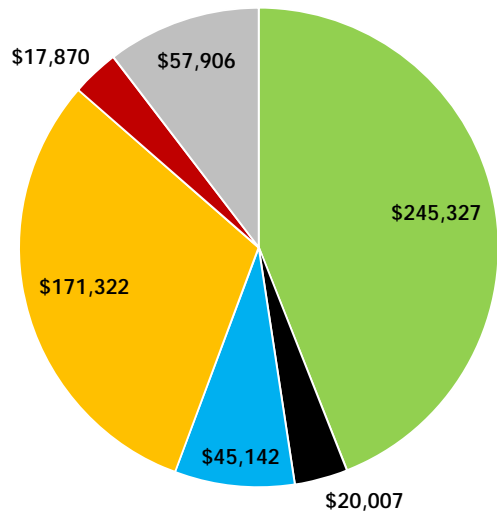
EXPENSES [Jun 2020]

- PERSONNEL
- PURCHASED & CONTRACTED SVC
- PURCHASED PROPERTY SERVICES
- SUPPLIES
- COST OF GOODS SOLD
- DEPR, DEBT SVC & OTHER COSTS
- FUND TRANSFERS



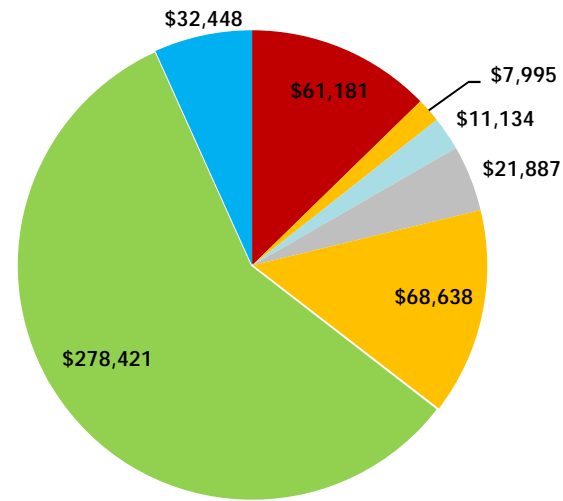
REVENUES [Jun 2019]

- CABLE TELEVISION
- DVR SERVICE
- FIBER OPTICS
- INTERNET
- TELEPHONE
- OTHER REVENUES



EXPENSES [Jun 2019]

- PERSONNEL
- PURCHASED & CONTRACTED SVC
- PURCHASED PROPERTY SERVICES
- SUPPLIES
- COST OF GOODS SOLD
- DEPR, DEBT SVC & OTHER COSTS
- FUND TRANSFERS



MOST RECENT  
12-MONTH

	Jun 2020	Jun 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>BASIC &amp; EXPANDED BASIC</b>					
Number of Bills	2,809	3,093	17,094	19,543	35,140
Revenue (\$)	\$ 212,198	\$ 235,509	\$ 1,290,892	\$ 1,402,546	\$ 2,647,284
Revenue Per Bill (\$)	\$ 76	\$ 76	\$ 76	\$ 72	\$ 75
<b>MINI BASIC</b>					
Number of Bills	164	169	1,001	1,057	2,034
Revenue (\$)	\$ 6,136	\$ 6,452	\$ 37,686	\$ 36,470	\$ 76,212
Revenue Per Bill (\$)	\$ 37	\$ 38	\$ 38	\$ 35	\$ 37
<b>BOSTWICK</b>					
Number of Bills	15	17	90	102	190
Revenue (\$)	\$ 1,087	\$ 1,299	\$ 6,817	\$ 7,453	\$ 14,376
Revenue Per Bill (\$)	\$ 72	\$ 76	\$ 76	\$ 73	\$ 76
<b>BULK CATV/MOTEL</b>					
Number of Bills	5	4	30	24	55
Revenue (\$)	\$ 1,550	\$ 990	\$ 9,300	\$ 5,940	\$ 15,565
Revenue Per Bill (\$)	\$ 310	\$ 248	\$ 310	\$ 248	\$ 283
<b>SHOWTIME</b>					
Number of Bills	7	7	52	42	99
Revenue (\$)	\$ 103	\$ 103	\$ 754	\$ 615	\$ 1,427
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 14	\$ 15	\$ 14
<b>SHOW/HBO</b>					
Number of Bills	9	9	49	46	94
Revenue (\$)	\$ 113	\$ 106	\$ 606	\$ 570	\$ 1,145
Revenue Per Bill (\$)	\$ 13	\$ 12	\$ 12	\$ 12	\$ 12
<b>BULK SHOWTIME/MOTEL</b>					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CINEMAX</b>					
Number of Bills	2	2	15	12	32
Revenue (\$)	\$ 29	\$ 29	\$ 219	\$ 176	\$ 453
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 15	\$ 15	\$ 14

MOST RECENT  
12-MONTH

	Jun 2020	Jun 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>HBO</b>					
Number of Bills	27	36	146	170	313
Revenue (\$)	\$ 396	\$ 461	\$ 2,099	\$ 2,424	\$ 4,423
Revenue Per Bill (\$)	\$ 15	\$ 13	\$ 14	\$ 14	\$ 14
<b>MAX/HBO</b>					
Number of Bills	7	7	34	32	65
Revenue (\$)	\$ 75	\$ 81	\$ 404	\$ 394	\$ 786
Revenue Per Bill (\$)	\$ 11	\$ 12	\$ 12	\$ 12	\$ 12
<b>PLAYBOY</b>					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>STARZ</b>					
Number of Bills	21	21	130	128	262
Revenue (\$)	\$ 322	\$ 299	\$ 1,977	\$ 1,859	\$ 3,891
Revenue Per Bill (\$)	\$ 15	\$ 14	\$ 15	\$ 15	\$ 15
<b>DVR</b>					
Number of Bills	149	144	886	928	1,780
Revenue (\$)	\$ 13,964	\$ 13,982	\$ 84,120	\$ 86,267	\$ 169,175
Revenue Per Bill (\$)	\$ 94	\$ 97	\$ 95	\$ 93	\$ 95
<b>NON DVR</b>					
Number of Bills	43	54	253	323	576
Revenue (\$)	\$ 3,977	\$ 4,973	\$ 25,674	\$ 28,462	\$ 54,467
Revenue Per Bill (\$)	\$ 92	\$ 92	\$ 101	\$ 88	\$ 95
<b>SET TOP BOX</b>					
Number of Bills	191	319	1,207	2,097	2,688
Revenue (\$)	\$ 2,349	\$ 2,974	\$ 14,886	\$ 20,004	\$ 33,153
Revenue Per Bill (\$)	\$ 12	\$ 9	\$ 12	\$ 10	\$ 12

	Jun 2020	Jun 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>ADD'L DVR BOX</b>					
Number of Bills	55	84	330	562	678
Revenue (\$)	\$ 800	\$ 836	\$ 4,740	\$ 5,540	\$ 9,616
Revenue Per Bill (\$)	\$ 15	\$ 10	\$ 14	\$ 10	\$ 14
<b>ADD'L NON DVR BOX</b>					
Number of Bills	19	31	124	182	251
Revenue (\$)	\$ 210	\$ 215	\$ 1,266	\$ 1,265	\$ 2,472
Revenue Per Bill (\$)	\$ 11	\$ 7	\$ 10	\$ 7	\$ 10
<b>FIBER</b>					
Number of Bills	111	111	652	471	1,232
Revenue (\$)	\$ 46,405	\$ 45,142	\$ 275,898	\$ 260,837	\$ 551,031
Revenue Per Bill (\$)	\$ 418	\$ 407	\$ 423	\$ 554	\$ 447
<b>INTERNET</b>					
Number of Bills	3,960	3,689	22,986	22,009	45,295
Revenue (\$)	\$ 192,261	\$ 168,664	\$ 1,094,565	\$ 994,037	\$ 2,125,477
Revenue Per Bill (\$)	\$ 49	\$ 46	\$ 48	\$ 45	\$ 47
<b>WIRELESS INTERNET</b>					
Number of Bills	43	41	261	283	516
Revenue (\$)	\$ 2,818	\$ 2,658	\$ 17,374	\$ 18,140	\$ 33,916
Revenue Per Bill (\$)	\$ 66	\$ 65	\$ 67	\$ 64	\$ 66
<b>RESIDENTIAL PHONE</b>					
Number of Bills	850	877	5,074	5,464	10,258
Revenue (\$)	\$ 10,188	\$ 2,897	\$ 60,353	\$ 16,538	\$ 114,845
Revenue Per Bill (\$)	\$ 12	\$ 3	\$ 12	\$ 3	\$ 11
<b>COMMERCIAL PHONE</b>					
Number of Bills	284	428	1,692	2,583	3,537
Revenue (\$)	\$ 20,480	\$ 14,973	\$ 123,418	\$ 89,471	\$ 247,970
Revenue Per Bill (\$)	\$ 72	\$ 35	\$ 73	\$ 35	\$ 70
<b>TOTAL REVENUES</b>	<b>\$ 515,460</b>	<b>\$ 502,641</b>	<b>\$ 3,053,048</b>	<b>\$ 2,979,009</b>	<b>\$ 6,107,684</b>

CHART 7  
REVENUES FROM SALES BY CLASS  
CURRENT VS. PREVIOUS FISCAL YEAR

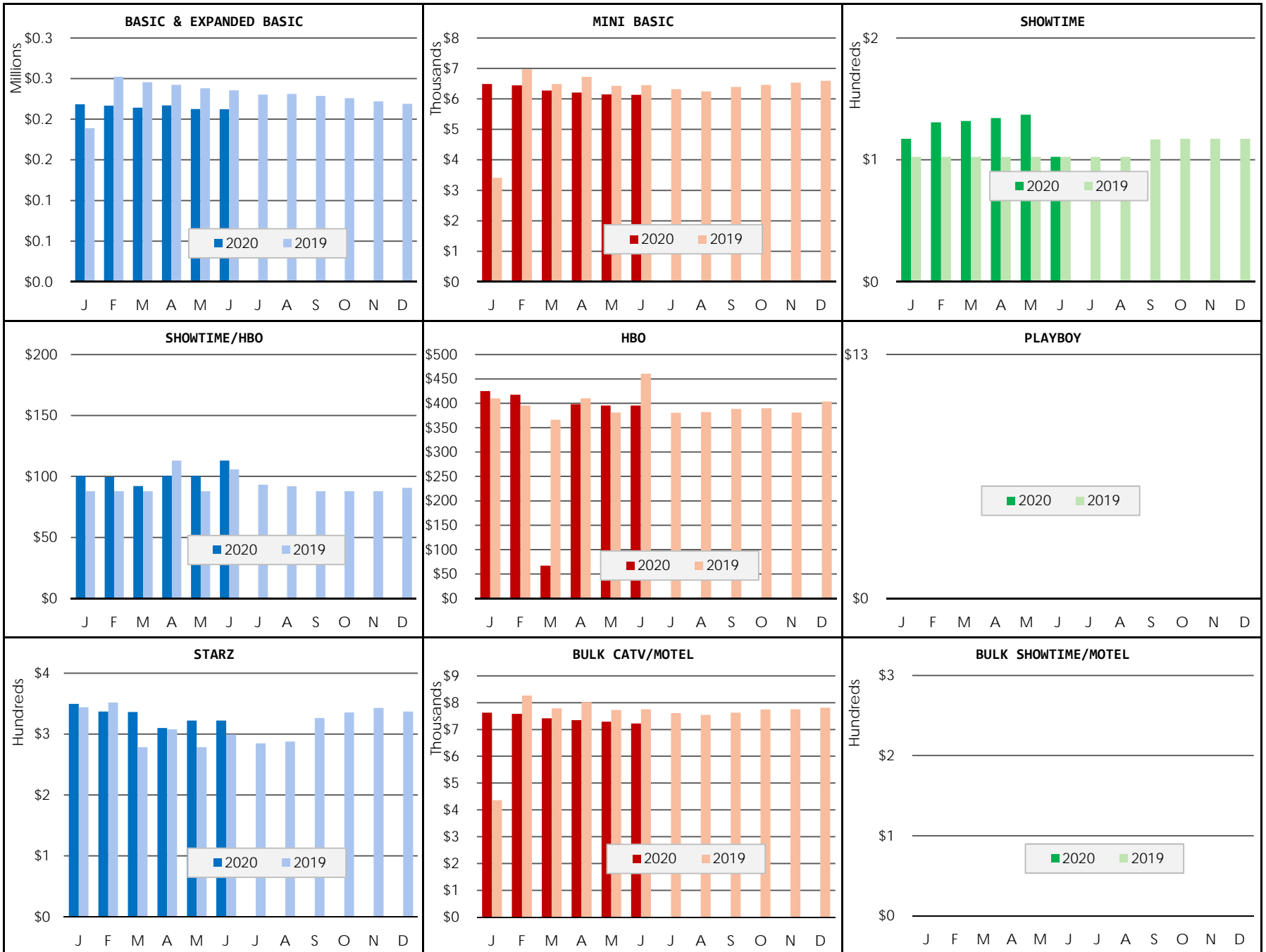


CHART 7  
REVENUES FROM SALES BY CLASS  
CURRENT VS. PREVIOUS FISCAL YEAR

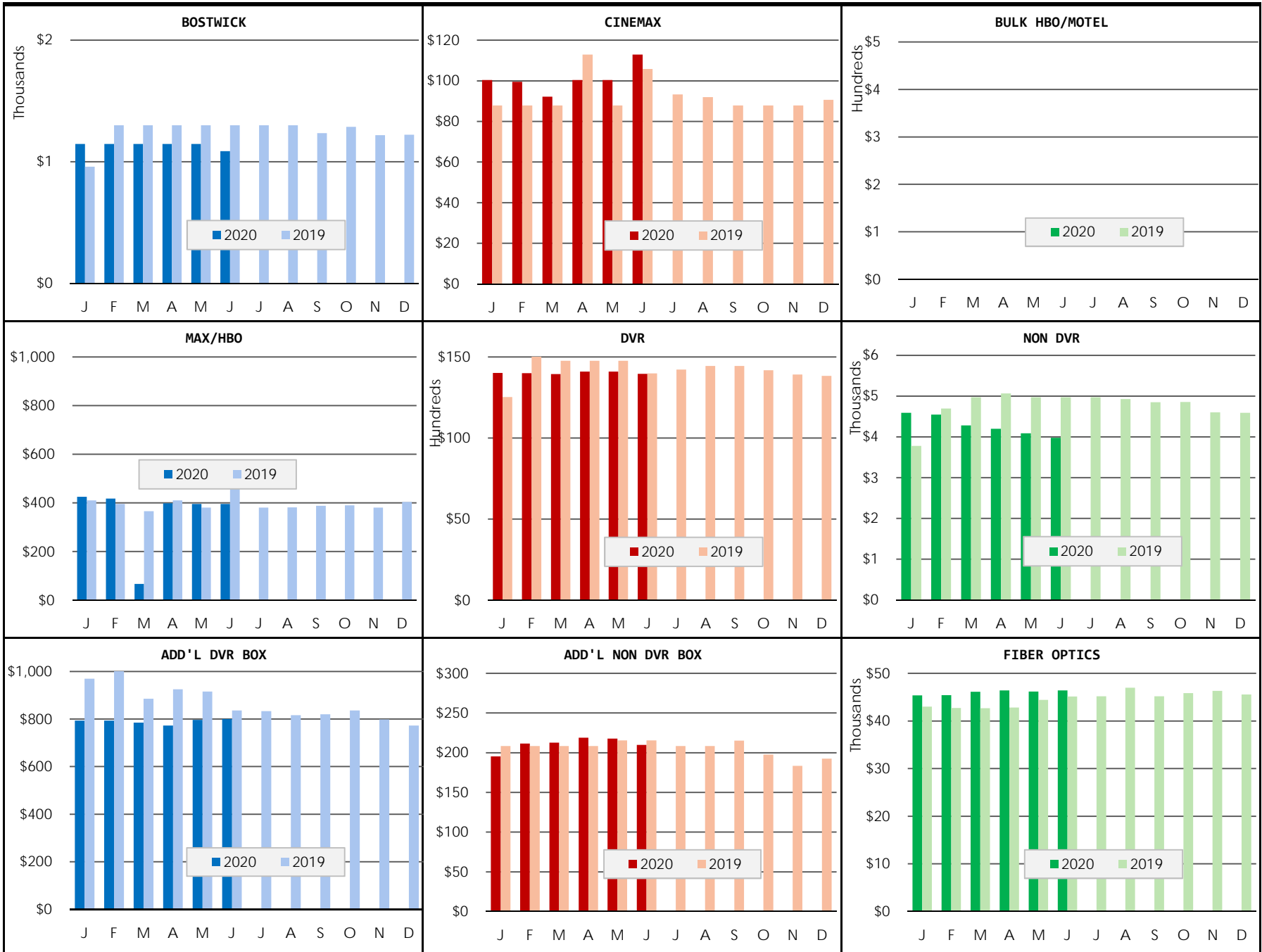
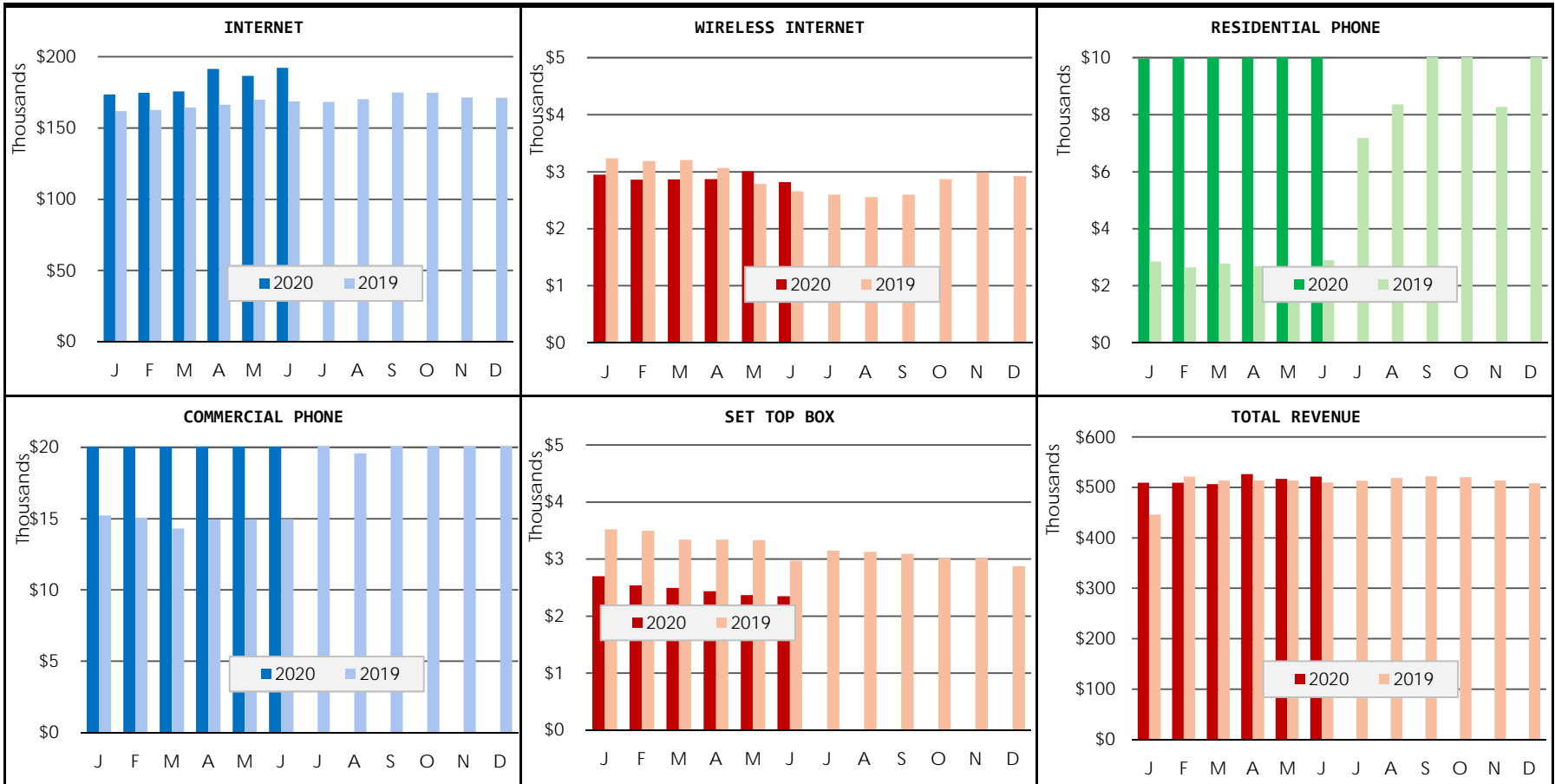




CHART 7  
REVENUES FROM SALES BY CLASS  
CURRENT VS. PREVIOUS FISCAL YEAR





**WATER, SEWER, GAS &  
STORMWATER  
MONTHLY REPORT**

**JULY  
2020**

**2020 Project List**

	Estimated Start Date	Estimated Completion Date	Notes	Progress
<b>Natural Gas</b>				
Milledge Ave/Davis St gas main extension	Mar-20	May-20	Install 420' of 2" gas main along Milledge Ave from Davis Street	Completed
Southview, Bolton, Pierce, Reese and Olympian Way main replacement	Mar-20	May-20	Replace 4500' of 2" steel	Ongoing
Snows Mill Rd/Jones Woods Rd gas extension	May-20	Aug-20	Install 8.6 miles of 4" plastic gas main to serve area	Started
Hwy 11 South gas renewal	May-20	Sep-20	Replace 3.8 miles of 4" high pressure steel with 4" plastic / Bid opening 3/18	Started
Victory Drive main replacement	May-20	Jun-20	Replace 1500' of 2" steel	Ongoing
Harris & Lacy Streets main replacement	Jul-20	Sep-20	Replace 200' of 2" steel	Ongoing
Main extension MAB Development	Jun-20	Oct-20	Install 4" plastic thru MAB development	Design Phase
Stone Creek Phase 2	Jan-20	Jun-20	Gas service for new development 162 lots	Completed
<b>Sewer Collection</b>				
Sewer Right-of-way easement cutting	Seasonal	Seasonal	Cutting of sewer right-of-ways thru out system	Ongoing
2018 CDBG	Sep-18	Jul-20	Bid opening scheduled for August 6th/Awarded to IPR	Started
Birch Street I&I Rehab	Feb-19	Jul-20	Rehab of main & manholes to reduce inflow & infiltration	Ongoing
Hwy 138/Alcovy River Sewer	Jan-18	Dec-20	Survey phase/Engineering	Ongoing
<b>Sewer Plant</b>				
Belt Press Rental	Jan-20	Mar-20	Sludge press working great/Rental continues due to loss of land	Ongoing
Design/Review for WWTP rehab	Feb-18	Jan-20	Engineering phase	Ongoing
<b>Water Distribution</b>				
Wall Rd water extension #2	Nov-19	Jan-20	Install 3600' of 8" water main along Wall Rd from Jim Daws to Mountain Creek Church Rd	Completed
Dewey Hogan water extension	Feb-20	Mar-20	Install 4224' of 8" water main along Dewey Hogan Rd and Brookside Drive	Completed
Milledge Ave/Davis St water main extension	Aug-19	Mar-20	Install 420' of 6" water main along Milledge Ave from Davis Street	Completed
Loganville Water Extension	Jul-18	Dec-20	Bid opening Oct 17th / Job awarded to Mid-South & AllSouth Contractors	Started
<b>Water Treatment Plant</b>				
<b>Stormwater</b>				
2020 CDBG	Jan-20	Jan-20	Install storm drainage along Cherokee Ave, Wilkins Dr, Colquitt St, S Hubbard St, and Indian Creek Dr	Submitted
McDaniel Street drainage rehab	Feb-20	Mar-20	Replace section of curb & sidewalk and address drainage at 3 driveways	Completed
Alcovy Street @ Barrett St drainage rehab	May-20	May-20	Install drain and raise sidewalk	Completed

**2020 CIP Completion**

Purchased 3 Ford F150 trucks for Sewer, Gas, & Stormwater departments  
 Awarded Hwy 11 S gas renewal project to replace 4 miles of 4" steel to 4" plastic to low bid of \$331,251.00 to Harrison & Harrison  
 Water Main Extension - 6,050' water main along Dewey Hogan Rd & Brookside Drive / Installation by City crews  
 Gas Main Extension - 8.6 miles of 4" gas main along Snows Mill Rd & Jones Woods Rd to serve existing/future poultry houses / Installation by City crews  
 Purchase of 2.2 M Charter belt press for Jacks Creek WWTP - \$409,648.00

# **WATER / WASTEWATER: MONTHLY DIRECTOR'S REPORT**

REPORTING PERIOD: 06/2020 | FY 2020



COVER	1
OVERVIEW	2
SALES REPORT	3-4
SALES STATISTICS	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

# CITY OF MONROE: WATER & SEWER FUND OVERVIEW

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	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	FY 2020	AS BUDGET	FY 2019
<b>REVENUES</b>	<b>\$ 1.308M</b>	<b>\$ 0.911M</b>	<b>\$ 1.102M</b>	<b>\$ 1.320M</b>	<b>\$ 1.733M</b>	<b>\$ 3.333M</b>							<b>\$ 9.708M</b>	<b>\$ 10.621M</b>	<b>\$ 6.210M</b>
PERSONNEL COSTS	\$ 0.166M	\$ 0.161M	\$ 0.188M	\$ 0.178M	\$ 0.240M	\$ 0.177M							\$ 1.109M	\$ 2.512M	\$ 1.128M
CONTRACTED SVC	\$ 0.040M	\$ 0.072M	\$ 0.068M	\$ 0.107M	\$ 0.059M	\$ 0.080M							\$ 0.424M	\$ 1.334M	\$ 0.269M
SUPPLIES	\$ 0.072M	\$ 0.182M	\$ 0.342M	\$ 0.264M	\$ 0.447M	\$ 0.260M							\$ 1.567M	\$ 1.788M	\$ 1.304M
CAPITAL OUTLAY	\$ 0.158M	\$ 0.179M	\$ 0.305M	\$ 0.716M	\$ 0.752M	\$ 1.273M							\$ 3.382M	\$ 2.437M	\$ 1.370M
FUND TRANSFERS	\$ 0.111M	\$ 0.112M	\$ 0.113M	\$ 0.113M	\$ 0.112M	\$ 0.111M							\$ 0.672M	\$ 1.430M	\$ 0.724M
DEPRECIATION	\$ -	\$ -	\$ 0.462M	\$ 0.154M	\$ 0.154M	\$ 0.154M							\$ 0.925M	\$ -	\$ -
<b>EXPENSES</b>	<b>\$ 0.547M</b>	<b>\$ 0.705M</b>	<b>\$ 1.478M</b>	<b>\$ 1.532M</b>	<b>\$ 1.763M</b>	<b>\$ 2.055M</b>							<b>\$ 8.079M</b>	<b>\$ 9.501M</b>	<b>\$ 4.795M</b>
<b>MARGIN</b>	<b>\$ 0.761M</b>	<b>\$ 0.206M</b>	<b>\$ (0.376M)</b>	<b>\$ (0.212M)</b>	<b>\$ (0.030M)</b>	<b>\$ 1.278M</b>							<b>\$ 1.629M</b>	<b>\$ 1.120M</b>	<b>\$ 1.415M</b>

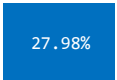
12-MO PROCESSED KGAL



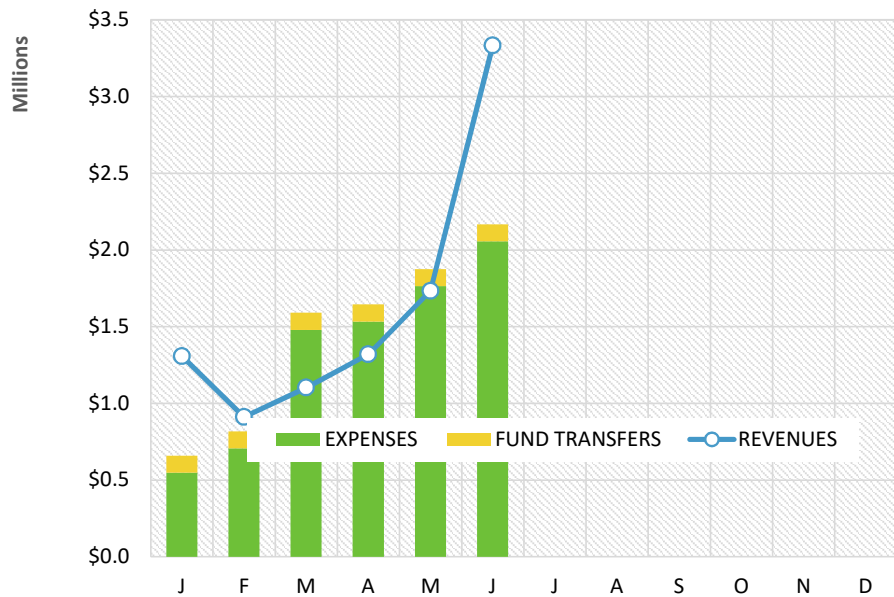
12-MO RETAIL KGAL



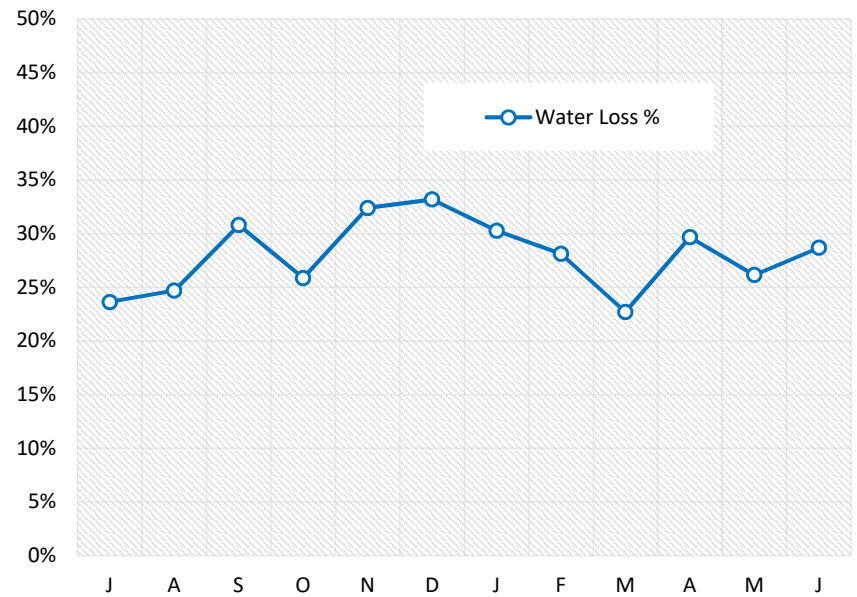
ROLLING 12-MO LINE LOSS



**REVENUES vs. EXPENSES**



**MONTHLY WATER PROCESSED VS SOLD**



## RETAIL SALES REPORT

[Jan 2020](#)
[Feb 2020](#)
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[Apr 2020](#)
[May 2020](#)
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[Jul 2020](#)
[Aug 2020](#)
[Sep 2020](#)
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[Dec 2020](#)

### CUSTOMER COUNT - WATER

Residential	8,354	8,375	8,419	8,461	8,463	8,499
Commercial	928	931	934	932	930	928
Industrial	1	1	1	1	1	1
Water Authority	1	1	1	1	1	1
Residential Sprinkler	327	337	351	356	371	384
Commercial Sprinkler	80	80	80	79	79	82
<b>Total</b>	<b>9,691</b>	<b>9,725</b>	<b>9,786</b>	<b>9,830</b>	<b>9,845</b>	<b>9,895</b>

YOY Δ                    -0.38%        0.06%        -3.26%        0.29%        0.28%        0.70%

### KGALLONS - WATER

Residential	33,533	32,784	31,819	32,295	35,474	38,677
Commercial	9,916	10,201	10,542	9,524	8,612	9,456
Industrial	1,593	1,692	1,932	1,530	1,551	1,458
Water Authority	27	4	-	2	-	2,210
<b>Total</b>	<b>45,069</b>	<b>44,682</b>	<b>44,294</b>	<b>43,351</b>	<b>45,637</b>	<b>51,801</b>

YOY Δ                    -14.91%        -9.61%        -8.55%        -14.42%        -10.26%        -16.02%

### REVENUE - WATER

Residential	\$ 0.289M	\$ 0.281M	\$ 0.274M	\$ 0.277M	\$ 0.300M	\$ 0.323M
Commercial	\$ 0.076M	\$ 0.078M	\$ 0.080M	\$ 0.075M	\$ 0.069M	\$ 0.075M
Industrial	\$ 0.007M	\$ 0.007M	\$ 0.008M	\$ 0.006M	\$ 0.006M	\$ 0.006M
Water Authority	\$ 0.000M	\$ 0.000M	\$ -	\$ 0.000M	\$ 0.000M	\$ 0.009M
<b>Total</b>	<b>\$ 0.372M</b>	<b>\$ 0.366M</b>	<b>\$ 0.362M</b>	<b>\$ 0.358M</b>	<b>\$ 0.376M</b>	<b>\$ 0.413M</b>

YOY Δ                    -8.00%        -3.57%        -2.02%        -7.51%        -2.31%        -10.23%

## RETAIL SALES REPORT

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[Feb 2020](#)
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[Nov 2020](#)
[Dec 2020](#)

### CUSTOMER COUNT - SEWER

Residential	6,402	6,427	6,465	6,488	6,491	6,525
Commercial	776	781	784	785	782	782
Water Authority	1	1	1	1	1	1
<b>Total</b>	<b>7,179</b>	<b>7,209</b>	<b>7,250</b>	<b>7,274</b>	<b>7,274</b>	<b>7,308</b>
YOY Δ	1.26%	2.23%	-1.99%	2.25%	2.22%	2.90%

### KGALLONS - SEWER

Residential	33,533	32,784	31,819	32,295	35,474	38,677
Commercial	9,916	10,201	10,542	9,524	8,612	9,456
Water Authority	27	4	-	2	-	2,210
<b>Total</b>	<b>43,476</b>	<b>42,990</b>	<b>42,362</b>	<b>41,821</b>	<b>44,086</b>	<b>50,343</b>
YOY Δ	-14.69%	-9.81%	-10.10%	-14.74%	-10.50%	-16.06%

### REVENUE - SEWER

Residential	\$ 0.203M	\$ 0.201M	\$ 0.197M	\$ 0.201M	\$ 0.207M	\$ 0.212M
Commercial	\$ 0.123M	\$ 0.123M	\$ 0.130M	\$ 0.119M	\$ 0.101M	\$ 0.102M
Water Authority	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M
<b>Total</b>	<b>\$ 0.327M</b>	<b>\$ 0.326M</b>	<b>\$ 0.328M</b>	<b>\$ 0.321M</b>	<b>\$ 0.309M</b>	<b>\$ 0.316M</b>
YOY Δ	-6.04%	2.58%	1.68%	-1.69%	-2.01%	-8.16%

## SALES STATISTICS

[Jan 2020](#)
[Feb 2020](#)
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[YTD](#)

### AVERAGE KGALLONS/CUSTOMER (WATER)

Residential	4	4	4	4	4	5	4
Commercial	11	11	11	10	9	10	10
Industrial	1,593	1,692	1,932	1,530	1,551	1,458	1,626
Water Authority	27	4	-	2	-	2,210	374

### AVERAGE \$/CUSTOMER (WATER)

Residential	\$35	\$34	\$33	\$33	\$35	\$38	\$34
Commercial	\$82	\$84	\$86	\$80	\$74	\$81	\$81
Industrial	\$6,604	\$7,004	\$7,974	\$6,350	\$6,435	\$6,059	\$6,738
Water Authority	\$278	\$185	\$0	\$177	\$169	\$9,097	\$1,651

### AVERAGE \$/KGALLON (WATER)

Residential	\$8.6214	\$8.5603	\$8.6037	\$8.5680	\$8.4525	\$8.3588	\$8.5275
Commercial	\$7.6830	\$7.6382	\$7.6205	\$7.8229	\$8.0267	\$7.9288	\$7.7867
Industrial	\$4.1459	\$4.1397	\$4.1273	\$4.1503	\$4.1488	\$4.1557	\$4.1446
Water Authority	\$10.2900	\$46.2275		\$88.4150		\$4.1164	\$37.2622
<b>Average</b>	<b>\$7.6851</b>	<b>\$16.6414</b>	<b>\$6.7838</b>	<b>\$27.2391</b>	<b>\$6.8760</b>	<b>\$6.1399</b>	<b>\$11.8942</b>

### AVERAGE KGALLONS/CUSTOMER (SEWER)

Residential	5	5	5	5	5	6	5
Commercial	13	13	13	12	11	12	12
Water Authority	27	4	-	2	-	2,210	374

### AVERAGE \$/CUSTOMER (SEWER)

Residential	\$32	\$31	\$31	\$31	\$32	\$33	\$31
Commercial	\$158	\$158	\$166	\$151	\$129	\$131	\$149
Water Authority	\$1,386	\$1,311	\$1,226	\$1,423	\$1,364	\$1,460	\$1,362

### AVERAGE \$/KGALLON (SEWER)

Residential	\$6.0565	\$6.1288	\$6.2005	\$6.2102	\$5.8236	\$5.4933	\$5.9855
Commercial	\$12.3743	\$12.0832	\$12.3213	\$12.4743	\$11.6872	\$10.8371	\$11.9629
Water Authority	\$51.3259	\$327.7950		\$711.5550		\$0.6608	\$272.8342
<b>Average</b>	<b>\$23.2523</b>	<b>\$115.3357</b>	<b>\$9.2609</b>	<b>\$243.4132</b>	<b>\$8.7554</b>	<b>\$5.6637</b>	<b>\$67.6135</b>



MOST RECENT  
12-MONTH

	Jun 2020	Jun 2019	FY2020 YTD	FY2019 YTD	
<b>SALES REVENUES</b>					
WATER SALES	\$ 411,319	\$ 458,686	\$ 2,227,328	\$ 2,359,703	\$ 4,964,977
SEWER SALES	\$ 313,249	\$ 342,714	\$ 1,908,523	\$ 1,943,756	\$ 3,948,161
<b>SALES REVENUES (ACTUAL)</b>	<b>\$ 724,569</b>	<b>\$ 801,400</b>	<b>\$ 4,135,851</b>	<b>\$ 4,303,459</b>	<b>\$ 8,913,137</b>
AS BUDGET	\$ 758,333	\$ 725,000	\$ 4,550,000	\$ 4,350,000	Not Applicable
% ACTUAL TO BUDGET	95.55%	110.54%	90.90%	98.93%	Not Applicable

**OTHER REVENUES**

**WATER**

OP REVENUE	\$ 152	\$ 954	\$ 1,025	\$ 12,902	\$ 134
MISC REVENUE	\$ 5,485	\$ 5,290	\$ 33,913	\$ 31,740	\$ 10,094
SALE OF FIXED ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -
REIMB DAMAGE PROP	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 48,475	\$ 29,100	\$ 227,792	\$ 290,300	\$ 46,325
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 1,262,371	\$ -	\$ 1,262,371	\$ -	\$ -
ADMIN ALLOC WATER	\$ 20,100	\$ 20,863	\$ 110,555	\$ 133,144	\$ 13,032
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM CIP_WATER	\$ 1,055,922	\$ 142,298	\$ 2,166,481	\$ 555,289	\$ 46,688
<b>OTHER REVENUES (WATER)</b>	<b>\$ 2,392,504</b>	<b>\$ 198,505</b>	<b>\$ 3,802,137</b>	<b>\$ 1,023,375</b>	<b>\$ 116,272</b>

**SEWER**

OP REVENUE	\$ 28,730	\$ 4,000	\$ 93,480	\$ 31,038	\$ 1,480
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
MISC REVENUE	\$ 2,561	\$ 5,034	\$ 16,003	\$ 10,358	\$ 6,147
TAP FEES	\$ 40,536	\$ 13,000	\$ 682,741	\$ 180,500	\$ 23,000
SALE OF ASSETS - SEWAGE	\$ -	\$ -	\$ -	\$ -	\$ -
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT CDBG 2018	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC SEW COLLECT	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER - UTILITY	\$ -	\$ -	\$ 5,220	\$ -	\$ -
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM CIP_SEWER	\$ 123,634	\$ 78,240	\$ 861,967	\$ 556,398	\$ 6,259
ADMIN ALLOC SEWAGE	\$ 20,100	\$ 16,489	\$ 110,555	\$ 105,231	\$ 10,300
<b>OTHER REVENUES (SEWER)</b>	<b>\$ 215,560</b>	<b>\$ 116,763</b>	<b>\$ 1,769,967</b>	<b>\$ 883,525</b>	<b>\$ 47,186</b>

<b>OTHER REVENUES (TOTAL)</b>	<b>\$ 2,608,065</b>	<b>\$ 315,268</b>	<b>\$ 5,572,104</b>	<b>\$ 1,906,900</b>	<b>\$ 163,458</b>
AS BUDGET	\$ 126,768	\$ 45,039	\$ 760,605	\$ 270,235	Not Applicable
% ACTUAL TO BUDGET	2057.36%	699.99%	732.59%	705.65%	Not Applicable

<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$ 3,332,633</b>	<b>\$ 1,116,668</b>	<b>\$ 9,707,954</b>	<b>\$ 6,210,359</b>	<b>\$ 9,076,596</b>
AS BUDGET	\$ 885,101	\$ 770,039	\$ 5,310,605	\$ 4,620,235	Not Applicable
% ACTUAL TO BUDGET	376.53%	145.01%	182.80%	134.42%	Not Applicable

	Jun 2020	Jun 2019	FY2020 YTD	FY2019 YTD	12-MONTH
PERSONNEL	\$ 177,011	\$ 177,573	\$ 1,109,429	\$ 1,128,232	\$ 2,210,298
CONTRACTED SERVICES	\$ 79,519	\$ 70,942	\$ 424,189	\$ 267,574	\$ 782,714
SUPPLIES	\$ 259,668	\$ 204,974	\$ 1,566,766	\$ 1,303,792	\$ 2,816,931
CAPITAL OUTLAY	\$ 1,273,041	\$ 270,283	\$ 3,382,430	\$ 1,369,644	\$ 4,804,324
FUND TRANSFERS	\$ 111,187	\$ 120,378	\$ 671,504	\$ 724,155	\$ 1,449,460
DEPRECIATION	\$ 154,172	\$ -	\$ 924,912	\$ -	\$ 2,590,368
<b>TOTAL</b>	<b>\$ 2,054,596</b>	<b>\$ 844,150</b>	<b>\$ 8,079,230</b>	<b>\$ 4,793,396</b>	<b>\$ 14,654,094</b>

**WATER**

WATER TREATMENT PLANT

PERSONNEL					
Compensation	\$ 22,165	\$ 27,474	\$ 141,305	\$ 157,301	\$ 311,178
PERSONNEL (ACTUAL)	\$ 36,679	\$ 39,707	\$ 227,781	\$ 242,395	\$ 469,702
AS BUDGET	\$ 48,774	\$ 40,396	\$ 292,641	\$ 242,374	Not Applicable
% ACTUAL TO BUDGET	75.20%	98.30%	77.84%	100.01%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 12,996	\$ 7,563	\$ 74,998	\$ 55,563	\$ 138,730
AS BUDGET	\$ 24,693	\$ 24,073	\$ 148,160	\$ 144,440	Not Applicable
% ACTUAL TO BUDGET	52.63%	31.42%	50.62%	38.47%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 53,373	\$ 43,905	\$ 258,024	\$ 250,574	\$ 606,770
AS BUDGET	\$ 53,804	\$ 53,446	\$ 322,825	\$ 320,675	Not Applicable
% ACTUAL TO BUDGET	99.20%	82.15%	79.93%	78.14%	Not Applicable
CAPITAL OUTLAY					
Capital Expenditures	\$ 8,399	\$ 48,998	\$ 14,919	\$ 171,520	\$ 110,243
CAPITAL OUTLAY (ACTUAL)	\$ 123,890	\$ 119,600	\$ 644,144	\$ 804,143	\$ 1,216,740
AS BUDGET	\$ 78,614	\$ 77,779	\$ 471,682	\$ 466,675	Not Applicable
% ACTUAL TO BUDGET	157.59%	153.77%	136.56%	172.31%	Not Applicable
DEPRECIATION					
DEPRECIATION (ACTUAL)	\$ 86,509	\$ -	\$ 518,194	\$ -	\$ 1,435,777
FUND TRANSFERS	\$ 59,702	\$ 61,874	\$ 356,399	\$ 370,172	\$ 766,945
AS BUDGET	\$ 66,360	\$ 62,280	\$ 398,162	\$ 373,682	Not Applicable
% ACTUAL TO BUDGET	89.97%	99.35%	89.51%	99.06%	Not Applicable

WATER DISTRIBUTION SYSTEM

PERSONNEL					
PERSONNEL (ACTUAL)	\$ 46,104	\$ 45,352	\$ 281,703	\$ 287,151	\$ 570,892
AS BUDGET	\$ 50,449	\$ 44,288	\$ 302,695	\$ 265,726	Not Applicable
% ACTUAL TO BUDGET	91.39%	102.40%	93.06%	108.06%	Not Applicable
CONTRACTED SERVICES					
CONTRACTED SERVICES (ACTUAL)	\$ 3,850	\$ 16,289	\$ 17,532	\$ 44,248	\$ 83,058
AS BUDGET	\$ 14,879	\$ 9,638	\$ 89,275	\$ 57,825	Not Applicable
% ACTUAL TO BUDGET	25.87%	169.02%	19.64%	76.52%	Not Applicable
SUPPLIES					
SUPPLIES (ACTUAL)	\$ 15,213	\$ 31,619	\$ 108,554	\$ 138,599	\$ 295,101
AS BUDGET	\$ 23,342	\$ 15,425	\$ 140,050	\$ 92,550	Not Applicable
% ACTUAL TO BUDGET	65.17%	204.99%	77.51%	149.76%	Not Applicable
CAPITAL OUTLAY					
CAPITAL OUTLAY (ACTUAL)	\$ 1,040,448	\$ 93,300	\$ 2,091,314	\$ 199,332	\$ 2,513,482
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
<b>TOTAL WATER EXPENSES (ACTUAL)</b>	<b>\$ 1,478,764</b>	<b>\$ 459,209</b>	<b>\$ 4,578,644</b>	<b>\$ 2,392,176</b>	<b>\$ 8,097,197</b>
AS BUDGET	\$ 360,915	\$ 327,324	\$ 2,165,491	\$ 1,963,947	Not Applicable
% ACTUAL TO BUDGET	409.73%	140.29%	211.44%	121.80%	Not Applicable

Jun 2020 Jun 2019 FY2020 YTD FY2019 YTD 12-MONTH

**WASTEWATER**

**STORMWATER**

**PERSONNEL**

PERSONNEL (ACTUAL)	\$	23,098	\$	31,891	\$	152,940	\$	171,421	\$	314,805
AS BUDGET	\$	30,591	\$	29,444	\$	183,548	\$	176,663	Not	Applicable
% ACTUAL TO BUDGET		75.50%		108.31%		83.32%		97.03%	Not	Applicable

**CONTRACTED SERVICES**

CONTRACTED SERVICES (ACTUAL)	\$	5,138	\$	3,408	\$	22,756	\$	8,833	\$	49,909
AS BUDGET	\$	8,446	\$	5,384	\$	50,675	\$	32,304	Not	Applicable
% ACTUAL TO BUDGET		60.83%		63.29%		44.91%		27.34%	Not	Applicable

**SUPPLIES**

SUPPLIES (ACTUAL)	\$	4,708	\$	11,014	\$	16,467	\$	43,126	\$	49,607
AS BUDGET	\$	53,804	\$	53,446	\$	322,825	\$	320,675	Not	Applicable
% ACTUAL TO BUDGET		8.75%		20.61%		5.10%		13.45%	Not	Applicable

**CAPITAL OUTLAY**

Capital Expenditures	\$	-	\$	-	\$	58,219	\$	-	\$	58,219
CAPITAL OUTLAY (ACTUAL)	\$	108,703	\$	57,383	\$	646,971	\$	366,169	\$	1,074,102
AS BUDGET	\$	124,431	\$	110,346	\$	746,585	\$	662,077	Not	Applicable
% ACTUAL TO BUDGET		87.36%		52.00%		86.66%		55.31%	Not	Applicable

**DEPRECIATION**

DEPRECIATION (ACTUAL)	\$	1,331	\$	-	\$	7,016	\$	-	\$	14,540
DEPRECIATION (ACTUAL)	\$	1,331	\$	-	\$	7,016	\$	-	\$	14,540

**SEWAGE**

**FUND TRANSFERS**

FUND TRANSFERS (ACTUAL)	\$	51,485	\$	58,504	\$	315,105	\$	353,983	\$	682,515
AS BUDGET	\$	52,800	\$	50,600	\$	316,800	\$	303,600	Not	Applicable
% ACTUAL TO BUDGET		97.51%		115.62%		99.46%		116.60%	Not	Applicable

**DEPRECIATION**

DEPRECIATION (ACTUAL)	\$	66,331	\$	-	\$	399,702	\$	-	\$	1,140,050
DEPRECIATION (ACTUAL)	\$	66,331	\$	-	\$	399,702	\$	-	\$	1,140,050

**SEWAGE COLLECTION**

**PERSONNEL**

PERSONNEL (ACTUAL)	\$	34,502	\$	29,654	\$	212,342	\$	216,394	\$	403,042
AS BUDGET	\$	42,418	\$	31,374	\$	254,507	\$	188,243	Not	Applicable
% ACTUAL TO BUDGET		81.34%		94.52%		83.43%		114.96%	Not	Applicable

**CONTRACTED SERVICES**

CONTRACTED SERVICES (ACTUAL)	\$	6,949	\$	15,268	\$	42,827	\$	49,058	\$	100,933
AS BUDGET	\$	8,040	\$	6,937	\$	48,238	\$	41,623	Not	Applicable
% ACTUAL TO BUDGET		86.43%		220.09%		88.78%		117.86%	Not	Applicable

**SUPPLIES**

SUPPLIES (ACTUAL)	\$	132,061	\$	7,745	\$	680,965	\$	233,096	\$	789,432
AS BUDGET	\$	9,904	\$	10,119	\$	59,425	\$	60,715	Not	Applicable
% ACTUAL TO BUDGET		1333.38%		76.54%		1145.92%		383.92%	Not	Applicable

**SEWAGE TREATMENT**

**PERSONNEL**

PERSONNEL (ACTUAL)	\$	36,628	\$	30,969	\$	234,664	\$	210,871	\$	451,857
AS BUDGET	\$	37,113	\$	33,793	\$	222,681	\$	202,757	Not	Applicable
% ACTUAL TO BUDGET		98.69%		91.64%		105.38%		104.00%	Not	Applicable

**CONTRACTED SERVICES**

CONTRACTED SERVICES (ACTUAL)	\$	50,587	\$	28,414	\$	266,075	\$	109,873	\$	410,083
AS BUDGET	\$	55,138	\$	53,200	\$	330,825	\$	319,200	Not	Applicable
% ACTUAL TO BUDGET		91.75%		53.41%		80.43%		34.42%	Not	Applicable

**SUPPLIES**

SUPPLIES (ACTUAL)	\$	54,313	\$	110,691	\$	502,756	\$	638,398	\$	1,076,020
AS BUDGET	\$	54,530	\$	54,463	\$	327,182	\$	326,780	Not	Applicable
% ACTUAL TO BUDGET		99.60%		203.24%		153.66%		195.36%	Not	Applicable

<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$</b>	<b>575,832</b>	<b>\$</b>	<b>384,941</b>	<b>\$</b>	<b>3,500,586</b>	<b>\$</b>	<b>2,401,220</b>	<b>\$</b>	<b>6,556,897</b>
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AS BUDGET	\$	477,215	\$	439,106	\$	2,863,289	\$	2,634,636	Not	Applicable
% ACTUAL TO BUDGET		120.67%		87.66%		122.26%		91.14%	Not	Applicable

# NATURAL GAS MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 06/2020 | FY 2020



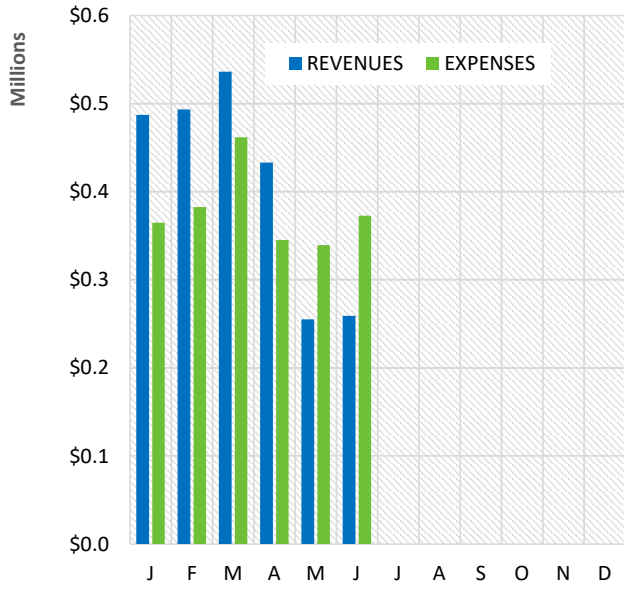
COVER	1
OVERVIEW	2
SALES REPORT	3
SALES STATISTICS	4
POWER SUPPLY	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-9

## CITY OF MONROE: NATURAL GAS FUND OVERVIEW

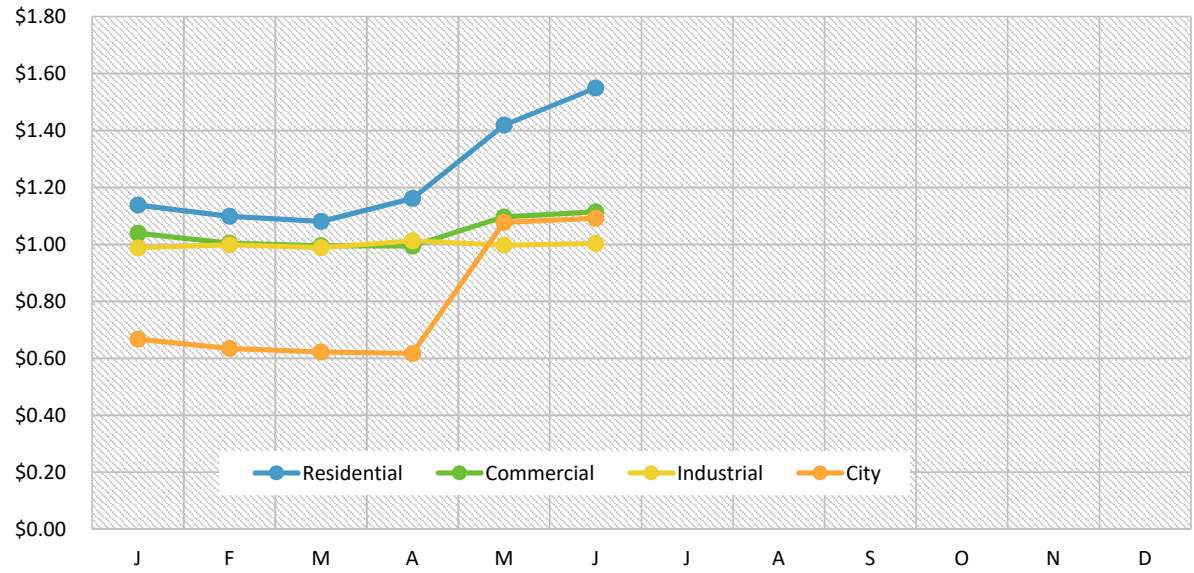
	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	FY 2020	AS BUDGET	FY 2019
<b>REVENUES</b>	<b>\$ 0.487M</b>	<b>\$ 0.493M</b>	<b>\$ 0.536M</b>	<b>\$ 0.433M</b>	<b>\$ 0.255M</b>	<b>\$ 0.259M</b>							<b>\$ 2.464M</b>	<b>\$ 1.976M</b>	<b>\$ 2.936M</b>
PERSONNEL COSTS	\$ 0.038M	\$ 0.036M	\$ 0.044M	\$ 0.040M	\$ 0.056M	\$ 0.042M							\$ 0.256M	\$ 0.322M	\$ 0.266M
CONTRACTED SVC	\$ 0.021M	\$ 0.011M	\$ 0.006M	\$ 0.013M	\$ 0.007M	\$ 0.007M							\$ 0.064M	\$ 0.116M	\$ 0.161M
SUPPLIES	\$ 0.170M	\$ 0.196M	\$ 0.156M	\$ 0.101M	\$ 0.107M	\$ 0.095M							\$ 0.824M	\$ 0.829M	\$ 1.162M
CAPITAL OUTLAY	\$ -	\$ -	\$ 0.031M	\$ -	\$ 0.004M	\$ 0.056M							\$ 0.091M	\$ -	\$ 0.187M
FUND TRANSFERS	\$ 0.136M	\$ 0.139M	\$ 0.224M	\$ 0.192M	\$ 0.166M	\$ 0.173M							\$ 1.030M	\$ 0.668M	\$ 0.611M
<b>EXPENSES</b>	<b>\$ 0.365M</b>	<b>\$ 0.383M</b>	<b>\$ 0.462M</b>	<b>\$ 0.345M</b>	<b>\$ 0.339M</b>	<b>\$ 0.373M</b>							<b>\$ 2.266M</b>	<b>\$ 1.935M</b>	<b>\$ 2.388M</b>
<b>MARGIN</b>	<b>\$ 0.122M</b>	<b>\$ 0.111M</b>	<b>\$ 0.075M</b>	<b>\$ 0.088M</b>	<b>\$ (0.084M)</b>	<b>\$ (0.114M)</b>							<b>\$ 0.197M</b>	<b>\$ 0.040M</b>	<b>\$ 0.548M</b>



**REVENUES vs. EXPENSES**



**AVERAGE \$/CCF**



# RETAIL SALES REPORT

Jan 2020 Feb 2020 Mar 2020 Apr 2020 May 2020 Jun 2020 Jul 2020 Aug 2020 Sep 2020 Oct 2020 Nov 2020 Dec 2020

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## CUSTOMER COUNT

Residential	3,300	3,310	3,334	3,339	3,324	3,339
Commercial	561	562	562	559	559	558
Industrial	4	4	4	4	4	4
City	22	22	22	22	22	22
<b>Total</b>	<b>3,889</b>	<b>3,900</b>	<b>3,924</b>	<b>3,926</b>	<b>3,911</b>	<b>3,925</b>

Year-Over-Year Δ 1.22% 2.47% -1.01% 2.96% 3.11% 3.84%

## CCF

Residential	0.235M	0.252M	0.259M	0.162M	0.079M	0.063M
Commercial	0.148M	0.161M	0.170M	0.132M	0.067M	0.058M
Industrial	0.010M	0.004M	0.009M	0.002M	0.004M	0.003M
City	0.011M	0.012M	0.014M	0.010M	0.003M	0.003M
<b>Total</b>	<b>0.421M</b>	<b>0.445M</b>	<b>0.473M</b>	<b>0.323M</b>	<b>0.164M</b>	<b>0.138M</b>

Year-Over-Year Δ -22.38% -20.02% 1.07% -8.45% -20.16% 19.59%

## REVENUE

Residential	\$ 0.268M	\$ 0.277M	\$ 0.280M	\$ 0.188M	\$ 0.112M	\$ 0.097M
Commercial	\$ 0.154M	\$ 0.162M	\$ 0.169M	\$ 0.131M	\$ 0.073M	\$ 0.064M
Industrial	\$ 0.010M	\$ 0.004M	\$ 0.009M	\$ 0.002M	\$ 0.004M	\$ 0.003M
Other	\$ 0.015M	\$ 0.013M	\$ 0.017M	\$ 0.013M	\$ 0.010M	\$ 0.010M
City	\$ 0.007M	\$ 0.007M	\$ 0.009M	\$ 0.006M	\$ 0.003M	\$ 0.003M
<b>Total</b>	<b>\$ 0.454M</b>	<b>\$ 0.463M</b>	<b>\$ 0.484M</b>	<b>\$ 0.341M</b>	<b>\$ 0.202M</b>	<b>\$ 0.178M</b>

Year-Over-Year Δ -26.41% -20.99% -6.27% -13.29% -13.33% 8.22%

# SALES STATISTICS

[Jan 2020](#)
[Feb 2020](#)
[Mar 2020](#)
[Apr 2020](#)
[May 2020](#)
[Jun 2020](#)
[Jul 2020](#)
[Aug 2020](#)
[Sep 2020](#)
[Oct 2020](#)
[Nov 2020](#)
[Dec 2020](#)

YTD

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## AVERAGE CCF/CUSTOMER

Residential	71	76	78	49	24	19	53
Commercial	264	286	303	237	119	104	219
Industrial	2,587	1,063	2,285	615	1,116	858	1,420
City	479	530	641	436	136	119	390

## AVERAGE \$/CUSTOMER

Residential	\$81	\$84	\$84	\$56	\$34	\$29	\$61
Commercial	\$275	\$288	\$301	\$235	\$131	\$115	\$224
Industrial	\$2,556	\$1,061	\$2,259	\$622	\$1,113	\$860	\$1,412
City	\$320	\$336	\$399	\$269	\$147	\$130	\$267

## AVERAGE \$/CCF

Residential	\$1.1374	\$1.0981	\$1.0804	\$1.1617	\$1.4182	\$1.5488	\$1.2408
Commercial	\$1.0392	\$1.0046	\$0.9951	\$0.9941	\$1.0959	\$1.1142	\$1.0405
Industrial	\$0.9877	\$0.9988	\$0.9888	\$1.0125	\$0.9979	\$1.0033	\$0.9982
City	\$0.6676	\$0.6345	\$0.6222	\$0.6169	\$1.0772	\$1.0915	\$0.7850
<b>Average</b>	<b>\$0.9580</b>	<b>\$0.9340</b>	<b>\$0.9216</b>	<b>\$0.9463</b>	<b>\$1.1473</b>	<b>\$1.1895</b>	<b>\$1.0161</b>

	Jun 2020	Jun 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
<b>Natural Gas Supply Cost</b>					
Capacity Reservation Fees	\$ 32,546	\$ 46,634	\$ 335,444	\$ 321,701	\$ 642,084
Demand Storage/Peaking Services	\$ 2,143	\$ 1,518	\$ 9,585	\$ 9,761	\$ 18,544
Supply Charges	\$ 17,490	\$ 30,650	\$ 329,227	\$ 812,894	\$ 638,498
Gas Authority Supply Charges	\$ 1,660	\$ 2,087	\$ 31,871	\$ 38,143	\$ 51,736
Gas Authority Charges	\$ 526	\$ 846	\$ (71,309)	\$ (88,394)	\$ (126,071)
P.A.C.E	300	300	1,800	1,800	3,600
APGA Annual Dues	-	-	3,297	3,118	3,297
Other	2,075	1,188	15,094	15,899	23,381
<b>TOTAL MGAG BILL</b>	<b>\$ 56,740</b>	<b>\$ 83,223</b>	<b>\$ 655,010</b>	<b>\$ 1,114,923</b>	<b>\$ 1,255,071</b>

**DELIVERED SUPPLY**

Volume CCF	102,230	110,550	1,904,040	2,253,870	2,812,490
Volume Dth (MGAG)	99,560	108,260	1,879,150	2,207,870	2,765,100

\*Dth (dekatherm) is the measurement of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel content

<b>UNIT COSTS</b>					
\$/Dth	0.5699	0.7687	0.3486	0.5050	0.4539
\$/CCF	0.5550	0.7528	0.3440	0.4947	0.4462



MOST RECENT  
12-MONTH

Jun 2020 Jun 2019 FY2020 YTD FY2019 YTD

SALES REVENUES

NATURAL GAS SALES	\$	177,849	\$	164,323	\$	2,121,776	\$	2,510,503	\$	3,107,567
<b>SALES REVENUES (ACTUAL)</b>	<b>\$</b>	<b>177,849</b>	<b>\$</b>	<b>164,323</b>	<b>\$</b>	<b>2,121,776</b>	<b>\$</b>	<b>2,510,503</b>	<b>\$</b>	<b>3,107,567</b>
AS BUDGET	\$	296,941	\$	292,619	\$	1,781,645	\$	292,619		Not Applicable
% ACTUAL TO BUDGET		59.89%		56.16%		119.09%		857.94%		Not Applicable

Note on Natural Gas Sales: Detail break-down for individual rate class is shown in NATURAL GAS RETAIL SALES section.

OTHER REVENUES

OP REVENUE		-		-		-		-		-
MISC REVENUE		250		250		290		25,311		290
CONTRIBUTED CAPITAL		-		-		-		-		-
SALE FIXED ASSETS		-		-		-		-		-
TAP FEES		4,410		4,800		23,426		36,264		42,889
OTHER REV		-		-		2,015		-		2,015
ADMIN ALLOC		20,100		13,299		110,555		84,874		183,440
INT/INVEST INCOME		-		-		-		-		-
STATE GRANTS		-		-		-		-		-
MGAG REBATE		-		-		114,493		92,299		114,493
TRANSFER FROM CIP		56,397		5,618		91,248		186,876		120,261
<b>OTHER REVENUES (ACTUAL)</b>	<b>\$</b>	<b>81,157</b>	<b>\$</b>	<b>23,967</b>	<b>\$</b>	<b>342,027</b>	<b>\$</b>	<b>425,624</b>	<b>\$</b>	<b>463,388</b>
AS BUDGET	\$	32,320	\$	17,431	\$	193,920	\$	104,588		Not Applicable
% ACTUAL TO BUDGET		251.10%		137.49%		176.38%		406.95%		Not Applicable

<b>TOTAL REVENUES (ACTUAL)</b>	<b>\$</b>	<b>259,006</b>	<b>\$</b>	<b>188,290</b>	<b>\$</b>	<b>2,463,804</b>	<b>\$</b>	<b>2,936,127</b>	<b>\$</b>	<b>3,570,955</b>
AS BUDGET	\$	329,261	\$	310,051	\$	1,975,565	\$	1,860,305		Not Applicable
% ACTUAL TO BUDGET		78.66%		60.73%		124.71%		157.83%		Not Applicable

	Jun 2020	Jun 2019	FY2020 YTD	FY2019 YTD	
<b>PERSONNEL</b>					
Compensation	\$ 25,374	\$ 27,472	\$ 160,065	\$ 169,281	\$ 337,739
Benefits	16,272	13,687	96,037	96,359	175,149
<b>PERSONNEL (ACTUAL)</b>	<b>\$ 41,656</b>	<b>\$ 41,159</b>	<b>\$ 256,280</b>	<b>\$ 265,748</b>	<b>\$ 513,230</b>
AS BUDGET	\$ 53,644	\$ 42,400	\$ 321,866	\$ 254,397	Not Applicable
% ACTUAL TO BUDGET	77.65%	97.07%	79.62%	104.46%	Not Applicable

**CONTRACTED SERVICES**

Consulting	\$ 656	\$ 7,994	\$ 725	\$ 15,001	\$ 1,497
Landfill Fees	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn & Maint	-	-	-	-	-
Holiday Events	35	-	35	-	35
Security Sys	-	-	-	-	-
Equipment Rep & Maint	-	-	8	429	8,240
Vehicle Rep & Maint Outside	-	-	-	543	1,464
R&M System - Outside	2,460	43,152	13,120	99,845	33,270
R & M Buildings - Outside	-	718	66	1,968	933
Maintenance Contracts	220	271	11,458	2,078	13,327
Equip Rent/Lease	454	454	2,459	1,729	5,880
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	1,520	41	1,617	329	1,739
Repairs & Maintenance (Outside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maint Contracts	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	62	565	2,974	3,208	7,820
Postage	-	-	-	-	882
Adverstising	-	-	912	-	912
Mkt Expense	-	-	1,050	8,158	3,483
Printing	-	-	1,715	-	1,764
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	-	593	-	828	1,098
Fees	-	-	553	550	893
Vehicle Tag & Title Fee	11	-	11	-	11
Ga Dept Rev Fee	50	-	50	50	50
Training & Ed	-	656	7,975	6,404	11,208
Gen Liab Ins	-	-	-	-	-
Uniform Rent	-	-	-	-	-
Contract Labor	1,159	1,177	19,724	20,249	23,320
Shipping/Freight	-	-	-	178	742
<b>CONTRACTED SERVICES (ACTUAL)</b>	<b>\$ 6,628</b>	<b>\$ 55,622</b>	<b>\$ 64,450</b>	<b>\$ 161,546</b>	<b>\$ 118,567</b>
AS BUDGET	\$ 19,338	\$ 18,171	\$ 116,025	\$ 109,025	Not Applicable
% ACTUAL TO BUDGET	34.27%	306.11%	55.55%	148.17%	Not Applicable

**SUPPLIES**

	Jun 2020	Jun 2019	FY2020 YTD	FY2019 YTD	12-MONTH
Gas Cost	76,312	81,735	755,274	1,094,106	958,438
Office Supplies	-	41	1,124	906	1,663
Postage	-	-	-	-	-
Furniture <5000	-	-	-	6,300	-
Auto Parts	340	1,561	988	3,394	1,561
Construction Materials	320	405	1,503	405	5,977
Damage Claims	-	-	-	2,374	-
Tires	-	527	1,519	552	2,527
Uniform Expense	-	-	838	1,202	2,844
Janitorial	114	106	560	504	1,302
Computer Equipment	-	-	-	2,057	1,450
Equipment Parts	50	400	165	441	2,146
Repair & Maintenance	12,247	5,803	24,294	24,984	72,762
Util Costs - Util Fund	386	362	2,186	2,306	4,436
Covid-19 Expenses	591	-	10,917	-	10,917
Util Cost - Other Fund	-	-	-	-	-
Mileage Reimb	-	-	-	-	-
Auto & Truck Fuel	1,701	1,934	6,834	7,377	18,179
Food	20	141	821	472	1,665
Sm Tool & Min Equip	518	4,893	10,658	8,069	35,096
Meters	-	-	-	-	-
Sm Oper Supplies	2,406	860	6,471	6,861	14,227
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Repairs & Maintenance (Inside)	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
Misc	-	-	-	-	-
<b>SUPPLIES (ACTUAL)</b>	<b>\$ 95,004</b>	<b>\$ 98,766</b>	<b>\$ 824,152</b>	<b>\$ 1,162,310</b>	<b>\$ 1,135,186</b>
AS BUDGET	\$ 138,175	\$ 12,015	\$ 829,049	\$ 72,090	Not Applicable
% ACTUAL TO BUDGET	68.76%	822.02%	99.41%	1612.30%	Not Applicable

**CAPITAL OUTLAY**

Cip	\$ 56,397	\$ -	\$ 91,248	\$ 123,758	\$ 107,001
Capital Expenditures	\$ -	\$ 5,618	\$ -	\$ 63,118	\$ -
Amortization Def Chg 2016 Bond	\$ -	\$ -	\$ 2,160	\$ 2,160	\$ 4,320
Depr Exp	\$ 13,956	\$ -	\$ 83,739	\$ -	\$ 237,150
Int Exp 2016 Rev Bond	2,719	3,104	17,291	19,582	35,727
<b>CAPITAL OUTLAY (ACTUAL)</b>	<b>\$ 73,073</b>	<b>\$ 8,722</b>	<b>\$ 194,438</b>	<b>\$ 208,618</b>	<b>\$ 384,197</b>
AS BUDGET	\$ 3,177	\$ 3,560	\$ 19,061	\$ 21,360	Not Applicable
% ACTUAL TO BUDGET	2300.21%	245.01%	1020.10%	976.70%	Not Applicable

**FUND TRANSFERS**

	Jun 2020	Jun 2019	FY2020 YTD	FY2019 YTD	MOST RECENT 12-MONTH
Admin Alloc - Adm Exp	\$ 99,457	\$ 38,506	\$ 515,601	\$ 233,979	\$ 764,851
Transfer To Gf	12,573	14,755	144,616	175,223	198,651
Transfer To Cip	22,234	15,028	133,406	90,167	223,573
Transfer - Insurance	-	-	-	-	-
Transfer - E&R	22,234	15,028	133,406	90,167	223,573
<b>FUND TRANSFERS (ACTUAL)</b>	<b>\$ 156,498</b>	<b>\$ 83,317</b>	<b>\$ 927,029</b>	<b>\$ 589,536</b>	<b>\$ 1,410,648</b>
AS BUDGET	\$ 108,198	\$ 86,066	\$ 649,186	\$ 516,396	Not Applicable
% ACTUAL TO BUDGET	144.64%	96.81%	142.80%	114.16%	Not Applicable
<b>TOTAL EXPENSES (ACTUAL)</b>	<b>\$ 372,859</b>	<b>\$ 287,587</b>	<b>\$ 2,266,350</b>	<b>\$ 2,387,758</b>	<b>\$ 3,561,829</b>
AS BUDGET	\$ 322,531	\$ 162,211	\$ 1,935,187	\$ 973,268	Not Applicable
% ACTUAL TO BUDGET	115.60%	177.29%	117.11%	245.33%	Not Applicable



**To:** City Council, Committee, City Administrator  
**From:** Rodney Middlebrooks, Director of Water & Gas  
**Department:** Wastewater Treatment Plant  
**Date:** 8/04/2020  
**Description:** Approval to purchase new Wilo RAS Pump

**Budget Account/Project Name:** CIP/Motors, Pumps, Controls

**Funding Source:**

**Budget Allocation:** 150,000.00

**Budget Available:** 121,497.00

**Requested Expense:** 15,542.00

**Company of Purchase:** J H Wright & Associates

**Recommendation:**

Staff recommends the approval to purchase the new Wilo RAS pump.

**Background:**

This purchase will be for the replacement of the original pump that can no longer provide the needed pumping capacity. There is also an issue with the impeller. The RAS pump is used to return the activated sludge (bugs) back to the aeration basin for nutrient of the influent wastewater. The new Wilo Pump also carries a 5-year manufacturer’s warranty.

**Attachment(s):**

**Quotes**

- (1) J H Wright & Associates
- (1) Pump & Process Equipment
- (2) Goforth Williamson, Inc

# J H Wright & Associates

P. O. BOX 1085  
27395 POLLARD ROAD  
DAPHNE, AL 36526  
PHONE: 888-655-7867 / 251-621-1491  
FAX: 251-621-8111

## QUOTATION #



DATE:

# JS0620-18

7/2/2020

**PREPARED BY:**  
*Josh Stanford*

<b>TO:</b> <u>Jessica De Benedictis</u>	<b>PROJECT:</b> <u>Jack's Creek RAS Pump</u>
<b>COMPANY:</b> <u>City of Monroe - Jacks Creek WWTP</u>	<b>LOCATION:</b> <u>Monroe, GA</u>
<u>2200 Hwy 83</u>	
<u>Monroe, GA 30655</u>	<b>ENGINEER:</b> _____
<b>PHONE:</b> <u>(470)-514-0234</u>	
<b>FAX:</b> <u>JDeBenedictis@MonroeGA.gov</u>	
<b>CREDIT TERMS:</b> <u>NET 30</u>	<b>SPECS PROVIDED VIA:</b> <u>Jessica De Benedictis</u>
<b>DELIVERY*:</b> <u>14-16 Weeks</u>	<b>FREIGHT:</b> <u>Pre-Paid &amp; Added to Invoice</u>

QUANTITY

DESCRIPTION

### Jack's Creek WWTP - Replacement RAS Pump

1	WILO FA20.54T w/ T24-6/28KEx Motor 34HP, 460V with 40' of Cable Moisture and Thermal Sensors Rated for 2,000 GPM @ 40 FT TDH Includes Fabricated 8-Inch Fairbanks Morse Rail Adapter Moisture and Thermal Relay
---	--

Total Price     \$    15,542.00

- Notes:    1. Freight charges to be determined upon final package configuration and timing of shipping details.
2. WILO 5-Year, Manufacturer's Limited Warranty included.

\*DELIVERY IS AN APPROXIMATE TIME PERIOD AFTER CUSTOMER ACCOUNT HAS BEEN SET UP, OR PAYMENT METHOD HAS BEEN APPROVED.

Due to the rising costs of raw materials, All quotations are good for 30 days. All material is subject to Engineer's final approval of submittals. JHW takes no responsibility for electrical wiring, components or terminations made by others or subsequent damages of our equipment due to faulty design and/or installation; including drives, or other devices not furnished and installed by JHW. J H Wright will not be responsible for system conditions, present or future, which may vary from original design. This includes but is not limited to hydraulic and electrical conditions  
 Progress payments may be required on some orders dependant on Customer Credit/Payment history or the Equipment Manufacturers' requirements

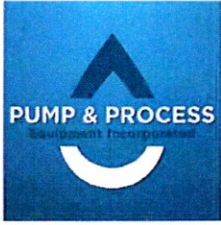
Under no circumstances are "retainage fees" allowed. Our prices do not include any Federal, State or Local sales taxes. All quotations are for material only and do not include any labor or installation unless otherwise noted. Manufacturer's warranty applies to all products. JHW standard terms and conditions apply. Should services of a collection agency, attorney, or other legal service become necessary for collection, purchaser shall assume all responsibility for all expenses accrued in the collection process. ANY REMAINING EQUIPMENT HELD AT JHW's WAREHOUSE WILL BE INVOICED BASED ON CUSTOMER'S ORIGINAL REQUIRED DATE, WITH PAYMENT DUE WITHIN 30 DAYS OF INVOICE DATE.

The undersigned agrees to and has the authority to bind purchaser to the terms and conditions and equipment above:

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PO#: \_\_\_\_\_



# Pump and Process Equipment

8343 Roswell Road, Suite 315  
Atlanta, GA 30350  
Cell (770) 757-9177  
Office (770) 814-0402

**Sales**  
**Service**  
**Support**

January 27, 2020

Quote #20-1022G

To: Jessica de Benedictis @ City of Monroe  
From: Walt Erndt @ Pump & Process Equipment, Inc.  
Re: Replacement Fairbanks Pump SN 1381045,

Pump and Process Equipment, Inc. is pleased to offer the following equipment for your consideration:

- (1) Fairbanks Model 8"-D5434SMV Dry Pit Submersible Pump  
Bladeless Impeller, Clockwise Rotation, Discharge Position 1  
Rated for 2,000GPM at 40ft TDH, 12.40" Impeller  
Standard Mechanical Seal  
Impeller and Case Wear Ring, Stainless Steel Material  
320T Frame Constant Speed Motor, 30HP, 460/3/60 at 1180RPM  
65ft Power Cable

Price. . . . . \$27,268.00

Note: Freight and Taxes Not Included.

We appreciate the opportunity to offer this proposal for your approval and look forward to earning your business. Should you have any questions or need any additional information please do not hesitate to contact us.

Sincerely,

*Walt Erndt*

Walt Erndt  
Pump and Process Equipment Inc.  
[walt@pumpandprocess.net](mailto:walt@pumpandprocess.net)  
770-757-9177





Goforth Williamson, Inc.  
 Mail To: 373 O'Dell Road  
 Ship To: 377 O'Dell Road  
 Griffin, GA 30224  
 United States of America

Ph: 770-467-0303

Fax: 770-467-0301

**Quote**

ID: P213986R1 Date: 11-Mar-20

To

Monroe, City of  
 215 North Broad St  
 PO Box 1249  
 Monroe, GA 30655  
 United States of America

Quote To

Kyle Braswell  
 City of Monroe  
 420 North Broad St  
 Monroe, GA 30655  
 United States of America

Ph: 770-267-7536

Ph: 404-392-0216

Terms		Ship Via		Salesperson
Net 30 Days		Pre-Pay& ADD		JGBOS
Quantity	Description	Unit Price	Amount	
	Reference: RAS Pump PER YOUR REQUEST, WE ARE PLEASED TO QUOTE THE FOLLOWING:			
	Line: 001 <span style="float: right;">Expiration Date: 10-Apr-20</span> Part: 98249230 <span style="float: right;">Rev: </span> SE1.45.A80.300.4.52M.C.N.61G			
	Design Condition: 2000 gpm at 40 ft			
	Grundfos Submersible Solids Handling Pump 8" Horizontal Flanged Discharge / 4-3/8" Solids S-Tube Single Channel Cast Iron Impeller 30 hp 1779 rpm 460/3/60 Explosion Proof Motor w/ Cooling Jacket Moisture Sensor / Motor Thermal Switches 49 ft Cord			
1	ea	\$18,225.00	\$18,225.00	
	Line: 002 <span style="float: right;">Expiration Date: 10-Apr-20</span> Part: 8" ANSI ADAPTER <span style="float: right;">Rev: BUDGET</span> 8" Hydromatic to 8" Fairbanks			
	Customer to provide the existing bolt on guide rail adapter from the Fairbanks Morse pump. GWI will fabricate a plate so this adapter can be bolted to the new Hydromatic pump.			
	Scope of Work:			
	1. Provide the following parts:			
	a) 1 ea. – Ring Flange			
	b) 1 ea. – Seal Flange			
	2. Machine the following part:			
	a) 1 ea. – Adapter Plate			
1	ea	\$1,820.00	\$1,820.00	





Goforth Williamson, Inc.  
 Mail To: 373 O'Dell Road  
 Ship To: 377 O'Dell Road  
 Griffin, GA 30224  
 United States of America

Ph: 770-467-0303 Fax: 770-467-0301

**Quote**

ID: P213986R1 Date: 11-Mar-20

To

Monroe, City of  
 215 North Broad St  
 PO Box 1249  
 Monroe, GA 30655  
 United States of America

Quote To

Kyle Braswell  
 City of Monroe  
 420 North Broad St  
 Monroe, GA 30655  
 United States of America

Ph: 770-267-7536

Ph: 404-392-0216

Terms		Ship Via		Salesperson
Net 30 Days		Pre-Pay& ADD		JGBOS
Quantity	Description	Unit Price	Amount	
1 ea	Line: 003 Part: SHIPPING & HANDLING CHARGES Freight on Inbound Materials In Bound Standard Ground Shipping Charges Expiration Date: 10-Apr-20 Rev:	\$249.00	\$249.00	
			Total:	\$20,294.00
PLEASE NOTE: 1. Freight: FOB Origin, ground freight prepaid and charged to curbside of first location. 2. Price "does not" reflect Sales Tax, Documentation, Drawings, or Special Paperwork. 3. We can now accept Visa, Mastercard, American Express and Discover. Please contact us if you would like to pay via credit card. A 5% surcharge will be added to the invoice amount. 4. GWI will provide 1-year warranty on workmanship and materials from the date of delivery  THANK YOU FOR THE OPPORTUNITY TO PROVIDE THIS QUOTE. PLEASE CALL 770-467-0303, OR YOUR SALES REP, IF YOU HAVE ANY QUESTIONS.				



Goforth Williamson, Inc.  
 Mail To: 373 O'Dell Road  
 Ship To: 377 O'Dell Road  
 Griffin, GA 30224  
 United States of America

Ph: 770-467-0303 Fax: 770-467-0301

**Quote**

ID: P213986 Date: 11-Mar-20

**To**

Monroe, City of  
 215 North Broad St  
 PO Box 1249  
 Monroe, GA 30655  
 United States of America

**Quote To**

Kyle Braswell  
 City of Monroe  
 420 North Broad St  
 Monroe, GA 30655  
 United States of America

Ph: 770-267-7536

Ph: 404-392-0216

Terms		Ship Via		Salesperson
Net 30 Days		Pre-Pay& ADD		JGBOS
Quantity	Description	Unit Price	Amount	
	Reference: RAS Pump PER YOUR REQUEST, WE ARE PLEASED TO QUOTE THE FOLLOWING:			
	Line: 001 <span style="float: right;">Expiration Date: 10-Apr-20</span> Part: 514440367 <span style="float: right;">Rev:</span> Hydromatic S8L3000M4-6			
	Design Condition: 2000 gpm at 40 ft			
	Submersible Solids Handling Pump 8" Horizontal Flanged Discharge / 4" Solids 2 Vane Enclosed Cast Iron Impeller 30 hp 1150 rpm 460 v 3 Ph Motor Moisture Sensor / Motor Thermal Switches 8-4W Cord 35 ft Long			
1	ea	\$22,423.00	\$22,423.00	
	Line: 002 <span style="float: right;">Expiration Date: 10-Apr-20</span> Part: 8" ANSI ADAPTER <span style="float: right;">Rev: BUDGET</span> 8" Hydromatic to 8" Fairbanks			
	Customer to provide the existing bolt on guide rail adapter from the Fairbanks Morse pump. GWI will fabricate a plate so this adapter can be bolted to the new Hydromatic pump.			
	Scope of Work:			
	1. Provide the following parts:			
	a) 1 ea. - Ring Flange			
	b) 1 ea. - Seal Flange			
	2. Machine the following part:			
	a) 1 ea. - Adapter Plate			
1	ea	\$1,820.00	\$1,820.00	





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Terms		Ship Via		Salesperson
Net 30 Days		Pre-Pay& ADD		JGBOS
Quantity	Description	Unit Price	Amount	
1	Line: 003 Part: SHIPPING & HANDLING CHARGES Freight on Inbound Materials In Bound Standard Ground Shipping Charges Expiration Date: 10-Apr-20 Rev:	\$249.00	\$249.00	
PLEASE NOTE: 1. Freight: FOB Origin, ground freight prepaid and charged to curbside of first location. 2. Price "does not" reflect Sales Tax, Documentation, Drawings, or Special Paperwork. 3. We can now accept Visa, Mastercard, American Express and Discover. Please contact us if you would like to pay via credit card. A 5% surcharge will be added to the invoice amount. 4. GWI will provide 1-year warranty on workmanship and materials from the date of delivery  THANK YOU FOR THE OPPORTUNITY TO PROVIDE THIS QUOTE. PLEASE CALL 770-467-0303, OR YOUR SALES REP, IF YOU HAVE ANY QUESTIONS.		Total:	\$24,492.00	



**June 2020**

**Monthly Report**

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CITY OF MONROE FIRE DEPT		2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020
		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL-YTD	
<b>INCIDENT REPORTS</b>															
	FIRES	4	4	2	5	9	3								27
	EMS/RESCUE	114	100	105	69	156	88								632
	HAZARDOUS COND.	5	8	4	10	8	6								41
	SERVICE CALL	10	5	10	9	18	16								68
	GOOD INTENT	47	55	57	52	71	52								334
	FALSE ALARMS	15	6	6	8	14	5								54
	SEVER WEATHER	0	0	0	0	0	0								0
	<b>Total Service Calls</b>	<b>195</b>	<b>178</b>	<b>184</b>	<b>153</b>	<b>276</b>	<b>170</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1156</b>

	Loss	Saved
January	\$ -	\$ -
February	\$ 750.00	\$ 173,450.00
March	\$ 2,000.00	\$ 213,274.00
April	\$ 5,000.00	\$ 36,400.00
May	\$ 163,700.00	\$ 23,525.00
June	\$ 7,500.00	\$ 61,800.00
July		
August		
September		
October		
November		
December		
<b>TOTAL</b>	<b>\$ 178,950.00</b>	<b>\$ 508,449.00</b>

Fire Notes:

- Hydrant testing and maintenance completed





**POLICE**

**DEPARTMENT**

**MONTHLY REPORT**

**AUGUST**

**2020**







## Local Number Inbound Summary

Mon, Jun 1, 2020 12:00 AM -  
Tue, Jun 30, 2020 11:59 PM

Local Numbers	1	Total Calls	1,628
Total Answered Calls	1,176	Total Abandoned Calls	468
Total Distinct Callers	649	Total Call Duration	58:47:49
Total Talking Duration	36:11:59	Avg Call Duration Per Call	0:02:10
Avg Talking Duration Per Call	0:01:51	Max Call Duration	0:35:12
Avg Time to Answer Per Call	0:00:11	Max Time to Answer	0:02:34
Percent Answered	72.2%	Percent Abandoned	28.7%

Local Number	Total Calls	Answered Calls	Abandoned Calls	Distinct Callers	Total Call Duration	Total Talking Duration	Avg Call Duration	Avg Talking Duration	Max Call Duration	Avg Time to Answer	Max Time to Answer	Percent Answered	Percent Abandoned
7702677576	1,628	1,176	468	649	58:47:49	36:11:59	0:02:10	0:01:51	0:35:12	0:00:11	0:02:34	72.2%	28.7%

### COMPARISON OF CITATIONS 2019/2020

	Jun-19	Jun-20
CITATIONS/WARNINGS ISSUED:	538	247
ADJUDICATED/CLOSED CASES	511	108
FINES COLLECTED PER MONTH	\$43,642.00	\$33,652.00
YEAR TO DATE COLLECTED:	\$326,476.20	\$200,739.12

**JUNE 2020 Training Hours for Monroe Police Department**

GPSTC online training: 27

Conference training: 16

In-service Training: 189

Off Site Training: 66

Total Training Hours: 298



# Offense and Arrest Summary Report

Beginning Date: 06/01/2020

Ending Date: 06/30/2020

**Agency: MONROE POLICE DEPARTMENT**

**Arrest Reporting**

Total Offenses	63	Clearance Rate	22.22%
% change from last year	-44.25%	Last years rate	32.74%
Total Arrests	32	Hate Crime Offenses	
% change from last year	-66.32%	Law Officers Assaulted	0
Group A Crime Rate per 100,000 Population :	461.13	Summary based reporting Crime Rate per 100,000 Population :	263.50
Arrest Rate per 100,000 Population :	234.23		

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	1	0	0	1	2
Burglary	0	0	0	0	0
Larceny	5	0	0	5	16
Motor Vehicle Theft	0	0	0	0	0
Arson	0	0	0	0	0
Simple Assault	4	0	0	4	3
Intimidation	0	0	0	0	1
Bribery	0	0	0	0	0
Counterfeiting/Forgery	0	0	0	0	0
Vandalism	0	0	0	0	0
Drug/Narcotic Violations	3	0	0	3	12
Drug Equipment Violations	1	0	0	1	0
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	0	0	0	0	0
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	1
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	0	0	0	0	0
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
<b>Total Group A Arrests</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>14</b>	<b>35</b>
<b>Group "B" Arrests</b>					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	1	0	0	1	3
Disorderly Conduct	7	0	0	7	5
DUI	5	0	0	5	5
Drunkenness	0	0	0	0	0
Family Offenses-nonviolent	0	0	0	0	0
Liquor Law Violations	0	0	0	0	1
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	1	0	0	1	1
All Other Offenses	4	0	0	4	45
<b>Total Group B Arrests</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>18</b>	<b>60</b>
<b>Total Arrests</b>	<b>32</b>	<b>0</b>	<b>0</b>	<b>32</b>	<b>95</b>

**Offense Reporting**

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder	0	0	0
Negligent Manslaughter	0	0	0
Justifiable Homicide	0	0	0
Rape	0	0	0
Robbery	1	0	2
Aggravated Assault	1	1	6
Burglary	5	0	0
Larceny	26	5	32
Motor Vehicle Theft	3	0	4
Arson	0	0	0
Simple Assault	9	4	18
Intimidation	1	0	4
Bribery	0	0	0
Counterfeiting/Forgery	0	0	2
Vandalism	5	0	15
Drug/Narcotic Violations	4	2	10
Drug Equipment Violations	1	1	1
Embezzlement	0	0	2
Extortion/Blackmail	0	0	0
Fraud	4	0	8
Gambling	0	0	0
Kidnapping	0	0	2
Pornography	0	0	1
Prostitution	0	0	0
Sodomy	1	0	0
Sexual Assault w/Object	0	0	0
Fondling	1	0	1
Incest	0	0	0
Statutory Rape	0	0	0
Stolen Property	0	0	3
Weapons Law Violations	1	1	2
Human Trafficking, Commercial Sex Acts	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0
Animal Cruelty	0	0	0
<b>Total Group "A"</b>	<b>63</b>	<b>14</b>	<b>113</b>

Crime Against Person  
 13 - This year  
 31 - Last year  
 -58.06% - Percent Change

Crime Against Property  
 44 - This year  
 68 - Last year  
 -35.29% - Percent Change

Crime Against Society  
 6 - This year  
 14 - Last year  
 -57.14% - Percent Change

Population : 13662

Note: Last years figures are provided for comparison purposes only.



# WALTON COUNTY 911

## Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
304	LAW ENFORCEMENT UNIT	2
306	LAW ENFORCEMENT UNIT	7
309	LAW ENFORCEMENT UNIT	1
311	LAW ENFORCEMENT UNIT	2
314	LAW ENFORCEMENT UNIT	4
316	LAW ENFORCEMENT UNIT	21
322	LAW ENFORCEMENT UNIT	85
323	LAW ENFORCEMENT UNIT	958
324	LAW ENFORCEMENT UNIT	214
325	LAW ENFORCEMENT UNIT	315
327	LAW ENFORCEMENT UNIT	148
329	LAW ENFORCEMENT UNIT	9
337	LAW ENFORCEMENT UNIT	1
341	LAW ENFORCEMENT UNIT	114
342	LAW ENFORCEMENT UNIT	4
343	LAW ENFORCEMENT UNIT	454
344	LAW ENFORCEMENT UNIT	476
345	LAW ENFORCEMENT UNIT	147
346	LAW ENFORCEMENT UNIT	347
347	LAW ENFORCEMENT UNIT	459
348	LAW ENFORCEMENT UNIT	114
349	LAW ENFORCEMENT UNIT	1199
351	LAW ENFORCEMENT UNIT	2
352	LAW ENFORCEMENT UNIT	3
353	LAW ENFORCEMENT UNIT	7
355	LAW ENFORCEMENT UNIT	390
356	LAW ENFORCEMENT UNIT	546
357	LAW ENFORCEMENT UNIT	215
359	LAW ENFORCEMENT UNIT	580
362	LAW ENFORCEMENT UNIT	1103
364	LAW ENFORCEMENT UNIT	490
365	LAW ENFORCEMENT UNIT	582
367	LAW ENFORCEMENT UNIT	209
369	LAW ENFORCEMENT UNIT	429
<b>Total Radio Logs:</b>		<b>9637</b>

**Report Includes:**

All dates between '00:00:00 06/01/20' and '23:59:59 06/30/20', All agencies matching 'MPD', All zones, All units, All tencodes matching '1066', All shifts





# WALTON COUNTY 911

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
FIGHT VIOLENT	10
ANIMAL BITE	1
ANIMAL COMPLAINT	15
PROWLER	5
ATTEMPTED BURGLARY	3
BURGLARY IN PROGRESS	1
BURGLARY REPORT	5
DOMESTIC NON-VIOLENT	79
DOMESTIC VIOLENT	1
ARMED ROBBERY	1
WARRANT SERVICE	13
SUBJECT WITH WEAPON	3
SUSPICIOUS PERSON	109
SUSPICIOUS VEHICLE	115
SUICIDE ATTEMPT	2
SUICIDE THREAT	4
KEYS LOCKED IN VEHICLE	144
SPEEDING AUTO	7
ACCIDENT NO INJURIES	52
INJURY BY COMPLAINT	2
ACCIDENT WITH A DEER	1
10-50 WITH ENTRAPMENTS	1
ACCIDENT WITH INJURIES	4
ACCIDENT UNKNOWN INJURIES	5
ROAD HAZARD	3
LIVESTOCK IN ROADWAY	1
DRUNK DRIVER	1
INTOXICATED PERSON	1
HIT AND RUN	9
DIRECT TRAFFIC	1
TRANSPORT FOR BUSINESS	3
FUNERAL ESCORT	6
TRANSPORT	8
DISABLED VEHICLE	22
AREA/BLDG CHECK	47
LITTERING/ILLEGAL DUMPING	2
CHILD ABUSE	1
SEXUAL ASSAULT	1
CHASE	2
BUSINESS ALARM	61
CHURCH ALARM	1
RESIDENTIAL ALARM	1
DRAG RACING	36
SUBJECT IN CUSTODY	2
	1

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
TRANSPORT TO COURT	1
TRANSPORT TO MENTAL	7
DEMENTED PERSON NON-VIOLENT	5
STOLEN VEHICLE	26
911 HANGUP	8
CONTROL SUBSTANCE PROBLEM	10
AGENCY ASSISTANCE	5
ASSAULT	1
ASSAULT PRIORITY 3	4
ASSAULT LAW ENFORCEMENT ONLY	3
CHILD CUSTODY DISPUTE	8
CIVIL ISSUE/DISPUTE	1
CODE VIOLATION	1
CIVIL PAPER SERVICE	33
DAMAGE TO PROPERTY	81
DISPUTE NON VIOLENT IN NATURE	4
DISPUTE VIOLENT IN NATURE	7
DISTRUBING THE PEACE	1
EMERGENCY MESSAGE	22
LE ASSIST FOR EMS	15
ENTERING AN AUTO	10
EXTRA PATROL REQUEST	3
ASSIST FIRE DEPARTMENT	22
FIREARMS DISCHARGED	5
FIREWORKS	4
FOLLOW UP TO PREVIOUS CALL	9
FOUND PROPERTY	14
FRAUD	1
GUNSHOT WOUND PRIORITY 1	4
HARRASSING PHONE CALLS	7
HARRASSMENT	3
IDENTITY THEFT	3
ILLEGAL PARKING	2
JUVENILE RUNAWAY	17
JUVENILE COMPLAINT	1
LOITERING	6
LOST ITEM REPOR	13
LOUD MUSIC COMPLAINT	3
MISSING PERSON	46
MISCELLANEOUS LAW INCIDENT	1
PORNOGRAPHY	1
RECOVERED STOLEN PROPERTY	1
RECOVERED STOLEN VEHICLE	1
ROBBERY	1
PHONE CALLS/MAIL SCAMS	1
SEARCH WARRANT	10
SHOPLIFTING	1
SHOTS FIRED	20
THEFT REPORT	9
THREATS	

Law Total Incident Report, by Nature of Incident

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<u>Nature of Incident</u>	<u>Total Incidents</u>
TRAFFIC VIOLATION	483
TRAILER INSPECTION	6
TREE DOWN	1
TRESPASSING	5
UNCONSCIOUS PRIORTY 1	2
UNKNOWN LAW PROBLEM	8
UNSECURE PREMISES	9
VEHICLE INSPECTION	11
VIOLATION TPO	2
WELFARE CHECK	33

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Total reported: 1815

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**Report Includes:**

All dates between `00:00:00 06/01/20` and `23:59:59 06/30/20`, All agencies matching `MPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

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**To:** Public Safety Committee, City Council  
**From:** R.V. Watts, Police Chief  
**Department:** Police  
**Date:** 07/30/2020  
**Subject:** Approval – School Resource Officer Contract with The Walton County School District

**Budget Account/Project Name:**

**Funding Source:**

**Budget Allocation:**

**Budget Available:**

**Requested Expense:**

**Company of Purchase:**

**Description:**

Agreement Between the City of Monroe and The Walton County School District for the School Resource Officer Program

**Background:**

The background of the Agreement is to increase the security and safety of WCSD through the funding necessary to permit, *inter alia*, the assignment of School Resource Officers to serve WCSD on a full-time basis during the regular school year. The MPD shall be compensated by the WCSD in the total amount of **\$55,000** annually for the services to be performed under this Agreement.

**Attachment(s):**

SRO Contract for 2020-2021

**AGREEMENT BETWEEN THE CITY OF MONROE**

**and**

**THE WALTON COUNTY SCHOOL DISTRICT**

**for**

**THE SCHOOL RESOURCE OFFICER PROGRAM**

THIS AGREEMENT is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, (the "Effective Date"), by and between the CITY OF MONROE, and the WALTON COUNTY SCHOOL DISTRICT (the "WCSD").

**WITNESSETH**

WHEREAS, it is the intent and desire of the MPD and the WCSD to provide for law enforcement and related services as set forth herein;

WHEREAS, the MPD and the WCSD recognize the benefits of a School Resource Officer Program ("Program") to the citizens of Walton County, and particularly to the employees and students of Walton County Public Schools;

NOW, THEREFORE, for and in consideration of the promises and mutual covenants contained herein, and other good and valuable consideration, the MPD and the WCSD hereby agree as follows:

**Section 1. Purpose.** The purpose of this Agreement is to increase the security and safety of WCSD through the funding necessary to permit, *inter alia*, the assignment of School Resource Officer's to serve WCSD on a full-time basis during the regular school year.

**Section 2. Term of Agreement.** The term of this Agreement shall be for one (1) year from the Effective Date; provided, however, that the Agreement shall be automatically renewed unless either party provides written notice of its intent not to renew the Agreement at least thirty (30) days prior to the expiration of the term. The MPD and the WCSD agree to negotiate the Program costs annually for any subsequent term in accordance with Section 5 below.

**Section 3. Program Staffing.** The Program shall be staffed in accordance with the following:

3.1.1 School Resource Officers. The MPD shall assign one (1) full-time Police Officer to each of the following schools to serve as a School Resource Officer ("SRO"): Monroe Area High School. The duties of the SRO shall include the following:

(a) *Instruction.* The SRO shall act as an instructor for specialized, short-term programs about Georgia criminal and juvenile laws, as well as the law-related section of the Alcohol Drug Awareness Program (ADAP), when requested to do so by the Principal or a faculty member of the school to which the SRO is assigned.

(b) *Investigations.* The SRO may assist with non-campus investigations related to juveniles who attend the school to which the SRO is assigned.

(c) *Law Enforcement.* The SRO may take emergency law enforcement action when required by law; provided, however, that the Principal of the school shall be notified of such action as soon as practicable.

(d) *Traffic Control.* The SRO shall assist in traffic control during the arrival and departure of students.

3.1.2. Supervising Officer. The Chief of Police shall assign one (1) full-time Supervising Officer to oversee the Program and serve as a liaison with WCSD, whose duties shall include the following:

(a) *School Visits.* The Supervising Officer shall perform scheduled and non-scheduled visits to the schools within WCSD to which an SRO is assigned by MPD.

(b) *Program Administration.* The Supervising Officer shall approve Program reports; provide leadership, training and direction for the Program; conduct Program evaluations; analyze campus statistics and problem areas for WCSD; establish rapport with WCSD administrators; oversee school traffic issues; submit monthly reports to the Superintendent; oversee major school functions in which an SRO is participating; coordinate with the Walton County Juvenile Court regarding school-related criminal cases; keep accurate crime reports for WCSD; and maintain time cards and keep up with overtime and comp time for the Program.

(c) *Investigations.* The Supervising Officer shall be available for investigation of crime-related incidents involving a WCSD employee that have a student as the complainant or victim.

3.2 Application and Appointment Process. The MPD's School Resource Officer Unit Commander shall recruit, interview and evaluate potential candidates for the positions above. The names of any applicants receiving a favorable recommendation from the School Resource Officer Unit Commander shall be forwarded to the Chief of Police, who shall make the appointments necessary to staff said positions. Applicants must meet the following requirements:

1. An applicant must have a desire to serve in the position for which he or she is applying.

- 2. An applicant must be certified and sworn peace officers with a minimum of three (3) years law enforcement experience.
- 3. An applicant must have successfully completed the School Resource Officers 40-hour training course.

3.3 Scheduling. SRO's shall be scheduled in accordance with the following:

3.3.1. Working Hours. SRO's shall serve WCSD on a full-time basis, i.e., from one-half (1/2) hour prior to the start of classes until one-half (1/2) hour after classes are dismissed, although a SRO's working hours may be adjusted on a situational basis, with the prior consent of the School Resource Unit Commander, in order to cover campus-related activities which require the presence of a law enforcement officer. Notwithstanding the foregoing, SRO's may periodically be required by the MPD to perform other tasks during school hours, including, but not limited to mandatory training.

3.3.2. Temporary Reassignment. The Chief of Police may temporarily reassign the SRO's when school is not in session and during periods of law enforcement emergency.

3.3.3 Overtime. The SRO may not work overtime hours without the prior approval of the School Resource Unit Commander. Overtime work will be paid in accordance with MPD policies. SRO's shall neither expect nor accept any additional compensation for overtime work directly from the WCSD.

3.4 Employment Status. The SRO and Supervising Officer (SRO's) shall be and remain employees of the MPD and shall not be WCSD employees. SRO's shall remain responsive to the supervision and chain of command of the MPD. The MPD shall remain solely responsible for the SRO's hiring, firing, training, discipline and/or dismissal. The MPD agrees to pay the salary and employment benefits of the SRO's in accordance with the applicable salary schedules and employment practices of the MPD, including but not limited to: sick leave, annual leave, retirement compensation, workers compensation, unemployment compensation, life insurance, medical and dental insurance. The SRO's shall be subject to all other personnel policies of the MPD.

3.5 Removal and Replacement Process. SRO's may be removed and replaced in accordance with the following:

3.5.1. Removal for Cause. If the Principal, in consultation with the Assistant Principal, requests that the SRO be removed from the school (1) because the SRO is not effectively performing the duties of the SRO and/or (2) because the SRO has engaged in unprofessional conduct, MPD will replace the SRO in accordance with 3.5.3.

3.5.2. Discretionary Removal. The MPD reserves the right to dismiss or reassign an SRO when it is deemed to be in the best interests of either the WCSD or the MPD.

3.5.3. Replacement. In the event of a resignation, dismissal, reassignment, removal, or long-term absence of an SRO, the MPD shall provide a temporary replacement for the SRO as soon as possible, but not more than fifteen (15) school days of receiving notice of such absence, dismissal, resignation, removal, or reassignment. As soon as practicable, the MPD shall provide a permanent replacement for the position.

**Section 4. Duties and Responsibilities of SRO's.** In addition to those duties and responsibilities specifically provided for in Section 3.1 above, SRO's shall have the following duties and responsibilities:

1. SRO's shall enforce federal, state and local laws and, at the request of the school administration, assist WCSD officials with the enforcement of WCSD policies and regulations regarding student conduct.
2. SRO's shall investigate criminal activity committed on or adjacent to WCSD property.
3. SRO's shall assist school administrators in developing plans and strategies to prevent and minimize dangerous situations that may occur on campus or during school-sponsored events.
4. SRO's shall maintain a detailed weekly report of duties performed.

Notwithstanding the foregoing, SRO's shall not be used by WCSD as school disciplinarians; provided, however, that an SRO may be contacted regarding incidents believed to be in violation of the law, and the SRO shall then determine whether law enforcement action is appropriate. SRO's shall also not be used for regularly-assigned monitoring duties, including but not limited to lunchroom, hallway, carpool, or bus monitoring duties.

**Section 5. Compensation.** The MPD shall be compensated by the WCSD in the total amount of **\$55,000** annually for the services to be performed under this Agreement. Not less than sixty (60) days prior to the expiration of this Agreement, the MPD shall inform the WCSD of any additional compensation it is requesting for the subsequent term. Compensation owed to the MPD by the WCSD shall be paid in accordance with the Payment Schedule attached hereto as Exhibit "A" and incorporated herein by reference.

**Section 6. Termination.** Either party may terminate this Agreement for any reason whatsoever with sixty (60) days prior written notice to the other party. In the event of such termination by the WCSD, the SRO's will be immediately reassigned by the MPD and, if the termination is not for cause, the WCSD shall immediately pay any remaining funds due to the

MPD for the remainder of the school year. In the event of termination by the MPD, the WCSD shall compensate the MPD for all services provided up to the date of termination.

**Section 7. Assignability.** This Agreement may not be delegated or assigned by either party and any purported delegation or assignment of this Agreement (or rights hereunder) is void unless prior written consent of the other party has been obtained.

**Section 8. Entire Agreement.** This Agreement incorporates all prior negotiations, interpretations, and understandings between the parties and is the full and complete expression of their Agreement.

**Section 9. Modifications.** Any change, alteration, deletion, or addition to the terms set forth in this Agreement must be in writing and signed by both parties.

**Section 10. Governing Law.** This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of Georgia.

**Section 11. Miscellaneous.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which counterparts together shall constitute but one and the same instrument. Each provision of this Agreement is severable from any and all other provisions of this Agreement. Should any provision of this Agreement be for any reason unenforceable, the balance shall nonetheless remain in and be of full force and effect, without giving effect to such unenforceable provision. Time is of the essence hereof. The section headings of this Agreement are for convenience only and in no way limit or enlarge the scope or meaning of the language hereof.

**IN WITNESS WHEREOF**, the parties hereto have duly signed, sealed, and delivered this Agreement as of the Effective Date.

**THE CITY OF MONROE:**

By: \_\_\_\_\_ (Seal)  
Mayor

Date: \_\_\_\_\_

**WALTON COUNTY SCHOOL DISTRICT:**

By: \_\_\_\_\_

Name: \_\_\_\_\_  
Superintendent

Date: \_\_\_\_\_

[BOE SEAL]

**EXHIBIT "A"**

The WCSD shall pay in full the amount set forth in Section 6 of the Agreement in a lump sum payment at a time mutually agreeable to the parties. Notwithstanding the foregoing, said payment must be made prior to the end of the applicable school year.



**To:** Public Safety Committee, City Council  
**From:** R.V. Watts, Police Chief  
**Department:** Police  
**Date:** 07/30/2020  
**Subject:** Approval – Foothills Contract with The Walton County School District

**Budget Account/Project Name:**

**Funding Source:**

**Budget Allocation:**

**Budget Available:**

**Requested Expense:**

**Company of Purchase:**

***Description:***

Agreement Between the City of Monroe and The Walton County School District for the School Resource Officer (SRO): Foothills Education Charter High School (Walton Site) @ Monroe Area High School.

***Background:***

The background of the Agreement is to increase the security and safety of WCSD through the funding necessary to permit, inter alia, the assignment of School resource officers to serve WCSD on a full-time basis during the regular school year. The MPD shall be compensated at the rate of \$150 per day for 164 days, for a total amount of **\$24,600** annually for the services to be performed under this Agreement.

***Attachment(s):***

Foothills Contract for 2020-2021



**AGREEMENT BETWEEN THE CITY OF MONROE**

**and**

**THE WALTON COUNTY SCHOOL DISTRICT**

**for**

**THE SCHOOL RESOURCE OFFICER PROGRAM**

THIS AGREEMENT is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, (the "Effective Date"), by and between the CITY OF MONROE, and the WALTON COUNTY SCHOOL DISTRICT (the "WCSD").

**WITNESSETH**

WHEREAS, it is the intent and desire of the MPD and the WCSD to provide for law enforcement and related services as set forth herein;

WHEREAS, the MPD and the WCSD recognize the benefits of a School Resource Officer Program ("Program") to the citizens of Walton County, and particularly to the employees and students of Foothills Education Charter High School (Walton Site).

NOW, THEREFORE, for and in consideration of the promises and mutual covenants contained herein, and other good and valuable consideration, the MPD and the WCSD hereby agree as follows:

**Section 1. Purpose.** The purpose of this Agreement is to increase the security and safety of WCSD through the funding necessary to permit, *inter alia*, the assignment of School Resource Officer's to serve WCSD on a full-time basis during the regular school year.

**Section 2. Term of Agreement.** The term of this Agreement shall be for one (1) year from the Effective Date; provided, however, that the Agreement shall be automatically renewed (dates may change) unless either party provides written notice of its intent not to renew the Agreement at least thirty (30) days prior to the expiration of the term. The MPD and the WCSD agree to negotiate the Program costs annually for any subsequent term in accordance with Section 5 below.

**Section 3. Program Staffing.** The Program shall be staffed in accordance with the following:

3.1.1 School Resource Officers. The MPD shall assign one (1) Police Officer to each of the following schools to serve as a School Resource Officer ("SRO"): Foothills Education Charter High School (Walton Site) @ Monroe Area High School. The duties of the SRO shall include the following:

(a) *Investigations.* The SRO may assist with non-campus investigations related to juveniles who attend the school to which the SRO is assigned.

(b) *Law Enforcement.* The SRO may take emergency law enforcement action when required by law; provided, however, that the Principal of the school shall be notified of such action as soon as practicable.

(c) *Traffic Control.* The SRO shall assist in traffic control during the arrival and departure of students.

3.1.2. Supervising Officer. The Chief of Police shall assign one (1) full-time Supervising Officer to oversee the Program and serve as a liaison with WCSD, whose duties shall include the following:

(a) *School Visits.* The Supervising Officer shall perform scheduled and non-scheduled visits to the schools within WCSD to which an SRO is assigned by MPD.

(b) *Program Administration.* The Supervising Officer shall approve Program reports; provide leadership, training and direction for the Program; conduct Program evaluations; analyze campus statistics and problem areas for Foothills Education Charter High School (FHCS); establish rapport with FHCS administrators; oversee school traffic issues; submit quarterly reports to the Site Director; oversee major school functions in which an SRO is participating; coordinate with the Walton County Juvenile Court regarding school-related criminal cases; keep accurate crime reports for FHCS; and maintain time cards and keep up with overtime and comp time for the Program.

(c) *Investigations.* The Supervising Officer shall be available for investigation of crime-related incidents involving a FHCS employee that have a student as the complainant or victim.

3.2 Application and Appointment Process. The MPD's School Resource Officer Unit Commander shall recruit, interview and evaluate potential candidates for the positions above. The names of any applicants receiving a favorable recommendation from the School Resource Officer Unit Commander shall be forwarded to the Chief of Police, who shall make the appointments necessary to staff said positions. Applicants must meet the following requirements:

1. An applicant must have a desire to serve in the position for which he or she is applying.
2. An applicant must be certified and sworn peace officers with a minimum of three (3) years law enforcement experience.
3. An applicant must have successfully completed the School Resource Officers 40-hour training course.

3.3 Scheduling. SRO's shall be scheduled in accordance with the following:

3.3.1. Working Hours. SRO's shall serve WCSD at the FHCS (Walton site) on a full-time basis, i.e., from the start of classes until one-half (1/2) hour after classes are dismissed, although a SRO's working hours may be adjusted on a situational basis, with the prior consent of the School Resource Unit Commander, in order to cover campus-related activities which require the presence of a law enforcement officer. Notwithstanding the foregoing, SRO's may periodically be required by the MPD to perform other tasks during school hours, including, but not limited to mandatory training.

3.3.2. Temporary Reassignment. The Chief of Police may temporarily reassign the SRO's when school is not in session and during periods of law enforcement emergency.

3.3.3 Overtime. The SRO may not work overtime hours without the prior approval of the School Resource Unit Commander. Overtime work will be paid in accordance with MPD policies. SRO's shall neither expect nor accept any additional compensation for overtime work directly from the WCSD.

3.4 Employment Status. The SRO and Supervising Officer (SRO's) shall be and remain employees of the MPD and shall not be WCSD employees. SRO's shall remain responsive to the supervision and chain of command of the MPD. The MPD shall remain solely responsible for the SRO's hiring, firing, training, discipline and/or dismissal. The MPD agrees to pay the salary and employment benefits of the SRO's in accordance with the applicable salary schedules and employment practices of the MPD, including but not limited to: sick leave, annual leave, retirement compensation, workers compensation, unemployment compensation, life insurance, medical and dental insurance. The SRO's shall be subject to all other personnel policies of the MPD.

3.5 Removal and Replacement Process. SRO's may be removed and replaced in accordance with the following:

3.5.1. Removal for Cause. If the Site Director, in consultation with the Assistant Site Director, requests that the SRO be removed from the school (1) because the SRO is not effectively performing the duties of the SRO and/or (2) because the SRO has engaged in unprofessional conduct, MPD will replace the SRO in accordance with 3.5.3.

3.5.2. Discretionary Removal. The MPD reserves the right to dismiss or reassign an SRO when it is deemed to be in the best interests of either the WCSD or the MPD.

3.5.3. Replacement. In the event of a resignation, dismissal, reassignment, removal, or long-term absence of an SRO, the MPD shall provide a temporary replacement for the SRO as soon as possible, but not more than fifteen (15) school days of receiving notice of such absence, dismissal, resignation, removal, or reassignment. As soon as practicable, the MPD shall provide a permanent replacement for the position.

**Section 4. Duties and Responsibilities of SRO's.** In addition to those duties and responsibilities specifically provided for in Section 3.1 above, SRO's shall have the following duties and responsibilities:

1. SRO's shall enforce federal, state and local laws and, at the request of the school administration, assist FHCS officials with the enforcement of FHCS policies and regulations regarding student conduct.
2. SRO's shall investigate criminal activity committed on or adjacent to WCSD property.
3. SRO's shall assist school administrators in developing plans and strategies to prevent and minimize dangerous situations that may occur on campus or during school-sponsored events.
4. SRO's shall maintain a detailed weekly report of duties performed.

Notwithstanding the foregoing, SRO's shall not be used by FHCS as school disciplinarians; provided, however, that an SRO may be contacted regarding incidents believed to be in violation of the law, and the SRO shall then determine whether law enforcement action is appropriate. SRO's shall also not be used for regularly-assigned monitoring duties, including but not limited to lunchroom, hallway, carpool, or bus monitoring duties.

**Section 5. Compensation.** The MPD shall be compensated at the rate of \$150 per day, for 164 days, for a total amount of **\$24,600** annually for the services to be performed under this Agreement. Not less than sixty (60) days prior to the expiration of this Agreement, the MPD shall inform the WCSD of any additional compensation it is requesting for the subsequent term. Compensation owed to the MPD by the WCSD shall be paid in accordance with the Payment Schedule attached hereto as Exhibit "A" and incorporated herein by reference.

**Section 6. Termination.** Either party may terminate this Agreement for any reason whatsoever with sixty (60) days prior written notice to the other party. In the event of such termination by the WCSD, the SRO's will be immediately reassigned by the MPD and, if the termination is not for cause, the WCSD shall immediately pay any remaining funds due to the MPD for the remainder of the school year. In the event of termination by the MPD, the WCSD shall compensate the MPD for all services provided up to the date of termination.

**Section 7. Assignability.** This Agreement may not be delegated or assigned by either party and any purported delegation or assignment of this Agreement (or rights hereunder) is void unless prior written consent of the other party has been obtained.

**Section 8. Entire Agreement.** This Agreement incorporates all prior negotiations, interpretations, and understandings between the parties and is the full and complete expression of their Agreement.

**Section 9. Modifications.** Any change, alteration, deletion, or addition to the terms set forth in this Agreement must be in writing and signed by both parties.

**Section 10. Governing Law.** This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of Georgia.

**Section 11. Miscellaneous.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which counterparts together shall constitute but one and the same instrument. Each provision of this Agreement is severable from any and all other provisions of this Agreement. Should any provision of this Agreement be for any reason unenforceable, the balance shall nonetheless remain in and be of full force and effect, without giving effect to such unenforceable provision. Time is of the essence hereof. The section headings of this Agreement are for convenience only and in no way limit or enlarge the scope or meaning of the language hereof.

**IN WITNESS WHEREOF,** the parties hereto have duly signed, sealed, and delivered this Agreement as of the Effective Date.

**THE CITY OF MONROE:**

By: \_\_\_\_\_ (Seal)  
Mayor

Date: \_\_\_\_\_

**WALTON COUNTY SCHOOL DISTRICT:**

By: \_\_\_\_\_

Name: \_\_\_\_\_  
Superintendent

Date: \_\_\_\_\_

[BOE SEAL]

**EXHIBIT "A"**

The WCSD shall pay in full the amount set forth in Section 6 of the Agreement in a lump sum payment at a time mutually agreeable to the parties. Notwithstanding the foregoing, said payment must be made prior to the end of the applicable school year.



**CODE**

**DEPARTMENT**

**MONTHLY REPORT**

**August**

**2020**

The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time period of June 1, 2020 thru June 30, 2020.

### **Statistics:**

- Total Calls: 621
- Total Minutes: 32:38:55
- Total Minutes/Call: 3:09
- Code Inspections: 146
- Total Permits Written: 56
- Amount collected for permits: \$13,880.00
- Check postings for General Ledger: 61

### **Business/Alcohol Licenses new & renewals:**

- **New Businesses:**7
- Autos 247 LLC – 333 Alcovy St-Ste 8G
- Dennis Lawncare and Handyman Services – 934 Amber Trail – home office
- Greg and Rene dba Bistro South – 416 S. Broad St.
- HDK dba Boost Mobile – 1025C W. Spring St. – change of ownership
- JRE Holdings dba Rustic Roots Reclaimed – 320 S. Madison Ave.
- Layered Up Beads – 517 Arcadia Ct. – home office
- The Performer’s Palace – 211 Colquitt St. – home office
  
- **Closed Businesses:** 7
- EDC Contracting Consultants – 780 Nicholas Ct. – home office
- PHL Home Inspections – 415 Pannell Rd. – home office
- Shamika Cooley LLC -333 Alcovy St. Ste 6
- Wireless Express – 1025C W. Spring St. – change of ownership
- Sage @ George Walton Academy – 1 Bulldog Lane
- Southeastern Consulting and Inspections – 816 McDaniel St. – home office
- Synovus Mortgage Corporation – 140 E. Washington St. - licensed under Synovus Securities.

### **Major Projects**

- Major Projects Permitted:
- Major Projects Ongoing: Main Street Apartments 698 S broad Street, 416 S Broad Street  
John’s Supermarket, 215 Breedlove Dr – Monroe Self Storage, Monroe Pavilion, and 100 S Broad St. – The Roe



## **Code Department:**

- Receiving business license payments, affidavits and identification.
- Making numerous phone calls regarding insufficient paperwork and/or incorrect amounts for license payments
- Returning payments that are incorrect amounts
- Processing paperwork for alcohol licenses and special event permits
- Checking turn on list from utilities and contacting businesses that have not purchased business licenses
- Checking all businesses for delinquent city and county personal property taxes prior to accepting payments for licenses
- Researching state license requirements for businesses
- Updating spread sheets regarding business licenses, number of employees, E-Verify #'s etc.
- Applications for PTVR registrations and renewals
- Communicating with Tyler regarding problems and additional features that we need with EnerGov as well as InCode
- Balancing monthly reports
- Issuing permits for Building, Electrical, Plumbing and HVAC
- Receiving and preparing Rezones, variances, Conditional Uses, COA's, etc. for Meetings.
- Scheduling inspections for contractors.
- Preparing agenda items for Planning & Zoning and Historic Preservation Meetings.
- Scheduling Planning and Zoning and Historic Preservation meetings and attending
- Taking minutes for Planning & Zoning and Historic Preservation meetings and preparing them
- Taking and recording complaints.
- Researching Zoning Inquiries.
- Responding online inquiries.
- Cleaning up expired permits.
- Preparing all permit reports and copies of permit for County Tax Dept.
- Preparing and reviewing permits for Bureau Veritas Billing
- Entering data for inspections being done into Energov software.

## **City Marshal:**

- Patrolled city daily.
- Removed 47 signs from road way.
- 292 repair/cleanup orders and Re-inspections
- Transported city funds for deposit to banks daily.
- Investigated 5 utility tampering and theft cases. 7 citations
- Represented city in Municipal Court.

## **Historic Preservation Commission:**

Request for COA – 706 S Broad St – COA Granted

Request for COA – 427 S Broad St – COA Granted

**Planning Commission:** None

6/1/2020	519 WALTON RD.	TALL GRASS/WEEDS	R/C	6/15/2020	CUT
6/1/2020	527 WALTON RD.	TALL GRASS/WEEDS	R/C	6/15/2020	CUT
6/1/2020	132 GLEN IRIS DR.	TALL GRASS/WEEDS	R/C	6/15/2020	CUT
6/1/2020	228 GLEN RIS DR.	VEHICLE IN FRONT YARD	R/C	6/15/2020	MOVED
6/2/2020	227 GLEN IRIS DR.	TALL GRASS/WEEDS	R/C	6/16/2020	CUT
6/2/2020	802 MARABLE ST.	TALL GRASS/WEEDS	R/C	6/16/2020	CUT
6/2/2020	812 MARABLE ST.	JUNK IN YARD, TIRES	R/C	6/16/2020	CLEANED
6/3/2020	511 WALTON RD.	TALL GRASS/WEEDS	R/C	6/17/2020	CUT
6/3/2020	107 FORD ST.	TALL GRASS/WEEDS	R/C	6/17/2020	CUT
6/3/2020	506 BOOTH DR.	TALL GRASS/WEEDS	R/C	6/17/2020	CUT
6/4/2020	508 BOOTH DR.	JUNK VEHICLE IN YARD	R/C	6/18/2020	MOVED
6/4/2020	214 GLEN IRIS DR.	OPEN OUTDOOR STORAGE, TRASH, CANS	R/C	6/18/2020	CLEANED
6/4/2020	219 GLEN IRIS DR.	TALL GRASS/WEEDS	R/C	6/18/2020	CUT
6/5/2020	647 BROOKWOOD LN.	TALL GRASS/WEEDS	R/C	6/19/2020	CUT
6/5/2020	516 GATEWOOD DR.	TALL GRASS/WEEDS	R/C	6/19/2020	CUT
6/5/2020	908 HICKORY DR.	TALL GRASS/WEEDS	R/C	6/19/2020	CUT
6/8/2020	406 HICKORY DR.	CANS, LARGE TRASH BAGS IN YARD	R/C	6/22/2020	CLEANED
6/8/2020	711 REED ST.	JUNK VEHICLE IN YARD	R/C	6/22/2020	MOVED
6/9/2020	415 REEDWAY	JUNK IN YARD, WOOD, TRASH	R/C	6/23/2020	CLEANED
6/9/2020	321 REEDWAY	TALL GRASS/WEEDS	R/C	6/23/2020	CUT
6/9/2020	412 REEDWAY	JUNK VEHICLE IN YARD	R/C	6/23/2020	MOVED
6/10/2020	113 PERRY ST	JUNK IN YARD	R/C	6/23/2020	CLEANED
6/10/2020	117 PERRY ST.	TALL GRASS/WEEDS	R/C	6/23/2020	CUT
6/10/2020	132 PERRY ST.	TALL GRASS/WEEDS	R/C	6/23/2020	CUT
6/11/2020	314 CARWOOD DR.	JUNK VEHICLE IN FRONT YARD	R/C	6/24/2020	MOVED
6/11/2020	322 CARWOOD DR.	TALL GRASS/WEEDS	R/C	6/24/2020	CUT
6/12/2020	612 CARWOOD DR.	TALL GRASS/WEEDS	R/C	6/25/2020	CUT
6/12/2020	401 S. MADISON AVE.	TALL GRASS/WEEDS	R/C	6/25/2020	CUT
6/12/2020	612 S. MADISON AVE.	TRASH/PAPER IN YARD	R/C	6/25/2020	CLEANED
6/15/2020	1349 ARMISTEAD CIR.	JUNK VEHICLE IN ROADWAY	R/C	6/28/2020	MOVED
6/15/2020	300-A TANGLEWOOD DR.	TALL GRASS/WEEDS, WOOD IN YARD	R/C	6/28/2020	WORKING WITH OWNER
6/15/2020	229-B TANGLEWOOD DR.	TALL GRASS/WEEDS	R/C	6/28/2020	CUT
6/16/2020	520 N. BROAD ST.	JUNK VEHICLE IN YARD	R/C	6/29/2020	MOVED
6/16/2020	224-B TANGLEWOOD DR.	JUNK IN YARD, OPEN OUTDOOR STORAGE	R/C	6/29/2020	CLEANED
6/16/2020	208-B TANGLEWOOD DR.	TALL GRASS/WEEDS	R/C	6/29/2020	CUT
6/17/2020	300-B TANGLEWOOD DR.	YARD NEEDS CLEANING, TALL GRASS	R/C	6/30/2020	CLEANED
6/17/2020	814 ROSEWOOD LN.	TALL GRASS/WEEDS	R/C	6/30/2020	CUT
6/17/2020	905 MEADOW WALK DR.	TALL GRASS/WEEDS	R/C	6/30/2020	CUT
6/18/2020	1010 WINDOR DR.	TALL GRASS/WEEDS	R/C	7/1/2020	CUT
6/18/2020	1017 WINDOR DR.	JUNK IN YARD	R/C	7/1/2020	CLEANED
6/18/2020	1006 WINDOR DR.	TALL GRASS/WEEDS	R/C	7/1/2020	CUT
6/19/2020	511 WALTON RD.	TALL GRASS/WEEDS	R/C	7/2/2020	CUT
6/19/2020	515 WALTON RD.	TALL GRASS/WEEDS	R/C	7/2/2020	CUT
6/22/2020	130 PERRY ST.	TALL GRASS/WEEDS	R/C	7/5/2020	CUT
6/22/2020	142 PERRY ST.	JUNK VEHICLES	R/C	7/5/2020	CLEANED
6/23/2020	118 G.W. CARVER DR.	TRASH/JUNK ON LOT	R/C	7/5/2020	WORKING WITH OWNER
6/23/2020	140 MTN VIEW DR.	JUNK/TRASH, TALL GRASS	R/C	7/5/2020	CLEANED/CUT

6/23/2020	103 MTN VIEW DR.	TALL GRASS/WEEDS	R/C	7/5/2020	CUT
6/24/2020	905 MEADOW WALK DR.	TALL GRASS/WEEDS	R/C	7/6/2020	CUT
6/24/2020	857 FAWNFIELD DR.	TALL GRASS/WEEDS	R/C	7/6/2020	CUT
6/24/2020	1505 MEADOWWALK DR.	TRASH/JUNK IN YARD	R/C	7/6/2020	CLEANED
6/25/2020	516 GATEWOOD DR.	TALL GRASS/WEEDS	R/C	7/7/2020	CUT
6/25/2020	647 BROOKWOOD DR.	JUNK VEHICLE, TALL GRASS	R/C	7/7/2020	MOVED/CUT
6/26/2020	905 MEADOW WALK DR.	TALL GRASS/WEEDS	R/C	7/8/2020	CUT
6/26/2020	240 CARWOOD DR.	TALL GRASS WEEDS	R/C	7/8/2020	CUT
6/26/2020	237 CARWOOD DR.	JUNK VEHICLE IN YARD	R/C	7/8/2020	MOVED
6/26/2020	321 REEDWAY	TALL GRASS/WEEDS	R/C	7/8/2020	CUT
6/29/2020	1315 CARWOOD DR.	TALL GRASS/WEEDS	R/C	7/11/2020	CUT
6/29/2020	1108 MEADOW WALK DR.	TALL GRASS/WEEDS	R/C	7/11/2020	CUT
6/29/2020	1132 MEADOW WALK DR.	JUNK VEHICLE IN YARD	R/C	7/11/2020	MOVED
6/30/2020	208 CARWOOD DR.	JUNK/TRASH IN YARD	R/C	7/12/2020	CLEANED
6/30/2020	236 CARWOOD DR.	TALL GRASS/WEEDS	R/C	7/12/2020	CUT

9/4/2019	411 MAPLE LANE	TALL GRASS WEEDS	R/C	09/11/19 RE-INSPECTION	CLOSED 09/11/2019 IN COMPLIANCE
9/4/2019	115 OAK STREET	TALL GRASS WEEDS	R/C	09/19/19 RE-INSPECTION	OPEN/CLOSED 09/19/2019 MET WITH MIKE TALPA WORKING ON IT
9/4/2019	507 BOOTH DRIVE	TALL GRASS WEEDS	R/C	09/19/19 RE-INSPECTION	OPEN/CLOSED 09/19/2019 MET WITH MIKE TALPA WORKING ON IT
9/4/2019	506 BOOTH DRIVE	TALL GRASS WEEDS	R/C	09/19/19 RE-INSPECTION	OPEN/CLOSED 09/19/2019 MET WITH MIKE TALPA WORKING ON IT
9/4/2019	317 TRUNER STREET	JUNK, APPL, VEHICLE	R/C	09/19/19 VACANT POSTED	OPEN/CLOSED 09/19/2019 VEHICLE WAS REMOVED AS ORDERED
9/4/2019	513 BOOTH DRIVE	JUNK VEHICLE	R/C	09/19/2019 OWNER CONTACTED	OPEN/CLOSED 09/19/2019 VEHICLE WAS REMOVED AS ORDERED
9/4/2019	118 OAK STREET	JUNK, APPL, VEHICLE	R/C	09/19/2019 OWNER CONTACTED	CLOSED 09/13/2019 IN COMPLIANCE 404-874-8061
9/4/2019	121 MORROW STREET	JUNK VEHICLES X-3	R/C	REMOVED FROM STREET BY TAYLORS/TOWED	CLOSED
9/5/2019	1807 MEADOW WALK DR	VEHICLE ON LAWN, GRAA	R/C	NOTICE POSTED ON FRONT DOOR 15-DAYS	OPEN 09/20/19 CLOSED COMPLIED VEHLCE REMOVED FROM FRONT YARD
9/5/2019	1811 MEADOW WALK DR.	GRASS, WEEDS,	R/C	POSTED ON FRONT DOOR 15-DAYS	OPEN F/U 09/20/19 CLOSED 09/11/2019 COMPLIED
9/5/2019	1315 MEADOW WALK DR	GRASS, WEEDS, VEHICLE	R/C	RUDE RESIDENT, POSTED ON DOOR 7-DAYS	OPEN F/U 09/12/19 CLOSED 09/12/2019 COMPLIED
9/5/2019	626 OAKWOOD LANE	JUNK VEHICLE	R/C	MAIL RED CAMERO IN ROADWAY NO REG/INS 7-DAYS	OPEN F/U 09/12/19 CLOSED 09/12/2019 COMPLIED VALID INS & REG.
9/5/2019	633 MILL STONE BLUFF	JUNK VEHICLE	R/C	BLACK CHEVY P.U. SERVED ON VEHICLE 7-DAYS	CLOSED 09/09/2019 VEHICLE REGISTERED
9/5/2019	1043 WHEEL HOUSE (F)	JUNK VEHICLE	R/C	2-VEHICLES FRONT SERVED TO RESIDENT 7-DAYS	OPEN F/U 09/12/19 CLOSED 09/12/2019 COMPLIED VEHICLES MOVED COPLIED
9/5/2019	109 FAMBROUGH ST.	JUNK VEHICLE	R/C	2-VEHICLES FRONT SERVED TO RESIDENT 15-DAYS	OPEN F/U 09/20/19 CLOSED 09/20/2019 COMPLIED VEHICLES REMOVED
9/6/2019	703 W. SPRING ST.	42:97 WEEDS HEDGES	R/C	CONTACT MADE W/CANDICE WAL-GREENS 7 DAYS	OPEN F/U 09/16/19 CLOSED COMPLIED GRASS CUT 09/16/2019
9/6/2019	603 ASH LANE	18:259 PARKING ON GRASS	R/C	LEFT NOTICE ON FRONT PORCH, 11 CARS IN YARD 15 DAYS	OPEN F/U 09/21/2019 MR. NORMAN 09/30 WORKING ON ISSUES F/U 10/14 EXT.
9/6/2019	317 STOKES ST	JUNK IN YARD PARKING	R/C	JUNK IN YARD, PARKING VEHICLES FRONT YARD (2) 15 DAYS	OPEN F/U 09/21/19 YARD CLEARED STILL PARKING IN GRASS 09/26/2019
9/9/2019	879 HICKORY DRIVE	JUNK VEHICLE	R/C	JUNK IN YARD, PARKING VEHICLES FRONT YARD (2) 15 DAYS SERVED	COURT 11/22/19 RESOLVED CLOSED CITTATION REDUCED TO WARNING
9/9/2019	871 HICKORY DRIVE	JUNK VEHICLES X-4	R/C	VEHICLES ON IMPROPER SURFACE, 15 DAYS, SERVED IN PERSON	OPEN F/U 09/24/2019 CLOSED MET WITH RESIDENT, CARS MOVED COMPLIED 9/24
9/9/2019	409 PIINE PARK STREET	JUNK VEHICLES	R/C	VEHICLES IN YARD X-3 APPLIANCES FRONT PORCH SERVED IN PERSON 15 DAYS	OPEN F/U 09/24/2019 CLOSED 10/08/2019 COMPLIED
9/9/2019	609 WEST CREEK CIRCLE	JUNK VEHICLE ON STREET	R/C	VEHICLE IN STREET WITH JUNK AROUND IT. SERVED NOTICE IN PERSON 7-DAYS	OPEN F/U 09/16/19 CLOSED COMPLIED VEHICLE REMOVED 10/15/2019
9/9/2019	434 SWEET GUM DRIVE	JUNK IN YARD VEHICLE	R/C	VEHICLE IN YARD JUNK ALL AROUND SERVED IN PERSON 30 DAYS	OPEN F/U 10/09/2019 IMPROVEMENT MADE 10/09/2019 CLOSED
9/9/2019	407 PLANTATION DRIVE	TRASH IN YARD	R/C	TRASH ON THE SIDE OF RESIDENCE LEFT NOTICE ON DOOR (7) DAYS CALLED	OPEN F/U 09/16/19 COMPLIED BY LANDLORD, TRASH REMOVED CLOSED 09/09/19
9/9/2019	112 WEST 5TH STREET	FRONT PORCH SIDE BACK	R/C	JUNK FRONT PORCH, SIDE BACK YARD GRASS FRONT (15) DAYS MAIL POSTED	OPEN F/U 09/24/2019 CLOSED 09/24 IMPROVEMENTS MADE STILL WORKING
9/9/2019	142 WEST 5TH STREET	VEHICLE ON LAWN,	R/C	JUNK VEHICLES SIDE-FRONT ALSO PARKING ON GRASS (15) DAYS POSTED MAIL	OPEN F/U 09/24/19 CLOSED 09/24/19 COMPLIED VEHICLES REMOVED AND CLEAN
9/10/2019	124 TANGLEWOOD DR	REPAIR SHOP ON PROPERT	R/C	JUNK VEHICLES, PARKING ON GRASS, RUNNING REPAIR SHOP (30) DAYS	OPEN F/U 10/10/2019 MET W/MR. WILLIAMS WILL COMPLY WITH ORDER 9/17
9/10/2019	108 TANGLEWOOD DR	JUNK CARS	R/C	JUNK VEHICLES IN FRONT DRIVE NO REG, OR INS (15) DAYS	OPEN F/U 09/25/2019 COMPLIED WAITING FOR 2ND TO BE MOVED CLOSED
9/10/2019	212 TANGLEWOOD DR	CAR IN YARD	R/C	DISABLED VEHICLE IN FRONT YARD POSTED NOTICE ON DOOR MAIL OUT (15)	OPEN F/U 09/25/2019 CLOSED 09/25/2019 COMPLIED AND CLEARED
9/10/2019	115 6TH STREET	JUNK CARS AND JUNK	R/C	FRONT PORCH, APPLIANCES, POSTED ON DOOR MAIL OUT (30) DAYS	OPEN F/U 10/10/2019 EXT. GIVEN 11/20/19 MR. CAMPBELL OWNER 770-652-1188
9/10/2019	146 6TH STREET	JUNK CAR ON SIDE	R/C	IMPROPER SURFACE, POSTED FRONT PORCH (15) DAYS MAIL OUT	OPEN F/U 09/25/2019 CLOSED 09/25/2019 COMPLIED AND CLEARED
9/10/2019	618 MARABLE STREET	DUMPING	R/C	CONSTRUCTION MATERIALS NEAR ROAD SERVED IN PERSON (15) DAYS	OPEN F/U 09/25/2019 09/25/2019 CLOSED NO FURTHER
9/10/2019	N. HAMMOND DRIVE	42:97 HEIGHT GRASS	R/C	VACANT LOT: OWNER LINDA HILLMAN 1080 MNT.CRK.CHU. RD. MAIL (15) DAYS	OPEN F/U 10/01/2019 CLOSED 10/7/2019 COMPLIED
9/11/2019	337 TURNER STREET	62-9 JUNK VEHICLE	R/C	BLACK NISSAN FOUR FLATS IN DRIVEWAY POSTED NOTICE (15) DAYS MAIL	OPEN F/U 09/26/2019 CLOSED 09/26/2019 COMPLIED VEHICLE GONE
9/11/2019	341 TURNER STREET	62-9 JUNK VEHICLE	R/C	RED PONTIAC IN DRIVEWAY, DISABLED POSTED ON DOOR (15) DAYS MAIL	OPEN F/U 09/26/2019 CLOSED 09/26/2019 COMPLIED VEHICLE GONE
9/11/2019	714 REED STREET	62-9/ 18-259	R/C	JUNK VEHICLES PARKING IN GRASS SEVERAL VEHICLES POSTED MAIL (15) DAYS	OPEN F/U 09/26/2019 CONTACTED ON 9/12 WILL COMPLY complied 09/25/19
9/13/2019	408 SHAMROCK AVE	18-259 PARKING YARD	R/C	VEHICLE PARKED IN FRONT YARD. ALREADY MOVED CLOSED SAME DATE	CLOSED SAME DATE AS SERVED.
9/13/2019	445 GLENWOOD AVE	62-9, 18-259	R/C	VEHICLES ON GRASS, HEIGHT REQUIRMENTS, TIRES AND JUNK SIGNED 15-DAYS	CLOSED 10/28/2019 COMPLIED
9/13/2019	412 SHAMROCK AVE	62-9	R/C	APPLIANCES EXTERIOR STORAGE, POSTED ON FRONT DOOR MAIL (15) DAYS	CLOSED 10/28/2019 COMPLIED
9/13/2019	421 SHAMROCK AVE	62-9, 18-259	R/C	TRASH JUNK CARS IN YARD FRONT, SERVER TONY PORTER (15) DAYS	CLOSED 10/282019 COMPLIED
9/16/2019	1450 SO. BROAD LOT 238	62-9, 42-97	R/C	TRASH IN YARD, GRASS AND WEEDS, SMALL POOL STANDING WATER (7) MAIL	OPEN F/U 09/24/2019 CLOSED 09/24/2019 COMPLIED TO ALL
9/16/2019	511 SO. MADISON AVE	42:97 HEIGHT GRASS	R/C	TALL WEEDS BACK YARD CORNER OBSTRUCTED VIEW (SERVED) (15) DAYS	OPEN F/U 10/01/2019 CLOSED 10/1/2019 COMPLIED
9/16/2019	132 FELKER STREET	62-9	R/C	COMPLAINT, APPLIANCES AND VEHICLES, POSTED, (15) DAYS	OPEN F/U 10/01/2019 CLOSED 10/1/2019 COMPLIED
9/16/2019	1450 SO. BROAD LOT 171	62:9 VEHICLE	R/C	DISABLED VEHICLE IN FRONT YARD POSTED NOTICE ON DOOR MAIL OUT (15)	OPEN F/U 10/01/2019 09/30/2019 CLOSED COMPLIED VEHICLE REMOVED
9/16/2019	712 W. CREEK CIRCLE	62:9 18:259	R/C	LAWN EQUIPMENT JUNK, BOAT, IMPROPER SURFACE, SERVED 30-DAYS	OPEN F/U 10/16/2019 EXTENDED 11/15/2019 RE-INSPECTION CLOSED IMPROVED
9/16/2019	124 VICTORY DRIVE	62-9 VEHICLES JUNK 18:259	R/C	VEHICLES ON IMPROPER SURFACE, JUNK IN YARD 30 DAYS, SERVED IN PERSON	OPEN F/U 10/16/2019 COMPLIED TO ORDER CLOSED 10/16/2019
9/16/2019	716 W. CREEK CIRCLE	62-9, 18:259	R/C	OUTDOOR REPAIRS, DISABLED VEHICLES, IMPROPER SURFACE Mail (30) days	OPEN F/U 10/16/2019 NON COMPLIANT, CLOSED 11/04/2019 IMPROVEMENT MADE
9/17/2019	710 HERITAGE RIDGE DR	62-9, 18-259	R/C	EXTERIOR CARS JUNK ON GRASS MAIL (15) DAYS TO CORRECT CLOSED 11/20	OPEN F/U 10/03/2019 NOTICE SENT AND CITATION ISSUED, RECEIVED 10/8/19 11/20
9/17/2019	900 LOPEZ LANE	42:97	R/C	HEIGHT PERMITTED GRASS EXCEEDS HEIGHT POSTED ON FRONT DOOR MAIL	OPEN F/U 09/24/2019 MAIL CLOSED 09/24/19 COMPLIED
9/17/2019	717 DAVIS STREET	62-9, 18:259	R/C	JUNK VEHICLES PARKED IN GRASS, (15) DAYS SERVED NOTICE	OPEN F/U 10/03/2019 10/02/2019 CLOSED COMPLIED
9/17/2019	504 ASH LANE	62-9, 18:259	R/C	JUNK VEHICLES PARKED IN GRASS, (15) DAYS SERVED NOTICE	OPEN F/U 10/03/2019 CLOSED 10/02/2019 COMPLIED
9/18/2019	707 DAVIS STREET	62-9	R/C	FRONT PORCH JUNK TRASH SERVED (7) DAYS	OPEN F/U 09/25/2019 CLEARED AND STRAIGHTENED 09/25/2019 CLOSED
9/18/2019	537 CHESTNUT LANE	62-9, 18-259	R/C	VEHICLES PARKED IN GRASS, NO REG, NO INS. POSTED (15) DAYS MAIL	OPEN F/U 10/03/2019 COMPLIED CLOSED 10/03/2019
9/18/2019	534 CHESTNUT LANE	62-9, 18-259	R/C	VEHICLES PARKED IN GRASS, NO REG, NO INS. SERVED (15) DAYS	OPEN F/U 10/03/2019 CLOSED 10/03/2019 COMPLIED
9/18/2019	529 CHESTNUT LANE	62-9	R/C	VEHICLE PARKED IN GRASS POSTED MAIL (15) DAYS	OPEN F/U 10/03/2019 CLOSED 10/03/2019 COMPLIED
9/18/2019	530 CHESTNUT LANE	62-9	R/C	APPLIANCES EXTERIOR STORAGE, (15) DAYS SERVED	OPEN F/U 10/03/2019 CLOSED 10/03/2019 COMPLIED
9/18/2019	808 DAVIS STREET	62-9	R/C	VEHICLES IN YARD X-2 SERVED IN PERSON (30) DAYS TO COMPLY	OPEN F/U 10/18/2019
9/6/2019	508 GATEWOOD DRIVE	62-9	R/C	VEHICLE IN YARD AND PARKED ON ROAD (15) DAYS SERVED BURKETT YOUNG	OPEN F/U 09/23/2019 09/24/19 VEHICLE REMOVED FROM ROADWAY F/U 11/1/2019
9/6/2019	679 GATEWOOD DRIVE	62-9	R/C	VEHICLE IN DRIVEWAY UNDER REPAIR AND IN YARD SERVED MARY SMITH (15)	OPEN F/U 09/23/2019 09/30 MORE TIME ALLOWED, CLOSED 11/1/2019
9/19/2019	1200 FAMBROUGH WAY	18-259	R/C	VEHICLE PARKED IN GRASS POSTED ON FRONT DOOR (7) DAYS	OPEN F/U 09/26/2019 COMPLIED CLOSED 09/26/2019 TAKED W/ON PHONE
9/20/2019	124 BAKER STREET	18-259	R/C	VEHICLES PARKED IN GRASS SERVED NOTICE (15) DAYS Ms. Robin Mobley	OPEN F/U 10/04/2019 MORE TIME REQUESTED CLOSED 11/1/19 COMPLIED
9/20/2019	403 ASH STREET	18-259	R/C	VEHICLE PARKED IN GRASS DAVIS STREET SIDE, SERVED (15) DAYS Ms. Hodges	OPEN F/U 10/04/2019 CLOSED 10/04/2019 COMPLIED VEHICLE REMOVED

9/20/2019	1103 NEW LACY APT-B	62-9	R/C	VEHICLE NON-REGISTER VEHICLE JUNK, (1) DAYS SERVED Angelia Mathis	OPEN F/U 10/04/2019 VEHICLE REMOVED COMPLIED CLOSED 10/04/2019
9/20/2019	724 E. CHURCH STREET	18-259, 62-9	R/C	VEHICLE JUNK SIDE OF RESIDENCE (15) POSTED FRONT DOOR MAIL	OPEN F/U 10/04/2019 CLOSED 10/04/2019 COMPLIED VEHICLE MOVED
9/20/2019	208 WALTON STREET	BARRIER FOR POOL	R/C	CASE OPENED R/C TO BE SENT TO MS. SHURLING CODE VIOLATION	INVESTIGATION OPEN PENDING COMPLIANCE,
9/24/2019	443 SWEETGUM DR	42-97	R/C	HEIGHT PERMITTED GRASS EXCEEDS HEIGHTCONTACTED REMAX AGENT	OPEN F/U (7) DAYS, 10/4/2019 CLOSED 10/4/2019 COMPLIED
9/24/2019	763 FLEETING WAY	42-97	R/C	HEIGHT PERMITTED WEEDS UPKEEP TO BE MAINTAINED VACANT (7) MAIL	OPEN F/U (15) DAYS, 10/10/19 CLOSED 10/11/2019 COMPLIED
9/24/2019	765 FLEETING WAY	42-97	R/C	HEIGHT PERMITTED WEEDS UPKEEP TO BE MAINTAINED VACANT (7) MAIL	OPEN F/U (7) DAYS, 10/4/2019 CLOSED 10/11/2019 COMPLIED
9/25/2019	906 RADFORD STREET	62-9, 18-259	R/C	VEHICLES JUNK AND PARKED IN YARD	OPEN F/U (15) DAYS, 10/10/19
9/25/2019	104 NORRIS STREET	42-97	R/C	HEIGHT PERMITTED, OUT OF STATE OWNERS CALIFORNIA MAILED (30) DAYS	OPEN F/U 10/25/2019 CLOSED 10/15/2019 COMPLIED
9/30/2019	107 WEST RIDGE AVE	62-9	R/C	JUNK VEHICLE IN DRIVEWAY SALLYPORT NOT REG/OR INSURED POSTED (15)	OPEN F/U 10/16/2019 COMPLAINANT SENT IN REMOVED VEHICLE CLOSED 11/01/19
9/30/2019	610 ASH STREET	62-9	R/C	VEHICLE IN FRONT YARD WILL BE MOVED BY 110/15/2019	OPEN F/U 10/15/19
9/30/2019	708 S. MADISON AVE	18-259	VERB/	CONTACT MADE WITH RESIDENT AND LANDLORD HOME MAGN. LLC	ADVISED THEY WOULD PUT GRAVEL FRONT YARD PARKING
9/30/2019	712 S. MADISON AVE	18-259	VERB/	CONTACT MADE WITH RESIDENT AND LANDLORD HOME MAGN. LLC	ADVISED THEY WOULD PUT GRAVEL FRONT YARD PARKING
9/30/2019	730 S. MADISON AVE	18-259	VERB/	CONTACT MADE WITH RESIDENT AND LANDLORD HOME MAGN. LLC	ADVISED THEY WOULD PUT GRAVEL FRONT YARD PARKING
10/1/2019	302 HAMMOND DRIVE	42-97	R/C	POSTED ON FRONT DOOR 15-DAYS MAIL OUT COPY NORTON JAMES	OPEN F/U 10/16/2019 COMPLIED TO ORDER CLOSED 10/16/2019
10/1/2019	517 MCDANIEL STREET	42-97	R/C	POSTED BACK GARAGE DOOR TO HOUSE, MAIL (7) DAYS BRACEWELL OWNER	OPEN F/U 10/08/2019 CLOSED 10/8/2019 COMPLIED
10/3/2019	605 LAWRENCE STREET	62-9	R/C	POSTED FRONT DOOR, (7) DAYS VEHICLE INOPERTALBE FRONT YARD	OPEN F/U 10/10/2019 CLOSED 10/11/2019 COMPLIED
10/3/2019	1526 S. BROAD STREET	82-45	R/C	DOLLAR GENERAL SERVED TO MGR. Alisha Mills (7) days	OPEN F/U 10/10/2019 CLOSED 10/11/2019 COMPLIED
10/4/2019	221 ALCOVY STREET	18-259 42-97	R/C	PARKING 4-SALE VEHICLE ON FRONT LAWN, GRASS OVER AND WEEDS (7) DAYS	OPEN F/U 10/11/2019 CLOSED 10/11/2019 COMPLIED
10/4/2019	238 DOUGLAS STREET	18-259	R/C	PARKING ON LAWN FRONT SIDE (7) DAYS	OPEN F/U 10/11/2019 CLOSED 10/11/2019 COMPLIED
10/4/2019	1103 NEW LACY APT-C	62-9	R/C	GRAY TOYOTA NO INS, NO REG, GRANDDAUGHTERS CAR NORA MATHIS SERVE	OPEN F/U 10/11/2019 CLOSED 10/11/2019 COMPLIED
10/7/2019	120 BAKER STREET	42-97, 18-259	R/C	VEHICLE ON LAWN AND HEIGHT PERMITTED, POST FRONT DOOR (7) DAYS	CLOSED 10/30/2019 COMPLIED
10/8/2019	706 OVERLOOK CREST	42-97	R/C	POSTED FRONT DOOR (7) DAYS HEIGHT PERMITTED	OPEN F/U 10/14/2019 CLOSED 10/21/2019 COMPLIED
10/8/2019	705 OVERLOOK CREST	42-97	R/C	POSTED FRONT DOOR (7) DAYS HEIGHT PERMITTED	OPEN F/U 10/14/2019 CLOSED 10/15/2019 COMPLIED
10/8/2019	716 OVERLOOK CREST	42-97	R/C	POSTED FRONT DOOR (7) DAYS HEIGHT PERMITTED	OPEN F/U 10/14/2019 CLOSED 10/15/2019 COMPLIED
10/8/2019	721 OVERLOOK CREST	62-9 18-259	R/C	POSTED FRONT DOOR (7) DAYS HEIGHT PERMITTED VEHICLES ON GRASS	OPEN F/U 10/14/2019 EXTENTED TILL 11/01/2019 CLOSED 11/1/19 COMPLIED
10/8/2019	741 OVERLOOK CREST	42-97 18-259	R/C	SERVED TO RESIDENT, (7) HEIGHT PERMITTED, VEHICLE ON GRASS	OPEN F/U 10/14/2019 CLOSED 10/15/2019 COMPLIED
10/8/2019	559 MICHAEL CIRCLE	42-97	R/C	SERVED TO RESIDENT, (7) HEIGHT PERMITTED JUNK IN YARD	OPEN F/U 10/14/2019 CLOSED 10/15/2019 COMPLIED
10/8/2019	845 OVERLOOK TRAIL	62-9, 18-259	R/C	BOAT AND TRAILER IN ROAD, NO TAG ON TRAILER, TRUCK IN FRONT YARD (15)	OPEN F/U 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPLIED
10/8/2019	838 OVERLOOK TRAIL	42-97	R/C	HEIGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR	OPEN F/U 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPLIED
10/9/2019	517 MCDANIEL STREET	TAMPER ELECTRIC/WATER INV.	INV.	THEFT OF SERVICES ELECTRIC AND WATER	OPEN F/U 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPLIED
10/9/2019	514 WELLINGTON DRIVE	62-9, 18-262, 18-263	R/C	ROOF ON FRONT PORCH IN NEED OF REPAIR, GRASS TOO HIGH SIDEWALK	CLOSED 11-11-19 REPAIRS MADE COMPLIED
10/16/2019	308 BRIDGEPORT LANE	18-259	R/C	VEHICLE PARKED ON LAWN (7) DAYS	OPEN F/U 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPLIED
10/16/2019	308 BRIDGEPORT LANE	42-97	R/C	GRASS NEEDS TO BE CUT, HEIGHT PERMITTED (7) DAYS	OPEN F/U 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPLIED
10/16/2019	401 BRIDGEPORT LANE	42-97	R/C	HEIGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR	OPEN F/U 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPLIED
10/16/2019	440 BRIDGEPORT PLACE	42-97	R/C	HEIGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR	OPEN F/U 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPLIED
10/16/2019	508 BRIDGEPORT PLACE	42-97	R/C	HEIGHT PERMITTED (7) DAYS POSTED ON GARAGE VEHICLE IN ROADWAY	OPEN F/U 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPLIED
10/17/2019	614 PINE PARK STREET	42-97	R/C	HEIGHT PERMITTED (15) DAYS MAIL TO PROPERTY OWNER (SHOOK EAST LLC)	OPEN F/U 10/24/2019 MUST MAIL OUT TO OTHER ADDRESS 4510 LOCKLIN ROAD
10/17/2019	616 PINE PARK STREET	42-97	R/C	HEIGHT PERMITTED (15) DAYS MAIL TO PROPERTY OWNER (SHOOK EAST LLC)	OPEN F/U 10/24/2019 MUST MAIL OUT TO OTHER ADDRESS 4510 LOCKLIN ROAD
10/18/2019	526 LANDERS STREET	42-97-VACANT	R/C	HEIGHT PERMITTED (15) DAYS MAIL TO PROPERTY OWNER: JOHN BAZLEY III	OPEN F/U 10/24/2019 POSTED NOTICE FRONT DOOR CLOSED 10/24/19 COMPLIED
10/18/2019	211 S.S. MHP LOT 211	TAMPER ELECTRIC/WATER INV.	INV.	THEFT OF SERVICES ELECTRIC AND WATER (2ND VIOLATION IN (3) WEEKS	CITATIONS SERVED TO CRYSTAL GLASS AND HER MOTHER KRISTINA JORDAN COURT
10/18/2019	514LANDERS STREET	18-147	R/C	STANDARS FOR DETERMINATION OF NUISANCES	SENT OUT MAIL CERTIFIED WITH LETTER OF INTENT COMPLIED TO ALL 11/06/19 CLOSE
10/21/2019	658 MICHAEL CIRCLE	18-259	R/C	POSTED FRONT DOOR, (7) DAYS VEHICLE INOPERTALBE FRONT YARD	CLOSED 10/29/2019 COMPLIED
10/21/2019	638 MICHAEL CIRCLE	18-259	R/C	POSTED FRONT DOOR, (7) DAYS VEHICLE INOPERTALBE FRONT YARD	OPEN 10/21/2019 F/U 10/29/2019
10/21/2019	1452 S. BROAD STREET	62-10, 42-97	R/C	VACANT LOT: (15) DAYS, OVER GROWN TRUST OF ELANINE HODGES	CLOSED 10/29/2019 WRONG PROPERTY
10/21/2019	716 HERITAGE RIDGE DR.	62-9	R/C	VEHICLES IN ROADWAY INOPERABLE, X-2, NOTICE POSTED 24 HOURS	VEHICLES REMOVED OR REPAIRED PARKED LEGALLY 10/29/2019 CLOSED
10/22/2019	732 CHURCH STREET	47-97, 62-9	R/C	HEIGHT PERMITTED, HOUSE IN NEED OF REPAIR MAILED OUT (30) DAYS	COMPLIED CLEANED UP AND CUT CLOSED 11/20/19
10/22/2019	836 MASTERS DRIVE	42-97	R/C	HEIGHT PERMITTED, POSTED FRONT DOOR WILL MAIL OUT (15) DAYS	11/04/ F/U NON COMPLIANT CLOSED 11-18-19 GRASS DIED AND DORMENT
10/22/2019	903 LOPEZ LANE	42-97, 62-9	R/C	VEHICLE PARKED IN GRASS BACK YARD, GRASS NEEDS CUTTING	OPEN F/U 11/15/2019 CLOSED 09-15-2019 COMPLIED TO ALL
10/22/2019	706 MASTERS DRIVE	42-97	R/C	HEIGHT PERMITTED	CLOSED 10/29/2019 COMPLIED
10/23/2019	260 BRIDGE PORT LANE	42-97	R/C	HEIGHT PERMITTED (7) DAYS POSTED FRONT DOOR	OPEN-F/U 11/2/2019 CLOSED 11/04/2019 COMPLIED
10/23/2019	101 BRIDGE PLACE	42-97	R/C	HEIGHT PERMITTED (7) DAYS SEVERED TO VICTORIA HUCKABY	OPEN-F/U 11/2/2019 RENTER IS WENDY LEE MOTHER OF VICTORIA CLOSED 11/04/2019
10/23/2019	106 SYCAMORE COURT	42-97	R/C	HIEGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR	CLOSED 11-11-19 COMPLIED
10/24/2019	501 PINE PARK APT. G	610-3 SECTION 7	R/C	DOG VIOLATION LANDLORD COMPLAINT LYNN MURRAY, (30) DAYS SERVED	NOTICE SERVED TO CASEY LEDBETTER
10/25/2019	606 WEST CREEK COURT	62-9, 18-259	R/C	JUNK VEHICLES ON LOCATION PARKED IN GRASS POSTED FRNT DOOR (7) DAYS	F/U 11/01/2019 EXTENDED TO 11/11 EXT TILL 11/22/19 LETTER 11/26/2019 OPEN FILE
10/25/2019	700 KENDALL COURT	18-258,18-259	R/C	VEHICLES PARKED IN FRONT YARD POSTED FRONT DOOR (7) DAYS	F/U 11/01/2019 CLOSED 11/01/19 COMPLIED
10/25/2019	703 KENDALL COURT	42-97	R/C	HEIGHT PERMITTED GRASS/WEEDS POSTED FRONT DOOR (7) DAYS	F/U 11/01/2019 CONTACT MADE 11-8-19 F/U 11-11-19 CLOSED COMPLIED
10/25/2019	711 KENDALL COURT	62-9,42-97, 18-259	R/C	HEIGHT PERMITTED, VEHICLES ON GRASS BACK SIDE OF RESIDENCE (7) DAYS	F/U 11/01/2019 CLOSED 11-11-19
10/28/2019	416 SHAMROCK DR	62-9, 42-97	R/C	HEIGHT PERMITTED, APPLIANCES FRONT PORCH (7) DAYS FRONT DOOR	F/U 11/06/2019 CLOSED 11/6/19 COMPLIED
10/28/2019	104 W. FAMBROUGHT	42-97	R/C	HIEGHT PERMITTED (7) DAYS POSTED ON FRONT DOOR	F/U 11/06/2019 COMPLIED CLOSED 11/06/2019
10/28/2019	1209 MATHIS STREET	62-9, 18-258, 18-259	R/C	VEHICLES PARKED FRONT LAWN, NO REGISTRATION	F/U 11/06/2019 CLOSED 11/11/19 COMPLIED
10/28/2019	1214 MATHIS STREET	18-258, 18-259	R/C	VEHICLES PARKED FRONT LAWN AND SIDE FRONT, SERVED (7) DAYS	F/U 11/06/2019 CLOSED 11/6/19 COMPLIED
10/29/2019	922 MASTERS DRIVE	18-147	R/C	MAILED VIOLATION STANDARDS FOR DETERMINATION NUISANCES	PENDING REPAIRS OR CONTACT FROM OWNER

11/4/2019	900 ALCOVY STREET	42-97	R/C	HEIGHT PERMITTED GRASS/BUSHES (7) DAYS POSTED ON GARAGE GATE	F/U 11/11/2019	NON COMPLIANT, NOTICE MAILED. COMPLIED 11/25/2019 CLOSED
11/5/2019	302 BRIDGEPORT LANE	18-259	R/C	VEHICLE PARKED ON LAWN (7) DAYS POSTED FRONT DOOR (WARREN)	F/U 11/12/2019	CALLED IN WITH CONCERNS 770-624-1032 REMOVED 11/6/19 CLOSE
11/5/2019	155 VICTORY DRIVE	18-66	R/C	ELECTRIC SERVICES REQUIRED, RUNNING OF GENERATOR, MR. SIMS	F/U 11/12/2019	ARNOLD PROPERTIES CLOSED 11-13-19 COMPLIED
11/5/2019	134 ATHA STREET	18-259	R/C	VEHICLE PARKED IN YARD POSTED FRONT DOOR (7) DAYS	F/U 11/12/2019	11-13-19 COMPLIED CLOSED
11/5/2019	107 W. FAMBROUGH ST	62-9	R/C	NEIGHBORHOOD STANDARDS, APPLIANCES OUTSIDE STORAGE	F/U 11/20/2019	(15) DAYS POSTED ON FRONT DOOR CLOSED 11/20/19 COMPLIED
11/5/2019	107 W. FAMBROUGH ST	18-259	R/C	PARKING ON LAWN FRONT SIDE (7) DAYS JUNK VEHICLE WRECKED	F/U 11/12/2019	(7) DAYS POSTED ON FRONT DOOR 11-13-19 CLOSED COMPLIED
11/5/2019	516 LANDERS STREET	62-9	R/C	STANDARDS OF NEIGHBORHOOD, VACANT RESIDENCE LAWN AND WINDOWS	MAIL OUT TO RICHARD HESTER (15) DAYS OWNER F/U 11/20/2019	CLEANED UP
11/6/2019	923 LOPEZ LANE	62-9	TOWE	2008 F-150 INOPERATIVE, SILVER 10/28 CJJ-3965 JAYS TOWING	REMOVED FROM ROAD WAY	
11/6/2019	505 E. CHURCH STREET	62-9, 18-259	R/C	NEIGHBORHOOD STANDARDS, WHITE VAN PARKED IN GRASS	F/U 11/15/2019	CLOSED COMPLIED 11-15-19
11/6/2019	519 LANDERS STREET	62-9-18-259	R/C	SERVED TO RESIDENT, KALA WHITE (7) DAYS (JUNK VEH & PARKING ON GRASS	F/U 11/15/2019	CLOSED COMPLIED 11-15-19
11/6/2019	941 LOPEZ LANE	62-9, 18-259	R/C	JUNK VEHICLE IN DRIVEWAY AND SECOND VEHICLE IN GRASS (7) DAYS POSTED	COMPLIED REMOVED VEHICLES FROM GRASS 12/06/2019	
11/7/2019	230 BRIDGEPORT LANE	18-258, 18-259	R/C	PARKING ON FRONT AND SIDE YARD, (7) DAYS POSTED FRONT DOOR	F/U 11/15/2019	CLOSED COMPLIED 11-15-19
11/7/2019	310 WALKER DRIVE	62-9	R/C	JUNK FRONT PORCH AND YARD POSTED (7) DAYS FRONT DOOR	F/U 11/15/2019	CLOSED COMPLIED 11-15-19
11/7/2019	309 WALKER DRIVE	62-9	R/C	JUNK FRONT PORCH AND YARD POSTED (7) DAYS FRONT DOOR	F/U 11/15/2019	CLOSED COMPLIED 11-15-19
11/7/2019	303 WALKER DRIVE	62-9, 18-258	R/C	JUNK IN YARD VEHICLES UNDER REPAIR, PARKING ON GRASS	F/U 11/22/2019	CLOSED COMPLIED 11-25-19
11/7/2019	118 4TH STREET	18-258, 18-259	R/C	PARKING ON FRONT LAWN AND ON GRASS (7) DAYS POSTED FRONT DOOR	F/U 11/15/2019	CLOSED COMPLIED 11-15-19
11/7/2019	129 4TH STREET	540.2 RESIDENTIAL CODE	R/C	BOAT AND TRAILER PARKED IN YARD SIDE OF RESIDENCE POSTED (7) DAYS	F/U 11/15/2019	CLOSED 11/25/19 COMPLIED MOVED TO BACK
11/12/2019	137 E. FAMBROUGH ST	62-9, 62-10	R/C	TIRES HOLDING WATER, JUNK VEHICLES, (15) DAYS MAILED OUT	F/U 11/27/2019	CLOSED 11/27 COMPLIED INSTALLED FENCE AND SCREEN
11/13/2019	137 SOUTH BROAD	62-10	R/C	SOUTH ON BROAD UNSANITARY, SERVED NOTICE IMMEDIATE CLEAN UP	DUMPSTER TRASH ADAM BAILEY MANAGER COMPLIED	
11/18/2019	408 WALTON STREET	305.2.7	CITATI	FENCE/BARRIER NOT WITHIN CODE ISSUED CITATION COURT JAN 9, 2020	PENDING REPAIRS AND OR COURT DATE	
11/18/2019	1446 SO. BROAD STREET	42-97	R/C	ISSUED 10-29-19 SENT BY MAIL CONTACT MADE 11/18/19 NOLA HODGES	WORKING TO GET PROPERTY CLEARED PENDING F/U 12/3/2019	
11/19/2019	119 WALKER DRIVE	62-9	R/C	POSTED FRONT DOOR, JUNK ON PORCH APPLIANCES	F/U 11/26/19	CLOSED 11/26/19 COMPLIED
11/19/2019	724 COUNTRY CLUB DR	62-9, 18-258, 18-259	R/C	SERVED TO RESIDENT VICKY WHEELLESS, (15) DAYS	F/U 12/3/2019	CLEANED AREA IN COMPLIANCE 12/3/19
11/19/2019	710 COUNTRY CLUB DR	62-9	R/C	VEHICLE IN DRIVEWAY UNDER REPAIR SERVED NOTICE 12/19/2019	F/U 30 DAYS, CLOSED 12/19/2019	VEHILCE COVERED
11/20/2019	808 E. CHURCH STREET	62-9	R/C	JUNK IN FRONT YARD AND PORCH, SERVED NOTICE JAVIER MITCHELL	(15) DAYS F/U 12/3/19	EXTENDED TILL 12/16/2019 COMPLIED CLOSED
11/20/2019	1217 E. CHURCH STREET	18-258, 18-259	R/C	VEHICLE FOR SALE FRONT YARD OWNER CONTACTED 678-887-4483	(7) DAYS TO COMPLY, 11/27/2019	CLOSED COMPLIED REMOVED VEHICLE
11/21/2019	129 3RD STREET	62-9	R/C	CLUTTER ON PORCH TRASH	CLOSED 12/02/2019	COMPLIED TRASH REMOVED
11/21/2019	705SOUTH BROAD ST	62-9	R/C	FRONT PORCH MATTRESS AND BOX SPRING	(7) DAYS TO COMPLY, 11/29/2019	CLOSED 12/02/2019 REMOVED COMPLIED
11/22/2019	879 HICKORY DRIVE	62-9	R/C	COURT PROCEEDINGS, RESOLVED IMPROVEMENTS MADE	REDUCED TO A WARNING	
11/22/2019	603 ASH STREET	62-9, 18-259, 18-258	R/C	EXTENSION GIVEN UNTIL DEC. 2, 2019 SOME IMPROVEMENT MADE	CONTACTED BY PHONE FOR EXTENSION	
11/22/2019	710 HERITAGE RIDGE DR	18-259	R/C	CITATION COMPLIED TO ORDER REPAIR SERVED WITH OWNER LASITSHA LEACH	CLOSED BY COMPLIANCE, CITATION CHANGED TO WARNING.	
11/22/2019	337 WALKER DRIVE	18-259, 18-258	R/C	VEHICLES PARKED IN FRONT YARD. CONTACTED RESIDENTCT WILL BE MOVED	CLOSED 12/5/19	WILL COMPLY CALLED IN AWAITING A KEY TO BE MADE
11/22/2019	609 WEST CREEK CIRCLE	18-258	R/C	VEHICLE PARKED ON SIDE GRASS, GIVEN VERBAL WARNING LAST MONTH	(7) DAYS TO COMPLY F/U 11/29	MOVED TO BACK OF RESIDENCE 12/02/2019
11/27/2019	312 TOWLER STREET	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN, AGREED TO MOVE	(7) DAYS F/U 12/5/2019	CLOSED 12/06/2019 REMOVED COMPLIED
11/27/2019	501 PINE PARK APT. B	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN OF RESIDENCE AGREED TO MOVE	(7) DAYS F/U 12/5/2019	CLOSED 12/5 CLOSED
12/2/2019	965TIGERS WAY	62-9	R/C	DISMANTELLED VEHILCE BLACK F-150 IN STREET	(7) DAYS POSTED FRONT DOOR F/U 12/9/2019	COMPLIED 12/10/2019
12/2/2019	780 NICKOLAS COURT	18-258, 18-259	R/C	CHERYL BLOOMFIELD SERVED NOTICE (15) DAYS FRONT YARD PARKING	15 DAYS SERVED 12/16/2019	COMPLIED 12/16/19 CLOSED
12/2/2019	724 MASTERS DRIVE	62-9	R/C	UNREGISTERED M/V PARKED ON STREET WHITE JETTA	12/3/19 CONTACT MADE MR. ARNOLD	WILL BE MOVED BY 12/6/ CLOSED COMPLIED
12/2/2019	1307 CREEKVIEW DR.	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN OF RESIDENCE AGREED TO MOVE	CLOSED SAME DATE AS POSTED COMPLIED	
12/3/2019	1446 SO. BROAD STREET	62-9-,42-97	LETTE	LETTER OF NOTICE SENT FINAL REQUEST REPAIR CLEAN-UP	14 DAYS, 12/17/2019	F/U
12/3/2019	625 PALMER COURT	18-259	R/C	VEHICLE PARKED ON GRASS NEAR DRIVEWAY	(7) DAYS POSTED FRONT DOOR F/U 12/9/2019	COMPLIED 12/10/2019
12/3/2019	1424 S. BROAD ST	18-258	R/C	PARKING VEIHCLE IN FRONT YARD GRASS AREA	(7) DAYS CONTACT MADE AGREED TO MOVE VEHICLE F/U 12/10	CLOSED
12/4/2019	1010 ALCOVY ST	62-9, 540.2	R/C	BOAT IN FRONT YARD CONTACT MADE WITH MR. HUDSON SERVED	LETTER SENT 01/21/2020	SEE BELOW
12/4/2019	918 ALCOVY ST	305	R/C	POOL LADDER TO BE REMOVED CONTACT MADE WITH RESIDENT	(7) DAYS F/U 12/11/2019	CLOSED COMPLIED LADDER REMOVED
12/4/2019	636 COUNTY CLUB DR	18-258, 18-259	R/C	PARKING ON FRONT LAWN AND ON GRASS (7) DAYS POSTED FRONT DOOR	F/U 12/11	POSTED FRONT DOOR CLOSED COMPLIED MOVED TO DRIVEWAY
12/4/2019	1426 S. BROAD ST	18-258, 18-259	R/C	PARKING ON FRONT LAWN AND ON GRASS (7) DAYS POSTED FRONT DOOR	F/U 12/11/2019	RETURNED CALL 12/10/19 SAID MOVED VEHICLE, CLOSED COMPLIED
12/5/2019	606 OAKWOOD LANE	62-9	R/C	TRASH DEBRIS IN SIDE/BACK YARD (7) DAYS FULL VIEW OF ROADWAY	F/U 12/12/2019	CONTACTED BY PHONE COMPLIED 12/16/2019 CLOSED
12/5/2019	626 OAKWOOD LANE	62-9, DOGS AT LARGE	R/C	SERVED, KIMBLEY WILSON, (15) DAYS JUNK IN DRIVEWAY, SIDE OF HOUSE	F/U 12/20/2019	COMPLIED CLOSED 12/20/19
12/5/2019	635 OAKWOOD LANE	18-258, 18-259	R/C	VEHICLE PARKED ON GRASS CONTACT MADE WITH MR. ROBERTS 407-786-6924	F/U (15) DAYS	WILL COMPLY OVER WEEKEND F/U 12/9/2019 CLOSED COMPLIED
12/5/2019	312 LUMPKIN STREET	62-9, 18-259	R/C	JUNK IN YARD AROUND HOUSE, VEHICLES ON GRASS CONTACT MADE SERVED	CLOSED 01/06/2020	ELDERLY, WORKING WITH MS. BENIOT 678-650-8517
12/6/2019	706-A RADFORD STREET	62-9	VERBA	COMPLAIANT CALLED ABOUT EXCESSIVE TRASH BAGS CONTACT MADE	TIN CANS IN BAGS WILL BRING TO RECYCLING CENTER F/U MONDAY 12/9/19	
12/6/2019	923 HOLLY HILL ROAD	62-9	R/C	CONTACT MADE WITH MS. PANNELL (30) DAYS DUE TO BEING SICK	F/U JANUARY 6, 2020	COMPLIED TO ALL CLOSED 01/06/2020
12/11/2019	128 BAKER STREET	62-9, 18-259	R/C	PARKED ON GRASS SERVED NOTICE (7) DAYS JUST MOVED IN	F/U 12/18/2019	COMPLIED MOVED TO DRIVEWAY CLOSED
12/11/2019	607 HERITAGE RIDGE DR	18-259	R/C	PARKED ON GRASS SERVED NOTICE (7) DAYS FORD TRUCK	F/U 12/18/2019	COMPLIED CLOSED 12/18/2019
12/11/2019	616 MICHAEL CIRCLE	62-9	R/C	VEHICLE ON STREET MUST BE REGISTERED JUNK 2ND VEHICLE BEING REPAIRED	F/U 12/18/2019	POSTED FRONT DOOR (7) DAYS COMPLIED 112/18/19 CLOSED
12/11/2019	923 AMBER TRAIL	18-258, 18-259	R/C	VEHICLE PARKED IN FRONT YARD POSTED FRONT DOOR (7) DAYS	F/U 12/18/2019	GOLD MERCEDES PARKED ON SIDE F/U 12/27 CLOSED
12/11/2019	907 AMBER TRAIL	18-259	R/C	VEHICLE PARKED IN GRASS IMPROPER SURFACE POSTED FRONT DOOR (7) DAYS	F/U 12/18/2019	COMPLIED CLOSED
12/11/2019	559 MICHAEL CIRCLE	62-9	R/C	NOTICE GIVEN TO RESIDENT VEHICLE PARKED ON STREET NO REGISTRATION	F/U 12/18/2019	BLACK HONDA F/U 01/13/2020 CLOSED 01/14/2020 COMPLIED TO ALL
12/16/2019	1134-B GLIDING LANE	18-259	R/C	PARKING ON GRASS X-2 SERVED COMPLAINED SEND OUT TO LANDLORD	CLOSED 01/10/2020	COMPLIED
12/16/2019	1124-A GLIDING LANE	18-259	R/C	PARKING P.T. CRUISER ON GRASS SERVED AND SAID IT WOULD BE MOVED	CLOSED 01/20/2020	COMPLIED SIGNED BY RESIDENT.
12/16/2019	1123-B GLIDING LANE	18-259	R/C	PARKING ON GRASS RED CHEVY TRUCK. POSTED ON FRONT DOOR (7) DAYS	CLOSED 01/10/2020	COMPLIED
12/16/2019	1125-B SPRINGER LANE	18-259	R/C	PARKING ON GRASS BLUE PICKUP TRUCK (7) DAYS POSTED ON FRONT DOOR	CLOSED 01/10/2020	COMPLIED

12/16/2019	1215-A CUSTOM WAY	62-9	R/C	STANDARDS OF NEIGHBORHOOD, DISABLED VEHICLE ON STREET SERVED	F/U (48) HOURS SERVED AND SIGNED BY Denver Robinson MOVED TO D/W 12/18/19
12/16/2019	624-B BARON DRIVE	18-259	R/C	PARKING ON GRASS AGREED TO MOVE BLACK NISSAN (7) DAYS	CLOSED 01/10/2020 COMPLIED
12/16/2019	408 SPRUCE LANE	62-9 540.2	R/C	PARKING ENCLOSED TRAILER ON STREET NOTICE POSTED	F/U 12/18/2019 COMPLIED CLOSED
12/20/2019	313 ALCOVY STREET	62-9, 18-259	R/C	APPLIANCES FRONT LAWN IMPROPER SURFACE VEHICLE ON GRASS	F/U 12/27/2019 COMPLIED CLOSED 12/27/2019
1/6/2020	112 W. 5TH STREET	62-9	R/C	CONTACT MADE WITH RESIDENT (7) DAYS GIVEN BEFORE CITATIONS ISSUE	F/U 01/13/2020
1/7/2020	510 MICHAEL CIRCLE	62-9, 18-259	R/C	VEHICLES X-2 PARKED ON GRASS POSTED NOTICE REAR DOOR, (7) DAYS	F/U 01/14/2020 CLOSED COMPLIED
1/7/2020	511 MICHAEL CIRCLE	18-259	R/C	VEHICLE PARKED ON GRASS NEAR DRIVEWAY (7) DAYS FRONT DOOR POSTED	F/U 01/14/2020 CLOSED VEHICLES MOVED TO DRIVE WAY COMPLIED
1/7/2020	522 MICHAEL CIRCLE	62-9, 18-259	R/C	SIDING ON FRONT OF HOUSE NEEDS REPAIR, JUNK VEHICLE IN DRIVEWAY	F/U 01/21/2020 (15) DAYS POSTED ON FRONT DOOR CLOSED 02/18/2020
1/7/2020	728 OVERLOOK CREST	18-259	R/C	VEHICLE PARKED ON GRASS, POSTED FRONT DOOR, (7) DAYS	F/U 01/14/2020 CLOSED 01/14/2020 COMPLIED PHONE CONTACT ALSO MADE
1/7/2020	734 OVERLOOK CREST	18-259	R/C	VEHICLE PARKED ON GRASS SIGNED BY HOME OWNER (7) DAYS	F/U 01/14/2020 VEHICLES WILL BE MOVED AND OR TOWED MR. RUSS CLOSED 01/14
1/10/2020	132 SOUTHVIEW DRIVE	18-258, 18-259, 62-9	R/C	VEHICLES PARKED IN FRONT AND ON GRASS NEAR DRIVEWAY (7) POSTED	F/U 01/17/2020 EXTENDED (7) DAYS F/U 01/24 COMPLIED CLOSED 01/24/2020
1/10/2020	521 FOREST STREET	18-259	R/C	VEHICLE PARKED ON GRASS FRONT LAWN (7) DAYS SERVED NOTICE	F/U 01/17/2020 CLOSED COMPLIED TO ALL
1/10/2020	516 FOREST STREET	62-9	R/C	APPLIANCES AND JUNK IN YARD (7) DAYS SERVED NOTICE	F/U 01/17/2020 CLOSED COMPLIED TO ALL
01/10/2020	504 FOREST STREET	62-9	R/C	EXCESSIVE JUNK OUT DOOR STORAGE	F/U 01/17/2020 COMPLIED 01/24/2020 CLOSED
1/10/2020	502 FOREST STREET	62-9, 18-258, 18-259	R/C	JUNK VEHICLES ON GRASS, TRAILERS ON LAWN, (15) DAYS POSTED FRT. DOOR	F/U 01/25/2020 01/30/2020 COMPLIED CLOSED
1/13/2020	669 MICHAEL CIRCLE	18-259	R/C	VEHICLE PARKED ON GRASS (7) DAYS POSTED FRONT DOOR	F/U 01/21/2020 CLOSED COMPLIED
1/14/2020	516 LANDERS STREET	62-9	R/C	RE-OPENED MET WITH MR. HESTER (15) DAYS TO BOARD UP WINDOWS	F/U 02/03/2020
1/14/2020	LOT 211 SSMHP	RE-POSTED NOTICE		UNDER REPAIR INHABITABLE NOTICE RE-POSTED	
1/14/2020	LOT 212 SSMHP	TAMPER ELECTRIC		UTILITIES REMOVED ELECTRIC METER DUE TO TAMPERING, NO POWER USED	NO FOLLOW UP NEEDED
1/15/2020	1201 S. MADISON AVE	18-259, 18-258	R/C	VEHICLE PARKED ON FRONT LAWN POSTED ON DOOR (7) DAYS	F/U 01/23/2020 COMPLIED CLOSED 01/24/2020
1/16/2020	1315 S. MADISON AVE	62-9, 18-258, 18-259	R/C	VEHICLES, TRAILER, CAMPER, (30) DAYS SERVED NOTICED	F/U 02/14/2020 TRAILER AND CAMPER MOVED COMPLIED CLOSED 02/14/2020
1/15/2020	404 PANNELL ROAD	62-9, 18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN, PARKED ON GRASS JUNK IN YARD	F/U (15) DAYS, 02/03/2020 POSTED NOTICE BACK DOOR CLOSED 02/03/2020
1/17/2020	515 CEDAR LANE	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN POSTED FRONT DOOR (7) DAYS	F/U 01/24/2020 CLOSED 01/24/2020 COMPLIED
1/17/2020	513 CEDAR LANE	62-9, 18-259	R/C	JUNK VEHICLE PARKED ON GRASS NEAR DRIVEWAY, (7) DAYS POSTED	F/U 01/24/2020 CLOSED 01/24/2020 COMPLIED
1/17/2020	501 CEDAR LANE	62-9-18-258, 18-259	R/C	VEHICLES PARKED ON FRONT LAWN, (X-2) (7) DAYS POSTED FRONT DOOR	F/U 01/24/2020 MR. PARKS RE-INSPECT 01/27/2020 CLOSED 03/27/ COMPLIED
1/21/2020	1010 ALCOVY STREET	62-9, 540-2	R/C	LETTER SENT TO PINE HURST HOMES LLC. FINAL NOTICE	F/U 02/03/2020 BOAT REMOVED 01/23/2020 CLOSED
1/21/2020	515 LANDERS STREET	62-9, 18-259, 18-258	R/C	VEHICLES PARKED ON GRASS AND NOT OPERATING, ADVISED MOVING OUT	F/U 02/11/2020 CLOSED COMPLIED
1/21/2020	507 LANDERS STREET	18-258, 18-259	R/C	VEHICLES PARKED ON GRASS, VERY RUDE RESIDENT, ADVISED OF REMEDIES	F/U 02/11/2020 CLOSED COMPLIED
1/21/2020	307 STOKES STREET	62-9, 18-258, 18-259	R/C	VEHICLES ON GRASS AND EXCESSIVE JUNK IN YARD	F/U 01/28/2020 CLOSED COMPLIED 01/28/2020
1/21/2020	1447 CREEKVIEW DRIVE	18-258, 18-259	R/C	VEHICLE ON FRONT LAWN, TRAILER IN ROAD, POSTED FRONT DOOR	F/U 01/28/2020 CLOSED COMPLIED 01/28/2020
1/22/2020	307 BRIDGEPORT LANE	18-259	R/C	VEHICLE PARKED ON GRASS (7) DAYS POSTED FRONT DOOR	F/U 01/29/2020 COMPLIED 01/29/2020 CLOSED
1/23/2020	1441 CREEKVIEW DR	18-259	R/C	VEHICLE PARKED ON GRASS (7) DAYS POSTED FRONT DOOR	F/U 01/30/2020 CLOSED 01/30/2020 COMPLIED
1/23/2020	1337 CREEKVIEW DR	18-259	R/C	VEHICLE PARKED ON GRASS (7) DAYS POSTED FRONT DOOR JUNK	F/U 01/30/2020 CLOSED 01/30/2020 COMPLIED
1/23/2020	419 WALKER DR	18-258, 18-259, 62-9	R/C	VEHICLES PARKED ON FRONT LAWN, (X-1) (15) DAYS POSTED FRONT DOOR	F/U 02/14/2020 JUNK VEHICLE PARKED IN DRIVEWAY 2016 TAG CLOSED COMPLIED
1/23/2020	423 WALKER DR.	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN (7) DAYS	F/U 01/30/2020 CLOSED 01/30/2020 COMPLIED
1/23/2020	205 W. FAMBROUGH	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN (7) DAYS	F/U 01/30/2020 CLOSED 01/30/2020 COMPLIED
1/23/2020	COURT CASE	LOT 211 S.S.M.H.P		RE-SCHEDULED TILL 02/27/2020	
1/24/2020	DFACS CASE	LOT 211 S.S.M.H.P		ATTENDED COURT HEARING WITNESS FOR DFACS AGAINST KRYSTAL GLASS	
1/24/2020	AWARENESS CLASS	G.W.A.		GRADES 10-12 STUDENTS AWARENESS, & POLICE CONTACT SITUATIONS	
1/28/2020	501 CEDAR LANE	LETTER DRAFTED AND SENT	R/C	FINAL NOTICE TO COMPLY TO R/C VEHICLES PARKED IN FRONT YARD	F/U 02/03/2020
1/28/2020	505 S. HAMMOND DR	18-259	R/C	VEHICLE PARKED ON GRASS BESIDE DRIVEWAY.	F/U 02/04/2020
1/29/2020	204 DOUGLAS STREET	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN (7) DAYS LEFT NOTICE WITH DAUGHTER	F/U 02/05/2020 CLOSED VEHICLES MOVED COMPLIED
1/29/2020	1005 S. MADISON AVE	18-259, 540.2	R/C	VEHICLE, TRAILER AND BOAT ON GRASS SIDE OF RESIDENCE SERVED (7) DAYS	F/U 02/05/2020 CLOSED VEHICLES MOVED IN BACK YARD, COMPLIED
1/29/2020	1007 S. MADISON AVE	62-9, 18-259	R/C	EXTERIOR STORAGE APPLIANCE FRONT PORCH, VEHICLE PARKED ON GRASS	F/U 02/05/2020 POSTED FRONT DOOR, (7) DAYS COMPLIED CLOSED 02/05/2020
1/29/2020	1223 S. MADISON AVE	62-9, 540.3	R/C	DISMANTLED VEHICLE FRONT LAWN, ON JACK STANDS OVER A MONTH	F/U 02/11/2020 POSTED ON FRONT DOOR (15) DAYS COMPLIED COVERED CLOSED
1/30/2020	337 WALKER DRIVE	18-258, 18-259	R/C	2ND VIOLATION, LETTER SENT TO OWNER, (EUGENE LAMAR HARWELL)	F/U (7) DAYS 02/13/2020 CLOSED 02/13/2020 COMPLIED
1/31/2020	730 S. MADISON AVE	18-258, 18-259	R/C	VEHICLE PARKING ON FRONT LAWN	F/U (7) DAYS 02/16/2020 CLOSED 02/18/2020-COMPLIED
1/31/2020	311 HARRIS STREET	62-9,	R/C	DISABLED VEHICLES, ALSO BEING USED FOR OUTDOOR MECHANICAL WORK	SENT OUT TO ARNOLD PROPERTIES. (15) DAYS NOTIFICATION LANDLORD 02/25/2020
1/31/2020	715 DAVIS STREET	62-9, 540.3	R/C	DISABLED VEHICLES, TRAILERS, USED AS OUTDOOR MECHANICAL WORK	SENT OUT TO ALAN LATIMER (15) DAYS F/U 02/16/2020 CLOSED 02/18/2020
1/31/2020	1012 S. MADISON AVE	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN, POSTED FRONT DOOR (7) DAYS F/U	SENT OUT TO OWNER SHERRY D. PATTON CLOSED 02/07/2020
1/31/2020	225 E. FAMBROUGH ST	62-9, 1265.5	R/C	EXCESS BUILDING MATERIAL ON PROPERTY, FEATHER FLAG IN FRONT	SENT OUT TO OWNER, CARE OF SSMHP GA MHP LLC (15) DAYS 02/16/2020
1/31/2020	307 DAVIS STREET	TAMPER, UNLAWFUL USE		CONTACTED BY METER READER SANDRA WILSON RESPONDED	F/U MONDAY 02/03/2020
2/3/2020	307 DAVIS STREET	CITATION 0222 98-22		REPORT AND CITATION ISSUED COURT DATE 02/12/2020	F/U COURT 03/12/2020 GUILTY PLEA CASE CLOSED SENTENCED TO PROBATION
2/3/2020	516 LANDERS STREET	62-9	R/C	FOLLOWED UP ON CONVERSATION, NO REPAIRS MADE LETTER TO BE SENT	RICHARD HESTER
2/3/2020	ALCOVY STREET-(X-2)	62-9, 540.2		FOLLOWED UP ON COMPLAINTS, UNFOUNDED FOR CAMPER STORAGE	CAMPERS PARKED ON REAR OF PROPERTIES NO VIOLATIONS
2/4/2020	505 S. HAMMOND DR	CONTACT MADE	R/C	EXTENSION GIVEN UNTIL 02/19/2020 WILL POUR CONCRETE SLAP	F/U 02/19/2020 CLOSED COMPLIED MOVED TO NEIGHBORS
2/4/2020	114 ATHA STREET	62-9	R/C	JUNK VEHICLE ON LOCATION SIDE OF RESIDENCE	F/U 02/11/2020 VEHICLES REMOVED COMPLIED CLOSED
2/4/2020	1238 S. MADISON AVE.	62-9	R/C	EXCESSIVE JUNK, JUNK VEHICLES, CONTACT MADE WITH RESIDENCE	F/U 30 DAYS, FEB, 29 TO MARCH 2, 2020 EXTENSION TILL 03/11/2020 CLOSED
2/4/2020	1230 S. MADISON AVE.	540.2	R/C	POSTED FRONT DOOR, R.V. ON LOCATION WITH UTILITIES FROM HOUSE	F/U (15) DAYS 02/18/2020 CONTACT MADE W/OWNER COMPLIED 03/02/2020
2/4/2020	901 S. BROAD STREET	18-258, 18-259	R/C	POSTED FRONT DOOR OF RESIDENCE,	F/U 02/11/2020 VEHICLE MOVED COMPLIED CLOSED
2/5/2020	312 ASH STREET	62-9, 18-259	R/C	POSTED FRONT DOOR, VEHICLES PARKED ON GRASS FRONT	F/U 02/12/2020 03/20/2020 CLOSED VEHICLE UNDER REPAIR WILL BE MOVED
2/7/2020	131 BAKER STREET	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT GRASS AREA POSTED NOTICE FRONT	F/U 02/14/2020 VEHICLE MOVED COMPLIED CLOSED

2/7/2020	112 5TH STREET	62-9, 18-255	CITATI	ISSUED CITAITONS # 0223, 0226 COURT DATE GIVEN 04/09/2020	SIGNED BY MS. STEPHENS PENDING COURT
2/7/2020	MEETING WITH ADA	REF: 2019 AGG ASSAULT		CASE FILE REVIEW WITH ADA COURT HEARING ON MONDAY 02/10/2020	
2/10/2020	IN COURT			TESTIFY IN CASE AGG. ASSAULT	
2/11/2020	501 CEDAR LANE	NON-COMPLIANT,	CITATI	ONE VEHICLE P.U. TRUCK REMAINED IN FRONT YARD. PATSY PARKS	CITATION WILL BE ISSUED AND SERVED ONCE CONTACT IS MADE 02/12/2020 ISSUED
2/12/2020	557 SPRUCE LANE	62-9 JUNK VEHICLE	R/C	POSTED ON DOOR TO BE SENT ARNOLD PROPERTIES	(7) DAYS F.U. 02/19/2020 CLOSED 02/19/2020 COMPLIED
2/12/2020	565 SPRUCE LANE	18-258, 18-259	R/C	SERVED NOTICE TO RESIDENT, VEHICLE ON GRASS FRONT SIDE	(7) DAYS F.U. 02/19/2020 CLOSED 02/19/2020 COMPLIED
2/12/2020	560 SPRUCE LANE	62-9, 18-259	R/C	SERVED RESIDENT MS. REEVES (7) DAYS	F/U 02/19/2020 CLOSED COMPLIED 02/19/2020
2/12/2020	307 MOBLEY CIRCLE	62-9, 18-258, 18-259	R/C	POSTED FRONT DOOR, VEHICLES JUNK IN FRONT EXCESS STORAGE	F/U (14) DAYS 02/26/2020 CLOSED VEHICLES REMOVED
2/12/2020	208 MOBLEY CIRCLE	18-259, 540.2	R/C	SERVED RESIDENT MR. GENE HALL, (14) DAYS NOTICE	F/U 02/26/2020 MAY NEED EXTENSION DUE TO HEALTH ISSUES COMPLIED 03/06/
2/13/2020	209 MOBLEY CIRCLE	62-9,	R/C	SERVED RESIDENT LAURA CONNER PIRTLE, INOPERABLE VEHICLE	F/U 02/26/2020 CLOSED COMPLIED
2/13/2020	337 WALKER DRIVE	RE-INSPECTIONS	R/C	LETTER SENT TO LANDLORD	CLOSED COMPLIED
2/13/2020	115 6TH STREET	INSPECTION	R/C	CONTACT MADE WITH LANDLORD REGARDING FURTHER ACTION	F/U 02/18/2020
2/18/2020	HORIZON COURT	CONTACT MADE		REF: STREET PARKING INTERFERING WITH TRASH PICK-UP	ADVISED BY SANITATION
2/18/2020	522 MICHAEL CIRCLE	INSPECTION	R/C	COMPLIED REPAIRS MADE TO RESIDENCE CLOSED	VEHICLE COVERED AWAITING REPAIRS
2/19/2020	317 BELL STREET	62-9, 18-260 CLOSED 04/03/2020	R/C	EXTERIOR OF VACANT RESIDENCE NEEDS REPAIR AND CLEAN-UP (30) DAYS	MAILED OUT TO DAVID DICKINSON F/U 03/19/2020 CONTACTED WILL BOARD UP 3/20
2/19/2020	419 SRUCE LANE	62-9, 18-259, 18-258	R/C	SEVERED (7) DAYS REFUSED TO SIGN Ms. Lackey, writted to Mr. Lackey	PARKED ON FRONT GRASS, EXTENSION GIVEN F/U 03/04/2020 CLOSED COMPLIED
2/19/2020	733 E. CHURCH STREET	18-258, 18-259	R/C	POSTED BACK DOOR, VEHICLE FOR SALE PARKED IN FRONT YARD	F/U (7) DAYS, 02/26/2020 CLOSED COMPLIED
2/19/2020	918 AMBER TRIAL	18-259	R/C	POSED FRONT DOOR, VEHICLE PARKED IN GRASS, (7) DAYS	F/U 02/26/2020 CLOSED COMPLIED 02/26/2020
2/19/2020	923 AMBER TRAIL	18-259	R/C	IMPROPER SURFACE, POSTED FRONT DOOR, (7) DAYS	F/U 02/26/2020 SEND LETTER FINAL NOTICE 12/11/19 FIRST NOTICE CLOSED 03/10/20
2/19/2020	927 AMBER TRIAL	18-258, 62-9	R/C	JUNK VEHICLES IN BACKYARD, VEHICLE IN FRONT ON GRASS (15) DAYS	F/U 02/26/2020 EXTENDED TILL 03/10/2020 CALLED WITH PROGRESS CLOSED 03/11/20
2/25/2020	1006 DAVIS STREET	18-259, 62-9	R/C	JUNK VEIHCLCS IN YARD, EXCESSIVE JUNK ON PROPERTY (30) DAYS MAIL	F/U 03/25/2020 SEND NOTICE WITH LETTER
2/25/2020	145 S. HUBBARD STREET	62-9	R/C	EXCESSIVE OUTSIDE STORAGE CARPORT (7) DYAS POSTED CARPORT DOOR	F/U 03/13/2020 SENT NOTICE TO THOMAS PERKINGS JR. CLOSED COMPLIED 03/13
2/25/2020	416 ETEN DRIVE	62-9	R/C	EXCESSIVE OUTSIDE STORAGE CARPORT (14) DYAS POSTED CARPORT DOOR	F/U 03/11/2020 CLOSED 03/11/2020 COMPLIED
2/25/2020	207 ATHA STREET	18-259	R/C	PARKING VEHICLE ON GRASS IN SIDE YARD (7) DAYS SERVED	F/U 03/04/2020 03/03/2020 CLOSED COMPLIED
2/25/2020	534 CHESTNUT LANE	62-9, 18-259	R/C	JUNK VEHICLE ON LOCATION SIDE OF RESIDENCE, IMPROPER SURFACE (7) DAY	F/U 03/04/2020 CLOSED COMPLIED 04/07/2020 LETTERS SENT TO ARNOLD PROP
2/25/2020	1210 CLAYWILL CIRCLE	18-258, 18-259	R/C	PARKING ON FRONT LAWN AND ON GRASS (7) DAYS POSTED FRONT DOOR	F/U 03/04/2020 CLOSED 03/03/2020 COMPLIED
2/25/2020	1216 CLAYWILL CIRCLE	18-258, 18-259	R/C	PARING ON FRONT LAWN, IMPROPER SURFACE, (7) DAYS POSTED FRONT	F/U 03/04/2020 CLOSED 03/03/2020 COMPLIED
2/25/2020	1218 CLAYWILL CIRCLE	18-259	R/C	PARKING ON IMPROPER SURFACE, POSTED FRONT DOOR (7) DAYS	F/U 03/04/2020
2/25/2020	1220 CLAYWILL CIRCLE	18-258, 18-259	R/C	PARKING ON FRONT LAWN AND ON GRASS (14) DAYS SERVED RESIDENT	F/U 03/11/2020 CLOSED 3/27
2/25/2020	1224 CLAYWILL CIRCLE	62-9, 18-258, 18-259	R/C	JUNK VEHICLE PARKED ON GRASS IMPROPER SURFACE (14) DAYS	F/U 03/11/2020 REQUESTED EXTRA (7) DAYS CALLED BACK GOT MESSAGE CLOSED
2/25/2020	1323 E. CHURCH STREET	62-9, 18-258, 18-259	R/C	JUNK VEHICLE IN YARD, PARKED ON GRASS (7) DAYS POSTED FRONT DOOR	F/U 03/04/2020 EXTENDTILL 03/10/2020 CLOSED
2/26/2020	218 W. WASHINGTON	62-9	R/C	EXTERIOR STORAGE FRONT PORCH SIDE OF RESIDENCE (7) DAYS FRONT DOOR	F/U 03/04/2020
3/2/2020	1238 S. MADISON AVE.	62-9 CALLED 678-791-6825	EXTEN	REQUESTED EXTENSION REGARDING TO TRASH, CLEAN UP HEATHER GLASS	F/U 03/11/2020
3/2/2020	528 MICHAEL CIRCLE	540.2, 82-43 MAIL OUT	R/C	(14) DAYS, R.V. PARKED FRONT SIDE, TRASH BEING EMPTIED VACANT HOUSE	NOTICE POSTED FRONT DOOR, F/U 03/16/2020T EXT TILL 03/30/2020 COMPLIED
3/2/2020	421 ALCOVY STREET	62-9, 18-259	R/C	AUTO REPAIRS AND EXCESS JUNK AROUND HOUSE, VEHICLE IN BACK YARD	F/U 03/16/2020 POSTED FRONT DOOR, (14) DAYS CLOSED 03/16/ COMPLIED
3/2/2020	109 SYCAMORE COURT	540-2	R/C	R/V AND TRAILER IN FRONT OF RESIDENCE, CONTACT MADE WITH OWNER	F/U (30) DAYS LARRY BRAMON CLOSED COMPLIED 04/03/2020
3/3/2020	626 OAKWOOD LANE	62-9	R/C	2ND NOTICE, POSTED (7) DAYS, MAIL BOXES DUE TO DOGS,	F/U 03/10/2020 CITATION TO BE ISSUED ON FRIDAY 03/13/2020 NON COMPLIANT
3/3/2020	618 OAKWOOD LANE	18-258, 18-259	R/C	POSTED FRONT DOOR (7) DAYS, VEHICLE PARKED ON FRONT SIDE YARD	F/U 03/10/2020 COMPLIED 03/10/2020 CLOSED
3/3/2020	918 ALCOVY ST	1000.4	R/C	SWIMMING POOL FENCE FRONT SIDE YARD (7) DAYS POSTED FRONT DOOR	F/U 03/10/2020 NOTICE SENT TO PROPERTY OWNER SHELTON INV. LLC REMOVED
3/5/2020	225 W. FAMBROUGH	LETTER REPLY RECEIVED	R/C	F/U AT PROPERTY, CLEANED UP TRASH AND DUMPSTER REMOVED	CLOSED 03/05/2020
3/6/2020	440 MAGNOLIA STREET	18-258, 18-259	R/C	PARKING VEHICLE ON GRASS FRONT LAWN POSTED FRONT DOOR	F/U 03/13/2020 CLOSED COMPLIED
3/6/2020	425 MAGNOLIA STREET	62-9, 18-258, 18-259	R/C	JUNK VEHICLES ON PROPERTY, PARKING ON FRONT AND BACK YARD	F/U 03/13/2020 POSTED FRONT DOOR NON COMPLIANT SENT LETTER H.A. PROPERTY
3/6/2020	1002 NEW LACY STREET	62-9, 18-259	R/C	UNREGISTEERED VEHICLE ON GRASS NEAR DRIVEWAY POSTED FRONT DOOR	F/U 03/13/2020 CLOSED COMPLIED
3/6/2020	407 WALL STREET	62-9,	R/C	EXCESSIVE YARD JUNK, APPLIANCES, FRONT PORCH TRASH POSTED FRONT DR	F/U 03/13/2020 NON-COMPLIANT SENDING LETTER HA PROPERTIES CLOSED 3/27
3/9/2020	218 W. WASHINGTON	62-9	EXTEN	MADE CONTACT TODAY, REQUESTED TILL FRIDAY 03/13/2020	F/U 03/13/2020 CLOSED COMPLIED 03/13
3/9/2020	316 WALKER DRIVE	62-9	R/C	14 DAYS, POSTED EXCESS OUTSIDE STORAGE	F/U 03/23/2020 POSTED FRONT DOOR, (14) DAYS COMPLIED 03/23/2020
3/9/2020	309 WALKER DRIVE	62-9	R/C	7DAYS SERVED RESIDENT EXCESS FRONT PORCH JUNK FURNITURE	F/U 03/16/2020 LETTER SENT TO OWNER, COMPLIED 03/30/2020
3/9/2020	313 WALKER DRIVE	62-9	R/C	14 DAYS, POSTED ON FRONT DOOR UNDER REPAIR, EXCESS TRASH IN FRONT	F/U 03/23/2020 CLOSED 03/16/2020 COMPLIED
3/9/2020	212 WALKER DRIVE	62-9	R/C	EXTERIOR STORAGE FRONT PORCH, POSTED FRONT DOOR (7) DAYS	F/U 03/16/2020 CLOSED 03/16/2020 COMPLIED
3/9/2020	912 ALCOVY STREET	540-2	R/C	TRAILER ON LOCATION, SIDE OF PROPERTY, (14) DAYS CONTACT MADE	F/U 03/23/2020 Ms. Hester CALLED EXT-TIME TILL 05/15/2020 CLOSED 05/20 REMOVED
3/9/2020	722 OVERLOOK CREST	540-2	R/C	R.V. IN DRIVEWAY, (14) DAYS, SERVED Mr. Jones.	F/U 03/23/2020 ADVISED HAS HAD R/V THERE SINCE 2005 COMPLIED 03/23/2020
3/9/2020	735 OVERLOOK CREST	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT SIDEWALK AND GRASS POSTED FRONT DOOR (7)	F/U 03/16/2020 CLOSED 03/16/2020 COMPLIED
3/9/2020	734 OVERLOOK CREST	18-258, 18-259	R/C	SECOND VIOLATION, SAME PARKING ON FRONT GRASS (7) DAYS	F/U 03/16/2020 CITAITON TO BE ISSUED IF NOTICED AGAIN CLOSED 03/16/ COMPLIED
3/9/2020	919 AMBER TRAIL	18-258, 18-259	R/C	VEHICLE PARKED ON SIDE FRONT GRASS, IMPROPER SURFACE	F/U 03/16/2020 POSTED FRONT DOOR, (7) DAYS CLOSED 03/16/ COMPLIED
3/12/2020	910 HERITAGE RIDGE CT	18-259	R/C	PARKED ON GRASS, CALLED 3/13, EXTENDED 14 DAYS	F/U 03/26/2020 COMPLIED MOVED TO STREET, CLOSED 03/26/2020
3/12/2020	911 HERITAGE RIDGE CT	18-259	R/C	PARKED ON GRASS POSTED F/D (7) DAYS	F/U 03/20/2020 CLOSED COMPLIED
3/12/2020	922 HERITAGE RIDGE CT	18-259	R/C	PARKED ON GRASS, MOVED IMMEDIATELY CONTACT WITH RESIDENT	F/U 03/19/2020 CLOSED COMPLIED
3/13/2020	626 OAKWOOD LANE	62-9 NON-COMPLIANT	LETTE	PHOTOS AND R/C INCLUDED FILE	F/U 3/20/2020
3/13/2020	407 WALL STREET	62-9 NON-COMPLIANT	LETTE	H.A. PROPERTIES TO BE NOTIFIED OF VIOLATION	F/U 03/20/2020 COMPLIED CLOSED
3/13/2020	425 MAGNOLIA STREET	62-9 NON-COMPLIANT	LETTE	H.A. PROPERTIES TO BE NOTIFIED OF VIOLATION	F/U 03/20/2020 EXT AGAIN 04/13/
3/16/2020	706 OVERLOOK CREST	18-258, 18-259	R/C	BY MAIL DUE TO VIRUS (7) DAYS	F/U 03/23/2020 CLOSED COMPLIED 03/23/2020
3/16/2020	839 OVERLOOK TRAIL	540-2	R/C	CAMPER PARKED IN DRIVEWAY BY MAIL (14) DAYS	F/U 03/30/2020 COMPLIED 04/14/2020 CLOSED



3/16/2020	816 OVERLOOK TRAIL	18-259	R/C	BY MAIL DUE TO VIRUS (7) DAYS	F/U 03/23/2020 CLOSED 03/23/2020 COMPLIED
3/16/2020	813 OVERLOOK TRAIL	18-258, 18-259	R/C	BY MAIL DUE TO VIRUS (7) DAYS	F/U 03/23/2020 COMPLIED CLOSED 03/23/2020
3/16/2020	644 MICHEAL CIRCLE	18-259	R/C	BY MAIL DUE TO VIRUS (7) DAYS	F/U 03/23/2020 CALLED ON 03/20 SAID VEHICLE WAS MOVED CLOSED 03/23/2020
3/16/2020	712 DAVIS STREET	18-259, 62-9	R/C	BY MAIL DUE TO VIRUS (7) DAYS JUNK VEHICLES ON GRASS	F/U 03/23/2020 CLOSED 03/20/2020 COMPLIED
3/16/2020	717 DAVIS STREET	62-9, 18-259	R/C	BY MAIL DUE TO VIRUS (7) DAYS JUNK VEHICLES ON GRASS 2ND NOTICE	F/U 03/23/2020 CLOSED 03/20/2020 COMPLIED
3/16/2020	808 DAVIS STREET	62-9, 18-259	R/C	BY MAIL DUE TO VIRUS (7) DAYS JUNK VEHICLE ON GRASS 2ND NOTICE	F/U 03/23/2020 CLOSED 03/20/2020 COMPLIED
3/17/2020	537 CHESTNUT LANE	62-9	R/C	BY MAIL DUE TO VIRUS (14) DAYS OWNER AND RESIDENT	F/U 03/31/2020 CLOSED COMPLIED 03/31/2020
3/17/2020	529 CHESTNUT LANE	62-9, 18-259	R/C	BY MAIL DUE TO VIRUS (7) DAYS, 2-VEHICLES PARKED ON GRASS	F/U 3/24/2020 EXTEND CALLED TILL APRIL 17, 2020 COMPLIED 04/20/2020
3/17/2020	1206 CLAYWILL CIRCLE	18-259	R/C	BY MAIL DUE TO VIRUS (7) DAYS VEHICLE PARKED ON GRASS	F/U 03/24/2020 CALLED 3/24, EXT-2WKS. CLOSED 04/07/2020
3/17/2020	1205 CLAYWILL CIRCLE	18-259	R/C	BY MAIL (4) VEHICLES PARKED ON GRASS	F/U 03/24/2020 EXT 7 DAYS SEND LETTER AFTER CONCRETE PAD INSTALL COMPLIED
3/17/2020	1209 CLAYWILL CIRCLE	18-258, 18-259	R/C	BY MAIL TO OWNER AND RESIDENT (7) DAYS VEHICLE ON FRONT LAWN	F/U 03/24/2020 CLOSED 03/24/2020 COMPLIED
3/17/2020	512 CHESTNUE LANE	18-259, 18-259	R/C	BY MAIL, TO OWNER AND ARESIDENT, (7) DAYS, VEHICLES ON LAWN	F/U 03/24/2020 CLOSED 03/24/2020 COMPLIED
3/18/2020	643 OAKLAND RIDGE	18-259	R/C	BY MAIL TO OWNER AND RESIDENT (7) DAYS VEHICLE ON FRONT LAWN	F/U 03/25/2020 CLOSED NOT IN CITY LIMITS
3/18/2020	1154 GOLFVIEW TER	18-259	R/C	BY MAIL OWNER PROPERTY OWNER (7) DAYS VEHICLE ON GRASS	F/U 03/25/2020 CLOSED COMPLIED
3/18/2020	1151 GOLFVIEW TER	540.2	R/C	R/V PARKED IN DRIVEWAY, MAILED TO OWNER (14) DAYS BY MAIL	F/U 04/01/2020 CLOSED COMPLIED
3/18/2020	1150 GOLFVIEW TER	62-9	R/C	BY MAIL JUNK VEHICLE ON LOCATION FRONT OF RESIDENCE (7) DAYS	F/U 03/25/2020 CLOSED NOT IN CITY LIMITS
3/18/2020	1112 HARDWOOD ROAD	62-9	R/C	BY MAIL JUNK VEHICLE ON LOCATION FRONT OF RESIDENCE (7) DAYS	F/U 03/25/2020 CLOSED NOT IN CITY LIMITS
3/19/2020	228 COLQUIT STREET	18-259	R/C	BY MAIL VEIHCLE ON LAWN FOR SALE (7) DAYS	F/U 03/26/2020 COMPLIED CLOSED 03/26/2020
3/19/2020	222 COLQUIT STREET	42-97	R/C	HEIGHT PERMITTED LAWN TOO HIGH MAILED OUT	F/U 03/26/2020 COMPLIED CLOSED 03/26/2020
3/19/2020	218 COLQUIT STREET	42-97	R/C	HIEGHT PERMITTED (7) DAYS MAILED OUT	F/U 03/26/2020 EXTENDED 1-WEEK CLOSED COMPLIED
3/19/2020	214 COLQUIT STREET	18-259	R/C	VEHICLE PARKED ON GRASS (7) DAYS MAILED OUT	F/U 03/26/2020 NON COMPLIANT, SEND LETTER F/U 7 DAYS 04/6 COMPLIED 04/06
3/19/2020	206 COLQUIT STREET	18-258, 18-259	R/C	VEHICLES PARKED ON GRASS AND FRONT LAWN, (7) DAYS MAILED OUT	F/U 03/26/2020 COMPLIED CLOSED 03/26/2020
3/20/2020	310 S. HAMMOND DR	18-258, 18-259	R/C	VEHICLES PARKED ON GRASS X-2 MAILED OUT	F/U 03/27/2020 CALLED WITH QUESTIONS, PROVIDED REMEDIES, 03/26 CLOSED 3/27
3/20/2020	315 S. MADISON AVE	42-97	R/C	HEIGHT PERMITTED OVER GROWN MAILED OUT	F/U 03/27/2020 03/30 EXT TILL FRI-04/03 SEND OUT LETTER CLOSED 04/03/2020
3/20/2020	445 GLENWOOD DRIVE	62-9	R/C	DAMAGED CARPORT (30) DAYS NEEDS TO BE REMOVED	F/U 04/20/2020 CARPORT REMOVED, CLOSED 04/24/2020
3/20/2020	457 GLENWOOD DRIVE	62-9, 18-259	R/C	JUNK VEHICLE ON GRASS MAILED OUT (14) DAYS	F/U 04/05/2020 COMPLIED CLOSED 03/30/2020
3/20/2020	509 ALCOVY STREET	62-9, 18-259	R/C	JUNK VEHICLE ON GRASS MAILED OUT (14) DAYS	F/U 04/05/2020 03/26 CALLED AND ADVISED VEHICLE WAS MOVED. F/U 4/5 CLOSED
3/23/2020	901 E. CHURCH STREET	18-259	R/C	VEHICLE PARKED ON GRASS (7) DAYS MAILED OUT	F/U 03/30/2020 CLOSED COMPLIED 03/30/2020
3/23/2020	319 S. BROAD STREET	42-97-WALGREENS VACAN	R/C	WEST SPRING STREET LOCATION, CLOSED BUSINESS (7) DAYS	F/U 03/30/2020 sent letter final notice f/u 04/07/ COMPLIED, 04/06/2020 CLOSED
3/16/2020	640 MICHAEL CIRCLE	18-259	R/C	MAILED TO ADDRESS COMPLIED 03/23/2020 WAS NOT LISTED ABOVE	F/U 03/23/2020 CLOSED
3/24/2020	635 OAKWOOD LANE	18-258, 18-259	R/C	MAILED TO RESIDENCE, (7) DAYS 2ND NOTICE W/I 6 MONTHS	F/U 03/31/2020 CLOSED COMPLIED 03/31/2020
3/24/2020	606 OAKWOOD LANE	42-97	R/C	GRASS AND WEEDS (7) DAYS SENT BY MAIL	F/U 03/31/2020-MAILED OUT COMPLIED 03/31/2020 CLOSED
3/24/2020	710 WHITE OAK DRIVE	42-97	R/C	GRASS AND WEEDS (7) DAYS SENT BY MAIL	F/U 03/31/2020-MAILED OUT COMPLIED 04/14/2020
3/24/2020	530 WHITE OAK DRIVE	42-97	R/C	GRASS AND WEEDS (7) DAYS SENT BY MAIL	F/U 03/31/2020-MAILED OUT COMPLIED 03/31/2020 CLOSED
3/25/2020	423 RED OAK COURT	42-97	R/C	GRASS AND WEEDS (7) DAYS SENT BY MAIL	F/U 04/01/2020 MAILED OUT EXT. TILL FRI-04/03/2020 CALLED IN CLOSED 04/06
3/25/2020	1239 CLAYWILL CIRCLE	18-258, 18-259, 62-9	R/C	TRACTOR TRAILER PARKED ON FRONT LAWN, VEHICLE ON LAWN, JUNK	F/U 04/01/2020 MAILED OUT CLOSED COMPLIED 04/08/2020
3/25/2020	522 CHESTNUT LANE	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN, ON GRASS	F/U 04/01/2020 MAILED OUT CLOSED COMPLIED 04/01/2020
3/25/2020	918 E. CHURCH STREET	62-9, 18-259	R/C	SEVERAL JUNK VEHICLES PARKED ON GRASS BEHIND RESIDENCE SEEN ROAD	F/U 04/05/2020 MAILED OUT SEND LETTER TO OWNER, CLOSED 04/24/2020
3/25/2020	405 KNIGHT STREET	42-97	R/C	SENT BY MAIL TO OWNER, (7) DAYS	F/U 04/04/2020 CLOSED COMPLIED 04/01/2020
3/25/2020	MONROE ESTATES	42-97		COMPLIANT FOLLOW UP CONTACT MADE WITH T.J. PROPERTY MGR.	WILL BE CUT THIS WEEK SEVERAL PROPERTIES STILL NOT CUT, 04/16
3/30/2020	WAL-GREENS W SPRING	42-97	LETTE	SENT LETTER WAL-GREENS EXTEDNED TILL APRIL 7, 2020	F/U 04/07/2020 COMPLETED 04/13/2020
3/30/2020	322 WALKER DRIVE	540-2	R/C	SENT BY MAIL (7) DAYS F/U BOAT WITH TRAILER FRONT YARD	F/U 04/06/2020 CLOSED 04/06/2020 COMPLIED
3/30/2020	110 RUSSELL DRIVE	62-9	R/C	JUNK VEHICLE ON LOCATION, VISIBLE BY PUBLIC (14) DAYS MAILED OUT	F/U 04/13/2020 EXT. 04/28/2020
3/30/2020	1118 S. BROAD ST	18-259, 18-258	R/C	VEHICLE PARKED ON FRONT LAWN, (7) DAYS MAILED OUT	F/U 04/07/2020 CLOSED COMPLIED
3/30/2020	1211 S. BROAD ST	540-2	R/C	TRAILER FRONT SIDE OF RESIDENCE R.V. MAILED OUT (14) DAYS	F/U 04/13/2020 CLOSED 4/14/2020 COMPLIED
4/1/2020	906 AMBER TRAIL	42-97	R/C	MAILED TO RESIDENCE, (7) DAYS	F/U 04/08/2020 COMPLIED CLOSED 04/08/2020
4/1/2020	651 MICHAEL CIRCLE	42-97	R/C	MAILED TO RESIDENCE, (7) DAYS	F/U 04/08/2020 COMPLIED CLOSED 04/08/2020
4/1/2020	845 OVERLOOK TRAIL	42-97	R/C	MAILED TO RESIDENCE AND LANDLORD (7) DAYS	F/U 04/08/2020 COMPLIED CLOSED 04/08/2020
4/1/2020	848 OVERLOOK TRAIL	42-97	R/C	MAILED TO RESIDENCE AND LANDLORD (7) DAYS	F/U 04/08/2020 COMPLIED CLOSED 04/08/2020
4/1/2020	559 MICHAEL CIRCLE	42-97	R/C	MAILED TO RESIDENCE AND LANDLORD (7) DAYS	F/U 04/08/2020 COMPLIED CLOSED 04/08/2020
4/1/2020	705 OVERLOOK CREST	42-97	R/C	MAILED TO RESIDENCE	F/U 04/08/2020 COMPLIED CLOSED 04/08/2020
4/1/2020	1012 E. CHURCH STREET	42-97	R//C	MAILED TO RESIDENCE AND LANDLORD (7) DAYS	F/U 04/08/2020 COMPLIED CLOSED 04/08/2020
4/1/2020	909 E. CHURCH STREET	42-97	R.C	MAILED TO RESIDENCE AND LANDLORD (7) DAYS	F/U 04/08/2020 MAY BE EXTENDED TILL 04/28/2020 ELDERLY PERSON CLOSED 04/28
4/6/2020	209 WALKER DR	42-97	R.C.	MAILED TO ADDRESS AND OWNER (7) DAYS	F/U 04/13/2020 CLOSED 4/14/2020 COMPLIED
4/6/2020	144 PINE CIRCLE	42-97	R.C.	MAILED TO ADDRESS AND OWNER (7) DAYS	F/U 04/13/2020 CLOSED 4/14/2020 COMPLIED
4/6/2020	912 CHEROKEE AVE	18-258, 18-259	R/C.	MAILED TO ADDRESS AND OWNER (7) DAYS	F/U 04/13/2020 CLOSED 4/14/2020 COMPLIED
4/7/2020	400 PINE CIRCLE	62-9, 18-256	R/C, LI	CERTIFIED MAIL, DOWNED TREES TO BE REMOVED (30) DAYS	F/U 05/06/2020 return receipt 04/09 CLOSED 05/05/2020
4/7/2020	115 5TH STREET	42-97	R/C	MAILED TO ADDRESS (7) DAYS AND OWNER	F/U 04/14/2020 EXT. 04/21/2020 CLOSED 05/05/2020
4/7/2020	907 S. BROAD STREET	42-97	R/C	MAILED TO ADDRESS (7) DAYS AND OWNER	F/U 04/14/2020 EXT. 04/21/2020 RETURNED 04/16/2020 MAIL RECVD, DONE 04/20
4/7/2020	249 BOULEVARD	42-97, 18-259	R/C	MAILED TO ADDRESS, GRASS AND VEHICLE PARKED ON GRASS (7) DAYS	F/U 04/14/2020 CLOSED 04/14/2020
4/7/2020	1114 S. BROAD STREET	42-97	R/C	MAILED TO ADDRESS, GRASS TO BE CUT, COPIED TO PROPERTY OWNER (7) DAY	F/U 04/14/2020 EXT. 04/21/2020 CLOSED COMPLIED
4/8/2020	314 PINE PARK STREET	42-97	R/C	MAILED TO OWNER, (7) DAYS	F/U 04/15/2020 COMPLIED COMPLETED

4/8/2020	663 MICHAEL CIRCLE	42-97	R/C	MAILED TO OWNER, (7) DAYS	F/U 04/15/2020 COMPLIED COMPLETED
4/8/2020	915 AMBER TRAIL	42-97	R/C	MAILED TO OWNER AND RESIDENT, (7) DAYS RENTAL PROPERTY	F/U 04/15/2020 COMPLIED COMPLETED
4/8/2020	605 MICHAEL CIRCLE	42-97	R/C	MAILED TO OWNER AND RESIDENT, (7) DAYS RENTAL PROPERTY	F/U 04/16/2020 COMPLIED COMPLETED
4/8/2020	670 MICHAEL CIRCLE	42-97	R/C	MAILED TO OWNER AND RESIDENT, (7) DAYS RENTAL PROPERTY	F/U 04/16/2020 EXT 04/20/20 SENDING LETTER 04/21/2020 CLOSED 04/28 COMPLIED
4/9/2020	517 MICHAEL CIRCLE	42-97	R/C	MAILED TO OWNER AND RESIDENT, (7) DAYS RENTAL PROPERTY	F/U 04/16/2020 COMPLIED COMPLETED
4/9/2020	513 MICHAEL CIRCLE	42-97	R/C	MAILED TO RESIDENCE (7) DAYS	F/U 04/16/2020 COMPLIED COMPLETED
4/9/2020	523 MICHAEL CIRCLE	42-97	R/C	MAILED TO RESIDENCE (7) DAYS COMPLIED 04/27/2020 CLOSED	F/U 04/16/2020 EXT 04/20/20 NON COMPLIANT SENDING LETTER 04/21/2020 4/27 CLO
4/9/2020	532 MICHAEL CIRCLE	42-97	R/C	MAILED TO RESIDENCE (7) DAYS	F/U 04/16/2020 COMPLIED COMPLETED
4/9/2020	701 KINGS RIDEGE	18-258, 18-259	R/C	MAILED TO RESIDENCE	F/U 04/14/2020 CLOSED COMPLIED
4/14/2020	350 TOWLER STREET	18-259, 18-258 67-9	R/C	MAILED TO RESIDENCE, (7) DAYS JUNK VEHICLE IN BACK, PARKED ON GRASS	F/U 04/21/2020 EXTENTION REQUESTED TILL 04/24 GRAVEL LAIDED CLOSED 04/27
4/14/2020	321 W. HIGHLAND AVE	18-258, 18-259	R/C	MAILED TO RESIDENCE PARKING CONTINUOUSLY ON FRONT LAWN	F/U 04/21/2020 CALLED LEFT MESSAGE REGARDING R/C MEDICAL REASONS CLOSED
4/14/2020	610 OAKWOOD LANE	42-97	R/C	MAILED TO RESIDENCE, GRASS AND WEEDS TO BE CUT, (7) DAYS CLOSED 05/05	F/U 04/21/2020 DANIEL COOK CALL WILL BE CUT THIS WEEK 04/28 F/U 05/05/2020
4/15/2020	526 BRIDGEPORT LANE	18-258, 18-259	R/C	MAILED TO RESIDENCE AND LANDLORD (7) DAYS	F/U 04/22/2020 LETTER SENT TO BOTH 04/22, COMPLIED 04/30
4/15/2020	440 BRIDGEPORT PLACE	42-97	R/C	MAILED TO RESIDENCE AND LANDLORD (7) DAYS	F/U 04/22/2020 LETTER SENT TO BOTH 04/22 COMPLIED 04/30
4/15/2020	209 W. FAMBROUGH ST	18-258, 18-259	R/C	MAILED TO RESIDENCE AND LANDLORD (7) DAYS	F/U 04/22/2020 CALLED AND EXTED TILL MAY 1, 2020 CLOSED COMPLIED
4/15/2020	118 4TH STREET	42-97	R/C	CONTACT MADE WITH STEVE MILLEDGE VERBAL TO CUT GRASS THIS WEEK	F/U 04/22/2020 HOME UNDER REPAIR
4/15/2020	126 4TH STREET	42-97	R/C	MAILED TO RESIDENCE AND LANDLORD (7) DAYS	F/U 04/22/2020 CLOSED 04/22 CUT AND COMPLIED
4/16/2020	114 W. FAMBROUGH ST	18-258, 18-259	R/C	MAILED TO RESIDENT AND OWNER (7) DAYS	F/U 04/23/2020 CLOSED 04/24/2020 COMPLIED
4/16/2020	1043 WHEEL HOUSE (F)	18-258, 18-259	R/C	MAILED TO RESIDENT AND HOME OWNER SAME (7) DAYS (2ND NOTICE)	F/U 04/23/2020 04/24/2020 COMPLIED VEHICLES MOVED
4/16/2020	1047 WHEEL HOUSE A&B	42-97	R/C	MAILED TO PROPERTY OWNER, (14) DAYS GRASS TOO HIGH	F/U 04/30/2020 04/30/2020 COMPLIED CLOSED
4/16/2020	1038 WHEEL HOUSE A&b	42-97	R/C	MAILED TO PROPERTY OWNER, (14) DAYS GRASS TOO HIGH	F/U 04/30/2020 SEND LETTER TO OWNER, 04/30 INISPECT 05/08 CLOSED COMPLIED
4/16/2020	1002 MILL CREEK WAY	42-97, 62-9, 62-10	R/C	MAILED TO PROPERTY OWNER AND PROPERTY MANAGER, COMPLIED 04/30	F/U 04/30/2020 ALL PROPERTY NEEDS TO BE CUT, AND CLEANED UP. (14) DAYS
4/21/2020	111 NORRIS STREET	42-97	R/C	MAILED OUT, (7) DAYS	F/U 04/28/2020 CLOSED COMPLIED 05/06/2020
4/21/2020	109 E. 5TH STREET	18-259. 42-97	R/C	MAILED OUT, (7) DAYS	F/U 04/28/2020 CLOSED COMPLIED 04/28
4/21/2020	517 MCDANIEL STREET	42-97	R/C	MAILED OUT (7) DAYS, PROPERTY IS VACANT	F/U 04/28/2020 CLOSED COMPLIED 04/28
4/21/2020	317 WOODLAND AVE	42-97	R/C	MAILED OUT RESIDENCE AND OWNER (7) DAYS	F/U 04/28/2020 CLOSED COMPLIED 04/28
4/21/2020	407 PLANTATION DRIVE	42-97	R/C	MAILED OUT TO RESIDENCE AND OWNER (7) DAYS	F/U 04/28/2020 CLOSED COMPLIED 04/28
4/21/2020	340 TOWLER STREET	42-97	R/C	MAILED ON 04/02/2020 COMPLETED, 04/21/2020 LOT # 15	F/U 04/21/2020 CLOSED COMPLETED
4/22/2020	229 BRIDGEPORT LANE	62-9, 18-259	R/C	ARNOLD PROPERTY, VEHICLES ON GRASS (JUNK) (7) DAYS MAILED TO BOTH	F/U 04/29, CLOSED 05/22, COMPLIED MOVED TO DRIVEWAY
4/23/2020	411 ALCOVY STREET	42-97	R/C	MAILED OUT, (7) DAYS GRASS AND WEEDS TO BE CUT	F/U 05/01/2020 SENT LETTER, COMPLIED 05/04/2020 CLOSED
4/23/2020	417 RED OAK COURT	42-97	R/C	MAILED OUT (7) DAYS GRASS AND WEEDS TO BE CUT	F/U 05/01/2020 COMPLIED 05/04/2020 CLOSED
4/23/2020	128 BAKER STREET	42-97	R/C	MAILED OUT (7) DAYS GRASS AND WEEDS TO BE CUT 2ND NOTICE IN 12 MONTH	F/U 05/01/2020 CALLED ME TROUBLE WITH TENANTS LAWN CUT VEHICLE REMOVED
4/23/2020	120 BAKER STREET	42-97	R/C	MAILED OUT (7) DAYS GRASS AND WEEDS TO BE CUT & MAINTAINED	F/U 05/01/2020 CONTACT MADE AND COMPLIED 05/04/2020
4/23/2020	342 TOWLER STREET	42-97	R/C	MAILED OUT (7) DAYS, GRASS AND WEEDS TO BE CUT AND MAINTAINED	F/U 05/01/2020 CLOSED 05/04/2020
4/24/2020	324 W. SPRING STREET	62-9, 18-259	R/C	MAILED TO OWNER, VACANT LOT JUNK VEHICLE ON LOCATION, (7) DAYS	F/U 05/04/2020 EXT TILL 05/11/2020 letter sent 05/11 VEHICLE REMOVED 05/19/2020
4/27/2020	928 E. CHURCH STREET	62-9,	R/C	ASPHALT TO BE REMOVED FROM CURBSIDE. CITY WILL NOT P.U. CLOSED 05/04	F/U 05/04/2020 POSTED NOTICE ON FRONT WINDOW. CALLED SAID TO BE GONE FRI
4/27/2020	239 W. FAMBROUGH ST	42-97	R/C	GRASS AND WEEDS (7) DAYS SENT BY MAIL CENTRAL MHP	F/U 05/04/2020 letter sent 05/11 CLOSED 05/19 COMPLIED
4/27/2020	234 1/2 DOUGLAS ST	42-97	R/C	GRASS AND WEEDS (7) DAYS SENT BY MAIL CENTRAL MHP	F/U 05/04/2020 letter sent 05/11 CLOSED 05/19 COMPLIED
4/27/2020	1043-D WHEELHOUSE LN	18-258, 18-259	R/C	VEHICLES PARKED ON GRASS IN FRONT OF RESIDENCE (7 DAYS TO RESIDENT)	F/U 05/04/2020 CLOSED 05/04/ COMPLIED
4/27/2020	1024 S. MADISON AVE	42-97	R/C	GRASSS AND WEEDS TO BE CUT, (7) DAYS TO RESIDENCE	F/U 05/04/2020 CLOSED COMPLIED 05/04/2020
4/28/2020	400 E. CHURCH STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT (7) DAYS MAILED TO OWNER VACANT	F/U 05/05/2020 CLOSED CUT 05/05/2020
4/28/2020	131 BAKER STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT (7) DAYS MAILED TO OWNER	F/U 05/05/2020 RENTAL CUT CLOSED 05/05
4/28/2020	1214 S. BROAD STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT (7) DAYS MAILED TO OWNER	F/U 05/05/2020 RENTAL CUT CLOSED 05/05
4/28/2020	413 WOODLAND ROAD	18-259, 42-97	R/C	GRASS AND WEEDS, VEHICLE PARKED ON FRONT LAWN UNDER TARP	F/U 05/05/2020 VEHICLE MOVED GRASS CUT 05/05/2020
4/28/2020	401 WOODLAND ROAD	42-97	R/C	GRASS AND WEEDS TO BE CUT (7) DAYS MAILED TO OWNER	F/U 05/05/2020 GRASS CUT 05/05/2020
4/30/2020	610 HARRIS STREET	18-259, 18-258	R/C	VEHICLES PARKING ON FRONT AND SIDE GRASS	F/U 05/08/2020 CLOSED COMPLIED 05/19/2020
4/30/2020	1340 S. MADISON AVE	42-97	R/C	GRASS AND WEEDS TO BE CUT (7) DAYS OWNER/OCCUPANT	F/U 05/08/2020 CLOSED COMPLIED 05/08/2020
4/30/2020	731 W. CREEK CIRCLE	18-259	R/C	VEHICLES PARKING ON FRONT GRASS ARNOLD PROPERTY	F/U 05/08/2020 CLOSED COMPLIED 05/08/2020
4/30/2020	716 W. CREEK CIRCLE	18-258, 62-9	R/C	2ND NOTICE IN 12 MONTHS, FINAL (14) DAYS JUNK VEHICLES AND MOTOR	F/U 05/15/2020 CLEANED UP CLOSED WILL MONITOR 05/15/2020
4/30/2020	712 W. CREEK CIRCLE	18-258, 62-9	R/C	2ND NOTICE IN 12 MONTHS, FINAL (14) DAYS JUNK IN YARD, BOAT TRAILER ETC	F/U 05/15/2020 ARNOLD PROPERTIES
4/30/2020	714 W. CREEK CIRCLE	18-259	R/C	VEHICLE PARKED ON FRONT GRASS AREA OF PROPERTY (7) DAYS	F/U 05/08/2020 CLOSED COMPLIED 05/08/2020
4/30/2020	1038 WHEEL HOUSE A&b	42-97 LETTER SENT	R/C	2ND NOTICE SENT WITH LETTER NON-COMPLIANT	F/U 05/08/2020
4/30/2020	411 ALCOVY STREET	42-97 LETTER SENT	R/C	2ND NOTICE SENT WITH LETTER NON-COMPLIANT	F/U 05/08/2020
5/1/2020	WASHINGTON AVE	42-97 VACANT LOT	R/C	OVERGRONWN LOT MAILED OUT	F/U 05/11/2020 CLOSED COMPLIED 05/11/2020
5/4/2020	926 E. CHURCH STREET	18-262, 42-97	R/C	OWNER, RESIDENT, ROOF NEEDS CLEANING OFF, WEEDS AND GRASS	F/U 05/12/2020 GRASS CUT COMPLIED 05/19/2020
5/4/2020	329 WOODLAND ROAD	18-258	R/C	VEHICLE PARKED ON GRASS	F/U 05/12/2020 CLOSED COMPLIED 05/12/2020
5/4/2020	406 PINE PARK STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT	F/U 05/12/2020 COMPLIED CUT 05/12/2020
5/4/2020	620 DAVIS STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT	F/U 05/12/2020 05/11 POSTAGE RETURNED FROM RESIDENT ADDRESS CUT 05/20
5/4/2020	124 BAKER STREET	42-97, 18-258, 18-259	R/C	2ND NOTICE FOR VEHICLES PARKING ON GRASS FRONT	F/U 05/12/2020 NEXT VIOLATION WILL BE A CITATION COMPLIED 05/12/2020
5/5/2020	118 4TH STREET	42-97	R/C	MAILED TO OWNER VERBAL WITH STEVE MILLEDGE ON 04/15 NOT CUT YET	F/U 05/13/2020 CUT COMPLIED CLOSED
5/5/2020	302 S. HAMMOND DR	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED 2ND NOTICE 12 MONTHS	F/U 05/13/2020 CUT COMPLIED CLOSED 05/13/2020
5/5/2020	406 PINE PARK STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED 2ND NOTICE 12 MONTHS	F/U 05/13/2020 ARNOLD PROPERTIES CUT COMPLIED 05/13/2020

5/5/2020	254 BRIDGEPORT LANE	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED	F/U 05/13/2020	ARNOLD PROPERTIES CUT COMPLIED 05/13/2020	
5/5/2020	913 S. BROAD STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED, RENTAL PROPERTY	F/U 05/13/2020	HUGH WILLIAMSON RENTALS CUT COMPLIED 05/13/2020	
5/5/2020	415 WALKER DRIVE	540.2, 62-9	R/C	R.V. PARKED IN FRONT BY ROADWAY, JUNK VEHICLES ON PROPERTY	F/U 05/19/2020	(14) DAYS RENTAL PROPERTY, DENISE PUTMAN COMPLIED 05/19	
5/5/2020	515 SHERWOOD DRIVE	18-258, 18-259	R/C	PARKING ON FRONT LAWN (FOUR EAGLE INVESTMENTS, (7) DAYS	F/U 05/13/2020	RENTAL COMPLIED 05/13/2020	
5/5/2020	519 SHERWOOD DRIVE	18-258, 18-259	R/C	PARKING ON FRONT LAWN (FOUR EAGLE INVESTMENTS, (7) DAYS	F/U 05/13/2020	RENTAL COMPLIED 05/13/2020	
5/5/2020	520 SHERWOOD DRIVE	62-9, 18-258, 18-259	R/C	JUNK VEHICLE ON FRONT GRASS, VEHICLE PARKING ON GRASS FRONT	F/U 05/13/2020	FOUR EAGLE INVESTMENTS. RENTAL EXT. 05/22/2020 CLOSED	
5/5/2020	400 PINE CIRCLE	RE-INSPECTED	R/C	PINE TREES CLEARED FROM PROPERTY CLOSED			
5/6/2020	1012 E. CHURCH STREET	42-97	R/C	GRASS TO BE CUT, 2ND NOTICE IN 3MONTH (7) DAYS	F/U 05/14/2020	CALLED BACK LEFT MESSAGE 05/12 CUT CLOSED	
5/6/2020	512 LANDERS STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT, RENTAL PROPERTY (7) DAYS	F/U 05/14/2020	CUT CLOSED COMPLIED 05/14/2020	
5/6/2020	526 LANDERS STREET	42-97	R/C	MAINTANANCE TO BE CONDUCTED BY CITY PROPERTY IN PROBATE	F/U 05/14/2020		
5/6/2020	514 LANDERS STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED (7) DAYS	F/U 05/14/2020	CUT COMPLIED 05/14/2020	
5/6/2020	521 LANDERS STREET	42-97 62-9	R/C	JUNK IN YARD, CARPORT AND GRASS/WEEDS TO BE CUT (7) DAYS	F/U 05/14/2020	CUT CLOSED COMPLIED 05/14/2020	
5/6/2020	1301 E. CHRUCH STREET	42-97	R/C	GRASS/WEEDS TO BE CUT AND MAINTAINED (7) DAYS	F/U 05/14/2020	CUT CLOSED COMPLIED 05/14/2020	
5/6/2020	732 DAVIS STREET	42-97	R/C	RESIDENCE IS VACANT, REMODELED (7) DAYS SENT TO PROPERTY OWNER	F/U 05/14/2020	COMPLIED 05/22/2020 CLOSED	
5/6/2020	111 NORRIS STREET	42-97 POSTED	R/C	POSTED NOTICE ON FRONT WINDOW OF RESIDENCE (7) DAYS	F/U 05/14/2020		
5/7/2020	234 BOULVARD	42-97	R/C	CALLED OWNER CLEAN UP COMPLETED BY DAYS END		CLOSED 05/08/2020	
5/7/2020	144 5TH STREET	42-97, 62-9	R/C	SERVED RESIDENT, PROPERTY CLEAN-UP JUNK TRASH, GRASS TO BE CUT	F/U 05/15/2020	CLOSED COMPLIED 05/15/2020	
5/8/2020	112 3RD STREET	42-97	R/C	MAILED OUT GRASS AND WEEDS TO BE CUT	F/U 05/15/2020	CLOSED COMPLIED 05/15/2020	
5/8/2020	114 W. 5TH STREET	42-97	R/C	MAILED OUT GRASS AND WEEDS TO BE CUT	F/U 05/15/2020	CLOSED 05/15/2020	
5/8/2020	119 W. 5TH STREET	42-97	R/C	MAILED OUT GRASS AND WEEDS TO BE CUT	F/U 05/15/2020	EXT TILL 05/22/2020 CLOSED 05/26/2020	
5/8/2020	144 W. 5TH STREET	42-97	R/C	MAILED OUT GRASS AND WEEDS TO BE CUT	F/U 05/15/2020	CLOSED COMPLIED 05/15/2020	
5/8/2020	125 6TH STREET	42-97	R/C	MAILED OUT GRASS AND WEEDS TO BE CUT	F/U 05/15/2020	CLOSED COMPLIED 05/15/2020	
5/8/2020	129 6TH STREET	42-97, 185-258,	R/C	MIALED OUT, GRASS AND WEEDS AND JUNK VEHICLE ON PROPERTY	F/U 05/15/2020	CALLED IN EXT. 05/22 VEHICLE REG.INS. ADVISED OR REMEDIES CLOSED	
5/8/2020	108 6TH STREET	42-97	R/C	MAILED OUT, GRASS AND WEEDS TO BE CUT	F/U 05/15/2020	CALLED IN 05/13, WILL BE CUT TODAY, CLOSED 05/15/2020	
5/11/2020	643 WELLINGTON DRIVE	42-97	R/C	MAILED OUT TO RESIDENCE AND OWNER (7) DAYS	F/U 05/18/2020	NOT CUT, EXT TILL FRIDAY 05/22 THEN SEND LETTER COMPLIED 05/22	
5/11/2020	624 WELLINGTON DRIVE	42-97	R/C	MAILED OUT TO RESIDENT (7) DAYS	F/U 05/18/2020	CLOSED 05/19 COMPLIED	
5/11/2020	535 EAGLES COURT	42-97	R/C	MAILED OUT TO RESIDENT (7) DAYS	F/U 05/18/2020	CLOSED 05/19 COMPLIED	
5/11/2020	907 S. BROAD STREET	42-97	R/C	MAILED OUT TO RESIDENT AND OWNER (7) DAYS	F/U 05/18/2020	COMPLIED 05/19/2020	
5/11/2020	807 S. BROAD STREET	42-97, 18-256	R/C	MAILED OUT TO RESIDENT AND OWNER (30) DAYS FALLEN TREE FRONT YARD	F/U 05/18/2020	06/11/2020 COMPLIED CLOSED	H/A PROPERTIES
5/11/2020	504 WELLINGTON DRIVE	42-97	R/C	MAILED TO RESIDENT (7) DAYS	F/U 05/18/2020	COMPLIED 05/19/2020	
5/12/2020	108 SOUTHVIEW DRIVE	42-97	R/C	MAILED OUT TO OWNER, 10 DAYS OWNER INFO-646-234-5588	F/U 05/22/2020	sent letter 05/22/2020 left message for realtor 06/05 CUT CLOSED	JOHNNY COSS
5/12/2020	1235 ALCOVY STREET	18-258, 18-259	R/C	MAILED OUT TO OWNER VEHICLES PARKING ON GRASS FRONT SIDE LAWN	F/U 05/20/2020	COMPLIED CLOSED 05/20/2020	
5/12/2020	631 COUNTRY CLUB DR	42-97	R/C	MAILED OUT TO RESIDENCE AND OWNER (7) DAYS	F/U 05/20/2020	COMPLIED CLOSED 05/20/2020	
5/12/2020	720 COUNTRY CLUB DR	42-97	R/C	MAILED OUT TO RESIDENCE AND OWNER (7) DAYS	F/U 05/20/2020	COMPLIED CLOSED 05/20/2020	
5/12/2020	744 COUNTRY CLUB DR	42-97	R/C	MAILED OUT TO RESIDENCE AND OWNER (7) DAYS	F/U 05/20/2020	COMPLIED CLOSED 05/20/2020	
5/13/2020	555 BARON DRIVE	42-97	R/C	MAILED TO PROPERTY OWNER, (7) TO (10) DAYS	F/U 05/22/2020	LETTER SENT 05/26/2020 F/U 06/01 CLOSED 06/02 COMPLIED	
5/13/2020	645 A BARRON DRIVE	18-258, 18-259, 62-9	R/C	MAILED TO PROPERTY OWNER , (7) TO (10) DAYS	F/U 05/22/2020	COMPLIED CLOSED 05/27/2020	
5/13/2020	1230 CUSTOM WAY	62-9	R/C	MAILED TO PROPERTY OWNER, (7) TO (10) DAYS	F/U 05/22/2020	COMPLIED CLOSED 05/22	
5/13/2020	1131 CLASSIC TRAIL	42-97	R/C	MAILED TO PROPERTY OWNER, (7) TO (10) DAYS	F/U 05/22/2020	COMPLIED CLOSED 05/22	
5/14/2020	124 E. FAMBROUGH	42-97	R/C	MAILED OUT (7) DAYS	F/U 05/21/2020	EXT. 05/26/2020 COMPLIED 05/26/2020	
5/14/2020	118 E. FAMBROUGH	42-97, 18-258, 18-259	R/C	MAILED OUT (7) DAYS, VEHICLE PARKED ON GRASS FRONT LAWN	F/U 05/21/2020	CLOSED COMPLIED 05/22	
5/14/2020	108 E. FAMBROUGH	42-97	R/C	MAILED OUT (7) DAYS,	F/U 05/21/2020	CLOSED COMPLIED 05/22	
5/15/2020	408 SHAMROCK DRIVE	62-9, 18-258	R/C	VEHICLES PARKED ON GRASS, JUNK (14) DAYS	F/U 05/29/2020	CLOSED COMPLIED 05/29	
5/15/2020	307 BRIDGEPORT LANE	18-258, 18-259	R/C	PARKING VEHICLE ON FRONT GRASS AREA (7) DAYS MAILED OUT	F/U 05/22/2020	COMPLIED CLOSED 05/22	
5/15/2020	710 HERITAGE RIDGE DR	42-97	R/C	CONTACT MADE WITH RESIDENT, RENTER, ADVISED TO CUT WEEDS	F/U 05/22/2020	FOLLOWED UP A COMPLANT	
5/15/2020	501 HARRIS STREET	42-97	R/C	VACANT RESIDENCE, GRASS AND WEEDS (14) DAYS	F/U 05/29/2020		
5/15/2020	910 DAVIS STREET	62-9	R/C	JUNK ON BACK SIDE OF RESIDENCE TO BE CLEANED UP. (7) DAYS	F/U 05/22/2020	EXT TILL 05/28- LETTER SENT 06/30/2020 IN PERSON EXTENTION 6/15	CHARLES BELL
5/19/2020	427 SO. BROAD STREET	42-97	R/C	RENTAL PROPERTY, GRASS AND WEEDS (7) DAYS MAILED OUT	F/U 05/26/2020	COMPLIED 05/26/2020	
5/19/2020	330 WALKER DRIVE	42-97	R/C	RENTAL PROPERTY, GRASS AND WEEDS (7) DAYS MAILED OUT	F/U 05/26/2020	COMPLIED 05/26/2020	
5/19/2020	714 HERITAGE RIDGE DR	18-258, 18-259	R/C	VEHICLE PARKE ON GRASS FRONT SIDE OF DRIVEWAY, MAILED OUT (7) DAYS	F/U 05/26/2020	COMPLIED 05/26/2020	
5/20/2020	420 BRIDGEPORT PLACE	42-97	R/C	MAILED OUT (7) DAYS GRASS WEEDS	F/U 05/27/2020	COMPLIED 05/27/2020	
5/20/2020	443 BRIDGEPORT PLACE	42-97	R/C	MAILED OUT (7) DAYS GRASS/WEEDS	F/U 05/27/2020	COMPLIED 05/27/2020	
5/20/2020	514 BRIDGEPORT PLACE	42-97	R/C	MAILED OUT (7) DAYS GRASS/WEEDS	F/U 05/27/2020	EXT- TILL FRIDAY 05/29 06/01/2020 COMPLIED CLOSED	
5/20/2020	520 BRIDGEPORT PLACE	42-97	R/C	MAILED OUT (7) DAYS GRASS/WEEDS	F/U 05/27/2020	COMPLIED 05/27/2020	
5/20/2020	552 BRIDGEPORT PLACE	42-97	R/C	MAILED OUT (7) DAYS GRASS/WEEDS	F/U 05/27/2020	COMPLIED 05/27/2020	
5/22/2020	310 PINE PARK STREET	42-97	R/C	ADVISED HAVE CUT	F/U 05/26/2020	COMPLIED 05/26/2020	
5/22/2020	314 PINE PARK STREET	42-97	R/C	ADVISED HAVE CUT	F/U 05/26/2020	COMPLIED 05/26/2020	
5/26/2020	113 3RD STREET	42-97	R/C	MAILED OUT	F/U 06/02/2020	CLOSED COMPLIED	
5/26/2020	128 5TH STREET	42-97	R/C	MAILED OUT TO ESTATE OWNER	F/U 06/02/2020	F/U LETTER SENT, 06/02/2020 F/U 06/09/20 CUT 06/16/2020 CLOSED	CONNERS ESTATE
5/26/2020	444 BARON DRIVE	42-97	R/C	MAILED OUT TO OWNER	F/U 06/02/2020	CLOSED COMPLIED	
5/26/2020	712 HERITAGE RIDGE DR	42-97	R/C	MAILE OUT TO OWNER	F/U 06/02/2020	CLOSED COMPLIED	
5/27/2020	COUNTRY CLUB DRIVE	540-COMPLAINT	VERB/	CONTACT MADE WITH OWNER GEORGE CRUZ, COMMERICAL VEHICLE PARKED	F/U 06/15/2020	678-414-3332, 770-873-9931	

5/27/2020	106 NORRIS STREET	62-9, 42-97	R/C	MAILED TO OWNER	F/U 06/03/2020 COMPLIED 06/05/2020	
5/27/2020	123 NORRIS STREET	42-97, 18-258	R/C	MAILED TO OWNER	F/U 06/03/2020 COMPLIED 06/05/2020	
5/27/2020	707 S. MADISON AVE	42-97	R/C	MAILED TO PROPERTY OWNER LANDLORD PINE HURST HOMES	F/U 06/03/2020 COMPLIED 06/05/2020	
5/27/2020	628 COUNTRY CLUB DR	42-97	R/C	MAILED TO OWNER	F/U 06/03/2020 COMPLIED 06/05/2020	
5/28/2020	RITE AIDE/WALGREENS	42-97	VERB	CONTACT MADE WITH MANAGEMENT, REFERENCE TO MAINTAINING PROP	F/U 06/01/2020 COMPLIED 06/05/2020	
5/28/2020	737 KENDALL COURT	42-97	R/C	MAILED TO OWNER	F/U 06/04/2020 COMPLIED 06/04/2020 CLOSED	
5/28/2020	711 KENDALL COURT	42-97, 62-9	R/C	MAILED TO OWNER, 2ND NOTICE IN 12 MONTHS TRASH AND GRASS/WEEDS	F/U 06/04/2020 COMPLIED 06/04/2020 CLOSED	
5/28/2020	703 KENDALL COURT	42-97	R/C	MAILED TO OWNER, 2ND NOTICE IN 12 MONTHS TRASH AND GRASS/WEEDS	F/U 06/04/2020 COMPLIED 06/04/2020 CLOSED	
5/28/2020	612 HARRIS STREET	42-97	R/C	MAILED TO OWNER	F/U 06/04/2020 COMPLIED 06/04/2020 CLOSED	
6/1/2020	710 LAWRENCE STREET	62-9, 42-97, 18-259	R/C	MAILED TO OWNER, JUNK VEHICLES PARKED IN BACK YARD, GRASS, WEEDS	F/U 06/09/2020	
6/1/2020	611 DAVIS STREET	62-9, 62-10, 18-259	R/C	MAILED TO RESIDENCE AND H.R. PROPERTIES, TIRES, VEHICLE,	F/U 06/09/2020 COMPLIED CLOSED 06/09/2020	H/A PROPERTIES
6/1/2020	412 SHAMROCK AVE	18-258, 18-259	R/C	MAILED TO RESIDENCE AND OWNER	F/U 06/09/2020 COMPLIED CLOSED 06/09/2020	NANCY ANDERSON
6/1/2020	608 DAVIS STREET	62-9, 62-10, 42-97	R/C	MAILED TO OWNER, 123 FORD ST. ACCUMULATION OF JUNK, WEEDS,	F/U 06/15/2020 CLOSED 06/15/2020	BOBBY MCDONALD
6/1/2020	511 S. MADISON AVE.	42-97	R/C	MAILED TO OWNER, EVELYN PERKINS	F/U 06/09/2020 SEND FOLLOW LETTER 06/15 CLOSED 06/22 COMPLIED TO LETTER	EVELYN E. PERKINS
6/1/2020	400 E. CHURCH STREET	42-97	R/C	MAILED TO OWNER, GRASS AND WEEDS MUST KEEP MAINTAINED	F/U 06/09/2020 COMPLIED 06/15/2020	JEREMY BOWER
6/1/2020	129 PIERCE SREET	62-9, 18-158, 18-259	R/C	MAILED TO OWNER CLOSED 06/26/2020 VEHICILE MOVED OFF GRASS	F/U 06/09/2020 MEETING SET 1400 HRS, 06/08 RELOCATE TRUCK ON GRAVEL EXT 06/26	MR. DOBBS
6/2/2020	1345 S. MADISON AVE	42-97	R/C	WRITTEN AND MAILED ON 05/22	F/U 06/02/2020 CLOSED COMPLIED	
6/2/2020	940 E. CHURCH STREET	62-9, 18-259,	R/C	MAILED OUT TO BOTH, JUNK VEHICLE ON PROPERTY USED AS STORAGE	F/U 06/09/2020 CLOSED 06/15/2020	PINEHURST HOMES LLC
6/2/2020	913 S. BROAD STREET	42-97	R/C	MAILED TO BOTH, GRASS AND WEEDS	F/U 06/09/2020 COMPLIED CLOSED 06/09/2020	HUGH WILLIAMSON
6/2/2020	2291/2 DOUGLAS STREET	42-97	R/C	MAILED TO RESIDENT GRASS AND WEEDS, CENTRAL M.H.P	F/U 06/09/2020 COMPLIED CLOSED 06/09/2020	CINCINATTE RENTALS
6/3/2020	606 ALCOVY STREET	42-97	R/C	MAILED TO RESIDENT AND OWNER (7) DAYS	F/U 06/10/2020 COMPLIED NEXT DAY AFTER R/C WAS ISSUED CLOSED 06/04	PINEHURST HOMES LLC
6/3/2020	221 ALCOVY STREET	42-97	R/C	MAILED TO OWNER, RESIDENCE APPEARS VACANT	F/U 06/10/2020 CALLED TENENT HURT HIS BACK, LAWN WAS CUT, DAY AFTER ISSUED	RKA/LLC
6/3/2020	1010 ALCOVY STREET	42-97	R/C	MAILED TO OWNER, AND RESIDENT	F/U 06/10/2020 LAWN MOWER BEING REPAIRED, COMPLETED 06/29/2020	PINEHURST HOMES LLC
6/3/2020	900 ALCOVY STREET	42-97	R/C	MAILED TO OWNER AT RESIDENCE	F/U 06/10/2020 COMPLIED CLOSED 06/18/2020	HERSCHEL SCOTT
6/4/2020	737 W. CREEK CIRCLE	42-97	RC	MAILED OUT ON 05/28 F/U ON 06/04/2020	F/U 06/04/2020 COMPLIED 06/04/2020 CLOSED	
6/4/2020	504 ASH LANE	62-9, 18-258, 18-259	R/C	MAILED TO OWNER OF PROPERTY DUE TO BEING A RENTAL	F/U 06/11/2020 NOTICE ISSUED TO RESIDENT LATE LAST YEAR COMPLIED 6/16 CLOSED	JUAN MCKENZIE
6/4/2020	435 ASH STREET	42-97	R/C	MAILED TO OWNER OF VACANT LOT	F/U 06/11/2020 COMPLIED CLOSED 06/11/2020	EVELYN B. RAKESTRAW
6/4/2020	1550 S. BROAD STREET	42-97	R/C	MAILED TO BUSINESS,	F/U 06/11/2020 COMPLIED CLOSED 06/11	WAYNE MULLINS
6/4/2020	1556 S. BROAD STREET	42-97	R/C	MAILED TO BUSINESS,	F/U 06/11/2020 STEVE THOMPSON OWNER COMPLIED CLOSED	T&T PLUMBING
6/8/2020	704 OVERLOOK CREST	42-97	R/C	MAILED TO OWNER OF PROPERTY	F/U 06/15/2020 CLOSED 06/15/2020	MARK BEASLEY
6/8/2020	833 OVERLOOK TRAIL	42-97	R/C	MAILED TO RESIDENCE AND OWNER	F/U 06/15/2020 CLOSED 06/15/2020	TAH BORROWER, LLC
6/8/2020	848 OVERLOOK TRAIL	42-97	R/C	MAILED TO RESIDENCE	F/U 06/15/2020 CLOSED 06/15/2020	REBEKA HOWARD
6/8/2020	734 OVERLOOK CREST	42-97	R/C	MAILED TO RESIDENCE OWNER LISTED ON TAXES IS DECEASED	F/U 06/15/2020 CLOSED 06/15/2020	RUSS SHIRLEY
6/8/2020	716 OVERLOOK CREST	42-97	R/C	MAILED TO RESIDENCE	F/U 06/15/2020 CLOSED 06/15/2020	RODNEY MARTIN
6/8/2020	705 OVERLOOK CREST	42-97	R/C	MAILED TO RESIDENCE	F/U 06/15/2020 CLOSED 06/15/2020	DARRIUS GETER
6/9/2020	532 MICHAEL CIRCLE	42-97	R/C	MAILED TO RESIDENCE	CLOSED 06/19/2020	TERESA TAWWAB
6/9/2020	533 MICHAEL CIRCLE	42-97	R/C	MAILED TO RESIDENCE	F/U 06/16/2020 CLOSED 06/19/2020	RONNIE FOSTER
6/9/2020	669 MICHAEL CIRCLE	42-97	R/C	MAILED TO OWNER AND RESIDENT, (7) DAYS RENTAL PROPERTY	F/U 06/16/2020 CLOSED 06/17/2020	JAVIER LANDERS
6/9/2020	906 AMBER TRAIL	42-97	R/C	MAILED TO RESIDENCE	F/U 06/16/2020 COMPLIED 06/16/2020	NELSON MCKENZIE
6/9/2020	902 AMBER TRAIL	42-97	R/C	MAILED TO RESIDENCE	F/U 06/16/2020 COMPLIED 06/16/2020	JUDITH BURCHELL
6/9/2020	514 HERITAGE RIDGE DR	42-97	R/C	MAILED TO OWNER AND RESIDENT, (7) DAYS RENTAL PROPERTY	F/U 06/16/2020 COMPLIED 06/16/2020	BRETT PIZZA
6/9/2020	911 HERITAGE RIDGE CT	42-97, 62-9	R/C	MAILED TO RESIDENCE	F/U 06/16/2020 COMPLIED 06/16/2020	CORY & KELLY DIMLER
6/10/2020	707 DAVIS STREET	62-9, 18-259	R/C	MAILED TO RESIDENCE AND PROPERTY OWNER	F/U 06/24/2020 SENDING LETTER 06/24/2020 W-PHOTOS	LEE G. BRACEWELL
6/10/2020	107 VINE STREET (B)	62-9, 18-259	R/C	MAILED TO BUSINESS PROPERTY	F/U 06/24/2020 LETTER ATTACHED JOE BUDDY MOON SEND LETTER 7/2	STEVE THOMPSON
6/10/2020	517 MCDANIEL STREET	42-97	R/C	MAILED TO PROPERTY OWNER, 3RD VIOLATION IN 12 MONTHS LAST NOTICE	F/U 06/17/2020 LETTER ATTACHED COMPLIED 06/17/2020	CAROL J. BRACEWELL
6/11/2020	135 BAKER STREET	42-97	R/C	MAILED TO RESIDENCE AND PROPERTY OWNER	F/U 06/18/2020 COMPLIED CLOSED	MUSIC INV. LLC
6/11/2020	116 S. HAMMOND DR	42-97	R/C	MAILED TO RESIDENCE AND PROPERTY OWNER	F/U 06/18/2020 COMPLIED CLOSED	SHOOK FAST LLC
6/15/2020	518 S. MADISON AVE	42-97	R/C	LETTER SENT TO FOLLOW UP ON R/C OF 06/01/2020	F/U 06/19/2020 COMPLIED CLOSED	EVELYNN PERKINS
6/15/2020	728 OVERLOOK CREST	42-97	R/C	MAILED TO RESIDENCE	F/U 06/22/2020 CLOSED 06/22/2020 COMPLIED AND CUT	DONALD PHILLIPS
6/15/2020	838 OVERLOOK TRAIL	42-97	R/C	MAILED TO RESIDENCE	F/U 06/22/2020 CLOSED 06/22/2020 COMPLIED AND CUT	ISSAC/DEATRA MONK
6/15/2020	911 AMBER TRAIL	42-97	R/C	MAILED TO RESIDENCE	F/U 06/22/2020 CLOSED 06/22/2020 COMPLIED AND CUT	DENNIS EDDIE
6/15/2020	923 AMBER TRAIL	42-97	R/C	MAILED TO RESIDENCE	F/U 06/22/2020 CLOSED 06/22/2020 COMPLIED AND CUT	TARA L. JACKSON
6/15/2020	733 OVERLOOK CREST	42-97	R/C	MAILED TO RESIDENCE	F/U 06/22/2020 COMPLIED CLOSED	CHRISTOPHE JOHNSON
6/15/2020	910 DAVIS STREET	18-258	F/U	CONTACT MADE IN PERSON W/MR. BELL EXPLAINED VIOLATIONS	F/U 06/30/2020	CHARLES BELL
6/16/2020	710 LAWRENCE STREET	LETTER SENT	F/U	JUNK VEHICLES ON LOCATION PARKED IN BACK YARD,	F/U 06/22/2020 EXTENTION 07/02	JERRY CHRISTIAN
6/16/2020	900 ALCOVY STREET	LETTER SENT	F/U	GRASS/WEEDS EXCEEDING 12" IN HEIGHT 2 NOTIFICATION	F/U 06/22/2020 CLOSED 06/18/2020 COMPLIED AND CUT	HERSCHEL SCOTT
6/16/2020	1010 ALCOVY STREET	CONTACT MADE	F/U	GRASS AND WEEDS TO BE CUT	F/U 06/19/2020 CLOSED 06/29/2020	PINEHURST HOMES LLC
6/17/2020	907 S. BROAD STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT	F/U 06/24/2020 CLOSED 06/24/2020 COMPLIED AND CUT	GREELEY/WILLIAMSON
6/17/2020	651 MICHAEL CIRCLE	42-97	R/C	GRASS AND WEEDS TO BE CUT	F/U 06/24/2020 RYAN AND ANGELIA STRINGER	ANGELIA STRINGER
6/18/2020	1333 CREEKVIEW DRIVE	42-97	R/C	GRASS AND WEEDS TO BE CUT SENT TO RESIDENCE	F/U 06/25/2020 CLOSED 07/02/2020	FRANCIS M OGLETREE
6/18/2020	1337 CREEJVIEW DR	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN, 2 NOTICE IN 12 MONTHS	F/U 06/25/2020 SENT TO OWNER AND RESIDENT COMPLIED CLOSED	I.H. BORROWER LP
6/18/2020	1320 CREEKVIEW DR	42-97	R/C	GRASS AND WEEDS TO BE CUT SENT TO RESIDENCE	F/U 06/25/2020 CLOSED 06/29/2020 COMPLIED	ALEXANDER PEARSON

6/18/2020	1408 CREEKVIEW DRIVE	42-97	R/C	GRASS AND WEEDS TO BE CUT SENT TO RESIDENCE	F/U 06/25/2020	ALEX & OLDS TUCKER
6/18/2020	310 WALKER DRIVE	42-97	R/C	GRASS AND WEEDS TO BE CUT OWNER AND RESIDENT	F/U 06/25/2020 COMPLIED CLOSED	KAPNIS LLC
6/19/2020	1450 S. BROAD ST. # 163	98-14, 98-15	INV	ELECTRIC AND WATER METERS REMOVED DUE TO TAMPERING	NO SUSPECTS, FOR UNLAWFUL USE/TAMPERING	MARY SMITH
6/19/2020	900 LOPEZ LANE	42-97	R/C	GRASS AND WEEDS TO BE CUT MAILED OUT	F/U 06/26/2020 CALLED 06/24 SAID IT WAS CUT CLOSED 06/29 COMPLIED	MAY BULLECER
6/19/2020	903 LOPEZ LANE	42-97	R/C	GRASS AND WEEDS TO BE CUT MAILED OUT	F/U 06/26/2020 COMPLIED 06/26 CLOSED	BRIAN K. ADAMS
6/19/2020	906 LOPEZ LANE	42-97	R/C	GRASS AND WEEDS TO BE CUT MAILED OUT	F/U 06/26/2020 NON-COMPLIANT F/U 06/29	JAP ENTERPRISEES LLC
6/19/2020	711 MASTERS DRIVE		540 R/C	R/V PARKED IN SIDE YARD MAILED NOTICE AND ORDINANCE	F/U 06/26/2020 NON-COMPLIANT EXT TILL 07/03 WILL BE MOVED CALLED IN 06/29	CHRISTINA S. WORLEY
6/19/2020	712 MASTERS DRIVE	42-97	R/C	GRASS AND WEEDS TO BE CUT MAILED OUT	F/U 06/26/2020 COMPLIED 06/26 CLOSED	ROAN WONG
6/22/2020	311 STOKES STREET			ILLEGAL DUMPING COMPLAINT, UNKNOWN PERSON/S	F/U WITH A.P. UNKNOWN PERSON, TO BE PICKED UP BY CITY	ARNOLD PROPERTIES
6/22/2020	912 AMBER TRAIL	42-97	R/C	GRASS AND WEEDS TO BE CUT, MAILED OUT TO RESIDENT	F/U 06/29/2020 CLOSED 06/29/2020 COMPLIED	PATRICK DEEGAN
6/22/2020	703 OVERLOOK CREST	18-259	R/C	MAILED TO PROPERTY OWNER/RESIDENT, VAN PARKED ON SIDE GRASS AREA	F/U 06/29/2020 CLOSED 06/29/2020 COMPLIED	MIGUEL MATTHEWS
6/22/2020	910 AMBER TRAIL	42-97	R/C	MAILED TO PROPERTY OWNER SAME ADDRESS	F/U 06/29/2020 DEVON RAINFORD AND CLOSED COMPLIED 06/29/2020	TANYA GANT
6/24/2020	563 BRIDGEPORT PLACE	18-258, 18-259	R/C	MAILED TO OWNER AND RESIDENCE (7) DAYS	F/U 07/02/2020 CLOSED 07/02/2020 COMPLIED	JAMES CULPEPPER
6/24/2020	521 BRIDGEPORT PLACE	42-97	R/C	GRASS AND WEEDS, MAILED TO OWNER	F/U 07/02/2020 CLOSED 07/02/2020 COMPLIED	FAVORED INV. LLC
6/24/2020	508 BRIDGEPORT PLACE	18-258, 18-259, 62-9	R/C	VEHICLE AND TRAMPOLINE IN FRONT YARD, RENTAL (7) DAYS	F/U 07/02/2020 CLOSED 07/02/2020 COMPLIED	H.A. PROPERTIES
6/24/2020	440 BRIDGEPORT PLACE	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED OWNER AND RESIDENT	F/U 07/02/2020 CLOSED 07/02/2020 COMPLIED	H.A. PROPERTIES
6/24/2020	254 BRIDGEPORT LANE	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED OWNER AND RESIDENT	F/U 07/02/2020	H/A PROPERTIES
6/24/2020	539 BRIDGEPORT PLACE	18-258	R/C	VEHICLE PARKED ON FRONT LAWN MAILED TO BOTH RENTAL PROPERTY	F/U 07/02/2020 CLOSED 07/02/2020 COMPLIED	H/A PROPERTIES
6/24/2020	310 PINE PARK STREET	18-258, 18-259	R/C	VEHICLE PARKED ON GRASS IN FRONT OF RESIDENCE PARKING AVAILABLE	F/U 07/02/2020 CALLED 06/30 ADVISED OF REMEDIES CLOSED 07/02 COMPLIED	PINEHURST HOMES LLC
6/24/2020	663 MICHAEL CIRCLE	42-97	R/C	GRASS AND WEEDS TO BE CUT, 2ND NOTICE IN 12 MONTHS	F/U 07/02/2020 CLOSED 07/02/2020 COMPLIED	JANET PUJOLS
6/25/2020	660 MICHAEL CIRCLE	42-97	R/C	GRASS AND WEEDS TO BE CUT	F/U 07/02/2020 CLOSED 07/02/2020 COMPLIED	ABDULLAH WARITHDEE
6/25/2020	717 OVERLOOK CREST	42-97	R/C	GRASS AND WEEDS TO BE CUT	F/U 07/02/2020 CLOSED 07/02/2020 COMPLIED	CRISTY DANIEL
6/25/2020	532 MICHAEL CIRCLE	42-97	R/C	GRASS AND WEEDS TO BE CUT & MAINTAINED 2ND NOTICE	F/U 07/02/2020 CLOSED 07/02/2020 COMPLIED	TERESA TAWWAB
6/26/2020	155 VICTORY DRIVE	98-22	CIT	UNLAWFUL USE AND TAMPERING WATER AND ELECTRIC CITATIONS INV.	CONTINUED CITATION TO J.L. SIMS OCCUPANT, LEASE HOLDER JENNIFER MALCOM	H/A PROPERTIES
6/29/2020	700 HARRIS STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT MAILED TO RESIDENCE	F/U 07/13/2020	LUCY K. MANCHI
6/29/2020	409 PINE PARK STREET	42-97, 18-259	R/C	MAILED OUT TO RESIDENT AND OWNER (RENTAL)	F/U 07/13/2020	4-EAGLES INVESTORS
6/29/2020	206 BAKER STREET	42-97, 18-258	R/C	MAILED OUT TO RESIDENT AND OWNER (RENTAL) VEHICLE ON FRONT LAWN	F/U 07/13/2020	FAVORED INV. LLC
6/30/2020	106 4TH STREET	62-9, 42-97	R/C	EXCESSIVE JUNK IN BACK YARD, TREE OVERGROWN INTO ROADWAY	F/U 07/13/2020	CONNERS ESTATE
6/30/2020	901 E. CHURCH STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED	F/U 07/13/2020	ROXANA MCGREEVY
6/30/2020	903 E. CHURCH STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED	F/U 07/13/2020	3M INVESTMENTS LLC
7/1/2020	521 MICHAEL CIRCLE	1000-4	R/C	POOL VIOLATION; LADDER, FENCE AND PROPERTY LINE	F/U 07/15/2020 SENT TO RESIDENT AND PROPERTY OWNER (Rental Unit)	I.H. BORROWER LP

6/1/2020	710 LAWRENCE STREET	62-9, 42-97, 18-259	R/C	MAILED TO OWNER, JUNK VEHICLES PARKED IN BACK YARD, GRASS, WEEDS	F/U 06/09/2020	
6/1/2020	611 DAVIS STREET	62-9, 62-10, 18-259	R/C	MAILED TO RESIDENCE AND H.R. PROPERTIES, TIRES, VEHICLE,	F/U 06/09/2020 COMPLIED CLOSED 06/09/2020	H/A PROPERTIES
6/1/2020	412 SHAMROCK AVE	18-258, 18-259	R/C	MAILED TO RESIDENCE AND OWNER	F/U 06/09/2020 COMPLIED CLOSED 06/09/2020 NANCY ANDERSON	ELLEN SKELTON
6/1/2020	608 DAVIS STREET	62-9, 62-10, 42-97	R/C	MAILED TO OWNER, 123 FORD ST. ACCUMULATION OF JUNK, WEEDS,	F/U 06/15/2020 CLOSED 06/15/2020	BOBBY MCDONALD
6/1/2020	511 S. MADISON AVE.	42-97	R/C	MAILED TO OWNER, EVELYN PERKINS	F/U 06/09/2020 SEND FOLLOW LETTER 06/15 CLOSED 06/22 COMPLIED TO LETTER	EVELYN E. PERKINS
6/1/2020	400 E. CHURCH STREET	42-97	R/C	MAILED TO OWNER, GRASS AND WEEDS MUST KEEP MAINTAINED	F/U 06/09/2020 CLOSED 06/15/2020	JEREMY BOWER
6/1/2020	129 PIERCE SREET	62-9, 18-158, 18-259	R/C	MAILED TO OWNER CLOSED 06/26/2020 VEHICILE MOVED OFF GRASS	F/U 06/09/2020 MEETING SET 1400 HRS, 06/08 RELOCATE TRUCK ON GRAVEL EXT 06/26	MR. DOBBS
6/2/2020	1345 S. MADISON AVE	42-97	R/C	WRITTEN AND MAILED ON 05/22	F/U 06/02/2020 CLOSED COMPLIED	
6/2/2020	940 E. CHURCH STREET	62-9, 18-259,	R/C	MAILED OUT TO BOTH, JUNK VEHICLE ON PROPERTY USED AS STORAGE	F/U 06/09/2020 CLOSED 06/15/2020	PINEHURST HOMES LLC
6/2/2020	913 S. BROAD STREET	42-97	R/C	MAILED TO BOTH, GRASS AND WEEDS	F/U 06/09/2020 COMPLIED CLOSED 06/09/2020	HUGH WILLIAMSON
6/2/2020	2291/2 DOUGLAS STREET	42-97	R/C	MAILED TO RESIDENT GRASS AND WEEDS, CENTRAL M.H.P	F/U 06/09/2020 COMPLIED CLOSED 06/09/2020	CINCINATTE RENTALS
6/3/2020	606 ALCOVY STREET	42-97	R/C	MAILED TO RESIDENT AND OWNER (7) DAYS	F/U 06/10/2020 COMPLIED NEXT DAY AFTER R/C WAS ISSUED CLOSED 06/04	PINEHURST HOMES LLC
6/3/2020	221 ALCOVY STREET	42-97	R/C	MAILED TO OWNER, RESIDENCE APPEARS VACANT	F/U 06/10/2020 CALLED TENENT HURT HIS BACK, LAWN WAS CUT, DAY AFTER ISSUED	RKA/LLC
6/3/2020	1010 ALCOVY STREET	42-97	R/C	MAILED TO OWNER, AND RESIDENT	F/U 06/10/2020 LAWN MOWER BEING REPAIRED, COMPLETED 06/29/2020	PINEHURST HOMES LLC
6/3/2020	900 ALCOVY STREET	42-97	R/C	MAILED TO OWNER AT RESIDENCE	F/U 06/10/2020 COMPLIED CLOSED 06/18/2020	HERSCHEL SCOTT
6/4/2020	737 W. CREEK CIRCLE	42-97	RC	MAILED OUT ON 05/28 F/U ON 06/04/2020	F/U 06/04/2020 COMPLIED 06/04/2020 CLOSED	
6/4/2020	504 ASH LANE	62-9, 18-258, 18-259	R/C	MAILED TO OWNER OF PROPERTY DUE TO BEING A RENTAL	F/U 06/11/2020 NOTICE ISSUED TO RESIDENT LATE LAST YEAR COMPLIED 6/16 CLOSED	JUAN MCKENZIE
6/4/2020	435 ASH STREET	42-97	R/C	MAILED TO OWNER OF VACANT LOT	F/U 06/11/2020 COMPLIED CLOSED 06/11/2020	EVELYN B. RAKESTRAW
6/4/2020	1550 S. BROAD STREET	42-97	R/C	MAILED TO BUSINESS,	F/U 06/11/2020 COMPLIED CLOSED 06/11	WAYNE MULLINS
6/4/2020	1556 S. BROAD STREET	42-97	R/C	MAILED TO BUSINESS,	F/U 06/11/2020 STEVE THOMPSON OWNER COMPLIED CLOSED	T&T PLUMBING
6/8/2020	704 OVERLOOK CREST	42-97	R/C	MAILED TO OWNER OF PROPERTY	F/U 06/15/2020 CLOSED 06/15/2020	MARK BEASLEY
6/8/2020	833 OVERLOOK TRAIL	42-97	R/C	MAILED TO RESIDENCE AND OWNER	F/U 06/15/2020 CLOSED 06/15/2020	TAH BORROWER, LLC
6/8/2020	848 OVERLOOK TRAIL	42-97	R/C	MAILED TO RESIDENCE	F/U 06/15/2020 CLOSED 06/15/2020	REBEKA HOWARD
6/8/2020	734 OVERLOOK CREST	42-97	R/C	MAILED TO RESIDENCE OWNER LISTED ON TAXES IS DECEASED	F/U 06/15/2020 CLOSED 06/15/2020	RUSS SHIRLEY
6/8/2020	716 OVERLOOK CREST	42-97	R/C	MAILED TO RESIDENCE	F/U 06/15/2020 CLOSED 06/15/2020	RODNEY MARTIN
6/8/2020	705 OVERLOOK CREST	42-97	R/C	MAILED TO RESIDENCE	F/U 06/15/2020 CLOSED 06/15/2020	DARRIUS GETER
6/9/2020	532 MICHAEL CIRCLE	42-97	R/C	MAILED TO RESIDENCE	CLOSED 06/19/2020	TERESA TAWWAB
6/9/2020	533 MICHAEL CIRCLE	42-97	R/C	MAILED TO RESIDENCE	F/U 06/16/2020 CLOSED 06/19/2020	RONNIE FOSTER
6/9/2020	669 MICHAEL CIRCLE	42-97	R/C	MAILED TO OWNER AND RESIDENT, (7) DAYS RENTAL PROPERTY	F/U 06/16/2020 CLOSED 06/17/2020	JAVIER LANDERS
6/9/2020	906 AMBER TRAIL	42-97	R/C	MAILED TO RESIDENCE	F/U 06/16/2020 COMPLIED 06/16/2020	NELSON MCKENZIE
6/9/2020	902 AMBER TRAIL	42-97	R/C	MAILED TO RESIDENCE	F/U 06/16/2020 COMPLIED 06/16/2020	JUDITH BURCHELL
6/9/2020	514 HERITAGE RIDGE DR	42-97	R/C	MAILED TO OWNER AND RESIDENT, (7) DAYS RENTAL PROPERTY	F/U 06/16/2020 COMPLIED 06/16/2020	BRETT PIZZA
6/9/2020	911 HERITAGE RIDGE CT	42-97, 62-9	R/C	MAILED TO RESIDENCE	F/U 06/16/2020 COMPLIED 06/16/2020	CORY & KELLY DIMLER
6/10/2020	707 DAVIS STREET	62-9, 18-259	R/C	MAILED TO RESIDENCE AND PROPERTY OWNER	F/U 06/24/2020 SENDING LETTER 06/24/2020 W-PHOTOS	LEE G. BRACEWELL
6/10/2020	107 VINE STREET (B)	62-9, 18-259	R/C	MAILED TO BUSINESS PROPERTY	F/U 06/24/2020 LETTER ATTACHED JOE BUDDY MOON SEND LETTER 7/2	STEVE THOMPSON
6/10/2020	517 MCDANIEL STREET	42-97	R/C	MAILED TO PROPERTY OWNER, 3RD VIOLATION IN 12 MONTHS LAST NOTICE	F/U 06/17/2020 LETTER ATTACHED COMPLIED 06/17/2020	CAROL J. BRACEWELL
6/11/2020	135 BAKER STREET	42-97	R/C	MAILED TO RESIDENCE AND PROPERTY OWNER	F/U 06/18/2020 COMPLIED CLOSED	MUSIC INV. LLC
6/11/2020	116 S. HAMMOND DR	42-97	R/C	MAILED TO RESIDENCE AND PROPERTY OWNER	F/U 06/18/2020 COMPLIED CLOSED	SHOOK FAST LLC
6/15/2020	518 S. MADISON AVE	42-97	R/C	LETTER SENT TO FOLLOW UP ON R/C OF 06/01/2020	F/U 06/19/2020 COMPLIED CLOSED	EVELYNN PERKINS
6/15/2020	728 OVERLOOK CREST	42-97	R/C	MAILED TO RESIDENCE	F/U 06/22/2020 CLOSED 06/22/2020 COMPLIED AND CUT	DONALD PHILLIPS
6/15/2020	838 OVERLOOK TRAIL	42-97	R/C	MAILED TO RESIDENCE	F/U 06/22/2020 CLOSED 06/22/2020 COMPLIED AND CUT	ISSAC/DEATRA MONK
6/15/2020	911 AMBER TRAIL	42-97	R/C	MAILED TO RESIDENCE	F/U 06/22/2020 CLOSED 06/22/2020 COMPLIED AND CUT	DENNIS EDDIE
6/15/2020	923 AMBER TRAIL	42-97	R/C	MAILED TO RESIDENCE	F/U 06/22/2020 CLOSED 06/22/2020 COMPLIED AND CUT	TARA L. JACKSON
6/15/2020	733 OVERLOOK CREST	42-97	R/C	MAILED TO RESIDENCE	F/U 06/22/2020 COMPLIED CLOSED	CHRISTOPHE JOHNSON
6/15/2020	910 DAVIS STREET	18-258	F/U	CONTACT MADE IN PERSON W/MR. BELL EXPLAINED VIOLATIONS	F/U 06/30/2020	CHARLES BELL
6/16/2020	710 LAWRENCE STREET	LETTER SENT	F/U	JUNK VEHICLES ON LOCATION PARKED IN BACK YARD,	F/U 06/22/2020 EXTENTION 07/02	JERRY CHRISTIAN
6/16/2020	900 ALCOVY STREET	LETTER SENT	F/U	GRASS/WEEDS EXCEEDING 12" IN HEIGHT 2 NOTIFICATION	F/U 06/22/2020 CLOSED 06/18/2020 COMPLIED AND CUT	HERSCHEL SCOTT
6/16/2020	1010 ALCOVY STREET	CONTACT MADE	F/U	GRASS AND WEEDS TO BE CUT	F/U 06/19/2020 CLOSED 06/29/2020	PINEHURST HOMES LLC
6/17/2020	907 S. BROAD STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT	F/U 06/24/2020 CLOSED 06/24/2020 COMPLIED AND CUT	GREELEY/WILLIAMSON
6/17/2020	651 MICHAEL CIRCLE	42-97	R/C	GRASS AND WEEDS TO BE CUT	F/U 06/24/2020 RYAN AND ANGELIA STRINGER	ANGELIA STRINGER
6/18/2020	1333 CREEKVIEW DRIVE	42-97	R/C	GRASS AND WEEDS TO BE CUT SENT TO RESIDENCE	F/U 06/25/2020 CLOSED 07/02/2020	FRANCIS M OGLETREE
6/18/2020	1337 CREEVIEW DR	18-258, 18-259	R/C	VEHICLE PARKED ON FRONT LAWN, 2 NOTICE IN 12 MONTHS	F/U 06/25/2020 SENT TO OWNER AND RESIDENT COMPLIED CLOSED	I.H. BORROWER LP
6/18/2020	1320 CREEKVIEW DR	42-97	R/C	GRASS AND WEEDS TO BE CUT SENT TO RESIDENCE	F/U 06/25/2020 CLOSED 06/29/2020 COMPLIED	ALEXANDER PEARSON
6/18/2020	1408 CREEKVIEW DRIVE	42-97	R/C	GRASS AND WEEDS TO BE CUT SENT TO RESIDENCE	F/U 06/25/2020	ALEX & OLDS TUCKER
6/18/2020	310 WALKER DRIVE	42-97	R/C	GRASS AND WEEDS TO BE CUT OWNER AND RESIDENT	F/U 06/25/2020 COMPLIED CLOSED	KAPNIS LLC
6/19/2020	1450 S. BROAD ST. # 163	98-14, 98-15	INV	ELECTRIC AND WATER METERS REMOVED DUE TO TAMPERING	NO SUSPECTS, FOR UNLAWFUL USE/TAMPERING	MARY SMITH
6/19/2020	900 LOPEZ LANE	42-97	R/C	GRASS AND WEEDS TO BE CUT MAILED OUT	F/U 06/26/2020 CALLED 06/24 SAID IT WAS CUT CLOSED 06/29 COMPLIED	MAY BULLECEER
6/19/2020	903 LOPEZ LANE	42-97	R/C	GRASS AND WEEDS TO BE CUT MAILED OUT	F/U 06/26/2020 COMPLIED 06/26 CLOSED	BRIAN K. ADAMS

6/19/2020	906 LOPEZ LANE	42-97	R/C	GRASS AND WEEDS TO BE CUT MAILED OUT	F/U 06/26/2020 NON-COMPLIANT F/U 06/29	JAP ENTERPRISEES LLC
6/19/2020	711 MASTERS DRIVE		540 R/C	R/V PARKED IN SIDE YARD MAILED NOTICE AND ORDINANCE	F/U 06/26/2020 NON-COMPLIANT EXT TILL 07/03 WILL BE MOVED CALLED IN 06/29	CHRISTINA S. WORLEY
6/19/2020	712 MASTERS DRIVE	42-97	R/C	GRASS AND WEEDS TO BE CUT MAILED OUT	F/U 06/26/2020 COMPLIED 06/26 CLOSED	ROAN WONG
6/22/2020	311 STOKES STREET			ILLEGAL DUMPING COMPLAINT, UNKNOWN PERSON/S	F/U WITH A.P. UNKNOWN PERSON, TO BE PICKED UP BY CITY	ARNOLD PROPERTIES
6/22/2020	912 AMBER TRAIL	42-97	R/C	GRASS AND WEEDS TO BE CUT, MAILED OUT TO RESIDENT	F/U 06/29/2020 CLOSED 06/29/2020 COMPLIED	PATRICK DEEGAN
6/22/2020	703 OVERLOOK CREST	18-259	R/C	MAILED TO PROPERTY OWNER/RESIDENT, VAN PARKED ON SIDE GRASS AREA	F/U 06/29/2020 CLOSED 06/29/2020 COMPLIED	MIGUEL MATTHEWS
6/22/2020	910 AMBER TRAIL	42-97	R/C	MAILED TO PROPERTY OWNER SAME ADDRESS	F/U 06/29/2020 DEVON RAINFORD AND CLOSED COMPLIED 06/29/2020	TANYA GANT
6/24/2020	563 BRIDGEPORT PLACE	18-258, 18-259	R/C	MAILED TO OWNER AND RESIDENCE (7) DAYS	F/U 07/02/2020 CLOSED 07/02/2020 COMPLIED	JAMES CULPEPPER
6/24/2020	521 BRIDGEPORT PLACE	42-97	R/C	GRASS AND WEEDS, MAILED TO OWNER	F/U 07/02/2020 CLOSED 07/02/2020 COMPLIED	FAVORED INV. LLC
6/24/2020	508 BRIDGEPORT PLACE	18-258, 18-259, 62-9	R/C	VEHICLE AND TRAMPOLINE IN FRONT YARD, RENTAL (7) DAYS	F/U 07/02/2020 CLOSED 07/02/2020 COMPLIED	H.A. PROPERTIES
6/24/2020	440 BRIDGEPORT PLACE	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED OWNER AND RESIDENT	F/U 07/02/2020 CLOSED 07/02/2020 COMPLIED	H.A. PROPERTIES
6/24/2020	254 BRIDGEPORT LANE	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED OWNER AND RESIDENT	F/U 07/02/2020	H/A PROPERTIES
6/24/2020	539 BRIDGEPORT PLACE	18-258	R/C	VEHICLE PARKED ON FRONT LAWN MAILED TO BOTH RENTAL PROPERTY	F/U 07/02/2020 CLOSED 07/02/2020 COMPLIED	H/A PROPERTIES
6/24/2020	310 PINE PARK STREET	18-258, 18-259	R/C	VEHICLE PARKED ON GRASS IN FRONT OF RESIDENCE PARKING AVAILABLE	F/U 07/02/2020 CALLED 06/30 ADVISED OF REMEDIES CLOSED 07/02 COMPLIED	PINEHURST HOMES LLC
6/24/2020	663 MICHAEL CIRCLE	42-97	R/C	GRASS AND WEEDS TO BE CUT, 2ND NOTICE IN 12 MONTHS	F/U 07/02/2020 CLOSED 07/02/2020 COMPLIED	JANET PUJOLS
6/25/2020	660 MICHAEL CIRCLE	42-97	R/C	GRASS AND WEEDS TO BE CUT	F/U 07/02/2020 CLOSED 07/02/2020 COMPLIED	ABDULLAH WARITHDEE
6/25/2020	717 OVERLOOK CREST	42-97	R/C	GRASS AND WEEDS TO BE CUT	F/U 07/02/2020 CLOSED 07/02/2020 COMPLIED	CRISTY DANIEL
6/25/2020	532 MICHAEL CIRCLE	42-97	R/C	GRASS AND WEEDS TO BE CUT & MAINTAINED 2ND NOTICE	F/U 07/02/2020 CLOSED 07/02/2020 COMPLIED	TERESA TAWWAB
6/26/2020	155 VICTORY DRIVE	98-22	CIT	UNLAWFUL USE AND TAMPERING WATER AND ELECTRIC CITATIONS INV.	CONTINUED CITATION TO J.L. SIMS OCCUPANT, LEASE HOLDER JENNIFER MALCOM	H/A PROPERTIES
6/29/2020	700 HARRIS STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT MAILED TO RESIDENCE	F/U 07/13/2020	LUCY K. MANCHI
6/29/2020	409 PINE PARK STREET	42-97, 18-259	R/C	MAILED OUT TO RESIDENT AND OWNER (RENTAL)	F/U 07/13/2020	4-EAGLES INVESTORS
6/29/2020	206 BAKER STREET	42-97, 18-258	R/C	MAILED OUT TO RESIENT AND OWNER (RENTAL) VEHICLE ON FRONT LAWN	F/U 07/13/2020	FAVORED INV. LLC
6/30/2020	106 4TH STREET	62-9, 42-97	R/C	EXCESSIVE JUNK IN BACK YARD, TREE OVERGROWN INTO ROADWAY	F/U 07/13/2020	CONNERS ESTATE
6/30/2020	901 E. CHURCH STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED	F/U 07/13/2020	ROXANA MCGREEVY
6/30/2020	903 E. CHURCH STREET	42-97	R/C	GRASS AND WEEDS TO BE CUT AND MAINTAINED	F/U 07/13/2020	3M INVESTMENTS LLC



## Economic Development July Report:

- COVID-19 Recovery Data (attached)
- New business growth/property sales
- W. Highland Parking Lot agreement
- DDA Annual Planning Retreat (Summary + updated work plan attached)
- Monroe Turtles Scavenger Hunt



### Ongoing ED projects:

- DCA Main Street compliance
- Visitors Center - currently closed to the public
- Nextsite retail recruitment
- Farmers Market

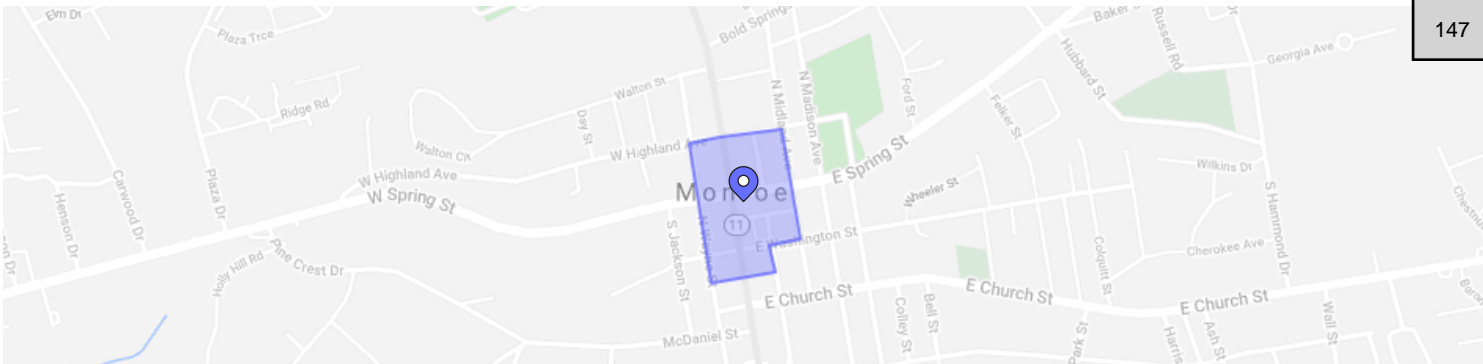
### Upcoming Events:

Farmers Market - August 1, 8, 15, 22, & 29

August 7th - First Friday Concert, 7:00 pm on Towngreen

DDA/CVB Board Meetings - Thursday, August 13th, 8:00 am Friday



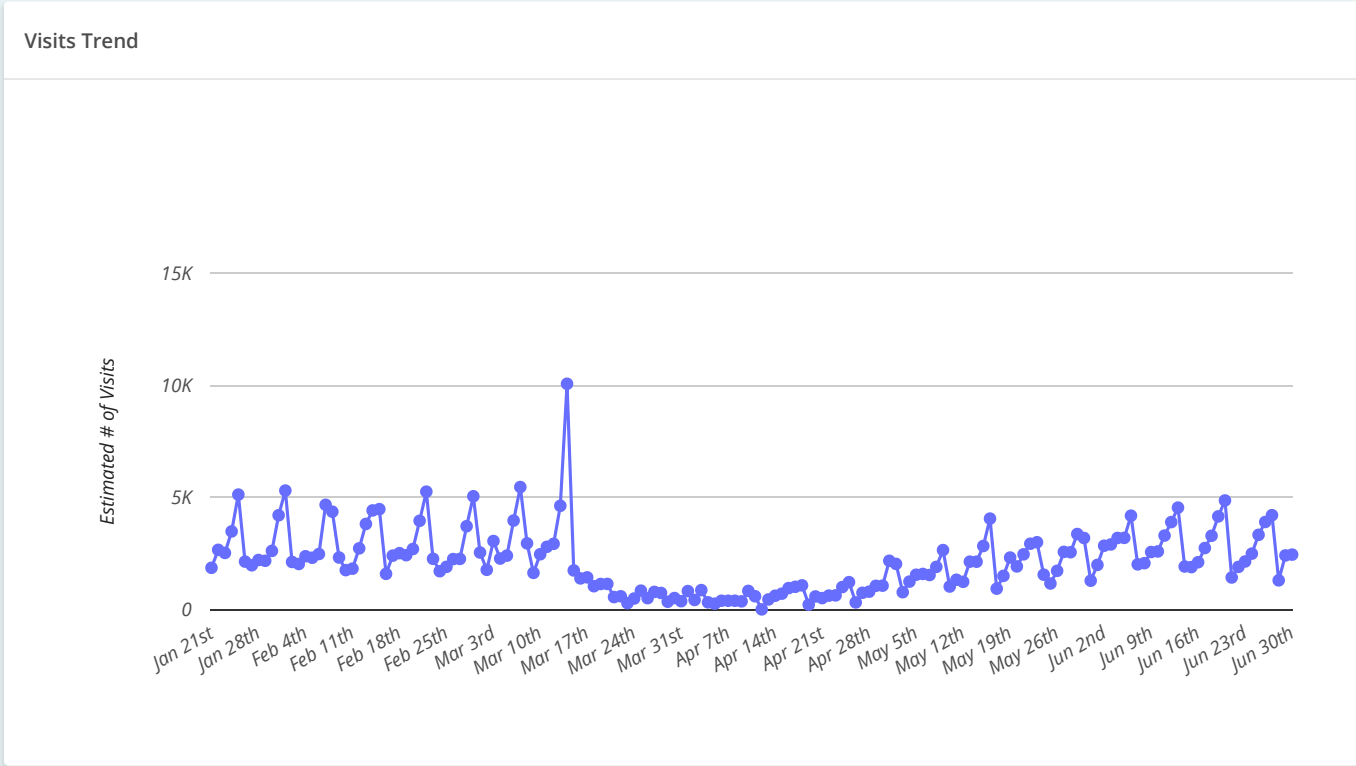


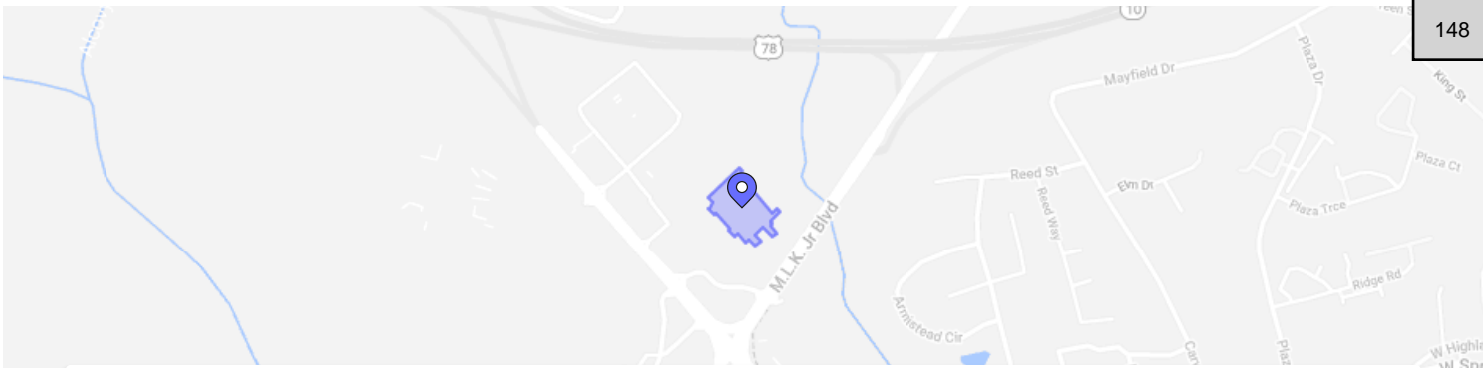
**NextSite** | **Monroe, GA - Downtown** ⋮

📍 Monroe, 30655, GA

📅 Jan 21 - Jun 30, 2020 ▾

Metrics				
	Est. # of Customers	Est. # of Visits	Avg. Visits / Customer	Panel Visits
Monroe, GA - Downtown / Monroe	124.7K	350.4K	2.80	19.2K





NextSite

# Walmart Supercenter

2050 W Spring St, Monroe, 30655, GA

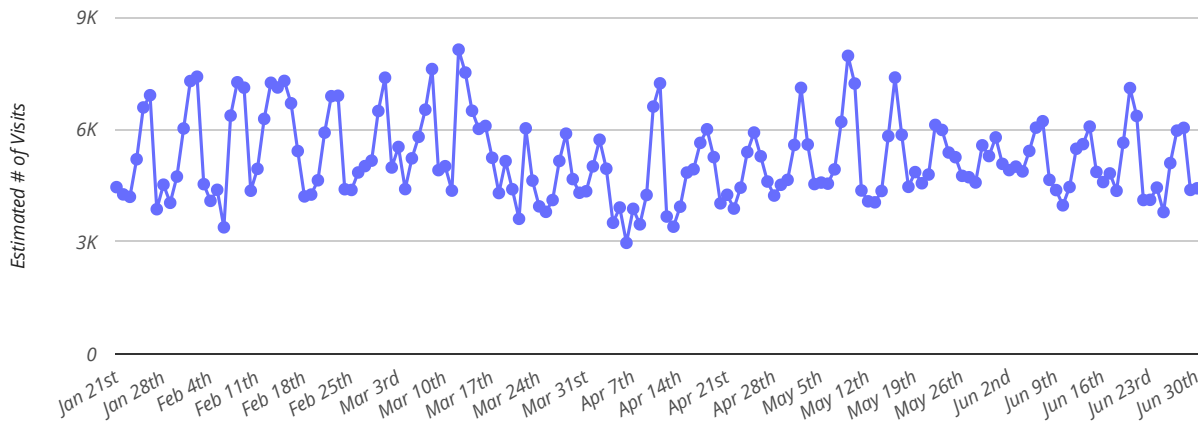


Jan 21 - Jun 30, 2020

## Metrics

	Est. # of Customers	Est. # of Visits	Avg. Visits / Customer	Panel Visits
Walmart Supercenter / W Spring St	150.5K	845.3K	5.61	45.4K

## Visits Trend



## **Monroe DDA 2020 Planning Retreat July 9, 2020 at the Monroe Metro**

Meeting began at 10:04 am with an overview of the following list of potential projects from Sadie:

- Stalvey corner lot park idea
- Turtles Scavenger hunt update
- Monroe Minority Business Association (MMBA) as potential partner to improve engagement with the minority population
- Support of development projects (i.e. - air bnb, parking @ Walton Mill, S. Madison parcel)
- Old Monroe Drug building
- Using the Urban Redevelopment Agency for furthering Walton Plaza and/or parks
- Zoning – DDA Letter of support to help P&Z?

Next, the board reviewed the current Mission & Vision statements. One comment was suggested to clarify that we are referring to the National Historic Trust’s principles of historic preservation. With this clarification, the mission and vision statements were adopted.

The remainder of the meeting was dedicated to revising our 3 transformation strategies to the following:

**Strategy #1 – Maximize downtown accessibility, aesthetics, and enjoyable pedestrian paths.**

**Strategy #2 – Use public/private partnerships to develop complimentary housing and lodging in the downtown district.**

**Strategy #3 – Maintain a playful culture downtown by attracting diverse businesses that offer unique experiences.**

We then moved out to listing goals within each strategy for the remainder of 2020 through 2021 (updated Community Work Plan Attached). As follow up from the meeting, staff will share the fillable board profile form with the board in order to encourage applicants that can bring more diversity to city council appointed boards.

To wrap up the day, board members still needing to complete MS101 stayed to complete the training requirement.

Community Work Plan Review Form		
2019-2020 Annual Work Plan		
Vision Statement	Our vision is to be the #1 downtown in Georgia by creating memorable experiences, celebrating local entrepreneurship, and preserving our historic small town charm.	
Mission Statement	To drive economic development, support the National Historic Trust's principles of historic preservation, and collaborate with public and private organizations to engage our entire community.	
Transformation (implementation) Strategies		
Transformation (implementation) Strategy #1:		
Maximize downtown accessibility, aesthetics, and enjoyable pedestrian paths (design projects, downtown parks, planters, signage, and other placemaking efforts)		
Transformation (implementation) Strategy #2:		
Use public/private partnerships to develop complimentary housing and lodging in the downtown district (property purchase, façade grant, vacancy map, RLFs, rezoning support, RFPs)		
Transformation (implementation) Strategy #3:		
Maintain a playful culture downtown by attracting diverse businesses that offer unique experiences (business recruitment/expansion, MMBA partnership, business owner collaboration)		
Top Priorities for Year 2020		
Status:		Goal(priority) #1
Achieved	In Progress	
In Progress		Enhance the existing downtown environment
Goal(priority) #2		
In Progress		Facilitate at least 2 redevelopment projects
Goal(priority) #3		
In Progress		Create new entertainment draws through recreation options and new business recruitment
Comments on Goal/Priority Status		
We revise our goals mid-year (July annual retreat), so these are in progress at this time. We'll continue to tackle these in 2021.		

## Strategy #1

**Committee Chair:** Lisa Anderson

**Transformation (implementation) Strategy:** Maximize downtown accessibility, aesthetics, and enjoyable pedestrian paths

(design projects, downtown parks, planters, signage, and other placemaking efforts)

### Goal:

Enhance the existing downtown environment

### Objective

add at least 2 more pocket parks, 1 more public art installation, new banners

Status	Task	Responsible Party	Cost	Funding Source	Time Line
in progress	New pole banners	Leigh Ann, MWCA artist	\$5,000	DDA funds	Dec. 2020 completion
	Stalvey Pocket Park	Sadie	\$2,500	DDA funds	Fall 2020
in progress	keep planters updated	Lisa	\$4,400	DDA funds	Seasonally updated
	alleyway arch signage	Ross Bradley		DDA funds	Spring 2020
in progress	support public/private partnerships for parking lot access	Sadie, Logan	varies	city funds	ongoing
	New mural (location TBD)	Lisa Grose	\$3,000	DDA funds	Fall 2020

### Partner Involvement

Agency Name	Primary Contact	Level of Commitment
City of Monroe - streets	Chris Croy	
Public Works	Scott Moody	
Rotary Club	hammock park sponsor	Funding Source

### Synopsis of Activity:

## Strategy #2

**Committee Chair: Andrea Gray**

**Transformation (implementation) Strategy:** Use public/private partnerships to develop complimentary housing and lodging in the downtown district

(property purchase, façade grant, vacancy map, RLFs, rezoning support, RFPs)

### Goal:

Facilitate at least 2 redevelopment projects

### Objective

We see downtown housing and more lodging as the greatest current need in the downtown commercial environment.

Status	Task	Responsible Party	Cost	Funding Source	Time Line
	create form letter for downtown planning and zoning applications that fit our work plans	Andrea, Ross, Sadie	none	n/a	Sept. 2020
	Evaluate feasibility for Wayne Street block parcel acquisition (Hester parcel, Gwinnett Appliance)				
	Evaluate feasibility for Old Monroe Drug Co. acquisition (retail/food service on lower level, 2 lofts upper level)		\$625,000		
	Evaluate feasibility for Childers Park rental house acquisition (AirBnB, park RR, cultural center, gazebo)		\$125,000		
	issue RFP for MPD redevelopment when city hands over property	Andrea Gray, Whit Holder, Sadie, Logan	none	n/a	Jan. 2021
	Pursue buyers for Peter Dean building on S. Broad				
	Support DD RLF & GCF RLF applications for projects that fit stated goal	Sadie, Board	none	n/a	ongoing
	Pursue buyers for Midland Walk				

### Partner Involvement

Agency Name	Primary Contact	Level of Commitment
City Council	Logan Propes	building acquisition support
City Code Department	Patrick Kelley	review and assistance with zoning challenges
GMA	website resources	RFPs, partnership models

### Synopsis of Activity:

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### Strategy #3

**Committee Chair: Whit Holder**

**Transformation (implementation) Strategy:** Maintain a playful culture downtown by attracting diverse businesses that offer unique experiences

(business recruitment/expansion, MMBA partnership, business owner collaboration)

#### Goal:

Create new entertainment draws through recreation options and new business recruitment

#### Objective

increase diversity in downtown business mix and ownership; keep growing our recreational tourism draw

Status	Task	Responsible Party	Cost	Funding Source	Time Line
in progress	VC Pocket Park	Moshe Webster, Sadie, Leigh Ann, city crews	\$15,000	AARP grant (\$11,500) DDA	Oct. 2020 completion
	Swings around pocket park		\$4,000	Rotary, AARP grant	ordered June 2020, install Sept. 2020
	Support towngreen grant app.	DDA Board, Lisa	none	LWCF Grant	Fall 2020
	update vacancy map	Sadie, DDA board	none	n/a	August 2020 and ongoing
	Identify desired business uses		none	n/a	Fall 2020
	Work with MMBA to establish connection to downtown		none	n/a	August 2020 and ongoing
	support a race series for Monroe	Ross Bradley	none	n/a	Jan. 2021

#### Partner Involvement

Agency Name	Primary Contact	Level of Commitment
City of Monroe Public Works	Chris Croy	installation of lights
MWCA	Hope Reese	artists

**Synopsis of Activity:**

# CITY PARKS UPDATE

## PILOT PARK

The park rehabilitation project started on July 28<sup>th</sup> with demo of existing structures, overgrown bushes and trees, walkways, and the placement of silt fencing. Equipment is scheduled for delivery on August 3<sup>rd</sup> with install set to begin on August



6<sup>th</sup>...following installation will be the further removal of fencing, concrete sidewalks, irrigation, and landscaping to complete the project. The proposed timeline is 4-6 weeks from start to finish, depending on weather and then how well the landscaping takes to installation. This will

be the first of our complete rehabilitations of the parks owned and operated by the City of Monroe.



## GREEN STREET PARK

We have replaced the rims at this park on a couple of occasions and in the near future will put entirely new goals on both ends of the court. The park has had new swing seats and swing accessories added also.



**CHILDERS PARK**

The pond project is complete with fencing installed. The final completion permit was submitted to the U.S. Army Corps of Engineers. The next portion of the improvements to the park will be the replacement of the bridge or fix of the existing bridge. There may also be some trees planted later this year or in the spring once the grass has taken a good hold of the recently disturbed areas.



**MATHEWS PARK**

We have continued research into the repair and maintenance, or upgrade of the current facility. We are awaiting contractor bids for repair estimates and



replacement bids from other companies. We have continued to keep all of the overgrown areas maintained, potholes filled, gravel in the upper areas, and have had the swing sets and play equipment pressure washed and sanitized (also at Hammond Park). This park should be the next sizeable park to begin a full rehabilitation effort in late 2020 or early 2021 based on Council direction and SPLOST funding.



**To:** Planning and Zoning / City Council  
**From:** Patrick Kelley  
**Department:** Planning, Zoning, Code and Development  
**Date:** 05-22-2020  
**Description:** Request for re-zone from Professional to R-1

**Budget Account/Project Name:** NA

**Funding Source:** 2020 NA

**Budget Allocation:** NA

**Budget Available:** NA

**Requested Expense:** \$NA **Company of Purchase:** NA

**Recommendation:** *Approval*

**Background:** This parcel is not commercially viable in the experience of the current property owner and the abutting property to the south that front on Pinecrest Dr. contained this land at one time. The applicant wishes to sell this parcel to the current owner of 165 Pinecrest Dr. pursuant to his desire to combine the parcels into one lot with residential zoning for tax purposes. It is our understanding that the parcel was at one time configured exactly as intended by the potential buyer and when combined presents no probability of development without further zoning approvals. The current residential structure is all that is allowed on a single parcel.

**Attachment(s):** application and supporting documents.





**City of Monroe**  
215 N. Broad Street  
Monroe, GA 30655  
(770)207-4674

# Plan Report

Plan NO.: RZ-000057-2020

Plan Type: Re-Zoning Request All Types

Work Classification: Request for Rezone

Plan Status: In Review

Apply Date: 05/21/2020

**Expiration:**

**Location Address**

**Parcel Number**

335 W SPRING ST, MONROE, GA 30655

M0060287

**Contacts**

John C & Michael Eckles  
405 Walton RD, Monroe, GA 30655

**Applicant**

**Description:** REQUEST FOR REZONE FROM P TO R1 - P & Z MTG 6/16/20 @5:30 PM,  
COUNCIL MTG 7/7/20 @ 6:00 PM 215 N BROAD ST

**Valuation:** \$0.00

**Total Sq Feet:** 0.00

Fees	Amount
Single Family Rezone or Variance Fee	\$100.00
<b>Total:</b>	<b>\$100.00</b>

Payments	Amt Paid
<b>Total Fees</b>	<b>\$100.00</b>
Check # 8328	\$100.00
<b>Amount Due:</b>	<b>\$0.00</b>

Condition Name

Description

Comments

Issued By:

May 21, 2020

Date

Plan\_Signature\_1

Date

Plan\_Signature\_2

Date

REZONE APPLICATION FORM

PERMIT NUMBER \_\_\_\_\_

I. LOCATION 335 West Spring St., Monroe, GA 30655  
COUNCIL DISTRICT \_\_\_\_\_  
MAP NUMBER MAP 6  
PARCEL NUMBER 287

II. PRESENT ZONING P REQUESTED ZONING R-1

III. ACREAGE 0.700 PROPOSED USE Reconnect to existing property at 165 Pine Crest Dr.

IV. OWNER OF RECORD John C. Eckles  
Michael D. Eckles

ADDRESS 405 WATSON CR. AND 218 WATSON ST., Monroe, GA 30655

PHONE NUMBER 706-247-6463

The following information must be supplied by the applicant. (attach additional pages if needed)

V. ANALYSIS:

1. A description of all existing uses and zoning of nearby property  
Use is to Reconnect to Original Property at 165 Pine Crest Dr., Monroe, GA  
Nearby property zoned Commercial or Professional
2. Description of the extent to which the property value of the subject property is diminished by the existing zoning district classification NONE
3. The existing value of the property contained in the petition for rezoning under the existing zoning classification \$40,000
4. The value of the property contained in the application for rezoning under the proposed zoning Classification \$10,000
5. A description of the suitability of the subject property under the existing zoning classification  
Property NOT suitable for construction because of location  
next to creek.
6. A description of the suitability of the subject property under the proposed zoning classification of the property  
Suitable to Reconnect to the Original Property at  
165 Pine Crest Dr., Monroe, GA.

Rezoning Application  
Page Two (2)

- 7. A description of any existing use of property including a description of all structures presently occupying the property NO EXISTING USE - NO STRUCTURES ON PROPERTY
- 8. The length of time the property has been vacant or unused as currently zoned 13 years
- 9. A detailed description of all efforts taken by the property owner(s) to use the property or sell the property under the existing zoning classification PROPERTY HAS BEEN FOR SALE FOR THE LAST 13 YEARS

Applications found to be incomplete or incorrect will be rejected. See the attached calendar for deadline dates. It is the responsibility of the applicant and not the staff to ensure that a complete and accurate application is submitted.

LEGAL DESCRIPTION OF PROPERTY

See WARRANTY Deed

Rezoning Application  
Page Three (3)

Wherefore, applicant prays that the procedures incident to the presentation of this petition be taken, and the property be rezoned accordingly.

*John C. Eckles*

Owner of property (signature) \* *Michael D. Eckles*  
Address 218 Walton ST., Mendenhall, Ga 30655  
Phone Number 706-247-6463

Attorney/Agent (signature) \_\_\_\_\_  
Address \_\_\_\_\_  
Phone Number \_\_\_\_\_

Personally appeared before me the above applicant named \_\_\_\_\_ who on oath says that he/she is the \_\_\_\_\_ for the foregoing, and that all the above statements are true to the best of his/her knowledge.

*John Breedlove* (Notary Public) 05/20/20 (Date)

My Commission Expires 6-19-23





Rezoning Application  
Page Four (4)

What method of sewage disposal is planned for the subject property?

\_\_\_\_\_ Sanitary Sewer \_\_\_\_\_ Septic Tank

The following information must be included in the application material requesting an annexation or zoning change from PE Com. to R1 located at 335 WEST Spring St., containing 0.700 acre(s), property owner being John C. Eckles and Michael D. Eckles filed on \_\_\_\_\_.

CHECK LIST - APPLICATION MATERIAL

- Application Fee (\$100.00 Application Fee Single Family Rezoning)  
(\$300.00 Application Fee Multi Family Rezoning)  
(\$200.00 Application Fee Commercial Rezoning)  
(Application fee For Annexation is the same as a Rezone)
- The completed application form (one original with original signatures)
- Special Conditions made part of the rezoning/annexation request
- Legal Description
- Survey plat of property showing bearings and distances and:
  - abutting property owners
  - the zoning of abutting property
  - the current zoning of the subject property
- Development Plan (two full size and one 11x17)
- Site plan of the property at an appropriate scale
  - the proposed use
  - internal circulation and parking
  - landscaping
  - grading
  - lighting
  - drainage
  - amenities
  - buildings
  - buffers
  - Additional information that may be required by the Code Enforcement Officer:

- Monroe Utilities Network Availability Letter

Application Material-Section 1421.4 of the Zoning Ordinance outlines the specific items to be included on the site plan:



Rezoning Application  
Page five (5)

For any application for P, B-1, B-2, B-3 or M-1 districts the site plan shall identify: (circle the appropriate district applied for)

- the maximum gross square footage of building area
- the maximum lot coverage of building area
- the minimum square footage of landscaped area
- the maximum height of any structure
- the minimum square footage of parking and drive areas
- the proposed number of parking spaces

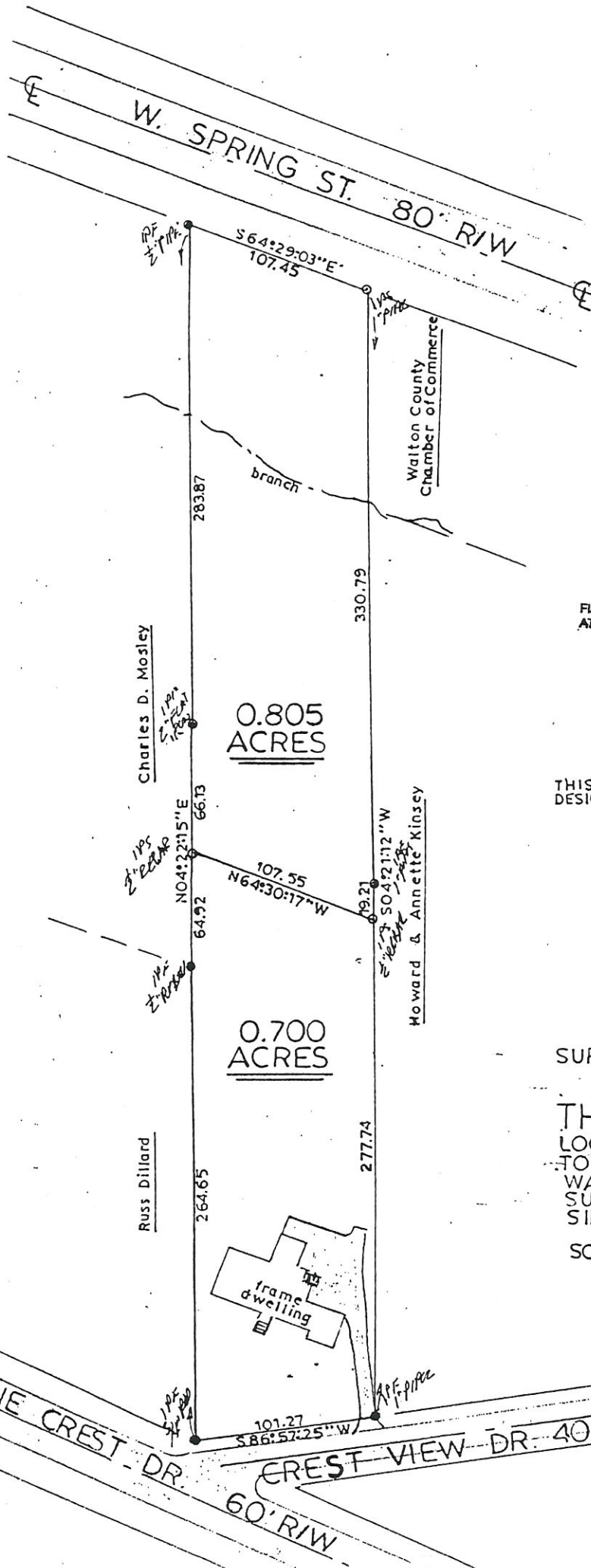
For any application for the R-1, R-1A, R-2 or MH districts the site plan shall additionally identify: (circle the appropriate district applied for)

- the maximum number of residential dwelling units
- the minimum square footage of heated floor area for any residential dwelling unit
- the maximum height of any structure
- the minimum square footage of landscaped area
- the maximum lot coverage of building area
- the proposed number of parking spaces
- on all rezoning applications a revised site plan to be approved at a later date by the Mayor and City Council may be required
- yes no Applicant site plan indicates a variance requested
- for any application for multi-family residential uses, the site plan shall also identify the maximum height of any structure, location of amenities, and buffer areas: and,
- any other information as may be reasonably required by the Code Enforcement Officer.

Any applicant requesting consideration of a variance to any provision of the zoning ordinance as shown on the required site plan shall identify the variance(s) and identify for each variance shown the following information which shall confirm that the following condition(s) exist:

1. Any information which identifies that there are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography that are not applicable to other lands or structures in the same district.
2. Any information whereby a literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties of the district in which the property is located.
3. Any information supporting that granting the variance requested will not confer upon the property of the applicant any special privileges that are denied to other properties of the district in which the applicant's property is located.
4. Information clearly showing that the requested variance will be in harmony with the purpose and intent of this Ordinance and will not be injurious to the neighborhood or to the general welfare.
5. Information that the special circumstances are not the result of the actions of the applicant.
6. A description of how the variance requested is the minimum variance that will make possible the legal use of the land, building, or structure in the use district proposed.
7. Information indicating the variance is not a request to permit a use of land, buildings, or structures, which are not permitted by right in the district involved.





FILED AND RECORDED 2/2/07  
 AT 3:20 A.M. P.M.  
 PLAT BOOK 101 PAGE 68  
 KATHY K. TROST  
 CLERK SUPERIOR COURT  
 WALTON COUNTY, GEORGIA

THIS PROPERTY IS NOT LOCATED IN A DESIGNATED FLOOD HAZARD AREA.

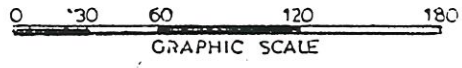
APPROVED FOR RECORDING

*Kathy K. Trost*  
 2-2-07

SURVEY FOR

THE ESTATE OF JACK D. ECKLE  
 LOCATED IN LL 38- 3rd LAND DISTRICT,  
 TOWN G.M.D. 419,  
 WALTON COUNTY, GEORGIA  
 SURVEYED BY:  
 SIMS SURVEYING CO.

SCALE: 1" = 60 JULY 2, 2004





2.1  
4761

After recording please return to:  
WILLIAM R. CHILDERS, JR., P.C.  
139 East Highland Avenue  
Monroe, Georgia 30655  
Document Preparation Only/NTC

Deed Doc: ESTD Rec #: 128155

Recorded 10/03/2006 04:19PM  
Georgia Transfer Tax Paid : \$0.00

KATHY K. TROST  
CLERK SUPERIOR COURT, WALTON COUNTY  
Bk 02568 Pg 0309-0310

STATE OF GEORGIA

COUNTY OF WALTON

**EXECUTORS' DEED OF ASSENT UNDER POWER CONTAINED IN WILL**

THIS INDENTURE, made this 2nd day of October, 2006, between JOHN C. ECKLES & MICHAEL D. ECKLES of the County of Walton, State of Georgia, as Executors under the Last Will and Testament of HELEN R. ECKLES, a/k/a MRS. J. D. ECKLES, whose Will was probated in Solemn Form on October 19, 2005, in the Probate Court of Walton County, Georgia, being recorded in File No. 05-7155 of the records of such Court, as Parties of the First Part, and JOHN C. ECKLES & MICHEL D. ECKLES, individually, of the County of Walton, State of Georgia, as Parties of the Second Part;

WITNESSETH: That for and in consideration of the prescribed distribution of the Estate of HELEN R. ECKLES pursuant to the provisions of Items 6, 7 and 8 of her Will, the said Parties of the First Part hereby grant, sell, convey and assent unto the Parties of the Second Part, their heirs, executors, administrators, legal representatives, successors and assigns, all of the interest of HELEN R. ECKLES, a/k/a MRS. J. D. ECKLES, in the following described property:

All that tract or parcel of land lying and being in Walton County, Georgia, and in the City of Monroe, located just West of the business district of said City, and being Lot 5 (five) as shown on a plat entitled, "Property of H. B. Launius, located in West Monroe, Walton County, Ga.", made on May 6, 1949, by J. M. Williams, C.S., and recorded in Plat Book 4, page 106, Office of the Clerk of Superior Court for Walton County, Georgia, to which plat and the record thereof reference is hereby made for description of the land conveyed by this deed. Said lot is 100 feet in width along East Avenue (a/k/a Pine Crest Drive and/or Crestview Drive) and is bounded, now or formerly, on the North by U. S. Highway No. 78, the Monroe-Atlanta paved highway, a/k/a West Spring Street; on the East by Lot No. 6 as shown by said plat; on the South by a dead end street known as East Avenue (a/k/a Crestview Drive and/or Pine Crest Drive); and on the West by Lot No. 4 as shown on said plat. Said lot is improved with a dwelling house located thereon, known as No. 165 Pine Crest Drive, according to the present system of numbering structures in the City of Monroe. This is the same property conveyed by warranty deed from H. B. Launius to Mr. & Mrs. J. D. Eckles, dated January 3, 1950, recorded in Deed Book 35, page 4, Walton County Records. This is also the same property conveyed by Deed of Assent out of the Estate of Jack D. Eckles, a/k/a J. D. Eckles to Helen R. Eckles, a/k/a Mrs. J. D. Eckles, dated July 27, 2001, recorded in Deed Book 1270, pages 50-51, Walton County Records.

*MDE  
JCE*

TO HAVE AND TO HOLD the said real property together with all of the improvements thereon, and all and singular the rights, members, appurtenances thereunto being, belonging, or in any manner appertaining, to the only proper use, benefit and behoof of the Parties of the Second Part, their heirs, executors, administrators, legal representatives, successors and assigns, forever and in fee simple in as full and ample a manner as the same was held, possessed and enjoyed, or might have been held, possessed and enjoyed by the said deceased.

IN WITNESS WHEREOF, the Parties of the First Part have hereunto caused this document to be executed and their seals affixed thereon and delivered by these presents on this the day and year first above written.

Signed, sealed and delivered in the presence of:

*William P. Childers*

*John C. Eckles* (SEAL)  
JOHN C. ECKLES, and

*Carol Ann Lancaster*  
Notary Public

*Michael D. Eckles* (SEAL)  
MICHAEL D. ECKLES, as Executors under the Last Will and Testament of HELEN R. ECKLES, a/k/a Mrs. J. D. Eckles, deceased.



SEAL AFFIXED



**NOTICE TO THE PUBLIC  
CITY OF MONROE**

**A petition has been filed with the  
City of Monroe requesting the  
property at 335 W Spring Street to  
be rezoned from P to R1**

**A public hearing will be held before  
the Monroe Planning and Zoning  
Commission at City Hall Auditorium at  
215 N. Broad Street on July 21, 2020  
at 5:30 P.M. All those having an  
interest should be present to voice  
their interest.**

**A petition has been filed with the  
City of Monroe requesting the  
property at 335 W Spring Street to  
be rezoned from P to R1**

**A public hearing will be held before  
The Mayor and City Council  
at the City Hall Auditorium at  
215 N. Broad Street on August 11, 2020  
at 6:00 P.M. All those having an  
interest should be present to voice  
their interest.**

**PLEASE RUN ON THE  
FOLLOWING DATE:**

**June 28, 2020**

**APPOINTMENTS**

Updated

July 7, 2020

**Appointed**

**Term Expires**

**PLANNING COMMISSION (Five-year term)**

Mike Eckles	August 9, 2016	September 1, 2020
David Butler	December 12, 2017 (to fill unexpired term of John Howard)	September 1, 2020
Randy Camp	December 12, 2017	September 1, 2022
Rosalind Parks	September 10, 2019	September 1, 2024
Nate Treadaway	December 10, 2019 (to fill unexpired term of Kyle Harrison)	September 1, 2024



**Debbie Adkinson**

---

**From:** Mike Eckles <mikedede45@icloud.com>  
**Sent:** Tuesday, July 14, 2020 11:45 AM  
**To:** Debbie Adkinson  
**Subject:** Re: Planning & Zoning Commission Tenure

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Thanks Debbie, yes I would like to continue serving on P&Z board. Thank you, Mike Eckles

Sent from my iPhone

On Jun 30, 2020, at 11:10 AM, Debbie Adkinson <DAdkinson@monroega.gov> wrote:

Good Morning Mike,

I hope this finds you well.

We are trying to be ahead of everything here since things were put on hold for a while. Your tenure with the P&Z Commission expires September 1, 2020. We are checking with you see if you are interested in continuing with your seat on the board.

Please let me know what your decision is so I can get it on the agenda with the Council for reappointment.

Also everything is a go for the P&Z meeting July 21, 2020 for 335 W Spring St. rezone.

Thank you,

*Debbie Adkinson*

City of Monroe  
Code Department Assistant  
Phone: 770-207-4674  
Direct: 770-266-5160



Appointed Board Member Biography

Name: Michael D. Eckles

\*\*\*\*\*

Profession / Business: Retired Position: N/A

Business Address: N/A

Phone number: N/A Fax number: N/A

Email address: eckles@windstream.net

Home Address: 218 walton Street, Monroe GA 30655

Home Phone number: 770 2676884 Mobile Phone number: 7062476463

(Please indicate address where you prefer to receive your mail)

Birthday: March 2, 1945 Birthplace: Bainbridge, GA

Education: UGA College Degree.. Batchelor of Business Admlnistration

Hobbies: Golf and Traveling

Membership in Service Clubs: Rotary Club- Past President

Social Clubs: Monroe Golf and Country Club

Membership / Offices Held / Other Agency Boards:  
First Baptist Church..served of Deacon Board, Chairman of Board of Deacons, Chairman of Finance Committee, Chairman of Nominating Committee

Civic Appointments: None

Political Offices: None

Reason for wanting to serve on Planning & Zoning Board

Interest in the future of growth of Monroe, GA



**To:** City Council  
**From:** Logan Propes, City Administrator  
**Department:** Natural Gas  
**Date:** 07/07/2020  
**Subject:** 1<sup>st</sup> Reading - MGAG Supply Contract Amendment & Supplemental Contract for Portfolio V Project Ordinance

**Budget Account/Project Name:** N/A

**Funding Source:** N/A

**Budget Allocation:** N/A

**Budget Available:** N/A

**Requested Expense:** N/A **Company of Purchase:** N/A

**Description:**

This request is for the adoption of the Ordinance to approve the Amendment to the Gas Supply Contract and the Supplemental Contract for the Portfolio V Project with the Municipal Gas Authority of Georgia. The contracts have already been reviewed and approved to form by the City Attorney.

**Background:**

Portfolio projects allow MGAG to go out and buy natural gas on the City’s behalf and then redeliver it on a month-to-month basis. MGAG purchases natural gas in blocks of five, ten, and twenty years; then redelivers it to the Cities on a day-to-day basis and bill it on a monthly basis.

The Portfolio IV Supplemental Contract contains a time limit for MGAG to acquire long-term financed gas supplies through the issuance of municipal debt, which will expire December 31, 2020. Also, the existing Portfolio IV contract limits the maximum term for outstanding debt to 20 years. In order to acquire future gas supplies to satisfy MGAG Members’ long-term needs, Portfolio V must be established, which this contract mirrors the Portfolio IV Supplemental Contract currently in place.

The Portfolio V Supplemental Contract has only two basic changes: First, it establishes that debt may be issued for new acquisitions or prepayments through December 31, 2030; and second, it provides for debt maturities not to exceed 30 years from the date of issuance, whereas Portfolio IV limits the maturity limit to 20 years. The maximum total dollar limit of outstanding debt at any given time is reduced to \$1 billion, from the \$1.5 billion limit that was the maximum in Portfolio IV. Financing gas supply is the most economical way to meet MGAG members’ long-term requirements with gas supplies.

**Attachment(s):** Ordinance, First Amendment, Supplemental Contract, Memo, Frequently Asked Questions, Red-line version of Portfolio IV showing changes

AN ORDINANCE OF  
CITY OF MONROE

APPROVAL OF AMENDMENT TO GAS SUPPLY CONTRACT AND SUPPLEMENTAL CONTRACT (GAS PORTFOLIO V PROJECT) EACH BETWEEN THE GAS AUTHORITY AND CITY OF MONROE, GEORGIA (THE “CITY”), AND FOR OTHER PURPOSES

---

WHEREAS, the 1987 Session of the General Assembly of the State of Georgia adopted the Municipal Gas Authority of Georgia Act (Ga. Laws 1987, p. 745 *et seq.* (*codified* at O.C.G.A. Sections 46-4-80 through 46-4-125)), as amended (the “Act”), creating the Municipal Gas Authority of Georgia (the “Gas Authority”), providing for its organization and purposes and authorizing it to contract with certain political subdivisions for the provision of an adequate and dependable wholesale supply of gas to meet the needs of the gas distribution systems of such political subdivisions; and

WHEREAS, the City has studied and reviewed its opportunity to enter into an Amendment to the Gas Supply Contract (the “Amendment”) with the Gas Authority, substantially similar to amendments entered into with other Gas Authority members, providing for the extension of the term of the Gas Supply Contract related to Gas Authority's obligation to furnish the City with its gas supply requirements and for the City's obligation to pay for such gas supplies; and

WHEREAS, the City has also studied and reviewed its opportunity to contract with the Gas Authority for additional gas supplies, and to that end, the City and the Gas Authority have caused to be prepared a certain Supplemental Contract (Gas Portfolio V Project) (the “Supplemental Contract,” and together with the Amendment, the “Contracts”); and

WHEREAS, the Gas Authority functions as a governmental joint action agency operating on a nonprofit basis solely for the benefit of its Members and effectively as an extension and instrumentality of its Members, aggregating their natural gas supply, management and transportation needs for economies of scale and leveraging their human and financial resources for efficiency, resulting in lower costs and higher benefits to the Members than if each acted individually or in smaller groups; and

WHEREAS, the Members control the Gas Authority and its policies through the Board of the Gas Authority, which is composed of Member representatives, and through the Gas Supply Contracts, and the Members intend to collectively share allocable portions of all risks and rewards of the Gas Authority’s operations pursuant to such contracts, and the Contracts will necessarily be relied upon by the other Members due, among other things, to the interrelated nature of the Gas Supply Contracts and the relationships among the Gas Authority and the Members effected thereby; and

**NOW, THEREFORE**, be it ordained by the governing body of the City in meeting duly assembled, and it is hereby ordained by authority thereof, as follows:

**Section 1.** The City hereby finds and determines that it is in its best interest to contract with the Gas Authority, and the City hereby declares its intention to so contract with the Gas Authority for the purchase of its gas supply.

**Section 2.** The City hereby approves and authorizes the execution and delivery of the Contracts in substantially the form of the drafts of the Contracts attached to this Ordinance as Exhibit "A" and Exhibit "B," respectively, and hereby incorporated herein by reference, subject to such changes, additions and deletions made in the Mayor's discretion, with advice of counsel. The Contracts will each be executed by the Mayor, attested by the Clerk, and will have the City's seal affixed thereto, and will be delivered to the Gas Authority, and when so executed and delivered, will be binding upon the City in accordance with their respective terms. Execution of the Contracts as authorized herein will be conclusive evidence of the City's approval thereof.

**Section 3.** In the adoption of this Ordinance, the City hereby recognizes that this action will be relied upon by other political subdivisions that own and operate gas distribution systems and that adopt similar ordinances or resolutions in furtherance of the organization of the Gas Authority under the Act, and that the City is also relying upon the adoption of such ordinances and resolutions by such other political subdivisions.

**Section 4.** All ordinances or resolutions or parts of ordinances or resolutions in conflict herewith are hereby repealed.

ORDAINED this \_\_\_\_ day of \_\_\_\_\_, 2020.

CITY OF MONROE, GEORGIA

By: \_\_\_\_\_  
Mayor

[SEAL]

Attest:

\_\_\_\_\_  
Clerk

**Exhibit "A"**

**[Attach Amendment to Gas Supply Contract]**

**Exhibit "B"**

**[Attach Supplemental Contract (Gas Portfolio V)]**

**CERTIFICATION**

I, the undersigned, Clerk of the City of Monroe, Georgia (the "City"), DO HEREBY CERTIFY that the foregoing pages of typewritten matter constitute a true and correct copy of the Ordinance duly adopted by the governing body of the City at a public meeting held on the \_\_\_ day of \_\_\_\_\_, 2020, duly called in compliance with the laws of the State of Georgia, at which a quorum was present and acting throughout, the original of which Ordinance has been duly recorded in the Minute Book of the City, which is in my custody and control, and that the Ordinance has not been rescinded or modified and is now in full force and effect.

GIVEN under the seal of the City this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Clerk

[SEAL]



**FIRST AMENDMENT TO GAS SUPPLY CONTRACT**  
**Between**  
**Municipal Gas Authority of Georgia**  
**and**  
**City of Monroe**

This **FIRST AMENDMENT TO CONTRACT**, made and entered into as of January 1, 2021, by and between **Municipal Gas Authority of Georgia**, a public body corporate and politic, a public corporation and an instrumentality of the State of Georgia (the “Gas Authority”), created by and existing under the provisions of Ga. Laws 1987, p. 745 *et seq.*, *codified* at O.C.G.A. Sections 46-4-80 through 46-4-125, as amended (the “Act”), and the **City of Monroe**, a municipal corporation of the State of Georgia (the “Member”),

**WITNESSETH**  
**THAT:**

WHEREAS, the Member owns and operates a gas distribution system as contemplated by Section 46-4-100 of the Act and has determined to contract with the Gas Authority pursuant to the Act; and

WHEREAS, the Gas Authority and the Member have heretofore entered into a Gas Supply Contract, as amended and restated on August 1, 2016 (the “Gas Supply Contract”), providing for a term ending December 31, 2050, subject to certain rights of the Member to elect Resigning Member Status (defined in the Gas Supply Contract) as defined in the Gas Supply Contract; and

WHEREAS, the Gas Authority has also entered into contracts in substantially the form of the Gas Supply Contract (each, a “Gas Supply Contract,” and collectively, the “Gas Supply Contracts”) with other municipalities that own and operate gas distributions systems (each, a “Member,” and collectively, the “Members”); and

WHEREAS, the Gas Authority and the Members are contemplating the acquisition of long-term gas supplies or contract rights that may have contract terms expiring after the current expiration date of the Gas Supply Contracts; and

WHEREAS, the Gas Authority and the Member have determined that it is in the best interest of the Gas Authority and its Members to provide for the extension of the term of the Gas Supply Contract for an additional ten years; and

WHEREAS, Section 806 of the Gas Supply Contract provides that, subject to the terms of any debt instrument relating to Authorized Debt (defined in the Gas Supply Contract), the Gas Supply Contract may be amended by instrument in writing executed with the same formality as the Gas Supply Contract; and

WHEREAS, pursuant to Section 705 of the Gas Supply Contract, the Member has acknowledged and agreed that the Gas Authority may assign and pledge to any person to whom

amounts are owing under Authorized Debt its right, title and interests in and to all or any portion of the payments to be made to the Gas Authority under the provisions of the Gas Supply Contract and any Supplemental Contracts; and

WHEREAS, the Member has acknowledged pursuant to Section 405 of the Supplemental Contracts it has entered into pursuant to the terms of the Gas Supply Contract that all payments to be made by the Member pursuant to the provisions of such Article IV shall be pledged to secure the payment of the Gas Authority's Bonds; and

WHEREAS, the Gas Revenue Bond Resolutions (collectively the "Resolutions") permits the extension of the term of the Gas Supply Contract; and

WHEREAS, the Gas Authority and the Member have caused to be prepared this First Amendment to Gas Supply Contract (the "First Amendment") to provide for the extension of the term of each of the Gas Supply Contracts with the Members;

**NOW, THEREFORE:** For and in consideration of the premises and mutual covenants and agreements herein contained, the parties hereby agree as follows:

**Section 1.** Term. Section 101 of the Gas Supply Contract is hereby amended to extend the term stated therein for an additional ten years beyond the original December 31, 2050 to December 31, 2060, and to extend the right of the Member to elect Resigning Member Status as provided in Section 101 of the Gas Supply Contract on each successive fifth anniversary after December 31, 2020 through December 31, 2055.

**Section 2.** This First Amendment shall be read and taken together with the Gas Supply Contract as one and the same instrument. The Gas Supply Contract, as amended by this First Amendment, is hereby ratified and affirmed in all respects.

**Municipal Gas Authority of Georgia**

APPROVED AS TO FORM:

BY: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
General Counsel

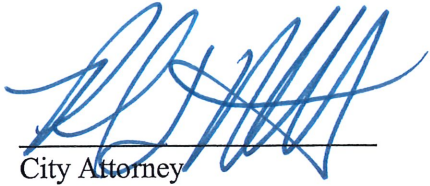
ATTEST: \_\_\_\_\_  
Asst. Secretary-Treasurer

(SEAL)

**[SIGNATURES CONTINUED ON NEXT PAGE]**

**City of Monroe**

APPROVED AS TO FORM:



City Attorney

Paul Rose

BY: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
Clerk

(SEAL)

**SUPPLEMENTAL CONTRACT**

**Between**

**MUNICIPAL GAS AUTHORITY OF GEORGIA**

**and**

**CITY OF MONROE, GEORGIA**

**(GAS PORTFOLIO V PROJECT)**

This Contract, made and entered into as of January 1, 2021, by and between the **MUNICIPAL GAS AUTHORITY OF GEORGIA**, a public body corporate and politic, a public corporation and an instrumentality of the State of Georgia, (the “Gas Authority”), created and existing pursuant to the provisions of Ga. Laws 1987, p. 745 *et seq.*, *codified* at O.C.G.A. Section 46-4-80 through 46-4-125, as amended (the “Act”), and the **CITY OF MONROE, GEORGIA**, a political subdivision of the State of Georgia, hereinafter sometimes designated as the Member,

**W I T N E S S E T H**  
**THAT:**

WHEREAS, the Member owns and operates a gas distribution system as contemplated by O.C.G.A. Section 46-4-100 and has determined to contract with the Gas Authority pursuant to the Act and Article IX, Section III, Paragraph I of the Constitution of the State of Georgia (the “Intergovernmental Contracts Clause”); and

WHEREAS, the Gas Authority and the Member have entered into that certain Gas Supply Contract (the “Gas Supply Contract”), pursuant to which the Gas Authority has agreed to provide gas supplies to the Member for resale to its citizens, inhabitants and customers through its gas distribution system; and

WHEREAS, the Gas Authority has also entered into contracts in substantially the form of the Gas Supply Contract (each, a “Gas Supply Contract” and collectively, the “Gas Supply Contracts”) with other political subdivisions and systems that own and operate gas distribution systems (each, a “Member” and collectively, the “Members”); and

WHEREAS, the Gas Authority and the Member have agreed to enter into this Supplemental Contract to provide for, among other things, (i) the approval of a Project as contemplated by the Gas Supply Contract and as more particularly described herein; and (ii) the issuance of Bonds to fund Project Costs, as more particularly described herein; and

WHEREAS, in order to enable the Gas Authority to issue its Bonds and to pay the costs of the Project, it is necessary for the Gas Authority to have binding contracts with the Members in accordance with the provisions of the Act and the Gas Supply Contracts; and

WHEREAS, the payments required to be made under Article IV of this Contract, and all other payments attributable to the Project or the Annual Project Costs, as hereinafter defined, to be made in accordance with or pursuant to any other provision of this Contract, will be pledged as security for the payment of Bonds;

**NOW, THEREFORE:**

FOR AND IN CONSIDERATION of the premises and the mutual covenants and agreements herein contained, the parties hereby agree as follows:

**ARTICLE I**

**TERM AND DEFINITIONS**

**Section 101. Term.**

This Contract is dated as of the first date set forth above, its effective date, and will terminate at the close of business on the date of the final maturity and payment or the defeasance of all outstanding Bonds or any refunding Bonds issued with respect thereto. Following the termination of this Contract, any remaining Project assets will be accounted for by the Gas Authority to reflect the benefit thereof to the Members participating in the Project.

**Section 102. Definitions.**

(a) Those words which are defined in O.C.G.A. Section 46-4-81 will have the same meaning when used herein as defined in said Code Section.

(b) Those capitalized terms used herein which are not defined will have the meaning ascribed thereto in the Gas Supply Contract.

(b) As used herein, the term:

(1) “Annual Project Costs” means the Project Costs applicable to a Gas Supply Year.

(2) “Bond Resolution” means the Gas Portfolio V Project Revenue Bond Resolution to be adopted by the Gas Authority for the benefit of the owners of the Bonds, which provides for the issuance of such Bonds, a copy of which Bond Resolution in substantially the form to be adopted by the Gas Authority is on file in the records of the Gas Authority, and any resolution for the issuance of refunding bonds for the Bonds, as amended or supplemented from time to time.

(3) “Bonds” means the Bonds or other debt instruments issued by the Gas Authority pursuant to the provisions of the Bond Resolution to finance or refinance the Project Costs, whether or not any issue of such Bonds will be subordinated as to payment to any other issue of such Bonds, and will include refunding Bonds issued pursuant to the provisions of Section 302 hereof, together with any payment obligations under any gas production sharing or other agreements providing for the acquisition, ownership, operation, hedging and financing of natural gas reserves or interests therein, either by the Gas Authority alone or jointly with other governmental entities.

(4) “Contract” refers to this Supplemental Contract.

(5) “Debt Service” means Debt Service on the Bonds.

(6) “Gas Supply Year” means the annual period as established by the Gas Authority from time to time, initially commencing each January 1.

(7) “Indemnity Share” means the amount determined in accordance with 402 hereof and set forth in the Schedule of Indemnity Shares attached hereto and hereby incorporated herein by this reference.

(8) “Indemnity Share Member” means each of the Georgia and non-Georgia political subdivisions or systems executing similar Contracts with the Gas Authority with respect to the Project contemplated by the Bond Resolution, other than Obligation Share Members, and set forth in the Schedule of Indemnity Shares attached hereto.

(9) “Member” or “Members” means the political subdivision or system that is a party to this Contract, or collectively, all of the Georgia political subdivisions or systems described in Section 46-4-100 of the Act executing similar Contracts as Obligation Share Members or Indemnity Share Members, and all non-Georgia political subdivisions or systems executing similar Contracts as Indemnity Share Members.

(10) “MCF” means thousand cubic feet.

(11) “Obligation Share Member” means each of the Georgia political subdivisions shown in the Schedule of Obligation Shares attached hereto and hereby incorporated herein by this reference.

(12) “Obligation Share” means, with respect to an Obligation Share Member, that percentage set forth in the Schedule of Obligation Shares attached hereto.

(13) “Project” means the development of a portfolio of Project Gas Supplies through the acquisition, construction or development of any plant, works, system, facility, and real and personal property of any nature whatsoever, together with all parts thereof and appurtenances thereto, and any contract rights relating to the storage, acquisition, exploration, production, distribution, enrichment, transmission, purchase, sale, exchange, or interchange of gas or associated liquids and relating to the acquisition, extraction, conversion, transportation, storage, or processing of fuel of any kind for any such purposes, or any interest in, or the right to the use, services, enrichment, output, or capacity of any such plant, works, system, or facility. “Project” as used in this paragraph, is intended to include contracts and contract rights as well as tangible property, and including further any (i) major renewals, replacements, repairs, additions, betterments and improvements necessary to keep such project in good operating condition; (ii) any major additions, improvements, repairs and modifications thereto; (iii) any disposal of a Project required by any governmental agency having jurisdiction over the Project; (iv) costs of engineering, architectural, legal and financial services, costs of plans and specifications and all expenses necessary or incidental to determining the feasibility or practicability of the Project and to obtain all licenses, permits and approvals necessary in connection with the furtherance thereof, and related expenses; (v) all costs of operating, servicing, and maintaining the Project, including insurance premiums, administrative and overhead costs, costs of interest rate or commodity hedging and any other charges payable by the Gas Authority reasonably allocable by the Gas Authority to the operation, servicing and maintenance of the Project; and (vi) reasonable working capital determined to be necessary by the Gas Authority to place the Project in operation and to operate the Project during the life of the Project.

**ARTICLE II**

**CERTAIN OBLIGATIONS OF THE GAS AUTHORITY AND THE MEMBER**

**Section 201. Authority Gas Supplies.**

The Gas Authority will use the proceeds of the Bonds for the costs of acquiring the Project as more particularly described in the definition of the "Project." The Gas Authority will use the natural gas provided by the Project to fulfill, in whole or in part, its obligation under Section 201 of the Gas Supply Contract to supply Authority Gas Supplies to the Member, and to the extent that such Authority Gas Supplies are not required by the Member, to sell such Authority Gas Supplies to others. The Gas Authority and the Member hereby agree that for purposes of the Gas Supply Contract and this Supplemental Contract, natural gas acquired as a part of the Project and financed from the proceeds of Bonds issued pursuant to the authorization contained in Article III of this Supplemental Contract will be deemed to have passed through the meter at the Member's City gate prior to other Authority Gas Supplies.

**Section 202. Reports.**

The Gas Authority will prepare and issue to the Member, for each Gas Supply Year, reports disclosing the financial status of the Project. The Member will provide to the Gas Authority, in such form as will be reasonably requested by the Gas Authority, any and all documents, releases, financial statements and other information necessary to enable the Gas Authority to comply with any disclosure or other reporting requirement, including but not limited to Rule 15c2-12 of the Securities and Exchange Commission, now or hereafter imposed by the United States of America, the State of Georgia, or any political subdivision or agency of either having jurisdiction over the Member, the Gas Authority or the issuance and sale of the Gas Authority's bonds or other debt obligations, by law, judicial decision, regulation, rule or policy. Such information will be provided by the Member from time to time as requested by the Gas Authority, but in any case, no less frequently than will enable the Gas Authority to comply with any such law, judicial decision, regulation, rule or policy.

**Section 203. Records and Accounts.**

The Gas Authority will keep accurate records and accounts relating to administration of the Project, including all payments with respect to the Bonds. Said accounts will be included in the Gas Authority's financial statements, which will be subject to an annual audit by a firm of independent certified public accountants experienced in gas utility accounting and of national reputation to be submitted to the Gas Authority within one hundred fifty days after the close of each Gas Supply Year.



**Section 204. Rate Covenant**

The Member will establish, maintain and collect rates and charges for the gas service of its gas system so as to provide revenues sufficient, together with available gas system reserves, to enable the Member to pay to the Gas Authority all amounts payable under the Gas Supply Contract and any Supplemental Contract, including this Contract, and to pay all other amounts payable from and all lawful charges against or liens on the revenues of the Member's gas system.

**ARTICLE III**

**ISSUANCE OF BONDS**

**Section 301. Issuance of Bonds.**

Pursuant to the authority hereof, the Gas Authority is authorized to issue, in series as may be determined by the Gas Authority, Bonds pursuant to the Bond Resolution for the purpose of financing Project Costs. The Bonds may be issued in series through the close of business on December 31, 2030, with a maximum principal amount outstanding at any one time of \$831,500,000; provided however, that such limitation will not apply to any price or interest rate hedges or swap agreements entered into in connection with projects financed by any such Bonds, and such maximum principal amount will be increased from time to time *pro tanto* as Bonds issued pursuant to the Supplemental Contract (Gas Portfolio IV Project), between the Gas Authority and the Member, as amended, are retired, up to a maximum aggregate principal amount of \$1,000,000,000 outstanding at any one time hereunder. Each series of Bonds will have a final maturity of no more than 30 years from the date of issuance of each such series of Bonds.

**Section 302. Refunding Bonds.**

The Gas Authority may issue and sell refunding Bonds for Bonds previously issued with a final maturity not exceeding the final maturity of the Bonds being refunded, which refunding Bonds may be issued in an amount sufficient to refund any Bonds together with other associated costs, including, but not limited to the principal amount thereof, interest accrued or to accrue thereon, redemption premium thereof, if any, and costs of issuance including any costs of terminating any derivative products associated therewith, but will not be counted against the amount limitation set forth in Section 301 hereof. Any such refunding Bonds issued in accordance with the provisions of this Section may rank *pari passu* as to the security afforded by the provisions of this Contract with all Bonds theretofore issued pursuant to and secured in accordance with the provisions of this Contract.

**ARTICLE IV**

**INDEMNITY SHARES**

**Section 401. Obligation Shares.**

Each of the Members initially participating in the Project have been assigned an Obligation Share as set forth in the Schedule of Obligation Shares attached hereto pursuant to Supplemental Contracts with such Members identical to this contract except for the identification of the parties and the signature pages. In the event that at any time and from time to time all Project Costs payable by the Gas Authority are in excess of the revenues of the Gas Authority available for the purpose of paying the same and pursuant to Section 503 of the Gas Supply Contract and any applicable rate stabilization or reserve funds, then the Member will be obligated to pay immediately upon demand by the Gas Authority or the Trustee under the Bond Resolution its Obligation Share of such excess.

**Section 402. Subsequent Members.**

Should any Member subsequently be admitted by the Gas Authority that has not been assigned an Obligation Share in the Schedule of Obligation Shares, then such Member will be assigned by the Gas Authority an "Indemnity Share" based upon the ratio of that new Member's average annual purchases of gas, based on the 24-month period ended with the last month for which information is available (the "Average Gas Purchases") to the total of all Obligation Share Members' Average Gas Purchases at the effective date of this Contract. Upon the admission of such new Member, the Schedule of Indemnity Shares will be recalculated and provided to each Member and the Gas Authority for attachment to this Supplemental Contract in lieu of the preceding Schedule of Indemnity Shares attached to this Supplemental Contract immediately preceding the admission of such Member. In the event that Obligation Share Members should be required to pay amounts based upon their Obligation Shares as set forth in Section 401 above, then each such new Member would be required to indemnify and hold each such Obligation Share Member harmless for a portion of the amount required to be paid by the Obligation Share Member equal to that new Member's Indemnity Share of the amount required to be paid by that Obligation Share Member.

**Section 403. Payment Obligations.**

The Member hereby agrees to pay its Obligation Share of Project Costs as set forth in the Schedule of Obligation Shares. The obligation of the Member to pay promptly its obligation under Section 401 or 402 hereof is for the benefit of, among others, the owners of the Bonds and will be absolute and unconditional and will not be subject to any defense or any right of setoff, counterclaim or recoupment arising out of any breach by the Gas Authority of any obligation to any Member or the breach by any

Member of any obligation to the Gas Authority or to any other Member, whether hereunder, under the Gas Supply Contract or otherwise or any overpayment or underpayment by reason of a miscalculation of the amount owed by any Member to the Gas Authority or otherwise. Until such time as the principal of, redemption premium (if any) and interest on the Bonds will have been fully paid or provision for the payment thereof will have been made, the Member will not suspend or discontinue any payments provided for herein for any cause, including, without limiting the generality of the foregoing, failure of the Gas Authority to complete any Project, the occurrence of any acts or circumstances that may constitute failure of consideration, eviction or constructive eviction, destruction of or damage to any Project or any of the Gas Authority's facilities, the taking by eminent domain of title to or temporary use of all or any portion of any Project or of any of the Gas Authority's facilities, commercial frustration of purpose, any change in the tax or other laws of the United States of America or the State of Georgia or of any political subdivision of either thereof or any failure of any party to perform and observe any agreement, whether express or implied, or any duty, liability or obligation arising out of or in connection with this Contract, the Gas Supply Contract or otherwise.

**Section 404. Sources of Member's Payments.**

The obligations of the Member to make the payments to the Gas Authority under this Contract will constitute general obligations of the Member for the payment of which the full faith and credit of the Member will be and the same hereby is pledged to provide the funds required to fulfill all obligations arising under this Contract. Unless such payments or provision for such payments will have been made from the revenues of the Gas Supply System of the Member or from other funds thereof, the Member will annually in each and every fiscal year during the term of this Contract include in its general revenue or appropriation measure, whether or not any other items are included, sums sufficient to satisfy the payments required to be made in each year by this Contract until all payments required under this Contract have been paid in full. In the event for any reason any such provision or appropriation is not made for a fiscal year of a Member, then the chief fiscal officer of the Member will, in accordance with the provisions of the Act in effect as of the date of this agreement, set up as an appropriation on the accounts of the Member in each fiscal year the amounts required to pay the obligations called for under this Contract. The amount of the appropriation in such fiscal year to meet the obligations of this Contract will be due and payable and will be expended for the purpose of paying and meeting the obligations provided under the terms and conditions of this Contract, and such appropriation will have the same legal status as if the Member had included the amount of the appropriation in its general revenue or appropriation measure.

**Section 405. Pledge of Payments.**

All payments required to be made by the Member pursuant to the provisions of this Article IV will be pledged to secure the payment of the Gas Authority's Bonds.

**Section 406. Levy of Tax for Payment.**

The Member will provide for the assessment and collection of an annual tax sufficient in amount to provide funds annually, to the extent necessary due to deficiencies in its gas supply revenues, to make all payments due under the provisions of this Contract in each year over the remainder of the term of this Contract and the Gas Authority will have the right to bring any suit, action or proceeding in law or in equity, including mandamus and action for specific performance, to enforce the assessment and collection of a continuing direct annual tax upon all the taxable property within the boundaries of such Member sufficient in amount to provide such funds annually in each year of the remainder of the term of this Contract.

**ARTICLE V**

**EXCESS BOND PROCEEDS**

**Section 501. Excess Bond Proceeds.**

In the event the proceeds derived from the sale of any Bonds issued pursuant to the provisions of this Contract, the payment of which is secured by assignment of payments made pursuant to the provisions of this Contract and of any other Supplemental Contracts between the Gas Authority and the Members relating to the Project and to the issuance of Bonds therefor, exceed the aggregate amount required for the purposes of the Project, the amount of such excess will be used to make up any deficiency then existing in any fund or account under the Bond Resolution in the manner therein provided, and any balance will be used to retire, by purchase or call and redemption, Bonds in advance of maturity, and in such event the Gas Authority will reduce such elements of Annual Project Costs as are necessary and appropriate to reflect such accelerated retirement.

**ARTICLE VI**

**DEFAULT**

**Section 601. Event of Default.**

Failure of the Member to make to the Gas Authority any of the payments for which provision is made in this Contract or the Gas Supply Contract as and when the same are due and payable will constitute a default on the part of the Member.

**Section 602. Continuing Obligation, Right to Discontinue Service.**

In the event of any such default, the Member will not be relieved of its liability for payment of the amounts in default, and the Gas Authority will have the right to recover from the Member any amount in default. In enforcement of any such right of recovery, the Gas Authority may bring any suit, action, or proceeding in law or in equity, including mandamus and action for specific performance, as may be necessary or appropriate to enforce any covenant, agreement or obligation to make any payment for which provision is made in this Contract against the Member.

**Section 603. Other Default by Member.**

In the event of a failure of the Member to establish, maintain, or collect rates or charges adequate to provide revenue sufficient to enable the Member to pay all amounts due to the Gas Authority under this Contract and the Gas Supply Contract, or in the event of any default by the Member under any other covenant, agreement or obligation of this Contract or the Gas Supply Contract, the Gas Authority may enforce such covenant, agreement or obligation of this Contract or the Gas Supply Contract in accordance with the escalating dispute resolution process provided for in the Gas Supply Contract.

**Section 604. Default by Gas Authority.**

In the event of any default by the Gas Authority under any covenant, agreement or obligation of this Contract, the Member may enforce such covenant, agreement or obligation of this Contract or the Gas Supply Contract in accordance with the escalating dispute resolution process provided for in the Gas Supply Contract.

**Section 605. Abandonment of Remedy.**

In case any proceeding taken on account of any default will have been discontinued or abandoned for any reason, the parties to such proceedings will be restored to their former positions and rights hereunder, respectively, and all rights, remedies, powers, and duties of the Gas Authority and the Member will continue as though no such proceedings had been taken.

**ARTICLE VII**

**MISCELLANEOUS GENERAL PROVISIONS**

**Section 701. Character and Continuity of Service.**

The Gas Authority will not be required to provide, or be liable for failure to provide, service under this Contract when such failure or the cessation or curtailment of or interference with the service is caused by force majeure or the default or failure to

perform of any third party. No failure on the part of the Gas Authority will be grounds for the termination or suspension of the payments due from the Member hereunder.

**Section 702. Other Terms and Conditions.**

Service hereunder will be in accordance with such other terms and conditions as are established as part of the Gas Authority's service rules and regulations, which will not be inconsistent with the provisions of this Contract.

**Section 703. Termination or Amendment of Contract.**

Subject to the terms of the Bond Resolution, this Contract may be amended by instrument in writing executed with the same formality as this Contract; provided, however, if any such amendment is to be made to less than all of the Contracts of the Members pertaining to the Project, at least thirty (30) days advance notice will be given by the Gas Authority to all Members of the Gas Authority transmitting a copy of such amendment. No amendment will be made which is adverse to the interest of the owners of the Bonds.

**Section 704. No Assignment or Transfer.**

Except as provided in Section 705 of the Gas Supply Contract, neither party to this Contract will be entitled or empowered to assign or transfer this Contract or any interest therein, unless such assignment is required by act of the General Assembly.

**ARTICLE VIII**

**SEVERABILITY**

In case any one or more of the provisions of this Contract will for any reason be held to be illegal or invalid by a court of competent jurisdiction, it is the intention of each of the parties hereto that such illegality or invalidity will not affect any other provision hereof, but this Contract will be construed and enforced as if such illegal or invalid provision had not been contained herein, and this Contract will be construed to adopt, but not to enlarge upon, all the applicable provisions of said Act, and all the applicable provisions of the Constitution and general laws of Georgia, and, if any provisions hereof conflict with any applicable provision of said Constitution or laws, the former as proposed by the General Assembly, ratified by the people and interpreted by the courts of this state, and the latter as adopted by the General Assembly and as interpreted by the courts of this state will prevail in lieu of any provision hereof in conflict or not in harmony therewith.

**[SIGNATURES BEGIN ON NEXT PAGE]**

IN WITNESS WHEREOF, the Municipal Gas Authority of Georgia has caused this Contract to be executed in its corporate name by its duly authorized officers and has caused its corporate seal to be hereunto impressed and attested; the Member has caused this Contract to be executed in its corporate name by its duly authorized officers and its corporate seal to be hereunto impressed and attested, and delivery hereof by the Authority to the Member is hereby acknowledged, all as of the day and year first above written.

**Municipal Gas Authority of Georgia**

Approved As To Form:

By: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
General Counsel

Attest: \_\_\_\_\_  
Asst. Secretary-Treasurer

(Seal)

**[Signatures Continued On Next Page]**

**City of Monroe, Georgia**

Approved As To Form:



CITY ATTORNEY

*Paul Ribonima*

(Seal)

By: \_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
CLERK



**Municipal Gas Authority of Georgia**

**SCHEDULE OF OBLIGATION SHARE PERCENTAGES FOR MEMBERS PARTICIPATING IN GAS PORTFOLIO V PROJECT**

[OBLIGATION SHARES TO BE ASSIGNED ON THE BASIS OF A RATIO CALCULATED ON THE BASIS OF EACH MEMBER'S ANNUAL PURCHASES]


Obligation Share Members	Obligation Share	Indemnity Share
Adairsville	2.1765%	2.0202%
Adel	0.4268%	0.3962%
Albany	5.2496%	4.8729%
Americus	0.6009%	0.5578%
Andersonville	0.0039%	0.0036%
Ashburn	0.1325%	0.1230%
Bainbridge	0.5902%	0.5478%
Blakely	0.3881%	0.3603%
Bowman	0.0253%	0.0235%
Buford	7.9261%	7.3572%
Byron	0.3508%	0.3257%
Cairo	0.2597%	0.2411%
Camilla	1.5852%	1.4714%
Claxton	0.6678%	0.6199%
Cochran	0.8944%	0.8302%
Colquitt	0.0744%	0.0691%
Commerce	1.3407%	1.2445%
Covington	5.4239%	5.0346%
Dawson	0.7442%	0.6908%
Decatur County	0.1691%	0.1570%
Doerun	0.1000%	0.0928%
Donalsonville	0.1006%	0.0934%
Douglas	2.1188%	1.9667%
Dublin	4.6093%	4.2784%
Eatonton	0.3168%	0.2941%
Edison	0.0882%	0.0819%
Elberton	0.9973%	0.9257%
Fitzgerald	2.0206%	1.8755%
Fort Valley	1.5200%	1.4109%
Grantville	0.0751%	0.0698%
Greensboro	1.9192%	1.7815%
Hartwell	1.1710%	1.0870%
Hawkinsville	2.0803%	1.9310%
Hogansville	0.2914%	0.2705%
LaFayette	0.6074%	0.5638%
Lawrenceville	9.5823%	8.8945%
Louisville	0.2542%	0.2360%
Lumpkin	0.0611%	0.0567%
Madison	0.9293%	0.8626%
Millen	0.3215%	0.2985%
Monroe	0.7704%	0.7151%
Monticello	0.1931%	0.1793%
Moultrie	0.7868%	0.7303%
Nashville	0.4219%	0.3916%
Pelham	0.0569%	0.0528%
Perry	1.7383%	1.6136%
Quitman	0.3228%	0.2996%

Obligation Share Members	Obligation Share	Indemnity Share
Royston	0.6167%	0.5724%
Social Circle	1.5774%	1.4641%
Sparta	0.1862%	0.1729%
Statesboro	1.4216%	1.3196%
Sugar Hill	1.9287%	1.7903%
Summerville	1.8870%	1.7515%
Sylvania	2.2444%	2.0833%
Sylvester	0.2764%	0.2566%
Thomasville	1.1134%	1.0335%
Thomson	3.4910%	3.2404%
Tifton	1.2585%	1.1682%
Toccoa	3.4520%	3.2043%
Trion	4.1046%	3.8100%
Union Point	0.1010%	0.0938%
Vienna	0.5645%	0.5239%
Warner Robins	9.7311%	9.0327%
Waynesboro	0.3213%	0.2982%
West Point	0.3420%	0.3175%
Winder	2.8975%	2.6895%
<b>Total</b>	<b>100%</b>	<b>93%</b>

GA Indemnity Only Members		
<b>Non-Georgia Members</b>		
Alexander City, Alabama	N/A	0.6903%
Chambersburg, Pennsylvania	N/A	2.7418%
East Central Alabama Gas District	N/A	0.8903%
Havanna, Florida	N/A	0.0500%
Jasper, Florida	N/A	0.1133%
Lanett, Alabama	N/A	0.1737%
Lawrenceburg, Tennessee	N/A	1.6005%
Maplesville, Alabama	N/A	0.0581%
Quincy, Florida	N/A	0.3226%
Roanoke, Alabama	N/A	0.3657%
Rockford, Alabama	N/A	0.0097%
Wadley, Alabama	N/A	0.0687%
Wedowee, Alabama	N/A	0.0925%
<b>Total Indemnity Shares</b>		<b>100%</b>



## Memorandum

Date: May 21, 2020  
To: Member Main Contacts  
Cc: Member Secondary Contacts, Board of Directors, General Counsel, Staff  
From: Arthur C. Corbin   
Re: Launching Gas Supply Portfolio V – **ACTION REQUESTED**

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It may be hard to believe, but it is already time to begin writing the fifth chapter of our successful Gas Supply Portfolio Program. We will reach the end of the acquisition and bond issuance period for the Portfolio IV Supplemental Contract later this year. The new Portfolio V Supplemental Contract will follow the same form as Portfolio IV, which should help the approval process at the local level run smoothly. Basically, Portfolio V will be a continuation of the same successful program the Gas Authority initiated back in 1991. Obviously, we have learned much over the past 29 years since the inception of the Gas Supply Portfolio Program, and we have been innovating all along the way. Portfolio V will be no different, delivering the solid results our Members have come to expect and enjoy. In addition, it is necessary to amend the underlying Gas Supply Contract, extending it by 10 years to synchronize the end dates of both agreements.

The purpose of this memorandum is to deliver the Portfolio V Supplemental Contract and the Amendment to the Gas Supply Contract for your review, and to request your assistance in getting it executed as expeditiously as possible. Because this contract mirrors the Portfolio IV Supplemental Contract currently in place, it should streamline the review process for you and your attorney. For your convenience in comparing Portfolio IV and V, a red-line version of the Portfolio IV contract, which incorporates the changes of Portfolio V, is enclosed.

In addition to three originals of both the Portfolio V Supplemental Contract and the Amendment to the Gas Supply Contract, I have enclosed a discussion of "Frequently Asked Questions" (FAQ) and a form resolution for adoption by your local governing body.

**Important Instructions: I have placed one original contract and amendment in a red folder to be given promptly to your attorney (the red-line version of Portfolio IV is also enclosed in this folder). The yellow folder contains the remaining two originals of each document. Once your attorney has reviewed the contract and amendment, and returned them to you, please provide all three originals of each document to the Mayor or Chairman listed on the contract and amendment for execution. Please return all three originals of each document to Mr. Peter Floyd with Alston & Bird. For your convenience, we have placed a return envelope addressed to Mr. Floyd in this packet. A fully executed copy of each document will be returned to you once all Members have acted.**

If you have any questions, please feel free to contact me, Chris Strippelhoff, Rodney Dill, Scott Tolleson, or your Business Analyst.

Attachments

**MUNICIPAL GAS AUTHORITY OF GEORGIA**

**GAS SUPPLY PORTFOLIO V**

May 21, 2020

**Frequently Asked Questions**

**1. Why do we need to enter into a new Supplemental Contract? Can't the Gas Authority continue to make the necessary supply purchases under our existing contract?**

The Portfolio IV Supplemental Contract currently in place contains a time limit for the Gas Authority to acquire long-term financed gas supplies through the issuance of municipal debt. The time limit for acquisitions under Portfolio IV will expire on December 31, 2020. The existing contract also limits the maximum term for outstanding debt to 20 years. To acquire future gas supplies to satisfy our Members' long-term needs, we must establish Portfolio V by the end of 2020.

**2. How does the new Supplemental Contract differ from the one we have today?**

The Portfolio V Supplemental Contract has only two basic changes from the current contract. First, the new contract establishes that debt may be issued for new acquisitions or prepayments through December 31, 2030. Second, it provides for debt maturities not to exceed 30 years from the date of issuance. Portfolio IV currently limits the maturity horizon to 20 years. The maximum total dollar limit of \$1.5 billion of outstanding debt at any given time during the term in Portfolio IV is reduced to \$1 billion in Portfolio V.

**3. Are there any changes in the way my Obligation or Indemnity Share is calculated?**

There is no change in the methodology. The calculation continues to be a percentage of each Member's annual purchases. Portfolio IV is based on each Member's annual purchases for the year ended December 31, 2013. Portfolio V will be based on each Member's annual purchases for the year ended December 31, 2019.

**4. Why are you extending the possible term of the gas supply acquisitions from 20 years to 30 years?**

The market for prepayment transactions has ebbed and flowed since the inception of Portfolio IV, varying with the dynamic market conditions. Prepay suppliers are more aggressive and interested in negotiating longer term deals, even with the advent of inter-term repricing provisions. Because of the discounting involved in prepayment and other acquisition

calculations, it is to our Members' benefit to consider longer term contracts when they become available. The extension of the authorized term will allow us that flexibility.

**5. Why should we enter into the Portfolio V Supplemental Contract?**

Financing gas supply, as we have since 1991, is clearly the most economical way to meet our Members' long-term requirements with firm gas supplies. The nearly 30 years of solid economic results from the Portfolio Projects demonstrate this fact. The Portfolio Projects have not only yielded costs below the market price for comparable long-term firm supplies but have produced costs below the 30-day spot market price. Portfolio V is intended to perpetuate this important benefit for our Members.

**6. How do financed gas supplies authorized by Portfolio V save my gas system money?**

Financed gas supplies save our Members money by taking advantage of several opportunities: First, through the aggregation of the needs of 80 Member systems, the Gas Authority can negotiate for the purchase of a large quantity of gas. This increases the interest of suppliers in both bidding on the contract and in offering attractive pricing. Second, because we are pre-paying for the gas supply, we benefit from the discount rate used to determine the net present value of the firm gas supplies. Traditionally, because the Gas Authority has access to tax-exempt interest rates for the purchase of natural gas supplies, our cost of capital is lower than the discount rate the supplier uses in calculating the prepayment, which yields savings for our Members; the longer the term, the greater the impact of the discount. Although the delta between taxable and tax-exempt rates can be narrow at times, the tool remains an important one for the Gas Authority. Finally, with our large volumes, strong credit rating, and ability to issue debt, we remain an attractive suitor for high-quality suppliers.

**7. Why does the term of the Gas Supply Contract need to be extended by 10 years?**

Very simply, the terms of the Gas Supply Contract and the Supplemental Portfolio V Contract should mirror one another to satisfy lenders. Amending the term of the Gas Supply Contract to terminate on December 31, 2060 matches the obligation period of Portfolio V.

**8. What are the next steps?**

- a. **STEP 1: Immediately please forward the red file folder to your attorney for review. It contains one original Portfolio V Supplemental Contract, the red-line version of the Portfolio IV contract, the Amendment to the Gas Supply Contract, and the form resolution for adoption by your local governing body. Although the document is basically identical to your existing contract, your attorney may have some questions.**

Please ask your attorney to contact Mr. Peter Floyd at Alston & Bird with all legal questions pertaining to the contract. He may be reached at 404.881.4510 or via email at [Peter.Floyd@alston.com](mailto:Peter.Floyd@alston.com).

- b. **STEP 3:** After reviewing the contract and amendment, your attorney should return it to you promptly so that all three originals of both documents may duly authorized, signed and sealed by your Mayor or Chairman. In addition, we have enclosed an authorizing resolution for this purpose.
- c. **STEP 4:** Send all three originals of both documents, including the authorizing resolution, signed, and sealed, to Peter Floyd at Alston & Bird (in addressed envelope provided) by August 31, 2020.

SUPPLEMENTAL CONTRACT

Between

MUNICIPAL GAS AUTHORITY OF GEORGIA

and

~~MEMBER~~ MEMBER, GEORGIA

(GAS PORTFOLIO ~~IV~~ V PROJECT)

This Contract, made and entered into as of ~~November~~ January 1, ~~2014~~ 2021, by and between the MUNICIPAL GAS AUTHORITY OF GEORGIA, a public body corporate and politic, a public corporation and an instrumentality of the State of Georgia, (the "Gas Authority"), created and existing pursuant to the provisions of Ga. Laws 1987, p. 745 *et seq.*, codified at O.C.G.A. Section 46-4-80 through 46-4-125, as amended (the "Act"), and the ~~CITY OF, a municipal corporation~~ MEMBER, {STATE}, a political subdivision of the State of ~~Georgia~~ Georgia, hereinafter sometimes designated as the Member,

WITNESSETH  
THAT:

WHEREAS, the Member owns and operates a gas distribution system as contemplated by O.C.G.A. Section 46-4-100 and has determined to contract with the Gas Authority pursuant to the Act and Article IX, Section III, Paragraph I of the Constitution of the State of Georgia (the "Intergovernmental Contracts Clause"); and

WHEREAS, the Gas Authority and the Member have entered into that certain Gas Supply Contract (the "Gas Supply Contract"), pursuant to which the Gas Authority has agreed to provide gas supplies to the Member for resale to its citizens, inhabitants and customers through its gas distribution system; and

WHEREAS, the Gas Authority has also entered into contracts in substantially the form of the Gas Supply Contract (each, a "Gas Supply Contract" and collectively, the "Gas Supply Contracts") with other ~~municipalities~~ political subdivisions and systems that own and operate gas distribution systems (each, a "Member" and collectively, the "Members"); and

~~WHEREAS, the Gas Authority and the Members have heretofore extended the original term of their respective Gas Supply Contracts beyond the original termination date of December 2015 to December 31, 2025 pursuant to the First Amendment to Gas Supply Contract, and from December 31, 2025 to December 31, 2040 pursuant to the Second Amendment to Gas Supply Contract; and~~

WHEREAS, the Gas Authority and the Member have agreed to enter into this Supplemental Contract to provide for, among other things, (i) the approval of a Project as contemplated by the Gas Supply Contract and as more particularly described herein; and (ii) the issuance of Bonds to fund Project Costs, as more particularly described herein; and

WHEREAS, in order to enable the Gas Authority to issue its Bonds and to pay the costs of the Project, it is necessary for the Gas Authority to have binding contracts with the Members in accordance with the provisions of the Act and the Gas Supply Contracts; and

WHEREAS, the payments required to be made under Article IV of this Contract, and all other payments attributable to the Project or the Annual Project Costs, as hereinafter defined, to be made in accordance with or pursuant to any other provision of this Contract, ~~shall~~will be pledged as security for the payment of Bonds;

**NOW, THEREFORE:**

FOR AND IN CONSIDERATION of the premises and the mutual covenants and agreements herein contained, the parties hereby agree as follows:

**ARTICLE I**

**TERM AND DEFINITIONS**

**Section 101. Term.**

This Contract is dated as of ~~November 1, 2014~~the first date set forth above, its effective date, and ~~shall~~will terminate at the close of business on the date of the final maturity and payment or the defeasance of all outstanding Bonds or any refunding Bonds issued with respect thereto. Following the termination of this Contract, any remaining Project assets will be accounted for by the Gas Authority to reflect the benefit thereof to the Members participating in the Project.



**Section 102. Definitions.**

(a) Those words which are defined in O.C.G.A. Section 46-4-81 ~~shall~~will have the same meaning when used herein as defined in said Code Section.

(b) Those capitalized terms used herein which are not defined ~~shall~~will have the meaning ascribed thereto in the Gas Supply Contract.

(b) As used herein, the term:

(1) ~~“Annual Project Costs” shall mean~~ means the Project Costs applicable to a Gas Supply Year.

(2) ~~“Bond Resolution” shall mean~~ means the Gas Portfolio ~~IV~~V Project Revenue Bond Resolution to be adopted by the Gas Authority for the benefit of the owners of the Bonds, which provides for the issuance of such Bonds, a copy of which Bond Resolution in substantially the form to be adopted by the Gas Authority is on file in the records of the Gas Authority, and any resolution for the issuance of refunding bonds for the Bonds, as amended or supplemented from time to time.

(3) ~~“Bonds” shall mean~~ means the Bonds or other debt instruments issued by the Gas Authority pursuant to the provisions of the Bond Resolution to finance or refinance the Project Costs, whether or not any issue of such Bonds ~~shall~~will be subordinated as to payment to any other issue of such Bonds, and ~~shall~~will include refunding Bonds issued pursuant to the provisions of Section 302 hereof, together with any payment obligations under any gas production sharing or other agreements providing for the acquisition, ownership, operation, hedging and financing of natural gas reserves or interests therein, either by the Gas Authority alone or jointly with other governmental entities.

(4) ~~“Contract”~~ refers to this Supplemental Contract.

(5) ~~“Debt Service” shall mean~~ means Debt Service on the Bonds.

(6) ~~“Gas Supply Year” shall mean~~ means the annual period as established by the Gas Authority from time to time, initially commencing each January 1.

(7) ~~“Indemnity Share” shall mean~~ means the amount determined in accordance with ~~Section~~ 402 hereof and set forth in the Schedule of Indemnity Shares attached hereto and hereby incorporated herein by this reference.

(8) ~~“Indemnity Share Member”~~ means each of the Georgia and non-Georgia ~~municipalities~~ political subdivisions or systems executing similar Contracts with the Gas Authority with respect to the Project contemplated by the Bond Resolution, other than Obligation Share Members, and set forth in the Schedule of Indemnity Shares attached hereto.

(9) ~~"Member"~~ or ~~"Members"~~ shall mean the Georgia ~~municipality~~ means the political subdivision or system that is a party to this Contract, or collectively, all of the Georgia ~~municipalities~~ political subdivisions or systems described in Section 46-4-100 of the Act executing similar Contracts as Obligation Share Members or Indemnity Share Members, and all non-Georgia ~~municipalities~~ political subdivisions or systems executing similar Contracts as Indemnity Share Members.

(10) ~~"MCF"~~ shall mean means thousand cubic feet.

(11) ~~"Obligation Share Member"~~ means each of the Georgia ~~municipalities~~ political subdivisions shown in the Schedule of Obligation Shares attached hereto and hereby incorporated herein by this reference.

(12) ~~"Obligation Share"~~ shall mean means, with respect to an Obligation Share Member, that percentage set forth in the Schedule of Obligation Shares attached hereto.

(13) ~~"Project"~~ shall mean means the development of a portfolio of Project Gas Supplies through the acquisition, construction or development of any plant, works, system, facility, and real and personal property of any nature whatsoever, together with all parts thereof and appurtenances thereto, and any contract rights relating to the storage, acquisition, exploration, production, distribution, enrichment, transmission, purchase, sale, exchange, or interchange of gas or associated liquids and relating to the acquisition, extraction, conversion, transportation, storage, or processing of fuel of any kind for any such purposes, or any interest in, or the right to the use, services, enrichment, output, or capacity of any such plant, works, system, or facility. ~~"Project"~~ as used in this paragraph, is intended to include contracts and contract rights as well as tangible property, and including further any (i) major renewals, replacements, repairs, additions, betterments and improvements necessary to keep such project in good operating condition; (ii) any major additions, improvements, repairs and modifications thereto; (iii) any disposal of a Project required by any governmental agency having jurisdiction over the Project; (iv) costs of engineering, architectural, legal and financial services, costs of plans and specifications and all expenses necessary or incidental to determining the feasibility or practicability of the Project and to obtain all licenses, permits and approvals necessary in connection with the furtherance thereof, and related expenses; (v) all costs of operating, servicing, and maintaining the Project, including insurance premiums, administrative and overhead costs, costs of interest rate or commodity hedging and any other charges payable by the Gas Authority reasonably allocable by the Gas Authority to the operation, servicing and maintenance of the Project; and (vi) reasonable working capital determined to be necessary by the Gas Authority to place the Project in operation and to operate the Project during the life of the Project.



ARTICLE II

CERTAIN OBLIGATIONS OF THE GAS AUTHORITY AND THE MEMBER

Section 201. Authority Gas Supplies.

The Gas Authority shall will use the proceeds of the Bonds for the costs of acquiring the Project as more particularly described in the definition of the "Project." The Gas Authority shall will use the natural gas provided by the Project to fulfill, in whole or in part, its obligation under Section 201 of the Gas Supply Contract to supply Authority Gas Supplies to the Member, and to the extent that such Authority Gas Supplies are not required by the Member, to sell such Authority Gas Supplies to others. The Gas Authority and the Member hereby agree that for purposes of the Gas Supply Contract and this Supplemental Contract, natural gas acquired as a part of the Project and financed from the proceeds of Bonds issued pursuant to the authorization contained in Article III of this Supplemental Contract shall will be deemed to have passed through the meter at the Member's cityCity gate prior to other Authority Gas Supplies.

Section 202. Reports.

The Gas Authority shall will prepare and issue to the Member, for each Gas Supply Year, reports disclosing the financial status of the Project. The Member shall will provide to the Gas Authority, in such form as shall will be reasonably requested by the Gas Authority, any and all documents, releases, financial statements and other information necessary to enable the Gas Authority to comply with any disclosure or other reporting requirement, including but not limited to Rule 15c2-12 of the Securities and Exchange Commission, now or hereafter imposed by the United States of America, the State of Georgia, or any political subdivision or agency of either having jurisdiction over the Member, the Gas Authority or the issuance and sale of the Gas Authority's bonds or other debt obligations, by law, judicial decision, regulation, rule or policy. Such information shall will be provided by the Member from time to time as requested by the Gas Authority, but in any case, no less frequently than shall will enable the Gas Authority to comply with any such law, judicial decision, regulation, rule or policy.

Section 203. Records and Accounts.

The Gas Authority will keep accurate records and accounts relating to administration of the Project, including all payments with respect to the Bonds. Said accounts shall will be included in the Gas Authority's financial statements, which shall will be subject to an annual audit by a firm of independent certified public accountants experienced in gas utility accounting and of national reputation to be submitted to the Gas Authority within one hundred fifty days after the close of each Gas Supply Year.

**Section 204. Rate Covenant**

The Member will establish, maintain and collect rates and charges for the gas service of its gas system so as to provide revenues sufficient, together with available gas system reserves, to enable the Member to pay to the Gas Authority all amounts payable under the Gas Supply Contract and any Supplemental Contract, including this Contract, and to pay all other amounts payable from and all lawful charges against or liens on the revenues of the Member's gas system.

**ARTICLE III**

**ISSUANCE OF BONDS**

**Section 301. Issuance of Bonds.**

Pursuant to the authority hereof, the Gas Authority is authorized to issue, in series as may be determined by the Gas Authority, Bonds pursuant to the Bond Resolution for the purpose of financing Project Costs. The Bonds may be issued in series through the close of business on December 31, ~~2020~~2030, with a maximum principal amount outstanding at any one time of \$~~1,100,000,000~~831,500,000; provided however, that such limitation shall will not apply to any price or interest rate hedges or swap agreements entered into in connection with projects financed by any such Bonds, and such maximum principal amount shall will be increased from time to time *pro tanto* as Bonds issued pursuant to the Supplemental Contract, ~~dated as of November 1, 2002~~ (Gas Portfolio HHIV Project), between the Gas Authority and the Member, as amended, are retired, up to a maximum aggregate principal amount of \$~~1,500,000,000~~1,000,000,000 outstanding at any one time hereunder. Each series of Bonds shall will have a final maturity of no more than 2030 years from the date of issuance of each such series of Bonds.

**Section 302. Refunding Bonds.**

The Gas Authority may issue and sell refunding Bonds for Bonds previously issued with a final maturity not exceeding the final maturity of the Bonds being refunded, which refunding Bonds may be issued in an amount sufficient to refund any Bonds together with other associated costs, including, but not limited to the principal amount thereof, interest accrued or to accrue thereon, redemption premium thereof, if any, and costs of issuance including any costs of terminating any derivative products associated therewith, but shall will not be counted against the amount limitation set forth in Section 301 hereof. Any such refunding Bonds issued in accordance with the provisions of this Section may rank *pari passu* as to the security afforded by the provisions of this Contract with all Bonds theretofore issued pursuant to and secured in accordance with the provisions of this Contract.



ARTICLE IV

~~OBLIGATION~~INDEMNITY SHARES

**Section 401. Obligation Shares.**

Each of the Members initially participating in the Project have been assigned an Obligation Share as set forth in the Schedule of Obligation Shares attached hereto pursuant to Supplemental Contracts with such Members identical to this contract except for the identification of the parties and the signature pages. In the event that at any time and from time to time all Project Costs payable by the Gas Authority are in excess of the revenues of the Gas Authority available for the purpose of paying the same and pursuant to Section 503 of the Gas Supply Contract and any applicable rate stabilization or reserve funds, then the Member ~~shall~~will be obligated to pay immediately upon demand by the Gas Authority or the Trustee under the Bond Resolution its Obligation Share of such excess.

**Section 402. Subsequent Members.**

Should any Member subsequently be admitted by the Gas Authority that has not been assigned an Obligation Share in the Schedule of Obligation Shares, then such Member ~~shall~~will be assigned by the Gas Authority an "Indemnity Share" based upon the ratio of that new Member's average annual purchases of gas, based on the 24-month period ended with the last month for which information is available (the "Average Gas Purchases") to the total of all Obligation Share Members' Average Gas Purchases at the effective date of this Contract. Upon the admission of such new Member, the Schedule of Indemnity Shares ~~shall~~will be recalculated and provided to each Member and the Gas Authority for attachment to this Supplemental Contract in lieu of the preceding Schedule of Indemnity Shares attached to this Supplemental Contract immediately preceding the admission of such Member. In the event that Obligation Share Members should be required to pay amounts based upon their Obligation Shares as set forth in Section 401 above, then each such new Member would be required to indemnify and hold each such Obligation Share Member harmless for a portion of the amount required to be paid by the Obligation Share Member equal to that new Member's Indemnity Share of the amount required to be paid by that Obligation Share Member.

**Section 403. Payment Obligations.**

The Member hereby agrees to pay its Obligation Share of Project Costs as set forth in the Schedule of Obligation Shares. The obligation of the Member to pay promptly its obligation under Section 401 or 402 hereof is for the benefit of, among others, the owners of the Bonds and ~~shall~~will be absolute and unconditional and ~~shall~~will not be subject to any defense or any right of setoff, counterclaim or recoupment arising out of any breach by the Gas Authority of any obligation to any Member or the breach by

any Member of any obligation to the Gas Authority or to any other Member, whether hereunder, under the Gas Supply Contract or otherwise or any overpayment or underpayment by reason of a miscalculation of the amount owed by any Member to the Gas Authority or otherwise. Until such time as the principal of, redemption premium (if any) and interest on the Bonds shall will have been fully paid or provision for the payment thereof shall will have been made, the Member shall will not suspend or discontinue any payments provided for herein for any cause, including, without limiting the generality of the foregoing, failure of the Gas Authority to complete any Project, the occurrence of any acts or circumstances that may constitute failure of consideration, eviction or constructive eviction, destruction of or damage to any Project or any of the Gas Authority's facilities, the taking by eminent domain of title to or temporary use of all or any portion of any Project or of any of the Gas Authority's facilities, commercial frustration of purpose, any change in the tax or other laws of the United States of America or the State of Georgia or of any political subdivision of either thereof or any failure of any party to perform and observe any agreement, whether express or implied, or any duty, liability or obligation arising out of or in connection with this Contract, the Gas Supply Contract or otherwise.

**Section 404. Sources of Member's Payments.**

The obligations of the Member to make the payments to the Gas Authority under this Contract shall will constitute general obligations of the Member for the payment of which the full faith and credit of the Member shall will be and the same hereby is pledged to provide the funds required to fulfill all obligations arising under this Contract. Unless such payments or provision for such payments shall will have been made from the revenues of the Gas Supply System of the Member or from other funds thereof, the Member will annually in each and every fiscal year during the term of this Contract include in its general revenue or appropriation measure, whether or not any other items are included, sums sufficient to satisfy the payments required to be made in each year by this Contract until all payments required under this Contract have been paid in full. In the event for any reason any such provision or appropriation is not made for a fiscal year of a Member, then the chief fiscal officer of the Member shall will, in accordance with the provisions of the Act in effect as of the date of this agreement, set up as an appropriation on the accounts of the Member in each fiscal year the amounts required to pay the obligations called for under this Contract. The amount of the appropriation in such fiscal year to meet the obligations of this Contract shall will be due and payable and shall will be expended for the purpose of paying and meeting the obligations provided under the terms and conditions of this Contract, and such appropriation shall will have the same legal status as if the Member had included the amount of the appropriation in its general revenue or appropriation measure.



**Section 405. Pledge of Payments.**

All payments required to be made by the Member pursuant to the provisions of this Article IV shall will be pledged to secure the payment of the Gas Authority's Bonds.

**Section 406. Levy of Tax for Payment.**

The Member shall will provide for the assessment and collection of an annual tax sufficient in amount to provide funds annually, to the extent necessary due to deficiencies in its gas supply revenues, to make all payments due under the provisions of this Contract in each year over the remainder of the term of this Contract and the Gas Authority shall will have the right to bring any suit, action or proceeding in law or in equity, including mandamus and action for specific performance, to enforce the assessment and collection of a continuing direct annual tax upon all the taxable property within the boundaries of such Member sufficient in amount to provide such funds annually in each year of the remainder of the term of this Contract.

**ARTICLE V**

**EXCESS BOND PROCEEDS**

**Section 501. Excess Bond Proceeds.**

In the event the proceeds derived from the sale of any Bonds issued pursuant to the provisions of this Contract, the payment of which is secured by assignment of payments made pursuant to the provisions of this Contract and of any other Supplemental Contracts between the Gas Authority and the Members relating to the Project and to the issuance of Bonds therefor, exceed the aggregate amount required for the purposes of the Project, the amount of such excess shall will be used to make up any deficiency then existing in any fund or account under the Bond Resolution in the manner therein provided, and any balance shall will be used to retire, by purchase or call and redemption, Bonds in advance of maturity, and in such event the Gas Authority will reduce such elements of Annual Project Costs as are necessary and appropriate to reflect such accelerated retirement.

**ARTICLE VI**

**DEFAULT**

**Section 601. Event of Default.**

Failure of the Member to make to the Gas Authority any of the payments for which provision is made in this Contract or the Gas Supply Contract as and when the same are due and payable shall will constitute a default on the part of the Member.

**Section 602. Continuing Obligation, Right to Discontinue Service.**

In the event of any such default, the Member shallwill not be relieved of its liability for payment of the amounts in default, and the Gas Authority shallwill have the right to recover from the Member any amount in default. In enforcement of any such right of recovery, the Gas Authority may bring any suit, action, or proceeding in law or in equity, including mandamus and action for specific performance, as may be necessary or appropriate to enforce any covenant, agreement or obligation to make any payment for which provision is made in this Contract against the Member.

**Section 603. Other Default by Member.**

In the event of a failure of the Member to establish, maintain, or collect rates or charges adequate to provide revenue sufficient to enable the Member to pay all amounts due to the Gas Authority under this Contract and the Gas Supply Contract, or in the event of any default by the Member under any other covenant, agreement or obligation of this Contract or the Gas Supply Contract, the Gas Authority may ~~bring any suit, action, or proceeding in law or in equity, including mandamus, injunction and action for specific performance, as may be necessary or appropriate to enforce any~~enforce such covenant, agreement or obligation of this Contract or the Gas Supply Contract ~~against the Member~~in accordance with the escalating dispute resolution process provided for in the Gas Supply Contract.

**Section 604. Default by Gas Authority.**

In the event of any default by the Gas Authority under any covenant, agreement or obligation of this Contract, the Member may ~~bring any suit, action, or proceeding in law or in equity, including mandamus, injunction, and action for specific performance, as may be necessary or appropriate to enforce any~~enforce such covenant, agreement, or obligation of this Contract ~~against~~or the Gas ~~Authority~~Supply Contract in accordance with the escalating dispute resolution process provided for in the Gas Supply Contract.

**Section 605. Abandonment of Remedy.**

In case any proceeding taken on account of any default shallwill have been discontinued or abandoned for any reason, the parties to such proceedings shallwill be restored to their former positions and rights hereunder, respectively, and all rights, remedies, powers, and duties of the Gas Authority and the Member shallwill continue as though no such proceedings had been taken.

**ARTICLE VII**

**MISCELLANEOUS GENERAL PROVISIONS**



**Section 701. Character and Continuity of Service.**

The Gas Authority shall will not be required to provide, or be liable for failure to provide, service under this Contract when such failure or the cessation or curtailment of or interference with the service is caused by force majeure or the default or failure to perform of any third party. No failure on the part of the Gas Authority shall will be grounds for the termination or suspension of the payments due from the Member hereunder.

**Section 702. Other Terms and Conditions.**

Service hereunder shall will be in accordance with such other terms and conditions as are established as part of the Gas Authority's service rules and regulations, which shall will not be inconsistent with the provisions of this Contract.

**Section 703. Termination or Amendment of Contract.**

Subject to the terms of the Bond Resolution, this Contract may be amended by instrument in writing executed with the same formality as this Contract; provided, however, if any such amendment is to be made to less than all of the Contracts of the Members pertaining to the Project, at least thirty (30) days advance notice shall will be given by the Gas Authority to all Members of the Gas Authority transmitting a copy of such amendment. No amendment shall will be made which is adverse to the interest of the owners of the Bonds.

**Section 704. No Assignment or Transfer.**

Except as provided in Section 705 of the Gas Supply Contract, neither party to this Contract shall will be entitled or empowered to assign or transfer this Contract or any interest therein, unless such assignment is required by act of the General Assembly.

**ARTICLE VIII**

**SEVERABILITY**

In case any one or more of the provisions of this Contract **shall**will for any reason be held to be illegal or invalid by a court of competent jurisdiction, it is the intention of each of the parties hereto that such illegality or invalidity **shall**will not affect any other provision hereof, but this Contract **shall**will be construed and enforced as if such illegal or invalid provision had not been contained herein, and this Contract **shall**will be construed to adopt, but not to enlarge upon, all the applicable provisions of said Act, and all the applicable provisions of the Constitution and general laws of Georgia, and, if any provisions hereof conflict with any applicable provision of said Constitution or laws, the former as proposed by the General Assembly, ratified by the people and interpreted by the courts of this state, and the latter as adopted by the General Assembly and as interpreted by the courts of this state **shall**will prevail in lieu of any provision hereof in conflict or not in harmony therewith.

**[SIGNATURES BEGIN ON NEXT PAGE]**

IN WITNESS WHEREOF, the Municipal Gas Authority of Georgia has caused this Contract to be executed in its corporate name by its duly authorized officers and has caused its corporate seal to be hereunto impressed and attested; the Member has caused this Contract to be executed in its corporate name by its duly authorized officers and its corporate seal to be hereunto impressed and attested, and delivery hereof by the Authority to the Member is hereby acknowledged, all as of the day and year first above written.

~~MUNICIPAL GAS AUTHORITY OF GEORGIA~~  
Municipal Gas Authority of Georgia

~~APPROVED AS TO FORM~~ Approved As To Form:

~~BY~~ By: \_\_\_\_\_

~~CHAIRMAN~~ Chairman

\_\_\_\_\_  
~~ATTEST~~ Attest:  
~~GENERAL COUNSEL~~  
General Counsel

\_\_\_\_\_  
~~ASST. SECRETARY-TREASURER~~  
Asst. Secretary-Treasurer

(~~SEAL~~ Seal)

~~[SIGNATURES CONTINUED ON NEXT PAGE]~~ Signatures Continued On Next Page]

~~MEMBER~~ MEMBER, {STATE}

~~APPROVED AS TO FORM~~ Approved As To Form:

~~BY~~ By: \_\_\_\_\_ ~~MAYOR~~ MAYOR

\_\_\_\_\_  
~~ATTEST~~ Attest:  
~~CITY ATTORNEY~~ CITY ATTORNEY

~~CLERK~~ CLERK  
~~(SEAL)~~

(Seal)



**MUNICIPAL GAS AUTHORITY OF GEORGIA**  
**Municipal Gas Authority of Georgia**

SCHEDULE OF OBLIGATION SHARE PERCENTAGES FOR  
MEMBERS PARTICIPATING IN GAS PORTFOLIO **IVY** PROJECT

**{OBLIGATION SHARES TO BE ASSIGNED ON THE BASIS  
OF A RATIO CALCULATED ON THE BASIS OF  
EACH MEMBER'S ANNUAL PURCHASES}**

<u>Member</u>	<u>Annual Purchases</u>	<u>Obligation Share Percentage</u>
Adairsville		
Adel		
Albany		
Americus		
Ashburn		
Bainbridge		
Blakely		
Bowman		
Buford		
Byron		
Cairo		
Camilla		
Claxton		
Cochran		
Commerce		
Covington		
Crawfordville		
Dawson		
Doerun		
Donalsonville		
Douglas		
Eatonton		
Edison		
Elberton		
Fitzgerald		
Fort Valley		
Grantville		
Greensboro		
Hartwell		
Hogansville		
LaFayette		
Lawrenceville		
Louisville		
Lumpkin		

<u>Member</u>	<u>Annual Purchases</u>	<u>Obligation Share Percentage</u>
Madison		
Manchester		
Millen		
Monroe		
Monticello		
Moultrie		
Nashville		
Pelham		
Perry		
Quitman		
Royston		
Social Circle		
Sparta		
Statesboro		
Sugar Hill		
Summerville		
Sylvania		
Sylvester		
Thomasville		
Thomson		
Tifton		
Tooeba		
Trion		
Union Point		
Vienna		
Warner Robins		
Waynesboro		
West Point		
Winder		
Total	<u>                    </u>	<u>                    </u> %



**MUNICIPAL GAS AUTHORITY OF GEORGIA**  
**SCHEDULE OF INDEMNITY SHARE PERCENTAGES FOR**  
**MEMBERS PARTICIPATING IN GAS PORTFOLIO IV PROJECT**  
**[INDEMNITY OBLIGATION SHARES TO BE ASSIGNED ON THE BASIS**  
**OF A RATIO CALCULATED ON THE BASIS OF**  
**EACH MEMBER'S PEAK-DAY-DEMAND ANNUAL PURCHASES]**

<u>Member</u>	<u>Contract Demand</u>	<u>Indemnity- Share Percentage</u>
Havana, Florida-		
Quincy, Florida		
Jasper, Florida		
East-Central-Alabama-		
Gas-District		
Maplesville (Alabama)		
Water-Works-and-		
Gas-District-		
City-of-Roanoke,-		
Alabama-		
Town-of-Rockford,-		
Alabama		
Town-of-Wadley,-		
Alabama		
Water, Sewer and Gas-		
Board of the Town		
of Wedowee-		
(Alabama)		
Total	<hr/> <hr/>	<hr/> <hr/> 100%



(Added graphics)	Obligation Share	Indemnity Share
Adairsville	2.1765%	2.0202%
Adel	0.4268%	0.3962%
Albany	5.2496%	4.8729%
Americus	0.6009%	0.5578%
Andersonville	0.0039%	0.0036%
Ashburn	0.1325%	0.1230%
Bainbridge	0.5902%	0.5478%
Blakely	0.3881%	0.3603%
Bowman	0.0253%	0.0235%
Buford	7.9261%	7.3572%
Byron	0.3508%	0.3257%
Cairo	0.2597%	0.2411%
Camilla	1.5852%	1.4714%
Claxton	0.6678%	0.6199%
Cochran	0.8944%	0.8302%
Colquitt	0.0744%	0.0691%
Commerce	1.3407%	1.2445%
Covington	5.4239%	5.0346%
Dawson	0.7442%	0.6908%
Decatur County	0.1691%	0.1570%
Doerun	0.1000%	0.0928%
Donalsonville	0.1006%	0.0934%
Douglas	2.1188%	1.9667%
Dublin	4.6093%	4.2784%
Eatonton	0.3168%	0.2941%
Edison	0.0882%	0.0819%
Elberton	0.9973%	0.9257%
Fitzgerald	2.0206%	1.8755%
Fort Valley	1.5200%	1.4109%
Grantville	0.0751%	0.0698%
Greensboro	1.9192%	1.7815%
Hartwell	1.1710%	1.0870%
Hawkinsville	2.0803%	1.9310%
Hogansville	0.2914%	0.2705%
LaFayette	0.6074%	0.5638%
Lawrenceville	9.5823%	8.8945%
Louisville	0.2542%	0.2360%
Lumpkin	0.0611%	0.0567%
Madison	0.9293%	0.8626%
Millen	0.3215%	0.2985%
Monroe	0.7704%	0.7151%
Monticello	0.1931%	0.1793%
Moultrie	0.7868%	0.7303%
Nashville	0.4219%	0.3916%
Pelham	0.0569%	0.0528%
Perry	1.7383%	1.6136%
Quitman	0.3228%	0.2996%

(Added graphics)	Obligation Share	Indemnity Share
Royston	0.6167%	0.5724%
Social Circle	1.5774%	1.4641%
Sparta	0.1862%	0.1729%
Statesboro	1.4216%	1.3196%
Sugar Hill	1.9287%	1.7903%
Summerville	1.8870%	1.7515%
Sylvania	2.2444%	2.0833%
Sylvester	0.2764%	0.2566%
Thomasville	1.1134%	1.0335%
Thomson	3.4910%	3.2404%
Tifton	1.2585%	1.1682%
Toccoa	3.4520%	3.2043%
Trion	4.1046%	3.8100%
Union Point	0.1010%	0.0938%
Vienna	0.5645%	0.5239%
Warner Robins	9.7311%	9.0327%
Waynesboro	0.3213%	0.2982%
West Point	0.3420%	0.3175%
Winder	2.8975%	2.6895%
<b>Total</b>	<b>100%</b>	<b>93%</b>

GA Indemnity Only Members		
<b>Non-Georgia Members</b>		
Alexander City, Alabama	N/A	0.6903%
Chambersburg, Pennsylvania	N/A	2.7418%
East Central Alabama Gas District	N/A	0.8903%
Havanna, Florida	N/A	0.0500%
Jasper, Florida	N/A	0.1133%
Lanett, Alabama	N/A	0.1737%
Lawrenceburg, Tennessee	N/A	1.6005%
Maplesville, Alabama	N/A	0.0581%
Quincy, Florida	N/A	0.3226%
Roanoke, Alabama	N/A	0.3657%
Rockford, Alabama	N/A	0.0097%
Wadley, Alabama	N/A	0.0687%
Wedowee, Alabama	N/A	0.0925%
<b>Total Indemnity Shares</b>		<b>100%</b>

<b>Summary report:</b>	
<b>Litera® Change-Pro for Word 10.7.0.7 Document comparison done on 5/19/2020 4:09:07 PM</b>	
<b>Style name:</b> Default Style	
<b>Intelligent Table Comparison:</b> Active	
<b>Original filename:</b> Form- Portfolio IV Supplemental Contract - Obligation Shares 1.docx	
<b>Modified filename:</b> 2020 Form Obligation Share Portfolio V Supplemental Contract.doc	
<b>Changes:</b>	
<u>Add</u>	157
<del>Delete</del>	171
<del>Move From</del>	0
<u>Move To</u>	0
<u>Table Insert</u>	0
<del>Table Delete</del>	3
<u>Table moves to</u>	0
<del>Table moves from</del>	0
Embedded Graphics (Visio, ChemDraw, Images etc.)	2
Embedded Excel	0
Format changes	0
<b>Total Changes:</b>	<b>333</b>

AN ORDINANCE TO AMEND CHAPTER 6 OF THE CODE OF ORDINANCES OF THE CITY OF MONROE, GEORGIA, REGARDING ALCOHOLIC BEVERAGES AND FOR OTHER PURPOSES.

THE MAYOR AND THE COUNCIL OF THE CITY OF MONROE HEREBY ORDAIN AS FOLLOWS:

**Article I.**

Chapter 6 of the Code of Ordinances is hereby amended by deleting the enumerated sub-sections as described and substituting with the following in lieu thereof, and by the addition of certain, enumerated sub-sections, and by the addition of Article XI, Alcoholic Beverage Caterers:

SEE ATTACHED “**EXHIBIT A**” FOR THE COMPLETE TEXT OF SUB-SECTIONS AND ARTICLE XI, ALCOHOLIC BEVERAGE CATERERS

**Article II.**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Article III.**

This ordinance shall take effect from and after its adoption by the Mayor and Council of the City of Monroe, Georgia.

**FIRST READING.** This 7<sup>th</sup> day of JULY, 2020.

**SECOND READING AND ADOPTED.** This \_\_\_ day of AUGUST, 2020.

**CITY OF MONROE, GEORGIA**

**By:** \_\_\_\_\_ (SEAL)

**John S. Howard, Mayor**

**Attest:** \_\_\_\_\_ (SEAL)

**Debbie Kirk, City Clerk**

**EXHIBIT A**

**CHAPTER 6 – ALCOHOLIC BEVERAGES**

**Sec. 6-8. - Licensing qualifications.**

- (g) All licensed establishments must have and continuously maintain in Walton County, Georgia, a registered agent upon whom any process, notice or demand required or permitted by law or under this chapter to be served upon the licensee or owner may be served. This person must be a resident of Walton County, or a licensed attorney practicing law that maintains an office in Walton County. The licensee shall file the name of such agent, along with the written consent of such agent, with the code enforcement officer and shall be in such form as he may prescribe.
- (j) The mayor and city council in its discretion may consider any extenuating circumstances which may reflect favorably or unfavorably on the applicant, application or the proposed location of the business. If in its judgment, circumstances are such that the granting of the license would not be in the best interests of the City or general public, such circumstances may be grounds for denying the application.
- (k) The mayor and city council shall have the right to examine, or cause to be examined, under oath, any applicant for a local license or for a renewal thereof, or any licensee upon whom notice of revocation or suspension has been served as provided by statute, and to examine or cause to be examined the books and records of any such applicant or licensee;

to hear testimony and take proof for his information in the performance of his duties, and for such purpose to issue subpoenas which shall be effective in any part of this state.

**Sec. 6-11. - Fees enumerated.**

License fees applicable to this chapter shall be as follows:

- (16) Alcoholic Beverage Caterer beer and wine license, \$1,000.00 per year.
- (17) Alcoholic Beverage Caterer distilled spirits License, \$1,000.00 per year.

**Sec. 6-36. - Monroe Historic Downtown Entertainment District.**

- (b) As used in this chapter, the term “Monroe Historic Downtown Entertainment District” shall be defined as: All that area of public space, streets, sidewalks, open areas, and all parcels and tracts of real property in the area of the City bound as follows: on the North by East Marable Street, on the South by Walker Street, on the West by Wayne Street, and on the East by Madison Avenue, including all parcels and tracts of real property that have road frontage on or touch any of the aforementioned boundary roads, also including all parcels that front on Broad Street between East Marable Street and Walker Street. The code enforcement officer shall maintain an official map of the Monroe Historic Downtown

Entertainment District in his office at all times.

**Sec. 6-37. - Eligibility for issuance of a temporary special event license.**

(a) A temporary license may be issued to any person, firm or corporation, for a period not to exceed three (3) days for any one (1) event for an approved special event. The person, firm or corporation must make application and pay the fee that may be required by this chapter and shall be required to comply with all the general ordinances and regulations for an on-premises consumption establishment with the exception of the full-service kitchen requirement. Said temporary licenses may be applied for and issued to any one (1) person, firm or corporation up to ten (10) times per calendar year. The applicant seeking a temporary license must also obtain a state-issued temporary special event permit. Applicants seeking a temporary license need not be licensed as an alcoholic beverage caterer pursuant to Article XI of this chapter.

**Sec. 6-106. - Type of retail establishment where permitted.**

No beer or wine shall be sold for consumption on the premises where sold except:

- (7) At a business establishment holding an on premises consumption license subject to and in compliance with the Volume/Sales Ratio requirement of the Monroe Historic Downtown Entertainment District as outlined in section 6-110.

**Sec. 6-110. - Sales Volume Ratio for Select Businesses**

- (a) Any business required to pay a business occupation tax that does not otherwise meet the criteria of section 6-106(1) and is located in the Monroe Historic Downtown Entertainment District, may obtain an on premises consumption license for malt beverages and wine subject to the following conditions:
  - 1. The sale of alcoholic beverages shall be clearly incidental to the primary business conducted on the premises.
  - 2. On Premises consumption licensees shall maintain at least sixty percent (60%) of their business volume from the sale of other merchandise or services, not including alcoholic beverages.
  - 3. No alcoholic beverages shall be served on Sunday.

**Sec. 6-356. – Licensed Alcoholic Beverage Caterer Pouring.**

A licensed Alcoholic Beverage Caterer, licensed by the state pursuant to O.C.G.A. § 3-11-1, *et seq.* may distribute and sell alcoholic beverages at a special events facility in the City so long as the licensed Alcoholic Beverage Caterer complies with all requirements of O.C.G.A. § 3-11-1, *et seq.* and the special events facility has first registered with the City pursuant to section 6-353 hereinabove.

**Sec. 6-401. - License.**

- (a) Any hotel as defined herein may provide in-room service of malt beverages and wine after obtaining a license for the



same in accordance with the terms of this article.

- (b) The sale of malt beverages and wine by in-room service shall be subject to all restrictions and limitations imposed by this chapter, and shall be authorized only on such days and only during such hours as the sale of alcoholic beverages is otherwise authorized.

**Sec. 6-402 – In-Room Service.**

- (a) For purposes of this chapter, "in-room service" consists of:
  - (1) The delivery of malt beverages and wine in unbroken packages by an employee of the hotel to a registered guest's room when such beverages have been ordered by the guest and when the guest shall be billed for the cost of such beverages at the time of delivery and when the sale of such beverages is completed at the time of delivery or,
  - (2) The provision of a cabinet, refrigerator, mini-bar or other facility located in a hotel's guest room which contains malt beverages or wine and which is accessible only to the guest and for which the sale of malt beverages or wine contained therein is final at the time requested except for a credit which may be given to the guest for any unused portion.

**ARTICLE XI. – ALCOHOLIC BEVERAGE CATERERS**

**Sec. 6-701. - Definitions.**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section,

except where the context clearly indicates a different meaning:

*Alcoholic beverage caterer* means any person licensed for the sale of alcoholic beverages by the State of Georgia and who possesses a license by a local government in the State of Georgia authorizing such person to sell and dispense alcoholic beverages by the drink in connection with an authorized catered function.

*Authorized catered function* means an event at a location not otherwise licensed for consumption of alcoholic beverages by the drink at which alcoholic beverages are furnished, served, sold and dispensed to persons present at the event, by the drink, pursuant to a permit obtained under this section.

**Sec. 6-702. – License Requirements and Restrictions.**

An Alcoholic Beverage Caterer, after properly obtaining a license to do so, may engage in the service and sell of malt beverages, wine or spiritous liquors by the drink at authorized catered functions as follows:

- (a) Licenses may be obtained for the purposes of selling or dispensing alcoholic beverages by the drink on premises on which authorized catered functions are to be held.
- (b) Such license may be obtained only by those persons, firms, or corporations with a valid local beverage alcohol license and a valid state retail dealer license.
- (c) Such licenses shall only authorize the Alcoholic Beverage Caterer to sell those alcoholic beverages for which he or she is licensed.



- (d) Before a licensed Alcoholic Beverage Caterer may sell, serve or dispense alcoholic beverages at any authorized catered function, such Alcoholic Beverage Caterer shall obtain an event permit from the City at least ten (10) business days prior to the event.
- (e) The application for an event permit shall include the name of the licensed Alcoholic Beverage Caterer, the Alcoholic Beverage Caterer’s license number, and the date, address and time of the event.
- (f) No event permit fee shall be charged for the Alcoholic Beverage Caterers licensed by the City.
- (g) For Alcoholic Beverage Caterers licensed by jurisdictions other than the City, a permit fee of \$250.00 per event shall be charged.
- (h) The event permit shall be good for the specific event at the specific address and times set forth in the application.
- (i) The event permit and a copy of the Alcoholic Beverage Caterer’s state and local licenses shall be kept in the vehicle used to transport alcoholic beverages to the event at all times during which the event permit is in effect.
- (j) Caterers licensed by the City or any other jurisdiction shall maintain records of alcoholic beverages transported for each event as may be required by state law.

**Sec. 6-703. – Age Restrictions.**

No licensed Alcoholic Beverage Caterer shall employ any person under twenty-one (21) years of age to dispense, serve, sell or handle alcoholic beverages at authorized catered functions.

**Sec. 6-704. – Excise Taxes.**

Excise taxes are imposed upon Alcoholic Beverage Caterers and shall be paid as required by this chapter and Georgia law.

**Sec. 6-705. – State Law Compliance.**

The licensed Alcoholic Beverage Caterer shall comply with all provisions set forth in this chapter and shall be subject to the restrictions found in O.C.G.A. § 3-11-4.

**Sec. 6-706. – Investigative and administrative costs.**

Each application seeking a license to sell alcoholic beverages as an Alcoholic Beverage Caterer shall be accompanied by a certified check for the full amount of the license or registration fee, together with a separate certified check or cash in the amount of \$250.00 to defray investigative and administrative costs. If the application is denied and the license refused, the deposit representing the license fee shall be refunded; but the \$250.00 cost paid for investigation and administration shall be retained. However, any person applying for more than one (1) license shall pay only one (1) fee to defray investigative and administrative expenses, which fee shall be the largest of the investigative and administrative fees authorized under this chapter. Any applicant for a license or registration under this article who has in existence at the time of making the new application an existing license or active registration under this article shall pay no investigative and administrative costs.

**Sec. 6-707. – Timing of Sales or Consumption.**

All sales of alcoholic beverages or consumption of alcoholic beverages at authorized catered events shall comply in all

respects to the time restrictions found in sections 6-84 and 6-108 herein.

**Secs. 6-708—6-730. - Reserved.**

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**CHAPTER 6 – ALCOHOLIC BEVERAGES**

**ARTICLE I. - IN GENERAL**

**State Law reference**— Georgia Alcoholic Beverage Code, O.C.G.A. § 3-1-1 *et seq.*; public drunkenness, O.C.G.A. § 16-11-41; furnishing alcoholic beverages to persons under 21 years of age, jurisdiction of municipal courts, O.C.G.A. § 36-32-10; driving under the influence of alcohol or drugs, O.C.G.A. § 40-6-391.

**Sec. 6-1. - Definitions.**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Alcohol* means ethyl alcohol, hydrated oxide of ethyl, or spirits of wine, from whatever source or by whatever process produced.

*Alcoholic beverage* means and includes all alcohol, distilled spirits, beer, malt beverage, wine or fortified wine as defined in this section.

*Beer* or *malt beverage* means any alcoholic beverage obtained by the fermentation of any infusion or decoction of barley, malt, hops, or any other product, or any combination of such products in water containing not more than fourteen percent (14%) alcohol by volume, and including ale, porter, brown, stout, lager, beer, small beer and strong beer. The term "malt beverage" does not include sake, known as Japanese rice wine.

*Brewery* means a large or industrial scale manufacturer of alcoholic malt beverages for the purpose of wholesale distribution. Such use must be connected to public water and sewer.

*Brewpub* means any restaurant in which malt beverages are manufactured, subject to the barrel production limitation prescribed in O.C.G.A. § 3-5-36. Barrels of malt beverages sold to licensed wholesale dealers for distribution or to the public for consumption off the premises as authorized by State law shall not be used when determining the total annual gross food and beverage sales as required under this chapter.

*Distilled spirits* or *spirituous liquor* means any alcoholic beverage obtained by distillation or containing more than twenty-one percent (21%) alcohol by volume, including but not limited to, all fortified wines.

*Distiller* means a manufacturer of distilled spirits.

*Distillery* means a large or industrial scale manufacturer of alcoholic distilled spirits for the purpose of wholesale distribution. Such use must be connected to public water and sewer.

*Eating establishment* means any public place, including a place available for rental by the public, selling prepared food for consumption by the public on the premises with a full service kitchen. A full service kitchen will consist of a three-compartment pot sink, a stove or grill permanently installed, and refrigerator, all of which must be approved by the health and fire departments. An eating establishment will be prepared to serve food every hour they are open.

*Fortified wine* means any alcoholic beverage containing more than twenty-four percent (24%) alcohol by volume made from fruits, berries, or grapes, either by natural fermentation or by natural fermentation with

brandy added. Fortified wine includes, but is not limited to, brandy.

*Governing authority* means the mayor and council of the City of Monroe.

*Growler* means a reusable, resealable, and professionally sanitized glass jug used to transport malt beverages or wine for off-premises consumption that is not to exceed sixty-four (64) ounces and is filled with malt beverages or wine from a keg by a licensee, or an employee of a licensee, with a malt beverage and/or wine license for consumption off premises issued by the City of Monroe.

*Hotel* means any facility, or any portion of a facility, where a room, rooms or lodgings are furnished for value to any person, persons or legal entity, including a hotel, motel, inn, bed and breakfast, lodge, or any other place in which rooms, lodgings or accommodations are regularly furnished for value. For the purposes of this article, such hotel shall maintain a minimum of four (4) separate and distinct rooms available for hire. Motels and bed and breakfast establishments meeting the qualifications set out in this definition for hotels shall be classified in the same category as hotels.

*Indoor commercial recreational establishment* means and is limited to an establishment which:

- (1) Regularly serves prepared food, with a full service kitchen (a full service kitchen will consist of a three-compartment pot sink, a stove or grill permanently installed, and a refrigerator, all of which must be approved by the health and fire departments), prepared to serve food every hour they are open and deriving at least seventy percent (70%) of its total annual gross sales

from the sale of prepared meals or foods and recreation activities; and

- (2) Wherein the sale of food and alcoholic beverages is incidental to its primary enterprise and activity on the premises.

The primary activity on the premises of the indoor commercial recreational establishment shall be family-oriented in nature, generally meaning a use which attracts a range of individuals from all age groups. Uses may specifically include, but are not limited to, dinner theatres, bowling centers, and other similar uses. Outdoor commercial recreation is not included, nor shall concession sales of alcoholic beverages be permitted. Bingo parlors, dance halls, nightclubs, taverns, billiard parlors, video arcades, skating arenas, adult entertainment and/or sexually related entertainment activities, and similar uses are specifically excluded from this definition of indoor commercial recreational establishments.

*Indoor publicly owned civic and cultural center* means and is limited to publicly owned establishments in which:

The sale of food and alcoholic beverages are incidental to its primary enterprise and activity on the premises. Indoor publicly owned civic and cultural centers may include any publicly owned building or facility where events or functions are held for the purpose of recognizing and advancing the civic, cultural, artistic and entertainment interests of the City of Monroe.

*License* means an authorization granted by the City to operate as a retail consumption dealer, retail package dealer, or wholesale dealer or manufacturer as outlined under this chapter.

*Licensee* means the individual to whom a license is issued or, in the case of a

partnership, corporation or limited liability company, all partners, officers, and directors of the partnership, corporation or limited liability company.

*Liter* means a metric measurement currently used by the United States.

*Manufacturer* means any maker, producer, or bottler of an alcoholic beverage. The term "manufacturer" also means in the case of distilled spirits, any person engaged in distilling, rectifying, or blending any distilled spirits; in the case of malt beverage, any brewer.

*Micro Brewery* shall mean a manufacturer of malt beverages of up to fifteen thousand (15,000) barrels per year for the purpose of wholesale distribution of a majority of its product with incidental sales to the public either for on-site consumption or for package sales carryout not to exceed two hundred twenty-eight (288) ounces per person per day. Such use must be connected to public water and sewer. (No restaurant component).

*Micro Distillery* shall mean a producer of alcoholic distilled spirits of up to five hundred (500) barrels per year for the purpose of wholesale distribution with incidental retail sales to the public for on-site consumption. Such use must be connected to public water and sewer. (No restaurant component).

*Package* means a bottle, can, keg, barrel, or other original consumer container. Retail package alcoholic beverages shall include all alcoholic beverages in their original container, sold at retail to the final consumer, and not for resale.

*Person* means any individual, firm, partnership, cooperative, nonprofit membership corporation, joint venture, association, company, corporation, agency, syndicate, estate, trust, business trust, receiver, fiduciary, limited liability company

or other group or combination acting as a unit, body politic, or political subdivision, whether public, private, or quasipublic.

*Retail consumption dealer* means any person who sells alcoholic beverages for consumption on the premises, at retail, only to consumers and not for resale.

*Retail package dealer* means any person who sells unbroken packages, at retail, only to consumers and not for resale.

*Special events facility* means a facility that meets all of the following criteria:

- a. Is regularly available for use to public or private groups or persons for a fee;
- b. Regularly is rented for a fee for special occasions such as weddings, meetings, banquets, catered events, parties or similar gatherings;
- c. Is located within either the boundaries of the Downtown Development Authority of the City of Monroe, or the City of Monroe's Designated Historic Districts;
- d. Hosts a minimum of eighteen (18) events for a fee per calendar year;
- e. Consists of a minimum of one thousand (1,000) square feet of rentable meeting and/or event space;
- f. Has adequate and accessible restroom facilities.

*Wholesaler or wholesale dealer* means any person who sells alcoholic beverages to other wholesale dealers, to retail package dealers, or to retail consumption dealers.

*Wine* means any alcoholic beverage containing not more than twenty-four percent (24%) alcohol made from fruits, berries, or grapes either by natural fermentation or by natural fermentation with brandy added. Wine includes, but is not

limited to, all sparkling wines, champagnes, combinations of such beverages, vermouths, special natural wines, rectified wines, and like products. The term "wine" does not include cooking wine mixed with salt or other ingredients so as to render it unfit for human consumption as a beverage. A liquid shall first be deemed to be a wine at the point in the manufacturing process when it conforms to the definition of wine contained in this section.

**State Law reference**— Similar provisions, O.C.G.A. § 3-1-2.

**Sec. 6-2. - Penalties for violation of chapter.**

Any person convicted of a violation of this chapter shall be punished as provided in section 1-11 of this Code of Ordinances, or otherwise as may be provided by applicable law.

**Sec. 6-3. - Sale in the City; license a privilege.**

- (a) Alcoholic beverages may be sold in the City only under a license granted by the city council upon the terms and conditions provided in this chapter.
- (b) All licenses in this chapter shall be a mere grant of privilege to carry on the business during the term of the license, subject to all terms and conditions imposed by this chapter and state law.
- (c) All licenses pursuant to this chapter shall have printed on the front these words: "This license is a mere privilege subject to be revoked and annulled, and is subject to any further ordinances which may be enacted."
- (d) Any holder of a license issued pursuant to this chapter is required to apply for and obtain an alcoholic beverage license

from the state before any sales commence. Additionally, City licensees are required to abide by all applicable state regulations and laws.

**State Law reference**— Permit or license from governing authority required for wholesale or retail sales of alcoholic beverages; due process guidelines; fingerprints, O.C.G.A. § 3-3-2.

**Sec. 6-4. - Sale or possession for sale without license or beyond boundaries of premises covered by license.**

It shall be unlawful for any person, corporation, partnership or other legal entity to sell, or possess for the purpose of sale at any business location any alcoholic beverage where the person does not have a license granted by the City to sell or possess for sale these alcoholic beverages, or to sell or make deliveries beyond the boundaries of the premises covered by the license.

**State Law reference**— Licenses, § 3-3-3; violation of criminal provisions of title, § 3-1-4; dealing in alcoholic beverages declared privilege, § 3-3-1.; jurisdiction of municipal courts, § 36-32-1 *et. seq.*

**Sec. 6-5. - Separate application and separate license for each location of sale.**

Separate applications must be made for each location and separate licenses must be issued.

**Sec. 6-6. - Application forms.**

- (a) All persons desiring to sell alcoholic beverages shall make application on the forms prescribed by the code enforcement officer.
- (b) The application shall include, but shall not be limited to, the name and address of the applicant; the proposed business to

be carried on; if a partnership, the names and residence address of the partners; if a limited liability company, the name and address of the manager(s) and the name of any person or legal entity owning at least twenty percent (20%) of the limited liability company; if a corporation, the names of the officers, the name and address of the registered agent for service of process, the name of the manager(s), and the name of all shareholders holding at least twenty percent (20%) of any class of corporate stock, or any other entity having a financial interest in each entity which is to own or operate the establishment for which a license is sought. If the manager changes, the applicant must furnish the code enforcement officer the name and address of the new manager and other information as requested within ten (10) days of such change.

- (c) All applicants shall furnish data, fingerprints, financial responsibility and other records as required by the code enforcement officer and to ensure compliance with the provisions of this chapter. Failure to furnish data pursuant to such request shall automatically serve to dismiss the application with prejudice.
- (d) All applications shall be sworn to by the applicant before a notary public or other officer empowered by law to administer oaths.
- (e) In all instances in which an application is denied under the provisions of this chapter the applicant may not reapply for a license for at least one (1) year from the final date of such denial.
- (f) The code enforcement officer shall provide written notice to any applicant whose application is denied under the provisions of this chapter. Such written notification shall set forth in reasonable detail the reasons for such denial and

shall advise the applicant of the right to appeal under the provisions of this chapter.

**Sec. 6-7. - Withdrawal of application.**

Any license application made pursuant to this chapter may be withdrawn by the applicant at any time. If the application is withdrawn before the license is issued, any sums deposited as license fees will be refunded. After issuance of the license, no refunds will be made. No refunds shall be made under any circumstances for investigative and administrative expenses required under this chapter.

**Sec. 6-8. - Licensing qualifications.**

- (a) No license for the sale of alcoholic beverages shall be granted to any person who is not a citizen of the United States or an alien lawfully admitted for permanent residence.
- (b) Where the applicant is a partnership, limited liability company or corporation, the provisions of this section shall apply to all its partners, officers, manager(s) and majority stockholders. In the case of a corporation, the license shall be issued jointly to the corporation and the majority stockholder, if an individual. Where the majority stockholder is not an individual, the license shall be issued jointly to the corporation and its agent registered under the provisions of this subsection. In the case of a partnership, the license will be issued to all the partners owning at least twenty percent (20%) of the partnership. If no partner owns twenty percent (20%) of the partnership, then the general partner, managing partner or the partner with the greatest ownership will be licensed. In the case of a limited liability company, the license will be issued jointly to the



limited liability company and manager(s).

- (c) No person, firm, limited liability company or corporation shall be granted any alcoholic beverage license unless it shall appear to the satisfaction of the city attorney that such person, manager(s), partners in the firm, or officers and directors of the corporation have not been convicted or pleaded guilty or entered a plea of nolo contendere to and have been released from parole or probation concerning any crime involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages, including the sale or transfer of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime within a period of ten (10) years immediately prior to the filing of such application. At the time an application is submitted for any alcoholic beverage license, the applicant shall, by a duly sworn affidavit, certify that neither the applicant, nor any of the other owners of the establishment, has been convicted or has pleaded guilty or entered a plea of nolo contendere to any crime involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages, including the sale or transfer of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime within a period of ten (10) years immediately prior to the filing of such application. Should any applicant,

partner, shareholder, manager or officer instrumental in the sale or dispensing of any alcoholic beverage, after a license has been granted, be convicted or plead guilty or nolo contendere to a crime involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages, including the sale or transfer of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime, the license issued hereunder shall be immediately revoked and cancelled.

- (d) No license for the sale of alcoholic beverages shall be granted to any person convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application for such license.
- (e) No license for the sale of alcoholic beverages shall be granted to any person who has had any license issued under the police powers of the City previously revoked within two (2) years prior to the filing of the application.
- (f) The code enforcement officer may decline to issue a license when any person having any ownership interest in the operation of such place of business or control over such place of business does not meet the same character requirements as set forth in this section for the licensee.
- (g) All licensed establishments must have and continuously maintain in ~~the~~ [CityWalton County, Georgia](#), a registered agent upon whom any process, notice or demand required or permitted by law or under this chapter to be served upon the licensee or owner

may be served. This person must be a resident of ~~the CityWalton County~~, or a licensed attorney practicing law that maintains an office in ~~the CityWalton County~~. The licensee shall file the name of such agent, along with the written consent of such agent, with the code enforcement officer and shall be in such form as he may prescribe.

(h) All applicants for any alcoholic beverage license must be of good character, and all operators, managers, clerks, or other employees shall be of like character. Corporate or firm applicants shall be of good business reputation.

(i) A license application may be denied to any applicant for any alcoholic beverage license where it appears that the applicant would not have adequate financial participation in the proposed business to direct and manage its affairs, or where it appears that the application is intended to be a mere surrogate for a person or persons who would not otherwise qualify for a license for any reason whatsoever.

(j) The mayor and city council in its discretion may consider any extenuating circumstances which may reflect favorably or unfavorably on the applicant, application or the proposed location of the business. If in its judgment, circumstances are such that the granting of the license would not be in the best interests of the City or general public, such circumstances may be grounds for denying the application.

(k) The mayor and city council shall have the right to examine, or cause to be examined, under oath, any applicant for a local license or for a renewal thereof, or

any licensee upon whom notice of revocation or suspension has been served as provided by statute, and to examine or cause to be examined the books and records of any such applicant or licensee; to hear testimony and take proof for his information in the performance of his duties, and for such purpose to issue subpoenas which shall be effective in any part of this state.

**State Law reference**— Governing authority shall set forth ascertainable standards pertaining to the granting, refusal, suspension or revocation of alcoholic beverage permits or licenses, O.C.G.A. § 3-3-2.

**Sec. 6-9. - Distance requirements.**

(a) No person may sell any malt beverage or wine for off premises consumption in or within one hundred (100) yards of a church building, school, school grounds or college campus.

(b) Except for those licensees located in the Monroe Historic Downtown Entertainment District as defined herein, no person may sell any alcoholic beverage for on premises consumption in or within one hundred (100) yards of a church building, school, school grounds or college campus.

(c) As used in this section, the term "school building," "school," "school grounds" or "educational building" shall apply only to state, county, city, or church school buildings and to such buildings at such other schools in which are taught subjects commonly taught in the common schools, universities and colleges of this state and which are public schools or private schools as

defined in O.C.G.A. § 20-2-690(b). The term "school building" and "educational building" includes only those structures in which instruction is offered. The term "school grounds" shall apply only to the parcel or parcels of land on which a school, school building or educational building is located.

- (d) The term "church building" as used in this section shall mean the main structure used by any religious organization for purposes of worship.
- (e) The requirements for minimum distance from a church building, located in a shopping center as defined by the latest Illustrated Book of Development Definitions (copyright 2004 by Rutgers) or in the Monroe Historic Downtown Entertainment District shall not apply to any new license for retail package sales.
- (f) For purposes of this section, distance shall be measured by the most direct route of travel on the ground and shall be measured in the following manner:
  - (1) From the main physical entrance (i.e. the front door) of the establishment from which alcoholic beverages are sold or offered for sale;
  - (2) In a straight line, regardless of obstructions, to the nearest public sidewalk, walkway, street, road or highway by the nearest route;
  - (3) Along such public sidewalk, walkway, street, road or highway by the nearest route;
  - (4) To the main physical entrance (i.e. the front door) of the church building, school building or college campus.
- (g) No location which is licensed to sell alcoholic beverages on the effective date of the ordinance from which this section

is derived shall be denied continued operation under an existing license, or denied any renewal of such license, nor shall any new owner of the location be denied a new license based upon the measurements set forth in this section.

- (h) As to any location licensed in the future, if the distance requirements in this section are met at the time of issuance of any license, the subsequent opening and operation of a church or school within the distance prohibited herein shall not prevent the continuance of an existing license or the renewal thereof or the issuance of a new license to any subsequent owner of such property; provided, however, that the distance requirements herein shall not apply at any location for which a new license is applied for if the sale of alcoholic beverages was lawful at such location at any time during the six (6) months immediately preceding such application.

**State Law reference**— Sales of alcoholic beverages near churches, schools or college campus, O.C.G.A. § 3-3-21.

**Sec. 6-10. - License fee scale.**

Before a license shall be granted, the applicant therefor shall comply with all rules and regulations adopted by the mayor and city council regulating the sale of alcoholic beverages and each applicant shall pay a license fee in accordance with the scale fixed, from time to time, by the mayor and city council contained in section 6-11 and kept on file with the code enforcement officer.

**Sec. 6-11. - Fees enumerated.**

License fees applicable to this chapter shall be as follows:

- (1) Retail dealers of distilled spirits to be consumed on the premises, \$3,000.00 per year.
- (2) Retail dealers of beer and wine to be consumed on the premises, \$1,000.00 per year.
- (3) Retail dealers of beer and wine sold in original packages for consumption off the premises, \$2,000.00 per year.
- (4) Wholesale dealers in beer and wine, whose principal place of business is in the City, \$1,500.00 per year.
- (5) Wholesale dealers in distilled spirits whose principal place of business is in the City, \$2,000.00 per year.
- (6) Wholesale dealers in alcoholic beverages whose principal place of business is not in the City, \$100.00 per year.
- (7) Temporary license for nonprofit organizations, \$25.00 per day, maximum ten (10) days per year.
- (8) Temporary license for for-profit organizations, \$150.00 per day, maximum ten (10) days per year.
- (9) Non profit private club, beer and wine to be consumed on the premises, \$600.00 per year; Sunday sales, \$150.00 per year additional.
- (10) Non profit private club, distilled spirits to be consumed on the premises, \$600.00 per year; Sunday sales, \$150.00 per year additional.
- (11) Hotel-motel "in-room service," \$250.00 per year.
- (12) Distilleries or Micro-Distilleries, \$1,500.00 per year.

- (13) Breweries or Micro-Breweries, \$1,000.00 per year.
- (14) Brewpubs, \$750.00 per year.
- (15) Beer and Wine Amenities License, \$100.00 per year.
- (16) Alcoholic Beverage Caterer beer and wine license, \$1,000.00 per year.
- (17) Alcoholic Beverage Caterer distilled spirits License, \$1,000.00 per year.

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**Sec. 6-12. - Collection of fee or tax sums due.**

If any person shall fail to pay any sums due under this chapter, the code enforcement officer or designee shall issue an execution against the person so delinquent and his property, for the amount of the delinquent fee or tax.

**Sec. 6-13. - Transferability of license.**

- (a) No license for the sale of alcoholic beverages shall be transferable, except as otherwise provided in this section.
- (b) In case of the death of a licensee, the establishment shall be allowed to continue to sell alcoholic beverages for a period of forty-five (45) days from the date of death or until expiration of the license or until approval of a new licensee, whichever shall first occur.
- (c) If a license is surrendered or a licensee severs his association with a licensed establishment, the establishment may continue to sell alcoholic beverages for a period of forty-five (45) days from the date of surrender, or from the date determined by the code enforcement officer to be the date of severance, provided a new application for a license

is made within ten (10) days of surrender or severance. Upon issuance of a new license, the authorization to sell under the previous license shall be revoked by operation of law. No additional license fees shall be required during the period for which the original license was issued.

- (d) Nothing in this section, however, shall prohibit one (1) or more of the partners of a partnership holding a license to withdraw from the partnership in favor of one (1) or more of the partners who were partners at the time of the issuance of the license. Further, this section shall not prohibit transfer of stock between persons who held stock in the corporation at the time of issuance of the license.
- (e) Except as provided in subsections (a) through (d) of this section, any change in the ownership of any entity holding a license hereunder shall cancel and revoke any license pursuant to this chapter automatically, without the necessity of any hearing.
- (f) Violation of this section shall result in revocation of the license being used and subject the license holders to penalties as outlined in section 6-2. No license will be issued to the old or the new owner in the city for one (1) year from the date of any such violation.
- (g) Should a licensee make application to the code enforcement officer for a transfer of location and should such a transfer of a location be approved, with no change of ownership of the business, the license fee paid for the previous license shall be applied to the new location. Each applicant for a transfer of location shall pay a transfer fee in the amount of \$300.00.

**Sec. 6-14. - Display of license at place of business.**

The City alcoholic beverage license shall at all times be kept plainly exposed to view to the public at the place of the business of the licensee.

**Sec. 6-15. - Expiration; renewal of license.**

All licenses granted hereunder shall be for the calendar year and shall expire automatically every December 31 of each calendar year. The full license fee must be paid for a license application filed prior to July 1 of the license year. One-half (1/2) of a full license fee shall be paid for any license application filed after July 1 of the license year, except for applications for temporary licenses under section 6-11 (7) and section 6-11 (8), which shall not be reduced.

**Sec. 6-16. - Automatic license forfeiture for nonuse.**

Any holder of any license hereunder who shall for a period of three (3) consecutive months after the license has been issued cease to operate the business and sale of the product or products authorized shall after the said three-month period automatically forfeit the license without the necessity of any further action.

**Sec. 6-17. - Suspension or revocation of license.**

- (a) A license may be suspended or revoked by the code enforcement officer where the licensee furnishes fraudulent or untruthful information in the application for a license and for failure to pay all fees, taxes or other charges imposed under the provisions of this chapter.
- (b) Whenever the State shall revoke any permit or license to sell alcoholic beverages, the City license issued hereunder shall thereupon be automatically revoked. The chief of police, upon notice of this revocation

from the code enforcement officer, shall take the necessary steps to see that signs are removed and that all alcoholic beverage sales cease.

- (c) Any licensed establishment that is found to be in violation of section 6-38 or 6-41 shall be subject to immediate license revocation.
- (d) The code enforcement officer shall revoke the license of any licensee whose license has been suspended two (2) or more times in any consecutive twelve-month period.
- (e) The code enforcement officer shall revoke the license for any premises where alcoholic beverages have been sold or distributed during a period of suspension.
- (f) The code enforcement officer may suspend or revoke the license of any establishment which does not meet the licensing qualifications set forth in this chapter at any time such knowledge becomes known to him.
- (g) An act or omission of a licensee, owner of more than twenty percent (20%) interest in the licensed establishment, or employee of the licensee or licensed establishment willingly or knowingly performed which constitutes a violation of federal or state law relating to alcoholic beverages or of any provision of this chapter, will subject the licensee to suspension or revocation of its license in accordance with the provisions of this chapter, when the code enforcement officer determines to his own satisfaction that the act or omission did occur, regardless of whether any criminal prosecution or conviction ensues; provided, however, in the case of an employee, the code enforcement officer must determine that the acts of the employee were known to or under

reasonable circumstances should have been known to the licensee, were condoned by the licensee, or where the licensee has not established practices or procedures to prevent the violation from occurring.

- (h) Whenever it can be shown that a licensee under this chapter no longer maintains adequate financial responsibility upon which issuance of the license was conditioned, or whenever the licensee has defaulted in any obligation of any kind whatsoever, lawfully owing to the City, the license shall be revoked.
- (i) Wherever this chapter permits the code enforcement officer to suspend any license issued under this chapter but does not mandate the period of such suspension, such discretion shall be exercised within the guidelines of this subsection.
  - (1) No suspension shall be for a period of time longer than the time remaining on such license.
  - (2) The following factors shall be considered on any revocation or suspension as set out above:
    - (a) Consistency of penalties mandated by this chapter and those set by the code enforcement officer.
    - (b) Likelihood of deterring future wrongdoing.
    - (c) Impact of the offense on the community.
    - (d) Any mitigating circumstances or remedial or corrective steps taken by the licensee.
    - (e) Any aggravating circumstances or failure by the licensee to take remedial or corrective steps.

**Sec. 6-18. - Hearings.**

- (a) No license shall be denied, suspended or revoked without the opportunity for a hearing as hereinafter provided.
- (b) The code enforcement officer shall provide written notice to the applicant or licensee of the order to deny, suspend or revoke the license. Such written notification shall set forth in reasonable detail the reasons for such action and shall notify the applicant or licensee of the right to appeal under the provisions of this chapter. Any applicant or licensee who is aggrieved or adversely affected by a final action of the code enforcement officer may have a review thereof by appeal to the mayor and city council. Such appeal shall be by written petition, filed in the office of the code enforcement officer within fifteen (15) days after the final order or action of the code enforcement officer and, in order to defray administrative costs, must be accompanied by a filing fee of Fifty Dollars (\$50.00). The code enforcement officer, at his discretion, may waive or reduce the filing fee amount if it is determined the fee would create a hardship on the individual filing said appeal. The mayor and city council may, at the request of the appellant, refund the filing fee by a majority vote.
- (c) The mayor and city council shall determine all issues under this appeal process by a majority vote. Should the mayor and city council be unable to reach a decision by majority vote, the action taken by the code enforcement officer shall be upheld automatically.
- (d) A hearing shall be conducted on each appeal within forty-five (45) days of the date of filing with the code enforcement officer unless a continuance of such date is agreed to by the appellant and the code

enforcement officer. The appellant at such hearing shall have the right to be represented by an attorney, at the expense of the appellant, and to present evidence and cross examine witnesses. Should the appellant desire an official transcript of the appeal proceedings, then such request must be made at least three days prior to such hearing. The appellant shall have the burden of proof on any such appeal. Before hearing an appeal, each member of the city council shall sign an affidavit to be part of the record that he is not related to any owner of the licensed establishment in question in the appeal being considered and that he has no financial interest in the outcome of the appeal. Should any council member be unable to sign such an affidavit, that member shall not serve on that appeal and the case shall be heard by the remaining members of the city council.

- (e) The findings of the mayor and city council shall be forwarded to the code enforcement officer within fifteen (15) days after the conclusion of the hearing, and it shall be the duty of the code enforcement officer to notify the appellant of the decision of the mayor and city council.
- (f) The findings of the city council shall be final unless appealed within thirty (30) days of the date of said finding by writ of certiorari to the Superior Court of Walton County pursuant to O.C.G.A. § 5-4-3.

**Sec. 6-19. - Notice.**

For the purpose of this chapter, notice shall be deemed delivered three (3) days after the date of deposit to the United States Postal Service by certified mail or statutory overnight delivery.

**Sec. 6-20. - Advertising; location requirements; signs.**



- (a) Except for those licensees located in the Monroe Historic Downtown Entertainment District, signs or displays advertising, promoting the use of, or otherwise related to alcoholic beverages in any manner aside from that described in subsection (c) of this section may not be placed in exterior windows for view from the public right-of-way.
- (b) Except for those licensees located in the Monroe Historic Downtown Entertainment District no licensee shall use signs or any other visible means of advertising the sale of alcoholic beverages on the outside of the building in which the business of the licensee is located.
- (c) Any on premises consumption licensee under this chapter shall be permitted to use and advertise the words "your favorite beverages served" or an equivalent phrase to advertise that alcoholic beverages by the drink may be purchased at that licensed business establishment.
- (d) Any and all signage permitted hereunder must be displayed in compliance with the City of Monroe Zoning Ordinance as currently enacted or hereafter amended.
- (e) The exterior of each building in which alcoholic beverages are sold shall contain sufficient lighting so that all sides of the building and all entrances thereto are clearly visible at all times when the premises are open for business.

**Sec. 6-21. - Audits of licensees.**

- (a) If the code enforcement officer deems it necessary to conduct an audit of the

records and books of the licensee, he shall notify the licensee of the date, time and place of the audit. The code enforcement officer may designate the City's internal auditor or other designated person to perform any audit authorized in this chapter. The licensee shall cooperate with the audit or forfeit any license(s) issued under this chapter.

- (b) All licensed establishments must maintain the following records for a three-year period and make them available for audit at the licensed premises:
  - (1) Monthly income or operating statements;
  - (2) Daily sales receipts showing liquor, beer, wine and food sales separately (this requirement does not apply to package beer and wine licensees);
  - (3) Daily cash register receipts such as Z tapes or guest tickets;
  - (4) Monthly state sales and use tax reports;
  - (5) Federal income tax returns with all Form 1099s and W-2s.

**Sec. 6-22. - Retailer to purchase from licensed wholesaler only.**

- (a) No retailer shall purchase alcoholic beverages from any person other than a wholesaler licensed under this chapter. No wholesaler shall sell any alcoholic beverage to anyone other than a retailer licensed under this chapter; provided, however, that this section shall not prohibit the purchase by one retailer of another retailer's entire stock in a bona fide purchase of an ongoing business.
- (b) The code enforcement officer or his designee may request, from time to time, information concerning purchases and

sales of alcoholic beverages from retailers and wholesalers.

**Sec. 6-23. - Retail consumption dealers to store inventory only on premises.**

No retail consumption dealer licensed under this chapter shall keep any alcoholic beverages at any place except the licensed place of business. No retail consumption dealer shall be permitted to enter into any type of arrangement whereby alcoholic beverages owned by a licensee are stored by a licensed wholesaler.

**Sec. 6-24. - Bring your own bottle (brown bagging) prohibited.**

Except where allowed in this chapter in regard to corkage services in section 6-109 and special event facilities in article VII, no person shall bring his or her own alcoholic beverage, into any establishment either licensed or unlicensed to serve alcoholic beverages.

**Sec. 6-25. - Addition to contents of alcoholic beverages prohibited.**

No one shall add to or permit the adding to any alcoholic beverage or refill any alcoholic beverage manufacturer's container in any manner.

**Sec. 6-26. - Poured alcohol to be transported by employees.**

Poured alcoholic beverages will be transported from point of dispensing to the customer by certified employees only.

**Sec. 6-27. - Licensees to maintain a copy of this chapter; employees to be familiar with terms; licensee responsible for violations.**

Each licensee licensed under this chapter shall keep a copy of this chapter in the licensed premises and shall instruct any person working there with respect to the

terms, conditions and requirements of this chapter; and each licensee, the licensee's agents and employees selling alcoholic beverages shall at all times be familiar with the terms of this chapter.

**Sec. 6-28. - Employment of underage persons prohibited; exceptions.**

- (a) No person shall allow or require a person in his employment under eighteen (18) years of age to dispense, serve, sell, or take orders for any alcoholic beverage.
- (b) The provisions of this section shall not prohibit persons under eighteen (18) years of age who are employed in supermarkets or convenient stores from selling or handling alcoholic beverages which are sold for consumption off the premises.

**Sec. 6-29. - Failure to require and properly check identification.**

It shall be a violation of this chapter not to require and properly check identification to ensure an underage person is not sold, served, or permitted to have in his possession, alcoholic beverages while in a licensed establishment. The term "identification" in this section shall mean any document issued by a governmental agency containing a description of the person, such person's photograph, and giving such person's date of birth and shall include, without being limited to, a passport, military ID card, driver's license or state department of public safety ID card.

**Sec. 6-30. - Prohibited Actions of Licensees; Penalties.**

- (a) No licensee or employee of a licensee under this chapter, shall do any of the following upon the licensed premises:

- (1) Sell or offer to sell any distilled spirits, wines, malt beverages, or any other alcoholic beverage to any person under the age of twenty-one (21) years.
  - (2) Sell or offer to sell any alcoholic beverages to any person who is noticeably intoxicated whose intemperate habits are known to the licensee or his employees.
  - (3) Sell alcoholic beverages upon the licensed premises or permit alcoholic beverages to be consumed thereon, on any day or at any time when the sale or consumption is prohibited by law.
- (b) No person who holds a license to sell alcoholic beverages by the drink shall allow any minors to be in, frequent or loiter about the licensed premises of the establishment unless such minors are accompanied by a parent, legal guardian, or custodian; provided, however, that such minors shall be permitted in eating establishments, indoor commercial recreational establishments, or private clubs as defined in this chapter without being accompanied by a parent, legal guardian, or custodian and provided further that this section shall not apply to minors who are employees under this chapter.
- (c) Any licensed establishment where two (2) or more violations of this section, or O.C.G.A. § 3-3-23 have occurred within any 24-month period shall be punished as follows:
- (1) For the second violation within any 24-month period, suspension of said license(s) for a period not to exceed ninety (90) days.

- (2) For the third and any subsequent violation within any 24-month period, suspension of license(s) for a period not to exceed one (1) year.

**State Law reference—** Furnishing to, purchase of, or possession by persons under twenty-one (21) years of age of alcoholic beverages; use of false identification; proper identification for sale of alcoholic beverages; dispensing, serving, etc., of alcoholic beverages by persons under twenty-one (21) years of age in the course of employment; seller's duty to request proper identification, O.C.G.A. § 3-3-23.

**Sec. 6-31. - Purchase or possession of alcoholic beverages by underage persons.**

Except as otherwise authorized by law:

- (a) No person under twenty-one (21) years of age shall purchase, attempt to purchase, or knowingly possess any alcoholic beverage;
- (b) No person under twenty-one (21) years of age shall misrepresent such person's age in any manner whatsoever for the purpose of obtaining illegally any alcoholic beverage;
- (c) No person knowingly or intentionally shall act as an agent to purchase or acquire any alcoholic beverage for or on behalf of a person under twenty-one (21) years of age; and,
- (d) No person under twenty-one (21) years of age shall misrepresent his identity or use any false identification for the purpose of purchasing or obtaining any alcoholic beverage.

**State Law reference—** Similar provisions, O.C.G.A. § 3-3-23.

**Sec. 6-32. - Regulations as to employees and managers.**

The following regulations shall apply to all establishments holding a license for consumption of alcoholic beverages on the premises:

- (a) Any licensee for consumption on the premises shall require all persons employed as managers, servers, bartenders, doorpersons, or any other employee, agent or subcontractor with the responsibility for handling, serving, mixing or dispensing alcoholic beverages to obtain a server certification with proper training from a third party vendor approved by the City no later than three (3) days after commencement of his or her employment. The licensee or the employee of the licensee shall pay a fee as provided for by the third party vendor for such server certification.
- (b) The City may select one or more designated third party vendors approved for the issuance of server certifications. A list of designated vendors shall be kept by and made available to licensees by the code enforcement officer.
- (c) Any person who has been convicted of a violation of any law, ordinance or regulation governing the sale of alcoholic beverages, a violent crime or possession of illegal drugs in the three (3) years immediately preceding the date of the certification shall not be eligible to receive a server certification.
- (d) Only those persons maintaining a valid server certification required herein shall be permitted by a

licensee to dispense, pour, mix or otherwise handle any alcoholic beverage on behalf of said licensee. Licensees found to be in violation of this section shall be subject to penalties as set forth in section 6-2.

- (e) All licensees shall maintain on the licensed premises a written log of all employees, a copy of a government issued photo identification of each employee and proof of the server certification required for each employee. Upon the request of a City of Monroe police officer, the city marshal or code enforcement officer, the licensee or manager on duty must present a manifest indicating employees on duty required to hold such certification. Such records and manifests may also be kept by a third party vendor who shall provide access to the server certifications to the City upon request.
- (f) All persons required to maintain server certification under this section shall keep proof of the same on their person at all times while working in any licensed establishment and shall display the same upon the request of any police officer or code enforcement official of the City.
- (g) Any person required to maintain server certification under this section who is cited for a violation of this chapter or any state law governing dispensing of alcohol and who either enters a plea of guilty or nolo contendere or is convicted of such violation shall no longer be eligible for server certification for a period of three (3) years from the date of said plea or conviction.

**Sec. 6-33. - Open area and patio sales.**

- (a) Alcoholic beverage sales can be made by a licensed on-premises consumption establishment in a patio/open area type environment if the establishment has been approved to do so by the code enforcement officer.
- (b) The patio/open area shall be enclosed by some structure or stanchions providing for public ingress/egress only through the main licensed premises. The purpose of this requirement is to prevent a customer from leaving the outside sales area with an open drink without the licensee's knowledge.
- (c) The height of such structure shall be a minimum of three (3) feet above ground level. It does not have to be solid nor does it have to restrict visibility into or out of the patio/open sales area. It must be permitted and approved by the code enforcement officer or his designee.
- (d) The only exit from this type area is to be through the licensed establishment's main premises and through an approved fire exit, not for general public use unless an emergency exists.
- (e) If a licensee desires a patio/open sales area inside an existing structure, plans will be reviewed and approved on an individual basis by the code enforcement officer. Interior type patio/open sales areas must also meet the requirements of the City's development and fire codes.
- (f) Nothing contained in this section shall prohibit a hotel or motel with an on the premises consumption license from making sales and allowing consumption of alcoholic beverages in ballrooms, meeting rooms, reception rooms, or patio areas of such hotel or motel, provided such functions are catered in connection with a meeting, conference, convention or similar type gathering at

such hotel or motel. "Patio areas," as that term is used in this subsection, do not have to conform to the standards in this section.

**Sec. 6-34. - No consumption outside premises.**

- (a) Except as otherwise permitted in this chapter, it is prohibited for customers to leave a licensed premises with open alcoholic beverages, and it is the licensee's responsibility to ensure that no open beverages are sold and carried out. However, nothing in this section shall be construed to prohibit the carrying out of alcoholic beverages for consumption at a publicly owned or privately owned golf course.
- (b) Except as otherwise permitted in this chapter, it is prohibited for customers to gather outside an alcoholic beverage establishment and consume alcoholic beverages.
- (c) Except as otherwise permitted in this chapter, it is prohibited for the manager or any employee to allow persons to gather outside an alcoholic beverage establishment and consume alcoholic beverages.
- (d) Notwithstanding any other contrary provision of law, any eating establishment which is licensed to sell alcoholic beverages for consumption on the premises may permit a patron to remove one unsealed bottle of wine per patron for consumption off premises, if the patron has purchased a meal and consumed a portion of the bottle of wine which has been purchased on the premises with such meal. A partially consumed bottle of wine that is to be removed from the premises must be securely resealed by the licensee or its employees before removal from the premises. The partially consumed bottle

of wine shall be placed in a bag or other container that is secured in such a manner that it is visibly apparent if the container has been subsequently opened or tampered with, and a dated receipt for the bottle of wine and meal shall be provided by the licensee and attached to the container. If transported in a motor vehicle, the container with the resealed bottle of wine shall be placed in a locked glove compartment, a locked trunk, or the area behind the last upright seat of a motor vehicle that is not equipped with a trunk.

**Sec. 6-35. - Specifications of premises.**

No alcoholic beverage license shall be issued to any person unless the building in which the business will be located is complete and detailed plans of the building and outside premises are attached to the application, or unless proposed plans and specifications and a building permit of a proposed building to be built are attached to the application. The completed building or the proposed building shall comply with ordinances of the City, regulations of the state revenue commissioner and the State. The proposed building shall also be subject to final inspection and approval when completed by the code enforcement officer and the fire department. Each building in which the business will be located shall contain sufficient lighting so that the building itself and the premises on all sides of the building are readily visible at all times from the front of the street on which the building is located so as to reveal all of the outside premises of such building. Each applicant for an alcoholic beverage license shall attach to the application evidence of ownership of the building or proposed building, or a copy of the lease if the applicant is leasing the building. All premises for which an alcoholic beverage license shall be issued shall afford therein adequate sanitary and accessible toilet

facilities available for use by the public and shall be adequately illuminated so that all hallways, passage ways and open areas may be clearly seen by the customers therein.

**Sec. 6-36. - Monroe Historic Downtown Entertainment District.**

(a) The provisions of this section are intended to set forth certain exceptions and provisions applicable only to licensees whose establishments are located within the Monroe Historic Downtown Entertainment District (as hereinafter defined) holding licenses to sell alcoholic beverages for consumption on the premises. Except as specifically set forth in this section to the contrary, all such licensees remain subject to all other provisions of this chapter.

(b) ~~As used in this chapter, the term "Monroe Historic Downtown Entertainment District" shall be defined as: All that area of public space, streets, sidewalks, open areas, and all parcels and tracts of real property in the area of the City located in the currently existing boundaries of the Downtown Development Authority and bound as follows: on the North by East and West Marable Streets, on the South by 2<sup>nd</sup> and Mill Streets, on the West by Jackson Street, and on the East by Madison Avenue, including all parcels and tracts of real property that have road frontage on or touch any of the aforementioned boundary roads. The code enforcement officer shall maintain an official map of the Monroe Historic Downtown Entertainment District in his office at all times.~~ As used in this chapter, the term "Monroe Historic Downtown Entertainment District" shall be defined as: All that area of public space, streets, sidewalks, open areas, and all parcels and tracts of real property in the area of the City bound as follows: on the North

~~by Bold Springs Avenue, on the South by Davis East Marable Street, on the South by Walker Street, on the West by Wayne Street, and on the East by Madison Avenue, and on the West by Wayne Street, including all parcels and tracts of real property that have road frontage on Wayne or touch any of the aforementioned boundary roads, also including all parcels that front on Broad Street between East Marable Street and Walker Street. The code enforcement officer shall maintain an official map of the Monroe Historic Downtown Entertainment District in his office at all times.~~

- (c) Outside consumption of alcoholic beverages by the drink shall be permitted within the Monroe Historic Downtown Entertainment District under the following conditions:
  - (1) Any licensee who desires to sell alcoholic beverages for outside consumption within the Monroe Historic Downtown Entertainment District must possess an alcoholic beverage license for on premises consumption in good standing with the City of Monroe and the State of Georgia.
  - (2) Any establishment licensed to sell alcoholic beverages by the drink for consumption on the premises is authorized to dispense alcoholic beverages in a clear plastic cup with the City’s approved logo and name imprinted thereon for consumption outside of the premises. Dispensing beer and/or wine in a can, bottle, or glass container for consumption outside in the designated area(s) is prohibited. Said clear plastic cups shall be purchased from the code enforcement officer or his designee

at prices established by the city administrator.

- (3) No establishment shall dispense to any person more than one (1) drink at a time for consumption outside of the premises within the Monroe Historic Downtown Entertainment District.
- (4) No container in which an alcoholic beverage is dispensed for consumption in the designated area(s) shall exceed twenty (20) fluid ounces in size.
- (5) No alcoholic beverages shall be sold and/or consumed outside and within the Monroe Historic Downtown Entertainment District except within the authorized hours of sale of the establishment where purchased.
- (6) Food must be served during any period of time that alcoholic beverages are served. A licensed establishment shall always maintain the correct ratio of food to alcoholic beverage sales.
- (d) Outside consumption of alcoholic beverages by the drink by residents living in the Monroe Historic Downtown Entertainment District shall be permitted within the Monroe Historic Downtown Entertainment District under the following conditions:
  - (1) Residents living in the Monroe Historic Downtown Entertainment District shall be permitted to purchase clear plastic cups with the City’s approved logo and name imprinted thereon for personal use and outside consumption of alcoholic beverages within the Monroe Historic Downtown Entertainment District.



- (2) Said clear plastic cups shall be purchased at prices established by the city administrator.
  - (3) No resident shall be in possession of more than one (1) drink contained in an approved clear plastic cup at any given time while partaking in outside consumption in the Monroe Historic Downtown Entertainment District.
  - (4) No resident shall be in possession of a drink contained in an approved clear plastic cup outside of the authorized hours of sale under this chapter within the Monroe Historic Downtown Entertainment District.
  - (5) All other rules of general applicability of this Section shall apply to residents of the Monroe Historic Downtown Entertainment District using clear plastic cups for personal use.
- (e) The following additional regulations shall apply to the Monroe Historic Downtown Entertainment District:
- (1) The possession of any open can, bottle, or glass container of alcoholic beverages for outside consumption within the Monroe Historic Downtown Entertainment District is prohibited.
  - (2) The possession of any container of alcoholic beverages for outside consumption within the Monroe Historic Downtown Entertainment District exceeding twenty (20) ounces is prohibited.
- (f) Nothing in this section shall relieve licensees from complying with all other provisions of this chapter and state law.
- Sec. 6-37. - Eligibility for issuance of a temporary special event license.**
- (a) A temporary license may be issued to any person, firm or corporation, for a period not to exceed three (3) days for any one (1) event for an approved special event. The person, firm or corporation must make application and pay the fee that may be required by this chapter and shall be required to comply with all the general ordinances and regulations for an on-premises consumption establishment with the exception of the full-service kitchen requirement. Said temporary licenses may be applied for and issued to any one (1) person, firm or corporation up to ten (10) times per calendar year. The applicant seeking a temporary license must also obtain a state-issued temporary special event permit. [Applicants seeking a temporary license need not be licensed as an alcoholic beverage caterer pursuant to Article XI of this chapter.](#)
  - (b) The special event must meet the following criterion prior to the issuance of a license to sell alcoholic beverages:
    - (1) The special event must receive approval from the city police department on crowd control and security measures.
    - (2) The special event must receive approval from the city department of transportation, traffic operations section, on traffic control measures.
    - (3) The location at which the special event is to take place must be properly zoned and approved by the code enforcement officer.
    - (4) The premises at which the special event is to take place must be approved by the code enforcement officer.
  - (c) At least one (1) employee or volunteer of the special event licensee, working the

special event in any position dispensing, selling, serving, taking orders or mixing alcoholic beverages shall be required to obtain a sever certification pursuant to section 6-32 for the special event.

- (d) The code enforcement officer or the chief of police or his designee may immediately revoke any temporary license for a special event if it is determined continued alcohol sales may endanger the health, welfare or safety of the public.
- (e) As a condition on the issuance of a temporary special event license, the licensee shall indemnify and hold the City harmless from any and all claims, demands or causes of action which may arise from activities associated with the special event.

**Sec. 6-38. - Solicitation prohibited.**

No retail consumption dealers licensed under this chapter shall require, permit, suffer, encourage, or induce any employee or person to solicit in the licensed premises for himself, or for any person other than the patron and guest of the patron, the purchase by the patron of any drink, whether alcoholic beverage or nonalcoholic beverage or money with which to purchase the beverage; nor shall any licensee pay a commission or any other compensation to any person frequenting his establishment or to his agent or manager to solicit for himself or for others, the purchase by the patron of any drink, whether alcoholic beverage or nonalcoholic beverage or money with which to purchase the beverage.

**Sec. 6-39. - Inspection of licensed establishments by the police department.**

Sworn officers of the police department and the code enforcement officer or his designee shall have the authority to inspect establishments licensed under this chapter

during the hours in which the premises are open for business. These inspections shall be made for the purpose of verifying compliance with the requirements of this chapter and state law. This section is not intended to limit the authority of the code enforcement officer or any other city officer to conduct inspections authorized by other provisions of this code.

**Sec. 6-40. - Establishment can be closed in cases of emergency.**

The mayor, code enforcement officer or the chief of police, or their designee, may immediately close an establishment licensed under this chapter in case of emergency, for the safety of the public or to investigate a crime, for a period of time not to exceed twenty-four (24) hours.

**Sec. 6-41. - Types of entertainment, attire and conduct prohibited.**

- (a) *Preamble and purpose.*
  - (1) Based upon the experiences of other counties and municipalities, including, but not limited to, Atlanta and Fulton County, Georgia; DeKalb County, Georgia; Gwinnett County, Georgia; Austin, Texas; Seattle and Renton, Washington; New York, New York; Los Angeles, California; and Ft. Lauderdale and Palm Beach, Florida, which experiences the city council believes are relevant to the problems faced by the City and based upon the evidence and testimony of the citizens and experts who have appeared before such bodies, the city council takes note of the notorious and self-evident conditions attendant to the commercial exploitation of human sexuality, which do not vary greatly

among generally comparable communities within our country.

(2) Moreover, it is the finding of the city council that public nudity and semi-nudity, under certain circumstances, particularly circumstances relating to the sale and consumption of alcoholic beverages in so-called "nude bars" or establishments offering so-called "nude entertainment" or "erotic entertainment" begets criminal behavior and tends to create undesirable community conditions. Among the acts of criminal behavior identified with nudity and alcohol are disorderly conduct, prostitution, and drug trafficking and use. Among the undesirable community conditions identified with nudity and alcohol are depression of property values in the surrounding neighborhoods, increased expenditure for and allocation of law enforcement personnel to preserve law and order, increased burden on the judicial system as a consequence of the criminal behavior hereinabove described, and acceleration of community blight by the concentration of such establishments in particular areas. Therefore, the limitation of nude or semi-nude conduct in establishments licensed to sell alcohol for consumption on the premises is in the public welfare and is a matter of governmental interest and concern to prevent the occurrence of criminal behavior and undesirable community conditions normally associated with establishments which serve alcohol and also allow and/or encourage nudity or semi-nudity.

(b) *Prohibited activities.* Any establishment licensed under the provisions of this chapter is prohibited from permitting or engaging in the following activities:

- (1) The employment or use of any person, in any capacity, in the sale or service of alcoholic beverages while such person is unclothed or in such attire, costume or clothing as to expose to view any portion of the female breast below the top of the areola or any portion of the pubic hair, anus, cleft of the buttocks, vulva or genitals;
- (2) Live entertainment which provides or features nude or semi-nude or erotic dancing, or the performance of obscene acts which simulate:
  - a. Sexual intercourse, masturbation, sodomy, bestiality, oral copulation, flagellation or any sexual acts which are prohibited by law;
  - b. The touching, caressing or fondling of the breast, buttock, anus or genitals; or
  - c. The displaying of the pubic hair, anus, vulva or genitals;
- (3) The showing of any film, still pictures, electronic reproduction or other visual reproductions depicting any of the acts described in subsection (b)(2) of this section, which are obscene under state law; or
- (4) The holding, promotion or allowance of any contest, promotion, special night or any other activity where patrons of the licensed establishment are encouraged or allowed to engage in

any of the above-prohibited conduct.

- (c) *Mainstream activity excluded.* Notwithstanding the prohibitions in subsection (b) of this section, nothing in this chapter shall or is intended to apply to theatrical or motion picture performance houses, museums, or the like where the consumption or service of alcohol is not a primary purpose or mainstream activity of such establishment.

**Secs. 6-42—6-80. - Reserved.**

**ARTICLE II. - RETAIL SALES OF DISTILLED SPIRITS FOR CONSUMPTION ON THE PREMISES**

**State Law reference—** Retail sales of distilled spirits by the drink, O.C.G.A. § 3-4-90 *et. seq.*

**Sec. 6-81. - Locations where permitted.**

No distilled spirits may be sold by the drink for consumption on the premises where sold except:

- (1) In eating establishments regularly serving prepared food, with a full service kitchen. A full service kitchen will consist of a three-compartment pot sink, a stove or grill permanently installed, and a refrigerator, all of which must be approved by the health and fire departments. Such eating establishment will regularly serve food every hour they are open and derive at least as much gross receipts annually from the sale of prepared meals or food as it derives from the sale of distilled spirits.
- (2) In indoor commercial recreation establishments.

- (3) In an indoor publicly owned civic and cultural center deriving at least seventy percent (70%) of its total annual gross sales from operational activities other than alcohol sales.
- (4) At a publicly or privately owned golf course.
- (5) In public stadiums, coliseums or auditoriums.
- (6) Otherwise as permitted in this chapter (*i.e.* private clubs, hotel-motel in room service, etc.).

**Sec. 6-82. - Investigative and administrative costs.**

Each application for a license under this article shall be accompanied by a certified check for the full amount of the license fee, together with a separate certified check or cash in the amount of \$250.00 to defray investigative and administrative costs. If the applicant is denied a license, the deposit representing the license fee shall be refunded; but the \$250.00 cost paid for investigation and administrative costs shall be retained. However, any person applying for more than one (1) license shall pay only one (1) fee to defray investigative and administrative expenses, which fee shall be the largest of the investigative and administrative fees authorized under this chapter. Any applicant for a license under this article who has in existence at the time of making the new application an existing license under this article shall pay no investigative and administrative costs.

**Sec. 6-83. - Advertising in official gazette of county.**

A notice of each application to sell distilled spirits by consumption shall be advertised in the official gazette of the county, once a week for two (2) weeks

immediately preceding consideration of the application.

**Sec. 6-84. - Hours and days of sale.**

- (a) Distilled spirits shall not be sold for consumption on the premises except between the hours of 9:00 a.m. until 1:55 a.m. Monday through Saturday.
- (b) Distilled spirits shall not be sold for consumption at any time in violation of state law or any local ordinance or regulation or of any special order of the mayor and city council.
- (c) The sale of distilled spirits for consumption on the premises is permitted on Sundays from 11:00 a.m. until 12:00 midnight in the following establishments provided a Sunday sales license has been obtained:
  - (1) Any licensed establishment which derives at least fifty percent (50%) of its total annual gross sales from the sale of prepared meals or food in all of the combined retail outlets of the individual establishment where food is served;
  - (2) Any licensed establishment which derives at least fifty percent (50%) of its total annual gross income from the rental of rooms for overnight lodging;
  - (3) Any publicly owned civic and cultural center deriving at least seventy percent (70%) of its total annual gross sales operational activities other than alcohol sales; or
  - (4) A public stadium, coliseum or auditorium.
  - (5) A publicly or privately owned golf course.
  - (6) Otherwise as specifically permitted in this chapter.

- (d) Distilled spirits may be sold for consumption on the premises from 12:00 midnight to 1:55 a.m. on any Monday which is New Year's Day, January 1, of any year.

**Secs. 6-85—6-105. - Reserved.**

**ARTICLE III. - RETAIL SALES OF MALT BEVERAGES AND WINE FOR CONSUMPTION ON THE PREMISES**

**Sec. 6-106. - Type of retail establishment where permitted.**

No beer or wine shall be sold for consumption on the premises where sold except:

- (1) In eating establishments having a full service kitchen (a full service kitchen will consist of a three-compartment sink, a stove or grill permanently installed, and a refrigerator, all of which must be approved by the health and fire departments), prepared to serve food every hour they are open.
- (2) In indoor commercial recreation establishments.
- (3) In an indoor publicly owned civic and cultural center deriving at least seventy percent (70%) of its total annual gross sales from operational activities other than alcohol sales.
- (4) At a publicly or privately owned golf course.
- (5) At a public stadium, coliseum or auditorium.
- (6) At a business establishment holding an Amenities License pursuant to section 6-111.

(7) At a business establishment holding an on premises consumption license subject to and in compliance with the Volume/Sales Ratio requirement of the Monroe Historic Downtown Entertainment District as outlined in section 6-~~110~~110.

(8) Otherwise as permitted in this chapter (i.e. private clubs, hotel-motel in room service, etc.)

**Sec. 6-107. - Investigative and Administrative costs.**

Each application for a license under this article shall be accompanied by a certified check for the full amount of the license fee, together with a separate certified check or cash in the amount of \$250.00 to defray investigative and administrative costs. If the application is denied and the license refused, or if the applicant withdraws his application prior to its being issued, the license fee shall be refunded; but the \$250.00 costs paid for investigation and administration shall be retained. Any person applying for more than one (1) license shall pay only one (1) fee to defray investigative and administrative expenses, which fee shall be the largest of the investigative and administrative fees authorized under this chapter. Any applicant for a license under this article who has in existence at the time of making the new application an existing license under this article shall pay no investigative and administrative costs.

**Sec. 6-108. - Hours and days of sale.**

(a) Beer or wine shall not be sold for consumption on the premises except between the hours of 9:00 a.m. and 1:55 a.m. Monday through Saturday.

(b) No beer or wine shall be sold for consumption at any time in violation of

state law or any local ordinance or regulation or of any special order of the mayor and city council.

(c) The sale of beer or wine on the premises is permitted on Sundays from 11:00 a.m. until 12:00 midnight in the following establishments provided a Sunday sales license has been obtained:

(1) Any licensed establishment which derives at least fifty percent (50%) of its total annual gross sales from the sale of prepared meals or food in all of the combined retail outlets of the individual establishment where food is served;

(2) Any licensed establishment which derives at least fifty percent (50%) of its total annual gross income from the rental of rooms for overnight lodging;

(3) Any publicly owned civic and cultural center deriving at least seventy percent (70%) of its total annual gross sales from operational activities other than alcohol sales; or

(4) A public stadium, coliseum or auditorium.

(5) A publicly or privately owned golf course.

(6) Otherwise as permitted in this chapter.

(d) Beer and/or wine may be sold for consumption on the premises from 12:00 midnight to 1:55 a.m. on any Monday which is New Year's Day, January 1, of any year.

**Sec. 6-109. - Corkage services.**

(a) An eating establishment that possesses a valid license for the retail sale of beer or wine for consumption on premises may permit patrons to bring, possess and

consume bottles of wine that are owned by the patron and brought unopened onto the premises under the following conditions:

- (1) No more than Seven Hundred Fifty (750) milliliters of wine, per patron over the age of twenty-one (21), per meal, shall be permitted to be uncorked.
  - (2) Only patrons seated at tables or booths shall be permitted to consume wine that has been provided by the patron.
  - (3) Patron provided wine may only be consumed by individuals who order and are served a meal by the licensee.
  - (4) Every bottle of wine brought onto the premises by a patron must be opened by the licensee’s personnel.
  - (5) A patron may remove a partially consumed uncorked bottle of wine from the premises only if the requirements set forth in section 6-33(d) are met.
- (b) Eating establishments may at their discretion charge corkage fees for such services.

**Sec. 6-110. - Sales Volume Ratio for Select Businesses**

- (a) Any business required to pay a business occupation tax that does not otherwise meet the criteria of section 6-106(a1) and is located in the Monroe Historic Downtown Entertainment District, may obtain an on premises consumption license for malt beverages and wine subject to the following conditions:
  - 1. The sale of alcoholic beverages shall be clearly incidental to the primary business conducted on the premises.

- 2. On Premises consumption licensees shall maintain at least sixty percent (60%) of their business volume from the sale of other merchandise or services, not including alcoholic beverages.
  - 3. No alcoholic beverages shall be served on Sunday.
- (b) To qualify for such license, a retail business establishment must be open to the public for business a minimum of thirty-two (32) hours per week.

**Sec. 6-111. - Amenity License**

(a) A non-eating establishment that offers beer or wine as an act of hospitality, where it is clearly a secondary function of the business, shall be eligible to apply for a beer or wine amenity permit. Eating establishments shall not be eligible for a beer or wine amenity permit.

(b) An amenity permit shall allow the permit holder to offer beer or wine as an act of hospitality and shall not be part of the core operations of such establishments.

(c) The initial amenity permit application shall include a background check. A \$200.00 administrative fee shall be charged to cover this administrative process.

**Secs. 6-112—6-135. - Reserved.**

**ARTICLE IV. - RESERVED**

**Secs. 6-136 – 6-300. – Reserved.**

**ARTICLE V. - RETAIL PACKAGE SALES OF MALT BEVERAGES AND WINE**



**State Law reference—** License requirements, O.C.G.A. §§ 3-5-42, 3-6-40.

**Sec. 6-301. - Type of retail establishment where permitted.**

No beer or wine shall be sold at retail except in establishments maintaining at least fifty percent (50%) of the floor space and storage area in a manner which is devoted principally to the retail sale of products that are not alcoholic beverages and located in zoning districts in which these establishments are permitted as a conforming use or in districts where an existing establishment exists as a nonconforming use.

**Sec. 6-302. - Hours and days of sale.**

- (a) Retail package licensees shall not engage in the sale of beer or wine except between the hours of 7:00 a.m. and 12:00 midnight Monday through Saturday and 12:30 p.m. and 11:30 p.m. on Sunday.
- (b) Retail package beer or wine shall not be sold at any time in violation of any state law or local ordinance or regulations or of any special order of the mayor and city council.

**Sec. 6-303. - Use of tags or labels to indicate prices.**

Retailers shall indicate plainly by tags or labels on the bottles or containers or on the shelf immediately below where the containers are placed the prices of all beer and wine exposed or offered for sale.

**Sec. 6-304. - Quantity sale requirements.**

Single cans or bottles or other properly packaged containers of alcoholic beverages may be sold.

**Sec. 6-305. - Investigative and Administrative costs.**

Each application for a license under this article shall be accompanied by a certified check for the full amount of the license fee, together with a separate certified check or cash in the amount of \$250.00 to defray investigative and administrative costs. If the application is denied and the license refused, or if the applicant withdraws his application prior to its being issued, the license fee shall be refunded; but the \$250.00 cost paid for investigation and administration shall be retained. However, any person applying for more than one (1) license shall pay only one (1) fee to defray investigative and administrative expenses, which fee shall be the largest of the investigative and administrative fees authorized under this chapter. As to any applicant for a license under this article who has in existence at the time of making the new application an existing license under this article, there shall be no investigative and administrative fee.

**Sec. 6-306. - Growler sales.**

Licensees holding a retail beer and wine package license pursuant to this article may fill growlers with malt beverages or wine at the licensed location subject to the following requirements:

- (1) At least seventy percent (70%) of the licensee's total gross alcohol sales are from packaged sale of malt beverages or wine and the licensee's premises have a minimum of four hundred (400) square feet of floor space dedicated to the display of packaged malt beverages or wine offered for sale.
- (2) A growler shall not exceed sixty-four (64) ounces. Growlers may only be filled from kegs or barrels procured by the licensee from a duly licensed wholesaler.

- (3) Only professionally sanitized and sealed growlers may be filled and made available for retail sale.
- (4) Each growler must be securely sealed and removed from the premises in its original sealed condition.
- (5) Samples of tap malt beverages or wine may be made available. No individual shall be allowed to sample more than a total of twenty-four (24) ounces which shall be comprised of at least four (4) different varieties of malt beverages or wine.
- (6) A licensee may charge a fee for samples of tap malt beverages or wine.

**Secs. 6-307-330. - Reserved.**

**ARTICLE VI. - PRIVATE CLUBS**

**State Law reference**— Sale of distilled spirits by private clubs, O.C.G.A. § 3-7-1 *et seq.*

**Sec. 6-331. - Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Fixed salary* means the amount of compensation paid any member, officer, agent, or employee of a bona fide private club as may be fixed for him by its members at a prior annual meeting or by the governing body out of the general revenue of the club and shall not include a commission on any profits from the sale of alcoholic beverages. For the purpose of this definition, tips or gratuities which are added to the bills under club regulation shall not be considered as profits from the sale of alcoholic beverages.

*Private club* means any nonprofit association organized under the laws of this state which:

- (1) Has been in existence at least one (1) year prior to the filing of its application for a license to be issued pursuant to this article;
- (2) Has at least seventy-five (75) regular dues-paying members;
- (3) Owns, hires or leases a building or space within a building for the reasonable use of its members with:
  - a. Suitable kitchen and dining room space and equipment;
  - b. A sufficient number of employees for cooking, preparing and serving meals for its members and guests; and
- (4) Has no member, officer, agent or employee directly or indirectly receiving, in the form of salary or other compensation, any profits from the sale of alcoholic beverages beyond a fixed salary.

*Sports club* means an association or corporation organized and existing under the laws of the state, organized and operated primarily to provide a location for the patrons thereof to engage in sporting events. To qualify for an alcoholic beverage consumption on-premise license, a sports club must have been actively in operation within the city at least two (2) years prior to an application for license under this chapter; provided, however, the two-year operational requirement shall not apply to golf club associations or golf club corporations where the selling or the serving of alcoholic beverages is to take place on the golf course premises. A sports club organized or operated primarily for serving of alcoholic beverages shall not qualify for licensing under this article, and accordingly shall not be permitted

to serve alcoholic beverages at any time. Unless otherwise indicated, a sports club licensee shall comply with all other requirements imposed upon retail consumption dealers.

**Sec. 6-332. - Regulation of sale of alcoholic beverages.**

Private clubs or sports clubs may sell and dispense alcoholic beverages upon compliance with all applicable ordinances and regulations of the City governing the sale of such beverages and upon payment of such license fees and taxes as may be required by this chapter.

**Sec. 6-333. - Certain organizations exempt from food establishment requirements.**

Veterans' organizations, fraternal organizations, and other nonprofit organizations currently having tax exempt status under either the United States Internal Revenue Code or the state income tax law shall not be required to operate a food establishment serving prepared food. However, any such organization selling or dispensing alcoholic beverages shall be subject to all ordinance regulations dealing with general licensing and on-premise consumption establishments under this chapter.

**Sec. 6-334. - Investigative and administrative costs.**

Each application for a license under this article shall be accompanied by a certified check for the full amount of the license fee, together with a separate certified check or cash in the amount of \$250.00 to defray investigative and administrative costs. If the application is denied and the license refused, the deposit representing the license fee shall be refunded; but the \$250.00 cost paid for investigation and administration shall be retained. However, any person applying for

more than one (1) license shall pay only one (1) fee to defray investigative and administrative expenses, which fee shall be the largest of the investigative and administrative fees authorized under this chapter. Any applicant for a license under this article who has in existence at the time of making the new application an existing license under this article shall pay no investigative and administrative costs.

**Sec. 6-335. - Hours and days of sale.**

- (a) No alcoholic beverages shall be sold for consumption on the premises of private clubs except between the hours of 9:00 a.m. and 1:55 a.m. Monday through Saturday.
- (b) Alcoholic beverages shall not be sold for consumption at any time in violation of any state law or local ordinance or regulation or of any special order of the mayor and city council.
- (c) The sale of alcoholic beverages for consumption on the premises is permitted on Sundays from 11:00 a.m. until 12:00 midnight in a private club or sports club provided a Sunday sales license has been obtained.
- (d) Alcoholic beverages may be sold for consumption on the premises from 12:00 midnight to 1:55 a.m. on any Monday which is New Year's Day, January 1, of any year.

**Secs. 6-336—6-350. - Reserved.**

**ARTICLE VII. SPECIAL EVENT VENUES**

**Sec. 6-351. – Preamble and Purpose.**

The City recognizes the valuable economic impact of special events facilities being located throughout the city's downtown and historic districts. The distribution and consumption of alcoholic beverages at special events facilities is attendant with the normal and customary types of events held at such facilities, i.e., weddings, meetings, banquets, catered events, parties or similar gatherings. To encourage such economic impact of these facilities while ensuring the safety, health and general welfare of the public, special events facilities must obtain a license to sell alcoholic beverages at said facilities and must also register with the City annually for operating a special events facility.

**Sec. 6-352. – Sale without a license prohibited.**

Any special events facility that wishes to sell alcoholic beverages for consumption on premises shall be required to first obtain an appropriate state license as well as a City license pursuant to articles II and III of this chapter and comply with all other rules and regulations contained herein. Any sale of alcoholic beverages without said licensure is strictly prohibited.

**Sec. 6-353. – Registration required.**

Any special events facility that does not sell alcoholic beverages for consumption on premises but that allows alcoholic beverages to be consumed at said facility by private guests attending a private event must first register with the City on forms prepared by the code enforcement officer and pay an annual registration fee of \$300.00 per facility. Said registration fee shall be paid upon initial registration and annually by February 1 of each calendar year.

**Sec. 6-354. – Investigative and administrative costs.**

Each application seeking a license to sell alcoholic beverages or seeking registration of a special events facility as required herein shall be accompanied by a certified check for the full amount of the license or registration fee, together with a separate certified check or cash in the amount of \$250.00 to defray investigative and administrative costs. If the application is denied and the license refused, the deposit representing the license fee shall be refunded; but the \$250.00 cost paid for investigation and administration shall be retained. However, any person applying for more than one (1) license shall pay only one (1) fee to defray investigative and administrative expenses, which fee shall be the largest of the investigative and administrative fees authorized under this chapter. Any applicant for a license or registration under this article who has in existence at the time of making the new application an existing license or active registration under this article shall pay no investigative and administrative costs.

**Sec. 6-355. – Alcoholic beverages must be purchased from retailer.**

Any alcoholic beverage consumed at a special events facility by private guests attending a private event must be purchased from a package retailer authorized to sell said beverages for off premise consumption.

**Sec. 6-356. – Licensed Alcoholic Beverage Caterer Pouring.**

A licensed ~~alcoholic beverage caterer~~Alcoholic Beverage Caterer, licensed by the state pursuant to O.C.G.A. § 3-11-1, *et seq.* may distribute and sell alcoholic beverages at a special events facility in the City so long as the licensed ~~alcoholic~~

~~beverage caterer~~Alcoholic Beverage Caterer complies with all requirements of O.C.G.A. § 3-11-1, *et seq.* and the special events facility has first registered with the City pursuant to section 6-353 hereinabove.

**Sec. 6-357. – Facility must be approved.**

A special events facility must first be approved by the code enforcement officer and the City fire department prior to conducting operations as a special events facility.

**Sec. 6-358. – Timing of Sales or Consumption.**

All sales of alcoholic beverages or consumption of alcoholic beverages at special events facilities shall comply in all respects to the time restrictions found in sections 6-84 and 6-108 herein.

**Secs. 6-359—6-400. - Reserved.**

**ARTICLE VIII. - HOTEL-MOTEL IN-ROOM SERVICE**

**State Law reference—** In-room sales by hotels and motels, O.C.G.A. § 3-9-10 *et seq.*

**Sec. 6-401. - License.**

- (a) Any hotel as defined herein may provide in-room service of ~~alcoholic~~malt beverages and wine after obtaining a license for the same in accordance with the terms of this article.
- (b) The sale of ~~alcoholic~~malt beverages and wine by in-room service shall be subject to all restrictions and limitations imposed by this chapter, and shall be authorized only on such days and only

during such hours as the sale of alcoholic beverages is otherwise authorized.

**Sec. 6-402 – In-Room Service.**

- (a) For purposes of this chapter, "in-room service" consists of:
  - (1) The delivery of ~~alcoholic~~malt beverages and wine in unbroken packages by an employee of the hotel to a registered guest's room when such ~~alcoholic~~beverages have been ordered by the guest and when the guest shall be billed for the cost of such ~~alcoholic~~beverages at the time of delivery and when the sale of such ~~alcoholic~~beverages is completed at the time of delivery or,
  - (2) The provision of a cabinet, refrigerator, mini-bar or other facility located in a hotel's guest room which contains ~~alcoholic~~malt beverages or wine and which is accessible only to the guest and for which the sale of ~~alcoholic~~malt beverages or wine contained therein is final at the time requested except for a credit which may be given to the guest for any unused portion.
- (b) In order to be eligible for an in-room service license, a hotel must:
  - (1) Be used and held out to the public as a place where sleeping accommodations are offered to guests for adequate pay, and meet other standards and conditions of a "hotel" as defined in this article; and;
  - (2) Contain four (4) or more separate and distinct rooms used for the sleeping accommodations of guests.
- (c) A hotel may consist of a single building or may consist of two (2) or more

buildings located on the same premises and used in connection with the hotel operation.

- (d) A facility which is styled as a motel, motor lodge, inn, bed and breakfast or other similar appellation may be licensed as a hotel if it meets the requirements of this article.

**Sec. 6-403. – Operation of Lounge, Restaurant or Supper Club.**

A hotel may grant permission for the operation of a lounge, restaurant, or supper club on its premises; such an operation may be granted an on premises consumption license pursuant to articles II or III herein if it meets the other applicable requirements of said articles and this chapter.

**Sec. 6-404. - Investigative and administrative costs.**

Each application for a license under this article shall be accompanied by a certified check for the full amount of the license fee, together with a separate certified check or cash in the amount of \$250.00 to defray investigative and administrative costs. If the application is denied and the license refused, the deposit representing the license fee shall be refunded; but the \$250.00 cost paid for investigation and administration shall be retained. However, any person applying for more than one (1) license shall pay only one (1) fee to defray investigative and administrative expenses, which fee shall be the largest of the investigative and administrative fees authorized under this chapter. Any applicant for a license under this article who has in existence at the time of making the new application an existing license under this article shall pay no investigative and administrative costs.

**Sec. 6-405. – General Provisions.**

All alcoholic beverages sold pursuant to this article shall be purchased from a licensed

wholesale dealer and shall be subject to all taxes imposed under chapter 90 of this Code, including the excise tax on the retail sale by the drink of alcoholic beverages containing distilled spirits.

**Secs. 6-406—6-420. - Reserved.**

**ARTICLE IX. – BREWPUBS, BREWERIES AND DISTILLERIES**

**State Law reference—** Limited exception, cocktail rooms; O.C.G.A. § 3-4-24.2; limited exception, malt beverage taprooms, O.C.G.A. § 3-5-24.1.

**Sec. 6-421. - License Required.**

No person shall be permitted to operate a brewpub, brewery, micro-brewery, distillery or micro-distillery without first obtaining a license from the state and the City pursuant to this chapter.

**Sec. 6-422. – Investigative and Administrative Costs.**

Each application for a license under this article shall be accompanied by a certified check for the full amount of the license fee, together with a separate certified check or cash in the amount of \$250.00 to defray investigative and administrative costs. If the application is denied and the license refused, the deposit representing the license fee shall be refunded; but the \$250.00 cost paid for investigation and administration shall be retained. However, any person applying for more than one (1) license shall pay only one (1) fee to defray investigative and administrative expenses, which fee shall be the largest of the investigative and administrative fees authorized under this

chapter. Any applicant for a license under this article who has in existence at the time of making the new application an existing license under this article shall pay no investigative and administrative costs.

**Sec. 6-423. – Brewpubs.**

- (a) No individual shall be permitted to own or operate a brewpub without first obtaining a proper brewpub license from the City. Each brewpub licensee shall comply with all other applicable state and local license requirements.
- (b) A brewpub license authorizes the holder of such license to:
  - (1) Manufacture on the licensed premises not more than ten thousand (10,000) barrels of malt beverage in a calendar year solely for retail sale.
  - (2) Operate an eating establishment that shall be the sole retail outlet for such malt beverage and may offer for sale for consumption on premises any other alcoholic beverages produced by other manufacturers which are authorized for retail sale under this chapter, provided that such alcoholic beverages are purchased from a licensed wholesale dealer and, provided further, in addition to malt beverages manufactured on the premises, each brew pub licensee shall offer for sale commercially available canned or bottled malt beverages purchased from a licensed wholesale dealer.
  - (3) Sell up to a maximum of five thousand (5,000) barrels annually

of such malt beverage to licensed wholesale dealers. Under no circumstances shall such malt beverages be sold by a brewpub licensee to any person holding a retail consumption dealer’s license or a retailer’s license for the purpose of resale.

- (4) Sell malt beverages manufactured on the premises by the package at retail for consumption off the premises.
- (c) Possession of a brewpub license shall not prevent the holder of such license from obtaining any other license available under this chapter for the same premises.
- (d) A brewpub licensee shall pay all state and local license fees and excise taxes applicable to individuals licensed under this chapter as manufacturers, retailers and, where applicable, wholesale dealers.
- (e) Except as set forth in this section, a brewpub licensee shall be subject to all other provisions of this chapter.

**Sec. 6-424. – Breweries.**

- (a) No individual shall be permitted to own or operate a brewery without first obtaining a proper brewery license from the City. Each brewery license shall comply with all other applicable state and local license requirements.
- (b) A licensed brewery is authorized to manufacture malt beverages for wholesale sale primarily to wholesale dealers.
- (c) A licensed brewery shall comply with O.C.G.A. § 3-5-24.1 relating to the

limited sale of malt beverages to the public for onsite consumption or offsite package sales and may sell on all days and at all times that sales of malt beverages by retailers are lawful within the City.

- (d) A brewery licensee shall pay all state and local license fees and excise taxes applicable to individuals licensed under this chapter as manufacturers, retailers and, where applicable, wholesale dealers.
- (e) Breweries shall not be permitted within the boundaries of the Downtown Development Authority of the City of Monroe or any Historic District of the City of Monroe.
- (f) Except as set forth in this section, a brewery licensee shall be subject to all other provisions of this chapter.

**Sec. 6-425. – Distilleries.**

- (a) No individual shall be permitted to own or operate a distillery without first obtaining a proper distillery license from the City. Each distillery licensee shall comply with all other applicable state and local license requirements.
- (b) A licensed distillery is authorized to manufacture distilled spirits for sale primarily to wholesale dealers.
- (c) A licensed distillery shall comply with O.C.G.A. § 3-4-24.2 relating to the limited sale of distilled spirits to the public for onsite consumption and may sell on all days and at times that sales of distilled spirits by retailers are lawful within the City.
- (d) A distillery licensed under this chapter shall pay all state and local license fees

and excise taxes applicable to individuals licensed under this chapter as manufacturers, retailers and, where applicable, wholesale dealers.

- (e) Distilleries shall not be permitted within the boundaries of the Downtown Development Authority of the City of Monroe or any Historic District of the City of Monroe.
- (f) Except as set forth in this section, a distillery licensee shall be subject to all other provisions of this chapter.

**Sec. 6-426. – Micro-Breweries.**

- (a) No individual shall be permitted to own or operate a micro-brewery without first obtaining a proper micro-brewery license from the City. Each micro-brewery shall comply with all other applicable state and local license requirements.
- (b) A licensed micro-brewery is authorized to manufacture malt beverages for sale primarily to wholesale dealers.
- (c) A licensed micro-brewery shall comply with O.C.G.A. § 3-5-24.1 relating to the limited sale of malt beverages to the public for onsite consumption or offsite package sales and may sell on all days and at all times that sales of malt beverages by retailers are lawful within the City.
- (d) A micro-brewery licensee shall pay all state and local license fees and excise taxes applicable to individuals licensed under this chapter as manufacturers, retailers and, where applicable, wholesale dealers.



(e) Except as set forth in this section, a micro-brewery licensee shall be subject to all other provisions of this chapter.

**Sec. 6-427. - Micro-Distilleries.**

- (a) No individual shall be permitted to own or operate a micro-distillery without first obtaining a proper micro-distillery license from the City. Each micro-distillery licensee shall comply with all other applicable state and local license requirements.
- (b) A licensed micro-distillery is authorized to manufacture distilled spirits for sale primarily to wholesale dealers.
- (c) A licensed micro-distillery shall comply with O.C.G.A. § 3-4-24.2 relating to the limited sale of distilled spirits to the public for onsite consumption and may sell at all times that sales of distilled spirits by retailers are lawful within the City.
- (d) A micro-distillery licensee shall pay all state and local license fees and excise taxes applicable to individuals licensed under this chapter as manufacturers, retailers and, where applicable, wholesale dealers.
- (e) Except as set forth in this section, a micro-distillery licensee shall be subject to all other provisions of this chapter.

**Secs. 6-428—6-600. - Reserved.**

**ARTICLE X. - WHOLESALERS**

**Sec. 6-601. - Special provisions applicable to wholesale purchases.**

- (a) Any person desiring to sell at wholesale any alcoholic beverages in the City shall make application to the code enforcement officer for a license to do so, which application shall be in writing on the prescribed forms, and pay any license fee as set by this chapter.
- (b) No person who has any direct financial interest in any license for the retail sale of any alcoholic beverages in the City shall be allowed to have any interest or ownership in any wholesale alcoholic beverage license issued by the city.
- (c) No retailer shall purchase any alcoholic beverage from any person other than a wholesaler licensed under this article. No wholesaler shall sell any alcoholic beverage to any person other than a retailer licensed under this chapter; provided, however, that this section shall not prohibit the purchase by one retailer of another retailer's entire stock in a bona fide purchase of an ongoing business.
- (d) No alcoholic beverage shall be delivered to any retail sales outlet in the City except by a duly licensed wholesaler. The name of the wholesale distributor shall be clearly marked on the delivery vehicle.

**Sec. 6-602. - Hours and days of sale.**

Wholesalers shall not engage in the wholesale sale of alcoholic beverages except between the hours of 7:00 a.m. and 6:00 p.m. Monday through Saturday. There shall be no wholesale sales of alcoholic beverages on Sunday.

**Sec. 6-603. - Audit and penalties.**

- (a) If the code enforcement officer deems it necessary to conduct an audit of the records and books of the wholesale

licensee, he shall notify the licensee of the date, time and place of the audit.

**Secs. 6-604—6-700. - Reserved.**

**ARTICLE XI. – ALCOHOLIC BEVERAGE CATERERS**

**Sec. 6-701. - Definitions.**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Alcoholic beverage caterer means any person licensed for the sale of alcoholic beverages by the State of Georgia and who possesses a license by a local government in the State of Georgia authorizing such person to sell and dispense alcoholic beverages by the drink in connection with an authorized catered function.

Authorized catered function means an event at a location not otherwise licensed for consumption of alcoholic beverages by the drink at which alcoholic beverages are furnished, served, sold and dispensed to persons present at the event, by the drink, pursuant to a permit obtained under this section.

**Sec. 6-702. – License Requirements and Restrictions.**

An Alcoholic Beverage Caterer, after properly obtaining a license to do so, may engage in the service and ~~sell~~sale of malt beverages, wine or spiritous liquors by the drink at authorized catered functions as follows:

- (a) Licenses may be obtained for the purposes of selling or dispensing alcoholic beverages by the drink on premises on which authorized catered functions are to be held.
- (b) Such license may be obtained only by those persons, firms, or corporations with a valid local beverage alcohol license and a valid state retail dealer license.
- (c) Such licenses shall only authorize the Alcoholic Beverage Caterer to sell those alcoholic beverages for which he or she is licensed.
- (d) Before a licensed Alcoholic Beverage Caterer may sell, serve or dispense alcoholic beverages at any authorized catered function, such Alcoholic Beverage Caterer shall obtain an event permit from the City at least ten (10) business days prior to the event.
- (e) The application for an event permit shall include the name of the licensed Alcoholic Beverage Caterer, the Alcoholic Beverage Caterer’s license number, and the date, address and time of the event.
- (f) No event permit fee shall be charged for the Alcoholic Beverage Caterers licensed by the City.
- (g) For Alcoholic Beverage Caterers licensed by jurisdictions other than the City, a permit fee of \$250.00 per event shall be charged.
- (h) The event permit shall be good for the specific event at the specific address and times set forth in the application.
- (i) The event permit and a copy of the Alcoholic Beverage Caterer’s state and local licenses shall be kept in the vehicle used to transport alcoholic beverages to the event at all times during which the event permit is in effect.
- (j) Caterers licensed by the City or any other jurisdiction shall maintain

records of alcoholic beverages transported for each event as may be required by state law.

**Sec. 6-703. – Age Restrictions.**

No licensed Alcoholic Beverage Caterer shall employ any person under twenty-one (21) years of age to dispense, serve, sell or handle alcoholic beverages at authorized catered functions.

**Sec. 6-704. – Excise Taxes.**

Excise taxes are imposed upon Alcoholic Beverage Caterers and shall be paid as required by this chapter and Georgia law.

**Sec. 6-705. – State Law Compliance.**

The licensed Alcoholic Beverage Caterer shall comply with all provisions set forth in this chapter and shall be subject to the restrictions found in O.C.G.A. § 3-11-4.

**Sec. 6-706. – Investigative and administrative costs.**

Each application seeking a license to sell alcoholic beverages as an Alcoholic Beverage Caterer shall be accompanied by a certified check for the full amount of the license or registration fee, together with a separate certified check or cash in the amount of \$250.00 to defray investigative and administrative costs. If the application is denied and the license refused, the deposit representing the license fee shall be refunded; but the \$250.00 cost paid for investigation and administration shall be retained. However, any person applying for more than one (1) license shall pay only one (1) fee to defray investigative and administrative expenses, which fee shall be the largest of the

investigative and administrative fees authorized under this chapter. Any applicant for a license or registration under this article who has in existence at the time of making the new application an existing license or active registration under this article shall pay no investigative and administrative costs.

**Sec. 6-707. – Timing of Sales or Consumption.**

All sales of alcoholic beverages or consumption of alcoholic beverages at authorized catered events shall comply in all respects to the time restrictions found in sections 6-84 and 6-108 herein.

**Secs. 6-708—6-730. - Reserved.**

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Files\PLR\Civ of Monroe - 05.24.2020 - Alcohol Ordinance - rewrite\Draft\update\2020.02.10-D1304.38 Alcohol Ord-FINAL-updated-JSG2020-updates DRAFT 1.docx



From: Beth Thompson, Finance Director

Department: Finance

Date: 8/4/2020

Description: 2020 Tax Levy

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Budget Account/Project Name: n/a

Funding Source: n/a

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**Recommendation:**

Approve the 2020 millage rate as presented on form PT-38 and execute all necessary documentation for the 2020 tax levy for a total millage rate of 7.588 mills.

**Background:**

The 2020 tax digest from the County shows an increase of 7.29% if the millage rate was left unchanged from 2019. This would qualify as a tax increase due to inflationary growth (reassessments) in the digest. Instead, it is recommended by staff to adopt the full rollback rate of 7.588 mills for 2020. This will give the City a prospective 4.35% increase coming from new growth in the digest, which translates to \$143,275 more than 2019 at 100% collections.

The net maintenance & operations millage rate is 7.588 mills and bond millage rate 0.00, giving a total millage rate of 7.588. This is 0.214 mills less than 2019.

The five year history of the digest with current year's digest and levy were properly advertised in the City's legal organ on July 26, 2020. Property taxes will be collected by the Walton County Tax Commissioner's office.

**Attachment(s):**

Form PT-32 (rollback form)

Form PT-38

Current Levy and Five Year History of Digest

## NOTICE

The City of Monroe does hereby announce that the millage rate will be set at a meeting to be held at City Hall located at 215 N. Broad Street, Monroe, GA on August 4, 2020 at 6:00 P.M. and pursuant to the requirements of O.C.G.A. Section 48-5-32 does hereby publish the following presentation of the current year's tax digest and levy, along with the history of the tax digest and levy for the past five years.

### CURRENT 2019 TAX DIGEST AND 5 YEAR HISTORY OF LEVY

CITY WIDE	2015	2016	2017	2018	2019	2020
Real & Personal	343,780,901	378,851,404	420,795,985	435,676,831	445,203,942	492,435,185
Motor Vehicles	11,125,680	8,422,990	6,318,190	4,686,440	3,885,620	3,217,420
Mobile Homes	803,060	793,130	772,850	765,328	796,580	1,082,670
Timber - 100%			23,124	67,463	25,686	117,627
Heavy Duty Equipment			18,868		0	0
Gross Digest	355,709,641	388,067,524	427,929,017	441,196,062	449,911,828	496,852,902
Less M& O Exemptions	13,888,756	21,630,049	31,688,869	22,627,411	27,839,611	43,995,439
Net M & O Digest	341,820,885	366,437,475	396,240,148	418,568,651	422,072,217	452,857,463
State Forest Land Assistance Grant Value	0					
Adjusted Net M&O Digest	341,820,885	366,437,475	396,240,148	418,568,651	422,072,217	452,857,463
Gross M&O Millage	10.690	10.056	9.393	9.373	10.265	12.303
Less Rollbacks	4.956	4.474	3.975	4.075	4.444	4.715
Net M&O Millage	5.734	5.582	5.418	5.298	5.821	7.588
Bond Millage	2.381	2.220	2.003	1.979	1.981	0.000
Total Millage Rate	8.115	7.802	7.421	7.277	7.802	7.588
Total City Taxes Levied	\$2,773,876	\$2,858,945	\$2,940,498	\$3,045,924	\$3,293,007	\$3,436,282
Net Taxes \$ Increase		\$85,069	\$81,553	\$105,426	\$247,083	\$143,275
Net Taxes % Increase		3.07%	2.85%	3.59%	8.11%	4.35%

**PT-32.1 - Computation of MILLAGE RATE ROLLBACK AND PERCENTAGE INCREASE IN PROPERTY TAXES - 2020**

COUNTY: WALTON

TAXING JURISDICTION: MONROE

ENTER VALUES AND MILLAGE RATES FOR THE APPLICABLE TAX YEARS IN YELLOW HIGHLIGHTED BOXES BELOW

DESCRIPTION	2019 DIGEST	REASSESSMENT OF EXISTING REAL PROP	OTHER CHANGES TO TAXABLE DIGEST	2020 DIGEST
REAL	317,902,536	22,376,966	12,482,987	352,762,489
PERSONAL	127,301,406		12,371,290	139,672,696
MOTOR VEHICLES	3,885,620		(668,200)	3,217,420
MOBILE HOMES	796,580		286,090	1,082,670
TIMBER -100%	25,686		91,941	117,627
HEAVY DUTY EQUIP	0		0	0
GROSS DIGEST	449,911,828	22,376,966	24,564,108	496,852,902
EXEMPTIONS	27,839,611	9,982,976	6,172,852	43,995,439
NET DIGEST	422,072,217	12,393,990	18,391,256	452,857,463
	(PYD)	(RVA)	(NAG)	(CYD)
<b>2019 MILLAGE RATE:</b>	7.802		<b>2020 MILLAGE RATE:</b>	

**CALCULATION OF ROLLBACK RATE**

DESCRIPTION	ABBREVIATION	AMOUNT	FORMULA
2019 Net Digest	PYD	422,072,217	
Net Value Added-Reassessment of Existing Real Property	RVA	12,393,990	
Other Net Changes to Taxable Digest	NAG	18,391,256	
2020 Net Digest	CYD	452,857,463	(PYD+RVA+NAG)
2019 Millage Rate	PYM	7.802	PYM
Millage Equivalent of Reassessed Value Added	ME	0.214	(RVA/CYD) * PYM
Rollback Millage Rate for 2020	<b>RR - ROLLBACK RATE</b>	<b>7.588</b>	PYM - ME

**CALCULATION OF PERCENTAGE INCREASE IN PROPERTY TAXES**

If the 2020 Proposed Millage Rate for this Taxing Jurisdiction exceeds Rollback Millage Rate computed above, this section will automatically calculate the amount of increase in property taxes that is part of the notice required in O.C.G.A. § 48-5-32.1(c) (2)	Rollback Millage Rate	7.588
	2020 Millage Rate	7.588
	<b>Percentage Tax Increase</b>	<b>0.00%</b>

**CERTIFICATIONS**

I hereby certify that the amount indicated above is an accurate accounting of the total net assessed value added by the reassessment of existing real property for the tax year for which this rollback millage rate is being computed.

Chairman, Board of Tax Assessors

Date

I hereby certify that the values shown above are an accurate representation of the digest values and exemption amounts for the applicable tax years.

-----  
Tax Collector or Tax Commissioner

-----  
Date

I hereby certify that the above is a true and correct computation of the rollback millage rate in accordance with O.C.G.A. § 48-5-32.1 for the taxing jurisdiction for tax year 2020 and that the final millage rate set by the authority of this taxing jurisdiction for tax year 2020 is \_\_\_\_\_

**CHECK THE APPROPRIATE PARAGRAPH BELOW THAT APPLIES TO THIS TAXING JURISDICTION**

If the final millage rate set by the authority of the taxing jurisdiction for tax year 2020 exceeds the rollback rate, I certify that the required advertisements, notices, and public hearings have been conducted in accordance with O.C.G.A. §§ 48-5-32 and 48-5-32.1 as evidenced by the attached copies of the published "five year history and current digest" advertisement and the "Notice of Intent to Increase Taxes" showing the times and places when and where the required public hearings were held, and a copy of the press release provided to the local media.

If the final millage rate set by the authority of the taxing jurisdiction for tax year 2020 does not exceed the rollback rate, I certify that the required "five year history and current digest" advertisement has been published in accordance with O.C.G.A. § 48-5-32 as evidenced by the attached copy of such advertised report.

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Responsible Party

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Title

-----  
Date

**CITY AND INDEPENDENT SCHOOL MILLAGE RATE CERTIFICATION FOR TAX YEAR 2020**

<http://www.dor.ga.gov>



Complete this form once the levy is determined, and if zero, report this information in Column 1. Mail a copy to the address below or fax to (404)724-7011 and distribute a copy to your County Tax Commissioner and Clerk of Court. This form also provides the Local Government Service Division with the millage rates for the distribution of Railroad Equipment Tax and Alternative Ad Valorem Tax.

Georgia Department of Revenue  
Local Government Services Division  
4125 Welcome All Road  
Atlanta, Georgia 30349  
Phone: (404) 724-7003

CITY NAME <b>Monroe, Georgia</b>		ADDRESS <b>215 North Broad Street</b>		CITY, STATE, ZIP <b>Monroe, GA 30655</b>		
FEI # <b>58-6000626</b>	CITY CLERK <b>Debbie Kirk</b>	PHONE NO. <b>770-266-5312</b>	FAX <b>770-267-2319</b>	EMAIL <a href="mailto:dkirk@monroega.gov">dkirk@monroega.gov</a>		
OFFICE DAYS / HOURS <b>M-F 8am-5pm</b>	ARE TAXES BILLED AND COLLECTED BY THE ( ) CITY OR ( ) COUNTY TAX COMMISSIONER? LIST VENDOR, CONTACT PERSON AND PHONE NO. <b>Walton County Tax Commissioner, Derry Boyd</b>					
List below the amount & qualifications for each <u>LOCAL</u> homestead exemption granted by the City and Independent School System.						
CITY			INDEPENDENT SCHOOL			
Exemption Amount	Qualifications	Exemption Amount	Qualifications			
If City and School assessment is other than 40%, enter percentage millage is based on _____%. List below the millage rate in terms of mills. EXAMPLE: 7 mills (or .007) is shown as 7.000. PLEASE SHOW MILLAGE FOR EACH TAXING JURISDICTION EVEN IF THERE IS NO LEVY.						
CITY DISTRICTS	DISTRICT NO.	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5
List Special Districts if different from City District below such as CID's, BID's, or DA's	List District Numbers	Gross Millage for Maintenance & Operations	**Less Rollback for Local Option Sales Tax	Net Millage for Maintenance & Operation Purposes (Column 1 less Column 2)	Bond Millage (If Applicable)	Total Millage Column 3 + Column 4
City Millage Rate		<b>12.303</b>	<b>4.715</b>	<b>7.588</b>	<b>0.000</b>	<b>7.588</b>
Independent School System						<b>0.000</b>
Special Districts						<b>0.000</b>
						<b>0.000</b>
						<b>0.000</b>
						<b>0.000</b>
<b>**Local Option Sales Tax Proceeds must be shown as a mill rate rollback if applicable to Independent School.</b>						

Name of County(s) in which your city is located: Walton

I hereby certify that the rates listed above are the official rates for the Districts indicated for Tax Year 2018

\_\_\_\_\_  
Date \_\_\_\_\_  
Mayor or City Clerk