



Committee Work Session & Called Council Meeting

AGENDA

Tuesday, November 05, 2019

6:00 PM

City Hall

I. CALL TO ORDER

1. Roll Call
2. City Administrator Update
3. Central Services Update

II. COMMITTEE INFORMATION

1. Finance
 - a. Monthly Finance Report
2. Airport
 - a. Monthly Airport Report
3. Public Works
 - a. Monthly Solid Waste Report
 - b. Monthly Streets & Transportation Report
 - c. Approval - 2020 LMIG Application
4. Utilities
 - a. Monthly Electric & Telecom Report
 - b. Monthly Water, Sewer, Gas, & Stormwater Report
5. Public Safety

- a. Monthly Fire Report
- b. Monthly Police Report
- c. Approval - Out of State Training

6. Planning & Code

- a. Monthly Code Report

7. Economic Development

- a. Monthly Economic Development Report

8. Parks

- a. Monthly Parks Report

III. ITEMS OF DISCUSSION

- 1. Application - Spirituous Liquors and Beer & Wine On-Premise Consumption - Silver Queen
- 2. Application - Beer & Wine On-Premise Consumption - Just Wings of Georgia

IV. ITEMS REQUIRING ACTION

- 1. Renewal - Health & Ancillary Insurance

V. ADJOURN

CENTRAL SERVICES

MONTHLY REPORT NOVEMBER 2019

	2019 January	2019 February	2019 March	2019 April	2019 May	2019 June	2019 July	2019 August	2019 September	2019 October	2018 October	2018 November	2018 December	Monthly Average	Yearly Totals
SAFETY PROGRAMS															
Facility Inspections	2	5	1	4	9	2	6	8	6	6	5	2	8	4.9	64
Vehicle Inspections	2	6	12	1	0	6	6	7	7	1	0	5	9	4.8	62
Equipment Inspections	4	0	0	0	2	4	4	5	6	0	0	1	3	2.2	29
Worksite Inspections	1	1	0	9	0	2	1	1	2	2	3	3	0	1.9	25
Employee Safety Classes	1	0	0	0	0	0	0	1	1	0	2	2	3	0.8	10
PURCHASING															
P-Card Transactions	486	421	567	462	588	539	533	534	519	472	419	361	301	477.1	6,202
Purchase Orders	110	155	103	86	66	79	84	72	68	100	83	74	48	86.8	1,128
Total Purchases	596	576	670	548	654	618	617	606	587	572	502	435	349	563.8	7,330
Sealed Bids/Proposals	0	1	1	2	1	1	2	2	1	3	0	0	0	1.1	14
GPR Postings	1	2	0	1	1	0	0	1	1	0	5	1	0	1.0	13
INFORMATION TECHNOLOGY															
Workorder Tickets	104	116	126	142	162	135	151	161	118	187	133	95	95	132.7	1,725
Phishing Fail Percentage	3.6%	3.6%	3.9%	4.4%	3.4%	6.3%	6.0%	4.3%	4.3%	7.1%	7.6%	5.5%	4.0%	4.9%	
MARKETING															
Newsletters Distributed	0	1	1	3	2	1	0	2	1	0	0	0	1	0.9	12
Intern Hours		22.5	32.0	38.0	8.0	23.8	48.2	12.5						26.4	185.0
GROUNDS & FACILITIES															
Contractor Acres Mowed	46.6	46.6	46.6	52.4	52.4	52.4	141.1	141.1	141.1	143.1	139.1	92.4	92.4	91.3	1,187.1
Trash Collection	2,920.0	2,400.0	1,400.0	1,820.0	1,360.0	1,240.0	1,900.0	820.0	2,360.0	1,660.0	320.0	2,496.0	2,980.0	1,821.2	23,676.0
Crew Acres Mowed	16.7	16.7	27.0	45.2	54.0	54.0	54.0	54.0	59.0	33.3	55.5	33.3	16.7	40.0	519.4

PROJECTS & UPDATES

POLICE STATION / MUNICIPAL COURT BUILDING

We are currently in the process of finalizing all Invitation to Bid (ITB) documents. An ITB will be listed by Sizemore Group and advertised per legal requirements with mandatory pre-bid meetings set, due dates throughout, and submission instructions. Once submissions are received and evaluations performed, bid tabulations and numbers will be brought before Council for approval.

The anticipated schedule is as follows...

- 50% Completion Drawings – COMPLETE
- 95% Completion Drawings – COMPLETE
- 100% Completion Drawings – COMPLETE
- ITB/Specification Documents – COMPLETE
- Construction Bids – early November (30 days minimum)
- Council Bid Approval – early December
- Construction Start – late December

FACILITIES & GROUNDS MANAGEMENT

The Public Works office building roof and siding rehabilitation is complete. This completes the 2019 CIP items for building maintenance and rehabilitation, with a couple planned for the 2020 CIP. The interior of City Hall is also ongoing with the scheduled rehabilitation of the customer service area set for November.

The trees both in downtown and at City Hall were trimmed prior to lights going up for the holidays. This should help with walking, leaves, and with any overhanging branches that were getting close to the tops of vehicles and equipment. The street sweeper along with crews from Central Services and Public Works are working downtown on Monday and Thursday mornings currently, with plans for Saturday mornings to be included for leaf collection.

Contractors are currently and have been treating and maintaining the right-of-ways on South Broad Street and West Spring Street as those projects come to a close. Contractors are currently providing for seasonal treatments, and cutting the grass

on those streets on a bi-weekly schedule. As the North Broad Street project comes to a close, the same maintenance plan will be in effect there as well.

MARKETING

The winter newsletter will go out on December 2nd, featuring updates on the Cy Nunnally Memorial Airport, schedule dates for holidays and City meeting dates, a 2019

year in review for projects completed and in progress, trash collection holiday schedules, and other topics from around the City.



The new venture with the help of professional photographer and designer, Martin Bozone, has been productive from the beginning. He has attended all of our recent events and collected many photographs of our facilities, iconic buildings, fall festival, and other events held around the City. These images will be used to bring a warmer feeling to facilities and provide an updated professional look to newsletters, mailers, website pages, etc.



FINANCIAL STATUS REPORT
as of September 2019

City of Monroe
 Financial Performance Report
 For the Period Ended
 September 30, 2019

Cash balances for the City of Monroe as of September 30th total **\$38,237,033**. The following table shows the individual account balances.

GOVERNMENTAL FUND	
General Fund Checking	460,321.08
Stabilization Fund	-
Community Center Deposits	1,930.79
Group Health Insurance (Claims/Premiums)	23,103.36
Unemployment Fund	17,174.03
Workmen's Compensation (To Fund Claims)	116,465.50
CAPITAL PROJECTS FUND	
Capital Improvement - General Government	2,739.99
SPLOST	1,380,834.46
SPLOST 2013	1,892,583.91
SPLOST 2019	352,136.14
SPECIAL REVENUE FUND	
Hotel/Motel	800.00
DEA Confiscated Assets Fund	32,780.56
Confiscated Assets Fund	43,328.56
ENTERPRISE FUND	
Solid Waste	46,582.86
Solid Waste Capital	1,136,320.58
Utility Revenue	3,002,129.37
Utility Revenue Reserve	1,333,114.10
Utility MEAG Payment Acct	2,684.73
Utility MGAG Payment Acct	8,366.60
Utility Gov't Loan Payment Acct	26,077.54
Utility MEAG Short-Term Investment	5,075,558.66
Utility MEAG Intermediate Extended Investment	7,094,164.31
Utility MEAG Intermediate Portfolio Investment	2,629,646.82
Utility Capital Improvement	8,014,346.53
Utility GEFA	1,000.00
Utility Bond Sinking Fund	718,223.11
Utility Tap Fees	2,124,749.31
Utility Customer Deposits (Restricted)	1,179,890.33
Utility Customer Deposits (Investment)	1,519,979.84

City of Monroe
 Financial Performance Report
 For the Period Ended
 September 30, 2019

The total Utility Capital funds available as of September are \$11,472,210 as broken down in the section below:

Utility Capital Improvement Cash Balance	8,014,347
Utility Revenue Reserve Cash Balance	1,333,114
Tap Fees Cash Balance	2,124,749
Total Current Funds Available	\$ 11,472,210

Project Description	Estimated Budgeted Cos	2019 Estimated Expense	2019 Monthly Expense	2019 Estimated		2020 Estimated Expense	2021 Estimated Expense	2022 Estimated Expense	2023 Estimated Expense
				Remaining	Expenses				
Totals	\$ 29,220,921	\$ 10,223,600	\$ 2,499,081	\$ 8,024,867	\$ 2,952,555	\$ 2,521,454	\$ 1,729,000	\$ 1,101,454	
Estimated annual Tap Fees				77,500	310,000	310,000	310,000	310,000	
Estimated annual CIP transfers-in				450,000	1,800,000	1,800,000	1,800,000	1,800,000	
Estimated Utility Capital Cash Balance EOY				\$ 3,861,824	\$ 3,019,269	\$ 2,607,815	\$ 2,988,815	\$ 3,997,361	

The detail by year of each project is shown on the following page

Utility Capital Funding
Approved Projects/Assets

Dept	Project Description	Estimated	2019 Estimated	2019 Monthly	2019 Estimated	2020 Estimated	2021 Estimated	2022 Estimated	2023 Estimated
		Budgeted Cost	Expense	Expense	Remaining Expenses	Expense	Expense	Expense	Expense
Sewer	Sewer CDBG 2018-Initial Application	25,000	9,120	14,100	-				
Sewer	CDBG 2018 Construction & Design	250,000	250,000	104,175	145,825				
Sewer	CDBG 2018 Revenue (DCA draws)			-67,600					
Sewer	Infrastructure Repair/Replacement	337,223	99,800	60,605	39,195	71,881	70,000	70,000	
Sewer	Sewer Extension 138 to Reliant Development	2,700,000	2,635,374	37,851	2,597,523				
Sewer	Pump Station SCADA	50,000	35,000		35,000	15,000			
Sewer	Sewer Main Rehab	583,711	83,711	8,640	75,071	150,000	100,000	150,000	100,000
Sewer	Truck	100,000			-	50,000		50,000	
Sewer	Application/Design CDBG 2020 submittal	50,000			-	50,000			
Sewer	CDBG 2020 Construction	250,000			-		250,000		
Sewer	Application/Design CDBG 2022 submittal	50,000			-			50,000	
Sewer	CDBG 2022 Construction	250,000			-				250,000
Sewer	Lime Slurry System	145,200	145,200		145,200				
Sewer	Kawasaki Mule	9,189	8,975	8,975	-				
Sewer	Aeration Fluidyne Jet Pump	41,348	20,674		20,674	20,674			
Sewer	Submersible Solids Handling Pump	0	0	10,169	-				
Sewer	Sewer Expansion 2019	0	0	3,054	-				
Sewer	Final Clarifier Clean Out	36,908			-		18,454		18,454
Sewer	Control Panel for Plant Drain	15,000	6,430	6,430	-			15,000	
Sewer	Trickling Filter Pump	80,000			28,759		40,000		40,000
Sewer	Air Compressor	54,760	54,760	30,000	24,760				
Sewer	Asphalt Top Coat	200,000			-	200,000			
Sewer	GIS Program Development	41,667	41,667	33,788	7,879				
Sewer	Waste Water Treatment Plant Rehab (GEFA loan)	8,000,000	250,000	359,504	-				
Water	Loganville Water Distribution Line	1,648,125	1,451,223	193,795	1,257,427				
Water	Water Plant Roof Replacement	237,548			-				
Water	Remodel of Old Water Plant	225,000	163,745	289,146	-				
Water	Warehouse Improvements	25,000	25,000	2,616	22,384				
Water	Water Main Rehab	375,000	75,000		75,000	75,000	75,000	75,000	75,000
Water	8 Mstr Mtr Octave AWWA Mtr	5,062			-				
Water	Fire Hydrant Replacement	110,000	55,000		55,000	55,000			
Water	Infrastructure Repair/Replacement	750,000	150,000	10,117	139,883	150,000	150,000	150,000	150,000
Water	New Construction Water Meters	0	0	46,873	-	0	0	0	0
Water	Water Valve Maintenance Trailer	61,720	61,720		61,720				
Water	CDBG 2018 Construction & Design	250,000	250,000		250,000				
Water	Application/Design CDBG 2020 submittal	25,000			-	25,000			
Water	CDBG 2020 Construction	250,000			-		250,000		
Water	Application/Design CDBG 2022 submittal	25,000			-			25,000	
Water	CDBG 2022 Construction	250,000			-				250,000
Water	Swan Turbidity Meters	90,355	90,355	80,902	9,453				
Water	Air Compressors	58,575	49,276	50,276	-				
Water	High Service Pumps	100,000			-	100,000			
Water	Alcovy River Screen	50,000			-	50,000			
Water	Control Viv Replacement Reservoir & Alcovy River	100,000			-		100,000		
Water	Membrane Filters	382,500	76,500	16,600	59,900	76,500	76,500	76,500	76,500
Water	Excavator	88,200	88,200		88,200				
Water	2008 F350 head gasket pkg	0	0	7,382	-				
Water	Water Meters	282,247	56,247	56,247	-	56,500	56,500	56,500	56,500
Water	Alleyway repairs				-				
Water	GIS Program Development	41,667	41,667	33,788	7,879				
Water	Water Expansion 2019	0	0	6,001	-				
Central Svcs	Vehicle	25,000	25,000		25,000				
Admin	Financial/Utility Billing Software	300,617	113,595	117,300	(3,704)				
Admin	Drive Thru Rehab/City Hall	225,000	225,000	130,803	94,197				
Admin	Trucks	50,000			-	50,000		50,000	
Admin	Rack Server	6,650	6,650	6,648	-				
Admin	Town Green improvements			11,500					
Electric	Bucket Truck Replacement + Equipment	325,000	215,000	206,819	8,181		110,000		
Electric	Meter Load Tester	33,000	33,000		33,000				
Electric	Air Powered Excavation Tool	0	0	8,970	-				
Electric	Pole Crane	80,000	80,000		80,000				
Electric	Van	27,000			-				
Electric	Vesta Test Board	27,500		27,500	-				
Electric	Automated Switching	150,000	95,577		2,222				
Electric	2018 LED Streetlights	125,000	125,000	11,360	113,640				
Electric	Reconductor Distribution System	800,000	344,794		344,794	150,000	150,000	150,000	
Electric	Warehouse Project	75,000	75,000	29,120	45,880				
Electric	Stone Creek	153,000	133,042	25,443	107,599				
Electric	System Automation	408,846	108,846		108,846	150,000	150,000		
Electric	Underground for Town Green	187,000	187,000		187,000				
Electric	AMI meters/system	112,608	37,608		37,608	75,000			
Electric	Rebuild Highland & S Madison Ave	1,091,200	291,200		291,200	300,000	250,000	250,000	
Electric	GIS Program Development	41,667	41,667	8,542	33,125				
Telecom	Fiber Blower	44,000	5,000		5,000				
Telecom	Halon Fire Suppression	44,000	44,000		44,000				
Telecom	Fiber Loop	150,000	150,000	41,190	108,810				
Telecom	Fiber to the X	400,000	75,073	14,488	60,584	100,000	100,000	100,000	
Telecom	Wireless Deployment	75,000	75,000		75,000				
Telecom	2018 Cable Replacement	240,000	80,000		80,000	80,000	80,000		
Telecom	2017 Network Redundancy	195,000	0		-				
Telecom	2018 Network Redundancy	225,000	225,000	94,751	130,250				
Telecom	2017 Cable Replacement	80,000	33,167	28,874	4,293				
Telecom	DOCSIS 3	175,000	147,939		147,939				
Telecom	Fiber Backbone Extension	101,500	56,500		56,500	45,000			
Telecom	Micro Trench Saw	91,000	91,000		91,000				
Telecom	FTTX Wellington	420,000	120,000		120,000	150,000	150,000		
Telecom	Cable Infrastructure Replacement	180,000	65,000		65,000	60,000	55,000		
Telecom	GIS Program Development	41,667	41,667	8,542	33,125				
Gas	Gas relocation Hwy 11 bridge	541,000			-				
Gas	Good Hope	140,000			-	70,000	70,000		

Gas	James Huff/Gratis	140,000			-			140,000	
Gas	Old Mill Replacement	150,000			-	150,000			
Gas	Unisia Dr Extension	45,000			-	45,000			
Gas	Various Projects	300,000			-	100,000	100,000	100,000	
Gas	AirSpade model 4000	0	0	5,618	-				
Gas	Service Trencher	80,000	80,000	57,500	22,500				
Gas	2018 System Rehab	200,000	34,000	8,150	25,850				
Gas	System Rehab	150,000			-	50,000	50,000	50,000	
Gas	Young St Rehab	75,000	75,000		75,000				
Gas	Lacy, Davis, Harris & Ash Street (Bryant Rd)	40,000	38,560	13,260	25,300				
Gas	Lacy, Davis, Harris & Ash Street (Bryant Rd2)	57,000	55,228		55,228				
Gas	Gas Main Renewal	681,147	199,147	101,956	97,191	196,000	70,000	131,000	85,000
Gas	Main Extension	84,397	8,397		8,397	36,000		40,000	
Gas	GIS Program Development	41,667	41,667	8,542	33,125				
Gas	Gas GIS Mapping	0	0	873	(873)				
Stormwater	2018 Infrastructure Repair/Replacement	100,000	61,450	5,785	55,665				
Stormwater	Infrastructure Repair/Replacement	300,000			-	100,000	100,000	10,000	
Stormwater	Lateral Repair	43,183	8,183		8,183		35,000		
Stormwater	F450 Service Body Truck	60,000			-	60,000			
Stormwater	Skid Steer	75,000			-	75,000			
Stormwater	Storm/Drain Retention Pond Rehab	375,000	75,000		75,000	75,000	75,000	75,000	75,000
Stormwater	Heritage Ridge Retention Pond	17,600	17,600	17,600	-				
Stormwater	Public Works Retention Pond	8,000			-	8,000			
Stormwater	Heritage Trace Retention Pond	18,000			-	18,000			
Stormwater	GIS Program Development	41,667	41,667	33,788	7,879				
Stormwater	Improvements	50,000	50,000		50,000				
Stormwater	CDBG2020			1,900	(1,900)				
Totals		\$ 29,220,921	\$ 10,223,600	\$ 2,499,081	\$ 8,024,867	\$ 2,952,555	\$ 2,521,454	\$ 1,729,000	\$ 1,101,454



Monroe, GA

Monthly Budget Report

Group Summary

For Fiscal: 2019 Period Ending: 09/30/2019

11

DEP...	September Budget	September Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
R1: 31 - TAXES									
1510 - FINANCE ADMIN	578,825.79	335,777.99	-243,047.80	-41.99 %	5,209,432.11	2,843,694.16	-2,365,737.95	-45.41 %	6,948,689.00
Total R1: 31 - TAXES:	578,825.79	335,777.99	-243,047.80	-41.99 %	5,209,432.11	2,843,694.16	-2,365,737.95	-45.41 %	6,948,689.00
R1: 32 - LICENSES & PERMITS									
7200 - PLANNING & DEVELOPMENT	22,498.49	9,996.00	-12,502.49	-55.57 %	202,486.41	330,006.50	127,520.09	62.98 %	270,090.00
Total R1: 32 - LICENSES & PERMITS:	22,498.49	9,996.00	-12,502.49	-55.57 %	202,486.41	330,006.50	127,520.09	62.98 %	270,090.00
R1: 33 - INTERGOVERNMENTAL									
1510 - FINANCE ADMIN	-0.67	0.00	0.67	-100.00 %	-6.03	0.00	6.03	-100.00 %	0.00
1519 - INTERGOVERNMENTAL	7,982.72	0.00	-7,982.72	-100.00 %	71,844.48	82,095.00	10,250.52	14.27 %	95,831.00
3200 - POLICE	0.00	1,838.44	1,838.44	0.00 %	0.00	10,708.36	10,708.36	0.00 %	0.00
3500 - FIRE OPERATIONS	19,856.55	0.00	-19,856.55	-100.00 %	178,708.95	123,183.00	-55,525.95	-31.07 %	238,374.00
4200 - STREETS & TRANSPORTATION	10,829.00	0.00	-10,829.00	-100.00 %	97,461.00	159,841.15	62,380.15	64.01 %	130,000.00
7520 - ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00 %	0.00	99,629.00	99,629.00	0.00 %	0.00
Total R1: 33 - INTERGOVERNMENTAL:	38,667.60	1,838.44	-36,829.16	-95.25 %	348,008.40	475,456.51	127,448.11	36.62 %	464,205.00
R1: 34 - CHARGES FOR SERVICES									
1510 - FINANCE ADMIN	54,978.00	54,624.44	-353.56	-0.64 %	494,802.00	511,460.20	16,658.20	3.37 %	660,000.00
3200 - POLICE	1,666.00	1,514.50	-151.50	-9.09 %	14,994.00	17,413.42	2,419.42	16.14 %	20,000.00
3500 - FIRE OPERATIONS	0.00	0.00	0.00	0.00 %	0.00	1,364.50	1,364.50	0.00 %	0.00
3510 - FIRE PREVENTION/CRR	0.00	0.00	0.00	0.00 %	0.00	500.00	500.00	0.00 %	0.00
7200 - PLANNING & DEVELOPMENT	41.65	0.00	-41.65	-100.00 %	374.85	127.50	-247.35	-65.99 %	500.00
7520 - ECONOMIC DEVELOPMENT	1,666.00	772.89	-893.11	-53.61 %	14,994.00	8,465.23	-6,528.77	-43.54 %	20,000.00
7563 - AIRPORT	8.33	65.00	56.67	680.31 %	74.97	852.00	777.03	1,036.45 %	100.00
Total R1: 34 - CHARGES FOR SERVICES:	58,359.98	56,976.83	-1,383.15	-2.37 %	525,239.82	540,182.85	14,943.03	2.84 %	700,600.00
R1: 35 - FINES & FORFEITURES									
2650 - MUNICIPAL COURT	33,320.00	31,800.90	-1,519.10	-4.56 %	299,880.00	360,956.30	61,076.30	20.37 %	400,000.00
Total R1: 35 - FINES & FORFEITURES:	33,320.00	31,800.90	-1,519.10	-4.56 %	299,880.00	360,956.30	61,076.30	20.37 %	400,000.00
R1: 36 - INVESTMENT INCOME									
1510 - FINANCE ADMIN	0.00	0.00	0.00	0.00 %	0.00	243.91	243.91	0.00 %	0.00
Total R1: 36 - INVESTMENT INCOME:	0.00	0.00	0.00	0.00 %	0.00	243.91	243.91	0.00 %	0.00
R1: 37 - CONTRIBUTIONS & DONATIONS									
3200 - POLICE	333.20	0.00	-333.20	-100.00 %	2,998.80	0.00	-2,998.80	-100.00 %	4,000.00
3500 - FIRE OPERATIONS	333.20	0.00	-333.20	-100.00 %	2,998.80	31,118.69	28,119.89	937.70 %	4,000.00

Monthly Budget Report

For Fiscal: 2019 Period Ending: 12 2019

DEP...	September Budget	September Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
7521 - MAINSTREET	2,915.50	0.00	-2,915.50	-100.00 %	26,239.50	26,250.00	10.50	0.04 %	35,000.00
Total R1: 37 - CONTRIBUTIONS & DONATIONS:	3,581.90	0.00	-3,581.90	-100.00 %	32,237.10	57,368.69	25,131.59	77.96 %	43,000.00
R1: 38 - MISCELLANEOUS REVENUE									
1510 - FINANCE ADMIN	2,083.17	18,001.22	15,918.05	764.13 %	18,748.53	23,116.71	4,368.18	23.30 %	25,000.00
1565 - WALTON PLAZA	275.55	275.63	0.08	0.03 %	2,479.95	2,508.23	28.28	1.14 %	3,308.00
3200 - POLICE	0.00	26,652.39	26,652.39	0.00 %	0.00	27,712.49	27,712.49	0.00 %	0.00
5530 - COMMUNITY CENTER	999.60	650.00	-349.60	-34.97 %	8,996.40	10,675.00	1,678.60	18.66 %	12,000.00
7563 - AIRPORT	19,700.45	19,303.47	-396.98	-2.02 %	177,304.05	156,474.52	-20,829.53	-11.75 %	236,500.00
Total R1: 38 - MISCELLANEOUS REVENUE:	23,058.77	64,882.71	41,823.94	181.38 %	207,528.93	220,486.95	12,958.02	6.24 %	276,808.00
R1: 39 - OTHER FINANCING SOURCES									
1510 - FINANCE ADMIN	225,263.19	255,274.52	30,011.33	13.32 %	2,027,368.71	2,119,732.53	92,363.82	4.56 %	2,704,240.09
Total R1: 39 - OTHER FINANCING SOURCES:	225,263.19	255,274.52	30,011.33	13.32 %	2,027,368.71	2,119,732.53	92,363.82	4.56 %	2,704,240.09
Total Revenue:	983,575.72	756,547.39	-227,028.33	-23.08 %	8,852,181.48	6,948,128.40	-1,904,053.08	-21.51 %	11,807,632.09
Expense									
1100 - LEGISLATIVE	19,461.45	17,886.64	1,574.81	8.09 %	175,153.05	189,533.12	-14,380.07	-8.21 %	233,631.00
1300 - EXECUTIVE	24,480.84	-5,938.88	30,419.72	124.26 %	220,327.56	244,941.38	-24,613.82	-11.17 %	293,888.00
1400 - ELECTIONS	1,574.37	0.00	1,574.37	100.00 %	14,169.33	0.00	14,169.33	100.00 %	18,900.00
1500 - GENERAL ADMIN	11,178.87	10,984.56	194.31	1.74 %	100,609.83	114,385.06	-13,775.23	-13.69 %	134,200.29
1510 - FINANCE ADMIN	20,919.47	20,458.91	460.56	2.20 %	188,275.23	197,951.78	-9,676.55	-5.14 %	251,134.58
1530 - LAW	11,630.76	24,809.96	-13,179.20	-113.31 %	104,676.84	150,809.97	-46,133.13	-44.07 %	139,625.00
1560 - AUDIT	2,707.25	0.00	2,707.25	100.00 %	24,365.25	35,750.00	-11,384.75	-46.73 %	32,500.00
1565 - WALTON PLAZA	9,786.33	29,387.50	-19,601.17	-200.29 %	88,076.97	129,813.06	-41,736.09	-47.39 %	117,483.00
2650 - MUNICIPAL COURT	8,684.16	-5,511.24	14,195.40	163.46 %	78,157.44	59,330.78	18,826.66	24.09 %	104,252.00
3200 - POLICE	355,880.98	353,696.97	2,184.01	0.61 %	3,202,928.82	3,158,310.04	44,618.78	1.39 %	4,272,281.00
3500 - FIRE OPERATIONS	174,350.34	159,298.20	15,052.14	8.63 %	1,569,153.06	1,695,131.22	-125,978.16	-8.03 %	2,093,041.00
3510 - FIRE PREVENTION/CRR	8,175.44	6,643.51	1,531.93	18.74 %	73,578.96	62,969.58	10,609.38	14.42 %	98,146.00
4200 - STREETS & TRANSPORTATION	114,020.92	118,904.99	-4,884.07	-4.28 %	1,026,188.28	1,049,681.56	-23,493.28	-2.29 %	1,368,799.00
5500 - COMMUNITY SERVICES	924.63	5,500.00	-4,575.37	-494.83 %	8,321.67	11,100.00	-2,778.33	-33.39 %	11,100.00
5530 - COMMUNITY CENTER	1,990.86	791.77	1,199.09	60.23 %	17,917.74	10,771.90	7,145.84	39.88 %	23,900.00
6200 - BLDGS & GROUNDS	29,831.68	36,302.53	-6,470.85	-21.69 %	268,485.12	286,597.80	-18,112.68	-6.75 %	358,124.00
6231 - RAILS TO TRAILS	0.00	0.00	0.00	0.00 %	0.00	52.50	-52.50	0.00 %	0.00
6500 - LIBRARIES	10,295.88	30,900.00	-20,604.12	-200.12 %	92,662.92	94,890.86	-2,227.94	-2.40 %	123,600.00
7200 - PLANNING & DEVELOPMENT	63,635.50	63,851.99	-216.49	-0.34 %	572,719.50	551,957.42	20,762.08	3.63 %	763,931.99
7400 - PLANNING AND ZONING	403.50	4,844.25	-4,440.75	-1,100.56 %	3,631.50	4,844.25	-1,212.75	-33.40 %	4,844.00
7520 - ECONOMIC DEVELOPMENT	21,217.56	21,979.79	-762.23	-3.59 %	190,958.04	297,455.30	-106,497.26	-55.77 %	254,713.06
7550 - DOWNTOWN DEVELOPMENT	2,082.50	6,250.00	-4,167.50	-200.12 %	18,742.50	18,750.00	-7.50	-0.04 %	25,000.00
7563 - AIRPORT	16,880.70	-3,331.08	20,211.78	119.73 %	151,926.30	128,452.37	23,473.93	15.45 %	202,650.00
9001 - GEN - OTHER FINANCING USES	73,461.27	874,944.00	-801,482.73	-1,091.03 %	661,151.43	874,944.00	-213,792.57	-32.34 %	881,888.00
Total Expense:	983,575.26	1,772,654.37	-789,079.11	-80.23 %	8,852,177.34	9,368,423.95	-516,246.61	-5.83 %	11,807,631.92
Report Total:	0.46	-1,016,106.98	-1,016,107.44		4.14	-2,420,295.55	-2,420,299.69		0.17



Monroe, GA

Income Statement 13

Group Summary

For Fiscal: 2019 Period Ending: 09/30/2019

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
1510 - FINANCE ADMIN	10,337,929.09	10,337,929.09	663,678.17	5,498,247.51	4,839,681.58
1519 - INTERGOVERNMENTAL	95,831.00	95,831.00	0.00	82,095.00	13,736.00
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	2,508.23	799.77
2650 - MUNICIPAL COURT	400,000.00	400,000.00	31,800.90	360,956.30	39,043.70
3200 - POLICE	24,000.00	24,000.00	30,005.33	55,834.27	-31,834.27
3500 - FIRE OPERATIONS	242,374.00	242,374.00	0.00	155,666.19	86,707.81
3510 - FIRE PREVENTION/CRR	0.00	0.00	0.00	500.00	-500.00
4200 - STREETS & TRANSPORTATION	130,000.00	130,000.00	0.00	159,841.15	-29,841.15
5530 - COMMUNITY CENTER	12,000.00	12,000.00	650.00	10,675.00	1,325.00
7200 - PLANNING & DEVELOPMENT	270,590.00	270,590.00	9,996.00	330,134.00	-59,544.00
7520 - ECONOMIC DEVELOPMENT	20,000.00	20,000.00	772.89	108,094.23	-88,094.23
7521 - MAINSTREET	35,000.00	35,000.00	0.00	26,250.00	8,750.00
7563 - AIRPORT	236,600.00	236,600.00	19,368.47	157,326.52	79,273.48
Revenue Total:	11,807,632.09	11,807,632.09	756,547.39	6,948,128.40	4,859,503.69
Expense					
1100 - LEGISLATIVE	233,631.00	233,631.00	17,886.64	189,533.12	44,097.88
1300 - EXECUTIVE	293,888.00	293,888.00	-5,938.88	244,941.38	48,946.62
1400 - ELECTIONS	18,900.00	18,900.00	0.00	0.00	18,900.00
1500 - GENERAL ADMIN	134,200.29	134,200.29	10,984.56	114,385.06	19,815.23
1510 - FINANCE ADMIN	251,134.58	251,134.58	20,458.91	197,951.78	53,182.80
1530 - LAW	139,625.00	139,625.00	24,809.96	150,809.97	-11,184.97
1560 - AUDIT	32,500.00	32,500.00	0.00	35,750.00	-3,250.00
1565 - WALTON PLAZA	117,483.00	117,483.00	29,387.50	129,813.06	-12,330.06
2650 - MUNICIPAL COURT	104,252.00	104,252.00	-5,511.24	59,330.78	44,921.22
3200 - POLICE	4,272,281.00	4,272,281.00	353,696.97	3,158,310.04	1,113,970.96
3500 - FIRE OPERATIONS	2,090,841.00	2,093,041.00	159,298.20	1,695,131.22	397,909.78
3510 - FIRE PREVENTION/CRR	100,346.00	98,146.00	6,643.51	62,969.58	35,176.42
4200 - STREETS & TRANSPORTATION	1,368,799.00	1,368,799.00	118,904.99	1,049,681.56	319,117.44
5500 - COMMUNITY SERVICES	11,100.00	11,100.00	5,500.00	11,100.00	0.00
5530 - COMMUNITY CENTER	23,900.00	23,900.00	791.77	10,771.90	13,128.10
6200 - BLDGS & GROUNDS	358,124.00	358,124.00	36,302.53	286,597.80	71,526.20
6231 - RAILS TO TRAILS	0.00	0.00	0.00	52.50	-52.50
6500 - LIBRARIES	123,600.00	123,600.00	30,900.00	94,890.86	28,709.14
7200 - PLANNING & DEVELOPMENT	763,931.99	763,931.99	63,851.99	551,957.42	211,974.57
7400 - PLANNING AND ZONING	4,844.00	4,844.00	4,844.25	4,844.25	-0.25
7520 - ECONOMIC DEVELOPMENT	254,713.06	254,713.06	21,979.79	297,455.30	-42,742.24
7550 - DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	6,250.00	18,750.00	6,250.00
7563 - AIRPORT	202,650.00	202,650.00	-3,331.08	128,452.37	74,197.63
9001 - GEN - OTHER FINANCING USES	881,888.00	881,888.00	874,944.00	874,944.00	6,944.00
Expense Total:	11,807,631.92	11,807,631.92	1,772,654.37	9,368,423.95	2,439,207.97
Total Surplus (Deficit):	0.17	0.17	-1,016,106.98	-2,420,295.55	

Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 09/30/2019



Monroe, GA

DEP...	2018 Sept. Activity	2019 Sept. Activity	Sept. Variance Favorable / (Unfavorable)	Variance %	2018 YTD Activity	2019 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
1500 - GENERAL ADMIN	0.00	0.00	0.00	0.00%	1,000.00	0.00	-1,000.00	-100.00%
1510 - FINANCE ADMIN	608,825.47	663,678.17	54,852.70	9.01%	4,471,713.17	5,498,247.51	1,026,534.34	22.96%
1519 - INTERGOVERNMENTAL	9,964.44	0.00	-9,964.44	-100.00%	142,855.23	82,095.00	-60,760.23	-42.53%
1565 - WALTON PLAZA	1,995.00	275.63	-1,719.37	-86.18%	11,682.50	2,508.23	-9,174.27	-78.53%
2650 - MUNICIPAL COURT	15,326.00	31,800.90	16,474.90	107.50%	256,243.20	360,956.30	104,713.10	40.86%
3200 - POLICE	2,025.67	30,005.33	27,979.66	1,381.25%	27,435.19	55,834.27	28,399.08	103.51%
3500 - FIRE OPERATIONS	0.00	0.00	0.00	0.00%	109,195.29	155,666.19	46,470.90	42.56%
3510 - FIRE PREVENTION/CRR	0.00	0.00	0.00	0.00%	0.00	500.00	500.00	0.00%
4200 - STREETS & TRANSPORTATION	0.00	0.00	0.00	0.00%	157,752.25	159,841.15	2,088.90	1.32%
5530 - COMMUNITY CENTER	1,050.00	650.00	-400.00	-38.10%	13,575.00	10,675.00	-2,900.00	-21.36%
7200 - PLANNING & DEVELOPMENT	3,416.00	9,996.00	6,580.00	192.62%	172,420.30	330,134.00	157,713.70	91.47%
7520 - ECONOMIC DEVELOPMENT	100.00	772.89	672.89	672.89%	69,983.20	108,094.23	38,111.03	54.46%
7521 - MAINSTREET	0.00	0.00	0.00	0.00%	17,500.00	26,250.00	8,750.00	50.00%
7563 - AIRPORT	15,264.63	19,368.47	4,103.84	26.88%	158,415.13	157,326.52	-1,088.61	-0.69%
Revenue Total:	657,967.21	756,547.39	98,580.18	14.98%	5,609,770.46	6,948,128.40	1,338,357.94	23.86%
Expense								
1100 - LEGISLATIVE	9,097.28	17,886.64	-8,789.36	-96.62%	143,030.80	189,533.12	-46,502.32	-32.51%
1300 - EXECUTIVE	21,090.93	-5,938.88	27,029.81	128.16%	237,859.91	244,941.38	-7,081.47	-2.98%
1500 - GENERAL ADMIN	8,278.55	10,984.56	-2,706.01	-32.69%	78,218.38	114,385.06	-36,166.68	-46.24%
1510 - FINANCE ADMIN	13,834.20	20,458.91	-6,624.71	-47.89%	156,753.19	197,951.78	-41,198.59	-26.28%
1530 - LAW	0.00	24,809.96	-24,809.96	0.00%	116,279.90	150,809.97	-34,530.07	-29.70%
1560 - AUDIT	0.00	0.00	0.00	0.00%	30,000.00	35,750.00	-5,750.00	-19.17%
1565 - WALTON PLAZA	29,962.50	29,387.50	575.00	1.92%	89,820.31	129,813.06	-39,992.75	-44.53%
2650 - MUNICIPAL COURT	5,196.49	-5,511.24	10,707.73	206.06%	62,817.49	59,330.78	3,486.71	5.55%
3200 - POLICE	314,682.48	353,696.97	-39,014.49	-12.40%	2,800,943.41	3,158,310.04	-357,366.63	-12.76%
3500 - FIRE OPERATIONS	121,708.89	159,298.20	-37,589.31	-30.88%	1,371,822.43	1,695,131.22	-323,308.79	-23.57%
3510 - FIRE PREVENTION/CRR	5,488.90	6,643.51	-1,154.61	-21.04%	59,926.63	62,969.58	-3,042.95	-5.08%
4200 - STREETS & TRANSPORTATION	99,526.23	118,904.99	-19,378.76	-19.47%	1,031,553.35	1,049,681.56	-18,128.21	-1.76%
5500 - COMMUNITY SERVICES	0.00	5,500.00	-5,500.00	0.00%	5,600.00	11,100.00	-5,500.00	-98.21%
5530 - COMMUNITY CENTER	755.78	791.77	-35.99	-4.76%	8,373.26	10,771.90	-2,398.64	-28.65%
6200 - BLDGS & GROUNDS	26,584.69	36,302.53	-9,717.84	-36.55%	139,027.36	286,597.80	-147,570.44	-106.14%
6231 - RAILS TO TRAILS	0.00	0.00	0.00	0.00%	0.00	52.50	-52.50	0.00%
6500 - LIBRARIES	0.00	30,900.00	-30,900.00	0.00%	74,616.99	94,890.86	-20,273.87	-27.17%
7200 - PLANNING & DEVELOPMENT	29,843.14	63,851.99	-34,008.85	-113.96%	285,271.94	551,957.42	-266,685.48	-93.48%
7400 - PLANNING AND ZONING	4,844.25	4,844.25	0.00	0.00%	4,844.25	4,844.25	0.00	0.00%

Prior-Year Comparative Income Statement

For the Period Ending 09/30

DEP...	2018		2019		Sept. Variance		YTD Variance	
	Sept. Activity	Sept. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
7520 - ECONOMIC DEVELOPMENT	59,184.06	21,979.79	37,204.27	62.86%	290,675.36	297,455.30	-6,779.94	-2.33%
7550 - DOWNTOWN DEVELOPMENT	-70.64	6,250.00	-6,320.64	-8,947.68%	12,500.00	18,750.00	-6,250.00	-50.00%
7563 - AIRPORT	6,673.47	-3,331.08	10,004.55	149.92%	162,514.86	128,452.37	34,062.49	20.96%
9001 - GEN - OTHER FINANCING USES	848,624.00	874,944.00	-26,320.00	-3.10%	862,140.00	874,944.00	-12,804.00	-1.49%
Expense Total:	1,605,305.20	1,772,654.37	-167,349.17	-10.42%	8,024,589.82	9,368,423.95	-1,343,834.13	-16.75%
Total Surplus (Deficit):	-947,337.99	-1,016,106.98	-68,768.99	-7.26%	-2,414,819.36	-2,420,295.55	-5,476.19	-0.23%



Monroe, GA

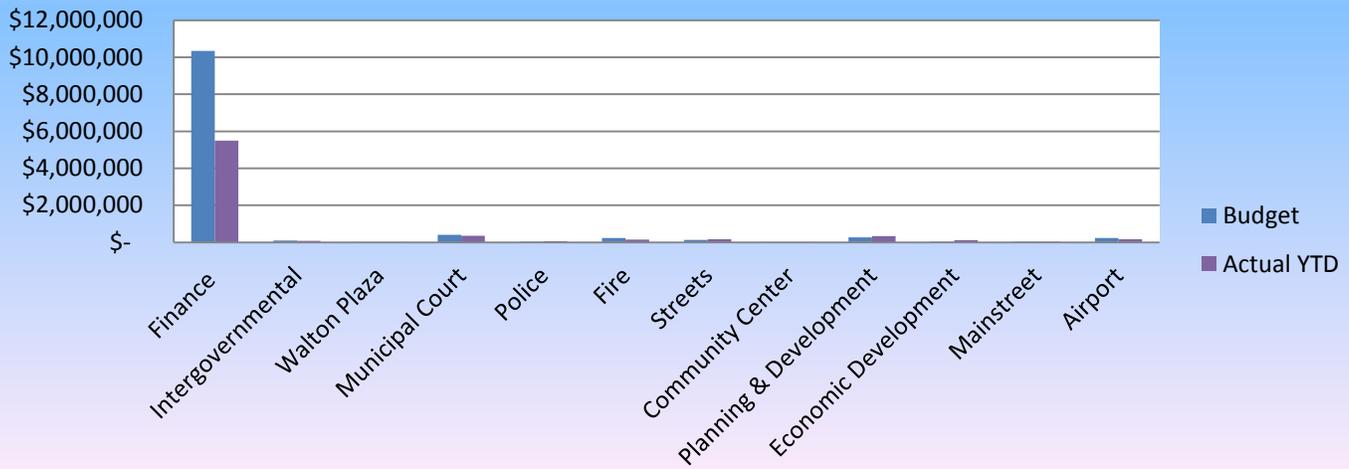
Budget Report 16

Group Summary

For Fiscal: 2019 Period Ending: 09/30/2019

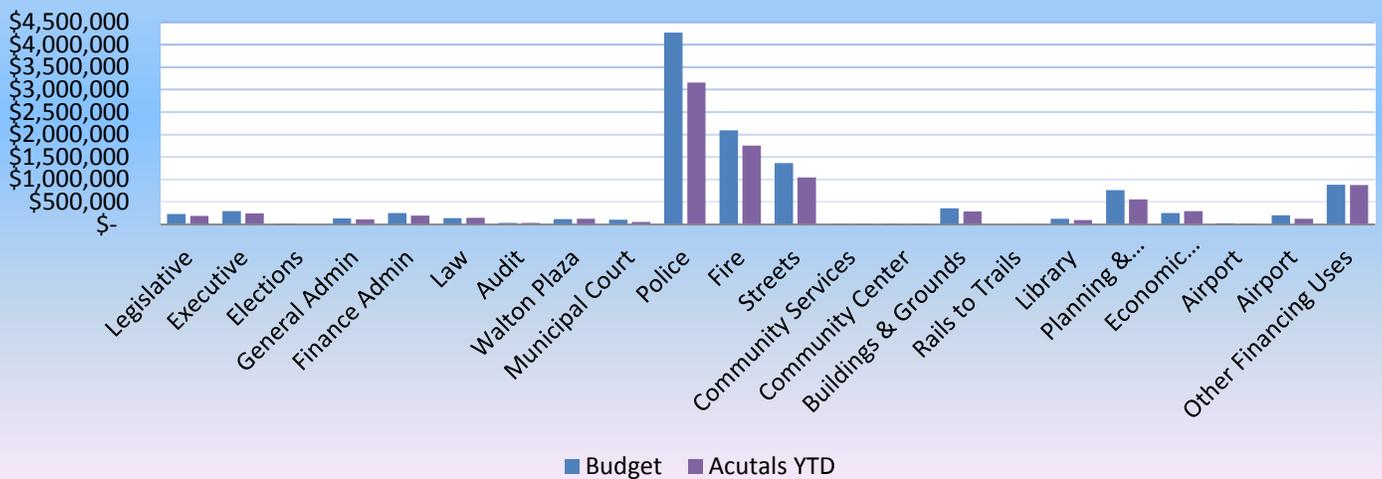
DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
1510 - FINANCE ADMIN	10,337,929.09	10,337,929.09	663,678.17	5,498,247.51	-4,839,681.58	46.81 %
1519 - INTERGOVERNMENTAL	95,831.00	95,831.00	0.00	82,095.00	-13,736.00	14.33 %
1565 - WALTON PLAZA	3,308.00	3,308.00	275.63	2,508.23	-799.77	24.18 %
2650 - MUNICIPAL COURT	400,000.00	400,000.00	31,800.90	360,956.30	-39,043.70	9.76 %
3200 - POLICE	24,000.00	24,000.00	30,005.33	55,834.27	31,834.27	132.64 %
3500 - FIRE OPERATIONS	242,374.00	242,374.00	0.00	155,666.19	-86,707.81	35.77 %
3510 - FIRE PREVENTION/CRR	0.00	0.00	0.00	500.00	500.00	0.00 %
4200 - STREETS & TRANSPORTATION	130,000.00	130,000.00	0.00	159,841.15	29,841.15	22.95 %
5530 - COMMUNITY CENTER	12,000.00	12,000.00	650.00	10,675.00	-1,325.00	11.04 %
7200 - PLANNING & DEVELOPMENT	270,590.00	270,590.00	9,996.00	330,134.00	59,544.00	22.01 %
7520 - ECONOMIC DEVELOPMENT	20,000.00	20,000.00	772.89	108,094.23	88,094.23	440.47 %
7521 - MAINSTREET	35,000.00	35,000.00	0.00	26,250.00	-8,750.00	25.00 %
7563 - AIRPORT	236,600.00	236,600.00	19,368.47	157,326.52	-79,273.48	33.51 %
Revenue Total:	11,807,632.09	11,807,632.09	756,547.39	6,948,128.40	-4,859,503.69	41.16 %
Expense						
1100 - LEGISLATIVE	233,631.00	233,631.00	17,886.64	189,533.12	44,097.88	18.88 %
1300 - EXECUTIVE	293,888.00	293,888.00	-5,938.88	244,941.38	48,946.62	16.65 %
1400 - ELECTIONS	18,900.00	18,900.00	0.00	0.00	18,900.00	100.00 %
1500 - GENERAL ADMIN	134,200.29	134,200.29	10,984.56	114,385.06	19,815.23	14.77 %
1510 - FINANCE ADMIN	251,134.58	251,134.58	20,458.91	197,951.78	53,182.80	21.18 %
1530 - LAW	139,625.00	139,625.00	24,809.96	150,809.97	-11,184.97	-8.01 %
1560 - AUDIT	32,500.00	32,500.00	0.00	35,750.00	-3,250.00	-10.00 %
1565 - WALTON PLAZA	117,483.00	117,483.00	29,387.50	129,813.06	-12,330.06	-10.50 %
2650 - MUNICIPAL COURT	104,252.00	104,252.00	-5,511.24	59,330.78	44,921.22	43.09 %
3200 - POLICE	4,272,281.00	4,272,281.00	353,696.97	3,158,310.04	1,113,970.96	26.07 %
3500 - FIRE OPERATIONS	2,090,841.00	2,093,041.00	159,298.20	1,695,131.22	397,909.78	19.01 %
3510 - FIRE PREVENTION/CRR	100,346.00	98,146.00	6,643.51	62,969.58	35,176.42	35.84 %
4200 - STREETS & TRANSPORTATION	1,368,799.00	1,368,799.00	118,904.99	1,049,681.56	319,117.44	23.31 %
5500 - COMMUNITY SERVICES	11,100.00	11,100.00	5,500.00	11,100.00	0.00	0.00 %
5530 - COMMUNITY CENTER	23,900.00	23,900.00	791.77	10,771.90	13,128.10	54.93 %
6200 - BLDGS & GROUNDS	358,124.00	358,124.00	36,302.53	286,597.80	71,526.20	19.97 %
6231 - RAILS TO TRAILS	0.00	0.00	0.00	52.50	-52.50	0.00 %
6500 - LIBRARIES	123,600.00	123,600.00	30,900.00	94,890.86	28,709.14	23.23 %
7200 - PLANNING & DEVELOPMENT	763,931.99	763,931.99	63,851.99	551,957.42	211,974.57	27.75 %
7400 - PLANNING AND ZONING	4,844.00	4,844.00	4,844.25	4,844.25	-0.25	-0.01 %
7520 - ECONOMIC DEVELOPMENT	254,713.06	254,713.06	21,979.79	297,455.30	-42,742.24	-16.78 %
7550 - DOWNTOWN DEVELOPMENT	25,000.00	25,000.00	6,250.00	18,750.00	6,250.00	25.00 %
7563 - AIRPORT	202,650.00	202,650.00	-3,331.08	128,452.37	74,197.63	36.61 %
9001 - GEN - OTHER FINANCING USES	881,888.00	881,888.00	874,944.00	874,944.00	6,944.00	0.79 %
Expense Total:	11,807,631.92	11,807,631.92	1,772,654.37	9,368,423.95	2,439,207.97	20.66 %
Report Surplus (Deficit):	0.17	0.17	-1,016,106.98	-2,420,295.55	-2,420,295.72	03,364.71 %

General Fund Revenue September YTD Budget Comparison



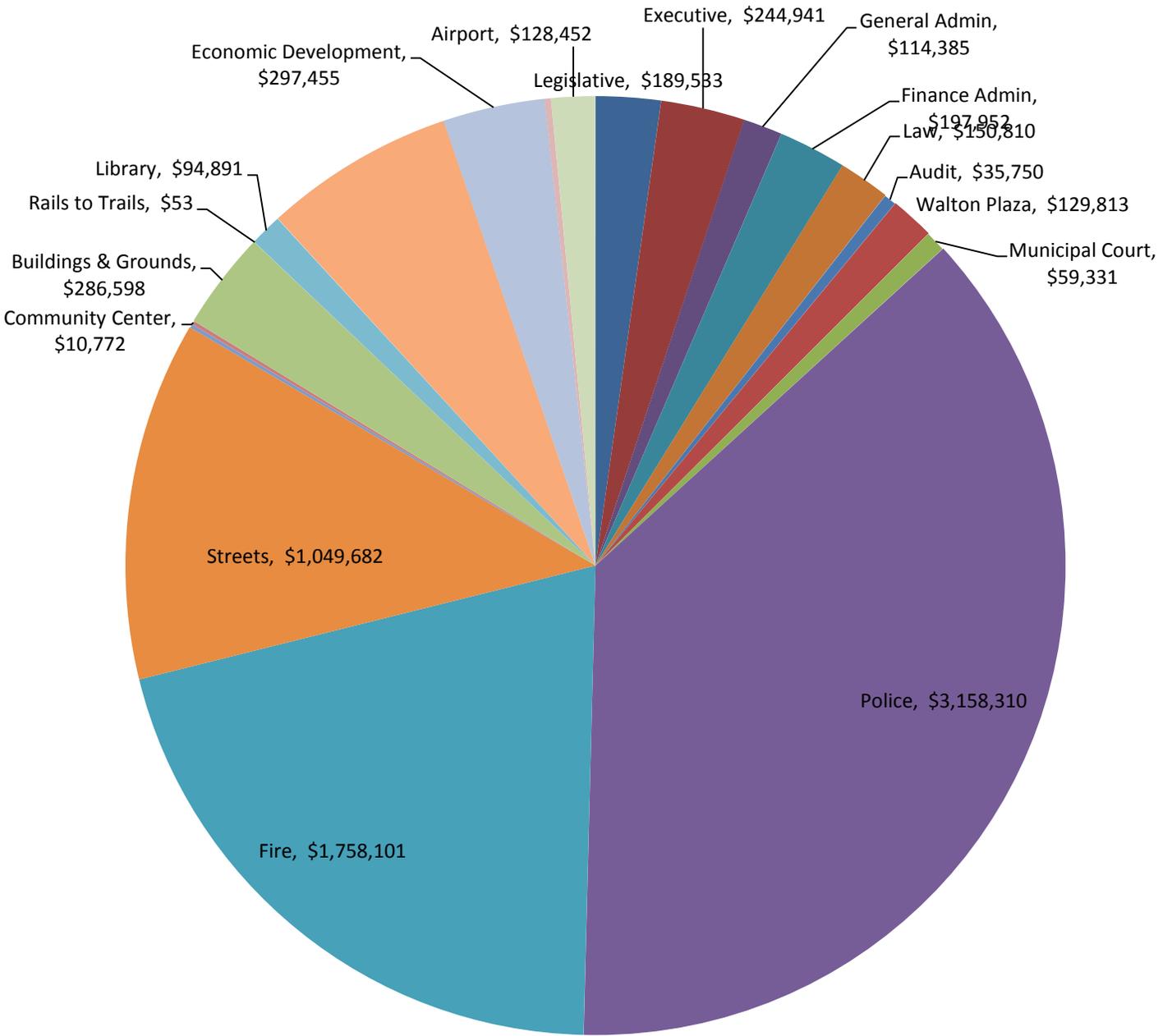
General Fund year-to-date revenues for the month totaled \$6,948,128 which is about 59% of the total budgeted revenues of \$11,807,632. This amount is lower than budgeted for this time of year due to tax collections at the end of the year.

General Fund Expense September YTD Budget Comparison



General Fund year-to-date expenses for the month totaled \$9,368,424 which is about 79% of the total budgeted expenses of \$11,807.632

General Fund Expenses September YTD 2019





Monroe, GA

Monthly Budget Report

Group Summary

For Fiscal: 2019 Period Ending: 09/30/2019

19

ACTIVIT...	September Budget	September Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
4002 - WATER	430,908.31	538,464.69	107,556.38	24.96 %	3,878,174.79	4,525,110.86	646,936.07	16.68 %	5,172,969.00
4003 - SEWER	410,773.35	375,376.33	-35,397.02	-8.62 %	3,696,960.15	3,466,005.18	-230,954.97	-6.25 %	4,930,907.20
4005 - GAS	309,926.70	157,319.27	-152,607.43	-49.24 %	2,789,340.30	3,226,718.25	437,377.95	15.68 %	3,720,609.00
4006 - GUTA	6,664.00	14,433.49	7,769.49	116.59 %	59,976.00	136,153.62	76,177.62	127.01 %	80,000.00
4008 - ELECTRIC	1,612,817.61	2,180,026.88	567,209.27	35.17 %	14,515,358.49	17,273,468.01	2,758,109.52	19.00 %	19,361,556.00
4009 - TELECOM & INTERNET	226,992.50	257,943.50	30,951.00	13.64 %	2,042,932.50	2,266,427.85	223,495.35	10.94 %	2,725,000.00
4010 - CABLE TV	322,960.76	286,691.59	-36,269.17	-11.23 %	2,906,646.84	2,679,859.17	-226,787.67	-7.80 %	3,877,080.00
4012 - UTIL FINANCE	-25.00	0.00	25.00	-100.00 %	-225.00	67,599.99	67,824.99	30,144.44 %	0.00
4016 - SOLID WASTE	-3.79	0.00	3.79	-100.00 %	-34.11	0.00	34.11	-100.00 %	0.00
Total Revenue:	3,321,014.44	3,810,255.75	489,241.31	14.73 %	29,889,129.96	33,641,342.93	3,752,212.97	12.55 %	39,868,121.20
Expense									
4002 - WATER	381,155.18	386,986.31	-5,831.13	-1.53 %	3,430,396.62	3,221,229.30	209,167.32	6.10 %	4,575,694.20
4003 - SEWER	350,691.76	316,246.67	34,445.09	9.82 %	3,156,225.84	2,833,126.89	323,098.95	10.24 %	4,209,987.00
4004 - STORMWATER	42,631.85	58,788.64	-16,156.79	-37.90 %	383,686.65	379,694.62	3,992.03	1.04 %	511,784.00
4005 - GAS	311,290.69	189,367.57	121,923.12	39.17 %	2,801,616.21	2,799,127.24	2,488.97	0.09 %	3,736,983.85
4006 - GUTA	22,252.47	23,137.49	-885.02	-3.98 %	200,272.23	176,572.46	23,699.77	11.83 %	267,137.00
4007 - GEN ADMIN WSG	17,937.13	17,476.52	460.61	2.57 %	161,434.17	154,649.52	6,784.65	4.20 %	215,332.00
4008 - ELECTRIC	1,567,778.93	1,705,251.22	-137,472.29	-8.77 %	14,110,010.37	14,390,410.73	-280,400.36	-1.99 %	18,820,876.00
4009 - TELECOM & INTERNET	151,516.48	106,072.94	45,443.54	29.99 %	1,363,648.32	936,662.07	426,986.25	31.31 %	1,818,926.00
4010 - CABLE TV	460,199.86	414,245.57	45,954.29	9.99 %	4,141,798.74	3,605,378.31	536,420.43	12.95 %	5,524,609.00
4011 - GEN ADMIN ELEC/TELECOM	16,309.45	16,055.15	254.30	1.56 %	146,785.05	137,337.46	9,447.59	6.44 %	195,792.00
4012 - UTIL FINANCE	-195,795.04	-287,069.92	91,274.88	-46.62 %	-1,762,155.36	-1,870,366.56	108,211.20	-6.14 %	-2,350,480.00
4013 - UTIL CUST SVC	116,570.25	161,253.91	-44,683.66	-38.33 %	1,049,132.25	1,108,953.93	-59,821.68	-5.70 %	1,399,403.00
4014 - UTIL BILLING	27,868.89	63,487.90	-35,619.01	-127.81 %	250,820.01	298,066.10	-47,246.09	-18.84 %	334,561.00
4015 - CENTRAL SERVICES	51,355.76	62,328.11	-10,972.35	-21.37 %	462,201.84	463,346.55	-1,144.71	-0.25 %	616,516.00
4016 - SOLID WASTE	0.00	0.00	0.00	0.00 %	0.00	96.76	-96.76	0.00 %	0.00
Total Expense:	3,321,763.66	3,233,628.08	88,135.58	2.65 %	29,895,872.94	28,634,285.38	1,261,587.56	4.22 %	39,877,121.05
Report Total:	-749.22	576,627.67	577,376.89		-6,742.98	5,007,057.55	5,013,800.53		-8,999.85



Monroe, GA

Income Statement 20

Group Summary

For Fiscal: 2019 Period Ending: 09/30/2019

ACTIVITY	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4002 - WATER	5,172,969.00	5,172,969.00	538,464.69	4,525,110.86	647,858.14
4003 - SEWER	4,067,500.00	4,930,907.20	375,376.33	3,466,005.18	1,464,902.02
4005 - GAS	3,720,609.00	3,720,609.00	157,319.27	3,226,718.25	493,890.75
4006 - GUTA	80,000.00	80,000.00	14,433.49	136,153.62	-56,153.62
4008 - ELECTRIC	19,361,556.00	19,361,556.00	2,180,026.88	17,273,468.01	2,088,087.99
4009 - TELECOM & INTERNET	2,725,000.00	2,725,000.00	257,943.50	2,266,427.85	458,572.15
4010 - CABLE TV	3,877,080.00	3,877,080.00	286,691.59	2,679,859.17	1,197,220.83
4012 - UTIL FINANCE	750,000.00	0.00	0.00	67,599.99	-67,599.99
4016 - SOLID WASTE	113,407.20	0.00	0.00	0.00	0.00
Revenue Total:	39,868,121.20	39,868,121.20	3,810,255.75	33,641,342.93	6,226,778.27
Expense					
4002 - WATER	4,575,694.20	4,575,694.20	386,986.31	3,221,229.30	1,354,464.90
4003 - SEWER	4,209,987.00	4,209,987.00	316,246.67	2,833,126.89	1,376,860.11
4004 - STORMWATER	502,784.00	511,784.00	58,788.64	379,694.62	132,089.38
4005 - GAS	3,736,983.85	3,736,983.85	189,367.57	2,799,127.24	937,856.61
4006 - GUTA	267,137.00	267,137.00	23,137.49	176,572.46	90,564.54
4007 - GEN ADMIN WSG	215,332.00	215,332.00	17,476.52	154,649.52	60,682.48
4008 - ELECTRIC	18,820,876.00	18,820,876.00	1,705,251.22	14,390,410.73	4,430,465.27
4009 - TELECOM & INTERNET	1,818,926.00	1,818,926.00	106,072.94	936,662.07	882,263.93
4010 - CABLE TV	5,524,609.00	5,524,609.00	414,245.57	3,605,378.31	1,919,230.69
4011 - GEN ADMIN ELEC/TELECOM	195,792.00	195,792.00	16,055.15	137,337.46	58,454.54
4012 - UTIL FINANCE	-2,350,480.00	-2,350,480.00	-287,069.92	-1,870,366.56	-480,113.44
4013 - UTIL CUST SVC	1,399,403.00	1,399,403.00	161,253.91	1,108,953.93	290,449.07
4014 - UTIL BILLING	334,561.00	334,561.00	63,487.90	298,066.10	36,494.90
4015 - CENTRAL SERVICES	616,516.00	616,516.00	62,328.11	463,346.55	153,169.45
4016 - SOLID WASTE	0.00	0.00	0.00	96.76	-96.76
Expense Total:	39,868,121.05	39,877,121.05	3,233,628.08	28,634,285.38	11,242,835.67
Total Surplus (Deficit):	0.15	-8,999.85	576,627.67	5,007,057.55	

Prior-Year Comparative Income Statement 21

Group Summary

For the Period Ending 09/30/2019



Monroe, GA

ACTIVIT...	2018 Sept. Activity	2019 Sept. Activity	Sept. Variance Favorable / (Unfavorable)	Variance %	2018 YTD Activity	2019 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4002 - WATER	465,599.12	538,464.69	72,865.57	15.65%	3,733,202.16	4,525,110.86	791,908.70	21.21%
4003 - SEWER	360,101.20	375,376.33	15,275.13	4.24%	2,942,819.22	3,466,005.18	523,185.96	17.78%
4005 - GAS	162,657.22	157,319.27	-5,337.95	-3.28%	2,796,912.11	3,226,718.25	429,806.14	15.37%
4006 - GUTA	11,711.95	14,433.49	2,721.54	23.24%	106,801.95	136,153.62	29,351.67	27.48%
4008 - ELECTRIC	2,187,410.16	2,180,026.88	-7,383.28	-0.34%	15,400,016.33	17,273,468.01	1,873,451.68	12.17%
4009 - TELECOM & INTERNET	243,891.40	257,943.50	14,052.10	5.76%	1,974,485.19	2,266,427.85	291,942.66	14.79%
4010 - CABLE TV	240,950.86	286,691.59	45,740.73	18.98%	2,060,734.09	2,679,859.17	619,125.08	30.04%
4012 - UTIL FINANCE	41,951.49	0.00	-41,951.49	-100.00%	535,461.65	67,599.99	-467,861.66	-87.38%
Revenue Total:	3,714,273.40	3,810,255.75	95,982.35	2.58%	29,550,432.70	33,641,342.93	4,090,910.23	13.84%
Expense								
4002 - WATER	382,935.35	386,986.31	-4,050.96	-1.06%	3,506,364.32	3,221,229.30	285,135.02	8.13%
4003 - SEWER	446,878.69	316,246.67	130,632.02	29.23%	2,908,731.43	2,833,126.89	75,604.54	2.60%
4004 - STORMWATER	26,946.43	58,788.64	-31,842.21	-118.17%	254,342.76	379,694.62	-125,351.86	-49.28%
4005 - GAS	180,640.71	189,367.57	-8,726.86	-4.83%	2,734,582.44	2,799,127.24	-64,544.80	-2.36%
4006 - GUTA	19,781.12	23,137.49	-3,356.37	-16.97%	165,056.15	176,572.46	-11,516.31	-6.98%
4007 - GEN ADMIN WSG	14,270.64	17,476.52	-3,205.88	-22.46%	120,447.00	154,649.52	-34,202.52	-28.40%
4008 - ELECTRIC	1,623,969.30	1,705,251.22	-81,281.92	-5.01%	13,402,282.03	14,390,410.73	-988,128.70	-7.37%
4009 - TELECOM & INTERNET	78,297.88	106,072.94	-27,775.06	-35.47%	602,507.01	936,662.07	-334,155.06	-55.46%
4010 - CABLE TV	640,284.60	414,245.57	226,039.03	35.30%	4,176,066.68	3,605,378.31	570,688.37	13.67%
4011 - GEN ADMIN ELEC/TELECOM	23,385.53	16,055.15	7,330.38	31.35%	198,070.33	137,337.46	60,732.87	30.66%
4012 - UTIL FINANCE	-175,343.42	-287,069.92	111,726.50	63.72%	-1,560,025.50	-1,870,366.56	310,341.06	19.89%
4013 - UTIL CUST SVC	82,301.53	161,253.91	-78,952.38	-95.93%	689,407.38	1,108,953.93	-419,546.55	-60.86%
4014 - UTIL BILLING	23,430.71	63,487.90	-40,057.19	-170.96%	181,657.08	298,066.10	-116,409.02	-64.08%
4015 - CENTRAL SERVICES	69,611.18	62,328.11	7,283.07	10.46%	688,961.04	463,346.55	225,614.49	32.75%
4016 - SOLID WASTE	0.00	0.00	0.00	0.00%	0.00	96.76	-96.76	0.00%
Expense Total:	3,437,390.25	3,233,628.08	203,762.17	5.93%	28,068,450.15	28,634,285.38	-565,835.23	-2.02%
Total Surplus (Deficit):	276,883.15	576,627.67	299,744.52	108.26%	1,481,982.55	5,007,057.55	3,525,075.00	237.86%



Monroe, GA

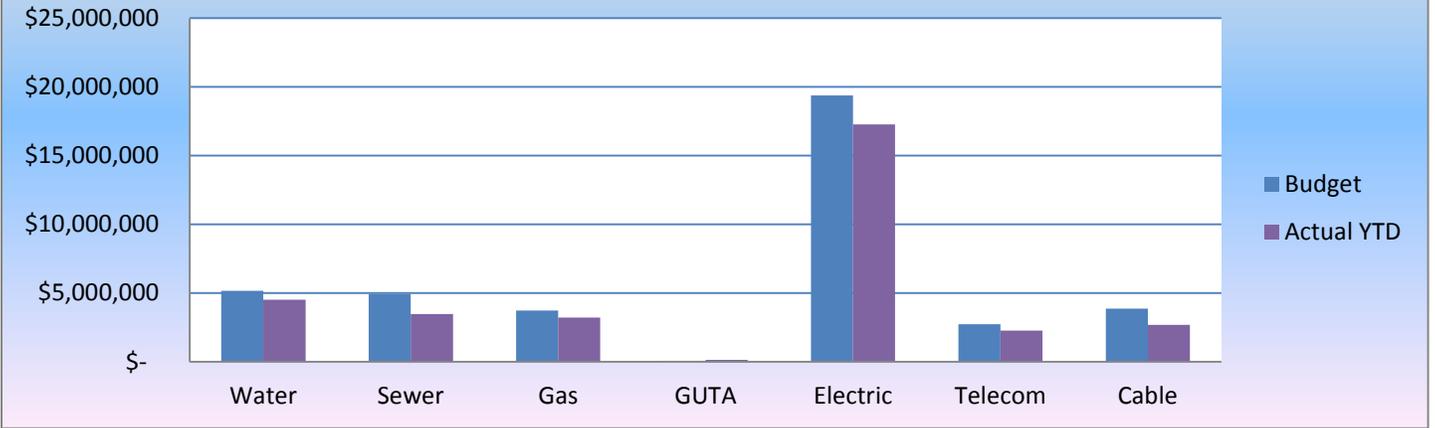
Budget Report 22

Group Summary

For Fiscal: 2019 Period Ending: 09/30/2019

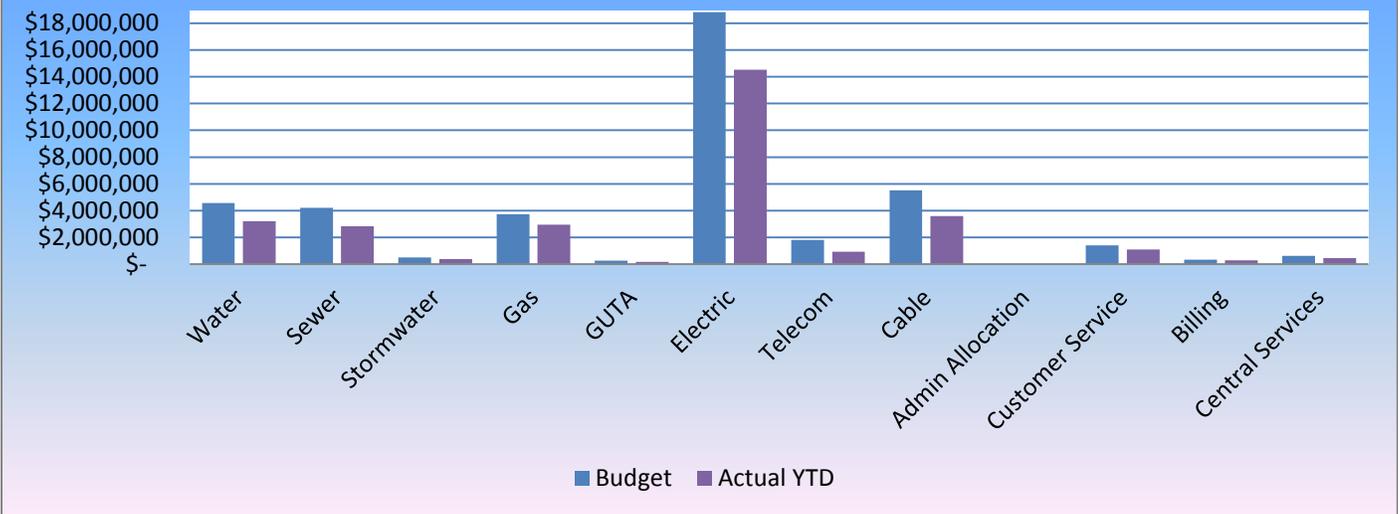
ACTIVIT...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4002 - WATER	5,172,969.00	5,172,969.00	538,464.69	4,525,110.86	-647,858.14	12.52 %
4003 - SEWER	4,067,500.00	4,930,907.20	375,376.33	3,466,005.18	-1,464,902.02	29.71 %
4005 - GAS	3,720,609.00	3,720,609.00	157,319.27	3,226,718.25	-493,890.75	13.27 %
4006 - GUTA	80,000.00	80,000.00	14,433.49	136,153.62	56,153.62	70.19 %
4008 - ELECTRIC	19,361,556.00	19,361,556.00	2,180,026.88	17,273,468.01	-2,088,087.99	10.78 %
4009 - TELECOM & INTERNET	2,725,000.00	2,725,000.00	257,943.50	2,266,427.85	-458,572.15	16.83 %
4010 - CABLE TV	3,877,080.00	3,877,080.00	286,691.59	2,679,859.17	-1,197,220.83	30.88 %
4012 - UTIL FINANCE	750,000.00	0.00	0.00	67,599.99	67,599.99	0.00 %
4016 - SOLID WASTE	113,407.20	0.00	0.00	0.00	0.00	0.00 %
Revenue Total:	39,868,121.20	39,868,121.20	3,810,255.75	33,641,342.93	-6,226,778.27	15.62 %
Expense						
4002 - WATER	4,575,694.20	4,575,694.20	386,986.31	3,221,229.30	1,354,464.90	29.60 %
4003 - SEWER	4,209,987.00	4,209,987.00	316,246.67	2,833,126.89	1,376,860.11	32.70 %
4004 - STORMWATER	502,784.00	511,784.00	58,788.64	379,694.62	132,089.38	25.81 %
4005 - GAS	3,736,983.85	3,736,983.85	189,367.57	2,799,127.24	937,856.61	25.10 %
4006 - GUTA	267,137.00	267,137.00	23,137.49	176,572.46	90,564.54	33.90 %
4007 - GEN ADMIN WSG	215,332.00	215,332.00	17,476.52	154,649.52	60,682.48	28.18 %
4008 - ELECTRIC	18,820,876.00	18,820,876.00	1,705,251.22	14,390,410.73	4,430,465.27	23.54 %
4009 - TELECOM & INTERNET	1,818,926.00	1,818,926.00	106,072.94	936,662.07	882,263.93	48.50 %
4010 - CABLE TV	5,524,609.00	5,524,609.00	414,245.57	3,605,378.31	1,919,230.69	34.74 %
4011 - GEN ADMIN ELEC/TELECOM	195,792.00	195,792.00	16,055.15	137,337.46	58,454.54	29.86 %
4012 - UTIL FINANCE	-2,350,480.00	-2,350,480.00	-287,069.92	-1,870,366.56	-480,113.44	20.43 %
4013 - UTIL CUST SVC	1,399,403.00	1,399,403.00	161,253.91	1,108,953.93	290,449.07	20.76 %
4014 - UTIL BILLING	334,561.00	334,561.00	63,487.90	298,066.10	36,494.90	10.91 %
4015 - CENTRAL SERVICES	616,516.00	616,516.00	62,328.11	463,346.55	153,169.45	24.84 %
4016 - SOLID WASTE	0.00	0.00	0.00	96.76	-96.76	0.00 %
Expense Total:	39,868,121.05	39,877,121.05	3,233,628.08	28,634,285.38	11,242,835.67	28.19 %
Report Surplus (Deficit):	0.15	-8,999.85	576,627.67	5,007,057.55	5,016,057.40	55,734.90 %

Utilities Revenue September YTD Budget Comparison



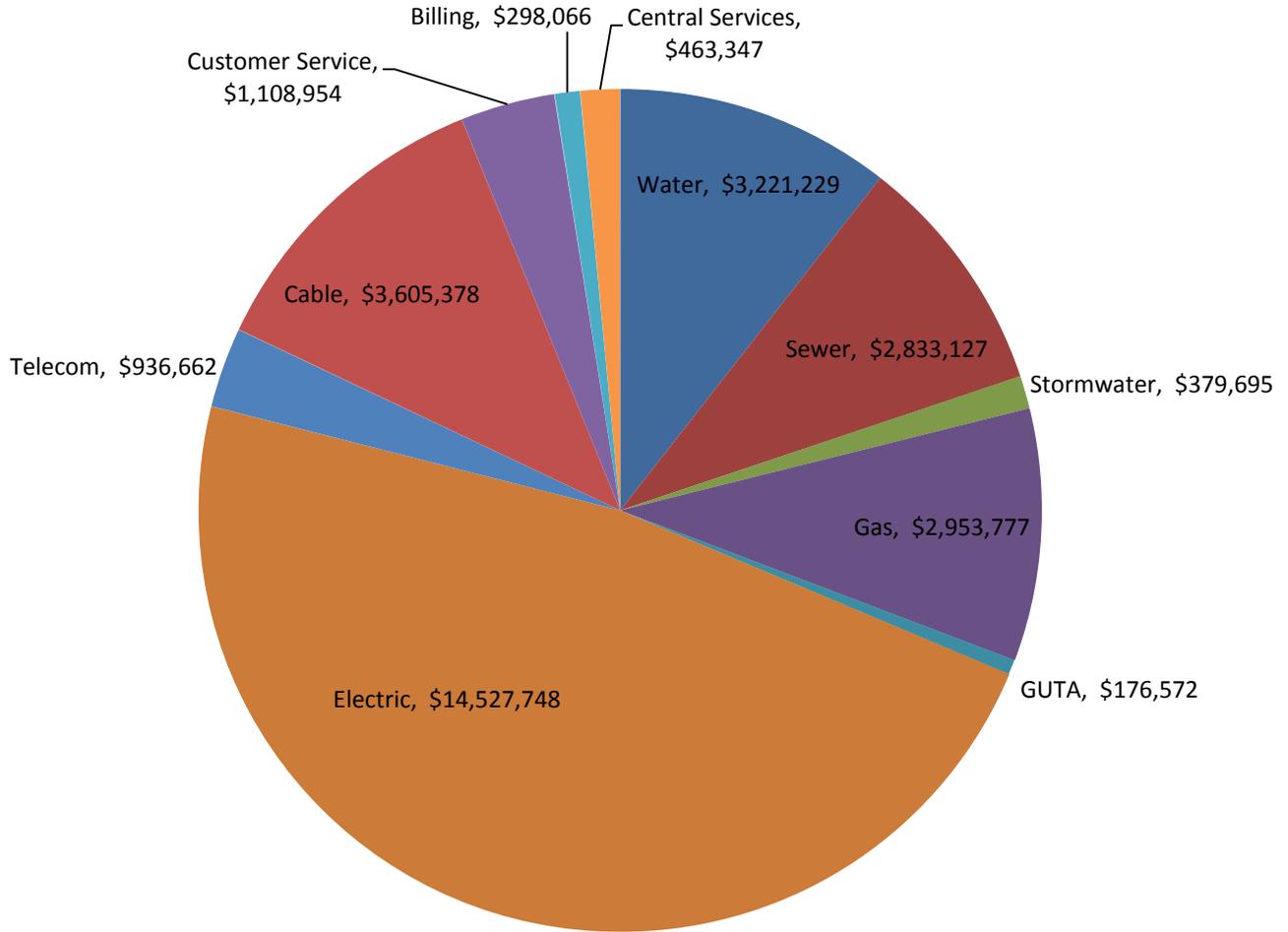
Utility Fund year-to-date revenues for the month totaled \$33,641,343 which is about 84% of total budgeted revenues of \$39,868,121

Utilities Expense September YTD Budget Comparison



Utility Fund year-to-date expenses for the month totaled \$28,634,285 which is about 72% of total budgeted expenses of \$39,868,121

Utilities Expenses September YTD 2019





Monroe, GA

Monthly Budget Report 25

Group Summary

For Fiscal: 2019 Period Ending: 09/30/2019

DEP...	September Budget	September Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Revenue									
4520 - SOLID WASTE COLLECTION	163,268.00	180,418.83	17,150.83	10.50 %	1,469,412.00	1,597,724.35	128,312.35	8.73 %	1,960,000.00
4530 - SOLID WASTE DISPOSAL	234,621.44	249,380.37	14,758.93	6.29 %	2,111,592.96	2,364,218.95	252,625.99	11.96 %	2,816,584.00
4540 - RECYCLABLES COLLECTION	2,665.60	2,430.11	-235.49	-8.83 %	23,990.40	23,091.15	-899.25	-3.75 %	32,000.00
Total Revenue:	400,555.04	432,229.31	31,674.27	7.91 %	3,604,995.36	3,985,034.45	380,039.09	10.54 %	4,808,584.00
Expense									
4510 - SOLID WASTE ADMINISTRATION	29,506.12	23,743.82	5,762.30	19.53 %	265,555.08	271,645.48	-6,090.40	-2.29 %	354,216.00
4520 - SOLID WASTE COLLECTION	71,050.05	74,475.29	-3,425.24	-4.82 %	639,450.45	719,099.14	-79,648.69	-12.46 %	852,942.32
4530 - SOLID WASTE DISPOSAL	222,920.74	300,242.77	-77,322.03	-34.69 %	2,006,286.66	1,985,634.14	20,652.52	1.03 %	2,676,119.72
4540 - RECYCLABLES COLLECTION	13,799.75	8,338.59	5,461.16	39.57 %	124,197.75	71,275.40	52,922.35	42.61 %	165,663.86
4585 - YARD TRIMMINGS COLLECTION	18,217.49	21,185.16	-2,967.67	-16.29 %	163,957.41	191,127.89	-27,170.48	-16.57 %	218,698.00
9003 - SW - OTHER FINANCING USES	45,060.65	26,933.82	18,126.83	40.23 %	405,545.85	248,102.48	157,443.37	38.82 %	540,944.24
Total Expense:	400,554.80	454,919.45	-54,364.65	-13.57 %	3,604,993.20	3,486,884.53	118,108.67	3.28 %	4,808,584.14
Report Total:	0.24	-22,690.14	-22,690.38		2.16	498,149.92	498,147.76		-0.14



Monroe, GA

Income Statement 26

Group Summary

For Fiscal: 2019 Period Ending: 09/30/2019

DEPT	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue					
4520 - SOLID WASTE COLLECTION	1,960,000.00	1,960,000.00	180,418.83	1,597,724.35	362,275.65
4530 - SOLID WASTE DISPOSAL	2,816,584.00	2,816,584.00	249,380.37	2,364,218.95	452,365.05
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	2,430.11	23,091.15	8,908.85
Revenue Total:	4,808,584.00	4,808,584.00	432,229.31	3,985,034.45	823,549.55
Expense					
4510 - SOLID WASTE ADMINISTRATION	354,216.00	354,216.00	23,743.82	271,645.48	82,570.52
4520 - SOLID WASTE COLLECTION	852,942.32	852,942.32	74,475.29	719,099.14	133,843.18
4530 - SOLID WASTE DISPOSAL	2,676,119.72	2,676,119.72	300,242.77	1,985,634.14	690,485.58
4540 - RECYCLABLES COLLECTION	165,663.86	165,663.86	8,338.59	71,275.40	94,388.46
4585 - YARD TRIMMINGS COLLECTION	218,698.00	218,698.00	21,185.16	191,127.89	27,570.11
9003 - SW - OTHER FINANCING USES	540,944.24	540,944.24	26,933.82	248,102.48	292,841.76
Expense Total:	4,808,584.14	4,808,584.14	454,919.45	3,486,884.53	1,321,699.61
Total Surplus (Deficit):	-0.14	-0.14	-22,690.14	498,149.92	



Monroe, GA

Prior-Year Comparative Income Statement 27

Group Summary

For the Period Ending 09/30/2019

DEP...	2018 Sept. Activity	2019 Sept. Activity	Sept. Variance Favorable / (Unfavorable)	Variance %	2018 YTD Activity	2019 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Revenue								
4520 - SOLID WASTE COLLECTION	172,182.47	180,418.83	8,236.36	4.78%	1,249,712.95	1,597,724.35	348,011.40	27.85%
4530 - SOLID WASTE DISPOSAL	186,955.17	249,380.37	62,425.20	33.39%	1,564,641.06	2,364,218.95	799,577.89	51.10%
4540 - RECYCLABLES COLLECTION	2,005.79	2,430.11	424.32	21.15%	24,533.51	23,091.15	-1,442.36	-5.88%
Revenue Total:	361,143.43	432,229.31	71,085.88	19.68%	2,838,887.52	3,985,034.45	1,146,146.93	40.37%
Expense								
4510 - SOLID WASTE ADMINISTRATION	29,905.02	23,743.82	6,161.20	20.60%	214,624.30	271,645.48	-57,021.18	-26.57%
4520 - SOLID WASTE COLLECTION	52,592.34	74,475.29	-21,882.95	-41.61%	518,226.60	719,099.14	-200,872.54	-38.76%
4530 - SOLID WASTE DISPOSAL	247,945.16	300,242.77	-52,297.61	-21.09%	1,770,804.52	1,985,634.14	-214,829.62	-12.13%
4540 - RECYCLABLES COLLECTION	5,340.25	8,338.59	-2,998.34	-56.15%	70,483.60	71,275.40	-791.80	-1.12%
4585 - YARD TRIMMINGS COLLECTION	12,512.27	21,185.16	-8,672.89	-69.32%	154,811.61	191,127.89	-36,316.28	-23.46%
9003 - SW - OTHER FINANCING USES	19,057.22	26,933.82	-7,876.60	-41.33%	180,911.16	248,102.48	-67,191.32	-37.14%
Expense Total:	367,352.26	454,919.45	-87,567.19	-23.84%	2,909,861.79	3,486,884.53	-577,022.74	-19.83%
Total Surplus (Deficit):	-6,208.83	-22,690.14	-16,481.31	-265.45%	-70,974.27	498,149.92	569,124.19	801.87%



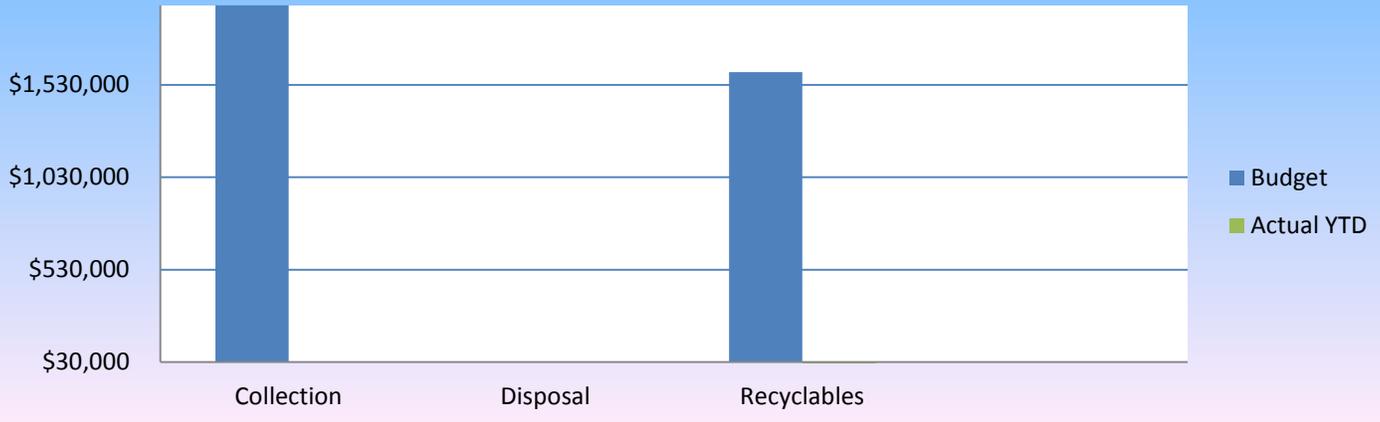
Monroe, GA

Budget Report 28 Group Summary

For Fiscal: 2019 Period Ending: 09/30/2019

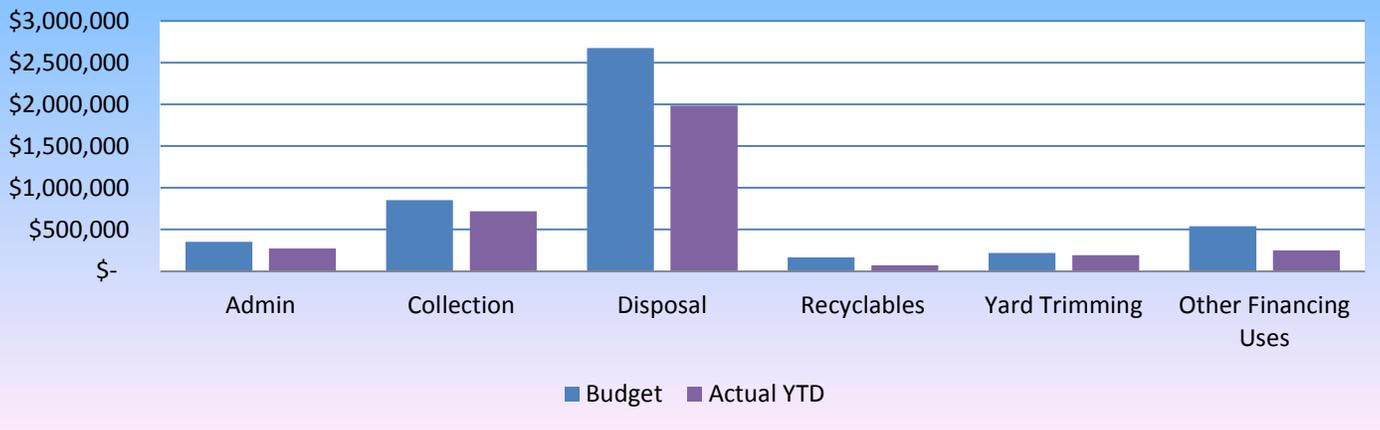
DEP...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Revenue						
4520 - SOLID WASTE COLLECTION	1,960,000.00	1,960,000.00	180,418.83	1,597,724.35	-362,275.65	18.48 %
4530 - SOLID WASTE DISPOSAL	2,816,584.00	2,816,584.00	249,380.37	2,364,218.95	-452,365.05	16.06 %
4540 - RECYCLABLES COLLECTION	32,000.00	32,000.00	2,430.11	23,091.15	-8,908.85	27.84 %
Revenue Total:	4,808,584.00	4,808,584.00	432,229.31	3,985,034.45	-823,549.55	17.13 %
Expense						
4510 - SOLID WASTE ADMINISTRATION	354,216.00	354,216.00	23,743.82	271,645.48	82,570.52	23.31 %
4520 - SOLID WASTE COLLECTION	852,942.32	852,942.32	74,475.29	719,099.14	133,843.18	15.69 %
4530 - SOLID WASTE DISPOSAL	2,676,119.72	2,676,119.72	300,242.77	1,985,634.14	690,485.58	25.80 %
4540 - RECYCLABLES COLLECTION	165,663.86	165,663.86	8,338.59	71,275.40	94,388.46	56.98 %
4585 - YARD TRIMMINGS COLLECTION	218,698.00	218,698.00	21,185.16	191,127.89	27,570.11	12.61 %
9003 - SW - OTHER FINANCING USES	540,944.24	540,944.24	26,933.82	248,102.48	292,841.76	54.14 %
Expense Total:	4,808,584.14	4,808,584.14	454,919.45	3,486,884.53	1,321,699.61	27.49 %
Report Surplus (Deficit):	-0.14	-0.14	-22,690.14	498,149.92	498,150.06	21,471.43 %

Solid Waste Revenue September YTD Budget Comparison



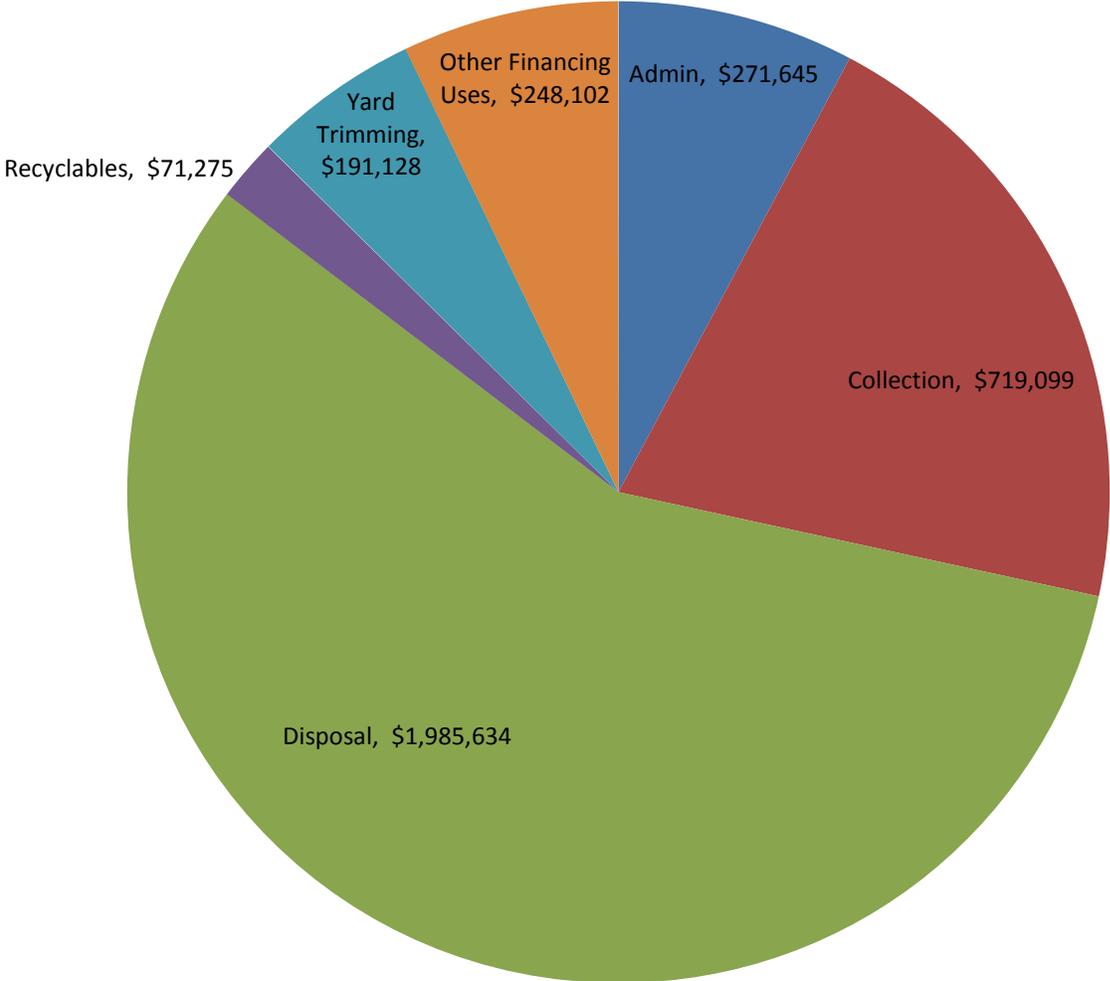
Solid Waste year-to-date revenues for the month totaled \$3,985,034 which is about 83% of total budgeted revenues of \$4,808,584

Solid Waste Expense September YTD Budget Comparison



Solid Waste year-to-date expenses for the month totaled \$3,486,885 which is about 73% of total budgeted expenses of \$4,808,584

Solid Waste Expenses September YTD 2019



Performance Indicators	Sep-19	Aug-19	Jul-19	Jun-19	May-19	Apr-19	Mar-19	Feb-19	Jan-19	Dec-18	Nov-18	Oct-18	Sep-18
Telephone Calls													
Admin Support													
Utilities - Incoming Calls	7,129	9,975	7,580	5,686	6,680	6,459	5,769	5,252	6,181	6,035	6,463	6,735	6,174
Utilities - Abandoned Calls	601	768	430	340	469	412	380	330	402	345	373	391	411
% of Abandoned Calls - Utility	8.43%	7.70%	5.67%	5.98%	7.02%	6.38%	6.59%	6.28%	6.50%	5.72%	5.77%	5.81%	6.66%
Utilities													
Electric Customers	6,490	6,454	6,348	6,350	6,370	6,375	6,671	6,366	6,449	6,290	6,307	6,364	6,343
Natural Gas Customers	3,871	3,847	3,802	3,780	3,793	3,813	3,964	3,806	3,842	3,760	3,773	3,782	3,773
Water Customers	9,687	9,629	9,483	9,483	9,484	9,470	9,776	9,385	9,397	9,239	9,244	9,288	9,216
Wastewater Customers	7,214	7,161	7,060	7,102	7,116	7,114	7,397	7,052	7,090	6,937	6,936	6,979	6,923
Cable TV Customers	3,235	3,247	3,227	3,279	3,303	3,380	3,635	3,527	3,568	3,498	3,516	3,571	3,573
Digital Cable Customers	208	206	201	198	206	207	210	211	219	209	220	202	204
Internet Customers	3,782	3,741	3,799	3,730	3,758	3,703	3,756	3,687	3,658	3,577	3,625	3,611	3,596
Residential Phone Customers	888	885	827	893	898	895	960	911	923	913	934	904	887
Commercial Phone Customers	285	288	434	432	427	426	432	436	434	430	437	434	435
Fiber Customers	93	94	92	111	110	64	62	62	62	62	62	62	62
Work Orders Generated													
Utilities													
Connects	481	330		640	761	709	699	749	742	578	606	790	696
Cutoff for Non-Payment	273	230		171	208	259	169	263	260	164	237	322	209
Electric Work Orders	82	84	97	76	67	103	42	34	40	22	28	43	49
Water Work Orders	150	65	130	207	168	421	207	53	95	58	138	288	143
Natural Gas Work Orders	91	70	79	109	66	120	57	91	85	50	56	63	39
Disconnects	320	339		542	660	677	663	677	697	515	567	727	639
Telecomm Work Orders	252	264	246	254	325	323	146	138	347	220	206	301	275
Billing/Collections													
Utilities													
Utility Revenue Billed	\$ 3,870,292	\$ 3,984,537	\$ 3,714,378	\$ 3,545,398	\$ 3,440,430	\$ 3,504,319	\$ 3,806,425	\$ 4,091,817	\$ 4,180,054	\$ 3,732,804	\$ 3,467,538	\$ 3,708,203	\$ 3,695,859
Utility Revenue Collected	\$ 3,674,557	\$ 4,535,649		\$ 3,318,240	\$ 3,662,759	\$ 3,467,528	\$ 4,070,163	\$ 3,845,701	\$ 4,209,148	\$ 3,187,118	\$ 3,642,706	\$ 3,748,687	\$ 3,345,030
# of Inactive Accounts Written Off				48	62	51	58	62	78	70	51	66	36
Amount Written Off for Bad Debt				\$ 30,444	\$ 39,654	\$ 26,610	\$ 30,880	\$ 33,037	\$ 41,131	\$ 37,217	\$ 26,591	\$ 28,927	\$ 23,802
Utility Bad Debt Collected				\$ 4,595	\$ 4,024	\$ 4,797	\$ 9,411	\$ 9,467	\$ 3,159	\$ 2,433	\$ 2,747	\$ 29,901	\$ 5,256
Extensions													
Utilities													
Extensions Requested				635	690	678	611	672	798	558	650	796	639
Extensions Pending				296	251	333	269	279	251	188	299	300	241
Extensions Defaulted				33	39	36	23	32	30	28	32	35	41
Extensions Paid per Agreement				557	733	578	598	608	705	641	619	702	587
Percentage of Extensions Paid	#DIV/0!	#DIV/0!	-	94%	95%	94%	96%	94%	96%	96%	95%	95%	93%
Taxes													
Admin Support													
Property Tax Transactions	1	-	2	-	-	-	-	3	-	-	-	-	-
Property Tax Collected	\$ 1,560	\$ -	\$ 771	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -
Accounting													
Payroll & Benefits													
Payroll Checks issued	47	43	44	47	73	46	50	49	52	50	209	51	58
Direct Deposit Advices	589	607	663	610	901	606	600	581	575	585	664	440	438
General Ledger													
Accounts Payable Checks Issued	243	243	354	281	317	379	371	281	270	298	271	321	272
Accounts Payable Invoices Entered	327	371	466	426	568	479	495	481	466	452	446	376	361
Journal Entries Processed	98	98	123	123	141	136	200	249	239	238	115	127	133
Miscellaneous Receipts	306	364	341	282	388	339	248	378	448	356	358	445	204
Utility Deposit Refunds Processed	30	37	18	18	41	48	20	25	17	26	33	20	45
Local Option Sales Tax	\$ 187,995	\$ 198,507	\$ 190,459	\$ 193,221	\$ 202,825	\$ 181,595	\$ 174,734	\$ 182,090	\$ 219,613	\$ 181,526	\$ 192,250	\$ 160,620	\$ 171,248
Special Local Option Sales Tax - 2013									194,610	161,779	170,323	142,399	151,722

Performance Indicators	Sep-19	Aug-19	Jul-19	Jun-19	May-19	Apr-19	Mar-19	Feb-19	Jan-19	Dec-18	Nov-18	Oct-18	Sep-18
Special Local Option Sales Tax - 2019	-	177,725	168,785	172,164	180,699	1,075							
Personnel													
Payroll & Benefits													
Budgeted Positions	244	243	243	242	242	239	238	237	237	244	244	244	244
Filled Positions	236	232	229	232	236	232	228	226	227	226	228	229	229
Vacancies	8	11	14	10	6	7	10	11	10	18	16	15	15
Unfunded Positions	38	38	38	37	37	37	37	37	37	33	33	33	33
Clinic Appointment Capacity	210	242	236	224	229	215	156	144	144	126	144	162	126
Clinic Ancillary Visits	20	28	18	24	15	11	12	12	14	30	16	53	30
Clinic Utilization Percentage	62%	64%	57%	60%	55%	53%	65%	63%	92%	90%	76%	93%	98%
Clinic No Shows	16	9	7	14	8	8	7		24	12	10	7	16
Clinic Utilization2	95	117	110	96	103	95	82	79	94	72	83	91	78

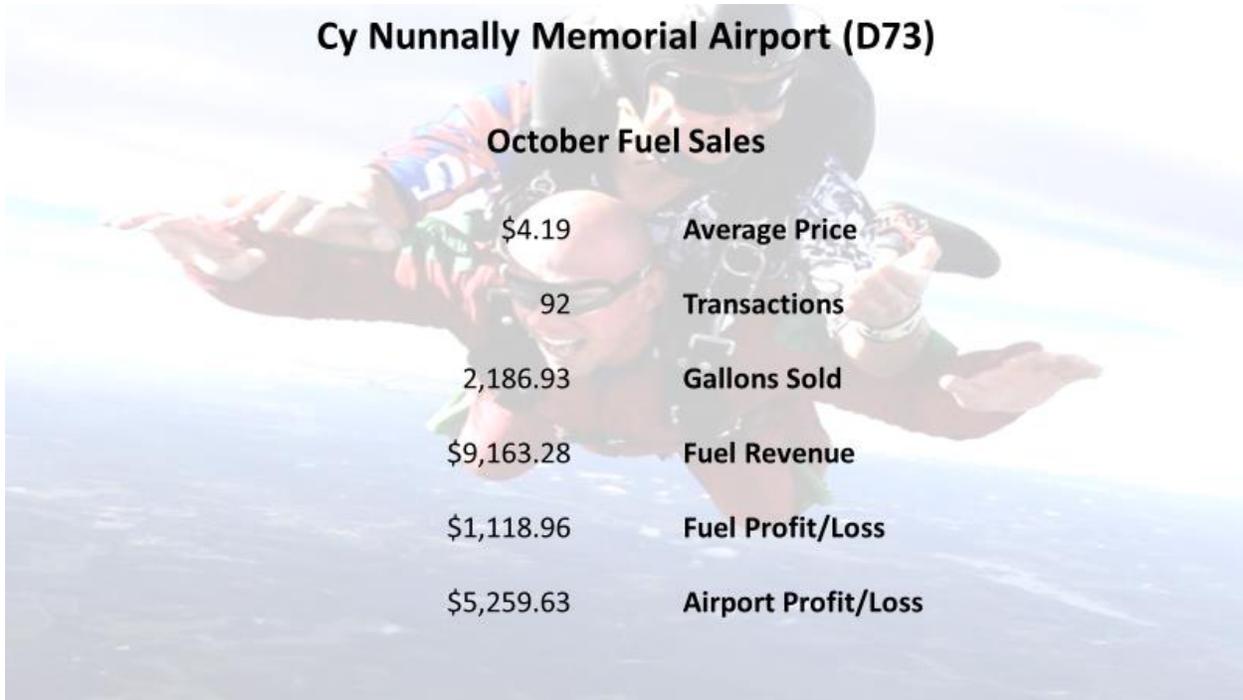
AIRPORT

MONTHLY REPORT

NOVEMBER 2019

	2019 January	2019 February	2019 March	2019 April	2019 May	2019 June	2019 July	2019 August	2019 September	2019 October	2018 October	2018 November	2018 December	Monthly Average	Yearly Totals
100LL AVGAS															
100LL AvGas Sale Price	\$4.39	\$4.39	\$4.39	\$4.39	\$4.29	\$4.29	\$4.19	\$4.19	\$4.19	\$4.19	\$4.39	\$4.39	\$4.39	\$4.31	
Transactions	48	36	84	117	109	91	102	100	127	92	103	74	39	86	1122
Gallons Sold	1,415.3	853.7	2,257.7	3,108.0	2,649.1	2,445.7	2,210.7	2,660.2	3,157.1	2,186.9	2,396.6	1,930.9	711.6	2,152.6	27,983.5
AvGas Revenue	\$6,213.17	\$3,568.32	\$9,911.06	\$13,636.68	\$11,364.77	\$10,492.01	\$9,263.00	\$11,146.15	\$13,228.30	\$9,163.28	\$10,520.95	\$8,476.65	\$3,123.97	\$9,239.10	\$120,108.31
AvGas Profit/Loss	\$225.74	\$130.22	\$416.11	\$1,136.91	\$726.49	\$669.55	\$989.37	\$1,193.55	\$1,419.28	\$1,118.96	\$506.79	\$662.19	\$106.04	\$715.48	\$9,301.20
GENERAL REVENUE/EXPENSE															
Hangar Rental	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$54,600.00
Lease Agreements	\$4,115.07	\$4,115.07	\$4,115.07	\$4,115.07	\$4,115.07	\$4,115.07	\$3,015.07	\$3,015.07	\$3,015.07	\$3,015.07	\$4,065.07	\$4,065.07	\$4,065.07	\$3,765.07	\$48,945.91
Grounds Maintenance	\$360.00	\$360.00	\$3,530.00	\$360.00	\$360.00	\$360.00	\$360.00	\$360.00	\$2,580.00	\$360.00	\$360.00	\$360.00	\$360.00	\$774.62	\$10,070.00
Buildings Maintenance	\$400.00	\$550.00	\$2,820.00	\$18,240.00	\$480.00	\$300.00	\$1,463.49	\$1,150.00	\$580.00	\$300.00	\$445.49	\$425.32	\$6,126.18	\$2,560.04	\$33,280.48
Equipment Maintenance	\$443.18	\$616.98	\$116.98	\$6,319.48	\$116.98	\$116.98	\$1,136.98	\$116.98	\$116.98	\$116.98	\$10,691.55	\$115.92	\$427.93	\$1,573.38	\$20,453.90
Airport Profit/Loss	\$5,040.22	\$4,620.89	(\$33.23)	(\$17,764.92)	(\$11,360.84)	\$5,910.22	\$2,946.55	\$4,484.22	\$3,081.33	\$5,259.63	(\$4,477.18)	\$6,274.02	(\$294.99)	\$283.53	\$3,685.92

PROJECTS & UPDATES



Cy Nunnally Memorial Airport (D73)

October Fuel Sales

\$4.19	Average Price
92	Transactions
2,186.93	Gallons Sold
\$9,163.28	Fuel Revenue
\$1,118.96	Fuel Profit/Loss
\$5,259.63	Airport Profit/Loss

FISCAL YEAR 2020 PROJECT UPDATE

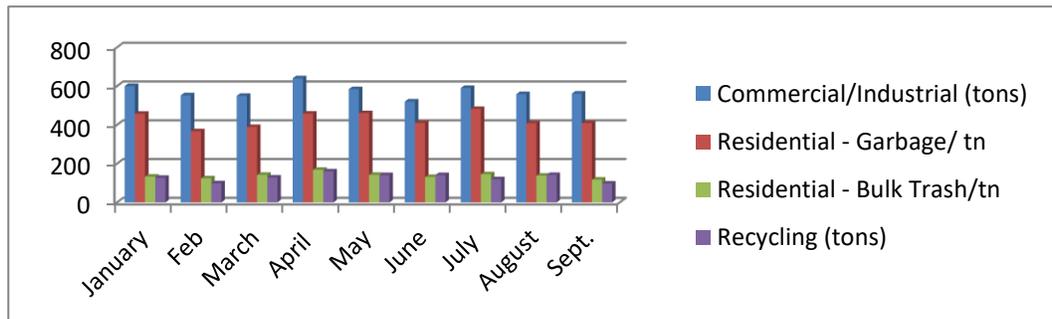
After meeting with the GDOT and GMC on September 19th and multiple conferences since, there is a design project now being developed for the paving of the entire runway in 2021. This design project will replace the crack seal project in 2020 and become a full runway rehabilitation project. There are also erosion control and grading projects proposed for the 2020 CIP budget that will get ahead of this overall paving project as planned.

The overall CIP budget will reflect a movement forward of an approach study, safety signage, hangar site preparation, terminal building design and development, site ready plans for other areas of the airport for Pannell Road and Towler Street, and Jet A Fuel plans for the future.



**SOLID WASTE
DEPARTMENT
MONTHLY REPORT
NOVEMBER
2019**

2019	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Commercial/Industrial (tons)	599.77	552.04	549.42	639.85	583.96	520.14	589.84	558.3	560.67			
Residential - Garbage/ tn	456.88	366.84	388.51	457.5	459.59	409.35	481.74	408.24	408.65			
Residential - Bulk Trash/tn	132.8	123.8	141.79	167.89	141.87	130.8	144.77	137.72	116.93			
Recycling (tons)	126.37	98.29	127.87	159.93	140.35	140.45	118.97	141.23	96.74			
Transfer Station (tons)	6,756.57	6,251.41	6,489.26	6,782.83	7,044.25	6,757.18	7,235.32	7,250.86	5,965.59			
Customers (TS)	15	14	15	15	14	16	15	16				
Sweeper debris (tons)	5.48	5.25	2.59	36.71	36.69	50.07	21.2	33.79	22.13			
Storm drain debris (tons)	1.08	0.19				0.34		0.1				
	January	Feb	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Recycling - Yard Trim (tons)	80.2	63.66	89.98	107.96	95.25	106.36	79.69	85.87	63.91			
Recycling - Curbside (tons)	17.41	12.92	12.67	15.64	15.9	14.62	17.32	16.96	12.04			
Recycling - Cardboard (tons)	16.64	17.21	12.61	13.77	15.81	14.73	17.22	15.08	13.62			
Recycling - Scrap Metal (tons)	8.32		9.5		8.19			20	4.69			
Recycling - Scrap tires (tons)	184 (3.80)	218 (4.50)	151 (3.11)	1,094 (22.56)	252 (5.20)	230 (4.74)	230 (4.74)	161 (3.32)	120 (2.48)			
Recycling - C & D (tons)			2.68									
Garbage carts (each)	64	23	36	65	67	81	105	40	21			
Recycling bins (each)	12	12	22	23	22	38	22	35	24			
Dumpsters (each)	6	7	4		6	6	4	3	3			
Lids (each)	1											
Cemetery Permits	5		6	3	9	5	5	8	5			



Note:

1,086.25 tons of trash /garbage collected and disposed.

96.74 tons of recycled materials collected, including scrap tires.

ITEMS OF INTEREST

I. Transfer Station Site Improvements - Update on the projects.

NOTE: Effective March 28, 2018, EPD “Rules for Solid Waste Management” has been amended to require all MSW permitted facilities in Georgia, to be reviewed every 5 years.

Update: New Guidance Document was released in October 2018 for Collection and Transfer Station permits. The document explain the requirements and preparation for the review process. We’re in wave #2 based on the age of the facility. Our permit review date scheduled November 1, 2020. Our application filing date: 5/1/2020 (Early filling date: 5/1/2019) Note: Late filing will result in the suspension of the operation until application is complete!

Project List:

- Drainage: Re-direct surface water into our water treatment system.
Update: Project at 95% complete. Finish dressing the site.
- Repair/Resurface concrete tipping floor: **Pending! 2019 SW-CIP Update: We received a proposal from (OCS) Osborn Contract Services, Inc. to repair the tipping floor.**
- Welding: **Pending!** Extend metal plate on the right inside push wall and the back plate wall, inside the lower floor.

II. ASL –Automated Side Loader: In service this week! Customers were notified by direct mail.

III. Holiday Collection Schedule.
See attached:

Dps

The City of Monroe Solid Waste Department will be running a modified garbage pickup schedule the week of Thanksgiving.

Monday, November 25, 2019 – Monday's Collection Route

Tuesday, November 26, 2019 – Tuesday's and Wednesday's Collection Routes

Wednesday, November 27, 2019 – Thursday's Collection Route

Thursday, November 28, 2019 – Thanksgiving Holiday – No Collection

Friday, November 29, 2019 –Closed– No Collection

All City administrative offices will close at noon on Wednesday, November 27th and will be closed all day Thursday, November 28th & Friday, November 29th.

Happy Thanksgiving from the City of Monroe.



**STREETS AND
TRANSPORTATION
DEPARTMENT
MONTHLY REPORT
NOVEMBER
2019**

Public Works Administration

September 2019

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Calls received	628	554	670	795	717	610	656	559	579				5768
Work orders received	93	66	107	129	137	137	103	100	78				950
Work orders completed	86	56	99	120	124	122	97	92	70				866
Rental community building -													
Small room	1	1	3	2	3	2	3	1	2				18
Large room	3	1	2	7	2	1	2	3	1				22
Auditorium		1	1	1	2		3		1				9
Whole building					1	1	1						3
Permits received/approved -													
Parade								1	1				2
Procession			1										1
Public demonstration													0
Assembly	2	1	3	13		4		1	1				25
Picket													0
Road race	3	1	1	2					1				8

Fleet Maintenance Division

*Repaired/Service vehicles or equipment for the following departments:

Department	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Airport													0
City Hall													0
Code		1		1				3	1				6
Electric/Cable	3	1	2	3	2	4	2	5	7				29
Finance													0
Fire	3	1	3	1	2	5	6	3	1				25
Gas/Water/Sewer	3	3	7	1	5	2	2	3	2				28
GUTA		1		1		1		1					4
Meter Readers		1	2	2	2	3		2	3				15
Motor Pool													0
Police	18	12	21	19	22	15	24	17	18				166
Public Works	38	30	37	33	35	27	35	41	29				305
TOTAL	65	50	72	61	68	57	69	75	61	0	0	0	578

Street Division

*The right of way crew picked up litter and mowed. Crews have also completed road repairs and asphalt patching. Crews are also mowing grass at the airport. In addition, crews are still working on the transfer station drainage project.

Sign & Marking Division

- General maintenance:

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Signs repaired	3	3	5	12	4	3	10	5	5				50
Signs replaced	3	6	9	11			2	10	4				45
Sign post replaced/installed	8	9	4	9	12	20	11	4	9				86
New signs	25	16	18	28	17	18	9	17	21				169
Signs cleaned	8	6	8	6	7	5	12	11	9				72
Signs installed (new)	8	6	1	7	11	11	8	4	8				64
City emblems installed													0
In-lane pedestrian signs	2												2
Banners	3	7	5	12	10	1	9	6	6				59
Compaction Test													0
Traffic Studies		2	4		2	3	2	2	3				18
Parking Lot Striped			1			1			1				3
Speed hump installed								1	1				2
Crosswalk installed													0
Stop bars installed	4	1		12	5	28			8				58
Airport Maint.						7	8	9	6				30
Handicap Marking						2							2
Curb Striped						5							5
TOTAL	64	56	55	97	68	104	71	69	81	0	0	0	665



To: City Council, Public Works Committee
From: Jeremiah B. Still, Streets and Transportation Director
Department: Streets and Transportation
Date: 10/16/19
Description: 2020 LMIG Program

Budget Account/Project Name: CIP-SPLOST LMIG MATCH

Funding Source: SPLOST

Budget Allocation:	\$52,464.26	
Budget Available:	\$54,000	
Requested Expense:	\$227,345.14	Company of Purchase: N/A

Recommendation: Staff recommends council approval for contracting out 1.82 lanes miles of South Madison Avenue (patching, overlay and striping) for LMIG allocation in 2020.

Background:

South Madison Avenue is in need of repair and the street division proposes we use the 2020 LMIG allocation for such improvements. The Local Maintenance and Improvements Grant (LMIG) has been developed in cooperation with ACCG, GMA, and others. Georgia DOT remains committed to helping local governments achieve much-needed improvements to the state and local roadway network. The LMIG program will allow local governments greater flexibility and quicker project delivery while allowing GA DOT to effectively administer the program with a reduced workforce and new funding match requirements.

The 2020 LMIG totals \$227,345.14. Of this, the required 30% local match totals \$52,464.26. The remainder of \$174,880.88 is reimbursable from GDOT. The funding source will be from SPLOST funds.

Attachment(s):

LMIG Letter from GA DOT
 2020 LMIG Application



Russell R. McMurry, P.E.,
Commissioner
One Georgia Center
600 West Peachtree Street, NW
Atlanta, GA 30308
(404) 631-1000 Main Office

June 26, 2019

Mr. John Howard, Mayor
City of Monroe
P.O. Box 1249
Monroe, Georgia 30655

RE: Fiscal Year 2020 Local Maintenance & Improvement Grant (LMIG) Program

Dear Mayor Howard:

We are pleased to announce that the Department will begin accepting applications for the Fiscal Year 2020 LMIG Program on July 1, 2019. This year grants will be processed electronically through our **New GRANTS (LMIG) Application System**. To begin your FY 2020 LMIG Application, please visit the Department's website at www.dot.ga.gov/PS/Local/LMIG. This site provides a link to the LMIG Application and a link to the LMIG Application Tutorial (Manual). The project list will be entered directly into the new application system and your cover letter will be uploaded as an attachment. This site provides a signature page for you to download, complete and upload as an attachment. Please contact your District State Aid Coordinator, Jeremy Durrence, at 404-694-6545 for assistance with the online application process.

All electronic LMIG applications must be received no later than January 1, 2020. Failure to submit applications by the deadline may result in a forfeiture of funds.

Your formula amount for the 2020 Program is **\$174,880.88** and your local match is **30%**. Each local government is required to match this formula amount in accordance with Code Section 48-8-244(d). The General Guidelines and Rules and other pertinent reports can be found on the Department's website at www.dot.ga.gov/PS/Local/LMIG. The cover letter you attach to your electronic application must include a satisfactory status of your previous LMIG Grants before approval may be given.

If you should have any questions regarding the LMIG Program please contact the Local Grants Office in Atlanta at (404) 347-0240. Thank you for your attention and cooperation in this matter.

Sincerely,

A handwritten signature in blue ink that reads 'Russell R. McMurry'.

Russell R. McMurry, P.E.
Commissioner

Enclosure:

cc: Mr. Brandon Kirby, P.E.; Hon. Bruce Williamson; Hon. Burt Jones; Hon. Bill Cowsert; Mr. Jamie Boswell

GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL MAINTENANCE & IMPROVEMENT GRANT (LMIG) APPLICATION FOR FISCAL YEAR 2020
TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

I, John S. Howard (Name), the Mayor (Title), on behalf of City of Monroe (Local Government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act of 1989 (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), and the Local Government Budgets and Audits Act (O.C.G.A. 36-81-7 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government’s Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment ACT (TIA).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application (“Loss”). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a roadway or bridge shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made. All projects identified on the Project list shall be constructed in accordance with the Department’s Standard Specifications of Transportation Systems (Current Edition), Supplemental Specifications (Current Edition), and Special Provisions.

Local Government:

134652
E-Verify Number

_____ (Signature)

Sworn to and subscribed before me,

_____ (Print)

This ____ day of _____, 20__.

Mayor / Commission Chairperson

In the presence of:

_____ (Date)

NOTARY PUBLIC

SEAL:

My Commission Expires:

2020 LMIG PROJECT REPORT

COUNTY/CITY City of Monroe, GA

ROAD NAME	BEGINNING	ENDING	LENGTH (Miles)	DESCRIPTION OF WORK	PROJECT COST	PROJECT LET DATE
S. Madison Ave	E. Spring St	Hwy 11 S (S. Broad)	1.82	Patching, Overlay, Striping	\$174,880.88	Jun-20
				Total LMIG Program Costs	\$174,880.88	
				2019 LMIG Allocation	\$174,880.88	
			(SPLOST)	30% Required Local Match	\$52,464.26	
				TOTAL	\$227,345.14	

Post Office Box 1249 • Monroe, Georgia 30655
Telephone 770-267-7536

John S. Howard, Mayor
L. Wayne Adcock, Vice Mayor

November 13, 2019

Georgia Department of Transportation
Gainesville District Office
Attn: Jeramy Durrence
1475 Jesse Jewell Pkwy, NE, Suite 100
Gainesville, GA 30501

RE: FY 2019 Local Maintenance & Improvement Grant (LMIG) Program/FY 2020 LMIG Application

Dear Mr. Durrence;

Please be advised that the City of Monroe has completed our FY2019 LMIG project list. We spent a total of \$267,429.88, of which \$107,588.73 was from local expenditures.

Enclosed please find the City of Monroe's 2020 LMIG application along with our project report.

If you should have any questions, please contact our Streets and Transportation Director, Jeremiah B. Still at jstill@monroega.gov or 770-266-5144.

Sincerely,

John S. Howard
Mayor

JSH/dmd

Enclosures

FY 2019**LOCAL MAINTENANCE & IMPROVEMENT GRANT Program (LMIG)****STATEMENT OF FINAL PROJECT EXPENDITURES**DATE: November 13, 2019COUNTY: WaltonCITY: MonroePI#: S015005Submitted By: John S. HowardLMIG EXPENDITURES: \$ 159,841.15*10% or 30% MATCH: \$ 47,952.35TOTAL LOCAL GOVERNMENT EXPENDITURES: \$ 107,588.73TOTAL PROJECT EXPENDITURES: \$ 267,429.88

By signature below, I hereby certify that the above expenditures are for the work completed on the attached final Project List for the FY 2019 LMIG Program.

Authorized Local Government Official: _____

Construction Field Audit Performed (For GDOT use only): Yes No (Circle One)

APPROVED: _____

(DISTRICT ENGINEER)

*Note: Required local match will be based on (10% or 30%) of the LMIG Allocation.



**ELECTRIC & TELECOM
DEPARTMENT
MONTHLY REPORT
NOVEMBER**

Items of interest

1. Contractor to start work on Spring Street the first week of December.
2. N Madison nearing final design and construction bidding.
3. Pole inspection nearly complete.
4. All trucks passed yearly insulation inspection.
5. Facebook to speak at the quarterly FNA meeting.
6. Community WIFI in first phase of testing with Ruckus Wireless.

MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 09/2019 | FY 2019



COVER	1
OVERVIEW	2
SALES REPORT	3
SALES STATISTICS	4
POWER SUPPLY	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

CITY OF MONROE: ELECTRIC FUND OVERVIEW

	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	FY 2019	AS BUDGET	FY 2018
REVENUES	\$ 1.877M	\$ 1.736M	\$ 1.794M	\$ 1.500M	\$ 1.531M	\$ 1.927M	\$ 1.885M	\$ 2.127M	\$ 2.080M				\$ 16.458M	\$ 14.221M	\$ 13.858M
PERSONNEL COSTS	\$ 0.077M	\$ 0.112M	\$ 0.105M	\$ 0.096M	\$ 0.153M	\$ 0.103M	\$ 0.120M	\$ 0.101M	\$ 0.106M				\$ 0.974M	\$ 0.905M	\$ 1.074M
CONTRACTED SVC	\$ 0.026M	\$ 0.037M	\$ 0.074M	\$ 0.047M	\$ 0.053M	\$ 0.076M	\$ 0.030M	\$ 0.032M	\$ 0.051M				\$ 0.426M	\$ 0.431M	\$ 0.447M
SUPPLIES	\$ 1.110M	\$ 1.157M	\$ 1.123M	\$ 1.112M	\$ 0.992M	\$ 1.125M	\$ 1.150M	\$ 1.211M	\$ 1.219M				\$ 10.198M	\$ 9.183M	\$ 9.785M
CAPITAL OUTLAY	\$ -	\$ 0.024M	\$ 0.098M	\$ 0.045M	\$ 0.000M	\$ 0.245M	\$ 0.003M	\$ 0.004M	\$ -				\$ 0.419M	\$ -	\$ 0.317M
DEPRECIATION	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M	\$ 0.024M				\$ 0.217M	\$ 0.163M	\$ 0.217M
EXPENSES	\$ 1.238M	\$ 1.355M	\$ 1.424M	\$ 1.324M	\$ 1.223M	\$ 1.572M	\$ 1.328M	\$ 1.371M	\$ 1.400M				\$ 12.234M	\$ 10.682M	\$ 11.840M
FUND TRANSFERS	\$ 0.362M	\$ 0.426M	\$ 0.420M	\$ 0.394M	\$ 0.440M	\$ 0.397M	\$ 0.394M	\$ 0.476M	\$ 0.485M				\$ 3.792M	\$ 3.597M	\$ 2.309M
MARGIN W/O TRANSFERS	\$ 0.639M	\$ 0.381M	\$ 0.370M	\$ 0.177M	\$ 0.309M	\$ 0.355M	\$ 0.557M	\$ 0.756M	\$ 0.680M	\$ -	\$ -	\$ -	\$ 4.224M		\$ 4.326M
MARGIN W/ TRANSFER	\$ 0.277M	\$ (0.045M)	\$ (0.051M)	\$ (0.217M)	\$ (0.131M)	\$ (0.042M)	\$ 0.163M	\$ 0.280M	\$ 0.196M	\$ -	\$ -	\$ -	\$ 0.431M	\$ 3.540M	\$ 2.018M
MCT CREDIT/YES	\$ 0.175M	\$ 0.100M	\$ 0.100M	\$ 0.100M	\$ 0.376M	\$ 0.100M	\$ 0.100M	\$ 0.100M	\$ 0.100M	\$ -	\$ -	\$ -	\$ 1.251M	\$ 0.400M	\$ (1.653M)

*Year End Settlement excluded due to fluctuations year to year.

12-MO
PURCHASED
KWH's



12-MO
RETAIL
KWH's



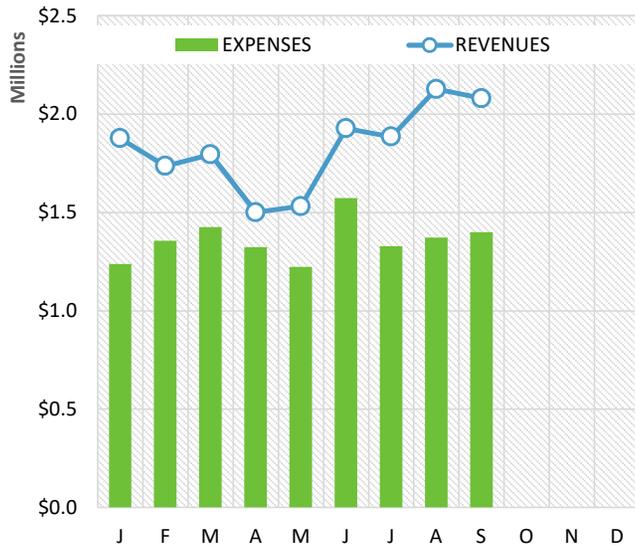
12-MO LINE
LOSS

3.43%

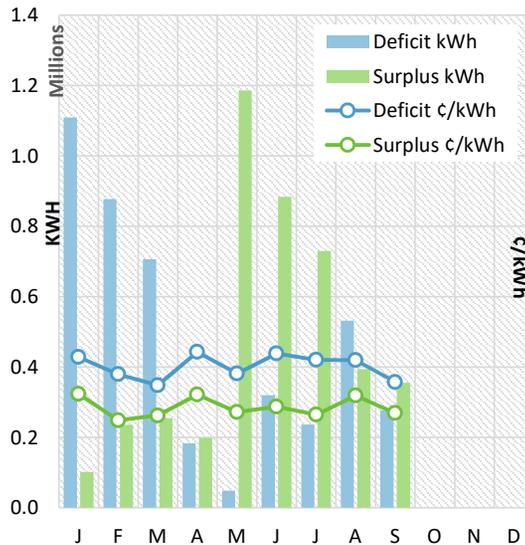
12-MO
WHOLESALE
¢/kwh

8.293

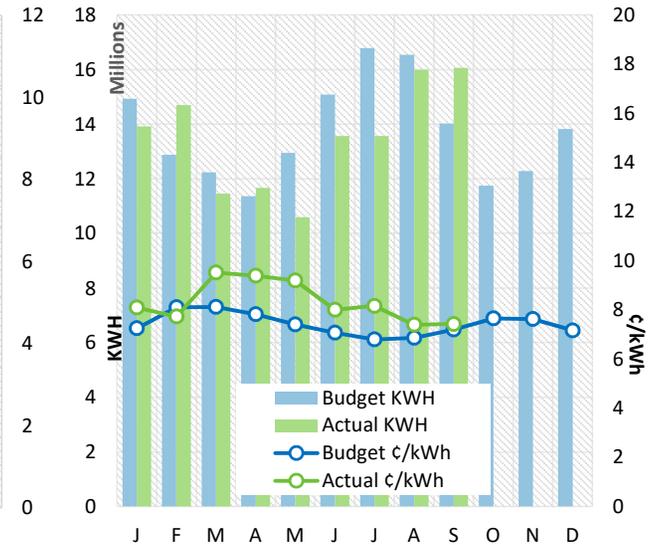
REVENUES vs. EXPENSES



DEFICIT PURCHASES vs. SURPLUS SALES



MEAG BUDGET vs. ACTUAL



RETAIL SALES REPORT

Jan 2019 Feb 2019 Mar 2019 Apr 2019 May 2019 Jun 2019 Jul 2019 Aug 2019 Sep 2019 Oct 2019 Nov 2019 Dec 2019

CUSTOMER COUNT

Residential	5,525	5,450	5,751	5,457	5,463	5,426	5,445	5,537	5,577
Commercial	882	876	878	875	864	880	853	867	864
Industrial	1	1	1	1	1	1	1	1	1
City	41	39	41	42	42	43	49	49	48
Total	6,449	6,366	6,671	6,375	6,370	6,350	6,348	6,454	6,490

Year-Over-Year Δ 1.61% 0.89% 5.94% 0.97% 0.93% 0.16% 0.81% 1.75% 2.32%

KWH

Residential	7.241M	7.401M	6.785M	5.429M	4.676M	5.248M	6.271M	6.999M	7.148M
Commercial	5.079M	4.861M	5.199M	4.525M	4.820M	5.730M	5.856M	6.905M	6.891M
Industrial	0.506M	0.513M	0.555M	0.454M	0.548M	0.488M	0.519M	0.573M	0.559M
City	0.459M	0.404M	0.432M	0.412M	0.420M	0.476M	0.460M	0.487M	0.448M
Total	13.286M	13.179M	12.971M	10.820M	10.464M	11.942M	13.106M	14.964M	15.045M

Year-Over-Year Δ 0.98% -14.32% -0.51% -4.80% -4.30% 3.81% -3.55% 1.11% 0.40%

REVENUE

Residential	\$ 0.917M	\$ 0.858M	\$ 0.793M	\$ 0.653M	\$ 0.650M	\$ 0.733M	\$ 0.884M	\$ 0.992M	\$ 1.014M
Commercial	\$ 0.751M	\$ 0.673M	\$ 0.702M	\$ 0.637M	\$ 0.671M	\$ 0.756M	\$ 0.777M	\$ 0.891M	\$ 0.872M
Industrial	\$ 0.060M	\$ 0.055M	\$ 0.058M	\$ 0.050M	\$ 0.057M	\$ 0.053M	\$ 0.067M	\$ 0.071M	\$ 0.070M
Other	\$ 0.001M	\$ 0.004M	\$ 0.001M	\$ 0.001M	\$ 0.003M	\$ 0.001M	\$ 0.001M	\$ 0.002M	\$ 0.000M
City	\$ 0.053M	\$ 0.042M	\$ 0.045M	\$ 0.043M	\$ 0.044M	\$ 0.050M	\$ 0.048M	\$ 0.051M	\$ 0.047M
Total	\$ 1.781M	\$ 1.632M	\$ 1.599M	\$ 1.384M	\$ 1.425M	\$ 1.592M	\$ 1.777M	\$ 2.007M	\$ 2.002M

Year-Over-Year Δ 21.51% 1.22% 7.52% -0.30% -0.62% 10.74% 5.02% 7.50% 6.14%

SALES STATISTICS

[Jan 2019](#)
[Feb 2019](#)
[Mar 2019](#)
[Apr 2019](#)
[May 2019](#)
[Jun 2019](#)
[Jul 2019](#)
[Aug 2019](#)
[Sep 2019](#)
[Oct 2019](#)
[Nov 2019](#)
[Dec 2019](#)
[YTD](#)

AVERAGE KWH/CUSTOMER

Residential	1,311	1,358	1,180	995	856	967	1,152	1,264	1,282	1,152
Commercial	5,758	5,549	5,922	5,171	5,579	6,511	6,865	7,964	7,976	6,366
Industrial	506,400	512,800	554,560	454,240	547,520	487,680	518,595	572,960	558,720	523,719
City	11,206	10,370	10,544	9,820	10,007	11,081	9,392	9,943	9,323	10,187

AVERAGE \$/CUSTOMER

Residential	\$166	\$157	\$138	\$120	\$119	\$135	\$162	\$179	\$182	\$151
Commercial	\$851	\$768	\$800	\$728	\$777	\$859	\$911	\$1,028	\$1,009	\$859
Industrial	\$59,825	\$54,722	\$57,770	\$50,447	\$57,256	\$52,730	\$67,066	\$71,129	\$69,638	\$60,065
City	\$1,300	\$1,089	\$1,107	\$1,031	\$1,051	\$1,163	\$983	\$1,044	\$979	\$1,083

AVERAGE \$/KWH

Residential	\$0.1266	\$0.1159	\$0.1169	\$0.1203	\$0.1390	\$0.1397	\$0.1409	\$0.1417	\$0.1418	\$0.1314
Commercial	\$0.1478	\$0.1384	\$0.1350	\$0.1408	\$0.1393	\$0.1319	\$0.1327	\$0.1291	\$0.1265	\$0.1357
Industrial	\$0.1181	\$0.1067	\$0.1042	\$0.1111	\$0.1046	\$0.1081	\$0.1293	\$0.1241	\$0.1246	\$0.1145
City	\$0.1160	\$0.1050	\$0.1050	\$0.1050	\$0.1050	\$0.1050	\$0.1047	\$0.1050	\$0.1050	\$0.1062
Average	\$0.1271	\$0.1165	\$0.1153	\$0.1193	\$0.1220	\$0.1212	\$0.1269	\$0.1250	\$0.1245	\$0.1220

	Sep 2019	Sep 2018	FY2019 YTD	FY2018 YTD	12-MONTH
POWER SUPPLY COSTS					
MEAG Project Power	\$ 929,838	\$ 991,990	\$ 7,942,848	\$ 8,197,137	\$ 10,715,236
Transmission	104,155	95,836	878,346	806,811	1,135,537
Supplemental	98,172	76,391	603,736	921,663	795,847
SEPA	57,912	46,002	543,249	480,168	681,160
Other Adjustments	898	861	8,046	7,677	10,628
TOTAL POWER SUPPLY COSTS	\$ 1,190,975	\$ 1,211,080	\$ 9,976,225	\$ 10,413,457	\$ 13,338,408
AS BUDGET	1,007,897	1,070,526	9,307,940	9,503,286	12,231,722
% ACTUAL TO BUDGET	118.16%	113.13%	107.18%	109.58%	109.05%

PEAKS & ENERGY

Peaks (KW)

Coincident Peak (CP)	34,831	32,314	34,831	36,151	34,831
Non-Coincident Peak (NCP)	35,441	32,705	35,441	36,256	35,441
CP (BUDGET)	31,898	32,240	34,449	35,013	34,449
NCP (BUDGET)	32,690	32,960	35,241	35,722	35,241

Energy (KWH)

MEAG Energy	13,191,238	13,426,822	99,371,423	102,305,342	134,149,257
Supplemental Purchases (or sales)	1,799,964	921,419	6,853,371	11,961,040	8,499,853
SEPA Energy	1,059,378	1,114,718	15,233,226	9,389,168	18,198,857
Total Energy (KWH)	16,050,580	15,462,959	121,458,020	123,655,550	160,847,968
AS BUDGET	14,012,000	14,136,000	126,739,000	127,880,000	164,808,000
% ACTUAL TO BUDGET	114.55%	109.39%	95.83%	96.70%	97.60%

CP Load Factor	64.00%	66.46%	39.81%	39.05%	52.72%
NCP Load Factor	62.90%	65.67%	39.12%	38.93%	51.81%
% Supplemental	11.21%	5.96%	5.64%	9.67%	5.28%

UNIT COSTS (¢/kWh)

Bulk Power	7.3379	7.9796	8.6613	8.5496	8.6712
Supplemental	5.4541	8.2906	8.8093	7.7055	9.3631
SEPA Energy	5.4666	4.1268	3.5662	5.1141	3.7429
MEAG Total	7.4201	7.8321	8.2137	8.4213	8.2926

Note on Supplemental Unit Cost: Unit cost is based on the aggregated hourly energy and the associated market price for which the energy was purchased or sold.

Sep 2019

Sep 2018

FY2019 YTD

FY2018 YTD

SALES REVENUES

ELECTRIC SALES	\$ 2,002,223	\$ 1,851,175	\$ 15,196,747	\$ 12,754,110	\$ 21,646,655
SALES REVENUES (ACTUAL)	\$ 2,002,223	\$ 1,851,175	\$ 15,196,747	\$ 12,754,110	\$ 21,646,655
AS BUDGET	\$ 1,508,333	\$ 1,510,794	\$ 1,508,333	\$ 1,510,794	Not Applicable
% ACTUAL TO BUDGET	132.74%	122.53%	1007.52%	844.20%	Not Applicable

Note on Electric Sales: Detail break-down for individual rate class is shown in *ELECTRIC: RETAIL SALES* section.

OTHER REVENUES

OP REVENUE	33,426	35,217	316,442	283,531	528,723
FEDERAL GRANT	-	35,462	-	35,462	(35,462)
MISC REVENUE	(148)	1,512	36,640	20,648	142,241
CONTRIBUTED CAPITAL	2,500	109,380	2,500	109,380	2,500
SALE OF FIXED ASSETS	-	-	-	-	261
REIMB DAMAGED PROPERTY	-	11,181	10,299	14,484	10,299
CUST ACCT FEES	-	-	-	-	-
OTHER REV	-	(14,424)	-	-	-
ADMIN ALLOC	42,026	28,946	484,996	323,449	667,006
INT/INVEST INCOME	-	-	-	-	-
STATE GRANTS	-	-	-	-	-
SALE OF RECYCLED MATERIALS	-	-	159	-	159
OTHER REVENUES (ACTUAL)	\$ 77,804	\$ 207,273	\$ 851,036	\$ 786,954	\$ 1,315,727
AS BUDGET	\$ 71,796	\$ 62,179	\$ 646,167	\$ 559,612	Not Applicable
% ACTUAL TO BUDGET	108.37%	333.35%	131.71%	140.63%	Not Applicable

TRANSFER

Transfer From CIP	-	21,698	410,024	316,758	602,958
-------------------	---	--------	---------	---------	---------

TOTAL REVENUES (ACTUAL)	\$ 2,080,027	\$ 2,080,145	\$ 16,457,807	\$ 13,857,822	\$ 23,565,341
AS BUDGET	\$ 1,580,130	\$ 1,572,973	\$ 14,221,167	\$ 14,156,759	Not Applicable
% ACTUAL TO BUDGET	131.64%	132.24%	115.73%	97.89%	Not Applicable

MCT CREDIT/YES	\$ 100,000	\$ 175,093	\$ 1,250,999	\$ 2,136,142	\$ 1,745,888
-----------------------	-------------------	-------------------	---------------------	---------------------	---------------------

Note on MEAG MCI: excluded from revenues as it is a restricted account.

	Sep 2019	Sep 2018	FY2019 YTD	FY2018 YTD	
PERSONNEL					
Compensation	\$ 78,738	\$ 93,730	\$ 722,421	\$ 858,162	\$ 829,959
Benefits	27,433	17,895	251,572	215,749	312,501
PERSONNEL (ACTUAL)	\$ 106,171	\$ 111,625	\$ 973,993	\$ 1,073,912	\$ 1,142,460
AS BUDGET	\$ 100,508	\$ 99,643	\$ 904,572	\$ 896,789	Not Applicable
% ACTUAL TO BUDGET	105.63%	112.02%	107.67%	119.75%	Not Applicable

CONTRACTED SERVICES

Consulting	\$ -	\$ 35	\$ 575	\$ 1,828	\$ 575
Landfill Fees	-	-	-	-	110
Holiday Event	-	-	4,677	-	4,985
Maintenance Contracts	369	581	4,470	5,801	5,758
Rents/Leases	454	45	3,644	7,334	19,597
Repairs & Maintenance (Outside)	6,323	(9,110)	47,086	37,663	81,501
Landfill Fees	-	-	-	-	-
Other Contract Svcs	-	-	-	-	-
Comm Svcs	2,142	2,969	13,337	16,797	18,265
Postage	-	-	143	-	143
Public Relations	-	-	600	441	600
Mkt Expense	-	-	23,238	30,480	24,072
Printing	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	972	592	5,611	3,126	7,091
Vehicle Tag & Title Fee	-	-	24	-	42
Ga Dept Rev Fee	-	-	900	800	900
Fees	-	-	300	236	300
Training & Ed	-	1,650	2,954	8,773	3,371
Contract Labor	40,462	26,711	317,558	333,412	401,331
Shipping/Freight	-	-	770	208	839
CONTRACTED SERVICES (ACTUAL)	\$ 50,722	\$ 23,472	\$ 425,887	\$ 446,899	\$ 569,481
AS BUDGET	\$ 47,923	\$ 38,367	\$ 431,310	\$ 345,300	Not Applicable
% ACTUAL TO BUDGET	105.84%	61.18%	98.74%	129.42%	Not Applicable

SUPPLIES

Office Supplies	-	431	1,525	3,964	1,749
Postage	-	-	-	-	-
Auto Parts	22	139	1,636	3,640	2,261
Construction Materials	1,905	-	2,954	-	2,954
Damage Claims	-	-	-	1,127	-
Tires	-	1,444	10,840	1,444	12,087
Uniform Expense	418	165	14,289	11,755	17,879
Janitorial	416	162	2,062	1,428	2,671

	Sep 2019	Sep 2018	FY2019 YTD	FY2018 YTD	12-MO
Computer Equipment	-	-	9,071	101	10,315
R & M Buildings - Inside	4,463	-	4,463	-	4,511
Parks & Grounds R & M Inside	-	-	-	7,898	-
Util Costs - Util Fund	15	611	8,740	8,700	11,574
Streetlights	-	-	-	-	167
Auto & Truck Fuel	2,247	2,363	18,248	15,728	26,979
Food	83	488	876	1,095	3,659
Sm Tool & Min Equip	4,555	1,859	28,554	27,232	24,458
Meters	-	-	-	-	-
Lab Supplies	-	-	-	-	-
Sm Oper Supplies	3,327	5,159	21,329	29,609	30,517
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Power Costs	1,190,975	188,815	9,947,599	9,584,947	13,439,001
Repairs & Maintenance (Inside)	10,280	17,314	125,745	86,730	160,961
Amr Proj Exp	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
Misc	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 1,218,704	\$ 218,951	\$ 10,197,930	\$ 9,785,398	\$ 13,751,742
AS BUDGET	\$ 1,020,298	\$ 1,063,717	\$ 9,182,681	\$ 9,573,455	Not Applicable
% ACTUAL TO BUDGET	119.45%	20.58%	111.06%	102.21%	Not Applicable
CAPITAL OUTLAY					
Construction In Progress	\$ -	\$ -	\$ 167,821	\$ 188,184	\$ 336,258
Capital Expenditures	\$ -	\$ 21,698	\$ 251,279	\$ 128,574	\$ 275,776
Depr Exp	\$ 24,146	\$ 24,146	\$ 217,314	\$ 217,314	\$ 289,752
CAPITAL OUTLAY (ACTUAL)	\$ 24,146	\$ 45,843	\$ 636,414	\$ 534,071	\$ 901,786
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable
FUND TRANSFERS					
Admin Alloc - Adm Exp	\$ 201,090	\$ 135,089	\$ 1,471,002	\$ 1,540,059	\$ 1,713,442
Transfer To Gf	128,565	103,750	927,814	768,624	1,264,620
Transfer To Cip	77,425	-	696,825	-	696,825
Transfer - E&R	77,425	-	696,825	-	696,825
FUND TRANSFERS (ACTUAL)	\$ 484,504	\$ 238,839	\$ 3,792,466	\$ 2,308,683	\$ 4,371,712
AS BUDGET	\$ 399,677	\$ 256,705	\$ 3,597,094	\$ 2,310,344	Not Applicable
% ACTUAL TO BUDGET	121.22%	93.04%	105.43%	99.93%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 1,884,247	\$ 638,730	\$ 16,026,689	\$ 14,148,964	\$ 20,737,180
AS BUDGET	\$ 1,568,406	\$ 1,458,432	\$ 14,115,657	\$ 13,125,887	Not Applicable
% ACTUAL TO BUDGET	120.14%	43.80%	113.54%	107.79%	Not Applicable

MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 09/2019 | FY 2019



COVER	1
EXECUTIVE SUMMARY	2
OVERVIEW	3
CHART 1: REVENUES, EXPENSES & INCOME SUMMARY	4
REVENUES	5
EXPENSES	6-9
CHART 2: REVENUES & EXPENSE	10
RETAIL SALES & REVENUE	11-13
CHART 3: RETAIL REVENUES	14-16

COMMENTARY & ANALYSIS

The net operating margin after transfers, FY to date was 8.57%

RECOMMENDATIONS

- *
- *
- *
- *

MOST RECENT
12-MONTH

Sep 2019 Sep 2018 FY2019 YTD FY2018 YTD

FINANCIALS

Revenues

RETAIL SALES	\$	515,288	\$	441,788	\$	4,522,622	\$	3,940,586	\$	5,832,290
OTHER REVENUES		52,230		55,967		639,528		606,690		783,459
ADJUSTMENTS		(15,724)		(12,912)		(30,256)		(233,550)		51,729
Total Revenues	\$	551,795	\$	484,842	\$	5,131,893	\$	4,313,726	\$	6,667,478

Expenses

PERSONNEL	\$	62,952	\$	40,282	\$	577,901	\$	448,740	\$	694,030
PURCHASED & CONTRACTED SVC		11,721		7,534		121,582		44,646		170,875
PURCHASED PROPERTY SERVICES		9,369		16,097		81,838		73,078		119,650
SUPPLIES		24,065		29,740		267,149		230,484		340,343
COST OF GOODS SOLD		293,760		513,213		2,512,216		2,902,494		3,553,073
DEPR, DEBT SVC & OTHER COSTS		101,634		102,942		847,979		1,102,005		1,060,910
FUND TRANSFERS		33,172		25,459		283,210		227,549		366,215
Total Combined Expenses	\$	536,673	\$	735,267	\$	4,691,874	\$	5,028,996	\$	6,305,096

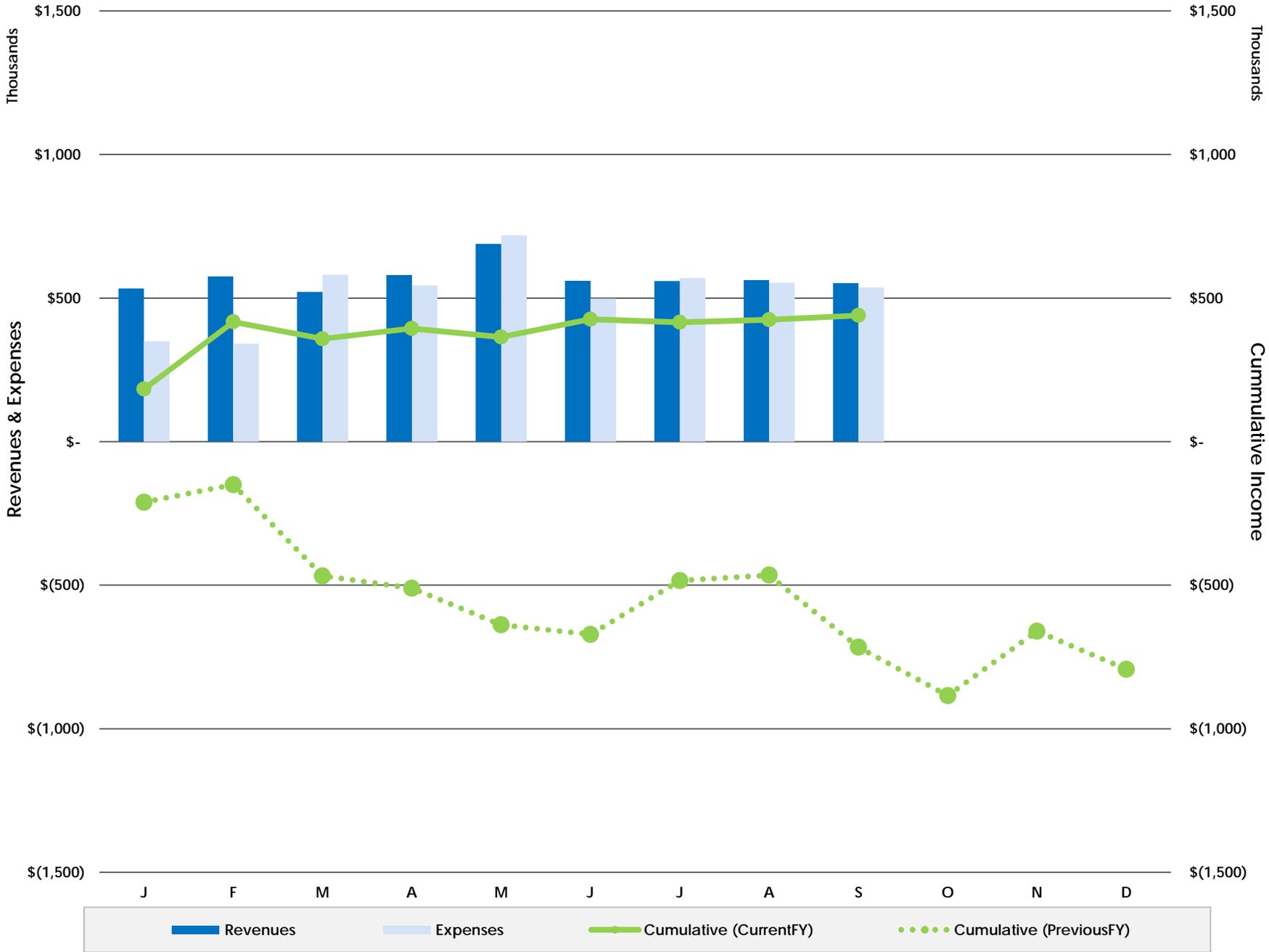
Income

Before Transfer	\$	48,293	\$	(224,966)	\$	723,229	\$	(487,722)	\$	728,597
After Transfer	\$	15,121	\$	(250,425)	\$	440,019	\$	(715,271)	\$	362,382

Margin

Before Transfer	8.75%	-46.40%	14.09%	-11.31%	10.93%
After Transfer	2.74%	-51.65%	8.57%	-16.58%	5.44%

CHART 1
 MONTHLY DIRECTOR'S REPORT
 REVENUE, EXPENSE & INCOME SUMMARY
 FISCAL YEAR 2019



MOST RECENT
12-MONTH

Sep 2019

Sep 2018

FY2019 YTD

FY2018 YTD

RETAIL SALES

Note on Telecom Sales: Detail break-down for individual rate class is shown in TELECOM: RETAIL SALES section.

CABLE TELEVISION	\$	238,131	\$	196,210	\$	2,176,886	\$	1,784,341	\$	2,757,735
DVR SERVICE		20,332		16,451		182,493		144,233		231,869
FIBER OPTICS		45,195		47,402		398,229		418,896		530,960
INTERNET		177,605		159,700		1,533,440		1,394,121		2,016,252
TELEPHONE		30,933		18,305		202,200		168,955		256,090
SET TOP BOX		3,092		3,720		29,373		30,040		39,383
Total RETAIL SALES (ACTUAL)	\$	515,288	\$	441,788	\$	4,522,622	\$	3,940,586	\$	5,832,290

OTHER REVENUES

CATV INSTALL/UPGRADE	\$	1,785	\$	2,250	\$	13,731	\$	18,733	\$	19,263
MARKETPLACE ADS		-		-		25		25		25
PHONE FEES		591		10,214		66,130		94,200		97,720
EQUIPMENT SALES		7,956		3,400		23,341		18,510		31,291
MODEM RENTAL		1,988		7,196		61,537		62,754		83,407
VIDEO PRODUCTION REVENUE		-		-		-		-		-
MISCELLANEOUS		8,950		-		89,995		-		89,995
ADMIN ALLOCATION		16,282		-		187,905		68,831		187,905
CONTRIBUTED CAPITAL		-		-		-		-		-
Transfer from CIP		7,160		32,907		185,606		343,637		262,594
MISCELLANEOUS		7,519		-		11,259		-		11,259
Total OTHER REVENUES ACTUAL	\$	52,230	\$	55,967	\$	639,528	\$	606,690	\$	783,459
Adjustment	\$	(15,724)	\$	(12,912)	\$	(30,256)	\$	(233,550)	\$	51,729

Note: Adjustment added to match Financials

TOTAL REVENUES (ACTUAL)	\$	551,795	\$	484,842	\$	5,131,893	\$	4,313,726	\$	6,667,478
--------------------------------	-----------	----------------	-----------	----------------	-----------	------------------	-----------	------------------	-----------	------------------

	Sep 2019	Sep 2018	FY2019 YTD	FY2018 YTD	12-MONTH
SUMMARY					
Personnel	\$ 62,952	\$ 40,282	\$ 577,901	\$ 448,740	\$ 694,030
Purchased & Contracted Svc	11,721	7,534	121,582	44,646	170,875
Purchased Property Services	9,369	16,097	81,838	73,078	119,650
Supplies	24,065	29,740	267,149	230,484	340,343
Cost of Goods Sold	293,760	513,213	2,512,216	2,902,494	3,553,073
Depr, Debt Svc & Other Costs	101,634	102,942	847,979	1,102,005	1,060,910
Fund Transfers	33,172	25,459	283,210	227,549	366,215
TOTAL SUMMARY (ACTUAL)	\$ 536,673	\$ 735,267	\$ 4,691,874	\$ 5,028,996	\$ 6,305,096

TELECOM

Personnel

Salaries	\$ 43,295	\$ 33,009	\$ 397,262	\$ 347,284	\$ 457,800
Benefits	19,656	7,273	180,639	101,456	236,230
Total Personnel (ACTUAL)	\$ 62,952	\$ 40,282	\$ 577,901	\$ 448,740	\$ 694,030

Purchased & Contracted Svc

Attorney Fees	-	-	-	-	-
Audit Services	-	-	-	-	-
Professional Fees	89	-	412	1,000	628
Web Design	-	-	-	177	-
Consulting - Technical	2,250	2,250	18,035	19,615	27,070
Utility Protection Ctr (DIG)	-	-	-	-	-
Custodial Service	-	-	-	-	-
Lawn Care & Maintenance	-	-	-	-	-
Holiday Events	-	-	-	-	-
Security Systems	-	-	387	459	551
Pest Control	-	-	225	-	225
Maintenance	4,010	5,264	17,650	20,234	37,380
Equipment Rents/Leases	454	-	3,092	2,724	3,655
Pole Equip. Rents/Leases	-	-	-	-	-
Equipment Rental	-	20	296	438	356
CONSULTING - TECHNICAL	-	-	70	-	105
EQUIP REP & MAINT OUTSIDE	-	-	2,235	-	2,235
VEHICLE REP & MAINT OUTSIDE	7	-	3,206	-	3,206
R & M SYSTEM - OUTSIDE	846	-	7,948	-	7,948
EQUIPMENT RENTS / LEASES	267	-	1,590	-	1,590
MAINTENANCE CONTRACTS	69	-	8,721	-	8,721
EQUIPMENT RENTAL	-	-	289	-	289
COMMUNICATION SERVICES	1,125	-	4,700	-	7,151
POSTAGE	-	-	26	-	26
MARKETING EXPENSES	-	-	-	-	49
TRAVEL EXPENSE	-	-	369	-	369
VEHICLE TAG & TITLE FEE	-	-	3	-	3
FCC FEES	2,199	-	47,587	-	64,065
GA DEPT OF REV FEES	-	-	150	-	150
TRAINING & EDUCATION -EMPLOYEE	406	-	4,341	-	4,853
SOFTWARE EXPENSE	-	-	250	-	250
Total Purchased & Contracted Svc (ACTUAL)	\$ 11,721	\$ 7,534	\$ 121,582	\$ 44,646	\$ 170,875

TELECOM: EXPENSES

REPORTING PERIOD: 09/2019

MONROE TELECOM

65

	Sep 2019	Sep 2018	FY2019 YTD	FY2018 YTD	MOST RECENT 12-MONTH
Purchased Property Services					
Equipment Rep & Maint -Outside	-	-	-	-	-
Equipment Rental	-	-	-	-	-
Repair & Maintenance (Outside)	-	-	-	36	(36)
Repair & Maintenance (Inside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
Other Contractual Services	-	-	-	-	-
Communication Services	2,957	2,656	19,519	21,878	31,633
Postage	-	-	-	51	-
INTERNET COSTS	-	-	-	-	2,237
Public Relations	-	-	-	32	81
Marketing Expense	-	-	36	480	330
Utility Bill Printing Services	-	-	-	-	-
Dues & Subscriptions	-	-	-	-	-
Fees	-	100	6,154	3,694	6,262
FCC Fees	-	9,285	-	9,285	18,643
Training & Education	-	536	61	3,741	953
General Liability Insurance	-	-	-	-	-
Vehicle Tag & Title Fee	-	-	-	24	-
GA Dept Revenue Fee	-	-	100	250	100
Uniform Rental	-	-	-	-	-
Contract Labor	6,336	3,520	55,182	33,530	58,152
Fines/Late Fee	-	-	-	-	440
Shipping/Freight	77	-	785	77	855
Total Purchased Property Services (ACTUAL)	\$ 9,369	\$ 16,097	\$ 81,838	\$ 73,078	\$ 119,650

Sep 2019 Sep 2018 FY2019 YTD FY2018 YTD

TELECOM (Continued)

Supplies

	Sep 2019	Sep 2018	FY2019 YTD	FY2018 YTD	MOST RECENT 12-MONTH
Chemicals & Pesticides	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies & Expense	-	1,133	113	3,755	515
Postage	-	-	-	-	-
Auto Parts	-	1,855	848	9,733	3,048
CONSTRUCTION MATERIALS	351	-	1,324	-	1,324
Damage Claims	-	-	125	1,016	(891)
Tires	-	-	479	2,763	950
Uniform Expense	-	-	647	1,833	786
Janitorial Supplies	267	162	1,740	1,429	2,349
Computer Equipment	-	-	-	45	78
Equipment Parts	75	661	7,266	11,899	7,364
R&M Building - Inside	-	-	896	17	896
Equipment R&M - Inside	-	-	-	-	-
System R&M - Inside	5,328	11,425	45,308	58,602	52,422
Sys R&M - Inside/Shipping	-	40	508	40	508
Utility Costs	4,681	3,587	36,928	39,572	54,584
Mileage Reimbursement	-	-	-	-	-
Auto & Truck Fuel	(16,251)	2,667	0	16,956	8,757
Food	72	78	757	686	1,030
Small Tools & Minor Equipment	289	5,332	2,544	48,641	8,656
Small Operating Supplies	360	2,800	4,509	33,495	16,252
Construction Material	-	-	-	-	-
Uniform Expense	-	-	-	-	-
AMR Project Exp.	-	-	-	-	-
Equipment Pur (Less than \$5M)	-	-	-	-	-
OFFICE SUPPLIES & EXPENSES	-	-	991	-	3,905
AUTO PARTS	-	-	684	-	684
CONSTRUCTION MATERIALS	-	-	290	-	302
UNIFORM EXPENSE	-	-	2,803	-	3,201
JANITORIAL SUPPLIES	-	-	53	-	53
COMPUTER EQUIP NON-CAP	150	-	10,627	-	10,899
EQUIPMENT PARTS	-	-	2,405	-	2,405
REPAIRS & MAINTENANCE	7,159	-	50,962	-	50,962
AUTO & TRUCK FUEL	18,786	-	18,873	-	18,873
FOOD	-	-	84	-	84
SMALL TOOLS & MINOR EQUIPMENT	693	-	10,169	-	11,358
SMALL OPERATING SUPPLIES	1,987	-	5,264	-	9,183
CONSTRUCTION IN PROGRESS	120	-	59,950	-	69,347
SOFTWARE	-	-	-	-	459
EQUIPMENT	-	-	-	-	-
Total Supplies (ACTUAL)	\$ 24,065	\$ 29,740	\$ 267,149	\$ 230,484	\$ 340,343

	Sep 2019	Sep 2018	FY2019 YTD	FY2018 YTD	12-MONTH
Cost of Goods Sold					
Internet Costs	-	-	-	237	(237)
Cost of Sales Telephone	-	-	-	-	-
Cost of Sales Fiber	-	-	-	-	-
Cost of Sales Electricity	-	-	-	(4,604)	4,604
Cost of Sales Telephone	329	38,150	81,974	308,296	135,625
Cost of Sales CATV	264,380	434,915	2,182,917	2,300,413	3,067,912
Cost of Sales Internet	19,061	26,798	166,040	198,999	245,611
Cost of Sales Internet	-	-	-	-	-
Cost of Sales Fiber	9,991	13,351	81,286	99,153	99,559
Cost of Programming CATV	-	-	-	-	-
CATV Video Production	-	-	-	-	-
Total Cost of Goods Sold (ACTUAL)	\$ 293,760	\$ 513,213	\$ 2,512,216	\$ 2,902,494	\$ 3,553,073

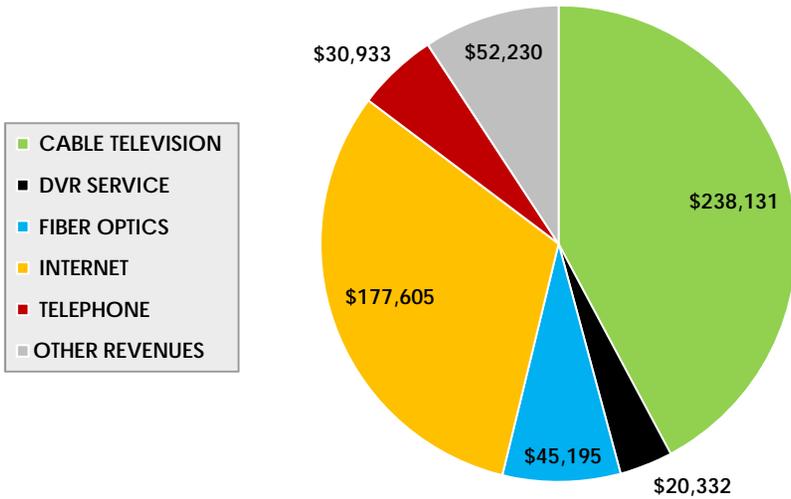
Depr, Debt Svc & Other Costs					
Damage Claims	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	-	-	-	-	-
Utility Cashiers (Over)/Short	-	-	-	-	-
Utility Internal Admin Allocate	-	-	-	-	-
Depreciation Expense	16,685	16,685	150,163	150,163	200,218
Amortization Exp	-	-	-	-	-
Admin. Allocation - Adm Exp	77,910	53,350	569,920	608,204	665,665
Utility Bad Debt Expense	-	-	-	-	-
Revenue Bond Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Interest Expenses (Bond)	-	-	-	-	-
Construction in Progress	7,040	32,907	127,895	298,008	195,027
Capital Exp-Software	-	-	-	8,845	-
Capital Exp - Equipment	-	-	-	36,784	-
Total Depr, Debt Svc & Other Costs (ACTUAL)	\$ 101,634	\$ 102,942	\$ 847,979	\$ 1,102,005	\$ 1,060,910

Fund Transfers					
Transfer 5% to General Fund	17,094	25,459	162,436	227,549	245,441
TRANS OUT UTIL 5% TO GEN FUND	16,078	-	120,774	-	120,774
Total Fund Transfers (ACTUAL)	\$ 33,172	\$ 25,459	\$ 283,210	\$ 227,549	\$ 366,215

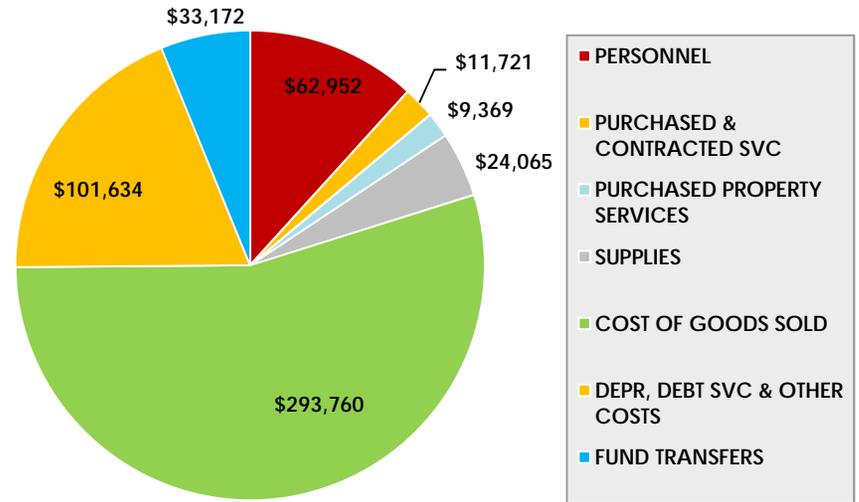
TOTAL TELECOM EXPENSES (ACTUAL)	\$ 536,673	\$ 735,267	\$ 4,691,874	\$ 5,028,996	\$ 6,305,096
--	-------------------	-------------------	---------------------	---------------------	---------------------

CHART 5
MONTHLY DIRECTOR'S REPORT
REVENUES & EXPENSES

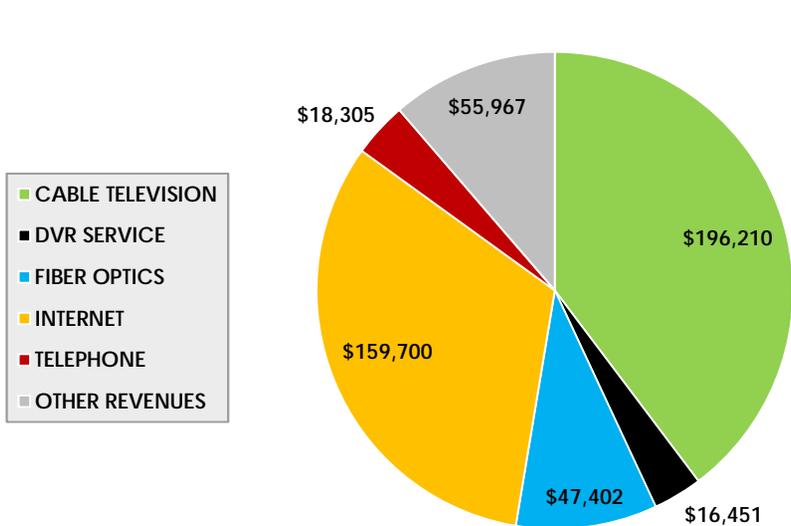
REVENUES [Sep 2019]



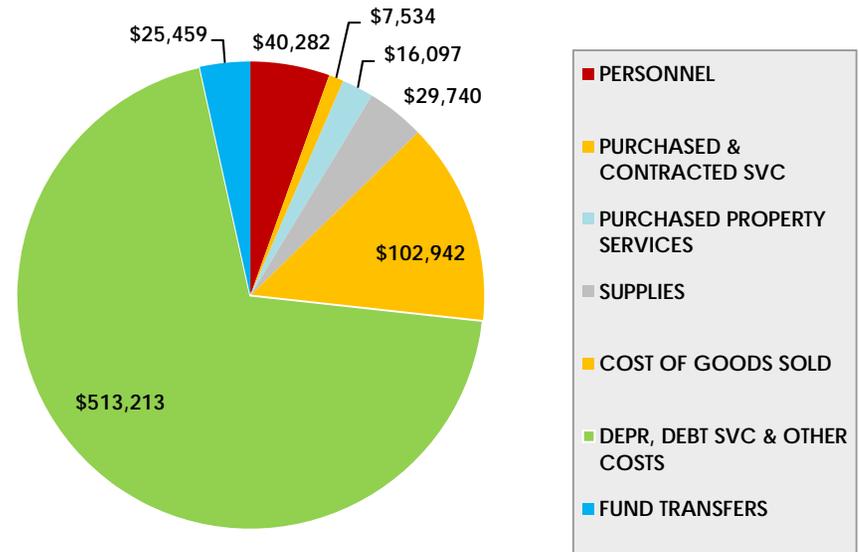
EXPENSES [Sep 2019]



REVENUES [Sep 2018]



EXPENSES [Sep 2018]



MOST RECENT
12-MONTH

	Sep 2019	Sep 2018	FY2019 YTD	FY2018 YTD	MOST RECENT 12-MONTH
BASIC & EXPANDED BASIC					
Number of Bills	3,046	3,376	28,696	30,793	38,705
Revenue (\$)	\$ 228,492	\$ 190,032	\$ 2,092,294	\$ 1,728,032	\$ 2,654,753
Revenue Per Bill (\$)	\$ 75	\$ 56	\$ 73	\$ 56	\$ 69
MINI BASIC					
Number of Bills	172	180	1,562	1,635	2,087
Revenue (\$)	\$ 6,389	\$ 3,254	\$ 55,419	\$ 29,722	\$ 65,016
Revenue Per Bill (\$)	\$ 37	\$ 18	\$ 35	\$ 18	\$ 31
BOSTWICK					
Number of Bills	17	17	153	160	204
Revenue (\$)	\$ 1,235	\$ 959	\$ 11,286	\$ 8,996	\$ 14,162
Revenue Per Bill (\$)	\$ 73	\$ 56	\$ 74	\$ 56	\$ 69
BULK CATV/MOTEL					
Number of Bills	4	4	36	36	48
Revenue (\$)	\$ 990	\$ 990	\$ 8,910	\$ 8,910	\$ 11,880
Revenue Per Bill (\$)	\$ 248	\$ 248	\$ 248	\$ 248	\$ 248
SHOWTIME					
Number of Bills	8	7	65	71	86
Revenue (\$)	\$ 117	\$ 103	\$ 937	\$ 1,042	\$ 1,245
Revenue Per Bill (\$)	\$ 15	\$ 15	\$ 14	\$ 15	\$ 14
SHOW/HBO					
Number of Bills	7	6	69	59	89
Revenue (\$)	\$ 88	\$ 75	\$ 843	\$ 740	\$ 1,094
Revenue Per Bill (\$)	\$ 13	\$ 13	\$ 12	\$ 13	\$ 12
BULK SHOWTIME/MOTEL					
Number of Bills	-	-	-	-	-
Revenue (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Per Bill (\$)	\$ -	\$ -	\$ -	\$ -	\$ -
CINEMAX					
Number of Bills	3	2	20	31	26
Revenue (\$)	\$ 43	\$ 29	\$ 278	\$ 454	\$ 366
Revenue Per Bill (\$)	\$ 14	\$ 15	\$ 14	\$ 15	\$ 14

MOST RECENT
12-MONTH

Sep 2019

Sep 2018

FY2019 YTD

FY2018 YTD

MAX/HBO

Number of Bills		27		26		253		240		333
Revenue (\$)	\$	388	\$	381	\$	3,574	\$	3,474	\$	4,746
Revenue Per Bill (\$)	\$	14	\$	15	\$	14	\$	14	\$	14

HBO

Number of Bills		-		-		-		-		-
Revenue (\$)	\$	-	\$	-	\$	-	\$	-	\$	-
Revenue Per Bill (\$)	\$	-	\$	-	\$	-	\$	-	\$	-

MAX/HBO

Number of Bills		5		4		48		36		62
Revenue (\$)	\$	63	\$	50	\$	588	\$	452	\$	764
Revenue Per Bill (\$)	\$	13	\$	13	\$	12	\$	13	\$	12

PLAYBOY

Number of Bills		-		-		-		-		-
Revenue (\$)	\$	-	\$	-	\$	-	\$	-	\$	-
Revenue Per Bill (\$)	\$	-	\$	-	\$	-	\$	-	\$	-

STARZ

Number of Bills		22		23		192		176		257
Revenue (\$)	\$	326	\$	337	\$	2,758	\$	2,520	\$	3,710
Revenue Per Bill (\$)	\$	15	\$	15	\$	14	\$	14	\$	14

DVR

Number of Bills		153		148		1,378		1,285		1,838
Revenue (\$)	\$	14,445	\$	11,411	\$	129,375	\$	98,886	\$	164,084
Revenue Per Bill (\$)	\$	94	\$	77	\$	94	\$	77	\$	89

NON DVR

Number of Bills		55		56		488		508		659
Revenue (\$)	\$	4,852	\$	3,992	\$	43,211	\$	36,106	\$	54,579
Revenue Per Bill (\$)	\$	88	\$	71	\$	89	\$	71	\$	83

SET TOP BOX

Number of Bills		246		386		2,866		3,091		3,933
Revenue (\$)	\$	3,092	\$	3,720	\$	29,373	\$	30,040	\$	39,383
Revenue Per Bill (\$)	\$	13	\$	10	\$	10	\$	10	\$	10

MOST RECENT
12-MONTH

	Sep 2019	Sep 2018	FY2019 YTD	FY2018 YTD	MOST RECENT 12-MONTH
ADD'L DVR BOX					
Number of Bills	58	83	739	728	1,011
Revenue (\$)	\$ 820	\$ 826	\$ 8,010	\$ 7,206	\$ 10,684
Revenue Per Bill (\$)	\$ 14	\$ 10	\$ 11	\$ 10	\$ 11
ADD'L NON DVR BOX					
Number of Bills	20	32	247	296	341
Revenue (\$)	\$ 215	\$ 222	\$ 1,897	\$ 2,036	\$ 2,523
Revenue Per Bill (\$)	\$ 11	\$ 7	\$ 8	\$ 7	\$ 7
FIBER					
Number of Bills	93	62	750	554	936
Revenue (\$)	\$ 45,195	\$ 47,402	\$ 398,229	\$ 418,896	\$ 530,960
Revenue Per Bill (\$)	\$ 486	\$ 765	\$ 531	\$ 756	\$ 567
INTERNET					
Number of Bills	3,739	3,546	33,155	31,287	43,820
Revenue (\$)	\$ 175,006	\$ 156,626	\$ 1,507,547	\$ 1,365,068	\$ 1,980,890
Revenue Per Bill (\$)	\$ 47	\$ 44	\$ 45	\$ 44	\$ 45
WIRELESS INTERNET					
Number of Bills	43	50	407	467	555
Revenue (\$)	\$ 2,599	\$ 3,074	\$ 25,894	\$ 29,053	\$ 35,362
Revenue Per Bill (\$)	\$ 60	\$ 61	\$ 64	\$ 62	\$ 64
RESIDENTIAL PHONE					
Number of Bills	888	887	8,064	8,032	10,815
Revenue (\$)	\$ 10,308	\$ 3,030	\$ 42,394	\$ 27,908	\$ 50,935
Revenue Per Bill (\$)	\$ 12	\$ 3	\$ 5	\$ 3	\$ 5
COMMERCIAL PHONE					
Number of Bills	285	435	3,590	3,991	4,891
Revenue (\$)	\$ 20,625	\$ 15,275	\$ 149,736	\$ 141,047	\$ 195,085
Revenue Per Bill (\$)	\$ 72	\$ 35	\$ 42	\$ 35	\$ 40
TOTAL REVENUES	\$ 515,288	\$ 441,788	\$ 4,512,552	\$ 3,940,586	\$ 5,822,220

CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR

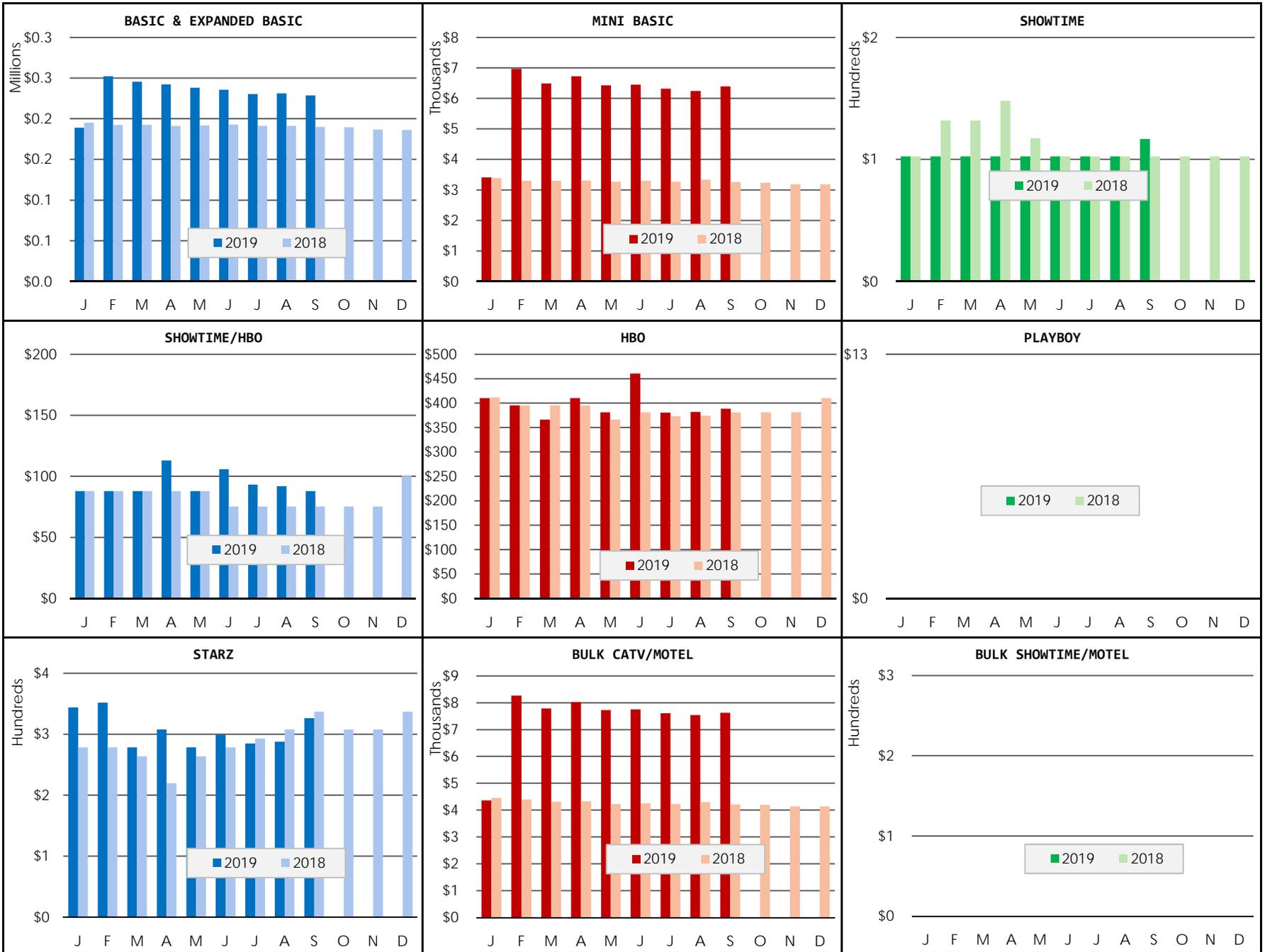


CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR

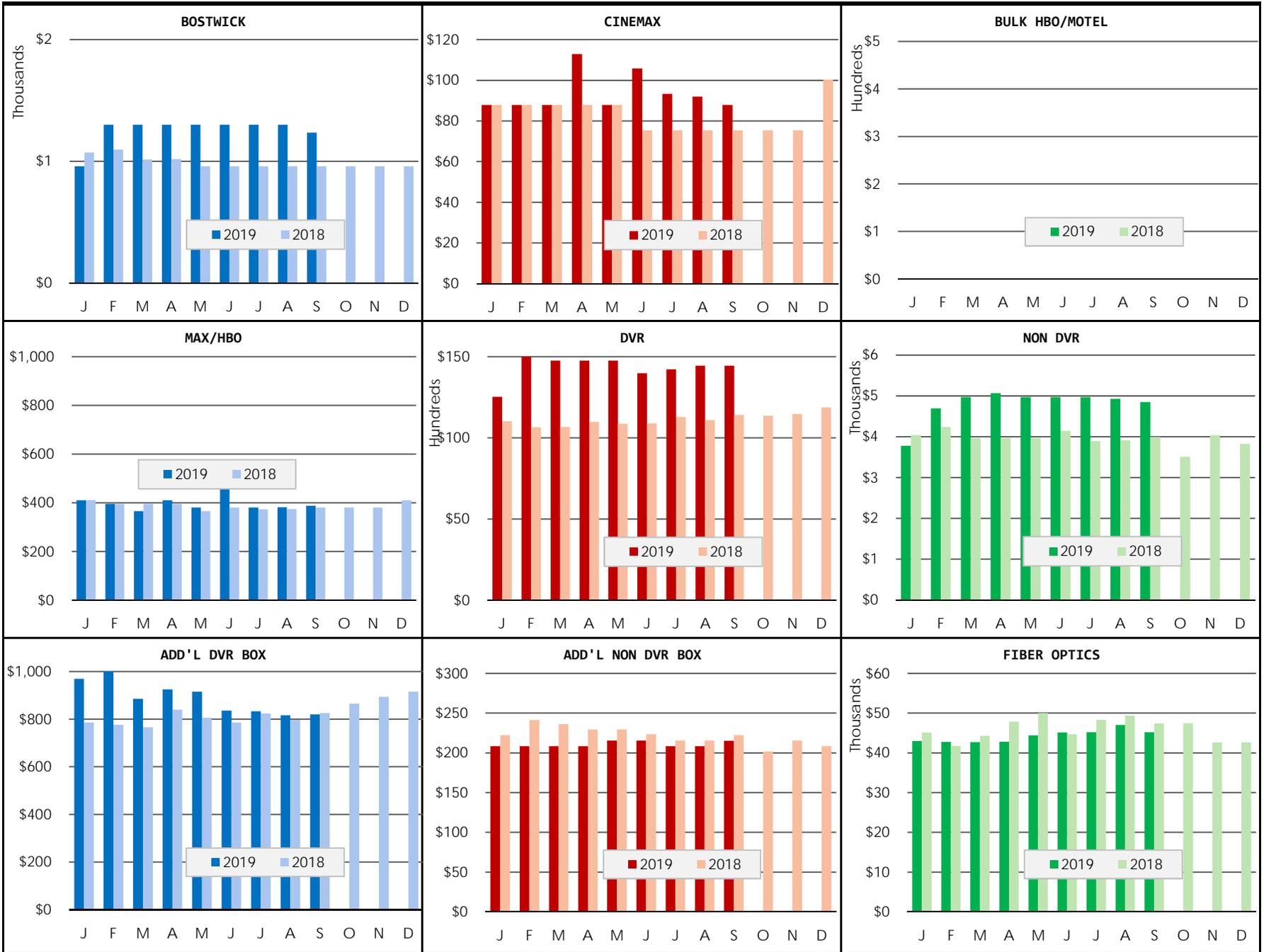
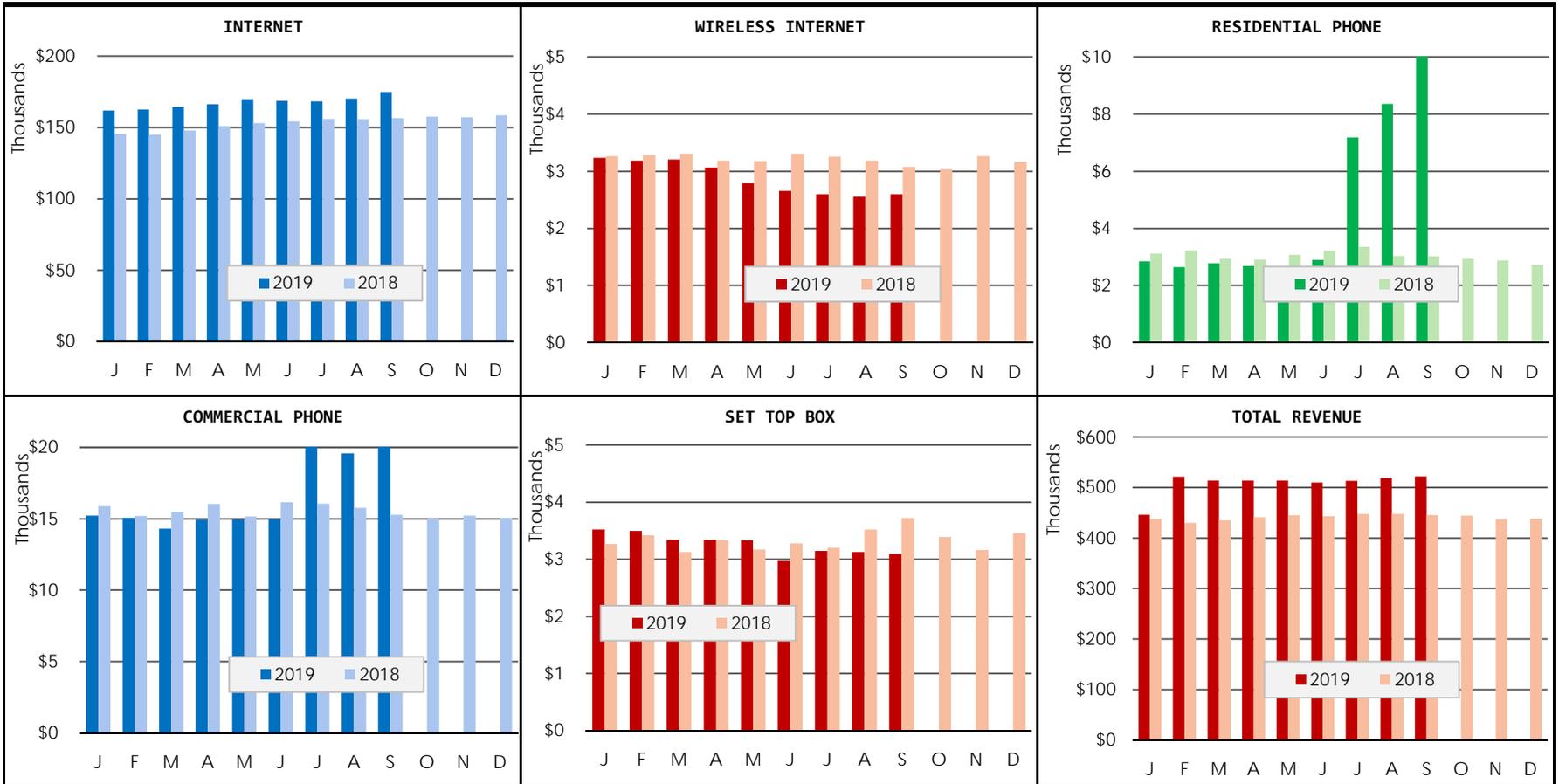


CHART 7
REVENUES FROM SALES BY CLASS
CURRENT VS. PREVIOUS FISCAL YEAR





WATER, SEWER, GAS &
STORMWATER
MONTHLY REPORT

November
2019

2019 Project List

	Estimated Start Date	Estimated Completion Date	Notes	Completed	
Natural Gas					
Milledge Ave/Davis St gas main extension	Nov-19	Dec-19	Install 420' of 2" gas main along Milledge Ave from Davis Street	Ongoing	
Hwy 11 South gas renewal	Late 2019	Early 2020	Replace 3.8 miles of 4" high pressure steel with 4" plastic	2020 CIP	
Grand Haven Phase 2 gas install (Monroe-Jersey Rd)	Oct-19	Nov-19	Install 7900' of 2" gas main for phase 2 of development	Start Oct 28th	
Creekside Subdivision main install (Hwy 83)	Nov-19	Dec-19	Gas service for new development 162 lots	Mid-late Nov	
Hwy 11 South high pressure main rehab	Jun-19	Jun-19	Pressure lowered, crew will re-evaluate the leak to determine need for replacement	Completed	
Leak Survey - Business & Residential District	Mar-19	Apr-19	Survey complete & repairs being made by City gas crews	Completed	
Gas lights at City Hall	Nov-18	Feb-19	Install gas lanterns around property @ City Hall	Completed	
Dean Hill Rd/Private Drive	Feb-19	Mar-19	Install 1,100' of 2" gas main for 5 lots	Completed	
Bryant Road Main Replacement	Jul-18	Dec-18	Main replacement completed / Steel to plastic	Completed	
Young Street Main Replacement	Dec-19	Jan-19	Gas main replacement / Steel to plastic	Completed	
Sewer Collection					
Milledge Ave/Davis St sewer main extension	Aug-19	Oct-19	Install 420' of 6" sewer main along Milledge Ave from Davis Street	Start Oct 14th	
Sewer Right-of-way easement cutting	Aug-19	Sep-19	Cutting of sewer right-of-ways thru out system	Ongoing	
2nd Street Sewer Main Rehab	Sep-19	Oct-19	Paid for by Mainstreet Walton Mill development & Reliable Homes	Completed	
2018 CDBG	Sep-18	Jul-20	Bid opening scheduled for August 6th	Start Nov-Dec	
Alcovy Street sewer rehab	Jun-19	Jun-19	Pipe bursting 1 bad section of sewer on Alcovy St before paving	Completed	
Birch Street I&I Rehab	Feb-19	Apr-19	Rehab of main & manholes to reduce inflow & infiltration	Ongoing	
Alcovy River Sewer / Pump station	Jan-18	Jan-20	Survey phase/Engineering	Ongoing	
Sewer Plant					
Rehab of Primaries 1 & 2	Jul-19	Aug-19	Material on-hand/construction to start in July	Ongoing	
Design/Review for WWTP rehab	Feb-18	Jun-19	Engineering phase	Ongoing	
Rehab of Primaries 3 & 4	Feb-18	Mar-19	Material on-hand/construction to start in June	Completed	
2 Emergency purchases for pumps	Feb-19	Mar-19	Pump replacement for trickling filters and pump for Tractor Supply pump station	Completed	
Water Distribution					
Wall Rd water extension	Aug-19	Sep-19	Installed 1200' of 8" water main along Wall Rd from Jim Daws toward Edmondson Rd	Completed	
Wall Rd water extension #2	Nov-19	Dec-19	Install 3600' of 8" water main along Wall Rd from Jim Daws to Mountain Creek Church Rd	Start Nov 11th	
Dewey Hogan water extension	Nov-19	Jan-19	Install 4224' of 8" water main along Dewey Hogan Rd and Brookside Drive	Ongoing	
Milledge Ave/Davis St water main extension	Aug-19	Oct-19	Install 420' of 6" water main along Milledge Ave from Davis Street	Ongoing	
Loganville Water Extension	Jul-18	Jan-20	Bid opening Oct 17th	Ongoing	
Water Main Extension along Radford Street	Jan-19	Feb-19	Install 6" water main for Graceful Manor (assisted living @ Grace Baptist on Mears St)	Completed	
Replace 1 1/2" Water Main Along Highland Ave/Wayne St	Jan-19	Feb-19	Install new 6" main along Highland Ave & Wayne Street	Completed	
Water Treatment Plant					
New Offices @ Old Water Plant	Apr-18	Feb-19	Building completed and Water, Sewer, Gas & Stormwater departments have moved in	Completed	
Landscape @ Old Water Plant/New offices	Jan-19	Feb-19	Install trees & scrubs to match City Hall landscape	Completed	
Stormwater					
McDaniel Street drainage rehab	Nov-19	Dec-19	Replace section of curb & sidewalk and address drainage at 3 driveways	Ongoing	
Blaine Street drainage rehab	Apr-19	Jul-19	Install curbing and rework ditches	Completed	
Court Street Alley	Oct-18	Jul-19	Replace utilities, improve storm drainage, replace asphalt with concrete	Design Phase	
Livery Stable Alleyway #3	Apr-19	Jul-19	Replace utilities, improve storm drainage, replace asphalt with concrete	Design Phase	
Parkway Place Storm drain replacement	Mar-19	Mar-19	Replaced 120' of drainage pipe	Completed	
Tanglewood Storm drain replacement	Apr-19	Apr-19	Replaced 120' of drainage pipe	Completed	
2019 CIP Completion					
Gas	Ash Street Main Replacement (CIP Project)	Feb-19	Mar-19	Replacing 2" steel main due to excessive corrosion & leaks (\$93,478 low bid/\$200,000 budgeted for gas replacement/rehab)	Completed
WTP	Purchase of air compressors (CIP Item)	Mar-19	Mar-19	Purchased used from United Rental Budgeted \$54,000 Purchased for \$30,000	Completed
WTP	Purchase/Install of floor coverings for new office space (CIP Project)	Feb-19	Mar-19	Purchase floor covering (Britt's Floor Covering low bid at \$20,108.30)	Completed
WTP	Purchase new desks and furniture for new office space at water plant. (Office Pro's low bidder @ \$21,000.00)	Feb-19	Mar-19	Purchase new desks and furniture for new office space at water plant. (Office Pro's low bidder @ \$21,000.00)	Completed
WTP	Replacement of the Hach Turbidity units (CIP Project)	Feb-19	Apr-19	Replacing outdated units with new Swan units (\$83,705.00 low bid/\$90,000 budgeted)	Completed
Storm	Heritage Ridge Pond Rehab (CIP Project)	Jun-19	Jul-19	Bids taken and awarded by policy (JT Magbe \$17,875)	Completed
Water	Purchase 300 5/8" water meters w/ 100W erts for replacements	Mar-19	May-19	Meters ordered and installed (Delta Municipal Supply)	Completed
WWTP	Purchase of Kawasaki Mule ATV for plant grounds	Apr-19	May-19	Bid, awarded, and purchased by policy (H & F Motorsports LLC)	Completed
Water	Purchase Takeuchi TB 260 Excavator (CIP Item)	19-Oct	19-Dec	Bid, awarded, and purchased by policy (Reliable Equipment Rental) \$67,236.36	Completed
WWTP	Lime Slurry System (CIP Item)	19-Oct	19-Dec	Purchase lime slurry system for treatment - cost savings in operation & chemical costs	Awaiting Install

MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 09/2019 | FY 2019



COVER	1
OVERVIEW	2
SALES REPORT	3-4
SALES STATISTICS	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-8

CITY OF MONROE: WATER & SEWER FUND OVERVIEW

	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	FY 2019	AS BUDGET	FY 2018
REVENUES	\$ 0.987M	\$ 0.988M	\$ 1.159M	\$ 0.948M	\$ 1.024M	\$ 1.117M	\$ 0.990M	\$ 1.198M	\$ 1.061M				\$ 9.473M	\$ 9.354M	\$ 9.206M
PERSONNEL COSTS	\$ 0.247M	\$ 0.246M	\$ 0.260M	\$ 0.223M	\$ 0.325M	\$ 0.258M	\$ 0.196M	\$ 0.277M	\$ 0.217M				\$ 2.249M	\$ 2.407M	\$ 1.417M
CONTRACTED SVC	\$ 0.016M	\$ 0.016M	\$ 0.035M	\$ 0.016M	\$ 0.035M	\$ 0.043M	\$ 0.028M	\$ 0.023M	\$ 0.056M				\$ 0.267M	\$ 0.552M	\$ 0.478M
SUPPLIES	\$ 0.043M	\$ 0.082M	\$ 0.086M	\$ 0.054M	\$ 0.115M	\$ 0.093M	\$ 0.090M	\$ 0.083M	\$ 0.083M				\$ 0.729M	\$ 1.033M	\$ 1.219M
CAPITAL OUTLAY	\$ 0.311M	\$ 0.403M	\$ 0.597M	\$ 0.487M	\$ 0.480M	\$ 0.476M	\$ 0.369M	\$ 0.451M	\$ 0.495M				\$ 4.071M	\$ 3.282M	\$ 4.699M
FUND TRANSFERS	\$ 0.110M	\$ 0.116M	\$ 0.113M	\$ 0.113M	\$ 0.114M	\$ 0.113M	\$ 0.124M	\$ 0.121M	\$ 0.126M				\$ 1.051M	\$ 1.367M	\$ 0.370M
EXPENSES	\$ 0.728M	\$ 0.863M	\$ 1.091M	\$ 0.893M	\$ 1.069M	\$ 0.983M	\$ 0.807M	\$ 0.956M	\$ 0.977M				\$ 8.366M	\$ 8.641M	\$ 8.182M
MARGIN	\$ 0.260M	\$ 0.125M	\$ 0.068M	\$ 0.055M	\$ (0.045M)	\$ 0.134M	\$ 0.183M	\$ 0.242M	\$ 0.085M				\$ 1.107M	\$ 0.713M	\$ 1.023M

12-MO
PROCESSED
KGAL



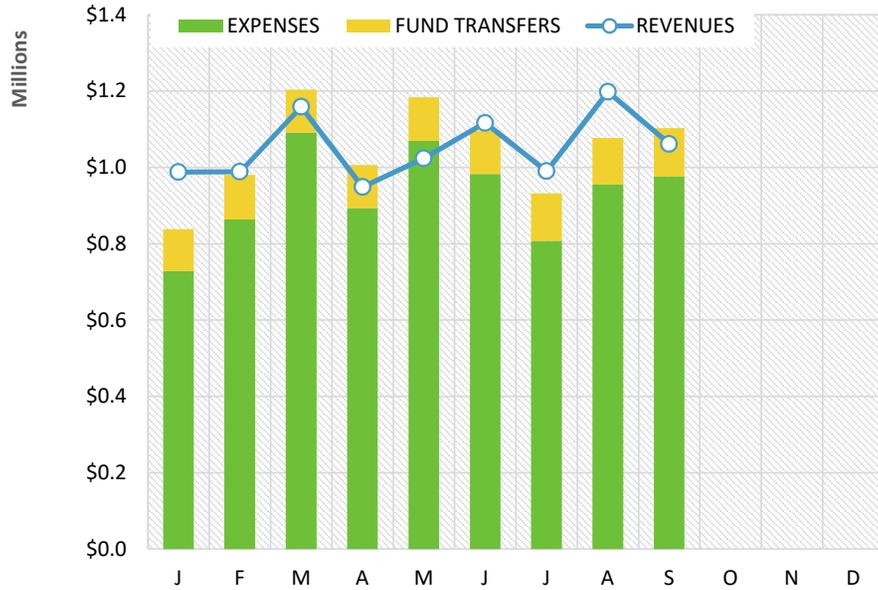
12-MO
RETAIL
KGAL



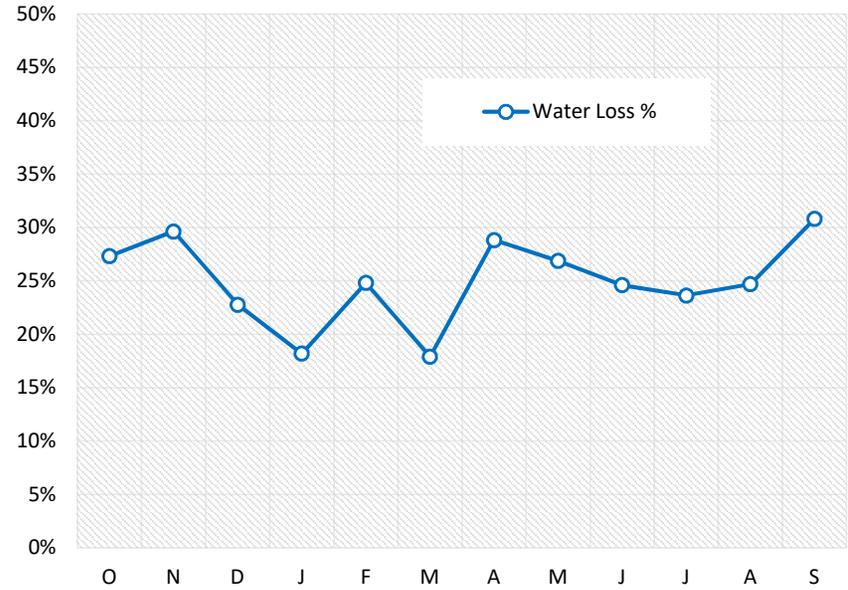
ROLLING
12-MO LINE
LOSS

25.29%

REVENUES vs. EXPENSES



MONTHLY WATER PROCESSED VS SOLD



RETAIL SALES REPORT

[Jan 2019](#)
[Feb 2019](#)
[Mar 2019](#)
[Apr 2019](#)
[May 2019](#)
[Jun 2019](#)
[Jul 2019](#)
[Aug 2019](#)
[Sep 2019](#)
[Oct 2019](#)
[Nov 2019](#)
[Dec 2019](#)

CUSTOMER COUNT - WATER

Residential	8,150	8,139	8,511	8,207	8,224	8,199	8,200	8,318	8,368
Commercial	913	909	922	928	923	938	926	937	934
Industrial	2	2	2	2	2	2	2	1	1
Water Authority	1	1	1	1	1	1	1	1	1
Residential Sprinkler	253	256	262	253	258	265	276	293	305
Commercial Sprinkler	78	78	78	79	76	78	78	79	78
Total	9,397	9,385	9,776	9,470	9,484	9,483	9,483	9,629	9,687

YOY Δ	1.74%	2.49%	6.50%	3.01%	3.09%	2.23%	2.95%	4.22%	5.07%
-------	-------	-------	-------	-------	-------	-------	-------	-------	-------

KGALLONS - WATER

Residential	34,009	33,336	32,263	32,014	33,701	40,330	41,509	42,457	43,165
Commercial	12,015	9,714	10,563	11,187	12,113	12,932	12,939	16,812	16,815
Industrial	2,008	1,769	1,318	1,607	1,597	1,708	2,449	1,593	1,722
Water Authority	4,937	4,616	4,293	5,850	3,446	6,713	8,342	9,827	20
Total	52,969	49,435	48,437	50,658	50,857	61,683	65,239	70,689	61,721

YOY Δ	9.05%	-4.57%	-0.51%	5.16%	-1.00%	10.50%	15.34%	26.62%	6.25%
-------	-------	--------	--------	-------	--------	--------	--------	--------	-------

REVENUE - WATER

Residential	\$ 0.289M	\$ 0.278M	\$ 0.266M	\$ 0.271M	\$ 0.280M	\$ 0.330M	\$ 0.345M	\$ 0.356M	\$ 0.359M
Commercial	\$ 0.088M	\$ 0.075M	\$ 0.080M	\$ 0.086M	\$ 0.084M	\$ 0.096M	\$ 0.095M	\$ 0.117M	\$ 0.114M
Industrial	\$ 0.008M	\$ 0.007M	\$ 0.005M	\$ 0.007M	\$ 0.007M	\$ 0.007M	\$ 0.010M	\$ 0.007M	\$ 0.007M
Water Authority	\$ 0.020M	\$ 0.019M	\$ 0.018M	\$ 0.024M	\$ 0.014M	\$ 0.027M	\$ 0.034M	\$ 0.040M	\$ 0.000M
Total	\$ 0.405M	\$ 0.379M	\$ 0.370M	\$ 0.387M	\$ 0.384M	\$ 0.461M	\$ 0.483M	\$ 0.519M	\$ 0.481M

YOY Δ	9.67%	-1.02%	-2.16%	3.70%	-2.69%	9.40%	13.63%	22.17%	9.36%
-------	-------	--------	--------	-------	--------	-------	--------	--------	-------

RETAIL SALES REPORT

[Jan 2019](#)
[Feb 2019](#)
[Mar 2019](#)
[Apr 2019](#)
[May 2019](#)
[Jun 2019](#)
[Jul 2019](#)
[Aug 2019](#)
[Sep 2019](#)
[Oct 2019](#)
[Nov 2019](#)
[Dec 2019](#)

CUSTOMER COUNT - SEWER

Residential	6,270	6,237	6,576	6,289	6,304	6,272	6,280	6,373	6,428
Commercial	819	814	820	824	811	829	779	787	785
Water Authority	1	1	1	1	1	1	1	1	1
Total	7,090	7,052	7,397	7,114	7,116	7,102	7,060	7,161	7,214
YOY Δ	1.66%	2.20%	7.03%	2.91%	2.80%	2.00%	2.01%	2.93%	4.20%

KGALLONS - SEWER

Residential	34,009	33,336	32,263	32,014	33,701	40,330	41,509	42,457	43,165
Commercial	12,015	9,714	10,563	11,187	12,113	12,932	12,939	16,812	16,815
Water Authority	4,937	4,616	4,293	5,850	3,446	6,713	8,342	9,827	20
Total	50,961	47,666	47,119	49,051	49,260	59,975	62,790	69,096	59,999
YOY Δ	9.90%	-3.96%	0.94%	4.92%	-0.74%	9.93%	14.80%	26.60%	6.39%

REVENUE - SEWER

Residential	\$ 0.203M	\$ 0.197M	\$ 0.193M	\$ 0.195M	\$ 0.197M	\$ 0.208M	\$ 0.211M	\$ 0.214M	\$ 0.218M
Commercial	\$ 0.144M	\$ 0.119M	\$ 0.129M	\$ 0.130M	\$ 0.117M	\$ 0.135M	\$ 0.126M	\$ 0.154M	\$ 0.136M
Water Authority	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M	\$ 0.001M
Total	\$ 0.348M	\$ 0.317M	\$ 0.323M	\$ 0.326M	\$ 0.315M	\$ 0.345M	\$ 0.338M	\$ 0.370M	\$ 0.356M
YOY Δ	11.08%	0.93%	2.55%	2.90%	-3.38%	-1.13%	-0.17%	11.60%	3.91%

SALES STATISTICS

Jan 2019 Feb 2019 Mar 2019 Apr 2019 May 2019 Jun 2019 Jul 2019 Aug 2019 Sep 2019 Oct 2019 Nov 2019 Dec 2019 YTD

AVERAGE KGALLONS/CUSTOMER (WATER)

Residential	4	4	4	4	4	5	5	5	5	4
Commercial	13	11	11	12	13	14	14	18	18	14
Industrial	1,004	885	659	804	799	854	1,225	1,593	1,722	1,060
Water Authority	4,937	4,616	4,293	5,850	3,446	6,713	8,342	9,827	20	5,338

AVERAGE \$/CUSTOMER (WATER)

Residential	\$35	\$34	\$31	\$33	\$34	\$40	\$42	\$43	\$43	\$37
Commercial	\$96	\$83	\$87	\$92	\$91	\$102	\$103	\$125	\$122	\$100
Industrial	\$4,141	\$3,658	\$2,747	\$3,331	\$3,310	\$3,535	\$5,031	\$6,604	\$7,126	\$4,387
Water Authority	\$20,114	\$18,817	\$17,512	\$23,803	\$14,091	\$27,289	\$33,870	\$39,870	\$250	\$21,735

AVERAGE \$/KGALLON (WATER)

Residential	\$8.4846	\$8.3400	\$8.2536	\$8.4501	\$8.3046	\$8.1945	\$8.3015	\$8.3762	\$8.3260	\$8.3368
Commercial	\$7.2895	\$7.7367	\$7.5985	\$7.6694	\$6.9252	\$7.4001	\$7.3398	\$6.9808	\$6.7697	\$7.3011
Industrial	\$4.1240	\$4.1354	\$4.1680	\$4.1450	\$4.1457	\$4.1388	\$4.1089	\$4.1459	\$4.1380	\$4.1389
Water Authority	\$4.0742	\$4.0766	\$4.0793	\$4.0688	\$4.0890	\$4.0651	\$4.0602	\$4.0572	\$12.4775	\$5.0053
Average	\$5.9931	\$6.0722	\$6.0249	\$6.0833	\$5.8661	\$5.9496	\$5.9526	\$5.8900	\$7.9278	\$6.1955

AVERAGE KGALLONS/CUSTOMER (SEWER)

Residential	5	5	5	5	5	6	7	7	7	6
Commercial	15	12	13	14	15	16	17	21	21	16
Water Authority	4,937	4,616	4,293	5,850	3,446	6,713	8,342	9,827	20	5,338

AVERAGE \$/CUSTOMER (SEWER)

Residential	\$32	\$32	\$29	\$31	\$31	\$33	\$34	\$34	\$34	\$32
Commercial	\$176	\$146	\$157	\$158	\$144	\$163	\$162	\$196	\$173	\$164
Water Authority	\$1,306	\$1,146	\$1,183	\$1,039	\$1,173	\$1,386	\$1,279	\$1,226	\$1,386	\$1,236

AVERAGE \$/KGALLON (SEWER)

Residential	\$5.9674	\$5.9194	\$5.9889	\$6.0889	\$5.8481	\$5.1676	\$5.0736	\$5.0511	\$5.0602	\$5.5739
Commercial	\$11.9805	\$12.2341	\$12.1739	\$11.6506	\$9.6333	\$10.4180	\$9.7553	\$9.1714	\$8.0798	\$10.5663
Water Authority	\$0.2645	\$0.2483	\$0.2756	\$0.1777	\$0.3403	\$0.2064	\$0.1533	\$0.1247	\$69.2900	\$7.8979
Average	\$6.0708	\$6.1339	\$6.1461	\$5.9724	\$5.2739	\$5.2640	\$4.9941	\$4.7824	\$27.4766	\$8.0127

	Sep 2019	Sep 2018	FY2019 YTD	FY2018 YTD	MOST RECENT 12-MONTH PERIOD
SALES REVENUES					
WATER SALES	\$ 473,147	\$ 437,620	\$ 3,829,200	\$ 3,326,608	\$ 5,364,078
SEWER SALES	\$ 348,544	\$ 340,024	\$ 2,989,756	\$ 2,691,330	\$ 4,235,031
SALES REVENUES (ACTUAL)	\$ 821,691	\$ 777,645	\$ 6,818,957	\$ 6,017,938	\$ 9,599,110
AS BUDGET	\$ 725,000	\$ 705,083	\$ 6,525,000	\$ 6,345,750	Not Applicable
% ACTUAL TO BUDGET	113.34%	110.29%	104.51%	94.83%	Not Applicable

OTHER REVENUES

WATER

OP REVENUE	\$ 124	\$ 1,603	\$ 13,312	\$ 12,756	\$ 2,575
MISC REVENUE	\$ 5,268	\$ 7,653	\$ 49,474	\$ 94,478	\$ 7,935
SALE OF FIXED ASSETS	\$ 472	\$ -	\$ 623	\$ -	\$ 198
REIMB DAMAGE PROP	\$ -	\$ -	\$ -	\$ -	\$ -
TAP FEES	\$ 42,775	\$ 7,000	\$ 440,025	\$ 168,175	\$ 13,000
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ -	\$ -
ADMIN ALLOC WATER DIST	\$ -	\$ 11,722	\$ -	\$ 130,987	\$ -
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
FEDERAL GRANT	\$ -	\$ 20,914	\$ -	\$ 80,908	\$ (80,908)
TRANSFER FROM CIP_WATER	\$ 69,283	\$ 114,684	\$ 719,528	\$ 1,125,902	\$ -
ADMIN ALLOC WATER	\$ 16,679	\$ -	\$ 192,477	\$ -	\$ -
OTHER REVENUES (WATER)	\$ 134,601	\$ 163,577	\$ 1,415,438	\$ 1,613,206	\$ (57,199)

SEWER

OP REVENUE	\$ -	\$ 5,700	\$ 32,518	\$ 37,790	\$ 5,980
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ 419,092	\$ (419,092)
MISC REVENUE	\$ 5,650	\$ -	\$ 22,156	\$ 4,000	\$ -
TAP FEES	\$ 8,000	\$ 5,000	\$ 256,500	\$ 104,000	\$ 10,000
SALE OF ASSETS - SEWAGE	\$ -	\$ -	\$ -	\$ -	\$ -
CUST ACCT FEES	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REV	\$ -	\$ -	\$ -	\$ 921	\$ (921)
FEDERAL GRANT CDBG 2018	\$ -	\$ -	\$ 12,950	\$ -	\$ -
ADMIN ALLOC SEW COLLECT	\$ -	\$ 9,377	\$ -	\$ 104,779	\$ -
INT/INVEST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
STATE GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM CIP_SEWER	\$ 78,375	\$ 237,394	\$ 762,431	\$ 903,917	\$ -
ADMIN ALLOC SEWAGE	\$ 13,182	\$ -	\$ 152,126	\$ -	\$ -
OTHER REVENUES (SEWER)	\$ 105,207	\$ 257,471	\$ 1,238,680	\$ 1,574,499	\$ (404,033)

OTHER REVENUES (TOTAL)	\$ 239,808	\$ 421,048	\$ 2,654,118	\$ 3,187,705	\$ (461,233)
AS BUDGET	\$ 33,082	\$ 43,989	\$ 297,735	\$ 395,900	Not Applicable
% ACTUAL TO BUDGET	724.90%	957.17%	891.44%	805.18%	Not Applicable

TOTAL REVENUES (ACTUAL)	\$ 1,061,499	\$ 1,198,693	\$ 9,473,075	\$ 9,205,643	\$ 9,137,877
AS BUDGET	\$ 758,082	\$ 749,072	\$ 6,822,735	\$ 6,741,650	Not Applicable
% ACTUAL TO BUDGET	140.02%	160.02%	138.85%	136.55%	Not Applicable

PERSONNEL	\$ 179,906	\$ 134,287	\$ 1,659,240	\$ 1,416,605	\$ 2,162,831
CONTRACTED SERVICES	\$ 85,652	\$ 52,225	\$ 446,888	\$ 476,622	\$ 579,974
SUPPLIES	\$ 181,577	\$ 154,268	\$ 1,862,211	\$ 1,218,767	\$ 3,259,815
CAPITAL OUTLAY	\$ 404,457	\$ 619,341	\$ 3,354,542	\$ 4,698,843	\$ 3,401,932
FUND TRANSFERS	\$ 125,164	\$ 42,960	\$ 1,043,595	\$ 370,208	\$ 1,187,346
TOTAL	\$ 976,755	\$ 1,003,082	\$ 8,366,475	\$ 8,181,046	\$ 10,591,898

WATER

WATER TREATMENT PLANT

PERSONNEL

Compensation	\$ 26,114	\$ 51,509	\$ 236,845	\$ 472,785	\$ 51,713
PERSONNEL (ACTUAL)	\$ 39,575	\$ 64,382	\$ 360,086	\$ 638,108	\$ 125,658
AS BUDGET	\$ 40,396	\$ 80,502	\$ 363,561	\$ 724,519	Not Applicable
% ACTUAL TO BUDGET	97.97%	79.97%	99.04%	88.07%	Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$ 23,204	\$ 24,428	\$ 89,495	\$ 225,148	\$ 61,295
AS BUDGET	\$ 24,073	\$ 32,204	\$ 216,660	\$ 289,838	Not Applicable
% ACTUAL TO BUDGET	96.39%	75.85%	41.31%	77.68%	Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$ 44,822	\$ 89,197	\$ 405,873	\$ 661,290	\$ 368,368
AS BUDGET	\$ 53,446	\$ 66,591	\$ 481,013	\$ 599,318	Not Applicable
% ACTUAL TO BUDGET	83.86%	133.95%	84.38%	110.34%	Not Applicable

CAPITAL OUTLAY

Capital Expenditures	\$ -	\$ -	\$ 171,520	\$ 95,003	\$ 165,874
CAPITAL OUTLAY (ACTUAL)	\$ 193,555	\$ 265,260	\$ 1,832,894	\$ 2,626,103	\$ 1,509,780
AS BUDGET	\$ 77,779	\$ 56,015	\$ 700,012	\$ 504,134	Not Applicable
% ACTUAL TO BUDGET	248.85%	473.55%	261.84%	520.91%	Not Applicable

FUND TRANSFERS

FUND TRANSFERS (ACTUAL)	\$ 70,808	\$ 24,007	\$ 576,217	\$ 201,309	\$ 656,561
AS BUDGET	\$ 62,280	\$ -	\$ 560,523	\$ -	Not Applicable
% ACTUAL TO BUDGET	113.69%	0.00%	102.80%	0.00%	Not Applicable

WATER DISTRIBUTION SYSTEM

PERSONNEL

PERSONNEL (ACTUAL)	\$ 47,243	\$ -	\$ 426,749	\$ -	\$ 902,920
AS BUDGET	\$ 44,288	\$ -	\$ 398,589	\$ -	Not Applicable
% ACTUAL TO BUDGET	106.67%	0.00%	107.06%	0.00%	Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$ 12,557	\$ -	\$ 82,186	\$ -	\$ 156,129
AS BUDGET	\$ 9,638	\$ -	\$ 86,738	\$ -	Not Applicable
% ACTUAL TO BUDGET	130.29%	0.00%	94.75%	0.00%	Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$ 27,249	\$ -	\$ 201,966	\$ -	\$ 456,367
AS BUDGET	\$ 15,425	\$ -	\$ 138,825	\$ -	Not Applicable
% ACTUAL TO BUDGET	176.66%	0.00%	145.48%	0.00%	Not Applicable

CAPITAL OUTLAY

CAPITAL OUTLAY (ACTUAL)	\$ 50,058	\$ -	\$ 344,531	\$ -	\$ 1,207,314
AS BUDGET	\$ -	\$ -	\$ -	\$ -	Not Applicable
% ACTUAL TO BUDGET	0.00%	0.00%	0.00%	0.00%	Not Applicable

TOTAL WATER EXPENSES (ACTUAL)	\$ 509,072	\$ 467,275	\$ 4,319,997	\$ 4,351,958	\$ 5,444,391
AS BUDGET	\$ 327,324	\$ 235,312	\$ 2,945,920	\$ 2,117,809	Not Applicable
% ACTUAL TO BUDGET	155.53%	198.58%	146.64%	205.49%	Not Applicable

WASTEWATER

STORMWATER

PERSONNEL

PERSONNEL (ACTUAL)	\$	26,269	\$	69,905	\$	248,539	\$	778,497	\$	(295,448)
AS BUDGET	\$	29,444	\$	77,896	\$	264,995	\$	701,064		Not Applicable
% ACTUAL TO BUDGET		89.22%		89.74%		93.79%		111.04%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	3,740	\$	27,797	\$	17,531	\$	251,474	\$	(217,542)
AS BUDGET	\$	5,384	\$	32,450	\$	48,456	\$	292,050		Not Applicable
% ACTUAL TO BUDGET		69.47%		85.66%		36.18%		86.11%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	2,633	\$	65,071	\$	55,863	\$	557,477	\$	(465,973)
AS BUDGET	\$	53,446	\$	66,591	\$	481,013	\$	599,318		Not Applicable
% ACTUAL TO BUDGET		4.93%		97.72%		11.61%		93.02%		Not Applicable

CAPITAL OUTLAY

Capital Expenditures	\$	-	\$	9,645	\$	-	\$	118,982	\$	(55,382)
CAPITAL OUTLAY (ACTUAL)	\$	160,844	\$	354,081	\$	1,177,116	\$	2,072,740	\$	684,838
AS BUDGET	\$	110,346	\$	55,987	\$	993,116	\$	503,885		Not Applicable
% ACTUAL TO BUDGET		145.76%		632.43%		118.53%		411.35%		Not Applicable

SEWAGE

FUND TRANSFERS

FUND TRANSFERS (ACTUAL)	\$	54,356	\$	18,953	\$	467,378	\$	168,899	\$	530,785
AS BUDGET	\$	50,600	\$	52,467	\$	455,400	\$	472,200		Not Applicable
% ACTUAL TO BUDGET		107.42%		36.12%		102.63%		35.77%		Not Applicable

SEWAGE COLLECTION

PERSONNEL

PERSONNEL (ACTUAL)	\$	31,383	\$	-	\$	308,121	\$	-	\$	738,334
AS BUDGET	\$	31,374	\$	-	\$	282,364	\$	-		Not Applicable
% ACTUAL TO BUDGET		100.03%		0.00%		109.12%		0.00%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	16,347	\$	-	\$	77,568	\$	-	\$	175,895
AS BUDGET	\$	6,937	\$	-	\$	62,434	\$	-		Not Applicable
% ACTUAL TO BUDGET		235.64%		0.00%		124.24%		0.00%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	35,492	\$	-	\$	298,388	\$	-	\$	1,243,927
AS BUDGET	\$	10,119	\$	-	\$	91,073	\$	-		Not Applicable
% ACTUAL TO BUDGET		350.74%		0.00%		327.64%		0.00%		Not Applicable

SEWAGE TREATMENT

PERSONNEL

PERSONNEL (ACTUAL)	\$	35,434	\$	-	\$	315,745	\$	-	\$	691,367
AS BUDGET	\$	33,793	\$	-	\$	304,135	\$	-		Not Applicable
% ACTUAL TO BUDGET		104.86%		0.00%		103.82%		0.00%		Not Applicable

CONTRACTED SERVICES

CONTRACTED SERVICES (ACTUAL)	\$	29,804	\$	-	\$	180,107	\$	-	\$	404,198
AS BUDGET	\$	53,200	\$	-	\$	478,800	\$	-		Not Applicable
% ACTUAL TO BUDGET		56.02%		0.00%		37.62%		0.00%		Not Applicable

SUPPLIES

SUPPLIES (ACTUAL)	\$	71,380	\$	-	\$	900,121	\$	-	\$	1,657,126
AS BUDGET	\$	54,463	\$	-	\$	490,170	\$	-		Not Applicable
% ACTUAL TO BUDGET		131.06%		0.00%		183.63%		0.00%		Not Applicable

TOTAL EXPENSES (ACTUAL)	\$	467,684	\$	535,807	\$	4,046,478	\$	3,829,087	\$	5,147,507
AS BUDGET	\$	439,106	\$	285,391	\$	3,951,953	\$	2,568,517		Not Applicable
% ACTUAL TO BUDGET		106.51%		187.75%		102.39%		149.08%		Not Applicable

MONTHLY DIRECTOR'S REPORT

REPORTING PERIOD: 09/2019 | FY 2019



COVER	1
OVERVIEW	2
SALES REPORT	3
SALES STATISTICS	4
POWER SUPPLY	5
DETAIL REVENUES	6
DETAIL EXPENSES	7-9

CITY OF MONROE: NATURAL GAS FUND OVERVIEW

	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	FY 2019	AS BUDGET	FY 2018
REVENUES	\$ 0.639M	\$ 0.624M	\$ 0.716M	\$ 0.512M	\$ 0.257M	\$ 0.188M	\$ 0.157M	\$ 0.172M	\$ 0.158M				\$ 3.422M	\$ 2.790M	\$ 3.371M
PERSONNEL COSTS	\$ 0.035M	\$ 0.042M	\$ 0.042M	\$ 0.041M	\$ 0.065M	\$ 0.041M	\$ 0.043M	\$ 0.041M	\$ 0.041M				\$ 0.391M	\$ 0.382M	\$ 0.539M
CONTRACTED SVC	\$ 0.053M	\$ 0.016M	\$ 0.012M	\$ 0.015M	\$ 0.009M	\$ 0.056M	\$ 0.016M	\$ 0.012M	\$ 0.006M				\$ 0.195M	\$ 0.163M	\$ 0.120M
SUPPLIES	\$ 0.315M	\$ 0.293M	\$ 0.169M	\$ 0.160M	\$ 0.127M	\$ 0.099M	\$ 0.090M	\$ 0.079M	\$ 0.079M				\$ 1.410M	\$ 1.290M	\$ 1.310M
CAPITAL OUTLAY	\$ -	\$ 0.013M	\$ 0.159M	\$ 0.009M	\$ -	\$ 0.006M	\$ -	\$ 0.008M	\$ 0.000M				\$ 0.195M	\$ -	\$ 0.574M
FUND TRANSFERS	\$ 0.103M	\$ 0.124M	\$ 0.123M	\$ 0.113M	\$ 0.120M	\$ 0.098M	\$ 0.091M	\$ 0.106M	\$ 0.105M				\$ 0.984M	\$ 0.807M	\$ 0.689M
EXPENSES	\$ 0.505M	\$ 0.488M	\$ 0.505M	\$ 0.339M	\$ 0.320M	\$ 0.299M	\$ 0.239M	\$ 0.246M	\$ 0.231M				\$ 3.175M	\$ 2.642M	\$ 3.232M
MARGIN	\$ 0.134M	\$ 0.135M	\$ 0.211M	\$ 0.173M	\$ (0.064M)	\$ (0.111M)	\$ (0.083M)	\$ (0.075M)	\$ (0.073M)				\$ 0.247M	\$ 0.149M	\$ 0.139M

12-MO
PURCHASED
CCF 's



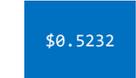
12-MO
RETAIL
CCF 's



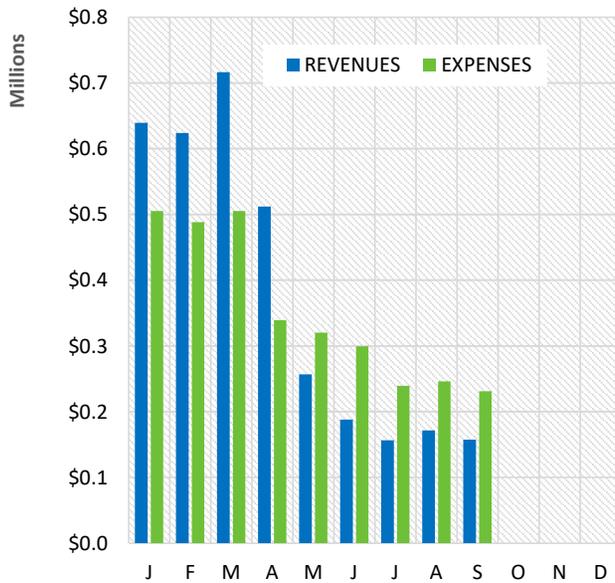
12-MO LINE
LOSS



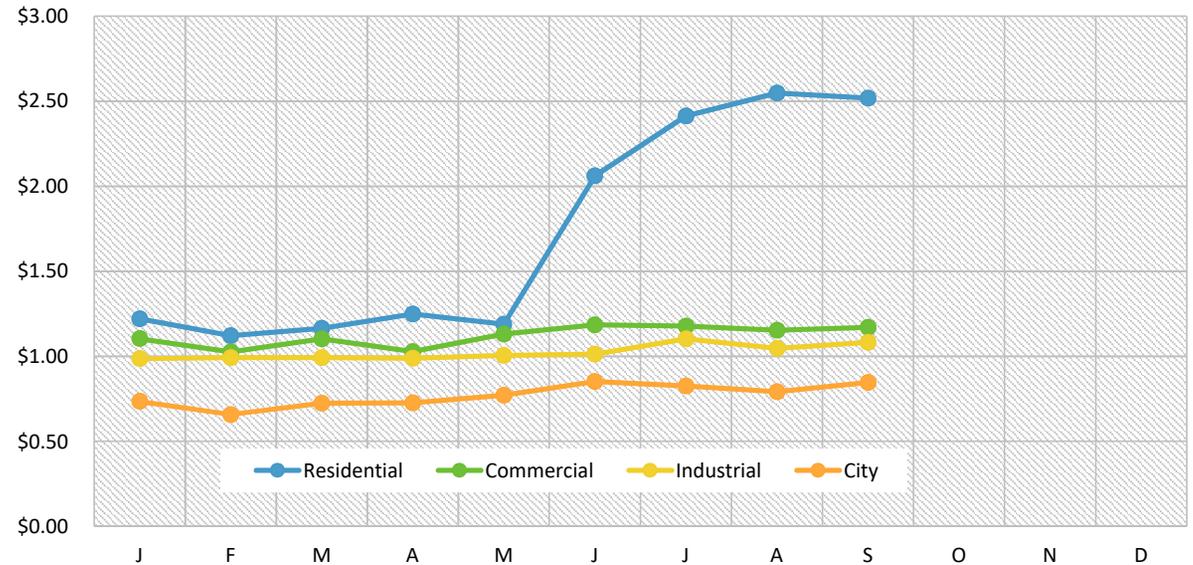
AVERAGE
COST PER
CCF



REVENUES vs. EXPENSES



AVERAGE \$/CCF



RETAIL SALES REPORT

[Jan 2019](#) [Feb 2019](#) [Mar 2019](#) [Apr 2019](#) [May 2019](#) [Jun 2019](#) [Jul 2019](#) [Aug 2019](#) [Sep 2019](#) [Oct 2019](#) [Nov 2019](#) [Dec 2019](#)

CUSTOMER COUNT

Residential	3,254	3,229	3,379	3,217	3,214	3,194	3,224	3,258	3,285
Commercial	561	550	557	567	550	558	550	561	558
Industrial	4	4	4	4	4	4	4	4	4
City	20	20	21	22	22	22	22	22	22
Total	3,842	3,806	3,964	3,813	3,793	3,780	3,802	3,847	3,871

Year-Over-Year Δ	1.86%	1.71%	6.10%	1.36%	0.80%	0.40%	0.98%	2.04%	2.60%
------------------	-------	-------	-------	-------	-------	-------	-------	-------	-------

CCF

Residential	0.275M	0.300M	0.245M	0.169M	0.099M	0.036M	0.027M	0.024M	0.025M
Commercial	0.197M	0.195M	0.157M	0.141M	0.082M	0.064M	0.055M	0.058M	0.057M
Industrial	0.014M	0.007M	0.007M	0.011M	0.003M	0.002M	0.001M	0.001M	0.001M
City	0.015M	0.015M	0.013M	0.009M	0.004M	0.002M	0.002M	0.003M	0.002M
Total	0.543M	0.556M	0.468M	0.352M	0.206M	0.116M	0.098M	0.093M	0.098M

Year-Over-Year Δ	6.86%	-16.63%	14.65%	1.16%	-18.16%	-14.97%	-1.98%	-7.14%	-9.46%
------------------	-------	---------	--------	-------	---------	---------	--------	--------	--------

REVENUE

Residential	\$ 0.336M	\$ 0.337M	\$ 0.285M	\$ 0.211M	\$ 0.118M	\$ 0.074M	\$ 0.065M	\$ 0.062M	\$ 0.063M
Commercial	\$ 0.217M	\$ 0.200M	\$ 0.173M	\$ 0.144M	\$ 0.093M	\$ 0.075M	\$ 0.065M	\$ 0.067M	\$ 0.067M
Industrial	\$ 0.014M	\$ 0.007M	\$ 0.007M	\$ 0.010M	\$ 0.003M	\$ 0.002M	\$ 0.001M	\$ 0.001M	\$ 0.001M
Other	\$ 0.039M	\$ 0.033M	\$ 0.042M	\$ 0.021M	\$ 0.016M	\$ 0.010M	\$ 0.012M	\$ 0.006M	\$ 0.012M
City	\$ 0.011M	\$ 0.010M	\$ 0.009M	\$ 0.006M	\$ 0.003M	\$ 0.002M	\$ 0.002M	\$ 0.002M	\$ 0.002M
Total	\$ 0.617M	\$ 0.587M	\$ 0.516M	\$ 0.394M	\$ 0.233M	\$ 0.164M	\$ 0.144M	\$ 0.138M	\$ 0.144M

Year-Over-Year Δ	16.09%	-19.77%	17.45%	5.79%	-18.27%	-8.13%	-1.47%	-3.90%	-5.58%
------------------	--------	---------	--------	-------	---------	--------	--------	--------	--------

SALES STATISTICS

[Jan 2019](#)
[Feb 2019](#)
[Mar 2019](#)
[Apr 2019](#)
[May 2019](#)
[Jun 2019](#)
[Jul 2019](#)
[Aug 2019](#)
[Sep 2019](#)
[Oct 2019](#)
[Nov 2019](#)
[Dec 2019](#)
[YTD](#)

AVERAGE CCF/CUSTOMER

Residential	85	93	73	53	31	11	8	7	8	41
Commercial	351	355	282	248	150	114	100	103	102	200
Industrial	3,612	1,697	1,701	2,629	776	606	163	302	196	1,298
City	758	766	609	404	184	113	109	117	94	350

AVERAGE \$/CUSTOMER

Residential	\$103	\$104	\$84	\$66	\$37	\$23	\$20	\$19	\$19	\$53
Commercial	\$387	\$364	\$311	\$255	\$170	\$135	\$117	\$119	\$120	\$220
Industrial	\$3,560	\$1,683	\$1,686	\$2,596	\$781	\$614	\$180	\$316	\$212	\$1,292
City	\$557	\$503	\$441	\$293	\$142	\$96	\$90	\$92	\$79	\$255

AVERAGE \$/CCF

Residential	\$1.2206	\$1.1211	\$1.1635	\$1.2480	\$1.1882	\$2.0615	\$2.4136	\$2.5479	\$2.5180	\$1.7203
Commercial	\$1.1034	\$1.0258	\$1.1026	\$1.0269	\$1.1313	\$1.1842	\$1.1767	\$1.1524	\$1.1697	\$1.1192
Industrial	\$0.9855	\$0.9918	\$0.9918	\$0.9876	\$1.0058	\$1.0130	\$1.1027	\$1.0462	\$1.0823	\$1.0230
City	\$0.7346	\$0.6574	\$0.7249	\$0.7258	\$0.7709	\$0.8518	\$0.8253	\$0.7915	\$0.8454	\$0.7697
Average	\$1.0110	\$0.9490	\$0.9957	\$0.9971	\$1.0240	\$1.2776	\$1.3796	\$1.3845	\$1.4038	\$1.1580

	Sep 2019	Sep 2018	FY2019 YTD	FY2018 YTD	MOST RECENT 12-MONTH
Natural Gas Supply Cost					
Capacity Reservation Fees	\$ 42,706	\$ 31,539	\$ 448,621	\$ 372,727	\$ 569,689
Demand Storage/Peaking Services	\$ 1,518	\$ 1,580	\$ 14,265	\$ 13,964	\$ 18,902
Supply Charges	\$ 21,886	\$ 30,164	\$ 882,858	\$ 833,976	\$ 1,100,683
Gas Authority Supply Charges	\$ 1,159	\$ 1,159	\$ 42,504	\$ 34,013	\$ 53,180
Gas Authority Charges	\$ (549)	\$ (368)	\$ (88,414)	\$ (55,487)	\$ (111,370)
P.A.C.E	300	300	2,700	2,700	3,600
APGA Annual Dues	-	-	3,118	2,973	3,118
Other	707	691	18,416	18,221	23,126
TOTAL MGAG BILL	\$ 67,727	\$ 65,066	\$ 1,324,068	\$ 1,223,086	\$ 1,660,929

DELIVERED SUPPLY

Volume CCF	101,550	105,980	2,549,510	2,721,840	3,242,820
Volume Dth (MGAG)	98,930	103,630	2,496,490	2,658,270	3,174,310

*Dth (dekatherm) is the measurement of gas volume. Dth to Ccf (Centi Cubic Feet) conversion is based on the BTU fuel cont

UNIT COSTS					
\$/Dth	0.6846	0.6279	0.5304	0.4601	0.5232
\$/CCF	0.6669	0.6139	0.5193	0.4494	0.5122

MOST RECENT
12-MONTH

Sep 2019 Sep 2018 FY2019 YTD FY2018 YTD

SALES REVENUES

NATURAL GAS SALES	\$	143,547	\$	152,090	\$	2,936,234	\$	2,601,688	\$	4,227,500
SALES REVENUES (ACTUAL)	\$	143,547	\$	152,090	\$	2,936,234	\$	2,601,688	\$	4,227,500
AS BUDGET	\$	292,619	\$	286,932	\$	2,633,575	\$	286,932		Not Applicable
% ACTUAL TO BUDGET		49.06%		53.01%		111.49%		906.73%		Not Applicable

Note on Natural Gas Sales: Detail break-down for individual rate class is shown in NATURAL GAS RETAIL SALES section.

OTHER REVENUES

OP REVENUE	-	-	-	-	-	-	-	-	-	-
MISC REVENUE	-	-	25,311	-	98	25,402	-	-	-	-
CONTRIBUTED CAPITAL	-	-	-	-	-	-	-	-	-	-
SALE FIXED ASSETS	-	-	-	-	-	-	-	-	-	-
TAP FEES	3,140	3,625	50,178	26,025	52,578	-	-	-	-	-
OTHER REV	-	-	-	-	-	-	-	-	-	-
ADMIN ALLOC	10,632	6,942	122,697	77,577	166,351	-	-	-	-	-
INT/INVEST INCOME	-	-	-	-	-	-	-	-	-	-
STATE GRANTS	-	-	-	-	-	-	-	-	-	-
MGAG REBATE	-	-	92,299	91,524	92,299	-	-	-	-	-
TRANSFER FROM CIP	288	1,440	195,314	573,927	215,073	-	-	-	-	-
OTHER REVENUES (ACTUAL)	\$	14,060	\$	12,007	\$	485,799	\$	769,151	\$	551,702
AS BUDGET	\$	17,431	\$	16,169	\$	156,882	\$	145,522		Not Applicable
% ACTUAL TO BUDGET		80.66%		74.26%		309.66%		528.55%		Not Applicable

TOTAL REVENUES (ACTUAL)	\$	157,607	\$	164,097	\$	3,422,033	\$	3,370,839	\$	4,779,202
AS BUDGET	\$	310,051	\$	303,101	\$	2,790,457	\$	2,727,908		Not Applicable
% ACTUAL TO BUDGET		50.83%		54.14%		122.63%		123.57%		Not Applicable

	Sep 2019	Sep 2018	FY2019 YTD	FY2018 YTD	12-MONTH
PERSONNEL					
Compensation	\$ 25,991	\$ 37,494	\$ 250,962	\$ 335,214	\$ 221,403
Benefits	15,061	10,334	139,129	203,567	170,604
PERSONNEL (ACTUAL)	\$ 41,082	\$ 47,827	\$ 390,281	\$ 538,969	\$ 392,209
AS BUDGET	\$ 42,400	\$ 41,863	\$ 381,596	\$ 376,769	Not Applicable
% ACTUAL TO BUDGET	96.89%	114.25%	102.28%	143.05%	Not Applicable
CONTRACTED SERVICES					
Consulting	\$ 400	\$ 65	\$ 15,401	\$ 16,243	\$ 15,576
Util Protect Ctr	-	-	-	-	-
Landfill Fees	-	-	-	-	110
Custodial Service	-	-	-	-	-
Lawn & Maint	-	-	-	-	-
Holiday Events	-	-	-	-	289
Security Sys	-	-	-	-	-
Equipment Rep & Maint	476	2,656	1,065	19,498	1,675
Vehicle Rep & Maint Outside	877	-	2,007	192	2,326
R&M System - Outside	525	4,550	116,730	14,393	133,065
R & M Buildings - Outside	-	-	2,097	-	2,097
Maintenance Contracts	220	518	3,143	4,675	4,122
Equip Rent/Lease	695	-	3,333	1,951	3,896
Pole Equip Rent/Lease	-	-	-	-	-
Equipment Rental	-	20	370	158	430
Repairs & Maintenance (Outside)	-	-	-	-	-
Landfill Fees	-	-	-	-	-
Maint Contracts	-	-	-	-	-
Other Contract Svcs	-	-	-	3,647	(3,647)
Comm Svcs	1,246	704	5,749	5,609	8,319
Postage	13	-	823	-	1,639
Adverstising	-	-	-	113	569
Mkt Expense	135	2,667	10,563	21,578	21,594
Printing	-	-	-	-	-
Util Bill Print Svcs	-	-	-	-	-
Dues & Sub	-	-	-	-	-
Travel	437	-	1,925	1,120	2,328
Fees	-	-	890	1,396	890
Ga Dept Rev Fee	-	-	50	50	50
Training & Ed	724	872	8,409	11,972	11,229
Gen Liab Ins	-	-	-	-	-
Uniform Rent	-	-	-	-	-
Contract Labor	696	680	22,731	17,524	27,428
Shipping/Freight	-	51	380	85	401
CONTRACTED SERVICES (ACTUAL)	\$ 6,444	\$ 12,782	\$ 195,667	\$ 120,204	\$ 234,387
AS BUDGET	\$ 18,171	\$ 18,323	\$ 163,538	\$ 164,906	Not Applicable
% ACTUAL TO BUDGET	35.46%	69.76%	119.65%	72.89%	Not Applicable

	Sep 2019	Sep 2018	FY2019 YTD	FY2018 YTD	12-MONTH
SUPPLIES					
Gas Cost	66,720	64,075	1,299,833	1,199,192	1,406,505
Office Supplies	215	-	1,398	3,249	1,439
Postage	-	-	-	-	-
Furniture <5000	-	-	6,300	-	6,300
Auto Parts	-	128	3,403	1,413	3,670
Construction Materials	2,831	-	3,312	-	3,312
Damage Claims	-	8,882	2,374	10,132	2,374
Tires	93	771	670	771	670
Uniform Expense	989	516	2,192	5,483	2,558
Janitorial	158	71	789	625	1,056
Computer Equipment	-	-	2,057	45	2,135
Equipment Parts	12	3,246	1,290	5,669	3,519
Repair & Maintenance	4,878	5,409	52,116	45,733	77,807
Util Costs - Util Fund	396	310	3,451	2,956	4,489
Util Cost - Other Fund	-	-	-	-	-
Mileage Reimb	-	-	-	-	-
Auto & Truck Fuel	1,653	1,236	11,911	11,754	16,103
Food	175	146	983	537	1,174
Sm Tool & Min Equip	196	2,015	9,041	13,331	14,073
Meters	-	-	-	929	2,059
Sm Oper Supplies	405	1,965	8,699	8,433	13,053
Construction Material	-	-	-	-	-
Tires	-	-	-	-	-
Uniform Exp	-	-	-	-	-
Repairs & Maintenance (Inside)	-	-	-	-	-
Equip Pur (<\$5M)	-	-	-	-	-
Dam Claims	-	-	-	-	-
Misc	-	-	-	-	-
SUPPLIES (ACTUAL)	\$ 78,723	\$ 88,771	\$ 1,409,816	\$ 1,310,252	\$ 1,562,296
AS BUDGET	\$ 143,332	\$ 11,186	\$ 1,289,988	\$ 100,673	Not Applicable
% ACTUAL TO BUDGET	54.92%	793.60%	109.29%	1301.50%	Not Applicable
CAPITAL OUTLAY					
Cip	\$ 288	\$ 1,440	\$ 132,196	\$ 573,927	\$ 214,964
Capital Expenditures	\$ -	\$ -	\$ 63,118	\$ -	\$ 63,118
Amortization Def Chg 2016 Bond	\$ -	\$ -	\$ 3,240	\$ -	\$ 7,560
Depr Exp	\$ 11,680	\$ 11,680	\$ 105,117	\$ 105,117	\$ 140,155
Int Exp 2016 Rev Bond	3,104	3,524	28,895	32,852	39,238
CAPITAL OUTLAY (ACTUAL)	\$ 15,072	\$ 16,643	\$ 332,566	\$ 711,896	\$ 465,035
AS BUDGET	\$ 3,560	\$ 3,600	\$ 32,039	\$ 32,396	Not Applicable
% ACTUAL TO BUDGET	423.38%	462.37%	1038.00%	2197.51%	Not Applicable

	Sep 2019	Sep 2018	FY2019 YTD	FY2018 YTD	12-MONTH
FUND TRANSFERS					
Admin Alloc - Adm Exp	\$ 50,873	\$ 32,400	\$ 372,142	\$ 369,371	\$ 430,290
Transfer To Gf	8,853	8,167	203,721	181,302	244,125
Transfer To Cip	15,028	-	135,251	-	135,251
Transfer - Insurance	-	-	-	-	-
Transfer - E&R	15,028	-	135,251	-	135,251
FUND TRANSFERS (ACTUAL)	\$ 89,781	\$ 40,567	\$ 846,366	\$ 550,673	\$ 944,917
AS BUDGET	\$ 86,066	\$ 80,819	\$ 774,595	\$ 727,373	Not Applicable
% ACTUAL TO BUDGET	104.32%	50.19%	109.27%	75.71%	Not Applicable
TOTAL EXPENSES (ACTUAL)	\$ 231,103	\$ 206,591	\$ 3,174,695	\$ 3,231,994	\$ 3,598,843
AS BUDGET	\$ 293,528	\$ 155,791	\$ 2,641,755	\$ 1,402,116	Not Applicable
% ACTUAL TO BUDGET	78.73%	132.61%	120.17%	230.51%	Not Applicable



September 2019
Monthly Report

CITY OF MONROE FIRE DEPT		2019	2019	2019	2019	2019	2019	2019	2019	2019	2019	2019	2019	2019	2019
		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL-YTD	
INCIDENT REPORTS															
	FIRES	6	10	8	7	7	2	3	4	7				54	
	EMS/RESCUE	149	109	131	139	114	150	144	118	115				1169	
	HAZARDOUS COND.	3	3	6	9	5	5	4	3	5				43	
	SERVICE CALL	13	8	3	12	11	8	11	9	8				83	
	GOOD INTENT	48	75	53	33	47	51	46	30	52				435	
	FALSE ALARMS	7	7	9	10	8	11	14	10	7				83	
	SEVER WEATHER	0	0	0	0	0	0	2	0	0				2	
	Total Service Calls	226	212	210	210	192	227	224	174	194	0	0	0	1869	

Fire Loss/Save Report		
	Loss	Saved
January	\$ 2,000.00	\$ -
February	\$ 17,300.00	\$ 797,371.00
March	\$ -	\$ -
April	\$ 1,000.00	\$ 119,000.00
May	\$ 197,800.00	\$ 8,900.00
June	\$ -	\$ -
July	\$ -	\$ -
August	\$ 45,000.00	\$ 82,650.00
September	\$ 11,112.00	\$ 211,159.00
October		
November		
December		
TOTAL	\$ 274,212.00	\$ 1,219,080.00

- Fire Notes:
- Fire Prevention Month Success!
 - Over 15 Public Education events.
 - Live fire training to begin in November.



POLICE

DEPARTMENT

MONTHLY REPORT

NOVEMBER

2019

2019	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
AGENCY													
LE CALLS													
WALTON SO	4,272	3,668	4,250	3,997	4,760	4,383	4,274	4,153	4,077				37,834
WCSSO AREA CHECKS	15,586	13,715	14,188	13,284	14,648	12,693	12,646	11,442	14,354				122,556
MONROE PD	3,086	3,324	5,078	5,393	3,450	1,885	1,682	1,676	1,699				27,273
MPD AREA CHECKS	364	231	264	111	2414	3,756	3678	3280	2888				16,986
LOGANVILLE PD	2,670	2,482	2,792	3,118	2,091	1,346	1,152	1,113	1,100				17,864
LPD AREA CHECKS	11	4	7	6	944	1505	1360	1492	1394				6,723
SOCIAL CIRCLE PD	2,593	2,431	2,361	2,297	1192	467	500	470	548				12,859
SPD AREA CHECKS	0	2	6	4	1102	1257	1301	1256	1112				6,040
													0
WALTON EMS	1,511	1,344	1,495	1,583	1,598	1,455	1,506	1,467	1,378				13,337
													0
													0
FIRE DEPTS													
WALTON FIRE	436	349	412	410	427	428	422	377	405				3,666
MONROE FIRE	234	221	217	229	207	235	238	190	196				1,967
LOGANVILLE FIRE	223	190	196	185	230	190	170	171	186				1,741
SOC CIRCLE FIRE	78	51	67	72	85	52	74	74	70				623
TOTAL	31,064	28,012	31,333	30,689	33,148	29,652	29,003	27,161	29,407	0	0	0	269,469
PHONE CALLS													
ABANDONED	138	155	173	192	258	161	214	162	186				1,639
ADMIN IN	5,886	5,026	5,964	6,033	6,567	6,238	6,376	6,460	6,148				54,698
ADMIN OUT	3,826	3,121	3,425	3,804	4,282	3,639	3,631	3,713	3,468				56,337
911	4244	3697	4475	4588	5078	4564	4701	4588	4597				40532
TOTAL	14,094	11,999	14,037	14,617	16,185	14,602	14,922	14,923	14,399	0	0	0	129,778

Local Number Inbound Summary

Sun, Sep 1, 2019 12:00 AM -
 Mon, Sep 30, 2019 11:59 PM

Local Numbers	1	Total Calls	1,623
Total Answered Calls	1,057	Total Abandoned Calls	575
Total Distinct Callers	680	Total Call Duration	48:20:39
Total Talking Duration	27:28:43	Avg Call Duration Per Call	0:01:47
Avg Talking Duration Per Call	0:01:34	Max Call Duration	0:45:54
Avg Time to Answer Per Call	0:00:10	Max Time to Answer	0:01:20
Percent Answered	65.1%	Percent Abandoned	35.4%

Local Number	Total Calls	Answered Calls	Abandoned Calls	Distinct Callers	Total Call Duration	Total Talking Duration	Avg Call Duration	Avg Talking Duration	Max Call Duration	Avg Time to Answer	Max Time to Answer	Percent Answered	Percent Abandoned
7702677576	1,623	1,057	575	680	48:20:39	27:28:43	0:01:47	0:01:34	0:45:54	0:00:10	0:01:20	65.1%	35.4%

COMPARISON OF CITATIONS 2018/2019

	Sep-18	Sep-19
CITATIONS/WARNINGS ISSUED:	405	233
ADJUDICATED/CLOSED CASES	573	256
FINES COLLECTED PER MONTH	\$61,333.57	\$47,585.44
YEAR TO DATE COLLECTED:	\$475,023.72	\$493,861.14

September 2019 training hours for Monroe Police Department

GPSTC online training: 36 hours

Conference training: 0 hours

In-service Training: 152 hours

Off Site Training: 196 hours

Total Training Hours: 384 hours

Crime Statistics Report

Reporting Month: September

Part I

Type	September	September	%Change	Year to Date 2018	Year to Date 2019	YTD %Change
Homicide	0	0	0.00	3	0	-300.00
Rape	0	0	0.00	1	4	300.00
Robbery	1	0	-100.00	12	12	0.00
Aggravated Assault	9	1	-88.89	47	37	-21.28
Burglary	5	6	20.00	67	46	-31.34
Larceny Auto	4	21	425.00	117	83	-29.06
Larceny Other	31	37	19.35	399	326	-18.30
Vehicle Theft	3	1	-66.67	30	17	-43.33
Arson	0	0	0.00	1	0	-100.00
TOTAL	53	66	24.53	677	525	-22.45

Part II

Type	September	September	%Change	Year to Date 2018	Year to Date 2019	YTD %Change
Other Assaults	17	11	-35.29	205	166	-19.02
Forgery/Counterfeiting	2	1	-50.00	33	26	-21.21
Fraud	5	3	-40.00	37	34	-8.11
Embezzlement	0	0	0.00	0	0	0.00
Stolen Property	0	0	0.00	0	0	0.00
Vandalism	6	5	-16.67	55	84	52.73
Weapons	2	3	50.00	12	18	50.00
Prostitution	0	0	0.00	0	0	0.00
Other Sex Offenses	0	0	0.00	6	1	-83.33
Narcotics	2	0	-100.00	8	5	-37.50
Gambling	0	0	0.00	0	0	0.00
Family/Children	0	0	0.00	17	7	-58.82
DUI	2	3	50.00	25	28	12.00
Liquor Laws	0	0	0.00	0	0	0.00
Disorderly Conduct	8	8	0.00	56	90	60.71
TOTAL	44	34	-22.73	454	459	1.10

Arrests

Demographics	September	September	%Change	Year to Date 2018	Year to Date 2019	YTD %Change
Adults	100	47	-53.00	824	766	-7.04
Juveniles	7	2	-71.43	38	31	-18.42
TOTAL	107	49	-54.21	862	797	-7.54

CITY OF MONROE TRANSFER STATION

103

Detailed Gross/Tare/Net Report

Order: by Account Type: Exclude Voids

From 09/01/2019 to 09/30/2019

City of Monroe PD (05)

<u>Ticket</u>	<u>Account</u>	<u>Truck</u>	<u>Code</u>	<u>Date / Time In</u>	<u>Date / Time Out</u>	<u>Gross</u>	<u>Tare</u>	<u>Net</u>	<u>Net Tons</u>	<u>Total Charge</u>
93956	05		8	09/24/19 10:48:03 am	09/24/19 10:51:59 am	8,300	8,240	60	0.03	\$0.00

CITY OF MONROE TRANSFER STATION

104

Detailed Gross/Tare/Net Report

Order: by Account Type: Exclude Voids
From 09/01/2019 to 09/30/2019

City of Monroe PD (05) Totals

<u>Loads</u>	<u>Units</u>	<u>Yards</u>	<u>Net</u>	<u>Net Tons</u>	<u>Total Charge</u>
1	0	0.0	60	0.03	\$0.00

CITATION OFFICER ACTIVITY REPORT

MONROE PD

REPORT RUN ON: 10/23/2019 1:56:53

Officer Name: ALL OFFICERS

Period: September / 2019

VIOLATIONS RESULTING IN CITATIONS

	SEATBELT	CHILD RESTR	SPEEDING	DUI	RECKLESS	SUSP/REVOK	UNINSURED	UNLICENSED	NOTUSED	NOTUSED	ALL OTHER	TOTAL
1	0	0	0	0	0	0	0	0	0	0	2	2
2	0	0	0	0	0	0	0	0	0	0	7	7
3	0	0	0	0	0	0	0	0	0	0	3	3
4	0	0	0	0	0	0	0	0	0	0	0	0
5	0	0	0	0	0	0	0	0	0	0	4	4
6	0	0	0	0	0	0	0	1	0	0	0	1
7	0	0	0	0	0	0	0	0	0	0	2	2
8	0	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	1	1
10	0	0	0	0	0	0	0	0	0	0	3	3
11	0	0	0	0	0	1	1	0	0	0	5	7
12	0	0	0	0	0	0	0	0	0	0	2	2
13	0	0	0	0	0	0	0	0	0	0	2	2
14	0	0	0	0	0	0	0	0	0	0	1	1
15	0	0	0	0	0	0	0	0	0	0	2	2
16	0	0	0	0	0	0	0	1	0	0	7	8
17	0	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0	0	0	1	1
23	0	0	0	0	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0	0
26	0	0	0	0	0	0	0	0	0	0	0	0
27	0	0	0	0	0	0	0	0	0	0	0	0
28	0	0	0	0	0	0	0	0	0	0	0	0
29	0	0	0	0	0	0	0	0	0	0	0	0
30	0	0	0	0	0	0	0	0	0	0	0	0
31	0	0	0	0	0	0	0	0	0	0	0	0
TOT	0	0	0	0	0	1	1	2	0	0	42	46

RACE	W-MALE	W-FEMALE	B-MALE	B-FEMALE	H-MALE	H-FEMALE	O-MALE	O-FEMALE	U-MALE	U-FEMALE	U-SEX	TOTAL
WARNINGS	26	14	13	14	0	0	6	1			0	74
CITATIONS	9	10	20	6	0	0	1	0			0	46



WALTON COUNTY 911

Radio Log Statistical Report, by Unit

<u>Unit</u>	<u>Unit Description</u>	<u>Number of Logs</u>
304	LAW ENFORCEMENT UNIT	3
311	LAW ENFORCEMENT UNIT	7
312	LAW ENFORCEMENT UNIT	1
316	LAW ENFORCEMENT UNIT	9
320	LAW ENFORCEMENT UNIT	32
322	LAW ENFORCEMENT UNIT	219
323	LAW ENFORCEMENT UNIT	347
325	LAW ENFORCEMENT UNIT	244
326	LAW ENFORCEMENT UNIT	1
327	LAW ENFORCEMENT UNIT	14
329	LAW ENFORCEMENT UNIT	3
340	LAW ENFORCEMENT UNIT	1
341	LAW ENFORCEMENT UNIT	64
342	LAW ENFORCEMENT UNIT	16
343	LAW ENFORCEMENT UNIT	70
344	LAW ENFORCEMENT UNIT	134
345	LAW ENFORCEMENT UNIT	229
346	LAW ENFORCEMENT UNIT	255
347	LAW ENFORCEMENT UNIT	145
348	LAW ENFORCEMENT UNIT	189
351	LAW ENFORCEMENT UNIT	146
352	LAW ENFORCEMENT UNIT	4
353	LAW ENFORCEMENT UNIT	4
356	LAW ENFORCEMENT UNIT	171
357	LAW ENFORCEMENT UNIT	1
358	LAW ENFORCEMENT UNIT	351
361	LAW ENFORCEMENT UNIT	3
363	LAW ENFORCEMENT UNIT	2
364	LAW ENFORCEMENT UNIT	178
369	LAW ENFORCEMENT UNIT	2
370	LAW ENFORCEMENT UNIT	43
Total Radio Logs:		2888

Report Includes:

All dates between `00:00:00 09/01/19` and `23:59:59 09/30/19`, All agencies matching `MPD`, All zones, All units, All tencodes matching `1066`, All shifts



WALTON COUNTY 911

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
FIGHT VIOLENT	11
ANIMAL BITE	2
ANIMAL COMPLAINT	10
PROWLER	7
BURGLARY IN PROGRESS	4
BURGLARY REPORT	7
DOMESTIC NON-VIOLENT	77
DOMESTIC VIOLENT	3
WARRANT SERVICE	21
SUSPICIOUS PERSON	110
SUSPICIOUS VEHICLE	127
TRAFFIC STOP	1
SUICIDE THREAT	5
KEYS LOCKED IN VEHICLE	114
SPEEDING AUTO	1
ACCIDENT NO INJURIES	80
INJURY BY COMPLAINT	1
ACCIDENT WITH A DEER	2
ACCIDENT WITH INJURIES	5
PERSON STRUCK WITH AUTO	1
ACCIDENT UNKNOWN INJURIES	6
ROAD HAZARD	4
DRUNK DRIVER	3
INTOXICATED PERSON	1
HIT AND RUN	7
DIRECT TRAFFIC	1
TRANSPORT FOR BUSINESS	6
FUNERAL ESCORT	8
TRANSPORT	5
DISABLED VEHICLE	31
AREA/BLDG CHECK	98
LITTERING/ILLEGAL DUMPING	1
CHILD ABUSE	1
RAPE	1
SEXUAL ASSAULT	3
BANK ALARM	1
BUSINESS ALARM	41
RESIDENTIAL ALARM	33
SCHOOL ALARM	4
SUBJECT IN CUSTODY	5
TRANSPORT TO COURT	3
TRANSPORT TO JAIL	4
DEMENTED PERSON NON-VIOLENT	16
STOLEN VEHICLE	5

<u>Nature of Incident</u>	<u>Total Incidents</u>
911 HANGUP	29
CONTROL SUBSTANCE PROBLEM	16
AGENCY ASSISTANCE	13
ASSAULT	6
ASSAULT LAW ENFORCEMENT ONLY	3
CHILD CUSTODY DISPUTE	2
CIVIL ISSUE/DISPUTE	7
CODE VIOLATION	1
COUNTERFEIT MONEY	4
DAMAGE TO PROPERTY	38
DISPUTE NON VIOLENT IN NATURE	69
DISPUTE VIOLENT IN NATURE	1
DISTRUBING THE PEACE	9
Dead Body	2
DRUGS PRIORITY 1	1
EMERGENCY MESSAGE	2
LE ASSIST FOR EMS	21
ENTERING AN AUTO	32
EXTRA PATROL REQUEST	9
ASSIST FIRE DEPARTMENT	4
FIREARMS DISCHARGED	9
FOLLOW UP TO PREVIOUS CALL	2
FOUND PROPERTY	10
FRAUD	13
GAS DRIVE OFF	1
GUNSHOT WOUND PRIORITY 1	1
HARRASSING PHONE CALLS	4
HARRASSMENT	4
IDENTITY THEFT	1
ILLEGAL GAMBLING	1
ILLEGAL PARKING	6
JUVENILE RUNAWAY	3
JUVENILE COMPLAINT	39
JUVENILE PROBLEM -NO COMPLAINT	6
LOITERING	8
LOST ITEM REPOR	2
LOUD MUSIC COMPLAINT	11
MISSING PERSON	3
MISCELLANEOUS LAW INCIDENT	43
ROAD RAGE	2
SAFETY SOBRIETY CHECK POINT	1
PHONE CALLS/MAIL SCAMS	4
SEARCH WARRANT	1
SHOPLIFTING	9
SHOTS FIRED	3
STALKING	1
THEFT IN PROGRESS	1
THEFT REPORT	31
THREATS	10
TRAFFIC VIOLATION	250

<u>Nature of Incident</u>	<u>Total Incidents</u>
TRAILER INSPECTION	6
TREE DOWN	1
TRESPASSING	2
UNKNOWN PRIORITY 1	3
UNKNOWN LAW PROBLEM	4
UNSECURE PREMISES	3
VEHICLE INSPECTION	7
VIOLATION TPO	2
WANTED PERSON	2
WELFARE CHECK	43

Total reported: 1699

Report Includes:

All dates between '00:00:00 09/01/19' and '23:59:59 09/30/19', All agencies matching 'MPD', All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



To: Public Safety Committee, City Council
From: R. V. Watts, Chief of Police
Department: Police
Date: 10/30/2019
Subject: Approval - Out of State Training

Budget Account/Project Name: Out of State Training

Funding Source: Food – 100-3200-531300

Budget Allocation:	\$2,000.00	
Budget Available:	\$211.02	
Requested Expense:	\$100.00	Company of Purchase: N/A

Description:

2019 Basic Narcotics Investigations - Regional Counterdrug Training Academy MS NAS Meridian, Mississippi, 11/18/19 – 11/22/19.

This course is arranged to achieve the maximum student orientation to the fundamental duties and responsibilities of a narcotics investigator. The skills learned in this course will disrupt the operations of national / transnational organized criminal networks, limit their access to funding, reduce assets and raise their cost of operations.

Background:

The courses length is 5 days (40 hours). It is designed for law enforcement personnel who have been assigned to drug law enforcement task forces. The cost of the training, lodging, and meals is \$0.00. The training will take place at the Naval Airforce Station located in Meridian, MS. The two officers would drive in one vehicle and be paid per diem (food) \$100.00.

Attachment(s):

Course Description & Expense Reports

Basic Narcotics Investigations

Classes

7028	7078	7071
Regional Counterdrug Training Academy MS NAS Meridian, Mississippi 02/04/19 - 02/08/19	TN National Guard Unit TN Covington, Tennessee 03/04/19 - 03/08/19	Doraville Police Department Training Room GA Doraville, Georgia 03/25/19 - 03/29/19
7139	7076	7101
Family Justice Center TN Chattanooga, Tennessee 04/08/19 - 04/12/19	Regional Counterdrug Training Academy MS NAS Meridian, Mississippi 04/22/19 - 04/26/19	San Marcos Police Department TX San Marcos, Texas 04/29/19 - 05/03/19
		7103
		Haywood Community College NC Clyde, North Carolina 05/13/19 - 05/17/19
7113	7162	7123
Regional Counterdrug Training Academy MS NAS Meridian, Mississippi 06/10/19 - 06/14/19	Terrebonne Parish Sheriff's Office Training Academy Houma, Louisiana 06/24/19 - 06/28/19	Regional Counterdrug Training Academy MS NAS Meridian, Mississippi 07/29/19 - 08/02/19
7193	7133	7195
Charleston County Sheriff's Office SC North Charleston, South Carolina 08/26/19 - 08/30/19	Regional Counterdrug Training Academy MS NAS Meridian, Mississippi 09/09/19 - 09/13/19	Southwestern Community College Jackson Campus NC Sylva, North Carolina 09/16/19 - 09/19/19
7005	7226	7228
Regional Counterdrug Training Academy MS NAS Meridian, Mississippi 11/05/18 - 11/09/18	Regional Counterdrug Training Academy MS NAS Meridian, Mississippi 11/18/19 - 11/22/19	Regional Counterdrug Training Academy MS NAS Meridian, Mississippi 12/09/19 - 12/13/19

Description

Length: 5 Days (40 Hours)

Designed For: Law enforcement personnel who have been recently assigned to drug law enforcement units, divisions, or task forces

Prerequisites: Preference will be given to law enforcement personnel who have investigative duties relating to drug law enforcement.

Description: This course is arranged to achieve the maximum student orientation to the fundamental duties and responsibilities of a narcotics investigator. The skills learned in this course will disrupt the operations of national /

transnational organized criminal networks (TOC), limit their access to funding, reduce assets and raise their cost of operations.

Course Objectives:

- Identify drug enforcement strategies that work and those that do not work
- Learn integrity issues and ethical dilemmas faced by drug law enforcement officers
- Drug recognition, to include history and development of drugs, the Controlled Substances Act, and an orientation to the categories of drugs, and drug schedules.
- Search and Seizure laws designed for the narcotics investigator who needs clear and concise answers to questions about warrantless search and seizure laws. Plus an overall review of the requirements of the Fourth, Fifth, and Sixth Amendments.
- Learn to write drug search warrants to include how search warrants may or must be obtained, the scope of a search pursuant to a warrant, the seizure of evidence, and post-seizure requirements.
- Learn development, management and control of Informants
- Learn the critical issues of working undercover to include techniques, undercover identity, operational plans, and the pitfalls prevalent in undercover operations.
- Learn well-settled methods, techniques, and procedures that are utilized to help ensure the objectives and functions of physical surveillance activities.
- Learn how to plan a raid.
- Learn how to prepare for trial and give courtroom testimony.

Taught by Mick Mollica, L.E.A.R.N. Associates

CITY OF MONROE EXPENSE REPORT

Name: Ryan Gee

Department: MPD

Date:	17-Nov	18-Nov	19-Nov	20-Nov	21-Nov	22-Nov		Totals
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Miles Driven								-
Reimbursement	-	-	-	-	-	-	-	-
Parking & Tolls								-
Auto Rental								-
Taxi/Limo								-
Other Travel								-
Airfare								-
Transportation Total	-	-	-	-	-	-	-	-
Lodging								-
Registration Fee								-
Breakfast								-
Lunch								-
Dinner	25.00					25.00		50.00
Sub-Total Meals	25.00	-	-	-	-	25.00	-	50.00
Supplies/Equipment								-
Food Charged								-
Gas Charged								-
Entertainment								-
Other Expenses								-
Total Expenses/Day	-	-	-	-	-	-	-	-

Detailed Entertainment Record					
Date	Item	Persons Entertained/Business	Place Name & Location	Business Purpose	Amount
					-
					-
					-
					-
					-

Purpose of Trip	SUMMARY	
	Total Expenses	50.00
	Less Cash Advance	-
	Less Amount Charged To City	-
Regional Counterdrug Training Academy, MS NAS Meridian, Mississippi	Amount Due Employee	50.00
	Amount Due City	-

Mary Knotts
Prepared By _____ Date _____

Approved By _____ Date _____

CITY OF MONROE EXPENSE REPORT

Name: Brandon Studdard

Department: MPD

Date:	17-Nov	18-Nov	19-Nov	20-Nov	21-Nov	22-Nov		Totals
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Miles Driven								-
Reimbursement	-	-	-	-	-	-	-	-
Parking & Tolls								-
Auto Rental								-
Taxi/Limo								-
Other Travel								-
Airfare								-
Transportation Total	-	-	-	-	-	-	-	-
Lodging								-
Registration Fee								-
Breakfast								-
Lunch								-
Dinner	25.00					25.00		50.00
Sub-Total Meals	25.00	-	-	-	-	25.00	-	50.00
Supplies/Equipment								-
Food Charged								-
Gas Charged								-
Entertainment								-
Other Expenses								-
Total Expenses/Day	-	-	-	-	-	-	-	-

Detailed Entertainment Record

Date	Item	Persons		Place Name & Location	Business Purpose	Amount
		Entertained	Business			
						-
						-
						-
						-
						-
						-

Purpose of Trip

SUMMARY

	Total Expenses	50.00
Regional Counterdrug Training Academy, MS NAS Meridian, Mississippi	Less Cash Advance	-
	Less Amount Charged To City	-
	Amount Due Employee	50.00
	Amount Due City	-

Mary Knotts
Prepared By _____ Date _____

Approved By _____ Date _____



CODE

DEPARTMENT

MONTHLY REPORT

November

2019

The Code Department of the City of Monroe respectfully submits this report to the Mayor and Council. It is the intent of this report to highlight statistics, specific job duties, and any job functions related to the Code Department during the time period of September 1, 2019 thru September 20, 2019.

Statistics:

- Total Calls: 485
- Total Minutes: 27:24:04
- Total Minutes/Call: 3:23
- Code Inspections:199
- Total Permits Written: 30
- Amount collected for permits: \$11,046.00
- Check postings for Miscellaneous Revenue: 39

Business/Alcohol Licenses new & renewals:

- **New Businesses:** 8
- Big Apple Services, Inc – 1527 Highland Creek Dr – residential office only
- Blessed Manna Food LLC dba Just Wings of Georgia – 242 MLK Jr. Blvd – change of ownership
- Epiphany – 133 S. Broad St
- HW Family Ministries – 915 Amber Trail – residential office only
- MJ's Auto Brokers – 333 Alcovy St Ste 7N
- Rootz Hair Salon – 226 Alcovy St Ste A3
- TWA Tax Services – 104B Tanglewood Dr
- CMR Investment Group – (auto broker office) – 333 Alcovy St Ste 7R

- **Closed Businesses:** 2
- Runtaizhhan LLC dba Just Wings of Georgia – change of ownership
- Wright Pipe & Grading – 2108 Sourwood Ct – residential office only

Major Projects

- Major Projects Permitted: None
- Major Projects Ongoing: Silver Queen 125 N Wayne and Main Street Apartments 698 S broad Street, WOW Express addition 911 N Broad St, 1190 W Spring Dentist office.

Code Department:

- Correcting business addresses in EnerGov that came over incorrectly
- Receiving business license payments, affidavits and identification.
- Processing early business license payments – keeping spreadsheets
- Working with Tyler regarding processing of business license renewal applications

- Making numerous phone calls regarding insufficient paperwork and/or incorrect amounts license payments
- Processing paperwork for alcohol licenses and special event permits
- Checking turn on list from utilities and contacting businesses that have not purchased business licenses
- Checking all businesses for delinquent city and county personal property taxes prior to accepting payments for licenses
- Researching state license requirements for businesses
- Updating spread sheets regarding business licenses, number of employees, E-Verify #'s etc.
- Applications for PTVR registrations and renewals
- Contacting businesses whose licenses are delinquent
- Communicating with Tyler regarding problems and additional features that we need with EnerGov as well as InCode
- Issuing permits for Building, Electrical, Plumbing and HVAC
- Receiving and preparing Rezones, variances, Conditional Uses, COA's, etc. for Meetings.
- Scheduling inspections for contractors.
- Preparing agenda items for Planning & Zoning and Historic Preservation Meetings.
- Scheduling Planning and Zoning and Historic Preservation meetings and attending
- Taking minutes for Planning & Zoning and Historic Preservation meetings and preparing them
- Taking and recording complaints.
- Researching Zoning Inquiries.
- Responding online inquiries.
- Cleaning up expired permits.
- Preparing all permit reports and copies of permit for County Tax Dept.
- Preparing and reviewing permits for Bureau Veritas Billing
- Entering data for inspections being done into Energov software.
- Inspecting and processing nuisance housing projects – see attached.

City Marshal:

- Patrolled city daily.
- Removed 67 signs from road way.
- 220 repair /cleanup orders and Re-inspections
- Transported city funds for deposit to banks daily.
- Investigated 4 utility tampering and theft cases. (9 citations issued)
- Represented city in Municipal Court.

Historic Preservation Commission:

Request for COA for Façade changes – 133 South Broad Street – COA Granted

Planning Commission:

Request for Variance of street frontage – 906 Alcovy Street – recommend approval

Request for Rezone from P to R2 – 123 Plaza Trace – recommend approval

Request for Rezone from P to R2 – 143 Plaza Trace – recommend approval

Request for COA – 2130 W Spring Street – COA Granted with conditions

DEMOLITION AND CLEANUP			
ADDRESS	OWNER	DISPOSITION	NOTES
2016			
203 Bold Springs Ave	Bobby Carrell	Corp. building demolished.	Negotiated removal of the Corp. building by Dec. 15. The Rock Gym will be addressed in 2017. The remainder of the buildings will be secured from entry. No action taken on securing the buildings or the Rock Gym 02-17-17. This case to be escalated to ensure compliance. Owner to provide plan for disposal of demo debris and securing of the buildings by 03-03-17. Never done. Debris pile burned 4-21-17. Burned debris still not removed 05-10-17. A new case will be established without regard to any previous negotiations.
339 N. Madison Ave	Scott Collins	Property under contract. New owner to remodel.Sale to remodeler fell through. Case proceeding as originally intended.	No response sent to Attorney's office
408 Ash St	Arnold prop.	Trash being removed via dumpsters	Property cleanup underway. Legal action postponed as long as progress is being made.
410 Ash St	Arnold prop.	Trash being removed via dumpsters	Property cleanup underway. Legal action postponed as long as progress is being made.
412 Ash St	Arnold prop.	Trash being removed via dumpsters	Property cleanup underway. Legal action postponed as long as progress is being made.
510 Harris St	Premier Property Ventures LLC	Legal service underway	No response sent to Attorney's office
514 Harris St	Henry Albert Jackson Jr. c/o Mattie Bates	Legal service underway	No response sent to Attorney's office
1101 S. Madison Ave	Gaynor Bracewell	Legal service underway	Notice sent late 11-21-16
2017			
525 N. Broad St.	Matthew Kuruvilla	Pending Demo Memo and response 01-30-17	Exhibit "A" and pictures prepared. 30 days to respond. Owner has decided to demolish the building and The convenience store and redevelop the property in light of the Cities North Broad St. Project. Entered into agreement to remove in 60 Days from 02-06-17. No action taken to this point.04-13-17 Case to be forwarded to the City attorney. Demolition permit purchased 06-06-17. Demolition completed on structure. consent agreement is incomplete. Renewing action to ensure completion. Demolition complete.
400 Mill St.	CMA Development, LLC	Documenting deficiencies and Renewing case	Exhibit "A" and pictures prepared. 30 days to respond Demolition permit purchased 04-10-17 Demolition complete
421 Ash St.	Charlie and Tessie Ann Clark	Documenting deficiencies and Renewing case. Tack service to original owner. 04-10-17 Discovered that property was acquired by Michael Reese 03-07-17. We will have to add or substitute him as the defendant.	Exhibit "A" and pictures prepared. 30 days to respond. The case is going to court in May. New owner Michael Reese, who purchased in March at the tax sale is the current defendant and has been served. Reese indicated the original owners do not want to release redemption rights so the case will proceed as intended.
317 S. Madison Ave	Rivermeade Rentals / Hope Monroe	Demo Memo sent	Exhibit "A" and pictures prepared. 30 days to respond. Hope Monroe LLC Purchased a demolition permit. Demolition date is pending. Demolition Complete.
513 Roberts St.	Ada Lou Etchison / John Brown	Demo Memo sent / 04-07-17 Owner wants to enter into a consent order for demolition by the City. He cannot afford and is physically unable to remove the structure himself.	Exhibit "A" and pictures prepared. 30 days to respond. The owner has responded and is willing to sign off on a consent order allowing the City to remove the structure. He states he has neither the means or physical ability to do so this himself. Consent order to allow demolition by the City.
410 Ash St	Arnold prop.	Progress being made defacto land fill being removed.	permits pulled, clean up and demolition underway. Demolition complete
412 Ash St	Arnold prop.	Progress being made defacto land fill being removed.	permits pulled, clean up and demolition underway. Demolition complete
Colley St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17. Being removed 04-10-17	Demolition complete cleanup and grassing underway. Demolition complete
Colley St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17. Being removed 04-10-17	Demolition complete cleanup and grassing underway. Demolition complete
Colley St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17. Being removed 04-10-17	Demolition complete cleanup and grassing underway. Demolition complete
Bell St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17	Demolition complete cleanup and grassing underway. Demolition complete
Bell St.	Colley Davis LLC	Gryffon investments pulled permit 03-28-17	Demolition complete cleanup and grassing underway. Demolition complete

410 Davis St.	Open Wells LLC	Gryffon investments pulled permit 03-28-17	block building to be removed. Demolition complete.
830 HWY 138	Liberty First Bank	Demo Memo sent. Demo permit pulled / possible training burn for the FD	House address is 319 Carwood Dr. This property is to be used in a training burn 04-28-17. Demolition complete.
830 HWY 138	Liberty First Bank	additional structure being discussed for demolition. Lee Garrett has committed to addressing the additional structures and the open well on site.	Structures located at the end of Reed St.
339 N. Madison Ave.	Hope Monroe	Substitution of defendant from Scott Collins to Bill Shea then to Hope Monroe.	City seeking consent order. Hope Monroe negotiating for purchase and rehab. Awaiting purchase by Hope Monroe LLC, with a commitment to properly rehab the property. To be rehabed by Hope Monroe LLC. No action to date, 06-06-17. Still no progress 09-14-17 referred to attorneys for further action. This property is currently (09-25-17) being slated for demolition by Hope Monroe in order to build a new home in its place.
1101 S. Madison Ave	Bill Shea	Substitution of defendant from Gaynor Bracewell	City Seeking consent order. Consent order signed 04-13-17 with 120 days to rehab'd or demolished or after 150 days the City will Remove the structure. Currently under stop work order due to damaged asbestos siding for an environmental assesment. Owner attempting repairs to current code standards per consent agreement within 120 days. August 2017. Deadlines not met. The city will demolish this structure after securing an order from the Municipal court judge.
510 Harris St	Premier Property Ventures LLC	Legal service underway. Completed and heard in court.	No response sent to Attorney's office. Order to demolish obtained from Judge Samuels. Demolition complete
514 Harris St	Henry Albert Jackson Jr. c/o Mattie Bates	Legal service underway. Completed and heard in court.	No response sent to Attorney's office. Order to demolish obtained from Judge Samuels. Demolition complete
203 Bold Springs Ave	Bobby Carrell	Securing of Elem. School next step. Rock Gym is waiting for investor. Roof to be removed.	Negotiated removal of the Corp. building by Dec. 15, 2016. The Rock Gym will be addressed in 2017. The remainder of the buildings will be secured from entry. No action taken on securing the buildings or the Rock Gym 02-17-17. This case to be escalated to ensure compliance. Owner to provide plan for disposal of demo debris and securing of the buildings by 03-03-17. Never done. Debris pile burned 4-21-17. Burned debris still not removed 05-10-17. A new case will be established without regard to any previous negotiations. No response yet. Sent to city attorneys for processing. Defendant had the date changed because it conflicted with a trip he had planned. Solicitor, code office and the court had no knowledge of the change. Found out when a courtesy call to the defendant to appear was made.
417 Shamrock Dr.	Sadie Thornton	Held up by legal. Nuisance needs to be abated. Investigations have concluded. New investigations have arisen.	Owner desires to remove the nuisance. We need an order from the court for nuisance abatement. Working on a consent order to demolish as soon as new investigations are complete. Consent order in place awaiting completion of investigations or deadline whichever is first.
123 W. Marable St.	Sierra Hester	demo memo sent.	awaiting response to demo memo. The owner expressed the intent to demolish the structure. Demolition complete.
706 Marable St.	Bobby Carrell	demo memo sent.	awaiting response to demo memo. No response yet. Sent to city attorneys for processing. Supposed to be in court 08-31-17. Defendant had the date changed because it conflicted with a trip he had planned. Solicitor, code office and the court had no knowledge of the change. Found out when a courtesy call to the defendant to appear was made. Property cleaned and secured.
203 Bold Springs Ave	Bobby Carrell Corp building	Training burn, Debris never remove 09-25-17	Corps building burned debris and foundation remain. Nuisance building abated. Subsequent owner to remove debris and foundation.

9/16/2019	519 WALTON RD.	TALL GRASS/WEEDS	R/C	9/23/2019	CUT
9/16/2019	812 FAWNFIELD DR.	TALL GRASS/WEEDS	R/C	9/23/2019	CUT
9/16/2019	922 CREEKSIDE WAY	TALL GRASS/WEEDS	R/C	9/23/2019	CUT
9/16/2019	803 ROSEWOOD DR.	JUNK VEHICLE IN YARD	R/C	9/30/2019	MOVED
9/16/2019	818 ROSEWOOD LN.	TALL GRASS/WEEDS	R/C	9/23/2019	CUT
9/16/2019	513 MAPLE ST.	JUNK/TRASH IN YARD	R/C	9/30/2019	CLEANED
9/16/2019	525 MAPLE ST.	JUNK VEHICLE IN YARD	R/C	9/30/2019	MOVED
9/16/2019	609 HILL ST.	JUNK VEHICLE IN YARD	R/C	9/30/2019	MOVED
9/17/2019	114 BRYANT RD.	JUNK VEHICLE IN YARD	R/C	10/1/2019	MOVED
9/17/2019	326 GLEN IRIS DR.	JUNK VEHICLE IN YARD	R/C	10/1/2019	MOVED
9/17/2009	204-B TANGLEWOOD DR.	JUNK VEHICLE IN YARD	R/C	10/1/2019	MOVED
9/17/2019	229-B TANGLEWOOD DR.	JUNK VEHICLE IN YARD	R/C	10/1/2019	MOVED
9/17/2019	237-B TANGLEWOOD DR.	JUNK VEHICLE IN YARD	R/C	10/1/2019	MOVED
9/17/2019	210-B TABGLEWOOD DR.	JUNK VEHICLE IN YARD	R/C	10/1/2019	MOVED
9/17/2019	332-A TANGLEWOOD DR.	JUNK IN YARD	R/C	10/1/2019	CLEANED
9/19/2019	224 N. HAMMOND DR.	TALL GRASS/WEEDS	R/C	10/2/2019	CUT
9/19/2019	505 N. BROAD ST.	TALL GRASS/WEEDS	R/C	10/2/2019	CUT
9/19/2019	809 N. BROAD ST.	OLD TIRES/JUNK IN PROPERTY	R/C	10/2/2019	CLEANED
9/19/2019	307 BRYANT RD.	JUNK VEHICLE IN YARD	R/C	10/2/2019	MOVED
9/19/2019	328 GLEN IRIS DR.	JUNK IN BACK YARD	R/C	10/2/2019	CLEANED
9/19/2019	214 GLEN IRIS DR.	JUNK IN YARD	R/C	10/2/2019	CLEANED
9/24/2019	1004 W. SPRING ST.	TALL GRASS/WEEDS	R/C	10/8/2019	CUT
9/24/2019	103 MOUNTION VIEW	JUNK VEHICLE/JUNK IN YARD	R/C	10/8/2019	CLEANED
9/24/2019	304 CARWOOD DR.	JUNK IN YARD	R/C	10/8/2019	CLEANED
9/24/2019	1360 ARMISTEAD DR.	SWIMMIN POOL/ NO PUMP/SAFETY HAZ	R/C	10/8/2019	
9/24/2019	1355 ARMISTEAD DR.	OVERGROWN VEGETATION	R/C	10/8/2019	
9/26/2019	116 WHITE OAK LN.	TALL GRASS/WEEDS	R/C	10/10/2019	CUT
9/26/2019	632 LAKE VIEW DR.	JUNK VEHICLE/ FLAT TIRES	R/C	10/10/2019	MOVED
9/26/2019	651-A BURCH	POOL IN FRONT YARD, NO FENCE	R/C	10/10/2019	MOVED
9/26/2019	639-B BURCH ST.	OLD TIRE/JUNK IN YARD	R/C	10/10/2019	MOVED
9/26/2019	1006 WINDSOR DR.	TALL GRASS/WEEDS	R/C	10/10/2019	CUT
9/26/2019	1002 WINDSOR DR.	OPEN OUTDOOR STORAGE	R/C	10/10/2019	MOVED
9/26/2019	1007 WINDSOR DR.	OPEN OUTDOOR STORAGE	R/C	10/10/2019	MOVED
9/30/2019	420 EDWARDS ST.	TALL GRASS/WEEDS	R/C	10/14/2019	CUT
9/30/2019	426 EDWARDS ST.	VEHICLE PARKED IN GRASS	R/C	10/14/2019	MOVED

9/4/2019	411 MAPLE LANE	TALL GRASS WEEDS	R/C	09/11/19 RE-INSPECTION	CLOSED 09/11/2019 IN COMPLIANCE
9/4/2019	115 OAK STREET	TALL GRASS WEEDS	R/C	09/19/19 RE-INSPECTION	OPEN/CLOSED 09/19/2019 MET WITH MIKE TALPA WORKING ON IT
9/4/2019	507 BOOTH DRIVE	TALL GRASS WEEDS	R/C	09/19/19 RE-INSPECTION	OPEN/CLOSED 09/19/2019 MET WITH MIKE TALPA WORKING ON IT
9/4/2019	506 BOOTH DRIVE	TALL GRASS WEEDS	R/C	09/19/19 RE-INSPECTION	OPEN/CLOSED 09/19/2019 MET WITH MIKE TALPA WORKING ON IT
9/4/2019	317 TRUNER STREET	JUNK, APPL, VEHICLE	R/C	09/19/19 VACANT POSTED	OPEN/CLOSED 09/19/2019 VEHICLE WAS REMOVED AS ORDERED
9/4/2019	513 BOOTH DRIVE	JUNK VEHICLE	R/C	09/19/2019 OWNER CONTACTED	OPEN/CLOSED 09/19/2019 VEHICLE WAS REMOVED AS ORDERED
9/4/2019	118 OAK STREET	JUNK, APPL, VEHICLE	R/C	09/19/2019 OWNER CONTACTED	CLOSED 09/13/2019 IN COMPLIANCE 404-874-8061
9/4/2019	121 MORROW STREET	JUNK VEHICLES X-3	R/C	REMOVED FROM STREET BY TAYLORS/TOWED	CLOSED
9/5/2019	1807 MEADOW WALK DR	VEHICLE ON LAWN, GRAA	R/C	NOTICE POSTED ON FRONT DOOR 15-DAYS	OPEN 09/20/19 CLOSED COMPLIED VEHICLE REMOVED FROM FRONT YARD
9/5/2019	1811 MEADOW WALK DR.	GRASS, WEEDS,	R/C	POSTED ON FRONT DOOR 15-DAYS	OPEN F/U 09/20/19 CLOSED 09/11/2019 COMPLIED
9/5/2019	1315 MEADOW WALK DR	GRASS, WEEDS, VEHICLE	R/C	RUDE RESIDENT, POSTED ON DOOR 7-DAYS	OPEN F/U 09/12/19 CLOSED 09/12/2019 COMPLIED
9/5/2019	626 OAKWOOD LANE	JUNK VEHICLE	R/C	MAIL RED CAMERO IN ROADWAY NO REG/INS 7-DAYS	OPEN F/U 09/12/19 CLOSED 09/12/2019 COMPLIED VALID INS & REG.
9/5/2019	633 MILL STONE BLUFF	JUNK VEHICLE	R/C	BLACK CHEVY P.U. SERVED ON VEHICLE 7-DAYS	CLOSED 09/09/2019 VEHICLE REGISTERED
9/5/2019	1043 WHEEL HOUSE (F)	JUNK VEHICLE	R/C	2-VEHICLES FRONT SERVED TO RESIDENT 7-DAYS	OPEN F/U 09/12/19 CLOSED 09/12/2019 COMPLIED VEHICLES MOVED COPLIED
9/5/2019	109 FAMBROUGH ST.	JUNK VEHICLE	R/C	2-VEHICLES FRONT SERVED TO RESIDENT 15-DAYS	OPEN F/U 09/20/19 CLOSED 09/20/2019 COMPLIED VEHICLES REMOVED
9/6/2019	703 W. SPRING ST.	42-97 WEEDS HEDGES	R/C	CONTACT MADE W/CANDICE WAL-GREENS 7 DAYS	OPEN F/U 09/16/19 CLOSED COMPLIED GRASS CUT 09/16/2019
9/6/2019	603 ASH LANE	18-259 PARKING ON GRASS	R/C	LEFT NOTICE ON FRONT PORCH, 11 CARS IN YARD 15 DAYS	OPEN F/U 09/21/2019 MR. NORMAN 09/30 WORKING ON ISSUES F/U 10/14 EXT.
9/6/2019	317 STOKES ST	JUNK IN YARD PARKING	R/C	JUNK IN YARD, PARKING VEHICLES FRONT YARD (2) 15 DAYS	OPEN F/U 09/21/19 YARD CLEARED STILL PARKING IN GRASS 09/26/2019
9/9/2019	879 HICKORY DRIVE	JUNK VEHICLE	R/C	JUNK IN YARD, PARKING VEHICLES FRONT YARD (2) 15 DAYS SERVED	OPEN F/U 09/24/2019
9/9/2019	871 HICKORY DRIVE	JUNK VEHICLES X-4	R/C	VEHICLES ON IMPROPER SURFACE, 15 DAYS, SERVED IN PERSON	OPEN F/U 09/24/2019 CLOSED MET WITH RESIDENT, CARS MOVED COMPLIED 9/24
9/9/2019	409 PINE PARK STREET	JUNK VEHICLES	R/C	VEHICLES IN YARD X-3 APPLIANCES FRONT PORCH SERVED IN PERSON 15 DAYS	OPEN F/U 09/24/2019 CLOSED 10/08/2019 COMPLIED
9/9/2019	609 WEST CREEK CIRCLE	JUNK VEHICLE ON STREET	R/C	VEHICLE IN STREET WITH JUNK AROUND IT. SERVED NOTICE IN PERSON 7-DAYS	OPEN F/U 09/16/19 CLOSED COMPLIED VEHICLE REMOVED 10/15/2019
9/9/2019	434 SWEET GUM DRIVE	JUNK IN YARD VEHICLE	R/C	VEHICLE IN YARD JUNK ALL AROUND SERVED IN PERSON 30 DAYS	OPEN F/U 10/09/2019 IMPROVEMENT MADE 10/09/2019 CLOSED
9/9/2019	407 PLANTATION DRIVE	TRASH IN YARD	R/C	TRASH ON THE SIDE OF RESIDENCE LEFT NOTICE ON DOOR (7) DAYS CALLED	OPEN F/U 09/16/19 COMPLIED BY LANDLORD, TRASH REMOVED CLOSED 09/09/19
9/9/2019	112 WEST 5TH STREET	FRONT PORCH SIDE BACK	R/C	JUNK FRONT PORCH, SIDE BACK YARD GRASS FRONT (15) DAYS MAIL POSTED	OPEN F/U 09/24/2019 CLOSED 09/24 IMPROVEMENTS MADE STILL WORKING
9/9/2019	142 WEST 5TH STREET	VEHICLE ON LAWN,	R/C	JUNK VEHICLES SIDE-FRONT ALSO PARKING ON GRASS (15) DAYS POSTED MAIL	OPEN F/U 09/24/19 CLOSED 09/24/19 COMPLIED VEHICLES REMOVED AND CLEAN
9/10/2019	124 TANGLEWOOD DR	REPAIR SHOP ON PROPERTY	R/C	JUNK VEHICLES, PARKING ON GRASS, RUNNING REPAIR SHOP (30) DAYS	OPEN F/U 10/10/2019 MET W/MR. WILLIAMS WILL COMPLY WITH ORDER 9/17
9/10/2019	108 TANGLEWOOD DR	JUNK CARS	R/C	JUNK VEHICLES IN FRONT DRIVE NO REG, OR INS (15) DAYS	OPEN F/U 09/25/2019 COMPLIED WAITING FOR 2ND TO BE MOVED CLOSED
9/10/2019	212 TANGLEWOOD DR	CAR IN YARD	R/C	DISABLED VEHICLE IN FRONT YARD POSTED NOTICE ON DOOR MAIL OUT (15)	OPEN F/U 09/25/2019 CLOSED 09/25/2019 COMPLIED AND CLEARED
9/10/2019	115 6TH STREET	JUNK CARS AND JUNK	R/C	FRONT PORCH, APPLIANCES, POSTED ON DOOR MAIL OUT (30) DAYS	OPEN F/U 10/10/2019
9/10/2019	146 6TH STREET	JUNK CAR ON SIDE	R/C	IMPROPER SURFACE, POSTED FRONT PORCH (15) DAYS MAIL OUT	OPEN F/U 09/25/2019 CLOSED 09/25/2019 COMPLIED AND CLEARED
9/10/2019	618 MARABLE STREET	DUMPING	R/C	CONSTRUCTION MATERIALS NEAR ROAD SERVED IN PERSON (15) DAYS	OPEN F/U 09/25/2019 09/25/2019 CLOSED NO FURTHER
9/10/2019	N. HAMMOND DRIVE	42-97 HEIGHT GRASS	R/C	VACANT LOT: OWNER LINDA HILLMAN 1080 MNT.CRK.CHU. RD. MAIL (15) DAYS	OPEN F/U 10/01/2019 CLOSED 10/7/2019 COMPLIED
9/11/2019	337 TURNER STREET	62-9 JUNK VEHICLE	R/C	BLACK NISSAN FOUR FLATS IN DRIVEWAY POSTED NOTICE (15) DAYS MAIL	OPEN F/U 09/26/2019 CLOSED 09/26/2019 COMPLIED VEHICLE GONE
9/11/2019	341 TURNER STREET	62-9 JUNK VEHICLE	R/C	RED PONTIAC IN DRIVEWAY, DISABLED POSTED ON DOOR (15) DAYS MAIL	OPEN F/U 09/26/2019 CLOSED 09/26/2019 COMPLIED VEHICLE GONE
9/11/2019	714 REED STREET	62-9/ 18-259	R/C	JUNK VEHICLES PARKING IN GRASS SEVERAL VEHICLES POSTED MAIL (15) DAYS	OPEN F/U 09/26/2019 CONTACTED ON 9/12 WILL COMPLY complied 09/25/19
9/13/2019	408 SHAMROCK AVE	18-259 PARKING YARD	R/C	VEHICLE PARKED IN FRONT YARD. ALREADY MOVED CLOSED SAME DATE	CLOSED SAME DATE AS SERVED.
9/13/2019	445 GLENWOOD AVE	62-9, 18-259	R/C	VEHICLES ON GRASS, HEIGHT REQUIREMENTS, TIRES AND JUNK SIGNED 15-DAYS	OPEN F/U 09/28/2019
9/13/2019	412 SHAMROCK AVE	62-9	R/C	APPLIANCES EXTERIOR STORAGE, POSTED ON FRONT DOOR MAIL (15) DAYS	OPEN F/U 09/28/2019
9/13/2019	421 SHAMROCK AVE	62-9, 18-259	R/C	TRASH JUNK CARS IN YARD FRONT, SERVER TONY PORTER (15) DAYS	OPEN F/U 09/28/2019
9/16/2019	1450 SO. BROAD LOT 238	62-9, 42-97	R/C	TRASH IN YARD, GRASS AND WEEDS, SMALL POOL STANDING WATER (7) MAIL	OPEN F/U 09/24/2019 10/02/2019 CLOSED 09/24/2019 COMPLIED TO ALL
9/16/2019	511 SO. MADISON AVE	42-97 HEIGHT GRASS	R/C	TALL WEEDS BACK YARD CORNER OBSTRUCTED VIEW (SERVED) (15) DAYS	OPEN F/U 10/01/2019 CLOSED 10/1/2019 COMPLIED
9/16/2019	132 FELKER STREET	62-9	R/C	COMPLAINT, APPLIANCES AND VEHICLES, POSTED, (15) DAYS	OPEN F/U 10/01/2019 CLOSED 10/1/2019 COMPLIED
9/16/2019	1450 SO. BROAD LOT 171	62-9 VEHICLE	R/C	DISABLED VEHICLE IN FRONT YARD POSTED NOTICE ON DOOR MAIL OUT (15)	OPEN F/U 10/01/2019 09/30/2019 CLOSED COMPLIED VEHICLE REMOVED
9/16/2019	712 W. CREEK CIRCLE	62-9 18-259	R/C	LAWN EQUIPMENT JUNK, BOAT, IMPROPER SURFACE, SERVED 30-DAYS	OPEN F/U 10/16/2019 EXTENDED 11/15/2019 RE-INSPECTION
9/16/2019	124 VICTORY DRIVE	62-9 VEHICLES JUNK 18-259	R/C	VEHICLES ON IMPROPER SURFACE, JUNK IN YARD 30 DAYS, SERVED IN PERSON	OPEN F/U 10/16/2019 COMPLIED TO ORDER CLOSED 10/16/2019
9/16/2019	716 W. CREEK CIRCLE	62-9, 18-259	R/C	OUTDOOR REPAIRS, DISABLED VEHICLES, IMPROPER SURFACE Mail (30) days	OPEN F/U 10/16/2019 NON COMPLIANT, RE-INSPECT CALLED IN 11/01/2019
9/17/2019	710 HERITAGE RIDGE DR	62-9, 18-259	R/C	EXTERIOR CARS JUNK ON GRASS MAIL (15) DAYS TO CORRECT	OPEN F/U 10/03/2019 NOTICE SENT AND CITATION ISSUED, RECEIVED 10/8/19
9/17/2019	900 LOPEZ LANE	42-97	R/C	HEIGHT PERMITTED GRASS EXCEEDS HEIGHT POSTED ON FRONT DOOR MAIL	OPEN F/U 09/24/2019 MAIL CLOSED 09/24/19 COMPLIED
9/17/2019	717 DAVIS STREET	62-9, 18-259	R/C	JUNK VEHICLES PARKED IN GRASS, (15) DAYS SERVED NOTICE	OPEN F/U 10/03/2019 10/02/2019 CLOSED COMPLIED
9/17/2019	504 ASH LANE	62-9, 18-259	R/C	JUNK VEHICLES PARKED IN GRASS, (15) DAYS SERVED NOTICE	OPEN F/U 10/03/2019 CLOSED 10/02/2019 COMPLIED
9/18/2019	707 DAVIS STREET	62-9	R/C	FRONT PORCH JUNK TRASH SERVED (7) DAYS	OPEN F/U 09/25/2019 CLEARED AND STRAIGHTENED 09/25/2019 CLOSED
9/18/2019	537 CHESTNUT LANE	62-9, 18-259	R/C	VEHICLES PARKED IN GRASS, NO REG, NO INS. POSTED (15) DAYS MAIL	OPEN F/U 10/03/2019 COMPLIED CLOSED 10/03/2019
9/18/2019	534 CHESTNUT LANE	62-9, 18-259	R/C	VEHICLES PARKED IN GRASS, NO REG, NO INS. SERVED (15) DAYS	OPEN F/U 10/03/2019 CLOSED 10/03/2019 COMPLIED
9/18/2019	529 CHESTNUT LANE	62-9	R/C	VEHICLE PARKED IN GRASS POSTED MAIL (15) DAYS	OPEN F/U 10/03/2019 CLOSED 10/03/2019 COMPLIED
9/18/2019	530 CHESTNUT LANE	62-9	R/C	APPLIANCES EXTERIOR STORAGE, (15) DAYS SERVED	OPEN F/U 10/03/2019 CLOSED 10/03/2019 COMPLIED
9/18/2019	808 DAVIS STREET	62-9	R/C	VEHICLES IN YARD X-2 SERVED IN PERSON (30) DAYS TO COMPLY	OPEN F/U 10/18/2019
9/6/2019	508 GATEWOOD DRIVE	62-9	R/C	VEHICLE IN YARD AND PARKED ON ROAD (15) DAYS SERVED BURKETT YOUNG	OPEN F/U 09/23/2019 09/24/19 VEHICLE REMOVED FROM ROADWAY F/U 11/1/2019
9/6/2019	679 GATEWOOD DRIVE	62-9	R/C	VEHICLE IN DRIVEWAY UNDER REPAIR AND IN YARD SERVED MARY SMITH (15)	OPEN F/U 09/23/2019 09/30 FOLLOW UP REQUESTED MORE TIME
9/19/2019	1200 FAMBROUGH WAY	18-259	R/C	VEHICLE PARKED IN GRASS POSTED ON FRONT DOOR (7) DAYS	OPEN F/U 09/26/2019 COMPLIED CLOSED 09/26/2019 TAKED W/ON PHONE
9/20/2019	124 BAKER STREET	18-259	R/C	VEHICLES PARKED IN GRASS SERVED NOTICE (15) DAYS Ms. Robin Mobley	OPEN F/U 10/04/2019 MORE TIME REQUESTED 10/2/19 F/U 10/15/
9/20/2019	403 ASH STREET	18-259	R/C	VEHICLE PARKED IN GRASS DAVIS STREET SIDE, SERVED (15) DAYS Ms. Hodges	OPEN F/U 10/04/2019 CLOSED 10/04/2019 COMPLIED VEHICLE REMOVED

9/20/2019	1103 NEW LACY APT-B	62-9	R/C	VEHICLE NON-REGISTER VEHICLE JUNK, (1) DAYS SERVED Angelia Mathis	OPEN F/U 10/04/2019 VEHICLE REMOVED COMPLIED CLOSED 10/04/2019
9/20/2019	724 E. CHURCH STREET	18-259, 62-9	R/C	VEHICLE JUNK SIDE OF RESIDENCE (15) POSTED FRONT DOOR MAIL	OPEN F/U 10/04/2019 CLOSED 10/04/2019 COMPLIED VEHICLE MOVED
9/20/2019	208 WALTON STREET	BARRIER FOR POOL	R/C	CASE OPENED R/C TO BE SENT TO MS. SHURLING CODE VIOLATION	INVESTIGATION OPEN PENDING COMPLIANCE,
9/24/2019	443 SWEETGUM DR	42-97	R/C	HEIGHT PERMITTED GRASS EXCEEDS HEIGHTCONTACTED REMAX AGENT	OPEN F/U (7) DAYS, 10/4/2019 CLOSED 10/4/2019 COMPLIED
9/24/2019	763 FLEETING WAY	42-97	R/C	HEIGHT PERMITTED WEEDS UPKEEP TO BE MAINTAINED VACANT (7) MAIL	OPEN F/U (15) DAYS, 10/10/19 CLOSED 10/11/2019 COMPLIED
9/24/2019	765 FLEETING WAY	42-97	R/C	HEIGHT PERMITTED WEEDS UPKEEP TO BE MAINTAINED VACANT (7) MAIL	OPEN F/U (7) DAYS, 10/4/2019 CLOSED 10/11/2019 COMPLIED
9/25/2019	906 RADFORD STREET	62-9, 18-259	R/C	VEHICLES JUNK AND PARKED IN YARD	OPEN F/U (15) DAYS, 10/10/19
9/25/2019	104 NORRIS STREET	42-97	R/C	HEIGHT PERMITTED, OUT OF STATE OWNERS CALIFORNIA MAILED (30) DAYS	OPEN F/U 10/25/2019 CLOSED 10/15/2019 COMPLIED
9/30/2019	107 WEST RIDGE AVE	62-9	R/C	JUNK VEHICLE IN DRIVEWAY SALLYPORT NOT REG/OR INSURED POSTED (15)	OPEN F/U 10/16/2019 COMPLAINANT SENT IN
9/30/2019	610 ASH STREET	62-9	R/C	VEHICLE IN FRONT YARD WILL BE MOVED BY 110/15/2019	OPEN F/U 10/15/19
9/30/2019	708 S. MADISON AVE	18-259	VERBAL	CONTACT MADE WITH RESIDENT AND LANDLORD HOME MAGN. LLC	ADVISED THEY WOULD PUT GRAVEL FRONT YARD PARKING
9/30/2019	712 S. MADISON AVE	18-259	VERBAL	CONTACT MADE WITH RESIDENT AND LANDLORD HOME MAGN. LLC	ADVISED THEY WOULD PUT GRAVEL FRONT YARD PARKING
9/30/2019	730 S. MADISON AVE	18-259	VERBAL	CONTACT MADE WITH RESIDENT AND LANDLORD HOME MAGN. LLC	ADVISED THEY WOULD PUT GRAVEL FRONT YARD PARKING

Economic Development November Report:

- Fall Fest/Farmers Market Recap
- Stroke of HOPE Fall Workday
- Southern Brewing Company, Epiphany, Hodge Podge Antiques, & more to come...
- Holiday Lights - Nov. 7th & Nov. 21st
- Shop Small Saturday - Nov. 30th



Ongoing ED projects:

- CHIP grant - 7 homes completed
- DCA Main Street compliance
- Visitors Center
- NextSite retail recruitment
- Young Gamechangers follow-up

Upcoming Events:

- Light Up the Night - Thursday, November 7th, 5-8 pm
- DDA/CVB Board Meetings - Thursday, November 14th, 8:00 am
- GWA Band Performance on courthouse lawn - Thursday, November 14th, 5:00 pm
- Concert on the Town green & Festival, Saturday, November 16th
- Magical Light Parade - Thursday, November 21st in Childers Park, 6:00 pm
- Shop Small Saturday - November 30th
- Christmas Parade - Thursday, December 5, 6:30 pm
- Candlelight Shopping - Thursdays, Dec. 12th & 19th, 5-8 pm

Winter 2019 Reading Series

featuring Misha Cahnmann-Taylor and Chelsea Rathburn



Monday, Nov. 4 | 5:30-6:30

Melisa (Misha) Cahnmann-Taylor is Professor of TESOL and World Language Education at the University of Georgia.



Monday, Dec. 9 | 5:30-6:30

Chelsea Rathburn is the poet laureate of Georgia and author of three books of poetry.



Georgia Writers' Project

This project is supported by Georgia Humanities, in partnership with the Georgia Department of Economic Development, through funding from the Georgia General Assembly.





P.O. Box 1249 • Monroe, Georgia 30655
 (770) 207-4674
 Attn: Business License Division

OCCUPATION TAX APPLICATION

BUSINESS NAME Silver Queen, LLC TELEPHONE (678) 863-0031
 ADDRESS 125 N. Wayne St. Monroe, Ga 30655 TYPE OF BUSINESS
 MAILING ADDRESS None Restaurant
 EMAIL ADDRESS awilliams0310@gmail.com
 OWNER'S NAME Andrew Williams TELEPHONE 678 863-0031
 EMERGENCY CONTACT PERSON: Boss Bradley
 TELEPHONE (770) 652-0724
 PROPERTY OWNER'S NAME: Silver Queen LLC
 TELEPHONE () _____

**NUMBER OF EMPLOYEES: FULL TIME 10
 PART TIME 20 **** (Including Owners & Family Members)**

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ARE YOU DISQUALIFIED TO RECEIVE A LICENSE NO
 BY REASON OF ANY MATTER OR THING CONTAINED IN THE LAWS OF THIS STATE, OR THIS CITY? YES NO
 WILL A SIGN BE INSTALLED ON THE BUILDING OR PROPERTY? YES NO

A PERMIT IS REQUIRED FOR ALL SIGNS!!

I hereby certify that I will not violate any of the laws of this State of Georgia or of the United States. I further agree to comply with any and all ordinances of the City of Monroe in conducting business in the City.

Signature: [Signature] Date 9/26/19

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE APPLICATION

INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.

Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A

Please check the licenses that you are applying for.

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE FEES

CONSUMPTION ON PREMISE:

LICENSE FEE:

BEER/WINE	\$1000.00	<input checked="" type="checkbox"/>
NON PROFIT PRIVATE CLUB	\$600.00	<input type="checkbox"/>
SUNDAY SALES-PRIVATE CLUBS ONLY	\$150.00	<input type="checkbox"/>
BEER/WINE AMENITIES LICENSE	\$100.00	<input type="checkbox"/>
DISTILLED SPIRITS	\$3000.00	<input checked="" type="checkbox"/>
NON PROFIT PRIVATE CLUB-ONLY	\$600.00	<input type="checkbox"/>
SUNDAY SALES	\$150.00	<input checked="" type="checkbox"/>

PACKAGE:

LICENSE FEE:

BEER/WINE / <i>growlers</i>	\$2000.00	<input type="checkbox"/>
HOTEL/MOTEL IN ROOM SERVICE	\$250.00	<input type="checkbox"/>
GROWLERS	\$2000.00	<input type="checkbox"/>

MANUFACTURER

LICENSE FEE: 1 FEE ONLY

DISTILLERIES OR MICRO-DISTILLERIES	\$1500.00	<input type="checkbox"/>
BREWERY OR MICRO-BREWRIES	\$1000.00	<input type="checkbox"/>
BREW PUB	\$750.00	<input type="checkbox"/>

WHOLESALE DEALERS:

LICENSE FEE:

PRINCIPAL PLACE OF BUSINESS - CITY
BEER/WINE
DISTILLED SPIRITS

\$1500.00
\$2000.00

PRINCIPAL PLACE OF BUSINESS – NOT IN CITY

\$100.00

TEMPORARY LICENSE:

LICENSE FEE:

NON PROFIT ORGANIZATIONS
FOR PROFIT ORGANIZATIONS

\$25.00 PER DAY
\$150.00 PER DAY

SPECIAL EVENT VENUES
REGISTRATION

\$300.00

There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.
There is no application fee for wholesale dealers.

1. Full Name of Business Silver Queen, LLC

Under what name is the Business to operate? Silver Queen

Is the business a proprietorship, partnership or corporation? Domestic or foreign?

partnership domestic

2. Address: a) Physical: 125 N Wayne St

b) Mailing: " "

3. Phone 706-534-8700 Beginning Date of Business in City of Monroe 03/2019

4. New Business _____ Existing business purchase

If change of ownership, enclose a copy of the sales contract and closing statement.

5. Federal Tax ID Number 82-1706558 Georgia Sales Tax Number 309156041

6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes _____ No X

Liquor 100 Yards (Church) or 200 Yards (School) Yes _____ No X

7. Full name of Applicant Andrew Loren Williams



Full Name of Spouse, if Married Mary Hester Williams

Are you a Citizen of the United States or Alien Lawful Permanent Resident? Citizen

Birthplace Athens, Ga

Current Address 200 Walton St City Monroe St Ga Zip 30655

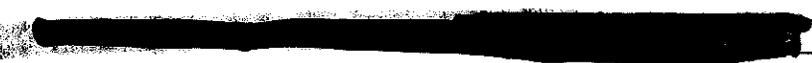
Home Telephone 678-863-0031

Number of Years at present address 1

Previous address (If living at current address less than 2 yrs).

300 Woodland Rd Monroe, Ga 30655

Number of years at previous address 2



8. If new business, date business will begin in Monroe 03/2019

If transfer or change of ownership, effective date of this change N/A

If transfer or change of ownership, enclose a copy of the sales contract, closing statement, and check.

Previous applicant & D/B/A N/A

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer

Boss Bradley / 205 W Highland Ave Monroe, Ga, 30655
(770) 652-0724 / Silver Queen, LLC

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

No

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? No

12. Do you own the land and building on which this business is to be operated? Yes.

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? yes or [] no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

No

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

N/A

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner.

Andrew Williams / 200 Walton St. Monroe, Ga 30655 /
678-863-0831 / 100%

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. _____

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. No

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain.

No

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) No

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business?

No

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and

within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. Scott Dilley
Name
407 South Madison Ave
Address
Monroe Ga 30655 404-452-9879
City State Zip Telephone

2. Wes Kent
Name
225 Colquitt St.
Address
Monroe Ga 30655 229-224-1224
City State Zip Telephone

3. Jonathan Wood
Name
2340 Matthew Court
Address
Monroe Ga 30655 706-424-6430
City State Zip Telephone

This the 26 day of September 2019

[Signature] (Signature Applicant)

manager (Title i.e. Partner, General Partner, Manager, Owner, etc.)

Andrew Williams (Print Name)

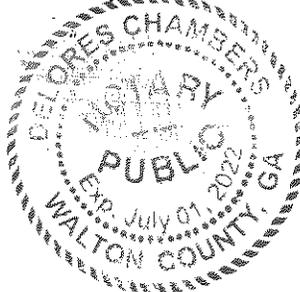
Or: _____ (Signature of Corporate Officer)

_____ (Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Delores Chambers

Notary Public: Delores Chambers

Executed: 9-26-19



BL-000194



P.O. Box 1249 • Monroe, Georgia 30655
(770) 207-4674
Attn: Business License Division

OCCUPATION TAX APPLICATION

BUSINESS NAME BLESSED MANNA FOOD LLC/DBA TELEPHONE (770) 2070955

ADDRESS JUST WINGS OF GEORGIA
242 MAK JR. BLVD MONROE TYPE OF BUSINESS

MAILING ADDRESS 5757 HARMONY POINT DR RESTAURANT
LILBURN GA 30049

EMAIL ADDRESS LIGNCHU88@GMAIL.COM

OWNER'S NAME GINA CHIANG TELEPHONE ()

EMERGENCY CONTACT PERSON: GINA CHIANG

TELEPHONE 678 707 9752

PROPERTY OWNER'S NAME: WTH II LLC

TELEPHONE (706) 353 1039

**NUMBER OF EMPLOYEES: FULL TIME 1
PART TIME 4

**(Including Owners & Family Members)

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ARE YOU DISQUALIFIED TO RECEIVE A LICENSE

BY REASON OF ANY MATTER OR THING CONTAINED IN THE LAWS OF THIS STATE, OR THIS CITY? YES NO

WILL A SIGN BE INSTALLED ON THE BUILDING OR PROPERTY? YES NO

A PERMIT IS REQUIRED FOR ALL SIGNS!!

I hereby certify that I will not violate any of the laws of this State of Georgia or of the United States. I further agree to comply with any and all ordinances of the City of Monroe in conducting business in the City.

Signature: Gina Chiang Date 09/30/2019

Notice: All businesses located in the City of Monroe are subject to inspection by City Code and Fire Officials

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE APPLICATION

INSTRUCTIONS: PLEASE PRINT OR TYPE APPLICATION AND ANSWER ALL QUESTIONS.

Please fill out entire application leaving no sections blank; please mark sections that do not apply N/A

Please check the licenses that you are applying for.

CITY OF MONROE

ALCOHOLIC BEVERAGE LICENSE FEES

CONSUMPTION ON PREMISE:

LICENSE FEE:

BEER/WINE	\$1000.00	<input checked="" type="checkbox"/>
NON PROFIT PRIVATE CLUB	\$600.00	<input type="checkbox"/>
SUNDAY SALES-PRIVATE CLUBS ONLY	\$150.00	<input type="checkbox"/>
BEER/WINE AMENITIES LICENSE	\$100.00	<input type="checkbox"/>
DISTILLED SPIRITS	\$3000.00	<input type="checkbox"/>
NON PROFIT PRIVATE CLUB-ONLY	\$600.00	<input type="checkbox"/>
SUNDAY SALES	\$150.00	<input type="checkbox"/>

PACKAGE:

LICENSE FEE:

BEER/WINE	\$2000.00	<input type="checkbox"/>
HOTEL/MOTEL IN ROOM SERVICE	\$250.00	<input type="checkbox"/>
GROWLERS	\$2000.00	<input type="checkbox"/>

MANUFACTURER

LICENSE FEE: 1 FEE ONLY

DISTILLERIES OR MICRO-DISTILLERIES	\$1500.00	<input type="checkbox"/>
BREWERY OR MICRO-BREWERIES	\$1000.00	<input type="checkbox"/>
BREW PUB	\$750.00	<input type="checkbox"/>

WHOLESALE DEALERS:

LICENSE FEE:

PRINCIPAL PLACE OF BUSINESS - CITY

BEER/WINE

\$1500.00

DISTILLED SPIRITS

\$2000.00

PRINCIPAL PLACE OF BUSINESS – NOT IN CITY

\$100.00

TEMPORARY LICENSE:

LICENSE FEE:

NON PROFIT ORGANIZATIONS

\$25.00 PER DAY

FOR PROFIT ORGANIZATIONS

\$150.00 PER DAY

SPECIAL EVENT VENUES

\$300.00

REGISTRATION

There is a \$250.00 non-refundable administrative/investigative fee for all licenses except for a Beer/Wine Amenities License which the fee is \$200.00.

There is no application fee for wholesale dealers. This administrative / investigative fee applies to new applications only-does not apply to renewals.

1. Full Name of Business BLESSED MANNA FOOD LLC

Under what name is the Business to operate? JUST WINGS OF GEORGIA

Is the business a proprietorship, partnership or corporation? Domestic or foreign?

CORPORATION

2. Address: a) Physical: 242 MLK BLVD MONROE GA 30655

b) Mailing: 5757 HARMONY POINT DR. LILBURN GA 30047

3. Phone 770 207 0955 Beginning Date of Business in City of Monroe 9-26-19

4. New Business Existing business purchase

If change of ownership, enclose a copy of the sales contract and closing statement.



6. Is business within the designated distance of any of the following:

CHURCH, SCHOOL GROUNDS, COLLEGE CAMPUS (See Land Survey Requirements)

Beer and Wine 100 Yards Yes _____ No _____

Liquor 100 Yards (Church) or 200 Yards (School) Yes _____ No _____

7. Full name of Applicant GINA LIEN CHIANG

Full Name of Spouse, if Married FRANK CHIANG

Are you a Citizen of the United States or Alien Lawful Permanent Resident? U.S. CITIZEN

Birthplace TAIWAN (R.O.C.)

Current Address 5757 HARMONY POINT DR City LILBURN St GA Zip 30047

Home Telephone 678 907 9752

Number of Years at present address 17 YEARS

Previous address (if living at current address less than 2 yrs).

N/A

Number of years at previous address N/A

8. If new business, date business will begin in Monroe JAN - 1 - 2020

If transfer or change of ownership, effective date of this change JAN - 1 - 2020

If transfer or change of ownership, enclose a copy of the sales contract and closing statement.

Previous applicant & D/B/A MIKE SAMSON DBA JUST WINGS OF GEORGIA.

9. What is the name of the person who, if the license is granted, will be the active manager of the business and on the job at the business? List address, occupation, phone number, and employer GINA CHIANG

5757 HARMONY POINT DR LILBURN GA 30047

678 907 9752

10. Has the person, firm, limited liability company, corporation, applicant, owner/owners, partner, shareholder, manager or officer been arrested, convicted or entered a plea of nolo

contendere within ten (10) years immediately prior to the filing of this application for any felony or misdemeanor of any state or of the United States, or any municipal ordinance involving moral turpitude, illegal gambling or illegal possession or sale of controlled substances or the illegal possession or sale of alcoholic beverages to minors in a manner contrary to law, keeping a place of prostitution, pandering, pimping, public indecency, prostitution, solicitation of sodomy, or any sexually related crime. If yes, describe in detail and give dates.

N/A

11. Has the applicant been convicted under any federal, state or local law of any felony, within fifteen (15) years prior to the filing of application of such license? _____

N/A

12. Do you own the land and building on which this business is to be operated? NO

13. Does this establishment have a patio/open area intended to be used for consumption of alcoholic beverages? yes or no

14. If operating as a corporation, state name and address of corporation, when and where incorporated, and the names and addresses of the officers and directors and the office held by each.

BLESSED MANNA FOOD CORPORATE IN GEORGIA
AT 2 MARTIN LUTHER KING JR. DR. ATLANTA, GA 30334 IN
NOV 03 2017. GINA CHIANG 5757 HARMONY POINT DR.
LILBURN GA 30047 100%

15. If operating as a corporation, list the stockholders (20% or more) complete addresses, area code and telephone numbers, residential and business, and the amount of interest of each stockholder.

GINA CHIANG 67890179752 100%
5757 HARMONY POINT DR. LILBURN GA 30047

16. If operating as a partnership, list the partners with complete addresses, area code and telephone numbers, residential and business, and the amount of interest or percent of ownership of each partner. _____

N/A

17. If partnership or individual, state names of any persons or firms owning any interest or receiving any funds from the corporation. _____

N/A

18. Does applicant receive any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? If yes, explain. _____

NO

19. Does the applicant have any financial interest in any manufacturer or wholesaler of alcoholic beverages? If yes, please explain. _____

NO

20. State whether or not applicant, partner, corporation officer, or stockholder holds any alcoholic beverage license in other jurisdiction or has ever applied for a license and been denied. (Submit full details) _____

NO

21. Does you or your spouse or any of the other owners, partners or stockholders have any interest in any liquor store or wholesale liquor business? _____

NO

22. If a retail grocery business in existence for more than six (6) months:

A statement from the applicant with documentary evidence provided that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months preceding the filing of the application for this license or renewal thereof.

If a retail grocery business in existence for less than six (6) months:

A statement from the applicant with documentary evidence provided, that the business has had or will have gross sales of merchandise, other than malt beverages and wine, of more than three thousand dollars (\$3000.00) per month average for six (6) successive months from its inception; and within ten (10) days upon completion of six (6) months' verifying the statement required herein; and upon failure to provide such verification as prescribed herein, the license shall be suspended until such verification is made.

23. If a club, a statement that the club has been organized or chartered for at least one (1) year; a statement that during the past year the club has held regular monthly meetings; and a statement that the club has at least fifty (50) members.

24. Character References: (For the applicant)

1. JAMES BEGGS
 Name
2897 BELAIRE CIR
 Address
DORAVILLE GA 30340 404 547 2364
 City State Zip Telephone

2. XING ANG LIU
 Name BARRINGTON
1156 BARRINGTON CT SW
 Address
LILBURN GA 30047 404 917 3547
 City State Zip Telephone

3. McKayla Johnson
 Name
1213 James Walter dr
 Address
Logansville GA 30052 (678) 333-7440
 City State Zip Telephone

This the 7th day of Oct 2019.

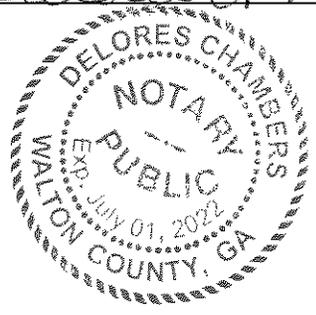
Gina Chiang (Signature Applicant)
OWNER (Title i.e. Partner, General Partner, Manager, Owner, etc.)
GINA CHIANG (Print Name)

Or: _____ (Signature of Corporate Officer)
 _____ (Printed Name and Title of Corporate Officer)

Signed, sealed and delivered in the presence of: Delores Chambers

Notary Public:

Executed: 7-01-2022





From: Les Russell, Director of Human Resources

Department: City-wide

Date: 11-05-2019

Description: Renewal - Health and Ancillary Insurance

Budget Account/Project Name: n/a

Funding Source: 2020 operating budgets: city-wide

Budget Allocation: \$3,098,563 Combined Estimate of: Employer and Employee share

Budget Available: \$3,098,563

Requested Expense: Est Max.\$2,579,602 Company of Purchase: MSI Benefits

Recommendation:

Staff recommends that the City Council APPROVE the 2020 health and ancillary insurance policies as presented through Aetna HCC, Delta Dental, Standard, and Aetna Vision.

Background:

The City of Monroe has partnered with MSI Benefits Group. The City will continue to be partially self-insured while seeking aggregate and specific reinsurance coverages to hedge maximum costs. Renewal will take effect on January 1, 2020 with open enrollment the week of November 18th. The group size has grown from 183 employees covered in FY 2018 to 203 for FY 2019 of which the general renewal is based.

The renewal bid includes two proposed laser liabilities of \$350,000 and \$150,000 for two potential large claims.

While the plan has experienced two large claims this year, we are still showing a decent performance against the total claim's liability estimate. The proposed laser amounts are set higher than real claims are anticipated to accrue.

Additionally, the plan is performing adequately for this fiscal plan year currently running at 75% of expected claims through October. It is estimated that claims for the 9-month bridge year will be below \$1.4 million against the budget of \$1,681,619. The additional amounts over this budget are from prior year run-out claims.

The Wellness program will continue in 2020 and continue the focus on shifting the cost to the deductible. We will continue to utilize 4 different classifications for contributions.

For the employee's contribution there will be no increase. The single rate will remain at \$14.06 per pay period.

The dental plan which will experience an increase from 26.16 to 27.80 for the employee rate. This is the first increase in 2 years, due to the expiration of the guaranteed 2-year rates contracted in 2018.

The proposed 2020 budget of \$3,098,563 includes this health insurance renewal, CARE ATC clinic costs, and wellness coaching.

Attachment(s): MSI overview of Benefits Renewals; employee bi-weekly contributions schedule





City of Monroe

Presented By: MSI Benefits Group, Inc.

November 5, 2019



- Plan renewal date changed to January 1
- Employee deductions were made uniform (Eliminated non-wellness and tobacco surcharges)
- Medical deductible was changed to \$1,750 (was \$500)
- Medical maximum out-of-pocket was changed to \$3,000 (was \$2,000)
- Employees could receive up to \$1,250 in credits to reduce their deductible through participation in the wellness program

- Eliminate medical deductible on physician charges associated with a hospital or facility charge. This will reduce confusion on member liability on payments to providers when services are rendered

Contract Period: 4/1/2018 - 3/31/2019
 Specific Deductible: \$60,000
 Aggregated Specific Deductible: \$80,000
Employee
 Aggregate Factors: \$924.00

2018 / 2019	Emp	Dependents	Estimated Attachment Point		Claims Paid this Month *	Less Specific Deductible	Less Specific Reimburse	Aggregate Claims Paid	Cumulative Agg. Claims Paid
			Monthly	Cumulative					
April	201	81	\$ 185,724	\$ 185,724	\$ -				\$ -
May	198	82	\$ 182,952	\$ 368,676	\$ 89,197			\$ 89,197	\$ 89,197
June	203	84	\$ 187,572	\$ 556,248	\$ 52,816			\$ 52,816	\$ 142,013
July	203	84	\$ 187,572	\$ 743,820	\$ 131,797			\$ 131,797	\$ 273,810
August	200	82	\$ 184,800	\$ 928,620	\$ 148,612			\$ 148,612	\$ 422,423
September	198	83	\$ 182,952	\$ 1,111,572	\$ 128,947			\$ 128,947	\$ 551,369
October	199	84	\$ 183,876	\$ 1,295,448	\$ 123,422			\$ 123,422	\$ 674,791
November	203	84	\$ 187,572	\$ 1,483,020	\$ 208,412			\$ 208,412	\$ 883,203
December	204	85	\$ 188,496	\$ 1,671,516	\$ 150,336		\$ 1,688	\$ 148,648	\$ 1,031,851
January	201	84	\$ 185,724	\$ 1,857,240	\$ 253,971		\$ 22,153	\$ 231,818	\$ 1,263,669
February	203	85	\$ 187,572	\$ 2,044,812	\$ 251,074		\$ 44,002	\$ 207,072	\$ 1,470,741
March	204	85	\$ 188,496	\$ 2,233,308	\$ 171,875		\$ 44,904	\$ 126,971	\$ 1,597,712
Total				\$ 2,233,308	\$ 1,710,458	\$ 80,000	\$ 112,747		\$ 1,597,712

1. Total Claims Paid Under Aggregate Coverage:	\$ 1,597,712
2. Cumulative Estimated Attachment Point:	\$ 2,233,308
3. Loss Ratio (1/2):	71.54%
4. Dollar Claims Exceeding Attachment Point: \$0	\$ -

Contract Period: 4/1/2019 - 12/31/2019
 Specific Deductible: \$60,000
 Aggregated Specific Deductible: \$80,000

Employee
 Aggregate Factors: \$972.18

2019	Emp	Dependents	Estimated Attachment Point		Claims Paid this Month *	Claims not under Aggregate	Less Specific Deductible	Less Specific Reimburse	Aggregate Claims Paid	Cumulative Agg. Claims Paid
			Monthly	Cumulative						
April	205	91	\$ 199,297	\$ 199,297	\$ 156,776	\$ 201			\$ 152,867	\$ 156,776
May	207	92	\$ 201,241	\$ 400,538	\$ 422,104	\$ 38,052	\$ 80,000	\$ 79,079	\$ 304,647	\$ 461,423
June	209	93	\$ 203,186	\$ 603,724	\$ 178,210	\$ 22,385		\$ 47,157	\$ 108,668	\$ 570,091
July	209	95	\$ 203,186	\$ 806,909	\$ 152,435	\$ 33,513		\$ 29,328	\$ 89,593	\$ 659,685
August	205	93	\$ 199,297	\$ 1,006,206	\$ 182,173	\$ 30,116		\$ 6,198	\$ 145,859	\$ 805,543
September	204	91	\$ 198,325	\$ 1,204,531	\$ 135,544	\$ 26,118		\$ 7,637	\$ 101,790	\$ 907,333
October	206	92	\$ 200,269	\$ 1,404,800	\$ 176,124	\$ 29,326		\$ 6,989	\$ 139,809	\$ 1,047,142
November			\$ -	\$ 1,404,800					\$ -	\$ 1,047,142
December			\$ -	\$ 1,404,800						\$ 1,047,142
Total				\$ 1,404,800	\$ 1,403,366	\$ 179,710	\$ 80,000	\$ 176,388		\$ 1,047,142

1. Total Claims Paid Under Aggregate Coverage:	\$ 1,047,142
2. Cumulative Estimated Attachment Point:	\$ 1,404,800
3. Loss Ratio (1/2):	74.54%
4. Dollar Claims Exceeding Attachment Point: \$0	\$ -

	Current Meritain / Aetna	Renewal Meritain / Aetna January 1
TPA		
Administrative Charge	\$29.00	\$29.00
Teledoc	\$3.20	\$3.20
Disease Management	\$4.40	\$4.40
PPO Access	\$0.00	\$0.00
Broker Fee	\$22.00	\$22.00
Specific (\$60,000) <i>Includes aggregating \$80,000 specific</i>	HCC	HCC
Emp	\$132.66	\$158.81
Emp & Family	\$132.66	\$158.81
Aggregate	\$9.78	\$9.78
Expected Claim Liability		
Emp	\$777.74	\$831.76
Emp & Family	\$777.74	\$831.76
Maximum Claim Liability		
Emp	\$972.18	\$1,039.70
Emp & Family	\$972.18	\$1,039.70
Excluded - Lasers	\$225,000 (8 months)	\$350,000 \$150,000

		Current	Renewal - January 1
		HCC	HCC
Admin Fixed Cost		\$58.60	\$58.60
Insurance Fixed Cost		<i>9 month</i>	<i>12 month</i>
Emp		\$142.44	\$168.59
Emp & Dep		\$142.44	\$168.59
Expected Claims			
Emp		\$777.74	\$831.76
Emp & Dep		\$777.74	\$831.76
Maximum Claims			
Emp		\$972.18	\$1,039.70
Emp & Dep		\$972.18	\$1,039.70
Total Expected Cost (Fixed Cost + Expected Claims)			
Emp		\$978.78	\$1,058.95
Emp & Dep		\$978.78	\$1,058.95
Lasers (Excluded)		\$225,000	\$350,000 & \$150,000
38 waived		119	119
Emp			
Emp & Dep		84	84
Administrative Fixed Cost		\$107,062	\$142,750
Insurance Fixed Cost		\$260,238	\$410,685
Total Fixed Cost		\$367,300	\$553,435
Annual EXPECTED Claims		\$1,420,931	\$2,026,167
Annual Maximum Claims		\$1,788,231	\$2,579,602
Fixed + Expected Claims		\$1,681,169	\$2,436,853

- Current 9 month Fixed and Expected Claims equals \$2.25M annually



Dental Summary

			Current		Renewal	
			Delta Dental Low	Delta Dental High	Delta Dental Low	Delta Dental High
	Low	High				
Employee	42	77	26.16	41.47	27.80	44.06
Employee + Spouse	6	33	49.62	80.31	52.72	85.33
Employee+ Child(ren)	3	6	49.87	67.52	52.99	71.74
Employee + Family	13	33	73.32	106.36	77.90	113.01
Annual Total				\$147,092		\$156,286
<i>28 Waive</i>						
Preventive Services			100%	100%	100%	100%
Deductible			\$50	\$50	\$50	\$50
Basic Services			80%	80%	80%	80%
Major Services			0%	50%	0%	50%
Annual Maximum			\$1,000	\$1,000	\$1,000	\$1,000
Lifetime Orthodontia Maximum			Not Covered	Not Covered	Not Covered	Not Covered
Fee Schedule			90th	90th	90th	90th
Bi-Weekly Deductions	Low	High				
Employee	42	77	0.00	7.07	0.00	7.50
Employee + Spouse	6	33	10.83	24.99	11.50	26.55
Employee+ Child(ren)	3	6	10.94	19.09	11.63	20.28
Employee + Family	13	33	21.77	37.02	23.12	39.33
Annual Total Deductions				\$80,227		\$85,230
Net Annual City Cost				\$66,865		\$71,057
						6.27%